

CITY OF ROSENBERG ADOPTED ANNUAL BUDGET

October 1, 2021- September 30, 2022



Fiscal Year: 2021-2022



Statutory Requirement

ANNUAL ADOPTED BUDGET FOR FISCAL YEAR 2021-2022

This budget will raise more revenue from property taxes than last year's budget by an amount of 584,914, which is a 5.06 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is 238,645.

Property Tax Rate Comparison:

Per \$100 Valuation	Fiscal Year 2022	Fiscal Year 2021
Property Tax Rate	\$0.380000	\$0.400000
No-New-Revenue Tax Rate	\$0.376045	\$0.402352
No-New-Revenue M&O Tax Rate	\$0.426546	\$0.427586
Voter-Approval Tax Rate	\$0.387848	\$0.401776
Debt Rate	\$0.150166	\$0.134303

Record Vote on Adoption of Budget:

Members of Governing Body	For	Against	Absent
Kevin Raines	✓		
Tim Krugh	✓		
Alicia Casias	✓		
Isaac Davila	✓		
Susan Euton	✓		
Timothy Anders	✓		
Marc Morales	✓		

Total City Debt Obligation

The total amount of municipal debt obligations secured by property taxes for the City of Rosenberg is \$50,730,000.

Statutory Notice Statement required by Texas Local Government Code, Chapter 102. Municipal Budget, Section 102.007

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Mayor
[Kevin Raines](#)

Mayor Pro-Tem, Council District No. 4
[Marc A. Morales](#)

	Council Members
Tim Krugh	At Large – Position 1
Alicia Casias	At Large – Position 2
Isaac Davila	District No. 1
Susan Euton	District No. 2
Timothy P. Anders	District No. 3

CITY OF ROSENBERG, TEXAS
2021-2022 BUDGET

APPOINTED OFFICIALS

John Maresh	City Manager
Randle Law Office, Ltd. LLP.	City Attorney
Danyel Swint	City Secretary
Phyllis Ross	Municipal Judge
Jonathan White	Police Chief

BUDGET TEAM/DEPARTMENT DIRECTORS

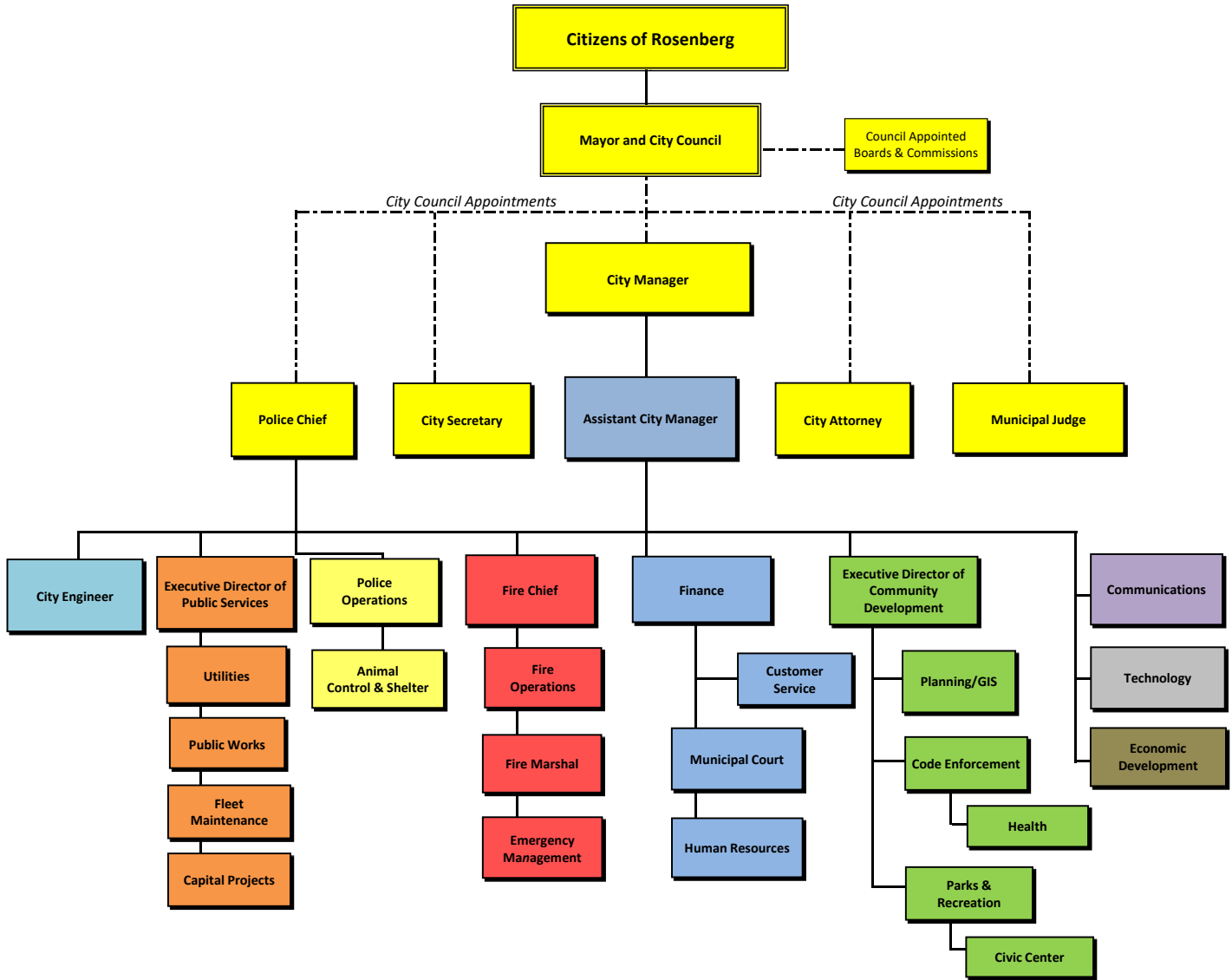
Joyce Vasut	Assistant City Manager/Director of Finance
Luis Garza	Assistant Director of Finance
Jennifer Gamino	Budget Coordinator
Robert Kinsey	Director of Code Compliance/Building Official
Tanya Kveton	Director of Communications
Travis Tanner	Executive Director of Community Development
Rigo Calzoncin	Executive Director of Public Services
Jeremy Heath	Director of Economic Development
Darrell Himly	Fire Chief
Ashley Williams	Director of Human Resources
David Junek	Director of Parks and Recreation
Doug Gorka	Director of Public Works
Val Martinez	Director of Fleet
Eddie De Leon	Director of Utilities
Shelton Besson	Director of Technology

CONTRACTUAL SERVICES

Jones Carter	City Engineer
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

ORGANIZATIONAL CHART





October 1, 2021

**To the Honorable Mayor and City Council
City of Rosenberg, Texas**

Presented herein is the Adopted Annual Budget for fiscal year 2022 (FY22) in accordance with Texas Statute and the City of Rosenberg Charter, beginning October 01, 2021, and ending September 30, 2022. The FY22 Adopted Budget maintains existing service levels and implements budget requests and priorities identified during the strategic planning process and approved by City Council. The Adopted Budget maintains a high level of City service to our residents and visitors, and continues to ensure the City's fiscal strength by maintaining sound financial policies.

The Budget also serves as a policy document for the City of Rosenberg; it establishes City priorities, goals, and programs for the upcoming fiscal year. The Budget contains appropriations necessary to achieve specified services, functions, and activities essential to the accomplishment of our stated mission:

To anticipate community needs; to deliver exceptional service; and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

This mission is accomplished through City staff's formation and City Council's approval of the following goals:

- ❖ The City of Rosenberg will effectively manage the anticipated growth in the coming years.

Objectives:

- Secure a long-term, sustainable water supply
- Implement the recently proposed comprehensive plan
- Manage municipal facilities proactively
- Provide career development of City personnel in order to provide an optimal level of service to City customers
- Improve the maintenance of existing City facilities
- Anticipate and plan for the future space needs of a growing City
- Invest in technology in order to provide more innovative, efficient, and cost-effective means of service provision

- ❖ The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses, and visitors.

Objectives:

- Find innovative ways to protect the health, safety, and welfare of Rosenberg's residents, businesses, visitors, and property located within the City
- Use a variety of tools to work toward the expansion and diversification of Rosenberg's economy
- Gain recognition of Rosenberg as possessing the best parks and recreation program in Fort Bend County
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City

- ❖ The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability
- Recognize and implement new ways to provide the highest standard of customer service
- Develop effective channels of communication with Rosenberg stakeholders to promote public engagement
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City
- Build an exceptional team of leaders to proactively address City needs through collaborative problem-solving

During FY21, each department updated their strategic plan outlining the anticipated needs for personnel, infrastructure, and other resources. Additionally, City staff worked diligently to prepare for the City's future by making great strides to accomplish many of the goals. The following major accomplishments were made:

- The City has completed its third year of receiving an average of 3 million gallons of water, per day, from Brazosport Water Authority. The City is in compliance with the thirty (30) percent groundwater reduction mandate set forth by the Fort Bend Subsidence District.
- The Utility Department has successfully implemented the Water Distribution System Maintenance Conversion from Chloramine Disinfection to Free Chlorine Disinfection and back to Chloramines as per TCEQ Rules and Regulations.
- The City and the RDC announced the construction and opening of Wet Sounds headquarters, which consists of an 118,000 square-foot space for offices and operations space.
- The GIS Division completed the majority of the City's utility infrastructure (water, sewer and drainage) mapping project, improved quality of imagery on City web-based maps and the creation of online application form to streamline the process.
- Communications helped redesign and launch the city's new website for easier access to city-related information and ease of use.
- The Parks Department coordinated a successful Rosenberg Christmas Nights event; and coordinated with several organizations for the future utilization and expansion to the fields at Seabourne Creek Regional Sports Complex and other City parks.
- The Sunset Park pavilion project and scoreboard for new ballfield at Seabourne Creek Regional Sports Complex were completed and the Parks and Recreation Master Plan update was submitted to Texas Parks & Wildlife while staff begins implementation of projects outlined in Parks Master Plan.
- The City continued successful implementation of various technology software projects to improve efficiencies and allow for online capabilities such as modules of Tyler Technologies' Incode and EnerGov for utility billing, municipal court, building permits and licenses; JustFOIA for public information requests; and CivicRec for Civic Center and parks bookings.
- The City received its first-ever Award for Outstanding Achievement in Popular Annual Financial Reporting and the first-ever Achievement of Excellence in Procurement Award.
- The Rosenberg Police Department (RPD) received the re-recognized status for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program.
- The Rosenberg Animal Control and Shelter celebrated the two-year anniversary of the 'over 90% live release rate' and continued success of the "NO-Kill" mission.
- The City Council authorized the purchase of a new Ladder truck that will allow the Fire Department to better serve the citizens of Rosenberg.

- The Sidewalk Program continues with RDC funding new sidewalks to connect neighborhoods to retail business centers and the General Fund allocated funding to repair/replace existing sidewalks.
- The new RDC building was completed and will be utilized by RDC staff to hold board meetings and to meet with prospects and developers to promote new development and expanded business activity in order to create jobs and add value to the City. The new facility will also be used to promote tourism within the City.

The updated strategic plans played an integral role in the development of the FY22 Adopted Budget. The goals and objectives of each department are intended to facilitate the accomplishment of the overall goals of the City.

Financial and Economic Outlook

For FY21, the City’s financial outlook continues to show a steady upward trend. Considering the financial impacts that the Coronavirus (COVID-19) has had on different sectors of the economy, the local sales tax revenues have increased tremendously by over \$4 million or 28% when compared to FY20 actual sales tax revenues. Building-related permit revenues have stayed comparable to FY20, which is a good indicator that new development continues. Additionally, the City’s tax base reflects just over \$62.8 million in new development. The City’s goal is to sustain economic expansion and continue a pro-growth strategy.

As part of the American Rescue Plan Act (ARPA), the City is anticipating it will be awarded approximately \$9.4M in funding as a non-entitlement entity, which the first 50% of funding is to be distributed via the State toward the end of FY21, and the second 50% will be distributed 1 year later. These funds are restricted for use in addressing COVID-19 needs as well as water, wastewater, and broadband infrastructure projects. Additionally, the City was awarded \$47.5 million by the Texas General Land Office (GLO) for flood mitigation projects to improve drainage infrastructure, and construct a regional detention pond. These infrastructure projects will directly benefit thousands of residents in a majority low-to-moderate income area that have faced repetitive damages from flooding.

Budgetary Priorities and Focus

The FY22 Adopted Budget provides for the provision of necessary public services within available financial resources. The Adopted Budget recommendations are designed to provide for the needs of Rosenberg citizens, as well as employees of the City organization. This Budget takes into account the necessity to maintain and improve municipal service levels while balancing revenues. Many of the factors upon which this Budget was developed are similar to those of the previous fiscal year:

- Compliance with federal and state regulations
 - ✓ Fort Bend Subsidence District mandate
- Conservative estimates of revenues and expenditures
 - ✓ Review historical trends and apply throughout budget
- Recognition of the long-term financial obligations of the City
 - ✓ Review long-term capital improvements plan
- User charges that pay for the cost of providing the service
 - ✓ Reviewed water & wastewater rates as well as Civic Center user fees

- Maintenance of fund balance policies
 - ✓ Increased fund balance requirement to 25% of operating expenditures
 - ✓ Maintained and exceeded fund balance minimum levels
- Maintain employee salaries and benefits at a competitive level
 - ✓ Updated Professional Development Policy
 - ✓ Reviewed and updated the Classification and Compensation Study
 - ✓ Provided \$2,500 Annual Salary Increase for Full-Time Employees
 - ✓ Reinstate Merit Raise Program
- Provision of City services to a growing community
 - ✓ Prioritize needs and review City's strategic plan
 - ✓ Addition of eight (8) new full-time positions including a Right-of-Way Inspector, a Code Compliance Supervisor and three (3) Police Officers, a Utilities Superintendent, a Foreman and a M&O Assistant, as well as a part-time fire inspector/investigator
- Maintenance and replacement of the City's aging infrastructure
 - ✓ A complete list of CIP projects in addition to sidewalk and road improvements

Summary of Changes between Proposed and Adopted Budget

On August 3, 2021, the City Manager submitted the FY2022 Proposed Budget to City Council. After several discussions and meetings with staff and City Council, the following changes were made to the FY22 budget:

- **Parkland Dedication Fund (221)** - Decreased the budgeted expenditures by \$37,000 from \$127,500 to \$90,500. The improvements to Sunset Park were removed from this budget since there are not any Parkland Dedication Funds available for Sunset Park. These improvements will be proposed for RDC park improvement funding.
- **2017 Certificates of Obligation Fund (427)** - Increased the Road Improvements line item from \$380,000 to \$675,000 for matching funds needed for the Benton Rd County Mobility Project. Final estimates for the project were received after the proposed budget was prepared.
- **Rosenberg Development Corporation Fund (219)** - Increased Transfer to RDC Projects Fund by \$435,000 to fund the full cost of the splash pad project in FY2022.
- **Rosenberg Development Corporation Project Fund (225)** - Increased Transfer from RDC Fund by \$435,000 and increased Splash Pad Project expenditures by \$435,000 for a total splash pad project budget of \$585,000.
- **General Fund (101)**. Increased Other Professional Services in the City Attorney Department budget by \$50,000 for specialized legal services for redistricting project and increased sales tax revenue by \$50,000 to offset the expenditure increase.
- **General Supplemental Fund (410)**. Increased Equipment Rentals for License Plate Reader Cameras (14) for Brazos Town Center in the amount of \$38,500 and increased Contributions - Developer revenue by \$38,500 to record the contribution that will fund the project.

Minimum Fund Balances

The City's financial management goal is to maintain adequate reserves. These reserves must be at least twenty-five percent (25%), or ninety (90) days, of the fund's operating expenditures. The Adopted Budget will maintain the twenty-five percent (25%) reserve balance. It is important to maintain the City's reserve balances to cover future financing issues for infrastructure needs. A twenty-five percent (25%) fund balance reserve is required to be maintained within the General Fund and the Water/Wastewater Fund. The Adopted FY22 Budget maintains compliance with the reserve requirements.

Overview of Adopted Budget and Significant Funds

The FY22 Adopted Budget includes total expenditures for all funds in the amount of \$144,662,609. This amount includes operating expenditures for the various funds and departments, as well as capital improvements.

Expenditures summarized by fund type are presented as follows:

(\$ in Millions)	FY22 Adopted
General Fund	\$ 36.1
Special Revenue Funds	5.7
Debt Service Funds	8.9
Water/Wastewater Fund	19.0
Civic Center Fund	0.4
Internal Service Fund	5.3
Component Unit	<u>4.1</u>
Total Operating Funds	79.5
Capital Project Funds	<u>65.2</u>
Totals	<u>\$ 144.7</u>

General Fund

To-date, the City's sales tax revenue has shown a positive trend in FY21. Due to the uncertainty of the long-term effects of COVID-19, the sales tax projection for FY21 did not include an increase from FY20. For FY21, the sales tax estimated collections is projected to be close to \$18,000,000. With the positive trend and the sales tax collections the city has received to-date in FY21, the projection for FY22 sales tax revenue does include an increase when compared to the FY21 adopted budget.

The total property tax rate is decreasing by two cents (\$0.02) from forty cents (\$0.40) to thirty-eight cents (\$0.38). With this decrease of two cents, the city's property tax revenues for maintenance and operations will slightly decrease; however, the debt rate will increase approximately one and one-half cents for the early payoff of debt.

Basic service levels in the General Fund have remained level. The majority of the increases in the operating costs in the General Fund are due to increases in salaries and benefits to provide employees a fair and competitive compensation package. The increase is also due to the addition of personnel.

Debt Service Obligations

The City's FY21 property tax rate was 40.0 cents (\$0.40) per \$100 valuation. Of that rate, 13.4303 cents (\$0.134303) per \$100 valuation was designated for debt service obligations and 26.5697 cents (\$0.265697) per \$100 valuation for the Maintenance and Operation Budget. The City's debt rate calculation for FY22 increased by approximately one and one-half cents to about 15.0166 cents (\$0.150166) per \$100 valuation. This increase in the debt rate is mainly for the early payoff of \$3.6 million of callable debt in FY22.

The debt portion of the property tax rate has gradually decreased by approximately (\$0.10) over the past ten (10) years from FY13 to FY22. This has been accomplished since the Water/Wastewater Fund has become self-supporting and has eliminated dependence on the property tax rate for water/wastewater debt service obligations. Secondly, the City has worked with the City's Financial Advisor to properly manage its debt service obligations.

When the City's property tax base increases, the debt service capacity also increases, which can be used to finance future infrastructure needs. The City has expanded the tax base by over \$62.8 million through new development within the City limits in 2021. City staff will continue to work with the City's Financial Advisor to manage the City's debt service obligations and continue efforts to address our future needs.

Water/Wastewater Fund

The financial condition of the Water/Wastewater Fund has significantly improved, but infrastructure needs may require additional funding. The adopted revenues for FY22 will meet the combined operating expenditures, debt service payments, and approximately \$477,380 for one-time expenditures including the purchase of a vector truck, a vehicle for the new utilities superintendent and other equipment for new positions.

The Water Subsidence Fee, established in 2007, has been adjusted over the years to cover the projected expenditures and future expenditures related to the Groundwater Reduction Plan (GRP). The adopted budget does not include an increase in rates for FY22. Staff will continue to monitor the costs of operating and maintaining the infrastructure for the delivery of surface water and reserved capacity for additional surface water needs to achieve the sixty percent (60%) groundwater reduction requirement in 2025.

In FY21, the following projects were completed or near completion: FY20 CDBG Phase VII Waterline Replacement, Sanitary Sewer Pipe Bursting Phase III, I-69/Spur 10 Water and Sewer Line Extension, Standby Generator at WWTP 1A – CDBG-DR Project, and Spacek Road Sewer Improvements.

City Personnel

The employees represent the City's most important asset. The City must invest more time and additional funding to properly train its employees. This is essential for specific positions where the pool of qualified applicants is limited and the market is competitive. Although a full compensation study was performed and several of the proposed options were implemented in FY16, the City continues to evaluate the salary structure and make adjustments to remain competitive.

The FY22 Adopted Budget authorizes two hundred and eighty-nine (289) full-time positions including the addition of eight (8) positions: three (3) Officers in our new crime prevention division of the Police department, one (1) Code Compliance Coordinator in Code Enforcement, one (1) Right-of-Way Inspector in the Public Works department, one (1) Utilities Superintendent, one (1) Foreman and one (1) Maintenance & Operations Assistant in the Utilities department. Additionally, one (1) part-time fire inspector was added to the Fire Marshal's Office and one Sergeant was reclassified to a Lieutenant in the Police Department. Also, with the creation of the new Lamar CISD police department in 2021, 20.86 full time equivalents (FTEs) were not included in the FY2022 budget.

Capital Improvement Program

The City remains committed to continue its aggressive Capital Improvement Program (CIP). Generally, the streets and drainage projects have been funded through the FY22 Adopted Budget; and other funding sources will be identified as the water and wastewater projects develop.

More detailed information on the FY2022 – FY2026 Capital Improvement Plan list can be found in the CIP section of the Adopted budget book.

Budget Requests

During the FY22 budget process, each department submitted budget requests and a total of twenty-one (21) general supplemental requests were submitted. Due to several planned purchases in FY21 becoming eligible for CARES Act funding, the FY21 budgeted funds were reallocated to purchase fifteen (15) of the FY22 budget requests. The remaining requests, and the addition of one more City Council request, are included in the FY22 Adopted Budget:

- Greenwood Subdivision Sidewalks – \$55,000 (General Fund)
- Right-of-Way Inspector Vehicle – \$26,000 (General Fund)
- Generator for Fire Administration – \$80,000 (General Fund)
- Code Compliance Coordinator Vehicle – \$30,000 (General Fund)
- Citizen Satisfaction Survey – \$15,500 (General Fund)
- Privacy Fence Replacement at Police Department – \$35,000 (General Fund)
- Mobile Camera Trailer for Police – \$35,000 (Law Enforcement Fund)

There were fourteen (14) personnel requests submitted and prioritized by staff, and one request added by City Council. Eight (8) new positions are included in the budget as noted in the “City Personnel” section.

Future Concerns

Though this Budget primarily addresses the upcoming fiscal year, much consideration has been given to the City’s financial condition for future years. Important issues that will impact future City Budgets include:

- Passing of Senate Bill 2, the Texas Property Tax Reform and Transparency Act by the Texas Legislature lowering the tax rate that a municipality can adopt without a mandatory election
- Improving the City’s aging infrastructure in order to extend useful life
- Expanding our community’s infrastructure to address growth
- Maintaining strong funding reserves
- Increasing debt capacity for future financing issues
- Providing for a long-term sustainable employee base
- Address municipal facility upgrades, rehabilitation, and enhancements
- Investing in technology to improve services and enhance use of personnel

The future costs for the Fort Bend Subsidence District groundwater reduction mandate continues to represent a major financial challenge for the City of Rosenberg and the water customers. The second major challenge is to continue addressing Rosenberg’s aging infrastructure needs. The third major challenge is funding current and future personnel in order to meet the increasing service demands in a rapidly growing community.

Conclusion

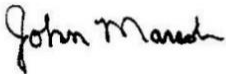
The City was fortunate to experience substantial growth in sales tax revenues and new development during FY21 and also to receive reimbursements for eligible CARES Act expenditures. The increased revenues and CARES Act reimbursements helped fund some much needed items and capital projects. Additionally, the American Rescue Plan Act funding of approximately \$9.4 million will be used to fund water and wastewater infrastructure projects while the \$47.5 million awarded to the City by the General Land Office will provide drainage improvements that will benefit many residents.

As the City works to meet the increasing service needs of an expanding community, the City will continue to maintain the FY22 Adopted Budget within the projected revenues, all while reducing the City's debt. Though certain expenditures will have to be deferred to future budgets, the City remains financially strong while embarking on multi-million-dollar capital improvements and maintaining the quality level of service for residents of our community.

City Council and staff must work together to manage the available financial resources and to establish realistic priorities. The City cannot address all of its needs in any one budget year. City Council will have difficult decisions in determining the priorities to be addressed first while maintaining the City's financial base. Working together, we can continue a multi-year program that will continue Rosenberg's positive progress in the future.

Much credit goes to our Department Heads and the Finance Department staff, for the hard work that went into the development and preparation of this Adopted Budget. Should you need further information or have any questions, please contact Assistant City Manager Joyce Vasut or myself.

Respectfully submitted,



John Maresh
City Manager



EXECUTIVE SUMMARY



Executive Summary

ORGANIZATION OF THE BUDGET DOCUMENT

The City of Rosenberg Fiscal Year 2021-22 (FY22) budget document is a very comprehensive document, which provides information regarding the city's finances, policies, operations, strategies and other statistical information. A brief summary of the information in the various sections within the budget is listed below:

Introductory Section includes the table of contents, elected officials, list of appointed officials and department directors, City's organizational chart, and the City Manager's budget message.

Executive Summary provides information pertaining to the organization of the budget document, budget presentation guidelines (including budget objectives, budget philosophy, budget process, budget policies, basis of budgeting and budget presentation), basis of accounting, financial management policies, community profile, financial summaries (including revenue overview and expenditures overview) debt service obligations, personnel overview, capital improvements program (CIP), fund reserves, Rosenberg Economic Development Fund, distinguished budget presentation award and acknowledgements. The Organizational Goals Matrix follows the Executive Summary.

Budget Summaries provides consolidated budget information by fund, including all revenues and expenditures, and projected ending fund reserve balances. Other summary information includes a listing by department of capital expenditures and a detail of all personnel and staffing positions by department and fund.

General Fund provides detailed analysis of the City's general operating fund's revenues, expenditures and fund balance.

Special Revenue Funds provides separate accounting for those funds used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt or capital service. Fourteen (14) special revenue funds are included in the budget.

Debt Service Fund accounts for all long-term debt of the City, other than the debt obligations reported in the Enterprise Funds. This section provides historical property tax rates, future debt requirements and individual schedules for each of the outstanding debt issues.

Enterprise Funds account for operations that are financed and operated similar to a private business enterprise. The Water and Wastewater Funds and the Civic Center Fund are included in this section.

Capital Project Funds account for the acquisition and construction of major capital projects and facilities. These funds are presented as project-based budgets rather than fiscal year budgets. Eight (8) budgeted capital projects funds are included.

Internal Service Funds account for activities in which one or more departments of the City provide various services to other departments on a cost reimbursement basis. This section includes the Insurance Fund, Fleet Replacement Fund and the Technology Fund.

Rosenberg Development Corporation (RDC) is presented as a component unit of the City. The RDC budget must be approved by City Council and is, therefore, included in the City budget document.

Capital Improvement Program (CIP) is presented for the current year and for five-year projections. Projects designated in the CIP, may be incorporated where appropriate into the FY22 budget.

Supplemental Information includes information consisting of the budget ordinance, the tax rate ordinance, truth in tax calculation worksheets, financial management policies, acronyms, and glossary of terms.

BUDGET PRESENTATION GUIDELINES

The FY22 budget document has been prepared and presented to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. The following four areas must be included in a budget presentation to be considered for the budget award: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of each of these criteria is presented below.

The budget as a policy document. This criterion involves including a statement of budgetary policies, goals and objectives for the year and explains the budgeting process to the reader. The budget process, budget policies, and the goals and objectives are included in the executive summary and throughout the document which we believe satisfy this requirement.

The budget as a financial plan. This criterion involves including an explanation of the financial structure and operations of the City, and the City's major revenue sources and fund structure. The budget should contain an all-inclusive financial plan for all funds and resources of the City, including projections of financial condition at the end of the fiscal year, projections of current year financial activity, and provide a basis for historical comparisons. The budget should also present a consolidated picture of all operations and financing activities in a condensed format and an explanation of the budgetary accounting basis, or any other acceptable method. The executive summary as well as the various fund and department summaries satisfy this requirement.

The budget as an operations guide. This criterion involves areas such as explaining the relationship between organizational units (departments) and programs; including an organization chart, a description of the departmental organizational structure and staffing levels, and historical comparisons of staffing levels; explaining how capital spending decisions will affect operations; providing objectives and performance measures; and describing the general directions given to department heads through the use of goals and objectives, reorganizations, statement of functions, or other methods. Throughout the document, these areas are addressed to satisfy this requirement.

The budget as a communications device. This criterion relates to having the budget document available to the public; providing summary information suitable for use by interested citizens and/or the media; avoiding the use of complex technical language and terminology; explaining the basic units of the budget, including funds, department or activities; and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and executive summary.

In summary, each of the above four criteria are recognized by the GFOA as an integral part of any budget document to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. These goals and objectives should be conveyed and presented to the reader in such a manner that they will be understood by any reader, regardless of the reader's financial background knowledge.

Budget Objectives

The FY22 budget has been prepared to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council. The budget document includes descriptions of the various activities and programs (departments) of the City, and comparative service level indicators for each program or activity, where available. This format is designed to communicate clearly to the public the goals and objectives of the City Council, thereby enabling the reader to gain more useful information about the City, without requiring detailed accounting or budgetary knowledge.

The ultimate purpose of the budget process is to assure that municipal services are provided to the citizens of Rosenberg in the most efficient and effective manner possible. The FY22 budget maintains these service levels to the citizens at or above current year levels. Funding has also been included throughout the budget to address the City's infrastructure needs, including funding for capital projects and improvements in accordance with the City's five-year capital improvements program (CIP).

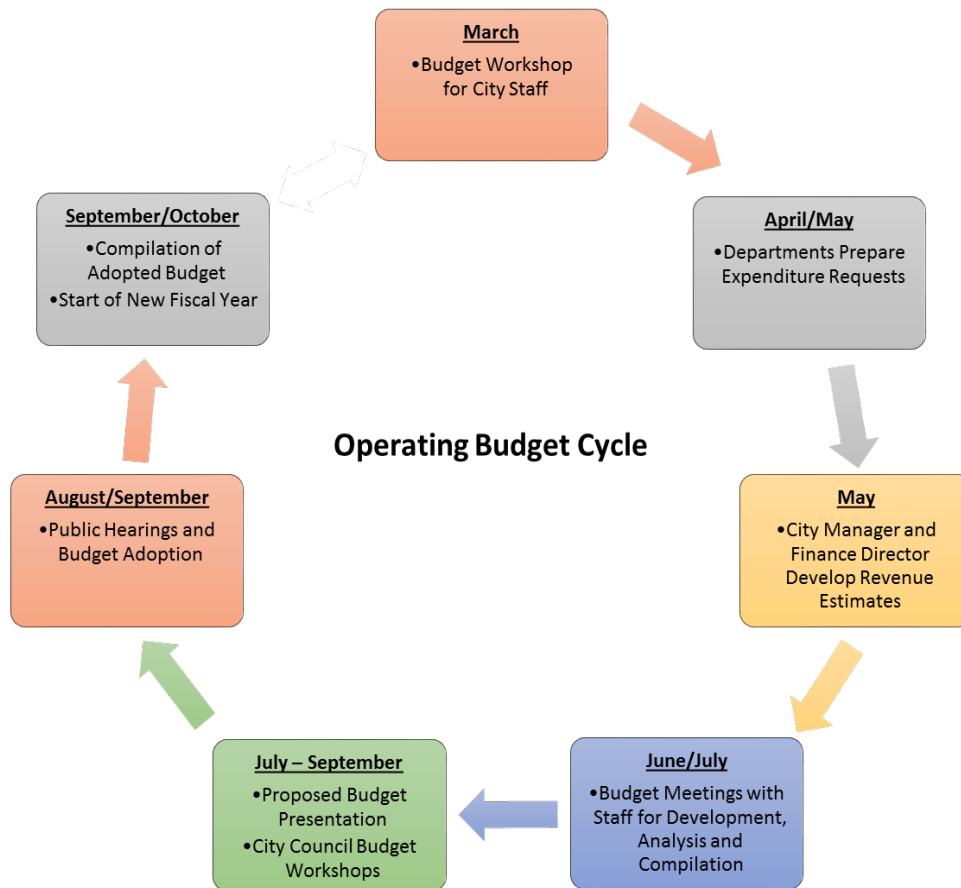
Budget Philosophy

Budget philosophy varies from organization to organization depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, and the ever increasing unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City is prepared from a conservative perspective with regard to both revenues and expenditures. Although historical comparisons and trends are very useful, often current data and trends will take precedence over prior year trends.

Budgeting from a "conservative" perspective, revenues are often anticipated either at or only slightly above prior year levels, unless there are other factors which are known that will significantly affect anticipated revenues. By estimating revenues conservatively, decreases in any one revenue source due to fluctuations in the economy and variations in weather should not adversely affect the City's "bottom line." In addition, expenditures are also estimated conservatively, i.e., allowances are projected regarding cost increases or unanticipated expenditures. As a result, over the years this method of budgeting has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections which could have an adverse impact on the City's reserves. Traditionally the City has spent 90 - 95 percent of budgeted expenditures, while actual revenues have been in excess of 100 percent of budgeted revenues. These differences have helped the City build and maintain adequate reserves in all funds.

Budget Process

The budget process for FY22 began in March 2021 when the Finance Department met with the City's department heads and supervisors. At this meeting, budget request forms and budget preparation instructions were distributed. After approximately three weeks, each department submitted their respective budget requests. These budget requests were reviewed by the City Manager and Assistant City Manager and then discussed with the Department Heads. Revenues for all City funds were then estimated using available historical data combined with current year projections and trends. The City Manager and Assistant City Manager prepared a proposed budget document, filed the proposed budget with the City Secretary on August 3, 2021 and also distributed to the City Council on August 3, 2021. One public hearing was held on the proposed budget on August 24, 2021. On September 7, 2021, the City Council adopted the final budget by ordinance. A separate ordinance was adopted, establishing the property tax rate to fund the operations and debt service requirements for FY22. One public hearing, which was held on September 7, 2021, was required on the proposed tax rate since the proposed tax rate is more than the no-new revenue.





Fund Accounting

Budget Policies

In accordance with Articles IX and XI of the City of Rosenberg Charter and other related ordinances and policies, the following budget policies are followed throughout the budgetary process. These policies are presented below.

The fiscal year of the City of Rosenberg (the City) shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

The City Manager, between forty-five and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reason for changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by year for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary in (h) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and rate of pay.
- (j) A revenue and expense statement for all types of bonds.
- (k) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds.
- (m) The appropriation ordinance.
- (n) The tax levying ordinance.

In preparing the budget, the City Manager shall place in columns the revenues, including the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.



Executive Summary

The City Manager in the preparation of the budget shall place in columns the expenditures, including the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in a newspaper of general circulation published in the City of Rosenberg, a notice of the hearing setting forth the time and place thereof at least five days before the date of such hearing.

At the time and place set forth in the notice, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

After the conclusions of such public hearing, the City Council may insert new items or may increase or decrease the items in the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

The budget shall be adopted by the favorable vote of a majority of members of the whole City Council. The budget shall be finally adopted not later than the beginning of the fiscal year or at such later time as the certified appraisals of property within the City become available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Fort Bend County, and the State Comptroller of Public Accounts in Austin. The final budget shall be printed, mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons, and civic organizations.

From the effective date of the budget, the amounts stated as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount not more than three percent of the total general fund expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council.

Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported.

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).

The city budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

With the approval of the City Council, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one, department to another. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

Basis of Budgeting

The City budgets all active funds. Financial information for the Governmental Funds - General, Special Revenue, and Debt Service Funds - is presented using the modified accrual basis of accounting, which reflects the economic realities of revenues receivable and expenses payable. The Governmental Funds audited financial statements are also reported using the modified accrual basis of accounting.

The basis of budgeting for the Proprietary Funds - Water and Wastewater Funds and Civic Center Fund - utilizes the working capital approach for the method of presentation of financial data. Under the working capital approach, depreciation expense is not presented, and capital outlay and debt service costs are presented as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves than does the presentation of retained earnings. The budgeted working capital approach is different from the proprietary funds reporting method. Proprietary Funds are reported using the accrual basis of accounting for the audited financial statements.

The Capital Projects Funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. The City's comprehensive annual financial report does present financial information for the City's Capital Projects Funds, and all other funds, using bases of accounting in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept. Licenses and permits, charges for services (except for water and wastewater billings), and fines and forfeitures are recorded as revenues when received because they are generally not measurable until actually received. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are recognized as revenues when billed rather than at the time when the actual payment of the bill is received, in contrast to license and permit fees, which are recognized as revenues when payment is actually received.



Executive Summary

Budget Presentation

Financial summaries and detailed departmental information are presented for each fund. The information presented for each fund includes a comparative fund summary with beginning and ending reserve balances, and a summary of revenues and expenditures. Revenues are presented for each fund by detailed sources, while summaries of expenditures are presented for both the department and function (i.e., personal services, supplies, etc.). Personnel and staffing level summaries are also presented for each individual fund and department. Graphs and charts of summary data have also been presented.

Following the fund summary data, detailed departmental information is presented for each department. The detailed information consists of a department summary including (a) the mission statement for the organization’s component departments, (b) a brief description of the department, outlining the major areas of responsibility; (c) Strategic Plan goals for the department; (c) performance measures and indicators; and (d) budget notes. The department summary is presented in order to communicate to the reader the duties and goals of the department more clearly. Following the department summary is a department expenditure summary, an authorized positions summary, and detailed expenditures. The financial information presented in the FY22 budget document is consistent to information previously presented in previous budget documents. For comparative purposes, expenditures summary includes amounts for (1) 2019-20 actual (audited) amounts; (2) 2020-21 adopted budget amounts; (3) 2020-21 adjusted budget amounts (as amended through June 30, 2021); (4) 2020-21 estimated amounts; and (5) 2021-22 adopted budget amounts. The “Var %” column represents the percentage change from the FY21 adjusted budget to the FY22 adopted budget amounts.

BASIS OF ACCOUNTING - FUND ACCOUNTING

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental function or activities. A fund is a separate accounting entity with a self-balancing set of accounts. There may be one or several departments accounted for in a single fund. For example, the General Fund accounts for approximately thirty departments. The departments in the General Fund are categorized by function: general government, community development, public safety and public works.

The format of the account numbers for expenditure accounts represents the fund, department, function and account for each line item in the budget as follows:

XXX – XXXX – XXX – XXXX
Fund – Department – Function – Account



The following is a description and a chart of the various funds, departments, and their functions:

Governmental Fund Types

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, fines and forfeitures.

Special Revenue Funds

The Special Revenue Funds are used to account for all financial transactions in which the revenues are derived from special sources and may only be expended for certain, restricted expenditures. There are fourteen (14) special revenue funds.

Debt Service Fund

The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenues for the Debt Service Fund is property taxes.

Capital Project Funds

The Capital Project Funds are used to account for the proceeds from the sale of obligation bonds, certificates of obligation, and intergovernmental funds from Fort Bend County Mobility funding, as well as the expenditures of those proceeds for the acquisition of fixed assets as designated in each bond issue or mobility fund project. There are eight (8) budgeted capital project funds.



Executive Summary

Government Fund Type

*General Fund - 101	Special Revenue Funds	Debt Service Fund	Capital Project Funds
General Government - (510)	Hotel/Motel Fund - 212	* Debt Service Fund - 301	General Supplemental Fund - 410
Council and Mayor (1100)	MC Technology Fund - 213		*Street Improvement Fund - 411
Council At-Large Pos. # 1 (1121)	Beautification Fund - 214		Capital Improvement Fund - 412
Council At-Large Pos. # 2 (1122)	Law Enforcement Fund - 215		*American Rescue Plan Act Fund - 413
Council - District 1 (1123)	Community Dev. Block Grant - 216		*CDBG-MIT Drainage Imp Fund - 414
Council - District 2 (1124)	Police Asset Forfeiture Fund - 218		2014 General Obligation Fund - 415
Council - District 3 (1125)	Park Land Dedication Fund - 221		2017 Cert of Obligation Fund - 427
Council - District 4 (1126)	MC Juvenile Case Manager - 222		*General County Mobility Fund - 430
Council - Mayor (1127)	MC Child Safety Fund - 223		
City Manager (1200)	MC Building Security Fund - 224		
Human Resources (1210)	MUD Fire Services Fund - 226		
Economic Development (1211)	Police Federal Forfeiture Fund - 227		
City Secretary (1300)	PEG Capital Fund - 228		
Finance (1400)	Fire Station No. 3 Oper. Fund - 230		
Municipal Court (1417)			
City Attorney (1500)			
City Prosecutor (1600)			
Technology (1720)			
Communications (1750)			
General Government (1800)			
Community Development (540)			
Planning (1900)			
Code Enforcement (1935)			
Health (1941)			
Parks and Recreation (1953)			
Special Events (1955)			
Public Safety (520)			
Police (3000)			
Animal Control (3034)			
Fire (3100)			
Emergency Management (3132)			
Fire Marshal (3133)			
Public Works (530)			
Engineering (5021)			
Public Works (5022)			
Street Lighting & Signal (5023)			
Fleet Management (5025)			
Solid Waste Services (5026)			
Building Maintenance (5040)			

* Major Fund for Reporting Purposes

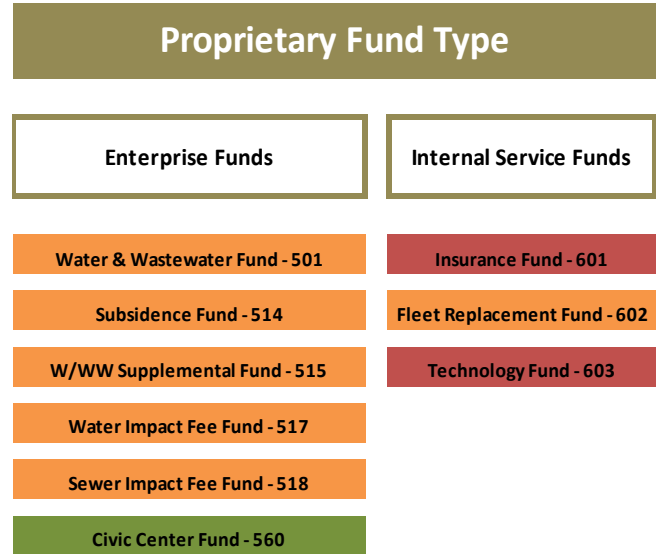
Proprietary Fund Types

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The costs of providing the goods or services are recovered through user charges. The Water and Wastewater Funds, which are considered enterprise funds, include the Water and Wastewater Operating Fund, as well as, four (4) other special projects funds related to water and wastewater operations. The Civic Center Fund is also an enterprise fund.

Internal Service Funds

Internal Service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges. The Insurance Fund is used to account for the costs associated with maintaining health, dental, vision and life insurance coverage for current employees and retirees. The Fleet Replacement Fund is used to account for rental and replacement of City vehicles. The Technology Fund is used to account for the cost of maintaining the City’s centralized computer operations and to account for the replacement of the City’s information technology equipment.

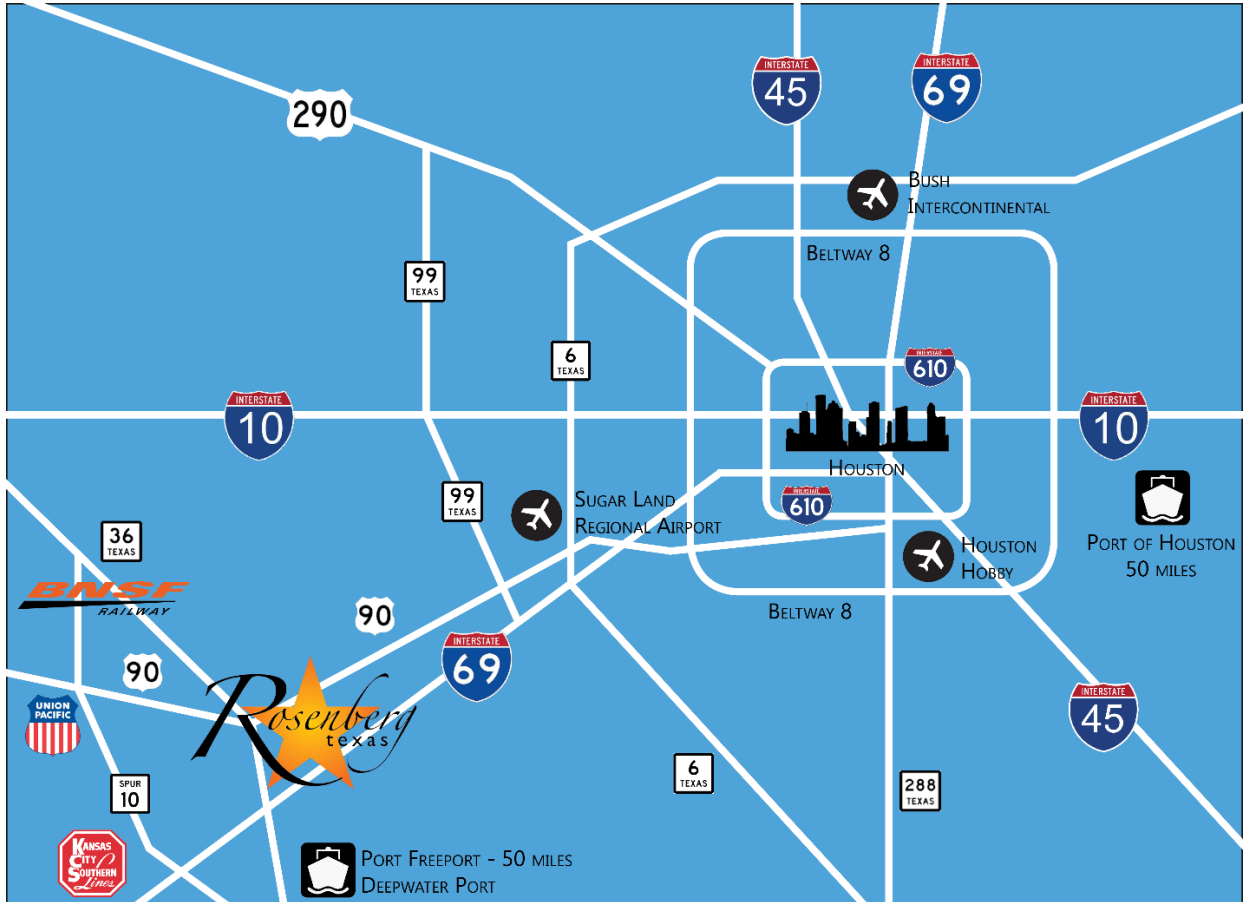


FINANCIAL MANAGEMENT POLICIES

The Financial Management Goals and Objectives for the City include polices for General Guidelines, Operating Budgets, Capital Improvements, Debt Management, Financial Reporting, Purchasing, Cash and Investments, and General Accounting Guidelines. These policies are located in the Supplemental Information Section of the budget book.

COMMUNITY PROFILE

The City is located in the Gulf Coast area of Texas in the geographic center of Fort Bend County. Rosenberg is only 30 miles southwest of downtown Houston and is readily accessible on Interstate 69 with modern highway, rail and utility infrastructure. The City encompasses approximately 37.2 square miles; and with the extraterritorial jurisdiction, it encompasses 108 square miles, the majority of which is currently undeveloped. Rosenberg offers access to a diverse and affordable workforce and is a prime location for retail trade.

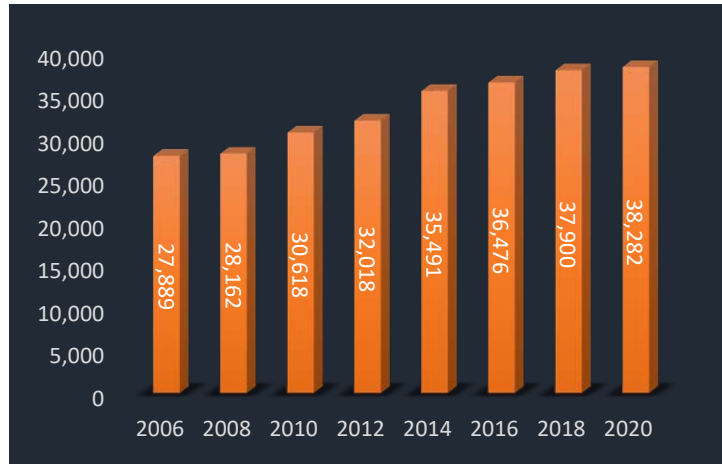


The City was founded in 1883 and incorporated in 1903, and operates under a Council-Manager form of government. The City Council is comprised of a Mayor and six council members, and is responsible for enacting legislation in the form of ordinances, resolutions, and regulations governing the City. The City Manager is the chief administrative officer of the City, and is responsible for enforcement of laws and ordinances, as well as appointment of the various department heads of the municipal organization.

Population Growth

Fort Bend County is one of the fastest growing counties in the nation and Rosenberg is not far behind. Rosenberg has seen phenomenal growth over the last decade. Between 2010 and 2020, Rosenberg’s population grew by approximately 25% and such growth is anticipated to continue over the next decade.

Population Growth



City Services

The City continues to provide to its citizens those services that have proven to be necessary and meaningful. Major services provided under general government and enterprise functions include: police services, fire services, streets and drainage, water and wastewater utilities, solid waste services, code enforcement, parks and recreation, community development, planning and general administrative services. The City also offers a civic center and aggressive economic development. Internal services of the City, accounted for on a cost reimbursement basis, are the employee insurance coverage, fleet replacement, and technology services.

Facts about Rosenberg

The RDC provides a summary of facts about the City on an annual basis. The summary for 2021 is presented on the following two pages and includes information on location, demographics, education, labor, employers, transportation, development, housing, utilities, community services, recreation and quality of life.



ECONOMIC DEVELOPMENT
Fast Facts 2021

Location:

Total Land Area.....37.2 Sq. Miles
Residential.....38%
Parks and Floodways.....3%
Commercial/Industrial.....12%
Commercial/Undeveloped.....47%
Land in Rosenberg ETJ.....70.4 Sq. Miles

Demographics:

Population

2000 (Census).....24,043
2010 (Census).....30,618
2015.....35,369
2020 (Census).....38,282

Population by Age

4 years and under.....7.21%
5 years to 19 years.....21.55%
20 years to 29 years.....14.84%
30 years to 39 years.....13.19%
40 years to 49 years.....12.76%
50 years to 59 years.....11.56%
60 years to 64 years.....5.32%
65+ years.....13.56%
Total Households.....13,012
Total Families.....9,940
Average Household Income.....\$72,909

Labor:

Unemployment as of June 2021.....7.6%
Texas is a Right to Work State.
Skills Development Fund - Grants.



Economic Development Department
832-595-3330
rosenbergedc.com

Education:

Education Levels

High school or higher.....77.54%
Bachelor's degree or higher.....13.31%
Enrollment for Lamar CISD.....39,656
Six High Schools: One Class 4A, Four Class 5A and One Class 6A.
The district "Met Standard" (Highest Possible Academic Rating).
49 Total Campuses
Student/Teacher Ratio.....16 to 1

Area Colleges and Universities

Texas State Technical College - Fort Bend
Wharton County Junior College
University of Houston Sugar Land
University of Houston
Rice University
Houston Baptist University
Houston Community College
Lone Star College

Largest Employers:

Private Sector

Aldi
Benedettini Cabinetry
Biotics Research
BMC/Bison
Seatex, Ltd.
CenterPoint Energy
Dollar Tree
Encapsulite Int.
Engelbrecht Manufacturing
Frito-Lay, Inc.
Gurecky Manufacturing
Murphy Industries
NexGen Pharma, Inc.
OcuSOFT, Inc.
Silver Eagle, Inc
Superior Tank

Government Sector

Lamar CISD
City of Rosenberg
Fort Bend County
Texana MHMR Center
TxDOT

"The Hub of the Gulf Coast"

Transportation:

- ◆ Located within an hour from Houston Hobby Airport and Bush Intercontinental Airport
- ◆ Served by Kansas City Southern, Union Pacific and Burlington Northern Santa Fe Railroads.
- ◆ Interstate 69, State Highway 36, U.S. Alternate 90 A, and Spur 10
- ◆ 45 miles from Port of Houston and 50 miles from Port of Freeport

Development:

Certificates of Occupancy Issued

	Commercial	Residential
2020	149	313
2019	168	261
2018	138	321
2017	149	303
2016	202	415
2015	147	278

Residential Development

2,721 in-city homes built from 2013 to 2020

Commercial Development

- ◆ 80,000 square-foot Biotics Research Corporation expansion under construction
- ◆ 184 acre business park under development
- ◆ 25 acre industrial park under development
- ◆ 120,000 square-foot Wet Sounds headquarters and distribution center under construction

Housing:

In 2020, Applied Geographic Solutions estimated the total number of housing units to be 13,012.

Rosenberg's median home value is approximately \$175,794

The cost of living for Rosenberg is 96.6, 3.4 Points lower than the US average.

Utilities:

Water & Sewer - City of Rosenberg.....832-595-3400

Gas Service - CenterPoint Energy.....800-752-8036

Electric Service (Deregulated) - Providers can be found at www.electricitytexas.com

Telephone Service - AT&T.....800-288-2020

Community Services:

City of Rosenberg.....832-595-3300

Emergencies.....Dial 911

Police Department Non-emergencies...832-595-3700

Fire Department Administrative Office.832-595-3600

Municipal Court.....832-595-3450

OakBend Medical Center

Jackson Street Campus.....281-341-3000

OakBend Medical Center

Williams Way Campus.....281-341-2000

University of Texas

MD Anderson Cancer Center.....713-792-2121

Fort Bend County Libraries.....281-342-4455

Recreation:

- ◆ Seabourne Creek Park – 164 acres of ecologically rich passive park and wetlands
- ◆ Brazos Bend State Park features 4,897 acres of Gulf Coast Plains
- ◆ George Observatory houses the Challenger Learning Center
- ◆ Rosenberg Railroad Museum
- ◆ Black Cowboy Museum
- ◆ George Ranch Historical Park
- ◆ Fort Bend Museum
- ◆ Annual Events – Fort Bend County Fair, Rosenberg Railroad Museum Festival, Family Fourth Celebration, Spring and Fall Downtown Arts Festivals, Rosenberg Christmas Nights
- ◆ Historic Downtown Cultural Arts District
- ◆ 75 miles from Galveston Island
- ◆ Golf Courses nearby – Greatwood Golf Club, Golf Club at Cinco Ranch, River Pointe Golf Course, Pin Oak

Quality of Life:

Historic Downtown Rosenberg was designated a Cultural District by Texas Commission on the Arts. The Rosenberg Police Department received Certificate of Recognition from the Texas Police Chiefs Association.

Economic Development Department
832-595-3330
rosenbergdc.com



Sources: US Census Bureau, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas, Texas Workforce Commission, Texas Labor Market and Career Information.

“The Hub of the Gulf Coast”



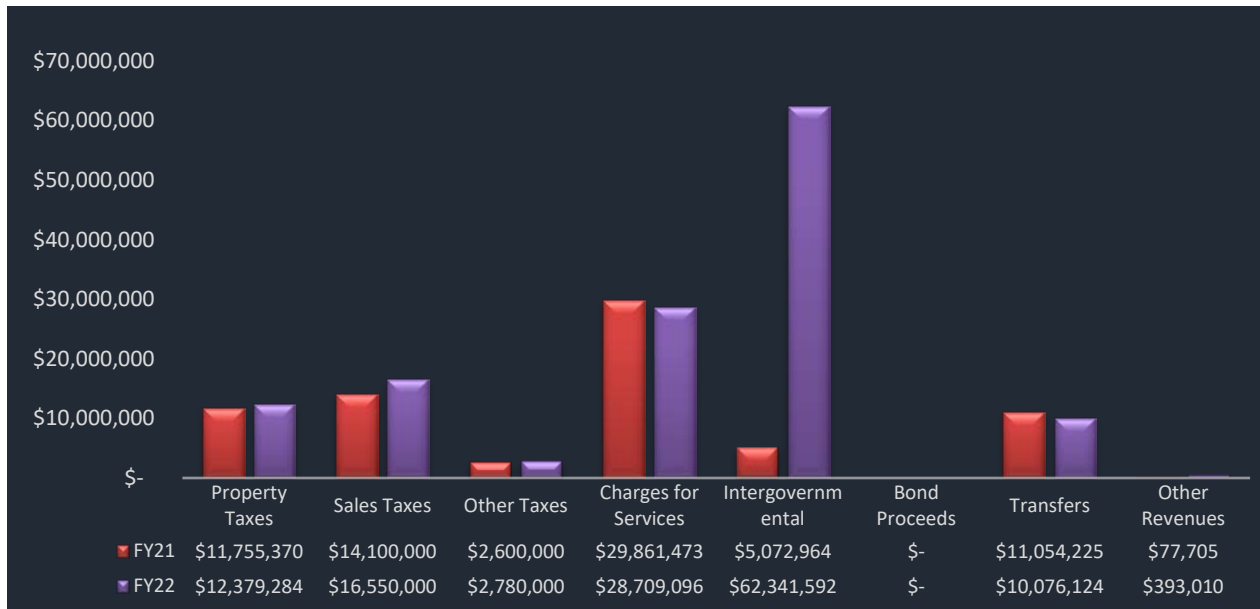
Executive Summary

FINANCIAL SUMMARIES

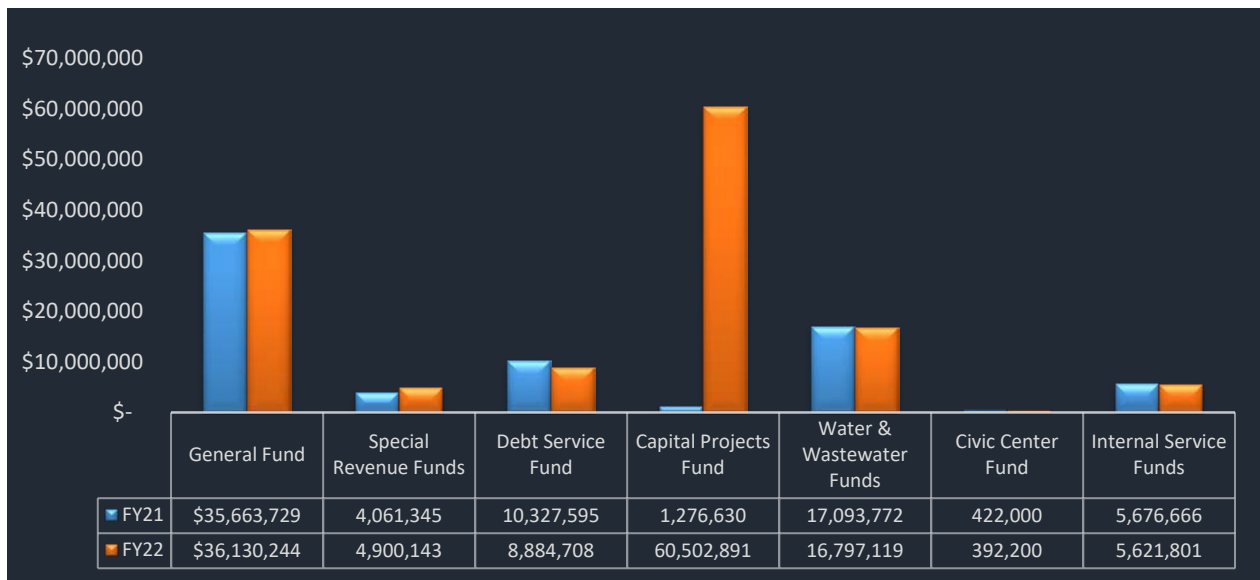
REVENUE OVERVIEW

Total revenues for all funds, including transfers are \$133,229,106 for FY22, an increase of \$58,707,369 from fiscal year 2020-21 (FY21) adjusted budgeted revenues of \$74,521,737. The increase is due to an increase in intergovernmental revenues from the American Rescue Plan Act and from the 2017 Hurricane Harvey CDBG-Mitigation drainage GLO grant for the funding of infrastructure improvement projects.

Revenues by Source



Revenues by Fund



Ad Valorem (Property) Taxes

Property Tax revenues account for 21% of General Fund revenues at \$7,517,500 and 55% of Debt Service revenues at \$4,861,784. The total market value of property for FY22 (Tax Year 2021) as determined by the Fort Bend Central Appraisal District (CAD) is \$4.190 billion. Of this total, there are various exemptions and abatements of \$1.039 billion, resulting in a net taxable value of \$3.151 billion. The net taxable value for Tax Year 2021 represents an increase of \$336 million or 11.9% from the Tax Year 2020 valuation. The net taxable value for the City of Rosenberg has doubled in the past ten years.

Net Property Tax Values



Property values within the City are assessed by the CAD as of January 1 each year. After January 1, notices of appraised values are mailed to the taxpayer. Following notification, a time period follows in which CAD permits taxpayers to file property valuation protests for review by the CAD Appraisal Review Board. By July 25, the CAD shall provide a "certified tax roll" to each taxing entity in the County. The City Council must then set the tax rate necessary to fund the operations of their respective entity. Once the tax rate is set by the governing body, the entities then begin assessing property taxes as of October 1. Property taxes then become delinquent after January 31 of the following year.

The City Council authorizes certain exemptions which are allowed by state law and/or local statutes. For tax year 2021 (fiscal year 2022), City Council authorized the following exemptions:

- Increased the local residential homestead exemption from the greater of 10% of valuation or \$5,000 to the greater of 15% of valuation or \$5,000.
- Maintained the over-65 exemption for taxpayers at \$75,000 on the value of a residential homestead
- Increased the disabled person’s exemption from \$60,000 to \$75,000

In addition to the local exemptions, the State of Texas also permits exemptions for property used as agricultural, governmental or religious purposes as well as exemptions for veterans.

The increase in the residential homestead exemption will alleviate some of the tax burden to those citizens that have chosen to make Rosenberg their home.



Executive Summary

Tax Rate

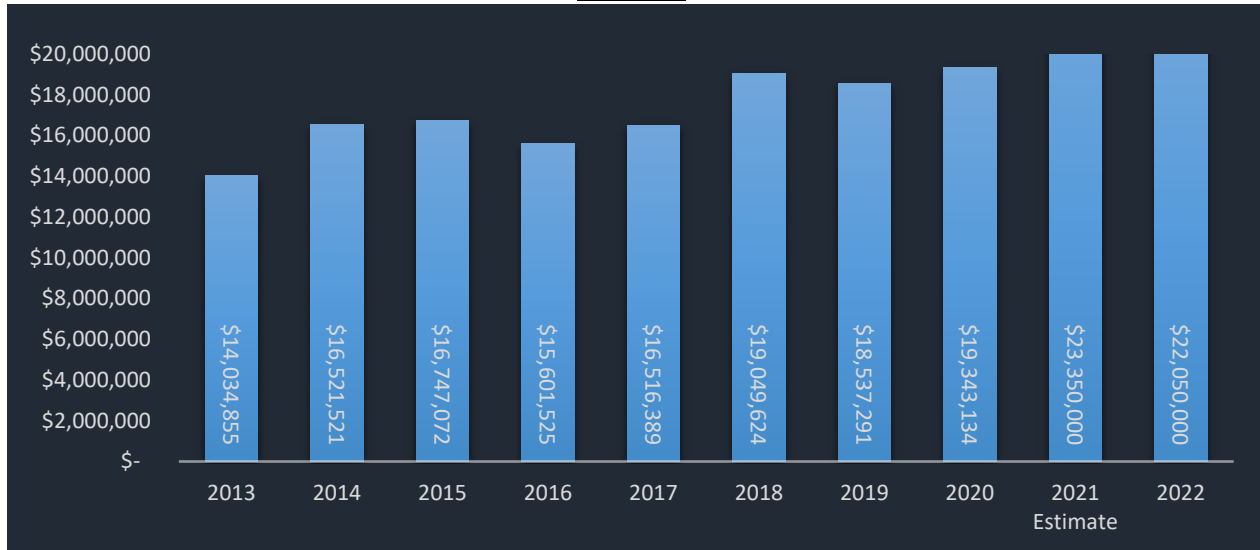
The City's adopted tax rate of \$0.38 per \$100 of taxable valuation is \$0.02 less than FY21. The chart below represents a history of the tax rate since FY13.



Sales Taxes

A major source of revenue for the City is the 2.0% local sales tax. 1.5% is allocated as revenue to the General Fund and 0.5% is revenue to the Rosenberg Development Corporation. Total sales tax revenue for FY22 is budgeted for \$22,050,000, an increase of \$3,565,000 or 19% more than the FY21 budget. The FY22 budgeted sales tax is based on an estimate of a little less than the estimated collections of \$23,350,000 for FY21. A historical summary of total sales tax revenues is presented in the chart below:

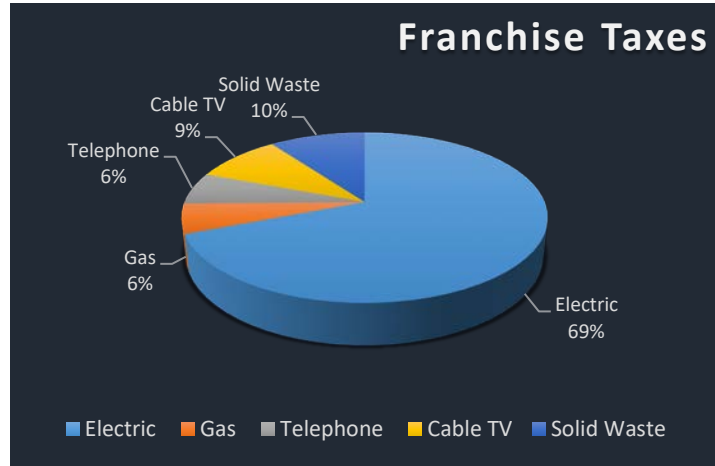
Sales Tax



Sales tax revenue in the General Fund is budgeted for \$16,550,000 in FY22, which is 46% of the total revenue in the General Fund.

Franchise Taxes:

Franchise taxes result from the operation of public utilities within the City. Revenues from franchise taxes on public utilities including electricity, natural gas, telephone, cable television and solid waste franchises amount to budgeted revenues for FY22 of \$2,135,000, an increase of 7% from the FY21 budgeted amount of \$1,993,000. Although there is a collective 7% increase from FY21 to FY22, there was a decrease in the individual telephone and cable franchise taxes due to the passage of SB 1152.



Water and Wastewater Fund Revenues:

Revenues for the Water and Wastewater Fund are comprised primarily from water and wastewater customer billings. For FY22, water revenue is anticipated to be \$5,550,000, which represents 50% of the total revenue in the Water and Wastewater Fund; revenues from wastewater (sewer) charges are anticipated to be \$4,725,000 for FY22 and comprise 43% of the total revenues. The combined revenue of \$10.275 million generated from water and wastewater customer billings comprises 93% of the total revenues of the Fund. The remaining revenue in the fund results from various other fees and charges such as water and wastewater tap fees, late payment penalties, service charges, and interest earnings.

While the water and sewer rates are expected to meet revenue needs at this point, the utility faces (1) uncertainty about revenue stability among Texas cities due to drought and extreme weather conditions; (2) mandates to reduce dependence on groundwater sources and to convert to alternative water supplies; and (3) a considerable amount of deferred maintenance for the water and wastewater systems.

In an effort to be comply with the City’s Water Conservation Plan, the water and sewer rates were adjusted in FY17 to a four-tiered rate structure. The rates charged for water and sewer services will not change for FY22. Although customers will not see an increase in their monthly utility bill, the City will need to continue to focus on deferred maintenance for both the water and wastewater systems as the City moves forward.

The City continues to monitor the subsidence fees as the City implemented the 2016 mandate and plans for the 2025 mandate to reduce the City’s groundwater use even more. The subsidence fee, which is used to fund the mandates to reduce the City’s groundwater use, was last increased on January 1, 2020 from \$2.40 per thousand gallons to \$2.60 per thousand gallons. No increase is included in the FY22 budget.

The City executed a water supply agreement with Brazosport Water Authority (BWA) to construct a pipeline supplying treated surface water to the City. The agreement specifies a take or pay water volume of 3 million gallons per day, which meets the 30% groundwater reduction mandate for 2016. Additionally, the City has since amended the agreement to acquire an additional 2.7 million gallons of water per day, which allows the City to also meet the 60% reduction mandate for 2025. The City started accepting water from the Brazosport Water Authority in 2018.



Executive Summary

Interfund Transfers and General and Administrative Transfers:

Interfund transfers, general and administrative transfers, and in-lieu-of-tax transfers to the General Fund slightly increase from \$1,898,946 in FY21, to \$2,108,399 in FY22. General and administrative transfers have been calculated from appropriate Enterprise Funds to compensate funds for administrative services provided to the Enterprise Fund. Payments in-lieu-of-taxes are charged to the Enterprise Fund to equate property taxes lost due to municipal ownership of the activity.

EXPENDITURE OVERVIEW

Total authorized expenditures for all funds for FY22 are \$140,520,282, an increase of \$43,014,929, or 44.12% from FY21 amended budget expenditures of \$97,505,353. The largest increase is in the Capital Projects Funds due to the American Rescue Plan Act funds and a grant from the General Land Office (GLO) for CDBG – Drainage Improvements. The expenditures in the budget include amounts for operating expenditures for the various funds, departments, and agencies of the City, as well as capital improvements. Expenditures summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2021-22 Budget	2020-21 Budget (As Amended)	Percent % Increase (Decrease)
<i>Governmental Fund Types:</i>			
General Fund	\$ 36,130,244	\$ 39,314,041	(8.10)
Special Revenue Funds	5,665,890	5,295,376	7.00
Debt Service Fund	8,897,641	10,614,280	(16.17)
Capital Project Funds	65,191,731	13,959,510	367.01
<i>Proprietary Fund Types:</i>			
Enterprise Funds	19,363,850	21,456,119	(9.75)
Internal Service Funds	5,270,926	6,866,027	(23.23)
Totals	<u>\$ 140,520,282</u>	<u>\$ 97,505,353</u>	<u>44.12</u>

Budgeted expenditures summarized by object of expenditure, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2021-22 Budget	2020-21 Budget (As Amended)	Percent Increase (Decrease)
Personnel Services	\$ 27,939,580	\$ 27,701,222	0.86
Supplies	3,407,955	3,451,180	(1.25)
Maintenance and Services	23,204,836	23,394,609	(0.81)
Capital Outlay	67,213,057	20,568,811	226.77
Debt Service	9,189,962	11,111,910	(17.30)
Other Expense	67,850	72,713	(6.69)
Transfers to other funds	9,497,042	11,204,908	(15.24)
Totals	<u>\$ 140,520,282</u>	<u>\$ 97,505,353</u>	<u>44.12</u>



Executive Summary

General Fund

The General Fund is the City's largest operating fund. General Fund notable items include:

Personnel Changes:

Personnel expenditures, including salaries and benefits, account for 66% of the General Fund budgeted expenditures. The most significant change to the general fund is related to personnel costs due to the discontinuation of the School Resource Officer (SRO) program. This caused personnel costs to decrease by approximately \$2.2 million but this decrease was slightly offset by the inclusion of a \$2,500 compensation increase per employee and the reimplementation of the city's merit raise program. Personnel costs also increased due to the addition of five (5) new full time positions including one (1) Code Compliance Coordinator, one (1) Right of Way Inspector and three (3) Police Officers as well as a part time fire inspector/investigator.

Street Overlay Program Reclassification:

Beginning in FY21, the City created a separate Capital Project fund for the yearly Street Overlay Program for the improvement of city streets. This program is no longer budgeted in the Public Works department and is now included as a Transfer to the Capital Project Fund No. 412. FY21 adjusted budget and FY22 budgeted Transfer amounts for the street overlay program are \$2,376,363 and \$1,050,000, respectively.

Water and Wastewater Fund (W/WW):

Total expenditures in the Water and Wastewater Operations Fund decreased to \$18,972,089 in FY22 from \$21,034,118 in FY21, a decrease of \$2,062,029, or approximately 9.8%. The most significant change in the Water and Wastewater Operations Fund includes a decrease to the Transfer to Debt Service Fund. Although there is a decrease to the Transfer to Debt Service, the water/wastewater fund does include the partial payoff of the 2013 Certificates of Obligation in FY22. However, the W/WW portion of the payoff is less than the amount that was paid off in FY21.

Insurance Fund:

The Insurance Fund accounts for insurance premiums and related expenses for the City's health insurance and other benefit plans. Expenditures for the Insurance Fund for FY22 are budgeted at \$3,845,316 for premiums and related expenses, a decrease of \$267,131, or 6.5% less than the FY21 budgeted expenditures of \$4,112,447. The City's health insurance premiums decreased from FY21 by approximately 10.4%. Additionally, the city will contribute 100% of employee's premiums beginning in FY22, while the dependent coverage will be paid 50% by the City and 50% by the employee.

Fleet Replacement Fund:

For FY22, there are nine (9) vehicles budgeted for replacement. The General Fund and other funds will continue to pay into this fund for future vehicle replacements.

Technology Fund:

The Technology Fund serves and funds the technology needs of the City regarding all computer acquisitions and maintenance costs for all City departments. Revenues for the Technology Fund are derived from user charges imposed on the General Fund, Civic Center Fund, Fire Station No. 3 and the Water and Wastewater Operating Fund. The total expenses for the Technology Fund for FY22 are \$1,011,610. This amount reflects an increase of \$24,200, or 2.5% from the expenses for FY21. The increase is due to the increased use of software and technology services.



Executive Summary

Capital Project Funds:

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by the general fund, special revenue funds, proprietary funds or internal service funds. These funds are used mainly to budget the use of bond proceeds and are presented as project-based budgets when the bonds are issued, rather than fiscal year budgets, since some projects may exceed one fiscal year. The total amount of expenditures budgeted for FY22 in the capital projects funds include \$65,191,731. Notable items include \$5,580,29 for the Koeblen Rd County Mobility Project and the following four (4) new funds were created in FY22: 1.) \$9,491,936 in the American Rescue Plan Act fund, 2.) \$1,050,000 in the Street Improvement fund, 3.) \$100,000 Capital Improvement Fund and 4.) \$47,510,500 in the CDBG-MIT Drainage Improvement fund.

GENERAL DEBT SERVICE OBLIGATIONS

General Obligation Debt:

The debt service issued and outstanding debt service requirements include the following Certificates of Obligation, General Obligation and Refunding Bonds, Tax Notes and Other Promissory Notes:

	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<i>Tax and Revenue Certificates of Obligation</i>		
Series 2013	9,000,000	6,030,000
Series 2014	5,000,000	3,625,000
Series 2014A	3,000,000	2,155,000
Series 2015	9,760,000	7,325,000
Series 2016	9,825,000	7,715,000
Series 2017	9,320,000	7,910,000
 <i>General Obligation and Refunding Bonds</i>		
Series 2014	1,565,000	1,005,000
Series 2017	7,390,000	4,840,000
Series 2017A	4,945,000	3,630,000
Series 2020	7,785,000	6,495,000
 Total General Obligation Debt Outstanding		 \$50,730,000

General Obligation debt service requirements per year are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	7,474,250	1,393,391	8,867,641
2023	3,868,850	1,260,404	5,129,254
2024	3,989,500	1,143,564	5,133,064
2025	4,130,150	1,021,201	5,151,351
2026-2037	<u>31,267,250</u>	<u>4,198,706</u>	<u>35,465,956</u>
Totals	<u>\$50,730,000</u>	<u>\$9,017,266</u>	<u>\$59,747,266</u>



Executive Summary

No statutory debt limit is imposed by either State law or City Charter. However, the City’s Financial Goals and Objectives Policy limit debt to ten percent (10%) of the assessed value of taxable property. Currently, the City policy’s net bonded debt is approximately \$313 million lower than the debt limit. The City’s general obligation debt per capita is \$1,185, while the City’s overlapping debt per capita is \$7,074 for a total debt per capita of \$8,259. Overlapping debt includes all taxing entities within the City limits of Rosenberg, such as the Lamar Consolidated Independent School District, Fort Bend Municipal Utility District No.’s 94, 144, 147, 148, 152, 159 and 167, Fort Bend County and Fort Bend County Drainage District.

Enterprise Fund Debt:

Combination Tax and Revenue Certificates of Obligation were issued in 2010. Additionally, a capital lease agreement for the Energy Efficiency Project was approved in 2009. The capital lease payments will be complete in FY2022. The debt service requirements for the Enterprise Fund are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	283,393	5,078	288,471
2023	21,000	-	21,000
2024-2029	<u>126,000</u>	<u>-</u>	<u>126,000</u>
Total	<u>\$430,393</u>	<u>\$5,078</u>	<u>\$435,471</u>

PERSONNEL OVERVIEW

There is a total of 289 full-time positions for FY22 which is a decrease of ten (10) full-time positions from FY21 adopted budget. The FY22 budget includes the addition of eight (8) new positions: three (3) police officers, one (1) code compliance coordinator, one (1) right of way inspector, one (1) utilities superintendent, one (1) foreman and one (1) maintenance & operations assistant. Additionally, a part time fire inspector was added to the Fire Marshal department and one sergeant in the police department was re-classed to a lieutenant. With the creation of Lamar CISD’s own police department, eighteen (18) full time positions were not included in the FY22 budget.

Total full-time positions for FY22, by fund are summarized as follows:

<u>Fund/(Department)</u>	
General Fund	244.50
Hotel/Motel Fund	0.50
Special Revenue Fund (Fire Station No. 3)	13.0
Water & Wastewater Fund	29.0
Civic Center Fund	<u>2.0</u>
Total Full-Time Positions	<u>289.0</u>

Total personnel costs, including fringe benefits, for FY22 are \$27,939,580 and comprises 20% of the City’s overall budget.



Executive Summary

CAPITAL IMPROVEMENTS PROGRAM (CIP)

In July 2021, the City Council approved a CIP program for FY22. The CIP is reviewed and evaluated each year to reflect changing priorities. It provides a framework for identifying capital requirements, scheduling projects, coordinating related projects and identifying future fiscal impact. The plan indicates only a commitment to the plan, but does not in itself authorize any funding or debt issuance. Funding mechanisms must be adopted each year to pay for the improvements.

Selected CIP projects for FY22 funding have been included in the FY22 departmental budgets and in the Capital Projects Summary. The plan identifies various projects that will be financed with operating funds, Rosenberg Development Corporation, contributions and grants from other entities, and other funding sources.

Effect of Capital Improvements on Operations:

Many of the capital improvements included in the FY22 budget are included as replacements of existing capital items. In these instances, the new equipment will continue to provide the current level of services to the City's citizens and/or customers. Other improvements may have an economic impact on future budgets. This information is provided for each project in the CIP section of the budget book.

FUND RESERVES

The fund balance reserve policies require minimum reserve balances of 25% of operating expenditures, or a 90-day operating reserve. Based on the operating expenditures, the required minimum ending fund balance for the General Fund would be \$9,032,561; the projected ending balance as provided in the budget is \$16,762,024, which represents 46% of operating expenditures, or a 167-day operating reserve. For the Water and Wastewater fund the required minimum ending balance, based on operating expenditures, should be \$3,069,229; the projected ending balance net of contingency as provided in the budget is \$6,336,447, which represents 52% of operating expenditures, or a 186-day operating reserve. The City remains in very sound financial condition with adequate reserves.

ROSENBERG DEVELOPMENT CORPORATION

In January 1995, voters authorized an additional ½ cent sales tax for the purpose of economic development. State of Texas statutes regulating the creation of this sales tax require the creation of a non-profit corporation with an appointed board of directors to oversee the corporation. The corporation's bylaws require the Board to approve their budget, which must then be approved by the City Council.

The corporation is presented as a component unit in the City's Comprehensive Annual Financial Report. Therefore, the corporation's budget is presented separately from the City's budget. The corporation's budget is presented as two funds: an operating fund and a capital projects fund. The revenues include approximately \$5.50 million in sales tax for FY22. Expenditures are categorized as follows: administration, marketing, memberships and services, professional services, business retention and expansion and infrastructure. The majority of the expenses, \$3,492,082 or 84% of the budget is for infrastructure improvements and debt service payments.

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Rosenberg for its annual budget for the fiscal year beginning October 1, 2020. In order to receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. ***The 2020-21 budget award is the twenty-seventh (28th) consecutive year the City has received the award.***



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Rosenberg
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director

Executive Summary

Rosenberg's strategic plan sets the course to ensure the City's mission is accomplished and goals are met. The strategic plan serves as a proactive tool to prepare for continued growth and change. It is a working document that will be continually amended and enhanced as conditions dictate. The plan established three overarching goals accompanied by strategies. The plan required a significant investment of time, energy, and resources (in the form of personnel man hours across the organization) to complete, but it continues to serve the organization through improved processes and efficiencies as it is implemented. The strategic plan is a product of collaborative organizational analysis that has occurred amongst all employee levels within the City organization. It is a guideline for the City's strategies to address continued growth and to assist with the budget process.

The strategic plan is modeled on the answering of several questions:

- What are the current conditions?
- Where do we want to go?
- How will we get there?
- What might get in our way?
- What should we accomplish along the way?
- How will we know when we have arrived?

City personnel began the process by discussing the City's values, crafting a mission statement based on these principles and conducting an analysis of the City's strengths, weaknesses, opportunities and threats. Following this analysis, staff identified several priority areas that served as a reference when crafting the plan. These priority areas include technology, equipment, personnel and career development, municipal facilities, infrastructure, and community outreach/dialog. Using this preparation as a foundation, staff developed a set of comprehensive goals that encompass the identified needs and priorities along with strategies that will help achieve the stated goals.

While staff was developing a City-wide strategic plan, separate plans were developed for each City department. As the success of the City plan is wholly dependent upon the organization's component departments, the goals, strategies and actions identified in the departmental plans serve as the practical tasks that will allow the City to achieve its goals.

On April 1, 2014, City Council approved Resolution No. R-1777 adopting a formal citywide strategic plan for the City of Rosenberg. Each year after that, in January, each department is tasked with reviewing and updating their departmental strategic plans to ensure goals are being met and new goals are set for the upcoming five (5) years. On March 23, 2021, City Council was presented with the FY2022 – 2026 [Strategic Plan](#).

Mission Statement

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation and cooperative partnerships.

Organizational Values

The City of Rosenberg maintains a commitment to the following values:

- The health, safety and protection of residents, businesses and property
- Fiscal responsibility and accountability to the taxpayers of Rosenberg
- Transparency
- Professionalism
- Exceptional customer service
- Effective communication with residents, business owners and other stakeholders
- Innovative service delivery

Current Conditions

The City of Rosenberg has seen drastic growth and change over the last decade. Since the 2010 Census, the population has grown approximately 25% to a current estimated population of 38,282. With Fort Bend County continually topping national growth rates, and the Houston economy booming, it is nearly inevitable that Rosenberg's population will continue to add homes, businesses, and residents over the next five years. The City itself currently occupies nearly 37 square miles, with an additional 71 in Rosenberg's extraterritorial jurisdiction (ETJ), much of which is ripe for residential, commercial or industrial development.

In order to plan for the next five (5) years, City staff at all levels (from front-line employees to the City Manager) met to discuss the current conditions in the City as well as future conditions or issues that could impact City services and operation. This was accomplished through the completion of analyses of the City's current strengths and weaknesses as well as potential future opportunities and threats at both the departmental and City-wide levels.

The following are some of the City's **strengths**:

- Excellent inter-departmental cooperation
- History of good cooperation with other agencies
- Excellent public safety services
- Geographic location that is conducive to growth
- Employees that are efficient, loyal, dedicated, adept at solving problems and have significant experience/institutional knowledge
- Employee culture of responsiveness to the needs of City residents
- Strong City leaders
- Recent hires that have brought enthusiasm and fresh ideas
- Decision-making tends to be decentralized, which allows for faster action

Areas that were identified as current **weaknesses** and require improvement include:

- Demands of growth on employees and resources
- Staffing levels insufficient to provide appropriate level of service and has led to a backlog in tasks
- Lack of career development, succession planning and knowledge transfer programs
- Employee compensation not competitive with other similar Texas cities
- Aging and deteriorating infrastructure
- History of not keeping up with technological trends and advances in municipal administration
- Some outdated equipment and fleet assets
- Facilities that are rapidly deteriorating and do not provide sufficient or efficient space for the provision of service
- Poor data and records management
- Unacceptable GIS situation in terms of technology, equipment and the lack of City infrastructure inventory
- Culture of frugality that has resulted in decreasing service levels
- Mismatch of staff qualifications and responsibilities
- Overall image or public perception of the City

Within the next five (5) years, there are a number of **opportunities** that could benefit the City of Rosenberg:

- Increased (and managed) growth and the jobs and increased revenue that come with it
- Large amount of available, undeveloped land along with land use flexibility
- Ideally located for residential, commercial and industrial development, particularly given the shrinking availability of undeveloped land in eastern Fort Bend County
- Extensive existing rail and transportation network, including the re-designation of US-59 as I-69
- A diversified workforce
- Excellent educational opportunities from the primary through tertiary levels
- Ability to develop a unified message and to tell the City's story

There are also a number of external **threats** that could present challenges to the City, including:

- Growth can lead to declining levels of service if personnel and City resources cannot keep up with the increased demand
- Land area growth could result in lower service levels
- Unfunded mandates imposed by higher levels of government
- Providing clean, sustainable water that is compliant with subsidence reduction requirements
- Employee retention and competition with other employers (public and private)
- Increased citizen service expectations coupled with increased operating costs
- Unpredictable and/or uncontrollable economic trends
- Aging infrastructure, neighborhoods and housing
- Man-made and natural disasters
- Negative view of government, political apathy and/or the spreading of misinformation about City projects and operations
- Resistance to long-range planning
- Impact of TxDOT projects (such as the I-69 widening) on municipal operations and revenue

Goals

The City of Rosenberg has developed goals that will help the organization plan and fulfill its mission for the next five (5) years. Strategies were created in order to meet each of those goals. The City's goals will ultimately be achieved through the execution of the goals, strategies and action plans that have been developed at the departmental level.

The City of Rosenberg's goals include:

1. Effectively manage the growth that will occur in Rosenberg in the coming years.
2. Enhance Rosenberg's quality of life for residents, businesses and visitors.
3. Increase the public's confidence in the City of Rosenberg, its staff and its services.

Goal # 1

Effectively manage the growth that will occur in Rosenberg in the coming years.

- Secure a long-term, sustainable water supply and complete the Surface Water Conversion Project.
- Proactive management of municipal infrastructure.
- Continued career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

Goal # 2

Enhance Rosenberg's quality of life for residents, businesses and visitors.

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

Goal # 3

Increase the public's confidence in the City of Rosenberg, its staff and its services.

- Improve transparency and promote staff accountability.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote customer service of the highest level.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City.



Organizational Goals Matrix

The purpose of this organizational goals matrix is to cross-reference the goals and objectives of the City of Rosenberg as an entity with those of each department. In 2014, the Rosenberg City Council approved the City of Rosenberg Strategic Plan. The City has developed goals that will help the organization plan and fulfill its mission for the next five (5) years. The City's goals will ultimately be achieved through the execution of the goals, strategies and action plans that have been developed at the departmental level.

STRATEGIC PLAN GOAL# 1

❖ *Effectively manage the growth that will occur in Rosenberg in the coming years.*

City Secretary

- Operational excellence and efficiency
- Legal compliance
- Customer service

Civic Center

- Provide excellent customer service and satisfaction.
- Provide a clean, well maintained, updated and comfortable environment for all customers.

Code Enforcement

- Provide staffing to accommodate our City's accelerated growth.

Communications

- Anticipate and meet the changing needs of the community and organization.

Customer Service

- Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Economic Development

- Facilitate Business Recruitment Efforts.
- Continue Business Retention and Expansion Efforts.

Finance

- Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.
- Ensure City's financial sustainability – provide wise stewardship of financial resources to meet service demands and obligations for short and long-term goals.

Fire

- Maintain or enhance critical facilities.
- Maintain reliable equipment.

Fleet Maintenance

- Maintain and update our current facilities to bring up to current standards.

Human Resources

- Enhance HR services through technology and business processes to increase the quality and impact of HR programs and services through continuous improvement by maximizing the use of technology.
- End inequities and injustices in the work of Human Resources through an examination of how our policies, procedures, and practices can be implemented to strengthen partnerships and build trust.



Organizational Goals Matrix

Mayor & City Council

- Effectively manage the growth that will occur in Rosenberg in the coming years.

Municipal Court

- The Municipal Court will provide a safe, professional, technologically advanced environment.
- The Municipal Court will meet the current and future facility needs of the court customers and staff.

Parks & Recreation

- To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.
- To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Planning

- Continue implementing the Unified Development Code (UDC) and make/propose changes as necessary and when requested by the Planning Commission and City Council.
- Complete an assessment of MUDs within the City limits and ETJ to verify compliance with applicable rules and regulations.
- Transition to fully electronic submittals for Plats and Planning Commission cases.
- Continue to work with Senior Administrative Specialist to better document Planning cases in EnerGov, documenting backdated plats and Planning Commission items to develop a functional database.
- Improve the transition to complete electronic review of plat submittals where needed, allowing the City Engineer to perform some reviews from his office.
- Continue to improve the documentation of impact fee and Parkland payments through InCode and EnerGov.
- Transition to complete electronic review of plat submittals.

Police

- Provide professional services to our community.
- Continue to research technology needs related to policing.

Public Works

- Improve the condition of our public infrastructure.
- Continue to research technology trends and address technology threats.
- Provide quality public works service to our community.

Street Lighting and Traffic Signals

- Improve the condition of our public infrastructure.
- Provide quality public works service to our community.



Organizational Goals Matrix

STRATEGIC PLAN GOAL# 2

❖ *Enhance Rosenberg's quality of life for residents, businesses and visitors.*

Animal Control & Shelter

- Service Expansion.
- Live outcomes.
- Online customer satisfaction.

Building Maintenance

- Exceptional levels of customer satisfaction.

Civic Center

- Be recognized as the premier meeting/special event resource for the community.

Code Enforcement

- Provide a safe and functional facility for staff and public convenience.

Communications

- Continue to grow the department and utilize the unique talents that each position's role possesses to enhance our overall goals for the City and expand our marketing and branding efforts.

Customer Service

- Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Economic Development

- Expand Tourism Efforts.
- Facilitate external use of Hotel Occupancy Tax funding.

Finance

- Organizations excellence and customer service – by maintaining effective internal systems and processes, we enhance overall organizational performance and responsiveness to customer needs and expectations.

Fire

- Personnel.

Fleet Maintenance

- Train personnel properly in order to maintain a professional level of service to the entire fleet.
- Acquire a new fleet facility and fuel site for the City of Rosenberg.

Human Resources

Recruitment & Selection

- Improve recruitment and selection to build and maintain a diverse and talented workforce.

Workforce Development

- Foster a skilled, engaged and healthy workforce prepared and supported to meet the evolving needs of our organization and our communities, both internal and external.

Mayor & City Council

- Enhance Rosenberg's quality of life for residents, businesses and visitors.

Parks & Recreation

- To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the Department to provide a professional level of service that meets the demands of our citizens.
- To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Planning

- Promote greater availability and access to City data.
- Install a customer portal at the front of the City Hall Annex with aid from the Information Technology Department to allow citizens and developers access to simple online applications and maps, and address request.
- Review and update the comprehensive plan and master thoroughfare plan with any necessary changes identified through implementation.

Police

- Actively involve residents and the business community in crime prevention and promoting community safety awareness.

Water and Wastewater Administration

- Provide an effective wastewater collection treatment system to protect public health.
- Complete surface water conversion.

STRATEGIC PLAN GOAL# 3

- ❖ *Increase the public's confidence in the City of Rosenberg, its staff and its services.*

Building Maintenance

- Highly motivated, well-trained and stable workforce.
- Excellent facilities maintenance, operation and services.

Code Enforcement

- Research technology trends and address technology threats.

Communications

- Increase and build public confidence.
- Increase social presence.
- Discover downtown Rosenberg.

Customer Service

- Provide quality customer service in a timely and convenient manner.

Finance

- Increase public access to use and timely information.
- Workforce development and management – attracting, developing and retaining a high-quality, diverse and professional staff.

Fire

- Evaluating customer needs.
- Professional development.
- Seek opportunities for public and private partnerships.

Mayor & City Council

- Increase the public's confidence in the City of Rosenberg, its staff and its services.

Municipal Court

- The Municipal Court will provide citizens a high level of confidence and exceptional customer service.



Organizational Goals Matrix

Parks & Recreation

- To increase sustainability and offer a wider variety of recreational and education programming to the community.
- To increase sustainability, visibility, and participation in all Special Events offered by the Department.

Planning

- Continue updating website and creating documents to improve ease of access.
- Install a customer portal at the front of the City Hall Annex with aid from Information Services.
- Explore avenues to supply up-to-date and relevant information to the public and developers.
- Utilize budget as necessary to accommodate potential new training opportunities.
- Create editable web maps.
- Create web maps for citizen reporting and interaction.
- Plan for future growth of GIS Division to facilitate the above.

Police

- Develop and establish a Reserve Police Officer program.

Technology

- Formalize information security.
- Standardize and enhance internal service delivery.
- Centralize and Consolidate.
- Improve Standards.

Water and Wastewater Administration

- 100% Customer Satisfaction.

DEPARTMENT AND FUND MATRIX

GENERAL FUND

General Government

101-1100 Mayor & Council
 101-1121 Council At-Large Position #1
 101-1122 Council At-Large Position #2
 101-1123 Council - District 1
 101-1124 Council - District 2
 101-1125 Council - District 3
 101-1126 Council - District 4
 101-1127 Council - Mayor
 101-1200 City Manager
 101-1210 Human Resources
 101-1211 Economic Development
 101-1300 City Secretary
 101-1400 Finance
 101-1417 Municipal Court
 101-1500 City Attorney
 101-1600 City Prosecutor
 101-1720 Technology
 101-1750 Communications
 101-1800 General Government

Community Development

101-1900 Planning
 101-1921 Engineering
 101-1935 Code Enforcement
 101-1941 Health
 101-1953 Parks and Recreation
 101-1955 Special Events

Public Safety

101-3000 Police
 101-3034 Animal Control
 101-3100 Fire
 101-3132 Emergency Management
 101-3133 Fire Marshal

Public Works

101-5021 Engineering
 101-5022 Public Works
 101-5023 Street Lighting & Signals
 101-5025 Fleet Maintenance
 101-5026 Solid Waste
 101-5040 Building Maintenance

SPECIAL REVENUE FUNDS

212-0000 Hotel/Motel Fund
 213-0000 Municipal Court Technology Fund
 214-0000 Beautification Fund
 215-0000 Law Enforcement Fund
 216-0000 Community Development Block Grant Fund
 218-0000 Police Asset Forfeiture Fund
 221-0000 Park Land Dedication Fund
 222-0000 Juvenile Case Manager Fund
 223-0000 Child Safety Fund
 224-0000 Building Security Fund
 226-0000 MUD Fire Services Fund
 227-0000 Police Federal Forfeiture Fund
 228-0000 PEG Capital Fund
 230-0000 Fire Station No. 3 Operating Fund

DEBT SERVICE FUND

301-0000 Debt Service Fund

CAPITAL PROJECT FUNDS

401-0000 Seabourne Creek Capacity Fund
 402 -0000 Dry Creek Capacity Fund
 410-0000 General Supplemental Fund
 411-0000 Street Improvement Fund
 412-0000 Capital Improvements Fund
 413-0000 American Rescue Plan Act (ARPA) Fund
 414-0000 CDBG-MIT Drainage Improvement Fund
 415-0000 2014 General Obligation Fund
 427-0000 2017 Certificates of Obligation Fund
 430-0000 County Mobility Project Fund

ENTERPRISE FUNDS

501-0000 Water/Wastewater Fund
 509-0000 Spacek Rd Lift Station and Sewer Line Fund
 514-0000 Subsidence Fund
 515-0000 Water & Wastewater Supplemental Fund
 517-0000 Water Impact Fee Fund
 518-0000 Sewer Impact Fee Fund
 560-0000 Civic Center Fund

INTERNAL SERVICE FUNDS

601-0000 Insurance Fund
 602-0000 Fleet Replacement Fund
 603-0000 Technology Fund

COMPONENT UNIT FUNDS

219-0000 Rosenberg Development Corp. (RDC) Fund
 225-0000 RDC Projects Fund

Department and Fund Relationships

DEPARTMENT	General Fund	Special Revenue Fund	Water & Wastewater Fund	Civic Center Fund	Capital Projects Fund	Internal Service Fund
Mayor/Council	X					
City Manager	X					X
Human Resources	X					X
Economic Development	X					X
City Secretary	X					X
Finance	X					X
Municipal Court	X	X				X
City Attorney	X					
City Prosecutor	X					
General Government	X					X
Planning	X					X
Engineering	X					
Code Enforcement	X					X
Health	X					X
Communications	X	X				X
Civic Center				X		X
Parks & Recreation	X	X				X
Special Events	X					
Police	X	X				X
Animal Control	X					X
School Officers & CG	X					X
Fire	X	X				X
Emergency Management	X					
Fire Marshal	X					X
Public Works	X	X			X	X
Street Lighting & Signals	X					X
Fleet Maintenance	X					X
Solid Waste	X					X
Building Maintenance	X					X
Customer Service			X			X
W/W Administration			X			X
Water Production			X		X	X
Water Distribution			X		X	X
Wastewater Collection			X		X	X
Wastewater Treatment			X		X	X
Reclaimed Water			X		X	X
Technology	X	X	X	X		X

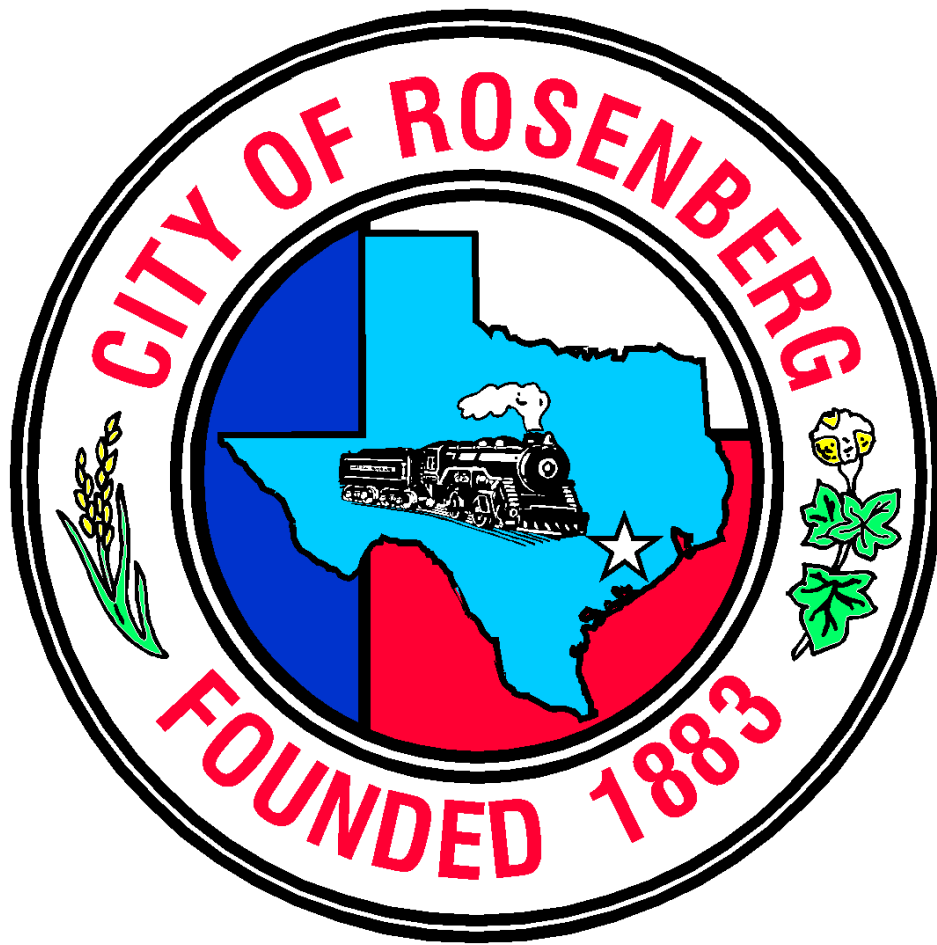


Comparable Size City Survey & Comparison

City	Population*	Total Net Taxable	Gross Tax Rate	Total Debt	Total Budgeted Expenditures	Cost Per Capita	Number of FTEs	Residential Water 5,000 Gallons	Residential Sewer 5,000 Gallons
The Colony	44,260	5,725,558,862	0.65000	117,955,000	92,256,477	2,084.42	387.00	35.75	33.64
Sherman	43,645	4,123,948,942	0.48900	181,765,640	125,084,171	2,865.95	482.00	35.28	21.60
Huntsville	42,241	2,536,762,508	0.30750	92,095,000	76,400,895	1,808.69	295.41	23.18	30.41
Schertz	42,042	3,785,492,777	0.51210	75,040,000	39,514,748	939.89	437.00	39.81	35.84
Coppell	41,590	8,735,456,272	0.58000	150,730,000	119,195,815	2,865.97	464.39	36.25	33.60
Weslaco	41,629	1,886,039,393	0.69670	115,857,091	63,490,299	1,525.15	374.50	N/A	N/A
Friendswood	41,870	4,243,567,347	0.48730	104,675,483	122,652,640	2,929.37	241.65	28.07	46.16
Hurst	38,930	3,580,515,494	0.62516	57,715,000	79,388,374	2,039.26	404.35	40.19	34.34
Rosenberg	38,282	3,150,990,693	0.38000	50,730,000	144,662,609	3,778.87	294.64	17.78	24.30
Copperas Cove	36,615	1,410,778,210	0.76000	102,093,773	42,785,008	1,168.51	308.50	40.00	44.25
La Porte	34,976	3,683,469,847	0.71000	39,820,000	122,487,200	3,502.04	456.60	16.89	18.75
Midlothian**	35,125	4,596,946,416	0.67500	103,386,797	75,404,069	2,146.74	286.25	48.36	58.09
Socorro	35,000	1,236,495,805	0.80316	26,940,000	13,427,007	383.63	120.00	N/A	N/A
Deer Park	33,931	3,065,416,070	0.72000	87,963,144	81,359,569	2,397.79	385.84	45.51	46.80
Weatherford	33,547	3,306,638,331	0.45810	58,355,000	123,252,704	3,674.03	379.00	76.07	75.94
Harker Heights	33,097	2,169,593,486	0.65190	44,400,000	64,911,100	1,961.24	255.50	28.74	27.03
Seguin	30,712	2,676,592,090	0.54120	156,220,000	123,629,020	4,025.43	442.00	44.27	48.07
Average	38,088	3,524,368,385	0.59101	92,102,466	88,817,747.35	2,358.64	353.80	37.08	38.59

*City Internal Estimate

**Total Budgeted Expenditures for General & Utility Funds Only





BUDGET SUMMARIES

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2021	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2022
	Note (1)			
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 17,266,135	\$ 36,130,244	\$ 36,130,244	\$ 17,266,135
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	669,586	521,750	640,526	550,810
Municipal Court Technology Fund	1,870	18,010	18,310	1,570
Beautification Fund	171,283	24,200	33,000	162,483
Law Enforcement Fund	321,457	500	113,500	208,457
Community Development Block Grant Fund	303,798	1,194,701	1,327,446	171,053
Police Asset Forfeiture Fund	29,369	50	10,000	19,419
Park Land Dedication Fund	348,329	5,500	90,500	263,329
Juvenile Case Management Fund	142,079	23,100	41,829	123,349
Municipal Court Child Safety Fund	205,009	41,200	60,800	185,409
Municipal Court Building Security Fund	20,147	20,000	10,000	30,147
MUD Fire Services Fund	376,580	1,394,250	1,498,713	272,117
Police Federal Forfeiture Fund	188,591	8,200	43,100	153,691
PEG Fund	325,950	55,300	145,000	236,250
Fire Station No. 3 Operating Fund	39,784	1,593,382	1,633,165	0
Subtotal	3,143,832	4,900,143	5,665,890	2,378,085
DEBT SERVICE FUND	5,097,984	8,884,708	8,897,641	5,085,051
CAPITAL PROJECTS FUNDS	7,186,515	60,502,891	65,191,731	2,497,675
TOTAL GOVERNMENTAL FUNDS	32,694,466	110,417,986	115,885,505	27,226,946
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	8,061,446	11,144,239	12,569,239	6,636,446
Restricted Funds	16,199,762	5,652,880	6,402,850	15,449,792
Civic Center Fund	20,021	392,200	391,762	20,459
Subtotal	24,281,229	17,189,319	19,363,850	22,106,697
INTERNAL SERVICE FUNDS:				
Insurance Fund	645,558	3,847,366	3,845,316	647,608
Fleet Replacement Fund	6,785,329	762,675	414,000	7,134,004
Technology Fund	131,019	1,011,760	1,011,610	131,169
Subtotal	7,561,906	5,621,801	5,270,926	7,912,781
TOTAL PROPRIETARY FUNDS	31,843,135	22,811,120	24,634,777	30,019,478
COMPONENT UNITS:				
Rosenberg Development Corporation	4,601,659	5,515,000	4,142,327	5,974,332
GRAND TOTAL	\$ 69,139,260	\$ 138,744,106	\$ 144,662,609	\$ 63,220,757

Notes:

(1) - Total beginning reserves, including restricted reserves.

CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

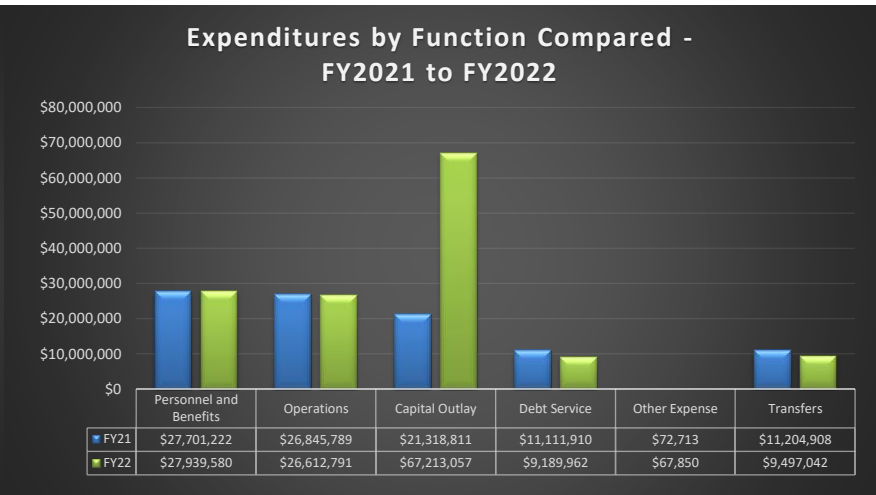
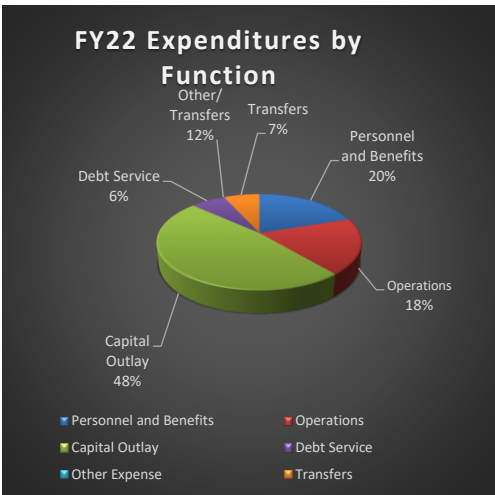
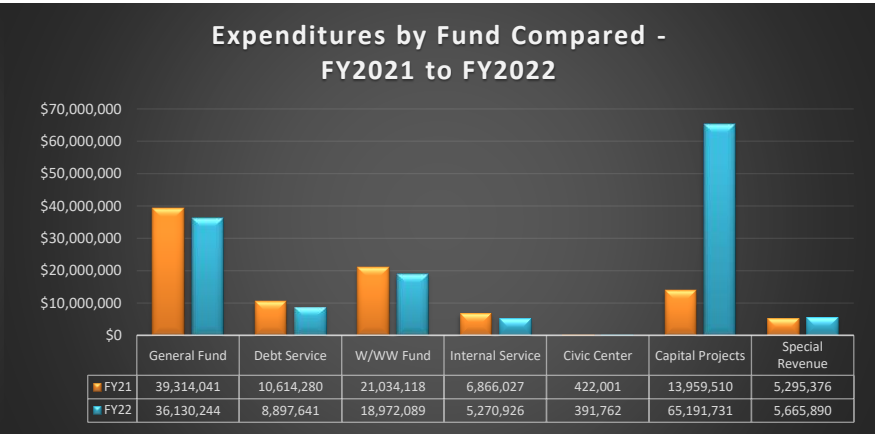
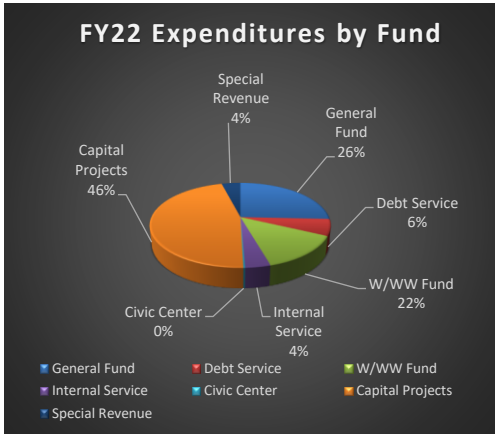
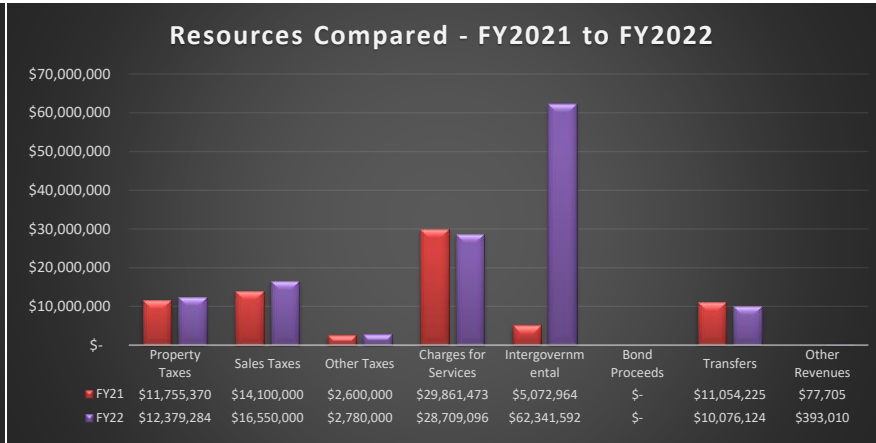
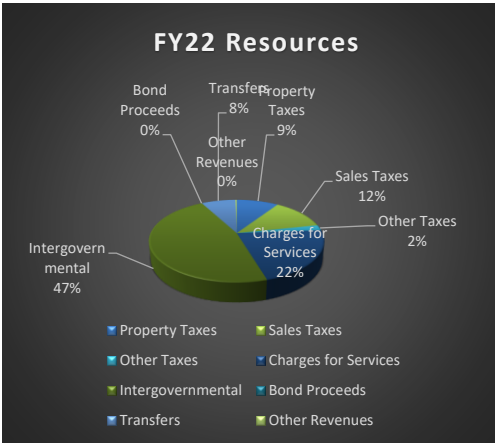
OVERALL SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY

Description	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES			ALL FUNDS
	General Fund	Special Revenue Funds (1)	Debt Service Fund	Capital Projects Funds (2)	Enterprise Funds			2021-22 Budget
					Water & Wastewater Fund	Civic Center Fund	Internal Service Funds (3)	
BEGINNING BALANCE (Estimates)	\$ 17,266,135	\$ 3,143,831	\$ 5,097,984	\$ 7,186,515	\$ 24,261,208	\$ 20,021	\$ 7,561,906	\$ 64,537,600
REVENUES:								
Property taxes	7,517,500	-	4,861,784	-	-	-	-	12,379,284
Sales taxes	16,550,000	-	-	-	-	-	-	16,550,000
Other taxes	2,205,000	575,000	-	-	-	-	-	2,780,000
Licenses & permits	870,100	-	-	-	-	-	-	870,100
Charges for services	5,947,645	-	-	-	15,528,000	77,000	5,590,551	27,143,196
Fines & forfeitures	593,800	102,000	-	-	-	-	-	695,800
Interest revenue	20,000	3,160	6,500	2,000	15,500	200	5,400	52,760
Intergovernmental/Grants	80,000	2,588,701	-	58,922,891	750,000	-	-	62,341,592
Contributions	-	29,000	-	38,500	-	-	-	67,500
Other Revenue	237,800	9,100	-	-	-	-	25,850	272,750
TOTAL REVENUES	34,021,845	3,306,961	4,868,284	58,963,391	16,293,500	77,200	5,621,801	123,152,982
OTHER FINANCING SOURCES:								
Proceeds from debt issuance	-	-	-	-	-	-	-	-
Transfers in	2,108,399	1,593,182	4,016,424	1,539,500	503,619	315,000	-	10,076,124
TOTAL OTHER SOURCES	2,108,399	1,593,182	4,016,424	1,539,500	503,619	315,000	-	10,076,124
TOTAL RESOURCES	36,130,244	4,900,143	8,884,708	60,502,891	16,797,119	392,200	5,621,801	133,229,106
TOTAL FUNDS AVAILABLE	\$ 53,396,379	\$ 8,043,974	\$ 13,982,692	\$ 67,689,406	\$ 41,058,327	\$ 412,221	\$ 13,183,707	\$ 197,766,706
OPERATING EXPENSES:								
Personnel and Benefits	\$ 23,866,010	\$ 1,423,894	\$ -	\$ -	\$ 2,455,681	\$ 193,995	\$ -	\$ 27,939,580
Supplies	1,947,980	191,100	-	-	1,201,525	67,350	-	3,407,955
Maintenance & services	8,939,696	472,631	-	488,000	8,337,167	130,416	4,836,926	23,204,836
Capital outlay	-	1,597,946	-	64,703,731	477,380	-	434,000	67,213,057
Debt Service	-	-	8,897,641	-	292,321	-	-	9,189,962
Other expense	35,850	-	-	-	32,000	-	-	67,850
TOTAL EXPENDITURES	34,789,536	3,685,571	8,897,641	65,191,731	12,796,074	391,762	5,270,926	131,023,240
OTHER FINANCING USES:								
Transfers Out	1,340,708	1,980,319	-	-	6,176,015	-	-	9,497,042
TOTAL OTHER USES	1,340,708	1,980,319	-	-	6,176,015	-	-	9,497,042
TOTAL EXPENDITURES & OTHER USES	36,130,244	5,665,890	8,897,641	65,191,731	18,972,089	391,762	5,270,926	140,520,282
TOTAL ENDING BALANCE	17,266,135	2,378,084	5,085,051	2,497,675	22,086,238	20,460	7,912,781	57,246,424
Reserve for contingencies	100,000	-	-	-	300,000	-	-	400,000
Restricted balance	-	2,215,602	-	-	5,355,767	-	-	7,571,369
ENDING BALANCE (4)	\$ 17,166,135	\$ 162,482	\$ 5,085,051	\$ 2,497,675	\$ 16,430,471	\$ 20,460	\$ 7,912,781	\$ 49,275,055

- (1) Includes all Special Revenues Funds as listed on page C - 1.
- (2) Capital Project Funds are project-based budgets and therefore cover more than one fiscal year.
- (3) Includes Insurance, Fleet Replacement and Technology Funds.
- (4) Undesignated/Unreserved Balance.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Budget Summary - All Funds



**CITY OF ROSENBERG
2021-22 BUDGET**

Capital Expenditures Summary

The City Manager develops and maintains a five-year plan for capital improvements which is reviewed annually by the City Council. The Capital Improvements Program (CIP) is a planning document only and does not authorize or fund projects. Only capital expenditures in excess of \$100,000 are included in the CIP. Toward the back of this document is a detailed description and summary of the CIP.

A summary of all capital expenditures included in the budget for Fiscal Year 2022, which may include items from the CIP, but also include smaller expenditures for items that are considered capital purchases, is presented as follows:

General Fund:	\$	-
Hotel/Motel Fund:		(A)
Law Enforcement Fund:		35,000
Community Development Block Grant Fund:		1,327,446
Parkland Dedication Fund:		90,500
PEG Capital Fund:		145,000
Capital Project Funds:		64,703,731
Water/Wastewater Capital Project Funds:		477,380
Civic Center Fund:		-
Fleet Replacement Fund:		414,000
Technology Fund:		<u>20,000</u>
Total Capital Expenditures:	\$	67,213,057
 RDC Capital Expenditures:		 3,297,500
Grand Total Capital Expenditures:		<u><u>\$ 70,510,557</u></u>

(A) Project amount will roll over in to FY2022

**CITY OF ROSENBERG
2021-22 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2020-21 Budget	2020-21 Estimate	2021-22 Budget
SPECIAL REVENUE FUNDS				
LAW ENFORCEMENT FUND (215)				
	Machinery & Equipment	\$ 85,000	\$ 85,000	\$ 35,000
	Motor Vehicles	166,034	166,034	-
	Law Enforcement Fund Total	251,034	251,034	35,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (216)				
	North Side Water Improvements - Phase VII	\$ 536,234	\$ 427,900	\$ -
	North Side Water Improvements - Phase VIII	-	-	666,675
	Blume Road Service Area Sanitary Sewer Rehabilitation	-	-	660,771
	CDBG Fund Total	536,234	427,900	1,327,446
PARK LAND DEDICATION FUND (221)				
	Improvements O/T Buildings - Seabourne Creek Nature Center	\$ 385,000	\$ 385,000	(A)
	Improvements O/T Buildings - Park Improvements	-	-	90,500
	Park Land Dedication Fund Total	385,000	385,000	90,500
PEG CAPITAL FUND (228)				
	Machinery and Equipment	15,000	15,000	145,000
	PEG Capital Fund Total	15,000	15,000	145,000
	Special Revenue Funds Total	\$ 1,187,268	\$ 1,078,934	\$ 1,597,946
CAPITAL PROJECTS FUNDS				
General Supplemental Fund (410)				
	Building Improvements & Renovations	\$ 96,158	\$ 141,441	\$ -
	Improvements OT Buildings	-	-	35,000
	Improvements OT Buildings - Sidewalks	27,000	27,000	55,000
	Avenue C Connector	847,795	-	-
	Railroad Quiet Zones	66,614	66,614	(A)
	Bamore Road Extension	1,581,343	1,581,343	(A)
	Machinery & Equipment	31,650	31,650	155,000
	Computer Hardware/Software	310,000	-	-
	Motor Vehicles	30,000	30,000	51,000
	Personal Protective Equipment - SBCA	813,475	813,475	(A)
	IT Network Infrastructure	-	72,550	-
	General Supplemental Fund Total	3,804,035	2,764,073	296,000
Street Improvement Fund (411)				
	Street Overlay Program	\$ -	\$ 2,373,363	\$ 1,050,000
	Street Improvement Fund Total	-	2,373,363	1,050,000
Capital Improvement Fund (412)				
	Cummings/Baker Intersection	\$ -	\$ 150,000	\$ 100,000
	Fairgrounds Road	-	100,000	(A)
	Rosenberg Business Park	-	852,450	(A)
	Capital Improvement Fund Total	-	1,102,450	100,000

**CITY OF ROSENBERG
2021-22 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2020-21 Budget	2020-21 Estimate	2021-22 Budget
American Resuce Plan Act (ARPA) Fund 413)				
	Infrastructure Improvements	\$ -	\$ -	\$ 9,491,936
	American Resuce Plan Act Fund Total	-	-	9,491,936
CDBG-MIT Drainage Imprvoements Fund (414)				
	Dry Creek Improvements	\$ -	\$ -	\$ 38,960,500
	Rabbs Bayou Improvements	-	-	8,550,000
	Capital Improvement Fund Total	-	-	47,510,500
2014 General Obligation Fund (415)				
	Dry Creek Drainage	\$ 750,763	\$ 750,763	(A)
	2014 General Obligation Fund Total	750,763	750,763	-
2017 Certificates of Obligation Fund (427)				
	Road Improvements	\$ -	\$ -	\$ 675,000
	Railroad Quiet Zones	366,413	366,413	(A)
	Sanitary Sewer Pipe Bursting Phase III	300,147	300,147	(A)
	Sanitary Sewer Pipe Bursting Phase IV	2,500,000	2,500,000	(A)
	2017 Certificates of Obligation Fund Total	3,166,560	3,166,560	675,000
County Mobilty Project Fund (430)				
	Benton Road Project	\$ 5,299,802	\$ 5,299,802	(A)
	Bamore Road Project	900,000	900,000	(A)
	Koeblen Road Project	-	200,000	5,580,295
	County Mobilty Project Fund Total	6,199,802	6,399,802	5,580,295
	Capital Projects Funds Total	\$ 13,921,160	\$ 13,081,198	\$ 64,703,731
WATER/WASTEWATER FUND				
WATER/WASTEWATER SUPPLEMENTAL FUND (515)				
	Buildings	\$ -	\$ 40,000	\$ -
	FM 2218 Utility Adjustments	1,700,000	1,700,000	(A)
	Reclaimed Water Phase II	86,000	86,000	-
	Machinery and Equipment	93,000	93,000	447,380
	Motor Vehicles	-	-	30,000
	Water/Wastewater Supplemental Fund Total	1,879,000	1,919,000	477,380
SEWER IMPACT FEE FUND (518)				
	Improvements O/T Buildings	\$ -	\$ 191,000	(A)
	Water Impact Fee Fund Total	-	191,000	-
	Water/Wastewater Fund Total	\$ 1,879,000	\$ 2,110,000	\$ 477,380
FLEET REPLACEMENT FUND (602)				
	Motor Vehicles	\$ 1,766,170	\$ 1,766,170	\$ 414,000
	Fleet Replacement Fund Total	1,766,170	1,766,170	414,000
	Fleet Replacement Fund Total	\$ 1,766,170	\$ 1,766,170	\$ 414,000

**CITY OF ROSENBERG
2021-22 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2020-21 Budget	2020-21 Estimate	2021-22 Budget
TECHNOLOGY FUND (603)				
	Servers Maintenance and Replacement	\$ 20,000	\$ 20,000	\$ 20,000
	Technology Fund Total	20,000	20,000	20,000
	Technology Fund Total	\$ 20,000	\$ 20,000	\$ 20,000
Total Budgeted Capital Expenditures:				
		\$ 18,773,598	\$ 18,056,302	\$ 67,213,057
RDC PROJECTS FUND (225)				
	Business Development Grant	\$ 80,655	\$ 80,655	(A)
	Buildings & Improvements	580,174	580,174	(A)
	Business Park Development	957,339	957,339	(A)
	Fort Bend Transit	75,000	75,000	75,000
	Incentive Commitment - Texas State Technical College (TSTC)	200,000	300,000	300,000
	Incentive Commitment - Dollar Tree	250,000	250,000	300,000
	Incentive Commitment - Wet Sounds	75,000	75,000	-
	Parks Improvements	61,134	61,134	100,000
	Prospective Business Incentive	2,192,369	2,192,369	500,000
	Downtown Parking Lot	60,707	60,707	-
	Airport Avenue Extension	2,926,803	2,926,803	(A)
	Wayfinding Signage Development	150,000	150,000	(A)
	I-69 Waterline Extension	842,026	842,026	500,000
	Traffic Signal - Reading Rd & Town Center Blvd	115,375	115,375	(A)
	Railroad Crossing - Quiet Zone	600,000	600,000	(A)
	Entryway Signage - Highway 36 & 90	150,000	150,000	(A)
	Sidewalk Improvements	749,776	749,776	(A)
	Brazos Town Center - I69 Entryway Extension	-	-	287,500
	Splash Pad	-	-	585,000
	US 90A Revitalization (Livable Centers)	-	-	250,000
	Travis Park Basketball Pavilion	-	-	350,000
	City Logos - I69 Overpasses	-	-	50,000
	RDC Projects Fund Total	10,066,358	10,166,358	3,297,500
	RDC Projects Fund Total:	\$ 10,066,358	\$ 10,166,358	\$ 3,297,500
GRAND TOTAL CAPITAL EXPENDITURES:				
		\$ 28,839,956	\$ 28,222,660	\$ 70,510,557

(A) Project amount will roll over in to FY2022

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
GENERAL FUND:						
General Government:						
City Manager (101-1200)						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager/Director of Finance	0.50	0.50	0.50	0.50	0.50	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.50	3.50	3.50	3.50	3.50	0%
Human Resources (101-1210)						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Economic Development (101-1211)						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
City Secretary (101-1300)						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Finance (101-1400)						
Assistant City Manager/Director of Finance	0.50	0.50	0.50	0.50	0.50	
Assistant Director of Finance	1.00	1.00	1.00	1.00	1.00	
Budget Coordinator	1.00	1.00	1.00	1.00	1.00	
Purchasing Coordinator	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Payroll Technician	1.00	1.00	1.00	1.00	1.00	
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	6.50	6.50	6.50	6.50	6.50	0%
Municipal Court (101-1417)						
Municipal Judge	0.48	0.48	0.48	0.00	0.00	
Associate Municipal Court Judges	0.48	0.48	0.48	0.00	0.00	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Court Clerk II	1.00	1.00	1.00	1.00	1.00	
Court Clerk I	2.00	3.00	3.00	3.00	3.00	
Subtotal	4.96	5.96	5.96	5.00	5.00	-16%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
Information Technology (101-1720)						
Director of Information Technology	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Senior Support Specialist	1.00	1.00	1.00	1.00	1.00	
Support Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	1.00	
Subtotal	5.50	5.50	5.50	5.50	6.00	9%
Communications (101-1750)						
Director of Communications	1.00	1.00	1.00	1.00	1.00	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Communications Coordinator	0.00	0.00	0.00	0.00	0.50	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.00	
Subtotal	2.50	2.50	2.50	2.50	2.50	0%
General Government (101-1800)						
Administrative Intern	2.40	1.80	1.80	1.80	1.80	
Subtotal	2.40	1.80	1.80	1.80	1.80	0%
TOTAL GENERAL GOVERNMENT	34.36	34.76	34.76	33.80	34.30	-1%
Public Safety:						
Police (101-3000)						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	5.00	4.00	4.00	4.00	5.00	
Police Sergeant	10.00	11.00	11.00	11.00	10.00	
Police Officer	55.00	50.00	50.00	50.00	53.00	
Detective	0.00	8.00	8.00	8.00	8.00	
Director of Public Safety Dispatch	1.00	1.00	1.00	1.00	1.00	
Public Safety Support Supervisor	3.00	2.00	2.00	2.00	2.00	
Public Safety Support Specialist	12.00	13.00	13.00	13.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	3.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Subtotal	97.00	100.00	100.00	100.00	103.00	3%
School Officers & Crossing Guards (101-3036)						
Police Lieutenant	1.00	1.00	1.00	0.00	0.00	
Police Sergeant	2.00	2.00	2.00	0.00	0.00	
Police Officer	15.00	15.00	15.00	0.00	0.00	
School Crossing Guards	2.86	2.86	2.86	0.00	0.00	
Subtotal	20.86	20.86	20.86	0.00	0.00	-100%
Animal Control (101-3034)						
Director of Animal Control	1.00	1.00	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	0.48	0.48	0.48	0.48	0.48	
Subtotal	5.48	5.48	5.48	5.48	5.48	0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
Fire (101-3100)						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	6.00	
Fire Engineer	6.00	6.00	6.00	6.00	6.00	
Senior Firefighter	10.00	14.00	14.00	14.00	14.00	
Firefighter	14.00	10.00	10.00	10.00	10.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	43.96	43.96	43.96	43.96	43.96	0%
Fire Marshal (101-3133)						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.00	3.00	3.00	3.00	
Fire Inspector/Investigator - Part Time	0.00	0.00	0.00	0.00	0.48	
Subtotal	4.00	4.00	4.00	4.00	4.48	12%
TOTAL PUBLIC SAFETY	171.30	174.30	174.30	153.44	156.92	-10%
Public Works (101-5022)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Right-of-Way Inspector/Contract Administrator	0.00	0.00	0.00	0.00	1.00	
Subtotal	19.24	19.24	19.24	19.24	20.24	5%
Fleet Maintenance (101-5025)						
Director of Fleet Maintenance	1.00	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Building Maintenance (101-5040)						
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
TOTAL PUBLIC WORKS	26.24	26.24	26.24	26.24	27.24	4%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
Community Development:						
Planning Administration (101-1900)						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Supervisor	1.00	1.00	1.00	1.00	1.00	
GIS Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Code Enforcement (101-1935)						
Director of Code Compliance/Building Official	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	2.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	3.00	3.00	3.00	3.00	3.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	2.00	2.00	2.00	2.00	2.00	
Subtotal	11.00	11.00	11.00	11.00	12.00	9%
Health (101-1941)						
Sanitarian	2.00	2.00	2.00	2.00	2.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
Parks & Recreation (101-1953)						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Civic Center & Events Manager	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.00	0.00	0.00	0.00	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Subtotal	8.50	8.00	8.00	8.00	8.00	0%
TOTAL COMMUNITY DEVELOPMENT	26.50	26.00	26.00	26.00	27.00	4%
TOTAL GENERAL FUND	258.40	261.30	261.30	239.48	245.46	-6%
WATER AND WASTEWATER FUND:						
Administration (501-6050)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Utilities Superintendent	0.00	0.00	0.00	0.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Subtotal	2.24	2.24	2.24	2.24	3.24	45%
Water Production/Purification (501-6052)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
Subtotal	1.00	1.00	1.00	1.00	1.00	0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
Water Distribution (501-6053)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Technician	5.50	5.50	5.50	5.50	5.50	
M&O Assistant	0.00	0.00	0.00	0.00	0.00	
Subtotal	9.50	9.50	9.50	9.50	9.50	0%
Wastewater Collection (501-6054)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.50	2.50	2.50	2.50	3.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.50	1.50	1.50	1.50	1.50	
M&O Assistant	3.00	3.00	3.00	3.00	4.00	
Subtotal	9.50	9.50	9.50	9.50	11.50	21%
Customer Services (501-1456)						
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Assistant Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Utility Billing Specialist	1.00	2.00	2.00	2.00	2.00	
Fiscal Services Technician	4.00	3.00	3.00	3.00	3.00	
Subtotal	7.00	7.00	7.00	7.00	7.00	0%
TOTAL WATER & W/W FUND	29.24	29.24	29.24	29.24	32.24	10%
HOTEL/MOTEL FUND (212)						
Tourism & Main Street Manager	1.00	1.00	1.00	1.00	0.00	
Communications Coordinator	0.00	0.00	0.00	0.00	0.50	
TOTAL HOTEL/MOTEL FUND	1.00	1.00	1.00	1.00	0.50	-50%
FIRE STATION NO. 3 OPERATING (230-3100)						
Professional Standards/ Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	5.00	5.00	5.00	5.00	
Firefighter	5.00	1.00	1.00	1.00	1.00	
TOTAL FIRE STATION NO. 3 OPERATING FUND	13.00	13.00	13.00	13.00	13.00	0%
CIVIC CENTER (560-1951)						
Civic Center & Events Manager	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
TOTAL CIVIC CENTER FUND	2.96	2.96	2.96	2.96	2.96	0%
TOTAL ALL FUNDS	304.60	307.50	307.50	285.68	294.16	-4%

Full Time Positions: 289.00
Part Time Positions: 5.16
TOTAL FULL TIME EQUIVALENTS: 294.16



GENERAL FUND

**General Fund
(Fund 101)**

The General Fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property taxes, franchise taxes, fees and fines, and intergovernmental revenues.

General Fund

The General Fund encompasses the majority of the City's services. Resources to the fund are generated through property and sales taxes, franchise fees, fines, charges for services and miscellaneous income. Expenditures from the fund support municipal services such as Public Safety, Parks, Finance, Community Development, Administration, Court and Public Works operations. Recurring operating expenditures are projected to increase annually by an average of 3% from FY22 to FY25 due to growth in personnel costs and operations and maintenance.

Although there are numerous contributing factors to consider when projecting revenues, the continued growth and development will continue to increase tax base and maintain overall revenues at approximately a three percent (3%) increase per year. Sales tax receipts are the largest source of revenue for the City and has historically accounted for about 46% of operating revenues. The growth in sales tax is estimated conservatively in order to reduce dependence on sales, which is a volatile revenue stream. Sales tax revenues make up 46% of the total revenues in the General Fund while property taxes represent 21%.

The Long-Term Financial Plan presents the General Fund over six fiscal years: actual amounts for the previous audited fiscal year (FY20), the adjusted budget for FY21, ending estimate for FY21, and four projected years (FY22 - FY25).

Assumptions

Revenues:

- **Property Taxes:** Projections assume ad valorem property values will increase in FY23, FY24 and FY25 by 3% each year. This reflects that new home starts and new commercial development will continue for the next three to five years as well as the economy in Fort Bend County. With the passage of Senate Bill No. 2, staff will continue to monitor the effects of this bill on upcoming fiscal year property tax rate calculations.
- **Sales Tax:** Due to a variety of factors such as the booming housing market, economy growth, new development and a chapter 380-development agreement, projections for FY22 include a \$1,450,000 increase. Historically, each year, the city would project a conservative 3% increase from year to year however, due to COVID-19 and not knowing the short and long-term effects of it, the sales tax figure in the FY21 budget did not include an increase. Projections after FY22 include an increase of 3% each year.
- **Franchise and Other Taxes:** Projections for franchise and other taxes, charges for services, and licenses and permits to increase by a steady 2% projected from new homes and commercial development based on historical data.

Expenditures:

- **Operating Expenditures** which consist of Personnel and Benefits projected to increase 4% for FY23 - FY25 due to increases in the cost of employee benefits and the need for additional personnel due to the continued growth in the City of Rosenberg. Maintenance and Services, and Supplies are projected to increase at a rate of 2% for FY23 - FY25 due to historical trends and increases in cost.
- **Capital Outlay** needs will increase with much needed improvements to the City's aging infrastructure in order to extend useful life and meet the citywide goals identified in the City's strategic plan including investments in technology to improve services and to enhance the use of personnel. Beginning in FY2021, and noted on the financial plan on the next page, the city created separate funds for capital outlay and street improvements. The funds will now be a transfer from the general fund to the newly created capital funds.

FY22 General Fund Long-Term Financial Plan

	Actual 2019-20	Adjusted Budget 2020-21	Estimate 2020-21	Adopted Budget 2021-22	Projection 2022-23	Projection 2023-24	Projection 2024-25
Beginning Fund Balance	17,775,661	19,287,086	19,287,086	17,266,135	17,266,135	17,030,451	16,536,988
Revenues:							
Property Taxes	6,932,397	7,787,217	7,778,000	7,517,500	7,743,025	7,975,316	8,214,575
Sales and use taxes	14,629,034	15,100,000	18,100,000	16,550,000	17,046,500	17,557,895	18,084,632
Franchise taxes and other taxes	1,946,676	2,093,000	2,025,000	2,205,000	2,249,100	2,294,082	2,339,964
Licenses and permits	1,061,522	827,800	906,300	870,100	887,502	905,252	923,357
Fines and forfeitures	1,768,488	1,741,502	1,788,272	1,841,445	1,878,274	1,915,839	1,954,156
Intergovernmental	2,709,859	2,444,964	1,518,651	80,000	81,600	83,232	84,897
Charges for services	4,331,056	4,490,000	4,580,000	4,700,000	4,794,000	4,889,880	4,987,678
Interest on investments	197,224	40,000	20,000	20,000	20,000	20,000	20,000
Transfers from Water/Wastewater	1,686,842	1,686,842	1,686,842	1,871,793	1,909,229	1,947,413	1,986,362
Transfers from Other Funds	212,098	212,104	212,104	236,606	241,338	246,165	251,088
Other	496,017	240,300	300,625	237,800	237,800	237,800	237,800
Total Revenues	35,971,213	36,663,729	38,915,794	36,130,244	37,088,368	38,072,874	39,084,508
Expenditures:							
Operating Expenditures							
Personnel and Benefits	22,524,109	24,103,961	22,333,055	23,866,010	24,820,650	25,813,476	26,846,015
Maintenance and Services	7,877,690	8,415,406	8,619,621	8,939,696	9,118,490	9,300,860	9,486,877
Supplies	1,585,255	2,001,580	2,003,525	1,947,980	1,986,940	2,026,678	2,067,212
Transfers to Other Funds	2,138,522	2,380,892	7,944,705	1,340,708	1,367,522	1,394,873	1,422,770
Total Operating Expenditures	34,125,576	36,901,839	40,900,906	36,094,394	37,293,602	38,535,887	39,822,874
Non-Operating Expenditures							
Other Expenses	25,839	35,839	35,839	35,850	30,450	30,450	30,450
Capital Outlay	308,373	2,376,363	-	-	-	-	-
Total Non-Operating Expenditures	334,212	2,412,202	35,839	35,850	30,450	30,450	30,450
Total Expenditures	34,459,788	39,314,041	40,936,745	36,130,244	37,324,052	38,566,337	39,853,324
Ending Fund Balance	19,287,086	16,636,774	17,266,135	17,266,135	17,030,451	16,536,988	15,768,172
Calculation of available funds:							
Ending fund balance	19,287,086	16,636,774	17,266,135	17,266,135	17,030,451	16,536,988	15,768,172
Less required contingency	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Less reserve for City Emergencies	504,111	504,111	504,111	504,111	550,000	600,000	650,000
Less 25% required minimum balance	8,537,854	9,234,420	10,234,186	9,032,561	9,331,013	9,641,584	9,963,331
Excess funds available for capital projects	10,145,121	6,798,244	6,427,838	7,629,463	7,049,438	6,195,404	5,054,841

CITY OF ROSENBERG, TEXAS

2021-22 BUDGET

GENERAL FUND

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget (2)	2020-21 Estimate (3)	2021-22 Budget	Var %
~ GENERAL FUND SUMMARY ~						
Resources:						
Total Beginning Balance	\$ 17,775,661	\$ 17,052,763	\$ 19,287,086	\$ 19,287,086	\$ 17,266,135	-10.5%
Revenues and Transfers In	<u>35,971,213</u>	<u>35,670,329</u>	<u>35,663,729</u>	<u>38,915,794</u>	<u>36,130,244</u>	1.3%
Total Funds Available	<u>53,746,874</u>	<u>52,723,092</u>	<u>54,950,815</u>	<u>58,202,880</u>	<u>53,396,379</u>	-2.8%
Uses/Deductions:						
Expenditures and Transfers Out	34,459,788	36,773,985	39,314,041	40,936,745	36,130,244	-8.1%
Ending Fund Balance:						
Total Ending Balance	19,287,086	15,949,107	15,636,774	17,266,135	17,266,135	10.4%
Reserved for Contingencies (1)	100,000	100,000	100,000	100,000	100,000	0.0%
Reserved for City Emergencies	504,111	504,111	504,111	504,111	504,111	0.0%
Unreserved Ending Balance	<u>18,682,975</u>	<u>15,344,996</u>	<u>15,032,663</u>	<u>16,662,024</u>	<u>16,662,024</u>	10.8%
Fund Total	<u>\$ 53,746,874</u>	<u>\$ 52,723,092</u>	<u>\$ 54,950,815</u>	<u>\$ 58,202,880</u>	<u>\$ 53,396,379</u>	-2.8%
Net Revenues (Expenditures)	1,511,425	(1,103,656)	(3,650,312)	(2,020,951)	0	

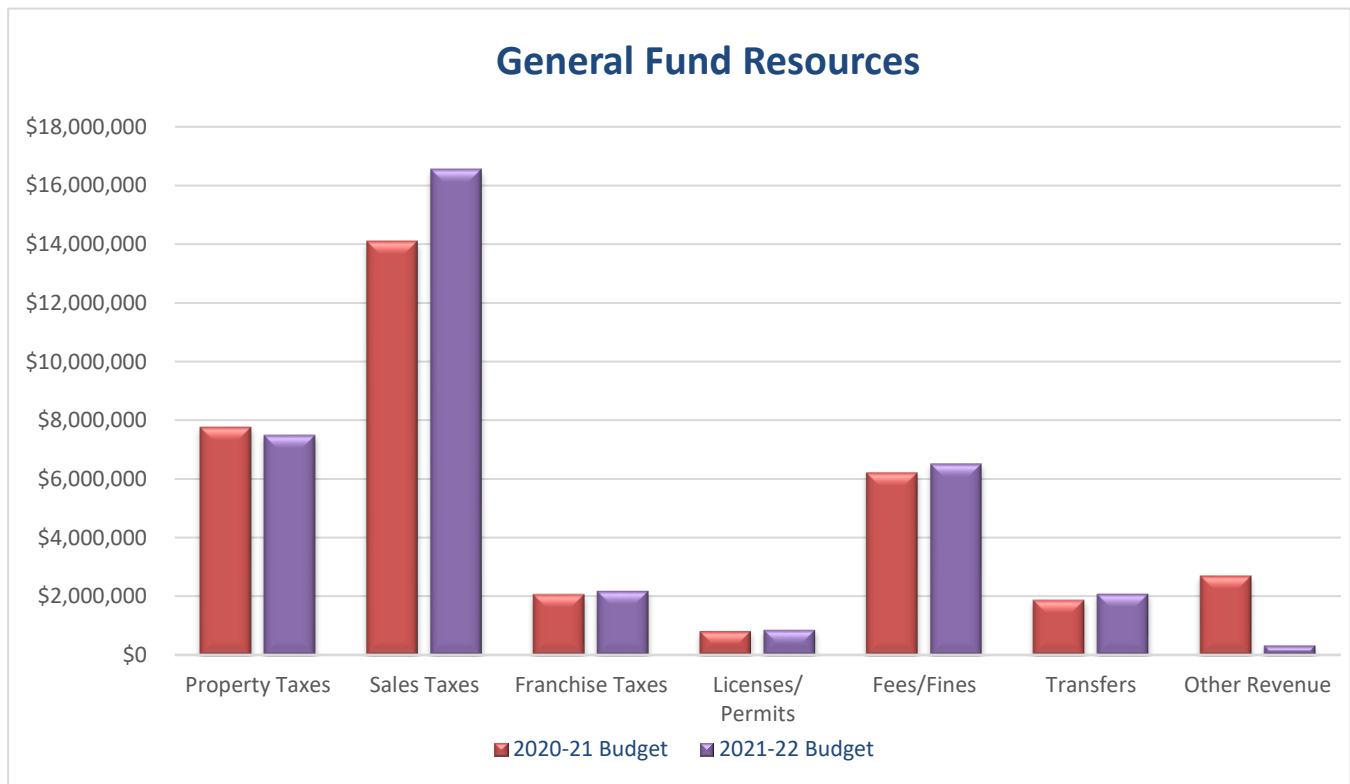
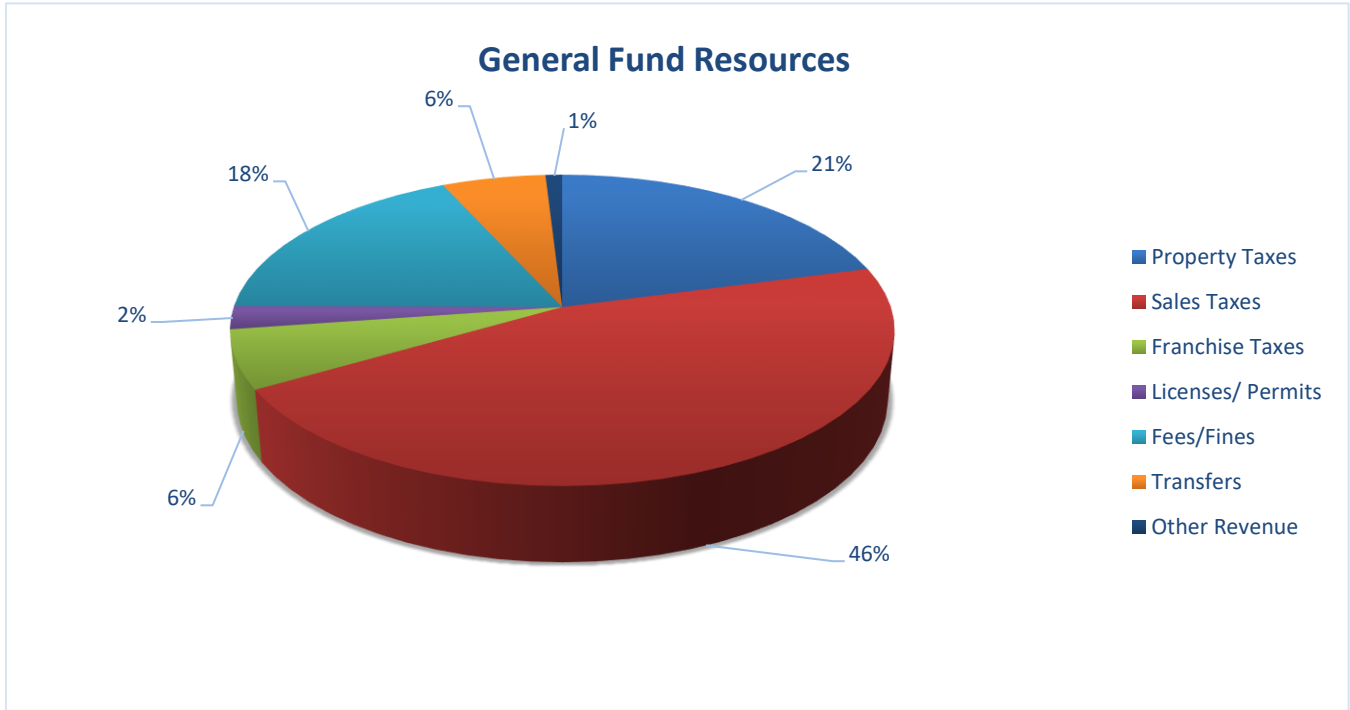
(1) No more than three percent (3%) of expenditures.

(2) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(3) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

General Fund Summary



**CITY OF ROSENBERG
2021-22 BUDGET**

GENERAL FUND

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ RESOURCES ~						
<u>REVENUES:</u>						
TAXES:						
Property taxes	\$ 6,932,397	\$ 7,787,217	\$ 7,787,217	\$ 7,778,000	\$ 7,517,500	-3.5%
Sales taxes	14,629,034	14,100,000	14,100,000	18,100,000	16,550,000	17.4%
Franchise and Mixed Beverage taxes	1,946,676	2,093,000	2,093,000	2,025,000	2,205,000	5.4%
Subtotal	<u>23,508,108</u>	<u>23,980,217</u>	<u>23,980,217</u>	<u>27,903,000</u>	<u>26,272,500</u>	9.6%
LICENSES & PERMITS:						
Licenses	25,915	29,300	29,300	25,300	26,100	-10.9%
Permits	1,035,607	798,500	798,500	881,000	844,000	5.7%
Subtotal	<u>1,061,522</u>	<u>827,800</u>	<u>827,800</u>	<u>906,300</u>	<u>870,100</u>	5.1%
FINES & FEES:						
Solid waste collection fees	4,331,056	4,490,000	4,490,000	4,580,000	4,700,000	4.7%
Fines	513,516	499,800	500,200	610,900	593,800	18.7%
Fees	1,254,972	1,248,302	1,241,302	1,177,372	1,247,645	0.5%
Subtotal	<u>6,099,543</u>	<u>6,238,102</u>	<u>6,231,502</u>	<u>6,368,272</u>	<u>6,541,445</u>	5.0%
OTHER REVENUE:						
Interest earnings	197,224	40,000	40,000	20,000	20,000	-50.0%
Intergovernmental revenue	2,709,859	2,444,964	2,444,964	1,518,651	80,000	-96.7%
Miscellaneous revenue	496,017	240,300	240,300	300,625	237,800	-1.0%
Subtotal	<u>3,403,100</u>	<u>2,725,264</u>	<u>2,725,264</u>	<u>1,839,276</u>	<u>337,800</u>	-87.6%
TOTAL REVENUES BEFORE TRANSFERS	34,072,273	33,771,383	33,764,783	37,016,848	34,021,845	0.8%
TRANSFERS FROM OTHER FUNDS:						
Transfer from Special Revenue Funds	212,098	212,104	212,104	212,104	236,606	11.6%
Water & Wastewater Fund	1,686,842	1,686,842	1,686,842	1,686,842	1,871,793	11.0%
Subtotal	<u>1,898,940</u>	<u>1,898,946</u>	<u>1,898,946</u>	<u>1,898,946</u>	<u>2,108,399</u>	11.0%
TOTAL REVENUES AND TRANSFERS	35,971,213	35,670,329	35,663,729	38,915,794	36,130,244	1.3%

**CITY OF ROSENBERG
2021-22 BUDGET**

GENERAL FUND

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE DETAIL ~						
<u>PROPERTY TAXES: (401)</u>						
10 Current taxes	\$ 6,727,749	\$ 7,668,217	\$ 7,668,217	\$ 7,630,000	\$ 7,369,500	
11 Current penalty and interest	31,244	24,000	24,000	31,000	31,000	
20 Delinquent taxes	139,846	65,000	65,000	85,000	85,000	
21 Delinquent penalty and interest	13,755	16,000	16,000	16,000	16,000	
40 Taxes - Overpayments	19,803	14,000	14,000	16,000	16,000	
Subtotal	<u>6,932,397</u>	<u>7,787,217</u>	<u>7,787,217</u>	<u>7,778,000</u>	<u>7,517,500</u>	-3.5%
<u>SALES TAXES: (402)</u>						
00 General Sales Tax	14,629,034	14,100,000	14,100,000	18,100,000	16,550,000	
Subtotal	<u>14,629,034</u>	<u>14,100,000</u>	<u>14,100,000</u>	<u>18,100,000</u>	<u>16,550,000</u>	17.4%
<u>MIXED BEVERAGE TAXES: (403)</u>						
00 Mixed beverage taxes	72,548	100,000	100,000	65,000	70,000	
Subtotal	<u>72,548</u>	<u>100,000</u>	<u>100,000</u>	<u>65,000</u>	<u>70,000</u>	-30.0%
<u>FRANCHISE TAXES: (404)</u>						
10 Electric	1,182,402	1,150,000	1,150,000	1,300,000	1,475,000	
20 Gas	115,805	120,000	120,000	125,000	120,000	
30 Telephone	158,764	230,000	230,000	130,000	130,000	
40 Cable TV	213,655	288,000	288,000	195,000	195,000	
50 Solid Waste	203,503	205,000	205,000	210,000	215,000	
Subtotal	<u>1,874,129</u>	<u>1,993,000</u>	<u>1,993,000</u>	<u>1,960,000</u>	<u>2,135,000</u>	7.1%
TOTAL TAX REVENUES	23,508,108	23,980,217	23,980,217	27,903,000	26,272,500	9.6%
<u>LICENSES: (411)</u>						
15 Peddler license	400	2,500	2,500	1,200	1,500	
25 Mobile home park license	10,550	11,000	11,000	11,000	11,000	
30 Precious Metal/Jewel license	200	400	400	200	200	
40 Liquor license	11,860	12,000	12,000	9,500	10,000	
45 Animal/Kennel license	675	400	400	400	400	
60 Salvage yard license	1,500	2,000	2,000	2,000	2,000	
90 Other licenses	730	1,000	1,000	1,000	1,000	
Subtotal	<u>25,915</u>	<u>29,300</u>	<u>29,300</u>	<u>25,300</u>	<u>26,100</u>	-10.9%
<u>PERMITS: (412)</u>						
10 Electrical permits	70,100	75,000	75,000	75,000	75,000	
15 Building permits	804,495	550,000	550,000	650,000	600,000	
20 Mobile home permits	-	3,000	3,000	3,000	3,000	
25 Plumbing permits	29,081	40,000	40,000	40,000	40,000	
40 Heating & A/C permits	18,877	18,000	18,000	18,000	18,000	
45 Food permits	89,990	90,000	90,000	72,000	85,000	
55 Cemetery burial permits	150	300	300	300	300	
60 Special events permits	(490)	1,000	1,000	1,000	1,000	
80 Storm Water Permits	7,200	7,200	7,200	7,200	7,200	
90 Sign permits	5,769	6,000	6,000	5,500	5,500	
95 Kiosk Sign permits	10,435	8,000	8,000	9,000	9,000	
Subtotal	<u>1,035,607</u>	<u>798,500</u>	<u>798,500</u>	<u>881,000</u>	<u>844,000</u>	5.7%
TOTAL LICENSES & PERMITS	1,061,522	827,800	827,800	906,300	870,100	5.1%

**CITY OF ROSENBERG
2021-22 BUDGET**

GENERAL FUND

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>FINES: (441)</u>						
05 Fines - Traffic/Criminal	188,636	220,000	220,000	230,000	230,000	
06 Fines - Federal Motor Carrier Vehicle	4,672	500	500	5,000	5,000	
07 Transportation fines	108,989	90,000	90,000	140,000	125,000	
15 Peace Officer fee	-	100	100	-	-	
20 Capias fines	7,106	10,000	10,000	8,000	8,000	
25 00 Court cost fines	4,520	4,500	4,500	3,200	3,200	
30 Defensive driving course fines	4,711	3,500	3,500	4,800	4,800	
40 Local arrest fines	19,566	18,400	18,400	22,000	20,000	
45 Traffic costs	7,153	6,000	6,000	8,000	8,000	
50 Local Municipal Jury Fund	189	-	400	400	400	
55 Warrant fees	8,212	9,000	9,000	16,000	16,000	
60 Time payment	6,944	7,000	7,000	7,500	7,500	
90 Deferred Adjudication fee	121,359	110,000	110,000	140,000	140,000	
95 City % of State court cost fines	30,189	20,000	20,000	25,000	25,000	
99 Other fines	1,270	800	800	1,000	900	
Subtotal	513,516	499,800	500,200	610,900	593,800	18.7%
<u>FEES: (432)</u>						
10 Plat filing fees	24,080	52,000	52,000	45,000	45,000	
11 Reinspection fees	17,190	17,000	10,000	9,000	9,000	
15 Plan checking fees	428,276	380,000	380,000	440,000	420,000	
18 Infrastructure Inspection fees	267,233	270,000	270,000	200,000	250,000	
20 Solid waste fees	4,331,056	4,490,000	4,490,000	4,580,000	4,700,000	
31 County Fire fighting fees	114,500	114,500	114,500	114,500	114,500	
33 Emergency fees	-	4,400	4,400	-	4,400	
40 Vending fees	64	300	300	300	300	
50 Collection fees - sales tax	1,249	1,000	1,000	1,000	1,000	
55 Recreation fees	2,257	3,500	3,500	2,500	2,500	
56 Seabourne Sports Complex fees	2,604	3,200	3,200	3,500	3,500	
57 Park Rental fees	4,414	12,000	12,000	8,000	10,000	
60 Administrative fees (RDC)	279,902	279,902	279,902	279,902	279,945	
62 Fire Marshal fees	59,523	55,000	55,000	40,000	55,000	
65 False alarm fees	13,450	10,000	10,000	10,000	10,000	
67 Tow Truck fees	15,315	15,000	15,000	12,000	12,000	
69 Firing Range fees	2,100	2,600	2,600	2,600	2,600	
75 Records retrieval fees	20	700	700	20	700	
80 Returned check fees	50	200	200	50	200	
81 00 Credit Card fees	18	-	-	-	-	
82 Pet Adoption fees	21,927	25,000	25,000	8,000	25,000	
87 Dangerous Buildings Administrative Fees	-	1,000	1,000	-	1,000	
90 Other fees	800	1,000	1,000	1,000	1,000	
Subtotal	5,586,027	5,738,302	5,731,302	5,757,372	5,947,645	3.8%
TOTAL FINES & FEES	6,099,543	6,238,102	6,231,502	6,368,272	6,541,445	5.0%

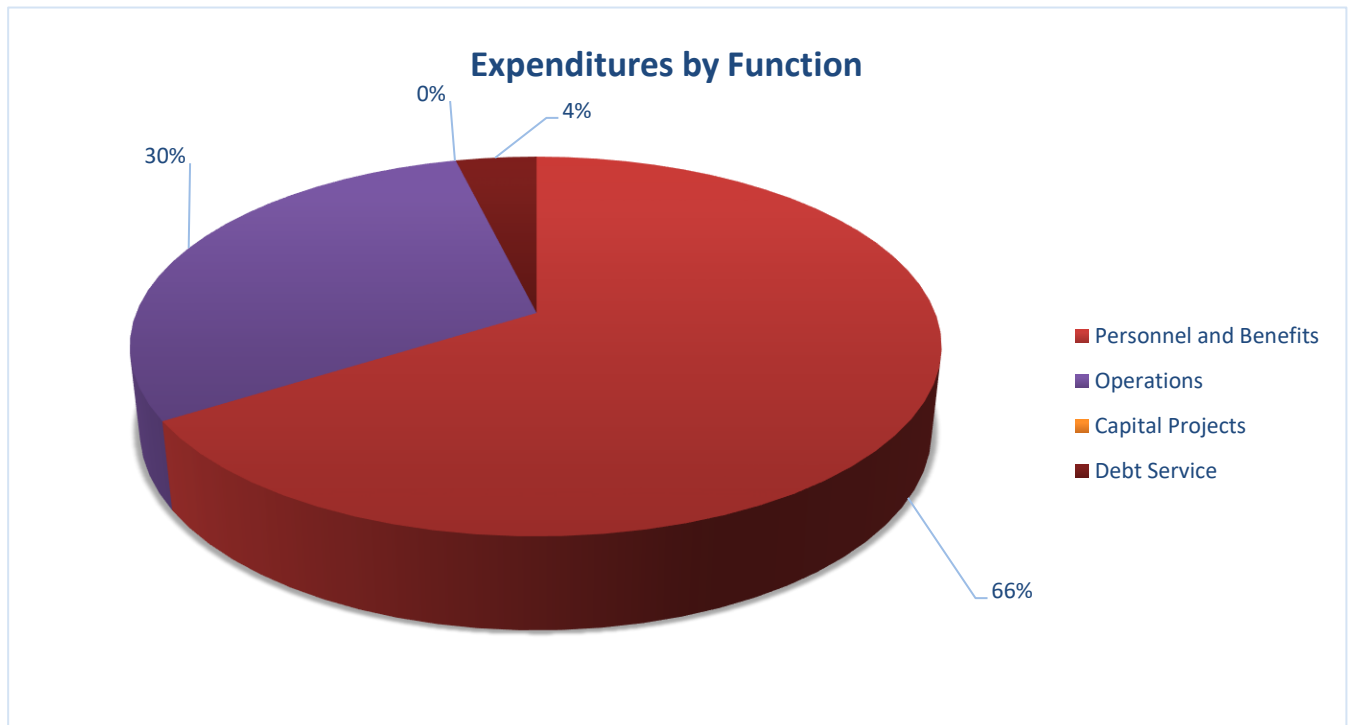
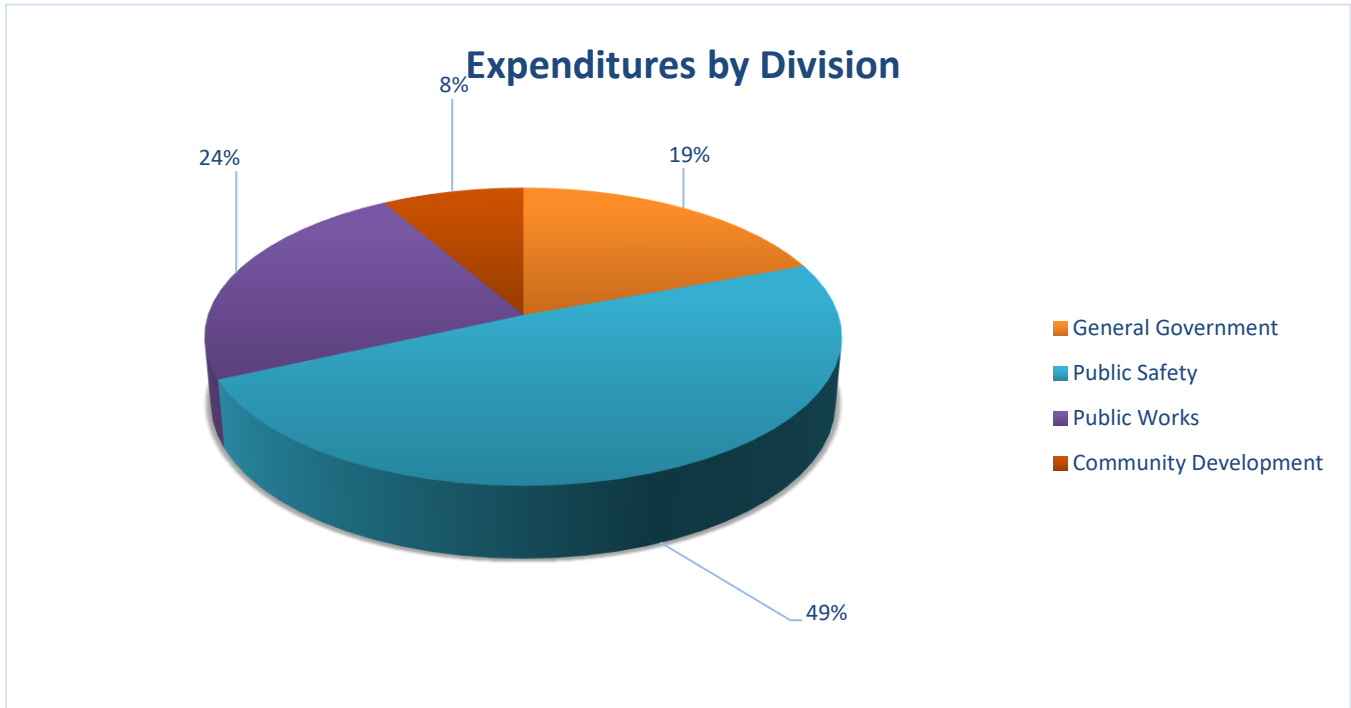
**CITY OF ROSENBERG
2021-22 BUDGET**

GENERAL FUND

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>OTHER REVENUE:</u>						
42110 US Treasury	5,168	-	-	-	-	
42120 FEMA Grants	25,733	-	-	-	-	
42121 CARES Act Funding	150,773	-	-	-	-	
42140 COPS Grant Funds	93,728	-	-	-	-	
42145 SAFER Grant Funds	289,214	199,000	199,000	199,000	35,000	
42150 CJD Grant Funds	66,072	45,000	45,000	45,000	45,000	
42210 State of Texas	-	-	-	-	-	
42310 LCISD	2,196,188	2,200,964	2,200,964	1,249,651	-	
42320 Fort Bend County	33,757	-	-	25,000	-	
42350 Industrial Payment - (Frito-Lay)	114,000	114,000	114,000	114,000	114,000	
45100 Interest earnings	197,224	40,000	40,000	20,000	20,000	
46110 Gain on disposal of assets	-	5,000	5,000	5,000	5,000	
46300 Mowing & demolition revenue	11,678	8,000	8,000	8,000	8,000	
46510 Gazebo Rental	150	200	200	200	200	
46515 Street light electricity charges	-	-	-	-	-	
46530 Agricultural leases	196	-	-	-	-	
46610 Donations-Animal Control	50,448	8,000	8,000	30,000	8,000	
46620 Donations-Fire Department	7,601	100	100	500	100	
46630 Donations-Police Department	3,349	2,500	2,500	1,000	2,500	
46650 Rosenberg Christmas Nights Sponsorship	17,595	20,000	20,000	-	20,000	
46655 Rosenberg Christmas Nights Meal Tickets	2,000	2,500	2,500	-	-	
46660 Family 4th Celebration Sponsorship	8,650	20,000	20,000	17,925	20,000	
46700 Reimbursement for Personnel	63,826	20,000	20,000	35,000	20,000	
46710 Insurance Proceeds	54,711	-	-	61,000	-	
46900 Miscellaneous revenue	11,040	40,000	40,000	28,000	40,000	
Subtotal	3,403,100	2,725,264	2,725,264	1,839,276	337,800	-87.6%
TOTAL REVENUE BEFORE TRANSFERS	34,072,273	33,771,383	33,764,783	37,016,848	34,021,845	0.8%
<u>TRANSFERS FROM OTHER FUNDS:</u>						
48212 Transfer from Hotel/Motel Fund	160,664	160,670	160,670	160,670	178,976	
48222 Transfer from Juvenile Case Manager Fund	33,634	33,634	33,634	33,634	39,829	
48223 Transfer from Child Safety Fund	7,800	7,800	7,800	7,800	7,800	
48224 Transfer from Bldg Security Fund	10,000	10,000	10,000	10,000	10,000	
48501 Transfer from Water/Wastewater Fund	1,686,842	1,686,842	1,686,842	1,686,842	1,871,793	
TOTAL TRANSFERS	1,898,940	1,898,946	1,898,946	1,898,946	2,108,399	11.0%
TOTAL REVENUES AND TRANSFERS	\$ 35,971,213	\$ 35,670,329	\$ 35,663,729	\$ 38,915,794	\$ 36,130,244	1.3%

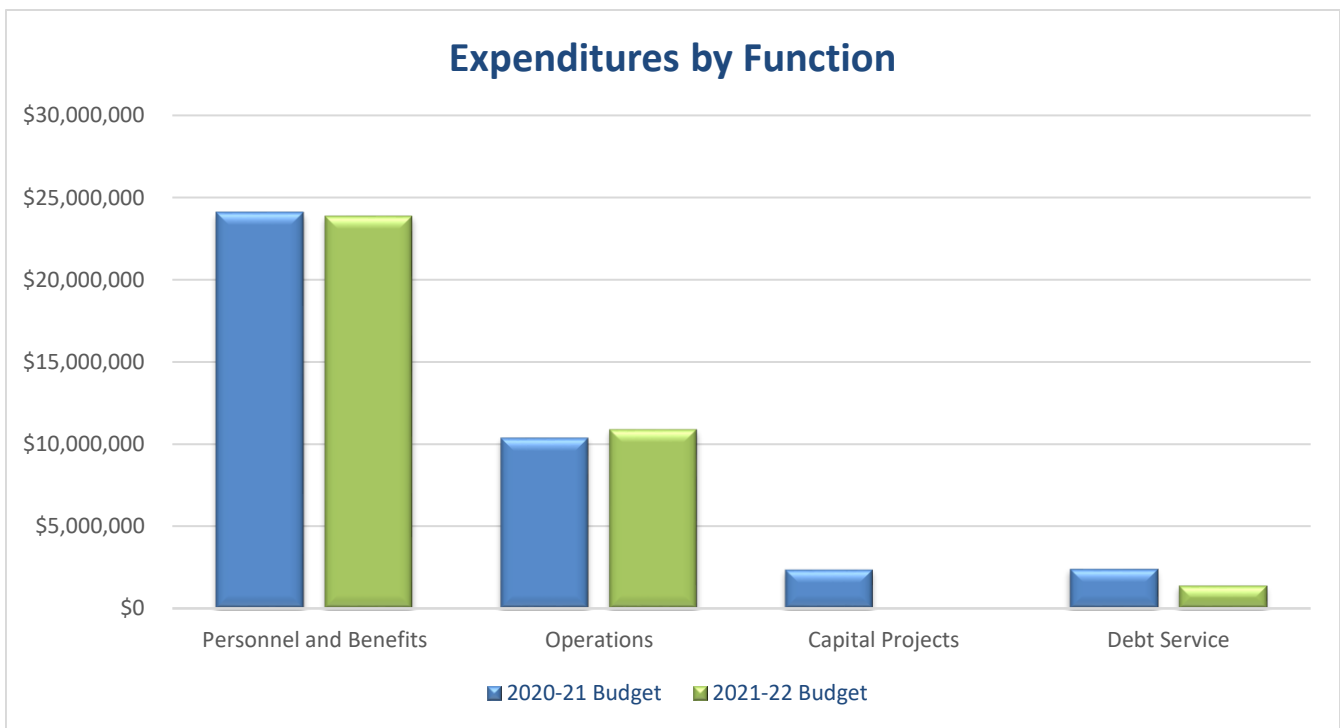
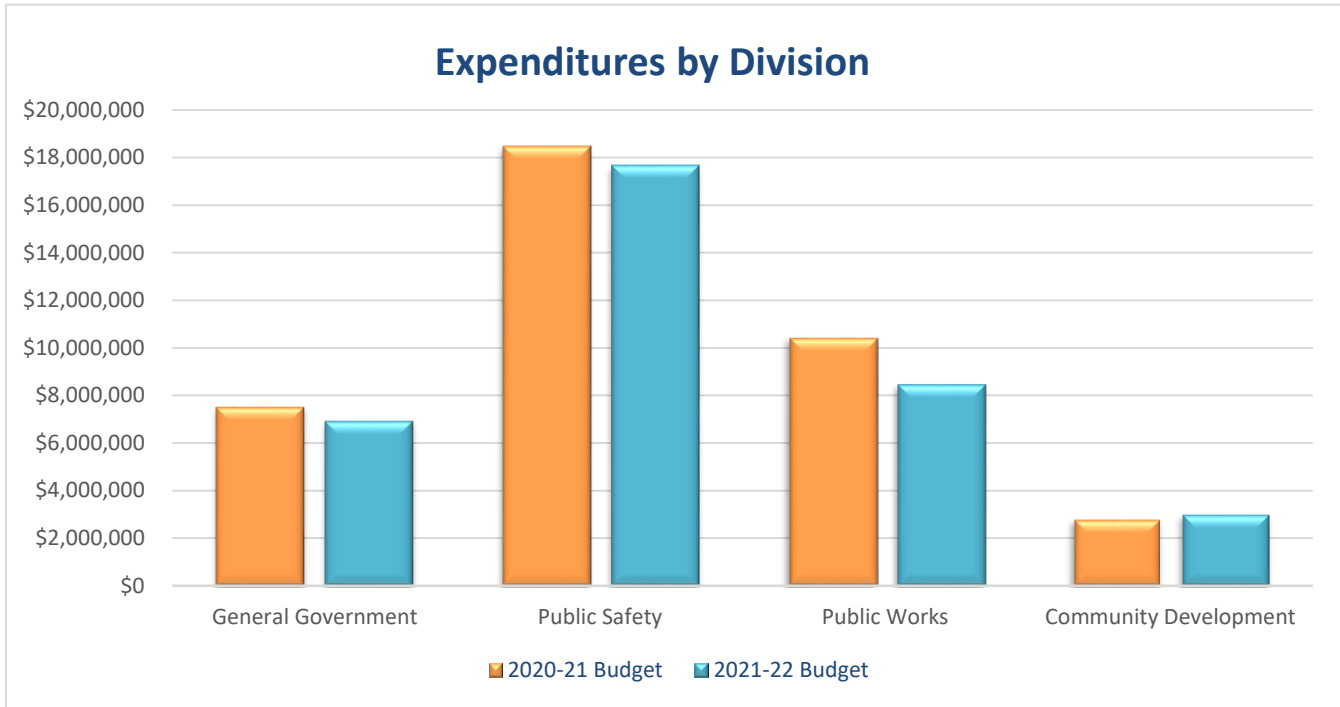
CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

General Fund Summary



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

General Fund Summary



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** General Fund Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 22,524,109	\$ 24,103,961	\$ 24,103,961	\$ 22,333,055	\$ 23,866,010	-1.0%
Supplies	1,585,255	1,993,780	2,001,580	2,003,525	1,947,980	-2.7%
Maintenance and Services	7,877,690	8,316,508	8,415,406	8,619,621	8,939,696	6.2%
Other Expenses	25,839	35,839	35,839	35,839	35,850	0.0%
Transfers to Other Funds	2,138,522	1,273,897	2,380,892	7,944,705	1,340,708	-43.7%
Subtotal	34,151,416	35,723,985	36,937,678	40,936,745	36,130,244	-2.2%
Capital Outlay	308,373	1,050,000	2,376,363	-	-	-100.0%
Total Expenditures	\$ 34,459,788	\$ 36,773,985	\$ 39,314,041	\$ 40,936,745	\$ 36,130,244	-8.1%

~ AUTHORIZED POSITIONS ~

Position Title						
General Government	34.36	34.76	34.76	33.80	34.30	
Community Development	26.00	26.00	26.00	26.00	27.00	
Public Safety	171.30	174.30	174.30	153.44	156.92	
Public Works	26.24	26.24	26.24	26.24	27.24	
Total Personnel	257.90	261.30	261.30	239.48	245.46	-6.1%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** General Fund Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

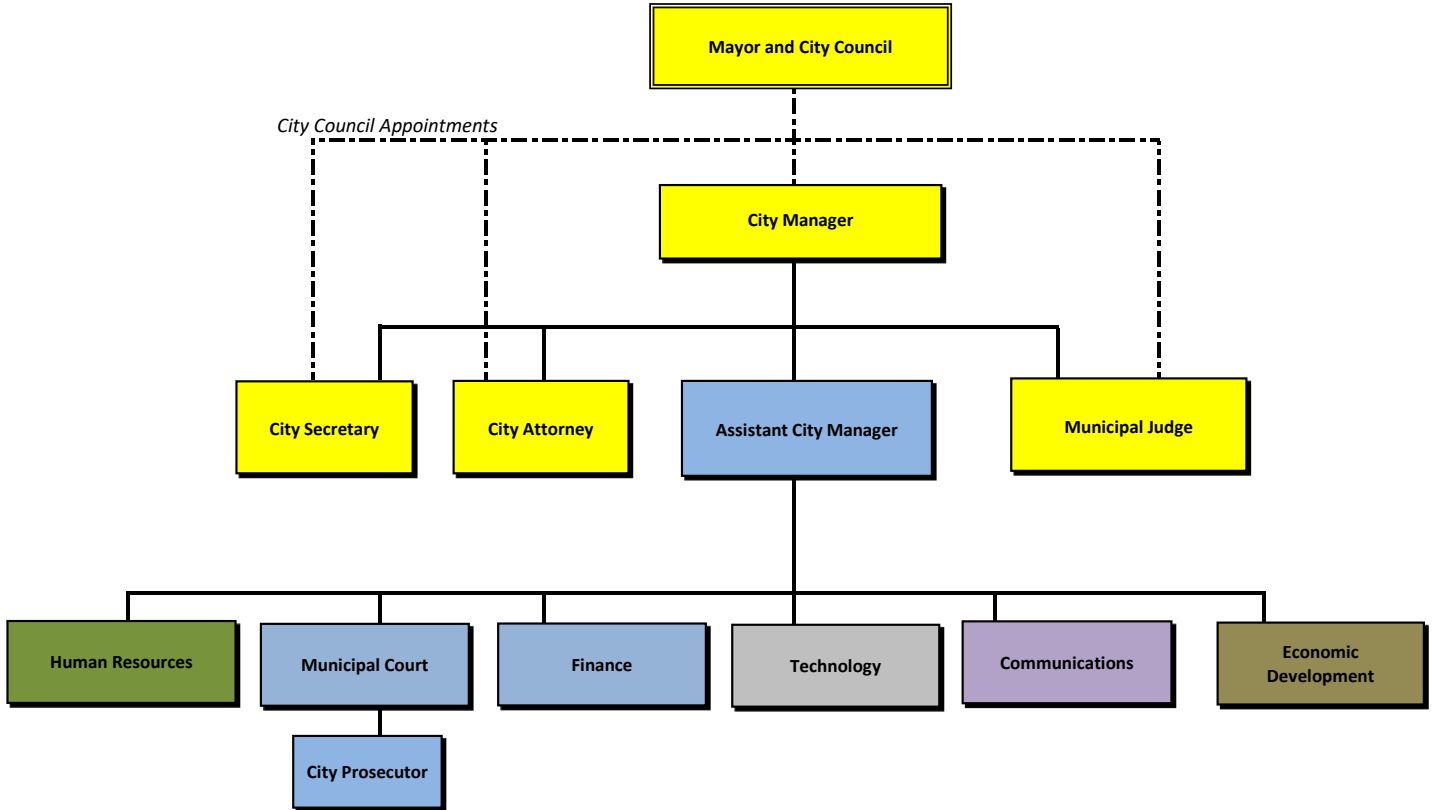
Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
GENERAL GOVERNMENT:						
Mayor & Council	\$ 30,251	\$ 58,815	\$ 58,815	\$ 71,445	\$ 76,937	
City Manager	484,238	503,726	503,726	503,550	536,687	
Human Resources	311,597	360,783	360,783	369,490	406,774	
Economic Development	233,053	290,312	290,312	290,262	313,482	
City Secretary	269,288	329,616	329,616	333,938	346,956	
Finance & Accounting	703,035	742,165	742,165	741,521	815,756	
Municipal Court	436,431	478,603	478,603	490,433	489,935	
City Attorney	274,104	273,600	273,600	220,000	295,000	
City Prosecutor	50,200	42,000	42,000	70,000	60,000	
Information Services	432,646	487,816	487,816	469,858	600,116	
Communications	241,883	246,622	246,622	251,086	270,260	
General Government	3,495,283	2,639,896	3,746,891	9,299,253	2,738,631	
Subtotal	6,962,010	6,453,954	7,560,949	13,110,835	6,950,535	-8.1%
COMMUNITY DEVELOPMENT:						
Planning	505,368	512,916	512,916	509,081	542,475	
Code Enforcement	808,505	880,361	880,361	874,718	1,014,518	
Health	170,755	178,369	178,369	144,210	184,751	
Parks & Recreation	969,759	1,055,539	1,055,539	1,041,358	1,081,200	
Special Events	130,537	180,318	180,318	163,030	185,268	
Subtotal	2,584,924	2,807,503	2,807,503	2,732,396	3,008,211	7.1%
PUBLIC SAFETY:						
Police	9,604,003	10,639,719	10,639,719	10,255,786	11,542,658	
Emergency Management	10,500	22,089	22,089	22,096	21,996	
Animal Control	477,489	463,718	463,718	461,347	494,965	
School Officers & Crossing Guards	2,025,727	2,200,964	2,200,964	956,583	-	
Fire	4,631,866	4,698,357	4,706,157	4,680,338	5,091,279	
Fire Marshal	347,421	465,328	465,328	435,971	530,728	
Subtotal	17,097,006	18,490,175	18,497,975	16,812,120	17,681,626	-4.4%
PUBLIC WORKS:						
Engineering	582,760	535,000	535,000	615,000	585,000	
Public Works	2,677,731	3,767,626	5,192,888	2,829,315	2,926,054	
Street Lighting & Signals	448,929	523,000	523,000	497,850	497,950	
Fleet Maintenance	412,589	430,806	430,806	428,531	451,700	
Solid Waste	3,541,024	3,600,000	3,600,000	3,740,000	3,850,000	
Building Maintenance	152,816	165,921	165,921	170,698	179,168	
Subtotal	7,815,848	9,022,353	10,447,615	8,281,393	8,489,872	-18.7%
TOTAL EXPENSES	\$ 34,459,788	\$ 36,773,985	\$ 39,314,041	\$ 40,936,745	\$ 36,130,244	-8.1%



GENERAL GOVERNMENT

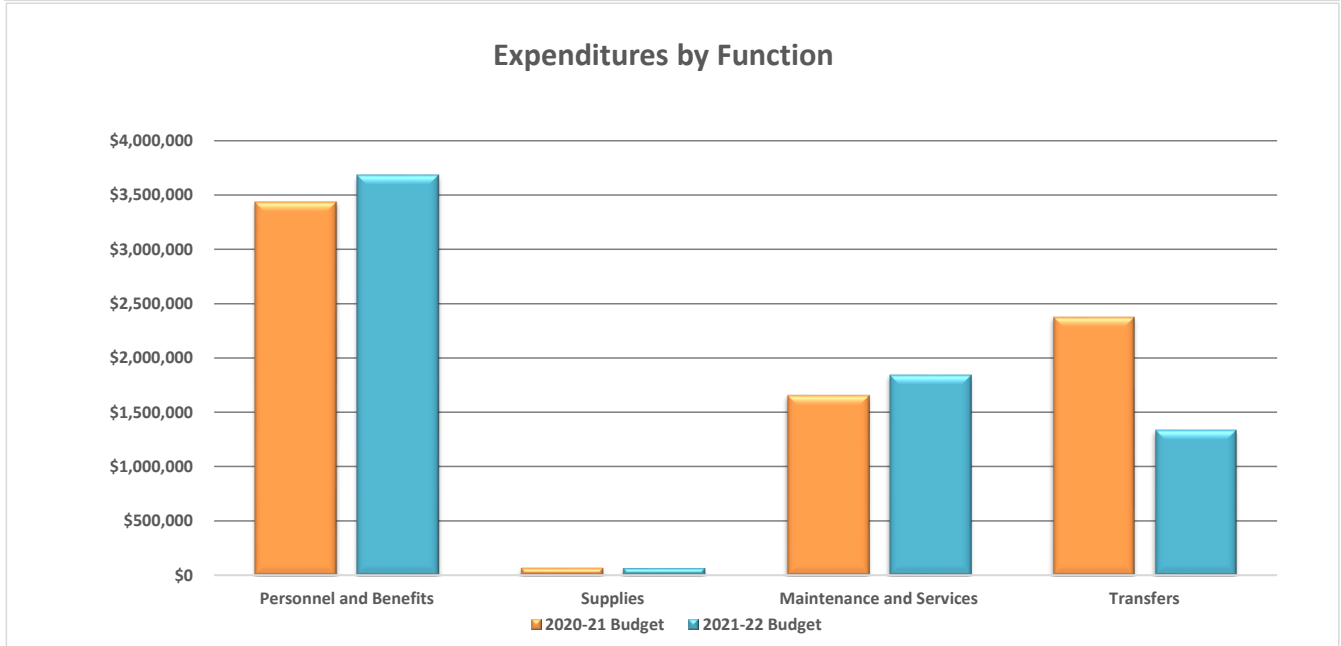
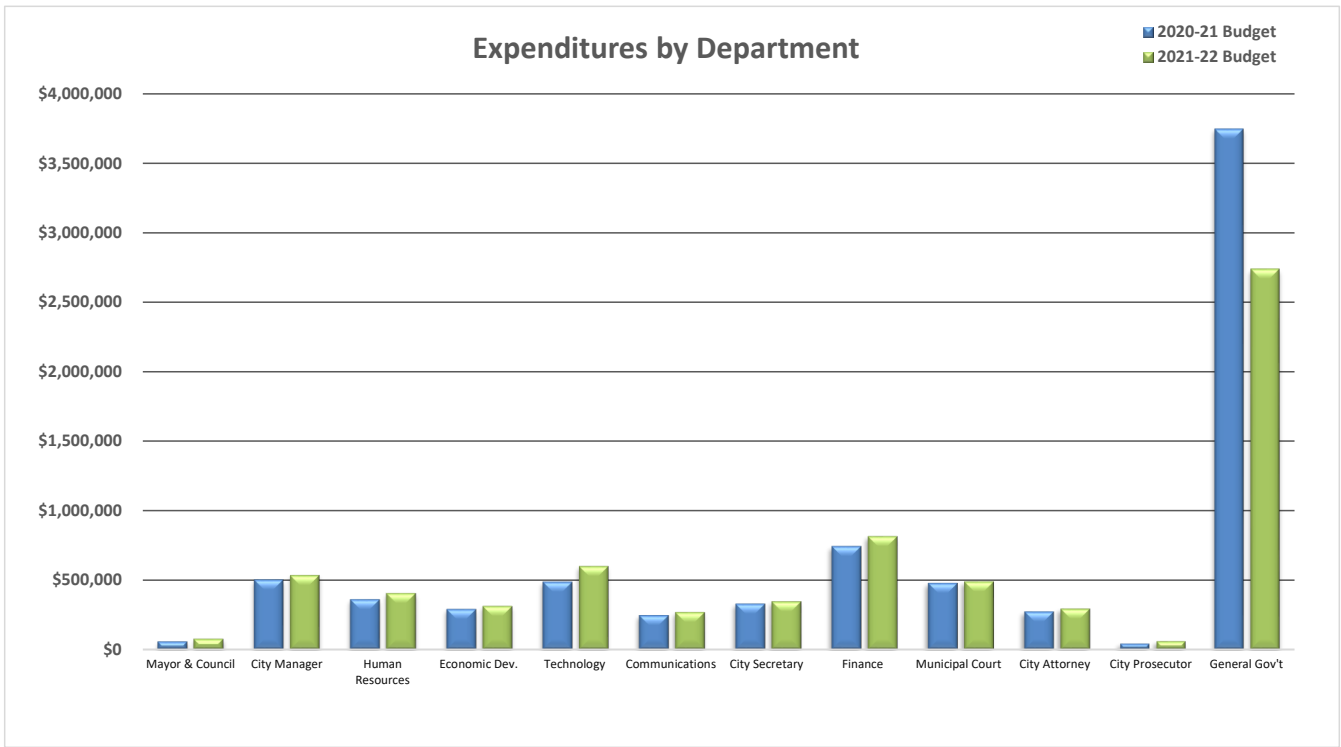
CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

General Government Organizational Chart



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

General Government



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** General Government Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 3,239,270	\$ 3,438,114	\$ 3,438,114	\$ 3,426,476	\$ 3,682,801	
Supplies	59,690	71,400	71,400	71,508	70,500	
Maintenance and Services	1,524,528	1,660,543	1,660,543	1,658,146	1,846,526	
Other Expenses	-	10,000	10,000	10,000	10,000	
Transfers to Other Funds	2,138,522	1,273,897	2,380,892	7,944,705	1,340,708	
Subtotal	6,962,010	6,453,954	7,560,949	13,110,835	6,950,535	-8.1%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 6,962,010	\$ 6,453,954	\$ 7,560,949	\$ 13,110,835	\$ 6,950,535	-8.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
City Manager	3.50	3.50	3.50	3.50	3.50	
Human Resources	3.00	3.00	3.00	3.00	3.00	
Economic Development	3.00	3.00	3.00	3.00	3.00	
City Secretary	3.00	3.00	3.00	3.00	3.00	
Finance	6.50	6.50	6.50	6.50	6.50	
Municipal Court	4.96	5.96	5.96	5.00	5.00	
Information Services	5.50	5.50	5.50	5.50	6.00	
Communications	2.50	2.50	2.50	2.50	2.50	
General Government	2.40	1.80	1.80	1.80	1.80	
Total Personnel	34.36	34.76	34.76	33.80	34.30	-1.3%



MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation and cooperative partnerships.

PROGRAM DESCRIPTION:

The City of Rosenberg is currently operating under a Home Rule City Charter adopted November 20, 1956, with the latest revision being November 2020. The governing body of the City is the City Council. Beginning with the April 1985 Election, the City adopted the Council/Manager form of government, converting from the mayoral form of government. In addition, after the August 1992 Election, the structure of the City Council was changed from the Mayor and all Council Members elected at-large, to an at-large Mayor, two at-large Council positions, and four single-member Council Members representing their respective single-member districts. The City Manager, City Secretary, Police Chief, City Attorney, and Municipal Court Judge are appointed by the Mayor and City Council.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal # 1: Effectively manage the growth that will occur in Rosenberg in the coming years.

Objectives:

- Secure a long-term, sustainable water supply.
- Adopt a comprehensive plan.
- Proactive management of municipal facilities.
- Continue career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal # 2: Enhance Rosenberg's quality of life for residents, businesses and visitors.

Objectives:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.



❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal # 3: Increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.

FY2022 BUDGET NOTES:

1. Mayor and City Council Member's compensation was increased by the Charter change at the November 2020 election. The compensation line items have been increased accordingly from \$2,400 to \$4,800 per year for council members and from \$3,600 to \$6,000 per year for the Mayor.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council Summary **FUNCTION:** N/A **ACCOUNT:** 101-11XX-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 19,395	\$ 19,395	\$ 19,395	\$ 33,959	\$ 37,497	
Supplies	4,639	11,600	11,600	11,883	11,000	
Maintenance and Services	6,217	27,820	27,820	25,603	28,440	
Subtotal	30,251	58,815	58,815	71,445	76,937	30.8%
Total Expenditures	\$ 30,251	\$ 58,815	\$ 58,815	\$ 71,445	\$ 76,937	30.8%

~ AUTHORIZED POSITIONS ~

- Position Title
- Council At-Large Position #1
 - Council At-Large Position #2
 - Council District 1
 - Council District 2
 - Council District 3
 - Council District 4
 - Mayor

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **FUNCTION:** General Government **ACCOUNT:** 101-1100-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	2,401	3,500	3,500	3,500	3,500	
Maintenance and Services	1,949	2,780	2,780	2,780	2,800	
Subtotal	4,349	6,280	6,280	6,280	6,300	0.0%
Total Expenditures	\$ 4,349	\$ 6,280	\$ 6,280	\$ 6,280	\$ 6,300	0.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 35 Business Expenses	\$ 2,401	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	
Subtotal	2,401	3,500	3,500	3,500	3,500	0.0%
Maintenance and Services:						
41 45 Special Council Expenditures	1,786	1,600	1,600	1,600	1,600	
43 45 Awards	99	500	500	500	500	
51 20 General Insurance	60	90	90	90	100	
52 20 Postage	4	290	290	290	300	
54 10 Printing and Binding	-	300	300	300	300	
Subtotal	1,949	2,780	2,780	2,780	2,800	0.7%
Total Expenditures	\$ 4,349	\$ 6,280	\$ 6,280	\$ 6,280	\$ 6,300	0.3%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council At-Large Position #1
FUNCTION: General Government
ACCOUNT: 101-1121-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 4,694	\$ 5,172	
Supplies	933	750	750	1,033	750	
Maintenance and Services	1,246	3,740	3,740	1,523	3,740	
Total Expenditures	\$ 4,765	\$ 7,076	\$ 7,076	\$ 7,250	\$ 9,662	36.5%

~ AUTHORIZED POSITIONS ~

Position Title
 Council At-Large Position #1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 4,440	\$ 4,800	
20 20 Social Security	184	184	184	250	367	
20 50 Workers' Compensation	3	2	2	4	5	
Subtotal	2,586	2,586	2,586	4,694	5,172	100.0%
Supplies:						
31 35 Business Expenses	933	650	650	933	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	933	750	750	1,033	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	595	640	640	640	640	0.0%
55 10 Education and Training	651	2,500	2,500	283	2,500	
Subtotal	1,246	3,740	3,740	1,523	3,740	0.0%
Total Expenditures	\$ 4,765	\$ 7,076	\$ 7,076	\$ 7,250	\$ 9,662	36.5%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council At-Large Position #2
FUNCTION: General Government
ACCOUNT: 101-1122-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 4,694	\$ 5,172	
Supplies	70	750	750	750	750	
Maintenance and Services	595	3,740	3,740	3,740	3,740	
Total Expenditures	\$ 3,251	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

~ AUTHORIZED POSITIONS ~

Position Title
 Council At-Large Position #2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 4,440	\$ 4,800	
20 20 Social Security	184	184	184	250	367	
20 50 Workers' Compensation	2	2	2	4	5	
Subtotal	2,586	2,586	2,586	4,694	5,172	100.0%
Supplies:						
31 35 Business Expenses	25	650	650	650	650	
31 90 Other Supplies	45	100	100	100	100	
Subtotal	70	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	595	640	640	640	640	
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	595	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 3,251	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
- Council District 1
FUNCTION: General Government
ACCOUNT: 101-1123-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 4,694	\$ 5,172	
Supplies	65	1,350	1,350	1,350	1,350	
Maintenance and Services	-	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 2,651	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 4,440	\$ 4,800	
20 20 Social Security	184	184	184	250	367	
20 50 Workers' Compensation	2	2	2	4	5	
Subtotal	2,586	2,586	2,586	4,694	5,172	100.0%
Supplies:						
31 35 Business Expenses	65	1,250	1,250	1,250	1,250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	65	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	-	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 2,651	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council District 2
FUNCTION: General Government
ACCOUNT: 101-1124-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 4,694	\$ 5,172	
Supplies	-	1,350	1,350	1,350	750	
Maintenance and Services	-	3,140	3,140	3,140	3,740	
Total Expenditures	\$ 2,586	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

~ AUTHORIZED POSITIONS ~

Position Title
 Council District 2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 4,440	\$ 4,800	
20 20 Social Security	184	184	184	250	367	
20 50 Workers' Compensation	2	2	2	4	5	
Subtotal	2,586	2,586	2,586	4,694	5,172	100.0%
Supplies:						
31 35 Business Expenses	-	1,250	1,250	1,250	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	-	1,350	1,350	1,350	750	-44.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
52 10 Telephone/Communications	-	-	-	-	600	100.0%
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	-	3,140	3,140	3,140	3,740	19.1%
Total Expenditures	\$ 2,586	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
- Council District 3
FUNCTION: General Government
ACCOUNT: 101-1125-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 4,694	\$ 5,172	
Supplies	79	750	750	750	750	
Maintenance and Services	680	3,740	3,740	3,740	3,740	
Total Expenditures	\$ 3,344	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 3

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 4,440	\$ 4,800	
20 20 Social Security	184	184	184	250	367	
20 50 Workers' Compensation	2	2	2	4	5	
Subtotal	2,586	2,586	2,586	4,694	5,172	100.0%
Supplies:						
31 35 Business Expenses	79	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	79	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	630	640	640	640	640	0.0%
55 10 Education and Training	50	2,500	2,500	2,500	2,500	
Subtotal	680	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 3,344	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Council District 4
FUNCTION: General Government
ACCOUNT: 101-1126-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 4,694	\$ 5,172	
Supplies	186	750	750	750	750	
Maintenance and Services	456	3,740	3,740	3,740	3,740	
Total Expenditures	\$ 3,228	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

~ AUTHORIZED POSITIONS ~

Position Title
 Council District 4

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 4,440	\$ 4,800	
20 20 Social Security	184	184	184	250	367	
20 50 Workers' Compensation	2	2	2	4	5	
Subtotal	2,586	2,586	2,586	4,694	5,172	100.0%
Supplies:						
31 35 Business Expenses	186	650	650	650	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	186	750	750	750	750	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	600	600	
52 10 Telephone/Communications	456	640	640	640	640	0.0%
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	456	3,740	3,740	3,740	3,740	0.0%
Total Expenditures	\$ 3,228	\$ 7,076	\$ 7,076	\$ 9,184	\$ 9,662	36.5%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
 - Mayor
FUNCTION: General Government
ACCOUNT: 101-1127-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 3,879	\$ 3,879	\$ 3,879	\$ 5,795	\$ 6,465	
Supplies	906	2,400	2,400	2,400	2,400	
Maintenance and Services	1,292	3,800	3,800	3,800	3,800	
Total Expenditures	\$ 6,077	\$ 10,079	\$ 10,079	\$ 11,995	\$ 12,665	25.7%

~ AUTHORIZED POSITIONS ~

Position Title
Mayor

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 3,600	\$ 3,600	\$ 3,600	\$ 5,440	\$ 6,000	
20 20 Social Security	275	275	275	350	459	
20 50 Workers' Compensation	4	4	4	5	6	
Subtotal	3,879	3,879	3,879	5,795	6,465	66.7%
Supplies:						
31 35 Business Expenses	847	2,300	2,300	2,300	2,300	
31 90 Other Supplies	59	100	100	100	100	
Subtotal	906	2,400	2,400	2,400	2,400	0.0%
Maintenance and Services:						
52 10 Telephone/Communications	1,292	1,200	1,200	1,200	1,200	
54 10 Printing and Binding	-	100	100	100	100	
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	1,292	3,800	3,800	3,800	3,800	0.0%
Total Expenditures	\$ 6,077	\$ 10,079	\$ 10,079	\$ 11,995	\$ 12,665	25.7%

PROGRAM DESCRIPTION:

The City Manager is the chief executive officer for the City of Rosenberg, and is appointed by the Mayor and City Council. The office of City Manager includes the City Manager, Assistant City Manager, Executive Assistant, and Agenda Coordinator. The City Manager, under guidelines of the City Charter and Code of Ordinances, administers the policies of the City Council. This office coordinates, directs, and reviews the activities of all departments within the City of Rosenberg. The City Manager appoints all department heads of the various City departments, with the exception of the Chief of Police, City Secretary, City Attorney, and Municipal Court Judge, whom the Mayor/Council appoints.

STRATEGIC PLAN GOALS:

Goal 1 - Effectively manage the growth that will occur in Rosenberg in the coming years.

Strategies:

- Secure a long-term, sustainable water supply.
- Proactive management of municipal infrastructure.
- Continued career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Consider Municipal Bond Election.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

Goal 2 - Enhance Rosenberg's quality of life for residents, businesses and visitors.

Strategies:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

Goal 3 - Increase the public's confidence in the City of Rosenberg, its staff and its services.

Strategies:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through problem solving.

FY2022 BUDGET NOTES:

1. No significant changes from the FY2021 budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 480,217	\$ 492,876	\$ 492,876	\$ 493,235	\$ 525,837	
Supplies	1,249	1,700	1,700	1,700	1,700	
Maintenance and Services	2,772	9,150	9,150	8,615	9,150	
Total Expenditures	\$ 484,238	\$ 503,726	\$ 503,726	\$ 503,550	\$ 536,687	6.5%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	0.50	0.50	0.50	0.50	0.50	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.50	3.50	3.50	3.50	3.50	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 348,413	\$ 357,562	\$ 357,562	\$ 360,000	\$ 384,883	
10 20 Overtime	303	1,200	1,200	175	1,200	
10 30 Longevity	2,850	1,958	1,958	2,415	2,813	
10 40 Incentive Pay	569	600	600	-	-	
20 10 Retirement	58,644	60,432	60,432	60,500	63,994	
20 20 Social Security	24,554	28,214	28,214	28,250	30,416	
20 40 Insurance	36,166	34,012	34,012	33,000	32,363	
20 50 Workers' Compensation	396	405	405	405	398	
20 55 Long Term Disability	822	993	993	990	1,070	
20 60 Auto Allowance	7,200	7,200	7,200	7,200	8,400	
20 65 Cell Phone Allowance	300	300	300	300	300	
Subtotal	480,217	492,876	492,876	493,235	525,837	6.7%
Supplies:						
31 10 Office Supplies	482	700	700	700	700	
31 35 Business Expenses	767	1,000	1,000	1,000	1,000	
Subtotal	1,249	1,700	1,700	1,700	1,700	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	828	3,400	3,400	3,400	3,400	
51 20 General Insurance	683	1,000	1,000	765	1,000	
52 20 Postage	55	400	400	100	400	
54 10 Printing and Binding	-	250	250	250	250	
55 10 Education and Training	1,206	4,100	4,100	4,100	4,100	
Subtotal	2,772	9,150	9,150	8,615	9,150	0.0%
Total Expenditures	\$ 484,238	\$ 503,726	\$ 503,726	\$ 503,550	\$ 536,687	6.5%



MISSION STATEMENT:

To provide systems and programs that equip, support and develop an excellent workforce. This is achieved by partnering with managers and employees to provide services that support our organizational culture and create an exceptional and productive work environment for employees, departments, and the public.

PROGRAM DESCRIPTION:

The Human Resources activity is under the direction of the Assistant City Manager and Director of Human Resources. The Human Resources Department provides leadership and support to the organization through comprehensive human resource programs and systems to shape the framework for our corporate culture. These programs and systems provide oversight to ensure legal requirements are met and maintained for process improvements and increased effectiveness and efficiencies that incorporate the best practices of the human resources profession. We recognize our vital role in partnering with departments to develop and train staff, organizational development and support, management of the salaries and benefits, health and wellness programs, as well as development of change management strategies.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Automation – HR Technology – Enhance HR services through technology and business processes to increase the quality and impact of HR programs and services through continuous improvement by maximizing the use of technology.

- Automate and streamline employee resource information
- Online policies, benefits and recruitment information
- Online FMLA and COBRA processing
- Online up-to-date job descriptions with transparent compensation schedule
- Data management including both paper and electronic

Department Goal #2: Equitable and Empowering Practices – Policy Improvements – End inequities and injustices in the work of Human Resources through an examination of how our policies, procedures, and practices can be implemented to strengthen partnerships and build trust.

- Update the Personnel Policies and Procedures Manual for strong organizational values and modern practices
- Continue to review and update compensation structure as needed for best practices
- Culture of continuous improvement and alignment of practices for organizational success
- Training opportunities to all employees and management staff
- Professional Development Opportunities

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 3: Recruitment & Selection – Improve recruitment and selection to build and maintain a diverse and talented workforce

- Utilize social media



Human Resources

- Update HR webpage to show transparency in City’s benefits, pay structure, and incentives
- Develop step structure to help eliminate pay compression
- Participate in market and benefit surveys to ensure marketplace equity
- Competitive market salary structure
- Up-to-date recruitment process to find and acquire a quality workforce
- Current job descriptions to help eliminate employment barriers

Department Goal# 4: Workforce Development – Foster a skilled, engaged and healthy workforce prepared and supported to meet the evolving needs of our organization and our communities, both internal and external

- Workforce development
- Affordable Voluntary benefits
- Healthcare benefit guide
- Automated open enrollment
- Safety and Wellness Committees

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of FTE’s	304.60	285.68	294.16
Average income per employee by hour	\$26.45	\$28.00	\$30.00
Number of vacancies filled:	64	60	70
Number of applications received:	1,057	1,150	1,200
% of new hires successfully completing probation:	84%	85%	87%
Number of grievances processed:	1	2	2
Number of performance evaluations processed (Includes annual and probationary period):	214	220	245
Percentage of appraisals completed on time (goal 90%)	60%	70%	75%
Number of worker compensation claims filed:	55	70	50
Number of employee development programs held:			
Management/Supervisors	1	1	3
Employees	7	1	5
Number of participants from the employee development programs	273	280	285

FY2022 BUDGET NOTES:

1. Increase of \$4,500 to Employee Drug Screening due to cost increase and an increase in the number of employees tested.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 256,865	\$ 256,483	\$ 256,483	\$ 266,015	\$ 297,724	
Supplies	2,524	5,100	5,100	5,100	5,100	
Maintenance and Services	52,208	99,200	99,200	98,375	103,950	
Total Expenditures	\$ 311,597	\$ 360,783	\$ 360,783	\$ 369,490	\$ 406,774	12.7%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 183,680	\$ 183,207	\$ 183,207	\$ 189,000	\$ 212,617	
10 30 Longevity	983	1,328	1,328	1,335	1,598	
10 40 Incentive Pay	618	600	600	600	600	
20 10 Retirement	30,778	30,827	30,827	31,000	35,443	
20 20 Social Security	14,182	14,393	14,393	14,850	16,847	
20 40 Insurance	22,901	22,413	22,413	25,500	24,405	
20 50 Workers' Compensation	216	207	207	215	220	
20 55 Long Term Disability	508	508	508	515	595	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	4,800	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	256,865	256,483	256,483	266,015	297,724	16.1%
Supplies:						
31 10 Office Supplies	380	1,500	1,500	1,500	1,500	
31 30 Recruiting Expenses	623	1,000	1,000	1,000	1,000	
31 35 Business Expenses	146	1,500	1,500	1,500	1,500	
31 90 Other Supplies	1,318	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	58	100	100	100	100	
Subtotal	2,524	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	294	200	200	375	450	
42 65 Retiree Recognition Program Expenses	10,903	12,600	12,600	15,000	12,600	
42 70 Employee Recognition Program Expenses	14,454	25,000	25,000	20,000	25,000	
43 30 Medical - Employee Recruitment	10,965	22,000	22,000	22,000	22,000	
43 32 Employee Drug Screening	3,656	5,500	5,500	7,500	10,000	
43 90 Other Prof Services	7,108	12,000	12,000	17,000	12,000	
51 20 General Insurance	367	500	500	450	500	
52 20 Postage	136	400	400	400	400	
53 10 Advertising	405	600	600	600	600	
54 10 Printing and Binding	-	400	400	400	400	
55 10 Education and Training	2,282	6,000	6,000	6,000	6,000	
57 10 Other Contractual Services	1,638	14,000	14,000	8,650	14,000	
Subtotal	52,208	99,200	99,200	98,375	103,950	4.8%
Total Expenditures	\$ 311,597	\$ 360,783	\$ 360,783	\$ 369,490	\$ 406,774	12.7%

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation is the catalyst for growth and innovation to improve the quality of life for the citizens of Rosenberg. The Economic Development Department exists to recruit new, retain and assist in the expansion of existing businesses in the City including commercial, industrial and retail opportunities. The Economic Development Department is funded through a portion of sales tax receipts dedicated to the Rosenberg Development Corporation.

The Director of Economic Development is the staff liaison and Executive Director of the Rosenberg Development Corporation (RDC). The Director is the initial point of contact for new retail, commercial and industrial prospects and recruitment. The department consists of a Director of Economic Development, Assistant Economic Development Director, and a Senior Administrative Specialist

CITY STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal #1: Facilitate Business Recruitment Efforts.Objectives:

- Continue aggressive recruitment efforts to attract new manufacturing, logistical, commercial and retail opportunities by attending various manufacturing, logistics, retail and site selector conferences to introduce new businesses and franchises to Rosenberg including attending events with Team Texas.
- Continue networking with the Governor's Office of Economic Development and Tourism, Greater Houston Partnership, Houston-Galveston Area Partnership, Fort Bend EDC, Port of Freeport, Port of Houston, Hwy 36A Coalition, Houston Region Economic Development Alliance and the Brazoria Fort Bend Rail District to promote logistical operations in Rosenberg.
- Refresh the RDC Website including property listings to make it more attractive and usable for site selectors and businesses researching opportunities in Rosenberg.
- Partner with Fort Bend Global Initiatives on conducting prospect & consulate visits that promote Foreign Direct Investment Opportunities (FDI).
- Promote Available Property.
- Attend Fort Bend Society of Commercial Realtor Meetings to promote available property in Rosenberg.

Department Goal #2: Continue Business Retention and Expansion Efforts.Objectives:

- Continue Business Retention visits attempting to achieve 8 visits per quarter. Through the BRE program and discussions with business leaders, we anticipate gaining a better understanding of our changing business climate.

❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal #3: Expand Tourism Efforts.

Objectives:

- Create new Tourism opportunities to attract visitors and to promote Rosenberg’s assets including the Civic Center, Seabourne Creek Park and Historic Downtown. These can include sporting events, festivals, etc. Create, design and install Wayfinding signage to make it easier for tourists to find our important locations.
- Continue multi-platform marketing highlighting Rosenberg tourism assets.

Department Goal #4: Facilitate external use of Hotel Occupancy Tax funding.

Objectives:

- Continue disseminating HOT funds to worthy projects to assist in growing our tourism base

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
• Number of Site Visits Hosted	18	8	22
• Number of Business Retention Visits	25	15	32
• Number of Unique Website Visits	8,000	10,000	12,000
• Total Jobs Announced from RDC Projects	600	90	200
• Total Investment Announced by RDC Projects	\$160,000,000	\$27,500,000	\$25,000,000

RELEVANT ECONOMIC INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
• Population	38,282	39,300	40,300
• Total Employment	17,590	14,500	17,000
• Unemployment Rate	3.2%	13.2%	4.5%
• Sales Tax Receipts (City and RDC)	\$20,119,269	\$24,000,000	\$22,000,000
• Number of Homes Built (City and ETJ)	488	546	500
• Number of Homes Platted (City and ETJ)	796	800	650
• Hotel Occupancy Tax Receipts	\$422,500	\$500,000	\$520,000

FY2022 BUDGET NOTES:

1. No significant changes from the FY2021 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Economic Development **FUNCTION:** General Government **ACCOUNT:** 101-1211-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 232,312	\$ 289,287	\$ 289,287	\$ 289,287	\$ 312,457	
Maintenance and Services	742	1,025	1,025	975	1,025	
Total Expenditures	\$ 233,053	\$ 290,312	\$ 290,312	\$ 290,262	\$ 313,482	8.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	0.0%
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 10 Salaries and Wages	\$ 162,261	\$ 200,179	\$ 200,179	\$ 200,179	\$ 220,355	
10 20 Overtime	440	-	-	-	-	
10 30 Longevity	848	1,904	1,904	1,904	2,156	
10 40 Incentive Pay	121	-	-	-	-	
20 10 Retirement	27,787	34,685	34,685	34,685	37,358	
20 20 Social Security	12,378	16,194	16,194	16,194	17,757	
20 40 Insurance	21,458	25,952	25,952	25,952	24,405	
20 50 Workers' Compensation	192	233	233	233	232	
20 55 Long Term Disability	427	540	540	540	595	
20 60 Auto Allowance	6,400	9,600	9,600	9,600	9,600	
Subtotal	232,312	289,287	289,287	289,287	312,457	8.0%
Maintenance and Services:						
51 20 General Insurance	309	400	400	350	400	
52 10 Telephone/Communications	433	625	625	625	625	
Subtotal	742	1,025	1,025	975	1,025	0.0%
Total Expenditures	\$ 233,053	\$ 290,312	\$ 290,312	\$ 290,262	\$ 313,482	8.0%

PROGRAM DESCRIPTION:

The City Secretary is primarily responsible for providing accurate records of minutes, ordinances, resolutions, and proclamations; preparing agenda packets and attending all Council meetings, public hearings, bid openings; maintaining easily accessible files of legal documents, including records management activities for all City-related official documents; preparing legal notices for advertisement; informing Council of conferences and related events, scheduling appointments and meetings, and making related itinerary arrangements; planning and organizing City-related events; and conducting City elections. The City Secretary is appointed by the Mayor/Council and is supervised by the City Manager.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal #1: Operational Excellence and Efficiency.

Objectives:

- Environmental stewardship, including reduction of City expense on records storage and standardization of records management across departments.
- Enhance the preservation of and access to City's historically valuable records yet maintain integrity of protected records.
- Deliver superior service to City Council, to exceed their expectations and enhance the public awareness of their roles, members, and jurisdiction.

Department Goal #2: Legal Compliance.

Objectives:

- Conduct legal City elections.
- Comply with current/new legislation through resource management and transparency in local government.

Department Goal #3: Customer Service.

Objectives:

- Enhance and promote accessibility to and services provided by the office of the City Secretary.
- Expand self-service solutions.



PERFORMANCE INDICATORS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
% of agendas available to citizens within legally required timeframe posted on website	100%	100%	100%
% of Freedom of Information Act requests provided within legal timeframe:	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Number of agendas and public notices posted on website 72 hours in advance of meeting/hearing:	284	300	300
Number of Regular/Workshop/Special Council meetings:	47	50	50
Number of hours of council meeting and minute transcription preparation:	300/350	325/375	275/300
Number of proclamations/certificates/awards prepared:	29	50	50
Number of Freedom of Information Act requests:	492	750	800

FY2022 BUDGET NOTES:

1. Reduced Election Services to include only one (1) election and possible run-off election. Two (2) elections were held in FY2021 (November 2020 and May 2021).

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 239,377	\$ 252,826	\$ 252,826	\$ 260,378	\$ 288,196	
Supplies	1,327	1,950	1,950	1,950	1,950	
Maintenance and Services	28,585	74,840	74,840	71,610	56,810	
Total Expenditures	\$ 269,288	\$ 329,616	\$ 329,616	\$ 333,938	\$ 346,956	5.3%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 176,159	\$ 184,912	\$ 184,912	\$ 192,000	\$ 214,240	
10 20 Overtime	67	300	300	120	300	
10 30 Longevity	855	1,193	1,193	1,035	1,463	
10 40 Incentive Pay	2,872	2,400	2,400	2,328	2,400	
20 10 Retirement	29,808	31,328	31,328	32,000	35,538	
20 20 Social Security	13,700	14,627	14,627	15,000	16,892	
20 40 Insurance	12,846	14,942	14,942	14,750	14,148	
20 50 Workers' Compensation	209	209	209	215	220	
20 55 Long Term Disability	461	515	515	530	595	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
Subtotal	239,377	252,826	252,826	260,378	288,196	14.0%
Supplies:						
31 10 Office Supplies	651	1,500	1,500	1,500	1,500	
31 35 Business Expenses	676	450	450	450	450	
Subtotal	1,327	1,950	1,950	1,950	1,950	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	795	900	900	900	900	
51 20 General Insurance	485	830	830	600	800	
52 10 Telephone/Communications	595	660	660	660	660	
52 20 Postage	161	700	700	700	700	
52 30 Freight and Express	72	250	250	250	250	
53 10 Advertising	12,805	17,500	17,500	17,500	17,500	
54 10 Printing and Binding	8,307	9,000	9,000	9,000	9,000	
55 10 Education and Training	3,230	5,000	5,000	5,000	5,000	
57 10 Other Contractual Services- Shredding	450	2,000	2,000	2,000	2,000	
57 20 Election Services	1,684	38,000	38,000	35,000	20,000	
Subtotal	28,585	74,840	74,840	71,610	56,810	-24.1%
Total Expenditures	\$ 269,288	\$ 329,616	\$ 329,616	\$ 333,938	\$ 346,956	5.3%

MISSION STATEMENT:

The finance department is committed to serving our community with financial expertise by promoting accountability, professionalism and transparency while providing all stakeholders with reliable, timely and accurate financial information.

PROGRAM DESCRIPTION:

The Finance Department is under the direction of the Assistant City Manager/Director of Finance. The finance department staffs seven (7) full-time positions and serves both external and internal customers. The services provided include developing the annual budget, delivering reliable financial information, advocating for responsible use of taxpayer dollars, managing the City's debt and investments, purchasing, as well as performing accounting duties such as accounts payable, payroll, grant management, capital asset management, general ledger reconciliations and project accounting. The finance department also coordinates the property and liability claims with the City's insurance carrier. The Assistant City Manager/Director of Finance is also responsible for the operations of the Customer Service, Municipal Court and Human Resources Departments.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Objectives:

- Use the department strategic plans as a tool to develop and prioritize a comprehensive list of capital improvements for the next five years.
- Ensure adequate funding is available to support new facilities and infrastructure projects while maintaining an appropriate debt level.
- Ensure adequate funding to provide on-going improvements and the necessary maintenance for existing facilities and infrastructure.

Department Goal# 2: Ensure City's Financial Sustainability – Provide wise stewardship of financial resources to meet service demands and obligations for short and long-term goals.

Objectives:

- Maintain diverse source of revenues and a suitable and comparable property tax rate.
- Maintain adequate reserves to ease the impact of economic fluctuations.

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 3: Organizational excellence and customer service – by maintaining effective internal systems and processes, we enhance overall organizational performance and responsiveness to customer needs and expectations.

Objectives:

- Promote financial best practices and accountability.
- Web-Based Applications – Identify financial processes that can be automated to improve efficiencies for Department staff and City employees
- Provide software training for users of the Accounting software.

- ❖ ***The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 4: Increase public access to use and timely information.

Objectives:

- Successfully apply for the Texas Comptroller’s STARS program, which recognizes local governments across Texas who meet high standard for financial transparency online for various areas in the finance department.
- Communicate financial information in a simple and easy-to-understand format to citizens and other stakeholders.
- Continue to apply for and receive the Distinguished Budget Presentation Award while improving quality and effectiveness of the annual budget document.
- Continue to apply for and receive the Annual Comprehensive Financial Report (ACFR) Certificate of Achievement Award, as well as an unmodified audit opinion.
- Create a Popular Annual Finance Report (PAFR) to communicate financial information in a simple and easy-to understand format to citizens and other stakeholders without a background in public finance.

Department Goal# 5: Workforce development and management – attracting, developing and retaining a high quality, diverse and professional staff.

Objectives:

- Evaluate staffing levels that directly affect the finance and accounting operations
- Provide high-value educational and training opportunities to facilitate success.



PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
% of invoices paid within 30 days	85%	90%	90%
% Rate of Collection - Current Taxes	99%	99%	99%
% of "Proficient" or higher ratings for Budget Book Criteria	99%	100%	100%
% of "Proficient" or higher ratings for ACFR Criteria	99%	100%	100%
% of "Proficient" or higher ratings for PAFR Criteria	80%	85%	100%
Electronic payments issued, as a % of total # of payments	10%	12%	20%
General Fund unassigned fund balance, as a % of expenditures	55%	41%	49%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average # of days to process invoices	28	28	25
Average # of days to publish monthly reports after month-end	20	30	25
Accounts payable invoices processed	12,986	13,000	13,300
Number of paper checks issued versus electronic payments	3,871/431	4,000/500	3,200/800
Number of training hours for staff development	50	75	80
Received GFOA Budget Award	Yes	Yes	Yes
Received GFOA Award for Excellence in Financial Reporting	Yes	Yes	Yes
Received GFOA Award for Popular Annual Financial Report	Yes	Yes	Yes

FY2022 BUDGET NOTES:

1. Slight increase to Dues, Subscriptions & Memberships to add professional affiliations for staff development
2. Increase to Appraisal District Services, as assessed by the Fort Bend Appraisal District, due to growth in the city and number of parcels appraised

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 534,454	\$ 553,040	\$ 553,040	\$ 554,211	\$ 611,166	
Supplies	2,553	3,200	3,200	3,200	2,900	
Maintenance and Services	166,028	185,925	185,925	184,110	201,690	
Subtotal	703,035	742,165	742,165	741,521	815,756	9.9%
Total Expenditures	\$ 703,035	\$ 742,165	\$ 742,165	\$ 741,521	\$ 815,756	9.9%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
Assistant City Manager/Director of Finance	0.50	0.50	0.50	0.50	0.50	
Assistant Director of Finance	1.00	1.00	1.00	1.00	1.00	
Budget Coordinator	1.00	1.00	1.00	1.00	1.00	
Purchasing Coordinator	1.00	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	
Payroll Technician	1.00	1.00	1.00	1.00	1.00	
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	6.50	6.50	6.50	6.50	6.50	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 389,620	\$ 401,616	\$ 401,616	\$ 401,500	\$ 442,870	
10 20 Overtime	-	-	-	113	-	
10 30 Longevity	3,105	3,870	3,870	3,836	4,118	
10 40 Incentive Pay	2,477	3,900	3,900	2,000	2,100	
20 10 Retirement	64,996	67,423	67,423	67,500	72,806	
20 20 Social Security	29,833	31,479	31,479	31,500	34,605	
20 40 Insurance	41,408	41,090	41,090	44,150	49,694	
20 50 Workers' Compensation	457	451	451	445	452	
20 55 Long Term Disability	1,059	1,111	1,111	1,066	1,221	
20 60 Auto Allowance	1,200	1,200	1,200	1,200	2,400	
20 65 Cell Phone Allowance	300	900	900	900	900	
Subtotal	534,454	553,040	553,040	554,211	611,166	10.5%
Supplies:						
31 10 Office Supplies	1,122	1,500	1,500	1,500	1,500	
31 35 Business Expenses	611	900	900	900	900	
31 90 Other Supplies	821	800	800	800	500	
Subtotal	2,553	3,200	3,200	3,200	2,900	-9.4%
Maintenance and Services:						
41 10 Tax Assessing and Collecting Services	6,097	6,200	6,200	6,385	6,500	
42 35 Dues, Subscriptions, Memberships	2,418	2,000	2,000	2,750	3,100	
43 10 Audit and Accounting Services	42,900	49,725	49,725	49,725	51,090	
43 90 Other Professional Services - Sales Tax Analysis	23,552	25,000	25,000	25,000	25,000	
51 20 General Insurance	1,537	2,000	2,000	1,750	2,000	
52 20 Postage	2,035	3,000	3,000	2,500	3,000	
54 10 Printing and Binding	3,377	3,500	3,500	3,500	3,500	
55 10 Education and Training	5,666	8,500	8,500	6,500	8,500	
57 10 Other Contractual Services - CAD	78,447	86,000	86,000	86,000	99,000	
Subtotal	166,028	185,925	185,925	184,110	201,690	8.5%
Total Expenditures	\$ 703,035	\$ 742,165	\$ 742,165	\$ 741,521	\$ 815,756	9.9%

MISSION STATEMENT:

The mission of the Municipal Court is to provide all citizens a high level of confidence and exceptional customer service by effectively and efficiently processing municipal court cases providing fair and impartial justice in a safe, professional, technologically advanced environment.

PROGRAM DESCRIPTION:

The Municipal Court support staff is under the direction of the Assistant City Manager and Court Administrator. The Municipal Court Judge and City Prosecutor are appointed by the Mayor and City Council.

The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City Ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: The Municipal Court will provide a safe, professional, technologically advanced environment.

Objectives:

- Continually update the Court's technology to meet current and future needs.
- Improve the safety and security of the court facilities.
- Advance the Court case management system to Paperless by coordinating with our IT Department's time schedule.

Department Goal# 2: The Municipal Court will meet the current and future facility needs of the court customers and staff.

Objectives:

- Improve, modernize, and expand facility space including courtrooms, meeting rooms, waiting areas, and staff offices/work areas.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal# 3: The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Objectives:

- Provide court staff with the information, resources, and training to provide excellent service to court customers.
- Serve court users in a timely and courteous manner.
- Develop and implement communication strategies that increase the Court's transparency and make the Court more accessible, open, and helpful to all court customers.
- Increase and improve the Municipal Court staff.



Municipal Court

ACTIVITY MEASURES/WORKLOAD OUPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Cases Disposition			
New cases filed	8,862	10,150	10,200
Dispositions:			
Bond Forfeitures/Applied	95	160	175
Dismissed/Not Guilty (other cases)	859	1,430	1,450
Dismissed Driving Safety Course	367	510	550
Dismissed Deferred Disposition	931	1,140	1,200
Dismissed Proof Financial Responsibility	61	65	70
Dismissed Compliance	288	220	250
Community Service - Partial & Full	60	65	70
Juvenile Activity			
Transportation Code Cases Filed	93	80	85
Non-Driving Alcoholic Beverage Code Cases Filed	27	25	25
Violation of local Daytime Curfew Ordinance Cases Filed	8	2	2
All other Non-Traffic Fine-Only Cases Filed	116	70	75
Number of Juvenile Cases Filed (total)	244	177	187
Warrant Activity			
Warrant Issued	73	2,150	2,200
Warrant Cleared	602	1,675	1,700
Trials Activity			
Number of Non-Jury and Jury Trials	12	18	12
Number of Jury Notices Mailed	450	75	675
Cases Assessed	8,351	9,385	9,398
Cases Satisfied by Jail Credit	447	695	725
Magistrate Warnings	451	810	825

FY2022 BUDGET NOTES:

1. Part Time Salaries & Wages line item reclassified to Other Contractual Services due to Presiding Judge and Associate Judge positions being reclassified.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 424,548	\$ 450,303	\$ 450,303	\$ 430,233	\$ 347,085	
Supplies	4,243	5,700	5,700	5,700	5,700	
Maintenance and Services	7,640	22,600	22,600	54,500	137,150	
Total Expenditures	\$ 436,431	\$ 478,603	\$ 478,603	\$ 490,433	\$ 489,935	2.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Municipal Court Judge	0.48	0.48	0.48	-	-	
Associate Municipal Court Judge	0.48	0.48	0.48	-	-	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Clerk II	1.00	1.00	1.00	1.00	1.00	
Clerk I	2.00	3.00	3.00	3.00	3.00	
Total Personnel	4.96	5.96	5.96	5.00	5.00	-16.1%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 177,628	\$ 208,748	\$ 208,748	\$ 214,000	\$ 246,147	
10 20 Overtime	512	2,000	2,000	500	2,000	
10 30 Longevity	2,333	2,903	2,903	2,919	3,308	
10 40 Incentive Pay	4,944	4,800	4,800	5,100	5,400	
11 10 Salaries and Wages - Part Time	150,657	131,000	131,000	112,000	-	
20 10 Retirement	30,306	35,794	35,794	36,000	41,341	
20 20 Social Security	25,114	26,733	26,733	26,750	19,650	
20 40 Insurance	32,114	37,355	37,355	32,000	28,296	
20 50 Workers' Compensation	381	386	386	380	256	
20 55 Long Term Disability	558	584	584	584	688	
Subtotal	424,548	450,303	450,303	430,233	347,085	-22.9%
Supplies:						
31 10 Office Supplies	4,195	4,800	4,800	4,800	4,800	
31 35 Business Expenses	48	900	900	900	900	
Subtotal	4,243	5,700	5,700	5,700	5,700	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,680	4,550	4,550	4,550	4,600	
51 20 General Insurance	430	700	700	600	700	
52 20 Postage	643	2,000	2,000	2,000	2,000	
54 10 Printing and Binding	346	1,550	1,550	1,550	1,550	
55 10 Education and Training	1,802	4,300	4,300	4,300	4,300	
57 10 Other Cont Services - Juror Fees/Translation	841	3,000	3,000	3,000	3,000	
57 11 Other Cont Services - Presiding Judge	-	-	-	32,000	96,000	
57 16 Other Cont Services - Associate Judge(s)	1,900	6,500	6,500	6,500	25,000	
Subtotal	7,640	22,600	22,600	54,500	137,150	506.9%
Total Expenditures	\$ 436,431	\$ 478,603	\$ 478,603	\$ 490,433	\$ 489,935	2.4%

PROGRAM DESCRIPTION:

The City Attorney is responsible for providing legal services to the Mayor/City Council and City staff; attending all City Council meetings and other meetings as needed in order to provide legal representation for the City; reviewing and approving all legal instruments such as ordinances, contracts and/or agreements; and representing the City in all related litigation in which the City may be involved. The City Attorney also provides legal representation for City-appointed committees, such as the Rosenberg Development Corporation, the Planning Commission, and other committees as directed. The City Attorney is currently contracted by the City. Additionally, the City utilizes other legal counsels on specific issues that require specific expertise such as employment law, water rights, Department of Justice compliance, alcohol licenses, etc.

FY2022 BUDGET NOTES:

1. Increase to Other Professional Services by \$50,000 for specialized legal services for redistricting project
2. Slight decrease to Other Contractual Services due to decrease in volume of requests sent to the City Attorney's Office.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** City Attorney **FUNCTION:** General Government **ACCOUNT:** 101-1500-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 274,104	\$ 273,600	\$ 273,600	\$ 220,000	\$ 295,000	
Total Expenditures	\$ 274,104	\$ 273,600	\$ 273,600	\$ 220,000	\$ 295,000	7.8%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 90 Other Professional Services	4,426	20,000	20,000	20,000	70,000	
57 10 Other Contractual Services	269,678	253,600	253,600	200,000	225,000	
Total Expenditures	\$ 274,104	\$ 273,600	\$ 273,600	\$ 220,000	\$ 295,000	7.8%



PROGRAM DESCRIPTION:

The City Prosecutor is responsible for prosecuting all cases involving violations of city ordinances in the Municipal Court.

FY2022 BUDGET NOTES:

1. Increase to Municipal Court Prosecutor Services to account for increased activity in the courts and changes to the processes.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** City Prosecutor **FUNCTION:** General Government **ACCOUNT:** 101-1600-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 50,200	\$ 42,000	\$ 42,000	\$ 70,000	\$ 60,000	
Total Expenditures	\$ 50,200	\$ 42,000	\$ 42,000	\$ 70,000	\$ 60,000	42.9%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 20 Municipal Court Prosecutor Services	\$ 50,200	\$ 42,000	\$ 42,000	\$ 70,000	\$ 60,000	
Total Expenditures	\$ 50,200	\$ 42,000	\$ 42,000	\$ 70,000	\$ 60,000	42.9%

MISSION STATEMENT:

To build and maintain a leading digital city; and to provide innovative technology solutions that support City departments in delivering quality services to the community and that promote transparency, open government, citizen engagement, and sound resource management practices throughout the organization.

PROGRAM DESCRIPTION:

The Technology Department, under the direction and supervision of the Director of Technology, is primarily responsible for directing, coordinating and managing the planning, installation, implementation, and maintenance of information technology hardware, software, and training related to the City's information systems. The Department handles day-to-day system and user support, and coordinates with vendors as required.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal #1: Formalize information security.

Objectives:

- Redesign and expand citywide network infrastructure.
- Implement Network security, with Replication and Backup infrastructure.
- Implement change auditor for tracking.

Department Goal #2: Standardize and enhance internal service delivery.

Objectives:

- Recruit, retain, and train highly qualified staff.
- Champion career development and excellence in service provision.
- Improve Technology service level standards and track progress.

Department Goal #3: Centralize and Consolidate.

Objectives:

- Complete and improve Server Virtualization
- Continue to use Active Directory as single point of authentication
- Continue to bring functional systems together with technology systems framework.

Department Goal #4: Improve Standards.

Objectives:

- Follow ITIL best practices in Technology service areas
- Continue to implement hardware and software standards
- Implement Service Level Agreement for technology services



Technology

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Service Request Percent Complete	96.5%	98.6%	98.8%
Network Up Time	95.0%	99.0%	100.0%

ACTIVITY MEASURES:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total Service Requests	2,933	2,240	1,800
Total Completed Service Requests	2,889	2,210	1,780

FY2022 BUDGET NOTES:

1. Increase to Salaries & Wages line item due to reorganization of the position formerly split between Technology and Communications being re-classed to Technology.
2. Increase to Education & Training to account for additional training for staff development.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

<u>Classification</u>	<u>2019-20 Actual</u>	<u>2020-21 Adopted Budget</u>	<u>2020-21 Adjusted Budget</u>	<u>2020-21 Estimate</u>	<u>2021-22 Budget</u>	<u>Var %</u>
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 422,733	\$ 472,916	\$ 472,916	\$ 458,608	\$ 582,716	
Supplies	3,411	2,900	2,900	2,725	2,900	
Maintenance and Services	6,503	12,000	12,000	8,525	14,500	
Subtotal	432,646	487,816	487,816	469,858	600,116	23.0%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 432,646	\$ 487,816	\$ 487,816	\$ 469,858	\$ 600,116	23.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Director of Information Services	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	3.00	3.00	3.00	3.00	3.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	1.00	
Total Personnel	5.50	5.50	5.50	5.50	6.00	9.1%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 299,742	\$ 331,312	\$ 331,312	\$ 325,000	\$ 418,080	
10 20 Overtime	188	-	-	4,000	2,000	
10 30 Longevity	1,148	1,620	1,620	1,620	1,920	
10 40 Incentive Pay	618	600	600	1,350	2,400	
20 10 Retirement	50,300	55,730	55,730	50,000	69,466	
20 20 Social Security	21,987	26,021	26,021	24,000	33,018	
20 40 Insurance	41,583	49,740	49,740	45,000	47,041	
20 50 Workers' Compensation	351	375	375	370	431	
20 55 Long Term Disability	816	918	918	918	1,160	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	1,200	1,800	1,800	1,550	2,400	
Subtotal	422,733	472,916	472,916	458,608	582,716	23.2%
Supplies:						
31 10 Office Supplies	138	500	500	325	500	
31 35 Business Expenses	3,072	1,400	1,400	1,400	1,400	
36 10 Small Tools and Equipment	201	1,000	1,000	1,000	1,000	
Subtotal	3,411	2,900	2,900	2,725	2,900	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,245	500	500	275	500	
43 90 Other Professional Services	3,200	3,200	3,200	-	3,200	
51 20 General Insurance	504	600	600	550	600	
52 20 Postage	471	200	200	200	200	
55 10 Education and Training	1,083	7,500	7,500	7,500	10,000	
Subtotal	6,503	12,000	12,000	8,525	14,500	20.8%
Total Expenditures	\$ 432,646	\$ 487,816	\$ 487,816	\$ 469,858	\$ 600,116	23.0%

MISSION STATEMENT:

To facilitate communications, programs, messages and values clearly and accurately in order to build trust and create an engaged and informed community; to serve the City as a whole and the community at large through the timely formulation and dissemination of accurate, relevant information regarding City services, programs and projects; to educate the public by means of all City communication tools including publications, website, social media, municipal television, media relations, emergency communications and community outreach; to serve as a resource to City departments for their specific communication needs; and to encourage understanding and participation in city government while enhancing awareness and pride in the City's rich history, accomplishments, programs and services.

PROGRAM DESCRIPTION:

The Communications Department, under the leadership of the Director of Communications, develops and implements strategies and plans to communicate the City's message to residents, media and the general public to encourage understanding and participation in city government while enhancing awareness and pride in the City's rich history, accomplishments, programs and services.

The Department is responsible for community engagement, media relations, developing, planning and coordinating internal and external communications and campaigns to inform and educate the community on City programs, services and goals that promote and/or impact the overall quality of life, development, and the safety and welfare of our community.

The Communications Team produces the city's two newsletters – the monthly Rosenberg Insider and the bimonthly Discover Downtown Rosenberg, manages the Discover Downtown Rosenberg program including all merchant relations, events, marketing and promotions, manages the city's website, social media channels, municipal cable channel, graphics, designs needs and formulates press releases, statements, talking points and messaging for the City, as well as handling media relations.

Services include print material, advertising, photography, videography, graphics, editorial and marketing direction.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Anticipate and meet the changing needs and desires of the community and organization.

Objectives:

- Gather, manage, track and analyze data continually.
- Establish guidelines for methods to survey and receive citizen opinions on City services, programs, etc. to ensure we are meeting citizen satisfaction and needs.
- Reevaluate, grow and/or reallocate resources as needed.

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Continue to grow the department and utilize the unique talents that each position's role possesses to enhance our overall goals for the City and expand our marketing and branding efforts.

Objectives:

- Organize, train and build a solid City communications team.
- Continue to use innovative ways to address demand on department.
- Champion career development and professional growth.
- Creation of city-wide branding and graphic standards to create an identifiable, cohesive look and feel to the City.
- Development of Communications department-specific policies and procedures.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal# 3: Increase and build public confidence.

Objectives:

- Strive for transparency and excellence.
- Public engagement with relevant topics and information to educate citizens on City initiatives.
- Explore avenues to enhance services to citizens through technology improvements.

Department Goal# 4: Increase social presence.

Objectives:

- Educate, inform and engage the public.
- Increase social media reach, engagement and interactions.
- Use social media to share timely, City-related information, events and initiatives.
- Evaluate social media's effectiveness and evaluate, expand or redirect as necessary.

Department Goal #5: Discover Downtown Rosenberg

Objectives:

- Serve as City Liaison to Rosenberg Arts Alliance/Downtown Merchants
- Plan the 4 Main Discover Downtown Rosenberg Events to promote tourism and community pride in the City: Holiday Nights, Chocolate Walk, Cookie Walk/Shop Small Saturday and the Car Show and special one-time events as necessary.
- Continue to build on the momentum from the rebrand to Discover Downtown Rosenberg and increase promotions and engagements with residents and tourists alike.
- Continue to work on items as outlined in the Communications internal Discover Downtown Rosenberg Improvement Plan



Communications

PERFORMANCE INDICATORS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
% Growth of social media followers on main pages	N/A	10%	10%

ACTIVITY MEASURES:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Press releases distributed	40	40	35
City-Sponsored Downtown Events Hosted	7	5	4
Website Views*	-	-	-
Social Media Followers on Main Pages (10% growth per year goal)	21,102	24,100	26,510

*new measure starting in FY22

FY2022 BUDGET NOTES:

1. Senior Administrative Specialist position will be re-classed as a Communications Coordinator and will be allocated 50% Communications and 50% Hotel/Motel fund for marketing and tourism efforts.
2. Due to the significant amount of events held after regular business hours, the hourly communications department staff will be given an option of overtime up to \$1,000 instead of accumulating compensatory time in an effort to reduce the accumulation of compensatory hours and related time-off requests.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 212,628	\$ 216,772	\$ 216,772	\$ 221,336	\$ 240,410	
Supplies	4,696	3,250	3,250	3,250	3,250	
Maintenance and Services	24,559	26,600	26,600	26,500	26,600	
Total Expenditures	\$ 241,883	\$ 246,622	\$ 246,622	\$ 251,086	\$ 270,260	9.6%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Director of Communications	1.00	1.00	1.00	1.00	1.00	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Communications Coordinator	-	-	-	-	0.50	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	-	
Total Personnel	2.50	2.50	2.50	2.50	2.50	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 155,406	\$ 155,573	\$ 155,573	\$ 159,500	\$ 172,912	
10 20 Overtime	-	-	-	-	1,000	
10 30 Longevity	225	615	615	525	840	
20 10 Retirement	25,440	25,985	25,985	26,500	28,577	
20 20 Social Security	11,115	12,132	12,132	12,500	13,582	
20 40 Insurance	19,833	19,464	19,464	19,300	18,038	
20 50 Workers' Compensation	180	175	175	176	179	
20 55 Long Term Disability	428	428	428	435	482	
20 60 Auto Allowance	-	2,400	2,400	2,400	4,800	
Subtotal	212,628	216,772	216,772	221,336	240,410	10.9%
Supplies:						
31 10 Office Supplies	381	600	600	600	600	
31 35 Business Expenses	2,468	1,500	1,500	1,500	1,500	
31 90 Other Supplies	1,847	1,150	1,150	1,150	1,150	
Subtotal	4,696	3,250	3,250	3,250	3,250	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	486	4,200	4,200	4,200	4,200	
43 90 Other Professional Services	-	1,000	1,000	1,000	1,000	
51 20 General Insurance	245	400	400	300	400	
52 10 Telephone/Communications	1,090	1,600	1,600	1,600	1,600	
54 10 Newsletter Printing and Insertion Fees	18,535	17,400	17,400	17,400	17,400	
55 10 Education and Training	35	2,000	2,000	2,000	2,000	
57 16 Subscription Services	4,168	-	-	-	-	
Subtotal	24,559	26,600	26,600	26,500	26,600	0.0%
Total Expenditures	\$ 241,883	\$ 246,622	\$ 246,622	\$ 251,086	\$ 270,260	9.6%

PROGRAM DESCRIPTION:

The General Government activity includes expenditures and activities for general services and functions, such as funding for interns, health insurance contributions, City Hall building maintenance, and utilities including electricity and natural gas. All related activities which are not allocated to the various departments are recorded in the General Government Department. Funding for special committees, including the Planning Commission, is included within the General Government activity.

FY2022 BUDGET NOTES:

1. Slight increase in Part-Time Wages - Janitorial to cover the cost for such services.
2. Increase of approximately \$20,000 in Technology Fees to fund the needs of the Technology Fund.
3. Increases in Employee Holiday Banquet and Employee Appreciation to adequately fund such events.
4. Increase of \$2,400 in General Insurance due to rate increases.
5. Decrease of \$15,000 in MUD Debt Reimbursements due to the reduction in City debt.
6. Increase of \$15,000 to Building Repair and Maintenance due to the increasing needs in the aging City Hall facility.
7. No Transfers to Debt Service Fund or General Supplemental Fund are included in the FY2022 Budget.
8. Added new accounts for Transfer to Street Improvement Fund and Transfer to Capital Improvement Fund to properly account for the street and capital improvements. The street improvement line item was formerly funded in the Public Works (5022) Street Overlay Program account (7030).
9. Decrease of approximately \$21,000 to the Transfer to Water/Wastewater Fund due to the reduction in the payments due for the Energy Efficiency Lease Agreement.
10. Increase of \$41,500 to the Transfer to the Civic Center to bring the Civic Center Fund into a positive position.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 416,743	\$ 434,216	\$ 434,216	\$ 419,215	\$ 439,712	
Supplies	35,047	36,000	36,000	36,000	36,000	
Maintenance and Services	904,971	885,783	885,783	889,333	912,211	
Other Expenses	-	10,000	10,000	10,000	10,000	
Transfers	2,138,522	1,273,897	2,380,892	7,944,705	1,340,708	
Subtotal	3,495,283	2,639,896	3,746,891	9,299,253	2,738,631	-26.9%
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 3,495,283	\$ 2,639,896	\$ 3,746,891	\$ 9,299,253	\$ 2,738,631	-26.9%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
Full-time equivalents:						
Administrative Interns	2.40	1.80	1.80	1.80	1.80	
Total Personnel	2.40	1.80	1.80	1.80	1.80	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
11 10 Salaries and Wages - Part Time	\$ 37,696	\$ 51,240	\$ 51,240	\$ 40,000	\$ 51,240	
11 15 Part Time Wages - Janitorial	20,811	18,000	18,000	22,000	22,000	
20 10 Retirement	3,402	2,000	2,000	3,500	3,500	
20 20 Social Security	4,476	3,920	3,920	4,650	3,920	
20 30 Unemployment Claims	9,149	15,000	15,000	5,000	15,000	
20 40 Insurance Admin/Contingency	50,000	50,000	50,000	50,000	50,000	
20 45 Insurance-City's Portion Retiree	291,167	294,000	294,000	294,000	294,000	
20 50 Workers' Compensation	43	56	56	65	52	
Subtotal	416,743	434,216	434,216	419,215	439,712	1.3%
Supplies:						
31 10 Office Supplies	2,274	5,000	5,000	5,000	5,000	
31 90 Other Supplies	13,505	8,000	8,000	8,000	8,000	
37 10 Natural Gas	534	1,000	1,000	1,000	1,000	
37 20 Electricity	18,735	22,000	22,000	22,000	22,000	
Subtotal	35,047	36,000	36,000	36,000	36,000	0.0%
Maintenance and Services:						
42 20 Special Committee Expense	507	1,000	1,000	1,000	1,000	
42 25 Planning Commission Expenses	142	500	500	500	500	
42 35 Dues, Subscriptions, Memberships	9,174	12,500	12,500	12,500	12,500	
42 45 Safety Committee Expenses	-	200	200	200	200	
42 60 Technology Fees	719,437	678,683	678,683	678,683	698,011	
42 70 Employee Holiday Party	18,911	16,800	16,800	17,450	19,000	
42 75 Employee Appreciation	2,188	10,000	10,000	12,500	12,500	
43 35 Taxes Due Fees	-	500	500	500	500	
43 50 Volunteer Committees	-	1,000	1,000	1,000	1,000	
43 90 Outside Professional Services	16,127	10,000	10,000	10,000	10,000	
51 20 General Insurance	13,324	11,600	11,600	13,000	14,000	
52 10 Radio/Communications	38,944	40,000	40,000	40,000	40,000	
55 10 Education and Training	405	8,000	8,000	8,000	8,000	
56 24 Equipment Rentals	1,165	3,000	3,000	3,000	3,000	
57 10 Other Contractual Services	910	1,000	1,000	1,000	1,000	
57 35 MUD Reimbursement	51,787	60,000	60,000	39,000	45,000	
63 10 Building Repair and Maintenance	31,949	25,000	25,000	45,000	40,000	
63 25 Equipment Repair and Maintenance	-	6,000	6,000	6,000	6,000	
Subtotal	904,971	885,783	885,783	889,333	912,211	3.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

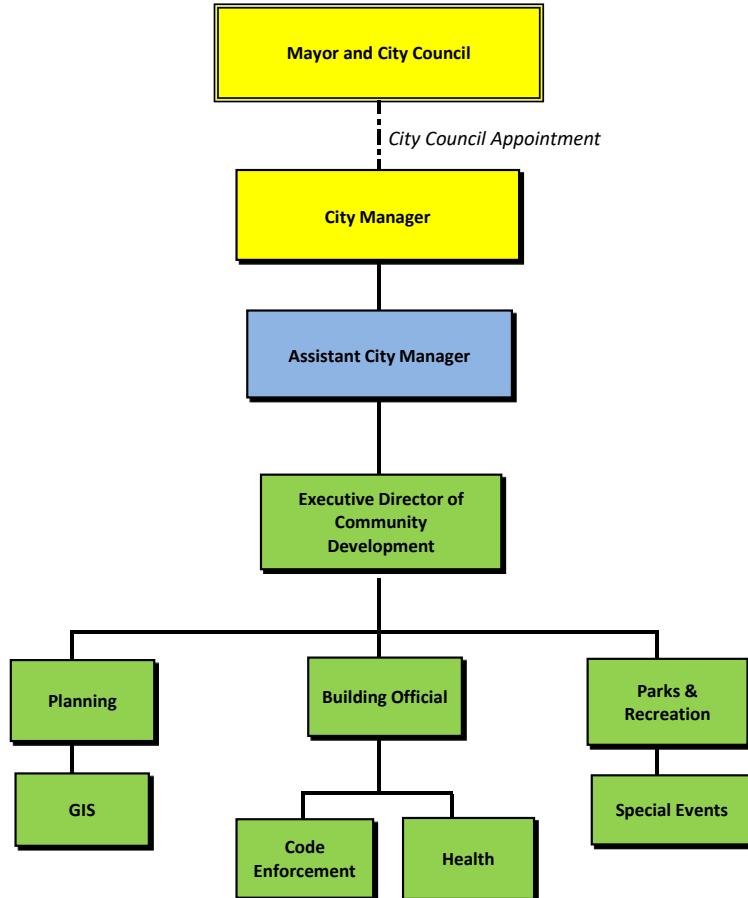
Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Other Expenses:						
85 30 Bad Debt Expense	-	10,000	10,000	10,000	10,000	
Subtotal	-	10,000	10,000	10,000	10,000	0.0%
Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	94,469	94,469	94,469	94,469	94,469	
93 01 Transfer to Debt Service Fund	-	600,000	600,000	600,000	-	
94 10 Transfer to General Supplemental Fund	1,961,561	503,650	573,145	573,145	-	
94 11 Transfer to Street Improvement Fund	-	-	-	2,376,363	1,050,000	
94 12 Transfer to Capital Improvements Fund	-	-	-	1,101,950	100,000	
94 14 Transfer to CDBG-MIT Drainage Improvements	-	-	-	85,500	-	
94 30 Transfer to County Mobility Fund	-	-	37,500	1,937,500	-	
95 01 Transfer to Water/Wastewater Fund	28,492	47,278	47,278	47,278	26,239	
95 60 Transfer to Civic Center Fund	54,000	28,500	28,500	128,500	70,000	
96 02 Transfer to Fleet Replacement Fund	-	-	1,000,000	1,000,000	-	
Subtotal	2,138,522	1,273,897	2,380,892	7,944,705	1,340,708	-43.7%
Total Expenditures	\$ 3,495,283	\$ 2,639,896	\$ 3,746,891	\$ 9,299,253	\$ 2,738,631	-26.9%



COMMUNITY DEVELOPMENT

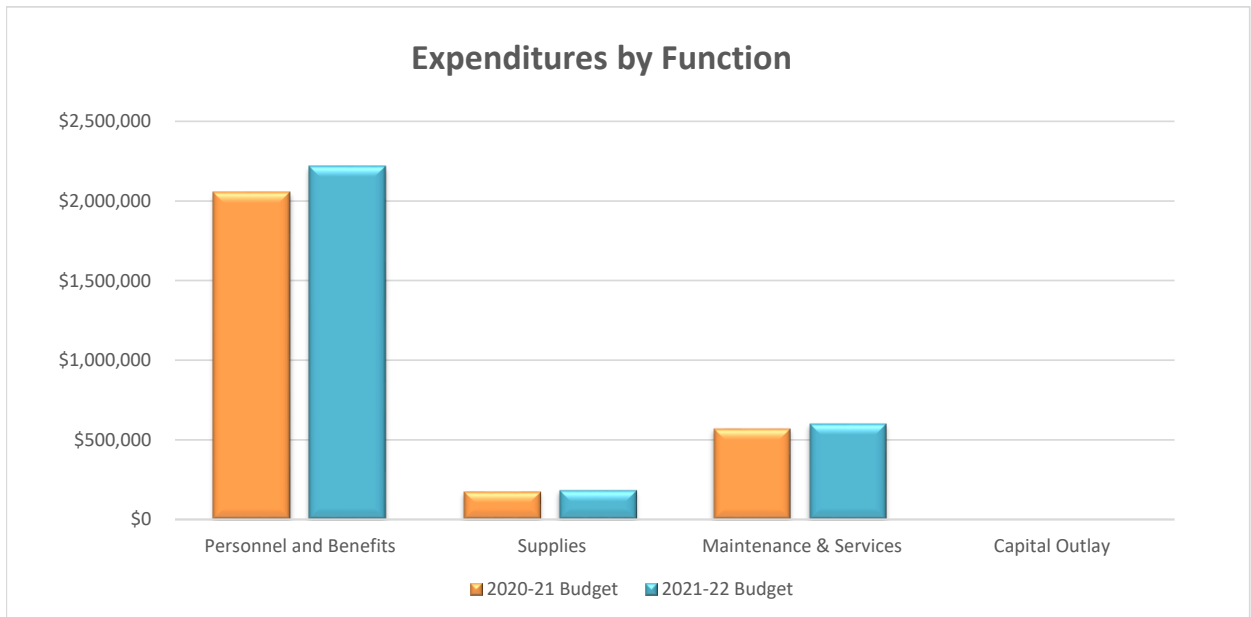
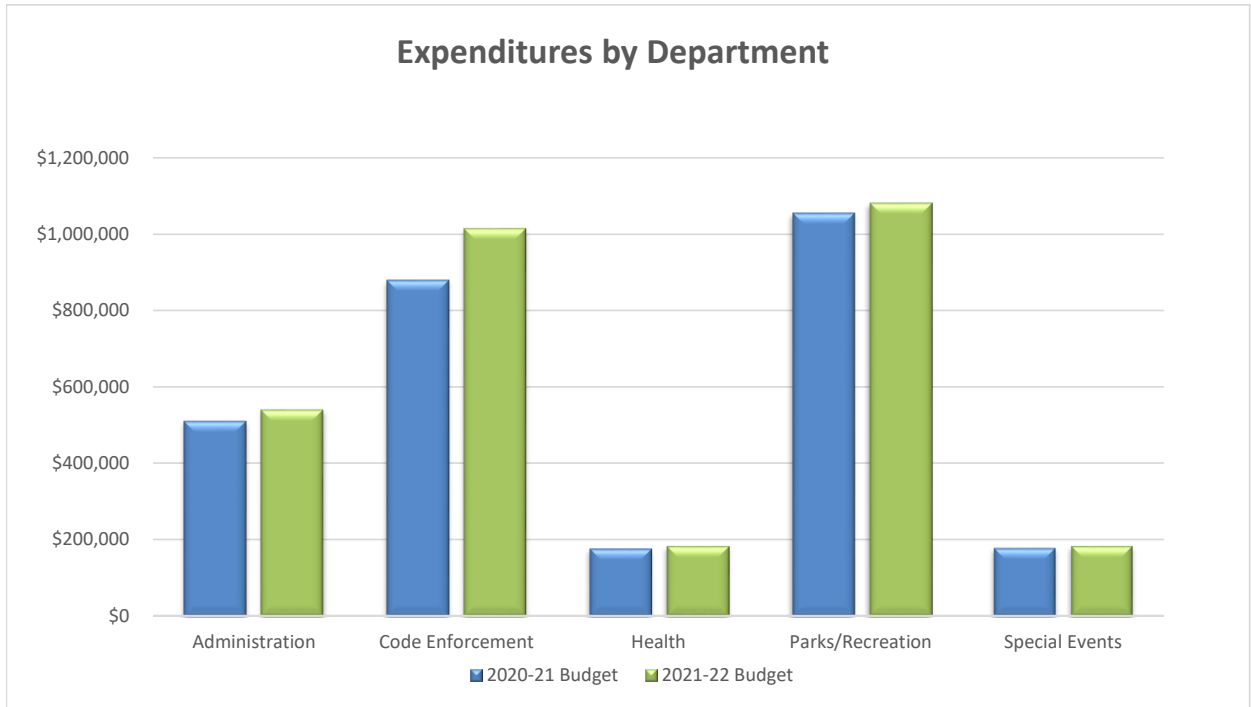
CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

Community Development Organizational Chart



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Community Development



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Community Development Summary **FUNCTION:** N/A **ACCOUNT:** 101-19XX

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,987,954	\$ 2,055,188	\$ 2,055,188	\$ 1,986,471	\$ 2,221,836	
Supplies	\$ 124,145	\$ 177,730	\$ 177,730	\$ 190,830	\$ 183,830	
Maintenance and Services	\$ 472,825	\$ 574,585	\$ 574,585	\$ 555,095	\$ 602,545	
Subtotal	2,584,924	2,807,503	2,807,503	2,732,396	3,008,211	7.1%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 2,584,924	\$ 2,807,503	\$ 2,807,503	\$ 2,732,396	\$ 3,008,211	7.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Planning	5.00	5.00	5.00	5.00	5.00	
Code Enforcement	11.00	11.00	11.00	11.00	12.00	
Health	2.00	2.00	2.00	2.00	2.00	
Parks and Recreation Programming	8.00	8.00	8.00	8.00	8.00	
Total Personnel	26.00	26.00	26.00	26.00	27.00	3.8%

MISSION STATEMENT:

The mission of the City of Rosenberg's Planning and GIS Department is to effectively manage growth and development in accordance with ordinances adopted by City Council; to facilitate ordinance amendments and new policies as necessary; and to provide excellent internal and external customer service in a growing city.

PROGRAM DESCRIPTION:

The Planning and GIS Department is under the direction of the Executive Director of Community Development and is primarily responsible for the logical and systematic planning of the City's growth by providing professional support to citizens, developers, the Planning Commission, City Council, and other City Departments. The Department is also responsible for the maintenance and expansion of the Geographic Information System (GIS), an integrated collective of computer software and data to view and manage geographic elements, such as streets, subdivision layouts, establishment of boundaries for fire stations and police beats, identification of voting districts, and infrastructure data.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goals:

- Continue implementing the Unified Development Code (UDC) and make/propose changes as necessary and when requested by the Planning Commission and City Council
- Complete an assessment of MUDs within the City limits and ETJ to verify compliance with applicable rules and regulations
- Transition to fully electronic submittals for Plats and Planning Commission cases
- Continue to work with Senior Administrative Specialist to better document Planning cases in EnerGov, documenting backdated plats and Planning Commission items to develop a functional database
- Improve the transition to complete electronic review of plat submittals where needed, allowing the City Engineer to perform some reviews from his office
- Continue to improve the documentation of impact fee and parkland payments through InCode and EnerGov
- Transition to complete electronic review of plat submittals

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goals:

- Promote greater availability and access to City data
- Install a customer portal at the front of the City Hall Annex with aid from the Information Technology Department to allow citizens and developers access to simple online applications and maps, and address requests
- Review and update the Comprehensive Plan and Master Thoroughfare Plan with any necessary changes identified through implementation

- ❖ ***The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.***

Department Goals:

- Continue updating website and creating documents to improve ease of access
- Install a customer portal at the front of the City Hall Annex with aid from Information Services
- Explore avenues to supply up-to-date and relevant information to the public and developers
- Utilize budget as necessary to accommodate potential new training opportunities
- Create editable web maps
- Create web maps for citizen reporting and interaction
- Plan for future growth of GIS Division to facilitate the above

ACTIVIY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
# of plats reviewed	34	70	70
# of Planned Unit Developments/variances reviewed	3	8	7
Addresses Assigned	882	900	1,000
Web map hits	8,538	9,500	10,000
Total water main line mileage mapped in GIS system	283	292	301
Total sanitary sewer main line mileage mapped in GIS system	237	244	251
Total storm sewer main line mileage mapped in GIS system	217	224	231
# of ordinance updates presented to Planning Commission	4	5	5
# of ordinance updates presented to City Council	2	5	5

FY2022 BUDGET NOTES:

1. Slight increase to Dues, Subscriptions and Memberships to account for professional affiliations for staff development.
2. Increase of \$600 in General Insurance due to rate increases.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 498,271	\$ 497,736	\$ 497,736	\$ 501,501	\$ 526,195	
Supplies	1,750	1,880	1,880	1,880	1,880	
Maintenance and Services	5,347	13,300	13,300	5,700	14,400	
Total Expenditures	\$ 505,368	\$ 512,916	\$ 512,916	\$ 509,081	\$ 542,475	5.8%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
GIS Technology Supervisor	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Technician	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 355,093	\$ 354,369	\$ 354,369	\$ 358,000	\$ 379,995	
10 30 Longevity	2,370	2,730	2,730	2,820	3,180	
10 40 Incentive Pay	1,377	900	900	900	900	
20 10 Retirement	59,542	59,544	59,544	60,000	62,686	
20 20 Social Security	26,775	27,800	27,800	28,000	29,795	
20 40 Insurance	46,354	45,612	45,612	45,000	42,797	
20 50 Workers' Compensation	411	400	400	400	390	
20 55 Long Term Disability	948	981	981	981	1,052	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	498,271	497,736	497,736	501,501	526,195	5.7%
Supplies:						
31 10 Office Supplies	1,750	1,880	1,880	1,880	1,880	
Subtotal	1,750	1,880	1,880	1,880	1,880	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	973	1,000	1,000	1,000	1,500	
51 20 General Insurance	1,148	1,400	1,400	1,800	2,000	
52 20 Postage	2	100	100	100	100	
54 10 Printing and Binding	-	300	300	300	300	
55 10 Education and Training	3,224	8,000	8,000	2,000	8,000	
57 10 Other Contractual Services	-	2,000	2,000	-	2,000	
63 25 Equipment Repair and Maintenance	-	500	500	500	500	
Subtotal	5,347	13,300	13,300	5,700	14,400	8.3%
Total Expenditures	\$ 505,368	\$ 512,916	\$ 512,916	\$ 509,081	\$ 542,475	5.8%

MISSION STATEMENT:

To provide quality, affordable, and timely services that ensure the health, life and safety of citizens, while collaborating throughout the community to support its economic, social and environmental vitality.

PROGRAM DESCRIPTION:

The Code Enforcement activity, under the direction of the Executive Director of Community Development and Director of Code Compliance, is made up of three divisions: 1) building permits and inspections, 2) general code enforcement, and 3) health services. It is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This activity includes enforcement of codes for buildings, plumbing, gas, electrical, sign, and mechanical inspections and issuing permits. Additional duties involve high grass control, debris removal, and the investigation and demolition of dangerous structures.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide staffing to accommodate our City's accelerated growth.

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide a safe and functional facility for staff and public convenience.

Objectives:

- Provide a secure facility for staff.
- Provide a facility that allows for growth and expansion.
- Set an example for those we serve.
- Provide a "one-stop-shop" environment for citizens seeking assistance.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff, and its services.***

Department Goal# 3: Research technology trends and address technology threats.

Objectives:

- Provide real-time inspection results and make them available on the web.
- Develop a five-year technology plan for the department.
- Provide online scheduling, which will provide the convenience of scheduling inspections and submitting meeting requests.
- Online plan-tracking and plat-tracking for contractors and developers.



Code Enforcement

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Percent of plans reviewed in one week (Residential)	98%	97%	97%
Percent of plans reviewed in two weeks (Commercial)	99%	95%	96%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total number of permits issued	4,043	3,801	3,900
Total number of plans checked	2,600	655	900
Field inspections conducted (building)	10,000	8,561	8,600
Code Complaints investigated	798	790	806
Junk vehicle investigation	178	170	184
Number of training hours for state licenses	42	44	44
Number of training hours for certification	140	140	140

FY2022 BUDGET NOTES:

1. Increase in Salaries & Wages due to the addition of one (1) Code Compliance Coordinator in the Code Enforcement division to manage the code enforcement officers.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 724,080	\$ 768,341	\$ 768,341	\$ 767,148	\$ 902,298	
Supplies	21,485	26,450	26,450	38,450	26,450	
Maintenance and Services	62,940	85,570	85,570	69,120	85,770	
Total Expenditures	\$ 808,505	\$ 880,361	\$ 880,361	\$ 874,718	\$ 1,014,518	15.2%

~ AUTHORIZED POSITIONS ~

Position Title	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %	
Director of Code Compliance/Building Official	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	2.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	3.00	3.00	3.00	3.00	3.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	2.00	2.00	2.00	2.00	2.00	
Total Personnel	11.00	11.00	11.00	11.00	12.00	9.1%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 495,055	\$ 526,260	\$ 526,260	\$ 529,000	\$ 626,807	
10 20 Overtime	2,332	1,500	1,500	-	1,500	
10 30 Longevity	4,481	3,608	3,608	3,848	5,355	
10 40 Incentive Pay	10,242	9,900	9,900	11,400	12,000	
11 15 Part Time Wages - Janitorial	4,668	7,500	7,500	3,000	7,500	
20 10 Retirement	85,511	89,769	89,769	89,900	105,030	
20 20 Social Security	38,776	41,914	41,914	41,950	49,920	
20 40 Insurance	74,683	79,035	79,035	79,500	84,886	
20 50 Workers' Compensation	291	808	808	500	953	
20 55 Long Term Disability	1,441	1,447	1,447	1,450	1,447	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	1,800	1,800	1,800	1,800	2,100	
Subtotal	724,080	768,341	768,341	767,148	902,298	17.4%
Supplies:						
31 10 Office Supplies	1,177	2,200	2,200	2,200	2,200	
31 40 Clothing	2,666	4,200	4,200	4,200	4,200	
31 90 Other Supplies	3,604	3,000	3,000	3,000	3,000	
35 10 Motor Vehicle Repair Supplies	3,102	3,000	3,000	15,000	3,000	
36 10 Small Tools and Equipment	1,344	1,250	1,250	1,250	1,250	
37 20 Electricity	4,358	4,800	4,800	4,800	4,800	
37 30 Fuel, Oil and Lubricants	5,233	8,000	8,000	8,000	8,000	
Subtotal	21,485	26,450	26,450	38,450	26,450	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	395	900	900	900	1,200	
43 90 Other Professional Services	-	15,750	15,750	-	15,750	
51 20 General Insurance	4,844	6,100	6,100	5,400	6,000	
52 10 Telephone/Communications	2,711	2,400	2,400	2,400	2,400	
52 20 Postage	5,454	5,250	5,250	5,250	5,250	
54 10 Printing and Binding	1,046	1,200	1,200	1,200	1,200	
55 10 Education and Training	6,435	14,170	14,170	14,170	14,170	
56 25 Fleet Replacement	4,917	4,800	4,800	4,800	4,800	
57 10 Other Cont Services (Mowing, Dangerous Bldgs)	31,807	30,000	30,000	30,000	30,000	
63 10 Building Repair and Maintenance	5,331	4,500	4,500	4,500	4,500	
63 26 Radio Repair and Maintenance	-	500	500	500	500	
Subtotal	62,940	85,570	85,570	69,120	85,770	0.2%
Total Expenditures	\$ 808,505	\$ 880,361	\$ 880,361	\$ 874,718	\$ 1,014,518	15.2%

MISSION STATEMENT:

To provide quality, affordable and timely services that ensure the health, life and safety of citizens and consumers, while collaborating throughout the community to support its economic, social and environmental vitality.

PROGRAM DESCRIPTION:

The Consumer Health Division, under the direction of the Executive Director of Community Development and Director of Code Compliance, is primarily responsible for enforcing all city, state and federal codes that regulate the food industry and the general sanitation of the City. Duties include the inspection of and permit issuance to all food service establishments and temporary food service establishments operating within the City. Inclusive are restaurants, retail grocery outlets, caterers, bars, schools, child care centers, hospitals, geriatric and rehabilitation institutions, mobile food units, hotel/motel food service facilities, and any other food service operation requiring inspections. Additionally, consumer complaints pertaining to food borne illnesses, food products, or food service establishments are investigated.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide staffing to accommodate our City’s accelerated growth.

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 2: Ensure public health standards and food-safety handling practices are met.

Objectives:

- Ensure great customer service by providing prompt inspections for food establishments and health-related permitting
- Perform two annual inspections for each food establishment with updated restaurant scores posted online

PERFORMANCE INDICATORS:

	<u>2019-20</u> <u>Actual</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Projected</u>
Percent increase(decrease) in temporary permits	10%	10%	10%
% of food service establishments inspected at least bi-annually	100%	100%	100%
% of food service establishments inspected within 24 to 72 hours of complaint	100%	100%	100%



ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Food establishment permits issued	263	275	300
Temporary food permits issued	101	250	275
Food establishment inspections/investigations	540	570	600
Temporary establishment inspections	174	150	160
Consumer complaints/investigations	30	30	30
Public health consultations	2,167	2,090	2,100
Plans reviewed	19	25	30

FY2022 BUDGET NOTES:

1. No significant changes from the FY2021 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
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~ DEPARTMENT SUMMARY ~

Personnel and Benefits	\$ 162,183	\$ 164,109	\$ 164,109	\$ 129,810	\$ 169,601	
Supplies	2,557	3,900	3,900	4,000	4,000	
Maintenance and Services	6,016	10,360	10,360	10,400	11,150	
Total Expenditures	\$ 170,755	\$ 178,369	\$ 178,369	\$ 144,210	\$ 184,751	3.6%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
Sanitarian	2.00	2.00	2.00	2.00	2.00	0.0%
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 115,321	\$ 114,379	\$ 114,379	\$ 90,000	\$ 121,222	
10 30 Longevity	1,118	285	285	285	375	
10 40 Incentive Pay	1,327	900	900	900	900	
20 10 Retirement	19,267	18,935	18,935	17,000	19,715	
20 20 Social Security	8,645	8,841	8,841	8,000	9,372	
20 40 Insurance	15,877	18,481	18,481	13,000	17,331	
20 50 Workers' Compensation	236	335	335	325	355	
20 55 Long Term Disability	318	153	153	300	331	
20 65 Cell Phone Allowance	75	1,800	1,800	-	-	
Subtotal	162,183	164,109	164,109	129,810	169,601	3.3%
Supplies:						
31 10 Office Supplies	364	1,050	1,050	1,050	1,050	
31 40 Clothing	238	550	550	550	550	
31 90 Other Supplies	600	600	600	600	600	
35 10 Motor Vehicle Repair Supplies	580	500	500	600	600	
37 30 Fuel, Oil and Lubricants	776	1,200	1,200	1,200	1,200	
Subtotal	2,557	3,900	3,900	4,000	4,000	2.6%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	110	500	500	500	500	
51 20 General Insurance	1,461	1,700	1,700	1,450	1,600	
52 10 Telephone/Communications	-	300	300	600	1,200	
52 20 Postage	12	660	660	650	650	
54 10 Printing and Binding	-	400	400	400	400	
55 10 Education and Training	2,033	4,400	4,400	4,400	4,400	
56 25 Fleet Replacement	2,400	2,400	2,400	2,400	2,400	
Subtotal	6,016	10,360	10,360	10,400	11,150	7.6%
Total Expenditures	\$ 170,755	\$ 178,369	\$ 178,369	\$ 144,210	\$ 184,751	3.6%

MISSION STATEMENT:

The City of Rosenberg's Parks and Recreation Department is committed to providing quality outdoor spaces, recreational and educational programming, and family-oriented special events to enhance the health, quality of life and leisure time of our citizens and community.

PROGRAM DESCRIPTION:

The Parks and Recreation Department, under the direction of the Executive Director of Community Development and the Director of Parks and Recreation, is primarily responsible for the services and maintenance of all park areas and athletic fields owned by the City. Park areas include nine (9) parks, eight (8) playgrounds, eight (8) basketball courts, and fourteen (14) athletic fields. This includes all recreational equipment, picnic facilities, structures and utility infrastructure. Other duties include trash removal in the Downtown area. The Director also supervises various recreational programs offered to the public. Staff organizes and coordinates local events with the assistance of local volunteers which include the Easter Egg Hunt, the annual Children's Fishing Tournament, Booberg, Memorial Day, Rosenberg Christmas Nights, and the Family 4th event.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.

Objectives:

- Start implementation on recently approved comprehensive Parks and Recreation Master Plan Update.
- Create and implement a plan for Dry Creek parkland.
- Add amenities and additions to our existing parks that will help to enhance the livability and desirability of Rosenberg as a community.

Department Goal# 2: To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Objectives:

- Acquire the needed personnel to consistently enforce existing Parks Ordinances.
- Evaluate staffing levels to effectively maintain Parks and provide for operational safety.
- Acquire temporary staff and volunteers necessary to allow us to increase the number of programs we offer and increase the participation levels of Special Events.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the Department to provide a professional level of service that meets the demands of our citizens.

Objectives:

- Research and offer educational training opportunities to our staff that will also reinforce safety and job performance skills.
- Offer training opportunities with other agencies to improve working relationships other professionals in the field of Parks and Recreation.
- Offer incentives and challenges for our employees to seek out additional training.

Department Goal# 4: To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Objectives:

- Creation of a replacement schedule that allows for replacement of equipment while it is still in working condition and can return value to the City.
- Purchase additional equipment that will maximize use of existing staff and make the department less dependent upon other departments' equipment and staff to accomplish parks projects.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 5: To increase sustainability and offer a wider variety of recreational and education programming to the community.

Objectives:

- Continue to use social media to increase public awareness of classes/programs.
- Research comparable programs in other cities/communities.
- Secure qualified leaders/instructors.
- Maximize use of available RCC rooms and parks for programming.
- Monitor program enrollment, as well as public demand for class viability and adjust as needed.

Department Goal# 6: To increase sustainability, visibility and participation in all Special Events offered by the Department.

Objectives:

- Use social media to enhance all aspects of special events.
- Consistent scheduling of all special events on an annual basis.
- Continue partnerships with local organizations to promote, plan and execute all events.
- Continue to solicit volunteer participation from individuals/ groups.
- Solicit more sponsorship from local businesses.



ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Projected</u>	<u>Estimate</u>
Park acreage maintained (developed)	451	451	451
# of training hours for staff development	N/A	45	50
# of landscaping hours	2,950	3,100	3,000
# of playground/park safety inspections	40	60	60
# of hours picking up trash, debris and refuse	4,050	4,165	4,100
# of park maintenance hours	2,600	2,800	2,750

FY2022 BUDGET NOTES:

1. Increase of \$5,000 to the Recreational Program Supplies to provide supplies for additional programs.
2. Reinstate \$10,000 for the use of LCISD natatoriums by Rosenberg residents.
3. The cleaning services contract line item was increased by \$3,100 to reflect actual contract amount.
4. Grounds Maintenance Services was increased by \$6,900 to cover increases in contracted amount.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Parks & Recreation **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 587,387	\$ 597,964	\$ 597,964	\$ 570,233	\$ 596,725	
Supplies	98,353	145,500	145,500	146,500	151,500	
Maintenance and Services	284,019	312,075	312,075	324,625	332,975	
Total Expenditures	\$ 969,759	\$ 1,055,539	\$ 1,055,539	\$ 1,041,358	\$ 1,081,200	2.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Civic Center & Events Manager	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Total Personnel	8.00	8.00	8.00	8.00	8.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Parks & Recreation **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 390,843	\$ 383,156	\$ 383,156	\$ 370,000	\$ 391,852	
10 20 Overtime	6,753	16,000	16,000	16,000	16,000	
10 30 Longevity	6,353	7,088	7,088	7,133	6,075	
10 40 Incentive Pay	1,545	1,500	1,500	300	300	
11 15 Program Salaries and Wages	480	7,443	7,443	1,000	7,443	
20 10 Retirement	67,161	68,815	68,815	68,000	68,641	
20 20 Social Security	29,225	32,128	32,128	32,000	32,625	
20 40 Insurance	76,442	72,940	72,940	67,000	64,372	
20 50 Workers' Compensation	2,621	3,003	3,003	3,000	3,508	
20 55 Long Term Disability	1,164	1,091	1,091	1,000	1,108	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
Subtotal	587,387	597,964	597,964	570,233	596,725	-0.2%
Supplies:						
31 10 Office Supplies	434	600	600	600	600	
31 40 Clothing	2,435	3,500	3,500	3,500	3,500	
31 90 Other Supplies	2,299	5,000	5,000	5,000	5,000	
34 10 Botanical & Agricultural Supplies	17,318	17,500	17,500	17,500	17,500	
34 20 Medical Supplies	348	600	600	600	600	
34 30 Cleaning Supplies	5,182	8,000	8,000	8,000	8,000	
35 10 Motor Vehicle Repair Supplies	2,711	3,000	3,000	3,000	3,000	
35 20 Building Materials and Supplies	2,346	4,500	4,500	4,500	4,500	
35 30 Plumbing Supplies	5,673	6,000	6,000	6,000	6,000	
35 35 Electrical Supplies	1,722	7,000	7,000	7,000	7,000	
36 10 Small Tools and Equipment	2,132	6,000	6,000	6,000	6,000	
36 50 Recreation Program Supplies	5,203	8,000	8,000	8,000	13,000	
37 10 Natural Gas	376	1,300	1,300	1,300	1,300	
37 20 Electricity	41,311	62,000	62,000	63,000	63,000	
37 30 Fuel, Oil and Lubricants	8,864	12,500	12,500	12,500	12,500	
Subtotal	98,353	145,500	145,500	146,500	151,500	4.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	895	1,250	1,250	1,250	1,250	
51 20 General Insurance	16,359	16,500	16,500	16,000	17,000	
52 10 Telephone/Communications	1,821	1,400	1,400	1,800	1,800	
52 20 Postage	-	100	100	100	100	
55 10 Education and Training	1,636	2,500	2,500	2,300	2,500	
56 24 Equipment Rentals	2,430	4,000	4,000	4,200	4,000	
56 25 Fleet Replacement	11,826	15,825	15,825	15,825	15,825	
57 10 Other Contractual Services - LCISD	-	-	-	-	10,000	
57 12 Other Contractual Services - YMCA	15,000	15,000	15,000	15,000	15,000	
57 14 Other Contractual Services - Restrooms	21,840	22,000	22,000	25,100	25,100	
57 16 Nuisance Animals	800	3,000	3,000	3,000	3,000	
57 20 Other Contractual Services - Tree Trimming	1,800	4,000	4,000	4,000	4,000	
62 40 Grounds Maintenance Services	41,343	42,000	42,000	48,900	48,900	
62 45 Grounds Maintenance - Park Mowing	63,624	70,000	70,000	72,650	70,000	
62 50 Grounds Maintenance - Sports Complex	72,762	73,000	73,000	73,000	73,000	
63 10 Building Repair and Maintenance	3,765	4,500	4,500	4,500	4,500	
63 15 Structure Repair and Maintenance	21,345	27,000	27,000	27,000	27,000	
63 25 Equipment Repair and Maintenance	6,773	10,000	10,000	10,000	10,000	
Subtotal	284,019	312,075	312,075	324,625	332,975	6.7%
Total Expenditures	\$ 969,759	\$ 1,055,539	\$ 1,055,539	\$ 1,041,358	\$ 1,081,200	2.4%



Special Events

PROGRAM DESCRIPTION:

The City of Rosenberg Special Events are under the direction of the Director of Parks and Recreation. The events consist of the Rosenberg Christmas Nights and Family 4th Celebration.

FY2022 BUDGET NOTES:

1. The line item for the Family 4th Celebration was increased by \$5,000 to cover an anticipated increase in contracted amount for new vendor.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General
DEPARTMENT: Special Events:
 - Rosenberg Christmas Nights & Family 4th Celebration
FUNCTION: Community Development
ACCOUNT: 101-1955-540

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 16,033	\$ 27,038	\$ 27,038	\$ 17,780	\$ 27,018	
Maintenance and Services	114,504	153,280	153,280	145,250	158,250	
Total Expenditures	\$ 130,537	\$ 180,318	\$ 180,318	\$ 163,030	\$ 185,268	2.7%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 15 Salaries and Wages - Family 4th Celebration	\$ 738	\$ 9,000	\$ 9,000	\$ 2,100	9,000	
10 17 Salaries and Wages - Rosenberg Christmas Nights	10,963	11,000	11,000	11,000	11,000	
20 10 Retirement	1,885	3,270	3,270	2,000	3,220	
20 20 Social Security	851	1,530	1,530	1,500	1,530	
20 40 Health Insurance	1,491	2,000	2,000	1,000	2,000	
20 50 Workers' Compensation	81	208	208	150	214	
20 55 Long Term Disability	24	30	30	30	54	
Subtotal	16,033	27,038	27,038	17,780	27,018	-0.1%
Maintenance and Services:						
51 20 General Insurance	191	280	280	250	250	
53 15 Family 4th Celebration	32,635	65,000	65,000	65,000	70,000	
53 25 Rosenberg Christmas Nights	81,678	88,000	88,000	80,000	88,000	
Subtotal	114,504	153,280	153,280	145,250	158,250	3.2%
Total Expenditures	\$ 130,537	\$ 180,318	\$ 180,318	\$ 163,030	\$ 185,268	2.7%



ROSENBERG FIRE DEPARTMENT

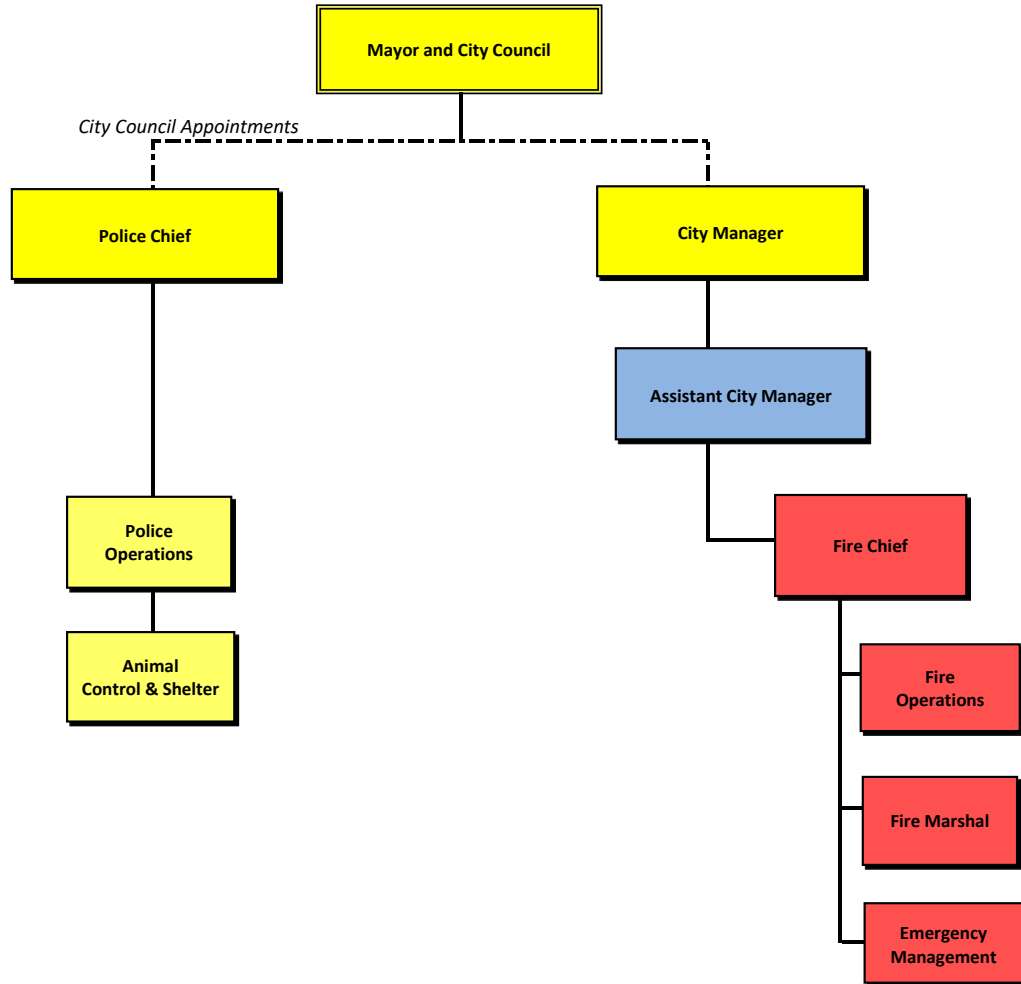
ROSENBERG

NO PARKING
FIRE
STATION

PUBLIC SAFETY

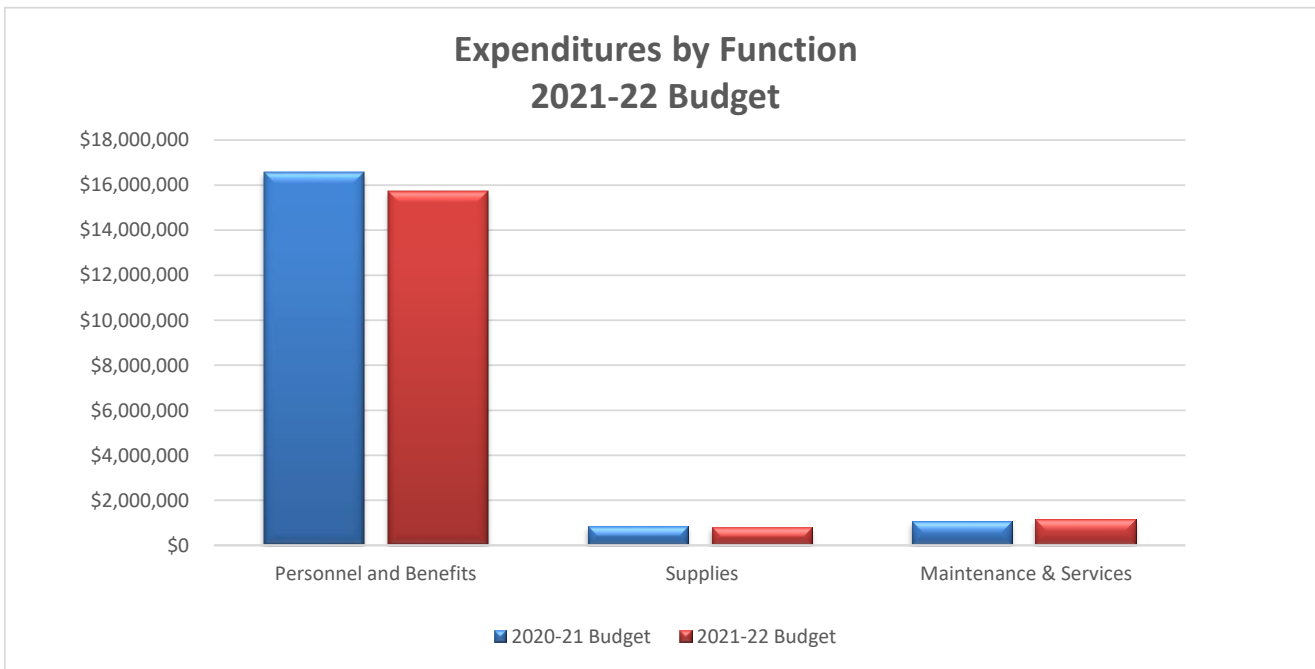
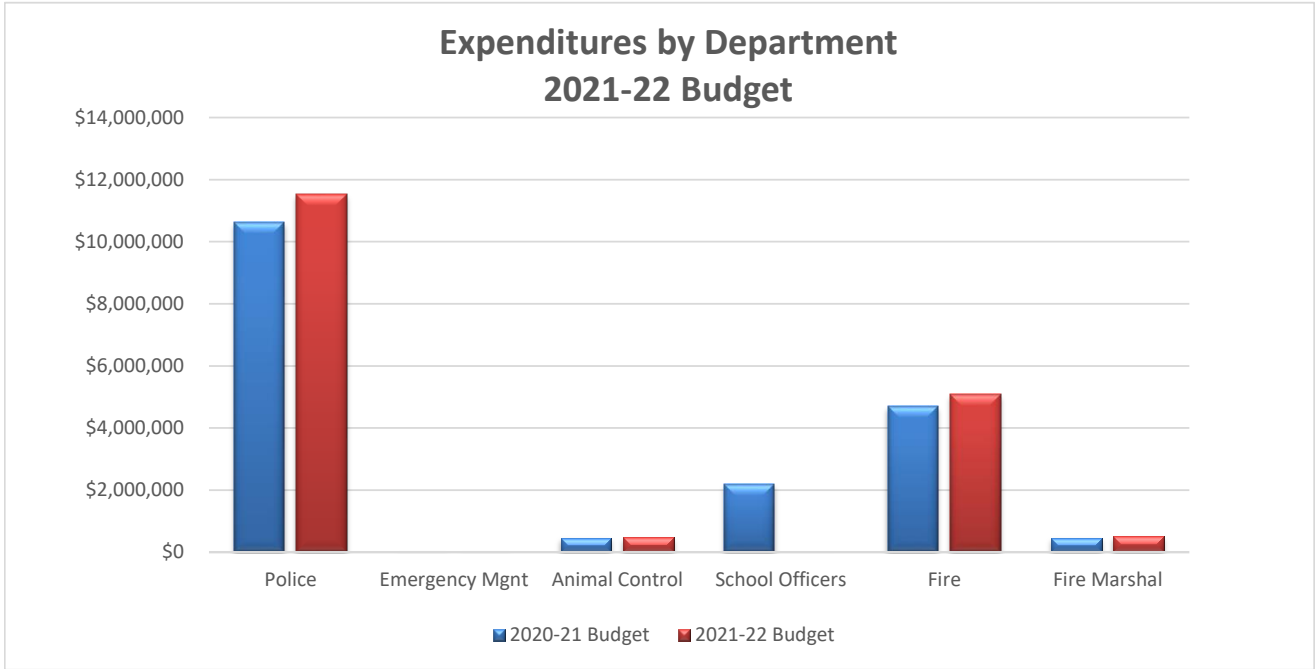
CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

Public Safety Organizational Chart



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Public Safety



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Public Safety Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 15,351,757	\$ 16,597,003	\$ 16,597,003	\$ 14,899,301	\$ 15,727,231	
Supplies	704,676	826,650	834,450	846,005	799,550	
Maintenance and Services	1,040,573	1,066,522	1,066,522	1,066,814	1,154,845	
Subtotal	17,097,006	18,490,175	18,497,975	16,812,120	17,681,626	-4.4%
Total Expenditures	\$ 17,097,006	\$ 18,490,175	\$ 18,497,975	\$ 16,812,120	\$ 17,681,626	-4.4%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
Police	97.00	100.00	100.00	100.00	103.00	
Animal Control	5.48	5.48	5.48	5.48	5.48	
School Officers and Crossing Guards	20.86	20.86	20.86	-	-	
Fire	43.96	43.96	43.96	43.96	43.96	
Emergency Management	-	-	-	-	-	
Fire Marshal	4.00	4.00	4.00	4.00	4.48	
Total Personnel	171.30	174.30	174.30	153.44	156.92	-10.0%

MISSION STATEMENT:

Pursue excellence through the relentless challenge of the status quo in leadership, education, and accountability. Policing with the community to enhance safety and quality of life.

PROGRAM DESCRIPTION:

The Police Department is under the direction and supervision of the Chief of Police, who is appointed by the City Council. The Department is responsible for enforcement of traffic laws, accident investigations, community education and crime prevention programs, investigation of crimes against persons and property, and narcotic investigations. In addition, the Department is responsible for the maintenance of criminal records, files, prisoner processing and detention, and radio communications and teletype services. The Police Department also supervises the Animal Control Division.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide professional police services to our community

Objectives:

- Achieve and maintain full staffing levels
- Leadership development and succession planning through mentorships, formal training, and education
- Maintain emergency response time to priority one calls of less than 6 minutes
- Continue proactive follow-up investigations to improve our clearance rates for criminal offenses
- Continue our recruitment program at area colleges and academies to reflect our community diversity
- Participate in multi-agency task forces, to include federal agencies to increase intelligence gathering and build strong partnerships
- Maintain and improve our facilities to create a more productive working environment
- Improve relationships with community leaders and businesses by hosting citizens' police academy
- Reorganize personnel structure to improve accountability and effectiveness
- Research and utilize grant funds to obtain special equipment

Department Goal# 2: Continue to research technology needs related to policing

Objectives:

- Develop a multi-year technology plan for the department
- Use technology to improve allocation of resources
- Develop partnership with Internet Crimes Against Children (ICAC) task force
- Focus investigative needs and training involving white collar crimes
- Improve technological capabilities in evidence collection and documentation
- Utilize software to increase organization and planning

- ❖ **The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.**
Department Goal# 3: Actively involve residents and the business community in crime prevention and promoting community safety awareness.

Objectives:

- Effectively use volunteers to enhance service to the community
- Continue to cooperate with prosecutors to improve the case review process and charging decisions
- Involve members of the public to aid the police department in its crime fighting efforts
- Research practices for establishing formal crime prevention program within the department that includes measuring for effectiveness and ensuring that crime prevention efforts remain a priority for all patrol officers
- Develop a community program that educates and informs the elder caregiver to encourage reporting and preventing abuse of the elderly
- Develop a community-wide education program with businesses and financial institutions to implement video equipment and video enhancement capabilities to improve the quality of video to deter burglaries, robberies, and apprehend criminals
- Host quarterly or semi-annual town hall meetings with the community
- Educate citizens through an established online community awareness program on how to identify and report suspicious drug activities
- Provide quality police services to our community by utilizing the CROs program

- ❖ **The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.**
Department Goal# 4: Develop and establish a Reserve Police Officer program.

Objectives:

- Increase the amount of Officers at the police department with minimal budget impacts
- Provide more Officer presence in City parks and retail areas
- Attract more experience on a part time basis to assist with training
- Provide more Officer presence for special events while minimizing overtime

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average Response Time	7m 55s	7m 35s	7m
Average Response Time (In-Progress)	No data	3m 35s	3m
Average Number of Patrol Officers	44	47	51
Percent of reported crimes cleared	63%	65%	60%
Number of citizen complaints against Police Officers	16	14	Unknown
Percent completion of complaints within 30 days	81%	67%	Unknown



ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Community Oriented Events Attended	28	30	60
Calls for service	60,931	68,473	69,000
Calls for service (911)	6,013	6,793	7,000
Average Number of Patrol Officers	44	47	51
Percent of priority 1 calls to total calls	8%	6%	8%
Number of criminal reports	3,667	3,622	3,600

FY2022 BUDGET NOTES:

1. Increase in Salaries & Wages due to the addition of three new police officer positions and one re-class from a Sergeant to a Lieutenant.
2. Decrease in Electricity by \$5,000 and Fuel, Oil and Lubricants by \$10,000 to more closely reflect historical data.
3. Increase in Investigative Costs of \$5,000 due to increase in needs and costs.
4. Addition of \$5,000 for the Police Explorers Program.
5. Increase of \$14,000 in General Insurance due to larger rate increases in the police liability rates.
6. Increase of \$2,500 to the contracted services relative to racial profiling.
7. Increase of \$5,000 to Building Repair and Maintenance due to the increasing needs in the aging Police Department facility.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 8,594,483	\$ 9,539,483	\$ 9,539,483	\$ 9,148,550	\$ 10,436,858	
Supplies	358,316	473,600	473,600	468,600	458,600	
Maintenance and Services	651,203	626,636	626,636	638,636	647,200	
Total Expenditures	\$ 9,604,003	\$ 10,639,719	\$ 10,639,719	\$ 10,255,786	\$ 11,542,658	8.5%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	4.00	4.00	4.00	4.00	5.00	
Police Sergeant	11.00	11.00	11.00	11.00	10.00	
Police Officer	55.00	50.00	50.00	50.00	53.00	
Detectives	-	8.00	8.00	8.00	8.00	
Director of Public Safety Dispatch	1.00	1.00	1.00	1.00	1.00	
Public Safety Support Supervisor	2.00	2.00	2.00	2.00	2.00	
Public Safety Support Specialist	13.00	13.00	13.00	13.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	3.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Total Personnel	97.00	100.00	100.00	100.00	103.00	3.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 5,463,444	\$ 6,089,867	\$ 6,089,867	\$ 5,975,000	\$ 6,910,419	
10 20 Overtime	220,537	146,300	146,300	200,000	200,000	
10 30 Longevity	58,886	67,483	67,483	62,000	69,485	
10 40 Incentive Pay	291,709	288,900	288,900	153,000	150,300	
10 50 Holiday Pay	165,596	253,726	253,726	200,000	286,897	
20 10 Retirement	1,014,872	1,122,160	1,122,160	1,100,000	1,226,454	
20 20 Social Security	449,516	523,933	523,933	520,000	582,941	
20 40 Insurance	855,998	965,712	965,712	860,000	917,478	
20 50 Workers' Compensation	56,045	60,919	60,919	60,000	69,863	
20 55 Long Term Disability	14,809	18,083	18,083	15,750	20,021	
20 70 Uniforms - Taxable	3,072	2,400	2,400	2,800	3,000	
Subtotal	8,594,483	9,539,483	9,539,483	9,148,550	10,436,858	9.4%
Supplies:						
31 10 Office Supplies	5,865	8,000	8,000	8,000	8,000	
31 15 Training Supplies	12,767	30,000	30,000	30,000	30,000	
31 35 Business Expenses	1,230	1,500	1,500	1,500	1,500	
31 40 Clothing	15,753	30,000	30,000	27,500	30,000	
31 45 Uniforms	30,127	40,000	40,000	40,000	40,000	
31 55 Personal Protective Equipment	4,830	4,000	4,000	6,500	4,000	
31 95 Other Expenses - Donations	2,264	2,000	2,000	2,000	2,000	
32 10 Jail Operation Supplies	14,976	25,000	25,000	25,000	25,000	
32 25 Firing Range Operations	366	2,100	2,100	2,100	2,100	
32 30 Brazos Town Center Office	2,774	3,500	3,500	3,500	3,500	
33 20 Community Education Supplies	999	8,000	8,000	8,000	8,000	
34 25 Laboratory Supplies	4,195	4,000	4,000	4,000	4,000	
34 30 Cleaning Supplies	3,079	4,000	4,000	4,000	4,000	
35 10 Motor Vehicle Repair Supplies	93,541	80,000	80,000	80,000	80,000	
35 15 Equipment Repair Supplies	767	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	453	500	500	500	500	
37 20 Electricity	47,243	60,000	60,000	55,000	55,000	
37 30 Fuel, Oil and Lubricants	117,088	170,000	170,000	170,000	160,000	
Subtotal	358,316	473,600	473,600	468,600	458,600	-3.2%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 15 Investigative Costs	15,738	20,000	20,000	25,000	25,000	
42 35 Dues, Subscriptions, Memberships	1,679	1,700	1,700	1,700	1,700	
43 50 Volunteer Activities - Police Explorers Program	-	-	-	-	5,000	
51 20 General Insurance	121,585	120,000	120,000	124,500	134,000	
52 10 Telephone/Communications	39,170	39,000	39,000	39,000	39,000	
52 20 Postage	1,671	1,500	1,500	1,500	1,500	
52 30 Freight and Express	237	500	500	500	500	
54 10 Printing and Binding	1,460	3,000	3,000	3,000	3,000	
55 10 Education and Training	21,977	27,500	27,500	27,500	27,500	
56 24 Equipment Rentals	1,672	1,600	1,600	1,600	1,600	
56 25 Fleet Replacement	335,312	289,536	289,536	289,536	278,600	
57 10 Other Contractual Svcs-Profiling/Collections	18,507	20,000	20,000	22,500	22,500	
57 15 Janitorial Services	12,600	15,000	15,000	15,000	15,000	
57 27 Lease of Motor Vehicles - CID	20,250	24,300	24,300	24,300	24,300	
63 10 Building Repair and Maintenance	18,925	25,000	25,000	25,000	30,000	
63 25 Equipment Repair and Maintenance	36,493	33,000	33,000	33,000	33,000	
63 26 Radio Repair and Maintenance	3,927	5,000	5,000	5,000	5,000	
Subtotal	651,203	626,636	626,636	638,636	647,200	3.3%
Total Expenditures	\$ 9,604,003	\$ 10,639,719	\$ 10,639,719	\$ 10,255,786	\$ 11,542,658	8.5%

MISSION STATEMENT:

To enforce animal regulations and assist the public with animal-related concerns to protect citizens and animals in our community. To increase pet adoptions, lost pet claims, rescue partnerships. To emphasize humane care such as standard municipal veterinary care and safety nets for lost, unwanted, or displaced pets in need to increase and sustain live outcomes of at least 90% of sheltered pets. To provide animal services to the public in order to educate and prevent animal homelessness and promote humane, compassionate treatment of animals and responsible pet ownership.

PROGRAM DESCRIPTION:

The Animal Control division, under the direction and supervision of the Chief of Police and Director of Animal Control, is responsible for protecting citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through enforcement of various state statutes and City Ordinances. The department is also responsible for the operation and maintenance of the animal shelter. Shelter aims to increase the live release rate of animals under its care and meet modern No Kill standards. This entails maximizing adoption opportunities, educating the community on humane treatment, and collaborating with other animal welfare groups.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 1: Service Expansion – Expand departmental capabilities according to demand and strengthen programs that help people, help animals, and inspire continued positive change in our community.

Objectives:

- Maintain extended business hours implemented in 2020 that accommodate working families on weekdays and increase accessibility to services on Saturdays.
- Locate meaningful networking opportunities, including off-site events and hosted events at animal shelter, following COVID-19 that build additional partnerships.
- Grow TNR program through outreach, volunteer participation, and grant funding.
- Create more efficient field service communication system that maintains contact with complainants and keeps citizens informed.
- Enhance visibility of ACOs within community through pro-active outreach and patrol routines.

Department Goal# 2: Live Outcomes - Continue to administer a successful animal adoption program to find forever homes for as many animals as possible and limit euthanasia to meet “No Kill” shelter criteria.

Objectives:

- Strengthen relationships within adoption, foster, and rescue placement initiatives that have thus far helped the department achieve live outcomes for over 90% of shelter animals for 27 consecutive months as of May 2021.
- Prioritize “fast-tracking” of highly adoptable or easily placed animals through prompt adoption marketing or networking with existing partners.
- Continue exploration of innovative practices within sheltering field designed to facilitate animal placements after COVID-19.
- Fill need gaps in shelter programs according to standards of No Kill Equation.



Animal Control & Shelter

Department Goal# 3: Online Customer Satisfaction - Continue to expand our public outreach and customer service oriented philosophy via social media to build partnerships within the community.

Objectives:

- Maintain upbeat and positive brand through Facebook, Instagram, Twitter, TikTok, and other platforms.
- Reinforce customer-friendly values through content creation and customer interactions.
- Prioritize follower growth and interactions with posts, which increase visibility of shelter and field programs.
- Further growth of online communication options, which include Google Voice, Google Forms, Trello, that increase positive customer touchpoints and convenience.

PERFORMANCE INDICATORS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimated</u>	2021-22 <u>Projected</u>
Live Release Rate % (goal 90% for No-Kill)	95.5%	96.6%	97%
Calls per FTE	857	1,040	1,150

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimated</u>	2021-22 <u>Projected</u>
Calls for Animal Control Field Services	4,700	5,700	6,300
Animal Intakes	1,402	1,500	1,600
Bite Cases Investigated	46	46	50
Animals Adopted	672	700	750
Animals Fostered	340	400	550
TNR Felines	35	200	350

FY2022 BUDGET NOTES:

1. Transfer \$5,000 to Medical Supplies from Trap-Neuter-Release (TNR) given demand for spay/neuter surgeries for an increasing number of adopted pets and given available grant opportunities for the City's TNR program.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 332,270	\$ 337,118	\$ 337,118	\$ 333,047	\$ 368,965	
Supplies	116,129	101,700	101,700	104,900	101,700	
Maintenance and Services	29,090	24,900	24,900	23,400	24,300	
Total Expenditures	\$ 477,489	\$ 463,718	\$ 463,718	\$ 461,347	\$ 494,965	6.7%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
Director of Animal Control	1.00	1.00	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	0.48	0.48	0.48	0.48	0.48	
Total Personnel	5.48	5.48	5.48	5.48	5.48	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 223,756	\$ 227,571	\$ 227,571	\$ 225,000	\$ 253,177	
10 20 Overtime	4,226	3,600	3,600	3,600	3,600	
10 30 Longevity	1,170	1,598	1,598	1,797	1,875	
10 40 Incentive Pay	1,286	1,200	1,200	1,200	1,200	
11 10 Salaries and Wages - Part Time	12,581	12,810	12,810	12,500	14,360	
20 10 Retirement	37,668	38,336	38,336	38,000	41,824	
20 20 Social Security	18,220	18,878	18,878	18,750	20,977	
20 40 Insurance	28,966	29,884	29,884	29,000	28,296	
20 50 Workers' Compensation	3,736	2,584	2,584	2,550	2,926	
20 55 Long Term Disability	661	657	657	650	731	
Subtotal	332,270	337,118	337,118	333,047	368,965	9.4%
Supplies:						
31 10 Office Supplies	514	500	500	520	500	
31 35 Business Expenses	150	200	200	200	200	
31 45 Uniforms	1,665	1,250	1,250	2,250	1,250	
31 90 Other Supplies	2,274	2,000	2,000	2,000	2,000	
31 95 Other Expenses-Donations	36,804	9,000	9,000	9,000	9,000	
34 20 Medical Supplies	57,280	53,000	53,000	57,700	58,000	
34 25 Trap Neuter Release (TNR) Supplies	-	15,000	15,000	13,000	10,000	
34 30 Cleaning Supplies	3,821	4,000	4,000	4,500	4,000	
34 35 Animal Feed	571	2,000	2,000	480	2,000	
35 10 Motor Vehicle Repair Supplies	765	750	750	750	750	
36 10 Small Tools and Equipment	2,911	2,000	2,000	2,500	2,000	
37 10 Natural Gas	682	1,500	1,500	1,500	1,500	
37 20 Electricity	5,895	8,000	8,000	8,000	8,000	
37 30 Fuel, Oil and Lubricants	2,796	2,500	2,500	2,500	2,500	
Subtotal	116,129	101,700	101,700	104,900	101,700	0.0%
Maintenance and Services:						
51 20 General Insurance	3,219	3,200	3,200	3,200	3,500	
52 10 Telephone/Communications	2,113	1,900	1,900	1,900	1,900	
52 20 Postage	39	200	200	200	200	
54 10 Printing and Binding	445	700	700	700	700	
54 15 Community Education	-	900	900	400	500	
55 10 Education and Training	2,786	1,500	1,500	500	1,500	
56 24 Equipment Rentals	-	100	100	100	100	
56 25 Fleet Replacement	12,046	6,000	6,000	6,000	6,000	
57 10 Other Contractual Services	1,009	1,000	1,000	1,000	1,000	
62 10 Carcass Disposal	1,820	1,800	1,800	1,800	1,300	
63 10 Building Repair and Maintenance	5,124	5,000	5,000	7,500	5,000	
63 25 Equipment Repair and Maintenance	489	2,600	2,600	100	2,600	
Subtotal	29,090	24,900	24,900	23,400	24,300	-2.4%
Total Expenditures	\$ 477,489	\$ 463,718	\$ 463,718	\$ 461,347	\$ 494,965	6.7%



FY2022 BUDGET NOTES:

1. On January 21, 2020, City Council authorized the delivery of a formal, written notice of termination of the agreement for School Resource Officers in Lamar Consolidated ISD by July 2, 2021. The SRO Program officially ended on February 22, 2021. The SRO budget document remains in the budget for historical data purposes (FY2020 and FY2021). There is no budget for FY2022.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,007,381	\$ 2,172,164	\$ 2,172,164	\$ 948,801	\$ -	
Supplies	9,255	14,700	14,700	7,083	-	
Maintenance and Services	9,091	14,100	14,100	698	-	
Total Expenditures	\$ 2,025,727	\$ 2,200,964	\$ 2,200,964	\$ 956,583	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Lieutenant	1.00	1.00	1.00	-	-	
Police Sergeant	2.00	2.00	2.00	-	-	
Police Officer	15.00	15.00	15.00	-	-	
School Crossing Guards	2.86	2.86	2.86	-	-	
Total Personnel	20.86	20.86	20.86	-	-	-100.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 1,150,062	\$ 1,215,371	\$ 1,215,371	\$ 561,350	\$ -	
10 20 Overtime	178,376	200,000	200,000	107,400	-	
10 30 Longevity	18,870	19,110	19,110	22,842	-	
10 40 Incentive Pay	111,154	99,900	99,900	12,444	-	
10 50 Holiday Pay	4,559	6,642	6,642	3,888	-	
11 10 Salaries and Wages - PT Crossing Guards	24,535	62,458	62,458	10,867	-	
20 10 Retirement	232,500	252,496	252,496	114,111	-	
20 20 Social Security	107,575	122,662	122,662	53,307	-	
20 40 Insurance	161,486	173,404	173,404	54,306	-	
20 50 Workers' Compensation	15,255	16,510	16,510	7,113	-	
20 55 Long Term Disability	3,007	3,611	3,611	1,174	-	
Subtotal	2,007,381	2,172,164	2,172,164	948,801	-	-100.0%
Supplies:						
31 45 Uniforms	9,255	12,200	12,200	7,083	-	
31 50 Crossing Guard Supplies	-	2,500	2,500	-	-	
Subtotal	9,255	14,700	14,700	7,083	-	-100.0%
Maintenance and Services:						
52 10 Telephone/Communications	9,091	14,100	14,100	698	-	
Subtotal	9,091	14,100	14,100	698	-	-100.0%
Total Expenditures	\$ 2,025,727	\$ 2,200,964	\$ 2,200,964	\$ 956,583	\$ -	-100.0%

MISSION STATEMENT:

To minimize the destructive impact on life and property caused by fires, accidents, and illness.

PROGRAM DESCRIPTION:

The Fire Department is under the direction of the Fire Chief, who is primarily responsible for suppression, fire administration, rescue/EMS operations, vehicle and facility maintenance, training, and public relations. The Fire Department provides the manpower to assist the Fire Marshal's Office in fire prevention and fire safety education. Annual classes are provided to all of the schools and day care facilities within the community. As a public service, firefighters install smoke detectors when requested by residents. The Fire Department also participates in regional programs such as the Hazardous Materials team and the Heavy Rescue and Structural Collapse teams. Due to the recent flooding events, the department has organized and began training personnel in swift water rescue. These programs have equipment that was funded through Federal Grants. The Department coordinates with Fort Bend EMS to provide Emergency Medical Services to our citizens with Fire Department personnel performing first response medical service.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Maintain or Enhance Critical Facilities.

Objectives:

- Provide funding for continual improvements to fire stations.
- Seek funding for remodel design at Fire Station #1 and Conceptual plans for Fire Station #4/Fire Administration/EOC
- Operate Engine/Ladder Company out of Fort Bend EMS Fire Administration to receive recognition of having a fourth Fire Station.

Department Goal# 2: Maintain Reliable Equipment.

Objectives:

- Purchase a generator for Fire Administration
- Purchase a Ladder Truck for operation of the Fourth Fire Station and to develop the "quint concept" to maintain and/or lower our ISO score.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: Personnel.

Objectives:

- To have reliable and appropriate staffing to meet nationally recognized standards by hiring three (3) Firefighters per year to reach 1.33 Firefighters for each Firefighter position.
- Convert three Firefighters positions to Captains positions to provide supervision at Fire Station 4
- Convert three Firefighter positions to Engineers positions to operate the Engine/Ladder from Fire Station 4.
- Fund firefighter's position through SAFER grant or City Budget as possible.

❖ *The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 4: Evaluating Customer Needs.

Objectives:

- Tabulate collected data and utilize information to make informed decisions.

Department Goal# 5: Professional Development.

Objectives:

- Initiate the review process of the Best Practices Program.
- Analyze and modify annual training programs.
- Continue the Officer Development Training Program.
- Create positional task books for field operations.

Department Goal# 6: Seek Opportunities for Public and Private Partnerships.

Objectives:

- Evaluate our Partnership with the Boy Scouts of America Explorer program and modify as necessary.
- Analyze the program that improves communication between Non-English speaking customers and public servants.

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average Number of responses per Fire Station	1,378	1,577	1,650
Response Time (call received – on location)	6:21	6:40	6:10
% of First Arriving Engine in under 6 minutes	90%	90%	90%
% of Firefighters that exceeded 70 hours of training	85%	90%	90%
Number of reportable injuries (civilian and firefighter)	1	15	10

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of responses	5,512	6,310	6,600
Percent of responses for fires/alarms	8.5%	10%	10%
Percent of responses for rescues	71%	68%	70%
Percent of responses for hazardous conditions	4%	4%	5%
Percent of responses for service calls	16.5%	18%	15%

FY2022 BUDGET NOTES:

1. Increase the Salary and Wages line item to account for 100% of the fire personnel pay up to 2912 hours per year, including the hours paid at the regular rate and the hours paid at the overtime rate of pay. The Overtime line item was decreased slightly due to this change.
2. Increase in Medical Supplies due to increase in call volume and rising cost of medical supplies.
3. Decrease in Fuel, Oil and Lubricants by \$3,000 to more closely reflect historical data.
4. Increase of \$6,000 in General Insurance due to rate increases.
5. Increase of \$13,000 to Building Repair and Maintenance due to the increasing needs in the aging Fire Department facilities.
6. Increase in Equipment Repair and Maintenance to provide a service contract for station generators.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 4,094,802	\$ 4,118,217	\$ 4,118,217	\$ 4,067,577	\$ 4,430,784	
Supplies	204,864	215,100	222,900	243,221	215,100	
Maintenance and Services	332,199	365,040	365,040	369,540	445,395	
Total Expenditures	\$ 4,631,866	\$ 4,698,357	\$ 4,706,157	\$ 4,680,338	\$ 5,091,279	8.2%

~ AUTHORIZED POSITIONS ~						
Position Title						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	6.00	
Fire Engineer	6.00	6.00	6.00	6.00	6.00	
Senior Firefighter	10.00	14.00	14.00	14.00	14.00	
Firefighter	14.00	10.00	10.00	10.00	10.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	43.96	43.96	43.96	43.96	43.96	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 2,568,416	\$ 2,664,786	\$ 2,664,786	\$ 2,667,000	2,970,562	
10 20 Overtime	156,839	40,000	40,000	65,000	30,000	
10 30 Longevity	30,745	34,950	34,950	34,127	33,608	
10 40 Incentive Pay	97,094	96,000	96,000	55,000	59,700	
10 50 Holiday Pay	101,619	116,754	116,754	105,000	127,416	
11 10 Salaries and Wages - Part Time	-	9,913	9,913	-	10,121	
20 10 Retirement	482,745	477,305	477,305	476,000	513,735	
20 20 Social Security	212,007	226,665	226,665	225,000	247,249	
20 40 Insurance	407,279	410,899	410,899	400,000	391,538	
20 50 Workers' Compensation	29,904	32,480	32,480	32,000	37,638	
20 55 Long Term Disability	7,004	7,865	7,865	7,850	8,618	
20 65 Cell Phone Allowance	1,150	600	600	600	600	
Subtotal	4,094,802	4,118,217	4,118,217	4,067,577	4,430,784	7.6%
Supplies:						
31 10 Office Supplies	2,290	2,300	2,300	2,300	2,300	
31 15 Training Supplies	8,571	6,400	6,400	6,400	6,400	
31 35 Business Expenses	108	300	300	300	300	
31 40 Clothing	18,882	25,500	25,500	25,500	25,500	
31 45 Uniforms	24,885	24,600	24,600	24,600	24,600	
31 90 Other Supplies	3,455	4,000	4,000	4,000	4,000	
31 95 Other Supplies - Grant	6,704	-	7,800	8,621	-	
34 15 Chemical Supplies	3,773	4,750	4,750	4,750	4,750	
34 20 Medical Supplies	7,833	5,000	5,000	5,000	7,500	
34 30 Cleaning Supplies	5,646	5,500	5,500	5,500	6,000	
35 10 Motor Vehicle Repair Supplies	53,837	52,500	52,500	75,000	52,500	
35 15 Equipment Repair Supplies	4,507	4,500	4,500	4,500	4,500	
35 20 Building Materials and Supplies	3,261	2,700	2,700	2,700	2,700	
36 10 Small Tools and Equipment	15,031	15,700	15,700	15,700	15,700	
36 30 Safety Equipment	1,272	2,500	2,500	2,500	2,500	
37 10 Natural Gas	1,621	2,850	2,850	2,850	2,850	
37 20 Electricity	21,261	23,000	23,000	23,000	23,000	
37 30 Fuel, Oil and Lubricants	21,927	33,000	33,000	30,000	30,000	
Subtotal	204,864	215,100	222,900	243,221	215,100	-3.5%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	498	2,450	2,450	2,450	2,450	
42 36 Volunteer Pension/Dues	48,947	55,000	55,000	55,000	55,000	
42 75 Volunteer Holiday Party	1,190	1,190	1,190	1,190	1,190	
43 40 License and Inspection Fees	6,297	10,970	10,970	10,970	10,970	
43 50 Volunteer Activities	5,934	10,000	10,000	10,000	10,000	
51 20 General Insurance	28,500	24,000	24,000	28,500	30,000	
52 10 Telephone/Communications	13,488	9,735	9,735	9,735	9,735	
52 20 Postage	402	400	400	400	400	
54 10 Printing and Binding	791	1,100	1,100	1,100	1,100	
55 10 Education and Training	15,572	25,600	25,600	25,600	25,600	
56 25 Fleet Replacement	132,911	144,645	144,645	144,645	190,000	
57 10 Other Contractual Svcs	6,500	7,500	7,500	7,500	7,500	
57 11 Other Contractual Svcs - Fire Fighter Physicals	27,030	30,000	30,000	30,000	30,000	
62 32 Laundry and Other Sanitation Services	788	850	850	850	850	
63 10 Building Repair and Maintenance	23,794	18,000	18,000	18,000	42,000	
63 25 Equipment Repair and Maintenance	17,555	16,000	16,000	16,000	21,000	
63 26 Radio Repair	2,003	7,600	7,600	7,600	7,600	
Subtotal	332,199	365,040	365,040	369,540	445,395	22.0%
Total Expenditures	\$ 4,631,866	\$ 4,698,357	\$ 4,706,157	\$ 4,680,338	\$ 5,091,279	8.2%



PROGRAM DESCRIPTION:

The Office of Emergency Management is under the supervision of the Fire Chief and is primarily responsible for an emergency management strategy that incorporates the four principles of emergency management: preparation, mitigation, response and recovery. The Office of Emergency Management is prepared to activate an Emergency Operations Center during any major disaster to facilitate the coordination of support agencies and resources needed to provide continuity of government services to the public.

FY2022 BUDGET NOTES:

1. No significant changes from the FY2021 budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Emergency Management **FUNCTION:** Public Safety **ACCOUNT:** 101-3132-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ 8,552	\$ 8,359	\$ 8,359	\$ 8,371	\$ 8,246	
Supplies	\$ 1,926	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	
Maintenance and Services	22	8,630	8,630	8,625	8,650	
Total Expenditures	\$ 10,500	\$ 22,089	\$ 22,089	\$ 22,096	\$ 21,996	-0.4%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personal Services:							
40	Incentive Pay	6,145	6,000	6,000	6,000	6,000	
20	Retirement	1,005	1,079	1,079	1,079	1,062	
20	Social Security	427	505	505	505	505	
20	Insurance	899	100	100	100	-	
20	Workers' Compensation	65	75	75	75	79	
20	Long Term Disability	12	-	-	12	-	
20	Cell Phone Allowance	-	600	600	600	600	
	Subtotal	8,552	8,359	8,359	8,371	8,246	-1.4%
Supplies:							
31	15 Training Supplies	\$ -	\$ 700	\$ 700	\$ 700	\$ 700	
31	35 Business Expenses	-	300	300	300	300	
31	90 Other Supplies	1,926	1,600	1,600	1,600	1,600	
33	20 Community Education Supplies	-	2,500	2,500	2,500	2,500	
	Subtotal	1,926	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:							
42	35 Dues, Subscriptions, Memberships	-	700	700	700	700	
51	20 General Insurance	22	30	30	25	50	
52	10 Telephone/Communications	-	-	-	-	-	
55	10 Education and Training	-	4,000	4,000	4,000	4,000	
57	10 Other Contractual Services-Emergency Notification	-	1,900	1,900	1,900	1,900	
63	40 Computer Software Repair and Maintenance	-	2,000	2,000	2,000	2,000	
	Subtotal	22	8,630	8,630	8,625	8,650	0.2%
	Total Expenditures	\$ 10,500	\$ 22,089	\$ 22,089	\$ 22,096	\$ 21,996	-0.4%



Fire Marshal

MISSION STATEMENT:

To minimize the destructive impact on life and property caused by Fire, Accidents and Illness

PROGRAM DESCRIPTION:

The Fire Marshal’s Office is under the supervision of the Fire Chief. The Fire Marshal’s Office is charged with public fire and life safety education and enforcement of federal, state, and local laws as they pertain to fire safety. Utilizing firefighters, we produce educational programs for all age groups in the community. To bridge the difference in education and enforcement, the Fire Marshal’s Office reviews building plans to ensure that state and local fire code requirements are met. After construction has begun, fire inspectors ensure the building is being built according to approved plans. Fire prevention is further assisted by our annual business inspection program. Should a fire happen, it is investigated to determine the cause. By determining the cause, we can use the information to educate the public to ensure their safety. The Fire Marshal’s Office also has the responsibility of the rental registration program. Through the program, the city ensures a safe structure for the occupants to live in.

PERFORMANCE INDICATORS:

	2019-20* Actual	2020-21 Estimate	2021-22 Projected
Conduct ten fire safety classes	N/A	10%	50%
Inspect existing non-licensed commercial occupancies on a biennial basis	N/A	10%	15%
Complete 16 hours of fire investigation training annually for all investigators assigned to the division to enhance the investigative technique/processes.	N/A	65%	75%
Complete plan reviews within 10 business days.	N/A	50%	60%

*new indicator started tracking in FY21

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 Actual	2020-21 Estimate	2021-22 Projected
Site inspections and contacts	266	154	300
Permits	112	127	200
Plan reviews	312	150	175
Development meetings	N/A	60	65
Fire cause investigations by Fire Marshal’s Office	9	4	5
Care facility complaint investigations	2	4	5

FY2022 BUDGET NOTES:

1. Addition of Salary and Wages – Part Time for the addition of a part-time position to assist with fire inspections and investigations.
2. Increase of \$1,200 in Uniforms to provide funding for all personnel.
3. Increase of \$1,000 in Motor Vehicle Repair Supplies due to increased cost for maintenance of vehicles and full utilization due to full staffing levels.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 314,270	\$ 421,662	\$ 421,662	\$ 392,955	\$ 482,378	
Supplies	14,185	16,450	16,450	17,100	19,050	
Maintenance and Services	18,967	27,216	27,216	25,916	29,300	
Total Expenditures	\$ 347,421	\$ 465,328	\$ 465,328	\$ 435,971	\$ 530,728	14.1%

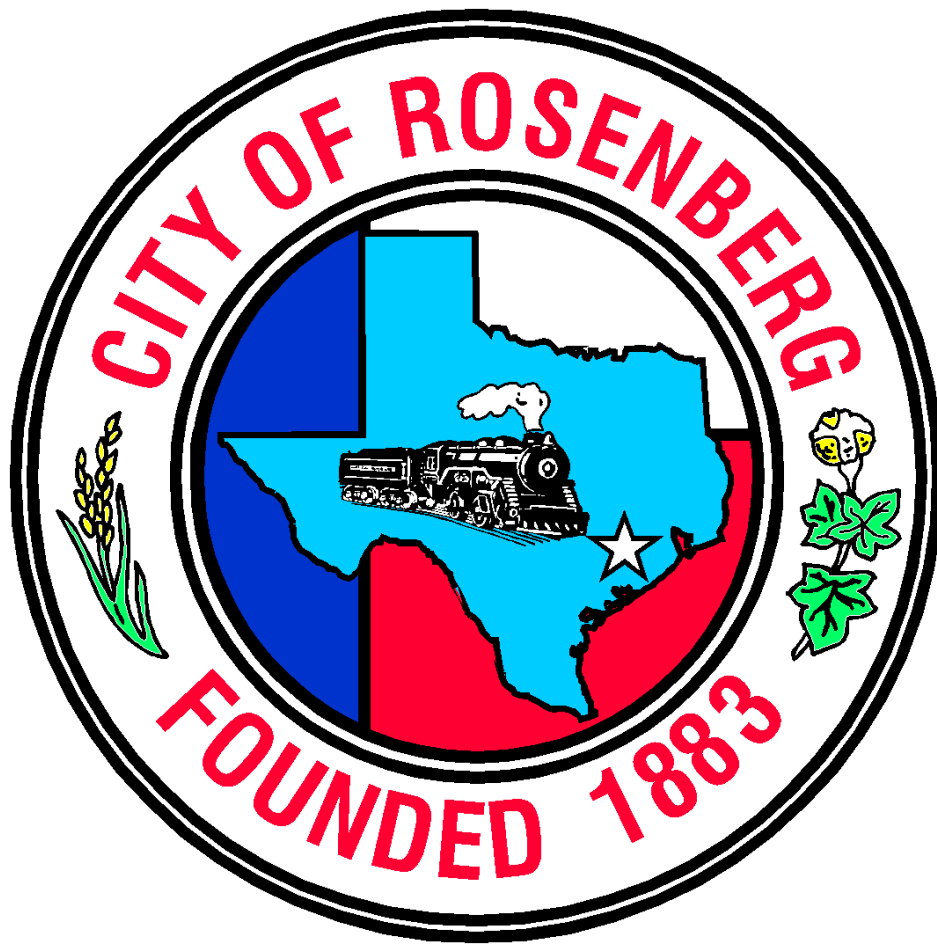
~ AUTHORIZED POSITIONS ~

Position Title						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.00	3.00	3.00	3.48	
Total Personnel	4.00	4.00	4.00	4.00	4.48	12.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 209,928	\$ 276,869	\$ 276,869	\$ 260,000	\$ 304,013	
10 20 Overtime	2,741	4,500	4,500	1,000	4,500	
10 30 Longevity	3,311	1,463	1,463	870	1,553	
10 40 Incentive Pay	11,161	12,900	12,900	7,000	11,700	
11 10 Salaries and Wages - Part Time	-	-	-	-	30,610	
20 10 Retirement	34,605	48,456	48,456	48,000	51,546	
20 20 Social Security	15,852	22,623	22,623	22,000	26,956	
20 40 Insurance	34,030	50,723	50,723	50,000	46,334	
20 50 Workers' Compensation	2,146	3,342	3,342	3,300	4,228	
20 55 Long Term Disability	496	786	786	785	939	
Subtotal	314,270	421,662	421,662	392,955	482,378	14.4%
Supplies:						
31 10 Office Supplies	298	300	300	300	300	
31 15 Training Supplies	735	850	850	1,000	1,250	
31 40 Clothing	1,440	1,500	1,500	1,500	1,500	
31 45 Uniform Allowance	1,611	1,800	1,800	1,800	3,000	
31 55 Personal Protective Equipment	1,361	4,650	4,650	4,650	4,650	
31 90 Other Supplies	4,405	3,300	3,300	3,300	3,300	
35 10 Motor Vehicle Repair Supplies	719	1,500	1,500	2,000	2,500	
36 10 Small Tools and Equipment	1,799	350	350	350	350	
37 30 Fuel, Oil and Lubricants	1,818	2,200	2,200	2,200	2,200	
Subtotal	14,185	16,450	16,450	17,100	19,050	15.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,825	2,400	2,400	2,400	2,400	
43 40 License and Inspection Fees	658	680	680	680	1,100	
51 20 General Insurance	3,011	3,050	3,050	1,750	2,000	
52 20 Postage	299	300	300	300	300	
54 10 Printing and Binding	240	300	300	300	300	
55 10 Education and Training	3,037	6,000	6,000	6,000	6,000	
56 25 Fleet Replacement	9,809	14,286	14,286	14,286	17,000	
63 25 Equipment Repair and Maintenance	87	200	200	200	200	
Subtotal	18,967	27,216	27,216	25,916	29,300	7.7%
Total Expenditures	\$ 347,421	\$ 465,328	\$ 465,328	\$ 435,971	\$ 530,728	14.1%

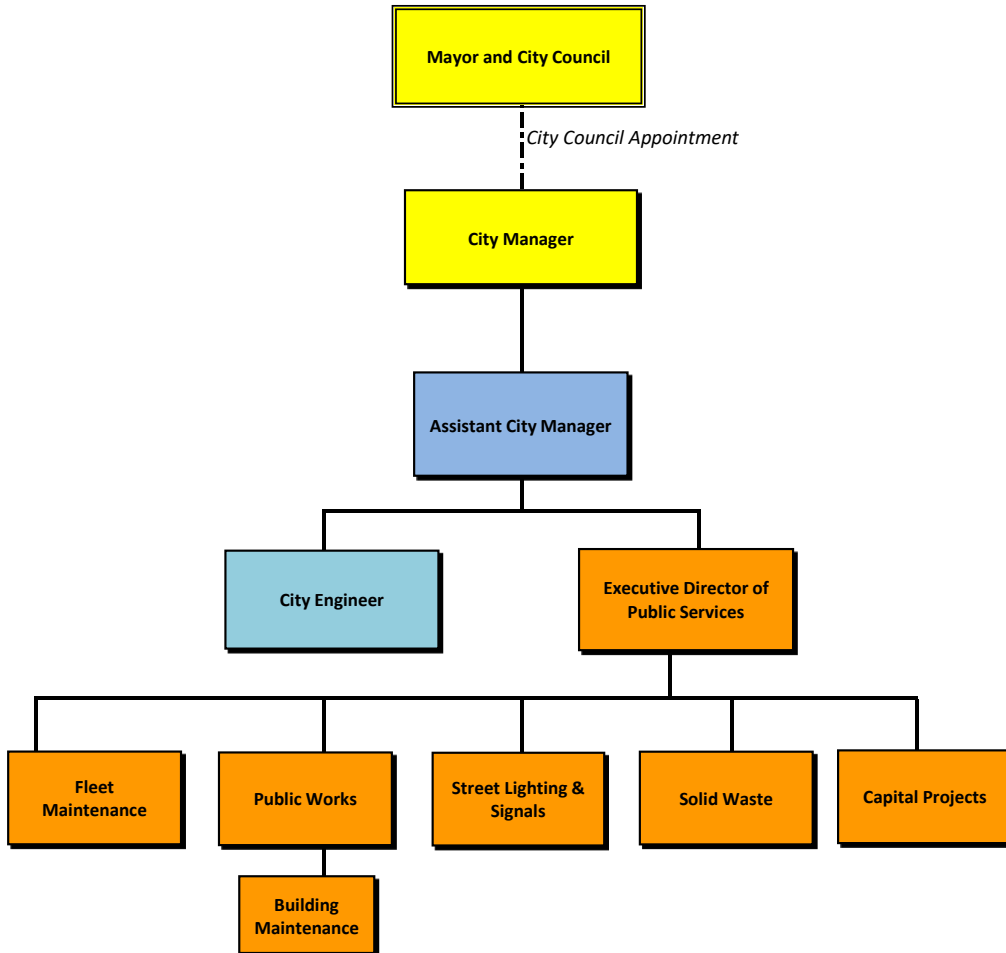




PUBLIC WORKS

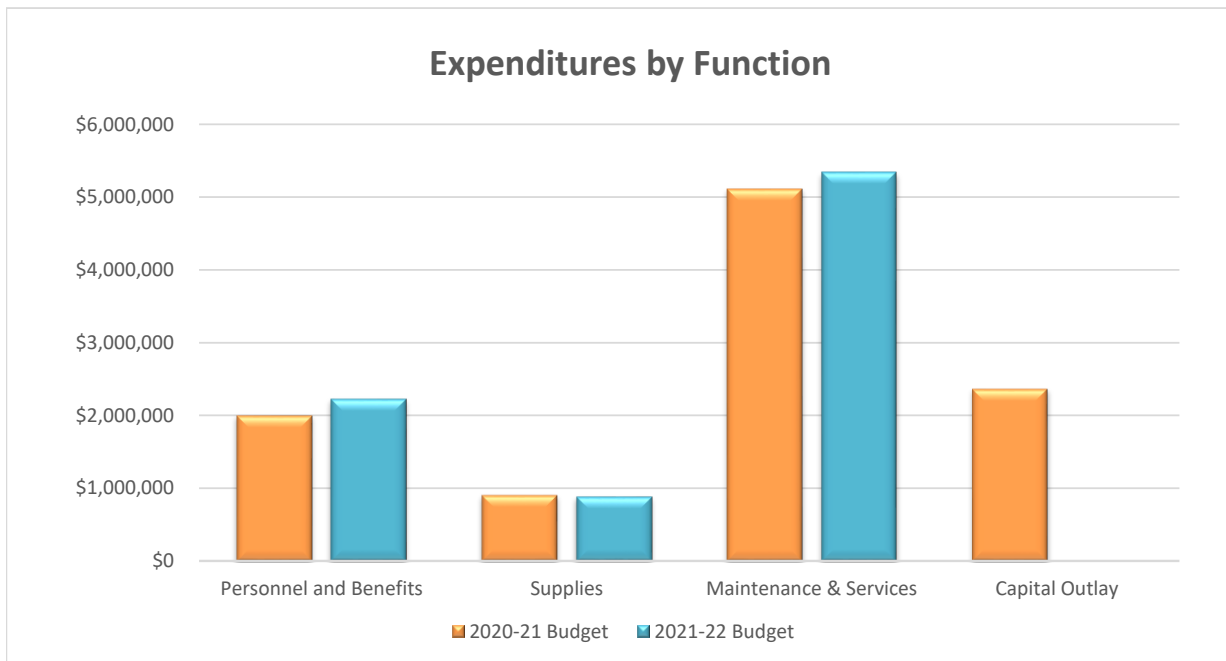
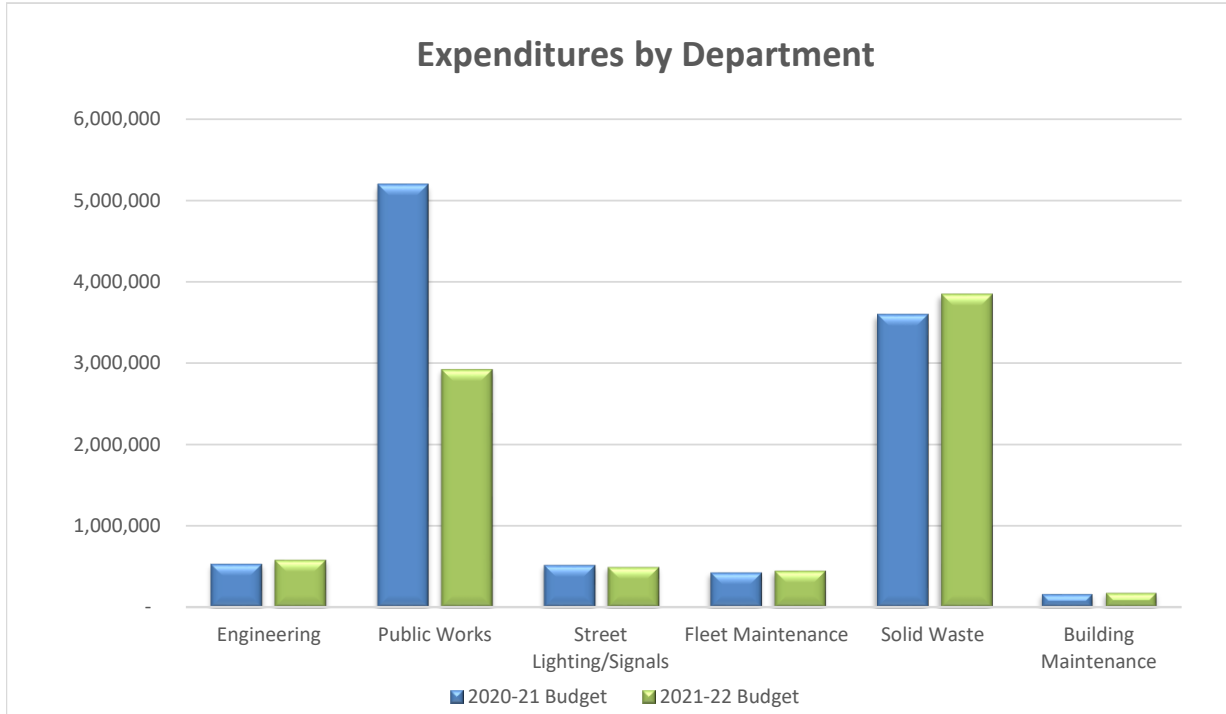
CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

Public Works Organizational Chart



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Public Works



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Public Works Summary **FUNCTION:** N/A **ACCOUNT:** 101-50XX

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,945,127	\$ 2,013,656	\$ 2,013,656	\$ 2,020,806	\$ 2,234,142	
Supplies	696,745	918,000	918,000	895,182	894,100	
Maintenance and Services	4,839,764	5,014,858	5,113,756	5,339,566	5,335,780	
Other Expenses	25,839	25,839	25,839	25,839	25,850	
Subtotal	7,507,475	7,972,353	8,071,251	8,281,393	8,489,872	5.2%
Capital Outlay	308,373	1,050,000	2,376,363	-	-	-100.0%
Total Expenditures	\$ 7,815,848	\$ 9,022,353	\$ 10,447,615	\$ 8,281,393	\$ 8,489,872	-18.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Public Works	19.24	19.24	19.24	19.24	20.24	
Fleet Maintenance	5.00	5.00	5.00	5.00	5.00	
Building Maintenance	2.00	2.00	2.00	2.00	2.00	
Total Personnel	26.24	26.24	26.24	26.24	27.24	3.8%

PROGRAM DESCRIPTION:

The Engineering Division is under the general direction of the City Manager. The City Engineer is administratively responsible for providing engineering services for City projects, subdivision plat review, planning, and project inspection. The City Engineer also monitors the Groundwater Reduction Plan, and assists with the operations of the City's Water/Wastewater system, both of which are charged to the Water Wastewater Fund. Beginning with fiscal year 1993, the City Engineer's duties, which include design and construction management for in-house construction and/or maintenance projects, were transferred to an outside engineering firm. The City Engineer serves as a staff member for the Planning Commission and City Council.

FY2022 BUDGET NOTES:

1. The Engineering Services includes participating in City Council meetings, Planning Commission meetings, staff reviews, traffic studies, plan reviews and other services.
2. The appropriation for Infrastructure Inspection Fees relates to inspections of public infrastructure, such as streets, water and sewer lines in new development, which will eventually be maintained by the City.
3. Infrastructure Inspection Fees increased by \$50,000 due to increase in development and MUD infrastructure improvements.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** City Engineer **FUNCTION:** Public Works **ACCOUNT:** 101-5021-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Maintenance and Services	\$ 582,760	\$ 535,000	\$ 535,000	\$ 615,000	\$ 585,000	
Subtotal	582,760	535,000	535,000	615,000	585,000	9.3%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 582,760	\$ 535,000	\$ 535,000	\$ 615,000	\$ 585,000	9.3%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Maintenance and Services:</u>						
43 15 Engineering and Architectural Services	152,245	155,000	155,000	165,000	155,000	
43 95 Infrastructure Inspection Fees	430,515	380,000	380,000	450,000	430,000	
Subtotal	582,760	535,000	535,000	615,000	585,000	9.3%
Total Expenditures	\$ 582,760	\$ 535,000	\$ 535,000	\$ 615,000	\$ 585,000	9.3%

MISSION STATEMENT:

The mission of the Public Works Department is to improve the quality of life of our customers – the citizens, taxpayers, transportation users, and internal City Partners by effectively planning, developing, implementing, and administering public works projects and provide maintenance of city roads, bridges, alleys, traffic signs, sidewalks, drainage infrastructure, and mosquito spraying.

PROGRAM DESCRIPTION:

The Public Works Department, is under the direction of the Executive Director of Public Services and Director of Public Works, and is primarily responsible for the maintenance of streets, including street overlay, street reconstruction, drainage ditches, storm sewers, street sign repair and installation; as well as culvert installation and maintenance. The department also administers and monitors the street sweeping, tree trimming, sidewalk replacement, right of way mowing, concrete paving, street pavement markings, and mosquito spraying contracts to ensure that contractual operations and maintenance are in accordance with existing agreement and all state and federal regulations. The Public Works Department reviews and comments on infrastructure plans. The department performs inspections and accepts new infrastructure once it meets the City's design criteria. The Program Director of Capital Projects (CIP Director) is under the direction of the Executive Director of Public Services and coordinates and oversees the Capital Improvement Projects citywide.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal #1: Improve the condition of our public infrastructure.**Objectives:**

- Develop 15-year plan to overlay/reconstruct asphalt streets.
- Expand efforts to clean ditches and culverts by contracting rural areas
- Expand efforts to alleviate birdbaths on concrete streets.
- Expand efforts to alleviate trip hazards on sidewalks by grinding or raising sidewalk panels. Replace sidewalk panels where needed.
- Develop proactive plan to maintain alleys on a scheduled basis.
- Continue the annual tree-trimming program.
- Utilize TV inspections of storm drainage system to proactively identify and correct problems.
- Enhance street sweeping, pavement marking, and street sign maintenance program.
- Conduct traffic surveys of potential traffic concerns.
- Foster partnerships with Fort Bend County, Fort Bend Drainage District, TXDOT and other agencies to leverage local dollars and resources for infrastructure improvements.
- Research and develop innovative strategies to help minimize traffic mobility concerns.
- Coordinate work within City R-O-W with other entities and Utilities to minimize damage to City paving and utilities.
- Monitor, repair or replace city sidewalks with available funds.
- Oversee reconstruction of select roads and utility relocations or improvements, as necessary.
- Oversee major utility capital projects; including, water, storm sewer, sanitary sewer and water reuse.

- Continue to oversee major City facility improvements and upgrades including: new building construction, major and minor building renovations, re-roofs and HVAC
- Work with City Manager's Office on future City facility's needs

❖ **Department Goal #2: Continue to research technology trends and address technology threats.**

Objectives:

- In conjunction with Information Services, develop a five-year technology plan for the department.
- Research and enhance equipment used to initiate and track service requests.
- Use technology to distribute personnel and allocate resources.
- Use technology to map and inventory public infrastructure; including, storm drains, drainage outfalls, and street signage.
- Use technology to conduct televised surveys and inspections of underground infrastructure to determine condition and maintenance needs.
- Use technology to manage and oversee construction projects in real time, accessing construction plans, electronic submittals, communications and related data at the job site through mobile technology.
- CIP Director to use technology to communicate with the entire project team in real time; including, engineers, contractors, utilities, and all major stakeholders. Coordinate multiple re-occurring monthly meetings for effective project management.
- Continue to implement e-filing of project related documents for quick access and to reduce paper handling.
- CIP Director to continue to manage multiple concurrent projects from design to construction with efficient technology systems.
- CIP Director to monitor receipt of electronic as-built files upon completion of Capital Projects.

❖ **Department Goal #3: Provide quality public works service to our community.**

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.
- Maintain initial response time to service requests of less than 24-hours.
- Continue proactive follow-up of service requests to improve our efficiency and to ensure the citizens' expectations are met.
- Reduce backlog of service requests.
- Monitor street sweeping and right-of-way monitoring contracts.
- Participate in a multi-agency effort, to include Fort Bend County and TXDOT.
- Remodel break room.
- Continue training and education to address emerging maintenance trends, methods, and new materials.
- Reorganize personnel structure to improve accountability and effectiveness.
- Centralize Public Works facilities – office space need assessment.
- Host Texas Public Works Association Annual Picnic.



Public Works

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of safety programs conducted per year	12	12	12
% of work orders with initial response time within 24 hours or less	99%	100%	100%
% of work orders completed with 24 to 72 hours	95%	98%	99%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-2022
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Public Road Mileage maintained by City (miles)	165.71	169.66	169.66
Concrete Streets maintained by City (miles)	81.91	85.90	85.90
Asphalt Streets maintained by City (miles)	82.12	82.12	82.12
Gravel Streets maintained by City (miles)	1.64	1.64	1.64
Alley Mileage maintained by City (miles)	25.38	25.38	25.38
Alleys repaired (linear feet)	30,740	52,650	53,000
Ditch regrading (linear feet)	14,503	15,000	16,000
Number of storm sewer drain markers installed or replaced	48	50	50
Number of street signs installed or replaced	461	523	550
Number of linear feet striped per year	90,340	73,920	75,000
Number of work orders received and completed	1,377	1,000	1,100
Concrete Roadway Construction/Reconstruction (LF)	1,227	4,951	1,000
Asphalt Roadway Reconstruction/Overlay (LF)	32,685	33,285	31,940
Public sidewalks on road reconstruction projects	1,909	1,500	1,000
Public sidewalks improved City Wide (LF)	13,864	11,882	13,000
Mowing by contract rough acres per year	2,162.40	2,249.20	2,249.20
Mowing by contract finish acres per year	638.80	846.80	846.80
Mowing by contract wastewater plants acres per year	656.00	608.80	608.80
Mowing by contract open acreage acres per year	2,062.40	2,057.40	2,057.40
Street sweeping base miles per month	121.13	125.13	125.13
Street sweeping alternate miles per month	81.64	85.64	85.64

FY2022 BUDGET NOTES:

1. A position was added for Right-of-Way Inspector/Contract Administrator and is reflected in the Salaries and Wages and Benefits.
2. Decrease in Fuel, Oil and Lubricants by \$3,000 to more closely reflect historical data.
3. The Storm Water Management Program was increase by \$5,500.
4. Increase of \$1,500 in General Insurance due to rate increases.
5. Telephone/Communications was increased by 2,350 to cover the additional cost for data usage/internet connections for the service order system.
6. ROW Mowing was increased by \$15,000 due to anticipated increases in the cost of services and the addition of more areas to mow.
7. The carryover balance and the budget amount for the Street Overlay project was moved to a new fund – Street Improvement Fund (412) in the Capital Project’s section of the budget.
8. The appropriation for vehicle loan is for the reimbursement to the Fleet Replacement Fund for the loans to purchase a dump truck (\$8,350 yearly payments FY2013-FY2027) and a Gradall (\$17,489 yearly payments FY2015-FY2029).

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,436,396	\$ 1,498,446	\$ 1,498,446	\$ 1,500,195	\$ 1,682,494	
Supplies	224,857	373,050	373,050	374,032	373,950	
Maintenance and Services	682,266	820,291	919,189	929,249	843,760	
Other Expenses	25,839	25,839	25,839	25,839	25,850	
Subtotal	2,369,358	2,717,626	2,816,524	2,829,315	2,926,054	3.9%
Capital Outlay	308,373	1,050,000	2,376,363	-	-	-100.0%
Total Expenditures	\$ 2,677,731	\$ 3,767,626	\$ 5,192,888	\$ 2,829,315	\$ 2,926,054	-43.7%

Position Title						
~ AUTHORIZED POSITIONS ~						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Public Works Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Right-of-Way Inspector/Contract Administrator	-	-	-	-	1.00	
Total Personnel	19.24	19.24	19.24	19.24	20.24	5.2%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 974,947	\$ 1,009,787	\$ 1,009,787	\$ 1,007,000	\$ 1,149,096	
10 20 Overtime	3,956	10,300	10,300	14,000	10,300	
10 30 Longevity	14,561	16,166	16,166	15,695	16,226	
10 40 Incentive Pay	13,502	10,800	10,800	13,600	12,600	
11 10 Salaries and Wages - Part Time	2,950	8,892	8,892	6,300	9,235	
20 10 Retirement	164,877	172,102	172,102	172,000	191,869	
20 20 Social Security	72,113	81,039	81,039	81,000	91,901	
20 40 Insurance	167,378	164,557	164,557	166,000	175,609	
20 50 Workers' Compensation	15,728	18,695	18,695	18,500	18,567	
20 55 Long Term Disability	2,783	2,808	2,808	2,800	3,191	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	1,200	900	900	900	1,500	
Subtotal	1,436,396	1,498,446	1,498,446	1,500,195	1,682,494	12.3%
Supplies:						
31 10 Office Supplies	854	1,000	1,000	1,082	1,000	
31 35 Business Expenses	176	750	750	750	750	
31 40 Clothing	7,473	8,000	8,000	8,000	8,000	
31 90 Other Supplies	895	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	2,975	3,000	3,000	3,000	3,000	
34 30 Cleaning Supplies	546	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	15,628	18,000	18,000	18,000	18,000	
35 40 Street Repair Supplies	86,064	212,500	212,500	212,500	212,500	
35 50 Sidewalk Repair Supplies	4,127	10,000	10,000	10,000	10,000	
36 10 Small Tools and Equipment	4,012	5,000	5,000	5,000	5,000	
36 25 Street Sign Maintenance Supplies	68,881	67,500	67,500	67,500	67,500	
36 30 Safety Equipment	3,891	3,600	3,600	7,500	7,500	
37 20 Electricity	4,311	4,200	4,200	4,200	4,200	
37 30 Fuel, Oil and Lubricants	25,025	38,000	38,000	35,000	35,000	
Subtotal	224,857	373,050	373,050	374,032	373,950	0.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	406	1,680	1,680	1,680	1,680	
43 80 Storm Water Management Program	15,850	15,000	15,000	20,500	20,500	
43 81 Speed Hump Program	6,400	15,000	15,000	26,000	15,000	
51 20 General Insurance	25,371	23,500	23,500	23,500	25,000	
52 10 Telephone/Communications	4,795	2,800	2,800	5,150	5,150	
52 20 Postage	-	100	100	100	100	
55 10 Education and Training	4,103	4,000	4,000	4,000	4,000	
56 24 Equipment Rentals	3,520	3,030	3,030	3,030	3,030	
56 25 Fleet Replacement	105,585	105,581	105,581	105,581	101,700	
57 11 Other Contractual Services - Mosquito Spraying	16,125	50,000	50,000	50,000	50,000	
57 12 Other Contractual Services - Street Striping	35,842	50,000	50,000	50,000	50,000	
57 13 Other Contractual Services - Street Sweeping	93,210	92,000	92,000	93,210	95,000	
57 14 Other Contractual Services - ROW Mowing	166,870	195,000	195,000	185,000	210,000	
57 20 Other Contractual Services - Concrete Raising	31,327	49,000	49,000	49,000	49,000	
62 40 Grounds Maintenance - Annual Tree Trimming	54,875	49,000	49,000	49,000	49,000	
63 10 Building Repair and Maintenance	1,754	4,600	4,600	4,600	4,600	
63 25 Equipment Repair and Maintenance	94,185	49,000	49,000	49,000	49,000	
63 26 Radio Repair and Maintenance	-	1,000	1,000	1,000	1,000	
63 28 Sidewalk Repair and Replacement	22,049	110,000	208,898	208,898	110,000	
Subtotal	682,266	820,291	919,189	929,249	843,760	-8.2%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Capital Outlay:						
70 30 Street Overlay	308,373	1,050,000	2,376,363	-	-	
Subtotal	308,373	1,050,000	2,376,363	-	-	-100.0%
Other Expenses:						
81 70 Vehicle Loan	25,839	25,839	25,839	25,839	25,850	
Subtotal	25,839	25,839	25,839	25,839	25,850	0.0%
Total Expenditures	\$ 2,677,731	\$ 3,767,626	\$ 5,192,888	\$ 2,829,315	\$ 2,926,054	-43.7%



Street Lighting and Traffic Signals

PROGRAM DESCRIPTION:

The Street Lighting and Traffic Signals activity is under the direction of the Executive Director of Public Services and is primarily responsible for providing construction, maintenance, and operation for City controlled traffic signals. Coordinate street lighting services on City streets with CenterPoint Energy.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Perform annual preventive maintenance on all of the City owned traffic signals.
- Stock replacement parts for traffic signals.
- Coordinate the signal timing along Reading Road from FM 2218 to FM 2977.
- Coordinate with TXDOT on the operation of the State run traffic signals.

Department Goal# 2: Provide quality public works service to our community.

- Respond to traffic signal complaints within a reasonable time.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	<u>2019-20</u> <u>Actual</u>	<u>2020-21</u> <u>Estimate</u>	<u>2021-22</u> <u>Projected</u>
Preventive Maintenance performed on Traffic Signals	3	3	4
Traffic signal complaint response times within 24 to 48 hours	100%	100%	100%
New Street Light installed	80	80	80

FY2022 BUDGET NOTES:

1. Decrease in Electricity by \$25,000 to more closely reflect historical data.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Street Lighting and Signals **FUNCTION:** Public Works **ACCOUNT:** 101-5023-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 438,083	\$ 505,000	\$ 505,000	\$ 480,000	\$ 480,000	
Maintenance and Services	10,845	18,000	18,000	17,850	17,950	
Total Expenditures	\$ 448,929	\$ 523,000	\$ 523,000	\$ 497,850	\$ 497,950	-4.8%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Supplies:</u>						
35 45 New Light Installation	\$ 2,520	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
37 20 Electricity	435,563	490,000	490,000	465,000	465,000	
Subtotal	438,083	505,000	505,000	480,000	480,000	-5.0%
<u>Maintenance and Services:</u>						
51 20 General Insurance	530	750	750	600	700	
63 25 Equipment Repair and Maintenance	10,315	17,250	17,250	17,250	17,250	
Subtotal	10,845	18,000	18,000	17,850	17,950	-0.3%
Total Expenditures	\$ 448,929	\$ 523,000	\$ 523,000	\$ 497,850	\$ 497,950	-4.8%

MISSION STATEMENT:

“We Are Not an Expense; We Are an Opportunity to Save Money”

PROGRAM DESCRIPTION:

The Fleet Maintenance activity is under the direction of the Executive Director Public Services and Fleet Director. The department is primarily responsible for providing internal support for vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a micro computer-based fleet management system. With the assistance of this system, a program of preventative maintenance procedures was implemented in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Maintain and update our current facilities to bring up to current standards.

Objectives:

- Repair and/or replace existing garage doors.
- Update waste oil recovery system.
- Install covered working area in front of bays.
- Update parts storage area.

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 2: Train personnel properly in order to maintain a professional level of service to the entire fleet.

Objectives:

- Allow all personnel to gain new training on current vehicle and equipment technology.
- Continue AC Delco online training program.
- Attend Pierce Fire Truck Training.
- Attend Emergency Vehicle Technician training conference.
- Encourage more technicians to test for ASE Certifications
- Encourage technicians to test for Emergency Vehicle Technician certifications.

Department Goal # 3: Acquire a new fleet facility and fuel site for the City of Rosenberg.

Objectives:

- Replace existing underground fuel tanks with above ground tanks.
- Begin conversations and provide information necessary to the City Manager and/or Planning Dept. to acquire new or expanding facility.



Fleet Maintenance

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total work orders completed within a week	90%	95%	95%
Fueling station 100% compliance	2	2	2
Relevant education classes attended	2	0	5

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total work orders completed	400	425	450
ASE Master Automobile Technician	1	1	1
ASE Master Medium/Heavy Truck Technician	1	1	1
Medium/Heavy Truck Technician	1	1	2
ASE Truck Equipment Technician	1	1	2
ASE Automobile Technician	1	1	2
Number of times bulk fuel tanks tested	1	1	1
Number of times bulk fuel lines tested	1	1	1

FY2022 BUDGET NOTES:

1. No significant change from the FY2021 budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 374,581	\$ 380,089	\$ 380,089	\$ 380,214	\$ 402,880	
Supplies	23,264	25,250	25,250	25,250	25,250	
Maintenance and Services	14,744	25,467	25,467	23,067	23,570	
Total Expenditures	\$ 412,589	\$ 430,806	\$ 430,806	\$ 428,531	\$ 451,700	4.8%

~ AUTHORIZED POSITIONS ~						
<u>Position Title</u>						
Director of Fleet	1.00	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 271,977	\$ 273,000	\$ 273,000	\$ 275,000	\$ 292,551	
10 20 Overtime	190	1,500	1,500	600	1,500	
10 30 Longevity	2,123	2,693	2,693	2,693	3,143	
10 40 Incentive Pay	309	300	300	300	300	
20 10 Retirement	44,890	45,467	45,467	45,500	47,881	
20 20 Social Security	20,624	21,228	21,228	21,250	22,758	
20 40 Insurance	29,685	29,884	29,884	28,850	28,296	
20 50 Workers' Compensation	4,013	5,272	5,272	5,275	5,652	
20 55 Long Term Disability	770	745	745	746	799	
Subtotal	374,581	380,089	380,089	380,214	402,880	6.0%
Supplies:						
31 10 Office Supplies	52	300	300	300	300	
31 40 Clothing	2,714	1,900	1,900	1,900	1,900	
31 90 Other Supplies	427	800	800	800	800	
34 30 Cleaning Supplies	766	800	800	800	800	
35 10 Motor Vehicle Repair Supplies	1,213	2,000	2,000	2,000	2,000	
35 12 Supply Inventory	1,257	1,500	1,500	1,500	1,500	
36 10 Small Tools and Equipment	9,791	10,000	10,000	10,000	10,000	
36 30 Safety Equipment	263	350	350	350	350	
37 10 Natural Gas	779	2,100	2,100	2,100	2,100	
37 20 Electricity	2,226	2,000	2,000	2,000	2,000	
37 30 Fuel, Oil and Lubricants	3,775	3,500	3,500	3,500	3,500	
Subtotal	23,264	25,250	25,250	25,250	25,250	0.0%
Maintenance and Services:						
51 20 General Insurance	3,948	6,400	6,400	4,000	4,500	
55 10 Education and Training	2,868	5,300	5,300	5,300	5,300	
56 25 Fleet Replacement	3,197	3,197	3,197	3,197	3,200	
57 10 Other Contractual Services	2,654	3,070	3,070	3,070	3,070	
63 10 Building Repair and Maintenance	48	3,000	3,000	3,000	3,000	
63 25 Equipment Repair and Maintenance	2,030	4,500	4,500	4,500	4,500	
Subtotal	14,744	25,467	25,467	23,067	23,570	-7.4%
Total Expenditures	\$ 412,589	\$ 430,806	\$ 430,806	\$ 428,531	\$ 451,700	4.8%



PROGRAM DESCRIPTION:

The Solid Waste Division, through contracted services, provides for the collection and disposal of residential and commercial garbage. Recycling services are included in the cost of service for residents and are offered to commercial entities for an additional fee.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of residential solid waste customers	10,130	10,204	10,400
Number of commercial solid waste customers/month	1,099	1,045	1,100

FY2022 BUDGET NOTES:

1. Both residential and commercial rates will slightly increase by 3% and there is an increase in the number of customers for a total increase of \$250,000, which is reflected and offset by Solid Waste Revenues.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Solid Waste **FUNCTION:** Public Works **ACCOUNT:** 101-5026-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 3,541,024	\$ 3,600,000	\$ 3,600,000	\$ 3,740,000	\$ 3,850,000	
Total Expenditures	\$ 3,541,024	\$ 3,600,000	\$ 3,600,000	\$ 3,740,000	\$ 3,850,000	6.9%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Maintenance and Services:</u>						
62 15 Garbage Collection	3,541,024	\$ 3,600,000	\$ 3,600,000	\$ 3,740,000	\$ 3,850,000	
Subtotal	3,541,024	3,600,000	3,600,000	3,740,000	3,850,000	6.9%
Total Expenditures	\$ 3,541,024	\$ 3,600,000	\$ 3,600,000	\$ 3,740,000	\$ 3,850,000	6.9%

MISSION STATEMENT:

The mission of the City of Rosenberg's Building Maintenance Division is to proactively maintain and improve existing municipal facilities in order to provide safe and work-friendly environments for visitors and City staff. The Building Maintenance Division is committed to providing facilities support services that meet and exceed customer expectations through the establishment of the following goals:

PROGRAM DESCRIPTION:

The Building Maintenance Division, under the direction of the Executive Director of Public Services and Director of Public Works, is responsible for all City-owned buildings. The division performs skilled work in the repair and maintenance of these facilities. The Building Maintenance Division will develop a schedule for the regular inspection of City-owned facilities. These inspections will allow timely, routine documentation of maintenance needs, and this will facilitate planning and the budget process with the goal of reducing costs in the long-run.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal #1: Exceptional levels of customer satisfaction

- Determine level of customer satisfaction analyze responses to identify patterns
- Identify and implement improvements that will increase the level of customer satisfaction
- Implement new work order system to maximize efficiency

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal #2: Highly motivated, well-trained and stable workforce

- Provide training that enhances performance and broadens work skills
- Add a second Building Services Technician within next year or two

Department Goal #3: Excellent facilities maintenance, operation and services

- Identify required resources for facilities maintenance, operation and services
- Develop, evaluate and refine checklists for routine preventative maintenance



Building Maintenance

PERFORMANCE INDICATORS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Percent of smaller job work orders completed within 5 business days (Goal 100%)	98%	96%	100%
Satisfaction survey results (goal 95%):	96%	97%	95%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Work orders received:	400	425	450
Work orders completed:	400	425	450

FY2022 BUDGET NOTES:

1. No significant changes from the FY2021 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5040-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 134,150	\$ 135,121	\$ 135,121	\$ 140,398	\$ 148,768	
Supplies	10,541	14,700	14,700	15,900	14,900	
Maintenance and Services	8,124	16,100	16,100	14,400	15,500	
Total Expenditures	\$ 152,816	\$ 165,921	\$ 165,921	\$ 170,698	\$ 179,168	8.0%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5040-530

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 92,238	\$ 92,872	\$ 92,872	\$ 96,950	\$ 104,437	
10 20 Overtime	265	400	400	1,000	400	
10 30 Longevity	1,613	1,793	1,793	1,793	1,973	
10 40 Incentive Pay	768	600	600	604	600	
20 10 Retirement	15,512	15,675	15,675	16,000	17,287	
20 20 Social Security	7,064	7,319	7,319	7,550	8,218	
20 40 Insurance	15,146	14,942	14,942	14,942	14,148	
20 50 Workers' Compensation	1,273	1,263	1,263	1,300	1,417	
20 55 Long Term Disability	271	257	257	260	289	
Subtotal	134,150	135,121	135,121	140,398	148,768	10.1%
Supplies:						
31 10 Office Supplies	141	300	300	300	300	
31 40 Clothing	758	1,000	1,000	1,000	1,000	
31 90 Other Supplies & Equipment	2,365	3,000	3,000	3,000	3,000	
34 20 Medical Supplies	52	200	200	200	200	
34 30 Cleaning Supplies	169	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	540	1,000	1,000	2,000	1,000	
36 10 Small Tools and Equipment	4,591	6,700	6,700	6,700	6,700	
36 30 Safety Equipment	824	1,000	1,000	1,000	1,000	
37 30 Fuel, Oil and Lubricants	1,099	1,000	1,000	1,200	1,200	
Subtotal	10,541	14,700	14,700	15,900	14,900	1.4%
Maintenance and Services:						
51 20 General Insurance	2,068	2,100	2,100	1,400	1,500	
52 10 Telephone/Communications	1,028	1,300	1,300	1,300	1,300	
55 10 Education and Training	-	1,000	1,000	-	1,000	
56 24 Equipment Rentals	-	1,000	1,000	1,000	1,000	
56 25 Fleet Replacement	2,112	6,400	6,400	6,400	6,400	
63 25 Equipment Repair and Maintenance	2,916	4,300	4,300	4,300	4,300	
Subtotal	8,124	16,100	16,100	14,400	15,500	-3.7%
Total Expenditures	\$ 152,816	\$ 165,921	\$ 165,921	\$ 170,698	\$ 179,168	8.0%



SPECIAL REVENUE FUNDS

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Fund (212) - This fund is used to account for revenues derived from hotel occupancy taxes, which are legally restricted to certain expenditures, such as those expenditures associated with promotion of tourism.

Municipal Court Technology Fund (213) - This fund is used to account for revenues derived from State imposed court fees. These funds are legally restricted to the funding of enhanced technology for Municipal Court.

Beautification Fund (214) - This fund is used to account for revenue derived from contributions which are committed to be used for City-wide beautification and recycling projects.

Law Enforcement Fund (215) - This fund is used to account for revenues derived from seizure and/or sale of assets from illegal narcotics activities. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

Community Development Block Grant Fund (216) - This fund is used to account for grant revenues that are restricted for expenditures approved through the CDBG program.

Police Asset Forfeiture Fund (218) – This fund is used to account for revenues derived from seizure and/or sale of assets related to enforcement and abatement of criminal statutes. Expenditures are restricted to improve activities related to general law enforcement programs or law enforcement equipment.

Park Land Dedication Fund (221) – This fund is used to account for revenues derived from developments, which have chosen to give funds in-lieu of creating parks within new residential communities. Expenditures are restricted to create new or upgrade existing parks in the applicable park zones.

Juvenile Case Manager Fund (222) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance the salary and benefits of a juvenile case manager.

Child Safety Fund (223) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance programs designed to enhance child safety.

Building Security Fund (224) – This fund is used to account for revenue derived from State imposed court fees. These fees are legally restricted to finance security personnel for Municipal Court or to finance items for the purpose of providing security services for buildings housing Municipal Court.

MUD Fire Services Fund (226) – This fund is used to account for revenues derived from fees paid by the Municipal Utility Districts in the City's ETJ. Expenditures are restricted for the purposes of providing fire services.

Police Federal Forfeiture Fund (227) – This fund is used to account for revenues derived from the proceeds of assets seized, in partnership with Federal Law Enforcement Officials, for activities related to enforcement and abatement of criminal statutes. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

PEG Capital Fund (228) – This fund is used to account for revenues derived from the one percent cable tv franchise fee. Expenditures are restricted to fund capital expenditures associated with the City's municipal cable channel.

Fire Station No. 3 Operating (230) – This fund is used to account for the operating cost of Fire Station No. 3.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2021-22 BUDGET							
	Hotel/ Motel Fund (212)	Municipal Court Technology Fund (213)	Beauti- fication Fund (214)	Law Enforcement Fund (215)	CDBG Fund (216)	Police Asset Forfeiture Fund (218)	Park Land Dedication Fund (221)
<u>RESOURCES:</u>							
Total Beginning Balance	\$ 669,586	\$ 1,870	\$ 171,283	\$ 321,457	\$ 303,798	\$ 29,369	\$ 348,329
<u>REVENUES:</u>							
Sales Taxes	-	-	-	-	-	-	-
Other Taxes	520,000	-	-	-	-	-	-
Municipal Court Revenue	-	18,000	-	-	-	-	-
Narcotics seizure revenue	-	-	-	-	-	-	-
Grants	-	-	-	-	1,194,701	-	-
Interest Earnings	750	10	200	500	-	50	500
Miscellaneous Income	1,000	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-
Contributions	-	-	24,000	-	-	-	5,000
TOTAL REVENUES	521,750	18,010	24,200	500	1,194,701	50	5,500
TOTAL FUNDS AVAILABLE	1,191,336	19,880	195,483	321,957	1,498,499	29,419	353,829
<u>EXPENDITURES/EXPENSES:</u>							
Personnel and Benefits	33,149	-	-	-	-	-	-
Supplies	2,550	-	-	41,000	-	10,000	-
Maintenance and Services	180,850	18,310	33,000	37,500	-	-	-
Subtotal	216,549	18,310	33,000	78,500	-	10,000	-
Capital Outlay	-	-	-	35,000	1,327,446	-	90,500
Other Expenditures	-	-	-	-	-	-	-
Transfers	423,976	-	-	-	-	-	-
TOTAL EXPENDITURES	640,526	18,310	33,000	113,500	1,327,446	10,000	90,500
<u>ENDING FUND BALANCE:</u>							
Total Ending Balance	550,810	1,570	162,483	208,457	171,053	19,419	263,329
Restricted Balance	550,810	1,570	-	208,457	171,053	19,419	263,329
Committed Balance	-	-	162,483	-	-	-	-
FUND TOTAL	\$ 1,191,336	\$ 19,880	\$ 195,483	\$ 321,957	\$ 1,498,499	\$ 29,419	\$ 353,829

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2021-22 BUDGET							
Juvenile Case Manager Fund (222)	Child Safety Fund (223)	Building Security Fund (224)	MUD Fire Services Fund (226)	Police Federal Forfeiture Fund (227)	PEG Capital Fund (228)	Fire Station No 3 Operating Fund (230)	2021-22 Total Budget
\$ 142,079	\$ 205,009	\$ 20,147	\$ 376,580	\$ 188,591	\$ 325,950	\$ 39,784	\$ 3,143,831
-	-	-	-	-	-	-	-
-	-	-	-	-	55,000	-	575,000
23,000	41,000	20,000	-	-	-	-	102,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	1,194,701
100	200	-	250	100	300	200	3,160
-	-	-	-	8,100	-	-	9,100
-	-	-	-	-	-	1,593,182	1,593,182
-	-	-	1,394,000	-	-	-	1,394,000
-	-	-	-	-	-	-	29,000
23,100	41,200	20,000	1,394,250	8,200	55,300	1,593,382	4,900,143
165,179	246,209	40,147	1,770,830	196,791	381,250	1,633,166	8,043,974
-	-	-	-	-	-	1,390,745	1,423,894
-	23,000	-	-	10,000	-	104,550	191,100
2,000	30,000	-	-	33,100	-	137,871	472,631
2,000	53,000	-	-	43,100	-	1,633,165	2,087,625
-	-	-	-	-	145,000	-	1,597,946
-	-	-	-	-	-	-	-
39,829	7,800	10,000	1,498,713	-	-	-	1,980,319
41,829	60,800	10,000	1,498,713	43,100	145,000	1,633,165	5,665,890
123,349	185,409	30,147	272,117	153,691	236,250	0	2,378,084
123,349	185,409	30,147	272,117	153,691	236,250	-	2,215,601
-	-	-	-	-	-	0	162,483
\$ 165,179	\$ 246,209	\$ 40,147	\$ 1,770,830	\$ 196,791	\$ 381,250	\$ 1,633,166	\$ 8,043,974



Hotel Occupancy Tax Fund – 212

PROGRAM DESCRIPTION:

Marketing/Tourism:

The Hotel Occupancy Tax (HOT) Fund accounts for revenue and expenditures from the City's hotel occupancy tax. The State of Texas allows cities to assess hotel occupancy taxes at a rate of up to seven percent (7%). The current occupancy tax rate for the City of Rosenberg is seven percent (7%) of the room rental rate. Rosenberg's HOT also applies in the ETJ. Hotel occupancy tax is collected from all applicable hotel/motel occupants by lodging providers, and remitted to the City on a monthly basis.

Expenditures of HOT funds must meet the requirements of Chapter 351 of the Tax Code and meet a two-part test: 1. The expenditures must promote tourism and the convention and hotel industry, *and* 2. The expenditures must clearly fit into one of nine statutory categories: (1) convention and visitors centers; (2) convention registration; (3) advertising the municipality or its vicinity; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city.

HOT Funds were used for two programs in the past: Main Street Program and Marketing/Tourism Program.

The Main Street Program, which was on temporary Leave of Absence from the Texas Historical Commission Main Street Program due to the COVID-19 pandemic, has formally withdrawn from participating in the program. The program has been rebranded into the Discover Downtown Rosenberg program, which is now under the direction of the Communications Department.

The Marketing/Tourism Program, which is under the direction of the Communications Director, consists of advertising and promotion to attract those living outside the City to Rosenberg. This program promotes events and attractions that brings visitors to Rosenberg and increases business for the hotel industry.

FY2022 BUDGET NOTES:

Revenues:

1. Hotel Occupancy Taxes increased by nearly \$70,000 in FY2022 after a big decrease in FY2021 due to COVID-19 and effects on traveling.

Expenditures/Expenses:

2. 50% of the Communications Coordinator position is budgeted for Marketing/Tourism efforts.
3. Office Supplies, Other Supplies, Insurance, Façade Improvement Grant, Physical Improvement Grant, Downtown Events and Printing & Binding were all moved from Main Street Program to Marketing/Tourism Program.
4. Contributions to qualified entities through the HOT Grant program was added back to the budget in the amount of \$75,000 after it had been removed from the FY2021 budget due to reduction in revenues as a result of the COVID-19 pandemic.
5. Tourism Travel and Training line item will cover expenses for Texas Association of Convention and Visitor Bureaus trainings and webinars.
6. Transfer to General Fund for Rosenberg Christmas Nights (100%) and Communications Director (25%).



Hotel Occupancy Tax Fund – 212

7. Use the new RDC building as a vehicle to continue multi-platform marketing highlighting Rosenberg tourism assets.
8. Transfer to Civic Center was reduced due to the decreased Hotel/Motel Tax Revenues.
9. The Main Street Program has been discontinued and all expenditures have been either transferred to the Marketing/Tourism budget or removed from the FY2022 budget.
10. Budget includes the use of \$118,776 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
HOTEL/MOTEL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 1,145,285	\$ 696,494	\$ 936,048	\$ 936,048	\$ 669,586
Revenues and Transfers In	<u>435,318</u>	<u>457,000</u>	<u>457,000</u>	<u>500,750</u>	<u>521,750</u>
Total Funds Available	<u>1,580,603</u>	<u>1,153,494</u>	<u>1,393,048</u>	<u>1,436,798</u>	<u>1,191,336</u>
 Uses/Deductions:					
Expenditures and Transfers	644,555	602,612	802,612	767,212	640,526
 Ending Fund Balance:					
Total Ending Balance	936,048	550,882	590,436	669,586	550,810
Fund Total	<u>\$ 1,580,603</u>	<u>\$ 1,153,494</u>	<u>\$ 1,393,048</u>	<u>\$ 1,436,798</u>	<u>\$ 1,191,336</u>
 Net Revenues (Expenditures)	 (209,237)	 (145,612)	 (345,612)	 (266,462)	 (118,776)

**CITY OF ROSENBERG
2021-22 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40500 Hotel/Motel Occupancy Taxes	\$ 422,436	\$ 450,000	\$ 450,000	\$ 500,000	\$ 520,000	
45100 Interest Earnings	12,352	6,000	6,000	750	750	
46670 Downtown Seasonal Events	530	-	-	-	-	
46680 Sponsorships	-	1,000	1,000	-	1,000	
TOTAL REVENUES	435,318	457,000	457,000	500,750	521,750	14.2%

FUNCTION AND CLASSIFICATION SUMMARY						
EXPENDITURES:						
Personnel and Benefits	\$ 43,294	\$ -	\$ -	\$ -	\$ 33,149	
Supplies	1,314	2,450	2,450	2,550	2,550	
Maintenance and Services	104,875	108,600	108,600	88,100	180,850	
Transfers to Other Funds	494,664	491,562	491,562	476,562	423,976	
Subtotal	644,147	602,612	602,612	567,212	640,526	6.3%
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 644,147	\$ 602,612	\$ 602,612	\$ 567,212	\$ 640,526	6.3%

~ AUTHORIZED POSITIONS ~

Position Title					
Full-time equivalents:					
Main Street Manager	1.00	1.00	1.00	1.00	-
Communications Coordinator	-	-	-	-	0.50
Total Personnel	1.00	1.00	1.00	1.00	0.50

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1211-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Supplies	924	1,700	1,700	1,800	2,550	
Maintenance and Services	90,706	46,700	46,700	46,700	180,850	
Subtotal	91,630	48,400	48,400	48,500	216,549	347.4%
Capital Outlay	-	-	200,000	200,000	-	
Transfers	494,664	491,562	491,562	476,562	423,976	
TOTAL EXPENDITURES	\$ 586,294	\$ 539,962	\$ 739,962	\$ 725,062	\$ 640,526	-13.4%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Communications Coordinator	-	-	-	-	0.50	
Total Personnel	-	-	-	-	0.50	100.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1211-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ 23,754	
10 30 Longevity	-	-	-	-	105	
20 10 Retirement	-	-	-	-	3,840	
20 20 Social Security	-	-	-	-	1,825	
20 40 Insurance	-	-	-	-	3,537	
20 50 Workers' Compensation	-	-	-	-	24	
20 55 Long Term Disability	-	-	-	-	64	
Subtotal	-	-	-	-	33,149	100.0%
Supplies:						
31 10 Office Supplies	-	-	-	-	500	
31 35 Business Expenses	85	500	500	500	500	
31 90 Other Supplies	-	-	-	-	250	
37 20 Electricity	839	1,200	1,200	1,300	1,300	
Subtotal	924	1,700	1,700	1,800	2,550	50.0%
Maintenance and Services:						
41 20 Contributions to Other Entities	62,905	-	-	-	75,000	
42 35 Dues, Subscriptions, Memberships	810	1,200	1,200	1,200	2,200	
43 90 Other Professional Services	1,400	2,000	2,000	2,000	3,000	
51 20 General Insurance	-	-	-	-	250	
52 20 Postage	-	500	500	500	1,000	
53 10 Advertising/Marketing	25,591	40,000	40,000	40,000	50,400	
53 15 Façade Improvement Program	-	-	-	-	10,000	
53 20 Physical Improvement Program	-	-	-	-	10,000	
53 25 Downtown Events	-	-	-	-	25,000	
54 10 Printing and Binding	-	-	-	-	1,000	
55 10 Education and Training	-	3,000	3,000	3,000	3,000	
Subtotal	90,706	46,700	46,700	46,700	180,850	287.3%
Capital Outlay:						
70 20 Buildings	408	-	200,000	200,000	-	
Subtotal	408	-	200,000	200,000	-	0.0%
Transfers:						
91 01 Transfer to General Fund	160,664	157,562	157,562	157,562	178,976	
95 60 Transfer to Civic Center Fund	334,000	334,000	334,000	319,000	245,000	
Subtotal	494,664	491,562	491,562	476,562	423,976	-13.7%
Total Expenditures	\$ 586,702	\$ 539,962	\$ 739,962	\$ 725,062	\$ 640,526	-13.4%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND:
Hotel/Motel

DEPARTMENT:
Communications

FUNCTION:
Main Street Program

ACCOUNT:
212-1212-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Personnel and Benefits	43,294	-	-	-	-	
Supplies	390	750	750	750	-	
Maintenance and Services	14,169	61,900	61,900	41,400	-	
Subtotal	<u>57,853</u>	<u>62,650</u>	<u>62,650</u>	<u>42,150</u>	-	-100.0%
TOTAL EXPENDITURES	<u>\$ 57,853</u>	<u>\$ 62,650</u>	<u>\$ 62,650</u>	<u>\$ 42,150</u>	<u>\$ -</u>	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Main Street Manager	1.00	1.00	1.00	1.00	-	
Total Personnel	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	-	-100.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Communications **FUNCTION:** Main Street Program **ACCOUNT:** 212-1212-510

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 31,584	\$ -	\$ -	\$ -	\$ -	
10 30 Longevity	-	-	-	-	-	
20 10 Retirement	5,173	-	-	-	-	
20 20 Social Security	2,384	-	-	-	-	
20 40 Insurance	4,026	-	-	-	-	
20 50 Workers' Compensation	39	-	-	-	-	
20 55 Long Term Disability	88	-	-	-	-	
Subtotal	43,294	-	-	-	-	100.0%
Supplies:						
31 10 Office Supplies	259	500	500	500	-	
31 90 Other Supplies	131	250	250	250	-	
Subtotal	390	750	750	750	-	-100.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	675	1,000	1,000	1,000	-	
43 90 Other Professional Services	-	1,000	1,000	1,000	-	
52 10 Telephone/Communications	930	-	-	-	-	
52 20 Postage	-	500	500	500	-	
53 10 Advertising/Marketing	8,181	10,400	10,400	10,400	-	
53 15 Facade Improvement Program	-	10,000	10,000	-	-	
53 20 Physical Improvement Program	-	10,000	10,000	-	-	
53 25 Downtown Seasonal Events	2,450	25,000	25,000	25,000	-	
54 10 Printing and Binding	116	1,000	1,000	500	-	
55 10 Education and Training	1,818	3,000	3,000	3,000	-	
Subtotal	14,169	61,900	61,900	41,400	-	-100.0%
Total Expenditures	\$ 57,853	\$ 62,650	\$ 62,650	\$ 42,150	\$ -	-100.0%



Municipal Court Technology Fund – 213

PROGRAM DESCRIPTION:

The Municipal Court Technology Fund is under the general direction of the Assistant City Manager and Court Administrator. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.0172 of the Code of Criminal Procedures to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology for the Court.

FY2022 BUDGET NOTES:

1. The appropriation for Computer software Repair and Maintenance includes a portion of the annual maintenance cost for Incode software. The remaining cost is charged to Fund 603.
2. Budget includes the use of \$300 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
MUNICIPAL COURT TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 49	\$ 48	\$ 2,160	\$ 2,160	\$ 1,870
Revenues and Transfers In	<u>17,485</u>	<u>14,930</u>	<u>14,930</u>	<u>19,710</u>	<u>18,010</u>
Total Funds Available	<u>17,534</u>	<u>14,978</u>	<u>17,090</u>	<u>21,870</u>	<u>19,880</u>
 Uses/Deductions:					
Expenditures and Transfers	15,374	14,900	14,900	20,000	18,310
 Ending Fund Balance:					
Total Ending Balance	2,160	78	2,190	1,870	1,570
Fund Total	<u>\$ 17,534</u>	<u>\$ 14,978</u>	<u>\$ 17,090</u>	<u>\$ 21,870</u>	<u>\$ 19,880</u>
 Net Revenues (Expenditures)	 2,111	 30	 30	 (290)	 (300)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44160 Time Payment Fees	\$ 1,280	\$ 1,300	\$ 1,300	\$ 700	\$ 1,000	
44196 Municipal Court Tech Fund Fee	16,108	13,600	13,600	19,000	17,000	
45100 Interest Earnings	96	30	30	10	10	
TOTAL REVENUES	\$ 17,485	\$ 14,930	\$ 14,930	\$ 19,710	\$ 18,010	20.6%
EXPENDITURES:						
Maintenance and Services	15,374	14,900	14,900	20,000	18,310	
Subtotal	15,374	14,900	14,900	20,000	18,310	22.9%
TOTAL EXPENDITURES	\$ 15,374	\$ 14,900	\$ 14,900	\$ 20,000	\$ 18,310	22.9%

~ AUTHORIZED POSITIONS ~

Position Title
None

Maintenance and Services:						
63 40 Computer Software Repair and Maintenance	15,374	14,900	14,900	20,000	18,310	
Subtotal	15,374	14,900	14,900	20,000	18,310	22.9%
Total Expenditures	\$ 15,374	\$ 14,900	\$ 14,900	\$ 20,000	\$ 18,310	22.9%



Beautification Fund – 214

PROGRAM DESCRIPTION:

The Beautification Fund is under the general direction of the Director of Economic Development. Revenues of the fund consist primarily of contributions made by the City's solid waste collection contractor to be used for beautification and recycling projects.

FY2022 BUDGET NOTES:

1. Other Contracted Services was increased by \$22,500 for the two new events: Paper Shredding and Tire Disposal.
2. Budget includes the use of \$8,800 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
BEAUTIFICATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 158,236	\$ 166,736	\$ 177,583	\$ 177,583	\$ 171,283
Revenues and Transfers In	<u>28,064</u>	<u>25,500</u>	<u>25,500</u>	<u>24,200</u>	<u>24,200</u>
Total Funds Available	<u>186,300</u>	<u>192,236</u>	<u>203,083</u>	<u>201,783</u>	<u>195,483</u>
Uses/Deductions:					
Expenditures and Transfers	8,717	10,500	10,500	30,500	33,000
Ending Fund Balance:					
Total Ending Balance	177,583	181,736	192,583	171,283	162,483
Fund Total	<u>\$ 186,300</u>	<u>\$ 192,236</u>	<u>\$ 203,083</u>	<u>\$ 201,783</u>	<u>\$ 195,483</u>
Net Revenues (Expenditures)	19,347	15,000	15,000	(6,300)	(8,800)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 2,064	\$ 1,500	\$ 1,500	\$ 200	\$ 200	
47110 Contributions - Beautification	26,000	24,000	24,000	24,000	24,000	
TOTAL REVENUES	\$ 28,064	\$ 25,500	\$ 25,500	\$ 24,200	\$ 24,200	-5.1%
EXPENDITURES:						
Supplies	6,917	-	-	-	-	100.0%
Maintenance and Services	\$ 1,800	\$ 10,500	\$ 10,500	\$ 30,500	\$ 33,000	
TOTAL EXPENDITURES	\$ 8,717	\$ 10,500	\$ 10,500	\$ 30,500	\$ 33,000	214.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 90 Other Supplies	6,917	-	-	-	-	100.0%
Subtotal	6,917	-	-	-	-	100.0%
Maintenance and Services:						
42 50 Keep Rosenberg Beautiful Program	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	
42 52 Rosenberg Image Committee Expenses	1,033	3,000	3,000	3,000	3,000	
54 15 Community Education	-	2,400	2,400	2,400	2,400	
57 10 Other Contractual Services	767	5,000	5,000	25,000	27,500	
Subtotal	1,800	10,500	10,500	30,500	33,000	214.3%
Total Expenditures	\$ 8,717	\$ 10,500	\$ 10,500	\$ 30,500	\$ 33,000	214.3%



PROGRAM DESCRIPTION:

The Law Enforcement Fund is under the general direction of the Police Chief. Revenues of the Fund are derived from the proceeds of contraband seized by or forfeited to local, state or federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Seizure and forfeiture of contraband in Texas is governed by Chapter 59 of the Texas Code of Criminal Procedure. Revenues and expenditures of the fund are reported on a yearly basis to the Office of the Texas Attorney General for audit compliance. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

PERFORMANCE INDICATOR/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2022 BUDGET NOTES:

1. Small Tools and Equipment includes:
 - \$10,000 for miscellaneous needs during the year; and
 - \$25,000 for the purchase of fifteen (15) tasers
2. Equipment Rentals was added in the amount of \$10,000 for rental of License Plate Readers.
3. The Machinery and Equipment line item includes \$35,000 for the Mobile Camera Trailer.
4. Budget includes the use of \$113,000 of fund balance to balance the FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
LAW ENFORCEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 455,787	\$ 333,789	\$ 565,991	\$ 565,991	\$ 321,457
Revenues and Transfers In	<u>253,068</u>	<u>3,000</u>	<u>3,000</u>	<u>100,500</u>	<u>500</u>
Total Funds Available	<u>708,855</u>	<u>336,789</u>	<u>568,991</u>	<u>666,491</u>	<u>321,957</u>
 Uses/Deductions:					
Expenditures and Transfers	142,865	286,300	345,034	345,034	113,500
 Ending Fund Balance:					
Total Ending Balance	565,991	50,489	223,957	321,457	208,457
Fund Total	<u>\$ 708,855</u>	<u>\$ 336,789</u>	<u>\$ 568,991</u>	<u>\$ 666,491</u>	<u>\$ 321,957</u>
 Net Revenues (Expenditures)	 110,204	 (283,300)	 (342,034)	 (244,534)	 (113,000)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42330 Intergovernmental - Narcotics Revenue	\$ 247,243	\$ -	\$ -	\$ 100,000	\$ -	
45100 Interest Earnings	5,825	3,000	3,000	500	500	
46900 Miscellaneous Income	-	-	-	-	-	
TOTAL REVENUES	\$ 253,068	\$ 3,000	\$ 3,000	\$ 100,500	\$ 500	-83.3%
EXPENDITURES:						
Supplies	\$ 60,635	\$ 41,000	\$ 66,500	\$ 66,500	\$ 41,000	
Maintenance and Services	4,559	27,500	27,500	27,500	37,500	
Subtotal	65,195	68,500	94,000	94,000	78,500	-16.5%
Transfers to Other Funds	-	-	-	-	-	
Capital Outlay	77,670	217,800	251,034	251,034	35,000	
TOTAL EXPENDITURES	\$ 142,865	\$ 286,300	\$ 345,034	\$ 345,034	\$ 113,500	-67.1%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
32 20 Police Operation Supplies	\$ 1,923	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
36 10 Small Tools and Equipment	58,713	35,000	60,500	60,500	35,000	
Subtotal	60,635	41,000	66,500	66,500	41,000	-38.3%
Maintenance and Services:						
55 10 Education and Training	4,559	27,500	27,500	27,500	27,500	
56 24 Equipment Rentals	-	-	-	-	10,000	100.0%
Subtotal	4,559	27,500	27,500	27,500	37,500	36.4%
Capital Outlay:						
70 40 Machinery and Equipment	18,228	217,800	85,000	85,000	35,000	
70 42 Motor Vehicles	59,442	-	166,034	166,034	-	
Subtotal	77,670	217,800	251,034	251,034	35,000	-86.1%
Total Expenditures	\$ 142,865	\$ 286,300	\$ 345,034	\$ 345,034	\$ 113,500	-67.1%



PROGRAM DESCRIPTION:

The Community Development Block Grant (CDBG) Fund is under the direction of the Executive Director of Public Services and Director of Capital Projects. Community Development Block Grant Funds are received as a pass through grant from the State of Texas through Fort Bend County. For the past several years, the City of Rosenberg has been using these grant proceeds to reconstruct the sanitary sewer lines in north Rosenberg. In FY2015 through FY2021, the funds were being used to reconstruct water lines in north Rosenberg.

FY2022 BUDGET NOTES:

1. The City will use the grant funds for the completion of North Side Water and Wastewater Improvements – Phase VIII.
2. The City will also use grant funds for Blume Road Service Area Sanitary Sewer Rehabilitation – Phase I.
3. Budget includes the use of \$132,745 of fund balance to balance the FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 329,318	\$ 235,914	\$ 310,086	\$ 310,086	\$ 303,798
Revenues and Transfers In	<u>386,982</u>	<u>600,000</u>	<u>600,000</u>	<u>421,611</u>	<u>1,194,701</u>
Total Funds Available	<u>716,300</u>	<u>835,914</u>	<u>910,086</u>	<u>731,698</u>	<u>1,498,499</u>
Uses/Deductions:					
Expenditures and Transfers	406,214	536,234	536,234	427,900	1,327,446
Ending Fund Balance:					
Total Ending Balance	310,086	299,680	373,852	303,798	171,053
Fund Total	<u>\$ 716,300</u>	<u>\$ 835,914</u>	<u>\$ 910,086</u>	<u>\$ 731,698</u>	<u>\$ 1,498,499</u>
Net Revenues (Expenditures)	(19,232)	63,766	63,766	(6,289)	(132,745)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42220 Intergovernmental - CDBG Grants	\$ 386,982	\$ 600,000	\$ 600,000	\$ 421,611	\$ 1,194,701	
48501 Transfer from Water/Wastewater Fund	-	-	-	-	-	
TOTAL REVENUES	\$ 386,982	\$ 600,000	\$ 600,000	\$ 421,611	\$ 1,194,701	99.1%
EXPENDITURES:						
Capital Outlay	\$ 406,214	\$ 536,234	\$ 536,234	\$ 427,900	\$ 1,327,446	
TOTAL EXPENDITURES	\$ 406,214	\$ 536,234	\$ 536,234	\$ 427,900	\$ 1,327,446	147.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 35 North Side Water/Sewer Improvements - Candler Rd	342,448	-	-	-	-	
70 36 North Side Water/Sewer Improvements - Phase VII	63,766	536,234	536,234	427,900	-	
70 37 North Side Water/Sewer Improvements - Phase VIII	-	-	-	-	666,675	
70 38 Blume Road Service Area Sanitary Sewer Rehab.	-	-	-	-	660,771	
Subtotal	406,214	536,234	536,234	427,900	1,327,446	147.5%
Total Expenditures	\$ 406,214	\$ 536,234	\$ 536,234	\$ 427,900	\$ 1,327,446	147.5%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.



PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local and state law enforcement officials for activities related to enforcement and abatement of criminal statutes or from proceeds of assets deemed abandoned or unclaimed property. These funds are classified as revenues under Chapter 18 or Chapter 47 of the Code of Criminal Procedures. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2022 BUDGET NOTES:

1. Small Tools and Equipment includes \$10,000 for miscellaneous needs during the year.
2. Budget includes the use of \$9,950 of fund balance to balance the FY2022 budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
POLICE ASSET FORFEITURE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 38,932	\$ 35,984	\$ 39,319	\$ 39,319	\$ 29,369
Revenues and Transfers In	<u>6,713</u>	<u>500</u>	<u>500</u>	<u>50</u>	<u>50</u>
Total Funds Available	<u>45,645</u>	<u>36,484</u>	<u>39,819</u>	<u>39,369</u>	<u>29,419</u>
Uses/Deductions:					
Expenditures and Transfers	6,326	10,000	10,000	10,000	10,000
Ending Fund Balance:					
Total Ending Balance	39,319	26,484	29,819	29,369	19,419
Fund Total	<u>\$ 45,645</u>	<u>\$ 36,484</u>	<u>\$ 39,819</u>	<u>\$ 39,369</u>	<u>\$ 29,419</u>
Net Revenues (Expenditures)	387	(9,500)	(9,500)	(9,950)	(9,950)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 620	\$ 500	\$ 500	\$ 50	\$ 50	
46900 Miscellaneous Income	6,094	-	-	-	-	
TOTAL REVENUES	\$ 6,713	\$ 500	\$ 500	\$ 50	\$ 50	-90.0%
EXPENDITURES:						
Supplies	\$ 6,326	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	-	-	-	-	-	
Subtotal	6,326	10,000	10,000	10,000	10,000	0.0%
TOTAL EXPENDITURES	\$ 6,326	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 6,326	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Subtotal	6,326	10,000	10,000	10,000	10,000	0.0%
Total Expenditures	\$ 6,326	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%



Parkland Dedication Fund – 221

PROGRAM DESCRIPTION:

The Park Land Dedication Fund is designed to create new or to upgrade existing parks within the applicable park zones. The funding is derived from developments that are established within the City, which have chosen to give the City funds in-lieu of creating parks within new residential communities. The allocation of these funds is restricted to the zone from which the revenues are derived and must be spent within ten years of being collected.

FY2022 BUDGET NOTES:

1. The City anticipates Developer Contributions that can be used for improvements at Travis Park and Becerra Park. Funds have already been received that can be used at Harwood Park.
2. The balance for the Seabourne Creek Nature Center project will roll to fiscal year 2022.
3. Park Improvements for FY2022 include:

●	Add decomposed granite to trails – Travis Park	\$	6,000
●	Replace chain-linked fence – Travis Park		27,000
●	Replace chain-linked fence – Harwood Park		7,500
●	New playground equipment and improvements – Becerra Park		30,000
●	New surfacing for basketball court & repaint covering – Becerra Park		<u>20,000</u>
	Total	\$	<u>90,500</u>

4. Budget includes the use of \$85,000 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
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PARK LAND DEDICATION FUND SUMMARY

Resources:

Total Beginning Balance	\$ 618,819	\$ 641,604	\$ 702,829	\$ 702,829	\$ 348,329
Revenues and Transfers In	<u>118,017</u>	<u>10,000</u>	<u>10,000</u>	<u>30,500</u>	<u>5,500</u>
Total Funds Available	736,836	651,604	712,829	733,329	353,829

Uses/Deductions:

Expenditures and Transfers	34,006	-	385,000	385,000	90,500
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Ending Fund Balance:

Total Ending Balance	702,829	651,604	327,829	348,329	263,329
Fund Total	\$ 736,835	\$ 651,604	\$ 712,829	\$ 733,329	\$ 353,829

Net Revenues (Expenditures)	84,011	10,000	(375,000)	(354,500)	(85,000)
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 7,947	\$ 5,000	\$ 5,000	\$ 500	\$ 500	
47130 Developer Contributions	110,070	5,000	5,000	30,000	5,000	
TOTAL REVENUES	\$ 118,017	\$ 10,000	\$ 10,000	\$ 30,500	\$ 5,500	-45.0%
EXPENDITURES:						
Supplies	-	-	-	-	-	
Subtotal	-	-	-	-	-	100.0%
Transfers to Other Funds	-	-	-	-	-	
Capital Outlay	\$ 34,006	\$ -	\$ 385,000	\$ 385,000	\$ 90,500	
TOTAL EXPENDITURES	\$ 34,006	\$ -	\$ 385,000	\$ 385,000	\$ 90,500	-76.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 31 Imp O/T Bldgs - Nature Center	\$ -	\$ -	\$ 385,000	\$ 385,000	(A)	
70 32 Imp O/T Bldgs - Big League Ball Field SCRSC	17,014	-	-	-	-	
70 33 Imp O/T Bldgs - Shade Structure/Bleachers SCRSC	16,993	-	-	-	-	100.0%
70 34 Imp O/T Bldgs - Park Improvements	-	-	-	-	90,500	100.0%
Subtotal	34,006	-	385,000	385,000	90,500	-76.5%
Total Expenditures	\$ 34,006	\$ -	\$ 385,000	\$ 385,000	\$ 90,500	-76.5%



Juvenile Case Manager Fund – 222

PROGRAM DESCRIPTION:

The Juvenile Case Manager Fund is under the general direction of the Assistant City Manager and Court Administrator. Revenues of the Fund are derived from State authorized court fees, which are legally restricted by Articles 102.015 and 102.0174 of the Code of Criminal Procedures, and Section 134.156 of the Local Government Code to certain expenditures. This fund can be used to fund a juvenile case manager.

FY2022 BUDGET NOTES:

1. A portion of the salaries and benefits for the Court Administrator (10%) and the Senior Court Clerk position (40%) that is assigned as the Juvenile Case Manager is reimbursed by this fund through a transfer to the General Fund.
2. Budget includes the use of \$18,729 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
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JUVENILE CASE MANAGER FUND SUMMARY

Resources:

Total Beginning Balance	\$ 159,532	\$ 143,398	\$ 149,863	\$ 149,863	\$ 142,079
Revenues and Transfers In	<u>23,965</u>	<u>24,000</u>	<u>24,000</u>	<u>25,850</u>	<u>23,100</u>
Total Funds Available	<u>183,497</u>	<u>167,398</u>	<u>173,863</u>	<u>175,713</u>	<u>165,179</u>

Uses/Deductions:

Expenditures and Transfers	33,634	35,634	35,634	33,634	41,829
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Ending Fund Balance:

Total Ending Balance	149,863	131,764	138,229	142,079	123,349
Fund Total	<u>\$ 183,497</u>	<u>\$ 167,398</u>	<u>\$ 173,863</u>	<u>\$ 175,713</u>	<u>\$ 165,179</u>

Net Revenues (Expenditures)	(9,669)	(11,634)	(11,634)	(7,784)	(18,729)
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44166 Truancy Prevention Fees	\$ 2,046	\$ 3,000	\$ 3,000	\$ 750	\$ 3,000	
44199 Other Fines and Forfeitures	20,025	20,000	20,000	25,000	20,000	
45100 Interest Earnings	1,893	1,000	1,000	100	100	
TOTAL REVENUES	\$ 23,965	\$ 24,000	\$ 24,000	\$ 25,850	\$ 23,100	-3.8%
EXPENDITURES:						
Maintenance and Services	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	
Subtotal	-	2,000	2,000	-	2,000	0.0%
Transfers	33,634	33,634	33,634	33,634	39,829	
TOTAL EXPENDITURES	\$ 33,634	\$ 35,634	\$ 35,634	\$ 33,634	\$ 41,829	17.4%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
55 10 Education and Training	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	0.0%
Subtotal	-	2,000	2,000	-	2,000	0.0%
Transfers:						
91 01 Transfer to General Fund	33,634	33,634	33,634	33,634	39,829	
Subtotal	33,634	33,634	33,634	33,634	39,829	18.4%
Total Expenditures	\$ 33,634	\$ 35,634	\$ 35,634	\$ 33,634	\$ 41,829	17.4%



PROGRAM DESCRIPTION:

The Child Safety Fund is under the general direction of the Assistant City Manager and Court Administrator. Revenues of the Fund are derived from state authorized court fees, which are legally restricted by Article 102.014 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance programs designed to enhance child safety, health, or nutrition, and include programs for child abuse prevention and intervention, and drug and alcohol abuse prevention.

FY2022 BUDGET NOTES:

1. Child Safety Program Supplies in the amount of \$8,000 are included from the Police and Fire Departments.
2. The appropriation for \$30,000 will fund street striping and crosswalk markings in designated school zones, as well as school zone sign repair and maintenance.
3. The Transfer to the General Fund of \$7,800 will fund Police Department overtime for oversight and compliance monitoring of registered sex offenders within the City.
4. Budget includes the use of \$19,600 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
CHILD SAFETY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 205,061	\$ 190,218	\$ 219,059	\$ 219,059	\$ 205,009
Revenues and Transfers In	<u>47,259</u>	<u>42,000</u>	<u>42,000</u>	<u>46,750</u>	<u>41,200</u>
Total Funds Available	<u>252,320</u>	<u>232,218</u>	<u>261,059</u>	<u>265,809</u>	<u>246,209</u>
 Uses/Deductions:					
Expenditures and Transfers	33,261	60,800	60,800	60,800	60,800
 Ending Fund Balance:					
Total Ending Balance	219,059	171,418	200,259	205,009	185,409
Fund Total	<u>\$ 252,320</u>	<u>\$ 232,218</u>	<u>\$ 261,059</u>	<u>\$ 265,809</u>	<u>\$ 246,209</u>
 Net Revenues (Expenditures)	 13,998	 (18,800)	 (18,800)	 (14,050)	 (19,600)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44150 School Zone Court Costs	\$ 994	\$ 1,000	\$ 1,000	\$ 3,500	\$ 1,000	
44199 Other Fines and Forfeitures	43,637	40,000	40,000	43,050	40,000	
45100 Interest Earnings	2,627	1,000	1,000	200	200	
46900 Miscellaneous Income	0	-	-	-	-	
TOTAL REVENUES	\$ 47,259	\$ 42,000	\$ 42,000	\$ 46,750	\$ 41,200	-1.9%
EXPENDITURES:						
Supplies	\$ 7,461	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	
Maintenance and Services	18,000	30,000	30,000	30,000	30,000	
Subtotal	25,461	53,000	53,000	53,000	53,000	0.0%
Transfers	7,800	7,800	7,800	7,800	7,800	
TOTAL EXPENDITURES	\$ 33,261	\$ 60,800	\$ 60,800	\$ 60,800	\$ 60,800	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
33 30 Child Safety Program Supplies	\$ 1,659	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	0.0%
36 25 School Zone Street Sign	5,802	15,000	15,000	15,000	15,000	
Subtotal	7,461	23,000	23,000	23,000	23,000	0.0%
Maintenance and Services:						
57 10 Other Contractual Services	18,000	30,000	30,000	30,000	30,000	
Subtotal	18,000	30,000	30,000	30,000	30,000	0.0%
Transfers:						
91 01 Transfer to General Fund	7,800	7,800	7,800	7,800	7,800	
Subtotal	7,800	7,800	7,800	7,800	7,800	0.0%
Total Expenditures	\$ 33,261	\$ 60,800	\$ 60,800	\$ 60,800	\$ 60,800	0.0%

PROGRAM DESCRIPTION:

The Building Security Fund is under the general direction of the Assistant City Manager and Court Administrator. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.017 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for providing security services for buildings housing Municipal Court including, but not limited to:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services;
- (7) signage;
- (8) confiscated weapons inventory and tracking systems; or
- (9) locks, chains, or other security hardware.

FY2022 BUDGET NOTES:

1. This budget includes the reimbursement to the General Fund for a portion of the Bailiff/Warrant Officer position.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
BUILDING SECURITY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 908	\$ 2,928	\$ 6,637	\$ 6,637	\$ 20,147
Revenues and Transfers In	<u>15,729</u>	<u>10,000</u>	<u>10,000</u>	<u>23,510</u>	<u>20,000</u>
Total Funds Available	<u>16,637</u>	<u>12,928</u>	<u>16,637</u>	<u>30,147</u>	<u>40,147</u>
Uses/Deductions:					
Expenditures and Transfers	10,000	10,000	10,000	10,000	10,000
Ending Fund Balance:					
Total Ending Balance	6,637	2,928	6,637	20,147	30,147
Fund Total	<u>\$ 16,637</u>	<u>\$ 12,928</u>	<u>\$ 16,637</u>	<u>\$ 30,147</u>	<u>\$ 40,147</u>
Net Revenues (Expenditures)	5,729	-	-	13,510	10,000

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44165 Municipal Court Bldg Security Fees	\$ 15,685	\$ 10,000	\$ 10,000	\$ 23,500	\$ 20,000	
45100 Interest Earnings	44	-	-	10	-	
TOTAL REVENUES	\$ 15,729	\$ 10,000	\$ 10,000	\$ 23,510	\$ 20,000	100.0%
EXPENDITURES:						
Transfers	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
TOTAL EXPENDITURES	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
91 01 Transfer to General Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Subtotal	10,000	10,000	10,000	10,000	10,000	0.0%
Total Expenditures	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%



Municipal Utility District Fire Services Fund – 226

PROGRAM DESCRIPTION:

The Municipal Utility District (MUD) Fire Services Fund is under the general direction of the Fire Chief. Revenues of the Fund consist primarily of contributions made by the Municipal Utility Districts in the ETJ that have approved Fire Service Agreements with the City of Rosenberg.

FY2022 BUDGET NOTES:

Budget includes the use of \$104,463 of fund balance to balance the FY2022 Budget

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
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MUD FIRE SERVICES FUND SUMMARY

Resources:

Total Beginning Balance	\$ 611,952	\$ 445,806	\$ 469,476	\$ 469,476	\$ 376,580
Revenues and Transfers In	<u>1,270,670</u>	<u>1,281,000</u>	<u>1,281,000</u>	<u>1,350,250</u>	<u>1,394,250</u>
Total Funds Available	1,882,622	1,726,806	1,750,476	1,819,726	1,770,830

Uses/Deductions:

Expenditures and Transfers	1,413,146	1,443,146	1,443,146	1,443,146	1,498,713
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Ending Fund Balance:

Total Ending Balance	469,476	283,660	307,330	376,580	272,117
Fund Total	\$ 1,882,622	\$ 1,726,806	\$ 1,750,476	\$ 1,819,726	\$ 1,770,830

Net Revenues (Expenditures)	(142,476)	(162,146)	(162,146)	(92,896)	(104,463)
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CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

MUD FIRE SERVICES FUND

FUND: 226

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42340 Intergovernmental - Other Entities	\$ 1,264,270	\$ 1,278,000	\$ 1,278,000	\$ 1,350,000	\$ 1,394,000	
45100 Interest Earnings	6,400	3,000	3,000	250	250	
TOTAL REVENUES	\$ 1,270,670	\$ 1,281,000	\$ 1,281,000	\$ 1,350,250	\$ 1,394,250	8.8%
EXPENDITURES:						
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	\$ 1,413,146	\$ 1,443,146	\$ 1,443,146	\$ 1,443,146	\$ 1,498,713	
TOTAL EXPENDITURES	\$ 1,413,146	\$ 1,443,146	\$ 1,443,146	\$ 1,443,146	\$ 1,498,713	3.9%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	\$ 1,413,146	\$ 1,443,146	\$ 1,443,146	\$ 1,443,146	\$ 1,498,713	
Subtotal	1,413,146	1,443,146	1,443,146	1,443,146	1,498,713	3.9%
Total Expenditures	\$ 1,413,146	\$ 1,443,146	\$ 1,443,146	\$ 1,443,146	\$ 1,498,713	3.9%



PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by federal law enforcement officials that are transferred to any state or local law enforcement agency that directly participated in an investigation or prosecution that resulted in a federal forfeiture. The U.S. Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that helps deter crime and fosters cooperation among federal, state, and local law enforcement agencies. The Department of Justice administers the Equitable Sharing Program and requires each agency to comply with guidelines by completing a yearly Equitable Sharing Agreement and Certification every year the agency receives funds. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Police Department.

FY2022 BUDGET NOTES:

1. Budget includes the use of \$34,900 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
POLICE FEDERAL FORFEITURE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 218,647	\$ 214,857	\$ 217,421	\$ 217,421	\$ 188,591
Revenues and Transfers In	<u>29,319</u>	<u>25,520</u>	<u>25,520</u>	<u>14,270</u>	<u>8,200</u>
Total Funds Available	<u>247,966</u>	<u>240,377</u>	<u>242,941</u>	<u>231,691</u>	<u>196,791</u>
Uses/Deductions:					
Expenditures and Transfers	30,545	88,100	88,100	43,100	43,100
Ending Fund Balance:					
Total Ending Balance	217,421	152,277	154,841	188,591	153,691
Fund Total	<u>\$ 247,966</u>	<u>\$ 240,377</u>	<u>\$ 242,941</u>	<u>\$ 231,691</u>	<u>\$ 196,791</u>
Net Revenues (Expenditures)	(1,226)	(62,580)	(62,580)	(28,830)	(34,900)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42150 Int'gov - Federal Narcotics Revenue	\$ 13,554	\$ -	\$ -	\$ -	\$ -	
45100 Interest Earnings	2,625	1,000	1,000	95	100	
46720 Reimbursement-Vehicle Rental	13,140	24,520	24,520	14,175	8,100	
TOTAL REVENUES	\$ 29,319	\$ 25,520	\$ 25,520	\$ 14,270	\$ 8,200	0.0%
EXPENDITURES:						
Supplies	\$ 9,762	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	20,782	78,100	78,100	33,100	33,100	
Subtotal	30,545	88,100	88,100	43,100	43,100	
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 30,545	\$ 88,100	\$ 88,100	\$ 43,100	\$ 43,100	-51.1%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 9,762	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Subtotal	9,762	10,000	10,000	10,000	10,000	0.0%

~ EXPENDITURE DETAIL CONTINUED~

Maintenance and Services:						
57 27 Lease of Motor Vehicles	20,782	33,100	33,100	33,100	33,100	
63 35 Security Cameras	-	45,000	45,000	-	-	
Subtotal	20,782	78,100	78,100	33,100	33,100	-57.6%
Total Expenditures	\$ 30,545	\$ 88,100	\$ 88,100	\$ 43,100	\$ 43,100	-51.1%



PROGRAM DESCRIPTION:

The Public, Educational or Governmental (PEG) Capital Fund was created to account for the 1% PEG fee that began to be collected and remitted by franchised cable television providers in the City of Rosenberg pursuant to the State of Texas cable franchise effective January 1, 2012. These funds are restricted to fund capital expenditures associated with the City's municipal cable channel and programming, and are administered by Communications Department.

FY2022 BUDGET NOTES:

1. The PEG budget includes \$130,000 for audio (\$80,000) and video (\$50,000) improvements at the Civic Center to ensure that the equipment and technology is updated and compatible for recording and broadcasting meetings from the Civic Center.
2. \$15,000 is included for any expenses associated with upgrades or repair/replacement of equipment in the City Council Chamber.
3. Budget includes the use of \$89,700 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
PEG CAPITAL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 228,931	\$ 272,931	\$ 285,650	\$ 285,650	\$ 325,950
Revenues and Transfers In	<u>58,576</u>	<u>58,000</u>	<u>58,000</u>	<u>55,300</u>	<u>55,300</u>
Total Funds Available	<u>287,507</u>	<u>330,931</u>	<u>343,650</u>	<u>340,950</u>	<u>381,250</u>
Uses/Deductions:					
Expenditures and Transfers	1,857	15,000	15,000	15,000	145,000
Ending Fund Balance:					
Total Ending Balance	285,650	315,931	328,650	325,950	236,250
Fund Total	<u>\$ 287,507</u>	<u>\$ 330,931</u>	<u>\$ 343,650</u>	<u>\$ 340,950</u>	<u>\$ 381,250</u>
Net Revenues (Expenditures)	56,719	43,000	43,000	40,300	(89,700)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

40440 Franchise Tax - Cable TV	\$ 55,618	\$ 57,000	\$ 57,000	\$ 55,000	\$ 55,000	
45100 Interest Earnings	2,958	1,000	1,000	300	300	
TOTAL REVENUES	\$ 58,576	\$ 58,000	\$ 58,000	\$ 55,300	\$ 55,300	-4.7%

EXPENDITURES:

Capital Outlay	\$ 1,857	\$ 15,000	\$ 15,000	\$ 15,000	\$ 145,000	
TOTAL EXPENDITURES	\$ 1,857	\$ 15,000	\$ 15,000	\$ 15,000	\$ 145,000	866.7%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ 1,857	\$ 15,000	\$ 15,000	\$ 15,000	\$ 145,000	
Subtotal	1,857	15,000	15,000	15,000	145,000	866.7%
Total Expenditures	\$ 1,857	\$ 15,000	\$ 15,000	\$ 15,000	\$ 145,000	866.7%



Fire Station No. 3 Operating Fund – 230

PROGRAM DESCRIPTION:

The Fire Station No. 3 Operating Fund has been established to separate the annual operating costs for Fire Station No. 3 from the General Fund Fire Department Budget. Revenues from the General Fund and the MUD Fire Services Fund provide funds to operate Fire Station No. 3. This fund enables the City to conduct the administrative review which is required by the Fire Service Agreements.

PERFORMANCE INDICATORS/ACTIVITY MEASURES:

Performance Indicators for Fire Station No. 3 are included in the overall Performance Indicators for the Fire Department.

FY2022 BUDGET NOTES:

1. Increase of \$1,650 in Motor Vehicle Repair due cost increase and aging vehicles.
2. Increase of \$2,100 in Equipment Repair and Maintenance for generator maintenance.
3. The Association Assessment Fees in the amount of \$11,649 for the annual assessment payable to Summer Park Property Owners Association, Inc. will not be budgeted in FY2022.
4. Budget includes the use of \$39,783 of fund balance to balance the FY2022 Budget.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
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FIRE STATION NO. 3 OPERATING FUND SUMMARY

Resources:

Total Beginning Balance	\$ 19,446	\$ 19,447	\$ 33,596	\$ 33,596	\$ 39,784
Revenues and Transfers In	<u>1,511,749</u>	<u>1,538,415</u>	<u>1,538,415</u>	<u>1,537,815</u>	<u>1,593,382</u>
Total Funds Available	<u>1,531,195</u>	<u>1,557,862</u>	<u>1,572,011</u>	<u>1,571,411</u>	<u>1,633,166</u>

Uses/Deductions:

Expenditures and Transfers	1,497,599	1,538,416	1,538,416	1,531,628	1,633,165
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Ending Fund Balance:

Total Ending Balance	33,596	19,446	33,595	39,784	0
Fund Total	<u>\$ 1,531,195</u>	<u>\$ 1,557,862</u>	<u>\$ 1,572,011</u>	<u>\$ 1,571,411</u>	<u>\$ 1,633,166</u>

Net Revenues (Expenditures)	14,150	(1)	(1)	6,188	(39,783)
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	894	800	800	200	200	
48101 Transfer from General Fund	94,469	94,469	94,469	94,469	94,469	
48226 Transfer from MUD Fire Services	1,416,386	1,443,146	1,443,146	1,443,146	1,498,713	
TOTAL REVENUES	\$ 1,511,749	\$ 1,538,415	\$ 1,538,415	\$ 1,537,815	\$ 1,593,382	3.6%
EXPENDITURES:						
Personnel and Benefits	\$ 1,278,111	\$ 1,307,666	\$ 1,307,666	\$ 1,300,728	\$ 1,390,745	
Supplies	103,646	103,700	103,700	104,350	104,550	
Maintenance and Services	115,842	127,050	127,050	126,550	137,871	
Subtotal	1,497,599	1,538,416	1,538,416	1,531,628	1,633,165	6.2%
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 1,497,599	\$ 1,538,416	\$ 1,538,416	\$ 1,531,628	\$ 1,633,165	6.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Professional Standards/Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	1.00	1.00	5.00	5.00	
Firefighter	5.00	5.00	5.00	1.00	1.00	
Total Personnel	13.00	13.00	13.00	13.00	13.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 800,691	\$ 819,399	\$ 819,399	\$ 840,000	\$ 924,283	
10 20 Overtime	34,519	20,000	20,000	20,500	12,000	
10 30 Longevity	9,293	10,463	10,463	10,463	11,790	
10 40 Incentive Pay	21,749	29,700	29,700	9,000	14,700	
10 50 Holiday Pay	32,973	36,655	36,655	34,000	40,418	
20 10 Retirement	147,001	150,124	150,124	149,000	162,753	
20 20 Social Security	62,812	70,091	70,091	70,000	77,355	
20 40 Insurance	157,267	158,462	158,462	155,000	132,635	
20 50 Workers' Compensation	9,677	10,352	10,352	10,350	12,134	
20 55 Long Term Disability	2,129	2,420	2,420	2,415	2,676	
Subtotal	1,278,111	1,307,666	1,307,666	1,300,728	1,390,745	6.4%
Supplies:						
31 10 Office Supplies	485	500	500	500	500	
31 40 Clothing	3,586	9,500	9,500	9,500	9,500	
31 45 Uniforms	8,200	13,200	13,200	13,200	13,200	
31 55 Personal Protective Equipment	50,753	47,000	47,000	47,000	47,000	
31 90 Other Supplies	428	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	1,416	1,500	1,500	1,500	1,500	
34 20 Medical Supplies	1,146	1,000	1,000	1,000	1,000	
34 30 Cleaning Supplies	1,194	1,200	1,200	1,200	1,400	
35 10 Motor Vehicle Repair Supplies	24,542	8,350	8,350	10,000	10,000	
35 15 Equipment Repair Supplies	106	750	750	750	750	
35 20 Building Materials and Supplies	547	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	336	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	489	1,200	1,200	1,200	1,200	
37 10 Natural Gas	1,044	1,500	1,500	1,500	1,500	
37 20 Electricity	6,011	8,000	8,000	8,000	8,000	
37 30 Fuel, Oil and Lubricants	3,364	7,000	7,000	6,000	6,000	
Subtotal	103,646	103,700	103,700	104,350	104,550	0.8%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Maintenance and Services:						
42 60 Technology Fees	67,150	67,147	67,147	67,147	75,871	
43 40 License and Inspection Fees	2,183	2,600	2,600	2,600	2,600	
51 20 General Insurance	2,130	3,000	3,000	2,500	3,000	
52 10 Telephone/Communications	-	4,000	4,000	4,000	4,000	
55 10 Education and Training	1,996	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	29,403	29,403	29,403	29,403	29,400	
62 32 Laundry and Other Sanitation Services	343	400	400	400	400	
62 40 Grounds Maintenance Services	6,908	7,000	7,000	7,000	7,000	
63 10 Building Repair and Maintenance	905	4,500	4,500	4,500	4,500	
63 25 Equipment Repair and Maintenance	4,823	5,000	5,000	5,000	7,100	
Subtotal	115,842	127,050	127,050	126,550	137,871	8.5%
Total Expenditures	\$ 1,497,599	\$ 1,538,416	\$ 1,538,416	\$ 1,531,628	\$ 1,633,165	6.2%



DEBT SERVICE FUND

**Debt Service Fund
(Fund 301)**

The debt service fund is used to account for revenues designated for debt retirement. Expenditures are legally restricted for payment of principal and interest on general obligation or tax-supported debt. Revenue bond debt issued for water and wastewater purposes is paid by the appropriate enterprise fund(s) while general obligation debt issued for water and wastewater purposes is supported by a transfer from enterprise funds to the debt service fund.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
DEBT SERVICE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 5,856,536	\$ 5,132,710	\$ 5,386,169	\$ 5,386,169	\$ 5,097,984
Revenues and Transfers In	<u>15,810,817</u>	<u>10,327,595</u>	<u>10,327,595</u>	<u>10,314,095</u>	<u>8,884,708</u>
Total Funds Available	<u>21,667,353</u>	<u>15,460,305</u>	<u>15,713,764</u>	<u>15,700,264</u>	<u>13,982,692</u>
Uses/Deductions:					
Expenditures and Transfers	16,281,184	10,614,280	10,614,280	10,602,280	8,897,641
Ending Fund Balance:					
Total Ending Balance	5,386,169	4,846,025	5,099,484	5,097,984	5,085,051
Fund Total	<u>\$ 21,667,353</u>	<u>\$ 15,460,305</u>	<u>\$ 15,713,764</u>	<u>\$ 15,700,264</u>	<u>\$ 13,982,692</u>
Net Revenues (Expenditures)	(470,367)	(286,685)	(286,685)	(288,185)	(12,933)

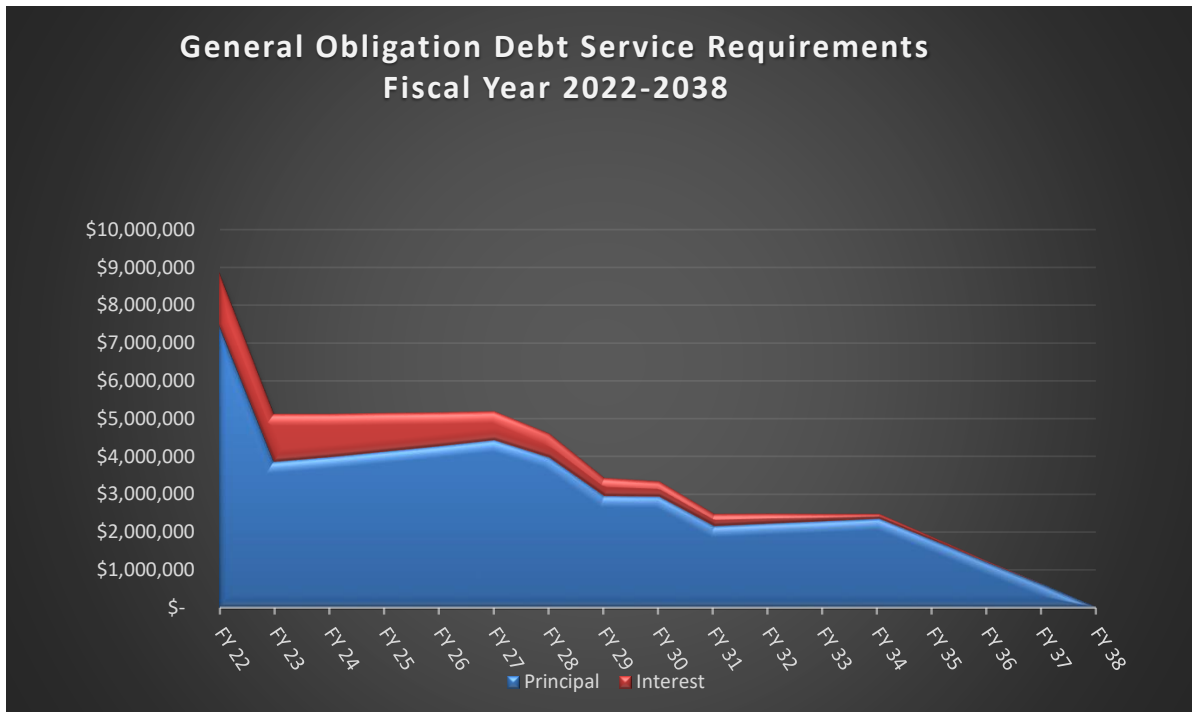
**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

DEBT SERVICE FUND

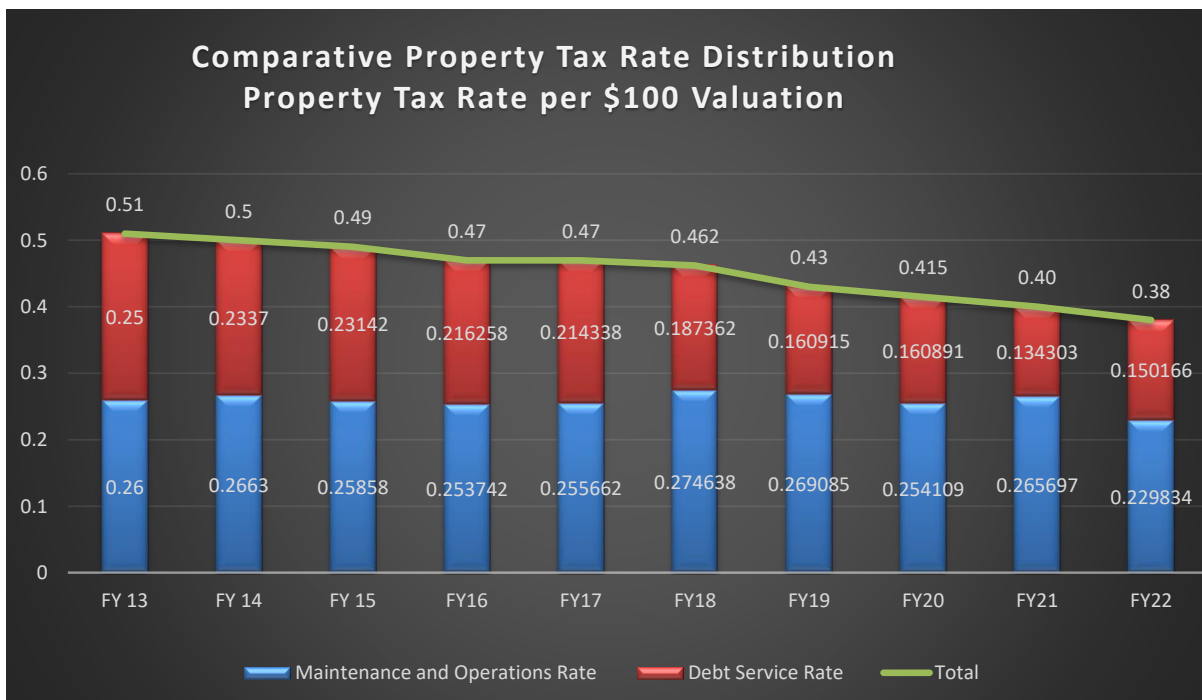
FUND: 301

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40110 Current Taxes	\$ 4,259,726	\$ 3,901,153	\$ 3,901,153	\$ 3,901,153	\$ 4,784,784	
40111 Current Taxes - Penalty and Interest	19,782	20,000	20,000	20,000	20,000	
40120 Delinquent Taxes	97,501	35,000	35,000	45,000	45,000	
40121 Delinquent Taxes-Penalty and Interest	9,835	12,000	12,000	12,000	12,000	
Subtotal	4,386,844	3,968,153	3,968,153	3,978,153	4,861,784	22.5%
Other Revenue:						
45100 Interest Earnings	69,542	30,000	30,000	6,500	6,500	
47410 Proceeds from Debt Issuance	7,075,000	-	-	-	-	
47420 Bond Premium	796,105	-	-	-	-	
48101 Transfer from General Fund	-	600,000	600,000	600,000	-	
48219 Transfer from RDC Fund	735,860	628,564	628,564	628,564	189,582	
48501 Transfer from W/WW Fund	2,378,911	4,740,245	4,740,245	4,740,245	3,522,372	
48514 Transfer from Subsidence Fund	305,550	303,846	303,846	303,846	304,470	
48560 Transfer from Civic Center Fund	63,005	56,787	56,787	56,787	-	
TOTAL REVENUES	\$ 15,810,817	\$ 10,327,595	\$ 10,327,595	\$ 10,314,095	\$ 8,884,708	-14.0%
EXPENDITURES:						
561-8110 Principal Retirement	\$ 6,535,000	\$ 8,910,000	\$ 8,910,000	\$ 8,910,000	\$ 7,474,250	
562-8120 Interest Expense	1,679,812	1,662,280	1,662,280	1,662,280	1,393,391	
563-8130 Fiscal Agent Fees	36,800	30,000	30,000	30,000	30,000	
564-8160 Cost of Issuance	100,179	12,000	12,000	-	-	
565-9901 Payment of Escrow Agent	7,929,393	-	-	-	-	
TOTAL EXPENDITURES	\$ 16,281,184	\$ 10,614,280	\$ 10,614,280	\$ 10,602,280	\$ 8,897,641	-16.2%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**



Note: The FY2022 Debt Service Requirements include the partial pay off the 2013 Certificates of Obligation in the amount of \$4,730,000, of which 50% is Water/Wastewater obligation.



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Total General Obligation Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2022	7,474,250	1,393,391	8,867,641
2023	3,868,850	1,260,404	5,129,254
2024	3,989,500	1,143,564	5,133,064
2025	4,130,150	1,021,201	5,151,351
2026	4,280,800	890,115	5,170,915
2027	4,437,900	757,617	5,195,517
2028	3,983,550	632,532	4,616,082
2029	2,965,000	480,400	3,445,400
2030	2,955,000	399,298	3,354,298
2031	2,165,000	328,926	2,493,926
2032	2,235,000	265,025	2,500,025
2033	2,300,000	198,969	2,498,969
2034	2,365,000	130,839	2,495,839
2035	1,780,000	72,340	1,852,340
2036	1,185,000	33,423	1,218,423
2037	615,000	9,225	624,225
Total	\$50,730,000	\$9,017,266	\$59,747,266

NOTE:

A The Principal payment for FY2022 includes the partial pay-off of the 2013 Certificates of Obligation in the amount of \$3,598,800, of which Water/Wastewater is paying the Water Wastewater portion of the 2013 CO Obligation in the amount of \$1,425,000.

RDC Portion - Fiscal Year 2022			Water/Wastewater Portion - Fiscal Year 2022		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 152,407	\$ 37,175	\$ 189,582	\$ 1,544,105	\$ 553,267	\$ 2,097,372
			1,425,000	A	1,425,000
			\$ 2,969,105		\$ 3,522,372

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	4,024,250	71,013	47,401	118,414	4,142,664
2023	308,850	47,401	44,313	91,714	400,564
2024	319,500	44,328	40,733	85,061	404,561
2025	330,150	40,719	37,004	77,723	407,873
2026	340,800	37,005	33,170	70,175	410,975
2027	347,900	33,170	29,257	62,427	410,327
2028	358,550	54,479	-	54,479	413,029
2029	-	-	-	-	-
2030	-	-	-	-	-
2031	-	-	-	-	-
2032	-	-	-	-	-
2033	-	-	-	-	-
Total	\$ 6,030,000	\$ 328,115	\$ 231,878	\$ 559,993	\$ 6,589,993

Total amount authorized: \$9,000,000
Ordinance # 2013-01

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%
	2024-2028	2.25%
	2029	2.35%
	2030	2.45%
	2031-2033	2.55-2.75%

Bond Rating: S&P AA-
Purpose: Acquire, construct and improve public works projects

Water/Wastewater Portion - Fiscal Year 2022

Total Principal	Total Interest	Total Principal & Interest
\$ 123,250	\$ 39,955	\$ 163,205

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**General Obligation Bonds
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	80,000	17,925	16,525	34,450	114,450
2023	80,000	16,525	15,125	31,650	111,650
2024	80,000	15,125	13,925	29,050	109,050
2025	80,000	13,925	12,725	26,650	106,650
2026	80,000	12,725	11,525	24,250	104,250
2027	80,000	11,525	10,125	21,650	101,650
2028	75,000	10,125	8,813	18,938	93,938
2029	75,000	8,813	7,500	16,313	91,313
2030	75,000	7,500	6,000	13,500	88,500
2031	75,000	6,000	4,500	10,500	85,500
2032	75,000	4,500	3,000	7,500	82,500
2033	75,000	3,000	1,500	4,500	79,500
2034	75,000	1,500	-	1,500	76,500
Total	\$ 1,005,000	\$ 129,188	\$ 111,263	\$ 240,450	\$ 1,245,450

Total amount authorized: \$1,565,000
Ordinance # 2014-02

Interest Rates:	Year of Maturity	Interest Rate
	2021-2023	3.50%
	2024-2026	3.00%
	2027-2029	3.50%
	2030-2034	4.00%

Bond Rating: Moody's: Aa3
Purpose: Acquire and construct drainage and detention improvements - Dry Creek Drainage

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	220,000	56,806	54,056	110,863	330,863
2023	225,000	54,056	51,244	105,300	330,300
2024	235,000	51,244	48,306	99,550	334,550
2025	240,000	48,306	45,006	93,313	333,313
2026	250,000	45,006	41,256	86,263	336,263
2027	265,000	41,256	37,281	78,538	343,538
2028	275,000	37,281	33,156	70,438	345,438
2029	285,000	33,156	28,525	61,681	346,681
2030	300,000	28,525	23,275	51,800	351,800
2031	310,000	23,275	17,850	41,125	351,125
2032	325,000	17,850	12,163	30,013	355,013
2033	340,000	12,163	6,213	18,375	358,375
2034	355,000	6,213	-	6,213	361,213
Total	\$ 3,625,000	\$ 455,138	\$ 398,331	\$ 853,469	\$ 4,478,469

Total amount authorized: \$5,000,000
Ordinance # 2014-22

Interest Rates:	Year of Maturity	Interest Rate
	2021-2024	2.50%
	2025	2.75%
	2026-2034	3.00%-3.50%

Bond Rating: S&P: AA-
Purpose: Water and sewer system improvements

Water/Wastewater Portion - Fiscal Year 2022

Total Principal	Total Interest	Total Principal & Interest
\$ 220,000	\$ 110,863	\$ 330,863

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	135,000	35,825	33,125	68,950	203,950
2023	140,000	33,125	30,675	63,800	203,800
2024	145,000	30,675	28,138	58,813	203,813
2025	145,000	28,138	25,963	54,100	199,100
2026	155,000	25,963	23,638	49,600	204,600
2027	160,000	23,638	21,238	44,875	204,875
2028	165,000	21,238	18,763	40,000	205,000
2029	170,000	18,763	16,000	34,763	204,763
2030	175,000	16,000	13,156	29,156	204,156
2031	180,000	13,156	10,119	23,275	203,275
2032	190,000	10,119	6,913	17,031	207,031
2033	195,000	6,913	3,500	10,413	205,413
2034	200,000	3,500	-	3,500	203,500
Total	\$ 2,155,000	\$ 267,050	\$ 231,225	\$ 498,275	\$ 2,653,275

Total amount authorized: \$3,000,000
Ordinance # 2014-41

Interest Rates:	Year of Maturity	Interest Rate
	2015-2022	4.00%
	2023-2024	3.50%
	2025-2028	3.00%
	2029-2030	3.25%
	2031-2032	3.375%
	2033-2034	3.50%

Bond Rating: S&P: AA-
Purpose: Street, drainage and utility improvements for Airport Rd, Bryan Rd, Ave H and Ave I

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2015**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	440,000	99,356	94,956	194,313	634,313
2023	450,000	94,956	90,456	185,413	635,413
2024	460,000	90,456	84,706	175,163	635,163
2025	470,000	84,706	78,831	163,538	633,538
2026	485,000	78,831	72,769	151,600	636,600
2027	495,000	72,769	66,581	139,350	634,350
2028	510,000	66,581	59,569	126,150	636,150
2029	525,000	59,569	52,350	111,919	636,919
2030	540,000	52,350	44,250	96,600	636,600
2031	555,000	44,250	35,925	80,175	635,175
2032	570,000	35,925	27,375	63,300	633,300
2033	590,000	27,375	18,525	45,900	635,900
2034	610,000	18,525	9,375	27,900	637,900
2035	625,000	9,375	-	9,375	634,375
Total	\$ 7,325,000	\$ 835,025	\$ 735,669	\$ 1,570,694	\$ 8,895,694

Total amount authorized: \$9,760,000
Ordinance # 2015-33

Interest Rates:	Year of Maturity	Interest Rate
	2016-2023	2.00%
	2024-2027	2.50%
	2028-2029	2.75%
	2030-2035	3.00%

Bond Rating: S&P: AA-
Purpose: Street, drainage and utility imp. for Old Richmond Rd/Avenue F, Chloramine Conv, and Water Plant No. 8, Lift Station No. 2 and Sanitary Sewer Improvements – Phase II.

Water/Wastewater Portion - Fiscal Year 2022

Total Principal	Total Interest	Total Principal & Interest
\$ 136,400	\$ 60,237	\$ 196,637

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2016**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	445,000	78,376	73,926	152,303	597,303
2023	455,000	73,926	69,376	143,303	598,303
2024	465,000	69,376	64,726	134,103	599,103
2025	475,000	64,726	59,976	124,703	599,703
2026	480,000	59,976	55,176	115,153	595,153
2027	490,000	55,176	50,276	105,453	595,453
2028	500,000	50,276	45,151	95,428	595,428
2029	510,000	45,151	39,924	85,075	595,075
2030	525,000	39,924	34,543	74,466	599,466
2031	535,000	34,543	29,059	63,601	598,601
2032	545,000	29,059	23,473	52,531	597,531
2033	555,000	23,473	17,784	41,256	596,256
2034	565,000	17,784	11,993	29,776	594,776
2035	580,000	11,993	6,048	18,040	598,040
2036	590,000	6,048	-	6,048	596,048
Total	\$ 7,715,000	\$ 659,806	\$ 581,430	\$ 1,241,236	\$ 8,956,236

Total amount authorized: \$9,825,000
Ordinance # 2016-30

Interest Rates:	Year of Maturity	Interest Rate
	2017-2027	2.00%
	2028-2036	2.05%

Bond Rating: S&P: AA-
Purpose: Street, drainage and utility improvements to the Bryan/Spacek Road improvements and repairs to the City's water and waste water system and professional services

Water/Wastewater Portion - Fiscal Year 2022

Total Principal	Total Interest	Total Principal & Interest
\$ 133,500	\$ 45,691	\$ 179,191

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**General Obligation Refunding Bonds
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	685,000	84,075	73,800	157,875	842,875
2023	720,000	73,800	59,400	133,200	853,200
2024	740,000	59,400	48,300	107,700	847,700
2025	770,000	48,300	32,900	81,200	851,200
2026	805,000	32,900	16,800	49,700	854,700
2027	845,000	16,800	4,125	20,925	865,925
2028	275,000	4,125	-	4,125	279,125
Total	\$ 4,840,000	\$ 319,400	\$ 235,325	\$ 554,725	\$ 5,394,725

Total amount authorized: \$7,390,000
Ordinance #2016-35

Interest Rates:	Year of Maturity	Interest Rate
	2018-2028	2.00%

Bond Rating: S&P: AA-
Purpose: Refund Cert of Obl, Ser 2006; Gen Obl Bonds, Ser 2007; Cert of Obl, Ser 2007

Water/Wastewater Portion - Fiscal Year 2022

Total Principal	Total Interest	Total Principal & Interest
\$ 508,955	\$ 117,301	\$ 626,256

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Tax and Revenue Certificates of Obligation
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	390,000	118,650	112,800	231,450	621,450
2023	405,000	112,800	106,725	219,525	624,525
2024	415,000	106,725	100,500	207,225	622,225
2025	430,000	100,500	94,050	194,550	624,550
2026	440,000	94,050	87,450	181,500	621,500
2027	455,000	87,450	80,625	168,075	623,075
2028	470,000	80,625	73,575	154,200	624,200
2029	480,000	73,575	66,375	139,950	619,950
2030	495,000	66,375	58,950	125,325	620,325
2031	510,000	58,950	51,300	110,250	620,250
2032	530,000	51,300	43,350	94,650	624,650
2033	545,000	43,350	35,175	78,525	623,525
2034	560,000	35,175	26,775	61,950	621,950
2035	575,000	26,775	18,150	44,925	619,925
2036	595,000	18,150	9,225	27,375	622,375
2037	615,000	9,225	-	9,225	624,225
Total	\$ 7,910,000	\$ 1,083,675	\$ 965,025	\$ 2,048,700	\$ 9,958,700

Total amount authorized: \$9,320,000
Ordinance #2017-30

Interest Rates:	Year of Maturity	Interest Rate
	2018-2037	3.00%

Bond Rating: S&P: AA-
Purpose: Street, drainage & utility improv, repairs to the City's water & waste water system, railroad and wayside horn improv and repairs

Water/Wastewater Portion - Fiscal Year 2022

Total Principal	Total Interest	Total Principal & Interest
\$ 226,200	\$ 134,241	\$ 360,441

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**General Obligation Refunding Bonds
Series 2017A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	445,000	54,450	47,775	102,225	547,225
2023	460,000	47,775	40,875	88,650	548,650
2024	480,000	40,875	33,675	74,550	554,550
2025	505,000	33,675	26,100	59,775	564,775
2026	525,000	26,100	18,225	44,325	569,325
2027	545,000	18,225	10,050	28,275	573,275
2028	565,000	10,050	1,575	11,625	576,625
2029	105,000	1,575	-	1,575	106,575
Total	\$ 3,630,000	\$ 232,725	\$ 178,275	\$ 411,000	\$ 4,041,000

Total amount authorized: \$4,945,000
Ordinance #2017-29

Interest Rates:	Year of Maturity	Interest Rate
	2018-2029	3.00%

Bond Rating: S&P: AA-
Purpose: Refund Cert of Obl, Series 2008; Cert of Obl, Series 2008A

RDC Portion - Fiscal Year 2022			Water/Wastewater Portion - Fiscal Year 2022		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 137,950	\$ 31,690	\$ 169,640	\$ 195,800	\$ 44,979	\$ 240,779

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**General Obligation Refunding Bonds
Series 2020**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2022	610,000	117,375	105,175	222,550	832,550
2023	625,000	105,175	92,675	197,850	822,850
2024	650,000	92,675	79,675	172,350	822,350
2025	685,000	79,675	65,975	145,650	830,650
2026	720,000	65,975	51,575	117,550	837,550
2027	755,000	51,575	36,475	88,050	843,050
2028	790,000	36,475	20,675	57,150	847,150
2029	815,000	20,675	8,450	29,125	844,125
2030	845,000	8,450	-	8,450	853,450
Total	\$ 6,495,000	\$ 578,050	\$ 460,675	\$ 1,038,725	\$ 7,533,725

Total amount authorized: \$7,785,000
Ordinance #2019-54 (11/05/2019)

Interest Rates:	Year of Maturity	Interest Rate
	2021-2030	3.00%

Bond Rating: S&P: AA-
Purpose: Refund General Obl, Ser 2010; Cert of Obl, Ser 2010A; Cert of Obl, Ser 2010B

RDC Portion - Fiscal Year 2022

Total Principal	Total Interest	Total Principal & Interest
\$ 14,457	\$ 5,485	\$ 19,942

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

COMPUTATION OF DEBT MARGIN

Classification	2019-20 Actual (1)	2020-21 Budget (3)	2021-22 Budget (3)
Net Taxable Value	\$2,668,948,355	\$2,814,049,253	\$3,150,990,693
Plus exempt property	<u>237,558,816</u>	<u>334,238,744</u>	<u>438,177,391</u>
Total Assessed Value	<u><u>2,906,507,171</u></u>	<u><u>3,148,287,997</u></u>	<u><u>3,589,168,084</u></u>
TEN PERCENT OF TOTAL ASSESSED VALUE - NOTE A	290,650,717	314,828,800	358,916,808
Less net bonded debt:			
Total bonded debt outstanding	66,885,000	59,640,000	50,730,000
Less assets in debt service funds	<u>5,386,169</u>	<u>4,846,025</u>	<u>5,085,051</u>
NET BONDED DEBT	<u>61,498,831</u>	<u>54,793,975</u>	<u>45,644,949</u>
DEBT MARGIN	<u><u>\$229,151,886</u></u>	<u><u>\$260,034,825</u></u>	<u><u>\$313,271,859</u></u>

Note A -

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limits debt to ten percent (10%) of the assessed value of taxable property.

(1) - Value as of September 30, 2020

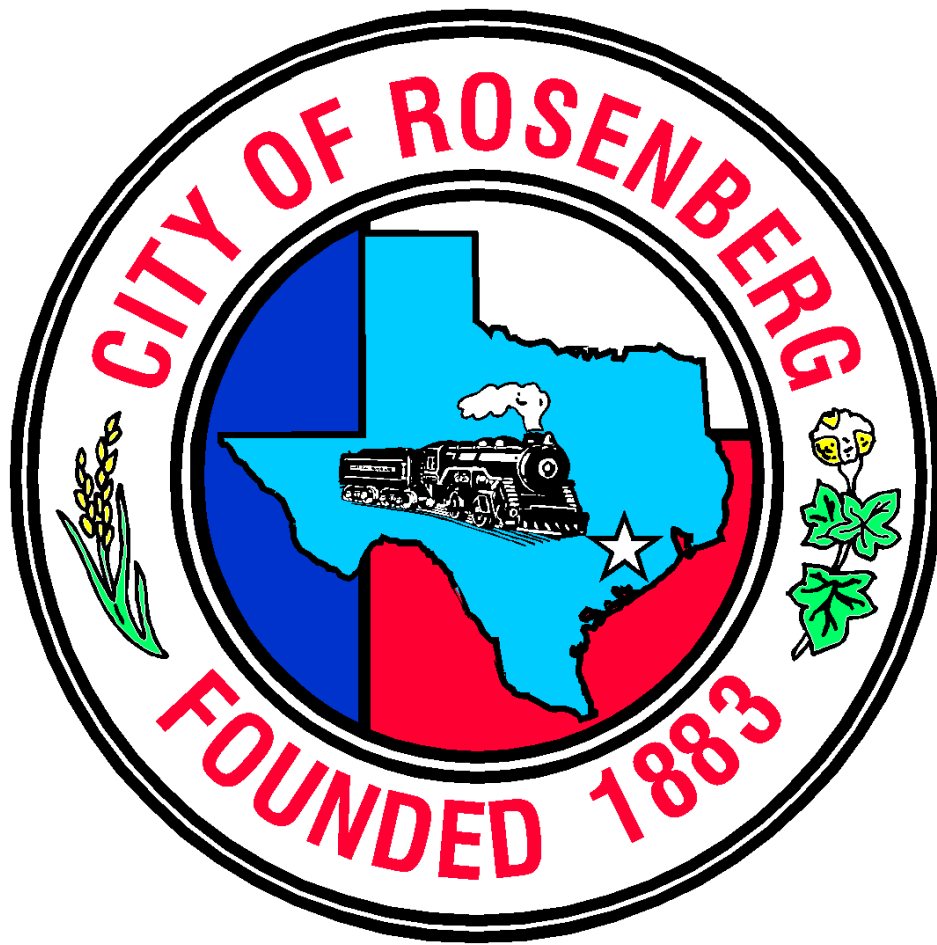
(2) - Value as of September 30, 2021

(3) - Certified Values

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

COMPUTATION OF DIRECT AND OVERLAPPING DEBT

Taxing Entity	Gross Debt Outstanding	Percentage Applicable to City of Rosenberg	City of Rosenberg's Share of Debt
Fort Bend County	\$ 632,206,234	3.33%	\$ 21,052,468
Fort Bend County Drainage District	25,405,000	3.33%	845,987
Lamar Consolidated Independent School District	1,337,905,000	14.80%	198,009,940
Fort Bend Municipal Utility District No. 94	3,630,000	100%	3,630,000
Fort Bend Municipal Utility District No. 144	35,630,000	100%	35,630,000
Fort Bend Municipal Utility District No. 147	7,225,000	100%	7,225,000
Fort Bend Municipal Utility District No. 148	5,530,000	100%	5,530,000
Fort Bend Municipal Utility District No. 152	30,215,000	0.42%	126,903
Fort Bend Municipal Utility District No. 159	4,330,000	100%	4,330,000
Fort Bend Municipal Utility District No. 167	26,530,000	100%	26,530,000
TOTAL OVERLAPPING DEBT			\$ 302,910,298
TOTAL OVERLAPPING DEBT PER CAPITA			\$ 7,074.37
City of Rosenberg	50,730,000	100%	\$ 50,730,000
TOTAL DIRECT DEBT PER CAPITA			\$ 1,184.78
COMBINED DIRECT AND TOTAL OVERLAPPING DEBT			\$ 353,640,298
COMBINED DIRECT AND OVERLAPPING DEBT PER CAPITA			\$ 8,259.15





CAPITAL PROJECT FUNDS

Capital Project Funds

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by other funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. Accordingly, these funds are not included in the summary budget totals, but are presented for disclosure purposes only.

Seabourne Creek Capacity Fund (401) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Seabourne Creek watershed. Revenues are restricted for drainage improvements to the Seabourne Creek watersheds.

Dry Creek Capacity Fund (402) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Dry Creek watershed. Revenues are restricted for drainage improvements to the Dry Creek watersheds.

General Supplemental Fund (410) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the General Fund.

Street Improvement Fund (411) – This fund is used to account for the street overlay program improvements.

Capital Improvements Fund (412) – This fund is used to account for the one-time capital improvements.

American Rescue Plan Act (ARPA) Fund (413) – This fund is used to account for the infrastructure improvement projects related to the American Rescue Plan Act.

2017 Hurricane Harvey CDBG-MIT Drainage Improvement Fund (414) – This fund is used to account for the infrastructure improvement projects related to the CDBG-Mitigation project. 2014 General Obligation Fund (415) – This fund is used to account for the Dry Creek Drainage Project.

2017 Certificates of Obligation Fund (427) – This fund is used to account for improvements to roads, Spacek Road, Railroad Quiet Zones, Park Place/Fairgrounds and Sanitary Sewer projects.

County Mobility Projects (430) – This fund is used to account for the County Mobility Projects.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget
<u>RESOURCES:</u>				
Beginning balance	\$ 1,487,268	\$ 7,931,371	\$ 10,462,640	\$ 7,186,515
Revenues & transfers in	17,542,791	1,276,630	14,725,786	60,502,891
TOTAL FUNDS AVAILABLE	\$ 19,030,059	\$ 9,208,001	\$ 25,188,425	\$ 67,689,406
<u>USES/DEDUCTIONS:</u>				
Expenditures & transfers out	\$ 8,672,674	\$ 13,959,510	\$ 18,001,911	\$ 65,191,731
<u>ENDING FUND BALANCE</u>	10,357,385	(4,751,509)	7,186,514	2,497,675
FUND TOTAL	\$ 19,030,059	\$ 9,208,001	\$ 25,188,425	\$ 67,689,406
	8,870,117	(12,682,880)	(3,276,125)	(4,688,840)

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
Contributions - Developer	\$ -	\$ 41,525	\$ 166,525	\$ 38,500
Detention Capacity Fees	-	-	1,445,216	-
Intergovernmental - Grant Funds	-	-	-	56,602,891
Grant Funds - FEMA/CARES Act	-	729,455	1,931,081	-
Interest earnings	438,567	2,000	7,700	2,000
Intergovernmental Revenue - Fort Bend County	961,307	-	3,700,000	2,320,000
Intergovernmental Revenue - Other Gov Entities	273,725	-	2,500	-
Premiums on Bonds Sold	372,630	-	-	-
Proceeds from Debt Issuance	10,885,000	-	-	-
Transfer from General Fund	4,611,561	503,650	7,472,764	1,150,000
Transfer from 2014 GO Bond Fund	-	-	-	389,500
TOTAL SOURCES OF FUNDS	\$ 17,542,791	\$ 1,276,630	\$ 14,725,786	\$ 60,502,891

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget
<u>USE OF FUNDS:</u>				
Maintenance and Services	\$ 670,695	\$ 134,500	\$ 1,039,583	\$ 488,000
	670,695	134,500	1,039,583	488,000
Capital Improvements:				
Benton Road County Mobility Project	150,198	5,299,802	5,299,802	(A)
Bamore Road Project	-	900,000	900,000	(A)
Koeblen Road Project	-	-	200,000	5,580,295
Reading Road Center Turn Ln Project	725,023	-	-	(A)
Cummings/Baker Rd Extension	-	-	150,000	100,000
Fairgrounds Road	-	-	100,000	(A)
Rosenberg Business Park	-	-	852,450	(A)
ARPA Infrastructure Projects	-	-	-	9,491,936
CDBG-MIT - Dry Creek Improvements	-	-	-	38,960,500
CDBG-MIT - Rabbs Bayou Improvements	-	-	-	8,550,000
Water lines - Fairgrounds Rd	656,562	-	-	-
Dry Creek Drainage (CP1405)	995,195	703,234	314,434	(A)
General Supplemental Capital Outlay	821,072	3,755,414	3,602,719	296,000
Street Overlay Program	-	-	2,376,363	1,050,000
Road Improvements	1,707,825	-	-	675,000
Railroad Quiet Zones	133,587	366,413	366,413	(A)
Sanitary Sewer Pipe Bursting III	1,940,443	300,147	300,147	(A)
Sanitary Sewer Pipe Bursting IV	-	2,500,000	2,500,000	(A)
Spacek Road Improvements	872,074	-	-	(A)
	8,001,979	13,825,010	16,962,328	64,703,731
	\$ 8,672,674	\$ 13,959,510	\$ 18,001,911	\$ 65,191,731

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

SEABOURNE CREEK CAPACITY FUND

FUND: 401

Classification	2019-20 Actual	2020-21 Budget	Project Estimate	2021-22 Budget
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FUND SUMMARY

RESOURCES:

Total beginning balance	\$ -	\$ -	\$ -	\$ 40,943
Revenues & Transfers In	-	-	40,943	-
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ 40,943	\$ 40,943

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -
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ENDING FUND BALANCE:

Total ending balance	-	-	40,943	40,943
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FUND TOTAL

\$ -	\$ -	\$ 40,943	\$ 40,943
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

43270 Detention Capacity Fees	\$ -	\$ -	\$ 40,943	\$ -
45100 Interest Earnings	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 40,943	\$ -

EXPENDITURES:

70 31 Seabourne Creek Drainage	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Seabourne Creek Detention Fees paid by property owners. The Funds must be used to improve drainage along Seabourne Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

DRY CREEK DETENTION CAPACITY FUND

FUND: 402

Classification	2019-20 Actual	2020-21 Budget	Project Estimate	2021-22 Budget
FUND SUMMARY				
<u>RESOURCES:</u>				
Total beginning balance	\$ -	\$ -	\$ -	\$ 1,404,273
Revenues & Transfers In	-	-	1,404,273	-
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ 1,404,273	\$ 1,404,273
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -
<u>ENDING FUND BALANCE:</u>				
Total ending balance	-	-	1,404,273	1,404,273
FUND TOTAL	\$ -	\$ -	\$ 1,404,273	\$ 1,404,273

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>				
43270 Detention Capacity Fees	\$ -	\$ -	\$ 1,404,273	\$ -
45100 Interest Earnings	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 1,404,273	\$ -
<u>EXPENDITURES:</u>				
70 31 Dry Creek Drainage	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Dry Creek Detention Fees paid by property owners. The Funds must be used to improve drainage along Dry Creek and the regional detention facility.



General Supplemental Fund – 410

PROGRAM DESCRIPTION:

The General Supplemental Fund is under the general direction of the Assistant City Manager/Director of Finance. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted on an annual basis. This allows separate accounting for various one-time supplemental purchases that may extend beyond one fiscal year.

FY2022 BUDGET NOTES:

- Expenditure amounts carried over from FY2021:

Railroad Quiet Zones	\$	66,614
Bamore Road Extension		810,000

- For FY2022, the following supplemental budget items are being funded form the General Supplemental Fund – Fund Balance:

Right-of-Way Inspector Vehicle (7042)	\$	26,000
Code Compliance Supervisor Vehicle (7042)		25,000
New Positions – Equipment and Office Space (3610)		44,500
Generator – Fire Administration (7040)		80,000
Citizen Satisfaction Survey (5710)		15,500
Privacy Fence Replacement at Police Department (7030)		35,000
Greenwood Subdivision Sidewalks (7030)		55,000
Ladder Truck Equipment (7040)		75,000
Total	\$	356,000

- \$38,500 is included in Equipment Rentals for license plate readers funded by Developer Contributions:

License Plate Readers (5624)	\$	38,500
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
GENERAL SUPPLEMENTAL FUND					
Resources:					
Total Beginning Balance	\$ 1,461,389	\$ 80,506	\$ 2,611,775	\$ 2,611,775	\$ 519,735
Revenues and Transfers In	<u>2,456,117</u>	<u>505,650</u>	<u>1,279,130</u>	<u>2,550,262</u>	<u>40,500</u>
Total Funds Available	<u>3,917,506</u>	<u>586,156</u>	<u>3,890,905</u>	<u>5,162,037</u>	<u>560,235</u>
Uses/Deductions:					
Expenditures and Transfers Out	1,305,733	503,650	3,889,914	4,642,302	394,500
Ending Fund Balance:					
Total Ending Balance	2,611,775	82,506	991	519,735	165,735
Fund Total	<u>\$ 3,917,508</u>	<u>\$ 586,156</u>	<u>\$ 3,890,905</u>	<u>\$ 5,162,037</u>	<u>\$ 560,235</u>
Net Revenues (Expenditures)	1,150,384	2,000	(2,610,784)	(2,092,040)	(354,000)

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42120 Grants - FEMA	\$ -	\$ -	\$ 729,455	\$ 729,455	\$ -	
42121 CARES Act Funding	231,327	-	-	1,201,627	-	
42130 Grants - Other Agencies	-	-	2,500	2,500	-	
42210 State of Texas Grant	42,399	-	-	-	-	
42320 Fort Bend County	191,307	-	-	-	-	
45100 Interest Earnings	29,523	2,000	2,000	2,000	2,000	
47130 Contributions - Developer	-	-	41,525	41,525	38,500	
48101 Transfer from General Fund	1,961,561	503,650	503,650	573,156	-	
TOTAL REVENUES	\$ 2,456,117	\$ 505,650	\$ 1,279,130	\$ 2,550,262	\$ 40,500	-96.8%
EXPENDITURES:						
Supplies	\$ 244,306	\$ 19,000	\$ 40,500	\$ 935,310	\$ 44,500	
Maintenance and Services	240,355	78,000	94,000	104,273	54,000	
Subtotal	484,661	97,000	134,500	1,039,583	98,500	-26.8%
Capital Outlay	821,072	406,650	3,755,414	3,602,719	296,000	
TOTAL EXPENDITURES	\$ 1,305,733	\$ 503,650	\$ 3,889,914	\$ 4,642,302	\$ 394,500	-89.9%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 90 Other Supplies - COVID-19	\$ 134,836	-	-	51,000	-	
36 10 Small Tools and Equipment	17,455	19,000	38,000	50,810	44,500	
36 11 Tools and Equipment - COVID 19	6,854	-	-	22,000	-	
36 15 Computer Equipment - COVID 19	85,161	-	-	860,000	-	
36 20 Small Tools and Equipment - Grant	-	-	2,500	2,500	-	
Subtotal	244,306	19,000	40,500	935,310	44,500	9.9%
Maintenance and Services:						
56 24 Equipment Rentals	\$ -	\$ -	\$ -	\$ -	\$ 38,500	
57 10 Other Contractual Services	18,000	40,000	40,000	40,000	15,500	
57 46 Business Resiliency Grant - COVID 19	214,895	-	-	-	-	
57 47 Utility Billing Assistance Grant - COVID 19	2,226	-	-	-	-	
57 50 Recovery and Relief Assistance Grant	5,233	-	-	10,273	-	
63 10 Building Repair and Maintenance	-	38,000	54,000	54,000	-	
Subtotal	240,355	78,000	94,000	104,273	54,000	-42.6%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
Capital Outlay:						
70 21 Building Imp & Renov - COVID - Restro	\$ 20,394	\$ -	\$ 13,037	\$ 13,037	\$ -	
70 22 Building Imp & Renov - COVID - Doors	4,995	-	34,500	123,355	-	
70 30 Improvements O/T Buildings	113,924	-	-	-	35,000	
70 30 Improvements O/T Buildings - Sidewalks	-	-	27,000	27,000	55,000	
70 32 Improv - Koeblan Road	-	-	847,795	1,397,795	-	
70 34 Improv - Railroad Quiet Zones	-	-	66,614	66,614	(A)	
70 36 Improv - Avenue G Connector	297,973	-	-	-	-	
70 37 Improv - Parks Master Plan	4,900	-	-	-	-	
70 38 Improv - Bamore Rd Extension	168,657	-	1,581,343	1,031,343	(A)	
70 40 Machinery and Equipment	59,750	31,650	31,650	31,650	155,000	
70 41 Computer Hardware/Software	42,018	375,000	310,000	-	-	
70 42 Motor Vehicles	5,929	-	30,000	30,000	51,000	
70 44 Personal Protective Equipment - SCBA	-	-	813,475	813,475	-	
70 56 IT Network Infrastructure	102,533	-	-	3,950	-	
71 41 Computer Hardware/Software - COVID	-	-	-	64,500	-	
Subtotal	821,072	406,650	3,755,414	3,602,719	296,000	-92.1%
Total Expenditures	\$ 1,305,733	\$ 503,650	\$ 3,889,914	\$ 4,642,302	\$ 394,500	-89.9%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

STREET IMPROVEMENT FUND

FUND: 411

Classification	2019-20 Actual	2020-21 Budget	Project Estimate	2021-22 Budget
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FUND SUMMARY

RESOURCES:

Total beginning balance	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	-	-	2,376,363	1,050,000

TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ 2,376,363	\$ 1,050,000
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USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ -	\$ 2,376,363	\$ 1,050,000
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ENDING FUND BALANCE:

Total ending balance	-	-	-	-
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FUND TOTAL	\$ -	\$ -	\$ 2,376,363	\$ 1,050,000
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

48101 Transfer from General Fund	\$ -	\$ -	\$ 2,376,363	\$ 1,050,000
45100 Interest Earnings	-	-	-	-

TOTAL REVENUES	\$ -	\$ -	\$ 2,376,363	\$ 1,050,000
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EXPENDITURES:

70 30 Street Overlay Program	-	-	2,376,363	1,050,000
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TOTAL EXPENDITURES	\$ -	\$ -	\$ 2,376,363	\$ 1,050,000
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CAPITAL IMPROVEMENT FUND

FUND: 412

Classification	2019-20 Actual	2020-21 Budget	Project Estimate	2021-22 Budget
FUND SUMMARY				
<u>RESOURCES:</u>				
Total beginning balance	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	-	-	1,102,450	100,000
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ 1,102,450	\$ 100,000
 <u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ -	\$ 1,102,450	\$ 100,000
 <u>ENDING FUND BALANCE:</u>				
Total ending balance	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ 1,102,450	\$ 100,000

~ REVENUE & EXPENDITURE SUMMARY ~

<u>REVENUES:</u>				
48101 Transfer from General Fund	\$ -	\$ -	\$ 1,102,450	\$ 100,000
45100 Interest Earnings	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 1,102,450	\$ 100,000
 <u>EXPENDITURES:</u>				
70 30 Cummings/Baker Road Extension	\$ -	\$ -	\$ 150,000	\$ 100,000
70 31 Fairgrounds Road	-	-	100,000	(A)
70 34 Rosenberg Business Park	-	-	852,450	(A)
TOTAL EXPENDITURES	\$ -	\$ -	\$ 1,102,450	\$ 100,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.

CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

AMERICAN RESCUE PLAN ACT (ARPA) FUND

FUND: 413

Classification	Project Budget	Prior Years Actual	2020-21 Budget	Project Estimate	2021-22 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	-	-	-	-	9,491,936
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 9,491,936
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ 9,491,936
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	-	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 9,491,936
~ SOURCES AND USES OF FUNDS ~					
<u>SOURCE OF FUNDS:</u>					
42220 Intergovernmental - Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ 9,491,936
45100 Interest earnings	-	-	-	-	-
TOTAL SOURCES OF FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 9,491,936
<u>USE OF FUNDS:</u>					
Capital Improvements:					
Infrastructure Improvements	\$ -	\$ -	\$ -	\$ -	\$ 9,491,936
Subtotal	-	-	-	-	9,491,936
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 9,491,936

CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

2017 HURRICANE HARVEY CDBG-MIT DRAINAGE IMPROVEMENT FUND

FUND: 414

Classification	Project Budget	Prior Years Actual	2020-21 Budget	Project Estimate	2021-22 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 85,500
Revenues & Transfers In	-	-	-	85,500	47,500,455
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ -	\$ 85,500	\$ 47,585,955
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ 47,510,500
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	-	-	-	85,500	75,455
FUND TOTAL	\$ -	\$ -	\$ -	\$ 85,500	\$ 47,585,955
~ SOURCES AND USES OF FUNDS ~					
<u>SOURCE OF FUNDS:</u>					
42220 Intergovernmental - Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ 47,110,955
45100 Interest earnings	-	-	-	-	-
48101 Transfer from General Fund	-	-	-	85,500	-
48415 Transfer from 2014 GO Fund	-	-	-	-	389,500
TOTAL SOURCES OF FUNDS	\$ -	\$ -	\$ -	\$ 85,500	\$ 47,500,455
<u>USE OF FUNDS:</u>					
Capital Improvements:					
Dry Creek Improvements (CP22XX)	\$ -	\$ -	\$ -	\$ -	\$ 38,960,500
Rabbs Bayou Improvements (CP22XX)	-	-	-	-	8,550,000
Subtotal	-	-	-	-	47,510,500
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 47,510,500

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

2014 GENERAL OBLIGATION FUND

FUND: 415

Classification	Project Budget	Prior Years Actual	2020-21 Budget	Project Estimate	2021-22 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ 25,879	\$ 25,879	\$ 703,234	\$ 703,234	\$ 389,500
Revenues & Transfers In	1,615,157	1,720,410	-	700	-
TOTAL FUNDS AVAILABLE	\$ 1,641,036	\$ 1,746,289	\$ 703,234	\$ 703,934	\$ 389,500
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 1,641,036	\$ 1,043,055	\$ 703,234	\$ 314,434	\$ 389,500
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	-	703,234	-	389,500	-
FUND TOTAL	\$ 1,641,036	\$ 1,746,289	\$ 703,234	\$ 703,934	\$ 389,500

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
45100 Interest earnings	\$ -	\$ 65,216	\$ -	\$ 700	\$ -
46900 Miscellaneous Revenue	-	40,037	-	-	-
48401 Transfer from Seabourne Creek	-	-	-	-	-
47410 Proceeds from Debt Service	1,565,000	1,565,000	-	-	-
47420 Premiums on Bond Sales	50,157	50,157	-	-	-
TOTAL SOURCES OF FUNDS	\$ 1,615,157	\$ 1,720,410	\$ -	\$ 700	\$ -

USE OF FUNDS:

Capital Improvements:

Dry Creek Improvements (CP1908)	\$ 1,593,176	\$ 995,195	\$ 703,234	\$ 314,434	(A)
Subtotal	1,593,176	995,195	703,234	314,434	-
Other Costs and Expenses:					
81 60 Cost of Issuance	47,860	47,860	-	-	-
9414 Transfer to CDBG-MIT Drainage	-	-	-	-	389,500
Subtotal	47,860	47,860	-	-	389,500
TOTAL USE OF FUNDS	\$ 1,641,036	\$ 1,043,055	\$ 703,234	\$ 314,434	\$ 389,500

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

2017 CERTIFICATES OF OBLIGATION FUND

FUND: 427

Classification	Project Budget	Prior Years Actual	2020-21 Budget	Project Estimate	2021-22 Budget
FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 4,602,852	\$ 4,602,852	\$ 1,441,292
Revenues & Transfers In	9,642,473	10,051,517	-	5,000	-
TOTAL FUNDS AVAILABLE	\$ 9,642,473	\$ 10,051,517	\$ 4,602,852	\$ 4,607,852	\$ 1,441,292
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 9,642,473	\$ 5,448,665	\$ 3,166,560	\$ 3,166,560	\$ 675,000
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ -	\$ 4,602,852	\$ 1,436,292	\$ 1,441,292	\$ 766,292
FUND TOTAL	\$ 9,642,473	\$ 10,051,517	\$ 4,602,852	\$ 4,607,852	\$ 1,441,292

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
45100 Interest Earnings	\$ -	\$ 409,044	\$ -	\$ 5,000	\$ -
47410 Proceeds from Debt Issuance	9,320,000	9,320,000	-	-	-
47420 Premiums on Bond Sale	322,473	322,473	-	-	-
TOTAL SOURCES OF FUNDS	\$ 9,642,473	\$ 10,051,517	\$ -	\$ 5,000	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 31 Road Improvements	\$ 2,000,000	\$ 1,707,825	\$ -	\$ -	\$ 675,000
70 32 Spacek Road Phase III	1,700,000	872,074	-	-	-
70 33 Railroad Quiet Zones	500,000	133,587	366,413	366,413	(A)
70 34 Water Lines Parkplace/Fairgrounds Road	625,000	656,562	-	-	-
70 35 Sanitary Sewer Pipe Bursting Phase III	4,679,298	1,940,443	300,147	300,147	(A)
70 36 Sanitary Sewer Pipe Bursting Phase IV	-	-	2,500,000	2,500,000	(A)
Subtotal	9,504,298	5,310,491	3,166,560	3,166,560	675,000
Other Costs and Expenses:					
81 60 Issuance costs	138,175	138,174	-	-	-
Subtotal	138,175	138,174	-	-	-
TOTAL USE OF FUNDS	\$ 9,642,473	\$ 5,448,665	\$ 3,166,560	\$ 3,166,560	\$ 675,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

COUNTY MOBILITY PROJECT FUND

FUND: 430

Classification	Prior Years Actual	2020-21 Budget	Project Estimate	2021-22 Budget
FUND SUMMARY				
RESOURCES:				
Beginning Balance	\$ -	\$ 2,544,779	\$ 2,544,779	\$ 3,305,272
Revenues & Transfers In	3,420,000	2,800,000	7,160,295	2,320,000
TOTAL FUNDS AVAILABLE	\$ 3,420,000	\$ 5,344,779	\$ 9,705,074	\$ 5,625,272
USES/DEDUCTIONS:				
Expenditures & Transfers Out	\$ 875,221	\$ 6,199,802	\$ 6,399,802	\$ 5,580,295
ENDING FUND BALANCE:				
Total Ending Balance	2,544,779	(855,023)	3,305,272	44,977
FUND TOTAL	\$ 3,420,000	\$ 5,344,779	\$ 9,705,074	\$ 5,625,272

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:				
42320 Intergov Revenue - Fort Bend County (Reading)	\$ 770,000	\$ -	\$ -	\$ -
42320 Intergov Revenue - Fort Bend County (Benton)	-	2,800,000	2,800,000	-
42320 Intergov Revenue - Fort Bend County (Bamore)	-	-	900,000	-
42320 Intergov Revenue - Fort Bend County (Koeblen)	-	-	-	2,320,000
47130 Contributions - Developers (Koeblen)	-	-	125,000	-
48101 Transfer from General Fund (Benton)	2,650,000	-	-	-
48101 Transfer from General Fund (Koeblen)	-	-	1,937,500	-
48410 Transfer from General Supplemental (Koeblen)	-	-	1,397,795	-
45100 Interest Earnings	-	-	-	-
TOTAL SOURCES OF FUNDS	\$ 3,420,000	\$ 2,800,000	\$ 7,160,295	\$ 2,320,000

USE OF FUNDS:

Capital Improvements:

70 32 Reading Rd Center Turn Ln Proj (CP1707)	\$ 725,023	\$ -	\$ -	\$ -
70 32 Benton Rd Project (CP1901)	150,198	5,299,802	5,299,802	(A)
70 33 Bamore Rd Project (CP2003)	-	900,000	900,000	(A)
70 34 Koeblen Rd Project (CP2104)	-	-	200,000	5,580,295
Subtotal	875,221	6,199,802	6,399,802	5,580,295
TOTAL USE OF FUNDS	\$ 875,221	\$ 6,199,802	\$ 6,399,802	\$ 5,580,295

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.



ENTERPRISE FUNDS

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules.

Water & Wastewater Fund (501) - This fund is used to account for Water and Sewer activities and operations.

Subsidence Fund (514) – This fund is used to account for funds which are restricted for the conversion to surface water and subsidence compliance.

Water & Wastewater Supplemental Fund (515) – This Fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water & Wastewater Fund.

Water Impact Fee Fund (517) – This fund is used to account for the City’s water impact fee revenues, which are to be used for the expansion of the City water system facilities and capacity. Such projects include the Surface Water Project and related capital improvements.

Sewer Impact Fee Fund (518) – This fund is used to account for the City’s sewer impact fee revenues, which are to be used for the expansion of the City’s wastewater system facilities and capacity.

Civic Center Fund (560) – This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

Water & Wastewater Fund

The Water & Wastewater (W/WW) Fund is an enterprise fund providing for the administration, billing and collection activities, and operation and maintenance of the City's water and wastewater system. Strategies used in the generation of this financial plan are aimed to ensure the fund is self-supporting and that capital improvement funding is adequate to maintain or expand the City's infrastructure. The financial condition of the W/WW Fund has improved, but continues to be underfunded for future infrastructure needs. Based on the forecast, the fund meets all current reserve and bond coverage requirements.

Users of the utility system generate revenues through service charges to support operations of the water and wastewater systems, along with all related debt service payments and operating transfers. Revenues are dependent on the number of users in the system as well as weather experienced during the year. The forecast assumes average rainfall for each year; however, variation from the average can have a significant impact on water demand and subsequent revenues.

The Long-Term Financial Plan presents the W/WW Fund over six fiscal years: actual amounts for the previous audited fiscal year (FY20), the adjusted budget for FY21, ending estimate for FY21, and four projected years (FY22 - FY25).

The City of Rosenberg must anticipate and effectively manage the growth that will occur in Rosenberg in the coming years in order to meet the increasing service needs of an expanding community.

Assumptions

Revenues:

- **Water and Wastewater sales** are projected to slightly increase (5%) over the next three years due to growth, water and wastewater rate increases, and expansion within and around the City.
- **The other water-related fees** are also projected to increase by 2% with the increased growth in the City of Rosenberg.

Expenditures:

- **Personnel and Benefits** are projected to increase at a rate of 4% each year for FY22 to FY25 due to increases in the cost of employee benefits and the need for additional personnel due to continued growth in the City.
- **Supplies and maintenance and services** are also projected to increase by 2% due to the increasing costs of supplies along with the residential and commercial growth in the City of Rosenberg.
- **Non Operating Expenditures** for Debt Service in FY2022 includes the one-time early payoff of \$1,425,000 for the water/wastewater's portion of the 2013 Certificates of Obligation. No additional payoffs are included in the projected years.

FY22 Water & Wastewater Fund Long-Term Financial Plan

	Actual 2019-20	Adjusted Budget 2020-21	Estimate 2020-21	Adopted Budget 2021-22	Projection 2022-23	Projection 2023-24	Projection 2024-25
Beginning Fund Balance	8,390,694	9,762,708	9,762,708	8,061,446	6,636,446	6,641,206	6,862,697
Revenues:							
Operating Revenues:							
Water Sales	5,564,248	5,200,000	5,675,000	5,550,000	5,827,500	6,118,875	6,424,819
Wastewater sales	4,634,492	4,450,000	4,850,000	4,725,000	4,961,250	5,209,313	5,469,778
Water Tap Fees	181,530	150,000	250,000	200,000	204,000	208,080	212,242
Connect fees	30,725	30,000	30,000	30,000	30,600	31,212	31,836
Reconnect fees	29,586	25,000	35,000	30,000	30,600	31,212	31,836
Wastewater tap fees	181,025	160,000	250,000	200,000	204,000	208,080	212,242
Penalty revenue	164,428	175,000	190,000	180,000	183,600	187,272	191,017
Reclaimed Water Sales	10,035	12,000	10,000	10,000	10,200	10,404	10,612
Returned check fees	2,925	2,500	2,000	2,000	2,040	2,081	2,122
Interest earnings	124,451	30,000	10,000	10,000	10,200	10,404	10,612
Backflow permit revenue	-	2,200	1,000	1,000	1,000	1,000	1,020
Property lease revenue	190,492	150,000	175,000	175,000	175,000	175,000	175,000
Miscellaneous	109,352	5,000	55,000	5,000	5,000	5,000	5,000
Operating Revenues	11,223,289	10,391,700	11,533,000	11,118,000	11,644,990	12,197,932	12,778,137
Non Operating Revenues:							
Transfers In	28,492	68,072	68,072	26,239	26,239	26,239	26,239
Total Revenues	11,251,781	10,459,772	11,601,072	11,144,239	11,671,229	12,224,171	12,804,376
Expenditures:							
Operating Expenditures							
Personnel and Benefits	2,124,373	2,107,973	2,090,231	2,455,681	2,553,908	2,755,905	2,916,061
Supplies	1,037,006	1,166,600	1,213,850	1,201,525	1,225,556	1,250,067	1,275,068
Maintenance and Services	2,233,030	2,593,484	2,687,536	2,716,167	2,770,490	2,825,900	2,882,418
Other Expense	-	32,000	32,000	32,000	32,640	33,293	33,959
Total Operating Expenditures	5,394,409	5,900,057	6,023,617	6,405,373	6,582,594	6,865,164	7,107,506
Non-Operating Expenditures							
Debt Service	2,423,516	5,237,875	5,237,875	3,814,693	2,687,718	2,693,437	2,690,613
Transfers Out	2,061,842	2,040,842	2,040,842	2,349,173	2,396,156	2,444,080	2,492,961
Capital Outlay	-	-	-	-	-	-	-
Total Non-Operating Expenditures	4,485,358	7,278,717	7,278,717	6,163,866	5,083,874	5,137,517	5,183,574
Total Expenditures	9,879,767	13,178,774	13,302,334	12,569,239	11,666,469	12,002,681	12,291,080
Ending Fund Balance	9,762,708	7,043,706	8,061,446	6,636,446	6,641,206	6,862,697	7,375,993
Calculation of available funds:							
Ending fund balance	9,762,708	7,043,706	8,061,446	6,636,446	6,641,206	6,862,697	7,375,993
Less required contingency	296,393	395,363	399,070	377,077	349,994	360,080	368,732
Less 25% required minimum balance	1,864,063	1,985,225	2,016,115	2,188,637	2,244,688	2,327,311	2,400,117
Excess funds available for capital projects	7,602,252	4,663,118	5,646,261	4,070,732	4,046,525	4,175,306	4,607,144
Debt Service Coverage Ratio	2.41	0.86	1.05	1.24	1.88	1.98	2.11

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

WATER & WASTEWATER FUND

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget (3)	2020-21 Estimate (4)	2021-22 Budget	Var %
~ WATER & WASTEWATER FUND SUMMARY ~						
Resources:						
Total Beginning Balance (2)	\$ 8,390,694	\$ 6,442,252	\$ 9,762,708	\$ 9,762,708	\$ 8,061,446	-17.4%
Revenues and Transfers In	<u>11,251,780</u>	<u>10,459,772</u>	<u>10,459,772</u>	<u>11,601,072</u>	<u>11,144,239</u>	6.5%
Total Funds Available	<u>19,642,474</u>	<u>16,902,024</u>	<u>20,222,480</u>	<u>21,363,780</u>	<u>19,205,685</u>	-5.0%
Uses/Deductions:						
Expenditures and Transfers Out	9,879,766	13,178,772	13,178,772	13,302,334	12,569,239	-4.6%
Ending Fund Balance:						
Total Ending Balance	9,762,708	3,723,252	7,043,708	8,061,446	6,636,447	-5.8%
Reserved for Contingencies (1)	296,393	300,000	300,000	300,000	300,000	0.0%
Unreserved ending balance	<u>9,466,315</u>	<u>3,423,252</u>	<u>6,743,708</u>	<u>7,761,446</u>	<u>6,336,447</u>	-6.0%
Fund Total	<u>\$ 19,642,474</u>	<u>\$ 16,902,024</u>	<u>\$ 20,222,480</u>	<u>\$ 21,363,780</u>	<u>\$ 19,205,685</u>	-5.0%
Net Revenues (Expenditures)	1,372,014	(2,719,000)	(2,719,000)	(1,701,262)	(1,425,000) (A)	

(A) The budgeted expenditures exceeds the budgeted revenues by \$1,425,000. There are Retained Earnings available to cover the one-time expenditures of \$1,425,000 to pay-off debt.

(1) 3% of expenditures

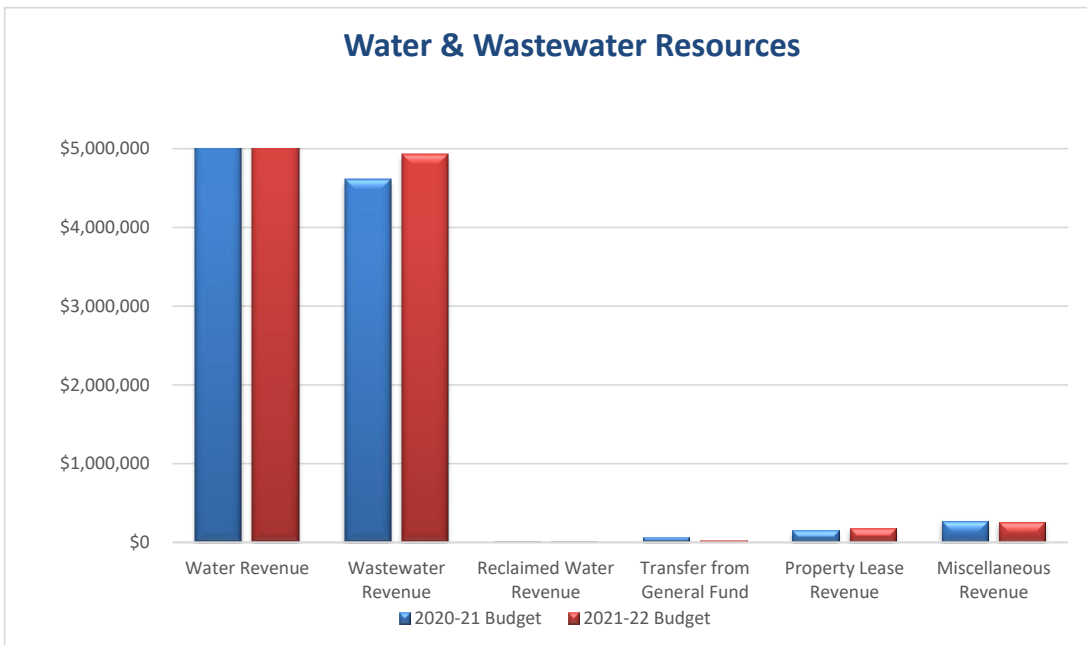
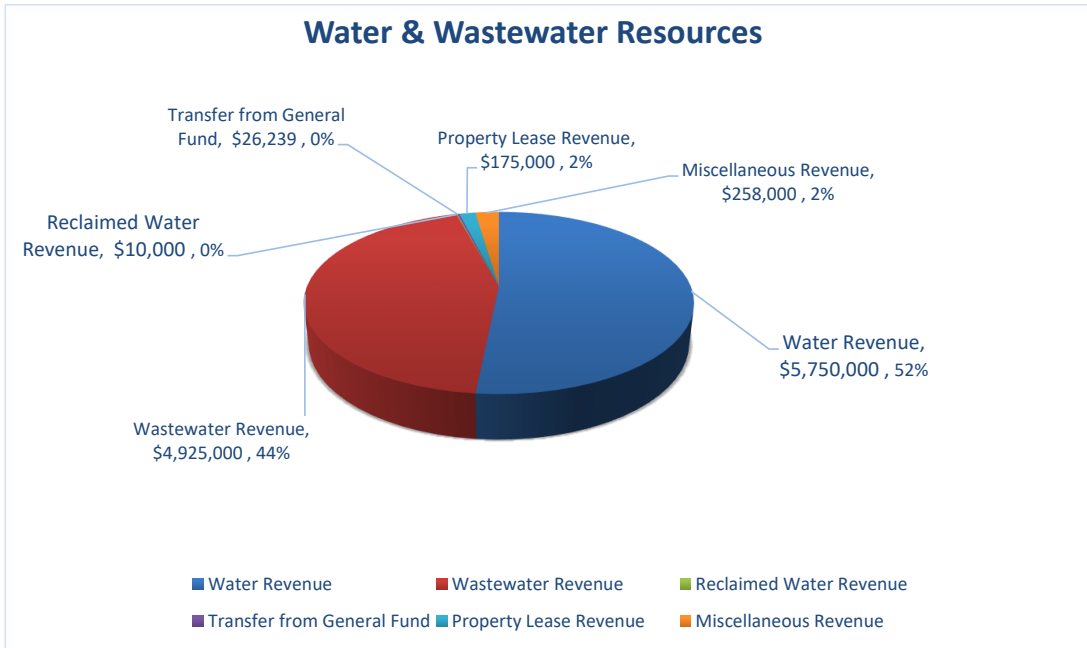
(2) Working Capital Basis

(3) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(4) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Water & Wastewater Fund Summary



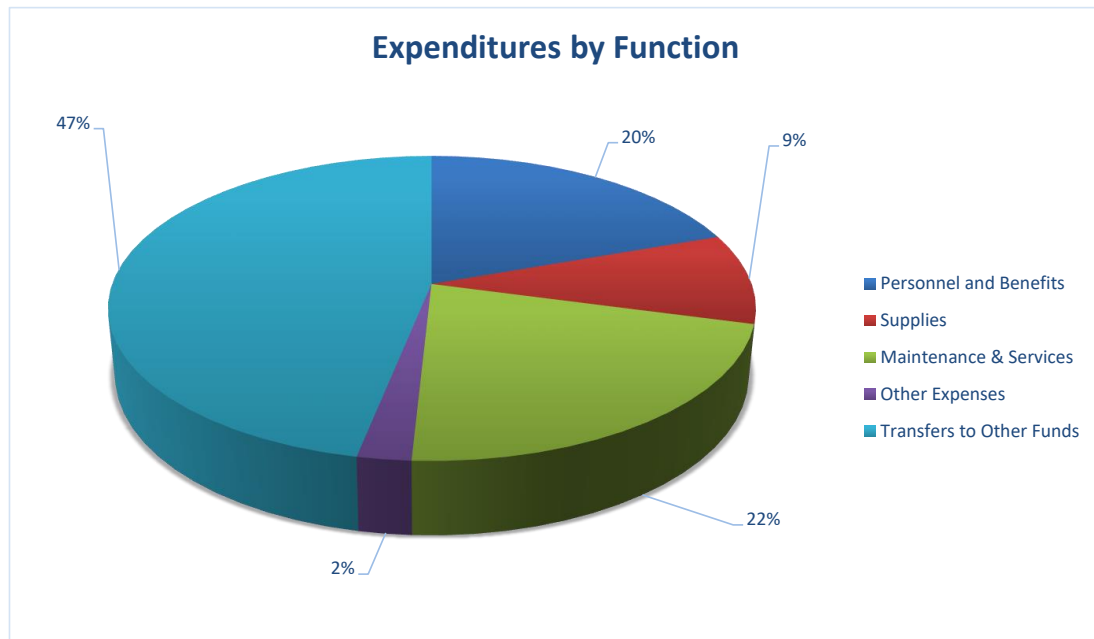
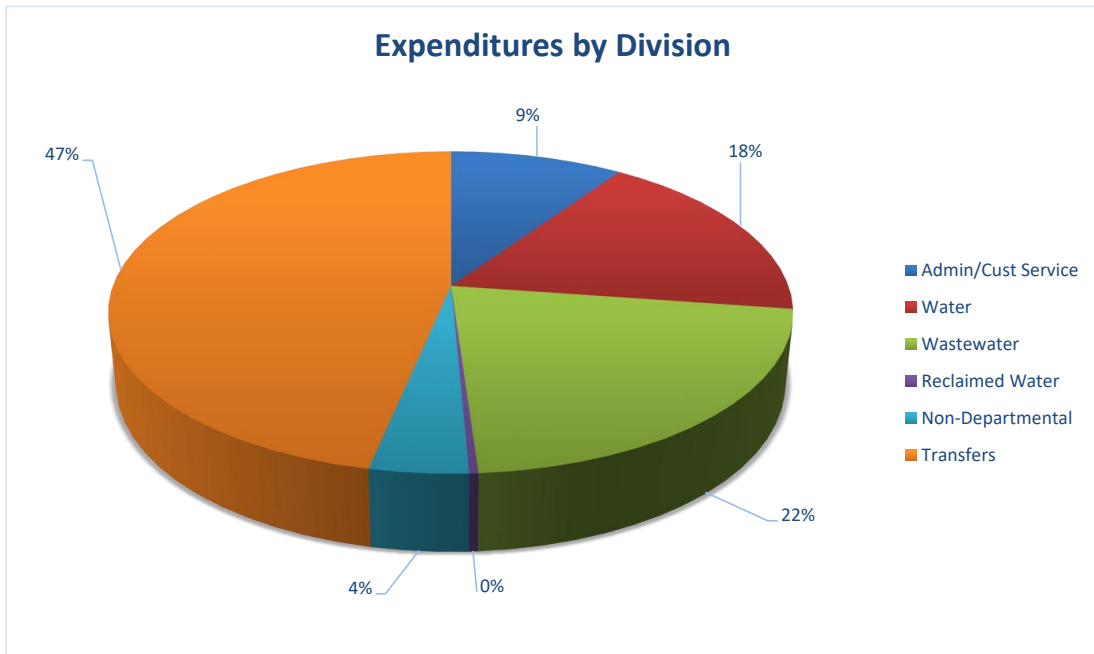
**CITY OF ROSENBERG
2020-21 BUDGET**

WATER & WASTEWATER FUND

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
RESOURCES						
<u>OPERATING REVENUES:</u>						
43111 Water sales	\$ 5,564,248	\$ 5,200,000	\$ 5,200,000	\$ 5,675,000	\$ 5,550,000	6.7%
43112 Water tap fees	181,530	150,000	150,000	250,000	200,000	33.3%
43115 Connect fees	30,725	30,000	30,000	30,000	30,000	0.0%
43116 Administration fees	29,586	25,000	25,000	35,000	30,000	20.0%
43121 Wastewater sales	4,634,492	4,450,000	4,450,000	4,850,000	4,725,000	6.2%
43122 Wastewater tap fees	181,025	160,000	160,000	250,000	200,000	25.0%
43130 Penalty revenue	164,428	175,000	175,000	190,000	180,000	2.9%
43150 Reclaimed Water Source	10,035	12,000	12,000	10,000	10,000	-16.7%
43280 Returned check fees	2,925	2,500	2,500	2,000	2,000	-20.0%
Subtotal	10,798,993	10,204,500	10,204,500	11,292,000	10,927,000	7.1%
<u>OTHER REVENUE:</u>						
45100 Interest earnings	\$ 124,451	\$ 30,000	\$ 30,000	\$ 10,000	\$ 10,000	-66.7%
41226 Backflow permit revenue	-	2,200	2,200	1,000	1,000	-54.5%
46540 Property lease revenue	190,492	150,000	150,000	175,000	175,000	16.7%
46710 Insurance Proceeds	60,095	-	-	35,000	-	100.0%
46900 Miscellaneous	49,257	5,000	5,000	20,000	5,000	0.0%
48101 Transfer from General Fund	28,492	68,072	68,072	68,072	26,239	-61.5%
Subtotal	452,787	255,272	255,272	309,072	217,239	-14.9%
TOTAL REVENUES	11,251,780	10,459,772	10,459,772	11,601,072	11,144,239	6.5%

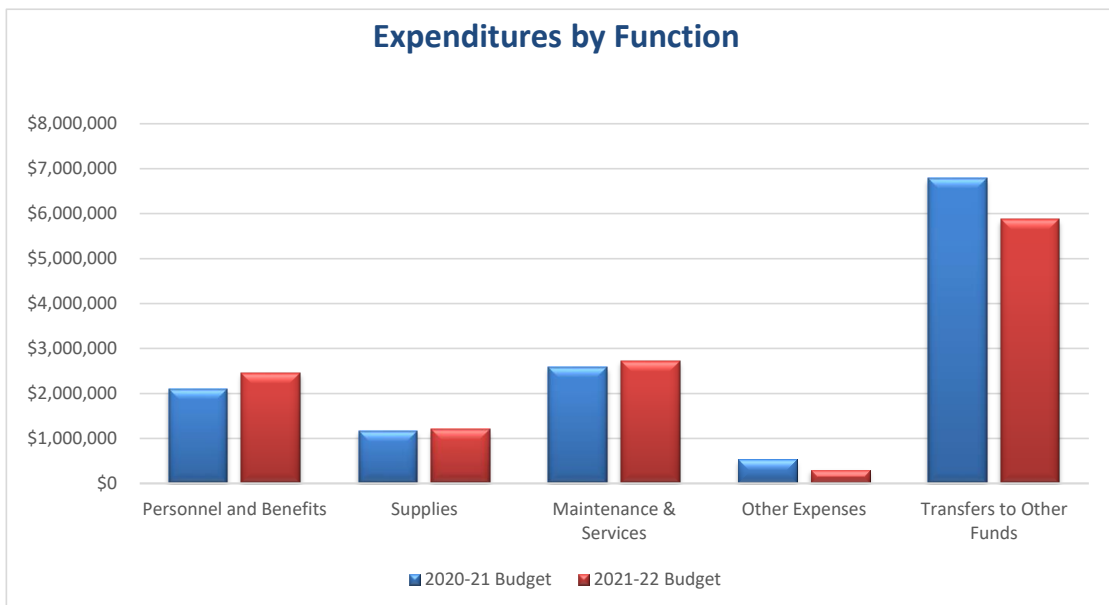
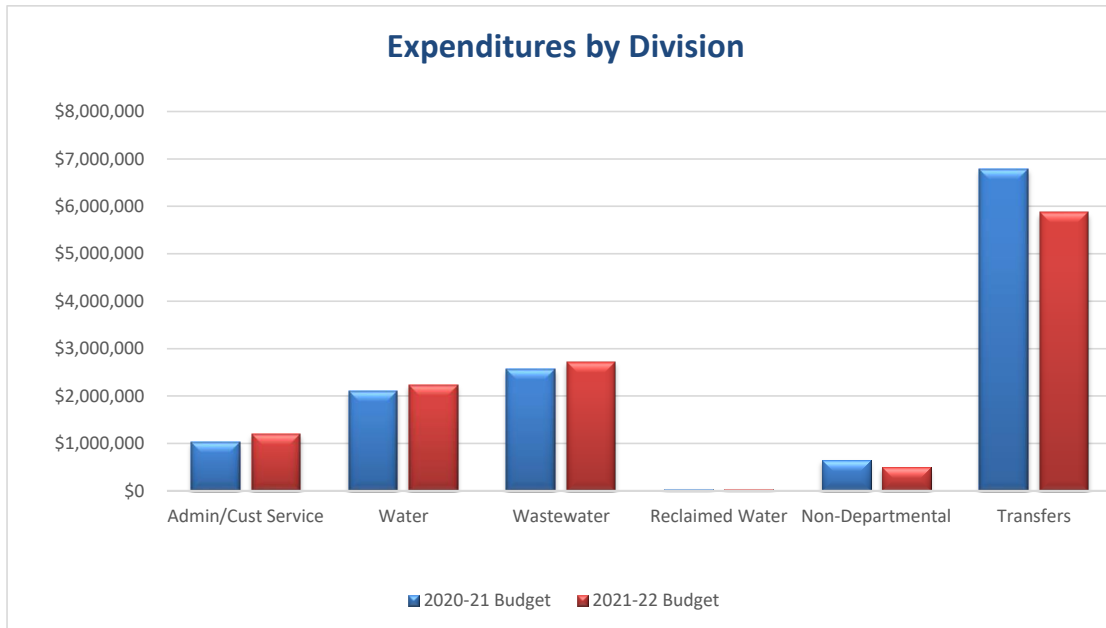
**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Function Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,124,373	\$ 2,107,973	\$ 2,107,973	\$ 2,090,231	\$ 2,455,681	
Supplies	1,037,006	1,166,600	1,166,600	1,213,850	1,201,525	
Maintenance and Services	2,233,030	2,593,484	2,593,484	2,687,536	2,716,167	
Debt Expense	44,605	529,630	529,630	529,630	292,321	
Other Expense	-	-	-	-	32,000	
Transfers to Other Funds	4,440,753	6,781,087	6,781,087	6,781,087	5,871,545	
Subtotal	9,879,766	13,178,774	13,178,774	13,302,334	12,569,239	-4.6%
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 9,879,766	\$ 13,178,774	\$ 13,178,774	\$ 13,302,334	\$ 12,569,239	-4.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administration	2.24	2.24	2.24	2.24	3.24	
Water Production/Purification	1.00	1.00	1.00	1.00	1.00	
Water Distribution	9.50	9.50	9.50	9.50	9.50	
Wastewater Collection	9.50	9.50	9.50	9.50	11.50	
Wastewater Treatment	0.00	0.00	0.00	0.00	0.00	
Reclaimed Water	0.00	0.00	0.00	0.00	0.00	
Customer Services	7.00	7.00	7.00	7.00	7.00	
Total Personnel	29.24	29.24	29.24	29.24	32.24	10.3%

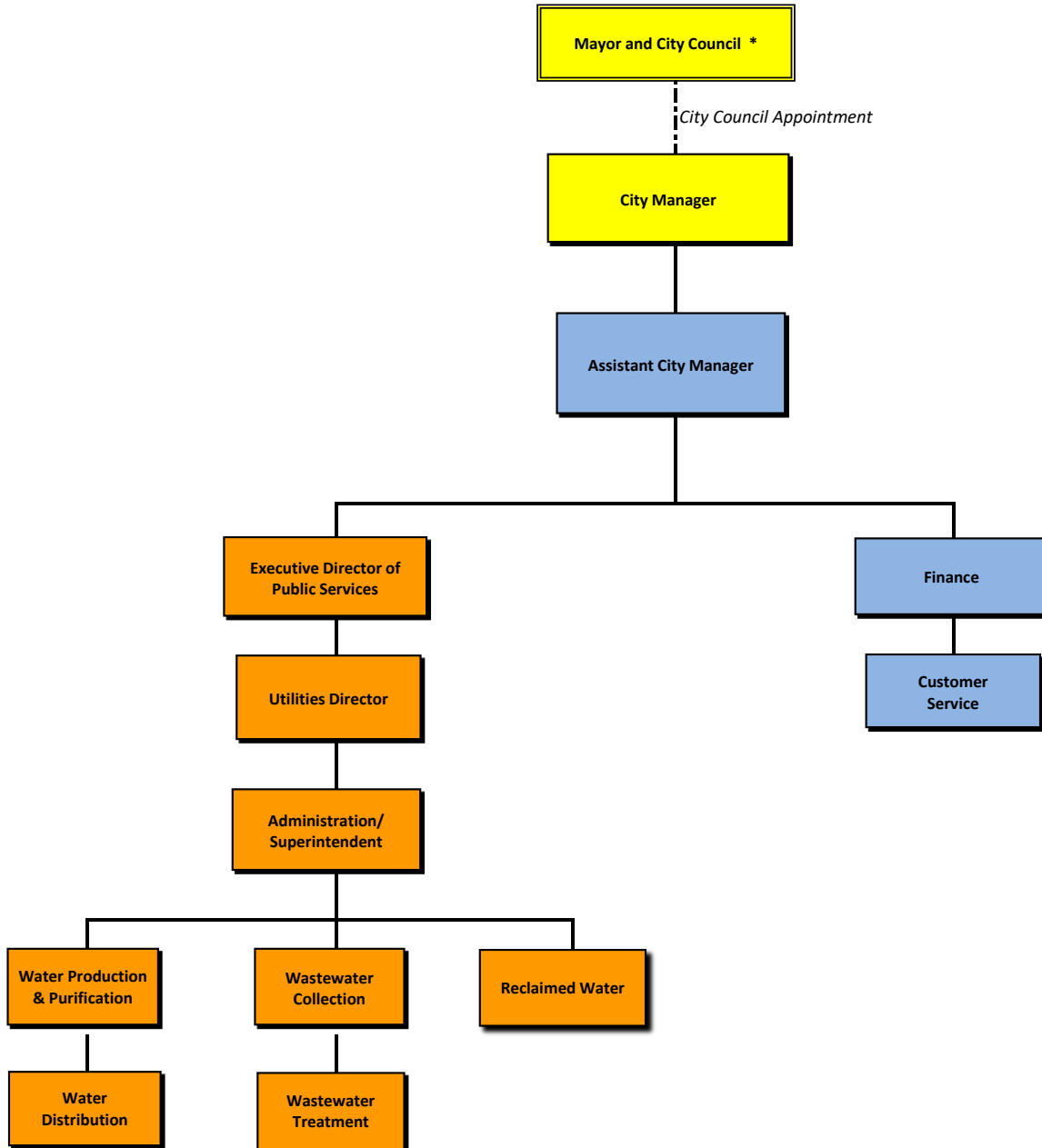
**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Department Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
DEPARTMENT SUMMARY						
SUMMARY BY PROGRAM/DEPARTMENT:						
<u>DEPARTMENTAL:</u>						
Administration	\$ 289,467	\$ 309,509	\$ 309,509	\$ 300,284	\$ 412,740	
Customer Services	737,353	719,910	719,910	722,797	787,462	
Subtotal	1,026,820	1,029,419	1,029,419	1,023,080	1,200,202	16.6%
Water:						
Water Production/Purification	843,241	971,853	971,853	1,059,845	1,004,053	
Water Distribution	1,105,474	1,129,339	1,129,339	1,157,928	1,225,080	
Subtotal	1,948,714	2,101,192	2,101,192	2,217,773	2,229,133	6.1%
Wastewater:						
Wastewater Collection	1,060,495	1,188,509	1,188,509	1,211,877	1,347,715	
Wastewater Treatment	1,182,461	1,381,900	1,381,900	1,372,900	1,371,900	
Subtotal	2,242,956	2,570,409	2,570,409	2,584,777	2,719,615	5.8%
Reclaimed Water						
Reclaimed Water	24,950	47,150	47,150	46,100	46,100	
Subtotal	24,950	47,150	47,150	46,100	46,100	-2.2%
TOTAL DEPARTMENTAL	5,243,440	5,748,170	5,748,170	5,871,730	6,195,051	7.8%
<u>NON-DEPARTMENTAL:</u>						
Personnel and Benefits	8,000	8,000	8,000	8,000	8,000	
Debt Service	43,686	497,630	497,630	497,630	292,321	
Transfers to Other Funds	4,440,753	6,781,087	6,781,087	6,781,087	5,871,545	
Maintenance and Services	143,887	143,887	143,887	143,887	202,322	
TOTAL NON-DEPARTMENTAL	4,636,326	7,430,604	7,430,604	7,430,604	6,374,188	-14.2%
TOTAL EXPENDITURES	\$ 9,879,766	\$ 13,178,774	\$ 13,178,774	\$ 13,302,334	\$ 12,569,239	-4.6%

CITY OF ROSENBERG, TEXAS
2021-22 BUDGET

Water & Wastewater Organizational Chart



MISSION STATEMENT:

The Customer Service Department is dedicated to providing the highest standards in customer service, with accuracy, professionalism and integrity while meeting customers' needs efficiently with reliable information and services.

PROGRAM DESCRIPTION:

The Customer Service Division is under the general direction and supervision of the Assistant Director of Finance and Customer Service Supervisor. The Division is primarily responsible for billing and collecting of water, wastewater, solid waste, and sales taxes on solid waste. Other division responsibilities include monitoring all utility accounts for non-payment, high consumption, and unauthorized usage, handling customer inquiries and requests, processing all service requests for field personnel and monitoring their completion, processing customer requested service connects, disconnects, and transfers and accepting payments for miscellaneous charges and fees.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Objectives:

- Implementation of additional alternative for customers to make payments.
- Implementation of the ability to accept payments electronically from on-line banking processes.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Objectives:

- Provide customers with the ability to monitor their own consumption.
- Provide mobile access ability for customers to access their accounts, receive alerts and request services.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 3: Provide quality customer service in a timely and convenient manner.

Objectives:

- Provide staff training for prompt, accurate service in a professional manner.
- Improve workstation layout and front counter set-up to improve efficiencies and allow customers a clear sight and access to customer service representatives.
- Increase customer satisfaction and service level by implementing dash board ticketing system.
- Opening the drive through window.



Customer Service

PERFORMANCE INDICATORS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Average wait time processing applications for new service	10min	8min	8min
First contact call resolution	90%	90%	95%
% of phone calls answered within first 2 rings	98%	99%	99%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Total water meters billed by City	11,625	12,185	11,300
Customer utility bills processed annually	124,365	122,215	131,235
Annual amount collected for utility bills (water, sewer, garbage)	\$17,121,594	\$18,197,736	\$19,100,000
Annual # of Payments Processed			
• Staff	-	-	New*
• Over the Phone	2,945	3,435	3,995
• IVR system	12,330	15,120	17,245
• Online services	38,112	45,505	47,305
• Bank Draft	-	-	New*
• Amegy payment Import	-	-	New*
Annual customer applications for service	1,909	2,200	2,800
• Online	-	-	New*
• In Person	-	-	New*
Annual miscellaneous service requests processed	10,517	11,010	13,415
Customers notified annually of high consumption	1,639	1,900	2,100
Annual customer service training sessions per employee	12	16	16
Annual courtesy notifications	N/A	N/A	New*
Annual meter rereads			
• AMI successful meter readings	N/A	N/A	New*
• Read by Service Tech	N/A	N/A	New*
• Re-Read by Service Tech	N/A	N/A	New*

*New activity tracking to start in FY22

FY2022 BUDGET NOTES:

1. Transaction Fees increased by \$40,000 due to the increase in utilization of on-line and IVR/over-the-phone payments by utility customers.
2. Software Subscription Services, to allow customers to view there account information online, were added in FY2021, but the service was not fully implemented in FY2021. The service should be fully implemented and used in FY2022.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 501,470	\$ 436,210	\$ 436,210	\$ 411,155	\$ 460,262	
Supplies	1,875	4,850	4,850	4,850	4,850	
Maintenance and Services	233,090	246,850	246,850	274,792	290,350	
Other Expense	919	32,000	32,000	32,000	32,000	
Subtotal	737,353	719,910	719,910	722,797	787,462	9.4%
Total Expenditures	\$ 737,353	\$ 719,910	\$ 719,910	\$ 722,797	\$ 787,462	9.4%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Senior Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	2.00	2.00	2.00	2.00	
Fiscal Services Technician	4.00	3.00	3.00	3.00	3.00	
Total Personnel	7.00	7.00	7.00	7.00	7.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 310,297	\$ 309,732	\$ 309,732	\$ 280,000	\$ 320,134	
10 20 Overtime	411	500	500	550	500	
10 30 Longevity	6,930	2,963	2,963	1,965	2,288	
10 40 Incentive Pay	2,136	1,800	1,800	2,500	2,700	
20 10 Retirement	55,013	51,529	51,529	50,000	52,328	
20 20 Social Security	52,682	24,059	24,059	23,000	24,872	
20 40 Insurance	23,302	44,432	44,432	52,000	56,237	
20 50 Workers' Compensation	50,349	347	347	340	327	
20 55 Long Term Disability	351	848	848	800	876	
Subtotal	501,470	436,210	436,210	411,155	460,262	5.5%
Supplies:						
31 10 Office Supplies	1,141	1,400	1,400	1,400	1,400	
31 35 Business Expenses	281	750	750	750	750	
31 90 Other Supplies	227	1,300	1,300	1,300	1,300	
36 10 Small Tools and Equipment	226	1,400	1,400	1,400	1,400	
Subtotal	1,875	4,850	4,850	4,850	4,850	0.0%
Maintenance and Services:						
41 15 Transaction Fees	151,224	120,000	120,000	160,000	160,000	
42 35 Software Subscription Service	-	12,700	12,700	2,592	16,100	
51 20 General Insurance	651	800	800	850	900	
52 10 Telephone/Communications	457	3,000	3,000	1,000	3,000	
52 20 Postage	1,399	2,200	2,200	2,200	2,200	
54 10 Printing and Binding	1,913	3,900	3,900	3,900	3,900	
54 15 Community Education	-	6,000	6,000	6,000	6,000	
55 10 Education and Training	1,686	3,900	3,900	3,900	3,900	
57 10 Other Contractual Services-Bill Printing Services	75,760	94,350	94,350	94,350	94,350	
Subtotal	233,090	246,850	246,850	274,792	290,350	17.6%
Other Expenses:						
85 30 Bad Debt Expense	919	32,000	32,000	32,000	32,000	
Subtotal	919	32,000	32,000	32,000	32,000	0.0%
Total Expenditures	\$ 737,353	\$ 719,910	\$ 719,910	\$ 722,797	\$ 787,462	9.4%

MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

PROGRAM DESCRIPTION:

The Water and Wastewater Administration division, under the direction of the Executive Director of Public Services and Director of Utilities, is primarily responsible for the supervision of all municipal utilities divisions, with the exception of Customer Service. Included in the oversight activities for utilities are water production and purification, water distribution, wastewater collection, wastewater treatment, and reclaimed water divisions, and the related maintenance and construction of water and wastewater assets. The division is responsible to maintain the City's general compliance with TCEQ regulations and permit requirements related to the public drinking water and wastewater utility systems. In addition, the Executive Director of Public Services is responsible for the supervision of the Program Director of Capital Projects, City Engineer and the Public Works Department.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal #1: Provide an effective wastewater treatment system and aggressively complete the smoke testing program to eliminate sanitary sewer overflows and protect public health.

Objectives:

- Aggressively complete Capital Improvement Projects Plan to replace deteriorated sanitary sewer collection system lines and lift stations to minimize inflow/infiltration.
- Eliminate sanitary sewer overflows by smoke testing all zones within jurisdiction and reduce inflow/infiltration.
- Outsource wastewater treatment plant operations and maintenance.

Department Goal #2: Provide safe, potable and palatable drinking water for the community of Rosenberg and complete the surface water conversion.

Objectives:

- Comply with Fort Bend Subsidence District mandate to reduce groundwater production by 60% by 2025. City is currently taking delivery of 3 MGD of treated surface water from Brazosport Water Authority and is currently utilizing approximately 50% Surface Water and 50% Groundwater.
- Aggressively complete Capital Improvement Projects necessary to comply with unfunded mandates and sustain local growth.
- Provide water quality that meets or exceeds all federal and state regulatory standards.
- Provide pleasant tasting tap water without tastes, color, or odor. Provide no harmful levels of chemicals, elements or bacteria in the drinking water.
- Provide adequate pressure for daily use and produce and distribute safe, high quality water for domestic and commercial uses and fire protection.
- The Utilities Department water conservation education program consists of a partnership between local schools and City of Rosenberg on a quarterly basis.
- Expand use of reclaimed water to reduce potable water demand.

❖ *The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.*

Department Goal #3: Customer Satisfaction by responding to all non-emergency calls with in twenty-four to forty eight hours of receipt.

Objectives:

- Provide for succession planning and cross-training
- Inventory and map water and sanitary sewer utility systems.
- Comply with TCEQ, EPA, and other regulatory agencies. Perform better than national utility standards.
- Extend the life of systems and equipment through preventative and predictive maintenance.
- Maintain reliable operations at all times.
- Maintain effective equipment and vehicle replacement programs.
- Develop a well-trained, certified and professional utility staff by updating employee pay scales and incentive pay for licensed individuals to attract and retain high quality employees. Increase minimum training requirements of employees and train employees on Standard Operating Procedures.
- Maintain consolidated, up-to-date and usable emergency management plan.
- Centralize facilities and provide adequate office space.
- Build organizational and system capacity to support growing customer base and system expansion.
- Know our customers and meet their expectations.
- Use technology to increase productivity and to reduce costs – SCADA.
- Emphasis safety first in all our actions.

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of licensed water/wastewater operators	15	16	17
Percent emergency repairs made within 24 hours	100%	100%	100%
Number of safety meetings per year	12	12	12
Percent of employees that attended safety meetings	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Inflow/Infiltration (I/I) Reduction Program Identified	222	200	200
Inflow/Infiltration (I/I) Reduction Program Repaired	148	150	150

FY2022 BUDGET NOTES:

1. Utilities Superintendent position was added to assist with overseeing the Water and Wastewater Departments.
2. Building Repair and Maintenance was added in the amount of \$12,000 to perform maintenance work on the Water Administration Building.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Administration **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6050-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 250,507	\$ 249,084	\$ 249,084	\$ 246,784	\$ 347,140	
Supplies	3,662	6,675	6,675	6,650	6,650	
Maintenance and Services	35,298	53,750	53,750	46,850	58,950	
Subtotal	289,467	309,509	309,509	300,284	412,740	33.4%
Total Expenditures	\$ 289,467	\$ 309,509	\$ 309,509	\$ 300,284	\$ 412,740	33.4%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Utilities Superintendent	-	-	-	-	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.24	0.24	0.24	0.24	0.24	
Total Personnel	2.24	2.24	2.24	2.24	3.24	44.6%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Administration **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6050-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 176,696	\$ 170,050	\$ 170,050	\$ 173,500	\$ 249,517	
10 20 Overtime	164	250	250	150	250	
10 30 Longevity	904	1,163	1,163	1,084	1,361	
10 40 Incentive Pay	545	-	-	-	-	
11 10 Salaries and Wages - Part Time	2,950	8,892	8,892	6,500	9,235	
20 10 Retirement	28,757	28,523	28,523	29,000	40,934	
20 20 Social Security	12,926	14,004	14,004	14,150	20,170	
20 40 Insurance	23,417	22,806	22,806	19,000	21,398	
20 50 Workers' Compensation	1,308	202	202	205	263	
20 55 Long Term Disability	440	494	494	495	711	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	-	300	300	300	900	
Subtotal	250,507	249,084	249,084	246,784	347,140	39.4%
Supplies:						
31 10 Office Supplies	391	350	350	450	450	
31 35 Business Expenses	548	500	500	500	500	
31 40 Clothing	120	625	625	500	500	
35 10 Motor Vehicle Repair Supplies	-	800	800	800	800	
37 20 Electricity	2,603	3,200	3,200	3,200	3,200	
37 30 Fuel, Oil and Lubricants	-	1,200	1,200	1,200	1,200	
Subtotal	3,662	6,675	6,675	6,650	6,650	-0.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	4,261	4,400	4,400	4,500	4,500	
43 15 Engineering and Architectural Services	8,466	25,000	25,000	25,000	25,000	
43 60 Impact Fee Services	7,612	5,000	5,000	5,000	5,000	
51 20 General Insurance	952	8,000	8,000	1,000	1,100	
52 10 Radio/Telephone/Communications	8,076	7,300	7,300	7,300	7,300	
52 20 Postage	1,640	250	250	250	250	
55 10 Education and Training	4,291	3,800	3,800	3,800	3,800	
63 10 Building Repair and Maintenance	-	-	-	-	12,000	
Subtotal	35,298	53,750	53,750	46,850	58,950	9.7%
Other Expenses:						
85 10 Depreciation Expense	-	-	-	-	-	
Subtotal	-	-	-	-	-	100.0%
Total Expenditures	\$ 289,467	\$ 309,509	\$ 309,509	\$ 300,284	\$ 412,740	33.4%



Water Purification/Production

PROGRAM DESCRIPTION:

The Water Purification/Production division, under the direction of the Executive Director of Public Services and Director of Utilities, is primarily responsible for providing an adequate, uninterrupted quantity and quality of water to meet the demands of the City's water users, and the operation of seven (7) water plants that receive water from six (6) source-of-supply water wells and treated surface water. The water plants treat water pumped from the wells into storage tanks and then into the distribution lines with chemicals for disinfection and water conditioning agents. The treated water is tested regularly to ensure compliance with standards established by the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Maximum daily well pumping capacity*	12.8	12.8	12.8
Number of water supply wells maintained	6	6	6
Surface water daily contract supply*	3	3	3
Surface water daily pumping capacity*	7.6	7.6	7.6
Number of water plants maintained	7	7	7
Total water pumped**	2.02	1.95	2.10
Peak day pumpage*	8.3	8.3	8.3
Total storage capacity*	10.425	10.425	10.425
Number of ground storage tanks	8	8	8
Ground storage capacity*	7.025	7.025	7.025
Number of elevated storage tanks	5	5	5
Elevated tank storage capacity*	3.4	3.4	3.4
Number of hydro pneumatic tanks	1	1	1
Hydro pneumatic storage capacity*	0.015	0.015	0.015
Number of bacteriological samples collected	480	480	480

* Million gallons

**Billion gallons

FY2022 BUDGET NOTES:

1. Overtime was increased to cover the cost associated with weekend and after-hour service calls.
2. Safety Equipment was increase by \$3,450 in improve safety training and provide necessary equipment to adhere to the Safety Policy.
3. Water Sample Testing Services increased by \$5,000 due to increased water sampling and increase cost of service.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-6052-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 85,633	\$ 77,983	\$ 77,983	\$ 87,585	\$ 88,803	
Supplies	390,212	433,100	433,100	446,550	446,550	
Maintenance and Services	367,396	460,770	460,770	525,710	468,700	
Subtotal	843,241	971,853	971,853	1,059,845	1,004,053	3.3%
Total Expenditures	\$ 843,241	\$ 971,853	\$ 971,853	\$ 1,059,845	\$ 1,004,053	3.3%

~ AUTHORIZED POSITIONS ~

Position Title						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
Total Personnel	1.00	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-6052-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 51,876	\$ 49,494	\$ 49,494	\$ 52,100	\$ 53,716	
10 20 Overtime	7,050	6,000	6,000	12,000	12,000	
10 30 Longevity	495	585	585	885	675	
10 40 Incentive Pay	1,390	1,350	1,350	1,350	1,350	
20 10 Retirement	10,665	8,427	8,427	9,000	8,972	
20 20 Social Security	4,917	3,934	3,934	4,100	4,264	
20 40 Insurance	8,286	7,471	7,471	7,300	7,074	
20 50 Workers' Compensation	793	583	583	700	602	
20 55 Long Term Disability	160	139	139	150	151	
Subtotal	85,633	77,983	77,983	87,585	88,803	13.9%
Supplies:						
31 10 Office Supplies	371	450	450	450	450	
31 20 Computer Supplies	-	200	200	200	200	
31 35 Business Expenses	-	900	900	900	900	
31 40 Clothing	709	800	800	800	800	
34 15 Chemical Supplies	163,669	170,000	170,000	170,000	170,000	
35 10 Motor Vehicle Repair Supplies	96	2,500	2,500	2,500	2,500	
35 20 Building Materials and Supplies	1,221	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	621	550	550	4,000	4,000	
37 10 Natural Gas	494	700	700	700	700	
37 20 Electricity	219,525	250,000	250,000	260,000	260,000	
37 30 Fuel, Oil and Lubricants	3,506	6,000	6,000	6,000	6,000	
Subtotal	390,212	433,100	433,100	446,550	446,550	3.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	880	300	300	210	300	
43 40 License and Inspection Fees	37,162	40,000	40,000	40,000	40,000	
51 20 General Insurance	25,587	27,500	27,500	25,500	27,500	
52 10 Telephone/Communications - Scada	1,007	1,200	1,200	1,200	1,200	
52 20 Postage	286	500	500	200	500	
54 10 Printing and Binding	4,140	2,000	2,000	2,000	2,000	
54 15 Community Education	-	2,750	2,750	2,750	2,750	
55 10 Education and Training	-	2,800	2,800	2,800	2,800	
56 25 Fleet Replacement	7,500	7,500	7,500	7,500	8,100	
57 10 Other Contractual Services	128,558	148,000	148,000	148,000	148,000	
57 20 Water Sample Testing Services	-	10,000	10,000	15,000	15,000	
62 40 Grounds Maintenance Services	11,609	12,220	12,220	14,550	14,550	
63 10 Building Repair and Maintenance	3,393	6,000	6,000	6,000	6,000	
63 25 Equipment Repair and Maintenance	147,273	150,000	150,000	210,000	150,000	
63 30 Tank Maintenance	-	50,000	50,000	50,000	50,000	
Subtotal	367,396	460,770	460,770	525,710	468,700	1.7%
Other Expenses:						
85 10 Depreciation Expense	-	-	-	-	-	
Subtotal	-	-	-	-	-	100.0%
Total Expenditures	\$ 843,241	\$ 971,853	\$ 971,853	\$ 1,059,845	\$ 1,004,053	3.3%



Water Distribution

PROGRAM DESCRIPTION:

The Water Distribution division, under the direction of the Executive Director of Public Services and Director of Utilities, is primarily responsible for the operation and maintenance of the City's water distribution and transmission system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meter reading, metering equipment, water taps, booster pump stations and storage facilities. The department is also responsible for providing emergency after-hours responses to water distribution problems.

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Non-Emergency work orders completed within 48 – 72 hours	90%	95%	95%
Average initial response time (hours)	1 or less	1 or less	1 or less
Percentage of lost/unaccounted for water	11.8%	9.50%	10.5%
Average length of time per service disruption (hours)	1.5	1.5	1.5
Percent increase (decrease) in the number of water taps (growth)	16%	10%	14%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Water mains replace/upgraded (linear feet)	4,167	12,000	8,000
Water meters replaced	75	70	70
Water meters electronically read monthly	11,463	11,400	11,600
Number of meter re-reads	2,944	1,800	2,900
Percent increase (decrease) in water meters read monthly	1%	1%	1%
Broken mains/leaks repaired	177	220	210
New water taps installed (excluding out of City MUD's)	344	370	360
Total number of water connections (excluding out of city MUD's)	11,463	11,460	11,560
Total number of water connections for out of city MUD's receiving wholesale water from City	4,006	4,200	4,300
Number of fire hydrants	1,560	1,750	1,760
Number of fire hydrants flushed	1,560	1,750	1,760
Average water pressure (P.S.I)	55	55	55
Number of customer water quality complaints	85	100	100
Water billed to city customers - gallons**	1.28	1.50	1.5
Water billed to wholesale MUD's-gallons*	445	500	490
Gallons of lost/unaccounted for water*	186	150	145
Percentage of water billed to in-city/wholesale MUDs	74/26%	87%/13%	70/30%
Number of customer connect work orders completed	1,848	1,850	1,850
Number of customer disconnect work orders completed	1,203	980	1,200
Number of non-payment disconnects	1,108	1,300	1,300
Number of non-payment reconnects	1,144	900	1,100
Miles of water lines	200	192	205

* Million gallons

** Billion gallons



FY2022 BUDGET NOTES:

1. Overtime was increased to cover the cost associated with weekend and after-hour service calls.
2. Water Meters increase by \$30,000 due to an increase in the number of water meters being installed.
3. Safety Equipment was increase by \$3,450 in improve safety training and provide necessary equipment to adhere to the Safety Policy.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 698,088	\$ 685,306	\$ 685,306	\$ 697,120	\$ 737,780	
Supplies	231,710	269,300	269,300	313,125	303,300	
Maintenance and Services	175,675	174,733	174,733	147,683	184,000	
Subtotal	1,105,474	1,129,339	1,129,339	1,157,928	1,225,080	8.5%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 1,105,474	\$ 1,129,339	\$ 1,129,339	\$ 1,157,928	\$ 1,225,080	8.5%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	3.50	3.50	3.50	3.50	3.50	
M&O Technician	5.50	5.50	5.50	5.50	5.50	
Total Personnel	9.50	9.50	9.50	9.50	9.50	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 427,183	\$ 418,505	\$ 418,505	\$ 405,000	\$ 445,474	
10 20 Overtime	46,613	45,000	45,000	72,500	72,500	
10 30 Longevity	7,521	5,573	5,573	5,970	5,726	
10 40 Incentive Pay	3,511	2,700	2,700	3,500	2,700	
20 10 Retirement	78,458	77,302	77,302	77,000	80,299	
20 20 Social Security	33,884	36,091	36,091	36,000	38,165	
20 40 Insurance	93,630	92,993	92,993	90,000	86,301	
20 50 Workers' Compensation	6,042	5,990	5,990	6,000	5,389	
20 55 Long Term Disability	1,247	1,152	1,152	1,150	1,226	
Subtotal	698,088	685,306	685,306	697,120	737,780	7.7%
Supplies:						
31 10 Office Supplies	295	500	500	325	500	
31 40 Clothing	4,402	5,000	5,000	5,000	5,000	
31 90 Other Supplies	1,791	3,000	3,000	3,000	3,000	
34 10 Botanical & Agricultural Supplies	130	1,400	1,400	1,400	1,400	
34 15 Chemical Supplies	4,203	4,500	4,500	4,500	4,500	
34 25 Laboratory Supplies	-	3,000	3,000	3,000	3,000	
34 30 Cleaning Supplies	1,421	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	9,904	11,000	11,000	11,000	11,000	
35 20 Building Materials and Supplies	258	900	900	900	900	
35 30 Plumbing Supplies	71,396	80,000	80,000	80,000	80,000	
35 32 Water Meters	107,785	120,000	120,000	160,000	150,000	
35 40 Street Repair Supplies	-	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	10,265	7,000	7,000	7,000	7,000	
36 30 Safety Equipment	1,255	2,000	2,000	6,000	6,000	
37 20 Electricity	149	500	500	500	500	
37 30 Fuel, Oil and Lubricants	18,455	28,000	28,000	28,000	28,000	
Subtotal	231,710	269,300	269,300	313,125	303,300	12.6%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	3,330	8,000	8,000	8,000	8,000	
43 40 License and Inspection Fees	829	1,000	1,000	1,000	1,000	
51 20 General Insurance	23,361	24,000	24,000	26,700	28,000	
52 10 Telephone/Communications	1,077	1,050	1,050	1,050	1,050	
52 20 Postage	139	500	500	500	500	
55 10 Education and Training	1,155	6,400	6,400	6,400	6,400	
56 24 Equipment Rentals	1,290	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	41,844	37,733	37,733	37,733	43,000	
57 10 Other Contractual Services	22,016	16,000	16,000	16,000	16,000	
57 15 Water Leakage Survey	-	29,750	29,750	-	29,750	
57 20 Water Sample Testing Services	65,629	25,000	25,000	25,000	25,000	
63 25 Equipment Repair and Maintenance	15,005	20,000	20,000	20,000	20,000	
63 27 Radio Repair and Maintenance	-	1,300	1,300	1,300	1,300	
Subtotal	175,675	174,733	174,733	147,683	184,000	5.3%
Capital Outlay:						
85 10 Depreciation	-	-	-	-	-	
Subtotal	-	-	-	-	-	100.0%
Total Expenditures	\$ 1,105,474	\$ 1,129,339	\$ 1,129,339	\$ 1,157,928	\$ 1,225,080	8.5%



Wastewater Collection

PROGRAM DESCRIPTION:

The Wastewater Collection division, under the direction of the Executive Director of Public Services and the Director of Utilities, is primarily responsible for the operation and maintenance of the City's wastewater collection system. Activities include maintenance and installation of piping, valves, fittings, wastewater taps and twenty-nine (29) lift stations. The collection system is designed to collect and transport the wastewater for eventual treatment at the City's wastewater treatment plants. Additional responsibilities include continuation of the wastewater main replacement program, cleaning line stoppages, and installing sewer taps.

PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average response time to sewer complaints (hours)	1	1	1
% increase (decrease) in number of wastewater taps	1.3%	4%	4%
Average length of time per service disruption in hours	1.5	2%	2%
% of tap installs within 7 business days	96%	98%	98%
% increase in the total number of wastewater connections	1%	3%	3%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Sewer mains replaced/upgraded (linear feet)	2,521	4,217	6,850
Number of times per day each lift station maintained	1	1	1
Number of lift stations	28	29	29
Broken main/leaks repaired including stoppages	450	450	450
New wastewater taps installed excluding out of city MUD's	299	370	370
Total number of wastewater connections without MUD's	11,463	11,460	11,510
Total number of wastewater connections for out of city MUD's served by the city	500	550	550
Number of SCADA systems installed in lift stations	27	29	29
Miles of sanitary sewer lines	165	165	168

FY2022 BUDGET NOTES:

1. Two new positions were added including an M&O Foreman and an M&O Assistant whose main focus will be operating and maintaining the new vector truck.
2. Overtime was increased to cover the cost associated with weekend and after-hour service calls.
3. Chemical Supplies was increased due to an increase use of chemicals and an increase in the price.
4. Safety Equipment was increase by \$3,450 in improve safety training and provide necessary equipment to adhere to the Safety Policy.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Collection **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6054-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 580,675	\$ 651,390	\$ 651,390	\$ 639,588	\$ 813,695	
Supplies	138,138	145,675	145,675	146,675	144,175	
Maintenance and Services	341,681	391,444	391,444	425,614	389,845	
Subtotal	1,060,495	1,188,509	1,188,509	1,211,877	1,347,715	13.4%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 1,060,495	\$ 1,188,509	\$ 1,188,509	\$ 1,211,877	\$ 1,347,715	13.4%

~ AUTHORIZED POSITIONS ~

Position Title	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.50	2.50	2.50	2.50	3.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.50	1.50	1.50	1.50	1.50	
M&O Assistant	3.00	3.00	3.00	3.00	4.00	
Total Personnel	9.50	9.50	9.50	9.50	11.50	21.1%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Wastewater Collection
FUNCTION: Water & Wastewater
ACCOUNT: 501-6054-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 368,183	\$ 415,767	\$ 415,767	\$ 400,000	\$ 534,052	
10 20 Overtime	33,560	29,000	29,000	39,000	39,000	
10 30 Longevity	5,453	5,730	5,730	5,963	6,544	
10 40 Incentive Pay	6,003	6,450	6,450	6,900	6,750	
20 10 Retirement	66,967	75,802	75,802	75,000	93,811	
20 20 Social Security	29,705	35,389	35,389	35,000	44,591	
20 40 Insurance	65,668	77,265	77,265	72,000	81,173	
20 50 Workers' Compensation	4,054	4,832	4,832	4,600	6,296	
20 55 Long Term Disability	1,083	1,155	1,155	1,125	1,479	
Subtotal	580,675	651,390	651,390	639,588	813,695	24.9%
Supplies:						
31 10 Office Supplies	572	1,000	1,000	1,000	1,000	
31 40 Clothing	2,484	4,000	4,000	4,000	4,000	
34 15 Chemical Supplies	1,896	4,000	4,000	7,000	7,000	
34 30 Cleaning Supplies	1,228	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	5,883	3,000	3,000	4,000	4,000	
35 20 Building Materials and Supplies	4,020	1,500	1,500	1,500	1,500	
35 30 Plumbing Supplies	38,052	20,000	20,000	20,000	20,000	
35 33 Sewer Taps	-	1,000	1,000	1,000	1,000	
35 35 Electrical Supplies	14	175	175	175	175	
35 40 Street Repair Supplies	177	1,000	1,000	3,000	1,000	
36 10 Small Tools and Equipment	2,008	5,000	5,000	5,500	5,000	
36 30 Safety Equipment	905	2,000	2,000	6,500	6,500	
37 10 Natural Gas	755	1,000	1,000	1,000	1,000	
37 20 Electricity	66,852	85,000	85,000	75,000	75,000	
37 30 Fuel, Oil and Lubricants	13,293	15,500	15,500	15,500	15,500	
Subtotal	138,138	145,675	145,675	146,675	144,175	-1.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	2,405	320	320	320	320	
43 40 License and Inspection Fees	202	750	750	750	750	
51 20 General Insurance	19,676	19,700	19,700	19,800	21,000	
52 10 Telephone/Communications	622	1,225	1,225	1,225	1,825	
52 20 Postage	343	2,500	2,500	2,500	2,500	
55 10 Education and Training	780	7,500	7,500	7,500	7,500	
56 24 Equipment Rentals	-	300	300	300	300	
56 25 Fleet Replacement	30,362	30,369	30,369	30,369	22,800	
57 10 Other Contractual Services - Vector Services	25,074	15,000	15,000	25,000	15,000	
57 13 Other Contractual Services - Lift Station Operator	118,288	142,100	142,100	142,100	142,100	
62 40 Grounds Maintenance Services	5,343	5,680	5,680	9,750	9,750	
63 25 Equipment Repair and Maintenance	138,587	165,000	165,000	185,000	165,000	
63 27 Radio Repair and Maintenance	-	1,000	1,000	1,000	1,000	
Subtotal	341,681	391,444	391,444	425,614	389,845	-0.4%
Capital Outlay:						
85 10 Depreciation	-	-	-	-	-	
Subtotal	-	-	-	-	-	100.0%
Total Expenditures	\$ 1,060,495	\$ 1,188,509	\$ 1,188,509	\$ 1,211,877	\$ 1,347,715	13.4%



Wastewater Treatment Plant

PROGRAM DESCRIPTION:

The Wastewater Treatment division, under the direction of the Executive Director of Public Services and the Director of Utilities, is responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and bio-solids in accordance with state and federal requirements. Included within the activities are the operation and maintenance of the City's three (3) wastewater treatment plants that process the collected wastewater. The division also performs process analysis for various local, state and federal regulatory agencies. The operations of this division have been outsourced to a private entity.

PERFORMANCE INDICATORS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Permit Violations	0	0	0
Compliance	100%	100%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Daily average flow of wastewater treated annually:			
Plant No. 1A - Permit capacity 2.0mgd	1.1	1.23	1.2
Plant No. 2 - Permit capacity 4.5 mgd	2.0	2.2	2.2
Plant No. 3 - Permit capacity 0.025mgd	0.0037	0.0035	0.0038
Percent of permitted capacity:			
Plant No. 1A	55%	62%	62%
Plant No. 2	44%	48%	50%
Plant No. 3	15%	14%	20%

FY2022 BUDGET NOTES:

1. No significant changes from the FY2021 budgeted amounts.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Wastewater Treatment
FUNCTION: Water & Wastewater
ACCOUNT: 501-6055-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 256,852	\$ 285,000	\$ 285,000	\$ 275,000	\$ 275,000	
Maintenance and Services	925,609	1,096,900	1,096,900	1,097,900	1,096,900	
Subtotal	1,182,461	1,381,900	1,381,900	1,372,900	1,371,900	-0.7%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 1,182,461	\$ 1,381,900	\$ 1,381,900	\$ 1,372,900	\$ 1,371,900	-0.7%

~ AUTHORIZED POSITIONS ~

Position Title

N/A

~ EXPENDITURE DETAIL ~

Supplies:						
37 20 Electricity	\$ 256,852	\$ 285,000	\$ 285,000	\$ 275,000	\$ 275,000	
Subtotal	256,852	285,000	285,000	275,000	275,000	-3.5%
Maintenance and Services:						
43 15 Engineering and Architectural Services	3,927	40,000	40,000	20,000	40,000	
43 40 License and Inspection Fees	48,244	55,000	55,000	55,000	55,000	
51 20 General Insurance	42,397	45,000	45,000	43,000	45,000	
52 10 Telephone/Communications	-	1,300	1,300	1,300	1,300	
57 10 Other Cont Svcs - Plant Operation Services	592,051	685,600	685,600	685,600	685,600	
57 20 Other Cont Svcs - Pretreatment Program	-	30,000	30,000	3,000	30,000	
62 40 Grounds Maintenance Services	26,560	30,000	30,000	30,000	30,000	
63 10 Building Repair and Maintenance	20,300	10,000	10,000	10,000	10,000	
63 25 Equipment Repair and Maintenance	192,129	200,000	200,000	250,000	200,000	
Subtotal	925,609	1,096,900	1,096,900	1,097,900	1,096,900	0.0%
Capital Outlay:						
85 10 Depreciation	-	-	-	-	-	
Subtotal	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,182,461	\$ 1,381,900	\$ 1,381,900	\$ 1,372,900	\$ 1,371,900	-0.7%



Water/Wastewater Reclaimed Water

PROGRAM DESCRIPTION:

The Reclaimed Water is Water/Wastewater Department, which tracks the operational costs for providing reclaimed water for irrigation purposes to different facilities and parks with in the City. To help offset these costs, a revenue line item in the Water/Wastewater Fund was created for Reclaimed Water Sales.

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20 <u>Actual</u>	2020-21 <u>Estimate</u>	2021-22 <u>Projected</u>
Reuse line installed (linear feet)	2,000	6,350	2,500
Reclaimed water pumpage *	163	165	165
Meter Installed	4	11	1

* Million gallons

FY2022 BUDGET NOTES:

1. No significant changes from FY2021 budgeted amounts.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Reclaimed Water **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6057-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 14,556	\$ 22,000	\$ 22,000	\$ 21,000	\$ 21,000	
Maintenance and Services	10,394	25,150	25,150	25,100	25,100	
Subtotal	24,950	47,150	47,150	46,100	46,100	-2.2%
Total Expenditures	\$ 24,950	\$ 47,150	\$ 47,150	\$ 46,100	\$ 46,100	-2.2%

~ AUTHORIZED POSITIONS ~

Position Title

N/A

~ EXPENDITURE DETAIL ~

<u>Supplies:</u>						
34 15	Chemical Supplies	\$ 10,050	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
37 20	Electricity	4,507	7,000	7,000	6,000	6,000
	Subtotal	14,556	22,000	22,000	21,000	21,000
						-4.5%
<u>Maintenance and Services:</u>						
42 30	Water Reuse Plan	-	1,000	1,000	1,000	1,000
51 20	General Insurance	44	150	150	100	100
57 38	Educational Material & Signage	-	500	500	500	500
63 10	Building Repair and Maintenance	500	500	500	500	500
63 25	Equipment Repair and Maintenance	9,850	23,000	23,000	23,000	23,000
	Subtotal	10,394	25,150	25,150	25,100	25,100
						-0.2%
	Total Expenditures	\$ 24,950	\$ 47,150	\$ 47,150	\$ 46,100	\$ 46,100
						-2.2%



Water/Wastewater Non-Departmental

PROGRAM DESCRIPTION:

The expenditures for the Water & Wastewater Non-Departmental Fund are comprised of various administrative and maintenance charges, as well as debt payments and transfers to other funds.

FY2022 BUDGET NOTES:

1. A transfer of \$8,000 to the City Health Insurance Fund is for administrative costs.
2. Technology Fees for internal technology services increased by \$58,435 due to an increase in technology usage by the Water/Wastewater departments.
3. The Principal payment for the Water/Wastewater Fund was decreased by \$182,000. There are only two quarterly payments for the Capital Lease Agreement - 2009 Energy Efficiency Project in FY2022 with the final quarterly payment scheduled for January 2022.
4. The Transfer to the General Fund of \$1,871,793 is to reimburse the General Fund for support services and the Payment In Lieu of Taxes (PILOT). The PILOT is calculated at 4% of operating revenue.
5. The appropriation of \$3,522,372 is for the transfer to Debt Service Fund for current debt obligations and to cover 100% of the Water/Wastewater Fund share of the 2013 Certificates of Obligation to be paid off in FY2022.
6. The Transfer to W/WW Supplemental includes:

Vactor Truck	\$	438,660
Vehicle for New Utilities Superintendent		30,000
Equipment for New Positions		<u>8,720</u>
Total:	\$	477,380

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Non-Departmental
FUNCTION: Water & Wastewater
ACCOUNT: 501-6090-600

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Maintenance and Services	143,887	143,887	143,887	143,887	202,322	
Debt Service	43,686	497,630	497,630	497,630	292,321	
Transfers to Other Funds	4,440,753	6,781,087	6,781,087	6,781,087	5,871,545	
Subtotal	4,636,326	7,430,604	7,430,604	7,430,604	6,374,188	-14.2%
Total Expenditures	\$ 4,636,326	\$ 7,430,604	\$ 7,430,604	\$ 7,430,604	\$ 6,374,188	-14.2%

~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
20 40 Insurance Admin/Contingency	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Subtotal	8,000	8,000	8,000	8,000	8,000	0.0%
Maintenance and Services:						
42 60 Technology Fees	143,887	143,887	143,887	143,887	202,322	
Subtotal	143,887	143,887	143,887	143,887	202,322	40.6%
Debt Service:						
81 10 Principal	-	465,085	465,085	465,085	283,393	
81 20 Interest	43,686	28,695	28,695	28,695	5,078	
81 30 Fiscal Agent Fees	-	3,850	3,850	3,850	3,850	
Subtotal	43,686	497,630	497,630	497,630	292,321	-41.3%
Transfers:						
91 01 Transfer to General Fund-Administration	1,686,842	1,686,842	1,686,842	1,686,842	1,871,793	
93 01 Transfer to Debt Service Fund	2,378,911	4,740,245	4,740,245	4,740,245	3,522,372	
95 15 Transfer to Water/Wastewater Supplemental	375,000	354,000	354,000	354,000	477,380	
Subtotal	4,440,753	6,781,087	6,781,087	6,781,087	5,871,545	-13.4%
Total Expenditures	\$ 4,636,326	\$ 7,430,604	\$ 7,430,604	\$ 7,430,604	\$ 6,374,188	-14.2%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

Classification	2021-22 Budget		
	2019-20 Actual Totals	2020-21 Budget Totals	Water & Wastewater Operations (501)
<u>RESOURCES:</u>			
BEGINNING BALANCE	\$ 26,119,781	\$ 22,532,111	\$ 8,061,446
OPERATING REVENUES:			
Water revenue	5,755,813	5,362,000	5,760,000
State of Texas TxDot			
Wastewater revenue	4,815,517	4,610,000	4,925,000
Subsidence Fee	4,168,565	3,860,000	-
Miscellaneous revenue	527,507	389,700	423,000
TOTAL OPERATING REVENUES	15,267,402	14,221,700	11,108,000
TOTAL FUNDS AVAILABLE	41,387,183	36,753,811	19,169,446
<u>EXPENSES:</u>			
Administration	289,467	309,509	412,740
Water production/purification	843,241	971,853	1,004,053
Water distribution	1,105,474	1,129,339	1,225,080
Wastewater collection	1,060,495	1,188,509	1,347,715
Wastewater treatment	1,182,461	1,381,900	1,371,900
Customer services	737,353	719,910	787,462
Groundwater Reduction Costs	5,543,190	5,607,500	-
Reclaimed Water	-	47,150	46,100
TOTAL EXPENSES	10,761,680	11,355,670	6,195,051
Non-Operating Revenues (Expenses):			
Capital impact revenue	966,563	-	-
Interest revenue	321,954	1,695,000	10,000
Debt service and fiscal agent fees	(43,686)	(497,630)	(292,321)
Transfers in	28,492	68,072	26,239
Personnel and Benefits	(8,000)	(8,000)	(8,000)
Maintenance and Services	(143,887)	(143,887)	(202,322)
Grant	-	-	-
Capital	240,171	(93,000)	-
Intergovernmental	1,074,043	750,000	-
TOTAL NON-OPERATING REVENUE (EXPENSES)	2,435,650	1,770,555	(466,404)
NET INCOME BEFORE OPERATING TRANSFERS	6,941,372	4,636,585	4,446,545
Operating transfers out	(4,476,353)	(6,781,087)	(5,871,545)
INCREASE (DECREASE) IN WORKING CAPITAL	2,465,019	(2,144,502)	(1,425,000)
ENDING BALANCE	\$ 28,584,800	\$ 20,387,609	\$ 6,636,447

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

2021-22 Budget					
Water Subsid. Fund (514)	W/WW Supplemental Fund (515)	Water Impact Fee Fund (517)	Sewer Impact Fee Fund (518)	2021-22 Budget Totals	
\$ 3,127,901	\$ 1,146,306	\$ 9,428,879	\$ 2,496,675	\$ 24,261,208	
-	-	-	-	5,760,000	
-	-	-	-	-	
-	-	-	-	4,925,000	
4,420,000	-	-	-	4,420,000	
-	-	-	-	423,000	
4,420,000	-	-	-	15,528,000	
7,547,901		9,428,879	2,496,675	39,789,208	
-	-	-	-	412,740	
-	-	-	-	1,004,053	
-	-	-	-	1,225,080	
-	-	-	-	1,347,715	
-	-	-	-	1,371,900	
-	-	-	-	787,462	
5,621,000	-	-	-	5,621,000	
-	-	-	-	46,100	
5,621,000	-	-	-	11,816,051	
-	-	-	-	-	
3,000	2,500	-	-	15,500	
-	-	-	-	(292,321)	
-	477,380	-	-	503,619	
-	-	-	-	(8,000)	
-	-	-	-	(202,322)	
-	-	-	-	-	
-	(477,380)	-	-	(477,380)	
750,000	-	-	-	750,000	
753,000	2,500	-	-	289,096	
(448,000)	2,500	-	-	4,001,045	
(304,470)	-	-	-	(6,176,015)	
(752,470)	2,500	-	-	(2,174,970)	
\$ 2,375,431	\$ 1,148,806	\$ 9,428,879	\$ 2,496,675	\$ 22,086,238	

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**WATER & WASTEWATER
Subsidence Fund**

FUND: 514

Classification	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget
RESOURCES:				
Total beginning balance	\$ 3,952,241	\$ 3,057,192	\$ 3,383,247	\$ 3,127,901
Revenues & transfers in	5,279,745	4,685,000	5,529,500	5,173,000
TOTAL FUNDS AVAILABLE	9,231,986	7,742,192	8,912,747	8,300,901
DEDUCTIONS:				
Expenditures & transfers out	5,848,740	5,911,346	5,784,846	5,925,470
TOTAL ENDING BALANCE	3,383,247	1,830,846	3,127,901	2,375,431
ACCOUNT TOTAL	\$ 9,231,987	\$ 7,742,192	\$ 8,912,747	\$ 8,300,901
REVENUES:				
42330 Gulf Coast Water Authority	356,500	-	356,500	-
42340 Intergovernmental (MUDS)	717,543	750,000	750,000	750,000
43222 Subsidence Fee	4,168,565	3,860,000	4,420,000	4,420,000
45100 Interest Earnings	37,138	75,000	3,000	3,000
TOTAL REVENUES	\$ 5,279,745	\$ 4,685,000	\$ 5,529,500	\$ 5,173,000
EXPENDITURES:				
31 35 Business Expense	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43 15 Engineering Services	19,700	20,000	-	20,000
43 20 Legal Services	59	5,000	-	5,000
43 40 Subsidence Pumping Fee	32,334	40,000	40,000	40,000
55 15 Community Education	-	5,000	-	5,000
57 10 Brazos River Authority Contract	355,500	360,000	360,000	373,500
57 20 Water Purchase - BWA	5,105,700	5,146,500	5,050,000	5,146,500
57 40 Water Wise Program	29,897	30,000	30,000	30,000
93 01 Transfer to Debt Service	305,550	303,846	303,846	304,470
TOTAL EXPENDITURES	\$ 5,848,740	\$ 5,911,346	\$ 5,784,846	\$ 5,925,470

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**WATER & WASTEWATER
Water/Wastewater Supplemental Fund**

FUND: 515

Classification	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget
RESOURCES:				
Total beginning balance	\$ 4,390,550	\$ 1,745,914	\$ 2,773,806	\$ 1,146,306
Revenues & Transfers In	861,806	1,949,000	356,500	479,880
TOTAL FUNDS AVAILABLE	5,252,356	3,694,914	3,130,306	1,626,186
DEDUCTIONS:				
Expenditures & Transfers Out	2,478,550	1,944,000	1,984,000	477,380
TOTAL ENDING BALANCE	2,773,806	1,750,914	1,146,306	1,148,806
ACCOUNT TOTAL	\$ 5,252,356	\$ 3,694,914	\$ 3,130,306	\$ 1,626,186
 REVENUES:				
42210 State of Texas - TxDOT	\$ 40,971	\$ 1,590,000	\$ -	\$ -
42340 Other Governmental Entities	405,782	-	-	-
45100 Interest Earnings	40,053	5,000	2,500	2,500
48501 Transfer from W/WW Fund	375,000	354,000	354,000	477,380
TOTAL REVENUES	\$ 861,806	\$ 1,949,000	\$ 356,500	\$ 479,880
 EXPENDITURES:				
57 10 Other Contractual Services	\$ -	\$ 65,000	\$ 65,000	\$ -
70 20 Buildings	-	-	40,000	(A)
70 30 Improvements O/T Buildings	391,322	-	-	-
70 31 Improvements O/T Buildings CDBG-DRH	27,470	-	-	-
70 32 FM 2218 Utility Adjustments	110,144	1,700,000	1,700,000	-
70 35 SCADA Project	22,786	-	-	-
70 38 Reclaim Water Phase II	210,729	86,000	86,000	-
70 39 Dollar Tree Infrastructure	1,600,548	-	-	-
70 40 Machinery and Equipment	115,551	93,000	93,000	447,380
70 42 Motor Vehicles	-	-	-	30,000
TOTAL EXPENDITURES	\$ 2,478,550	\$ 1,944,000	\$ 1,984,000	\$ 477,380

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**WATER & WASTEWATER
Water Impact Fee Fund**

FUND: 517

Classification	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget
RESOURCES:				
Total beginning balance	\$ 7,203,556	\$ 5,685,556	\$ 8,040,879	\$ 9,428,879
Revenues & Transfers In	872,922	-	1,388,000	-
TOTAL FUNDS AVAILABLE	8,076,479	5,685,556	9,428,879	9,428,879
DEDUCTIONS:				
Expenditures & Transfers Out	35,600	-	-	-
TOTAL ENDING BALANCE	8,040,879	5,685,556	9,428,879	9,428,879
ACCOUNT TOTAL	\$ 8,076,479	\$ 5,685,556	\$ 9,428,879	\$ 9,428,879
REVENUES:				
43140 Capital Impact Fee	\$ 780,875	\$ -	\$ 1,380,000	\$ -
45100 Interest Earnings	92,047	-	8,000	-
TOTAL REVENUES	\$ 872,922	\$ -	\$ 1,388,000	\$ -
EXPENDITURES:				
43 90 Professional Services	\$ 35,600	\$ -	\$ -	\$ -
70 30 I-69 Waterline Improvements	-	-	-	-
TOTAL EXPENDITURES	\$ 35,600	\$ -	\$ -	\$ -

Budget Notes: These funds will be used for future improvements to the City's water system in accordance with the Water Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**WATER & WASTEWATER
Sewer Impact Fee Fund**

FUND: 518

Classification	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Budget
RESOURCES:				
Total beginning balance	\$ 2,182,741	\$ 2,280,741	\$ 2,360,175	\$ 2,496,675
Revenues & Transfers In	213,034	-	327,500	-
TOTAL FUNDS AVAILABLE	2,395,775	2,280,741	2,687,675	2,496,675
DEDUCTIONS:				
Expenditures & Transfers Out	35,600	-	191,000	-
TOTAL ENDING BALANCE	2,360,175	2,280,741	2,496,675	2,496,675
ACCOUNT TOTAL	\$ 2,395,775	\$ 2,280,741	\$ 2,687,675	\$ 2,496,675

REVENUES:				
43140 Capital Impact Fee	\$ 185,688	\$ -	\$ 325,000	\$ -
45100 Interest Earnings	27,346	-	2,500	-
TOTAL REVENUES	\$ 213,034	\$ -	\$ 327,500	\$ -

EXPENDITURES:				
43 90 Outside Professional Services	\$ 35,600	\$ -	\$ -	\$ -
70 30 Improvements O/T Building	-	-	191,000	(A)
95 01 Transfer to W/WW Fund	-	-	-	-
TOTAL EXPENDITURES	\$ 35,600	\$ -	\$ 191,000	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2022.

For Bryan/Spacek Road Sewer Improvements

Budget Notes: These funds will be used for future improvements to the City's sewer system in accordance with the Sewer Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Total Water and Sewer Debt

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2022	283,393	5,078	288,471
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
	430,393	\$5,078	\$435,471

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Combination Tax and Revenue Certificates of Obligation
Series 2010 (TWDB)**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2022	21,000	-	21,000
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
Total	<u>\$ 168,000</u>	<u>\$ -</u>	<u>\$ 168,000</u>

Total amount authorized: \$394,000

Ordinance # 2010-06

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**Capital Lease Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2022	262,393	5,078	267,471
Total	<u>\$262,393</u>	<u>\$5,078</u>	<u>\$267,471</u>

**General Fund Requirements
10%**

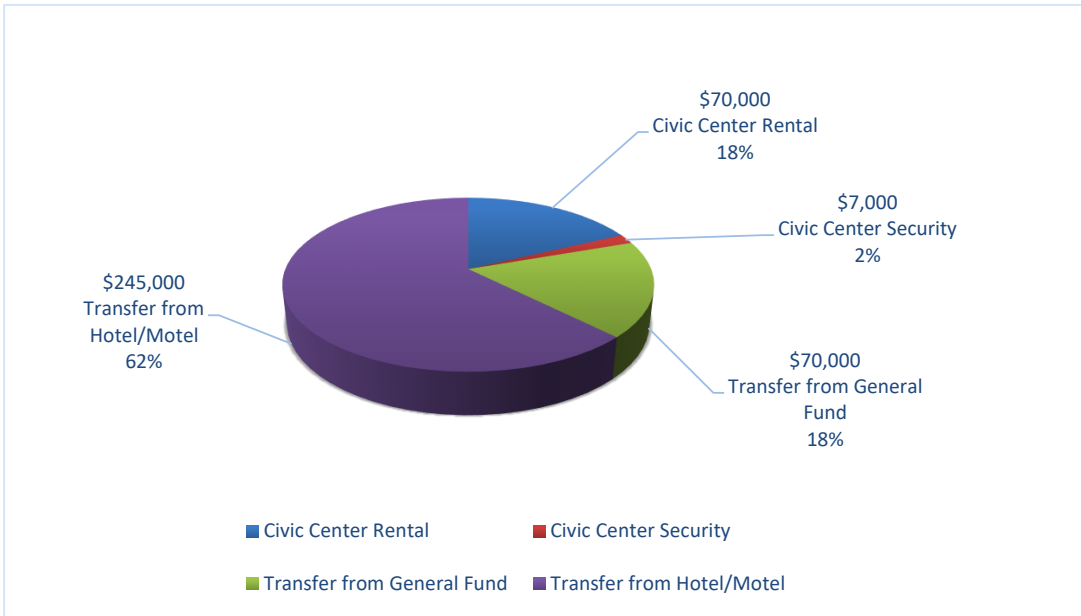
2022	26,239	508	26,747
Total	<u>\$26,239</u>	<u>\$508</u>	<u>\$26,747</u>

Civic Center Fund

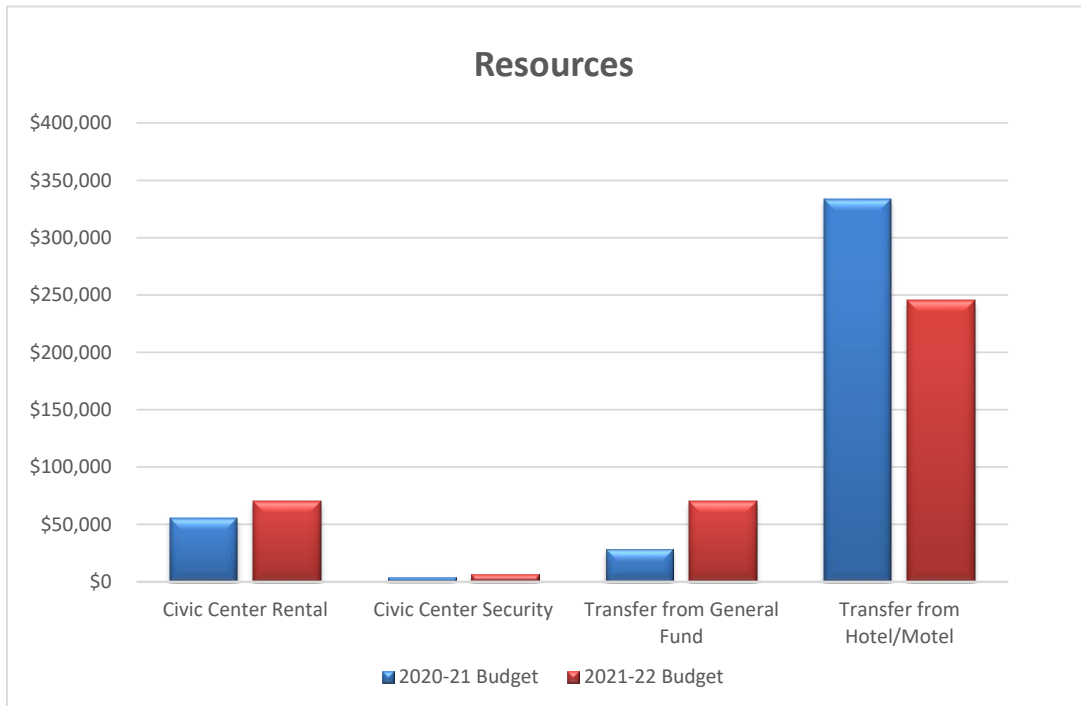
This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Civic Center Fund Summary

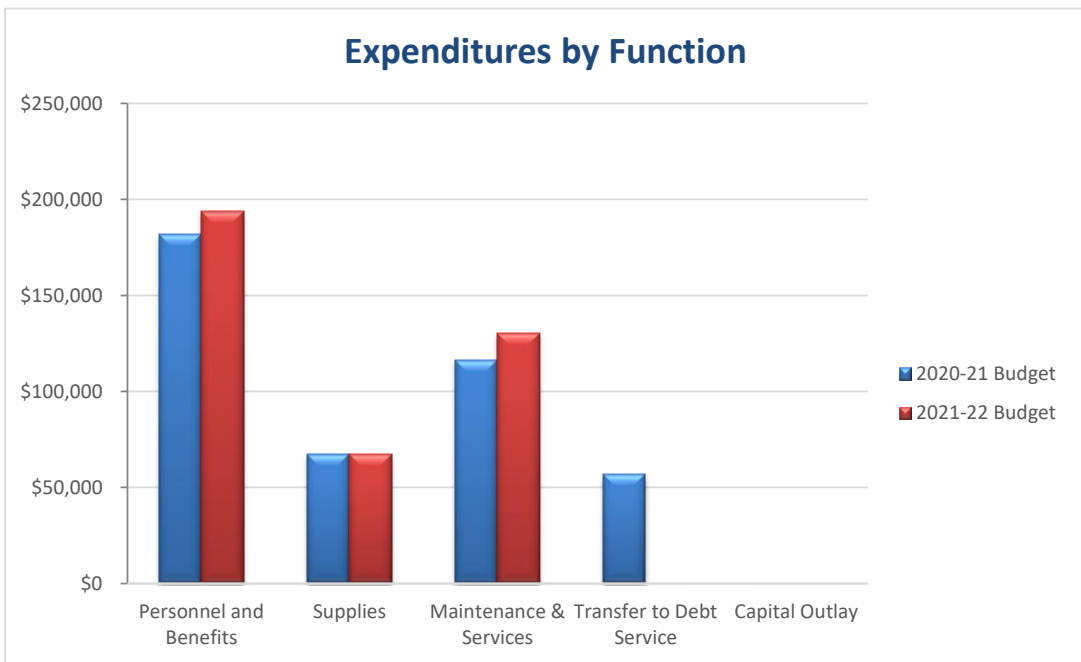
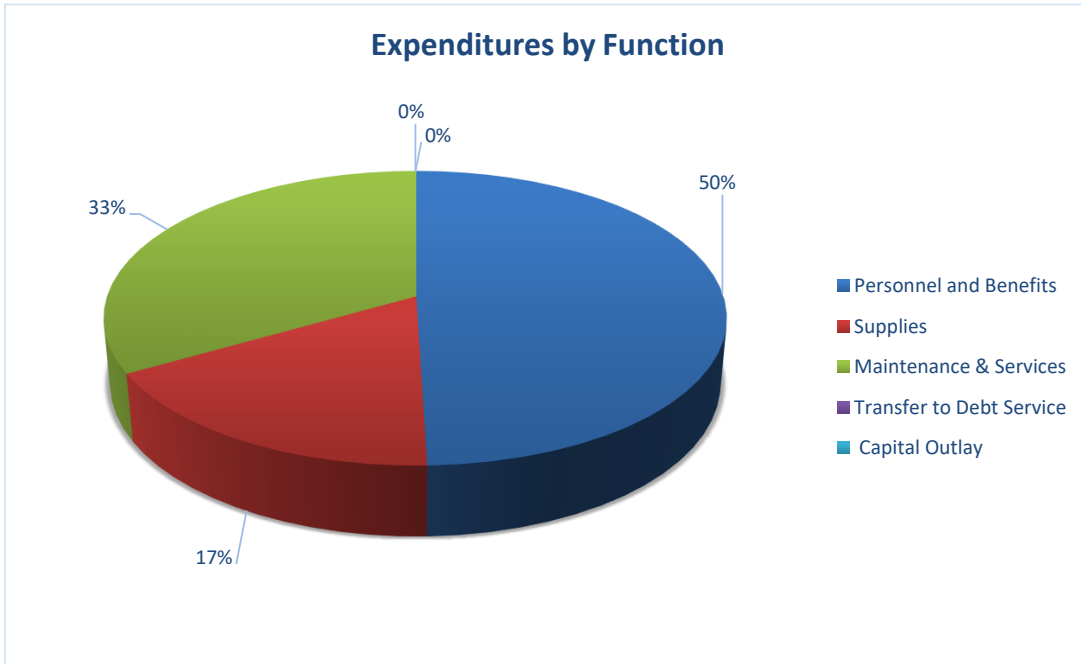


Resources



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

Civic Center Fund Summary



MISSION STATEMENT:

The Civic Center vision and goal for the future is to become the premier location for our community when planning an event or meeting by continuing to keep our customer satisfaction as top priority and maintaining a warm, inviting environment for all.

PROGRAM DESCRIPTION:

The Rosenberg Civic Center provides a resource to city departments, the community and surrounding region to hold meetings, corporate functions, and educational seminars, social and private events at affordable costs in a comfortable atmosphere. With the addition of Parks & Recreation Programming the center has become a resource for leisure activities for young and young at heart to enjoy a host of fun family oriented activities. Civic Center staff provides these services with the utmost consideration to the customer's well-being and satisfaction.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide excellent customer service and satisfaction.

Objectives:

- Continue to obtain, analyze, and respond to customer feedback on the level of service provided by staff, atmosphere provided, success of events and overall satisfaction with the facility.
- Continue to provide educational opportunities for staff to enhance service levels.
- Improve access to information regarding the availability of the center and parks facilities and to streamline the booking process through our new booking software.

Department Goal# 2: Provide a clean, well maintained, updated and comfortable environment for all customers.

Objectives:

- Continue maintenance schedule for the building, equipment, grounds and parking lot.
- Continue feedback and suggestions on how to improve on the current in-house janitorial crew.
- Evaluate and suggest updates to outdated technology and audio/visual systems.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

- Department Goal# 3: Be recognized as the premier meeting/special event resource for the community.

Objectives:

- Raise community awareness of the facility.
- Encourage referrals to the facility.
- Improve/enhance webpage



PERFORMANCE INDICATORS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Projected</u>	<u>Estimate</u>
Customer satisfaction rating	96%	98%	100%

ACTIVITY MEASURES/WORKLOAD OUTPUTS:

	2019-20	2020-21	2021-22
	<u>Actual</u>	<u>Projected</u>	<u>Estimate</u>
Civic Center Bookings	363	464	600
Complimentary Bookings	51	75	80
City Bookings	110	155	240
Private Bookings	202	234	280
Average # of days after event to process deposit refund checks (goal 14 days)	N/A	7	10
Average # of daily bathroom checks (goal 2 per day)	2	2	2
Percent of online bookings versus in-person bookings	N/A	N/A	NEW
# of Facebook postings per month advertising Civic Center	N/A	1	2

FY2022 BUDGET NOTES:

1. Additional funding was transferred/budgeted from the General Fund in both FY2021 and FY2022 to offset the reduction in revenues due to COVID-19 and to bring the fund in a positive position.
2. Technology Fees for internal technology services increased by \$5,784 due to an increase in technology usage and services by the Civic Center.
3. Increase to Heat and A/C Repair by \$5,000 to account for the increase in maintenance costs and historical costs.
4. Computer Software Maintenance Fees increased by \$3,000 for new booking software.
5. Transfer to Debt Service Fund was removed and the Transfers from the General Fund and Hotel/Motel Fund were adjusted for the Debt transfer.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

	CIVIC CENTER FUND			FUND 560	
Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
CIVIC CENTER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ (107,116)	\$ (107,113)	\$ (84,127)	\$ (84,127)	\$ 20,021
Revenues and Transfers In	<u>427,078</u>	<u>422,000</u>	<u>422,000</u>	<u>524,700</u>	<u>392,200</u>
Total Funds Available	<u>\$ 319,962</u>	<u>\$ 314,887</u>	<u>\$ 337,873</u>	<u>\$ 440,573</u>	<u>\$ 412,221</u>
Uses/Deductions:					
Expenditures and Transfers	\$ 404,089	\$ 422,001	\$ 422,001	\$ 420,552	\$ 391,762
Ending Fund Balance:					
Total Ending Balance	\$ (84,127)	\$ (107,114)	\$ (84,128)	\$ 20,021	\$ 20,460
Fund Total	<u>\$ 319,962</u>	<u>\$ 314,887</u>	<u>\$ 337,873</u>	<u>\$ 440,573</u>	<u>\$ 391,762</u>
Net Revenues (Expenditures)	22,989	(1)	(1)	104,149	438

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42121 CARES Act Funding	\$ 2,617	\$ -	\$ -	\$ -	\$ -	
45100 Interest Earnings	1,651	500	500	200	200	
46510 Civic Center Rental	34,664	55,000	55,000	70,000	70,000	
46512 Civic Center Security	147	4,000	4,000	7,000	7,000	
48101 Transfer from General Fund	54,000	28,500	28,500	128,500	70,000	
48212 Transfer from Hotel/Motel Fund	334,000	334,000	334,000	319,000	245,000	
TOTAL REVENUES	427,078	422,000	422,000	524,700	392,200	
EXPENDITURES:						
Personnel and Benefits	\$ 195,006	\$ 181,622	\$ 181,622	\$ 176,297	\$ 193,995	
Supplies	54,368	67,350	67,350	64,741	67,350	
Maintenance and Services	91,711	116,242	116,242	122,727	130,416	
Transfer to Debt Service	63,005	56,787	56,787	56,787	-	
Subtotal	404,089	422,001	422,001	420,552	391,762	
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 404,089	\$ 422,001	\$ 422,001	\$ 420,552	\$ 391,762	-7.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Civic Center & Events Manager	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
Total Personnel	2.96	2.96	2.96	2.96	2.96	0.0%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

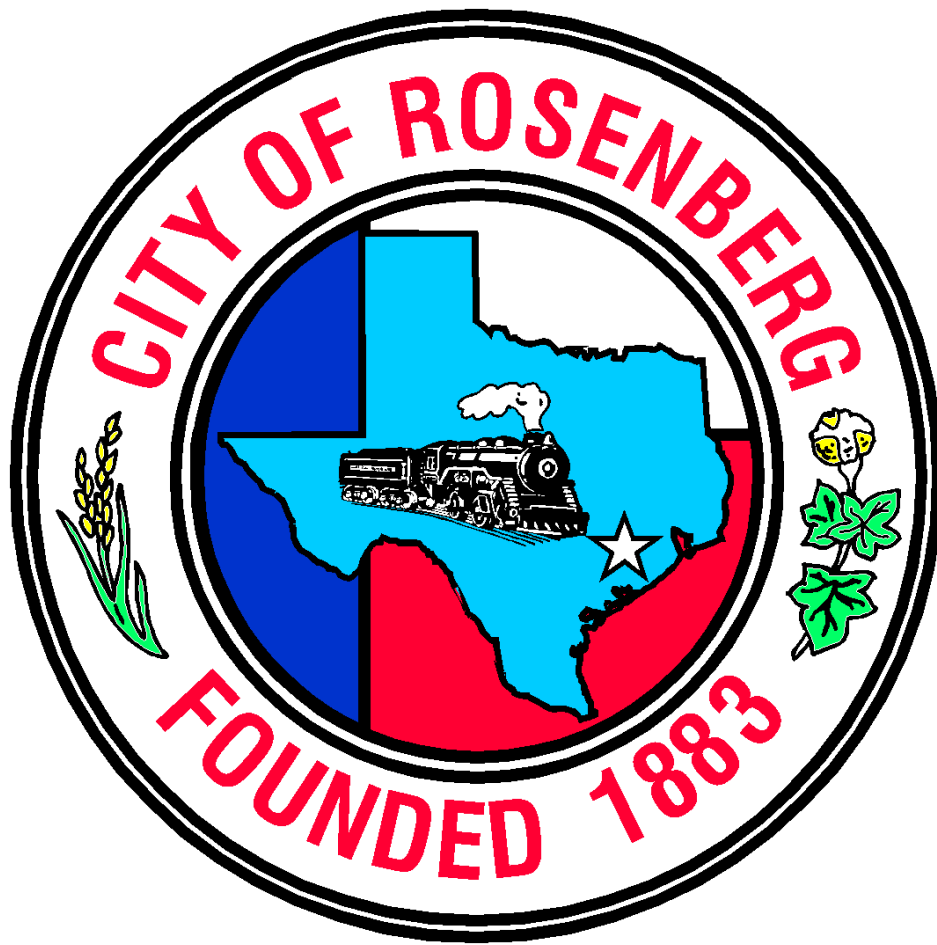
FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 93,857	\$ 85,613	\$ 85,613	\$ 85,613	\$ 90,896	
10 20 Overtime - Security	6,208	8,000	8,000	10,000	8,000	
10 30 Longevity	818	938	938	818	255	
10 40 Incentive Pay	927	900	900	-	-	
11 10 Salaries and Wages - Part Time	13,126	20,244	20,244	20,244	22,470	
11 15 Salaries and Wages - PT Janitorial	14,005	16,305	16,305	10,000	16,709	
20 10 Retirement	21,555	21,688	21,688	21,688	21,688	
20 20 Social Security	9,414	11,647	11,647	11,647	11,647	
20 40 Insurance	34,171	15,532	15,532	15,532	21,575	
20 50 Workers' Compensation	616	492	492	492	492	
20 55 Long Term Disability	308	263	263	263	263	
Subtotal	195,006	181,622	181,622	176,297	193,995	6.8%
Supplies:						
31 10 Office Supplies	530	700	700	700	700	
31 40 Clothing	333	500	500	500	500	
31 90 Other Supplies	1,818	3,150	3,150	1,626	3,150	
34 30 Cleaning Supplies	4,020	4,300	4,300	4,215	4,300	
35 10 Motor Vehicle Repair Supplies	-	700	700	700	700	
35 30 Plumbing Supplies	-	300	300	300	300	
35 35 Electrical Supplies	-	500	500	500	500	
37 10 Natural Gas	448	500	500	500	500	
37 20 Electricity	46,830	56,000	56,000	55,000	56,000	
37 30 Fuel, Oil and Lubricants	388	700	700	700	700	
Subtotal	54,368	67,350	67,350	64,741	67,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	225	770	770	770	770	
42 60 Technology Fees	28,777	29,622	29,622	29,622	35,406	
43 90 Other Professional Services - Inspections	2,035	4,000	4,000	4,000	4,000	
51 20 General Insurance	6,168	6,500	6,500	6,200	6,500	
52 10 Telephone/Communications	-	-	-	-	-	
52 20 Postage	3	100	100	100	100	
53 10 Advertising	914	1,700	1,700	1,700	1,700	
54 10 Printing and Binding	335	500	500	500	500	
55 10 Education and Training	-	1,000	1,000	1,000	1,000	
56 24 Equipment Rentals	1,339	1,650	1,650	1,650	1,650	
56 25 Fleet Replacement	2,600	2,600	2,600	2,600	2,600	
57 15 Janitorial Services	-	-	-	85	-	
62 31 Pest Control Services	800	800	800	3,500	1,190	
62 40 Grounds Maintenance	8,161	10,000	10,000	10,000	10,000	
63 10 Building Repair and Maintenance	2,613	16,000	16,000	16,000	16,000	
63 20 Heating & A/C Repair and Maintenance	37,100	35,000	35,000	39,000	40,000	
63 25 Equipment Repair and Maintenance	641	5,000	5,000	5,000	5,000	
63 40 Computer Software Maintenance Fees	-	1,000	1,000	1,000	4,000	
Subtotal	91,711	116,242	116,242	122,727	130,416	12.2%

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ EXPENDITURE DETAIL ~						
Transfers:						
93 01 Transfer to Debt Service Fund	63,005	56,787	56,787	56,787	-	
Subtotal	63,005	56,787	56,787	56,787	-	-100.0%
Total Expenditures	\$ 404,089	\$ 422,001	\$ 422,001	\$ 420,552	\$ 391,762	-7.2%





INTERNAL SERVICE FUNDS

Internal Service Funds

Internal service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City, whereby, the intent of the fund is to recover the cost of providing those services from internal user charges.

Insurance Fund (601) - This fund is used to account for medical premiums and claims of City employees, eligible retirees, and covered dependents, and is funded by premiums from the General Fund, Water and Wastewater Fund, Fire Station No. 3 Operating Fund, Civic Center Fund, Hotel/Motel Fund, as well as contributions from employees, retirees, and insured dependents.

Fleet Replacement Fund (602) - This fund is used to account for expenses associated with replacement of the City's fleet. Revenues are derived from lease charges from the various user departments in the General Fund, Water and Wastewater Fund, Civic Center, and Fire Station No.3.

Technology Fund (603) - This fund is used to account for expenses associated with operating, maintaining, and acquiring the City's information systems. Revenues are derived from user charges to the General, Water and Wastewater, Fire Station No. 3, and Civic Center Funds.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL INTERNAL SERVICE FUNDS

	2020-21 Budget Total	Insurance Fund	Fleet Replacement Fund	Technology Fund	2021-22 Budget Total
<u>RESOURCES:</u>					
Total beginning balance	\$ 7,646,152	\$ 645,558	\$ 6,785,329	\$ 131,019	\$ 7,561,906
REVENUES:					
Insurance premiums	\$ 4,063,361	\$ 3,847,116	\$ -	\$ -	\$ 3,847,116
Service charges	1,563,966	-	731,825	1,011,610	1,743,435
Interest earnings	23,500	250	5,000	150	5,400
Insurance Proceeds	-	-	-	-	-
Miscellaneous	25,839	-	25,850	-	25,850
TOTAL REVENUES	5,676,666	3,847,366	762,675	1,011,760	5,621,801
TOTAL FUNDS AVAILABLE	\$ 13,322,818	\$ 4,492,924	\$ 7,548,004	\$ 1,142,779	\$ 13,183,707
EXPENDITURES/EXPENSES:					
Maintenance & services	\$ 5,079,857	\$ 3,845,316	\$ -	\$ 991,610	\$ 4,836,926
Subtotal	5,079,857	3,845,316	-	991,610	4,836,926
Capital outlay	1,786,170	-	414,000	20,000	434,000
TOTAL EXPENDITURES	\$ 6,866,027	\$ 3,845,316	\$ 414,000	\$ 1,011,610	\$ 5,270,926
<u>ENDING FUND BALANCE:</u>					
Total ending balance	6,456,791	647,608	7,134,004	131,169	7,912,781
Designated balances	-	-	-	-	-
Undesignated balance	6,456,791	647,608	7,134,004	131,169	7,912,781
FUND TOTAL	\$ 13,322,818	\$ 4,492,924	\$ 7,548,004	\$ 1,142,779	\$ 13,183,707



PROGRAM DESCRIPTION:

The Insurance Fund accounts for the City's health, dental, vision, life insurance plans, long-term disability and the flexible spending plan. Revenues are derived from premiums paid by the City, as well as employee and retiree contributions for the employee's and retiree's portion of the employee and dependent coverage.

FY2022 BUDGET NOTES:

1. Health insurance premium rates decreased by approximately 10.4%.
2. For FY2022, the City will contribute 100% of the employees' premiums, while dependent coverage will be paid 50% by the City and 50% by the employee.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
INSURANCE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 653,904	\$ 654,106	\$ 638,308	\$ 638,308	\$ 645,558
Revenues and Transfers In	<u>4,057,105</u>	<u>4,064,861</u>	<u>4,064,861</u>	<u>4,076,825</u>	<u>3,847,366</u>
Total Funds Available	<u>\$ 4,711,009</u>	<u>\$ 4,718,967</u>	<u>\$ 4,703,169</u>	<u>\$ 4,715,133</u>	<u>\$ 4,492,924</u>
 Uses/Deductions:					
Expenditures and Transfers Out	4,072,701	4,112,447	4,112,447	4,069,575	3,845,316
 Ending Fund Balance:					
Total Ending Balance	638,308	606,520	590,722	645,558	647,608
Fund Total	<u>\$ 4,711,009</u>	<u>\$ 4,718,967</u>	<u>\$ 4,703,169</u>	<u>\$ 4,715,133</u>	<u>\$ 4,492,924</u>
 Net Revenues (Expenditures)	 (15,596)	 (47,586)	 (47,586)	 7,250	 2,050

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 3,586	\$ 1,500	\$ 1,500	\$ 250	\$ 250	
47210 General Fund Insurance Premium	2,404,965	2,301,038	2,301,038	2,405,000	2,343,473	
47220 W/WW Fund Insurance Premium	238,802	244,967	244,967	238,700	252,183	
47225 Fire Station #3 Oper Insurance Premium	155,442	158,462	158,462	151,500	132,635	
47235 Civic Center Fund Insurance Premium	19,297	15,532	15,532	15,200	21,575	
47240 Employees' Health Insurance Premiums	732,987	811,766	811,766	770,000	583,314	
47241 Employees' Vision Insurance Premiums	21,471	22,150	22,150	23,800	23,800	
47242 Employees' Dental Insurance Premiums	150,510	163,275	163,275	163,275	163,000	
47245 Employees' Flex Spending Contributions	94,025	98,000	98,000	79,500	80,000	
47260 Retirees' Insurance Premiums	105,535	120,000	120,000	106,000	120,000	
47265 Long Term Disability/Life Insurance	68,171	62,700	62,700	65,600	65,600	
47270 Administrative Fees - General Fund	50,000	50,000	50,000	50,000	50,000	
47275 Administrative Fees - W/WW Fund	8,000	8,000	8,000	8,000	8,000	
47280 Hotel/Motel Fund Insurance Premium	4,314	7,471	7,471	-	3,537	
TOTAL REVENUES	\$ 4,057,105	\$ 4,064,861	\$ 4,064,861	\$ 4,076,825	\$ 3,847,366	-5.4%
EXPENDITURES:						
Maintenance and Services	\$ 4,072,701	\$ 4,112,447	\$ 4,112,447	\$ 4,069,575	\$ 3,845,316	-6.5%
TOTAL EXPENDITURES	\$ 4,072,701	\$ 4,112,447	\$ 4,112,447	\$ 4,069,575	\$ 3,845,316	-6.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 55 Administrative Fees	\$ 41,285	\$ 52,000	\$ 52,000	\$ 45,000	\$ 45,000	
42 80 Health Fair Expenses	1,988	5,200	5,200	-	5,200	
51 10 Health Insurance Premiums	3,708,897	3,703,122	3,703,122	3,686,400	3,456,716	
51 15 Vision Insurance Premiums	22,119	22,150	22,150	23,800	23,800	
51 25 Dental Insurance Premiums	147,930	163,275	163,275	163,275	163,000	
51 30 Flex Spending Insurance Claims	85,979	98,000	98,000	79,500	80,000	
51 35 Long Term Disability	33,049	32,900	32,900	32,900	32,900	
51 40 Life Insurance Premiums	31,455	29,800	29,800	32,700	32,700	
57 10 Other Contractual Services	-	6,000	6,000	6,000	6,000	
Subtotal	4,072,701	4,112,447	4,112,447	4,069,575	3,845,316	-6.5%
Total Expenditures	\$ 4,072,701	\$ 4,112,447	\$ 4,112,447	\$ 4,069,575	\$ 3,845,316	-6.5%



Fleet Replacement Fund – 602

PROGRAM DESCRIPTION:

The Fleet Replacement Fund accounts for lease revenues charged to the General Fund, Fire Station No. 3 Operating Fund, the Water/Wastewater Fund and Civic Center Fund operational budgets. Lease revenues consist of annual charges, based on the replacement cost of vehicles. Vehicle useful lives are estimated from 5 to 20 years, depending upon the expected use of the vehicle. For example, police patrol units are normally replaced every 4 to 6 years, while administrative vehicles may be replaced every 8 years. Pickups may be replaced every 7 to 10 years. The City Vehicle Replacement Policy further explains the criteria for replacement.

ACTIVITY MEASURES/INDICATORS:

	2019-20 Actual	2020-21 Estimate	2021-22 Projected
Average age of fleet	6.0	6.0	6.0
Percent of the fleet recommended for replacement	3%	6%	8%

FY2022 BUDGET NOTES:

1. History of vehicles replaced:
 - 2015-16 - Replaced nineteen (19) vehicles
 - 2016-17 - Replaced fourteen (14) vehicles
 - 2017-18 - Replaced one (1) vehicle and purchased a fire truck
 - 2018-19 - No vehicles were replaced.
 - 2019-20 - Replaced three (3) vehicles and repurposed two (2) of the replaced vehicles
 - 2020-21 - Replaced six (6) vehicles
2. In FY2021, six additional new vehicles were purchased with other funding sources, but were added to the Fleet Replacement Fund for future replacement including, four police vehicles, a capital project vehicle and a ladder truck. \$400,000 for the ladder truck was contributed by the Fleet Replacement Fund.
3. Nine (9) vehicles are being recommended for replacement in FY22.

Vehicle Number	Type of Vehicle	Department	Replacement Cost
01-30-101	2012 Chevrolet Silverado	Police Department – CID	\$ 33,000
01-30-102	2012 Chevrolet Silverado	Police Department – CID	33,000
01-30-104	2012 Chevrolet Equinox	Police Department – CID	33,000
01-30-117	2014 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-118	2014 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-121	2015 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-123	2015 Chevrolet Tahoe	Police Department – Patrol	55,000
01-30-128	2016 Chevrolet Tahoe	Police Department – Patrol	55,000
01-33-18	2008 Dodge Dakota	Fire Marshal	40,000
Total			<u>\$ 414,000</u>

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
FLEET REPLACEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 6,374,719	\$ 7,058,264	\$ 6,820,385	\$ 6,820,385	\$ 6,785,329
Revenues and Transfers In	<u>819,011</u>	<u>746,114</u>	<u>1,746,114</u>	<u>1,731,114</u>	<u>762,675</u>
Total Funds Available	<u>7,193,730</u>	<u>7,804,378</u>	<u>8,566,499</u>	<u>8,551,499</u>	<u>7,548,004</u>
Uses/Deductions:					
Expenditures and Transfers Out	373,345	289,000	1,766,170	1,766,170	414,000
Ending Fund Balance:					
Total Ending Balance	6,820,385	7,515,378	6,800,329	6,785,329	7,134,004
Fund Total	<u>\$ 7,193,730</u>	<u>\$ 7,804,378</u>	<u>\$ 8,566,499</u>	<u>\$ 8,551,499</u>	<u>\$ 7,548,004</u>
Net Revenues (Expenditures)	445,666	457,114	(20,056)	(35,056)	348,675

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 61,465	\$ 20,000	\$ 20,000	\$ 5,000	\$ 5,000	
47310 Lease Revenue - General Fund	619,998	592,670	592,670	592,670	625,925	
47320 Lease Revenue - Water/WW Fund	79,706	75,602	75,602	75,602	73,900	
47325 Lease Rev-Fire Station No.3 Operating	29,403	29,403	29,403	29,403	29,400	
47330 Loan Payment Revenue	25,839	25,839	25,839	25,839	25,850	
47335 Lease Revenue - Civic Center	2,600	2,600	2,600	2,600	2,600	
48101 Transfer from General Fund	-	-	1,000,000	1,000,000	-	
TOTAL REVENUES	\$ 819,011	\$ 746,114	\$ 1,746,114	\$ 1,731,114	\$ 762,675	-56.3%
EXPENDITURES:						
Capital Outlay	\$ 373,345	\$ 289,000	\$ 1,766,170	\$ 1,766,170	\$ 414,000	-76.6%
TOTAL EXPENDITURES	\$ 373,345	\$ 289,000	\$ 1,766,170	\$ 1,766,170	\$ 414,000	-76.6%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 42 Motor Vehicles	\$ 22,110	\$ 289,000	\$ 1,766,170	\$ 1,766,170	\$ 414,000	
Subtotal	22,110	289,000	1,766,170	1,766,170	414,000	-76.6%
Other Expenses:						
85 10 Depreciation Expense	351,235	-	-	-	-	100.0%
Subtotal	351,235	-	-	-	-	100.0%
Total Expenditures	\$ 373,345	\$ 289,000	\$ 1,766,170	\$ 1,766,170	\$ 414,000	-76.6%



Technology Fund – 603

PROGRAM DESCRIPTION:

The Technology Fund accounts for revenues charged to the General Fund, Water/Wastewater Fund, Fire Station No. 3 Fund and Civic Center Fund operational budgets. The Technology Fund is used to centralize technology expenditures for the City, to provide a funding mechanism to support the City's technology infrastructure, and to better account for proportional fund contributions for the development and ongoing maintenance of the City's technology infrastructure and equipment. The fund is structured to show in a transparent and trackable manner, how Technology funds are allocated across the City's varied functional areas, and is maintained by the Director of Technology.

FY2022 BUDGET NOTES:

1. Computer Software Maintenance increased slightly due to an increase in software products and services.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
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TECHNOLOGY FUND SUMMARY

Resources:

Total Beginning Balance	\$ 140,580	\$ 133,618	\$ 187,459	\$ 187,459	\$ 131,019
Revenues and Transfers In	<u>960,597</u>	<u>937,410</u>	<u>937,410</u>	<u>935,560</u>	<u>1,011,760</u>
Total Funds Available	<u>1,101,177</u>	<u>1,071,028</u>	<u>1,124,869</u>	<u>1,123,019</u>	<u>1,142,779</u>

Uses/Deductions:

Expenditures and Transfers Out	\$ 913,717	\$ 987,410	\$ 987,410	\$ 992,000	\$ 1,011,610
Prior Period Adjustment					

Ending Fund Balance:

Total Ending Balance	<u>187,459</u>	<u>83,618</u>	<u>137,459</u>	<u>131,019</u>	<u>131,169</u>
Fund Total	<u>\$ 1,101,177</u>	<u>\$ 1,071,028</u>	<u>\$ 1,124,869</u>	<u>\$ 1,123,019</u>	<u>\$ 1,142,779</u>

Net Revenues (Expenditures)	46,879	(50,000)	(50,000)	(56,440)	150
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2019-20	2020-21	2020-21	2020-21	2021-22	Var %
	Actual	Adopted Budget	Adjusted Budget	Estimate	Budget	
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 1,346	\$ 2,000	\$ 2,000	\$ 150	\$ 150	
47310 Lease Revenue - General Fund	719,437	678,683	678,683	678,683	698,011	
47320 Lease Revenue - W/WW Fund	143,887	157,986	157,986	157,986	202,322	
47325 Lease Revenue - Fire Station No. 3 Fund	67,150	69,119	69,119	69,119	75,871	
47335 Lease Revenue - Civic Center	28,777	29,622	29,622	29,622	35,406	
TOTAL REVENUES	\$ 960,597	\$ 937,410	\$ 937,410	\$ 935,560	\$ 1,011,760	7.9%
EXPENDITURES:						
Maintenance and Services	872,313	967,410	967,410	972,000	991,610	
Subtotal	872,313	967,410	967,410	972,000	991,610	2.5%
Capital Outlay	41,404	20,000	20,000	20,000	20,000	
TOTAL EXPENDITURES	\$ 913,717	\$ 987,410	\$ 987,410	\$ 992,000	\$ 1,011,610	2.5%

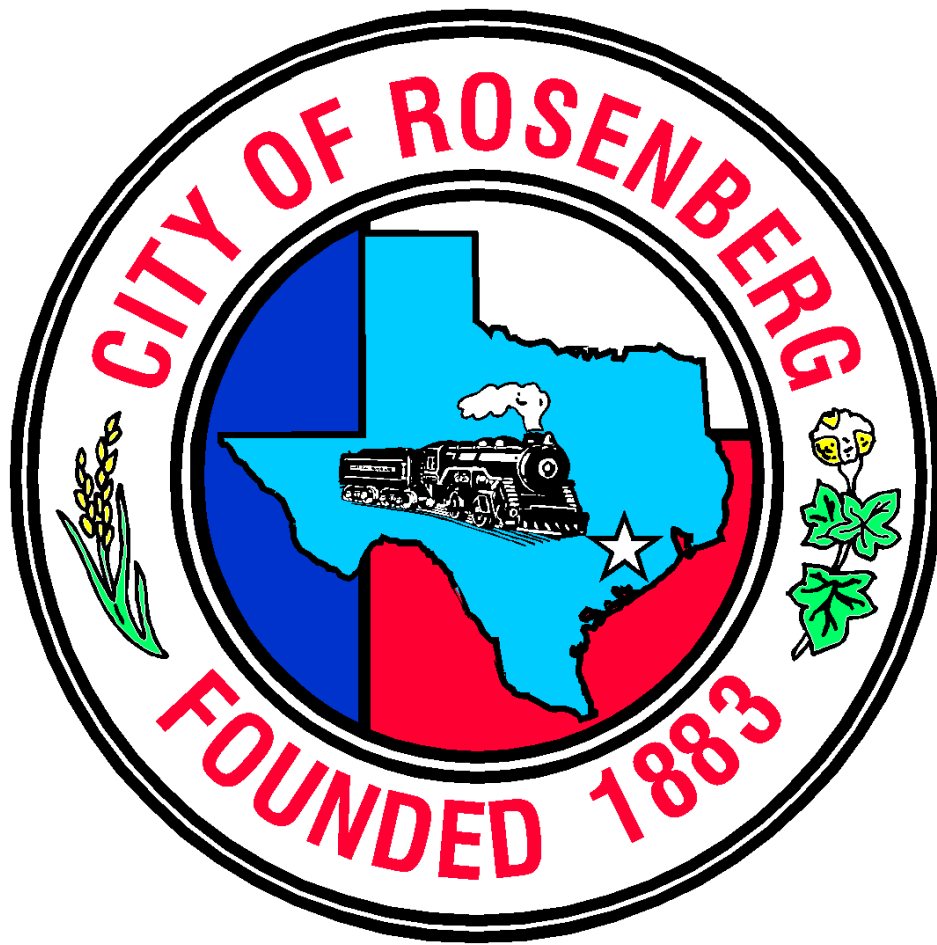
~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
63 28 Telephone/Communications Maintenance	92,231	91,110	91,110	95,700	91,110	
63 29 Printer/Copier Maintenance	79,731	70,000	70,000	70,000	70,000	
63 30 PC Maintenance and Replacement	45,226	51,000	51,000	51,000	51,000	
63 31 Peripherals Maintenance and Replacement	7,049	10,000	10,000	10,000	10,000	
63 32 Facility Security Maintenance and Replacement	16,819	20,000	20,000	20,000	20,000	
63 33 Networking Maintenance and Replacement	89,315	115,000	115,000	115,000	118,500	
63 40 Computer Software Maintenance	541,942	610,300	610,300	610,300	631,000	
Subtotal	872,313	967,410	967,410	972,000	991,610	2.5%
Capital Outlay:						
70 45 Servers Maintenance and Replacement	20,112	20,000	20,000	20,000	20,000	
70 50 Networking Maintenance & Replacement	722	-	-	-	-	
85 10 Depreciation	20,570	-	-	-	-	
Subtotal	41,404	20,000	20,000	20,000	20,000	0.0%
Total Expenditures	\$ 913,717	\$ 987,410	\$ 987,410	\$ 992,000	\$ 1,011,610	2.5%





COMPONENT UNIT FUNDS

Component Unit Funds

Component unit funds are legally separate organizations for which the elected officials of the primary government are financially accountable.

Rosenberg Development Corporation Fund (219) – This fund is used to account for revenues derived from the 0.005% local economic development sales tax, which became effective July 1, 1995. Expenditures are restricted to specific projects outlined in State Law and overseen by the Rosenberg Development Corporation Board.

RDC Projects Fund (225) – This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

RDC SPECIAL REVENUE FUNDS

2021-22 BUDGET			
	Rosenberg Development Corporation Fund (219)	RDC Projects Fund (225)	2021-22 Budget Total
<u>RESOURCES:</u>			
Total Beginning Balance	\$ 4,570,673	\$ 30,986	\$ 4,601,659
<u>REVENUES:</u>			
Sales Taxes	5,500,000	-	5,500,000
Interest Earnings	10,000	5,000	15,000
Transfers In	-	3,297,500	3,297,500
Intergovernmental Revenue	-	-	-
TOTAL REVENUES	5,510,000	3,302,500	8,812,500
TOTAL FUNDS AVAILABLE	\$ 10,080,673	\$ 3,333,486	\$ 13,414,159
<u>EXPENDITURES/EXPENSES:</u>			
Capital Outlay	5,000	2,022,500	2,027,500
Other Expenditures	839,827	1,275,000	2,114,827
Transfers	3,297,500	-	3,297,500
TOTAL EXPENDITURES	4,142,327	3,297,500	7,439,827
<u>ENDING FUND BALANCE:</u>			
Total Ending Balance	5,938,346	35,986	5,974,332
Restricted Balance	5,938,346	-	5,938,346
Committed Balance	-	35,986	35,986
FUND TOTAL	\$ 10,080,673	\$ 3,333,486	\$ 13,414,159

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation (RDC) was created as a result of the passage of a ½ cent economic development sales tax by the citizens of Rosenberg in January 1995 and operates as a 4(b) Corporation under the State of Texas Economic Development Act of 1979. The RDC is governed by a seven-member Board of Directors who are appointed by the City Council. Up to three members of the City Council may serve on this Board. The RDC's bylaws require the Board to approve the RDC's budget, which must then be approved by the City Council.

The RDC's mission is to recruit, promote, develop, and enhance community and economic opportunities in Rosenberg by providing resources to stimulate the economy and expand the tax base. The RDC identifies the following areas where economic development funds may be expended: administration, marketing, memberships & services, professional services, recruitment & attraction and RDC projects. In accordance with the RDC's bylaws, administration expenditures are limited to ten percent (10%) of the expenditure budget. Additionally, state law limits expenditures to ten percent (10%) of revenues for promotional purposes. The RDC also has the power to issue debt, subject to certain restrictions contained in the RDC's articles of incorporation and bylaws.

PERFORMANCE INDICATOR/ACTIVITY MEASURES:

Performance Indicators are included in the overall Performance Indicators for the Economic Development Department.

FY2022 BUDGET NOTES:

1. Business Recruitment was increased from \$15,000 to \$20,000 anticipating more travel and conventions to attract new businesses.
2. Contributions Other Entities – Texas Master Naturalist was removed from the operating budget and added to the RDC projects budget as Park Improvements with the intentions that the Rosenberg Parks Department will administer the contract with the Texas Master Naturalist.
3. Added a line item for Building Repair and Maintenance for maintenance required for the new RDC building.
4. Security Cameras/Access and Furniture/Fixtures were one-time expenses in FY2021 to provide security and furniture for the new building. \$5,000 is budgeted for any additional items that may be needed.
5. Principal and Interest are greatly reduced due to the overall reduction in RDC debt.
6. In FY2022, the RDC will transfer \$3,297,500 to the RDC Projects Fund for various projects. Such projects are listed in the RDC Projects Fund Summary.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
ROSENBERG DEVELOPMENT CORPORATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 1,867,377	\$ 2,159,415	\$ 2,855,153	\$ 2,855,153	\$ 4,570,673
Revenues and Transfers In	<u>4,740,433</u>	<u>4,410,000</u>	<u>4,410,000</u>	<u>5,260,000</u>	<u>5,510,000</u>
Total Funds Available	<u>6,607,810</u>	<u>6,569,415</u>	<u>7,265,153</u>	<u>8,115,153</u>	<u>10,080,673</u>
Uses/Deductions:					
Expenditures and Transfers	3,752,657	3,604,366	3,604,366	3,544,480	4,142,327
Ending Fund Balance:					
Total Ending Balance	2,855,153	2,965,049	3,660,787	4,570,673	5,938,346
Reserved for Contingency	735,860	628,564	628,564	628,564	189,582
Unreserved ending balance	<u>2,119,293</u>	<u>2,336,485</u>	<u>3,032,223</u>	<u>3,942,109</u>	<u>5,748,764</u>
Fund Total	<u>\$ 6,607,810</u>	<u>\$ 6,569,415</u>	<u>\$ 7,265,153</u>	<u>\$ 8,115,153</u>	<u>\$ 10,080,673</u>
Net Revenues (Expenditures)	987,776	805,634	805,634	1,715,520	1,367,673

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40200 Sales Tax	\$ 4,714,100	\$ 4,385,000	\$ 4,385,000	\$ 5,250,000	\$ 5,500,000	
45100 Interest Earnings	26,334	25,000	25,000	10,000	10,000	
TOTAL REVENUES	\$ 4,740,433	\$ 4,410,000	\$ 4,410,000	\$ 5,260,000	\$ 5,510,000	24.9%
EXPENDITURES:						
Administration: (219-2010-510)						
31 10 Office Supplies	\$ 547	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,300	
31 20 Computer Supplies	-	2,000	2,000	2,000	2,000	
31 35 Board Meeting and Director's Expenses	1,603	1,700	1,700	1,700	3,500	
37 20 Electricity	-	4,000	4,000	4,000	4,000	
51 20 General Insurance	683	4,000	4,000	4,000	4,000	
55 10 Education and Training	3,643	10,000	10,000	5,000	10,000	
57 10 Administration Services - City Reimb.	281,070	279,902	279,902	282,000	279,945	
Subtotal	287,546	302,602	302,602	299,700	304,745	0.7%
Marketing: (219-2020-510)						
43 91 GFBEDC	12,500	12,500	12,500	12,500	12,500	
52 20 Postage	84	500	500	500	500	
53 10 Advertising	18,198	40,000	40,000	40,000	40,000	
54 10 Printing and Binding	198	2,000	2,000	4,000	4,000	
Subtotal	30,979	55,000	55,000	57,000	57,000	3.6%
Memberships and Services: (219-2030-510)						
31 35 Business Recruitment	-	15,000	15,000	8,000	20,000	
41 20 Contributions Other Entities - Texas Master Naturalists	50,000	50,000	50,000	50,000	-	
42 35 Dues, Subscriptions, and Service Contracts	8,549	11,000	11,000	11,000	11,000	
43 90 RDC Memberships	39,915	54,700	54,700	50,000	50,000	
Subtotal	98,464	130,700	130,700	119,000	81,000	-38.0%
Professional Services: (219-2050-510)						
43 15 Engineering Fees	20,861	37,500	37,500	20,000	37,500	
43 20 Other Professional Services	-	30,000	30,000	20,000	30,000	
43 90 Legal Fees	8,453	30,000	30,000	30,000	30,000	
63 10 Building Repair & Maintenance	-	-	-	-	5,000	
63 30 Rights-of-Way Maintenance	47,890	60,000	60,000	60,000	80,000	
63 31 Downtown Maintenance	14,205	25,000	25,000	20,000	25,000	
Subtotal	91,409	182,500	182,500	150,000	207,500	13.7%
Infrastructure: (219-2070-510)						
70 41 Security Cameras / Security Access	-	20,000	20,000	20,000	-	
70 43 Furniture and Fixtures	-	75,000	75,000	75,000	5,000	
81 10 Principal	662,060	587,046	587,046	587,046	152,407	
81 20 Interest	73,800	41,518	41,518	41,518	37,175	
92 25 Transfer to RDC Projects Fund	2,508,398	2,210,000	2,210,000	2,195,216	3,297,500	
Subtotal	3,244,258	2,933,564	2,933,564	2,918,780	3,492,082	19.0%
TOTAL EXPENDITURES	\$ 3,752,657	\$ 3,604,366	\$ 3,604,366	\$ 3,544,480	\$ 4,142,327	14.9%

**ROSENBERG DEVELOPMENT CORPORATION
2021-22 BUDGET**

Total RDC Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2021-22	152,407	37,175	189,582
2022-23	157,413	32,684	190,097
2023-24	164,205	28,022	192,227
2024-25	172,785	23,141	195,926
2025-26	179,814	18,135	197,949
2026-27	186,844	12,749	199,593
2027-28	193,873	7,258	201,131
2028-29	51,866	3,805	55,671
2029-30	20,027	2,758	22,785
Total	\$1,279,232	\$165,727	\$1,444,959



RDC Projects Fund – 225

PROGRAM DESCRIPTION:

This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation. It is under the direction of the Economic Development Director who serves as the Executive Director of the Rosenberg Development Corporation with the cooperation of the Finance Department and City Manager.

FY2022 Budget Notes:

The following items are funded in the RDC Projects Fund:

	Project	Amount
1.	Fort Bend Transit (Based on a proposed one-year extension of current agreement)	75,000
2.	Texas State Technical College – Year 7 (Based on current development agreement, including 5 years at \$200,000 and five years at \$300,000.)	300,000
3.	Dollar Tree (Based on Performance Agreement including Targeted Infrastructure Grant and Tax Reimbursement Grant)	300,000
4.	Parks Improvements and Texas Master Naturalist Agreement (Various park improvements to be presented at a future date)	100,000
5.	Prospective Business Incentives (Future business incentives)	500,000
6.	I-69 Infrastructure Extension (Future infrastructure improvements near I-69 from SH36 to Kroesche)	500,000
7.	City Logos/I-69 Overpasses	50,000
8.	Travis Park Basketball Pavilion	350,000
9.	Brazos Town Center Driveway (Based on Performance Agreement with Brazos TC – Partnership A, L.P., including 4 years maximum term at \$287,500/year)	287,500
10.	Splash Pad (Voter approved initiative during the November 2020 election)	585,000
11.	US 90A Corridor Revitalization (Livable Centers)	<u>250,000</u>
	Total	\$ <u>3,297,500</u>

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget
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RDC PROJECTS FUND SUMMARY

Resources:

Total Beginning Balance	\$ 9,627,662	\$ 859,398	\$ 7,995,128	\$ 7,995,128	\$ 30,986
Revenues and Transfers In	<u>2,623,182</u>	<u>2,230,000</u>	<u>2,230,000</u>	<u>2,202,216</u>	<u>3,302,500</u>
Total Funds Available	<u>12,250,844</u>	<u>3,089,398</u>	<u>10,225,128</u>	<u>10,197,344</u>	<u>3,333,486</u>

Uses/Deductions:

Expenditures and Transfers	4,255,716	2,210,000	10,066,358	10,166,358	3,297,500
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Ending Fund Balance:

Total Ending Balance	7,995,128	879,398	158,770	30,986	35,986
Fund Total	<u>\$ 12,250,844</u>	<u>\$ 3,089,398</u>	<u>\$ 10,225,128</u>	<u>\$ 10,197,344</u>	<u>\$ 3,333,486</u>

Net Revenues (Expenditures)	(1,632,534)	20,000	(7,836,358)	(7,964,142)	5,000
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**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2019-20 Actual	2020-21 Adopted Budget	2020-21 Adjusted Budget	2020-21 Estimate	2021-22 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 114,784	\$ 20,000	\$ 20,000	\$ 7,000	\$ 5,000	
48219 Transfer from RDC	2,508,398	2,210,000	2,210,000	2,195,216	3,297,500	
TOTAL REVENUES	\$ 2,623,182	\$ 2,230,000	\$ 2,230,000	\$ 2,202,216	\$ 3,302,500	48.1%
EXPENDITURES:						
Infrastructure	\$ 4,255,716	\$ 2,210,000	\$ 10,066,358	\$ 10,166,358	\$ 3,297,500	
Subtotal	4,255,716	2,210,000	10,066,358	10,166,358	3,297,500	-67.2%
TOTAL EXPENDITURES	\$ 4,255,716	\$ 2,210,000	\$ 10,066,358	\$ 10,166,358	\$ 3,297,500	-67.2%

~ AUTHORIZED POSITIONS ~

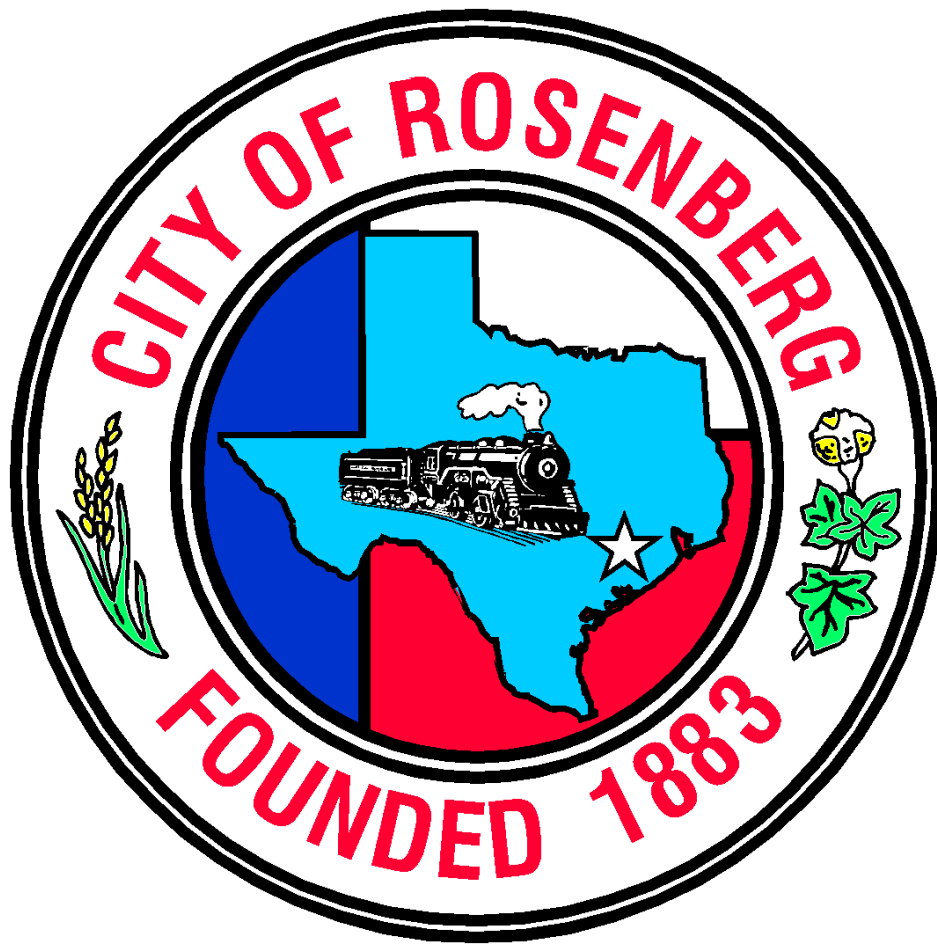
Position Title

None

~ EXPENDITURE DETAIL ~

Infrastructure (225-2070-540):							
57 46	Business Improvement Grant	10,000	-	80,655	80,655	(A)	
70 20	Buildings & Improvements	238,835	10,000	580,174	580,174	-	
70 30	Business Park Development (CP1302)	31,445	750,000	957,339	957,339	(A)	
70 30	Fort Bend Transit	75,000	75,000	75,000	75,000	75,000	
70 30	Incentive Commitment - Texas State Technical College (TSTC)	200,000	200,000	200,000	300,000	300,000	
70 30	Incentive Commitment - Dollar Tree	-	250,000	250,000	250,000	300,000	
70 30	Incentive Commitment - Wet Sounds	-	75,000	75,000	75,000	-	
70 30	Parks Improvements	38,866	50,000	61,134	61,134	100,000	
70 30	Prospective Business Incentive	-	500,000	2,192,369	2,192,369	500,000	
70 30	Streetlights - Bryan Rd	126,975	-	-	-	-	
70 30	Airport Avenue Extension	272,747	-	2,926,803	2,926,803	(A)	
70 30	Wayfinding Signage Development	-	-	150,000	150,000	(A)	
70 30	I-69 Waterline Extension	-	-	842,026	842,026	(A)	
70 30	I-69 Utility Extensions	-	-	-	-	500,000	
70 30	City Logos - I-69 Overpasses	-	-	-	-	50,000	
70 30	Travis Park Basketball Pavilion	-	-	-	-	350,000	
70 31	Brazos Town Center - I69 Entryway Extension	-	-	-	-	287,500	
70 32	Splash Pad	-	-	-	-	585,000	
70 34	Railroad Crossing - Quiet Zones	-	-	600,000	600,000	(A)	
70 35	US 90A Corridor Revitalization (Livable Centers)	-	-	-	-	250,000	
70 36	Entryway Signage - Highway 36 and 90	-	-	150,000	150,000	(A)	
70 37	Traffic Signal Reading Rd & Town Cntr	-	-	115,375	115,375	(A)	
70 37	Downtown Parking Lot	660,783	-	60,707	60,707	-	
70 38	Sidewalk Improvements	215,993	300,000	749,776	749,776	(A)	
Subtotal		1,870,644	2,210,000	10,066,358	10,166,358	3,297,500	-67.2%
Transfers:							
95 01	Transfer to W/WW Fund	2,385,071	-	-	-	-	
Subtotal		2,385,071	-	-	-	-	100.0%
Total Expenditures		\$ 4,255,716	\$ 2,210,000	\$ 10,066,358	\$ 10,166,358	\$ 3,297,500	-67.2%

(A) Project balance will carry over to FY2022





CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program

The Capital Improvement Program includes the list of projects for FY2022 with an individual Project Summary for each of the projects. The project budgets are approved as funding is obtained.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The five-year Capital Improvement Program (CIP) is reviewed annually to enable City Staff and City Council to reassess projects. The program covers FY2022 through FY2026. The FY2022 CIP includes 25 projects totaling over \$72.8 million. Summarized below are the FY2022 projects.

CIP Category	FY2022 Totals	# of Projects
General/Street and Drainage Projects (G/S & D)	\$64,842,695	14
Water and Wastewater Projects (W&WW)	<u>7,934,125</u>	<u>11</u>
Estimated Total Cost for FY2022	\$ 72,776,820	25

All of the projects included in the FY2022 plan are City priorities and are intended to be addressed in FY2022. Some of the projects are in the preliminary stages while others may be in a construction phase. There are three additional projects included in the CIP that will be funded by Texas Department of Transportation (TxDOT). These projects are included in the City's CIP, in order for the City Council to document their support and to emphasize the importance of these projects to the City.

ANNUAL OPERATING AND MAINTENANCE COSTS

Future annual operating and maintenance costs must be considered for all capital improvements. These costs cover miscellaneous expenses associated with the completed project, such as utility charges, janitorial, mowing and other maintenance items. Funding for these costs come from a variety of sources, depending on the project. Annual operating and maintenance costs are incorporated into the annual operating budget as projects are completed. A summary of future maintenance and operating costs associated with the projects in the FY2022 CIP is shown below:

Future Annual Operating and Maintenance Costs	
General/Street and Drainage Projects (G/S & D)	\$ 148,000
Water and Wastewater Projects (W&WW)	<u>2,500</u>
Estimated Total Operating Costs	\$ 150,500

The estimated cost of each project and the estimated annual operating and maintenance costs for each project are included on the next page for each of the 25 projects to be addressed in FY2022. Following this chart is an individual project summary for each project.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

General/Street and Drainage Projects	Project Budget	Future O&M
Benton Road Expansion from FM762 to City Limits near Reading Road (County Mobility)	\$6,125,000	Refer to Note "B"
Cummings/Baker Road Extension - Engineering	\$250,000	\$2,000
Dry Creek Drainage Improvements	\$38,950,000	\$30,000
Fairgrounds Road Expansion Project – Right-of-Way Acquisition	\$100,000	Refer to Note "B"
Koeblen Road from FM2218 to City Limits	\$5,742,795	Refer to Note "B"
Rabbs Bayou Drainage Improvements	\$8,550,000	\$10,000
Railway Quiet Zones	\$1,200,000	\$10,000
Rosenberg Business Park Phase 2	\$1,704,900	\$2,000
Seabourne Creek Park Nature Center – Design Phase	\$385,000	N/A
Sidewalks – New Construction (RDC)	\$300,000	\$0
Splash Pad at Travis Park	\$585,000	\$84,000
Traffic Signal at Commercial Drive and Town Center Boulevard	\$350,000	\$3,000
Travis Park Basketball Pavilion	\$350,000	\$2,000
US 90A Corridor Revitalization – Phase I	<u>\$250,000</u>	<u>\$5,000</u>
Total General/Street and Drainage Projects	\$64,842,695	\$148,000

Notes: A = Project budget has not been determined.
 B = Project replaces or repairs a current asset of the City. No additional O&M cost required.

**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

Water and Wastewater Projects	Project Budget	Future O&M
16" Water Line Loop – FM2218 to J. Meyer Road/SH 36	\$2,100,000	Refer to Note "B"
Blume Road Service Area Sanitary Sewer Rehabilitation – Phase I	\$660,771	Refer to Note "B"
Elevated Water Storage Tower No. 3 – Recoat Tower	Refer to Note "A"	Refer to Note "B"
FM2218 from I-69 to State Highway 36 – Utility Adjustments	\$1,700,000	Refer to Note "B"
I-69 Corridor Water and Sanitary Sewer Extensions	Refer to Note "A"	\$2,500
Lift Station No. 9 Elevation of Electrical Equipment	\$306,679	Refer to Note "B"
Lift Station No. 16 Renovations (Town Center)	Refer to Note "A"	Refer to Note "B"
North Side Water Line Improvements – Phase 8 (CDBG)	\$666,675	Refer to Note "B"
Upgrade Water Distribution Lines – Mulcahy Street -Ave I to Ave M	Refer to Note "A"	Refer to Note "B"
Wastewater Treatment Plant 1A Collection System – Phase Four	\$2,500,000	Refer to Note "B"
Wastewater Treatment Plant 1A - Renovation	Refer to Note "A"	Refer to Note "B"
Total Water and Wastewater Projects	\$7,934,125	\$2,500

Notes: A = Project budget has not been determined.
 B = Project replaces or repairs a current asset of the City. No additional O&M cost required.

General/Streets and Drainage Projects Summary

Project Title: Benton Road Expansion from FM 762 to City Limits near Reading Road

Project Number: CP1901

Bid Award: N/A

Department: Public Works

Staff: Executive Director of Public Services
Project Director

Engineer: N/A

Contractor: N/A

Cost Estimate: \$6,125,000

Authorized Funding:	2017 County Mobility	\$2,800,000
	2017 Certificates of Obligation (Fund 427)	675,000
	Mobility Fund (Fund 430)	<u>2,650,000</u>
		\$6,125,000

Election District: District 4

Project Summary: This project was included in the 2017 Fort Bend County Mobility Funds. The City and Fort Bend County plan to improve Benton Road to a four-lane concrete boulevard with curb and gutter and storm sewer. Improvements to the BNSF railroad grade crossing would also be included. The City is responsible for a portion of the funding for the section in the City limits from FM762 to Reading Road. Benton Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan.

Supporting Documentation: Resolution No. R-2280 approved March 7, 2017 (Designation for 2017 Fort Bend County Mobility Funding)
Resolution No. R-2574 approved September 18, 2018 (Interlocal Mobility Agreement)
Resolution No. R-3071 approved March 16, 2021 (Amendment to ILA)

General/Streets and Drainage Projects Summary

Project Title:	Cummings Road/Baker Road Extension – New Intersection Connection at Cummings Road/FM 723	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services City Engineer Project Director	
Engineer:	TDB	
Contractor:	TDB	
Cost Estimate:	Engineering	\$250,000
	Construction	TBD
Authorized Funding:	Capital Improvement Fund (Fund 412)	\$250,000
Election District:	District 1	
Project Summary:	<p>This project is included to extend Cummings Road from FM 723 to Baker Road. As part of the TxDOT plan to expand FM 723, the Cummings Road intersection will be built out to a 4-leg intersection. This will allow Cummings Road to be extended to connect to Baker Road. This would provide residents that live in the Baker Road area the ability to access FM 723 at a signalized intersection, improving safety. In addition, the TxDOT plan for the FM 723 expansion will make the only connection to Baker Road, a right-in/right-out intersection, with a raised center median, which will limit access to Baker Road due to its close proximity to the Brazos River Bridge. The City would work with Fort Bend County and request that Fort Bend County assist funding this project as a future mobility project.</p>	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Dry Creek Drainage Improvements (CDBG-MIT)	
Project Numbers:	Dry Creek Site – TDB Theater Ditch Site – TBD Graeber Ditch Site – TDB Theater Ditch North - TBD	
Bid Award:	TDB	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Estimate Cost:	\$39,350,000	
Authorized Funding:	CDBG-MIT	\$38,960,500
	General Obligation Bonds (Fund 415)	<u>\$389,500</u>
		\$38,950,000

Election District: City-wide

Project Summary: The Texas General Land Office notified the City that the grant application submitted by the City for drainage improvement projects will be fully funded. This project will benefit the City by providing flood mitigation in the form of channel improvements and slope paving, culvert crossing improvements, storm sewer improvements, right-of-way acquisition, and regional detention. The overall benefits to the project area include the reduction in water surface elevations along the flooding sources of Dry Creek, Theater Ditch, Rabbs Bayou, Graeber Road, and Theater Ditch North; the reduction in overall floodplain area within the project area; and improved access along major and minor roadways due to reduced water surface elevations.

Dry Creek site improvements include

- Channel improvements between Louise Street and Airport Avenue,
- Concrete lining through Cambridge Village to Louise Street and an extra culvert at Louise Street
- Trapezoidal channel improvements from Mockingbird Lane to FM 2218, including acquiring ROW for an ultimate 250' easement.
- Flowline improvements upstream of 1st Street, concrete lining from 1st Street to Cambridge Village, extra culverts at 1st and 4th Streets, and concrete lining from Airport to Mockingbird Lane.

Theater Ditch site improvements include:

- Deepen and slope pave the entire length of the ditch, providing a maximum increase in depth of approximately 1.2 feet at the upstream end,
- Replace the bottom of the existing ditch with concrete-lined 16-foot bottom width and 4-foot tall vertical walls,

-
- Replace the existing culverts at Avenue N and Avenue P/Laurel Lane to improve conveyance through the road crossings and lower the upstream water surface elevations,
 - Construct an additional culvert crossing at Avenue O/Leonard Avenue where a new road crossing is proposed.

.Graeber Ditch site improvements include:

- Construct a new storm sewer trunk system draining south to Dry Creek to alleviate the flooding issues near the intersection of Graeber Road and Avenue N,
- Right-of -way acquisition of the run of storm sewer from Airport Avenue to Dry Creek through the undeveloped tract of land south of Airport Avenue.

Theater Ditch North site improvements include:

- Concrete line the ditch from the upstream end near Avenue N down to US-90A to improve conveyance,
- Improve the existing culvert crossing under Avenue I/FM 1640,
- Improve the culvert crossing under Old Richmond Road and the railroad tracks located near the intersection of Old Richmond Road and Eighth Street to alleviate drainage issues in the area surrounding Theater Ditch North.

Supporting Documentation:

Resolution No. R-3010 – October 6, 2020 (Submission of Grant Application)

General/Streets and Drainage Projects Summary

Project Title:	Fairgrounds Road Expansion Project	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	TBD	
Authorized Funding:	Fort Bend County Capital Improvement Fund (Fund 412)	TBD \$100,000
Election District:	District 2	
Project Summary:	This project was included to expand Fairgrounds Road due to Fort Bend County's plans to build the Fort Bend Epicenter on the I-69 Frontage Road near Fairgrounds Road. The improvements would include expanding Fairgrounds Road to a four-lane concrete thoroughfare with curb and gutter and some storm sewer from I-69 to West Fairgrounds Road. The Fort Bend County Epicenter Project Developer will be responsible to design and construct the street and related drainage improvements.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Koeblen Road Segment 3 from FM2218 to City Limits (County Mobility Project 20115)	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$5,742,795	
Authorized Funding:	2020 County Mobility (Fund 430)	\$2,320,000
	Developer Contribution (Fund 430)	125,000
	General Supplemental to Fund 430	1,397,795
	General Fund to Fund 430	<u>1,900,000</u>
		\$5,742,795
Election District:	District 4	
Project Summary:	This project was included in the 2020 Fort Bend County Mobility Funds, and will realign and construct one-half of the four-lane concrete thoroughfare with curb and gutter and storm sewer. A traffic signal will also be installed at the intersection of FM2218 and Koeblen Road under the TxDOT Advanced Funding Agreement (AFA). Koeblen Road is classified as a major thoroughfare on the City’s Master Thoroughfare Plan. Adjacent development projects would construct the other half of the thoroughfare.	
Supporting Documentation:	Resolution No. R-3072 - March 16, 2021 (Development Funding Traffic Signal) Resolution No. R-3085 – April 20, 2021 (TxDOT AFA for Traffic Signal) Resolution No. R-3087 – May 4, 2021 (Budget Adjustment for Traffic Signal)	

General/Streets and Drainage Projects Summary

Project Title:	Rabbs Bayou Drainage Improvements (CDBG-MIT)	
Project Numbers:	TDB	
Bid Award:	TDB	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Estimate Cost:	\$9,250,000	
Authorized Funding:	CDBG-MIT	\$8,464,500
	General Fund to Fund 430	<u>\$85,500</u>
		\$8,550,000
Election District:	District 1	
Project Summary:	<p>The Texas General Land Office notified the City that the grant application submitted by the City for drainage improvement projects will be fully funded. This project will benefit the City by providing flood mitigation in the form of channel improvements and slope paving, culvert crossing improvements, storm sewer improvements, right-of-way acquisition, and regional detention. The overall benefits to the project area include the reduction in water surface elevations along the flooding sources of Dry Creek, Theater Ditch, Rabbs Bayou, Graeber Road, and Theater Ditch North; the reduction in overall floodplain area within the project area; and improved access along major and minor roadways due to reduced water surface elevations.</p> <p>Rabbs Bayou Improvements include:</p> <ul style="list-style-type: none"> • Trapezoidal channel improvements along the entire length of the main channel within Rosenberg, • Replace culvert at Lane Drive, Wilson Drive, and Westwood Drive/Pecan Park Drive, • Construction a 22-acre inline regional detention pond adjacent to the railroad track to lower peak flows to allow for improved drainage conveyance from the upstream drainage area within the city and to address the capacity issues resulting from the restrictions created by the existing culverts underneath the Railroad Tracks 	
Supporting Documentation:	Resolution No. R-3010 – October 6, 2020 (Submission of Grant Application)	

General/Streets and Drainage Projects Summary

Project Title:	Railroad Quiet Zones	
Project Number:	CP1519	
Bid Award:	TBD	
Department:	Public Works	
Staff:	City Manager Executive Director of Public Services City Engineer	
Engineer:	LJA Rail	
Contractor:	TBD	
Cost Estimate:	Fort Bend County	\$34,000
	Engineering	134,000
	Construction	1,000,000
	Contingency	<u>32,000</u>
		\$1,200,000
Authorized Funding:	General Supplemental Fund (Fund 410)	\$100,000
	2017 Certificates of Obligation	500,000
	Rosenberg Development Corporation	<u>600,000</u>
		\$1,200,000
Election District:	District 1 and 4	
Project Summary:	<p>The City entered into an interlocal agreement with Fort Bend County and the City of Richmond on a project to implement directional horns and/or create “quiet zones” at certain railroad crossings. The first phase of the project determined the improvements that may be required at each crossing. This phase has been completed.</p> <p>Phase two of the project consists of the engineering design for the following crossings: North Zone consisting of Walnut Avenue, 3rd Street and Rawson Road. South Zone consisting of Commercial Drive, Brazos Center Boulevard and FM 2977 (Minonite Road). Benton Road will be a standalone quiet zone as part of the Benton Road mobility project. This would be followed by a Federal Railroad Administration public application process and construction phase.</p>	
Supporting Documentation:	<p>Resolution No. R-2246 approved on March 7, 2017 (Interlocal Agreement with City of Richmond and Fort Bend County)</p> <p>Resolution No. R-2677 approved on March 19, 2019 (Engineering Service Agreement)</p> <p>Resolution No. R-2741 approved April 16, 2019 (Amendment to Engineering Services Agreement)</p> <p>Resolution No. R-2922 approved March 17, 2020 (Second Supplemental Agreement to Engineering Services Agreement)</p>	

General/Streets and Drainage Projects Summary

Project Title: Rosenberg Business Park Phase 2 – Paving, Drainage, & Utility Extensions

Project Number: TBD

Bid Award: TBD

Department: Public Works

Staff: Executive Director of Public Services
Economic Development Director
City Engineer

Engineer: TBD

Contractor: TBD

Cost Estimate: \$1,704,900

Authorized Funding:	Rosenberg Development Corporation	\$852,450
	General Fund to Fund 412	<u>852,450</u>
		\$1,704,900

Election District: District 4

Project Summary: The development agreement between the City of Rosenberg, the Rosenberg Development Corporation and the Rosenberg Business Park, LTD was approved by City council on February 5, 2013. The agreement required infrastructure improvements to be completed in two phases. The first phase was completed several years ago and the development is close to meeting the contract requirements for the second phase of improvements.

Phase II requires the City and RDC to each participate at 50% of the project costs for water distribution, sanitary sewer, drainage and paving improvements, and extension of electrical and gas distribution lines.

Supporting Documentation: Resolution No. R-1613 approved February 5, 2013 (Development Agreement)

General/Streets and Drainage Projects Summary

Project Title:	Seabourne Creek Park Nature Center	
Project Number:	N/A	
Bid Award:	TBD	
Department:	Parks Department	
Staff:	Parks and Recreation Director Executive Director of Community Development Project Director	
Engineer:	Burditt Consultants, LLC	
Contractor:	TBD	
Cost Estimate:	Architecture/Engineer	\$ 385,000
	Construction	<u>2,615,000</u>
		\$3,000,000
Authorized Funding:	Parkland Dedication Funds (Fund 221)	\$385,000
Proposed Funding:	TBD for Construction	
Election District:	District 2	
Project Summary:	<p>City Council submitted a proposed resolution for construction and maintenance of a nature center to the qualified voters during the November 3, 2020 election. The voters approved the resolution to construct a nature center at Seabourne Creek Park. The Seabourne Creek Park Master Plan also includes the addition of a Seabourne Creek Park Nature Center. The initial phase of the project, focusing on the conceptual design of a nature center facility and associated site improvements, has been completed. The next phase will consist of the architectural and engineering design.</p>	
Supporting Documentation:	<p>Resolution No. R-2145 (Planning Consultant) Resolution No. R-3033 – December 1, 2020 (Approving Construction) Resolution No. R-3045 – January 5, 2021 (Budget Amendment for Architectural Design) Resolution No. R-3009 – June 15, 2021 – (Architectural Design Contract)</p>	

General/Streets and Drainage Projects Summary

Project Title:	Sidewalk – New Construction (RDC)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director Economic Development Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$300,000	
Authorized Funding:	RDC Project Fund (Fund 225)	\$300,000
Election District:	N/A	
Project Summary:	<p>Since FY2016, the Rosenberg Development Corporation has provided funding for the construction of new sidewalks to improve pedestrian connectivity to retail and commercial development and also improve the quality of life for local residents.</p> <p>The RDC Board will be considering sidewalk locations for the FY2021 project during the budget process.</p>	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Splash Pad at Travis Park	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Parks	
Staff:	Parks and Recreation Director Executive Director of Public Services	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$575,000	
Authorized Funding:	Rosenberg Development Corporation	\$585,000
Election District:	District 3	
Project Summary:	City Council submitted a proposed resolution for construction and maintenance of a splash pad to the qualified voters during the November 3, 2020 election. The voters approved the resolution to construct a splash pad with RDC funds. This project is a park improvement with a water feature amenity. The location of the project in Travis Park would serve the interior of the City.	
Supporting Documentation:	Resolution No. R-3032 approved December 1, 2020	

General/Streets and Drainage Projects Summary

Project Title:	Traffic Signal at Commercial Drive and Town Center Blvd.		
Project Number:	N/A		
Bid Award:	N/A		
Department:	Public Works		
Staff:	Executive Director of Public Services City Engineer		
Engineer:	Dannenbaum Engineering		
Contractor:	N/A		
Cost Estimate:	\$350,000		
Proposed Funding:	RDC Reimbursement to Developer		\$350,000
Election District:	District 4		
Project Summary:	With the proposed extension of Town Center Blvd. to the I-69 Frontage Road, a traffic signal would be necessary at the intersection of Town Center Blvd and Commercial Drive. After final acceptance by the City, the traffic signal would be conveyed to the City and maintained by the City.		
Supporting Documentation:	Resolution No. RDC-142 approved April 28, 2021 (Development Agreement) Resolution No. R-3088 approved May 4, 2021 (Ratified Development Agreement)		

General/Streets and Drainage Projects Summary

Project Title:	Travis Park Basketball Pavilion	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Parks	
Staff:	Executive Director of Public Services Parks and Recreation Director Project Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$350,000	
Authorized Funding:	Rosenberg Development Corporation	\$350,000
Election District:	District 3	
Project Summary:	This project would allow for a metal pavilion structure to be built over the existing basketball court at Travis Park.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	US 90A Corridor Revitalization	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Economic Development	
Staff:	Economic Development Director	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	TBD	
Authorized Funding:	Rosenberg Development Corporation	\$250,000
Election District:	Districts 1 & 2	
Project Summary:	This project would allow improvements to be made along the US 90A corridor from the Richmond city limits to the Triple Fork area. The project would focus on curbing visual blight with a more attractive, pedestrian friendly thoroughfare to encourage redevelopment and expanded patronage of businesses along the corridor. This would be a multi-year project with input from multiple entities and stakeholders ranging from property owners and businesses to City, County and State officials. Professional consulting services and extensive public communication and outreach, including the formation of a committee, will be needed to make the project successful.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	16" Water Line Loop – FM 2218 to J. Meyer Road/SH 36	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services City Engineer	
Engineer:	TBD	
Contractor:	TBD	
Cost Estimate:	\$2,100,000	
Proposed Funding:	MUD 147 / Developer City will issue Developer a credit for impact fees for oversizing	\$2,100,000
Election District:	District 2	
Project Summary:	<p>This project is necessary to complete a loop in the water distribution system south of I-69 between FM 2218 and State Highway 36, along J. Meyer Road. As a result of continued development in this general area of the City, the existing 12" dead end water line has reached capacity. Completing the loop will improve system capacity, increase water pressure, and provide the ability to move additional surface water through the distribution system in order to meet the Fort Bend Subsidence District groundwater reduction mandate which will increase from 30% to 60% in 2025. This project will be designed and constructed by Fort Bend County MUD No. 147 and conveyed to the City to operate and maintain after final acceptance by the City.</p>	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Blume Road Service Area Sanitary Sewer Rehabilitation – Phase I	
Project Number:	TBD	
Bid Award:	TBD	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director Program Director	
Engineer:	TBD	
Contractor:	TBD	
Estimate Cost:	\$660,771	
Authorized Funding:	CDBG Grant Fund	\$604,057
	Water/Wastewater Fund	<u>56,714</u>
		\$660,771
Election District:	District 2	
Project Summary:	This project would provide sanitary sewer line replacement and upgrade improvements in the Blume Road service area. This is a continuation of the water and sanitary sewer infrastructure project originally approved for CDBG funding in 2005 to improve potable water and sanitary sewer services in areas of Rosenberg that meet the low to moderate income criteria. This project will offer relief of a long-standing deficiency in the City's infrastructure.	
Supporting Documentation:	Resolution No. R-3080 - April 20, 2021 (Application Submission)	

Water/Wastewater Fund Projects Summary

Project Title:	Elevated Water Storage Tower No. 3 - Recoat Tower
Project Number:	TBD
Bid Award:	TBD
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Utilities Director
Engineer:	TBD
Contractor:	TBD
Estimate Cost:	TBD
Proposed Funding:	Water/Wastewater Funds
Election District:	District 2
Project Summary:	This project would allow for the recoating of the Elevated Water Storage Tank No. 3 at Ruby Street. The 2019 and 2020 tank inspections reports required by TCEQ has identified corrosion, peeling paint and light blistering of coating. Recoating and cleaning tank will prolong the life of the elevated water storage tank originally constructed in 1973.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title:	FM 2218 from I-69 to State Hwy 36 Utility Adjustments
Project Number:	CP2004
Bid Award:	TBD
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Program Director City Engineer
Engineer:	Jones and Carter
Contractor:	TBD
Cost Estimate:	\$1,700,000
Authorized Funding:	TxDOT – Reimbursement per Utility Agreement – 93.5% Water/Wastewater Fund – 6.5%
Election District:	District 2 and 4
Project Summary:	As part of the FM2218 expansion project, a portion of the existing Southeast Sewer Trunkline and easements are in conflict with the new road right-of-way acquired by TxDOT. A twelve-inch waterline crossing at Business Park Drive is also in conflict. The City has entered into a Utility Agreement with TxDOT to relocate the easements and utility lines in conflict. The Utility Agreement will allow TxDOT to reimburse the City for approximately 94% of the project costs, including easement acquisition, engineering and construction.
Supporting Documentation:	Resolution No. R-2945 approved May 05, 2020 (Engineering Contract)

Water/Wastewater Fund Projects Summary

Project Title:	I-69 Corridor Water and Sanitary Sewer Extensions
Project Number:	TBD
Bid Award:	TBD
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	TBD
Contractor:	TBD
Cost Estimate:	TBD
Proposed Funding:	Water/Wastewater Supplemental Water Impact Fees/Wastewater Impact Fees Rosenberg Development Corporation
Election District:	Districts 2 and 4
Project Summary:	<p>This is a multi-phase project that would extend water and sanitary sewer utility lines along the I-69 corridor in the general area of Bamore Road to Cottonwood Church Road. Private development/MUD's are currently planning the extension of water lines in the area of Cottonwood Church Road and Cottonwood School Road to the Stella/Bamore Road area to supply planned residential development and to loop dead end water lines.</p> <p>Additional project phases would extend water and sanitary sewer along I-69 from Ocusoft to Bamore. The installation of essential public utilities such as water and sanitary sewer service would help promote development in this area.</p> <p>This project would also loop dead end water lines on both sides of Dry Creek on the south side of I-69 to improve system reliability.</p> <p>The long-term goal is to complete construction of a 16-inch water loop that would connect from SH36 south of I-69 to Water Plant No. 5 on Cottonwood Church Road.</p>
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title: Lift Station 9 – Elevation of Electrical Equipment (CDBG-DR)

Project Number: CP1914

Bid Award: Bid No. 2021-10B (April 20, 2021)

Department: Water/Wastewater

Staff: Executive Director of Public Services
Program Director
City Engineer

Engineer: LJA Engineering

Contractor: McDonald Municipal and Industrial

Cost Estimate:

Grant Administration	\$ 26,875
Engineering	35,435
Construction	<u>244,369</u>
	\$306,679

Authorized Funding:

CDBG – Disaster Relief	\$298,611
Water/Wastewater Fund	<u>8,068</u>
	\$306,679

Election District: District 1

Project Summary: Lift Stations 9 and 10 were submerged due to the 2017 Hurricane Harvey Brazos River Flood Event. This project would elevate the electrical panels to minimize future flood damage to lift station 9. The grant budget only allowed for one lift station to be elevated based on the bids received.

Supporting Documentation: Resolution No. R-2599 approved November 6, 2018 (Grant Funding Application)
Resolution No. R-2601 approved November 6, 2018 (Administration Services)
Resolution No. R-2606 approved June 18, 2019 (Grant Application Submitted)
Resolution No. R-2674 approved January 15, 2019 (Engineering Services)
Resolution No. R-2892 approved January 21, 2020 (Subrecipient Agreement)
Resolution No. R-3074 approved April 20, 2021 (Construction Agreement)

Water/Wastewater Fund Projects Summary

Project Title:	Lift Station No. 16 Renovation (Town Center)
Project Number:	TBD
Bid Award:	TBD
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Utilities Director City Engineer
Engineer:	TBD
Contractor:	TBD
Estimate Cost:	TBD
Proposed Funding:	Water/Wastewater Funds
Election District:	District 4
Project Summary:	This project would provide renovations to Lift Station No. 16 located in Town Center. Currently the lift station has below grade pumps which are in a dry well pipe in a confined space. The renovations would convert the pumps and controls to submersible type pumps similar to all other lift stations in the city. The wet well would also be renovated and recoated to extend the useful life span.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title:	North Side Water Line Improvements, CDBG, Phase VIII
Project Number:	TBD
Bid Award:	TBD
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Utilities Director Program Director
Engineer:	TBD
Contractor:	TBD
Estimate Cost:	\$666,675
Authorized Funding:	CDBG Grant Fund
Election District:	District 1
Project Summary:	This project would provide water line improvements along Avenue A, Avenue B, Avenue E, West Street, Brazos Street, Mulcahy, Walnut Avenue, 1 st Street, 3 rd Street, 4 th Street, and 8 th Street, on the north side of Rosenberg. This is a continuation of the water and sanitary sewer infrastructure project originally approved for CDBG funding in 2005 to improve potable water sanitary sewer services to the north side of Rosenberg. This project will offer relief of a long-standing deficiency in the City's infrastructure.
Supporting Documentation:	Resolution No. R-2929 approved on April 7, 2020 (Application Submission)

Water/Wastewater Fund Projects Summary

Project Title:	Upgrade Water Distribution Lines (Alamo/Lory/Airport and Mulcahy St. – Avenue I to Avenue M)
Project Number:	TBD
Bid Award:	TBD
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Utilities Director City Engineer
Engineer:	TBD
Contractor:	TBD
Estimate Cost:	TBD
Proposed Funding:	Water/Wastewater Funds TBD
Election District:	Districts 2 and 3
Project Summary:	As part of the ongoing maintenance and operations of the water distribution system, deteriorated and under sized lines must be replaced to properly maintain water pressure and water quality. Fire hydrates will also be included to provide firefighting capabilities. The waterlines in these areas have been prioritized based on number of and frequency of leaks, water quality issues and lack of fire hydrants.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title: Wastewater Treatment Plant 1A Collection Line Rehabilitation – Phase Four

Project Number: CP2103

Bid Award: TBD

Department: Water/Wastewater

Staff: Project Director
Executive Director of Public Services

Engineer: Kelly Kaluza & Associates, Inc.

Contractor: TBD

Cost Estimate: \$2,500,000

Authorized Funding: 2017 Certificates of Obligation \$2,500,000

Election District: Districts 1 and 2

Project Summary: This project will continue replacement of the aging sanitary sewer collection system in the Wastewater Treatment Plant #1A and Wastewater Treatment Plant #2 service areas. These areas are experiencing issues with stoppages due to deteriorated, collapsed or missing pipe and inflow and infiltration during rainfall events. These improvements are necessary to improve system reliability and maintain compliance with TCEQ regulations.

Supporting Documentation: N/A

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant No. 1A – Replace Mechanical Bar Screen/ Headworks Renovation
Project Number:	TBD
Bid Award:	TBD
Department:	Water/Wastewater
Staff:	Executive Director of Public Services Utilities Director City Engineer
Engineer:	TBD
Contractor:	TBD
Estimate Cost:	TBD
Proposed Funding:	Water/Wastewater Funds
Election District:	District 1
Project Summary:	This project would provide improvements to Wastewater Treatment Plant No. 1A headworks. The mechanical bar screen has suffered a catastrophic failure and needs to be replaced to minimize the amounts of solids and debris that are entering the plant and interfering with the treatment process. In order to accommodate the installation of a new mechanical bar screen, the headworks structure will have to be modified or replaced.
Supporting Documentation:	N/A

TxDOT Projects Summary

Project Title:	FM 2218 from I-69 to State Highway 36 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	\$52,089.17 (Right-of-Way Contribution)
Authorized Funding:	TxDOT General Fund (Right-of-Way Contribution)
Election District:	District 2 and 4
Project Summary:	<p>This is a TxDOT funded project. The reconstruction will match the improvements north of I-69 with four (4) lanes and a median.</p> <p>On August 5, 2014, City Council authorized staff to negotiate the dedication/donation of a strip of land to TxDOT for the creation of a turn-lane, a median cut and at least a three-lane entry/exit access point in the Seabourne Creek Park facility. If there are any additional improvements that would improve the safety and access to Seabourne Creek Regional Park, the City may be responsible for a portion of those costs.</p> <p>TxDOT has acquired the necessary rights-of-way and construction began in 2020. The City entered into an interlocal agreement with Fort Bend County regarding the funding contribution by the City for rights-of-way and utility adjustments for properties within the city limits.</p>
Supporting Documentation:	Resolution No. R-1642 approved on April 02, 2013 (City Transportation Priorities) Resolution No. R-2507 approved on May 01, 2018 (Interlocal Agreement Fort Bend County)

TxDOT Projects Summary

Project Title:	State Highway 36 from I-69 to FM2218 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Election District:	District 2
Project Summary:	This is a TxDOT funded project. The proposed improvements will include four-lanes with raised center median. City properties (Civic Center and Seabourne Creek Regional Park) will be impacted by the additional right-of-way needed. City water and wastewater utility line adjustments will be required and may be at the full expense of the City. A portion of the Civic Center parking lot will also have to be relocated.
Supporting Documentation:	Resolution No. R-1782 approved on April 15, 2014 (Right-of-Way Entry)

TxDOT Projects Summary

Project Title:	FM 723 from Brazos River to Beadle Lane (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Estimate Cost:	N/A
Authorized Funding:	TxDOT
Election District:	District 1
Project Summary:	<p>This is a TxDOT funded project. Phase one of the project from Avenue D to Baker Road has been completed. The next phase will improve FM723 from Baker Road to Beadle Lane.</p> <p>Both the Baker Road and the Cumings Road intersections will be modified in this phase of the project, increasing the need for the city/county project to extend Cumings Road to Baker Road.</p>
Supporting Documentation:	N/A

RESOLUTION NO. R-3112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2022 THROUGH FY2026.

* * * * *

WHEREAS, the City Council of the City of Rosenberg recognizes that certain Capital Improvement Projects are necessary and beneficial for the development and improvement of City infrastructure and facilities; and,

WHEREAS, the City Council, City Manager, and staff have attempted to identify those specific Capital Improvement Projects appropriate for the needs of the City and its citizens; and,

WHEREAS, the City staff of the City of Rosenberg has identified its priorities for Capital Improvement Projects for FY2022 through FY2026; and,

WHEREAS, the City Council and the Planning Commission have reviewed the projects and the Planning Commission has recommended fourteen (14) General/Street and Drainage Capital Improvement Projects, eleven (11) Water and Wastewater Capital Improvement Projects, and three (3) TxDOT Capital Improvement Projects for FY2022; and,

WHEREAS, the FY2022 Budget and future budgets will address funding for the recommended Capital Improvement Projects for the upcoming fiscal year; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

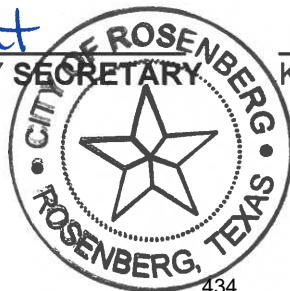
Section 1. The City Council hereby approves the FY2022 through FY2026 Capital Improvement Plan for the City of Rosenberg, which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 20 day of July 2021.

ATTEST:

APPROVED:


Danyel Swint, TRMC, CITY SECRETARY




Kevin Raines, MAYOR

FY2022 CAPITAL IMPROVEMENT PROJECTS

General/Streets and Drainage Projects

Benton Road Expansion from FM 762 to City Limits near Reading Road (County Mobility)

Cummings\Baker Road Extension – New Intersection Connection at Cumings Road\FM 723

Dry Creek Drainage Improvements (CDBG-MIT)

- Dry Creek Site
- Theater Ditch Site
- Graeber Site
- Theater Ditch North Site

Fairgrounds Road Expansion Project

Koeblen Road from FM 2218 to City Limits (County Mobility)

Rabbs Bayou Drainage Improvements (East of Lane Drive) (CDBG-MIT)

Railroad Quiet Zones

Rosenberg Business Park Phase 2 – Paving, Drainage & Utility Extensions

Seabourne Creek Park Nature Center – Design Phase

Sidewalks – New Construction (RDC)

Splash Pad at Travis Park (RDC)

Traffic Signal at Commercial Drive and Town Center Blvd.

Travis Park Basketball Pavilion (RDC)

US 90A Corridor Revitalization (RDC)

Water and Wastewater Projects

16" Water Line Loop – FM 2218 to J. Meyer Road/SH36

Blume Road Service Area Sanitary Sewer Rehabilitation – Phase 1 (CDBG)

Elevated Water Storage Tower No. 3 – Recoat Tower

FM 2218 from I-69 to State Hwy 36 Utility Adjustments

I-69 Corridor Water/Sanitary Sewer Extensions (Ocusoft to Bamore, Loop dead ends at Dry Creek)

Lift Station No. 9 Elevation of Electrical Equipment (CDBG-DR)

Lift Station No. 16 Renovation (Town Center)

North Side Water Line Improvements - Phase 8 (CDBG)

Upgrade Water Distribution Lines (Alamo\Lory\Airport and Mulcahy St – Ave I to Ave M)

Wastewater Treatment Plant 1A Collection Line Rehabilitation – Phase Four

Wastewater Treatment Plant 1A - Replace Mechanical Bar Screen/Headworks Renovation

TxDOT Projects

FM 2218 from I-69 to State Hwy 36

FM 723 (Brazos River to Beadle Lane)

State Highway 36 from I-69 to FM 2218

FY2023 CAPITAL IMPROVEMENT PROJECTS

General Projects

Civic Center/Seabourne Creek Park Parking Lot Expansion (TxDOT ROW Taking)
FM 2218 Entrance Road into Seabourne Creek Park
Municipal Facilities Improvements
New Park Development – Ricefield Road at Benton Road

Streets and Drainage

Brazos Town Center I and II Connector Street under I-69
Dry Creek Drainage Improvements – Homestead Subdivision
Koeblen Road Extension – SH 36 at Band Road to FM 2218
Sidewalks- New Construction
Traffic Signal at Reading Road and Park Place Blvd.
Traffic Signal at Reading Road and Town Center Blvd.

Water and Wastewater

Avenue G Water Line and Fire Hydrant Improvements
Cottonwood Subdivision (MUD 147) Waterline Loop to Water Plant No. 5
I-69 Corridor Water and Sanitary Sewer Extensions
Lift Station No. 8 – (West Street) Reconstruction
Water Line Extension and Connection from Bonbrook to Bridlewood (GRP)
16" Water Line Extension and Connection from Water Plant No. 8 to MUD 162 (GRP)
Water Plant No. 8 – Construct Water Well
Water Plant No. 4 – Plant Modifications to Supply Surface Water for 60% GRP Conversion
Wastewater Treatment Plant 2 Collection System Line Rehabilitation
Water & Sanitary Sewer Line Replacement - CDBG

FY2024 CAPITAL IMPROVEMENT PROJECTS

General Projects

Fire Station and Emergency Operations Center
Seabourne Creek Regional Sports Complex Expansion
Seabourne Creek Nature Center – Construction Phase

Streets and Drainage

3rd Street at Intersection with Avenue M
J. Meyer Road Expansion (Highway 36 to FM 2218)
Avenue D Street Paving and Drainage
Louise Street and Avenue N Intersection Improvements
Sidewalks - New Construction

Water and Wastewater

I-69 Corridor – Water & Sanitary Sewer Extensions
Water & Sanitary Sewer Improvements - CDBG
Regional Wastewater Treatment Plant No. 4 (FM 2977 and Koeblen)
Upgrade Wastewater Lift Stations
Upgrade Water Distribution System Lines
Wastewater Treatment Plant 2 – Collection System Line Rehabilitation
Wastewater Treatment Plant 3 Expansion

FY2025 CAPITAL IMPROVEMENT PROJECTS

General Projects

Brazos River Trail Project
Public Safety Enhancement Project
Wireless Network (Police)
Zone 8 Park Development

Streets and Drainage

Downtown Sidewalks
Greenwood Subdivision – Rehabilitate Streets, Curb and Gutter and Sidewalks
Sidewalks - New Construction

Water and Wastewater

Lamar High School Reclaimed Water Project
I-69 Corridor Water & Sanitary Sewer Extensions
Water & Sanitary Sewer Line Replacements - CDBG
Upgrade Wastewater Lift Station
Upgrade Water Distribution Lines
Wastewater Treatment Plant 2 – Collection System Line Rehabilitation

FY2026 CAPITAL IMPROVEMENT PROJECTS

General Projects

N/A

Streets and Drainage

4th Street Extension Project

Blume Road Extension (Klauke Road to I-69 Feeder)

Graeber Road Extension (Airport Avenue to TSTC Campus)

Brooks Avenue Reconstruction

Mustang Avenue and Herndon Drive Reconstruction

Klauke Road Extension

New Sidewalk Plan Construction

Radio Lane Reconstruction (Avenue I to Avenue N)

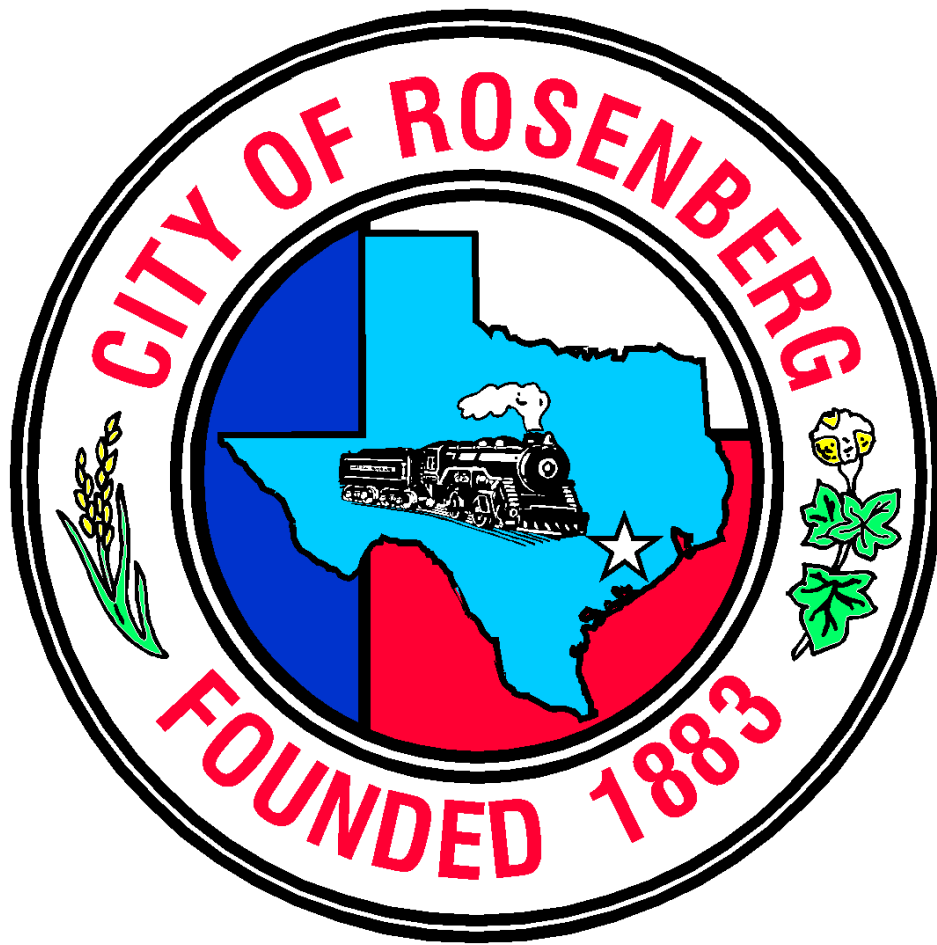
Water and Wastewater

Upgrade Wastewater Lift Stations

I-69 Corridor Water & Sanitary Sewer Extensions

Water & Sanitary Sewer Line Replacements - CDBG

Upgrade Water Distribution Lines





SUPPLEMENTAL INFORMATION

ORDINANCE NO. 2021-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING AND ADOPTING THE CITY OF ROSENBERG, TEXAS, BUDGET FOR THE FISCAL YEAR 2021-2022; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, within the time and in the manner required by law, the City Manager of the City of Rosenberg (the "City") has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all City departments, divisions and offices for the fiscal year beginning October 1, 2021, and ending on September 30, 2022; and,

WHEREAS, such budget was timely filed with the City Secretary, has been available for inspection, was submitted to City Council, and a public hearing on such budget was held by City Council on August 24, 2021, after proper notice having been given in accordance with law; and,

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and,

WHEREAS, a copy of such budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget described in the preamble of this Ordinance, a summary of which is attached hereto as Exhibit "A" and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which shall read as follows: "The Official Budget of the City of Rosenberg, Texas, for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022." Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, the several amounts specified for the various purposes named in said budget are hereby appropriated to and for such purposes.

Section 4. The City Manager is hereby directed to file a copy of the budget with all agencies pursuant to Section 9.11 of the City's home-rule charter, as amended.

PASSED AND APPROVED pursuant to Section 9.09 of the Charter of the City of Rosenberg by a vote of 7 "ayes" in favor and 0 "noes" against on this, the 7th day of September 2021.

<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor Kevin Raines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Tim Krugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Alicia Casias	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Isaac Davila	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Susan Euton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Timothy P. Anders	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Marc A. Morales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST:




 Danyel Swint, TRMC, **CITY SECRETARY**

APPROVED:



 Kevin Raines, **MAYOR**

APPROVED AS TO FORM:



CITY ATTORNEY
 Randle Law Office, Ltd., L.L.P.



**CITY OF ROSENBERG, TEXAS
2021-22 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2021	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2022
	Note (1)			
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 17,266,135	\$ 36,130,244	\$ 36,130,244	\$ 17,266,135
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	669,586	521,750	640,526	550,810
Municipal Court Technology Fund	1,870	18,010	18,310	1,570
Beautification Fund	171,283	24,200	33,000	162,483
Law Enforcement Fund	321,457	500	113,500	208,457
Community Development Block Grant Fund	303,798	1,194,701	1,327,446	171,053
Police Asset Forfeiture Fund	29,369	50	10,000	19,419
Park Land Dedication Fund	348,329	5,500	90,500	263,329
Juvenile Case Management Fund	142,079	23,100	41,829	123,349
Municipal Court Child Safety Fund	205,009	41,200	60,800	185,409
Municipal Court Building Security Fund	20,147	20,000	10,000	30,147
MUD Fire Services Fund	376,580	1,394,250	1,498,713	272,117
Police Federal Forfeiture Fund	188,591	8,200	43,100	153,691
PEG Fund	325,950	55,300	145,000	236,250
Fire Station No. 3 Operating Fund	39,784	1,593,382	1,633,165	0
Subtotal	3,143,832	4,900,143	5,665,890	2,378,085
DEBT SERVICE FUND	5,097,984	8,884,708	8,897,641	5,085,051
CAPITAL PROJECTS FUNDS	7,186,515	60,502,891	65,191,731	2,497,675
TOTAL GOVERNMENTAL FUNDS	32,694,466	110,417,986	115,885,505	27,226,946
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	8,061,446	11,144,239	12,569,239	6,636,446
Restricted Funds	16,199,762	5,652,880	6,402,850	15,449,792
Civic Center Fund	20,021	392,200	391,762	20,459
Subtotal	24,281,229	17,189,319	19,363,850	22,106,697
INTERNAL SERVICE FUNDS:				
Insurance Fund	645,558	3,847,366	3,845,316	647,608
Fleet Replacement Fund	6,785,329	762,675	414,000	7,134,004
Technology Fund	131,019	1,011,760	1,011,610	131,169
Subtotal	7,561,906	5,621,801	5,270,926	7,912,781
TOTAL PROPRIETARY FUNDS	31,843,135	22,811,120	24,634,777	30,019,478
COMPONENT UNITS:				
Rosenberg Development Corporation	4,601,659	5,515,000	4,142,327	5,974,332
GRAND TOTAL	\$ 69,139,260	\$ 138,744,106	\$ 144,662,609	\$ 63,220,757

Notes:

(1) - Total beginning reserves, including restricted reserves.

ORDINANCE NO. 2021-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF ROSENBERG, TEXAS, FOR THE YEAR 2021; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and,

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and,

WHEREAS, the proposed tax rate for the current tax year of the City of Rosenberg, Texas, consists of two components: a tax rate for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year, as set forth in Section 2 of this ordinance; and,

WHEREAS, City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and,

WHEREAS, City Council finds that all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. There is hereby levied, for the tax year 2021, to fund the City's fiscal year 2021-2022 municipal budget, an ad valorem tax at the total rate of thirty-eight cents (\$0.38) on each one hundred dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax

is authorized by law to be levied by the City of Rosenberg, Texas. Said tax being so levied and apportioned to the specific purposes here set forth:

- 1) For the maintenance and operations expenditures of the City (General Fund), \$0.229834 on each \$100 valuation of property; and
- 2) For interest and sinking fund, \$0.150166 on each \$100 valuation of property. All such taxes shall be assessed and collected in current money of the United States of America.

Section 3. All ad valorem taxes levied hereby, in the total amount of thirty-eight cents (\$0.38) on each one hundred dollars (\$100.00) of assessed valuation, as reflected by Section 2 hereof, shall be due and payable on or before January 31, 2022. All ad valorem taxes due the City of Rosenberg, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 4. All taxes shall become a lien upon property against which assessed, and the Fort Bend County as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City.

Section 5. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

Section 7. The requirement in Section 3.10 of the City of Rosenberg's home rule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

PASSED AND APPROVED by a vote of 7 "ayes" in favor and 0 "noes" against on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 7th day of September 2021.

	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
<u>Council Member</u>			
Mayor Kevin Raines	<u>✓</u>	_____	_____
Council Member Tim Krugh	<u>✓</u>	_____	_____
Council Member Alicia Casias	<u>✓</u>	_____	_____
Council Member Isaac Davila	<u>✓</u>	_____	_____
Council Member Susan Euton	<u>✓</u>	_____	_____
Council Member Timothy P. Anders	<u>✓</u>	_____	_____
Council Member Marc A. Morales	<u>✓</u>	_____	_____

ATTEST:

Danyel Swint
 Danyel Swint, TRMC, **CITY SECRETARY**

APPROVED:

K-R
 Kevin Raines, **MAYOR**

APPROVED AS TO FORM:

Brend Min
 CITY ATTORNEY
 Randle Law Office, Ltd., L.L.P.



2021 Tax Rate Calculation Worksheet

Date: 08/10/2021 09:57 AM

Taxing Units Other Than School Districts or Water Districts

City of Rosenberg

832-595-3300

Taxing Unit Name

Phone (area code and number)

2110 4th Street Rosenberg, TX 77471-0032

www.fortbendcountytexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet	Amount/Rate
1. 2020 total taxable value. Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$2,856,208,377
2. 2020 tax ceilings. Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$0
3. Preliminary 2020 adjusted taxable value. Subtract Line 2 from Line 1.	\$2,856,208,377
4. 2020 total adopted tax rate.	\$0.400000/\$100
5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value. A. Original 2020 ARB values:	\$180,330,472

B. 2020 values resulting from final court decisions:	\$152,489,670
C. 2020 value loss. Subtract B from A.³	\$27,840,802
6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25.	
A. 2020 ARB certified value:	\$131,795,954
B. 2020 disputed value:	\$52,718,381
C. 2020 undisputed value. Subtract B from A.⁴	\$79,077,573
7. 2020 Chapter 42 related adjusted values Add Line 5C and Line 6C.	\$106,918,375
8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$2,963,126,752
9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020. Enter the 2020 value of property in deannexed territory.⁵	\$0
10. 2020 taxable value lost because property first qualified for an exemption in 2021. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.	
A. Absolute exemptions. Use 2020 market value:	\$0
B. Partial exemptions. 2021 exemption amount or 2021 percentage exemption times 2020 value:	\$12,678,694
C. Value loss. Add A and B.⁵	\$12,678,694
11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021. Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020.	
A. 2020 market value:	\$12,700
B. 2021 productivity or special appraised value:	\$140
C. Value loss. Subtract B from A.⁷	\$12,560
12. Total adjustments for lost value. Add lines 9, 10C and 11C.	\$12,691,254
13. 2020 captured value of property in a TIF. Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund.⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$0
14. 2020 total value. Subtract Line 12 and Line 13 from Line 8.	\$2,950,435,498
15. Adjusted 2020 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$11,801,741
16. Taxes refunded for years preceding tax year 2020. Enter the amount of taxes refunded	\$52,072

by the taxing unit for tax years preceding tax year 2020. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. ⁸	
17. Adjusted 2020 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$11,853,813
18. Total 2021 taxable value on the 2021 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹	
A. Certified values:	\$3,150,990,693
B. Counties: Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	\$0
D. Tax increment financing: Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹²	\$0
E. Total 2021 value. Add A and B, then subtract C and D.	\$3,150,990,693
19. Total value of properties under protest or not included on certified appraisal roll. ¹³	
A. 2021 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴	\$64,039,888
B. 2021 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵	\$0
C. Total value under protest or not certified: Add A and B.	\$64,039,888
20. 2021 tax ceilings. Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$0
21. 2021 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$3,215,030,581

22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020. Include both real and personal property. Enter the 2021 value of property in territory annexed. ¹⁸	\$0
23. Total 2021 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2021. ¹⁹	\$62,801,377
24. Total adjustments to the 2021 taxable value. Add Lines 22 and 23.	\$62,801,377
25. Adjusted 2021 taxable value. Subtract Line 24 from Line 21.	\$3,152,229,204
26. 2021 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$0.376045/\$100
27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate. ²¹	

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(13)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(15)

⁸Tex. Tax Code Section 26.03(c)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012(13)

¹¹Tex. Tax Code Section 26.012,26.04(c-2)

¹²Tex. Tax Code Section 26.03(c)

¹³Tex. Tax Code Section 26.01(c) and (d)

¹⁴Tex. Tax Code Section 26.01(c)

¹⁵Tex. Tax Code Section 26.01(d)

¹⁶Tex. Tax Code Section 26.012(6)(b)

¹⁷Tex. Tax Code Section 26.012(6)

¹⁸Tex. Tax Code Section 26.012(17)

¹⁹Tex. Tax Code Section 26.012(17)

²⁰Tex. Tax Code Section 26.04(c)

²¹Tex. Tax Code Section 26.04(d)

²²Reserved for expansion

²³Tex. Tax Code Section 26.044

²⁴Tex. Tax Code Section 26.0441

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
28. 2020 M&O tax rate. Enter the 2020 M&O tax rate.	\$0.265697/\$100
29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,963,126,752
30. Total 2020 M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$7,872,938
31. Adjusted 2020 levy for calculating NNR M&O rate.	
A. M&O taxes refunded for years preceding tax year 2020 Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.	\$32,111
B. 2020 taxes in TIF Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.	\$0
C. 2020 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	\$0
D. 2020 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	\$32,111
E. Add Line 30 to 31D.	\$7,905,049
32. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$3,152,229,204
33. 2021 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$0.250776/\$100
34. Rate adjustment for state criminal justice mandate.²³	
A. 2021 state criminal justice mandate: Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$0

<p>B. 2020 state criminal justice mandate: Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>35. Rate adjustment for indigent health care expenditures.²⁴</p> <p>A. 2021 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p>B. 2020 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>36. Rate adjustment for county indigent defense compensation.²⁵</p> <p>A. 2021 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.</p> <p>B. 2020 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.</p> <p>E. Enter the lessor of C and D. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>37. Rate adjustment for county hospital expenditures.²⁶</p> <p>A. 2021 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p>B. 2020 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.</p>	<p>\$0</p> <p>\$0</p>

C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	\$0.000000/\$100
38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.	\$0
A. Amount appropriated for public safety in 2020. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year	\$0
B. Expenditures for public safety in 2020. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	\$0.000000/\$100
C. Subtract B from A and divide by Line 32 and multiply by \$100.	
D. Enter the rate calculated in C. If not applicable, enter 0.	\$0.000000/\$100
39. Adjusted 2021 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$0.250776/\$100
40. Adjustment for 2020 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.	
A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$5,086,027
B. Divide Line 40A by Line 32 and multiply by \$100.	\$0.161346/\$100
C. Add Line 40B to Line 39.	\$0.412122/\$100
41. 2021 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$0.426546/\$100
D41. Disaster Line 41 (D41): 2021 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval	\$0.000000/\$100

<p>tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2. the third tax year after the tax year in which the disaster occurred. <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	
<p>42. Total 2021 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.²⁸ Enter debt amount.</p> <p>B. Subtract unencumbered fund amount used to reduce total debt.</p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)</p> <p>D. Subtract amount paid from other resources.</p> <p>E. Adjusted debt. Subtract B, C, and D from A.</p>	<p>\$8,887,004</p> <p>\$0</p> <p>\$0</p> <p>\$4,016,874</p> <p>\$4,870,130</p>
43. Certified 2020 excess debt collections. Enter the amount certified by the collector. ²⁸	\$0
44. Adjusted 2021 debt. Subtract Line 43 from Line 42E.	\$4,870,130
<p>45. 2021 anticipated collection rate. A. Enter the 2021 anticipated collection rate certified by the collector:²⁹</p> <p>B. Enter the 2020 actual collection rate</p> <p>C. Enter the 2019 actual collection rate</p> <p>D. Enter the 2018 actual collection rate</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.³¹</p>	<p>100.70%</p> <p>102.63%</p> <p>100.99%</p> <p>100.70%</p> <p>100.70%</p>
46. 2021 debt adjusted for collections. Divide Line 44 by Line 45E	\$4,836,276
47. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$3,215,030,581
48. 2021 debt tax rate. Divide Line 46 by Line 47 and multiply by \$100.	\$0.150427/\$100

49. 2021 voter-approval tax rate. Add Lines 41 and 48.	\$0.576973/\$100
D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$0.000000/\$100
50. COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

²³Tex. Tax Code Section 26.044

²⁴Tex. Tax Code Section 26.0441

²⁵Tex. Tax Code Section 26.0442

²⁶Tex. Tax Code Section 26.0443

²⁷Tex. Tax Code Section 26.042(a)

²⁸Tex. Tax Code Section 26.012(7)

²⁹Tex. Tax Code Section 26.012(10) and 26.04(b)

³⁰Tex. Tax Code Section 26.04(b)

³¹Tex. Tax Code Section 26.04(h),(h-1) and (h-2)

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet	Amount/Rate
<p>51. Taxable Sales. For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters.²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.</p>	\$0
<p>52. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.³³</p> <p>Taxing units that adopted the sales tax in November 2020 or in May 2021. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.³⁴</p> <p style="text-align: center;">- or -</p> <p>Taxing units that adopted the sales tax before November 2020. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.</p>	\$6,080,425
<p>53. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$3,215,030,581
<p>54. Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.</p>	\$0.189125/\$100
<p>55. 2021 NNR tax rate, unadjusted for sales tax.³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$0.376045/\$100
<p>56. 2021 NNR tax rate, adjusted for sales tax.</p> <p>Taxing units that adopted the sales tax in November 2020 or in May 2021. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.</p>	\$0.376045/\$100
<p>57. 2021 voter-approval tax rate, unadjusted for sales tax.³⁶ Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>.</p>	\$0.576973/\$100
<p>58. 2021 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.</p>	\$0.387848/\$100

³¹Reserved for expansion

³⁴Tex. Tax Code Section 26.041(d)

³²Tex. Tax Code Section 26.041(d)

³⁵Tex. Tax Code Section 26.04(c)

³³Tex. Tax Code Section 26.041(i)

³⁶Tex. Tax Code Section 26.04(c)

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter-Approval Protection for Pollution Control Worksheet	Amount/Rate
59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$0
60. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$3,215,030,581
61. Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$0.000000/\$100
62. 2021 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$0.387848/\$100

³⁷Tex. Tax Code Section 26.045(d)

³⁸Tex. Tax Code Section 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; and⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Unused Increment Rate Worksheet	Amount/Rate
63. 2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
64. 2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	\$0
65. 2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
66. 2021 unused increment rate. Add Lines 63, 64 and 65.	\$0.000000/\$100
67. 2021 voter-approval tax rate, adjusted for unused increment rate. ²³ Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$0.387848/\$100

³⁹Tex. Tax Code Section 26.013(a)

⁴⁰Tex. Tax Code Section 26.013(c)

⁴¹Tex. Tax Code Section 26.0501(a) and (c)

⁴²Tex. Tax Code Section Local Gov't Code Section 120.007(d), effective Jan. 1, 2022

⁴³Tex. Tax Code Section 26.063(a)(1)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

De Minimis Rate Worksheet	Amount/Rate
68. Adjusted 2021 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$0.250776/\$100
69. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$3,215,030,581
70. Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$0.015551
71. 2021 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.150427/\$100
72. De minimis rate. ²³ Add Lines 68, 70 and 71.	\$0.000000/\$100

⁴⁴Tex. Tax Code Section 26.012(8-a)

⁴⁵Tex. Tax Code Section 26.063(a)(1)

78. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
79. Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	N/A
80. 2021 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

⁴⁶Tex. Tax Code Section 26.042(b)

⁴⁷Tex. Tax Code Section 26.042(f)

⁴⁸Tex. Tax Code Section 26.042(c)

⁴⁹Tex. Tax Code Section 26.042(b)

⁵⁰Tex. Tax Code Section 26.04(c-2) and (d-2)

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate

As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax) \$0.376045/\$100

Indicate the line number used: 26

Voter-Approval tax rate

As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue) \$0.387848/\$100

Indicate the line number used: 58

De minimis rate

If applicable, enter the de minimis rate from Line 72. \$0.000000/\$100

SECTION 9: Taxing Unit Representative Name and Signature

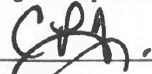
Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here Carmen P. Turner

Printed Name of Taxing Unit Representative

sign here _____

Taxing Unit Representative



8/10/2021

Date

Introduction

The City of Rosenberg assumes an important responsibility to its citizens and customers to carefully account for public funds, to manage City finances wisely and to plan for the adequate funding of services desired by the public.

The main goal of this Policy is to help the City achieve a long-term, stable, and positive financial condition. The City's financial management as directed by this Policy is based on the foundation of integrity, prudent stewardship, planning, accountability and full disclosure. The purpose of the Policy is to provide guidance for planning and directing the City's daily financial affairs.

This Policy provides a framework in pursuit of the following objectives.

Section 1. General Guidelines.

- 1.1 The City will establish and maintain a high standard of accounting practices. The City's accounting system shall conform to generally accepted governmental accounting principles (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB) for governmental entities.
- 1.2 The City will prepare and maintain, in a current status, written procedures relating to each financial management area.
- 1.3 The Mayor/City Council shall appoint an Audit/Finance Committee whose members shall serve terms of one (1) year. The Committee will be responsible for recommending a certified public accounting firm, as well as monitoring the independent audit process, making suggestions regarding internal controls within the City and reviewing various financial policies of the City. Members of the Committee shall be comprised of three members of the City Council. Committee staff members will be the City Manager, Finance Director, and Assistant Director of Finance.
- 1.4 Every three to five years, the City will issue a request for proposal to choose an auditor for a period of three years, with an optional one-time two-year extension.
- 1.5 These financial management guidelines shall remain in effect until amended by the City Council. In addition, these guidelines shall be reviewed at least annually by the Audit/Finance Committee.

Section 2. Operating Budgets.

- 2.1 Annual estimates of revenue in both the general fund and enterprise funds shall be based on historical trends and a reasonable expectation of growth. A conservative approach shall be observed in estimating revenues, so that revenue estimates will not be overstated.
- 2.2 The adoption of a balanced budget, where current resources (current revenues plus fund balances or reserves) shall be required. Current resources will equal or exceed current expenditures for each individual fund.

- 2.3 Fund balances or reserves of operating funds at the end of each fiscal year shall be at least twenty-five percent (25%) of the fund operating expenditures (excluding non-recurring expenditures), or ninety days (90) of total fund operating expenditures for the same fiscal year.
- 2.4 The City should endeavor to maintain a diversified and stable revenue base in order to prevent overall revenue shortfalls as a result of periodic fluctuations in any one revenue source. Each existing and potential revenue source will be re-examined annually.
- 2.5 The City shall use non-recurring resources (one-time revenues), including reserves and fund balances, to fund non-recurring (one-time) expenditures. Recurring (on-going) revenues shall be used to fund recurring (on-going) expenditures.
- 2.6 User charges, rates and fees shall be established at a level related to the cost of providing the services. These charges, rates and fees shall be reviewed annually in order to determine the appropriate level of funding anticipated to support the various related activities.
- 2.7 Rates for water and sewer enterprise activities shall be fixed and maintained at levels sufficient to ensure that annual revenues will be available to pay all direct and indirect costs of the enterprise activity, including costs of operation, capital improvements, maintenance, principal and interest requirements on outstanding debt, and interest and sinking fund and reserve fund requirements.
- 2.8 Net earnings of the enterprise funds for any fiscal period shall be at least 1.25 times the average annual principal and interest requirements of outstanding debt. Net earnings shall be defined to include non-operating revenues available for debt service, excluding depreciation and transfers to other funds.
- 2.9 Budgets of operating funds shall provide for costs of fully maintaining all City facilities.
- 2.10 The City shall follow a policy of aggressively pursuing the collection of current and delinquent ad valorem taxes and shall strive to maintain a current ad valorem tax collection rate equal to or exceeding 95 percent (95%) of the current levy.
- 2.11 Sound appraisal procedures and practices will be monitored by the City in order to keep property values current. The City will annually review the various levels of property tax exemptions and abatements which may be optionally granted by the City.
- 2.12 Transfers from enterprise activities to the general fund for administrative services, in-lieu-of tax payments, and dividends shall not exceed the estimated costs incurred by the general fund in providing such services. The basis for each transfer shall be fully explained each year in the proposed budget.

- 2.13 A contingency budget, to be used in the case of unforeseen items of expenditures, shall be established in accordance with Section 9.14 of the Rosenberg City Charter. Provision shall be made in the annual budget and in the appropriation ordinances for a contingency appropriation of not more than three (3) percent of total General Fund operating expenditures. Expenditures from this contingency appropriation shall be made only in case of established emergencies (unforeseen situations affecting the health, safety and wellbeing of the citizens and/or employees), as authorized by the City Council.
- 2.14 A proposed budget for all funds shall be submitted by the City Manager between forty-five (45) and ninety (90) days prior to the beginning of the ensuing fiscal year. The proposed budget shall be filed in the Office of the City Secretary, posted on the City's website, and be available for review and inspection by interested citizens during normal business hours.
- 2.15 Annual fixed-dollar budgets are adopted for all funds except for capital project and trust funds for the period beginning October 1 and ending September 30 of the following year. Project-based budgets for capital projects are adopted on a project basis, and not on a fiscal year basis.
- 2.16 All budget appropriations (except for capital projects) lapse at year-end (September 30). Any encumbered appropriations at year-end may be re-appropriated by the City Manager in the ensuing fiscal year. Such re-appropriations shall be subsequently reported to City Council.
- 2.17 All budgets shall be adopted on a basis of accounting consistent with GAAP, as applied to governmental entities, with the exception of Enterprise and Internal Service funds. Revenues are budgeted when they become measurable and available. Expenditures are charged against the budget when they become measurable, or when a liability has been incurred and the liability is expected to be liquidated with available current resources. Outstanding encumbrances at year-end are re-appropriated in the budgets of the ensuing fiscal year. For Enterprise and Internal Service funds, depreciation is not budgeted, and capital improvements and debt service principal payments are budgeted as expenditures/expenses.
- 2.18 The budget shall be adopted at the legal level of control which is the department within the individual fund. Expenditures may not exceed the legal level of control at the department level within an individual fund without the approval of the City Council. The City Manager is authorized to transfer appropriations within a department in an individual fund in accordance with these policy guidelines. Except in emergency situations, and only upon prior approval by the City Council, no department shall exceed appropriations.
- 2.19 Authority to transfer appropriations within a department. The City Manager may approve transfers of unencumbered appropriations between general classifications of expenditures within a department, provided the transfer amounts do not result in a net increase in total appropriations, and further provided that no amounts shall be transferred from or to any capital outlay line-item accounts. All transfers within a department shall be reported to the City Council at the next regularly scheduled City Council meeting.

- 2.20 Authority to transfer appropriations between a fund/department. Transfer of unencumbered appropriations in general classifications of expenditures between funds or departments shall be approved only by the City Council. The City Council shall also approve any budget modification(s) resulting in a net increase in appropriations, or any proposed use of contingency funds.
- 2.21 The City will strive to receive and retain the Distinguished Budget Presentation Award presented annually by the Government Finance Officers Association (GFOA).
- 2.22 Budgets of Enterprise and Internal Service funds shall be self-supporting, i.e., current revenues (including retained earnings) will equal or exceed current expenditures (excluding depreciation).
- 2.23 Contingency reserves should be maintained at a level sufficient to provide for unanticipated expenditures of a non-recurring nature.
- 2.24 Budgets of Enterprise and Internal Service funds are prepared on a working capital basis, whereby depreciation expenses are not budgeted and capital outlay and debt service principal payments are budgeted as expenses.
- 2.25 Budgets shall integrate performance measures, goals and objectives, service levels and productivity measures where appropriate, and provide a means of measuring and monitoring performance, goals and productivity.
- 2.26 The proposed budget should disclose both a "current services level" and an "expanded services level" separately. Current services level is that level of funding necessary to provide the same level of services for the upcoming fiscal year that is currently being provided. Expanded services level includes funding requests associated with new or expanded service(s), additional personnel or new capital.

Section 3. Capital Improvements.

- 3.1 The City will develop and maintain a five-year plan for capital improvements. This plan shall be reviewed at least annually by the City Council. Capital improvements for planning purposes shall be considered all land, land improvements, building projects, infrastructure (i.e., streets, water and wastewater improvements) and equipment exceeding \$100,000 in cost.
- 3.2 All capital improvements should be made in accordance with the five-year plan as adopted by or presented to the City Council.
- 3.3 The City Council shall adopt an annual capital budget based on the approved five-year capital improvement plan. This capital budget shall identify the sources of funding for each capital project authorized for the ensuing fiscal year. Assessments and pro-rata charges may be applied where applicable to fund capital projects.

- 3.4 The City's capital improvement program shall be coordinated with the operating budgets. Operating costs associated with each capital improvement project will be identified in the capital budget and included in the appropriate operating budget if the project is authorized.
- 3.5 A capital project status report shall be prepared for the City Council each quarter.
- 3.6 Interest earnings on bond proceeds shall be credited to the appropriate capital project fund.

Section 4. Debt Management.

- 4.1 Long-term debt shall not be incurred to finance current operations. Long-term debt shall be defined as debt requiring more than five years to retire. Short-term or interim debt shall be defined as debt requiring five (5) years or less to retire, and may be used to fund purchases of machinery, equipment (including office equipment) and vehicles.
- 4.2 When any debt is issued to finance capital improvements, the City shall retire the debt within a period not to exceed the expected useful life of the projects or improvements being financed.
- 4.3 The average maturity of each general obligation bond issue shall not exceed twenty (20) years.
- 4.4 Total debt service requirements (principal and interest) in any fiscal year should generally not exceed twenty-five (25) percent of total expenditures/expenses.
- 4.5 Total direct debt shall not exceed ten (10) percent of the assessed value of taxable property.
- 4.6 The City shall maintain good communications with the major bond rating agencies concerning the City's financial condition, and shall follow a policy of full disclosure in every financial report and official bond statement. The City will maintain sound fiscal management practices to maintain and improve current bond ratings.
- 4.7 Interest and sinking fund and/or debt reserve balances shall be maintained at the minimum of the following: (a) equal to fifty (50) percent of the ensuing year's principal and interest requirements; or, (b) in accordance with the City's most restrictive bond ordinances and/or covenants.

Section 5. Financial Reporting.

- 5.1 The City will strive to receive and retain the Certificate of Achievement for Excellence in Financial Reporting awarded annually by the Government Finance Officers Association of the United States and Canada (GFOA).
- 5.2 An annual independent financial audit shall be performed by a properly licensed independent public accounting firm, and results of this audit will be presented to the City Council by March 31 of the following year in the form of a Comprehensive Annual Financial

Report, in accordance with GAAP and governmental accounting, auditing and financial reporting (GAAFR) requirements.

- 5.3 Timely interim financial reports will be produced for department managers for internal purposes. Departmental reports comparing budget to actual amounts shall be prepared by the Finance Department in a timely manner.
- 5.4 Financial statements shall be prepared on a monthly basis and made available to the City Council in a condensed format. Financial statements shall be prepared and presented to the City Council as a formal agenda item on a quarterly basis.

Section 6. Purchasing.

- 6.1 The Finance Director shall be responsible for maintaining written purchasing policies and procedures in accordance with State statutes, City ordinances and these policies.
- 6.2 Generally, purchases are authorized as follows:
 - 6.2.1 The Department Head may approve purchases for \$3,000 or less, if such purchase are within the budgeted line item.
 - 6.2.2 Purchases exceeding \$3,000 but less than \$50,000 will require detailed purchasing specifications and must be approved by the Department Head and the Finance Director. The City Manager must approve all purchases over \$10,000.
 - 6.2.3 Purchases exceeding \$50,000 will be subject to competitive bidding requirements and may be approved only by the City Council. Formal competitive bids shall be required for all purchases in excess of those limits established by State statutes (Local Government Code, Chapter 252). Purchases below State statute limitations may be approved by the Department Head and Finance Director, and/or the City Manager in accordance with City statutes and written purchasing policies and procedures.
- 6.3 Lease purchase agreements shall only be used to finance capital items with a purchase price exceeding \$25,000 and a useful life of at least three years. All lease purchase agreements in excess of limits established by State statutes will be awarded by City Council.
- 6.4 All City purchases should be made locally, to the extent possible.
- 6.5 The City will enter into interlocal agreements, whenever practical, with entities such as the State of Texas, Houston-Galveston Area Council of Governments, or Fort Bend County in order to take advantage of purchasing contracts with favorable pricing arrangements.

Section 7. Cash and Investments.

- 7.1 The Finance Director shall be responsible for maintaining written policies and procedures for all areas of cash and investments, in accordance with State statutes, City ordinances and these policies.
- 7.2 The City will enter into a depository agreement with one or more banks for a specified period of time and specified fees for banking services. The term of each depository agreement shall not exceed five (5) years unless otherwise approved by the City Council.
- 7.3 Collection, deposit and disbursement of all funds will be scheduled to ensure maximum cash availability and investment earnings.
- 7.4 The City will obtain the best possible return on cash investments consistent with State laws and the City's investment policy, without compromising the safety and liquidity of such investments.
- 7.5 The City will utilize the consolidated (pooled) cash method of accounting for cash, whereby multiple accounting funds are accounted for in one consolidated (pooled) cash bank account. Consolidated or pooled cash will enhance the City's ability to effectively manage the City's investment portfolio, through controlled receipts and disbursements functions.

Section 8. General Accounting Guidelines.

- 8.1 The City Manager is authorized to write off accounts receivable and utility accounts less than \$1,000 which have been delinquent for more than 120 days. These accounts will be aggressively pursued for collection by any lawful and available means. Accounts which are in bankruptcy status, involving a claim of \$1,000 or less, which requires the City to make an election to the bankruptcy court, will be referred to the City Manager, with a recommendation by the City Attorney. The City Manager shall report all accounts receivable and utility write-offs to City Council at the next regularly scheduled City Council Meeting. All accounts involving amounts greater than \$1,000 shall be referred directly to City Council for write off, or further recommended action.

Section 9. Fund Balance.

- 9.1 Fund balance is essential to the preservation of the financial integrity of the City and is fiscally advantageous for both the City and the citizens. This section provides guidance concerning the desired level of fund balance maintained by the City to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.
- 9.2 Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund. GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:

- 9.2.1 **Non-spendable Fund Balance** – amounts that are not in a spendable form (e.g., inventory, pre-paid expenses, or are legally or contractually required to be maintained intact (e.g. permanent fund principal).
 - 9.2.2 **Restricted Fund Balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g. Debt Service, Capital Projects, State and Federal Grants or donations).
 - 9.2.3 **Committed Fund Balance** – amounts that can be used only for the specific purposes determined by a formal action of City Council (Council). Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g. Council’s commitment in connection with future construction projects).
 - 9.2.4 **Assigned Fund Balance** – amounts intended to be used by the government for specific purposes. Intent can be expressed by Council or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
 - 9.2.5 **Unassigned Fund Balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.
- 9.3 The responsibility for designating funds to specific classifications shall be as follows:
- 9.3.1 **Committed Fund Balance** – The Rosenberg City Council is the governing body’s highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by City Council.
 - 9.3.2 **Assigned Fund Balance** – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

A

A/C:	Air Conditioning
ACFR:	Annual Comprehensive Financial Report
ACM:	Assistant City Manager
ACO:	Animal Control Officer
ADA:	Americans with Disability Act
AFA:	Advanced Funding Agreement
ARPA:	American Rescue Plan Act
ASE:	Automotive Service Excellence

B

BTC:	Brazos Town Center
BWA:	Brazosport Water Authority

C

CAD:	Central Appraisal District
CDBG:	Community Development Block Grant
CFBCA:	Central Fort Bend Chamber Alliance
CID:	Criminal Investigation Division
CIP:	Capital Improvements Program
CJD:	Criminal Justice Division
CM:	City Manager
CO:	Certificate of Obligation
COBRA:	Consolidated Omnibus Budget Reconciliation Act
COVID-19:	Coronavirus
CP:	Capital Project
CPI:	Consumer Price Index
CPR:	Cardiopulmonary Resuscitation
CSS:	Customer Self-Serve

D

DPS:	Department of Public Safety
DSC:	Driver Safety Course

E

ED:	Economic Development
EDMS:	Electronic Document Management Systems
EMS:	Emergency Medical Safety
EOC:	Emergency Operations Center
EPA:	Environmental Protection Agency
ETJ:	Extraterritorial Jurisdiction

F

FFII:	Firefighter II
FLSA:	Fair Labor Standards Act
FM:	Farm to Market
FMLA:	Family and Medical Leave Act
FOIA:	Freedom of Information Act
FTE:	Full Time Equivalent
FY:	Fiscal Year

G

GAAP:	Generally Accepted Accounting Principles
GAAFR:	Governmental Accounting, Auditing, and Financial Reporting
GASB:	Governmental Accounting Standards Board
GFBEDC:	Greater Fort Bend Economic Development Council
GFOA:	Government Finance Officers Association
GIS:	Geographic Information System
GL:	General Ledger
GLO:	General Land Office
GO:	General Obligation
GPS:	Global Positioning System
GRP:	Groundwater Reduction Plan

H

HGAC:	Houston-Galveston Area Council
HOA:	Home Owners Association
HOT:	Hotel/Motel Occupancy Tax
HR:	Human Resources
HUB:	Historically Underutilized Business
HUD:	Department of Housing and Urban Development
HVAC:	Heating, Ventilation, and Air Conditioning

I

I69:	Interstate 69
ICAC:	Internet Crimes Against Children
I&S:	Interest & Sinking
ISO:	Insurance Service Office
IVR:	Interactive Voice Response System

K

KRB:	Keep Rosenberg Beautiful
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L

LCISD:	Lamar Consolidated Independent School District
LEOSE:	Law Enforcement Officer Standards and Education
LF:	Linear Feet
LLEBG:	Local Law Enforcement Block Grant
LTD:	Long Term Disability

M

M&O: Maintenance and Operations
MUD: Municipal Utility District

N

NNR: No-New-Revenue Rate

O

O&M: Operating and Maintenance
O/T: Other Than

P

PAFR: Popular Annual Financial Report
PC/LAN: Personal Computer/Local Area Network
PDF: Portable Document Format
PEG: Public, Educational, and Governmental Access Television
PPE: Personal Protective Equipment

R

RCC: Rosenberg Civic Center
RDC: Rosenberg Development Corporation
RFP: Request for proposal
ROW: Right of Way

S

SCADA: Supervisory Control and Data Acquisition
SCRSC: Seabourne Creek Regional Sports Complex
S&D: Street & Drainage
SECO: State Energy Conservation Office
SRO: School Resource Officer
SWAT: Special Weapons and Tactics
SWOT: Strengths, Weaknesses, Opportunities, and Threats

T

TAMIO: Texas Association of Municipal Information Officers
TCEQ: Texas Commission on Environmental Quality
TEEX: Texas Engineering Extension Service
TIRZ: Tax Increment Reinvestment Zone
TMCCP: Texas Municipal Clerk's Certification Program
TML: Texas Municipal League
TNR: Trap-Neuter-Release Program
TMRS: Texas Municipal Retirement System
TWDB: Texas Water Development Board
TXDOT: Texas Department of Transportation

U

UDC: Unified Development Commission

V

VLAN: Virtual Local Area Network

W

WFBMD: West Fort Bend Management District

WWTP: Wastewater Treatment Plant

W/WW: Water/Wastewater

Y

YMCA: Young Men's Christian Association

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

ACCOUNT NUMBER: A set of accounts used in the general ledger by the City to indicate the fund, department, activity, and object code, if applicable, of a revenue or expenditure item.

ACCRUAL BASIS OF ACCOUNTING: The recording of financial transactions for the City in the periods in which they occur, rather than only in the periods in which cash is received or paid. For example, water and wastewater revenues which were billed in September are recorded as revenues in September, even though payment in cash is received in October. Conversely, services or supplies which have been received in September, but actually paid by the City in October, are recorded as obligations of the City (expenditures) in September.

ACTIVITY: See Program/Activity.

ADOPTED BUDGET: The final budget adopted by ordinance by the City Council.

AD VALOREM TAX: Property taxes based on assessed valuation of property and collected from property owners.

AGENCY FUND: A fund type normally used to account for assets held by the City as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

ANNUAL BUDGET: A budget applicable to a single fiscal year.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR): The official annual financial report of a government that encompasses all funds and component units of the government.

APPRAISE: To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term "assess" is substituted.

APPROPRIATION: An annual authorization made by the City Council which permits the City to make expenditures of available resources, within a specified time frame.

ASSESS: To establish an official property value for taxation.

ASSESSED VALUE/VALUATION: A value (valuation) placed upon real estate or other property within the City as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation, and/or (2) the valuation placed upon property as a result of this process.

ASSESSMENT ROLL: The official list containing the legal description of each parcel of property and its assessed valuation. With personal property, the assessment roll is the official list containing the name and address of the owner, a description of the personal property and its assessed value.



Glossary of Terms

AUDIT: A comprehensive collection and investigation of the fairness of the City's assertions of its financial statements, or to evaluate whether the City has efficiently and effectively carried out its responsibilities. A financial audit is a review of the accounting system and financial information to determine how the City's funds were collected and spent, and whether expenditures were in compliance with appropriations.

BALANCED BUDGET: As required by law, revenues and inter-fund transfers must equal or exceed expenditures for all funds.

BASE BUDGET: The budget needed to maintain the current operations and service levels of the City.

BASIS OF ACCOUNTING: A term referring as to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the City's financial statements.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

BOND RATING: A rating assigned by outside credit rating companies which gives investors an idea of the credit-worthiness of the City.

BONDED DEBT: The portion of indebtedness represented by the principal amount of outstanding bonds.

BUDGET: A plan of financial operation containing an estimate of proposed expenditures for a given period and the proposed means of financing them, usually for a single fiscal year. This term may refer to both the proposed and adopted budget.

BUDGET ADJUSTMENT (AMENDMENT): A formal legal procedure utilized by the City to revise a budget appropriation during a fiscal year.

BUDGET CALENDAR: A schedule containing key dates which the City follows for each stage of the preparation, adoption, and administration of the budget.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL OUTLAY: An expenditure which results in the acquisition of or addition to a fixed asset, in accordance with the City's capitalization policy. Generally, the purchase must have an anticipated useful life of more than one year and can be individually identified as a unit of property. Capital outlay generally consists of land, buildings, improvements other than buildings, machinery and equipment, and furniture and fixtures.

CAPITAL IMPROVEMENTS PROGRAM (CIP): A plan for capital expenditures and improvements to be incurred each year over a fixed period of years to meet capital needs arising from the long-term capital needs. It sets forth each project or other contemplated expenditures in which the City may have a part and specifies the resources estimated to be available to finance the projected expenditures.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CENTRAL APPRAISAL DISTRICT (CAD): The Fort Bend Central Appraisal District is the entity which has been established in each Texas County by the State legislature for the purpose of appraising property. All taxing units in Fort Bend County use the property values computed by CAD. The CAD is governed by a board whose members are appointed by the individual taxing entities, based on each entity's ratio of property values.

CERTIFIED APPRAISAL ROLL: The final property appraisal roll, as calculated by the Fort Bend County Central Appraisal District.

COMPONENT UNIT FUNDS: Legally separate organizations for which elected officials of the primary government are financially accountable.

CONSUMER PRICE INDEX (CPI): The measure of price level computed by the Bureau of Labor Statistics on a monthly basis. It is the ration of the cost of specific consumer items in any one year to the cost of those items in the base year.

CONTRACTUAL LEASE OBLIGATIONS: Legal debt instruments which are authorized by the Texas Public Property Finance Act (Subchapter A, Chapter 271, and Local Government Code). This financing can be used to finance all types of new and used personal property, such as portable buildings, furniture, office equipment and other equipment.

CURRENT TAXES: Property taxes that are levied and due within one year.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, sometimes referred to as a "sinking fund."

DEFICIT: (1) The excess of the liabilities of a fund over its assets; or (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPARTMENT: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Program/Activity.)

DEPRECIATION: The decline in the value of an asset due to general wear and tear or obsolescence.

DISTINGUISHED BUDGET PRESENTATION AWARD: An award presented annually by the Government Finance Officers Association of the United States and Canada for the City's budget document. In order to receive the award, the City's budget document must meet stringent disclosure requirements, including the budget as a policy document, financial plan, communications device, and an operations guide.

ENCUMBRANCES: Commitments related to uncompleted contracts for goods or services. Used in budgeting, encumbrances are not classified as expenditures or liabilities, but are shown as a reservation of the fund balance/reserves. Encumbrances are generally re-appropriated in the ensuing fiscal year.

ENTERPRISE FUND: A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ENVIRONMENTAL PROTECTION AGENCY (EPA): An agency of the United States government which is responsible for establishing and enforcing regulations dealing with environmental issues.

EXPENDITURES: A decreases in net financial resources. Expenditures include current operating expenses requiring the use of net current assets, debt service and capital outlays, and intergovernmental grants.

EXPENSES: Outflows or other uses of assets or incurring of liabilities (or a combination of both) from delivering or producing goods, services or carrying out other activities that constitute the entity's ongoing major operations.

EXTRATERRITORIAL JURISDICTION (ETJ): The area extending approximately three (3) miles beyond the corporate limits, within which the City exercises extraterritorial powers of land division and/or zoning review.

FIDUCIARY FUND TYPE: The trust and agency funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds. The Firemen's Relief and Retirement Fund is classified as a fiduciary (pension trust) fund.

FINANCIAL AUDIT: An audit made to determine whether the financial statements of a government are presented fairly in conformity with GAAP.

FISCAL YEAR (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations.

FIXED ASSET: An asset of long-term character, which are intended to continue to be held or used, such as land, buildings, machinery, and equipment, etc.

FRANCHISE TAX: A special privilege granted by the City, permitting the continued use of public property, such as city streets, right-of-ways, usually involving public utilities, i.e., gas, telephone, cable television and electric utilities.

FULL-TIME EQUIVALENT (FTE): A term to indicate the number of annual hours for a position (may be also referred to as "worker year"). For example, an employee working 40 hours per week for 52 weeks per year will have 2,080 annual hours (40 x 52). Therefore, 2,080 hours will equal one FTE. Further, an employee working 40 hours per week for 13 weeks equals 520 annual hours (40 x 13), or a FTE of 0.25. A FTE for a firefighter position is 2,912 annual hours, resulting in one FTE position.

FUND: A fiscal and accounting entity with a self-balancing set of accounts, i.e., assets equal liabilities plus fund balance/equity.

FUND BALANCE: The difference between the accumulated revenues and expenditures of a governmental fund.

FUND BALANCE-RESERVED FOR CONTINGENCIES: An account used to segregate or designate a portion of fund balance for resources restricted to payments for unanticipated expenditures during the fiscal year or future fiscal years.

FUND BALANCE-RESERVED FOR DEBT SERVICE: An account used to segregate or designate a portion of fund balance for resources legally restricted to the payment of debt principal and interest maturing in future years.

FUND BALANCE-RESERVED FOR ENCUMBRANCES: An account used to segregate or designate a portion of fund balance for expenditure upon completion of a contract or agreement.

FUND TYPE: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL AND ADMINISTRATIVE (G&A) FEE TRANSFER: A transfer from enterprise or internal service funds to the general fund for general and administrative services provided to other funds. For example, the water and wastewater fund receives administrative services from the City Manager/Human Resources, City Attorney, City Council, Finance and Administration, and a number of other activities that are funded from the general fund. The G&A fee is used as a means of reimbursing the general fund for these types of services.

GENERAL FUND: The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL LEDGER: A record containing the accounts needed to reflect the financial position and the results of operations of an entity.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the Debt Service Fund, and are backed (guaranteed) by the full faith and credit of the City.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting, governing the form and content of the financial statements of an entity, encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time; and provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GEOGRAPHIC INFORMATION SYSTEMS (GIS): A computer system that is capable of capturing, storing, analyzing, and displaying geographically referenced information; that is identified according to location. GIS also includes the procedures, operating personnel, and spatial data that go into the system.

GOAL: A long-term, attainable target of a program, department, or the City as a whole. Goals will likely extend over several fiscal years.

GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR): A publication of the Government Finance Officers Association. It is also known as the *Blue Book*.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: The association of public finance professionals who sponsors the Distinguished Budget Presentation Award Program and the Certificate of Achievement for Excellence in Financial Reporting Program as well as the Popular Annual Financial Report Award.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities-except those accounted for in proprietary funds and fiduciary funds. Under GAAP there are four governmental fund types: general, special revenue, debt service, and capital projects.

GROUNDWATER REDUCTION PLAN (GRP): A plan mandated by the Fort Bend Subsidence District to convert from well water to surface water.

HOTEL/MOTEL TAX: A tax levied upon the cost of occupancy of any room or space furnished by any hotel. The City levies a tax of 7 percent of the occupancy rate; the state maximum is seven percent (7%). Revenue received from the source is disbursed for the promotion of tourism within the City of Rosenberg.

INCOME: A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INDEPENDENT AUDIT: An audit performed by an independent auditor.

INFRASTRUCTURE: Public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and similar assets that are immovable and of value only to the City.

IN-LIEU OF TAXES TRANSFER: A transfer similar to the general and administrative fee transfer where an enterprise or internal service fund transfers funds to the general fund "in-lieu-of taxes." Since the water and wastewater fund is a part of the City, the assets of the fund are exempt from property taxes. However, when computing the full cost of services in the water and wastewater fund, in-lieu-of taxes is calculated in order to transfer the appropriate amount(s) to the general fund.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other entities, on a cost-reimbursement basis.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (LCISD): The local school district that provided public education services within the City of Rosenberg.

LEVY: (1) To impose taxes, special assessments or service charges for the support of government activities. (2) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES: Probable future obligations of and entity indicating a future transfer of assets or providing of services to other entities as a result of past transactions of events.

LINE-ITEM BUDGET: A budget that lists each expenditure and revenue category separately, along with the dollar amount budgeted for each specific category.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE AND OPERATIONS (M&O): Expenditures of a recurring nature which are necessary for the operation of a department or activity. Does not include capital outlay or debt service expenditures. (Sometimes also referred to as O&M.)

MARKET VALUE: A price at which an item can be sold.

MIXED BEVERAGE TAX: A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting system is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received, or are "measurable" or "available for expenditure."

NO-NEW-REVENUE (FORMERLY EFFECTIVE TAX) RATE: Generally, the tax rate (levy) for the current year which produces the same tax revenue (based on current year assessed valuation, less new improvements and annexations) that was produced from the prior year tax rate (levy).

NON-RECURRING REVENUE/EXPENSES: Resources/expenses recognized by the City that are unique and occur only one-time without pattern in one fiscal year.

OBJECT (OBJECT OF EXPENDITURE): A specific classification of expenditure in the City's chart of accounts. Examples of object of expenditures are office supplies, equipment maintenance, salaries, and wages, etc.

OBJECTIVE: A specific, measurable, and observable accomplishment the City or a department intends to achieve during the year.

OPERATION & MAINTENANCE (O&M): See maintenance and operation.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities are controlled.

OPERATING EXPENSES: Proprietary fund expenses which are directly related to the fund's primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues directly related to a fund's primary activities, consisting primarily of user charges for goods and services.

ORDINANCE: A formal legislative enactment by the City Council.

PER CAPITA DEBT: The amount of a government's debt divided by its population. Per capita debt is used to indicate the government's credit position by reference to the proportionate debt per resident.

PERFORMANCE BASED BUDGET SYSTEM: The budgeting system where departmental allocations are built around workload measures for each program.

PERFORMANCE INDICATORS: Specific quantitative and qualitative measures of work performed as an objective of the department. (See Service Level Indicators.)

PERSONAL SERVICES: A classification of expenditures that includes salaries and wages, overtime, longevity and related fringe benefits.

POLICY: A plan, course of action or guiding principle, designed to set parameters for decisions and actions. For example, the City Council adopts budget policies which set parameters for the overall formulation and adoption of the budget.

PROGRAM/ACTIVITY: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Department.)

PROPOSED BUDGET: The budget originally proposed by the City Manager to the City Council. Amendments are frequently made to the proposed budget to arrive at the adopted budget.

PROPRIETARY FUND TYPES. The classification used to account for the City's ongoing organizations and activities that are similar to those often found in the private, commercial sector. The Water and Wastewater Fund is a proprietary fund type.

RESERVED FUND BALANCE: Those portions of fund balance that are not available for expenditure, or that are legally segregated for a specific future use.

RESERVES: An account used to indicate the difference between a fund's assets and liabilities. Reserves are sometimes referred to as fund balance, retained earnings or working capital. In addition, reserves within a fund may be classified as undesignated, i.e., the reserves are not designated for any specific purpose or expenditure, or designated, i.e., the reserves are designated for a specific purpose or expenditure.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition to a pledge of revenues for the repayment of the bonds, such bonds sometimes contain a mortgage on the property of the enterprise fund.

REVENUES: (1) An increase in the net current assets of a governmental fund type. (2) Increases in the net total assets of a proprietary fund type.

SALES TAX: A general tax on sales levied on persons and businesses selling merchandise or services in the city limits on a retail basis.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

STRATEGIC PLAN: A document used to communicate with the organization the organizations goals, the actions needed to achieve those goals and all of the other critical elements developed during the planning exercise.

SUPPLEMENTAL REQUESTS: The budget requests for any program enhancements felt necessary or result in a significant funding increase over base budget.

TAX ABATEMENT: The full or partial exemption from ad valorem taxes for a specified time of certain real property located in a designated zone and for economic development purposes.

TAX RATE: The amount of tax stated in terms of a unit of the tax base; for example, \$0.5202 per \$100 assessed valuation of taxable property.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ): A regulatory body of the State of Texas regulating and establishing environmental procedures relating to the use of natural resources.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS): The retirement system which provides retirement coverage and benefits administration to over 600 municipal entities in the State of Texas. The TMRS was created by the Texas Legislature and is governed by a board, which is appointed by the Governor, with the advice of the State Senate.

TOTAL SUSPENDED SOLIDS (TSS): Solids in water that can be trapped by a filter.

TRANSFER: Movement of resources between two funds.

TRUST AND AGENCY FUND: One of the seven fund types in governmental accounting. See Trust Funds and Agency Fund.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

VOTER APPROVAL (FORMERLY ROLLBACK) RATE: The voter-approval tax rate is a calculated maximum rate allowed by law without voter approval. The calculation splits the voter-approval tax rate into two separate components: a no-new-revenue maintenance and operations (M&O) rate and a debt service rate. M&O includes such things as salaries, utilities and day-to-day operations. Debt service covers the interest and principal on bonds and other debt secured by property tax revenues. The voter-approval tax rate is the sum of no-new-revenue M&O and debt service rates, plus the unused increment rate (if applicable).

WORKING CAPITAL: The current assets less current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of the enterprise fund (water and wastewater) and internal service funds.

