

CITY OF ROSENBERG,
TEXAS

Adopted Budget

OCTOBER 1, 2018 - SEPTEMBER 30, 2019

MAYOR: WILLIAM BENTON

COUNCIL-AT-LARGE (POSITION 1): JACOB E. BALDERAS

COUNCIL-AT-LARGE (POSITION 2): AMANDA J. BARTA

COUNCIL DISTRICT 1: ISAAC DAVILA

COUNCIL DISTRICT 2: STEVEN M. DeGREGORIO

COUNCIL DISTRICT 3: LISA M. WALLINGFORD

COUNCIL DISTRICT 4: RICHARD OLSON



Rosenberg

CITY MANAGER: JOHN MARESH
ASSISTANT CITY MANAGER: JOYCE VASUT

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2018 – 2019 Budget

In accordance with S. B. 656 and Local Government Code Section 102.007

This budget will raise less revenue from property taxes than last year's budget by an amount of \$290,542 which is a 2.7 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$249,352.39.

Property Tax Rate Comparison

Per \$100 Valuation	Fiscal Year 2017 – 2018	Fiscal Year 2018 – 2019
Adopted Tax Rate	\$0.462000	\$0.430000
Effective Tax Rate	\$0.462346	\$0.445187
Effective M&O Tax Rate	\$0.421335	\$0.433483
Rollback Tax Rate	\$0.480183	\$0.468161
Debt Tax Rate	\$0.187362	\$0.160915

Record Vote on Adoption of Budget:

Members of Governing Body	For	Against	Present & Not Voting	Absent
William T. "Bill" Benton	X			
Jacob E. Balderas	X			
Amanda J. Barta	X			
Isaac Davila	X			
Steven DeGregorio	X			
Lisa Wallingford	X			
Richard Olson	X			

Total City Debt Obligation

The total amount of municipal debt obligations secured by property taxes for the City of Rosenberg is \$75,065,000.

CITY OF ROSENBERG, TEXAS

2018 - 2019 BUDGET

Elected Officials



Jacob E. Balderas
Council at Large,
Position 1



William T. "Bill" Benton
Mayor



Amanda J. Barta
Council at Large,
Position 2



Steven M. DeGregorio
Council District 2



Isaac Davila
Council District 1



Richard Olson
Council District 4



Lisa M. Wallingford
Council District 3

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

APPOINTED OFFICIALS

John Maresh	City Manager
Denton Navarro Rocha Bernal & Zech, P.C.	City Attorney
Danyel Swint	City Secretary
Phyllis Ross	Municipal Judge
Jonathan White	Police Chief

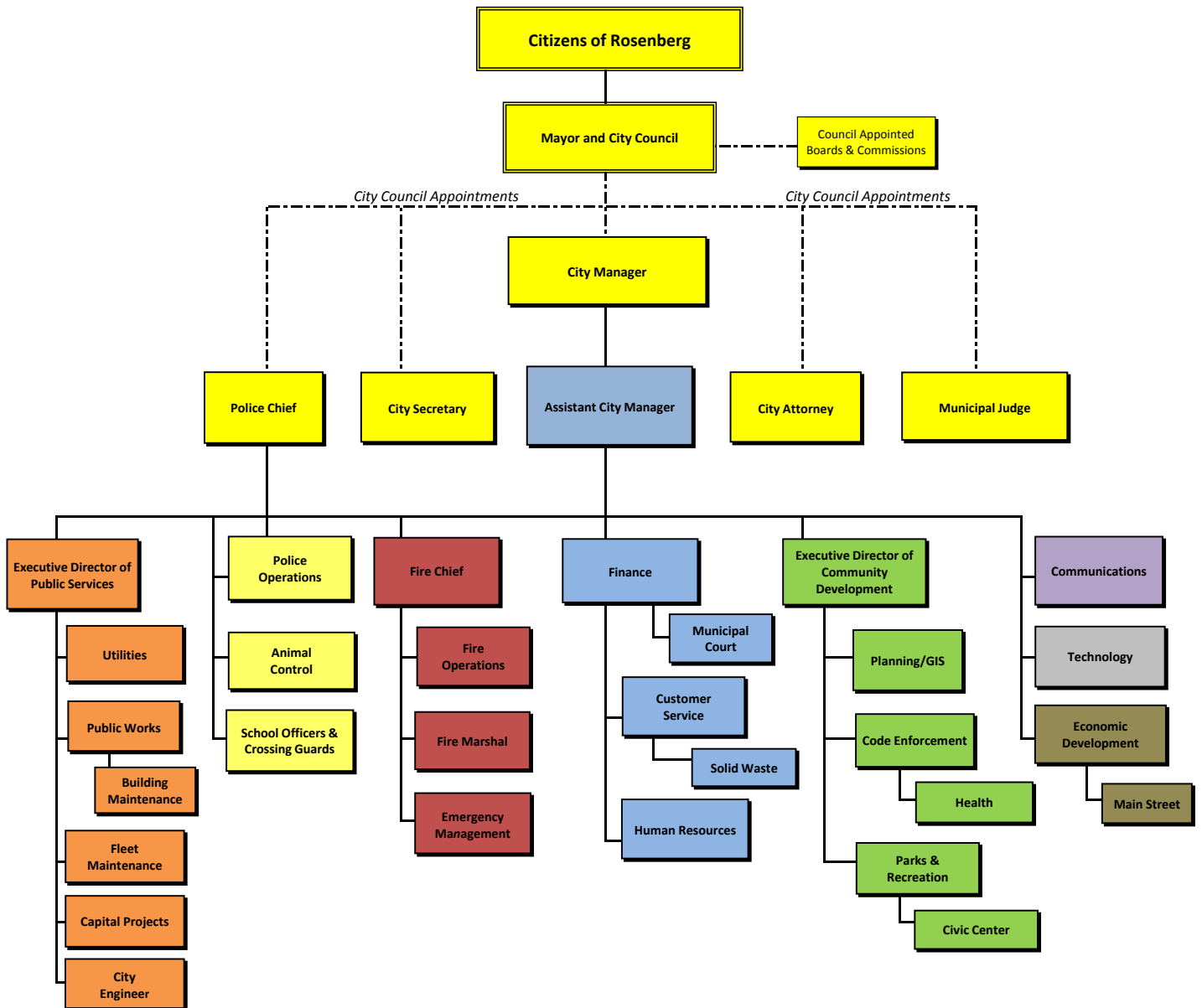
DEPARTMENT DIRECTORS

Joyce Vasut	Assistant City Manager/Director of Finance
Robert Kinsey	Building Official
Jenny Pavlovich	Director of Communications
Travis Tanner	Executive Director of Community Development
Bret Gardella	Director of Economic Development
Darrell Himly	Fire Chief
Ashley Scaggs	Interim Director of Human Resources
Darren McCarthy	Director of Parks and Recreation
Rigo Calzoncin	Executive Director of Public Services
Doug Gorka	Director of Public Works
Val Martinez	Director of Fleet Maintenance
Eddie De Leon	Director of Utilities
Isaac Badu	Director of Technology

CONTRACTUAL SERVICES

Jones & Carter	City Engineer

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET
ORGANIZATIONAL CHART**





October 1, 2018

To the Honorable Mayor and City Council
City of Rosenberg, Texas

Presented herein is the Adopted Annual Budget for fiscal year 2019 (FY2019) in accordance with Texas Statute and the City of Rosenberg Charter, beginning October 01, 2018, and ending September 30, 2019. The FY2019 Adopted Budget maintains existing service levels and implements budget requests and priorities identified during the strategic planning process and approved by City Council. The Adopted Budget maintains a high level of City service to our residents and visitors and continues to ensure the City's fiscal strength by maintaining sound financial policies.

The Budget also serves as a policy document for the City of Rosenberg; it establishes City priorities, goals, and programs for the upcoming fiscal year. The Budget contains appropriations necessary to achieve specified services, functions, and activities essential to the accomplishment of our stated mission:

To anticipate community needs; to deliver exceptional service; and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

This mission is accomplished through City staff's formation and City Council's approval of the following goals:

- ❖ The City of Rosenberg will effectively manage the anticipated growth in the coming years.

Objectives:

- Secure a long-term, sustainable water supply
- Implement the recently adopted comprehensive plan
- Manage municipal facilities proactively
- Provide career development of City personnel in order to provide an optimal level of service to City customers
- Improve the maintenance of existing City facilities
- Anticipate and plan for the future space needs of a growing City
- Invest in technology in order to provide more innovative, efficient, and cost-effective means of service provision

- ❖ The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses, and visitors.

Objectives:

- Find innovative ways to protect the health, safety, and welfare of Rosenberg's residents, businesses, visitors, and property located within the City
- Use a variety of tools to work toward the expansion and diversification of Rosenberg's economy
- Gain recognition of Rosenberg as possessing the best parks and recreation program in Fort Bend County
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City

- ❖ The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability
- Recognize and implement new ways to provide the highest standard of customer service
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving

During FY2018, each department updated their strategic plan outlining the anticipated needs for personnel, infrastructure, and other resources. Additionally, City staff worked diligently to prepare for the City's future by making great strides to accomplish many of the goals. The following major accomplishments were made:

- The City, along with Brazosport Water Authority, completed construction of the infrastructure required for the delivery of surface water to the City in August 2018 to meet the 2016 groundwater reduction mandates. Surface water is now being delivered to the City.
- Through the Planning Division, established and directed/implemented Hurricane Harvey flood grant program; continued timely plat reviews and facilitation of Planning Commission meetings; and continued updates as necessary to successful Unified Development Code (UDC) project.
- Through GIS Division, completed majority of City utility infrastructure (water, sewer and drainage) mapping project and improved quality of imagery on City web-based maps.
- Through Parks Department, coordinated most successful Rosenberg Christmas Nights event to date; facilitated the start of the expansion of Seabourne Creek Regional Sports Complex baseball fields to be completed towards the beginning of 2019; and continued actively planning for Nature Center and Splash Pad projects.
- The City's Communications Department received 1st place at TAMIO for the Internal Communications. Projects are judged based on creativity, engagement, successful delivery of key messages, and most efficient use of budgeted dollars. The Department placed First in the State of Texas.
- The City's Communications Department received 2nd place at TAMIO for the Digital/Video Marketing Promotion for Rosenberg Christmas Nights Marketing. The Department placed Second in the State of Texas.
- Implemented various modules of Tyler Technologies' Incode software such as Financials, Utility Billing and Code Enforcement (EnerGov).
- Economic Development personnel and the Rosenberg Development Corporation have worked with numerous developers to increase development and bring many new businesses to Rosenberg including executing a Performance Agreement with Village Crossing for the creation of a 108-acre mixed use development.
- The City received the Traditional Finances Star from the Texas State Comptroller of Public Accounts for displaying a high level of financial transparency.
- The City received a Certification of Recognition by the Government Treasurers' Organization of Texas (GTOT) for developing an Investment Policy that meets the requirements of the Public Funds Investment Act and the standards for prudent public investing established by the GTOT.
- The Rosenberg Police Department received the re-recognized status for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program.
- The Rosenberg Animal Control and Shelter made tremendous strides by adopting a "No-Kill" policy with a targeted effective date of October 1, 2020.
- The Fire Department received a grant from Firehouse Subs for a Polaris Ranger Utility with firefighting and EMS capabilities.

The updated strategic plans, as well as the studies and assessments noted above, played an integral role in the development of the FY2019 Adopted Budget. The goals and objectives of each department are intended to facilitate the accomplishment of the overall goals of the City.

Financial and Economic Outlook

For FY2018, the City's financial outlook continues to show a positive trend. Local sales tax revenues are up when compared to FY2017 actual sales tax revenues. Building-related permit revenues have stayed comparable to FY2017, which is a good indicator that new development continues. Additionally, the City's preliminary tax base reflects just under \$58 million in new development. The City's goal is to sustain economic expansion and continue a pro-growth strategy.

Budgetary Priorities and Focus

The FY2019 Adopted Budget provides for the provision of necessary public services within available financial resources. The Adopted Budget recommendations are designed to provide for the needs of Rosenberg citizens, as well as employees of the City organization. This Budget takes into account the necessity to maintain and improve municipal service levels while balancing revenues. Many of the factors upon which this Budget was developed are similar to those of the previous fiscal year:

- ✓ Compliance with federal and state regulations
 - Fort Bend Subsidence District mandate
- ✓ Conservative estimates of revenues and expenditures
 - Review historical trends and apply throughout budget
- ✓ Recognition of the long-term financial obligations of the City
 - Review long-term capital improvements plan
- ✓ User charges that pay for the cost of providing the service
 - Reviewed water & wastewater rates as well as Civic Center user fees
- ✓ Maintenance of fund balance policies
 - Maintained and exceeded fund balance minimum levels
- ✓ Maintain employee salaries and benefits at a competitive level
 - Implemented Professional Development Policy
 - Implemented Classification and Compensation Study
 - Adjusted Compensation Plan by 3.5% during FY2018 and included a 1.5% increase to the plan for FY19
- ✓ Provision of City services to a growing community
 - Prioritize needs and review City's strategic plan
 - Addition of six (6) School Resource Officers and the conversion of two (2) Public Safety Support (dispatchers) to a Director of Public Safety Support and a Jailer position. Additionally, a part-time Fiscal Services Technician in our Customer Service Department was converted to full-time to better serve our citizens and community
- ✓ Maintenance and replacement of the City's aging infrastructure
 - A complete list of CIP projects is listed on page 367 in addition to sidewalk and road improvements

Minimum Fund Balances

The City's financial management goal is to maintain adequate reserves. These reserves must be at least twenty percent (20%), or seventy-two (72) days, of the fund's operating expenditures. The Adopted Budget will maintain the twenty percent (20%) reserve balance. It is important to maintain the City's reserve balances to cover future financing issues for infrastructure needs. A twenty percent (20%) fund balance reserve is required to be maintained within the General Fund and the Water/Wastewater Fund. The adopted FY2019 Budget maintains compliance with the reserve requirements.

Overview of Adopted Budget and Significant Funds

The FY2019 Adopted Budget includes total expenditures for all funds in the amount of \$87,856,306. This amount includes operating expenditures for the various funds and departments, as well as capital improvements.

Expenditures summarized by fund type are presented as follows:

(\$ in Millions)	FY2019 Adopted
General Fund	\$ 37.2
Special Revenue Funds	4.3
Debt Service Funds	10.3
Water/Wastewater Fund	18.0
Civic Center Fund	.5
Internal Service Fund	4.8
Component Unit	<u>7.0</u>
Total Operating Funds	82.1
Capital Project Funds	<u>5.7</u>
Totals	<u>\$ 87.8</u>

General Fund

The City's sales tax revenue has shown a positive trend so far in FY2018. The projection for FY2019 sales tax revenue includes an increase of \$800,000 when compared to the FY2018 Budget. This increase is projected based on the estimated results of a recent incentive agreement that was negotiated with the City. During FY2018, the company not only met, but exceeded the minimum requirements of the performance agreement. The City anticipates that such increases will continue in FY2019.

Basic service levels in the General Fund have remained level; however, the majority of the increases in the operating costs of the General Fund are due to increases in salaries and benefits to provide employees a fair and competitive compensation package.

Debt Service Obligations

In previous years, the water and sewer rates were adjusted to a level which allows the Water/Wastewater Fund to be self-supporting. A positive result from improving the financial support for the Water/Wastewater Fund is that it eliminated the dependence on the property tax rate for water/wastewater debt service obligations. Secondly, the City has worked with the City's Financial Advisor to properly manage its debt service obligations. For these reasons, the debt portion of the property tax rate has decreased by nearly eleven cents (\$0.109) over the past ten (10) years from FY2009 to FY2019.

The current City property tax rate is 46.2 cents (\$0.462) per \$100 valuation. Of that rate, 18.7362 cents (\$0.187362) per \$100 valuation is designated for debt service obligations and 27.4638 cents (\$0.274638) per \$100 valuation is designated for the Operating and Maintenance Budget. The City's debt rate calculation for FY2019 will be reduced to approximately 16.09 cents (\$0.1609) per \$100 valuation. This decrease in the debt rate is achieved even after

paying off the 2009 Certificates of Obligation and the 2009 General Obligation Refunding Bonds that are callable in 2019.

When the City's property tax base is increased, the debt service capacity increases, which can then be used to finance future infrastructure needs. The City has expanded the tax base by over \$58 million through development within the City limits.

Managing the City's Debt Service Fund and its obligations will enable the City to have debt service capacity for future infrastructure needs. City staff will continue to work with the City's Financial Advisor to manage the City's debt service obligations and continue efforts to address our future needs.

Water/Wastewater Fund

The financial condition of the Water/Wastewater Fund has significantly improved, but forecasted infrastructure needs may require additional funding. The proposed revenues for FY2019 will meet the combined operating expenditures, debt service payments and approximately \$939,000 for one-time expenditures including: automatic transfer switch, reclaimed water-phase II, automatic gate for Utilities Administration building, high pressure sewer cleaner, Neptune data collector and security cameras.

The Water Subsidence Fee, established in 2007, has been adjusted over the years to cover the projected expenditures and future expenditures related to the Groundwater Reduction Plan (GRP). The adopted budget does not include increasing the Subsidence Fee at this time. However, this rate will continue to be monitored and may be adjusted in subsequent years as costs are incurred for the alternate water project. A separate Subsidence Fund was established to track these revenues and expenditures.

The City will continue to make improvements to the Water, Wastewater, and Groundwater Reduction infrastructure. Even though there are no water, wastewater or subsidence fee increases recommended for FY2019, the City will continue to monitor the fees and revenues of the Water/Wastewater and Water Subsidence Funds.

In FY2018, the following projects were completed or near completion: Bryan Road Lift Station, Water Plant No. 8, Chloramine Conversion Project, CDBG Phase IV Project and the SCADA project.

City Personnel

The employees represent the City's most important asset. The City must invest more time and additional funding to properly train its employees. This is essential for specific positions where the pool of qualified applicants is limited and the market is competitive. Although a full compensation study was performed and several of the proposed options were implemented in FY2016, the City must continue to evaluate the salary structure and make adjustments to remain competitive. In FY2018, the Compensation Plan was adjusted by 3.5%.

The FY2019 Adopted Budget authorizes two hundred and eighty-four (284) full-time positions. The adopted FY2019 Budget includes the addition of six (6) positions which includes one (1) Sergeant and five (5) Officers all in our School Resource Division. Additionally, three (3) positions were converted; a Fiscal Services Technician in the Customer Service Department from part-time to full-time and two (2) vacant Public Safety Support (Dispatch) positions were converted to Director of Public Safety Dispatch and Public Safety Support - Jailer positions.

Other notes related to personnel costs are:

- An increase of one and one-half percent (1.5%) to the City's Compensation Plan for all full-time employees. An additional increase will be reviewed and considered at mid-year. This is in addition to a 3.5% adjustment to the compensation plan approved during FY18.
- A merit increase is not included in the adopted budget.
- The City will continue the current health insurance coverage with increase in rates for FY2019 to 3.4%. The portion of the dependents' premiums that is the responsibility of the employee was also decreased by 5%, with the employee now paying 50% of the dependent coverage premiums.

- The TMRS contribution rate was adjusted from 6% to 7%.

Capital Improvement Program

The City remains committed to continue its aggressive Capital Improvement Program (CIP). Generally, the streets and drainage projects that have been funded through the FY2019 Adopted Budget or funding sources will be identified as the project develops.

- Airport Avenue Extension to I-69 (RDC)
- Avenue F Downtown Parking Lot Phase Two (RDC)
- Bamore Road Extension from I-69 to Klauke Road (County Mobility)
- Benton Road Expansion from FM 762 to City Limits near Reading Road (County Mobility)
- Drainage Improvements East of Lane Drive
- Dry Creek Drainage Improvements
- Fire Station One Electrical Panel and Generator Replacement
- Railroad Quiet Zones
- Seabourne Creek Park Nature Center
- Sidewalks – New Construction
- Spacek Road Improvements – Phase Three (County Mobility)
- Traffic Signal at Reading Road & Town Center Boulevard
- Travis Park Splash Pad

The Water/Wastewater projects identified below are also included in the FY2019 CIP.

- Automatic Transfer Switch and Backup Generator at WWTP #1A
- I-69 Corridor Water and Sanitary Sewer Extensions
- North Side Water & Sanitary Sewer Improvements – First Time Connections on Candler Road
- Reclaimed Water Distribution System – Phase Two (Seabourne Creek Park to Bryan Rd & Business Park)
- Spacek Road Sanitary Sewer Improvements from Oaks of Rosenberg to Reading Rd
- Upgrade Water Distribution System Lines – 6th Street and Others
- Wastewater Treatment Plant 1A Collection System – Phase Four

In addition to these projects funded by the City, Texas Department of Transportation (TxDOT) is currently working on several projects within the City, including the following:

- Fairgrounds Road Bridge Replacement at Seabourne Creek
- FM 2218 from I-69 to State Highway 36
- State Highway 36 from I-69 to FM 2218
- Utility Adjustments for I-69 Improvement Project

Budget Requests

Although many budget requests were submitted by staff and approved by City Council, four (4) of the nine (9) supplemental items were included in the FY2019 Adopted Budget. The requests that were included in the Adopted Budget include: Parks Master Plan (General Fund), two (2) Community Oriented Policing Vehicles (Law Enforcement Fund), and two (2) License Plate Recognition Readers (Law Enforcement Fund).

There were nine (9) personnel requests submitted and prioritized. Two of the nine personnel requests were included in the FY19 budget by converting two (2) vacant Public Safety Support – Dispatchers to Director of Public Safety Dispatch and Public Safety Support Assistant – Jailer positions.

Future Concerns

Though this Budget Proposal primarily addresses the upcoming fiscal year, much consideration has been given to the City's financial condition for future years. Important issues that will impact future City Budgets include:

- Improving the City's aging infrastructure in order to extend useful life
- Expanding our community's infrastructure to address growth
- Maintaining strong funding reserves
- Increasing debt capacity for future financing issues
- Providing for a long-term sustainable employee base
- Address municipal facility upgrades, rehabilitation, and enhancements
- Investing in technology to improve services and enhance use of personnel

The future costs for the Fort Bend Subsidence District groundwater reduction mandate continues to represent a major financial challenge for the City of Rosenberg and the water customers. The second major challenge is to continue addressing Rosenberg's aging infrastructure needs. The third major challenge is funding current and future personnel in order to meet the increasing service demands in a rapidly growing community.

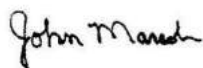
Conclusion

This year was a challenge to maintain the FY2019 Adopted Budget within the projected revenues, as the City works to meet the increasing service needs of an expanding community. Though certain expenditures will have to be deferred to future Budgets, the City remains financially strong while embarking on multi-million-dollar capital improvements and maintaining the quality level of service for residents of our community.

City Council and staff must work together to manage the available financial resources and to establish realistic priorities. The City cannot address all of its needs in any one budget year. City Council will have difficult decisions in determining the priorities to be addressed first while maintaining the City's financial base. Working together, we can continue a multi-year program that will continue Rosenberg's positive progress in the future.

Much credit goes to our Department Heads and the Finance Department staff, for the hard work that went into the development and preparation of this Adopted Budget. During the coming weeks, you will have the opportunity to review and analyze this document. Should you need further information or have any questions, please contact Joyce Vasut or myself.

Respectfully submitted,



John Maresh
City Manager

CITY OF ROSENBERG, TEXAS

2018-2019 BUDGET

TABLE OF CONTENTS

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY	1
ORGANIZATIONAL GOALS MATRIX	29
DEPARTMENT AND FUND RELATIONSHIPS	34

BUDGET SUMMARIES

COMBINED BUDGET SUMMARY	35
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY	37
CAPITAL EXPENDITURES SUMMARY	38
BUDGETED CAPITAL EXPENDITURES	39
SUMMARY OF PERSONNEL STAFFING POSITIONS	43

GENERAL FUND

GENERAL FUND LONG-TERM FINANCIAL PLAN	50
GENERAL FUND SUMMARY OF FUND BALANCE	52
GENERAL FUND RESOURCES	53
GENERAL FUND REVENUE DETAIL	54
GENERAL FUND EXPENDITURES BY FUNCTION AND CLASSIFICATION	58
GENERAL FUND EXPENDITURES BY DIVISION	59

GENERAL GOVERNMENT

GENERAL GOVERNMENT ORGANIZATIONAL CHART	63
GENERAL GOVERNMENT SUMMARY	65
MAYOR/COUNCIL	66
CITY MANAGER	77
HUMAN RESOURCES	81
ECONOMIC DEVELOPMENT	86
CITY SECRETARY	92
FINANCE	96
MUNICIPAL COURT	100
CITY ATTORNEY	104
CITY PROSECUTOR	106
TECHNOLOGY	108
COMMUNICATIONS	112
GENERAL GOVERNMENT	116

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART	121
COMMUNITY DEVELOPMENT SUMMARY	123
PLANNING	124
CODE ENFORCEMENT	128
HEALTH	132
PARKS & RECREATION	135
SPECIAL EVENTS	140

**CITY OF ROSENBERG, TEXAS
2018-2019 BUDGET**

TABLE OF CONTENTS

PUBLIC SAFETY

PUBLIC SAFETY ORGANIZATIONAL CHART	143
PUBLIC SAFETY SUMMARY	145
POLICE DEPARTMENT	146
EMERGENCY MANAGEMENT	151
ANIMAL CONTROL	153
SCHOOL OFFICERS & CROSSING GUARDS	157
FIRE DEPARTMENT	160
FIRE MARSHAL	165

PUBLIC WORKS

PUBLIC WORKS ORGANIZATIONAL CHART	169
PUBLIC WORKS SUMMARY	171
ENGINEERING	172
PUBLIC WORKS	174
STREET LIGHTING & SIGNALS	180
FLEET MAINTENANCE	182
SOLID WASTE	186
BUILDING MAINTENANCE	188

SPECIAL REVENUE FUNDS

SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY -	
SPECIAL REVENUE FUNDS	194
HOTEL/MOTEL FUND	196
MUNICIPAL COURT TECHNOLOGY FUND	204
BEAUTIFICATION FUND	207
LAW ENFORCEMENT FUND	210
COMMUNITY DEVELOPMENT BLOCK GRANT	213
POLICE ASSET FORFEITURE FUND	216
PARKLAND DEDICATION FUND	219
JUVENILE CASE MANAGER FUND	222
CHILD SAFETY FUND	225
BUILDING SECURITY FUND	228
MUD FIRE SERVICES FUND	231
POLICE FEDERAL FORFEITURE	234
PEG CAPITAL FUND	237
FIRE STATION NO. 3 OPERATING FUND	240

DEBT SERVICE FUND

DEBT SERVICE FUND SUMMARY	246
DEBT SERVICE FUND REVENUE & EXPENDITURE SUMMARY	247

CITY OF ROSENBERG, TEXAS

2018-2019 BUDGET

TABLE OF CONTENTS

DEBT SERVICE FUND - CONTINUED

GENERAL OBLIGATION DEBT SERVICE REQUIREMENTS (2019-2038) &	
COMPARATIVE PROPERTY TAX RATE DISTRIBUTION	248
GENERAL OBLIGATION DEBT BY SOURCE	249
COMPUTATION OF DEBT MARGIN	250
COMPUTATION OF DIRECT & OVERLAPPING DEBT	251
DEBT SERVICE SCHEDULES	252

CAPITAL PROJECT FUNDS

CAPITAL PROJECTS FUNDS COMBINED STATEMENT	274
SEABOURNE CREEK CAPACITY FUND	276
GENERAL SUPPLEMENTAL FUND	277
2014 GENERAL OBLIGATION FUND	280
2016 CERTIFICATES OF OBLIGATION FUND	281
2017 CERTIFICATES OF OBLIGATION FUND	282
COUNTY MOBILITY PROJECT FUND	283
SPACEK ROAD COUNTY MOBILITY PROJECT FUND	284
BRYAN ROAD COUNTY MOBILITY PROJECT FUND	285

ENTERPRISE FUNDS

WATER & WASTEWATER FUND

WATER & WASTEWATER LONG-TERM FINANCIAL PLAN	288
WATER & WASTEWATER FUND SUMMARY OF FUND BALANCE	290
WATER & WASTEWATER FUND RESOURCES	291
WATER & WASTEWATER FUND EXPENDITURES BY FUNCTION AND CLASSIFICATION	293
WATER & WASTEWATER FUND EXPENDITURES BY DIVISION	294

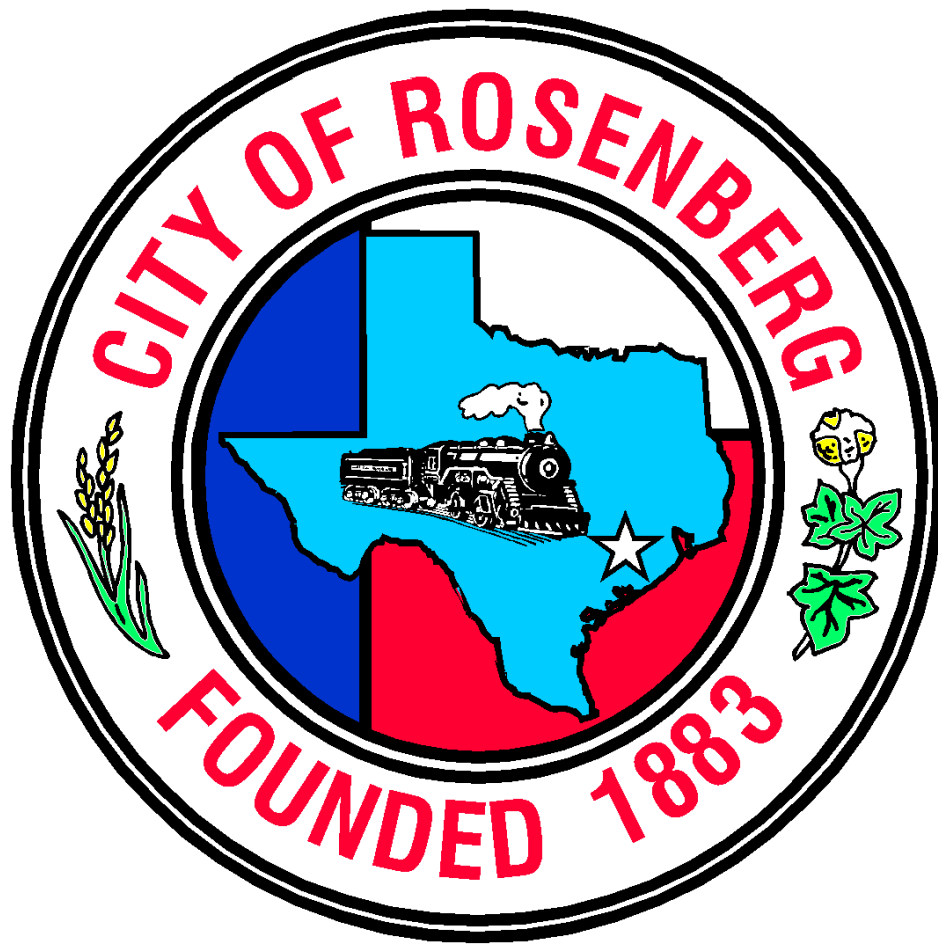
DEPARTMENTAL EXPENDITURES

WATER & WASTEWATER ORGANIZATIONAL CHART	297
CUSTOMER SERVICE	298
WATER & WASTEWATER ADMINISTRATION	302
WATER PRODUCTION/PURIFICATION	306
WATER DISTRIBUTION	309
WASTEWATER COLLECTION	313
WASTEWATER TREATMENT	316
RECLAIMED WATER	318
WATER & WASTEWATER NON-DEPARTMENTAL	320
WATER & WASTEWATER FUNDS – SUPPLEMENTARY ENTERPRISE FUND INFORMATION	
AGGREGATING SCHEDULE OF REVENUES & EXPENDITURES (WORKING CAPITAL BASIS)	322
WATER & WASTEWATER – SPACEK ROAD LIFT STATION AND SEWER LINE IMPROVEMENTS	324
WATER & WASTEWATER – SUBSIDENCE FUND	325
WATER & WASTEWATER – WATER/WASTEWATER SUPPLEMENTAL FUND	326
WATER & WASTEWATER – WATER IMPACT FEE FUND	327
WATER & WASTEWATER – SEWER IMPACT FEE FUND	328
WATER & WASTEWATER – REVENUE BOND DEBT SCHEDULES	329

**CITY OF ROSENBERG, TEXAS
2018-2019 BUDGET**

TABLE OF CONTENTS

CIVIC CENTER FUND	336
INTERNAL SERVICE FUNDS	
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY -	
INTERNAL SERVICE FUNDS	344
INSURANCE FUND	345
FLEET REPLACEMENT FUND	348
TECHNOLOGY FUND	351
COMPONENT UNIT FUNDS	
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY -	
COMPONENT UNIT FUNDS	356
ROSENBERG DEVELOPMENT CORPORATION FUND	357
RDC STATUS OF OUTSTANDING DEBT SERVICE	360
RDC PROJECTS FUND	361
CAPITAL IMPROVEMENT PROGRAM	
CAPITAL IMPROVEMENT PROGRAM OVERVIEW	366
STREETS & DRAINAGE PROJECTS SUMMARY	368
WATER/WASTEWATER FUND PROJECTS SUMMARY	382
RESOLUTION NO. R-2533 FY 2019 – 2023 CAPITAL IMPROVEMENT PLAN	393
SUPPLEMENTAL INFORMATION	
ORDINANCE NO. 2018-34 ADOPTING BUDGET	400
ORDINANCE NO. 2018-35 AD VALOREM TAX LEVY	403
FINANCIAL MANAGEMENT POLICIES	407
ACRONYMS AND GLOSSARY OF TERMS	416



EXECUTIVE SUMMARY

- EXECUTIVE SUMMARY
- ORGANIZATIONAL GOALS MATRIX
- DEPARTMENT AND FUND RELATIONSHIPS

OCTOBER 1, 2018 - SEPTEMBER 30, 2019

ROSENBERG
CITY HALL

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

ORGANIZATION OF THE BUDGET DOCUMENT

The City of Rosenberg Fiscal Year 2018-19 (FY19) budget document is a very comprehensive document which provides information regarding the city's finances, policies, operations, strategies and other statistical information. A brief summary of the information in the various sections within the budget is listed below:

Introductory Section includes the elected officials, list of appointed officials and department directors, City's organizational chart, City Manager's budget message, and the table of contents.

Executive Summary provides information pertaining to the organization of the budget document, budget presentation guidelines (including budget objectives, budget philosophy, budget process, budget policies, basis of budgeting and budget presentation), basis of accounting, financial management policies, community profile, financial summaries (including revenue overview and expenditures overview) debt service obligations, personnel overview, capital improvements program (CIP), fund reserves, Rosenberg Economic Development Fund, distinguished budget presentation award and acknowledgements. The Executive Summary is followed by the Organizational Goals Matrix.

Budget Summaries provides consolidated budget information by fund, including all revenues and expenditures, and projected ending fund reserve balances. Other summary information includes a listing by department of capital expenditures and a detail of all personnel and staffing positions by department and fund.

General Fund provides detailed analysis of the City's general operating fund's revenues, expenditures and fund balance.

Special Revenue Funds provides separate accounting for those funds used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt or capital service. Fourteen (14) special revenue funds are included in the budget.

Debt Service Fund accounts for all long-term debt of the City, other than the debt obligations reported in the Enterprise Funds. This section provides historical property tax rates, future debt requirements and individual schedules for each of the outstanding debt issues.

Enterprise Funds account for operations that are financed and operated similar to a private business enterprise. The Water and Wastewater Funds and the Civic Center Fund are included in this section.

Capital Project Funds account for the acquisition and construction of major capital projects and facilities. These funds are presented as project-based budgets rather than fiscal year budgets. Eight (8) capital projects funds are included.

Internal Service Funds account for activities in which one or more departments of the City provide various services to other departments on a cost reimbursement basis. This section includes the Insurance Fund, Fleet Replacement Fund and the Technology Fund.

Rosenberg Development Corporation (RDC) is presented as a component unit of the City. The RDC budget must be approved by City Council and is, therefore, included in the City budget document.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Capital Improvement Program (CIP) is presented for the current year and for five-year projections. Projects designated in the CIP, may be incorporated where appropriate into the FY19 budget.

Supplemental Information includes information consisting of the budget ordinance, the tax rate ordinance, financial management policies, acronyms, glossary of terms and photo key.

BUDGET PRESENTATION GUIDELINES

The FY19 budget document has been prepared and presented to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. The following four areas must be included in a budget presentation to be considered for the budget award: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of each of these criteria is presented below.

The budget as a policy document. This criterion involves including a statement of budgetary policies, goals and objectives for the year and explains the budgeting process to the reader. The budget process, budget policies, and the goals and objectives are included in the executive summary and throughout the document which we believe satisfy this requirement.

The budget as a financial plan. This criterion involves including an explanation of the financial structure and operations of the City, and the City's major revenue sources and fund structure. The budget should contain an all-inclusive financial plan for all funds and resources of the City, including projections of financial condition at the end of the fiscal year, projections of current year financial activity, and provide a basis for historical comparisons. The budget should also present a consolidated picture of all operations and financing activities in a condensed format and an explanation of the budgetary accounting basis, or any other acceptable method. The executive summary as well as the various fund and department summaries satisfy this requirement.

The budget as an operations guide. This criterion involves areas such as explaining the relationship between organizational units (departments) and programs; including an organization chart, a description of the departmental organizational structure and staffing levels, and historical comparisons of staffing levels; explaining how capital spending decisions will affect operations; providing objectives and performance measures; and describing the general directions given to department heads through the use of goals and objectives, reorganizations, statement of functions, or other methods. Throughout the document, these areas are addressed to satisfy this requirement.

The budget as a communications device. This criterion relates to having the budget document available to the public; providing summary information suitable for use by interested citizens and/or the media; avoiding the use of complex technical language and terminology; explaining the basic units of the budget, including funds, department or activities; and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and executive summary.

In summary, each of the above four criteria are recognized by the GFOA as an integral part of any budget document to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. These goals and objectives should be conveyed and presented to the reader in such a manner that they will be understood by any reader, regardless of the reader's financial background knowledge.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Budget Objectives

The FY19 budget has been prepared to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council. The budget document includes descriptions of the various activities and programs (departments) of the City, and comparative service level indicators for each program or activity, where available. This format is designed to communicate clearly to the public the goals and objectives of the City Council, thereby enabling the reader to gain more useful information about the City, without requiring detailed accounting or budgetary knowledge.

The ultimate purpose of the budget process is to assure that municipal services are provided to the citizens of Rosenberg in the most efficient and effective manner possible. The FY19 budget maintains these service levels to the citizens at or above current year levels. Funding has also been included throughout the budget to address the City's infrastructure needs, including funding for capital projects and improvements in accordance with the City's five-year capital improvements program (CIP).

Budget Philosophy

Budget philosophy varies from organization to organization depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, and the ever increasing unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City is prepared from a conservative perspective with regard to both revenues and expenditures. Although historical comparisons and trends are very useful, often current data and trends will take precedence over prior year trends.

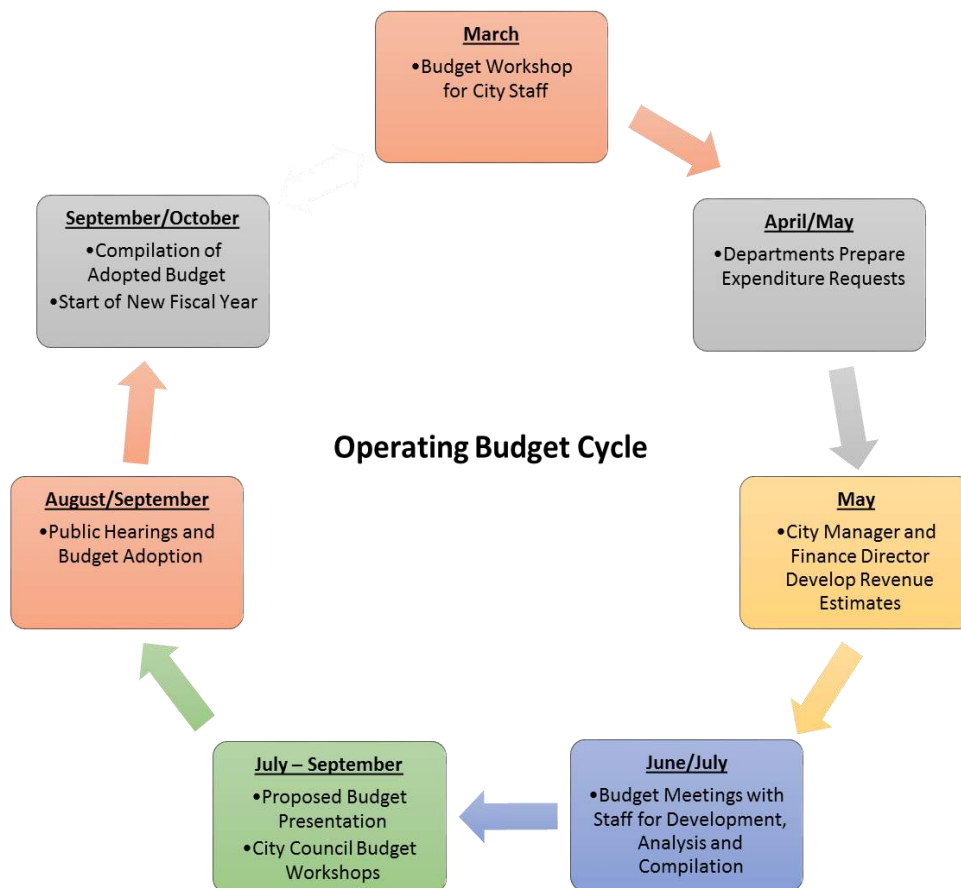
Budgeting from a "conservative" perspective, revenues are often anticipated either at or only slightly above prior year levels, unless there are other factors which are known that will significantly affect anticipated revenues. By estimating revenues conservatively, decreases in any one revenue source due to fluctuations in the economy and variations in weather should not adversely affect the City's "bottom line." In addition, expenditures are also estimated conservatively, i.e., allowances are projected regarding cost increases or unanticipated expenditures. As a result, over the years this method of budgeting has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections which could have an adverse impact on the City's reserves. Traditionally the City has spent 90 - 95 percent of budgeted expenditures, while actual revenues have been in excess of 100 percent of budgeted revenues. These differences have helped the City build and maintain adequate reserves in all funds.

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY

Budget Process

The budget process for FY19 began in March 2018 when the Finance Department met with the City's department heads and supervisors. At this meeting, budget request forms and budget preparation instructions were distributed. After approximately three weeks, each department submitted their respective budget requests. These budget requests were then reviewed by the City Manager and Assistant City Manager and discussed with the Department Heads. Revenues for all City funds were then estimated using available historical data combined with current year projections and trends. The City Manager and Assistant City Manager prepared a proposed budget document, filed the proposed budget with the City Secretary and distributed to the City Council. One public hearing was held on the proposed budget on August 21, 2018. On September 04, 2018, the City Council adopted the final budget by ordinance. A separate ordinance was adopted, establishing the property tax rate to fund the operations and debt service requirements for FY19.



CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Fund Accounting

Budget Policies

In accordance with Articles IX and XI of the City of Rosenberg Charter and other related ordinances and policies, the following budget policies are followed throughout the budgetary process. These policies are presented below.

The fiscal year of the City of Rosenberg (the City) shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

The City Manager, between forty-five and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reason for changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by year for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary in (h) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and rate of pay.
- (j) A revenue and expense statement for all types of bonds.
- (k) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds.
- (m) The appropriation ordinance.
- (n) The tax levying ordinance.

In preparing the budget, the City Manager shall place in columns the revenues, including the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

The City Manager in the preparation of the budget shall place in columns the expenditures, including the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in a newspaper of general circulation published in the City of Rosenberg, a notice of the hearing setting forth the time and place thereof at least five days before the date of such hearing.

At the time and place set forth in the notice, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

After the conclusions of such public hearing, the City Council may insert new items or may increase or decrease the items in the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

The budget shall be adopted by the favorable vote of a majority of members of the whole City Council. The budget shall be finally adopted not later than the beginning of the fiscal year or at such later time as the certified appraisals of property within the City become available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Fort Bend County, and the State Comptroller of Public Accounts in Austin. The final budget shall be printed, mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons, and civic organizations.

From the effective date of the budget, the amounts stated as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount not more than three percent of the total general fund expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported.

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).

The city budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

With the approval of the City Council, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one, department to another. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

Basis of Budgeting

The City budgets all active funds. Financial information for the Governmental Funds - General, Special Revenue, and Debt Service Funds - is presented using the modified accrual basis of accounting. Modified accrual accounting reflects the economic realities of revenues receivable and expenses payable. The Governmental Funds audited financial statements are also reported using the modified accrual basis of accounting.

The basis of budgeting for the Proprietary Funds - Water and Wastewater Funds and Civic Center Fund - utilizes the working capital approach for the method of presentation of financial data. Under the working capital approach, depreciation expense is not presented, and capital outlay and debt service costs are presented as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves than does the presentation of retained earnings. The budgeted working capital approach is different from the proprietary funds reporting method. Proprietary Funds are reported using the accrual basis of accounting for the audited financial statements.

The Capital Projects Funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. The City's comprehensive annual financial report does present financial information for the City's Capital Projects Funds, and all other funds, using bases of accounting in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept. Licenses and permits, charges for services (except for water and wastewater billings), and fines and forfeitures recorded as revenues when received because they are generally not measurable until actually received. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are recognized as revenues when billed rather than at the time when the actual payment of the bill is received, in contrast

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

to license and permit fees which are recognized as revenues when payment is actually received.

Budget Presentation

Financial summaries and detailed departmental information are presented for each fund. The information presented for each fund includes a comparative fund summary with beginning and ending reserve balances, and a summary of revenues and expenditures. Revenues are presented for each fund by detailed sources, while summaries of expenditures are presented for both the department and function (i.e., personal services, supplies, etc.). Personnel and staffing level summaries are also presented for each individual fund and department. Graphs and charts of summary data have also been presented.

Following the fund summary data, detailed departmental and information is presented for each department. The detailed information consists of a department summary including (a) the mission statement for the organization's component departments, (b) a brief description of the department, outlining the major areas of responsibility; (c) Strategic Plan goals for the department; (c) performance indicators; and (d) budget notes. The department summary is presented in order to communicate to the reader the duties and goals of the department more clearly. Following the department summary is a department expenditure summary, an authorized positions summary, and detailed expenditures. The financial information presented in the FY19 budget document is consistent to information previously presented in previous budget documents. For comparative purposes, expenditures summary includes amounts for (1) 2016-17 actual (audited) amounts; (2) 2017-18 adopted budget amounts; (3) 2017-18 adjusted budget amounts (as amended through June 30, 2018); (4) 2017-18 estimated amounts; and (5) 2018-19 adopted budget amounts. The "Var %" column represents the percentage change from the FY18 to FY19 amounts.

BASIS OF ACCOUNTING - FUND ACCOUNTING

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental function or activities. A fund is a separate accounting entity with a self-balancing set of accounts. There may be one or several departments accounted for in a single fund. For example, the General Fund accounts for approximately thirty departments. The departments in the General Fund are categorized by function: general government, community development, public safety and public works.

The format of the account numbers represents the fund, department, function and account for each line item in the budget as follows:

XXX – XXXX – XXX – XXXX
Fund – Department – Function – Account

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Below is a description followed by a chart of the various funds, departments, and their functions:

Governmental Fund Types

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, fines and forfeitures.

Special Revenue Funds

The Special Revenue Funds are used to account for all financial transactions in which the revenues are derived from special sources and may only be expended for certain, restricted expenditures. There are fourteen (14) special revenue funds.

Debt Service Fund

The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenues for the Debt Service Fund is property taxes.

Capital Project Funds

The Capital Project Funds are used to account for the proceeds from the sale of obligation bonds and certificates of obligation and expenditures of those proceeds for the acquisition of fixed assets as designated in each bond issue. There are eight (8) capital project funds.

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY

Government Fund Type			
*General Fund - 101	Special Revenue Funds	Debt Service Fund	Capital Project Funds
General Government - 510 Council and Mayor (1100) Council At-Large Pos. #1 (1121) Council At-Large Pos. #2 (1122) Council - District 1 (1123) Council - District 2 (1124) Council - District 3 (1125) Council - District 4 (1126) Council - Mayor (1127) City Manager (1200) Human Resources (1210) Economic Development (1211) City Secretary (1300) Finance (1400) Municipal Court (1417) City Attorney (1500) City Prosecutor (1600) Technology (1720) Communications (1750) General Government (1800)	Hotel/Motel Fund - 212 MC Technology Fund - 213 Beautification Fund - 214 Law Enforcement Fund - 215 Community Dev. Block Grant - 216 Police Asset Forfeiture Fund - 218 Park Land Dedication Fund - 221 MC Juvenile Case Manager - 222 MC Child Safety Fund - 223 MC Building Security Fund - 224 MUD Fire Services Fund - 226 Police Federal Forfeiture Fund - 227 PEG Capital Fund - 228 Fire Station No. 3 Oper. Fund - 230	* Debt Service Fund - 301	Seabourne Creek Capacity Fund - 401 General Supplemental Fund - 410 General Obligation Bond Fund - 415 *2016 CO Bond Fund - 426 *2017 CO Bond Fund - 427 General County Mobility Fund - 430 Spacek Rd. Cnty. Mobility Fund - 431 Bryan Rd. Cnty. Mobility Fund - 433
Community Development (540) Planning (1900) Code Enforcement (1935) Health (1941) Parks and Recreation (1953) Special Events (1955)			
Public Safety (520) Police (3000) Emergency Management (3032) Animal Control (3034) School Resource Officers (3036) Fire (3100) Fire Marshal (3133)			
Public Works (530) Engineering (5021) Public Works (5022) Street Lighting & Signal (5023) Fleet Management (5025) Solid Waste Services (5026) Building Maintenance (5040)			

* Major Fund for Reporting Purposes

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY

Proprietary Fund Types

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The costs of providing the goods or services are recovered through user charges. The Water and Wastewater Funds, which are considered enterprise funds, include the Water and Wastewater Operating Fund, as well as, five (5) other special projects funds related to water and wastewater operations. The Civic Center Fund is also an enterprise fund.

Internal Service Funds

Internal Service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges. The Insurance Fund is used to account for the costs associated with maintaining health, dental, vision and life insurance coverage for current employees and retirees. The Fleet Replacement Fund is used to account for rental and replacement of City vehicles. The Technology Fund is used to account for the cost of maintaining the City's centralized computer operations and to account for the replacement of the City's information technology equipment.

Proprietary Fund Type	
Enterprise Funds	Internal Service Funds
Water & Wastewater Fund - 501	Insurance Fund - 601
Spacek Rd. Lift Station Fund - 509	Fleet Replacement Fund - 602
Subsidence Fund - 514	Technology Fund - 603
W/WW Supplemental Fund - 515	
Water Impact Fee Fund - 517	
Sewer Impact Fee Fund - 518	
Civic Center Fund - 560	

FINANCIAL MANAGEMENT POLICIES

The Financial Management Goals and Objectives for the City include polices for General Guidelines, Operating Budgets, Capital Improvements, Debt Management, Financial Reporting, Purchasing, Cash and Investments, and General Accounting Guidelines. These policies are located in the Supplemental Information Section of the budget book.

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY

COMMUNITY PROFILE

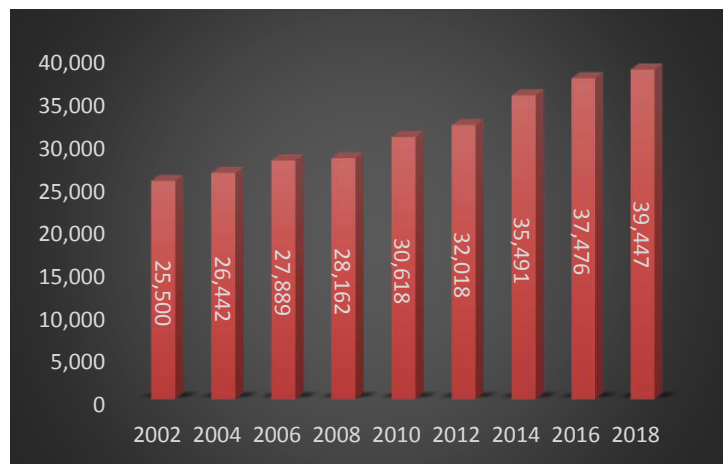
The City is located in the Gulf Coast area of Texas in the geographic center of Fort Bend County. Rosenberg is only 30 miles southwest of downtown Houston and is readily accessible on Interstate 69 with modern highway, rail and utility infrastructure. The City encompasses approximately 37.2 square miles; and with the extraterritorial jurisdiction, it encompasses 108 square miles, the majority of which is currently undeveloped. Rosenberg offers access to a diverse and affordable workforce and is a prime location for retail trade.

The City was founded in 1883 and incorporated in 1903, and operates under a Council-Manager form of government. The City Council is comprised of a Mayor and six council members, and is responsible for enacting legislation in the form of ordinances, resolutions, and regulations governing the City. The City Manager is the chief administrative officer of the City, and is responsible for enforcement of laws and ordinances, as well as appointment of the various department heads of the municipal organization.

Population Growth

Population Growth

Fort Bend County is one of the fastest growing counties in the nation and Rosenberg is not far behind. Rosenberg has seen phenomenal growth over the last decade. Between 2002 and 2018, Rosenberg's population grew by approximately 55% and such growth is anticipated to continue over the next decade.



City Services

The City continues to provide to its citizens those services that have proven to be necessary and meaningful. Major services provided under general government and enterprise functions include: police services, fire services, streets and drainage, water and wastewater utilities, solid waste services, code enforcement, parks and recreation, community development, planning and general administrative services. The City also offers a civic center and aggressive economic development. Internal services of the City, accounted for on a cost reimbursement basis, are the employee insurance coverage, fleet replacement, and technology services.

Facts about Rosenberg

The RDC provides a summary of facts about the City on an annual basis. The summary for 2018 is presented on the following two pages and includes information on location, demographics, education, labor, employers, transportation, development, housing, utilities, community services, recreation and quality of life.

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY



ECONOMIC DEVELOPMENT

FAST FACTS, 2018

Location:

Total Land Area.....37.2 Sq. Miles
Residential.....36%
Parks and Floodways.....3%
Commercial/Industrial.....10%
Commercial/Undeveloped.....51%
Land in Rosenberg ETJ.....70.8 Sq. Miles

Demographics:

Population

2000 (Census).....24,043
2010 (Census).....30,618
2015.....35,829
2016.....37,476
2017.....38,500
2018 (09/18).....39,447

Population by Age

4 years and under.....7.7%
5 years to 20 years.....21.2%
21 years to 64 years.....58.2%
64 years and over.....12.9%

Total Households.....12,494

Total Families.....9,567

Median Household Income.....\$55,206

Education Levels

High school or higher.....76.5%
Bachelor's degree or higher.....16.1%

Education:

Enrollment for Lamar CISD 32,391
Five (5) High Schools which all compete in the UIL's 5A classification.
The District "Met Standard" (Highest Possible Academic Rating).
63 Campus "Distinctions" in Reading/ELA, Math and Student Progress.
40 Total Campuses
Student/Teacher Ratio.....16.4 to 1

Education (continued):

Area Colleges and Universities

Texas State Technical College - Fort Bend
Wharton County Junior College
University of Houston Sugar Land
University of Houston
Rice University
Houston Baptist University

Labor:

Unemployment as of 08/2018.....4.1%.
Job growth over the next 10 years is projected to be 36.6%.
Texas is a "Right to Work" state.
Skills Development Fund - Grants.

Largest Employers:

Private Sector

Aldi
Benedettini Cabinetry
Biotics Research
BMC/Bison
Seatex, Ltd.
CenterPoint Energy
Si Environmental
Encapsulite Int.
Engelbrecht Manufacturing
Frito-Lay, Inc.
Gurecky Manufacturing

Murphy Industries
National Oilwell Varco
NexGen Pharma, Inc.
Ocusoftware, Inc.
Silver Eagle, Inc.
Superior Tank

Government Sector

Lamar CISD
City of Rosenberg
Fort Bend County Annex
Texana MHMR Center
TxDOT

Sources: US Census Bureau, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas

"The Hub of the Gulf Coast"

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY

Transportation:

- Located within an hour from Houston Hobby Airport and Bush Intercontinental Airport.
- Served by Kansas City Southern, Union Pacific, and Burlington Northern Santa Fe Railroads.
- Interstate 69, State Highway 36, U.S. Alternate 90A, and Spur 10.
- 45 miles from Port of Houston and 50 miles from Port Freeport.

Development:

Certificates of Occupancy Issued

FY	Commercial	Residential
2017	149	303
2016	202	415
2015	147	278
2014	131	164
2013	143	223
2012	94	150

Residential Development

4,000-plus new homes built since 2013

Commercial Development

- 650,000-square foot ALDI Divisional Headquarters and Distribution Center completed in 2016
- 184-acre business park under development
- 25-acre industrial park under development

Housing:

In 2018, Applied Geographic Solutions estimated the total number of housing units to be 12,494.

Rosenberg's median home value is approximately \$173,900.

The cost of living for Rosenberg is 94.7, 5.3 points lower than the US average.

Utilities:

Water & Sewer - City of Rosenberg	832-595-3400
Gas Service - CenterPoint Energy	800-752-8036
Electric Service (Deregulated) - Providers can be found at www.electricitytexas.com .	
Telephone Service - AT&T	800-288-2020

Sources: US Census Bureau, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas, Zillow.

Community Services:

City of Rosenberg	832-595-3300
Emergencies	Dial 911
Police Department Non-emergencies	832-595-3700
Fire Department Administrative Office	832-595-3600
Municipal Court	832-595-3450
OakBend Medical Center	
Jackson Street Campus	281-341-3000
OakBend Medical Center	
Williams Way Campus	281-341-2000
University of Texas	
MD Anderson Cancer Center	713-792-2121
Fort Bend County Libraries	281-342-4455

Recreation:

- Seabourne Creek Park - 164 acres of ecologically rich passive park and wetlands
- Brazos Bend State Park features 4,897 acres of Gulf Coast Plains
- George Observatory houses the Challenger Learning Center
- Rosenberg Railroad Museum
- Black Cowboy Museum
- George Ranch Historical Park
- Fort Bend Museum
- Annual Events - Fort Bend County Fair, Rosenberg Railroad Museum Festival, Family Fourth Celebration, Spring and Fall Downtown Arts Festivals, Rosenberg Christmas Nights
- 75 miles from Galveston Island
- Golf Courses nearby - Fort Bend Country Club, Greatwood Golf Club, Golf Club at Cinco Ranch, River Pointe Golf Course, Pin Oak Golf Complex, and Hermann Park Golf Course.

Quality of Life:

Historic Downtown Rosenberg was designated a Cultural District by Texas Commission on the Arts and a Texas Mainstreet Program by the Texas Historical Commission. Ranked 29th on a list of the fifty safest cities with populations over 20,000 in Texas by SafeWise.

Rosenberg Police Department achieved "Recognized Status" by the Texas Law Enforcement Agency Best Practices Recognition Program which is the 82nd agency in Texas.

"The Hub of the Gulf Coast"

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

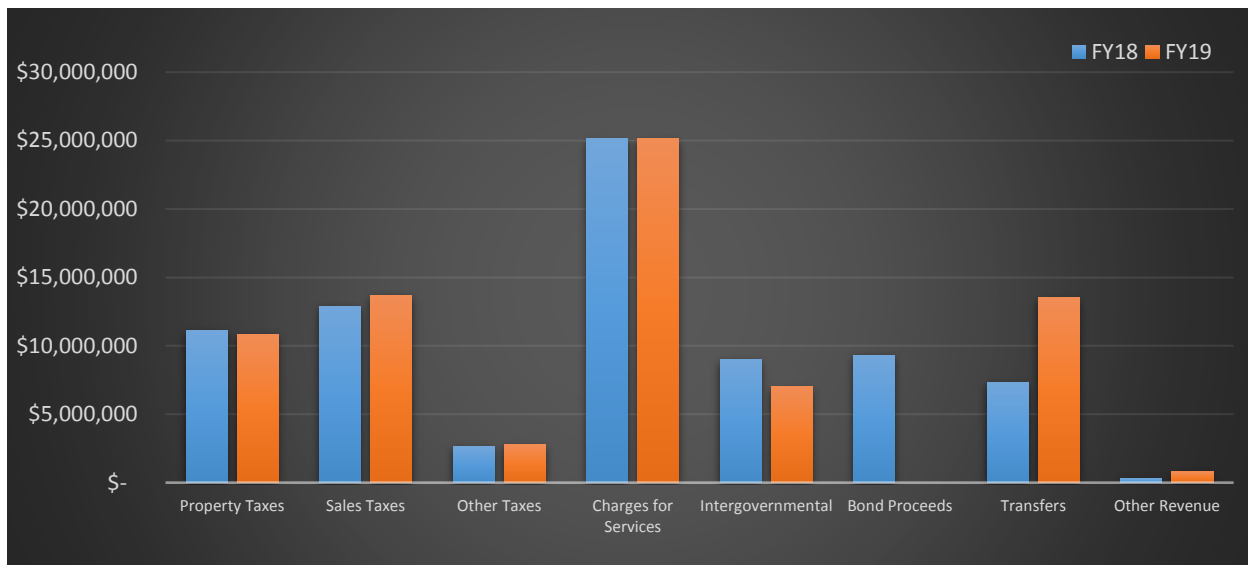
EXECUTIVE SUMMARY

FINANCIAL SUMMARIES

REVENUE OVERVIEW

Total revenues for all funds, including transfers are \$73,793,500 for FY19, a decrease of \$3,981,086 or 5.12% from fiscal year 2017-18 (FY18) adjusted budgeted revenues of \$77,774,586. The decrease is due to a decrease in intergovernmental revenues and bond proceeds. These decreases are offset by increases in sales taxes and transfers. The increase in transfers is attributed to an increase to the transfer to Debt Service Fund to pay off the 2009 Certificates of Obligation and 2009 General Obligation Refunding Bonds.

Revenues by Source



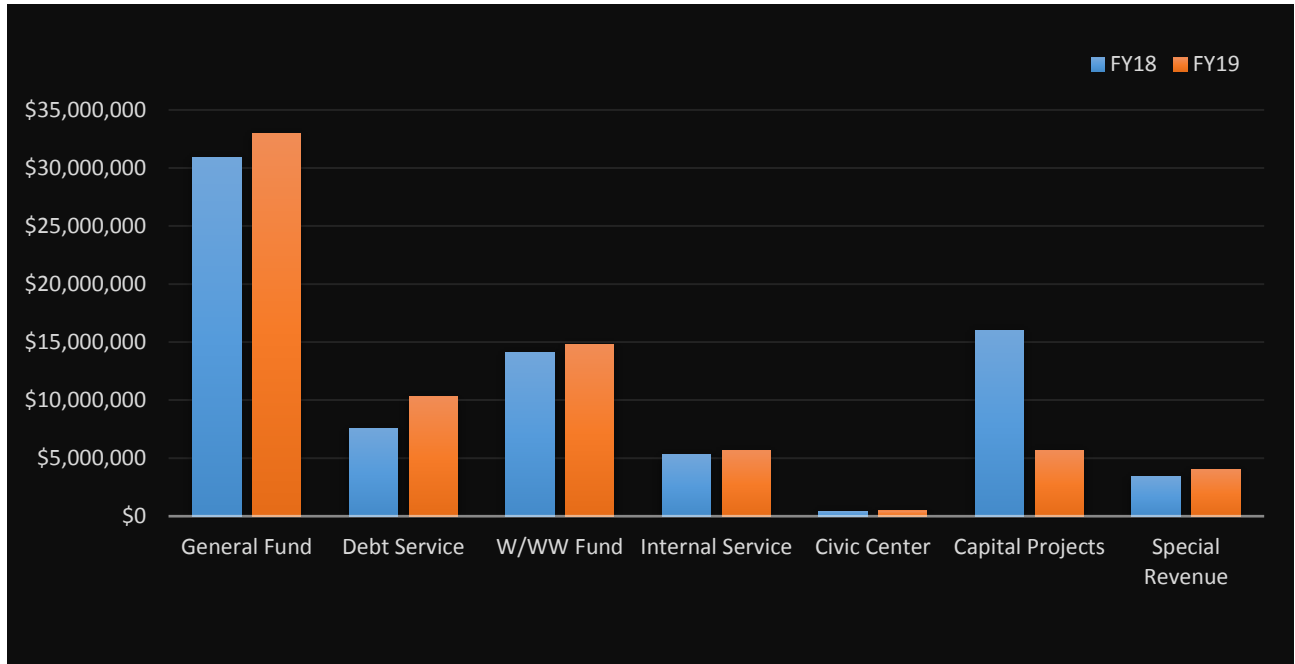
Revenues summarized by revenue source, presenting the percentage change from prior year budget amounts, are as follows:

	2018-19 Budget	2017-18 Budget (As Amended)	Percent % Increase (Decrease)
Property taxes	\$10,842,113	\$11,132,655	(2.61)
Sales taxes	13,700,000	12,900,000	6.20
Other taxes	2,785,000	2,651,500	5.03
Charges for services	25,129,427	25,122,702	0.03
Intergovernmental	7,026,944	9,007,707	(21.99)
Bond proceeds	-	9,320,000	(100.00)
Transfers	13,500,049	7,322,664	84.36
Other revenue	809,967	317,358	(155.22)
Totals	\$73,793,500	\$77,774,586	(5.12) %

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY

Revenues by Fund



Total revenues, including transfers from other funds and summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	<u>2018-19 Budget</u>	<u>2017-18 Budget As Amended</u>	<u>Percent % Increase (Decrease)</u>
<i>Governmental Fund Types:</i>			
General Fund	\$32,939,036	\$30,936,621	6.47
Special Revenue Funds	4,021,395	3,462,454	16.14
Debt Service Fund	10,288,150	7,534,889	36.54
Capital Project Funds	5,662,000	16,014,652	(64.64)
<i>Proprietary Fund Types:</i>			
Water & Wastewater Funds	14,808,772	14,112,211	4.94
Internal Service Funds	5,623,646	5,279,559	6.52
Civic Center	450,500	434,200	3.75
Totals	<u>\$73,793,500</u>	<u>\$77,774,586</u>	<u>(5.12) %</u>

CITY OF ROSENBERG, TEXAS

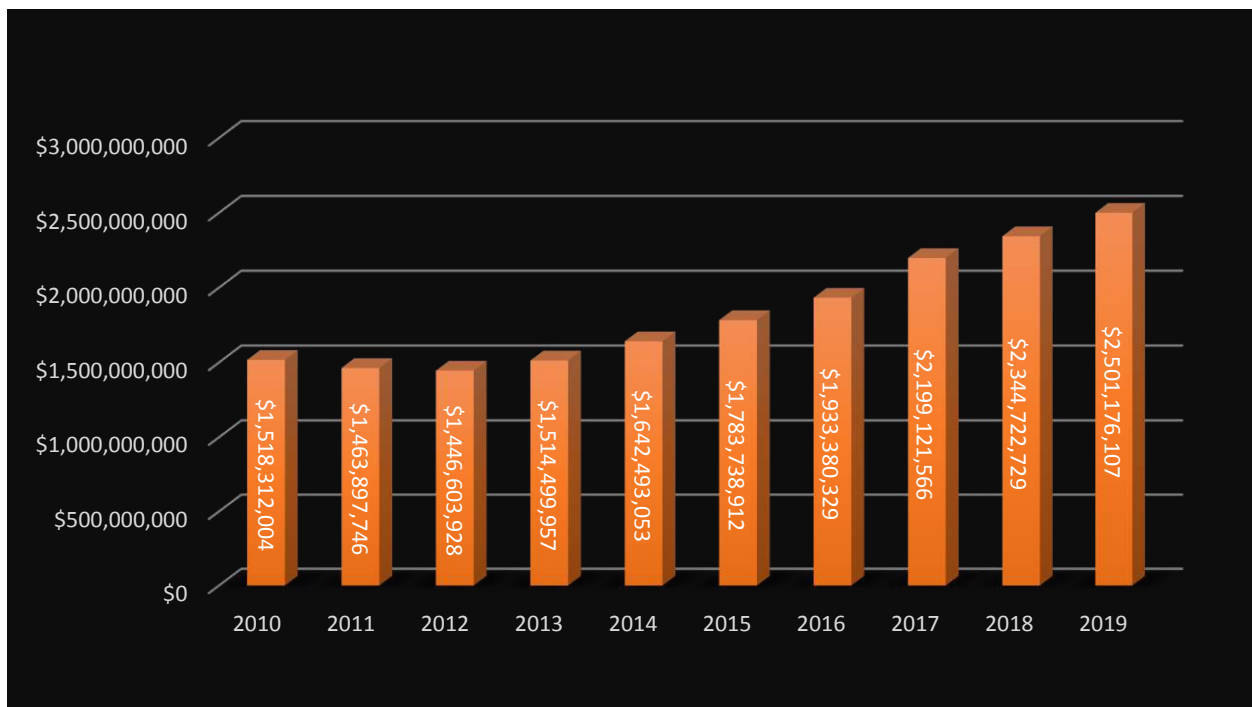
2018-19 BUDGET

EXECUTIVE SUMMARY

Ad Valorem (Property) Taxes

A significant source of revenue for the City is property tax. The total market value of property for FY19 (Tax Year 2018) as determined by the Fort Bend Central Appraisal District (CAD) is \$3.215 billion. Of this total, there are various exemptions and abatements of \$714 million, resulting in a net taxable value of \$2.501 billion. The net taxable value for Tax Year 2018 represents an increase of \$156 million or 6.6% from the Tax Year 2017 valuation. The net taxable value for the City of Rosenberg has nearly doubled in the past ten years.

Net Property Tax Values



Property values within the City are assessed by the CAD as of January 1 each year. After January 1, notices of appraised values are mailed to the taxpayer. Following notification, a time period follows in which CAD permits taxpayers to file property valuation protests for review by the CAD Appraisal Review Board. By July 25, the CAD shall provide a "certified tax roll" to each taxing entity in the County. The City Council must then set the tax rate necessary to fund the operations of their respective entity. Once the tax rate is set by the governing body, the entities then begin assessing property taxes as of October 1. Property taxes then become delinquent after January 31 of the following year.

The City allows certain exemptions which are allowed by state law and/or local statutes. For example, the City increased the over-65 exemption for taxpayers in 2018 from \$30,000 to \$45,000 on the value of a residential homestead. In addition to the over-65 exemption, the State of Texas also permits exemptions for property used as agricultural, governmental or religious purposes, or veterans and disabled exemptions. The City Council adopted a local homestead exemption of 1% with a \$5,000 minimum in tax year 2008 in order to reward those citizens who have chosen to make Rosenberg their home.

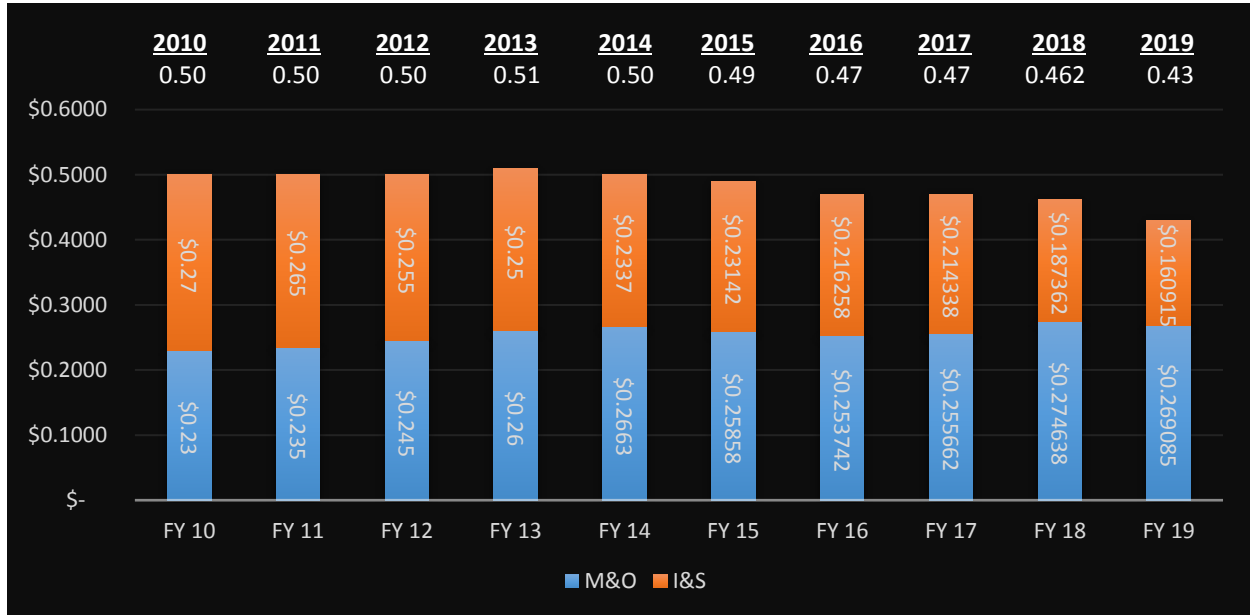
CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Tax Rate

The City's adopted tax rate of \$0.43 per \$100 of taxable valuation is \$0.032 less than FY18. The chart below represents a history of the tax rate since FY10.



Tax Collections

The total amount of property taxes (including delinquent taxes, penalty and interest) allocated to the General Fund for FY19 is \$6,715,300, which represents 20% of the total revenues of the General Fund. The corresponding amount of property taxes allocated to the Debt Service Fund for FY19 is \$4,126,813, which represents 40% of the total revenues of the Debt Service Fund. The chart below reflects the amount property taxes collected as current taxes and delinquent taxes, as well as the outstanding taxes remaining for the last ten years.

Fiscal Year	Tax Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected - Current	Delinquent Tax Collections	Total Tax Collections	Percent of Levy Collected - Total	Outstanding Delinquent Taxes
2008-09	2008	7,512,800	7,401,558	98.52%	95,587	7,497,145	99.79%	15,655
2009-10	2009	7,538,276	7,431,901	98.59%	92,930	7,524,831	99.82%	13,445
2010-11	2010	7,413,614	7,308,431	98.58%	88,781	7,397,212	99.78%	16,402
2011-12	2011	7,376,235	7,317,653	99.21%	44,435	7,362,088	99.81%	14,147
2012-13	2012	7,870,255	7,794,028	99.03%	63,854	7,857,882	99.84%	12,373
2013-14	2013	8,462,074	8,387,692	99.12%	59,704	8,447,395	99.83%	14,679
2014-15	2014	8,921,625	8,848,290	99.18%	55,444	8,903,734	99.80%	17,892
2015-16	2015	9,514,791	9,452,428	99.34%	37,879	9,490,307	99.74%	24,484
2016-17	2016	10,583,364	10,509,696	99.30%	34,330	10,544,026	99.63%	39,338
2017-18	2017	10,954,607	10,843,805	98.99%	-	10,843,805	98.99%	110,801

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

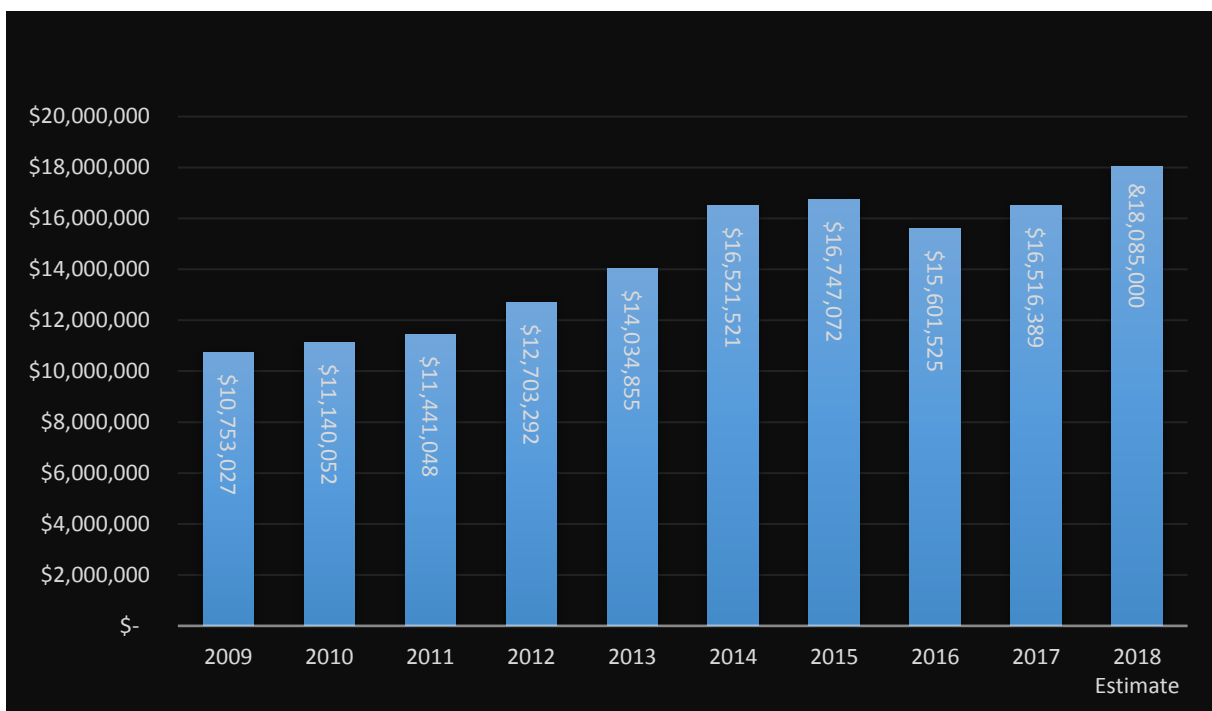
EXECUTIVE SUMMARY

Sales Taxes

Another major source of revenue for the City is the 2.0% local sales tax. 1.5% is allocated as revenue to the General Fund and 0.5% is revenue to the Rosenberg Development Corporation. Total sales tax revenue for FY19 is budgeted for \$18,085,000, an increase of \$1,320,384 or 8% more than the FY18 budget.

A historical summary of total sales tax revenues is presented in the chart below:

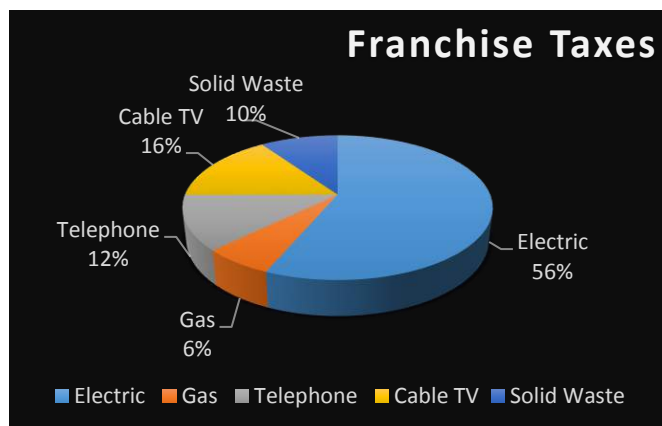
Sales Tax



Sales tax revenue in the General Fund is budgeted for \$13,700,000 in FY19 and comprises 42% of the total revenue in the General Fund.

Franchise Taxes:

Franchise taxes result from the operation of public utilities within the City. Revenues from franchise taxes on public utilities including electricity, natural gas, telephone, cable television and solid waste franchises amount to budgeted revenues for FY19 of \$1,915,000, a decrease of 0.5% from the FY2018 budgeted amount of \$1,924,500.



CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Water and Wastewater Fund Revenues:

Revenues for the Water and Wastewater Fund are comprised primarily from water and wastewater customer billings. For FY19, water revenue is anticipated to be \$4,800,000, which represents 47% of the total revenue in the Water and Wastewater Fund; revenues from wastewater (sewer) charges are anticipated to be \$4,400,000 for FY19 and comprise 43% of the total revenues. The combined revenue of \$9.2 million generated from water and wastewater customer billings comprises 91% of the total revenues of the Fund. The remaining revenue in the fund results from various other fees and charges such as water and wastewater tap fees, late payment penalties, service charges, and interest earnings.

While the water and sewer rates are expected to meet revenue needs at this point, the utility faces (1) uncertainty about revenue stability among Texas cities due to drought and extreme weather conditions; (2) mandates to reduce dependence on groundwater sources and to convert to alternative water supplies; and (3) a considerable amount of deferred maintenance for the water and wastewater systems.

In an effort to be comply with the City's Water Conservation Plan, the water and sewer rates were adjusted in FY17 to a four-tiered rate structure. The rates charged for water and sewer services will not change for FY19. Although customers will not see an increase in their monthly utility bill, the City will need to continue to focus on deferred maintenance for both the water and wastewater systems as the City moves forward.

The City continues to monitor the subsidence fees as the City implements the 2016 mandate to reduce the City's groundwater use. The subsidence fee, which is used to fund the mandates to reduce the City's groundwater use, have increased over the past few year as the City prepared for the mandate.

The City executed a water supply agreement with Brazosport Water Authority (BWA) to construct a pipeline supplying treated surface water to the City. The agreement specifies a take or pay water volume of 3 million gallons per day, which meets the 30% groundwater reduction mandate for 2016. Additionally, the City has since amended the agreement to acquire an additional 2.7 million gallons of water per day, which allows the City to also meet the 60% reduction mandate for 2025. Construction of the pipeline is now complete, and the City has started accepting water from the Brazosport Water Authority. The City will continue to monitor the operational costs and analyze the subsidence fee during FY19.

Interfund Transfers and General and Administrative Transfers:

Interfund transfers, general and administrative transfers, and in-lieu-of-tax transfers to the General Fund increased from \$1,720,755 in FY18, to \$1,726,871 in FY19, an increase of \$6,116 or 0.4%. General and administrative transfers have been calculated from appropriate Enterprise Funds to compensate funds for administrative services provided to the Enterprise Fund. Payments in-lieu-of-taxes are charged to the Enterprise Fund to equate property taxes lost due to municipal ownership of the activity.

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

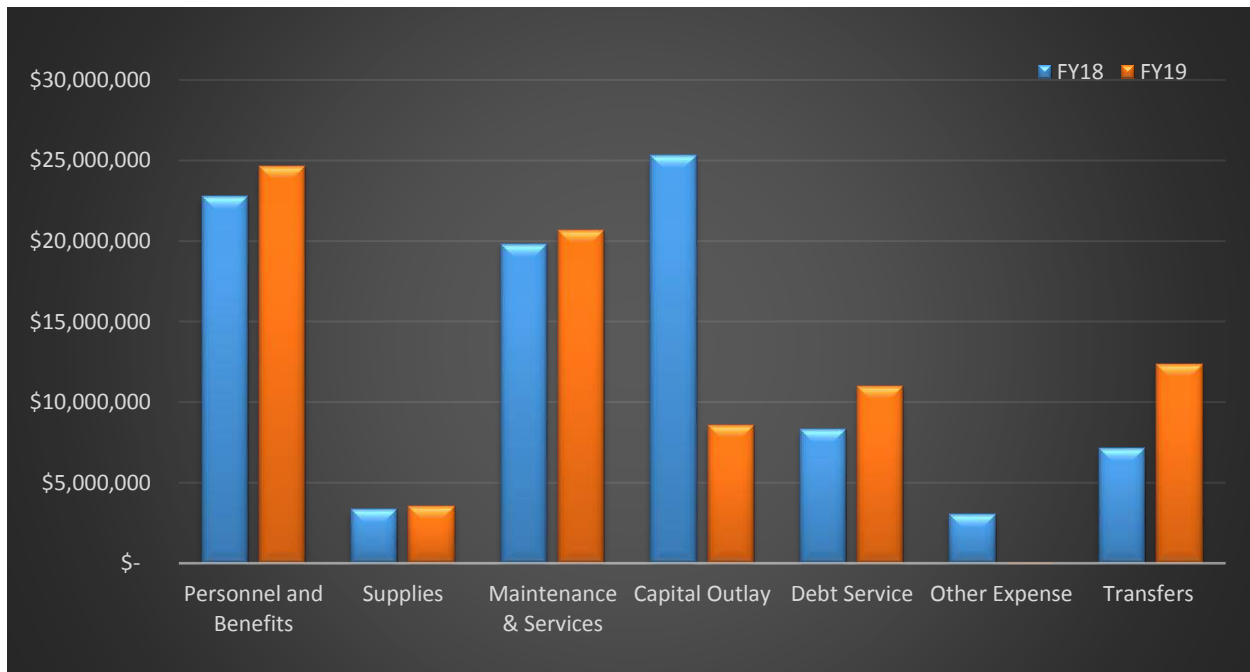
EXECUTIVE SUMMARY

EXPENDITURE OVERVIEW

Total authorized expenditures for all funds for FY19 are \$80,792,009, a decrease of \$8,910,456, or 9.93% from FY18 amended budget expenditures of \$89,702,465. The expenditures in the budget include amounts for operating expenditures for the various funds, departments, and agencies of the City, as well as capital improvements. Expenditures summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2018-19 Budget	2017-18 Budget (As Amended)	Percent % Increase (Decrease)
<i>Governmental Fund Types:</i>			
General Fund	\$37,203,301	\$32,183,633	15.60
Special Revenue Funds	4,275,037	5,335,811	(19.88)
Debt Service Fund	10,288,150	7,472,889	37.67
Capital Project Funds	5,660,000	20,470,281	(72.35)
<i>Proprietary Fund Types:</i>			
Enterprise Funds	18,553,204	18,924,852	(7.41)
Internal Service Funds	4,812,317	5,314,999	(9.46)
Totals	<u>\$80,792,009</u>	<u>\$89,702,465</u>	<u>(9.93)</u>

Comparative expenditures by object of expenditure are summarized in the following chart:



CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Budgeted expenditures summarized by object of expenditure, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2018-19 Budget	2017-18 Budget (As Amended)	Percent Increase (Decrease)
Personnel Services	\$24,673,127	\$22,764,078	8.39
Supplies	3,511,740	3,349,595	4.84
Maintenance and Services	20,635,673	19,808,487	4.18
Capital Outlay	8,538,422	25,317,652	(66.27)
Debt Service	10,993,721	8,309,655	32.30
Other Expense	67,839	3,026,052	(97.76)
Transfers to other funds	12,371,487	7,126,946	73.59
Totals	\$80,792,009	\$89,702,465	(9.93) %

General Fund

The General Fund is the City's largest single fund. Total expenditures for the General Fund are increased by \$5,019,668, or 15.60% from the FY18 adjusted budget. Items of interest funded in the General Fund include the following:

Personnel Changes:

Personnel expenditures, including salaries and benefits, account for 57% of the General Fund budgeted expenditures. For FY19, personnel costs increased due to the inclusion of a 1.5% increase to the City's compensation plan, a 3.4% increase in health insurance costs and a shift of 5% premium back to the City for dependent coverage. There was also a 3.5% compensation plan adjustment approved during FY2018 that was not included in the FY2018 Budget. The TMRS contribution rate was also increased from 6% to 7%. Personnel costs increased due to the addition of six (6) Police Officers in the School Resource Division (SRO) in the General Fund and two Public Safety Support positions (dispatchers) were converted to a Director of Public Safety Dispatch and a jailer. These new positions are discussed in greater detail in the Personnel Overview section of the Executive Summary.

Fleet Replacement Fees:

Fleet replacement fees are charged to departments that are assigned City fleet, including vehicles and equipment. In FY19, various pieces of equipment that were not previously covered by the fleet replacement program were added to the program increasing the expense in many departments.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Water and Wastewater Fund:

Total expenditures in the Water and Wastewater Operations Fund increased from \$10,124,993 in FY18 to \$11,508,615 for FY19, an increase of \$1,383,622, or approximately 14%. The most significant change in the Water and Wastewater Operations Fund includes the increase to the Transfer to Debt Service Fund to not only pay the current debt obligation, but to also pay off the 2009 Certificates of Obligation. An additional \$939,000 was also allocated for one-time expenditures.

Insurance Fund:

The Insurance Fund accounts for insurance premiums and related expenses for the City's health insurance and other benefit plans. Expenditures for the Insurance Fund for FY19 are budgeted at \$3,862,903 for premiums and related expenses, an increase of \$236,504, or 6.5% over FY18 budgeted expenditures of \$3,626,399. The City's health insurance premiums increased by approximately 3.4% from FY18, a shift of 5% premium back to the City for dependent coverage and additional personnel were added and greater dependent coverage participation all contributed to the increased budget.

Fleet Replacement Fund:

For FY19, there are no vehicles recommended for replacement, however, other funds continue to pay into this fund for future vehicle replacements.

Technology Fund:

The Technology Fund serves and funds the technology needs of the City regarding all computer acquisitions and maintenance costs for all City departments. Revenues for the Technology Fund are derived from user charges imposed on the General Fund, Civic Center Fund, Fire Station No. 3 and the Water and Wastewater Operating Fund. The total expenses for the Technology Fund for FY19 are \$949,414. This amount reflects an increase of \$7,814, or 0.8% from the expenses for FY18.

Capital Project Funds:

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by the general fund, special revenue funds, proprietary funds or internal service funds. These funds are used mainly to budget the use of bond proceeds and are presented as project-based budgets when the bonds are issued, rather than fiscal year budgets, since some projects may exceed one fiscal year. The total amount of expenditures budgeted for FY19 in the capital projects funds include \$5,660,000. Although this amount is less than the FY18 adjusted budget; many current projects have balances that will roll-over from FY18 to FY19.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

EXECUTIVE SUMMARY

GENERAL DEBT SERVICE OBLIGATIONS

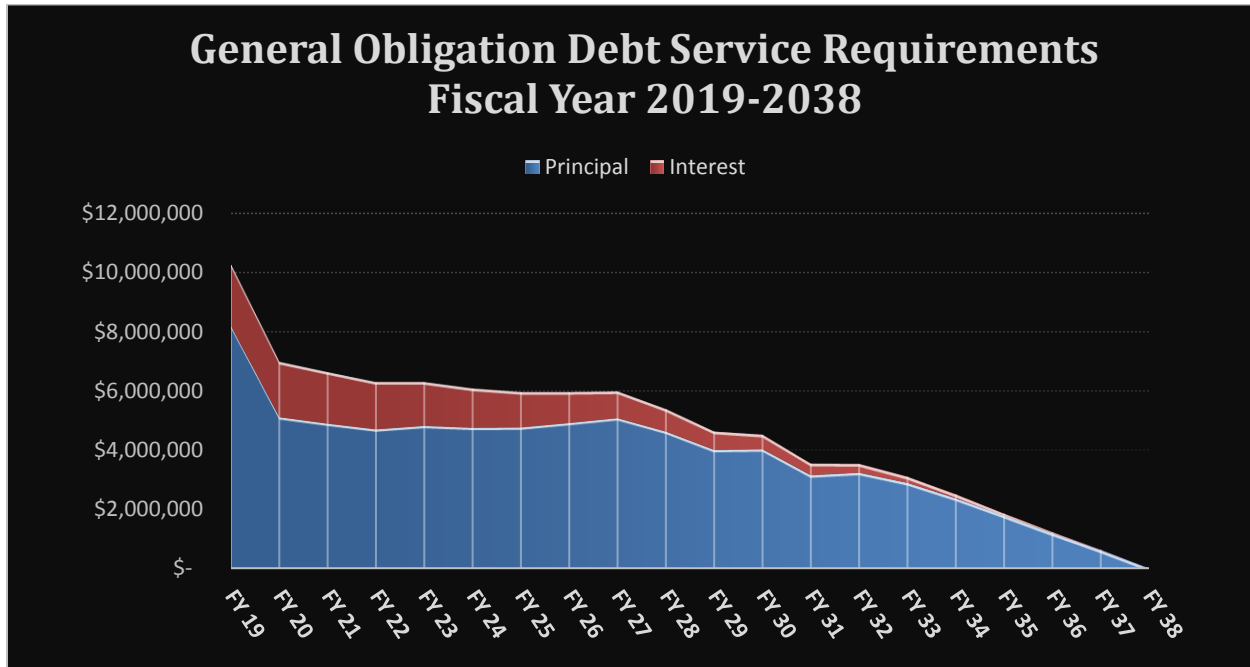
General Obligation Debt:

The debt service issued and outstanding debt service requirements include the following Certificates of Obligation, General Obligation and Refunding Bonds, Tax Notes and Other Promissory Notes:

	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<i>Tax and Revenue Certificates of Obligation</i>		
Series 2009	1,670,000	980,000
Series 2010A	2,800,000	1,980,000
Series 2010B	7,730,000	5,155,000
Series 2010C	2,775,000	630,000
Series 2012	8,600,000	6,020,000
Series 2012A	1,185,000	625,000
Series 2013	9,000,000	7,225,000
Series 2013A	650,000	340,000
Series 2014	5,000,000	4,240,000
Series 2014A	3,000,000	2,540,000
Series 2015	9,760,000	8,595,000
Series 2016	9,825,000	9,000,000
Series 2017	9,320,000	9,015,000
<i>General Obligation and Refunding Bonds</i>		
Series 2009	9,170,000	2,230,000
Series 2010	2,635,000	1,870,000
Series 2011	4,860,000	915,000
Series 2012	1,575,000	805,000
Series 2014	1,565,000	1,245,000
Series 2017	7,900,000	6,780,000
Series 2017A	4,945,000	4,875,000
<i>Total General Obligation Debt Outstanding</i>		<i>\$75,065,000</i>

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY



General Obligation debt service requirements per year are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 8,180,000	\$ 2,066,150	\$ 10,246,150
2020	5,105,000	1,860,681	6,965,681
2021	4,895,000	1,726,016	6,621,016
2022	4,695,000	1,597,452	6,292,452
2023	4,820,000	1,464,363	6,284,363
2024-2038	<u>47,370,000</u>	<u>7,445,082</u>	<u>54,815,082</u>
<u>Totals</u>	<u>\$75,065,000</u>	<u>\$16,159,745</u>	<u>\$91,224,745</u>

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limit debt to ten percent (10%) of the assessed value of taxable property. Currently, the City policy's net bonded debt is approximately \$201 million lower than the debt limit. The City's general obligation debt per capita is \$1,950, while the City's overlapping debt per capita is \$5,763 for a total debt per capita of \$7,712. Overlapping debt includes all taxing entities within the City limits of Rosenberg, such as the Lamar Consolidated Independent School District, Fort Bend Municipal Utility District No.'s 94, 144, 148, 152, 159 and 167, and Fort Bend County.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Enterprise Fund Debt:

Combination Tax and Revenue Certificates of Obligation were issued in 2010. Additionally, a capital lease agreement for the Energy Efficiency Project was approved in 2009 as well as a State Energy Conservation Office Loan Agreement. The debt service requirements for the Enterprise Fund are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 637,495	\$ 64,226	\$ 701,722
2020	260,185	45,740	305,924
2021	465,085	28,694	493,779
2022	283,393	5,078	288,471
2023-2029	<u>147,000</u>	<u>-</u>	<u>147,000</u>
Total	<u>\$ 1,793,159</u>	<u>\$ 143,738</u>	<u>\$ 1,936,897</u>

PERSONNEL OVERVIEW

There is a total of 284 full-time positions for FY19 which includes an increase of six (6) full-time positions over FY18 adopted budget. The increase includes six (6) police officer positions in the School Resource Division of the police department. Two Public Safety Support Dispatchers were converted to a Director of Public Safety Dispatch and Jailer position. Additionally, one position was converted from part-time to full-time which includes the Fiscal Services Technician in the Customer Service Department.

Total full-time positions for FY19, by fund are summarized as follows:

<u>Fund/Department</u>	<u>FY19</u>
General Fund	238.5
Hotel/Motel Fund (Main Street Program)	1.0
Special Revenue Fund (Fire Station No. 3)	13.0
Water & Wastewater Fund	29.0
Civic Center Fund	<u>2.5</u>
Total Full-Time Positions	<u>284.0</u>

Total personnel costs, including fringe benefits, for FY18 are \$24,673,127 and comprises 31% of the City's overall budget.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

In July 2018, the City Council approved a CIP program for FY19. The CIP is reviewed and evaluated each year to reflect changing priorities. It provides a framework for identifying capital requirements, scheduling projects, coordinating related projects and identifying future fiscal impact. The plan indicates only a commitment to the plan, but does not in itself authorize any funding or debt issuance. Funding mechanisms must be adopted each year to pay for the improvements.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

EXECUTIVE SUMMARY

Selected CIP projects for FY19 funding have been included in the FY19 departmental budgets and in the Capital Projects Summary. The plan identifies various projects that will be financed with operating funds, Rosenberg Development Corporation, contributions and grants from other entities, General Fund fund balance, and other funding sources.

Effect of Capital Improvements on Operations:

Many of the capital improvements included in the FY19 budget are included as replacements of existing capital items. In these instances, the new equipment will continue to provide the current level of services to the City's citizens and/or customers. Other improvements may have an economic impact on future budgets. This information is provided for each project in the CIP section of the budget book.

FUND RESERVES

The fund balance reserve policies require minimum reserve balances of 20% of operating (non-recurring) expenditures, or a 72-day operating reserve. Based on the non-recurring expenditures, the required minimum ending fund balance for the General Fund would be \$7,216,660; the projected ending balance as provided in the budget is \$12,779,607, which represents 35% of operating expenditures, or a 129-day operating reserve. For the Water and Wastewater fund the required minimum ending balance, based on operating expenditures, should be \$2,154,209; the projected ending balance net of contingency as provided in the budget is \$7,318,787, which represents 68% of operating expenditures, or a 248-day operating reserve. The City remains in very sound financial condition with adequate reserves.

ROSENBERG DEVELOPMENT CORPORATION

In January 1995, voters authorized an additional ½ cent sales tax for the purpose of economic development. State of Texas statutes regulating the creation of this sales tax require the creation of a non-profit corporation with an appointed board of directors to oversee the corporation. The corporation's bylaws require the Board to approve their budget, which must then be approved by the City Council.

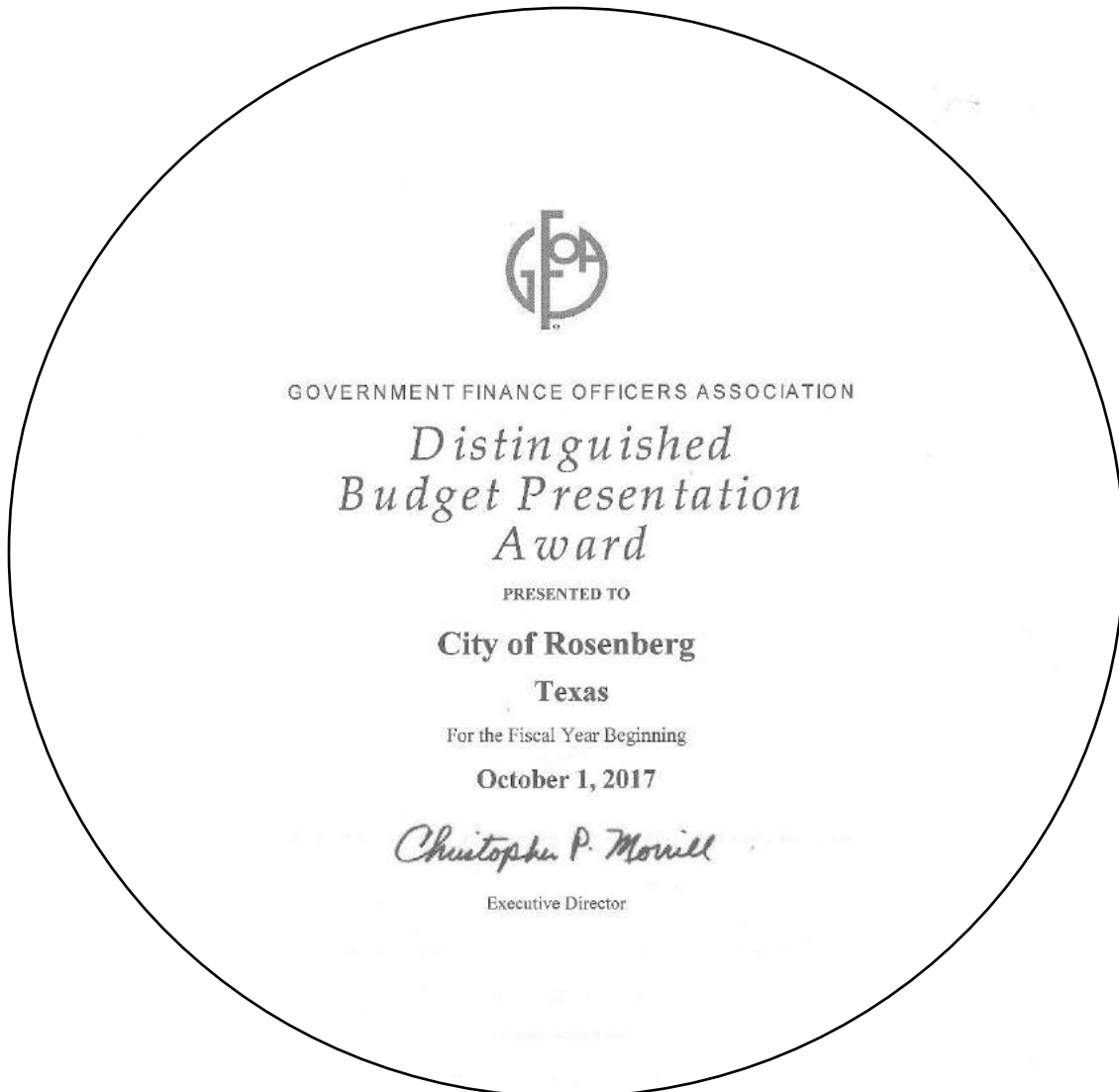
The corporation is presented as a component unit in the City's Comprehensive Annual Financial Report. Therefore, the corporation's budget is presented separately from the City's budget. The corporation's budget is presented as two funds: an operating fund and a capital projects fund. The revenues include approximately \$4.385 million in sales tax for FY19. Expenditures are categorized as follows: administration, marketing, memberships and services, professional services, business retention and expansion and infrastructure. The majority of the expenses, \$6,388,562 or 90.4% of the budget is for infrastructure improvements and debt service payments.

CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

EXECUTIVE SUMMARY

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Rosenberg for its annual budget for the fiscal year beginning October 1, 2017. In order to receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. ***The 2017-18 budget award is the twenty-fifth (25th) consecutive year the City has received the award.***



CITY OF ROSENBERG, TEXAS
2018-19 BUDGET
Organizational Goals Matrix

The purpose of this organizational goals matrix is to cross-reference the goals and objectives of the City of Rosenberg as an entity with those of each department. In 2014, the Rosenberg City Council approved the City of Rosenberg Strategic Plan. The City has developed goals that will help the organization plan and fulfill its mission for the next five (5) years. The City's goals will ultimately be achieved through the execution of the goals, strategies and action plans that have been developed at the departmental level.

STRATEGIC PLAN GOAL# 1

❖ *Effectively manage the growth that will occur in Rosenberg in the coming years.*

Animal Control

- Provide quality service to our community.

City Secretary

- Improve Record Storage Room.
- Develop a plan for additional departments to utilize the electronic document management system (EDMS), especially for those departments with permanent records.
- Transfer construction drawings microfilm onto electronic media.
- Begin training for a succession plan for the City Secretary position.

Civic Center

- Provide excellent customer service and satisfaction – 100% is the goal.
- Provide a clean, well maintained, updated and comfortable environment for all customers.

Code Enforcement

- Provide staffing to accommodate our City's accelerated growth.

Communications

- Anticipate and meet the changing needs of the community and organization.

Customer Service

- Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Economic Development

- Pursue Business Recruitment Opportunities.
- Facilitate Business Retention and Expansion.

Finance

- Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Fire

- Maintain or enhance critical facilities.
- Maintain reliable equipment.

Fleet Maintenance

- Provide proper staffing to accommodate growing size of the fleet and changing technology.

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET
Organizational Goals Matrix

- Acquire a new fleet facility and fuel site for the City of Rosenberg.

Human Resources

- Anticipate and respond to changes, and staffing trends including compensation methods which promote competitive salaries, incentives, and benefits for City positions.
- Training staff in employee relations and performance management; maintaining compliance with applicable rules, laws, and regulations; and expanding services and technology to provide for efficiency.

Mayor & Council

- The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.

Municipal Court

- The Municipal Court will provide a safe, professional, technologically-advanced environment.
- The Municipal Court will meet the current and future needs of the court customers and staff.

Parks & Recreation

- To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.
- To provide a consistent level of staffing that will allow the department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Planning

- Complete the funded Comprehensive Plan update
- Achieve match between staff qualifications and responsibilities through having the Community Development Director responsible for more complex tasks and a Planner for less complex tasks.
- Have a minimum of three (3) positions responsible for completing Planning tasks, including a Community Development Director, Planner, and support staff.

Police

- Provide quality service to our community.
- Improve the safety of our community and the efficient mobility of traffic.

Public Works

- Improve the condition of our public infrastructure.
- Continue to research technology trends and address technology threats.
- Provide quality public works service to our community.

School Officers and Crossing Guards

- Continue to provide quality contractual police services to Lamar Consolidated Independent School District

Technology

- Formalize Information security
- Standardize and enhance internal service delivery
- Centralize and Consolidate
- Improve Standards

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET
Organizational Goals Matrix

STRATEGIC PLAN GOAL# 2

❖ *Enhance Rosenberg's quality of life for residents, businesses and visitors.*

Animal Control

- Continue to administer a successful animal adoption program to find forever homes for as many animals as possible, and limit euthanizations.

Building Maintenance

- Exceptional levels of customer satisfaction.

Civic Center

- Be recognized as the premier meeting/special event resource for the community.

Code Enforcement

- Provide a safe and functional facility for staff and public convenience.

Communications

- Anticipate and meet the changing needs of the community and organization.

Customer Service

- Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Economic Development

- Carry out Livable Centers Program
- Continue to Build Main Street Program

Finance

- Increase the use of technology to enhance the services for the City Departments and employees.

Fire

- Increase personnel.

Fleet Maintenance

- Train personnel properly in order to maintain a professional level of service to the entire fleet.
- Create a safe working environment for the employees of the Fleet Department as well as our customers.

Human Resources

- Expanding services and technology to better serve the future needs; offer wellness programs that improve employee health and well-being and promote a healthy work environment.

Mayor & Council

- The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.

Parks & Recreation

- To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the department to provide a professional level of service that meets the demands of our citizens.
- To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET
Organizational Goals Matrix

Planning

- Assign GIS positions to specific City departments
- Aid the Police and Fire Departments in transitioning from Spillman Classic to Spillman Sentryx software
- Improve and expand the GIS database of water, wastewater, and drainage infrastructure
- Develop web-based interactive maps and an online PDF map library

Police

- Actively involve residents and the business community in crime prevention and promoting community safety awareness.

School Officers and Crossing Guards

- Continue to research and update technology
- Improve the safety of students

Water and Wastewater

- Provide an effective wastewater collection treatment system to protect public health.
- Provide superior drinking water.

STRATEGIC PLAN GOAL# 3

❖ ***Increase the public's confidence in the City of Rosenberg, its staff and its services.***

Building Maintenance

- Train and retain highly motivated and stable workforce
- Provide excellent facilities maintenance, operations and services

City Secretary

- Expand methods of transparency to the public.

Code Enforcement

- Research technology trends and address technology threats.

Communications

- Increase public confidence.

Customer Service

- Provide quality customer service in a timely and convenient manner.
- Provide more opportunities for advancement and incentives for professional development of staff.

Economic Development

- Increase levels of Communications.

Finance

- Provide accurate, timely and transparent information to all stakeholders.
- Further develop the Finance team and promote employee development and training to meet the increasing finance reporting requirements and provide excellent accounting services.

Fire

- Evaluating customer needs.
- Professional development.
- Seek opportunities for public and private partnerships.

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET
Organizational Goals Matrix

Human Resources

- Controlling loss exposures and responding timely to concerns, questions, or complaints about health and safety issues.
- Training and development designed to increase individual and organizational productivity including succession planning efforts.

Mayor & Council

- The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Municipal Court

- The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Parks & Recreation

- To increase sustainability and offer a wider variety of recreational and education programming to the community.
- To increase sustainability, visibility, and participation in all Special Events offered by the Department.

Planning

- Gain the ability to sufficiently respond to all inquiries directed at the Planning Department within 24 hours
- Provide facilities in accordance with City standards, with adequate meeting space, and the space for necessary personnel
- Research and make recommendations regarding possible management companies for Rosenberg Cemetery to improve the level of service compared to what can be provided internally

Police Department

- Research technology trends and address technology threats

Technology

- Standardize and enhance internal service delivery.
- Upgrade technology infrastructure and formalize information security.
- Lay groundwork for deployment of digital city capabilities.

Water and Wastewater

- Provide 100% Customer satisfaction.

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET

2019 Department and Fund Relationships

DEPARTMENT	General Fund	Special Revenue Fund	Water & Wastewater Fund	Civic Center Fund	Capital Projects Fund	Internal Service Fund
Mayor/Council	X					
City Manager	X					X
Human Resources	X					X
Economic Development	X					X
City Secretary	X					X
Finance	X					X
Municipal Court	X	X				X
City Attorney	X					
City Prosecutor	X					
Communications	X	X				X
Technology	X	X	X	X		X
General Government	X					X
Planning	X					X
Engineering	X					
Code Enforcement	X					X
Health	X					X
Civic Center				X		X
Parks & Recreation	X	X				X
Special Events	X					
Police	X	X			X	X
Emergency Management	X					
Animal Control	X					X
School Officers & CG	X					X
Fire	X	X				X
Fire Marshal	X					X
Public Works	X	X			X	X
Street Lighting & Signals	X					X
Fleet Maintenance	X					X
Solid Waste	X					X
Building Maintenance	X					X
Customer Service			X			X
W/WW Administration			X			X
Water Production			X		X	X
Water Distribution			X		X	X
Wastewater Collection			X		X	X
Wastewater Treatment			X		X	X
Reclaimed Water			X		X	X

BUDGET SUMMARIES

- COMBINED BUDGET SUMMARIES
- SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY
- BUDGETED CAPITAL EXPENDITURES
- SUMMARY OF PERSONNEL STAFFING POSITIONS

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2018	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2019
Note (1)				
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 17,547,983	\$ 32,939,036	\$ 37,203,301	\$ 13,283,718
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	1,133,920	726,000	834,464	1,025,456
Municipal Court Technology Fund	4,297	20,203	24,500	-
Beautification Fund	118,508	24,100	8,000	134,608
Law Enforcement Fund	260,908	2,000	172,500	90,408
Community Development Block Grant Fund	91,715	431,404	431,404	91,715
Police Asset Forfeiture Fund	34,462	-	10,000	24,462
Park Land Dedication Fund	161,552	9,000	-	170,552
Juvenile Case Management Fund	161,606	24,000	34,200	151,406
Municipal Court Child Safety Fund	178,052	42,000	60,800	159,252
Municipal Court Building Security Fund	3,191	13,500	15,500	1,191
MUD Fire Services Fund	639,415	1,219,500	1,219,500	639,415
Police Federal Forfeiture Fund	216,471	25,520	35,000	206,991
PEG Fund	228,193	70,000	15,000	283,193
Fire Station No. 3 Operating Fund	-	1,414,169	1,414,169	-
Subtotal	3,232,292	4,021,395	4,275,037	2,978,650
DEBT SERVICE FUND	5,793,678	10,288,150	10,288,150	5,793,678
CAPITAL PROJECTS FUNDS	350,788	5,662,000	5,660,000	352,788
TOTAL GOVERNMENTAL FUNDS	26,924,740	52,910,581	57,426,488	22,408,833
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	8,965,130	10,162,272	11,508,615	7,618,787
Restricted Funds	11,223,259	4,646,500	6,572,676	9,297,083
Civic Center Fund	21,413	450,500	471,913	-
Subtotal	20,209,801	15,259,272	18,553,204	16,915,870
INTERNAL SERVICE FUNDS:				
Insurance Fund	726,630	3,829,653	3,862,903	693,380
Fleet Replacement Fund	5,477,438	842,579	-	6,320,017
Technology Fund	29,085	951,414	949,414	31,085
Subtotal	6,233,153	5,623,646	4,812,317	7,044,482
TOTAL PROPRIETARY FUNDS	26,442,954	20,882,918	23,365,521	23,960,351
COMPONENT UNITS:				
Rosenberg Development Corporation	7,516,138	4,445,000	7,064,297	4,896,841
GRAND TOTAL	\$ 60,883,832	\$ 78,238,500	\$ 87,856,306	\$ 51,266,026

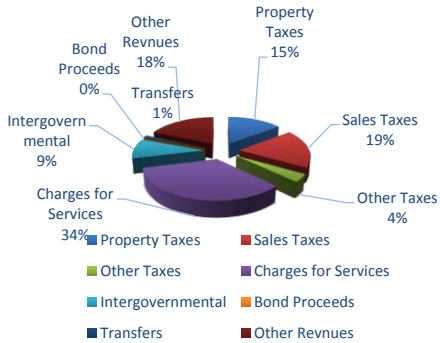
Notes:

(1) - Total beginning reserves, including restricted reserves.

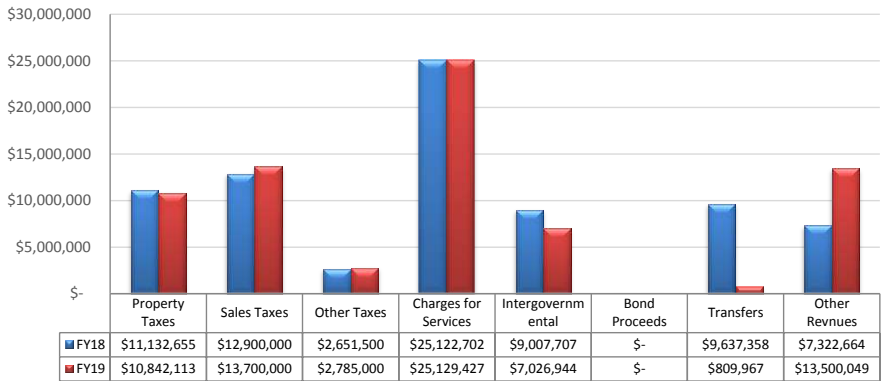
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Budget Summary - All Funds

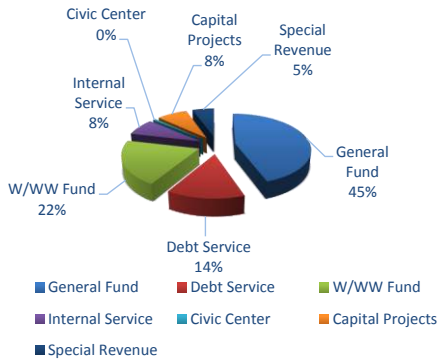
FY19 Resources



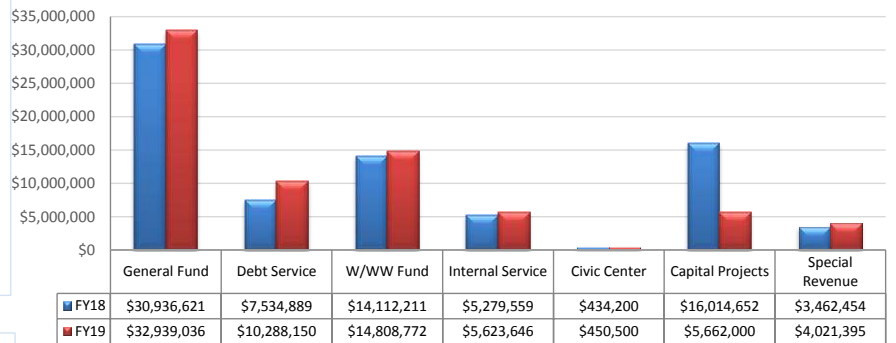
Resources Compared - FY2018 to FY2019



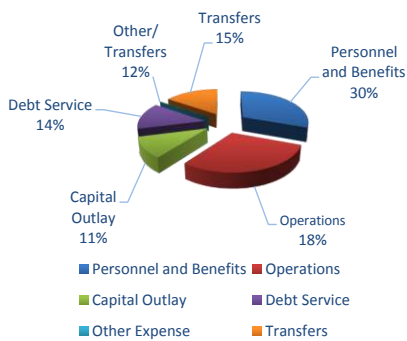
FY19 Expenditures by Fund



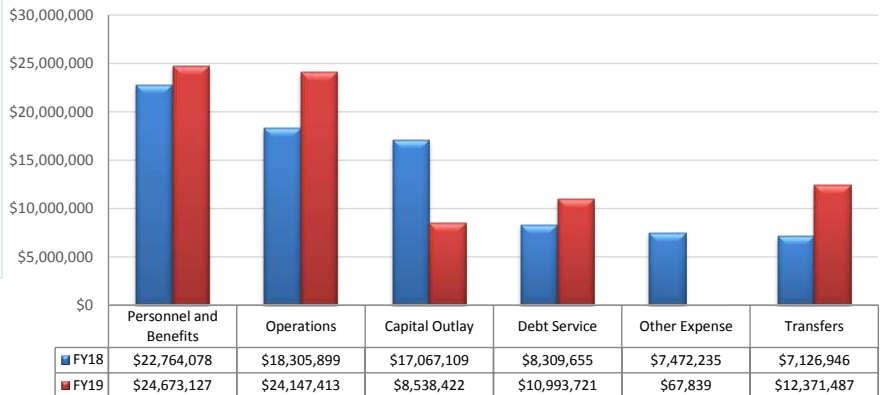
Expenditures by Fund Compared - FY2018 to FY2019



FY19 Expenditures by Function



Expenditures by Function Compared - FY2018 to FY2019



CITY OF ROSENBERG, TEXAS
2018-19 BUDGET

OVERALL SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY

Description	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES			ALL FUNDS
	General Fund	Special Revenue Funds (1)	Debt Service Fund	Capital Projects Funds (2)	Enterprise Funds			2018-19 Budget
					Water & Wastewater Fund	Civic Center Fund	Internal Service Funds (3)	
BEGINNING BALANCE (Estimates)	\$ 17,547,983	\$ 3,232,292	\$ 5,793,678	\$ 350,788	\$ 20,188,389	\$ 21,413	\$ 6,233,153	\$ 53,367,694
REVENUES:								
Property taxes	6,715,300	-	4,126,813	-	-	-	-	10,842,113
Sales taxes	13,700,000	-	-	-	-	-	-	13,700,000
Other taxes	2,015,000	770,000	-	-	-	-	-	2,785,000
Licenses & permits	688,600	-	-	-	-	-	-	688,600
Charges for services	5,205,320	-	-	-	12,939,200	122,300	5,553,807	23,820,627
Fines & forfeitures	522,600	97,600	-	-	-	-	-	620,200
Interest revenue	150,000	35,403	75,000	2,000	142,500	-	44,000	448,903
Intergovernmental	1,939,640	1,567,304	-	2,800,000	720,000	-	-	7,026,944
Contributions	-	29,000	-	-	-	-	-	29,000
Other Revenue	275,705	30,520	-	-	-	-	25,839	332,064
TOTAL REVENUES	31,212,165	2,529,827	4,201,813	2,802,000	13,801,700	122,300	5,623,646	60,293,451
OTHER FINANCING SOURCES:								
Proceeds from debt issuance	-	-	-	-	-	-	-	-
Transfers in	1,726,871	1,491,569	6,086,337	2,860,000	1,007,072	328,200	-	13,500,049
TOTAL OTHER SOURCES	1,726,871	1,491,569	6,086,337	2,860,000	1,007,072	328,200	-	13,500,049
TOTAL RESOURCES	32,939,036	4,021,395	10,288,150	5,662,000	14,808,772	450,500	5,623,646	73,793,500
TOTAL FUNDS AVAILABLE	\$ 50,487,019	\$ 7,253,687	\$ 16,081,828	\$ 6,012,788	\$ 34,997,161	\$ 471,913	\$ 11,856,799	\$ 127,161,194
OPERATING EXPENSES:								
Personnel and Benefits	\$ 21,194,616	\$ 1,278,486	\$ -	\$ -	\$ 2,037,764	\$ 162,260	\$ -	\$ 24,673,127
Supplies	1,995,515	191,100	-	-	1,248,375	76,750	-	3,511,740
Maintenance & services	8,000,790	519,422	-	-	7,378,192	123,952	4,613,317	20,635,673
Capital outlay	1,120,000	551,904	-	5,660,000	961,518	46,000	199,000	8,538,422
Debt Service	-	-	10,288,150	-	705,571	-	-	10,993,721
Other expense	35,839	-	-	-	32,000	-	-	67,839
TOTAL EXPENDITURES	32,346,760	2,540,912	10,288,150	5,660,000	12,363,420	408,963	4,812,317	68,420,522
OTHER FINANCING USES:								
Transfers Out	4,856,541	1,734,125	-	-	5,717,871	62,950	-	12,371,487
TOTAL OTHER USES	4,856,541	1,734,125	-	-	5,717,871	62,950	-	12,371,487
TOTAL EXPENDITURES & OTHER USES	37,203,301	4,275,037	10,288,150	5,660,000	18,081,291	471,913	4,812,317	80,792,009
TOTAL ENDING BALANCE	13,283,718	2,978,650	5,793,678	352,788	16,915,870	0	7,044,482	46,369,185
Reserve for contingencies	100,000	-	-	-	300,000	-	-	400,000
Restricted balance	-	2,844,043	-	-	5,355,767	-	-	8,199,810
ENDING BALANCE (4)	\$ 13,183,718	\$ 134,607	\$ 5,793,678	\$ 352,788	\$ 11,260,103	\$ 0	\$ 7,044,482	\$ 37,769,375

(1) Includes all Special Revenues Funds as listed on page C - 1.

(2) Capital Project Funds are project-based budgets and therefore cover more than one fiscal year.

(3) Includes Insurance, Fleet Replacement and Technology Funds.

(4) Undesignated/Unreserved Balance.

**CITY OF ROSENBERG
2018-19 BUDGET**

Capital Expenditures Summary

The City Manager develops and maintains a five-year plan for capital improvements which is reviewed annually by the City Council. The Capital Improvements Program (CIP) is a planning document only and does not authorize or fund projects. Only capital expenditures in excess of \$100,000 are included in the CIP. Toward the back of this document is a detailed description and summary of the CIP.

A summary of all capital expenditures included in the budget for Fiscal Year 2019, which may include items from the CIP, but also include smaller expenditures for items that are considered capital purchases, is presented as follows:

GENERAL FUND:	\$ 1,120,000
HOTEL/MOTEL FUND	(A)
LAW ENFORCEMENT FUND:	105,500
COMMUNITY DEVELOPMENT BLOCK GRANT FUND:	431,404
PARKLAND DEDICATION FUND	(A)
PEG CAPITAL FUND:	15,000
CAPITAL PROJECTS FUNDS:	5,660,000
WATER/WASTEWATER CAPITAL PROJECT FUNDS:	961,518
CIVIC CENTER FUND:	46,000
FLEET REPLACEMENT FUND:	-
TECHNOLOGY FUND:	<u>199,000</u>
Total Capital Expenditures:	\$ 8,538,422
 RDC CAPITAL EXPENDITURES:	 5,260,000
 GRAND TOTAL CAPITAL EXPENDITURES:	 <u>\$ 13,798,422</u>

(A) Project amount will roll over in to FY19

**CITY OF ROSENBERG
2018-19 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2017-18 Budget	2017-18 Estimate	2018-19 Budget
GENERAL FUND				
	Public Works (101-5022)			
	Street Overlay	\$ 1,120,000	\$ 1,731,830	\$ 1,120,000
	Public Works Total	1,120,000	1,731,830	1,120,000
	General Fund Total	\$ 1,120,000	\$ 1,731,830	\$ 1,120,000
SPECIAL REVENUE FUNDS				
	HOTEL/MOTEL FUND			
	Improvements - Big League Baseball Field	\$ 464,000	\$ 464,000	(A)
	Hotel/Motel Fund Total	464,000	464,000	-
	LAW ENFORCEMENT FUND (215)			
	Machinery & Equipment	18,000	81,500	105,500
	Law Enforcement Fund Total	18,000	81,500	105,500
	COMMUNITY DEVELOPMENT BLOCK GRANT FUND (216)			
	North Side Water Improvements - Phase IV	210,000	151,100	-
	North Side Water Improvements - Phase V	406,000	406,000	(A)
	North Side Water Improvements - Candler Road	-	-	431,404
	CDBG Fund Total	616,000	557,100	431,404
	PARK LAND DEDICATION FUND (221)			
	Improvements O/T Buildings	17,037	17,037	-
	Improvements O/T Buildings - Sbrn Creek Nature	175,000	175,000	(A)
	Improvements O/T Buildings - Sbrn Creek Sports Com	242,152	242,152	(A)
	Park Land Dedication Fund Total	434,189	434,189	-
	PEG CAPITAL FUND (228)			
	Machinery and Equipment	15,000	15,000	15,000
	PEG Capital Fund Total	15,000	15,000	15,000
	Special Revenue Funds Total	\$ 1,547,189	\$ 1,551,789	\$ 551,904

**CITY OF ROSENBERG
2018-19 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2017-18 Budget	2017-18 Estimate	2018-19 Budget
CAPITAL PROJECTS FUNDS				
	General Supplemental Fund (410)			
	Traffic Signal at Reading & Town Center Blvd	\$ -	\$ 115,375	(A)
	Bamore Road Connector	16,675	210,000	(A)
	Railroad Quiet Zones	-	100,000	-
	Avenue G Connector	400,000	400,000	(A)
	Lane Drive Drainage	50,000	50,000	(A)
	Improvements OT Buildings	-	-	150,000
	Improvements OT Buildings - Parks Master Plan	-	-	50,000
	Machinery & Equipment	313,000	330,265	-
	Computer Hardware/Software	-	-	10,000
	Motor Vehicles	122,840	122,840	-
	IT Network Infrastructure	-	271,500	(A)
	General Supplemental Fund Total	902,515	1,599,980	210,000
	2014 General Obligation Fund (415)			
	Dry Creek Drainage	918,282	918,282	(A)
	2014 General Obligation Fund Total	918,282	918,282	-
	2015 Certificates of Obligation Fund (425)			
	Old Richmond Road/Avenue F (CP1305)	1,527,463	1,527,463	(A)
	Chloramine Conversion (CP1513)	261,455	261,455	(A)
	Water Plant No. 8 (CP1512)	3,159,298	3,159,298	(A)
	Lift Station No. 2 Replacement (CP1515)	660,000	660,000	(A)
	Sanitary Sewer Pipe Bursting Phase II (CP1514)	1,662,231	1,662,231	(A)
	2015 Certificates of Obligation Fund Total	7,270,447	7,270,447	-
	County Mobility Projects Fund (430)			
	Benton Road Project	-	-	5,450,000
	Spacek Rd County Mobility Project Fund Total	-	-	5,450,000
	Spacek Rd County Mobility Project Fund (431)			
	Spacek Rd Improvements Phase II	1,625,530	-	-
	Spacek Rd County Mobility Project Fund Total	1,625,530	-	-
	Bryan Rd County Mobility Project Fund (433)			
	Bryan Rd Improvements	-	-	(A)
	Spacek Rd County Mobility Project Fund Total	-	-	-
	Capital Projects Funds Total	\$ 10,716,774	\$ 9,788,709	\$ 5,660,000

**CITY OF ROSENBERG
2018-19 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2017-18 Budget	2017-18 Estimate	2018-19 Budget
WATER/WASTEWATER FUND				
	SPACEK RD LIFT STATION & SEWER LINE FUND (509)			
	Spacek Road Sewer Line (CP1506)	\$ -	\$ -	\$ 22,518
	Bryan Road Lift Station (CP1408)	1,615,000	1,615,000	-
	Spacek Rd Lift Station & Sewer Line Fund Total	1,615,000	1,615,000	22,518
	WATER/WASTEWATER SUPPLEMENTAL FUND (515)			
	Improvements O/T Buildings	207,500	207,500	200,000
	I-69 Utility Adjustments	49,745	109,008	-
	Lift Station No. 2 Improvements	235,737	241,605	-
	SCADA Project	280,000	280,000	-
	Reclaimed Water Phase II	-	-	600,000
	Machinery and Equipment	86,600	86,600	139,000
	Water/Wastewater Supplemental Fund Total	859,582	924,713	939,000
	Water/Wastewater Fund Total	\$ 2,474,582	\$ 2,539,713	\$ 961,518
CIVIC CENTER FUND (560)				
	Machinery and Equipment	\$ 40,000	\$ 40,000	\$ 40,000
	Computer Hardware/Software	\$ -	\$ -	\$ 6,000
	Civic Center Fund Total	-	-	46,000
	Civic Center Fund Total	\$ -	\$ -	\$ 46,000
FLEET REPLACEMENT FUND (602)				
	Motor Vehicles	\$ 747,000	\$ 747,000	\$ -
	Fleet Replacement Fund Total	747,000	747,000	-
	Fleet Replacement Fund Total	\$ 747,000	\$ 747,000	\$ -
TECHNOLOGY FUND (603)				
	PC Maintenance and Replacement	\$ 46,000	\$ 46,000	\$ 46,000
	Computer Hardware/Software	300,000	300,000	(A)
	Servers Maintenance and Replacement	20,000	20,000	20,000
	Peripherals Maintenance and Replacement	10,000	10,000	10,000
	Facility Security Maintenance and Replacement	15,000	15,000	15,000
	Networking Maintenance and Replacement	93,000	93,000	108,000
	Technology Fund Total	484,000	484,000	199,000
	Technology Fund Total	\$ 484,000	\$ 484,000	\$ 199,000
	Total Budgeted Capital Expenditures:	\$ 17,089,545	\$ 16,843,041	\$ 8,538,422

**CITY OF ROSENBERG
2018-19 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2017-18 Budget	2017-18 Estimate	2018-19 Budget
RDC PROJECTS FUND (225)				
	Business Development Grant	\$ -	\$ -	\$ 100,000
	Fort Bend Transit	75,000	75,000	75,000
	Highway 36 - Multi Modal Feasibility Study	120,000	120,000	-
	I-69 Waterline Extension	262,700	262,700	2,200,000
	Downtown Planters	30,000	30,000	-
	Entryway Signage - Highway 36 & 90	-	-	100,000
	Downtown Parking Lot	-	-	885,000
	Texas Master Naturalist	50,000	50,000	50,000
	Prospective Business Incentive	500,000	500,000	500,000
	3rd Street Railroad Crossing - Quiet Zone	-	-	200,000
	Seabourne Creek Park Nature Center	110,000	110,000	(A)
	Sidewalk Improvements	275,000	275,000	300,000
	Wayfinding Signage Development	50,000	50,000	50,000
	Tony Becerra Park Canoe/Kayak Launch	20,000	20,000	-
	Texas State Technical College (TSTC)	200,000	200,000	200,000
	Transportation Gateways Improvements (CP1601)	60,000	60,000	-
	Airport Avenue Extension	3,173,050	3,173,050	(A)
	Reading Road Center Turn Lane	300,000	300,000	(A)
	Splash Pad - Travis Park	-	-	600,000
	RDC Projects Fund Total	5,225,750	5,225,750	5,260,000
	RDC Projects Fund Total:	\$ 5,225,750	\$ 5,225,750	\$ 5,260,000
	GRAND TOTAL CAPITAL EXPENDITURES:	\$ 22,315,295	\$ 22,068,791	\$ 13,798,422

(A) Project amount will roll over in to FY2019

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
GENERAL FUND:						
General Government:						
City Manager (101-1200)						
City Manager	1.00	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	1.00	1.00	1.00	0.00	
Subtotal	4.00	4.00	4.00	4.00	3.00	-25%
Human Resources (101-1210)						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	0.00	0.00	0.00	0.00	
Administrative Specialist	1.00	0.00	0.00	0.00	0.00	
Human Resources Generalist	0.00	2.00	2.00	2.00	2.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Economic Development (101-1211)						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
City Secretary (101-1300)						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	0.00	0.00	0.00	0.00	1.00	
Administrative Technician	0.48	0.48	0.48	0.48	0.48	
Subtotal	2.48	2.48	2.48	2.48	3.48	40%
Finance (101-1400)						
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	
Manager	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Technician	2.00	2.00	2.00	2.00	2.00	
Purchasing Agent	0.00	1.00	1.00	1.00	1.00	
Subtotal	6.00	7.00	7.00	7.00	7.00	0%
Municipal Court (101-1417)						
Municipal Judge	0.48	0.48	0.48	0.48	0.48	
Associate Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Court Clerk II	2.00	2.00	2.00	2.00	2.00	
Court Clerk I	1.00	1.00	1.00	1.00	1.00	
Subtotal	4.96	4.96	4.96	4.96	4.96	0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
Information Services (101-1720)						
Director of Information Services	1.00	1.00	1.00	1.00	1.00	
Technology Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Technology Support Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.00	
Subtotal	4.50	4.50	4.50	4.50	4.00	-11%
Communications (101-1750)						
Director of Communications	0.00	0.00	0.00	0.00	1.00	
Communications Manager	1.00	1.00	1.00	1.00	0.00	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	1.00	
Subtotal	2.50	2.50	2.50	2.50	3.00	20%
General Government (101-1800)						
Administrative Intern	2.40	2.40	2.40	2.40	2.40	
Subtotal	2.40	2.40	2.40	2.40	2.40	0%
TOTAL GENERAL GOVERNMENT	32.84	33.84	33.84	33.84	33.84	0%
Public Safety:						
Police (101-3000)						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	5.00	5.00	5.00	5.00	5.00	
Police Sergeant	9.00	10.00	10.00	10.00	10.00	
Police Officer	54.00	53.00	53.00	53.00	53.00	
Director of Public Safety Dispatch	0.00	0.00	0.00	0.00	1.00	
Public Safety Support Supervisor	3.00	3.00	3.00	3.00	3.00	
Public Safety Support Specialist	14.00	14.00	14.00	14.00	12.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	2.00	2.00	2.00	2.00	3.00	
Crime Analyst	0.48	1.00	1.00	1.00	1.00	
Crime Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Subtotal	94.48	95.00	95.00	95.00	95.00	0%
School Officers & Crossing Guards (101-3036)						
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Sergeant	1.00	1.00	1.00	1.00	2.00	
Police Officer	10.00	10.00	10.00	10.00	15.00	
School Crossing Guards	2.86	2.86	2.86	2.86	2.86	
Subtotal	14.86	14.86	14.86	14.86	20.86	40%
Animal Control (101-3034)						
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	0.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	4.00	4.00	4.00	4.00	0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
Fire (101-3100)						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	6.00	
Fire Engineer	6.00	6.00	6.00	6.00	6.00	
Senior Firefighter	7.00	7.00	7.00	7.00	10.00	
Firefighter	11.00	11.00	11.00	11.00	8.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	37.96	37.96	37.96	37.96	37.96	0%
Fire Marshal (101-3133)						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.00	3.00	3.00	3.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	0%
TOTAL PUBLIC SAFETY	154.30	155.82	155.82	155.82	161.82	4%
Public Works (101-5022)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Subtotal	19.00	19.00	19.00	19.00	19.00	0%
Fleet Maintenance (101-5025)						
Director of Fleet Maintenance	0.00	0.00	0.00	0.00	1.00	
Manager	1.00	1.00	1.00	1.00	0.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Building Maintenance (101-5040)						
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
TOTAL PUBLIC WORKS	26.00	26.00	26.00	26.00	26.00	0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

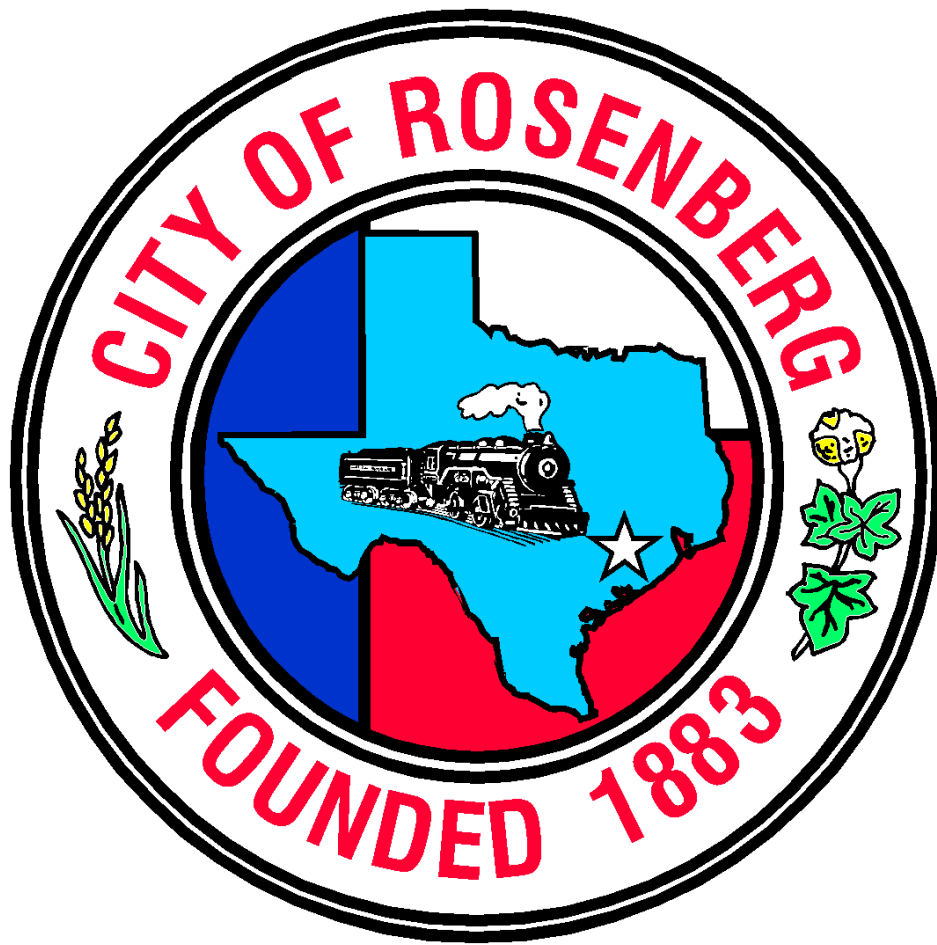
Fund/Department Position Title	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
Community Development:						
Planning Administration (101-1900)						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Technology Supervisor	1.00	1.00	1.00	1.00	1.00	
GIS Technician	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Code Enforcement (101-1935)						
Director of Code Compliance/Building Official	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	2.00	2.00	2.00	2.00	
Secretary I - Part-time	0.48	0.00	0.00	0.00	0.00	
Subtotal	8.48	9.00	9.00	9.00	9.00	0%
Health (101-1941)						
Sanitarian	2.00	2.00	2.00	2.00	2.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
Parks & Recreation (101-1953)						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Recreation Programs Coordinator	1.00	1.00	1.00	1.00	0.00	
Civic Center & Events Manager	0.00	0.00	0.00	0.00	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	1.00	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	4.00	3.00	3.00	3.00	3.00	
Subtotal	9.50	8.50	8.50	8.50	8.50	0%
TOTAL COMMUNITY DEVELOPMENT	24.98	24.50	24.50	24.50	24.50	0%
TOTAL GENERAL FUND	238.12	240.16	240.16	240.16	246.16	2%
WATER AND WASTEWATER FUND:						
Administration (501-6050)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
Water Production/Purification (501-6052)						
Manager	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.00	
Subtotal	1.50	1.50	1.50	1.50	1.00	-33%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
Water Distribution (501-6053)						
Manager	0.50	0.50	0.00	0.00	0.00	
M&O Supervisor	0.00	0.00	0.50	0.50	0.50	
M&O Foreman	4.00	4.00	4.00	4.00	3.50	
M&O Technician	5.00	5.00	5.00	5.00	5.50	
M&O Assistant	2.00	2.00	2.00	2.00	0.00	
Subtotal	11.50	11.50	11.50	11.50	9.50	-17%
Wastewater Collection (501-6054)						
Manager	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.00	2.00	2.00	2.00	2.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	1.00	
M&O Technician	0.00	0.00	0.00	0.00	1.50	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Subtotal	7.00	7.00	7.00	7.00	9.50	36%
Customer Services (501-1456)						
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Senior Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Technician	3.48	3.48	3.48	3.48	4.00	
Subtotal	6.48	6.48	6.48	6.48	7.00	8%
TOTAL WATER & W/W FUND	28.48	28.48	28.48	28.48	29.00	2%
HOTEL/MOTEL FUND (212)						
Program Manager	1.00	1.00	1.00	1.00	1.00	
TOTAL HOTEL/MOTEL FUND	1.00	1.00	1.00	1.00	1.00	0%
FIRE STATION NO. 3 OPERATING (230-3100)						
Professional Standards/ Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	5.00	5.00	5.00	4.00	
Firefighter	5.00	1.00	1.00	1.00	2.00	
TOTAL FIRE STATION NO. 3 OPERATING FUND	13.00	13.00	13.00	13.00	13.00	0%
CIVIC CENTER (560-1951)						
Civic Center Manager	1.00	1.00	1.00	1.00	0.00	
Civic Center & Events Manager	0.00	0.00	0.00	0.00	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	1.00	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
TOTAL CIVIC CENTER FUND	3.46	3.46	3.46	3.46	3.46	0%
TOTAL ALL FUNDS	284.06	286.10	286.10	286.10	292.62	2%

Full Time Positions: 284.00
Part Time Positions: 8.62
TOTAL FULL TIME EQUIVALENTS: 292.62



GENERAL FUND

- LONG-TERM FINANCIAL PLAN
- SUMMARY OF FUND BALANCE
- RESOURCES
- REVENUE DETAIL
- EXPENDITURES BY FUNCTION AND CLASSIFICATION
- EXPENDITURES BY DIVISION

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



GENERAL FUND

General Fund (Fund 101) – This fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property tax, franchise taxes, fees and fines, and intergovernmental revenues.

City of Rosenberg, Texas
2018-19 BUDGET
FY19 General Fund Long-Term Financial Plan

	Actual 2016-17	Adjusted Budget 2017-18	Estimate 2017-18
Beginning Fund Balance	15,695,449	17,101,584	17,101,584
Revenues:			
Property Taxes	5,798,666	6,614,084	6,614,084
Sales and use taxes	12,441,351	12,900,000	13,650,000
Franchise taxes and other taxes	1,981,873	2,006,500	1,995,000
Licenses and permits	753,492	704,900	688,610
Fines and forfeitures	1,543,262	1,438,620	1,527,920
Intergovernmental	1,593,818	1,423,707	1,315,707
Charges for services	3,603,728	3,800,000	4,000,000
Interest on investments	116,093	100,000	150,000
Transfers from Water/Wastewater	1,431,776	1,516,446	1,516,446
Transfers from Other Funds	201,764	204,309	204,309
Other	601,726	228,055	510,830
Total Revenues	30,067,549	30,936,621	32,172,906
Expenditures:			
Operating Expenditures			
Personnel and Benefits	17,629,205	19,457,078	18,904,491
Maintenance and Services	6,694,959	7,873,991	7,968,453
Supplies	1,756,760	1,839,455	1,840,455
Transfers to Other Funds	1,686,639	1,245,439	1,245,439
Total Operating Expenditures	27,767,563	30,415,963	29,958,838
Non-Operating Expenditures			
Other Expenses	25,839	35,839	35,839
Capital Outlay	868,011	1,731,830	1,731,830
Total Non-Operating Expenditures	893,850	1,767,669	1,767,669
Total Expenditures	28,661,413	32,183,632	31,726,507
Ending Fund Balance	17,101,585	15,854,573	17,547,983
Calculation of available funds:			
Ending fund balance	17,101,585	15,854,573	17,547,983
Less required contingency	100,000	100,000	100,000
Less reserve for City Emergencies	504,111	504,111	504,111
Less 20% required minimum balance	5,558,680	6,090,360	5,998,935
Excess funds available for capital projects	10,938,794	9,160,102	10,944,937

City of Rosenberg, Texas
2018-19 BUDGET
FY19 General Fund Long-Term Financial Plan

Adopted Budget 2018-19	Projection 2019-20	Projection 2020-21	Projection 2021-22
17,547,983	13,283,718	13,462,398	13,449,980
6,715,300	7,051,065	7,403,618	7,773,799
13,700,000	14,111,000	14,534,330	14,970,360
2,015,000	2,055,300	2,096,406	2,138,334
688,600	702,372	716,419	730,748
1,527,920	1,558,478	1,589,648	1,621,441
1,939,640	1,978,433	2,018,001	2,058,361
4,200,000	4,284,000	4,369,680	4,457,074
150,000	150,000	150,000	150,000
1,516,446	1,546,775	1,577,710	1,609,265
210,425	214,634	218,926	223,305
275,705	275,705	275,705	275,705
32,939,036	33,927,762	34,950,445	36,008,391
21,194,616	22,042,401	22,924,097	23,841,061
8,000,790	8,160,806	8,324,022	8,490,502
1,995,515	2,035,425	2,076,134	2,117,656
4,856,541	248,000	252,960	258,019
36,047,462	32,486,632	33,577,212	34,707,239
35,839	30,450	30,450	30,450
1,120,000	1,232,000	1,355,200	1,490,720
1,155,839	1,262,450	1,385,650	1,521,170
37,203,301	33,749,082	34,962,862	36,228,409
13,283,718	13,462,398	13,449,980	13,229,963
13,283,718	13,462,398	13,449,980	13,229,963
100,000	100,000	100,000	100,000
504,111	550,000	600,000	650,000
7,216,660	6,503,416	6,721,532	6,947,538
5,462,947	6,308,982	6,028,448	5,532,425

GENERAL FUND FINANCIAL PLAN

The Long-Term Financial plan is discussed in the transmittal letter located on page vii. The financial plan presents the General Fund over six fiscal years: actual amounts for the previous audited fiscal year (FY17), the adjusted budget for FY18, ending estimate for FY18, and four projected years (FY19 - FY22).

REVENUES

The City of Rosenberg's economic growth and development continues to reflect positive trends. Data from FY17 presents upward trends in new home construction and retail development creating significant increases in property tax revenues. Increase in sales tax revenues occurred for FY18 due to an executed 380 agreement. Although there are numerous contributing factors to consider when projecting revenues, the continued growth and development will continue to increase tax base and maintain overall revenues at approximately a three percent increase per year.

Property Taxes: Projections assume ad valorem property values will increase in FY20, FY21 and FY22 by 5% each year. This reflects that new home starts and new commercial development will continue for the next three to five years as well as the economy in Fort Bend County.

Sales Tax: Projections for FY19 include an \$800,000 increase in FY19 due to a new 380 development agreement. Projections after FY19 include an increase of 3% each year.

Franchise and Other Taxes: Projections for franchise and other taxes, charges for services, and licenses and permits to increase by a steady 2% projected from new homes and commercial development based on historical data.

EXPENDITURES

The City of Rosenberg must anticipate and effectively manage the growth that will occur in Rosenberg in the coming years in order to meet the increasing service needs of an expanding community.

Operating Expenditures which consist of Personnel and Benefits projected to increase 4% for FY20 - FY22 due to increases in the cost of employee benefits and the need for additional personnel due to the continued growth in the City of Rosenberg. Maintenance and Services, and Supplies are projected to increase at a rate of 2% for FY20 - FY22 due to increases in cost.

Capital Outlay needs will increase with much needed improvements to the City's aging infrastructure in order to extend useful life and meet the citywide goals identified in the City's strategic plan including investments in technology to improve services and to enhance the use of personnel. Although most large projects are funded through the issuance of debt, some of the smaller projects are funded in the General Fund.

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET

GENERAL FUND

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget (2)	2017-18 Estimate (3)	2018-19 Budget	Var %
~ GENERAL FUND SUMMARY ~						
Resources:						
Total Beginning Balance	\$ 15,695,449	\$ 15,276,132	\$ 17,101,584	\$ 17,101,584	\$ 17,547,983	2.6%
Revenues and Transfers In	<u>30,067,548</u>	<u>30,936,621</u>	<u>30,936,621</u>	<u>32,172,906</u>	<u>32,939,036</u>	6.5%
Total Funds Available	<u>45,762,997</u>	<u>46,212,753</u>	<u>48,038,205</u>	<u>49,274,490</u>	<u>50,487,019</u>	5.1%
Uses/Deductions:						
Expenditures and Transfers Out	28,661,413	30,936,623	32,183,633	31,726,507	37,203,301	15.6%
Ending Fund Balance:						
Total Ending Balance	17,101,584	15,276,130	15,854,572	17,547,983	13,283,718	-16.2%
Reserved for Contingencies (1)	100,000	100,000	100,000	100,000	100,000	0.0%
Reserved for City Emergencies	504,111	504,111	504,111	504,111	504,111	0.0%
Unreserved Ending Balance	<u>16,497,473</u>	<u>14,672,019</u>	<u>15,250,461</u>	<u>16,943,872</u>	<u>12,679,607</u>	-16.9%
Fund Total	<u>\$ 45,762,997</u>	<u>\$ 46,212,753</u>	<u>\$ 48,038,205</u>	<u>\$ 49,274,490</u>	<u>\$ 50,487,019</u>	5.1%
Net Revenues (Expenditures)	1,406,135	(2)	(1,247,011)	446,399	(4,264,265) A	

(1) No more than three percent (3%) of expenditures.

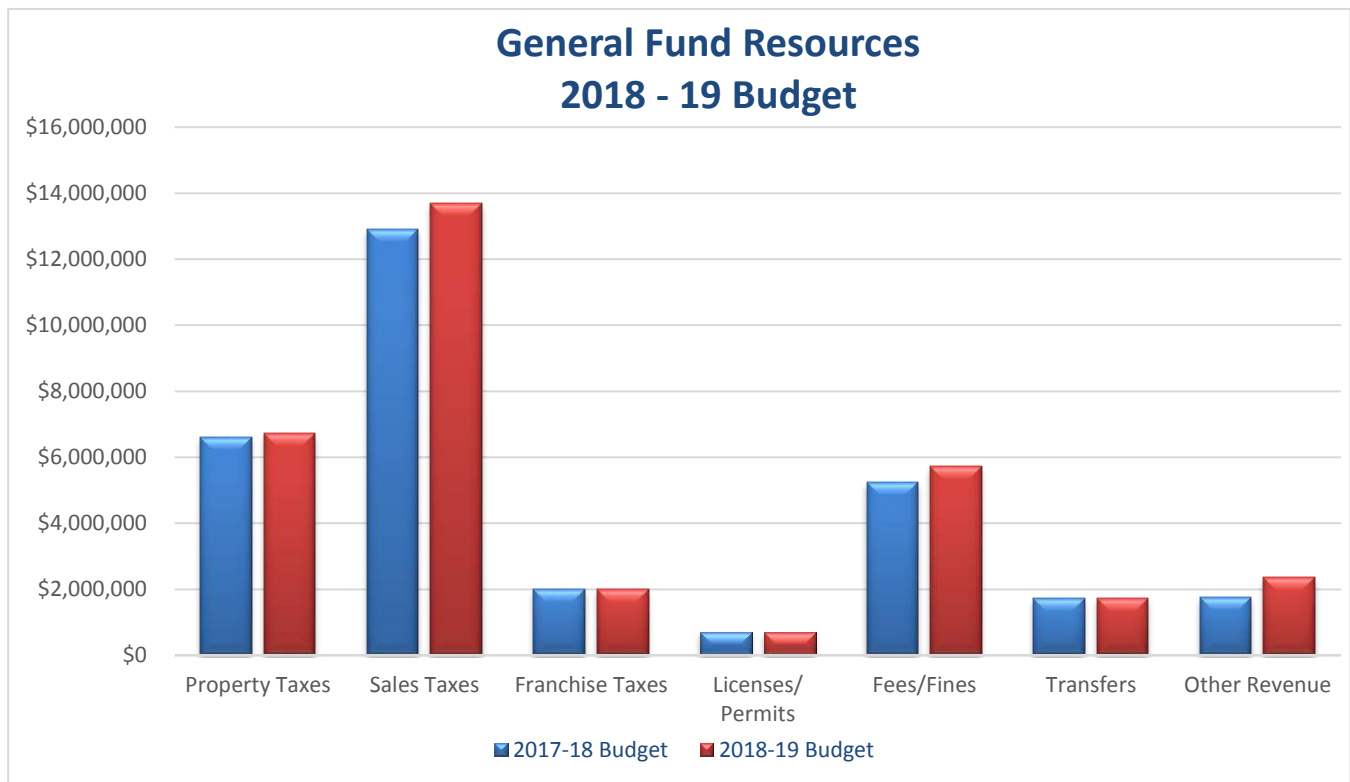
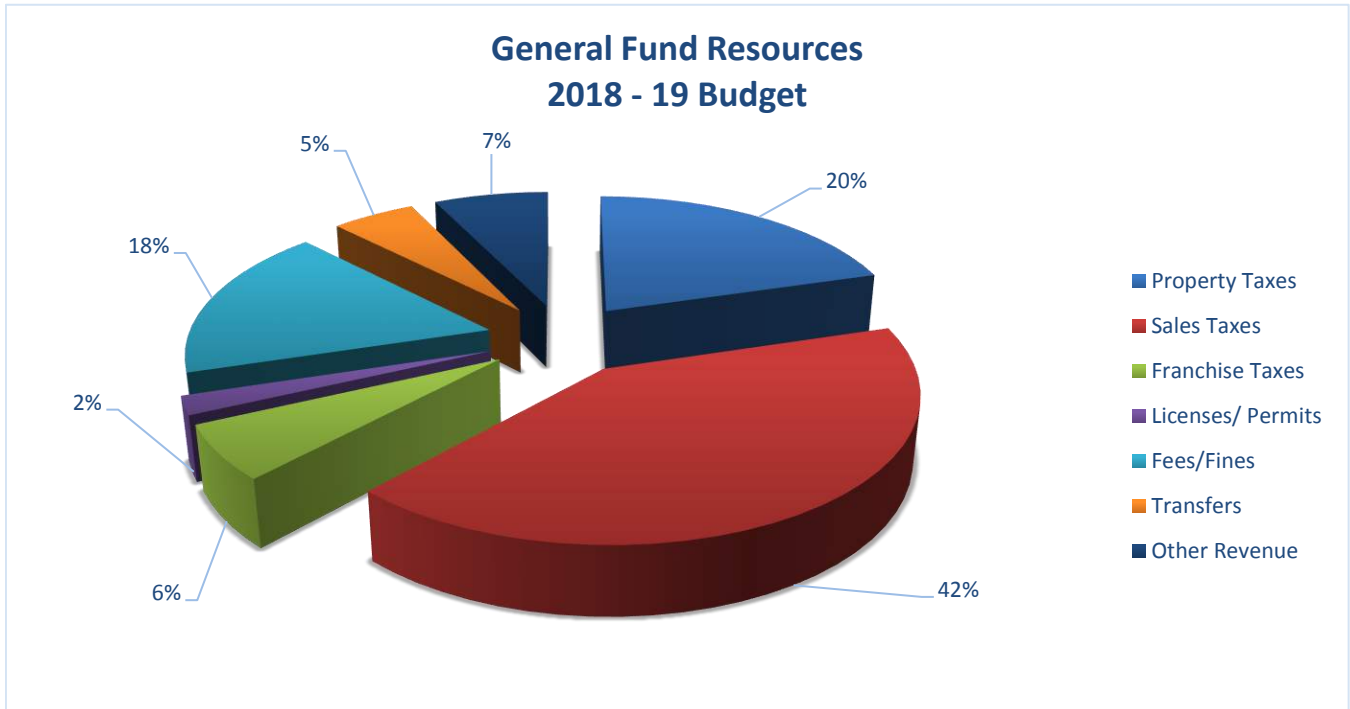
(2) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(3) Staff's estimate of year-end

A The budgeted General Fund expenses exceed budgeted revenue by \$4,264,265. This amount will be covered by fund balance and is being used to payoff the 2009 Certificates of Obligation in the amount of \$1,710,000 and also to pay \$2,650,000 for the Benton Road Mobility Road Project

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

General Fund Summary



**CITY OF ROSENBERG
2018-19 BUDGET**

GENERAL FUND

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ RESOURCES ~						
<u>REVENUES:</u>						
TAXES:						
Property taxes	\$ 5,798,666	\$ 6,614,084	\$ 6,614,084	\$ 6,614,084	\$ 6,715,300	1.5%
Sales taxes	12,441,351	12,900,000	12,900,000	13,650,000	13,700,000	6.2%
Franchise and Mixed Beverage taxes	1,981,873	2,006,500	2,006,500	1,995,000	2,015,000	0.4%
Subtotal	20,221,890	21,520,584	21,520,584	22,259,084	22,430,300	4.2%
LICENSES & PERMITS:						
Licenses	29,641	29,800	29,800	30,000	30,000	0.7%
Permits	723,851	675,100	675,100	658,610	658,600	-2.4%
Subtotal	753,492	704,900	704,900	688,610	688,600	-2.3%
FINES & FEES:						
Solid waste collection fees	3,603,728	3,800,000	3,800,000	4,000,000	4,200,000	10.5%
Fines	557,292	489,400	489,400	522,600	522,600	6.8%
Fees	985,970	949,220	949,220	1,005,320	1,005,320	5.9%
Subtotal	5,146,990	5,238,620	5,238,620	5,527,920	5,727,920	9.3%
OTHER REVENUE:						
Interest earnings	116,093	100,000	100,000	150,000	150,000	50.0%
Intergovernmental revenue	1,593,818	1,423,707	1,423,707	1,315,707	1,939,640	36.2%
Miscellaneous revenue	601,726	228,055	228,055	510,830	275,705	20.9%
Subtotal	2,311,636	1,751,762	1,751,762	1,976,537	2,365,345	35.0%
TOTAL REVENUES BEFORE TRANSFERS	28,434,008	29,215,866	29,215,866	30,452,151	31,212,165	6.8%
TRANSFERS FROM OTHER FUNDS:						
Transfer from Special Revenue Funds	201,764	204,309	204,309	204,309	210,425	3.0%
Water & Wastewater Fund	1,431,776	1,516,446	1,516,446	1,516,446	1,516,446	0.0%
Subtotal	1,633,540	1,720,755	1,720,755	1,720,755	1,726,871	0.4%
TOTAL REVENUES AND TRANSFERS	30,067,548	30,936,621	30,936,621	32,172,906	32,939,036	6.5%

**CITY OF ROSENBERG
2018-19 BUDGET**

GENERAL FUND

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE DETAIL ~						
<u>PROPERTY TAXES: (401)</u>						
10 00 Current taxes	\$ 5,711,449	\$ 6,525,084	\$ 6,525,084	\$ 6,525,084	\$ 6,626,300	1.6%
10 10 Current penalty and interest	29,186	24,000	24,000	24,000	24,000	0.0%
20 00 Delinquent taxes	37,045	35,000	35,000	35,000	35,000	0.0%
20 10 Delinquent penalty and interest	17,500	16,000	16,000	16,000	16,000	0.0%
40 00 Taxes - Overpayments	3,485	14,000	14,000	14,000	14,000	0.0%
Subtotal	5,798,666	6,614,084	6,614,084	6,614,084	6,715,300	1.5%
<u>SALES TAXES: (402)</u>						
00 00 General Sales Tax	9,486,288	9,800,000	9,800,000	10,450,000	10,500,000	7.1%
10 00 BTC 1 Sales Tax	1,622,874	1,750,000	1,750,000	1,800,000	1,800,000	2.9%
20 00 BTC 2 Sales Tax	1,332,188	1,350,000	1,350,000	1,400,000	1,400,000	3.7%
Subtotal	12,441,351	12,900,000	12,900,000	13,650,000	13,700,000	6.2%
<u>MIXED BEVERAGE TAXES: (403)</u>						
00 00 Mixed beverage taxes	80,477	82,000	82,000	80,000	100,000	22.0%
Subtotal	80,477	82,000	82,000	80,000	100,000	22.0%
<u>FRANCHISE TAXES: (404)</u>						
10 00 Electric	1,057,022	1,080,000	1,080,000	1,080,000	1,080,000	0.0%
20 00 Gas	100,974	101,500	101,500	120,000	120,000	18.2%
30 00 Telephone	294,057	250,000	250,000	235,000	235,000	-6.0%
40 00 Cable TV	282,508	320,000	320,000	295,000	295,000	-7.8%
50 00 Solid Waste	166,835	173,000	173,000	185,000	185,000	6.9%
Subtotal	1,901,396	1,924,500	1,924,500	1,915,000	1,915,000	-0.5%
TOTAL TAX REVENUES	20,221,890	21,520,584	21,520,584	22,259,084	22,430,300	4.2%
<u>LICENSES: (411)</u>						
15 00 Peddler license	3,300	4,000	4,000	3,000	3,000	-25.0%
20 00 Taxi license	-	100	100	100	100	0.0%
25 00 Mobile home park license	12,530	11,000	11,000	11,000	11,000	0.0%
30 00 Precious Metal/Jewel license	300	600	600	600	600	0.0%
35 00 Amusement license	100	100	100	100	100	0.0%
40 00 Liquor license	10,690	11,000	11,000	12,000	12,000	9.1%
45 00 Animal/Kennel license	336	700	700	700	700	0.0%
60 00 Salvage yard license	2,200	2,000	2,000	2,000	2,000	0.0%
90 00 Other licenses	185	300	300	500	500	0.0%
Subtotal	29,641	29,800	29,800	30,000	30,000	0.7%
<u>PERMITS: (412)</u>						
10 00 Electrical permits	51,724	60,000	60,000	50,000	50,000	-16.7%
15 00 Building permits	488,938	420,000	420,000	420,000	420,000	0.0%
20 00 Mobile home permits	3,197	3,000	3,000	3,000	3,000	0.0%
25 00 Plumbing permits	40,932	45,000	45,000	40,000	40,000	-11.1%
35 00 Parade permits	30	-	-	-	-	100.0%
40 00 Heating & A/C permits	24,002	30,000	30,000	25,000	25,000	-16.7%
45 00 Food permits	96,749	100,000	100,000	100,000	100,000	0.0%
55 00 Cemetery burial permits	330	300	300	300	300	0.0%
60 00 Special events permits	370	-	-	310	300	100.0%
70 00 Rental registration permit	-	800	800	-	-	-100.0%
80 00 Storm Water Permits	6,000	-	-	6,000	6,000	100.0%
90 00 Sign permits	6,405	6,000	6,000	6,000	6,000	0.0%
95 00 Kiosk Sign permits	5,175	10,000	10,000	8,000	8,000	-20.0%
Subtotal	723,851	675,100	675,100	658,610	658,600	-2.4%
TOTAL LICENSES & PERMITS	753,492	704,900	704,900	688,610	688,600	-2.3%

**CITY OF ROSENBERG
2018-19 BUDGET**

GENERAL FUND

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>FINES: (441)</u>						
05 00 Fines - Traffic/Criminal	243,901	260,000	260,000	230,000	230,000	-11.5%
07 00 Transportation fines	108,005	71,500	71,500	90,000	90,000	25.9%
15 00 Peace Officer fee	35	100	100	100	100	0.0%
20 00 Capias fines	15,842	26,000	26,000	13,000	13,000	-50.0%
25 00 Court cost fines	3,620	2,800	2,800	4,200	4,200	50.0%
30 00 Defensive driving course fines	6,697	2,500	2,500	4,800	4,800	92.0%
40 00 Local arrest fines	23,208	20,000	20,000	20,000	20,000	0.0%
45 00 Traffic costs	8,363	9,000	9,000	8,000	8,000	-11.1%
55 00 Warrant fees	12,677	14,000	14,000	14,000	14,000	0.0%
60 00 Time payment	8,235	9,000	9,000	9,000	9,000	0.0%
90 00 Deferred Adjudication fee	102,595	50,000	50,000	105,000	105,000	110.0%
95 00 City % of State court cost fines	24,115	24,000	24,000	24,000	24,000	0.0%
99 00 Other fines	-	500	500	500	500	0.0%
Subtotal	557,292	489,400	489,400	522,600	522,600	6.8%
<u>FEES: (432)</u>						
10 00 Plat filing fees	34,066	44,000	44,000	52,000	52,000	18.2%
15 00 Plan checking fees	335,952	270,000	270,000	335,000	335,000	24.1%
18 00 Infrastructure Inspection fees	152,913	140,000	140,000	140,000	140,000	0.0%
20 00 Solid waste fees	3,603,728	3,800,000	3,800,000	4,000,000	4,200,000	10.5%
31 00 County Fire fighting fees	114,500	114,500	114,500	114,500	114,500	0.0%
33 00 Emergency fees	-	5,000	5,000	5,000	5,000	0.0%
40 00 Vending fees	555	600	600	600	600	0.0%
50 00 Collection fees - sales tax	1,022	900	900	900	900	0.0%
55 00 Recreation fees	5,327	10,000	10,000	8,000	8,000	-20.0%
56 00 Seabourne Sports Complex fees	1,663	4,500	4,500	2,000	2,000	-55.6%
57 00 Park Rental fees	15,174	15,000	15,000	15,000	15,000	0.0%
60 00 Administrative fees (RDC)	248,099	260,820	260,820	260,820	260,820	0.0%
62 00 Fire Marshal fees	27,121	40,000	40,000	28,000	28,000	-30.0%
65 00 False alarm fees	5,075	10,000	10,000	5,000	5,000	-50.0%
67 00 Tow Truck fees	990	10,500	10,500	15,000	15,000	42.9%
69 00 Firing Range fees	2,600	2,500	2,500	2,600	2,600	4.0%
75 00 Records retrieval fees	791	700	700	700	700	0.0%
80 00 Returned check fees	152	200	200	200	200	0.0%
81 00 Credit Card fees	18,462	-	-	-	-	100.0%
82 00 Pet Adoption fees	19,458	20,000	20,000	20,000	20,000	0.0%
90 00 Other fees	2,052	-	-	-	-	100.0%
Subtotal	4,589,698	4,749,220	4,749,220	5,005,320	5,205,320	9.6%
TOTAL FINES & FEES	5,146,990	5,238,620	5,238,620	5,527,920	5,727,920	9.3%

**CITY OF ROSENBERG
2018-19 BUDGET**

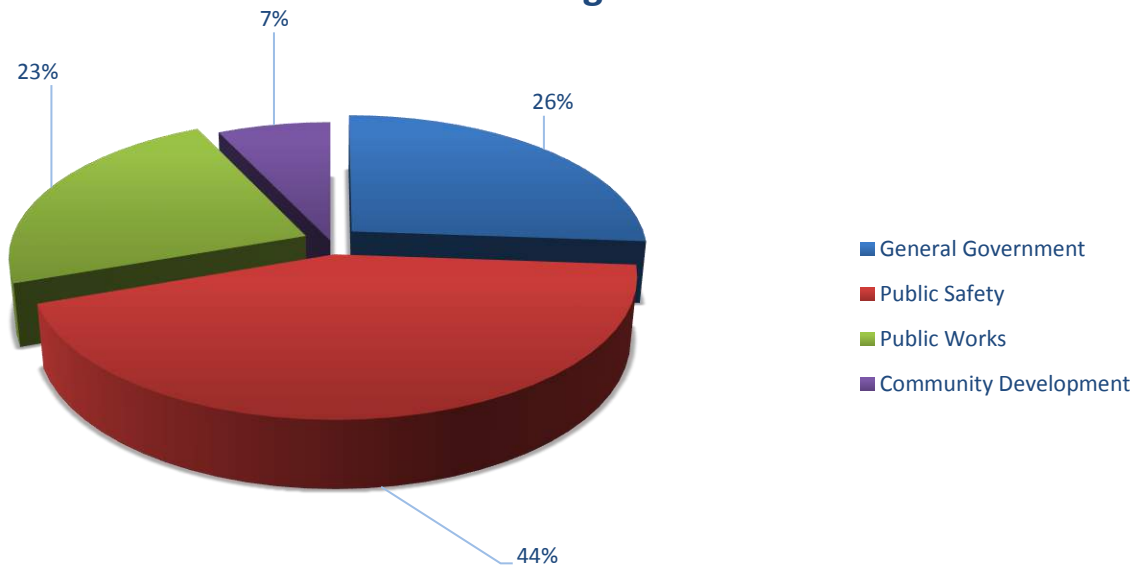
GENERAL FUND

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE DETAIL ~ (Continued)						
<u>OTHER REVENUE:</u>						
42110 US Treasury	38,765	4,000	4,000	4,000	-	-100.0%
42120 FEMA Grants	52,182	-	-	-	-	
42140 COPS Grant Funds	-	-	-	216,325	36,400	100.0%
42150 CJD Grant Funds	224,079	153,000	153,000	45,000	45,000	-70.6%
42310 LCISD	1,328,819	1,266,707	1,266,707	1,266,707	1,894,640	49.6%
42320 Fort Bend County	55	-	-	-	-	100.0%
42340 Other Governmental Entities	2,100	-	-	-	-	100.0%
42350 Industrial Payment - (Frito-Lay)	72,000	114,000	114,000	114,000	114,000	0.0%
45100 Interest earnings	116,093	100,000	100,000	150,000	150,000	50.0%
46110 Gain on disposal of assets	34,108	5,000	5,000	5,000	5,000	0.0%
46140 Sale of Property	80,397	-	-	-	-	100.0%
46300 Mowing & demolition revenue	8,646	10,000	10,000	8,000	8,000	-20.0%
46510 Gazebo Rental	200	200	200	200	200	0.0%
46515 Street light electricity charges	39,725	21,505	21,505	21,505	21,505	0.0%
46530 Agricultural leases	-	250	250	250	-	-100.0%
46610 Donations-Animal Control	12,015	5,000	5,000	8,000	8,000	60.0%
46620 Donations-Fire Department	-	100	100	24,000	100	0.0%
46630 Donations-Police Department	3,010	-	-	-	-	100.0%
46650 Rosenberg Christmas Nights Sponsorship	20,680	12,000	12,000	24,000	20,000	66.7%
46655 Rosenberg Christmas Nights Meal Tickets	2,585	-	-	2,550	2,500	100.0%
46660 Family 4th Celebration Sponsorship	19,980	20,000	20,000	20,000	20,000	0.0%
46700 Reimbursement for Personnel	71,868	-	-	47,000	-	100.0%
46710 Insurance Proceeds	19,900	-	-	10,000	-	100.0%
46900 Miscellaneous revenue	64,429	40,000	40,000	10,000	40,000	0.0%
47130 Contributions - Developers	100,000	-	-	-	-	100.0%
Subtotal	2,311,636	1,751,762	1,751,762	1,976,537	2,365,345	35.0%
 TOTAL REVENUE BEFORE TRANSFERS	 28,434,008	 29,215,866	 29,215,866	 30,452,151	 31,212,165	 6.8%
 <u>TRANSFERS FROM OTHER FUNDS:</u>						
48501 Transfer from Water/Wastewater Fund	1,431,776	1,516,446	1,516,446	1,516,446	1,516,446	0.0%
48212 Transfer from Hotel/Motel Fund	154,834	152,740	152,740	152,740	154,925	1.4%
48222 Transfer from Juvenile Case Manager Fund	29,130	30,269	30,269	30,269	32,200	6.4%
48223 Transfer from Child Safety Fund	7,800	7,800	7,800	7,800	7,800	0.0%
48224 Transfer from Bldg Security Fund	10,000	13,500	13,500	13,500	15,500	14.8%
 TOTAL TRANSFERS	 1,633,540	 1,720,755	 1,720,755	 1,720,755	 1,726,871	 0.4%
 TOTAL REVENUES AND TRANSFERS	 \$ 30,067,548	 \$ 30,936,621	 \$ 30,936,621	 \$ 32,172,906	 \$ 32,939,036	 6.5%

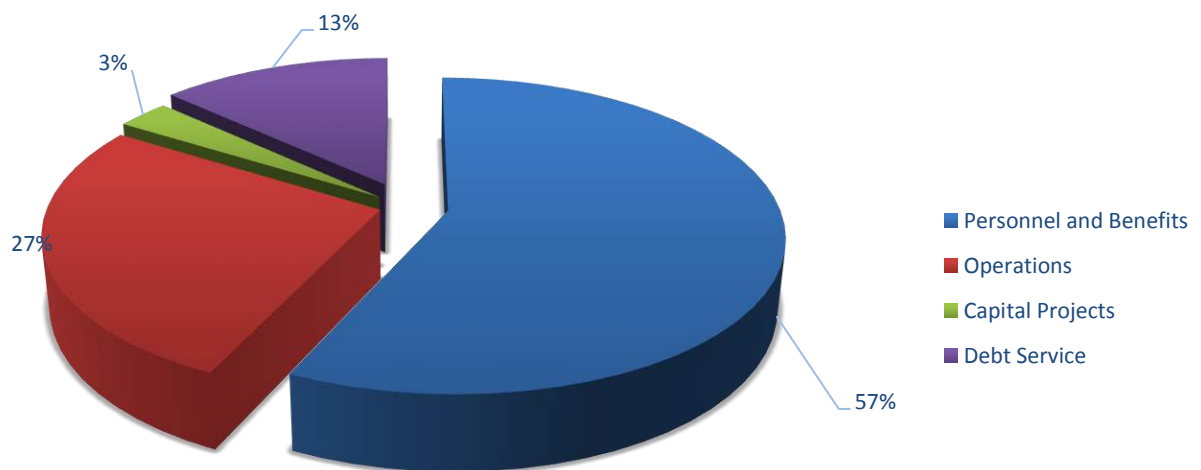
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

General Fund Summary

**Expenditures by Division
2018 - 19 Budget**



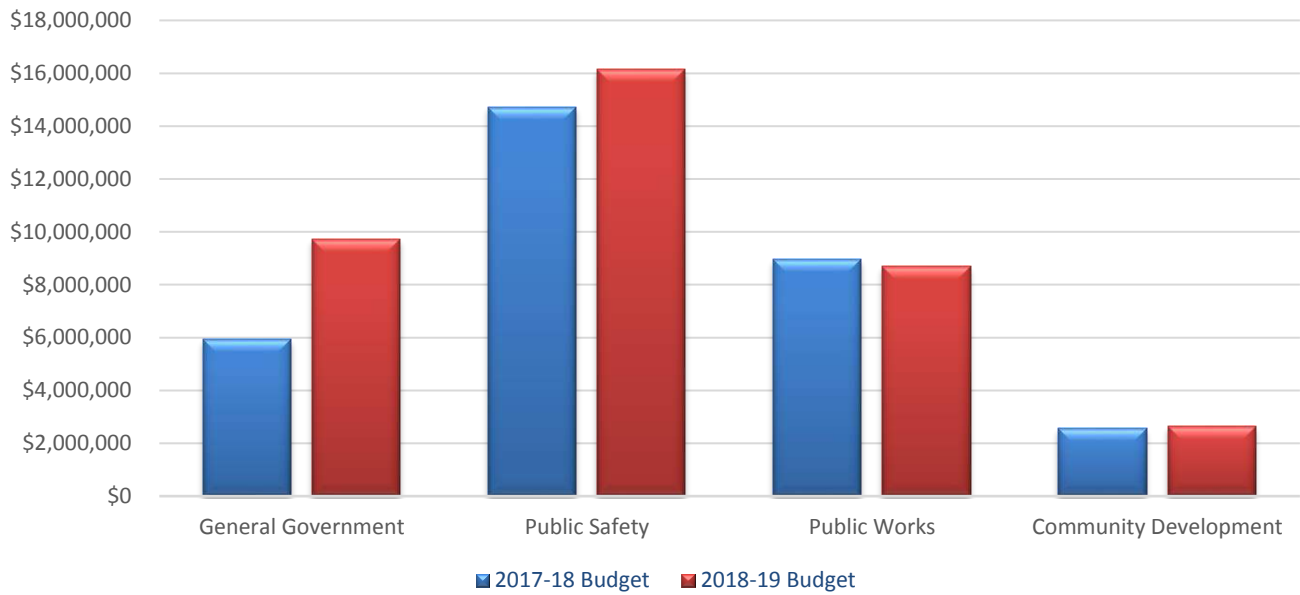
**Expenditures by Function
2018 - 19 Budget**



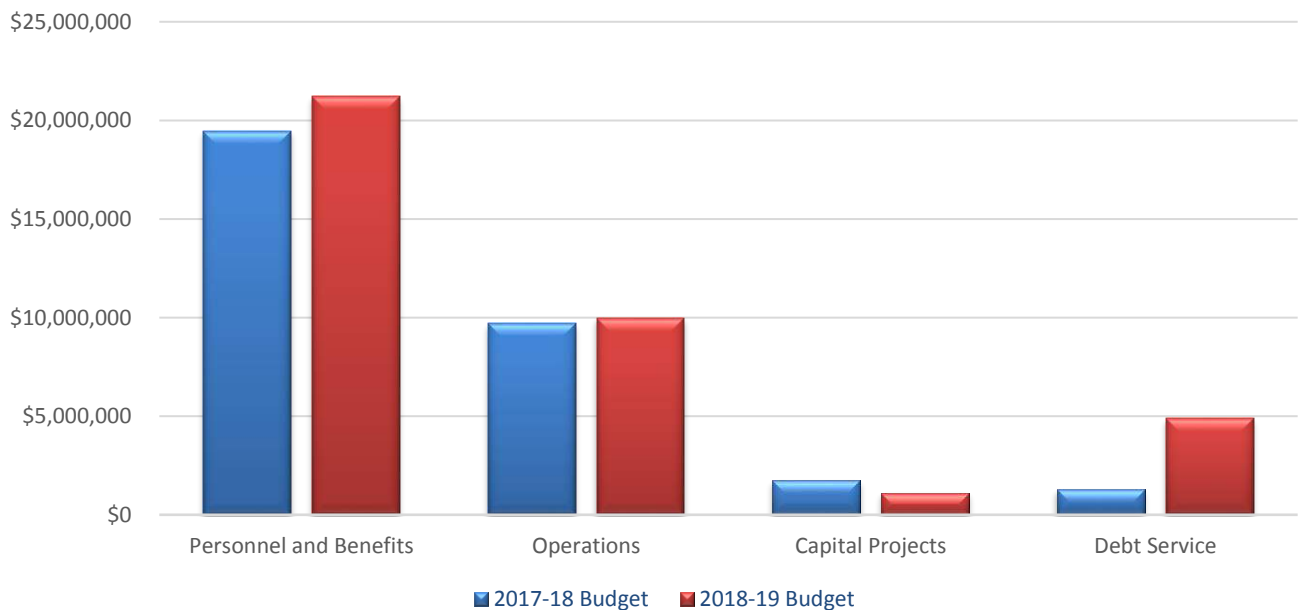
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

General Fund Summary

Expenditures by Division 2018 - 19 Budget



Expenditures by Function 2018 - 19 Budget



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General
DEPARTMENT: General Fund Summary
FUNCTION: N/A
ACCOUNT: 101-XXXX

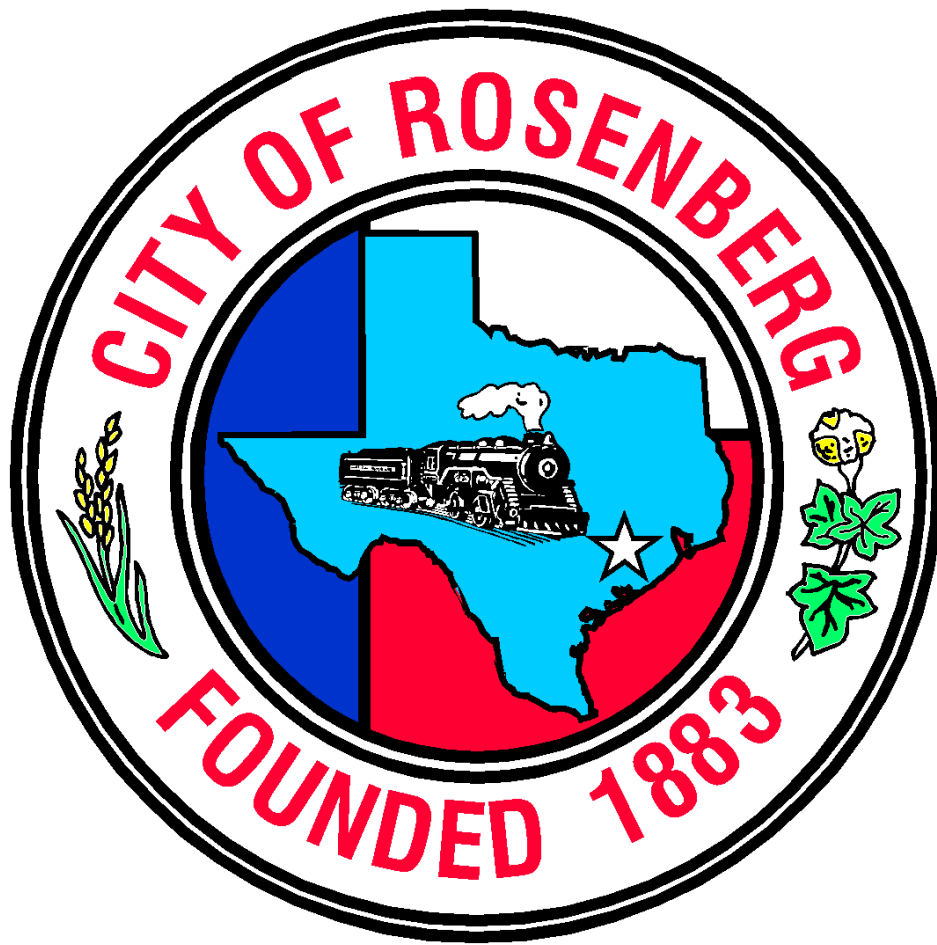
Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 17,629,205	\$ 19,457,078	\$ 19,457,078	\$ 18,904,491	\$ 21,194,616	8.9%
Supplies	1,756,760	1,839,455	1,839,455	1,840,455	1,995,515	8.5%
Maintenance and Services	6,694,959	7,518,991	7,873,991	7,968,453	8,000,790	1.6%
Other Expenses	25,839	35,839	35,839	35,839	35,839	0.0%
Transfers to Other Funds	1,686,639	965,260	1,245,439	1,245,439	4,856,541	289.9%
Subtotal	27,793,402	29,816,623	30,451,802	29,994,677	36,083,301	18.5%
Capital Outlay	868,011	1,120,000	1,731,830	1,731,830	1,120,000	-35.3%
Total Expenditures	\$ 28,661,413	\$ 30,936,623	\$ 32,183,633	\$ 31,726,507	\$ 37,203,301	15.6%

~ AUTHORIZED POSITIONS ~

Position Title						
General Government	32.84	33.84	33.84	33.84	33.84	
Community Development	23.98	24.50	24.50	24.50	24.50	
Public Safety	150.30	155.82	155.82	155.82	161.82	
Public Works	26.00	26.00	26.00	26.00	26.00	
Total Personnel	233.12	240.16	240.16	240.16	246.16	2.5%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:			
General	General Fund Summary	N/A	101-XXXX			
Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
GENERAL GOVERNMENT:						
Mayor & Council	\$ 50,100	\$ 58,822	\$ 58,822	\$ 58,822	\$ 58,815	
City Manager	366,651	396,172	396,172	394,927	362,985	
Human Resources	246,099	329,017	329,017	332,785	351,014	
Economic Development	261,475	265,650	265,650	260,947	286,071	
City Secretary	242,494	246,249	246,249	244,169	281,221	
Finance & Accounting	626,643	726,822	726,822	698,122	781,556	
Municipal Court	375,713	411,985	411,985	390,236	403,682	
City Attorney	225,166	275,000	275,000	275,000	220,000	
City Prosecutor	34,313	35,000	35,000	38,000	40,000	
Information Services	352,958	421,777	421,777	424,826	443,541	
Communications	179,951	219,110	219,110	208,168	245,892	
General Government	2,259,116	2,263,859	2,544,038	2,529,669	6,255,927	
Subtotal	5,220,678	5,649,463	5,929,642	5,855,672	9,730,703	64.1%
COMMUNITY DEVELOPMENT:						
Planning	431,739	459,492	459,492	455,802	477,303	
Code Enforcement	621,167	699,065	699,065	667,198	722,590	
Health	172,907	179,006	179,006	168,134	179,851	
Parks & Recreation	1,003,325	1,038,110	1,038,110	1,047,723	1,055,188	
Special Events	136,711	197,436	197,436	197,466	198,178	
Subtotal	2,365,850	2,573,109	2,573,109	2,536,323	2,633,110	2.3%
PUBLIC SAFETY:						
Police	8,362,715	9,060,819	9,060,819	8,921,645	9,612,017	
Emergency Management	16,600	21,578	21,578	21,588	21,734	
Animal Control	233,325	309,358	309,358	292,530	331,495	
School Officers & Crossing Guards	1,363,072	1,266,708	1,266,708	1,364,692	1,894,640	
Fire	3,572,186	3,662,148	3,662,148	3,425,235	3,886,804	
Fire Marshal	350,838	398,401	398,401	339,262	406,222	
Subtotal	13,898,736	14,719,012	14,719,012	14,364,952	16,152,912	9.7%
PUBLIC WORKS:						
Engineering	318,123	250,000	605,000	605,000	405,000	
Public Works	3,049,337	3,613,609	4,225,439	4,170,623	3,685,944	
Street Lighting & Signals	470,499	498,000	498,000	498,000	523,000	
Fleet Maintenance	385,264	403,119	403,119	385,593	413,627	
Solid Waste	2,814,026	3,080,000	3,080,000	3,160,000	3,500,000	
Building Maintenance	138,901	150,311	150,311	150,345	159,005	
Subtotal	7,176,149	7,995,039	8,961,869	8,969,561	8,686,576	-3.1%
TOTAL EXPENSES	\$ 28,661,413	\$ 30,936,623	\$ 32,183,633	\$ 31,726,507	\$ 37,203,301	15.6%



GENERAL GOVERNMENT

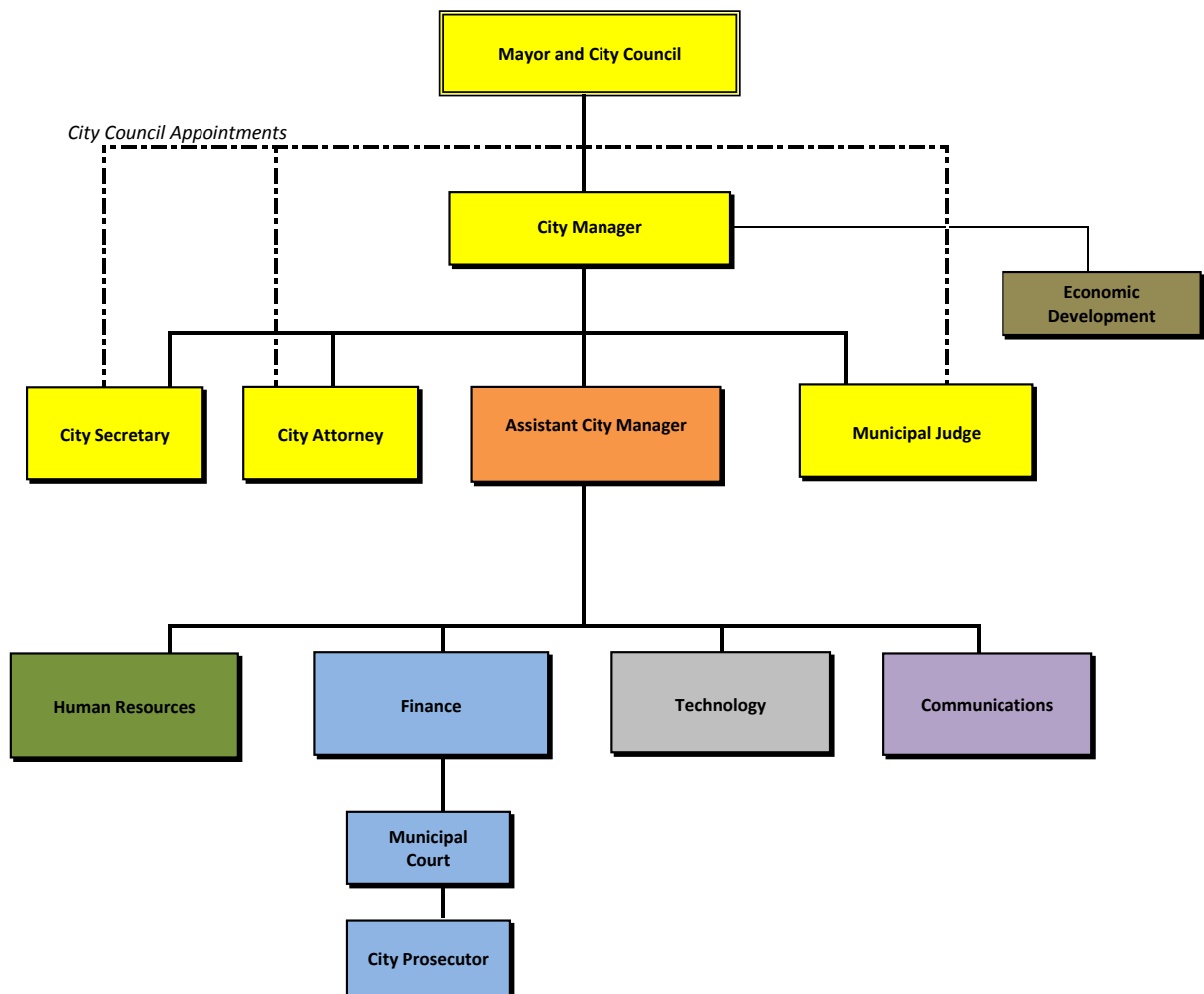
- GENERAL GOVERNMENT ORGANIZATIONAL CHART
- GENERAL GOVERNMENT SUMMARY
- MAYOR/COUNCIL
- CITY MANAGER
- HUMAN RESOURCES
- ECONOMIC DEVELOPMENT
- CITY SECRETARY
- FINANCE
- MUNICIPAL COURT
- CITY ATTORNEY
- CITY PROSECUTOR
- TECHNOLOGY
- COMMUNICATIONS
- GENERAL GOVERNMENT

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



CITY OF ROSENBERG, TEXAS
2018-19 BUDGET

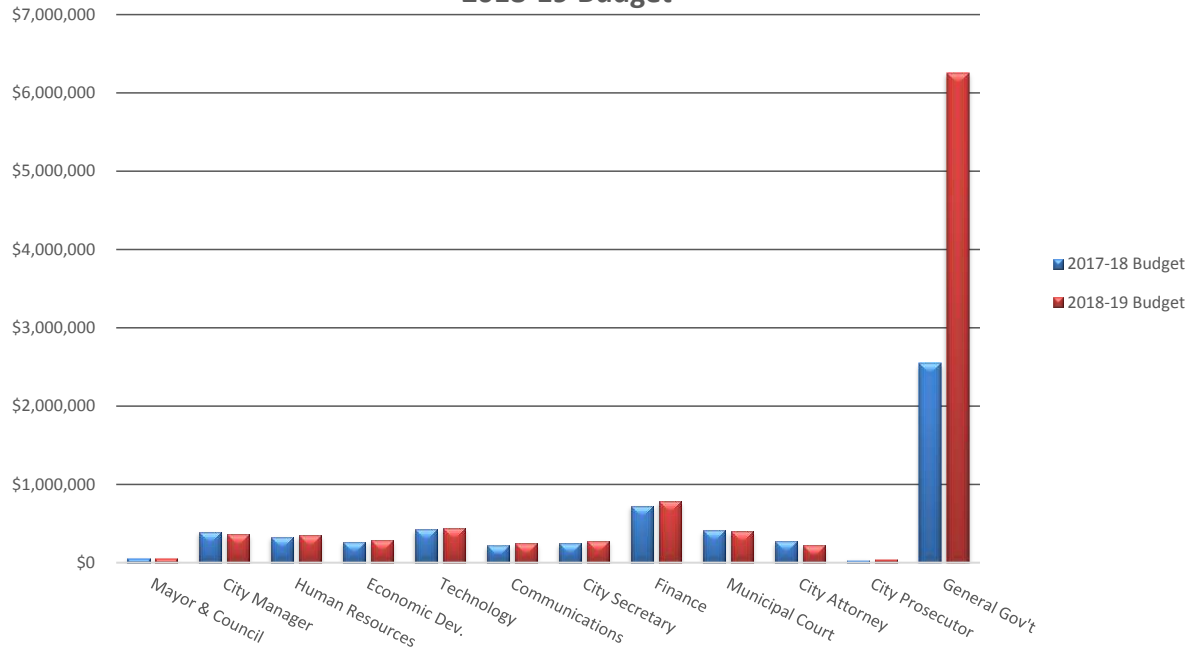
General Government Organizational Chart



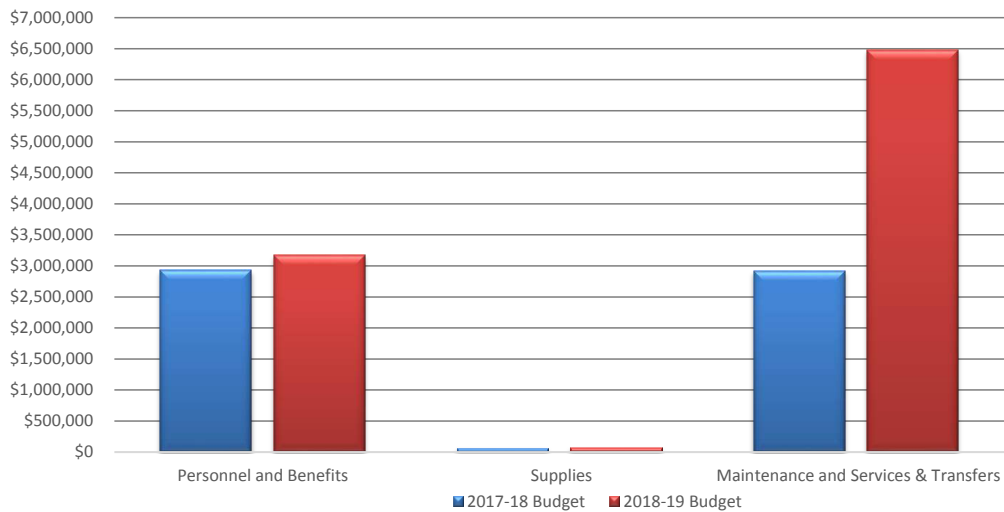
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

General Government

**Expenditures by Department
2018-19 Budget**



**Expenditures by Function
2018-19 Budget**



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	General Government Summary	N/A	101-XXXX

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,546,201	\$ 2,927,068	\$ 2,927,068	\$ 2,864,175	\$ 3,167,567	
Supplies	67,133	71,100	71,100	71,100	74,000	
Maintenance and Services	920,705	1,676,035	1,676,035	1,664,957	1,622,596	
Other Expenses	-	10,000	10,000	10,000	10,000	
Transfers to Other Funds	1,686,639	965,260	1,245,439	1,245,439	4,856,541	
Subtotal	5,220,678	5,649,463	5,929,642	5,855,672	9,730,703	64.1%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 5,220,678	\$ 5,649,463	\$ 5,929,642	\$ 5,855,672	\$ 9,730,703	64.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
City Manager	4.00	4.00	4.00	4.00	3.00	
Human Resources	3.00	3.00	3.00	3.00	3.00	
Economic Development	3.00	3.00	3.00	3.00	3.00	
City Secretary	2.48	2.48	2.48	2.48	3.48	
Finance	6.00	7.00	7.00	7.00	7.00	
Municipal Court	4.96	4.96	4.96	4.96	4.96	
Information Services	4.50	4.50	4.50	4.50	4.00	
Communications	2.50	2.50	2.50	2.50	3.00	
General Government	2.40	2.40	2.40	2.40	2.40	
Total Personnel	32.84	33.84	33.84	33.84	33.84	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Mayor & Council	General Government	101-11XX-510

MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation and cooperative partnerships.

PROGRAM DESCRIPTION:

The City of Rosenberg is currently operating under a Home Rule City Charter adopted November 20, 1956, with the latest revision being June 2016. The governing body of the City is the City Council. Beginning with the April 1985 Election, the City adopted the Council/Manager form of government, converting from the mayoral form of government. In addition, after the August 1992 Election, the structure of the City Council was changed from the Mayor and all Council Members elected at-large, to an at-large Mayor, two at-large Council positions, and four single-member Council Members representing their respective single-member districts. The City Manager, City Secretary, Police Chief, City Attorney, and Municipal Court Judge are appointed by the Mayor and City Council.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal # 1: Effectively manage the growth that will occur in Rosenberg in the coming years.

Objectives:

- Secure a long-term, sustainable water supply.
- Adopt a comprehensive plan.
- Proactive management of municipal facilities.
- Continue career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal # 2: Enhance Rosenberg's quality of life for residents, businesses and visitors.

Objectives:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Mayor & Council	General Government	101-11XX-510

- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal # 3: Increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council Summary **FUNCTION:** N/A **ACCOUNT:** 101-11XX-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 19,397	\$ 19,402	\$ 19,402	\$ 19,402	\$ 19,395	
Supplies	8,057	14,000	14,000	14,000	14,000	
Maintenance and Services	22,646	25,420	25,420	25,420	25,420	
Subtotal	50,100	58,822	58,822	58,822	58,815	0.0%
Total Expenditures	\$ 50,100	\$ 58,822	\$ 58,822	\$ 58,822	\$ 58,815	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council At-Large Position #1
 Council At-Large Position #2
 Council District 1
 Council District 2
 Council District 3
 Council District 4
 Mayor

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **FUNCTION:** General Government **ACCOUNT:** 101-1100-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	3,326	3,500	3,500	3,500	3,500	
Maintenance and Services	9,747	2,780	2,780	2,780	2,780	
Subtotal	13,072	6,280	6,280	6,280	6,280	0.0%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 13,072	\$ 6,280	\$ 6,280	\$ 6,280	\$ 6,280	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Supplies:						
31 35 Business Expenses	\$ 3,326	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	
Subtotal	3,326	3,500	3,500	3,500	3,500	0.0%
Maintenance and Services:						
41 45 Special Council Expenditures	1,151	1,600	1,600	1,600	1,600	
42 60 Technology Fees	8,182	-	-	-	-	
43 45 Awards	312	500	500	500	500	
51 20 General Insurance	70	90	90	90	90	
52 20 Postage	32	290	290	290	290	
54 10 Printing and Binding	-	300	300	300	300	
Subtotal	9,747	2,780	2,780	2,780	2,780	0.0%
Total Expenditures	\$ 13,072	\$ 6,280	\$ 6,280	\$ 6,280	\$ 6,280	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council At-Large Position #1	FUNCTION: General Government	ACCOUNT: 101-1121-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,586	
Supplies	1,242	1,350	1,350	1,350	1,350	
Maintenance and Services	1,788	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 5,616	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council At-Large Position #1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	2	
Subtotal	2,586	2,587	2,587	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	1,199	1,250	1,250	1,250	1,250	
31 90 Other Supplies	43	100	100	100	100	
Subtotal	1,242	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	903	640	640	640	640	
55 10 Education and Training	885	2,500	2,500	2,500	2,500	
Subtotal	1,788	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 5,616	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council At-Large Position #2	FUNCTION: General Government	ACCOUNT: 101-1122-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-2019 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,586	
Supplies	238	1,350	1,350	1,350	1,350	
Maintenance and Services	395	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 3,220	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council At-Large Position #2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	2	
Subtotal	2,586	2,587	2,587	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	196	1,250	1,250	1,250	1,250	
31 90 Other Supplies	43	100	100	100	100	
Subtotal	238	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	395	2,500	2,500	2,500	2,500	
Subtotal	395	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 3,220	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 1	FUNCTION: General Government	ACCOUNT: 101-1123-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,586	
Supplies	403	1,350	1,350	1,350	1,350	
Maintenance and Services	2,203	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 5,192	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council District 1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	2	
Subtotal	2,586	2,587	2,587	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	322	1,250	1,250	1,250	1,250	
31 90 Other Supplies	81	100	100	100	100	
Subtotal	403	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	2,203	2,500	2,500	2,500	2,500	
Subtotal	2,203	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 5,192	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 2	FUNCTION: General Government	ACCOUNT: 101-1124-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,586	
Supplies	150	1,350	1,350	1,350	1,350	
Maintenance and Services	485	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 3,221	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council District 2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	2	
Subtotal	2,586	2,587	2,587	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	150	1,250	1,250	1,250	1,250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	150	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	485	2,500	2,500	2,500	2,500	
Subtotal	485	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 3,221	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 3	FUNCTION: General Government	ACCOUNT: 101-1125-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,586	
Supplies	135	1,350	1,350	1,350	1,350	
Maintenance and Services	1,752	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 4,474	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council District 3

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	2	
Subtotal	2,586	2,587	2,587	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	135	1,250	1,250	1,250	1,250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	135	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	784	640	640	640	640	
55 10 Education and Training	968	2,500	2,500	2,500	2,500	
Subtotal	1,752	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 4,474	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 4	FUNCTION: General Government	ACCOUNT: 101-1126-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,586	
Supplies	511	1,350	1,350	1,350	1,350	
Maintenance and Services	2,212	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 5,310	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 4

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	2	
Subtotal	2,586	2,587	2,587	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	511	1,250	1,250	1,250	1,250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	511	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	2,212	2,500	2,500	2,500	2,500	
Subtotal	2,212	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 5,310	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Mayor	FUNCTION: General Government	ACCOUNT: 101-1127-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 3,879	\$ 3,880	\$ 3,880	\$ 3,880	\$ 3,879	
Supplies	2,052	2,400	2,400	2,400	2,400	
Maintenance and Services	4,064	3,800	3,800	3,800	3,800	
Total Expenditures	\$ 9,995	\$ 10,080	\$ 10,080	\$ 10,080	\$ 10,079	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Mayor

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	
20 20 Social Security	275	275	275	275	275	
20 50 Workers' Compensation	4	5	5	5	4	
Subtotal	3,879	3,880	3,880	3,880	3,879	0.0%
Supplies:						
31 35 Business Expenses	1,992	2,300	2,300	2,300	2,300	
31 90 Other Supplies	60	100	100	100	100	
Subtotal	2,052	2,400	2,400	2,400	2,400	0.0%
Maintenance and Services:						
52 10 Telephone/Communications	448	1,200	1,200	1,200	1,200	
54 10 Printing and Binding	38	100	100	100	100	
55 10 Education and Training	3,578	2,500	2,500	2,500	2,500	
Subtotal	4,064	3,800	3,800	3,800	3,800	0.0%
Total Expenditures	\$ 9,995	\$ 10,080	\$ 10,080	\$ 10,080	\$ 10,079	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	City Manager	General Government	101-1200-510

PROGRAM DESCRIPTION:

The City Manager is the chief executive officer for the City of Rosenberg, and is appointed by the Mayor and City Council. The office of City Manager includes the City Manager, Executive Assistant, Citizen Relations Coordinator and Agenda Coordinator. The City Manager, under guidelines of the City Charter and Code of Ordinances, administers the policies of the City Council. This office coordinates, directs, and reviews the activities of all departments within the City of Rosenberg. The City Manager appoints all department heads of the various City departments, with the exception of the Police Chief, City Secretary, City Attorney, and Municipal Court Judge, whom the Mayor/Council appoints.

STRATEGIC PLAN GOALS:

Goal 1 - Effectively manage the growth that will occur in Rosenberg in the coming years.

Strategies:

- Secure a long-term, sustainable water supply.
- Proactive management of municipal infrastructure.
- Continued career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Consider Municipal Bond Election.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

Goal 2 - Enhance Rosenberg's quality of life for residents, businesses and visitors.

Strategies:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

Goal 3 - Increase the public's confidence in the City of Rosenberg, its staff and its services.

Strategies:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through problem-solving.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:
General

DEPARTMENT:
City Manager

FUNCTION:
General Government

ACCOUNT:
101-1200-510

FY2019 BUDGET NOTES:

1. The Administrative Specialist position was moved to City Secretary's office.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: City Manager	FUNCTION: General Government	ACCOUNT: 101-1200-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 345,748	\$ 385,322	\$ 385,322	\$ 384,077	\$ 352,135	
Supplies	2,166	1,700	1,700	1,700	1,700	
Maintenance and Services	18,737	9,150	9,150	9,150	9,150	
Total Expenditures	\$ 366,651	\$ 396,172	\$ 396,172	\$ 394,927	\$ 362,985	-8.4%

~ AUTHORIZED POSITIONS ~

Position Title						
City Manager	1.00	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	1.00	1.00	1.00	-	
Total Personnel	4.00	4.00	4.00	4.00	3.00	-25.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: City Manager	FUNCTION: General Government	ACCOUNT: 101-1200-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 256,113	\$ 284,194	\$ 284,194	\$ 280,000	\$ 248,467	
10 20 Overtime	3,148	1,200	1,200	1,200	1,200	
10 30 Longevity	1,700	2,330	2,330	2,255	1,355	
10 40 Incentive Pay	600	600	600	800	600	
20 10 Retirement	35,487	38,792	38,792	38,000	40,292	
20 20 Social Security	19,059	22,516	22,516	22,500	19,707	
20 40 Insurance	24,647	28,668	28,668	32,300	33,670	
20 50 Workers' Compensation	309	383	383	383	309	
20 55 Long Term Disability	585	639	639	639	535	
20 60 Auto Allowance	4,100	6,000	6,000	6,000	6,000	
Subtotal	345,748	385,322	385,322	384,077	352,135	-8.6%
Supplies:						
31 10 Office Supplies	826	700	700	700	700	
31 35 Business Expenses	1,340	1,000	1,000	1,000	1,000	
Subtotal	2,166	1,700	1,700	1,700	1,700	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	405	3,400	3,400	3,400	3,400	
42 60 Technology Fees	15,804	-	-	-	-	
43 90 Outside Professional Services	-	-	-	-	-	
51 20 General Insurance	648	1,000	1,000	1,000	1,000	
52 20 Postage	98	400	400	400	400	
54 10 Printing and Binding	194	250	250	250	250	
55 10 Education and Training	1,589	4,100	4,100	4,100	4,100	
Subtotal	18,737	9,150	9,150	9,150	9,150	0.0%
Total Expenditures	\$ 366,651	\$ 396,172	\$ 396,172	\$ 394,927	\$ 362,985	-8.4%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Human Resources	General Government	101-1210-510

MISSION STATEMENT:

To provide systems and programs that equip, support and develop an excellent workforce. This is achieved by partnering with managers and employees to provide services that support our organizational culture and create an exceptional and productive work environment for employees, departments, and the public.

PROGRAM DESCRIPTION:

The Human Resources activity is under the direction of the Assistant City Manager and Human Resources Director. The Human Resources Department provides leadership and support to the organization through comprehensive human resource programs and systems to shape the framework for our corporate culture. These programs and systems provide oversight to ensure legal requirements are met and maintained for process improvements and increased effectiveness and efficiencies that incorporate the best practices of the human resources profession. We recognize our vital role in partnering with departments to develop and train staff, organizational development and support, management of the salaries and benefits, health and wellness programs, as well as development of change management strategies.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Enhance HR services through technology and business processes to increase the quality and impact of HR programs and services through continuous improvement by maximizing the use of technology.

- Automate and streamline employee resource information
- Online policies, benefits and recruitment information
- Online FMLA and COBRA processing
- Online up-to-date job descriptions with transparent compensation schedule
- Data management including both paper and electronic

Department Goal #2: End inequities and injustices in the work of Human Resources through an examination of how our policies, procedures, and practices can be implemented to strengthen partnerships and build trust.

- Review and update the Personnel Policies and Procedures Manual for strong organizational values and modern practices
- Review and update compensation structure for best practices
- Culture of continuous improvement and alignment of practices for organizational success
- Training opportunities to all employees and management staff
- Professional Development Opportunities

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Human Resources	FUNCTION: General Government	ACCOUNT: 101-1210-510

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 3: Improve recruitment and selection to build and maintain a diverse and talented workforce

- Online job application system
- Utilize social media
- Participate in market and benefit surveys to ensure marketplace equity
- Competitive market salary structure
- Up-to-date recruitment process to find and acquire a quality workforce
- Current job descriptions to help eliminate employment barriers

Department Goal# 4: Foster a skilled, engaged and healthy workforce prepared and supported to meet the evolving needs of our organization and our communities, both internal and external

- Workforce development
- Affordable Voluntary benefits
- Healthcare benefit guide
- Automated open enrollment
- Safety and Wellness Committees

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Human Resources	General Government	101-1210-510

PERFORMANCE INDICATORS:

	2016-17 <u>Actual</u>	2017-18 <u>Estimate</u>	2018-19 <u>Projected</u>
Number of FTE's	279.04	284.00	290.79
Average income per employee by hour	\$26.00	\$23.92	\$25.00
Number of vacancies filled:	77	86	100
Number of applications received:	1300	1500	1792
Percentages of new hires successfully completing probation	85%	100%	93%
Number of grievances processed:	2	5	2
Number of performance evaluations processed (Includes annual and probationary period):	260	275	267
Percentage of appraisals completed on time	55%	60%	63%
Number of worker compensation claims filed:	32	17	14
Number of employee development programs held:			
Management/Supervisors	8	2	5
Employees	9	3	4
Number of participants from the employee development programs	240	250	240

FY2019 BUDGET NOTES:

1. No significant changes from the FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Human Resources	General Government	101-1210-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 176,956	\$ 240,867	\$ 240,867	\$ 244,485	\$ 262,714	
Supplies	6,431	5,300	5,300	5,300	5,300	
Maintenance and Services	62,711	82,850	82,850	83,000	83,000	
Total Expenditures	\$ 246,099	\$ 329,017	\$ 329,017	\$ 332,785	\$ 351,014	6.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	1.00	-	-	-	
Human Resources Generalist	1.00	1.00	2.00	2.00	2.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 125,926	\$ 176,444	\$ 176,444	\$ 180,000	\$ 189,988	
10 30 Longevity	330	500	500	500	700	
10 40 Incentive Pay	1,500	1,500	1,500	1,500	1,500	
11 10 Temporary Salaries and Wages	5,347	-	-	-	-	
20 10 Retirement	17,369	23,835	23,835	24,000	30,434	
20 20 Social Security	10,034	13,835	13,835	14,000	14,886	
20 40 Insurance	13,581	21,642	21,642	21,350	22,060	
20 50 Workers' Compensation	158	235	235	235	233	
20 55 Long Term Disability	311	476	476	500	513	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
Subtotal	176,956	240,867	240,867	244,485	262,714	9.1%
Supplies:						
31 10 Office Supplies	1,018	1,500	1,500	1,500	1,500	
31 30 Recruiting Expenses	1,272	2,000	2,000	2,000	2,000	
31 35 Business Expenses	521	700	700	700	700	
31 90 Other Supplies	3,562	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	59	100	100	100	100	
Subtotal	6,431	5,300	5,300	5,300	5,300	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	499	600	600	600	600	
42 60 Technology Fees	5,857	-	-	-	-	
42 65 Employee Recognition Program Expenses	3,869	12,600	12,600	12,600	12,600	
43 30 Medical-Employee Recruitment	19,893	20,000	20,000	20,000	22,000	
43 32 Employee Drug Screening	3,861	4,500	4,500	4,500	5,500	
43 90 Other Professional Services	17,167	18,900	18,900	18,900	18,900	
51 20 General Insurance	273	350	350	500	500	
52 20 Postage	331	400	400	400	400	
53 10 Advertising	5,410	5,000	5,000	5,000	2,000	
54 10 Printing and Binding	-	500	500	500	500	
55 10 Education and Training	4,832	6,000	6,000	6,000	6,000	
57 10 Other Contractual Services	719	14,000	14,000	14,000	14,000	
Subtotal	62,711	82,850	82,850	83,000	83,000	0.2%
Total Expenditures	\$ 246,099	\$ 329,017	\$ 329,017	\$ 332,785	\$ 351,014	6.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Economic Development	General Government	101-1211-510

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation will be the catalyst for growth and innovation to improve the quality of life for the citizens of Rosenberg. The Economic Development Department exists to recruit, retain and assist in the expansion of existing businesses in the City including commercial, industrial and retail opportunities. Additionally, the Economic Development Department consists of the Main Street Program and Tourism efforts and the promotion of each. The Economic Development Department is funded through a portion of sales tax receipts dedicated to the Rosenberg Development Corporation.

The Director of Economic Development is the staff liaison and Executive Director of the Rosenberg Development Corporation. The Director is the initial point of contact for new commercial and industrial prospects. The department consists of a Director of Economic Development, Assistant Economic Development Director, Main Street Manager, and a Senior Administrative Specialist

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Goals and Objectives

Goal 1 – Facilitate Business Recruitment Efforts.

Strategies:

- ***Strategy 1: Business Attraction***
 - Continue aggressive recruitment efforts to attract new manufacturing, logistical, commercial and retail opportunities by attending various manufacturing, logistics, retail and site selector conferences to introduce new businesses and franchises to Rosenberg.
 - Continue membership with Team Texas to reach a broader audience. Regularly, participate in Team Texas recruitment events.
 - Continue work with Retail Consultant (Retail Attractions) on bringing in national developers to build an Outlet Mall.
 - Continue working with TEMS consultant on promotion of the Rosenberg Multi-modal facility and attracting private investment to create this public/ private partnership.
 - Continue networking with the Governor's Office of Economic Development and Tourism, Greater Houston Partnership, Houston-Galveston Area Partnership, Fort Bend EDC and other organizations.
 - Continue building our relationships with the Port of Freeport, Hwy 36A Coalition and the Brazoria Fort Bend Rail District to promote the Hwy 36A Rail Project.
 - Refresh the RDC Website including property listings to make it more attractive and usable for site selectors and businesses researching opportunities in Rosenberg.
 - Partner with Fort Bend Global Initiatives on conducting prospect & consulate visits that promote Foreign Direct Investment Opportunities (FDI)
 - Collaborate with SCORE Houston and the Fort Bend SBDC to promote small business development opportunities in Rosenberg.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Economic Development	General Government	101-1211-510

- ***Strategy 2: Promotion of Available Property***

- Coordinate with Rosenberg Planning Department on adding GIS Data to available property list.
- Add Rosenberg Business Park and Walsh Road Industrial Park to the Texas Economic Development Council lists of certified sites. Continue to promote Rosenberg Business Park and Walsh Road Industrial Park as shovel-ready sites.
- Regularly attend Fort Bend Society of Commercial Realtor Meetings to promote available property in Rosenberg.

Goal 2 – Continue Business Retention and Expansion Efforts.

- ***Strategy 1: On-Going Business Retention Visits***

- Continue Business Retention visits attempting to achieve 10 visits per quarter.

- ***Strategy 2: Monitor Existing Rosenberg Businesses***

- Through the BRE program and discussions with business leaders we anticipate gaining a better understanding of our changing business climate, labor/training needs, marketing and trade, finance and banking, regulatory issues, barriers to growth, satisfaction with public services or facilities, past utilization of and satisfaction with local business assistance programs; overall marketing conditions, future prospects, etc.

- ***Strategy 3: Maintaining Database of Rosenberg Companies***

- One component of the program will be collecting information on the business community for use in measuring the scope of the City's changing economic activity.

- ***Strategy 4: Workforce Initiative***

- A second component from our BRE Information gathering will be to analyze the changing labor needs of our businesses so we can develop a strategy with the existing education and workforce development organizations to meet the needs of our businesses.

Goal 3 – Coordinate Efforts of Rosenberg Development Corporation

- ***Strategy 1: Carry-Out RDC Strategic Plan***

- Regularly report on status of RDC Strategic Plan metrics to Board of Directors and City Management.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Economic Development	General Government	101-1211-510

- **Strategy 2: Infrastructure Development**

Continue RDC and City coordination on identifying projects to be included in the RDC Capital Improvement Fund

- **Strategy 3: Business Development**

- Host quarterly entrepreneurship and small business training courses in conjunction with SCORE Houston, SBA and any other business related organizations to benefit small business development in Rosenberg.

Goal 4 – Expand Tourism Efforts:

- **Strategy 1: Create and Promote Opportunities for Visitors to come to Rosenberg.**

- Create new Tourism opportunities to attract folks to the City. These can include sporting events, festivals, etc.
- Create, design and install Wayfinding signage to make it easier for tourists to find our important locations.
- Incorporate section on website providing direct information to meeting planners, including meeting spaces and sports facilities.
- Develop an Event Calendar that lists annual events held in Rosenberg.
- Continue multi-platform marketing highlighting Rosenberg tourism assets.

- **Strategy 2: Facilitate External Use of Hotel Occupancy Tax Funding**

- Continue disseminating HOT grants to worthy projects to assist in growing our Tourism base.

Goal 5 – Facilitate Main Street Program:

- **Strategy 1: Promoting the District.**

- Continue to hold two large-scale seasonal events.
- Continue the promotion of the main street program.
- Continue creating and disseminating a newsletter highlighting activities in the main street area.
- Promote cultural arts designation by the Texas Commission on the Arts.
- Collaborate with Rosenberg Arts Alliance on creating events in the main street area.
- Create downtown shopping guide and historic walking tour to promote downtown businesses.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Economic Development	FUNCTION: General Government	ACCOUNT: 101-1211-510

- **Strategy 2: Organizing the District.**

- Carry-out Rosenberg Main Street Resource Report
- Receive National Main Street Accreditation.
- Annually conduct a consumer survey to gauge effectiveness of advertising efforts.

- **Strategy 3: Design**

- Provide guidance on opportunities for increasing landscaping and beautifications efforts in Downtown Rosenberg and the main arteries connecting to downtown.
- Stay connected to the Texas Main Street design office and make design requests as needed.
- Develop a plan to reach out to property owners and provide them with education on the Texas Main Street design office.
- Carryout Façade Improvement and Downtown Improvement Grants.

- **Strategy 4: Economic Restructuring**

- Regularly meet with Commercial Realtors to discuss development opportunities in the main street district.
- Work with the Rosenberg Development Corporation on the implementation of Wayfinding signage.
- Develop Business Recruitment packets of useful information for a business wanting to open in Downtown.
- Utilize the Consumer Survey to establish targeted business types for recruitment.

Relevant Department Indicators

	2016-17 <u>Actual</u>	2017-18 <u>Estimate</u>	2018-19 <u>Projected</u>
• Number of Site Visits Hosted	32	30	30
• Number of Business Retention Visits	76	50	40
• Number of Unique Website Visits	6,622	7,000	7000
• Total Jobs Announced from RDC Projects	300	250	400
• Total Investment Announced by RDC Projects	\$16,500,000	\$15,000,000	\$20,000,000

Relevant Economic Indicators

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projected</u>
• Population	38,031	39,627	40,515
• Total Employment	15,991	16,052	16,113
• Unemployment Rate	4.3%	4.5%	4.2%
• Sales Tax Receipts	\$15,597,804	\$15,207,859	\$16,926,555
• Number of Homes Built (City and ETJ) pace)	647 (calendar)	625 (calendar)	567 (current)
• Number of Homes Platted (City and ETJ)	540	525	585
• Hotel Occupancy Tax Receipts	\$639,731	\$549,662	\$798,142

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:
General

DEPARTMENT:
Economic Development

FUNCTION:
General Government

ACCOUNT:
101-1211-510

FY2019 BUDGET NOTES:

1. No significant changes from the FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Economic Development **FUNCTION:** General Government **ACCOUNT:** 101-1211-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %

~ DEPARTMENT SUMMARY ~

Personnel and Benefits	\$ 249,856	\$ 264,725	\$ 264,725	\$ 259,922	\$ 285,046	
Maintenance and Services	11,619	925	925	1,025	1,025	
Total Expenditures	\$ 261,475	\$ 265,650	\$ 265,650	\$ 260,947	\$ 286,071	7.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Economic Development Director	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	0.0%
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 10	Salaries and Wages	\$ 172,069	\$ 183,135	\$ 183,135	\$ 185,000	\$ 199,191
10 30	Longevity	415	510	510	325	450
10 40	Incentive Pay	1,150	1,500	1,500	750	600
20 10	Retirement	24,464	25,668	25,668	26,000	32,820
20 20	Social Security	13,018	14,897	14,897	15,000	16,053
20 40	Insurance	28,500	28,668	28,668	22,500	25,543
20 50	Workers' Compensation	204	253	253	253	251
20 55	Long Term Disability	435	494	494	494	538
20 60	Auto Allowance	9,600	9,600	9,600	9,600	9,600
	Subtotal	249,856	264,725	264,725	259,922	285,046
						7.7%
Maintenance and Services:						
42 60	Technology Fees	10,567	-	-	-	-
51 20	General Insurance	289	300	300	400	400
52 10	Telephone/Communications	763	625	625	625	625
	Subtotal	11,619	925	925	1,025	1,025
						10.8%
	Total Expenditures	\$ 261,475	\$ 265,650	\$ 265,650	\$ 260,947	\$ 286,071
						7.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: City Secretary	FUNCTION: General Government	ACCOUNT: 101-1300-510

MISSION STATEMENT:

The mission of the City Secretary Department is to serve and enhance public participation in municipal government and safeguard the democratic government process through transparent open government and open records.

PROGRAM DESCRIPTION:

The City Secretary is primarily responsible for providing accurate records of minutes, ordinances, resolutions, and proclamations; preparing agenda packets and attending all Council meetings, public hearings, bid openings; maintaining easily accessible files of legal documents, including records management activities for all City-related official documents; preparing legal notices for advertisement; informing Council of conferences and related events, scheduling appointments and meetings, and making related itinerary arrangements; planning and organizing City-related events; and conducting City elections. The City Secretary is appointed by the Mayor/Council and is supervised by the City Manager.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal #1: Improve Record Storage Room.

Objectives:

- Improve the records management systems to maximize file space, improve access to files, and ensure compliance with the City's records retention schedules.
- Establish and follow a consistent system of record review, update, and disposition.
- Revise and update written records management procedures.
- Develop work plan to address further electronic storage and document management needs.

Department Goal #2: Develop a plan for additional departments to utilize the electronic document management system (EDMS), especially for those departments with permanent records.

Objectives:

- Eliminate the amount of paper copies.
- Safeguard records by enhancing internal security issues.

Department Goal #3: Texas Municipal Clerk's Certification Program.

Objectives:

- City Secretary and Assistant City Secretary are currently enrolled in the Texas Municipal Clerk's Certification Program (TMCCP) (200 + hours of work study program).

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: City Secretary	FUNCTION: General Government	ACCOUNT: 101-1300-510

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal #4: Create and expand department standard operating procedures (SOP).

Objectives:

- The City Secretary's department must create (if needed), and expand SOPs already in place, to achieve uniformity of the performance of a specific function.
- SOPs will provide assistance to the newly appointed City Secretary, as well as assist the Assistant City Secretary, to carry out complex routine operations to achieve efficiency, quality output and uniformity of performance, while reducing miscommunication and failure to comply with policies and procedures.

PERFORMANCE INDICATORS:

	2016-17 <u>Actual</u>	2017-18 <u>Estimate</u>	2018-19 <u>Projected</u>
Number of agendas and public notices posted on website 72 hours in advance of meeting/hearing:	270	280	280
Number of regular/special Council meetings:	43	45	45
Number of hours of council meeting and minute transcription preparation:	115/200	115/200	115/200
Number of proclamations/certificates/awards prepared:	275	275	280
Number of Freedom of Information Act requests:	349	415	500

FY2019 BUDGET NOTES:

1. The Administrative Specialist was moved to City Secretary from City Manager.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	City Secretary	General Government	101-1300-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 187,603	\$ 196,709	\$ 196,709	\$ 194,629	\$ 231,681	
Supplies	1,325	1,950	1,950	1,950	1,950	
Maintenance and Services	53,566	47,590	47,590	47,590	47,590	
Total Expenditures	\$ 242,494	\$ 246,249	\$ 246,249	\$ 244,169	\$ 281,221	14.2%

~ AUTHORIZED POSITIONS ~

Position Title						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	-	-	-	-	1.00	
Administrative Technician	0.48	0.48	0.48	0.48	0.48	
Total Personnel	2.48	2.48	2.48	2.48	3.48	40.3%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 125,435	\$ 130,990	\$ 130,990	\$ 135,000	\$ 158,611	
10 20 Overtime	313	300	300	527	300	
10 30 Longevity	1,985	2,105	2,105	2,105	1,430	
10 40 Incentive Pay	-	-	-	350	1,200	
11 10 Temporary Salaries and Wages	12,670	13,000	13,000	13,000	13,200	
20 10 Retirement	17,377	17,898	17,898	18,200	25,641	
20 20 Social Security	10,485	11,384	11,384	11,500	13,551	
20 40 Insurance	16,486	18,085	18,085	11,000	14,707	
20 50 Workers' Compensation	165	193	193	193	213	
20 55 Long Term Disability	287	354	354	354	428	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
Subtotal	187,603	196,709	196,709	194,629	231,681	17.8%
Supplies:						
31 10 Office Supplies	1,325	1,500	1,500	1,500	1,500	
31 35 Business Expenses	-	450	450	450	450	
Subtotal	1,325	1,950	1,950	1,950	1,950	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	365	650	650	650	650	
42 60 Technology Fees	15,392	-	-	-	-	
51 20 General Insurance	466	830	830	830	830	
52 10 Telephone/Communications	610	660	660	660	660	
52 20 Postage	570	700	700	700	700	
52 30 Freight and Express	16	250	250	250	250	
53 10 Advertising	9,298	15,000	15,000	15,000	15,000	
54 10 Printing and Binding	7,022	9,000	9,000	9,000	9,000	
55 10 Education and Training	2,512	5,000	5,000	5,000	5,000	
57 10 Other Contractual Services- Shredding	160	2,000	2,000	2,000	2,000	
57 20 Election Services	17,155	13,500	13,500	13,500	13,500	
Subtotal	53,566	47,590	47,590	47,590	47,590	0.0%
Total Expenditures	\$ 242,494	\$ 246,249	\$ 246,249	\$ 244,169	\$ 281,221	14.2%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Finance	General Government	101-1400-510

MISSION STATEMENT:

The Rosenberg Finance Department is committed to serving our community with financial expertise by promoting accountability, professionalism and transparency while providing all stakeholders with reliable, timely and accurate financial information.

PROGRAM DESCRIPTION:

The Finance Department is under the direction of the Assistant City Manager. The Finance Department staffs 7 full-time positions and serves both external and internal customers. The services provided include developing the annual budget, delivering reliable financial information, advocating for responsible use of taxpayer dollars, managing the City's debt and investments, purchasing, as well as performing accounting duties such as accounts payable, payroll, grant management, capital asset management, general ledger reconciliations and project accounting. The Finance Department coordinates the property and liability claims with the City's insurance carrier. The Assistant City Manager is also responsible for the operations of the Customer Service, Municipal Court and Human Resources Departments.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Objectives:

- Use the department strategic plans as a tool to develop and prioritize a comprehensive list of capital improvements for the next five years.
- Ensure adequate funding is available to support new facilities and infrastructure projects while maintaining an appropriate debt level.
- Ensure adequate funding to provide on-going improvements and the necessary maintenance for existing facilities and infrastructure.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Increase the use of technology to enhance the services for the City Departments and employees.

Objectives:

- Automate Payroll by implementing a time and attendance system that will increase efficiency and reduce manual time entry processes.
- Identify financial processes that can be automated through web-based application to improve efficiencies for staff and employees.
- Provide software training for users of the Accounting software.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Finance	General Government	101-1400-510

- ❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: Provide accurate, timely and transparent information to all stakeholders.

Objectives:

- Successfully apply for the Texas Comptroller's STARS program which recognizes local governments across Texas who meet high standard for financial transparency online for various areas in the finance department.
- Communicate financial information in a simple and easy-to-understand format to citizens and other stakeholders.
- Continue to apply for and receive the Distinguished Budget Presentation Award while improving quality and effectiveness of the annual budget document.
- Continue to apply for and receive the Comprehensive Annual Financial Report (CAFR) Certificate of Achievement Award, as well as an unmodified audit opinion.

Department Goal# 4: Further develop the Finance team and promote employee development and training to meet the increasing finance reporting requirements and provide excellent accounting services.

Objectives:

- Evaluate staffing levels that directly affect the finance and accounting operations.
- Add a Purchasing Agent to move towards a more centralized purchasing City.
- Promote continuing education of employees to ensure knowledge of current information.

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average number of days to process invoices	23.00	27.00	25.00
Average number of days to publish monthly reports after month-end	20	15	15
Accounts Payable Invoices Processed	13,050	13,500	14,000
Number of training hours for staff development	40	50	65
% Rate of Collection - Current Taxes	99%	99%	99%
% Rate of Collection - Delinquent Taxes	50%	50%	50%
Received GFOA Budget Award	Yes	Yes	Yes
% of "Proficient" or higher ratings for Budget Book Criteria	99%	100%	100%
Received GFOA Award for Excellence in Financial Reporting for CAFR	Yes	Yes	Yes
% of "Proficient" or higher ratings for CAFR Criteria	99%	100%	100%

FY2019 BUDGET NOTES:

1. No significant changes from the FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 441,558	\$ 541,122	\$ 541,122	\$ 512,422	\$ 595,656	
Supplies	2,649	3,200	3,200	3,200	3,200	
Maintenance and Services	182,435	182,500	182,500	182,500	182,700	
Subtotal	626,643	726,822	726,822	698,122	781,556	7.5%
Total Expenditures	\$ 626,643	\$ 726,822	\$ 726,822	\$ 698,122	\$ 781,556	7.5%

~ AUTHORIZED POSITIONS ~

Position Title						
Assistant City Manager/Finance Director	1.00	1.00	1.00	1.00	1.00	
Finance Manager	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Technician	2.00	2.00	2.00	2.00	2.00	
Purchasing Agent	-	1.00	1.00	1.00	1.00	
Total Personnel	6.00	7.00	7.00	7.00	7.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 321,815	\$ 397,934	\$ 397,934	\$ 370,000	\$ 429,066	
10 20 Overtime	1,934	-	-	-	-	
10 30 Longevity	2,435	2,810	2,810	2,805	3,125	
10 40 Incentive Pay	3,150	3,900	3,900	4,000	4,500	
20 10 Retirement	44,360	53,732	53,732	50,000	68,768	
20 20 Social Security	24,209	31,187	31,187	29,000	33,636	
20 40 Insurance	39,534	46,942	46,942	52,000	51,860	
20 50 Workers' Compensation	384	529	529	529	529	
20 55 Long Term Disability	738	1,088	1,088	1,088	1,171	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	441,558	541,122	541,122	512,422	595,656	10.1%
Supplies:						
31 10 Office Supplies	1,249	1,500	1,500	1,500	1,500	
31 35 Business Expenses	613	700	700	700	700	
31 90 Other Supplies	788	1,000	1,000	1,000	1,000	
Subtotal	2,649	3,200	3,200	3,200	3,200	0.0%
Maintenance and Services:						
41 10 Tax Assessing and Collecting Services	5,841	6,000	6,000	6,000	6,200	
42 35 Dues, Subscriptions, Memberships	1,626	1,750	1,750	1,750	1,750	
42 60 Technology Fees	12,616	-	-	-	-	
43 10 Audit and Accounting Services	42,500	42,550	42,550	42,550	42,550	
43 90 Other Professional Services - Sales Tax Analysis	37,627	30,000	30,000	30,000	30,000	
51 20 General Insurance	1,461	1,500	1,500	1,500	1,500	
52 20 Postage	2,705	3,200	3,200	3,200	3,200	
54 10 Printing and Binding	3,427	4,000	4,000	4,000	4,000	
55 10 Education and Training	7,180	7,000	7,000	7,000	7,000	
57 10 Other Contractual Services - CAD	67,452	86,500	86,500	86,500	86,500	
Subtotal	182,435	182,500	182,500	182,500	182,700	0.1%
Total Expenditures	\$ 626,643	\$ 726,822	\$ 726,822	\$ 698,122	\$ 781,556	7.5%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Municipal Court	General Government	101-1417-510

MISSION STATEMENT:

The mission of the City of Rosenberg Municipal Court is to provide all citizens a high level of confidence and exceptional customer service by effectively and efficiently processing municipal court cases providing fair and impartial justice in a safe, professional, technologically-advanced environment.

PROGRAM DESCRIPTION:

The Municipal Court support staff is under the direction of the Executive Director of Administrative Services. The Municipal Court Judge and City Prosecutor are appointed by the Mayor and City Council.

The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City Ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: The Municipal Court will provide a safe, professional, technologically-advanced environment.

Objectives:

- Continually update the Court's technology to meet current and future needs.
- Improve the safety and security of the court facilities.
- Advance the Court case management system to Paperless by coordinating with our IT Department's time schedule.

Department Goal# 2: The Municipal Court will meet the current and future facility needs of the court customers and staff.

Objectives:

- Improve, modernize, and expand facility space including courtrooms, meeting rooms, waiting areas, and staff offices/work areas.

- ❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.*

Department Goal# 3: The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Objectives:

- Provide court staff with the information, resources, and training to provide excellent service to court customers.
- Serve court users in a timely and courteous manner.
- Develop and implement communication strategies that increase the Court's transparency and make the Court more accessible, open, and helpful to all court customers.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Municipal Court	FUNCTION: General Government	ACCOUNT: 101-1417-510

PERFORMANCE INDICATORS:

	2016-17 <u>Actual</u>	2017-18 <u>Estimate</u>	2018-19 <u>Projected</u>
Cases Disposition			
New cases filed	7924	8450	9000
Dispositions:			
Bond Forfeitures/Applied	266	170	160
Dismissed/Not Guilty (other cases)	1005	860	900
Dismissed DSC	483	490	550
Dismissed Deferred Disposition	903	1050	1100
Dismissed Proof Financial Responsibility	100	60	75
Dismissed Compliance	233	300	350
Community Service- Partial & Full	46	50	60
Appealed Cases	1	7	8
Juvenile Activity			
Transportation Code Cases Filed	63	50	55
Non-Driving Alcoholic Beverage Code Cases Filed	30	60	70
Violation of local Daytime Curfew Ordinance Cases Filed	16	12	10
All other Non-Traffic Fine-Only Cases Filed	129	110	120
Number of Juvenile Cases Filed (total)	238	232	255
Warrant Activity			
Warrant Issued	1852	1775	2100
Warrant Cleared	1711	1575	1600
Trials Activity			
Number of Non-Jury and Jury Trials	9	7	9
Number of Jury Notices Mailed	625	800	900
Show Cause Hearings Scheduled	1787	1950	2150
Cases Assessed	6555	7322	7927
Cases Satisfied by Jail Credit	1296	1065	1000
Magistrate Warnings	1115	960	1000

FY2019 BUDGET NOTES:

1. Other Contractual Services includes the expense for Jury Duty and Court Interpreters.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 340,905	\$ 379,285	\$ 379,285	\$ 357,536	\$ 370,982	
Supplies	6,366	5,100	5,100	5,100	5,100	
Maintenance and Services	28,443	27,600	27,600	27,600	27,600	
Total Expenditures	\$ 375,713	\$ 411,985	\$ 411,985	\$ 390,236	\$ 403,682	-2.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Associate Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Clerk II	2.00	2.00	2.00	2.00	1.00	
Clerk I	1.00	1.00	1.00	1.00	2.00	
Total Personnel	4.96	4.96	4.96	4.96	4.96	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 165,522	\$ 171,892	\$ 171,892	\$ 155,000	\$ 160,671	
10 20 Overtime	-	2,000	2,000	1,000	2,000	
10 30 Longevity	1,085	1,350	1,350	1,350	1,295	
10 40 Incentive Pay	2,625	2,700	2,700	2,700	3,300	
11 10 Temporary Salaries and Wages	102,256	125,000	125,000	125,000	125,000	
20 10 Retirement	22,597	23,453	23,453	23,453	26,160	
20 20 Social Security	20,464	23,175	23,175	23,175	22,358	
20 40 Insurance	25,634	28,857	28,857	25,000	29,413	
20 50 Workers' Compensation	313	394	394	394	351	
20 55 Long Term Disability	409	464	464	464	434	
Subtotal	340,905	379,285	379,285	357,536	370,982	-2.2%
Supplies:						
31 10 Office Supplies	5,999	4,800	4,800	4,800	4,800	
31 35 Business Expenses	367	300	300	300	300	
Subtotal	6,366	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	288	450	450	450	550	
42 60 Technology Fees	12,123	-	-	-	-	
51 20 General Insurance	359	700	700	700	700	
52 20 Postage	1,499	3,000	3,000	3,000	2,900	
54 10 Printing and Binding	576	1,550	1,550	1,550	1,550	
55 10 Education and Training	3,521	4,300	4,300	4,300	4,300	
57 10 Other Contractual Services	2,178	6,000	6,000	6,000	3,000	
57 16 Associate Judges Contractual Services	7,900	7,000	7,000	7,000	10,000	
63 25 Equipment Repair and Maintenance	-	4,600	4,600	4,600	4,600	
Subtotal	28,443	27,600	27,600	27,600	27,600	0.0%
Total Expenditures	\$ 375,713	\$ 411,985	\$ 411,985	\$ 390,236	\$ 403,682	-2.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	City Attorney	General Government	101-1500-510

PROGRAM DESCRIPTION:

The City Attorney is responsible for providing legal services to the Mayor/City Council and City staff; attending all City Council meetings and other meetings as needed in order to provide legal representation for the City; reviewing and approving all legal instruments such as ordinances, contracts and/or agreements; and representing the City in all related litigation in which the City may be involved. The City Attorney also provides legal representation for City-appointed committees, such as the Rosenberg Development Corporation, the Planning Commission, and other committees as directed. The City Attorney is currently contracted by the City. Additionally, the City utilizes other legal counsels on specific issues that require specific expertise such as employment law, water rights, Department of Justice compliance, alcohol licenses, etc.

FY2019 BUDGET NOTES:

1. Other Contractual Services for City Attorney services was decreased by \$55,000.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** City Attorney **FUNCTION:** General Government **ACCOUNT:** 101-1500-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 225,166	\$ 275,000	\$ 275,000	\$ 275,000	\$ 220,000	
Total Expenditures	\$ 225,166	\$ 275,000	\$ 275,000	\$ 275,000	\$ 220,000	-20.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 90 Other Professional Services	3,692	25,000	25,000	25,000	25,000	
57 10 Other Contractual Services	221,474	250,000	250,000	250,000	195,000	
Total Expenditures	\$ 225,166	\$ 275,000	\$ 275,000	\$ 275,000	\$ 220,000	-20.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	City Prosecutor	General Government	101-1600-510

PROGRAM DESCRIPTION:

The City Prosecutor is responsible for prosecuting all cases involving violations of city ordinances in the Municipal Court.

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** City Prosecutor **FUNCTION:** General Government **ACCOUNT:** 101-1600-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 34,313	\$ 35,000	\$ 35,000	\$ 38,000	\$ 40,000	
Total Expenditures	\$ 34,313	\$ 35,000	\$ 35,000	\$ 38,000	\$ 40,000	14.3%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 20 Legal	\$ 34,313	\$ 35,000	\$ 35,000	\$ 38,000	\$ 40,000	
Total Expenditures	\$ 34,313	\$ 35,000	\$ 35,000	\$ 38,000	\$ 40,000	14.3%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Technology	General Government	101-1720-510

MISSION STATEMENT:

To build and enable a leading digital city; and to provide innovative technology solutions that support City departments in delivering quality services to the community and that promote transparency, open government, citizen engagement, and sound resource management practices throughout the organization.

PROGRAM DESCRIPTION:

The Technology Department, under the direction and supervision of the Director of Technology, is primarily responsible for directing, coordinating and managing the planning, installation, implementation, and maintenance of, and training related to the City's information systems. The Department handles day-to-day system and user support, and coordinates with vendors as required.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal #1: Formalize information security.

Objectives:

- Redesign and implement citywide network infrastructure.
- Implement Network security management and monitoring tools.
- Implement change auditor for tracking.

Department Goal #2: Standardize and enhance internal service delivery.

Objectives:

- Recruit, retain, and train highly qualified staff.
- Champion career development and excellence in service provision.
- Improve Technology service level standards and track progress.

Department Goal #3: Centralize and Consolidate.

Objectives:

- Complete and improve Server Virtualization
- Continue to use Active Directory as single point of authentication
- Continue to bring functional systems together with technology systems framework.

Department Goal #4: Improve Standards.

Objectives:

- Follow ITIL best practices in Technology service areas
- Continue to implement hardware and software standards
- Implement Service Level Agreement for Technology services

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Technology	General Government	101-1720-510

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total Service Requests	3650	5300	5600
Total Completed Service Requests	3150	5145	5544
Service Request Percent Complete	86%	97%	99%
Network Up Time	89%	95%	99%

FY2019 BUDGET NOTES:

1. In FY2018, Technology and Communications shared the Senior Administrative Specialist position 50/50. In FY2019, Technology's portion was transferred over to Communications.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Technology	General Government	101-1720-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 344,094	\$ 403,777	\$ 403,777	\$ 406,576	\$ 425,441	
Supplies	2,164	2,250	2,250	2,250	2,250	
Maintenance and Services	6,700	15,750	15,750	16,000	15,850	
Subtotal	352,958	421,777	421,777	424,826	443,541	5.2%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 352,958	\$ 421,777	\$ 421,777	\$ 424,826	\$ 443,541	5.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Information Services	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	2.00	2.00	2.00	2.00	2.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	-	
Total Personnel	4.50	4.50	4.50	4.50	4.00	-11.1%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 240,010	\$ 287,121	\$ 287,121	\$ 285,000	\$ 286,148	
10 20 Overtime	3,770	2,300	2,300	2,000	2,300	
10 30 Longevity	300	500	500	500	680	
10 40 Incentive Pay	375	-	-	2,475	4,200	
11 10 Temporary Salaries and Wages	3,785	-	-	-	-	
11 20 Overtime	52	-	-	-	-	
20 10 Retirement	33,338	38,844	38,844	38,000	47,003	
20 20 Social Security	17,907	22,547	22,547	22,500	22,990	
20 40 Insurance	38,606	46,514	46,514	48,000	53,795	
20 50 Workers' Compensation	294	384	384	384	361	
20 55 Long Term Disability	617	767	767	767	764	
20 60 Auto Allowance	5,040	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	-	-	-	2,150	2,400	
Subtotal	344,094	403,777	403,777	406,576	425,441	5.4%
Supplies:						
31 10 Office Supplies	225	1,000	1,000	1,000	1,000	
31 35 Business Expenses	1,869	1,200	1,200	1,200	1,200	
31 90 Other Supplies	70	50	50	50	50	
Subtotal	2,164	2,250	2,250	2,250	2,250	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	2,047	2,000	2,000	2,000	2,000	
43 90 Other Professional Services	-	3,200	3,200	3,200	3,200	
51 20 General Insurance	338	500	500	600	600	
52 20 Postage	67	50	50	200	50	
55 10 Education and Training	4,248	10,000	10,000	10,000	10,000	
Subtotal	6,700	15,750	15,750	16,000	15,850	0.6%
Total Expenditures	\$ 352,958	\$ 421,777	\$ 421,777	\$ 424,826	\$ 443,541	5.2%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Communications	General Government	101-1750-510

MISSION STATEMENT:

To facilitate internal and external communications in order to improve service to the community; and to serve the City as a whole and the community at large by building community and organizational strength through the timely formulation and dissemination of accurate, relevant information regarding City services, programs and projects, and by facilitating the defining and telling of the Rosenberg “story.”

PROGRAM DESCRIPTION:

The Communications Department, under the direction and supervision of the Communications Manager, oversees the flow of information, develops and implements strategies and plans to communicate the City’s message, and advises leaders about public relations and communication strategy. The Department is responsible for engaging the public; media and community relations; and developing, planning, and coordinating positive internal and external campaigns to heighten awareness, inform, and educate on all aspects of City operations.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Anticipate and meet the changing needs of the community and organization.

Objectives:

- Gather, manage and analyze data continually.
- Plan, implement, learn, and think instead of simply reacting.
- Tackle problems collaboratively - at all levels, in all departments.
- Reevaluate and reallocate resources as needed.

- ❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 2: Continue to grow the department and utilize the unique talents that each position’s role possesses to enhance our overall goals for City marketing/tourism efforts.

Objectives:

- Organize, train, and build a City communications team.
- Champion career development and professional growth.
- Value, encourage, and support a diverse workforce.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Communications	FUNCTION: General Government	ACCOUNT: 101-1750-510

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.*

- Department Goal# 3: Increase public confidence.
Objectives:
 - Improve transparency.
 - Engage public.
 - Create and develop strategic partnerships with other community organizations and groups.
 - Enhance services to citizens through technology.
 -
- Department Goal# 4: Increase social presence.
Objectives:
 - Grow followers on social media
 - Increase social engagement
 - Use social media to push initiatives such as new City branding and Blackboard Connect notifications
 - Develop OEM component

PERFORMANCE INDICATORS:

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Estimate</u>	<u>2018-19</u> <u>Projected</u>
Press releases distributed	100	100	75
Prepare and distribute City Newsletter	3	12	16
New engagement channels created	2	2	4
Professional certification and training attended	1	2	2
Opportunities for formal resident feedback facilitated	6	5	6
Avenues to improve transparency	2	2	3
Services enhanced through new technology	3	3	4
Addresses reached through newsletter distribution	14,000/9,200	9,400	9,700

FY2019 BUDGET NOTES:

1. The Communications Manager was reclassified to Director of Communications.
2. The Senior Administrative Specialist was shared with Technology Department, is now 100% Communications.
3. Other Supplies in the amount of \$1,700 was added for a computer.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Communications	General Government	101-1750-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 134,276	\$ 188,910	\$ 188,910	\$ 177,868	\$ 215,492	
Supplies	2,909	2,600	2,600	2,600	4,500	
Maintenance and Services	42,765	27,600	27,600	27,700	25,900	
Total Expenditures	\$ 179,951	\$ 219,110	\$ 219,110	\$ 208,168	\$ 245,892	12.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Communications	-	-	-	-	1.00	
Communications Manager	1.00	1.00	1.00	1.00	-	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	1.00	
Total Personnel	2.50	2.50	2.50	2.50	3.00	20.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 102,699	\$ 140,197	\$ 140,197	\$ 137,000	\$ 161,380	
10 20 Overtime	4,493	-	-	-	-	
10 30 Longevity	95	155	155	155	365	
11 10 Temporary Salaries and Wages	-	-	-	-	-	
20 10 Retirement	11,763	18,577	18,577	18,500	25,391	
20 20 Social Security	8,126	10,783	10,783	10,500	12,419	
20 40 Insurance	6,409	18,035	18,035	10,550	14,707	
20 50 Workers' Compensation	128	184	184	184	195	
20 55 Long Term Disability	213	379	379	379	436	
20 65 Cell Phone Allowance	350	600	600	600	600	
Subtotal	134,276	188,910	188,910	177,868	215,492	14.1%
Supplies:						
31 10 Office Supplies	498	600	600	600	300	
31 35 Business Expenses	2,412	2,000	2,000	2,000	2,500	
31 90 Other Supplies	-	-	-	-	1,700	
Subtotal	2,909	2,600	2,600	2,600	4,500	73.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,424	1,200	1,200	1,200	1,200	
42 60 Technology Fees	7,873	-	-	-	-	
51 20 General Insurance	252	300	300	400	400	
52 10 Telephone/Communications	561	1,600	1,600	1,600	1,600	
53 10 Advertising	1,411	3,000	3,000	3,000	1,200	
54 10 Newsletter Printing and Insertion Fees	13,752	15,500	15,500	15,500	15,500	
55 10 Education and Training	2,952	2,000	2,000	2,000	2,000	
57 16 Subscription Services	920	4,000	4,000	4,000	4,000	
57 17 Meeting Video Services	13,620	-	-	-	-	
Subtotal	42,765	27,600	27,600	27,700	25,900	-6.2%
Total Expenditures	\$ 179,951	\$ 219,110	\$ 219,110	\$ 208,168	\$ 245,892	12.2%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	General Government	General Government	101-1800-510

PROGRAM DESCRIPTION:

The General Government activity includes expenditures and activities for general services and functions, such as funding for interns, health insurance contributions, City Hall building maintenance, and utilities including electricity and natural gas. All related activities which are not allocated to the various departments are recorded in the General Government Department. Funding for special committees, including the Planning Commission, is included within the General Government activity.

FY2019 BUDGET NOTES:

1. The City's portion for retiree insurance premiums increased by \$84,000 due to increase in rates and participation.
2. Transfer \$50,000 to the General Supplement Fund for Parks Master Plan and \$10,000 for Parks booking software.
3. Transfer \$150,000 to the General Supplemental Fund for Fire Station No. 1 electrical panel and generator replacement.
4. Transfer \$1,710,000 to Debt Service Fund to pay off 2009 General Obligation Bond.
5. Transfer \$2,650,000 to Capital Project Fund 430 for Benton Road County Mobility Project.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 305,807	\$ 306,949	\$ 306,949	\$ 307,258	\$ 409,025	
Supplies	35,065	35,000	35,000	35,000	36,000	
Maintenance and Services	231,605	946,650	946,650	931,972	944,361	
Other Expenses	-	10,000	10,000	10,000	10,000	
Transfers	1,686,639	965,260	1,245,439	1,245,439	4,856,541	
Subtotal	2,259,116	2,263,859	2,544,038	2,529,669	6,255,927	145.9%
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 2,259,116	\$ 2,263,859	\$ 2,544,038	\$ 2,529,669	\$ 6,255,927	145.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administrative Interns	2.40	2.40	2.40	2.40	2.40	
Total Personnel	2.40	2.40	2.40	2.40	2.40	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

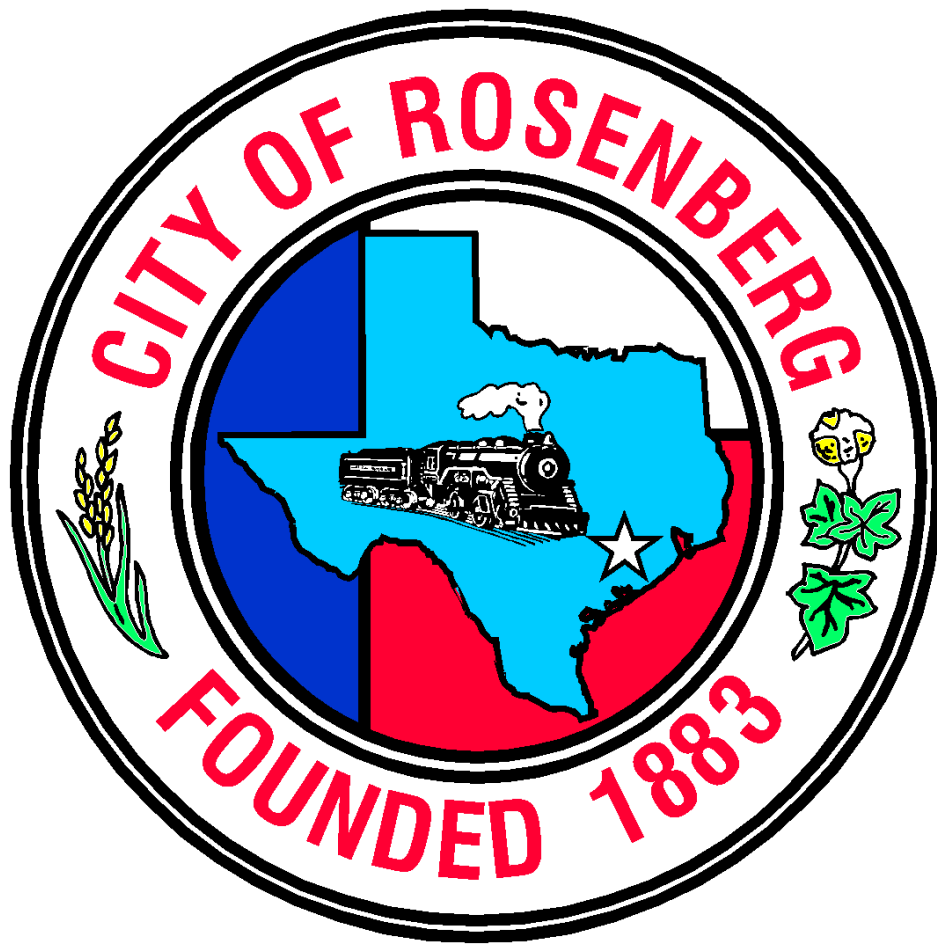
FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
11 10 Temporary Salaries and Wages	\$ 38,579	\$ 41,703	\$ 41,703	\$ 46,900	\$ 55,700	
11 20 Overtime	30	-	-	-	-	
20 20 Social Security	2,954	3,192	3,192	3,300	4,260	
20 30 Unemployment Claims	1	5,000	5,000	-	5,000	
20 40 Insurance Admin/Contingency	47,000	47,000	47,000	47,000	50,000	
20 45 Insurance-City's Portion Retiree	217,194	210,000	210,000	210,000	294,000	
20 50 Workers' Compensation	50	54	54	58	65	
Subtotal	305,807	306,949	306,949	307,258	409,025	33.3%
Supplies:						
31 10 Office Supplies	4,136	5,000	5,000	5,000	5,000	
31 90 Other Supplies	6,178	4,000	4,000	4,000	4,000	
37 10 Natural Gas	330	1,000	1,000	1,000	1,000	
37 20 Electricity	24,421	25,000	25,000	25,000	26,000	
Subtotal	35,065	35,000	35,000	35,000	36,000	2.9%
Maintenance and Services:						
42 20 Special Committee Expense	1,824	2,500	2,500	2,500	2,500	
42 25 Planning Commission Expenses	-	500	500	500	500	
42 35 Dues, Subscriptions, Memberships	6,599	10,000	10,000	12,310	12,500	
42 45 Safety Committee Expenses	-	200	200	200	200	
42 60 Technology Fees	-	706,200	706,200	706,200	712,061	
42 70 Employee Holiday Party	12,136	12,000	12,000	12,450	12,000	
42 75 Employee Appreciation	7,443	7,500	7,500	8,800	7,500	
43 35 Taxes Due Fees	60	500	500	500	500	
43 50 Volunteer Committees	-	2,000	2,000	2,000	2,000	
43 90 Outside Professional Services	16,121	10,000	10,000	11,412	10,000	
51 20 General Insurance	9,747	9,750	9,750	11,600	11,600	
52 10 Radio/Communications	40,182	40,500	40,500	40,500	43,000	
55 10 Education and Training	8,348	8,000	8,000	8,000	8,000	
56 24 Equipment Rentals	7,707	10,000	10,000	10,000	10,000	
57 10 Other Contractual Services	910	1,000	1,000	1,000	1,000	
57 15 Janitorial Services	13,515	15,000	15,000	15,000	15,000	
57 35 MUD Reimbursement	78,597	85,000	85,000	63,000	70,000	
63 10 Building Repair and Maintenance	27,007	20,000	20,000	20,000	20,000	
63 25 Equipment Repair and Maintenance	1,407	6,000	6,000	6,000	6,000	
Subtotal	231,605	946,650	946,650	931,972	944,361	-0.2%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification		2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~							
Other Expenses:							
85 30	Bad Debt Expense	-	10,000	10,000	10,000	10,000	
	Subtotal	-	10,000	10,000	10,000	10,000	0.0%
Transfers:							
92 30	Transfer to Fire Station No. 3 Operating Fund	194,469	194,469	194,469	194,469	194,469	
93 01	Transfer to Debt Service Fund	-	-	-	-	1,710,000	
94 10	Transfer to General Supplemental Fund	1,386,979	-	280,179	280,179	210,000	
94 30	Transfer to County Mobility Fund	-	-	-	-	2,650,000	
95 01	Transfer to Water/Wastewater Fund	81,191	81,191	81,191	81,191	68,072	
95 60	Transfer to Civic Center Fund	24,000	24,000	24,000	24,000	24,000	
96 02	Transfer to Fleet Replacement Fund	-	665,600	665,600	665,600	-	
	Subtotal	1,686,639	965,260	1,245,439	1,245,439	4,856,541	289.9%
Total Expenditures		\$ 2,259,116	\$ 2,263,859	\$ 2,544,038	\$ 2,529,669	\$ 6,255,927	145.9%



COMMUNITY DEVELOPMENT

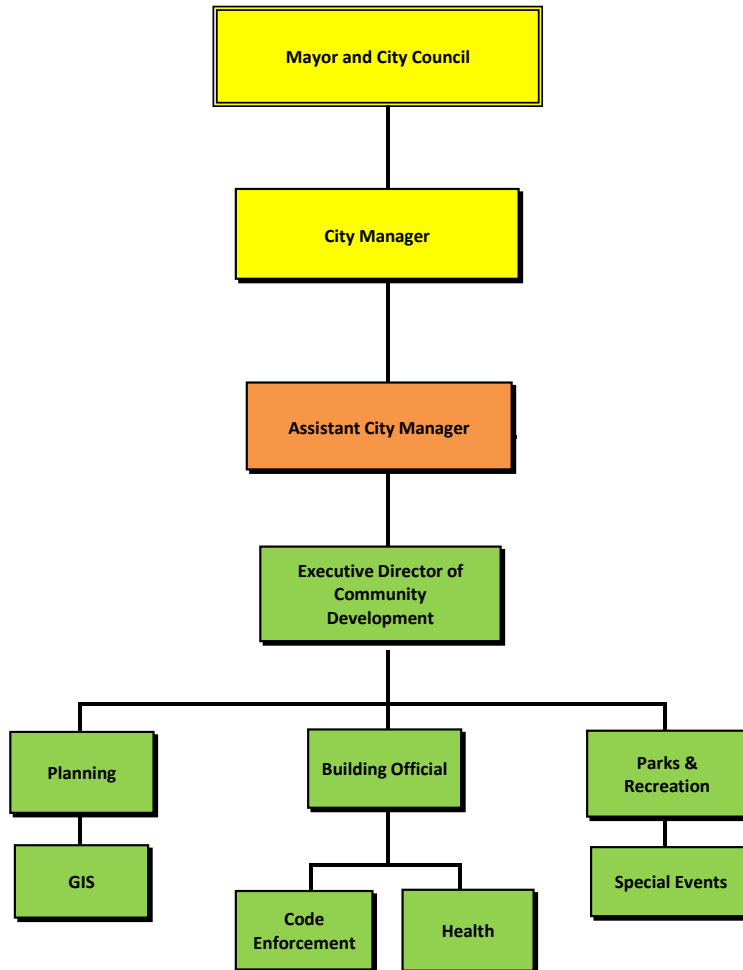
- COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART
- COMMUNITY DEVELOPMENT SUMMARY
- PLANNING
- ENGINEERING
- CODE ENFORCEMENT
- HEALTH
- PARKS AND RECREATION
- SPECIAL EVENTS

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



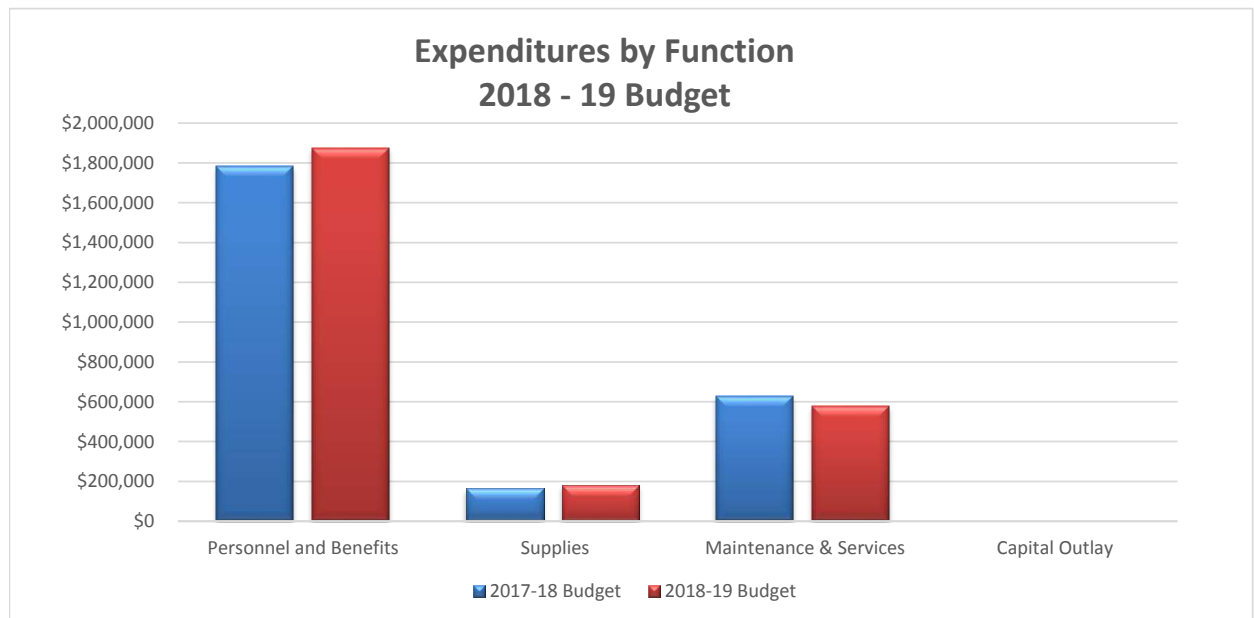
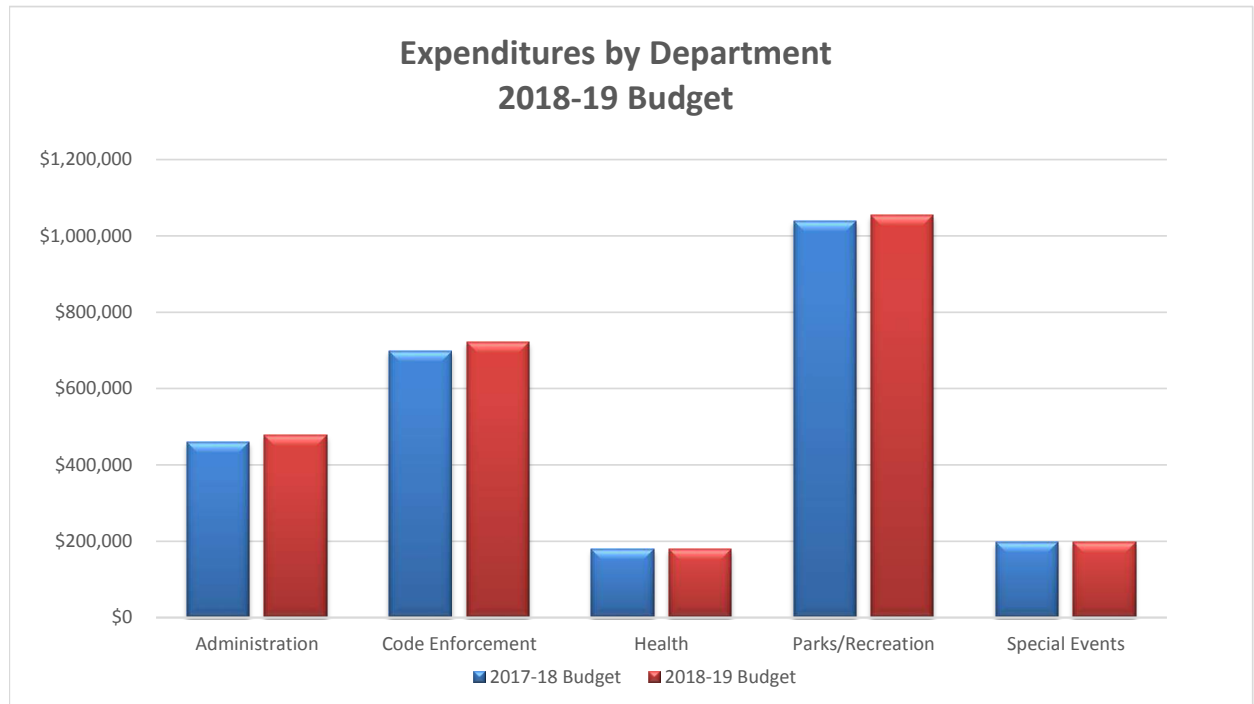
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Community Development Organizational Chart



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Community Development



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Community Development Summary	N/A	101-19XX

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,628,670	\$ 1,783,845	\$ 1,783,845	\$ 1,743,129	\$ 1,874,087	
Supplies	\$ 153,895	\$ 163,030	\$ 163,030	\$ 163,030	\$ 180,080	
Maintenance and Services	\$ 583,285	\$ 626,234	\$ 626,234	\$ 630,164	\$ 578,943	
Subtotal	2,365,850	2,573,109	2,573,109	2,536,323	2,633,110	2.3%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 2,365,850	\$ 2,573,109	\$ 2,573,109	\$ 2,536,323	\$ 2,633,110	2.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Planning	5.00	5.00	5.00	5.00	5.00	
Code Enforcement	8.48	9.00	9.00	9.00	9.00	
Health	2.00	2.00	2.00	2.00	2.00	
Parks and Recreation Programming	8.50	8.50	8.50	8.50	8.50	
Total Personnel	23.98	24.50	24.50	24.50	24.50	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Planning/GIS	Community Development	101-1900-540

MISSION STATEMENT:

The mission of the City of Rosenberg's Planning and GIS Department is to effectively manage growth and development in accordance with ordinances adopted by City Council; to facilitate ordinance amendments and new policies as necessary; and to provide excellent internal and external customer service in a growing city.

PROGRAM DESCRIPTION:

The Planning and GIS Department is under the direction of the Executive Director of Community Development and is primarily responsible for the logical and systematic planning of the City's growth by providing professional support to citizens, developers, the Planning Commission, City Council, and other City Departments. The Department is also responsible for the maintenance and expansion of the Geographic Information System (GIS), an integrated collective of computer software and data to view and manage geographic elements, such as streets, subdivision layouts, establishment of boundaries for fire stations and police beats, identification of voting districts, and infrastructure data.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goals:

- Complete and present to Planning Commission and City Council 1-year review of newly adopted Unified Development Code (UDC)
- Perform an assessment of MUDs within the City limits and Extraterritorial Jurisdiction to determine compliance with applicable regulations
- Improve staff efficiency by transitioning to electronic review of plats utilizing Energov
- Update the Unified Development Code and Comprehensive Plan, where necessary, with changes identified through implementation

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goals:

- Install and utilize the Network Analyst Extension (GIS) to assist in determining best emergency response routes
- 100 percent completion of creating, collecting, and fixing storm water utility GIS data
- Work with Tyler Technologies for smooth integration of their software with the City GIS

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Planning/GIS	FUNCTION: Community Development	ACCOUNT: 101-1900-540

- ❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goals:

- Continue updating website and creating documents to improve ease of access
- Explore avenues to supply up-to-date and relevant information to the public and developers
- Amend budget as necessary to accommodate potential new training opportunities
- Create editable web maps
- Create web maps for citizen reporting and interaction
- Plan for creation of potential future GIS position/s to facilitate the above

PERFORMANCE INDICATORS:

	<u>2016-17 Actual</u>	<u>2017-18 Estimate</u>	<u>2018-19 Projected</u>
Number of plats reviewed	60	65	70
Number of Planned Unit Developments/variances reviewed	7	10	10
Number of maps generated	350	325	300
Web map hits	5,642	6,800	8,000
Total water main line mileage mapped in GIS system	240	262	Note A
Total sanitary sewer main line mileage mapped in GIS system	200	216	Note A
Total storm sewer main line mileage mapped in GIS system	141	160	Note A
Number of ordinance updates presented to the Planning Commission	4	3	3
Number of ordinance updates presented to the City Council	3	3	3

Note A: The push to map all existing utility lines is wrapping up and future total mileage mapped will depend heavily upon development and capital projects. Beginning next year, total features mapped will be recorded for water, sanitary sewer, and storm sewer.

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Planning	Community Development	101-1900-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 408,098	\$ 439,262	\$ 439,262	\$ 435,222	\$ 462,123	
Supplies	1,945	1,880	1,880	1,880	1,880	
Maintenance and Services	21,696	18,350	18,350	18,700	13,300	
Total Expenditures	\$ 431,739	\$ 459,492	\$ 459,492	\$ 455,802	\$ 477,303	3.9%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
GIS Technology Supervisor	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Technician	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 297,528	\$ 319,644	\$ 319,644	\$ 319,000	\$ 336,107	
10 20 Overtime	1,233	-	-	-	-	
10 30 Longevity	850	1,160	1,160	960	1,200	
10 40 Incentive Pay	600	600	600	600	600	
20 10 Retirement	40,799	43,073	43,073	43,073	53,693	
20 20 Social Security	22,506	25,001	25,001	25,001	26,263	
20 40 Insurance	38,114	43,096	43,096	39,900	37,541	
20 50 Workers' Compensation	358	425	425	425	412	
20 55 Long Term Disability	711	863	863	863	907	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	408,098	439,262	439,262	435,222	462,123	5.2%
Supplies:						
31 10 Office Supplies	1,945	1,880	1,880	1,880	1,880	
Subtotal	1,945	1,880	1,880	1,880	1,880	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	810	1,000	1,000	1,000	1,000	
42 60 Technology Fees	11,191	-	-	-	-	
51 20 General Insurance	976	1,050	1,050	1,400	1,400	
52 20 Postage	-	100	100	100	100	
54 10 Printing and Binding	35	300	300	300	300	
55 10 Education and Training	5,859	7,000	7,000	7,000	7,000	
57 10 Other Contractual Services	2,825	8,400	8,400	8,400	3,000	
63 25 Equipment Repair and Maintenance	-	500	500	500	500	
Subtotal	21,696	18,350	18,350	18,700	13,300	-27.5%
Total Expenditures	\$ 431,739	\$ 459,492	\$ 459,492	\$ 455,802	\$ 477,303	3.9%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Code Enforcement	Community Development	101-1935-530

MISSION STATEMENT:

To provide quality, affordable, and timely services that ensure the health, life and safety of citizens, while collaborating throughout the community to support its economic, social and environmental vitality.

PROGRAM DESCRIPTION:

The Code Enforcement activity, under the direction of the Executive Director of Community Development, is made up of three divisions: 1.) building permits and inspections, 2.) general code enforcement, and 3.) health services. Its is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This activity includes enforcement of codes for buildings, plumbing, gas, electrical, sign, and mechanical inspections and issuing permits. Additional duties involve high grass control, debris removal, and the investigation and demolition of dangerous structures.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide staffing to accommodate our City's accelerated growth.

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide a safe and functional facility for staff and public convenience.

Objectives:

- Provide a secure facility for staff.
- Provide a facility that allows for growth and expansion.
- Set an example for those we serve.
- Provide a "one-stop-shop" environment for citizens seeking assistance.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff, and its services.***

Department Goal# 3: Research technology trends and address technology threats.

Objectives:

- Provide real-time inspection results and make them available on the web.
- Develop a five-year technology plan for the department.
- Provide online scheduling, which will provide the convenience of scheduling inspections and submitting meeting requests.
- Online plan-tracking and plat-tracking for contractors and developers.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Code Enforcement	Community Development	101-1935-530

PERFORMANCE INDICATORS:

	2016-17 <u>Actual</u>	2017-18 <u>Estimate</u>	2018-19 <u>Projected</u>
Total number of permits issued	4,266	4,500	4,600
Total number of plans checked	846	900	925
Total permit valuation (in millions)	179	180	200
Total permit fees	\$818,264	\$800,000	\$825,000
Total Plan review fees	\$293,973	\$300,000	\$325,000
Field inspections conducted (building)	13,573	14,000	15,000
Complaints investigated from Citizen Relations	2,516	3,500	3,500
Number of training hours for state licenses	42	48	42
Number of training hours for certification	140	140	140

FY2019 BUDGET NOTES:

1. Fleet Replacement decreased by over \$14,000 due to several vehicles being fully funded for replacement.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 512,860	\$ 575,106	\$ 575,106	\$ 541,139	\$ 608,932	
Supplies	18,414	23,000	23,000	23,000	25,000	
Maintenance and Services	89,893	100,959	100,959	103,059	88,658	
Total Expenditures	\$ 621,167	\$ 699,065	\$ 699,065	\$ 667,198	\$ 722,590	3.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Code Compliance/Building Official	1.00	1.00	1.00	1.00	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	2.00	2.00	2.00	2.00	
Secretary I - Part-time	0.48	-	-	-	-	
Total Personnel	8.48	9.00	9.00	9.00	9.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 344,580	\$ 400,650	\$ 400,650	\$ 385,000	\$ 422,534	
10 20 Overtime	2,859	1,500	1,500	6,000	1,500	
10 30 Longevity	2,010	2,470	2,470	2,325	2,260	
10 40 Incentive Pay	3,800	3,600	3,600	5,775	5,100	
11 10 Temporary/Part Time Wages	20,045	-	-	-	-	
20 10 Retirement	48,073	54,713	54,713	45,000	68,596	
20 20 Social Security	27,389	31,756	31,756	28,000	33,552	
20 40 Insurance	55,492	71,378	71,378	60,000	66,180	
20 50 Workers' Compensation	879	1,057	1,057	1,057	869	
20 55 Long Term Disability	859	1,082	1,082	1,082	1,141	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	2,075	2,100	2,100	2,100	2,400	
Subtotal	512,860	575,106	575,106	541,139	608,932	5.9%
Supplies:						
31 10 Office Supplies	1,176	2,000	2,000	2,000	2,000	
31 40 Clothing	3,253	4,000	4,000	4,000	4,000	
31 90 Other Supplies	1,619	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	2,087	3,000	3,000	3,000	3,000	
36 10 Small Tools and Equipment	506	1,000	1,000	1,000	1,000	
37 20 Electricity	3,071	5,000	5,000	5,000	5,500	
37 30 Fuel, Oil and Lubricants	6,702	6,500	6,500	6,500	8,000	
Subtotal	18,414	23,000	23,000	23,000	25,000	8.7%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	426	750	750	750	750	
42 60 Technology Fees	18,162	-	-	-	-	
43 90 Other Professional Services	7,856	20,000	20,000	20,000	17,750	
51 20 General Insurance	3,951	4,000	4,000	6,100	6,100	
52 10 Telephone/Communications	2,037	3,500	3,500	3,500	3,500	
52 20 Postage	5,389	5,000	5,000	5,000	5,250	
54 10 Printing and Binding	914	1,200	1,200	1,200	1,200	
55 10 Education and Training	4,936	8,500	8,500	8,500	10,500	
56 25 Fleet Replacement	16,708	16,709	16,709	16,709	2,308	
57 10 Other Cont Services (Mowing, Dangerous Bldgs)	23,514	30,000	30,000	30,000	30,000	
57 15 Janitorial Services	3,107	6,300	6,300	6,300	6,300	
63 10 Building Repair and Maintenance	2,892	4,500	4,500	4,500	4,500	
63 26 Radio Repair and Maintenance	-	500	500	500	500	
Subtotal	89,893	100,959	100,959	103,059	88,658	-12.2%
Total Expenditures	\$ 621,167	\$ 699,065	\$ 699,065	\$ 667,198	\$ 722,590	3.4%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Health	FUNCTION: Community Development	ACCOUNT: 101-1941-530

PROGRAM DESCRIPTION:

The Consumer Health Division, under the direction of the Director of Community Development is primarily responsible for enforcing all city, state and federal codes that regulate the food industry and the general sanitation of the City. Duties include the inspection of and permit issuance to all food service establishments and temporary food service establishments operating within the City. Inclusive are restaurants, retail grocery outlets, caterers, bars, schools, child care centers, hospitals, geriatric and rehabilitation institutions, mobile food units, hotel/motel food service facilities, and any other food service operation requiring inspections. Additionally, consumer complaints pertaining to food borne illnesses, food products, or food service establishments are investigated.

PERFORMANCE INDICATORS:

	<u>2016-17 Actual</u>	<u>2017-18 Estimate</u>	<u>2018-19 Projected</u>
Food establishment permits issued	270	270	300
Temporary food permits issued	266	290	300
Percent increase(decrease) in temporary permits	7%	9%	3%
Food establishment inspections/investigations	578	600	610
Temporary establishment inspections	214	240	280
Consumer complaints/investigations	45	38	40
Public health consultations	1960	1986	2000
Plans reviewed	21	27	30
% of food service establishments inspected at least bi-annually	107%	111%	116%
% of food service establishments inspected within 24 to 72 hours of complaint	100%	100%	100%

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-2019 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 153,419	\$ 160,996	\$ 160,996	\$ 149,674	\$ 165,591	
Supplies	2,953	3,850	3,850	3,850	3,900	
Maintenance and Services	16,535	14,160	14,160	14,610	10,360	
Total Expenditures	\$ 172,907	\$ 179,006	\$ 179,006	\$ 168,134	\$ 179,851	0.5%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Sanitarian	2.00	2.00	2.00	2.00	2.00	0.0%
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-2019 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 111,050	\$ 115,428	\$ 115,428	\$ 108,000	\$ 119,806	
10 30 Longevity	555	675	675	675	625	
10 40 Incentive Pay	1,200	1,200	1,200	1,200	1,200	
20 10 Retirement	15,142	15,539	15,539	15,000	19,070	
20 20 Social Security	7,901	9,020	9,020	9,000	9,328	
20 40 Insurance	16,511	18,085	18,085	14,750	14,707	
20 50 Workers' Compensation	231	282	282	282	379	
20 55 Long Term Disability	254	167	167	167	176	
20 65 Cell Phone Allowance	575	600	600	600	300	
Subtotal	153,419	160,996	160,996	149,674	165,591	2.9%
Supplies:						
31 10 Office Supplies	582	1,000	1,000	1,000	1,050	
31 40 Clothing	545	550	550	550	550	
31 90 Other Supplies	603	600	600	600	600	
35 10 Motor Vehicle Repair Supplies	40	500	500	500	500	
37 30 Fuel, Oil and Lubricants	1,182	1,200	1,200	1,200	1,200	
Subtotal	2,953	3,850	3,850	3,850	3,900	1.3%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	165	500	500	500	500	
42 60 Technology Fees	4,346	-	-	-	-	
51 20 General Insurance	1,222	1,250	1,250	1,700	1,700	
52 10 Telephone/Communications	112	300	300	300	300	
52 20 Postage	637	660	660	660	660	
54 10 Printing and Binding	248	250	250	250	400	
55 10 Education and Training	3,005	4,400	4,400	4,400	4,400	
56 25 Fleet Replacement	6,800	6,800	6,800	6,800	2,400	
Subtotal	16,535	14,160	14,160	14,610	10,360	-26.8%
Total Expenditures	\$ 172,907	\$ 179,006	\$ 179,006	\$ 168,134	\$ 179,851	0.5%

**CITY OF ROSENBERG, TEXAS
2018-2019 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Parks Maintenance & Recreation Programming	Community Development	101-1953-540

MISSION STATEMENT:

The City of Rosenberg's Parks and Recreation Department is committed to providing quality outdoor spaces, recreational and educational programming, and family-oriented special events to enhance the health, quality of life and leisure time of our citizens and community.

PROGRAM DESCRIPTION:

The Parks and Recreation Department, under the direction of the Executive Director of Community Development and the Parks and Recreation Director, is primarily responsible for the services and maintenance of all park areas and athletic fields owned by the City. Park areas include nine (9) parks, eight (8) playgrounds, eight (8) basketball courts, and fourteen (14) athletic fields. This includes all recreational equipment, picnic facilities, structures and utility infrastructure. Other duties include trash removal in the Downtown area. The Director also supervises various recreational programs offered to the public. Staff organizes and coordinates local events with the assistance of local volunteers which include the Easter Egg Hunt, the annual Children's Fishing Tournament, Booberg, Rosenberg Christmas Nights, and the Family 4th event.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.

Objectives:

- Create a comprehensive Parks and Recreation Master Plan Update.
- Create and implement a plan for a new park in Zone 8.
- Add amenities and additions to our existing parks that will help to enhance the livability and desirability of Rosenberg as a community.

Department Goal# 2: To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Objectives:

- Acquire the needed personnel to consistently enforce existing Parks Ordinances.
- Evaluate staffing levels to effectively maintain Parks and provide for operational safety.
- Acquire temporary staff and volunteers necessary to allow us to increase the number of programs we offer and increase the participation levels of Special Events.

**CITY OF ROSENBERG, TEXAS
2018-2019 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Parks Maintenance & Recreation Programming	Community Development	101-1953-540

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the Department to provide a professional level of service that meets the demands of our citizens.

Objectives:

- Research and offer educational training opportunities to our staff that will also reinforce safety and job performance skills.
- Offer training opportunities with other agencies to improve working relationships other professionals in the field of Parks and Recreation.
- Offer incentives and challenges for our employees to seek out additional training.

Department Goal# 4: To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Objectives:

- Creation of a replacement schedule that allows for replacement of equipment while it is still in working condition and can return value to the City.
- Purchase additional equipment that will maximize use of existing staff and make the department less dependent upon other departments' equipment and staff to accomplish parks projects.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 5: To increase sustainability and offer a wider variety of recreational and education programming to the community.

Objectives:

- Continue to use social media to increase public awareness of classes/programs.
- Research comparable programs in other cities/communities.
- Secure qualified leaders/instructors.
- Maximize use of available RCC rooms and parks for programming.
- Monitor program enrollment, as well as public demand for class viability and adjust as needed.

Department Goal# 6: To increase sustainability, visibility and participation in all Special Events offered by the Department.

Objectives:

- Use social media to enhance all aspects of special events.
- Consistent scheduling of all special events on an annual basis.
- Continue partnerships with local organizations to promote, plan and execute all events.
- Continue to solicit volunteer participation from individuals/ groups.
- Solicit more sponsorship from local businesses.

**CITY OF ROSENBERG, TEXAS
2018-2019 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Parks Maintenance & Recreation Programming	Community Development	101-1953-540

PERFORMANCE INDICATORS:

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Projected</u>	<u>2018-19</u> <u>Estimate</u>
Park acreage maintained (developed)	451	451	451
Man hours used:			
Mowing parks (all City areas)	2,919	3,000	3,000
Trash clean up	3,645	3,700	3,700
Park maintenance	2,369	2,400	2,400
Flower bed maintenance/Tree trimming	669	500	500
Weed/fire ant control	230	230	230
Assisting other Departments	168	200	200

FY2019 BUDGET NOTES:

1. Increase of \$12,500 to Electricity due to increased usage.
2. Fleet Replacement decreased by over \$16,000 due to several vehicles being fully funded for replacement.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Parks Maintenance & Recreation Programming **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 532,651	\$ 571,853	\$ 571,853	\$ 580,466	\$ 600,101	
Supplies	130,584	134,300	134,300	134,300	149,300	
Maintenance and Services	340,091	331,957	331,957	332,957	305,787	
Total Expenditures	\$ 1,003,325	\$ 1,038,110	\$ 1,038,110	\$ 1,047,723	\$ 1,055,188	1.6%

~ AUTHORIZED POSITIONS ~						
Position Title						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Recreation Programs Coordinator	1.00	1.00	1.00	1.00	-	
Civic Center & Events Manager	-	-	-	-	0.50	
Administrative Technician	-	-	-	-	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Total Personnel	8.50	8.50	8.50	8.50	8.50	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Parks Maintenance & Recreation Programming **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 362,339	\$ 381,256	\$ 381,256	\$ 390,000	\$ 391,348	
10 20 Overtime	17,131	16,000	16,000	16,000	16,000	
10 30 Longevity	3,700	3,965	3,965	3,965	4,450	
10 40 Incentive Pay	1,250	1,500	1,500	1,500	1,350	
11 15 Program Salaries and Wages	1,002	7,443	7,443	1,100	7,443	
20 10 Retirement	52,309	54,731	54,731	54,731	66,553	
20 20 Social Security	28,469	31,769	31,769	31,769	32,555	
20 40 Insurance	56,853	64,788	64,788	71,000	71,211	
20 50 Workers' Compensation	3,552	4,280	4,280	4,280	3,043	
20 55 Long Term Disability	946	1,021	1,021	1,021	1,048	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	300	300	300	300	300	
Subtotal	532,651	571,853	571,853	580,466	600,101	4.9%
Supplies:						
31 10 Office Supplies	640	600	600	600	600	
31 40 Clothing	3,228	3,300	3,300	3,300	3,300	
31 90 Other Supplies	3,334	4,500	4,500	4,500	4,500	
34 10 Botanical & Agricultural Supplies	15,122	15,000	15,000	15,000	15,000	
34 20 Medical Supplies	521	600	600	600	600	
34 30 Cleaning Supplies	6,932	9,000	9,000	9,000	9,000	
35 10 Motor Vehicle Repair Supplies	1,854	2,500	2,500	2,500	2,500	
35 20 Building Materials and Supplies	2,731	4,500	4,500	4,500	4,500	
35 30 Plumbing Supplies	3,128	4,000	4,000	4,000	4,000	
35 35 Electrical Supplies	15,561	7,000	7,000	7,000	7,000	
36 10 Small Tools and Equipment	7,814	7,000	7,000	7,000	7,000	
36 50 Recreation Program Supplies	6,796	10,000	10,000	10,000	10,000	
37 10 Natural Gas	432	1,300	1,300	1,300	1,300	
37 20 Electricity	53,119	55,000	55,000	55,000	67,500	
37 30 Fuel, Oil and Lubricants	9,373	10,000	10,000	10,000	12,500	
Subtotal	130,584	134,300	134,300	134,300	149,300	11.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	974	1,250	1,250	1,250	1,250	
42 60 Technology Fees	7,729	-	-	-	-	
51 20 General Insurance	14,209	15,000	15,000	16,000	16,000	
52 10 Telephone/Communications	1,361	1,400	1,400	1,400	1,400	
52 20 Postage	-	100	100	100	100	
55 10 Education and Training	2,056	2,500	2,500	2,500	2,500	
56 24 Equipment Rentals	4,009	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	25,624	28,024	28,024	28,024	11,825	
57 10 Other Contractual Services - LCISD	10,000	10,000	10,000	10,000	10,000	
57 12 Other Contractual Services - YMCA	20,000	20,000	20,000	20,000	20,000	
57 14 Other Contractual Services - Restrooms	22,212	22,212	22,212	22,212	22,212	
57 16 Nuisance Animals	-	3,000	3,000	3,000	3,000	
57 20 Other Contractual Services - Tree Trimming	5,990	4,000	4,000	4,000	4,000	
62 40 Grounds Maintenance Services	58,464	45,000	45,000	45,000	42,000	
62 45 Grounds Maintenance - Park Mowing	76,373	88,745	88,745	88,745	70,000	
62 50 Grounds Maintenance - Sports Complex	49,226	49,226	49,226	49,226	60,000	
63 10 Building Repair and Maintenance	1,923	2,500	2,500	2,500	2,500	
63 15 Structure Repair and Maintenance	29,464	25,000	25,000	25,000	25,000	
63 25 Equipment Repair and Maintenance	10,479	10,000	10,000	10,000	10,000	
Subtotal	340,091	331,957	331,957	332,957	305,787	-7.9%
Total Expenditures	\$ 1,003,325	\$ 1,038,110	\$ 1,038,110	\$ 1,047,723	\$ 1,055,188	1.6%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Special Events	FUNCTION: Community Development	ACCOUNT: 101-1955-540

PROGRAM DESCRIPTION:

The City of Rosenberg Special Events are under the direction of the Parks and Recreation Director. The events consist of the Rosenberg Christmas Nights and Family 4th Celebration.

FY2019 BUDGET NOTES:

1. The Hotel/Motel will fund the Rosenberg Christmas Nights event through a transfer from the Hotel/Motel Fund.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Special Events: - Rosenberg Christmas Nights & Family 4th Celebration	Community Development	101-1955-540

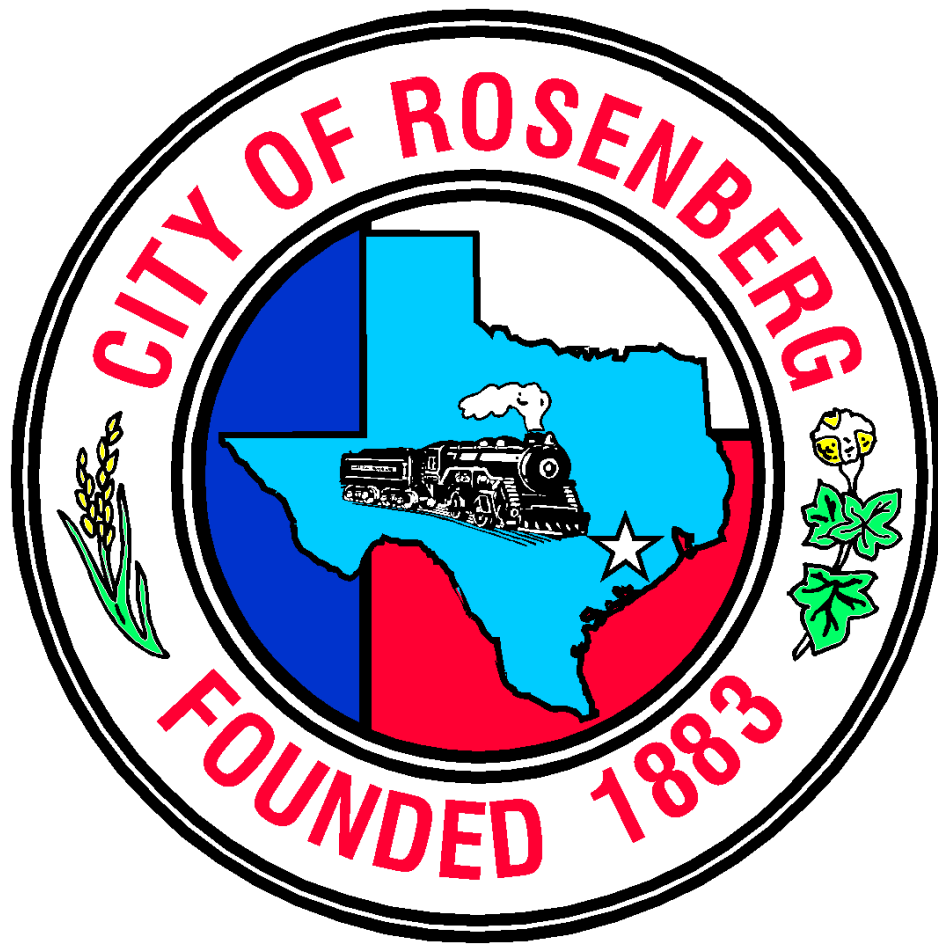
Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 21,641	\$ 36,628	\$ 36,628	\$ 36,628	\$ 37,340	
Maintenance and Services	115,070	160,808	160,808	160,838	160,838	
Total Expenditures	\$ 136,711	\$ 197,436	\$ 197,436	\$ 197,466	\$ 198,178	0.4%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 15 Salaries and Wages - Family 4th Celebration	\$ 12,864	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
10 17 Salaries and Wages - Rosenberg Christmas Nights	3,582	15,000	15,000	15,000	15,000	
20 10 Retirement	2,195	3,954	3,954	3,954	4,692	
20 20 Social Security	1,176	2,296	2,296	2,296	2,296	
20 40 Insurance	1,659	-	-	-	-	
20 50 Workers' Compensation	165	378	378	378	352	
Subtotal	21,641	36,628	36,628	36,628	37,340	1.9%
Maintenance and Services:						
51 20 General Insurance	213	250	250	280	280	
53 15 Family 4th Celebration	60,315	62,391	62,391	62,391	62,391	
53 25 Rosenberg Christmas Nights	48,656	88,667	88,667	88,667	88,667	
53 30 Rosenberg Christmas Nights Dinner	5,886	9,500	9,500	9,500	9,500	
Subtotal	115,070	160,808	160,808	160,838	160,838	0.0%
Total Expenditures	\$ 136,711	\$ 197,436	\$ 197,436	\$ 197,466	\$ 198,178	0.4%



PUBLIC SAFETY

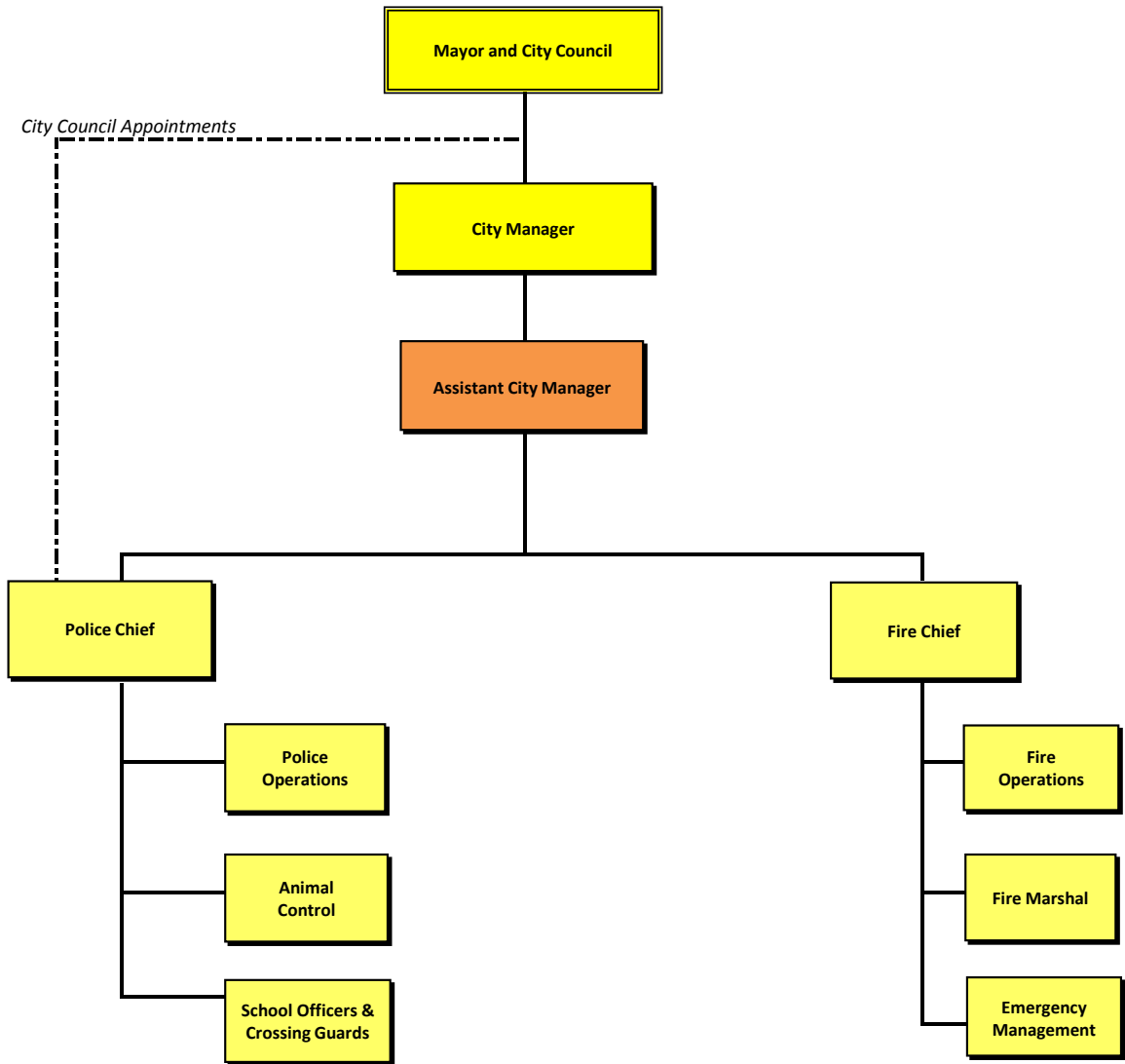
- PUBLIC SAFETY ORGANIZATIONAL CHART
- PUBLIC SAFETY SUMMARY
- POLICE DEPARTMENT
- EMERGENCY MANAGEMENT
- ANIMAL CONTROL
- SCHOOL OFFICERS AND CROSSING GUARDS
- FIRE DEPARTMENT
- FIRE MARSHAL

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



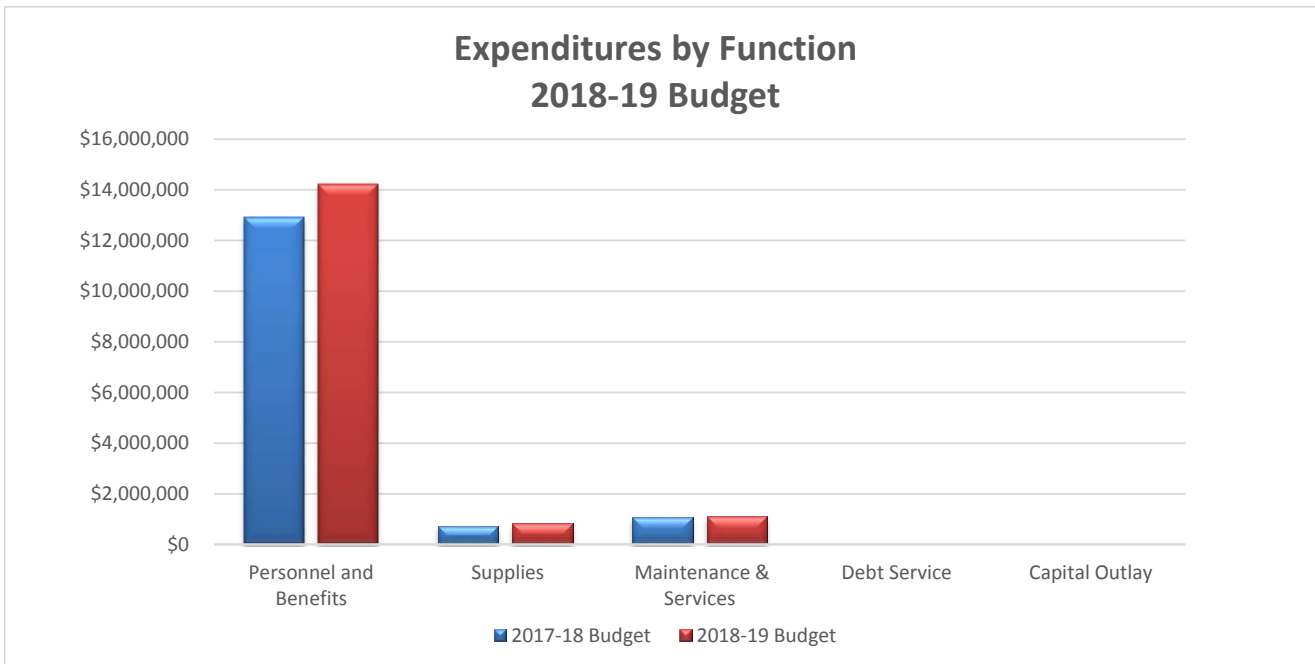
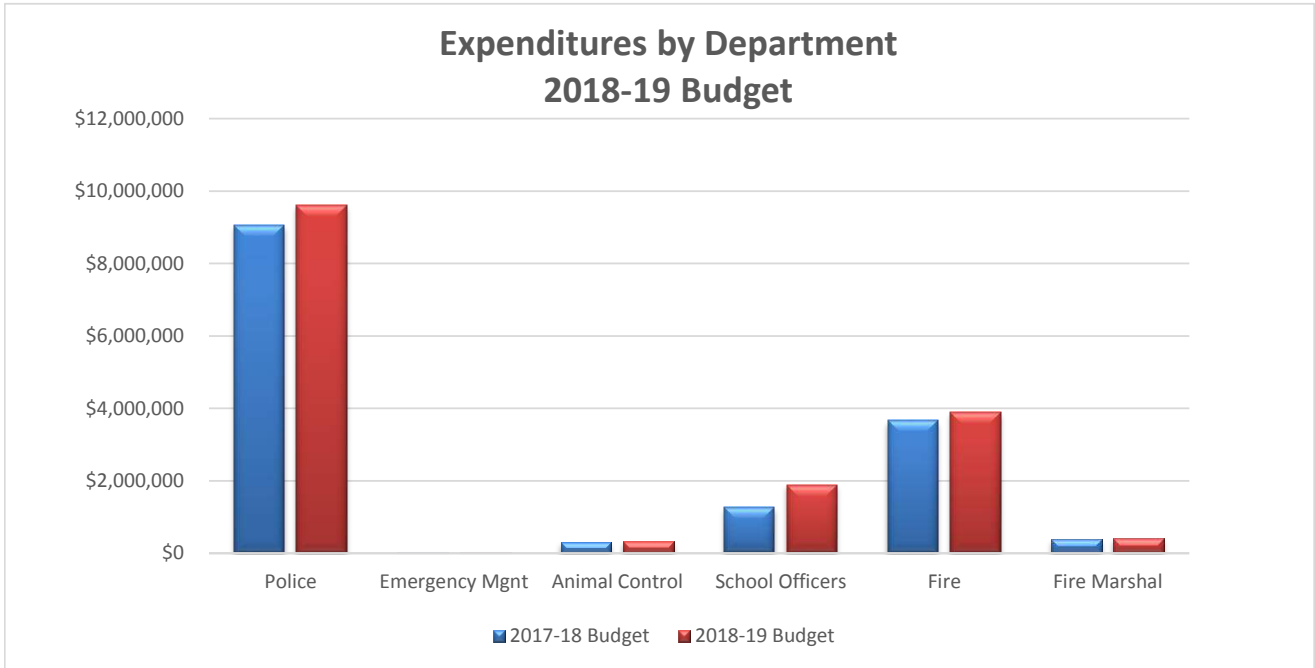
CITY OF ROSENBERG, TEXAS
2018-19 BUDGET

Public Safety Organizational Chart



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Public Safety



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Public Safety Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 11,735,592	\$ 12,906,282	\$ 12,906,282	\$ 12,535,512	\$ 14,230,939	
Supplies	775,948	716,225	716,225	716,225	823,835	
Maintenance and Services	1,343,705	1,096,505	1,096,505	1,113,215	1,098,138	
Subtotal	13,855,244	14,719,012	14,719,012	14,364,952	16,152,912	9.7%
Total Expenditures	\$ 13,898,736	\$ 14,719,012	\$ 14,719,012	\$ 14,364,952	\$ 16,152,912	9.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Police	90.48	95.00	95.00	95.00	95.00	
Emergency Management	-	-	-	-	-	
Animal Control	3.00	4.00	4.00	4.00	4.00	
School Officers and Crossing Guards	14.86	14.86	14.86	14.86	20.86	
Fire	37.96	37.96	37.96	37.96	37.96	
Fire Marshal	4.00	4.00	4.00	4.00	4.00	
Total Personnel	150.30	155.82	155.82	155.82	161.82	3.9%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Police	Public Safety	101-3000-520

MISSION STATEMENT:

Pursue excellence through the relentless challenge of the status quo in leadership, education, and accountability. Policing with the community to enhance safety and quality of life.

PROGRAM DESCRIPTION:

The Police Department is under the direction and supervision of the Police Chief, who is appointed by the City Council. The Department is responsible for enforcement of traffic laws, accident investigations, community education and crime prevention programs, investigation of crimes against persons and property, and narcotic investigations. In addition, the Department is responsible for the maintenance of criminal records, files, prisoner processing and detention, and radio communications and teletype services. The Police Department also supervises the Animal Control Division.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide quality service to our community.

Objectives:

- Improve staffing levels, leadership development, and education.
- Participate in multi-agency efforts with local and federal agencies.
- Improve response time for calls and clearance rates for cases.
- Improve standards and qualifications. (entry level and advanced)
- Continue training and education to address emerging criminal trends
- Expand recruiting program and area of coverage to reflect our community diversity.

Department Goal# 2: Improve the safety of our community and the efficient mobility of traffic.

Objectives:

- Increase traffic management and mobility as retail development expands along major corridors and arterial roadways
- Enhance accident/traffic investigative unit's ability to minimize and respond to traffic complaints and accidents
- Analyze statistical crash data for directed patrol enforcement.
- Utilize public works to assist with engineering proposals to reduce collisions and traffic concerns.
- Research and develop innovative strategies to help minimize traffic mobility concerns.

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: Actively involve residents and the business community in crime prevention and promoting community safety awareness.

Objectives:

- Use volunteers to enhance service to the community, and involve the public to aid the Police Department in its crime reduction efforts.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Police	Public Safety	101-3000-520

- Involve members of the public to aid the Police Department in its crime fighting efforts
- Establish or participate in Town Hall meetings.
- Develop a community-wide education program about crime prevention and active shooter awareness.

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*
Department Goal# 4: Research technology trends and address technology threats.

Objectives:

- Develop a multi-year technology plan for the department.
- Leverage technology to capture evidence, improve investigations, reduce liability, and allocate resources and personnel.
- Improve training in technology trends.
- Develop partnerships with the private sector to improve access to technology.

PERFORMANCE INDICATORS:

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Child Identification sessions held	6	6	6
Number of participants in Child Identification sessions	1,000	1,000	1,000
Calls for service/911	49,177	47,008	50,000
Calls for service per uniformed officer	1,446	1,382	1,900
Percent of priority 1 calls responded to within 3 minutes	17.00%	20.20%	26%
Percent of priority 1 calls to total calls	11.45%	13%	12%
Number of reported crimes	4,229	4,313	3,136
Percent of reported crimes cleared	67%	65%	68%
Number of citizen complaints against Police Officers	8	6	12
Percent completion of investigations into citizen complaints within 30 days	63%	63%	58%

FY2019 BUDGET NOTES:

1. Two vacant dispatcher positions were converted to a new jailer position and a Director of Public Safety Dispatch position.
2. Expenditures for Radio Nest Repair and Maintenance, Network System Maintenance, and Computer Software Services were transferred to the Technology Fund.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Police	Public Safety	101-3000-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 6,937,480	\$ 7,945,544	\$ 7,945,544	\$ 7,793,370	\$ 8,483,384	
Supplies	505,308	412,500	412,500	412,500	455,500	
Maintenance and Services	919,928	702,775	702,775	715,775	673,133	
Total Expenditures	\$ 8,362,715	\$ 9,060,819	\$ 9,060,819	\$ 8,921,645	\$ 9,612,017	6.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	5.00	5.00	5.00	5.00	5.00	
Police Sergeant	10.00	10.00	10.00	10.00	10.00	
Police Officer	49.00	53.00	53.00	53.00	53.00	
Director of Public Safety Dispatch	-	-	-	-	1.00	
Public Safety Support Supervisor	3.00	3.00	3.00	3.00	3.00	
Public Safety Support Specialist	14.00	14.00	14.00	14.00	12.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	2.00	2.00	2.00	2.00	3.00	
Crime Analyst	0.48	1.00	1.00	1.00	1.00	
Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Total Personnel	90.48	95.00	95.00	95.00	95.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 4,399,648	\$ 5,282,165	\$ 5,282,165	\$ 5,000,000	\$ 5,486,796	
10 20 Overtime	385,081	126,300	126,300	270,000	126,300	
10 30 Longevity	36,384	44,400	44,400	37,500	44,270	
10 40 Incentive Pay	169,012	170,700	170,700	190,000	223,500	
10 50 Holiday Pay	142,143	193,659	193,659	193,659	203,657	
11 10 Temporary Salaries and Wages	27,572	-	-	-	-	
20 10 Retirement	685,685	767,585	767,585	750,000	952,182	
20 20 Social Security	368,276	445,524	445,524	440,000	465,745	
20 40 Insurance	661,402	833,664	833,664	833,664	901,743	
20 50 Workers' Compensation	44,590	60,214	60,214	60,214	60,292	
20 55 Long Term Disability	11,086	14,733	14,733	14,733	15,299	
20 70 Uniforms - Taxable	6,600	6,600	6,600	3,600	3,600	
Subtotal	6,937,480	7,945,544	7,945,544	7,793,370	8,483,384	6.8%
Supplies:						
31 10 Office Supplies	8,049	6,000	6,000	6,000	6,000	
31 15 Training Supplies	19,765	35,000	35,000	35,000	35,000	
31 20 Computer Supplies	115	-	-	-	-	
31 35 Business Expenses	1,237	1,500	1,500	1,500	1,500	
31 40 Clothing	29,505	28,000	28,000	28,000	28,000	
31 45 Uniforms	27,040	30,000	30,000	30,000	30,000	
32 10 Jail Operation Supplies	27,792	30,000	30,000	30,000	30,000	
32 30 Brazos Town Center Office	2,183	3,500	3,500	3,500	3,500	
33 20 Community Education Supplies	2,953	8,000	8,000	8,000	8,000	
34 25 Laboratory Supplies	4,334	4,000	4,000	4,000	4,000	
34 30 Cleaning Supplies	3,727	3,000	3,000	3,000	3,000	
35 10 Motor Vehicle Repair Supplies	87,589	50,000	50,000	50,000	50,000	
35 15 Equipment Repair Supplies	4	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	-	500	500	500	500	
36 20 Small Tools and Equipment - Grant	83,268	-	-	-	-	
37 20 Electricity	65,802	72,000	72,000	72,000	75,000	
37 30 Fuel, Oil and Lubricants	141,947	140,000	140,000	140,000	180,000	
Subtotal	505,308	412,500	412,500	412,500	455,500	10.4%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Police	Public Safety	101-3000-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 15 Investigative Costs	29,772	20,000	20,000	20,000	20,000	
42 35 Dues, Subscriptions, Memberships	1,338	1,500	1,500	1,500	1,500	
42 60 Technology Fees	185,996	-	-	-	-	
51 20 General Insurance	104,443	95,000	95,000	108,000	108,000	
52 10 Telephone/Communications	34,516	39,000	39,000	39,000	39,000	
52 20 Postage	902	1,000	1,000	1,000	1,000	
52 30 Freight and Express	223	500	500	500	500	
54 10 Printing and Binding	3,721	3,000	3,000	3,000	3,000	
55 10 Education and Training	21,665	25,000	25,000	25,000	25,000	
56 24 Equipment Rentals	1,831	1,600	1,600	1,600	1,600	
56 25 Fleet Replacement	312,170	369,835	369,835	369,835	362,733	
57 10 Other Contractual Svcs-Profiling/Collections	17,800	19,500	19,500	19,500	19,500	
57 15 Janitorial Services	12,021	15,000	15,000	15,000	15,000	
57 27 Lease of Motor Vehicles - CID	26,281	24,300	24,300	24,300	24,300	
63 10 Building Repair and Maintenance	22,420	17,000	17,000	17,000	17,000	
63 25 Equipment Repair and Maintenance	125,265	30,000	30,000	30,000	30,000	
63 26 Radio Repair and Maintenance	2,499	5,000	5,000	5,000	5,000	
63 27 Radio Nest Repair and Maintenance	8,819	11,800	11,800	11,800	-	
63 28 Network System Maintenance	8,246	10,000	10,000	10,000	-	
63 40 Computer Software Service	-	13,740	13,740	13,740	-	
Subtotal	919,928	702,775	702,775	715,775	673,133	-4.2%
Total Expenditures	\$ 8,362,715	\$ 9,060,819	\$ 9,060,819	\$ 8,921,645	\$ 9,612,017	6.1%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Emergency Management	Public Safety	101-3032-520

PROGRAM DESCRIPTION:

The Office of Emergency Management is under the supervision of the Police Chief and is primarily responsible for an emergency management strategy that incorporates the four principles of emergency management: preparation, mitigation, response and recovery. The Office of Emergency Management is prepared to activate an Emergency Operations Center during any major disaster to facilitate the coordination of support agencies and resources needed to provide continuity of government services to the public.

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Emergency Management **FUNCTION:** Public Safety **ACCOUNT:** 101-3032-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ 7,773	\$ 7,258	\$ 7,258	\$ 7,258	\$ 7,404	
Supplies	\$ 3,920	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	
Maintenance and Services	4,907	9,220	9,220	9,230	9,230	
Total Expenditures	\$ 16,600	\$ 21,578	\$ 21,578	\$ 21,588	\$ 21,734	0.7%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personal Services:						
10 40 Incentive Pay	6,000	6,000	6,000	6,000	6,000	
20 10 Retirement	801	791	791	791	938	
20 20 Social Security	449	459	459	459	459	
20 40 Insurance	494	-	-	-	-	
20 50 Workers' Compensation	5	8	8	8	7	
20 55 Long Term Disability	22	-	-	-	-	
Subtotal	7,773	7,258	7,258	7,258	7,404	2.0%
Supplies:						
31 15 Training Supplies	\$ 292	\$ 700	\$ 700	\$ 700	\$ 700	
31 35 Business Expenses	232	300	300	300	300	
31 90 Other Supplies	3,395	1,600	1,600	1,600	1,600	
33 20 Community Education Supplies	-	2,500	2,500	2,500	2,500	
Subtotal	3,920	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	411	600	600	600	600	
51 20 General Insurance	21	20	20	30	30	
52 10 Telephone/Communications	476	600	600	600	600	
55 10 Education and Training	2,297	4,000	4,000	4,000	4,000	
57 10 Other Contractual Services-Emergency Notification	-	2,000	2,000	2,000	2,000	
63 40 Computer Software Repair and Maintenance	1,702	2,000	2,000	2,000	2,000	
Subtotal	4,907	9,220	9,220	9,230	9,230	0.1%
Total Expenditures	\$ 16,600	\$ 21,578	\$ 21,578	\$ 21,588	\$ 21,734	0.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Animal Control	Public Safety	101-3034-520

PROGRAM DESCRIPTION:

The Animal Control division, under the direction and supervision of the Police Chief, is primarily responsible for the protection of citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through the enforcement of various state statutes and City Ordinances. The department is also responsible for the operation and maintenance of the animal control shelter, including adoption opportunities available to the public held at the shelter and throughout the Fort Bend County area.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming year*

Department Goal# 1: Provide quality Animal Control services to our community.

Objectives:

- Expand Animal Control coverage to include weekends and evenings.
- Ensure that the Shelter is staffed and remains open during normal operating hours.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 2: Continue to administer a successful animal adoption program to find forever homes for as many animals as possible, and reduce euthanizations.

Objectives:

- Maintain transparency to keep the public informed of Animal Control facility operations using our available social media platforms.
- Attend or Host a minimum of 2 Animal Adoption Events per Quarter.
- Continue to work with Animal Rescue Groups to facilitate adoptions. Developed a coordinated Volunteer Orientation Program with established guidelines and expectations.
- Schedule regular meetings with all active Volunteers and Rescue Group Administrators a minimum of once per quarter.

PERFORMANCE INDICATORS:

	2016-17 <u>Actual</u>	2017-18 <u>Estimated</u>	2018-19 <u>Projected</u>
Calls for service	4500	4295	4395
Stray animals captured	1300	1150	1225
Bite cases investigated	35	31	33
Educational programs conducted	22	17	20
Honey bee swarms/hives investigated	12	12	12
Owner release animals taken in	400	353	377
Animals Adopted	500	495	500

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:
General

DEPARTMENT:
Animal Control

FUNCTION:
Public Safety

ACCOUNT:
101-3034-520

FY2019 BUDGET NOTES:

1. Increase Medical Supplies by \$20,000 to accommodate for the increase in strays and associated medical expense. More animals are spayed and neutered prior to adoption.
2. Decrease in Small Tools and Equipment by \$6,350. Cages have been purchased, leaving a working budget of \$3,000.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 142,810	\$ 201,512	\$ 201,512	\$ 184,284	\$ 210,599	
Supplies	60,651	64,600	64,600	64,600	79,250	
Maintenance and Services	29,864	43,246	43,246	43,646	41,646	
Total Expenditures	\$ 233,325	\$ 309,358	\$ 309,358	\$ 292,530	\$ 331,495	7.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	-	1.00	1.00	1.00	1.00	
Total Personnel	3.00	4.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 95,373	\$ 136,270	\$ 136,270	\$ 130,000	\$ 150,083	
10 20 Overtime	12,224	3,600	3,600	7,500	3,600	
10 30 Longevity	435	565	565	565	745	
10 40 Incentive Pay	650	600	600	1,475	2,100	
20 10 Retirement	11,697	18,588	18,588	18,000	24,481	
20 20 Social Security	8,162	10,788	10,788	10,000	11,973	
20 40 Insurance	12,572	28,857	28,857	14,500	14,707	
20 50 Workers' Compensation	1,532	1,876	1,876	1,876	2,505	
20 55 Long Term Disability	165	368	368	368	405	
Subtotal	142,810	201,512	201,512	184,284	210,599	4.5%
Supplies:						
31 10 Office Supplies	681	500	500	500	500	
31 35 Business Expenses	66	200	200	200	200	
31 45 Uniforms	663	1,800	1,800	1,800	1,800	
31 90 Other Supplies	2,883	3,000	3,000	3,000	3,000	
31 95 Other Expenses-Donations	14,375	9,000	9,000	9,000	9,000	
34 20 Medical Supplies	23,355	20,000	20,000	20,000	40,000	
34 30 Cleaning Supplies	3,108	4,000	4,000	4,000	4,000	
34 35 Animal Feed	3,841	4,000	4,000	4,000	4,000	
35 10 Motor Vehicle Repair Supplies	1,085	750	750	750	750	
36 10 Small Tools and Equipment	1,670	9,350	9,350	9,350	3,000	
37 10 Natural Gas	405	1,500	1,500	1,500	1,500	
37 20 Electricity	6,646	7,500	7,500	7,500	9,000	
37 30 Fuel, Oil and Lubricants	1,876	3,000	3,000	3,000	2,500	
Subtotal	60,651	64,600	64,600	64,600	79,250	22.7%
Maintenance and Services:						
42 60 Technology Fees	4,880	-	-	-	-	
51 20 General Insurance	2,581	2,800	2,800	3,200	3,200	
52 10 Telephone/Communications	1,220	1,900	1,900	1,900	1,900	
52 20 Postage	22	200	200	200	200	
54 10 Printing and Binding	39	1,200	1,200	1,200	700	
54 15 Community Education	-	900	900	900	900	
55 10 Education and Training	698	3,200	3,200	3,200	3,200	
56 24 Equipment Rentals	-	100	100	100	100	
56 25 Fleet Replacement	11,966	12,046	12,046	12,046	12,046	
57 10 Other Contractual Services	1,025	3,500	3,500	3,500	2,500	
57 15 Janitorial Services	1,935	8,600	8,600	8,600	8,600	
62 10 Carcass Disposal	3,080	4,000	4,000	4,000	3,500	
63 10 Building Repair and Maintenance	1,297	2,200	2,200	2,200	2,200	
63 25 Equipment Repair and Maintenance	1,122	2,600	2,600	2,600	2,600	
Subtotal	29,864	43,246	43,246	43,646	41,646	-3.7%
Total Expenditures	\$ 233,325	\$ 309,358	\$ 309,358	\$ 292,530	\$ 331,495	7.2%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	School Officers and Crossing Guards	Public Safety	101-3036-520

PROGRAM DESCRIPTION:

The City has an agreement with the Lamar Consolidated School District to provide security and other services to the District under the School Resource Division. The Rosenberg Police Department is responsible for the School Resource Division (SRO Division) which currently consist of a Lieutenant, one Sergeant and 10 Officers. The SRO Division is primarily responsible for the safety of the students and staff throughout the Lamar Consolidated Independent School District which encompasses 384 square miles and spans across five cities. The division is responsible for investigation of crimes against people and property. The Department also provides school – crossing guards for area elementary schools.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming year*

Department Goal #1: Continue to provide quality contractual police services to LCISD

Objectives:

- SRO development through formal School Resource Officer training and education.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal #2: Continue to research and update technology

Objectives:

- Utilize technology to strategically monitor campus surveillance cameras from off site locations.

Department Goal #3: Improve the safety of students

Objectives:

- Improved response to school zone and roadway traffic concerns and enhanced ability to investigate criminal offenses.

FY2019 BUDGET NOTES:

1. Increase to salaries due to the addition of five (5) new School Resource Officers and an additional Sergeant for the School Resource Division.
2. Clothing added in the amount of \$45,660 to provide uniforms for the new positions.
3. All costs for this department are reimbursed by Lamar Consolidated Independent School District.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	School Officers and Crossing Guards	Public Safety	101-3036-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,327,285	\$ 1,249,608	\$ 1,249,608	\$ 1,347,592	\$ 1,828,280	
Supplies	7,505	11,100	11,100	11,100	60,360	
Maintenance and Services	28,282	6,000	6,000	6,000	6,000	
Total Expenditures	\$ 1,363,072	\$ 1,266,708	\$ 1,266,708	\$ 1,364,692	\$ 1,894,640	49.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Sergeant	1.00	1.00	1.00	1.00	2.00	
Police Officer	10.00	10.00	10.00	10.00	15.00	
School Crossing Guards	2.86	2.86	2.86	2.86	2.86	
Total Personnel	14.86	14.86	14.86	14.86	20.86	40.4%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 766,526	\$ 747,761	\$ 747,761	\$ 780,000	\$ 1,117,923	
10 20 Overtime	137,096	75,000	75,000	130,000	75,000	
10 30 Longevity	8,120	8,145	8,145	8,615	8,865	
10 40 Incentive Pay	43,050	44,400	44,400	52,500	60,300	
10 50 Holiday Pay	224	-	-	2,175	-	
11 10 Temporary Salaries/Crossing Guards	46,827	53,537	53,537	53,537	53,537	
20 10 Retirement	127,464	115,365	115,365	115,365	197,390	
20 20 Social Security	71,516	71,054	71,054	71,054	100,645	
20 40 Insurance	114,643	120,637	120,637	120,637	196,216	
20 50 Workers' Compensation	9,865	11,699	11,699	11,699	15,395	
20 55 Long Term Disability	1,954	2,010	2,010	2,010	3,009	
Subtotal	1,327,285	1,249,608	1,249,608	1,347,592	1,828,280	46.3%
Supplies:						
31 40 Clothing	3,804	-	-	-	45,660	
31 45 Uniforms	2,249	8,600	8,600	8,600	12,200	
31 50 Crossing Guard Supplies	1,453	2,500	2,500	2,500	2,500	
Subtotal	7,505	11,100	11,100	11,100	60,360	443.8%
Maintenance and Services:						
42 60 Technology Fees	21,544	-	-	-	-	
52 10 Telephone/Communications	6,738	6,000	6,000	6,000	6,000	
Subtotal	28,282	6,000	6,000	6,000	6,000	0.0%
Total Expenditures	\$ 1,363,072	\$ 1,266,708	\$ 1,266,708	\$ 1,364,692	\$ 1,894,640	49.6%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

MISSION STATEMENT:

To minimize the destructive impact on life and property caused by fires, accidents, and illness.

PROGRAM DESCRIPTION:

The Fire Department is under the direction of the Fire Chief, who is primarily responsible for suppression, fire administration, rescue/EMS operations, vehicle and facility maintenance, training, and public relations. The Fire Department provides the manpower to assist the Fire Marshal's Office in fire prevention and fire safety education. Annual classes are provided to all of the schools and day care facilities within the community. As a public service, firefighters install smoke detectors when requested by residents. The Fire Department also participates in regional programs such as the Hazardous Materials team and the Heavy Rescue and Structural Collapse teams. These programs have equipment that was funded through Federal Grants. The Department coordinates with Fort Bend EMS to provide Emergency Medical Services to our citizens with Fire Department personnel performing first response medical service.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Maintain or Enhance Critical Facilities.

Objectives:

- Provide funding for continual improvements to fire stations.
- Contract with an Architect to complete a feasibility study on Fire Station #4 site.

Department Goal# 2: Maintain Reliable Equipment.

Objectives:

- Provide one vehicle for the Fire Prevention position for inspections and response purposes.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 3: Personnel.

Objectives:

- To have reliable and appropriate staffing to meet nationally recognized standards by hiring three (3) Firefighters per year to reach 1.33 Firefighters for each Firefighter position.
- Hire six (6) Firefighters if awarded the Staffing for Adequate Fire and Emergency Response (SAFER) Grant. If unsuccessful, hire three (3) Firefighters to increase staffing to meet increasing service demands.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 4: Evaluating Customer Needs.

Objectives:

- Identify a medium to collect survey data that is functional for all customers.
- Initiate the survey collection program.
- Tabulate collected data and utilize information to make informed decisions.

Department Goal# 5: Professional Development.

Objectives:

- Initiate the review process of the Best Practices Program.
- Evaluate the training program for the probationary Firefighter.
- Analyze and modify annual training programs.
- Continue the Officer Development Training Program.
- Create positional task books for field operations.

Department Goal# 6: Seek Opportunities for Public and Private Partnerships.

Objectives:

- Perform a comprehensive review of all established partnerships and create opportunities to enhance current programs.
- Identify new groups for partnerships that will provide opportunities for alternative funding.
- Analyze the program that improves communication between Non-English speaking customers and public servants.

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of responses	4,926	5,200	5,500
Percent of responses for fires/alarms	9%	10%	10%
Percent of responses for rescues	70%	70%	70%
Percent of responses for hazardous conditions	5%	6%	6%
Percent of responses for service calls	5%	6%	7%
Average Number of responses per Fire Station	1,230	1,300	1,375
Response Time (call received – on location)	6:24	6:28	6:30
Number of reportable injuries (civilian and firefighter)	7	8	10

FY2019 BUDGET NOTES:

1. Increase of \$30,000 to Fleet Replacement to start the funding for the replacement of the fire truck that was purchased during FY2018.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 3,039,044	\$ 3,138,599	\$ 3,138,599	\$ 2,898,686	\$ 3,330,690	
Supplies	184,728	208,975	208,975	208,975	208,975	
Maintenance and Services	348,414	314,574	314,574	317,574	347,139	
Total Expenditures	\$ 3,572,186	\$ 3,662,148	\$ 3,662,148	\$ 3,425,235	\$ 3,886,804	6.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	6.00	
Fire Engineer	6.00	6.00	6.00	6.00	6.00	
Senior Firefighter	7.00	7.00	7.00	7.00	10.00	
Firefighter	11.00	11.00	11.00	11.00	8.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	37.96	37.96	37.96	37.96	37.96	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 1,910,697	\$ 2,020,165	\$ 2,020,165	\$ 1,800,000	\$ 2,104,582	
10 20 Overtime	180,944	100,000	100,000	100,000	100,000	
10 30 Longevity	23,253	20,660	20,660	20,660	18,380	
10 40 Incentive Pay	58,700	59,400	59,400	59,400	60,300	
10 50 Holiday Pay	70,003	76,189	76,189	76,189	77,424	
11 10 Temporary Salaries and Wages	14,296	26,748	26,748	7,000	26,000	
20 10 Retirement	299,723	300,111	300,111	300,111	369,304	
20 20 Social Security	158,822	176,239	176,239	176,239	182,627	
20 40 Insurance	300,176	330,934	330,934	330,934	364,568	
20 50 Workers' Compensation	17,291	21,893	21,893	21,893	21,013	
20 55 Long Term Disability	4,539	5,660	5,660	5,660	5,891	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	3,039,044	3,138,599	3,138,599	2,898,686	3,330,690	6.1%
Supplies:						
31 10 Office Supplies	2,258	2,300	2,300	2,300	2,300	
31 15 Training Supplies	11,410	6,400	6,400	6,400	6,400	
31 35 Business Expenses	298	300	300	300	300	
31 40 Clothing	20,821	24,675	24,675	24,675	24,175	
31 45 Uniforms	18,341	22,800	22,800	22,800	22,800	
31 90 Other Supplies	4,274	4,000	4,000	4,000	4,000	
34 15 Chemical Supplies	1,100	4,750	4,750	4,750	4,750	
34 20 Medical Supplies	5,379	5,000	5,000	5,000	5,000	
34 30 Cleaning Supplies	4,922	5,500	5,500	5,500	5,500	
35 10 Motor Vehicle Repair Supplies	48,057	48,000	48,000	48,000	48,000	
35 15 Equipment Repair Supplies	2,091	4,500	4,500	4,500	4,500	
35 20 Building Materials and Supplies	1,991	2,700	2,700	2,700	2,700	
36 10 Small Tools and Equipment	5,187	15,700	15,700	15,700	15,700	
36 30 Safety Equipment	1,072	2,000	2,000	2,000	2,500	
37 10 Natural Gas	3,762	2,850	2,850	2,850	2,850	
37 20 Electricity	24,400	24,500	24,500	24,500	24,500	
37 30 Fuel, Oil and Lubricants	29,364	33,000	33,000	33,000	33,000	
Subtotal	184,728	208,975	208,975	208,975	208,975	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,332	2,450	2,450	2,450	2,450	
42 36 Volunteer Pension/Dues	61,812	60,000	60,000	60,000	60,000	
42 60 Technology Fees	78,333	-	-	-	-	
42 75 Volunteer Holiday Party	1,190	1,190	1,190	1,190	1,190	
43 40 License and Inspection Fees	7,439	9,500	9,500	9,500	9,500	
43 50 Volunteer Activities	8,046	15,000	15,000	15,000	15,000	
51 20 General Insurance	20,215	21,000	21,000	24,000	24,000	
52 10 Telephone/Communications	8,321	9,735	9,735	9,735	9,735	
52 20 Postage	318	400	400	400	400	
54 10 Printing and Binding	1,023	1,100	1,100	1,100	1,100	
55 10 Education and Training	15,072	25,000	25,000	25,000	25,000	
56 15 Building Rentals	694	-	-	-	-	
56 25 Fleet Replacement	99,860	115,749	115,749	115,749	145,314	
57 10 Other Contractual Services	8,667	11,000	11,000	11,000	11,000	
62 32 Laundry and Other Sanitation Services	759	850	850	850	850	
63 10 Building Repair and Maintenance	13,583	18,000	18,000	18,000	18,000	
63 25 Equipment Repair and Maintenance	14,557	16,000	16,000	16,000	16,000	
63 26 Radio Repair	7,194	7,600	7,600	7,600	7,600	
Subtotal	348,414	314,574	314,574	317,574	347,139	10.4%
Total Expenditures	\$ 3,572,186	\$ 3,662,148	\$ 3,662,148	\$ 3,425,235	\$ 3,886,804	6.1%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire Marshal	Public Safety	101-3133-520

PROGRAM DESCRIPTION:

The Fire Marshal's Office is under the supervision of the Fire Chief. The Fire Marshal's Office is charged with public fire and life safety education and enforcement of federal, state, and local laws as they pertain to fire safety. Utilizing firefighters, we produce educational programs for all age groups in the community. To bridge the difference in education and enforcement, the Fire Marshal's Office reviews building plans to ensure that state and local fire code requirements are met. After construction has begun, fire inspectors ensure the building is being built according to approved plans. Fire prevention is further assisted by our annual business inspection program. Should a fire happen, it is investigated to determine the cause. By determining the cause, we can use the information to educate the public to ensure their safety. The Fire Marshal's Office also has the responsibility of the rental registration program. Through the program, the city ensures a safe structure for the occupants to live in.

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of fire prevention inspections	1,121	1,200	1800
Number of incendiary fires	2	2	5
Number of plans reviewed	390	400	425
Number of smoke detectors installed	111	125	125
Rental property registered	771	25	25

FY2019 BUDGET NOTES

1. No significant changes from the FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire Marshal	Public Safety	101-3133-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 281,200	\$ 363,761	\$ 363,761	\$ 304,322	\$ 370,582	
Supplies	13,835	13,950	13,950	13,950	14,650	
Maintenance and Services	12,310	20,690	20,690	20,990	20,990	
Total Expenditures	\$ 350,838	\$ 398,401	\$ 398,401	\$ 339,262	\$ 406,222	2.0%

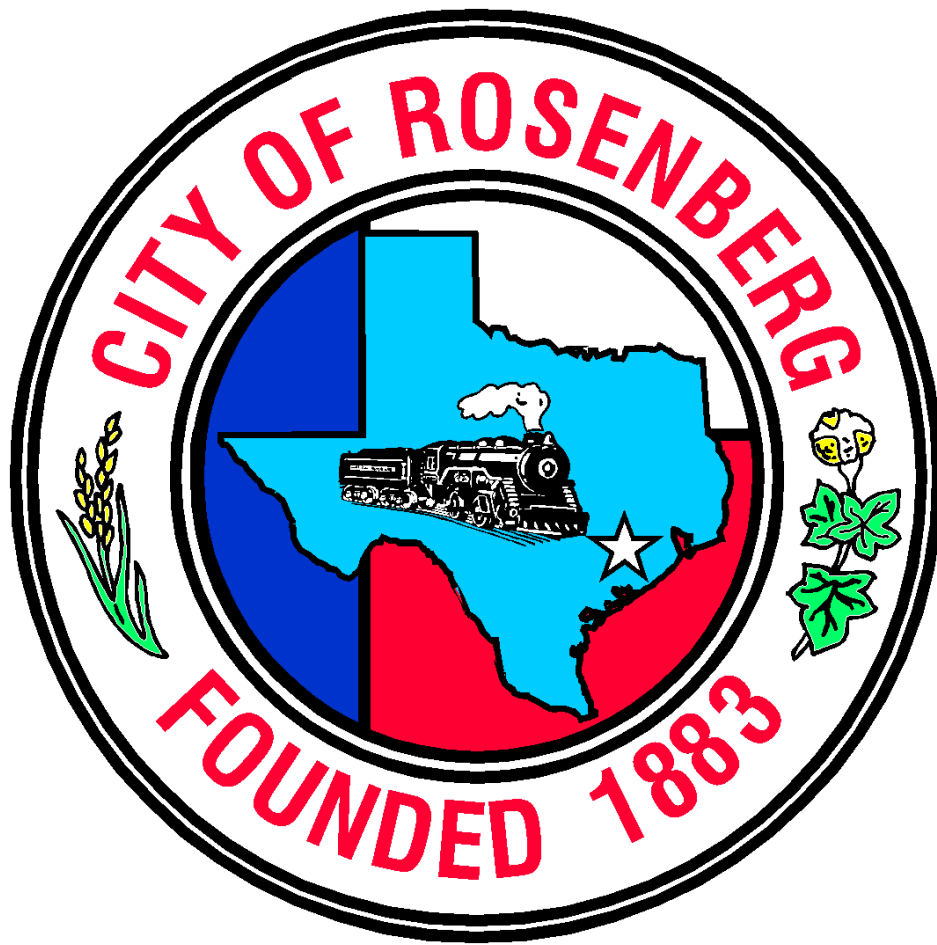
~ AUTHORIZED POSITIONS ~

Position Title						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.00	3.00	3.00	3.00	0.0%
Total Personnel	4.00	4.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 173,560	\$ 228,520	\$ 228,520	\$ 195,000	\$ 241,077	
10 20 Overtime	10,047	6,000	6,000	1,500	6,000	
10 30 Longevity	1,380	1,560	1,560	1,560	1,740	
10 40 Incentive Pay	12,000	12,000	12,000	12,000	13,200	
10 50 Holiday Pay	2,598	8,948	8,948	-	-	
20 10 Retirement	26,645	33,876	33,876	32,000	40,979	
20 20 Social Security	12,981	19,663	19,663	19,000	20,044	
20 40 Insurance	39,966	49,932	49,932	40,000	44,506	
20 50 Workers' Compensation	1,603	2,621	2,621	2,621	2,385	
20 55 Long Term Disability	419	641	641	641	651	
Subtotal	281,200	363,761	363,761	304,322	370,582	1.9%
Supplies:						
31 10 Office Supplies	282	300	300	300	300	
31 15 Training Supplies	508	850	850	850	850	
31 20 Computer Supplies	2,893	-	-	-	-	
31 40 Clothing	1,136	1,500	1,500	1,500	1,500	
31 55 Personal Protective Equipment	2,788	4,800	4,800	4,800	4,650	
31 90 Other Supplies	4,142	3,300	3,300	3,300	3,300	
35 10 Motor Vehicle Repair Supplies	662	1,350	1,350	1,350	1,500	
36 10 Small Tools and Equipment	231	350	350	350	350	
37 30 Fuel, Oil and Lubricants	1,194	1,500	1,500	1,500	2,200	
Subtotal	13,835	13,950	13,950	13,950	14,650	5.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,653	2,400	2,400	2,400	2,400	
42 60 Technology Fees	5,563	-	-	-	-	
43 40 License and Inspection Fees	-	680	680	680	680	
51 20 General Insurance	922	1,000	1,000	1,300	1,300	
52 20 Postage	268	300	300	300	300	
54 10 Printing and Binding	120	300	300	300	300	
55 10 Education and Training	3,783	6,000	6,000	6,000	6,000	
56 25 Fleet Replacement	-	9,810	9,810	9,810	9,810	
63 25 Equipment Repair and Maintenance	-	200	200	200	200	
Subtotal	12,310	20,690	20,690	20,990	20,990	1.4%
Capital Outlay:						
70 42 Motor Vehicles	43,492	-	-	-	-	100.0%
Subtotal	43,492	-	-	-	-	0.0%
Total Expenditures	\$ 350,838	\$ 398,401	\$ 398,401	\$ 339,262	\$ 406,222	2.0%



PUBLIC WORKS

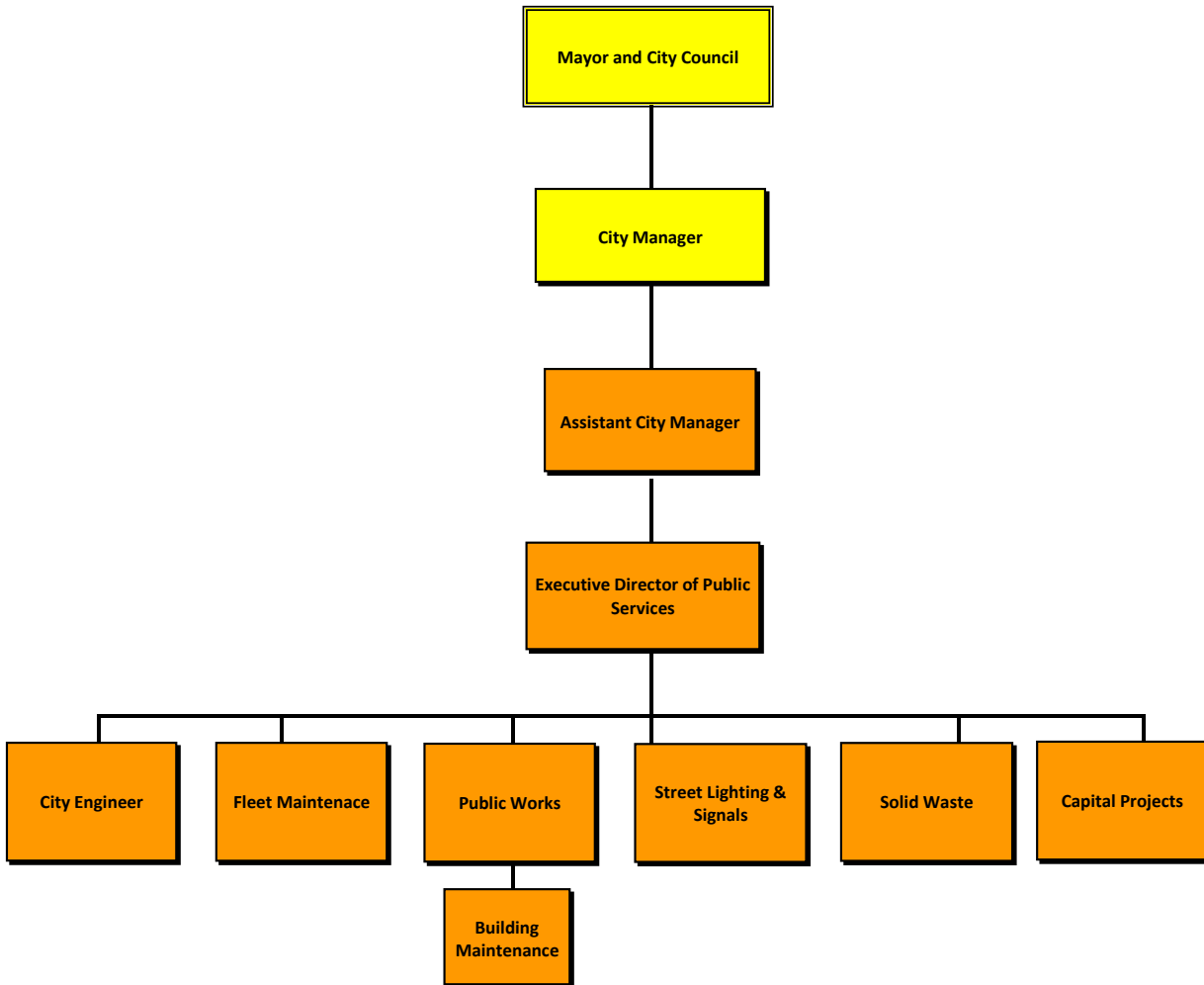
- PUBLIC WORKS ORGANIZATIONAL CHART
- PUBLIC WORKS SUMMARY
- STREET LIGHTING AND SIGNALS
- FLEET MAINTENANCE
- SOLID WASTE
- BUILDING MAINTENANCE

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



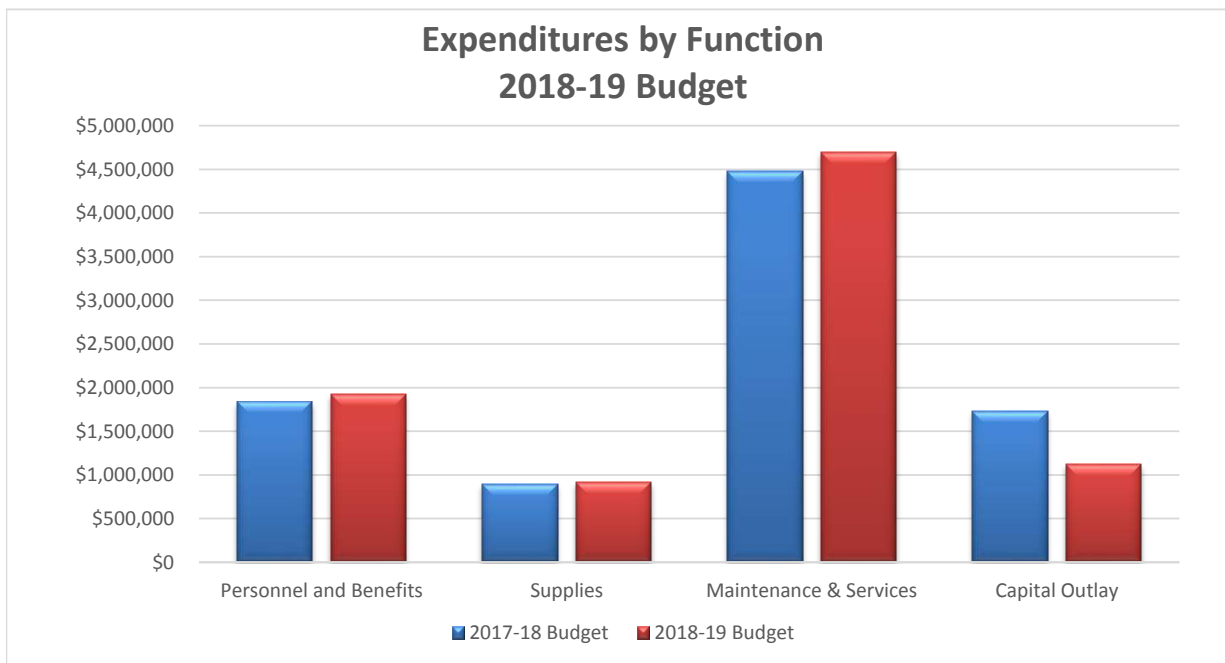
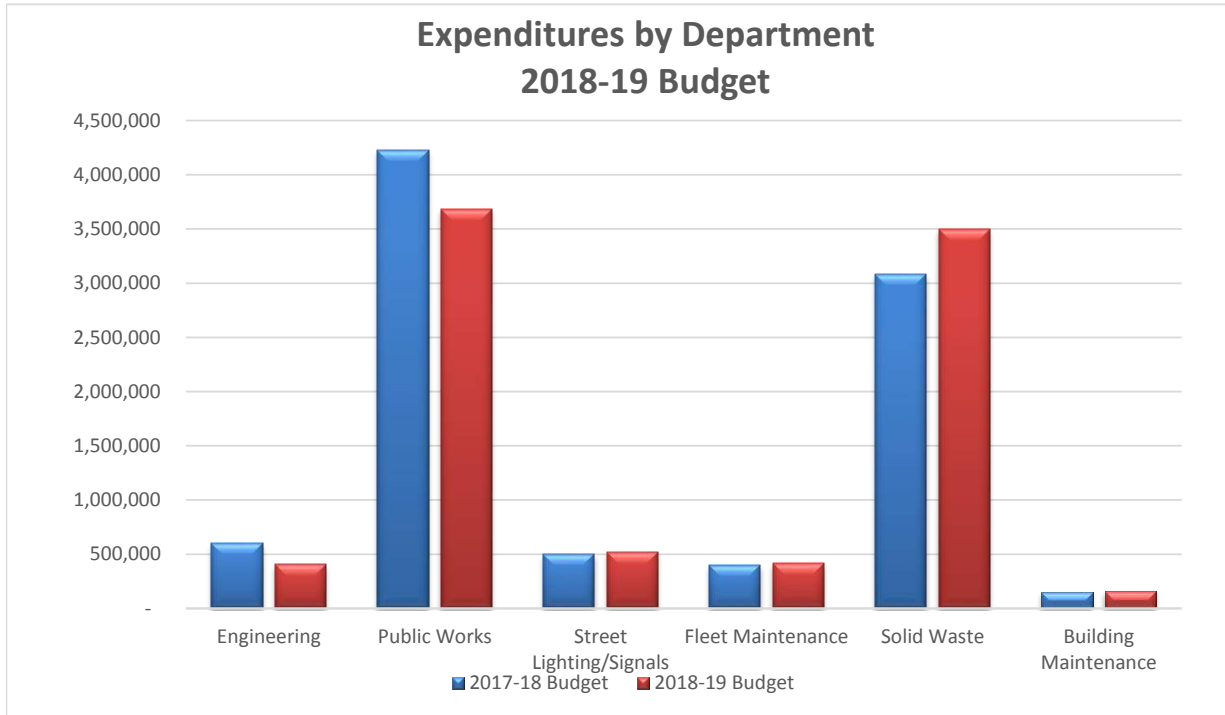
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Public Works Organizational Chart



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Public Works



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works Summary	N/A	101-50XX

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,718,743	\$ 1,839,883	\$ 1,839,883	\$ 1,761,675	\$ 1,922,024	
Supplies	759,785	889,100	889,100	890,100	917,600	
Maintenance and Services	3,847,264	4,120,217	4,475,217	4,560,117	4,701,113	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	6,351,631	6,875,039	7,230,039	7,237,731	7,566,576	4.7%
Capital Outlay	824,519	1,120,000	1,731,830	1,731,830	1,120,000	-35.3%
Total Expenditures	\$ 7,176,149	\$ 7,995,039	\$ 8,961,869	\$ 8,969,561	\$ 8,686,576	-3.1%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
Public Works	19.00	19.00	19.00	19.00	19.00	
Fleet Maintenance	5.00	5.00	5.00	5.00	5.00	
Building Maintenance	2.00	2.00	2.00	2.00	2.00	
Total Personnel	26.00	26.00	26.00	26.00	26.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Engineering	General Government	101-5021-530

PROGRAM DESCRIPTION:

The Engineering Division is under the general direction of the Assistant City Manager of Public Services. The City Engineer is administratively responsible for providing engineering services for City projects, subdivision plat review, planning, and project inspection. The City Engineer also monitors the Groundwater Reduction Plan, and assists with the operations of the City's Water/Wastewater system, both of which are charged to the Water Wastewater Fund. Beginning with fiscal year 1993, the City Engineer's duties, which include design and construction management for in-house construction and/or maintenance projects, were transferred to an outside engineering firm. The City Engineer serves as a staff member for the Planning Commission and City Council.

FY2019 BUDGET NOTES:

1. The Engineering Services includes participating in City Council meetings, Planning Commission meetings, staff reviews, traffic studies, plan reviews and other services provided by the City Engineer.
2. The appropriation for Infrastructure Inspection Fees relates to inspections of public infrastructure, such as streets, water and sewer lines in new development which will eventually be maintained by the City.
3. Both Engineering Services and Infrastructure Inspection Fees have been reduced by \$100,000 each.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Engineering **FUNCTION:** Public Works **ACCOUNT:** 101-5021-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 318,123	\$ 250,000	\$ 605,000	\$ 605,000	\$ 405,000	
Subtotal	318,123	250,000	605,000	605,000	405,000	-33.1%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 318,123	\$ 250,000	\$ 605,000	\$ 605,000	\$ 405,000	-33.1%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 15	Engineering and Architectural Services	\$ 110,353	\$ 100,000	\$ 285,000	\$ 285,000	\$ 185,000
43 95	Infrastructure Inspection Fees	207,770	150,000	320,000	320,000	220,000
Total Expenditures		\$ 318,123	\$ 250,000	\$ 605,000	\$ 605,000	\$ 405,000
						-33.1%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works	Public Works	101-5022-530

MISSION STATEMENT:

The mission of the Public Works Department is to improve the quality of life of our customers – the citizens, taxpayers, transportation users and internal City Partners by effectively planning, developing, implementing, and administering public works projects and provide maintenance of city roads, bridges, alleys, traffic signs, sidewalks, and drainage infrastructure.

PROGRAM DESCRIPTION:

The Public Works Department, is under the direction of the Public Works Director, and is primarily responsible for the maintenance of streets, including street overlay, street reconstruction, drainage ditches, storm sewers, street sign repair and installation; as well as culvert installation and maintenance. The department also administers and monitors the street sweeping, tree trimming, sidewalk replacement and right of way mowing to ensure that contractual operations and maintenance are in accordance with existing agreement and all state and federal regulations. The Public Works Department reviews and comments on infrastructure plans. The department performs inspections and accepts new infrastructure once it meets the City's design criteria. The Program Director of Capital Projects (CIP Director) is under the direction of the Executive Director of Public Services and coordinates and oversees the Capital Improvement Projects citywide.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Develop 15-year plan to overlay/reconstruct asphalt streets.
- Expand efforts to clean ditches and culverts by contracting rural areas
- Expand efforts to alleviate bird baths on concrete streets.
- Expand efforts to alleviate trip hazards on sidewalks by grinding or raising sidewalk panels. Replace sidewalks panels where needed.
- Develop proactive plan to maintain alleys on a scheduled basis.
- Continue the annual tree trimming program.
- Utilize TV inspections of storm drainage system to proactively identify and correct problems.
- Enhance street sweeping, pavement marking, and street sign maintenance program.
- Conduct traffic surveys of potential traffic concerns.
- Foster partnerships with Fort Bend County, Fort Bend Drainage District, TXDOT and other agencies to leverage local dollars and resources for infrastructure improvements.
- Research and develop innovative strategies to help minimize traffic mobility concerns.
- Coordinate work within City ROW with other entities and Utilities to minimize damage to City paving and utilities.
- Monitor, repair or replace city sidewalks with available funds.
- CIP Director to continue to oversee reconstruction of select roads and utility relocations or improvements as necessary.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works	Public Works	101-5022-530

- CIP Director to continue to oversee Major Utility Capital Projects including water, storm sewer, sanitary sewer and water reuse.
- CIP Director to continue to oversee Major City Facility Improvements including new building construction, major and minor building renovations, re-roofs and HVAC upgrades.
- CIP Director to continue to work with City Manager's Office on future City facilities needs as the City continues to grow.

❖ **Department Goal# 2: Continue to research technology trends and address technology threats.**

Objectives:

- In conjunction with Information Services develop a five-year technology plan for the department.
- Research and enhance equipment used to initiate and track service requests.
- Use technology to distribute personnel and allocate resources.
- Use technology to map and inventory public infrastructure including storm drains, drainage outfalls, and street signage.
- Use technology to conduct televised surveys and inspections of underground infrastructure to determine condition and maintenance needs.
- Use technology to manage and oversee construction projects in real time, accessing construction plans, electronic submittals, communications and related data at the job site through mobile technology.
- CIP Director to use technology to communicate with the entire project team in real time including engineers, contractors, utilities, and all major stakeholders. Coordinate multiple re-occurring monthly meetings for effective project management.
- Continue to implement e-filing of project related documents for quick access and to reduce paper handling.
- CIP Director to continue to manage multiple concurrent projects from design to construction with efficient technology systems.
- CIP Director to monitor receipt of electronic as-built files upon completion of Capital Projects.

❖ **Department Goal# 3: Provide quality public works service to our community.**

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.
- Maintain initial response time to service requests of less than 24-hours.
- Continue proactive follow-up of service requests to improve our efficiency and to ensure the citizens' expectations are met.
- Reduce backlog of service requests.
- Monitor street sweeping and right-of-way monitoring contracts.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works	Public Works	101-5022-530

- Participate in a multi-agency effort, to include Fort Bend County and TXDOT.
- Remodel break room and restroom.
- Continue training and education to address emerging maintenance trends, methods, and new materials.
- Reorganize personnel structure to improve accountability and effectiveness.
- Centralize Public Works facilities – office space need assessment.
- Host Texas Public Works Association Annual Picnic

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Public Road Mileage maintained by City (miles)	159.24	159.24	159.24
Concrete Streets maintained by City (miles)	70.24	70.24	70.24
Asphalt Streets maintained by City (miles)	87.35	87.35	87.35
Gravel Streets maintained by City (miles)	1.64	1.64	1.64
Alley Mileage maintained by City (miles)	24.4	24.4	24.4
Alleys repaired (linear feet)	43,055	44,000	45,000
Ditch regrading (linear feet)	24,912	25,000	25,000
Number of safety programs conducted per year	12	12	12
Number of storm sewer drain markers installed or replaced	200	200	200
Number of street signs installed or replaced	446	320	200
Number of linear feet striped per year	57,500	50,000	50,000
Number of work order received	628	600	650
Number of work order completes	643	650	650
Concrete Roadway Reconstruction (LF)	4,164	764	32,664
Asphalt Roadway Reconstruction (LF)	11,921	47,623	10,000
Public sidewalks on road reconstruction projects	4,164	382	9,158
Public sidewalks improved City Wide (LF)	14,891.46	22,692.99	25,000

FY2019 BUDGET NOTES:

1. No significant changes from the FY2018 Budget.
2. Other Contractual Services includes:

Rights-of-way mowing	\$150,000
Street striping	50,000
Street sweeping	80,000
3. The appropriation for vehicle loan is for the reimbursement to the Fleet Replacement Fund for the loans to purchase a dump truck (\$8,350 yearly payments FY2013-FY2027) and a Gradall (\$17,489 yearly payments FY2015-FY2029).

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,258,965	\$ 1,361,866	\$ 1,361,866	\$ 1,302,550	\$ 1,429,704	
Supplies	274,066	372,400	372,400	372,400	372,400	
Maintenance and Services	665,947	733,504	733,504	738,004	738,001	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	2,224,818	2,493,609	2,493,609	2,438,793	2,565,944	2.9%
Capital Outlay	824,519	1,120,000	1,731,830	1,731,830	1,120,000	-35.3%
Total Expenditures	\$ 3,049,337	\$ 3,613,609	\$ 4,225,439	\$ 4,170,623	\$ 3,685,944	-12.8%

~ AUTHORIZED POSITIONS ~

Position Title						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Public Works Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Total Personnel	19.00	19.00	19.00	19.00	19.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 862,821	\$ 941,916	\$ 941,916	\$ 900,000	\$ 973,637	
10 20 Overtime	29,729	10,300	10,300	2,000	10,300	
10 30 Longevity	10,519	11,695	11,695	11,608	12,473	
10 40 Incentive Pay	11,850	12,000	12,000	12,000	10,200	
20 10 Retirement	122,295	129,018	129,018	129,018	157,950	
20 20 Social Security	66,278	74,888	74,888	74,888	77,261	
20 40 Insurance	134,341	154,013	154,013	145,000	159,740	
20 50 Workers' Compensation	17,859	22,501	22,501	22,501	22,223	
20 55 Long Term Disability	2,114	2,535	2,535	2,535	2,620	
20 60 Auto Allowance	560	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	600	600	600	600	900	
Subtotal	1,258,965	1,361,866	1,361,866	1,302,550	1,429,704	5.0%
Supplies:						
31 10 Office Supplies	770	800	800	2,200	800	
31 35 Business Expenses	150	750	750	750	750	
31 40 Clothing	6,436	6,750	6,750	6,750	6,750	
31 90 Other Supplies	1,529	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	2,888	3,000	3,000	3,000	3,000	
34 30 Cleaning Supplies	460	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	12,906	18,000	18,000	18,000	18,000	
35 40 Street Repair Supplies	140,411	212,500	212,500	211,100	212,500	
35 50 Sidewalk Repair Supplies	500	10,000	10,000	10,000	10,000	
36 10 Small Tools and Equipment	4,353	5,000	5,000	5,000	5,000	
36 25 Street Sign Maintenance Supplies	65,828	67,500	67,500	67,500	67,500	
36 30 Safety Equipment	3,663	3,600	3,600	3,600	3,600	
37 20 Electricity	2,446	5,000	5,000	5,000	5,000	
37 30 Fuel, Oil and Lubricants	31,727	38,000	38,000	38,000	38,000	
Subtotal	274,066	372,400	372,400	372,400	372,400	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,432	1,680	1,680	1,680	1,680	
42 60 Technology Fees	10,135	-	-	-	-	
43 80 Storm Water Management Program	10,210	15,500	15,500	15,500	15,500	
43 81 Speed Hump Program	12,575	30,000	30,000	30,000	30,000	
51 20 General Insurance	19,186	19,000	19,000	23,500	23,500	
52 10 Telephone/Communications	3,051	2,800	2,800	2,800	2,800	
52 20 Postage	-	100	100	100	100	
55 10 Education and Training	2,418	4,000	4,000	4,000	4,000	
56 24 Equipment Rentals	421	3,030	3,030	3,030	3,030	
56 25 Fleet Replacement	94,126	103,794	103,794	103,794	103,791	
57 10 Other Contractual Services	244,286	280,000	280,000	280,000	280,000	
57 11 Other Contractual Services - Mosquito Spraying	36,400	38,000	38,000	38,000	38,000	
57 20 Other Contractual Services - Concrete Raising	30,963	30,000	30,000	30,000	30,000	
62 40 Grounds Maintenance - Annual Tree Trimming	59,850	55,000	55,000	55,000	55,000	
63 10 Building Repair and Maintenance	4,238	4,600	4,600	4,600	4,600	
63 25 Equipment Repair and Maintenance	23,392	35,000	35,000	35,000	35,000	
63 26 Radio Repair and Maintenance	-	1,000	1,000	1,000	1,000	
63 28 Sidewalk Repair and Replacement	113,263	110,000	110,000	110,000	110,000	0.0%
Subtotal	665,947	733,504	733,504	738,004	738,001	0.6%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works	Public Works	101-5022-530

Classification		2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~							
<u>Capital Outlay:</u>							
70 30	Street Overlay	824,519	1,120,000	1,731,830	1,731,830	1,120,000	
	Subtotal	824,519	1,120,000	1,731,830	1,731,830	1,120,000	-35.3%
<u>Other Expenses:</u>							
81 70	Vehicle Loan	25,839	25,839	25,839	25,839	25,839	
	Subtotal	25,839	25,839	25,839	25,839	25,839	0.0%
Total Expenditures		\$ 3,049,337	\$ 3,613,609	\$ 4,225,439	\$ 4,170,623	\$ 3,685,944	-12.8%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Street Lighting and Traffic Signals	FUNCTION: Public Works	ACCOUNT: 101-5023-530

PROGRAM DESCRIPTION:

The Street Lighting and Traffic Signals activity is under the direction of the Public Works Director and is primarily responsible for providing construction, maintenance, and operation for City controlled traffic signals. Coordinate street lighting services on City streets with CenterPoint Energy.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Perform annual preventive maintenance on all of the City owned traffic signals.
- Stock replacement parts for traffic signals.
- Coordinate the signal timing along Reading Road from FM 2218 to FM 2977.
- Coordinate with TXDOT on the operation of the State run traffic signals.
- Coordinate with TXDOT the temporary light at FM 2218 at Bryan Road.

Department Goal# 2: Provide quality public works service to our community.

- Respond to traffic signal complaints within a reasonable time.

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Preventive Maintenance performed on Traffic Signals	3	3	3
New Street Light installed	77	75	75

FY2019 BUDGET NOTES:

1. Electricity for Street Lights increased by \$25,000 due to an increase in the number of street lights.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Street Lighting and Signals **FUNCTION:** Public Works **ACCOUNT:** 101-5023-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 460,609	\$ 480,000	\$ 480,000	\$ 480,000	\$ 505,000	
Maintenance and Services	9,890	18,000	18,000	18,000	18,000	
Total Expenditures	\$ 470,499	\$ 498,000	\$ 498,000	\$ 498,000	\$ 523,000	5.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Supplies:						
35 45 New Light Installation	\$ 1,110	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
37 20 Electricity	459,499	465,000	465,000	465,000	490,000	
Subtotal	460,609	480,000	480,000	480,000	505,000	5.2%
Maintenance and Services:						
51 20 General Insurance	512	750	750	750	750	
63 25 Equipment Repair and Maintenance	9,378	17,250	17,250	17,250	17,250	
Subtotal	9,890	18,000	18,000	18,000	18,000	0.0%
Total Expenditures	\$ 470,499	\$ 498,000	\$ 498,000	\$ 498,000	\$ 523,000	5.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fleet Maintenance	Public Works	101-5025-530

MISSION STATEMENT:

"We Are Not an Expense; We Are an Opportunity to Save Money"

PROGRAM DESCRIPTION:

The Fleet Maintenance activity is under the direction of the Executive Director Public Services and Fleet Director. The department is primarily responsible for providing internal support for vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a micro computer-based fleet management system. With the assistance of this system, a program of preventative maintenance procedures was implemented in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Provide proper staffing to accommodate growing size of the fleet and changing technology.

Objectives:

- Remain competitive with the surrounding cities and the private sector to ensure a qualified staff.

Department Goal# 2: Acquire a new fleet facility and fuel site for the City of Rosenberg.

Objectives:

- Replace existing underground fuel tanks with above ground tanks.
- Begin conversations and provide information necessary to the City Manager and/or Planning Dept. to acquire new or expanding facility.
- Replace or upgrade the Fleet repair facility. Add vehicle lift

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 3: Train personnel properly in order to maintain a professional level of service to the entire fleet.

Objectives:

- Allow all personnel to gain new training on current vehicle and equipment technology.
- Continue AC Delco online training program.
- Attend Pierce Fire Truck Training.
- Attend Emergency Vehicle Technician training conference.
- Encourage more technicians to test for ASE Certifications
- Encourage technicians to test for Emergency Vehicle Technician certifications.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fleet Maintenance	Public Works	101-5025-530

Department Goal# 4: Create a safe and competitive working environment for the employees of the Fleet Department as well as our customers.

Objectives:

- Purchase a new 1234YF refrigerant recovery machine to meet the needs of 2017 and up vehicles.
- Replace old transmission jack.

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total Work Orders Completed	419	500	500
ASE Master Automobile Technician	2	1	1
ASE Master Medium/Heavy Truck Technician	2	1	1
Medium/Heavy Truck Technician	2	1	1
ASE Truck Equipment Technician	2	1	1
ASE Automobile Technician	2	1	1
Relevant Education classes attended	7	8	10
Fueling Station Compliance:	2	2	2
Number of times tanks tested	1	1	1
Number of times lines tested	1	1	1

FY2019 BUDGET NOTES:

1. The Fleet Manager was reclassified to Director of Fleet Maintenance.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fleet Maintenance	Public Works	101-5025-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 340,124	\$ 354,368	\$ 354,368	\$ 335,442	\$ 359,977	
Supplies	16,732	22,000	22,000	23,000	25,500	
Maintenance and Services	28,408	26,751	26,751	27,151	28,150	
Total Expenditures	\$ 385,264	\$ 403,119	\$ 403,119	\$ 385,593	\$ 413,627	2.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Fleet	-	-	-	-	1.00	
Fleet Manager	1.00	1.00	1.00	1.00	-	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 239,812	\$ 249,795	\$ 249,795	\$ 230,000	\$ 254,501	
10 20 Overtime	4,177	1,500	1,500	2,000	1,500	
10 30 Longevity	2,220	2,520	2,520	2,889	1,385	
10 40 Incentive Pay	10,500	10,500	10,500	10,500	-	
20 10 Retirement	34,278	34,837	34,837	34,837	40,255	
20 20 Social Security	19,125	20,221	20,221	20,221	19,691	
20 40 Insurance	24,984	28,857	28,857	28,857	36,767	
20 50 Workers' Compensation	4,428	5,472	5,472	5,472	5,199	
20 55 Long Term Disability	601	666	666	666	679	
Subtotal	340,124	354,368	354,368	335,442	359,977	1.6%
Supplies:						
31 10 Office Supplies	244	300	300	300	300	
31 40 Clothing	1,529	1,650	1,650	1,650	1,650	
31 90 Other Supplies	495	800	800	800	800	
34 30 Cleaning Supplies	354	800	800	800	800	
35 10 Motor Vehicle Repair Supplies	1,146	2,000	2,000	2,000	2,000	
35 12 Supply Inventory	1,421	1,500	1,500	1,500	1,500	
36 10 Small Tools and Equipment	6,163	6,000	6,000	7,000	10,000	
36 30 Safety Equipment	131	350	350	350	350	
37 10 Natural Gas	580	2,100	2,100	2,100	2,100	
37 20 Electricity	1,466	2,500	2,500	2,500	2,500	
37 30 Fuel, Oil and Lubricants	3,202	4,000	4,000	4,000	3,500	
Subtotal	16,732	22,000	22,000	23,000	25,500	15.9%
Maintenance and Services:						
42 60 Technology Fees	4,684	-	-	-	-	
51 20 General Insurance	4,950	5,000	5,000	6,400	6,400	
55 10 Education and Training	4,718	6,000	6,000	5,000	6,000	
56 25 Fleet Replacement	5,180	5,181	5,181	5,181	5,180	
57 10 Other Contractual Services	5,197	3,070	3,070	3,070	3,070	
63 10 Building Repair and Maintenance	1,222	3,000	3,000	3,000	3,000	
63 25 Equipment Repair and Maintenance	2,457	4,500	4,500	4,500	4,500	
Subtotal	28,408	26,751	26,751	27,151	28,150	5.2%
Total Expenditures	\$ 385,264	\$ 403,119	\$ 403,119	\$ 385,593	\$ 413,627	2.6%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Solid Waste	FUNCTION: Public Works	ACCOUNT: 101-5026-530

PROGRAM DESCRIPTION:

The Solid Waste Division, through contracted services, provides for the collection and disposal of residential and commercial garbage. Recycling services are included in the cost of service for residents and are offered to commercial entities for an additional fee.

PERFORMANCE INDICATORS:

	<u>2016-17 Actual</u>	<u>2017-18 Estimate</u>	<u>2018-19 Projected</u>
Number of residential solid waste customers	8,890	9,138	9,338
Number of commercial solid waste customers/month	1,035	1,040	1,050
Number of trash service complaints	850	610	700

FY2019 BUDGET NOTES:

1. Increase in garbage collection fees of \$420,000 due to a 4% increase in residential and commercial rates and increases in number of customers city wide.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Solid Waste **FUNCTION:** Public Works **ACCOUNT:** 101-5026-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 2,814,026	\$ 3,080,000	\$ 3,080,000	\$ 3,160,000	\$ 3,500,000	
Total Expenditures	\$ 2,814,026	\$ 3,080,000	\$ 3,080,000	\$ 3,160,000	\$ 3,500,000	13.6%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
62 15 Garbage Collection	2,814,026	\$ 3,080,000	\$ 3,080,000	\$ 3,160,000	\$ 3,500,000	
Subtotal	2,814,026	3,080,000	3,080,000	3,160,000	3,500,000	13.6%
Total Expenditures	\$ 2,814,026	\$ 3,080,000	\$ 3,080,000	\$ 3,160,000	\$ 3,500,000	13.6%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General	DEPARTMENT: Building Maintenance	FUNCTION: General Government	ACCOUNT: 101-5040-530

MISSION STATEMENT:

The Mission of the Building Maintenance Division is to provide ongoing quality maintenance of City facilities for internal departmental customers by integrating preventative maintenance with active response in order to reduce long-term maintenance costs.

PROGRAM DESCRIPTION:

The Building Maintenance Division is under the direction of the Public Works Director and is responsible for all City-owned buildings. The division performs skilled work in the repair and maintenance of these facilities. The Building Maintenance Division will develop a schedule for the regular inspection of City-owned facilities. These inspections will allow timely, routine documentation of maintenance needs, and this will facilitate planning and the budget process with the goal of reducing costs in the long-run.

STRATEGIC PLAN GOALS:

The mission of the City of Rosenberg's Building Maintenance Division is to proactively maintain and improve existing municipal facilities in order to provide safe and work-friendly environments for visitors and City staff. The Building Maintenance Division is committed to providing facilities support services that meet and exceed customer expectations through the establishment of the following goals:

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal: Exceptional levels of customer satisfaction

- Determine level of customer satisfaction Analyze responses to identify patterns
- Identify and implement improvements that will increase the level of customer satisfaction
- Improve the work order system as necessary to maximize efficiency

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal: Highly motivated, well-trained and stable workforce

- Provide training that enhances performance and broadens work skills
- Add a second Building Services Technician within next year or two

Department Goal: Excellent facilities maintenance, operation and services

- Identify required resources for facilities maintenance, operation and services
- Develop, evaluate and refine checklists for routine preventative maintenance

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Building Maintenance	General Government	101-5040-530

PERFORMANCE INDICATORS:

Performance Indicators	2016-17 Actual	2017-18 Estimated	2018-19 Projected
Work order received:	453	350	350
Work orders completed	453	350	350
Satisfaction survey results:	95%+	95%+	95%+
Work-time lost to injuries:	- One (1) day or less	One (1) day or less	One (1) day or less
Percent of work orders resolved after first contact:	- 98%+	98%+	98%+

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5040-530

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 119,654	\$ 123,649	\$ 123,649	\$ 123,683	\$ 132,343	
Supplies	8,378	14,700	14,700	14,700	14,700	
Maintenance and Services	10,870	11,962	11,962	11,962	11,962	
Total Expenditures	\$ 138,901	\$ 150,311	\$ 150,311	\$ 150,345	\$ 159,005	5.8%

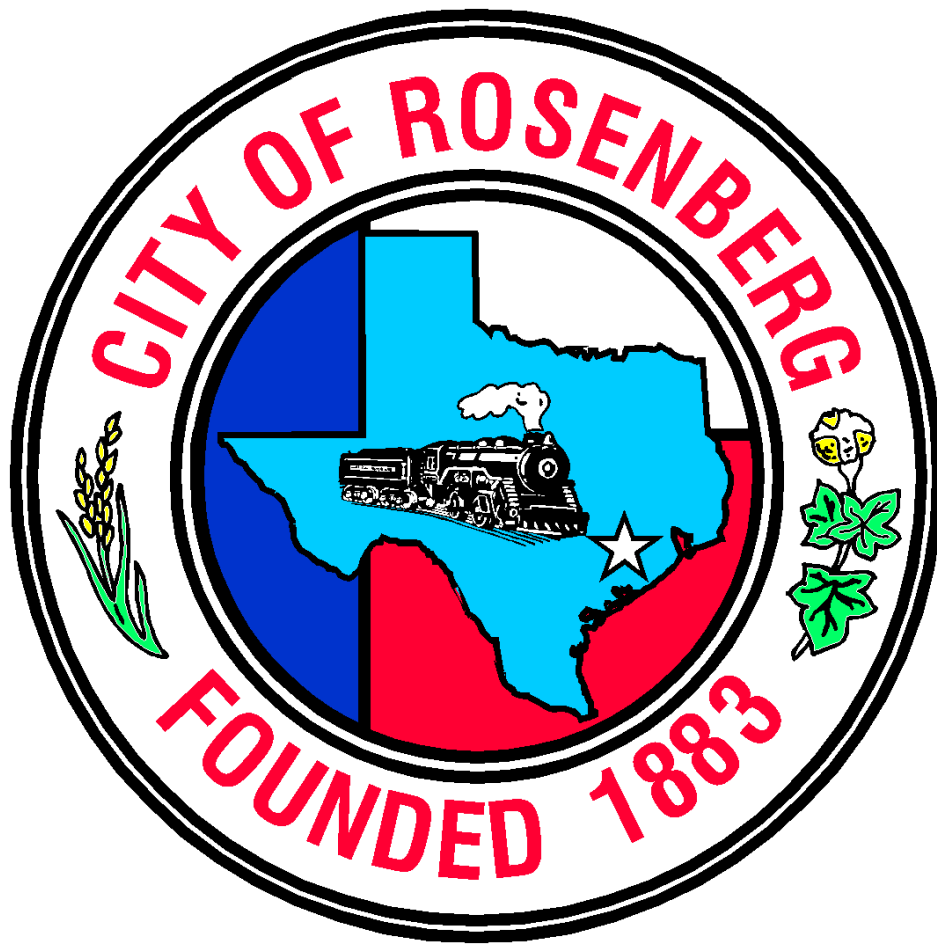
~ AUTHORIZED POSITIONS ~

Position Title						
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Assistant	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Building Maintenance	Public Works	101-5040-530

Classification		2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~							
Personnel and Benefits:							
10 10	Salaries and Wages	\$ 80,337	\$ 84,216	\$ 84,216	\$ 84,250	\$ 88,779	
10 20	Overtime	1,866	400	400	400	400	
10 30	Longevity	715	835	835	835	955	
10 40	Incentive Pay	600	600	600	600	600	
20 10	Retirement	11,156	11,342	11,342	11,342	14,192	
20 20	Social Security	5,856	6,583	6,583	6,583	6,942	
20 40	Insurance	17,906	18,085	18,085	18,085	18,964	
20 50	Workers' Compensation	1,036	1,369	1,369	1,369	1,280	
20 55	Long Term Disability	180	219	219	219	231	
Subtotal		119,654	123,649	123,649	123,683	132,343	7.0%
Supplies:							
31 10	Office Supplies	171	300	300	300	300	
31 40	Clothing	526	1,000	1,000	1,000	1,000	
31 90	Other Supplies & Equipment	1,768	3,000	3,000	3,000	3,000	
34 20	Medical Supplies	77	200	200	200	200	
34 30	Cleaning Supplies	186	500	500	500	500	
35 10	Motor Vehicle Repair Supplies	451	1,000	1,000	1,000	1,000	
36 10	Small Tools and Equipment	4,049	6,700	6,700	6,700	6,700	
36 30	Safety Equipment	266	1,000	1,000	1,000	1,000	
37 30	Fuel, Oil and Lubricants	884	1,000	1,000	1,000	1,000	
Subtotal		8,378	14,700	14,700	14,700	14,700	0.0%
Maintenance and Services:							
42 60	Technology Fees	3,779	-	-	-	-	
51 20	General Insurance	673	650	650	650	650	
52 10	Telephone/Communications	1,171	1,300	1,300	1,300	1,300	
55 10	Education and Training	16	1,000	1,000	1,000	1,000	
56 24	Equipment Rentals	667	1,000	1,000	1,000	1,000	
56 25	Fleet Replacement	3,711	3,712	3,712	3,712	3,712	
63 25	Equipment Repair and Maintenance	852	4,300	4,300	4,300	4,300	
Subtotal		10,870	11,962	11,962	11,962	11,962	0.0%
Total Expenditures		\$ 138,901	\$ 150,311	\$ 150,311	\$ 150,345	\$ 159,005	5.8%



SPECIAL REVENUE FUNDS

- SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY
- SPECIAL REVENUE FUNDS
- HOTEL/MOTEL FUND
- MUNICIPAL COURT TECHNOLOGY FUND
- BEAUTIFICATION FUND
- LAW ENFORCEMENT FUND
- COMMUNITY DEVELOPMENT BLOCK GRANT FUND
- POLICE ASSET FORFEITURE FUND
- PARK LAND DEDICATION FUND
- JUVENILE CASE MANAGER FUND
- CHILD SAFETY FUND
- BUILDING SECURITY FUND
- MUD FIRE SERVICES FUND
- POLICE FEDERAL FORFEITURE FUND
- PEG CAPITAL FUND
- FIRE STATION NO. 3 OPERATING FUND

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



SPECIAL REVENUE FUNDS

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Fund (212) - This fund is used to account for revenues derived from hotel occupancy taxes, which are legally restricted to certain expenditures, such as those expenditures associated with promotion of tourism.

Municipal Court Technology Fund (213) - This fund is used to account for revenues derived from State imposed court fees. These funds are legally restricted to the funding of enhanced technology for Municipal Court.

Beautification Fund (214) - This fund is used to account for revenue derived from contributions which are committed to be used for City-wide beautification and recycling projects.

Law Enforcement Fund (215) - This fund is used to account for revenues derived from seizure and/or sale of assets from illegal narcotics activities. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

Community Development Block Grant Fund (216) - This fund is used to account for grant revenues that are restricted for expenditures approved through the CDBG program.

Police Asset Forfeiture Fund (218) – This fund is used to account for revenues derived from seizure and/or sale of assets related to enforcement and abatement of criminal statutes. Expenditures are restricted to improve activities related to general law enforcement programs or law enforcement equipment.

Park Land Dedication Fund (221) – This fund is used to account for revenues derived from developments, which have chosen to give funds in-lieu of creating parks within new residential communities. Expenditures are restricted to create new or upgrade existing parks in the applicable park zones.

Juvenile Case Manager Fund (222) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance the salary and benefits of a juvenile case manager.

Child Safety Fund (223) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance programs designed to enhance child safety.

Building Security Fund (224) – This fund is used to account for revenue derived from State imposed court fees. These fees are legally restricted to finance security personnel for Municipal Court or to finance items for the purpose of providing security services for buildings housing Municipal Court.

MUD Fire Services Fund (226) – This fund is used to account for revenues derived from fees paid by the Municipal Utility Districts in the City's ETJ. Expenditures are restricted for the purposes of providing fire services.

Police Federal Forfeiture Fund (227) – This fund is used to account for revenues derived from the proceeds of assets seized, in partnership with Federal Law Enforcement Officials, for activities related to enforcement and abatement of criminal statutes. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

PEG Capital Fund (228) – This fund is used to account for revenues derived from the one percent cable tv franchise fee. These funds are restricted to fund capital expenditures associated with the municipal cable channel.

Fire Station No. 3 Operating (230) – This fund is used to account for the operating cost of Fire Station No. 3.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2018-19 BUDGET							
	Hotel/ Motel Fund (212)	Municipal Court Technology Fund (213)	Beauti- fication Fund (214)	Law Enforcement Fund (215)	CDBG Fund (216)	Police Asset Forfeiture Fund (218)	Park Land Dedication Fund (221)
<u>RESOURCES:</u>							
Total Beginning Balance	\$ 1,133,920	\$ 4,297	\$ 118,508	\$ 260,908	\$ 91,715	\$ 34,462	\$ 161,552
<u>REVENUES:</u>							
Sales Taxes	-	-	-	-	-	-	-
Other Taxes	700,000	-	-	-	-	-	-
Infrastructure Insp. Fees	-	-	-	-	-	-	-
Municipal Court Revenue	-	20,100	-	-	-	-	-
Narcotics seizure revenue	-	-	-	-	-	-	-
Grants	-	-	-	-	353,804	-	-
Interest Earnings	20,000	103	100	2,000	-	-	4,000
Miscellaneous Income	-	-	-	-	-	-	-
Proceeds from Iss. Debt	-	-	-	-	-	-	-
Transfers In	-	-	-	-	77,600	-	-
Transfer from RDC	-	-	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-
Special Events	6,000	-	-	-	-	-	-
Contributions	-	-	24,000	-	-	-	5,000
TOTAL REVENUES	726,000	20,203	24,100	2,000	431,404	-	9,000
TOTAL FUNDS AVAILABLE	1,859,920	24,500	142,608	262,908	523,119	34,462	170,552
<u>EXPENDITURES/EXPENSES:</u>							
Personnel and Benefits	92,499	-	-	-	-	-	-
Supplies	5,400	-	-	42,000	-	10,000	-
Maintenance and Services	277,440	24,500	8,000	25,000	-	-	-
Subtotal	375,339	24,500	8,000	67,000	-	10,000	-
Capital Outlay	-	-	-	105,500	431,404	-	-
Other Expenditures	-	-	-	-	-	-	-
Transfers	459,125	-	-	-	-	-	-
TOTAL EXPENDITURES	834,464	24,500	8,000	172,500	431,404	10,000	-
<u>ENDING FUND BALANCE:</u>							
Total Ending Balance	1,025,456	-	134,608	90,408	91,715	24,462	170,552
Restricted Balance	1,025,456	-	-	90,408	91,715	24,462	170,552
Committed Balance	-	-	134,608	-	-	-	-
<u>FUND TOTAL</u>	\$ 1,859,920	\$ 24,500	\$ 142,608	\$ 262,908	\$ 523,119	\$ 34,462	\$ 170,552

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2018-19 BUDGET							
Juvenile Case Manager Fund (222)	Child Safety Fund (223)	Building Security Fund (224)	MUD Fire Services Fund (226)	Police Federal Forfeiture Fund (227)	PEG Capital Fund (228)	Fire Station No 3 Operating Fund (230)	2018-19 Total Budget
\$ 161,606	\$ 178,052	\$ 3,191	\$ 639,415	\$ 216,471	\$ 228,193	\$ -	\$ 3,232,292
-	-	-	-	-	-	-	-
-	-	-	-	-	70,000	-	770,000
23,000	41,000	13,500	-	-	-	-	97,600
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	353,804
1,000	1,000	-	6,000	1,000	-	200	35,403
-	-	-	-	24,520	-	-	24,520
-	-	-	-	-	-	-	-
-	-	-	-	-	-	1,413,969	1,491,569
-	-	-	-	-	-	-	-
-	-	-	1,213,500	-	-	-	1,213,500
-	-	-	-	-	-	-	6,000
-	-	-	-	-	-	-	29,000
24,000	42,000	13,500	1,219,500	25,520	70,000	1,414,169	4,021,395
185,606	220,052	16,691	1,858,915	241,991	298,193	1,414,169	7,253,687
-	-	-	-	-	-	1,185,987	1,278,486
-	23,000	-	-	10,000	-	100,700	191,100
2,000	30,000	-	-	25,000	-	127,482	519,422
2,000	53,000	-	-	35,000	-	1,414,169	1,989,008
-	-	-	-	-	15,000	-	551,904
-	-	-	-	-	-	-	-
32,200	7,800	15,500	1,219,500	-	-	-	1,734,125
34,200	60,800	15,500	1,219,500	35,000	15,000	1,414,169	4,275,037
151,406	159,252	1,191	639,415	206,991	283,193	-	2,978,650
151,406	159,252	1,191	639,415	206,991	283,193	-	2,844,042
-	-	-	-	-	-	-	134,608
\$ 185,606	\$ 220,052	\$ 16,691	\$ 1,858,915	\$ 241,991	\$ 298,193	\$ 1,414,169	\$ 7,253,687

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Hotel/Motel	Hotel/Motel	Community Development	212-XXXX

PROGRAM DESCRIPTION:

Marketing/Tourism:

The Hotel Occupancy Tax (HOT) Fund accounts for revenue and expenditures from the City's hotel occupancy tax. The State of Texas allows cities to assess hotel occupancy taxes at a rate of up to seven percent (7%). The current occupancy tax rate for the City of Rosenberg is seven percent (7%) of the room rental rate. Rosenberg's HOT also applies in the ETJ. Hotel occupancy tax is collected from all applicable hotel/motel occupants by lodging providers, and remitted to the City on a monthly basis.

Expenditures of HOT funds must meet the requirements of Chapter 351 of the Tax Code and meet a two-part test: 1. The expenditures must promote tourism and the convention and hotel industry, *and* 2. The expenditures must clearly fit into one of nine statutory categories: (1) convention and visitors centers; (2) convention registration; (3) advertising the municipality or its vicinity; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city.

HOT Funds are used for two programs: Main Street Program and Marketing/Tourism Program.

Main Street Program:

In January 2015, Rosenberg was named one of two 2015 Main Street cities by the Texas Historical Commission, joining 88 other active Main Street cities across the state. The Main Street Program is designed to assist with downtown revitalization through organization, design, promotion, and economic restructuring in the context of historic preservation. Local Main Street programs receive a wide range of services and technical expertise from the state office in design and historic preservation, planning, economic development, organizational management and training.

The Rosenberg Main Street Program is managed by a full-time local Main Street Manager and advised by a Main Street Advisory Board of downtown stakeholders and community volunteers who coordinate projects and activities through four volunteer committees: The Design Committee, the Economic Restructuring Committee, the Organization Committee, and the Promotion Committee.

Marketing/Tourism Program:

The Marketing/Tourism Program consists of advertising and promotion to attract those living outside the City to Rosenberg. This program promotes events and attractions that brings visitors to Rosenberg and increases business for the hotel industry.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Hotel/Motel	Hotel/Motel	Community Development	212-XXXX

FY2019 BUDGET NOTES:

1. Contributions to Other Entities in the amount \$100,000 to allow funding for the allocation and use of Hotel Tax revenues by qualified entities to encourage expenditures to enhance the Rosenberg tourism, convention and hotel industry.
2. Transfer to General Fund for Rosenberg Christmas Nights (100%) and Communications personnel (10%) and Economic Development personnel (15% and 25%) for tourism and advertising efforts.
3. Budget includes the use of \$108,465 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
HOTEL/MOTEL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 1,780,811	\$ 1,328,961	\$ 1,697,878	\$ 1,697,878	\$ 1,133,920
Revenues and Transfers In	<u>626,809</u>	<u>585,100</u>	<u>585,100</u>	<u>726,000</u>	<u>726,000</u>
Total Funds Available	<u>2,407,620</u>	<u>1,914,061</u>	<u>2,282,978</u>	<u>2,423,878</u>	<u>1,859,920</u>
Uses/Deductions:					
Expenditures and Transfers	709,741	825,569	1,289,569	1,289,958	834,464
Ending Fund Balance:					
Total Ending Balance	1,697,878	1,088,492	993,409	1,133,920	1,025,456
Fund Total	<u>\$ 2,407,620</u>	<u>\$ 1,914,061</u>	<u>\$ 2,282,978</u>	<u>\$ 2,423,878</u>	<u>\$ 1,859,920</u>
 Net Revenues (Expenditures)	 (82,933)	 (240,469)	 (704,469)	 (563,958)	 (108,464)

**CITY OF ROSENBERG
2018-19 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40500 Hotel/Motel Occupancy Taxes	\$ 605,264	\$ 575,000	\$ 575,000	\$ 700,000	\$ 700,000	
45100 Interest Earnings	12,428	1,100	1,100	20,000	20,000	
46670 Downtown Seasonal Events	9,117	8,000	8,000	5,000	5,000	
46680 Sponsorships	-	1,000	1,000	1,000	1,000	
TOTAL REVENUES	626,809	585,100	585,100	726,000	726,000	24.1%

FUNCTION AND CLASSIFICATION SUMMARY

EXPENDITURES:						
Personnel and Benefits	\$ 81,550	\$ 86,289	\$ 86,289	\$ 86,678	\$ 92,499	
Supplies	3,592	4,550	4,550	4,550	5,400	
Maintenance and Services	165,565	277,790	277,790	277,790	277,440	
Transfers to Other Funds	459,034	456,940	456,940	456,940	459,125	
Subtotal	709,741	825,569	825,569	825,958	834,464	1.1%
Capital Outlay	-	-	464,000	464,000	-	
TOTAL EXPENDITURES	\$ 709,741	\$ 825,569	\$ 1,289,569	\$ 1,289,958	\$ 834,464	-35.3%

~ AUTHORIZED POSITIONS ~

Position Title					
Full-time equivalents:					
Main Street Manager	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Hotel/Motel	Economic Development	Marketing/Tourism	212-1211-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Supplies	1,408	2,900	2,900	2,900	3,400	
Maintenance and Services	103,921	187,600	187,600	187,600	187,600	
Subtotal	105,329	190,500	190,500	190,500	191,000	0.3%
Capital Outlay	-	-	464,000	464,000	-	
Transfers	459,034	456,940	456,940	456,940	459,125	
TOTAL EXPENDITURES	\$ 564,363	\$ 647,440	\$ 1,111,440	\$ 1,111,440	\$ 650,125	-41.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1211-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Supplies:						
31 10 Office Supplies	-	300	300	300	300	
31 35 Business Expenses	-	600	600	600	600	
37 20 Electricity	1,408	2,000	2,000	2,000	2,500	
Subtotal	1,408	2,900	2,900	2,900	3,400	17.2%
Maintenance and Services:						
41 20 Contributions to Other Entities	27,300	100,000	100,000	100,000	100,000	
42 35 Dues, Subscriptions, Memberships	3,245	3,600	3,600	3,600	3,600	
43 90 Other Professional Services	1,460	5,500	5,500	5,500	5,500	
52 20 Postage	-	500	500	500	500	
53 10 Advertising	71,232	75,000	75,000	75,000	75,000	
55 10 Education and Training	684	3,000	3,000	3,000	3,000	
Subtotal	103,921	187,600	187,600	187,600	187,600	0.0%
Capital Outlay:						
70 30 Improvements Other Than Buildings	-	-	464,000	464,000	(A)	
Subtotal	-	-	464,000	464,000	-	0.0%
Transfers:						
91 01 Transfer to General Fund	154,834	152,740	152,740	152,740	154,925	
95 60 Transfer to Civic Center Fund	304,200	304,200	304,200	304,200	304,200	
Subtotal	459,034	456,940	456,940	456,940	459,125	0.5%
Total Expenditures	\$ 564,363	\$ 647,440	\$ 1,111,440	\$ 1,111,440	\$ 650,125	-41.5%

(A) - Project amount will roll over into FY2019

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Hotel/Motel	Economic Development	Main Street Program	212-1212-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Personnel and Benefits	81,550	86,289	86,289	86,678	92,499	
Supplies	2,184	1,650	1,650	1,650	2,000	
Maintenance and Services	61,644	90,190	90,190	90,190	89,840	
Subtotal	145,378	178,129	178,129	178,518	184,339	3.5%
TOTAL EXPENDITURES	\$ 145,378	\$ 178,129	\$ 178,129	\$ 178,518	\$ 184,339	3.5%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Main Street Manager	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Main Street Program **ACCOUNT:** 212-1212-510

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 60,080	\$ 62,041	\$ 62,041	\$ 62,250	\$ 65,173	
10 30 Longevity	110	170	170	170	230	
20 10 Retirement	8,036	8,199	8,199	8,250	10,229	
20 20 Social Security	4,240	4,759	4,759	4,759	5,003	
20 40 Insurance	8,853	10,871	10,871	11,000	11,610	
20 50 Workers' Compensation	72	81	81	81	78	
20 55 Long Term Disability	159	168	168	168	176	
Subtotal	81,550	86,289	86,289	86,678	92,499	7.2%
Supplies:						
31 10 Office Supplies	1,104	1,000	1,000	1,000	1,000	
31 90 Other Supplies	955	650	650	650	1,000	
33 20 Community Education Supplies	125	-	-	-	-	
Subtotal	2,184	1,650	1,650	1,650	2,000	21.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,903	2,000	2,000	2,000	2,000	
43 90 Other Professional Services	250	750	750	750	2,000	
52 10 Telephone/Communications	1,468	3,500	3,500	3,500	1,500	
52 20 Postage	36	500	500	500	500	
53 10 Advertising/Marketing	9,164	8,000	8,000	8,000	10,400	
53 15 Facade Improvement Program	1,571	20,000	20,000	20,000	20,000	
53 20 Physical Improvement Program	6,570	10,000	10,000	10,000	10,000	
53 25 Downtown Seasonal Events	31,294	35,000	35,000	35,000	35,000	
54 10 Printing and Binding	1,953	2,000	2,000	2,000	2,000	
55 10 Education and Training	3,707	4,000	4,000	4,000	2,000	
56 15 Building Rentals	3,658	4,200	4,200	4,200	4,200	
57 15 Janitorial Services	70	240	240	240	240	
Subtotal	61,644	90,190	90,190	90,190	89,840	-0.4%
Total Expenditures	\$ 145,378	\$ 178,129	\$ 178,129	\$ 178,518	\$ 184,339	3.5%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Municipal Court Technology	Municipal Court	General Government	213-1417-510

PROGRAM DESCRIPTION:

The Municipal Court Technology Fund is under the general direction of the Assistant City Manager. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.0172 of the Code of Criminal Procedures to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology for the Court.

FY2019 BUDGET NOTES:

1. The appropriation for Computer Software Repair and Maintenance includes the following:

Tyler Technologies Website Hosting	900
Tyler Technologies Online Payments	1,200
Tyler Technologies Incode Software Maintenance	21,550
Tyler Technologies Incode Jury Import	<u>850</u>

Total: \$ 24,500

2. Budget includes the use of \$4,297 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
MUNICIPAL COURT TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 8,662	\$ 6,546	\$ 7,547	\$ 7,547	\$ 4,297
Revenues and Transfers In	<u>21,522</u>	<u>21,010</u>	<u>21,010</u>	<u>20,200</u>	<u>20,203</u>
Total Funds Available	<u>30,184</u>	<u>27,556</u>	<u>28,557</u>	<u>27,747</u>	<u>24,500</u>
Uses/Deductions:					
Expenditures and Transfers	22,636	23,450	23,450	23,450	24,500
Ending Fund Balance:					
Total Ending Balance	7,547	4,106	5,107	4,297	-
Fund Total	<u>\$ 30,184</u>	<u>\$ 27,556</u>	<u>\$ 28,557</u>	<u>\$ 27,747</u>	<u>\$ 24,500</u>
 Net Revenues (Expenditures)	 (1,115)	 (2,440)	 (2,440)	 (3,250)	 (4,297)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Beautification	Beautification	Economic Development	214-1900-540

PROGRAM DESCRIPTION:

The Beautification Fund is under the general direction of the Economic Development Director. Revenues of the fund consist primarily of contributions made by the City's solid waste collection contractor to be used for beautification and recycling projects.

FY2019 BUDGET NOTES:

1. The appropriation Other Contractual Services provides for the disposal and removal of old tires found within the City limits or other services to beautify the City.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

BEAUTIFICATION FUND SUMMARY

Resources:

Total Beginning Balance	\$ 91,899	\$ 110,400	\$ 109,408	\$ 109,408	\$ 118,508
Revenues and Transfers In	<u>22,784</u>	<u>24,100</u>	<u>24,100</u>	<u>24,100</u>	<u>24,100</u>
Total Funds Available	<u>114,683</u>	<u>134,500</u>	<u>133,508</u>	<u>133,508</u>	<u>142,608</u>

Uses/Deductions:

Expenditures and Transfers	5,275	15,000	15,000	15,000	8,000

Ending Fund Balance:

Total Ending Balance	109,408	119,500	118,508	118,508	134,608
Fund Total	<u>\$ 114,683</u>	<u>\$ 134,500</u>	<u>\$ 133,508</u>	<u>\$ 133,508</u>	<u>\$ 142,608</u>

Net Revenues (Expenditures)	17,509	9,100	9,100	9,100	16,100

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 784	\$ 100	\$ 100	\$ 100	\$ 100	
47110 Contributions - Beautification	22,000	24,000	24,000	24,000	24,000	
TOTAL REVENUES	\$ 22,784	\$ 24,100	\$ 24,100	\$ 24,100	\$ 24,100	0.0%
EXPENDITURES:						
Maintenance and Services	\$ 5,275	\$ 15,000	\$ 15,000	\$ 15,000	\$ 8,000	
TOTAL EXPENDITURES	\$ 5,275	\$ 15,000	\$ 15,000	\$ 15,000	\$ 8,000	-46.7%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 50 Keep Rosenberg Beautiful Program	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	
42 52 Rosenberg Image Committee Expenses	349	500	500	500	500	
43 85 Clean Up Project	-	5,000	5,000	5,000	-	
54 15 Community Education	-	3,000	3,000	3,000	2,400	
57 10 Other Contractual Services	4,826	6,400	6,400	6,400	5,000	
Subtotal	5,275	15,000	15,000	15,000	8,000	-46.7%
Total Expenditures	\$ 5,275	\$ 15,000	\$ 15,000	\$ 15,000	\$ 8,000	-46.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Law Enforcement	Police	Public Safety	215-3000-520

PROGRAM DESCRIPTION:

The Law Enforcement Fund is under the general direction of the Police Chief. Revenues of the Fund are derived from the proceeds of contraband seized by or forfeited to local, state or federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Seizure and forfeiture of contraband in Texas is governed by Chapter 59 of the Texas Code of Criminal Procedure. Revenues and expenditures of the fund are reported on a yearly basis to the Office of the Texas Attorney General for audit compliance. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

FY2019 BUDGET NOTES:

1. Appropriation to add \$105,500 for two (2) Community Relations Officers (CRO) vehicles.
2. Appropriation to add \$36,000 to Small Tools and Equipment for Automated License Plate Recognition equipment.
3. Budget includes the use of \$170,500 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

LAW ENFORCEMENT FUND SUMMARY

Resources:

Total Beginning Balance	\$ 195,511	\$ 278,391	\$ 364,008	\$ 364,008	\$ 260,908
Revenues and Transfers In	<u>264,056</u>	<u>50</u>	<u>20,050</u>	<u>86,000</u>	<u>2,000</u>
Total Funds Available	<u>459,567</u>	<u>278,441</u>	<u>384,058</u>	<u>450,008</u>	<u>262,908</u>

Uses/Deductions:

Expenditures and Transfers	95,559	125,600	189,100	189,100	172,500

Ending Fund Balance:

Total Ending Balance	364,008	152,841	194,958	260,908	90,408
Fund Total	<u>\$ 459,567</u>	<u>\$ 278,441</u>	<u>\$ 384,058</u>	<u>\$ 450,008</u>	<u>\$ 262,908</u>

Net Revenues (Expenditures)	168,497	(125,550)	(169,050)	(103,100)	(170,500)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42150 Grant Revenue - CJD	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	
42330 Intergovernmental - Narcotics Revenue	261,867	-	-	64,000	-	
45100 Interest Earnings	2,189	50	50	2,000	2,000	
TOTAL REVENUES	\$ 264,056	\$ 50	\$ 20,050	\$ 86,000	\$ 2,000	-90.0%
EXPENDITURES:						
Supplies	\$ 3,893	\$ 87,600	\$ 87,600	\$ 87,600	\$ 42,000	
Maintenance and Services	47,812	20,000	20,000	20,000	25,000	
Subtotal	51,705	107,600	107,600	107,600	67,000	-37.7%
Transfers to Other Funds	42,064	-	-	-	-	
Capital Outlay	1,790	18,000	81,500	81,500	105,500	
TOTAL EXPENDITURES	\$ 95,559	\$ 125,600	\$ 189,100	\$ 189,100	\$ 172,500	-8.8%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
32 20 Police Operation Supplies	\$ 2,993	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
36 10 Small Tools and Equipment	900	81,600	81,600	81,600	36,000	
Subtotal	3,893	87,600	87,600	87,600	42,000	-52.1%
Maintenance and Services:						
55 10 Education and Training	17,841	20,000	20,000	20,000	25,000	
63 10 Building Repair and Maintenance	29,971	-	-	-	-	100.0%
Subtotal	47,812	20,000	20,000	20,000	25,000	25.0%
Capital Outlay:						
70 40 Machinery and Equipment	1,790	18,000	81,500	81,500	-	
70 42 Motor Vehicles	-	-	-	-	105,500	
Subtotal	1,790	18,000	81,500	81,500	105,500	29.4%
Transfers:						
96 02 Transfer to Fleet Replacement Fund	42,064	-	-	-	-	100.0%
Subtotal	42,064	-	-	-	-	100.0%
Total Expenditures	\$ 95,559	\$ 125,600	\$ 189,100	\$ 189,100	\$ 172,500	-8.8%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Community Development Block Grant	Public Works	Community Development	216-1900-540

PROGRAM DESCRIPTION:

The Community Development Block Grant Fund is under the direction of the Project Director. Community Development Block Grant Funds are received as a pass through grant from the State of Texas through Fort Bend County. For the past several years, the City of Rosenberg has been using these grant proceeds to reconstruct the sanitary sewer lines in north Rosenberg. In FY2015 through FY2018, the funds were being used to reconstruct water lines in north Rosenberg.

FY2019 BUDGET NOTES:

1. For FY2019, the City will use the grant funds for the first-time water and wastewater in the Candler Road area in north Rosenberg.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 103,840	\$ 103,840	\$ 179,040	\$ 179,040	\$ 91,715
Revenues and Transfers In	<u>262,740</u>	<u>329,000</u>	<u>329,000</u>	<u>470,375</u>	<u>431,404</u>
Total Funds Available	<u>366,580</u>	<u>432,840</u>	<u>508,040</u>	<u>649,415</u>	<u>523,119</u>
Uses/Deductions:					
Expenditures and Transfers	187,540	406,600	616,600	557,700	431,404
Ending Fund Balance:					
Total Ending Balance	179,040	26,240	(108,560)	91,715	91,715
Fund Total	<u>\$ 366,580</u>	<u>\$ 432,840</u>	<u>\$ 508,040</u>	<u>\$ 649,415</u>	<u>\$ 523,119</u>
 Net Revenues (Expenditures)	 75,200	 (77,600)	 (287,600)	 (87,325)	 -

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42220 Intergovernmental - CDBG Grants	\$ 187,540	\$ 329,000	\$ 329,000	\$ 470,375	\$ 353,804	
48501 Transfer from Water/Wastewater Fund	75,200	-	-	-	77,600	
TOTAL REVENUES	\$ 262,740	\$ 329,000	\$ 329,000	\$ 470,375	\$ 431,404	31.1%
EXPENDITURES:						
Capital Outlay	\$ 187,540	\$ 406,600	\$ 616,600	\$ 557,700	\$ 431,404	
TOTAL EXPENDITURES	\$ 187,540	\$ 406,600	\$ 616,600	\$ 557,700	\$ 431,404	-30.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 33 North Side Water Improvements - Phase IV	187,540	-	210,000	151,100	(A)	
70 34 North Side Water Improvements - Phase V	-	406,600	406,600	406,600	(A)	
70 35 North Side Water/Sewer Improvements - Candler Rd	-	-	-	-	431,404	
Subtotal	187,540	406,600	616,600	557,700	431,404	-30.0%
Total Expenditures	\$ 187,540	\$ 406,600	\$ 616,600	\$ 557,700	\$ 431,404	-30.0%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Police Asset Forfeiture	Police	Public Safety	218-3000-520

PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local and state law enforcement officials for activities related to enforcement and abatement of criminal statutes or from proceeds of assets deemed abandoned or unclaimed property. These funds are classified as revenues under Chapter 18 or Chapter 47 of the Code of Criminal Procedures. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

FY2019 BUDGET NOTE:

1. Budget includes the use of \$10,000 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

POLICE ASSET FORFEITURE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 42,509	\$ 33,676	\$ 42,822	\$ 42,822	\$ 34,462
Revenues and Transfers In	8,679	-	-	7,040	-
Total Funds Available	<u>51,188</u>	<u>33,676</u>	<u>42,822</u>	<u>49,862</u>	<u>34,462</u>

Uses/Deductions:

Expenditures and Transfers	8,365	15,400	15,400	15,400	10,000

Ending Fund Balance:

Total Ending Balance	42,822	18,276	27,422	34,462	24,462
Fund Total	<u>\$ 51,188</u>	<u>\$ 33,676</u>	<u>\$ 42,822</u>	<u>\$ 49,862</u>	<u>\$ 34,462</u>

Net Revenues (Expenditures)	313	(15,400)	(15,400)	(8,360)	(10,000)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 332	\$ -	\$ -	\$ 300	\$ -	
46900 Miscellaneous Income	8,347	-	-	6,740	-	
TOTAL REVENUES	\$ 8,679	\$ -	\$ -	\$ 7,040	\$ -	100.0%
EXPENDITURES:						
Supplies	\$ 2,299	\$ 15,400	\$ 15,400	\$ 15,400	\$ 10,000	
Maintenance and Services	6,066	-	-	-	-	
Subtotal	8,365	15,400	15,400	15,400	10,000	-35.1%
TOTAL EXPENDITURES	\$ 8,365	\$ 15,400	\$ 15,400	\$ 15,400	\$ 10,000	-35.1%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 2,299	\$ 15,400	\$ 15,400	\$ 15,400	\$ 10,000	-35.1%
Subtotal	2,299	15,400	15,400	15,400	10,000	0.0%
Maintenance and Services:						
63 10 Building Repair and Maintenance	6,066	-	-	-	-	
Subtotal	6,066	-	-	-	-	100.0%
Total Expenditures	\$ 8,365	\$ 15,400	\$ 15,400	\$ 15,400	\$ 10,000	-35.1%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Park Land Dedication	Parks and Recreation	Community Development	221-1953-540

PROGRAM DESCRIPTION:

The Park Land Dedication Fund is designed to create new or to upgrade existing parks within the applicable park zones. The funding is derived from developments that are established within the City, which have chosen to give the City funds in-lieu of creating parks within new residential communities. The allocation of these funds is restricted to the zone from which the revenues are derived and must be spent within ten years of being collected.

FY2019 BUDGET NOTES:

1. Funds will be carried over from FY2017 and FY2018 budgeted amounts for the following projects:
 - a. Seabourne Creek Nature Center
 - b. SCRSC Big League Field

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
PARK LAND DEDICATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 356,682	\$ 285,293	\$ 512,141	\$ 512,141	\$ 161,552
Revenues and Transfers In	<u>232,962</u>	<u>5,200</u>	<u>5,200</u>	<u>83,600</u>	<u>9,000</u>
Total Funds Available	<u>589,644</u>	<u>290,493</u>	<u>517,341</u>	<u>595,741</u>	<u>170,552</u>
Uses/Deductions:					
Expenditures and Transfers	77,501	246,037	434,189	434,189	-
Ending Fund Balance:					
Total Ending Balance	<u>512,141</u>	<u>44,456</u>	<u>83,153</u>	<u>161,552</u>	<u>170,552</u>
Fund Total	<u>\$ 589,643</u>	<u>\$ 290,493</u>	<u>\$ 517,341</u>	<u>\$ 595,741</u>	<u>\$ 170,552</u>
 Net Revenues (Expenditures)	 155,460	 (240,837)	 (428,989)	 (350,589)	 9,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 3,772	\$ 200	\$ 200	\$ 5,000	\$ 4,000	
46900 Miscellaneous Income	-	-	-	-	-	
47130 Developer Contributions	229,190	5,000	5,000	78,600	5,000	
TOTAL REVENUES	\$ 232,962	\$ 5,200	\$ 5,200	\$ 83,600	\$ 9,000	73.1%
EXPENDITURES:						
Capital Outlay	\$ 77,501	\$ 246,037	\$ 434,189	\$ 434,189	\$ -	
TOTAL EXPENDITURES	\$ 77,501	\$ 246,037	\$ 434,189	\$ 434,189	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 30 Improvements O/T Bldgs (CP1509)	\$ 27,570	\$ 17,037	\$ 17,037	\$ 17,037	\$ -	
70 31 Improvements O/T Bldgs - Sbrn Creek Nature Center (CP1603)	-	25,000	175,000	175,000	(A)	
70 32 Improvements O/T Bldgs - Sbrn Creek Regional Sports Comp (CP1602)	49,931	204,000	242,152	242,152	(A)	
Subtotal	77,501	246,037	434,189	434,189	-	-100.0%
Total Expenditures	\$ 77,501	\$ 246,037	\$ 434,189	\$ 434,189	\$ -	-100.0%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Juvenile Case Manager	Municipal Court	General Government	222-1417-510

PROGRAM DESCRIPTION:

The Juvenile Case Manager Fund is under the general direction of the Assistant City Manager. Revenues of the Fund are derived from State authorized court fees, which are legally restricted by Article 102.0174 of the Code of Criminal Procedures to certain expenditures. This fund can be used to fund a juvenile case manager.

FY2019 BUDGET NOTES:

1. A portion of the salaries and benefits for the Court Administrator (10%) and the Municipal Court Clerk II position (40%) that is assigned as the Juvenile Case Manager is reimbursed by this fund through a transfer to the General Fund.
2. Budget includes the use of \$10,200 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

JUVENILE CASE MANAGER FUND SUMMARY

Resources:

Total Beginning Balance	\$ 167,176	\$ 165,295	\$ 167,375	\$ 167,375	\$ 161,606
Revenues and Transfers In	<u>29,329</u>	<u>21,060</u>	<u>21,060</u>	<u>24,500</u>	<u>24,000</u>
Total Funds Available	<u>196,505</u>	<u>186,355</u>	<u>188,435</u>	<u>191,875</u>	<u>185,606</u>

Uses/Deductions:

Expenditures and Transfers	29,130	32,269	32,269	30,269	34,200

Ending Fund Balance:

Total Ending Balance	167,375	154,086	156,166	161,606	151,406
Fund Total	<u>\$ 196,505</u>	<u>\$ 186,355</u>	<u>\$ 188,435</u>	<u>\$ 191,875</u>	<u>\$ 185,606</u>

Net Revenues (Expenditures)	199	(11,209)	(11,209)	(5,769)	(10,200)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44166 Truancy Prevention Fees	\$ 4,535	\$ 3,000	\$ 3,000	\$ 3,500	\$ 3,000	
44199 Other Fines and Forfeitures	23,531	18,000	18,000	20,000	20,000	
45100 Interest Earnings	1,264	60	60	1,000	1,000	
TOTAL REVENUES	<u>\$ 29,329</u>	<u>\$ 21,060</u>	<u>\$ 21,060</u>	<u>\$ 24,500</u>	<u>\$ 24,000</u>	14.0%
EXPENDITURES:						
Maintenance and Services	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	
Subtotal	-	2,000	2,000	-	2,000	0.0%
Transfers	29,130	30,269	30,269	30,269	32,200	
TOTAL EXPENDITURES	<u>\$ 29,130</u>	<u>\$ 32,269</u>	<u>\$ 32,269</u>	<u>\$ 30,269</u>	<u>\$ 34,200</u>	6.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
55 10 Education and Training	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	0.0%
Subtotal	-	2,000	2,000	-	2,000	0.0%
Transfers:						
91 01 Transfer to General Fund	29,130	30,269	30,269	30,269	32,200	
Subtotal	29,130	30,269	30,269	30,269	32,200	6.4%
Total Expenditures	<u>\$ 29,130</u>	<u>\$ 32,269</u>	<u>\$ 32,269</u>	<u>\$ 30,269</u>	<u>\$ 34,200</u>	6.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Child Safety Fund	Municipal Court	General Government	223-1417-510

PROGRAM DESCRIPTION:

The Child Safety Fund is under the general direction of the Assistant City Manager. Revenues of the Fund are derived from state authorized court fees, which are legally restricted by Article 102.014 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance programs designed to enhance child safety, health, or nutrition, and include programs for child abuse prevention and intervention, and drug and alcohol abuse prevention.

FY2019 BUDGET NOTES:

1. Child Safety Program Supplies in the amount of \$8,000 are included from the Police and Fire Departments.
2. The appropriation for \$30,000 will fund street striping and crosswalk markings in designated school zones, as well as school zone sign repair and maintenance.
3. The Transfer to the General Fund of \$7,800 will fund Police Department overtime for oversight and compliance monitoring of registered sex offenders within the City.
4. Budget includes the use of \$18,800 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
CHILD SAFETY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 208,368	\$ 190,162	\$ 195,713	\$ 195,713	\$ 178,052
Revenues and Transfers In	44,199	36,065	36,065	41,804	42,000
Total Funds Available	252,567	226,227	231,778	237,517	220,052
Uses/Deductions:					
Expenditures and Transfers	56,853	59,465	59,465	59,465	60,800
Ending Fund Balance:					
Total Ending Balance	195,713	166,762	172,313	178,052	159,252
Fund Total	<u>\$ 252,567</u>	<u>\$ 226,227</u>	<u>\$ 231,778</u>	<u>\$ 237,517</u>	<u>\$ 220,052</u>
 Net Revenues (Expenditures)	 (12,655)	 (23,400)	 (23,400)	 (17,661)	 (18,800)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44150 School Zone Court Costs	\$ 1,033	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
44199 Other Fines and Forfeitures	41,641	35,000	35,000	39,804	40,000	
45100 Interest Earnings	1,525	65	65	1,000	1,000	
TOTAL REVENUES	\$ 44,199	\$ 36,065	\$ 36,065	\$ 41,804	\$ 42,000	16.5%
EXPENDITURES:						
Supplies	\$ 27,117	\$ 21,665	\$ 21,665	\$ 21,665	\$ 23,000	
Maintenance and Services	21,937	30,000	30,000	30,000	30,000	
Subtotal	49,053	51,665	51,665	51,665	53,000	2.6%
Transfers	7,800	7,800	7,800	7,800	7,800	
TOTAL EXPENDITURES	\$ 56,853	\$ 59,465	\$ 59,465	\$ 59,465	\$ 60,800	2.2%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
33 30 Child Safety Program Supplies	\$ 6,071	\$ 6,915	\$ 6,915	\$ 6,915	\$ 8,000	15.7%
36 25 School Zone Street Sign	21,045	14,750	14,750	14,750	15,000	
Subtotal	27,117	21,665	21,665	21,665	23,000	6.2%
Maintenance and Services:						
57 10 Other Contractual Services	21,937	30,000	30,000	30,000	30,000	
Subtotal	21,937	30,000	30,000	30,000	30,000	0.0%
Transfers:						
91 01 Transfer to General Fund	7,800	7,800	7,800	7,800	7,800	
Subtotal	7,800	7,800	7,800	7,800	7,800	0.0%
Total Expenditures	\$ 56,853	\$ 59,465	\$ 59,465	\$ 59,465	\$ 60,800	2.2%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Building Security Fund	Municipal Court	General Government	224-1417-510

PROGRAM DESCRIPTION:

The Building Security Fund is under the general direction of the Assistant City Manager. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.017 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for the purpose of providing security services for buildings housing Municipal Court including, but not limited to: (1) the purchase or repair of X-ray machines and conveying systems; (2) handheld metal detectors; (3) walkthrough metal detectors; (4) identification cards and systems; (5) electronic locking and surveillance equipment; (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services; (7) signage; (8) confiscated weapons inventory and tracking systems; or (9) locks, chains, or other security hardware.

FY2019 BUDGET NOTES:

1. This budget includes the reimbursement to the General Fund for a portion of the Bailiff/Warrant Officer position.
2. Budget includes the use of \$2,000 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
BUILDING SECURITY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 826	\$ -	\$ 5,161	\$ 5,161	\$ 3,191
Revenues and Transfers In	14,335	13,500	13,500	13,530	13,500
Total Funds Available	15,161	13,500	18,661	18,691	16,691
Uses/Deductions:					
Expenditures and Transfers	10,000	13,500	13,500	15,500	15,500
Ending Fund Balance:					
Total Ending Balance	5,161	-	5,161	3,191	1,191
Fund Total	<u>\$ 15,161</u>	<u>\$ 13,500</u>	<u>\$ 18,661</u>	<u>\$ 18,691</u>	<u>\$ 16,691</u>
 Net Revenues (Expenditures)	 4,335	 -	 -	 (1,970)	 (2,000)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44165 Municipal Court Bldg Security Fees	\$ 14,309	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	
45100 Interest Earnings	27	-	-	30	-	
TOTAL REVENUES	<u>\$ 14,335</u>	<u>\$ 13,500</u>	<u>\$ 13,500</u>	<u>\$ 13,530</u>	<u>\$ 13,500</u>	0.0%
EXPENDITURES:						
Transfers	<u>\$ 10,000</u>	<u>\$ 13,500</u>	<u>\$ 13,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	
TOTAL EXPENDITURES	<u>\$ 10,000</u>	<u>\$ 13,500</u>	<u>\$ 13,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	14.8%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
91 01 Transfer to General Fund	\$ 10,000	\$ 13,500	\$ 13,500	\$ 15,500	\$ 15,500	
Subtotal	10,000	13,500	13,500	15,500	15,500	14.8%
Total Expenditures	<u>\$ 10,000</u>	<u>\$ 13,500</u>	<u>\$ 13,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	14.8%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
MUD Fire Services	Fire	Public Safety	226-3100-520

PROGRAM DESCRIPTION:

The MUD Fire Services Fund is under the general direction of the Fire Chief. Revenues of the Fund consist primarily of contributions made by the Municipal Utility Districts in the ETJ that have approved Fire Service Agreements with the City of Rosenberg.

FY2019 BUDGET NOTES:

1. An appropriation of \$1,219,500 will be transferred to the Fire Station No. 3 Operating Fund.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

MUD FIRE SERVICES FUND SUMMARY

Resources:

Total Beginning Balance	\$ 859,368	\$ 822,868	\$ 771,315	\$ 771,315	\$ 639,415
Revenues and Transfers In	<u>956,686</u>	<u>1,009,000</u>	<u>1,009,000</u>	<u>1,106,000</u>	<u>1,219,500</u>
Total Funds Available	<u>1,816,054</u>	<u>1,831,868</u>	<u>1,780,315</u>	<u>1,877,315</u>	<u>1,858,915</u>

Uses/Deductions:

Expenditures and Transfers	1,044,739	1,237,900	1,237,900	1,237,900	1,219,500

Ending Fund Balance:

Total Ending Balance	771,315	593,968	542,415	639,415	639,415
Fund Total	<u><u>\$ 1,816,054</u></u>	<u><u>\$ 1,831,868</u></u>	<u><u>\$ 1,780,315</u></u>	<u><u>\$ 1,877,315</u></u>	<u><u>\$ 1,858,915</u></u>

Net Revenues (Expenditures)	(88,053)	(228,900)	(228,900)	(131,900)	-

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET

MUD FIRE SERVICES FUND

FUND: 226

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42340 Intergovernmental - Other Entities	\$ 950,580	\$ 1,005,000	\$ 1,005,000	\$ 1,100,000	\$ 1,213,500	
45100 Interest Earnings	6,106	4,000	4,000	6,000	6,000	
TOTAL REVENUES	<u>\$ 956,686</u>	<u>\$ 1,009,000</u>	<u>\$ 1,009,000</u>	<u>\$ 1,106,000</u>	<u>\$ 1,219,500</u>	20.9%
EXPENDITURES:						
Transfers	<u>\$ 1,044,739</u>	<u>\$ 1,164,500</u>	<u>\$ 1,164,500</u>	<u>\$ 1,164,500</u>	<u>\$ 1,219,500</u>	
TOTAL EXPENDITURES	<u>\$ 1,044,739</u>	<u>\$ 1,237,900</u>	<u>\$ 1,237,900</u>	<u>\$ 1,237,900</u>	<u>\$ 1,219,500</u>	-1.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ -	\$ 73,400	\$ 73,400	\$ 73,400	\$ -	-100.0%
Subtotal	-	73,400	73,400	73,400	-	0.0%
Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	\$ 1,044,739	\$ 1,164,500	\$ 1,164,500	\$ 1,164,500	\$ 1,219,500	
Subtotal	1,044,739	1,164,500	1,164,500	1,164,500	1,219,500	4.7%
Total Expenditures	<u>\$ 1,044,739</u>	<u>\$ 1,237,900</u>	<u>\$ 1,237,900</u>	<u>\$ 1,237,900</u>	<u>\$ 1,219,500</u>	-1.5%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Police Federal Forfeiture	Police	Public Safety	227-3000-520

PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by federal law enforcement officials that are transferred to any state or local law enforcement agency that directly participated in an investigation or prosecution that resulted in a federal forfeiture. The U.S. Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that helps deter crime and fosters cooperation among federal, state, and local law enforcement agencies. The Department of Justice administers the Equitable Sharing Program and requires each agency to comply with guidelines by completing a yearly Equitable Sharing Agreement and Certification every year the agency receives funds. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

FY2019 BUDGET NOTES:

1. Budget includes the use of \$9,480 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

POLICE FEDERAL FORFEITURE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 164,484	\$ 97,272	\$ 120,817	\$ 120,817	\$ 216,471
Revenues and Transfers In	<u>58,306</u>	<u>25,520</u>	<u>25,520</u>	<u>130,654</u>	<u>25,520</u>
Total Funds Available	<u>222,790</u>	<u>122,792</u>	<u>146,337</u>	<u>251,471</u>	<u>241,991</u>

Uses/Deductions:

Expenditures and Transfers	101,973	35,000	35,000	35,000	35,000

Ending Fund Balance:

Total Ending Balance	120,817	87,792	111,337	216,471	206,991
Fund Total	<u>\$ 222,790</u>	<u>\$ 122,792</u>	<u>\$ 146,337</u>	<u>\$ 251,471</u>	<u>\$ 241,991</u>

Net Revenues (Expenditures)	(43,667)	(9,480)	(9,480)	95,654	(9,480)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

42150 Int'gov - Federal Narcotics Revenue	\$ 42,227	\$ -	\$ -	\$ 105,134	\$ -	
45100 Interest Earnings	1,034	1,000	1,000	1,000	1,000	
46720 Reimbursement-Vehicle Rental	15,045	24,520	24,520	24,520	24,520	
TOTAL REVENUES	\$ 58,306	\$ 25,520	\$ 25,520	\$ 130,654	\$ 25,520	0.0%

EXPENDITURES:

Supplies	\$ 74,298	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	27,675	25,000	25,000	25,000	25,000	
Subtotal	101,973	35,000	35,000	35,000	35,000	
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 101,973	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

<u>Supplies:</u>						
36 10 Small Tools and Equipment	\$ 74,298	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Subtotal	74,298	10,000	10,000	10,000	10,000	0.0%

~ EXPENDITURE DETAIL CONTINUED~

<u>Maintenance and Services:</u>						
57 27 Lease of Motor Vehicles	27,675	25,000	25,000	25,000	25,000	0.0%
Subtotal	27,675	25,000	25,000	25,000	25,000	0.0%
Total Expenditures	\$ 101,973	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
PEG Capital	Communications	General Government	228-1750-510

PROGRAM DESCRIPTION:

The PEG Capital Fund was created to account for the 1% Public, Educational or Governmental (PEG) fee that began to be collected and remitted by franchised cable television providers in the City of Rosenberg pursuant to the State of Texas cable franchise effective January 1, 2012. These funds are restricted to fund capital expenditures associated with the City's municipal cable channel and programming, and are administered by Communications Department.

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
PEG CAPITAL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 176,880	\$ 163,131	\$ 172,193	\$ 172,193	\$ 228,193
Revenues and Transfers In	<u>63,311</u>	<u>70,000</u>	<u>70,000</u>	<u>71,000</u>	<u>70,000</u>
Total Funds Available	<u>240,191</u>	<u>233,131</u>	<u>242,193</u>	<u>243,193</u>	<u>298,193</u>
Uses/Deductions:					
Expenditures and Transfers	67,998	15,000	15,000	15,000	15,000
Ending Fund Balance:					
Total Ending Balance	172,193	218,131	227,193	228,193	283,193
Fund Total	<u>\$ 240,191</u>	<u>\$ 233,131</u>	<u>\$ 242,193</u>	<u>\$ 243,193</u>	<u>\$ 298,193</u>
 Net Revenues (Expenditures)	 (4,687)	 55,000	 55,000	 56,000	 55,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

40440 Franchise Tax - Cable TV	\$ 62,088	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	
45100 Interest Earnings	1,223	-	-	1,000	-	
TOTAL REVENUES	\$ 63,311	\$ 70,000	\$ 70,000	\$ 71,000	\$ 70,000	0.0%

EXPENDITURES:

Capital Outlay	\$ 67,998	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
TOTAL EXPENDITURES	\$ 67,998	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

<u>Capital Outlay:</u>						
70 40 Machinery and Equipment	\$ 67,998	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Subtotal	67,998	15,000	15,000	15,000	15,000	0.0%
Total Expenditures	\$ 67,998	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Fire Station No. 3 Operating	Fire	Public Safety	230-3100-520

PROGRAM DESCRIPTION:

The Fire Station No. 3 Operating Fund has been established to separate the annual operating costs for Fire Station No. 3 from the General Fund Fire Department Budget. Revenues from the General Fund and the MUD Fire Services Fund provide funds to operate Fire Station No. 3. This fund enables the City to conduct the administrative review which is required by the Fire Service Agreements.

PERFORMANCE INDICATORS:

*Performance Indicators for Fire Station No. 3 are included in the overall Performance Indicators for the Fire Department.

FY2019 BUDGET NOTES:

1. The assessment payable to Summer Park Property Owners Association, Inc. in the amount of \$11,469 from the Fire Station No. 3 Operating Fund was considered and determined that revenues were not available to fund this item.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

FIRE STATION NO. 3 OPERATING FUND SUMMARY

Resources:

Total Beginning Balance	\$ 66,934	\$ 1,756	\$ -	\$ -	\$ -
Revenues and Transfers In	<u>1,239,717</u>	<u>1,359,369</u>	<u>1,359,369</u>	<u>1,359,169</u>	<u>1,414,169</u>
Total Funds Available	<u>1,306,651</u>	<u>1,361,125</u>	<u>1,359,369</u>	<u>1,359,169</u>	<u>1,414,169</u>

Uses/Deductions:

Expenditures and Transfers	1,306,651	1,359,369	1,359,369	1,359,169	1,414,169

Ending Fund Balance:

Total Ending Balance	-	1,756	-	-	-
Fund Total	<u>\$ 1,306,651</u>	<u>\$ 1,361,125</u>	<u>\$ 1,359,369</u>	<u>\$ 1,359,169</u>	<u>\$ 1,414,169</u>

Net Revenues (Expenditures)	(66,934)	-	-	-	-

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	509	400	400	200	200	
48101 Transfer from General Fund	194,469	194,469	194,469	194,469	194,469	
48226 Transfer from MUD Fire Services	1,044,739	1,164,500	1,164,500	1,164,500	1,219,500	
TOTAL REVENUES	\$ 1,239,717	\$ 1,359,369	\$ 1,359,369	\$ 1,359,169	\$ 1,414,169	4.0%
EXPENDITURES:						
Personnel and Benefits	\$ 1,159,682	\$ 1,133,034	\$ 1,133,034	\$ 1,133,034	\$ 1,185,987	
Supplies	75,718	100,850	100,850	99,200	100,700	
Maintenance and Services	71,251	125,485	125,485	126,935	127,482	
Subtotal	1,306,651	1,359,369	1,359,369	1,359,169	1,414,169	4.0%
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 1,306,651	\$ 1,359,369	\$ 1,359,369	\$ 1,359,169	\$ 1,414,169	4.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Professional Standards/Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	1.00	1.00	1.00	1.00	
Firefighter	5.00	5.00	5.00	5.00	5.00	
Total Personnel	13.00	13.00	13.00	13.00	13.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 718,553	\$ 710,802	\$ 710,802	\$ 710,802	\$ 722,763	
10 20 Overtime	59,520	40,000	40,000	40,000	40,000	
10 30 Longevity	6,610	7,235	7,235	7,235	7,760	
10 40 Incentive Pay	29,275	28,200	28,200	28,200	24,300	
10 50 Holiday Pay	26,522	27,726	27,726	27,726	32,532	
20 10 Retirement	112,235	107,280	107,280	107,280	129,397	
20 20 Social Security	58,301	62,268	62,268	62,268	63,292	
20 40 Insurance	139,890	139,207	139,207	139,207	156,353	
20 50 Workers' Compensation	7,059	8,303	8,303	8,303	7,531	
20 55 Long Term Disability	1,718	2,013	2,013	2,013	2,058	
Subtotal	1,159,682	1,133,034	1,133,034	1,133,034	1,185,987	4.7%
Supplies:						
31 10 Office Supplies	335	500	500	500	500	
31 40 Clothing	582	10,000	10,000	10,000	9,500	
31 45 Uniforms	5,560	13,200	13,200	13,200	13,200	
31 55 Personal Protective Equipment	42,422	44,000	44,000	44,000	44,000	
31 90 Other Supplies	660	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	711	1,500	1,500	1,500	1,500	
34 20 Medical Supplies	931	1,000	1,000	1,000	1,000	
34 30 Cleaning Supplies	1,219	1,200	1,200	1,200	1,200	
35 10 Motor Vehicle Repair Supplies	10,188	8,500	8,500	7,850	8,350	
35 15 Equipment Repair Supplies	148	750	750	750	750	
35 20 Building Materials and Supplies	170	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	293	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	500	700	700	700	1,200	
37 10 Natural Gas	984	1,500	1,500	1,500	1,500	
37 20 Electricity	6,176	8,000	8,000	8,000	8,000	
37 30 Fuel, Oil and Lubricants	4,841	7,000	7,000	6,000	7,000	
Subtotal	75,718	100,850	100,850	99,200	100,700	-0.1%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Maintenance and Services:						
42 60 Technology Fees	29,181	65,912	65,912	65,912	66,459	
43 40 License and Inspection Fees	850	1,150	1,150	2,600	2,600	
51 20 General Insurance	1,839	3,000	3,000	3,000	3,000	
52 10 Telephone/Communications	-	5,120	5,120	5,120	5,120	
55 10 Education and Training	4,653	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	29,403	29,403	29,403	29,403	29,403	
62 32 Laundry and Other Sanitation Services	364	400	400	400	400	
62 40 Grounds Maintenance Services	-	7,000	7,000	7,000	7,000	
63 10 Building Repair and Maintenance	3,595	4,500	4,500	4,500	4,500	
63 25 Equipment Repair and Maintenance	1,367	5,000	5,000	5,000	5,000	
Subtotal	71,251	125,485	125,485	126,935	127,482	1.6%
Total Expenditures	\$ 1,306,651	\$ 1,359,369	\$ 1,359,369	\$ 1,359,169	\$ 1,414,169	4.0%

DEBT SERVICE FUND

- SUMMARY
- REVENUE AND EXPENDITURE SUMMARY
- GENERAL OBLIGATION DEBT SERVICE REQUIREMENTS (2019-2038) AND COMPARATIVE PROPERTY TAX RATE DISTRIBUTION
- GENERAL OBLIGATION DEBT BY SOURCE
- COMPUTATION OF DEBT MARGIN
- COMPUTATION OF DIRECT AND OVERLAPPING DEBT
- DEBT SERVICE SCHEDULES

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



DEBT SERVICE FUND

Debt Service Fund (Fund 301) – is used to account for revenues designated for debt retirement. Expenditures are legally restricted for payment of principal and interest on general obligation or tax-supported debt. Revenue bond debt issued for water and wastewater purposes is paid by the appropriate enterprise fund(s) while general obligation debt issued for water and wastewater purposes is supported by a transfer from enterprise funds to the debt service fund.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
DEBT SERVICE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 5,492,736	\$ 5,492,737	\$ 5,681,678	\$ 5,681,678	\$ 5,793,678
Revenues and Transfers In	<u>16,054,088</u>	<u>7,534,889</u>	<u>7,534,889</u>	<u>7,584,889</u>	<u>10,288,150</u>
Total Funds Available	<u>21,546,824</u>	<u>13,027,626</u>	<u>13,216,567</u>	<u>13,266,567</u>	<u>16,081,828</u>
Uses/Deductions:					
Expenditures and Transfers	15,865,146	7,472,889	7,472,889	7,472,889	10,288,150
Ending Fund Balance:					
Total Ending Balance	5,681,678	5,554,737	5,743,678	5,793,678	5,793,678
Fund Total	<u>\$ 21,546,824</u>	<u>\$ 13,027,626</u>	<u>\$ 13,216,567</u>	<u>\$ 13,266,567</u>	<u>\$ 16,081,828</u>
 Net Revenues (Expenditures)	 188,942	 62,000	 62,000	 112,000	 -

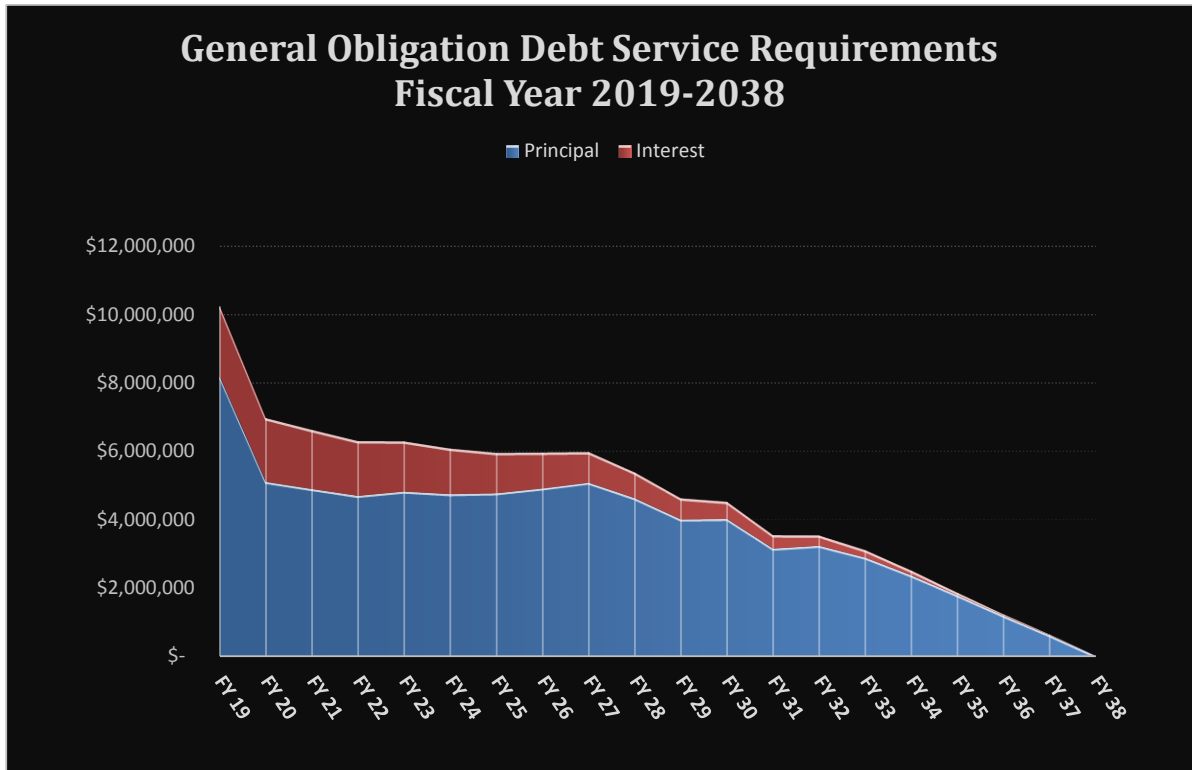
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

DEBT SERVICE FUND

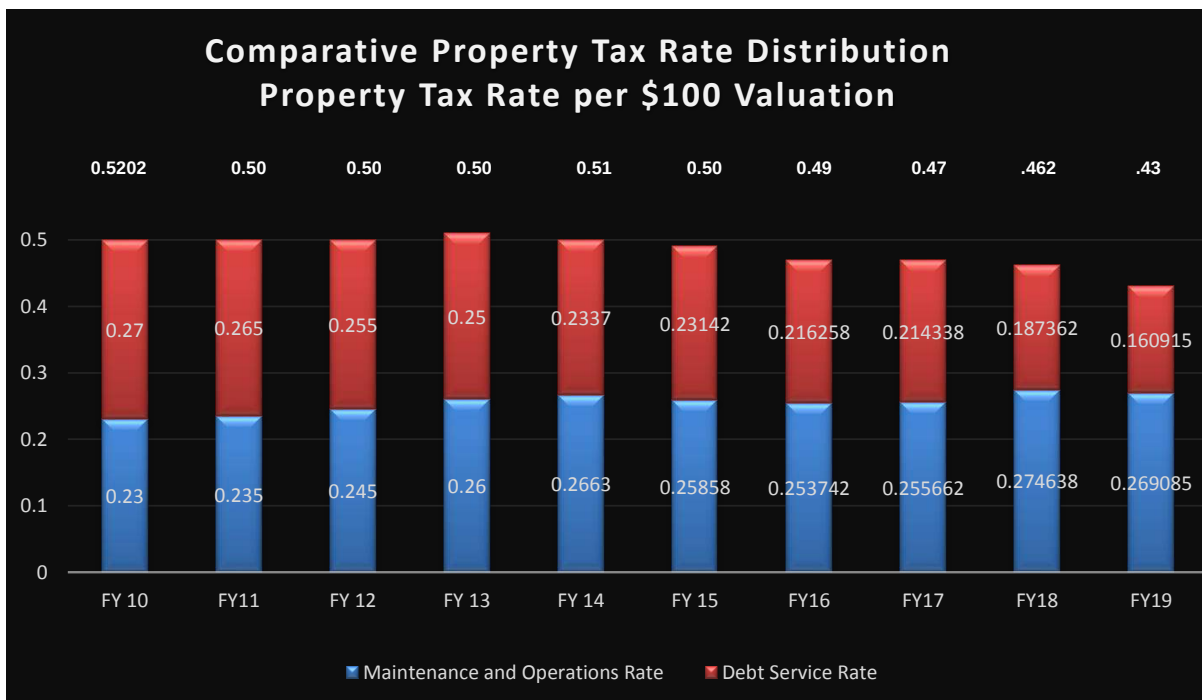
FUND: 301

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40110 Current Taxes	\$ 4,788,274	\$ 4,451,571	\$ 4,451,571	\$ 4,451,571	\$ 4,059,813	
40111 Current Taxes - Penalty and Interest	24,468	20,000	20,000	20,000	20,000	
40120 Delinquent Taxes	31,017	35,000	35,000	35,000	35,000	
40121 Delinquent Taxes-Penalty and Interest	12,047	12,000	12,000	12,000	12,000	
Subtotal	4,855,807	4,518,571	4,518,571	4,518,571	4,126,813	-8.7%
Other Revenue:						
45100 Interest Earnings	42,218	25,000	25,000	75,000	75,000	
47410 Proceeds from Debt Issuance	7,390,000	-	-	-	-	
47420 Bond Premium	512,691	-	-	-	-	
48101 Transfer from General Fund	-	-	-	-	1,710,000	
48219 Transfer from RDC Fund	704,781	631,318	631,318	631,318	1,128,562	
48501 Transfer from W/WW Fund	2,180,640	1,993,292	1,993,292	1,993,292	2,880,042	
48514 Transfer from Subsidence Fund	305,382	303,918	303,918	303,918	304,783	
48560 Transfer from Civic Center Fund	62,569	62,790	62,790	62,790	62,950	
TOTAL REVENUES	\$ 16,054,088	\$ 7,534,889	\$ 7,534,889	\$ 7,584,889	\$ 10,288,150	36.5%
EXPENDITURES:						
561-8110 Principal Retirement	\$ 5,660,000	\$ 5,435,000	\$ 5,435,000	\$ 5,435,000	\$ 8,180,000	
562-8120 Interest Expense	2,207,673	2,007,889	2,007,889	2,007,889	2,066,150	
563-8130 Fiscal Agent Fees	38,850	30,000	30,000	30,000	30,000	
563-8140 Escrow Agent Fees	7,841,447	-	-	-	-	
564-8160 Cost of Issuance	117,176	-	-	-	12,000	
TOTAL EXPENDITURES	\$ 15,865,146	\$ 7,472,889	\$ 7,472,889	\$ 7,472,889	\$ 10,288,150	37.7%

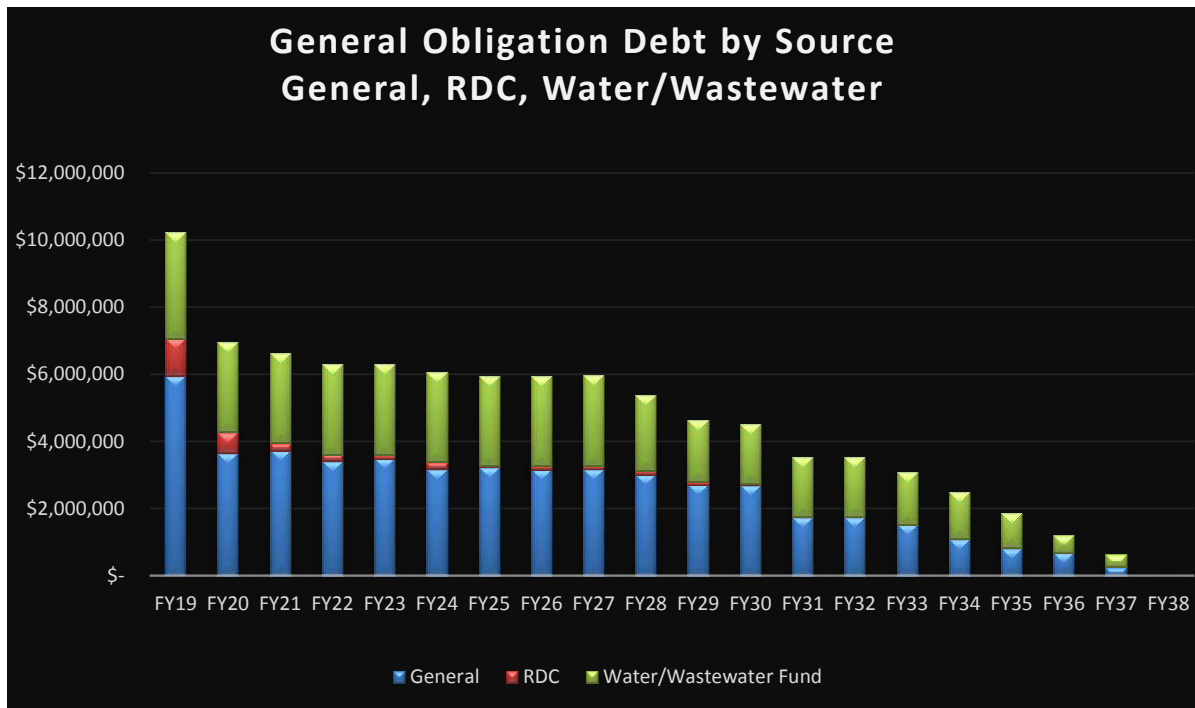
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**



Note: The FY2019 Debt Service Requirements include the City's commitment to pay off the 2009 Certificates of Obligation and 2009 General Obligation Refunding Bond.



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

COMPUTATION OF DEBT MARGIN

Classification	2016-17 Actual (1)	2017-18 Budget (3)	2017-18 Estimate (2)	2018-19 Budget (3)
Net Taxable Value	\$2,251,470,469	\$2,344,722,729	\$2,366,865,516	\$2,501,176,107
Plus exempt property	117,290,840	171,720,608	178,865,516	211,753,872
Total Assessed Value	2,368,761,309	2,516,443,337	2,545,731,032	2,712,929,979
TEN PERCENT OF TOTAL ASSESSED VALUE - NOTE A	236,876,131	251,644,334	254,573,103	271,292,998
Less net bonded debt:				
Total bonded debt outstanding	64,714,000	70,385,000	70,385,000	75,065,000
Less assets in debt service funds	5,028,225	4,990,530	4,990,530	5,210,490
NET BONDED DEBT	59,685,775	65,394,470	65,394,470	69,854,510
DEBT MARGIN	\$177,190,356	\$186,249,864	\$189,178,633	\$201,438,488

Note A -

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limits debt to ten percent (10%) of the assessed value of taxable property.

(1) - Value as of September 30, 2017

(2) - Value as of September 30, 2018

(3) - Certified Values

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

COMPUTATION OF DIRECT AND OVERLAPPING DEBT

Taxing Entity	Gross Debt Outstanding	Percentage Applicable to City of Rosenberg	City of Rosenberg's Share of Debt
Fort Bend County	\$ 566,233,978	3.86%	\$ 21,856,632
Lamar Consolidated Independent School District	791,650,000	17.16%	135,847,140
Fort Bend Municipal Utility District No. 94	4,685,000	100%	4,685,000
Fort Bend Municipal Utility District No. 144	21,600,000	97.79%	21,122,640
Fort Bend Municipal Utility District No. 148	4,800,000	100%	4,800,000
Fort Bend Municipal Utility District No. 152	11,015,000	1.32%	145,398
Fort Bend Municipal Utility District No. 159	4,710,000	100%	4,710,000
Fort Bend Municipal Utility District No. 167	28,695,000	100%	28,695,000
TOTAL OVERLAPPING DEBT			<u>\$ 221,861,810</u>
TOTAL OVERLAPPING DEBT PER CAPITA			\$ 5,762.64
City of Rosenberg	75,065,000	100%	<u>\$ 75,065,000</u>
TOTAL DIRECT DEBT PER CAPITA			\$ 1,949.74
COMBINED DIRECT AND TOTAL OVERLAPPING DEBT			<u><u>\$ 296,926,810</u></u>
COMBINED DIRECT AND OVERLAPPING DEBT PER CAPITA			\$ 7,712.38

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Total General Obligation Debt

Fiscal Year	Principal Due		Total Interest	Total Principal & Interest
2019	8,180,000	A	2,066,150	10,246,150
2020	5,105,000		1,860,681	6,965,681
2021	4,895,000		1,726,016	6,621,016
2022	4,695,000		1,597,452	6,292,452
2023	4,820,000		1,464,363	6,284,363
2024	4,745,000		1,327,240	6,072,240
2025	4,765,000		1,187,298	5,952,298
2026	4,915,000		1,039,931	5,954,931
2027	5,080,000		890,486	5,970,486
2028	4,625,000		747,874	5,372,874
2029	4,000,000		619,129	4,619,129
2030	4,020,000		496,079	4,516,079
2031	3,150,000		388,241	3,538,241
2032	3,235,000		295,898	3,530,898
2033	2,890,000		207,081	3,097,081
2034	2,365,000		130,839	2,495,839
2035	1,780,000		72,340	1,852,340
2036	1,185,000		33,423	1,218,423
2037	615,000		9,225	624,225
Total	\$75,065,000		\$16,159,745	\$91,224,745

NOTE:

A The Principal payment for FY2019 includes paying off the 2009 Certificates of Obligation (\$980,000) and the 2009 General Obligation Refunding Bonds (\$2,230,000), both of which are callable in FY2019.

B The Transfer from the RDC was reduced by \$113,000 in accordance with the Business Park Development Funding Agreement between RDC and the City.

RDC Portion - Fiscal Year 2018			Water/Wastewater Portion - Fiscal Year 2018		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 1,136,875	\$ 104,687	\$ 1,241,562	\$ 2,121,290	\$ 758,752	\$ 2,880,042
		B \$ (113,000)			
		\$ 1,128,562			

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2009**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	980,000	21,619	-	21,619	1,001,619

Total	\$	980,000	\$	21,619	\$	-	\$	21,619	\$	1,001,619

Total amount authorized: \$1,670,000
Ordinance # 2009-13

Interest Rates:	Year of Maturity	Interest Rate
	2017-2022	4.00%
	2023-2024	4.25%
	2025-2029	4.75%

RDC Portion - Fiscal Year 2019			Water/Wastewater Portion - Fiscal Year 2019		

Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 490,000	\$ 10,809	\$ 500,809	\$ 490,000	\$ 10,809	\$ 500,809

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**General Obligation and Refunding Bonds
Series 2009**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	2,230,000	48,420	-	48,420	2,278,420

Total	\$	2,230,000	\$	48,420	\$	-	\$	48,420	\$	2,278,420

Total amount authorized: \$9,170,000
Ordinance # 2009-11 and 2009-12

Interest Rates:	Year of Maturity	Interest Rate
	2013-2019	4.25%
	2020-2021	4.00%
	2022-2023	4.13%
	2024-2025	4.30%
	2026-2027	4.60%
	2028-2029	4.75%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**General Obligation Bonds
Series 2010**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	120,000	38,109	35,709	73,819	193,819
2020	125,000	35,709	33,209	68,919	193,919
2021	130,000	33,209	30,609	63,819	193,819
2022	135,000	30,609	27,909	58,519	193,519
2023	145,000	27,909	25,009	52,919	197,919
2024	150,000	25,009	22,009	47,019	197,019
2025	155,000	22,009	18,909	40,919	195,919
2026	165,000	18,909	15,609	34,519	199,519
2027	175,000	15,609	12,000	27,609	202,609
2028	180,000	12,000	8,288	20,288	200,288
2029	190,000	8,288	4,250	12,538	202,538
2030	200,000	4,250	-	4,250	204,250
Total	\$ 1,870,000	\$ 271,622	\$ 233,513	\$ 505,134	\$ 2,375,134

Total amount authorized: \$2,635,000
Ordinance # 2010-04

Interest Rates:	Year of Maturity	Interest Rate
	2013-2026	4.00%
	2027-2028	4.13%
	2029-2030	4.25%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	125,000	39,481	37,294	76,775	201,775
2020	130,000	37,294	35,019	72,313	202,313
2021	140,000	35,019	32,219	67,238	207,238
2022	145,000	32,219	29,319	61,538	206,538
2023	150,000	29,319	26,319	55,638	205,638
2024	155,000	26,319	23,219	49,538	204,538
2025	170,000	23,219	19,819	43,038	213,038
2026	175,000	19,819	16,319	36,138	211,138
2027	185,000	16,319	12,619	28,938	213,938
2028	190,000	12,619	8,819	21,438	211,438
2029	200,000	8,819	4,569	13,388	213,388
2030	215,000	4,569	-	4,569	219,569
Total	\$ 1,980,000	\$ 285,013	\$ 245,531	\$ 530,544	\$ 2,510,544

Total amount authorized: \$2,800,000
Ordinance # 2010-06

Interest Rates:	Year of Maturity	Interest Rate
	2018-2020	3.50%
	2021-2028	4.00%
	2029-2030	4.25%

RDC Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 13,375	\$ 8,215	\$ 21,590

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010B**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	355,000	87,055	82,529	169,584	524,584
2020	365,000	82,529	77,510	160,039	525,039
2021	375,000	77,510	71,885	149,395	524,395
2022	390,000	71,885	65,840	137,725	527,725
2023	400,000	65,840	59,340	125,180	525,180
2024	415,000	59,340	52,389	111,729	526,729
2025	430,000	52,389	45,079	97,468	527,468
2026	445,000	45,079	37,291	82,370	527,370
2027	465,000	37,291	28,805	66,096	531,096
2028	485,000	28,805	19,833	48,638	533,638
2029	505,000	19,833	10,238	30,070	535,070
2030	525,000	10,238	-	10,238	535,238
Total	\$ 5,155,000	\$ 637,793	\$ 550,738	\$ 1,188,530	\$ 6,343,530

Total amount authorized: \$7,730,000
Ordinance # 2010-24

Interest Rates:	Year of Maturity	Interest Rate
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%
	2021	3.00%
	2022	3.10%
	2023	3.25%
	2034	3.35%
	2025	3.40%
	2026	3.50%
	2027	3.65%
	2028	3.70%
	2029	3.80%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010C**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	310,000	8,675	4,800	13,475	323,475
2020	320,000	4,800	-	4,800	324,800
Total	\$ 630,000	\$ 13,475	\$ 4,800	\$ 18,275	\$ 648,275

Total amount authorized: \$2,775,000
Ordinance # 2010-25

Interest Rates:	Year of Maturity	Interest Rate
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%

RDC Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 310,000	\$ 13,475	\$ 323,475

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**General Obligation Refunding Bonds
Series 2011**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	290,000	18,300	12,500	30,800	320,800
2020	305,000	12,500	6,400	18,900	323,900
2021	320,000	6,400		6,400	326,400
Total	\$ 915,000	\$ 37,200	\$ 18,900	\$ 56,100	\$ 971,100

Total amount authorized: \$4,860,000
Ordinance # 2011-09

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	3.00%
	2019-2021	4.00%

RDC Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 105,000	\$ 18,375	\$ 123,375

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2012**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	430,000	84,764	80,464	165,228	595,228
2020	430,000	80,464	75,089	155,553	585,553
2021	430,000	75,089	69,714	144,803	574,803
2022	430,000	69,714	64,339	134,053	564,053
2023	430,000	64,339	58,964	123,303	553,303
2024	430,000	58,964	52,514	111,478	541,478
2025	430,000	52,514	46,064	98,578	528,578
2026	430,000	46,064	39,614	85,678	515,678
2027	430,000	39,614	33,164	72,778	502,778
2028	430,000	33,164	26,714	59,878	489,878
2029	430,000	26,714	20,264	46,978	476,978
2030	430,000	20,264	13,814	34,078	464,078
2031	430,000	13,814	7,095	20,909	450,909
2032	430,000	7,095	-	7,095	437,095
Total	\$ 6,020,000	\$ 672,574	\$ 587,810	\$ 1,260,384	\$ 7,280,384

Total amount authorized: \$8,600,000
Ordinance # 2012-14

Interest Rates:	Year of Maturity	Interest Rate
	2013-2019	2.00%
	2020-2023	2.50%
	2024-2030	3.00%
	2031	3.13%
	2032	3.30%

Water/Wastewater Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 215,000	\$ 82,614	\$ 297,614

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2012A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	120,000	9,375	7,575	16,950	136,950
2020	120,000	7,575	5,775	13,350	133,350
2021	125,000	5,775	3,900	9,675	134,675
2022	130,000	3,900	1,950	5,850	135,850
2023	130,000	1,950	-	1,950	131,950
Total	\$ 625,000	\$ 28,575	\$ 19,200	\$ 47,775	\$ 672,775

Total amount authorized: \$1,185,000
Ordinance # 2012-37

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	2.00%
	2019-2021	3.00%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**General Obligation Refunding Bonds
Series 2012**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	145,000	8,675	7,225	15,900	160,900
2020	145,000	7,225	5,775	13,000	158,000
2021	135,000	5,775	4,425	10,200	145,200
2022	130,000	4,425	3,125	7,550	137,550
2023	125,000	3,125	1,563	4,688	129,688
2024	125,000	1,563	-	1,563	126,563
Total	\$ 805,000	\$ 30,788	\$ 22,113	\$ 52,900	\$ 857,900

Total amount authorized: \$1,575,000
Ordinance #2012-36

Interest Rates:	Year of Maturity	Interest Rate
	2014-2020	2.00%

RDC Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 94,500	\$ 10,335	\$ 104,835

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	385,000	82,963	79,113	162,075	547,075
2020	400,000	79,113	75,113	154,225	554,225
2021	410,000	75,113	71,013	146,125	556,125
2022	425,000	71,013	66,763	137,775	562,775
2023	435,000	66,763	62,413	129,175	564,175
2024	450,000	62,413	57,350	119,763	569,763
2025	465,000	57,350	52,119	109,469	574,469
2026	480,000	52,119	46,719	98,838	578,838
2027	490,000	46,719	41,206	87,925	577,925
2028	505,000	41,206	35,525	76,731	581,731
2029	525,000	35,525	29,356	64,881	589,881
2030	540,000	29,356	22,741	52,098	592,098
2031	555,000	22,741	15,665	38,406	593,406
2032	570,000	15,665	8,113	23,778	593,778
2033	590,000	8,113	-	8,113	598,113
Total	\$ 7,225,000	\$ 746,169	\$ 663,206	\$ 1,409,375	\$ 8,634,375

Total amount authorized: \$9,000,000

Ordinance # 2013-01

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%
	2024-2028	2.25%
	2029	2.35%
	2030	2.45%
	2031-2033	2.55-2.75%

Water/Wastewater Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 111,650	\$ 47,002	\$ 158,652

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	65,000	3,264	2,640	5,904	70,904
2020	65,000	2,640	2,016	4,656	69,656
2021	70,000	2,016	1,344	3,360	73,360
2022	70,000	1,344	672	2,016	72,016
2023	70,000	672	-	672	70,672
Total	\$ 340,000	\$ 9,936	\$ 6,672	\$ 16,608	\$ 356,608

Total amount authorized: \$650,000
Ordinance # 2013-16

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**General Obligation Bonds
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	80,000	21,725	20,525	42,250	122,250
2020	80,000	20,525	19,325	39,850	119,850
2021	80,000	19,325	17,925	37,250	117,250
2022	80,000	17,925	16,525	34,450	114,450
2023	80,000	16,525	15,125	31,650	111,650
2024	80,000	15,125	13,925	29,050	109,050
2025	80,000	13,925	12,725	26,650	106,650
2026	80,000	12,725	11,525	24,250	104,250
2027	80,000	11,525	10,125	21,650	101,650
2028	75,000	10,125	8,813	18,938	93,938
2029	75,000	8,813	7,500	16,313	91,313
2030	75,000	7,500	6,000	13,500	88,500
2031	75,000	6,000	4,500	10,500	85,500
2032	75,000	4,500	3,000	7,500	82,500
2033	75,000	3,000	1,500	4,500	79,500
2034	75,000	1,500	-	1,500	76,500
Total	\$ 1,245,000	\$ 190,763	\$ 169,038	\$ 359,800	\$ 1,604,800

Total amount authorized: \$1,565,000
Ordinance # 2014-02

Interest Rates:	Year of Maturity	Interest Rate
	2015-2020	3.00%
	2021-2023	3.50%
	2024-2026	3.00%
	2027-2029	3.50%
	2030-2034	4.00%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	200,000	63,481	61,481	124,963	324,963
2020	205,000	61,481	59,431	120,913	325,913
2021	210,000	59,431	56,806	116,238	326,238
2022	220,000	56,806	54,056	110,863	330,863
2023	225,000	54,056	51,244	105,300	330,300
2024	235,000	51,244	48,306	99,550	334,550
2025	240,000	48,306	45,006	93,313	333,313
2026	250,000	45,006	41,256	86,263	336,263
2027	265,000	41,256	37,281	78,538	343,538
2028	275,000	37,281	33,156	70,438	345,438
2029	285,000	33,156	28,525	61,681	346,681
2030	300,000	28,525	23,275	51,800	351,800
2031	310,000	23,275	17,850	41,125	351,125
2032	325,000	17,850	12,163	30,013	355,013
2033	340,000	12,163	6,213	18,375	358,375
2034	355,000	6,213	-	6,213	361,213
Total	\$ 4,240,000	\$ 639,531	\$ 576,050	\$ 1,215,581	\$ 5,455,581

Total amount authorized: \$5,000,000

Ordinance # 2014-22

Interest Rates:	Year of Maturity	Interest Rate
	2015-2018	3.00%
	2019-2020	2.00%
	2021-2024	2.50%
	2025	2.75%
	2026-2034	3.00%-3.50%

Water/Wastewater Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 200,000	\$ 124,963	\$ 324,963

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	\$125,000	43,525	41,025	84,550	209,550
2020	\$130,000	41,025	38,425	79,450	209,450
2021	\$130,000	38,425	35,825	74,250	204,250
2022	\$135,000	35,825	33,125	68,950	203,950
2023	\$140,000	33,125	30,675	63,800	203,800
2024	\$145,000	30,675	28,138	58,813	203,813
2025	\$145,000	28,138	25,963	54,100	199,100
2026	\$155,000	25,963	23,638	49,600	204,600
2027	\$160,000	23,638	21,238	44,875	204,875
2028	\$165,000	21,238	18,763	40,000	205,000
2029	\$170,000	18,763	16,000	34,763	204,763
2030	\$175,000	16,000	13,156	29,156	204,156
2031	\$180,000	13,156	10,119	23,275	203,275
2032	\$190,000	10,119	6,913	17,031	207,031
2033	\$195,000	6,913	3,500	10,413	205,413
2034	\$200,000	3,500	-	3,500	203,500
Total	\$ 2,540,000	\$ 390,025	\$ 346,500	\$ 736,525	\$ 3,276,525

Total amount authorized: \$3,000,000
Ordinance # 2014-41

Interest Rates:	Year of Maturity	Interest Rate
	2015-2022	4.00%
	2023-2024	3.50%
	2025-2028	3.00%
	2029-2030	3.25%
	2031-2032	3.375%
	2033-2034	3.50%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2015**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	\$415,000	112,056	107,906	219,963	634,963
2020	\$425,000	107,906	103,656	211,563	636,563
2021	\$430,000	103,656	99,356	203,013	633,013
2022	\$440,000	99,356	94,956	194,313	634,313
2023	\$450,000	94,956	90,456	185,413	635,413
2024	\$460,000	90,456	84,706	175,163	635,163
2025	\$470,000	84,706	78,831	163,538	633,538
2026	\$485,000	78,831	72,769	151,600	636,600
2027	\$495,000	72,769	66,581	139,350	634,350
2028	\$510,000	66,581	59,569	126,150	636,150
2029	\$525,000	59,569	52,350	111,919	636,919
2030	\$540,000	52,350	44,250	96,600	636,600
2031	\$555,000	44,250	35,925	80,175	635,175
2032	\$570,000	35,925	27,375	63,300	633,300
2033	\$590,000	27,375	18,525	45,900	635,900
2034	\$610,000	18,525	9,375	27,900	637,900
2035	\$625,000	9,375	-	9,375	634,375
Total	\$ 8,595,000	\$ 1,158,644	\$ 1,046,588	\$ 2,205,231	\$ 10,800,231

Total amount authorized: \$9,760,000

Ordinance # 2015-33

Interest Rates:	Year of Maturity	Interest Rate
	2016-2023	2.00%
	2024-2027	2.50%
	2028-2029	2.75%
	2030-2035	3.00%

Water/Wastewater Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 128,650	\$ 68,189	\$ 196,839

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2016**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	\$420,000	91,226	87,026	178,253	598,253
2020	\$430,000	87,026	82,726	169,753	599,753
2021	\$435,000	82,726	78,376	161,103	596,103
2022	\$445,000	78,376	73,926	152,303	597,303
2023	\$455,000	73,926	69,376	143,303	598,303
2024	\$465,000	69,376	64,726	134,103	599,103
2025	\$475,000	64,726	59,976	124,703	599,703
2026	\$480,000	59,976	55,176	115,153	595,153
2027	\$490,000	55,176	50,276	105,453	595,453
2028	\$500,000	50,276	45,151	95,428	595,428
2029	\$510,000	45,151	39,924	85,075	595,075
2030	\$525,000	39,924	34,543	74,466	599,466
2031	\$535,000	34,543	29,059	63,601	598,601
2032	\$545,000	29,059	23,473	52,531	597,531
2033	\$555,000	23,473	17,784	41,256	596,256
2034	\$565,000	17,784	11,993	29,776	594,776
2035	\$580,000	11,993	6,048	18,040	598,040
2036	\$590,000	6,048	-	6,048	596,048
Total	\$ 9,000,000	\$ 920,785	\$ 829,559	\$ 1,750,344	\$ 10,750,344

Total amount authorized: \$9,825,000

Ordinance # 2016-30

Interest Rates:	Year of Maturity	Interest Rate
	2017-2027	2.00%
	2028-2036	2.05%

Water/Wastewater Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 126,000	\$ 53,476	\$ 179,476

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**General Obligation Refunding Bonds
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	630,000	109,850	100,400	210,250	840,250
2020	645,000	100,400	90,725	191,125	836,125
2021	665,000	90,725	84,075	174,800	839,800
2022	685,000	84,075	73,800	157,875	842,875
2023	720,000	73,800	59,400	133,200	853,200
2024	740,000	59,400	48,300	107,700	847,700
2025	770,000	48,300	32,900	81,200	851,200
2026	805,000	32,900	16,800	49,700	854,700
2027	845,000	16,800	4,125	20,925	865,925
2028	275,000	4,125	-	4,125	279,125
Total	\$ 6,780,000	\$ 620,375	\$ 510,525	\$ 1,130,900	\$ 7,910,900

Total amount authorized: \$7,390,000
Ordinance #2016-35

Interest Rates:	Year of Maturity	Interest Rate
	2018-2028	2.00%

Water/Wastewater Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 468,090	\$ 156,216	\$ 624,306

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Tax and Revenue Certificates of Obligation
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	355,000	135,225	129,900	265,125	620,125
2020	370,000	129,900	124,350	254,250	624,250
2021	380,000	124,350	118,650	243,000	623,000
2022	390,000	118,650	112,800	231,450	621,450
2023	405,000	112,800	106,725	219,525	624,525
2024	415,000	106,725	100,500	207,225	622,225
2025	430,000	100,500	94,050	194,550	624,550
2026	440,000	94,050	87,450	181,500	621,500
2027	455,000	87,450	80,625	168,075	623,075
2028	470,000	80,625	73,575	154,200	624,200
2029	480,000	73,575	66,375	139,950	619,950
2030	495,000	66,375	58,950	125,325	620,325
2031	510,000	58,950	51,300	110,250	620,250
2032	530,000	51,300	43,350	94,650	624,650
2033	545,000	43,350	35,175	78,525	623,525
2034	560,000	35,175	26,775	61,950	621,950
2035	575,000	26,775	18,150	44,925	619,925
2036	595,000	18,150	9,225	27,375	622,375
2037	615,000	9,225	-	9,225	624,225
Total	\$ 9,015,000	\$ 1,473,150	\$ 1,337,925	\$ 2,811,075	\$ 11,826,075

Total amount authorized: \$9,320,000
Ordinance #2017-30

Interest Rates:	Year of Maturity	Interest Rate
	2018-2037	3.00%

Water/Wastewater Portion - Fiscal Year 2019

Total Principal	Total Interest	Total Principal & Interest
\$ 205,900	\$ 153,773	\$ 359,673

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**General Obligation Refunding Bonds
Series 2017A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2019	400,000	73,125	67,125	140,250	540,250
2020	415,000	67,125	60,900	128,025	543,025
2021	430,000	60,900	54,450	115,350	545,350
2022	445,000	54,450	47,775	102,225	547,225
2023	460,000	47,775	40,875	88,650	548,650
2024	480,000	40,875	33,675	74,550	554,550
2025	505,000	33,675	26,100	59,775	564,775
2026	525,000	26,100	18,225	44,325	569,325
2027	545,000	18,225	10,050	28,275	573,275
2028	565,000	10,050	1,575	11,625	576,625
2029	105,000	1,575	-	1,575	106,575
Total	\$ 4,875,000	\$ 433,875	\$ 360,750	\$ 794,625	\$ 5,669,625

Total amount authorized: \$4,945,000
Ordinance #2017-29

Interest Rates:	Year of Maturity	Interest Rate
	2018-2029	3.00%

RDC Portion - Fiscal Year 2019			Water/Wastewater Portion - Fiscal Year 2019		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 124,000	\$ 43,478	\$ 167,478	\$ 176,000	\$ 61,710	\$ 237,710

CAPITAL PROJECT FUNDS

- COMBINED STATEMENT
- SEABOURNE CREEK CAPACITY FUND
- GENERAL SUPPLEMENTAL FUND
- 2014 GENERAL OBLIGATION FUND
- 2016 CERTIFICATES OF OBLIGATION FUND
- 2017 CERTIFICATES OF OBLIGATION FUND
- COUNTY MOBILITY PROJECT FUND
- SPACEK ROAD COUNTY MOBILITY PROJECT FUND
- BRYAN ROAD COUNTY MOBILITY PROJECT FUND

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



CAPITAL PROJECT FUNDS

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by other funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. Accordingly, these funds are not included in the summary budget totals, but are presented for disclosure purposes only.

Seabourne Creek Capacity Fund (401) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Seabourne Creek watershed. Revenues are restricted for drainage improvements to the Seabourne Creek watersheds.

General Supplemental Fund (410) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the General Fund.

2014 General Obligation Fund (415) – This fund is used to account for the Dry Creek Drainage Project.

2016 Certificates of Obligation Fund (426) – This fund is used to account for improvements to Bryan Road, Spacek Road, and Sanitary Sewer Pipe Bursting Project.

2017 Certificates of Obligation Fund (427) – This fund is used to account for improvements to roads, Spacek Road, Railroad Quiet Zones, Park Place/Fairgrounds and Sanitary Sewer projects.

County Mobility Projects (430) – This fund is used to account for the County Mobility Projects.

Spacek Rd County Mobility Project Fund (431) – This fund is used to account for the Spacek Road County Mobility Project.

Bryan Rd County Mobility Project Fund (433) – This fund is used to account for the Bryan Road County Mobility Project.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2017-18 Budget	2017-18 Estimate	2018-19 Budget
<u>RESOURCES:</u>				
Beginning balance	\$ 1,614,533	\$ 11,593,527	\$ 13,685,747	\$ 350,788
Revenues & transfers in	13,743,968	16,014,652	14,419,267	5,662,000
TOTAL FUNDS AVAILABLE	<u>\$ 15,358,501</u>	<u>\$ 27,608,179</u>	<u>\$ 28,105,014</u>	<u>\$ 6,012,788</u>
<u>USES/DEDUCTIONS:</u>				
Expenditures & transfers out	\$ 1,577,631	\$ 10,965,983	\$ 8,234,753	\$ 5,660,000
<u>ENDING FUND BALANCE</u>	<u>13,780,870</u>	<u>16,642,196</u>	<u>19,870,261</u>	<u>352,788</u>
<u>FUND TOTAL</u>	<u>\$ 15,358,501</u>	<u>\$ 27,608,179</u>	<u>\$ 28,105,014</u>	<u>\$ 6,012,788</u>
	12,166,337	5,048,669	6,184,514	2,000

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
Interest earnings	\$ 30,874	\$ 2,000	\$ 180,100	\$ 2,000
Intergovernmental Revenue - Fort Bend County	559,608	5,800,000	4,026,515	2,800,000
Intergovernmental Revenue - Other Gov Entities	151,725	-	-	-
Premiums on Bonds Sold	224,782	322,473	322,473	-
Proceeds from Debt Issuance	11,390,000	9,320,000	9,320,000	-
Transfer from General Fund	1,386,979	570,179	570,179	2,860,000
TOTAL SOURCES OF FUNDS	<u>\$ 13,743,968</u>	<u>\$ 16,014,652</u>	<u>\$ 14,419,267</u>	<u>\$ 5,662,000</u>

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2017-18 Budget	2017-18 Estimate	2018-19 Budget
<u>USE OF FUNDS:</u>				
Maintenance and Services	\$ 4,854	\$ 406,000	\$ 351,000	\$ -
	4,854	406,000	351,000	-
Capital Improvements:				
Benton Road County Mobility Project	-	-	-	5,450,000
Bryan Road (CP1103)	-	5,800,000	4,026,515	(A)
Dry Creek Drainage (CP1405)	687,720	984,819	984,819	(A)
General Supplemental Capital Outlay	885,057	3,061,814	2,159,069	210,000
Spacek Road Improvements	-	713,350	713,350	(A)
	1,572,777	10,559,983	7,883,753	5,660,000
	\$ 1,577,631	\$ 10,965,983	\$ 8,234,753	\$ 5,660,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

SEABOURNE CREEK CAPACITY FUND

FUND: 401

Classification	2016-17 Actual	2017-18 Budget	Project Estimate	2018-19 Budget

FUND SUMMARY

RESOURCES:

Total beginning balance	\$ 8,441	\$ 8,364	\$ 8,505	\$ 8,605
Revenues & Transfers In	64	-	100	-
TOTAL FUNDS AVAILABLE	\$ 8,505	\$ 8,364	\$ 8,605	\$ 8,605

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ -

ENDING FUND BALANCE:

Total ending balance	8,505	8,364	8,605	8,605

FUND TOTAL	\$ 8,505	\$ 8,364	\$ 8,605	\$ 8,605

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

43270 Detention Capacity Fees	\$ -	\$ -	\$ -	\$ -
45100 Interest Earnings	64	-	100	-
TOTAL REVENUES	\$ 64	\$ -	\$ 100	\$ -

EXPENDITURES:

70 31 Seabourne Creek Drainage	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Seabourne Creek Detention Fees paid by property owners. The Funds must be used to improve drainage along Seabourne Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General Supplemental	General Government	Capital Outlay	410-0000-550

PROGRAM DESCRIPTION:

The General Supplemental Fund is under the general direction of the Assistant City Manager. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted on an annual basis. This allows separate accounting for various one-time supplemental purchases that may extend beyond one fiscal year. When anticipated costs are under the original budget this fund can build a fund balance which may be used as needed to fund annually approved items that exceed the original budget appropriation.

FY2019 BUDGET NOTES:

Staff recommends the following appropriations for the FY2019 Budget:

a) Expenditures carried over from FY2018:

Payment Kiosk	25,000
Bamore Road Connector	165,000
Traffic Signal at Reading & Town Center Blvd (CP1503)	115,375
Avenue G Connector	<u>290,000</u>
Total:	\$595,375

b) For FY2019, the following has been allocated:

Parks Master Plan Update	50,000
Parks Booking Software	10,000
Fire Station No. 1 Electrical Panel & Generator Replacement	<u>150,000</u>
Total:	\$210,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
GENERAL SUPPLEMENTAL FUND					
Resources:					
Total Beginning Balance	\$ 1,606,092	\$ 24,994	\$ 2,117,073	\$ 2,117,073	\$ 192,183
Revenues and Transfers In	<u>1,400,890</u>	<u>2,000</u>	<u>572,179</u>	<u>585,179</u>	<u>212,000</u>
Total Funds Available	<u>3,006,982</u>	<u>26,994</u>	<u>2,689,252</u>	<u>2,702,252</u>	<u>404,183</u>
Uses/Deductions:					
Expenditures and Transfers Out	889,911	-	3,467,814	2,510,069	210,000
Ending Fund Balance:					
Total Ending Balance	<u>2,117,073</u>	<u>26,994</u>	<u>(778,562)</u>	<u>192,183</u>	<u>194,183</u>
Fund Total	<u>\$ 3,006,984</u>	<u>\$ 26,994</u>	<u>\$ 2,689,252</u>	<u>\$ 2,702,252</u>	<u>\$ 404,183</u>
 Net Revenues (Expenditures)	 510,979	 2,000	 (2,895,635)	 (1,924,890)	 2,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	13,911	2,000	2,000	15,000	2,000	
48101 Transfer from General Fund	1,386,979	-	570,179	570,179	210,000	
TOTAL REVENUES	\$ 1,400,890	\$ 2,000	\$ 572,179	\$ 585,179	\$ 212,000	-62.9%
EXPENDITURES:						
Maintenance and Services	\$ 4,854	\$ -	\$ 406,000	\$ 351,000	\$ -	
Subtotal	4,854	-	406,000	351,000	-	-100.0%
Capital Outlay	885,057	-	3,061,814	2,159,069	210,000	
TOTAL EXPENDITURES	\$ 889,911	\$ -	\$ 3,467,814	\$ 2,510,069	\$ 210,000	-93.9%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
57 10 Other Contractual Services	4,854	-	-	-	-	
57 50 Recovery and Relief Assistance Grant	-	-	70,000	15,000	(A)	
63 15 Structure Repair and Maintenance	-	-	336,000	336,000	-	
Subtotal	4,854	-	406,000	351,000	-	-100.0%
Capital Outlay:						
70 10 Land	-	-	52,089	52,089	-	
70 20 Buildings	-	-	12,000	12,000	-	
70 30 Improvements Other Than Buildings	-	-	290,000	290,000	150,000	
70 31 Traffic Signal at Reading & Town Ctr Blvd (CP1503)	-	-	115,375	115,375	(A)	
70 32 Improv - Avenue C Connector	2,160	-	902,745	-	-	
70 33 Improv - Bamore Rd Connector	-	-	210,000	210,000	(A)	
70 34 Improv - Railroad Quiet Zones	100,000	-	100,000	100,000	(A)	
70 35 Street/Drainage Improvements-Baker/Cumings Rd.	21,350	-	175,000	175,000	-	
70 36 Improv - Avenue G Connector	-	-	400,000	400,000	(A)	
70 37 Improv - Parks Master Plan	-	-	-	-	50,000	
70 38 Improv - Lane Drive Drainage	46,500	-	50,000	50,000	(A)	
70 40 Machinery and Equipment	296,252	-	330,265	330,265	-	
70 41 Computer Hardware/Software	215,465	-	30,000	30,000	10,000	
70 42 Motor Vehicles	104,464	-	122,840	122,840	-	
70 56 IT Network Infrastructure	98,865	-	271,500	271,500	-	
Subtotal	885,057	-	3,061,814	2,159,069	210,000	-93.1%
Total Expenditures	\$ 889,911	\$ -	\$ 3,467,814	\$ 2,510,069	\$ 210,000	-93.9%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

2014 GENERAL OBLIGATION FUND

FUND: 415

Classification	Project Budget	Prior Years Actual	2017-18 Budget	Project Estimate	2018-19 Budget
2014 GENERAL OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ 25,879	\$ -	\$ 969,819	\$ 969,819	\$ -
Revenues & Transfers In	1,615,157	1,657,539	-	15,000	-
TOTAL FUNDS AVAILABLE	\$ 1,641,036	\$ 1,657,539	\$ 969,819	\$ 984,819	\$ -
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 1,641,036	\$ 687,720	\$ 984,819	\$ 984,819	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	0	969,819	(15,000)	-	-
FUND TOTAL	\$ 1,641,036	\$ 1,657,539	\$ 969,819	\$ 984,819	\$ -
~ SOURCES AND USES OF FUNDS ~					
<u>SOURCE OF FUNDS:</u>					
45100 Interest earnings	\$ -	\$ 14,882	\$ -	\$ 15,000	\$ -
46900 Miscellaneous Revenue	-	27,500	-	-	-
47410 Proceeds from Debt Issuance	1,565,000	1,565,000	-	-	-
47420 Premiums On Bonds Sold	50,157	50,157	-	-	-
TOTAL SOURCES OF FUNDS	\$ 1,615,157	\$ 1,657,539	\$ -	\$ 15,000	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
Dry Creek Drainage (CP1405)	\$ 1,593,176	\$ 687,720	\$ 984,819	\$ 984,819	(A)
Subtotal	1,593,176	687,720	984,819	984,819	-
Other Costs and Expenses:					
81 60 Cost of Issuance	47,860	-	-	-	-
Subtotal	47,860	-	-	-	-
TOTAL USE OF FUNDS	\$ 1,641,036	\$ 687,720	\$ 984,819	\$ 984,819	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

2016 CERTIFICATES OF OBLIGATION

FUND: 426

Classification	Project Budget	Prior Years Actual	2017-18 Budget	Project Estimate	2018-19 Budget
2016 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 9,877,000	\$ 9,877,000	\$ -
Revenues & Transfers In	9,999,625	9,999,625	-	-	-
TOTAL FUNDS AVAILABLE	\$ 9,999,625	\$ 9,999,625	\$ 9,877,000	\$ 9,877,000	\$ -
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 9,999,625	\$ 122,625	\$ 9,877,000	\$ 9,877,000	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ -	\$ 9,877,000	\$ -	\$ -	\$ -
FUND TOTAL	\$ 9,999,625	\$ 9,999,625	\$ 9,877,000	\$ 9,877,000	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
45100 Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
47410 Proceeds from Debt Issuance	9,825,000	9,825,000	-	-	-
47420 Premiums on Bond Sale	174,625	174,625	-	-	-
TOTAL SOURCES OF FUNDS	\$ 9,999,625	\$ 9,999,625	\$ -	\$ -	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 31 Bryan Road Improvements (CP1103)	\$ 5,970,000	\$ -	\$ 5,970,000	\$ 5,970,000	(A)
70 33 Sanitary Sewer Pipe Bursting Phase III	3,607,000	-	3,607,000	3,607,000	(A)
70 34 Spacek Road Phase III	300,000	-	300,000	300,000	(A)
Subtotal	9,877,000	-	9,877,000	9,877,000	-
Other Costs and Expenses:					
81 60 Issuance costs	122,625	122,625	-	-	-
Subtotal	122,625	122,625	-	-	-
TOTAL USE OF FUNDS	\$ 9,999,625	\$ 122,625	\$ 9,877,000	\$ 9,877,000	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

2017 CERTIFICATES OF OBLIGATION

FUND: 427

Classification	Project Budget	Prior Years Actual	2017-18 Budget	Project Estimate	2018-19 Budget

2017 CERTIFICATES OF OBLIGATION FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Revenues & Transfers In	9,642,473	-	9,642,473	9,792,473	-
TOTAL FUNDS AVAILABLE	\$ 9,642,473	\$ -	\$ 9,642,473	\$ 9,792,473	\$ 150,000

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 9,642,473	\$ -	\$ 9,642,473	\$ 9,642,473	\$ -

ENDING FUND BALANCE:

Total Ending Balance	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000

FUND TOTAL	\$ 9,642,473	\$ -	\$ 9,642,473	\$ 9,792,473	\$ 150,000

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

45100 Interest Earnings	\$ -	\$ -	\$ -	\$ 150,000	\$ -
47410 Proceeds from Debt Issuance	9,320,000	-	9,320,000	9,320,000	-
47420 Premiums on Bond Sale	322,473	-	322,473	322,473	-
TOTAL SOURCES OF FUNDS	\$ 9,642,473	\$ -	\$ 9,642,473	\$ 9,792,473	\$ -

USE OF FUNDS:

Capital Improvements:

70 31 Road Improvements	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 2,000,000	(A)
70 32 Spacek Road Phase III	1,700,000	-	1,700,000	1,700,000	(A)
70 33 Railroad Quiet Zones	500,000	-	500,000	500,000	(A)
70 34 Water Lines Parkplace/Fairgrounds Road	625,000	-	625,000	625,000	(A)
70 33 Sanitary Sewer Pipe Bursting Phase III	4,679,298	-	4,679,298	4,679,298	(A)

Subtotal	9,504,298	-	9,504,298	9,504,298	-

Other Costs and Expenses:

81 60 Issuance costs	138,175	-	138,175	138,175	-

Subtotal	138,175	-	138,175	138,175	-

TOTAL USE OF FUNDS	\$ 9,642,473	\$ -	\$ 9,642,473	\$ 9,642,473	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

COUNTY MOBILITY PROJECT

FUND: 430

Classification	Prior Years Actual	2017-18 Budget	Project Estimate	2018-19 Budget

COUNTY MOBILITY PROJECT FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	-	-	-	5,450,000
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ -	\$ 5,450,000

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ -	\$ -	\$ 5,450,000

ENDING FUND BALANCE:

Total Ending Balance	-	-	-	-

FUND TOTAL	\$ -	\$ -	\$ -	\$ 5,450,000

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

42320 Intergov Revenue - Fort Bend County	\$ -	\$ -	\$ -	\$ 2,800,000
48101 Transfer from General Fund	-	-	-	2,650,000
45100 Interest Earnings	-	-	-	-
TOTAL SOURCES OF FUNDS	\$ -	\$ -	\$ -	\$ 5,450,000

USE OF FUNDS:

Capital Improvements:

70 32 Benton Rd Project	\$ -	\$ -	\$ -	\$ 5,450,000
Subtotal	-	-	-	5,450,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 5,450,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

SPACEK RD COUNTY MOBILITY PROJECT

FUND: 431

Classification	Prior Years Actual	2017-18 Budget	Project Estimate	2018-19 Budget
COUNTY MOBILITY PROJECT FUND SUMMARY				
<u>RESOURCES:</u>				
Beginning Balance	\$ -	\$ 713,350	\$ 713,350	\$ -
Revenues & Transfers In	713,350	-	-	-
TOTAL FUNDS AVAILABLE	\$ 713,350	\$ 713,350	\$ 713,350	\$ -
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ 713,350	\$ 713,350	\$ -
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	713,350	-	-	-
FUND TOTAL	\$ 713,350	\$ 713,350	\$ 713,350	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
42320 Intergov Revenue - Fort Bend County	\$ 559,608	\$ -	\$ -	\$ -
42340 Intergov Revenue - Other Gov Entities	151,725	-	-	-
45100 Interest Earnings	2,017	-	-	-
TOTAL SOURCES OF FUNDS	\$ 713,350	\$ -	\$ -	\$ -
<u>USE OF FUNDS:</u>				
Capital Improvements:				
70 35 Spacek Road Imp. Phase III (CP1801)	\$ -	\$ 713,350	\$ 713,350	(A)
Subtotal	-	713,350	713,350	-
TOTAL USE OF FUNDS	\$ -	\$ 713,350	\$ 713,350	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

BRYAN RD COUNTY MOBILITY PROJECT

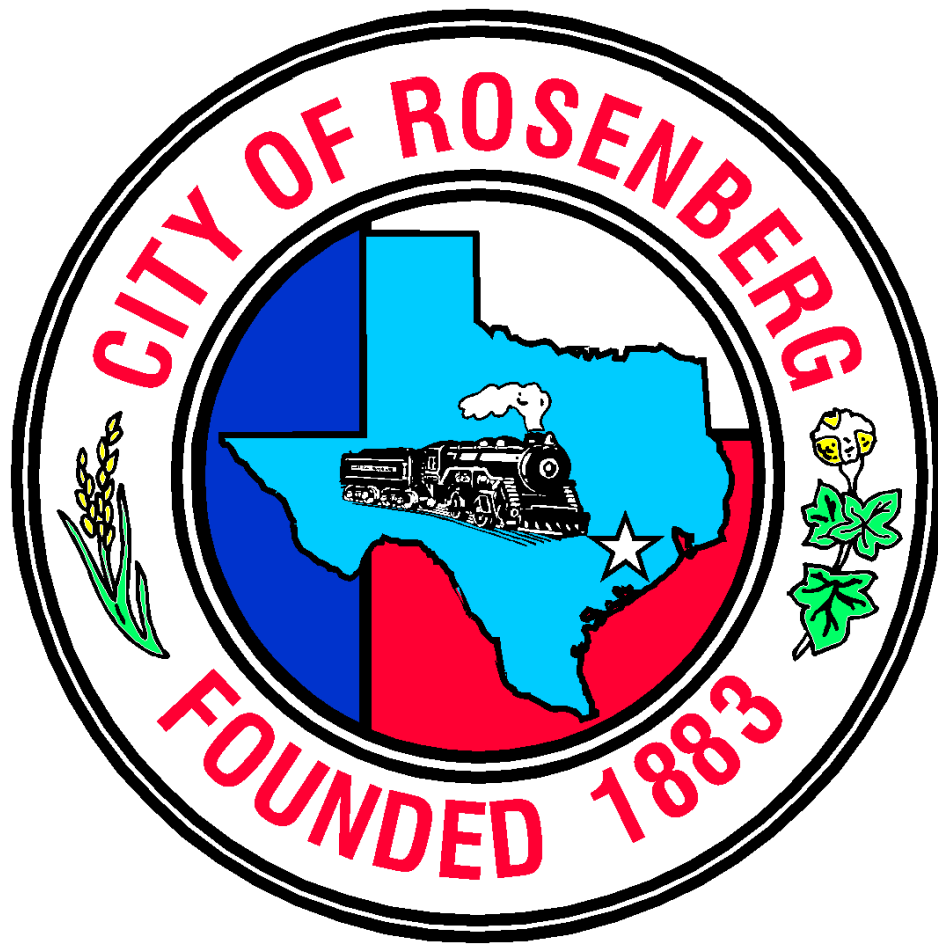
FUND: 433

Classification	Prior Years Actual	2017-18 Budget	Project Estimate	2018-19 Budget
BRYAN RD COUNTY MOBILITY PROJECT FUND SUMMARY				
<u>RESOURCES:</u>				
Beginning Balance	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	-	5,800,000	4,026,515	-
TOTAL FUNDS AVAILABLE	\$ -	\$ 5,800,000	\$ 4,026,515	\$ -
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ 5,800,000	\$ 4,026,515	\$ -
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	-	-	-	-
FUND TOTAL	\$ -	\$ 5,800,000	\$ 4,026,515	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
42320 Intergov Revenue - Fort Bend County	\$ -	\$ 5,800,000	\$ 4,026,515	\$ -
TOTAL SOURCES OF FUNDS	\$ -	\$ 5,800,000	\$ 4,026,515	\$ -
<u>USE OF FUNDS:</u>				
Capital Improvements:				
70 35 Bryan Rd County Mobility (CP1103)	\$ -	\$ 5,800,000	\$ 4,026,515	(A)
Subtotal	-	5,800,000	4,026,515	-
TOTAL USE OF FUNDS	\$ -	\$ 5,800,000	\$ 4,026,515	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2019.



ENTERPRISE FUNDS

- WATER AND WASTEWATER FUND
- CIVIC CENTER FUND

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules.

Water & Wastewater Fund (501) - This fund is used to account for Water and Sewer activities and operations.

Spacek Rd Lift Station and Sewer Line Improvements Fund (509) – This fund is used to account for funds which are restricted for the construction and construction related costs for sanitary sewer improvements along Bryan Road and Spacek Road.

Subsidence Fund (514) – This fund is used to account for funds which are restricted for the conversion to surface water and subsidence compliance.

Water & Wastewater Supplemental Fund (515) – This Fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water & Wastewater Fund.

Water Impact Fee Fund (517) – This fund is used to account for the City’s water impact fee revenues, which are to be used for the expansion of the City water system facilities and capacity. Such projects include the Surface Water Project and related capital improvements.

Sewer Impact Fee Fund (518) – This fund is used to account for the City’s sewer impact fee revenues, which are to be used for the expansion of the City’s wastewater system facilities and capacity.

Civic Center Fund (560) – This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

City of Rosenberg, Texas
2018-19 BUDGET
FY19 Water & Wastewater Fund Long-Term Financial Plan

	Actual 2016-17	Adjusted Budget 2017-18	Estimate 2017-18
Beginning Fund Balance	8,374,445	9,168,255	9,168,255
Revenues:			
Water Sales	4,928,713	4,800,000	4,800,000
Wastewater sales	4,396,251	4,400,000	4,400,000
Water Tap Fees	177,135	190,000	170,000
Connect fees	31,259	31,500	31,500
Reconnect fees	40,010	40,000	40,000
Wastewater tap fees	157,110	160,000	175,000
Penalty revenue	198,078	195,000	200,000
Reclaimed Water Sales	16,876	14,500	10,000
Returned check fees	6,650	6,000	4,000
Interest earnings	74,079	50,000	100,000
Backflow permit revenue	2,250	1,800	2,200
Property lease revenue	151,045	150,000	150,000
Miscellaneous	36,563	5,000	55,000
Transfer from General Fund	81,191	81,191	81,191
Total Revenues	10,297,210	10,124,991	10,218,891
Expenditures:			
Operating Expenditures			
Personnel and Benefits	1,587,347	1,913,843	1,827,316
Supplies	1,025,483	1,197,175	1,222,675
Maintenance and Services	1,603,831	2,029,501	2,087,551
Other Expense	353,500	868,766	868,766
Transfers to Other Funds	556,211	2,122,416	2,122,416
Total Operating Expenditures	5,126,372	8,131,701	8,128,724
Non-Operating Expenditures			
Debt Service	3,869,780	1,993,292	1,993,292
Capital Outlay	2,765,480	-	-
Total Non-Operating Expenditures	6,635,260	1,993,292	1,993,292
Total Expenditures	11,761,632	10,124,993	10,122,016
Ending Fund Balance	6,910,023	9,168,253	9,265,130
Calculation of available funds:			
Ending fund balance	6,910,023	9,168,253	9,265,130
Less required contingency		303,750	303,660
Less 20% required minimum balance		1,626,340	1,625,745
Excess funds available for capital projects		7,238,163	7,335,725
Debt Service Coverage Ratio		100%	105%

City of Rosenberg, Texas
2018-19 BUDGET
FY19 Water & Wastewater Fund Long-Term Financial Plan

	Projection		
2018-19	2019-20	2020-21	2021-22
8,965,130	7,618,787	6,348,570	5,264,359
4,800,000	5,040,000	5,292,000	5,556,600
4,400,000	4,620,000	4,851,000	5,093,550
190,000	193,800	197,676	201,630
31,500	32,130	32,773	33,428
40,000	40,800	41,616	42,448
160,000	163,200	166,464	169,793
195,000	204,000	208,080	212,242
14,500	14,790	15,086	15,388
6,000	6,120	6,242	6,367
100,000	102,000	104,040	106,121
2,200	2,200	2,200	2,244
150,000	150,000	150,000	150,000
5,000	5,000	5,000	5,000
68,072	68,072	68,072	68,072
10,162,272	10,642,112	11,140,249	11,662,882
2,037,764	2,119,275	2,303,886	2,445,961
1,248,375	1,273,343	1,298,809	1,324,786
2,071,817	2,113,253	2,155,518	2,198,629
737,571	752,322	767,369	782,716
2,533,046	2,583,707	2,635,381	2,688,089
8,628,573	8,841,900	9,160,963	9,440,180
2,880,042	3,070,429	3,063,497	2,930,079
-	-	-	-
2,880,042	3,070,429	3,063,497	2,930,079
11,508,615	11,912,329	12,224,460	12,370,259
7,618,787	6,348,570	5,264,359	4,556,983
7,618,787	6,348,570	5,264,359	4,556,983
345,258	357,370	366,734	371,108
1,725,715	1,768,380	1,832,193	1,888,036
5,547,814	4,222,821	3,065,433	2,297,839
53%	59%	65%	76%

WATER & WASTEWATER FUND
FINANCIAL PLAN

The Long-Term Financial plan is discussed in the transmittal letter located on page vi. The plan presents the Water & Wastewater Fund over six fiscal years: actual amounts for FY17, the adjusted budget for FY18, ending estimate for FY18 and four projected years (FY19 - FY22).

REVENUES

The financial condition of the Water/Wastewater Fund has improved, but continues to be underfunded for future infrastructure needs. The estimated revenues for FY18 will exceed the combined operating expenditures and debt service payments.

Water and Wastewater sales are projected to slightly increase (5%) over the next three years due to growth, water and wastewater rate increases, and expansion within and around the City. The other water-related fees are also projected to increase by 2% with the increased growth in the City of Rosenberg.

EXPENDITURES

Operating Expenditures - Personnel and Benefits are projected to increase at a rate of 4% for FY19 to FY21 due to increases in the cost of employee benefits and the need for additional personnel due to continued growth in the City. Supplies and maintenance and services are also projected to increase by 2% due to the increasing costs of supplies along with the residential and commercial growth in the City of Rosenberg.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

WATER & WASTEWATER FUND

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget (3)	2017-18 Estimate (4)	2018-19 Budget	Var %
~ WATER & WASTEWATER FUND SUMMARY ~						
Resources:						
Total Beginning Balance (2)	\$ 8,374,445	\$ 6,421,390	\$ 9,168,255	\$ 9,168,255	\$ 8,965,130	-2.2%
Revenues and Transfers In	<u>19,782,892</u>	<u>10,124,991</u>	<u>10,124,991</u>	<u>10,218,891</u>	<u>10,162,272</u>	0.4%
Total Funds Available	<u>28,157,337</u>	<u>16,546,381</u>	<u>19,293,246</u>	<u>19,387,146</u>	<u>19,127,402</u>	-0.9%
Uses/Deductions:						
Expenditures and Transfers Out	11,761,631	10,124,991	10,124,991	10,122,016	11,508,615	13.7%
Ending Fund Balance:						
Total Ending Balance	16,395,705	6,421,390	9,168,255	9,265,130	7,618,787	-16.9%
Reserved for Contingencies (1)	300,000	300,000	300,000	300,000	300,000	0.0%
Unreserved ending balance	<u>16,095,705</u>	<u>6,121,390</u>	<u>8,868,255</u>	<u>8,965,130</u>	<u>7,318,787</u>	-17.5%
Fund Total	<u>\$ 28,157,337</u>	<u>\$ 16,546,381</u>	<u>\$ 19,293,246</u>	<u>\$ 19,387,146</u>	<u>\$ 19,127,402</u>	-0.9%
Net Revenues (Expenditures)	8,021,260	-	-	96,875	(1,346,343) A	

(1) 3% of expenditures

(2) Working Capital Basis

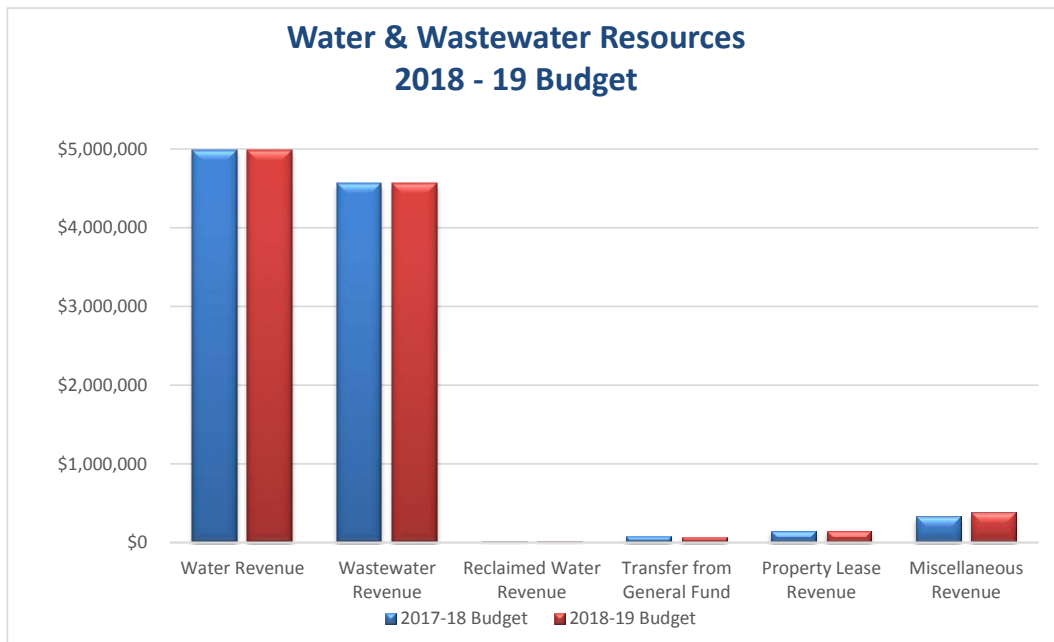
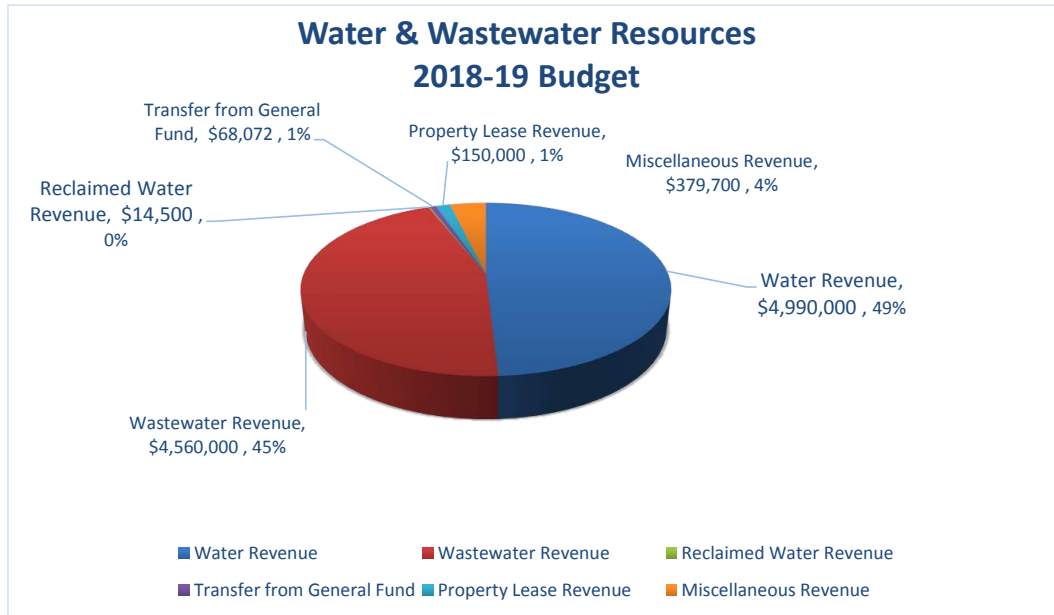
(3) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(4) Staff's estimate of year-end

A. The budgeted Water/Wastewater Fund expenses exceed budgeted revenue by \$1,346,343. This amount will be covered by reserves and is being used to payoff the Water/Wastewater portion of the 2009 Certificates of Obligation in the amount of \$500,809 and to transfer funds in the amount of \$939,000 for one-time capital expense.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG
2018-19 BUDGET**

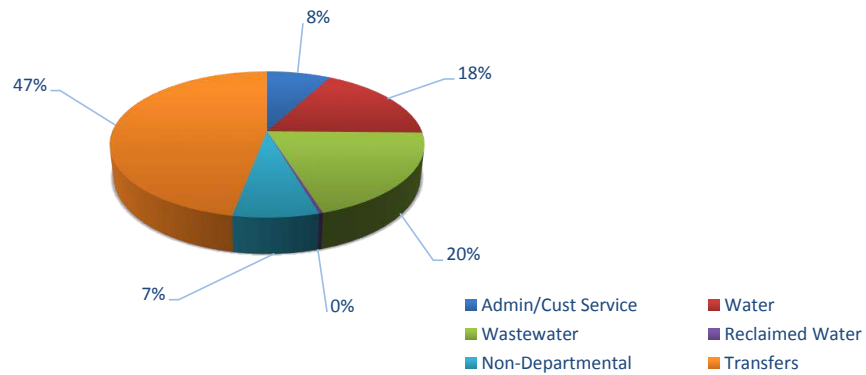
WATER & WASTEWATER FUND

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
RESOURCES						
<u>OPERATING REVENUES:</u>						
43111 Water sales	\$ 4,928,713	\$ 4,800,000	\$ 4,800,000	\$ 4,800,000	\$ 4,800,000	0.0%
43121 Wastewater sales	4,396,251	4,400,000	4,400,000	4,400,000	4,400,000	0.0%
43112 Water tap fees	177,135	190,000	190,000	170,000	190,000	0.0%
43115 Connect fees	31,259	31,500	31,500	31,500	31,500	0.0%
43116 Reconnect fees	40,010	40,000	40,000	40,000	40,000	0.0%
43122 Wastewater tap fees	157,110	160,000	160,000	175,000	160,000	0.0%
43130 Penalty revenue	198,078	195,000	195,000	200,000	195,000	0.0%
43150 Reclaimed Water Source	16,876	14,500	14,500	10,000	14,500	0.0%
43280 Returned check fees	6,650	6,000	6,000	4,000	6,000	0.0%
Subtotal	9,952,083	9,837,000	9,837,000	9,830,500	9,837,000	0.0%
<u>OTHER REVENUE:</u>						
45100 Interest earnings	74,079	50,000	50,000	100,000	100,000	100.0%
41226 Backflow permit revenue	2,250	1,800	1,800	2,200	2,200	22.2%
46110 Gain on disposal of assets	2,200	-	-	-	-	0.0%
46540 Property lease revenue	151,045	150,000	150,000	150,000	150,000	0.0%
46710 Insurance Proceeds	17,454	-	-	33,000	-	100.0%
46800 Cash over & short	6	-	-	-	-	0.0%
46900 Miscellaneous	16,903	5,000	5,000	22,000	5,000	0.0%
48101 Transfer from General Fund	81,191	81,191	81,191	81,191	68,072	-16.2%
48216 Transfer from CDBG Fund	187,540	-	-	-	-	100.0%
48423 Transfer from 2014 CO Fund	578,920	-	-	-	-	100.0%
48425 Transfer from CO 2015	5,621,447	-	-	-	-	100.0%
48509 Transfer from Water	258,352	-	-	-	-	100.0%
48515 Transfer from W/WW Supplements	722,545	-	-	-	-	100.0%
48516 Transfer from Bryan/Spacek Rd	178,560	-	-	-	-	100.0%
48517 Transfer from Water Impact Fees	105,852	-	-	-	-	100.0%
48520 Transfer from Surface Water Projs	1,474,390	-	-	-	-	100.0%
48523 Transfer from FM2977 Wtr Imp	358,075	-	-	-	-	100.0%
Subtotal	9,830,809	287,991	287,991	388,391	325,272	12.9%
TOTAL REVENUES	19,782,892	10,124,991	10,124,991	10,218,891	10,162,272	0.4%

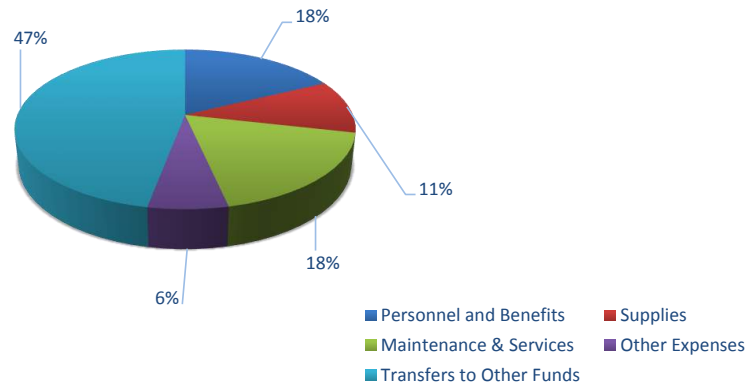
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Water & Wastewater Fund Summary

**Expenditures by Division
2018-19 Budget**

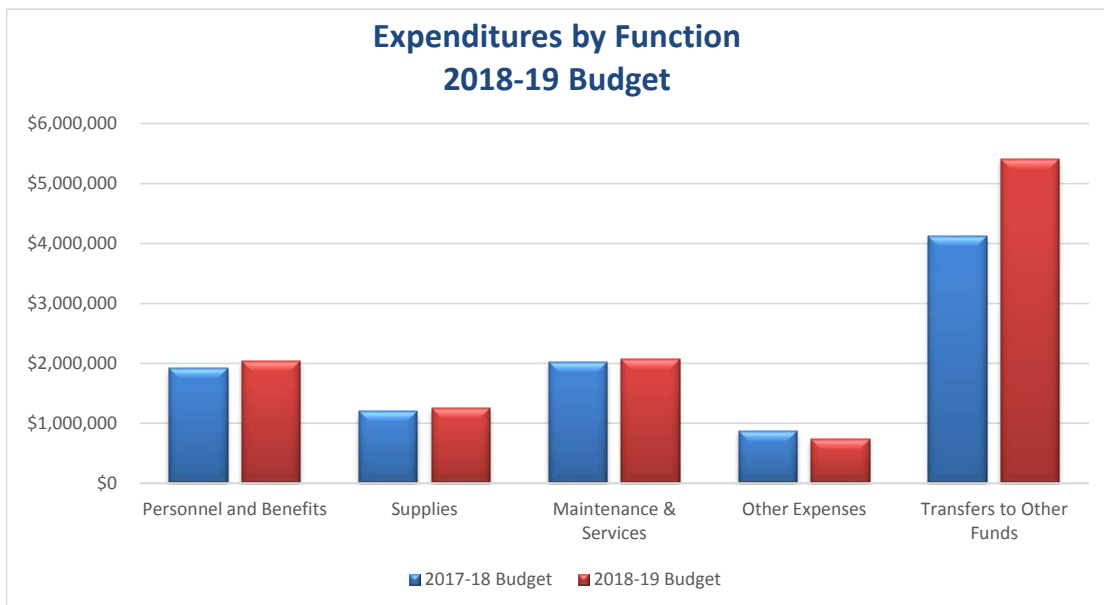
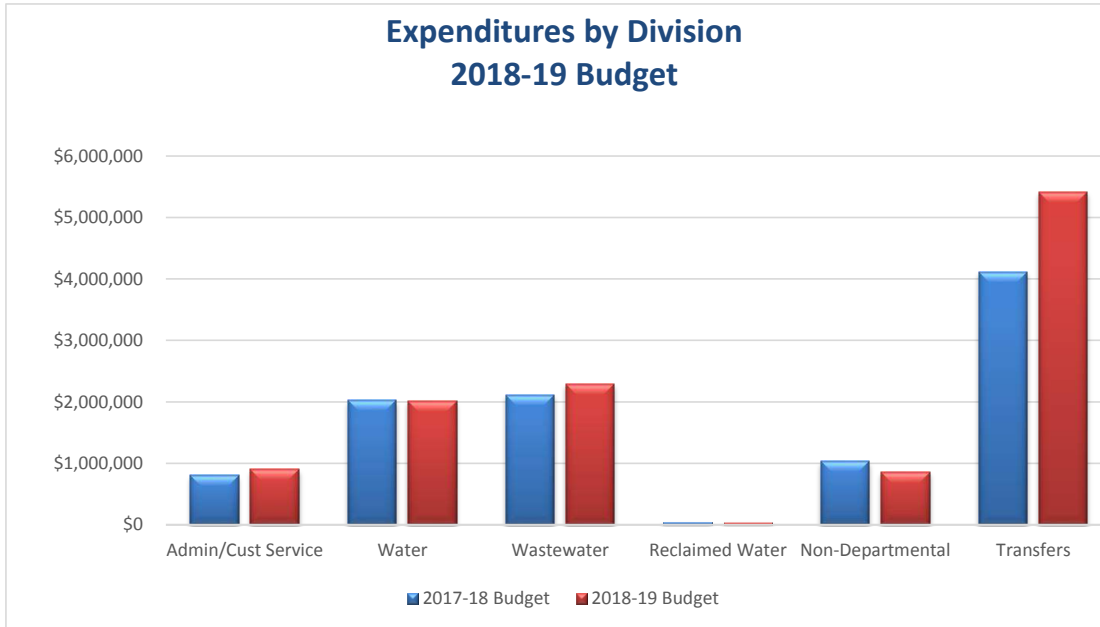


**Expenditures by Function
2018-19 Budget**



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Function Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,587,347	\$ 1,913,843	\$ 1,913,843	\$ 1,827,316	\$ 2,037,764	
Supplies	1,025,483	1,197,175	1,197,175	1,222,675	1,248,375	
Maintenance and Services	1,603,831	2,029,501	2,029,501	2,087,551	2,071,817	
Other Expense	353,500	868,766	868,766	868,766	737,571	
Transfers to Other Funds	4,425,991	4,115,708	4,115,708	4,115,708	5,413,088	
Subtotal	8,996,151	10,124,993	10,124,993	10,122,016	11,508,615	13.7%
Capital Outlay	2,765,480	-	-	-	-	
Total Expenditures	\$ 11,761,631	\$ 10,124,993	\$ 10,124,993	\$ 10,122,016	\$ 11,508,615	13.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administration	2.00	2.00	2.00	2.00	2.00	
Water Production/Purification	1.50	1.50	1.50	1.50	1.00	
Water Distribution	11.50	11.50	11.50	11.50	9.50	
Wastewater Collection	7.00	7.00	7.00	7.00	9.50	
Wastewater Treatment	0.00	0.00	0.00	0.00	0.00	
Reclaimed Water	0.00	0.00	0.00	0.00	0.00	
Customer Services	6.48	6.48	6.48	6.48	7.00	
Total Personnel	28.48	28.48	28.48	28.48	29.00	1.8%

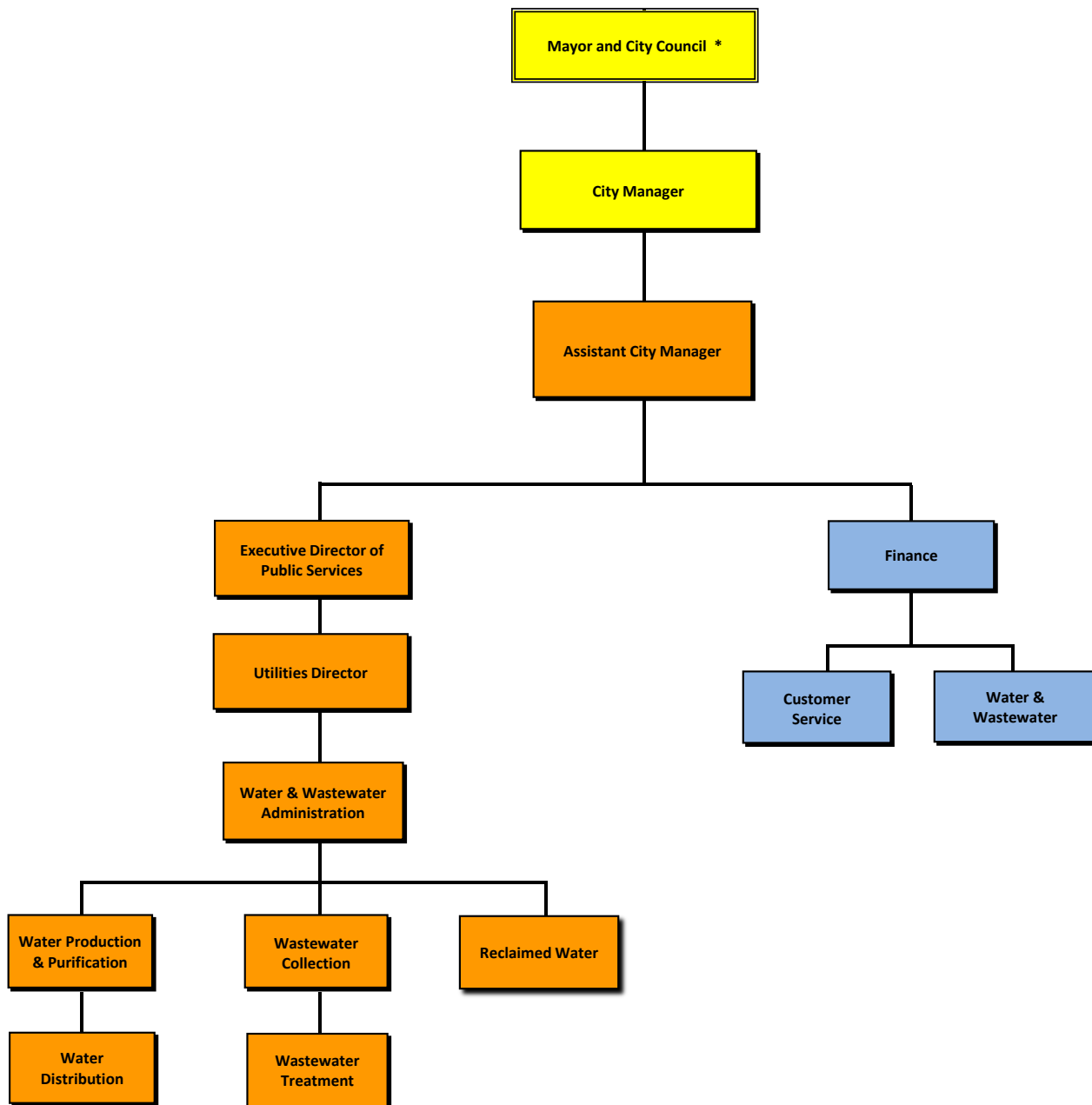
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Department Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
DEPARTMENT SUMMARY						
SUMMARY BY PROGRAM/DEPARTMENT:						
<u>DEPARTMENTAL:</u>						
Administration	\$ 200,974	\$ 281,413	\$ 281,413	\$ 279,278	\$ 330,888	
Customer Services	438,547	518,185	518,185	495,861	568,392	
Subtotal	639,521	799,598	799,598	775,139	899,281	12.5%
Water:						
Water Production/Purification	953,182	896,069	896,069	957,922	901,984	
Water Distribution	2,466,383	1,126,854	1,126,854	1,083,459	1,108,073	
Subtotal	3,419,566	2,022,923	2,022,923	2,041,381	2,010,056	-0.6%
Wastewater:						
Wastewater Collection	1,538,544	955,704	955,704	1,054,028	1,109,907	
Wastewater Treatment	1,519,072	1,152,600	1,152,600	1,057,300	1,179,300	
Subtotal	3,057,616	2,108,304	2,108,304	2,111,328	2,289,207	8.6%
Reclaimed Water						
Reclaimed Water	27,331	48,500	48,500	48,500	41,000	
Subtotal	27,331	48,500	48,500	48,500	41,000	-15.5%
TOTAL DEPARTMENTAL	7,144,033	4,979,325	4,979,325	4,976,348	5,239,544	5.2%
<u>NON-DEPARTMENTAL:</u>						
Personnel and Benefits	6,000	6,000	6,000	6,000	8,000	
Debt Service	109,475	836,766	836,766	836,766	705,571	
Transfers to Other Funds	4,425,991	4,115,708	4,115,708	4,115,708	5,413,088	
Maintenance and Services	76,132	187,194	187,194	187,194	142,412	
TOTAL NON-DEPARTMENTAL	4,617,598	5,145,668	5,145,668	5,145,668	6,269,071	21.8%
TOTAL EXPENDITURES	\$ 11,761,631	\$ 10,124,993	\$ 10,124,993	\$ 10,122,016	\$ 11,508,615	13.7%

CITY OF ROSENBERG, TEXAS
2018-19 BUDGET

Water & Wastewater Organizational Chart



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Customer Service	Water & Wastewater	501-1456-600

MISSION STATEMENT:

The Customer Service Department is dedicated to providing the highest standards in customer service, with accuracy, professionalism and integrity while meeting customers' needs efficiently with reliable information and services.

PROGRAM DESCRIPTION:

The Customer Service division is under the direction and supervision of the Assistant City Manager. The Division is primarily responsible for billing and collecting of water, wastewater, solid waste, and sales taxes on solid waste. Other division responsibilities include monitoring all utility accounts for non-payment, high consumption, and unauthorized usage, handling customer inquiries and requests, processing all service requests for field personnel and monitoring their completion, processing customer requested service connects, disconnects, and transfers and accepting payments for miscellaneous charges and fees.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Objectives:

- Implementation of additional alternative for customers to make payments.
- Implementation of the ability to accept payments electronically from on-line banking processes.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Objectives:

- Provide customers with the ability to monitor their own consumption.
- Provide mobile access ability for customers to access their accounts, receive alerts and request services.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Customer Service	Water & Wastewater	501-1456-600

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: Provide quality customer service in a timely and convenient manner.

Objectives:

- Provide staff training for prompt, accurate service in a professional manner.
- Improve workstation layout and front counter set-up to improve efficiencies and allow customers a clear sight and access to customer service representatives.
- Increase customer satisfaction and service level by implementing dash board ticketing system.

PERFORMANCE INDICATORS:

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Estimate</u>	<u>2018-19</u> <u>Projected</u>
Total water meters billed by City	10,424	10,525	10,600
Customer utility bills processed annually	118,215	118,400	118,600
Annual amount collected for utility bills (water, sewer, garbage)	\$12,790,222	\$13,497,240	\$14,204,250
Customers notified annually of high consumption	1,803	1,810	1,850
Annual customer applications for service	2,033	2,100	2,200
Annual customer payments taken over the phone	7,792	7,000	-
Annual customer payments through IVR system	-	-	7400
Annual customer payments taken through online services	21,132	23,900	23,885
Annual miscellaneous service requests processed	11,194	11,250	11,350
Annual customer service training sessions per employee	12	12	12

FY2019 BUDGET NOTES:

1. Converted part-time Fiscal Services Technician position to full-time.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 318,451	\$ 362,728	\$ 362,728	\$ 340,304	\$ 412,785	
Supplies	2,214	4,850	4,850	4,850	4,850	
Maintenance and Services	117,882	118,607	118,607	118,707	118,757	
Other Expense	-	32,000	32,000	32,000	32,000	
Subtotal	438,547	518,185	518,185	495,861	568,392	9.7%
Total Expenditures	\$ 438,547	\$ 518,185	\$ 518,185	\$ 495,861	\$ 568,392	9.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Senior Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Technician	3.48	3.48	3.48	3.48	4.00	
Total Personnel	6.48	6.48	6.48	6.48	7.00	8.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 214,964	\$ 237,298	\$ 237,298	\$ 231,000	\$ 278,599	
10 20 Overtime	1,425	500	500	2,000	500	
10 30 Longevity	2,715	2,940	2,940	2,815	3,115	
10 40 Incentive Pay	1,300	1,500	1,500	1,225	1,500	
11 10 Temporary Salaries and Wages	10,603	18,414	18,414	5,000	-	
20 10 Retirement	28,003	31,928	31,928	31,614	44,373	
20 20 Social Security	16,453	19,917	19,917	18,790	21,683	
20 40 Insurance	42,218	49,251	49,251	47,000	61,922	
20 50 Workers' Compensation	263	339	339	285	341	
20 55 Long Term Disability	507	641	641	575	752	
Subtotal	318,451	362,728	362,728	340,304	412,785	13.8%
Supplies:						
31 10 Office Supplies	1,192	1,400	1,400	1,400	1,400	
31 35 Business Expenses	(29)	750	750	750	750	
31 90 Other Supplies	35	1,300	1,300	1,300	1,300	
36 10 Small Tools and Equipment	1,016	1,400	1,400	1,400	1,400	
Subtotal	2,214	4,850	4,850	4,850	4,850	0.0%
Maintenance and Services:						
42 60 Technology Fees	18,983	-	-	-	-	
51 20 General Insurance	529	650	650	750	800	
52 10 Telephone/Communications	2,212	3,000	3,000	3,000	3,000	
52 20 Postage	2,027	2,200	2,200	2,200	2,200	
54 10 Printing and Binding	2,882	3,900	3,900	3,900	3,900	
54 15 Community Education	1,512	6,000	6,000	6,000	6,000	
55 10 Education and Training	1,917	3,900	3,900	3,900	3,900	
57 10 Other Contractual Services-Bill Printing Services	87,821	94,350	94,350	94,350	94,350	
63 25 Equipment Repair and Maintenance	-	4,607	4,607	4,607	4,607	
Subtotal	117,882	118,607	118,607	118,707	118,757	0.1%
Other Expenses:						
85 30 Bad Debt Expense	-	32,000	32,000	32,000	32,000	
Subtotal	-	32,000	32,000	32,000	32,000	0.0%
Total Expenditures	\$ 438,547	\$ 518,185	\$ 518,185	\$ 495,861	\$ 568,392	9.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Administration	Water & Wastewater	501-6050-600

MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

PROGRAM DESCRIPTION:

The Water and Wastewater Administration division, under the direction of the Executive Director of Public Services is primarily responsible for the supervision of all municipal utilities divisions, with the exception of Customer Service. Included in the oversight activities for utilities are water production and purification, water distribution, wastewater collection, wastewater treatment, and reclaimed water divisions, and the related maintenance and construction of water and wastewater assets. The division is responsible to maintain the City's general compliance with TCEQ regulations and permit requirements related to the public drinking water and wastewater utility systems. In addition, the Executive Director of Public Services is responsible for the supervision of the Program Director of Capital Projects, City Engineer and the Public Works Department.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 1: Provide an effective wastewater collection treatment system to protect public health.

Objectives:

- Aggressively complete Capital Improvement Projects Plan to replace deteriorated sanitary sewer collection system lines and lift stations to minimize inflow/infiltration.
- Eliminate sanitary sewer overflows resulting from inflow/infiltration.
- Outsource wastewater treatment plant operations and maintenance.

Department Goal# 2: Complete surface water conversion.

Objectives:

- Comply with Fort Bend Subsidence District mandate to reduce groundwater production by 30% by taking delivery of 3 MGD of treated surface water from Brazosport Water Authority.
- Aggressively complete Capital Improvement Projects necessary to comply with unfunded mandates and sustain local growth.
- Provide water quality that meets or exceeds all federal and state regulatory standards.
- Provide pleasant tasting tap water without tastes, color, or odor. Provide no harmful levels of chemicals, elements or bacteria in the drinking water.
- Provide adequate pressure for daily use and produce and distribute safe, high quality water for domestic and commercial uses and fire protection.
- Educate the public about water conservation.
- Expand use of reclaimed water to reduce potable water demand.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Administration	Water & Wastewater	501-6050-600

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: 100% Customer Satisfaction.

Objectives:

- Provide for succession planning and cross-training
- Inventory and map water and sanitary sewer utility systems.
- Comply with TCEQ, EPA, and other regulatory agencies. Perform better than national utility standards.
- Extend the life of systems and equipment through preventative and predictive maintenance.
- Maintain reliable operations at all times.
- Maintain effective equipment and vehicle replacement programs.
- Develop a well-trained, certified and professional utility staff by updating employee pay scales and incentive pay for licensed individuals to attract and retain high quality employees. Increase minimum training requirements of employees and train employees on Standard Operating Procedures.
- Maintain consolidated, up-to-date and usable emergency management plan.
- Centralize facilities and provide adequate office space.
- Build organizational and system capacity to support growing customer base and system expansion.
- Know our customers and meet their expectations.
- Use technology to increase productivity and to reduce costs – SCADA.
- Emphasis safety first in all our actions.

PERFORMANCE INDICATORS:

	2016-17	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of licensed water/wastewater operators	9	10	11
Percent emergency repairs made within 24 hours	100%	100%	100%
Number of safety meetings per year	12	12	12
Percent of employees that attended safety meetings	100%	100%	100%
Number of line locates	7,800	7,900	8,000

FY2019 BUDGET NOTES:

1. No significant changes from the FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Administration	FUNCTION: Water & Wastewater	ACCOUNT: 501-6050-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 124,390	\$ 223,262	\$ 223,262	\$ 214,677	\$ 265,787	
Supplies	2,571	6,475	6,475	6,475	6,475	
Maintenance and Services	62,543	51,676	51,676	58,126	58,626	
Subtotal	200,974	281,413	281,413	279,278	330,888	17.6%
Total Expenditures	\$ 200,974	\$ 281,413	\$ 281,413	\$ 279,278	\$ 330,888	17.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Administration **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6050-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 66,346	\$ 139,721	\$ 139,721	\$ 125,000	\$ 158,361	
10 20 Overtime	3,923	250	250	-	250	
10 30 Longevity	451	305	305	451	453	
10 40 Incentive Pay	-	-	-	-	300	
11 10 Temporary Salaries and Wages	28,480	35,000	35,000	35,000	35,000	
20 10 Retirement	10,094	18,883	18,883	15,000	25,440	
20 20 Social Security	7,916	13,639	13,639	17,460	15,122	
20 40 Insurance	4,555	10,727	10,727	18,033	26,897	
20 50 Workers' Compensation	1,100	1,325	1,325	297	237	
20 55 Long Term Disability	185	412	412	436	428	
20 60 Auto Allowance	1,040	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	300	600	600	600	900	
Subtotal	124,390	223,262	223,262	214,677	265,787	19.0%
Supplies:						
31 10 Office Supplies	374	350	350	350	350	
31 35 Business Expenses	716	500	500	500	500	
31 40 Clothing	-	625	625	625	625	
35 10 Motor Vehicle Repair Supplies	36	800	800	800	800	
37 20 Electricity	1,444	3,000	3,000	3,000	3,000	
37 30 Fuel, Oil and Lubricants	-	1,200	1,200	1,200	1,200	
Subtotal	2,571	6,475	6,475	6,475	6,475	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	4,283	4,400	4,400	4,400	4,400	
43 15 Engineering and Architectural Services	42,298	25,000	25,000	25,000	25,000	
43 60 Impact Fee Services	1,378	5,000	5,000	5,000	5,000	
51 20 General Insurance	866	1,050	1,050	7,500	8,000	
52 10 Radio/Telephone/Communications	6,658	7,300	7,300	7,300	7,300	
52 20 Postage	21	250	250	250	250	
55 10 Education and Training	2,165	3,800	3,800	3,800	3,800	
56 25 Fleet Replacement	4,876	4,876	4,876	4,876	4,876	
Subtotal	62,543	51,676	51,676	58,126	58,626	13.4%
Other Expenses:						
85 10 Depreciation Expense	11,469	-	-	-	-	
Subtotal	11,469	-	-	-	-	100.0%
Total Expenditures	\$ 200,974	\$ 281,413	\$ 281,413	\$ 279,278	\$ 330,888	17.6%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Purification/Production	Water & Wastewater	501-6052-600

PROGRAM DESCRIPTION:

The Water Purification/Production division, under the direction of the Executive Director of Public Services and Utilities Director, is primarily responsible for providing an adequate, uninterrupted quantity and quality of water to meet the demands of the City's water users, and the operation of seven (7) water plants that receive water from six (6) source-of-supply water wells and treated surface water. The water plants treat water pumped from the wells into storage tanks and then into the distribution lines with chemicals for disinfection and water conditioning agents. The treated water is tested regularly to ensure compliance with standards established by the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

PERFORMANCE INDICATORS:

	201617	2017-18	2018-19
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Maximum daily well pumping capacity*	14.5	14.5	12.8
Number of water supply wells maintained	7	7	6
Surface water daily contract supply*	-	-	3
Surface water daily pumping capacity*	-	-	7.6
Number of water plants maintained	7	7	7
Total water pumped **	1.48	1.48	1.48
Peak day pumpage *	8.6	7.8	7.8
Total storage capacity *	5.856	8.856	10.356
Number of ground storage tanks	8	8	8
Ground storage capacity *	3.991	6.991	6.991
Number of elevated storage tanks	5	5	5
Elevated tank storage capacity *	1.85	3.35	3.35
Number of hydro pneumatic tanks	1	1	1
Hydro pneumatic storage capacity*	.015	.015	.015
Number of bacteriological samples collected	480	480	480

* Million gallons

** Billion gallons

FY2019 BUDGET NOTES:

1. Increase in Chemical Supplies by \$30,000 due to the increased quantity needed to properly maintain water quality and the uncertainty of chemicals needed to properly maintain the introduction of surface water to the water distribution system.
2. Increase in Other Contractual Services for the second year of the water plant operations contract.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Production/Purification	Water & Wastewater	501-6052-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 109,109	\$ 107,809	\$ 107,809	\$ 106,542	\$ 77,804	
Supplies	418,114	454,000	454,000	484,000	481,800	
Maintenance and Services	193,405	334,260	334,260	367,380	342,380	
Subtotal	953,182	896,069	896,069	957,922	901,984	0.7%
Total Expenditures	\$ 953,182	\$ 896,069	\$ 896,069	\$ 957,922	\$ 901,984	0.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Manager	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	-	
Total Personnel	1.50	1.50	1.50	1.50	1.00	-33.3%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-6052-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 66,981	\$ 67,308	\$ 67,308	\$ 66,500	\$ 48,077	
10 20 Overtime	8,598	6,000	6,000	6,000	6,000	
10 30 Longevity	250	368	368	250	333	
10 40 Incentive Pay	3,450	3,600	3,600	3,450	3,150	
20 10 Retirement	9,929	9,395	9,395	10,400	8,064	
20 20 Social Security	5,616	5,453	5,453	5,670	3,944	
20 40 Insurance	13,061	14,334	14,334	13,096	7,353	
20 50 Workers' Compensation	1,063	1,169	1,169	1,000	753	
20 55 Long Term Disability	160	182	182	176	130	
Subtotal	109,109	107,809	107,809	106,542	77,804	-27.8%
Supplies:						
31 10 Office Supplies	276	450	450	450	450	
31 20 Computer Supplies	188	200	200	200	200	
31 35 Business Expenses	399	900	900	900	900	
31 40 Clothing	723	800	800	800	800	
34 15 Chemical Supplies	140,632	130,000	130,000	160,000	160,000	
35 10 Motor Vehicle Repair Supplies	991	2,500	2,500	2,500	2,500	
35 20 Building Materials and Supplies	42	-	-	-	-	
36 30 Safety Equipment	-	250	250	250	250	
37 10 Natural Gas	452	700	700	700	700	
37 20 Electricity	268,638	310,000	310,000	310,000	310,000	
37 30 Fuel, Oil and Lubricants	5,773	8,200	8,200	8,200	6,000	
Subtotal	418,114	454,000	454,000	484,000	481,800	6.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	210	210	210	210	
43 40 License and Inspection Fees	433	40,000	40,000	40,000	40,000	
51 20 General Insurance	15,702	17,500	17,500	17,500	17,500	
52 10 Telephone/Communications - Scada	980	1,200	1,200	1,200	1,200	
52 20 Postage	59	200	200	200	200	
54 10 Printing and Binding	1,248	2,000	2,000	2,000	2,000	
54 15 Community Education	983	2,750	2,750	2,750	2,750	
55 10 Education and Training	297	2,800	2,800	2,800	2,800	
56 25 Fleet Replacement	25,336	7,500	7,500	7,500	7,500	
57 10 Other Contractual Services	18,010	106,880	106,880	115,000	115,000	
62 40 Grounds Maintenance Services	-	12,220	12,220	12,220	12,220	
63 10 Building Repair and Maintenance	5,804	6,000	6,000	6,000	6,000	
63 25 Equipment Repair and Maintenance	124,555	135,000	135,000	160,000	135,000	
Subtotal	193,405	334,260	334,260	367,380	342,380	2.4%
Other Expenses:						
85 10 Depreciation Expense	232,555	-	-	-	-	
Subtotal	232,555	-	-	-	-	100.0%
Total Expenditures	\$ 953,182	\$ 896,069	\$ 896,069	\$ 957,922	\$ 901,984	0.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Distribution	Water & Wastewater	501-6053-600

PROGRAM DESCRIPTION:

The Water Distribution division, under the direction of the Executive Director of Public Services and the Utilities Director, is primarily responsible for the operation and maintenance of the City's water distribution and transmission system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meter reading, metering equipment, water taps, booster pump stations and storage facilities. The department is also responsible for providing emergency after-hours responses to water distribution problems.

PERFORMANCE INDICATORS:

	2016-17 Actual	2017-18 Estimate	2018-19 Projected
Water mains replaced/upgraded (linear feet)	38,689	10,000	11,000
Water meters replaced	62	65	70
Water meters read monthly	10,300	10,500	10,600
Percent increase(decrease) in water meters read monthly	5%	2%	1%
Broken mains/leaks repaired	463	490	500
Average length of time per service disruption (hours)	1	1.5	1.5
New water taps installed (excluding out of City MUD's)	420	440	460
Percent increase(decrease) in the number of water taps	6%	4%	4%
Total number of water connections (excluding out of city MUD's)	10,260	10,700	11,160
Total number of water connections for out of city MUD's receiving wholesale water from City	2,662	2,900	3,200
Average response time (hours)	1	1	1
Number of fire Hydrants	1,350	1,380	1,410
Number of fire hydrants flushed	2,700	2,760	2,820
Average water pressure (P.S.I.)	52	52	52
Number of customer water quality complaints	159	135	140
Water billed to city customers – gallons **	1.15	1.00	1.01
Water billed to wholesale MUD's – gallons *	239.2	227.5	229.0
Gallons of lost/unaccounted for water *	38.1	38.0	38.8
Percentage of lost/unaccounted for water	2.8%	2.7%	2.7%
Percentage of water billed to in-city/wholesale MUD's	87%/13%	87%/13%	87%/13% 100%
Number of customer connect work orders completed	703	750	800
Number of customer disconnect work orders completed	600	560	600
Number of meter re-reads	3,651	1,060	1,050
Number of non-payment disconnects	1,391	1,320	1,300
Number of non-payment reconnects	1,310	1,305	1,300
Miles of water lines	171	180	184

* Million gallons

** Billion gallons

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Distribution	Water & Wastewater	501-6053-600

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 598,037	\$ 699,665	\$ 699,665	\$ 653,270	\$ 668,984	
Supplies	199,446	259,525	259,525	259,525	262,425	
Maintenance and Services	169,113	167,664	167,664	170,664	176,664	
Subtotal	966,596	1,126,854	1,126,854	1,083,459	1,108,073	-1.7%
Total Expenditures	\$ 2,466,383	\$ 1,126,854	\$ 1,126,854	\$ 1,083,459	\$ 1,108,073	-1.7%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

Manager	0.50	0.50	-	-	-	
M&O Supervisor	-	-	0.50	0.50	0.50	
M&O Foreman	4.00	4.00	4.00	4.00	3.50	
M&O Technician	5.00	5.00	5.00	5.00	5.50	
M&O Assistant	2.00	2.00	2.00	2.00	-	
Total Personnel	11.50	11.50	11.50	11.50	9.50	-17.4%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 392,201	\$ 448,676	\$ 448,676	\$ 425,000	\$ 408,379	
10 20 Overtime	29,626	45,000	45,000	45,000	45,000	
10 30 Longevity	7,436	6,450	6,450	6,170	4,948	
10 40 Incentive Pay	2,950	1,800	1,800	3,150	2,250	
20 10 Retirement	56,220	66,155	66,155	61,500	72,035	
20 20 Social Security	30,863	38,398	38,398	33,000	35,235	
20 40 Insurance	72,346	83,754	83,754	72,500	93,783	
20 50 Workers' Compensation	5,493	8,233	8,233	6,000	6,252	
20 55 Long Term Disability	901	1,199	1,199	950	1,103	
Subtotal	598,037	699,665	699,665	653,270	668,984	-4.4%
Supplies:						
31 10 Office Supplies	254	325	325	325	325	
31 40 Clothing	3,910	5,000	5,000	5,000	5,000	
31 90 Other Supplies	3,341	3,000	3,000	3,500	3,000	
34 10 Botanical & Agricultural Supplies	952	1,400	1,400	1,400	1,400	
34 15 Chemical Supplies	652	2,500	2,500	2,500	2,500	
34 25 Laboratory Supplies	-	3,000	3,000	3,000	3,000	
34 30 Cleaning Supplies	388	800	800	800	800	
35 10 Motor Vehicle Repair Supplies	5,588	7,000	7,000	7,000	7,000	
35 20 Building Materials and Supplies	420	900	900	900	900	
35 30 Plumbing Supplies	71,725	80,000	80,000	79,500	80,000	
35 32 Water Meters	82,584	120,000	120,000	120,000	120,000	
35 40 Street Repair Supplies	352	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	3,946	7,000	7,000	7,000	7,000	
36 30 Safety Equipment	1,903	2,000	2,000	2,000	2,000	
37 20 Electricity	186	600	600	600	500	
37 30 Fuel, Oil and Lubricants	23,246	25,000	25,000	25,000	28,000	
Subtotal	199,446	259,525	259,525	259,525	262,425	1.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	5,476	8,000	8,000	8,000	8,000	
43 40 License and Inspection Fees	34,285	1,000	1,000	1,000	1,000	
51 20 General Insurance	18,924	19,000	19,000	22,000	23,000	
52 10 Telephone/Communications	1,068	625	625	625	625	
52 20 Postage	-	500	500	500	500	
55 10 Education and Training	6,494	6,400	6,400	6,400	6,400	
56 24 Equipment Rentals	1,404	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	46,084	41,839	41,839	41,839	41,839	
57 10 Other Contractual Services	14,454	16,000	16,000	16,000	16,000	
57 15 Water Leakage Survey	27,600	27,000	27,000	27,000	27,000	
57 20 Water Sample Testing Services	9,731	30,000	30,000	30,000	35,000	
63 25 Equipment Repair and Maintenance	3,591	12,000	12,000	12,000	12,000	
63 27 Radio Repair and Maintenance	-	1,300	1,300	1,300	1,300	
Subtotal	169,113	167,664	167,664	170,664	176,664	5.4%
Capital Outlay:						
85 10 Depreciation	1,499,787	-	-	-	-	
Subtotal	1,499,787	-	-	-	-	100.0%
Total Expenditures	\$ 2,466,383	\$ 1,126,854	\$ 1,126,854	\$ 1,083,459	\$ 1,108,073	-1.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Collection	Water & Wastewater	501-6054-600

PROGRAM DESCRIPTION:

The Wastewater Collection division, under the direction of the Executive Director of Public Services and the Utilities Director, is primarily responsible for the operation and maintenance of the City's wastewater collection system. Activities include maintenance and installation of piping, valves, fittings, wastewater taps and twenty-six (26) lift stations. The collection system is designed to collect and transport the wastewater for eventual treatment at the City's wastewater treatment plants. Additional responsibilities include continuation of the wastewater main replacement program, cleaning line stoppages, and installing sewer taps.

PERFORMANCE INDICATORS:

	2016-17 <u>Actual</u>	2017-18 <u>Estimate</u>	2018-19 <u>Projected</u>
Sewer mains replaced/upgraded (linear feet)	45,414	20,000	20,000
Number of lift stations	28	27	26
Broken mains/leaks repaired including stoppages	478	480	490
Average length of time per service disruption in hours	1.5	1.5	1.5
New wastewater taps installed excluding out of City MUD's	381	390	400
Percent increase(decrease) in number of wastewater taps	6%	2%	4%
Total number of wastewater connections without MUD's	13,580	13,930	14,200
Total number of wastewater connections for out of city MUD's served by the city	165	165	215
Percent increase in the total number of wastewater connections	2%	2%	3%
Number of times per day each lift station maintained	1	1	1
Average response time to sewer complaints (hours)	1	1	1
Number of SCADA systems installed in lift stations	3	13	33
Miles of sanitary sewer lines	151	155	160

FY2019 BUDGET NOTES:

1. Equipment Repair and Maintenance increased to \$150,000 to maintain the aging infrastructure including the twenty-six lift stations and SCADA System.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Collection	Water & Wastewater	501-6054-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 431,359	\$ 514,379	\$ 514,379	\$ 506,523	\$ 604,404	
Supplies	118,242	151,325	151,325	151,825	154,325	
Maintenance and Services	169,545	290,000	290,000	395,680	351,178	
Subtotal	719,147	955,704	955,704	1,054,028	1,109,907	16.1%
Total Expenditures	\$ 1,538,544	\$ 955,704	\$ 955,704	\$ 1,054,028	\$ 1,109,907	16.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Manager	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.00	2.00	2.00	2.00	2.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	1.00	
M&O Technician	-	-	-	-	1.50	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	0.0%
Total Personnel	7.00	7.00	7.00	7.00	9.50	35.7%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Collection	Water & Wastewater	501-6054-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 264,314	\$ 321,959	\$ 321,959	\$ 323,259	\$ 387,602	
10 20 Overtime	32,976	29,000	29,000	29,000	29,000	
10 30 Longevity	2,605	3,228	3,228	4,155	3,145	
10 40 Incentive Pay	5,800	6,300	6,300	5,250	5,100	
20 10 Retirement	38,882	48,304	48,304	49,111	67,384	
20 20 Social Security	21,394	28,038	28,038	28,127	32,959	
20 40 Insurance	61,170	72,246	72,246	62,422	73,339	
20 50 Workers' Compensation	3,590	4,435	4,435	4,326	4,828	
20 55 Long Term Disability	628	869	869	873	1,047	
Subtotal	431,359	514,379	514,379	506,523	604,404	17.5%
Supplies:						
31 10 Office Supplies	894	1,000	1,000	1,200	1,000	
31 40 Clothing	2,865	4,000	4,000	4,000	4,000	
34 15 Chemical Supplies	1,859	6,000	6,000	6,000	6,000	
34 30 Cleaning Supplies	733	750	750	550	750	
35 10 Motor Vehicle Repair Supplies	4,262	4,500	4,500	4,500	4,500	
35 20 Building Materials and Supplies	19	400	400	400	400	
35 30 Plumbing Supplies	11,333	20,000	20,000	20,000	20,000	
35 33 Sewer Taps	-	1,000	1,000	1,000	1,000	
35 35 Electrical Supplies	-	175	175	175	175	
35 40 Street Repair Supplies	83	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	4,418	5,000	5,000	5,000	5,000	
36 30 Safety Equipment	2,164	2,000	2,000	2,000	2,000	
37 10 Natural Gas	141	-	-	500	1,000	
37 20 Electricity	76,485	90,000	90,000	90,000	92,000	
37 30 Fuel, Oil and Lubricants	12,986	15,500	15,500	15,500	15,500	
Subtotal	118,242	151,325	151,325	151,825	154,325	2.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	320	320	320	320	
43 40 License and Inspection Fees	-	750	750	750	750	
51 20 General Insurance	10,766	11,000	11,000	12,500	13,000	
52 10 Telephone/Communications	319	1,225	1,225	1,225	1,225	
55 10 Education and Training	2,237	7,500	7,500	7,500	7,500	
56 24 Equipment Rentals	72	300	300	300	300	
56 25 Fleet Replacement	24,760	31,405	31,405	31,405	31,403	
57 10 Other Contractual Services - Vacuum Services	-	30,000	30,000	30,000	30,000	
57 13 Other Contractual Services - Lift Station Operator	39,846	100,820	100,820	105,000	110,000	
62 40 Grounds Maintenance Services	17,800	5,680	5,680	5,680	5,680	
63 25 Equipment Repair and Maintenance	73,745	100,000	100,000	200,000	150,000	
63 27 Radio Repair and Maintenance	-	1,000	1,000	1,000	1,000	
Subtotal	169,545	290,000	290,000	395,680	351,178	21.1%
Capital Outlay:						
85 10 Depreciation	819,397	-	-	-	-	
Subtotal	819,397	-	-	-	-	100.0%
Total Expenditures	\$ 1,538,544	\$ 955,704	\$ 955,704	\$ 1,054,028	\$ 1,109,907	16.1%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Treatment	Water & Wastewater	501-6055-600

PROGRAM DESCRIPTION:

The Wastewater Treatment division, under the direction of the Executive Director of Public Services and the Utilities Director, is responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and bio-solids in accordance with state and federal requirements. Included within the activities are the operation and maintenance of the City's three (3) wastewater treatment plants that process the collected wastewater. The division also performs process analysis for various local, state and federal regulatory agencies. The operations of this division have been outsourced to a private entity.

PERFORMANCE INDICATORS:

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Estimate</u>	<u>2018-19</u> <u>Projected</u>
Daily average flow of wastewater treated annually:			
Plant No. 1A – Permit capacity 2.0mgd	1.30	1.45	1.45
Plant No. 2 – Permit capacity 4.5mgd	1.80	1.99	2.3
Plant No. 3 – Permit capacity 0.025mgd	.0032	.0032	.0032
Percent of permitted capacity:			
Plant No. 1A	65%	72%	72%
Plant No. 2	40%	44%	44%
Plant No. 3	13%	13%	13%
Permit violations	0	0	0

* Million gallons

** Billion gallons

FY2019 BUDGET NOTES:

1. Increase to Plant Operation Service by \$15,000 due to increase in the cost of services.
2. Decrease to Equipment Repair and Maintenance by \$25,000 to offset other increases.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Wastewater Treatment	FUNCTION: Water & Wastewater	ACCOUNT: 501-6055-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 272,125	\$ 300,000	\$ 300,000	\$ 300,000	\$ 325,000	
Maintenance and Services	800,651	852,600	852,600	757,300	854,300	
Subtotal	1,072,776	1,152,600	1,152,600	1,057,300	1,179,300	2.3%
Total Expenditures	\$ 1,519,072	\$ 1,152,600	\$ 1,152,600	\$ 1,057,300	\$ 1,179,300	2.3%

~ AUTHORIZED POSITIONS ~

Position Title
N/A

~ EXPENDITURE DETAIL ~

Supplies:						
37 20 Electricity	\$ 272,125	\$ 300,000	\$ 300,000	\$ 300,000	\$ 325,000	
Subtotal	272,125	300,000	300,000	300,000	325,000	8.3%
Maintenance and Services:						
43 15 Engineering and Architectural Services	4,281	25,000	25,000	25,000	30,000	
43 40 License and Inspection Fees	49,418	55,000	55,000	55,000	55,000	
51 20 General Insurance	34,761	31,300	31,300	36,000	38,000	
52 10 Telephone/Communications	-	1,300	1,300	1,300	1,300	
57 10 Other Cont Svcs - Plant Operation Services	518,697	525,000	525,000	525,000	540,000	
57 20 Other Cont Svcs - Pretreatment Program	-	30,000	30,000	30,000	30,000	
63 10 Building Repair and Maintenance	10,256	10,000	10,000	10,000	10,000	
63 25 Equipment Repair and Maintenance	183,237	175,000	175,000	75,000	150,000	
Subtotal	800,651	852,600	852,600	757,300	854,300	0.2%
Capital Outlay:						
85 10 Depreciation	446,296	-	-	-	-	
Subtotal	446,296	-	-	-	-	0.0%
Total Expenditures	\$ 1,519,072	\$ 1,152,600	\$ 1,152,600	\$ 1,057,300	\$ 1,179,300	2.3%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Reclaimed Water	Water & Wastewater	501-6057-600

PROGRAM DESCRIPTION:

The Reclaimed Water is a relatively new Water/Wastewater Department which tracks the operational costs for providing reclaimed water. To help offset these costs, a revenue line item in the Water/Wastewater Fund was created for Reclaimed Water Sales.

PERFORMANCE INDICATORS:

	<u>2016-17 Actual</u>	<u>2017-18 Estimate</u>	<u>2018-19 Projected</u>
Reuse line installed (linear feet)	1,022	-	7,600
Reclaimed water pumpage *	180	200	200
Meter Installed	3	3	3

* Million gallons

FY2019 BUDGET NOTES:

1. No significant changes from FY2018 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Reclaimed Water	FUNCTION: Water & Wastewater	ACCOUNT: 501-6057-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 12,771	\$ 21,000	\$ 21,000	\$ 16,000	\$ 13,500	
Maintenance and Services	14,560	27,500	27,500	32,500	27,500	
Subtotal	27,331	48,500	48,500	48,500	41,000	-15.5%
Total Expenditures	\$ 27,331	\$ 48,500	\$ 48,500	\$ 48,500	\$ 41,000	-15.5%

~ AUTHORIZED POSITIONS ~

Position Title
N/A

~ EXPENDITURE DETAIL ~

Supplies:						
34 15 Chemical Supplies	\$ 6,411	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
37 20 Electricity	6,360	15,000	15,000	10,000	7,500	
Subtotal	12,771	21,000	21,000	16,000	13,500	-35.7%
Maintenance and Services:						
42 30 Water Reuse Plan	-	10,000	10,000	1,000	1,000	
51 20 General Insurance	40	500	500	500	500	
57 38 Educational Material & Signage	116	500	500	500	500	
63 10 Building Repair and Maintenance	-	500	500	500	500	
63 25 Equipment Repair and Maintenance	14,404	16,000	16,000	30,000	25,000	
Subtotal	14,560	27,500	27,500	32,500	27,500	0.0%
Total Expenditures	\$ 27,331	\$ 48,500	\$ 48,500	\$ 48,500	\$ 41,000	-15.5%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Non-Departmental	Water & Wastewater	501-6090-600

PROGRAM DESCRIPTION:

The expenditures for the Water & Wastewater Non-Departmental Fund are comprised of various administrative and maintenance charges, as well as debt payments and transfers to other funds.

FY2019 BUDGET NOTES:

1. A transfer of \$8,000 to the City Health Insurance Fund is for administrative costs.
2. City discontinued the Performance Assurance Services related to the Energy Efficiency Audit from 2008.
3. The Transfer to the General Fund of \$1,122,966 is to reimburse the General Fund for support services.
4. The Transfer to the General Fund as a Payment In-Lieu-of-Taxes is calculated at 4% of operating revenue.
5. The Transfer to Community Development Block Grant of \$77,600 is for North Side Water and Wastewater Improvements.
6. The appropriation of \$2,880,042 is for the transfer to Debt Service Fund to pay current debt obligations and to pay off the 2009 Certificates of Obligation.
7. The Transfer to W/WW Supplemental includes:

a. Automatic Transfer Switch	\$175,000
b. Reclaimed Water-Phase II	600,000
c. Automatic Gate at Utilities Admin Building	25,000
d. Trailer Mounted High Pressure Sewer Cleaner	65,000
e. Neptune Data Collector	24,000
f. Security Camera	<u>50,000</u>
Total	\$939,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Non-Departmental	FUNCTION: Water & Wastewater	ACCOUNT: 501-6090-600

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 8,000	
Maintenance and Services	76,132	187,194	187,194	187,194	142,412	
Debt Service	109,475	836,766	836,766	836,766	705,571	
Transfers to Other Funds	4,425,991	4,115,708	4,115,708	4,115,708	5,413,088	
Subtotal	4,617,598	5,145,668	5,145,668	5,145,668	6,269,071	21.8%
Total Expenditures	\$ 4,617,598	\$ 5,145,668	\$ 5,145,668	\$ 5,145,668	\$ 6,269,071	21.8%

~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
20 40 Insurance Admin/Contingency	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 8,000	
Subtotal	6,000	6,000	6,000	6,000	8,000	33.3%
Maintenance and Services:						
42 60 Technology Fees	29,332	138,990	138,990	138,990	142,412	
43 70 Performance Assurance Services	46,800	48,204	48,204	48,204	-	
Subtotal	76,132	187,194	187,194	187,194	142,412	-23.9%
Debt Service:						
81 10 Principal	5,438	744,485	744,485	744,485	637,495	
81 20 Interest	104,037	88,431	88,431	88,431	64,226	
81 30 Fiscal Agent Fees	-	3,850	3,850	3,850	3,850	
Subtotal	109,475	836,766	836,766	836,766	705,571	-15.7%
Transfers:						
91 01 Transfer to General Fund-Administration	1,431,776	1,122,966	1,122,966	1,122,966	1,122,966	
91 01 Transfer to General Fund-Pymt In-Lieu-of-Taxes	-	393,480	393,480	393,480	393,480	
92 16 Transfer to CDBG	75,200	-	-	-	77,600	
93 01 Transfer to Debt Service Fund	2,180,640	1,993,292	1,993,292	1,993,292	2,880,042	
94 23 Transfer to CO 2014	114	-	-	-	-	
95 15 Transfer to Water/Wastewater Supplemental	738,261	605,970	605,970	605,970	939,000	
Subtotal	4,425,991	4,115,708	4,115,708	4,115,708	5,413,088	31.5%
Total Expenditures	\$ 4,617,598	\$ 5,145,668	\$ 5,145,668	\$ 5,145,668	\$ 6,269,071	21.8%

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

Classification	2018-19 Budget			
	2017-18 Actual Totals	2017-18 Budget Totals	Water & Wastewater Operations (501)	WW Treatment Plant #4 (509)
<u>RESOURCES:</u>				
BEGINNING BALANCE	\$ 21,790,009	\$ 22,489,300	\$ 8,965,130	\$ 22,518
OPERATING REVENUES:				
Water revenue	5,122,724	5,004,500	5,004,500	-
Wastewater revenue	4,553,361	4,560,000	4,560,000	-
Subsidence Fee	3,165,257	2,945,000	-	-
Miscellaneous revenue	9,953,911	429,300	429,700	-
TOTAL OPERATING REVENUES	22,795,253	12,938,800	9,994,200	-
TOTAL FUNDS AVAILABLE	44,585,262	35,428,100	18,959,330	22,518
<u>EXPENSES:</u>				
Administration	200,974	281,413	330,888	-
Water production/purification	953,182	896,069	901,984	-
Water distribution	2,466,383	1,126,854	1,108,073	-
Wastewater collection	1,538,544	955,704	1,109,907	-
Wastewater treatment	1,519,072	1,152,600	1,179,300	-
Customer services	438,547	518,185	568,392	-
Groundwater Reduction Costs	3,342,750	470,590	-	-
Reclaimed Water	-	48,500	41,000	-
TOTAL EXPENSES	10,459,453	5,449,915	5,239,544	-
Non-Operating Revenues (Expenses):				
Capital impact revenue	1,498,584	-	-	-
Interest revenue	144,089	65,000	100,000	-
Debt service and fiscal agent fees	(109,475)	(836,766)	(705,571)	-
Transfers in	819,452	657,161	68,072	-
Personnel and Benefits	(6,000)	(6,000)	(8,000)	-
Maintenance and Services	(76,132)	(187,194)	(142,412)	-
Grant	-	-	-	-
Capital	(7,882)	(368,499)	-	(22,518)
Intergovernmental	725,703	450,000	-	-
TOTAL NON-OPERATING REVENUE (EXPENSES)	2,988,340	(226,298)	(687,911)	(22,518)
NET INCOME BEFORE OPERATING TRANSFERS	15,324,140	7,262,587	4,066,745	(22,518)
Operating transfers out	(6,728,777)	(4,145,708)	(5,413,088)	-
INCREASE (DECREASE) IN WORKING CAPITAL	8,595,363	3,116,879	(1,346,343)	(22,518)
ENDING BALANCE	\$ 30,385,372	\$ 25,606,178	\$ 7,618,787	\$ (0)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

2018-19 Budget					
Water Subsid. Fund (514)	W/WW Supplemental Fund (515)	Water Impact Fee Fund (517)	Sewer Impact Fee Fund (518)	2018-19 Budget Totals	
\$ 4,129,496	\$ 40,201	\$ 3,221,889	\$ 657,388	\$ 20,188,389	
-	-	-	-	5,004,500	
-	-	-	-	4,560,000	
2,945,000	-	-	-	2,945,000	
-	-	-	-	429,700	
2,945,000	-	-	-	12,939,200	
7,074,496		3,221,889	657,388	33,127,589	
-	-	-	-	330,888	
-	-	-	-	901,984	
-	-	-	-	1,108,073	
-	-	-	-	1,109,907	
-	-	-	-	1,179,300	
-	-	-	-	568,392	
5,306,375	-	-	-	5,306,375	
-	-	-	-	41,000	
5,306,375	-	-	-	10,545,919	
-	-	-	-	-	
40,000	2,500	-	-	142,500	
-	-	-	-	(705,571)	
-	939,000	-	-	1,007,072	
-	-	-	-	(8,000)	
-	-	-	-	(142,412)	
-	-	-	-	-	
-	(939,000)	-	-	(961,518)	
720,000	-	-	-	720,000	
760,000	2,500	-	-	52,071	
(1,601,375)	2,500	-	-	2,445,352	
(304,783)	-	-	-	(5,717,871)	
(1,906,158)	2,500	-	-	(3,272,519)	
\$ 2,223,338	\$ 42,701	\$ 3,221,889	\$ 657,388	\$ 16,915,870	

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**WATER & WASTEWATER
SPACEK RD LIFT STATION AND SEWER LINE IMPROVEMENTS FUND: 509**

Classification	2016-17 Actual	2017-18 Budget	2017-18 Estimate	2018-19 Budget
RESOURCES:				
Total beginning balance	\$ 1,443,671	\$ 1,361,871	\$ 1,361,871	\$ 22,518
Revenues & Transfers In	176,552	-	275,647	-
TOTAL FUNDS AVAILABLE	1,620,223	1,361,871	1,637,518	22,518
DEDUCTIONS:				
Expenditures & Transfers Out	258,352	1,615,000	1,615,000	22,518
TOTAL ENDING BALANCE	1,361,871	(253,129)	22,518	-
ACCOUNT TOTAL	\$ 1,620,223	\$ 1,361,871	\$ 1,637,518	\$ 22,518

REVENUES:				
43140 Capital Impact Fee Revenue	\$ 164,448	\$ -	\$ 265,647	\$ -
45100 Interest Earnings	12,104	-	10,000	-
TOTAL REVENUES	\$ 176,552	\$ -	\$ 275,647	\$ -

EXPENDITURES:				
70 31 Spacek Road Sewer Line (CP1506)	\$ -	\$ -	\$ -	\$ 22,518
70 32 Bryan Road Lift Station (CP1408)	-	1,615,000	1,615,000	-
95 01 Transfer to W/WW Fund	258,352	-	-	-
TOTAL EXPENDITURES	\$ 258,352	\$ 1,615,000	\$ 1,615,000	\$ 22,518

Budget Notes: The MUD's (MUD No. 144) located in the City's ETJ are contributing to this fund which will be used to build the Wastewater Treatment Plant # 4 when the customer base grows to require a new wastewater treatment plant. If WWTP# 4 is not needed, these funds will be used for Spacek Road Sewer Improvements and Lift Station.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**WATER & WASTEWATER
Subsidence Fund**

FUND: 514

Classification	2016-17 Actual	2017-18 Budget	2017-18 Estimate	2018-19 Budget
RESOURCES:				
Total beginning balance	\$ 3,426,174	\$ 4,001,982	\$ 4,001,982	\$ 4,129,496
Revenues & transfers in	3,918,557	3,410,000	4,039,000	3,705,000
TOTAL FUNDS AVAILABLE	7,344,731	7,411,982	8,040,982	7,834,496
DEDUCTIONS:				
Expenditures & transfers out	3,342,750	4,617,907	3,911,487	5,611,158
TOTAL ENDING BALANCE	4,001,982	2,794,076	4,129,496	2,223,338
ACCOUNT TOTAL	\$ 7,344,732	\$ 7,411,982	\$ 8,040,982	\$ 7,834,496
REVENUES:				
42330 Gulf Coast Water Authority	325,000	-	334,000	-
42340 Intergovernmental (MUDS)	400,703	450,000	720,000	720,000
43222 Subsidence Fee	3,165,257	2,945,000	2,945,000	2,945,000
45100 Interest Earnings	25,223	15,000	40,000	40,000
46900 Miscellaneous Income	2,375	-	-	-
TOTAL REVENUES	\$ 3,918,557	\$ 3,410,000	\$ 4,039,000	\$ 3,705,000
EXPENDITURES:				
31 35 Business Expense	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43 15 Engineering Services	24,218	32,590	20,000	20,000
43 16 Water Corrosion Study	247,054	228,729	228,729	-
43 20 Legal Services	50	5,000	5,000	5,000
43 40 Subsidence Pumping Fee	28,700	40,000	40,000	40,000
55 15 Community Education	-	10,000	10,000	5,000
57 10 Brazos River Authority Contract	324,806	360,000	360,000	360,000
57 20 Water Purchase - BWA	2,392,575	3,614,670	2,900,000	4,845,375
57 40 Water Wise Program	19,966	22,000	42,840	30,000
93 01 Transfer to Debt Service	305,382	303,918	303,918	304,783
TOTAL EXPENDITURES	\$ 3,342,750	\$ 4,617,907	\$ 3,911,487	\$ 5,611,158

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**WATER & WASTEWATER
Water/Wastewater Supplemental Fund**

FUND: 515

Classification	2016-17 Actual	2017-18 Budget	2017-18 Estimate	2018-19 Budget
RESOURCES:				
Total beginning balance	\$ 372,497	\$ 384,027	\$ 384,027	\$ 40,201
Revenues & Transfers In	747,580	577,220	845,680	941,500
TOTAL FUNDS AVAILABLE	1,120,077	961,247	1,229,707	981,701
DEDUCTIONS:				
Expenditures & Transfers Out	736,050	861,452	1,189,506	939,000
TOTAL ENDING BALANCE	384,027	99,795	40,201	42,701
ACCOUNT TOTAL	\$ 1,120,077	\$ 961,247	\$ 1,229,707	\$ 981,701
REVENUES:				
45100 Interest Earnings	\$ 3,729	\$ 1,250	\$ 6,787	\$ 2,500
46730 Contribution - State of Texas	5,590	-	-	-
48501 Transfer from W/WW Fund	738,261	575,970	838,893	939,000
TOTAL REVENUES	\$ 747,580	\$ 577,220	\$ 845,680	\$ 941,500
EXPENDITURES:				
70 30 Improvements O/T Buildings	\$ -	\$ 207,500	\$ 207,500	\$ 200,000
70 32 I-69 Utility Adjustments	5,624	-	59,263	-
70 33 I-69 Utility Adjustments	-	49,745	49,745	-
70 34 Lift Station No. 2 Improvements	-	235,737	241,605	-
70 35 SCADA Project	-	280,000	280,000	-
70 37 6th Street Waterline Project	-	-	262,923	(A)
70 38 Reclaim Water Phase II	-	-	-	600,000
70 40 Machinery and Equipment	7,882	86,600	86,600	139,000
70 41 Computer Hardware/Software	-	1,870	1,870	-
95 01 Transfer to W/WW Fund	722,545	-	-	-
TOTAL EXPENDITURES	\$ 736,050	\$ 861,452	\$ 1,189,506	\$ 939,000

(A) Project will rollover to FY2019

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**WATER & WASTEWATER
Water Impact Fee Fund**

FUND: 517

Classification	2016-17 Actual	2017-18 Budget	2017-18 Estimate	2018-19 Budget
RESOURCES:				
Total beginning balance	\$ 1,099,160	\$ 2,138,239	\$ 2,138,239	\$ 3,221,889
Revenues & Transfers In	1,144,930	-	1,113,651	-
TOTAL FUNDS AVAILABLE	2,244,090	2,138,239	3,251,889	3,221,889
DEDUCTIONS:				
Expenditures & Transfers Out	105,852	30,000	30,000	-
TOTAL ENDING BALANCE	2,138,239	2,108,239	3,221,889	3,221,889
ACCOUNT TOTAL	\$ 2,244,090	\$ 2,138,239	\$ 3,251,889	\$ 3,221,889
 REVENUES:				
43140 Capital Impact Fee	\$ 1,130,438	\$ -	\$ 1,101,151	\$ -
45100 Interest Earnings	14,492	-	12,500	-
TOTAL REVENUES	\$ 1,144,930	\$ -	\$ 1,113,651	\$ -
 EXPENDITURES:				
43 90 Professional Services	\$ -	\$ 30,000	\$ 30,000	\$ -
95 01 Transfer to GRP W/WW Fund	105,852	-	-	-
TOTAL EXPENDITURES	\$ 105,852	\$ 30,000	\$ 30,000	\$ -

Budget Notes: These funds will be used for future improvements to the City's water system in accordance with the Water Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**WATER & WASTEWATER
Sewer Impact Fee Fund**

FUND: 518

Classification	2016-17 Actual	2017-18 Budget	2017-18 Estimate	2018-19 Budget
RESOURCES:				
Total beginning balance	\$ 1,226,820	\$ 1,440,924	\$ 1,440,924	\$ 657,388
Revenues & Transfers In	214,104	-	155,464	-
TOTAL FUNDS AVAILABLE	1,440,924	1,440,924	1,596,388	657,388
DEDUCTIONS:				
Expenditures & Transfers Out	-	939,000	939,000	-
TOTAL ENDING BALANCE	1,440,924	501,924	657,388	657,388
ACCOUNT TOTAL	\$ 1,440,924	\$ 1,440,924	\$ 1,596,388	\$ 657,388

REVENUES:				
43140 Capital Impact Fee	\$ 203,698	\$ -	\$ 148,702	\$ -
45100 Interest Earnings	10,406	-	6,762	-
TOTAL REVENUES	\$ 214,104	\$ -	\$ 155,464	\$ -

EXPENDITURES:				
43 90 Outside Professional Services	\$ -	\$ 30,000	\$ 30,000	\$ -
70 30 Improvements O/T Building	-	909,000	909,000	-
TOTAL EXPENDITURES	\$ -	\$ 939,000	\$ 939,000	\$ -

For Bryan/Spacek Road Sewer Improvements

Budget Notes: These funds will be used for future improvements to the City's sewer system in accordance with the Sewer Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Total Water and Sewer Debt

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2019	637,495	64,226	701,722
2020	260,185	45,740	305,924
2021	465,085	28,694	493,779
2022	283,393	5,078	288,471
2023	21,000	0	21,000
2024	21,000	0	21,000
2025	21,000	0	21,000
2026	21,000	0	21,000
2027	21,000	0	21,000
2028	21,000	0	21,000
2029	21,000	0	21,000
	<u>\$1,793,159</u>	<u>\$143,738</u>	<u>\$1,936,897</u>

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Combination Tax and Revenue Certificates of Obligations
Series 2010 (TWDB)**

Fiscal Year Ended 9/30	Principal Due		Total Principal & Interest
2019	21,000	-	21,000
2020	21,000	-	21,000
2021	21,000	-	21,000
2022	21,000	-	21,000
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
Total	<u>\$ 231,000</u>	<u>\$ -</u>	<u>\$ 231,000</u>

Total amount authorized: \$394,000
Ordinance # 2010-06

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**Capital Lease Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2019	107,063	52,170	159,233
2020	239,185	45,740	284,924
2021	444,085	28,694	472,779
2022	262,393	5,078	267,471
Total	<u>\$1,052,727</u>	<u>\$131,681</u>	<u>\$1,184,408</u>

**General Fund Requirements
10%**

2019	10,706	5,217	15,923
2020	23,918	4,574	28,492
2021	44,409	2,869	47,278
2022	26,239	508	26,747
Total	<u>\$105,273</u>	<u>\$13,168</u>	<u>\$118,441</u>

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**State Energy Conservation Office - Loan Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2019	509,432	12,057	521,489
Total	\$509,432	\$12,057	\$521,489

**General Fund Requirements
10%**

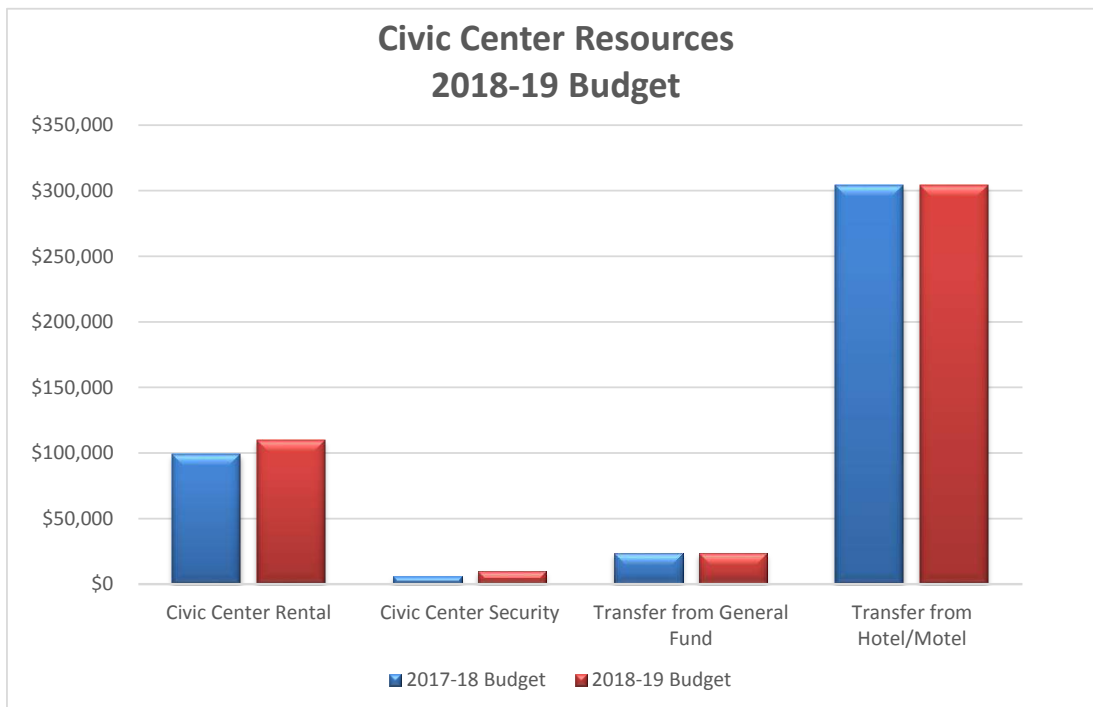
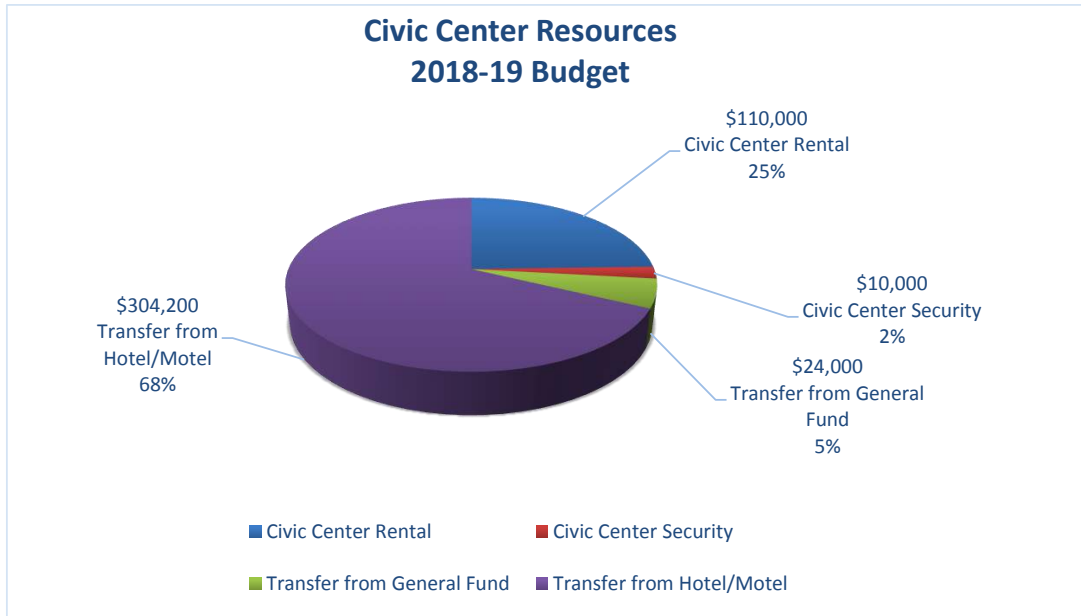
2019	50,943	1,206	52,149
Total	\$50,943	\$1,206	\$52,149

CIVIC CENTER FUND

This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

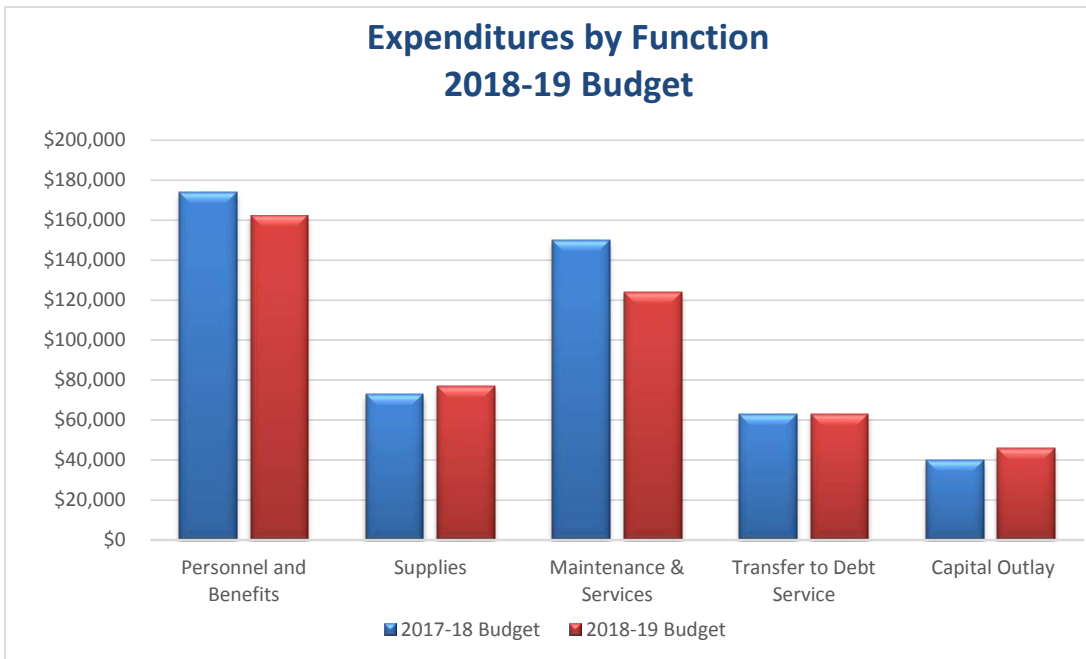
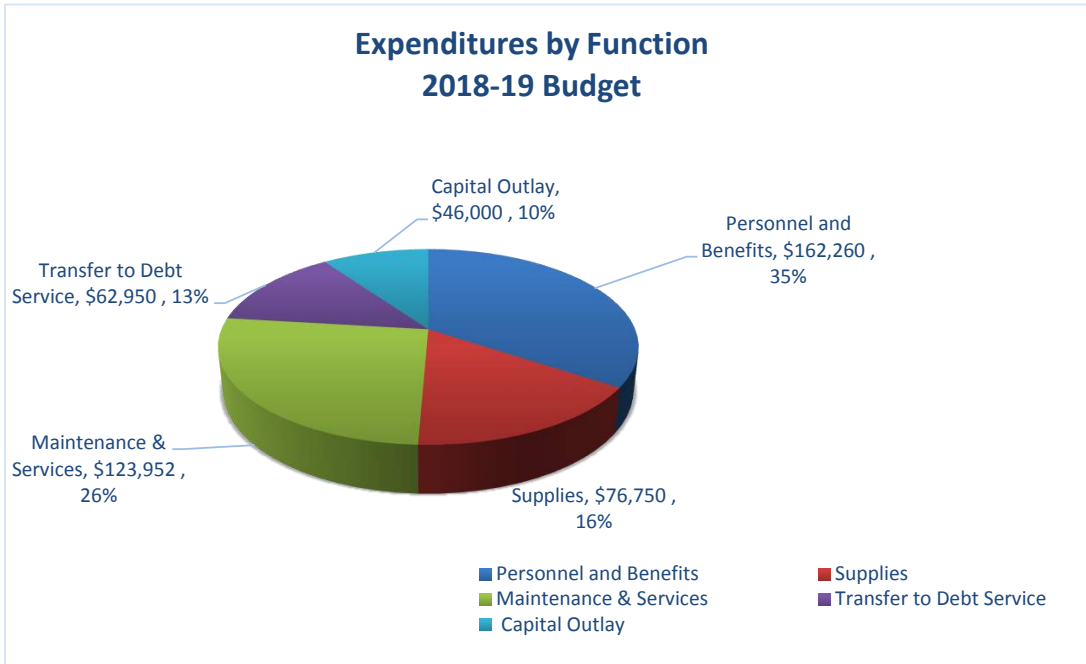
CITY OF ROSENBERG, TEXAS 2018-19 BUDGET

Civic Center Fund Summary



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

Civic Center Fund Summary



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Civic Center	Civic Center	Community Development	560-1951-540

MISSION STATEMENT:

The Civic Center vision and goal for the future is to become the premier location for our community when planning an event or meeting by continuing to keep our customer satisfaction as top priority and maintaining a warm, inviting environment for all.

PROGRAM DESCRIPTION:

The Rosenberg Civic Center provides a resource to city departments, the community and surrounding region to hold meetings, corporate functions, and educational seminars, social and private events at affordable costs in a comfortable atmosphere. With the addition of Parks & Recreation Programming the center has become a resource for leisure activities for young and young at heart to enjoy a host of fun family oriented activities. Civic Center staff provides these services with the utmost consideration to the customer's well-being and satisfaction.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Provide excellent customer service and satisfaction -100% is the goal.

Objectives:

- Continue to obtain, analyze, and respond to customer feedback on the level of service provided by staff, atmosphere provided, success of events and overall satisfaction with the facility.
- Continue to provide educational opportunities for staff to enhance service levels.
- Improve access to information regarding the availability of the center and parks facilities and to streamline the booking process.

Department Goal# 2: Provide a clean, well maintained, updated and comfortable environment for all customers.

Objectives:

- Continue maintenance schedule for the building, equipment, grounds and parking lot.
- Continue feedback and suggestions on how to improve on the current contracted janitorial services.
- Evaluate and suggest updates to outdated technology and audio/visual systems.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

- Department Goal# 3: Be recognized as the premier meeting/special event resource for the community.

Objectives:

- Raise community awareness of the facility.
- Encourage referrals to the facility.
- Improve/enhance webpage

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Civic Center	Civic Center	Community Development	560-1951-540

PERFORMANCE INDICATORS:

	<u>2016-17 Actual</u>	<u>2017-18 Estimate</u>	<u>2018-19 Projected</u>
Customer Satisfaction Levels	80%	85%	90%
Cost to perform maintenance activities	\$39,445	\$68,907	\$38,500
Civic Center Bookings	716	744	780
Civic Center Revenue	\$95,000	\$96,000	\$96,000

FY2019 BUDGET NOTES:

1. Increase to Outside Professional Services due to several 5-year inspections due in 2019 for fire suppression equipment.
2. Increase Heating and A/C Repair and Maintenance to include an annual maintenance agreement.
3. Allocate funds for an additional \$40,000 for audio and video technology improvement.
4. Allocate \$6,000 for booking and facilities software.
5. Budget includes the use of \$21,413 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

CIVIC CENTER FUND

FUND 560

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
CIVIC CENTER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 43,728	\$ 27,212	\$ 78,851	\$ 78,851	\$ 21,413
Revenues and Transfers In	431,864	434,200	434,200	449,700	450,500
Total Funds Available	<u>\$ 475,592</u>	<u>\$ 461,412</u>	<u>\$ 513,051</u>	<u>\$ 528,551</u>	<u>\$ 471,913</u>
Uses/Deductions:					
Expenditures and Transfers	\$ 396,742	\$ 461,412	\$ 499,612	\$ 507,138	\$ 471,913
Ending Fund Balance:					
Total Ending Balance	\$ 78,851	\$ -	\$ 13,439	\$ 21,413	\$ -
Fund Total	<u>\$ 475,592</u>	<u>\$ 461,412</u>	<u>\$ 513,051</u>	<u>\$ 528,551</u>	<u>\$ 471,913</u>
 Net Revenues (Expenditures)	 35,123	 (27,212)	 (65,412)	 (57,438)	 (21,413)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 1,058	\$ 1,000	\$ 1,000	\$ 1,500	\$ 2,300	
46510 Civic Center Rental	95,532	99,000	99,000	110,000	110,000	
46512 Civic Center Security	7,074	6,000	6,000	10,000	10,000	
48101 Transfer from General Fund	24,000	24,000	24,000	24,000	24,000	
48212 Transfer from Hotel/Motel Fund	304,200	304,200	304,200	304,200	304,200	
TOTAL REVENUES	431,864	434,200	434,200	449,700	450,500	
EXPENDITURES:						
Personnel and Benefits	\$ 187,923	\$ 173,834	\$ 173,834	\$ 178,980	\$ 162,260	
Supplies	67,914	72,900	72,900	78,900	76,750	
Maintenance and Services	78,335	111,888	150,088	146,468	123,952	
Transfer to Debt Service	62,569	62,790	62,790	62,790	62,950	
Subtotal	396,742	421,412	459,612	467,138	425,913	
Capital Outlay	-	40,000	40,000	40,000	46,000	
Total Expenditures	\$ 396,742	\$ 461,412	\$ 499,612	\$ 507,138	\$ 471,913	-5.5%

~ AUTHORIZED POSITIONS ~

Position Title						
Civic Center Manager	1.00	1.00	1.00	1.00	-	
Civic Center & Events Manager	-	-	-	-	0.50	
Administrative Technician	-	-	-	-	0.50	
Administrative Technician	1.00	0.50	0.50	0.50	0.50	
M&O Assistant	1.96	1.96	1.96	1.96	1.96	
Total Personnel	3.96	3.46	3.46	3.46	3.46	0.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 108,642	\$ 103,885	\$ 103,885	\$ 108,056	\$ 93,021	
10 20 Overtime - Security	6,884	4,500	4,500	4,500	4,500	
10 30 Longevity	605	660	660	605	385	
10 40 Incentive Pay	425	300	300	600	750	
11 10 Temporary Salaries and Wages	17,812	17,250	17,250	15,000	15,942	
20 10 Retirement	22,476	14,451	14,451	16,250	15,453	
20 20 Social Security	9,751	9,712	9,712	10,900	8,783	
20 40 Insurance	20,227	21,692	21,692	21,626	22,640	
20 50 Workers' Compensation	486	812	812	836	393	
20 55 Long Term Disability	290	272	272	307	243	
20 65 Cell Phone Allowance	325	300	300	300	150	
Subtotal	187,923	173,834	173,834	178,980	162,260	-6.7%
Supplies:						
31 10 Office Supplies	675	700	700	700	700	
31 35 Business Expenses	-	100	100	100	-	
31 40 Clothing	325	500	500	500	500	
31 90 Other Supplies	1,211	1,500	1,500	1,500	1,500	
34 30 Cleaning Supplies	3,028	3,300	3,300	3,300	3,300	
35 10 Motor Vehicle Repair Supplies	17	700	700	700	700	
35 12 Supply Inventory	1,257	2,050	2,050	2,050	2,050	
35 30 Plumbing Supplies	48	300	300	300	300	
35 35 Electrical Supplies	335	500	500	500	500	
37 10 Natural Gas	455	550	550	550	500	
37 20 Electricity	60,064	62,000	62,000	68,000	66,000	
37 30 Fuel, Oil and Lubricants	500	700	700	700	700	
Subtotal	67,914	72,900	72,900	78,900	76,750	5.3%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	992	770	770	770	770	
42 60 Technology Fees	10,098	27,798	27,798	27,798	28,482	
43 90 Other Professional Services - Inspections	2,130	2,480	2,480	3,000	4,000	
51 20 General Insurance	5,326	6,500	6,500	6,500	6,500	
52 10 Telephone/Communications	-	850	850	850	850	
52 20 Postage	7	100	100	100	100	
53 10 Advertising	1,069	1,700	1,700	1,700	1,700	
54 10 Printing and Binding	-	500	500	500	500	
55 10 Education and Training	950	1,000	1,000	1,000	1,000	
56 24 Equipment Rentals	1,624	1,650	1,650	1,650	1,650	
56 25 Fleet Replacement	3,750	2,600	2,600	2,600	2,600	
57 15 Janitorial Services	13,613	19,140	19,140	15,000	15,000	
62 31 Pest Control Services	800	800	800	800	800	
62 40 Grounds Maintenance	30	10,000	10,000	10,000	10,000	
63 10 Building Repair and Maintenance	9,555	12,000	12,000	12,000	16,000	
63 20 Heating & A/C Repair and Maintenance	25,087	18,000	56,200	56,200	28,000	
63 25 Equipment Repair and Maintenance	3,303	6,000	6,000	6,000	6,000	
Subtotal	78,335	111,888	150,088	146,468	123,952	-17.4%

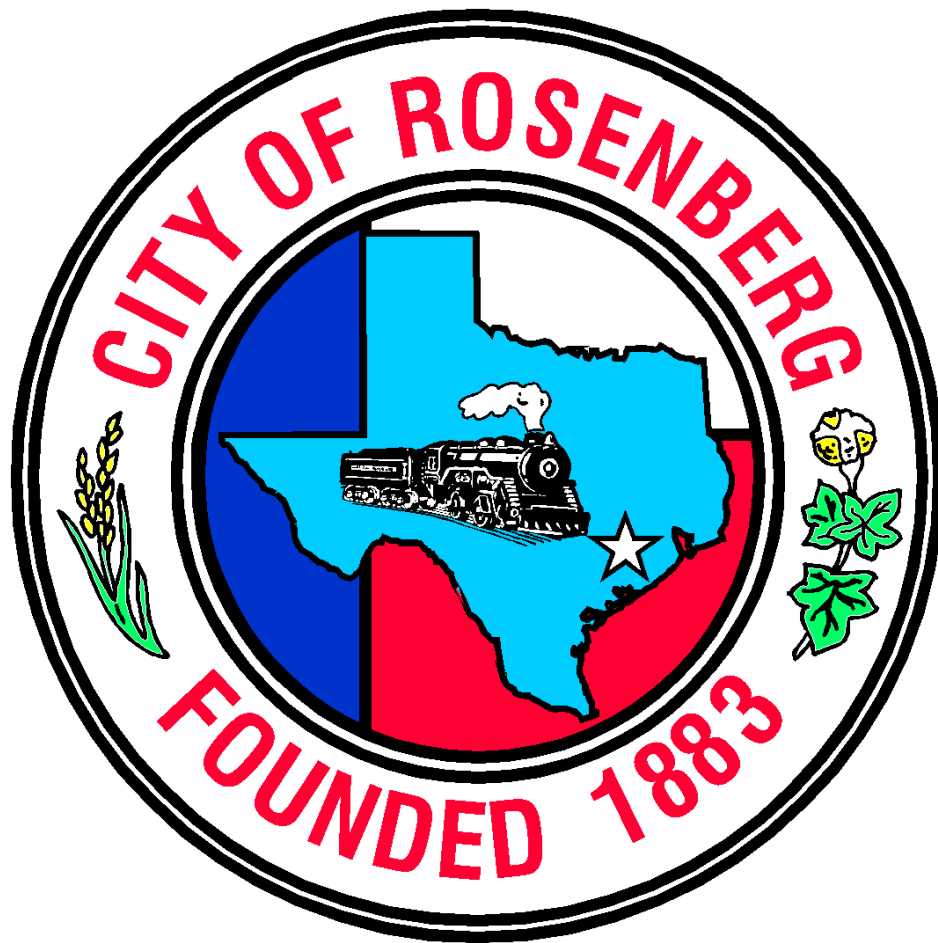
**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
Capital Outlay:						
70 40 Machinery and Equipment	-	40,000	40,000	40,000	40,000	0.0%
70 41 Computer Hardware/Software	-	-	-	-	6,000	
Subtotal	-	40,000	40,000	40,000	46,000	15.0%

~ EXPENDITURE DETAIL ~

Transfers:						
93 01 Transfer to Debt Service Fund	62,569	62,790	62,790	62,790	62,950	
Subtotal	62,569	62,790	62,790	62,790	62,950	0.3%
Total Expenditures	\$ 396,742	\$ 461,412	\$ 499,612	\$ 507,138	\$ 471,913	-5.5%



INTERNAL SERVICE FUNDS

- SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY
- INSURANCE FUND
- FLEET REPLACEMENT FUND
- TECHNOLOGY FUND

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



INTERNAL SERVICE FUNDS

Internal service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City, whereby, the intent of the fund is to recover the cost of providing those services from internal user charges.

Insurance Fund (601) - This fund is used to account for medical premiums and claims for City employees, eligible retirees, and covered dependents, and is funded by premiums from the General Fund, Water and Wastewater Fund, Fire Station No. 3 Operating Fund, Technology Fund, Civic Center Fund, and Hotel/Motel Fund, as well as contributions from employees, retirees and insured dependents.

Fleet Replacement Fund (602) - This fund is used to account for expenses associated with replacement of the City's fleet. Revenues are derived from lease charges from the various user departments in the General Fund, Water and Wastewater Fund, Civic Center, and Fire Station No.3.

Technology Fund (603) - This fund is used to account for expenses associated with operating, maintaining and acquiring the City's information systems. Revenues are derived from user charges to the General, Water and Wastewater, Fire Station No.3, and Civic Center Funds.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL INTERNAL SERVICE FUNDS

2018-19 BUDGET					
	2017-18 Budget Total	Insurance Fund	Fleet Replacement Fund	Technology Fund	2018-19 Budget Total
<u>RESOURCES:</u>					
Total beginning balance	\$ 5,758,287	\$ 726,630	\$ 5,477,438	\$ 29,085	\$ 6,233,153
REVENUES:					
Insurance premiums	\$ 3,585,399	\$ 3,827,653	\$ -	\$ -	\$ 3,827,653
Service charges	1,662,371	-	776,740	949,414	1,726,154
Interest earnings	5,950	2,000	40,000	2,000	44,000
Insurance Proceeds	-	-	-	-	-
Miscellaneous	25,839	-	25,839	-	25,839
TOTAL REVENUES	5,279,559	3,829,653	842,579	951,414	5,623,646
TOTAL FUNDS AVAILABLE	\$ 11,037,846	\$ 4,556,283	\$ 6,320,017	\$ 980,499	\$ 11,856,799
<u>EXPENDITURES/EXPENSES:</u>					
Maintenance & services	\$ 4,383,999	\$ 3,862,903	\$ -	\$ 750,414	\$ 4,613,317
Subtotal	4,383,999	3,862,903	-	750,414	4,613,317
Capital outlay	931,000	-	-	199,000	199,000
TOTAL EXPENDITURES	\$ 5,314,999	\$ 3,862,903	\$ -	\$ 949,414	\$ 4,812,317
<u>ENDING FUND BALANCE:</u>					
Total ending balance	5,722,847	693,380	6,320,017	31,085	7,044,482
Designated balances	-	-	-	-	-
Undesignated balance	5,722,847	693,380	6,320,017	31,085	7,044,482
FUND TOTAL	\$ 11,037,846	\$ 4,556,283	\$ 6,320,017	\$ 980,499	\$ 11,856,799

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Insurance	Insurance	Insurance	601-0000-611

PROGRAM DESCRIPTION:

The Insurance Fund accounts for the City's health, dental, vision, life insurance plans, long-term disability and the flexible spending plan. Revenues are derived from premiums paid by the City, as well as employee and retiree contributions for the employee's and retiree's portion of the employee and dependent coverage.

FY2019 BUDGET NOTES:

1. The Health Insurance Premiums increased by approximately 3.4%. However, the overall costs are even greater due to the additional personnel and an increase in the participation level.
2. The City will continue to pay ninety-five percent (95%) of the employee's premiums. The City will also pay an additional five percent (5%) of the dependent coverage, increasing the City's contribution for dependent coverage from forty-five percent (45%) to fifty percent (50%)
3. Budget includes the use of \$33,250 of fund balance to balance the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
INSURANCE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 763,632	\$ 682,117	\$ 726,486	\$ 726,486	\$ 726,630
Revenues and Transfers In	<u>3,320,520</u>	<u>3,587,399</u>	<u>3,587,399</u>	<u>3,793,374</u>	<u>3,829,653</u>
Total Funds Available	<u>\$ 4,084,152</u>	<u>\$ 4,269,516</u>	<u>\$ 4,313,885</u>	<u>\$ 4,519,860</u>	<u>\$ 4,556,283</u>
Uses/Deductions:					
Expenditures and Transfers Out	3,357,667	3,626,399	3,626,399	3,793,230	3,862,903
Ending Fund Balance:					
Total Ending Balance	726,486	643,117	687,486	726,630	693,380
Fund Total	<u>\$ 4,084,152</u>	<u>\$ 4,269,516</u>	<u>\$ 4,313,885</u>	<u>\$ 4,519,860</u>	<u>\$ 4,556,283</u>
 Net Revenues (Expenditures)	 (37,146)	 (39,000)	 (39,000)	 144	 (33,250)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 3,946	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
46900 Miscellaneous Income	586	-	-	600	-	
47210 General Fund Insurance Premium	1,873,947	1,999,738	1,999,738	2,132,000	2,172,604	
47220 W/WW Fund Insurance Premium	198,105	230,311	230,311	230,311	263,295	
47225 Fire Station #3 Oper Insurance Premium	139,221	139,207	139,207	150,000	156,353	
47235 Civic Center Fund Insurance Premium	20,388	21,692	21,692	21,692	22,640	
47240 Employees' Health Insurance Premiums	688,415	773,680	773,680	830,000	760,800	
47241 Employees' Vision Insurance Premiums	17,532	17,750	17,750	17,750	17,750	
47242 Employees' Dental Insurance Premiums	108,718	110,000	110,000	116,000	135,000	
47245 Employees' Flex Spending Contributions	85,912	87,000	87,000	87,000	87,000	
47260 Retirees' Insurance Premiums	91,100	111,550	111,550	111,550	112,000	
47265 Long Term Disability	30,876	30,600	30,600	30,600	30,600	
47270 Administrative Fees - General Fund	47,000	47,000	47,000	47,000	50,000	
47275 Administrative Fees - W/WW Fund	6,000	6,000	6,000	6,000	8,000	
47280 Hotel/Motel Fund Insurance Premium	8,774	10,871	10,871	10,871	11,610	
TOTAL REVENUES	\$ 3,320,520	\$ 3,587,399	\$ 3,587,399	\$ 3,793,374	\$ 3,829,653	6.8%

EXPENDITURES:						
Maintenance and Services	\$ 3,357,667	\$ 3,626,399	\$ 3,626,399	\$ 3,793,230	\$ 3,862,903	6.5%
TOTAL EXPENDITURES	\$ 3,357,667	\$ 3,626,399	\$ 3,626,399	\$ 3,793,230	\$ 3,862,903	6.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 55 Administrative Fees	\$ 47,104	\$ 48,000	\$ 48,000	\$ 58,000	\$ 58,000	
42 80 Health Fair Expenses	4,877	5,000	5,000	5,000	5,000	
51 10 Health Insurance Premiums	3,026,277	3,272,049	3,272,049	3,422,130	3,484,303	
51 15 Vision Insurance Premiums	17,543	17,750	17,750	18,500	18,500	
51 25 Dental Insurance Premiums	120,135	125,000	125,000	127,500	135,000	
51 30 Flex Spending Insurance Claims	79,484	87,000	87,000	87,000	87,000	
51 35 Long Term Disability	30,857	30,600	30,600	30,600	30,600	
51 40 Life Insurance Premiums	23,210	26,000	26,000	29,500	29,500	
57 10 Other Contractual Services	8,179	15,000	15,000	15,000	15,000	
Subtotal	3,357,667	3,626,399	3,626,399	3,793,230	3,862,903	6.5%
Total Expenditures	\$ 3,357,667	\$ 3,626,399	\$ 3,626,399	\$ 3,793,230	\$ 3,862,903	6.5%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Fleet Replacement	Fleet Replacement	Fleet Replacement	602-0000-612

PROGRAM DESCRIPTION:

The Fleet Replacement Fund, accounts for lease revenues charged to the General Fund, Fire Station No. 3 Operating Fund, the Water/Wastewater Fund and Civic Center Fund operational budgets. Lease revenues consist of annual charges, based on the replacement cost of vehicles. Vehicle useful lives are estimated from 5 to 20 years, depending upon the expected use of the vehicle. For example, police patrol units are normally replaced every 4 to 6 years, while administrative vehicles may be replaced every 8 years. Pickups may be replaced every 7 to 10 years. The City Vehicle Replacement Policy further explains the criteria for replacement.

PERFORMANCE INDICATORS:

	2016-17 <u>Actual</u>	2017-18 <u>Estimate</u>	2018-19 <u>Projected</u>
Average age of fleet	4.89	5.0	5.0
Percent of the fleet recommended for replacement	6%	.5%	0%

FY2019 BUDGET NOTES:

1. History of vehicles replaced:
 - 2011-12 - Replaced nine (9) vehicles
 - 2012-13 - Replaced three (3) vehicles and purchased a dump truck
 - 2013-14 - Replaced four (4) vehicles
 - 2014-15 - Replaced six (6) vehicles
 - 2015-16 - Replaced nineteen (19) vehicles
 - 2016-17 - Replaced fourteen (14) vehicles
 - 2017-18 - Replaced one (1) vehicle and purchased a fire truck
2. For FY2018-19, there are no vehicles recommended for replacement.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
FLEET REPLACEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 4,223,392	\$ 4,291,536	\$ 4,704,716	\$ 4,704,716	\$ 5,477,438
Revenues and Transfers In	<u>800,310</u>	<u>1,482,672</u>	<u>1,482,672</u>	<u>1,519,722</u>	<u>842,579</u>
Total Funds Available	<u>5,023,702</u>	<u>5,774,208</u>	<u>6,187,388</u>	<u>6,224,438</u>	<u>6,320,017</u>
Uses/Deductions:					
Expenditures and Transfers Out	318,987	747,000	747,000	747,000	-
Ending Fund Balance:					
Total Ending Balance	4,704,716	5,027,208	5,440,388	5,477,438	6,320,017
Fund Total	<u>\$ 5,023,702</u>	<u>\$ 5,774,208</u>	<u>\$ 6,187,388</u>	<u>\$ 6,224,438</u>	<u>\$ 6,320,017</u>
 Net Revenues (Expenditures)	 481,324	 735,672	 735,672	 772,722	 842,579

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 22,053	\$ 1,950	\$ 1,950	\$ 39,000	\$ 40,000	
47310 Lease Revenue - General Fund	576,145	671,660	671,660	671,660	659,119	
47320 Lease Revenue - Water/WW Fund	101,056	85,620	85,620	85,620	85,618	
47325 Lease Rev-Fire Station No.3 Operating	29,403	29,403	29,403	29,403	29,403	
47330 Loan Payment Revenue	25,839	25,839	25,839	25,839	25,839	
47335 Lease Revenue - Civic Center	3,750	2,600	2,600	2,600	2,600	
48101 Transfer from General Fund	-	665,600	665,600	665,600	-	
48218 Transfer from Law Enforcement Fund	42,064	-	-	-	-	
TOTAL REVENUES	\$ 800,310	\$ 1,482,672	\$ 1,482,672	\$ 1,519,722	\$ 842,579	-43.2%
EXPENDITURES:						
Capital Outlay	\$ 318,987	\$ 747,000	\$ 747,000	\$ 747,000	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 318,987	\$ 747,000	\$ 747,000	\$ 747,000	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 42 Motor Vehicles	\$ 9,347	\$ 747,000	\$ 747,000	\$ 747,000	\$ -	
Subtotal	9,347	747,000	747,000	747,000	-	-100.0%
Other Expenses:						
85 10 Depreciation Expense	309,640	-	-	-	-	100.0%
Subtotal	309,640	-	-	-	-	100.0%
Total Expenditures	\$ 318,987	\$ 747,000	\$ 747,000	\$ 747,000	\$ -	-100.0%

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Technology	Technology	General Government	603-1720-610

PROGRAM DESCRIPTION:

The Technology Fund accounts for revenues charged to the General Fund, Water/Wastewater Fund, Fire Station No. 3 Fund and Civic Center Fund operational budgets. The Technology Fund is used to centralize technology expenditures for the City, to provide a funding mechanism to support the City's technology infrastructure, and to better account for proportional fund contributions for the development and ongoing maintenance of the City's technology infrastructure and equipment. The fund is structured to show in a transparent and trackable manner, how Technology funds are allocated across the City's varied functional areas, and is maintained by the Director of Technology.

FY2019 BUDGET NOTES:

1. No significant changes from FY18 Budget.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 593,285	\$ 115,908	\$ 327,085	\$ 327,085	\$ 29,085
Revenues and Transfers In	<u>521,271</u>	<u>943,600</u>	<u>943,600</u>	<u>943,600</u>	<u>951,414</u>
Total Funds Available	<u>1,114,556</u>	<u>1,059,508</u>	<u>1,270,685</u>	<u>1,270,685</u>	<u>980,499</u>
Uses/Deductions:					
Expenditures and Transfers Out	\$ 787,470	\$ 941,600	\$ 941,600	\$ 1,241,600	\$ 949,414
Prior Period Adjustment					
Ending Fund Balance:					
Total Ending Balance	<u>327,085</u>	<u>117,908</u>	<u>329,085</u>	<u>29,085</u>	<u>31,085</u>
Fund Total	<u>\$ 1,114,556</u>	<u>\$ 1,059,508</u>	<u>\$ 1,270,685</u>	<u>\$ 1,270,685</u>	<u>\$ 980,499</u>
 Net Revenues (Expenditures)	 (266,200)	 2,000	 2,000	 (298,000)	 2,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 3,271	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
47310 Lease Revenue - General Fund	430,406	706,200	706,200	706,200	712,061	
47320 Lease Revenue - W/WW Fund	48,315	141,240	141,240	141,240	142,412	
47325 Lease Revenue - Fire Station No. 3 Fund	29,181	65,912	65,912	65,912	66,459	
47335 Lease Revenue - Civic Center	10,098	28,248	28,248	28,248	28,482	
TOTAL REVENUES	\$ 521,271	\$ 943,600	\$ 943,600	\$ 943,600	\$ 951,414	0.8%
EXPENDITURES:						
Personnel and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Maintenance and Services	477,295	757,600	757,600	757,600	750,414	
Subtotal	477,295	757,600	757,600	757,600	750,414	-0.9%
Capital Outlay	310,175	184,000	184,000	484,000	199,000	8.2%
TOTAL EXPENDITURES	\$ 787,470	\$ 941,600	\$ 941,600	\$ 1,241,600	\$ 949,414	0.8%

~ AUTHORIZED POSITIONS ~

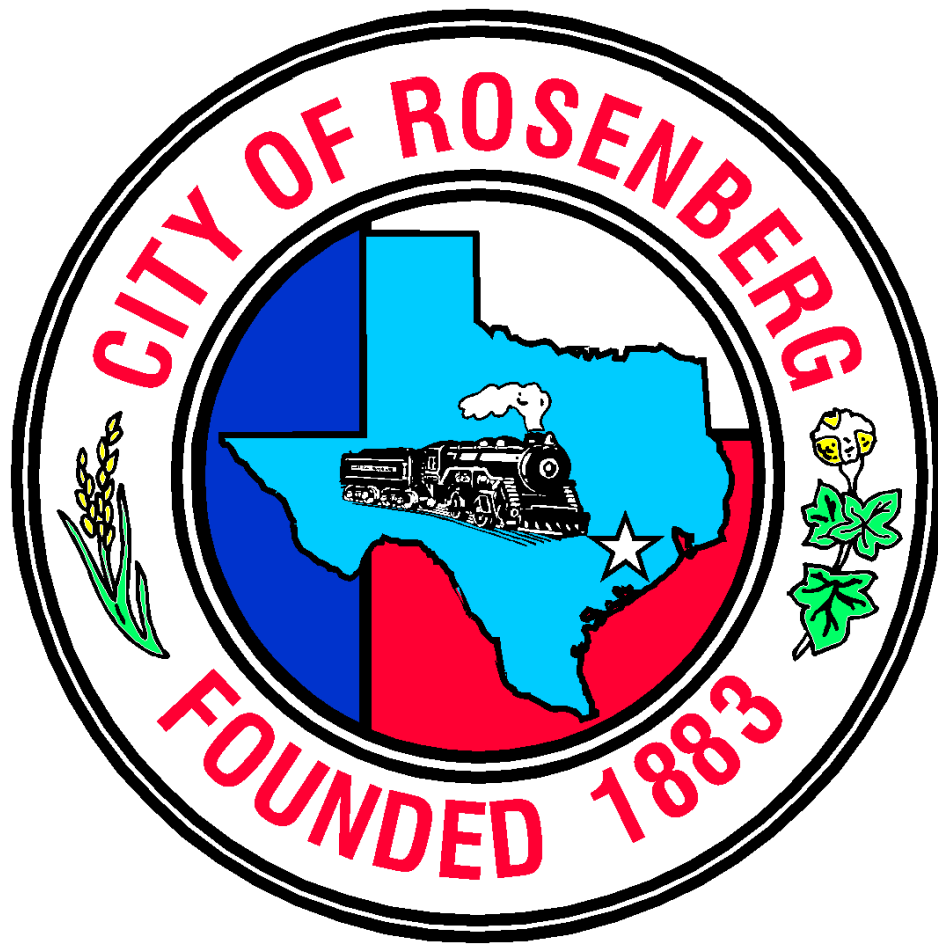
Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
63 28 Telephone/Communications Maintenance	95,597	96,600	96,600	96,600	91,110	
63 29 Printer/Copier Maintenance	79,820	71,000	71,000	71,000	71,000	
63 40 Software Services	301,448	590,000	590,000	590,000	588,304	
63 45 Field Data Services	431	-	-	-	-	
Subtotal	477,295	757,600	757,600	757,600	750,414	-0.9%
Capital Outlay:						
70 40 PC Maintenance and Replacement	57,501	46,000	46,000	46,000	46,000	
70 41 Computer Hardware/Software	205,587	-	-	300,000	(A)	
70 45 Servers Maintenance and Replacement	-	20,000	20,000	20,000	20,000	
70 46 Peripherals Maintenance and Replacement	5,306	10,000	10,000	10,000	10,000	
70 47 Facility Security Maintenance and Replacement	14,732	15,000	15,000	15,000	15,000	
70 50 Networking Maintenance and Replacement	763	93,000	93,000	93,000	108,000	
85 10 Depreciation	26,287	-	-	-	-	
Subtotal	310,175	184,000	184,000	484,000	199,000	8.2%
Total Expenditures	\$ 787,470	\$ 941,600	\$ 941,600	\$ 1,241,600	\$ 949,414	0.8%

(A) Remaining balance will rollover to FY2019



COMPONENT UNIT FUNDS

- SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY
- ROSENBERG DEVELOPMENT CORPORATION (RDC)
- RDC OUTSTANDING DEBT SERVICE
- RDC PROJECTS FUND

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



COMPONENT UNIT FUNDS

Component unit funds are legally separate organizations for which the elected officials of the primary government are financially accountable.

Rosenberg Development Corporation Fund (219) – This fund is used to account for revenues derived from the 0.005% local economic development sales tax, which became effective July 1, 1995. Expenditures are restricted to specific projects outlined in State Law and overseen by the Rosenberg Development Corporation Board.

RDC Projects Fund (225) – This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

RDC SPECIAL REVENUE FUNDS

2018-19 BUDGET			
	Rosenberg Development Corporation Fund (219)	RDC Projects Fund (225)	2018-19 Budget Total
<u>RESOURCES:</u>			
Total Beginning Balance	\$ 4,807,728	\$ 2,708,411	\$ 7,516,138
<u>REVENUES:</u>			
Sales Taxes	4,385,000	-	4,385,000
Interest Earnings	50,000	10,000	60,000
Transfers In	-	5,260,000	5,260,000
Intergovernmental Revenue	-	-	-
TOTAL REVENUES	4,435,000	5,270,000	9,705,000
TOTAL FUNDS AVAILABLE	\$ 9,242,728	\$ 7,978,411	\$ 17,221,138
<u>EXPENDITURES/EXPENSES:</u>			
Capital Outlay	-	4,085,000	4,085,000
Other Expenditures	1,804,297	1,175,000	2,979,297
Transfers	5,260,000	-	5,260,000
TOTAL EXPENDITURES	7,064,297	5,260,000	12,324,297
<u>ENDING FUND BALANCE:</u>			
Total Ending Balance	2,178,431	2,718,411	4,896,841
Restricted Balance	2,178,431	-	2,178,431
Committed Balance	-	2,718,411	2,718,411
FUND TOTAL	\$ 9,242,728	\$ 7,978,411	\$ 17,221,138

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Rosenberg Development Corporation	Economic Development	Economic Development	219

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation (RDC) was created as a result of the passage of a 1/2 cent economic development sales tax by the citizens of Rosenberg in January 1995 and operates as a 4(b) Corporation under the State of Texas Economic Development Act of 1979. The RDC is governed by a Board of Directors of seven, who are appointed by the City Council. Up to three members of the City Council may serve on this Board. The RDC's bylaws require the Board to approve the RDC's budget, which must then be approved by the City Council.

The mission of the Rosenberg Development Corporation is to promote, develop, and enhance community and economic development in Rosenberg by providing resources to stimulate the economic and expand the tax base. The RDC identifies the following areas, or categories, where economic development funds may be expended: administration, marketing, memberships and services, professional services, and RDC projects. In accordance with the RDC's bylaws, administration expenditures are limited to ten percent (10%) of the expenditure budget. Additionally, state law limits expenditures to ten percent (10%) of revenues for promotional purposes. The RDC also has the power to issue debt, subject to certain restrictions contained in the RDC's articles of incorporation and bylaws.

FY2019 BUDGET NOTES:

1. Sales Tax revenues are projected to increase by approximately \$400,000.
2. Other Professional Services includes \$24,000 for the retail consultant contract and \$40,000 to extend the Transportation Economics and Management Systems (TEMS) contract.
3. Rights-of-Way Maintenance in the amount of \$60,000 was moved from the projects fund (Transportation Gateways) to the operating fund.
4. Downtown Maintenance in the amount of \$30,000 was moved from the projects fund (Downtown Planters) to the operating fund.
5. In FY2019 the RDC Fund will transfer \$5,260,000 to the RDC Projects Fund for various projects as listed in the RDC Projects Fund.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget
ROSENBERG DEVELOPMENT CORPORATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 4,059,286	\$ 6,603,044	\$ 6,822,110	\$ 6,822,110	\$ 4,807,728
Revenues and Transfers In	<u>4,110,636</u>	<u>3,872,116</u>	<u>3,872,116</u>	<u>4,450,000</u>	<u>4,435,000</u>
Total Funds Available	<u>8,169,922</u>	<u>10,475,160</u>	<u>10,694,226</u>	<u>11,272,110</u>	<u>9,242,728</u>
Uses/Deductions:					
Expenditures and Transfers	1,347,812	6,474,432	6,474,432	6,464,382	7,064,297
Ending Fund Balance:					
Total Ending Balance	6,822,110	4,000,728	4,219,794	4,807,728	2,178,431
Reserved for Contingency	704,781	707,797	707,797	707,797	701,765
Unreserved ending balance	<u>6,117,329</u>	<u>3,292,931</u>	<u>3,511,997</u>	<u>4,099,931</u>	<u>1,476,666</u>
Fund Total	<u>\$ 8,169,922</u>	<u>\$ 10,475,160</u>	<u>\$ 10,694,226</u>	<u>\$ 11,272,110</u>	<u>\$ 9,242,728</u>
Net Revenues (Expenditures)	2,762,824	(2,602,316)	(2,602,316)	(2,014,382)	(2,629,297)

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40200 Sales Tax	\$ 3,090,018	\$ 2,893,599	\$ 2,893,599	\$ 3,300,000	\$ 3,300,000	
40210 BTC 1 Sales Tax	540,958	530,648	530,648	594,000	594,000	
40220 BTC 2 Sales Tax	444,063	417,579	417,579	470,000	470,000	
40230 Downtown Sales Tax	-	22,790	22,790	21,000	21,000	
45100 Interest Earnings	35,598	7,500	7,500	65,000	50,000	
TOTAL REVENUES	\$ 4,110,636	\$ 3,872,116	\$ 3,872,116	\$ 4,450,000	\$ 4,435,000	14.5%
EXPENDITURES:						
Administration: (219-2010-510)						
31 10 Office Supplies	\$ 573	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
31 20 Computer Supplies	1,559	2,000	2,000	2,000	2,000	
31 35 Board Meeting and Director's Expenses	1,330	1,700	1,700	1,700	1,700	
51 20 General Insurance	260	400	400	400	400	
55 10 Education and Training	8,244	8,500	8,500	8,500	8,500	
57 10 Administration Services - City Reimb.	249,014	260,820	260,820	260,820	260,820	
Subtotal	260,980	274,420	274,420	274,420	274,420	0.0%
Marketing: (219-2020-510)						
43 91 GFBEDC	12,500	12,500	12,500	12,500	12,500	
52 20 Postage	53	200	200	200	500	
52 30 Freight and Express	15	100	100	50	-	
53 10 Advertising	42,784	44,850	44,850	44,850	50,000	
54 10 Printing and Binding	4,198	4,500	4,500	4,500	4,500	
Subtotal	59,550	62,150	62,150	62,100	67,500	8.6%
Memberships and Services: (219-2030-510)						
31 35 Business Recruitment	19,108	26,500	26,500	26,500	26,500	
42 35 Dues, Subscriptions, and Service Contracts	6,505	8,615	8,615	8,615	11,115	
43 90 RDC Memberships	55,165	56,700	56,700	46,700	54,700	
Subtotal	80,778	91,815	91,815	81,815	92,315	0.5%
Professional Services: (219-2050-510)						
43 15 Engineering Fees	18,784	37,500	37,500	37,500	37,500	
43 20 Other Professional Services	-	-	-	-	64,000	
43 90 Legal Fees	75,765	65,000	65,000	65,000	40,000	
63 30 Rights-of-Way Maintenance	-	-	-	-	60,000	
63 31 Downtown Maintenance	-	-	-	-	30,000	
Subtotal	94,549	102,500	102,500	102,500	231,500	125.9%
Business Retention and Expansion: (219-2060-510)						
57 30 Business Appreciation	10,000	10,000	10,000	10,000	10,000	
Subtotal	10,000	10,000	10,000	10,000	10,000	0.0%
Infrastructure: (219-2070-510)						
81 10 Principal	544,305	559,840	559,840	559,840	1,023,875	
81 20 Interest	160,476	147,957	147,957	147,957	104,687	
92 25 Transfer to RDC Projects Fund	137,174	5,225,750	5,225,750	5,225,750	5,260,000	
Subtotal	841,955	5,933,547	5,933,547	5,933,547	6,388,562	7.7%
TOTAL EXPENDITURES	\$ 1,347,812	\$ 6,474,432	\$ 6,474,432	\$ 6,464,382	\$ 7,064,297	9.1%

**Rosenberg Development Corporation
Outstanding Debt Service
2018-2019 Budget**

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest	Adjustment for Business Park	Adjusted Principal & Interest
2018-19	1,136,875	104,687	1,241,562	(113,000)	1,128,562
2019-20	662,060	73,800	735,860	(113,000)	622,860
2020-21	341,280	57,458	398,738	(191,000)	207,738
2021-22	342,965	45,807	388,772	(191,000)	197,772
2022-23	239,900	36,482	276,382	(170,000)	106,382
2023-24	246,635	29,427	276,062	(170,000)	106,062
2024-25	174,740	23,135	197,875	(156,000)	41,875
2025-26	181,475	17,700	199,175	(100,000)	99,175
2026-27	188,745	11,862	200,607	(100,000)	100,607
2027-28	195,480	5,898	201,378	(100,000)	101,378
2028-29	53,950	1,921	55,871		55,871
2029-30	23,005	489	23,494		23,494
Total	\$3,787,110	\$408,666	\$4,195,776	\$ (1,404,000)	\$2,791,776

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
RDC Projects Funds	Economic Development	Economic Development	225

PROGRAM DESCRIPTION:

This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation. It is under the direction of the Economic Development Director who serves as the Executive Director of the Rosenberg Development Corporation with the cooperation of the Finance Department and City Manager.

FY2019 Budget Notes:

1. The Business Improvement Grant Program is to assist businesses with the façade and external aesthetic improvements to their businesses at an estimated cost of \$100,000.
2. Fort Bend Transit has been funded \$75,000 for the past three years based on a performance agreement. RDC will consider such an agreement for FY2019.
3. Based on a 2015 performance agreement with Texas State Technical College, RDC will fund \$200,000 for year four of a ten year agreement.
4. Texas Master Naturalists Contribution of \$50,000 annually for improvements to Seabourne Creek Nature Park.
5. Prospective Business Incentive of \$500,000, reserves funding for future projects.
6. Wayfinding Signage Development includes the design and installation of custom wayfinding signage for the City at an estimated cost of \$50,000.
7. I-69 Waterline Extension is to extend a waterline in the vicinity of I-69 and Blume Road westerly to Kroesche Road to connect to an existing waterline as part of the West Utility Waterline Infrastructure Expansion at an estimated cost of \$2,200,000.
8. Creation of Splash Pad at Travis Park for improving the quality of life components for City residents at an estimated cost of \$600,000.
9. Third Street Railroad Crossing Quite Zones project will assist with improvements for public safety and noise reduction at an estimated cost of \$200,000.
10. Entryway Signage at Highway 36 and 90A Project is for the design and installation of signage for the western entry points of City landmarks at an estimated cost of \$100,000.
11. Downtown Parking Lot project will be to provide off-street parking to benefit the downtown businesses, art galleries and museums at an estimated cost of \$885,000.
12. Sidewalk Improvement project is for the designing and construction of new sidewalks in designated commercial corridors within the City at an estimated cost of \$300,000.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget

RDC PROJECTS FUND SUMMARY

Resources:

Total Beginning Balance	\$ 3,744,813	\$ 60,574	\$ 2,698,411	\$ 2,698,411	\$ 2,708,411
Revenues and Transfers In	<u>161,627</u>	<u>5,235,750</u>	<u>5,235,750</u>	<u>5,235,750</u>	<u>5,270,000</u>
Total Funds Available	<u>3,906,440</u>	<u>5,296,324</u>	<u>7,934,161</u>	<u>7,934,161</u>	<u>7,978,411</u>

Uses/Deductions:

Expenditures and Transfers	1,208,029	5,225,750	5,225,750	5,225,750	5,260,000

Ending Fund Balance:

Total Ending Balance	2,698,411	70,574	2,708,411	2,708,411	2,718,411
Fund Total	<u><u>\$ 3,906,440</u></u>	<u><u>\$ 5,296,324</u></u>	<u><u>\$ 7,934,161</u></u>	<u><u>\$ 7,934,161</u></u>	<u><u>\$ 7,978,411</u></u>

Net Revenues (Expenditures)	(1,046,402)	10,000	10,000	10,000	10,000

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2016-17 Actual	2017-18 Adopted Budget	2017-18 Adjusted Budget	2017-18 Estimate	2018-19 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 24,453	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
48219 Transfer from RDC	137,174	5,225,750	5,225,750	5,225,750.00	5,260,000	
TOTAL REVENUES	\$ 161,627	\$ 5,235,750	\$ 5,235,750	\$ 5,235,750	\$ 5,270,000	0.7%
EXPENDITURES:						
Infrastructure	\$ 1,208,029	\$ 5,225,750	\$ 5,225,750	\$ 5,225,750	\$ 5,260,000	
Subtotal	1,208,029	5,225,750	5,225,750	5,225,750	5,260,000	0.7%
TOTAL EXPENDITURES	\$ 1,208,029	\$ 5,225,750	\$ 5,225,750	\$ 5,225,750	\$ 5,260,000	0.7%

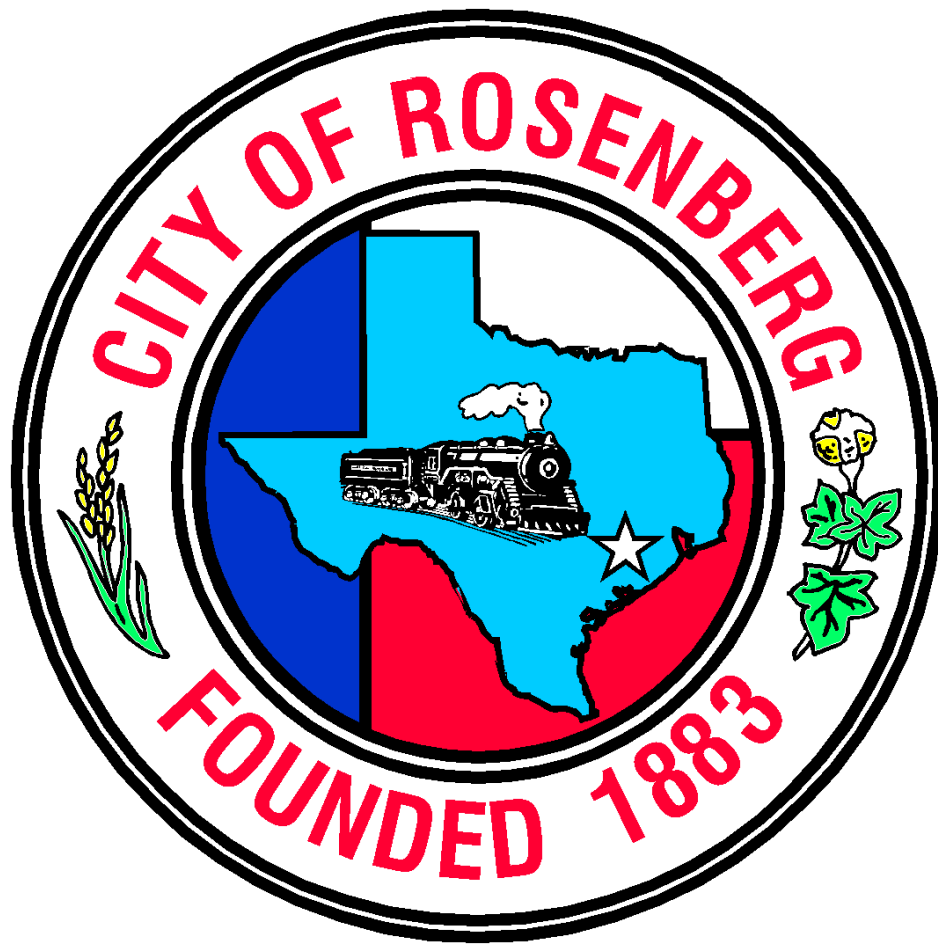
~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Infrastructure (225-2070-540):						
43 95	Project Management Fees	404	-	-	-	-
57 46	Business Improvement Grant	-	-	-	-	100,000
70 30	Business Park Development (CP1302)	4,719	-	-	-	-
70 30	Fort Bend Transit	75,000	75,000	75,000	75,000	75,000
70 30	Texas State Technical College (TSTC)	200,000	200,000	200,000	200,000	200,000
70 30	Texas Master Naturalist Contribution	50,000	50,000	50,000	50,000	50,000
70 30	Transportation Gateway Improvements (CP1706)	87,036	60,000	60,000	60,000	-
70 30	Prospective Business Incentive	157,631	500,000	500,000	500,000	500,000
70 30	Travis Park Playground Shade Structures	20,150	-	-	-	-
70 30	Airport Avenue Extension	-	3,173,050	3,173,050	3,173,050	-
70 30	Tony Becerra Park Canoe/Kayak Launch Grant	-	20,000	20,000	20,000	-
70 30	Wayfinding Signage Development	-	50,000	50,000	50,000	50,000
70 30	I-69 Waterline Extension	-	262,700	262,700	262,700	2,200,000
70 30	Highway 36 - Multi Model Feasibility Study	-	120,000	120,000	120,000	-
70 31	Downtown Planters	-	30,000	30,000	30,000	-
70 32	Splash Pad - Travis Park	-	-	-	-	600,000
70 33	Reading Rd Center Turn Lane	138,339	300,000	300,000	300,000	-
70 34	3rd Street Railroad Crossing - Quiet Zones	-	-	-	-	200,000
70 35	Livable Centers (CP1501)	153,055	-	-	-	-
70 36	Entryway Signage - Highway 36 and 90	-	-	-	-	100,000
70 37	Downtown Parking Lot	-	-	-	-	885,000
70 38	Sidewalk Improvements	319,801	275,000	275,000	275,000	300,000
70 39	Seabourne Creek Park Nature Center	1,894	110,000	110,000	110,000	-
Subtotal		1,208,029	5,225,750	5,225,750	5,225,750	5,260,000
Total Expenditures		\$ 1,208,029	\$ 5,225,750	\$ 5,225,750	\$ 5,225,750	\$ 5,260,000



CAPITAL IMPROVEMENT PROGRAM

- CAPITAL IMPROVEMENT PROGRAM OVERVIEW
- STREETS AND DRAINAGE PROJECTS SUMMARY
- WATER/WASTEWATER FUND PROJECTS SUMMARY
- RESOLUTION NO. R-2533 FY2019-2023 CAPITAL IMPROVEMENT PLAN

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program includes the list of projects for FY2019 with an individual Project Summary for each of the projects. The project budgets are approved as bonds are issued or as funding is determined.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The five-year Capital Improvement Program (CIP) is reviewed annually to enable City Staff and City Council to reassess projects. The program is FY2019 through FY2023 CIP. The FY2019 CIP includes a total of 20 projects totaling over \$33 million. Summarized below are the FY2019 projects.

CIP Category	FY2019 Totals	# of Projects
General/Street and Drainage Projects (G/S & D)	\$22,850,350	13
Water and Wastewater Projects (W&WW)	<u>10,530,369</u>	<u>7</u>
Estimated Total Cost for FY2019	\$ 33,380,719	20

All of the projects included in the FY2019 plan are City priorities and are intended to be addressed in FY2019. Some of the projects are in the preliminary stages while others may be in a construction phase. There are several projects included in the CIP that will be funded by Texas Department of Transportation (TxDOT). These projects are included in the City's CIP, in order for the City Council to document their support and to emphasize the importance of these projects to the City.

ANNUAL OPERATING AND MAINTENANCE COSTS

Future annual operating and maintenance costs must be considered for all capital improvements. These costs cover miscellaneous expenses associated with the completed project, such as utility charges, janitorial, mowing and other maintenance items. Funding for these costs come from a variety of sources, depending on the project. Annual operating and maintenance costs are incorporated into the annual operating budget as projects are completed. A summary of future maintenance and operating costs associated with the projects in the FY2019 CIP is shown below:

<i>Future Annual Operating and Maintenance Costs</i>	
General/Street and Drainage Projects (G/S & D)	\$ 178,000
Water and Wastewater Projects (W&WW)	<u>4,500</u>
Estimated Total Operating Costs	\$ 182,500

The estimated cost of each project and the estimated annual operating and maintenance costs for each project are included on the next page for each of the 20 projects to be addressed in FY2019. Following this chart is an individual project summary for each project.

**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

<i>General/Street and Drainage Projects</i>	<i>Project Budget</i>	<i>Future O&M</i>
Airport Avenue Extension to I-69 (RDC)	\$3,173,050	\$5,000
Avenue F Downtown Parking Lot Phase Two (RDC)	\$885,000	\$2,000
Bamore Road Extension from I-69 to Klauke Road (County Mobility)	\$2,486,550	\$1,000
Benton Road Expansion from FM762 to City Limits near Reading Road (County Mobility)	\$5,473,000	Refer to Note "B"
Drainage Improvements East of Lane Drive	Refer to Note "A"	Refer to Note "A"
Dry Creek Drainage Improvements	\$1,565,000	\$10,000
Fire Station One Electrical Panel and Generator Replacement	\$150,000	Refer to Note "B"
Railway Quiet Zone	\$600,000	\$5,000
Seabourne Creek Nature Center	\$3,385,000	\$125,000
Sidewalks – New Construction (RDC)	\$300,000	\$0.00
Spacek Road Improvements – Phase Three (County Mobility)	\$3,802,000	Refer to Note "B"
Traffic Signal at Reading Road and Town Center Boulevard	\$230,750	\$5,000
Travis Park Splash Pad	\$800,000	\$25,000
Total General/Street and Drainage Projects	\$22,850,350	\$178,000

<i>Water and Wastewater Projects</i>	<i>Project Budget</i>	<i>Future O&M</i>
Automatic Transfer Switch and Backup Generator at WWTP #1A	\$886,042	\$3,000
I-69 Corridor Water and Sanitary Sewer Extension (RDC)	\$2,200,000	\$500
North Side Water & Sanitary Sewer Improvements – First-Time Connections on Candler Rd. (CDBG)	\$431,404	\$500
Reclaimed Water Distribution System – Phase II (Seabourne Creek Park to Bryan Road & Business Park)	\$600,000	\$500
Spacek Road Sanitary Sewer Improvements from Oaks of Rosenberg to Reading Road	\$3,150,000	Refer to Note "B"
Upgrade Water Distribution System Lines – 6 th Street and Others (GRP)	\$262,923	Refer to Note "B"
Wastewater Treatment Plant 1A Collection System – Phase Four	\$3,000,000	Refer to Note "B"
Total Water and Wastewater Projects	\$10,530,369	\$4,500

Notes:

A = Project budget has not been determined.

B = Project replaces or repairs a current asset of the City. No additional O&M cost required.

General/Streets and Drainage Projects Summary

Project Title:	Airport Avenue Extension to I-69 (RDC)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director Economic Development Director	
Engineer:	BGE (Brown & Gay Engineers)	
Contractor:	N/A	
Cost Estimate:	\$3,173,050	
Authorized Funding:	Rosenberg Development Corporation	\$3,173,050
Council Approval Date:	January 22, 2018 by Resolution No. R-2427 February 6, 2018 by Resolution No. R-2431	
Election District:	District 4	
Project Summary:	The Rosenberg Development Corporation entered into a development agreement with the property owner to extend Airport Avenue from FM 2218 to I-69. This project also includes drainage, water and sanitary sewer line improvements along the new roadway. The RDC has committed funding for this project and the developer is donating the right-of-way. The developer is responsible for any costs above the authorized funding amount. This project is also a part of the City's thoroughfare plan.	
Supporting Documentation:	Resolution No. R-2427 (Performance Agreement) Resolution No. R-2431 (Engineering)	

General/Streets and Drainage Projects Summary

Project Title:	Avenue F Downtown Parking Lot – Phase Two (RDC)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director Economic Development Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$885,000	
Proposed Funding:	Rosenberg Development Corporation	\$885,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	The Rosenberg Development Corporation completed phase one of the parking lot between 3 rd and 4 th Streets on Avenue F. This project will consist of a final phase to complete the parking lot.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Bamore Road Extension from I-69 to Klauke Road	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$2,486,550	
Authorized Funding:	2017 County Mobility	\$900,000
Proposed Funding:	TBD	
Council Approval Date:	March 7, 2017 by Resolution No. R-2280	
Election District:	District 2	
Project Summary:	This project was included in the 2017 Fort Bend County Mobility Funds. The City is currently working on a project to align Bamore Road on the south side of I-69 with the new overpass on I-69 and Bamore Road on the north side of I-69. The Cottonwood Subdivision entrance will align with Bamore. Currently, Bamore Road dead ends in the Cottonwood Subdivision. Fort Bend County will be extending Bamore Road to the intersection of Klauke Road in 2018-2019. This project will construct the second half of the four-lane thoroughfare from the new intersection near the I-69 frontage road through the Cottonwood Subdivision to Klauke Road. This project will assist for future development of several County projects including a transit center. Bamore Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan.	
Supporting Documentation:	Resolution No. R-2280 (Designation for 2017 Fort Bend County Mobility Funding)	

General/Streets and Drainage Projects Summary

Project Title:	Benton Road Expansion from FM 762 to City Limits near Reading Road	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$5,473,000	
Authorized Funding:	2017 County Mobility	\$2,820,000
Proposed Funding:	General Fund	\$2,653,000
Council Approval Dates:	March 7, 2017 by Resolution No. R-2280	
Election District:	District 4	
Project Summary:	This project was included in the 2017 Fort Bend County Mobility Funds. Fort Bend County plans to improve Benton Road to a four-lane concrete boulevard with curb and gutter and storm sewer. Improvements to the BNSF railroad grade crossing would also be included. The City would be responsible for a portion of the funding for the section in the City limits from FM762 to Reading Road. Benton Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan.	
Supporting Documentation:	Resolution No. R-2280 (Designation for 2017 Fort Bend County Mobility Funding)	

General/Streets and Drainage Projects Summary

Project Title:	Drainage Improvements East of Lane Drive
Project Number:	CP1705
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Public Works Director City Engineer
Engineer:	Costello Engineering
Contractor:	N/A
Estimate Cost:	TDB
Authorized Funding:	TDB
Council Approval Date:	February 26, 2017 by Resolution No. R-2266
Election District:	District 1
Project Summary:	This area drains into the City of Richmond's drainage system and eventually into Rabbs Bayou. During heavy rainfall events, the drainage facilities in Richmond experience flooding. The City of Rosenberg entered into an interlocal agreement with the City of Richmond for a drainage study which has been completed. The study identified several projects including a large retention basin to be constructed in the City of Rosenberg. The first step would be for Richmond and Rosenberg to determine which options/recommendations identified in the study will be utilized and the amount of funding to be contributed by each city to the improvements.
Supporting Documentation:	Resolution No. R-2266 (Interlocal Agreement with City of Richmond for Engineering Services)

General/Streets and Drainage Projects Summary

Project Title:	Dry Creek Drainage Improvements	
Project Number:	CP1405	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director City Engineer	
Engineer:	LJA, Inc.	
Contractor:	N/A	
Estimate Cost:	\$12,000,000	
Authorized Funding:	GO 2014 Bond Funds (Fund 415)	\$1,565,000
Council Approval Date:	May 15, 2018 by Ordinance No. 2018-17 May 15, 2018 by Resolution No. R-2493 August 05, 2014 by Resolution No. R-1825 November 20, 2012 by Resolution No. R-1578 August 02, 2011 by Resolution No. R-1350 October 19, 2010 by Resolution No. R-1231 March 02, 2010 by Resolution No. R-1125 October 27, 2009 by Resolution No. R-1052 December 18, 2007 (No resolution) March 20, 2007 (No resolution)	
Election District:	District 3 and District 4	
Project Summary:	Update of drainage basin study has been completed. Improvements will focus on the regional detention facility and improvements to drainage channel to be completed over a multi-year period. LJA Engineering, Inc., has completed construction plans for the facility. Fort Bend Drainage District has provided improvements to the Dry Creek channel between Louise Street and Airport Avenue, as well as between Bryan Road and FM 2218. The regional detention basin control structure and the box culvert structures at Louise Street have been completed. The excavation of the regional detention basin is in progress. Excavation work is 90% complete. Construction plans to excavate and widen the Dry Creek Channel between Airport Avenue and FM 2218 will need to be finalized. The City will request that the Fort Bend Drainage District perform the work with a continued effort to minimize overall project costs.	

Supporting Documentation:

Resolution No. R-1578
Resolution No. R-1350
Resolution No. R-1231
Resolution No. R-1125
Resolution No. R-1052
LJA Change Order No. 1 – December 19, 2007
LJA Agreement - March 29, 2007
Resolution No. R-1825 (Construction contract)
Ordinance No. 2018-17 – Establish Drainage Fees
Resolution No. R-2493 – Drainage Fees

General/Streets and Drainage Projects Summary

Project Title:	Fire Station One Electrical Panel and Generator Replacement	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Fire Department	
Staff:	Fire Chief	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$150,000	
Proposed Funding:	General Supplemental Fund	\$150,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	The Fire Station No. 1 is experiencing on going electrical problems with the standby generator and automatic transfer switch. The current generator cannot properly power the entire station and the transfer switch does not always transfer over properly. The equipment is obsolete and needs to be replaced with a new generator that is capable of powering the entire facility. This will improve reliability and help ensure the station remains fully operable during emergencies.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Railroad Quiet Zones	
Project Number:	CP1519	
Bid Award:	N/A	
Department:	Public Works	
Staff:	City Manager Public Works Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$800,000	
Authorized Funding:	General Supplemental Fund (Fund 410)	\$100,000
	2017 Certificates of Obligation	<u>500,000</u>
		\$600,000
Proposed Funds:	Rosenberg Development Corporation	\$200,000
Council Approval Date:	March 7, 2017 by Resolutions No. R-2246	
Election District:	District 1 and 4	
Project Summary:	The City has entered into an interlocal agreement with Fort Bend County and the City of Richmond on a project to implement directional horns and/or create "quiet zones" at certain railroad crossings. The first phase of the project determined the improvements that may be required at each crossing. This phase has been completed. Phase two of the project will consist of the engineering design for the identified crossings selected by the City. This would be followed by a construction phase.	
Supporting Documentation:	Resolution No. R-2246 (Interlocal Agreement with City of Richmond and Fort Bend County)	

General/Streets and Drainage Projects Summary

Project Title:	Seabourne Creek Park Nature Center	
Project Number:	CP1603	
Bid Award:	N/A	
Department:	Parks Department	
Staff:	Parks Director Executive Director of Community Development Project Director	
Architect:	N/A	
Contractor:	N/A	
Cost Estimate:	Architecture/Engineer	\$ 385,000
	Construction	<u>3,000,000</u>
		\$3,385,000
Authorized Funding:	Parkland Dedication Fund (221)	\$175,000
	Rosenberg Development Corporation (225)	<u>210,000</u>
		\$385,000
Proposed Funding:	TBD for Construction	
Council Approval Date:	May 17, 2016 by Resolution No. R-2145	
Election District:	District 2	
Project Summary:	The Seabourne Creek Park Master Plan includes the addition of a Seabourne Creek Park Nature Center. The initial phase of this project, focusing on the conceptual design of a Nature Center Facility and associated site improvements, have been completed. The next phase will consist of the architectural and engineering design.	
Supporting Documentation:	Resolution No. R-2145 (Planning Consultant)	

General/Streets and Drainage Projects Summary

Project Title:	Sidewalk – New Construction (RDC)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director Economic Development Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$300,000	
Proposed Funding:	RDC Project Fund (Fund 225) – FY2019	\$300,000
Council Approval Date:	N/A	
Election District:	N/A	
Project Summary:	Since FY2016, the Rosenberg Development Corporation has provided funding for the construction of new sidewalks to improve pedestrian connectivity and quality of life for local residents. The RDC Board will be considering sidewalk locations for the FY2019 project during the budget process.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Spacek Road Improvements - Phase Three	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director	
Engineer:	EHRA	
Contractor:	N/A	
Cost Estimate:	Right of Way Acquisition	\$700,000
	Engineering	340,000
	Construction	2,000,000
	Inspections	150,000
	Contingencies	<u>612,000</u>
		\$3,802,000
Authorized Funding:	County Mobility Funding	\$659,890
	CO 2016 Bond Funds	300,000
	2017 County Mobility Funding	1,170,000
	2017 Certificates of Obligation	<u>1,672,110</u>
		3,802,000
Council Approval Date:	March 7, 2017 by Resolution No. R-2280 December 5, 2017 by Resolution No. R-2421 January 2, 2018 by Resolution No. R-2434	
Election District:	District 4	
Project Summary:	This project was included in the 2017 Fort Bend County Mobility Funds. In conjunction with Bryan Road, Spacek Road will be reconstructed from two (2) lane open ditch to four (4) lanes with concrete roadway, concrete curb and gutter, sidewalks, and underground storm drainage system. Phase Three includes reconstructing Spacek Road from Biotics Research Drive to the northern end of the Oaks of Rosenberg subdivision. Replacing and upsizing the water and waste water lines will occur in conjunction with this road improvement project. Spacek Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan.	
Supporting Documentation:	Resolution No. R-2280 (Designation for 2017 Fort Bend County Mobility Funding) Resolution No. R-2421 (Right-of-Way Services) Resolution No. R-2434 (Engineering)	

General/Streets and Drainage Projects Summary

Project Title:	Traffic Signal at Reading Road and Town Center Boulevard	
Project Number:	CP1503	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$230,750	
Proposed Funding:	Developer (Fund 410)	\$115,375
	City of Rosenberg/RDC (Fund 225)	<u>\$115,375</u>
		\$230,750
Council Approval Date:	September 21, 2010 by Resolution No. R-1214 July 21, 2015 by Resolution No. R-2009	
Election District:	District 1 and 4	
Project Summary:	Per the development agreement between the City of Rosenberg and 16 Rose LTD, the City is required to install a traffic signal at the intersection of Town Center Boulevard and Reading Road. The Developer agrees to pay fifty percent (50%) of the engineering and construction cost. The Developer is required to make a payment to the City for one-half of the engineering and construction costs at the time any plats for development of phase two of the development plan are approved. The City shall construct the traffic signal within 180 days of receiving the payment.	
Supporting Documentation:	Resolution No. R-1214 (Development Agreement) Resolution No. R-2009 (Development Agreement)	

General/Streets and Drainage Projects Summary

Project Title:	Travis Park Splash Pad	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Parks	
Staff:	Parks and Recreation Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$600,000	
Authorized Funding:	N/A	
Proposed Funding:	Rosenberg Development Corporation	\$600,000
Council Approval Date:	N/A	
Election District:	District 3	
Project Summary:	This project is a park improvement with a water feature amenity. The location of the project would serve the interior of the City.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Automatic Transfer Switch and Backup Generator at WWTP #1A	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director Project Director	
Engineer:	N/A	
Contractor:	Cobb Fendley	
Cost Estimate:	\$886,042	
Proposed Funding:	CDBG -Disaster Relief Grant Funding	\$712,525
	Water/Wastewater Supplemental Fund (Fund 515)	<u>173,517</u>
		\$886,042
Council Approval Date:	December 5, 2017 by Resolution No. R-2414 February 6, 2018 by Resolution No. R-2435	
Election District:	District 1	
Project Summary:	Wastewater Treatment Plant No. 1A currently does not have a backup generator to keep this critical infrastructure operational during a power outage. This project would include the installation of a standby generator that would keep the entire facility operational and in compliance with TCEQ permit standards in the event of a power outage. An automatic transfer switch would also be installed.	
Supporting Documentation:	Resolution No. R-2414 (Engineering) Resolution No. R-2435 (Grant Funding Application)	

Water/Wastewater Fund Projects Summary

Project Title:	I-69 Corridor Water and Sanitary Sewer Extensions	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$2,200,000	
Authorized Funding:	TBD	
Proposed Funding:	Rosenberg Development Corporation	\$2,200,000
Council Approval Date:	N/A	
Election District:	Districts 2 and 4	
Project Summary:	This project would be a multi-phased project over a number of years to extend water and sanitary sewer utility along the I-69 corridor on the southwest side of the City. The installation of essential public utilities such as water and sanitary sewer service would help promote development in this area. I-69 Waterline Extension is to extend a waterline in the vicinity of I-69 and Blume Road westerly to Kroesche Road to connect to an existing waterline as part of the West Utility Waterline Infrastructure Expansion at an estimated cost of \$2,200,000.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	North Side Water & Sanitary Sewer Improvements – First-Time Connections on Candler Rd. (CDBG)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	Engineering Services	\$ 44,700
	Construction Contract	353,804
	Contingencies	<u>32,900</u>
		\$431,404
Proposed Funding:	CDBG Grant Fund (Fund 216)	\$353,804
	Water/Wastewater Supplemental Fund (Fund 515)	<u>77,600</u>
		\$431,404
Council Approval Date:	March 20, 2018 by Resolution No. R-2471	
Election District:	District 1	
Project Summary:	This project would provide first-time water and sanitary sewer to homes primarily located on Candler Road on the north side of Rosenberg. This proposed project will be the water and sanitary sewer infrastructure project originally approved by CDBG for funding in 2005 to improve potable water service and improve fire protection to the north side of Rosenberg. This project will offer relief of a long-standing deficiency in the City's infrastructure. City will be required to match for engineering services and a portion of the construction cost in FY2019 Budget.	
Supporting Documentation:	Resolution No. R-2471 (Application Submission)	

Water/Wastewater Fund Projects Summary

Project Title:	Reclaimed Water Distribution System – Phase Two (Seabourne Creek Park to Bryan Road & Business Park Drive)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$600,000	
Proposed Funding:	Water/Wastewater Supplemental Fund	\$600,000
Council Approval Date:	N/A	
Election District:	District 4	
Project Summary:	The Bryan Road expansion project includes the installation of a reclaimed water distribution system which will provide reclaimed water to properties along the Bryan and Spacek Road corridors for irrigation purposes. This project would construct the line necessary to connect the reuse water system at Seabourne Creek Park to the Bryan/Spacek Road reclaimed water line that is being constructed.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Spacek Road Sanitary Sewer Improvements from Oaks of Rosenberg to Reading Road	
Project Number:	CP1506	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	EHRA	
Contractor:	N/A	
Cost Estimate:	\$3,150,000	
Authorized Funding:	2016 Certificates of Obligation	\$3,150,000
Council Approval Date:	N/A	
Election District:	District 4	
Project Summary:	The existing sewer lines that serve Brazos Town Center Phases One and Two, MUD No. 144, and Spacek Road corridor are no longer adequate. With the continuation of new development, the existing line has exceeded capacity and must be upgraded. This improvement will be implemented with road improvements to Bryan Road and Spacek Road. MUD contributions are available to assist this project. An additional phase will be necessary to complete this project.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Upgrade Water Distribution System Lines – 6th Street and Others	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$262,923	
Authorized Funding:	Water/Wastewater Supplemental Fund	\$262,923
Council Approval Date:	July 17, 2018 by Resolution No. R-2537 July 17, 2018 by Resolution No. R-2541	
Election District:	City-wide	
Project Summary:	As part of the ongoing maintenance and operations of the water distribution system, deteriorated and undersized lines must be replaced to properly maintain water pressure and water quality. Fire hydrants will also be included to provide firefighting capabilities. The line replacements will be prioritized based on the number and frequency of leaks, water quality issues and lack of fire hydrants.	
Supporting Documentation:	Resolution No. R-2537 (Engineering) Resolution No. R-2541 (Construction)	

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 1A Collection System – Phase Four	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Project Director	
Engineer:	Kelly Kaluza & Associates, Inc.	
Contractor:	N/A	
Cost Estimate:	\$3,000,000	
Authorized Funding:	2017 Certificates of Obligation	\$3,000,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	This project will continue replacement of the aging sanitary sewer collection system in the Wastewater Treatment Plant# 1A service area. This area has been experiencing issues with stoppages due to deteriorated, collapsed or missing pipe and inflow and infiltration during rainfall events. These improvements are necessary to maintain compliance with TCEQ regulations.	
Supporting Documentation:	N/A	

TxDOT Projects Summary

Project Title:	Fairgrounds Road Bridge Replacement at Seabourne Creek (TxDOT)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	N/A	
Proposed Funding:	TxDOT	80%
	Local Matching Funds	20%
Council Approval Date:	August 19, 2014 by Resolution No. 1843 September 2, 2014 by Resolution No. R-1855 November 18, 2014 by Resolution No. R-1877	
Election District:	District 2	
Project Summary:	This bridge has met the TxDOT off-system bridge replacement program criteria due to the overall poor condition of the bridge. Under this program, TxDOT will design and construct a new concrete bridge structure with a sidewalk. Construction is scheduled to occur during FY2019. The City's local funding match was met by the recent completion of the additional Louise Street box culvert structure at Dry Creek.	
Supporting Documentation:	Resolution No. R-1843 (Authorize Bridge Replacement) Resolution No. R-1855 (Authorize Equivalent-Match Project) Resolution No. R-1877 (Advance Funding Agreement with TxDOT)	

TxDOT Projects Summary

Project Title:	FM 2218 from I-69 to State Highway 36 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Executive Director of Public Services Public Works Director City Engineer
Staff:	N/A
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	\$52,089.17 (Right-of-Way Contribution)
Authorized Funding:	TxDOT General Fund (Right-of-Way Contribution)
Council Approval Date:	April 02, 2013 by Resolution No. R-1642 May 1, 2018 by Resolution No. R-2507
Election District:	District 2 and 4
Project Summary:	This is a TxDOT funded project. The reconstruction will match the improvements north of I-69 with four (4) lanes and a median. On August 5, 2014, City Council authorized staff to negotiate the dedication/donation of a strip of land to TxDOT for the creation of a turn-lane, a median cut and at least a three-lane entry/exit access point in the Seabourne Creek Park facility. If there are any additional improvements that would improve the safety and access to Seabourne Creek Regional Park, the City may be responsible for a portion of those costs. TxDOT is currently acquiring the rights-of-way and construction will begin in late 2019. The City entered into an interlocal agreement with Fort Bend County regarding the funding contribution by the City for right-of-way and utility adjustments for properties within the city limits.
Supporting Documentation:	Resolution No. R-1642 (City Transportation Priorities) Resolution No. R- 2507 (Interlocal Agreement Fort Bend County)

TxDOT Projects Summary

Project Title:	State Highway 36 from I-69 to FM2218 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Council Approval Date:	April 15, 2014 by Resolution No. R-1782
Election District:	District 2
Project Summary:	This is a TxDOT funded project. The proposed improvements will include four-lanes with raised center median. City properties (Civic Center and Seabourne Creek Regional Park) may be impacted by the additional right-of-way needed. City water and wastewater utility line adjustments will be required and may be at the full expense of the City. A portion of the Civic Center parking lot may also have to be relocated.
Supporting Documentation:	Resolution No. R-1782 (Right-of-Way Entry)

TxDOT Projects Summary

Project Title:	Utility Adjustments for I-69 Improvement Project (TxDOT)
Project Number:	CP1508, CP1510 and CP1511
Bid Award:	N/A
Department:	Water/Wastewater
Staff:	Executive Director of Public Services
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Proposed Funding:	TxDOT
Council Approval Date:	September 2, 2014 by Resolution No. R-1852 September 2, 2014 by Resolution No. R-1853 January 20, 2015 by Resolution No. R-1899
Election District:	District 2 and 4
Project Summary:	The reconstruction of US Highway 59 to interstate standards requires utility relocations. The City is responsible for some of the utility relocations, but the cost will be reimbursed by TxDOT. The majority of the water and sanitary sewer line relocations have been included in the TxDOT construction contract, with the exception of one large diameter sanitary sewer line that is adjacent to but outside the proposed TxDOT right-of-way. A formal utility agreement has been executed by the City and TxDOT. This project, CP1508 – Sanitary Sewer Relocation (Bamore to Fairgrounds), is complete and all costs have been reimbursed by TxDOT. Project CP1511 regarding the I-69 Utility Adjustments from Reading Road to FM762 is also complete and all costs have been reimbursed by TxDOT. The remaining project, CP1510 – I-69 Utility Adjustments (Spur 10 to Reading Road) is also the responsibility of TxDOT, per formal utility agreements. The agreements for CP1510 have been executed by both the City and TxDOT. However, the City will have some expenses associated with this project that will also be reimbursed by TxDOT. Construction is in progress for this project.
Supporting Documentation:	Resolution No. R-1852 (TxDOT Utility Agreement) Resolution No. R-1853 (TxDOT Utility Agreement) Resolution No. R-1899 (Construction Contract)

RESOLUTION NO. R-2533

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ROSENBERG, TEXAS, APPROVING THE FIVE-YEAR CAPITAL
IMPROVEMENT PLAN FOR FY2019-2023.

* * * * *

WHEREAS, the City Council of the City of Rosenberg recognizes that certain Capital Improvement Projects are necessary and beneficial for the development and improvement of City infrastructure and facilities; and,

WHEREAS, the City Council, City Manager, and staff have attempted to identify those specific Capital Improvement Projects appropriate for the needs of the City and its citizens;

WHEREAS, the City staff of the City of Rosenberg has identified its priorities for Capital Improvement Projects for FY2019 through FY2023; and,

WHEREAS, the City Council and the Planning Commission have reviewed the projects and the Planning Commission has recommended thirteen (13) General/Street and Drainage Capital Improvement Projects and seven (7) Water and Wastewater Capital Improvement Projects for FY2019; and,

WHEREAS, the FY2019 Budget and future budgets will address funding for the recommended Capital Improvement Projects for the upcoming fiscal year; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The City Council hereby approves the FY2019-2023 Capital Improvement Plan for the City of Rosenberg, which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

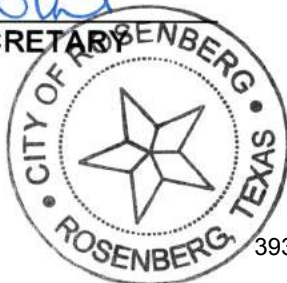
PASSED, APPROVED, AND RESOLVED this 3 day of July 2018.

ATTEST:

APPROVED:


Danyel Swint, **CITY SECRETARY**


William Benton, **MAYOR**



FY2019 CAPITAL IMPROVEMENT PROJECTS

General/Streets and Drainage Projects

Airport Avenue Extension to I-69 (RDC)
Avenue F Downtown Parking Lot Phase Two (RDC)
Bamore Road Extension from I-69 to Klauke Road (County Mobility)
Benton Road Expansion from FM762 to City Limits near Reading Road (County Mobility)
Drainage Improvements East of Lane Drive
Dry Creek Drainage Improvements
Fire Station One Electrical Panel and Generator Replacement
Railroad Quiet Zones
Seabourne Creek Park Nature Center
Sidewalks – New Construction (RDC)
Spacek Road Improvements – Phase Three (County Mobility)
Traffic Signal at Reading Road and Town Center Boulevard
Travis Park Splash Pad

Water and Wastewater Projects

Automatic Transfer Switch and Backup Generator as WWTP # 1A
I-69 Corridor Water and Sanitary Sewer Extensions
North Side Water & Sanitary Sewer Improvements – First-Time Connections on Candler Rd.
(CDBG)
Reclaimed Water Distribution System – Phase II (Seabourne Creek Park to Bryan Road & Business
Park)
Spacek Road Sanitary Sewer Improvements from Oaks of Rosenberg to Reading Road
Upgrade Water Distribution System Lines – 6th Street and Others (GRP)
Wastewater Treatment Plant 1A Collection System – Phase Four

TxDOT Projects

Fairgrounds Road Bridge Replacement at Seabourne Creek
FM 2218 from I-69 to State Hwy 36
State Highway 36 from I-69 to FM 2218
Utility Adjustments for I-69 Improvement Project

FY2020 CAPITAL IMPROVEMENT PROJECTS

General Projects

Civic Center/Seabourne Creek Park Parking Lot Expansion
FM 2218 Entrance Road into Seabourne Creek Park
Fire Station and Emergency Operations Center
Glenn Meadows Drainage Improvements
Municipal Facilities Improvements

Streets and Drainage

Dry Creek Drainage Improvements
FM 723 from Avenue D to FM 359 (TxDOT)
Graeber Road Extension (Airport Avenue to TSTC Campus)
Greenwood Subdivision – Rehabilitate Streets, Curb and Gutter and Sidewalks
New Sidewalk Plan Construction
Ricefield Road Bridge Replacement at Dry Creek

Water and Wastewater

Avenue G Water Line and Fire Hydrant Improvements
Cottonwood Subdivision Waterline Extension
I-69 Corridor Water and Sanitary Sewer Extensions
Water Line Extension and Connection from Bonbrook to Bridlewood (GRP)

FY2021 CAPITAL IMPROVEMENT PROJECTS

General Projects

Aquatics Center in Seabourne Creek Park
Seabourne Creek Regional Sports Complex

Streets and Drainage

3rd Street at Intersection with Avenue M
Avenue D Street Paving and Drainage
Mustang Avenue and Herndon Drive Reconstruction
New Sidewalk Plan Construction

Water and Wastewater

Regional Wastewater Treatment Plant No. 4 (FM 2977 and Koeblen)
Upgrade Wastewater Lift Stations
Upgrade Water Distribution System Lines

FY2022 CAPITAL IMPROVEMENT PROJECTS

General Projects

Brazos River Trail Project
Public Safety Enhancement Project
Wireless Network (Police)
Zone 8 Park Development

Streets and Drainage

Brooks Avenue Reconstruction
Downtown Sidewalks
New Sidewalk Plan Construction
Radio Lane Reconstruction (Avenue I to Avenue N)

Water and Wastewater

Lamar High School Reclaimed Water Project

FY2023 CAPITAL IMPROVEMENT PROJECTS

General Projects

N/A

Streets and Drainage

4th Street Extension Project

Blume Road Extension (Klauke Road to I-69 Feeder)

J Meyer Road Expansion (Highway 36 to FM 2218)

Klauke Road Extension

New Sidewalk Plan Construction

Water and Wastewater

N/A

SUPPLEMENTAL INFORMATION

- ORDINANCE NO. 2018 - 34 ADOPTING BUDGET
- ORDINANCE NO. 2018 - 35 AD VALOREM TAX LEVY
- FINANCIAL MANAGEMENT POLICIES
- ACRONYMS AND GLOSSARY OF TERMS

OCTOBER 1, 2018 - SEPTEMBER 30, 2019



SUPPLEMENTAL INFORMATION

The Supplemental Information includes the budget ordinance, the tax rate ordinance, financial management policies, acronyms, and the glossary of terms.

ORDINANCE NO. 2018-34

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ROSENBERG, TEXAS, BUDGET FOR THE FISCAL YEAR 2018-2019; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, within the time and in the manner required by law, the City Manager of the City of Rosenberg (the "City") has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all City departments, divisions and offices for the fiscal year beginning October 01, 2018, and ending on September 30, 2019; and,

WHEREAS, such budget was timely filed with the City Secretary, has been available for inspection, was submitted to City Council, and a public hearing on such budget was held by City Council on August 21, 2018, after proper notice having been given in accordance with law; and,

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and,

WHEREAS, a copy of such budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget described in the preamble of this Ordinance, a summary of which is attached hereto as Exhibit "A" and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which shall read as follows: "The Official Budget of the City of Rosenberg, Texas, for the Fiscal Year Beginning October 01, 2018, and ending September 30, 2019." Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, the several amounts specified for the various purposes named in said budget are hereby

appropriated to and for such purposes.

Section 4. The City Manager is hereby directed to file a copy of the budget with all agencies pursuant to Section 9.11 of the City's home-rule charter, as amended.

PASSED AND APPROVED pursuant to Section 9.09 of the Charter of the City of Rosenberg by a vote of 7 "ayes" in favor and 0 "noes" against on this, the 4 day of September 2018.

<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor William Benton	<u>✓</u>	<u> </u>	<u> </u>
Council Member Jacob Balderas	<u>✓</u>	<u> </u>	<u> </u>
Council Member Amanda J. Barta	<u>✓</u>	<u> </u>	<u> </u>
Council Member Isaac Davila	<u>✓</u>	<u> </u>	<u> </u>
Council Member Steven M. DeGregorio	<u>✓</u>	<u> </u>	<u> </u>
Council Member Lisa M. Wallingford	<u>✓</u>	<u> </u>	<u> </u>
Council Member Richard Olson	<u>✓</u>	<u> </u>	<u> </u>

ATTEST:

Danyel Swint
Danyel Swint, **CITY SECRETARY**

APPROVED:

William Benton
William Benton, **Mayor**

APPROVED AS TO FORM:

Cynthia Trevino
Cynthia Trevino, **City Attorney**
Denton Navarro Rocha Bernal Hyde & Zech, P.C.



**CITY OF ROSENBERG, TEXAS
2018-19 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2018	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2019
Note (1)				
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 17,547,983	\$ 32,939,036	\$ 37,203,301	\$ 13,283,718
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	1,133,920	726,000	834,464	1,025,456
Municipal Court Technology Fund	4,297	20,203	24,500	-
Beautification Fund	118,508	24,100	8,000	134,608
Law Enforcement Fund	260,908	2,000	172,500	90,408
Community Development Block Grant Fund	91,715	431,404	431,404	91,715
Police Asset Forfeiture Fund	34,462	-	10,000	24,462
Park Land Dedication Fund	161,552	9,000	-	170,552
Juvenile Case Management Fund	161,606	24,000	34,200	151,406
Municipal Court Child Safety Fund	178,052	42,000	60,800	159,252
Municipal Court Building Security Fund	3,191	13,500	15,500	1,191
MUD Fire Services Fund	639,415	1,219,500	1,219,500	639,415
Police Federal Forfeiture Fund	216,471	25,520	35,000	206,991
PEG Fund	228,193	70,000	15,000	283,193
Fire Station No. 3 Operating Fund	-	1,414,169	1,414,169	-
Subtotal	3,232,292	4,021,395	4,275,037	2,978,650
DEBT SERVICE FUND	5,793,678	10,288,150	10,288,150	5,793,678
CAPITAL PROJECTS FUNDS	350,788	5,662,000	5,660,000	352,788
TOTAL GOVERNMENTAL FUNDS	26,924,740	52,910,581	57,426,488	22,408,833
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	8,965,130	10,162,272	11,508,615	7,618,787
Restricted Funds	11,223,259	4,646,500	6,572,676	9,297,083
Civic Center Fund	21,413	450,500	471,913	-
Subtotal	20,209,801	15,259,272	18,553,204	16,915,870
INTERNAL SERVICE FUNDS:				
Insurance Fund	726,630	3,829,653	3,862,903	693,380
Fleet Replacement Fund	5,477,438	842,579	-	6,320,017
Technology Fund	29,085	951,414	949,414	31,085
Subtotal	6,233,153	5,623,646	4,812,317	7,044,482
TOTAL PROPRIETARY FUNDS	26,442,954	20,882,918	23,365,521	23,960,351
COMPONENT UNITS:				
Rosenberg Development Corporation	7,516,138	4,445,000	7,064,297	4,896,841
GRAND TOTAL	\$ 60,883,832	\$ 78,238,500	\$ 87,856,306	\$ 51,266,026

Notes:

(1) - Total beginning reserves, including restricted reserves.

ORDINANCE NO. 2018-35

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF ROSENBERG, TEXAS, FOR THE YEAR 2018; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and,

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and,

WHEREAS, the proposed tax rate for the current tax year of the City of Rosenberg, Texas, consists of two components: a tax rate for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year, as set forth in Section 4 of this ordinance; and,

WHEREAS, City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and,

WHEREAS, City Council finds that all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. There is hereby levied, for the tax year 2018, to fund the City's fiscal year 2018-2019 municipal budget, an ad valorem tax at the total rate of forty-three cents (\$0.43000) on each one hundred dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad

valorem tax is authorized by law to be levied by the City of Rosenberg, Texas. Said tax being so levied and apportioned to the specific purposes here set forth:

1) For the maintenance and operations expenditures of the City (General Fund), \$0.269085 on each \$100 valuation of property; and

2) For interest and sinking fund, \$0.160915 on each \$100 valuation of property.

All such taxes shall be assessed and collected in current money of the United States of America.

Section 3. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

Section 4. All ad valorem taxes levied hereby, in the total amount of forty-three cents (\$0.43) on each one hundred dollars (\$100.00) of assessed valuation, as reflected by Sections 2 hereof, shall be due and payable on or before January 31, 2019. All ad valorem taxes due the City of Rosenberg, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 5. All taxes shall become a lien upon property against which assessed, and the Fort Bend County as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City.

Section 6. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

Section 8. The requirement in Section 3.10 of the City of Rosenberg's home-rule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

PASSED AND APPROVED by a vote of 6 "ayes" in favor and 1 "noes" against on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 4th day of September 2018.

<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor William Benton	<u>✓</u>	<u> </u>	<u> </u>
Council Member Jacob Balderas	<u>✓</u>	<u> </u>	<u> </u>
Council Member Amanda J. Barta	<u>✓</u>	<u> </u>	<u> </u>
Council Member Isaac Davila	<u> </u>	<u> </u>	<u>✓</u>
Council Member Steven M. DeGregorio	<u>✓</u>	<u> </u>	<u> </u>
Council Member Lisa M. Wallingford	<u>✓</u>	<u> </u>	<u> </u>
Council Member Richard Olson	<u>✓</u>	<u> </u>	<u> </u>

ATTEST:

Danyel Swint
Danyel Swint, **CITY SECRETARY**

APPROVED:

William Benton
William Benton, **Mayor**



APPROVED AS TO FORM:


Cynthia Trevino, City Attorney
Denton Navarro Rocha Bernal Hyde & Zech, P.C.

CITY OF ROSENBERG 2018-2019 BUDGET

FINANCIAL MANAGEMENT POLICIES

Introduction

The City of Rosenberg assumes an important responsibility to its citizens and customers to carefully account for public funds, to manage City finances wisely and to plan for the adequate funding of services desired by the public.

The main goal of this Policy is to help the City achieve a long-term, stable, and positive financial condition. The City's financial management as directed by this Policy is based on the foundation of integrity, prudent stewardship, planning, accountability and full disclosure. The purpose of the Policy is to provide guidance for planning and directing the City's daily financial affairs.

This Policy provides a framework in pursuit of the following objectives.

Section 1. General Guidelines.

- 1.1 The City will establish and maintain a high standard of accounting practices. The City's accounting system shall conform to generally accepted governmental accounting principles (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB) for governmental entities.
- 1.2 The City will prepare and maintain in a current status written procedures relating to each financial management area.
- 1.3 The Mayor/City Council shall appoint an Audit/Finance Committee whose members shall serve terms of one (1) year. The Committee will be responsible for recommending a certified public accounting firm, as well as monitoring the independent audit process, making suggestions regarding internal controls within the City and reviewing various financial policies of the City. Members of the Committee shall be comprised of three members of the City Council. Committee staff members will be the City Manager, Finance Director, and Finance Manager.
- 1.4 Every three to five years, the City will issue a request for proposal to choose an auditor for a period of three years, with an optional one-time two-year extension.
- 1.5 These financial management guidelines shall remain in effect until amended by the City Council. In addition, these guidelines shall be reviewed at least annually by the Audit/Finance Committee.

Section 2. Operating Budgets.

- 2.1 Annual estimates of revenue in both the general fund and enterprise funds shall be based on historical trends and a reasonable expectation of growth. A conservative approach shall be observed in estimating revenues, so that revenue estimates will not be overstated.
- 2.2 The adoption of a balanced budget, where current resources (current revenues plus fund balances or reserves) shall be required. Current resources will equal or exceed current expenditures for each individual fund.

**CITY OF ROSENBERG
2018-2019 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 2.3 Fund balances or reserves of operating funds at the end of each fiscal year shall be at least twenty percent (20%) of the fund operating expenditures (excluding non-recurring expenditures), or seventy-two days (72) of total fund operating expenditures for the same fiscal year.
- 2.4 The City should endeavor to maintain a diversified and stable revenue base in order to prevent overall revenue shortfalls as a result of periodic fluctuations in any one revenue source. Each existing and potential revenue source will be re-examined annually.
- 2.5 The City shall use non-recurring resources (one-time revenues), including reserves and fund balances, to fund non-recurring (one-time) expenditures. Recurring (on-going) revenues shall be used to fund recurring (on-going) expenditures.
- 2.6 User charges, rates and fees shall be established at a level related to the cost of providing the services. These charges, rates and fees shall be reviewed annually in order to determine the appropriate level of funding anticipated to support the various related activities.
- 2.7 Rates for water and sewer enterprise activities shall be fixed and maintained at levels sufficient to ensure that annual revenues will be available to pay all direct and indirect costs of the enterprise activity, including costs of operation, capital improvements, maintenance, principal and interest requirements on outstanding debt, and interest and sinking fund and reserve fund requirements.
- 2.8 Net earnings of the enterprise funds for any fiscal period shall be at least 1.25 times the average annual principal and interest requirements of outstanding debt. Net earnings shall be defined to include non-operating revenues available for debt service, excluding depreciation and transfers to other funds.
- 2.9 Budgets of operating funds shall provide for costs of fully maintaining all City facilities.
- 2.10 The City shall follow a policy of aggressively pursuing the collection of current and delinquent ad valorem taxes and shall strive to maintain a current ad valorem tax collection rate equal to or exceeding 95 percent (95%) of the current levy.
- 2.11 Sound appraisal procedures and practices will be monitored by the City in order to keep property values current. The City will annually review the various levels of property tax exemptions and abatements which may be optionally granted by the City.
- 2.12 Transfers from enterprise activities to the general fund for administrative services, in-lieu-of tax payments, and dividends shall not exceed the estimated costs incurred by the general fund in providing such services. The basis for each transfer shall be fully explained each year in the proposed budget.
- 2.13 A contingency budget, to be used in the case of unforeseen items of expenditures, shall be established in accordance with Section 9.14 of the Rosenberg City Charter. Provision shall be made in the annual budget and in the appropriation ordinances for a contingency

**CITY OF ROSENBERG
2018-2019 BUDGET**

FINANCIAL MANAGEMENT POLICIES

appropriation of not more than three (3) percent of total General Fund operating expenditures. Expenditures from this contingency appropriation shall be made only in case of established emergencies (unforeseen situations affecting the health, safety and wellbeing of the citizens and/or employees), as authorized by the City Council.

- 2.14 A proposed budget for all funds shall be submitted by the City Manager between forty-five (45) and ninety (90) days prior to the beginning of the ensuing fiscal year. The proposed budget shall be filed in the Office of the City Secretary, posted on the City's website, and be available for review and inspection by interested citizens during normal business hours.
- 2.15 Annual fixed-dollar budgets are adopted for all funds except for capital project and trust funds for the period beginning October 1 and ending September 30 of the following year. Project-based budgets for capital projects are adopted on a project basis, and not on a fiscal year basis.
- 2.16 All budget appropriations (except for capital projects) lapse at year-end (September 30). Any encumbered appropriations at year-end may be re-appropriated by the City Manager in the ensuing fiscal year. Such re-appropriations shall be subsequently reported to City Council.
- 2.17 All budgets shall be adopted on a basis of accounting consistent with GAAP, as applied to governmental entities, with the exception of Enterprise and Internal Service funds. Revenues are budgeted when they become measurable and available. Expenditures are charged against the budget when they become measurable, or when a liability has been incurred and the liability is expected to be liquidated with available current resources. Outstanding encumbrances at year-end are re-appropriated in the budgets of the ensuing fiscal year. For Enterprise and Internal Service funds, depreciation is not budgeted, and capital improvements and debt service principal payments are budgeted as expenditures/expenses.
- 2.18 The budget shall be adopted at the legal level of control which is the department within the individual fund. Expenditures may not exceed the legal level of control at the department level within an individual fund without the approval of the City Council. The City Manager is authorized to transfer appropriations within a department in an individual fund in accordance with these policy guidelines. Except in emergency situations, and only upon prior approval by the City Council, no department shall exceed appropriations.
- 2.19 Authority to transfer appropriations within a department. The City Manager may approve transfers of unencumbered appropriations between general classifications of expenditures within a department, provided the transfer amounts do not result in a net increase in total appropriations, and further provided that no amounts shall be transferred from or to any capital outlay line-item accounts. All transfers within a department shall be reported to the City Council at the next regularly scheduled City Council meeting.
- 2.20 Authority to transfer appropriations between a fund/department. Transfer of unencumbered appropriations in general classifications of expenditures between funds or departments shall be approved only by the City Council. The City Council shall also approve

**CITY OF ROSENBERG
2018-2019 BUDGET**

FINANCIAL MANAGEMENT POLICIES

any budget modification(s) resulting in a net increase in appropriations, or any proposed use of contingency funds.

- 2.21 The City will strive to receive and retain the Distinguished Budget Presentation Award presented annually by the Government Finance Officers Association (GFOA).
- 2.22 Budgets of Enterprise and Internal Service funds shall be self-supporting, i.e., current revenues (including retained earnings) will equal or exceed current expenditures (excluding depreciation).
- 2.23 Contingency reserves should be maintained at a level sufficient to provide for unanticipated expenditures of a non-recurring nature.
- 2.24 Budgets of Enterprise and Internal Service funds are prepared on a working capital basis, whereby depreciation expenses are not budgeted and capital outlay and debt service principal payments are budgeted as expenses.
- 2.25 Budgets shall integrate performance measures, goals and objectives, service levels and productivity measures where appropriate, and provide a means of measuring and monitoring performance, goals and productivity.
- 2.26 The proposed budget should disclose both a "current services level" and an "expanded services level" separately. Current services level is that level of funding necessary to provide the same level of services for the upcoming fiscal year that is currently being provided. Expanded services level includes funding requests associated with new or expanded service(s), additional personnel or new capital.

Section 3. Capital Improvements.

- 3.1 The City will develop and maintain a five-year plan for capital improvements. This plan shall be reviewed at least annually by the City Council. Capital improvements for planning purposes shall be considered all land, land improvements, building projects, infrastructure (i.e., streets, water and wastewater improvements) and equipment exceeding \$100,000 in cost.
- 3.2 All capital improvements should be made in accordance with the five-year plan as adopted by or presented to the City Council.
- 3.3 The City Council shall adopt an annual capital budget based on the approved five-year capital improvement plan. This capital budget shall identify the sources of funding for each capital project authorized for the ensuing fiscal year. Assessments and pro-rata charges may be applied where applicable to fund capital projects.
- 3.4 The City's capital improvement program shall be coordinated with the operating budgets. Operating costs associated with each capital improvement project will be identified in the capital budget and included in the appropriate operating budget if the project is authorized.

**CITY OF ROSENBERG
2018-2019 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 3.5 A capital project status report shall be prepared for the City Council each quarter.
- 3.6 Interest earnings on bond proceeds shall be credited to the appropriate capital project fund.

Section 4. Debt Management.

- 4.1 Long-term debt shall not be incurred to finance current operations. Long-term debt shall be defined as debt requiring more than five years to retire. Short-term or interim debt shall be defined as debt requiring five (5) years or less to retire, and may be used to fund purchases of machinery, equipment (including office equipment) and vehicles.
- 4.2 When any debt is issued to finance capital improvements, the City shall retire the debt within a period not to exceed the expected useful life of the projects or improvements being financed.
- 4.3 The average maturity of each general obligation bond issue shall not exceed twenty (20) years.
- 4.4 Total debt service requirements (principal and interest) in any fiscal year should generally not exceed twenty-five (25) percent of total expenditures/expenses.
- 4.5 Total direct debt shall not exceed ten (10) percent of the assessed value of taxable property.
- 4.6 The City shall maintain good communications with the major bond rating agencies concerning the City's financial condition, and shall follow a policy of full disclosure in every financial report and official bond statement. The City will maintain sound fiscal management practices to maintain and improve current bond ratings.
- 4.7 Interest and sinking fund and/or debt reserve balances shall be maintained at the minimum of the following: (a) equal to fifty (50) percent of the ensuing year's principal and interest requirements; or, (b) in accordance with the City's most restrictive bond ordinances and/or covenants.

Section 5. Financial Reporting.

- 5.1 The City will strive to receive and retain the Certificate of Achievement for Excellence in Financial Reporting awarded annually by the Government Finance Officers Association of the United States and Canada (GFOA).
- 5.2 An annual independent financial audit shall be performed by a properly licensed independent public accounting firm, and results of this audit will be presented to the City Council by March 31 of the following year in the form of a Comprehensive Annual Financial Report (CAFR), in accordance with GAAP and governmental accounting, auditing and financial reporting (GAAFR) requirements.

**CITY OF ROSENBERG
2018-2019 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 5.3 Timely interim financial reports will be produced for department managers for internal purposes. Departmental reports comparing budget to actual amounts shall be prepared by the Finance Department in a timely manner.
- 5.4 Financial statements shall be prepared on a monthly basis and made available to the City Council in a condensed format. Financial statements shall be prepared and presented to the City Council as a formal agenda item on a quarterly basis.

Section 6. Purchasing.

- 6.1 The Finance Director shall be responsible for maintaining written purchasing policies and procedures in accordance with State statutes, City ordinances and these policies.
- 6.2 Generally, purchases are authorized as follows:
 - 6.2.1 The Department Head may approve purchases for \$3,000 or less, if such purchase is within the budgeted line item.
 - 6.2.2 Purchases exceeding \$3,000 but less than \$50,000 will require detailed purchasing specifications and must be approved by the Department Head and the Finance Director. The City Manager must approve all purchases over \$5,000.
 - 6.2.3 Purchases exceeding \$50,000 will be subject to competitive bidding requirements and may be approved only by the City Council. Formal competitive bids shall be required for all purchases in excess of those limits established by State statutes (Local Government Code, Chapter 252). Purchases below State statute limitations may be approved by the Department Head and Finance Director, and/or the City Manager in accordance with City statutes and written purchasing policies and procedures.
- 6.3 Lease purchase agreements shall only be used to finance capital items with a purchase price exceeding \$25,000 and a useful life of at least three years. All lease purchase agreements in excess of limits established by State statutes will be awarded by City Council.
- 6.4 All City purchases should be made locally, to the extent possible.
- 6.5 The City will enter into interlocal agreements, whenever practical, with entities such as the State of Texas, Houston-Galveston Area Council of Governments, or Fort Bend County in order to take advantage of purchasing contracts with favorable pricing arrangements.

Section 7. Cash and Investments.

- 7.1 The Finance Director shall be responsible for maintaining written policies and procedures for all areas of cash and investments, in accordance with State statutes, City ordinances and these policies.

**CITY OF ROSENBERG
2018-2019 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 7.2 The City will enter into a depository agreement with one or more banks for a specified period of time and specified fees for banking services. The term of each depository agreement shall not exceed five (5) years unless otherwise approved by the City Council.
- 7.3 Collection, deposit and disbursement of all funds will be scheduled to ensure maximum cash availability and investment earnings.
- 7.4 The City will obtain the best possible return on cash investments consistent with State laws and the City's investment policy, without compromising the safety and liquidity of such investments.
- 7.5 The City will utilize the consolidated (pooled) cash method of accounting for cash, whereby multiple accounting funds are accounted for in one consolidated (pooled) cash bank account. Consolidated or pooled cash will enhance the City's ability to effectively manage the City's investment portfolio, through controlled receipts and disbursements functions.

Section 8. General Accounting Guidelines.

- 8.1 The City Manager is authorized to write off accounts receivable and utility accounts less than \$1,000 which have been delinquent for more than 120 days. These accounts will be aggressively pursued for collection by any lawful and available means. Accounts which are in bankruptcy status, involving a claim of \$1,000 or less, which requires the City to make an election to the bankruptcy court, will be referred to the City Manager, with a recommendation by the City Attorney. The City Manager shall report all accounts receivable and utility write-offs to City Council at the next regularly scheduled City Council Meeting. All accounts involving amounts greater than \$1,000 shall be referred directly to City Council for write off, or further recommended action.

Section 9. Fund Balance.

- 9.1 Fund balance is essential to the preservation of the financial integrity of the City and is fiscally advantageous for both the City and the citizens. This section provides guidance concerning the desired level of fund balance maintained by the City to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.
- 9.2 Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund. GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:
 - 9.2.1 **Non-spendable Fund Balance** – amounts that are not in a spendable form (e.g., inventory, pre-paid expenses, or are legally or contractually required to be maintained intact (e.g. permanent fund principal).

**CITY OF ROSENBERG
2018-2019 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 9.2.2 **Restricted Fund Balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g. Debt Service, Capital Projects, State and Federal Grants or donations).
- 9.2.3 **Committed Fund Balance** – amounts that can be used only for the specific purposes determined by a formal action of City Council (Council). Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g. Council’s commitment in connection with future construction projects).
- 9.2.4 **Assigned Fund Balance** – amounts intended to be used by the government for specific purposes. Intent can be expressed by Council or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- 9.2.5 **Unassigned Fund Balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.
- 9.3 The responsibility for designating funds to specific classifications shall be as follows:
 - 9.3.1 **Committed Fund Balance** – The Rosenberg City Council is the governing body’s highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by City Council.
 - 9.3.2 **Assigned Fund Balance** – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

ACRONYMS AND GLOSSARY OF TERMS

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

ACRONYMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

A

A/C: Air Conditioning
ACM: Assistant City Manager
ADA: Americans with Disability Act
ASE: Automotive Service Excellence

B

BTC: Brazos Town Center
BWA: Brazosport Water Authority

C

CAD: Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CDBG: Community Development Block Grant
CFBCA: Central Fort Bend Chamber Alliance
CID: Criminal Investigation Division
CIP: Capital Improvements Program
CJD: Criminal Justice Division
CM: City Manager
CO: Certificate of Obligation
CP: Capital Project
CPI: Consumer Price Index
CPR: Cardiopulmonary Resuscitation

D

DPS: Department of Public Safety
DSC: Driver Safety Course

E

ED: Economic Development
EDMS: Electronic Document Management Systems
EMS: Emergency Medical Safety
EOC: Emergency Operations Center
EPA: Environmental Protection Agency
ETJ: Extraterritorial Jurisdiction
ETR: Effective Tax Rate

F

FFII: Firefighter II
FLSA: Fair Labor Standards Act
FM: Farm to Market
FTE: Full Time Equivalent
FY: Fiscal Year

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

ACRONYMS

G

GAAP: Generally Accepted Accounting Principles
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GASB: Governmental Accounting Standards Board
GFBEDC: Greater Fort Bend Economic Development Council
GFOA: Government Finance Officers Association
GIS: Geographic Information System
G/L: General Ledger
GO: Certificate of General Obligation
GPS: Global Positioning System
GRP: Groundwater Reduction Plan

H

HGAC: Houston-Galveston Area Council
HOA: Home Owners Association
HOT: Hotel/Motel Occupancy Tax
HR: Human Resources
HUB: Historically Underutilized Business
HUD: Department of Housing and Urban Development
HVAC: Heating, Ventilation, and Air Conditioning

I

I69: Interstate 69
ISO: Insurance Service Office
ITIL: Information Technology Infrastructure Library
IVR: Interactive Voice Response System

K

KRB: Keep Rosenberg Beautiful

L

LCISD: Lamar Consolidated Independent School District
LEOSE: Law Enforcement Officer Standards and Education
LF: Linear Feet
LLEBG: Local Law Enforcement Block Grant

M

M&O: Maintenance and Operations
MUD: Municipal Utility District

O

O&M: Operating and Maintenance
O/T: Other Than

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

ACRONYMS

P

PC/LAN: Personal Computer/Local Area Network
PDF: Portable Document Format
PEG: Public, Educational, and Governmental Access Television
PPE: Personal Protective Equipment

R

RCC: Rosenberg Civic Center
RDC: Rosenberg Development Corporation
RFP: Request for proposal
ROW: Right of Way
RRLGC: Richmond Rosenberg Local Government Corporation

S

SCADA: Supervisory Control and Data Acquisition
SCRSC: Seabourne Creek Regional Sports Complex
S&D: Street & Drainage
SECO: State Energy Conservation Office
SIB: State Infrastructure Bank
SRO: School Resource Officer
SWAT: Special Weapons and Tactics
SWOT: Strengths, Weaknesses, Opportunities, and Threats
SWWC: Southwest Water Company

T

TAMIO: Texas Association of Municipal Information Officers
TCEQ: Texas Commission on Environmental Quality
TEEX: Texas Engineering Extension Service
TIRZ: Tax Increment Reinvestment Zone
TMCCP: Texas Municipal Clerk's Certification Program
TML: Texas Municipal League
TMRS: Texas Municipal Retirement System
TWDB: Texas Water Development Board
TXDOT: Texas Department of Transportation

V

VLAN: Virtual Local Area Network

W

WFBMD: West Fort Bend Management District
WWTP: Wastewater Treatment Plant
W/WW: Water/Wastewater

Y

YMCA: Young Men's Christian Association

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this glossary has been included in the budget document.

ACCOUNT NUMBER: A set of accounts used in the general ledger by the City to indicate the fund, department, activity, and object code, if applicable, of a revenue or expenditure item.

ACCRUAL BASIS OF ACCOUNTING: The recording of financial transactions for the City in the periods in which they occur, rather than only in the periods in which cash is received or paid. For example, water and wastewater revenues which were billed in September are recorded as revenues in September, even though payment in cash is received in October. Conversely, services or supplies which have been received in September, but actually paid by the City in October, are recorded as obligations of the City (expenditures) in September.

ACTIVITY: See Program/Activity.

ADOPTED BUDGET: The final budget adopted by ordinance by the City Council.

AD VALOREM TAX: Property taxes based on assessed valuation of property and collected from property owners.

AGENCY FUND: A fund type normally used to account for assets held by the City as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

ANNUAL BUDGET: A budget applicable to a single fiscal year.

ANNUAL FINANCIAL REPORT: A financial report applicable to a single fiscal year.

APPRAISE: To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term "assess" is substituted.

APPROPRIATION: An annual authorization made by the City Council which permits the City to make expenditures of available resources, within a specified time frame.

ASSESS: To establish an official property value for taxation.

ASSESSED VALUE/VALUATION: A value (valuation) placed upon real estate or other property within the City as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation, and/or (2) the valuation placed upon property as a result of this process.

ASSESSMENT ROLL: The official list containing the legal description of each parcel of property and its assessed valuation. With personal property, the assessment roll is the official list containing the name and address of the owner, a description of the personal property and its assessed value.

AUDIT: A comprehensive collection and investigation of the fairness of the City's assertions of its financial statements, or to evaluate whether the City has efficiently and effectively carried out its responsibilities. A financial audit is a review of the accounting system and financial information to determine how the City's funds were collected and spent, and whether expenditures were in compliance with appropriations.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

BALANCED BUDGET: As required by law, revenues and inter-fund transfers must equal or exceed expenditures for all funds.

BASE BUDGET: The budget needed to maintain the current operations and service levels of the City.

BASIS OF ACCOUNTING: A term referring as to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the City's financial statements.

BIOCHEMICAL OXYGEN DEMAND (BOD): A measure of how much dissolved oxygen is being consumed as microbes breakdown organic matter.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

BOND RATING: A rating assigned by outside credit rating companies which gives investors an idea of the credit-worthiness of the City.

BONDED DEBT: The portion of indebtedness represented by the principal amount of outstanding bonds.

BUDGET: A plan of financial operation containing an estimate of proposed expenditures for a given period and the proposed means of financing them, usually for a single fiscal year. This term may refer to both the proposed and adopted budget.

BUDGET ADJUSTMENT (AMENDMENT): A formal legal procedure utilized by the City to revise a budget appropriation during a fiscal year.

BUDGET CALENDAR: A schedule containing key dates which the City follows for each stage of the preparation, adoption, and administration of the budget.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL OUTLAY: An expenditure which results in the acquisition of or addition to a fixed asset, in accordance with the City's capitalization policy. Generally, the purchase must have an anticipated useful life of more than one year and can be individually identified as a unit of property. Capital outlay generally consists of land, buildings, improvements other than buildings, machinery and equipment, and furniture and fixtures.

CAPITAL IMPROVEMENTS PROGRAM (CIP): A plan for capital expenditures and improvements to be incurred each year over a fixed period of years to meet capital needs arising from the long-term capital needs. It sets forth each project or other contemplated expenditures in which the City may have a part and specifies the resources estimated to be available to finance the projected expenditures.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CENTRAL APPRAISAL DISTRICT (CAD): The Fort Bend County Central Appraisal District is the entity which has been established in each Texas County by the State legislature for the purpose of appraising property. All taxing units in Fort Bend County use the property values computed by CAD. The CAD is governed by a board whose members are appointed by the individual taxing entities, based on each entity's ratio of property values.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

CERTIFIED APPRAISAL ROLL: The final property appraisal roll, as calculated by the Fort Bend County Central Appraisal District.

COMPONENT UNIT FUNDS: Legally separate organizations for which elected officials of the primary government are financially accountable.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual financial report of a government that encompasses all funds and component units of the government.

CONSUMER PRICE INDEX (CPI): The measure of price level computed by the Bureau of Labor Statistics on a monthly basis. It is the ratio of the cost of specific consumer items in any one year to the cost of those items in the base year.

CONTRACTUAL LEASE OBLIGATIONS: Legal debt instruments which are authorized by the Texas Public Property Finance Act (Subchapter A, Chapter 271, and Local Government Code). This financing can be used to finance all types of new and used personal property, such as portable buildings, furniture, office equipment and other equipment.

CURRENT TAXES: Property taxes that are levied and due within one year.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, sometimes referred to as a "sinking fund."

DEFICIT: (1) The excess of the liabilities of a fund over its assets; or (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPARTMENT: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Program/Activity.)

DEPRECIATION: The decline in the value of an asset due to general wear and tear or obsolescence.

DISTINGUISHED BUDGET PRESENTATION AWARD: An award presented annually by the Government Finance Officers Association of the United States and Canada for the City's budget document. In order to receive the award, the City's budget document must meet stringent disclosure requirements, including the budget as a policy document, financial plan, communications device, and an operations guide.

EFFECTIVE TAX RATE: Generally, the tax rate (levy) for the current year which produces the same tax revenue (based on current year assessed valuation, less new improvements and annexations) that was produced from the prior year tax rate (levy).

ENCUMBRANCES: Commitments related to uncompleted contracts for goods or services. Used in budgeting, encumbrances are not classified as expenditures or liabilities, but are shown as a reservation of the fund balance/reserves. Encumbrances are generally re-appropriated in the ensuing fiscal year.

ENTERPRISE FUND: A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

ENVIRONMENTAL PROTECTION AGENCY (EPA): An agency of the United States government which is responsible for establishing and enforcing regulations dealing with environmental issues.

EXPENDITURES: A decreases in net financial resources. Expenditures include current operating expenses requiring the use of net current assets, debt service and capital outlays, and intergovernmental grants.

EXPENSES: Outflows or other uses of assets or incurring of liabilities (or a combination of both) from delivering or producing goods, services or carrying out other activities that constitute the entity's ongoing major operations.

EXTRATERRITORIAL JURISDICTION (ETJ): The area extending approximately three (3) miles beyond the corporate limits, within which the City exercises extraterritorial powers of land division and/or zoning review.

FIDUCIARY FUND TYPE: The trust and agency funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds. The Firemen's Relief and Retirement Fund is classified as a fiduciary (pension trust) fund.

FINANCIAL AUDIT: An audit made to determine whether the financial statements of a government are presented fairly in conformity with GAAP.

FISCAL YEAR (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations.

FIXED ASSET: An asset of long-term character, which are intended to continue to be held or used, such as land, buildings, machinery, and equipment, etc.

FRANCHISE TAX: A special privilege granted by the City, permitting the continued use of public property, such as city streets, right-of-ways, usually involving public utilities, i.e., gas, telephone, cable television and electric utilities.

FULL-TIME EQUIVALENT (FTE): A term to indicate the number of annual hours for a position (may be also referred to as "worker year"). For example, an employee working 40 hours per week for 52 weeks per year will have 2,080 annual hours (40 x 52). Therefore, 2,080 hours will equal one FTE. Further, an employee working 40 hours per week for 13 weeks equals 520 annual hours (40 x 13), or a FTE of 0.25. A FTE for a firefighter position is 2,756 annual hours, resulting in one FTE position.

FUND: A fiscal and accounting entity with a self-balancing set of accounts, i.e., assets equal liabilities plus fund balance/equity.

FUND BALANCE: The difference between the accumulated revenues and expenditures of a governmental fund.

FUND BALANCE-RESERVED FOR CONTINGENCIES: An account used to segregate or designate a portion of fund balance for resources restricted to payments for unanticipated expenditures during the fiscal year or future fiscal years.

FUND BALANCE-RESERVED FOR DEBT SERVICE: An account used to segregate or designate a portion of fund balance for resources legally restricted to the payment of debt principal and interest maturing in future years.

FUND BALANCE-RESERVED FOR ENCUMBRANCES: An account used to segregate or designate a portion of fund balance for expenditure upon completion of a contract or agreement.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

FUND TYPE: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL AND ADMINISTRATIVE (G&A) FEE TRANSFER: A transfer from enterprise or internal service funds to the general fund for general and administrative services provided to other funds. For example, the water and wastewater fund receives administrative services from the City Manager/Human Resources, City Attorney, City Council, Finance and Administration, and a number of other activities that are funded from the general fund. The G&A fee is used as a means of reimbursing the general fund for these types of services.

GENERAL FUND: The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL LEDGER: A record containing the accounts needed to reflect the financial position and the results of operations of an entity.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the Debt Service Fund, and are backed (guaranteed) by the full faith and credit of the City.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting, governing the form and content of the financial statements of an entity, encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time; and provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GEOGRAPHIC INFORMATION SYSTEMS (GIS): A computer system that is capable of capturing, storing, analyzing, and displaying geographically referenced information; that is identified according to location. GIS also includes the procedures, operating personnel, and spatial data that go into the system.

GOAL: A long-term, attainable target of a program, department, or the City as a whole. Goals will likely extend over several fiscal years.

GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR): A publication of the Government Finance Officers Association. It is also known as the *Blue Book*.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: The association of public finance professionals who sponsors the Distinguished Budget Presentation Award Program and the Certificate of Achievement for Excellence in Financial Reporting Program.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities-except those accounted for in proprietary funds and fiduciary funds. Under GAAP there are four governmental fund types: general, special revenue, debt service, and capital projects.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

GROUNDWATER REDUCTION PLAN (GRP): A plan mandated by the Fort Bend Subsidence District to convert from well water to surface water.

HOTEL/MOTEL TAX: A tax levied upon the cost of occupancy of any room or space furnished by any hotel. The City levies a tax of 7 percent of the occupancy rate; the state maximum is seven percent (7%). Revenue received from the source is disbursed for the promotion of tourism within the City of Rosenberg.

INCOME: A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INDEPENDENT AUDIT: An audit performed by an independent auditor.

INFRASTRUCTURE: Public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and similar assets that are immovable and of value only to the City.

IN-LIEU OF TAXES TRANSFER: A transfer similar to the general and administrative fee transfer where an enterprise or internal service fund transfers funds to the general fund "in-lieu-of taxes." Since the water and wastewater fund is a part of the City, the assets of the fund are exempt from property taxes. However, when computing the full cost of services in the water and wastewater fund, in-lieu-of taxes is calculated in order to transfer the appropriate amount(s) to the general fund.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other entities, on a cost-reimbursement basis.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (LCISD): The local school district that provides public education services within the City of Rosenberg.

LEVY: (1) To impose taxes, special assessments or service charges for the support of government activities. (2) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES: Probable future obligations of and entity indicating a future transfer of assets or providing of services to other entities as a result of past transactions or events.

LINE-ITEM BUDGET: A budget that lists each expenditure and revenue category separately, along with the dollar amount budgeted for each specific category.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE AND OPERATIONS (M&O): Expenditures of a recurring nature which are necessary for the operation of a department or activity. Does not include capital outlay or debt service expenditures. (Sometimes also referred to as O&M.)

MARKET VALUE: A price at which an item can be sold.

MIXED BEVERAGE TAX: A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting system is a combination of cash and accrual accounting since

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received, or are "measurable" or "available for expenditure."

NON-RECURRING REVENUE/EXPENSES: Resources/expenses recognized by the City that are unique and occur only one-time without pattern in one fiscal year.

OBJECT (OBJECT OF EXPENDITURE): A specific classification of expenditure in the City's chart of accounts. Examples of object of expenditures are office supplies, equipment maintenance, salaries, and wages, etc.

OBJECTIVE: A specific, measurable, and observable accomplishment the City or a department intends to achieve during the year.

OPERATION & MAINTENANCE (O&M): See maintenance and operation.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities are controlled.

OPERATING EXPENSES: Proprietary fund expenses which are directly related to the fund's primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues directly related to a fund's primary activities, consisting primarily of user charges for goods and services.

ORDINANCE: A formal legislative enactment by the City Council.

PER CAPITA DEBT: The amount of a government's debt divided by its population. Per capita debt is used to indicate the government's credit position by reference to the proportionate debt per resident.

PERFORMANCE BASED BUDGET SYSTEM: The budgeting system where departmental allocations are built around workload measures for each program.

PERFORMANCE INDICATORS: Specific quantitative and qualitative measures of work performed as an objective of the department. (See Service Level Indicators.)

PERSONAL SERVICES: A classification of expenditures that includes salaries and wages, overtime, longevity and related fringe benefits.

POLICY: A plan, course of action or guiding principle, designed to set parameters for decisions and actions. For example, the City Council adopts budget policies which set parameters for the overall formulation and adoption of the budget.

PROGRAM/ACTIVITY: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Department.)

PROPOSED BUDGET: The budget originally proposed by the City Manager to the City Council. Amendments are frequently made to the proposed budget to arrive at the adopted budget.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

PROPRIETARY FUND TYPES. The classification used to account for the City's ongoing organizations and activities that are similar to those often found in the private, commercial sector. The Water and Wastewater Fund is a proprietary fund type.

RESERVED FUND BALANCE: Those portions of fund balance that are not available for expenditure, or that are legally segregated for a specific future use.

RESERVES: An account used to indicate the difference between a fund's assets and liabilities. Reserves are sometimes referred to as fund balance, retained earnings or working capital. In addition, reserves within a fund may be classified as undesignated, i.e., the reserves are not designated for any specific purpose or expenditure, or designated, i.e., the reserves are designated for a specific purpose or expenditure.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition to a pledge of revenues for the repayment of the bonds, such bonds sometimes contain a mortgage on the property of the enterprise fund.

REVENUES: (1) An increase in the net current assets of a governmental fund type. (2) Increases in the net total assets of a proprietary fund type.

SALES TAX: A general tax on sales levied on persons and businesses selling merchandise or services in the city limits on a retail basis.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

STRATEGIC PLAN: A document used to communicate with the organization the organizations goals, the actions needed to achieve those goals and all of the other critical elements developed during the planning exercise.

SUPPLEMENTAL REQUESTS: The budget requests for any program enhancements felt necessary or result in a significant funding increase over base budget.

TAX ABATEMENT: The full or partial exemption from ad valorem taxes for a specified time of certain real property located in a designated zone and for economic development purposes.

TAX RATE: The amount of tax stated in terms of a unit of the tax base; for example, \$0.5202 per \$100 assessed valuation of taxable property.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ): A regulatory body of the State of Texas regulating and establishing environmental procedures relating to the use of natural resources.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS): The retirement system which provides retirement coverage and benefits administration to over 600 municipal entities in the State of Texas. The TMRS was created by the Texas Legislature and is governed by a board, which is appointed by the Governor, with the advice of the State Senate.

TOTAL SUSPENDED SOLIDS (TSS): Solids in water that can be trapped by a filter.

TRANSFER: Movement of resources between two funds.

CITY OF ROSENBERG, TEXAS

2018-19 BUDGET

GLOSSARY OF TERMS

TRUST AND AGENCY FUND: One of the seven fund types in governmental accounting. See Trust Funds and Agency Fund.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

WORKING CAPITAL: The current assets less current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of the enterprise fund (water and wastewater) and internal service funds.

