

NOTICE TO BIDDERS

FIRE STATION NO. 1 RECONSTRUCTION PROJECT
BURDITT CONSULTANTS, LLC PROJECT NUMBER: 1532.003
CITY OF ROSENBERG BID NUMBER 2024-15B
TXE-2024-15
GLO Application Number 2022-100652 RMP

The City of Rosenberg City Secretary's Office will receive sealed bids, in duplicate, on the original forms for the **FIRE STATION NO. 1 RECONSTRUCTION PROJECT and Invitation to Bid No. 2024-15B**, until **2:00 p.m. on Thursday, April 18, 2024**, and all bids will be opened and publicly read promptly in the City Hall Council Chamber, at 2110 4th Street, Rosenberg, Texas 77471, at **2:00 p.m.**

All bids must be submitted at the time and place in the manner prescribed above. Bids must be delivered in a sealed envelope with a return address and clearly marked "**City of Rosenberg, Bid Number 2024-15B, FIRE STATION NO. 1 RECONSTRUCTION PROJECT**". The bidder's firm name shall appear on the outside of the envelope. Bids received after the closing time will be returned unopened.

Pursuant to Texas Government Code 2252.908, the successful bidder must be able to provide The City of Rosenberg with a printed, executed, original of a completed Certificate of Interested Parties form (Form 1295) with the signed contract. Failure to do so will result in the City's inability to execute the contract. To complete the disclosure of interested parties form, or for further information, please visit the Texas Ethics Commission's website at <https://www.ethics.state.tx.us>. The City's identification number (Item 3 on Form 1295) for the low bidder to fill out Texas Ethics Commission Form 1295 for Bid No. **#2024-15B** will be **TXE-2024-15**. Form 1295 is not required at the bid opening.

Bidding documents may be viewed and downloaded free of charge (with the option to purchase hard copies) at the CivCastUSA Website (www.CivCastUSA.com). Bidders must register on this website in order to view and/or download the documents. Said documents may be examined without charge in the office of the **Burditt Consultants, LLC; 310 Longmire Road, Conroe, Texas 77304; (936) 756-3041**.

If the amount of the bid exceeds \$50,000.00, Official Bidder's Bond signed by the Surety and Bidder, or a Cashier's Check in an amount equal to five percent (5%) of the total bid must accompany each proposal.

A Mandatory Virtual Pre-Bid Conference will be held on **Wednesday, April 03, 2024 at 10:00 a.m.** Attendance at the conference is mandatory and shall be done remotely as indicated below, and bids will be accepted from only those Contractors attending. Any bids received from Contractors not in attendance will be returned unopened. The Engineer will determine the validity of attendance, at the Engineer's sole discretion. Contractors attending the Mandatory Virtual Pre-Bid Conference must do so from a computer, tablet, or smartphone at:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjU2NDdiNmQtZjA1NC00MGI4LTg2NDctYjM1ZDkwMzQ4ZTcw%40thread.v2/0?context=%7b%22Ti d%22%3a%2236180af1-674d-4e3a-a819-5ccb826a6ee4%22%2c%22Oid%22%3a%22946de535-4ecb-4b4a-bed0-711c3ecb9c6e%22%7d

The Engineer will conduct the Virtual Pre-Bid Conference and Contract Documents will be accessible during the Conference for those attending via computer, tablet, or smartphone.

The project to be constructed will be financed with assistance from the General Land Office (GLO) under the U.S. Department of Housing and Urban Development Community Development Block Grant - Mitigation (CDBG-MIT) program and is subject to all applicable Federal and State laws and regulations. Attention is called to the fact that not less than, the federally determined prevailing Davis-Bacon and Related Acts wage rate, as issued by the Department of Labor and contained in the contract documents, must be paid on this project. In addition, the successful bidder must ensure that employees and applicants for employment are not discriminated against because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Adherence to the City of Rosenberg Section 3 Policy is required for contracts and subcontracts in excess of \$100,000.00. The award of this contract is contingent upon award of GLO funds and obtaining environmental clearance toward AUGF prior to entering into an agreement for construction.

All contractors and subcontractors must be cleared (not suspended or debarred) prior to any formal action authorizing the award of a contract to the contractor. Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, Section 3 Businesses, and labor surplus area firms are encouraged to submit bids.

The City reserves the right to reject any or all bids and to waive informalities in bidding. In case of ambiguity or lack of clearness in stating the prices in any bid, the City reserves the right to consider the most advantageous construction thereof, or to reject the bid. The award will be made to the responsible bidder submitting the lowest bid as determined by the City, or to the bidder who provides goods and services at the best value to the City.

Bids may be held by the City of Rosenberg for a period not to exceed sixty (60) days from the date of the bid opening for the purpose of reviewing the bids and investigating the bidder's qualifications prior to the contract award.

Danyel Swint, TRMC, City Secretary