



CITY OF ROSENBERG ELECTION INFORMATION



Running for Office

The next general election for the City of Rosenberg will be on Saturday, May 2, 2026.

Should you decide to become a candidate, your candidacy requires compliance with certain state statutes and local ordinances. The City of Rosenberg, Texas, is a municipal corporation that operates under its own charter and state law.





What is a City Charter?

City charters serve as the foundational legal documents—local constitutions—that define how municipalities are governed. They outline the structure of city government, delineate the powers of elected officials, and set the boundaries of local authority. In Texas, while all cities operate under state law, their autonomy varies based on whether they are classified as general-law or home-rule municipalities.

Under the Texas Constitution, cities with more than 5,000 residents may adopt a home-rule charter, giving them broad powers of self-governance unless restricted by state law.

The City of Rosenberg is a home-rule city and therefore operates under a City Charter.

The next two slides will cover information on number, selection, term and qualifications for City Council.



City Charter Article III – The City Council

Sec. 3.01 – Number, selection and term.

The legislative and governing body of the city shall consist of the mayor and six (6) council members and shall be known as the "City Council of the City of Rosenberg."

- a) The mayor and two members of the city council shall be elected from the city at large.
- b) The mayor shall be the presiding officer of the city council and shall be recognized as the head of city government for all ceremonial purposes and by the government [governor] for purposes of military law but shall have no regular administrative duties. The mayor shall be entitled to vote on all matters under consideration by the city council.
- c) The mayor and six (6) council members, including two (2) at large council members and four (4) council members elected by districts shall be elected to two-year terms. The mayor and (2) council members shall be elected at-large in even number years, except as otherwise specifically stated in this section. The two (2) at large council members positions shall be respectively designated as Position 1 and Position 2. The remaining four (4) council members shall be elected by districts, designated as Districts one (1), two (2), three (3) and four (4), in even numbered years.

All positions shall be elected to two-year terms after the foregoing provisions have been effected.

- d) The four (4) members of the city council elected by districts shall be elected from districts which shall be designated Districts one (1), two (2), three (3) and four (4). The area or territory includable in the district shall be adjusted from time to time or reconfigured as the city may annex or de-annex territory or area within the city.
- e) No elected official shall serve for more than a combined total of five (5) consecutive terms on the city council or in the position of mayor. When calculating consecutive terms, time spent as a council member and time spent in the position of mayor shall be combined. For purposes of this subsection, an official shall have been considered to have served a term upon taking the oath of office, regardless of whether the official serves the complete term. Any official who has served five (5) consecutive terms shall be prohibited from serving another term for a period of one (1) year and eleven (11) months from the date of the expiration of the fifth consecutive term. Such consecutive term limitations shall include an elected official's current term on the effective date of this amendment, as well as all prior successive terms.



City Charter Article III – The City Council

Sec. 3.02 – Qualifications.

The mayor and each other member of the city council shall have and possess the following qualifications to be a candidate for such office and shall retain such qualifications during the term of the office for which a person might be elected. Such qualifications are:

- a) Be a resident of the City of Rosenberg for three hundred and sixty five (365) consecutive days prior to the election date and have resided in the State of Texas for twelve (12) continuous months, and if a candidate for a council district position, then shall have been a resident of such district for twelve (12) continuous months before the election date; and
- b) Be a United States citizen; and
- c) Be twenty-one (21) years of age or older on the first day of the term of office that the candidate is seeking; and
- d) Not finally convicted of a felony for which a pardon has not been given; and
- e) Shall not be delinquent in paying any local, state, or federal taxes; and
- f) Shall not be indebted to the City; and
- g) Shall satisfy any other eligibility requirements prescribed by this Charter or other law for the office for which they are a candidate.



City Council Overview

Legislative Authority

- ✓ The City Council serves as the lawmaking body for the city.
- ✓ Adopts ordinances (local laws), resolutions, and policies that govern how the city operates.
- ✓ Reviews and approves development plans and land-use regulations to guide the city's growth.

Fiscal Responsibility

- ✓ Reviews, amends, and adopts the annual city budget.
- ✓ Oversees how taxpayer money is collected and spent.
- ✓ Ensures financial accountability and sound management of city funds.
- ✓ Approves contracts, fees, and other financial obligations of the city.

City Council Overview-Continued

Policy Direction and Goal Setting

- ✓ Works with the city staff to set the city's strategic goals and priorities.
- ✓ Establishes policies that guide city operations, public services, and community development.
- ✓ Monitors implementation of policies and evaluates progress toward goals.

Representation of Residents

- ✓ Mayor and Council members represent the interests of residents—either from a specific district or the city as a whole.
- ✓ Listens to community concerns, communicates city issues to the public, and ensures that local government remains responsive and transparent.

City Council Overview-Continued

Oversight and Accountability

- ✓ Provides oversight of city operations, ensuring that ordinances and policies are carried out effectively.
- ✓ Reviews the performance of the City Manager, Police Chief, City Secretary, and other key officials.
- ✓ Holds public meetings to ensure transparency in decision-making.

Collaboration and Teamwork

- ✓ Works collectively as a governing body — decisions are made by majority vote, not by individual authority.
- ✓ Collaborates with city staff, boards and commissions to ensure smooth governance.
- ✓ Maintains professional relationships and works toward consensus for the good of the community.

City Council Overview-Continued



Community Leadership

- ✓ Advocates for city programs, improvements, and partnerships.
- ✓ Promotes civic engagement and community pride.
- ✓ Represents the city at public events, meetings, and other local and regional gatherings.

Positions on the May 2, 2026 Ballot

- Mayor
- Councilor At Large-Position 1
- Councilor At Large-Position 2
- Councilor, District 1
- Councilor, District 2
- Councilor, District 3
- Councilor, District 4



These positions will serve a two-year term.



POSITION OF MAYOR

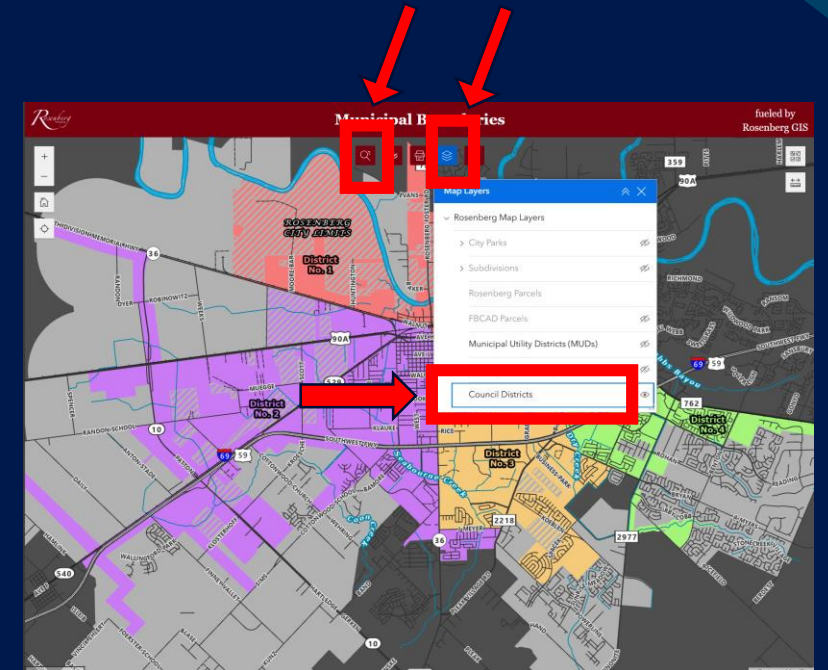
- **Role:** The mayor is the chief elected official of the city.
- **Responsibilities:**
 - ✓ Presides over city council meetings.
 - ✓ Acts as the official representative of the city.
- **Election:** Elected by all city voters (citywide).

POSITION OF COUNCILOR AT LARGE

- **Responsibilities:**
 - ✓ Represent the interests of the whole city rather than a specific district.
 - ✓ Encourage a broader perspective on city-wide issues.
- **Election:** Elected by all city voters (citywide).

POSITION OF SINGLE-MEMBER DISTRICT

- **Responsibilities:**
 - ✓ Ensure each part of the city has a direct representative.
 - ✓ Residents have one council member specifically accountable to their district.
- To confirm your address is located within the district you wish to represent, please check using the [Municipal Boundaries](#) map. Select “map layers” and then “choose “Council Districts”. You will then enter your address in the search field.
- **Election:** Elected only by voters in a specific geographic district.





Steps to Apply - Filing Method of Candidate Application

Filing for place on the ballot is set by state statute. Filing dates for the May 2, 2026 election will run from January 14, 2026 to February 13, 2026.

A candidate application (Application for a Place on the Ballot) may be filed in person, by mail, by fax, or by email during the filing period. The candidate application (English and Spanish) can be downloaded and printed via the Texas Secretary of State's website: [Application For A Place on the Ballot For a General Election](#)

- *Filing in Person:* City Secretary's Office, City Hall, 2110 4th Street, Rosenberg, TX 77471
- *Filing by Mail:* An application submitted by mail is considered to be filed at the time of its receipt by the appropriate filing authority. (Texas Election Code Sections 143.007(b); 144.005(b)) Please be advised that an application must be notarized prior to filing via mail. The mailing address is City Hall, Attn: City Secretary, 2110 4th Street, Rosenberg, TX 77471.
- *Filing by Fax or Email:* A signed, sworn, scanned candidate application (and petition, if applicable) may be submitted by fax or email. Please be advised that an application must be notarized prior to filing via fax or email.
 - ✓ Fax: 832-595-3333 (Attn: City Secretary)
 - ✓ Email: dswint@rosenbergtx.gov

An informational binder will be provided upon filing a candidate application.



Steps to Apply - Filing Method of Candidate Application-Continued

On the filing of an Application for a Place on the Ballot, the City Secretary must review the application to determine whether it complies with the requirements as to form, content, and procedure only. That is, the City Secretary checks to be sure it was filed correctly and in a timely manner and that all required information is completed and attested to. The review must be completed not later than the fifth day after the date the application is received. If an application does not comply with applicable requirements, the City Secretary must reject the application and provide the candidate written notice of the rejection.

Candidates are not permitted to simply make corrections to the form once submitted, and should review materials fully before turning them in. Please file your application as soon as practicable to allow sufficient time for this review. Filing at the last minute may not give the City Secretary sufficient time for review, which is subject to state law, not City preference. Please do not leave any blanks on the application, as doing so may render your application invalid.

Texas Election Code Section 141.032, which governs the review of a candidate's Application for a Place on the Ballot for form, content, and procedure, does not apply to a determination of a candidate's eligibility.

Application for a Place on the Ballot for a General Election (English and Spanish)



2-49
Prescribed by Secretary of State
Section 141.031, Chapters 143 and 144, Texas Election Code; Section 11.055, Texas Education Code
07/2025

APPLICATION FOR A PLACE ON THE BALLOT FOR A GENERAL ELECTION FOR A CITY, SCHOOL DISTRICT OR OTHER POLITICAL SUBDIVISION

ALL INFORMATION IS REQUIRED TO BE PROVIDED UNLESS INDICATED AS OPTIONAL.³ Failure to provide required information may result in rejection of application.

APPLICATION FOR A PLACE ON THE _____ GENERAL ELECTION BALLOT
TO: City Secretary/Secretary of Board (name of election)
I request that my name be placed on the above-named official ballot as a candidate for the office indicated below.

OFFICE SOUGHT (Include any place number or other distinguishing number, if any.)		INDICATE TERM <input type="checkbox"/> FULL <input type="checkbox"/> UNEXPIRED	
FULL NAME (First, Middle, Last)		PRINT NAME AS YOU WANT IT TO APPEAR ON THE BALLOT*	
PERMANENT RESIDENCE ADDRESS (Do not include a P.O. Box or Rural Route. If you do not have a residence address, describe location of residence.)		PUBLIC MAILING ADDRESS (Optional) (Address for which you receive campaign related correspondence, if available.)	
CITY	STATE	ZIP	CITY
STATE	STATE	STATE	STATE
CITY	CITY	CITY	CITY
STATE	STATE	STATE	STATE
ZIP	ZIP	ZIP	ZIP
PUBLIC EMAIL ADDRESS (Optional) (Address for which you receive campaign related emails, if available.)	OCCUPATION (Do not leave blank)	DATE OF BIRTH	VOTER REGISTRATION VOID NUMBER² (Optional)
TELEPHONE CONTACT INFORMATION (Optional) Home: _____ Office: _____ Cell: _____			
FELONY CONVICTION STATUS (You MUST check one)		LENGTH OF CONTINUOUS RESIDENCE AS OF DATE THIS APPLICATION WAS SWORN	
<input type="checkbox"/> I have not been finally convicted of a felony.		IN THE STATE OF TEXAS	IN TERRITORY/DISTRICT/PRECINCT FROM WHICH THE OFFICE SOUGHT IS ELECTED
<input type="checkbox"/> I have been finally convicted of a felony, but I have been pardoned or otherwise released from the resulting disabilities of that felony conviction and I have provided proof of this fact with the submission of this application. ³		_____ year(s)	_____ year(s)
		_____ month(s)	_____ month(s)

2-49
Prescribed by Secretary of State
Section 141.031, Chapters 143 and 144, Texas Election Code; Section 11.055, Texas Education Code
07/2025

SOLICITUD DE INSCRIPCIÓN PARA UN LUGAR EN LA BOLETA DE UNA ELECCIÓN GENERAL PARA UNA CIUDAD, DISTRITO ESCOLAR U OTRA SUBDIVISIÓN POLÍTICA

ODA LA INFORMACIÓN ES REQUERIDA A MENOS QUE SE INDIQUE COMO OPCIONAL.³ El hecho de no proporcionar la información requerida puede resultar en el rechazo de la solicitud.

SOLICITUD DE INSCRIPCIÓN PARA UN LUGAR EN LA BOLETA DE UNA ELECCIÓN GENERAL DE _____
Para: Secretario(a) de la Ciudad/ Secretario(a) del Consejo (nombre de la elección)
Solicito que mi nombre se incluya en la boleta oficial mencionada anteriormente como candidato(a) al cargo indicado a continuación.

CARGO SOLICITADO (Incluya cualquier número de cargo u otro número distintivo, si lo hay.)		INDIQUE TÉRMINO <input type="checkbox"/> TÉRMINO COMPLETO <input type="checkbox"/> TÉRMINO INCOMPLETO	
NOMBRE COMPLETO (Primer Nombre, Segundo Nombre, Apellido)		ESCRIBA SU NOMBRE COMO DESEA QUE APAREZCA EN LA BOLETA*	
DIRECCIÓN DE RESIDENCIA PERMANENTE (No incluya un apartado postal o una ruta rural. Si usted no tiene una dirección de residencia, describa la ubicación de la residencia.)		DIRECCIÓN DE CORREO PÚBLICO (Opcional) (Dirección en la que recibe la correspondencia relacionada con la campaña, si está disponible.)	
CIUDAD	ESTADO	CÓDIGO POSTAL	CIUDAD
ESTADO	ESTADO	ESTADO	ESTADO
CIUDAD	CIUDAD	CIUDAD	CIUDAD
DIRECCIÓN DE CORREO ELECTRÓNICO PÚBLICO (Opcional) (Dirección donde recibe correo electrónico relacionado con la campaña, si está disponible.)	OCCUPACIÓN (No deje este espacio en blanco)	FECHA DE NACIMIENTO	VOID – NÚMERO ÚNICO DE IDENTIFICACIÓN DE VOTANTE² (Opcional)
		/ /	
INFORMACIÓN DE CONTACTO TELEFÓNICO (Opcional) Hogar: _____ Trabajo: _____ Celular: _____			
ESTADO DE CONDENA POR DELITO GRAVE (DEBE marcar una)		DURACIÓN DE RESIDENCIA CONTINUA A PARTIR DE LA FECHA EN QUE ESTA SOLICITUD FUE JURADA	
<input type="checkbox"/> No he sido finalmente condenado por un delito grave.		EN EL ESTADO DE TEXAS	EN EL TERRITORIO/DISTRITO/PRECINTO DEL CUAL SE ELIGE EL CARGO BUSCADO
<input type="checkbox"/> He sido finalmente condenado por un delito grave, pero he sido indultado o liberado de otro modo de las discapacidades resultantes de esa condena por delito grave y he proporcionado prueba de este hecho con la presentación de esta solicitud. ³		_____ año(s)	_____ año(s)
		_____ mes(es)	_____ mes(es)



Next Steps After Becoming a Candidate?

- File a Form CTA (Appointment of a Campaign Treasurer by a Candidate) with the City Secretary
 - ✓ Instructions: https://ethics.state.tx.us/forms/coh/CTA_ins.php
- File a Form C/OH (Candidate/Officeholder Campaign Finance Report) on the state required due dates with the City Secretary
 - ✓ Instructions: https://www.ethics.state.tx.us/data/forms/coh/COH_ins25.pdf



Campaign Treasurer Appointment (Form CTA)

All candidates must file a campaign treasurer appointment with the City Secretary before accepting campaign contributions or making or authorizing a campaign expenditure, including an expenditure from personal funds.

If you plan to run for a public office in Texas, you must file an **APPOINTMENT OF A CAMPAIGN TREASURER BY A CANDIDATE (FORM CTA)**, even if you do not intend to accept campaign contributions or make campaign expenditures. A “candidate” is a person who knowingly and willingly takes affirmative action for the purpose of gaining nomination or election to public office or for the purpose of satisfying financial obligations incurred by the person in connection with the campaign for nomination or election.

APPOINTMENT OF A CAMPAIGN TREASURER BY A CANDIDATE		FORM CTA PG 1	
See CTA Instruction Guide for detailed instructions.		1 Total pages filed:	
2 CANDIDATE NAME	MS / MRS / MR FIRST MI	OFFICE USE ONLY Filer ID # Date Received	
	NICKNAME LAST SUFFIX		
3 CANDIDATE MAILING ADDRESS	ADDRESS / PO BOX; APT / SUITE #; CITY; STATE; ZIP CODE	Date Hand-delivered or Postmarked	
4 CANDIDATE PHONE	AREA CODE PHONE NUMBER EXTENSION ()	Receipt # Amount \$	Date Processed
5 OFFICE HELD (if any)		Date Imaged	
6 OFFICE SOUGHT (if known)			
7 CAMPAIGN TREASURER NAME	MS/MRS/MR FIRST MI NICKNAME LAST SUFFIX		
8 CAMPAIGN TREASURER	STREET ADDRESS; APT / SUITE #; CITY; STATE; ZIP CODE		



Candidate/Officeholder Campaign Finance Report (Form C/OH)

In Texas, a Candidate/Officeholder Campaign Finance Report is a formal document required by the Texas Ethics Commission that discloses the financial activities of candidates running for public office or individuals holding office. Its purpose is to ensure transparency, accountability, and public trust in the election process by showing who is funding campaigns and how funds are spent.

Pre-election reports are due 30 days and 8 days before an election.

Per State law, all reports are published on the City's website:

<https://www.rosenbergtx.gov/799/Campaign-Finance-Reports-Form-COH>

CANDIDATE / OFFICEHOLDER CAMPAIGN FINANCE REPORT			FORM C/OH COVER SHEET PG 1	
The C/OH Instruction Guide explains how to complete this form.			1 Filer ID (Ethics Commission Filers)	2 Total pages filed:
3 CANDIDATE / OFFICEHOLDER NAME	MS / MRS / MR	FIRST	MI	OFFICE USE ONLY
	NICKNAME	LAST	SUFFIX	
4 CANDIDATE / OFFICEHOLDER MAILING ADDRESS <input type="checkbox"/> Change of Address	ADDRESS / PO BOX;	APT / SUITE #;	CITY;	Date Received
			STATE;	
5 CANDIDATE / OFFICEHOLDER PHONE	AREA CODE	PHONE NUMBER	EXTENSION	Date Hand-delivered or Date Postmarked
	()			
6 CAMPAIGN TREASURER NAME	MS / MRS / MR	FIRST	MI	Receipt #
	NICKNAME	LAST	SUFFIX	Amount \$
7 CAMPAIGN TREASURER ADDRESS (Residence or Business)	STREET ADDRESS (NO PO BOX PLEASE); APT / SUITE #;			Date Processed
			CITY;	Date Imaged
8 CAMPAIGN TREASURER PHONE	AREA CODE	PHONE NUMBER	EXTENSION	
	()			
9 REPORT TYPE	<input type="checkbox"/> January 15	<input type="checkbox"/> 30th day before election	<input type="checkbox"/> Runoff	<input type="checkbox"/> 15th day after campaign treasurer appointment (Officeholder Only)
	<input type="checkbox"/> July 15	<input type="checkbox"/> 8th day before election	<input type="checkbox"/> Exceeded Modified Reporting Limit	<input type="checkbox"/> Final Report (Attach C/OH - FR)

Drawing for Place on the Ballot

Purpose of the Drawing

In Texas, municipal elections require a random drawing to determine the order in which candidates' names appear on the ballot. This process ensures fairness and transparency, as mandated by the Texas Election Code.

Procedure

The drawing is conducted in an open setting, held in the City Hall Council Chambers. Candidates or their representatives may participate in the drawing, which is done by drawing numbers from a container. This method is straightforward and aligns with the Texas Election Code's provisions for random selection.

Documentation

After the drawing, the results are documented and made available to the public on the City's website: <https://www.rosenbergtx.gov/824/2026-General-Election>

Date

Drawing for Place on the Ballot will occur at 9:00 a.m. on February 19, 2026 in the City Hall Council Chambers, 2110 4th Street, Rosenberg, TX 77471.

Attendance at Drawing

If you are unable to attend the drawing, you may designate someone to draw on your behalf. If no representative is present, the City Secretary will draw for you.



Important Information

- All applications, affidavits, statements, forms and campaign reports filed with the City Secretary's office are considered public information and are open to inspection by the public (with certain legal redactions).
- Persons with questions concerning the conduct of elections may contact the Elections Division of the Texas Secretary of State's Office at 800-252-VOTE (8683) or <https://www.sos.state.tx.us/>.
- Inquiries about candidacy, campaign finance, or the conduct of candidates and officeholders should contact the Texas Ethics Commission at 512-463-5800 or <https://www.ethics.state.tx.us/>.
- Please contact the City Secretary at 832-595-3340 or email at dswint@rosenbergtx.gov with any questions. You may also visit the Elections page on the City's website at <https://www.rosenbergtx.gov/824/2026-General-Election>.



IMPORTANT DATES

- January 1, 2026 – First day to apply for ballot by mail
- January 13, 2026 – Last day for a candidate planning to file for a place on the general election ballot to register to vote or update voter registration
- January 14, 2026 – First day for candidate to file for a place on the general election ballot or file a declaration of write-in candidacy
- February 13, 2026 – Last day for candidate to file for a place on the general election ballot
- Jan. 14 to Feb. 13, 2026 – Form CTA due when candidate files for a place on the general election ballot
- February 17, 2026 – Last day to file a declaration of write-in candidacy
- February 19, 2026 – Drawing for Place on the Ballot (9:00 am)
- February 20, 2026 – Last day a candidate or write-in candidate can withdraw name from ballot
- April 2, 2026 – Last day to register to vote in the May 2, 2026 election
- April 2, 2026 – First Form C/OH due
- April 20, 2026 – First day of early voting by personal appearance
- April 20, 2026 – Last day to apply for ballot by mail
- April 24, 2026 – Second Form C/OH Due
- April 28, 2026 – Last day of early voting by personal appearance
- May 2, 2026 – Last day FBC can receive ballot by mail
- May 2, 2026 – Election Day

Local elections are a powerful tool for shaping the future of your community.

