

Notice to Respondents

The City of Rosenberg is soliciting sealed statements of qualifications (SOQs) from State of Texas registered engineering firms to assist in pre-award and post-award engineering services. Services will include a FEMA Hazard Mitigation Assistance (HMA) Grant application(s) to include the development of preliminary and final design plans, and necessary interim and final inspections as required by the City.

Sealed SOQs must be submitted electronically or received by the City Secretary's Office no later than:

2:00 pm, Thursday, March 20, 2025.

All sealed SOQs must be received either electronically or at the designated location by the deadline shown. SOQs received after the deadline will not be considered for the award of the contract and shall be considered void and unacceptable.

All SOQs will be opened, and firm's names publicly read aloud promptly in the City Hall Council Chamber, at 2110 4th Street, Rosenberg, Texas 77471, at 2:00 pm, Thursday, March 20, 2025.

To obtain a copy of the Request for Qualifications or submit an electronic SOQ please visit:

<https://procurement.opengov.com/portal/rosenbergtx>

If a Respondent chooses to submit a Hard Copy SOQ, it must be delivered in a sealed envelope with a return address and clearly marked "City of Rosenberg Request for Qualifications (RFQ No. 2025-56Q). DO NOT OPEN IN THE MAIL ROOM." The respondent's firm name shall appear on the outside of the envelope.

Submit Hard Copy SOQs to:

City of Rosenberg

City Secretary's Office

2110 4th Street * P.O. Box 32

Rosenberg, Texas 77471

RFQ No. 2025-56Q – DO NOT OPEN IN MAIL ROOM

The point of contact for this solicitation is City of Rosenberg Procurement Manager Blake Skiles, CPPO, NIGP-CPP, CPPB, CPPM, CPP, CPC. Should you have any questions or require additional information or clarification on information contained in the RFQ, please submit your questions via OpenGov Procurement at the website listed above no later than 5:00 pm on Friday, March 14, 2025.

The City reserves the right to reject any or all SOQs. The City reserves the right to negotiate with any and all individuals or firms that submit qualifications and may award one or more contracts to one or more engineering service provider(s). Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Women Business Enterprises, and Labor Surplus Area firms are encouraged to submit qualifications. The City of Rosenberg is an Affirmative Action/Equal Opportunity Employer

Danyel Swint, TRMC, City Secretary

