

Notice to Bidders

The City of Rosenberg is soliciting sealed bids from qualified vendors for Janitorial Services for the City of Rosenberg.

Sealed Bids must be submitted electronically or received by the City Secretary's Office no later than:

2:30 pm, Thursday, April 11, 2024.

All sealed bids must be received either electronically or at the designated location by the deadline shown. Bids received after the deadline will not be considered for the award of the contract and shall be considered void and unacceptable.

All bids will be opened, and bidder's names publicly read aloud promptly in the City Hall Council Chamber, at 2110 4th Street, Rosenberg, Texas 77471, at 2:30 pm, Thursday, April 11, 2024.

A mandatory pre-bid meeting for all interested parties will be held at 10:00 am, Wednesday, April 3, 2024, at the Rosenberg Civic Center. Meeting details will be posted on:

<https://procurement.opengov.com/portal/rosenbergtx>

To obtain a copy of the Invitation to Bid or submit an electronic bid please visit:

<https://procurement.opengov.com/portal/rosenbergtx>

If a Bidder chooses to submit a Hard Copy Bid, it must be delivered in a sealed envelope with a return address and clearly marked "City of Rosenberg Invitation to Bid (ITB No. 2024-11B). DO NOT OPEN IN THE MAIL ROOM." The bidder's firm name shall appear on the outside of the envelope.

Submit Hard Copy Bids to:

City of Rosenberg

City Secretary's Office

2110 4th Street * P.O. Box 32

Rosenberg, Texas 77471

ITB No. 2024-11B – DO NOT OPEN IN MAIL ROOM

The point of contact for this solicitation is City of Rosenberg Chief Procurement Officer Blake Skiles, NIGP-CPP, CPPB, CPPM, CPP, CPC. Should you have any questions or require additional information or clarification on information contained in the ITB, please submit your questions via OpenGov Procurement at the website listed above no later than 5:00 pm on Friday, April 5, 2024.

The City reserves the right to reject any or all bids and to waive informalities in bids. In case of ambiguity or lack of clearness in stating the prices in any bid, the City reserves the right to consider the most advantageous construction thereof, or to reject the bid. The award will be made to the responsible bidder who provides services at the best value to the City.

Danyel Swint, TRMC, City Secretary