

NOTICE TO BIDDERS

**EMERGENCY SERVICES COMPLEX
(FIRE STATION 4/FIRE ADMIN/EOC)
MARTINEZ ARCHITECTS PROJECT NO. MA 24011
CITY OF ROSENBERG BID NUMBER 2025-42B
TXE-2025-42**

The City of Rosenberg City Secretary's Office will receive sealed bids, in duplicate, on the original forms for the **EMERGENCY SERVICES COMPLEX (FIRE STATION 4/FIRE ADMIN/EOC) and Invitation to Bid No. 2025-42B**, until **2:00 p.m.** on **Thursday, April 17, 2025**, and all bids will be opened and publicly read promptly in the City Hall Council Chamber, at 2110 4th Street, Rosenberg, Texas 77471, at **2:00 p.m.**

All bids must be submitted at the time and place in the manner prescribed above. Bids must be delivered in a sealed envelope with a return address and clearly marked "**City of Rosenberg, Bid Number 2025-42B, EMERGENCY SERVICES COMPLEX (FIRE STATION 4/FIRE ADMIN/EOC)**". The bidder's firm name shall appear on the outside of the envelope. Bids received after the closing time will be returned unopened.

Pursuant to Texas Government Code 2252.908, the successful bidder must be able to provide The City of Rosenberg with a printed, executed, original of a completed Certificate of Interested Parties form (Form 1295) with the signed contract. Failure to do so will result in the City's inability to execute the contract. To complete the disclosure of interested parties form, or for further information, please visit the Texas Ethics Commission's website at <https://www.ethics.state.tx.us>. The City's identification number (Item 3 on Form 1295) for the low bidder to fill out Texas Ethics Commission Form 1295 for Bid No. **2025-42B** will be **TXE-2025-42**. Form 1295 is not required at the bid opening.

Bidding documents may be viewed and downloaded free of charge (with the option to purchase hard copies) at the CivCastUSA Website (www.CivCastUSA.com). Bidders must register on this website in order to view and/or download the documents. Said documents may be examined without charge in the office of the **Martinez Architects, LP; 900 Rockmead, Suite 250, Houston, Texas 77339**.

If the amount of the bid exceeds \$50,000.00, Official Bidder's Bond signed by the Surety and Bidder in an amount equal to five percent (5%) of the total bid must accompany each proposal.

A Mandatory Virtual Pre-Bid Conference will be held on **Wednesday, March 19, 2025 at 10:00 a.m.** Attendance at the conference is mandatory and shall be done remotely as indicated below, and bids will be accepted from only those Contractors attending. Any bids received from Contractors not in attendance will be returned unopened. The Architect will determine the validity of attendance, at the Architect's sole discretion. Contractors attending the Mandatory Virtual Pre-Bid Conference must do so from a computer, tablet, or smartphone at:

Pre-Bid Mtg. Link: <https://tinyurl.com/3ax9243f>
Phone: [+1 323-457-8079](tel:+13234578079)/ ID: 629 413 729#

The Architect will conduct the Virtual Pre-Bid Conference and Contract Documents will be accessible during the Conference for those attending via computer, tablet, or smartphone.

The City reserves the right to reject any or all bids and to waive informalities in bidding. In case of ambiguity or lack of clearness in stating the prices in any bid, the City reserves the right to consider the most advantageous construction thereof, or to reject the bid. The award will be made to the responsible

bidder submitting the lowest bid as determined by the City, or to the bidder who provides goods and services at the best value to the City. Pursuant to Texas Local Government Code Sec. 271.905 and 271.9051, the City may award the bid to a bidder whose principal place of business is within the City of Rosenberg, if the local bidder's bid is within five percent (5%) of the lowest bid price received by the City from a bidder who is not a resident of the City. Priority may only be given to a local bidder in a contract for construction services in an amount of less than \$100,000, or in a contract for other purchases in an amount of less than \$500,000; provided that the City Council determines in writing that the local bidder offers the municipality the best combination of contract price and additional economic development opportunities created by the contract award. Preference of local bidders may not be considered in the purchase of telecommunications services or information services as those terms are defined by 47 U.S.C. Section 153.

Bids may be held by the City of Rosenberg for a period not to exceed sixty (60) days from the date of the bid opening for the purpose of reviewing the bids and investigating the bidder's qualifications prior to the contract award.

Danyel Swint, TRMC, City Secretary