

## Notice to Respondents

The City of Rosenberg is soliciting sealed Statements of Qualifications (SOQs) from qualified providers for Veterinarian Services for Rosenberg Animal Shelter.

SOQs must be submitted electronically or received by the City Secretary's Office no later than:

2:00 pm, Thursday, October 10, 2024.

All sealed SOQs must be received either electronically or at the designated location by the deadline shown. SOQs received after the deadline will not be considered for evaluation and shall be considered void and unacceptable.

All SOQs will be opened, and respondent's names publicly read aloud promptly in the City Hall Council Chamber, at 2110 4th Street, Rosenberg, Texas 77471, at 2:00 pm, Thursday, October 10, 2024.

To obtain a copy of the Request for Qualifications or submit an electronic response please visit:

<https://procurement.opengov.com/portal/rosenbergtx>

If a respondent chooses to submit a hard copy response, it must be delivered in a sealed envelope with a return address and clearly marked "City of Rosenberg Request for Qualifications (RFQ No. 2025-09Q). DO NOT OPEN IN THE MAIL ROOM." The respondent's name shall appear on the outside of the envelope.

Submit Hard Copy to:

City of Rosenberg

City Secretary's Office

2110 4th Street \* P.O. Box 32

Rosenberg, Texas 77471

RFQ No. 2025-09Q – DO NOT OPEN IN MAIL ROOM

The point of contact for this solicitation is City of Rosenberg Procurement Manager Blake Skiles, NIGP-CPP, CPPB, CPPM, CPP, CPC. Should you have any questions or require additional information or clarification on information contained in the RFQ, please submit your questions via OpenGov Procurement at the website listed above no later than 5:00 pm on Friday, October 4, 2024.

The City reserves the right to reject any or all responses and to waive informalities in responses.

Danyel Swint, TRMC, City Secretary