

PROPOSED ANNUAL BUDGET FISCAL YEAR 2024-2025



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Statutory Requirement

ANNUAL PROPOSED BUDGET FOR FISCAL YEAR 2024-2025

This budget will raise more total property taxes than last year's budget by \$690,184 (4.67%), and of that amount, \$433,458 is tax revenue to be raised from new property added to the tax roll this year.

Statement required by Texas Local Government Code,
Chapter 102. Municipal Budget, Section 102.005



Mayor and City Council

Mayor

William Benton

Mayor Pro-Tem, Council District No. 3

Hector Treviño

Council Members

- Richard OlsonAt Large – Position 1
- Jessica Jaramillo-MorenoAt Large – Position 2
- Felix Vargas JrDistrict No. 1
- Steven DeGregorioDistrict No. 2
- George A. ZepedaDistrict No. 4



July 30, 2024

To the Honorable Mayor and City Council
City of Rosenberg, Texas

Presented herein is the Proposed Annual Budget for Fiscal Year 2025 (FY2025) in accordance with Texas Statute and the City of Rosenberg Charter, beginning October 01, 2024, and ending September 30, 2025. The FY2025 Proposed Budget maintains existing service levels and implements budget requests and priorities identified during the strategic planning process and approved by City Council. The Proposed Budget maintains a high level of City service to our residents and visitors, and continues to ensure the City's fiscal strength by maintaining sound financial policies.

The Budget also serves as a policy document for the City of Rosenberg; it establishes City priorities, goals, and programs for the upcoming fiscal year. The Budget contains appropriations necessary to achieve specified services, functions, and activities essential to the accomplishment of our stated mission, vision statement and goals:



R Mission

TO PROVIDE EXCEPTIONAL SERVICES THAT CREATE AND SUSTAIN A SAFE, LIVABLE AND VIBRANT COMMUNITY.

Rosenberg
TEXAS



R Vision

BUILDING A BETTER TOMORROW TOGETHER BY CULTIVATING A CITY THAT IS FINANCIALLY STRONG, WITH A THRIVING ECONOMY, QUALITY INFRASTRUCTURE AND DYNAMIC CULTURE.

Rosenberg
TEXAS





GOALS

Goal #1: Planning and Development - To plan and invest in infrastructure to accommodate the future growth and development of Rosenberg.

Goal #2: Safe and Attractive Community - To improve the community for the citizens and businesses of Rosenberg by creating a safe and attractive City through public safety initiatives, code compliance strategies, land use regulations, and revitalization programs.

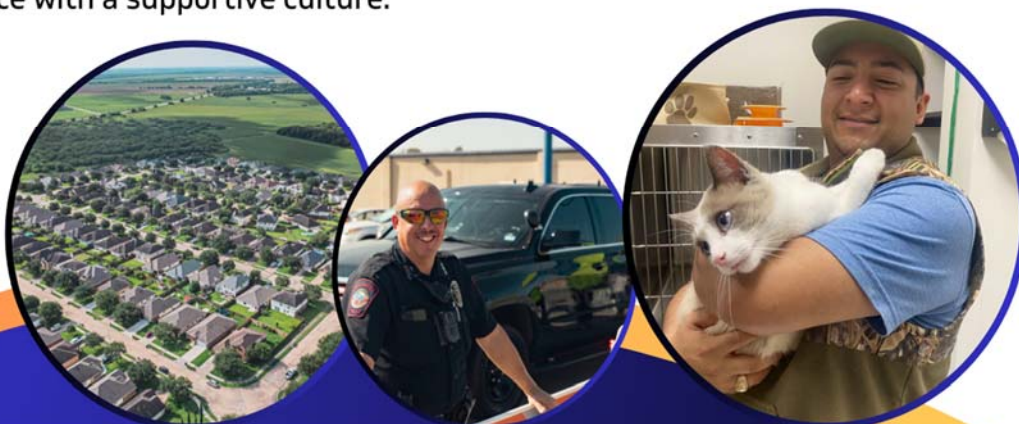
Goal #3: Facilities, Technology & Capital Equipment - To develop a strategy that provides city facilities, technology, and capital equipment required to support a rapidly growing City.

Goal #4: Civic Engagement - To improve community and civic engagement.

Goal #5: Culture and Recreation - To maintain and enhance the current culture, special events, recreation and parks.

Goal #6: Financial Sustainability - To provide wise stewardship of financial resources to meet current and future service demands and obligations.

Goal #7: Organizational Development - To maintain and continually create a confident workforce with a supportive culture.



During FY2024, each department updated their business plan outlining the anticipated needs for personnel, infrastructure, and other resources. Additionally, City staff worked diligently to prepare for the City's future by making great strides to accomplish many of the goals. The following major accomplishments were made:

- The City has completed its 6th year of receiving an average of 3 million gallons of treated surface water, per day, from Brazosport Water Authority. The City is in compliance with the thirty (30) percent groundwater reduction mandate set forth by the Fort Bend Subsidence District and is actively planning for the 60% groundwater reduction mandate in 2027.
- Continued proactive building maintenance at various city facilities done in-house and/or managed by our building maintenance staff.
- The Planning/GIS division created a digital survey app for field checking the existence of any lead water service lines. The results from the 2023 and 2024 collection are 7,205 water service lines checked with no lead service lines found.
- The GIS maintained enterprise database contains over 200 map layers with over 3 million records. Within the database the GIS Division develops, builds, and maintains 193 of the map layers containing approximately 608,600 records and growing daily.
- Code Compliance division saw an increase in proactive Code cases and dangerous building abatements and Permitting processed approximately 4,000 new permits and over 15,000 inspections were performed.
- Communications team helped coordinate the City's third Rosenberg 101 program and the City was designated "Film Friendly" by Texas Governor Greg Abbott.
- The Communications departments coordinated new City-Wide events to promote sense of community and major improvements were done to Water Tower Square in Downtown.
- Civic Center added a new Facebook page to further promote the center and 3 more programming classes were added in 2024.
- Completed the construction of the shade structure at the Travis Park Splash Pad.
- Continued successful implementation of various technology software to improve efficiencies and allow for online capabilities such as EnerGov Citizen Self Service and new capabilities for utility billing online and over the phone payment options in Spanish.
- The Rosenberg Development Corporation (RDC) has established the Avenue H/US Highway 90-A Revitalization Project as a high priority to begin a focused, multi-year revitalization project on this main corridor.
- The finance department continued receiving awards for the Popular Annual Financial Report, Budget Document, Annual Comprehensive Report (audit) and Procurement.
- The Rosenberg Police Department (RPD) received the re-recognized status for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program.
- RPD successfully installed and implemented a FLOCK camera program throughout City adding extensive network of investigative resources for our citizens.
- The Rosenberg Animal Control and Shelter celebrated the four-year anniversary of the 'over 90% live release rate' and continued success of this mission.
- Fire Department converted Fire Station No. 4 from a staffed squad to a ladder truck.

The updated departmental business plans played an integral role in the development of the FY2025 Proposed Budget. The goals and objectives of each department are intended to facilitate the accomplishment of the overall goals of the City.

Financial and Economic Outlook

For FY2024, the City's financial outlook continues to show a steady trend. The largest source of revenue, sales tax, has shown a modest increase when compared to FY2023. Sales tax revenues for FY2025 are projected to be approximately \$1,200,000 or 6.4% above the FY2024 budgeted sales tax revenues. The primary reason for the increase is due to growth and a 380 agreement where lumber is the primary source of sales. The price of lumber peaked in 2021 and 2022 creating a large sales tax boost for the City, but as the price of lumber decreased throughout 2023 and the current year, the City's sales tax also decreased. Sales tax figures have begun to rebound back to pre-2021 and 2022 pricing peak with a slight increase. Like sales tax projections, building-related permit revenues also show an increase in activity when compared to FY2023, which is a good indicator that new development continues. Infrastructure inspection fees and investment earnings have shown increases from previous years. Additionally, the City's tax base reflects just over \$129 million in new development. The City's goal is to sustain economic expansion and continue a pro-growth strategy.

A major challenge for the City is inflation which has emerged as a significant factor driving up the costs of goods and services. Areas that have seen the largest increases include supplies (such as chemicals, fuel and other supplies), replacement vehicles, electricity, contracted services and general insurance. Addressing this historic inflation has been a challenge as the FY2025 budget was carefully reviewed to ensure these inflationary costs were addressed appropriately.

Budgetary Priorities and Focus

The FY2025 Proposed Budget provides for the provision of necessary public services within available financial resources. The Proposed Budget recommendations are designed to provide for the needs of Rosenberg citizens, as well as employees of the City organization. This Budget considers the necessity to maintain and improve municipal service levels while balancing revenues. Many of the factors upon which this Budget was developed are similar to those of the previous fiscal year:

- Compliance with federal and state regulations
 - ✓ Fort Bend Subsidence District mandate
- Conservative estimates of revenues and expenditures
 - ✓ Review historical trends and apply throughout budget
- Recognition of the long-term financial obligations of the City
 - ✓ Review long-term capital improvements plan
- User charges that pay for the cost of providing the service
 - ✓ Reviewed water & wastewater rates and solid waste collection rates
- Maintenance of fund balance policies
 - ✓ Maintained and exceeded fund balance minimum levels of 25% of operating expenditures
- Maintain employee salaries and benefits at a competitive level
 - ✓ Updated Professional Development Policy
 - ✓ Included a salary wage increase for employees ranging from 2.5% to 3%.
- Provision of City services to a growing community
 - ✓ Updated and implemented City's new strategic plan
 - ✓ Addition of four (4) new full-time positions, as well as 1 part-time position
 - ✓ Several reclasses/conversions of key positions

- Maintenance and replacement of the City’s aging infrastructure
 - ✓ The City has approved several CIP projects including streets, drainage, water and wastewater infrastructure improvements
 - ✓ Continued funding sidewalk and road improvements

Minimum Fund Balances

The City’s financial management goal is to maintain adequate reserves. These reserves must be at least twenty-five percent (25%), or ninety (90) days, of the fund’s operating expenditures. The Proposed Budget will maintain the twenty-five percent (25%) reserve balance. It is important to maintain the City’s reserve balances to cover future financing issues for infrastructure needs. A twenty-five percent (25%) fund balance reserve is required to be maintained within the General Fund and the Water/Wastewater Fund. The Proposed FY2025 Budget maintains compliance with the reserve requirements.

Overview of Proposed Budget and Significant Funds

The FY2025 Proposed Budget includes total expenditures for all funds in the amount of \$137,036,433. This amount includes operating expenditures for the various funds and departments, as well as capital improvements.

Expenditures summarized by fund type are presented as follows:

(\$ in Millions)	FY2025 Proposed
General Fund	\$ 41.5
Special Revenue Funds	8.8
Debt Service Funds	8.2
Water/Wastewater Fund	55.6
Solid Waste Fund	5.5
Civic Center Fund	0.6
Internal Service Fund	5.9
Component Unit	7.5
Total Operating Funds	133.6
Capital Project Funds	3.4
Totals	\$ 137.0

General Fund

To-date, the City’s sales tax revenue has shown an upward trend in FY2024. The FY2025 sales tax projection of \$20 million is in line with FY2024 actual collections. Sales tax revenues account for nearly 50% of the City’s General Fund.

The current property tax rate is \$0.342364 cents and the proposed tax rate is estimated to be lower, however, the Fort Bend County Tax Office has not yet provided final property tax calculations.

Basic service levels in the General Fund have remained level; however, the majority of the increases in the operating costs of the General Fund are due to increases in salaries and benefits to provide employees a fair and competitive compensation package, the addition of personnel and increases to supplies, maintenance and services due to inflationary costs.

Debt Service Obligations

The City's FY2024 property tax rate is 34.2364 cents per \$100 valuation. Of that rate, 14.7952 cents per \$100 valuation was designated for debt service obligations and 19.4412 cents per \$100 valuation for the Maintenance and Operation Budget. The City's estimated debt rate calculation for FY2025 includes a decrease of approximately two and one-half cents.

As the City's property tax base increases, so does the debt service capacity, which can then be used to finance future infrastructure needs. The City has expanded the tax base by over \$129 million through new development within the City limits in 2024. City staff will continue to work with the City's Financial Advisor to manage the City's debt service obligations and continue efforts to address our future needs.

The citizens of Rosenberg passed a Bond Election in November 2023 to provide \$51.5 million in funding for an Emergency Services Complex which will include Fire Station No. 4, an emergency operations center and fire department administration offices as well as providing funding for a Public Services Complex which will house public works, utilities, fleet maintenance, building maintenance, capital project, parks and recreation and other city departments.

Water/Wastewater Fund

The financial condition of the Water/Wastewater Fund (W/WWF) has significantly improved, but forecasted infrastructure needs require additional funding. The Proposed Budget for the W/WWF uses \$3,525,000 of retained earnings/fund balance to fund critical capital improvements instead of issuing debt. The proposed revenues for FY2025 do not currently meet the combined operating and capital expenditures, including 50% or \$400,000 of a one-time expenditures to replace a centrifuge and over three million for Water/Wastewater Capital Projects. For FY2025, the W/WWF will also transfer \$1,952,802 for its portion of debt service payments.

At this time, staff is not proposing any rate adjustments to the water and wastewater rates, as well as the subsidence/groundwater reduction plan (GRP) fees. Although there is no increase in FY2025, rate increases may be necessary to help fund upcoming capital improvement projects that are vital to improve the water and sewer system reliability and to cover increasing inflationary costs.

The Water Subsidence Fee, established in 2007, has been adjusted over the years to cover the projected expenditures and future expenditures related to the Groundwater Reduction Plan (GRP). The Proposed budget does not include an increase in subsidence fees for FY2025. Staff will continue to monitor the costs of operating and maintaining the infrastructure for the delivery of surface water and reserved capacity for additional surface water needs to achieve the sixty percent (60%) groundwater reduction requirement in 2027. The City is awaiting a final decision from the Fort Bend Subsidence District regarding the implementation of the 60% groundwater reduction requirement, which may impact future rates for subsidence fees.

City Personnel

Employees represent the City's most important asset. The City must invest more time and additional funding to properly train its employees. This is essential for specific positions where the pool of qualified applicants is limited and the market is competitive. Although the compensation study has been updated several times since FY2016, the City must continue to evaluate the salary structure and make adjustments to remain competitive.

The FY2025 Proposed Budget authorizes three hundred and eleven (311) full-time positions, which include the addition of four (4) full-time positions and one (1) part-time position. New positions include: Two (2) Patrol Officers – Police, one (1) Mechanic – Fleet, and one (1) Maintenance & Operations (M&O) Technician – Public Works, as well as 1 part-time position: Utility Billing Technician – Customer Service. Additionally, there were other personnel changes/reclasses such as: converting one part time Court Clerk from part-time to full-time, converting two (2) Public Works M&O Specialists to Foremans, removing a part-time Fire Marshal Inspector and reclassing a Utility Billing Technician to a Senior Utility Billing Technician in Customer Service. Also, three (3) firefighters were added to the FY2024 budget mid-year since the City did not receive the SAFER firefighter grant.

Capital Improvement Program

The City remains committed to continue its aggressive Capital Improvement Program (CIP). Numerous capital projects have been funded through the FY2025 Proposed Budget and additional funding sources will be identified as the projects develop. More detailed information regarding the projects and a complete FY2025 – 2029 CIP list can be found in section 9 of the proposed budget.

Budget Requests

During the FY2025 budget planning process, staff submitted their budget requests and a total of thirty-one (31) general supplemental requests were submitted. Eight (8) of the budget requests have been included in the FY2025 General Fund budget, and nine (9) were funded in special revenue funds including: police department, court, parkland dedication, animal control shelter donation and PEG funds.

In addition, there were two (2) budget requests for the enterprise funds. These requests were for Civic Center improvements, both of which are funded in the Civic Center Fund.

There were fourteen (14) personnel requests submitted and prioritized by staff. Five (5) new positions are being included in the proposed budget.

Future Concerns

Though this Budget primarily addresses the upcoming fiscal year, much consideration has been given to the City's financial condition for future years. Important issues that will impact future City Budgets include:

- Senate Bill 2, the Texas Property Tax Reform and Transparency Act by the Texas Legislature lowering the tax rate that a municipality can adopt without a mandatory election
- Improving the City's aging infrastructure in order to extend useful life
- Expanding our community's infrastructure to address growth
- Addressing inflationary cost increases to maintenance and services
- Maintaining strong funding reserves
- Increasing debt capacity for future financing issues
- Providing for a long-term sustainable employee base
- Address municipal facility upgrades, rehabilitation, and enhancements
- Investing in technology to improve services and enhance use of personnel

The future costs for the Fort Bend Subsidence District groundwater reduction mandate continues to represent a major financial challenge for the City of Rosenberg and the water customers. The second major challenge is to continue addressing Rosenberg's aging infrastructure needs. The third major challenge is funding current and future personnel to meet the increasing service demands in a rapidly growing community.

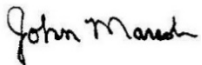
Conclusion

As the City works to meet the increasing service needs of an expanding community, the City will continue to maintain the FY2025 Proposed Budget within the projected revenues. Though certain expenditures will have to be deferred to future Budgets, the City remains financially strong while embarking on multi-million-dollar capital improvements and maintaining the quality level of service for residents of our community.

City Council and staff must work together to manage the available financial resources and to establish realistic priorities. The City cannot address all of its needs in any one budget year. City Council will have difficult decisions in determining the priorities to be addressed while maintaining the City's sound financial base. Working together, we can continue a multi-year program that will continue Rosenberg's positive progress in the future.

Much credit goes to our Department Heads and the Finance Department staff, for the hard work that went into the development and preparation of this Proposed Budget. Should you need further information or have any questions, please contact Joyce Vasut, Luis Garza or myself. As always, we look forward to assisting you in finalizing the FY2025 budget.

Respectfully submitted,



John Maresh
City Manager

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Revenues & Transfers In	Expenditures & Transfers Out
GOVERNMENTAL FUND TYPES:		
GENERAL FUND	\$ 41,492,939	\$ 41,492,939
SPECIAL REVENUE FUNDS:		
Hotel/Motel Fund	788,000	944,015
Municipal Court Technology Fund	25,000	25,000
Beautification Fund	12,000	33,150
Law Enforcement Fund	500	288,000
Community Development Block Grant Fund	2,390,626	2,390,626
Police Asset Forfeiture Fund	25	10,000
Animal Control Shelter Donations Fund	165,550	255,550
Park Land Dedication Fund	5,350	777,800
Juvenile Case Management Fund	32,800	46,563
Municipal Court Child Safety Fund	43,500	82,800
Municipal Court Building Security Fund	25,500	50,000
MUD Fire Services Fund	1,855,000	1,850,000
Police Federal Forfeiture Fund	1,500	56,150
PEG Fund	37,500	75,000
Fire Station No. 3 Operating Fund	1,901,500	1,898,228
Subtotal	7,284,351	8,782,882
DEBT SERVICE FUND	8,361,800	8,241,800
CAPITAL PROJECTS FUNDS	1,428,000	3,426,000
TOTAL GOVERNMENTAL FUNDS	58,567,090	61,943,621
PROPRIETARY FUND TYPES:		
ENTERPRISE FUNDS:		
Water & Wastewater Fund:		
Operating Funds	14,070,850	17,595,850
Restricted Funds	18,434,750	37,947,348
Solid Waste Fund	5,500,000	5,500,000
Civic Center Fund	618,500	644,500
Subtotal	38,624,100	61,687,698
INTERNAL SERVICE FUNDS:		
Insurance Fund	4,560,687	4,558,337
Fleet Replacement Fund	1,334,109	-
Technology Fund	1,314,900	1,309,900
Subtotal	7,209,696	5,868,237
TOTAL PROPRIETARY FUNDS	45,833,796	67,555,935
COMPONENT UNITS:		
Rosenberg Development Corporation	7,250,000	7,536,876
GRAND TOTAL	\$ 111,650,886	\$ 137,036,433

Notes:

(1) - Total beginning reserves, including restricted reserves.

DEPARTMENT AND FUND MATRIX

GENERAL FUND

General Government

101-1100 Mayor & Council
 101-1121 Council At-Large Position #1
 101-1122 Council At-Large Position #2
 101-1123 Council - District 1
 101-1124 Council - District 2
 101-1125 Council - District 3
 101-1126 Council - District 4
 101-1127 Council - Mayor
 101-1200 City Manager
 101-1210 Human Resources
 101-1211 Economic Development
 101-1300 City Secretary
 101-1400 Finance
 101-1417 Municipal Court
 101-1500 City Attorney
 101-1600 City Prosecutor
 101-1720 Technology
 101-1750 Communications
 101-1800 General Government

Community Development

101-1900 Planning
 101-1935 Code Compliance
 101-1941 Health

Public Safety

101-3000 Police
 101-3034 Animal Control
 101-3100 Fire
 101-3132 Emergency Management
 101-3133 Fire Marshal

Public Services

101-5021 City Engineer
 101-5022 Public Works
 101-5023 Street Lighting & Signals
 101-5025 Fleet Maintenance
 101-5030 Parks and Recreation
 101-5040 Building Maintenance

INTERNAL SERVICE FUNDS

601-0000 Insurance Fund
 602-0000 Fleet Replacement Fund
 603-0000 Technology Fund

SPECIAL REVENUE FUNDS

212-0000 Hotel/Motel Fund
 213-0000 Municipal Court Technology Fund
 214-0000 Beautification Fund
 215-0000 Law Enforcement Fund
 216-0000 Community Development Block Grant Fund
 218-0000 Police Asset Forfeiture Fund
 220-0000 Animal Control Shelter Donation Fund
 221-0000 Park Land Dedication Fund
 222-0000 Juvenile Case Manager Fund
 223-0000 Child Safety Fund
 224-0000 Building Security Fund
 226-0000 MUD Fire Services Fund
 227-0000 Police Federal Forfeiture Fund
 228-0000 PEG Capital Fund
 230-0000 Fire Station No. 3 Operating Fund

DEBT SERVICE FUND

301-0000 Debt Service Fund

CAPITAL PROJECT FUNDS

401-0000 Seabourne Creek Capacity Fund
 402-0000 Dry Creek Capacity Fund
 410-0000 General Supplemental Fund
 411-0000 Street Improvement Fund
 412-0000 Capital Improvements Fund
 413-0000 American Rescue Plan Act (ARPA) Fund
 414-0000 CDBG-MIT Drainage Improvement Fund
 427-0000 2017 Certificates of Obligation Fund
 428-0000 2024 General Obligation Fund
 430-0000 County Mobility Project Fund

ENTERPRISE FUNDS

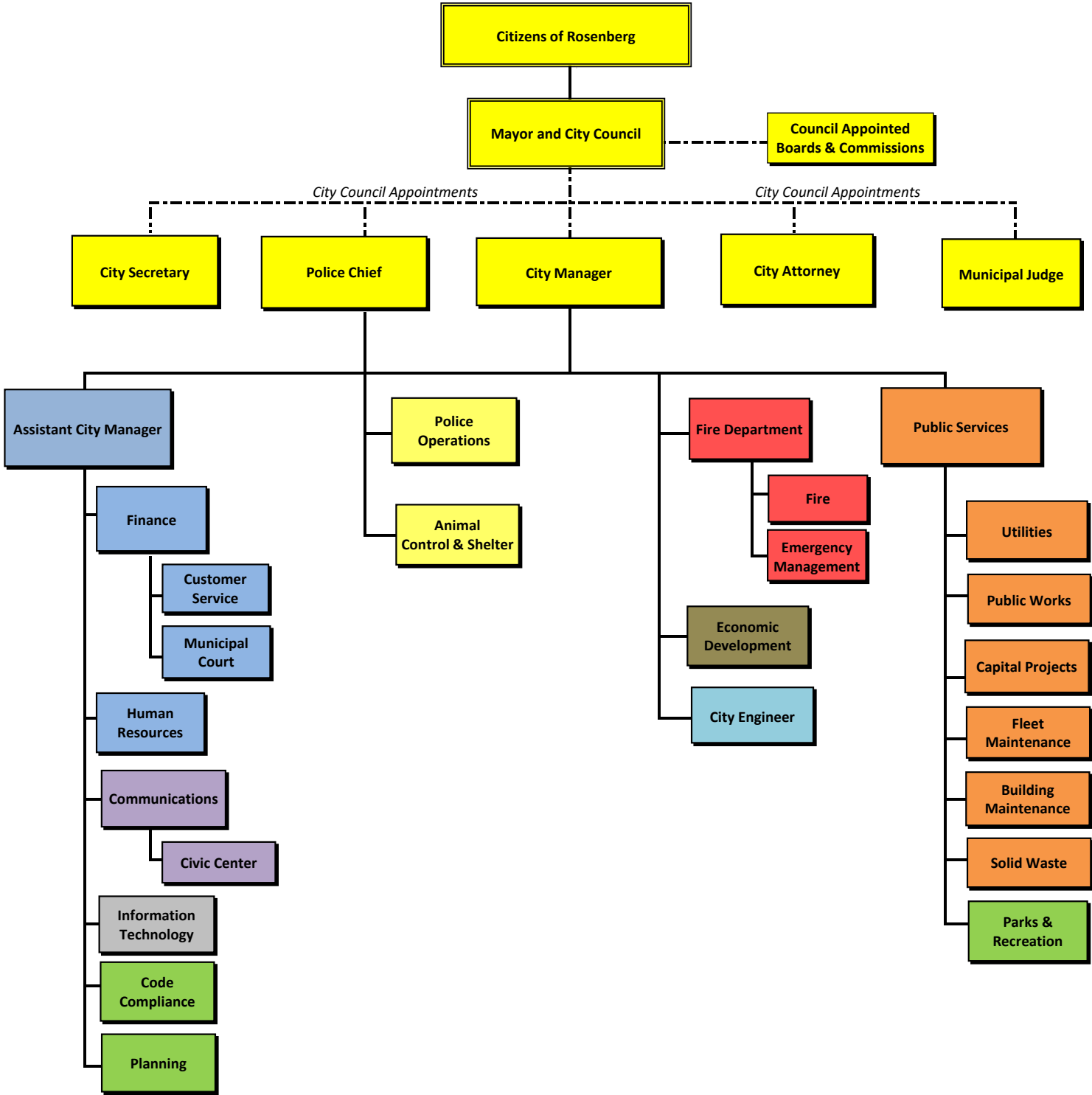
501-0000 Water/Wastewater Fund
 512-0000 W/WW Capital Improvement Fund
 514-0000 Subsidence Fund
 515-0000 Water & Wastewater Supplemental Fund
 517-0000 Water Impact Fee Fund
 518-0000 Sewer Impact Fee Fund
 550-5026 Solid Waste Fund
 560-1951 Civic Center Fund

COMPONENT UNIT FUNDS

219-0000 Rosenberg Development Corp. (RDC) Fund
 225-0000 RDC Projects Fund

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

ORGANIZATIONAL CHART



Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
GENERAL FUND:						
General Government:						
City Manager (101-1200)						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Agenda Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	0%
Human Resources (101-1210)						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Human Resources Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Economic Development (101-1211)						
Director of Economic Development	-	-	-	-	-	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
City Secretary (101-1300)						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Finance (101-1400)						
Director of Finance	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Finance	1.00	1.00	1.00	1.00	1.00	
Budget Coordinator	1.00	1.00	1.00	1.00	1.00	
Procurement Manager	1.00	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	
Payroll Technician	1.00	1.00	1.00	1.00	1.00	
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	7.00	7.00	7.00	7.00	7.00	0%
Municipal Court (101-1417)						
Municipal Judge	1.00	1.00	1.00	1.00	1.00	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Clerk	1.00	1.00	1.00	1.00	1.00	
Clerk I	3.96	3.96	3.96	3.96	4.48	
Subtotal	6.96	6.96	6.96	6.96	7.48	7%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
Information Technology (101-1720)						
Director of Information Technology	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Information Technology Support Specialist	1.00	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	6.00	6.00	6.00	6.00	6.00	0%
Communications (101-1750)						
Director of Communications	1.00	1.00	1.00	1.00	1.00	
Communications Specialist	1.00	1.00	1.00	1.00	1.00	
Communications & Events Manager	0.50	0.50	0.50	0.50	0.50	
Communications & Events Coordinator	-	1.00	1.00	1.00	1.00	
Subtotal	2.50	3.50	3.50	3.50	3.50	0%
General Government (101-1800)						
Administrative Intern	1.80	1.80	1.80	1.80	1.80	
Subtotal	1.80	1.80	1.80	1.80	1.80	0%
TOTAL GENERAL GOVERNMENT	36.26	37.26	37.26	37.26	37.78	1%
Public Safety:						
Police (101-3000)						
Chief of Police	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Captain	-	1.00	1.00	1.00	1.00	
Police Lieutenant	5.00	4.00	4.00	4.00	4.00	
Police Sergeant	10.00	10.00	10.00	10.00	10.00	
Police Officer	53.00	54.00	54.00	54.00	56.00	
Detective	8.00	8.00	8.00	8.00	8.00	
Emergency Communications Director	1.00	1.00	1.00	1.00	1.00	
Emergency Communications Supervisor	2.00	2.00	2.00	2.00	2.00	
Emergency Communications Specialist	13.00	13.00	13.00	13.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	3.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Subtotal	103.00	104.00	104.00	104.00	106.00	2%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
Animal Control (101-3034)						
Director of Animal Control	1.00	1.00	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	1.48	1.48	1.48	1.48	1.48	
Outcome Specialist	-	0.48	0.48	0.48	0.48	
Subtotal	6.48	6.96	6.96	6.96	6.96	0%
Fire (101-3100)						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	9.00	9.00	9.00	9.00	9.00	
Fire Engineer	6.00	9.00	9.00	9.00	9.00	
Firefighter	24.00	21.00	24.00	24.00	24.00	
Radio Coordinator	0.48	0.48	0.48	0.48	0.48	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	46.48	46.48	49.48	49.48	49.48	6%
Emergency Management (101-3132)						
Emergency Management Coordinator	0.48	1.00	1.00	1.00	1.00	
Subtotal	0.48	1.00	1.00	1.00	1.00	0%
Fire Marshal (101-3133)						
Fire Marshal	1.00	0.48	0.48	0.48	0.48	
Assistant Fire Marshal	-	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	2.48	2.48	2.48	2.00	
Subtotal	4.00	3.96	3.96	3.96	3.48	-12%
TOTAL PUBLIC SAFETY	160.44	162.40	165.40	165.40	166.92	3%
City Engineer (101-5021)						
City Engineer	1.00	1.00	1.00	1.00	1.00	
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	
Public Works (101-5022)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Public Works Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	4.00	
M&O Specialist	3.00	3.00	3.00	5.00	3.00	
M&O Technician	9.00	9.00	9.00	7.00	8.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Right-of-Way Inspector/Contract Administrator	1.00	1.00	1.00	1.00	1.00	
Subtotal	20.00	20.00	20.00	20.00	21.00	5%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
Fleet Maintenance (101-5025)						
Director of Fleet Maintenance	1.00	1.00	1.00	1.00	1.00	
Mechanic II	1.00	1.00	1.00	2.00	2.00	
Mechanic I	3.00	3.00	3.00	2.00	3.00	
Subtotal	5.00	5.00	5.00	5.00	6.00	20%
Parks & Recreation (101-5030)						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
Parks (M&O) Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	0.48	0.48	0.48	0.48	0.48	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Subtotal	8.48	8.48	8.48	8.48	8.48	0%
Building Maintenance (101-5040)						
Building Maintenance (M&O) Manager	1.00	1.00	1.00	1.00	1.00	
M&O Specialist	2.00	3.00	3.00	3.00	3.00	
Subtotal	3.00	4.00	4.00	4.00	4.00	0%
TOTAL PUBLIC SERVICES						
	38.48	39.48	39.48	39.48	41.48	5%
Community Development:						
Planning Administration (101-1900)						
Director of Planning	1.00	1.00	1.00	1.00	1.00	
Planner	1.00	1.00	1.00	1.00	1.00	
GIS Supervisor	1.00	1.00	1.00	1.00	1.00	
GIS Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Code Compliance (101-1935)						
Building Official	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Senior Code Compliance Specialist	1.00	1.00	1.00	2.00	2.00	
Code Compliance Technician	2.00	2.00	2.00	1.00	1.00	
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	2.00	2.00	2.00	2.00	2.00	
Subtotal	12.00	12.00	12.00	12.00	12.00	0%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
Health (101-1941)						
Sanitarian	2.00	2.00	2.00	2.00	2.00	
Subtotal	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	0%
TOTAL COMMUNITY DEVELOPMENT						
	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	0%
TOTAL GENERAL FUND						
	<u>254.18</u>	<u>258.14</u>	<u>261.14</u>	<u>261.14</u>	<u>265.18</u>	3%
WATER AND WASTEWATER FUND:						
Administration (501-6050)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Utilities Superintendent	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	0%
Water Production/Purification (501-6052)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
Subtotal	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	0%
Water Distribution (501-6053)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Technician	5.50	5.50	5.50	5.50	5.50	
M&O Assistant	1.00	1.00	1.00	1.00	1.00	
Subtotal	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	0%
Wastewater Collection (501-6054)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.50	1.50	1.50	1.50	1.50	
M&O Assistant	4.00	4.00	4.00	4.00	4.00	
Subtotal	<u>11.50</u>	<u>11.50</u>	<u>11.50</u>	<u>11.50</u>	<u>11.50</u>	0%
Customer Services (501-1456)						
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Assistant Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Utility Billing Specialist	2.00	2.00	2.00	2.00	2.00	
Fiscal Services Technician	3.00	3.00	3.00	3.00	3.48	
Subtotal	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.48</u>	7%
TOTAL WATER & W/W FUND						
	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.48</u>	1%

Summary of Personnel Staffing Positions

(Full-time Equivalent Positions)

Fund/Department Position Title	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
HOTEL/MOTEL FUND (212)						
Communications & Events Manager	0.50	0.50	0.50	0.50	0.50	
TOTAL HOTEL/MOTEL FUND	0.50	0.50	0.50	0.50	0.50	0%
FIRE STATION NO. 3 OPERATING (230-3100)						
Professional Standards/ Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Firefighter	6.00	6.00	6.00	6.00	6.00	
TOTAL FIRE STATION NO. 3 OPERATING FUND	13.00	13.00	13.00	13.00	13.00	0%
CIVIC CENTER (560-1951)						
Civic Center & Events Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
TOTAL CIVIC CENTER FUND	3.96	3.96	3.96	3.96	3.96	0%
TOTAL ALL FUNDS	305.64	309.60	312.60	312.60	317.12	2%

Full Time Positions:	311.00
Part Time Positions:	6.12
TOTAL FULL TIME EQUIVALENTS:	317.12

**CITY OF ROSENBERG
2024-25 BUDGET**

Capital Expenditures Summary

The City Manager develops and maintains a five-year plan for capital improvements which is reviewed annually by the City Council. The Capital Improvements Program (CIP) is a planning document only and does not authorize or fund projects. Only capital expenditures in excess of \$100,000 are included in the CIP. Toward the back of this document is a detailed description and summary of the CIP.

A summary of all capital expenditures included in the budget for Fiscal Year 2025, which may include items from the CIP, but also include smaller expenditures for items that are considered capital purchases, is presented as follows:

General Fund:	\$	-
Hotel/Motel Fund:		-
Law Enforcement Fund:		175,000
Community Development Block Grant Fund:		2,390,626
Animal Control Donation Fund:		20,000
Parkland Dedication Fund:		777,800
Building Security Fund:		25,000
PEG Capital Fund:		75,000
Capital Project Funds:		3,426,000
Water/Wastewater Capital Project Funds:		30,017,500
Civic Center Fund:		26,000
Fleet Replacement Fund*:		(A)
Technology Fund:		<u>20,000</u>
Total Capital Expenditures:	\$	<u>36,952,926</u>
RDC Capital Expenditures:		6,040,000
Grand Total Capital Expenditures:	\$	<u><u>42,992,926</u></u>

* (A) FY2025 Vehicle List approved in FY2024 as a budget adjustment. Balances will rollover to FY2025

**CITY OF ROSENBERG
2024-25 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2023-24 Budget	2023-24 Estimate	2024-25 Budget
SPECIAL REVENUE FUNDS				
HOTEL/MOTEL FUND				
	Improvements - Downtown	\$ 115,000	\$ 115,000	\$ -
	Hotel/Motel Fund Total	115,000	115,000	-
LAW ENFORCEMENT FUND (215)				
	Machinery & Equipment	\$ 61,500	\$ 61,500	\$ 85,000
	Motor Vehicles	160,000	160,000	90,000
	Law Enforcement Fund Total	221,500	221,500	175,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (216)				
	Mulcahy St (Avenue I to Avenue M) Water Rehab	\$ -	\$ -	\$ 531,975
	Timber Lane Drive Service Area - Water Rehab	-	-	1,001,613
	North Side Water Improvements - Phase VIII	610,800	1,277,475	(A)
	Blume Road Service Area Sanitary Sewer Rehabilitation - Phase I	-	660,771	(A)
	Blume Road Service Area Sanitary Sewer Rehabilitation - Phase II	-	816,383	(A)
	Blume Road Service Area Water Rehabilitation - Phase I	748,432	748,432	(A)
	Blume Road Service Area Water Rehabilitation - Phase II	-	-	857,038
	CDBG Fund Total	1,359,232	3,503,061	2,390,626
ANIMAL CONTROL DONATION FUND (220)				
	Improvements Other Than Buildings	-	-	20,000
	Animal Control Fund Total	-	-	20,000
PARK LAND DEDICATION FUND (221)				
	SCRSC Ballfield Lights Phase I	\$ -	\$ -	\$ 150,000
	Nature Center Design	-	97,450	(A)
	Splash Pad Site Improvements	-	9,400	-
	Sunset Park Improvements	-	-	27,800
	Park Improvements	-	-	-
	SCRSC Field Renovations	-	9,200	-
	Seabourne Creek Park	125,000	125,000	-
	Garcia Park Granite Trail	6,000	6,000	-
	Travis Park Electrical	70,000	70,000	-
	SCRSC Additional Parking	-	-	400,000
	SCRSC FM2218 Entrance	-	-	200,000
	Park Land Dedication Fund Total	201,000	317,050	777,800
BUILDING SECURITY FUND (224)				
	Buildings	-	-	25,000
	Building Security Fund Total	-	-	25,000
PEG CAPITAL FUND (228)				
	Machinery and Equipment	75,000	75,000	75,000
	PEG Capital Fund Total	75,000	75,000	75,000
Special Revenue Funds Total		\$ 1,971,732	\$ 4,231,611	\$ 3,463,426

**CITY OF ROSENBERG
2024-25 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2023-24 Budget	2023-24 Estimate	2024-25 Budget
CAPITAL PROJECTS FUNDS				
General Supplemental Fund (410)				
	Building Improvements - City Hall	\$ -	\$ 200,000	-
	Building Improvements - Police	-	17,000	-
	Building Improvements - Animal Control	-	12,000	-
	Building Improvements - Animal Control	-	357,500	(A)
	Improvements O/T Buildings - Police	-	11,000	-
	Improvements O/T Buildings - Animal Control	-	-	35,000
	Machinery and Equipment	-	155,000	-
	Machinery and Equipment - Fire	-	-	75,000
	Machinery and Equipment - Public Works	-	250,000	282,000
	Machinery and Equipment - Fleet Maintenance	-	-	26,000
	Computer Hardware/Software - Fire	-	-	8,000
	General Supplemental Fund Total	-	1,002,500	426,000
Street Improvement Fund (411)				
	Sidewalk Repair & Replacement	\$ 100,000	\$ 310,000	\$ 100,000
	Street Overlay Program	850,000	3,064,024	900,000
	Street Improvement Fund Total	950,000	3,374,024	1,000,000
Capital Improvement Fund (412)				
	Fire Station No. 1 Renovation	\$ 4,121,300	\$ 6,750,797	(A)
	Cummings/Baker Intersection	-	1,250,000	(A)
	Fairgrounds Road	-	100,000	(A)
	Rosenberg Business Park	-	300,000	-
	Koeblen Rd (Hwy 36 to FM2218) CP2210	843,940	5,673,940	(A)
	Capital Improvement Fund Total	4,965,240	14,074,737	-
American Resuce Plan Act (ARPA) Fund 413)				
	Grant Administrative Services	\$ -	\$ 228,000	(A)
	WWTP 1A Bar Screen/Headworks	225,000	2,292,223	(A)
	WWTP 2 Sewer Pipe Bursting	124,000	2,864,591	(A)
	Waterline Replacement	310,000	1,608,439	(A)
	Lift Station No. 8 Improvements	-	2,439,109	(A)
	American Resuce Plan Act Fund Total	659,000	9,432,362	-
CDBG-MIT Drainage Improvements Fund (414)				
	Engineering Services	\$ -	\$ 2,458,363	(A)
	Grant Administrative Services	-	2,216,360	(A)
	Dry Creek Improvements	\$ -	32,010,857	\$ 2,000,000
	Rabbs Bayou Improvements	-	8,550,000	(A)
	Capital Improvement Fund Total	-	45,235,580	2,000,000
2017 Certificates of Obligation Fund (427)				
	Road Improvements	\$ -	\$ 675,000	(A)
	Railroad Quiet Zones	-	725,000	(A)
	Sanitary Sewer Pipe Bursting Phase IV	-	-	(A)
	2017 Certificates of Obligation Fund Total	-	1,400,000	-

**CITY OF ROSENBERG
2024-25 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2023-24 Budget	2023-24 Estimate	2024-25 Budget
County Mobilty Project Fund (430)				
	Benton Rd Project (CP1901)	\$ -	\$ 4,726,344	(A)
	Koeblen Road Project (CP2104)	-	5,542,795	(A)
	Koeblen Road Project (CP2210)	-	3,200,000	(A)
	County Mobilty Project Fund Total	-	13,469,139	-
Capital Projects Funds Total		\$ 6,574,240	\$ 42,752,762	\$ 3,426,000

WATER/WASTEWATER FUND

W/WW CAPITAL IMPROVEMENT FUND (512)

	Water Well No. 11 at WP No. 8	\$ -	\$ 2,200,000	(A)
	Recoat GST at Water Plant No. 4	700,000	351,400	-
	Recoat EST No. 3 (Ruby St)	650,000	356,940	-
	Water Plant No. 9 Improvements	250,000	250,000	(A)
	WWTP No. 2 - Odor Control	1,500,000	1,500,000	(A)
	Water Well No. 12 Improvements	-	3,600,000	(A)
	Hwy 36 Utility Relocation	-	606,542	(A)
	Recoat EST No. 1 (Downtown)	-		500,000
	Clarifier Rehabilitation	-		750,000
	Water Meter Register Replacement	-		375,500
	Sanitary System Manhole Rehabilitation	-		250,000
	Water Loop (Ricefield, Benton, Koeblen)	-		1,875,000
	WWTP No. 2 - Collection System Line Replac	-	-	500,000
	W/WW Capital Improvement Fund Total	3,100,000	8,864,882	4,250,500

WATER/WASTEWATER SUPPLEMENTAL FUND (515)

	Buildings	\$ -	\$ 31,320	\$ -
	SCADA Project	-	101,347	-
	Highway 36 Utility Relocation	-	-	4,620,000
	16" Waterline - Koeblen Rd	-	-	380,000
	Reclaim Water Phase II	-	125,648	-
	Machinery and Equipment	20,000	20,000	400,000
	Water/Wastewater Supplemental Fund Total	20,000	278,315	5,400,000

WATER IMPACT FEE FUND (517)

	Water Well No. 11	\$ 2,000,000	\$ 3,144,636	(A)
	Water Plant No. 8 GST	-	2,000,000	5,130,000
	Water Plant No. 9	-	-	8,092,000
	Water Impact Fee Fund Total	2,000,000	5,144,636	13,222,000

SEWER IMPACT FEE FUND (518)

	WWTP No. 3 Expansion	\$ -	\$ -	\$ 7,145,000
	Sewer Impact Fee Fund Total	-	-	7,145,000

Water/Wastewater Fund Total \$ 5,120,000 \$ 14,287,833 \$ 30,017,500

CIVIC CENTER FUND (560)

	Furniture and Fixtures	\$ 34,500	\$ 34,500	\$ 26,000
	Civic Center Fund Total	34,500	34,500	26,000
	Civic Center Fund Total	\$ 34,500	\$ 34,500	\$ 26,000

**CITY OF ROSENBERG
2024-25 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2023-24 Budget	2023-24 Estimate	2024-25 Budget
FLEET REPLACEMENT FUND (602)				
	Machinery & Equipment	\$ -	\$ 130,000	(A)
	Motor Vehicles	-	2,548,734	(A)
	Fleet Replacement Fund Total	-	2,678,734	(A)
	Fleet Replacement Fund Total	\$ -	\$ 2,678,734	\$ -
TECHNOLOGY FUND (603)				
	Machinery & Equipment	\$ 318,000	\$ 321,000	\$ -
	Servers Maintenance and Replacement	20,000	17,000	20,000
	Technology Fund Total	338,000	338,000	20,000
	Technology Fund Total	\$ 338,000	\$ 338,000	\$ 20,000
	Total Budgeted Capital Expenditures:	\$ 14,038,472	\$ 64,323,440	\$ 36,952,926
RDC PROJECTS FUND (225)				
	Business Improvement Grant	\$ -	\$ 60,083	(A)
	Business Park Development (CP1302)	-	-	\$ -
	Fort Bend Transit	75,000	75,000	75,000
	Incentive Commitment - Texas State Technical College (TSTC)	300,000	300,000	300,000
	Incentive Commitment - Dollar Tree	115,000	215,000	50,000
	Parks Improvements	100,000	134,892	100,000
	Prospective Business Incentive	500,000	1,792,046	(A)
	Wayfinding Signage Development	100,000	269,478	(A)
	I-69 Utility Extension	1,000,000	2,956,021	(A)
	City Logos - I69 Overpasses	-	50,000	(A)
	Travis Park Basketball Pavilion	-	31,026	(A)
	Fairgrounds Road Waterline Upgrade	-	141,556	(A)
	Traffic Signal - Commercial at Plaza Dr	125,000	477,320	-
	I-69 Connector at Brazos Town Center	200,000	850,000	75,000
	Brazos Park Basketball Court Resurface	-	11,365	-
	Railroad Museum - Spur Improvement	-	250,000	10,000
	Site Readiness Program	-	-	100,000
	Seabourne Creek Sports Complex FM2218 Entranc	-	-	630,000
	4th Street Extension	-	-	500,000
	Seabourne Creek Regional Detention Basin Expansion	-	-	600,000
	Brazos Town Center - I-69 Entryway Extension	575,000	862,500	-
	Travis Park Splash Pad Improvements	350,000	350,000	-
	Railroad Crossing - Quiet Zones	-	230,537	(A)
	Koeblen Road Project	-	-	2,600,000
	US 90A Revitalization (Livable Centers)	1,000,000	1,744,816	1,000,000
	Entryway Signage - Hwy 36 and 90	-	150,000	(A)
	Traffic Signal - Reading Rd & Town Center	-	390,297	(A)
	Sidewalk Improvements	-	276,281	(A)
	Water Town Square Improvements	-	150,000	(A)
	RDC Projects Fund Total	4,440,000	11,768,218	6,040,000
	RDC Projects Fund Total:	\$ 4,440,000	\$ 11,768,218	\$ 6,040,000
	GRAND TOTAL CAPITAL EXPENDITURES:	\$ 18,478,472	\$ 76,091,658	\$ 42,992,926

(A) Project amount will roll over in to FY2025

RESOLUTION NO. R-3683

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE FY2025 BUDGET REQUESTS.

* * * * *

WHEREAS, City of Rosenberg Department Directors have submitted specific budget requests for supplemental requests and personnel requests for consideration in the FY2025 Budget planning process; and,

WHEREAS, City Council has discussed the said budget requests, including fourteen (14) personnel requests from the General Fund, twenty-one (21) supplemental requests from the General Fund, one (1) supplemental request from the Hotel Fund, one (1) supplemental request from the Court Security Fund, four (4) supplemental request from the Law Enforcement Fund, one (1) supplemental request from the PEG Fund, one (1) supplemental request from the Parkland Dedication Fund, and two (2) supplemental requests from the Civic Center Fund, for possible inclusion in the proposed FY2025 Budget; and,

WHEREAS, City Council's approval of the Budget Requests serves as a guide for staff when preparing the FY2025 Budget and not all Budget Requests will be funded as the number of items/positions included in the budget depends on available funding resources; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The City Council hereby approves the FY2025 Budget Requests.

Section 2. A copy of said FY2025 Budget Requests is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 2nd day of July 2024.

ATTEST:

APPROVED:

Danyel Swint, TRMC, CITY SECRETARY

William Benton, MAYOR



GENERAL FUND
FY2025 PERSONNEL REQUESTS

<u>Ranking</u>	<u>Personnel</u>
<u>1</u>	Police Officer - Patrol (1 of 2 Positions) - PD
<u>2</u>	Police Officer - Patrol (2 of 2 Positions) - PD
<u>3</u>	Mechanic II - Fleet
<u>4</u>	M&O Technician - Public Works
<u>5</u>	Grants/Intergovernmental Relations Manager - Finance/City Manager
<u>6</u>	Police Officer - Operations (K9) - PD
<u>7</u>	EMS Continuing Education Coordinator (Part Time) - Fire
<u>8</u>	Emergency Communications Specialist - (1 of 2 positions) - PD
<u>9</u>	Sergeant - Operations - PD
<u>10</u>	Civilian Jailer - PD
<u>11</u>	GIS Support Specialist - Planning
<u>12</u>	Records Management Specialist - City Secretary
<u>13</u>	Emergency Communications Specialist - (2 of 2 positions) - PD
<u>14</u>	EMS Captain - Fire

GENERAL FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL

<u>Ranking</u>	<u>SUPPLEMENTAL</u>
1	Tire Changer and Balancer - Fleet
2	John Deere Mini Excavator and Trailer - Public Works
3	Extrication Tool Addition - Fire
4	Aggregate Spreader - Public Works
5	Extrication Tool Replacement - Fire
6	Perimeter Fencing - Animal Control
7	Dog Exercise Pen Expansion - Animal Control
8	Police Department Flooring Replacement
9	Fire Station 2 & 3 Card Reader Access - Fire
10	Commercial Dish Washer - Animal Control
11	Police Department Wall Improvements
12	Patrol Vehicle 1 of 2 - PD
13	Secured Entry/Exit for Patrol Officers - PD
14	Patrol Vehicle 2 of 2 - PD
15	Fire Station 2 HVAC - Fire
16	Public Accessible Data Server - Planning/GIS
17	Unmarked Vehicle for New Operations Sergeant Position - PD
18	Vehicle for Emergency Management Coordinator - Fire
19	Physical Fitness Equipment for Fire Stations 2 & 3 - Fire
20	Vehicle for EMS Captain - Fire

GENERAL FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL/CAPITAL

<u>Ranking</u>	<u>SUPPLEMENTAL</u>
1	Slope Mower - Public Works

HOTEL/MOTEL FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL

Ranking

SUPPLEMENTAL

1 Enclosed Trailer w/ Ramp Door - Downtown Rosenberg

COURT SECURITY FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL

Ranking

SUPPLEMENTAL

1 Improve and Update Window & Panels in Court Clerk Area - Municipal Court

LAW ENFORCEMENT FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL

Ranking

SUPPLEMENTAL

1 Expand Flock License Plate Reader Program - PD

2 Vehicle Pursuit Equipment - PD

3 sUAS additions (2 Drones) - PD

4 Mobile App for Peer Support - PD

PEG FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL

Ranking

SUPPLEMENTAL

1 Hybrid Council Meeting Solution - PEG

PARKLAND DEDICATION FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL

Ranking

SUPPLEMENTAL

1 Sunset Park Electrical Improvements - Parks

CIVIC CENTER FUND
FY2025 BUDGET REQUESTS - SUPPLEMENTAL

Ranking

SUPPLEMENTAL

1 New Commercial Refrigerator - Civic Center

2 Portico Tile Replacement - Civic Center



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

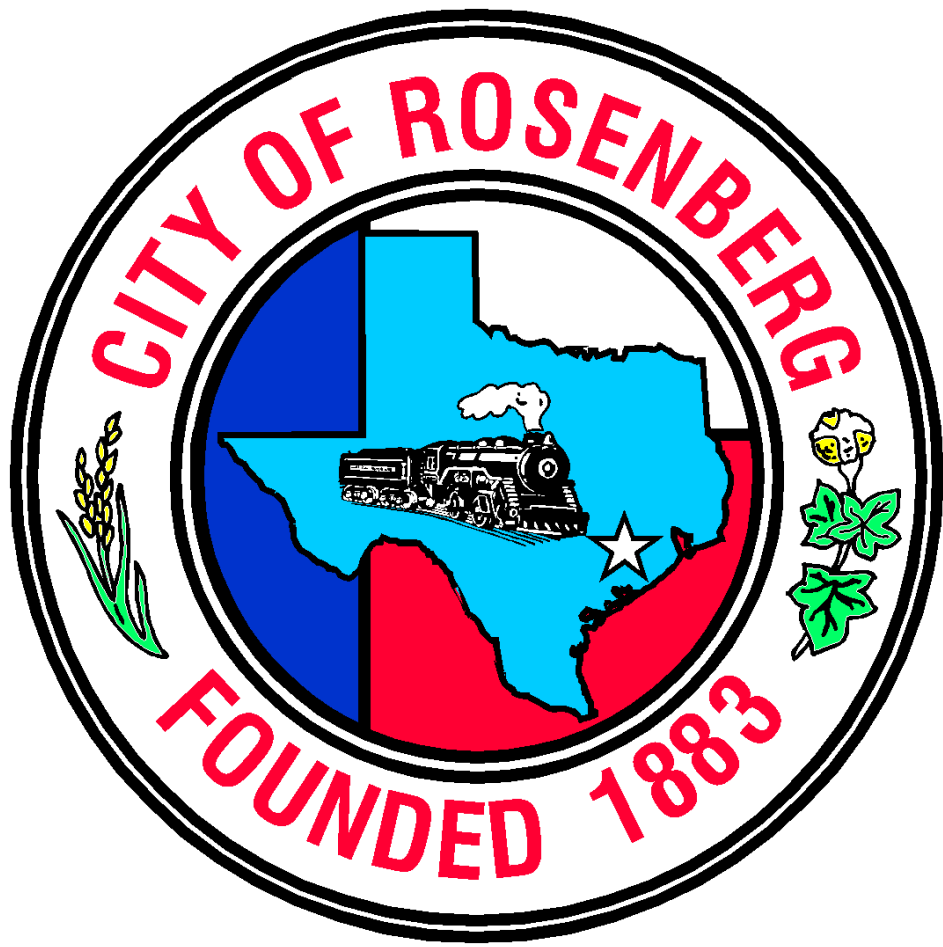
**City of Rosenberg
Texas**

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morill

Executive Director



**General Fund
(Fund 101)**

The General Fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property taxes, franchise taxes, fees and fines, and intergovernmental revenues.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

GENERAL FUND

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget (2)	2023-24 Estimate (3)	2024-25 Budget	Var %
~ GENERAL FUND SUMMARY ~						
Resources:						
Total Beginning Balance	\$ 20,998,016	\$ 22,415,423	\$ 20,234,660	\$ 20,234,660	\$ 21,594,048	6.7%
Revenues and Transfers In	37,666,237	38,355,921	38,355,921	39,722,854	41,492,939	8.2%
Total Funds Available	<u>58,664,253</u>	<u>60,771,344</u>	<u>58,590,581</u>	<u>59,957,514</u>	<u>63,086,987</u>	7.7%
Uses/Deductions:						
Expenditures and Transfers Out	38,429,594	38,355,920	38,671,920	38,363,465	41,492,939	7.3%
Ending Fund Balance:						
Total Ending Balance	20,234,660	22,415,424	19,918,661	21,594,048	21,594,048	8.4%
Reserved for Contingencies (1)	100,000	100,000	100,000	100,000	100,000	0.0%
Reserved for City Emergencies	504,111	504,111	504,111	504,111	504,111	0.0%
Unreserved Ending Balance	19,630,549	21,811,313	19,314,550	20,989,937	20,989,937	8.7%
Fund Total	<u>\$ 58,664,253</u>	<u>\$ 60,771,344</u>	<u>\$ 58,590,581</u>	<u>\$ 59,957,514</u>	<u>\$ 63,086,987</u>	7.7%
Net Revenues (Expenditures)	(763,356)	1	(315,999)	1,359,389	(0)	

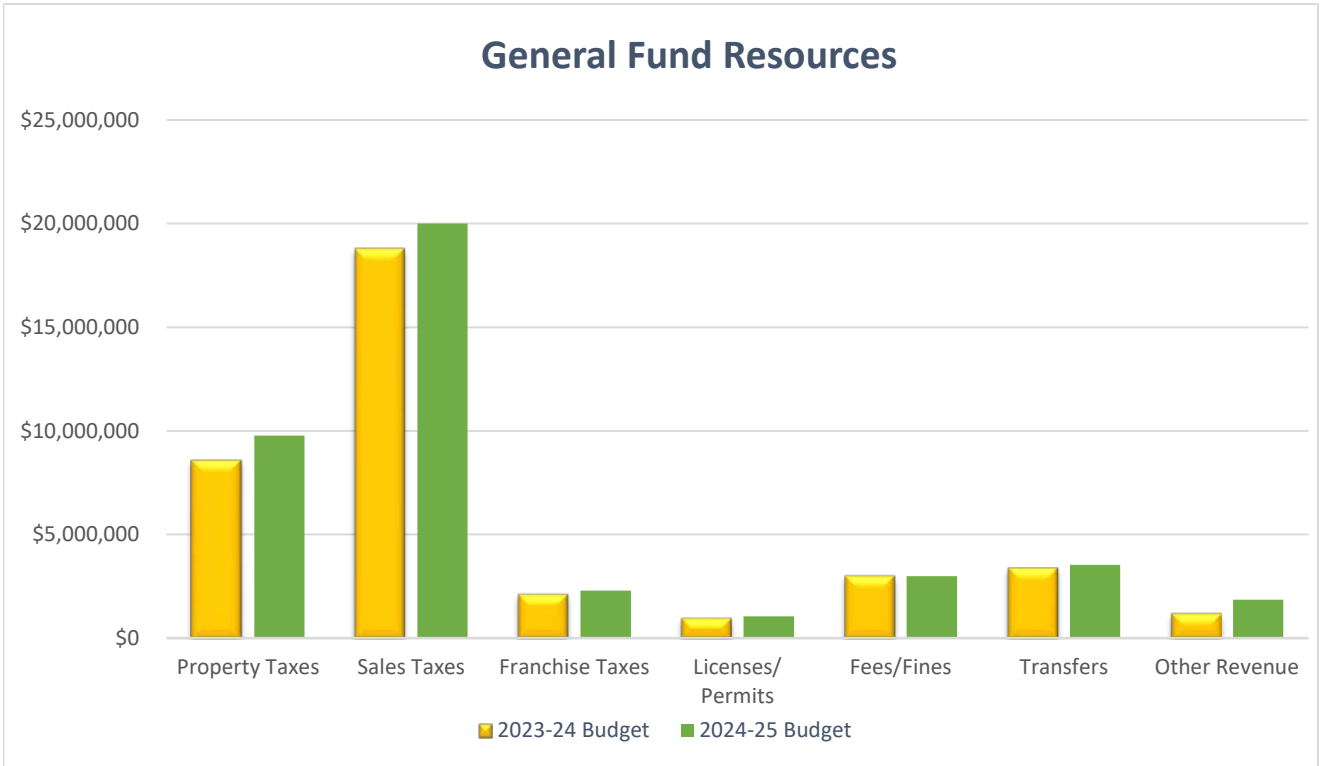
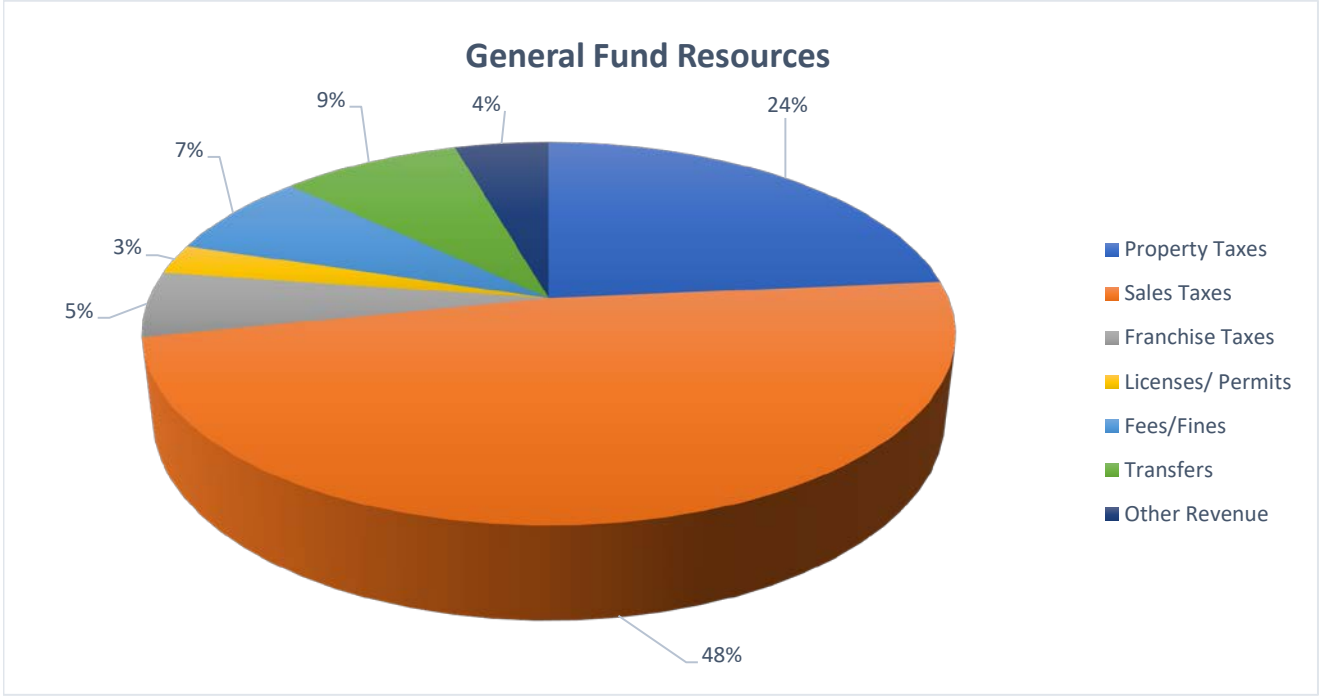
(1) No more than three percent (3%) of expenditures.

(2) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(3) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

General Fund Summary



**CITY OF ROSENBERG
2024-25 BUDGET**

GENERAL FUND

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ RESOURCES ~						
<u>REVENUES:</u>						
TAXES:						
Property taxes	\$ 6,506,858	\$ 8,635,790	\$ 8,635,790	\$ 8,051,730	\$ 9,770,000	13.1%
Sales taxes	19,742,222	18,800,000	18,800,000	20,000,000	20,000,000	6.4%
Franchise and Mixed Beverage taxes	2,262,058	2,175,000	2,175,000	2,190,000	2,290,000	5.3%
Subtotal	28,511,137	29,610,790	29,610,790	30,241,730	32,060,000	8.3%
LICENSES & PERMITS:						
Licenses	14,632	29,300	29,300	33,260	28,600	-2.4%
Permits	954,913	971,350	971,350	1,128,350	1,018,850	4.9%
Subtotal	969,545	1,000,650	1,000,650	1,161,610	1,047,450	4.7%
FINES & FEES:						
Solid waste collection fees	15,400	-	-	-	-	100.0%
Fines	904,099	793,050	793,050	1,044,550	918,050	15.8%
Fees	2,428,946	2,258,025	2,258,025	2,021,759	2,076,600	-8.0%
Subtotal	3,348,444	3,051,075	3,051,075	3,066,309	2,994,650	-1.8%
OTHER REVENUE:						
Interest earnings	1,011,395	800,000	800,000	1,000,000	950,000	18.8%
Intergovernmental revenue	77,522	70,000	70,000	91,118	570,000	714.3%
Solid waste contributions	-	46,400	46,400	45,000	45,000	-3.0%
Miscellaneous revenue	603,754	325,480	325,480	665,561	284,250	-12.7%
Subtotal	1,692,671	1,241,880	1,241,880	1,801,679	1,849,250	48.9%
TOTAL REVENUES BEFORE TRANSFERS	34,521,798	34,904,395	34,904,395	36,271,328	37,951,350	8.7%
TRANSFERS FROM OTHER FUNDS:						
Transfer from Special Revenue Funds	1,037,440	132,111	132,111	132,111	136,064	3.0%
Water & Wastewater Fund	2,107,000	2,444,415	2,444,415	2,444,415	2,505,525	2.5%
Solid Waste Fund	850,000	875,000	875,000	875,000	900,000	2.9%
Subtotal	3,994,440	3,451,526	3,451,526	3,451,526	3,541,589	2.6%
TOTAL REVENUES AND TRANSFERS	38,516,237	38,355,921	38,355,921	39,722,854	41,492,939	8.2%
TOTAL RESOURCES	\$ 38,516,237	\$ 38,355,921	\$ 38,355,921	\$ 39,722,854	\$ 41,492,939	8.2%

**CITY OF ROSENBERG
2024-25 BUDGET**

GENERAL FUND

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE DETAIL ~						
<u>PROPERTY TAXES: (401)</u>						
10 Current taxes	\$ 6,464,370	\$ 8,525,790	\$ 8,525,790	\$ 8,000,000	\$ 9,700,000	
11 Current penalty and interest	34,781	30,000	30,000	30,000	30,000	
20 Delinquent taxes	(21,075)	50,000	50,000	(1,500)	15,000	
21 Delinquent penalty and interest	11,513	15,000	15,000	8,000	10,000	
40 Taxes - Overpayments	17,269	15,000	15,000	15,230	15,000	
Subtotal	6,506,858	8,635,790	8,635,790	8,051,730	9,770,000	13.1%
<u>SALES TAXES: (402)</u>						
00 General Sales Tax	19,742,222	18,800,000	18,800,000	20,000,000	20,000,000	
Subtotal	19,742,222	18,800,000	18,800,000	20,000,000	20,000,000	6.4%
<u>MIXED BEVERAGE TAXES: (403)</u>						
00 Mixed beverage taxes	111,462	120,000	120,000	115,000	120,000	
Subtotal	111,462	120,000	120,000	115,000	120,000	0.0%
<u>FRANCHISE TAXES: (404)</u>						
10 Electric	1,428,404	1,340,000	1,340,000	1,385,000	1,480,000	
20 Gas	189,724	175,000	175,000	175,000	175,000	
30 Telephone	110,603	115,000	115,000	115,000	115,000	
40 Cable TV	183,771	190,000	190,000	165,000	165,000	
50 Solid Waste	238,093	235,000	235,000	235,000	235,000	
Subtotal	2,150,596	2,055,000	2,055,000	2,075,000	2,170,000	5.6%
TOTAL TAX REVENUES	28,511,137	29,610,790	29,610,790	30,241,730	32,060,000	8.3%
<u>LICENSES: (411)</u>						
15 Peddler license	550	1,000	1,000	100	500	
25 Mobile home park license	105	10,000	10,000	10,000	10,000	
30 Precious Metal/Jewel license	50	200	200	200	200	
40 Liquor license	10,095	15,000	15,000	20,000	15,000	
45 Animal/Kennel license	117	100	100	160	100	
60 Salvage yard license	2,100	2,000	2,000	1,800	1,800	
90 Other licenses	1,615	1,000	1,000	1,000	1,000	
Subtotal	14,632	29,300	29,300	33,260	28,600	-2.4%
<u>PERMITS: (412)</u>						
10 Electrical permits	69,537	65,000	65,000	90,000	75,000	
15 Building permits	650,527	690,000	690,000	800,000	750,000	
20 Mobile home permits	3,830	3,000	3,000	3,000	3,000	
25 Plumbing permits	46,220	45,000	45,000	50,000	45,000	
40 Heating & A/C permits	73,112	60,000	60,000	40,000	40,000	
45 Food permits	90,670	85,000	85,000	90,000	85,000	
55 Cemetery burial permits	210	150	150	150	150	
60 Special events permits	(325)	1,000	1,000	500	1,000	
70 Rental registration permit	-	-	-	35,000	-	
80 Storm Water Permits	7,200	7,200	7,200	7,200	7,200	
90 Sign permits	10,672	10,000	10,000	7,500	7,500	
95 Kiosk Sign permits	3,260	5,000	5,000	5,000	5,000	
Subtotal	954,913	971,350	971,350	1,128,350	1,018,850	4.9%
TOTAL LICENSES & PERMITS	969,545	1,000,650	1,000,650	1,161,610	1,047,450	4.7%

**CITY OF ROSENBERG
2024-25 BUDGET**

GENERAL FUND

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>FINES: (441)</u>						
05 Fines - Traffic/Criminal	373,136	325,000	325,000	450,000	375,000	
06 Fines - Federal Motor Carrier Vehicle	4,173	5,000	5,000	9,500	5,000	
07 Transportation fines	169,784	160,000	160,000	180,000	160,000	
15 Peace Officer fee	49	-	-	-	-	
20 Capias fines	12,741	10,000	10,000	30,000	30,000	
25 Court cost fines	6,980	7,500	7,500	7,500	7,500	
30 Defensive driving course fines	6,060	5,500	5,500	5,500	5,500	
40 Local arrest fines	30,627	28,000	28,000	32,000	30,000	
45 Traffic costs	10,187	9,000	9,000	9,000	9,000	
50 Local Municipal Jury Fund	600	550	550	550	550	
55 Warrant fees	36,977	35,000	35,000	60,000	50,000	
60 Time payment	12,338	5,000	5,000	20,000	15,000	
90 Deferred Adjudication fee	190,083	180,000	180,000	195,000	190,000	
95 City % of State court cost fines	48,043	20,000	20,000	45,000	40,000	
99 Other fines	2,321	2,500	2,500	500	500	
Subtotal	904,099	793,050	793,050	1,044,550	918,050	15.8%
<u>FEES: (432)</u>						
10 Plat filing fees	67,014	60,000	60,000	90,000	90,000	
11 Reinspection fees	4,515	2,500	2,500	5,000	2,500	
15 Plan checking fees	536,315	500,000	500,000	500,000	500,000	
18 Infrastructure Inspection fees	1,227,734	950,000	950,000	700,000	700,000	
20 Solid waste fees	15,400	-	-	-	-	
31 County Fire fighting fees	114,500	114,500	114,500	114,500	-	
50 Collection fees - sales tax	1,245	1,400	1,400	1,400	1,400	
55 Recreation fees	11,623	12,000	12,000	7,500	7,500	
56 Seabourne Sports Complex fees	12,881	5,000	5,000	6,000	5,000	
57 Park Rental fees	13,771	15,000	15,000	17,500	15,000	
60 Administrative fees (RDC)	352,024	504,425	504,425	504,425	681,000	
62 Fire Marshal fees	45,727	45,000	45,000	45,000	45,000	
65 False alarm fees	13,445	15,000	15,000	3,000	5,000	
67 Tow Truck fees	1,518	10,000	10,000	8,700	10,000	
69 Firing Range fees	2,600	2,600	2,600	2,700	2,600	
75 Records retrieval fees	4,861	2,500	2,500	3,500	2,500	
80 Returned check fees	100	100	100	50	100	
82 Pet Adoption fees	8,705	8,500	8,500	3,500	5,000	
83 Animal control fees	9,767	8,500	8,500	3,500	3,500	
87 Dangerous Buildings Administrative Fees	-	-	-	4,984	-	
90 Other fees	600	1,000	1,000	500	500	
Subtotal	2,444,345	2,258,025	2,258,025	2,021,759	2,076,600	-8.0%
TOTAL FINES & FEES	3,348,444	3,051,075	3,051,075	3,066,309	2,994,650	-1.8%

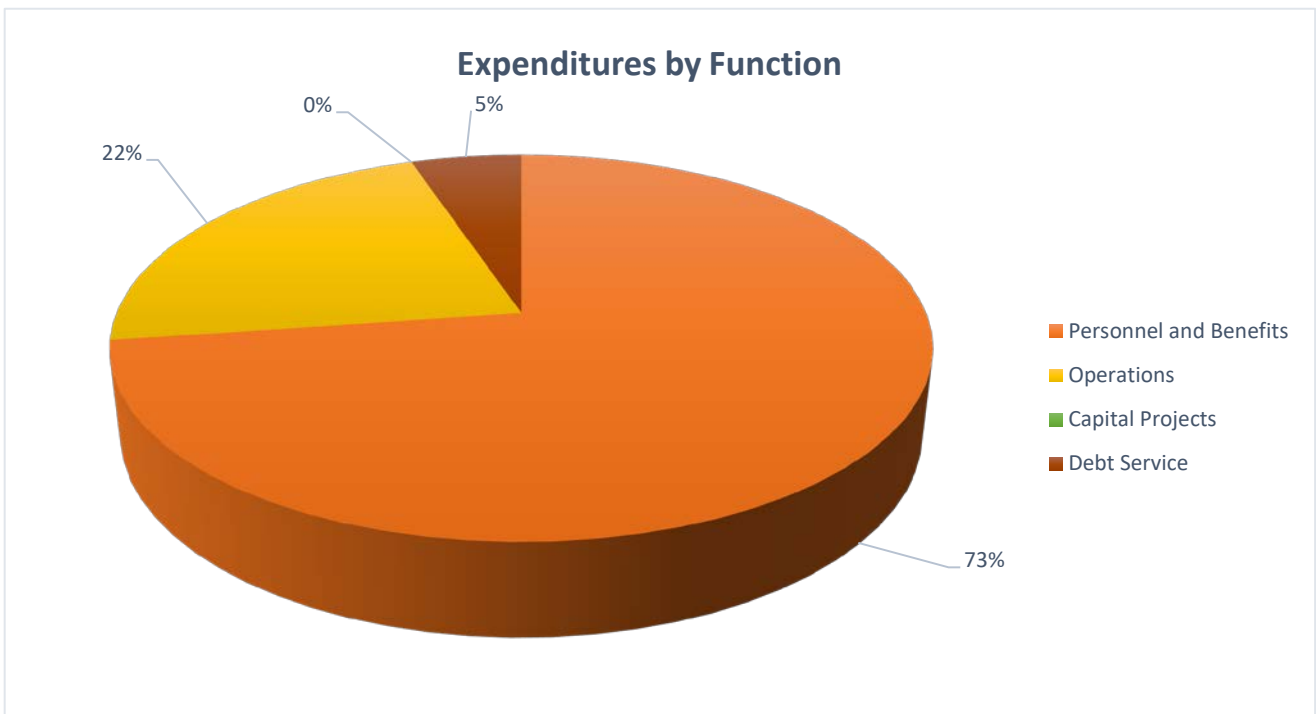
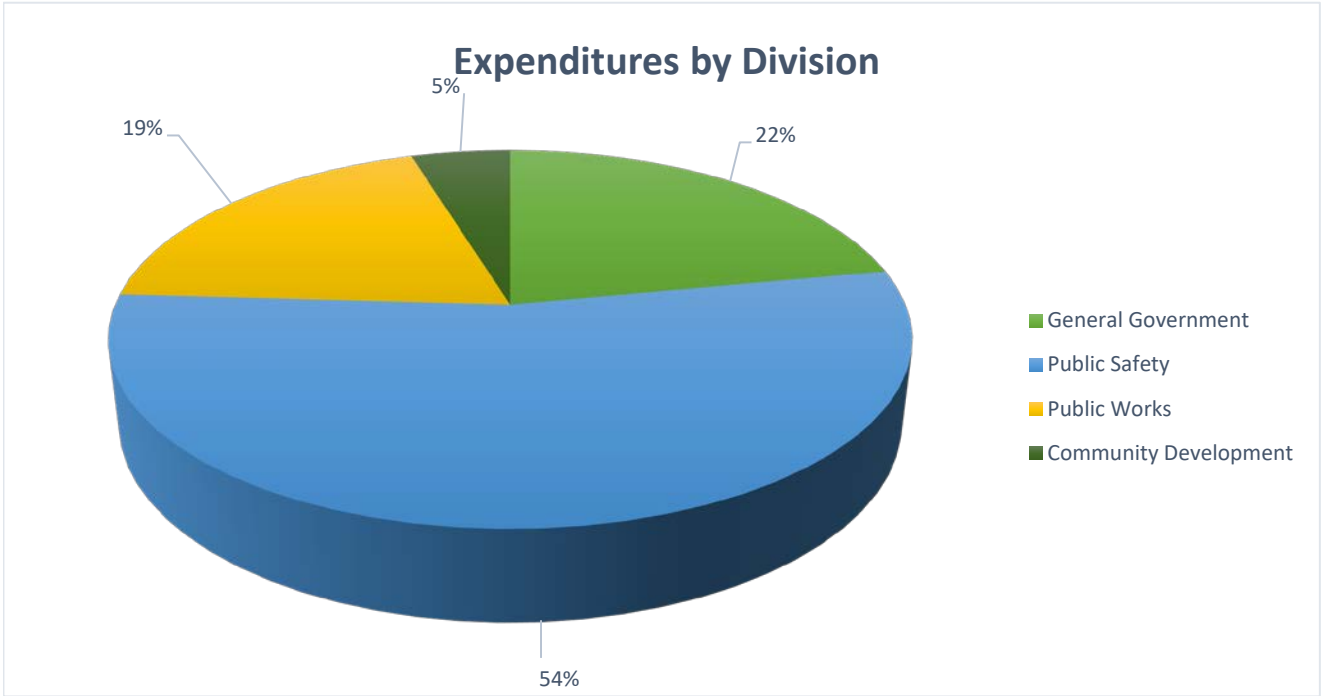
**CITY OF ROSENBERG
2024-25 BUDGET**

GENERAL FUND

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>OTHER REVENUE:</u>						
42110 US Treasury	6,938	-	-	21,118	-	
42150 CJD Grant Funds	70,584	70,000	70,000	70,000	70,000	
42330 Opioid Settlement revenue	39,740	-	-	7,731	-	
42340 Other Governmental Entities - ESD No. 6	-	-	-	-	500,000	
42350 Industrial Payment - (Frito-Lay)	134,000	134,000	134,000	134,000	134,000	
45100 Interest earnings	1,011,395	800,000	800,000	1,000,000	950,000	
46110 Gain on disposal of assets	50,605	20,000	20,000	25,750	20,000	
46300 Mowing & demolition revenue	6,547	10,000	10,000	2,500	5,000	
46510 Gazebo Rental	50	100	100	50	100	
46515 Street light electricity charges	-	46,980	46,980	46,980	10,950	
46540 Property leases	16,582	16,300	16,300	16,300	16,300	
46610 Donations-Animal Control	108,500	8,000	8,000	140,000	-	
46615 Donations-Animal Control - UB	331	200	200	800	-	
46620 Donations-Fire Department	17,101	100	100	1,500	100	
46630 Donations-Police Department	1,961	2,500	2,500	2,500	2,500	
46650 Rosenberg Christmas Nights Sponsorship	18,100	-	-	-	-	
46660 Family 4th Celebration Sponsorship	25,900	-	-	-	-	
46700 Reimbursement for Personnel	27,641	23,000	23,000	145,000	31,000	
46705 Reimbursement for Personnel - Grant	53,950	30,000	30,000	35,000	30,000	
46710 Insurance Proceeds	14,110	-	-	63,150	-	
46720 Reimbursement for Vehicles - Grant	19,968	24,300	24,300	24,300	24,300	
46900 Miscellaneous revenue	22,268	10,000	10,000	20,000	10,000	
47130 Contributions - Developers	46,400	46,400	46,400	45,000	45,000	
Subtotal	<u>1,692,671</u>	<u>1,241,880</u>	<u>1,241,880</u>	<u>1,801,679</u>	<u>1,849,250</u>	48.9%
TOTAL REVENUE BEFORE TRANSFERS	34,521,798	34,904,395	34,904,395	36,271,328	37,951,350	8.7%
<u>TRANSFERS FROM OTHER FUNDS:</u>						
48212 Transfer from Hotel/Motel Fund	128,124	56,721	56,721	56,721	58,701	
48222 Transfer from Juvenile Case Manager Fund	41,516	42,590	42,590	42,590	44,563	
48223 Transfer from Child Safety Fund	7,800	7,800	7,800	7,800	7,800	
48224 Transfer from Bldg Security Fund	10,000	25,000	25,000	25,000	25,000	
48501 Transfer from Water/Wastewater Fund	2,107,000	2,444,415	2,444,415	2,444,415	2,505,525	
48550 Transfer from Solid Waste Fund	850,000	875,000	875,000	875,000	900,000	2.9%
TOTAL TRANSFERS	<u>3,144,440</u>	<u>3,451,526</u>	<u>3,451,526</u>	<u>3,451,526</u>	<u>3,541,589</u>	2.6%
TOTAL REVENUES AND TRANSFERS	<u>\$ 37,666,237</u>	<u>\$ 38,355,921</u>	<u>\$ 38,355,921</u>	<u>\$ 39,722,854</u>	<u>\$ 41,492,939</u>	8.2%

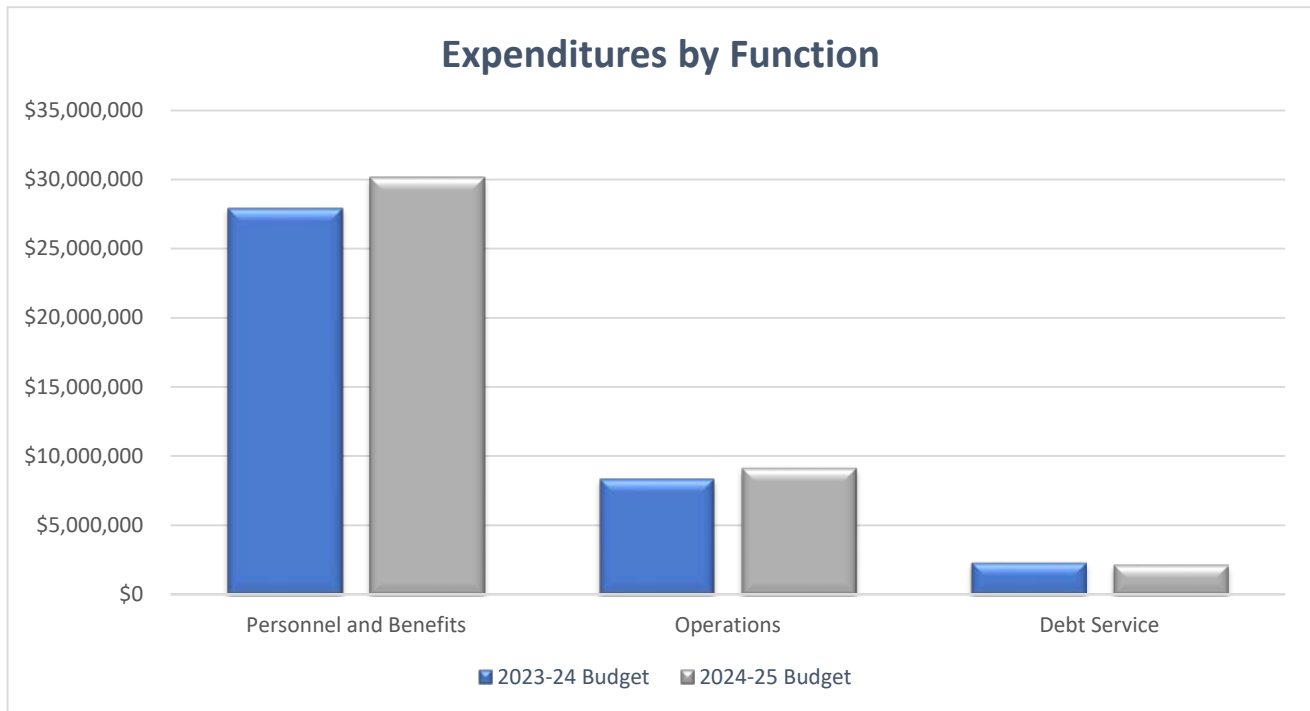
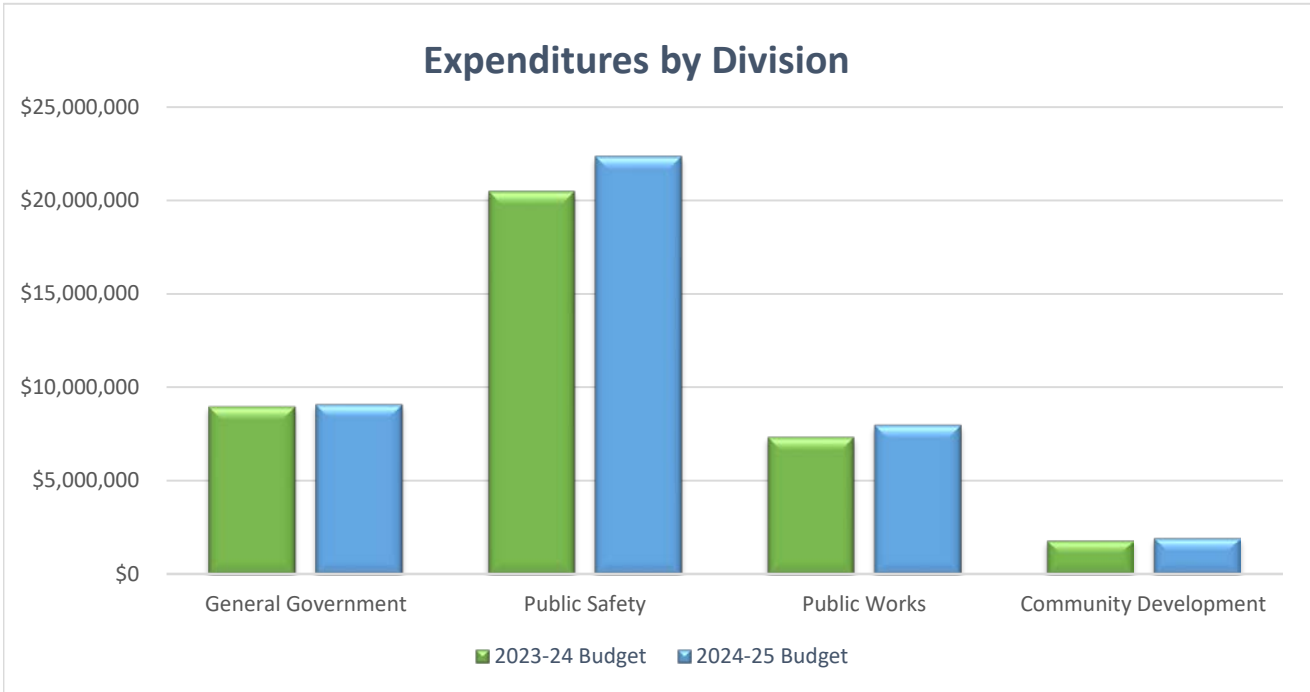
CITY OF ROSENBERG, TEXAS
2024-25 BUDGET

General Fund Summary



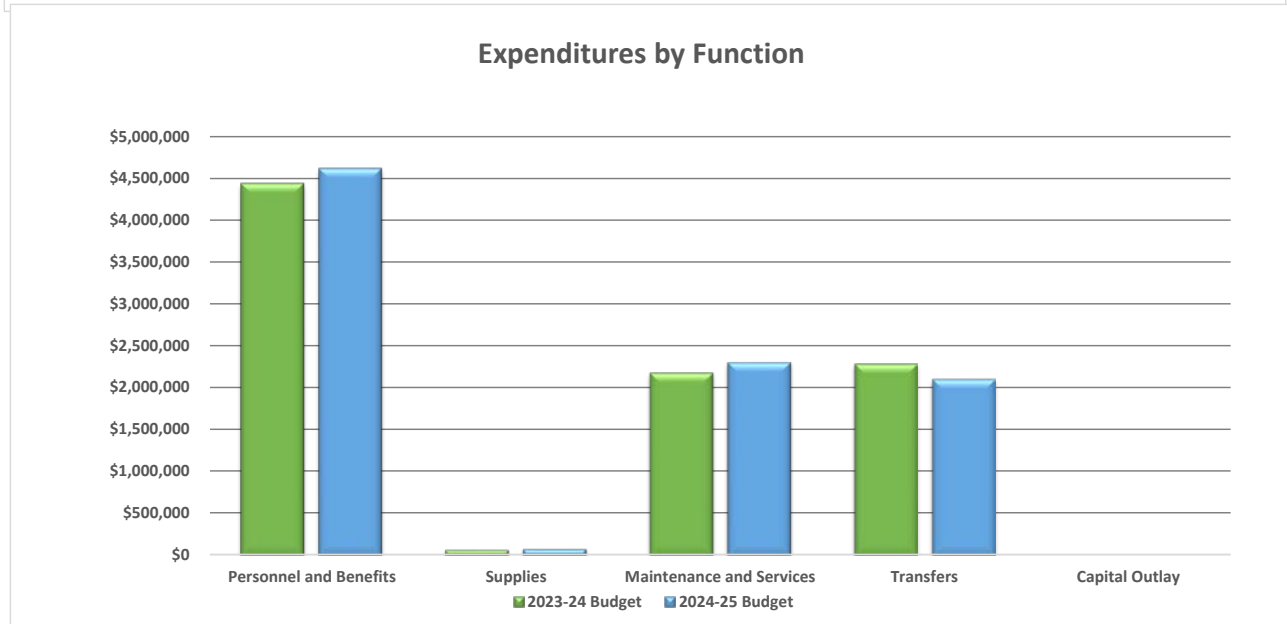
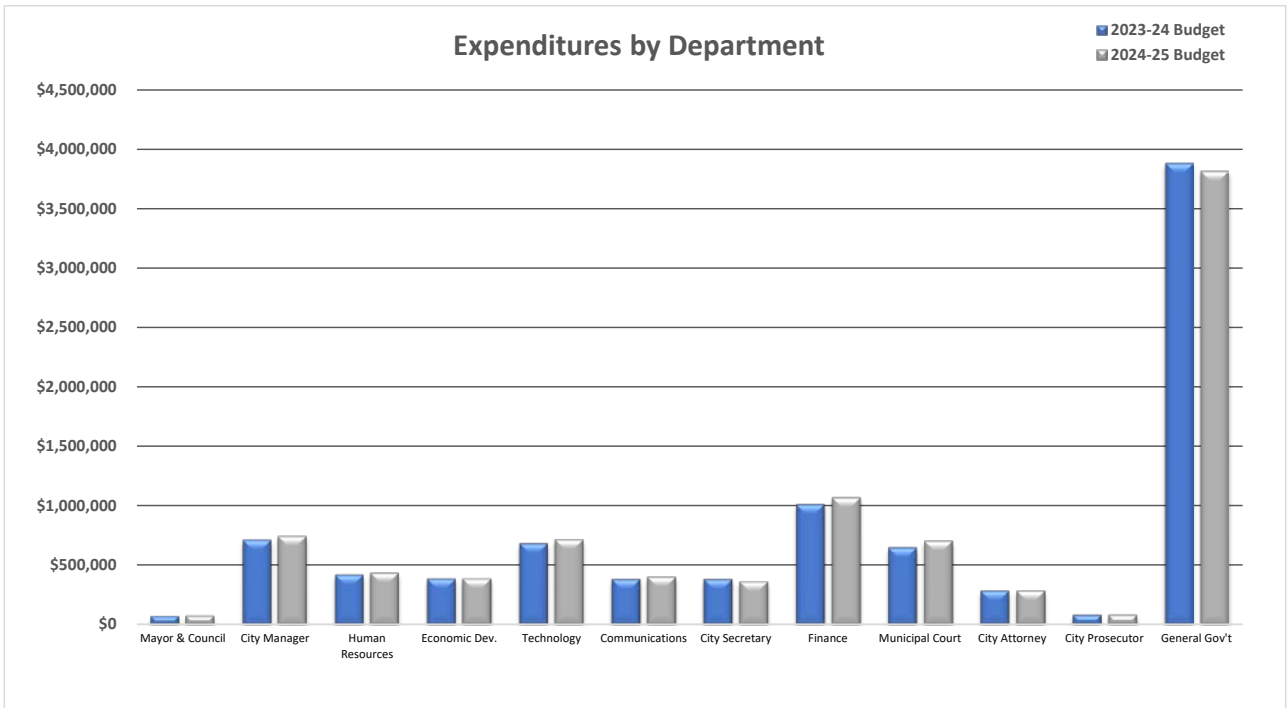
CITY OF ROSENBERG, TEXAS
2024-25 BUDGET

General Fund Summary



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

General Government



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** General Fund Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 23,793,106	\$ 27,954,649	\$ 27,954,649	\$ 27,033,929	\$ 30,182,268	8.0%
Supplies	2,147,228	2,108,555	2,108,555	2,241,590	2,306,705	9.4%
Maintenance and Services	6,097,011	6,282,937	6,282,937	6,672,167	6,860,127	9.2%
Other Expenses	28,327	35,839	35,839	35,839	35,839	0.0%
Transfers to Other Funds	6,363,922	1,973,940	2,289,940	2,379,940	2,108,000	-7.9%
Subtotal	38,429,594	38,355,920	38,671,920	38,363,465	41,492,939	7.3%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 38,429,594	\$ 38,355,920	\$ 38,671,920	\$ 38,363,465	\$ 41,492,939	7.3%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:						
General Government	35.26	37.26	37.26	37.26	37.78	
Community Development	19.00	19.00	19.00	19.00	19.00	
Public Safety	159.96	161.88	164.88	164.88	166.40	
Public Works	38.48	39.48	39.48	39.48	41.48	
Total Personnel	252.70	257.62	260.62	260.62	264.66	1.6%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:			ACCOUNT:	
General	General Fund Summary	N/A			101-XXXX	
Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
GENERAL GOVERNMENT:						
Mayor & Council	\$ 52,009	\$ 76,427	\$ 76,427	\$ 76,427	\$ 78,427	
City Manager	675,609	717,229	717,229	711,104	749,033	
Human Resources	372,985	424,166	424,166	420,880	439,392	
Economic Development	369,491	389,821	389,821	383,200	390,887	
City Secretary	322,226	386,731	386,731	398,325	367,365	
Finance & Accounting	876,617	1,015,542	1,015,542	978,755	1,074,314	
Municipal Court	541,636	652,872	652,872	635,885	709,678	
City Attorney	259,002	290,000	290,000	305,000	290,000	
City Prosecutor	74,368	85,000	85,000	85,000	85,000	
Information Services	545,107	687,878	687,878	673,501	721,502	
Communications	282,912	387,333	387,333	372,170	406,402	
General Government	7,881,300	3,565,119	3,881,119	4,019,112	3,815,566	
Subtotal	12,253,262	8,678,118	8,994,118	9,059,359	9,127,566	1.5%
COMMUNITY DEVELOPMENT:						
Planning	406,059	551,250	551,250	489,166	567,438	
Code Enforcement	933,835	1,091,555	1,091,555	1,087,385	1,201,731	
Health	123,868	198,702	198,702	185,809	207,352	
Special Events	250,049	-	-	-	-	
Subtotal	1,713,811	1,841,507	1,841,507	1,762,360	1,976,520	7.3%
PUBLIC SAFETY:						
Police	11,709,048	13,227,335	13,227,335	13,095,957	14,483,036	
Emergency Management	4,675	136,854	136,854	81,955	137,840	
Animal Control	655,418	623,644	623,644	726,392	684,852	
Fire	4,990,730	5,943,010	5,943,010	5,754,923	6,547,860	
Fire Marshal	539,868	543,044	543,044	520,186	513,839	
Subtotal	17,899,738	20,473,887	20,473,887	20,179,413	22,367,427	9.2%
PUBLIC WORKS:						
Engineering	1,369,633	1,326,011	1,326,011	1,524,688	1,334,931	
Public Works	2,950,709	3,404,415	3,404,415	3,320,777	3,630,202	
Street Lighting & Signals	436,661	465,850	465,850	465,850	615,850	
Fleet Maintenance	483,761	518,360	518,360	519,523	622,611	
Parks	1,067,266	1,272,518	1,272,518	1,187,527	1,419,241	
Building Maintenance	254,753	375,254	375,254	343,969	398,591	
Subtotal	6,562,783	7,362,408	7,362,408	7,362,333	8,021,426	9.0%
TOTAL EXPENSES	\$ 38,429,594	\$ 38,355,920	\$ 38,671,920	\$ 38,363,465	\$ 41,492,939	7.3%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** General Government Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 3,727,665	\$ 4,440,351	\$ 4,440,351	\$ 4,305,497	\$ 4,617,744	
Supplies	59,026	70,125	70,125	73,925	82,225	
Maintenance and Services	2,100,161	2,183,702	2,183,702	2,289,997	2,309,597	
Other Expenses	2,488	10,000	10,000	10,000	10,000	
Transfers to Other Funds	6,363,922	1,973,940	2,289,940	2,379,940	2,108,000	
Subtotal	12,253,262	8,678,118	8,994,118	9,059,359	9,127,566	1.5%
Total Expenditures	\$ 12,253,262	\$ 8,678,118	\$ 8,994,118	\$ 9,059,359	\$ 9,127,566	1.5%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

City Manager	4.00	4.00	4.00	4.00	4.00	
Human Resources	3.00	3.00	3.00	3.00	3.00	
Economic Development	2.00	2.00	2.00	2.00	2.00	
City Secretary	3.00	3.00	3.00	3.00	3.00	
Finance	7.00	7.00	7.00	7.00	7.00	
Municipal Court	5.96	6.96	6.96	6.96	7.48	
Information Services	6.00	6.00	6.00	6.00	6.00	
Communications	2.50	3.50	3.50	3.50	3.50	
General Government	1.80	1.80	1.80	1.80	1.80	
Total Personnel	35.26	37.26	37.26	37.26	37.78	1.4%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council Summary **FUNCTION:** N/A **ACCOUNT:** 101-11XX-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 37,687	\$ 37,497	\$ 37,497	\$ 37,497	\$ 37,497	
Supplies	3,838	10,400	10,400	10,400	12,400	
Maintenance and Services	<u>10,485</u>	<u>28,530</u>	<u>28,530</u>	<u>28,530</u>	<u>28,530</u>	
Subtotal	52,009	76,427	76,427	76,427	78,427	2.6%
Total Expenditures	<u>\$ 52,009</u>	<u>\$ 76,427</u>	<u>\$ 76,427</u>	<u>\$ 76,427</u>	<u>\$ 78,427</u>	2.6%

~ AUTHORIZED POSITIONS ~

- Position Title
- Council At-Large Position #1
 - Council At-Large Position #2
 - Council District 1
 - Council District 2
 - Council District 3
 - Council District 4
 - Mayor



PROGRAM DESCRIPTION:

The City of Rosenberg is currently operating under a Home Rule City Charter adopted November 20, 1956, with the latest revision being November 7, 2023. The governing body of the City is the City Council. Beginning with the April 1985 Election, the City adopted the Council/Manager form of government, converting from the mayoral form of government. In addition, after the August 1992 Election, the structure of the City Council was changed from the Mayor and all Council Members elected at-large, to an at-large Mayor, two at-large Council positions, and four single-member Council Members representing their respective single-member districts. The City Manager, City Secretary, Police Chief, City Attorney, and Municipal Court Judge are appointed by the Mayor and City Council.

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **FUNCTION:** General Government **ACCOUNT:** 101-1100-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	1,973	3,500	3,500	3,500	5,500	
Maintenance and Services	1,266	2,850	2,850	2,850	2,850	
Subtotal	3,238	6,350	6,350	6,350	8,350	0.0%
Total Expenditures	\$ 3,238	\$ 6,350	\$ 6,350	\$ 6,350	\$ 8,350	31.5%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 35 Business Expenses	1,973	3,500	3,500	3,500	5,500	
Subtotal	1,973	3,500	3,500	3,500	5,500	57.1%
Maintenance and Services:						
41 45 Special Council Expenditures	867	1,600	1,600	1,600	1,600	
43 45 Awards	133	500	500	500	500	
51 20 General Insurance	124	150	150	150	150	
52 20 Postage	-	300	300	300	300	
54 10 Printing and Binding	141	300	300	300	300	
Subtotal	1,266	2,850	2,850	2,850	2,850	0.0%
Total Expenditures	\$ 3,238	\$ 6,350	\$ 6,350	\$ 6,350	\$ 8,350	31.5%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council At-Large Position #1
FUNCTION: General Government
ACCOUNT: 101-1121-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,198	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	300	750	750	750	750	
Maintenance and Services	524	3,740	3,740	3,740	3,740	
Subtotal	6,022	9,662	9,662	9,662	9,662	0.0%
Total Expenditures	\$ 6,022	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:
 Council At-Large Position #1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,828	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	369	367	367	367	367	
20 50 Workers' Compensation	1	5	5	5	5	
Subtotal	5,198	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 35 Business Expenses	300	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	300	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	524	640	640	640	640	0.0%
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	524	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 6,022	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council At-Large Position #2
FUNCTION: General Government
ACCOUNT: 101-1122-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,198	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	150	750	750	750	750	
Maintenance and Services	<u>2,238</u>	<u>3,740</u>	<u>3,740</u>	<u>3,740</u>	<u>3,740</u>	
Subtotal	7,586	9,662	9,662	9,662	9,662	0.0%
Total Expenditures	<u>\$ 7,586</u>	<u>\$ 9,662</u>	<u>\$ 9,662</u>	<u>\$ 9,662</u>	<u>\$ 9,662</u>	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:
 Council At-Large Position #2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,828	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	369	367	367	367	367	
20 50 Workers' Compensation	1	5	5	5	5	
Subtotal	<u>5,198</u>	<u>5,172</u>	<u>5,172</u>	<u>5,172</u>	<u>5,172</u>	0.0%
Supplies:						
31 35 Business Expenses	150	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	<u>150</u>	<u>750</u>	<u>750</u>	<u>750</u>	<u>750</u>	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	548	640	640	640	640	
55 10 Education and Training	1,689	2,500	2,500	2,500	2,500	
Subtotal	<u>2,238</u>	<u>3,740</u>	<u>3,740</u>	<u>3,740</u>	<u>3,740</u>	0.0%
Total Expenditures	<u>\$ 7,586</u>	<u>\$ 9,662</u>	<u>\$ 9,662</u>	<u>\$ 9,662</u>	<u>\$ 9,662</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council District 1
FUNCTION: General Government
ACCOUNT: 101-1123-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,198	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	-	750	750	750	750	
Maintenance and Services	522	3,740	3,740	3,740	3,740	
Subtotal	5,721	9,662	9,662	9,662	9,662	0.0%
Total Expenditures	\$ 5,721	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:
 Council District 1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,828	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	369	367	367	367	367	
20 50 Workers' Compensation	1	5	5	5	5	
Subtotal	5,198	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 20 Computer Supplies	-	-	-	-	-	
31 35 Business Expenses	-	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	-	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	522	640	640	640	640	
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	522	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 5,721	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council District 2
FUNCTION: General Government
ACCOUNT: 101-1124-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,198	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	146	750	750	750	750	
Maintenance and Services	3,121	3,740	3,740	3,740	3,740	
Subtotal	8,464	9,662	9,662	9,662	9,662	0.0%
Total Expenditures	\$ 8,464	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

 Full-time equivalents:
 Council District 2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 4,828	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	369	367	367	367	367	
20 50 Workers' Compensation	1	5	5	5	5	
Subtotal	5,198	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 35 Business Expenses	100	650	650	650	650	
31 90 Other Supplies	46	100	100	100	100	
Subtotal	146	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	248	640	640	640	640	0.0%
55 10 Education and Training	2,873	2,500	2,500	2,500	2,500	
Subtotal	3,121	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 8,464	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council District 3
FUNCTION: General Government
ACCOUNT: 101-1125-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,198	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	480	750	750	750	750	
Maintenance and Services	61	3,740	3,740	3,740	3,740	
Subtotal	5,739	9,662	9,662	9,662	9,662	0.0%
Total Expenditures	\$ 5,739	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
 Full-time equivalents:
 Council District 3

~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
12 10 Council Members	\$ 4,828	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	369	367	367	367	367	
20 50 Workers' Compensation	1	5	5	5	5	
Subtotal	5,198	5,172	5,172	5,172	5,172	0.0%
Supplies:						
31 20 Computer Supplies	-	-	-	-	-	
31 35 Business Expenses	357	650	650	650	650	
31 90 Other Supplies	123	100	100	100	100	
Subtotal	480	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	61	640	640	640	640	0.0%
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	61	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 5,739	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 4	FUNCTION: General Government	ACCOUNT: 101-1126-510
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Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,198	\$ 5,172	\$ 5,172	\$ 5,172	\$ 5,172	
Supplies	556	750	750	750	750	
Maintenance and Services	570	3,740	3,740	3,740	3,740	
Subtotal	6,325	9,662	9,662	9,662	9,662	0.0%
Total Expenditures	\$ 6,325	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council District 4

~ EXPENDITURE DETAIL ~

<u>Personnel and Benefits:</u>						
12 10 Council Members	\$ 4,828	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
20 20 Social Security	369	367	367	367	367	
20 50 Workers' Compensation	1	5	5	5	5	
Subtotal	5,198	5,172	5,172	5,172	5,172	0.0%
<u>Supplies:</u>						
31 35 Business Expenses	556	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	556	750	750	750	750	0.0%
<u>Maintenance and Services:</u>						
42 35 Dues, Subscriptions, Memberships	88	600	600	600	600	
52 10 Telephone/Communications	482	640	640	640	640	
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	570	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 6,325	\$ 9,662	\$ 9,662	\$ 9,662	\$ 9,662	0.0%



PROGRAM DESCRIPTION:

The City Manager is the chief executive officer for the City of Rosenberg, and is appointed by the Mayor and City Council. The office of City Manager includes the City Manager, Assistant City Manager, Executive Assistant, and Agenda Coordinator. The City Manager, under guidelines of the City Charter and Code of Ordinances, administers the policies of the City Council. This office coordinates, directs, and reviews the activities of all departments within the City of Rosenberg. The City Manager appoints all department heads of the various City departments, with the exception of the Chief of Police, City Secretary, City Attorney, and Municipal Court Judge, whom the Mayor/Council appoints.

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 660,169	\$ 701,179	\$ 701,179	\$ 696,104	\$ 732,433	
Supplies	2,337	1,800	1,800	1,700	1,800	
Maintenance and Services	13,103	14,250	14,250	13,300	14,800	
Subtotal	675,609	717,229	717,229	711,104	749,033	4.4%
Total Expenditures	\$ 675,609	\$ 717,229	\$ 717,229	\$ 711,104	\$ 749,033	4.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Agenda Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	4.00	4.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 485,348	\$ 517,659	\$ 517,659	\$ 512,000	\$ 534,392	
10 20 Overtime	-	1,200	1,200	500	1,200	
10 30 Longevity	3,683	4,043	4,043	4,103	3,960	
20 10 Retirement	81,139	89,682	89,682	88,558	97,089	
20 20 Social Security	33,989	40,875	40,875	35,101	42,154	
20 40 Insurance	43,198	34,347	34,347	43,000	40,203	
20 50 Workers' Compensation	495	534	534	477	551	
20 55 Long Term Disability	963	1,439	1,439	965	1,485	
20 60 Auto Allowance	10,763	10,800	10,800	10,800	10,800	
20 65 Cell Phone Allowance	591	600	600	600	600	
Subtotal	660,169	701,179	701,179	696,104	732,433	4.5%
Supplies:						
31 10 Office Supplies	726	800	800	700	800	
31 35 Business Expenses	1,611	1,000	1,000	1,000	1,000	
Subtotal	2,337	1,800	1,800	1,700	1,800	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	4,183	4,000	4,000	4,000	4,000	
51 20 General Insurance	1,484	1,150	1,150	1,600	1,700	
52 10 Telephone/Communications	1,188	1,050	1,050	1,050	1,050	
52 20 Postage	74	300	300	400	300	
54 10 Printing and Binding	15	250	250	250	250	
55 10 Education and Training	6,158	7,500	7,500	6,000	7,500	
Subtotal	13,103	14,250	14,250	13,300	14,800	3.9%
Total Expenditures	\$ 675,609	\$ 717,229	\$ 717,229	\$ 711,104	\$ 749,033	4.4%



PROGRAM DESCRIPTION:

The Human Resources activity is under the direction of the Director of Human Resources. The Human Resources (HR) Department provides leadership and support to the organization through comprehensive human resource programs and systems to shape the framework for our corporate culture. These programs and systems provide oversight to ensure legal requirements are met and maintained for process improvements and increased effectiveness and efficiencies that incorporate the best practices of the human resources profession. We recognize our vital role in partnering with departments to develop and train staff, organizational development and support, management of the salaries and benefits, health and wellness programs, as well as development of change management strategies.

STRATEGIC PLAN GOALS:

Goal #1 – To attract and retain a quality workforce and decrease turnover

- Create quarterly teambuilding events
- Create quarterly employee appreciation events
- Implement flexible work schedules
- Send out employee engagement surveys to assess culture and morale
- Creation of a city Innovation Committee
- Utilize EAP to encourage mental health well being

Goal #2 – Improve organization capability and effectiveness through Professional Development

- Encourage employees to attend trainings to gain certifications/licenses
- Review the Professional Development Policy annually and make improvements as needed

Goal #3 – Review and Enhance the Employee Benefits package

- Review annually and make recommendations
- Review feedback from employees and make improvements

Goal #4 – Assess effectiveness of safety initiatives

- Provide safety trainings annually
- Utilize the Safety Committee to provide recommendations for safety improvements

Goal #5 – Promote health and wellness within the organization

- Encourage participation in the city's Wellness and Fitness Policy
- Continue to provide health insurance discount by completion of annual physical and non-tobacco use
- Encourage use of the city's gym
- Utilize the Wellness Committee for new ideas

Goal #6 – Provide information to employees on a regular basis regarding benefits available to employees

- Host annual insurance benefits meetings
- Send out surveys to employees regarding their benefits and make improvements as needed

Goal #7 – Assess the current organizational culture and implement strategies to make improvements

- Utilize the Innovation Committee to assess the current culture and make changes



Human Resources

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of FTE's	305.64	312.60	317.08
Number of vacancies filled:	70	75	78
Number of applications received:	1,100	1,300	1,200
% of new hires successfully completing probation:	90%	90%	90%
Number of grievances processed:	0	1	0
Number of performance evaluations processed (Includes annual and probationary period):	245	255	260
Percentage of appraisals completed on time (goal 90%)	75%	80%	80%
Number of worker compensation claims filed:	25	25	25
Number of employee development programs held:			
Management/Supervisors	2	2	2
Employees	6	8	8
Number of participants from the employee development programs	255	270	280

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 279,337	\$ 308,616	\$ 308,616	\$ 305,680	\$ 323,842	
Supplies	2,927	5,200	5,200	5,100	5,200	
Maintenance and Services	90,721	110,350	110,350	110,100	110,350	
Subtotal	372,985	424,166	424,166	420,880	439,392	3.6%
Total Expenditures	\$ 372,985	\$ 424,166	\$ 424,166	\$ 420,880	\$ 439,392	3.6%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Human Resources Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 199,503	\$ 221,596	\$ 221,596	\$ 218,452	\$ 227,587	
10 30 Longevity	1,388	1,568	1,568	1,568	1,921	
10 40 Incentive Pay	750	1,200	1,200	1,800	1,200	
20 10 Retirement	34,024	38,566	38,566	38,166	41,602	
20 20 Social Security	15,635	13,535	13,535	17,327	18,062	
20 40 Insurance	21,883	25,901	25,901	22,500	27,196	
20 50 Workers' Compensation	228	230	230	206	236	
20 55 Long Term Disability	495	620	620	517	637	
20 60 Auto Allowance	4,828	4,800	4,800	4,572	4,800	
20 65 Cell Phone Allowance	604	600	600	572	600	
Subtotal	279,337	308,616	308,616	305,680	323,842	4.9%
Supplies:						
31 10 Office Supplies	953	1,500	1,500	1,500	1,500	
31 30 Recruiting Expenses	-	1,000	1,000	1,000	1,000	
31 35 Business Expenses	1,339	1,500	1,500	1,500	1,500	
31 90 Other Supplies	534	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	102	200	200	100	200	
Subtotal	2,927	5,200	5,200	5,100	5,200	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	470	550	550	1,500	550	
42 65 Retiree Recognition Program Expenses	16,113	13,000	13,000	13,000	13,000	
42 70 Employee Recognition Program Expenses	23,774	30,000	30,000	30,000	30,000	
43 30 Medical - Employee Recruitment	20,819	22,000	22,000	22,000	22,000	
43 32 Employee Drug Screening	9,442	10,000	10,000	10,000	10,000	
43 90 Other Prof Svcs - Assess Centers/Language	9,715	13,000	13,000	13,000	13,000	
51 20 General Insurance	656	700	700	700	700	
52 20 Postage	335	400	400	400	400	
53 10 Advertising	53	100	100	100	100	
54 10 Printing and Binding	87	400	400	400	400	
55 10 Education and Training	5,349	6,200	6,200	6,000	6,200	
57 10 Other Contractual Services	3,906	14,000	14,000	13,000	14,000	
Subtotal	90,721	110,350	110,350	110,100	110,350	0.0%
Total Expenditures	\$ 372,985	\$ 424,166	\$ 424,166	\$ 420,880	\$ 439,392	3.6%



PROGRAM DESCRIPTION:

The Rosenberg Development Corporation is a catalyst for growth and innovation to improve the quality of life for the citizens of Rosenberg. The Economic Development Department exists to recruit new business, as well as to retain and assist in the expansion of existing businesses in the City including commercial, industrial and retail opportunities. The Economic Development Department is funded through a portion of sales tax receipts dedicated to the Rosenberg Development Corporation.

The Director of Economic Development is the staff liaison and Executive Director of the Rosenberg Development Corporation (RDC). The Director is the initial point of contact for new retail, commercial and industrial prospects and recruitment. The department consists of a Director of Economic Development, Assistant Economic Development Director, and a Senior Administrative Specialist.

CITY STRATEGIC PLAN GOALS:

Department Goal #1: Industrial – Growing and sustaining the City’s vibrant manufacturing and distribution sectors.

FY2025 Objectives:

- New business parks
- Land banking
- Identify infrastructure needs
- Market to potential industrial users
- Pursue regional industrial users
- Refine and expand the Business Retention & Expansion (BRE) Program
- Create a Site Readiness Program
- Ensure Department is resource of expertise in economic development
- Public Communication
- Expand the reach of collaborative efforts.
- Enhance relationships in real estate community.
- Leverage Opportunity Zone
- Increase foreign direct investment (FDI)

Department Goal #2: Retail – Attracting and retaining retail businesses to increase sales tax revenue.

FY2025 Objectives:

- Expand Brazos Town Center
- Pursue new wholesale retailers
- Strengthen relationships with retail developers
- Leverage the Fort Bend Epicenter
- Maintain the standard of data gathering
- Increase activity in Historic Downtown Rosenberg

Department Goal #3: Redevelopment – Identifying and reinvigorating existing real estate sites.

FY2025 Objectives:

- Revitalize US Highway 90-A (Avenue H/US 90A Revitalization Project)
- Connect the BRE program to redevelopment projects
- Leverage recent successful bond packages
- Utilize the Business Improvement Grant (BIG) Program.
- Broaden leadership’s competitive awareness.
- Improve gateways to Rosenberg.

Department Goal #4: Compliance and Market Data – Ensuring the RDC can acquire and disseminate information for decision making.

FY2025 Objectives:

- Establish comprehensive data standards and protocols.
- Create and maintain repository for all development related agreements.
- Maintain an annual calendar of actions, events, data collections, and reporting related to existing agreements.
- Verify compliance with agreements.
- Work with leadership and relevant committees to drive implementation of action items in the City's 2024-2028 Strategic Plan that involve compliance with codes and regulations.
- Coordinate with City Manager's office to provide support and assistance to implement Strategic Plan

Department Goal #5: Public Communications and Transparency – Keeping stakeholders informed and educated on the RDC's efforts.

FY2025 Objectives:

- Strengthen print media outreach via press releases to local media, an annual mailer detailing the RDC's programmatic and project progress, future plans, and notices of upcoming in-person events for public input.
- Expand the RDC's online presence via increased social media activity, email newsletters, and website renovations.
- Drive the hosting and attendance of town halls and listening sessions to help residents understand the details of economic development activities and expending return on investment.

Department Goal #6: Workforce Development – Strengthening employer connections to the talent and resources assets.

FY2025 Objectives:

- Serve as primary conduit between local employers and RDC on workforce issues, such as evolving technical training needs.
- Identify relevant stakeholders to establish strong, ongoing communication.
- Work with leadership of local area educational institutions to ensure students are learning necessary skills to be well prepared.
- Evaluate wraparound services challenges associated with demographics like working parents (childcare) and non-English speakers (bilingual education needs) and drive solutions.
- Initiate conversations with other EDCs to explore regional approach.

Department Goal #7: Small Business and Entrepreneurship – Providing a resource to those seeking to start or expand a business.

FY2025 Objectives:

- Serve as primary point of contact for all local small business concerns and programmatic requests to the RDC.
- Create a "Small Business Start-up Guide" to assist new entrepreneurs with acquiring and applying knowledge of relevant processes and service providers.
- Assist with the preparation of applications for financial support (e.g. SBA funding)
- Serve as conduit between potential entrepreneurs and City departments for business formation.



Economic Development

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
• Number of Site Visits Hosted	5	7	9
• Number of Business Retention Visits	50	50	60
• Total Jobs Announced from RDC Projects	0	40	80
• Total Investment Announced by RDC Projects	\$0	\$15.5M	\$20M
• Number of RFI Responses Submitted	38	40	45
• Number of BIG Applications Received	5	5	8
• Image Committee Beautification Events	2	4	6

RELEVANT ECONOMIC INDICATORS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
• Population	41,768	42,000	42,500
• Total Employment	18,597	19,000	19,200
• Unemployment Rate	4.5%	4.1%	4.5%
• Sales Tax Receipts (City and RDC by FY before rebate)	\$30.2M	\$28.5M	\$29M
• Sales Tax Rebate (City and RDC)	\$5.7M	\$3.5M	\$3.5M
• Number of Homes Built (City and ETJ by CY)	902	800	850
• Number of Homes Platted (City and ETJ by FY)	2,428	1,600	2,000
• Hotel Occupancy Tax Receipts	\$660,418	\$650,000	\$650,000

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Economic Development **FUNCTION:** General Government **ACCOUNT:** 101-1211-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 188,384	\$ 207,996	\$ 207,996	\$ 202,070	\$ 209,662	
Maintenance and Services	181,107	181,825	181,825	181,130	181,225	
Subtotal	369,491	389,821	389,821	383,200	390,887	0.3%
Total Expenditures	\$ 369,491	\$ 389,821	\$ 389,821	\$ 383,200	\$ 390,887	0.3%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Director of Economic Development	-	-	-	-	-	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

~ EXPENDITURE DETAIL ~

<u>Personnel and Benefits:</u>						
10 10 Salaries and Wages	\$ 131,553	\$ 145,110	\$ 145,110	\$ 140,000	\$ 144,034	
10 30 Longevity	1,725	1,906	1,906	1,905	2,086	
20 10 Retirement	22,430	25,583	25,583	25,000	26,698	
20 20 Social Security	10,028	11,659	11,659	11,250	11,592	
20 40 Insurance	17,087	18,393	18,393	18,000	19,313	
20 50 Workers' Compensation	137	153	153	140	151	
20 55 Long Term Disability	318	392	392	375	389	
20 60 Auto Allowance	4,828	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	279	-	-	600	600	
Subtotal	188,384	207,996	207,996	202,070	209,662	0.8%
<u>Maintenance and Services:</u>						
43 90 Other Professional Services	180,000	180,000	180,000	180,000	180,000	0.0%
51 20 General Insurance	554	600	600	505	600	
52 10 Telephone/Communications	553	1,225	1,225	625	625	
Subtotal	181,107	181,825	181,825	181,130	181,225	-0.3%
Total Expenditures	\$ 369,491	\$ 389,821	\$ 389,821	\$ 383,200	\$ 390,887	0.3%

PROGRAM DESCRIPTION:

The City Secretary is primarily responsible for providing accurate records of minutes, ordinances, resolutions, and proclamations; preparing agenda packets and attending all Council meetings, public hearings, bid openings; maintaining easily accessible files of legal documents, including records management activities for all City-related official documents; preparing legal notices for advertisement; informing Council of conferences and related events, scheduling appointments and meetings, and making related itinerary arrangements; planning and organizing City-related events; and conducting City elections. The City Secretary is appointed by the Mayor/Council and is supervised by the City Manager.

STRATEGIC PLAN GOALS:

Goal # 4-2 – Encourage residents in June each year to a call to action (CTA) to serve in various volunteer capacities such as boards, commissions, committees, etc.

- Create a board and commission handbook.
- Review and revise (if needed) the board and commission application.
- Social media postings of open positions, how to apply, importance of boards and commissions.

Goal # 4-3 – Develop a comprehensive onboarding program for elected officials and appointed board and committee members

- Revamp the New Councilor Orientation for newly elected City Council members.
- Create a board and commission orientation.

Goal # 4-4(G) – Assist Technology Department with Tyler 311 tracking and workorders

- Track number of reports and cases closed.

Employees – Ensure proper training for City Secretary Department employees

- Identify training needs for City Secretary Department employees
- Budget for training needs

Service – Provide exceptional customer service

- Attend HR customer service trainings when available
- Track customer requests in work order system
- Route the customer request to the proper department in a timely manner



PERFORMANCE INDICATORS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
% of agendas available to citizens within legally required timeframe posted on website	100%	100%	100%
% of Freedom of Information Act requests provided within legal timeframe:	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Number of agendas and public notices posted on website 72 hours in advance of meeting/hearing:	174	180	190
Number of Regular/Workshop/Special Council meetings:	45	45	50
Number of hours of council meeting and minute transcription preparation:	325/350	325/350	350/375
Number of proclamations/certificates/awards prepared:	20	40	50
Number of Freedom of Information Act requests:	1,623	1,750	1,850

FY2025 BUDGET NOTES:

1. Decreased election services due to no elections occurring in FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 287,288	\$ 307,921	\$ 307,921	\$ 298,960	\$ 313,455	
Supplies	1,236	1,950	1,950	1,950	1,950	
Maintenance and Services	33,702	76,860	76,860	97,415	51,960	
Subtotal	322,226	386,731	386,731	398,325	367,365	-5.0%
Total Expenditures	\$ 322,226	\$ 386,731	\$ 386,731	\$ 398,325	\$ 367,365	-5.0%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 206,865	\$ 217,997	\$ 217,997	\$ 213,194	\$ 227,159	
10 20 Overtime	-	300	300	-	300	
10 30 Longevity	1,874	1,080	1,080	915	1,380	
10 40 Incentive Pay	4,325	4,500	4,500	3,300	3,300	
20 10 Retirement	35,117	38,383	38,383	37,273	41,749	
20 20 Social Security	16,400	17,494	17,494	18,000	18,126	
20 40 Insurance	18,293	22,523	22,523	20,758	15,766	
20 50 Workers' Compensation	215	227	227	201	237	
20 55 Long Term Disability	471	617	617	519	639	
20 60 Auto Allowance	3,728	4,800	4,800	4,800	4,800	
Subtotal	287,288	307,921	307,921	298,960	313,455	1.8%
Supplies:						
31 10 Office Supplies	859	1,500	1,500	1,500	1,500	
31 35 Business Expenses	377	450	450	450	450	
Subtotal	1,236	1,950	1,950	1,950	1,950	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,011	900	900	1,000	1,000	
51 20 General Insurance	802	850	850	805	850	
52 10 Telephone/Communications	523	660	660	660	660	
52 20 Postage	204	700	700	700	700	
52 30 Freight and Express	70	250	250	250	250	
53 10 Advertising	11,638	17,500	17,500	20,000	17,500	
54 10 Printing and Binding	10,494	9,000	9,000	9,000	9,000	
55 10 Education and Training	4,746	5,000	5,000	5,000	5,000	
57 10 Other Contractual Services- Shredding	450	2,000	2,000	2,000	2,000	
57 20 Election Services	3,765	40,000	40,000	58,000	15,000	
Subtotal	33,702	76,860	76,860	97,415	51,960	-32.4%
Total Expenditures	\$ 322,226	\$ 386,731	\$ 386,731	\$ 398,325	\$ 367,365	-5.0%

PROGRAM DESCRIPTION:

The Finance Department is under the direction of the Director of Finance. The finance department staffs seven (7) full-time positions and serves both external and internal customers. The services provided include developing the annual budget, delivering reliable financial information, advocating for responsible use of taxpayer dollars, managing the City's debt and investments, purchasing, as well as performing accounting duties such as accounts payable, payroll, grant management, capital asset management, general ledger reconciliations and project accounting. The finance department also coordinates the property and liability claims with the City's insurance carrier. The Director of Finance is also responsible for the operations of the Customer Service and Municipal Court Departments.

STRATEGIC PLAN GOALS/VALUES:

Goal # 3-1A and 3-1B – Ensure adequate funding is available to support facilities and infrastructure projects as well as funding necessary maintenance levels

- Review and evaluate current reserves and determine if reserves can be used to fund one-time capital projects
- Evaluate current debt obligations of the City and recommend debt issuance options based on current rates and other options based on rate increases

Goal 3-2 and 3-3 – Web-Based Applications – Identify financial processes that can be automated to improve efficiencies

- Conduct assessment of accounting software and identify areas where Finance can leverage technology to improve operations
- Evaluate current time entry system and seek out advanced time entry systems/software for overtime efficiency time keeping

Goal # 6-5 – Maintain adequate reserves to ease impact of economic fluctuations

- Set fees at appropriate levels to recover costs of service delivery
- Seek out Cost Recovery Service/Rate Study
- Ensure enterprise operation rates are set to meet service demands

Goal # 6-1-8 – Maintain diverse source of revenues and a suitable and comparable property tax rate

- Maintain prudent fiscal policies and procedures
- Provide an annual balanced budget from a diverse source of revenues of which no one source of revenue more than 50% of total revenue within each fund
- Seek out grants and other outside funding where available

Goal # 6-7 – Review departmental business plans as a tool to anticipate and prepare for significant capital improvements to support growth and development

- Identify capital needs
- Coordinate with department directors to prioritize needs by fiscal year
- Obtain cost estimated for capital needs
- Present priorities to City Council for approval

Goal #6-9/Integrity – Apply for and receive yearly awards recognizing transparency efforts

- Review comments from GFOA to make improvements to financial reports
- Work closely with departments during budget process to ensure accuracy and also use meaningful performance measures
- Apply for the PAFR, ACFR and Budget Awards

Teamwork/Service – Conduct City-Wide training of accounting software

- Identify areas for training needed
- Publish user-friendly standard operating procedures (SOPs) for all finance-related duties

Integrity – Communicate financial information in a simple and easy-to-understand format for citizens and other stakeholders

- Review GFOA best practices for improved financial reporting
- Review current monthly and quarterly reports and revise them as necessary to simplify
- Research various analytical reporting tools and software that allows the public to access, navigate and understand key financial information

Employees – Evaluate staffing levels to ensure proper service being provided to a growing city

- Evaluate finance team and determine feasibility of restructuring
- Reclass Budget Coordinator to a Budget Manager due to the growth in supervisory responsibilities
- Consider adding a Procurement Specialist due to the growth of the centralized purchasing function of the city



Employees – Provide high-value educational and training opportunities to provide professional development

- Request funding to meet the training and educational needs of a professional staff
- Attend training sessions to stay abreast of current governmental accounting knowledge
- Attain Certified Government Finance Officer (CGFO) designation for staff

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
% of invoices paid within 30 days	91%	90%	90%
% Rate of Collection - Current Taxes	99%	99%	99%
% of “Proficient” or higher ratings for Budget Book Criteria	99%	100%	100%
% of “Proficient” or higher ratings for ACFR Criteria	99%	100%	100%
% of “Proficient” or higher ratings for PAFR Criteria	85%	90%	100%
Electronic payments issued, as a % of total # of payments	13%	15%	20%
General Fund unassigned fund balance, as a % of expenditures	51%	57%	61%

ACTIVITY MEASURES:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average # of days to process invoices	28	28	25
Average # of days to publish monthly reports after month-end	27	30	25
Accounts payable invoices processed	12,899	13,100	13,300
Number of paper checks issued versus electronic payments	3,663/525	3,740/660	3,520/880
Number of training hours for staff development	60	75	80
Received GFOA Budget Award	Yes	Yes	Yes
Received GFOA Award for Excellence in Financial Reporting	Yes	Yes	Yes
Received GFOA Award for Popular Annual Financial Report	Yes	Yes	Yes
Received Achievement of Excellence in Procurement Award	Yes	Yes	Yes

FY2025 BUDGET NOTES:

1. Increase to Appraisal District Services, as assessed by the Fort Bend Appraisal District, due to growth in the city and number of parcels appraised.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 656,822	\$ 776,377	\$ 776,377	\$ 729,460	\$ 802,316	
Supplies	2,237	2,900	2,900	2,900	3,000	
Maintenance and Services	217,558	236,265	236,265	246,395	268,998	
Subtotal	876,617	1,015,542	1,015,542	978,755	1,074,314	5.8%
Total Expenditures	\$ 876,617	\$ 1,015,542	\$ 1,015,542	\$ 978,755	\$ 1,074,314	5.8%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Director of Finance	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Finance	1.00	1.00	1.00	1.00	1.00	
Procurement Manager	1.00	1.00	1.00	1.00	1.00	
Budget Coordinator	1.00	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	
Payroll Technician	1.00	1.00	1.00	1.00	1.00	
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	7.00	7.00	7.00	7.00	7.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 477,254	\$ 559,241	\$ 559,241	\$ 555,000	\$ 573,135	
10 30 Longevity	3,218	3,909	3,909	3,810	4,607	
10 40 Incentive Pay	4,325	7,500	7,500	7,500	7,500	
20 10 Retirement	79,543	96,897	96,897	95,000	104,283	
20 20 Social Security	36,980	44,162	44,162	4,300	45,275	
20 40 Insurance	48,174	55,931	55,931	55,500	58,728	
20 50 Workers' Compensation	379	578	578	450	591	
20 55 Long Term Disability	1,109	1,559	1,559	1,300	1,598	
20 60 Auto Allowance	4,896	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	945	1,800	1,800	1,800	1,800	
Subtotal	656,822	776,377	776,377	729,460	802,316	3.3%
Supplies:						
31 10 Office Supplies	995	1,500	1,500	1,500	1,500	
31 35 Business Expenses	928	900	900	900	1,000	
31 90 Other Supplies	314	500	500	500	500	
Subtotal	2,237	2,900	2,900	2,900	3,000	3.4%
Maintenance and Services:						
41 10 Tax Assessing and Collecting Services	7,518	7,650	7,650	7,880	8,050	
42 35 Dues, Subscriptions, Memberships	3,235	3,100	3,100	4,000	3,500	
43 10 Audit Services	54,332	59,215	59,215	59,215	60,840	
43 90 Other Professional Services - Sales Tax Analysis	27,299	25,000	25,000	25,000	25,000	
51 20 General Insurance	701	2,300	2,300	2,300	2,300	
52 20 Postage	3,022	3,000	3,000	3,000	3,000	
54 10 Printing and Binding	4,846	4,000	4,000	4,000	4,000	
55 10 Education and Training	9,729	11,000	11,000	11,000	12,500	
57 10 Other Contractual Services - CAD	106,876	121,000	121,000	130,000	149,808	
Subtotal	217,558	236,265	236,265	246,395	268,998	13.9%
Total Expenditures	\$ 876,617	\$ 1,015,542	\$ 1,015,542	\$ 978,755	\$ 1,074,314	5.8%



PROGRAM DESCRIPTION:

The Municipal Court support staff is under the direction of the Court Administrator and Director of Finance. The Municipal Court Judge and City Prosecutor are appointed by the Mayor and City Council.

The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City Ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

STRATEGIC PLAN GOALS:

Goals 7.2.C and 7.2.E – Provide Court staff with the information, training, and resources needed to provide excellent and updated service to court customers.

- Develop and implement mandatory, structured, and consistent customer service training for all court employees.
- Encourage Clerks to continue their certifications and education through the Texas Municipal Court Education Center, Texas Court Clerks Association, and Gulf Coast Chapter.
- Encourage Court Bailiffs and Warrant Officers to continue their certifications and education through the Texas Municipal Court Education Center and Texas Children Safe Kids.

Core Values Integrity and Service – Provide great customer service in a timely manner.

- Evaluate the Court processes and identify more efficient and convenient methods, such as utilizing Municipal Justice (formerly known as Incode) for the check-in process.
- Implement new Court processes as identified.
- Update Standing Orders from the Presiding Judge on a regular basis for consistent case processing.

Goals 3.3 and 4.1 – Develop and implement communication strategies that increase the Court's transparency and make the Court more accessible, open, and helpful to all court customers.

- Create and place a FAQ (top 7) list online.
- Create and provide information brochure for defendants.
- Provide a list of outstanding warrants online.
- Research social media options.
- Evaluate and implement tools in the Case Resolution Bundle for Municipal Justice (formerly known as Incode) from Tyler Technologies, including: automated payment plan payments; online options for requests for driving safety course requests, deferred disposition requests, court dates, and extensions, and to accept documentation for purpose of dismissals.

Goal 7.1 and Core Values Employees and Service – Ensure proper staffing levels – reclass one part time position to full time to assist with warrants and daily window operations.

- Cross train all employees in various aspects of court case processing.
- Reclass a part-time Clerk to full-time in 2025.

Goals 3.2 and 3.3 – Update Court technology – review and upgrade records management system for a more digital and paperless system.

- Monitor staff stations, public website, and other uses of current technology to increase efficiency in responding to daily duties and demands and increase responsiveness to the public.
- Install digital signature pads and barcode scanners on all clerk computers, and installing external monitor display for defendants to view documentation.
- Review and upgrade records management system to a more digital and paperless system.
- Purchase and install electronic signature capabilities for Judge’s computer.

Core Values Integrity and Service – Work on backlog of capias pro fines and failure to appear warrants.

- Train more clerks in warrant processing.
- Reclass a part-time Clerk to full-time in 2025.

Goals 3.1 and 7.4 and Core Value Employees – Improve the safety and security of the Court facilities.

- Upgrade and install additional cameras.
- Remodel Clerk workspace counters and install bulletproof glass windows.
- Add a panic button to Court Administrator’s and Prosecutor’s workstation.
- Implement and update the Court Security Policy regularly.
- Maintain at least two officers for court dates.
- Hold Court Security Committee meetings on a regular basis.
- Implement recommendations from Court Security Committee meetings (including, but not limited to: installing ballistic panels for the clerks; installing ballistic panels for the Judge; adding an exit pathway for the Judge or relocating the Judge’s area to the other side of the courtroom; switching the bailiff’s and the prosecutor’s office; replacing the glass for other windows with bulletproof glass; adding perimeter barriers; adding another door to the back of the council chamber).



Goals 3.1 – Improve, modernize and expand facility space for efficiency.

- Make improvements to the current Clerk’s work spaces and allow for more counter space for them to work.
- Reevaluate the existing working stations and relocate furniture to maximize office space and efficiency.
- Develop a plan of action to address the disruptions caused to the clerks because of the public restroom being next to the Court office area.
- Develop a plan of action to address the Court’s need for more efficient customer service windows and courtroom.
- Purchase a fireproof safe for Court monies.



Municipal Court

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Court Security Committee meetings	0	3	4
Documents sent for electronic signatures	439	375	380
Training hours for staff development	74	78	86
Clerk certification level: Clerks	No Cert: 4	No Cert: 4	No Cert: 3
	Level I: 1	Level I: 1	Level I: 2
	Level II: 2	Level II: 2	Level II: 2
	Level III: 0	Level III: 0	Level III: 0

ACTIVITY MEASURES:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Case Dispositions			
New Cases Filed	9,590	9,000	9,200
Dispositions:			
Bond Forfeitures/Applied	259	404	415
Dismissed/Not Guilty (Other Cases)	1,537	1,675	1,725
Dismissed Driving Safety Course	497	505	515
Dismissed Deferred Disposition	1,302	1,520	1,600
Dismissed Proof Financial Responsibility	98	95	95
Dismissed Compliance	450	480	490
Community Service - Partial & Full	13	14	14
Juvenile Activity			
Transportation Code Cases Filed	99	60	75
Non-Driving Alcoholic Beverage Code Cases Filed	22	23	23
Violation of Local Daytime Curfew Ordinance Cases Filed	7	0	0
All Other Non-Traffic Fine-Only Cases Filed	47	73	60
Number of Juvenile Cases Filed (Total)	175	156	158
Warrant Activity			
Warrant Issued	4,702	7,665	8,000
Warrant Cleared	2,319	2,692	2,725
Trials Activity			
Number of Non-Jury and Jury Trials	17	62	18
Number of Jury Notices Mailed	0	800	200
Other Activity			
Cases Assessed	8,840	7,411	7,580
Cases Satisfied by Jail Credit	736	1,575	1,600
Magistrate Warnings	1,247	1,865	1,900

FY2025 BUDGET NOTES:

1. Reclass a current Part-Time position to a Full-Time position to focus more on warrant activity.
2. Increase to Postage due to increased warrant processing activity.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 426,022	\$ 611,222	\$ 611,222	\$ 594,235	\$ 665,528	
Supplies	6,014	7,400	7,400	7,400	7,400	
Maintenance and Services	109,600	34,250	34,250	34,250	36,750	
Subtotal	541,636	652,872	652,872	635,885	709,678	8.7%
Total Expenditures	\$ 541,636	\$ 652,872	\$ 652,872	\$ 635,885	\$ 709,678	8.7%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Municipal Court Judge	-	1.00	1.00	1.00	1.00	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Clerk	1.00	1.00	1.00	1.00	1.00	
Clerk I	3.96	3.96	3.96	3.96	4.48	
Total Personnel	5.96	6.96	6.96	6.96	7.48	7.5%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 286,627	\$ 396,467	\$ 396,467	\$ 396,500	\$ 448,961	
10 20 Overtime	466	2,000	2,000	1,000	2,000	
10 30 Longevity	2,948	3,488	3,488	3,488	4,186	
10 40 Incentive Pay	4,800	5,400	5,400	4,850	5,700	
11 10 Salaries and Wages - Part Time	20,489	42,132	42,132	42,132	21,043	
20 10 Retirement	45,373	68,374	68,374	66,865	81,201	
20 20 Social Security	23,394	34,386	34,386	33,000	36,865	
20 40 Insurance	40,900	57,433	57,433	45,000	63,852	
20 50 Workers' Compensation	308	449	449	400	481	
20 55 Long Term Disability	717	1,094	1,094	1,000	1,239	
Subtotal	426,022	611,222	611,222	594,235	665,528	8.9%
Supplies:						
31 10 Office Supplies	5,821	6,500	6,500	6,500	6,500	
31 35 Business Expenses	193	900	900	900	900	
Subtotal	6,014	7,400	7,400	7,400	7,400	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	3,694	4,900	4,900	4,900	4,900	
51 20 General Insurance	921	1,250	1,250	1,250	1,250	
52 10 Telephone/Communications	523	550	550	550	550	
52 20 Postage	3,470	2,500	2,500	5,000	5,000	
54 10 Printing and Binding	1,460	1,550	1,550	1,550	1,550	
55 10 Education and Training	4,146	5,500	5,500	5,500	5,500	
57 10 Other Cont Services - Juror Fees/Translation	818	3,000	3,000	3,000	3,000	
57 11 Other Cont Services - Presiding Judge	82,900	-	-	-	-	
57 16 Other Cont Services - Associate Judge(s)	11,669	15,000	15,000	12,500	15,000	
Subtotal	109,600	34,250	34,250	34,250	36,750	7.3%
Total Expenditures	\$ 541,636	\$ 652,872	\$ 652,872	\$ 635,885	\$ 709,678	8.7%



PROGRAM DESCRIPTION:

The City Attorney is responsible for providing legal services to the Mayor/City Council and City staff; attending all City Council meetings and other meetings as needed in order to provide legal representation for the City; reviewing and approving all legal instruments such as ordinances, contracts and/or agreements; and representing the City in all related litigation in which the City may be involved. The City Attorney also provides legal representation for City-appointed committees, such as the Rosenberg Development Corporation, the Planning Commission, and other committees as directed. The City Attorney is currently contracted by the City. Additionally, the City utilizes other legal counsels on specific issues that require specific expertise such as employment law, water rights, Department of Justice compliance, alcohol licenses, etc.

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Attorney **FUNCTION:** General Government **ACCOUNT:** 101-1500-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 259,002	\$ 290,000	\$ 290,000	\$ 305,000	\$ 290,000	
Subtotal	259,002	290,000	290,000	305,000	290,000	0.0%
Total Expenditures	\$ 259,002	\$ 290,000	\$ 290,000	\$ 305,000	\$ 290,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Maintenance and Services:</u>						
43 90 Other Professional Services	1,500	40,000	40,000	5,000	10,000	
57 10 Other Contractual Services	257,502	250,000	250,000	300,000	280,000	
Total Expenditures	\$ 259,002	\$ 290,000	\$ 290,000	\$ 305,000	\$ 290,000	0.0%



PROGRAM DESCRIPTION:

The City Prosecutor is responsible for prosecuting all cases involving violations of city ordinances in the Municipal Court.

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Prosecutor **FUNCTION:** General Government **ACCOUNT:** 101-1600-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 74,368	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	
Subtotal	74,368	85,000	85,000	85,000	85,000	0.0%
Total Expenditures	<u>\$ 74,368</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Personal Services:</u>						
<u>Maintenance and Services:</u>						
43 20 Municipal Court Prosecutor Services	\$ 74,368	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	
Total Expenditures	<u>\$ 74,368</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	0.0%

PROGRAM DESCRIPTION:

The Technology Department, under the direction and supervision of the Director of Technology, is primarily responsible for directing, coordinating and managing the planning, installation, implementation, and maintenance of information technology hardware, software, and training related to the City's information systems. The Department handles day-to-day system and user support, and coordinates with vendors as required.

STRATEGIC PLAN GOALS:

Goal # 3-2 – Upgrade Systems to Maintain Performance and Compliance

- Continue scaling, upgrade and maintenance of Network Infrastructure
- Continue scaling, upgrade and maintenance of Data Centers

Goal # E, 3-2 – Enhance Technical Support Coverage

- Monitor and address IT Staffing ratio
- Continue Staff Development

Goal # 3-2, 3-3 – Streamline and Modernize Services

- Enterprise Process Enhancement
- Integrate Enterprise Applications
- Promote Mobile Applications
- Enhance Open Data Initiative
- Promote greater use of Business Intelligence

Goal # 3-4 – Security and Business Continuity

- Enhance City-wide Security Plan
- Expansion Security Surveillance and Monitoring
- Enhance and expand Disaster Recovery and Business Continuity



PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Service Request Percent Complete	100%	99.9%	99.8%
Network Up Time	100%	99%	100%

ACTIVITY MEASURES:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total Service Requests	1,862	1,660	1,700
Total Completed Service Requests	1,862	1,648	1,675

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 537,748	\$ 667,678	\$ 667,678	\$ 655,601	\$ 701,302	
Supplies	1,390	2,900	2,900	2,900	2,900	
Maintenance and Services	5,969	17,300	17,300	15,000	17,300	
Subtotal	545,107	687,878	687,878	673,501	721,502	4.9%
Total Expenditures	\$ 545,107	\$ 687,878	\$ 687,878	\$ 673,501	\$ 721,502	4.9%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
Director of Information Technology	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Information Technology Support Specialist	1.00	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	6.00	6.00	6.00	6.00	6.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 381,853	\$ 474,837	\$ 474,837	\$ 468,305	\$ 489,692	
10 20 Overtime	523	2,000	2,000	415	2,000	
10 30 Longevity	2,378	2,830	2,830	2,828	3,400	
10 40 Incentive Pay	3,575	3,300	3,300	6,600	6,600	
20 10 Retirement	64,097	82,276	82,276	81,527	88,934	
20 20 Social Security	28,673	37,497	37,497	35,598	38,930	
20 40 Insurance	48,102	55,931	55,931	51,550	62,669	
20 50 Workers' Compensation	391	489	489	470	508	
20 55 Long Term Disability	915	1,318	1,318	1,109	1,369	
20 60 Auto Allowance	4,828	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	2,414	2,400	2,400	2,400	2,400	
Subtotal	537,748	667,678	667,678	655,601	701,302	5.0%
Supplies:						
31 10 Office Supplies	37	500	500	500	500	
31 35 Business Expenses	1,193	1,400	1,400	1,400	1,400	
36 10 Small Tools and Equipment	160	1,000	1,000	1,000	1,000	
Subtotal	1,390	2,900	2,900	2,900	2,900	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	175	500	500	500	500	
43 90 Other Professional Services	-	3,200	3,200	3,200	3,200	
51 20 General Insurance	1,028	1,100	1,100	1,100	1,100	
52 20 Postage	463	500	500	200	500	
55 10 Education and Training	4,303	12,000	12,000	10,000	12,000	
Subtotal	5,969	17,300	17,300	15,000	17,300	0.0%
Total Expenditures	\$ 545,107	\$ 687,878	\$ 687,878	\$ 673,501	\$ 721,502	4.9%

PROGRAM DESCRIPTION:

The Communications Department, under the leadership of the Director of Communications and Community Engagement, develops and implements strategies and plans to communicate the City's message to residents, media and the general public to encourage understanding and participation in city government while creating a sense of community and enhancing awareness and pride in the City's rich history, accomplishments, programs and services.

The Department is responsible for community and regional engagement, special event production, the Discover Downtown Program, the Rosenberg Civic Center, media relations, developing, planning and coordinating internal and external communications and campaigns to inform and educate the community on City programs, tourism services and goals that promote and/or impact the overall quality of life, development and the safety and welfare of our community.

The Communications Team produces the city's two monthly newsletters: the Rosenberg Insider and Discover Downtown Rosenberg; manages the Discover Downtown Rosenberg program including all merchant relations, events, marketing and promotions; manages the city's website, social media channels, municipal cable channel, digital billboards, graphics, designs needs and formulates news releases, statements, talking points and messaging for the City; as well as handling media relations and serving as the Public Information Officer (PIO) for all City services with the exception of Police incidents. Services include print material, advertising, tourism, photography, videography, graphics, editorial and marketing direction, building management and special event production.

STRATEGIC PLAN GOALS:**4-4D: Social Media**

- Includes Facebook, Twitter, YouTube, Instagram, Nextdoor, YouTube
- Ensure all City notifications and events are posted on official social media pages as appropriate to the platform and manage social media content for accuracy, timeliness and design needs
- Ensure all content adheres to City Social Media Policy and City values and key messaging
- Keep pages current and engaging by posting at least one time per business day
- Closely monitor all content on City's pages, refer to the appropriate department or person for response or resolution
- Monitor multiple times daily for comments to ensure timely relay of information or questions for resolution and route to Citizens Relations; notify Communications Director of any potential hot topic items or comments that may cause disruption amongst page followers
- Maintain listing of all social media liaisons and manage database of who has access to each page
- Train designated department social media reps on proper usage, best practices and policy
- Share posts from other city pages to cross promote
- Facilitate a Social Media Team of page administrators to review tools, best practices, content, new technology, trends and any significant upcoming events or happenings

4-4E: Website

- Ensure all content adheres to the Website Policy
- Train Web administrators on Web Content Management System; conduct at least one training class per year and provide individual training/consulting as needed; as content experts ensure their information is accurate and current
- Provide oversight and guidance for creating and maintaining department web pages or significant redesigns or changes
- Provide imagery, design and content review/assistance as needed
- Management oversight of external websites held by departments including recommendations for website design, function and other best practices for departmental needs; Standalone websites will be maintained by their respective departments and/or their website vendors
- Ensure departments are reminded to regularly maintain and update their respective pages;
- Routinely check for compliance, functionality and broken links that inhibit easy use and accessibility
- Continually review use of different technology, navigation and/or the visual aesthetics of the pages to enhance the overall consistent “look and feel” of rosenbergtx.gov.
- Website was completely redesigned in February 2021. The next redesign is built into the existing contract for year 2026.

4-4F: Apps

- Research city app

4-4H and 5-11: Events

- To create, manage and deliver exceptional City special events and activities.
- Research fresh ideas and concepts based on community needs, current trends and vision of the City.
- Consolidate research into a final event concept and proposal.
- Develop budget for events and manage and maintain the budget to ensure financially viable and responsible events.
- Coordinate staffing and security.
- Post Event Evaluation and Feedback Hot Wash Session

4-4I: Community Surveys

- Research opportunities to get feedback from the community in survey form
- Look into citizen survey to get feedback on city performance

5-12: Arts and Culture

- Focus on creation and/or recruitment of tourism opportunities to the City.
- High level focus on securing one main Tourism attraction per year
- Explore opportunities for outside advertising with an appropriate ROI to encourage tourism to the City
- Redevelopment of the VisitRosenberg.com website
- Continued development of the Visit Rosenberg presence on social media where for profit initiatives within the City can be shared and/or promoted such as new businesses, restaurants, non-city special events, etc.
- Research and development of social media methods to promote tourism in the City – Evaluate need for standalone social media page
- Host a variety of events providing opportunities for individuals and families to participate in fun and different experiences and engage with one another to build stronger communities.

5-13: Historical Character Preservation

- Continued Development of the Program
- Continued development of the Discover Downtown Rosenberg program Promotions
- Event Production: Continue producing the multitude of events hosted in downtown, including, but not limited to:
 - Sugar Rush
 - Wine Walk
 - Sidewalk Sale
 - Cinco de Mayo
 - Music Themed Events
 - Food Truck Festival
 - Boo-Berg
 - Shop Small Crawl
 - Hometown Holiday Festival
- Downtown Improvement Plan: Continue working on the 1, 3, 5+ year Downtown Improvement plan. The main focus of the plan for the next strategic plan period includes complete development of Water Tower Square (2100 Avenue G) including sidewalks, power, permanent stage, seating, sod improvements and more; making Water Tower Square the new centralized hang out in Downtown Rosenberg.



Communications

PERFORMANCE INDICATORS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
% Growth of social media followers on main pages (10% growth per year goal)	13.5%	15%	15%

ACTIVITY MEASURES:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Press releases distributed	81	70	70
City-Sponsored Downtown Events Hosted	9	10	10
City-Sponsored Events Hosted	13	10	10
Website Views	693,082	650,000	650,000
Social Media Followers on Main Pages	34,419	35,500	37,500

FY2025 BUDGET NOTES:

1. Increase of \$5,000 to Printing and Insertion Fees for printer increases on newsletter and print projects.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 256,345	\$ 353,508	\$ 353,508	\$ 338,340	\$ 367,527	
Supplies	1,446	3,325	3,325	3,325	3,325	
Maintenance and Services	25,121	30,500	30,500	30,505	35,550	
Subtotal	282,912	387,333	387,333	372,170	406,402	
Total Expenditures	\$ 282,912	\$ 387,333	\$ 387,333	\$ 372,170	\$ 406,402	4.9%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
Director of Communications	1.00	1.00	1.00	1.00	1.00	
Communications & Events Manager	0.50	0.50	0.50	0.50	0.50	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Communications & Events Coordinator	-	1.00	1.00	1.00	1.00	
Total Personnel	2.50	3.50	3.50	3.50	3.50	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 181,461	\$ 251,057	\$ 251,057	\$ 240,000	\$ 263,240	
10 20 Overtime	-	1,000	1,000	1,000	1,000	
10 30 Longevity	641	810	810	615	750	
10 40 Incentive Pay	300	-	-	450	600	
20 10 Retirement	30,341	43,081	43,081	42,000	47,467	
20 20 Social Security	13,458	19,712	19,712	18,750	20,685	
20 40 Insurance	24,737	32,095	32,095	30,000	27,984	
20 50 Workers' Compensation	163	257	257	225	270	
20 55 Long Term Disability	415	696	696	500	730	
20 60 Auto Allowance	4,828	4,800	4,800	4,800	4,800	
Subtotal	256,345	353,508	353,508	338,340	367,527	4.0%
Supplies:						
31 10 Office Supplies	611	600	600	600	600	
31 35 Business Expenses	557	1,500	1,500	1,500	1,500	
31 90 Other Supplies	278	1,225	1,225	1,225	1,225	
Subtotal	1,446	3,325	3,325	3,325	3,325	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	5,966	5,200	5,200	5,200	5,200	
43 90 Other Professional Services	200	1,000	1,000	1,000	1,000	
51 20 General Insurance	473	500	500	505	550	
52 10 Telephone/Communications	1,045	1,600	1,600	1,600	1,600	
52 20 Postage	100	200	200	200	200	
54 10 Newsletter Printing and Insertion Fees	16,147	20,000	20,000	20,000	25,000	
55 10 Education and Training	1,190	2,000	2,000	2,000	2,000	
Subtotal	25,121	30,500	30,500	30,505	35,550	16.6%
Total Expenditures	\$ 282,912	\$ 387,333	\$ 387,333	\$ 372,170	\$ 406,402	4.9%



General Government

PROGRAM DESCRIPTION:

The General Government activity includes expenditures and activities for general services and functions, such as funding for interns, health insurance contributions, City Hall building maintenance, and utilities including electricity and natural gas. All related activities which are not allocated to the various departments are recorded in the General Government Department. Funding for special committees, including the Planning Commission, is included within the General Government activity.

FY2025 BUDGET NOTES:

1. Janitorial Services was reclassified from in-house staff to contracted services.
2. Reclassed \$15,000 from yearly Employee Awards Luncheon to Salary Adjustments.
3. Increase in Technology Fees due to an increase in technology costs and additional software services used by General Fund departments.
4. Increase in Education and Training to provide managerial training and more staff development for all employees.
5. Increase to MUD Developer Reimbursements for their share of drainage reimbursements.
6. Transfer to Hotel/Motel added in the FY25 budget to account for reallocating Special Events Department to Hotel/Motel Fund.
7. Transfer to General Supplemental Fund includes the following supplemental budget requests:

Tire Changer and Balancer – Fleet	\$	26,000
Mini Excavator & Trailer – Public Works		83,000
Extrication Tool Addition – Fire		25,000
Aggregate Spreader – Public Works		15,000
Extrication Tool Replacement – Fire		50,000
Perimeter Fencing – Animal Control & Shelter		35,000
Fire Station 2 & 3 Card Reader Access – Fire		8,000
Slope Mower – Public Works		<u>184,000</u>
Total	\$	426,000

8. Transfer to Street Improvement Fund and Transfer to Capital Improvement Fund are to properly account for the following:
 - a. Street Improvements - \$900,000
 - b. Sidewalk Improvements - \$100,000
9. Transfer of \$500,000 to CDBG-MIT Grant Fund for additional funding needed to fund drainage projects.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 397,865	\$ 468,357	\$ 468,357	\$ 447,550	\$ 464,182	
Supplies	37,601	34,250	34,250	38,250	44,250	
Maintenance and Services	1,079,425	1,078,572	1,078,572	1,143,372	1,189,134	
Other Expenses	2,488	10,000	10,000	10,000	10,000	
Transfers	<u>6,363,922</u>	<u>1,973,940</u>	<u>2,289,940</u>	<u>2,379,940</u>	<u>2,108,000</u>	
Subtotal	7,881,300	3,565,119	3,881,119	4,019,112	3,815,566	-1.7%
Total Expenditures	<u>\$ 7,881,300</u>	<u>\$ 3,565,119</u>	<u>\$ 3,881,119</u>	<u>\$ 4,019,112</u>	<u>\$ 3,815,566</u>	-1.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administrative Interns	1.80	1.80	1.80	1.80	1.80	
Total Personnel	<u>1.80</u>	<u>1.80</u>	<u>1.80</u>	<u>1.80</u>	<u>1.80</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
11 10 Salaries and Wages - Part Time	26,612	58,156	58,156	40,000	60,688	
11 15 Part Time Wages - Janitorial	21,600	22,000	22,000	20,000	-	
12 10 Yearly Salary Adjustment	-	-	-	-	15,000	
20 10 Retirement	1,698	3,693	3,693	3,500	2,643	
20 20 Social Security	3,688	4,448	4,448	4,000	5,792	
20 30 Unemployment Claims	4,703	15,000	15,000	15,000	15,000	
20 40 Insurance Admin/Contingency	50,000	50,000	50,000	50,000	50,000	
20 45 Insurance-City's Portion Retiree	289,536	315,000	315,000	315,000	315,000	
20 50 Workers' Compensation	27	60	60	50	60	
Subtotal	397,865	468,357	468,357	447,550	464,182	-0.9%
Supplies:						
31 10 Office Supplies	4,600	5,000	5,000	5,000	5,000	
31 90 Other Supplies	13,049	8,000	8,000	12,000	15,000	
37 10 Natural Gas	1,069	1,250	1,250	1,250	1,250	
37 20 Electricity	18,882	20,000	20,000	20,000	23,000	
Subtotal	37,601	34,250	34,250	38,250	44,250	29.2%
Maintenance and Services:						
41 15 Credit Card Processing	3,122	-	-	-	-	
42 20 Special Committee Expense	2,182	1,000	1,000	2,000	1,500	
42 25 Planning Commission Expenses	-	500	500	500	500	
42 35 Dues, Subscriptions, Memberships	11,000	12,500	12,500	12,500	12,500	
42 45 Safety Committee Expenses	-	200	200	200	200	
42 60 Technology Fees	777,630	817,972	817,972	817,972	864,534	
42 70 Employee Awards Luncheon	23,475	25,000	25,000	25,000	10,000	
42 75 Employee Appreciation - Family Fun Day	15,789	17,500	17,500	20,000	20,000	
43 35 Taxes Due Fees	-	500	500	500	500	
43 50 Volunteer Committees	-	1,000	1,000	1,000	1,000	
43 90 Outside Professional Services	4,000	10,000	10,000	10,000	10,000	
51 20 General Insurance	15,684	17,400	17,400	17,400	17,400	
52 10 Radio/Communications	34,502	35,000	35,000	35,000	35,000	
55 10 Education and Training	31,358	20,000	20,000	30,000	30,000	
56 24 Equipment Rentals	1,170	3,000	3,000	3,000	3,000	
57 10 Other Contractual Services	910	1,000	1,000	1,000	1,000	
57 15 Janitorial Services	-	-	-	6,300	21,000	
57 35 MUD Developer Reimbursement	114,765	70,000	70,000	115,000	115,000	
63 10 Building Repair and Maintenance	43,839	40,000	40,000	40,000	40,000	
63 25 Equipment Repair and Maintenance	-	6,000	6,000	6,000	6,000	
Subtotal	1,079,425	1,078,572	1,078,572	1,143,372	1,189,134	10.3%

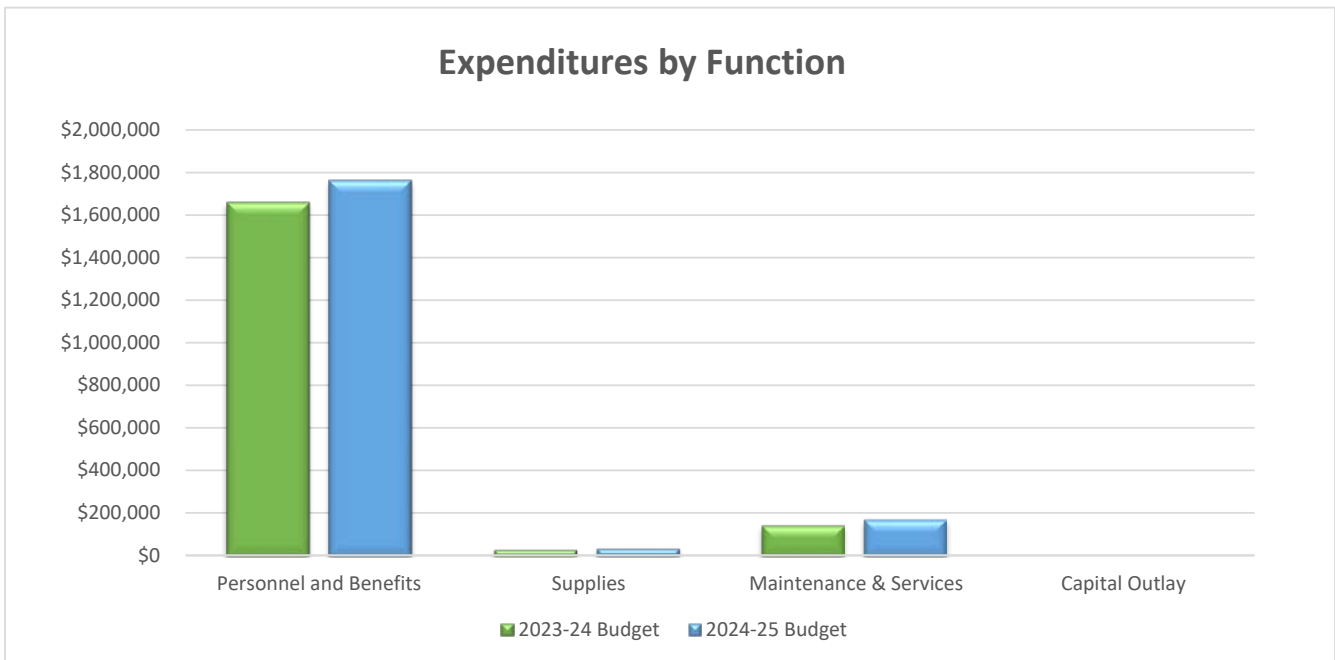
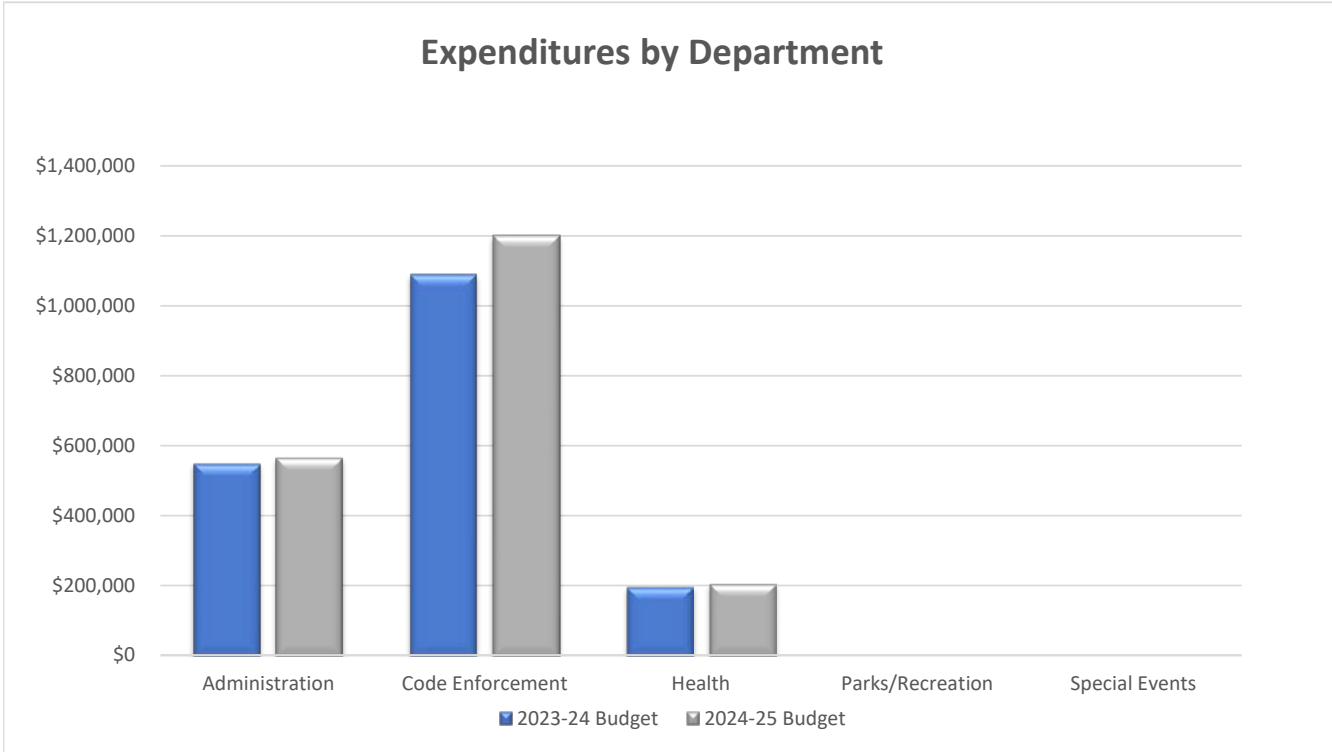
**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Other Expenses:						
85 30 Bad Debt Expense	2,488	10,000	10,000	10,000	10,000	
Subtotal	2,488	10,000	10,000	10,000	10,000	0.0%
Transfers:						
92 12 Transfer to Hotel/Motel Fund		80,000	80,000	80,000	82,000	
92 20 Transfer to Animal Shelter Donation Fund	-	-	-	90,000	-	
92 30 Transfer to Fire Station No. 3 Operating Fund	94,469	50,000	50,000	50,000	50,000	
94 10 Transfer to General Supplemental Fund	998,500	-	16,000	16,000	426,000	
94 11 Transfer to Street Improvement Fund	1,205,000	950,000	950,000	950,000	1,000,000	
94 12 Transfer to Capital Improvements Fund	2,185,953	843,940	1,143,940	1,143,940	-	
94 14 Transfer to CDBG-MIT Drainage Improvements	1,000,000	-	-	-	500,000	
94 30 Transfer to County Mobility Fund	750,000	-	-	-	-	
95 60 Transfer to Civic Center Fund	60,000	50,000	50,000	50,000	50,000	
96 03 Transfer to Technology Fund	70,000	-	-	-	-	
Subtotal	6,363,922	1,973,940	2,289,940	2,379,940	2,108,000	-7.9%
Total Expenditures	\$ 7,881,300	\$ 3,565,119	\$ 3,881,119	\$ 4,019,112	\$ 3,815,566	-1.7%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

Community Development



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Community Development Summary **FUNCTION:** N/A **ACCOUNT:** 101-19XX

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,275,169	\$ 1,661,587	\$ 1,661,587	\$ 1,463,120	\$ 1,764,480	
Supplies	\$ 56,621	\$ 33,480	\$ 33,480	\$ 43,030	\$ 38,080	
Maintenance and Services	\$ 382,021	\$ 146,440	\$ 146,440	\$ 256,210	\$ 173,960	
Subtotal	1,713,811	1,841,507	1,841,507	1,762,360	1,976,520	7.3%
Total Expenditures	\$ 1,713,811	\$ 1,841,507	\$ 1,841,507	\$ 1,762,360	\$ 1,976,520	7.3%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
Planning	5.00	5.00	5.00	5.00	5.00	
Code Compliance	12.00	12.00	12.00	12.00	12.00	
Health	2.00	2.00	2.00	2.00	2.00	
Total Personnel	19.00	19.00	19.00	19.00	19.00	0.0%

PROGRAM DESCRIPTION:

The Planning and GIS Department is under the direction of the Director of Planning and is primarily responsible for the logical and systematic planning of the City's growth by providing professional support to citizens, developers, the Planning Commission, City Council, and other City Departments. The Department is also responsible for the maintenance and expansion of the Geographic Information System (GIS), an integrated collective of computer software and data to view and manage geographic elements, such as streets, subdivision layouts, establishment of boundaries for fire stations and police beats, identification of voting districts, and infrastructure data.

STRATEGIC PLAN GOALS/VALUES:**Goal No. 1-1 – Direct and guide growth in the community through appropriate planning, land use and development review processes.**

- Continuous planning processes improvements (planning forms, applications, predevelopment meetings)
- Communication improvements plan (webpage updates, development reports)
- Technology needs and upgrades (Additional GIS workstation and associated software, cloud-based server, new plotter)
- Addressing additional GIS staffing needs

Goal No. 1-2 – Update the Comprehensive Plan

- Identify internal and external funding sources
- Collaboration and coordination with the City Engineer and Public Works
- Select and hire a reputable consulting firm to undertake the Comp Plan update
- Hold public meetings and hearings to discuss the Comp Plan update

Goal No. 1-2C – Develop a Master Transportation Plan

- Identify internal and external funding sources
- Collaborate and coordinate with the City Engineer and Public Works
- Select and hire a reputable consulting firm to develop a Master Transportation Plan
- Hold public meetings and hearings to discuss the Master Transportation Plan

Goal No. 1-3 – Update the Unified Development Code

- Identify gaps and create a priority list of proposed code amendments
- Collaborate and coordinate with other City Departments on proposed code amendments
- Explore external funding options for code updates
- Hold public hearings to discuss proposed UDC amendments

Goal No. 2-7 – Review and update land use regulations

- Identify and create a list of specific use regulations pertaining to certain land uses (undesirable uses, etc.)
- Collaborate and coordinate with other City Departments on proposed use regulations

Goal No. 6-6 – Negotiate with landowners and/or developers to remain in ETJ and ultimately be annexed

- Review current regulations in the UDC pertaining to annexations of special districts (MUDs)
- Research other municipalities regulations on annexation
- Establish voluntary annexation rules and procedures

Employees – Ensure proper training for all employees

- Identify and provide continuous education and training needs for Planning and GIS staff
- Budget for education and training needs

Service – Provide exceptional customer service

- Tracking permits and plats in EnerGov to ensure reviews conforming to statutory timeframes
- Ensure staff timely respond to phone calls, meeting requests, address requests, etc.
- Promptly respond to Planning Commission and City Council concerns
- Determine timeframe for addressing concerns

ACTIVIY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
# of plats reviewed	125	135	140
# of Planned Unit Developments/variances reviewed	8	8	8
Addresses Assigned	661	700	750
Web map hits	12,640	16,580	17,000
Total water main line mileage mapped in GIS system	331	351	361
Total sanitary sewer main line mileage mapped in GIS system	277	295	305
Total storm sewer main line mileage mapped in GIS system	281	306	316
# of ordinance updates presented to Planning Commission	6	22	30
# of ordinance updates presented to City Council	6	22	30

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 365,486	\$ 524,070	\$ 524,070	\$ 461,376	\$ 539,308	
Supplies	1,232	1,880	1,880	1,880	1,880	
Maintenance and Services	39,340	25,300	25,300	25,910	26,250	
Subtotal	406,059	551,250	551,250	489,166	567,438	2.9%
Total Expenditures	\$ 406,059	\$ 551,250	\$ 551,250	\$ 489,166	\$ 567,438	2.9%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Director of Planning	1.00	1.00	1.00	1.00	1.00	
GIS Technology Supervisor	1.00	1.00	1.00	1.00	1.00	
Planner	1.00	1.00	1.00	1.00	1.00	
GIS Support Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 267,262	\$ 381,690	\$ 381,690	\$ 334,574	\$ 388,396	
10 20 Overtime	95	-	-	200	-	
10 30 Longevity	3,550	1,845	1,845	1,845	2,281	
10 40 Incentive Pay	1,200	900	900	2,625	2,400	
20 10 Retirement	44,292	65,434	65,434	60,000	70,106	
20 20 Social Security	20,459	29,822	29,822	26,204	30,438	
20 40 Insurance	26,174	37,538	37,538	30,000	39,415	
20 50 Workers' Compensation	274	388	388	335	398	
20 55 Long Term Disability	605	1,053	1,053	793	1,074	
20 60 Auto Allowance	1,400	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	175	600	600	-	-	
Subtotal	365,486	524,070	524,070	461,376	539,308	2.9%
Supplies:						
31 10 Office Supplies	1,232	1,880	1,880	1,880	1,880	
Subtotal	1,232	1,880	1,880	1,880	1,880	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	707	1,500	1,500	1,500	1,800	
51 20 General Insurance	2,410	2,400	2,400	2,410	2,400	
52 10 Telephone/Communications	827	500	500	1,100	1,100	
52 20 Postage	14	100	100	100	150	
54 10 Printing and Binding	85	300	300	300	300	
55 10 Education and Training	950	5,000	5,000	5,000	5,000	
57 10 Other Contractual Services	34,348	15,000	15,000	15,000	15,000	
63 25 Equipment Repair and Maintenance	-	500	500	500	500	
Subtotal	39,340	25,300	25,300	25,910	26,250	3.8%
Total Expenditures	\$ 406,059	\$ 551,250	\$ 551,250	\$ 489,166	\$ 567,438	2.9%

PROGRAM DESCRIPTION:

The Code Compliance activity, under the direction of the Building Official, is made up of three divisions: 1) building permits and inspections, 2) general code enforcement, and 3) health services. It is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This activity includes enforcement of codes for buildings, plumbing, gas, electrical, sign, and mechanical inspections and issuing permits. Additional duties involve high grass control, debris removal, and the investigation and demolition of dangerous structures.

STRATEGIC PLAN GOALS/VALUES:**Goal # 1-3 – Update the Unified Development Code**

- Identify items in the Code that are outdated or need to be changed
- Once identified, create a schedule to take to City Council.

Goal # 2-1 – Maintain and enhance attractive neighborhoods through city services, innovative compliance techniques and voluntary compliance with City’s codes and regulations

- Number of code cases opened and closed each month and present to City Council and senior staff.

Goal # 2-3 – Rebrand the Code Enforcement Department to Code Compliance Department in an effort to build better community relationships

- Change lettering on all Code vehicles to reflect new branding
- Change lettering on all forms/applications to reflect new branding
- Change website pages to reflect new branding

Goal # 2-4 – Review and Update relevant ordinances and policies to focus on consistent and proactive compliance

- Identify items in the Code that are outdated or need to be changed
- Once identified, create a schedule to take to City Council

Goal # 2-5 – Proactively identify substandard buildings and take action to declare as dangerous buildings for repair or demolition

- Number of violations
- Number of properties repaired
- Number of properties demolished



Employees – Ensure proper training for all employees

- Identify training needs for Code Compliance employees
- Budget for training needs

Service – Provide exceptional customer service

- Track code cases opened vs. code cases closed
- Assign staff to most efficiently and effectively address requests
- Determine timeframe for addressing concerns

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Percent of plans reviewed in one week (Residential)	95%	95%	95%
Percent of plans reviewed in two weeks (Commercial)	96%	96%	96%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total number of permits issued	7,000	7,000	7,000
Total number of plans checked	2,950	3,000	3,000
Field inspections conducted (building)	16,300	16,400	16,500
Code Complaints investigated	1,800	2,000	2,100
Junk vehicle investigation	420	420	420
Number of training hours for state licenses	49	50	54
Number of training hours for certification	150	160	200

FY2025 BUDGET NOTES:

1. Janitorial Services was reclassified from in-house staff to contracted services.
2. Increase to Fuel, Oil & Lubricants due to increased activity to ensure code compliance.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Code Compliance **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 750,090	\$ 958,905	\$ 958,905	\$ 840,675	\$ 1,040,531	
Supplies	27,587	27,000	27,000	29,600	30,500	
Maintenance and Services	156,159	105,650	105,650	217,110	130,700	
Subtotal	933,835	1,091,555	1,091,555	1,087,385	1,201,731	10.1%
Total Expenditures	\$ 933,835	\$ 1,091,555	\$ 1,091,555	\$ 1,087,385	\$ 1,201,731	10.1%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Building Official	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Senior Code Compliance Specialist	1.00	1.00	1.00	2.00	2.00	
Code Compliance Technician	2.00	2.00	2.00	1.00	1.00	
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	2.00	2.00	2.00	2.00	2.00	
Total Personnel	12.00	12.00	12.00	12.00	12.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Code Compliance **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 535,334	\$ 682,540	\$ 682,540	\$ 600,000	\$ 740,671	
10 20 Overtime	-	1,500	1,500	1,500	1,500	
10 30 Longevity	2,188	2,447	2,447	1,485	2,012	
10 40 Incentive Pay	6,388	6,900	6,900	3,390	3,300	
11 15 Part Time Wages - Janitorial	8,360	7,500	7,500	7,000	-	
20 10 Retirement	89,956	117,293	117,293	100,000	132,552	
20 20 Social Security	41,182	53,457	53,457	45,000	57,549	
20 40 Insurance	61,470	78,829	78,829	75,000	94,989	
20 50 Workers' Compensation	204	1,152	1,152	1,000	1,127	
20 55 Long Term Disability	1,407	1,887	1,887	1,500	2,031	
20 60 Auto Allowance	3,028	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	575	600	600	-	-	
Subtotal	750,090	958,905	958,905	840,675	1,040,531	8.5%
Supplies:						
31 10 Office Supplies	2,809	2,500	2,500	3,100	2,500	
31 40 Clothing	3,311	4,500	4,500	4,500	5,000	
31 90 Other Supplies	2,959	3,000	3,000	3,000	3,500	
35 10 Motor Vehicle Repair Supplies	4,807	3,000	3,000	3,000	3,000	
36 10 Small Tools and Equipment	888	1,500	1,500	1,500	1,500	
37 20 Electricity	4,087	4,500	4,500	4,500	5,000	
37 30 Fuel, Oil and Lubricants	8,725	8,000	8,000	10,000	10,000	
Subtotal	27,587	27,000	27,000	29,600	30,500	13.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	832	1,500	1,500	1,500	1,500	
43 90 Other Professional Services	67,224	15,000	15,000	97,000	15,000	
51 20 General Insurance	7,239	7,500	7,500	7,500	7,500	
52 10 Telephone/Communications	6,272	6,200	6,200	6,200	6,200	
52 20 Postage	13,399	10,000	10,000	7,000	10,000	
54 10 Printing and Binding	731	1,200	1,200	4,000	1,500	
55 10 Education and Training	5,353	14,250	14,250	14,250	14,500	
56 25 Fleet Replacement	16,400	15,000	15,000	15,000	26,500	
57 10 Other Cont Services (Mowing, Dangerous Bldgs)	27,393	30,000	30,000	55,000	30,000	
57 15 Janitorial Services	-	-	-	1,660	10,000	
63 10 Building Repair and Maintenance	11,315	4,500	4,500	8,000	8,000	
63 26 Radio Repair and Maintenance	-	500	500	-	-	
Subtotal	156,159	105,650	105,650	217,110	130,700	23.7%
Total Expenditures	\$ 933,835	\$ 1,091,555	\$ 1,091,555	\$ 1,087,385	\$ 1,201,731	10.1%



PROGRAM DESCRIPTION:

The Consumer Health Division, under the direction of the Building Official, is primarily responsible for enforcing all city, state and federal codes that regulate the food industry and the general sanitation of the City. Duties include the inspection of and permit issuance to all food service establishments and temporary food service establishments operating within the City. Inclusive are restaurants, retail grocery outlets, caterers, bars, schools, child care centers, hospitals, geriatric and rehabilitation institutions, mobile food units, hotel/motel food service facilities, and any other food service operation requiring inspections. Additionally, consumer complaints pertaining to food borne illnesses, food products, or food service establishments are investigated.

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Percent increase (decrease) in temporary permits	10%	10%	10%
% of food service establishments inspected at least bi-annually	100%	100%	100%
% of food service establishments inspected within 24 to 72 hours of complaint	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Food establishment permits issued	307	307	325
Temporary food permits issued	275	275	300
Food establishment inspections/investigations	600	600	650
Temporary establishment inspections	160	160	170
Consumer complaints/investigations	30	30	30
Public health consultations	2,100	2,100	2,200
Plans reviewed	30	30	50

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 108,981	\$ 178,612	\$ 178,612	\$ 161,069	\$ 184,642	
Supplies	3,422	4,600	4,600	11,550	5,700	
Maintenance and Services	11,465	15,490	15,490	13,190	17,010	
Subtotal	123,868	198,702	198,702	185,809	207,352	4.4%
Total Expenditures	\$ 123,868	\$ 198,702	\$ 198,702	\$ 185,809	\$ 207,352	4.4%

~ AUTHORIZED POSITIONS ~

Position Title
Full-time equivalents:

Sanitarian	2.00	2.00	2.00	2.00	2.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 76,818	\$ 128,186	\$ 128,186	\$ 116,604	\$ 133,347	
10 30 Longevity	763	-	-	-	263	
10 40 Incentive Pay	800	-	-	400	600	
20 10 Retirement	12,674	21,516	21,516	19,558	23,648	
20 20 Social Security	5,739	9,806	9,806	8,897	10,267	
20 40 Insurance	11,821	18,393	18,393	15,000	15,766	
20 50 Workers' Compensation	174	365	365	335	389	
20 55 Long Term Disability	193	346	346	275	362	
Subtotal	108,981	178,612	178,612	161,069	184,642	3.4%
Supplies:						
31 10 Office Supplies	465	1,050	1,050	1,050	1,100	
31 40 Clothing	185	550	550	900	800	
31 90 Other Supplies	121	600	600	600	1,000	
35 10 Motor Vehicle Repair Supplies	360	600	600	600	800	
37 30 Fuel, Oil and Lubricants	2,290	1,800	1,800	1,800	2,000	
Subtotal	3,422	4,600	4,600	11,550	5,700	23.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	185	500	500	500	500	
51 20 General Insurance	1,775	1,800	1,800	1,800	1,800	
52 10 Telephone/Communications	777	1,200	1,200	1,200	1,200	
52 20 Postage	394	650	650	650	650	
54 10 Printing and Binding	159	400	400	500	800	
55 10 Education and Training	3,275	4,400	4,400	2,000	4,400	
56 25 Fleet Replacement	4,900	6,540	6,540	6,540	7,660	
Subtotal	11,465	15,490	15,490	13,190	17,010	9.8%
Total Expenditures	\$ 123,868	\$ 198,702	\$ 198,702	\$ 185,809	\$ 207,352	4.4%



Special Events

PROGRAM DESCRIPTION:

The City of Rosenberg Special Events are under the direction of the Director of Communications and Community Engagement. It is the Event Production team's objective to create, manage and deliver exceptional City hosted events and activities that promote unity, tourism and a sense of community amongst visitors and residents alike.

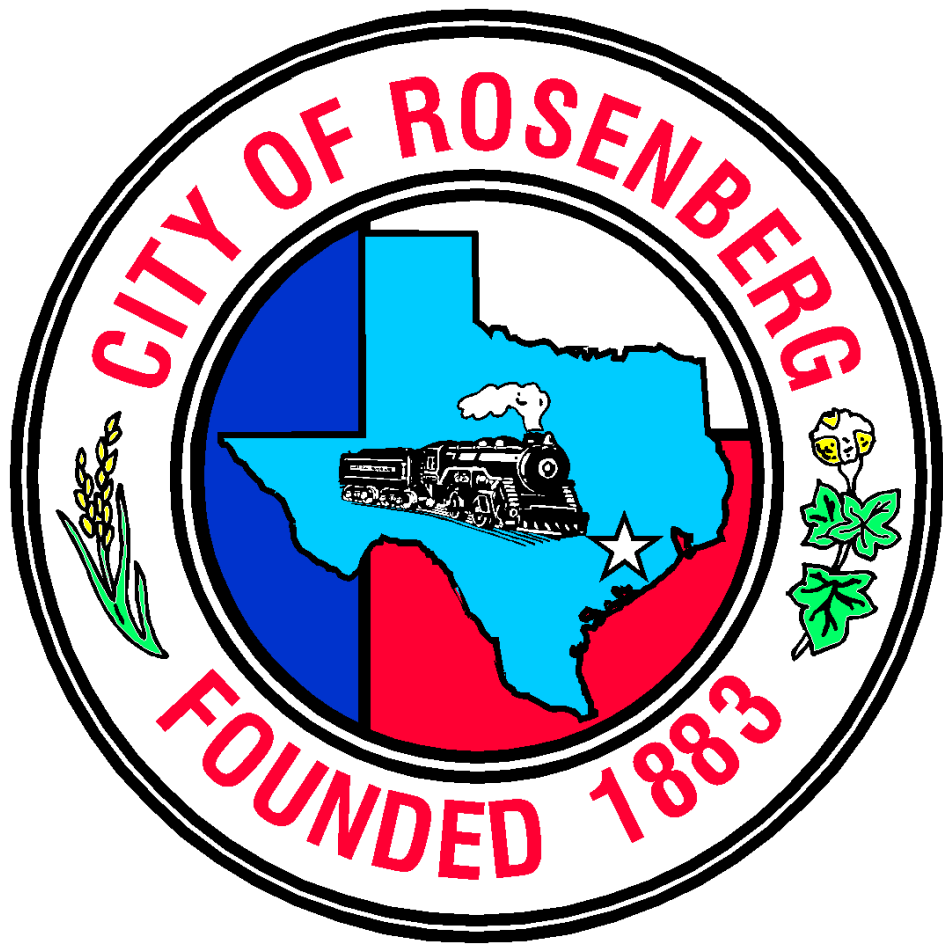
FY2025 BUDGET NOTES:

1. The Special Events Department was transferred to the Hotel/Motel Fund to better allocate the costs related to City-Wide special events that promote tourism and sense of community.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

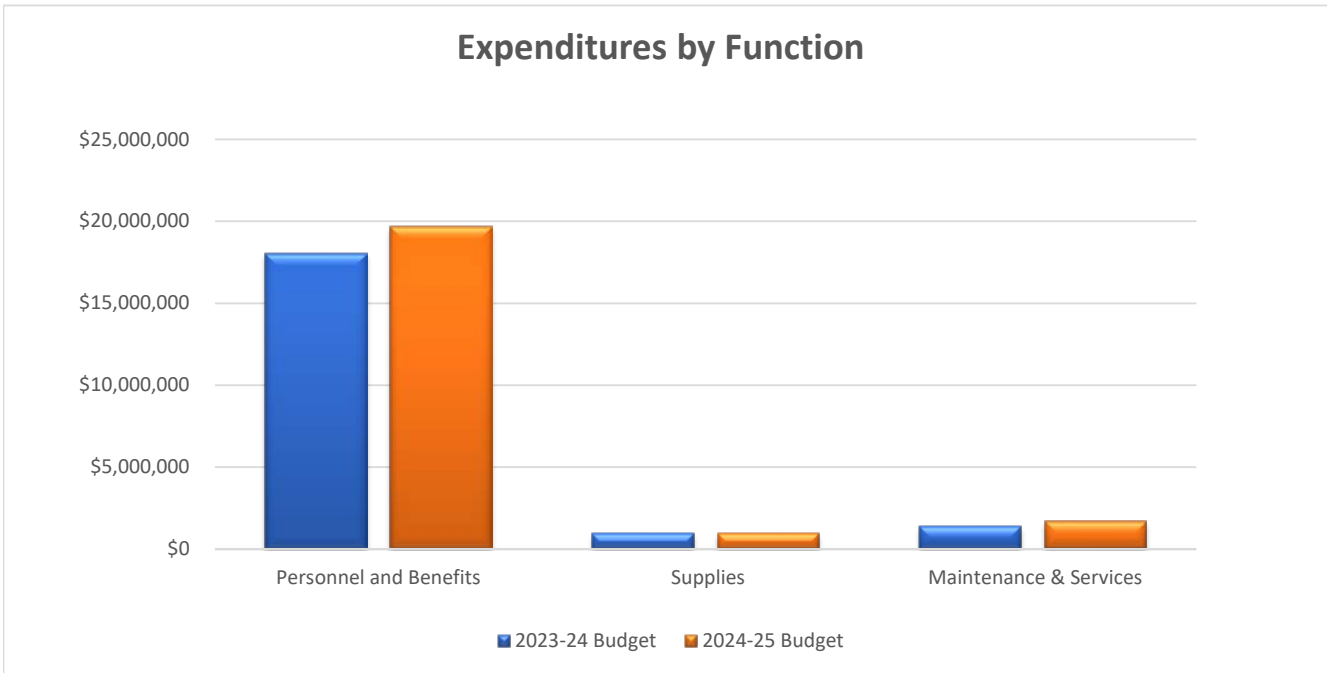
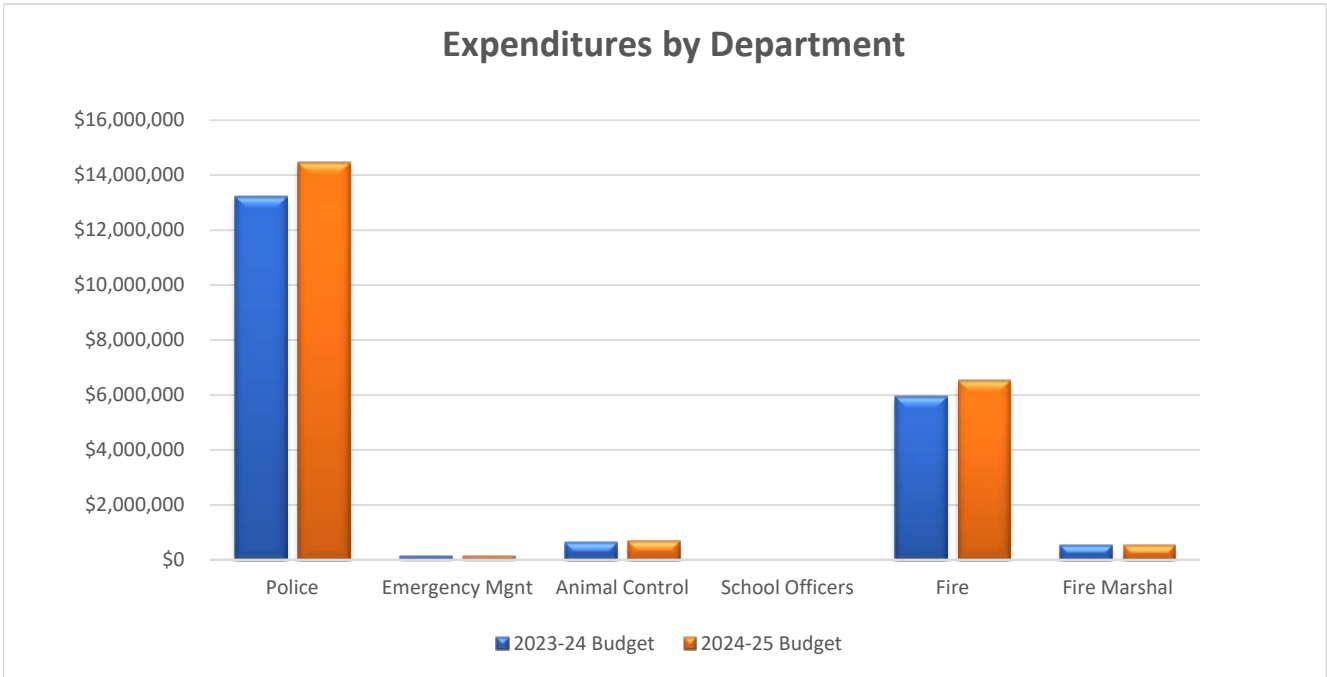
FUND: General **DEPARTMENT:** Special Events **FUNCTION:** Community Development **ACCOUNT:** 101-1955-540

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 50,613	\$ -	\$ -	\$ -	\$ -	
Supplies	24,380	-	-	-	-	
Maintenance and Services	175,057	-	-	-	-	
Subtotal	250,049	-	-	-	-	100.0%
Total Expenditures	\$ 250,049	\$ -	\$ -	\$ -	\$ -	100.0%
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 15 Overtime - Family 4th Celebration	\$ 12,380	-	-	\$ -	-	
10 17 Overtime - Hometown Holiday Nights	15,976	-	-	-	-	
10 25 Overtime - City Special Events	9,313	-	-	-	-	
20 10 Retirement	5,981	-	-	-	-	
20 20 Social Security	2,782	-	-	-	-	
20 40 Health Insurance	3,800	-	-	-	-	
20 50 Workers' Compensation	310	-	-	-	-	
20 55 Long Term Disability	70	-	-	-	-	
Subtotal	50,613	-	-	-	-	100.0%
Supplies:						
36 50 Special Event Program Supplies	24,380	-	-	-	-	
Subtotal	24,380	-	-	-	-	100.0%
Maintenance and Services:						
51 20 General Insurance	333	-	-	-	-	
53 15 Family 4th Celebration	89,176	-	-	-	-	
53 25 Rosenberg Christmas Nights	85,547	-	-	-	-	
Subtotal	175,057	-	-	-	-	100.0%
Total Expenditures	\$ 250,049	\$ -	\$ -	\$ -	\$ -	100.0%



CITY OF ROSENBERG, TEXAS
2024-25 BUDGET

Public Safety



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Public Safety Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 15,574,133	\$ 18,085,862	\$ 18,085,862	\$ 17,646,528	\$ 19,691,417	
Supplies	1,071,281	956,050	956,050	1,078,485	963,850	
Maintenance and Services	1,254,324	1,431,975	1,431,975	1,454,400	1,712,160	
Debt Service	-	-	-	-	-	
Transfers to Other Funds	-	-	-	-	-	
Subtotal	17,899,738	20,473,887	20,473,887	20,179,413	22,367,427	9.2%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 17,899,738	\$ 20,473,887	\$ 20,473,887	\$ 20,179,413	\$ 22,367,427	9.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Police	103.00	104.00	104.00	104.00	106.00	
Animal Control	6.48	6.96	6.96	6.96	6.96	
Fire	46.48	46.48	49.48	49.48	49.48	
Emergency Management	-	0.48	0.48	0.48	0.48	
Fire Marshal	4.00	3.96	3.96	3.96	3.48	
Total Personnel	159.96	161.88	164.88	164.88	166.40	0.9%

PROGRAM DESCRIPTION:

The Police Department is under the direction and supervision of the Chief of Police, who is appointed by the City Council. The Department is responsible for enforcement of traffic laws, accident investigations, community education and crime prevention programs, investigation of crimes against persons and property, and narcotic investigations. In addition, the Department is responsible for the maintenance of criminal records, files, prisoner processing and detention, and radio communications and teletype services. The Police Department also supervises the Animal Control Division.

STRATEGIC PLAN GOALS:**Goal # 2 – 2AB – Provide Professional Police Services**

- Operate the department at full staffing levels
- Leadership development and succession planning through mentorships, formal training and education
- Provide efficient and swift responses to priority one calls for service
- Expand recruitment efforts for law enforcement professionals
- Participate in local, state and federal task forces
- Annually assess departmental structure and amend as necessary

Goal # 3-3, 4 – Utilize technology to aide in public safety

- Develop a multi-year technology plan for the department
- Research new technology and create an implementation plan for technology needs

Goal 2-1, 2-2, 4-1CDEF, 4-5ABDEFHI – Involve residents and business stakeholders in crime prevention

- Routinely host neighborhood meetings to inform citizens of current crime trends in their neighborhoods and offer preventative tips
- Engage private businesses and HOA's to leverage expenses for crime prevention tools

Goal # 3-1AB, 3-4 – Assess and improve aging facility needs

- Replace critical facility infrastructure approaching “end of life” expectancy
- Maintain and make improvements to current facility to ensure a professional environment
- Engage an employee structured committee to make recommendations for repairs and renovations to the facility
- Develop a plan for future growth by expanding current facility and parking

Goal # 2-2A – Provide a high-quality departmental training program

- Expand current employee instructor pool to increase subject matter expert diversity
- Encourage employees to obtain highest level of licensing certificate available
- Identify funding sources to maximize department training budget
- Focus on personal and professional employee growth through developmental trainings and state mandates

Goal # 4-1ABCEF, 4-5ABDEFHIJ; 71ABDE, 7-2ABCDE, 7-3ABC, 7-4, 7-5, 7-6, 7-7 – Provide a high level of care to all stakeholders – community and employees

- Review policies and procedure to ensure best practices are being followed
- Develop internal procedures for supervisory and administrative quality control for all citizen contacts
- Frequently recognize employees for going above and beyond in their daily service to the city
- Promote professional growth
- Provide timely feedback to citizen inquires and complaints
- Offer exceptional customer service to the public
- Promote a work place culture that relies on employee feedback and job satisfaction



Police

PERFORMANCE INDICATORS:	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Group A crime	2,140	2,200	2,250
# of citizen complaints	20	18	18
# of formal citizen compliments	28	28	30
# of community events hosted/attended	21	22	24
# of departmental trainings	15	20	22
# of facility renovations	1	5	5
Technology advancements implemented	Yes	Yes	Yes
Community transparency	Yes	Yes	Yes
Compliance with accreditation	Yes	Yes	Yes

ACTIVITY MEASURES:	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total calls requiring a police response	66,561	68,000	70,000
Total 911 calls	21,971	22,000	24,000
Violent crime solved	72%	80%	82%
Complaints disposed within 45 days	100%	100%	100%
Average training hours per employee	95	100	120
New technology systems	4	5	6
Racial profiling audits	5	5	5
Press releases	7	10	12
Accreditation audits	5	6	5

FY2025 BUDGET NOTES:

1. Added two (2) patrol officer positions to increase the resource strength within the patrol division due to the growth and activity within the City.
2. Increase in Uniforms to allow each sworn officer an additional \$100/year allowance for a total of \$700 a year allowance and each TCO a \$300 per year allowance.
3. Increase to Building Repair and Maintenance for proactive maintenance on aging building.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 10,399,612	\$ 11,883,285	\$ 11,883,285	\$ 11,727,622	\$ 12,996,301	
Supplies	520,217	509,100	509,100	521,385	530,100	
Maintenance and Services	789,218	834,950	834,950	846,950	956,635	
Subtotal	11,709,048	13,227,335	13,227,335	13,095,957	14,483,036	9.5%
Total Expenditures	\$ 11,709,048	\$ 13,227,335	\$ 13,227,335	\$ 13,095,957	\$ 14,483,036	9.5%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Chief of Police	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Captain	-	1.00	1.00	1.00	1.00	
Police Lieutenant	5.00	4.00	4.00	4.00	4.00	
Police Sergeant	10.00	10.00	10.00	10.00	10.00	
Police Officer	53.00	54.00	54.00	54.00	56.00	
Detectives	8.00	8.00	8.00	8.00	8.00	
Director of Emergency Communications	1.00	1.00	1.00	1.00	1.00	
Emergency Communications Supervisor	2.00	2.00	2.00	2.00	2.00	
Emergency Communications Specialist	13.00	13.00	13.00	13.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	3.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Total Personnel	103.00	104.00	104.00	104.00	106.00	1.9%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 6,802,868	\$ 7,707,842	\$ 7,707,842	\$ 7,500,000	\$ 8,346,255	
10 20 Overtime	227,175	200,000	200,000	300,000	200,000	
10 25 Overtime - STEP Initiative	68,672	80,000	80,000	80,000	80,000	
10 30 Longevity	67,983	73,490	73,490	68,122	76,902	
10 40 Incentive Pay	183,280	164,100	164,100	202,000	208,500	
10 45 Shift Differential Pay	68,000	90,000	90,000	90,000	90,000	
10 50 Holiday Pay	232,800	353,274	353,274	301,000	407,952	
20 10 Retirement	1,227,869	1,455,546	1,455,546	1,490,000	1,658,499	
20 20 Social Security	560,831	663,386	663,386	640,000	720,064	
20 40 Insurance	861,862	980,861	980,861	950,000	1,080,350	
20 50 Workers' Compensation	79,179	89,142	89,142	85,000	100,135	
20 55 Long Term Disability	16,089	22,644	22,644	18,500	24,645	
20 70 Uniforms - Taxable	3,004	3,000	3,000	3,000	3,000	
Subtotal	10,399,612	11,883,285	11,883,285	11,727,622	12,996,301	9.4%
Supplies:						
31 10 Office Supplies	7,918	8,000	8,000	8,000	9,000	
31 15 Training Supplies	29,127	30,000	30,000	30,000	30,000	
31 35 Business Expenses	1,369	1,500	1,500	1,500	1,500	
31 40 Clothing	30,000	30,000	30,000	30,000	30,000	
31 45 Uniforms	40,000	40,000	40,000	40,000	50,000	
31 55 Personal Protective Equipment	4,000	4,000	4,000	4,000	4,000	
31 95 Other Expenses - Donations	1,866	2,000	2,000	2,000	2,000	
32 10 Jail Operation Supplies	21,385	25,000	25,000	25,000	25,000	
32 25 Firing Range Operations	2,061	2,100	2,100	2,100	2,100	
32 30 Brazos Town Center Office	5,322	6,000	6,000	6,000	6,000	
33 20 Community Education Supplies	7,960	8,000	8,000	8,000	8,000	
34 25 Laboratory Supplies	1,323	4,000	4,000	4,000	4,000	
34 30 Cleaning Supplies	3,418	4,000	4,000	4,000	4,000	
35 10 Motor Vehicle Repair Supplies	110,764	90,000	90,000	90,000	90,000	
35 15 Equipment Repair Supplies	826	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	141	500	500	500	500	
36 20 Small Tools and Equipment - Grant	-	-	-	12,285	-	
37 20 Electricity	48,579	53,000	53,000	53,000	63,000	
37 30 Fuel, Oil and Lubricants	204,157	200,000	200,000	200,000	200,000	
Subtotal	520,217	509,100	509,100	521,385	530,100	4.1%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 15 Investigative Costs	19,675	25,000	25,000	25,000	25,000	
42 35 Dues, Subscriptions, Memberships	3,857	2,300	2,300	2,800	3,500	
43 50 Volunteer Activities - Police Explorers Program	4,458	5,000	5,000	5,000	5,000	
51 20 General Insurance	178,949	180,000	180,000	180,000	180,000	
52 10 Telephone/Communications	43,830	39,000	39,000	39,000	39,000	
52 20 Postage	1,597	1,500	1,500	1,500	1,500	
52 30 Freight and Express	-	500	500	500	500	
54 10 Printing and Binding	2,767	3,000	3,000	3,000	3,000	
55 10 Education and Training	28,367	30,000	30,000	41,500	30,000	
56 24 Equipment Rentals	1,658	1,600	1,600	1,600	1,600	
56 25 Fleet Replacement	279,836	332,200	332,200	332,200	386,535	
57 10 Other Contractual Svcs-Profiling/Collections	22,490	22,500	22,500	22,500	22,500	
57 15 Janitorial Services	14,610	16,850	16,850	16,850	18,000	
57 25 Lease of Equipment - License Plate Readers	46,400	35,000	35,000	35,000	35,000	
57 27 Lease of Motor Vehicles - CID	68,273	65,500	65,500	65,500	65,500	
63 10 Building Repair and Maintenance	37,972	35,000	35,000	40,000	100,000	
63 25 Equipment Repair and Maintenance	31,164	33,000	33,000	28,000	33,000	
63 26 Radio Repair and Maintenance	3,318	7,000	7,000	7,000	7,000	
Subtotal	789,218	834,950	834,950	846,950	956,635	14.6%
Total Expenditures	\$ 11,709,048	\$ 13,227,335	\$ 13,227,335	\$ 13,095,957	\$ 14,483,036	9.5%

PROGRAM DESCRIPTION:

The Animal Control division, under the direction and supervision of the Chief of Police and Director of Animal Control, is responsible for protecting citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through enforcement of various state statutes and City Ordinances. The donations will be used to supplement the operation and maintenance of the animal shelter which aims to maintain a 90% or higher live release rate of animals under its care (per Resolution No. R-3442) and meet modern human sheltering standards. This entails maximizing adoption opportunities, educating the community on humane treatment, and collaborating with other animal welfare groups.

STRATEGIC PLAN GOALS/VALUES:

Goal # 2.2-A – Provide high-quality professional public safety and emergency services and staffing to meet the community’s current and future needs

- Identify high stray concentration areas
- Streamline Animal Bite Case response and procedures
- Develop natural disaster plans for animals

Goal # 2.4 – Review and update relevant ordinances and policies to focus on consistent and proactive enforcement

- Review animal related laws both at the Federal and State levels to ensure compliance
- Identify ordinances out of compliance, perform updates, and bring to council for approval.

Goal # 4.1-A – Strengthen methods of public engagement and reach all segments of the community through social media engagement

- Create a consistent posting schedule
- Develop posts with consistent formatting to create a standard image
- Foster interdepartmental relationships through joint posting

Goal # 4.4-D, H – Continue development of public outreach initiatives through social media and Events

- Identify community needs and high-need areas
- Create partnerships with larger organizations to host events benefitting community members and pets
- Utilize social media event advertisement abilities and coordinate cross-posting with other City accounts

Employees – Ensure proper training for all employees

- Identify training needs for public works employees
- Budget for training needs



Service – Provide exceptional customer service

- Track calls for service requests in shelter management system
- Assign staff to most efficiently and effectively address calls for service
- Determine timeframe for addressing concerns

PERFORMANCE INDICATORS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Live Release Rate % (goal 90% or higher)	96%	97%	94%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimated</u>	2024-25 <u>Projected</u>
Calls into Front Desk	1,545	1,600	1,650
Dispatched ACO Calls	1,270	1,488	1,750
Animal Intakes	1,089	1,016	1,100
Animals Adopted	621	450	500
Animals Fostered	385	240	300
TNR Felines	102	120	150

FY2025 BUDGET NOTES:

1. Other Expenses – Donations line items were reallocated to a newly created Animal Control Shelter Donation Special Revenue Fund No. 220.
2. Slight increases to uniforms and education and training to properly account for the growth in number of employees in the department.
3. Decreased medical supplies and reallocated funds to a new account for medical services to properly account for medical services. Added \$20,500 to medical services due to the increase in number of animal intakes.
4. Increase to Trap, Neuter and Release (TNR) Supplies by \$10,000 for increase activity in TNR program.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 401,004	\$ 460,394	\$ 460,394	\$ 465,942	\$ 493,252	
Supplies	237,106	131,550	131,550	227,550	74,850	
Maintenance and Services	17,309	31,700	31,700	32,900	116,750	
Subtotal	655,418	623,644	623,644	726,392	684,852	9.8%
Total Expenditures	\$ 655,418	\$ 623,644	\$ 623,644	\$ 726,392	\$ 684,852	9.8%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Director of Animal Control	1.00	1.00	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	1.48	1.48	1.48	1.48	1.48	
Outcome Specialist	-	0.48	0.48	0.48	0.48	
Total Personnel	6.48	6.96	6.96	6.96	6.96	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 269,000	\$ 299,579	\$ 299,579	\$ 295,000	\$ 317,700	
10 20 Overtime	7,902	-	-	10,000	5,000	
10 30 Longevity	324	758	758	435	743	
10 40 Incentive Pay	1,370	1,800	1,800	2,250	2,100	
11 10 Salaries and Wages - Part Time	13,152	32,613	32,613	32,613	34,072	
20 10 Retirement	45,092	50,714	50,714	50,714	57,359	
20 20 Social Security	22,110	25,609	25,609	25,609	27,510	
20 40 Insurance	37,022	45,045	45,045	45,045	42,962	
20 50 Workers' Compensation	4,332	3,372	3,372	3,372	4,848	
20 55 Long Term Disability	698	904	904	904	957	
Subtotal	401,004	460,394	460,394	465,942	493,252	7.1%
Supplies:						
31 10 Office Supplies	493	500	500	500	500	
31 35 Business Expenses	140	200	200	200	200	
31 45 Uniforms	1,496	2,550	2,550	2,550	3,000	
31 90 Other Supplies	1,129	2,000	2,000	2,000	2,000	
31 95 Other Expenses-Donations	28,829	9,000	9,000	30,000	-	
31 96 Other Expenses- HWF Donations	57,223	-	-	75,000	-	
34 20 Medical Supplies	106,601	75,000	75,000	75,000	15,500	
34 25 Trap Neuter Release (TNR) Supplies	11,162	15,000	15,000	15,000	25,000	
34 30 Cleaning Supplies	4,434	4,500	4,500	4,500	4,500	
34 35 Animal Feed	2,299	2,000	2,000	2,000	2,000	
35 10 Motor Vehicle Repair Supplies	2,669	1,200	1,200	1,200	1,200	
36 10 Small Tools and Equipment	4,137	3,000	3,000	3,000	3,000	
37 10 Natural Gas	1,174	1,200	1,200	1,200	1,200	
37 20 Electricity	9,612	9,150	9,150	9,150	10,500	
37 30 Fuel, Oil and Lubricants	5,707	6,250	6,250	6,250	6,250	
Subtotal	237,106	131,550	131,550	227,550	74,850	-43.1%
Maintenance and Services:						
43 25 Medical Services	-	-	-	-	80,000	
51 20 General Insurance	4,286	4,200	4,200	5,300	5,500	
52 10 Telephone/Communications	3,039	1,900	1,900	1,900	1,900	
52 20 Postage	44	200	200	200	200	
54 10 Printing and Binding	644	700	700	700	700	
54 15 Community Education	584	500	500	500	500	
55 10 Education and Training	2,644	3,500	3,500	3,500	5,000	
56 24 Equipment Rentals	-	100	100	100	100	
56 25 Fleet Replacement	-	10,000	10,000	10,000	11,150	
57 10 Other Contractual Services	620	1,000	1,000	1,100	1,100	
62 10 Carcass Disposal	1,450	2,000	2,000	2,000	2,000	
63 10 Building Repair and Maintenance	3,727	5,000	5,000	5,000	6,000	
63 25 Equipment Repair and Maintenance	272	2,600	2,600	2,600	2,600	
Subtotal	17,309	31,700	31,700	32,900	116,750	268.3%
Total Expenditures	\$ 655,418	\$ 623,644	\$ 623,644	\$ 726,392	\$ 684,852	9.8%

PROGRAM DESCRIPTION:

The Fire Department is under the direction of the Fire Chief, who is primarily responsible for suppression, fire administration, rescue/EMS operations, vehicle and facility maintenance, training, and public relations. The Fire Department provides the manpower to assist the Fire Marshal's Office in fire prevention and fire safety education. Annual classes are provided to all of the schools and day care facilities within the community. As a public service, firefighters install smoke detectors when requested by residents. The Fire Department also participates in regional programs such as the Hazardous Materials team and the Heavy Rescue and Structural Collapse teams. Due to the recent flooding events, the department has organized and began training personnel in swift water rescue. These programs have equipment that was funded through Federal Grants. The Department coordinates with Fort Bend EMS to provide Emergency Medical Services to our citizens with Fire Department personnel performing first response medical service.

STRATEGIC PLAN GOALS:**Goal # 2-2A, 3-4 – Identify and prioritize staffing and capital equipment needs.**

- Develop a replacement plan to fund large capital expenditures (over \$100,000).
- Develop a staffing plan that includes emergency responders & administrative & support services.

Goal # 2-2A; 7-2C,D,E – Provide high-quality professional emergency services and staffing to meet the community's current and future needs.

- Identify areas of concern in emergency services & staffing that do not meet the community's needs, future & present.
- Emphasize the importance of professional development, education, and training for personnel.
- Identify budget increase necessary to meet training requirements.
- Track the number of hours attending training, number of certifications obtained, staffing compliance, and response times.
- Identify future community needs to maintain high-quality professional emergency services.

Goal # 3-1A,B; 3-4– Update the facility needs assessment and prioritize needs based on maintenance, renovation, expansion or new construction.

- Identify facility needs by performing a needs assessment.
- Obtain cost estimates to accomplish identified facility needs.
- Increase budget to cover estimates to maintain and renovate.
- Create an itemized list of capital expenditures.
- Create and fund a budget for capital expenditures.
- Develop a replacement plan fund for all equipment with a known life span, apparatus, and facilities.



Goal # 4-1A; 4-4-A,D,E,H,J – Strengthen methods of public engagement and reach all segments of the community by developing and improving public outreach initiatives.

- Actively engage in social media.
- Participate in all or most events in or around the City of Rosenberg with groups like the bike team.
- Increase the number of community education events.
- Active participation in Rosenberg 101
- Build and maintain an online community dashboard that displays current incidents and historical data.

Goal # 6-4; 7-5; 7-7– Create a confident workforce with a supportive culture while being wise with financial resources that meet current & future service demands and obligations.

- Research grants and other funding opportunities.
- Promote health and wellness within the organization.
- Identify the organizational culture and implement strategies to improve it.

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average Number of responses per Fire Station	1,695	1,805	2200
Response Time (call received – on location)	6:50	6:59	7:15
% of First Arriving Engine in under 6 minutes (fires)	33.3%	37%	37%
% of Firefighters that exceeded 70 hours of training	79%	80%	85%
Number of reportable injuries (civilian and firefighter)	4	5	5

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of responses	6,787	7,220	8,800
Percent of responses for fires/alarms	9.1%	9%	9%
Percent of responses for rescues	65.4%	64%	65%
Percent of responses for hazardous conditions	3.8%	4%	5%
Percent of responses for service calls	21.7%	23%	21%

FY2025 BUDGET NOTES:

1. Salaries & Wages includes the full year financial impact of three (3) firefighters added during FY2024.
2. Clothing increased by \$16,500 for the increase cost of the PPE maintenance contract, SCBA Mask and Helmet fronts.
3. Small Tools and Equipment increased by \$10,000 for cost increase and for replacement program for fire hose.
4. Travel – Education and Training increased by \$15,400 to assist with certification classes.
5. New Janitorial Services line item added for contracted services to clean Fire Administration.
6. Building Repair and Maintenance increased by \$2,500 due to increased pest control costs.
7. Equipment Repair and Maintenance increased by \$3,300 due to increased cost for hose testing and breathing air compressor maintenance.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

<u>Classification</u>	<u>2022-23 Actual</u>	<u>2023-24 Adopted Budget</u>	<u>2023-24 Adjusted Budget</u>	<u>2023-24 Estimate</u>	<u>2024-25 Budget</u>	<u>Var %</u>
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 4,277,614	\$ 5,143,285	\$ 5,143,285	\$ 4,932,953	\$ 5,622,235	
Supplies	298,006	287,450	287,450	300,400	330,950	
Maintenance and Services	415,109	512,275	512,275	521,570	594,675	
Subtotal	4,990,730	5,943,010	5,943,010	5,754,923	6,547,860	10.2%
Total Expenditures	\$ 4,990,730	\$ 5,943,010	\$ 5,943,010	\$ 5,754,923	\$ 6,547,860	10.2%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	9.00	9.00	9.00	9.00	9.00	
Fire Engineer	6.00	9.00	9.00	9.00	9.00	
Firefighter	24.00	21.00	24.00	24.00	24.00	
Radio Coordinator	0.48	0.48	0.48	0.48	0.48	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	46.48	46.48	49.48	49.48	49.48	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 2,809,256	\$ 3,458,563	\$ 3,458,563	\$ 3,200,000	\$ 3,731,122	
10 20 Overtime	155,679	50,000	50,000	100,000	50,000	
10 30 Longevity	35,159	28,426	28,426	33,500	32,944	
10 40 Incentive Pay	50,125	53,700	53,700	52,000	51,300	
10 50 Holiday Pay	113,553	150,801	150,801	150,801	182,661	
11 10 Salaries and Wages - Part Time	8,022	11,363	11,363	11,363	11,704	
20 10 Retirement	510,955	619,718	619,718	615,000	704,454	
20 20 Social Security	231,939	282,448	282,448	282,448	305,849	
20 40 Insurance	314,669	426,053	426,053	426,053	485,192	
20 50 Workers' Compensation	41,281	51,645	51,645	51,645	56,214	
20 55 Long Term Disability	6,373	9,968	9,968	9,968	10,795	
20 65 Cell Phone Allowance	604	600	600	175	-	
Subtotal	4,277,614	5,143,285	5,143,285	4,932,953	5,622,235	9.3%
Supplies:						
31 10 Office Supplies	2,367	2,300	2,300	2,300	2,300	
31 15 Training Supplies	8,266	7,000	7,000	7,000	8,000	
31 35 Business Expenses	982	500	500	1,000	1,000	
31 40 Clothing	27,697	30,750	30,750	30,750	47,250	
31 45 Uniforms	24,322	26,400	26,400	26,400	26,400	
31 90 Other Supplies	5,294	4,000	4,000	4,100	4,000	
31 95 Other Supplies - Grant	840	-	-	-	-	
34 15 Chemical Supplies	2,534	4,750	4,750	4,750	4,750	
34 20 Medical Supplies	5,964	7,500	7,500	7,500	7,500	
34 30 Cleaning Supplies	6,639	8,000	8,000	8,000	8,000	
35 10 Motor Vehicle Repair Supplies	116,602	90,000	90,000	90,000	90,000	
35 15 Equipment Repair Supplies	1,791	4,500	4,500	4,500	4,500	
35 20 Building Materials and Supplies	1,351	2,700	2,700	10,000	2,700	
36 10 Small Tools and Equipment	12,429	15,700	15,700	15,700	25,700	
36 30 Safety Equipment	2,032	2,500	2,500	2,550	2,500	
37 10 Natural Gas	2,585	2,850	2,850	2,850	2,850	
37 20 Electricity	22,952	23,000	23,000	23,000	28,500	
37 30 Fuel, Oil and Lubricants	53,360	55,000	55,000	60,000	65,000	
Subtotal	298,006	287,450	287,450	300,400	330,950	15.1%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	368	2,450	2,450	2,450	2,450	
42 36 Volunteer Pension/Dues	36,107	55,000	55,000	55,000	55,000	
42 75 Employee Appreciation/Volunteer Party	1,830	1,600	1,600	3,725	1,600	
43 40 License and Inspection Fees	4,165	11,000	11,000	11,000	11,000	
43 50 Outside Prof Svcs - Retention & Recruitment	3,701	4,640	4,640	4,640	4,640	
51 20 General Insurance	42,625	40,000	40,000	42,050	45,000	
52 10 Telephone/Communications	10,541	9,735	9,735	9,735	9,735	
52 20 Postage	53	200	200	200	200	
54 10 Printing and Binding	815	1,100	1,100	1,100	1,100	
55 10 Education and Training	23,578	28,600	28,600	28,600	40,000	
56 25 Fleet Replacement	211,670	247,600	247,600	247,600	298,500	
57 10 Other Contractual Svcs - Medical Director	6,000	7,500	7,500	7,500	7,500	
57 11 Other Contractual Svcs - Fire Fighter Physicals	23,780	30,000	30,000	30,000	31,800	
57 15 Janitorial Services	-	-	-	1,820	10,000	
62 32 Laundry and Other Sanitation Services	807	850	850	850	850	
63 10 Building Repair and Maintenance	27,841	42,000	42,000	42,000	42,000	
63 25 Equipment Repair and Maintenance	16,791	21,000	21,000	24,300	24,300	
63 26 Radio Repair	4,435	9,000	9,000	9,000	9,000	
Subtotal	415,109	512,275	512,275	521,570	594,675	16.1%
Total Expenditures	\$ 4,990,730	\$ 5,943,010	\$ 5,943,010	\$ 5,754,923	\$ 6,547,860	10.2%



Emergency Management

PROGRAM DESCRIPTION:

The Office of Emergency Management is under the supervision of the Fire Chief and is primarily responsible for an emergency management strategy that incorporates the four principles of emergency management: preparation, mitigation, response and recovery. The Office of Emergency Management is prepared to activate an Emergency Operations Center during any major disaster to facilitate the coordination of support agencies and resources needed to provide continuity of government services to the public.

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Emergency Management **FUNCTION:** Public Safety **ACCOUNT:** 101-3132-520

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ 4,556	\$ 122,904	\$ 122,904	\$ 68,075	\$ 123,890	
Supplies	-	5,100	5,100	5,100	5,100	
Maintenance and Services	119	8,850	8,850	8,780	8,850	
Subtotal	4,675	136,854	136,854	81,955	137,840	0.7%
Total Expenditures	\$ 4,675	\$ 136,854	\$ 136,854	\$ 81,955	\$ 137,840	0.7%

~ AUTHORIZED POSITIONS ~						
<u>Position Title</u>						
Emergency Management Coordinator	0.48	1.00	1.00	1.00	1.00	
Total Personnel	0.48	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Emergency Management **FUNCTION:** Public Safety **ACCOUNT:** 101-3132-520

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personal Services:						
10 10 Salaries and Wages	\$ -	\$ 90,881	\$ 90,881	\$ 50,000	\$ 90,875	
10 40 Incentive Pay	3,500	-	-	-	-	
11 10 Salaries and Wages - Part Time	-	-	-	-	-	
20 10 Retirement	565	15,355	15,355	10,000	16,118	
20 20 Social Security	265	6,998	6,998	3,500	6,998	
20 40 Insurance	169	7,508	7,508	3,500	7,883	
20 50 Workers' Compensation	50	1,317	1,317	650	1,171	
20 55 Long Term Disability	7	245	245	175	245	
20 65 Cell Phone Allowance	-	600	600	250	600	
Subtotal	4,556	122,904	122,904	68,075	123,890	0.8%
Supplies:						
31 15 Training Supplies	-	700	700	700	700	
31 35 Business Expenses	-	300	300	300	300	
31 90 Other Supplies	-	1,600	1,600	1,600	1,600	
33 20 Community Education Supplies	-	2,500	2,500	2,500	2,500	
Subtotal	-	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	700	700	700	700	
51 20 General Insurance	119	250	250	180	250	
55 10 Education and Training	-	4,000	4,000	4,000	4,000	
57 10 Other Contractual Services - Emergency Notification	-	1,900	1,900	1,900	1,900	
63 40 Computer Software Repair and Maintenance	-	2,000	2,000	2,000	2,000	
Subtotal	119	8,850	8,850	8,780	8,850	0.0%
Total Expenditures	\$ 4,675	\$ 136,854	\$ 136,854	\$ 81,955	\$ 137,840	0.7%



Fire Marshal

PROGRAM DESCRIPTION:

The Fire Marshal’s Office is under the supervision of the Fire Chief. The Fire Marshal’s Office is charged with public fire and life safety education and enforcement of federal, state, and local laws as they pertain to fire safety. Utilizing firefighters, we produce educational programs for all age groups in the community. To bridge the difference in education and enforcement, the Fire Marshal’s Office reviews building plans to ensure that state and local fire code requirements are met. After construction has begun, fire inspectors ensure the building is being built according to approved plans. Fire prevention is further assisted by our annual business inspection program. Should a fire happen, it is investigated to determine the cause. By determining the cause, we can use the information to educate the public to ensure their safety.

PERFORMANCE INDICATORS:

	2022-23 Actual	2023-24 Estimate	2024-25 Projected
• Conduct ten fire safety classes	30%	30%	40%
• Inspect existing non-licensed commercial occupancies on a biennial basis	10%	10%	20%
• Complete 16 hours of fire investigation training annually for all investigators assigned to the division to enhance the investigative technique/processes.	80%	90%	95%
• Complete plan reviews within 10 business days.	75%	85%	85%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 Actual	2023-24 Estimate	2024-25 Projected
Site inspections and contacts	917	850	900
Permits	132	92	100
Plan reviews	475	260	350
Development meetings	42	50	60
Fire cause investigations by Fire Marshal’s Office	8	15	10
Care facility complaint investigations	3	5	5

FY2025 BUDGET NOTES:

1. Salaries & Wages – Part Time reduced with the removal of a part-time inspector.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 491,347	\$ 475,994	\$ 475,994	\$ 451,936	\$ 455,739	
Supplies	15,952	22,850	22,850	24,050	22,850	
Maintenance and Services	32,569	44,200	44,200	44,200	35,250	
Subtotal	539,868	543,044	543,044	520,186	513,839	-5.4%
Total Expenditures	\$ 539,868	\$ 543,044	\$ 543,044	\$ 520,186	\$ 513,839	-5.4%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Fire Marshal	1.00	0.48	0.48	0.48	0.48	
Assistant Fire Marshal	-	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	2.48	2.48	2.48	2.00	
Total Personnel	4.00	3.96	3.96	3.96	3.48	-12.1%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

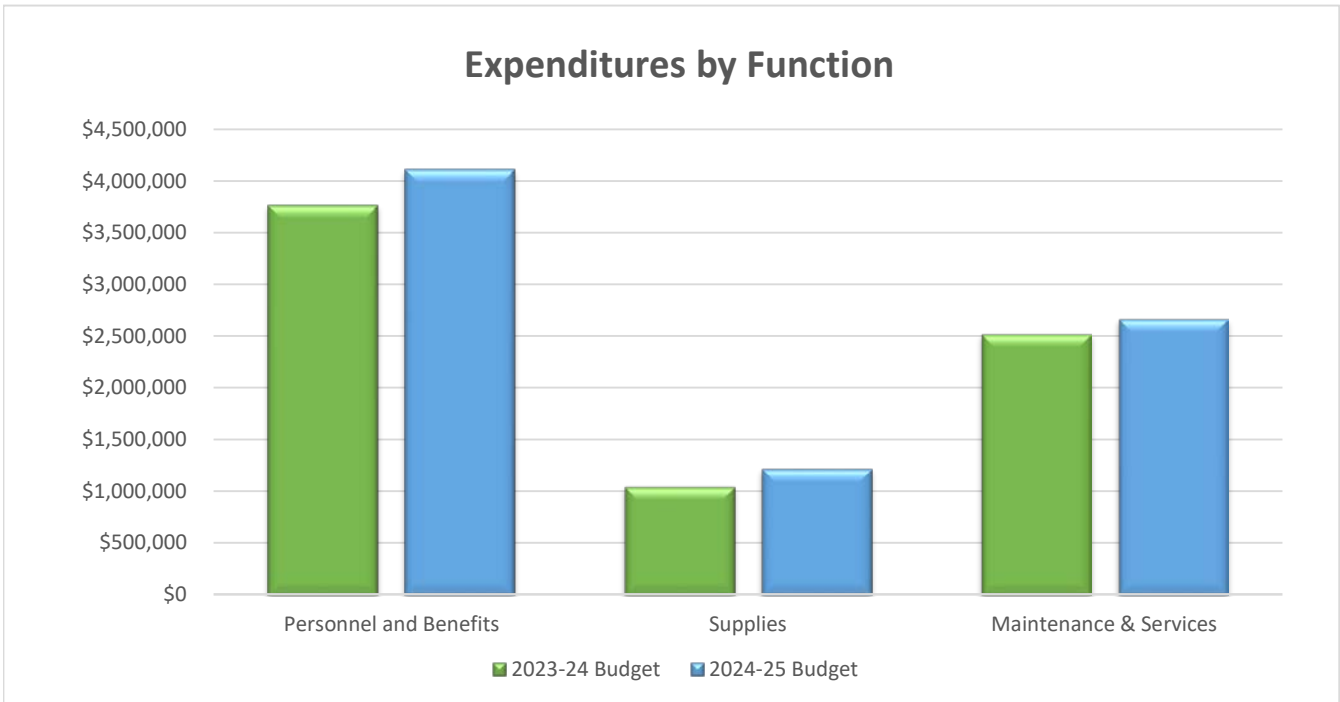
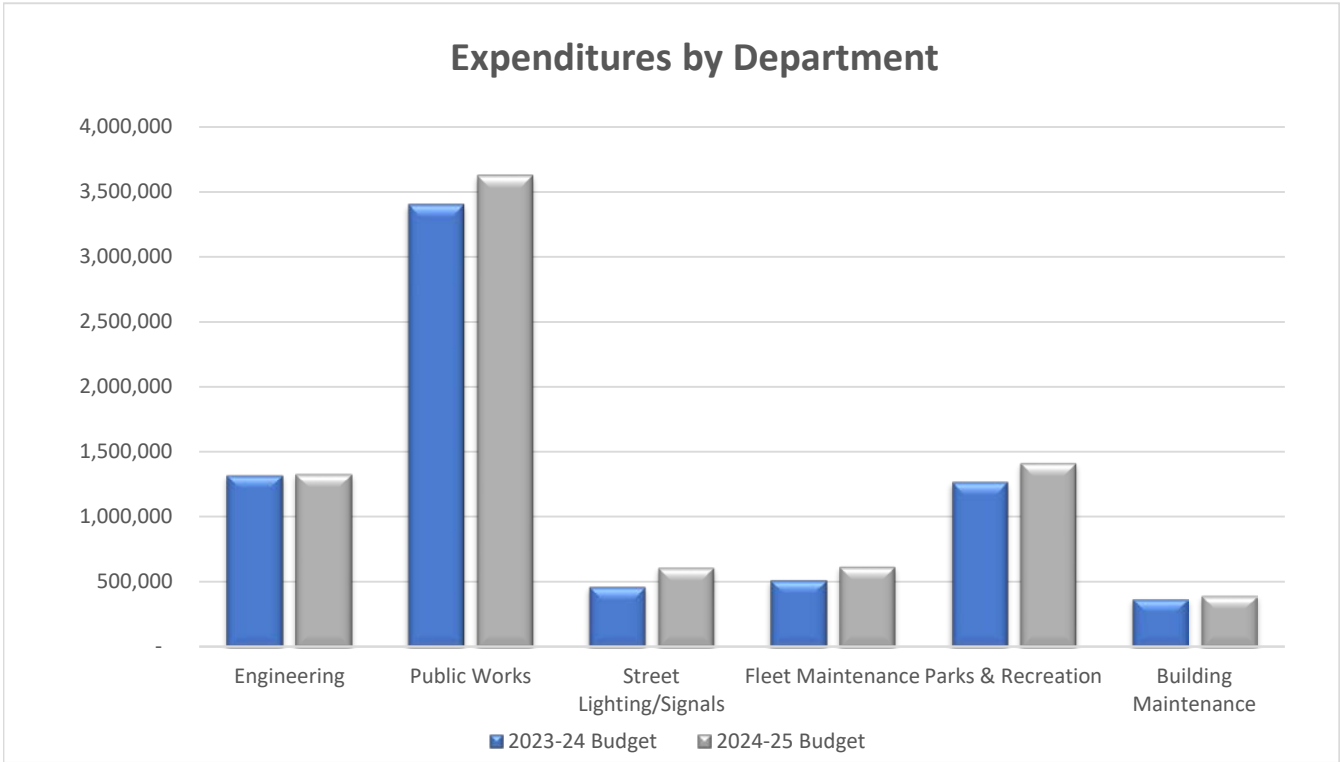
FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 281,075	\$ 225,348	\$ 225,348	\$ 221,000	\$ 232,386	
10 20 Overtime	9,078	4,500	4,500	9,000	4,500	
10 30 Longevity	1,470	1,538	1,538	1,808	1,230	
10 40 Incentive Pay	9,300	10,200	10,200	9,500	5,100	
11 10 Salaries and Wages - Part Time	61,586	112,272	112,272	90,000	87,812	
20 10 Retirement	58,736	55,305	55,305	54,000	58,326	
20 20 Social Security	26,242	27,069	27,069	27,000	25,324	
20 40 Insurance	38,165	33,784	33,784	33,650	35,473	
20 50 Workers' Compensation	5,021	5,035	5,035	5,035	4,707	
20 55 Long Term Disability	675	943	943	943	882	
Subtotal	491,347	475,994	475,994	451,936	455,739	-4.3%
Supplies:						
31 10 Office Supplies	281	300	300	1,500	300	
31 15 Training Supplies	1,517	1,250	1,250	1,250	1,250	
31 40 Clothing	406	1,500	1,500	1,500	1,500	
31 45 Uniform Allowance	2,224	3,000	3,000	3,000	3,000	
31 55 Personal Protective Equipment	2,342	4,650	4,650	4,650	4,650	
31 90 Other Supplies	1,765	3,300	3,300	3,300	3,300	
35 10 Motor Vehicle Repair Supplies	1,959	2,500	2,500	2,500	2,500	
36 10 Small Tools and Equipment	-	350	350	350	350	
37 30 Fuel, Oil and Lubricants	5,458	6,000	6,000	6,000	6,000	
Subtotal	15,952	22,850	22,850	24,050	22,850	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	348	2,400	2,400	2,400	2,400	
43 40 License and Inspection Fees	813	1,100	1,100	1,100	1,100	
51 20 General Insurance	2,366	2,400	2,400	2,400	2,400	
52 10 Telephone/Communications	2,195	2,200	2,200	2,200	2,200	
52 20 Postage	-	300	300	300	300	
54 10 Printing and Binding	60	300	300	300	300	
55 10 Education and Training	3,916	6,000	6,000	6,000	6,000	
56 25 Fleet Replacement	22,871	29,300	29,300	29,300	20,350	
63 25 Equipment Repair and Maintenance	-	200	200	200	200	
Subtotal	32,569	44,200	44,200	44,200	35,250	-20.2%
Total Expenditures	\$ 539,868	\$ 543,044	\$ 543,044	\$ 520,186	\$ 513,839	-5.4%



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

Public Services



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Public Services Summary **FUNCTION:** N/A **ACCOUNT:** 101-50XX

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
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FUNCTION AND CLASSIFICATION SUMMARY

Personnel and Benefits	\$ 3,216,139	\$ 3,766,849	\$ 3,766,849	\$ 3,618,784	\$ 4,108,627	
Supplies	960,300	1,048,900	1,048,900	1,046,150	1,222,550	
Maintenance and Services	2,360,504	2,520,820	2,520,820	2,671,560	2,664,410	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	6,562,783	7,362,408	7,362,408	7,362,333	8,021,426	9.0%
Total Expenditures	\$ 6,562,783	\$ 7,362,408	\$ 7,362,408	\$ 7,362,333	\$ 8,021,426	9.0%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:						
City Engineer	2.00	2.00	2.00	2.00	2.00	
Public Works	20.00	20.00	20.00	20.00	21.00	
Street Lighting & Signals	-	-	-	-	-	
Fleet Maintenance	5.00	5.00	5.00	5.00	6.00	
Parks & Recreation	8.48	8.48	8.48	8.48	8.48	
Building Maintenance	3.00	4.00	4.00	4.00	4.00	
Total Personnel	38.48	39.48	39.48	39.48	41.48	5.1%



PROGRAM DESCRIPTION:

The Engineering Division is under the general direction of the City Manager. The City Engineer is administratively responsible for providing engineering services for City projects, subdivision plat review, planning, and project inspection. The City Engineer also monitors the Groundwater Reduction Plan, and assists with the operations of the City's Water/Wastewater system, both of which are charged to the Water Wastewater Fund. The City Engineer's duties also include design and construction management for in-house construction and/or maintenance projects, and the City Engineer serves as a staff member for the Planning Commission and City Council.

FY2025 BUDGET NOTES:

1. The appropriation for Infrastructure Inspection Fees relates to inspections of public infrastructure, such as streets, water and sewer lines in new development, which will eventually be maintained by the City.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Engineer **FUNCTION:** Public Services **ACCOUNT:** 101-5021-530

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	255,383	366,711	366,711	365,918	375,031	
Supplies	1,523	1,000	1,000	1,000	1,600	
Maintenance and Services	\$ 1,112,727	\$ 958,300	\$ 958,300	\$ 1,157,770	\$ 958,300	
Subtotal	1,369,633	1,326,011	1,326,011	1,524,688	1,334,931	0.7%
Total Expenditures	\$ 1,369,633	\$ 1,326,011	\$ 1,326,011	\$ 1,524,688	\$ 1,334,931	0.7%

~ AUTHORIZED POSITIONS ~

Position Title					
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Total Personnel	2.00	2.00	2.00	2.00	2.00

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** City Engineer **FUNCTION:** Public Services **ACCOUNT:** 101-5021-530

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personal Services:						
10 10 Salaries and Wages	195,739	278,240	278,240	278,000	282,068	
10 30 Longevity	-	249	249	248	428	
20 10 Retirement	31,735	46,744	46,744	46,700	49,776	
20 20 Social Security	14,524	21,304	21,304	21,000	21,611	
20 40 Insurance	12,802	19,144	19,144	19,100	20,101	
20 50 Workers' Compensation	194	278	278	270	283	
20 55 Long Term Disability	389	752	752	600	763	
Subtotal	255,383	366,711	366,711	365,918	375,031	2.3%
Supplies:						
31 10 Office Supplies	1,523	1,000	1,000	1,000	1,000	
31 40 Clothing	-	-	-	-	600	
Subtotal	1,523	1,000	1,000	1,000	1,600	60.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	1,000	1,000	1,000	1,000	
43 15 Engineering and Architectural Services	70,992	50,000	50,000	50,000	50,000	
43 95 Infrastructure Inspection Fees	1,039,033	900,000	900,000	1,100,000	900,000	
51 20 General Insurance	1,389	2,000	2,000	1,720	2,000	
52 10 Telephone/Communications	554	1,200	1,200	1,000	1,200	
52 20 Postage	-	100	100	50	100	
55 10 Education and Training	759	4,000	4,000	4,000	4,000	
Subtotal	1,112,727	958,300	958,300	1,157,770	958,300	0.0%
Total Expenditures	\$ 1,369,633	\$ 1,326,011	\$ 1,326,011	\$ 1,524,688	\$ 1,334,931	0.7%

PROGRAM DESCRIPTION:

The Public Works Department, is under the direction of the Executive Director of Public Services and Director of Public Works, and are primarily responsible for the maintenance of streets, including street overlay, street reconstruction, drainage ditches, storm sewers, street sign repair and installation; as well as culvert installation and maintenance. The department also administers and monitors the street sweeping, tree trimming, sidewalk replacement, right of way mowing, concrete paving, street pavement markings, and mosquito spraying contracts to ensure that contractual operations and maintenance are in accordance with existing agreement and all state and federal regulations. The Public Works Department reviews and comments on infrastructure plans. The department performs inspections and accepts new infrastructure once it meets the City's design criteria. The Program Director of Capital Projects (CIP Director) is under the direction of the Executive Director of Public Services and coordinates and oversees the Capital Improvement Projects citywide.

STRATEGIC PLAN GOALS:**Goal # 1-2B – Improve localized drainage concerns**

- Identify local drainage concerns
- Obtain cost estimated for drainage projects
- Identify funding sources or submit for budget consideration
- Include local concerns in the Drainage Master Plan

Goal # 1-2C – Develop a Transportation Master Plan

- Assist Planning and City Engineer with Transportation Master Plan
- Provide consultants detailed information regarding transportation needs

Goal # 2-1 – Maintain and enhance attractive neighborhoods through city services

- Maintain and oversee rights-of-way mowing contract
- Maintain and oversee street sweeping contract
- Maintain and oversee tree trimming contract

Goal # 3-4 – Prioritize capital equipment needs and develop a replacement plan for large capital expenditures

- Identify capital equipment needs
- Obtain cost estimated for capital equipment
- Prioritize capital equipment for Fleet Replacement Fund
- Prioritize capital equipment for budgeted funds



Goal # 6-7 – Anticipate and prepare for significant capital improvements to support growth and development

- Identify public works capital improvement needs
- Obtain cost estimated for capital improvements
- Identify funding sources for capital improvements
- Prioritize capital improvements for budgeted funds

Employees – Ensure proper training for all employees

- Identify training needs for public works employees
- Budget for training needs

Service – Provide exceptional customer service

- Track customer requests in work order system
- Assign staff to most efficiently and effectively address requests
- Determine timeframe for addressing concerns

PERFORMANCE INDICATORS:

	2022-2023	2023-2024	2024-2025
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of safety programs conducted per year	12	12	12
% of work orders with initial response time within 24 hours or less	100%	100%	100%
% of work orders completed with 24 to 72 hours	98%	99%	98%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-2023	2023-2024	2024-2025
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Public Road Mileage maintained by City (miles)	169.66	169.66	169.66
Concrete Streets maintained by City (miles)	85.90	92.9	92.9
Asphalt Streets maintained by City (miles)	82.12	82.12	82.12
Gravel Streets maintained by City (miles)	1.64	1.64	.93
Alley Mileage maintained by City (miles)	25.38	25.38	25.38
Alleys repaired (linear feet)	52,650	53,000	53,000
Ditch regrading (linear feet)	16,089	16,000	15,550
Number of storm sewer drain markers installed or replaced	50	90	90
Number of street signs installed or replaced	804	800	800
Number of linear feet striped per year	110,000	120,000	120,000
Number of work orders received and completed	1,000	1,150	1,150
Concrete Roadway Construction/Reconstruction (LF)	4,951	4,951	3,751



Public Works

Asphalt Roadway Reconstruction/Overlay (LF)	21,807	20,435	30,510
Public sidewalks on road reconstruction projects	1,500	1,000	1,000
Public sidewalks improved City Wide (LF)	11,000	11,000	13,000
Mowing by contract rough acres per year	2,249.20	2,249.20	2,750.04
Mowing by contract finish acres per year	846.80	873.80	874.50
Mowing by contract wastewater plants acres per year	608.80	608.80	608.80
Mowing by contract open acreage acres per year	2,057.40	2,057.40	2,057.40
Street sweeping base miles per month	126.87	128.98	129.98
Street sweeping alternate miles per month	81.38	81.40	82.40

FY2025 BUDGET NOTES:

1. Salaries and Wages includes a new Technician position as well as 2 position reclasses from Specialists to Foreman positions for operational efficiency.
2. Increase to Clothing to include more reflective/safety uniform options.
3. An increase to Street Sweeping and ROW Mowing for contracted services.
4. Decreased I-69 Cleanup to more properly reflect actual costs.
5. Increase in Concrete Raising due to increase in need for such services.
6. The appropriation for vehicle loan is for the reimbursement to the Fleet Replacement Fund for the loans to purchase a dump truck (\$8,350 yearly payments FY2013-FY2027) and a Gradall (\$17,489 yearly payments FY2015-FY2029).

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Services **ACCOUNT:** 101-5022-530

<u>Classification</u>	<u>2022-23 Actual</u>	<u>2023-24 Adopted Budget</u>	<u>2023-24 Adjusted Budget</u>	<u>2023-24 Estimate</u>	<u>2024-25 Budget</u>	<u>Var %</u>
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,770,220	\$ 1,970,826	\$ 1,970,826	\$ 1,915,188	\$ 2,155,918	
Supplies	348,383	404,700	404,700	404,700	409,300	
Maintenance and Services	806,267	1,003,050	1,003,050	975,050	1,039,145	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	2,950,709	3,404,415	3,404,415	3,320,777	3,630,202	6.6%
Total Expenditures	\$ 2,950,709	\$ 3,404,415	\$ 3,404,415	\$ 3,320,777	\$ 3,630,202	6.6%

<u>Position Title</u>						
~ AUTHORIZED POSITIONS ~						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Public Works Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	4.00	
M&O Specialist	3.00	3.00	3.00	5.00	3.00	
M&O Technician	9.00	9.00	9.00	7.00	8.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Right-of-Way Inspector/Contract Administrator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	20.00	20.00	20.00	20.00	21.00	5.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Services **ACCOUNT:** 101-5022-530

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 1,194,463	\$ 1,318,023	\$ 1,318,023	\$ 1,259,190	\$ 1,428,716	
10 20 Overtime	21,007	10,300	10,300	15,000	10,300	
10 30 Longevity	15,370	18,762	18,762	18,199	19,471	
10 40 Incentive Pay	46,350	65,250	65,250	65,000	66,600	
11 10 Salaries and Wages - Part Time	5,416	-	-	-	-	
20 10 Retirement	207,768	237,614	237,614	237,500	269,302	
20 20 Social Security	93,377	108,297	108,297	108,250	116,921	
20 40 Insurance	163,479	185,249	185,249	185,250	213,429	
20 50 Workers' Compensation	16,686	20,237	20,237	20,000	23,780	
20 55 Long Term Disability	2,984	3,794	3,794	3,500	4,099	
20 60 Auto Allowance	2,414	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	905	900	900	900	900	
Subtotal	1,770,220	1,970,826	1,970,826	1,915,188	2,155,918	9.4%
Supplies:						
31 10 Office Supplies	1,153	1,700	1,700	1,700	1,700	
31 35 Business Expenses	358	750	750	750	750	
31 40 Clothing	8,078	8,500	8,500	8,500	10,000	
31 90 Other Supplies	988	1,500	1,500	1,500	1,500	
34 15 Chemical Supplies	3,984	5,000	5,000	5,000	7,000	
34 30 Cleaning Supplies	691	750	750	750	750	
35 10 Motor Vehicle Repair Supplies	13,007	18,000	18,000	18,000	18,000	
35 40 Street Repair Supplies	160,922	212,500	212,500	212,500	212,500	
35 50 Sidewalk Repair Supplies	5,849	10,000	10,000	10,000	10,000	
36 10 Small Tools and Equipment	5,671	6,000	6,000	6,000	6,000	
36 25 Street Sign Maintenance Supplies	84,252	67,500	67,500	67,500	67,500	
36 30 Safety Equipment	7,185	7,500	7,500	7,500	7,500	
37 20 Electricity	3,276	3,000	3,000	3,000	4,100	
37 30 Fuel, Oil and Lubricants	52,969	62,000	62,000	62,000	62,000	
Subtotal	348,383	404,700	404,700	404,700	409,300	1.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	3,388	3,500	3,500	3,500	3,500	
43 80 Storm Water Management Program	21,750	45,000	45,000	45,000	45,000	
43 81 Speed Hump Program	13,000	18,000	18,000	18,000	18,000	
51 20 General Insurance	26,084	28,000	28,000	28,000	29,000	
52 10 Telephone/Communications	5,016	5,150	5,150	5,150	5,150	
52 20 Postage	-	100	100	100	100	
55 10 Education and Training	1,061	4,000	4,000	4,000	4,000	
56 24 Equipment Rentals	4,554	5,500	5,500	5,500	5,500	
56 25 Fleet Replacement	104,671	133,200	133,200	133,200	160,295	
57 11 Other Contractual Services - Mosquito Spraying	24,688	50,000	50,000	50,000	50,000	
57 12 Other Contractual Services - Street Striping	41,600	50,000	50,000	50,000	50,000	
57 13 Other Contractual Services - Street Sweeping	101,646	108,000	108,000	115,000	115,000	
57 14 Other Contractual Services - ROW Mowing	221,720	230,000	230,000	230,000	240,000	
57 15 Other Contractual Services - I-69 Cleanup	36,000	80,000	80,000	45,000	45,000	
57 16 Other Contractual Services - Quiet Zone Maint.	28,033	35,000	35,000	35,000	35,000	
57 20 Other Contractual Services - Concrete Raising	-	49,000	49,000	49,000	75,000	
62 40 Grounds Maintenance - Annual Tree Trimming	74,566	57,000	57,000	57,000	57,000	
63 10 Building Repair and Maintenance	1,639	4,600	4,600	4,600	4,600	
63 25 Equipment Repair and Maintenance	96,852	95,000	95,000	95,000	95,000	
63 26 Radio Repair and Maintenance	-	2,000	2,000	2,000	2,000	
Subtotal	806,267	1,003,050	1,003,050	975,050	1,039,145	3.6%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Services **ACCOUNT:** 101-5022-530

Classification		2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
Other Expenses:							
81 70	Vehicle Loan	25,839	25,839	25,839	25,839	25,839	
	Subtotal	25,839	25,839	25,839	25,839	25,839	0.0%
	Total Expenditures	\$ 2,950,709	\$ 3,404,415	\$ 3,404,415	\$ 3,320,777	\$ 3,630,202	6.6%



Street Lighting and Traffic Signals

PROGRAM DESCRIPTION:

The Street Lighting and Traffic Signals activity is under the direction of the Executive Director of Public Services and is primarily responsible for providing construction, maintenance, and operation for City controlled traffic signals. Coordinate street lighting services on City streets with CenterPoint Energy.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Preventive Maintenance performed on Traffic Signals	4	5	6
Traffic signal complaint response times within 24 to 48 hours	100%	100%	100%
New Street Light installed	80	80	80

FY2025 BUDGET NOTES:

1. Increase to Electricity due to new contract pricing starting January 1, 2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Street Lighting and Signals **FUNCTION:** Public Services **ACCOUNT:** 101-5023-530

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 428,220	\$ 440,000	\$ 440,000	\$ 440,000	\$ 590,000	
Maintenance and Services	8,441	25,850	25,850	25,850	25,850	
Subtotal	436,661	465,850	465,850	465,850	615,850	32.2%
Total Expenditures	\$ 436,661	\$ 465,850	\$ 465,850	\$ 465,850	\$ 615,850	32.2%

~ EXPENDITURE DETAIL ~

Supplies:						
35 45 New Light Installation	\$ 2,358	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
37 20 Electricity	425,862	425,000	425,000	425,000	575,000	
Subtotal	428,220	440,000	440,000	440,000	590,000	34.1%
Maintenance and Services:						
51 20 General Insurance	781	850	850	850	850	
63 25 Equipment Repair and Maintenance	7,660	25,000	25,000	25,000	25,000	
Subtotal	8,441	25,850	25,850	25,850	25,850	0.0%
Total Expenditures	\$ 436,661	\$ 465,850	\$ 465,850	\$ 465,850	\$ 615,850	32.2%



PROGRAM DESCRIPTION:

The Fleet Maintenance activity is under the direction of the Executive Director Public Services and Fleet Director. The department is primarily responsible for providing internal support for vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a micro computer-based fleet management system. With the assistance of this system, a program of preventative maintenance procedures was implemented in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

STRATEGIC PLAN GOALS:

Goal # 1-2B – Improve level of customer satisfaction

- Keep up with the technology needs of the complex repairs of today's vehicles.
- Keep staff levels up for a timely repair process. Less staff means longer wait times and vehicle availability.

Goal # 1-2C – Improve work order system

- Hire a service writer to provide a real time work order system.
- Replace Collective Fleet software with a more streamline software.

Goal # 2-1 – Maintain well trained, motivated, and stable work force

- Insure competitive pay structure for all staff.
- Provide annual training for the ever-changing automotive technology.
- Provide a safe, comfortable, and well-equipped work environment.

Goal # 6-7 – Anticipate and prepare for significant capital improvements to support growth and development

- Bond election has passed for new Fleet Facility



Fleet Maintenance

PERFORMANCE INDICATORS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Total work orders completed within a week	90%	95%	95%
Fueling station 100% compliance	2	2	2
Relevant education classes attended	3	4	5

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Total work orders completed	267	275	325
ASE Master Automobile Technician	1	1	1
ASE Master Medium/Heavy Truck Technician	1	1	1
Medium/Heavy Truck Technician	1	1	2
ASE Truck Equipment Technician	1	1	2
ASE Automobile Technician	1	1	2
Number of times bulk fuel tanks tested	1	1	1
Number of times bulk fuel lines tested	1	1	1

FY2025 BUDGET NOTES:

1. Salaries and Wages includes the addition of one (1) Mechanic position due to the growth of the city's fleet and equipment.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Services **ACCOUNT:** 101-5025-530

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 430,966	\$ 456,190	\$ 456,190	\$ 456,353	\$ 554,611	
Supplies	25,474	27,900	27,900	27,900	28,850	
Maintenance and Services	27,321	34,270	34,270	35,270	39,150	
Subtotal	483,761	518,360	518,360	519,523	622,611	20.1%
Total Expenditures	\$ 483,761	\$ 518,360	\$ 518,360	\$ 519,523	\$ 622,611	20.1%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>	2022-23	2023-24	2023-24	2023-24	2024-25	
Director of Fleet	1.00	1.00	1.00	1.00	1.00	
Mechanic II	1.00	1.00	1.00	2.00	2.00	
Mechanic I	3.00	3.00	3.00	2.00	3.00	
Total Personnel	5.00	5.00	5.00	5.00	6.00	20.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Services **ACCOUNT:** 101-5025-530

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 312,975	\$ 328,743	\$ 328,743	\$ 328,623	\$ 394,591	
10 20 Overtime	1,263	1,500	1,500	1,030	1,500	
10 30 Longevity	3,593	4,045	4,045	4,043	4,495	
10 40 Incentive Pay	2,025	2,400	2,400	2,425	900	
20 10 Retirement	51,820	56,513	56,513	56,613	70,742	
20 20 Social Security	23,746	25,757	25,757	24,989	30,712	
20 40 Insurance	30,343	30,030	30,030	33,267	42,962	
20 50 Workers' Compensation	4,439	6,296	6,296	4,563	7,629	
20 55 Long Term Disability	763	906	906	800	1,080	
Subtotal	430,966	456,190	456,190	456,353	554,611	21.6%
Supplies:						
31 10 Office Supplies	136	300	300	300	300	
31 40 Clothing	1,791	1,900	1,900	1,900	1,900	
31 90 Other Supplies	635	800	800	800	800	
34 30 Cleaning Supplies	744	800	800	800	800	
35 10 Motor Vehicle Repair Supplies	1,242	2,000	2,000	2,000	2,000	
35 12 Supply Inventory	1,679	2,000	2,000	2,000	2,000	
36 10 Small Tools and Equipment	11,965	12,000	12,000	12,000	12,000	
36 30 Safety Equipment	525	600	600	600	800	
37 10 Natural Gas	894	1,500	1,500	1,500	1,500	
37 20 Electricity	1,478	1,500	1,500	1,500	2,000	
37 30 Fuel, Oil and Lubricants	4,383	4,500	4,500	4,500	4,750	
Subtotal	25,474	27,900	27,900	27,900	28,850	3.4%
Maintenance and Services:						
51 20 General Insurance	3,649	4,200	4,200	4,200	4,350	
52 10 Telephone/Communications	497	500	500	500	500	
55 10 Education and Training	3,784	5,300	5,300	5,300	5,300	
56 25 Fleet Replacement	6,861	13,700	13,700	13,700	18,430	
57 10 Other Contractual Services	4,962	3,070	3,070	3,070	3,070	
63 10 Building Repair and Maintenance	2,868	3,000	3,000	3,000	3,000	
63 25 Equipment Repair and Maintenance	4,699	4,500	4,500	5,500	4,500	
Subtotal	27,321	34,270	34,270	35,270	39,150	14.2%
Total Expenditures	\$ 483,761	\$ 518,360	\$ 518,360	\$ 519,523	\$ 622,611	20.1%

PROGRAM DESCRIPTION:

The Parks and Recreation Department, under the direction of the Executive Director of Public Services and the Director of Parks and Recreation, is primarily responsible for the services and maintenance of all park areas and athletic fields owned by the City. Park areas include nine (9) parks, eight (8) playgrounds, eight (8) basketball courts, and fourteen (14) athletic fields. This includes all recreational equipment, picnic facilities, structures and utility infrastructure. Other duties include trash removal in the Downtown area. The Parks is also responsible for all the landscape at all the City facilities, welcome signs and Downtown area. Staff assists with all City events which include the Easter Egg Hunt, Fishtastic, Wine Walk, Sugar Rush, Touch a Truck, Cinco De Mayo Booberg, Memorial Day, Hometown Holiday, and the Family 4th event.

STRATEGIC PLAN GOALS:**Goal # 5-2 – Preserve and provide access to nature**

- Partnership with the Texas Master Naturalist
- Maintain and add native trees and plants to area

Goal # 5-4 – Foster youth engagement opportunities with existing organizations

- Working with and have field use agreements with the Rosenberg Little League
- Working with and having field use agreements with Rosenberg FC
- Working with and having field a use agreement with The Lion’s Den
- Working with The Rosenberg Panthers a new local Pee Wee Football team

Goal # 5-5 – Develop partnerships to host sports tournaments and athletic events in Rosenberg

- Work with the existing organizations in Rosenberg to help host events
- Advertise the Seabourne Creek regional Sports Complex of what it offers

Goal # 5-6 – Identify financial resources and complete construction of the Nature Center at Seabourne Creek Nature park

- Search for Grants
- Search for corporate donors

Goal # 5-7 – Implement the construction of the facilities identified in the Seabourne Creek Park Master Plan

- Identify the needs and plan the next phase
- Identify a source for funding

Goal # 5-8 – Seek out opportunities for grants to help fund projects

- Search for grants to fund Park projects



Goal # 5-9 – Research opportunities with public and private partnerships to fund parks related quality of life improvements

- Search for corporate, developers and private donors

Goal # 5-10 Implement the Comprehensive Parks Master Plan Update and develop additional parks identified within the plan

- Design and build Dry Creek Park on property at Ricefield Rd. and Benton Rd.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Projected</u>	<u>Estimate</u>
Park acreage maintained (developed)	451	451	451
# of training hours for staff development	64	72	88
# of landscaping hours	2852	3,000	3,000
# of playground/park safety inspections	247	210	250
# of hours picking up trash, debris and refuse	4,285	4,300	4,300
# of park maintenance hours	1820	2,700	2,800
# of event hours worked	0	600	600
#of Splash Pad safety inspections/maintenance hours	0	420	500

FY2025 BUDGET NOTES:

1. Increase to Grounds Maintenance Services due to new contract pricing.
2. Increase to Fleet Replacement to account for additional pieces of equipment that were not on Fleet Replacement List and increase due to the increase in cost to replace vehicles.
3. Grounds Maintenance Services – Cemetery increased due to changing from a bi-weekly mowing during growing season to a weekly mowing.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Parks & Recreation **FUNCTION:** Public Services **ACCOUNT:** 101-5030-530

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 536,922	\$ 639,818	\$ 639,818	\$ 574,427	\$ 674,976	
Supplies	138,494	153,600	153,600	152,350	171,100	
Maintenance and Services	391,850	479,100	479,100	460,750	573,165	
Subtotal	1,067,266	1,272,518	1,272,518	1,187,527	1,419,241	11.5%
Total Expenditures	\$ 1,067,266	\$ 1,272,518	\$ 1,272,518	\$ 1,187,527	\$ 1,419,241	11.5%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
Parks (M&O) Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	0.48	0.48	0.48	0.48	0.48	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Total Personnel	8.48	8.48	8.48	8.48	8.48	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Parks & Recreation **FUNCTION:** Public Services **ACCOUNT:** 101-5030-530

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
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~ EXPENDITURE DETAIL ~

Personnel and Benefits:

10 10 Salaries and Wages	\$ 354,276	\$ 404,210	\$ 404,210	\$ 377,404	\$ 429,084	
10 20 Overtime	13,725	16,000	16,000	15,775	16,000	
10 30 Longevity	6,450	3,804	3,804	3,690	4,539	
10 40 Incentive Pay	4,150	5,100	5,100	5,650	4,800	
11 10 Salaries and Wages - Part Time	16,235	18,301	18,301	18,995	18,931	
11 15 Program Salaries and Wages	-	2,520	2,520	-	2,520	
20 10 Retirement	48,572	73,355	73,355	56,182	81,430	
20 20 Social Security	29,698	34,833	34,833	32,043	36,817	
20 40 Insurance	54,885	72,072	72,072	56,497	70,946	
20 50 Workers' Compensation	2,611	3,637	3,637	2,681	3,853	
20 55 Long Term Disability	890	1,186	1,186	937	1,256	
20 60 Auto Allowance	4,828	4,800	4,800	4,572	4,800	
20 65 Cell Phone Allowance	604	-	-	-	-	
Subtotal	536,922	639,818	639,818	574,427	674,976	5.5%

Supplies:

31 10 Office Supplies	715	1,000	1,000	700	1,000	
31 40 Clothing	3,169	5,000	5,000	3,500	5,000	
31 90 Other Supplies	6,357	5,000	5,000	5,450	5,000	
34 10 Botanical & Agricultural Supplies	16,839	17,500	17,500	17,500	17,500	
34 20 Medical Supplies	585	600	600	100	600	
34 30 Cleaning Supplies	9,207	8,000	8,000	10,000	10,000	
35 10 Motor Vehicle Repair Supplies	3,408	6,000	6,000	10,000	6,000	
35 20 Building Materials and Supplies	3,872	4,500	4,500	4,500	4,500	
35 30 Plumbing Supplies	9,299	8,500	8,500	4,000	8,500	
35 35 Electrical Supplies	7,342	7,000	7,000	7,000	7,000	
36 10 Small Tools and Equipment	5,421	6,000	6,000	5,100	6,000	
36 50 Recreation Program Supplies	4,292	1,000	1,000	1,000	3,500	
37 10 Natural Gas	565	1,000	1,000	1,000	1,000	
37 20 Electricity	49,244	65,000	65,000	65,000	78,000	
37 30 Fuel, Oil and Lubricants	18,180	17,500	17,500	17,500	17,500	
Subtotal	138,494	153,600	153,600	152,350	171,100	11.4%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Parks & Recreation **FUNCTION:** Public Services **ACCOUNT:** 101-5030-530

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	434	2,000	2,000	1,250	2,000	
51 20 General Insurance	21,526	19,500	19,500	23,000	25,000	
52 10 Telephone/Communications	2,021	1,800	1,800	1,800	1,800	
52 20 Postage	2	100	100	100	100	
55 10 Education and Training	2,903	3,000	3,000	2,500	3,000	
56 24 Equipment Rentals	7,806	5,500	5,500	5,500	5,500	
56 25 Fleet Replacement	15,424	32,200	32,200	32,200	70,765	
57 12 Other Contractual Services - YMCA	15,000	15,000	15,000	15,000	15,000	
57 14 Other Contractual Services - Restrooms	27,450	30,000	30,000	27,500	30,000	
57 16 Nuisance Animals	392	3,000	3,000	3,000	3,000	
57 20 Other Contractual Services - Tree Trimming	4,700	6,000	6,000	5,000	6,000	
62 40 Grounds Maintenance Services	55,903	50,000	50,000	48,900	52,000	
62 45 Grounds Maintenance - Park Mowing	68,523	72,000	72,000	70,000	72,000	
62 50 Grounds Maintenance - Sports Complex	74,581	77,000	77,000	75,000	81,000	
62 55 Splash Pad Maintenance	-	62,000	62,000	25,000	62,000	
63 10 Building Repair and Maintenance	14,215	10,000	10,000	17,000	14,000	
63 15 Structure Repair and Maintenance	66,650	45,000	45,000	54,000	60,000	
63 25 Equipment Repair and Maintenance	14,320	15,000	15,000	15,000	15,000	
Subtotal	391,850	449,100	449,100	421,750	518,165	15.4%
Maintenance and Services - Cemetery:						
57 21 Other Contractual Services - Tree Trimming	-	5,000	5,000	22,000	5,000	
62 41 Grounds Maintenance Services	-	13,000	13,000	13,000	38,000	
63 16 Structure Repair and Maintenance	-	12,000	12,000	4,000	12,000	
Subtotal	-	30,000	30,000	39,000	55,000	83.3%
Total Expenditures	\$ 1,067,266	\$ 1,272,518	\$ 1,272,518	\$ 1,187,527	\$ 1,419,241	11.5%

PROGRAM DESCRIPTION:

The Building Maintenance Division, under the direction of the Executive Director of Public Services and Director of Public Works, is responsible for all City-owned buildings. The division performs skilled work in the repair and maintenance of these facilities. The Building Maintenance Division will develop a schedule for the regular inspection of City-owned facilities. These inspections will allow timely, routine documentation of maintenance needs, and this will facilitate planning and the budget process with the goal of reducing costs in the long-run.

STRATEGIC PLAN GOALS:**Goal # 3-1 – Update the facility need assessment**

- Prioritize needs based on maintenance, renovation, expansion, or new construction.
- Establish a preventative maintenance program for each facility.

Goal # 3-1A – Identify funding resources to maintain current facilities

- Establish Co-op contracts for maintenance
- Find grant funds

Goal # 3-1B Identify funding resources to renovate, expand, and construct facilities.

- Establish Co-op contracts for maintenance
- Find grant funds

Goal # 3-2- Optimize the use of current technology to drive efficiency, productivity and customer services.

- Number of work orders complete

Provide training that will enhance performance and broaden skills and knowledge



Building Maintenance

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Percent of smaller job work orders completed within 5 business days (Goal 100%)	95%	100%	100%
Satisfaction survey results (goal 95%):	96%	95%	95%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Work orders received:	352	367	450
Work orders completed:	352	367	450

FY2025 BUDGET NOTES:

1. Increase to Fleet Replacement due to the addition of a new vehicle for new position budgeted in FY2024.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Services **ACCOUNT:** 101-5040-530

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 222,649	\$ 333,304	\$ 333,304	\$ 306,899	\$ 348,091	
Supplies	18,206	21,700	21,700	20,200	21,700	
Maintenance and Services	13,898	20,250	20,250	16,870	28,800	
Subtotal	254,753	375,254	375,254	343,969	398,591	6.2%
Total Expenditures	\$ 254,753	\$ 375,254	\$ 375,254	\$ 343,969	\$ 398,591	6.2%

~ AUTHORIZED POSITIONS ~

Position Title	2022-23	2023-24	2023-24	2023-24	2024-25	
Building Maintenance (M&O) Manager	1.00	1.00	1.00	1.00	1.00	
M&O Specialist	2.00	3.00	3.00	3.00	3.00	
Total Personnel	3.00	4.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Services **ACCOUNT:** 101-5040-530

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 154,536	\$ 228,353	\$ 228,353	\$ 211,379	\$ 233,890	
10 20 Overtime	-	1,200	1,200	-	1,200	
10 30 Longevity	2,153	2,438	2,438	2,430	2,821	
10 40 Incentive Pay	1,275	2,400	2,400	2,375	5,100	
20 10 Retirement	25,608	39,343	39,343	36,357	42,819	
20 20 Social Security	11,501	17,930	17,930	15,771	18,589	
20 40 Insurance	25,151	37,913	37,913	35,928	39,809	
20 50 Workers' Compensation	2,038	3,094	3,094	2,130	3,208	
20 55 Long Term Disability	387	633	633	529	656	
Subtotal	222,649	333,304	333,304	306,899	348,091	4.4%
Supplies:						
31 10 Office Supplies	299	300	300	300	300	
31 40 Clothing	996	1,500	1,500	1,000	1,500	
31 90 Other Supplies & Equipment	3,174	4,000	4,000	3,000	4,000	
34 20 Medical Supplies	170	200	200	200	200	
34 30 Cleaning Supplies	201	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	2,084	2,500	2,500	2,500	2,500	
36 10 Small Tools and Equipment	7,589	6,700	6,700	6,700	6,700	
36 30 Safety Equipment	857	1,000	1,000	1,000	1,000	
37 30 Fuel, Oil and Lubricants	2,837	5,000	5,000	5,000	5,000	
Subtotal	18,206	21,700	21,700	20,200	21,700	0.0%
Maintenance and Services:						
51 20 General Insurance	1,118	1,750	1,750	2,670	3,000	
52 10 Telephone/Communications	1,282	1,300	1,300	1,300	1,300	
55 10 Education and Training	205	1,500	1,500	1,000	1,500	
56 24 Equipment Rentals	-	1,000	1,000	-	1,000	
56 25 Fleet Replacement	10,400	10,400	10,400	10,400	20,500	
63 25 Equipment Repair and Maintenance	893	4,300	4,300	1,500	1,500	
Subtotal	13,898	20,250	20,250	16,870	28,800	42.2%
Total Expenditures	\$ 254,753	\$ 375,254	\$ 375,254	\$ 343,969	\$ 398,591	6.2%

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Fund (212) - This fund is used to account for revenues derived from hotel occupancy taxes, which are legally restricted to certain expenditures, such as those expenditures associated with promotion of tourism.

Municipal Court Technology Fund (213) - This fund is used to account for revenues derived from State imposed court fees. These funds are legally restricted to the funding of enhanced technology for Municipal Court.

Beautification Fund (214) - This fund is used to account for revenue derived from contributions which are committed to be used for City-wide beautification and recycling projects.

Law Enforcement Fund (215) - This fund is used to account for revenues derived from seizure and/or sale of assets from illegal narcotics activities. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

Community Development Block Grant Fund (216) - This fund is used to account for grant revenues that are restricted for expenditures approved through the CDBG program.

Police Asset Forfeiture Fund (218) – This fund is used to account for revenues derived from seizure and/or sale of assets related to enforcement and abatement of criminal statutes. Expenditures are restricted to improve activities related to general law enforcement programs or law enforcement equipment.

Rosenberg Animal Control & Shelter Donation Fund (220) – This fund is used to account for revenues derived from donations received by the Rosenberg Animal Shelter.

Park Land Dedication Fund (221) – This fund is used to account for revenues derived from developments, which have chosen to give funds in-lieu of creating parks within new residential communities. Expenditures are restricted to create new or upgrade existing parks in the applicable park zones.

Juvenile Case Manager Fund (222) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance the salary and benefits of a juvenile case manager.

Child Safety Fund (223) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance programs designed to enhance child safety.

Building Security Fund (224) – This fund is used to account for revenue derived from State imposed court fees. These fees are legally restricted to finance security personnel for Municipal Court or to finance items for the purpose of providing security services for buildings housing Municipal Court.

MUD Fire Services Fund (226) – This fund is used to account for revenues derived from fees paid by the Municipal Utility Districts in the City's ETJ. Expenditures are restricted for the purposes of providing fire services.

Police Federal Forfeiture Fund (227) – This fund is used to account for revenues derived from the proceeds of assets seized, in partnership with Federal Law Enforcement Officials, for activities related to enforcement and abatement of criminal statutes. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

PEG Capital Fund (228) – This fund is used to account for revenues derived from the one percent cable tv franchise fee. Expenditures are restricted to fund capital expenditures associated with the City's municipal cable channel.

Fire Station No. 3 Operating (230) – This fund is used to account for the operating cost of Fire Station No. 3.



Hotel Occupancy Tax Fund – 212

PROGRAM DESCRIPTION:

The Hotel Occupancy Tax (HOT) Fund accounts for revenue and expenditures from the City’s hotel occupancy tax. The State of Texas allows cities to assess hotel occupancy taxes at a rate of up to seven percent (7%). The current occupancy tax rate for the City of Rosenberg is seven percent (7%) of the room rental rate. Rosenberg’s HOT also applies in the ETJ. Hotel occupancy tax is collected from all applicable hotel/motel occupants by lodging providers, and remitted to the City on a monthly basis.

Expenditures of HOT funds must meet the requirements of Chapter 351 of the Tax Code and meet a two-part test: 1. The expenditures must promote tourism and the convention and hotel industry, *and* 2. The expenditures must clearly fit into one of nine statutory categories: (1) convention and visitors centers; (2) convention registration; (3) advertising the municipality or its vicinity; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city.

The **Marketing/Tourism Program**, which is under the direction of the Director of Communications and Community Engagement, consists of advertising and promotion to attract those living outside the City to Rosenberg. This program promotes events and attractions that brings visitors to Rosenberg and increases business for the hotel industry.

The **Special Events Program**, which is under the Director of Communications, objective is to create, manage and deliver exceptional City-hosted events and activities that promote unity, tourism and a sense of community amongst visitors and residents alike.

ACTIVITY MEASURES:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Downtown Events Hosted	12	10	7
City-Sponsored Events Hosted	10	9	8



FY2025 BUDGET NOTES:

Revenues:

1. Hotel Occupancy Taxes increased by nearly \$25,000 in FY2024 and this increase will be budgeted for FY2025.

Expenditures:

Marketing & Tourism (1711)

1. The Communications & Events Manager is 50% funded in Hotel Motel Fund for Marketing/Tourism efforts.
2. Overtime line item to account for overtime related to downtown events promoting the arts and festivals.
3. Transfer to General Fund for 25% of the Director of Communications and 25% of the Communications & Events Coordinator for help in coordinating these events.
4. Slight increase to Other Professional Services includes a new contract for HOT administration and auditing services.

Special Events (1755)

5. Special Event Program Supplies includes supplies for a number of events (sweet heart dance, dino dance, touch-a-truck) and to account for the increase in attendance for said events.
6. Several smaller events have been consolidated for FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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HOTEL/MOTEL FUND SUMMARY

Resources:

Total Beginning Balance	\$ 757,262	\$ 671,402	\$ 764,137	\$ 764,137	\$ 478,070
Revenues and Transfers In	701,615	736,000	736,000	792,990	788,000
Total Funds Available	1,458,877	1,407,402	1,500,137	1,557,127	1,266,070

Uses/Deductions:

Expenditures and Transfers	694,740	1,040,315	1,040,315	1,079,057	944,015
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Ending Fund Balance:

Total Ending Balance	764,137	367,087	459,822	478,070	322,055
Fund Total	\$ 1,458,877	\$ 1,407,402	\$ 1,500,137	\$ 1,557,127	\$ 1,266,070

Net Revenues (Expenditures)	6,875	(304,315)	(304,315)	(286,067)	(156,015)
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**CITY OF ROSENBERG
2024-25 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40500 Hotel/Motel Occupancy Taxes	\$ 660,419	\$ 600,000	\$ 600,000	\$ 625,000	\$ 625,000	
45100 Interest Earnings	31,686	5,000	5,000	35,000	30,000	
46650 Hometown Holiday Sponsorships	-	20,000	20,000	17,550	20,000	
46660 Family 4th Celebration	-	20,000	20,000	25,000	20,000	
46655 Special Event Fees	-	6,000	6,000	250	1,000	
46670 Winewalk Sponsorships & Ticket Sales	9,510	5,000	5,000	10,190	10,000	
48101 Transfer from General Fund	-	80,000	80,000	80,000	82,000	
TOTAL REVENUES	701,615	736,000	736,000	792,990	788,000	7.1%

FUNCTION AND CLASSIFICATION SUMMARY

EXPENDITURES:						
Personnel and Benefits	\$ 50,092	\$ 113,694	\$ 113,694	\$ 117,636	\$ 114,014	
Supplies	2,063	34,950	34,950	34,950	32,550	
Maintenance and Services	155,461	384,950	384,950	419,750	403,750	
Transfers to Other Funds	463,124	391,721	391,721	391,721	393,701	
Subtotal	670,740	925,315	925,315	964,057	944,015	2.0%
Capital Outlay	24,000	115,000	115,000	115,000	-	
TOTAL EXPENDITURES	\$ 694,740	\$ 1,040,315	\$ 1,040,315	\$ 1,079,057	\$ 944,015	-9.3%

~ AUTHORIZED POSITIONS ~

Position Title					
Full-time equivalents:					
Communications & Events Manager	0.50	0.50	0.50	0.50	0.50
Total Personnel	0.50	0.50	0.50	0.50	0.50

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1711-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Personnel and Benefits	50,092	60,523	60,523	63,274	59,001	
Supplies	2,063	2,950	2,950	2,950	3,550	
Maintenance and Services	155,461	210,450	210,450	217,250	229,250	
Subtotal	<u>207,616</u>	<u>273,923</u>	<u>273,923</u>	<u>283,474</u>	<u>291,801</u>	6.5%
Capital Outlay	-	115,000	115,000	115,000	-	
Transfers	463,124	391,721	391,721	391,721	393,701	
TOTAL EXPENDITURES	<u><u>\$ 670,740</u></u>	<u><u>\$ 780,644</u></u>	<u><u>\$ 780,644</u></u>	<u><u>\$ 790,195</u></u>	<u><u>\$ 685,502</u></u>	-12.2%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Communications & Events Manager	0.50	0.50	0.50	0.50	0.50	
Total Personnel	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1711-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 30,543	\$ 35,730	\$ 35,730	\$ 34,000	\$ 34,193	
10 20 Overtime	8,542	10,000	10,000	15,000	10,000	
10 30 Longevity	150	390	390	195	240	
20 10 Retirement	4,973	7,742	7,742	7,725	7,829	
20 20 Social Security	2,330	2,763	2,763	2,750	2,634	
20 40 Insurance	3,475	3,754	3,754	3,460	3,941	
20 50 Workers' Compensation	7	46	46	46	44	
20 55 Long Term Disability	72	98	98	98	120	
Subtotal	50,092	60,523	60,523	63,274	59,001	-2.5%
Supplies:						
31 10 Office Supplies	174	500	500	500	500	
31 35 Business Expenses	188	500	500	500	500	
31 90 Other Supplies	24	250	250	250	250	
37 20 Electricity	1,677	1,700	1,700	1,700	2,300	
Subtotal	2,063	2,950	2,950	2,950	3,550	20.3%
Maintenance and Services:						
41 20 Contributions to Other Entities	92,206	100,000	100,000	100,000	100,000	
42 35 Dues, Subscriptions, Memberships	2,747	2,200	2,200	6,000	6,000	
43 90 Other Professional Services	616	3,000	3,000	6,000	15,000	
51 20 General Insurance	-	250	250	250	250	
52 20 Postage	2	1,000	1,000	1,000	1,000	
53 10 Advertising/Marketing	16,954	40,000	40,000	40,000	40,000	
53 20 Wine Walk Event	-	-	-	-	18,000	
53 25 Downtown Events	39,010	60,000	60,000	61,000	45,000	
54 10 Printing and Binding	1,754	1,000	1,000	1,000	1,000	
55 10 Education and Training	2,172	3,000	3,000	2,000	3,000	
Subtotal	155,461	210,450	210,450	217,250	229,250	8.9%
Capital Outlay:						
70 30 Improv O/T Buildings	24,000	115,000	115,000	115,000	-	
Subtotal	24,000	115,000	115,000	115,000	-	0.0%
Transfers:						
91 01 Transfer to General Fund	128,124	56,721	56,721	56,721	58,701	
95 60 Transfer to Civic Center Fund	335,000	335,000	335,000	335,000	335,000	
Subtotal	463,124	391,721	391,721	391,721	393,701	0.5%
Total Expenditures	\$ 694,740	\$ 780,644	\$ 780,644	\$ 790,195	\$ 685,502	-12.2%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Special Events **ACCOUNT:** 212-1755-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Personnel and Benefits	-	53,171	53,171	54,362	55,013	
Supplies	-	32,000	32,000	32,000	29,000	
Maintenance and Services	-	174,500	174,500	202,500	174,500	
Subtotal	-	259,671	259,671	288,862	258,513	-0.4%
TOTAL EXPENDITURES	\$ -	\$ 259,671	\$ 259,671	\$ 288,862	\$ 258,513	-0.4%

~ AUTHORIZED POSITIONS ~

Position Title						
None		-	-	-	-	
Total Personnel		-	-	-	-	100.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Special Events **ACCOUNT:** 212-1755-510

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 15 Overtime - Family 4th Celebration	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
10 17 Overtime - Hometown Holiday Nights	-	16,000	16,000	15,000	16,000	
10 25 Overtime - City Special Events	-	15,000	15,000	15,000	15,000	
20 10 Retirement	-	6,882	6,882	6,882	7,224	
20 20 Social Security	-	3,137	3,137	3,137	3,137	
20 40 Insurance	-	2,000	2,000	4,000	3,500	
20 50 Workers' Compensation	-	41	41	232	41	
20 55 Long Term Disability	-	111	111	111	111	
Subtotal	-	53,171	53,171	54,362	55,013	3.5%
Supplies:						
36 50 Special Event Program Supplies	-	32,000	32,000	32,000	29,000	
Subtotal	-	32,000	32,000	32,000	29,000	-9.4%
Maintenance and Services:						
51 20 General Insurance	-	500	500	-	500	
53 15 Family 4th Celebration	-	84,000	84,000	101,000	84,000	
53 25 Hometown Holiday Nights	-	90,000	90,000	101,500	90,000	
Subtotal	-	174,500	174,500	202,500	174,500	0.0%
Total Expenditures	\$ -	\$ 259,671	\$ 259,671	\$ 288,862	\$ 258,513	-0.4%



Municipal Court Technology Fund – 213

PROGRAM DESCRIPTION:

The Municipal Court Technology Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.0172 of the Code of Criminal Procedures to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology for the Court.

FY2025 BUDGET NOTES:

1. The appropriation for Computer Software Repair and Maintenance includes the annual maintenance cost for Incode software.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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MUNICIPAL COURT TECHNOLOGY FUND SUMMARY

Resources:

Total Beginning Balance	\$ 5,538	\$ 13,288	\$ 14,354	\$ 14,354	\$ 17,579
Revenues and Transfers In	<u>26,088</u>	<u>25,000</u>	<u>25,000</u>	<u>27,725</u>	<u>25,000</u>
Total Funds Available	<u>31,626</u>	<u>38,288</u>	<u>39,354</u>	<u>42,079</u>	<u>42,579</u>

Uses/Deductions:

Expenditures and Transfers	17,272	25,000	25,000	24,500	25,000
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Ending Fund Balance:

Total Ending Balance	14,354	13,288	14,354	17,579	17,579
Fund Total	<u>\$ 31,626</u>	<u>\$ 38,288</u>	<u>\$ 39,354</u>	<u>\$ 42,079</u>	<u>\$ 42,579</u>

Net Revenues (Expenditures)	8,816	-	-	3,225	-
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44160 Time Payment Fees	\$ -	\$ 400	\$ 400	\$ 400	\$ 400	
44196 Municipal Court Tech Fund Fee	25,781	24,500	24,500	27,000	24,500	
45100 Interest Earnings	307	100	100	325	100	
TOTAL REVENUES	\$ 26,088	\$ 25,000	\$ 25,000	\$ 27,725	\$ 25,000	0.0%
EXPENDITURES:						
Maintenance and Services	17,272	25,000	25,000	24,500	25,000	
Subtotal	17,272	25,000	25,000	24,500	25,000	0.0%
TOTAL EXPENDITURES	\$ 17,272	\$ 25,000	\$ 25,000	\$ 24,500	\$ 25,000	0.0%

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
63 40 Computer Software Repair and Maintenance	17,272	25,000	25,000	24,500	25,000	
Subtotal	17,272	25,000	25,000	24,500	25,000	0.0%
Total Expenditures	\$ 17,272	\$ 25,000	\$ 25,000	\$ 24,500	\$ 25,000	0.0%



Beautification Fund – 214

PROGRAM DESCRIPTION:

The Beautification Fund is under the general direction of the Director of Economic Development. Revenues of the fund consist primarily of contributions made by the City's solid waste collection contractor to be used for beautification and recycling projects.

FY2025 BUDGET NOTES:

1. Solid waste contract with GFL provides for a \$10,000 Keep Rosenberg Beautification contribution.
2. Other Contracted Services includes two events: Paper Shredding and Tire Disposal.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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BEAUTIFICATION FUND SUMMARY

Resources:

Total Beginning Balance	\$ 207,165	\$ 202,565	\$ 213,990	\$ 213,990	\$ 199,840
Revenues and Transfers In	22,190	12,000	12,000	19,000	12,000
Total Funds Available	229,355	214,565	225,990	232,990	211,840

Uses/Deductions:

Expenditures and Transfers	15,364	33,150	33,150	33,150	33,150
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Ending Fund Balance:

Total Ending Balance	213,990	181,415	192,840	199,840	178,690
Fund Total	\$ 229,355	\$ 214,565	\$ 225,990	\$ 232,990	\$ 211,840

Net Revenues (Expenditures)	6,825	(21,150)	(21,150)	(14,150)	(21,150)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42160 Grant Revenue - HGAC	\$ 12,990	\$ -	\$ -	\$ -	\$ -	
45100 Interest Earnings	9,200	2,000	2,000	9,000	2,000	
47110 Contributions - Beautification	-	10,000	10,000	10,000	10,000	
TOTAL REVENUES	\$ 22,190	\$ 12,000	\$ 12,000	\$ 19,000	\$ 12,000	0.0%
EXPENDITURES:						
Maintenance and Services	\$ 15,364	\$ 33,150	\$ 33,150	\$ 33,150	\$ 33,150	
Subtotal	15,364	33,150	33,150	33,150	33,150	0.0%
TOTAL EXPENDITURES	\$ 15,364	\$ 33,150	\$ 33,150	\$ 33,150	\$ 33,150	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 50 Keep Rosenberg Beautiful Program	\$ 200	\$ 250	\$ 250	\$ 250	\$ 250	
42 52 Rosenberg Image Committee Expenses	1,265	3,000	3,000	3,000	3,000	
54 15 Community Education	-	2,400	2,400	2,400	2,400	
57 10 Other Contractual Services	13,899	27,500	27,500	27,500	27,500	
Subtotal	15,364	33,150	33,150	33,150	33,150	0.0%
Total Expenditures	\$ 15,364	\$ 33,150	\$ 33,150	\$ 33,150	\$ 33,150	0.0%



PROGRAM DESCRIPTION:

The Law Enforcement Fund is under the general direction of the Police Chief. Revenues of the Fund are derived from the proceeds of contraband seized by or forfeited to local, state or federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Seizure and forfeiture of contraband in Texas is governed by Chapter 59 of the Texas Code of Criminal Procedure. Revenues and expenditures of the fund are reported on a yearly basis to the Office of the Texas Attorney General for audit compliance. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

PERFORMANCE INDICATOR/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2025 BUDGET NOTES:

1. Increase to Equipment Rentals includes the addition of three (3) License Plate Readers in the amount of \$15,000.
2. Computer Software includes mobile application for mental health support and wellness.
3. Machinery & Equipment of \$85,000 includes the purchase of the following:
 - a. Two (2) sUAS Additions (Drones) - \$25,000
 - b. Vehicle Pursuit Equipment - \$60,000
4. Motor Vehicles of \$90,000 includes the purchase of a patrol vehicle for the two (2) new patrol positions.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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LAW ENFORCEMENT FUND SUMMARY

Resources:

Total Beginning Balance	\$ 398,380	\$ 493,911	\$ 529,466	\$ 529,466	\$ 651,966
Revenues and Transfers In	187,163	500	500	425,000	500
Total Funds Available	585,543	494,411	529,966	954,466	652,466

Uses/Deductions:

Expenditures and Transfers	56,077	302,500	302,500	302,500	288,000
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Ending Fund Balance:

Total Ending Balance	529,466	191,911	227,466	651,966	364,466
Fund Total	\$ 585,543	\$ 494,411	\$ 529,966	\$ 954,466	\$ 652,466

Net Revenues (Expenditures)	131,086	(302,000)	(302,000)	122,500	(287,500)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

42330 Intergovernmental - Narcotics Revenue	\$ 163,094	\$ -	\$ -	\$ 400,000	\$ -
45100 Interest Earnings	24,069	500	500	25,000	500
TOTAL REVENUES	\$ 187,163	\$ 500	\$ 500	\$ 425,000	\$ 500

EXPENDITURES:

Supplies	\$ 13,241	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
Maintenance and Services	34,378	55,000	55,000	55,000	87,000
Subtotal	47,619	81,000	81,000	81,000	113,000
Capital Outlay	8,458	221,500	221,500	221,500	175,000
TOTAL EXPENDITURES	\$ 56,077	\$ 302,500	\$ 302,500	\$ 302,500	\$ 288,000

~ EXPENDITURE DETAIL ~

Supplies:

32 20 Police Operation Supplies	\$ 2,729	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
36 10 Small Tools and Equipment	10,511	20,000	20,000	20,000	20,000
Subtotal	13,241	26,000	26,000	26,000	26,000

Maintenance and Services:

55 10 Education and Training	24,378	30,000	30,000	30,000	30,000
56 24 Equipment Rentals	10,000	25,000	25,000	25,000	40,000
63 40 Computer Software Repair and Maintenance	-	-	-	-	17,000
Subtotal	34,378	55,000	55,000	55,000	87,000

Capital Outlay:

70 40 Machinery and Equipment	-	61,500	61,500	61,500	85,000
70 42 Motor Vehicles	8,458	160,000	160,000	160,000	90,000
Subtotal	8,458	221,500	221,500	221,500	175,000

Total Expenditures

	\$ 56,077	\$ 302,500	\$ 302,500	\$ 302,500	\$ 288,000
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Community Development Block Grant Fund – 216

PROGRAM DESCRIPTION:

The Community Development Block Grant (CDBG) Fund is under the direction of the Executive Director of Public Services and Director of Capital Projects. Community Development Block Grant Funds are received as a pass through grant from the State of Texas through Fort Bend County. For the past several years, the City of Rosenberg has been using these grant proceeds to reconstruct the sanitary sewer and water lines in Rosenberg that qualify for this funding.

FY2025 BUDGET NOTES:

1. Previous year’s funding:

CDBG Program Description	CDBG Funding	GLO Funding	City Funding	Total Funding
• North Side Water/Sewer Phase VIII	\$ 666,675	\$ 447,000	\$ 163,800	\$ 1,277,475
• Blume Rd Service Area Sewer Rehab Phase I	604,057	-	56,714	660,771
• Blume Rd Service Area Sewer Rehab Phase II	600,000	-	216,383	816,383
• Blume Rd Service Area Water Rehab Phase I	<u>683,251</u>	-	<u>65,181</u>	<u>748,432</u>
Total	\$ 2,553,983	\$ 447,000	\$ 502,078	\$ 3,503,061

2. Fiscal Year 2025 funding:

CDBG Program Description	CDBG Funding	GLO Funding	City Funding	Total Funding
• Mulcahy St. (Ave I to Ave M) Water Rehab	\$ 505,440	-	\$ 26,535	\$ 531,975
• Timber Lane Drive Service Area Water Rehab	952,333	-	49,280	1,001,613
• Blume Rd Service Area Water Rehab Phase II	<u>787,922</u>	-	<u>69,116</u>	<u>857,038</u>
Total	\$ 2,245,695	-	\$ 144,931	\$ 2,390,626

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY

Resources:

Total Beginning Balance	\$ 303,846	\$ 30,749	\$ 303,846	\$ 303,846	\$ -
Revenues and Transfers In	-	1,328,483	2,515,958	3,199,215	2,390,626
Total Funds Available	303,846	1,359,232	2,819,804	3,503,061	2,390,626

Uses/Deductions:

Expenditures and Transfers	-	1,359,232	1,359,232	3,503,061	2,390,626
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Ending Fund Balance:

Total Ending Balance	303,846	-	1,460,572	-	-
Fund Total	\$ 303,846	\$ 1,359,232	\$ 2,819,804	\$ 3,503,061	\$ 2,390,626

Net Revenues (Expenditures)	-	(30,749)	1,156,726	(303,846)	-
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42220 Intergovernmental - CDBG Grants	\$ -	\$ 683,257	\$ 1,870,732	\$ 2,553,989	\$ 2,245,695	
42221 Intergovernmental - GLO Grant	-	447,000	447,000	447,000	-	
48501 Transfer from Water/Wastewater Fund	-	198,226	198,226	198,226	144,931	
TOTAL REVENUES	\$ -	\$ 1,328,483	\$ 2,515,958	\$ 3,199,215	\$ 2,390,626	-5.0%
Capital Outlay	\$ -	\$ 1,359,232	\$ 1,359,232	\$ 3,503,061	\$ 2,390,626	
TOTAL EXPENDITURES	\$ -	\$ 1,359,232	\$ 1,359,232	\$ 3,503,061	\$ 2,390,626	75.9%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:
None

~ EXPENDITURE DETAIL ~

<u>Capital Outlay:</u>						
70 35 Mulcahy St (Avenue I to Avenue M) Water Rehab	\$ -	\$ -	\$ -	\$ -	\$ 531,975	
70 36 Timber Lane Drive Service Area - Water Rehab	-	-	-	-	1,001,613	
70 37 North Side Water/Sewer Improvements - Phase VIII	-	610,800	610,800	1,277,475	(A)	
70 38 Blume Road Service Area Sanitary Sewer Rehab. - I	-	-	-	660,771	(A)	
70 38 Blume Road Service Area Sanitary Sewer Rehab. - II	-	-	-	816,383	(A)	
70 39 Blume Road Service Area Water Rehab - Phase I	-	748,432	748,432	748,432	(A)	
70 39 Blume Road Service Area Water Rehab - Phase II	-	-	-	-	857,038	
Subtotal	-	1,359,232	1,359,232	3,503,061	2,390,626	75.9%
Total Expenditures	\$ -	\$ 1,359,232	\$ 1,359,232	\$ 3,503,061	\$ 2,390,626	75.9%
Total Expenditures	\$ -	\$ 1,359,232	\$ 1,359,232	\$ 3,503,061	\$ 2,390,626	75.9%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.



Police Asset Forfeiture Fund – 218

PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local and state law enforcement officials for activities related to enforcement and abatement of criminal statutes or from proceeds of assets deemed abandoned or unclaimed property. These funds are classified as revenues under Chapter 18 or Chapter 47 of the Code of Criminal Procedures. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2025 BUDGET NOTES:

1. No significant change from FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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POLICE ASSET FORFEITURE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 34,131	\$ 25,181	\$ 34,559	\$ 34,559	\$ 29,059
Revenues and Transfers In	<u>6,252</u>	<u>25</u>	<u>25</u>	<u>4,500</u>	<u>25</u>
Total Funds Available	<u>40,383</u>	<u>25,206</u>	<u>34,584</u>	<u>39,059</u>	<u>29,084</u>

Uses/Deductions:

Expenditures and Transfers	5,824	10,000	10,000	10,000	10,000
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Ending Fund Balance:

Total Ending Balance	34,559	15,206	24,584	29,059	19,084
Fund Total	<u>\$ 40,383</u>	<u>\$ 25,206</u>	<u>\$ 34,584</u>	<u>\$ 39,059</u>	<u>\$ 29,084</u>

Net Revenues (Expenditures)	428	(9,975)	(9,975)	(5,500)	(9,975)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 2,009	\$ 25	\$ 25	\$ 2,000	\$ 25	
46900 Miscellaneous Income	4,242	-	-	2,500	-	
TOTAL REVENUES	\$ 6,252	\$ 25	\$ 25	\$ 4,500	\$ 25	0.0%
EXPENDITURES:						
Supplies	\$ 5,824	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Subtotal	5,824	10,000	10,000	10,000	10,000	0.0%
TOTAL EXPENDITURES	\$ 5,824	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 6,099	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
	6,099	10,000	10,000	10,000	10,000	0.0%
Total Expenditures	\$ 6,099	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%



PROGRAM DESCRIPTION:

The Rosenberg Animal Control & Shelter (RACS) Donation Fund has been established to separate the donations collected by RACS. RACS is under the direction and supervision of the Chief of Police and Director of Animal Control and is responsible for protecting citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through enforcement of various state statutes and City Ordinances. The donations will be used to supplement the operation and maintenance of the animal shelter which aims to maintain a 90% or higher live release rate of animals under its care (per Resolution No. R-3442) and meet modern human sheltering standards. This entails maximizing adoption opportunities, educating the community on humane treatment, and collaborating with other animal welfare groups. Through donations, pets under the care of RACS are able to receive additional resources to ensure successful outcomes such as specialized health care and hospitalization, transport options, training, enrichment and staff professional development.

PERFORMANCE INDICATORS:

Performance Indicators for Animal Control & Shelter are included in the overall Performance Indicators for the Animal Control & Shelter Department in the General Fund.

FY2025 BUDGET NOTES:

1. New fund was created in FY2025 to track donation revenues as well as donation expenditures.
2. The Transfer from the General Fund is the estimated remaining balance from FY2024.
3. Improvements Other Than Buildings includes the purchase of the following budget requests submitted:
 - a. Commercial Dishwasher - \$10,000
 - b. Three (3) exercise pens - \$10,000

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

ANIMAL CONTROL SHELTER DONATION FUND

FUND: 220

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
Resources:					
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Revenues and Transfers In	-	-	-	90,000	165,550
Total Funds Available	-	-	-	90,000	255,550
Uses/Deductions:					
Expenditures and Transfers	-	-	-	-	255,550
Ending Fund Balance:					
Total Ending Balance	-	-	-	90,000	-
Fund Total	\$ -	\$ -	\$ -	\$ 90,000	\$ 255,550
Net Revenues (Expenditures)	-	-	-	90,000	(90,000)

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

ANIMAL CONTROL SHELTER DONATION FUND

FUND: 220

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ 50	
46610 Donations	-	-	-	-	50,000	
46611 Donations - Giving Fund Donations	-	-	-	-	40,000	
46612 Donations - HWF Grant Donations	-	-	-	-	75,000	
46615 Donations - UB	-	-	-	-	500	
48101 Transfer from General Fund	-	-	-	90,000	-	
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 90,000	\$ 165,550	100.0%
EXPENDITURES:						
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 125,000	
Maintenance and Services	-	-	-	-	110,550	
Subtotal	-	-	-	-	235,550	100.0%
Capital Outlay	-	-	-	-	20,000	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 255,550	100.0%

~ EXPENDITURE DETAIL ~

Supplies:						
31 95 Other Expenses - Donations	\$ -	\$ -	\$ -	\$ -	\$ 45,000	
34 20 Medical Supplies	-	-	-	-	15,000	
34 30 Cleaning Supplies	-	-	-	-	35,000	
34 35 Animal Feed	-	-	-	-	25,000	
36 10 Small Tools and Equipment	-	-	-	-	5,000	
	-	-	-	-	125,000	100.0%
Maintenance and Services:						
43 25 Medical Services	-	-	-	-	85,000	
54 15 Community Education & Engagement	-	-	-	-	20,000	
55 11 Travel & Transport	-	-	-	-	5,550	
	-	-	-	-	110,550	100.0%
Capital Outlay:						
70 30 Improvements Other Than Buildings	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 255,550	100.0%



Parkland Dedication Fund – 221

PROGRAM DESCRIPTION:

The Park Land Dedication Fund is designed to create new or to upgrade existing parks within the applicable park zones. The funding is derived from developments that are established within the City, which have chosen to give the City funds in-lieu of creating parks within new residential communities. The allocation of these funds is restricted to the zone from which the revenues are derived and must be spent within ten years of being collected.

FY2025 BUDGET NOTES:

1. Expenditure amounts included in the FY2025 budget include the following:

Park Zone	Description	Amount
All**	Seabourne Creek Regional Sports Complex Ballfield Lighting – Phase I	\$ 150,000
3**	Sunset Park Electrical Improvements	27,800
1 and 8*	Seabourne Creek Regional Sports Complex Additional Parking	400,000
All**	Seabourne Creek Regional Sports Complex FM2218 Entrance	<u>200,000</u>
	Total	\$ 777,800

*Park Zone prior to May 2020

**New Park Zone after May 2020

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

PARKLAND DEDICATION FUND BALANCE

FUND: 221

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
Resources:					
Total Beginning Balance	\$ 1,045,670	\$ 1,619,934	\$ 1,748,723	\$ 1,748,723	\$ 1,668,673
Revenues and Transfers In	910,158	5,350	5,350	237,000	5,350
Total Funds Available	<u>1,955,828</u>	<u>1,625,284</u>	<u>1,754,073</u>	<u>1,985,723</u>	<u>1,674,023</u>
Uses/Deductions:					
Expenditures and Transfers	207,105	201,000	201,000	317,050	777,800
Ending Fund Balance:					
Total Ending Balance	1,748,723	1,424,284	1,553,073	1,668,673	896,223
Fund Total	<u>\$ 1,955,828</u>	<u>\$ 1,625,284</u>	<u>\$ 1,754,073</u>	<u>\$ 1,985,723</u>	<u>\$ 1,674,023</u>
Net Revenues (Expenditures)	703,053	(195,650)	(195,650)	(80,050)	(772,450)

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 62,818	\$ 350	\$ 350	\$ 50,000	\$ 350	
47130 Developer Contributions	847,340	5,000	5,000	187,000	5,000	
TOTAL REVENUES	\$ 910,158	\$ 5,350	\$ 5,350	\$ 237,000	\$ 5,350	0.0%
EXPENDITURES:						
Capital Outlay	\$ 207,105	\$ 201,000	\$ 201,000	\$ 317,050	\$ 777,800	
TOTAL EXPENDITURES	\$ 207,105	\$ 201,000	\$ 201,000	\$ 317,050	\$ 777,800	287.0%

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 30 Imp O/T Bldgs - SCRSC Ballfield Lights Phase I	\$ -	\$ -	\$ -	\$ -	\$ 150,000	
70 31 Imp O/T Bldgs - Nature Center Design	-	-	-	97,450	(A)	
70 32 Imp O/T Bldgs - Splash Pad Site Improvements	102,000	-	-	9,400	-	
70 33 Imp O/T Bldgs - Sunset Park Improvements	18,000	-	-	-	27,800	
70 34 Imp O/T Bldgs - Park Improvements	73,649	-	-	-	-	
70 35 Imp O/T Bldgs - SCRSC Field Renovations	13,456	-	-	9,200	-	
70 36 Imp O/T Bldgs - Seabourne Creek Park Improvements	-	125,000	125,000	125,000	-	
70 37 Imp O/T Bldgs - Garcia Park Granite Trail	-	6,000	6,000	6,000	-	
70 38 Imp O/T Bldgs - Travis Park Electrical Improvements	-	70,000	70,000	70,000	-	
70 39 Imp O/T Bldgs - SCRSC Additional Parking	-	-	-	-	400,000	
70 39 Imp O/T Bldgs - SCRSC FM2218 Entrance	-	-	-	-	200,000	
Subtotal	207,105	201,000	201,000	317,050	777,800	287.0%
Total Expenditures	\$ 207,105	\$ 201,000	\$ 201,000	\$ 317,050	\$ 777,800	287.0%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.



Juvenile Case Manager Fund – 222

PROGRAM DESCRIPTION:

The Juvenile Case Manager Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the Fund are derived from State authorized court fees, which are legally restricted by Articles 102.015 and 102.0174 of the Code of Criminal Procedures, and Section 134.156 of the Local Government Code to certain expenditures. This fund can be used to fund a juvenile case manager.

FY2025 BUDGET NOTES:

1. A portion of the salaries and benefits for the Court Administrator (10%) and the Senior Court Clerk position (40%) that is assigned as the Juvenile Case Manager is reimbursed by this fund through a transfer to the General Fund.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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JUVENILE CASE MANAGER FUND SUMMARY

Resources:

Total Beginning Balance	\$ 131,058	\$ 124,342	\$ 127,014	\$ 127,014	\$ 121,424
Revenues and Transfers In	<u>37,648</u>	<u>30,300</u>	<u>30,300</u>	<u>38,000</u>	<u>32,800</u>
Total Funds Available	<u><u>168,706</u></u>	<u><u>154,642</u></u>	<u><u>157,314</u></u>	<u><u>165,014</u></u>	<u><u>154,224</u></u>

Uses/Deductions:

Expenditures and Transfers	41,692	44,590	44,590	43,590	46,563
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Ending Fund Balance:

Total Ending Balance	<u>127,014</u>	<u>110,052</u>	<u>112,724</u>	<u>121,424</u>	<u>107,662</u>
Fund Total	<u><u>\$ 168,706</u></u>	<u><u>\$ 154,642</u></u>	<u><u>\$ 157,314</u></u>	<u><u>\$ 165,014</u></u>	<u><u>\$ 154,224</u></u>

Net Revenues (Expenditures)	(4,044)	(14,290)	(14,290)	(5,590)	(13,763)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44166 Truancy Prevention Fees	\$ 292	\$ 300	\$ 300	\$ 500	\$ 300	
44199 Other Fines and Forfeitures	31,700	27,500	27,500	32,500	30,000	
45100 Interest Earnings	5,656	2,500	2,500	5,000	2,500	
TOTAL REVENUES	\$ 37,648	\$ 30,300	\$ 30,300	\$ 38,000	\$ 32,800	8.3%
EXPENDITURES:						
Maintenance and Services	\$ 176	\$ 2,000	\$ 2,000	\$ 1,000	\$ 2,000	
Subtotal	176	2,000	2,000	1,000	2,000	0.0%
Transfers	41,516	42,590	42,590	42,590	44,563	
TOTAL EXPENDITURES	\$ 41,692	\$ 44,590	\$ 44,590	\$ 43,590	\$ 46,563	4.4%
Maintenance and Services:						
55 10 Education and Training	\$ 176	\$ 2,000	\$ 2,000	\$ 1,000	\$ 2,000	0.0%
Subtotal	176	2,000	2,000	1,000	2,000	0.0%
Transfers:						
91 01 Transfer to General Fund	41,516	42,590	42,590	42,590	44,563	
Subtotal	41,516	42,590	42,590	42,590	44,563	4.6%
Total Expenditures	\$ 41,692	\$ 44,590	\$ 44,590	\$ 43,590	\$ 46,563	4.4%



PROGRAM DESCRIPTION:

The Child Safety Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the Fund are derived from state authorized court fees, which are legally restricted by Article 102.014 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance programs designed to enhance child safety, health, or nutrition, and include programs for child abuse prevention and intervention, and drug and alcohol abuse prevention.

FY2025 BUDGET NOTES:

1. Child Safety Program Supplies in the amount of \$10,000 are included from the Police and Fire Departments.
2. The appropriation for \$30,000 will fund street striping and crosswalk markings in designated school zones, as well as school zone sign repair and maintenance.
3. Park Camera Maintenance includes \$20,000 to enhance and monitor the safety of children at city parks.
4. The Transfer to the General Fund of \$7,800 will fund Police Department overtime for oversight and compliance monitoring of registered sex offenders within the City.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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CHILD SAFETY FUND SUMMARY

Resources:

Total Beginning Balance	\$ 216,479	\$ 208,804	\$ 201,404	\$ 201,404	\$ 175,850
Revenues and Transfers In	<u>56,243</u>	<u>43,500</u>	<u>43,500</u>	<u>55,246</u>	<u>43,500</u>
Total Funds Available	<u><u>272,722</u></u>	<u><u>252,304</u></u>	<u><u>244,904</u></u>	<u><u>256,650</u></u>	<u><u>219,350</u></u>

Uses/Deductions:

Expenditures and Transfers	71,318	80,800	80,800	80,800	82,800
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Ending Fund Balance:

Total Ending Balance	<u>201,404</u>	<u>171,504</u>	<u>164,104</u>	<u>175,850</u>	<u>136,550</u>
Fund Total	<u><u>\$ 272,722</u></u>	<u><u>\$ 252,304</u></u>	<u><u>\$ 244,904</u></u>	<u><u>\$ 256,650</u></u>	<u><u>\$ 219,350</u></u>

Net Revenues (Expenditures)	(15,075)	(37,300)	(37,300)	(25,554)	(39,300)
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**CITY OF ROSENBERG, TEXAS
2022-23 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44150 School Zone Court Costs	\$ 3,126	\$ 1,000	\$ 1,000	\$ 3,000	\$ 1,000	
44199 Other Fines and Forfeitures	43,123	40,000	40,000	41,746	40,000	
45100 Interest Earnings	9,995	2,500	2,500	10,500	2,500	
TOTAL REVENUES	\$ 56,243	\$ 43,500	\$ 43,500	\$ 55,246	\$ 43,500	0.0%
EXPENDITURES:						
Supplies	\$ 36,674	\$ 23,000	\$ 23,000	\$ 23,000	\$ 25,000	
Maintenance and Services	26,844	50,000	50,000	50,000	50,000	
Subtotal	63,518	73,000	73,000	73,000	75,000	2.7%
Transfers	7,800	7,800	7,800	7,800	7,800	
TOTAL EXPENDITURES	\$ 71,318	\$ 80,800	\$ 80,800	\$ 80,800	\$ 82,800	2.5%
~ EXPENDITURE DETAIL ~						
Supplies:						
33 30 Child Safety Program Supplies	\$ 7,618	\$ 8,000	\$ 8,000	\$ 8,000	\$ 10,000	25.0%
36 25 School Zone Street Sign	29,056	15,000	15,000	15,000	15,000	
Subtotal	36,674	23,000	23,000	23,000	25,000	8.7%
Maintenance and Services:						
57 10 Other Contractual Services	26,844	30,000	30,000	30,000	30,000	
63 35 Camera Maintenance	-	20,000	20,000	20,000	20,000	
Subtotal	26,844	50,000	50,000	50,000	50,000	0.0%
Transfers:						
91 01 Transfer to General Fund	7,800	7,800	7,800	7,800	7,800	
Subtotal	7,800	7,800	7,800	7,800	7,800	0.0%
Total Expenditures	\$ 71,318	\$ 80,800	\$ 80,800	\$ 80,800	\$ 82,800	2.5%



PROGRAM DESCRIPTION:

The Building Security Fund is under the general direction of the Court Administrator and Director of Finance. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.017 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for providing security services for buildings housing Municipal Court including, but not limited to:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services;
- (7) signage;
- (8) confiscated weapons inventory and tracking systems; or
- (9) locks, chains, or other security hardware.

FY2025 BUDGET NOTES:

1. Buildings includes Phase I of security improvements to the Court including the installation of bullet proof windows and panels.
2. This budget includes the reimbursement to the General Fund for a portion of two (2) Bailiff/Warrant Officer positions.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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BUILDING SECURITY FUND SUMMARY

Resources:

Total Beginning Balance	\$ 36,523	\$ 57,723	\$ 59,159	\$ 59,159	\$ 68,159
Revenues and Transfers In	32,636	25,500	25,500	34,000	25,500
Total Funds Available	69,159	83,223	84,659	93,159	93,659

Uses/Deductions:

Expenditures and Transfers	10,000	25,000	25,000	25,000	50,000
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Ending Fund Balance:

Total Ending Balance	59,159	58,223	59,659	68,159	43,659
Fund Total	\$ 69,159	\$ 83,223	\$ 84,659	\$ 93,159	\$ 93,659

Net Revenues (Expenditures)	22,636	500	500	9,000	(24,500)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44165 Municipal Court Bldg Security Fees	\$ 30,467	\$ 25,000	\$ 25,000	\$ 31,000	\$ 25,000	
45100 Interest Earnings	2,168	500	500	3,000	500	
TOTAL REVENUES	\$ 32,636	\$ 25,500	\$ 25,500	\$ 34,000	\$ 25,500	0.0%
EXPENDITURES:						
Transfers	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Capital Outlay	-	-	-	-	25,000	
TOTAL EXPENDITURES	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000	100.0%
~ EXPENDITURE DETAIL ~						
Capital Outlay:						
70 20 Buildings	\$ -	\$ -	\$ -	\$ -	\$ 25,000	100.0%
Subtotal	-	-	-	-	25,000	100.0%
Transfers:						
91 01 Transfer to General Fund	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Subtotal	10,000	25,000	25,000	25,000	25,000	0.0%
Total Expenditures	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000	100.0%



Municipal Utility District Fire Services Fund – 226

PROGRAM DESCRIPTION:

The Municipal Utility District (MUD) Fire Services Fund is under the general direction of the Fire Chief. Revenues of the Fund consist primarily of contributions made by the Municipal Utility Districts in the ETJ that have approved Fire Service Agreements with the City of Rosenberg.

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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MUD FIRE SERVICES FUND SUMMARY

Resources:

Total Beginning Balance	\$ 473,402	\$ 630,744	\$ 604,565	\$ 604,565	\$ 808,912
Revenues and Transfers In	<u>1,761,125</u>	<u>1,655,000</u>	<u>1,655,000</u>	<u>1,970,000</u>	<u>1,855,000</u>
Total Funds Available	<u><u>2,234,527</u></u>	<u><u>2,285,744</u></u>	<u><u>2,259,565</u></u>	<u><u>2,574,565</u></u>	<u><u>2,663,912</u></u>

Uses/Deductions:

Expenditures and Transfers	1,629,962	1,765,653	1,765,653	1,765,653	1,850,000
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Ending Fund Balance:

Total Ending Balance	604,565	520,091	493,912	808,912	813,912
Fund Total	<u><u>\$ 2,234,527</u></u>	<u><u>\$ 2,285,744</u></u>	<u><u>\$ 2,259,565</u></u>	<u><u>\$ 2,574,565</u></u>	<u><u>\$ 2,663,912</u></u>

Net Revenues (Expenditures)	131,163	(110,653)	(110,653)	204,347	5,000
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42340 Intergovernmental - Other Entities	\$ 1,733,710	\$ 1,650,000	\$ 1,650,000	\$ 1,940,000	\$ 1,850,000	
45100 Interest Earnings	27,415	5,000	5,000	30,000	5,000	
TOTAL REVENUES	\$ 1,761,125	\$ 1,655,000	\$ 1,655,000	\$ 1,970,000	\$ 1,855,000	12.1%
EXPENDITURES:						
Transfers	\$ 1,629,962	\$ 1,765,653	\$ 1,765,653	\$ 1,765,653	\$ 1,850,000	
TOTAL EXPENDITURES	\$ 1,629,962	\$ 1,765,653	\$ 1,765,653	\$ 1,765,653	\$ 1,850,000	4.8%

~ EXPENDITURE DETAIL ~

Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	\$ 1,629,962	\$ 1,765,653	\$ 1,765,653	\$ 1,765,653	\$ 1,850,000	
Subtotal	1,629,962	1,765,653	1,765,653	1,765,653	1,850,000	4.8%
Total Expenditures	\$ 1,629,962	\$ 1,765,653	\$ 1,765,653	\$ 1,765,653	\$ 1,850,000	4.8%



Police Federal Forfeiture Fund – 227

PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by federal law enforcement officials that are transferred to any state or local law enforcement agency that directly participated in an investigation or prosecution that resulted in a federal forfeiture. The U.S. Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that helps deter crime and fosters cooperation among federal, state, and local law enforcement agencies. The Department of Justice administers the Equitable Sharing Program and requires each agency to comply with guidelines by completing a yearly Equitable Sharing Agreement and Certification every year the agency receives funds. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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POLICE FEDERAL FORFEITURE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 207,367	\$ 212,063	\$ 229,148	\$ 229,148	\$ 187,148
Revenues and Transfers In	<u>31,283</u>	<u>1,500</u>	<u>1,500</u>	<u>23,000</u>	<u>1,500</u>
Total Funds Available	<u><u>238,650</u></u>	<u><u>213,563</u></u>	<u><u>230,648</u></u>	<u><u>252,148</u></u>	<u><u>188,648</u></u>

Uses/Deductions:

Expenditures and Transfers	9,503	56,150	56,150	65,000	56,150
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Ending Fund Balance:

Total Ending Balance	<u>229,148</u>	<u>157,413</u>	<u>174,498</u>	<u>187,148</u>	<u>132,498</u>
Fund Total	<u><u>\$ 238,650</u></u>	<u><u>\$ 213,563</u></u>	<u><u>\$ 230,648</u></u>	<u><u>\$ 252,148</u></u>	<u><u>\$ 188,648</u></u>

Net Revenues (Expenditures)	21,781	(54,650)	(54,650)	(42,000)	(54,650)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42150 Int'gov - Federal Narcotics Revenue	\$ 21,093	\$ -	\$ -	\$ 11,000	\$ -	
45100 Interest Earnings	10,191	1,500	1,500	12,000	1,500	
TOTAL REVENUES	\$ 31,283	\$ 1,500	\$ 1,500	\$ 23,000	\$ 1,500	0.0%
EXPENDITURES:						
Supplies	\$ 9,503	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	-	46,150	46,150	55,000	46,150	
Subtotal	9,503	56,150	56,150	65,000	56,150	
TOTAL EXPENDITURES	\$ 9,503	\$ 56,150	\$ 56,150	\$ 65,000	\$ 56,150	0.0%

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 9,503	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Subtotal	9,503	10,000	10,000	10,000	10,000	0.0%
Maintenance and Services:						
52 10 Telephone/Communications	-	34,650	34,650	43,500	34,650	0.0%
57 27 Lease of Motor Vehicles	-	11,500	11,500	11,500	11,500	
Subtotal	-	46,150	46,150	55,000	46,150	0.0%
Total Expenditures	\$ 9,503	\$ 56,150	\$ 56,150	\$ 65,000	\$ 56,150	0.0%



PROGRAM DESCRIPTION:

The Public, Educational or Governmental (PEG) Capital Fund was created to account for the 1% PEG fee that began to be collected and remitted by franchised cable television providers in the City of Rosenberg pursuant to the State of Texas cable franchise effective January 1, 2012. These funds are restricted to fund capital expenditures associated with the City's municipal cable channel and programming, and are administered by Communications Department.

FY2025 BUDGET NOTES:

1. \$75,000 is included for any expenses associated with upgrades or repair/replacement of equipment in the City Council Chamber including hybrid council meeting solution for remote meeting options.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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PEG CAPITAL FUND SUMMARY

Resources:

Total Beginning Balance	\$ 301,970	\$ 283,970	\$ 343,983	\$ 343,983	\$ 315,983
Revenues and Transfers In	<u>52,291</u>	<u>52,500</u>	<u>52,500</u>	<u>47,000</u>	<u>37,500</u>
Total Funds Available	<u><u>354,261</u></u>	<u><u>336,470</u></u>	<u><u>396,483</u></u>	<u><u>390,983</u></u>	<u><u>353,483</u></u>

Uses/Deductions:

Expenditures and Transfers	10,278	75,000	75,000	75,000	75,000
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Ending Fund Balance:

Total Ending Balance	<u>343,983</u>	<u>261,470</u>	<u>321,483</u>	<u>315,983</u>	<u>278,483</u>
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Fund Total	<u><u>\$ 354,261</u></u>	<u><u>\$ 336,470</u></u>	<u><u>\$ 396,483</u></u>	<u><u>\$ 390,983</u></u>	<u><u>\$ 353,483</u></u>
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Net Revenues (Expenditures)	42,013	(22,500)	(22,500)	(28,000)	(37,500)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40440 Franchise Tax - Cable TV	\$ 38,305	\$ 50,000	\$ 50,000	\$ 32,000	\$ 35,000	
45100 Interest Earnings	13,986	2,500	2,500	15,000	2,500	
TOTAL REVENUES	\$ 52,291	\$ 52,500	\$ 52,500	\$ 47,000	\$ 37,500	-28.6%
EXPENDITURES:						
Capital Outlay	\$ 10,278	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
TOTAL EXPENDITURES	\$ 10,278	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0.0%

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ 10,278	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
Subtotal	10,278	75,000	75,000	75,000	75,000	0.0%
Total Expenditures	\$ 10,278	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0.0%



Fire Station No. 3 Operating Fund – 230

PROGRAM DESCRIPTION:

The Fire Station No. 3 Operating Fund has been established to separate the annual operating costs for Fire Station No. 3 from the General Fund Fire Department Budget. Revenues from the General Fund and the MUD Fire Services Fund provide funds to operate Fire Station No. 3. This fund enables the City to conduct the administrative review which is required by the Fire Service Agreements.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators for Fire Station No. 3 are included in the overall Performance Indicators for the Fire Department.

FY2025 BUDGET NOTES:

1. Technology Fees for internal technology services increased due to an increase in technology costs and usage by Fire Station No. 3.
2. Funding for the Association Assessment Fees in the amount of \$11,649 for the annual assessment payable to Summer Park Property Owners Association, Inc. is not available and will not be budgeted in FY2025.
3. Increases to Clothing and Personal Protective Equipment due to inflationary pricing increases and adding the purchase of two (2) additional sets each year to remain current and meet TCFP requirements.
4. Travel – Education and Training increased by \$4,550 to assist with certification classes for personnel.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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FIRE STATION NO. 3 OPERATING FUND SUMMARY

Resources:

Total Beginning Balance	\$ 72,247	\$ 51,679	\$ 80,936	\$ 80,936	\$ 82,216
Revenues and Transfers In	<u>1,732,256</u>	<u>1,817,153</u>	<u>1,817,153</u>	<u>1,824,653</u>	<u>1,901,500</u>
Total Funds Available	<u><u>1,804,503</u></u>	<u><u>1,868,832</u></u>	<u><u>1,898,089</u></u>	<u><u>1,905,589</u></u>	<u><u>1,983,716</u></u>

Uses/Deductions:

Expenditures and Transfers	1,723,567	1,817,153	1,817,153	1,823,373	1,898,228
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Ending Fund Balance:

Total Ending Balance	80,936	51,679	80,936	82,216	85,488
Fund Total	<u><u>\$ 1,804,503</u></u>	<u><u>\$ 1,868,832</u></u>	<u><u>\$ 1,898,089</u></u>	<u><u>\$ 1,905,589</u></u>	<u><u>\$ 1,983,716</u></u>

Net Revenues (Expenditures)	8,689	-	-	1,280	3,272
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 7,825	\$ 1,500	\$ 1,500	\$ 9,000	\$ 1,500	
48101 Transfer from General Fund	94,469	50,000	50,000	50,000	50,000	
48226 Transfer from MUD Fire Services	1,629,962	1,765,653	1,765,653	1,765,653	1,850,000	
TOTAL REVENUES	\$ 1,732,256	\$ 1,817,153	\$ 1,817,153	\$ 1,824,653	\$ 1,901,500	4.6%
EXPENDITURES:						
Personnel and Benefits	\$ 1,434,747	\$ 1,511,996	\$ 1,511,996	\$ 1,488,866	\$ 1,536,586	
Supplies	125,642	123,150	123,150	143,500	153,800	
Maintenance and Services	163,178	182,007	182,007	191,007	207,842	
Subtotal	1,723,567	1,817,153	1,817,153	1,823,373	1,898,228	4.5%
TOTAL EXPENDITURES	\$ 1,723,567	\$ 1,817,153	\$ 1,817,153	\$ 1,823,373	\$ 1,898,228	4.5%

~ AUTHORIZED POSITIONS ~

Full-time equivalents:

Professional Standards/Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Firefighter	6.00	6.00	6.00	6.00	6.00	
Total Personnel	13.00	13.00	13.00	13.00	13.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

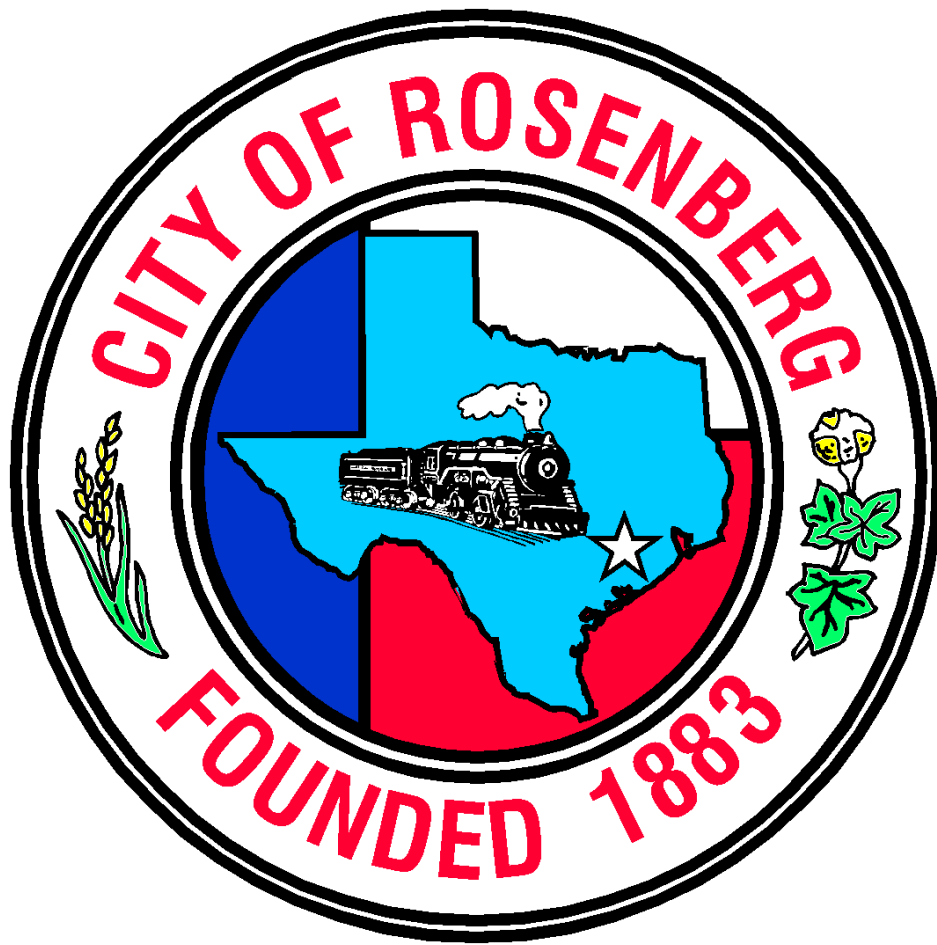
FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 916,824	\$ 1,000,209	\$ 1,000,209	\$ 950,000	\$ 1,009,356	
10 20 Overtime	72,796	20,000	20,000	75,000	20,000	
10 30 Longevity	12,283	13,092	13,092	11,091	7,652	
10 40 Incentive Pay	11,450	12,600	12,600	7,675	10,500	
10 50 Holiday Pay	36,944	44,358	44,358	43,500	56,389	
20 10 Retirement	170,197	182,999	182,999	180,000	194,499	
20 20 Social Security	75,238	83,403	83,403	80,000	84,445	
20 40 Insurance	122,668	137,013	137,013	125,000	135,192	
20 50 Workers' Compensation	14,303	15,432	15,432	14,500	15,627	
20 55 Long Term Disability	2,045	2,890	2,890	2,100	2,926	
Subtotal	1,434,747	1,511,996	1,511,996	1,488,866	1,536,586	1.6%
Supplies:						
31 10 Office Supplies	499	500	500	500	500	
31 40 Clothing	6,128	10,500	10,500	9,500	17,500	
31 45 Uniforms	7,590	13,200	13,200	13,200	13,200	
31 55 Personal Protective Equipment	54,915	55,500	55,500	60,000	70,750	
31 90 Other Supplies	895	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	950	1,500	1,500	1,500	1,500	
34 20 Medical Supplies	480	1,000	1,000	1,000	1,000	
34 30 Cleaning Supplies	1,703	2,000	2,000	2,000	2,000	
35 10 Motor Vehicle Repair Supplies	31,141	14,000	14,000	28,000	17,650	
35 15 Equipment Repair Supplies	429	750	750	1,500	750	
35 20 Building Materials and Supplies	346	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	642	1,000	1,000	1,100	2,500	
36 30 Safety Equipment	877	1,200	1,200	1,200	1,200	
37 10 Natural Gas	1,577	2,000	2,000	2,000	2,000	
37 20 Electricity	7,641	8,000	8,000	8,000	9,250	
37 30 Fuel, Oil and Lubricants	9,829	10,000	10,000	12,000	12,000	
Subtotal	125,642	123,150	123,150	143,500	153,800	24.9%
Maintenance and Services:						
42 60 Technology Fees	84,525	96,232	96,232	96,232	104,792	
43 40 License and Inspection Fees	2,144	2,600	2,600	2,600	3,735	
51 20 General Insurance	3,499	3,550	3,550	3,550	3,700	
52 10 Telephone/Communications	1,020	4,000	4,000	4,000	4,000	
55 10 Education and Training	6,940	7,000	7,000	7,000	11,550	
56 25 Fleet Replacement	29,400	40,000	40,000	40,000	40,000	
57 10 Other Contractual Services - FF Physicals	7,540	8,125	8,125	8,125	8,515	
62 32 Laundry and Other Sanitation Services	288	400	400	400	400	
62 40 Grounds Maintenance Services	4,375	7,000	7,000	7,000	7,000	
63 10 Building Repair and Maintenance	18,696	6,000	6,000	15,000	15,000	
63 25 Equipment Repair and Maintenance	4,752	7,100	7,100	7,100	9,150	
Subtotal	163,178	182,007	182,007	191,007	207,842	14.2%
Total Expenditures	\$ 1,723,567	\$ 1,817,153	\$ 1,817,153	\$ 1,823,373	\$ 1,898,228	4.5%

**Debt Service Fund
(Fund 301)**

The debt service fund is used to account for revenues designated for debt retirement. Expenditures are legally restricted for payment of principal and interest on general obligation or tax-supported debt. Revenue bond debt issued for water and wastewater purposes is paid by the appropriate enterprise fund(s) while general obligation debt issued for water and wastewater purposes is supported by a transfer from enterprise funds to the debt service fund.



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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DEBT SERVICE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 4,882,720	\$ 4,858,414	\$ 5,003,368	\$ 5,003,368	\$ 5,223,230
Revenues and Transfers In	6,709,605	6,535,227	6,535,227	6,685,227	8,361,800
Total Funds Available	11,592,325	11,393,641	11,538,595	11,688,595	13,585,030

Uses/Deductions:

Expenditures and Transfers	6,588,957	6,465,365	6,465,365	6,465,365	8,241,800
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Ending Fund Balance:

Total Ending Balance	5,003,368	4,928,276	5,073,230	5,223,230	5,343,230
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Fund Total	\$ 11,592,325	\$ 11,393,641	\$ 11,538,595	\$ 11,688,595	\$ 13,585,030
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Net Revenues (Expenditures)	120,648	69,862	69,862	219,862	120,000
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40110 Current Taxes	\$ 6,229,673	\$ 6,243,000	\$ 6,243,000	\$ 6,243,000	\$ 5,758,974	
40111 Current Taxes - Penalty and Interest	47,975	20,000	20,000	20,000	20,000	
40120 Delinquent Taxes	(21,359)	20,000	20,000	20,000	20,000	
40121 Delinquent Taxes-Penalty and Interest	1,116	10,000	10,000	10,000	10,000	
Subtotal	6,257,405	6,293,000	6,293,000	6,293,000	5,808,974	-7.7%
Other Revenue:						
45100 Interest Earnings	262,103	50,000	50,000	200,000	100,000	
48219 Transfer from RDC Fund	190,097	192,227	192,227	192,227	195,926	
48501 Transfer from W/WW Fund	-	-	-	-	1,952,802	
48514 Transfer from Subsidence Fund	-	-	-	-	304,098	
TOTAL REVENUES	\$ 6,709,605	\$ 6,535,227	\$ 6,535,227	\$ 6,685,227	\$ 8,361,800	27.9%
EXPENDITURES:						
561-8110 Principal Retirement	\$ 5,375,000	\$ 5,405,000	\$ 5,405,000	\$ 5,405,000	\$ 3,955,000	
562-8120 Interest Expense	1,193,707	1,030,365	1,030,365	1,030,365	4,256,800	
563-8130 Fiscal Agent Fees	20,250	30,000	30,000	30,000	30,000	
Subtotal	6,588,957	6,465,365	6,465,365	6,465,365	8,241,800	27.5%
TOTAL EXPENDITURES	\$ 6,588,957	\$ 6,465,365	\$ 6,465,365	\$ 6,465,365	\$ 8,241,800	27.5%

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

Total General Obligation Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2025	\$ 3,955,000	\$ 4,256,800	\$ 8,211,800
2026	5,170,000	3,052,715	8,222,715
2027	5,385,000	2,861,690	8,246,690
2028	4,990,000	2,674,803	7,664,803
2029	4,400,000	2,504,013	6,904,013
2030	4,470,000	2,346,141	6,816,141
2031	3,760,000	2,195,026	5,955,026
2032	3,910,000	2,046,369	5,956,369
2033	4,065,000	1,891,306	5,956,306
2034	4,230,000	1,729,464	5,959,464
2035	3,950,000	1,568,590	5,518,590
2036	3,465,000	1,418,423	4,883,423
2037	3,010,000	1,277,350	4,287,350
2038	2,520,000	1,145,250	3,665,250
2039	2,650,000	1,016,000	3,666,000
2040	2,785,000	880,125	3,665,125
2041	2,925,000	737,375	3,662,375
2042	3,075,000	587,375	3,662,375
2043	3,235,000	429,625	3,664,625
2044	3,400,000	263,750	3,663,750
2045	3,575,000	89,375	3,664,375
Total	\$ 78,925,000	\$34,971,563	\$ 113,896,563

RDC Portion - Fiscal Year 2025	Water/Subsidence Portions - Fiscal Year 2025
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Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 172,785	\$ 23,141	\$ 195,926	\$ 1,797,510	\$ 459,391	\$ 2,256,901

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**General Obligation Bonds
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	80,000	13,925	12,725	26,650	106,650
2026	80,000	12,725	11,525	24,250	104,250
2027	80,000	11,525	10,125	21,650	101,650
2028	75,000	10,125	8,813	18,938	93,938
2029	75,000	8,813	7,500	16,313	91,313
2030	75,000	7,500	6,000	13,500	88,500
2031	75,000	6,000	4,500	10,500	85,500
2032	75,000	4,500	3,000	7,500	82,500
2033	75,000	3,000	1,500	4,500	79,500
2034	75,000	1,500	-	1,500	76,500
Total	\$ 765,000	\$ 79,613	\$ 65,688	\$ 145,300	\$ 910,300

Total amount authorized: \$1,565,000
Ordinance # 2014-02

Interest Rates:	Year of Maturity	Interest Rate
	2025-2026	3.00%
	2027-2029	3.50%
	2030-2034	4.00%

Bond Rating: Moody's: Aa3
Purpose: Acquire and construct drainage and detention improvements - Dry Creek Drainage

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	240,000	48,306	45,006	93,313	333,313
2026	250,000	45,006	41,256	86,263	336,263
2027	265,000	41,256	37,281	78,538	343,538
2028	275,000	37,281	33,156	70,438	345,438
2029	285,000	33,156	28,525	61,681	346,681
2030	300,000	28,525	23,275	51,800	351,800
2031	310,000	23,275	17,850	41,125	351,125
2032	325,000	17,850	12,163	30,013	355,013
2033	340,000	12,163	6,213	18,375	358,375
2034	355,000	6,213	-	6,213	361,213
Total	\$ 2,945,000	\$ 293,031	\$ 244,725	\$ 537,756	\$ 3,482,756

Total amount authorized: \$5,000,000
Ordinance # 2014-22

Interest Rates:	Year of Maturity	Interest Rate
	2025	2.75%
	2026-2034	3.00%-3.50%

Bond Rating: S&P: AA-
Purpose: Water and sewer system improvements

Water/Wastewater Portion - Fiscal Year 2025

Total Principal	Total Interest	Total Principal & Interest
\$ 240,000	\$ 93,313	\$ 333,313

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2015**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	470,000	84,706	78,831	163,538	633,538
2026	485,000	78,831	72,769	151,600	636,600
2027	495,000	72,769	66,581	139,350	634,350
2028	510,000	66,581	59,569	126,150	636,150
2029	525,000	59,569	52,350	111,919	636,919
2030	540,000	52,350	44,250	96,600	636,600
2031	555,000	44,250	35,925	80,175	635,175
2032	570,000	35,925	27,375	63,300	633,300
2033	590,000	27,375	18,525	45,900	635,900
2034	610,000	18,525	9,375	27,900	637,900
2035	625,000	9,375	-	9,375	634,375
Total	\$ 5,975,000	\$ 550,256	\$ 465,550	\$ 1,015,806	\$ 6,990,806

Total amount authorized: \$9,760,000
Ordinance # 2015-33

Interest Rates:	Year of Maturity	Interest Rate
	2025-2027	2.50%
	2028-2029	2.75%
	2030-2035	3.00%

Bond Rating: S&P: AA-
Purpose: Street, drainage and utility imp. for Old Richmond Rd/Avenue F, Chloramine Conv, and Water Plant No. 8, Lift Station No. 2 and Sanitary Sewer Improvements – Phase II.

Water/Subsidence Portions - Fiscal Year 2025

Total Principal	Total Interest	Total Principal & Interest
\$ 371,300	\$ 129,195	\$ 500,495

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2016**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	475,000	64,726	59,976	124,703	599,703
2026	480,000	59,976	55,176	115,153	595,153
2027	490,000	55,176	50,276	105,453	595,453
2028	500,000	50,276	45,151	95,428	595,428
2029	510,000	45,151	39,924	85,075	595,075
2030	525,000	39,924	34,543	74,466	599,466
2031	535,000	34,543	29,059	63,601	598,601
2032	545,000	29,059	23,473	52,531	597,531
2033	555,000	23,473	17,784	41,256	596,256
2034	565,000	17,784	11,993	29,776	594,776
2035	580,000	11,993	6,048	18,040	598,040
2036	590,000	6,048	-	6,048	596,048
Total	\$ 6,350,000	\$ 438,128	\$ 373,401	\$ 811,529	\$ 7,161,529

Total amount authorized: \$9,825,000
Ordinance # 2016-30

Interest Rates:	Year of Maturity	Interest Rate
	2025-2027	2.00%
	2028-2036	2.05%

Bond Rating: S&P: AA-
Purpose: Street, drainage and utility improvements to the Bryan/Spacek Road improvements and repairs to the City's water and waste water system and professional services

Water/Wastewater Portion - Fiscal Year 2025

Total Principal	Total Interest	Total Principal & Interest
\$ 142,500	\$ 37,411	\$ 179,911

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**General Obligation Refunding Bonds
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	770,000	48,300	32,900	81,200	851,200
2026	805,000	32,900	16,800	49,700	854,700
2027	845,000	16,800	4,125	20,925	865,925
2028	275,000	4,125	-	4,125	279,125
Total	\$ 2,695,000	\$ 102,125	\$ 53,825	\$ 155,950	\$ 2,850,950

Total amount authorized: \$7,390,000
Ordinance #2016-35

Interest Rates:	Year of Maturity	Interest Rate
	2025-2028	2.00%

Bond Rating: S&P: AA-
Purpose: Refund Cert of Obl, Ser 2006; Gen Obl Bonds, Ser 2007; Cert of Obl, Ser 2007

Water/Wastewater Portion - Fiscal Year 2025

Total Principal	Total Interest	Total Principal & Interest
\$ 572,110	\$ 60,332	\$ 632,442

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**Tax and Revenue Certificates of Obligation
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	430,000	100,500	94,050	194,550	624,550
2026	440,000	94,050	87,450	181,500	621,500
2027	455,000	87,450	80,625	168,075	623,075
2028	470,000	80,625	73,575	154,200	624,200
2029	480,000	73,575	66,375	139,950	619,950
2030	495,000	66,375	58,950	125,325	620,325
2031	510,000	58,950	51,300	110,250	620,250
2032	530,000	51,300	43,350	94,650	624,650
2033	545,000	43,350	35,175	78,525	623,525
2034	560,000	35,175	26,775	61,950	621,950
2035	575,000	26,775	18,150	44,925	619,925
2036	595,000	18,150	9,225	27,375	622,375
2037	615,000	9,225	-	9,225	624,225
Total	\$ 6,700,000	\$ 745,500	\$ 645,000	\$ 1,390,500	\$ 8,090,500

Total amount authorized: \$9,320,000
Ordinance #2017-30

Interest Rates:	Year of Maturity	Interest Rate
	2025-2037	3.00%

Bond Rating: S&P: AA-
Purpose: Street, drainage & utility improv, repairs to the City's water & waste water system, railroad and wayside horn improv and repairs

Water/Wastewater Portion - Fiscal Year 2025

Total Principal	Total Interest	Total Principal & Interest
\$ 249,400	\$ 112,839	\$ 362,239

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**General Obligation Refunding Bonds
Series 2017A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	505,000	33,675	26,100	59,775	564,775
2026	525,000	26,100	18,225	44,325	569,325
2027	545,000	18,225	10,050	28,275	573,275
2028	565,000	10,050	1,575	11,625	576,625
2029	105,000	1,575	-	1,575	106,575
Total	\$ 2,245,000	\$ 89,625	\$ 55,950	\$ 145,575	\$ 2,390,575

Total amount authorized: \$4,945,000
Ordinance #2017-29

Interest Rates:	Year of Maturity	Interest Rate
	2025-2029	3.00%

Bond Rating: S&P: AA-
Purpose: Refund Cert of Obl, Series 2008; Cert of Obl, Series 2008A

RDC Portion - Fiscal Year 2025			Water/Wastewater Portion - Fiscal Year 2025		
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Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 156,550	\$ 18,530	\$ 175,080	\$ 222,200	\$ 26,301	\$ 248,501

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**General Obligation Refunding Bonds
Series 2020**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	685,000	79,675	65,975	145,650	830,650
2026	720,000	65,975	51,575	117,550	837,550
2027	755,000	51,575	36,475	88,050	843,050
2028	790,000	36,475	20,675	57,150	847,150
2029	815,000	20,675	8,450	29,125	844,125
2030	845,000	8,450	-	8,450	853,450
Total	\$ 4,610,000	\$ 262,825	\$ 183,150	\$ 445,975	\$ 5,055,975

Total amount authorized: \$7,785,000
Ordinance #2019-54 (11/05/2019)

Interest Rates:	Year of Maturity	Interest Rate
	2025-2030	3.00%

Bond Rating: S&P: AA-
Purpose: Refund General Obl, Ser 2010; Cert of Obl, Ser 2010A; Cert of Obl, Ser 2010B

RDC Portion - Fiscal Year 2024

Total Principal	Total Interest	Total Principal & Interest
\$ 16,235	\$ 4,611	\$ 20,846

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**General Obligation Bonds
Series 2024**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2025	300,000	2,208,922	1,158,500	3,367,422	3,667,422
2026	1,385,000	1,158,500	1,123,875	2,282,375	3,667,375
2027	1,455,000	1,123,875	1,087,500	2,211,375	3,666,375
2028	1,530,000	1,087,500	1,049,250	2,136,750	3,666,750
2029	1,605,000	1,049,250	1,009,125	2,058,375	3,663,375
2030	1,690,000	1,009,125	966,875	1,976,000	3,666,000
2031	1,775,000	966,875	922,500	1,889,375	3,664,375
2032	1,865,000	922,500	875,875	1,798,375	3,663,375
2033	1,960,000	875,875	826,875	1,702,750	3,662,750
2034	2,065,000	826,875	775,250	1,602,125	3,667,125
2035	2,170,000	775,250	721,000	1,496,250	3,666,250
2036	2,280,000	721,000	664,000	1,385,000	3,665,000
2037	2,395,000	664,000	604,125	1,268,125	3,663,125
2038	2,520,000	604,125	541,125	1,145,250	3,665,250
2039	2,650,000	541,125	474,875	1,016,000	3,666,000
2040	2,785,000	474,875	405,250	880,125	3,665,125
2041	2,925,000	405,250	332,125	737,375	3,662,375
2042	3,075,000	332,125	255,250	587,375	3,662,375
2043	3,235,000	255,250	174,375	429,625	3,664,625
2044	3,400,000	174,375	89,375	263,750	3,663,750
2045	3,575,000	89,375	-	89,375	3,664,375
Total	\$ 46,640,000	\$ 16,266,047	\$ 14,057,125	\$ 30,323,172	\$ 76,963,172

Total amount authorized: \$46,640,000
Ordinance #2024-07 (02/20/2024)

Interest Rates:	Year of Maturity	Interest Rate
	2025-2045	5.00%

Bond Rating: S&P: AA-
Purpose: Emergency Services Complex & Public Services Complex

Capital Project Funds

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by other funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. Accordingly, these funds are not included in the summary budget totals, but are presented for disclosure purposes only.

Seabourne Creek Capacity Fund (401) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Seabourne Creek watershed. Revenues are restricted for drainage improvements to the Seabourne Creek watersheds.

Dry Creek Capacity Fund (402) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Dry Creek watershed. Revenues are restricted for drainage improvements to the Dry Creek watersheds.

General Supplemental Fund (410) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the General Fund.

Street Improvement Fund (411) – This fund is used to account for the street overlay program improvements.

Capital Improvements Fund (412) – This fund is used to account for the one-time capital improvements.

American Rescue Plan Act (ARPA) Fund (413) – This fund is used to account for the infrastructure improvement projects related to the American Rescue Plan Act.

2017 Hurrigan Harvey CDBG-MIT Drainage Improvement Fund (414) – This fund is used to account for the infrastructure improvement projects related to the CDBG-Mitigation project.

2017 Certificates of Obligation Fund (427) – This fund is used to account for improvements to roads, Spacek Road, Railroad Quiet Zones, Park Place/Fairgrounds and Sanitary Sewer projects.

2024 General Obligation Fund (428) – This fund is used to account for improvements for the voter-approved Emergency Services and Public Services complexes.

County Mobility Projects (430) – This fund is used to account for the County Mobility Projects.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

SEABOURNE CREEK CAPACITY FUND

FUND: 401

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Total beginning balance	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3
Revenues & Transfers In	0	-	-	-	-
TOTAL FUNDS AVAILABLE	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3
 <u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
 <u>ENDING FUND BALANCE:</u>					
Total ending balance	3	3	3	3	3
FUND TOTAL	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>					
43270 Detention Capacity Fees	\$ -	\$ -	\$ -	\$ -	\$ -
45100 Interest Earnings	0	-	-	-	-
TOTAL REVENUES	\$ 0	\$ -	\$ -	\$ -	\$ -
 <u>EXPENDITURES:</u>					
70 30 Improvement OT Buildings	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Seabourne Creek Detention Fees paid by property owners.
The Funds must be used to improve drainage along Seabourne Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

DRY CREEK DETENTION CAPACITY FUND

FUND: 402

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Total beginning balance	\$ 2,229,129	\$ 2,229,129	\$ 2,330,043	\$ 2,330,043	\$ 2,440,043
Revenues & Transfers In	100,914	-	-	110,000	-
TOTAL FUNDS AVAILABLE	<u>\$ 2,330,043</u>	<u>\$ 2,229,129</u>	<u>\$ 2,330,043</u>	<u>\$ 2,440,043</u>	<u>\$ 2,440,043</u>
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
<u>ENDING FUND BALANCE:</u>					
Total ending balance	<u>2,330,043</u>	<u>2,229,129</u>	<u>2,330,043</u>	<u>2,440,043</u>	<u>440,043</u>
FUND TOTAL	<u>\$ 2,330,043</u>	<u>\$ 2,229,129</u>	<u>\$ 2,330,043</u>	<u>\$ 2,440,043</u>	<u>\$ 2,440,043</u>

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>					
43270 Detention Capacity Fees	\$ -	\$ -	\$ -	\$ -	\$ -
45100 Interest Earnings	100,914	-	-	110,000	-
TOTAL REVENUES	<u>\$ 100,914</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 110,000</u>	<u>\$ -</u>
<u>EXPENDITURES:</u>					
70 31 Dry Creek Imp (CDBG-MIT)	-	-	-	-	2,000,000
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,000,000</u>

Budget Notes:

This fund receives revenue from Dry Creek Detention Fees paid by property owners.
The Funds must be used to improve drainage along Dry Creek and the regional detention facility.



General Supplemental Fund – 410

PROGRAM DESCRIPTION:

The General Supplemental Fund is under the general direction of the Assistant City Manager and Director of Finance. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted on an annual basis. This allows separate accounting for various one-time supplemental purchases that may extend beyond one fiscal year.

FY2025 BUDGET NOTES:

1. Project Balance rollover from FY2024 include the following:

Transportation Grant		250,000
Animal Control Storage and Quarantine Building		<u>357,500</u>
	Total	\$ 607,500

2. The following improvements are being included in the FY2025 budget:

Tire Changer and Balancer – Fleet	\$	26,000
Mini Excavator & Trailer – Public Works		83,000
Aggregate Spreader – Public Works		15,000
Extrication Tool Addition – Fire		25,000
Extrication Tool Replacement – Fire		50,000
Perimeter Fencing – Animal Control & Shelter		35,000
Fire Station 2 & 3 Card Reader Access – Fire		8,000
Slope Mower – Public Works		<u>184,000</u>
	Total	\$ 426,000

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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GENERAL SUPPLEMENTAL FUND

Resources:

Total Beginning Balance	\$ 1,207,483	\$ 154,843	\$ 1,482,457	\$ 1,482,457	\$ 459,357
Revenues and Transfers In	<u>1,188,775</u>	<u>2,000</u>	<u>18,000</u>	<u>276,000</u>	<u>428,000</u>
Total Funds Available	<u><u>2,396,258</u></u>	<u><u>156,843</u></u>	<u><u>1,500,457</u></u>	<u><u>1,758,457</u></u>	<u><u>887,357</u></u>

Uses/Deductions:

Expenditures and Transfers Out	913,801	-	16,000	1,299,100	426,000
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Ending Fund Balance:

Total Ending Balance	<u>1,482,457</u>	<u>156,843</u>	<u>1,484,457</u>	<u>459,357</u>	<u>461,357</u>
Fund Total	<u><u>\$ 2,396,258</u></u>	<u><u>\$ 156,843</u></u>	<u><u>\$ 1,500,457</u></u>	<u><u>\$ 1,758,457</u></u>	<u><u>\$ 887,357</u></u>

Net Revenues (Expenditures)	274,974	2,000	2,000	(1,023,100)	2,000
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42130 Grants - Other Agencies	\$ 148,945	\$ -	\$ -	\$ 200,000	\$ -	
45100 Interest Earnings	41,330	2,000	2,000	60,000	2,000	
48101 Transfer from General Fund	998,500	-	16,000	16,000	426,000	
	<hr/>					
TOTAL REVENUES	\$ 1,188,775	\$ 2,000	\$ 18,000	\$ 276,000	\$ 428,000	2277.8%
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EXPENDITURES:						
Supplies	\$ 9,439	\$ -	\$ -	\$ 11,100	\$ -	
Maintenance and Services	45,749	-	-	285,500	-	
Subtotal	55,188	-	-	296,600	-	100.0%
	<hr/>					
Transfers to Other Funds	-	-	-	-	-	
Capital Outlay	858,612	-	16,000	1,002,500	426,000	
	<hr/>					
TOTAL EXPENDITURES	\$ 913,801	\$ -	\$ 16,000	\$ 1,299,100	\$ 426,000	2562.5%
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~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:
None

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Supplies:						
36 10 Small Tools and Equipment	\$ 2,672	\$ -	\$ -	\$ 11,100	\$ -	
36 20 Small Tools and Equipment - Grant	6,767	-	-	-	-	
Subtotal	9,439	-	-	11,100	-	100.0%
Maintenance and Services:						
43 67 Facilities Master Plan	\$ 15,000	\$ -	\$ -	\$ -	\$ -	
57 10 Other Contractual Services - ISO/Strategic Planning	30,749	-	-	20,000	-	
57 11 Other Contractual Services - Citizen Survey	-	-	-	15,500	-	
57 12 Other Contractual Services - Transportation Study	-	-	-	250,000	(A)	
Subtotal	45,749	-	-	285,500	-	100.0%
Capital Outlay:						
70 20 Building Improvements - City Hall	\$ -	\$ -	\$ -	\$ 200,000	-	
70 20 Building Improvements - Police	231,118	-	-	17,000	-	
70 20 Building Improvements - Animal Control	9,743	-	-	12,000	-	
70 21 Building Improvements - Animal Control	-	-	-	357,500	(A)	
70 30 Improvements O/T Buildings - Police	-	-	-	11,000	-	
70 30 Improvements O/T Buildings - Animal Control	-	-	-	-	35,000	
70 30 Improvements O/T Buildings - Perk Your Park	73,834	-	-	-	-	
70 34 Improv - Railroad Quiet Zones	14,750	-	-	-	-	
70 40 Machinery and Equipment	73,558	-	16,000	155,000	-	
70 40 Park Improvements	71,748	-	-	-	-	
70 40 Machinery and Equipment - Fire	-	-	-	-	75,000	
70 40 Machinery and Equipment - Public Works	61,897	-	-	250,000	282,000	
70 40 Machinery and Equipment - Fleet Maintenance	6,235	-	-	-	26,000	
70 41 Computer Hardware/Software-Technology	879	-	-	-	-	
70 41 Computer Hardware/Software - Fire	84,973	-	-	-	8,000	
70 42 Motor Vehicles	64,330	-	-	-	-	
70 42 Motor Vehicles - Police	87,010	-	-	-	-	
70 44 Personal Protective Equipment - SCBA	78,537	-	-	-	-	
Subtotal	858,612	-	16,000	1,002,500	426,000	2562.5%
Total Expenditures	\$ 913,801	\$ -	\$ 16,000	\$ 1,299,100	\$ 426,000	2562.5%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

STREET IMPROVEMENT FUND

FUND: 411

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Total beginning balance	\$ 2,130,172	\$ 171,148	\$ 2,415,395	\$ 2,415,395	\$ 141,371
Revenues & Transfers In	1,353,125	950,000	950,000	1,100,000	1,000,000
TOTAL FUNDS AVAILABLE	\$ 3,483,297	\$ 1,121,148	\$ 3,365,395	\$ 3,515,395	\$ 1,141,371
 <u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 1,067,903	\$ 950,000	\$ 950,000	\$ 3,374,024	\$ 1,000,000
 <u>ENDING FUND BALANCE:</u>					
Total ending balance	2,415,395	171,148	2,415,395	141,371	141,371
FUND TOTAL	\$ 3,483,297	\$ 1,121,148	\$ 3,365,395	\$ 3,515,395	\$ 1,141,371

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>					
48101 Transfer from General Fund	\$ 1,205,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 1,000,000
45100 Interest Earnings	148,125	-	-	150,000	-
TOTAL REVENUES	\$ 1,353,125	\$ 950,000	\$ 950,000	\$ 1,100,000	\$ 1,000,000
 <u>EXPENDITURES:</u>					
63 28 Sidewalk Repair and Replacement	-	100,000	100,000	310,000	100,000
70 30 Street Overlay Program	1,067,903	850,000	850,000	3,064,024	900,000
TOTAL EXPENDITURES	\$ 1,067,903	\$ 950,000	\$ 950,000	\$ 3,374,024	\$ 1,000,000

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

CAPITAL IMPROVEMENT FUND

FUND: 412

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
RESOURCES:					
Total beginning balance	\$ 7,812,169	\$ 335,762	\$ 9,279,143	\$ 9,279,143	\$ 819,646
Revenues & Transfers In	2,524,452	4,965,240	5,265,240	5,615,240	-
TOTAL FUNDS AVAILABLE	\$ 10,336,621	\$ 5,301,002	\$ 14,544,383	\$ 14,894,383	\$ 819,646
USES/DEDUCTIONS:					
Expenditures & Transfers Out	\$ 1,057,478	\$ 4,965,240	\$ 13,974,737	\$ 14,074,737	\$ -
ENDING FUND BALANCE:					
Total ending balance	9,279,143	335,762	569,647	819,646	819,646
FUND TOTAL	\$ 10,336,621	\$ 5,301,002	\$ 14,544,383	\$ 14,894,383	\$ 819,646

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:					
42220 Intergovernmental Grant Funds - GLO	\$ -	\$ 4,121,300	\$ 4,121,300	\$ 4,121,300	\$ -
48101 Transfer from General Fund	2,185,953	843,940	1,143,940	1,143,940	-
45100 Interest Earnings	338,499	-	-	350,000	-
TOTAL REVENUES	\$ 2,524,452	\$ 4,965,240	\$ 5,265,240	\$ 5,615,240	\$ -
EXPENDITURES:					
70 20 Fire Station #1 Renovation	\$ 276,456	\$ 4,121,300	\$ 6,750,797	\$ 6,750,797	(A)
70 30 Cummings/Baker Road Extension	-	-	1,250,000	1,250,000	(A)
70 31 Fairgrounds Road	-	-	-	100,000	(A)
70 32 Louise & Ave N Realignment	-	-	300,000	300,000	(A)
70 34 Rosenberg Business Park	781,022	-	-	-	-
70 35 Koeblen Rd (Hwy 36 to FM2218) (CP2210)	-	843,940	5,673,940	5,673,940	(A)
TOTAL EXPENDITURES	\$ 1,057,478	\$ 4,965,240	\$ 13,974,737	\$ 14,074,737	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

AMERICAN RESCUE PLAN ACT (ARPA) FUND

FUND: 413

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ 48,537	\$ 300,000	\$ 469,189	\$ 469,189	\$ 222,438
Revenues & Transfers In	1,550,926	659,000	8,755,610	9,185,610	-
TOTAL FUNDS AVAILABLE	\$ 1,599,463	\$ 959,000	\$ 9,224,799	\$ 9,654,799	\$ 222,438
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 1,130,274	\$ 659,000	\$ 9,432,362	\$ 9,432,361	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	469,189	300,000	(207,563)	222,438	222,438
FUND TOTAL	\$ 1,599,463	\$ 959,000	\$ 9,224,799	\$ 9,654,799	\$ 222,438

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
42220 Intergovernmental - Grant Funds	\$ 1,130,274	\$ -	\$ 8,096,610	\$ 8,096,610	\$ -
45100 Interest earnings	420,652	-	-	430,000	-
48501 Transfer from Water/Wastewater Fund	-	659,000	659,000	659,000	-
TOTAL SOURCES OF FUNDS	\$ 1,550,926	\$ 659,000	\$ 8,755,610	\$ 9,185,610	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
57 10 - Grant Administrative Services	\$ 28,500	\$ -	\$ 228,000	\$ 228,000	(A)
70 31 - WWTP 1A Bar Screen/Headworks	350,088	225,000	2,292,223	2,292,223	(A)
70 32 - WWTP 2 Sewer Pipe Bursting	520,660	124,000	2,864,591	2,864,591	(A)
70 33 - Waterline Replacement	63,199	310,000	1,608,439	1,608,439	(A)
70 34 - Lift Station No. 8 Improvements	167,827	-	2,439,109	2,439,109	(A)
Subtotal	\$ 1,130,274	\$ 659,000	\$ 9,432,362	\$ 9,432,361	\$ -
TOTAL USE OF FUNDS	\$ 1,130,274	\$ 659,000	\$ 9,432,362	\$ 9,432,361	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

2017 HURRICANE HARVEY CDBG-MIT DRAINAGE IMPROVEMENT FUND

FUND: 414

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ 435,878	\$ 36,333	\$ 1,435,878	\$ 1,435,878	\$ -
Revenues & Transfers In	2,771,135	-	43,749,702	43,799,702	500,000
TOTAL FUNDS AVAILABLE	\$ 3,207,013	\$ 36,333	\$ 45,185,580	\$ 45,235,580	\$ 500,000
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 1,771,135	\$ -	\$ 45,235,580	\$ 45,235,580	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	1,435,878	36,333	(50,000)	-	500,000
FUND TOTAL	\$ 3,207,013	\$ 36,333	\$ 45,185,580	\$ 45,235,580	\$ 500,000

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
42220 Intergovernmental - Grant Funds	\$ 1,771,135	\$ -	\$ 43,749,702	\$ 43,749,702	\$ -
45100 Interest earnings	-	-	-	50,000	-
48101 Transfer from General Fund	1,000,000	-	-	-	500,000
TOTAL SOURCES OF FUNDS	\$ 2,771,135	\$ -	\$ 43,749,702	\$ 43,799,702	\$ 500,000

USE OF FUNDS:

Capital Improvements:					
43 15 - Engineering Services	\$ 1,339,486	\$ -	\$ 2,458,363	\$ 2,458,363	(A)
57 10 - Grant Administrative Services	431,649	-	2,216,360	2,216,360	(A)
70 31 - Dry Creek Improvements (CP2206)	-	-	32,010,857	32,010,857	(A)
70 32 - Rabbs Bayou Improvements (CP2206)	-	-	8,550,000	8,550,000	(A)
Subtotal	1,771,135	-	45,235,580	45,235,580	-
TOTAL USE OF FUNDS	\$ 1,771,135	\$ -	\$ 45,235,580	\$ 45,235,580	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

2017 CERTIFICATES OF OBLIGATION FUND

FUND: 427

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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FUND SUMMARY

RESOURCES:

Beginning Balance	\$ 2,365,270	\$ 1,025,802	\$ 2,113,905	\$ 2,113,905	\$ 828,905
Revenues & Transfers In	112,333	-	-	115,000	-
TOTAL FUNDS AVAILABLE	\$ 2,477,603	\$ 1,025,802	\$ 2,113,905	\$ 2,228,905	\$ 828,905

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 363,698	\$ -	\$ 901,129	\$ 1,400,000	\$ -
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ENDING FUND BALANCE:

Total Ending Balance	\$ 2,113,905	\$ 1,025,802	\$ 1,212,776	\$ 828,905	\$ 828,905
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FUND TOTAL

	\$ 2,477,603	\$ 1,025,802	\$ 2,113,905	\$ 2,228,905	\$ 828,905
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AND USES OF FUNDS ~

SOURCE OF FUNDS:

45100 Interest Earnings	\$ 112,333	\$ -	\$ -	\$ 115,000	\$ -
TOTAL SOURCES OF FUNDS	\$ 112,333	\$ -	\$ -	\$ 115,000	\$ -

USE OF FUNDS:

Capital Improvements:

70 31 Road Improvements	\$ -	\$ -	\$ 675,000	\$ 675,000	(A)
70 33 Railroad Quiet Zones	76,484	-	226,129	725,000	(A)
70 36 Sanitary Sewer Pipe Bursting Phase IV	287,214	-	-	-	(A)

Subtotal	363,698	-	901,129	1,400,000	-
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TOTAL USE OF FUNDS	\$ 363,698	\$ -	\$ 901,129	\$ 1,400,000	\$ -
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(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

2024 GENERAL OBLIGATION BOND FUND

FUND: 428

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 725,000
Revenues & Transfers In	-	-	51,991,231	52,716,231	-
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ 51,991,231	\$ 52,716,231	\$ 725,000
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ -	\$ 51,991,231	\$ 51,991,231	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ -	\$ -	\$ -	\$ 725,000	\$ 725,000
FUND TOTAL	\$ -	\$ -	\$ 51,991,231	\$ 52,716,231	\$ 725,000
 AND USES OF FUNDS ~					
<u>SOURCE OF FUNDS:</u>					
45100 Interest Earnings	\$ -	\$ -	\$ -	\$ 725,000	\$ -
47410 Proceeds from Debt Issuance	-	-	46,640,000	46,640,000	-
47420 Premium on Bond Sale	-	-	5,351,231	5,351,231	-
TOTAL SOURCES OF FUNDS	\$ -	\$ -	\$ 51,991,231	\$ 52,716,231	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 20 Buildings - Emergency Services Complex	\$ -	\$ -	\$ 18,500,000	\$ 18,500,000	(A)
70 21 Buildings - Public Services Complex	-	-	33,000,000	33,000,000	(A)
81 60 Cost of Issuance	-	-	491,231	491,231	(A)
Subtotal	-	-	51,991,231	51,991,231	-
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 51,991,231	\$ 51,991,231	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

COUNTY MOBILITY PROJECT FUND

FUND: 430

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ 5,585,365	\$ 566,897	\$ 6,536,651	\$ 6,536,651	\$ 1,587,512
Revenues & Transfers In	1,000,615	-	-	8,520,000	-
TOTAL FUNDS AVAILABLE	\$ 6,585,980	\$ 566,897	\$ 6,536,651	\$ 15,056,651	\$ 1,587,512
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 49,329	\$ -	\$ 13,469,139	\$ 13,469,139	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	6,536,651	566,897	(6,932,488)	1,587,512	1,587,512
FUND TOTAL	\$ 6,585,980	\$ 566,897	\$ 6,536,651	\$ 15,056,651	\$ 1,587,512

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
42320 Intergov Revenue - Fort Bend County (Benton)	\$ -	\$ -	\$ -	\$ 2,800,000	\$ -
42320 Intergov Revenue - Fort Bend County (Koeblen)	-	-	-	2,320,000	-
42320 Intergov Revenue - Fort Bend County (Koeblen)	-	-	-	3,200,000	-
48101 Transfer from General Fund (Benton)	750,000	-	-	-	-
45100 Interest Earnings	250,615	-	-	200,000	-
TOTAL SOURCES OF FUNDS	\$ 1,000,615	\$ -	\$ -	\$ 8,520,000	\$ -

USE OF FUNDS:

Capital Improvements:

70 32 Benton Rd Project (CP1901)	\$ 49,329	\$ -	\$ 4,726,344	\$ 4,726,344	(A)
70 34 Koeblen Rd Project (CP2104)	-	-	5,542,795	5,542,795	(A)
70 35 Koeblen Rd Project (CP2210)	-	-	3,200,000	3,200,000	(A)
Subtotal	49,329	-	13,469,139	13,469,139	-
TOTAL USE OF FUNDS	\$ 49,329	\$ -	\$ 13,469,139	\$ 13,469,139	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules.

Water & Wastewater Fund (501) - This fund is used to account for Water and Sewer activities and operations.

Water/Wastewater Capital Improvement Fund (512) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water/Wastewater Fund.

Subsidence Fund (514) – This fund is used to account for funds which are restricted for the conversion to surface water and subsidence compliance.

Water & Wastewater Supplemental Fund (515) – This Fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water & Wastewater Fund.

Water Impact Fee Fund (517) – This fund is used to account for the City’s water impact fee revenues, which are to be used for the expansion of the City water system facilities and capacity. Such projects include the Surface Water Project and related capital improvements.

Sewer Impact Fee Fund (518) – This fund is used to account for the City’s sewer impact fee revenues, which are to be used for the expansion of the City’s wastewater system facilities and capacity.

Solid Waste Fund (550) – This fund is used to account for the activities and operations pertaining to the solid waste activities.

Civic Center Fund (560) – This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

WATER & WASTEWATER FUND

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
~ WATER & WASTEWATER FUND SUMMARY ~					
Resources:					
Total Beginning Balance (2)	\$ 11,704,229	\$ 4,395,843	\$ 7,953,572	\$ 7,953,572	\$ 7,144,565
Revenues and Transfers In	14,405,437	12,947,500	12,947,500	14,626,046	14,070,850
Total Funds Available	<u>26,109,666</u>	<u>17,343,343</u>	<u>20,901,072</u>	<u>22,579,618</u>	<u>21,215,415</u>
Uses/Deductions:					
Expenditures and Transfers Out	18,156,094	14,222,756	15,078,582	15,435,053	17,595,850
Ending Fund Balance:					
Total Ending Balance	7,953,572	3,120,587	5,822,490	7,144,565	3,619,565
Reserved for Contingencies (1)	300,000	300,000	300,000	300,000	300,000
Unreserved ending balance	7,653,572	2,820,587	5,522,490	6,844,565	3,319,565
Fund Total	<u>\$ 26,109,666</u>	<u>\$ 17,343,343</u>	<u>\$ 20,901,072</u>	<u>\$ 22,579,618</u>	<u>\$ 21,215,415</u>
Net Revenues (Expenditures)	(3,750,657)	(1,275,256)	(2,131,082)	(809,007)	(3,525,000)

(1) 3% of expenditures

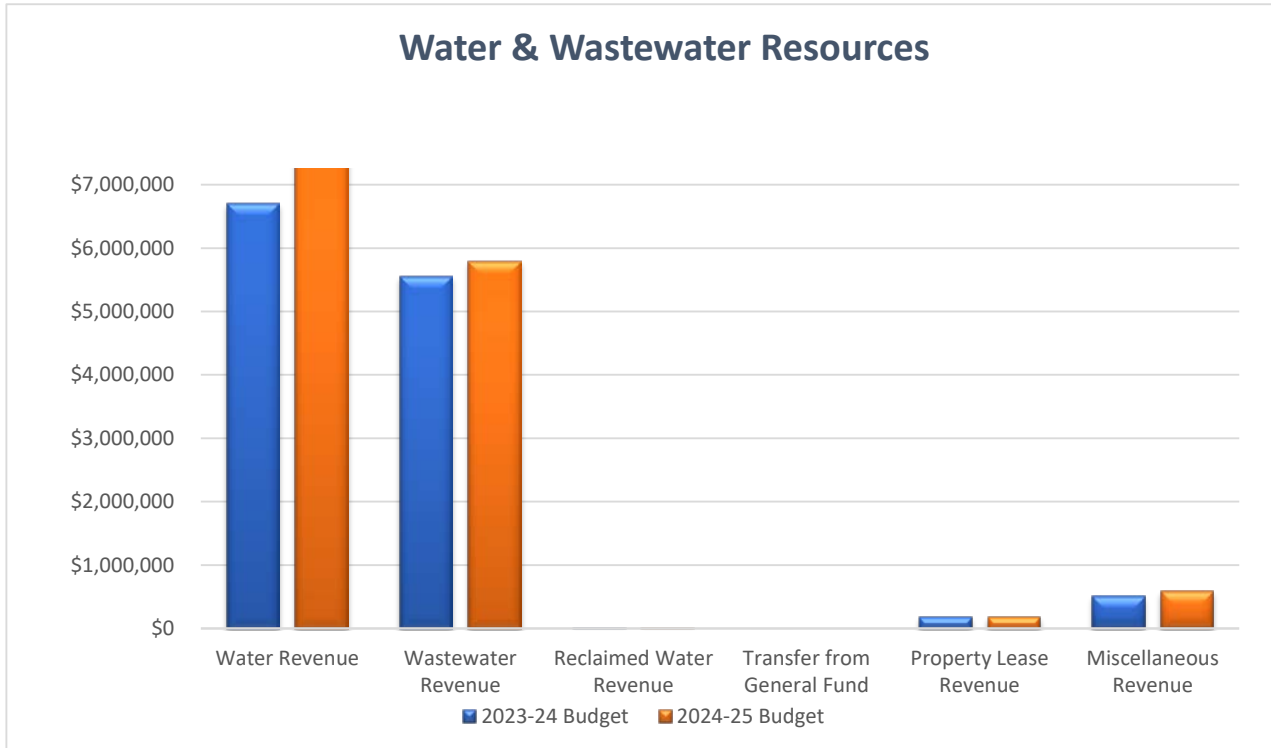
(2) Working Capital Basis

(3) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(4) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

Water & Wastewater Fund Summary

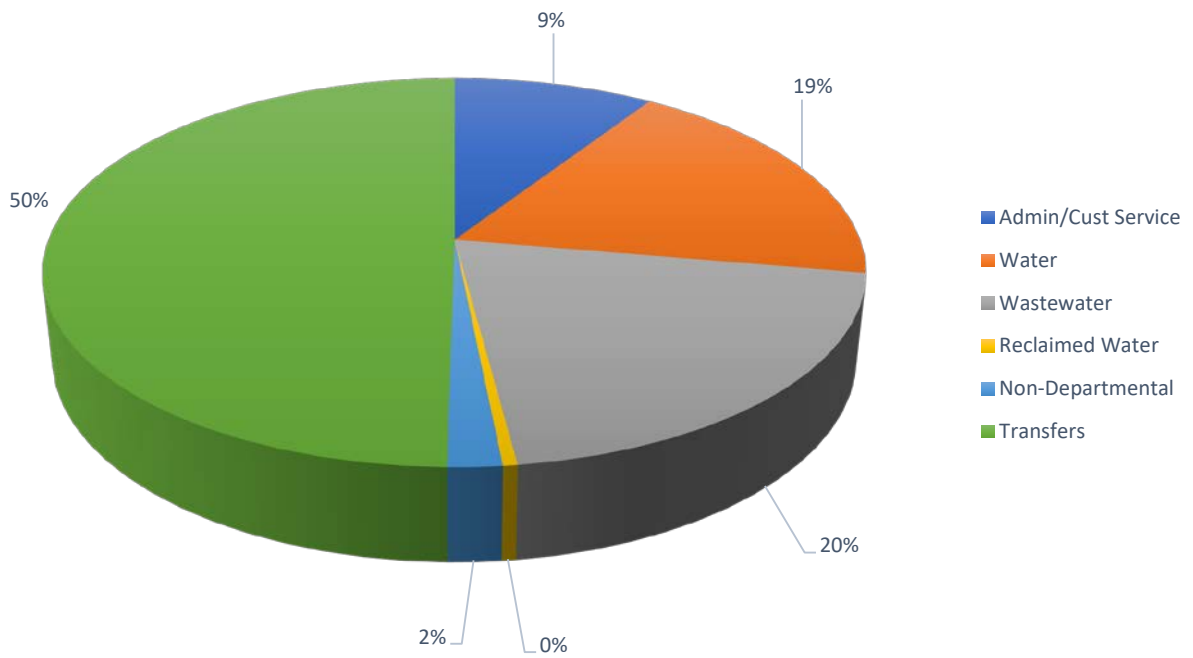


**CITY OF ROSENBERG
2023-24 BUDGET**

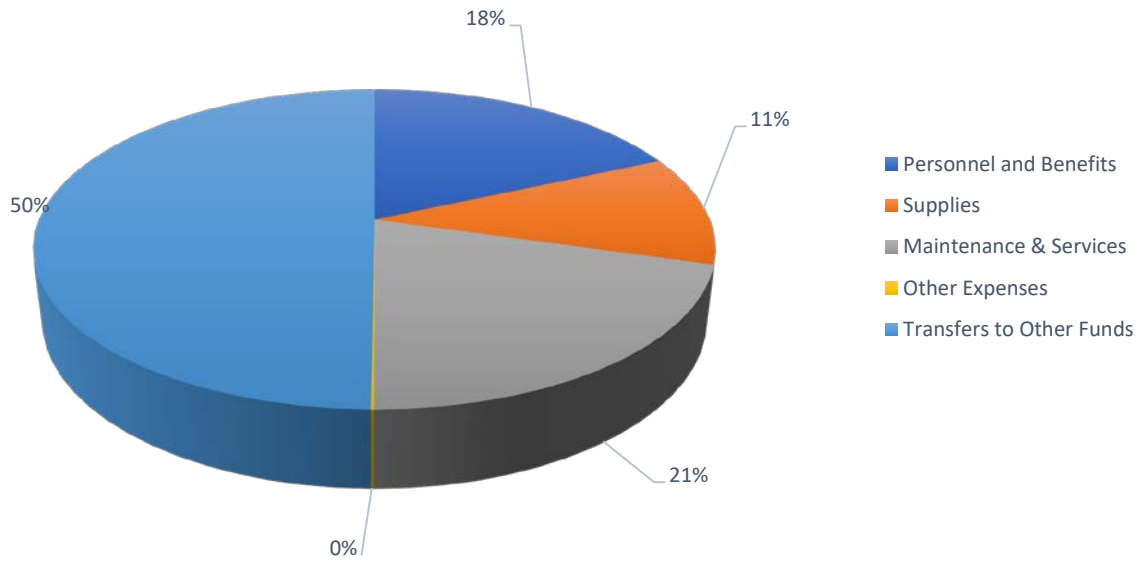
WATER & WASTEWATER FUND

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
RESOURCES						
<u>OPERATING REVENUES:</u>						
43111 Water sales	\$ 7,215,788	\$ 6,500,000	\$ 6,500,000	\$ 7,550,000	\$ 7,305,000	
43112 Water tap fees	279,055	200,000	200,000	200,000	200,000	
43115 Connect fees	43,110	30,000	30,000	32,500	30,000	
43116 Administration fees	54,185	45,000	45,000	58,000	45,000	
43121 Wastewater sales	5,534,230	5,350,000	5,350,000	5,600,000	5,600,000	
43122 Wastewater tap fees	280,565	200,000	200,000	195,000	200,000	
43130 Penalty revenue	243,369	180,000	180,000	250,000	180,000	
43150 Reclaimed Water Source	16,382	10,000	10,000	25,000	10,000	
43280 Returned check fees	3,600	2,000	2,000	4,500	2,000	
Subtotal	13,670,283	12,517,000	12,517,000	13,915,000	13,572,000	8.4%
<u>OTHER REVENUE:</u>						
45100 Interest earnings	\$ 458,775	\$ 250,000	\$ 250,000	\$ 450,000	\$ 318,350	
41226 Backflow permit revenue	-	500	500	500	500	
46540 Property lease revenue	179,320	175,000	175,000	175,000	175,000	
46710 Insurance Proceeds	61,697	-	-	50,600	-	
46900 Miscellaneous	35,361	5,000	5,000	34,946	5,000	
Subtotal	735,154	430,500	430,500	711,046	498,850	15.9%
TOTAL REVENUES	14,405,437	12,947,500	12,947,500	14,626,046	14,070,850	8.7%
TOTAL RESOURCES	\$ 14,405,437	\$ 12,947,500	\$ 12,947,500	\$ 14,626,046	\$ 14,070,850	8.7%

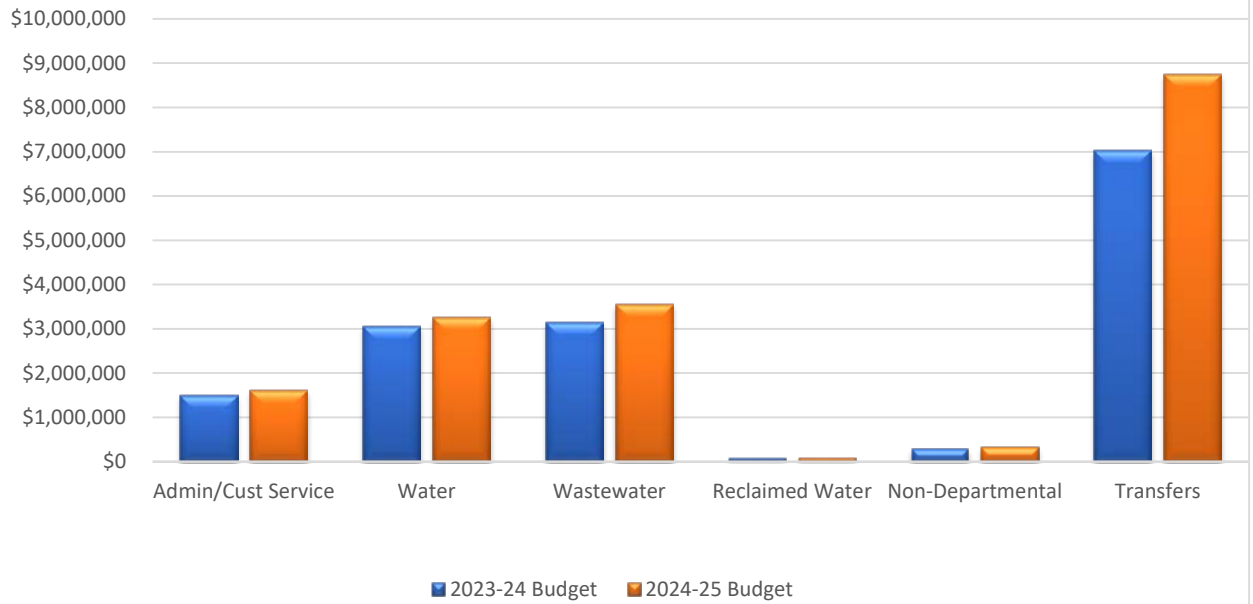
Expenditures by Division



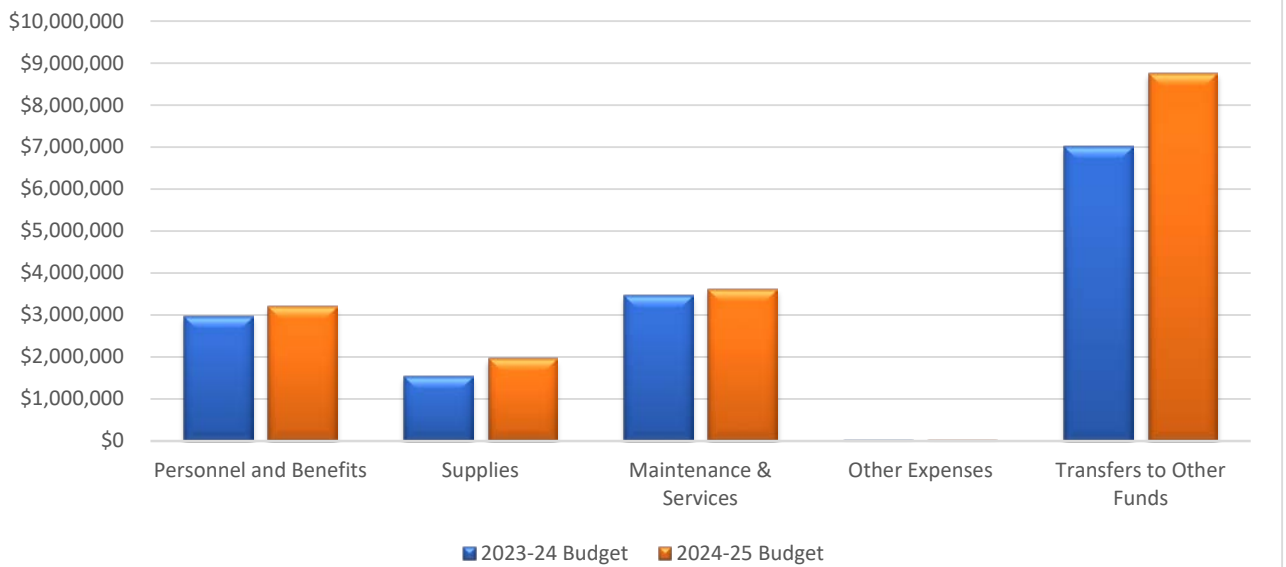
Expenditures by Function



Expenditures by Division



Expenditures by Function



**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Function Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,979,902	\$ 2,978,760	\$ 2,978,760	\$ 2,915,431	\$ 3,213,539	
Supplies	1,539,987	1,539,325	1,539,325	1,728,425	1,962,475	
Maintenance and Services	2,744,242	3,226,180	3,475,464	3,706,164	3,609,228	
Debt Expense	299,700	24,850	24,850	24,850	24,850	
Other Expense	17,373	32,000	32,000	32,000	32,000	
Transfers to Other Funds	7,932,000	6,421,641	7,028,183	7,028,183	8,753,758	
Subtotal	15,513,204	14,222,756	15,078,582	15,435,053	17,595,850	16.7%
Capital Outlay	2,642,890	-	-	-	-	
Total Expenditures	\$ 18,156,094	\$ 14,222,756	\$ 15,078,582	\$ 15,435,053	\$ 17,595,850	16.7%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
Administration	4.00	4.00	4.00	4.00	4.00	
Water Production/Purification	1.00	1.00	1.00	1.00	1.00	
Water Distribution	10.50	10.50	10.50	10.50	10.50	
Wastewater Collection	11.50	11.50	11.50	11.50	11.50	
Wastewater Treatment	0.00	0.00	0.00	0.00	0.00	
Reclaimed Water	0.00	0.00	0.00	0.00	0.00	
Customer Services	7.00	7.00	7.00	7.00	7.48	
Total Personnel	34.00	34.00	34.00	34.00	34.48	1.4%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Department Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
DEPARTMENT SUMMARY						
SUMMARY BY PROGRAM/DEPARTMENT:						
<u>DEPARTMENTAL:</u>						
Administration & Finance:						
Administration	\$ 553,123	\$ 577,665	\$ 577,665	\$ 571,374	\$ 584,012	
Customer Services	872,719	921,780	921,780	931,654	1,039,529	
Subtotal	1,425,842	1,499,445	1,499,445	1,503,028	1,623,541	8.3%
Water:						
Water Production/Purification	1,456,644	1,152,478	1,372,478	1,484,422	1,462,479	
Water Distribution	2,234,648	1,691,452	1,691,452	1,720,616	1,792,745	
Subtotal	3,691,292	2,843,930	3,063,930	3,205,039	3,255,224	6.2%
Wastewater:						
Wastewater Collection	2,880,705	1,583,810	1,583,810	1,590,290	1,864,899	
Wastewater Treatment	1,434,176	1,534,400	1,563,684	1,751,984	1,692,300	
Subtotal	4,314,881	3,118,210	3,147,494	3,342,274	3,557,199	13.0%
Reclaimed Water						
Reclaimed Water	96,087	66,100	66,100	83,100	85,100	
Subtotal	96,087	66,100	66,100	83,100	85,100	28.7%
TOTAL DEPARTMENTAL	9,528,103	7,527,685	7,776,969	8,133,440	8,521,064	9.6%
<u>NON-DEPARTMENTAL:</u>						
Personnel and Benefits	8,000	8,000	8,000	8,000	8,000	
Debt Service	21,000	24,850	24,850	24,850	24,850	
Transfers to Other Funds	7,932,000	6,421,641	7,028,183	7,028,183	8,753,758	
Maintenance and Services	225,400	240,580	240,580	240,580	288,178	
TOTAL NON-DEPARTMENTAL	8,186,400	6,695,071	7,301,613	7,301,613	9,074,786	24.3%
TOTAL EXPENDITURES	<u>\$ 17,714,503</u>	<u>\$ 14,222,756</u>	<u>\$ 15,078,582</u>	<u>\$ 15,435,053</u>	<u>\$ 17,595,850</u>	16.7%

PROGRAM DESCRIPTION:

The Customer Service Division is under the general direction and supervision of the Director of Finance and Customer Service Supervisor. The Division is primarily responsible for billing and collecting of water, wastewater, solid waste, and sales taxes on solid waste. Other division responsibilities include monitoring all utility accounts for non-payment, high consumption, and unauthorized usage, handling customer inquiries and requests, processing all service requests for field personnel and monitoring their completion, processing customer requested service connects, disconnects, and transfers and accepting payments for miscellaneous charges and fees.

STRATEGIC PLAN GOALS/VALUES:**Goal # 3.1.B – Improve front counter layout/setup**

- Inefficiencies with layout of work stations and windows
- Customers cannot see staff when they walk into the building
- Renovate to provide better visibility for customers and staff

Goal # 7.2.C – Ensure proper training for all employees

- Identify training needs for customer service employees
- Identify alternatives for customer training, including dealing with irate customers, cash handling tips and other training.
- Continue to budget for training needs

Goal # 3.2 – Research software capable of creating a water usage customer self-service portal

- Research for and implement a Neptune360 Online Portal for citizens to view consumption
- Portal will create transparency to customers
- Help customers quickly resolve questions, understand their water consumption and become partners in the management of water resources.
- Customers can monitor their own account and setup alerts to be notified if consumption exceeds a certain threshold.
- Prepare an easy to follow instructions and guidelines for analyzing consumption. Staff will develop guidelines that summarize the Neptune360 data and assist customers with analyzing their data to diagnose consumption issues.

Goal # 3.3 – Ensure all possible payment options are available

- Provide customers numerous payment options to enhance service
- Research other payment options: Google Pay/Apple Pay, tap to pay, text to pay, eCheck web/mobile, check by phone, AMX, Discover, PayPal and Kiosk.
- Current options provided: In person/Drive Thru cash, check, money order, credit card (3%), Drop Box, Mail, ACH Payment Import, Bank Draft, IVR, Web and Mobile App

Goal # 7.1 – Anticipate and prepare for significant growth in customer base

- Hire an additional full-time position due to growth in customer base and workload.
- By hiring, an additional full-time position, would promote top quality customer service to be able to serve customers quickly and efficiently.
- Reclass one Fiscal Service Technician (FST) to Senior FST to help assist the billing team.

Goal # 3.2 – Maintain and enhance customer self-service forms

- Provide online access for customers to submit all forms electronically – completed 2024
- Continue to update and maintain all electronic forms to maintain operational agility to customers.

Service – Provide exceptional customer service

- Provide quality customer service in a timely and convenient manner. Staff will answer phone call by 2nd ring and answer all Customer Service emails within one hour.
- Continue to update and maintain the department's standard operating procedure manuals. Keeping the policies and procedures will provide an effective means for training staff efficiently and cost effectively.



Customer Service

PERFORMANCE INDICATORS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Average wait time processing applications for new service	10min	8min	8min
First contact call resolution	90%	90%	95%
% of phone calls answered within first 2 rings	98%	99%	99%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Total water meters billed by City	12,500	13,450	14,500
Customer utility bills processed annually	147,000	148,500	149,700
Annual amount collected for utility bills (water, sewer, garbage)	\$21,214,441	\$22,227,288	\$25,100,000
Annual # of Payments Processed			
• Staff	48,733	46,200	47,400
• Over the Phone	4,322	4,600	4,700
• IVR system	16,089	16,400	16,500
• Online services	58,881	62,000	63,000
• Bank Draft	20,538	20,652	21,000
• Amegy payment Import	5,428	5,535	5,700
Annual customer applications for service	2,163	1,920	3,000
• Online	1,027	1,235	2,000
• In Person	1,136	770	1,200
Annual miscellaneous service requests processed	10,043	10,200	10,500
Customers notified annually of high consumption	2,233	2,160	2,200
Annual customer service training sessions per employee	12	12	16
Annual courtesy notifications	3,994	5,000	5,500
Annual meter rereads			
• AMI successful meter readings	144,225	148,800	149,000
• Read by Service Tech	360	360	360
• Re-Read by Service Tech	7,119	5,800	5,900

FY2025 BUDGET NOTES:

1. A Part-Time Fiscal Services Technician was added due to the growth of the city and the number of accounts.
2. Transaction Fees increased due to the increase in utilization of on-line, mobile and IVR (over-the-phone) payments by utility customers.
3. Software Subscription Services increase includes 3rd year of contract service which allows for automated meter readings and a new separate service contract which will allow customers to view their account consumption/information online.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 486,476	\$ 514,030	\$ 514,030	\$ 497,204	\$ 558,679	
Supplies	2,408	4,850	4,850	4,850	4,850	
Maintenance and Services	366,461	370,900	370,900	397,600	444,000	
Other Expense	17,373	32,000	32,000	32,000	32,000	
Subtotal	872,719	921,780	921,780	931,654	1,039,529	12.8%
Total Expenditures	\$ 872,719	\$ 921,780	\$ 921,780	\$ 931,654	\$ 1,039,529	12.8%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Assistant Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Utility Billing Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Fiscal Services Technician	-	-	-	-	1.00	
Fiscal Services Technician	3.00	3.00	3.00	3.00	2.48	
Total Personnel	7.00	7.00	7.00	7.00	7.48	6.9%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 353,226	\$ 366,973	\$ 366,973	\$ 350,000	\$ 377,287	
10 20 Overtime	-	500	500	-	500	
10 30 Longevity	2,873	3,594	3,594	3,594	4,224	
10 40 Incentive Pay	1,800	1,800	1,800	1,800	1,800	
11 10 Salaries and Wages - Part Time	-	-	-	-	20,034	
20 10 Retirement	56,976	62,502	62,502	61,000	67,649	
20 20 Social Security	25,675	28,485	28,485	28,000	30,904	
20 40 Insurance	44,663	48,799	48,799	51,500	54,786	
20 50 Workers' Compensation	348	373	373	360	405	
20 55 Long Term Disability	915	1,004	1,004	950	1,089	
Subtotal	486,476	514,030	514,030	497,204	558,679	8.7%
Supplies:						
31 10 Office Supplies	1,240	1,400	1,400	1,400	1,400	
31 35 Business Expenses	477	750	750	750	750	
31 90 Other Supplies	-	1,300	1,300	1,300	1,300	
36 10 Small Tools and Equipment	692	1,400	1,400	1,400	1,400	
Subtotal	2,408	4,850	4,850	4,850	4,850	0.0%
Maintenance and Services:						
41 15 Transaction Fees	250,238	210,000	210,000	265,000	280,000	
42 35 Software Subscription Service	18,843	50,000	50,000	22,000	51,100	
51 20 General Insurance	1,372	1,500	1,500	1,200	1,500	
52 10 Telephone/Communications	3,090	3,000	3,000	3,000	3,000	
52 20 Postage	1,088	2,600	2,600	2,600	2,600	
54 10 Printing and Binding	1,156	3,900	3,900	3,900	3,900	
54 15 Community Education	5,334	6,000	6,000	6,000	6,000	
55 10 Education and Training	275	3,900	3,900	3,900	3,900	
57 10 Other Contractual Services-Bill Printing Services	85,065	90,000	90,000	90,000	92,000	
Subtotal	366,461	370,900	370,900	397,600	444,000	19.7%
Other Expenses:						
85 30 Bad Debt Expense	17,373	32,000	32,000	32,000	32,000	
Subtotal	17,373	32,000	32,000	32,000	32,000	0.0%
Total Expenditures	\$ 872,719	\$ 921,780	\$ 921,780	\$ 931,654	\$ 1,039,529	12.8%



MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

PROGRAM DESCRIPTION:

The Water and Wastewater Administration division, under the direction of the Executive Director of Public Services and Director of Utilities, are primarily responsible for the supervision of all municipal utilities divisions, with the exception of Customer Service. Included in the oversight activities for utilities are water production and purification, water distribution, wastewater collection, wastewater treatment, and reclaimed water divisions, and the related maintenance and construction of water and wastewater assets. The division is responsible to maintain the City's general compliance with TCEQ regulations and permit requirements related to the public drinking water and wastewater utility systems. In addition, the Executive Director of Public Services is responsible for the supervision of the Program Director of Capital Projects, City Engineer and the Public Works Department.

STRATEGIC PLAN GOALS:

Goal # 1-2A – Update Water/Sewer Utilities Master Plan

- Identify water sources, demands, capacities.
- Identify water lines for rehabilitation
- Identify lift station locations
- Identify sewer plant locations

Goal # 2-1– Maintain and enhance attractive neighborhoods through city services

- Water and sewer services provided

Goal # 3-4 – Prioritize capital equipment needs and develop a replacement plan for large capital expenditures

- Number of capital equipment needs identified
- Number of capital equipment added to Fleet Replacement Fund

Goal # 6-7 – Anticipate and prepare for significant capital improvements to support growth and development

- Number of water/wastewater capital improvements identified
- Number of capital improvements funded



Water/Wastewater Administration

Goal # 7-1;7-2 – Attract and retain quality workforce and decrease turnover; Improve organizational capability and effectiveness through professional development.

- Create culture of open communication, etc., etc.
- Encourage professional certification etc., etc.

Employees – Ensure proper training for all employees

- Percentage of department employees trained/certified

Service – Provide exceptional customer service

- Percentage of customer requested completed within 24-hours, 48-hours, and one week

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of licensed water operators	20	22	22
Number of licensed wastewater operators	18	20	20
Percent emergency repairs made within 24-hours	100%	100%	100%
Number of safety meetings per year	12	12	12
Percent of employees that attended safety meetings	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Inflow/Infiltration (I/I) Reduction Program Identified	77	50	50
Inflow/Infiltration (I/I) Reduction Program Repaired	17	125	125

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Administration **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6050-600

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 430,630	\$ 489,715	\$ 489,715	\$ 480,124	\$ 500,712	
Supplies	4,422	6,700	6,700	6,700	8,250	
Maintenance and Services	46,041	81,250	81,250	84,550	75,050	
Debt Service	72,030	-	-	-	-	100.0%
Subtotal	553,123	577,665	577,665	571,374	584,012	1.1%
Total Expenditures	\$ 553,123	\$ 577,665	\$ 577,665	\$ 571,374	\$ 584,012	1.1%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Utilities Superintendent	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	4.00	4.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Administration **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6050-600

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 312,466	\$ 364,255	\$ 364,255	\$ 360,000	\$ 367,873	
10 20 Overtime	1,533	250	250	250	250	
10 30 Longevity	1,444	2,926	2,926	1,624	2,705	
10 40 Incentive Pay	825	450	450	450	2,250	
11 10 Salaries and Wages - Part Time	9,581	-	-	-	-	
20 10 Retirement	49,501	62,303	62,303	60,000	66,197	
20 20 Social Security	24,474	28,395	28,395	28,000	28,740	
20 40 Insurance	26,317	26,464	26,464	26,000	27,787	
20 50 Workers' Compensation	492	370	370	350	1,197	
20 55 Long Term Disability	679	1,002	1,002	750	1,014	
20 60 Auto Allowance	2,414	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	905	900	900	300	300	
Subtotal	430,630	489,715	489,715	480,124	500,712	2.2%
Supplies:						
31 10 Office Supplies	745	500	500	500	1,000	
31 35 Business Expenses	337	500	500	500	500	
31 40 Clothing	-	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	-	800	800	800	800	
37 20 Electricity	3,147	3,200	3,200	3,200	4,250	
37 30 Fuel, Oil and Lubricants	193	1,200	1,200	1,200	1,200	
Subtotal	4,422	6,700	6,700	6,700	8,250	23.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,471	4,500	4,500	5,500	5,500	
43 15 Engineering and Architectural Services	31,992	25,000	25,000	25,000	25,000	
43 60 Impact Fee Services	-	5,000	5,000	5,000	5,000	
51 20 General Insurance	1,466	1,500	1,500	1,500	1,500	
52 10 Radio/Telephone/Communications	10,235	7,300	7,300	11,000	11,000	
52 20 Postage	8	250	250	250	250	
55 10 Education and Training	3,351	6,000	6,000	3,800	6,000	
56 25 Fleet Replacement	-	19,700	19,700	19,700	4,800	
57 15 Janitorial Services	-	-	-	800	4,000	
63 10 Building Repair and Maintenance	(2,481)	12,000	12,000	12,000	12,000	
Subtotal	46,041	81,250	81,250	84,550	75,050	-7.6%
Other Expenses:						
85 10 Depreciation Expense	72,030	-	-	-	-	
Subtotal	72,030	-	-	-	-	100.0%
Total Expenditures	\$ 553,123	\$ 577,665	\$ 577,665	\$ 571,374	\$ 584,012	1.1%



Water Purification/Production

PROGRAM DESCRIPTION:

The Water Purification/Production division, under the direction of the Executive Director of Public Services and Director of Utilities, are primarily responsible for providing an adequate, uninterrupted quantity and quality of water to meet the demands of the City's water users, and the operation of seven (7) water plants that receive water from six (6) source-of-supply water wells and treated surface water. The surface water plant is currently being expanded to include one (1) additional water production well to augmentate the ground water being supplied to the distribution system. The water plants treat water pumped from the wells into storage tanks and then into the distribution lines with chemicals for disinfection and water conditioning agents. The treated water is tested regularly to ensure compliance with standards established by the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Maximum daily well pumping capacity*	12.8	12.8	12.8
Number of water supply wells maintained	6	6	7
Surface water daily contract supply*	3	3	3
Surface water daily pumping capacity*	7.6	7.6	7.6
Number of water plants maintained	7	7	7
Total water pumped**	3.24	3.50	3.50
Peak day pumpage*	14.2	11.5	11.5
Total storage capacity*	10.425	10.425	10.425
Number of ground storage tanks	8	8	8
Ground storage capacity*	7.025	7.025	7.025
Number of elevated storage tanks	5	5	5
Elevated tank storage capacity*	3.4	3.4	3.4
Number of hydro pneumatic tanks	1	1	1
Hydro pneumatic storage capacity*	0.015	0.015	0.015
Number of bacteriological samples collected	600	600	600

* Million gallons

**Billion gallons

FY2025 BUDGET NOTES:

1. Increase to Chemical Supplies due to a large increase in the cost of chemicals and increases in water production to meet water consumption needs.
2. Increase to Electricity due to new contract pricing effective January 1, 2025, and increases in water production to meet water consumption needs.
3. Increase to Contracted Services due to increase in cost based on Consumer Price Index (CPI) per contract.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Water Production/Purification **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6052-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 94,400	\$ 103,028	\$ 103,028	\$ 97,472	\$ 108,279	
Supplies	647,656	527,800	527,800	637,800	753,300	
Maintenance and Services	525,291	521,650	741,650	749,150	600,900	
Debt Service	189,297	-	-	-	-	100.0%
Subtotal	1,456,644	1,152,478	1,372,478	1,484,422	1,462,479	6.6%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,456,644	\$ 1,152,478	\$ 1,372,478	\$ 1,484,422	\$ 1,462,479	6.6%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
Total Personnel	1.00	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-6052-600

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 60,925	\$ 62,740	\$ 62,740	\$ 63,585	\$ 66,918	
10 20 Overtime	6,697	12,000	12,000	5,711	12,000	
10 30 Longevity	1,065	1,710	1,710	1,155	945	
10 40 Incentive Pay	1,800	1,950	1,950	1,950	1,950	
20 10 Retirement	10,736	11,145	11,145	11,145	12,301	
20 20 Social Security	5,020	5,079	5,079	5,563	5,340	
20 40 Insurance	7,341	7,508	7,508	7,497	7,883	
20 50 Workers' Compensation	665	717	717	710	754	
20 55 Long Term Disability	152	179	179	157	188	
Subtotal	94,400	103,028	103,028	97,472	108,279	5.1%
Supplies:						
31 10 Office Supplies	460	500	500	500	500	
31 20 Computer Supplies	-	200	200	200	200	
31 35 Business Expenses	412	900	900	900	900	
31 40 Clothing	719	1,000	1,000	1,000	1,500	
34 15 Chemical Supplies	306,423	200,000	200,000	310,000	310,000	
34 25 Laboratory Supplies	-	3,000	3,000	3,000	3,000	
35 10 Motor Vehicle Repair Supplies	1,842	2,500	2,500	2,500	2,500	
35 20 Building Materials and Supplies	310	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	3,180	4,000	4,000	4,000	4,000	
37 10 Natural Gas	656	700	700	700	700	
37 20 Electricity	321,976	300,000	300,000	300,000	415,000	
37 30 Fuel, Oil and Lubricants	11,678	14,000	14,000	14,000	14,000	
Subtotal	647,656	527,800	527,800	637,800	753,300	42.7%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	881	900	900	900	900	
43 40 License and Inspection Fees	35,960	40,000	40,000	42,500	45,000	
51 20 General Insurance	33,222	34,000	34,000	39,000	40,000	
52 10 Telephone/Communications - Scada	523	1,200	1,200	1,200	1,200	
52 20 Postage	42	500	500	500	500	
54 10 Printing and Binding	3,303	2,000	2,000	2,000	2,000	
54 15 Community Education	-	3,500	3,500	3,500	3,500	
55 10 Education and Training	1,322	2,800	2,800	2,800	2,800	
56 25 Fleet Replacement	4,350	21,850	21,850	21,850	8,000	
57 10 Other Contractual Services	147,919	152,900	152,900	152,900	160,000	
57 20 Water Sample Testing Services	9,957	15,000	15,000	15,000	15,000	
62 40 Grounds Maintenance Services	15,851	16,000	16,000	16,000	16,000	
63 10 Building Repair and Maintenance	2,310	6,000	6,000	6,000	6,000	
63 25 Equipment Repair and Maintenance	245,979	175,000	395,000	395,000	250,000	
63 30 Tank Maintenance	23,674	50,000	50,000	50,000	50,000	
Subtotal	525,291	521,650	741,650	749,150	600,900	-19.0%
Other Expenses:						
85 10 Depreciation Expense	189,297	-	-	-	-	
Subtotal	189,297	-	-	-	-	100.0%
Total Expenditures	\$ 1,456,644	\$ 1,152,478	\$ 1,372,478	\$ 1,484,422	\$ 1,462,479	6.6%



Water Distribution

PROGRAM DESCRIPTION:

The Water Distribution division, under the direction of the Executive Director of Public Services and Director of Utilities, are primarily responsible for the operation and maintenance of the City's water distribution and transmission system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meter reading, metering equipment, water taps, booster pump stations and storage facilities. The department is also responsible for providing emergency after-hours responses to water distribution problems.

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Non-Emergency work orders completed within 48 – 72 hours	90%	95%	95%
Average initial response time (hours)	1 or less	1 or less	1 or less
Percentage of lost/unaccounted for water	21.6%	18.5%	15.5%
Average length of time per service disruption (hours)	1.5	1.5	1.5
Percent increase (decrease) in the number of water taps (growth)	2.8%	3.5%	3.5%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Water mains replace/upgraded (linear feet)	31,680	7,889	7,889
Water meters replaced (complete meter)	65	70	70
Water meter registers replaced	630	800	800
Water meters electronically read monthly	12,662	12,800	12,800
Number of meter re-reads	4,218	2,600	2,600
Percent increase (decrease) in water meters read monthly	2.8%	3.5%	3.5%
Broken mains/leaks repaired	242	210	210
New water taps installed (excluding out of City MUD's)	488	550	550
Total number of water connections (excluding out of city MUD's)	17,605	18,000	18,000
Total number of water connections for out of city MUD's receiving wholesale water from City	5,759	6,000	6,000
Number of fire hydrants	1,730	1,760	1,760
Number of fire hydrants flushed	1,730	1,760	1,760
Average water pressure (P.S.I)	55	55	55
Number of customer water quality complaints	151	100	100
Water billed to city customers - gallons**	1.61	1.75	1.75
Water billed to wholesale MUD's-gallons*	656	690	690
Gallons of lost/unaccounted for water*	560	375	375
Percentage of water billed to in-city/wholesale MUDs	72/28%	70%/30%	70/30%
Number of customer connect work orders completed	2,165	2400	2,400
Number of customer disconnect work orders completed	813	1000	1,000
Number of non-payment disconnects	1,865	1,500	1,500
Number of non-payment reconnects	1,729	1,500	1,500
Miles of water lines	215	215	215

* Million gallons

** Billion gallons



Water Distribution

FY2025 BUDGET NOTES:

1. Slight increase to Incentive Pay line item due to staff attaining licenses for professional development.
2. Plumbing Supplies was increased to account for the increase in supply usage and also rising costs.
3. Water meters increased due to the number of water meters being installed for new development and maintaining current meters.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 795,003	\$ 906,252	\$ 906,252	\$ 870,416	\$ 990,745	
Supplies	407,917	513,300	513,300	580,400	579,400	
Maintenance and Services	134,274	271,900	271,900	269,800	222,600	
Subtotal	1,337,195	1,691,452	1,691,452	1,720,616	1,792,745	6.0%
Capital Outlay	897,453	-	-	-	-	100.0%
Total Expenditures	\$ 2,234,648	\$ 1,691,452	\$ 1,691,452	\$ 1,720,616	\$ 1,792,745	6.0%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Technician	5.50	5.50	5.50	5.50	5.50	
M&O Assistant	1.00	1.00	1.00	1.00	1.00	
Total Personnel	10.50	10.50	10.50	10.50	10.50	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 487,409	\$ 543,421	\$ 543,421	\$ 514,979	\$ 598,164	
10 20 Overtime	58,523	72,500	72,500	71,470	72,500	
10 30 Longevity	7,549	7,816	7,816	5,280	7,314	
10 40 Incentive Pay	14,475	13,500	13,500	20,525	18,600	
20 10 Retirement	92,526	106,961	106,961	103,347	122,739	
20 20 Social Security	41,874	48,749	48,749	44,818	53,288	
20 40 Insurance	85,449	105,669	105,669	102,439	104,843	
20 50 Workers' Compensation	5,912	6,111	6,111	6,195	6,813	
20 55 Long Term Disability	1,287	1,525	1,525	1,362	1,685	
Subtotal	795,003	906,252	906,252	870,416	990,745	9.3%
Supplies:						
31 10 Office Supplies	624	500	500	1,000	1,000	
31 40 Clothing	4,578	5,000	5,000	5,000	6,000	
31 90 Other Supplies	832	3,000	3,000	3,000	3,000	
34 10 Botanical & Agricultural Supplies	741	1,400	1,400	2,000	2,000	
34 15 Chemical Supplies	1,233	5,000	5,000	7,000	5,000	
34 25 Laboratory Supplies	6,991	6,000	6,000	6,000	6,000	
34 30 Cleaning Supplies	821	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	14,530	13,500	13,500	13,500	13,500	
35 20 Building Materials and Supplies	2,140	900	900	900	900	
35 30 Plumbing Supplies	121,791	160,000	160,000	160,000	160,000	
35 32 Water Meters	200,825	265,000	265,000	315,000	315,000	
35 40 Street Repair Supplies	1,730	1,000	1,000	15,000	15,000	
36 10 Small Tools and Equipment	9,999	7,000	7,000	7,000	7,000	
36 30 Safety Equipment	5,291	6,000	6,000	6,000	6,000	
37 20 Electricity	153	500	500	500	500	
37 30 Fuel, Oil and Lubricants	35,638	37,000	37,000	37,000	37,000	
Subtotal	407,917	513,300	513,300	580,400	579,400	12.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	8,995	8,000	8,000	8,000	8,000	
43 40 License and Inspection Fees	531	1,000	1,000	1,000	1,000	
51 20 General Insurance	35,866	40,000	40,000	40,000	40,000	
52 10 Telephone/Communications	523	1,050	1,050	1,050	1,050	
52 20 Postage	50	500	500	500	500	
55 10 Education and Training	7,117	6,400	6,400	6,400	6,400	
56 24 Equipment Rentals	954	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	48,741	122,650	122,650	122,650	73,350	
57 10 Other Contractual Services	3,942	16,000	16,000	16,000	16,000	
57 20 Water Sample Testing Services	30,883	30,000	30,000	30,000	30,000	
57 25 Other Cont Svcs - Emergency Repairs	-	20,000	20,000	20,000	20,000	
63 25 Equipment Repair and Maintenance	(3,914)	20,000	20,000	20,000	20,000	
63 27 Radio Repair and Maintenance	587	2,300	2,300	200	2,300	
Subtotal	134,274	271,900	271,900	269,800	222,600	-18.1%
Capital Outlay:						
85 10 Depreciation	897,453	-	-	-	-	
Subtotal	897,453	-	-	-	-	100.0%
Total Expenditures	\$ 2,234,648	\$ 1,691,452	\$ 1,691,452	\$ 1,720,616	\$ 1,792,745	6.0%



Wastewater Collection

PROGRAM DESCRIPTION:

The Wastewater Collection division, under the direction of the Executive Director of Public Services and the Director of Utilities, are primarily responsible for the operation and maintenance of the City's wastewater collection system. Activities include maintenance and installation of piping, valves, fittings, wastewater taps and twenty-nine (29) lift stations. The collection system is designed to collect and transport the wastewater for eventual treatment at the City's wastewater treatment plants. Additional responsibilities include continuation of the wastewater main replacement program, cleaning line stoppages, and installing sewer taps.

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average response time to sewer complaints (hours)	1	1	1
% increase (decrease) in number of wastewater taps	1.3%	4%	4%
Average length of time per service disruption in hours	1.5	2%	2%
% of tap installs within 7 business days	96%	98%	98%
% increase in the total number of wastewater connections	2.8%	3.5%	3.5%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-24	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Sewer mains replaced/upgraded (linear feet)	21,120	24,693	24,693
Number of times per day each lift station maintained	1	1	1
Number of lift stations	29	29	29
Broken main/leaks repaired including stoppages	228	200	200
New wastewater taps installed excluding out of city MUD's	488	500	500
Total number of wastewater connections without MUD's	17,605	17,800	17,800
Total number of wastewater connections for out of city MUD's served by the city	509	550	550
Number of SCADA systems installed in lift stations	29	28	28
Miles of sanitary sewer lines	175	178	178

FY2025 BUDGET NOTES:

1. Slight increase to Incentive Pay due to staff attaining licenses for professional development.
2. Increase to Contracted Services due to increase in cost based on Consumer Price Index (CPI) per contract.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Wastewater Collection
FUNCTION: Water & Wastewater
ACCOUNT: 501-6054-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 741,174	\$ 957,735	\$ 957,735	\$ 962,215	\$ 1,047,124	
Supplies	149,465	163,175	163,175	165,175	191,175	
Maintenance and Services	336,013	462,900	462,900	462,900	626,600	
Subtotal	1,226,651	1,583,810	1,583,810	1,590,290	1,864,899	17.7%
Capital Outlay	1,654,054	-	-	-	-	100.0%
Total Expenditures	\$ 2,880,705	\$ 1,583,810	\$ 1,583,810	\$ 1,590,290	\$ 1,864,899	17.7%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.50	1.50	1.50	1.50	1.50	
M&O Assistant	4.00	4.00	4.00	4.00	4.00	
Total Personnel	11.50	11.50	11.50	11.50	11.50	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Wastewater Collection
FUNCTION: Water & Wastewater
ACCOUNT: 501-6054-600

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 469,767	\$ 608,770	\$ 608,770	\$ 608,770	\$ 653,341	
10 20 Overtime	38,214	35,000	35,000	40,000	35,000	
10 30 Longevity	8,840	7,733	7,733	6,163	5,433	
10 40 Incentive Pay	10,625	16,950	16,950	18,000	19,050	
20 10 Retirement	85,244	112,199	112,199	112,199	125,599	
20 20 Social Security	37,849	51,137	51,137	51,137	54,530	
20 40 Insurance	84,062	118,056	118,056	118,056	145,637	
20 50 Workers' Compensation	5,384	6,180	6,180	6,180	6,704	
20 55 Long Term Disability	1,187	1,710	1,710	1,710	1,830	
Subtotal	741,174	957,735	957,735	962,215	1,047,124	9.3%
Supplies:						
31 10 Office Supplies	998	1,000	1,000	1,000	1,000	
31 40 Clothing	4,171	4,000	4,000	4,000	5,000	
34 15 Chemical Supplies	6,193	8,000	8,000	8,000	8,000	
34 30 Cleaning Supplies	1,400	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	7,528	4,000	4,000	6,000	6,000	
35 20 Building Materials and Supplies	2,769	3,000	3,000	3,000	3,000	
35 30 Plumbing Supplies	22,309	30,000	30,000	30,000	30,000	
35 33 Sewer Taps	-	1,000	1,000	1,000	1,000	
35 35 Electrical Supplies	-	175	175	175	175	
35 40 Street Repair Supplies	783	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	3,470	5,000	5,000	5,000	5,000	
36 30 Safety Equipment	6,243	6,500	6,500	6,500	6,500	
37 10 Natural Gas	1,396	1,000	1,000	1,000	1,000	
37 20 Electricity	72,311	75,000	75,000	75,000	100,000	
37 30 Fuel, Oil and Lubricants	19,895	22,000	22,000	22,000	22,000	
Subtotal	149,465	163,175	163,175	165,175	191,175	17.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	2,039	500	500	500	500	
43 40 License and Inspection Fees	411	750	750	750	750	
51 20 General Insurance	27,074	30,000	30,000	30,000	30,000	
52 10 Telephone/Communications	3,536	3,500	3,500	3,500	3,500	
52 20 Postage	1,240	2,500	2,500	2,500	2,500	
55 10 Education and Training	6,979	7,500	7,500	7,500	7,500	
56 24 Equipment Rentals	-	300	300	300	300	
56 25 Fleet Replacement	22,800	70,400	70,400	70,400	223,000	
57 10 Other Contractual Services - Vector Services	145,966	-	-	-	-	
57 13 Other Contractual Services - Lift Station Operator	-	146,900	146,900	146,900	158,000	
57 25 Other Cont Svcs - Emergency Repair & Maint	-	20,000	20,000	20,000	20,000	
62 40 Grounds Maintenance Services	9,574	13,550	13,550	13,550	13,550	
63 25 Equipment Repair and Maintenance	116,394	165,000	165,000	165,000	165,000	
63 27 Radio Repair and Maintenance	-	2,000	2,000	2,000	2,000	
Subtotal	336,013	462,900	462,900	462,900	626,600	35.4%
Capital Outlay:						
85 10 Depreciation	1,654,054	-	-	-	-	
Subtotal	1,654,054	-	-	-	-	100.0%
Total Expenditures	\$ 2,880,705	\$ 1,583,810	\$ 1,583,810	\$ 1,590,290	\$ 1,864,899	17.7%



Wastewater Treatment Plant

PROGRAM DESCRIPTION:

The Wastewater Treatment division, under the direction of the Executive Director of Public Services and the Director of Utilities, are responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and bio-solids in accordance with state and federal requirements. Included within the activities are the operation and maintenance of the City's three (3) wastewater treatment plants that process the collected wastewater. The division also performs process analysis for various local, state and federal regulatory agencies. The operations of this division have been outsourced to a private entity.

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Permit Violations	12	0	0
Compliance	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Daily average flow of wastewater treated annually:			
Plant No. 1A - Permit capacity 2.0 mgd	1.2	1.2	1.2
Plant No. 2 - Permit capacity 4.5 mgd	2.4	2.6	2.6
Plant No. 3 - Permit capacity 0.025 mgd	0.0055	0.0073	0.0073
Percent of permitted capacity:			
Plant No. 1A	60%	62%	62%
Plant No. 2	53%	56%	56%
Plant No. 3	22%	27%	27%

FY2025 BUDGET NOTES:

1. Increase to Electricity due to new contract pricing effective January 1, 2025.
2. Increase to Contracted Services due to increase in cost based on Consumer Price Index (CPI) per contract for plant operations.
3. Increases to General Insurance due to insurance rate increases.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Wastewater Treatment
FUNCTION: Water & Wastewater
ACCOUNT: 501-6055-600

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 299,046	\$ 302,500	\$ 302,500	\$ 302,500	\$ 392,500	
Maintenance and Services	<u>1,043,748</u>	<u>1,231,900</u>	<u>1,261,184</u>	<u>1,449,484</u>	<u>1,299,800</u>	
Subtotal	1,342,794	1,534,400	1,563,684	1,751,984	1,692,300	8.2%
Capital Outlay	<u>91,383</u>	-	-	-	-	100.0%
Total Expenditures	\$ 1,434,176	\$ 1,534,400	\$ 1,563,684	\$ 1,751,984	\$ 1,692,300	8.2%

~ EXPENDITURE DETAIL ~

Supplies:						
37 20	Electricity	\$ 296,011	\$ 295,000	\$ 295,000	\$ 295,000	\$ 385,000
37 30	Fuel, Oil and Lubricants	<u>3,035</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
	Subtotal	299,046	302,500	302,500	302,500	392,500
						29.8%
Maintenance and Services:						
43 15	Engineering and Architectural Services	8,716	40,000	69,284	69,284	40,000
43 40	License and Inspection Fees	48,378	55,000	55,000	55,000	55,000
51 20	General Insurance	55,554	57,000	57,000	65,300	68,500
52 10	Telephone/Communications	-	1,300	1,300	1,300	1,300
57 10	Other Cont Svcs - Plant Operation Services	685,565	708,600	708,600	708,600	735,000
57 20	Other Cont Svcs - Pretreatment Program	5,261	30,000	30,000	30,000	30,000
62 40	Grounds Maintenance Services	22,149	30,000	30,000	30,000	30,000
63 10	Building Repair and Maintenance	5,241	10,000	10,000	40,000	40,000
63 25	Equipment Repair and Maintenance	<u>212,884</u>	<u>300,000</u>	<u>300,000</u>	<u>450,000</u>	<u>300,000</u>
	Subtotal	1,043,748	1,231,900	1,261,184	1,449,484	1,299,800
						3.1%
Capital Outlay:						
85 10	Depreciation	<u>91,383</u>	-	-	-	-
	Subtotal	91,383	-	-	-	-
						0.0%
	Total Expenditures	\$ 1,434,176	\$ 1,534,400	\$ 1,563,684	\$ 1,751,984	\$ 1,692,300
						8.2%



Reuse /Reclaimed Water

PROGRAM DESCRIPTION:

The Reclaimed Water is Water/Wastewater Department, which tracks the operational costs for providing reclaimed water for irrigation purposes to different facilities and parks with in the City. To help offset these costs, a revenue line item in the Water/Wastewater Fund was created for Reclaimed Water Sales.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23 <u>Actual</u>	2023-24 <u>Estimate</u>	2024-25 <u>Projected</u>
Reuse line installed (linear feet)	7,000	100	100
Reclaimed water pumpage *	235	235	235
Meter Installed	0	3	3

* Million gallons

FY2025 BUDGET NOTES:

1. No significant changes from the FY2024 budget.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Reclaimed Water
FUNCTION: Water & Wastewater
ACCOUNT: 501-6057-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
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~ DEPARTMENT SUMMARY ~

Supplies	\$ 29,073	\$ 21,000	\$ 21,000	\$ 31,000	\$ 33,000	
Maintenance and Services	67,014	45,100	45,100	52,100	52,100	
Subtotal	96,087	66,100	66,100	83,100	85,100	28.7%
Total Expenditures	\$ 96,087	\$ 66,100	\$ 66,100	\$ 83,100	\$ 85,100	28.7%

~ EXPENDITURE DETAIL ~

Supplies:							
34 15	Chemical Supplies	\$ 23,332	\$ 15,000	\$ 15,000	\$ 25,000	\$ 25,000	
37 20	Electricity	5,741	6,000	6,000	6,000	8,000	
	Subtotal	29,073	21,000	21,000	31,000	33,000	57.1%
Maintenance and Services:							
42 30	Water Reuse Plan	-	1,000	1,000	1,000	1,000	
51 20	General Insurance	75	100	100	100	100	
57 38	Educational Material & Signage	-	500	500	500	500	
63 10	Building Repair and Maintenance	3,007	500	500	500	500	
63 25	Equipment Repair and Maintenance	63,932	43,000	43,000	50,000	50,000	
	Subtotal	67,014	45,100	45,100	52,100	52,100	15.5%
	Total Expenditures	\$ 96,087	\$ 66,100	\$ 66,100	\$ 83,100	\$ 85,100	28.7%



Water/Wastewater Non-Departmental

PROGRAM DESCRIPTION:

The expenditures for the Water & Wastewater Non-Departmental Fund are comprised of various administrative and maintenance charges, as well as debt payments and transfers to other funds.

FY2025 BUDGET NOTES:

1. A transfer of \$8,000 to the City Health Insurance Fund is for administrative costs.
2. Technology Fees for internal technology services increased due to an increase in technology costs and usage by the Water/Wastewater departments.
3. The Transfer to the General Fund of \$2,505,525 is to reimburse the General Fund for support services and the Payment In Lieu of Taxes (PILOT). The PILOT is calculated at 4% of operating revenue.
4. The Transfer to CDBG in the amount of \$144,931 is to fully match the three new CDBG projects.
5. The Transfer to Debt Service Fund for current debt obligations.
6. Transfer to Water/Wastewater CIP Projects for funding the following projects:

a. Clarifier Rehabilitation	\$750,000
b. Water Meter Register Replacement	\$375,500
c. Sanitary System Manhole Rehabilitation	\$250,000
d. Water Loop (Ricefield, Benton and Koeblen)	\$1,875,000
e. WWTP No. 2 – Collection System Line Replacement	<u>\$500,000</u>
	\$3,750,500
7. The Transfer to W/WW Supplemental Fund includes \$400,000 for approximately fifty (50%) percent of the cost for a new centrifuge. The remaining cost will be transferred next year in order to replace the current piece of equipment that has reached its useful life.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Non-Departmental
FUNCTION: Water & Wastewater
ACCOUNT: 501-6090-600

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 432,218	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Maintenance and Services	225,400	240,580	240,580	240,580	288,178	
Debt Service	21,000	24,850	24,850	24,850	24,850	
Transfers to Other Funds	<u>7,932,000</u>	<u>6,421,641</u>	<u>7,028,183</u>	<u>7,028,183</u>	<u>8,753,758</u>	
Subtotal	8,610,618	6,695,071	7,301,613	7,301,613	9,074,786	24.3%
Total Expenditures	<u>\$ 8,610,618</u>	<u>\$ 6,695,071</u>	<u>\$ 7,301,613</u>	<u>\$ 7,301,613</u>	<u>\$ 9,074,786</u>	24.3%

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
20 40	Insurance Admin/Contingency	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
20 80	Pensions	<u>424,218</u>	-	-	-	-
	Subtotal	432,218	8,000	8,000	8,000	8,000
						0.0%
Maintenance and Services:						
42 60	Technology Fees	<u>225,400</u>	<u>240,580</u>	<u>240,580</u>	<u>240,580</u>	<u>288,178</u>
	Subtotal	225,400	240,580	240,580	240,580	288,178
						19.8%
Debt Service:						
81 10	Principal	21,000	21,000	21,000	21,000	21,000
81 30	Fiscal Agent Fees	-	3,850	3,850	3,850	3,850
	Subtotal	21,000	24,850	24,850	24,850	24,850
						0.0%
Transfers:						
91 01	Transfer to General Fund-Administration	2,107,000	2,444,415	2,444,415	2,444,415	2,505,525
92 16	Transfer to CDBG	-	198,226	198,226	198,226	144,931
93 01	Transfer to Debt Service Fund	-	-	-	-	1,952,802
94 13	Transfer to ARPA Fund	-	659,000	659,000	659,000	-
95 12	Transfer to Water/Wastewater CIP	5,800,000	3,100,000	3,706,542	3,706,542	3,750,500
95 15	Transfer to Water/Wastewater Supplemental	<u>25,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>400,000</u>
	Subtotal	7,932,000	6,421,641	7,028,183	7,028,183	8,753,758
						24.6%
	Total Expenditures	<u>\$ 8,610,618</u>	<u>\$ 6,695,071</u>	<u>\$ 7,301,613</u>	<u>\$ 7,301,613</u>	<u>\$ 9,074,786</u>
						24.3%

**CITY OF ROSENBERG, TEXAS
2024-2025 BUDGET**

**Combination Tax and Revenue Certificates of Obligation
Series 2010 (TWDB)**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
Total	\$ 105,000	\$ -	\$ 105,000

Total amount authorized: \$394,000
Ordinance # 2010-06

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

CAPITAL IMPROVEMENT FUND

FUND: 512

Classification	2022-23 Actual	2023-24 Budget	Project Estimate	2024-25 Budget
FUND SUMMARY				
RESOURCES:				
Total beginning balance	\$ -	\$ 5,906,063	\$ 5,906,063	\$ 972,723
Revenues & Transfers In	5,913,023	3,100,000	3,931,542	3,750,500
TOTAL FUNDS AVAILABLE	\$ 5,913,023	\$ 9,006,063	\$ 9,837,605	\$ 4,723,223
USES/DEDUCTIONS:				
Expenditures & Transfers Out	\$ 6,960	\$ 3,100,000	\$ 8,864,882	\$ 4,250,500
ENDING FUND BALANCE:				
Total ending balance	5,906,063	5,906,063	972,723	472,723
FUND TOTAL	\$ 5,913,023	\$ 9,006,063	\$ 9,837,605	\$ 4,723,223

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:				
48501 Transfer from W/WW Fund	\$ 5,800,000	\$ 3,100,000	\$ 3,706,542	\$ 3,750,500
45100 Interest Earnings	113,023	-	225,000	-
TOTAL REVENUES	\$ 5,913,023	\$ 3,100,000	\$ 3,931,542	\$ 3,750,500
EXPENDITURES:				
70 30 Water Well No. 11 at WP No. 8	\$ -	\$ -	\$ 2,200,000	(A)
70 31 Recoat GST at Water Plant No. 4	-	700,000	351,400	-
70 32 Recoat EST No. 3 (Ruby St)	6,960	650,000	356,940	-
70 33 WWTP No. 2 - Odor Control	-	250,000	250,000	(A)
70 34 Water Plant No. 9 Improvements	-	1,500,000	1,500,000	(A)
70 35 Water Well No. 12 Improvements at WP 9	-	-	3,600,000	(A)
70 36 Hwy 36 Utility Relocation	-	-	606,542	(A)
70 37 Recoat EST No. 1 (Downtown)	-	-	-	500,000
70 38 Clarifier Rehabilitation	-	-	-	750,000
70 39 Water Meter Register Replacement	-	-	-	375,500
71 30 Sanitary System Manhole Rehabilitation	-	-	-	250,000
71 31 Water Loop (Ricefield, Benton, Koeblen)	-	-	-	1,875,000
71 32 WWTP No. 2 - Collection System Line Replac	-	-	-	500,000
TOTAL EXPENSES	\$ 6,960	\$ 3,100,000	\$ 8,864,882	\$ 4,250,500

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

**WATER & WASTEWATER
Subsidence Fund**

FUND: 514

Classification	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Budget
RESOURCES:				
Total beginning balance	\$ 3,579,297	\$ 3,566,150	\$ 4,662,763	\$ 5,055,513
Revenues & transfers in	7,252,253	6,351,750	7,171,750	7,101,750
TOTAL FUNDS AVAILABLE	10,831,550	9,917,900	11,834,513	12,157,263
DEDUCTIONS:				
Expenditures & transfers out	6,168,789	6,715,970	6,779,000	7,909,848
TOTAL ENDING BALANCE	4,662,763	3,201,930	5,055,513	4,247,415
ACCOUNT TOTAL	\$ 10,831,551	\$ 9,917,900	\$ 11,834,513	\$ 12,157,263
REVENUES:				
42330 Gulf Coast Water Authority	421,750	421,750	421,750	-
42331 Brazosport Water Authority	-	-	-	421,750
42340 Intergovernmental (MUDS)	1,108,739	1,040,000	1,050,000	1,040,000
43222 Subsidence Fee	5,583,969	4,850,000	5,550,000	5,600,000
45100 Interest Earnings	137,795	40,000	150,000	40,000
TOTAL REVENUES	\$ 7,252,253	\$ 6,351,750	\$ 7,171,750	\$ 7,101,750
EXPENDITURES:				
31 35 Business Expense	\$ 239,400	\$ 1,000	\$ 1,000	\$ 1,000
43 15 Engineering Services	-	20,000	20,000	20,000
43 20 Legal Services	-	5,000	5,000	5,000
43 40 Subsidence Pumping Fee	1,112	40,000	44,000	45,000
55 15 Community Education	-	5,000	5,000	5,000
57 10 Brazos River Authority Contract	421,263	420,750	422,000	447,750
57 20 Water Purchase - Brazosport Water	5,476,500	6,192,220	6,250,000	7,050,000
57 40 Water Wise Program	30,514	32,000	32,000	32,000
93 01 Transfer to Debt Service	-	-	-	304,098
TOTAL EXPENDITURES	\$ 6,168,789	\$ 6,715,970	\$ 6,779,000	\$ 7,909,848

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

**WATER & WASTEWATER
Water/Wastewater Supplemental Fund**

FUND: 515

Classification	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Budget
RESOURCES:				
Total beginning balance	\$ 1,099,823	\$ 29,387	\$ 361,707	\$ 2,161,691
Revenues & Transfers In	72,283	22,500	2,108,299	3,402,500
TOTAL FUNDS AVAILABLE	1,172,106	51,887	2,470,006	5,564,191
DEDUCTIONS:				
Expenditures & Transfers Out	810,399	20,000	308,315	5,400,000
TOTAL ENDING BALANCE	361,707	31,887	2,161,691	164,191
ACCOUNT TOTAL	\$ 1,172,106	\$ 51,887	\$ 2,470,006	\$ 5,564,191
REVENUES:				
42210 State of Texas - TxDOT	\$ -	\$ -	\$ 2,053,299	\$ -
42215 SIB Loan Proceeds	-	-	-	3,000,000
45100 Interest Earnings	47,283	2,500	30,000	2,500
48501 Transfer from W/WW Fund	25,000	20,000	25,000	400,000
TOTAL REVENUES	\$ 72,283	\$ 22,500	\$ 2,108,299	\$ 3,402,500
EXPENDITURES:				
57 10 Other Contractual Services	\$ 26,249	\$ -	\$ 30,000	\$ -
70 20 Buildings	8,680	-	31,320	-
70 32 FM 2218 Utility Adjustments	287,942	-	-	-
70 35 SCADA Project	-	-	101,347	-
70 36 Highway 36 Utility Relocation	-	-	-	4,620,000
70 37 16" Waterline - Koeblen Rd	-	-	-	380,000
70 38 Reclaim Water Phase II	-	-	125,648	-
70 40 Machinery and Equipment	456,677	20,000	20,000	400,000
70 42 Motor Vehicles	30,852	-	-	-
TOTAL EXPENDITURES	\$ 810,399	\$ 20,000	\$ 308,315	\$ 5,400,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

**WATER & WASTEWATER
Water Impact Fee Fund**

FUND: 517

Classification	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Budget
RESOURCES:				
Total beginning balance	\$ 13,843,522	\$ 13,243,522	\$ 15,958,285	\$ 11,649,589
Revenues & Transfers In	2,801,274	100,000	850,000	1,600,000
TOTAL FUNDS AVAILABLE	16,644,796	13,343,522	16,808,285	13,249,589
DEDUCTIONS:				
Expenditures & Transfers Out	686,511	2,010,000	5,158,696	13,232,000
TOTAL ENDING BALANCE	15,958,285	11,333,522	11,649,589	17,589
ACCOUNT TOTAL	\$ 16,644,796	\$ 13,343,522	\$ 16,808,285	\$ 13,249,589
REVENUES:				
43140 Capital Impact Fee	\$ 2,133,766	\$ -	\$ -	\$ 1,000,000
45100 Interest Earnings	667,508	100,000	850,000	600,000
TOTAL REVENUES	\$ 2,801,274	\$ 100,000	\$ 850,000	\$ 1,600,000
EXPENDITURES:				
43 90 Professional Services	\$ 16,240	\$ 10,000	\$ 14,060	\$ 10,000
70 31 Improvements - Water Well 11 @ WP 8	355,364	-	3,144,636	(A)
70 31 Water Plant No. 8 GST	-	2,000,000	2,000,000	5,130,000
70 32 Imp O/T Bldgs - WP8	314,907	-	-	-
70 33 Water Plant No. 9	-	-	-	8,092,000
TOTAL EXPENDITURES	\$ 686,511	\$ 2,010,000	\$ 5,158,696	\$ 13,232,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2025.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

**WATER & WASTEWATER
Sewer Impact Fee Fund**

FUND: 518

Classification	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Budget
RESOURCES:				
Total beginning balance	\$ 3,958,843	\$ 4,558,843	\$ 5,301,726	\$ 5,787,666
Revenues & Transfers In	1,359,123	2,000	500,000	2,580,000
TOTAL FUNDS AVAILABLE	5,317,966	4,560,843	5,801,726	8,367,666
DEDUCTIONS:				
Expenditures & Transfers Out	16,240	10,000	14,060	7,155,000
TOTAL ENDING BALANCE	5,301,726	4,550,843	5,787,666	1,212,666
ACCOUNT TOTAL	\$ 5,317,966	\$ 4,560,843	\$ 5,801,726	\$ 8,367,666
REVENUES:				
43140 Capital Impact Fee	\$ 1,159,317	\$ -	\$ 350,000	\$ -
45100 Interest Earnings	199,807	2,000	150,000	2,000
47130 Contributions - Developers	-	-	-	2,578,000
TOTAL REVENUES	\$ 1,359,123	\$ 2,000	\$ 500,000	\$ 2,580,000
EXPENDITURES:				
43 90 Outside Professional Services	\$ 16,240	\$ 10,000	\$ 14,060	\$ 10,000
70 31 WWTP No. 3 Expansion	-	-	-	7,145,000
TOTAL EXPENDITURES	\$ 16,240	\$ 10,000	\$ 14,060	\$ 7,155,000



Solid Waste

PROGRAM DESCRIPTION:

The Solid Waste Fund, through contracted services, provides for the collection and disposal of residential and commercial garbage. Recycling services are included in the cost of service for residents and are offered to commercial entities for an additional fee.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of residential solid waste customers/month	10,423	10,500	10,575
Number of commercial solid waste customers/month	1,073	1,150	1,170

FY2025 BUDGET NOTES:

1. Increase to solid waste rates of 2.46% based on Consumer Price Index (CPI).
2. The Transfer to the General Fund of \$900,000 is to reimburse the General Fund for administrative support services.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

SOLID WASTE FUND

FUND 550

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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SOLID WASTE FUND SUMMARY

Resources:

Total Beginning Balance	\$ -	\$ 35,431	\$ 7,929	\$ 7,929	\$ 7,929
Revenues and Transfers In	5,341,028	5,375,000	5,375,000	5,410,000	5,500,000
Total Funds Available	\$ 5,341,028	\$ 5,410,431	\$ 5,382,929	\$ 5,417,929	\$ 5,507,929

Uses/Deductions:

Expenditures and Transfers	\$ 5,333,099	\$ 5,375,000	\$ 5,375,000	\$ 5,410,000	\$ 5,500,000
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Ending Fund Balance:

Total Ending Balance	\$ 7,929	\$ 35,431	\$ 7,929	\$ 7,929	\$ 7,929
Fund Total	\$ 5,341,028	\$ 5,410,431	\$ 5,382,929	\$ 5,417,929	\$ 5,500,000

Net Revenues (Expenditures)	7,929	-	-	-	-
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Solid Waste **DEPARTMENT:** Solid Waste **FUNCTION:** Public Services **FUND: 550**

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
43220 Solid Waste Fees	5,327,135	5,375,000	5,375,000	5,400,000	5,500,000	
45100 Interest Earnings	13,893	-	-	10,000	-	
TOTAL REVENUES	5,341,028	5,375,000	5,375,000	5,410,000	5,500,000	
EXPENDITURES:						
Maintenance and Services	\$ 4,483,099	\$ 4,500,000	\$ 4,500,000	\$ 4,535,000	\$ 4,600,000	
Transfer to General Fund	850,000	875,000	875,000	875,000	900,000	
Subtotal	5,333,099	5,375,000	5,375,000	5,410,000	5,500,000	
Total Expenditures	\$ 5,333,099	\$ 5,375,000	\$ 5,375,000	\$ 5,410,000	\$ 5,500,000	2.3%

~ AUTHORIZED POSITIONS ~

Position Title					
None	-	-	-	-	-

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
62 15	Garbage Collection	4,483,099	4,500,000	4,500,000	4,535,000	4,600,000
	Subtotal	4,483,099	4,500,000	4,500,000	4,535,000	4,600,000 2.2%
Transfers:						
91 01	Transfer to General Fund - Administrative	850,000	875,000	875,000	875,000	900,000
	Subtotal	850,000	875,000	875,000	875,000	900,000 2.9%
	Total Expenditures	\$ 5,333,099	\$ 5,375,000	\$ 5,375,000	\$ 5,410,000	\$ 5,500,000 2.3%

PROGRAM DESCRIPTION:

The Rosenberg Civic Center, under the direction of the Director of Communications and Community Engagement, provides a resource to city departments, the community and surrounding region to hold meetings, corporate functions, and educational seminars, social and private events at affordable costs in a comfortable atmosphere. Coupled with the Parks & Recreation Programming, the Center has become a resource for leisure activities for young and young at heart to enjoy a host of fun family-oriented activities. Civic Center staff provides these services with the utmost consideration to the customer's well-being and satisfaction.

STRATEGIC PLAN GOALS/VALUES:

Goal 5-1 Promote a healthy community through parks and recreation programs.

- Research new programming opportunities for the Civic Center and maintain relationships with current instructors

Goal 5-3 Improve access to and participation in city recreational programs

- Research new programming opportunities for the Civic Center and maintain relationships with current instructors

Goal 5-11 Develop a broad range of entertainment and activities for residents and visitors including events and outdoor celebrations.

- To create, manage and deliver exceptional City special events and activities.
- Research fresh ideas and concepts based on community needs, current trends and vision of the City.
- Consolidate research into a final event concept and proposal.
- Develop budget for events and manage and maintain the budget to ensure financially viable and responsible events.
- Coordinate staffing and security.
- Post Event Evaluation and Feedback Hot Wash Session

Goal 5-12 Develop the City's role in culture and arts while leveraging partnerships with other community organizations.

- Focus on creation and/or recruitment of tourism opportunities to the City.
- High level focus on securing one main Tourism attraction per year
- Explore opportunities for outside advertising with an appropriate ROI to encourage tourism to the City
- Redevelopment of the VisitRosenberg.com website
- Continued development of the Visit Rosenberg presence on social media where for profit initiatives within the City can be shared and/or promoted such as new businesses, restaurants, non-city special events, etc.
- Research and development of social media methods to promote tourism in the City – Evaluate need for standalone social media page
- Host a variety of events providing opportunities for individuals and families to participate in fun and different experiences and engage with one another to build stronger communities.

Goal 6-2 Review Schedule of Fees on a regular basis and recommend adjustments as necessary. (permitting/planning fees, water/sewer rates, GRP fees, impact fees, park fees, civic center fees, etc.)

- Review RCC fees annually and update as required

Teamwork: We believe in the power of collaboration and unity among our citizens, leaders, and our own staff to achieve common goals and enhance the well-being of our community.

- Working together to achieve common goals and enhance well being of community



Civic Center

Respect: We promote a culture of mutual respect, recognizing the inherent worth and dignity of every individual in our diverse community.

- Providing respect to all clients

Service: We are committed to delivering superior services and continuously improving to meet the needs of our community.

- Always providing exceptional customer service
- Ensure the RCC grounds are clean, well-kept and manicured at all times.
- Provide a clean, well-maintained, updated and comfortable environment for all customers.
- Continual improvements to the janitorial aspects of the building, including weekend and part-time use including but not limited to: floors, walls, restrooms, kitchen, staff area, rooms
- Ensuring timely set-up and break down of rental needs
- Ensuring physical damage to the interior of the building is repaired in an adequate manner

PERFORMANCE INDICATORS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Customer satisfaction rating	98%	98%	98%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2022-23	2023-24	2024-25
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Civic Center Bookings	858	926	935
Complimentary Bookings	80	93	100
City Bookings	279	164	175
Private Bookings	489	669	660
Average # of days after event to process deposit refund checks (goal 14 days)	10	10	10
Average # of daily bathroom checks (goal 2 per day)	2	2	2
Number of online transactions	74	84	90
# ads promoting Civic Center per month	1	4	4

FY2025 BUDGET NOTES:

1. Janitorial Services was reallocated from in-house staff to contracted services.
2. Furnitures and Fixtures includes the purchase of the following supplemental budget requests:
 - a. Commercial refrigerator to replace current refrigerator which is past its useful life - \$6,000
 - b. Remove and replace the outdoor tile in the portico due to safety concerns when the tile is wet and slippery - \$20,000

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

CIVIC CENTER FUND

FUND 560

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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CIVIC CENTER FUND SUMMARY

Resources:

Total Beginning Balance	\$ 81,081	\$ 93,451	\$ 106,536	\$ 106,536	\$ 109,042
Revenues and Transfers In	<u>607,544</u>	<u>568,000</u>	<u>568,000</u>	<u>618,500</u>	<u>618,500</u>
Total Funds Available	<u><u>\$ 688,625</u></u>	<u><u>\$ 661,451</u></u>	<u><u>\$ 674,536</u></u>	<u><u>\$ 725,036</u></u>	<u><u>\$ 727,542</u></u>

Uses/Deductions:

Expenditures and Transfers	\$ 547,106	\$ 606,504	\$ 606,504	\$ 615,994	\$ 644,500
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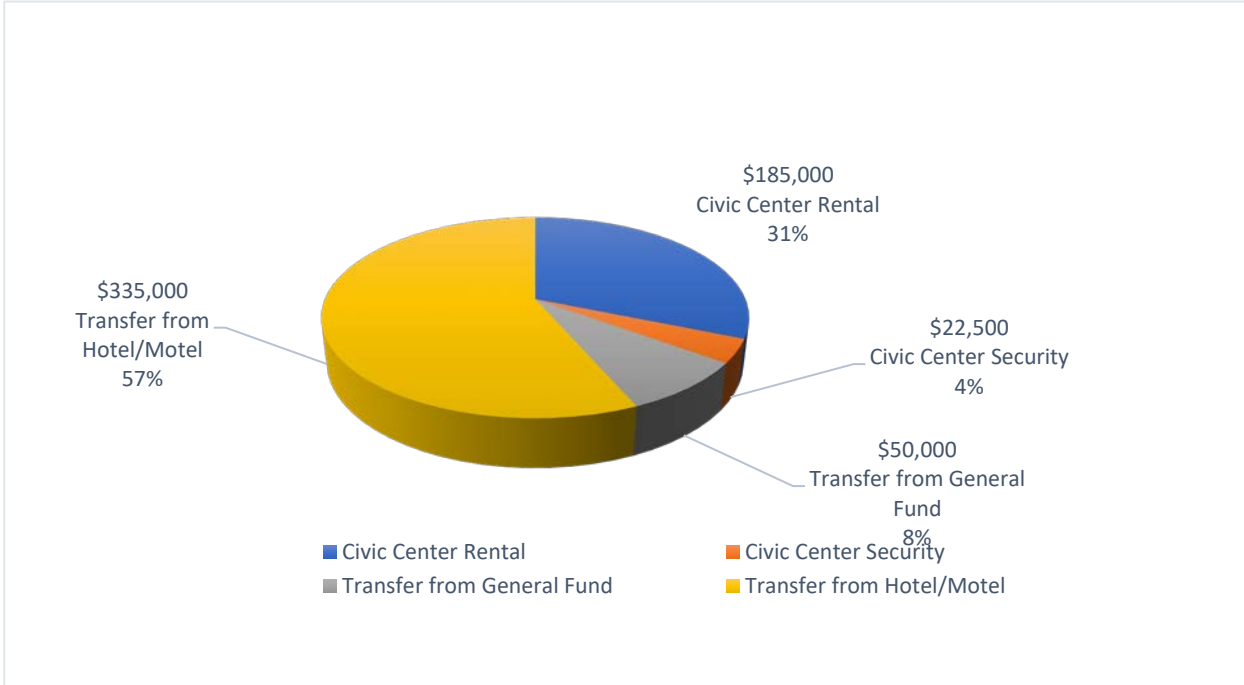
Ending Fund Balance:

Total Ending Balance	\$ 106,536	\$ 54,947	\$ 68,031	\$ 109,042	\$ 83,042
Fund Total	<u><u>\$ 653,641</u></u>	<u><u>\$ 661,451</u></u>	<u><u>\$ 674,536</u></u>	<u><u>\$ 725,036</u></u>	<u><u>\$ 644,500</u></u>

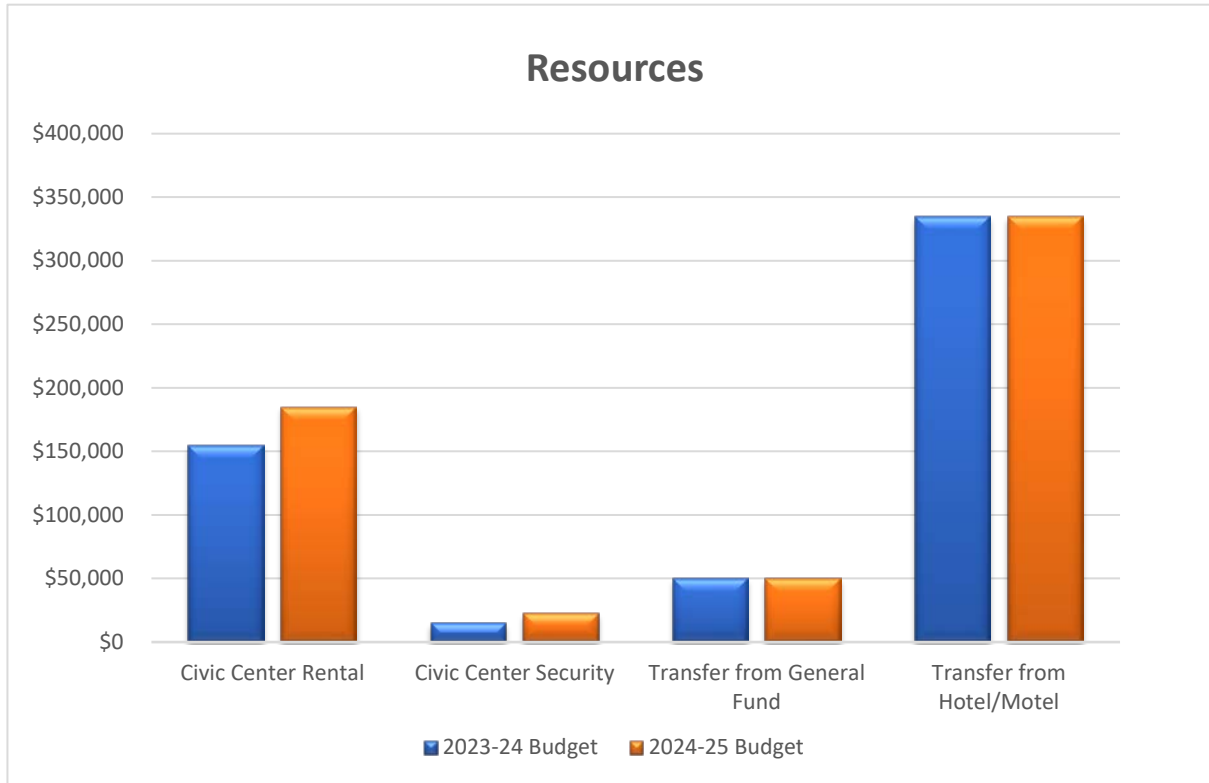
Net Revenues (Expenditures)	60,439	(38,504)	(38,504)	2,507	(26,000)
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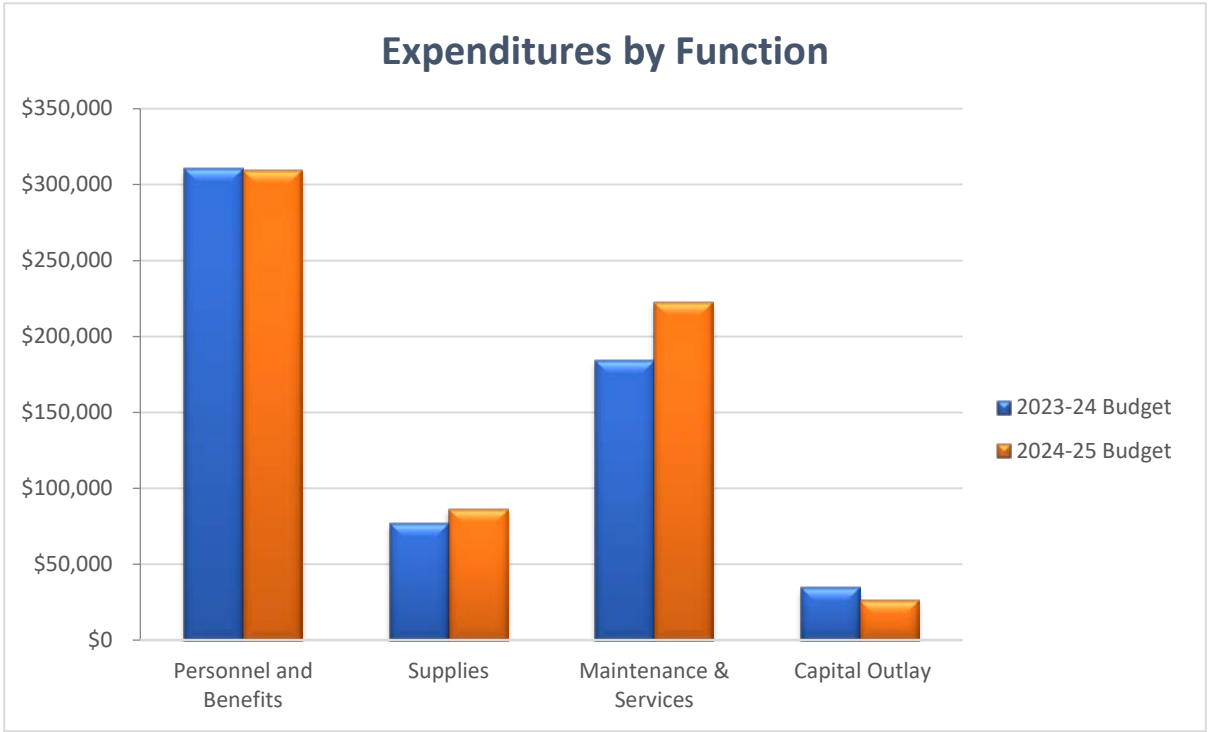
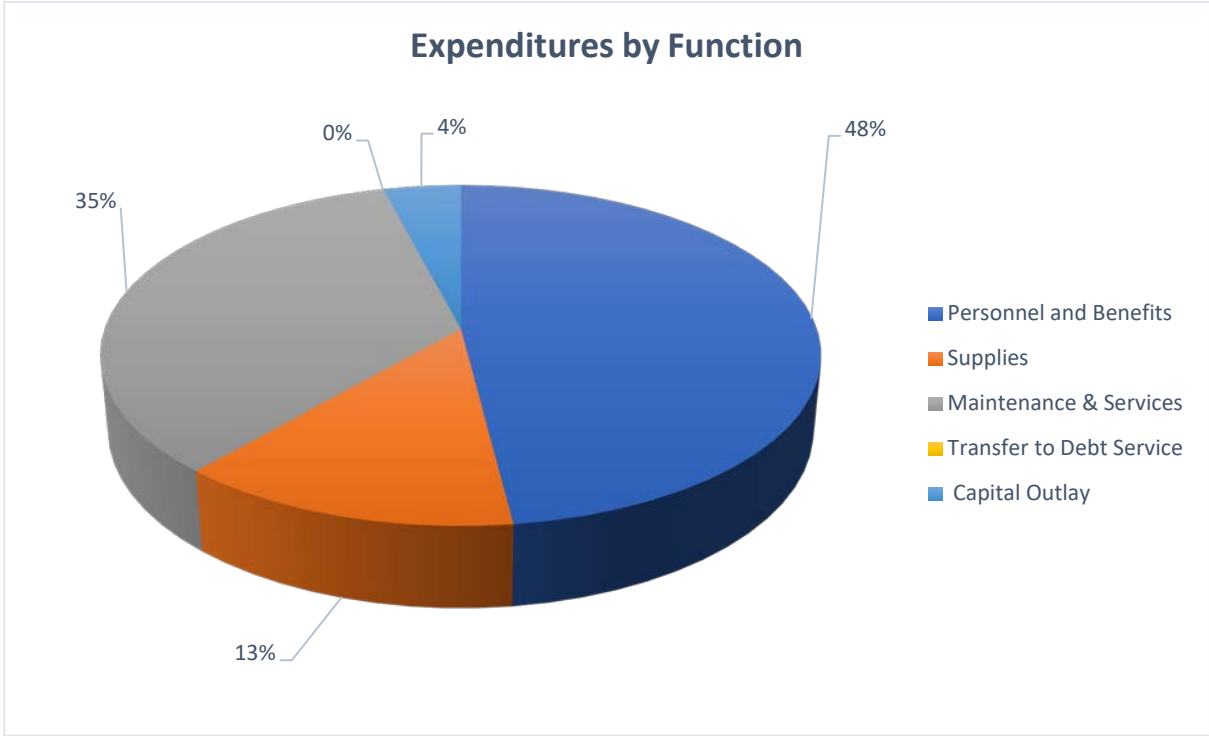
**CITY OF ROSENBERG, TEXAS
2024-245BUDGET**

Civic Center Fund Summary



Resources





**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 18,067	\$ 7,500	\$ 7,500	\$ 20,000	\$ 20,000	
46510 Civic Center Rental	163,367	155,000	155,000	185,000	185,000	
46511 Setup Fees	5,560	2,500	2,500	6,000	6,000	
46512 Civic Center Security	22,750	15,000	15,000	22,500	22,500	
46130 Sale of Equipment	2,800	3,000	3,000	-	-	
48101 Transfer from General Fund	60,000	50,000	50,000	50,000	50,000	
48212 Transfer from Hotel/Motel Fund	335,000	335,000	335,000	335,000	335,000	
TOTAL REVENUES	607,544	568,000	568,000	618,500	618,500	
EXPENDITURES:						
Personnel and Benefits	\$ 310,428	\$ 310,568	\$ 310,568	\$ 319,658	\$ 309,409	
Supplies	73,613	76,900	76,900	76,900	86,400	
Maintenance and Services	148,373	184,536	184,536	184,936	222,691	
Subtotal	532,414	572,004	572,004	581,494	618,500	
Capital Outlay	14,692	34,500	34,500	34,500	26,000	
Total Expenditures	\$ 547,106	\$ 606,504	\$ 606,504	\$ 615,994	\$ 644,500	6.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Civic Center & Events Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
Total Personnel	3.96	3.96	3.96	3.96	3.96	0.0%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 172,291	\$ 170,659	\$ 170,659	\$ 165,000	\$ 174,115	
10 20 Overtime - Security	28,541	15,000	15,000	30,000	15,000	
10 30 Longevity	773	1,208	1,208	1,208	1,478	
10 40 Incentive Pay	-	600	600	750	600	
11 10 Salaries and Wages - Part Time	16,899	24,934	24,934	23,000	26,085	
11 15 Salaries and Wages - PT Janitorial	4,116	8,471	8,471	12,000	-	
20 10 Retirement	33,774	32,868	32,868	32,000	33,604	
20 20 Social Security	15,002	16,896	16,896	16,000	16,587	
20 40 Insurance	37,688	38,289	38,289	38,000	40,203	
20 50 Workers' Compensation	892	1,069	1,069	950	1,153	
20 55 Long Term Disability	452	574	574	500	585	
20 65 Cell Phone Allowance	-	-	-	250	-	
Subtotal	310,428	310,568	310,568	319,658	309,409	-0.4%
Supplies:						
31 10 Office Supplies	774	700	700	700	700	
31 40 Clothing	120	500	500	500	500	
31 90 Other Supplies	6,053	3,150	3,150	3,150	3,150	
34 30 Cleaning Supplies	4,699	4,300	4,300	4,300	4,300	
35 10 Motor Vehicle Repair Supplies	60	700	700	700	700	
35 30 Plumbing Supplies	388	300	300	300	300	
35 35 Electrical Supplies	235	500	500	500	500	
37 10 Natural Gas	787	750	750	750	750	
37 20 Electricity	59,656	65,000	65,000	65,000	74,500	
37 30 Fuel, Oil and Lubricants	841	1,000	1,000	1,000	1,000	
Subtotal	73,613	76,900	76,900	76,900	86,400	12.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	170	770	770	770	770	
42 60 Technology Fees	39,445	48,116	48,116	48,116	52,396	
43 90 Other Professional Services - Inspections	2,330	4,000	4,000	4,000	4,000	
51 20 General Insurance	8,164	8,200	8,200	9,300	9,750	
52 20 Postage	8	100	100	100	100	
53 10 Advertising	1,306	1,700	1,700	1,700	1,700	
54 10 Printing and Binding	264	500	500	500	500	
55 10 Education and Training	350	1,000	1,000	1,000	1,000	
56 24 Equipment Rentals	1,419	1,700	1,700	1,700	1,700	
56 25 Fleet Replacement	2,600	2,600	2,600	2,600	4,200	
57 15 Janitorial Services	-	-	-	4,300	25,725	
62 31 Pest Control Services	1,150	1,200	1,200	1,200	1,200	
62 40 Grounds Maintenance	9,248	30,000	30,000	30,000	30,000	
63 10 Building Repair and Maintenance	36,950	30,650	30,650	30,650	35,650	
63 20 Heating & A/C Repair and Maintenance	36,350	45,000	45,000	40,000	45,000	
63 25 Equipment Repair and Maintenance	5,348	5,000	5,000	5,000	5,000	
63 40 Computer Software Maintenance Fees	3,272	4,000	4,000	4,000	4,000	
Subtotal	148,373	184,536	184,536	184,936	222,691	20.7%

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
Capital Outlay:						
70 43 Furniture and Fixtures	14,692	34,500	34,500	34,500	26,000	
Subtotal	14,692	34,500	34,500	34,500	26,000	-24.6%
Total Expenditures	\$ 547,106	\$ 606,504	\$ 606,504	\$ 615,994	\$ 644,500	6.3%

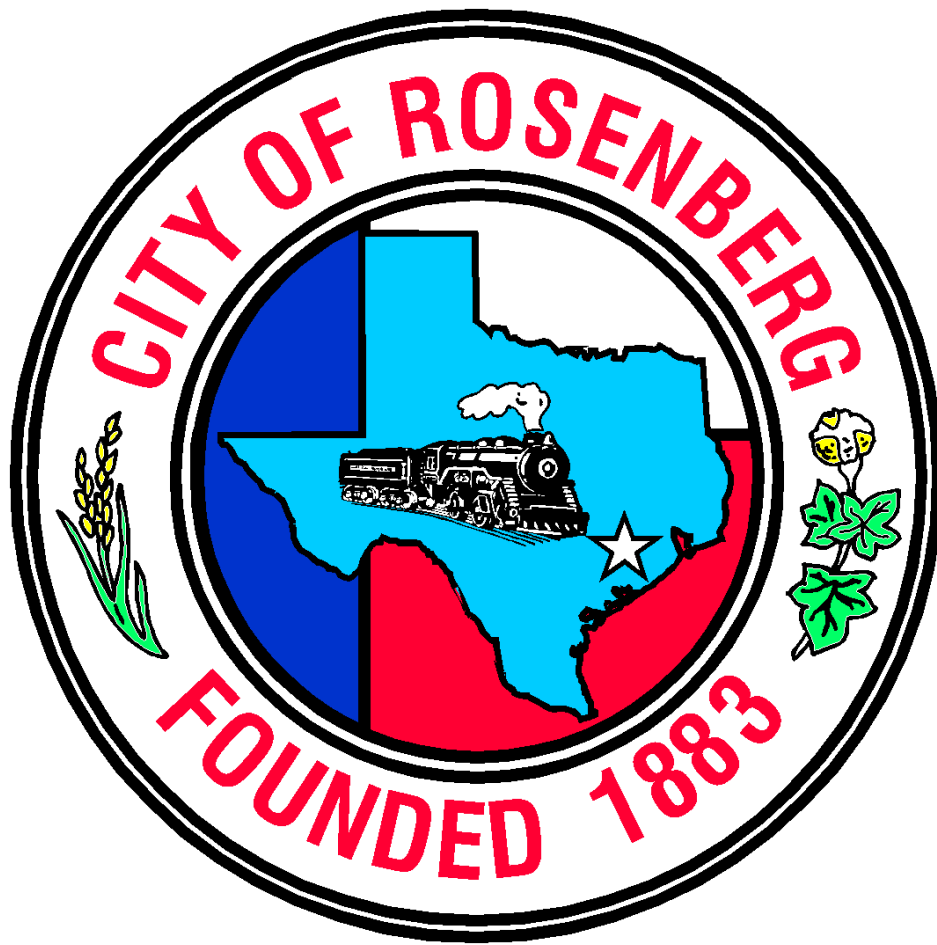
Internal Service Funds

Internal service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City, whereby, the intent of the fund is to recover the cost of providing those services from internal user charges.

Insurance Fund (601) - This fund is used to account for medical premiums and claims of City employees, eligible retirees, and covered dependents, and is funded by premiums from the General Fund, Water and Wastewater Fund, Fire Station No. 3 Operating Fund, Civic Center Fund, Hotel/Motel Fund, as well as contributions from employees, retirees, and insured dependents.

Fleet Replacement Fund (602) - This fund is used to account for expenses associated with replacement of the City's fleet. Revenues are derived from lease charges from the various user departments in the General Fund, Water and Wastewater Fund, Civic Center, and Fire Station No.3.

Technology Fund (603) - This fund is used to account for expenses associated with operating, maintaining, and acquiring the City's information systems. Revenues are derived from user charges to the General, Water and Wastewater, Fire Station No. 3, and Civic Center Funds.





Insurance Fund – 601

PROGRAM DESCRIPTION:

The Insurance Fund accounts for the City's health, dental, vision, life insurance plans, long-term disability and the flexible spending plan. Revenues are derived from premiums paid by the City, as well as employee and retiree contributions for the employee's and retiree's portion of the employee and dependent coverage.

FY2025 BUDGET NOTES:

1. Health insurance premium rates are increasing by 5% as well as an 8% increase to Dental PPO premiums and a 3% increase to Vision premiums.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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INSURANCE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 734,641	\$ 708,140	\$ 706,727	\$ 706,727	\$ 682,577
Revenues and Transfers In	3,696,550	4,220,844	4,220,844	4,071,350	4,560,687
Total Funds Available	\$ 4,431,191	\$ 4,928,984	\$ 4,927,571	\$ 4,778,077	\$ 5,243,264

Uses/Deductions:

Expenditures and Transfers Out	3,724,464	4,218,493	4,218,493	4,095,500	4,558,337
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Net Position

Net investment in capital assets	-	-	-	-	-
Unrestricted Net Position	706,727	710,491	709,078	682,577	684,927
Total Net Position	706,727	710,491	709,078	682,577	684,927

Fund Total

	\$ 4,431,191	\$ 710,491	\$ 709,078	\$ 682,577	\$ 684,927
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Net Revenues (Expenditures)	(27,914)	2,351	2,351	(24,150)	2,350
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 7,791	\$ 550	\$ 550	\$ 5,000	\$ 550	
46900 Misc Revenue - Pet Life Insurance Premiums	1,859	2,000	2,000	2,000	2,000	
47210 General Fund Insurance Premium	2,188,379	2,582,467	2,582,467	2,450,000	2,812,104	
47220 W/WW Fund Insurance Premium	246,562	306,496	306,496	280,000	340,935	
47225 Fire Station #3 Oper Insurance Premium	122,228	137,013	137,013	125,000	135,192	
47235 Civic Center Fund Insurance Premium	30,601	38,289	38,289	37,000	40,203	
47240 Employees' Health Insurance Premiums	593,086	597,675	597,675	650,000	641,162	
47241 Employees' Vision Insurance Premiums	23,625	24,000	24,000	24,500	27,500	
47242 Employees' Dental Insurance Premiums	184,832	185,000	185,000	195,000	200,000	
47245 Employees' Flex Spending Contributions	90,406	100,000	100,000	75,000	100,000	
47260 Retirees' Insurance Premiums	76,544	120,000	120,000	87,000	120,000	
47265 Long Term Disability/Life Insurance	69,176	65,600	65,600	75,000	79,100	
47270 Administrative Fees - General Fund	50,000	50,000	50,000	50,000	50,000	
47275 Administrative Fees - W/WW Fund	8,000	8,000	8,000	8,000	8,000	
47280 Hotel/Motel Fund Insurance Premium	3,459	3,754	3,754	7,850	3,941	
TOTAL REVENUES	\$ 3,696,550	\$ 4,220,844	\$ 4,220,844	\$ 4,071,350	\$ 4,560,687	8.1%

EXPENDITURES:						
Maintenance and Services	\$ 3,724,464	\$ 4,218,493	\$ 4,218,493	\$ 4,095,500	\$ 4,558,337	
TOTAL EXPENDITURES	\$ 3,724,464	\$ 4,218,493	\$ 4,218,493	\$ 4,095,500	\$ 4,558,337	8.1%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 55 Administrative Fees	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	
42 80 Health Fair Expenses	7,031	5,200	5,200	5,200	5,200	
51 10 Health Insurance Premiums	3,291,707	3,785,693	3,785,693	3,650,000	4,093,537	
51 15 Vision Insurance Premiums	23,707	24,000	24,000	25,200	27,500	
51 25 Dental Insurance Premiums	178,321	185,000	185,000	208,000	200,000	
51 30 Flex Spending Insurance Claims	104,252	100,000	100,000	74,000	100,000	
51 35 Long Term Disability	35,349	32,900	32,900	36,000	36,000	
51 40 Life Insurance Premiums	33,284	32,700	32,700	43,100	43,100	
51 45 Pet Insurance	1,422	2,000	2,000	3,500	2,000	
57 10 Other Contractual Services	4,392	6,000	6,000	5,500	6,000	
Subtotal	3,724,464	4,218,493	4,218,493	4,095,500	4,558,337	8.1%
Total Expenditures	\$ 3,724,464	\$ 4,218,493	\$ 4,218,493	\$ 4,095,500	\$ 4,558,337	8.1%



Fleet Replacement Fund – 602

PROGRAM DESCRIPTION:

The Fleet Replacement Fund accounts for lease revenues charged to the General Fund, Fire Station No. 3 Operating Fund, the Water/Wastewater Fund and Civic Center Fund operational budgets. Lease revenues consist of annual charges, based on the replacement cost of vehicles. Vehicle useful lives are estimated from 5 to 20 years, depending upon the expected use of the vehicle. For example, police patrol units are normally replaced every 4 to 6 years, while administrative vehicles may be replaced every 8 years. Pickups may be replaced every 7 to 10 years. The City Vehicle Replacement Policy further explains the criteria for replacement.

ACTIVITY MEASURES/INDICATORS:

	2022-23 Actual	2023-24 Estimate	2024-25 Projected
Average age of fleet	7.1	7.3	7.4
Percent of the fleet recommended for replacement	7.5%	6.5%	6.5%

FY2025 BUDGET NOTES:

- History of vehicles replaced:
 - 2019-20 - Replaced three (3) vehicles and repurposed two (2) of the replaced vehicles
 - 2020-21 - Replaced six (6) vehicles
 - 2021-22 - Replaced nine (9) Vehicles
 - 2022-23 - Replaced fifteen (15) Vehicles
 - 2023-24 – Replaced thirteen (13) Vehicles
- Due to supply chain issues and overall availability of vehicles, the City approved the below list to fund the FY2025 replacement vehicles during FY24 with budget adjustment BA 24-03 on April 16, 2024. Twelve (12) vehicles and one (1) backhoe are being replaced.

Vehicle Number	Type of Vehicle	Department	Replacement Cost
01-53-13	2008 Ford Ranger	Parks	\$ 40,000
01-19-01	2007 Ford Focus	Public Works - CIP	40,000
01-25-05	2005 Ford F-150	Fleet Maintenance	57,000
01-30-129	2016 Chevrolet Tahoe	Police	80,000
01-30-135	2016 Chevrolet Tahoe	Police	80,000
01-30-143	2017 Chevrolet Tahoe	Police	80,000
01-30-147	2017 Chevrolet Tahoe	Police	80,000
01-31-56	2014 Chevrolet Tahoe	Fire	60,000
01-31-57	2015 Chevrolet Crew Cab	Fire	60,000
50-52-05	2015 Chevrolet Silverado	Water/Wastewater	40,000
50-53-21	2016 Chevrolet Silverado	Water/Wastewater	40,000
50-54-13	2014 Chevrolet Silverado	Water/Wastewater	40,000
50-54-56	2010 Case Backhoe	Water/Wastewater	<u>130,000</u>
Total			\$ 827,000

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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FLEET REPLACEMENT FUND SUMMARY

Resources:

Total Beginning Balance	\$ 8,700,570	\$ 3,221,456	\$ 6,560,046	\$ 6,560,046	\$ 4,031,673
Revenues and Transfers In	1,090,097	1,105,979	1,105,979	1,400,979	1,334,109
Total Funds Available	9,790,667	4,327,435	7,666,025	7,961,025	5,365,782

Uses/Deductions:

Expenditures and Transfers Out	352,260	-	2,603,035	2,678,734	-
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Net Position

Net investment in capital assets	2,878,361	1,250,618	1,250,618	1,250,618	1,250,618
Unrestricted Net Position	6,560,046	3,076,817	3,812,372	4,031,673	4,115,164
Total Net Position	9,438,407	4,327,435	5,062,990	5,282,291	5,365,782

Fund Total

	\$ 9,790,667	\$ 4,327,435	\$ 7,666,025	\$ 7,961,025	\$ 5,365,782
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Net Revenues (Expenditures)	737,837	1,105,979	(1,497,056)	(1,277,755)	1,334,109
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

45100 Interest Earnings	\$ 283,334	\$ 5,000	\$ 5,000	\$ 300,000	\$ 5,000	
47310 Lease Revenue - General Fund	673,033	797,940	797,940	797,940	949,920	
47320 Lease Revenue - Water/WW Fund	75,891	234,600	234,600	234,600	309,150	
47325 Lease Rev-Fire Station No.3 Operating	29,400	40,000	40,000	40,000	40,000	
47330 Loan Payment Revenue	25,839	25,839	25,839	25,839	25,839	
47335 Lease Revenue - Civic Center	2,600	2,600	2,600	2,600	4,200	
TOTAL REVENUES	\$ 1,090,097	\$ 1,105,979	\$ 1,105,979	\$ 1,400,979	\$ 1,334,109	20.6%

EXPENDITURES:

Capital Outlay	\$ 352,260	\$ -	\$ 2,603,035	\$ 2,678,734	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 352,260	\$ -	\$ 2,603,035	\$ 2,678,734	\$ -	-100.0%

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ -	\$ -	\$ 130,000	\$ 130,000	(A)	
70 42 Motor Vehicles	7,115	-	2,473,035	2,548,734	(A)	
Subtotal	7,115	-	2,603,035	2,678,734	-	-100.0%
Other Expenses:						
85 10 Depreciation Expense	345,145	-	-	-	-	100.0%
Subtotal	345,145	-	-	-	-	100.0%
Total Expenditures	\$ 352,260	\$ -	\$ 2,603,035	\$ 2,678,734	\$ -	-100.0%

(A) Project balance will carry over to FY2025.



PROGRAM DESCRIPTION:

The Technology Fund accounts for revenues charged to the General Fund, Water/Wastewater Fund, Fire Station No. 3 Fund and Civic Center Fund operational budgets. The Technology Fund is used to centralize technology expenditures for the City, to provide a funding mechanism to support the City's technology infrastructure, and to better account for proportional fund contributions for the development and ongoing maintenance of the City's technology infrastructure and equipment. The fund is structured to show in a transparent and trackable manner, how Technology funds are allocated across the City's varied functional areas, and is maintained by the Director of Technology.

FY2025 BUDGET NOTES:

1. Increase to PC Maintenance & Repair to account for first of three (3) phases of the police department's computer replacement for patrol units. Computers were originally purchased with COVID-19 funds.
2. Computer Software Maintenance increased due to an increase in software products and services.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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TECHNOLOGY FUND SUMMARY

Resources:

Total Beginning Balance	\$ 362,225	\$ 420,227	\$ 454,503	\$ 454,503	\$ 147,003
Revenues and Transfers In	<u>1,210,422</u>	<u>1,207,900</u>	<u>1,207,900</u>	<u>1,212,900</u>	<u>1,314,900</u>
Total Funds Available	<u>1,572,647</u>	<u>1,628,127</u>	<u>1,662,403</u>	<u>1,667,403</u>	<u>1,461,903</u>

Uses/Deductions:

Expenditures and Transfers Out	\$ 1,118,144	\$ 1,520,900	\$ 1,520,900	\$ 1,520,400	\$ 1,309,900
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Net Position

Net investment in capital assets	97,902	97,902	97,902	97,902	97,902
Unrestricted Net Position	<u>356,601</u>	<u>9,325</u>	<u>43,601</u>	<u>49,101</u>	<u>54,101</u>
Total Net Position	<u>454,503</u>	<u>107,227</u>	<u>141,503</u>	<u>147,003</u>	<u>152,003</u>

Fund Total

	<u>\$ 1,572,647</u>	<u>\$ 1,628,127</u>	<u>\$ 1,662,403</u>	<u>\$ 1,667,403</u>	<u>\$ 1,461,903</u>
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Net Revenues (Expenditures)	92,278	(313,000)	(313,000)	(307,500)	5,000
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2022-23	2023-24	2023-24	2023-24	2024-25	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 13,422	\$ 5,000	\$ 5,000	\$ 10,000	\$ 5,000	
47310 Lease Revenue - General Fund	777,630	817,972	817,972	817,972	864,534	
47320 Lease Revenue - W/WW Fund	225,400	240,580	240,580	240,580	288,178	
47325 Lease Revenue - Fire Station No. 3 Fund	84,525	96,232	96,232	96,232	104,792	
47335 Lease Revenue - Civic Center	39,445	48,116	48,116	48,116	52,396	
48101 Transfer to General Fund	70,000	-	-	-	-	
TOTAL REVENUES	\$ 1,210,422	\$ 1,207,900	\$ 1,207,900	\$ 1,212,900	\$ 1,314,900	8.9%
EXPENDITURES:						
Maintenance and Services	988,611	1,182,900	1,182,900	1,182,400	1,289,900	
Subtotal	988,611	1,182,900	1,182,900	1,182,400	1,289,900	9.0%
Capital Outlay	129,533	338,000	338,000	338,000	20,000	-94.1%
TOTAL EXPENDITURES	\$ 1,118,144	\$ 1,520,900	\$ 1,520,900	\$ 1,520,400	\$ 1,309,900	-13.9%
~ EXPENDITURE DETAIL ~						
Maintenance and Services:						
63 28 Telephone/Communications Maintenance	79,952	53,000	53,000	53,000	53,000	
63 29 Printer/Copier Maintenance	19,086	73,000	73,000	80,000	80,000	
63 30 PC Maintenance and Replacement	37,610	55,000	55,000	55,000	110,000	
63 31 Peripherals Maintenance and Replacement	5,185	10,000	10,000	10,000	10,000	
63 32 Facility Security Maintenance and Replacement	16,638	30,000	30,000	30,000	30,000	
63 33 Networking Maintenance and Replacement	84,639	149,400	149,400	149,400	149,400	
63 40 Computer Software Maintenance	745,501	787,500	787,500	780,000	832,500	
63 45 Disaster Recovery Maintenance	-	25,000	25,000	25,000	25,000	
Subtotal	988,611	1,182,900	1,182,900	1,182,400	1,289,900	9.0%
Capital Outlay:						
70 40 Machinery & Equipment	-	318,000	318,000	321,000	-	
70 45 Servers Maintenance and Replacement	-	20,000	20,000	17,000	20,000	
85 10 Depreciation	19,362	-	-	-	-	
85 11 Amortization of Asset Expense	110,171	-	-	-	-	
Subtotal	129,533	338,000	338,000	338,000	20,000	-94.1%
Total Expenditures	\$ 1,118,144	\$ 1,520,900	\$ 1,520,900	\$ 1,520,400	\$ 1,309,900	-13.9%

Component Unit Funds

Component unit funds are legally separate organizations for which the elected officials of the primary government are financially accountable.

Rosenberg Development Corporation Fund (219) – This fund is used to account for revenues derived from the 0.005% local economic development sales tax, which became effective July 1, 1995. Expenditures are restricted to specific projects outlined in State Law and overseen by the Rosenberg Development Corporation Board.

RDC Projects Fund (225) – This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation.



PROGRAM DESCRIPTION:

The Rosenberg Development Corporation (RDC) was created as a result of the passage of a ½ cent economic development sales tax by the citizens of Rosenberg in January 1995 and operates as a 4(b) Corporation under the State of Texas Economic Development Act of 1979. The RDC is governed by a seven-member Board of Directors who are appointed by the City Council. Up to three members of the City Council may serve on this Board. The RDC's bylaws require the Board to approve the RDC's budget, which must then be approved by the City Council.

The RDC's mission is to recruit, promote, develop, and enhance community and economic opportunities in Rosenberg by providing resources to stimulate the economy and expand the tax base. The RDC identifies the following areas where economic development funds may be expended: administration, marketing, memberships & services, professional services, recruitment & attraction and RDC projects. In accordance with the RDC's bylaws, administration expenditures are limited to ten percent (10%) of the expenditure budget. Additionally, state law limits expenditures to ten percent (10%) of revenues for promotional purposes. The RDC also has the power to issue debt, subject to certain restrictions contained in the RDC's articles of incorporation and bylaws.

PERFORMANCE INDICATOR/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Economic Development Department.

FY2025 BUDGET NOTES:

1. Updated Administrative Services Agreement which includes City Support Services Fees and a 5% Capital Project Management Fee for city staff administering RDC capital projects.
2. Included \$45,000 to enhance regional marketing efforts.
3. In FY2025, the RDC will transfer \$5,353,124 to the RDC Projects Fund for various projects. Such projects are listed in the RDC Projects Fund Summary for a total amount of \$6,040,000. Interest earnings will fund the difference.

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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ROSENBERG DEVELOPMENT CORPORATION FUND SUMMARY

Resources:

Total Beginning Balance	\$ 8,037,694	\$ 7,119,682	\$ 8,389,938	\$ 8,389,938	\$ 9,441,621
Revenues and Transfers In	<u>6,537,651</u>	<u>6,350,000</u>	<u>6,350,000</u>	<u>6,850,000</u>	<u>6,850,000</u>
Total Funds Available	<u>14,575,345</u>	<u>13,469,682</u>	<u>14,739,938</u>	<u>15,239,938</u>	<u>16,291,621</u>

Uses/Deductions:

Expenditures and Transfers	6,185,407	5,697,752	5,697,752	5,798,317	6,850,000
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Ending Fund Balance:

Total Ending Balance	8,389,938	7,771,930	9,042,186	9,441,621	9,441,621
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Reserved for Contingency	189,582	190,097	190,097	190,097	195,926
Unreserved ending balance	<u>8,200,356</u>	<u>7,581,833</u>	<u>8,852,089</u>	<u>9,251,524</u>	<u>9,245,695</u>

Fund Total	<u>\$ 14,575,345</u>	<u>\$ 13,469,682</u>	<u>\$ 14,739,938</u>	<u>\$ 15,239,938</u>	<u>\$ 16,291,621</u>
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Net Revenues (Expenditures)	352,244	652,248	652,248	1,051,683	-
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
~ REVENUE & EXPENDITURE SUMMARY ~					
REVENUES:					
40200 Sales Tax	\$ 6,168,134	\$ 6,300,000	\$ 6,300,000	\$ 6,450,000	\$ 6,450,000
45100 Interest Earnings	369,517	50,000	50,000	400,000	400,000
TOTAL REVENUES	\$ 6,537,651	\$ 6,350,000	\$ 6,350,000	\$ 6,850,000	\$ 6,850,000
EXPENDITURES:					
Administration: (219-2010-510)					
31 10 Office Supplies	\$ 760	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300
31 20 Computer Supplies	7,746	2,000	2,000	2,000	2,000
31 35 Board Meeting and Director's Expenses	3,722	3,500	3,500	5,500	6,500
31 90 Other Supplies	583	1,300	1,300	1,000	1,300
37 20 Electricity	3,661	4,000	4,000	4,000	5,500
51 20 General Insurance	3,892	4,000	4,000	4,000	4,350
55 10 Education and Training	8,844	10,000	10,000	10,000	10,000
57 10 Administration Services - City Reimb.	352,541	504,425	504,425	505,000	681,000
Subtotal	381,749	530,525	530,525	532,800	711,950
Marketing: (219-2020-510)					
43 90 Regional Marketing	-	-	-	-	45,000
43 91 GFBEDC	-	6,000	6,000	-	-
52 20 Postage	110	500	500	500	500
53 10 Advertising	22,164	46,500	46,500	46,500	46,500
54 10 Printing and Binding	3,735	4,000	4,000	4,000	4,000
Subtotal	26,008	57,000	57,000	51,000	96,000
Memberships and Services: (219-2030-510)					
31 35 Business Recruitment	17,667	20,000	20,000	20,000	20,000
42 35 Dues, Subscriptions, and Memberships	6,823	11,000	11,000	11,000	1,000
42 40 Software Subscription Service	8,000	34,500	34,500	34,500	55,000
43 90 RDC Memberships	22,760	50,000	50,000	50,000	50,000
Subtotal	55,250	115,500	115,500	115,500	126,000
Professional Services: (219-2050-510)					
43 15 Engineering Fees	-	37,500	37,500	37,500	37,500
43 20 Other Professional Svcs	-	20,000	20,000	20,000	20,000
43 25 Other Professional Svcs - Strategic Planning	72,210	-	-	102,790	-
43 90 Legal Fees	17,852	30,000	30,000	30,000	30,000
57 15 Janitorial Services	-	-	-	1,500	4,500
63 10 Building Repair & Maintenance	1,970	5,000	5,000	5,000	5,000
63 30 Rights-of-Way Maintenance	188,438	235,000	235,000	235,000	235,000
63 31 Downtown Maintenance	21,043	35,000	35,000	35,000	35,000
Subtotal	301,513	362,500	362,500	466,790	367,000
Infrastructure: (219-2070-510)					
81 10 Principal	157,413	164,205	164,205	164,205	172,785
81 20 Interest	32,684	28,022	28,022	28,022	23,141
92 25 Transfer to RDC Projects Fund	5,230,791	4,440,000	4,440,000	4,440,000	5,353,124
Subtotal	5,420,888	4,632,227	4,632,227	4,632,227	5,549,050
TOTAL EXPENDITURES	\$ 6,185,407	\$ 5,697,752	\$ 5,697,752	\$ 5,798,317	\$ 6,850,000

**ROSENBERG DEVELOPMENT CORPORATION
2024-2025 BUDGET**

Total RDC Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2024-25	172,785	23,141	195,926
2025-26	179,814	18,135	197,949
2026-27	186,844	12,749	199,593
2027-28	193,873	7,258	201,131
2028-29	51,866	3,805	55,671
2029-30	20,027	2,758	22,785
Total	\$805,207	\$67,846	\$873,053





RDC Projects Fund – 225

PROGRAM DESCRIPTION:

This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation. It is under the direction of the Economic Development Director who serves as the Executive Director of the Rosenberg Development Corporation with the cooperation of the Finance Department and City Manager.

FY2025 BUDGET NOTES:

The following items are funded in the RDC Projects Fund:

	RDC Performance Agreement Obligations	Amount
•	Fort Bend Transit (Based on a proposed one-year extension of current agreement)	\$ 75,000
•	Texas State Technical College – Year 10 of 10	300,000
•	Dollar Tree (Based on Performance Agreement including Tax Reimbursement Grant)	50,000
•	Parks Improvements and Texas Master Naturalist Agreement (Various park improvements)	<u>100,000</u>
	Subtotal	\$ 525,000

	RDC Projects	Amount
•	I-69 Connector at Brazos Town Center I & II	\$ 75,000
•	Site Readiness Program	100,000
•	Rosenberg Railroad Museum Rail Heritage Project	10,000
•	Koeblen Rd Project (From Band Rd to FM2218)	2,600,000
•	Seabourne Creek Regional Sports Complex – FM 2218 Entrance	630,000
•	4 th Street Extension Project	500,000
•	US 90A Corridor Revitalization	1,000,000
•	Seabourne Creek Regional Detention Basin Expansion	<u>600,000</u>
	Subtotal	\$ 5,515,000
	Total	\$ 6,040,000

**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget
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RDC PROJECTS FUND SUMMARY

Resources:

Total Beginning Balance	\$ 5,498,627	\$ 162,795	\$ 7,832,805	\$ 7,832,805	\$ 904,587
Revenues and Transfers In	<u>5,584,021</u>	<u>4,490,000</u>	<u>4,490,000</u>	<u>4,840,000</u>	<u>5,753,124</u>
Total Funds Available	<u><u>11,082,648</u></u>	<u><u>4,652,795</u></u>	<u><u>12,322,805</u></u>	<u><u>12,672,805</u></u>	<u><u>6,657,711</u></u>

Uses/Deductions:

Expenditures and Transfers	3,249,843	4,440,000	4,440,000	11,768,218	6,040,000
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Ending Fund Balance:

Total Ending Balance	<u>7,832,805</u>	<u>212,795</u>	<u>7,882,805</u>	<u>904,587</u>	<u>617,711</u>
Fund Total	<u><u>\$ 11,082,648</u></u>	<u><u>\$ 4,652,795</u></u>	<u><u>\$ 12,322,805</u></u>	<u><u>\$ 12,672,805</u></u>	<u><u>\$ 6,657,711</u></u>

Net Revenues (Expenditures)	2,334,178	50,000	50,000	(6,928,218)	(286,876)
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**CITY OF ROSENBERG, TEXAS
2024-25 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimate	2024-25 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 353,230	\$ 50,000	\$ 50,000	\$ 400,000	\$ 400,000	
48219 Transfer from RDC	5,230,791	4,440,000	4,440,000	4,440,000	5,353,124	
TOTAL REVENUES	\$ 5,584,021	\$ 4,490,000	\$ 4,490,000	\$ 4,840,000	\$ 5,753,124	28.1%
EXPENDITURES:						
Infrastructure	\$ 3,249,843	\$ 4,440,000	\$ 4,440,000	\$ 11,768,218	\$ 6,040,000	
Subtotal	3,249,843	4,440,000	4,440,000	11,768,218	6,040,000	36.0%
TOTAL EXPENDITURES	\$ 3,249,843	\$ 4,440,000	\$ 4,440,000	\$ 11,768,218	\$ 6,040,000	36.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Infrastructure (225-2070-540):						
57 46 Business Improvement Grant	700	-	-	60,083	(A)	
70 30 Business Park Development (CP1302)	642,346	-	-	-	-	
70 30 Fort Bend Transit	75,000	75,000	75,000	75,000	75,000	
70 30 Incentive Commitment - Texas State Technical College (TSTC)	300,000	300,000	300,000	300,000	300,000	
70 30 Incentive Commitment - Dollar Tree	250,000	115,000	115,000	215,000	50,000	
70 30 Parks Improvements	108,493	100,000	100,000	134,892	100,000	
70 30 Prospective Business Incentive	-	500,000	500,000	1,792,046	(A)	
70 30 Wayfinding Signage Development (CP1812)	30,522	100,000	100,000	269,478	(A)	
70 30 I-69 Utility Extensions (CP1903)	139,779	1,000,000	1,000,000	2,956,021	(A)	
70 30 City Logos - I-69 Overpasses	-	-	-	50,000	(A)	
70 30 Travis Park Basketball Pavilion	315,857	-	-	31,026	(A)	
70 30 Fairgrounds Rd Waterline Upgrade (CP2209)	58,444	-	-	141,556	(A)	
70 30 Traffic Signal - Commercial and Plaza Dr	22,680	125,000	125,000	477,320	-	
70 30 I-69 Connector at Brazos Town Center I & II	-	200,000	200,000	850,000	75,000	
70 30 Brazos Park Basketball Court Resurface (CP2302)	58,635	-	-	11,365	-	
70 30 Railroad Museum Improvements	-	-	-	250,000	10,000	
70 30 Site Readiness Program	-	-	-	-	100,000	
70 30 Seabourne Creek Sports Complex FM2218 Entrance	-	-	-	-	630,000	
70 30 4th Street Extension	-	-	-	-	500,000	
70 30 Seabourne Creek Regional Detention Basin Expansion	-	-	-	-	600,000	
70 31 Brazos Town Center - I69 Entryway Extension	287,500	575,000	575,000	862,500	-	
70 32 Travis Park Splash Pad Improvements	14,758	350,000	350,000	350,000	-	
70 34 Railroad Crossing - Quiet Zones	625,352	-	-	230,537	(A)	
70 35 Koeblen Road Project	-	-	-	-	2,600,000	
70 35 US 90A Corridor Revitalization	5,184	1,000,000	1,000,000	1,744,816	1,000,000	
70 36 Entryway Signage - Highway 36 and 90	-	-	-	150,000	(A)	
70 37 Traffic Signal Reading Rd & Town Cntr	62,991	-	-	390,297	(A)	
70 38 Sidewalk Improvements	251,602	-	-	276,281	(A)	
70 39 Water Tower Square Improvements	-	-	-	150,000	(A)	
Subtotal	3,249,843	4,440,000	4,440,000	11,768,218	6,040,000	36.0%
Total Expenditures	\$ 3,249,843	\$ 4,440,000	\$ 4,440,000	\$ 11,768,218	\$ 6,040,000	36.0%

(A) Project balance will carry over to FY2025.

Capital Improvement Program

The Capital Improvement Program includes the list of projects for FY2025 with an individual Project Summary for each of the projects. The project budgets are approved as funding is obtained. Proposed FY2026 - 2029 CIP summary list is also included.

RESOLUTION NO. R-3684

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE CAPITAL IMPROVEMENT PLAN FOR FY2025.

* * * * *

WHEREAS, the City Council of the City of Rosenberg recognizes that certain Capital Improvement Projects are necessary and beneficial for the development and improvement of City infrastructure and facilities; and,

WHEREAS, the City Council, City Manager, and staff have attempted to identify those specific Capital Improvement Projects appropriate for the needs of the City and its citizens; and,

WHEREAS, the City staff of the City of Rosenberg has identified its priorities for Capital Improvement Projects for FY2025; and,

WHEREAS, the Planning Commission has reviewed the projects and the Planning Commission has recommended twelve (12) General/Street and Drainage Capital Improvement Projects, seventeen (17) Water and Wastewater Capital Improvement Projects, and two (2) TxDOT Capital Improvement Projects for FY2025; and,

WHEREAS, City Council wishes to further discuss the Capital Improvement Projects for Fiscal Years 2026-2029; and,

WHEREAS, the FY2025 Budget and future budgets will address funding for the recommended Capital Improvement Projects for the upcoming fiscal year; now, therefore,

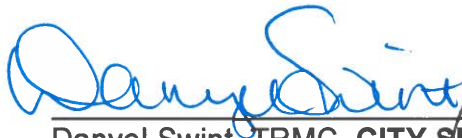
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

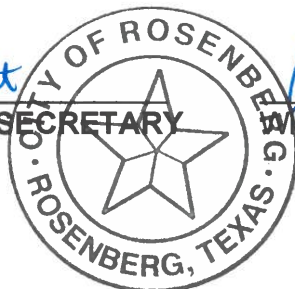
Section 1. The City Council hereby approves the FY2025 Capital Improvement Plan for the City of Rosenberg, which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 2nd day of July 2024.

ATTEST:

APPROVED:


Danyel Swint, TRMC, CITY SECRETARY




William Benton, MAYOR

FY2025 CAPITAL IMPROVEMENT PROJECTS

General Projects

1. City Hall Rear Parking Lot Improvements
2. Civic Center/Seabourne Creek Park Parking Lot Expansion (TxDOT ROW Taking)
3. Seabourne Creek Regional Sports Complex Additional Parking
4. Seabourne Creek Regional Sports Complex Ballfield LED Lights – Phase I
5. Seabourne Creek Regional Sports Complex – FM 2218 Entrance Road
6. Senior Activity Center and Park Development – Ricefield Road at Benton Road (FBC Park Bonds)
7. US 90A Corridor (RDC)

Streets and Drainage

8. 4th Street Extension (Mons Ave. to Rice Street) (2023 County Mobility)
9. Graeber Road Extension (Airport Avenue to TSTC Campus) (2023 County Mobility)
10. J Meyer Road Expansion - Highway 36 to FM 2218 (2020 County Mobility)
11. Seabourne Creek Regional Detention Basin Expansion
12. Sidewalks (RDC)

Water and Wastewater

13. 16" Water Line – Koeblen Interconnect to MUD 162
14. 16" Water Line Loop – Ricefield/Benton/Koeblen to MUD 162 (GRP)
15. Blume Road Service Area Water Rehabilitation – Phase 2(FBC CDBG)
16. Cottonwood Subdivision Waterline Loop to Water Plant No. 5
17. Elevated Water Storage Tank No. 1 – Recoating (Downtown)
18. I-69 Corridor Water and Sanitary Sewer Extensions
19. Sanitary Sewer Collection System - Manhole Rehabilitation
20. Upgrade Water Distribution Lines (Mulcahy St – Ave I to Ave M) (CDBG-CV)
21. Upgrade Water Distribution Lines (Timberlane) (CDBG-CV)
22. Utility Relocation – State Highway 36 from I-69 to FM 2218
23. Wastewater Treatment Plant 2 – Clarifier No. 1 Rehabilitation
24. Wastewater Treatment Plant 2 Collection System Line Rehabilitation
25. Wastewater Treatment Plant 2 – Odor Control
26. Wastewater Treatment Plant 3 Expansion
27. Water Meter Register Technology Upgrade – Phase I
28. Water Plant No. 8 – Ground Storage Tank Construction
29. Water Plant No. 9 - Construction

TxDOT Projects

30. FM 723 (Brazos River to FM 1093)
31. State Highway 36 from I-69 to FM 2218 (Seabourne Creek Bridge)

General Projects Summary

Project Title:	City Hall Rear Parking Lot Improvements	
Project Number:	N/A	
Department:	Police Department Public Services	
Staff:	Police Chief Executive Director of Public Services	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$205,000	
Proposed Funding:	General Fund	\$205,000
Election District:	District 3	
Project Summary:	<p>This project is to add a secured perimeter fence around the parking lot located to the west of city hall. The police department is at maximum capacity for parking in both the secured parking area and the public parking lot. By securing the parking lot adjacent to city hall, special equipment, patrol vehicles, and employee vehicles can utilize the secured parking lot at City Hall and free-up parking spaces in the existing Police Department lots. Securing the City Hall lot will also provide a secure parking area for employees officed at City Hall which will free-up public parking spaces for busy days such as when municipal court is in session.</p>	
Supporting Documentation:	N/A	

General Projects Summary

Project Title:	Civic Center/Seabourne Creek Park Parking Lot Expansion (TxDOT ROW Taking)	
Project Number:	N/A	
Department:	Public Services	
Staff:	Executive Director of Public Services City Engineer Director of Parks and Recreation	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	TBD	
Proposed Funding:	TxDOT	TBD
Election District:	District 3	
Project Summary:	This project is necessary to relocate/expand the Civic Center / Seabourne Creek Park parking lots as a result of the TxDOT right-of-way taking for the SH36 expansion project. The City has approved a de minimis request for the acquisition of the parkland. The TxDOT right-of-way taking will eliminate a significant number of existing parking spaces that will have to be relocated to other areas of the Civic Center and park properties.	
Supporting Documentation:	Resolution No. R-3580 – December 5, 2023 (De Minimis Request Regarding Right-of-Way Acquisition)	

General Projects Summary

Project Title:	Seabourne Creek Regional Sports Complex Additional Parking	
Project Number:	N/A	
Department:	Public Services	
Staff:	Executive Director of Public Services City Engineer Project Director Director of Parks and Recreation	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$400,000	
Proposed Funding:	Parkland Dedication Funds	\$400,000
Election District:	District 3	
Project Summary:	This project includes the addition of a parking lot to serve the Seaborne Creek Regional Sports Complex in order to provide additional parking for large events held at the park and accommodate parking for the additional ball field that was constructed in 2019.	
Supporting Documentation:	N/A	

General Projects Summary

Project Title:	Seabourne Creek Regional Sports Complex Ballfield LED Lights - Phase I	
Project Number:	N/A	
Department:	Parks Department	
Staff:	Executive Director of Public Services Director of Parks and Recreation	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$150,000	
Proposed Funding:	Parkland Dedication Funds	\$150,000
Election District:	District 3	
Project Summary:	<p>The first phase of the Seabourne Creek Regional Sports Complex was completed in 2010. The existing baseball field lighting requires specialized bulbs that are no longer available without special order. This project will replace the light fixtures and control panels with LED lights to improve energy efficiency and reduce electrical consumption for compliance with Senate Bill 241. Phase I will include the replacement of lights and control panels on field 4 and additional fields will be upgraded each year in future phases until the project is complete.</p>	
Supporting Documentation:	N/A	

General Projects Summary

Project Title:	Seabourne Creek Regional Sports Complex - FM 2218 Entrance Road	
Project Number:	N/A	
Department:	Public Services	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$830,000	
Proposed Funding:	Parkland Dedication Funds	\$200,000
	Rosenberg Development Corporation	<u>\$630,000</u>
		\$830,000
Election District:	District 3	
Project Summary:	<p>Currently, there is one access point to and from the sports complex using Fountains Drive from the I69 feeder road. With the completion of the FM 2218 expansion, the second access to the sports complex can now be constructed to relieve traffic congestion in the parking lot and improve traffic flow and pedestrian safety during events. This project would construct a two-lane driveway from the existing parking lot to FM 2218. The FM 2218 improvements included the construction of a turn lane and center median opening to accommodate this driveway connection.</p>	
Supporting Documentation:	N/A	

General Projects Summary

Project Title:	Senior Activity Center and Park Development - Ricefield Road at Benton Road (FBC Park Bonds)	
Project Number:	TBD	
Department:	Public Services	
Staff:	Executive Director of Public Services Director of Parks and Recreation	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$5,952,250	
Proposed Funding:	Fort Bend County Parks Bonds	\$5,952,250
Election District:	District 4	
Project Summary:	As approved by the voters, this 2023 Fort Bend County Parks bond project will consist of a Senior Activity Center with Natatorium. This facility will be constructed on City owned property adjacent to the Dry Creek Regional Detention Basin located near the intersection of Ricefield Road and Benton Road. Additional features of this project include signage, water/sewer services, kitchen, landscaping, trees, irrigation, sidewalks, parking lot, lighting, drainage, benches and walking trails. The City will provide the land for the project and the County will be responsible for the design, construction and operation of the facility.	
Supporting Documentation:	N/A	

General Projects Summary

Project Title:	US 90A Corridor (RDC)	
Project Number:	CP2205	
Department:	Economic Development	
Staff:	Economic Development Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	TBD	
Authorized Funding:	Rosenberg Development Corporation	\$1,750,000
Proposed Funding:	Rosenberg Development Corporation	\$1,000,000
Election District:	Districts 1 and 2	
Project Summary:	<p>This project would allow improvements to be made along the US 90A and FM 1640 corridors from the Richmond city limits to the Triple Fork area. The project would focus on curbing visual blight with a more attractive, pedestrian friendly thoroughfare to encourage redevelopment and expanded patronage of businesses along the corridor. This would be a multi-year project with input from multiple entities and stakeholders ranging from property owners and businesses to City, County and State officials. Professional consulting services and extensive public communication and outreach will also be included.</p>	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	4th Street Extension (Mons Ave to Rice Street) (2023 County Mobility)	
Project Number:	TBD	
Department:	Public Services	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$2,237,000	
Authorized Funding:	2023 Fort Bend County Mobility Funds	\$597,000
Proposed Funding:	Rosenberg Development Corporation	\$500,000
	Developers/General Fund	<u>\$1,140,000</u>
		\$2,237,000
Election District:	District 3	
Project Summary:	This project is included in the 2023 Fort Bend County Mobility Bond Projects. The project consists of constructing a three-lane concrete curb and gutter collector street to extend 4 th street from Mons Avenue to Rice Street. This will be a city managed project with the county contributing 50% of construction costs. The City will be responsible for engineering design services, ROW acquisition costs and remaining construction costs.	
Supporting Documentation:	Resolution No. R-3380 – December 20, 2022 (2023 Mobility Bond Projects)	

General/Streets and Drainage Projects Summary

Project Title:	Graeber Road Extension – Airport Ave to TSTC Campus (2023 County Mobility)	
Project Number:	TBD	
Department:	Public Services	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$7,551,000	
Authorized Funding:	2023 Fort Bend County Mobility Funding	\$2,375,500
	County Mobility Project Fund – City Portion	\$750,000
Proposed Funding:	TBD	<u>\$4,425,500</u>
		<u>\$7,551,000</u>
Election District:	District 4	
Project Summary:	This project is included in the 2023 Fort Bend County Mobility Bond Projects. The project will extend Graeber Road from the current dead-end at the TSTC Campus to Airport Avenue by constructing a four-lane concrete curb and gutter thoroughfare. At completion, Graeber Road will provide a direct connection from the I-69 Frontage Road to Airport Avenue, where several LCISD Campuses are located. This project will be managed and designed by the City.	
Supporting Documentation:	Resolution No. R-3380 – December 20, 2022 (2023 Mobility Bond Projects)	

General/Streets and Drainage Projects Summary

Project Title:	J Meyer Road Expansion - Highway 36 to FM 2218 (2020 County Mobility)	
Project Number:	TBD	
Department:	Public Services	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$10,120,000	
Authorized Funding:	2020 Fort Bend County Mobility Funds	\$3,680,000
Proposed Funding:	TBD	<u>\$6,440,000</u> \$10,120,000
Election District:	District 2	
Project Summary:	This project is included in the 2020 Fort Bend County Mobility Bond Projects. This project would expand the current portion of J Meyer Road between Highway 36 and FM 2218 by converting the 2-lane road into a 4-lane boulevard section. This project will be managed and designed by the City.	
Supporting Documentation:	Resolution No. R-2932 – April 7, 2020 (2020 County Mobility Projects)	

General/Streets and Drainage Projects Summary

Project Title:	Seabourne Creek Regional Detention Basin Expansion	
Project Number:	TBD	
Department:	Public Services	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$600,000 (Engineering Design)	
Proposed Funding:	Rosenberg Development Corporation	\$600,000
Election District:	District 3	
Project Summary:	<p>This project is necessary to provide additional drainage detention capacity in the regional basin located within Seabourne Creek Park. As part of the upcoming Texas Department of Transportation (TXDOT) Project to expand SH 36 south of I-69, the City has requested TXDOT to increase the size of the Seabourne Creek bridge to allow for increased water flow under the highway. This will lower the floodplain elevations upstream of SH 36, reduce the risk of flooding and improve the ability to further develop property upstream of SH 36. In exchange for TXDOT increasing the size of the Seabourne Creek bridge, the City must provide detention capacity to mitigate the increased water flows in Seabourne Creek immediately downstream of SH 36. The detention basin expansion will also provide additional off-site detention capacity for a limited amount of development to occur without on-site detention, in exchange for payment of the drainage detention fee.</p> <p>In an effort to minimize project costs, the City will hire an engineering firm to design the detention basin(s) and outfall structures. Contractors would be allowed to excavate dirt from the basin(s) for a minimal fee, thereby reducing the construction costs.</p>	
Supporting Documentation:	Resolution No. R-3253 – February 15, 2022 (Engineering Services for Drainage Study)	

General/Streets and Drainage Projects Summary

Project Title:	Sidewalks (RDC)	
Project Number:	TBD	
Department:	Public Services	
Staff:	Executive Director of Public Services Director of Public Works	
Engineer:	N/A	
Contractor:	TBD	
Cost Estimate:	\$150,000	
Authorized Funding:	RDC Project Fund (Fund 225)	\$150,000
Election District:	TBD	
Project Summary:	<p>The Rosenberg Development Corporation (RDC) has provided funding for the construction of new sidewalks to improve pedestrian connectivity to retail and commercial development in an effort to improve the quality of life for local residents. The RDC has also provided funding to replace and improve existing sidewalks in retail and commercial areas of the City.</p> <p>City Staff will provide recommendations to the RDC Board for sidewalk construction projects for FY2025.</p>	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	16" Water Line – Koeblen Road Interconnect (GRP) to MUD 162		
Project Number:	TBD		
Department:	Water/Wastewater		
Staff:	Executive Director of Public Services City Engineer		
Engineer:	TBD		
Contractor:	TBD		
Cost Estimate:	\$782,870.60		
Proposed Funding:	MUD 162		\$184,204.85
	MUD 232		\$218,978.21
	Water/Wastewater Fund		<u>\$379,687.54</u>
			\$782,870.60
Election District:	District 4		
Project Summary:	<p>This project is necessary to connect the City's water distribution system along the portion of Koeblen Road located west of FM2977 with Fort Bend County MUD 162. This interconnection with MUD 162 will improve system capacity, increase water pressure, and provide the ability to move additional surface water through the distribution system. This is necessary in order to meet the Fort Bend Subsidence District groundwater reduction mandate which will increase from 30% to 60% in 2027. This interconnection will enable the City to convert MUD 162 from 100% groundwater to the City's surface water supply as part of the Groundwater Reduction Plan Agreement between the City and MUD 162.</p>		
Supporting Documentation:	N/A		

Water/Wastewater Fund Projects Summary

Project Title:	16" Water Line Loop – Ricefield, Benton, Koeblen to MUD 162 (GRP)	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$1,875,000	
Proposed Funding:	Water/Wastewater Fund/GRP	\$1,875,000
Election District:	District 4	
Project Summary:	<p>This project is necessary to complete a loop in the water distribution system along Benton, Ricefield, and Koeblen Roads to Fort Bend County MUD 162. This interconnection with MUD 162 will improve system capacity, increase water pressure, and provide the ability to move additional surface water through the distribution system in order to meet the Fort Bend Subsidence District groundwater reduction mandate which will increase from 30% to 60% in 2027. This interconnection will also enable the City to convert MUD 162 from 100% groundwater to the City's surface water supply as part of the Groundwater Reduction Plan Agreement between the City and MUD 162.</p>	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Blume Road Service Area Water Rehabilitation – Phase 2 (CDBG)	
Project Number:	TBD	
Department:	Water	
Staff:	Executive Director of Public Services Utilities Director Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$857,038	
Proposed Funding:	CDBG Grant Fund	\$787,922
	Water/Wastewater Fund	<u>\$69,116</u>
		\$857,038
Election District:	District 2	
Project Summary:	<p>This project includes the replacement of existing water lines with properly sized lines and an adequate number of fire hydrants that will meet current design criteria. The portions of the Blume Road service area along Prairie Lane, Mebane Lane, the western ends of Vera Cruz Drive and Matamoros Drive are included. This is a continuation of the water and sanitary sewer infrastructure replacement project originally approved for CDBG funding in 2005 to improve potable water and sanitary sewer services in areas of Rosenberg that meet the low to moderate income criteria. This project will offer relief of a long-standing deficiency in the City's infrastructure.</p>	
Supporting Documentation:	Resolution No. R-3632 – April 2, 2024 (CDBG Application)	

Water/Wastewater Fund Projects Summary

Project Title:	Cottonwood Subdivision Waterline Loop to Water Plant No. 5	
Project Number:	TBD	
Department:	Water	
Staff:	Executive Director of Public Services Utilities Director Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	TBD	
Proposed Funding:	Developers/MUDs	TBD
Election District:	District 2	
Project Summary:	<p>This project is necessary to complete a loop in the water distribution system in the existing Cottonwood subdivision (Fort Bend County MUD 148) with the extension of water lines in the areas of Cottonwood Church Road and Cottonwood School Road being constructed by Fort Bend County MUD 152 (Miller's Pass) and MUD 225 (Hallimore Ranch). Additionally, the Fort Bend County Law Enforcement Training Facility, currently under construction, includes the extension of the water line along Stella Road from Cottonwood School Road to West Fairgrounds Road. Completing the loop will improve system capacity, service reliability, and increase water pressure. The majority of this project is being constructed by private developments in the area. The City's Water Plant No. 9 that is currently under design will connect to the water distribution system on Stella Road.</p>	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Elevated Water Storage Tank No. 1 – Recoating (Downtown)	
Project Number:	TBD	
Department:	Water	
Staff:	Executive Director of Public Services Utilities Director Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$500,000	
Authorized Funding:	Water/Wastewater Fund	\$500,000
Election District:	District 1	
Project Summary:	This project will provide much needed improvements to the existing elevated water storage tank located downtown next to Water Tower Square. The tank is in need of being recoated as its useful life has been reached and corrosion is beginning to occur. The recoating will extend the useful life of the tank, maintain water quality, and compliance with the established rules and regulations set forth by TCEQ.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	I-69 Corridor Water/Sanitary Sewer Extensions	
Project Number:	CP1903	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	Pape Dawson (formerly Costello, Inc.)	
Contractor:	TBD	
Cost Estimate:	\$2,900,000 (Water)	
Authorized Funding:	Rosenberg Development Corporation	\$2,900,000
Proposed Funding:	Rosenberg Development Corporation	\$0
Election District:	Districts 2, 3 and 4	
Project Summary:	This is a multi-phase project that would extend water and sanitary sewer utility lines along the I-69 corridor in the general area between Bamore Road and Spur 10. The installation of essential public utilities such as water and sanitary sewer services would help promote development along this corridor. This is a multi-year project that would be constructed in phases.	
Supporting Documentation:	Resolution No. R-3415 – March 7, 2023 (Engineering Design Services Agreement)	

Water/Wastewater Fund Projects Summary

Project Title:	Sanitary Sewer Collection System - Manhole Rehabilitation	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$250,000	
Proposed Funding:	Water/Wastewater Fund	\$250,000
Election District:	District	
Project Summary:	This project would rehabilitate failing and deteriorated manholes throughout the sanitary sewer collection system that have been identified by the on-going Inflow and Infiltration Reduction Program. The manhole rehabilitation will aid in reducing inflow/infiltration, thereby reducing sanitary sewer overflows and the amount of rain water that must be treated by the wastewater plants. This is necessary to maintain compliance with TCEQ regulations.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Upgrade Water Distribution Lines (Mulcahy St - Ave I to Ave M) (CDBG-CV)	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	Engineering	\$74,135
	Construction	\$431,305
	Contingency	<u>\$26,535</u>
		\$531,975
Proposed Funding:	CDBG-CV	\$505,440
	Water/Wastewater Funds	<u>\$26,535</u>
		\$531,975
Election District:	District 2	
Project Summary:	<p>As part of the ongoing maintenance and operations of the water distribution system, deteriorated and under-sized lines must be replaced to properly maintain water pressure and water quality. Additional fire hydrates will also be added to improve firefighting capabilities. The waterlines in these areas have been prioritized based on number of and frequency of leaks, water quality issues and lack of fire hydrants. This phase of the project will include water line upgrades along Mulcahy Street from Avenue I to Avenue M.</p>	
Supporting Documentation:	Resolution No. R-3639 – April 2, 2024 (CDBG Application)	

Water/Wastewater Fund Projects Summary

Project Title:	Upgrade Water Distribution Lines (Timber Lane Drive) (CDBG-CV)	
Project Number:		
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	Engineering	\$137,678
	Construction	\$814,655
	Contingency	<u>\$49,280</u>
		\$1,001,613
Proposed Funding:	CDBG-CV	\$952,333
	Water/Wastewater Fund	<u>\$49,280</u>
		\$1,001,613
Election District:	District	
Project Summary:	As part of the ongoing maintenance and operations of the water distribution system, deteriorated and under sized lines must be replaced to properly maintain water pressure and water quality. Additional fire hydrates will also be added to improve firefighting capabilities. The waterlines in these areas have been prioritized based on number of and frequency of leaks, water quality issues and lack of fire hydrants. This phase of the project will include water line upgrades in the Timber Lane area.	
Supporting Documentation:	Resolution No. R-3639 – April 2, 2024 (CDBG Application)	

Water/Wastewater Fund Projects Summary

Project Title:	Utility Relocation – State Highway 36 from I-69 to FM 2218	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	Cobb Fendley	
Contractor:	TBD	
Cost Estimate:	Engineering	\$606,542
	Construction	<u>\$4,937,160</u>
		\$5,543,702
Proposed Funding:	Water/Wastewater Supplemental Fund	\$2,000,000
	TxDOT	TBD
	State Infrastructure Bank Loan	<u>\$3,000,000</u>
		\$5,000,000
Election District:	Districts 2 and 3	
Project Summary:	<p>This project is necessary to relocate water and sanitary sewer utility easements and lines that have been determined to be in conflict with the TxDOT State Highway 36 Expansion project. The City is currently working with TxDOT to negotiate an agreement that will identify relocation costs that are eligible for reimbursement by TxDOT. The City will be responsible for relocation costs that are not reimbursable.</p>	
Supporting Documentation:	Resolution No. R-3648 – April 16, 2024 (Engineering Contract)	

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 2 – Clarifier No. 1 Rehabilitation	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$750,000	
Proposed Funding:	Water/Wastewater Funds	\$750,000
Election District:	District 4	
Project Summary:	This project is necessary to rehabilitate Clarifier No. 1 at Wastewater Treatment Plant No. 2. The aging clarifier has deteriorated to a condition that it can no longer be used. This is a 78-foot diameter clarifier with an access bridge. This is phase one of a multi-year project to rehabilitate one clarifier per year.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 2 Collection System Line Rehabilitation	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$1,000,000	
Proposed Funding:	Water/Wastewater Fund/2017 CO's	\$1,000,000
Election District:	Citywide	
Project Summary:	This project will continue replacement of the aging sanitary sewer collection system in the Wastewater Treatment Plant #2 service areas. These areas are experiencing issues with stoppages due to deteriorated, collapsed or missing pipe and high amount of inflow and infiltration during rainfall events. These improvements are necessary to improve system reliability and maintain compliance with TCEQ regulations.	
Supporting Documentation:	N/A	

The Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 2 - Odor Control	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$250,000	
Authorized Funding:	Water/Wastewater Fund	\$250,000
Election District:	District 2	
Project Summary:	This project provides for odor control at Wastewater Treatment Plant 2. With the construction of the Epicenter next to the treatment plant, it has become a priority to control odors entering and leaving the plant.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 3 Expansion	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$7,145,000	
Proposed Funding:	Sewer Impact Fees	\$4,567,000
	LCISD	<u>\$2,578,000</u>
		\$7,145,000
Election District:	District 2	
Project Summary:	Due to continued growth in the Wastewater Treatment Plant No. 3 service area, including the development of a LCISD campus, expansion of the wastewater treatment plant is necessary. This project will increase the treatment capacity from 25,000 gallons per day to 95,000 gallons per day, providing treatment capacity for the LCISD complex and additional development anticipated in this area of the City.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Water Meter Register Technology Upgrade - Phase I	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$375,402	
Proposed Funding:	Water/Wastewater Fund	\$375,402
Election District:	Districts 2, 3 and 4	
Project Summary:	<p>The water meter replacement project completed in 2010 utilized fixed-base technology for remote meter reading. This technology has been updated and the current system is obsolete and no longer supported. The City has begun a process of converting water meter registers to the new system as meters are replaced. New data collectors that are capable of communicating with the new meter reading system and transferring the readings to the utility billing department are also being installed. This project will expand the number of water meter registers that are converted to the new system on an annual basis. This is the first phase of a multi-year project to update the system and ensure that the water meter reading and billing systems remain functional.</p>	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Water Plant No. 8 - Ground Storage Tank Construction	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	Quiddity Engineering, LLC	
Contractor:	TBD	
Cost Estimate:	Engineering	\$798,000
	Construction	<u>\$6,332,000</u>
		\$7,130,000
Authorized Funding:	Water Impact Fee Fund	\$2,000,000
Proposed Funding:	Water Impact Fee Fund	<u>\$5,130,000</u>
		\$7,130,000
Election District:	ETJ	
Project Summary:	<p>This project provides for an additional ground water storage tank to be constructed at Water Plant No. 8. This is required to store additional potable water to meet increased water demands and remain in compliance with TCEQ regulations. The additional storage tank will provide redundancy to improve operational efficiencies, balance water flows, and allow for a tank to be taken out of service for maintenance without shutting down the entire plant. The additional storage tank will need to be constructed and placed into operation in advance of the 60% groundwater reduction mandate from the Fort Bend Subsidence District which is effective October 1, 2027.</p>	
Supporting Documentation:	Resolution No. 3548 – October 17, 2023 (Engineering Contract)	

Water/Wastewater Fund Projects Summary

Project Title:	Water Plant No. 9 – Construction	
Project Number:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	Quiddity Engineering, LLC	
Contractor:	TBD	
Cost Estimate:	Engineering	\$1,473,000
	Construction	<u>\$11,719,000</u>
		\$13,192,000
Authorized Funding:	Water/Wastewater Fund	\$5,100,000
Proposed Funding:	Water Impact Fees	<u>\$8,092,000</u> \$13,192,000
Election District:	District 2	
Project Summary:	<p>This project provides for the construction of a new water plant. The water plant will include a water well, ground storage tank, booster pump station, disinfection and chemical injection to properly treat the water supply. This project is necessary to meet the continued growth and development of the City in accordance with TCEQ regulations for public water systems. Due to the prolonged design time and Texas Commission on Environmental Quality (TCEQ) approvals required before construction can begin, the engineering design phase of the Project began in FY2024. The construction phase will follow in FY2025.</p>	
Supporting Documentation:	<p>Resolution No. R-3582 – December 19, 2023 (Professional Engineering Services) Resolution No. R-3637 – April 2, 2024 (Special Warranty Deed) Resolution No. R-3638 – April 2, 2024 (Sanitary Control Easement)</p>	

TxDOT Projects Summary

Project Title:	FM 723 (Brazos River to FM 1093) (TxDOT)
Project Number:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Election District:	District 1/ETJ/County
Project Summary:	<p>This is a TxDOT funded project that will expand FM 723 from the Brazos River (Baker Road) to FM 1093.</p> <p>Both the Baker Road and the Cumings Road intersections will be modified in this project. This further increases the need for the city/county mobility project to extend Cumings Road from FM 723 as a four-way signalized intersection that would connect to Baker Road.</p>
Supporting Documentation:	N/A

TxDOT Projects Summary

Project Title:	State Highway 36 from I-69 to FM 2218 (Seabourne Creek Bridge) (TXDOT)
Project Number:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	TBD
Authorized Funding:	TxDOT General Fund (Right-of-Way Contribution)
Election District:	District 2
Project Summary:	<p>This is a TxDOT funded project that will expand SH36 from I-69 to FM 2218 as a 4-lane urban thoroughfare with a raised center median to improve safety and increase the highway capacity. SH36 serves as a hurricane evacuation route.</p> <p>The improvements will include the addition of curb and gutter, raised center medians with median openings at cross-street intersections and specified driveways, left turn lanes, underground storm sewer and a shared pedestrian/bicycle path. TxDOT is acquiring additional right-of-way, primarily along the east side of SH36. City water and sanitary sewer utility lines will have to be relocated at various locations within the project limits.</p> <p>The SH36 bridge over Seabourne Creek will also be enlarged as part of this project. This will allow additional flow capacity that will reduce the floodplain elevation upstream of the bridge. The City will be required to provide additional detention capacity in the Seabourne Creek Regional Detention basin located immediately downstream of the bridge to mitigate any increase to the downstream water elevations.</p>
Supporting Documentation:	N/A

FY2026 CAPITAL IMPROVEMENT PROJECTS

General Projects

Municipal Facilities Improvements

Seabourne Creek Regional Sports Complex Ballfield LED Lights – Phase II

Seabourne Creek Regional Sports Complex Ballfield LED Lights – Phase III

Seabourne Creek Regional Sports Complex Expansion (Additional Ballfields)

Skate Park

Sunset Park Ballfield LED Lights

US 90A Corridor (RDC)

Streets and Drainage

Homestead Road Storm Sewer/Dry Creek Drainage Improvements

Louise Street at Avenue N Intersection Realignment

Sidewalks (RDC)

Water and Wastewater

Avenue G Water Line and Fire Hydrant Improvements

Blume Road Service Area Water Rehabilitation – Phase 3 (FBC CDBG)

I-69 Corridor Water and Sanitary Sewer Extensions

Lift Station No. 16 Renovation (Town Center)

Water Line Extension and Connection from Bonbrook to Bridlewood (GRP)

Wastewater Treatment Plant 1A – Replace Centrifuge

Wastewater Plant No. 1A – Clarifier No. 1 Rehabilitation

Wastewater Treatment Plant 2 Collection System Line Rehabilitation Water

Meter Register Technology Upgrade – Phase II

Water Plant No. 4 – Recoat Elevated Storage Tank

TxDOT Projects

FM 723 (Avenue D to US 90A)

FM 723 (Brazos River to FM 1093)

State Highway 36 from I-69 to FM 2218 (Seabourne Creek Bridge)

FY2027 CAPITAL IMPROVEMENT PROJECTS

General Projects

~~Seabourne Creek Regional Sports Complex Ballfield LED Lights – Phase III~~

~~Seabourne Creek Regional Sports Complex Ballfield LED Lights – Phase IV~~

Seabourne Creek Nature Center – Construction Phase

~~Sunset Park Ballfield LED Lights~~

~~Travis Park Ballfield LED Lights~~

US 90A Corridor (RDC)

Streets and Drainage

Avenue D Street Paving and Drainage

Dry Creek Regional Detention Pond Expansion

Mons Avenue Extension (Louise Street to Graeber Road)

Sidewalks - New Construction

Spacek Road Extension (Bryan Road to Koeblen Road (2023 County Mobility))

Water and Wastewater

I-69 Corridor – Water & Sanitary Sewer Extensions

Upgrade Wastewater Lift Stations

Upgrade Water Distribution System Lines

Wastewater Plant No. 2 – Clarifier No. 2 Rehabilitation

Wastewater Treatment Plant 2 – Collection System Line Rehabilitation

Water and Sanitary Sewer Line Replacements (FBC CDBG)

Water Meter Register Technology Upgrade – Phase III

Water Plant 4 Surface Water Feed

Water Plant No. 9 – Elevated Storage Tank

TxDOT Projects

FM 723 (Brazos River to FM 1093)

State Highway 36 from I-69 to FM 2218 (Seabourne Creek Bridge)

FY2028 CAPITAL IMPROVEMENT PROJECTS

General Projects

~~Seabourne Creek Regional Sports Complex Ballfield LED Lights—Phase IV~~

Travis Park Ballfield LED Lights

US 90A Corridor (RDC)

Zone 8 Park Development

Streets and Drainage

Sidewalks - New Construction

Water and Wastewater

Lamar High School Reclaimed Water Project

I-69 Corridor Water & Sanitary Sewer Extensions

Upgrade Wastewater Lift Station

Upgrade Water Distribution Lines

Wastewater Plant No. 1a – Clarifier No. 2 Rehabilitation

Wastewater Treatment Plant 2 – Collection System Line Rehabilitation

Water and Sanitary Sewer Line Replacements – (FBC CDBG)

Water Meter Register Technology Upgrade – Phase IV

Water Storage Tank Recoating

Regional Wastewater Treatment Plant No. 4 (FM 2977 and Koeblen)

Wastewater Treatment Plant 2 – Treatment Capacity Expansion

TxDOT Projects

FM 723 (Brazos River to FM 1093)

State Highway 36 from I-69 to FM 2218 (Seabourne Creek Bridge)

FY2029 CAPITAL IMPROVEMENT PROJECTS

General Projects

Brazos River Trail Project

US 90A Corridor (RDC)

Streets and Drainage

Blume Road Extension (Klauke Road to I-69 Feeder)

Mustang Avenue and Herndon Drive Reconstruction

New Sidewalk Plan Construction

Radio Lane Reconstruction (Avenue I to Avenue N)

Water and Wastewater

Upgrade Wastewater Lift Stations

I-69 Corridor Water & Sanitary Sewer Extensions

Wastewater Treatment Plant 2 – Collection System Line Rehabilitation

Water & Sanitary Sewer Line Replacements - CDBG

Water Meter Register Technology Upgrade – Phase V

Water Plant No. 10 (Water Well, GST, Booster Pumps)

Upgrade Water Distribution Lines