



ADOPTED BUDGET

OCT. 1, 2019 - SEPT. 30, 2020

Mayor: William Benton

At-Large 1: Jacob Balderas

At-Large 2: Kevin Raines

District 1: Isaac Davila

District 2: Steven M. DeGregorio

District 3: Lisa M. Wallingford

District 4: Richard Olson

City Manager: John Maresh

Assistant City Manager: Joyce Vasut



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2019 – 2020 Adopted Budget

In accordance with Local Government Code Section 102.007

This budget will raise more revenue from property taxes than last year's budget by \$435,945, which is a 4.08 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is 218,215.

Property Tax Rate Comparison:

Per \$100 Valuation	Fiscal Year 2018 – 2019	Fiscal Year 2019 – 2020
Tax Rate	\$0.430000	\$0.415000
Effective Tax Rate	\$0.445187	\$0.412846
Effective M&O Tax Rate	\$0.433483	\$0.447063
Rollback Tax Rate	\$0.468161	\$0.455621
Debt Tax Rate	\$0.160915	\$0.160891

Record Vote on Adoption of Budget:

Members of Governing Body	For	Against	Abstained	Present & Not Voting	Absent
William T. "Bill" Benton	✓				
Jacob E. Balderas	✓				
Kevin Raines	✓				
Isaac Davila			✓		
Steven DeGregorio	✓				
Lisa Wallingford	✓				
Richard Olson	✓				

Total City Debt Obligation

The total amount of municipal debt obligations secured by property taxes for the City of Rosenberg is \$66,885,000.

CITY OF ROSENBERG, TEXAS

2019 - 2020 BUDGET

Elected Officials



Jacob E. Balderas
Council at Large,
Position 1



William T. "Bill" Benton
Mayor



Kevin Raines
Council at Large,
Position 2



Isaac Davila
Council District 1



Steven M. DeGregorio
Council District 2



Richard Olson
Council District 4



Lisa M. Wallingford
Council District 3

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

APPOINTED OFFICIALS

John Maresh	City Manager
Randle Law Office, Ltd. LLP.	City Attorney
Danyel Swint	City Secretary
Phyllis Ross	Municipal Judge
Jonathan White	Police Chief

DEPARTMENT DIRECTORS

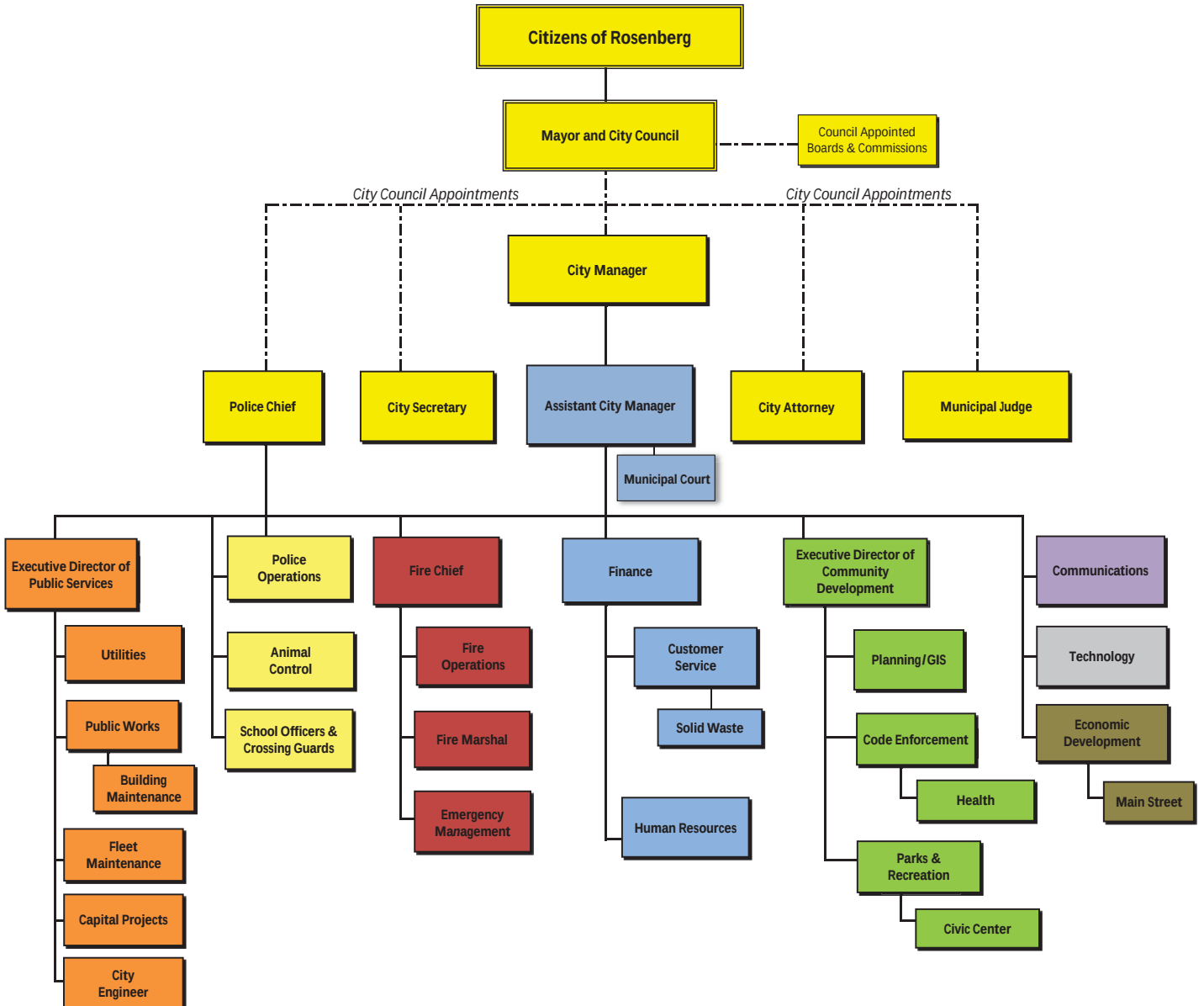
Joyce Vasut	Assistant City Manager/Director of Finance
Robert Kinsey	Building Official
Tanya Kveton	Director of Communications
Travis Tanner	Executive Director of Community Development
Jeremy Heath	Interim Director of Economic Development
Darrell Himly	Fire Chief
Ashley Williams	Director of Human Resources
Darren McCarthy	Director of Parks and Recreation
Rigo Calzoncin	Executive Director of Public Services
Doug Gorka	Director of Public Works
Val Martinez	Director of Fleet Maintenance
Eddie De Leon	Director of Utilities
Shelton Besson	Director of Technology

CONTRACTUAL SERVICES

Jones & Carter	City Engineer

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

ORGANIZATIONAL CHART





October 1, 2019

**To the Honorable Mayor and City Council
City of Rosenberg, Texas**

Presented herein is the Adopted Annual Budget for fiscal year 2020 (FY2020) in accordance with Texas Statute and the City of Rosenberg Charter, beginning October 01, 2019, and ending September 30, 2020. The FY2020 Adopted Budget maintains existing service levels and implements budget requests and priorities identified during the strategic planning process and approved by City Council. The Adopted Budget maintains a high level of City service to our residents and visitors, and continues to ensure the City's fiscal strength by maintaining sound financial policies.

The Budget also serves as a policy document for the City of Rosenberg; it establishes City priorities, goals, and programs for the upcoming fiscal year. The Budget contains appropriations necessary to achieve specified services, functions, and activities essential to the accomplishment of our stated mission:

To anticipate community needs; to deliver exceptional service; and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

This mission is accomplished through City staff's formation and City Council's approval of the following goals:

- ❖ The City of Rosenberg will effectively manage the anticipated growth in the coming years.

Objectives:

- Secure a long-term, sustainable water supply
- Implement the recently adopted comprehensive plan
- Manage municipal facilities proactively
- Provide career development of City personnel in order to provide an optimal level of service to City customers
- Improve the maintenance of existing City facilities
- Anticipate and plan for the future space needs of a growing City
- Invest in technology in order to provide more innovative, efficient, and cost-effective means of service provision

- ❖ The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses, and visitors.

Objectives:

- Find innovative ways to protect the health, safety, and welfare of Rosenberg's residents, businesses, visitors, and property located within the City
- Use a variety of tools to work toward the expansion and diversification of Rosenberg's economy
- Gain recognition of Rosenberg as possessing the best parks and recreation program in Fort Bend County
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City

- ❖ The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability
- Recognize and implement new ways to provide the highest standard of customer service
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving

During FY2019, each department updated their strategic plan outlining the anticipated needs for personnel, infrastructure, and other resources. Additionally, City staff worked diligently to prepare for the City's future by making great strides to accomplish many of the goals. The following major accomplishments were made:

- The City has completed its first year of receiving an average of 3 million gallons of water, per day, from Brazosport Water Authority. The City is in compliance with the thirty (30) percent groundwater reduction mandate set forth by the Fort Bend Subsidence District.
- The Planning Division continued successful implementation of Hurricane Harvey flood grant program with approximately \$25,000 in funds distributed and applications approved for an additional \$12,000; continued timely plat reviews and facilitation of Planning Commission meetings; and continued updates, as necessary, to the Unified Development Code (UDC).
- The GIS Division completed the majority of the City's utility infrastructure (water, sewer and drainage) mapping project, improved quality of imagery on City web-based maps, and successfully took over assignment of addresses from CenterPoint Energy including the creation of online application form to streamline the process.
- The Parks Department coordinated the most successful Rosenberg Christmas Nights event to date; and also coordinated with several organizations for the future utilization of the expansion to the fields at Seabourne Creek Regional Sports Complex and other City parks.
- Continued successful implementation of various modules of Tyler Technologies' Incode software such as Financials, Utility Billing and Code Enforcement (EnerGov), including adding the Fire Marshal's Office to EnerGov for plan reviews.
- Economic Development personnel and the Rosenberg Development Corporation have worked with numerous developers to increase development and bring many new businesses to Rosenberg including the announcement of the \$130 million investment in Rosenberg with the Dollar Tree distribution center project.
- The City received the Traditional Finances Transparency Star from the Texas State Comptroller of Public Accounts for displaying a high level of financial transparency.
- The Rosenberg Police Department (RPD) received the re-recognized status for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program.
- The RPD was able to obtain two (2) emergency high-water rescue vehicles through the LESO Grant and received an extension for the Crime Victim's Advocate Grant.
- The Rosenberg Animal Control and Shelter added a director position and made tremendous strides to reach the "NO-Kill" status by the October 1, 2020 target date as set by City Council.
- The Fire Department received the following grants:
 - o SAFER grant from FEMA which added six (6) additional firefighters which allowed the department to staff a squad at Fire Station No. 4.
 - o Rebuild Texas Grant for the purchase of a new generator for Fire Station No. 1.
 - o Fire House Subs Public Safety Foundation Grant for the purchase of a Rescue One Boat.

The updated strategic plans played an integral role in the development of the FY2020 Budget. The goals and objectives of each department are intended to facilitate the accomplishment of the overall goals of the City.

Financial and Economic Outlook

For FY2019, the City's financial outlook continues to show a positive trend. Local sales tax revenues have remained steady when compared to FY2018 actual sales tax revenues. Building-related permit revenues have stayed comparable to FY2018, which is a good indicator that new development continues. Additionally, the City's tax base reflects just over \$52 million in new development. The City's goal is to sustain economic expansion and continue a pro-growth strategy.

Budgetary Priorities and Focus

The FY2020 Budget provides for the provision of necessary public services within available financial resources. The Adopted Budget recommendations are designed to provide for the needs of Rosenberg citizens, as well as employees of the City organization. This Budget takes into account the necessity to maintain and improve municipal service levels while balancing revenues. Many of the factors upon which this Budget was developed are similar to those of the previous fiscal year:

- ✓ Compliance with federal and state regulations
 - Fort Bend Subsidence District mandate
- ✓ Conservative estimates of revenues and expenditures
 - Review historical trends and apply throughout budget
- ✓ Recognition of the long-term financial obligations of the City
 - Review long-term capital improvements plan
- ✓ User charges that pay for the cost of providing the service
 - Reviewed water & wastewater rates as well as Civic Center user fees
- ✓ Maintenance of fund balance policies
 - Maintained and exceeded fund balance minimum levels
- ✓ Maintain employee salaries and benefits at a competitive level
 - Implemented Professional Development Policy
 - Implemented Classification and Compensation Study
 - Adjusted Compensation Plan during FY2019 and included a \$0.50 cent increase to the plan for FY20
- ✓ Provision of City services to a growing community
 - Prioritize needs and review City's strategic plan
 - Addition of four (4) new positions including a Police Officer, Identification Officer, a Code Compliance Officer and a Plans Examiner. A part-time Kennel Technician was also added.
- ✓ Maintenance and replacement of the City's aging infrastructure
 - A complete list of CIP projects in addition to sidewalk and road improvements

Minimum Fund Balances

The City's financial management goal is to maintain adequate reserves. These reserves must be at least twenty percent (20%), or seventy-two (72) days, of the fund's operating expenditures. The FY2020 Budget maintains the twenty percent (20%) reserve balance. It is important to maintain the City's reserve balances to cover future financing issues for infrastructure needs. A twenty percent (20%) fund balance reserve is required to be maintained within the General Fund and the Water/Wastewater Fund.

Overview of Adopted Budget and Significant Funds

The FY2020 Budget includes total expenditures for all funds in the amount of \$79,816,471. This amount includes operating expenditures for the various funds and departments, as well as capital improvements.

Expenditures summarized by fund type are presented as follows:

(\$ in Millions)	FY2020 Adopted
General Fund	\$ 36.6
Special Revenue Funds	4.7
Debt Service Funds	8.4
Water/Wastewater Fund	18.4
Civic Center Fund	0.5
Internal Service Fund	5.0
Component Unit	4.2
Total Operating Funds	77.8
Capital Project Funds	2.0
Totals	\$ 79.8

General Fund

The City's sales tax revenue has shown a steady trend so far in FY2019. The projection for FY2020 sales tax revenue does include an increase of \$400,000 when compared to the FY2019 Budget. The FY2019 budget already included an increase from FY2018 due to an incentive agreement that was negotiated with the City and BMC Texas Sales. During FY2019, the company not only met, but looks to also exceed the minimum requirements of the performance agreement. The City anticipates that BMC Texas Sales will also meet, if not exceed, these requirements in FY2020.

Basic service levels in the General Fund have remained level; however, the majority of the increases in the operating costs of the General Fund are due to increases in salaries and benefits to provide employees a fair and competitive compensation package.

Debt Service Obligations

In previous years, the water and sewer rates were adjusted to a level which allows the Water/Wastewater Fund to be self-supporting. A positive result from improving the financial support for the Water/Wastewater Fund is that it eliminated the dependence on the property tax rate for water/wastewater debt service obligations. Secondly, the City has worked with the City's Financial Advisor to properly manage its debt service obligations. For these reasons, the debt portion of the property tax rate has decreased a little over ten cents (\$0.104) over the past ten (10) years from FY2011 to FY2020.

The FY2019 City property tax rate was 43 cents (\$0.43) per \$100 valuation. Of that rate, 16.0915 cents (\$0.160915) per \$100 valuation is designated for debt service obligations and 26.9085 cents (\$0.269085) per \$100 valuation is designated for the Operating and Maintenance Budget. The City's debt rate calculation for FY2020 will remain about

the same as FY2019 at approximately 16.0891 cents (\$0.160891) per \$100 valuation. This slight decrease in the debt rate is achieved even with paying off the 2012A and 2013A Certificates of Obligation and the 2011 and 2012 General Obligation Refunding Bonds.

As the City's property tax base is increased, the debt service capacity increases, which can then be used to finance future infrastructure needs. The City has expanded the tax base by over \$52 million through new development within the City limits.

Managing the City's Debt Service Fund and its obligations will enable the City to have debt service capacity for future infrastructure needs. City staff will continue to work with the City's Financial Advisor to manage the City's debt service obligations and continue efforts to address our future needs.

Water/Wastewater Fund

The financial condition of the Water/Wastewater Fund has significantly improved, but forecasted infrastructure needs may require additional funding. The revenues for FY2020 will meet the combined operating expenditures, debt service payments and approximately \$375,000 for one-time expenditures including: GPS receivers, security cameras, a water/wastewater master plan and a front facing counter remodel for the Customer Service Department.

The Water Subsidence Fee, established in 2007, has been adjusted over the years to cover the projected expenditures and future expenditures related to the Groundwater Reduction Plan (GRP). The adopted budget does include a \$0.20 cent rate increase to \$2.40 per one thousand gallons effective October 1, 2019 through December 31, 2019 and another \$0.20 cent increase to \$2.60 per one thousand gallons beginning January 1, 2020. This increase will be used to offset the costs of operating and maintaining the infrastructure for the delivery of surface water and reserved capacity for additional surface water needs to achieve the sixty percent (60%) groundwater reduction requirement in 2025.

The City will continue to monitor water, wastewater and subsidence fees and revenues for the Water/Wastewater Fund and Subsidence Fund to ensure revenues are covering costs to maintain infrastructure.

In FY2019, the following projects were completed or near completion: Bryan Road Lift Station, Water Plant No. 8, Chloramine Conversion Project, CDBG Phase IV Project and the SCADA project.

City Personnel

The employees represent the City's most important asset. The City must invest more time and additional funding to properly train its employees. This is essential for specific positions where the pool of qualified applicants is limited and the market is competitive. Although a full compensation study was performed and several of the proposed options were implemented in FY2016, the City must continue to evaluate the salary structure and make adjustments to remain competitive. In October of 2018, a 1.5 percent increase was made to the compensation plan and in March of 2019, the compensation plan was increased again by \$0.50 per hour for all levels. The employees' contribution rate to the Texas Municipal Retirement System (TMRS) was increased on January 1, 2019, from six percent (6%) to seven percent (7%), while maintaining the City's contribution of a 2:1 match.

The FY2020 Adopted Budget authorizes two hundred and ninety-six (296) full-time positions. Eight (8) positions were added during FY2019: A Technology Support Specialist in the Technology Department, a Director of Animal Control in the Animal Control and Shelter Department and six (6) fire fighters in the Fire Department. The six new firefighter positions were part of the SAFER Grant awarded to the City. The FY2020 Budget includes the addition of five (5) positions which includes one (1) Code Compliance Officer, one (1) Plans Examiner, both in our Code Enforcement Department and one (1) Patrol Officer and one (1) Identification Officer in our Police Department and one (1) part-time Kennel Technician in the Animal Control Department.

Other notes related to personnel costs are:

- A compensation plan adjustment increase of \$0.50 cents per full-time employee is included. Such increase will be used to increase the salary schedules.
- A merit increase is not included in the adopted budget.
- The City will continue the current health insurance coverage with increase in rates for FY2020 by 1.6%.
- The Longevity Pay for employees increased from \$5.00 per month of service to \$7.50.

Capital Improvement Program

The City remains committed to continue its aggressive Capital Improvement Program (CIP). Generally, the streets and drainage projects that have been funded through the FY2020 Adopted Budget or funding sources will be identified as the project develops.

- Airport Avenue Extension to I-69 (RDC)
- Avenue F Downtown Parking Lot Phase Two (RDC)
- Bamore Road Extension from I-69 to Stella Road (County Mobility)
- Benton Road Expansion from FM 762 to City Limits near Reading Road (County Mobility)
- Dry Creek Drainage Improvements
- Klosterhoff Road (Spur 10) Reconstruction (RDC)
- Railroad Quiet Zones
- Sidewalks – New Construction
- Spacek Road Improvements – Phase Three (County Mobility)
- Traffic Signal at Reading Road & Town Center Boulevard
- Ward Street (Avenue N to Avenue K) Drainage and Paving Improvements

The Water/Wastewater projects identified below are also included in the FY2020 CIP.

- Automatic Transfer Switch and Backup Generator at WWTP #1A (CDBG-DR Project)
- I-69 Corridor Water and Sanitary Sewer Extensions (Dollar Tree & OCuSOFT to Bamore)
- I-69 Water Line Extension – Loop dead ends at Dry Creek with 12" line, Bryan Rd & Graeber
- Lift Station 9 & 10 – Elevations of Electric Equipment (CDBG-DR Project)
- North Side Water & Sanitary Sewer Imp – First Time Connections on Candler Road (CDBG)
- North Side Water Line Improvements – Phase VII (CDBG)
- Reclaimed Water Dist. System – Phase Two (Seabourne Creek Park to Bryan Rd & Business Park)
- Spacek Road Sanitary Sewer Improvements from Biotics to Reading Rd
- Upgrade Water Distribution System Lines – (Mulcahy St from Avenue I to Avenue M)
- Wastewater Treatment Plant 1A Collection System – Phase Four

In addition to these projects funded by the City, Texas Department of Transportation (TxDOT) is currently working on several projects within the City, including the following:

- FM 2218 from I-69 to State Highway 36
- State Highway 36 from I-69 to FM 2218
- FM 723 from Avenue D to Baker Road

Budget Requests

Although many budget requests were submitted by staff and approved by City Council, eleven (11) of the fifteen (15) supplemental items were included in the FY2020 Adopted Budget. The requests that were included in the Adopted Budget include: Key Scan System – Jail (General Supplemental Fund 410), Automated Fingerprint Identification System (AFIS) – (Law Enforcement Fund 215), Cascade System (Fund 410), Court Software Upgrade (Fund 410), Technology Mass Storage (Fund 410), Traffic Sergeant (CVE) Vehicle (Fund 215), JustFIOA Software (Fund

410), Police Security Gate Replacement (Fund 410), SWAT Vest Replacement (Fund 215), Fire Personal Protective Equipment (PPE) Extractor (Fund 410), and Fire Insurance Service Organization (ISO) Consultant (Fund 410).

There were nine (9) personnel requests submitted and prioritized. Five (5) new positions are included in the budget: A Code Compliance Officer, Plans Examiner, Patrol Officer, Identification Officer, and a part-time Kennel Technician.

Future Concerns

Though this Adopted Budget primarily addresses the upcoming fiscal year, much consideration has been given to the City's financial condition for future years. Important issues that will impact future City Budgets include:

- Passing of Senate Bill 2, the Texas Property Tax Reform and Transparency Act by the Texas Legislature lowering the tax rate that a municipality can adopt without a mandatory election
- Improving the City's aging infrastructure in order to extend useful life
- Expanding our community's infrastructure to address growth
- Maintaining strong funding reserves
- Increasing debt capacity for future financing issues
- Providing for a long-term sustainable employee base
- Address municipal facility upgrades, rehabilitation, and enhancements
- Investing in technology to improve services and enhance use of personnel

The future costs for the Fort Bend Subsidence District groundwater reduction mandate continues to represent a major financial challenge for the City of Rosenberg and the water customers. The second major challenge is to continue addressing Rosenberg's aging infrastructure needs. The third major challenge is funding current and future personnel in order to meet the increasing service demands in a rapidly growing community.

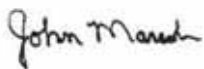
Conclusion

This year was a challenge to maintain the FY2020 Adopted Budget within the projected revenues, as the City works to meet the increasing service needs of an expanding community. Though certain expenditures will have to be deferred to future Budgets, the City remains financially strong while embarking on multi-million-dollar capital improvements and maintaining the quality level of service for residents of our community.

City Council and staff must work together to manage the available financial resources and to establish realistic priorities. The City cannot address all of its needs in any one budget year. City Council will have difficult decisions in determining the priorities to be addressed first while maintaining the City's financial base. Working together, we can continue a multi-year program that will continue Rosenberg's positive progress in the future.

Much credit goes to our Department Heads and the Finance Department staff, for the hard work that went into the development and preparation of this Adopted Budget. During the last few months, you had the opportunity to review and analyze this document, and City staff appreciates your time and effort to adopt a budget that works for all of us and the citizens of Rosenberg. Should you need further information or have any questions, please contact Joyce Vasut or myself. As always, the staff looks forward to assisting you in finalizing the FY2020 Adopted Budget.

Respectfully submitted,



City Manager

**CITY OF ROSENBERG, TEXAS
2019-2020 BUDGET**

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Executive Summary

- EXECUTIVE SUMMARY
- ORGANIZATIONAL GOALS MATRIX
- DEPARTMENT AND FUND RELATIONSHIPS

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

ORGANIZATION OF THE BUDGET DOCUMENT

The City of Rosenberg Fiscal Year 2019-20 (FY20) budget document is a very comprehensive document, which provides information regarding the city's finances, policies, operations, strategies and other statistical information. A brief summary of the information in the various sections within the budget is listed below:

Introductory Section includes the elected officials, list of appointed officials and department directors, City's organizational chart, City Manager's budget message, and the table of contents.

Executive Summary provides information pertaining to the organization of the budget document, budget presentation guidelines (including budget objectives, budget philosophy, budget process, budget policies, basis of budgeting and budget presentation), basis of accounting, financial management policies, community profile, financial summaries (including revenue overview and expenditures overview) debt service obligations, personnel overview, capital improvements program (CIP), fund reserves, Rosenberg Economic Development Fund, distinguished budget presentation award and acknowledgements. The Executive Summary is followed by the Organizational Goals Matrix.

Budget Summaries provides consolidated budget information by fund, including all revenues and expenditures, and projected ending fund reserve balances. Other summary information includes a listing by department of capital expenditures and a detail of all personnel and staffing positions by department and fund.

General Fund provides detailed analysis of the City's general operating fund's revenues, expenditures and fund balance.

Special Revenue Funds provides separate accounting for those funds used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt or capital service. Fourteen (14) special revenue funds are included in the budget.

Debt Service Fund accounts for all long-term debt of the City, other than the debt obligations reported in the Enterprise Funds. This section provides historical property tax rates, future debt requirements and individual schedules for each of the outstanding debt issues.

Enterprise Funds account for operations that are financed and operated similar to a private business enterprise. The Water and Wastewater Funds and the Civic Center Fund are included in this section.

Capital Project Funds account for the acquisition and construction of major capital projects and facilities. These funds are presented as project-based budgets rather than fiscal year budgets. Eight (8) capital projects funds are included.

Internal Service Funds account for activities in which one or more departments of the City provide various services to other departments on a cost reimbursement basis. This section includes the Insurance Fund, Fleet Replacement Fund and the Technology Fund.

Rosenberg Development Corporation (RDC) is presented as a component unit of the City. The RDC budget must be approved by City Council and is, therefore, included in the City budget document.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Capital Improvement Program (CIP) is presented for the current year and for five-year projections. Projects designated in the CIP, may be incorporated where appropriate into the FY20 budget.

Supplemental Information includes information consisting of the budget ordinance, the tax rate ordinance, financial management policies, acronyms, and glossary of terms.

BUDGET PRESENTATION GUIDELINES

The FY20 budget document has been prepared and presented to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. The following four areas must be included in a budget presentation to be considered for the budget award: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of each of these criteria is presented below.

The budget as a policy document. This criterion involves including a statement of budgetary policies, goals and objectives for the year and explains the budgeting process to the reader. The budget process, budget policies, and the goals and objectives are included in the executive summary and throughout the document which we believe satisfy this requirement.

The budget as a financial plan. This criterion involves including an explanation of the financial structure and operations of the City, and the City's major revenue sources and fund structure. The budget should contain an all-inclusive financial plan for all funds and resources of the City, including projections of financial condition at the end of the fiscal year, projections of current year financial activity, and provide a basis for historical comparisons. The budget should also present a consolidated picture of all operations and financing activities in a condensed format and an explanation of the budgetary accounting basis, or any other acceptable method. The executive summary as well as the various fund and department summaries satisfy this requirement.

The budget as an operations guide. This criterion involves areas such as explaining the relationship between organizational units (departments) and programs; including an organization chart, a description of the departmental organizational structure and staffing levels, and historical comparisons of staffing levels; explaining how capital spending decisions will affect operations; providing objectives and performance measures; and describing the general directions given to department heads through the use of goals and objectives, reorganizations, statement of functions, or other methods. Throughout the document, these areas are addressed to satisfy this requirement.

The budget as a communications device. This criterion relates to having the budget document available to the public; providing summary information suitable for use by interested citizens and/or the media; avoiding the use of complex technical language and terminology; explaining the basic units of the budget, including funds, department or activities; and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and executive summary.

In summary, each of the above four criteria are recognized by the GFOA as an integral part of any budget document to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. These goals and objectives should be conveyed and presented to the reader in such a manner that they will be understood by any reader, regardless of the reader's financial background knowledge.

CITY OF ROSENBERG, TEXAS

2019-20 BUDGET

EXECUTIVE SUMMARY

Budget Objectives

The FY20 budget has been prepared to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council. The budget document includes descriptions of the various activities and programs (departments) of the City, and comparative service level indicators for each program or activity, where available. This format is designed to communicate clearly to the public the goals and objectives of the City Council, thereby enabling the reader to gain more useful information about the City, without requiring detailed accounting or budgetary knowledge.

The ultimate purpose of the budget process is to assure that municipal services are provided to the citizens of Rosenberg in the most efficient and effective manner possible. The FY20 budget maintains these service levels to the citizens at or above current year levels. Funding has also been included throughout the budget to address the City's infrastructure needs, including funding for capital projects and improvements in accordance with the City's five-year capital improvements program (CIP).

Budget Philosophy

Budget philosophy varies from organization to organization depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, and the ever increasing unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City is prepared from a conservative perspective with regard to both revenues and expenditures. Although historical comparisons and trends are very useful, often current data and trends will take precedence over prior year trends.

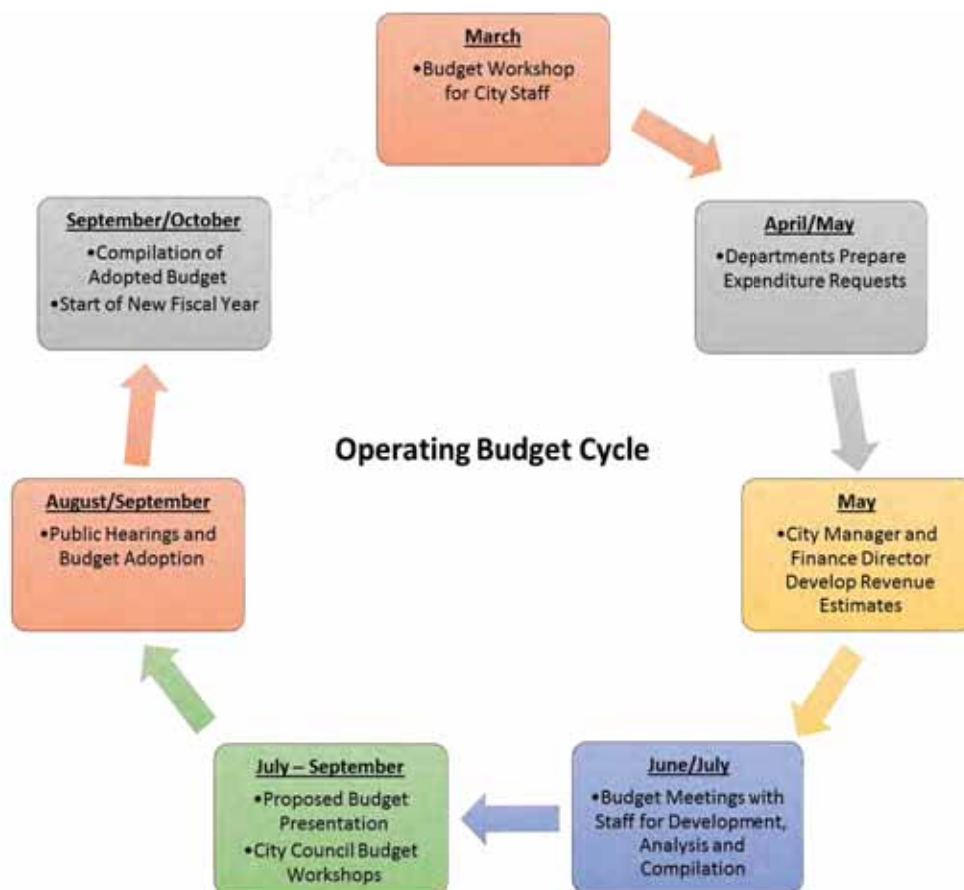
Budgeting from a "conservative" perspective, revenues are often anticipated either at or only slightly above prior year levels, unless there are other factors which are known that will significantly affect anticipated revenues. By estimating revenues conservatively, decreases in any one revenue source due to fluctuations in the economy and variations in weather should not adversely affect the City's "bottom line." In addition, expenditures are also estimated conservatively, i.e., allowances are projected regarding cost increases or unanticipated expenditures. As a result, over the years this method of budgeting has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections which could have an adverse impact on the City's reserves. Traditionally the City has spent 90 - 95 percent of budgeted expenditures, while actual revenues have been in excess of 100 percent of budgeted revenues. These differences have helped the City build and maintain adequate reserves in all funds.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Budget Process

The budget process for FY20 began in March 2019 when the Finance Department met with the City's department heads and supervisors. At this meeting, budget request forms and budget preparation instructions were distributed. After approximately three weeks, each department submitted their respective budget requests. These budget requests were then reviewed by the City Manager and Assistant City Manager and discussed with the Department Heads. Revenues for all City funds were then estimated using available historical data combined with current year projections and trends. The City Manager and Assistant City Manager prepared a proposed budget document, filed the proposed budget with the City Secretary and distributed to the City Council. One public hearing was held on the proposed budget on August 27, 2019. On September 03, 2019, the City Council adopted the final budget by ordinance. A separate ordinance was adopted, establishing the property tax rate to fund the operations and debt service requirements for FY20. Two public hearings were required and held on the proposed tax rate on August 20, 2019 and August 27, 2019.



CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Fund Accounting

Budget Policies

In accordance with Articles IX and XI of the City of Rosenberg Charter and other related ordinances and policies, the following budget policies are followed throughout the budgetary process. These policies are presented below.

The fiscal year of the City of Rosenberg (the City) shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

The City Manager, between forty-five and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reason for changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by year for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary in (h) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and rate of pay.
- (j) A revenue and expense statement for all types of bonds.
- (k) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds.
- (m) The appropriation ordinance.
- (n) The tax levying ordinance.

In preparing the budget, the City Manager shall place in columns the revenues, including the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

The City Manager in the preparation of the budget shall place in columns the expenditures, including the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in a newspaper of general circulation published in the City of Rosenberg, a notice of the hearing setting forth the time and place thereof at least five days before the date of such hearing.

At the time and place set forth in the notice, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

After the conclusions of such public hearing, the City Council may insert new items or may increase or decrease the items in the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

The budget shall be adopted by the favorable vote of a majority of members of the whole City Council. The budget shall be finally adopted not later than the beginning of the fiscal year or at such later time as the certified appraisals of property within the City become available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Fort Bend County, and the State Comptroller of Public Accounts in Austin. The final budget shall be printed, mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons, and civic organizations.

From the effective date of the budget, the amounts stated as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount not more than three percent of the total general fund expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported.

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).

The city budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

With the approval of the City Council, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one, department to another. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

Basis of Budgeting

The City budgets all active funds. Financial information for the Governmental Funds - General, Special Revenue, and Debt Service Funds - is presented using the modified accrual basis of accounting, which reflects the economic realities of revenues receivable and expenses payable. The Governmental Funds audited financial statements are also reported using the modified accrual basis of accounting.

The basis of budgeting for the Proprietary Funds - Water and Wastewater Funds and Civic Center Fund - utilizes the working capital approach for the method of presentation of financial data. Under the working capital approach, depreciation expense is not presented, and capital outlay and debt service costs are presented as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves than does the presentation of retained earnings. The budgeted working capital approach is different from the proprietary funds reporting method. Proprietary Funds are reported using the accrual basis of accounting for the audited financial statements.

The Capital Projects Funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. The City's comprehensive annual financial report does present financial information for the City's Capital Projects Funds, and all other funds, using bases of accounting in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept. Licenses and permits, charges for services (except for water and wastewater billings), and fines and forfeitures recorded as revenues when received because they are generally not measurable until actually received. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are recognized as revenues when billed rather than at the time when the actual payment of the bill is received, in contrast to license and permit fees which are recognized as revenues when payment is actually received.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Budget Presentation

Financial summaries and detailed departmental information are presented for each fund. The information presented for each fund includes a comparative fund summary with beginning and ending reserve balances, and a summary of revenues and expenditures. Revenues are presented for each fund by detailed sources, while summaries of expenditures are presented for both the department and function (i.e., personal services, supplies, etc.). Personnel and staffing level summaries are also presented for each individual fund and department. Graphs and charts of summary data have also been presented.

Following the fund summary data, detailed departmental information is presented for each department. The detailed information consists of a department summary including (a) the mission statement for the organization's component departments, (b) a brief description of the department, outlining the major areas of responsibility; (c) Strategic Plan goals for the department; (c) performance indicators; and (d) budget notes. The department summary is presented in order to communicate to the reader the duties and goals of the department more clearly. Following the department summary is a department expenditure summary, an authorized positions summary, and detailed expenditures. The financial information presented in the FY20 budget document is consistent to information previously presented in previous budget documents. For comparative purposes, expenditures summary includes amounts for (1) 2017-18 actual (audited) amounts; (2) 2018-19 adopted budget amounts; (3) 2018-19 adjusted budget amounts (as amended through June 30, 2019); (4) 2018-19 estimated amounts; and (5) 2019-20 adopted budget amounts. The "Var %" column represents the percentage change from the FY19 to FY20 amounts.

BASIS OF ACCOUNTING - FUND ACCOUNTING

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental function or activities. A fund is a separate accounting entity with a self-balancing set of accounts. There may be one or several departments accounted for in a single fund. For example, the General Fund accounts for approximately thirty departments. The departments in the General Fund are categorized by function: general government, community development, public safety and public works.

The format of the account numbers for expenditure accounts represents the fund, department, function and account for each line item in the budget as follows:

XXX – XXXX – XXX – XXXX
Fund – Department – Function – Account

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

The following is a description and a chart of the various funds, departments, and their functions:

Governmental Fund Types

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, fines and forfeitures.

Special Revenue Funds

The Special Revenue Funds are used to account for all financial transactions in which the revenues are derived from special sources and may only be expended for certain, restricted expenditures. There are fourteen (14) special revenue funds.

Debt Service Fund

The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenues for the Debt Service Fund is property taxes.

Capital Project Funds

The Capital Project Funds are used to account for the proceeds from the sale of obligation bonds, certificates of obligation, and intergovernmental funds from Fort Bend County Mobility funding, as well as the expenditures of those proceeds for the acquisition of fixed assets as designated in each bond issue or mobility fund project. There are eight (8) capital project funds.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Government Fund Type			
*General Fund - 101	Special Revenue Funds	Debt Service Fund	Capital Project Funds
General Government - 510 Council and Mayor (1100) Council At-Large Pos. #1 (1121) Council At-Large Pos. #2 (1122) Council - District 1 (1123) Council - District 2 (1124) Council - District 3 (1125) Council - District 4 (1126) Council - Mayor (1127) City Manager (1200) Human Resources (1210) Economic Development (1211) City Secretary (1300) Finance (1400) Municipal Court (1417) City Attorney (1500) City Prosecutor (1600) Technology (1720) Communications (1750) General Government (1800)	Hotel/Motel Fund - 212 MC Technology Fund - 213 Beautification Fund - 214 Law Enforcement Fund - 215 Community Dev. Block Grant - 216 Police Asset Forfeiture Fund - 218 Park Land Dedication Fund - 221 MC Juvenile Case Manager - 222 MC Child Safety Fund - 223 MC Building Security Fund - 224 MUD Fire Services Fund - 226 Police Federal Forfeiture Fund - 227 PEG Capital Fund - 228 Fire Station No. 3 Oper. Fund - 230	* Debt Service Fund - 301	Seabourne Creek Capacity Fund - 401 General Supplemental Fund - 410 General Obligation Bond Fund - 415 *2016 CO Bond Fund - 426 *2017 CO Bond Fund - 427 General County Mobility Fund - 430 Spacek Rd. Cnty. Mobility Fund - 431 Bryan Rd. Cnty. Mobility Fund - 433
Community Development (540) Planning (1900) Code Enforcement (1935) Health (1941) Parks and Recreation (1953) Special Events (1955)			
Public Safety (520) Police (3000) Emergency Management (3032) Animal Control (3034) School Resource Officers (3036) Fire (3100) Fire Marshal (3133)			
Public Works (530) Engineering (5021) Public Works (5022) Street Lighting & Signal (5023) Fleet Management (5025) Solid Waste Services (5026) Building Maintenance (5040)			

* Major Fund for Reporting Purposes

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Proprietary Fund Types

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The costs of providing the goods or services are recovered through user charges. The Water and Wastewater Funds, which are considered enterprise funds, include the Water and Wastewater Operating Fund, as well as, six (6) other special projects funds related to water and wastewater operations. The Civic Center Fund is also an enterprise fund.

Internal Service Funds

Internal Service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges. The Insurance Fund is used to account for the costs associated with maintaining health, dental, vision and life insurance coverage for current employees and retirees. The Fleet Replacement Fund is used to account for rental and replacement of City vehicles. The Technology Fund is used to account for the cost of maintaining the City's centralized computer operations and to account for the replacement of the City's information technology equipment.

Proprietary Fund Type	
Enterprise Funds	Internal Service Funds
Water & Wastewater Fund - 501	Insurance Fund - 601
Spacek Rd. Lift Station Fund - 509	Fleet Replacement Fund - 602
Subsidence Fund - 514	Technology Fund - 603
W/WW Supplemental Fund - 515	
Water Impact Fee Fund - 517	
Sewer Impact Fee Fund - 518	
GRP Water Projects Fund - 520	
Civic Center Fund - 560	

FINANCIAL MANAGEMENT POLICIES

The Financial Management Goals and Objectives for the City include policies for General Guidelines, Operating Budgets, Capital Improvements, Debt Management, Financial Reporting, Purchasing, Cash and Investments, and General Accounting Guidelines. These policies are located in the Supplemental Information Section of the budget book.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

COMMUNITY PROFILE

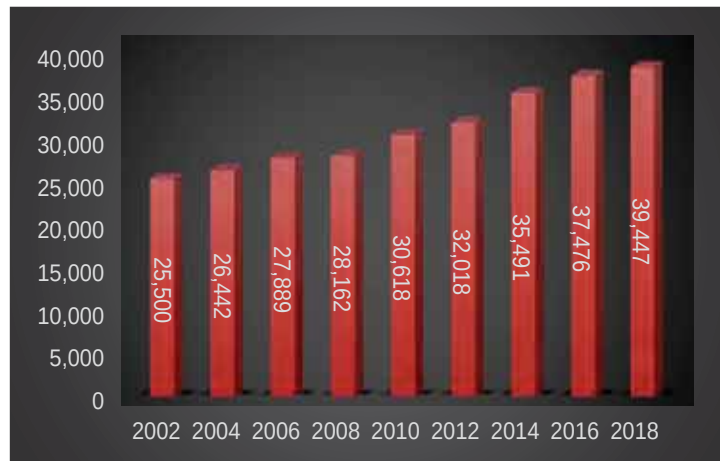
The City is located in the Gulf Coast area of Texas in the geographic center of Fort Bend County. Rosenberg is only 30 miles southwest of downtown Houston and is readily accessible on Interstate 69 with modern highway, rail and utility infrastructure. The City encompasses approximately 37.2 square miles; and with the extraterritorial jurisdiction, it encompasses 108 square miles, the majority of which is currently undeveloped. Rosenberg offers access to a diverse and affordable workforce and is a prime location for retail trade.

The City was founded in 1883 and incorporated in 1903, and operates under a Council-Manager form of government. The City Council is comprised of a Mayor and six council members, and is responsible for enacting legislation in the form of ordinances, resolutions, and regulations governing the City. The City Manager is the chief administrative officer of the City, and is responsible for enforcement of laws and ordinances, as well as appointment of the various department heads of the municipal organization.

Population Growth

Population Growth

Fort Bend County is one of the fastest growing counties in the nation and Rosenberg is not far behind. Rosenberg has seen phenomenal growth over the last decade. Between 2002 and 2018, Rosenberg's population grew by approximately 55% and such growth is anticipated to continue over the next decade.



City Services

The City continues to provide to its citizens those services that have proven to be necessary and meaningful. Major services provided under general government and enterprise functions include: police services, fire services, streets and drainage, water and wastewater utilities, solid waste services, code enforcement, parks and recreation, community development, planning and general administrative services. The City also offers a civic center and aggressive economic development. Internal services of the City, accounted for on a cost reimbursement basis, are the employee insurance coverage, fleet replacement, and technology services.

Facts about Rosenberg

The RDC provides a summary of facts about the City on an annual basis. The summary for 2019 is presented on the following two pages and includes information on location, demographics, education, labor, employers, transportation, development, housing, utilities, community services, recreation and quality of life.

FAST FACTS, 2019

Location:

Total Land Area.....	37.2 Sq. Miles
Residential.....	38%
Parks and Floodways.....	3%
Commercial/Industrial.....	12%
Commercial/Undeveloped.....	47%
Land in Rosenberg ETJ.....	70.4 Sq. Miles

Demographics:

Population

2000 (Census).....	24,043
2010 (Census).....	30,618
2015.....	35,829
2019.....	39,447

Population by Age

4 years and under.....	7.5%
5 years to 19 years.....	22.0%
20 years to 29 years.....	15.1%
30 years to 39 years.....	13.5%
40 years to 49 years.....	12.5%
50 years to 59 years.....	11.3%
60 years to 69 years.....	9.1%
70 years and older.....	8.7%

Total Households.....12,494

Total Families.....9,567

Average Household Income.....\$71,530

Median Household Income.....\$55,206

Education:

Education Levels

High school or higher.....	76.5%
Bachelor's degree or higher.....	16.1%
Enrollment for Lamar CISD.....	35,016
Five High Schools: One Class 4A, three Class 5A and one Class 6A.	
The District "Met Standard" (Highest Possible Academic Rating).	
42 Total Campuses	
Student/Teacher Ratio.....	17 to 1

Education (continued):

Area Colleges and Universities

Texas State Technical College - Fort Bend
Wharton County Junior College
University of Houston Sugar Land
University of Houston
Rice University
Houston Baptist University
Houston Community College
Lone Star College

Labor:

Unemployment as of 08/2019.....3.9%.
Job growth in the Gulf Coast WDA the next 10 years is projected to be 17.36%.
Texas is a "Right to Work" state.
Skills Development Fund - Grants.

Largest Employers:

Private Sector

Aldi
Benedettini Cabinetry
Biotics Research
BMC/Bison
Seatex, Ltd.
CenterPoint Energy
Si Environmental
Encapsulite Int.
Engelbrecht Manufacturing
Frito-Lay, Inc.
Gurecky Manufacturing

Murphy Industries
National Oilwell Varco
NexGen Pharma, Inc.
Ocusoft, Inc.
Silver Eagle, Inc.
Superior Tank

Government Sector

Lamar CISD
City of Rosenberg
Fort Bend County
Texana MHMR Center
TxDOT

Sources: US Census Bureau, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas, Texas Workforce Commission, Texas Labor Market and Career Information.

Economic Development Department
832-595-3330
rosenbergedc.com



Transportation:

- Located within an hour from Houston Hobby Airport and Bush Intercontinental Airport.
- Served by Kansas City Southern, Union Pacific, and Burlington Northern Santa Fe Railroads.
- Interstate 69, State Highway 36, U.S. Alternate 90A, and Spur 10.
- 45 miles from Port of Houston and 50 miles from Port Freeport.

Development:

Certificates of Occupancy Issued

	Commercial	Residential
2018	138	321
2017	149	303
2016	202	415
2015	147	278
2014	131	164
2013	143	223

Residential Development

1820 in-city homes built from 2013 to 2018

Commercial Development

- 1,000,000 square-foot Dollar Tree Distribution Center under construction
- 184-acre business park under development
- 25-acre industrial park under development

Housing:

In 2018, Applied Geographic Solutions estimated the total number of housing units to be 12,494.

Rosenberg's median home value is approximately \$174,168.

The cost of living for Rosenberg is 105.4, 5.4 points higher than the US average.

Utilities:

Water & Sewer – City of Rosenberg	832-595-3400
Gas Service – CenterPoint Energy	800-752-8036
Electric Service (Deregulated) – Providers can be found at www.electricitytexas.com .	
Telephone Service – AT&T	800-288-2020

Sources: US Census Bureau, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas, Texas Workforce Commission, Texas Labor Market and Career Information.

Community Services:

City of Rosenberg	832-595-3300
Emergencies	Dial 911
Police Department Non-emergencies	832-595-3700
Fire Department Administrative Office	832-595-3600
Municipal Court	832-595-3450
OakBend Medical Center	
Jackson Street Campus	281-341-3000
OakBend Medical Center	
Williams Way Campus	281-341-2000
University of Texas	
MD Anderson Cancer Center	713-792-2121
Fort Bend County Libraries	281-342-4455

Recreation:

- Seabourne Creek Park – 164 acres of ecologically rich passive park and wetlands
- Brazos Bend State Park features 4,897 acres of Gulf Coast Plains
- George Observatory houses the Challenger Learning Center
- Rosenberg Railroad Museum
- Black Cowboy Museum
- George Ranch Historical Park
- Fort Bend Museum
- Annual Events – Fort Bend County Fair, Rosenberg Railroad Museum Festival, Family Fourth Celebration, Spring and Fall Downtown Arts Festivals, Rosenberg Christmas Nights
- 75 miles from Galveston Island
- Golf Courses nearby – Greatwood Golf Club, Golf Club at Cinco Ranch, River Pointe Golf Course, Pin Oak Golf Complex, and Hermann Park Golf Course.

Quality of Life:

Historic Downtown Rosenberg was designated a Cultural District by Texas Commission on the Arts and a Texas Mainstreet Program by the Texas Historical Commission. Rosenberg Police Department received Certificate of Recognition from the Texas Police Chiefs Association.



Economic Development Department
832-595-3330
rosenbergedc.com

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

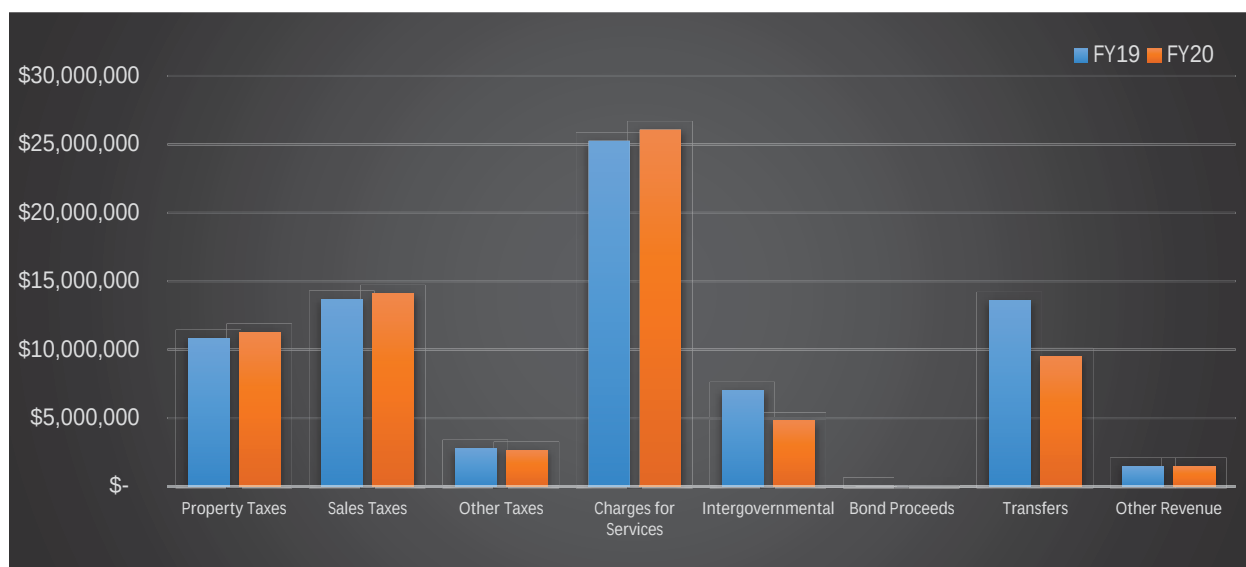
EXECUTIVE SUMMARY

FINANCIAL SUMMARIES

REVENUE OVERVIEW

Total revenues for all funds, including transfers are \$69,900,020 for FY20, a decrease of \$4,799,908 or 6.43% from fiscal year 2018-19 (FY19) adjusted budgeted revenues of \$74,699,928. The decrease is due to a decrease in intergovernmental revenues resulting from less mobility funding from Fort Bend County than the previous year and a decrease to the transfers to the Debt Service Fund due to a larger cash pay-off of debt in FY2019. These decreases are offset by increases in property tax, sales taxes and charges for services.

Revenues by Source



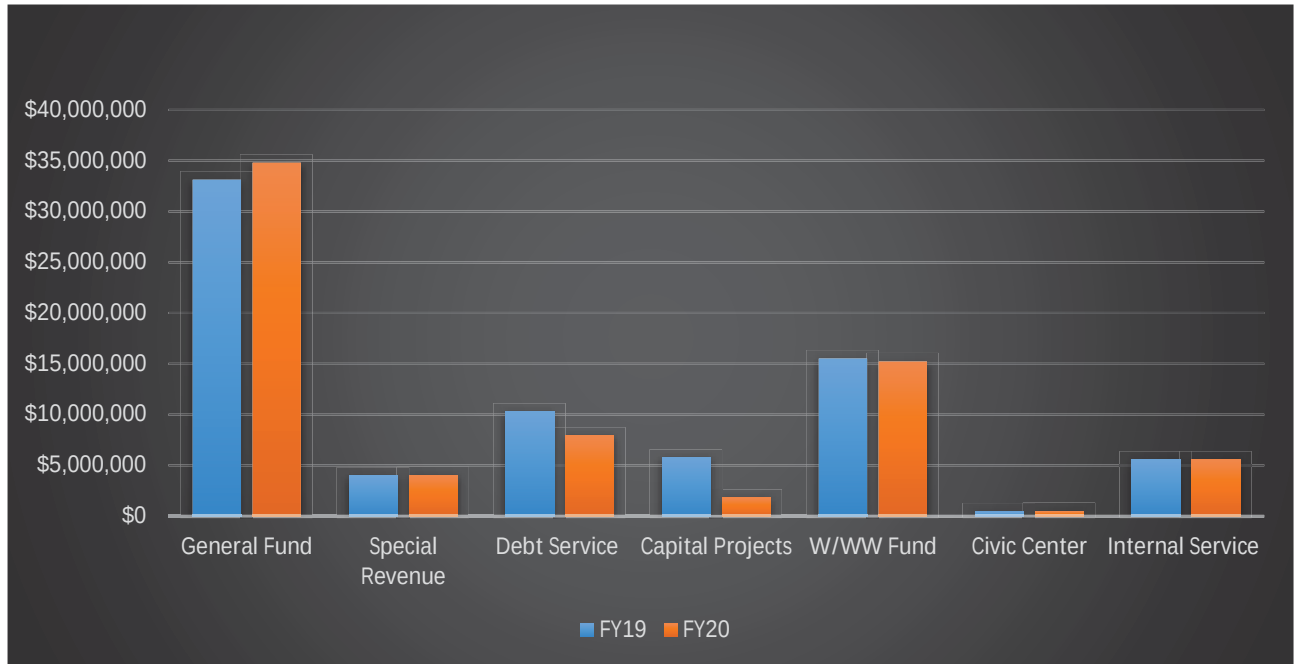
Revenues summarized by revenue source, presenting the percentage change from prior year budget amounts, are as follows:

	2019-20 Budget	2018-19 Budget (As Amended)	Percent % Increase (Decrease)
Property taxes	\$11,283,058	\$10,842,113	4.07
Sales taxes	14,100,000	13,700,000	2.92
Other taxes	2,657,000	2,785,000	(4.60)
Charges for services	26,076,847	25,264,126	3.22
Intergovernmental	4,787,853	7,026,944	(31.86)
Bond proceeds	-	-	-
Transfers	9,508,503	13,607,049	(30.12)
Other revenue	1,486,759	1,474,696	0.82
Totals	<u>\$69,900,020</u>	<u>\$74,699,928</u>	<u>(6.43) %</u>

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Revenues by Fund



Total revenues, including transfers from other funds and summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	<u>2019-20 Budget</u>	<u>2018-19 Budget As Amended</u>	<u>Percent % Increase (Decrease)</u>
<i>Governmental Fund Types:</i>			
General Fund	\$34,803,695	\$33,128,519	5.06
Special Revenue Funds	4,026,085	3,987,876	0.96
Debt Service Fund	7,937,684	10,288,150	(22.85)
Capital Project Funds	1,819,550	5,769,000	(68.46)
<i>Proprietary Fund Types:</i>			
Water & Wastewater Funds	15,227,272	15,521,297	(1.89)
Internal Service Funds	5,580,234	5,554,586	12.21
Civic Center	505,500	450,500	0.46
Totals	<u>\$69,900,020</u>	<u>\$74,699,928</u>	<u>(6.43) %</u>

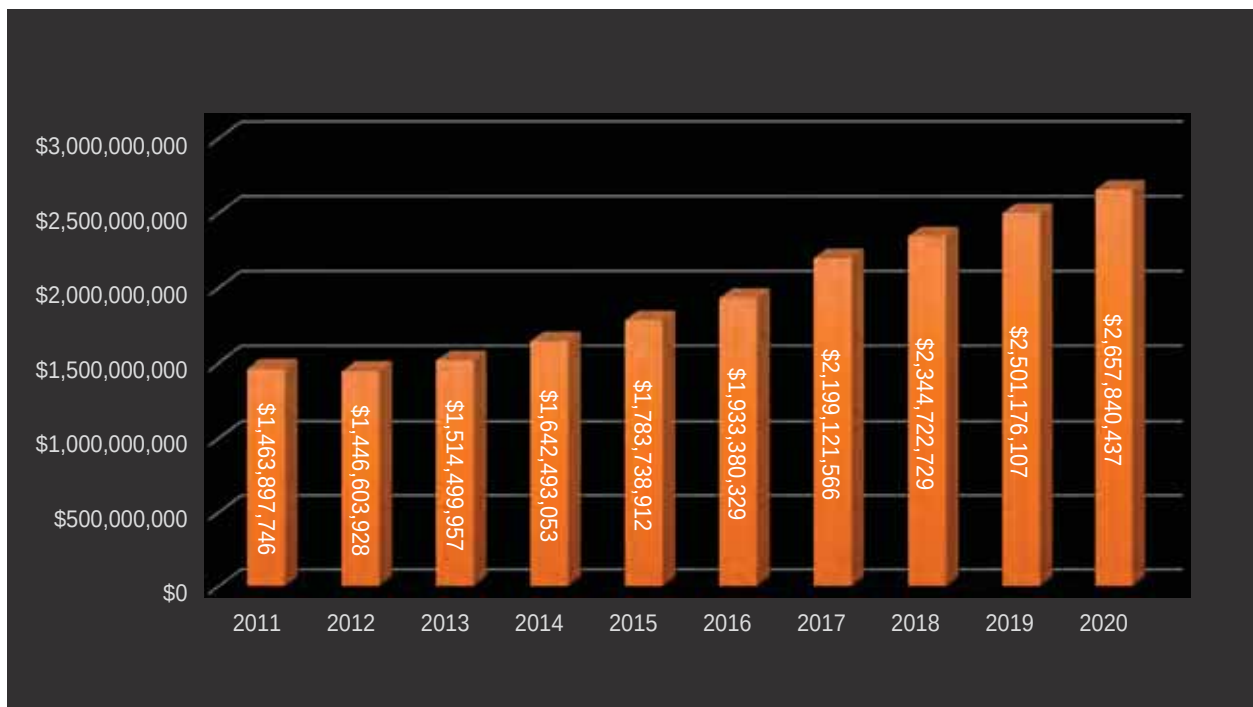
CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Ad Valorem (Property) Taxes

A significant source of revenue for the City is property tax. The total market value of property for FY20 (Tax Year 2019) as determined by the Fort Bend Central Appraisal District (CAD) is \$3.419 billion. Of this total, there are various exemptions and abatements of \$762 million, resulting in a net taxable value of \$2.657 billion. The net taxable value for Tax Year 2019 represents an increase of \$156 million or 6.2% from the Tax Year 2018 valuation. The net taxable value for the City of Rosenberg has nearly doubled in the past ten years.

Net Property Tax Values



Property values within the City are assessed by the CAD as of January 1 each year. After January 1, notices of appraised values are mailed to the taxpayer. Following notification, a time period follows in which CAD permits taxpayers to file property valuation protests for review by the CAD Appraisal Review Board. By July 25, the CAD shall provide a "certified tax roll" to each taxing entity in the County. The City Council must then set the tax rate necessary to fund the operations of their respective entity. Once the tax rate is set by the governing body, the entities then begin assessing property taxes as of October 1. Property taxes then become delinquent after January 31 of the following year.

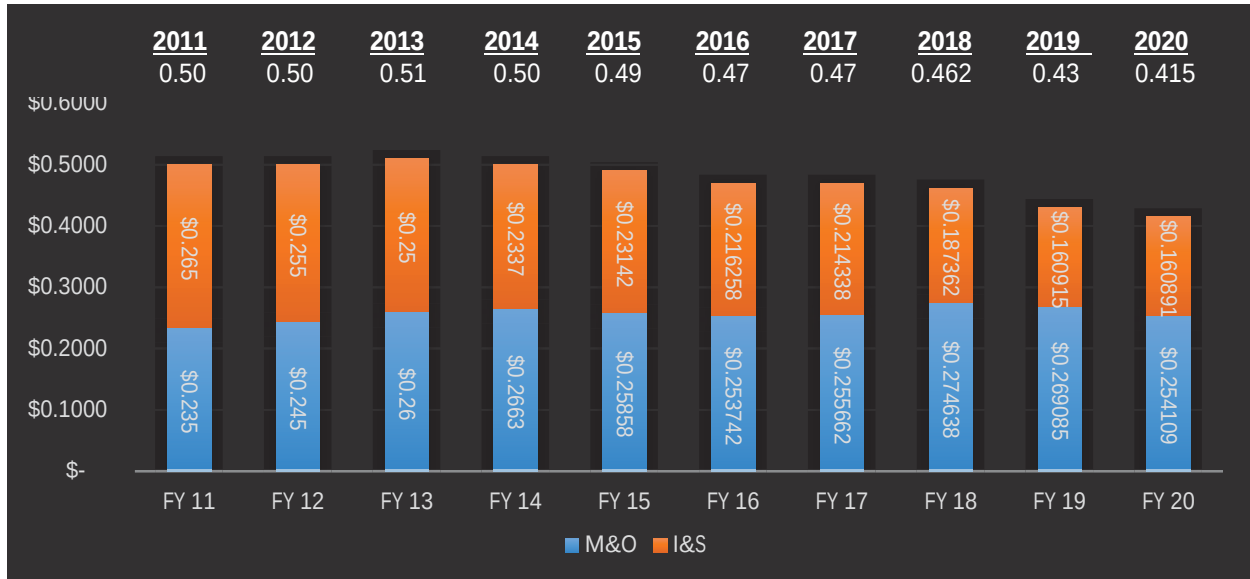
The City allows certain exemptions which are allowed by state law and/or local statutes. For example, for tax year 2019 (fiscal year 2020), the City increased the over-65 exemption for taxpayers from \$45,000 to \$60,000 on the value of a residential homestead and increased the disabled person's exemption from \$30,000 to \$45,000. In addition to the over-65 exemption, the State of Texas also permits exemptions for property used as agricultural, governmental or religious purposes, or veterans and disabled exemptions. The City Council adopted a local homestead exemption of 1% with a \$5,000 minimum in tax year 2008 in order to reward those citizens who have chosen to make Rosenberg their home.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Tax Rate

The City's adopted tax rate of \$0.415 per \$100 of taxable valuation is \$0.015 less than FY19. The chart below represents a history of the tax rate since FY11.



Tax Collections

The total amount of property taxes (including delinquent taxes, penalty and interest) allocated to the General Fund for FY20 is \$6,903,700, which represents 20% of the total revenues of the General Fund. The corresponding amount of property taxes allocated to the Debt Service Fund for FY20 is \$4,379,358, which represents 52% of the total revenues of the Debt Service Fund. The chart below reflects the amount property taxes collected as current taxes and delinquent taxes, as well as the outstanding taxes remaining for the last ten years.

<u>Fiscal Year</u>	<u>Tax Year</u>	<u>Total Tax Levy</u>	<u>Current Tax Collections</u>	<u>Percent of Levy Collected - Current</u>	<u>Delinquent Tax Collections</u>	<u>Total Tax Collections</u>	<u>Percent of Levy Collected - Total</u>	<u>Outstanding Delinquent Taxes</u>
2009-10	2009	7,538,276	7,431,901	98.59%	93,300	7,525,201	99.83%	13,075
2010-11	2010	7,413,614	7,308,431	98.58%	92,496	7,400,927	99.83%	12,688
2011-12	2011	7,376,350	7,317,653	99.20%	47,856	7,365,509	99.85%	10,840
2012-13	2012	7,870,817	7,794,028	99.02%	69,670	7,863,698	99.91%	7,119
2013-14	2013	8,465,153	8,387,692	99.08%	68,081	8,455,773	99.89%	9,380
2014-15	2014	8,932,134	8,848,290	99.06%	65,011	8,913,301	99.79%	18,833
2015-16	2015	9,521,912	9,452,428	99.27%	52,514	9,504,941	99.82%	16,971
2016-17	2016	10,588,808	10,509,696	99.25%	52,771	10,562,467	99.75%	26,341
2017-18	2017	10,938,218	10,843,805	99.14%	45,912	10,889,717	99.56%	48,501
2018-19	2018	10,792,461	10,684,749	99.00%	-	10,684,749	99.00%	107,712

As of August 31, 2019

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

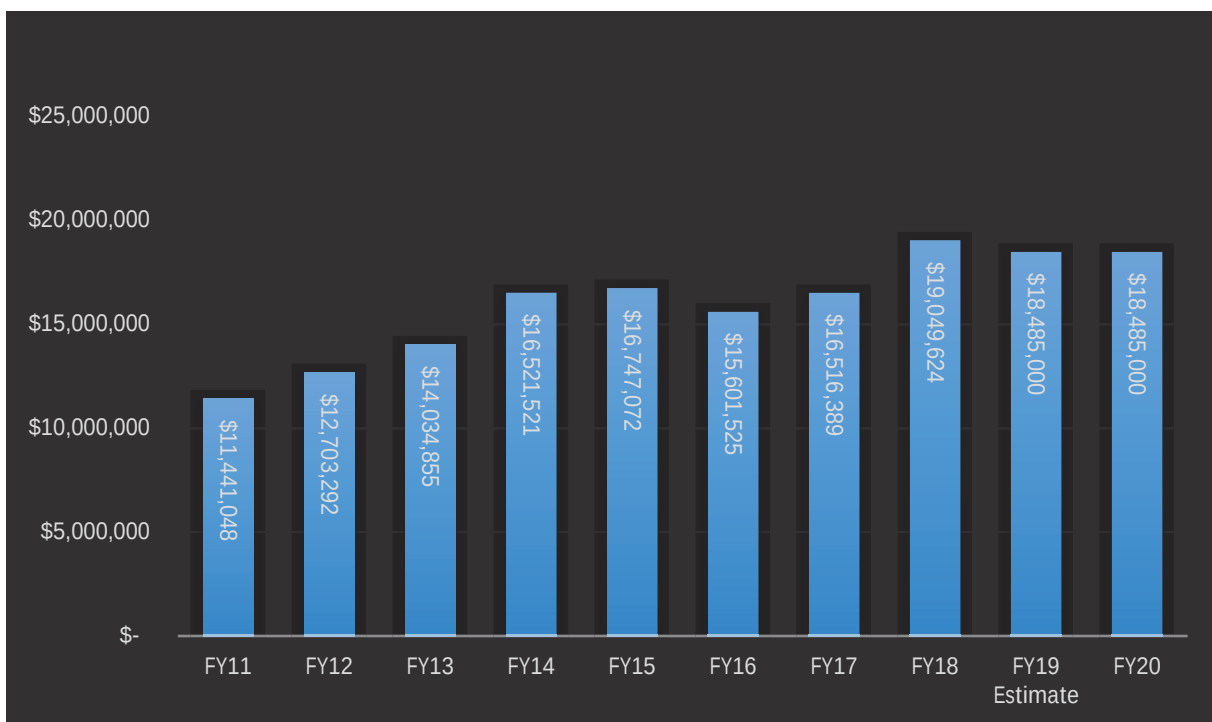
EXECUTIVE SUMMARY

Sales Taxes

Another major source of revenue for the City is the 2.0% local sales tax. 1.5% is allocated as revenue to the General Fund and 0.5% is revenue to the Rosenberg Development Corporation. Total sales tax revenue for FY20 is budgeted for \$18,485,000, an increase of \$400,000 or 2.2% more than the FY19 budget.

A historical summary of total sales tax revenues is presented in the chart below:

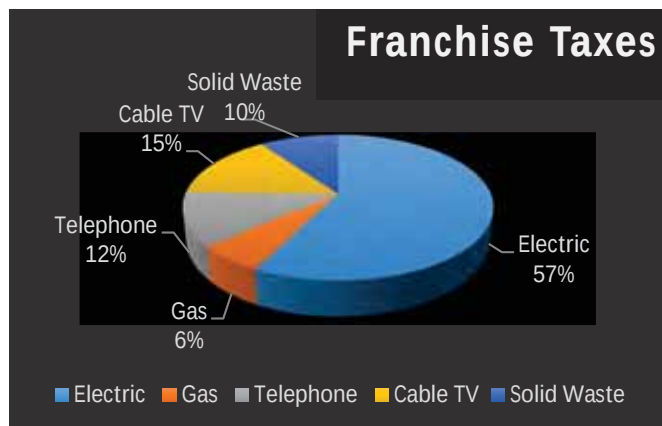
Sales Tax



Sales tax revenue in the General Fund is budgeted for \$14,100,000 in FY20 and comprises 41% of the total revenue in the General Fund.

Franchise Taxes:

Franchise taxes result from the operation of public utilities within the City. Revenues from franchise taxes on public utilities including electricity, natural gas, telephone, cable television and solid waste franchises amount to budgeted revenues for FY20 of \$1,990,000, an increase of 3.9% from the FY2019 budgeted amount of \$1,915,000.



CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Water and Wastewater Fund Revenues:

Revenues for the Water and Wastewater Fund are comprised primarily from water and wastewater customer billings. For FY20, water revenue is anticipated to be \$5,000,000, which represents 48% of the total revenue in the Water and Wastewater Fund; revenues from wastewater (sewer) charges are anticipated to be \$4,400,000 for FY20 and comprise 42% of the total revenues. The combined revenue of \$9.4 million generated from water and wastewater customer billings comprises 90% of the total revenues of the Fund. The remaining revenue in the fund results from various other fees and charges such as water and wastewater tap fees, late payment penalties, service charges, and interest earnings.

While the water and sewer rates are expected to meet revenue needs at this point, the utility faces (1) uncertainty about revenue stability among Texas cities due to drought and extreme weather conditions; (2) mandates to reduce dependence on groundwater sources and to convert to alternative water supplies; and (3) a considerable amount of deferred maintenance for the water and wastewater systems.

In an effort to be comply with the City's Water Conservation Plan, the water and sewer rates were adjusted in FY17 to a four-tiered rate structure. The rates charged for water and sewer services will not change for FY20. Although customers will not see an increase in their monthly utility bill, the City will need to continue to focus on deferred maintenance for both the water and wastewater systems as the City moves forward.

The City continues to monitor the subsidence fees as the City implements the 2016 mandate and plans for the 2025 mandate to reduce the City's groundwater use even more. The subsidence fee, which is used to fund the mandates to reduce the City's groundwater use, will increase on October 1, 2019 from \$2.20 per thousand gallons to \$2.40 per thousand gallons, with a second increase on January 1, 2020 to \$2.60 per thousand gallons.

The City executed a water supply agreement with Brazosport Water Authority (BWA) to construct a pipeline supplying treated surface water to the City. The agreement specifies a take or pay water volume of 3 million gallons per day, which meets the 30% groundwater reduction mandate for 2016. Additionally, the City has since amended the agreement to acquire an additional 2.7 million gallons of water per day, which allows the City to also meet the 60% reduction mandate for 2025. Construction of the pipeline is now complete, and the City has started accepting water from the Brazosport Water Authority.

Interfund Transfers and General and Administrative Transfers:

Interfund transfers, general and administrative transfers, and in-lieu-of-tax transfers to the General Fund increased from \$1,516,446 in FY19, to \$1,686,842 in FY20, an increase of \$170,396 or 11.2%. General and administrative transfers have been calculated from appropriate Enterprise Funds to compensate funds for administrative services provided to the Enterprise Fund. Payments in-lieu-of-taxes are charged to the Enterprise Fund to equate property taxes lost due to municipal ownership of the activity.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

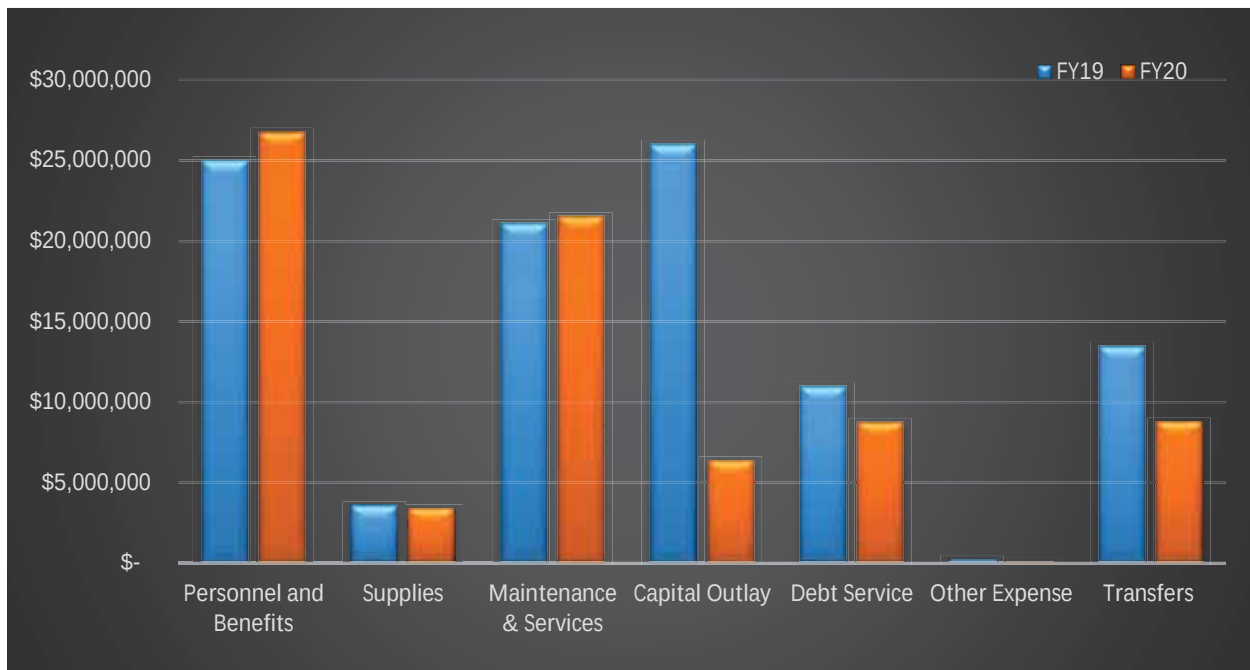
EXECUTIVE SUMMARY

EXPENDITURE OVERVIEW

Total authorized expenditures for all funds for FY20 are \$75,632,009, a decrease of \$24,778,761, or 24.68% from FY19 amended budget expenditures of \$100,410,770. The expenditures in the budget include amounts for operating expenditures for the various funds, departments, and agencies of the City, as well as capital improvements. Expenditures summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2019-20 Budget	2018-19 Budget (As Amended)	Percent % Increase (Decrease)
<i>Governmental Fund Types:</i>			
General Fund	\$36,553,695	\$38,687,132	(5.51)
Special Revenue Funds	4,686,333	4,942,747	(5.19)
Debt Service Fund	8,437,684	10,288,150	(17.99)
Capital Project Funds	2,017,550	22,827,381	(91.16)
<i>Proprietary Fund Types:</i>			
Enterprise Funds	18,952,982	18,853,043	0.36
Internal Service Funds	4,983,765	4,812,317	3.56
Totals	<u>\$75,632,009</u>	<u>\$100,410,770</u>	<u>(24.68)</u>

Comparative expenditures by object of expenditure are summarized in the following chart:



CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Budgeted expenditures summarized by object of expenditure, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2019-20 Budget	2018-19 Budget (As Amended)	Percent Increase (Decrease)
Personnel Services	\$26,774,220	\$25,007,255	7.07
Supplies	3,386,330	3,567,216	(5.07)
Maintenance and Services	21,524,031	21,093,856	2.04
Capital Outlay	6,359,487	26,018,521	(75.56)
Debt Service	8,747,459	10,993,721	(20.43)
Other Expense	67,839	256,658	(73.57)
Transfers to other funds	8,772,643	13,473,544	(34.89)
Totals	<u>\$75,632,009</u>	<u>\$100,410,770</u>	<u>(24.68) %</u>

General Fund

The General Fund is the City's largest single fund. Total expenditures for the General Fund are decreased by \$2,133,437, or 5.5% from the FY19 adjusted budget. Items of interest funded in the General Fund include the following:

Personnel Changes:

Personnel expenditures, including salaries and benefits, account for 63% of the General Fund budgeted expenditures. For FY20, personnel costs increased due to the inclusion of a \$0.50 per hour increase to the City's compensation plan, a 1.6% increase in health insurance costs with the City covering all of the increase for the employees and their dependents. The Longevity Pay for employees increase from \$5.00 per month to \$7.50 per month of service. Personnel costs increased due to the addition of four (4) new positions including a Police Officer, Identification Officer, a Code Compliance Officer and a Plans Examiner. A part-time position for a Kennel Technician was also added. These new positions are discussed in greater detail in the Personnel Overview section of the Executive Summary.

Fleet Replacement Fees:

Fleet replacement fees are charged to departments that are assigned City fleet, including vehicles and equipment. In FY20, various pieces of equipment that were not previously covered by the fleet replacement program were added to the program increasing the expense in many departments.

CITY OF ROSENBERG, TEXAS

2019-20 BUDGET

EXECUTIVE SUMMARY

Water and Wastewater Fund:

Total expenditures in the Water and Wastewater Operations Fund decreased from \$11,508,617 in FY19 to \$10,211,571 for FY20, a decrease of \$1,297,046, or approximately 11%. The most significant change in the Water and Wastewater Operations Fund includes the decrease to the Transfer to Debt Service Fund due to a decrease in current debt obligation for the Water Wastewater Fund.

Insurance Fund:

The Insurance Fund accounts for insurance premiums and related expenses for the City's health insurance and other benefit plans. Expenditures for the Insurance Fund for FY20 are budgeted at \$3,882,555 for premiums and related expenses, an increase of \$19,652, or 0.5% over FY19 budgeted expenditures of \$3,862,903. The City's health insurance premiums increased by approximately 1.6% from FY19, with the City covering the increase for employee and dependent coverage. Additionally, additional personnel were added and greater dependent coverage participation all contributed to the increased budget.

Fleet Replacement Fund:

For FY20, there are three (3) vehicles budgeted for replacement and two vehicles of the vehicles being replaced will be repurposed for the Fire Marshal and Code Enforcement Departments. The General Fund and other funds will continue to pay into this fund for future vehicle replacements.

Technology Fund:

The Technology Fund serves and funds the technology needs of the City regarding all computer acquisitions and maintenance costs for all City departments. Revenues for the Technology Fund are derived from user charges imposed on the General Fund, Civic Center Fund, Fire Station No. 3 and the Water and Wastewater Operating Fund. The total expenses for the Technology Fund for FY20 are \$967,210. This amount reflects an increase of \$17,796, or 1.9% from the expenses for FY19.

Capital Project Funds:

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by the general fund, special revenue funds, proprietary funds or internal service funds. These funds are used mainly to budget the use of bond proceeds and are presented as project-based budgets when the bonds are issued, rather than fiscal year budgets, since some projects may exceed one fiscal year. The total amount of expenditures budgeted for FY20 in the capital projects funds include \$2,117,550. Although this amount is less than the FY19 adjusted budget; many current projects have balances that will roll-over from FY19 to FY20.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

GENERAL DEBT SERVICE OBLIGATIONS

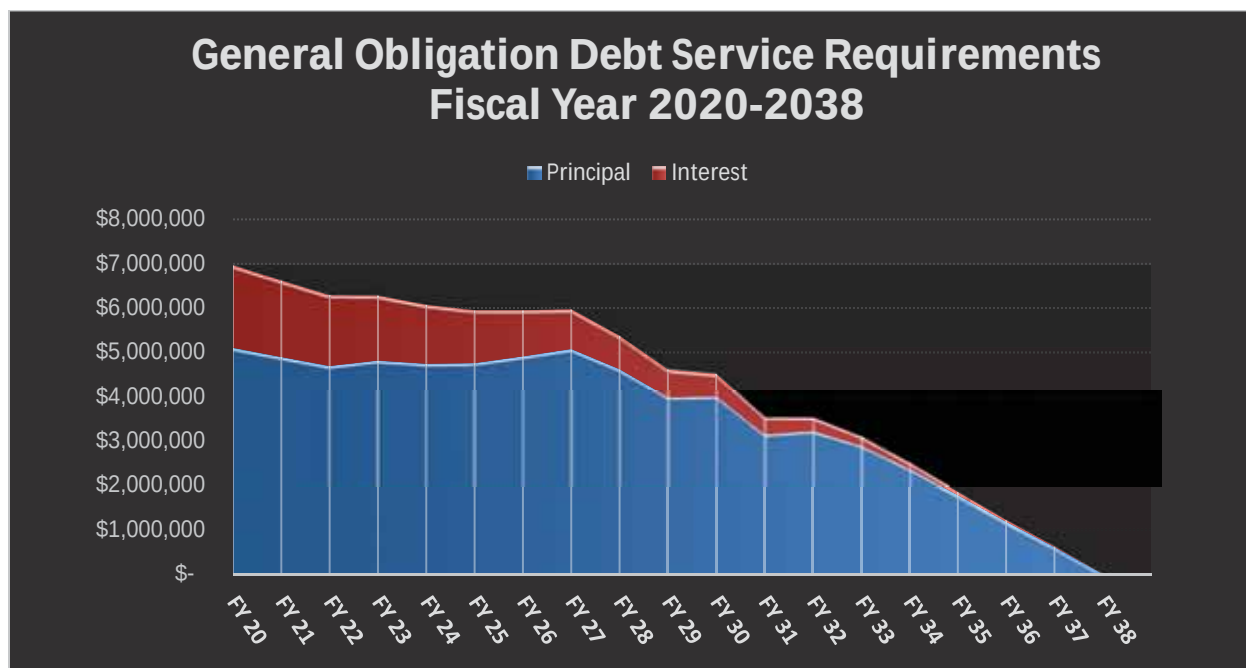
General Obligation Debt:

The debt service issued and outstanding debt service requirements include the following Certificates of Obligation, General Obligation and Refunding Bonds, Tax Notes and Other Promissory Notes:

	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<i>Tax and Revenue Certificates of Obligation</i>		
Series 2010A	2,800,000	1,855,000
Series 2010B	7,730,000	4,800,000
Series 2010C	2,775,000	320,000
Series 2012	8,600,000	5,590,000
Series 2012A	1,185,000	505,000
Series 2013	9,000,000	6,840,000
Series 2013A	650,000	275,000
Series 2014	5,000,000	4,040,000
Series 2014A	3,000,000	2,415,000
Series 2015	9,760,000	8,180,000
Series 2016	9,825,000	8,580,000
Series 2017	9,320,000	8,660,000
<i>General Obligation and Refunding Bonds</i>		
Series 2010	2,635,000	1,750,000
Series 2011	4,860,000	625,000
Series 2012	1,575,000	660,000
Series 2014	1,565,000	1,165,000
Series 2017	7,900,000	6,150,000
Series 2017A	4,945,000	4,475,000
<i>Total General Obligation Debt Outstanding</i>		<i>\$66,885,000</i>

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY



General Obligation debt service requirements per year are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$6,535,000	\$1,860,681	\$8,395,681
2021	4,245,000	1,696,381	5,941,381
2022	4,365,000	1,582,036	5,947,036
2023	4,495,000	1,457,054	5,952,054
2024	4,620,000	1,325,678	5,945,678
2025-2038	<u>42,625,000</u>	<u>6,117,842</u>	<u>48,742,842</u>
<u>Totals</u>	<u>\$66,885,000</u>	<u>\$14,039,672</u>	<u>\$80,924,672</u>

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limit debt to ten percent (10%) of the assessed value of taxable property. Currently, the City policy's net bonded debt is approximately \$228 million lower than the debt limit. The City's general obligation debt per capita is \$1,670, while the City's overlapping debt per capita is \$6,360 for a total debt per capita of \$8,030. Overlapping debt includes all taxing entities within the City limits of Rosenberg, such as the Lamar Consolidated Independent School District, Fort Bend Municipal Utility District No.'s 94, 144, 147, 148, 152, 159 and 167, and Fort Bend County.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

Enterprise Fund Debt:

Combination Tax and Revenue Certificates of Obligation were issued in 2010. Additionally, a capital lease agreement for the Energy Efficiency Project was approved in 2009. The debt service requirements for the Enterprise Fund are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 260,185	\$ 45,740	\$ 305,924
2021	465,085	28,694	493,779
2022	283,393	5,078	288,471
2023	21,000	-	147,000
2024-2029	<u>126,000</u>	<u>-</u>	<u>136,000</u>
Total	<u>\$ 1,155,663</u>	<u>\$ 79,512</u>	<u>\$ 1,235,175</u>

PERSONNEL OVERVIEW

There is a total of 296 full-time positions for FY20 which includes an increase of twelve (12) full-time positions over FY19 adopted budget. The increase includes eight (8) positions that were added during FY19 including a Technology Support Specialist, Director of Animal Control, and six (6) Firefighters. The FY20 Budget includes the addition of four (4) positions: Police Officer, Identification Officer, Code Compliance Officer and Plans Examiner. A part-time Kennel Technician was also added for FY20.

Total full-time positions for FY20, by fund are summarized as follows:

<u>Fund/Department</u>	<u>FY20</u>
General Fund	250.5
Hotel/Motel Fund (Main Street Program)	1.0
Special Revenue Fund (Fire Station No. 3)	13.0
Water & Wastewater Fund	29.0
Civic Center Fund	2.5
Total Full-Time Positions	<u>296.0</u>

Total personnel costs, including fringe benefits, for FY20 are \$26,774,220 and comprises 35% of the City's overall budget.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

CAPITAL IMPROVEMENTS PROGRAM (CIP)

In July 2019, the City Council approved a CIP program for FY20. The CIP is reviewed and evaluated each year to reflect changing priorities. It provides a framework for identifying capital requirements, scheduling projects, coordinating related projects and identifying future fiscal impact. The plan indicates only a commitment to the plan, but does not in itself authorize any funding or debt issuance. Funding mechanisms must be adopted each year to pay for the improvements.

Selected CIP projects for FY20 funding have been included in the FY20 departmental budgets and in the Capital Projects Summary. The plan identifies various projects that will be financed with operating funds, Rosenberg Development Corporation, contributions and grants from other entities, General Fund fund balance, and other funding sources.

Effect of Capital Improvements on Operations:

Many of the capital improvements included in the FY20 budget are included as replacements of existing capital items. In these instances, the new equipment will continue to provide the current level of services to the City's citizens and/or customers. Other improvements may have an economic impact on future budgets. This information is provided for each project in the CIP section of the budget book.

FUND RESERVES

The fund balance reserve policies require minimum reserve balances of 20% of operating expenditures, or a 72-day operating reserve. Based on the operating expenditures, the required minimum ending fund balance for the General Fund would be \$7,310,739; the projected ending balance as provided in the budget is \$14,280,260, which represents 39% of operating expenditures, or a 143-day operating reserve. For the Water and Wastewater fund the required minimum ending balance, based on operating expenditures, should be \$1,973,959; the projected ending balance net of contingency as provided in the budget is \$9,889,491, which represents 100% of operating expenditures, or a 366-day operating reserve. The City remains in very sound financial condition with adequate reserves.

ROSENBERG DEVELOPMENT CORPORATION

In January 1995, voters authorized an additional ½ cent sales tax for the purpose of economic development. State of Texas statutes regulating the creation of this sales tax require the creation of a non-profit corporation with an appointed board of directors to oversee the corporation. The corporation's bylaws require the Board to approve their budget, which must then be approved by the City Council.

The corporation is presented as a component unit in the City's Comprehensive Annual Financial Report. Therefore, the corporation's budget is presented separately from the City's budget. The corporation's budget is presented as two funds: an operating fund and a capital projects fund. The revenues include approximately \$4.435 million in sales tax for FY20. Expenditures are categorized as follows: administration, marketing, memberships and services, professional services, business retention and expansion and infrastructure. The majority of the expenses, \$3,510,860 or 84% of the budget is for infrastructure improvements and debt service payments.

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

EXECUTIVE SUMMARY

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Rosenberg for its annual budget for the fiscal year beginning October 1, 2018. In order to receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. ***The 2018-19 budget award is the twenty-sixth (26th) consecutive year the City has received the award.***



CITY OF ROSENBERG, TEXAS
2019-20 BUDGET
Organizational Goals Matrix

The purpose of this organizational goals matrix is to cross-reference the goals and objectives of the City of Rosenberg as an entity with those of each department. In 2014, the Rosenberg City Council approved the City of Rosenberg Strategic Plan. The City has developed goals that will help the organization plan and fulfill its mission for the next five (5) years. The City's goals will ultimately be achieved through the execution of the goals, strategies and action plans that have been developed at the departmental level.

STRATEGIC PLAN GOAL# 1

❖ ***Effectively manage the growth that will occur in Rosenberg in the coming years.***

Animal Control

- Increase accessibility and customer service.

City Secretary

- Obtain JustFOIA – software for open records requests.
- Develop a plan for additional departments to utilize the electronic document management system (EDMS), especially for those departments with permanent records.
- Business storage and management services.

Civic Center

- Provide excellent customer service and satisfaction.
- Provide a clean, well maintained, updated and comfortable environment for all customers.

Code Enforcement

- Provide staffing to accommodate our City's accelerated growth.

Communications

- Anticipate and meet the changing needs of the community and organization.

Customer Service

- Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Economic Development

- Facilitate Business Recruitment Efforts.
- Continue Business Retention and Expansion Efforts.

Finance

- Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Fire

- Maintain or enhance critical facilities.
- Maintain reliable equipment.

Fleet Maintenance

- Maintain and update our current facilities to bring up to current standards.

Human Resources

Automate and Streamline

- Enhance HR services through technology and business processes to increase the quality and impact of HR programs and services through continuous improvement by maximizing the use of technology.

Equitable and Empowering Practices

- End inequities and injustices in the work of Human Resources through an examination of how our policies, procedures, and practices can be implemented to strengthen partnerships and build trust.

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET
Organizational Goals Matrix

Mayor & Council

- The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.

Municipal Court

- The Municipal Court will provide a safe, professional, technologically-advanced environment.

Parks & Recreation

- To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.
- To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Planning

- Continue implementing the Unified Development Code (UDC) and make/propose changes as necessary.
- Complete an assessment of MUDs within the City limits and ETJ to verify compliance with applicable rules and regulations.
- Revise Parkland Dedication ordinance.
- Explore options to improve the documentation of impact fee and parkland payments through InCode and EnerGov.
- Continue working with Tyler Technologies to better document Planning cases.
- Transition to complete electronic review of plat submittals.
- Update the Comprehensive Plan and Master Thoroughfare Plan with any necessary changes identified through implementation.

Police

- Provide quality service to our community.
- Continue to research technology needs related to policing.

Public Works

- Improve the condition of our public infrastructure.
- Continue to research technology trends and address technology threats.
- Provide quality public works service to our community.

School Officers and Crossing Guards

- Continue to provide quality contractual police services to Lamar Consolidated Independent School District

Street Lighting and Traffic Signals

- Improve the condition of our public infrastructure.

STRATEGIC PLAN GOAL# 2

- ❖ ***Enhance Rosenberg's quality of life for residents, businesses and visitors.***

Animal Control

- Refine No Kill Strategies

Building Maintenance

- Exceptional levels of customer satisfaction.

Civic Center

- Be recognized as the premier meeting/special event resource for the community.

Code Enforcement

- Provide a safe and functional facility for staff and public convenience.

Communications

- Continue to grow the department and utilize the unique talents that each position's role possesses to enhance our overall goals for the City and expand our marketing and branding efforts.

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET
Organizational Goals Matrix

Customer Service

- Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Economic Development

- Expand Tourism Efforts.
- Facilitate external use of Hotel Occupancy Tax funding.
- Facilitate Main Street Program.

Finance

- Organizations excellence and customer service – by maintaining effective internal systems and processes, we enhance overall organizational performance and responsiveness to customer needs and expectations.

Fire

- Increase personnel.

Fleet Maintenance

- Train personnel properly in order to maintain a professional level of service to the entire fleet.

Human Resources

Recruitment

- Improve recruitment and selection to build and maintain a diverse and talented workforce.

Workforce Development

- Foster a skilled, engaged and healthy workforce prepared and supported to meet the evolving needs of our organization and our communities, both internal and external.

Mayor & Council

- Enhance Rosenberg's quality of life for residents, businesses and visitors.

Parks & Recreation

- To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the department to provide a professional level of service that meets the demands of our citizens.
- To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Planning

- Promote greater availability and access to City data.
- Update the Comprehensive Plan and Master Thoroughfare Plan with any necessary changes identified through implementation.

Police

- Actively involve residents and the business community in crime prevention and promoting community safety awareness.

School Officers and Crossing Guards

- Continue to research and update technology
- Improve the safety of students

Water and Wastewater

- Provide an effective wastewater collection treatment system to protect public health.
- Complete surface water conversion.

STRATEGIC PLAN GOAL# 3

- ❖ ***Increase the public's confidence in the City of Rosenberg, its staff and its services.***

Building Maintenance

- Train and retain highly motivated and stable workforce
- Provide excellent facilities maintenance, operations and services

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET
Organizational Goals Matrix

Code Enforcement

- Research technology trends and address technology threats.

Communications

- Increase public confidence.
- Increase social presence.

Customer Service

- Provide quality customer service in a timely and convenient manner.

Finance

- Increase public access to use and timely information.
- Workforce development and management – attracting, developing and retaining a high-quality, diverse and professional staff.

Fire

- Evaluating customer needs.
- Professional development.
- Seek opportunities for public and private partnerships.

Mayor & Council

- The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Municipal Court

- The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Parks & Recreation

- To increase sustainability and offer a wider variety of recreational and education programming to the community.
- To increase sustainability, visibility, and participation in all Special Events offered by the Department.

Planning

- Continue updating website and creating documents to improve ease of access.
- Install a customer portal at the front of the City Hall Annex with aid from Information Services.
- Explore avenues to supply up-to-date and relevant information to the public and developers.
- Amend budget as necessary to accommodate potential new training opportunities.
- Create editable web maps.
- Create web maps for citizen reporting and interaction.
- Plan for future growth of GIS Division to facilitate the above.

Police Department

- Continue to improve the safety of our community by expanding our traffic division.

Technology

- Formalize information security.
- Standardize and enhance internal service delivery.
- Centralize and Consolidate.
- Improve Standards.

Water and Wastewater

- Provide 100% Customer satisfaction.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Department and Fund Relationships

DEPARTMENT	General Fund	Special Revenue Fund	Water & Wastewater Fund	Civic Center Fund	Capital Projects Fund	Internal Service Fund
Mayor/Council	X					
City Manager	X					X
Human Resources	X					X
Economic Development	X					X
City Secretary	X					X
Finance	X					X
Municipal Court	X	X				X
City Attorney	X					
City Prosecutor	X					
General Government	X					X
Planning	X					X
Engineering	X					
Code Enforcement	X					X
Health	X					X
Communications	X	X				X
Civic Center				X		X
Parks & Recreation	X	X				X
Special Events	X					
Police	X	X				X
Animal Control	X					X
School Officers & CG	X					X
Fire	X	X				X
Emergency Management	X					
Fire Marshal	X					X
Public Works	X	X			X	X
Street Lighting & Signals	X					X
Fleet Maintenance	X					X
Solid Waste	X					X
Building Maintenance	X					X
Customer Service			X			X
W/WW Administration			X			X
Water Production			X		X	X
Water Distribution			X		X	X
Wastewater Collection			X		X	X
Wastewater Treatment			X		X	X
Reclaimed Water			X		X	X
Technology	X	X	X	X		X



Budget Summaries

- COMBINED BUDGET SUMMARIES
- SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
- BUDGETED CAPITAL EXPENDITURES
- SUMMARY OF PERSONNEL STAFFING POSITIONS

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2019	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2020
Note (1)				
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 16,534,371	\$ 34,803,695	\$ 36,553,695	\$ 14,784,371
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	868,376	551,000	817,491	601,885
Municipal Court Technology Fund	639	18,150	18,789	0
Beautification Fund	158,491	25,500	10,500	173,491
Law Enforcement Fund	312,424	2,000	175,000	139,424
Community Development Block Grant Fund	213,806	600,000	600,000	213,806
Police Asset Forfeiture Fund	42,179	500	10,000	32,679
Park Land Dedication Fund	526,355	10,000	41,000	495,355
Juvenile Case Management Fund	158,396	24,000	35,634	146,762
Municipal Court Child Safety Fund	183,149	42,000	60,800	164,349
Municipal Court Building Security Fund	1,209	10,000	10,000	1,209
MUD Fire Services Fund	570,873	1,181,000	1,383,146	368,727
Police Federal Forfeiture Fund	220,824	25,520	35,000	211,344
PEG Fund	221,345	58,000	15,000	264,345
Fire Station No. 3 Operating Fund	788	1,478,415	1,473,972	5,231
Subtotal	3,478,854	4,026,085	4,686,333	2,818,606
DEBT SERVICE FUND	5,783,855	7,937,684	8,437,684	5,283,855
CAPITAL PROJECTS FUNDS	1,078,517	1,819,550	2,017,550	880,517
TOTAL GOVERNMENTAL FUNDS	26,875,596	48,587,014	51,695,262	23,767,349
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	9,948,790	10,452,272	10,211,571	10,189,491
Restricted Funds	12,069,819	4,775,000	8,235,537	8,609,282
Civic Center Fund	713	505,500	505,874	339
Subtotal	22,019,323	15,732,772	18,952,982	18,799,113
INTERNAL SERVICE FUNDS:				
Insurance Fund	733,331	3,821,439	3,882,555	672,214
Fleet Replacement Fund	6,635,233	797,546	134,000	7,298,779
Technology Fund	111,500	961,250	967,210	105,540
Subtotal	7,480,064	5,580,234	4,983,765	8,076,534
TOTAL PROPRIETARY FUNDS	29,499,387	21,313,006	23,936,747	26,875,647
COMPONENT UNITS:				
Rosenberg Development Corporation	1,813,331	4,495,000	4,184,462	2,123,869
GRAND TOTAL	\$ 58,188,314	\$ 74,395,020	\$ 79,816,471	\$ 52,766,864

Notes:

(1) - Total beginning reserves, including restricted reserves.

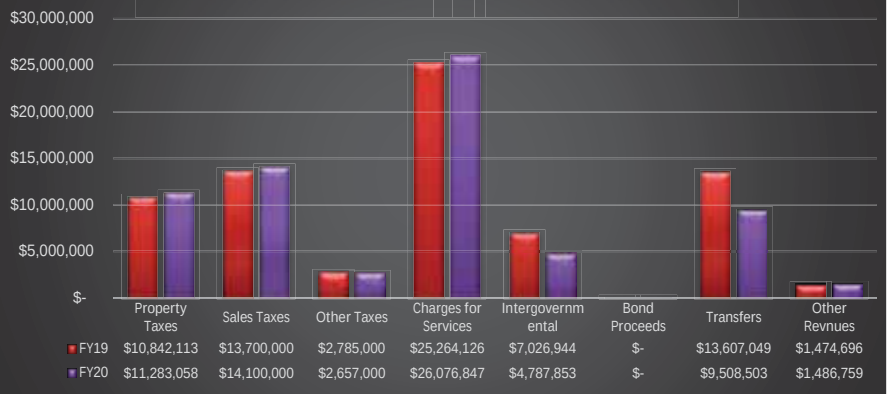
**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Budget Summary - All Funds

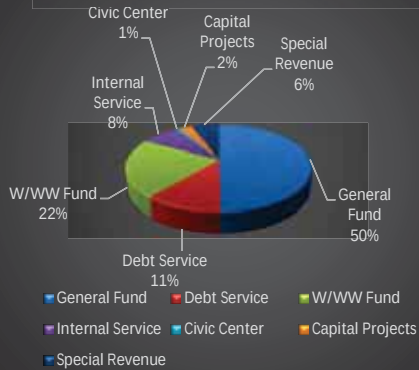
FY20 Resources



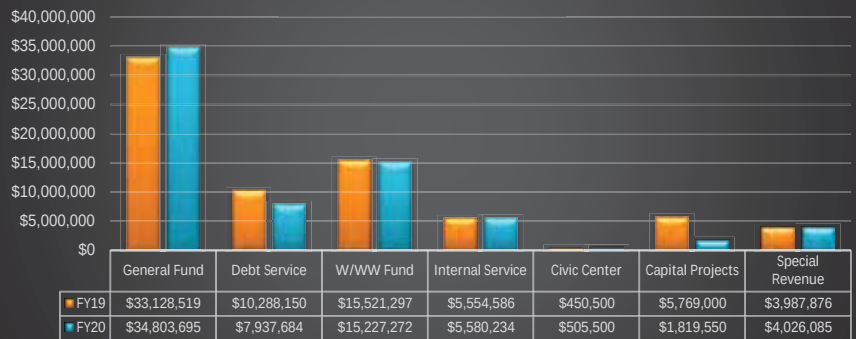
Resources Compared - FY2019 to FY2020



FY20 Expenditures by Fund



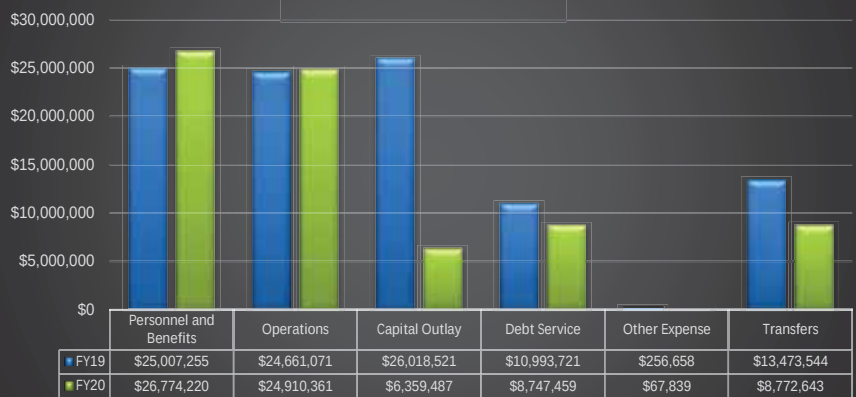
Expenditures by Fund Compared - FY2019 to FY2020



FY20 Expenditures by Function



Expenditures by Function Compared - FY2019 to FY2020



CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

OVERALL SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY

Description	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES			ALL FUNDS
	General Fund	Special Revenue Funds (1)	Debt Service Fund	Capital Projects Funds (2)	Enterprise Funds			2019-20 Budget
					Water & Wastewater Fund	Civic Center Fund	Internal Service Funds (3)	
BEGINNING BALANCE (Estimates)	\$ 16,534,371	\$ 3,478,853	\$ 5,783,855	\$ 1,078,517	\$ 22,018,609	\$ 714	\$ 7,480,064	\$ 56,374,983
REVENUES:								
Property taxes	6,903,700	-	4,379,358	-	-	-	-	11,283,058
Sales taxes	14,100,000	-	-	-	-	-	-	14,100,000
Other taxes	2,075,000	582,000	-	-	-	-	-	2,657,000
Licenses & permits	732,500	-	-	-	-	-	-	732,500
Charges for services	5,528,602	-	-	-	13,614,200	117,500	5,507,195	24,767,497
Fines & forfeitures	484,800	92,050	-	-	-	-	-	576,850
Interest revenue	345,000	39,900	75,000	2,000	360,000	-	47,200	869,100
Intergovernmental	2,202,853	1,775,000	-	-	810,000	-	-	4,787,853
Contributions	-	29,000	-	-	-	-	-	29,000
Other Revenue	532,300	30,520	-	-	-	-	25,839	588,659
TOTAL REVENUES	32,904,755	2,548,470	4,454,358	2,000	14,784,200	117,500	5,580,234	60,391,517
OTHER FINANCING SOURCES:								
Proceeds from debt issuance	-	-	-	-	-	-	-	-
Transfers in	1,898,940	1,477,615	3,483,326	1,817,550	443,072	388,000	-	9,508,503
TOTAL OTHER SOURCES	1,898,940	1,477,615	3,483,326	1,817,550	443,072	388,000	-	9,508,503
TOTAL RESOURCES	34,803,695	4,026,085	7,937,684	1,819,550	15,227,272	505,500	5,580,234	69,900,020
TOTAL FUNDS AVAILABLE	\$ 51,338,066	\$ 7,504,938	\$ 13,721,539	\$ 2,898,067	\$ 37,245,881	\$ 506,214	\$ 13,060,298	\$ 126,275,003
OPERATING EXPENSES:								
Personnel and Benefits	\$ 23,159,390	\$ 1,322,529	\$ -	\$ -	\$ 2,083,029	\$ 209,272	\$ -	\$ 26,774,220
Supplies	1,973,230	194,600	-	-	1,147,150	71,350	-	3,386,330
Maintenance & services	8,251,145	479,959	-	40,550	7,806,363	116,247	4,829,765	21,524,031
Capital outlay	1,100,000	760,000	-	1,977,000	2,322,487	46,000	154,000	6,359,487
Debt Service	-	-	8,437,684	-	309,775	-	-	8,747,459
Other expense	35,839	-	-	-	32,000	-	-	67,839
TOTAL EXPENDITURES	34,519,604	2,757,088	8,437,684	2,017,550	13,700,805	442,869	4,983,765	66,859,365
OTHER FINANCING USES:								
Transfers Out	2,034,091	1,929,244	-	-	4,746,303	63,005	-	8,772,643
TOTAL OTHER USES	2,034,091	1,929,244	-	-	4,746,303	63,005	-	8,772,643
TOTAL EXPENDITURES & OTHER USES	36,553,695	4,686,333	8,437,684	2,017,550	18,447,108	505,874	4,983,765	75,632,009
TOTAL ENDING BALANCE	14,784,371	2,818,605	5,283,855	880,517	18,798,774	340	8,076,533	50,642,994
Reserve for contingencies	100,000	-	-	-	300,000	-	-	400,000
Restricted balance	-	2,639,884	-	-	5,355,767	-	-	7,995,651
ENDING BALANCE (4)	\$ 14,684,371	\$ 178,721	\$ 5,283,855	\$ 880,517	\$ 13,143,007	\$ 340	\$ 8,076,533	\$ 42,247,343

(1) Includes all Special Revenues Funds as listed on page C - 1.

(2) Capital Project Funds are project-based budgets and therefore cover more than one fiscal year.

(3) Includes Insurance, Fleet Replacement and Technology Funds.

(4) Undesignated/Unreserved Balance.

**CITY OF ROSENBERG
2019-20 BUDGET**

Capital Expenditures Summary

The City Manager develops and maintains a five-year plan for capital improvements which is reviewed annually by the City Council. The Capital Improvements Program (CIP) is a planning document only and does not authorize or fund projects. Only capital expenditures in excess of \$100,000 are included in the CIP. Toward the back of this document is a detailed description and summary of the CIP.

A summary of all capital expenditures included in the budget for Fiscal Year 2020, which may include items from the CIP, but also include smaller expenditures for items that are considered capital purchases, is presented as follows:

GENERAL FUND:	\$ 1,100,000
HOTEL/MOTEL FUND	(A)
LAW ENFORCEMENT FUND:	105,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUND:	600,000
PARKLAND DEDICATION FUND	40,000
PEG CAPITAL FUND:	15,000
CAPITAL PROJECTS FUNDS:	1,977,000
WATER/WASTEWATER CAPITAL PROJECT FUNDS:	2,322,487
CIVIC CENTER FUND:	46,000
FLEET REPLACEMENT FUND:	134,000
TECHNOLOGY FUND:	<u>20,000</u>
Total Capital Expenditures:	\$ 6,359,487
 RDC CAPITAL EXPENDITURES:	 2,775,000
 GRAND TOTAL CAPITAL EXPENDITURES:	 <u>\$ 9,134,487</u>

(A) Project amount will roll over in to FY2020

**CITY OF ROSENBERG
2019-20 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2018-19 Budget	2018-19 Estimate	2019-20 Budget
GENERAL FUND				
	Public Works (101-5022)			
	Street Overlay	\$ 1,120,000	\$ 1,123,600	\$ 1,100,000
	Public Works Total	1,120,000	1,123,600	1,100,000
	General Fund Total	\$ 1,120,000	\$ 1,123,600	\$ 1,100,000
SPECIAL REVENUE FUNDS				
	HOTEL/MOTEL FUND			
	Buildings	\$ -	\$ 200,000	(A)
	Improvements - Big League Baseball Field	-	273,650	-
	Improvements - Downtown Sidewalks	-	65,500	-
	Hotel/Motel Fund Total	-	65,500	-
	LAW ENFORCEMENT FUND (215)			
	Machinery & Equipment	-	-	19,000
	Motor Vehicles	105,500	105,500	86,000
	Law Enforcement Fund Total	105,500	105,500	105,000
	COMMUNITY DEVELOPMENT BLOCK GRANT FUND (216)			
	North Side Water Improvements - Phase V	-	105,945	-
	North Side Water Improvements - Candler Road	431,404	431,404	(A)
	North Side Water Improvements - Phase VII	-	-	600,000
	CDBG Fund Total	431,404	537,349	600,000
	PARK LAND DEDICATION FUND (221)			
	Improvements O/T Buildings - Big League Baseball	9,843	153,728	-
	Improvements O/T Buildings - Shade Structures SCRSC	-	-	40,000
	Park Land Dedication Fund Total	9,843	153,728	40,000
	PEG CAPITAL FUND (228)			
	Machinery and Equipment	15,000	70,000	15,000
	PEG Capital Fund Total	15,000	70,000	15,000
	Special Revenue Funds Total	\$ 561,747	\$ 932,077	\$ 760,000

**CITY OF ROSENBERG
2019-20 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2018-19 Budget	2018-19 Estimate	2019-20 Budget
CAPITAL PROJECTS FUNDS				
	General Supplemental Fund (410)			
	Traffic Signal at Reading & Town Center Blvd	\$ -	\$ 115,375	(A)
	Bamore Road Connector	-	30,756	-
	Railroad Quiet Zones	-	66,614	-
	Avenue D Extension	-	185,747	-
	Avenue G Connector	-	370,329	(A)
	Bamore Road Extension	-	-	1,750,000
	Glenmeadow Drainage	-	996,762	-
	Improvements OT Buildings	150,000	290,000	45,000
	Improvements OT Buildings - Parks Master Plan	50,000	50,000	(A)
	Machinery & Equipment	-	26,779	63,000
	Computer Hardware/Software	10,000	30,000	21,000
	Motor Vehicles	-	78,629	-
	IT Network Infrastructure	-	-	98,000
	General Supplemental Fund Total	210,000	2,240,991	1,977,000
	2014 General Obligation Fund (415)			
	Dry Creek Drainage	\$ 982,763	\$ 982,763	(A)
	2014 General Obligation Fund Total	982,763	982,763	-
	2016 Certificates of Obligation Fund (426)			
	Bryan Road Improvements (CP1103)	\$ 2,399,427	\$ 2,650,000	(A)
	Sanitary Sewer Pipe Bursting Phase III	2,855,116	2,855,116	(A)
	Spacek Road Phase III	80,114	85,161	(A)
	2016 Certificates of Obligation Fund Total	5,334,657	5,590,277	-
	2017 Certificates of Obligation Fund (427)			
	Road Improvements	\$ 651,462	\$ 651,462	\$ -
	Spacek Road Phase III	1,665,250	1,665,250	(A)
	Railroad Quiet Zones	500,000	500,000	(A)
	Parkplace/Fairgrounds Rd Waterlines	507,548	534,548	-
	Sanitary Sewer Pipe Bursting Phase III	4,679,298	4,847,684	(A)
	2017 Certificates of Obligation Fund Total	8,003,558	8,198,944	-

**CITY OF ROSENBERG
2019-20 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2018-19 Budget	2018-19 Estimate	2019-20 Budget
County Mobilty Project Fund (430)				
	Reading Road Center Turn Ln Project	\$ -	\$ 770,000	(A)
	Benton Road Project	5,450,000	5,450,000	(A)
	County Mobilty Project Fund Total	5,450,000	6,220,000	-
Spacek Road County Mobilty Project Fund (431)				
	Spacek Road Improvements Phase III	\$ 719,592	\$ 2,040,583	(A)
	Spacek Road County Mobilty Project Fund Total	719,592	2,040,583	-
Bryan Rd County Mobilty Project Fund (433)				
	Bryan Rd Improvements	\$ -	\$ 3,871,900	(A)
	Bryan Rd County Mobilty Project Fund Total	-	3,871,900	-
Capital Projects Funds Total		\$ 20,700,570	\$ 29,145,458	\$ 1,977,000

WATER/WASTEWATER FUND

SPACEK RD LIFT STATION & SEWER LINE FUND (509)

Spacek Road Sewer Line (CP1506)	\$ 22,518	\$ 35,783	\$ -
Bryan Road Lift Station (CP1408)	-	323,449	-
Spacek Rd Lift Station & Sewer Line Fund Total	22,518	359,232	-

WATER/WASTEWATER SUPPLEMENTAL FUND (515)

Improvements O/T Buildings	\$ 200,000	\$ 912,525	\$ -
Buildings	-	-	40,000
I-69 Utility Adjustments	-	65,848	-
Lift Station No. 2 Improvements	-	-	-
SCADA Project	-	124,133	-
6th Street Waterline Project	-	223,831	-
Dollar Tree Infrastructure	-	3,900,000	-
Reclaimed Water Phase II	600,000	600,000	-
Machinery and Equipment	139,000	178,315	85,000
Water/Wastewater Supplemental Fund Total	939,000	6,004,652	125,000

WATER IMPACT FEE FUND (517)

I-69 Waterline Improvements	\$ -	\$ -	\$ 2,000,000
Water Impact Fee Fund Total	-	-	2,000,000

**CITY OF ROSENBERG
2019-20 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2018-19 Budget	2018-19 Estimate	2019-20 Budget
GRP WATER PROJECTS FUND (520)				
	I-69 Waterline Improvements	\$ -	\$ -	\$ 197,487
	Chloramine Conversion	-	68,156	-
	Water Plant No. 8	-	49,480	-
	GRP Water Projects Fund Total	-	117,636	197,487
	Water/Wastewater Fund Total	\$ 961,518	\$ 6,481,520	\$ 2,322,487
CIVIC CENTER FUND (560)				
	Machinery and Equipment	\$ 40,000	\$ -	\$ 40,000
	Computer Hardware/Software	6,000	-	6,000
	Civic Center Fund Total	46,000	-	46,000
	Civic Center Fund Total	\$ 46,000	\$ -	\$ 46,000
FLEET REPLACEMENT FUND (602)				
	Motor Vehicles	\$ -	\$ 99,000	\$ 134,000
	Fleet Replacement Fund Total	-	99,000	134,000
	Fleet Replacement Fund Total	\$ -	\$ 99,000	\$ 134,000
TECHNOLOGY FUND (603)				
	Servers Maintenance and Replacement	\$ 20,000	\$ 20,000	\$ 20,000
	Technology Fund Total	20,000	20,000	20,000
	Technology Fund Total	\$ 20,000	\$ 20,000	\$ 20,000
	Total Budgeted Capital Expenditures:	\$ 23,409,835	\$ 37,801,655	\$ 6,359,487

**CITY OF ROSENBERG
2019-20 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2018-19 Budget	2018-19 Estimate	2019-20 Budget
RDC PROJECTS FUND (225)				
	Business Development Grant	\$ 100,000	\$ 100,000	(A)
	Buildings & Improvements	-	585,000	(A)
	Business Park Development	-	238,848	(A)
	Fort Bend Transit	75,000	75,000	75,000
	I-69 Waterline Extension	2,200,000	1,162,700	(A)
	Entryway Signage - Highway 36 & 90	100,000	100,000	50,000
	Downtown Parking Lot	885,000	885,000	(A)
	Texas Master Naturalist	50,000	50,000	-
	Parks Improvements	-	-	50,000
	Prospective Business Incentive	500,000	1,342,369	600,000
	Big League Baseball Field	-	71,523	-
	Railroad Crossing - Quiet Zone	200,000	200,000	400,000
	Dollar Tree Infrastructure	-	-	1,050,000
	Sidewalk Improvements	300,000	491,454	300,000
	Wayfinding Signage Development	50,000	100,000	50,000
	Texas State Technical College (TSTC)	200,000	200,000	200,000
	Traffic Signal - Reading Rd & Town Center Blvd	-	115,375	(A)
	Airport Avenue Extension	-	3,173,050	(A)
	Reading Road Center Turn Lane	-	1,723,676	(A)
	Splash Pad - Travis Park	600,000	-	-
	RDC Projects Fund Total	5,260,000	10,613,995	2,775,000
	RDC Projects Fund Total:	\$ 5,260,000	\$ 10,613,995	\$ 2,775,000
	GRAND TOTAL CAPITAL EXPENDITURES:	\$ 28,669,835	\$ 48,415,650	\$ 9,134,487

(A) Project amount will roll over in to FY2020

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
GENERAL FUND:						
General Government:						
City Manager (101-1200)						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	0.00	0.00	0.00	0.00	0.50	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	0.00	0.00	0.00	0.00	
Subtotal	4.00	3.00	3.00	3.00	3.50	17%
Human Resources (101-1210)						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	0.00	0.00	0.00	0.00	
Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Economic Development (101-1211)						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
City Secretary (101-1300)						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	0.00	0.00	0.00	0.00	
Administrative Technician	0.00	1.00	1.00	1.00	1.00	
Administrative Technician	0.48	0.48	0.00	0.00	0.00	
Subtotal	3.48	3.48	3.00	3.00	3.00	-14%
Finance (101-1400)						
Assistant City Manager	1.00	1.00	1.00	1.00	0.50	
Assistant Director of Finance	0.00	0.00	0.00	0.00	1.00	
Manager	1.00	1.00	1.00	1.00	0.00	
Fiscal Services Coordinator	1.00	1.00	2.00	2.00	2.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Technician	2.00	2.00	2.00	2.00	2.00	
Purchasing Agent	1.00	1.00	0.00	0.00	0.00	
Subtotal	7.00	7.00	7.00	7.00	6.50	-7%
Municipal Court (101-1417)						
Municipal Judge	0.48	0.48	0.48	0.48	0.48	
Associate Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Court Clerk II	1.00	1.00	1.00	1.00	2.00	
Court Clerk I	2.00	2.00	2.00	2.00	1.00	
Subtotal	4.96	4.96	4.96	4.96	4.96	0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
Information Services (101-1720)						
Director of Information Services	1.00	1.00	1.00	1.00	1.00	
Technology Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Technology Support Specialist	2.00	2.00	3.00	3.00	3.00	
Senior Administrative Specialist	0.00	0.00	0.00	0.00	0.50	
Subtotal	4.00	4.00	5.00	5.00	5.50	38%
Communications (101-1750)						
Director of Communications	0.00	1.00	1.00	1.00	1.00	
Communications Manager	1.00	0.00	0.00	0.00	0.00	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	1.00	1.00	1.00	0.50	
Subtotal	2.50	3.00	3.00	3.00	2.50	-17%
General Government (101-1800)						
Administrative Intern	2.40	2.40	2.40	2.40	2.40	
Subtotal	2.40	2.40	2.40	2.40	2.40	0%
TOTAL GENERAL GOVERNMENT	34.34	33.84	34.36	34.36	34.36	2%
Public Safety:						
Police (101-3000)						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	5.00	5.00	5.00	5.00	4.00	
Police Sergeant	10.00	10.00	10.00	10.00	11.00	
Police Officer	53.00	53.00	53.00	53.00	55.00	
Director of Public Safety Dispatch	0.00	1.00	1.00	1.00	1.00	
Public Safety Support Supervisor	3.00	3.00	3.00	3.00	2.00	
Public Safety Support Specialist	14.00	12.00	12.00	12.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	2.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Subtotal	95.00	95.00	95.00	95.00	97.00	2%
School Officers & Crossing Guards (101-3036)						
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Sergeant	1.00	2.00	2.00	2.00	2.00	
Police Officer	10.00	15.00	15.00	15.00	15.00	
School Crossing Guards	2.86	2.86	2.86	2.86	2.86	
Subtotal	14.86	20.86	20.86	20.86	20.86	0%
Animal Control (101-3034)						
Director of Animal Control	0.00	0.00	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	0.00	0.00	0.00	0.00	0.48	
Subtotal	4.00	4.00	5.00	5.00	5.48	37%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
Fire (101-3100)						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	6.00	
Fire Engineer	6.00	6.00	6.00	6.00	6.00	
Senior Firefighter	7.00	10.00	10.00	10.00	14.00	
Firefighter	11.00	8.00	14.00	14.00	10.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	37.96	37.96	43.96	43.96	43.96	16%
Fire Marshal (101-3133)						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.00	3.00	3.00	3.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	0%
TOTAL PUBLIC SAFETY	155.82	161.82	168.82	168.82	171.30	6%
Public Works (101-5022)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.00	0.00	0.24	0.24	0.24	
Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Subtotal	19.00	19.00	19.24	19.24	19.24	1%
Fleet Maintenance (101-5025)						
Director of Fleet Maintenance	0.00	1.00	1.00	1.00	1.00	
Manager	1.00	0.00	0.00	0.00	0.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Building Maintenance (101-5040)						
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
TOTAL PUBLIC WORKS	26.00	26.00	26.24	26.24	26.24	1%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
Community Development:						
Planning Administration (101-1900)						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Supervisor	1.00	1.00	1.00	1.00	1.00	
GIS Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	0%
Code Enforcement (101-1935)						
Director of Code Compliance/Building Official	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	0.00	0.00	0.00	0.00	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	2.00	2.00	2.00	2.00	3.00	
Administrative Specialist	1.00	2.00	2.00	2.00	2.00	
Administrative Technician	2.00	1.00	1.00	1.00	1.00	
Subtotal	9.00	9.00	9.00	9.00	11.00	22%
Health (101-1941)						
Sanitarian	2.00	2.00	2.00	2.00	2.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
Parks & Recreation (101-1953)						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Recreation Programs Coordinator	1.00	0.00	0.00	0.00	0.00	
Civic Center & Events Manager	0.00	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.00	0.50	0.50	0.50	0.50	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Subtotal	8.50	8.50	8.50	8.50	8.50	0%
TOTAL COMMUNITY DEVELOPMENT	24.50	24.50	24.50	24.50	26.50	8%
TOTAL GENERAL FUND	240.66	246.16	253.92	253.92	258.40	5%
WATER AND WASTEWATER FUND:						
Administration (501-6050)						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	0.00	0.00	0.24	0.24	0.24	
Subtotal	2.00	2.00	2.24	2.24	2.24	12%
Water Production/Purification (501-6052)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.00	0.00	0.00	0.00	
Subtotal	1.50	1.00	1.00	1.00	1.00	0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Summary of Personnel Staffing Positions
(Full-time Equivalent Positions)**

Fund/Department Position Title	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
Water Distribution (501-6053)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	4.00	3.50	3.50	3.50	3.50	
M&O Technician	5.00	5.50	5.50	5.50	5.50	
M&O Assistant	2.00	0.00	0.00	0.00	0.00	
Subtotal	11.50	9.50	9.50	9.50	9.50	0%
Wastewater Collection (501-6054)						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.00	2.50	2.50	2.50	2.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	1.00	1.00	1.00	1.00	
M&O Technician	0.00	1.50	1.50	1.50	1.50	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Subtotal	7.00	9.50	9.50	9.50	9.50	0%
Customer Services (501-1456)						
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Senior Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	2.00	
Fiscal Services Technician	3.48	4.00	4.00	4.00	3.00	
Subtotal	6.48	7.00	7.00	7.00	7.00	0%
TOTAL WATER & W/W FUND	28.48	29.00	29.24	29.24	29.24	1%
HOTEL/MOTEL FUND (212)						
Tourism & Main Street Manager	1.00	1.00	1.00	1.00	1.00	
TOTAL HOTEL/MOTEL FUND	1.00	1.00	1.00	1.00	1.00	0%
FIRE STATION NO. 3 OPERATING (230-3100)						
Professional Standards/ Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	1.00	1.00	1.00	1.00	
Firefighter	5.00	5.00	5.00	5.00	5.00	
TOTAL FIRE STATION NO. 3 OPERATING FUND	13.00	13.00	13.00	13.00	13.00	0%
CIVIC CENTER (560-1951)						
Civic Center Manager	1.00	0.00	0.00	0.00	0.00	
Civic Center & Events Manager	0.00	0.50	0.50	0.50	0.50	
Administrative Technician	0.00	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
M&O Assistant	1.96	1.96	3.40	3.40	3.40	
TOTAL CIVIC CENTER FUND	3.46	3.46	4.90	4.90	4.90	42%
TOTAL ALL FUNDS	286.60	292.62	302.06	302.06	306.54	5%

Full Time Positions: 296.00
Part Time Positions: 10.54
TOTAL FULL TIME EQUIVALENTS: 306.54

General Fund

- LONG-TERM FINANCIAL PLAN
- SUMMARY OF FUND BALANCE
 - RESOURCES
 - REVENUE DETAIL
- EXPENDITURES BY FUNCTION AND CLASSIFICATION
 - EXPENDITURES BY DIVISION

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



**General Fund
(Fund 101)**

The General Fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property taxes, franchise taxes, fees and fines, and intergovernmental revenues.

General Fund

The General Fund encompasses the majority of the City's services. Resources to the fund are generated through property and sales taxes, franchise fees, fines, charges for services and miscellaneous income. Expenditures from the fund support municipal services such as Public Safety, Parks, Finance, Community Development, Administration, Court and Public Works operations. Recurring operating expenditures are projected to increase annually by an average of 3% from FY20 to FY23 due to growth in personnel costs and operations and maintenance.

Although there are numerous contributing factors to consider when projecting revenues, the continued growth and development will continue to increase tax base and maintain overall revenues at approximately a three percent (3%) increase per year. Sales tax receipts are the largest source of revenue for the City and have historically accounted for about 41% of operating revenues. The growth in sales tax is estimated conservatively in order to reduce dependence on sales, which is a volatile revenue stream. Sales tax revenues make up 41% of the total revenues in the General Fund while property taxes represent 20%.

The Long-Term Financial plan is discussed in the transmittal letter located on page vii. The financial plan presents the General Fund over six fiscal years: actual amounts for the previous audited fiscal year (FY18), the adjusted budget for FY19, ending estimate for FY19, and four projected years (FY20 - FY23).

Assumptions

Revenues:

- **Property Taxes:** Projections assume ad valorem property values will increase in FY21, FY22 and FY23 by 3% each year. This reflects that new home starts and new commercial development will continue for the next three to five years as well as the economy in Fort Bend County. With the passage of Senate Bill No. 2, staff will continue to monitor the effects beginning fiscal year 2021.
- **Sales Tax:** Projections for FY20 include a \$400,000 increase due to a 380 development agreement in FY18 and growth in economy. Projections after FY20 include an increase of 3% each year.
- **Franchise and Other Taxes:** Projections for franchise and other taxes, charges for services, and licenses and permits to increase by a steady 2% projected from new homes and commercial development based on historical data.

Expenditures:

- **Operating Expenditures** which consist of Personnel and Benefits projected to increase 4% for FY21 - FY23 due to increases in the cost of employee benefits and the need for additional personnel due to the continued growth in the City of Rosenberg. Maintenance and Services, and Supplies are projected to increase at a rate of 2% for FY21 - FY23 due to historical trends and increases in cost.
- **Capital Outlay** needs will increase with much needed improvements to the City's aging infrastructure in order to extend useful life and meet the citywide goals identified in the City's strategic plan including investments in technology to improve services and to enhance the use of personnel. Although most large projects are funded through the issuance of debt, some of the smaller projects are funded in the General Fund.

City of Rosenberg, Texas
2019-20 BUDGET
FY20 General Fund Long-Term Financial Plan

	Actual 2017-18	Adjusted Budget 2018-19	Estimate 2018-19	Adopted Budget 2019-20	Projection 2020-21	Projection 2021-22	Projection 2022-23
Beginning Fund Balance	17,093,465	20,264,680	20,264,680	16,534,371	14,784,371	12,646,780	10,087,323
Revenues:							
Property Taxes	6,545,121	6,715,300	6,720,300	6,903,700	7,110,811	7,324,135	7,543,859
Sales and use taxes	14,390,792	13,700,000	14,100,000	14,100,000	14,523,000	14,958,690	15,407,451
Franchise taxes and other taxes	1,993,913	2,015,000	2,022,000	2,075,000	2,116,500	2,158,830	2,202,007
Licenses and permits	692,388	688,600	727,500	732,500	747,150	762,093	777,335
Fines and forfeitures	1,689,562	1,527,920	1,684,320	1,713,402	1,747,670	1,782,623	1,818,276
Intergovernmental	1,650,523	1,939,640	1,944,640	2,202,853	2,246,910	2,291,848	2,337,685
Charges for services	3,961,472	4,200,000	4,175,000	4,300,000	4,386,000	4,473,720	4,563,194
Interest on investments	243,408	150,000	350,000	345,000	345,000	345,000	345,000
Transfers from Water/Wastewater	1,516,446	1,516,446	1,516,446	1,686,842	1,720,579	1,754,990	1,790,090
Transfers from Other Funds	201,764	210,425	210,425	212,098	216,340	220,667	225,080
Other	1,853,194	465,188	649,108	532,300	532,300	532,300	532,300
Total Revenues	34,738,583	33,128,519	34,099,739	34,803,695	35,692,260	36,604,897	37,542,277
Expenditures:							
Operating Expenditures							
Personnel and Benefits	18,628,350	21,528,743	20,570,813	23,159,390	24,085,766	25,049,196	26,051,164
Maintenance and Services	7,523,338	8,000,790	8,079,650	8,251,145	8,416,168	8,584,491	8,756,181
Supplies	2,007,065	2,038,219	2,059,150	1,973,230	2,012,695	2,052,948	2,094,007
Transfers to Other Funds	2,510,439	5,963,541	5,963,541	2,034,091	2,074,773	2,116,268	2,158,594
Total Operating Expenditures	30,669,192	37,531,293	36,673,154	35,417,856	36,589,401	37,802,904	39,059,946
Non-Operating Expenditures							
Other Expenses	35,305	35,839	35,839	35,839	30,450	30,450	30,450
Capital Outlay	862,871	1,120,000	1,123,600	1,100,000	1,210,000	1,331,000	1,464,100
Total Non-Operating Expenditures	898,176	1,155,839	1,159,439	1,135,839	1,240,450	1,361,450	1,494,550
Total Expenditures	31,567,368	38,687,132	37,832,593	36,553,695	37,829,851	39,164,354	40,554,496
Ending Fund Balance	20,264,680	14,706,067	16,531,826	14,784,371	12,646,780	10,087,323	7,075,104
Calculation of available funds:							
Ending fund balance	20,264,680	14,706,067	16,531,826	14,784,371	12,646,780	10,087,323	7,075,104
Less required contingency	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Less reserve for City Emergencies	504,111	504,111	504,111	504,111	550,000	600,000	650,000
Less 20% required minimum balance	6,140,899	7,513,426	7,341,799	7,090,739	7,323,970	7,566,671	7,818,079
Excess funds available for capital projects	13,519,670	6,588,530	8,585,916	7,089,521	4,672,810	1,820,652	(1,492,975)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

GENERAL FUND

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget (2)	2018-19 Estimate (3)	2019-20 Budget	Var %
~ GENERAL FUND SUMMARY ~						
Resources:						
Total Beginning Balance	\$ 17,093,465	\$ 17,547,983	\$ 20,267,224	\$ 20,267,224	\$ 16,534,371	-18.4%
Revenues and Transfers In	34,741,127	32,939,036	33,128,519	34,099,739	34,803,695	5.1%
Total Funds Available	51,834,592	50,487,019	53,395,744	54,366,963	51,338,066	-3.9%
Uses/Deductions:						
Expenditures and Transfers Out	31,567,368	37,203,301	38,687,132	37,832,593	36,553,695	-5.5%
Ending Fund Balance:						
Total Ending Balance	20,267,224	13,283,718	14,708,612	16,534,371	14,784,371	0.5%
Reserved for Contingencies (1)	100,000	100,000	100,000	100,000	100,000	0.0%
Reserved for City Emergencies	504,111	504,111	504,111	504,111	504,111	0.0%
Unreserved Ending Balance	19,663,113	12,679,607	14,104,501	15,930,260	14,180,260	0.5%
Fund Total	\$ 51,834,592	\$ 50,487,019	\$ 53,395,744	\$ 54,366,963	\$ 51,338,066	-3.9%
Net Revenues (Expenditures)	3,173,759	(4,264,265)	(5,558,613)	(3,732,854)	(1,750,000) A	

(1) No more than three percent (3%) of expenditures.

(2) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

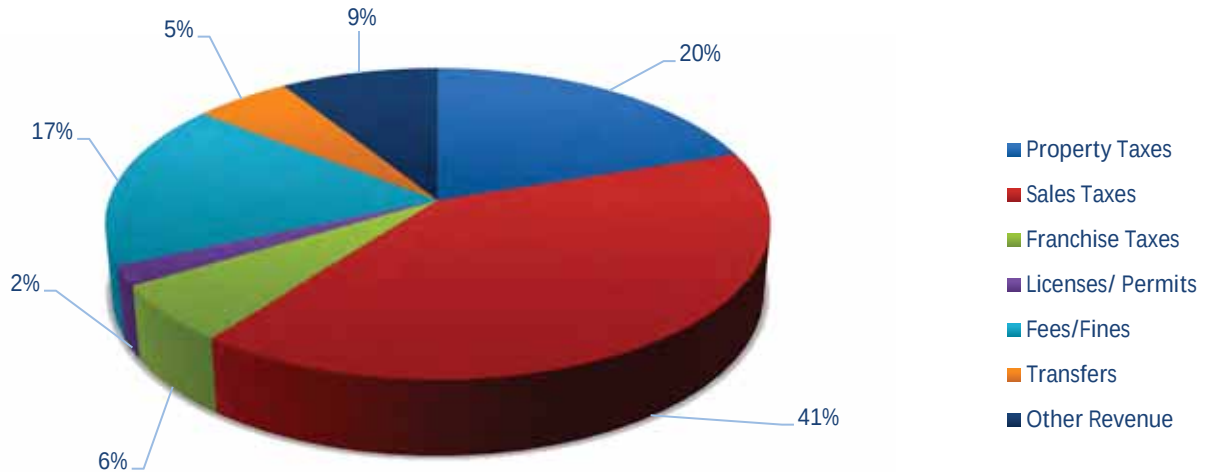
(3) Staff's estimate of year-end

(A) The budgeted General Fund expenses exceed budgeted revenue by \$1,750,000. This amount will be covered by fund balance and is being used for the Bamore Road Expansion Project.

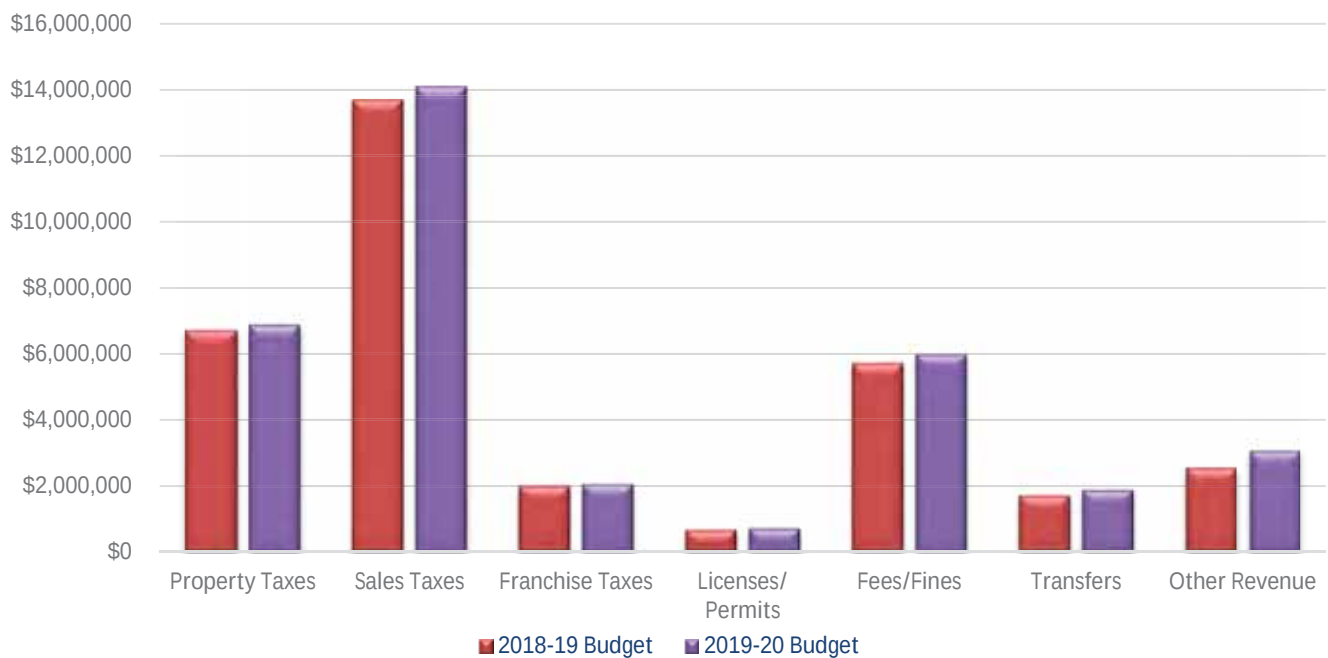
**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

General Fund Summary

General Fund Resources



General Fund Resources



**CITY OF ROSENBERG
2019-20 BUDGET**

GENERAL FUND

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ RESOURCES ~						
<u>REVENUES:</u>						
TAXES:						
Property taxes	\$ 6,545,121	\$ 6,715,300	\$ 6,715,300	\$ 6,720,300	\$ 6,903,700	2.8%
Sales taxes	14,390,792	13,700,000	13,700,000	14,100,000	14,100,000	2.9%
Franchise and Mixed Beverage taxes	1,993,913	2,015,000	2,015,000	2,022,000	2,075,000	3.0%
Subtotal	22,929,826	22,430,300	22,430,300	22,842,300	23,078,700	2.9%
LICENSES & PERMITS:						
Licenses	27,926	30,000	30,000	27,000	27,000	-10.0%
Permits	664,462	658,600	658,600	700,500	705,500	7.1%
Subtotal	692,388	688,600	688,600	727,500	732,500	6.4%
FINES & FEES:						
Solid waste collection fees	3,961,472	4,200,000	4,200,000	4,175,000	4,300,000	2.4%
Fines	565,992	522,600	522,600	474,800	484,800	-7.2%
Fees	1,123,570	1,005,320	1,005,320	1,209,520	1,228,602	22.2%
Subtotal	5,651,034	5,727,920	5,727,920	5,859,320	6,013,402	5.0%
OTHER REVENUE:						
Interest earnings	243,408	150,000	150,000	350,000	345,000	130.0%
Intergovernmental revenue	1,650,523	1,939,640	1,939,640	1,944,640	2,202,853	13.6%
Miscellaneous revenue	1,853,194	275,705	465,188	649,108	532,300	14.4%
Subtotal	3,747,125	2,365,345	2,554,828	2,943,748	3,080,153	20.6%
TOTAL REVENUES BEFORE TRANSFERS	33,020,372	31,212,165	31,401,648	32,372,868	32,904,755	4.8%
TRANSFERS FROM OTHER FUNDS:						
Transfer from Special Revenue Funds	204,309	210,425	210,425	210,425	212,098	0.8%
Water & Wastewater Fund	1,516,446	1,516,446	1,516,446	1,516,446	1,686,842	11.2%
Subtotal	1,720,755	1,726,871	1,726,871	1,726,871	1,898,940	10.0%
TOTAL REVENUES AND TRANSFERS	34,741,127	32,939,036	33,128,519	34,099,739	34,803,695	5.1%

**CITY OF ROSENBERG
2019-20 BUDGET**

GENERAL FUND

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE DETAIL ~						
<u>PROPERTY TAXES: (401)</u>						
10 Current taxes	\$ 6,452,081	\$ 6,626,300	\$ 6,626,300	\$ 6,626,300	\$ 6,809,700	2.8%
11 Current penalty and interest	31,008	24,000	24,000	24,000	24,000	0.0%
20 Delinquent taxes	41,725	35,000	35,000	40,000	40,000	14.3%
21 Delinquent penalty and interest	12,540	16,000	16,000	16,000	16,000	0.0%
40 Taxes - Overpayments	7,768	14,000	14,000	14,000	14,000	0.0%
Subtotal	6,545,121	6,715,300	6,715,300	6,720,300	6,903,700	2.8%
<u>SALES TAXES: (402)</u>						
00 General Sales Tax	14,390,792	13,700,000	13,700,000	14,100,000	14,100,000	2.9%
Subtotal	14,390,792	13,700,000	13,700,000	14,100,000	14,100,000	2.9%
<u>MIXED BEVERAGE TAXES: (403)</u>						
00 Mixed beverage taxes	83,741	100,000	100,000	82,000	85,000	-15.0%
Subtotal	83,741	100,000	100,000	82,000	85,000	-15.0%
<u>FRANCHISE TAXES: (404)</u>						
10 Electric	1,081,045	1,080,000	1,080,000	1,095,000	1,145,000	6.0%
20 Gas	121,845	120,000	120,000	120,000	120,000	0.0%
30 Telephone	232,813	235,000	235,000	235,000	235,000	0.0%
40 Cable TV	289,003	295,000	295,000	295,000	295,000	0.0%
50 Solid Waste	185,465	185,000	185,000	195,000	195,000	5.4%
Subtotal	1,910,171	1,915,000	1,915,000	1,940,000	1,990,000	3.9%
TOTAL TAX REVENUES	22,929,826	22,430,300	22,430,300	22,842,300	23,078,700	2.9%
<u>LICENSES: (411)</u>						
15 Peddler license	2,100	3,000	3,000	2,500	2,500	-16.7%
20 Taxi license	-	100	100	100	100	0.0%
25 Mobile home park license	10,965	11,000	11,000	11,000	11,000	0.0%
30 Precious Metal/Jewel license	300	600	600	400	400	-33.3%
35 Amusement license	200	100	100	100	100	0.0%
40 Liquor license	11,275	12,000	12,000	10,000	10,000	-16.7%
45 Animal/Kennel license	378	700	700	400	400	-42.9%
60 Salvage yard license	2,200	2,000	2,000	2,000	2,000	0.0%
90 Other licenses	508	500	500	500	500	0.0%
Subtotal	27,926	30,000	30,000	27,000	27,000	-10.0%
<u>PERMITS: (412)</u>						
10 Electrical permits	50,003	50,000	50,000	75,000	75,000	50.0%
15 Building permits	454,958	420,000	420,000	450,000	455,000	8.3%
20 Mobile home permits	2,651	3,000	3,000	3,000	3,000	0.0%
25 Plumbing permits	37,315	40,000	40,000	42,000	42,000	5.0%
35 Parade permits	10	-	-	-	-	0.0%
40 Heating & A/C permits	16,061	25,000	25,000	18,000	18,000	-28.0%
45 Food permits	86,965	100,000	100,000	90,000	90,000	-10.0%
55 Cemetery burial permits	495	300	300	300	300	0.0%
60 Special events permits	660	300	300	1,000	1,000	233.3%
80 Storm Water Permits	5,700	6,000	6,000	7,200	7,200	20.0%
90 Sign permits	4,415	6,000	6,000	6,000	6,000	0.0%
95 Kiosk Sign permits	5,230	8,000	8,000	8,000	8,000	0.0%
Subtotal	664,462	658,600	658,600	700,500	705,500	7.1%
TOTAL LICENSES & PERMITS	692,388	688,600	688,600	727,500	732,500	6.4%

**CITY OF ROSENBERG
2019-20 BUDGET**

GENERAL FUND

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>FINES: (441)</u>						
05 Fines - Traffic/Criminal	238,343	230,000	230,000	215,000	220,000	-4.3%
07 Transportation fines	97,119	90,000	90,000	80,000	80,000	-11.1%
15 Peace Officer fee	100	100	100	100	100	0.0%
20 Capias fines	11,505	13,000	13,000	10,000	10,000	-23.1%
25 00 Court cost fines	4,620	4,200	4,200	4,200	4,200	0.0%
30 Defensive driving course fines	4,960	4,800	4,800	4,000	4,000	-16.7%
40 Local arrest fines	20,951	20,000	20,000	17,000	17,000	-15.0%
45 Traffic costs	6,966	8,000	8,000	6,000	6,000	-25.0%
55 Warrant fees	14,798	14,000	14,000	15,000	15,000	7.1%
60 Time payment	12,171	9,000	9,000	7,000	7,000	-22.2%
90 Deferred Adjudication fee	120,518	105,000	105,000	100,000	105,000	0.0%
95 City % of State court cost fines	33,942	24,000	24,000	16,000	16,000	-33.3%
99 Other fines	-	500	500	500	500	0.0%
Subtotal	565,992	522,600	522,600	474,800	484,800	-7.2%
<u>FEES: (432)</u>						
10 Plat filing fees	58,686	52,000	52,000	52,000	52,000	0.0%
11 Reinspection fees	-	-	-	10,000	10,000	100.0%
15 Plan checking fees	326,324	335,000	335,000	400,000	400,000	19.4%
18 Infrastructure Inspection fees	249,539	140,000	140,000	255,000	255,000	82.1%
20 Solid waste fees	3,961,472	4,200,000	4,200,000	4,175,000	4,300,000	2.4%
31 County Fire fighting fees	114,500	114,500	114,500	114,500	114,500	0.0%
33 Emergency fees	-	5,000	5,000	5,000	5,000	0.0%
40 Vending fees	410	600	600	600	600	0.0%
50 Collection fees - sales tax	1,120	900	900	900	900	0.0%
55 Recreation fees	7,264	8,000	8,000	8,000	8,000	0.0%
56 Seabourne Sports Complex fees	2,004	2,000	2,000	3,200	3,200	60.0%
57 Park Rental fees	15,203	15,000	15,000	12,000	12,000	-20.0%
60 Administrative fees (RDC)	260,820	260,820	260,820	260,820	279,902	7.3%
62 Fire Marshal fees	27,272	28,000	28,000	40,000	40,000	42.9%
65 False alarm fees	16,580	5,000	5,000	5,000	5,000	0.0%
67 Tow Truck fees	13,990	15,000	15,000	12,000	12,000	-20.0%
69 Firing Range fees	2,600	2,600	2,600	2,600	2,600	0.0%
75 Records retrieval fees	503	700	700	700	700	0.0%
80 Returned check fees	50	200	200	200	200	0.0%
82 Pet Adoption fees	25,355	20,000	20,000	25,000	25,000	25.0%
87 Dangerous Buildings Administrative Fees	-	-	-	1,000	1,000	100.0%
90 Other fees	1,351	-	-	1,000	1,000	100.0%
Subtotal	5,085,042	5,205,320	5,205,320	5,384,520	5,528,602	6.2%
TOTAL FINES & FEES	5,651,034	5,727,920	5,727,920	5,859,320	6,013,402	5.0%

**CITY OF ROSENBERG
2019-20 BUDGET**

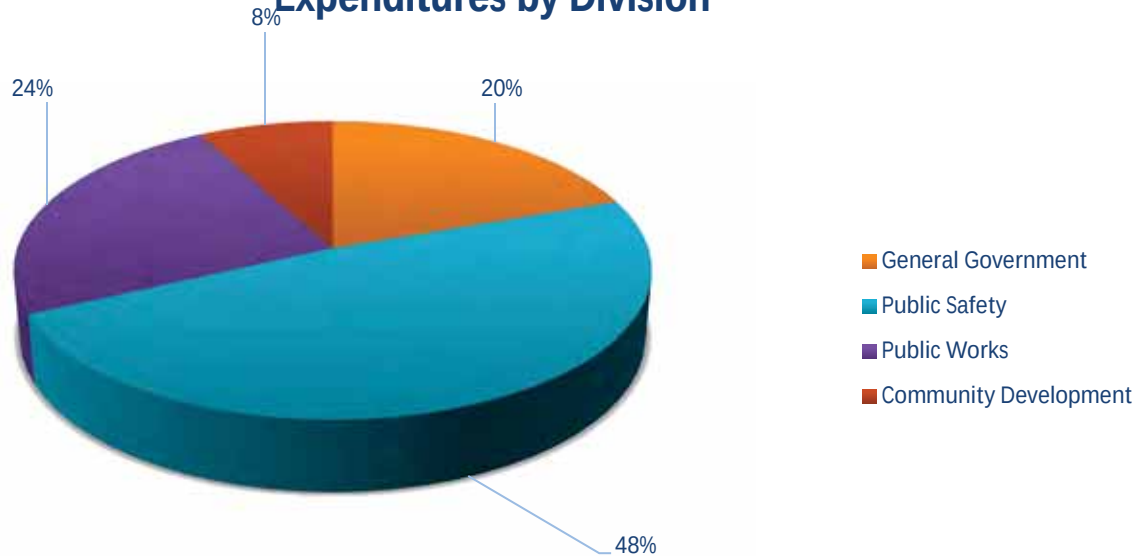
GENERAL FUND

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE DETAIL ~ (Continued)						
<u>OTHER REVENUE:</u>						
42110 US Treasury	5,200	-	-	5,000	-	100.0%
42120 FEMA Grants	224,282	-	-	157,000	-	
42140 COPS Grant Funds	209,823	36,400	36,400	36,400	-	-100.0%
42145 SAFER Grant Funds	-	-	189,483	189,483	292,000	54.1%
42150 CJD Grant Funds	128,233	45,000	45,000	45,000	45,000	0.0%
42210 State of Texas	-	-	-	12,500	-	100.0%
42310 LCISD	1,517,066	1,894,640	1,894,640	1,894,640	2,157,853	13.9%
42320 Fort Bend County	24	-	-	-	-	100.0%
42350 Industrial Payment - (Frito-Lay)	114,000	114,000	114,000	114,000	114,000	0.0%
45100 Interest earnings	243,408	150,000	150,000	350,000	345,000	130.0%
46110 Gain on disposal of assets	-	5,000	5,000	10,000	5,000	0.0%
46140 Sale of Property	983,338	-	-	-	-	100.0%
46300 Mowing & demolition revenue	9,850	8,000	8,000	6,000	8,000	0.0%
46510 Gazebo Rental	(200)	200	200	200	200	0.0%
46515 Street light electricity charges	11,540	21,505	21,505	-	-	-100.0%
46530 Agricultural leases	-	-	-	-	-	100.0%
46610 Donations-Animal Control	9,330	8,000	8,000	10,000	8,000	0.0%
46620 Donations-Fire Department	27,207	100	100	(19,000)	100	0.0%
46630 Donations-Police Department	5,629	-	-	1,425	2,500	100.0%
46650 Rosenberg Christmas Nights Sponsorship	24,115	20,000	20,000	21,400	20,000	0.0%
46655 Rosenberg Christmas Nights Meal Tickets	2,600	2,500	2,500	3,700	2,500	0.0%
46660 Family 4th Celebration Sponsorship	21,425	20,000	20,000	21,000	20,000	0.0%
46700 Reimbursement for Personnel	81,020	-	-	47,000	20,000	100.0%
46710 Insurance Proceeds	22,215	-	-	28,000	-	100.0%
46900 Miscellaneous revenue	107,020	40,000	40,000	10,000	40,000	0.0%
Subtotal	3,747,125	2,365,345	2,554,828	2,943,748	3,080,153	20.6%
TOTAL REVENUE BEFORE TRANSFERS	33,020,372	31,212,165	31,401,648	32,372,868	32,904,755	4.8%
<u>TRANSFERS FROM OTHER FUNDS:</u>						
48212 Transfer from Hotel/Motel Fund	152,740	154,925	154,925	154,925	160,664	3.7%
48222 Transfer from Juvenile Case Manager Fund	30,269	32,200	32,200	32,200	33,634	4.5%
48223 Transfer from Child Safety Fund	7,800	7,800	7,800	7,800	7,800	0.0%
48224 Transfer from Bldg Security Fund	13,500	15,500	15,500	15,500	10,000	-35.5%
48501 Transfer from Water/Wastewater Fund	1,516,446	1,516,446	1,516,446	1,516,446	1,686,842	11.2%
TOTAL TRANSFERS	1,720,755	1,726,871	1,726,871	1,726,871	1,898,940	10.0%
TOTAL REVENUES AND TRANSFERS	\$ 34,741,127	\$ 32,939,036	\$ 33,128,519	\$ 34,099,739	\$ 34,803,695	5.1%

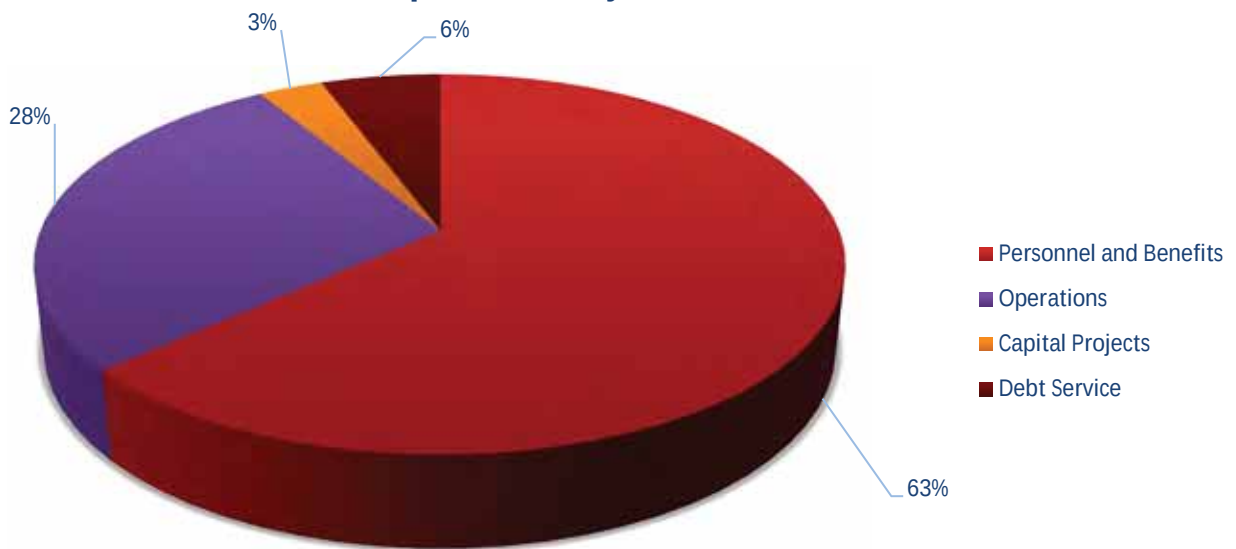
CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

General Fund Summary

Expenditures by Division



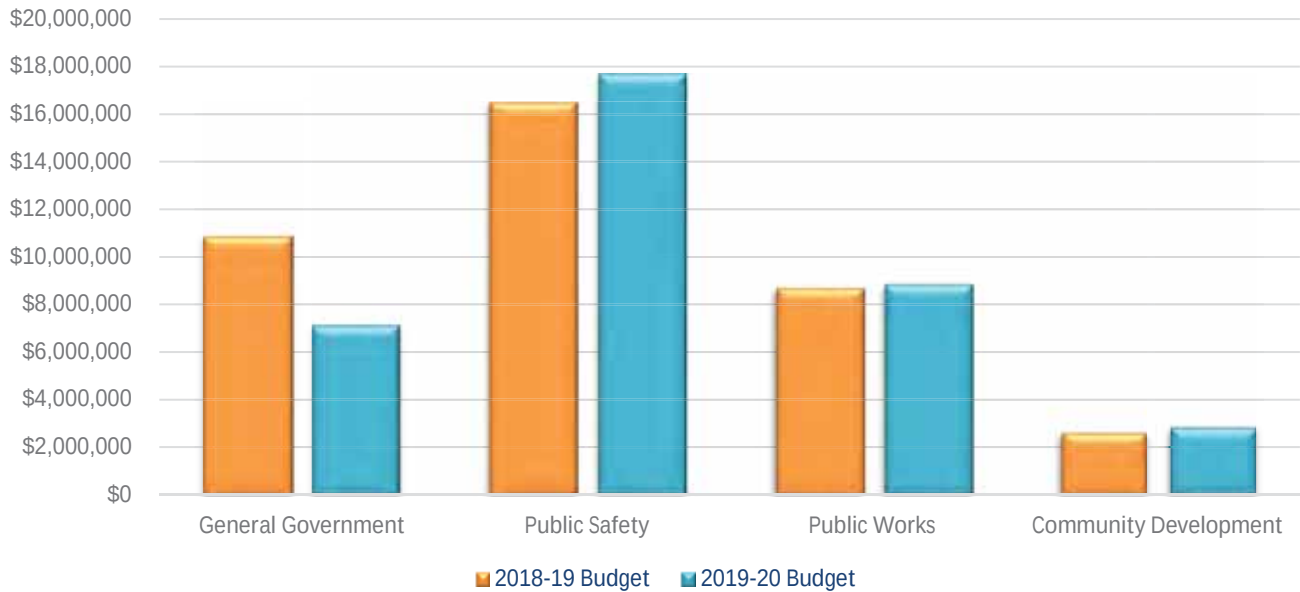
Expenditures by Function



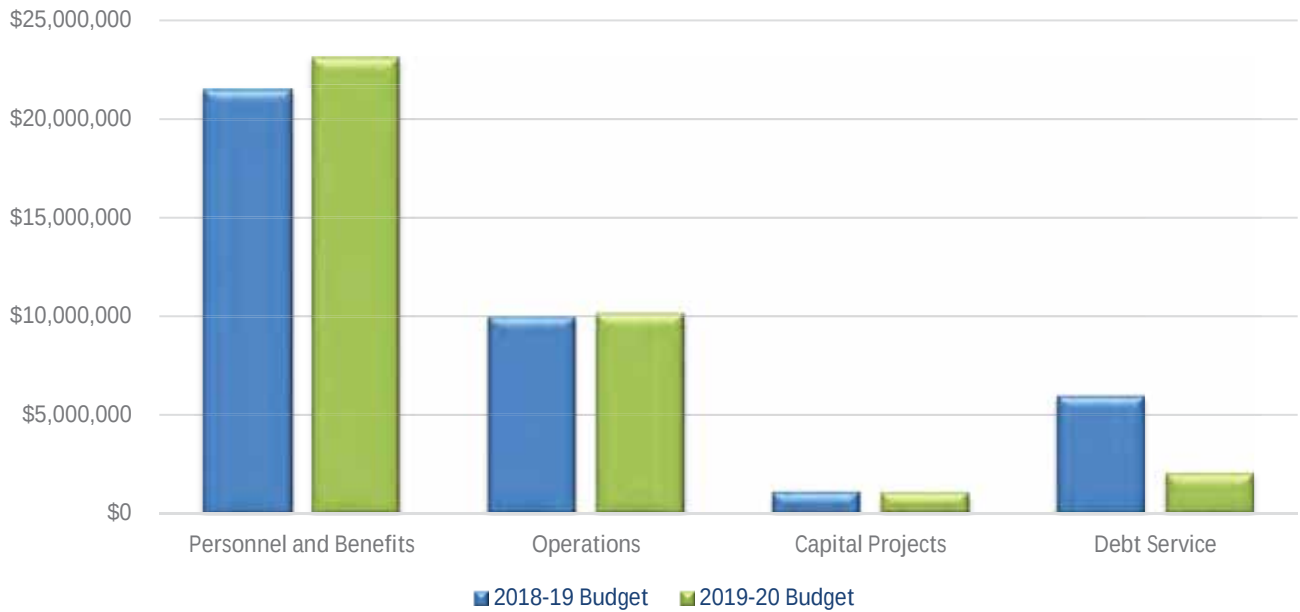
**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

General Fund Summary

Expenditures by Division



Expenditures by Function



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General
DEPARTMENT: General Fund Summary
FUNCTION: N/A
ACCOUNT: 101-XXXX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 18,628,350	\$ 21,194,616	\$ 21,528,743	\$ 20,570,813	\$ 23,159,390	7.6%
Supplies	2,007,065	1,995,515	2,038,219	2,059,150	1,973,230	-3.2%
Maintenance and Services	7,523,338	8,000,790	8,000,790	8,079,650	8,251,145	3.1%
Other Expenses	35,305	35,839	35,839	35,839	35,839	0.0%
Transfers to Other Funds	2,510,439	4,856,541	5,963,541	5,963,541	2,034,091	-65.9%
Subtotal	30,704,497	36,083,301	37,567,132	36,708,993	35,453,695	-5.6%
Capital Outlay	862,871	1,120,000	1,120,000	1,123,600	1,100,000	-1.8%
Total Expenditures	\$ 31,567,368	\$ 37,203,301	\$ 38,687,132	\$ 37,832,593	\$ 36,553,695	-5.5%

~ AUTHORIZED POSITIONS ~

Position Title						
General Government	34.34	33.84	34.36	34.36	34.36	
Community Development	24.50	24.50	24.50	24.50	26.50	
Public Safety	155.82	161.82	168.82	168.82	171.30	
Public Works	26.00	26.00	26.24	26.24	26.24	
Total Personnel	240.66	246.16	253.92	253.92	258.40	1.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

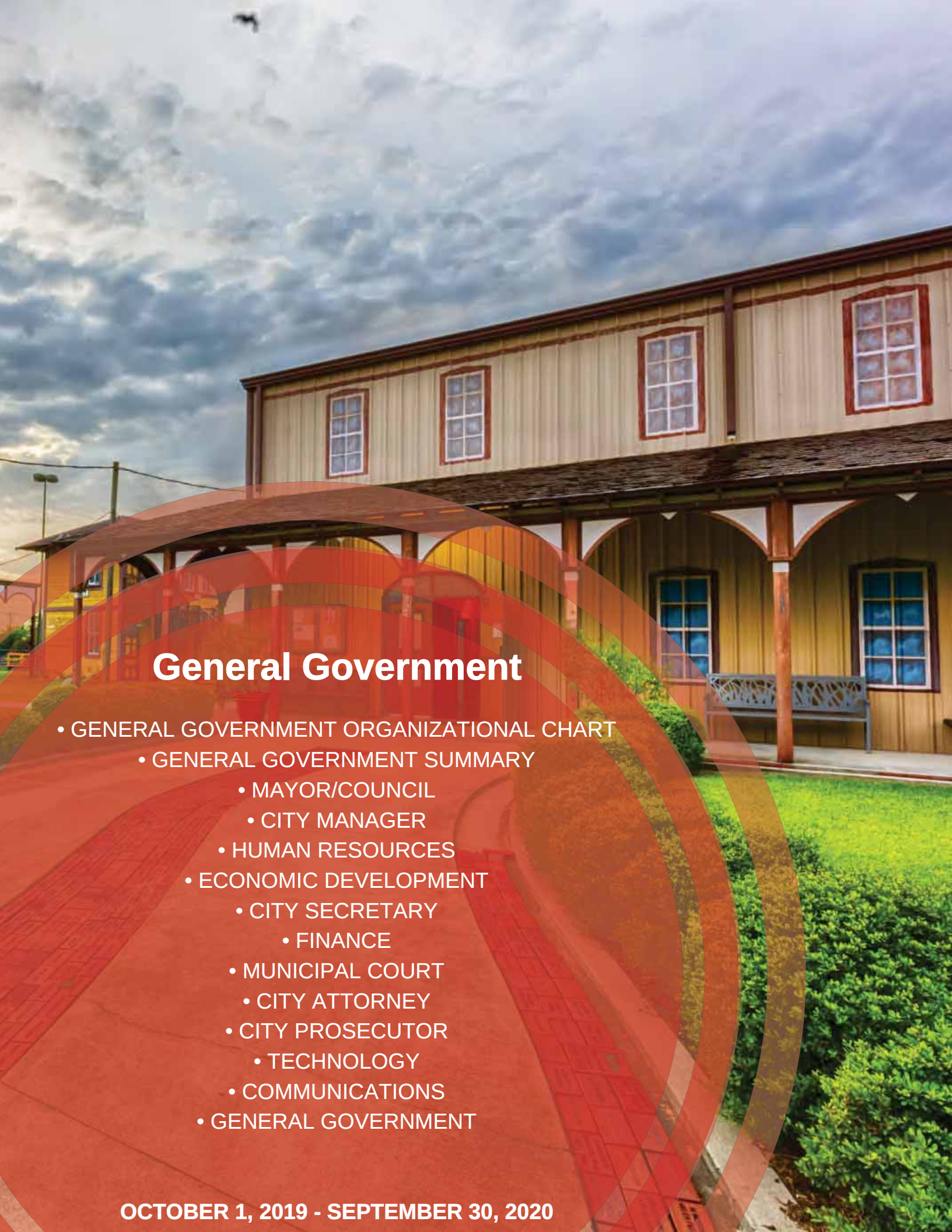
DEPARTMENT:
General Fund Summary

FUNCTION:
N/A

ACCOUNT:
101-XXXX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
GENERAL GOVERNMENT:						
Mayor & Council	\$ 34,196	\$ 58,815	\$ 58,815	\$ 58,801	\$ 58,814	
City Manager	361,432	362,985	362,985	365,054	476,860	
Human Resources	329,158	351,014	351,014	317,185	361,840	
Economic Development	256,561	286,071	286,071	293,867	304,916	
City Secretary	246,140	281,221	281,221	275,465	281,493	
Finance & Accounting	669,059	781,555	781,555	722,050	726,459	
Municipal Court	348,290	403,682	403,682	390,655	423,694	
City Attorney	203,932	220,000	220,000	300,000	273,600	
City Prosecutor	39,670	40,000	40,000	42,000	42,000	
Information Services	406,367	443,541	472,197	400,103	497,027	
Communications	198,646	245,893	245,893	201,076	241,382	
General Government	3,810,008	6,255,927	7,362,927	7,372,178	3,465,343	
Subtotal	6,903,457	9,730,704	10,866,360	10,738,434	7,153,427	-34.2%
COMMUNITY DEVELOPMENT:						
Planning	452,647	477,303	477,303	476,677	505,365	
Code Enforcement	614,116	722,590	722,590	705,029	912,514	
Health	161,357	179,851	179,851	183,125	186,717	
Parks & Recreation	1,002,372	1,055,188	1,055,188	983,353	1,074,776	
Special Events	142,055	198,178	198,178	150,775	188,288	
Subtotal	2,372,547	2,633,110	2,633,110	2,498,958	2,867,660	8.9%
PUBLIC SAFETY:						
Police	8,815,207	9,612,017	9,612,017	8,945,647	10,130,979	
Emergency Management	4,248	21,734	21,734	21,516	22,089	
Animal Control	280,684	331,495	413,735	403,895	459,792	
School Officers & Crossing Guards	1,413,431	1,894,640	1,937,344	2,105,603	2,157,853	
Fire	3,459,409	3,886,803	4,110,034	4,114,597	4,470,807	
Fire Marshal	328,680	406,222	406,222	367,340	454,071	
Subtotal	14,301,658	16,152,911	16,501,086	15,958,598	17,695,590	7.2%
PUBLIC WORKS:						
Engineering	601,073	405,000	405,000	530,000	480,000	
Public Works	3,170,100	3,685,944	3,685,944	3,645,398	3,752,457	
Street Lighting & Signals	549,000	523,000	523,000	523,208	523,000	
Fleet Maintenance	347,525	413,627	413,627	399,335	423,316	
Solid Waste	3,178,885	3,500,000	3,500,000	3,380,000	3,500,000	
Building Maintenance	143,124	159,005	159,005	158,661	158,245	
Subtotal	7,989,706	8,686,576	8,686,576	8,636,603	8,837,018	1.7%
TOTAL EXPENSES	\$ 31,567,368	\$ 37,203,301	\$ 38,687,132	\$ 37,832,593	\$ 36,553,695	-5.5%





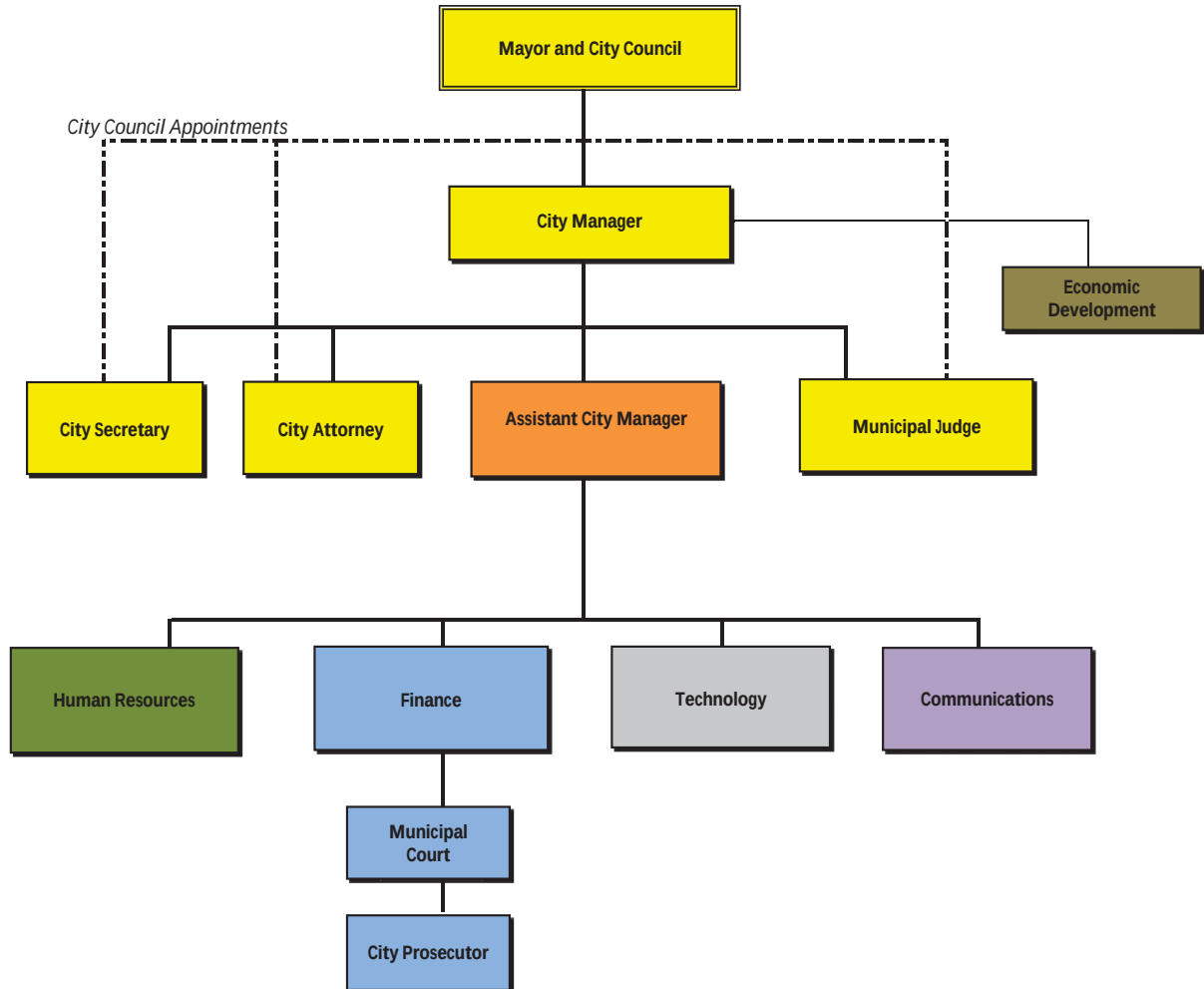
General Government

- GENERAL GOVERNMENT ORGANIZATIONAL CHART
- GENERAL GOVERNMENT SUMMARY
 - MAYOR/COUNCIL
 - CITY MANAGER
 - HUMAN RESOURCES
- ECONOMIC DEVELOPMENT
 - CITY SECRETARY
 - FINANCE
- MUNICIPAL COURT
 - CITY ATTORNEY
- CITY PROSECUTOR
 - TECHNOLOGY
 - COMMUNICATIONS
- GENERAL GOVERNMENT

OCTOBER 1, 2019 - SEPTEMBER 30, 2020

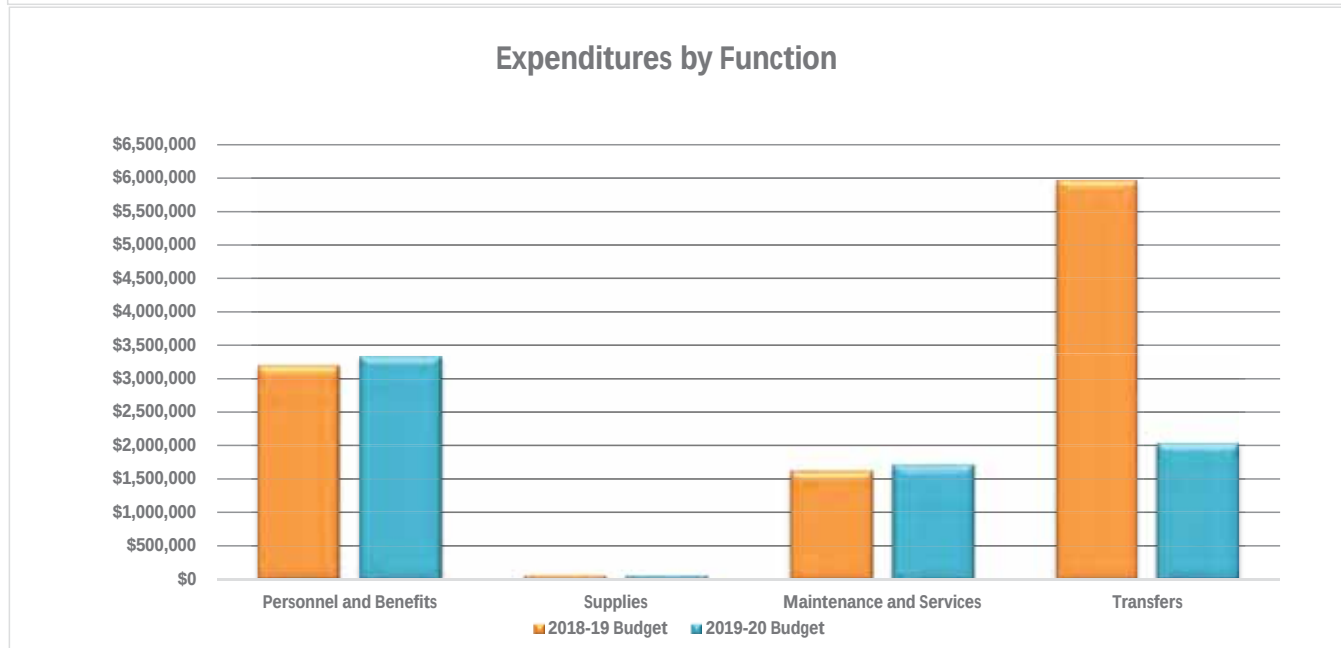
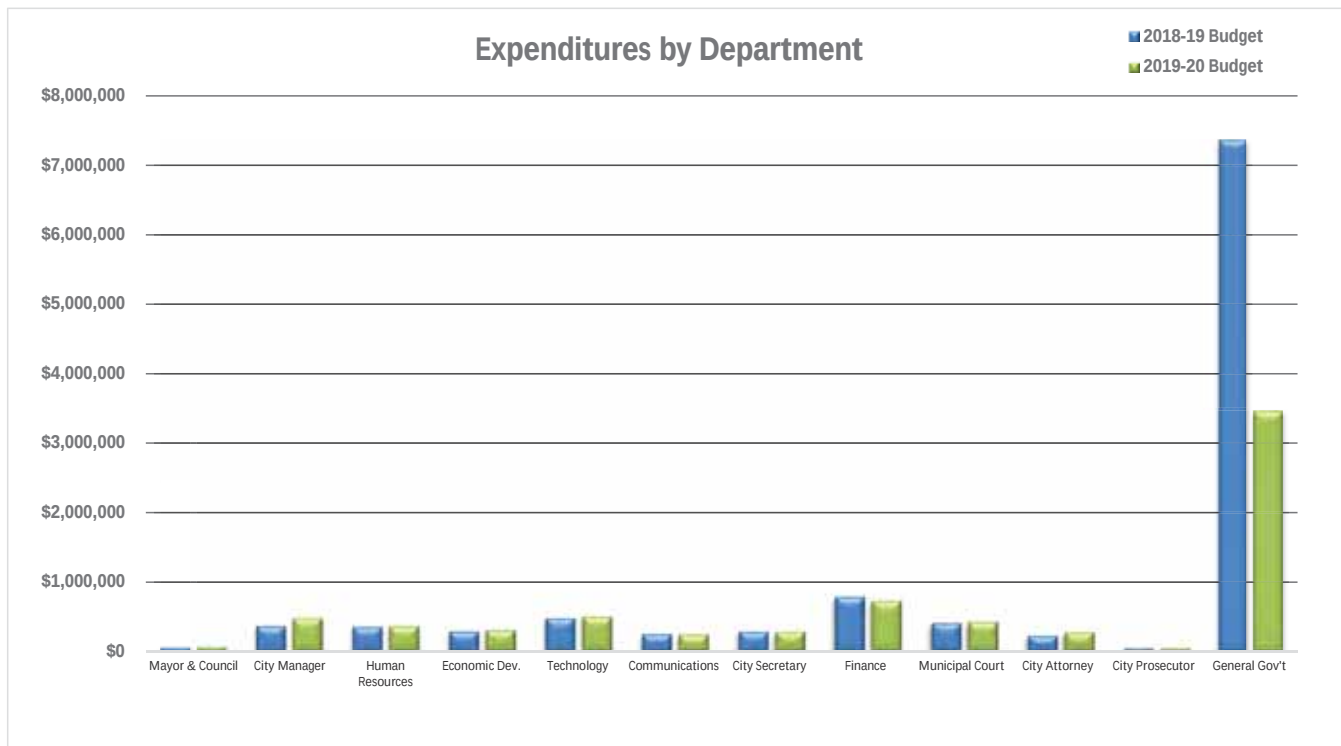
CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

General Government Organizational Chart



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

General Government



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** General Government Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,821,549	\$ 3,167,567	\$ 3,196,223	\$ 2,990,008	\$ 3,330,164	
Supplies	68,764	74,000	74,000	68,500	70,300	
Maintenance and Services	1,493,239	1,622,596	1,622,596	1,706,385	1,708,872	
Other Expenses	9,466	10,000	10,000	10,000	10,000	
Transfers to Other Funds	2,510,439	4,856,541	5,963,541	5,963,541	2,034,091	
Subtotal	6,903,457	9,730,704	10,866,360	10,738,434	7,153,427	-34.2%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 6,903,457	\$ 9,730,704	\$ 10,866,360	\$ 10,738,434	\$ 7,153,427	-34.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
City Manager	4.00	3.00	3.00	3.00	3.50	
Human Resources	3.00	3.00	3.00	3.00	3.00	
Economic Development	3.00	3.00	3.00	3.00	3.00	
City Secretary	3.48	3.48	3.00	3.00	3.00	
Finance	7.00	7.00	7.00	7.00	6.50	
Municipal Court	4.96	4.96	4.96	4.96	4.96	
Information Services	4.00	4.00	5.00	5.00	5.50	
Communications	2.50	3.00	3.00	3.00	2.50	
General Government	2.40	2.40	2.40	2.40	2.40	
Total Personnel	34.34	33.84	34.36	34.36	34.36	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Mayor & Council	General Government	101-11XX-510

MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation and cooperative partnerships.

PROGRAM DESCRIPTION:

The City of Rosenberg is currently operating under a Home Rule City Charter adopted November 20, 1956, with the latest revision being June 2016. The governing body of the City is the City Council. Beginning with the April 1985 Election, the City adopted the Council/Manager form of government, converting from the mayoral form of government. In addition, after the August 1992 Election, the structure of the City Council was changed from the Mayor and all Council Members elected at-large, to an at-large Mayor, two at-large Council positions, and four single-member Council Members representing their respective single-member districts. The City Manager, City Secretary, Police Chief, City Attorney, and Municipal Court Judge are appointed by the Mayor and City Council.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal # 1: Effectively manage the growth that will occur in Rosenberg in the coming years.

Objectives:

- Secure a long-term, sustainable water supply.
- Adopt a comprehensive plan.
- Proactive management of municipal facilities.
- Continue career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal # 2: Enhance Rosenberg's quality of life for residents, businesses and visitors.

Objectives:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Mayor & Council	General Government	101-11XX-510

- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal # 3: Increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.

FY2020 BUDGET NOTES:

1. No significant changes from FY2019.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council Summary **FUNCTION:** N/A **ACCOUNT:** 101-11XX-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 19,397	\$ 19,395	\$ 19,395	\$ 19,402	\$ 19,394	
Supplies	6,359	14,000	14,000	13,800	11,600	
Maintenance and Services	8,440	25,420	25,420	25,599	27,820	
Subtotal	34,196	58,815	58,815	58,801	58,814	0.0%
Total Expenditures	\$ 34,196	\$ 58,815	\$ 58,815	\$ 58,801	\$ 58,814	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
 Council At-Large Position #1
 Council At-Large Position #2
 Council District 1
 Council District 2
 Council District 3
 Council District 4
 Mayor

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **FUNCTION:** General Government **ACCOUNT:** 101-1100-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	2,533	3,500	3,500	3,500	3,500	
Maintenance and Services	1,229	2,780	2,780	2,759	2,780	
Subtotal	3,762	6,280	6,280	6,259	6,280	-0.3%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 3,762	\$ 6,280	\$ 6,280	\$ 6,259	\$ 6,280	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 35 Business Expenses	\$ 2,533	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	
Subtotal	2,533	3,500	3,500	3,500	3,500	0.0%
Maintenance and Services:						
41 45 Special Council Expenditures	469	1,600	1,600	1,600	1,600	
43 45 Awards	478	500	500	500	500	
51 20 General Insurance	81	90	90	69	90	
52 20 Postage	25	290	290	174	290	
54 10 Printing and Binding	176	300	300	416	300	
Subtotal	1,229	2,780	2,780	2,759	2,780	0.0%
Total Expenditures	\$ 3,762	\$ 6,280	\$ 6,280	\$ 6,259	\$ 6,280	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council At-Large Position #1	FUNCTION: General Government	ACCOUNT: 101-1121-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 2,587	\$ 2,586	
Supplies	317	1,350	1,350	1,350	750	
Maintenance and Services	792	3,140	3,140	3,140	3,740	
Total Expenditures	\$ 3,696	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council At-Large Position #1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	2	2	3	2	
Subtotal	2,586	2,586	2,586	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	317	1,250	1,250	1,250	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	317	1,350	1,350	1,350	750	-44.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	593	640	640	640	600	
52 10 Telephone/Communications	-	-	-	-	640	100.0%
55 10 Education and Training	200	2,500	2,500	2,500	2,500	
Subtotal	792	3,140	3,140	3,140	3,740	19.1%
Total Expenditures	\$ 3,696	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council At-Large Position #2	FUNCTION: General Government	ACCOUNT: 101-1122-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 2,587	\$ 2,586	
Supplies	321	1,350	1,350	1,150	750	
Maintenance and Services	-	3,140	3,140	3,340	3,740	
Total Expenditures	\$ 2,907	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council At-Large Position #2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	2	2	3	2	
Subtotal	2,586	2,586	2,586	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	321	1,250	1,250	1,050	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	321	1,350	1,350	1,150	750	-44.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	600	
52 10 Telephone/Communications	-	-	-	200	640	
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	-	3,140	3,140	3,340	3,740	19.1%
Total Expenditures	\$ 2,907	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 1	FUNCTION: General Government	ACCOUNT: 101-1123-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 2,587	\$ 2,586	
Supplies	58	1,350	1,350	1,350	1,350	
Maintenance and Services	1,764	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 4,408	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council District 1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	2	2	3	2	
Subtotal	2,586	2,586	2,586	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	25	1,250	1,250	1,250	1,250	
31 90 Other Supplies	33	100	100	100	100	
Subtotal	58	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	1,764	2,500	2,500	2,500	2,500	
Subtotal	1,764	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 4,408	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 2	FUNCTION: General Government	ACCOUNT: 101-1124-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 2,587	\$ 2,586	
Supplies	203	1,350	1,350	1,350	1,350	
Maintenance and Services	(70)	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 2,719	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council District 2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	2	2	3	2	
Subtotal	2,586	2,586	2,586	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	170	1,250	1,250	1,250	1,250	
31 90 Other Supplies	33	100	100	100	100	
Subtotal	203	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	(70)	2,500	2,500	2,500	2,500	
Subtotal	(70)	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 2,719	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council - Council District 3	FUNCTION: General Government	ACCOUNT: 101-1125-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 2,587	\$ 2,586	
Supplies	428	1,350	1,350	1,350	750	
Maintenance and Services	2,393	3,140	3,140	3,140	3,740	
Total Expenditures	\$ 5,407	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

Council District 3

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	2	2	3	2	
Subtotal	2,586	2,586	2,586	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	395	1,250	1,250	1,250	650	
31 90 Other Supplies	33	100	100	100	100	
Subtotal	428	1,350	1,350	1,350	750	-44.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	578	640	640	640	600	
52 10 Telephone/Communications	-	-	-	-	640	100.0%
55 10 Education and Training	1,815	2,500	2,500	2,500	2,500	
Subtotal	2,393	3,140	3,140	3,140	3,740	19.1%
Total Expenditures	\$ 5,407	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
- Council District 4
FUNCTION: General Government
ACCOUNT: 101-1126-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,586	\$ 2,586	\$ 2,587	\$ 2,586	
Supplies	1,975	1,350	1,350	1,350	750	
Maintenance and Services	1,197	3,140	3,140	3,140	3,740	
Total Expenditures	\$ 5,758	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 4

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	2	2	3	2	
Subtotal	2,586	2,586	2,586	2,587	2,586	0.0%
Supplies:						
31 35 Business Expenses	1,975	1,250	1,250	1,250	650	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	1,975	1,350	1,350	1,350	750	-44.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	72	640	640	640	600	
52 10 Telephone/Communications	-	-	-	-	640	100.0%
55 10 Education and Training	1,125	2,500	2,500	2,500	2,500	
Subtotal	1,197	3,140	3,140	3,140	3,740	19.1%
Total Expenditures	\$ 5,758	\$ 7,076	\$ 7,076	\$ 7,077	\$ 7,076	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General
DEPARTMENT: Mayor & Council
- Mayor
FUNCTION: General Government
ACCOUNT: 101-1127-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 3,879	\$ 3,879	\$ 3,879	\$ 3,880	\$ 3,878	
Supplies	525	2,400	2,400	2,400	2,400	
Maintenance and Services	1,135	3,800	3,800	3,800	3,800	
Total Expenditures	\$ 5,539	\$ 10,079	\$ 10,079	\$ 10,080	\$ 10,078	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Mayor

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	
20 20 Social Security	275	275	275	275	275	
20 50 Workers' Compensation	4	4	4	5	3	
Subtotal	3,879	3,879	3,879	3,880	3,878	0.0%
Supplies:						
31 35 Business Expenses	495	2,300	2,300	2,300	2,300	
31 90 Other Supplies	30	100	100	100	100	
Subtotal	525	2,400	2,400	2,400	2,400	0.0%
Maintenance and Services:						
52 10 Telephone/Communications	1,071	1,200	1,200	1,200	1,200	
54 10 Printing and Binding	65	100	100	100	100	
55 10 Education and Training	-	2,500	2,500	2,500	2,500	
Subtotal	1,135	3,800	3,800	3,800	3,800	0.0%
Total Expenditures	\$ 5,539	\$ 10,079	\$ 10,079	\$ 10,080	\$ 10,078	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	City Manager	General Government	101-1200-510

PROGRAM DESCRIPTION:

The City Manager is the chief executive officer for the City of Rosenberg, and is appointed by the Mayor and City Council. The office of City Manager includes the City Manager, Assistant City Manager, Executive Assistant, and Agenda Coordinator. The City Manager, under guidelines of the City Charter and Code of Ordinances, administers the policies of the City Council. This office coordinates, directs, and reviews the activities of all departments within the City of Rosenberg. The City Manager appoints all department heads of the various City departments, with the exception of the Chief of Police, City Secretary, City Attorney, and Municipal Court Judge, whom the Mayor/Council appoints.

STRATEGIC PLAN GOALS:

Goal 1 - Effectively manage the growth that will occur in Rosenberg in the coming years.

Strategies:

- Secure a long-term, sustainable water supply.
- Proactive management of municipal infrastructure.
- Continued career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Consider Municipal Bond Election.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

Goal 2 - Enhance Rosenberg's quality of life for residents, businesses and visitors.

Strategies:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

Goal 3 - Increase the public's confidence in the City of Rosenberg, its staff and its services.

Strategies:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through problem-solving.

FY2020 BUDGET NOTES:

1. The Assistant City Manager position is being split 50% City Manager's Office and 50% Finance Department.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 354,601	\$ 352,135	\$ 352,135	\$ 354,577	\$ 466,010	
Supplies	1,201	1,700	1,700	1,700	1,700	
Maintenance and Services	5,629	9,150	9,150	8,777	9,150	
Total Expenditures	\$ 361,432	\$ 362,985	\$ 362,985	\$ 365,054	\$ 476,860	31.4%

~ AUTHORIZED POSITIONS ~

Position Title						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	-	-	-	-	0.50	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	-	-	-	-	
Total Personnel	4.00	3.00	3.00	3.00	3.50	16.7%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 259,369	\$ 248,467	\$ 248,467	\$ 253,000	\$ 332,644	
10 20 Overtime	1,088	1,200	1,200	250	1,200	
10 30 Longevity	2,255	1,355	1,355	1,440	2,850	
10 40 Incentive Pay	650	600	600	600	600	
20 10 Retirement	35,777	40,292	40,292	42,495	56,350	
20 20 Social Security	18,272	19,707	19,707	16,852	26,366	
20 40 Insurance	30,153	33,670	33,670	33,075	37,551	
20 50 Workers' Compensation	338	309	309	290	379	
20 55 Long Term Disability	699	535	535	575	720	
20 60 Auto Allowance	6,000	6,000	6,000	6,000	7,200	
20 65 Cell Phone Allowance	-	-	-	-	150	
Subtotal	354,601	352,135	352,135	354,577	466,010	32.3%
Supplies:						
31 10 Office Supplies	670	700	700	700	700	
31 35 Business Expenses	531	1,000	1,000	1,000	1,000	
Subtotal	1,201	1,700	1,700	1,700	1,700	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	580	3,400	3,400	3,400	3,400	
43 90 Outside Professional Services	1,408	-	-	-	-	
51 20 General Insurance	744	1,000	1,000	627	1,000	
52 20 Postage	380	400	400	400	400	
54 10 Printing and Binding	115	250	250	250	250	
55 10 Education and Training	2,402	4,100	4,100	4,100	4,100	
Subtotal	5,629	9,150	9,150	8,777	9,150	0.0%
Total Expenditures	\$ 361,432	\$ 362,985	\$ 362,985	\$ 365,054	\$ 476,860	31.4%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Human Resources	General Government	101-1210-510

MISSION STATEMENT:

To provide systems and programs that equip, support and develop an excellent workforce. This is achieved by partnering with managers and employees to provide services that support our organizational culture and create an exceptional and productive work environment for employees, departments, and the public.

PROGRAM DESCRIPTION:

The Human Resources activity is under the direction of the Assistant City Manager and Director of Human Resources. The Human Resources Department provides leadership and support to the organization through comprehensive human resource programs and systems to shape the framework for our corporate culture. These programs and systems provide oversight to ensure legal requirements are met and maintained for process improvements and increased effectiveness and efficiencies that incorporate the best practices of the human resources profession. We recognize our vital role in partnering with departments to develop and train staff, organizational development and support, management of the salaries and benefits, health and wellness programs, as well as development of change management strategies.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Automate and Streamline

Enhance HR services through technology and business processes to increase the quality and impact of HR programs and services through continuous improvement by maximizing the use of technology.

- Automate and streamline employee resource information
- Online policies, benefits and recruitment information
- Online FMLA and COBRA processing
- Online up-to-date job descriptions with transparent compensation schedule
- Data management including both paper and electronic

Department Goal #2: Equitable and Empowering Practices

End inequities and injustices in the work of Human Resources through an examination of how our policies, procedures, and practices can be implemented to strengthen partnerships and build trust.

- Update the Personnel Policies and Procedures Manual for strong organizational values and modern practices
- Continue to review and update compensation structure as needed for best practices
- Culture of continuous improvement and alignment of practices for organizational success
- Training opportunities to all employees and management staff
- Professional Development Opportunities

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Human Resources	FUNCTION: General Government	ACCOUNT: 101-1210-510

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: Recruitment

Improve recruitment and selection to build and maintain a diverse and talented workforce

- Utilize social media
- Participate in market and benefit surveys to ensure marketplace equity
- Competitive market salary structure
- Up-to-date recruitment process to find and acquire a quality workforce
- Current job descriptions to help eliminate employment barriers

Department Goal# 4: Workforce Development

Foster a skilled, engaged and healthy workforce prepared and supported to meet the evolving needs of our organization and our communities, both internal and external

- Workforce development
- Affordable Voluntary benefits
- Healthcare benefit guide
- Automated open enrollment
- Safety and Wellness Committees

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Human Resources	General Government	101-1210-510

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Number of FTE's	284.00	289.00	295.00
Average income per employee by hour	\$23.92	\$25.06	\$26.00
Number of vacancies filled:	135	60	75
Number of applications received:	1781	1700	1750
Percentages of new hires successfully completing probation	80%	75%	95%
Number of grievances processed:	2	0	1
Number of performance evaluations processed (Includes annual and probationary period):	206	280	280
Percentage of appraisals completed on time	42%	60%	70%
Number of worker compensation claims filed:	12	17	15
Number of employee development programs held:			
Management/Supervisors	5	6	4
Employees	4	5	4
Number of participants from the employee development programs	250	270	280

FY2020 BUDGET NOTES:

1. Allocated \$30,000 in Employee Recognition for a new employee recognition program.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Human Resources	FUNCTION: General Government	ACCOUNT: 101-1210-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 245,759	\$ 262,714	\$ 262,714	\$ 224,420	\$ 245,640	
Supplies	11,705	5,300	5,300	6,950	5,100	
Maintenance and Services	71,694	83,000	83,000	85,815	111,100	
Total Expenditures	\$ 329,158	\$ 351,014	\$ 351,014	\$ 317,185	\$ 361,840	3.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Human Resources	1.00	1.00	1.00	1.00	1.00	
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	
Administrative Support Coordinator	1.00	-	-	-	-	
Administrative Specialist	-	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 180,683	\$ 189,988	\$ 189,988	\$ 160,000	\$ 172,661	
10 30 Longevity	500	700	700	535	975	
10 40 Incentive Pay	1,250	1,500	1,500	-	-	
11 10 Salaries and Wages - Part Time	408	-	-	-	-	
20 10 Retirement	24,617	30,434	30,434	27,000	28,880	
20 20 Social Security	13,800	14,886	14,886	12,000	13,512	
20 40 Insurance	21,362	22,060	22,060	21,350	25,952	
20 50 Workers' Compensation	236	233	233	235	194	
20 55 Long Term Disability	502	513	513	500	466	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	-	-	-	400	600	
Subtotal	245,759	262,714	262,714	224,420	245,640	-6.5%
Supplies:						
31 10 Office Supplies	926	1,500	1,500	1,500	1,500	
31 30 Recruiting Expenses	3,869	2,000	2,000	3,650	1,000	
31 35 Business Expenses	260	700	700	700	1,500	
31 90 Other Supplies	6,650	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	-	100	100	100	100	
Subtotal	11,705	5,300	5,300	6,950	5,100	-3.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,031	600	600	600	200	
42 65 Retiree Recognition Program Expenses	11,491	12,600	12,600	12,600	12,600	
42 70 Employee Recognition Program Expenses	-	-	-	-	30,000	
43 30 Medical - Employee Recruitment	22,419	22,000	22,000	20,000	22,000	
43 32 Employee Drug Screening	7,460	5,500	5,500	5,500	5,500	
43 90 Other Prof Services	19,251	18,900	18,900	25,000	18,900	
51 20 General Insurance	452	500	500	415	500	
52 20 Postage	275	400	400	400	400	
53 10 Advertising	562	2,000	2,000	200	600	
54 10 Printing and Binding	271	500	500	1,100	400	
55 10 Education and Training	6,338	6,000	6,000	6,000	6,000	
57 10 Other Contractual Services	2,145	14,000	14,000	14,000	14,000	
Subtotal	71,694	83,000	83,000	85,815	111,100	33.9%
Total Expenditures	\$ 329,158	\$ 351,014	\$ 351,014	\$ 317,185	\$ 361,840	3.1%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Economic Development	General Government	101-1211-510

MISSION STATEMENT:

To promote, develop, and enhance community and economic development in Rosenberg by providing resources to stimulate the economy and expand the tax base.

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation is the catalyst for growth and innovation to improve the quality of life for the citizens of Rosenberg. The Economic Development Department exists to recruit new, retain and assist in the expansion of existing businesses in the City including commercial, industrial and retail opportunities. Additionally, the Economic Development Department consists of the Main Street Program and Tourism efforts and the promotion of each. The Economic Development Department is funded through a portion of sales tax receipts dedicated to the Rosenberg Development Corporation.

The Director of Economic Development is the staff liaison and Executive Director of the Rosenberg Development Corporation. The Director is the initial point of contact for new retail, commercial and industrial prospects and recruitment. The department consists of a Director of Economic Development, Assistant Economic Development Director, Main Street Manager, and a Senior Administrative Specialist

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal #1: Facilitate Business Recruitment Efforts.

Objectives:

- Continue aggressive recruitment efforts to attract new manufacturing, logistical, commercial and retail opportunities by attending various manufacturing, logistics, retail and site selector conferences to introduce new businesses and franchises to Rosenberg including attending events with Team Texas.
- Continue networking with the Governor's Office of Economic Development and Tourism, Greater Houston Partnership, Houston-Galveston Area Partnership, Fort Bend EDC, Port of Freeport, Port of Houston, Hwy 36A Coalition and the Brazoria Fort Bend Rail District to promote logistical operations in Rosenberg.
- Refresh the RDC Website including property listings to make it more attractive and usable for site selectors and businesses researching opportunities in Rosenberg.
- Partner with Fort Bend Global Initiatives on conducting prospect & consulate visits that promote Foreign Direct Investment Opportunities (FDI).
- Promote Available Property.
- Regularly attend Fort Bend Society of Commercial Realtor Meetings to promote available property in Rosenberg.

Department Goal #2: Continue Business Retention and Expansion Efforts.

Objectives:

- Continue Business Retention visits attempting to achieve 8 visits per quarter. Through the BRE program and discussions with business leaders we anticipate gaining a better understanding of our changing business climate.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Economic Development	FUNCTION: General Government	ACCOUNT: 101-1211-510

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal #3: Expand Tourism Efforts.

Objectives:

- Create and Promote Opportunities for Visitors to come to Rosenberg.
- Create new Tourism opportunities to attract folks to the City. These can include sporting events, festivals, etc.
- Create, design and install Wayfinding signage to make it easier for tourists to find our important locations.
- Continue multi-platform marketing highlighting Rosenberg tourism assets.

Department Goal #4: Facilitate external use of Hotel Occupancy Tax funding.

Objectives:

- Continue disseminating HOT grants to worthy projects to assist in growing our tourism base.

Department Goal #4: Facilitate Main Street Program.

Objectives:

- Continue to hold seasonal events.
- Continue the promotion of the Main Street Program.
- Continue creating and disseminating a newsletter highlighting activities in the main street area.
- Promote cultural arts designation by the Texas Commission on the Arts.
- Collaborate with Rosenberg Arts Alliance to create events in the district.
- Stay connected to the Texas Main Street design office and make design requests as needed.
- Carryout Façade Improvement and Downtown Improvement Grants.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Economic Development	General Government	101-1211-510

• **PERFORMANCE INDICATORS:**

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
• Number of Site Visits Hosted	30	25	30
• Number of Business Retention Visits	32	28	32
• Number of Unique Website Visits	7,200	8,000	8,500
• Total Jobs Announced from RDC Projects	250	450	200
• Total Investment Announced by RDC Projects	\$16,500,000	\$15,000,000	\$20,000,000

Relevant Economic Indicators

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
• Population	39,627	39,936	40,915
• Total Employment	16,052	17,590	18,435
• Unemployment Rate	4.5%	3.2%	4.0%
• Sales Tax Receipts	\$19,049,625	\$18,485,000	\$18,485,000
• Number of Homes Built (City and ETJ)	580 (calendar)	488 (calendar)	585
• Number of Homes Platted (City and ETJ)	800	796	820
• Hotel Occupancy Tax Receipts	\$755,420	\$525,000	\$525,000

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Economic Development **FUNCTION:** General Government **ACCOUNT:** 101-1211-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 255,874	\$ 285,046	\$ 285,046	\$ 292,892	\$ 303,891	
Maintenance and Services	687	1,025	1,025	975	1,025	
Total Expenditures	\$ 256,561	\$ 286,071	\$ 286,071	\$ 293,867	\$ 304,916	6.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Assistant Director of Economic Development	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	0.0%
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 10 Salaries and Wages	\$ 183,623	\$ 199,191	\$ 199,191	\$ 207,000	\$ 212,285	
10 30 Longevity	325	450	450	445	999	
10 40 Incentive Pay	740	600	600	600	600	
20 10 Retirement	25,388	32,820	32,820	36,000	36,539	
20 20 Social Security	13,947	16,053	16,053	16,000	17,097	
20 40 Insurance	22,302	25,543	25,543	22,500	25,952	
20 50 Workers' Compensation	267	251	251	253	246	
20 55 Long Term Disability	482	538	538	494	573	
20 60 Auto Allowance	8,800	9,600	9,600	9,600	9,600	
Subtotal	255,874	285,046	285,046	292,892	303,891	6.6%
Maintenance and Services:						
51 20 General Insurance	365	400	400	350	400	
52 10 Telephone/Communications	322	625	625	625	625	
Subtotal	687	1,025	1,025	975	1,025	0.0%
Total Expenditures	\$ 256,561	\$ 286,071	\$ 286,071	\$ 293,867	\$ 304,916	6.6%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	City Secretary	General Government	101-1300-510

MISSION STATEMENT:

The mission of the City Secretary Department is to serve and enhance public participation in municipal government and safeguard the democratic government process through transparent open government and open records.

PROGRAM DESCRIPTION:

The City Secretary is primarily responsible for providing accurate records of minutes, ordinances, resolutions, and proclamations; preparing agenda packets and attending all Council meetings, public hearings, bid openings; maintaining easily accessible files of legal documents, including records management activities for all City-related official documents; preparing legal notices for advertisement; informing Council of conferences and related events, scheduling appointments and meetings, and making related itinerary arrangements; planning and organizing City-related events; and conducting City elections. The City Secretary is appointed by the Mayor/Council and is supervised by the City Manager.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal #1: Obtain JustFOIA – software for open records requests.

Objectives:

- On average, 3-4 open records requests are received each day. JustFOIA provides software that will help the Department accept, coordinate, and fulfill records requests.
- Public Records have become more difficult to manage as the number of people requesting access increases.
- JustFOIA streamlines the process from beginning to end, leaving no request unfulfilled.
- JustFOIA allows constant communication with the various departments, and requestor.

Department Goal #2: Develop a plan for additional departments to utilize the electronic document management system (EDMS), especially for those departments with permanent records.

Objectives:

- Get rid of paper copies.
- Safeguard internal security issues
- Improve space requirements
- Improve accessibility for retrieval of records
- Preserve records

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	City Secretary	General Government	101-1300-510

Department Goal #3: Business storage and management services.

Objectives:

- Utilize offsite storage facility that is climate controlled. With the number of documents required to be kept, City facilities do not offer secure storage. Most items are stored at the Parks Department, and will be at capacity in the near future.
- Secure offsite paper document storage and management services.
- Fully featured web-based document management tools and reports.
- With the use of the AgendaQuick software implemented into the video meeting software, creates an easier accessibility for retrieval of specific agenda items
- Utilize the City website by adding committee agenda packets; additional fillable forms

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Number of agendas and public notices posted on website 72 hours in advance of meeting/hearing:	282	280	280
Number of regular/special Council meetings:	51	45	45
Number of hours of council meeting and minute transcription preparation:	115/200	115/200	115/200
Number of proclamations/certificates/awards prepared:	212	250	250
Number of Freedom of Information Act requests:	231	301	350

FY2020 BUDGET NOTES:

1. The part time Administrative Technician position was moved to the Public Services Department.
2. Increase of \$6,500 to Election Services for increased costs for advertising and holding elections and runoff elections.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: City Secretary	FUNCTION: General Government	ACCOUNT: 101-1300-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 204,933	\$ 231,681	\$ 231,681	\$ 211,670	\$ 222,703	
Supplies	888	1,950	1,950	2,250	1,950	
Maintenance and Services	40,319	47,590	47,590	61,545	56,840	
Total Expenditures	\$ 246,140	\$ 281,221	\$ 281,221	\$ 275,465	\$ 281,493	0.1%

~ AUTHORIZED POSITIONS ~

Position Title						
City Secretary	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	0.48	0.48	-	-	-	
Total Personnel	3.48	3.48	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 142,652	\$ 158,611	\$ 158,611	\$ 157,000	\$ 164,924	
10 20 Overtime	527	300	300	-	300	
10 30 Longevity	2,425	1,430	1,430	450	1,238	
10 40 Incentive Pay	400	1,200	1,200	3,200	4,200	
11 10 Salaries and Wages - Part Time	12,484	13,200	13,200	1,373	-	
20 10 Retirement	19,746	25,641	25,641	26,500	28,295	
20 20 Social Security	11,966	13,551	13,551	12,200	13,240	
20 40 Insurance	11,978	14,707	14,707	8,000	7,471	
20 50 Workers' Compensation	204	213	213	193	190	
20 55 Long Term Disability	349	428	428	354	445	
20 60 Auto Allowance	2,200	2,400	2,400	2,400	2,400	
Subtotal	204,933	231,681	231,681	211,670	222,703	-3.9%
Supplies:						
31 10 Office Supplies	697	1,500	1,500	1,800	1,500	
31 35 Business Expenses	191	450	450	450	450	
Subtotal	888	1,950	1,950	2,250	1,950	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	631	650	650	900	900	
51 20 General Insurance	467	830	830	535	830	
52 10 Telephone/Communications	546	660	660	660	660	
52 20 Postage	411	700	700	700	700	
52 30 Freight and Express	21	250	250	250	250	
53 10 Advertising	13,781	15,000	15,000	17,000	17,500	
54 10 Printing and Binding	5,844	9,000	9,000	9,000	9,000	
55 10 Education and Training	10,298	5,000	5,000	7,000	5,000	
57 10 Other Contractual Services- Shredding	1,220	2,000	2,000	2,000	2,000	
57 20 Election Services	7,101	13,500	13,500	23,500	20,000	
Subtotal	40,319	47,590	47,590	61,545	56,840	19.4%
Total Expenditures	\$ 246,140	\$ 281,221	\$ 281,221	\$ 275,465	\$ 281,493	0.1%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Finance	General Government	101-1400-510

MISSION STATEMENT:

The Rosenberg Finance Department is committed to serving our community with financial expertise by promoting accountability, professionalism and transparency while providing all stakeholders with reliable, timely and accurate financial information.

PROGRAM DESCRIPTION:

The Finance Department is under the direction of the Assistant City Manager. The Finance Department staffs 7 full-time positions and serves both external and internal customers. The services provided include developing the annual budget, delivering reliable financial information, advocating for responsible use of taxpayer dollars, managing the City's debt and investments, purchasing, as well as performing accounting duties such as accounts payable, payroll, grant management, capital asset management, general ledger reconciliations and project accounting. The Finance Department coordinates the property and liability claims with the City's insurance carrier. The Assistant City Manager is also responsible for the operations of the Customer Service, Municipal Court and Human Resources Departments.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Objectives:

- Use the department strategic plans as a tool to develop and prioritize a comprehensive list of capital improvements for the next five years.
- Ensure adequate funding is available to support new facilities and infrastructure projects while maintaining an appropriate debt level.
- Ensure adequate funding to provide on-going improvements and the necessary maintenance for existing facilities and infrastructure.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Organizations excellence and customer service – by maintaining effective internal systems and processes, we enhance overall organizational performance and responsiveness to customer needs and expectations.

Objectives:

- Promote financial best practices and accountability.
- Web-Based Applications – Identify financial processes that can be automated to improve efficiencies for Department staff and City employees
- Provide software training for users of the Accounting software.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Finance	General Government	101-1400-510

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: Increase public access to use and timely information.

Objectives:

- Successfully apply for the Texas Comptroller's STARS program which recognizes local governments across Texas who meet high standard for financial transparency online for various areas in the finance department.
- Communicate financial information in a simple and easy-to-understand format to citizens and other stakeholders.
- Continue to apply for and receive the Distinguished Budget Presentation Award while improving quality and effectiveness of the annual budget document.
- Continue to apply for and receive the Comprehensive Annual Financial Report (CAFR) Certificate of Achievement Award, as well as an unmodified audit opinion.
- Create a Popular Annual Finance Report (PAFR) to communicate financial information in a simple and easy-to understand format to citizens and other stakeholders without a background in public finance.

Department Goal# 4: Workforce development and management – attracting, developing and retaining a high-quality, diverse and professional staff.

Objectives:

- Evaluate staffing levels that directly affect the finance and accounting operations and determine the feasibility of reclassing or creating an Assistant Director of Finance position.
- Provide high-value educational and training opportunities to facilitate success.

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average number of days to process invoices	28.00	28.00	25.00
Average number of days to publish monthly reports after month-end	20	25	15
Accounts Payable Invoices Processed	12,000	12,500	13,000
Number of training hours for staff development	50	134	100
% Rate of Collection - Current Taxes	99%	99%	99%
% Rate of Collection - Delinquent Taxes	50%	50%	50%
Received GFOA Budget Award	Yes	Yes	Yes
% of "Proficient" or higher ratings for Budget Book Criteria	99%	100%	100%
Received GFOA Award for Excellence in Financial Reporting for CAFR	Yes	Yes	Yes
% of "Proficient" or higher ratings for CAFR Criteria	99%	100%	100%

FY2020 BUDGET NOTES:

1. The Assistant City Manager position was split 50% with Finance and City Manager's Office.
2. Reclassed Finance Manager position to Assistant Director of Finance.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 503,260	\$ 595,655	\$ 595,655	\$ 538,650	\$ 540,659	
Supplies	2,225	3,200	3,200	3,200	3,200	
Maintenance and Services	163,574	182,700	182,700	180,200	182,600	
Subtotal	669,059	781,555	781,555	722,050	726,459	-7.0%
Total Expenditures	\$ 669,059	\$ 781,555	\$ 781,555	\$ 722,050	\$ 726,459	-7.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Assistant City Manager	1.00	1.00	1.00	1.00	0.50	
Assistant Director of Finance	-	-	-	-	1.00	
Finance Manager	1.00	1.00	1.00	1.00	-	
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	2.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Technician	2.00	2.00	2.00	2.00	2.00	
Purchasing Agent	1.00	1.00	1.00	1.00	0.00	
Total Personnel	7.00	7.00	7.00	7.00	6.50	-7.1%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 367,849	\$ 429,066	\$ 429,066	\$ 390,000	\$ 394,649	
10 20 Overtime	-	-	-	1,015	-	
10 30 Longevity	2,805	3,125	3,125	3,035	3,113	
10 40 Incentive Pay	4,000	4,500	4,500	3,450	2,400	
20 10 Retirement	49,189	68,768	68,768	62,000	65,672	
20 20 Social Security	27,679	33,636	33,636	29,500	30,728	
20 40 Insurance	47,259	51,860	51,860	45,000	41,090	
20 50 Workers' Compensation	478	529	529	500	442	
20 55 Long Term Disability	1,001	1,171	1,171	1,150	1,066	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	1,200	
20 65 Cell Phone Allowance	600	600	600	600	300	
Subtotal	503,260	595,655	595,655	538,650	540,659	-9.2%
Supplies:						
31 10 Office Supplies	1,507	1,500	1,500	1,500	1,500	
31 35 Business Expenses	619	700	700	700	900	
31 90 Other Supplies	100	1,000	1,000	1,000	800	
Subtotal	2,225	3,200	3,200	3,200	3,200	0.0%
Maintenance and Services:						
41 10 Tax Assessing and Collecting Services	5,996	6,200	6,200	6,200	6,200	
42 35 Dues, Subscriptions, Memberships	1,551	1,750	1,750	1,750	2,000	
43 10 Audit and Accounting Services	43,550	42,550	42,550	42,550	43,900	
43 90 Other Professional Services - Sales Tax Analysis	26,178	30,000	30,000	28,000	28,500	
51 20 General Insurance	1,398	1,500	1,500	1,500	2,000	
52 20 Postage	2,735	3,200	3,200	3,200	3,000	
54 10 Printing and Binding	3,099	4,000	4,000	4,000	3,500	
55 10 Education and Training	4,623	7,000	7,000	8,000	8,500	
57 10 Other Contractual Services - CAD	74,444	86,500	86,500	85,000	85,000	
Subtotal	163,574	182,700	182,700	180,200	182,600	-0.1%
Total Expenditures	\$ 669,059	\$ 781,555	\$ 781,555	\$ 722,050	\$ 726,459	-7.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Municipal Court	General Government	101-1417-510

MISSION STATEMENT:

The mission of the City of Rosenberg Municipal Court is to provide all citizens a high level of confidence and exceptional customer service by effectively and efficiently processing municipal court cases providing fair and impartial justice in a safe, professional, technologically advanced environment.

PROGRAM DESCRIPTION:

The Municipal Court support staff is under the direction of the Assistant City Manager and Court Administrator. The Municipal Court Judge and City Prosecutor are appointed by the Mayor and City Council.

The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City Ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: The Municipal Court will provide a safe, professional, technologically advanced environment.

Objectives:

- Continually update the Court's technology to meet current and future needs.
- Improve the safety and security of the court facilities.
- Advance the Court case management system to Paperless by coordinating with our IT Department's time schedule.

Department Goal# 2: The Municipal Court will meet the current and future facility needs of the court customers and staff.

Objectives:

- Improve, modernize, and expand facility space including courtrooms, meeting rooms, waiting areas, and staff offices/work areas.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.***

Department Goal# 3: The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Objectives:

- Provide court staff with the information, resources, and training to provide excellent service to court customers.
- Serve court users in a timely and courteous manner.
- Develop and implement communication strategies that increase the Court's transparency and make the Court more accessible, open, and helpful to all court customers.
- Increase and improve the Municipal Court staff.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Municipal Court	General Government	101-1417-510

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 Projected
Cases Disposition			
New cases filed	7,886	7,800	8,000
Dispositions:			
Bond Forfeitures/Applied	172	160	155
Dismissed/Not Guilty (other cases)	1,130	785	800
Dismissed DSC	456	275	280
Dismissed Deferred Disposition	1,028	830	850
Dismissed Proof Financial Responsibility	48	50	60
Dismissed Compliance	288	245	250
Community Service- Partial & Full	51	50	55
Appealed Cases	6	9	8
Juvenile Activity			
Transportation Code Cases Filed	66	50	55
Non-Driving Alcoholic Beverage Code Cases Filed	56	60	60
Violation of local Daytime Curfew Ordinance Cases Filed	8	17	20
All other Non-Traffic Fine-Only Cases Filed	87	148	150
Number of Juvenile Cases Filed (total)	216	275	285
Warrant Activity			
Warrant Issued	1,204	1,575	1,900
Warrant Cleared	1,636	1,150	1,500
Trials Activity			
Number of Non-Jury and Jury Trials	7	6	7
Number of Jury Notices Mailed	650	650	650
Show Cause Hearings Scheduled	1,716	1,530	1,700
Cases Assessed	6,907	6,958	7,150
Cases Satisfied by Jail Credit	922	775	780
Magistrate Warnings	866	645	650

FY2020 BUDGET NOTES:

1. Included \$4,000 to Dues/Subs/Memberships for a full-service membership to the Southeast Texas Crime Information Center (SETCIC) to help clear warrants by allowing the City to share information regarding outstanding warrants with other agencies.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 328,333	\$ 370,982	\$ 370,982	\$ 362,380	\$ 392,494	
Supplies	4,242	5,100	5,100	5,100	5,100	
Maintenance and Services	15,714	27,600	27,600	23,175	26,100	
Total Expenditures	\$ 348,290	\$ 403,682	\$ 403,682	\$ 390,655	\$ 423,694	5.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Associate Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Clerk II	1.00	1.00	1.00	1.00	2.00	
Clerk I	2.00	2.00	2.00	2.00	1.00	
Total Personnel	4.96	4.96	4.96	4.96	4.96	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 145,950	\$ 160,671	\$ 160,671	\$ 160,500	\$ 169,790	
10 20 Overtime	662	2,000	2,000	500	2,000	
10 30 Longevity	1,350	1,295	1,295	1,295	2,333	
10 40 Incentive Pay	2,700	3,300	3,300	4,125	4,800	
11 10 Salaries and Wages - Part Time	112,270	125,000	125,000	117,000	130,000	
20 10 Retirement	20,071	26,160	26,160	27,200	29,254	
20 20 Social Security	19,628	22,358	22,358	21,500	23,634	
20 40 Insurance	24,928	29,413	29,413	29,413	29,884	
20 50 Workers' Compensation	334	351	351	350	341	
20 55 Long Term Disability	440	434	434	497	458	
Subtotal	328,333	370,982	370,982	362,380	392,494	5.8%
Supplies:						
31 10 Office Supplies	4,147	4,800	4,800	4,800	4,800	
31 35 Business Expenses	95	300	300	300	300	
Subtotal	4,242	5,100	5,100	5,100	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	580	550	550	3,450	4,550	
51 20 General Insurance	566	700	700	475	700	
52 20 Postage	907	2,900	2,900	1,000	2,000	
54 10 Printing and Binding	690	1,550	1,550	1,550	1,550	
55 10 Education and Training	2,900	4,300	4,300	4,560	4,300	
57 10 Other Contractual Services	2,073	3,000	3,000	4,140	3,000	
57 16 Associate Judges Contractual Services	8,000	10,000	10,000	8,000	10,000	
63 25 Equipment Repair and Maintenance	-	4,600	4,600	-	-	
Subtotal	15,714	27,600	27,600	23,175	26,100	-5.4%
Total Expenditures	\$ 348,290	\$ 403,682	\$ 403,682	\$ 390,655	\$ 423,694	5.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: City Attorney	FUNCTION: General Government	ACCOUNT: 101-1500-510

PROGRAM DESCRIPTION:

The City Attorney is responsible for providing legal services to the Mayor/City Council and City staff; attending all City Council meetings and other meetings as needed in order to provide legal representation for the City; reviewing and approving all legal instruments such as ordinances, contracts and/or agreements; and representing the City in all related litigation in which the City may be involved. The City Attorney also provides legal representation for City-appointed committees, such as the Rosenberg Development Corporation, the Planning Commission, and other committees as directed. The City Attorney is currently contracted by the City. Additionally, the City utilizes other legal counsels on specific issues that require specific expertise such as employment law, water rights, Department of Justice compliance, alcohol licenses, etc.

FY2020 BUDGET NOTES:

1. Increase to Other Contractual Services due to increase in amount of legal services requested by Mayor/City Council and City staff.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** City Attorney **FUNCTION:** General Government **ACCOUNT:** 101-1500-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 203,932	\$ 220,000	\$ 220,000	\$ 300,000	\$ 273,600	
Total Expenditures	\$ 203,932	\$ 220,000	\$ 220,000	\$ 300,000	\$ 273,600	24.4%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 90 Other Professional Services	3,536	25,000	25,000	10,000	20,000	
57 10 Other Contractual Services	200,395	195,000	195,000	290,000	253,600	
Total Expenditures	\$ 203,932	\$ 220,000	\$ 220,000	\$ 300,000	\$ 273,600	24.4%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: City Prosecutor	FUNCTION: General Government	ACCOUNT: 101-1600-510

PROGRAM DESCRIPTION:

The City Prosecutor is responsible for prosecuting all cases involving violations of city ordinances in the Municipal Court.

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** City Prosecutor **FUNCTION:** General Government **ACCOUNT:** 101-1600-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 39,670	\$ 40,000	\$ 40,000	\$ 42,000	\$ 42,000	
Total Expenditures	\$ 39,670	\$ 40,000	\$ 40,000	\$ 42,000	\$ 42,000	5.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 20 Legal	\$ 39,670	\$ 40,000	\$ 40,000	\$ 42,000	\$ 42,000	
Total Expenditures	\$ 39,670	\$ 40,000	\$ 40,000	\$ 42,000	\$ 42,000	5.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

DEPARTMENT:
Technology

FUNCTION:
General Government

ACCOUNT:
101-1720-510

MISSION STATEMENT:

To build and enable a leading digital city; and to provide innovative technology solutions that support City departments in delivering quality services to the community and that promote transparency, open government, citizen engagement, and sound resource management practices throughout the organization.

PROGRAM DESCRIPTION:

The Technology Department, under the direction and supervision of the Director of Technology, is primarily responsible for directing, coordinating and managing the planning, installation, implementation, and maintenance of, and training related to the City's information systems. The Department handles day-to-day system and user support, and coordinates with vendors as required.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal #1: Formalize information security.

Objectives:

- Redesign and implement citywide network infrastructure.
- Implement Network security management and monitoring tools.
- Implement change auditor for tracking.

Department Goal #2: Standardize and enhance internal service delivery.

Objectives:

- Recruit, retain, and train highly qualified staff.
- Champion career development and excellence in service provision.
- Improve Technology service level standards and track progress.

Department Goal #3: Centralize and Consolidate.

Objectives:

- Complete and improve Server Virtualization
- Continue to use Active Directory as single point of authentication
- Continue to bring functional systems together with technology systems framework.

Department Goal #4: Improve Standards.

Objectives:

- Follow ITIL best practices in Technology service areas
- Continue to implement hardware and software standards
- Implement Service Level Agreement for Technology services

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Technology	General Government	101-1720-510

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total Service Requests	3650	5300	5600
Total Completed Service Requests	3150	5145	5544
Service Request Percent Complete	86%	97%	99%
Network Up Time	89%	95%	99%

FY2020 BUDGET NOTES:

1. The Senior Administrative Specialist position previously assigned to Communications Department will now be assigned 50% Communications and 50% Technology.
2. Increase of \$2,000 in Education and Training for further education and to stay abreast of current technology trends.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1720-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 392,515	\$ 425,441	\$ 454,097	\$ 381,731	\$ 476,127	
Supplies	2,530	2,250	2,250	2,450	2,400	
Maintenance and Services	11,322	15,850	15,850	15,922	18,500	
Subtotal	406,367	443,541	472,197	400,103	497,027	5.3%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 406,367	\$ 443,541	\$ 472,197	\$ 400,103	\$ 497,027	5.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Information Services	1.00	1.00	1.00	1.00	1.00	
Systems Administrator	1.00	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	2.00	2.00	3.00	3.00	3.00	
Senior Administrative Specialist	-	-	-	-	0.50	
Total Personnel	4.00	4.00	5.00	5.00	5.50	10.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

DEPARTMENT:
Technology

FUNCTION:
General Government

ACCOUNT:
101-1720-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 274,178	\$ 286,148	\$ 306,210	\$ 260,000	\$ 321,838	
10 20 Overtime	2,373	2,300	2,300	3,000	2,300	
10 30 Longevity	500	680	680	680	1,148	
10 40 Incentive Pay	2,475	4,200	4,200	1,000	6,450	
20 10 Retirement	38,189	47,003	50,307	43,000	55,514	
20 20 Social Security	19,909	22,990	24,525	18,100	25,974	
20 40 Insurance	46,660	53,795	57,472	48,000	53,869	
20 50 Workers' Compensation	342	361	385	384	374	
20 55 Long Term Disability	739	764	818	767	861	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	2,350	2,400	2,400	2,000	3,000	
Subtotal	392,515	425,441	454,097	381,731	476,127	4.9%
Supplies:						
31 10 Office Supplies	1,101	1,000	1,000	1,000	1,000	
31 35 Business Expenses	1,382	1,200	1,200	1,400	1,400	
31 90 Other Supplies	46	50	50	50	-	
Subtotal	2,530	2,250	2,250	2,450	2,400	6.7%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,379	2,000	2,000	2,000	2,000	
43 90 Other Professional Services	-	3,200	3,200	3,200	3,200	
51 20 General Insurance	579	600	600	522	600	
52 20 Postage	495	50	50	200	200	
55 10 Education and Training	8,869	10,000	10,000	10,000	12,500	
Subtotal	11,322	15,850	15,850	15,922	18,500	16.7%
Total Expenditures	\$ 406,367	\$ 443,541	\$ 472,197	\$ 400,103	\$ 497,027	5.3%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Communications	General Government	101-1750-510

MISSION STATEMENT:

To facilitate communications, programs, messages and values clearly and accurately in order to build trust and create an engaged and informed community; and to serve the City as a whole and the community at large through the timely formulation and dissemination of accurate, relevant information regarding City services, programs and projects; to educate the public by means of all City communication tools including publications, website, social media, municipal television, media relations, emergency communications and community outreach; to serve as a resource to City departments for their specific communication needs; and to encourage understanding and participation in city government while enhancing awareness and pride in the City's rich history, accomplishments, programs and services.

PROGRAM DESCRIPTION:

The Communications Department, under the leadership of the Director of Communications, develops and implements strategies and plans to communicate the City's message to residents, media and the general public to encourage understanding and participation in city government while enhancing awareness and pride in the City's rich history, accomplishments, programs and services.

The Department is responsible for community engagement, media relations, developing, planning and coordinating internal and external communications and campaigns to inform and educate the community on City programs, services and goals that promote and/or impact the overall quality of life, development, and the safety and welfare of our community.

The Communications Team produces the city's monthly newsletter – the Rosenberg Insider, the bimonthly Main Street Newsletter (with assistance from Economic Development) manages the city's website, social media channels, municipal cable channel and formulates press releases, statements, talking points and messaging for the City, as well as handling all media relations.

Services include print material, advertising, photography, videography, graphics, editorial and marketing direction.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Anticipate and meet the changing needs of the community and organization.

Objectives:

- Gather, manage and analyze data continually.
- Establish guidelines for a method to track and survey citizen opinions on City services, programs, etc. to ensure we are meeting citizen satisfaction and needs.
- Reevaluate and reallocate resources as needed.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Communications	General Government	101-1750-510

❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 2: Continue to grow the department and utilize the unique talents that each position’s role possesses to enhance our overall goals for the City and expand our marketing and branding efforts.

Objectives:

- Organize, train and build a solid City communications team.
- Champion career development and professional growth.
- Creation of city-wide branding and graphic standards to create an identifiable, cohesive look and feel to the City
- Development of Communications department-specific policies and procedures.

❖ ***The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, it’s staff and it’s services.***

- Department Goal# 3: Increase public confidence.

Objectives:

- Strive for transparency and excellence.
- Engage public.
- Explore avenues to enhance services to citizens through technology improvements.

- Department Goal# 4: Increase social presence.

Objectives:

- Educate, inform and engage the public.
- Increase social media reach, engagement and interactions.
- Use social media to share timely, City-related information and initiatives.

PERFORMANCE INDICATORS:

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Press releases distributed	10	12	12
Create and distribute Rosenberg Insider Newsletter	3	12	12
Create and distribute Main Street Newsletter	6	6	6
Professional certification and training attended	1	2	2
Avenues to improve transparency	2	2	2
Addresses reached through newsletter distribution	9,200	9,400	9,800

FY2020 BUDGET NOTES:

1. The Senior Administrative Specialist will now be assigned 50% Technology Department and 50% Communications.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Communications	FUNCTION: General Government	ACCOUNT: 101-1750-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 171,904	\$ 215,493	\$ 215,493	\$ 171,226	\$ 211,532	
Supplies	4,094	4,500	4,500	3,250	3,250	
Maintenance and Services	22,648	25,900	25,900	26,600	26,600	
Total Expenditures	\$ 198,646	\$ 245,893	\$ 245,893	\$ 201,076	\$ 241,382	-1.8%

~ AUTHORIZED POSITIONS ~						
<u>Position Title</u>						
Director of Communications	-	1.00	1.00	1.00	1.00	
Communications Manager	1.00	-	-	-	-	
Content Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	1.00	1.00	1.00	0.50	
Total Personnel	2.50	3.00	3.00	3.00	2.50	-16.7%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1750-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 132,676	\$ 161,380	\$ 161,380	\$ 128,000	\$ 153,358	
10 30 Longevity	155	365	365	305	315	
10 40 Incentive Pay	-	-	-	408	750	
20 10 Retirement	17,752	25,391	25,391	21,000	25,248	
20 20 Social Security	10,141	12,419	12,419	10,000	11,813	
20 40 Insurance	9,856	14,707	14,707	10,550	19,464	
20 50 Workers' Compensation	170	195	195	184	170	
20 55 Long Term Disability	505	436	436	379	414	
20 65 Cell Phone Allowance	650	600	600	400	-	
Subtotal	171,904	215,493	215,493	171,226	211,532	-1.8%
Supplies:						
31 10 Office Supplies	297	300	300	500	500	
31 35 Business Expenses	3,797	2,500	2,500	2,500	2,500	
31 90 Other Supplies	-	1,700	1,700	250	250	
Subtotal	4,094	4,500	4,500	3,250	3,250	-27.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	3,181	1,200	1,200	1,200	1,200	
51 20 General Insurance	301	400	400	400	400	
52 10 Telephone/Communications	715	1,600	1,600	1,600	1,600	
53 10 Advertising	78	1,200	1,200	-	-	
54 10 Newsletter Printing and Insertion Fees	16,041	15,500	15,500	17,400	17,400	
55 10 Education and Training	1,788	2,000	2,000	2,000	2,000	
57 16 Subscription Services	544	4,000	4,000	4,000	4,000	
Subtotal	22,648	25,900	25,900	26,600	26,600	2.7%
Total Expenditures	\$ 198,646	\$ 245,893	\$ 245,893	\$ 201,076	\$ 241,382	-1.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	General Government	General Government	101-1800-510

PROGRAM DESCRIPTION:

The General Government activity includes expenditures and activities for general services and functions, such as funding for interns, health insurance contributions, City Hall building maintenance, and utilities including electricity and natural gas. All related activities which are not allocated to the various departments are recorded in the General Government Department. Funding for special committees, including the Planning Commission, is included within the General Government activity.

FY2019 BUDGET NOTES:

1. Reallocated funds from Other Contractual Services to Part Time Wages for in-house part time janitorial services - \$18,000.
2. Reallocated monies to Other Supplies due to the conversion of in-house janitorial services for the purchase of janitorial supplies.
3. Decreased Transfer to Fire Station No. 3 by \$100,000.
4. Transfer \$1,817,550 to the General Supplement Fund for the following:
 - a. Equipment for 4 new positions – 2 in the police department and 2 in the code enforcement department - \$22,550
 - b. Police Department Jail Key Scan System - \$15,000
 - c. Police Department Security Gate Replacement - \$30,000
 - d. Bamore Road Extension - \$1,750,000
5. Increase in the transfer to Civic Center for operational costs.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 344,974	\$ 409,025	\$ 409,025	\$ 433,060	\$ 451,715	
Supplies	35,519	36,000	36,000	29,800	36,000	
Maintenance and Services	909,609	944,361	944,361	935,777	933,537	
Other Expenses	9,466	10,000	10,000	10,000	10,000	
Transfers	2,510,439	4,856,541	5,963,541	5,963,541	2,034,091	
Subtotal	3,810,008	6,255,927	7,362,927	7,372,178	3,465,343	-52.9%
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 3,810,008	\$ 6,255,927	\$ 7,362,927	\$ 7,372,178	\$ 3,465,343	-52.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administrative Interns	2.40	2.40	2.40	2.40	2.40	
Total Personnel	2.40	2.40	2.40	2.40	2.40	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
11 10 Salaries and Wages - Part Time	\$ 39,107	\$ 55,700	\$ 55,700	\$ 40,000	\$ 58,200	
11 15 Part Time Wages - Janitorial	-	-	-	-	18,000	
20 10 Retirement	-	-	-	-	2,000	
20 20 Social Security	2,992	4,260	4,260	3,000	4,450	
20 30 Unemployment Claims	483	5,000	5,000	60,000	25,000	
20 40 Insurance Admin/Contingency	47,000	50,000	50,000	50,000	50,000	
20 45 Insurance-City's Portion Retiree	255,321	294,000	294,000	280,000	294,000	
20 50 Workers' Compensation	71	65	65	60	65	
Subtotal	344,974	409,025	409,025	433,060	451,715	10.4%
Supplies:						
31 10 Office Supplies	4,383	5,000	5,000	5,000	5,000	
31 90 Other Supplies	8,566	4,000	4,000	4,000	8,000	
37 10 Natural Gas	711	1,000	1,000	800	1,000	
37 20 Electricity	21,859	26,000	26,000	20,000	22,000	
Subtotal	35,519	36,000	36,000	29,800	36,000	0.0%
Maintenance and Services:						
42 20 Special Committee Expense	805	2,500	2,500	1,500	1,000	
42 25 Planning Commission Expenses	226	500	500	500	500	
42 35 Dues, Subscriptions, Memberships	12,310	12,500	12,500	12,500	12,500	
42 45 Safety Committee Expenses	-	200	200	200	200	
42 60 Technology Fees	706,200	712,061	712,061	712,061	719,437	
42 70 Employee Holiday Party	12,440	12,000	12,000	13,814	16,800	
42 75 Employee Appreciation	8,800	7,500	7,500	11,500	10,000	
43 35 Taxes Due Fees	76	500	500	2,250	500	
43 50 Volunteer Committees	2,000	2,000	2,000	1,100	1,000	
43 90 Outside Professional Services	11,540	10,000	10,000	10,000	10,000	
51 20 General Insurance	11,428	11,600	11,600	11,442	11,600	
52 10 Radio/Communications	41,465	43,000	43,000	43,100	35,000	
55 10 Education and Training	8,955	8,000	8,000	8,110	8,000	
56 24 Equipment Rentals	2,956	10,000	10,000	1,200	5,000	
57 10 Other Contractual Services	910	1,000	1,000	1,000	1,000	
57 15 Janitorial Services	14,148	15,000	15,000	15,000	-	
57 35 MUD Reimbursement	63,067	70,000	70,000	64,500	70,000	
63 10 Building Repair and Maintenance	11,628	20,000	20,000	20,000	25,000	
63 25 Equipment Repair and Maintenance	655	6,000	6,000	6,000	6,000	
Subtotal	909,609	944,361	944,361	935,777	933,537	-1.1%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Other Expenses:						
85 30 Bad Debt Expense	9,466	10,000	10,000	10,000	10,000	
Subtotal	9,466	10,000	10,000	10,000	10,000	0.0%
Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	194,469	194,469	194,469	194,469	94,469	
93 01 Transfer to Debt Service Fund	-	1,710,000	1,710,000	1,710,000	-	
94 10 Transfer to General Supplemental Fund	1,545,179	210,000	317,000	317,000	1,817,550	
94 30 Transfer to County Mobility Fund	-	2,650,000	2,650,000	2,650,000	-	
95 01 Transfer to Water/Wastewater Fund	81,191	68,072	68,072	68,072	68,072	
95 15 Transfer to Water/Wastewater Supplemental	-	-	1,000,000	1,000,000	-	
95 60 Transfer to Civic Center Fund	24,000	24,000	24,000	24,000	54,000	
96 02 Transfer to Fleet Replacement Fund	665,600	-	-	-	-	
Subtotal	2,510,439	4,856,541	5,963,541	5,963,541	2,034,091	-65.9%
Total Expenditures	\$ 3,810,008	\$ 6,255,927	\$ 7,362,927	\$ 7,372,178	\$ 3,465,343	-52.9%

COMMUNITY DEVELOPMENT

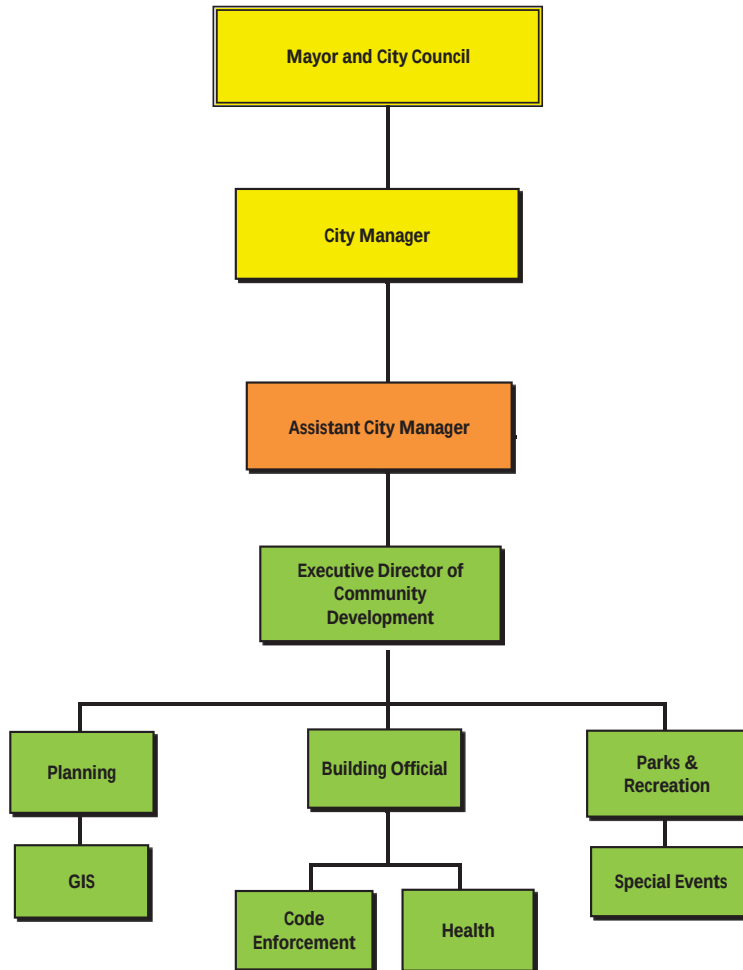
- COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART
 - COMMUNITY DEVELOPMENT SUMMARY
 - PLANNING
 - ENGINEERING
 - CODE ENFORCEMENT
 - HEALTH
 - PARKS AND RECREATION
 - SPECIAL EVENTS

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



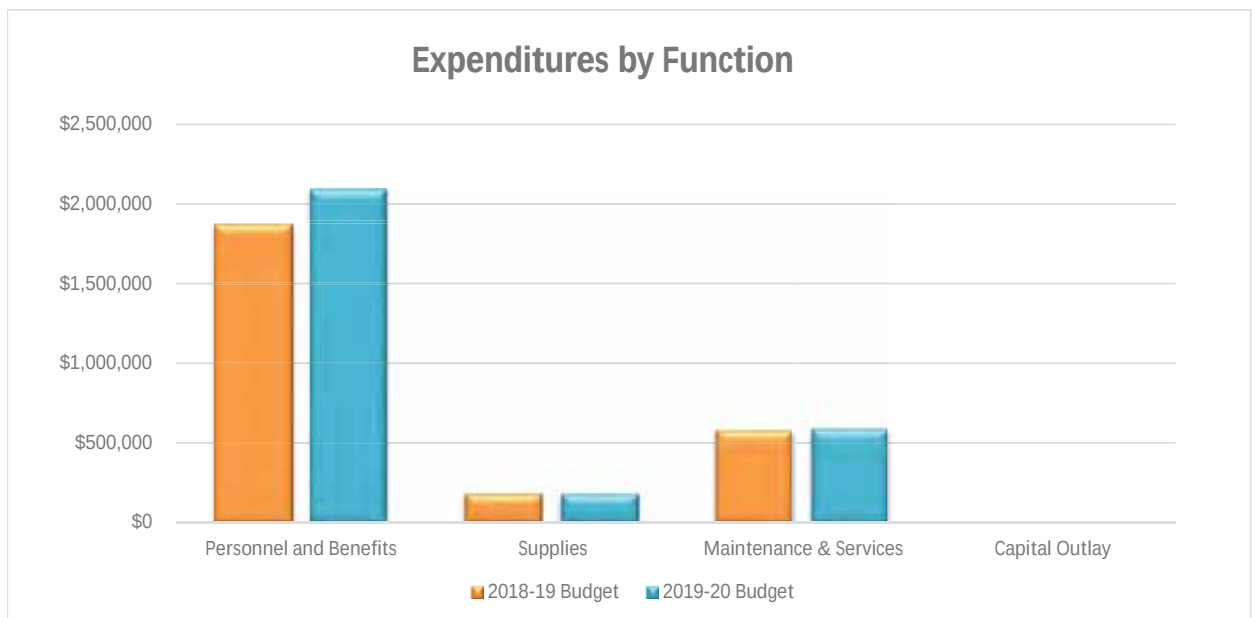
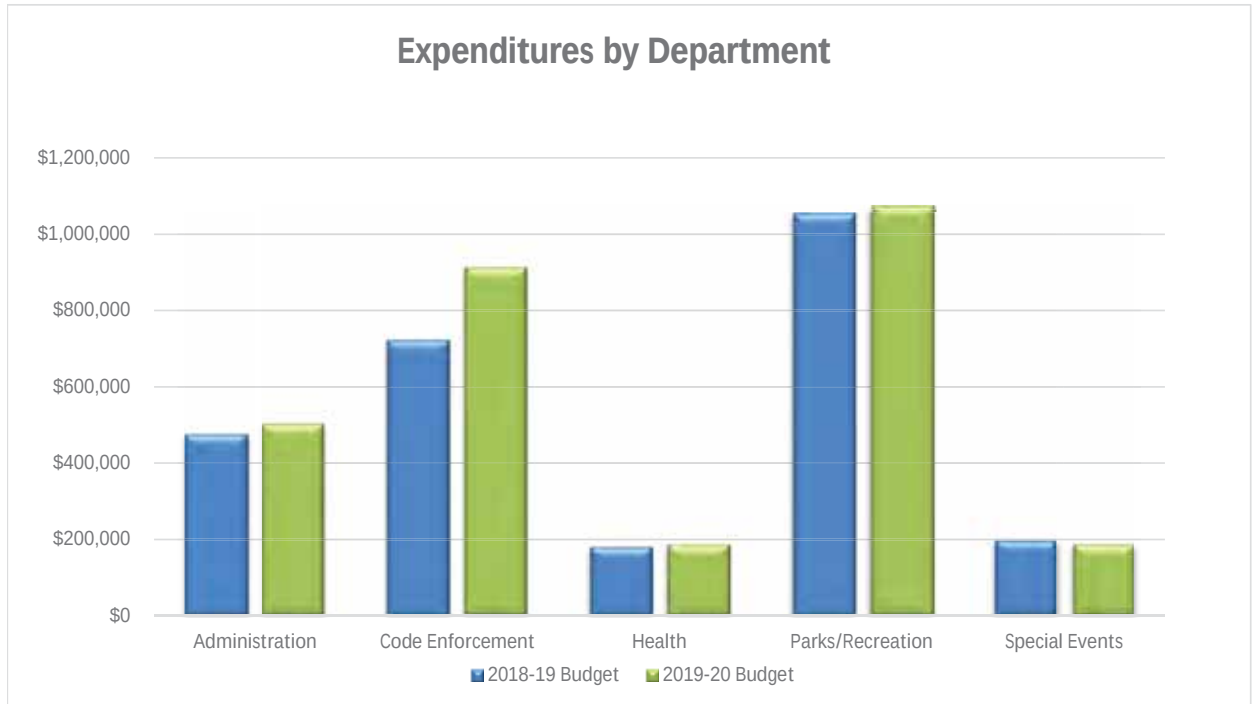
CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

Community Development Organizational Chart



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Community Development



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Community Development Summary	N/A	101-19XX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,693,183	\$ 1,874,087	\$ 1,874,087	\$ 1,781,241	\$ 2,096,764	
Supplies	\$ 151,846	\$ 180,080	\$ 180,080	\$ 181,815	\$ 180,980	
Maintenance and Services	\$ 527,517	\$ 578,943	\$ 578,943	\$ 535,902	\$ 589,916	
Subtotal	2,372,547	2,633,110	2,633,110	2,498,958	2,867,660	8.9%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 2,372,547	\$ 2,633,110	\$ 2,633,110	\$ 2,498,958	\$ 2,867,660	8.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Planning	5.00	5.00	5.00	5.00	5.00	
Code Enforcement	9.00	9.00	9.00	9.00	11.00	
Health	2.00	2.00	2.00	2.00	2.00	
Parks and Recreation Programming	8.50	8.50	8.50	8.50	8.50	
Total Personnel	24.50	24.50	24.50	24.50	26.50	8.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Planning/GIS	Community Development	101-1900-540

MISSION STATEMENT:

The mission of the City of Rosenberg's Planning and GIS Department is to effectively manage growth and development in accordance with ordinances adopted by City Council; to facilitate ordinance amendments and new policies as necessary; and to provide excellent internal and external customer service in a growing city.

PROGRAM DESCRIPTION:

The Planning and GIS Department is under the direction of the Executive Director of Community Development and is primarily responsible for the logical and systematic planning of the City's growth by providing professional support to citizens, developers, the Planning Commission, City Council, and other City Departments. The Department is also responsible for the maintenance and expansion of the Geographic Information System (GIS), an integrated collective of computer software and data to view and manage geographic elements, such as streets, subdivision layouts, establishment of boundaries for fire stations and police beats, identification of voting districts, and infrastructure data.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goals:

- Continue implementing the Unified Development Code (UDC) and make/propose changes as necessary.
- Complete an assessment of MUDs within the City limits and ETJ to verify compliance with applicable rules and regulations
- Revise Parkland Dedication ordinance
- Explore options to improve the documentation of impact fee and parkland payments through InCode and EnerGov
- Continue working with Tyler Technologies to better document Planning cases
- Transition to complete electronic review of plat submittals
- Update the Comprehensive Plan and Master Thoroughfare Plan with any necessary changes identified through implementation

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goals:

- Promote greater availability and access to City data
- Update the Comprehensive Plan and Master Thoroughfare Plan with any necessary changes identified through implementation

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Planning/GIS	Community Development	101-1900-540

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goals:

- Continue updating website and creating documents to improve ease of access
- Install a customer portal at the front of the City Hall Annex with aid from Information Services
- Explore avenues to supply up-to-date and relevant information to the public and developers
- Amend budget as necessary to accommodate potential new training opportunities
- Create editable web maps
- Create web maps for citizen reporting and interaction
- Plan for future growth of GIS Division to facilitate the above

PERFORMANCE INDICATORS:

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of plats reviewed	77	65	80
Number of Planned Unit Developments/variances reviewed	17	10	10
Addresses Assigned	-	505	600
Web map hits	6,230	7,500	8,000
Total water main line mileage mapped in GIS system	258	267	276
Total sanitary sewer main line mileage mapped in GIS system	216	223	230
Total storm sewer main line mileage mapped in GIS system	175	182	189
Number of ordinance updates presented to the Planning Commission	7	3	3
Number of ordinance updates presented to the City Council	4	3	3

FY2020 BUDGET NOTES:

1. No significant changes from FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Planning	FUNCTION: Community Development	ACCOUNT: 101-1900-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 435,461	\$ 462,123	\$ 462,123	\$ 464,668	\$ 490,185	
Supplies	1,735	1,880	1,880	1,880	1,880	
Maintenance and Services	15,451	13,300	13,300	10,129	13,300	
Total Expenditures	\$ 452,647	\$ 477,303	\$ 477,303	\$ 476,677	\$ 505,365	5.9%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
GIS Technology Supervisor	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	1.00	1.00	1.00	1.00	1.00	
GIS Technician	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 320,294	\$ 336,107	\$ 336,107	\$ 335,000	\$ 349,169	
10 30 Longevity	960	1,200	1,200	1,280	2,280	
10 40 Incentive Pay	500	600	600	800	600	
20 10 Retirement	43,565	53,693	53,693	56,000	58,442	
20 20 Social Security	23,485	26,263	26,263	25,000	27,346	
20 40 Insurance	39,974	37,541	37,541	39,900	45,612	
20 50 Workers' Compensation	415	412	412	425	393	
20 55 Long Term Disability	868	907	907	863	943	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	435,461	462,123	462,123	464,668	490,185	6.1%
Supplies:						
31 10 Office Supplies	1,735	1,880	1,880	1,880	1,880	
Subtotal	1,735	1,880	1,880	1,880	1,880	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	934	1,000	1,000	1,000	1,000	
51 20 General Insurance	1,326	1,400	1,400	1,229	1,400	
52 20 Postage	7	100	100	100	100	
54 10 Printing and Binding	33	300	300	300	300	
55 10 Education and Training	4,846	7,000	7,000	7,000	8,000	
57 10 Other Contractual Services	8,305	3,000	3,000	-	2,000	
63 25 Equipment Repair and Maintenance	-	500	500	500	500	
Subtotal	15,451	13,300	13,300	10,129	13,300	0.0%
Total Expenditures	\$ 452,647	\$ 477,303	\$ 477,303	\$ 476,677	\$ 505,365	5.9%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Code Enforcement	Community Development	101-1935-530

MISSION STATEMENT:

To provide quality, affordable, and timely services that ensure the health, life and safety of citizens, while collaborating throughout the community to support its economic, social and environmental vitality.

PROGRAM DESCRIPTION:

The Code Enforcement activity, under the direction of the Executive Director of Community Development and Director of Code Compliance, is made up of three divisions: 1.) building permits and inspections, 2.) general code enforcement, and 3.) health services. It is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This activity includes enforcement of codes for buildings, plumbing, gas, electrical, sign, and mechanical inspections and issuing permits. Additional duties involve high grass control, debris removal, and the investigation and demolition of dangerous structures.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide staffing to accommodate our City's accelerated growth.

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide a safe and functional facility for staff and public convenience.

Objectives:

- Provide a secure facility for staff.
- Provide a facility that allows for growth and expansion.
- Set an example for those we serve.
- Provide a "one-stop-shop" environment for citizens seeking assistance.

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff, and its services.***

Department Goal# 3: Research technology trends and address technology threats.

Objectives:

- Provide real-time inspection results and make them available on the web.
- Develop a five-year technology plan for the department.
- Provide online scheduling, which will provide the convenience of scheduling inspections and submitting meeting requests.
- Online plan-tracking and plat-tracking for contractors and developers.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Code Enforcement	Community Development	101-1935-530

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total number of permits issued	2,644	3,496	3,601
Total number of plans checked	641	636	655
Percent of plans reviewed in one week (Residential)	100%	100%	97%
Percent of plans reviewed in two weeks (Commercial)	100%	95%	90%
Total permit valuation (in millions)	117	222	229
Total fees collected for permits	2,340,338	2,438,281	2,511,429
Total amount of plan review fees collected	288,608	272,047	280,209
Total permit fees less Plan review fees	2,051,730	2,166,233	2,231,220
Field inspections conducted (building)	7,467	8,312	8,561
Code Complaints investigated	805	716	790
Dangerous Buildings investigated	2	5	4
Dangerous buildings Demolished	2	4	4
Junk vehicle investigation	120	168	170
Number of training hours for state licenses	42	42	44
Number of training hours for certification	140	140	140

FY2020 BUDGET NOTES:

1. Increase to Salaries and Wages and Education and Training due to the addition of two positions: Plans Examiner and Code Compliance Officer.
2. Added Part Time Janitorial for in-house janitorial services and removed line item Contracted janitorial services.
3. Increased 'Other Supplies' for the purchase of cleaning supplies due to the change of contracted janitorial services being brought in-house.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 533,984	\$ 608,932	\$ 608,932	\$ 598,999	\$ 801,914	
Supplies	18,761	25,000	25,000	25,500	25,700	
Maintenance and Services	61,371	88,658	88,658	80,530	84,900	
Total Expenditures	\$ 614,116	\$ 722,590	\$ 722,590	\$ 705,029	\$ 912,514	26.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Code Compliance/Building Official	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	-	-	-	-	1.00	
Code Compliance Coordinator	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Compliance Officer	2.00	2.00	2.00	2.00	3.00	
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	2.00	2.00	2.00	2.00	2.00	
Total Personnel	9.00	9.00	9.00	9.00	11.00	22.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 369,899	\$ 422,534	\$ 422,534	\$ 405,000	\$ 535,890	
10 20 Overtime	9,710	1,500	1,500	6,800	1,500	
10 30 Longevity	2,325	2,260	2,260	3,060	5,588	
10 40 Incentive Pay	5,775	5,100	5,100	5,500	6,300	
11 10 Salaries and Wages - Part Time	626	-	-	-	-	
11 15 Part Time Wages - Janitorial	-	-	-	5,000	30,506	
20 10 Retirement	52,169	68,596	68,596	73,000	90,985	
20 20 Social Security	28,745	33,552	33,552	32,000	42,570	
20 40 Insurance	56,696	66,180	66,180	60,000	79,035	
20 50 Workers' Compensation	675	869	869	1,057	894	
20 55 Long Term Disability	1,089	1,141	1,141	1,082	1,447	
20 60 Auto Allowance	4,400	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	1,875	2,400	2,400	1,700	2,400	
Subtotal	533,984	608,932	608,932	598,999	801,914	31.7%
Supplies:						
31 10 Office Supplies	2,050	2,000	2,000	2,000	2,000	
31 40 Clothing	3,395	4,000	4,000	4,000	4,200	
31 90 Other Supplies	1,488	1,500	1,500	2,000	3,000	
35 10 Motor Vehicle Repair Supplies	880	3,000	3,000	3,000	3,000	
36 10 Small Tools and Equipment	132	1,000	1,000	1,000	1,000	
37 20 Electricity	4,826	5,500	5,500	5,500	4,500	
37 30 Fuel, Oil and Lubricants	5,989	8,000	8,000	8,000	8,000	
Subtotal	18,761	25,000	25,000	25,500	25,700	2.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	750	750	750	900	
43 90 Other Professional Services	3,711	17,750	17,750	17,750	15,750	
51 20 General Insurance	6,078	6,100	6,100	4,872	6,100	
52 10 Telephone/Communications	1,212	3,500	3,500	1,100	2,400	
52 20 Postage	5,119	5,250	5,250	5,250	5,250	
54 10 Printing and Binding	955	1,200	1,200	1,200	1,200	
55 10 Education and Training	6,310	10,500	10,500	10,500	13,500	
56 25 Fleet Replacement	16,709	2,308	2,308	2,308	4,800	
57 10 Other Cont Services (Mowing, Dangerous Bldgs)	16,870	30,000	30,000	30,000	30,000	
57 15 Janitorial Services	3,404	6,300	6,300	1,800	-	
63 10 Building Repair and Maintenance	1,003	4,500	4,500	4,500	4,500	
63 26 Radio Repair and Maintenance	-	500	500	500	500	
Subtotal	61,371	88,658	88,658	80,530	84,900	-4.2%
Total Expenditures	\$ 614,116	\$ 722,590	\$ 722,590	\$ 705,029	\$ 912,514	26.3%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Health	Community Development	101-1941-530

PROGRAM DESCRIPTION:

The Consumer Health Division, under the direction of the Director of Community Development is primarily responsible for enforcing all city, state and federal codes that regulate the food industry and the general sanitation of the City. Duties include the inspection of and permit issuance to all food service establishments and temporary food service establishments operating within the City. Inclusive are restaurants, retail grocery outlets, caterers, bars, schools, childcare centers, hospitals, geriatric and rehabilitation institutions, mobile food units, hotel/motel food service facilities, and any other food service operation requiring inspections. Additionally, consumer complaints pertaining to food borne illnesses, food products, or food service establishments are investigated.

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Food establishment permits issued	270	270	300
Temporary food permits issued	316	320	330
Percent increase(decrease) in temporary permits	19%	10%	10%
Food establishment inspections/investigations	559	600	700
Temporary establishment inspections	174	123	150
Consumer complaints/investigations	30	26	30
Public health consultations	2167	2079	2090
Plans reviewed	19	25	30
% of food service establishments inspected at least bi-annually	103%	111%	116%
% of food service establishments inspected within 24 to 72 hours of complaint	100%	100%	100%

FY2020 BUDGET NOTES:

1. No significant changes from FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 146,698	\$ 165,591	\$ 165,591	\$ 168,730	\$ 172,457	
Supplies	3,490	3,900	3,900	4,185	3,900	
Maintenance and Services	11,170	10,360	10,360	10,210	10,360	
Total Expenditures	\$ 161,357	\$ 179,851	\$ 179,851	\$ 183,125	\$ 186,717	3.8%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Sanitarian	2.00	2.00	2.00	2.00	2.00	0.0%
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 106,827	\$ 119,806	\$ 119,806	\$ 121,000	\$ 123,968	
10 30 Longevity	675	625	625	625	1,118	
10 40 Incentive Pay	1,200	1,200	1,200	1,200	1,200	
20 10 Retirement	14,539	19,070	19,070	21,000	20,697	
20 20 Social Security	7,869	9,328	9,328	9,300	9,684	
20 40 Insurance	14,744	14,707	14,707	14,750	14,942	
20 50 Workers' Compensation	137	379	379	379	367	
20 55 Long Term Disability	281	176	176	176	182	
20 65 Cell Phone Allowance	425	300	300	300	300	
Subtotal	146,698	165,591	165,591	168,730	172,457	4.1%
Supplies:						
31 10 Office Supplies	1,010	1,050	1,050	1,050	1,050	
31 40 Clothing	509	550	550	835	550	
31 90 Other Supplies	605	600	600	600	600	
35 10 Motor Vehicle Repair Supplies	334	500	500	500	500	
37 30 Fuel, Oil and Lubricants	1,031	1,200	1,200	1,200	1,200	
Subtotal	3,490	3,900	3,900	4,185	3,900	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	250	500	500	500	500	
51 20 General Insurance	1,636	1,700	1,700	1,550	1,700	
52 10 Telephone/Communications	-	300	300	300	300	
52 20 Postage	604	660	660	660	660	
54 10 Printing and Binding	226	400	400	400	400	
55 10 Education and Training	1,654	4,400	4,400	4,400	4,400	
56 25 Fleet Replacement	6,800	2,400	2,400	2,400	2,400	
Subtotal	11,170	10,360	10,360	10,210	10,360	0.0%
Total Expenditures	\$ 161,357	\$ 179,851	\$ 179,851	\$ 183,125	\$ 186,717	3.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Parks Maintenance & Recreation Programming	Community Development	101-1953-540

MISSION STATEMENT:

The City of Rosenberg's Parks and Recreation Department is committed to providing quality outdoor spaces, recreational and educational programming, and family-oriented special events to enhance the health, quality of life and leisure time of our citizens and community.

PROGRAM DESCRIPTION:

The Parks and Recreation Department, under the direction of the Executive Director of Community Development and the Parks and Recreation Director, is primarily responsible for the services and maintenance of all park areas and athletic fields owned by the City. Park areas include nine (9) parks, eight (8) playgrounds, eight (8) basketball courts, and fourteen (14) athletic fields. This includes all recreational equipment, picnic facilities, structures and utility infrastructure. Other duties include trash removal in the Downtown area. The Director also supervises various recreational programs offered to the public. Staff organizes and coordinates local events with the assistance of local volunteers which include the Easter Egg Hunt, the annual Children's Fishing Tournament, Booberg, Rosenberg Christmas Nights, and the Family 4th event.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.

Objectives:

- Create a comprehensive Parks and Recreation Master Plan Update.
- Create and implement a plan for a new park in Zone 8.
- Add amenities and additions to our existing parks that will help to enhance the livability and desirability of Rosenberg as a community.

Department Goal# 2: To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Objectives:

- Acquire the needed personnel to consistently enforce existing Parks Ordinances.
- Evaluate staffing levels to effectively maintain Parks and provide for operational safety.
- Acquire temporary staff and volunteers necessary to allow us to increase the number of programs we offer and increase the participation levels of Special Events.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Parks Maintenance & Recreation Programming	Community Development	101-1953-540

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the Department to provide a professional level of service that meets the demands of our citizens.

Objectives:

- Research and offer educational training opportunities to our staff that will also reinforce safety and job performance skills.
- Offer training opportunities with other agencies to improve working relationships other professionals in the field of Parks and Recreation.
- Offer incentives and challenges for our employees to seek out additional training.

Department Goal# 4: To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Objectives:

- Creation of a replacement schedule that allows for replacement of equipment while it is still in working condition and can return value to the City.
- Purchase additional equipment that will maximize use of existing staff and make the department less dependent upon other departments' equipment and staff to accomplish parks projects.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 5: To increase sustainability and offer a wider variety of recreational and education programming to the community.

Objectives:

- Continue to use social media to increase public awareness of classes/programs.
- Research comparable programs in other cities/communities.
- Secure qualified leaders/instructors.
- Maximize use of available RCC rooms and parks for programming.
- Monitor program enrollment, as well as public demand for class viability and adjust as needed.

Department Goal# 6: To increase sustainability, visibility and participation in all Special Events offered by the Department.

Objectives:

- Use social media to enhance all aspects of special events.
- Consistent scheduling of all special events on an annual basis.
- Continue partnerships with local organizations to promote, plan and execute all events.
- Continue to solicit volunteer participation from individuals/ groups.
- Solicit more sponsorship from local businesses.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Parks Maintenance & Recreation Programming	Community Development	101-1953-540

PERFORMANCE INDICATORS:

	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projected</u>	<u>2019-20</u> <u>Estimate</u>
Park acreage maintained (developed)	451	451	451
Man hours used:			
Mowing parks (all City areas)	2,059	3,000	3,000
Trash clean up	3,531	3,700	3,700
Park maintenance	2,650	2,700	2,800
Flower bed maintenance/Tree trimming	227	500	500
Weed/fire ant control	157	200	230
Assisting other Departments	220	300	350

FY2020 BUDGET NOTES:

1. Summer Recreation Program line 5712 has been decreased by \$5,000. Programs will be located at Jackson, Meyer and Taylor Ray Elementaries.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Parks Maintenance & Recreation Programming **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 569,348	\$ 600,101	\$ 600,101	\$ 529,366	\$ 607,200	
Supplies	127,861	149,300	149,300	150,250	149,500	
Maintenance and Services	305,163	305,787	305,787	303,737	318,076	
Total Expenditures	\$ 1,002,372	\$ 1,055,188	\$ 1,055,188	\$ 983,353	\$ 1,074,776	1.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
Recreation Programs Coordinator	1.00	-	-	-	-	
Civic Center & Events Manager	-	0.50	0.50	0.50	0.50	
Administrative Technician	-	0.50	0.50	0.50	0.50	
Administrative Technician	0.50	0.50	0.50	0.50	0.50	
M&O Technician	2.00	2.00	2.00	2.00	2.00	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	
Total Personnel	8.50	8.50	8.50	8.50	8.50	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Parks Maintenance & Recreation Programming **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 389,796	\$ 391,348	\$ 391,348	\$ 340,000	\$ 391,715	
10 20 Overtime	12,317	16,000	16,000	16,000	16,000	
10 30 Longevity	3,965	4,450	4,450	3,965	6,353	
10 40 Incentive Pay	1,163	1,350	1,350	1,500	1,500	
11 15 Program Salaries and Wages	1,248	7,443	7,443	3,500	7,443	
20 10 Retirement	54,581	66,553	66,553	58,000	69,946	
20 20 Social Security	29,605	32,555	32,555	25,000	32,728	
20 40 Insurance	69,395	71,211	71,211	71,000	72,350	
20 50 Workers' Compensation	873	3,043	3,043	4,280	3,016	
20 55 Long Term Disability	1,131	1,048	1,048	1,021	1,049	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	475	300	300	300	300	
Subtotal	569,348	600,101	600,101	529,366	607,200	1.2%
Supplies:						
31 10 Office Supplies	585	600	600	600	600	
31 40 Clothing	2,271	3,300	3,300	3,350	3,500	
31 90 Other Supplies	4,293	4,500	4,500	4,500	5,000	
34 10 Botanical & Agricultural Supplies	15,079	15,000	15,000	15,000	17,500	
34 20 Medical Supplies	484	600	600	600	600	
34 30 Cleaning Supplies	6,599	9,000	9,000	9,000	8,000	
35 10 Motor Vehicle Repair Supplies	2,447	2,500	2,500	5,500	2,500	
35 20 Building Materials and Supplies	3,587	4,500	4,500	4,500	4,500	
35 30 Plumbing Supplies	3,195	4,000	4,000	4,000	4,000	
35 35 Electrical Supplies	7,046	7,000	7,000	7,000	7,000	
36 10 Small Tools and Equipment	6,962	7,000	7,000	7,000	7,000	
36 50 Recreation Program Supplies	7,336	10,000	10,000	8,000	8,000	
37 10 Natural Gas	650	1,300	1,300	1,200	1,300	
37 20 Electricity	55,056	67,500	67,500	67,500	67,500	
37 30 Fuel, Oil and Lubricants	12,272	12,500	12,500	12,500	12,500	
Subtotal	127,861	149,300	149,300	150,250	149,500	0.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	675	1,250	1,250	1,250	1,250	
51 20 General Insurance	15,949	16,000	16,000	16,250	16,500	
52 10 Telephone/Communications	1,235	1,400	1,400	1,400	1,400	
52 20 Postage	8	100	100	100	100	
55 10 Education and Training	1,148	2,500	2,500	2,200	2,500	
56 24 Equipment Rentals	3,108	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	28,024	11,825	11,825	11,825	11,826	
57 10 Other Contractual Services - LCISD	-	10,000	10,000	-	10,000	
57 12 Other Contractual Services - YMCA	20,000	20,000	20,000	15,000	15,000	
57 14 Other Contractual Services - Restrooms	21,666	22,212	22,212	22,212	22,000	
57 16 Nuisance Animals	150	3,000	3,000	3,000	3,000	
57 20 Other Contractual Services - Tree Trimming	3,800	4,000	4,000	4,000	4,000	
62 40 Grounds Maintenance Services	43,130	42,000	42,000	42,000	42,000	
62 45 Grounds Maintenance - Park Mowing	82,005	70,000	70,000	70,000	70,000	
62 50 Grounds Maintenance - Sports Complex	49,226	60,000	60,000	73,000	73,000	
63 10 Building Repair and Maintenance	2,741	2,500	2,500	2,500	2,500	
63 15 Structure Repair and Maintenance	23,936	25,000	25,000	25,000	29,000	
63 25 Equipment Repair and Maintenance	8,362	10,000	10,000	10,000	10,000	
Subtotal	305,163	305,787	305,787	303,737	318,076	4.0%
Total Expenditures	\$ 1,002,372	\$ 1,055,188	\$ 1,055,188	\$ 983,353	\$ 1,074,776	1.9%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Special Events	FUNCTION: Community Development	ACCOUNT: 101-1955-540

PROGRAM DESCRIPTION:

The City of Rosenberg Special Events are under the direction of the Parks and Recreation Director. The events consist of the Rosenberg Christmas Nights and Family 4th Celebration.

FY2020 BUDGET NOTES:

1. Salaries and Wages - Family 4th has been decreased due to RPD contracting parking attendant services for Family 4th.
2. Family 4th Celebration has been increased for parking services contract, special event insurance, and the increase in entertainment/fireworks costs.
3. Rosenberg Christmas Nights Dinner has been decreased to accommodate only one-seating.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Special Events: - Rosenberg Christmas Nights & Family 4th Celebration	Community Development	101-1955-540

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 7,693	\$ 37,340	\$ 37,340	\$ 19,478	\$ 25,008	
Maintenance and Services	134,362	160,838	160,838	131,297	163,280	
Total Expenditures	\$ 142,055	\$ 198,178	\$ 198,178	\$ 150,775	\$ 188,288	-5.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 15	Salaries and Wages - Family 4th Celebration	\$ -	\$ 15,000	\$ 15,000	\$ 7,800	10,000
10 17	Salaries and Wages - Rosenberg Christmas Nights	6,306	15,000	15,000	7,800	10,000
20 10	Retirement	829	4,692	4,692	2,000	3,270
20 20	Social Security	482	2,296	2,296	1,500	1,530
20 50	Workers' Compensation	76	352	352	378	208
Subtotal		7,693	37,340	37,340	19,478	25,008
Maintenance and Services:						
51 20	General Insurance	271	280	280	280	280
53 15	Family 4th Celebration	58,606	62,391	62,391	62,391	75,000
53 25	Rosenberg Christmas Nights	70,922	88,667	88,667	62,000	80,000
53 30	Rosenberg Christmas Nights Dinner	4,563	9,500	9,500	6,626	8,000
Subtotal		134,362	160,838	160,838	131,297	163,280
Total Expenditures		\$ 142,055	\$ 198,178	\$ 198,178	\$ 150,775	\$ 188,288



Public Safety

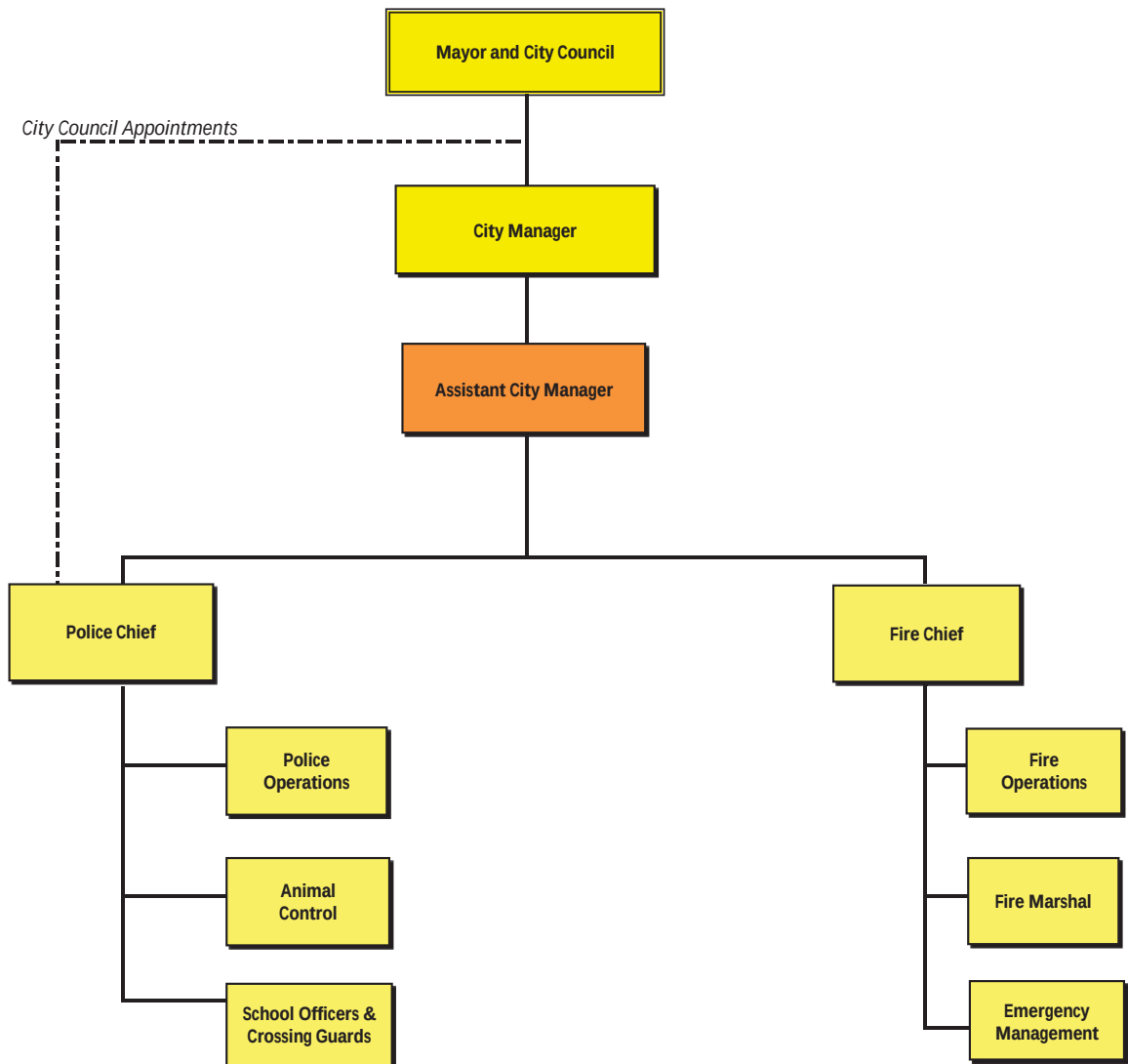
- PUBLIC SAFETY ORGANIZATIONAL CHART
 - PUBLIC SAFETY SUMMARY
 - POLICE DEPARTMENT
 - ANIMAL CONTROL
- SCHOOL OFFICERS AND CROSSING GUARDS
 - FIRE DEPARTMENT
- EMERGENCY MANAGEMENT
 - FIRE MARSHAL

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



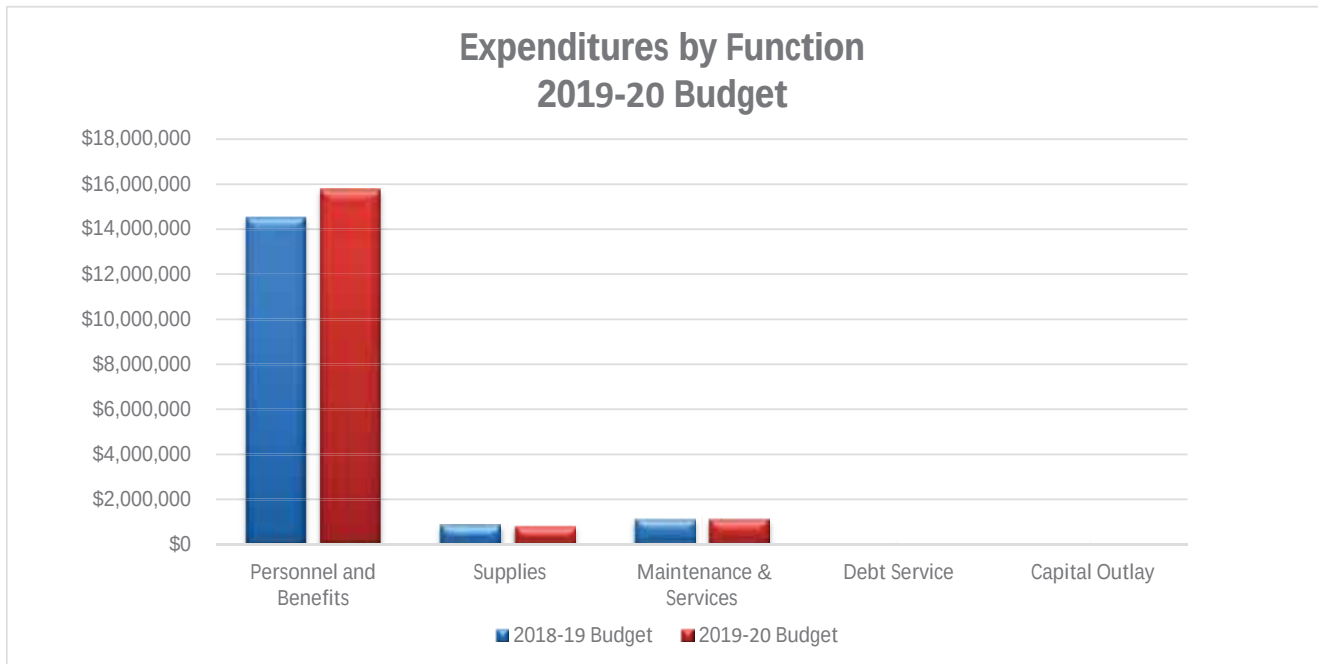
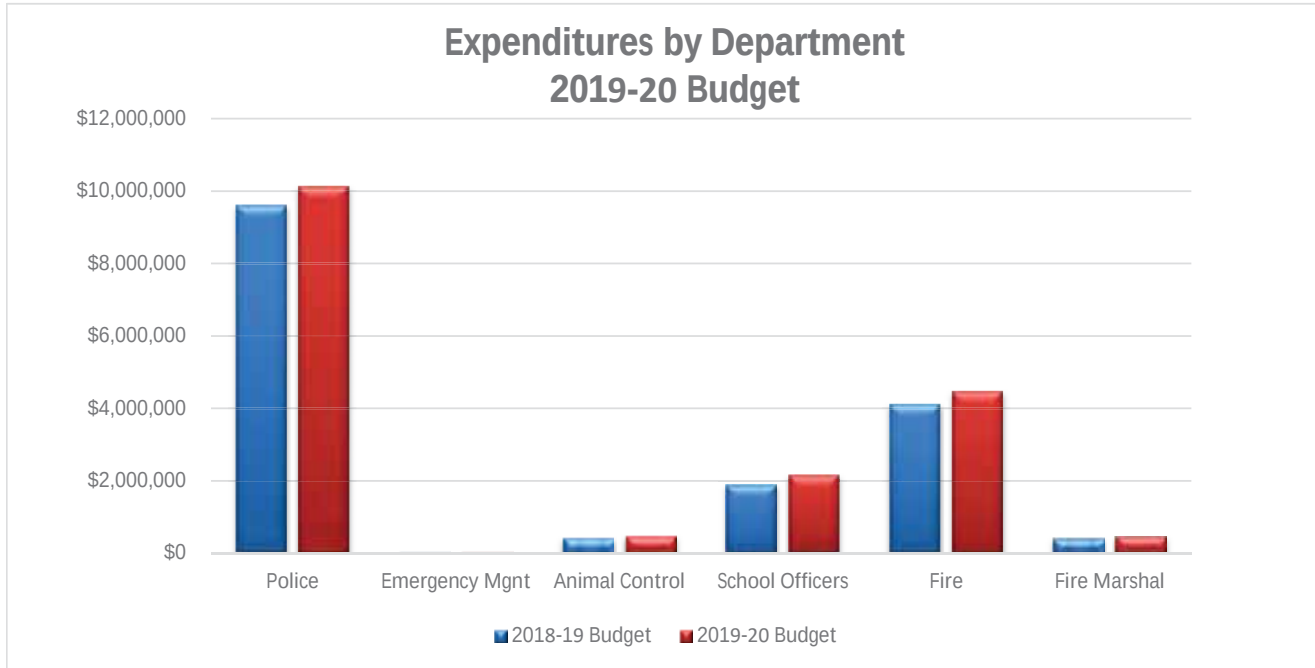
CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

Public Safety Organizational Chart



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Public Safety



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Safety Summary	N/A	101-XXXX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 12,414,347	\$ 14,230,938	\$ 14,536,409	\$ 13,949,755	\$ 15,792,857	
Supplies	847,716	823,835	866,539	891,035	805,450	
Maintenance and Services	1,035,701	1,098,138	1,098,138	1,114,208	1,097,283	
Subtotal	14,297,763	16,152,911	16,501,086	15,954,998	17,695,590	7.2%
Total Expenditures	\$ 14,301,658	\$ 16,152,911	\$ 16,501,086	\$ 15,958,598	\$ 17,695,590	7.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Police	95.00	95.00	95.00	95.00	97.00	
Animal Control	4.00	4.00	5.00	5.00	5.48	
School Officers and Crossing Guards	14.86	20.86	20.86	20.86	20.86	
Fire	37.96	37.96	43.96	43.96	43.96	
Emergency Management	-	-	-	-	-	
Fire Marshal	4.00	4.00	4.00	4.00	4.00	
Total Personnel	155.82	161.82	168.82	168.82	171.30	1.5%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Police	FUNCTION: Public Safety	ACCOUNT: 101-3000-520

MISSION STATEMENT:

Pursue excellence through the relentless challenge of the status quo in leadership, education, and accountability. Policing with the community to enhance safety and quality of life.

PROGRAM DESCRIPTION:

The Police Department is under the direction and supervision of the Police Chief, who is appointed by the City Council. The Department is responsible for enforcement of traffic laws, accident investigations, community education and crime prevention programs, investigation of crimes against persons and property, and narcotic investigations. In addition, the Department is responsible for the maintenance of criminal records, files, prisoner processing and detention, and radio communications and teletype services. The Police Department also supervises the Animal Control Division.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide professional police services to our community

Objectives:

- Achieve and maintain full staffing levels
- Leadership development and succession planning through mentorships, formal training, and education
- Maintain emergency response time to priority one calls of less than 6 minutes
- Continue proactive follow-up investigations to improve our clearance rates for criminal offenses
- Continue our recruitment program at area colleges and academies to reflect our community diversity
- Participate in multi-agency task forces, to include federal agencies to increase intelligence gathering and build strong partnerships
- Maintain and improve our facilities to create a more productive working environment
- Improve relationships with community leaders and businesses by hosting citizens' police academy
- Reorganize personnel structure to improve accountability and effectiveness
- Research and utilize grant funds to obtain special equipment

Department Goal# 2: Continue to research technology needs related to policing

Objectives:

- In conjunction with Information Technology, develop a multi-year technology plan for the department
- Use technology to improve allocation of resources
- Develop partnership with Internet Crimes Against Children (ICAC) task force
- Focus investigative needs and training involving white collar crimes
- Improve technological capabilities in evidence collection and documentation
- Utilize software to increase organization and planning

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Police	FUNCTION: Public Safety	ACCOUNT: 101-3000-520

The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.

Department Goal# 3: Actively involve residents and the business community in crime prevention and promoting community safety awareness.

Objectives:

- Effectively use volunteers to enhance service to the community
- Continue to cooperate with prosecutors to improve the case review process and charging decisions
- Involve members of the public to aid the police department in its crime fighting efforts
- Research practices for establishing formal crime prevention program within the department that includes measuring for effectiveness and ensuring that crime prevention efforts remain a priority for all patrol officers
- Develop a community program that educates and informs the elder caregiver to encourage reporting and preventing abuse of the elderly
- Develop a community-wide education program with businesses and financial institutions to implement video equipment and video enhancement capabilities to improve the quality of video to deter burglaries, robberies, and apprehend criminals
- Host quarterly or semi-annual town hall meetings with the community
- Educate citizens through an established online community awareness program on how to identify and report suspicious drug activities
- Provide quality police services to our community by utilizing the CROs Program

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 4: Continue to improve the safety of our community by expanding our traffic division.

Objectives:

- Increase traffic management and mobility as retail development expands along major corridors and city streets
- Continue to analyze accident statistical data for directed patrol enforcement
- Utilize public works to assist with engineering proposals to reduce collisions and traffic concerns
- Enhance accident/traffic investigative unit's ability to minimize and respond to traffic complaints and accidents
- Conduct traffic surveys of potential traffic concerns
- Research and develop innovative strategies to help minimize traffic mobility concerns

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Police	FUNCTION: Public Safety	ACCOUNT: 101-3000-520

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Community Oriented Events Attended	27	73	84
Calls for service	71143	69,773	75,000
Average Response Time (Priority 1)	7m41s	7m49s	7m
Calls for service (911)	9,797	8,824	9,000
Calls for service per uniformed officer	2,371	2,180	2,200
Total calls responded to in less than 3 minutes	1,191	1,108	420
Average Number of Patrol Officer/Sgt.	30	32	31
Percent of priority 1 calls to total calls	9.22%	9.13%	10%
Number of criminal reports	3,808	3,353	3,500
Percent of reported crimes cleared	68%	60%	70%
Number of citizen complaints against Police Officers	18 (1)	23 (5)	Unk
Percent completion of complaints within 30 days	83%	39%	Unk

FY2020 BUDGET NOTES:

1. Increase in Salaries & Wages due to the addition of one (1) Patrol Officer and one (1) Identification Officer.
2. Reclassed a Lieutenant position to a Sergeant position in the Traffic Division.
3. Increase in Uniforms to better allow for a \$600 clothing allowance per officer.
4. Added Personal Protective Equipment for the yearly replacement/purchase of vests.
5. Added Other Expenses – Donations to account for purchases made with donated funds.
6. Increase in Motor Vehicle Repair Supplies to cover the increased costs of fleet maintenance.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 7,599,041	\$ 8,483,384	\$ 8,483,384	\$ 7,790,900	\$ 9,005,867	
Supplies	529,863	455,500	455,500	467,543	465,500	
Maintenance and Services	686,302	673,133	673,133	687,204	659,612	
Total Expenditures	\$ 8,815,207	\$ 9,612,017	\$ 9,612,017	\$ 8,945,647	\$ 10,130,979	5.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	5.00	5.00	5.00	5.00	4.00	
Police Sergeant	10.00	10.00	10.00	10.00	11.00	
Police Officer	53.00	53.00	53.00	53.00	55.00	
Director of Public Safety Dispatch	-	1.00	1.00	1.00	1.00	
Public Safety Support Supervisor	3.00	3.00	3.00	3.00	2.00	
Public Safety Support Specialist	14.00	12.00	12.00	12.00	13.00	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	2.00	3.00	3.00	3.00	3.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Victim's Advocate	1.00	1.00	1.00	1.00	1.00	
Total Personnel	95.00	95.00	95.00	95.00	97.00	2.1%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 4,942,307	\$ 5,486,796	\$ 5,486,796	\$ 4,950,000	\$ 5,797,251	
10 20 Overtime	260,685	126,300	126,300	250,000	146,300	
10 30 Longevity	40,455	44,270	44,270	35,000	63,020	
10 40 Incentive Pay	241,399	223,500	223,500	260,000	281,400	
10 50 Holiday Pay	138,479	203,657	203,657	148,000	224,815	
11 10 Salaries and Wages - Part Time	890	-	-	-	-	
20 10 Retirement	744,759	952,182	952,182	900,000	1,065,229	
20 20 Social Security	402,082	465,745	465,745	400,000	498,413	
20 40 Insurance	754,677	901,743	901,743	775,000	852,469	
20 50 Workers' Compensation	55,514	60,292	60,292	57,000	58,089	
20 55 Long Term Disability	13,795	15,299	15,299	13,500	16,481	
20 70 Uniforms - Taxable	4,000	3,600	3,600	2,400	2,400	
Subtotal	7,599,041	8,483,384	8,483,384	7,790,900	9,005,867	6.2%
Supplies:						
31 10 Office Supplies	6,813	6,000	6,000	7,500	8,000	
31 15 Training Supplies	28,966	35,000	35,000	35,000	35,000	
31 20 Computer Supplies	68	-	-	-	-	
31 35 Business Expenses	1,193	1,500	1,500	1,500	1,500	
31 40 Clothing	33,973	28,000	28,000	36,000	30,000	
31 45 Uniforms	36,358	30,000	30,000	30,000	40,000	
31 55 Personal Protective Equipment	-	-	-	4,000	4,000	
31 95 Other Expenses - Donations	-	-	-	1,300	2,000	
32 10 Jail Operation Supplies	37,417	30,000	30,000	30,000	30,000	
32 30 Brazos Town Center Office	2,251	3,500	3,500	3,500	3,500	
33 20 Community Education Supplies	4,099	8,000	8,000	8,000	8,000	
34 25 Laboratory Supplies	4,622	4,000	4,000	4,000	4,000	
34 30 Cleaning Supplies	2,593	3,000	3,000	3,000	3,000	
35 10 Motor Vehicle Repair Supplies	86,984	50,000	50,000	75,000	60,000	
35 15 Equipment Repair Supplies	434	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	97	500	500	500	500	
36 20 Small Tools and Equipment - Grant	54,060	-	-	2,243	-	
37 20 Electricity	59,561	75,000	75,000	55,000	62,500	
37 30 Fuel, Oil and Lubricants	170,374	180,000	180,000	170,000	172,500	
Subtotal	529,863	455,500	455,500	467,543	465,500	2.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 15 Investigative Costs	22,397	20,000	20,000	17,000	20,000	
42 35 Dues, Subscriptions, Memberships	1,771	1,500	1,500	1,700	1,700	
51 20 General Insurance	111,702	108,000	108,000	120,000	120,000	
52 10 Telephone/Communications	37,351	39,000	39,000	39,000	39,000	
52 20 Postage	2,006	1,000	1,000	1,315	1,500	
52 30 Freight and Express	355	500	500	500	500	
54 10 Printing and Binding	3,328	3,000	3,000	3,000	3,000	
55 10 Education and Training	31,217	25,000	25,000	31,456	27,500	
56 24 Equipment Rentals	1,688	1,600	1,600	1,600	1,600	
56 25 Fleet Replacement	369,835	362,733	362,733	362,733	335,312	
57 10 Other Contractual Svcs-Profiling/Collections	18,024	19,500	19,500	19,500	19,500	
57 15 Janitorial Services	13,287	15,000	15,000	15,000	15,000	
57 27 Lease of Motor Vehicles - CID	22,115	24,300	24,300	24,300	24,300	
63 10 Building Repair and Maintenance	17,118	17,000	17,000	17,000	17,000	
63 25 Equipment Repair and Maintenance	24,551	30,000	30,000	30,000	28,700	
63 26 Radio Repair and Maintenance	3,237	5,000	5,000	3,100	5,000	
63 28 Network System Maintenance	6,320	-	-	-	-	
Subtotal	686,302	673,133	673,133	687,204	659,612	-2.0%
Total Expenditures	\$ 8,815,207	\$ 9,612,017	\$ 9,612,017	\$ 8,945,647	\$ 10,130,979	5.4%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

DEPARTMENT:
Animal Control

FUNCTION:
Public Safety

ACCOUNT:
101-3034-520

PROGRAM DESCRIPTION:

The Animal Control division, under the direction and supervision of the Police Chief and Director of Animal Control, is responsible for protecting citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through enforcement of various state statutes and City Ordinances. The department is also responsible for the operation and maintenance of the animal shelter. Shelter aims to increase the live release rate of animals under its care and meet modern No Kill standards. This entails maximizing adoption opportunities, educating the community on humane treatment, and collaborating with other animal welfare groups.

STRATEGIC PLAN GOALS:

❖ **Department Goal# 1: Increase Accessibility and Customer Service**

Objectives:

1. Schedule staff coverage during evening hours when activity is highest and adoption likelihood is highest.
2. Schedule extended weekend coverage to increase exposure to the public when they are off work and at home with their animals.
3. Continue proactive interaction with the public to develop partnerships and to schedule off-site events.
4. Continue training and education for staff regarding customer service and effective communication.
5. Increase follow-up and welfare calls.
6. Implement customer feedback surveys.

❖ **Department Goal# 2: Refine No Kill Strategies**

Objectives:

1. Model strategies to fit into widely used and vetted No Kill Equation.
2. Build large, organized volunteer body through new LEAP Program.
3. Revamp foster program to appeal to Millennials, working adults, and families new to pet guardianship
4. Utilize technology and social media to creatively and consistently advertise adoptable animals.
5. Frequently engage with public and their questions/concerns/ideas.
6. Address community cat concerns and consider colony management and guardian protocols.
7. Create positive, helpful resources for struggling pet guardians for retention purposes.
8. Research and apply for medical and surgical grants.
9. Establish new animal enrichment guidelines and standards.

❖ **Department Goal# 3: Improve Brand Equity**

Objectives:

1. Build trust with the animal rights community to demonstrate our commitment to ethical animal treatment.
2. Increase transparency, which will reflect positively on the City as a whole.
3. Network in Greater Houston area to increase the exposure our animals receive.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Animal Control	Public Safety	101-3034-520

PERFORMANCE INDICATORS:

	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Estimate</u>	<u>2019-20</u> <u>Projected</u>
Calls for Service	4295	4395	4495
Stray Animals Captured	1150	1250	1350
Bite Cases Investigated	31	32	33
Educational Presentations	17	20	20
Animals Adopted	500	600	700

FY2020 BUDGET NOTES:

1. Increase Medical Supplies to accommodate increased percentage of live releases in need of spay/neuter surgeries and rabies vaccinations.
2. Decrease Carcass Removal by \$1,700. A once-monthly occurrence will be sufficient for this service.
3. Eliminate Janitorial Services in the amount of \$8,600 and implement in-house cleaning task schedule.
4. Add a part-time Kennel Technician to the Animal Control Department in the amount of \$13,437 for salary and benefits.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 176,606	\$ 210,599	\$ 292,839	\$ 284,350	\$ 340,346	
Supplies	77,369	79,250	79,250	85,700	88,800	
Maintenance and Services	26,709	41,646	41,646	33,845	30,646	
Total Expenditures	\$ 280,684	\$ 331,495	\$ 413,735	\$ 403,895	\$ 459,792	11.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Director of Animal Control	-	-	1.00	1.00	1.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Kennel Technician	-	-	-	-	0.48	
Total Personnel	4.00	4.00	5.00	5.00	5.48	9.6%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 121,922	\$ 150,083	\$ 210,632	\$ 195,000	\$ 224,119	
10 20 Overtime	9,215	3,600	3,600	5,500	3,600	
10 30 Longevity	565	745	745	685	1,455	
10 40 Incentive Pay	1,153	2,100	2,100	1,000	1,800	
11 10 Salaries and Wages - Part Time	-	-	-	-	12,310	
20 10 Retirement	17,713	24,481	33,951	32,000	37,764	
20 20 Social Security	10,044	11,973	16,605	14,200	18,611	
20 40 Insurance	15,331	14,707	22,060	32,500	37,355	
20 50 Workers' Compensation	322	2,505	2,578	2,880	2,727	
20 55 Long Term Disability	341	405	568	585	605	
Subtotal	176,606	210,599	292,839	284,350	340,346	16.2%
Supplies:						
31 10 Office Supplies	1,413	500	500	1,000	500	
31 35 Business Expenses	49	200	200	200	200	
31 45 Uniforms	1,645	1,800	1,800	1,800	2,050	
31 90 Other Supplies	3,208	3,000	3,000	2,400	3,000	
31 95 Other Expenses-Donations	8,946	9,000	9,000	9,000	9,000	
34 20 Medical Supplies	35,860	40,000	40,000	48,050	50,300	
34 30 Cleaning Supplies	2,602	4,000	4,000	2,500	4,000	
34 35 Animal Feed	4,022	4,000	4,000	4,000	4,000	
35 10 Motor Vehicle Repair Supplies	691	750	750	750	750	
36 10 Small Tools and Equipment	9,127	3,000	3,000	3,000	3,000	
37 10 Natural Gas	925	1,500	1,500	1,500	1,500	
37 20 Electricity	6,668	9,000	9,000	9,000	8,000	
37 30 Fuel, Oil and Lubricants	2,214	2,500	2,500	2,500	2,500	
Subtotal	77,369	79,250	79,250	85,700	88,800	12.1%
Maintenance and Services:						
42 60 Technology Fees	340	-	-	-	-	
51 20 General Insurance	3,140	3,200	3,200	3,099	3,200	
52 10 Telephone/Communications	1,630	1,900	1,900	1,900	1,900	
52 20 Postage	16	200	200	200	200	
54 10 Printing and Binding	664	700	700	700	700	
54 15 Community Education	939	900	900	-	900	
55 10 Education and Training	141	3,200	3,200	3,300	3,200	
56 24 Equipment Rentals	-	100	100	-	100	
56 25 Fleet Replacement	12,046	12,046	12,046	12,046	12,046	
57 10 Other Contractual Services	377	2,500	2,500	700	1,000	
57 15 Janitorial Services	1,535	8,600	8,600	2,000	-	
62 10 Carcass Disposal	2,980	3,500	3,500	3,100	1,800	
63 10 Building Repair and Maintenance	1,671	2,200	2,200	6,000	3,000	
63 25 Equipment Repair and Maintenance	1,229	2,600	2,600	800	2,600	
Subtotal	26,709	41,646	41,646	33,845	30,646	-26.4%
Total Expenditures	\$ 280,684	\$ 331,495	\$ 413,735	\$ 403,895	\$ 459,792	11.1%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	School Officers and Crossing Guards	Public Safety	101-3036-520

PROGRAM DESCRIPTION:

The City has an agreement with the Lamar Consolidated Independent School District (LCISD) to provide security and other services to the District under the School Resource Division. The Rosenberg Police Department is responsible for the School Resource Division (SRO Division) which currently consist of a Lieutenant, one Sergeant and 10 Officers. The SRO Division is primarily responsible for the safety of the students and staff throughout the Lamar Consolidated Independent School District which encompasses 384 square miles and spans across five cities. The division is responsible for investigation of crimes against people and property. The Department also provides school – crossing guards for area elementary schools.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming year*

Department Goal #1: Continue to provide quality contractual police services to LCISD

Objectives:

- SRO development through formal School Resource Officer training and education.

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal #2: Continue to research and update technology

Objectives:

- Utilize technology to strategically monitor campus surveillance cameras from off site locations.

Department Goal #3: Improve the safety of students

Objectives:

- Improved response to school zone and roadway traffic concerns and enhanced ability to investigate criminal offenses.

FY2020 BUDGET NOTES:

1. Increase in Overtime to cover LCISD policy to have an officer(s) at all LCISD after-school events.
2. Increase to Radio/Telephone Communications to properly allocate portable and in-car radio expenses to be reimbursed by LCISD.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	School Officers and Crossing Guards	Public Safety	101-3036-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,397,298	\$ 1,828,280	\$ 1,828,280	\$ 1,988,440	\$ 2,129,053	
Supplies	9,067	60,360	103,064	103,063	14,700	
Maintenance and Services	7,065	6,000	6,000	14,100	14,100	
Total Expenditures	\$ 1,413,431	\$ 1,894,640	\$ 1,937,344	\$ 2,105,603	\$ 2,157,853	11.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Sergeant	1.00	2.00	2.00	2.00	2.00	
Police Officer	10.00	15.00	15.00	15.00	15.00	
School Crossing Guards	2.86	2.86	2.86	2.86	2.86	
Total Personnel	14.86	20.86	20.86	20.86	20.86	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 784,164	\$ 1,117,923	\$ 1,117,923	\$ 1,110,000	\$ 1,184,358	
10 20 Overtime	161,105	75,000	75,000	215,000	200,000	
10 30 Longevity	8,615	8,865	8,865	10,734	17,310	
10 40 Incentive Pay	54,532	60,300	60,300	81,000	88,200	
10 50 Holiday Pay	3,226	-	-	5,356	6,791	
11 10 Salaries and Wages - PT Crossing Guards	40,284	53,537	53,537	45,000	59,488	
20 10 Retirement	133,607	197,390	197,390	225,000	244,706	
20 20 Social Security	75,197	100,645	100,645	103,000	119,047	
20 40 Insurance	123,061	196,216	196,216	175,000	189,918	
20 50 Workers' Compensation	11,384	15,395	15,395	15,500	16,028	
20 55 Long Term Disability	2,122	3,009	3,009	2,850	3,207	
Subtotal	1,397,298	1,828,280	1,828,280	1,988,440	2,129,053	16.5%
Supplies:						
31 40 Clothing	-	45,660	45,660	45,660	-	
31 45 Uniforms	6,365	12,200	12,200	12,200	12,200	
31 50 Crossing Guard Supplies	2,702	2,500	2,500	2,500	2,500	
36 10 Small Tools and Equipment	-	-	42,704	42,703	-	
Subtotal	9,067	60,360	103,064	103,063	14,700	-85.7%
Maintenance and Services:						
52 10 Telephone/Communications	7,065	6,000	6,000	14,100	14,100	
Subtotal	7,065	6,000	6,000	14,100	14,100	135.0%
Total Expenditures	\$ 1,413,431	\$ 1,894,640	\$ 1,937,344	\$ 2,105,603	\$ 2,157,853	11.4%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

MISSION STATEMENT:

To minimize the destructive impact on life and property caused by fires, accidents, and illness.

PROGRAM DESCRIPTION:

The Fire Department is under the direction of the Fire Chief, who is primarily responsible for suppression, fire administration, rescue/EMS operations, vehicle and facility maintenance, training, and public relations. The Fire Department provides the manpower to assist the Fire Marshal's Office in fire prevention and fire safety education. Annual classes are provided to all of the schools and day care facilities within the community. As a public service, firefighters install smoke detectors when requested by residents. The Fire Department also participates in regional programs such as the Hazardous Materials team and the Heavy Rescue and Structural Collapse teams. Due to the recent flooding events, the department has organized and began training personnel in swift water rescue. These programs have equipment that was funded through Federal Grants. The Department coordinates with Fort Bend EMS to provide Emergency Medical Services to our citizens with Fire Department personnel performing first response medical service.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Maintain or Enhance Critical Facilities.

Objectives:

- Provide funding for continual improvements to fire stations.
- Contract with an ISO consultant to provide a report suggesting areas of improvement to maintain and/or reduce our ISO score and develop a "master plan" for future fire stations.

Department Goal# 2: Maintain Reliable Equipment.

Objectives:

- Provide one vehicle for the Fire Prevention position for inspections and response purposes.
- Replace Department's SCBA Cascade System
- Replace the Department's PPE Extractor

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 3: Personnel.

Objectives:

- To have reliable and appropriate staffing to meet nationally recognized standards by hiring three (3) Firefighters per year to reach 1.33 Firefighters for each Firefighter position. With the award of the SAFER Grant we were able to hire six personnel in the 2018-19 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 4: Evaluating Customer Needs.

Objectives:

- Identify a medium to collect survey data that is functional for all customers.
- Initiate the survey collection program.
- Tabulate collected data and utilize information to make informed decisions.

Department Goal# 5: Professional Development.

Objectives:

- Initiate the review process of the Best Practices Program.
- Modify the training program for the probationary Firefighter as needed.
- Analyze and modify annual training programs.
- Continue the Officer Development Training Program.
- Create positional task books for field operations.

Department Goal# 6: Seek Opportunities for Public and Private Partnerships.

Objectives:

- Perform a comprehensive review of all established partnerships and create opportunities to enhance current programs.
- Evaluate our Partnership with the Boy Scouts of America Explorer program and modify as necessary.
- Analyze the program that improves communication between Non-English-speaking customers and public servants.

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	Actual	Estimate	Projected
Number of responses	5,131	5,160	5,400
Percent of responses for fires/alarms	9%	9%	10%
Percent of responses for rescues	72%	70%	70%
Percent of responses for hazardous conditions	5%	5%	6%
Percent of responses for service calls	14%	16%	14%
Average Number of responses per Fire Station	1,280	1,290	1,350
Response Time (call received – on location)	6:24	6:17	6:20
Number of reportable injuries (civilian and firefighter)	8	12	12

FY2020 BUDGET NOTES:

1. Increase of \$4,800 to Vehicle Repair and Maintenance for maintenance of the new fire engine and squad vehicle that were purchased during FY2018 and FY2019.
2. Increased Clothing and Uniform account to cover six new personnel as part of the SAFER Grant personnel.
3. Added \$30,000 to Other Contractual Services for the annual fire fighter physicals.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,944,084	\$ 3,330,689	\$ 3,553,920	\$ 3,550,020	\$ 3,892,601	
Supplies	220,400	208,975	208,975	215,279	214,900	
Maintenance and Services	294,925	347,139	347,139	349,298	363,306	
Total Expenditures	\$ 3,459,409	\$ 3,886,803	\$ 4,110,034	\$ 4,114,597	\$ 4,470,807	8.8%

~ AUTHORIZED POSITIONS ~

Position Title						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	6.00	6.00	6.00	6.00	6.00	
Fire Engineer	6.00	6.00	6.00	6.00	6.00	
Senior Firefighter	7.00	10.00	10.00	10.00	14.00	
Firefighter	11.00	8.00	14.00	14.00	10.00	
Firefighter	0.96	0.96	0.96	0.96	0.96	
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	37.96	37.96	43.96	43.96	43.96	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 1,889,681	\$ 2,104,582	\$ 2,277,106	\$ 2,260,000	\$ 2,456,326	
10 20 Overtime	124,288	100,000	100,000	126,000	120,000	
10 30 Longevity	20,979	18,380	18,380	18,670	30,488	
10 40 Incentive Pay	68,472	60,300	60,300	74,500	75,000	
10 50 Holiday Pay	67,518	77,424	83,058	83,100	112,694	
11 10 Salaries and Wages - Part Time	4,375	26,000	26,000	2,000	7,803	
20 10 Retirement	289,112	369,304	398,644	424,000	457,007	
20 20 Social Security	154,126	182,627	196,259	184,000	214,427	
20 40 Insurance	301,213	364,568	364,568	350,000	380,623	
20 50 Workers' Compensation	18,456	21,013	22,633	21,000	30,697	
20 55 Long Term Disability	5,215	5,891	6,372	6,150	6,936	
20 65 Cell Phone Allowance	650	600	600	600	600	
Subtotal	2,944,084	3,330,689	3,553,920	3,550,020	3,892,601	9.5%
Supplies:						
31 10 Office Supplies	2,142	2,300	2,300	2,300	2,300	
31 15 Training Supplies	2,975	6,400	6,400	6,400	6,400	
31 35 Business Expenses	123	300	300	300	300	
31 40 Clothing	21,508	24,175	24,175	24,175	25,500	
31 45 Uniforms	22,784	22,800	22,800	22,800	24,600	
31 90 Other Supplies	3,505	4,000	4,000	4,000	4,000	
31 95 Other Supplies - Grant	1,294	-	-	6,304	-	
34 15 Chemical Supplies	2,086	4,750	4,750	4,750	4,750	
34 20 Medical Supplies	4,857	5,000	5,000	5,000	5,000	
34 30 Cleaning Supplies	4,827	5,500	5,500	5,500	5,500	
35 10 Motor Vehicle Repair Supplies	73,792	48,000	48,000	48,000	52,800	
35 15 Equipment Repair Supplies	3,428	4,500	4,500	4,500	4,500	
35 20 Building Materials and Supplies	2,069	2,700	2,700	2,700	2,700	
36 10 Small Tools and Equipment	15,809	15,700	15,700	15,700	15,700	
36 30 Safety Equipment	1,991	2,500	2,500	2,500	2,500	
37 10 Natural Gas	2,696	2,850	2,850	2,850	2,850	
37 20 Electricity	21,838	24,500	24,500	24,500	22,500	
37 30 Fuel, Oil and Lubricants	32,676	33,000	33,000	33,000	33,000	
Subtotal	220,400	208,975	208,975	215,279	214,900	2.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire	Public Safety	101-3100-520

Classification		2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~							
Maintenance and Services:							
42 35	Dues, Subscriptions, Memberships	753	2,450	2,450	2,450	2,450	
42 36	Volunteer Pension/Dues	48,190	60,000	60,000	55,000	60,000	
42 75	Volunteer Holiday Party	1,313	1,190	1,190	1,190	1,190	
43 40	License and Inspection Fees	9,023	9,500	9,500	9,500	10,970	
43 50	Volunteer Activities	12,275	15,000	15,000	12,000	15,000	
51 20	General Insurance	23,950	24,000	24,000	23,791	24,000	
52 10	Telephone/Communications	10,505	9,735	9,735	9,735	9,735	
52 20	Postage	348	400	400	400	400	
54 10	Printing and Binding	1,008	1,100	1,100	1,100	1,100	
55 10	Education and Training	24,545	25,000	25,000	25,000	25,600	
56 25	Fleet Replacement	115,749	145,314	145,314	145,314	132,911	
57 10	Other Contractual Svcs	8,606	11,000	11,000	11,000	7,500	
57 11	Other Contractual Svcs - Fire Fighter Physicals	-	-	-	-	30,000	
62 32	Laundry and Other Sanitation Services	821	850	850	850	850	
63 10	Building Repair and Maintenance	16,727	18,000	18,000	25,368	18,000	
63 25	Equipment Repair and Maintenance	15,914	16,000	16,000	19,000	16,000	
63 26	Radio Repair	5,199	7,600	7,600	7,600	7,600	
Subtotal		294,925	347,139	347,139	349,298	363,306	4.7%
Total Expenditures		\$ 3,459,409	\$ 3,886,803	\$ 4,110,034	\$ 4,114,597	\$ 4,470,807	8.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

DEPARTMENT:
Emergency Management

FUNCTION:
Public Safety

ACCOUNT:
101-3132-520

PROGRAM DESCRIPTION:

The Office of Emergency Management is under the supervision of the Fire Chief and is primarily responsible for an emergency management strategy that incorporates the four principles of emergency management: preparation, mitigation, response and recovery. The Office of Emergency Management is prepared to activate an Emergency Operations Center during any major disaster to facilitate the coordination of support agencies and resources needed to provide continuity of government services to the public.

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

DEPARTMENT:
Emergency Management

FUNCTION:
Public Safety

ACCOUNT:
101-3132-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ 1,947	\$ 7,404	\$ 7,404	\$ 7,790	\$ 8,359	
Supplies	\$ 214	\$ 5,100	\$ 5,100	\$ 4,800	\$ 5,100	
Maintenance and Services	2,086	9,230	9,230	8,926	8,630	
Total Expenditures	\$ 4,248	\$ 21,734	\$ 21,734	\$ 21,516	\$ 22,089	1.6%

~ AUTHORIZED POSITIONS ~

Position Title	
None	

~ EXPENDITURE DETAIL ~

Personal Services:						
10 40 Incentive Pay	1,500	6,000	6,000	6,000	6,000	
20 10 Retirement	198	938	938	1,150	1,079	
20 20 Social Security	114	459	459	480	505	
20 40 Insurance	131	-	-	100	100	
20 50 Workers' Compensation	2	7	7	60	75	
20 55 Long Term Disability	3	-	-	-	-	
20 65 Cell Phone Allowance	-	-	-	-	600	
Subtotal	1,947	7,404	7,404	7,790	8,359	12.9%
Supplies:						
31 15 Training Supplies	\$ -	\$ 700	\$ 700	\$ 700	\$ 700	
31 35 Business Expenses	-	300	300	300	300	
31 90 Other Supplies	214	1,600	1,600	1,300	1,600	
33 20 Community Education Supplies	-	2,500	2,500	2,500	2,500	
Subtotal	214	5,100	5,100	4,800	5,100	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	600	600	700	700	
51 20 General Insurance	30	30	30	26	30	
52 10 Telephone/Communications	478	600	600	-	-	
55 10 Education and Training	1,578	4,000	4,000	4,000	4,000	
57 10 Other Contractual Services-Emergency Notification	-	2,000	2,000	1,900	1,900	
63 40 Computer Software Repair and Maintenance	-	2,000	2,000	2,300	2,000	
Subtotal	2,086	9,230	9,230	8,926	8,630	-6.5%
Total Expenditures	\$ 4,248	\$ 21,734	\$ 21,734	\$ 21,516	\$ 22,089	1.6%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fire Marshal	Public Safety	101-3133-520

PROGRAM DESCRIPTION:

The Fire Marshal's Office is under the supervision of the Fire Chief. The Fire Marshal's Office is charged with public fire and life safety education and enforcement of federal, state, and local laws as they pertain to fire safety. Utilizing firefighters, we produce educational programs for all age groups in the community. To bridge the difference in education and enforcement, the Fire Marshal's Office reviews building plans to ensure that state and local fire code requirements are met. After construction has begun, fire inspectors ensure the building is being built according to approved plans. Fire prevention is further assisted by our annual business inspection program. Should a fire happen, it is investigated to determine the cause. By determining the cause, we can use the information to educate the public to ensure their safety. The Fire Marshal's Office also has the responsibility of the rental registration program. Through the program, the city ensures a safe structure for the occupants to live in.

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of fire prevention inspections	751	900	1800
Number of incendiary fires	2	4	5
Number of plans reviewed	440	525	600
Number of smoke detectors installed	92	198	200
Rental property registered	8	25	25

FY2020 BUDGET NOTES

1. No significant changes from the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Fire Marshal	FUNCTION: Public Safety	ACCOUNT: 101-3133-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 295,370	\$ 370,582	\$ 370,582	\$ 328,255	\$ 416,632	
Supplies	10,802	14,650	14,650	14,650	16,450	
Maintenance and Services	18,613	20,990	20,990	20,835	20,989	
Total Expenditures	\$ 328,680	\$ 406,222	\$ 406,222	\$ 367,340	\$ 454,071	11.8%

~ AUTHORIZED POSITIONS ~

Position Title						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Inspector	3.00	3.00	3.00	3.00	3.00	0.0%
Total Personnel	4.00	4.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 199,177	\$ 241,077	\$ 241,077	\$ 215,000	\$ 275,475	
10 20 Overtime	1,846	6,000	6,000	3,020	4,500	
10 30 Longevity	1,560	1,740	1,740	1,955	2,880	
10 40 Incentive Pay	12,600	13,200	13,200	13,200	16,200	
20 10 Retirement	28,678	40,979	40,979	39,000	48,896	
20 20 Social Security	14,668	20,044	20,044	16,500	22,877	
20 40 Insurance	35,903	44,506	44,506	37,500	41,680	
20 50 Workers' Compensation	392	2,385	2,385	1,500	3,380	
20 55 Long Term Disability	545	651	651	580	744	
Subtotal	295,370	370,582	370,582	328,255	416,632	12.4%
Supplies:						
31 10 Office Supplies	24	300	300	300	300	
31 15 Training Supplies	825	850	850	850	850	
31 40 Clothing	1,482	1,500	1,500	1,500	1,500	
31 45 Uniform Allowance	-	-	-	-	1,800	
31 55 Personal Protective Equipment	2,926	4,650	4,650	4,650	4,650	
31 90 Other Supplies	2,732	3,300	3,300	3,300	3,300	
35 10 Motor Vehicle Repair Supplies	809	1,500	1,500	1,500	1,500	
36 10 Small Tools and Equipment	96	350	350	350	350	
37 30 Fuel, Oil and Lubricants	1,910	2,200	2,200	2,200	2,200	
Subtotal	10,802	14,650	14,650	14,650	16,450	12.3%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,812	2,400	2,400	2,400	2,400	
43 40 License and Inspection Fees	587	680	680	680	680	
51 20 General Insurance	1,242	1,300	1,300	1,145	1,300	
52 20 Postage	257	300	300	300	300	
54 10 Printing and Binding	180	300	300	300	300	
55 10 Education and Training	4,544	6,000	6,000	6,000	6,000	
56 25 Fleet Replacement	9,810	9,810	9,810	9,810	9,809	
63 25 Equipment Repair and Maintenance	181	200	200	200	200	
Subtotal	18,613	20,990	20,990	20,835	20,989	0.0%
Capital Outlay:						
70 42 Motor Vehicles	3,895	-	-	3,600	-	
Subtotal	3,895	-	-	3,600	-	0.0%
Total Expenditures	\$ 328,680	\$ 406,222	\$ 406,222	\$ 367,340	\$ 454,071	11.8%

Public Works

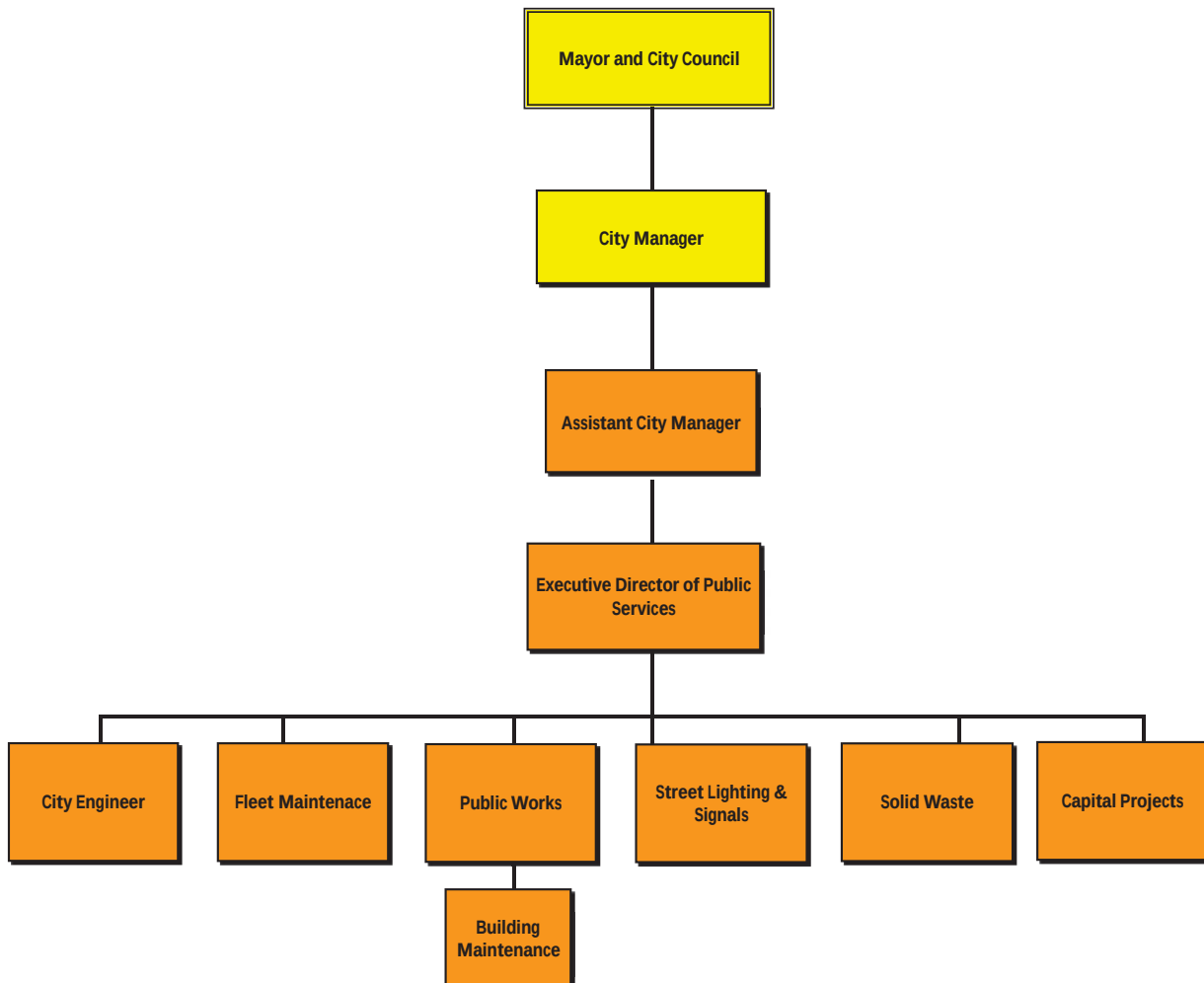
- PUBLIC WORKS ORGANIZATIONAL CHART
 - ENGINEERING
 - PUBLIC WORKS
- STREET LIGHTING AND SIGNALS
 - FLEET MAINTENANCE
 - SOLID WASTE
- BUILDING MAINTENANCE

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



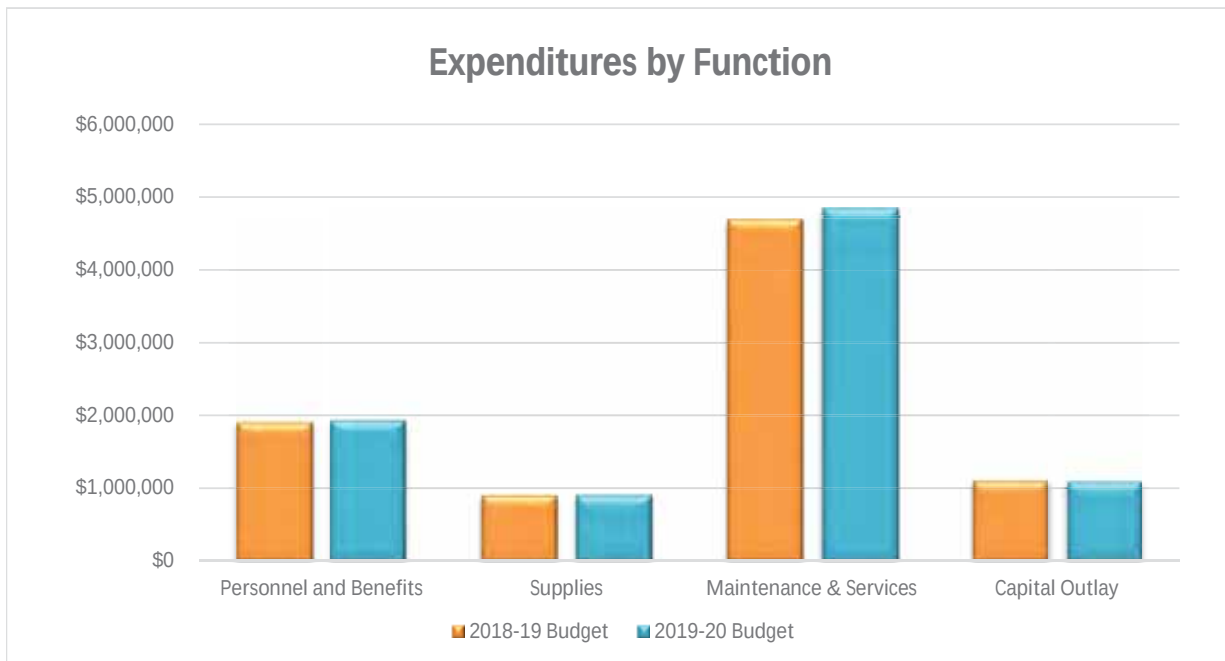
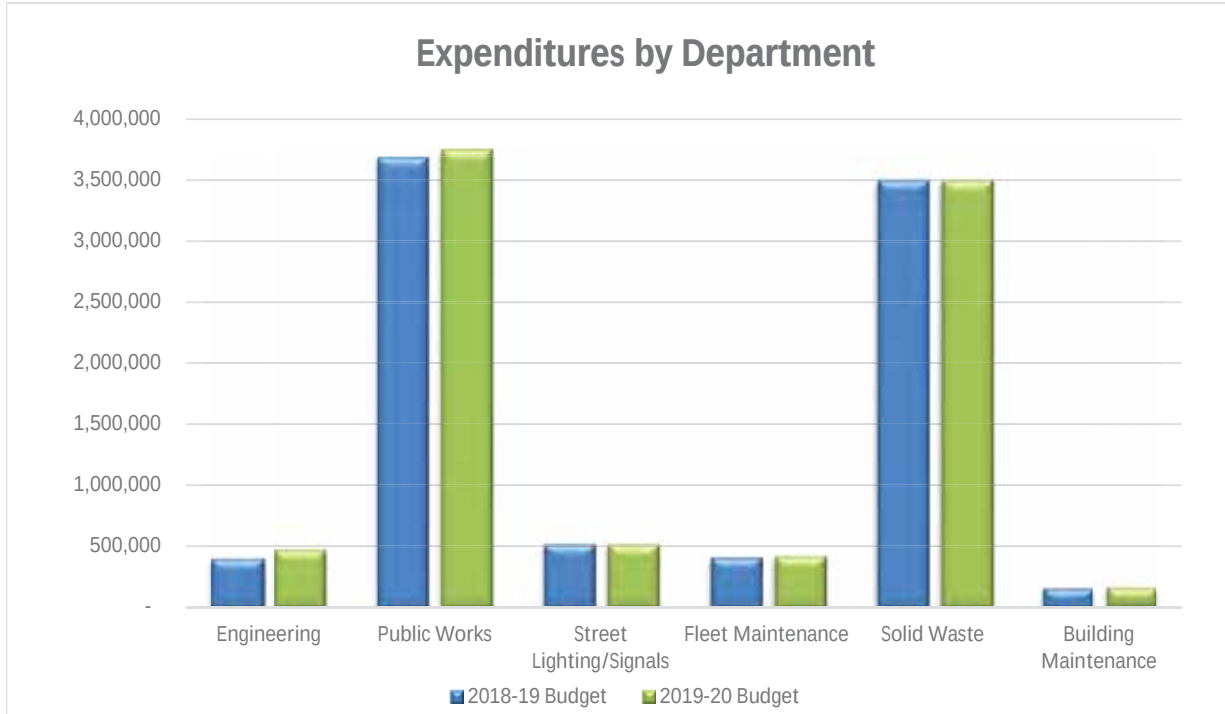
CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

Public Works Organizational Chart



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Public Works



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Public Works Summary **FUNCTION:** N/A **ACCOUNT:** 101-50XX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,699,270	\$ 1,922,024	\$ 1,922,024	\$ 1,849,809	\$ 1,939,605	
Supplies	938,740	917,600	917,600	917,800	916,500	
Maintenance and Services	4,466,881	4,701,113	4,701,113	4,723,154	4,855,074	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	7,130,730	7,566,576	7,566,576	7,516,603	7,737,018	2.3%
Capital Outlay	858,976	1,120,000	1,120,000	1,120,000	1,100,000	-1.8%
Total Expenditures	\$ 7,989,706	\$ 8,686,576	\$ 8,686,576	\$ 8,636,603	\$ 8,837,018	1.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Public Works	19.00	19.00	19.24	19.24	19.24	
Fleet Maintenance	5.00	5.00	5.00	5.00	5.00	
Building Maintenance	2.00	2.00	2.00	2.00	2.00	
Total Personnel	26.00	26.00	26.24	26.24	26.24	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Engineering	General Government	101-5021-530

PROGRAM DESCRIPTION:

The Engineering Division is under the general direction of the Executive Director of Public Services. The City Engineer is administratively responsible for providing engineering services for City projects, subdivision plat review, planning, and project inspection. The City Engineer also monitors the Groundwater Reduction Plan, and assists with the operations of the City's Water/Wastewater system, both of which are charged to the Water Wastewater Fund. Beginning with fiscal year 1993, the City Engineer's duties, which include design and construction management for in-house construction and/or maintenance projects, were transferred to an outside engineering firm. The City Engineer serves as a staff member for the Planning Commission and City Council.

FY2020 BUDGET NOTES:

1. The Engineering Services includes participating in City Council meetings, Planning Commission meetings, staff reviews, traffic studies, plan reviews and other services provided by the City Engineer.
2. The appropriation for Infrastructure Inspection Fees relates to inspections of public infrastructure, such as streets, water and sewer lines in new development which will eventually be maintained by the City.
3. Infrastructure Inspection Fees increased due to increase in development and MUD infrastructure improvements.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Engineering **FUNCTION:** Public Works **ACCOUNT:** 101-5021-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 601,073	\$ 405,000	\$ 405,000	\$ 530,000	\$ 480,000	
Subtotal	601,073	405,000	405,000	530,000	480,000	18.5%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 601,073	\$ 405,000	\$ 405,000	\$ 530,000	\$ 480,000	18.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 15	Engineering and Architectural Services	\$ 299,144	\$ 185,000	\$ 185,000	\$ 180,000	\$ 180,000
43 95	Infrastructure Inspection Fees	301,929	220,000	220,000	350,000	300,000
Total Expenditures		\$ 601,073	\$ 405,000	\$ 405,000	\$ 530,000	\$ 480,000
						18.5%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works	Public Works	101-5022-530

MISSION STATEMENT:

The mission of the Public Works Department is to improve the quality of life of our customers – the citizens, taxpayers, transportation users and internal City Partners by effectively planning, developing, implementing, and administering public works projects and provide maintenance of city roads, bridges, alleys, traffic signs, sidewalks, drainage infrastructure, and mosquito spraying.

PROGRAM DESCRIPTION:

The Public Works Department, is under the direction of the Executive Director of Public Services and Director of Public Works, and is primarily responsible for the maintenance of streets, including street overlay, street reconstruction, drainage ditches, storm sewers, street sign repair and installation; as well as culvert installation and maintenance. The department also administers and monitors the street sweeping, tree trimming, sidewalk replacement, right of way mowing, concrete paving, street pavement markings, and mosquito spraying contracts to ensure that contractual operations and maintenance are in accordance with existing agreement and all state and federal regulations. The Public Works Department reviews and comments on infrastructure plans. The department performs inspections and accepts new infrastructure once it meets the City's design criteria. The Program Director of Capital Projects (CIP Director) is under the direction of the Executive Director of Public Services and coordinates and oversees the Capital Improvement Projects citywide.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Develop 15-year plan to overlay/reconstruct asphalt streets.
- Expand efforts to clean ditches and culverts by contracting rural areas
- Expand efforts to alleviate bird baths on concrete streets.
- Expand efforts to alleviate trip hazards on sidewalks by grinding or raising sidewalk panels. Replace sidewalks panels where needed.
- Develop proactive plan to maintain alleys on a scheduled basis.
- Continue the annual tree trimming program.
- Utilize TV inspections of storm drainage system to proactively identify and correct problems.
- Enhance street sweeping, pavement marking, and street sign maintenance program.
- Conduct traffic surveys of potential traffic concerns.
- Foster partnerships with Fort Bend County, Fort Bend Drainage District, TXDOT and other agencies to leverage local dollars and resources for infrastructure improvements.
- Research and develop innovative strategies to help minimize traffic mobility concerns.
- Coordinate work within City ROW with other entities and Utilities to minimize damage to City paving and utilities.
- Monitor, repair or replace city sidewalks with available funds.
- CIP Director to continue to oversee reconstruction of select roads and utility relocations or improvements as necessary.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

DEPARTMENT:
Public Works

FUNCTION:
Public Works

ACCOUNT:
101-5022-530

- CIP Director to continue to oversee Major Utility Capital Projects including water, storm sewer, sanitary sewer and water reuse.
- CIP Director to continue to oversee Major City Facility Improvements including new building construction, major and minor building renovations, re-roofs and HVAC upgrades.
- CIP Director to continue to work with City Manager's Office on future City facilities needs as the City continues to grow.

❖ **Department Goal# 2: Continue to research technology trends and address technology threats.**

Objectives:

- In conjunction with Information Services develop a five-year technology plan for the department.
- Research and enhance equipment used to initiate and track service requests.
- Use technology to distribute personnel and allocate resources.
- Use technology to map and inventory public infrastructure including storm drains, drainage outfalls, and street signage.
- Use technology to conduct televised surveys and inspections of underground infrastructure to determine condition and maintenance needs.
- Use technology to manage and oversee construction projects in real time, accessing construction plans, electronic submittals, communications and related data at the job site through mobile technology.
- CIP Director to use technology to communicate with the entire project team in real time including engineers, contractors, utilities, and all major stakeholders. Coordinate multiple re-occurring monthly meetings for effective project management.
- Continue to implement e-filing of project related documents for quick access and to reduce paper handling.
- CIP Director to continue to manage multiple concurrent projects from design to construction with efficient technology systems.
- CIP Director to monitor receipt of electronic as-built files upon completion of Capital Projects.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works	Public Works	101-5022-530

❖ **Department Goal# 3: Provide quality public works service to our community.**

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.
- Maintain initial response time to service requests of less than 24-hours.
- Continue proactive follow-up of service requests to improve our efficiency and to ensure the citizens' expectations are met.
- Reduce backlog of service requests.
- Monitor street sweeping and right-of-way monitoring contracts.
- Participate in a multi-agency effort, to include Fort Bend County and TXDOT.
- Remodel break room and restroom.
- Continue training and education to address emerging maintenance trends, methods, and new materials.
- Reorganize personnel structure to improve accountability and effectiveness.
- Centralize Public Works facilities – office space need assessment.
- Host Texas Public Works Association Annual Picnic

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Public Road Mileage maintained by City (miles)	157.84	163.67	165.71
Concrete Streets maintained by City (miles)	73.03	78.8	81.91
Asphalt Streets maintained by City (miles)	83.17	83.2	82.12
Gravel Streets maintained by City (miles)	1.64	1.64	1.64
Alley Mileage maintained by City (miles)	24.4	25.38	25.38
Alleys repaired (linear feet)	40,945	48,000	52,000
Ditch regrading (linear feet)	20,813	25,000	25,000
Number of safety programs conducted per year	12	12	12
Number of storm sewer drain markers installed or replaced	200	200	200
Number of street signs installed or replaced	373	390	390
Number of linear feet striped per year	126,720	120,000	120,000
Number of work orders received	1119	1200	1200
Number of work orders completed	1044	1125	1125
Concrete Roadway Reconstruction (LF)	4,164	10,050	3,427
Asphalt Roadway Reconstruction (LF)	11,921	9,000	10,000
Public sidewalks on road reconstruction projects	4,164	10,050	17,500
Public sidewalks improved City Wide (LF)	10,873	9,000	2,200
 Mowing by contract rough acres	 n/a	 219.71	 219.71
Mowing by contract finish acres	n/a	31.48	31.48
Mowing by contract wastewater/water plant acres	n/a	32.8	32.8
Mowing by contract open acreage acres	n/a	232.33	232.33
Street sweeping base miles	n/a	121.13	121.13
Street sweeping alternate miles	n/a	81.64	81.64

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Public Works	Public Works	101-5022-530

FY2020 BUDGET NOTES:

1. Reallocated Other Contractual Services to the following new GL accounts:
 - 5712 - Street striping \$50,000
 - 5713 - Street sweeping \$92,000
 - 5714 - Rights-of-way mowing \$192,000
2. Increase to Concrete Raising by \$10,000 due to shifting roadways
3. Increase to Equipment Repair & Maintenance by \$25,000 to replace swing cradle on Gradall.
4. The appropriation for vehicle loan is for the reimbursement to the Fleet Replacement Fund for the loans to purchase a dump truck (\$8,350 yearly payments FY2013-FY2027) and a Gradall (\$17,489 yearly payments FY2015-FY2029).
5. The Part Time Administrative Technician transferred from the City Secretary's Office to be split 50% Public Works and 50% Utilities.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,267,327	\$ 1,429,704	\$ 1,429,704	\$ 1,371,996	\$ 1,434,523	
Supplies	377,593	372,400	372,400	372,600	371,800	
Maintenance and Services	640,365	738,001	738,001	754,963	820,295	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	2,311,124	2,565,944	2,565,944	2,525,398	2,652,457	3.4%
Capital Outlay	858,976	1,120,000	1,120,000	1,120,000	1,100,000	-1.8%
Total Expenditures	\$ 3,170,100	\$ 3,685,944	\$ 3,685,944	\$ 3,645,398	\$ 3,752,457	1.8%

~ AUTHORIZED POSITIONS ~						
Position Title						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	-	-	0.24	0.24	0.24	
Public Works Manager	1.00	1.00	1.00	1.00	1.00	
M&O Foreman	2.00	2.00	2.00	2.00	2.00	
M&O Specialist	3.00	3.00	3.00	3.00	3.00	
M&O Technician	9.00	9.00	9.00	9.00	9.00	
Project Manager	1.00	1.00	1.00	1.00	1.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Total Personnel	19.00	19.00	19.24	19.24	19.24	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 901,794	\$ 973,637	\$ 973,637	\$ 935,000	\$ 961,824	
10 20 Overtime	2,214	10,300	10,300	8,300	10,300	
10 30 Longevity	11,608	12,473	12,473	12,360	14,689	
10 40 Incentive Pay	8,859	10,200	10,200	8,900	8,400	
11 10 Salaries and Wages - Part Time	-	-	-	3,500	8,850	
20 10 Retirement	123,092	157,950	157,950	155,000	163,256	
20 20 Social Security	66,455	77,261	77,261	70,200	77,084	
20 40 Insurance	143,201	159,740	159,740	150,000	166,621	
20 50 Workers' Compensation	4,324	22,223	22,223	22,501	17,610	
20 55 Long Term Disability	2,581	2,620	2,620	2,535	2,589	
20 60 Auto Allowance	2,200	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	1,000	900	900	1,300	900	
Subtotal	1,267,327	1,429,704	1,429,704	1,371,996	1,434,523	0.3%
Supplies:						
31 10 Office Supplies	2,115	800	800	1,000	1,000	
31 35 Business Expenses	389	750	750	750	750	
31 40 Clothing	6,598	6,750	6,750	6,750	6,750	
31 90 Other Supplies	676	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	3,000	3,000	3,000	3,000	3,000	
34 30 Cleaning Supplies	481	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	20,133	18,000	18,000	18,000	18,000	
35 40 Street Repair Supplies	225,369	212,500	212,500	212,500	212,500	
35 50 Sidewalk Repair Supplies	2,196	10,000	10,000	10,000	10,000	
36 10 Small Tools and Equipment	3,158	5,000	5,000	5,000	5,000	
36 25 Street Sign Maintenance Supplies	70,064	67,500	67,500	67,500	67,500	
36 30 Safety Equipment	2,419	3,600	3,600	3,600	3,600	
37 20 Electricity	2,897	5,000	5,000	5,000	4,200	
37 30 Fuel, Oil and Lubricants	38,097	38,000	38,000	38,000	38,000	
Subtotal	377,593	372,400	372,400	372,600	371,800	-0.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,547	1,680	1,680	1,680	1,680	
43 80 Storm Water Management Program	8,828	15,500	15,500	26,000	15,000	
43 81 Speed Hump Program	10,016	30,000	30,000	10,000	15,000	
51 20 General Insurance	23,433	23,500	23,500	22,962	23,500	
52 10 Telephone/Communications	2,251	2,800	2,800	2,800	2,800	
52 20 Postage	11	100	100	100	100	
55 10 Education and Training	3,194	4,000	4,000	4,000	4,000	
56 24 Equipment Rentals	2,502	3,030	3,030	3,030	3,030	
56 25 Fleet Replacement	103,794	103,791	103,791	103,791	105,585	
57 10 Other Contractual Services	211,272	280,000	280,000	280,000	-	
57 11 Other Contractual Services - Mosquito Spraying	50,155	38,000	38,000	50,000	50,000	
57 12 Other Contractual Services - Street Striping	-	-	-	-	50,000	
57 13 Other Contractual Services - Street Sweeping	-	-	-	-	92,000	
57 14 Other Contractual Services - ROW Mowing	-	-	-	-	192,000	
57 20 Other Contractual Services - Concrete Raising	29,392	30,000	30,000	40,000	40,000	
62 40 Grounds Maintenance - Annual Tree Trimming	39,250	55,000	55,000	55,000	55,000	
63 10 Building Repair and Maintenance	1,400	4,600	4,600	4,600	4,600	
63 25 Equipment Repair and Maintenance	43,588	35,000	35,000	40,000	55,000	
63 26 Radio Repair and Maintenance	792	1,000	1,000	1,000	1,000	
63 28 Sidewalk Repair and Replacement	108,940	110,000	110,000	110,000	110,000	
Subtotal	640,365	738,001	738,001	754,963	820,295	11.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification		2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~							
Capital Outlay:							
70 30	Street Overlay	858,976	1,120,000	1,120,000	1,120,000	1,100,000	
	Subtotal	858,976	1,120,000	1,120,000	1,120,000	1,100,000	-1.8%
Other Expenses:							
81 70	Vehicle Loan	25,839	25,839	25,839	25,839	25,839	
	Subtotal	25,839	25,839	25,839	25,839	25,839	0.0%
	Total Expenditures	\$ 3,170,100	\$ 3,685,944	\$ 3,685,944	\$ 3,645,398	\$ 3,752,457	1.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Street Lighting and Traffic Signals	Public Works	101-5023-530

PROGRAM DESCRIPTION:

The Street Lighting and Traffic Signals activity is under the direction of the Executive Director of Public Services and is primarily responsible for providing construction, maintenance, and operation for City controlled traffic signals. Coordinate street lighting services on City streets with CenterPoint Energy.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Perform annual preventive maintenance on all of the City owned traffic signals.
- Stock replacement parts for traffic signals.
- Coordinate the signal timing along Reading Road from FM 2218 to FM 2977.
- Coordinate with TXDOT on the operation of the State run traffic signals.
- Coordinate with TXDOT the temporary light at FM 2218 at Bryan Road.

Department Goal# 2: Provide quality public works service to our community.

- Respond to traffic signal complaints within a reasonable time.

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Preventive Maintenance performed on Traffic Signals	3	3	3
New Street Light installed	77	75	75

FY2020 BUDGET NOTES:

1. No significant changes from FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Street Lighting and Signals **FUNCTION:** Public Works **ACCOUNT:** 101-5023-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 531,919	\$ 505,000	\$ 505,000	\$ 505,000	\$ 505,000	
Maintenance and Services	17,081	18,000	18,000	18,208	18,000	
Total Expenditures	<u>\$ 549,000</u>	<u>\$ 523,000</u>	<u>\$ 523,000</u>	<u>\$ 523,208</u>	<u>\$ 523,000</u>	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>
None

~ EXPENDITURE DETAIL ~

Supplies:						
35 45 New Light Installation	\$ 9,931	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
37 20 Electricity	521,988	490,000	490,000	490,000	490,000	
Subtotal	531,919	505,000	505,000	505,000	505,000	0.0%
Maintenance and Services:						
51 20 General Insurance	684	750	750	958	750	
63 25 Equipment Repair and Maintenance	16,397	17,250	17,250	17,250	17,250	
Subtotal	17,081	18,000	18,000	18,208	18,000	0.0%
Total Expenditures	<u>\$ 549,000</u>	<u>\$ 523,000</u>	<u>\$ 523,000</u>	<u>\$ 523,208</u>	<u>\$ 523,000</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
General

DEPARTMENT:
Fleet Maintenance

FUNCTION:
Public Works

ACCOUNT:
101-5025-530

MISSION STATEMENT:

"We Are Not an Expense; We Are an Opportunity to Save Money"

PROGRAM DESCRIPTION:

The Fleet Maintenance activity is under the direction of the Executive Director Public Services and Fleet Director. The department is primarily responsible for providing internal support for vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a microcomputer-based fleet management system. With the assistance of this system, a program of preventative maintenance procedures was implemented in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Maintain and update our current facilities to bring up to current standards.

Objectives:

- Repair and/or replace existing garage doors.
- Update waste oil recovery system.
- Install covered working area in front of bays.
- Update parts storage area.

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Train personnel properly in order to maintain a professional level of service to the entire fleet.

Objectives:

- Allow all personnel to gain new training on current vehicle and equipment technology.
- Continue AC Delco online training program.
- Attend Pierce Fire Truck Training.
- Attend Emergency Vehicle Technician training conference.
- Encourage more technicians to test for ASE Certifications
- Encourage technicians to test for Emergency Vehicle Technician certifications.

Department Goal # 3: Acquire a new fleet facility and fuel site for the City of Rosenberg.

Objectives:

- Replace existing underground fuel tanks with above ground tanks.
- Begin conversations and provide information necessary to the City Manager and/or Planning Dept. to acquire new or expanding facility.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fleet Maintenance	Public Works	101-5025-530

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Total Work Orders Completed	378	400	425
ASE Master Automobile Technician	2	1	1
ASE Master Medium/Heavy Truck Technician	2	1	1
Medium/Heavy Truck Technician	2	1	2
ASE Truck Equipment Technician	2	1	2
ASE Automobile Technician	2	1	2
Relevant Education classes attended	7	8	10
Fueling Station Compliance:	2	2	2
Number of times tanks tested	1	1	1
Number of times lines tested	1	1	1

FY2020 BUDGET NOTES:

1. No significant change from FY2019.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Fleet Maintenance	Public Works	101-5025-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 310,122	\$ 359,977	\$ 359,977	\$ 346,685	\$ 372,849	
Supplies	16,817	25,500	25,500	25,500	25,000	
Maintenance and Services	20,585	28,150	28,150	27,150	25,467	
Total Expenditures	\$ 347,525	\$ 413,627	\$ 413,627	\$ 399,335	\$ 423,316	2.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Director of Fleet	-	1.00	1.00	1.00	1.00	
Fleet Manager	1.00	-	-	-	-	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 223,395	\$ 254,501	\$ 254,501	\$ 250,000	\$ 267,800	
10 20 Overtime	3,133	1,500	1,500	1,600	1,500	
10 30 Longevity	2,889	1,385	1,385	1,190	2,243	
10 40 Incentive Pay	7,814	-	-	200	300	
20 10 Retirement	31,575	40,255	40,255	40,300	44,446	
20 20 Social Security	17,797	19,691	19,691	18,400	20,797	
20 40 Insurance	22,034	36,767	36,767	28,857	29,884	
20 50 Workers' Compensation	860	5,199	5,199	5,472	5,165	
20 55 Long Term Disability	626	679	679	666	715	
Subtotal	310,122	359,977	359,977	346,685	372,849	3.6%
Supplies:						
31 10 Office Supplies	120	300	300	300	300	
31 40 Clothing	1,296	1,650	1,650	1,650	1,650	
31 90 Other Supplies	610	800	800	800	800	
34 30 Cleaning Supplies	653	800	800	800	800	
35 10 Motor Vehicle Repair Supplies	936	2,000	2,000	2,000	2,000	
35 12 Supply Inventory	1,307	1,500	1,500	1,500	1,500	
36 10 Small Tools and Equipment	6,561	10,000	10,000	10,000	10,000	
36 30 Safety Equipment	318	350	350	350	350	
37 10 Natural Gas	713	2,100	2,100	2,100	2,100	
37 20 Electricity	1,560	2,500	2,500	2,500	2,000	
37 30 Fuel, Oil and Lubricants	2,743	3,500	3,500	3,500	3,500	
Subtotal	16,817	25,500	25,500	25,500	25,000	-2.0%
Maintenance and Services:						
51 20 General Insurance	6,340	6,400	6,400	6,400	6,400	
55 10 Education and Training	2,024	6,000	6,000	5,000	5,300	
56 25 Fleet Replacement	5,181	5,180	5,180	5,180	3,197	
57 10 Other Contractual Services	1,863	3,070	3,070	3,070	3,070	
63 10 Building Repair and Maintenance	1,713	3,000	3,000	3,000	3,000	
63 25 Equipment Repair and Maintenance	3,464	4,500	4,500	4,500	4,500	
Subtotal	20,585	28,150	28,150	27,150	25,467	-9.5%
Total Expenditures	\$ 347,525	\$ 413,627	\$ 413,627	\$ 399,335	\$ 423,316	2.3%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General	Solid Waste	Public Works	101-5026-530

PROGRAM DESCRIPTION:

The Solid Waste Division, through contracted services, provides for the collection and disposal of residential and commercial garbage. Recycling services are included in the cost of service for residents and are offered to commercial entities for an additional fee.

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Number of residential solid waste customers	9,138	9,634	9,700
Number of commercial solid waste customers/month	1,045	1,047	1,050

FY2020 BUDGET NOTES:

1. Both residential and commercial rates will slightly increase by 3%.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Solid Waste	FUNCTION: Public Works	ACCOUNT: 101-5026-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 3,178,885	\$ 3,500,000	\$ 3,500,000	\$ 3,380,000	\$ 3,500,000	
Total Expenditures	\$ 3,178,885	\$ 3,500,000	\$ 3,500,000	\$ 3,380,000	\$ 3,500,000	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
62 15 Garbage Collection	3,178,885	\$ 3,500,000	\$ 3,500,000	\$ 3,380,000	\$ 3,500,000	
Subtotal	3,178,885	3,500,000	3,500,000	3,380,000	3,500,000	0.0%
Total Expenditures	\$ 3,178,885	\$ 3,500,000	\$ 3,500,000	\$ 3,380,000	\$ 3,500,000	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Building Maintenance	FUNCTION: General Government	ACCOUNT: 101-5040-530

MISSION STATEMENT:

The Mission of the Building Maintenance Division is to provide ongoing quality maintenance of City facilities for internal departmental customers by integrating preventative maintenance with active response in order to reduce long-term maintenance costs.

PROGRAM DESCRIPTION:

The Building Maintenance Division is under the direction of the Executive Director of Public Services and is responsible for all City-owned buildings. The division performs skilled work in the repair and maintenance of these facilities. The Building Maintenance Division will develop a schedule for the regular inspection of City-owned facilities. These inspections will allow timely, routine documentation of maintenance needs, and this will facilitate planning and the budget process with the goal of reducing costs in the long-run.

STRATEGIC PLAN GOALS:

The mission of the City of Rosenberg's Building Maintenance Division is to proactively maintain and improve existing municipal facilities in order to provide safe and work-friendly environments for visitors and City staff. The Building Maintenance Division is committed to providing facilities support services that meet and exceed customer expectations through the establishment of the following goals:

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal: Exceptional levels of customer satisfaction

- Determine level of customer satisfaction analyze responses to identify patterns
- Identify and implement improvements that will increase the level of customer satisfaction
- Implement new work order system to maximize efficiency

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal: Highly motivated, well-trained and stable workforce

- Provide training that enhances performance and broadens work skills
- Add a second Building Services Technician within next year or two

Department Goal: Excellent facilities maintenance, operation and services

- Identify required resources for facilities maintenance, operation and services
- Develop, evaluate and refine checklists for routine preventative maintenance

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General	DEPARTMENT: Building Maintenance	FUNCTION: General Government	ACCOUNT: 101-5040-530

PERFORMANCE INDICATORS:

Performance Indicators	2017-18 Actual	2018-19 Estimated	2019-2020 Projected
Work order received:	382	400	425
Work orders completed	382	400	425
Satisfaction survey results:	95%+	95%+	95%+
Worktime lost to injuries:	- One (1) day or less	One (1) day or less	One (1) day or less
Percent of work orders resolved after first contact:	- 98%+	98%+	98%+

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5040-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 121,821	\$ 132,343	\$ 132,343	\$ 131,128	\$ 132,233	
Supplies	12,410	14,700	14,700	14,700	14,700	
Maintenance and Services	8,892	11,962	11,962	12,833	11,312	
Total Expenditures	\$ 143,124	\$ 159,005	\$ 159,005	\$ 158,661	\$ 158,245	-0.5%

~ AUTHORIZED POSITIONS ~

Position Title						
M&O Supervisor	1.00	1.00	1.00	1.00	1.00	
M&O Technician	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5040-530

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 84,170	\$ 88,779	\$ 88,779	\$ 88,000	\$ 90,792	
10 20 Overtime	388	400	400	400	400	
10 30 Longevity	835	955	955	955	1,613	
10 40 Incentive Pay	550	600	600	600	600	
20 10 Retirement	11,438	14,192	14,192	14,800	15,271	
20 20 Social Security	6,115	6,942	6,942	6,700	7,146	
20 40 Insurance	17,805	18,964	18,964	18,085	14,942	
20 50 Workers' Compensation	267	1,280	1,280	1,369	1,233	
20 55 Long Term Disability	254	231	231	219	237	
Subtotal	121,821	132,343	132,343	131,128	132,233	-0.1%
Supplies:						
31 10 Office Supplies	227	300	300	300	300	
31 40 Clothing	352	1,000	1,000	1,000	1,000	
31 90 Other Supplies & Equipment	2,595	3,000	3,000	3,000	3,000	
34 20 Medical Supplies	-	200	200	200	200	
34 30 Cleaning Supplies	286	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	762	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	6,289	6,700	6,700	6,700	6,700	
36 30 Safety Equipment	868	1,000	1,000	1,000	1,000	
37 30 Fuel, Oil and Lubricants	1,033	1,000	1,000	1,000	1,000	
Subtotal	12,410	14,700	14,700	14,700	14,700	0.0%
Maintenance and Services:						
51 20 General Insurance	95	650	650	1,521	1,600	
52 10 Telephone/Communications	1,024	1,300	1,300	1,300	1,300	
55 10 Education and Training	1,521	1,000	1,000	1,000	1,000	
56 24 Equipment Rentals	-	1,000	1,000	1,000	1,000	
56 25 Fleet Replacement	3,712	3,712	3,712	3,712	2,112	
63 25 Equipment Repair and Maintenance	2,541	4,300	4,300	4,300	4,300	
Subtotal	8,892	11,962	11,962	12,833	11,312	-5.4%
Total Expenditures	\$ 143,124	\$ 159,005	\$ 159,005	\$ 158,661	\$ 158,245	-0.5%

The background of the page is a photograph of two firefighters in full gear standing on the back of a fire truck. The truck has yellow and black diagonal hazard stripes. A large, semi-transparent red circle is overlaid on the right side of the image, containing the text. The sky is blue with some clouds.

Special Revenue Funds

- SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
 - HOTEL/MOTEL FUND
- MUNICIPAL COURT TECHNOLOGY FUND
 - BEAUTIFICATION FUND
 - LAW ENFORCEMENT FUND
- COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 - POLICE ASSET FORFEITURE FUND
 - PARK LAND DEDICATION FUND
 - JUVENILE CASE MANAGER FUND
 - CHILD SAFETY FUND
 - BUILDING SECURITY FUND
 - MUD FIRE SERVICES FUND
 - POLICE FEDERAL FORFEITURE FUND
 - PEG CAPITAL FUND
- FIRE STATION NO. 3 OPERATING FUND

OCTOBER 1, 2018 - SEPTEMBER 30, 2019

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Fund (212) - This fund is used to account for revenues derived from hotel occupancy taxes, which are legally restricted to certain expenditures, such as those expenditures associated with promotion of tourism.

Municipal Court Technology Fund (213) - This fund is used to account for revenues derived from State imposed court fees. These funds are legally restricted to the funding of enhanced technology for Municipal Court.

Beautification Fund (214) - This fund is used to account for revenue derived from contributions which are committed to be used for City-wide beautification and recycling projects.

Law Enforcement Fund (215) - This fund is used to account for revenues derived from seizure and/or sale of assets from illegal narcotics activities. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

Community Development Block Grant Fund (216) - This fund is used to account for grant revenues that are restricted for expenditures approved through the CDBG program.

Police Asset Forfeiture Fund (218) – This fund is used to account for revenues derived from seizure and/or sale of assets related to enforcement and abatement of criminal statutes. Expenditures are restricted to improve activities related to general law enforcement programs or law enforcement equipment.

Park Land Dedication Fund (221) – This fund is used to account for revenues derived from developments, which have chosen to give funds in-lieu of creating parks within new residential communities. Expenditures are restricted to create new or upgrade existing parks in the applicable park zones.

Juvenile Case Manager Fund (222) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance the salary and benefits of a juvenile case manager.

Child Safety Fund (223) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance programs designed to enhance child safety.

Building Security Fund (224) – This fund is used to account for revenue derived from State imposed court fees. These fees are legally restricted to finance security personnel for Municipal Court or to finance items for the purpose of providing security services for buildings housing Municipal Court.

MUD Fire Services Fund (226) – This fund is used to account for revenues derived from fees paid by the Municipal Utility Districts in the City's ETJ. Expenditures are restricted for the purposes of providing fire services.

Police Federal Forfeiture Fund (227) – This fund is used to account for revenues derived from the proceeds of assets seized, in partnership with Federal Law Enforcement Officials, for activities related to enforcement and abatement of criminal statutes. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

PEG Capital Fund (228) – This fund is used to account for revenues derived from the one percent cable tv franchise fee. Expenditures are restricted to fund capital expenditures associated with the City's municipal cable channel.

Fire Station No. 3 Operating (230) – This fund is used to account for the operating cost of Fire Station No. 3.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2019-20 BUDGET							
	Hotel/ Motel Fund (212)	Municipal Court Technology Fund (213)	Beauti- fication Fund (214)	Law Enforcement Fund (215)	CDBG Fund (216)	Police Asset Forfeiture Fund (218)	Park Land Dedication Fund (221)
<u>RESOURCES:</u>							
Total Beginning Balance	\$ 868,376	\$ 639	\$ 158,491	\$ 312,424	\$ 213,806	\$ 42,179	\$ 526,355
<u>REVENUES:</u>							
Sales Taxes	-	-	-	-	-	-	-
Other Taxes	525,000	-	-	-	-	-	-
Infrastructure Insp. Fees	-	-	-	-	-	-	-
Municipal Court Revenue	-	18,050	-	-	-	-	-
Narcotics seizure revenue	-	-	-	-	-	-	-
Grants	-	-	-	-	600,000	-	-
Interest Earnings	20,000	100	1,500	2,000	-	500	5,000
Miscellaneous Income	-	-	-	-	-	-	-
Proceeds from Iss. Debt	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Transfer from RDC	-	-	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-
Special Events	6,000	-	-	-	-	-	-
Contributions	-	-	24,000	-	-	-	5,000
TOTAL REVENUES	551,000	18,150	25,500	2,000	600,000	500	10,000
TOTAL FUNDS AVAILABLE	1,419,376	18,789	183,991	314,424	813,806	42,679	536,355
<u>EXPENDITURES/EXPENSES:</u>							
Personnel and Benefits	80,427	-	-	-	-	-	-
Supplies	4,400	-	-	42,500	-	10,000	1,000
Maintenance and Services	238,000	18,789	10,500	27,500	-	-	-
Subtotal	322,827	18,789	10,500	70,000	-	10,000	1,000
Capital Outlay	-	-	-	105,000	600,000	-	40,000
Other Expenditures	-	-	-	-	-	-	-
Transfers	494,664	-	-	-	-	-	-
TOTAL EXPENDITURES	817,491	18,789	10,500	175,000	600,000	10,000	41,000
<u>ENDING FUND BALANCE:</u>							
Total Ending Balance	601,884	-	173,491	139,424	213,806	32,679	495,355
Restricted Balance	601,884	-	-	139,424	213,806	32,679	495,355
Committed Balance	-	-	173,491	-	-	-	-
FUND TOTAL	\$ 1,419,376	\$ 18,789	\$ 183,991	\$ 314,424	\$ 813,806	\$ 42,679	\$ 536,355

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2019-20 BUDGET							
Juvenile Case Manager Fund (222)	Child Safety Fund (223)	Building Security Fund (224)	MUD Fire Services Fund (226)	Police Federal Forfeiture Fund (227)	PEG Capital Fund (228)	Fire Station No 3 Operating Fund (230)	2018-19 Total Budget
\$ 158,396	\$ 183,149	\$ 1,209	\$ 570,873	\$ 220,824	\$ 221,345	\$ 788	\$ 3,478,853
-	-	-	-	-	-	-	-
-	-	-	-	-	57,000	-	582,000
-	-	-	-	-	-	-	-
23,000	41,000	10,000	-	-	-	-	92,050
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	600,000
1,000	1,000	-	6,000	1,000	1,000	800	39,900
-	-	-	-	24,520	-	-	24,520
-	-	-	-	-	-	-	-
-	-	-	-	-	-	1,477,615	1,477,615
-	-	-	-	-	-	-	-
-	-	-	1,175,000	-	-	-	1,175,000
-	-	-	-	-	-	-	6,000
-	-	-	-	-	-	-	29,000
24,000	42,000	10,000	1,181,000	25,520	58,000	1,478,415	4,026,085
182,396	225,149	11,209	1,751,873	246,344	279,345	1,479,203	7,504,938
-	-	-	-	-	-	1,242,101	1,322,529
-	23,000	-	-	10,000	-	103,700	194,600
2,000	30,000	-	-	25,000	-	128,170	479,959
2,000	53,000	-	-	35,000	-	1,473,972	1,997,088
-	-	-	-	-	15,000	-	760,000
-	-	-	-	-	-	-	-
33,634	7,800	10,000	1,383,146	-	-	-	1,929,244
35,634	60,800	10,000	1,383,146	35,000	15,000	1,473,972	4,686,333
146,762	164,349	1,209	368,727	211,344	264,345	5,231	2,818,606
146,762	164,349	1,209	368,727	211,344	264,345	-	2,639,883
-	-	-	-	-	-	5,231	178,722
\$ 182,396	\$ 225,149	\$ 11,209	\$ 1,751,873	\$ 246,344	\$ 279,345	\$ 1,479,203	\$ 7,504,938

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Hotel/Motel	Hotel/Motel	Community Development	212-XXXX

PROGRAM DESCRIPTION:

Marketing/Tourism:

The Hotel Occupancy Tax (HOT) Fund accounts for revenue and expenditures from the City's hotel occupancy tax. The State of Texas allows cities to assess hotel occupancy taxes at a rate of up to seven percent (7%). The current occupancy tax rate for the City of Rosenberg is seven percent (7%) of the room rental rate. Rosenberg's HOT also applies in the ETJ. Hotel occupancy tax is collected from all applicable hotel/motel occupants by lodging providers, and remitted to the City on a monthly basis.

Expenditures of HOT funds must meet the requirements of Chapter 351 of the Tax Code and meet a two-part test: 1. The expenditures must promote tourism and the convention and hotel industry, *and* 2. The expenditures must clearly fit into one of nine statutory categories: (1) convention and visitors centers; (2) convention registration; (3) advertising the municipality or its vicinity; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city.

HOT Funds are used for two programs: Main Street Program and Marketing/Tourism Program.

Main Street Program:

In January 2015, Rosenberg was named one of two 2015 Main Street cities by the Texas Historical Commission, joining 88 other active Main Street cities across the state. The Main Street Program is designed to assist with downtown revitalization through organization, design, promotion, and economic restructuring in the context of historic preservation. Local Main Street programs receive a wide range of services and technical expertise from the state office in design and historic preservation, planning, economic development, organizational management and training.

The Rosenberg Main Street Program is managed by a full-time local Main Street Manager and advised by a Main Street Advisory Board of downtown stakeholders and community volunteers who coordinate projects and activities through four volunteer committees: The Design Committee, the Economic Restructuring Committee, the Organization Committee, and the Promotion Committee.

Marketing/Tourism Program:

The Marketing/Tourism Program consists of advertising and promotion to attract those living outside the City to Rosenberg. This program promotes events and attractions that brings visitors to Rosenberg and increases business for the hotel industry.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Hotel/Motel	Hotel/Motel	Community Development	212-XXXX

FY2020 BUDGET NOTES:

Revenues

1. Hotel Occupancy Taxes have decreased by approximately \$130,000 from FY2018 to FY2019 due to near full occupancy during FY2018 from Hurricane Harvey victims.

Department 1211 – Marketing & Tourism

1. Contributions to qualified entities through the HOT Grant not to exceed a total of \$100,000 to enhance the Rosenberg tourism, convention and hotel industry.
2. Advertising is being decreased by \$25,000 to better reflect utilization of advertising funds.
3. Education and Training line item will cover expenses for TACVB trainings and webinars as well as the Houston Tourism Summit.
4. Transfer to General Fund for Rosenberg Christmas Nights (100%) and Communications personnel (10%) and Economic Development personnel (15% and 25%) for tourism and advertising efforts.
5. Increase the Transfer to the Civic Center for Civic Center operations and promotion of events.

Department 1212 – Main Street Program

6. Line item 5310 for advertising – Budgeted \$10,400 for the bimonthly newsletter printing and inserting into utility bills.
7. Line item for Downtown Events will consist of expenses for the Downtown Stomp, RailFest, Car Show, WinterFest, Chocolate Walk, Halloween Event and Small Business Saturday and any other small events related the promotion of the downtown and main street program area.
8. Education and Training will cover expenses for the National Annual Main Street Conference and the Summer Summit.
9. Budget includes the use of \$266,497 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
HOTEL/MOTEL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 1,697,879	\$ 1,133,920	\$ 1,558,959	\$ 1,558,959	\$ 868,376
Revenues and Transfers In	<u>785,577</u>	<u>726,000</u>	<u>726,000</u>	<u>551,190</u>	<u>551,000</u>
Total Funds Available	<u>2,483,456</u>	<u>1,859,920</u>	<u>2,284,959</u>	<u>2,110,149</u>	<u>1,419,376</u>
Uses/Deductions:					
Expenditures and Transfers	924,497	834,464	1,373,614	1,241,773	817,491
Ending Fund Balance:					
Total Ending Balance	1,558,959	1,025,456	911,345	868,376	601,884
Fund Total	<u><u>\$ 2,483,456</u></u>	<u><u>\$ 1,859,920</u></u>	<u><u>\$ 2,284,959</u></u>	<u><u>\$ 2,110,149</u></u>	<u><u>\$ 1,419,376</u></u>
 Net Revenues (Expenditures)	 (138,920)	 (108,464)	 (647,614)	 (690,583)	 (266,491)

**CITY OF ROSENBERG
2019-20 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40500 Hotel/Motel Occupancy Taxes	\$ 755,420	\$ 700,000	\$ 700,000	\$ 525,000	\$ 525,000	
45100 Interest Earnings	26,757	20,000	20,000	20,000	20,000	
46640 Bark in the Park Sponsorships	180	-	-	190	-	
46670 Downtown Seasonal Events	3,220	5,000	5,000	5,000	5,000	
46680 Sponsorships	-	1,000	1,000	1,000	1,000	
TOTAL REVENUES	785,577	726,000	726,000	551,190	551,000	-24.1%

FUNCTION AND CLASSIFICATION SUMMARY

EXPENDITURES:						
Personnel and Benefits	\$ 86,833	\$ 92,499	\$ 92,499	\$ 51,748	\$ 80,427	
Supplies	2,015	5,400	5,400	4,900	4,400	
Maintenance and Services	182,826	277,440	277,440	186,850	238,000	
Transfers to Other Funds	456,940	459,125	459,125	459,125	494,664	
Subtotal	728,613	834,464	834,464	702,623	817,491	-2.0%
Capital Outlay	195,884	-	273,650	273,650	-	
TOTAL EXPENDITURES	\$ 924,497	\$ 834,464	\$ 1,108,114	\$ 976,273	\$ 817,491	-26.2%

~ AUTHORIZED POSITIONS ~

Position Title					
Full-time equivalents:					
Main Street Manager	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Hotel/Motel	DEPARTMENT: Economic Development	FUNCTION: Marketing/Tourism	ACCOUNT: 212-1211-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Supplies	1,229	3,400	3,400	2,900	2,400	
Maintenance and Services	113,615	187,600	187,600	127,600	162,600	
Subtotal	114,845	191,000	191,000	130,500	165,000	-13.6%
Capital Outlay	-	-	539,150	539,150	-	
Transfers	456,940	459,125	459,125	459,125	494,664	
TOTAL EXPENDITURES	\$ 571,785	\$ 650,125	\$ 1,189,275	\$ 1,128,775	\$ 659,664	-44.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1211-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Supplies:						
31 10 Office Supplies	-	300	300	300	300	
31 35 Business Expenses	-	600	600	600	600	
37 20 Electricity	1,229	2,500	2,500	2,000	1,500	
Subtotal	1,229	3,400	3,400	2,900	2,400	-29.4%
Maintenance and Services:						
41 20 Contributions to Other Entities	84,412	100,000	100,000	85,000	100,000	
42 35 Dues, Subscriptions, Memberships	500	3,600	3,600	3,600	3,600	
43 90 Other Professional Services	1,380	5,500	5,500	5,500	5,500	
52 20 Postage	-	500	500	500	500	
53 10 Advertising	25,957	75,000	75,000	30,000	50,000	
55 10 Education and Training	1,366	3,000	3,000	3,000	3,000	
Subtotal	113,615	187,600	187,600	127,600	162,600	-13.3%
Capital Outlay:						
70 20 Buildings	-	-	200,000	200,000	(A)	
70 30 Improv O/T Buildings - Big League Baseball Field	195,884	-	273,650	273,650	-	
70 31 Improv O/T Buildings - Downtown Sidewalks	-	-	65,500	65,500	-	
Subtotal	195,884	-	539,150	539,150	-	0.0%
Transfers:						
91 01 Transfer to General Fund	152,740	154,925	154,925	154,925	160,664	
95 60 Transfer to Civic Center Fund	304,200	304,200	304,200	304,200	334,000	
Subtotal	456,940	459,125	459,125	459,125	494,664	7.7%
Total Expenditures	\$ 767,669	\$ 650,125	\$ 1,189,275	\$ 1,128,775	\$ 659,664	-44.5%

(A) - Project amount will roll over into FY2020

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Hotel/Motel	Economic Development	Main Street Program	212-1212-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Personnel and Benefits	86,833	92,499	92,499	51,748	80,427	
Supplies	786	2,000	2,000	2,000	2,000	
Maintenance and Services	69,210	89,840	89,840	59,250	75,400	
Subtotal	156,829	184,339	184,339	112,998	157,827	-14.4%
TOTAL EXPENDITURES	\$ 156,829	\$ 184,339	\$ 184,339	\$ 112,998	\$ 157,827	-14.4%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Main Street Manager	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Main Street Program **ACCOUNT:** 212-1212-510

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 62,855	\$ 65,173	\$ 65,173	\$ 39,699	\$ 58,656	
10 30 Longevity	170	230	230	-	-	
20 10 Retirement	8,391	10,229	10,229	5,000	9,590	
20 20 Social Security	4,390	5,003	5,003	2,300	4,487	
20 40 Insurance	10,848	11,610	11,610	4,500	7,471	
20 50 Workers' Compensation	4	78	78	81	65	
20 55 Long Term Disability	175	176	176	168	158	
Subtotal	86,833	92,499	92,499	51,748	80,427	-13.1%
Supplies:						
31 10 Office Supplies	735	1,000	1,000	1,000	1,000	
31 90 Other Supplies	50	1,000	1,000	1,000	1,000	
Subtotal	786	2,000	2,000	2,000	2,000	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	695	2,000	2,000	2,000	2,000	
43 90 Other Professional Services	610	2,000	2,000	500	1,000	
52 10 Telephone/Communications	1,082	1,500	1,500	1,500	1,500	
52 20 Postage	-	500	500	500	500	
53 10 Advertising/Marketing	7,544	10,400	10,400	10,400	10,400	
53 15 Facade Improvement Program	12,550	20,000	20,000	5,000	20,000	
53 20 Physical Improvement Program	2,254	10,000	10,000	10,000	10,000	
53 25 Downtown Seasonal Events	33,858	35,000	35,000	25,000	25,000	
54 10 Printing and Binding	3,040	2,000	2,000	2,000	2,000	
55 10 Education and Training	3,212	2,000	2,000	2,000	3,000	
56 15 Building Rentals	4,302	4,200	4,200	350	-	
57 15 Janitorial Services	65	240	240	-	-	
Subtotal	69,210	89,840	89,840	59,250	75,400	-16.1%
Total Expenditures	\$ 156,829	\$ 184,339	\$ 184,339	\$ 112,998	\$ 157,827	-14.4%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Municipal Court Technology	Municipal Court	General Government	213-1417-510

PROGRAM DESCRIPTION:

The Municipal Court Technology Fund is under the general direction of the Assistant City Manager. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.0172 of the Code of Criminal Procedures to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology for the Court.

FY2020 BUDGET NOTES:

1. The appropriation for Computer Software Repair & Maintenance includes a portion of the maintenance costs for Incode (\$18,789). The remaining cost of the yearly maintenance (\$3,500) has been moved to fund 603 – Technology Fund.
2. The Monthly website hosting/component (\$2,100) and juror import fees (\$900) have been moved to fund 603 – Technology Fund.
3. Budget includes the use of \$639 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
MUNICIPAL COURT TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 7,553	\$ 4,297	\$ 4,061	\$ 4,061	\$ 639
Revenues and Transfers In	<u>19,643</u>	<u>20,203</u>	<u>20,203</u>	<u>18,150</u>	<u>18,150</u>
Total Funds Available	<u>27,196</u>	<u>24,500</u>	<u>24,264</u>	<u>22,211</u>	<u>18,789</u>
Uses/Deductions:					
Expenditures and Transfers	23,135	24,500	24,500	21,572	18,789
Ending Fund Balance:					
Total Ending Balance	4,061	-	(236)	639	-
Fund Total	<u>\$ 27,196</u>	<u>\$ 24,500</u>	<u>\$ 24,264</u>	<u>\$ 22,211</u>	<u>\$ 18,789</u>
 Net Revenues (Expenditures)	 (3,492)	 (4,297)	 (4,297)	 (3,422)	 (639)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Beautification	Beautification	Economic Development	214-1900-540

PROGRAM DESCRIPTION:

The Beautification Fund is under the general direction of the Director of Economic Development. Revenues of the fund consist primarily of contributions made by the City's solid waste collection contractor to be used for beautification and recycling projects.

FY2020 BUDGET NOTES:

1. Rosenberg Image Committee expenses was increased by \$2,500 for awards to committee recipients.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget

BEAUTIFICATION FUND SUMMARY

Resources:

Total Beginning Balance	\$ 109,408	\$ 118,508	\$ 133,591	\$ 133,591	\$ 158,491
Revenues and Transfers In	<u>26,006</u>	<u>24,100</u>	<u>24,100</u>	<u>26,500</u>	<u>25,500</u>
Total Funds Available	<u>135,414</u>	<u>142,608</u>	<u>157,691</u>	<u>160,091</u>	<u>183,991</u>

Uses/Deductions:

Expenditures and Transfers	1,823	8,000	8,000	1,600	10,500

Ending Fund Balance:

Total Ending Balance	133,591	134,608	149,691	158,491	173,491

Fund Total	<u>\$ 135,414</u>	<u>\$ 142,608</u>	<u>\$ 157,691</u>	<u>\$ 160,091</u>	<u>\$ 183,991</u>

Net Revenues (Expenditures)	24,183	16,100	16,100	24,900	15,000

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 2,006	\$ 100	\$ 100	\$ 2,500	\$ 1,500	
47110 Contributions - Beautification	24,000	24,000	24,000	24,000	24,000	
TOTAL REVENUES	<u>\$ 26,006</u>	<u>\$ 24,100</u>	<u>\$ 24,100</u>	<u>\$ 26,500</u>	<u>\$ 25,500</u>	5.8%
EXPENDITURES:						
Maintenance and Services	\$ 1,823	\$ 8,000	\$ 8,000	\$ 1,600	\$ 10,500	
TOTAL EXPENDITURES	<u>\$ 1,823</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>	<u>\$ 1,600</u>	<u>\$ 10,500</u>	31.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 50 Keep Rosenberg Beautiful Program	\$ 63	\$ 100	\$ 100	\$ 100	\$ 100	
42 52 Rosenberg Image Committee Expenses	528	500	500	500	3,000	
43 85 Clean Up Project	-	-	-	-	-	
54 15 Community Education	-	2,400	2,400	-	2,400	
57 10 Other Contractual Services	1,231	5,000	5,000	1,000	5,000	
Subtotal	1,823	8,000	8,000	1,600	10,500	31.3%
Total Expenditures	<u>\$ 1,823</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>	<u>\$ 1,600</u>	<u>\$ 10,500</u>	31.3%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Law Enforcement	Police	Public Safety	215-3000-520

PROGRAM DESCRIPTION:

The Law Enforcement Fund is under the general direction of the Police Chief. Revenues of the Fund are derived from the proceeds of contraband seized by or forfeited to local, state or federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Seizure and forfeiture of contraband in Texas is governed by Chapter 59 of the Texas Code of Criminal Procedure. Revenues and expenditures of the fund are reported on a yearly basis to the Office of the Texas Attorney General for audit compliance. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

FY2020 BUDGET NOTES:

1. Appropriation for the SWAT Vest Replacement supplemental budget item (\$26,500) included in Small Tools & Equipment.
2. \$19,000 in Machinery & Equipment is for the purchase of the Automated Fingerprint Identification System (AFIS) supplemental budget item.
3. Appropriation of \$86,000 in Motor Vehicles includes the purchase of a vehicle and all related equipment for the Traffic Sergeant for the Commercial Vehicle Enforcement (CVE) program.
4. Budget includes the use of \$173,000 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
LAW ENFORCEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 364,008	\$ 260,908	\$ 455,424	\$ 455,424	\$ 312,424
Revenues and Transfers In	246,342	2,000	2,000	29,500	2,000
Total Funds Available	610,350	262,908	457,424	484,924	314,424
Uses/Deductions:					
Expenditures and Transfers	154,926	172,500	185,272	172,500	175,000
Ending Fund Balance:					
Total Ending Balance	455,424	90,408	272,152	312,424	139,424
Fund Total	\$ 610,350	\$ 262,908	\$ 457,424	\$ 484,924	\$ 314,424
 Net Revenues (Expenditures)	 91,416	 (170,500)	 (183,272)	 (143,000)	 (173,000)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42330 Intergovernmental - Narcotics Revenue	\$ 237,584	\$ -	\$ -	\$ 20,000	\$ -	
45100 Interest Earnings	6,480	2,000	2,000	9,500	2,000	
46900 Miscellaneous Income	2,278	-	-	-	-	
TOTAL REVENUES	\$ 246,342	\$ 2,000	\$ 2,000	\$ 29,500	\$ 2,000	0.0%
EXPENDITURES:						
Supplies	\$ 55,154	\$ 42,000	\$ 54,772	\$ 42,000	\$ 42,500	
Maintenance and Services	18,078	25,000	25,000	25,000	27,500	
Subtotal	73,231	67,000	79,772	67,000	70,000	-12.2%
Transfers to Other Funds	-	-	-	-	-	
Capital Outlay	81,695	105,500	105,500	105,500	105,000	
TOTAL EXPENDITURES	\$ 154,926	\$ 172,500	\$ 185,272	\$ 172,500	\$ 175,000	-5.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
32 20 Police Operation Supplies	\$ 1,935	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
36 10 Small Tools and Equipment	53,219	36,000	48,772	36,000	36,500	
Subtotal	55,154	42,000	54,772	42,000	42,500	-22.4%
Maintenance and Services:						
55 10 Education and Training	18,053	25,000	25,000	25,000	27,500	
57 27 Lease of Motor Vehicles	25	-	-	-	-	
Subtotal	18,078	25,000	25,000	25,000	27,500	10.0%
Capital Outlay:						
70 40 Machinery and Equipment	81,695	-	-	-	19,000	
70 42 Motor Vehicles	-	105,500	105,500	105,500	86,000	
Subtotal	81,695	105,500	105,500	105,500	105,000	-0.5%
Total Expenditures	\$ 154,926	\$ 172,500	\$ 185,272	\$ 172,500	\$ 175,000	-5.5%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Community Development Block Grant	DEPARTMENT: Public Works	FUNCTION: Community Development	ACCOUNT: 216-1900-540

PROGRAM DESCRIPTION:

The Community Development Block Grant Fund is under the direction of the Project Director. Community Development Block Grant Funds are received as a pass through grant from the State of Texas through Fort Bend County. For the past several years, the City of Rosenberg has been using these grant proceeds to reconstruct the sanitary sewer lines in north Rosenberg. In FY2015 through FY2018, the funds were being used to reconstruct water lines in north Rosenberg.

FY2020 BUDGET NOTES:

1. The City will use the grant funds for Phase VII of water and wastewater improvements in north Rosenberg.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 179,040	\$ 91,715	\$ 203,180	\$ 203,180	\$ 213,806
Revenues and Transfers In	468,973	431,404	431,404	547,975	600,000
Total Funds Available	648,013	523,119	634,584	751,155	813,806
Uses/Deductions:					
Expenditures and Transfers	444,833	431,404	537,349	537,349	600,000
Ending Fund Balance:					
Total Ending Balance	203,180	91,715	97,235	213,806	213,806
Fund Total	\$ 648,013	\$ 523,119	\$ 634,584	\$ 751,155	\$ 813,806
Net Revenues (Expenditures)	24,140	-	(105,945)	10,626	-

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42220 Intergovernmental - CDBG Grants	\$ 387,950	\$ 353,804	\$ 353,804	\$ 470,375	\$ 600,000	
48501 Transfer from Water/Wastewater Fund	81,023	77,600	77,600	77,600	-	
TOTAL REVENUES	<u>\$ 468,973</u>	<u>\$ 431,404</u>	<u>\$ 431,404</u>	<u>\$ 547,975</u>	<u>\$ 600,000</u>	39.1%
EXPENDITURES:						
Capital Outlay	\$ 444,833	\$ 431,404	\$ 537,349	\$ 537,349	\$ 600,000	
TOTAL EXPENDITURES	<u>\$ 444,833</u>	<u>\$ 431,404</u>	<u>\$ 537,349</u>	<u>\$ 537,349</u>	<u>\$ 600,000</u>	11.7%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 33 North Side Water Improvements - Phase IV	151,091	-	-	-	-	
70 34 North Side Water Improvements - Phase V	293,742	-	105,945	105,945	-	
70 35 North Side Water/Sewer Improvements - Candler Rd	-	431,404	431,404	431,404	(A)	
70 36 North Side Water/Sewer Improvements - Phase VII	-	-	-	-	600,000	
Subtotal	444,833	431,404	537,349	537,349	600,000	11.7%
Total Expenditures	<u>\$ 444,833</u>	<u>\$ 431,404</u>	<u>\$ 537,349</u>	<u>\$ 537,349</u>	<u>\$ 600,000</u>	11.7%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Police Asset Forfeiture	Police	Public Safety	218-3000-520

PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local and state law enforcement officials for activities related to enforcement and abatement of criminal statutes or from proceeds of assets deemed abandoned or unclaimed property. These funds are classified as revenues under Chapter 18 or Chapter 47 of the Code of Criminal Procedures. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.
2. Budget includes the use of \$9,500 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget

POLICE ASSET FORFEITURE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 42,823	\$ 34,462	\$ 41,149	\$ 41,149	\$ 42,179
Revenues and Transfers In	7,569	-	-	11,030	500
Total Funds Available	<u>50,392</u>	<u>34,462</u>	<u>41,149</u>	<u>52,179</u>	<u>42,679</u>

Uses/Deductions:

Expenditures and Transfers	9,243	10,000	10,000	10,000	10,000

Ending Fund Balance:

Total Ending Balance	41,149	24,462	31,149	42,179	32,679
Fund Total	<u>\$ 50,392</u>	<u>\$ 34,462</u>	<u>\$ 41,149</u>	<u>\$ 52,179</u>	<u>\$ 42,679</u>

Net Revenues (Expenditures)	(1,674)	(10,000)	(10,000)	1,030	(9,500)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 829	\$ -	\$ -	\$ 950	\$ 500	
46900 Miscellaneous Income	6,740	-	-	10,080	-	
TOTAL REVENUES	\$ 7,569	\$ -	\$ -	\$ 11,030	\$ 500	100.0%
EXPENDITURES:						
Supplies	\$ 9,243	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	-	-	-	-	-	
Subtotal	9,243	10,000	10,000	10,000	10,000	0.0%
TOTAL EXPENDITURES	\$ 9,243	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 9,243	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Subtotal	9,243	10,000	10,000	10,000	10,000	0.0%
Total Expenditures	\$ 9,243	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Park Land Dedication	Parks and Recreation	Community Development	221-1953-540

PROGRAM DESCRIPTION:

The Park Land Dedication Fund is designed to create new or to upgrade existing parks within the applicable park zones. The funding is derived from developments that are established within the City, which have chosen to give the City funds in-lieu of creating parks within new residential communities. The allocation of these funds is restricted to the zone from which the revenues are derived and must be spent within ten years of being collected.

FY2020 BUDGET NOTES:

1. Funds recommended by Parks Board for the following projects:
 - a. Other Supplies - Signage and pet waste stations for Seabourne Creek Nature Park and Riverbend Park
 - b. Shade structures and bleachers for Seabourne Creek Regional Sports Complex (SCRSC)
2. Budget includes the use of \$31,000 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
PARK LAND DEDICATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 512,143	\$ 161,552	\$ 473,083	\$ 473,083	\$ 526,355
Revenues and Transfers In	<u>87,327</u>	<u>9,000</u>	<u>9,000</u>	<u>207,000</u>	<u>10,000</u>
Total Funds Available	<u>599,470</u>	<u>170,552</u>	<u>482,083</u>	<u>680,083</u>	<u>536,355</u>
Uses/Deductions:					
Expenditures and Transfers	126,386	-	9,843	153,728	41,000
Ending Fund Balance:					
Total Ending Balance	<u>473,083</u>	<u>170,552</u>	<u>472,240</u>	<u>526,355</u>	<u>495,355</u>
Fund Total	<u>\$ 599,469</u>	<u>\$ 170,552</u>	<u>\$ 482,083</u>	<u>\$ 680,083</u>	<u>\$ 536,355</u>
 Net Revenues (Expenditures)	 (39,059)	 9,000	 (843)	 53,272	 (31,000)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 8,727	\$ 4,000	\$ 4,000	\$ 10,000	\$ 5,000	
47130 Developer Contributions	78,600	5,000	5,000	197,000	5,000	
TOTAL REVENUES	<u>\$ 87,327</u>	<u>\$ 9,000</u>	<u>\$ 9,000</u>	<u>\$ 207,000</u>	<u>\$ 10,000</u>	11.1%
EXPENDITURES:						
Supplies	-	-	-	-	1,000	
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	100.0%
Transfers to Other Funds	-	-	-	-	-	
Capital Outlay	\$ 126,386	\$ -	\$ 9,843	\$ 153,728	\$ 40,000	
TOTAL EXPENDITURES	<u>\$ 126,386</u>	<u>\$ -</u>	<u>\$ 9,843</u>	<u>\$ 153,728</u>	<u>\$ 41,000</u>	316.6%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 90 Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ 1,000	100.0%
Subtotal	-	-	-	-	1,000	100.0%
Capital Outlay:						
70 30 Imp O/T Bldgs - Big League Ball Field SCRSC	\$ 8,225	\$ -	\$ -	\$ 7,000	\$ -	
70 32 Imp O/T Bldgs - Big League Ball Field SCRSC	118,161	-	9,843	146,728	-	
70 33 Imp O/T Bldgs - Shade Structure/Bleachers SCRSC	-	-	-	-	40,000	100.0%
Subtotal	126,386	-	9,843	153,728	40,000	306.4%
Total Expenditures	<u>\$ 126,386</u>	<u>\$ -</u>	<u>\$ 9,843</u>	<u>\$ 153,728</u>	<u>\$ 41,000</u>	316.6%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Juvenile Case Manager	Municipal Court	General Government	222-1417-510

PROGRAM DESCRIPTION:

The Juvenile Case Manager Fund is under the general direction of the Assistant City Manager. Revenues of the Fund are derived from State authorized court fees, which are legally restricted by Article 102.0174 of the Code of Criminal Procedures to certain expenditures. This fund can be used to fund a juvenile case manager.

FY2020 BUDGET NOTES:

1. A portion of the salaries and benefits for the Court Administrator (10%) and the Municipal Court Clerk II position (40%) that is assigned as the Juvenile Case Manager is reimbursed by this fund through a transfer to the General Fund.
2. Budget includes the use of \$11,639 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
JUVENILE CASE MANAGER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 167,378	\$ 161,606	\$ 165,596	\$ 165,596	\$ 158,396
Revenues and Transfers In	<u>28,487</u>	<u>24,000</u>	<u>24,000</u>	<u>26,000</u>	<u>24,000</u>
Total Funds Available	<u>195,865</u>	<u>185,606</u>	<u>189,596</u>	<u>191,596</u>	<u>182,396</u>
Uses/Deductions:					
Expenditures and Transfers	30,269	34,200	34,200	33,200	35,634
Ending Fund Balance:					
Total Ending Balance	165,596	151,406	155,396	158,396	146,762
Fund Total	<u>\$ 195,865</u>	<u>\$ 185,606</u>	<u>\$ 189,596</u>	<u>\$ 191,596</u>	<u>\$ 182,396</u>
 Net Revenues (Expenditures)	 (1,782)	 (10,200)	 (10,200)	 (7,200)	 (11,634)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44166 Truancy Prevention Fees	\$ 4,185	\$ 3,000	\$ 3,000	\$ 3,500	\$ 3,000	
44199 Other Fines and Forfeitures	21,611	20,000	20,000	19,000	20,000	
45100 Interest Earnings	2,692	1,000	1,000	3,500	1,000	
TOTAL REVENUES	<u>\$ 28,487</u>	<u>\$ 24,000</u>	<u>\$ 24,000</u>	<u>\$ 26,000</u>	<u>\$ 24,000</u>	0.0%
EXPENDITURES:						
Maintenance and Services	\$ -	\$ 2,000	\$ 2,000	\$ 1,000	\$ 2,000	
Subtotal	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>1,000</u>	<u>2,000</u>	0.0%
Transfers	<u>30,269</u>	<u>32,200</u>	<u>32,200</u>	<u>32,200</u>	<u>33,634</u>	
TOTAL EXPENDITURES	<u>\$ 30,269</u>	<u>\$ 34,200</u>	<u>\$ 34,200</u>	<u>\$ 33,200</u>	<u>\$ 35,634</u>	4.2%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
55 10 Education and Training	\$ -	\$ 2,000	\$ 2,000	\$ 1,000	\$ 2,000	0.0%
Subtotal	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>1,000</u>	<u>2,000</u>	0.0%
Transfers:						
91 01 Transfer to General Fund	30,269	32,200	32,200	32,200	33,634	
Subtotal	<u>30,269</u>	<u>32,200</u>	<u>32,200</u>	<u>32,200</u>	<u>33,634</u>	4.5%
Total Expenditures	<u>\$ 30,269</u>	<u>\$ 34,200</u>	<u>\$ 34,200</u>	<u>\$ 33,200</u>	<u>\$ 35,634</u>	4.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Child Safety Fund	Municipal Court	General Government	223-1417-510

PROGRAM DESCRIPTION:

The Child Safety Fund is under the general direction of the Assistant City Manager. Revenues of the Fund are derived from state authorized court fees, which are legally restricted by Article 102.014 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance programs designed to enhance child safety, health, or nutrition, and include programs for child abuse prevention and intervention, and drug and alcohol abuse prevention.

FY2020 BUDGET NOTES:

1. Child Safety Program Supplies in the amount of \$8,000 are included from the Police and Fire Departments.
2. The appropriation for \$30,000 will fund street striping and crosswalk markings in designated school zones, as well as school zone sign repair and maintenance.
3. The Transfer to the General Fund of \$7,800 will fund Police Department overtime for oversight and compliance monitoring of registered sex offenders within the City.
4. Budget includes the use of \$18,800 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
CHILD SAFETY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 195,714	\$ 178,052	\$ 196,665	\$ 196,665	\$ 183,149
Revenues and Transfers In	54,497	42,000	42,000	47,284	42,000
Total Funds Available	250,211	220,052	238,665	243,949	225,149
Uses/Deductions:					
Expenditures and Transfers	53,547	60,800	60,800	60,800	60,800
Ending Fund Balance:					
Total Ending Balance	196,665	159,252	177,865	183,149	164,349
Fund Total	\$ 250,211	\$ 220,052	\$ 238,665	\$ 243,949	\$ 225,149
 Net Revenues (Expenditures)	 951	 (18,800)	 (18,800)	 (13,516)	 (18,800)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44150 School Zone Court Costs	\$ 738	\$ 1,000	\$ 1,000	\$ 600	\$ 1,000	
44199 Other Fines and Forfeitures	50,305	40,000	40,000	42,384	40,000	
45100 Interest Earnings	3,455	1,000	1,000	4,300	1,000	
TOTAL REVENUES	\$ 54,497	\$ 42,000	\$ 42,000	\$ 47,284	\$ 42,000	0.0%
EXPENDITURES:						
Supplies	\$ 18,853	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	
Maintenance and Services	26,894	30,000	30,000	30,000	30,000	
Subtotal	45,747	53,000	53,000	53,000	53,000	0.0%
Transfers	7,800	7,800	7,800	7,800	7,800	
TOTAL EXPENDITURES	\$ 53,547	\$ 60,800	\$ 60,800	\$ 60,800	\$ 60,800	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
33 30 Child Safety Program Supplies	\$ 4,978	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	0.0%
36 25 School Zone Street Sign	13,875	15,000	15,000	15,000	15,000	
Subtotal	18,853	23,000	23,000	23,000	23,000	0.0%
Maintenance and Services:						
57 10 Other Contractual Services	26,894	30,000	30,000	30,000	30,000	
Subtotal	26,894	30,000	30,000	30,000	30,000	0.0%
Transfers:						
91 01 Transfer to General Fund	7,800	7,800	7,800	7,800	7,800	
Subtotal	7,800	7,800	7,800	7,800	7,800	0.0%
Total Expenditures	\$ 53,547	\$ 60,800	\$ 60,800	\$ 60,800	\$ 60,800	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Building Security Fund	Municipal Court	General Government	224-1417-510

PROGRAM DESCRIPTION:

The Building Security Fund is under the general direction of the Assistant City Manager. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.017 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for the purpose of providing security services for buildings housing Municipal Court including, but not limited to:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services;
- (7) signage;
- (8) confiscated weapons inventory and tracking systems; or
- (9) locks, chains, or other security hardware.

FY2020 BUDGET NOTES:

1. This budget includes the reimbursement to the General Fund for a portion of the Bailiff/Warrant Officer position.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
BUILDING SECURITY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 5,162	\$ 3,191	\$ 4,829	\$ 4,829	\$ 1,209
Revenues and Transfers In	13,167	13,500	13,500	11,880	10,000
Total Funds Available	18,329	16,691	18,329	16,709	11,209
Uses/Deductions:					
Expenditures and Transfers	13,500	15,500	15,500	15,500	10,000
Ending Fund Balance:					
Total Ending Balance	4,829	1,191	2,829	1,209	1,209
Fund Total	\$ 18,329	\$ 16,691	\$ 18,329	\$ 16,709	\$ 11,209
Net Revenues (Expenditures)	(333)	(2,000)	(2,000)	(3,620)	-

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
44165 Municipal Court Bldg Security Fees	\$ 13,084	\$ 13,500	\$ 13,500	\$ 11,800	\$ 10,000	
45100 Interest Earnings	83	-	-	80	-	
TOTAL REVENUES	<u>\$ 13,167</u>	<u>\$ 13,500</u>	<u>\$ 13,500</u>	<u>\$ 11,880</u>	<u>\$ 10,000</u>	-25.9%
EXPENDITURES:						
Transfers	<u>\$ 13,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	<u>\$ 10,000</u>	
TOTAL EXPENDITURES	<u>\$ 13,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	<u>\$ 10,000</u>	-35.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
91 01 Transfer to General Fund	\$ 13,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 10,000	
Subtotal	13,500	15,500	15,500	15,500	10,000	-35.5%
Total Expenditures	<u>\$ 13,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	<u>\$ 15,500</u>	<u>\$ 10,000</u>	-35.5%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
MUD Fire Services	Fire	Public Safety	226-3100-520

PROGRAM DESCRIPTION:

The MUD Fire Services Fund is under the general direction of the Fire Chief. Revenues of the Fund consist primarily of contributions made by the Municipal Utility Districts in the ETJ that have approved Fire Service Agreements with the City of Rosenberg.

FY2020 BUDGET NOTES:

1. Increase in the Transfer to Fire Station No. 3 to provide funding for Fire Station No. 3.
2. Budget includes the use of \$202,146 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
MUD FIRE SERVICES FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 771,311	\$ 639,415	\$ 660,373	\$ 660,373	\$ 570,873
Revenues and Transfers In	<u>1,117,074</u>	<u>1,219,500</u>	<u>1,219,500</u>	<u>1,160,000</u>	<u>1,181,000</u>
Total Funds Available	<u>1,888,385</u>	<u>1,858,915</u>	<u>1,879,873</u>	<u>1,820,373</u>	<u>1,751,873</u>
Uses/Deductions:					
Expenditures and Transfers	1,228,012	1,219,500	1,219,500	1,249,500	1,383,146
Ending Fund Balance:					
Total Ending Balance	660,373	639,415	660,373	570,873	368,727
Fund Total	<u>\$ 1,888,385</u>	<u>\$ 1,858,915</u>	<u>\$ 1,879,873</u>	<u>\$ 1,820,373</u>	<u>\$ 1,751,873</u>
 Net Revenues (Expenditures)	 (110,938)	 -	 -	 (89,500)	 (202,146)

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

MUD FIRE SERVICES FUND

FUND: 226

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42340 Intergovernmental - Other Entities	\$ 1,105,860	\$ 1,213,500	\$ 1,213,500	\$ 1,150,000	\$ 1,175,000	
45100 Interest Earnings	11,214	6,000	6,000	10,000	6,000	
TOTAL REVENUES	<u>\$ 1,117,074</u>	<u>\$ 1,219,500</u>	<u>\$ 1,219,500</u>	<u>\$ 1,160,000</u>	<u>\$ 1,181,000</u>	-3.2%
EXPENDITURES:						
Capital Outlay	\$ 63,512	\$ -	\$ -	\$ -	\$ -	
Transfers	\$ 1,164,500	\$ 1,219,500	\$ 1,219,500	\$ 1,249,500	\$ 1,383,146	
TOTAL EXPENDITURES	<u>\$ 1,228,012</u>	<u>\$ 1,219,500</u>	<u>\$ 1,219,500</u>	<u>\$ 1,249,500</u>	<u>\$ 1,383,146</u>	13.4%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ 63,512	\$ -	\$ -	\$ -	\$ -	100.0%
Subtotal	63,512	-	-	-	-	0.0%
Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	\$ 1,164,500	\$ 1,219,500	\$ 1,219,500	\$ 1,249,500	\$ 1,383,146	
Subtotal	1,164,500	1,219,500	1,219,500	1,249,500	1,383,146	13.4%
Total Expenditures	<u>\$ 1,228,012</u>	<u>\$ 1,219,500</u>	<u>\$ 1,219,500</u>	<u>\$ 1,249,500</u>	<u>\$ 1,383,146</u>	13.4%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Police Federal Forfeiture	Police	Public Safety	227-3000-520

PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by federal law enforcement officials that are transferred to any state or local law enforcement agency that directly participated in an investigation or prosecution that resulted in a federal forfeiture. The U.S. Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that helps deter crime and fosters cooperation among federal, state, and local law enforcement agencies. The Department of Justice administers the Equitable Sharing Program and requires each agency to comply with guidelines by completing a yearly Equitable Sharing Agreement and Certification every year the agency receives funds. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.
2. Budget includes the use of \$9,480 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget

POLICE FEDERAL FORFEITURE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 120,817	\$ 216,471	\$ 220,709	\$ 220,709	\$ 220,824
Revenues and Transfers In	<u>133,497</u>	<u>25,520</u>	<u>25,520</u>	<u>35,115</u>	<u>25,520</u>
Total Funds Available	<u>254,314</u>	<u>241,991</u>	<u>246,229</u>	<u>255,824</u>	<u>246,344</u>

Uses/Deductions:

Expenditures and Transfers	33,605	35,000	35,000	35,000	35,000

Ending Fund Balance:

Total Ending Balance	220,709	206,991	211,229	220,824	211,344
Fund Total	<u><u>\$ 254,314</u></u>	<u><u>\$ 241,991</u></u>	<u><u>\$ 246,229</u></u>	<u><u>\$ 255,824</u></u>	<u><u>\$ 246,344</u></u>

Net Revenues (Expenditures)	99,892	(9,480)	(9,480)	115	(9,480)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
42150 Int'gov - Federal Narcotics Revenue	\$ 123,059	\$ -	\$ -	\$ 6,095	\$ -	
45100 Interest Earnings	3,053	1,000	1,000	4,500	1,000	
46720 Reimbursement-Vehicle Rental	7,385	24,520	24,520	24,520	24,520	
TOTAL REVENUES	<u>\$ 133,497</u>	<u>\$ 25,520</u>	<u>\$ 25,520</u>	<u>\$ 35,115</u>	<u>\$ 25,520</u>	0.0%
EXPENDITURES:						
Supplies	\$ 10,655	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Maintenance and Services	22,950	25,000	25,000	25,000	25,000	
Subtotal	<u>33,605</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL EXPENDITURES	<u>\$ 33,605</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ 10,655	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Subtotal	10,655	10,000	10,000	10,000	10,000	0.0%

~ EXPENDITURE DETAIL CONTINUED~

Maintenance and Services:						
57 27 Lease of Motor Vehicles	22,950	25,000	25,000	25,000	25,000	0.0%
Subtotal	22,950	25,000	25,000	25,000	25,000	0.0%
Total Expenditures	<u>\$ 33,605</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: PEG Capital	DEPARTMENT: Communications	FUNCTION: General Government	ACCOUNT: 228-1750-510

PROGRAM DESCRIPTION:

The PEG Capital Fund was created to account for the 1% Public, Educational or Governmental (PEG) fee that began to be collected and remitted by franchised cable television providers in the City of Rosenberg pursuant to the State of Texas cable franchise effective January 1, 2012. These funds are restricted to fund capital expenditures associated with the City's municipal cable channel and programming, and are administered by Communications Department.

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget

PEG CAPITAL FUND SUMMARY

Resources:

Total Beginning Balance	\$ 172,193	\$ 228,193	\$ 229,845	\$ 229,845	\$ 221,345
Revenues and Transfers In	60,506	70,000	70,000	61,500	58,000
Total Funds Available	<u>232,699</u>	<u>298,193</u>	<u>299,845</u>	<u>291,345</u>	<u>279,345</u>

Uses/Deductions:

Expenditures and Transfers	2,854	15,000	15,000	70,000	15,000

Ending Fund Balance:

Total Ending Balance	229,845	283,193	284,845	221,345	264,345
Fund Total	<u><u>\$ 232,699</u></u>	<u><u>\$ 298,193</u></u>	<u><u>\$ 299,845</u></u>	<u><u>\$ 291,345</u></u>	<u><u>\$ 279,345</u></u>

Net Revenues (Expenditures)	57,652	55,000	55,000	(8,500)	43,000

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

40440 Franchise Tax - Cable TV	\$ 57,383	\$ 70,000	\$ 70,000	\$ 57,500	\$ 57,000	
45100 Interest Earnings	3,123	-	-	4,000	1,000	
TOTAL REVENUES	\$ 60,506	\$ 70,000	\$ 70,000	\$ 61,500	\$ 58,000	-17.1%

EXPENDITURES:

Capital Outlay	\$ 2,854	\$ 15,000	\$ 15,000	\$ 70,000	\$ 15,000	
TOTAL EXPENDITURES	\$ 2,854	\$ 15,000	\$ 15,000	\$ 70,000	\$ 15,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

	<u>Capital Outlay:</u>					
70 40 Machinery and Equipment	\$ 2,854	\$ 15,000	\$ 15,000	\$ 70,000	\$ 15,000	
Subtotal	2,854	15,000	15,000	70,000	15,000	0.0%
Total Expenditures	\$ 2,854	\$ 15,000	\$ 15,000	\$ 70,000	\$ 15,000	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Fire Station No. 3 Operating	DEPARTMENT: Fire	FUNCTION: Public Safety	ACCOUNT: 230-3100-520

PROGRAM DESCRIPTION:

The Fire Station No. 3 Operating Fund has been established to separate the annual operating costs for Fire Station No. 3 from the General Fund Fire Department Budget. Revenues from the General Fund and the MUD Fire Services Fund provide funds to operate Fire Station No. 3. This fund enables the City to conduct the administrative review which is required by the Fire Service Agreements.

PERFORMANCE INDICATORS:

*Performance Indicators for Fire Station No. 3 are included in the overall Performance Indicators for the Fire Department.

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget

FIRE STATION NO. 3 OPERATING FUND SUMMARY

Resources:

Total Beginning Balance	\$ -	\$ -	\$ 4,037	\$ 4,037	\$ 788
Revenues and Transfers In	1,359,777	1,414,169	1,414,169	1,444,769	1,478,415
Total Funds Available	1,359,777	1,414,169	1,418,206	1,448,806	1,479,203

Uses/Deductions:

Expenditures and Transfers	1,355,740	1,414,169	1,414,169	1,448,018	1,473,972

Ending Fund Balance:

Total Ending Balance	4,037	-	4,037	788	5,231
Fund Total	\$ 1,359,777	\$ 1,414,169	\$ 1,418,206	\$ 1,448,806	\$ 1,479,203

Net Revenues (Expenditures)	4,037	-	-	(3,249)	4,443

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	808	200	200	800	800	
48101 Transfer from General Fund	194,469	194,469	194,469	194,469	94,469	
48226 Transfer from MUD Fire Services	1,164,500	1,219,500	1,219,500	1,249,500	1,383,146	
TOTAL REVENUES	<u>\$ 1,359,777</u>	<u>\$ 1,414,169</u>	<u>\$ 1,414,169</u>	<u>\$ 1,444,769</u>	<u>\$ 1,478,415</u>	4.5%
EXPENDITURES:						
Personnel and Benefits	\$ 1,155,971	\$ 1,185,987	\$ 1,185,987	\$ 1,219,836	\$ 1,242,101	
Supplies	83,810	100,700	100,700	100,700	103,700	
Maintenance and Services	115,959	127,482	127,482	127,482	128,170	
Subtotal	<u>1,355,740</u>	<u>1,414,169</u>	<u>1,414,169</u>	<u>1,448,018</u>	<u>1,473,972</u>	4.2%
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL EXPENDITURES	<u>\$ 1,355,740</u>	<u>\$ 1,414,169</u>	<u>\$ 1,414,169</u>	<u>\$ 1,448,018</u>	<u>\$ 1,473,972</u>	4.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Professional Standards/Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Engineer	3.00	3.00	3.00	3.00	3.00	
Senior Firefighter	1.00	1.00	1.00	1.00	1.00	
Firefighter	5.00	5.00	5.00	5.00	5.00	
Total Personnel	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 729,988	\$ 722,764	\$ 722,764	\$ 765,000	\$ 757,598	
10 20 Overtime	46,993	40,000	40,000	35,000	40,000	
10 30 Longevity	7,195	7,760	7,760	7,636	9,293	
10 40 Incentive Pay	22,848	24,300	24,300	20,500	23,400	
10 50 Holiday Pay	28,386	32,532	32,532	28,000	40,892	
20 10 Retirement	111,295	129,397	129,397	143,000	142,440	
20 20 Social Security	57,822	63,292	63,292	61,000	66,646	
20 40 Insurance	140,207	156,353	156,353	150,000	149,811	
20 50 Workers' Compensation	9,223	7,531	7,531	7,900	9,847	
20 55 Long Term Disability	2,013	2,058	2,058	1,800	2,175	
Subtotal	1,155,971	1,185,987	1,185,987	1,219,836	1,242,101	4.7%
Supplies:						
31 10 Office Supplies	491	500	500	450	500	
31 40 Clothing	6,642	9,500	9,500	9,500	9,500	
31 45 Uniforms	9,161	13,200	13,200	13,200	13,200	
31 55 Personal Protective Equipment	42,989	44,000	44,000	44,000	47,000	
31 90 Other Supplies	535	1,000	1,000	1,050	1,000	
34 15 Chemical Supplies	787	1,500	1,500	1,500	1,500	
34 20 Medical Supplies	994	1,000	1,000	1,000	1,000	
34 30 Cleaning Supplies	1,172	1,200	1,200	1,200	1,200	
35 10 Motor Vehicle Repair Supplies	4,073	8,350	8,350	8,350	8,350	
35 15 Equipment Repair Supplies	311	750	750	750	750	
35 20 Building Materials and Supplies	185	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	568	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	694	1,200	1,200	1,200	1,200	
37 10 Natural Gas	1,668	1,500	1,500	1,500	1,500	
37 20 Electricity	7,155	8,000	8,000	8,000	8,000	
37 30 Fuel, Oil and Lubricants	6,387	7,000	7,000	7,000	7,000	
Subtotal	83,810	100,700	100,700	100,700	103,700	3.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Maintenance and Services:						
42 60 Technology Fees	65,912	66,459	66,459	66,459	67,147	
43 40 License and Inspection Fees	1,146	2,600	2,600	2,600	2,600	
51 20 General Insurance	2,561	3,000	3,000	3,000	3,000	
52 10 Telephone/Communications	-	5,120	5,120	5,120	5,120	
55 10 Education and Training	3,909	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	29,403	29,403	29,403	29,403	29,403	
62 32 Laundry and Other Sanitation Services	334	400	400	400	400	
62 40 Grounds Maintenance Services	7,709	7,000	7,000	7,000	7,000	
63 10 Building Repair and Maintenance	2,503	4,500	4,500	4,500	4,500	
63 25 Equipment Repair and Maintenance	2,481	5,000	5,000	5,000	5,000	
Subtotal	115,959	127,482	127,482	127,482	128,170	0.5%
Total Expenditures	\$ 1,355,740	\$ 1,414,169	\$ 1,414,169	\$ 1,448,018	\$ 1,473,972	4.2%



DEBT SERVICE FUND

- SUMMARY
- REVENUE AND EXPENDITURE SUMMARY
- GENERAL OBLIGATION DEBT SERVICE REQUIREMENTS
(2020-2038) AND COMPARATIVE
PROPERTY TAX RATE DISTRIBUTION
- GENERAL OBLIGATION DEBT BY SOURCE
 - COMPUTATION OF DEBT MARGIN
 - COMPUTATION OF DIRECT AND
OVERLAPPING DEBT
- DEBT SERVICE SCHEDULES

OCTOBER 1, 2019 - SEPTEMBER 30, 2020

**Debt Service Fund
(Fund 301)**

The debt service fund is used to account for revenues designated for debt retirement. Expenditures are legally restricted for payment of principal and interest on general obligation or tax-supported debt. Revenue bond debt issued for water and wastewater purposes is paid by the appropriate enterprise fund(s) while general obligation debt issued for water and wastewater purposes is supported by a transfer from enterprise funds to the debt service fund.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
DEBT SERVICE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 5,681,677	\$ 5,793,678	\$ 5,900,146	\$ 5,900,146	\$ 5,783,855
Revenues and Transfers In	<u>12,820,495</u>	<u>10,288,150</u>	<u>10,288,150</u>	<u>10,251,859</u>	<u>7,937,684</u>
Total Funds Available	<u>18,502,172</u>	<u>16,081,828</u>	<u>16,188,296</u>	<u>16,152,005</u>	<u>13,721,539</u>
Uses/Deductions:					
Expenditures and Transfers	12,602,026	10,288,150	10,288,150	10,368,150	8,437,684
Ending Fund Balance:					
Total Ending Balance	5,900,146	5,793,678	5,900,146	5,783,855	5,283,855
Fund Total	<u>\$ 18,502,172</u>	<u>\$ 16,081,828</u>	<u>\$ 16,188,296</u>	<u>\$ 16,152,005</u>	<u>\$ 13,721,539</u>
 Net Revenues (Expenditures)	 218,469	 -	 -	 (116,291)	 (500,000)

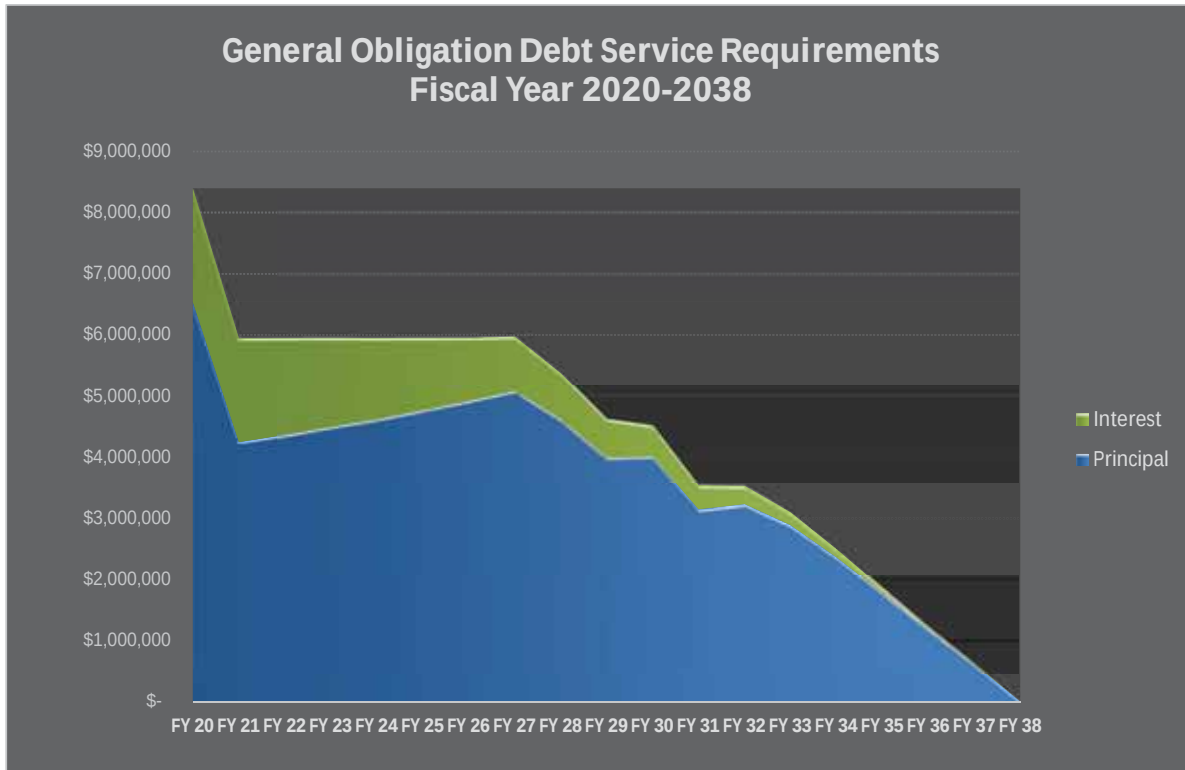
**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

DEBT SERVICE FUND

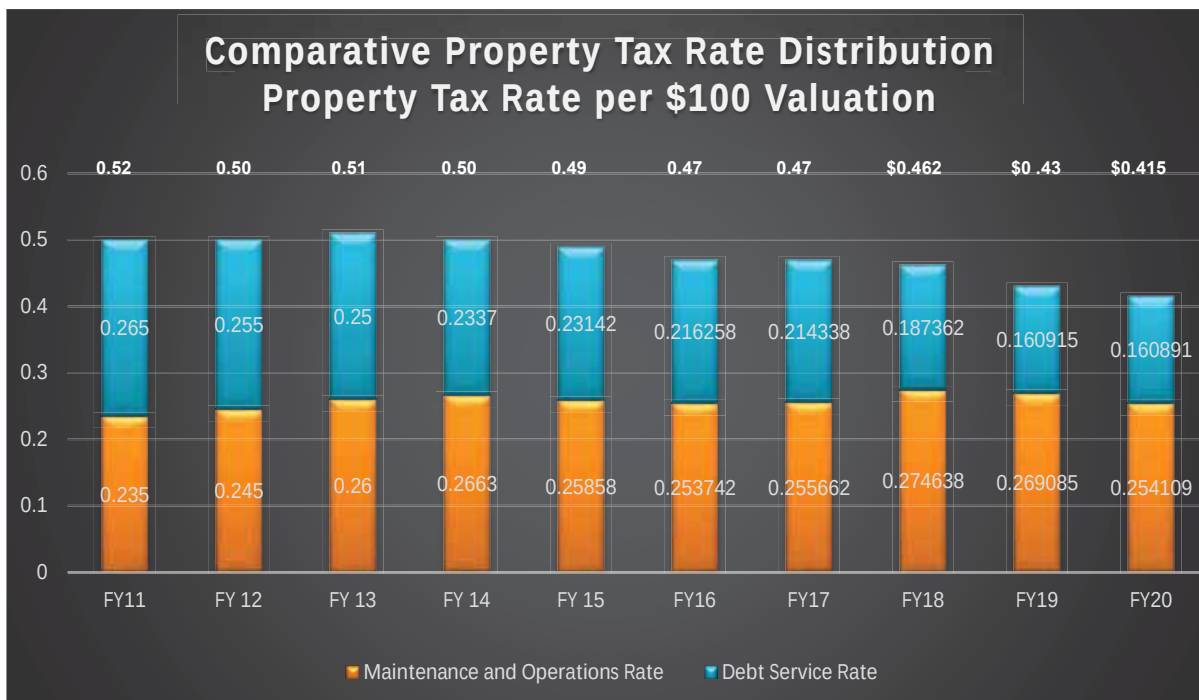
FUND: 301

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40110 Current Taxes	\$ 4,401,699	\$ 4,059,813	\$ 4,059,813	\$ 3,950,000	\$ 4,312,358	
40111 Current Taxes - Penalty and Interest	21,154	20,000	20,000	20,000	20,000	
40120 Delinquent Taxes	37,001	35,000	35,000	43,522	35,000	
40121 Delinquent Taxes-Penalty and Interest	11,119	12,000	12,000	12,000	12,000	
Subtotal	4,470,973	4,126,813	4,126,813	4,025,522	4,379,358	6.1%
Other Revenue:						
45100 Interest Earnings	102,733	75,000	75,000	140,000	75,000	
47410 Proceeds from Debt Issuance	4,950,000	-	-	-	-	
47420 Bond Premium	228,992	-	-	-	-	
48101 Transfer from General Fund	-	1,710,000	1,710,000	1,710,000	-	
48219 Transfer from RDC Fund	707,797	1,128,562	1,128,562	1,128,562	735,860	
48501 Transfer from W/WW Fund	1,993,292	2,880,042	2,880,042	2,880,042	2,378,911	
48514 Transfer from Subsidence Fund	303,918	304,783	304,783	304,783	305,550	
48560 Transfer from Civic Center Fund	62,790	62,950	62,950	62,950	63,005	
TOTAL REVENUES	\$ 12,820,495	\$ 10,288,150	\$ 10,288,150	\$ 10,251,859	\$ 7,937,684	-22.8%
EXPENDITURES:						
561-8110 Principal Retirement	\$ 5,230,000	\$ 8,180,000	\$ 8,180,000	\$ 8,260,000	\$ 6,535,000	
562-8120 Interest Expense	2,152,796	2,066,150	2,066,150	2,066,150	1,860,684	
563-8130 Fiscal Agent Fees	18,200	30,000	30,000	30,000	30,000	
563-8140 Escrow Agent Fees	5,032,726	-	-	-	-	
564-8160 Cost of Issuance	168,303	12,000	12,000	12,000	12,000	
TOTAL EXPENDITURES	\$ 12,602,026	\$ 10,288,150	\$ 10,288,150	\$ 10,368,150	\$ 8,437,684	-18.0%

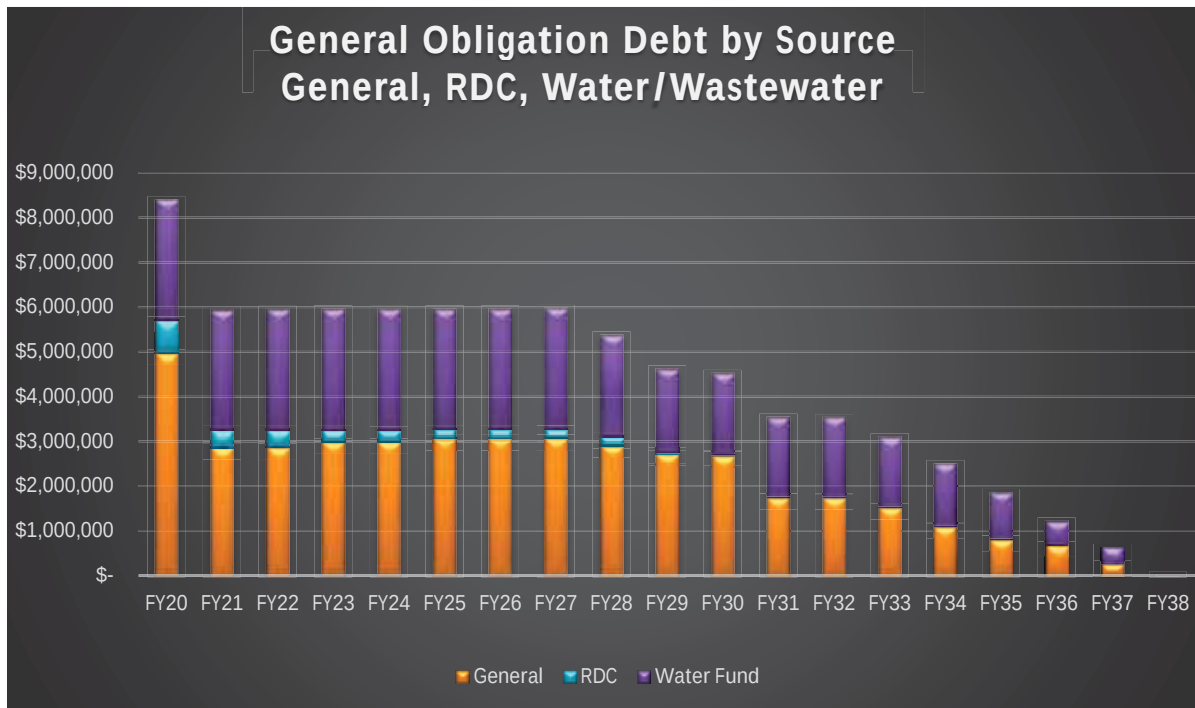
CITY OF ROSENBERG, TEXAS 2019-20 BUDGET



Note: The FY2020 Debt Service Requirements include the City's commitment to pay off the 2012A & 2013A Certificates of Obligation and 2011 and 2012 General Obligation Refunding Bonds.



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Total General Obligation Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2020	6,535,000	1,860,681	8,395,681
2021	4,245,000	1,696,381	5,941,381
2022	4,365,000	1,582,036	5,947,036
2023	4,495,000	1,457,054	5,952,054
2024	4,620,000	1,325,678	5,945,678
2025	4,765,000	1,187,298	5,952,298
2026	4,915,000	1,039,931	5,954,931
2027	5,080,000	890,486	5,970,486
2028	4,625,000	747,874	5,372,874
2029	4,000,000	619,129	4,619,129
2030	4,020,000	496,079	4,516,079
2031	3,150,000	388,241	3,538,241
2032	3,235,000	295,898	3,530,898
2033	2,890,000	207,081	3,097,081
2034	2,365,000	130,839	2,495,839
2035	1,780,000	72,340	1,852,340
2036	1,185,000	33,423	1,218,423
2037	615,000	9,225	624,225
Total	\$66,885,000	\$14,039,672	\$80,924,672

NOTE:

- A** The Principal payment for FY2020 includes paying off the 2011 General Obligation Refunding Bonds (\$320,000), the 2012 General Obligation Refunding Bonds (\$515,000), the 2012A Certificates of Obligation (\$385,000) and the 2013 A Certificates of Obligation (\$210,000), all of which are callable in FY2020.

RDC Portion - Fiscal Year 2020			Water/Wastewater Portion - Fiscal Year 2020		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 662,060	\$ 73,800	\$ 735,860	\$ 1,673,185	\$ 705,726	\$ 2,378,911

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**General Obligation Bonds
Series 2010**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	125,000	35,709	33,209	68,919	193,919
2021	130,000	33,209	30,609	63,819	193,819
2022	135,000	30,609	27,909	58,519	193,519
2023	145,000	27,909	25,009	52,919	197,919
2024	150,000	25,009	22,009	47,019	197,019
2025	155,000	22,009	18,909	40,919	195,919
2026	165,000	18,909	15,609	34,519	199,519
2027	175,000	15,609	12,000	27,609	202,609
2028	180,000	12,000	8,288	20,288	200,288
2029	190,000	8,288	4,250	12,538	202,538
2030	200,000	4,250	-	4,250	204,250
Total	\$ 1,750,000	\$ 233,513	\$ 197,803	\$ 431,316	\$ 2,181,316

Total amount authorized: \$2,635,000
Ordinance # 2010-04

Interest Rates:	Year of Maturity	Interest Rate
	2013-2026	4.00%
	2027-2028	4.13%
	2029-2030	4.25%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	130,000	37,294	35,019	72,313	202,313
2021	140,000	35,019	32,219	67,238	207,238
2022	145,000	32,219	29,319	61,538	206,538
2023	150,000	29,319	26,319	55,638	205,638
2024	155,000	26,319	23,219	49,538	204,538
2025	170,000	23,219	19,819	43,038	213,038
2026	175,000	19,819	16,319	36,138	211,138
2027	185,000	16,319	12,619	28,938	213,938
2028	190,000	12,619	8,819	21,438	211,438
2029	200,000	8,819	4,569	13,388	213,388
2030	215,000	4,569	-	4,569	219,569
Total	\$ 1,855,000	\$ 245,531	\$ 208,238	\$ 453,769	\$ 2,308,769

Total amount authorized: \$2,800,000
Ordinance # 2010-06

Interest Rates:	Year of Maturity	Interest Rate
	2018-2020	3.50%
	2021-2028	4.00%
	2029-2030	4.25%

RDC Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 13,910	\$ 7,737	\$ 21,647

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010B**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	365,000	82,529	77,510	160,039	525,039
2021	375,000	77,510	71,885	149,395	524,395
2022	390,000	71,885	65,840	137,725	527,725
2023	400,000	65,840	59,340	125,180	525,180
2024	415,000	59,340	52,389	111,729	526,729
2025	430,000	52,389	45,079	97,468	527,468
2026	445,000	45,079	37,291	82,370	527,370
2027	465,000	37,291	28,805	66,096	531,096
2028	485,000	28,805	19,833	48,638	533,638
2029	505,000	19,833	10,238	30,070	535,070
2030	525,000	10,238	-	10,238	535,238
Total	\$ 4,800,000	\$ 550,738	\$ 468,209	\$ 1,018,946	\$ 5,818,946

Total amount authorized: \$7,730,000
Ordinance # 2010-24

Interest Rates:	Year of Maturity	Interest Rate
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%
	2021	3.00%
	2022	3.10%
	2023	3.25%
	2034	3.35%
	2025	3.40%
	2026	3.50%
	2027	3.65%
	2028	3.70%
	2029	3.80%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010C**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	320,000	4,800	-	4,800	324,800
Total	\$ 320,000	\$ 4,800	\$ -	\$ 4,800	\$ 324,800

Total amount authorized: \$2,775,000
Ordinance # 2010-25

Interest Rates:	Year of Maturity	Interest Rate
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%

RDC Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 320,000	\$ 4,800	\$ 324,800

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**General Obligation Refunding Bonds
Series 2011**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	625,000	12,500	6,400	18,900	643,900
Total	\$ 625,000	\$ 12,500	\$ 6,400	\$ 18,900	\$ 643,900

Total amount authorized: \$4,860,000
Ordinance # 2011-09

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	3.00%
	2019-2021	4.00%

RDC Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 105,000	\$ 13,125	\$ 118,125

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2012**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	430,000	80,464	75,089	155,553	585,553
2021	430,000	75,089	69,714	144,803	574,803
2022	430,000	69,714	64,339	134,053	564,053
2023	430,000	64,339	58,964	123,303	553,303
2024	430,000	58,964	52,514	111,478	541,478
2025	430,000	52,514	46,064	98,578	528,578
2026	430,000	46,064	39,614	85,678	515,678
2027	430,000	39,614	33,164	72,778	502,778
2028	430,000	33,164	26,714	59,878	489,878
2029	430,000	26,714	20,264	46,978	476,978
2030	430,000	20,264	13,814	34,078	464,078
2031	430,000	13,814	7,095	20,909	450,909
2032	430,000	7,095	-	7,095	437,095
Total	\$ 5,590,000	\$ 587,810	\$ 507,346	\$ 1,095,156	\$ 6,685,156

Total amount authorized: \$8,600,000
Ordinance # 2012-14

Interest Rates:	Year of Maturity	Interest Rate
	2013-2019	2.00%
	2020-2023	2.50%
	2024-2030	3.00%
	2031	3.13%
	2032	3.30%

Water/Wastewater Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 215,000	\$ 77,776	\$ 292,776

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2012A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	505,000	7,575	5,775	13,350	518,350
Total	\$ 505,000	\$ 7,575	\$ 5,775	\$ 13,350	\$ 518,350

Total amount authorized: \$1,185,000
Ordinance # 2012-37

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	2.00%
	2019-2021	3.00%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**General Obligation Refunding Bonds
Series 2012**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	660,000	7,225	5,775	13,000	673,000
Total	\$ 660,000	\$ 7,225	\$ 5,775	\$ 13,000	\$ 673,000

Total amount authorized: \$1,575,000
Ordinance #2012-36

Interest Rates:	Year of Maturity	Interest Rate
	2014-2020	2.00%

RDC Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 94,500	\$ 8,450	\$ 102,950

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	400,000	79,113	75,113	154,225	554,225
2021	410,000	75,113	71,013	146,125	556,125
2022	425,000	71,013	66,763	137,775	562,775
2023	435,000	66,763	62,413	129,175	564,175
2024	450,000	62,413	57,350	119,763	569,763
2025	465,000	57,350	52,119	109,469	574,469
2026	480,000	52,119	46,719	98,838	578,838
2027	490,000	46,719	41,206	87,925	577,925
2028	505,000	41,206	35,525	76,731	581,731
2029	525,000	35,525	29,356	64,881	589,881
2030	540,000	29,356	22,741	52,098	592,098
2031	555,000	22,741	15,665	38,406	593,406
2032	570,000	15,665	8,113	23,778	593,778
2033	590,000	8,113	-	8,113	598,113
Total	\$ 6,840,000	\$ 663,206	\$ 584,094	\$ 1,247,300	\$ 8,087,300

Total amount authorized: \$9,000,000
Ordinance # 2013-01

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%
	2024-2028	2.25%
	2029	2.35%
	2030	2.45%
	2031-2033	2.55-2.75%

Water/Wastewater Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 116,000	\$ 44,725	\$ 160,725

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	275,000	2,640	2,016	4,656	279,656
Total	\$ 275,000	\$ 2,640	\$ 2,016	\$ 4,656	\$ 279,656

Total amount authorized: \$650,000
Ordinance # 2013-16

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**General Obligation Bonds
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	80,000	20,525	19,325	39,850	119,850
2021	80,000	19,325	17,925	37,250	117,250
2022	80,000	17,925	16,525	34,450	114,450
2023	80,000	16,525	15,125	31,650	111,650
2024	80,000	15,125	13,925	29,050	109,050
2025	80,000	13,925	12,725	26,650	106,650
2026	80,000	12,725	11,525	24,250	104,250
2027	80,000	11,525	10,125	21,650	101,650
2028	75,000	10,125	8,813	18,938	93,938
2029	75,000	8,813	7,500	16,313	91,313
2030	75,000	7,500	6,000	13,500	88,500
2031	75,000	6,000	4,500	10,500	85,500
2032	75,000	4,500	3,000	7,500	82,500
2033	75,000	3,000	1,500	4,500	79,500
2034	75,000	1,500	-	1,500	76,500
Total	\$ 1,165,000	\$ 169,038	\$ 148,513	\$ 317,550	\$ 1,482,550

Total amount authorized: \$1,565,000

Ordinance # 2014-02

Interest Rates:	Year of Maturity	Interest Rate
	2015-2020	3.00%
	2021-2023	3.50%
	2024-2026	3.00%
	2027-2029	3.50%
	2030-2034	4.00%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	205,000	61,481	59,431	120,913	325,913
2021	210,000	59,431	56,806	116,238	326,238
2022	220,000	56,806	54,056	110,863	330,863
2023	225,000	54,056	51,244	105,300	330,300
2024	235,000	51,244	48,306	99,550	334,550
2025	240,000	48,306	45,006	93,313	333,313
2026	250,000	45,006	41,256	86,263	336,263
2027	265,000	41,256	37,281	78,538	343,538
2028	275,000	37,281	33,156	70,438	345,438
2029	285,000	33,156	28,525	61,681	346,681
2030	300,000	28,525	23,275	51,800	351,800
2031	310,000	23,275	17,850	41,125	351,125
2032	325,000	17,850	12,163	30,013	355,013
2033	340,000	12,163	6,213	18,375	358,375
2034	355,000	6,213	-	6,213	361,213
Total	\$ 4,040,000	\$ 576,050	\$ 514,569	\$ 1,090,619	\$ 5,130,619

Total amount authorized: \$5,000,000
Ordinance # 2014-22

Interest Rates:	Year of Maturity	Interest Rate
	2015-2018	3.00%
	2019-2020	2.00%
	2021-2024	2.50%
	2025	2.75%
	2026-2034	3.00%-3.50%

Water/Wastewater Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 205,000	\$ 120,913	\$ 325,913

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	\$130,000	41,025	38,425	79,450	209,450
2021	\$130,000	38,425	35,825	74,250	204,250
2022	\$135,000	35,825	33,125	68,950	203,950
2023	\$140,000	33,125	30,675	63,800	203,800
2024	\$145,000	30,675	28,138	58,813	203,813
2025	\$145,000	28,138	25,963	54,100	199,100
2026	\$155,000	25,963	23,638	49,600	204,600
2027	\$160,000	23,638	21,238	44,875	204,875
2028	\$165,000	21,238	18,763	40,000	205,000
2029	\$170,000	18,763	16,000	34,763	204,763
2030	\$175,000	16,000	13,156	29,156	204,156
2031	\$180,000	13,156	10,119	23,275	203,275
2032	\$190,000	10,119	6,913	17,031	207,031
2033	\$195,000	6,913	3,500	10,413	205,413
2034	\$200,000	3,500	-	3,500	203,500
Total	\$ 2,415,000	\$ 346,500	\$ 305,475	\$ 651,975	\$ 3,066,975

Total amount authorized: \$3,000,000

Ordinance # 2014-41

Interest Rates:	Year of Maturity	Interest Rate
	2015-2022	4.00%
	2023-2024	3.50%
	2025-2028	3.00%
	2029-2030	3.25%
	2031-2032	3.375%
	2033-2034	3.50%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2015**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	\$425,000	107,906	103,656	211,563	636,563
2021	\$430,000	103,656	99,356	203,013	633,013
2022	\$440,000	99,356	94,956	194,313	634,313
2023	\$450,000	94,956	90,456	185,413	635,413
2024	\$460,000	90,456	84,706	175,163	635,163
2025	\$470,000	84,706	78,831	163,538	633,538
2026	\$485,000	78,831	72,769	151,600	636,600
2027	\$495,000	72,769	66,581	139,350	634,350
2028	\$510,000	66,581	59,569	126,150	636,150
2029	\$525,000	59,569	52,350	111,919	636,919
2030	\$540,000	52,350	44,250	96,600	636,600
2031	\$555,000	44,250	35,925	80,175	635,175
2032	\$570,000	35,925	27,375	63,300	633,300
2033	\$590,000	27,375	18,525	45,900	635,900
2034	\$610,000	18,525	9,375	27,900	637,900
2035	\$625,000	9,375	-	9,375	634,375
Total	\$ 8,180,000	\$ 1,046,588	\$ 938,681	\$ 1,985,269	\$ 10,165,269

Total amount authorized: \$9,760,000

Ordinance # 2015-33

Interest Rates:	Year of Maturity	Interest Rate
	2016-2023	2.00%
	2024-2027	2.50%
	2028-2029	2.75%
	2030-2035	3.00%

Water/Wastewater Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 131,750	\$ 65,584	\$ 197,334

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2016**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	\$430,000	87,026	82,726	169,753	599,753
2021	\$435,000	82,726	78,376	161,103	596,103
2022	\$445,000	78,376	73,926	152,303	597,303
2023	\$455,000	73,926	69,376	143,303	598,303
2024	\$465,000	69,376	64,726	134,103	599,103
2025	\$475,000	64,726	59,976	124,703	599,703
2026	\$480,000	59,976	55,176	115,153	595,153
2027	\$490,000	55,176	50,276	105,453	595,453
2028	\$500,000	50,276	45,151	95,428	595,428
2029	\$510,000	45,151	39,924	85,075	595,075
2030	\$525,000	39,924	34,543	74,466	599,466
2031	\$535,000	34,543	29,059	63,601	598,601
2032	\$545,000	29,059	23,473	52,531	597,531
2033	\$555,000	23,473	17,784	41,256	596,256
2034	\$565,000	17,784	11,993	29,776	594,776
2035	\$580,000	11,993	6,048	18,040	598,040
2036	\$590,000	6,048	-	6,048	596,048
Total	\$ 8,580,000	\$ 829,559	\$ 742,533	\$ 1,572,091	\$ 10,152,091

Total amount authorized: \$9,825,000
Ordinance # 2016-30

Interest Rates:	Year of Maturity	Interest Rate
	2017-2027	2.00%
	2028-2036	2.05%

Water/Wastewater Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 129,000	\$ 50,926	\$ 179,926

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**General Obligation Refunding Bonds
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	645,000	100,400	90,725	191,125	836,125
2021	665,000	90,725	84,075	174,800	839,800
2022	685,000	84,075	73,800	157,875	842,875
2023	720,000	73,800	59,400	133,200	853,200
2024	740,000	59,400	48,300	107,700	847,700
2025	770,000	48,300	32,900	81,200	851,200
2026	805,000	32,900	16,800	49,700	854,700
2027	845,000	16,800	4,125	20,925	865,925
2028	275,000	4,125	-	4,125	279,125
Total	\$ 6,150,000	\$ 510,525	\$ 410,125	\$ 920,650	\$ 7,070,650

Total amount authorized: \$7,390,000
Ordinance #2016-35

Interest Rates:	Year of Maturity	Interest Rate
	2018-2028	2.00%

Water/Wastewater Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 479,235	\$ 142,006	\$ 621,241

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Tax and Revenue Certificates of Obligation
Series 2017**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	370,000	129,900	124,350	254,250	624,250
2021	380,000	124,350	118,650	243,000	623,000
2022	390,000	118,650	112,800	231,450	621,450
2023	405,000	112,800	106,725	219,525	624,525
2024	415,000	106,725	100,500	207,225	622,225
2025	430,000	100,500	94,050	194,550	624,550
2026	440,000	94,050	87,450	181,500	621,500
2027	455,000	87,450	80,625	168,075	623,075
2028	470,000	80,625	73,575	154,200	624,200
2029	480,000	73,575	66,375	139,950	619,950
2030	495,000	66,375	58,950	125,325	620,325
2031	510,000	58,950	51,300	110,250	620,250
2032	530,000	51,300	43,350	94,650	624,650
2033	545,000	43,350	35,175	78,525	623,525
2034	560,000	35,175	26,775	61,950	621,950
2035	575,000	26,775	18,150	44,925	619,925
2036	595,000	18,150	9,225	27,375	622,375
2037	615,000	9,225	-	9,225	624,225
Total	\$ 8,660,000	\$ 1,337,925	\$ 1,208,025	\$ 2,545,950	\$ 11,205,950

Total amount authorized: \$9,320,000
Ordinance #2017-30

Interest Rates:	Year of Maturity	Interest Rate
	2018-2037	3.00%

Water/Wastewater Portion - Fiscal Year 2020

Total Principal	Total Interest	Total Principal & Interest
\$ 214,600	\$ 147,465	\$ 362,065

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**General Obligation Refunding Bonds
Series 2017A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2020	415,000	67,125	60,900	128,025	543,025
2021	430,000	60,900	54,450	115,350	545,350
2022	445,000	54,450	47,775	102,225	547,225
2023	460,000	47,775	40,875	88,650	548,650
2024	480,000	40,875	33,675	74,550	554,550
2025	505,000	33,675	26,100	59,775	564,775
2026	525,000	26,100	18,225	44,325	569,325
2027	545,000	18,225	10,050	28,275	573,275
2028	565,000	10,050	1,575	11,625	576,625
2029	105,000	1,575	-	1,575	106,575
Total	\$ 4,475,000	\$ 360,750	\$ 293,625	\$ 654,375	\$ 5,129,375

Total amount authorized: \$4,945,000
Ordinance #2017-29

Interest Rates:	Year of Maturity	Interest Rate
	2018-2029	3.00%

RDC Portion - Fiscal Year 2020			Water/Wastewater Portion - Fiscal Year 2020		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 128,650	\$ 39,688	\$ 168,338	\$ 182,600	\$ 56,331	\$ 238,931

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

COMPUTATION OF DEBT MARGIN

Classification	2017-18 Actual (1)	2018-19 Budget (3)	2018-19 Estimate (2)	2019-20 Budget (3)
Net Taxable Value	\$2,366,865,516	\$2,501,176,107	\$2,520,832,705	\$2,657,840,437
Plus exempt property	178,977,387	211,753,872	213,998,735	240,169,671
Total Assessed Value	2,545,842,903	2,712,929,979	2,734,831,440	2,898,010,108
TEN PERCENT OF TOTAL ASSESSED VALUE - NOTE A	254,584,290	271,292,998	273,483,144	289,801,011
Less net bonded debt:				
Total bonded debt outstanding	75,150,000	75,065,000	75,065,000	66,885,000
Less assets in debt service funds	5,900,145	5,793,678	5,783,855	5,283,855
NET BONDED DEBT	69,249,855	69,271,322	69,281,145	61,601,145
DEBT MARGIN	\$185,334,435	\$202,021,676	\$204,201,999	\$228,199,866

Note A -

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limits debt to ten percent (10%) of the assessed value of taxable property.

(1) - Value as of September 30, 2018

(2) - Value as of September 30, 2019

(3) - Certified Values

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

COMPUTATION OF DIRECT AND OVERLAPPING DEBT

Taxing Entity	Gross Debt Outstanding	Percentage Applicable to City of Rosenberg	City of Rosenberg's Share of Debt
Fort Bend County	\$ 595,399,527	3.52%	\$ 20,958,063
Lamar Consolidated Independent School District	1,039,230,000	15.70%	163,159,110
Fort Bend Municipal Utility District No. 94	4,180,000	100%	4,180,000
Fort Bend Municipal Utility District No. 144	23,635,000	100.00%	23,635,000
Fort Bend Municipal Utility District No. 147	5,080,000	100%	5,080,000
Fort Bend Municipal Utility District No. 148	6,090,000	100%	6,090,000
Fort Bend Municipal Utility District No. 152	19,520,000	0.60%	117,120
Fort Bend Municipal Utility District No. 159	4,570,000	100%	4,570,000
Fort Bend Municipal Utility District No. 167	26,480,000	100%	26,480,000
TOTAL OVERLAPPING DEBT			<u>\$ 254,269,293</u>
TOTAL OVERLAPPING DEBT PER CAPITA			\$ 6,356.73
City of Rosenberg	66,885,000	100%	<u>\$ 66,885,000</u>
TOTAL DIRECT DEBT PER CAPITA			\$ 1,672.13
COMBINED DIRECT AND TOTAL OVERLAPPING DEBT			<u><u>\$ 321,154,293</u></u>
COMBINED DIRECT AND OVERLAPPING DEBT PER CAPITA			\$ 8,028.86

An aerial photograph of a road construction project. A wide, light-colored road runs diagonally from the bottom left towards the top right. On the left side of the road, there is a dirt area with a yellow construction vehicle. On the right side, there are residential houses with grey roofs and green lawns. The road is lined with orange traffic cones and construction equipment. A large green circular overlay is on the left side of the image, containing white text.

Capital Project Funds

- COMBINED STATEMENT
- SEABOURNE CREEK CAPACITY FUND
 - GENERAL SUPPLEMENTAL FUND
 - 2014 GENERAL OBLIGATION FUND
- 2016 CERTIFICATES OF OBLIGATION FUND
- 2017 CERTIFICATES OF OBLIGATION FUND
 - COUNTY MOBILITY PROJECT FUND
- SPACEK ROAD COUNTY MOBILITY PROJECT FUND
- BRYAN ROAD COUNTY MOBILITY PROJECT FUND

OCTOBER 1, 2019 - SEPTEMBER 30, 2020

Capital Project Funds

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by other funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. Accordingly, these funds are not included in the summary budget totals, but are presented for disclosure purposes only.

Seabourne Creek Capacity Fund (401) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Seabourne Creek watershed. Revenues are restricted for drainage improvements to the Seabourne Creek watersheds.

General Supplemental Fund (410) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the General Fund.

2014 General Obligation Fund (415) – This fund is used to account for the Dry Creek Drainage Project.

2016 Certificates of Obligation Fund (426) – This fund is used to account for improvements to Bryan Road, Spacek Road, and Sanitary Sewer Pipe Bursting Project.

2017 Certificates of Obligation Fund (427) – This fund is used to account for improvements to roads, Spacek Road, Railroad Quiet Zones, Park Place/Fairgrounds and Sanitary Sewer projects.

County Mobility Projects (430) – This fund is used to account for the County Mobility Projects.

Spacek Road County Mobility Project Fund (431) – This fund is used to account for the Spacek Road County Mobility Project.

Bryan Road County Mobility Project Fund (433) – This fund is used to account for the Bryan Road County Mobility Project.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
<u>RESOURCES:</u>				
Beginning balance	\$ 2,125,579	\$ 20,307,520	\$ 22,411,997	\$ 1,078,517
Revenues & transfers in	19,181,502	5,769,000	7,457,992	1,819,550
TOTAL FUNDS AVAILABLE	<u>\$ 21,307,080</u>	<u>\$ 26,076,520</u>	<u>\$ 29,869,989</u>	<u>\$ 2,898,067</u>
<u>USES/DEDUCTIONS:</u>				
Expenditures & transfers out	\$ 2,253,250	\$ 22,827,381	\$ 29,282,228	\$ 2,017,550
<u>ENDING FUND BALANCE</u>	<u>19,053,831</u>	<u>3,249,139</u>	<u>587,761</u>	<u>880,517</u>
<u>FUND TOTAL</u>	<u>\$ 21,307,080</u>	<u>\$ 26,076,520</u>	<u>\$ 29,869,989</u>	<u>\$ 2,898,067</u>
	16,928,252	(17,058,381)	(21,824,236)	(198,000)

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
Interest earnings	\$ 513,693	\$ 2,000	\$ 360,001	\$ 2,000
Intergovernmental Revenue - Fort Bend County	5,356,123	2,800,000	4,105,991	-
Intergovernmental Revenue - Other Gov Entities	151,725	-	-	-
Premiums on Bonds Sold	224,782	-	-	-
Proceeds from Debt Issuance	11,390,000	-	-	-
Transfer from General Fund	1,545,179	2,967,000	2,967,000	1,817,550
TOTAL SOURCES OF FUNDS	<u>\$ 19,181,502</u>	<u>\$ 5,769,000</u>	<u>\$ 7,457,992</u>	<u>\$ 1,819,550</u>

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
<u>USE OF FUNDS:</u>				
Maintenance and Services	\$ 297,032	\$ 117,221	\$ 136,771	\$ 40,550
	297,032	117,221	136,771	40,550
Capital Improvements:				
Benton Road County Mobility Project	-	5,450,000	5,450,000	(A)
Reading Road Center Turn Ln Project	-	-	770,000	(A)
Bryan Road (CP1103)	154,615	2,399,427	6,521,900	-
Dry Creek Drainage (CP1405)	706,062	982,763	982,763	(A)
General Supplemental Capital Outlay	1,095,541	2,219,590	2,240,991	1,977,000
Waterline Parkplace/Fairgrounds Rd	-	507,548	534,548	-
Road Improvements	-	651,462	651,462	-
Railroad Quiet Zones	-	500,000	500,000	(A)
Sanitary Sewer Pipe Bursting	-	7,534,414	7,702,800	(A)
Spacek Road Improvements	-	2,464,956	3,790,994	(A)
	1,956,217	22,710,161	29,145,458	1,977,000
	\$ 2,253,250	\$ 22,827,381	\$ 29,282,228	\$ 2,017,550

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

SEABOURNE CREEK CAPACITY FUND

FUND: 401

Classification	2017-18 Actual	2018-19 Budget	Project Estimate	2019-20 Budget

FUND SUMMARY

RESOURCES:

Total beginning balance	\$ 8,507	\$ 8,605	\$ 38	\$ 39
Revenues & Transfers In	140	-	1	-
TOTAL FUNDS AVAILABLE	\$ 8,647	\$ 8,605	\$ 39	\$ 39

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 8,608	\$ -	\$ -	\$ -

ENDING FUND BALANCE:

Total ending balance	38	8,605	39	39

FUND TOTAL

\$ 8,647	\$ 8,605	\$ 39	\$ 39

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

43270 Detention Capacity Fees	\$ -	\$ -	\$ -	\$ -
45100 Interest Earnings	140	-	1	-
TOTAL REVENUES	\$ 140	\$ -	\$ 1	\$ -

EXPENDITURES:

70 31 Seabourne Creek Drainage	8,608	-	-	-
TOTAL EXPENDITURES	\$ 8,608	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Seabourne Creek Detention Fees paid by property owners. The Funds must be used to improve drainage along Seabourne Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
General Supplemental	General Government	Capital Outlay	410-0000-550

PROGRAM DESCRIPTION:

The General Supplemental Fund is under the general direction of the Assistant City Manager. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted on an annual basis. This allows separate accounting for various one-time supplemental purchases that may extend beyond one fiscal year. When anticipated costs are under the original budget this fund can build a fund balance which may be used as needed to fund annually approved items that exceed the original budget appropriation.

FY2020 BUDGET NOTES:

- a. Expenditure amounts carried over from FY2019:

Parks Booking Software	\$ 10,000
Railroad Quiet Zones	66,614
Hurricane Harvey Relief & Assistance Grant	59,536
Parks Master Plan	20,600
Traffic Signal at Reading & Town Center Blvd (CP1503)	115,375
Avenue G Connector	<u>334,707</u>
Total:	\$ 606,832

- b. For FY2020, the following supplemental budget items are being funded as a transfer from the General Fund:

New ID & Patrol Officer's Equipment (3610)	\$ 19,200
New Code Officer & Plans Examiner Equipment (3610)	3,350
Police Department Jail Key Scan System (7030)	15,000
Police Department Security Gate Replacement (7030)	<u>30,000</u>
Total:	\$ 67,550

- c. For FY2020, the following supplemental budget items are being funded from the General Supplemental Fund balance.

Fire Dept Cascade System (7040)	\$ 50,000
Fire Dept Personal Protective Equip (PPE) Extractor (7040)	13,000
Fire Dept Insurance Svc Org (ISO) Consultant (5710)	18,000
Municipal Court Incode Software Upgrade (7041)	12,000
Technology Mass Storage (7056)	<u>98,000</u>
Total:	\$ 191,000

- d. For FY2020, the following Capital Projects are being funded as a transfer from the General Fund.

Bamore Road Extension (7038)	<u>1,750,000</u>
Total:	\$ 1,750,000

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
GENERAL SUPPLEMENTAL FUND					
Resources:					
Total Beginning Balance	\$ 2,117,072	\$ 192,183	\$ 2,305,227	\$ 2,305,227	\$ 810,222
Revenues and Transfers In	<u>1,580,726</u>	<u>212,000</u>	<u>319,000</u>	<u>882,756</u>	<u>1,819,550</u>
Total Funds Available	<u>3,697,798</u>	<u>404,183</u>	<u>2,624,227</u>	<u>3,187,983</u>	<u>2,629,772</u>
Uses/Deductions:					
Expenditures and Transfers Out	1,392,573	210,000	2,336,811	2,377,761	2,017,550
Ending Fund Balance:					
Total Ending Balance	2,305,227	194,183	287,416	810,222	612,222
Fund Total	<u>\$ 3,697,800</u>	<u>\$ 404,183</u>	<u>\$ 2,624,227</u>	<u>\$ 3,187,983</u>	<u>\$ 2,629,772</u>
 Net Revenues (Expenditures)	 188,153	 2,000	 (2,017,811)	 (1,495,005)	 (198,000)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 35,547	\$ 2,000	\$ 2,000	\$ 50,000	\$ 2,000	
46900 Miscellaneous Revenue	-	-	-	160,009	-	
47130 Contributions - Developer	-	-	-	25,000	-	
47150 Contributions - Other	-	-	-	185,747	-	
47150 FEMA	-	-	-	145,000	-	
48101 Transfer from General Fund	1,545,179	210,000	317,000	317,000	1,817,550	
TOTAL REVENUES	\$ 1,580,726	\$ 212,000	\$ 319,000	\$ 882,756	\$ 1,819,550	470.4%
EXPENDITURES:						
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 22,550	
Maintenance and Services	297,032	-	117,221	136,771	18,000	
Subtotal	297,032	-	117,221	136,771	40,550	-65.4%
Capital Outlay	1,095,541	210,000	2,219,590	2,240,991	1,977,000	
TOTAL EXPENDITURES	\$ 1,392,573	\$ 210,000	\$ 2,336,811	\$ 2,377,761	\$ 2,017,550	-13.7%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ -	\$ -	\$ -	\$ -	\$ 22,550	
Subtotal	-	-	-	-	22,550	100.0%
Maintenance and Services:						
57 10 Other Contractual Services	\$ 8,752	\$ -	\$ -	\$ -	\$ 18,000	
57 50 Recovery and Relief Assistance Grant	8,859	-	91,142	91,142	(A)	
63 15 Structure Repair and Maintenance	279,422	-	26,079	45,629	-	
Subtotal	297,032	-	117,221	136,771	18,000	-84.6%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
Capital Outlay:						
70 10 Land	\$ 63,912	\$ -	\$ -	\$ -	\$ -	
70 20 Buildings	9,580	-	-	-	-	
70 30 Improvements Other Than Buildings	133,725	150,000	330,195	290,000	45,000	
70 31 Traffic Signal at Reading & Town Ctr Blvd (CP1503)	-	-	115,375	115,375	(A)	
70 32 Improv - Avenue D Extension	-	-	185,747	185,747	-	
70 33 Improv - Bamore Rd Connector	234,194	-	1,807	30,756	-	
70 34 Improv - Railroad Quiet Zones	-	-	66,614	66,614	-	
70 35 Street/Drainage Improvements-Baker/Cumings Rd.	413,592	-	-	-	-	
70 36 Improv - Avenue G Connector	29,671	-	370,329	370,329	(A)	
70 37 Improv - Parks Master Plan	-	50,000	50,000	50,000	(A)	
70 38 Improv - Lane Drive Drainage	-	-	3,500	-	-	
70 38 Improv - Bamore Rd Extension	-	-	-	-	1,750,000	
70 39 Improv - Glendmeadow Drainage	-	-	996,762	996,762	-	
70 40 Machinery and Equipment	102,440	-	26,779	26,779	63,000	
70 41 Computer Hardware/Software	4,714	10,000	10,000	30,000	21,000	
70 42 Motor Vehicles	100,602	-	62,484	78,629	-	
70 43 Furniture and Fixtures	1,999	-	-	-	-	
70 56 IT Network Infrastructure	1,110	-	-	-	98,000	
Subtotal	1,095,541	210,000	2,219,590	2,240,991	1,977,000	-10.9%
Total Expenditures	\$ 1,392,573	\$ 210,000	\$ 2,336,811	\$ 2,377,761	\$ 2,017,550	-13.7%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

2014 GENERAL OBLIGATION FUND

FUND: 415

Classification	Project Budget	Prior Years Actual	2018-19 Budget	Project Estimate	2019-20 Budget
2014 GENERAL OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ 25,879	\$ -	\$ 967,763	\$ 967,763	\$ -
Revenues & Transfers In	1,615,157	1,673,825	-	15,000	-
TOTAL FUNDS AVAILABLE	\$ 1,641,036	\$ 1,673,825	\$ 967,763	\$ 982,763	\$ -
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 1,641,036	\$ 706,062	\$ 982,763	\$ 982,763	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	0	967,763	(15,000)	-	-
FUND TOTAL	\$ 1,641,036	\$ 1,673,825	\$ 967,763	\$ 982,763	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
45100 Interest earnings	\$ -	\$ 31,168	\$ -	\$ 15,000	\$ -
46900 Miscellaneous Revenue	-	27,500	-	-	-
47410 Proceeds from Debt Issuance	1,565,000	1,565,000	-	-	-
47420 Premiums On Bonds Sold	50,157	50,157	-	-	-
TOTAL SOURCES OF FUNDS	\$ 1,615,157	\$ 1,673,825	\$ -	\$ 15,000	\$ -

USE OF FUNDS:

Capital Improvements:					
Dry Creek Improvements (CP1908)	\$ 1,593,176	\$ 706,062	\$ 982,763	\$ 982,763	(A)
Subtotal	1,593,176	706,062	982,763	982,763	-
Other Costs and Expenses:					
81 60 Cost of Issuance	47,860	-	-	-	-
Subtotal	47,860	-	-	-	-
TOTAL USE OF FUNDS	\$ 1,641,036	\$ 706,062	\$ 982,763	\$ 982,763	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

2016 CERTIFICATES OF OBLIGATION

FUND: 426

Classification	Project Budget	Prior Years Actual	2018-19 Budget	Project Estimate	2019-20 Budget
2016 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 5,620,358	\$ 5,620,358	\$ 130,081
Revenues & Transfers In	9,999,625	10,284,643	-	100,000	-
TOTAL FUNDS AVAILABLE	\$ 9,999,625	\$ 10,284,643	\$ 5,620,358	\$ 5,720,358	\$ 130,081
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 9,999,625	\$ 4,664,285	\$ 5,334,657	\$ 5,590,277	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ -	\$ 5,620,358	\$ 285,701	\$ 130,081	\$ 130,081
FUND TOTAL	\$ 9,999,625	\$ 10,284,643	\$ 5,620,358	\$ 5,720,358	\$ 130,081

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
45100 Interest Earnings	\$ -	\$ 285,018	\$ -	\$ 100,000	\$ -
47410 Proceeds from Debt Issuance	9,825,000	9,825,000	-	-	-
47420 Premiums on Bond Sale	174,625	174,625	-	-	-
TOTAL SOURCES OF FUNDS	\$ 9,999,625	\$ 10,284,643	\$ -	\$ 100,000	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 31 Bryan Road Improvements (CP1103)	\$ 5,970,000	\$ 3,570,573	\$ 2,399,427	\$ 2,650,000	\$ -
70 33 Sanitary Sewer Pipe Bursting Phase III	3,607,000	751,884	2,855,116	2,855,116	(A)
70 34 Spacek Road Phase III	300,000	219,886	80,114	85,161	(A)
Subtotal	9,877,000	4,542,343	5,334,657	5,590,277	-
Other Costs and Expenses:					
81 60 Issuance costs	122,625	121,942	-	-	-
Subtotal	122,625	121,942	-	-	-
TOTAL USE OF FUNDS	\$ 9,999,625	\$ 4,664,285	\$ 5,334,657	\$ 5,590,277	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

2017 CERTIFICATES OF OBLIGATION

FUND: 427

Classification	Project Budget	Prior Years Actual	2018-19 Budget	Project Estimate	2019-20 Budget
2017 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 8,157,118	\$ 8,157,118	\$ 138,174
Revenues & Transfers In	9,642,473	9,796,033	-	180,000	-
TOTAL FUNDS AVAILABLE	\$ 9,642,473	\$ 9,796,033	\$ 8,157,118	\$ 8,337,118	\$ 138,174
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 9,642,473	\$ 1,638,915	\$ 8,003,558	\$ 8,198,944	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ -	\$ 8,157,118	\$ 153,560	\$ 138,174	\$ 138,174
FUND TOTAL	\$ 9,642,473	\$ 9,796,033	\$ 8,157,118	\$ 8,337,118	\$ 138,174

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
45100 Interest Earnings	\$ -	\$ 153,561	\$ -	\$ 180,000	\$ -
47410 Proceeds from Debt Issuance	9,320,000	9,320,000	-	-	-
47420 Premiums on Bond Sale	322,473	322,473	-	-	-
TOTAL SOURCES OF FUNDS	\$ 9,642,473	\$ 9,796,033	\$ -	\$ 180,000	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 31 Road Improvements	\$ 2,000,000	\$ 1,348,538	\$ 651,462	\$ 651,462	\$ -
70 32 Spacek Road Phase III	1,700,000	34,750	1,665,250	1,665,250	(A)
70 33 Railroad Quiet Zones	500,000	-	500,000	500,000	(A)
70 34 Water Lines Parkplace/Fairgrounds Road	625,000	117,452	507,548	534,548	\$ -
70 35 Sanitary Sewer Pipe Bursting Phase III	4,679,298	-	4,679,298	4,847,684	(A)
Subtotal	9,504,298	1,500,740	8,003,558	8,198,944	-
Other Costs and Expenses:					
81 60 Issuance costs	138,175	138,175	-	-	-
Subtotal	138,175	138,175	-	-	-
TOTAL USE OF FUNDS	\$ 9,642,473	\$ 1,638,915	\$ 8,003,558	\$ 8,198,944	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

COUNTY MOBILITY PROJECT

FUND: 430

Classification	Prior Years Actual	2018-19 Budget	Project Estimate	2019-20 Budget
COUNTY MOBILITY PROJECT FUND SUMMARY				
<u>RESOURCES:</u>				
Beginning Balance	\$ -	\$ 770,000	\$ 770,000	\$ -
Revenues & Transfers In	770,000	5,450,000	5,450,000	-
TOTAL FUNDS AVAILABLE	\$ 770,000	\$ 6,220,000	\$ 6,220,000	\$ -
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ 5,450,000	\$ 6,220,000	\$ -
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	770,000	770,000	-	-
FUND TOTAL	\$ 770,000	\$ 6,220,000	\$ 6,220,000	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
42320 Intergov Revenue - Fort Bend County	\$ 770,000	\$ 2,800,000	\$ 2,800,000	\$ -
48101 Transfer from General Fund	-	2,650,000	2,650,000	-
TOTAL SOURCES OF FUNDS	\$ 770,000	\$ 5,450,000	\$ 5,450,000	\$ -
<u>USE OF FUNDS:</u>				
Capital Improvements:				
70 32 Reading Rd Center Turn Ln Proj (CP1707)	\$ -	\$ -	\$ 770,000	\$ -
70 32 Benton Rd Project (CP1901)	-	5,450,000	5,450,000	(A)
Subtotal	-	5,450,000	6,220,000	-
TOTAL USE OF FUNDS	\$ -	\$ 5,450,000	\$ 6,220,000	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

SPACEK RD COUNTY MOBILITY PROJECT

FUND: 431

Classification	Prior Years Actual	2018-19 Budget	Project Estimate	2019-20 Budget
COUNTY MOBILITY PROJECT FUND SUMMARY				
<u>RESOURCES:</u>				
Beginning Balance	\$ -	\$ 719,592	\$ 719,592	\$ -
Revenues & Transfers In	719,592	-	1,320,991	-
TOTAL FUNDS AVAILABLE	\$ 719,592	\$ 719,592	\$ 2,040,583	\$ -
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ 719,592	\$ 2,040,583	\$ -
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	719,592	-	-	-
FUND TOTAL	\$ 719,592	\$ 719,592	\$ 2,040,583	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
42320 Intergov Revenue - Fort Bend County	\$ 559,608	\$ -	\$ 1,305,991	\$ -
42340 Intergov Revenue - Other Gov Entities	151,725	-	-	-
45100 Interest Earnings	8,259	-	15,000	-
TOTAL SOURCES OF FUNDS	\$ 719,592	\$ -	\$ 1,320,991	\$ -
<u>USE OF FUNDS:</u>				
Capital Improvements:				
70 35 Spacek Road Imp. Phase III (CP1801)	\$ -	\$ 719,592	\$ 2,040,583	(A)
Subtotal	-	719,592	2,040,583	-
TOTAL USE OF FUNDS	\$ -	\$ 719,592	\$ 2,040,583	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

BRYAN RD COUNTY MOBILITY PROJECT

FUND: 433

Classification	Prior Years Actual	2018-19 Budget	Project Estimate	2019-20 Budget
BRYAN RD COUNTY MOBILITY PROJECT FUND SUMMARY				
<u>RESOURCES:</u>				
Beginning Balance	\$ -	\$ 3,871,900	\$ 3,871,900	\$ -
Revenues & Transfers In	4,026,515	-	-	-
TOTAL FUNDS AVAILABLE	\$ 4,026,515	\$ 3,871,900	\$ 3,871,900	\$ -
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ 154,615	\$ -	\$ 3,871,900	\$ -
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	3,871,900	3,871,900	-	-
FUND TOTAL	\$ 4,026,515	\$ 3,871,900	\$ 3,871,900	\$ -

~ SOURCES AND USES OF FUNDS ~

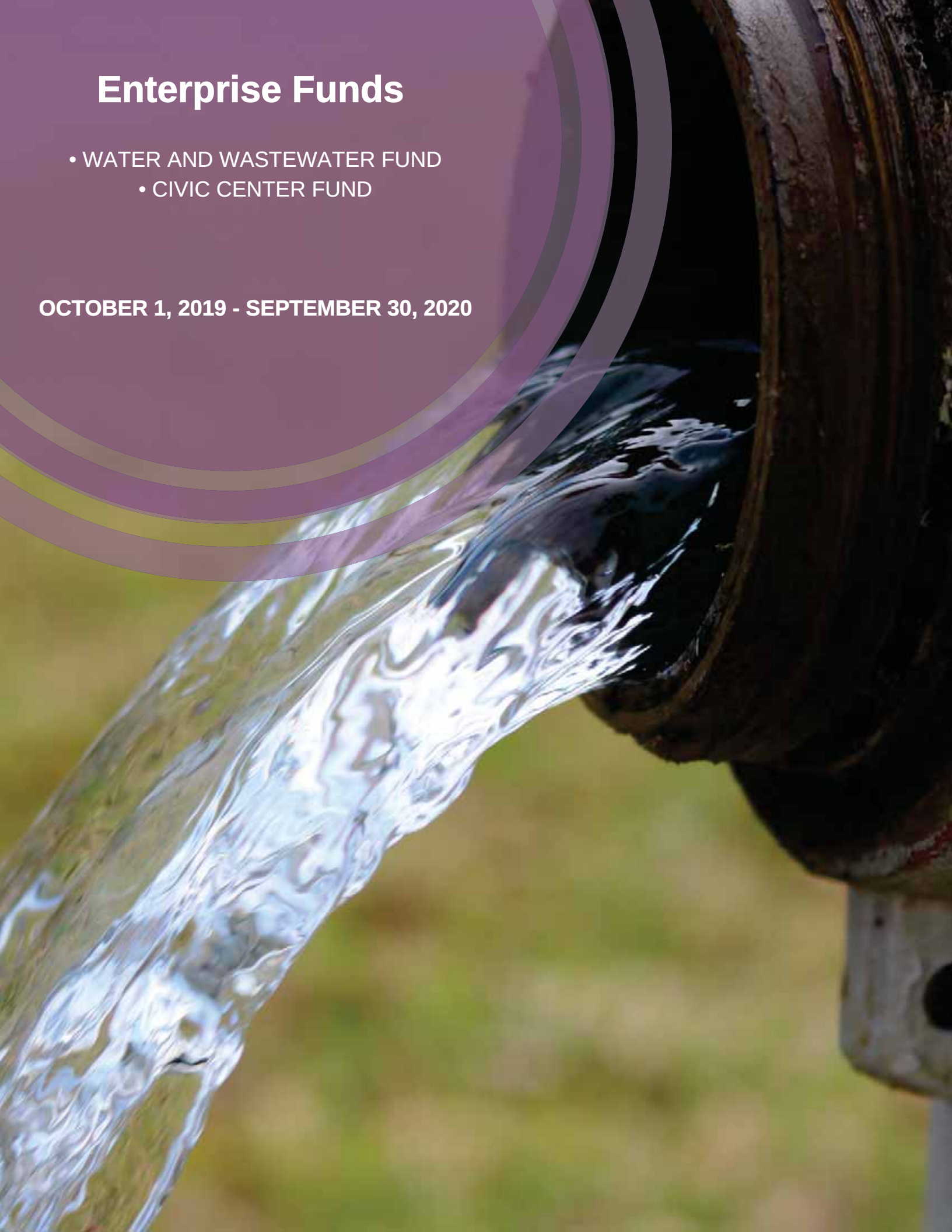
<u>SOURCE OF FUNDS:</u>				
42320 Intergov Revenue - Fort Bend County	\$ 4,026,515	\$ -	\$ -	\$ -
TOTAL SOURCES OF FUNDS	\$ 4,026,515	\$ -	\$ -	\$ -
<u>USE OF FUNDS:</u>				
Capital Improvements:				
70 35 Bryan Rd County Mobility (CP1103)	\$ 154,615	\$ -	\$ 3,871,900	(A)
Subtotal	154,615	-	3,871,900	-
TOTAL USE OF FUNDS	\$ 154,615	\$ -	\$ 3,871,900	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

Enterprise Funds

- WATER AND WASTEWATER FUND
- CIVIC CENTER FUND

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules.

Water & Wastewater Fund (501) - This fund is used to account for Water and Sewer activities and operations.

Spacek Rd Lift Station and Sewer Line Improvements Fund (509) – This fund is used to account for funds which are restricted for the construction and construction related costs for Sanitary Sewer Improvements along Bryan and Spacek Roads.

Subsidence Fund (514) – This fund is used to account for funds which are restricted for the conversion to surface water and subsidence compliance.

Water & Wastewater Supplemental Fund (515) – This Fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water & Wastewater Fund.

Water Impact Fee Fund (517) – This fund is used to account for the City’s water impact fee revenues, which are to be used for the expansion of the City water system facilities and capacity. Such projects include the Surface Water Project and related capital improvements.

Sewer Impact Fee Fund (518) – This fund is used to account for the City’s sewer impact fee revenues, which are to be used for the expansion of the City’s wastewater system facilities and capacity.

GRP Water Projects Fund (520) – This fund is used to account for funds designated to be used for specific projects related for the surface water conversion requirements.

Civic Center Fund (560) – This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

Water & Wastewater Fund

The Water & Wastewater (W/WW) Fund is an enterprise fund providing for the administration, billing and collection activities, and operation and maintenance of the City's water and wastewater system. Strategies used in the generation of this financial plan are aimed to ensure the fund is self-supporting and that capital improvement funding is adequate to maintain or expand the City's infrastructure. The financial condition of the W/WW Fund has improved, but continues to be underfunded for future infrastructure needs. Based on the forecast, the fund meets all current reserve and bond coverage requirements.

Users of the utility system generate revenues through service charges to support operations of the water and wastewater systems, along with all related debt service payments and operating transfers. Revenues are dependent on the number of users in the system as well as weather experienced during the year. The forecast assumes average rainfall for each year; however, variation from the average can have a significant impact on water demand and subsequent revenues.

The Long-Term Financial plan is discussed in the transmittal letter located on page vii. The financial plan presents the W/WW Fund over six fiscal years: actual amounts for the previous audited fiscal year (FY18), the adjusted budget for FY19, ending estimate for FY19, and four projected years (FY20 - FY23).

The City of Rosenberg must anticipate and effectively manage the growth that will occur in Rosenberg in the coming years in order to meet the increasing service needs of an expanding community.

Assumptions

Revenues:

- **Water and Wastewater sales** are projected to slightly increase (5%) over the next three years due to growth, water and wastewater rate increases, and expansion within and around the City.
- **The other water-related fees** are also projected to increase by 2% with the increased growth in the City of Rosenberg.

Expenditures:

- **Personnel and Benefits** are projected to increase at a rate of 4% each year for FY20 to FY23 due to increases in the cost of employee benefits and the need for additional personnel due to continued growth in the City.
- **Supplies and maintenance and services** are also projected to increase by 2% due to the increasing costs of supplies along with the residential and commercial growth in the City of Rosenberg.

City of Rosenberg, Texas
2019-20 BUDGET
FY20 Water & Wastewater Fund Long-Term Financial Plan

	Actual 2017-18	Adjusted Budget 2018-19	Estimate 2018-19	2019-20	Projection		
					2020-21	2021-22	2022-23
Beginning Fund Balance	9,168,255	9,590,100	9,590,100	8,293,054	8,533,756	8,884,691	9,345,215
Revenues:							
Operating Revenues:							
Water Sales	5,192,577	4,800,000	5,000,000	5,000,000	5,250,000	5,512,500	5,788,125
Wastewater sales	4,466,954	4,400,000	4,400,000	4,400,000	4,620,000	4,851,000	5,093,550
Water Tap Fees	144,830	190,000	170,000	190,000	193,800	197,676	201,630
Connect fees	30,208	31,500	38,000	35,000	35,700	36,414	37,142
Reconnect fees	38,130	40,000	32,000	35,000	35,700	36,414	37,142
Wastewater tap fees	145,360	160,000	175,000	160,000	163,200	166,464	169,793
Penalty revenue	194,207	195,000	195,000	195,000	198,900	202,878	206,936
Reclaimed Water Sales	6,785	14,500	8,000	10,000	10,200	10,404	10,612
Returned check fees	1,673	6,000	1,500	2,000	2,040	2,081	2,122
Interest earnings	171,255	100,000	200,000	200,000	204,000	208,080	212,242
Backflow permit revenue	2,270	2,200	2,200	2,200	2,200	2,200	2,244
Property lease revenue	156,552	150,000	150,000	150,000	150,000	150,000	150,000
Miscellaneous	62,375	5,000	15,000	5,000	5,000	5,000	5,000
Operating Revenues	10,613,176	10,094,200	10,386,700	10,384,200	10,870,740	11,381,111	11,916,538
Non Operating Revenues:							
Transfers In	81,191	68,072	81,191	68,072	68,072	68,072	68,072
Total Revenues	10,694,367	10,162,272	10,467,891	10,452,272	10,938,812	11,449,183	11,984,610
Expenditures:							
Operating Expenditures							
Personnel and Benefits	1,652,642	2,037,766	1,886,404	2,083,029	2,166,350	2,352,844	2,496,878
Supplies	1,083,189	1,248,375	1,141,850	1,147,150	1,170,093	1,193,495	1,217,365
Maintenance and Services	1,966,001	2,071,817	2,286,024	2,198,863	2,242,840	2,287,697	2,333,451
Other Expense	405,465	32,000	32,000	32,000	32,640	33,293	33,959
Total Operating Expenditures	5,107,297	5,389,958	5,346,278	5,461,042	5,611,923	5,867,329	6,081,652
Non-Operating Expenditures							
Debt Service	2,698,863	3,585,613	3,585,613	2,688,686	2,872,875	2,976,189	2,714,437
Transfers Out	2,466,362	2,833,046	2,833,046	2,061,842	2,103,079	2,145,140	2,188,043
Capital Outlay	-	-	-	-	-	-	-
Total Non-Operating Expenditures	5,165,225	6,418,659	6,418,659	4,750,528	4,975,954	5,121,329	4,902,480
Total Expenditures	10,272,522	11,808,617	11,764,937	10,211,570	10,587,877	10,988,658	10,984,133
Ending Fund Balance	9,590,100	7,943,755	8,293,054	8,533,756	8,884,691	9,345,215	10,345,693
Calculation of available funds:							
Ending fund balance	9,590,100	7,943,755	8,293,054	8,533,756	8,884,691	9,345,215	10,345,693
Less required contingency	308,176	354,259	352,948	306,347	317,636	329,660	329,524
Less 20% required minimum balance	1,514,732	1,644,601	1,635,865	1,504,577	1,543,000	1,602,494	1,653,939
Excess funds available for capital projects	7,767,193	5,944,896	6,304,241	6,722,832	7,024,054	7,413,062	8,362,230
Debt Service Coverage Ratio	2.04	1.31	1.41	1.83	1.83	1.85	2.15

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

WATER & WASTEWATER FUND

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget (3)	2018-19 Estimate (4)	2019-20 Budget	Var %
~ WATER & WASTEWATER FUND SUMMARY ~						
Resources:						
Total Beginning Balance (2)	\$ 9,168,255	\$ 8,965,130	\$ 11,225,836	\$ 11,225,836	\$ 9,948,790	-11.4%
Revenues and Transfers In	<u>14,005,339</u>	<u>10,162,272</u>	<u>10,162,272</u>	<u>10,487,891</u>	<u>10,452,272</u>	2.9%
Total Funds Available	<u>23,173,593</u>	<u>19,127,402</u>	<u>21,388,108</u>	<u>21,713,727</u>	<u>20,401,062</u>	-4.6%
Uses/Deductions:						
Expenditures and Transfers Out	11,947,758	11,508,615	11,808,615	11,764,937	10,211,571	-13.5%
Ending Fund Balance:						
Total Ending Balance	11,225,836	7,618,787	9,579,493	9,948,790	10,189,491	6.4%
Reserved for Contingencies (1)	300,000	300,000	300,000	300,000	300,000	0.0%
Unreserved ending balance	<u>10,925,836</u>	<u>7,318,787</u>	<u>9,279,493</u>	<u>9,648,790</u>	<u>9,889,491</u>	6.6%
Fund Total	<u>\$ 23,173,593</u>	<u>\$ 19,127,402</u>	<u>\$ 21,388,108</u>	<u>\$ 21,713,727</u>	<u>\$ 20,401,062</u>	-4.6%
Net Revenues (Expenditures)	2,057,581	(1,346,343)	(1,646,343)	(1,277,045)	240,701	

(1) 3% of expenditures

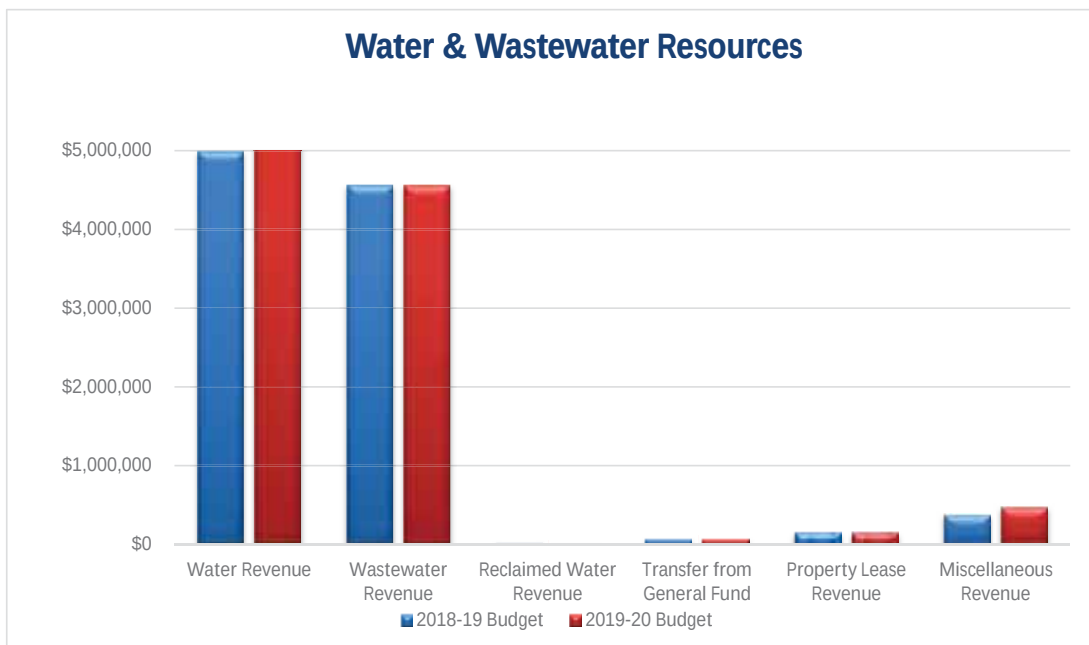
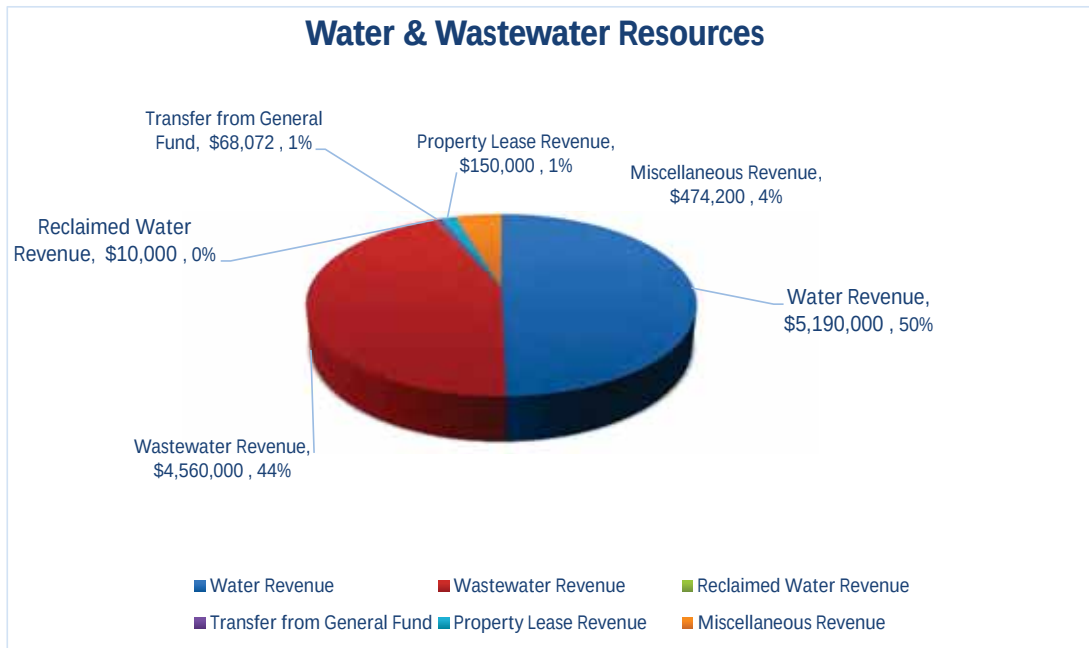
(2) Working Capital Basis

(3) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(4) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG
2018-19 BUDGET**

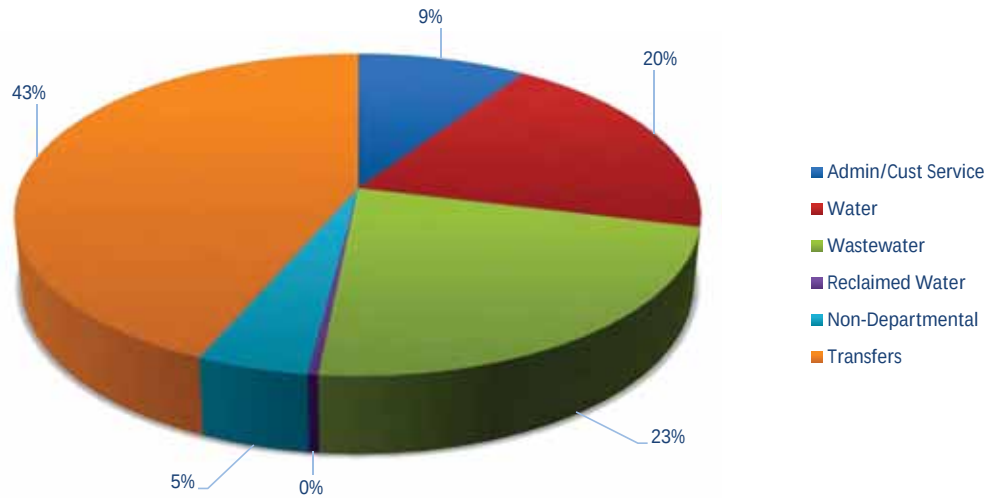
WATER & WASTEWATER FUND

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
RESOURCES						
<u>OPERATING REVENUES:</u>						
43111 Water sales	\$ 5,192,577	\$ 4,800,000	\$ 4,800,000	\$ 5,000,000	\$ 5,000,000	4.2%
43112 Water tap fees	144,830	190,000	190,000	170,000	190,000	0.0%
43115 Connect fees	30,208	31,500	31,500	38,000	35,000	11.1%
43116 Administration fees	38,130	40,000	40,000	32,000	35,000	-12.5%
43121 Wastewater sales	4,466,954	4,400,000	4,400,000	4,400,000	4,400,000	0.0%
43122 Wastewater tap fees	145,360	160,000	160,000	175,000	160,000	0.0%
43130 Penalty revenue	194,207	195,000	195,000	195,000	195,000	0.0%
43150 Reclaimed Water Source	6,785	14,500	14,500	8,000	10,000	-31.0%
43280 Returned check fees	1,673	6,000	6,000	1,500	2,000	-66.7%
Subtotal	10,220,723	9,837,000	9,837,000	10,019,500	10,027,000	1.9%
<u>OTHER REVENUE:</u>						
45100 Interest earnings	\$ 171,255	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	100.0%
41226 Backflow permit revenue	2,270	2,200	2,200	2,200	2,200	0.0%
46540 Property lease revenue	156,552	150,000	150,000	150,000	150,000	0.0%
46710 Insurance Proceeds	32,959	-	-	20,000	-	100.0%
46800 Cash over & short	37	-	-	-	-	0.0%
46900 Miscellaneous	29,379	5,000	5,000	15,000	5,000	0.0%
48101 Transfer from General Fund	81,191	68,072	68,072	81,191	68,072	0.0%
48216 Transfer from CDBG Fund	444,833	-	-	-	-	100.0%
48425 Transfer from CO 2015	111,047	-	-	-	-	100.0%
48426 Transfer from CO 2016	751,884	-	-	-	-	100.0%
48427 Transfer from CO 2017	117,453	-	-	-	-	100.0%
48509 Transfer from Water	1,290,998	-	-	-	-	100.0%
48515 Transfer from W/WW Supplements	504,618	-	-	-	-	100.0%
48516 Transfer from Bryan/Spacek Rd	43,500	-	-	-	-	100.0%
48517 Transfer from Water Impact Fees	4,258	-	-	-	-	100.0%
48520 Transfer from Surface Water Projs	42,384	-	-	-	-	100.0%
Subtotal	3,784,615	325,272	325,272	468,391	425,272	30.7%
TOTAL REVENUES	14,005,339	10,162,272	10,162,272	10,487,891	10,452,272	2.9%

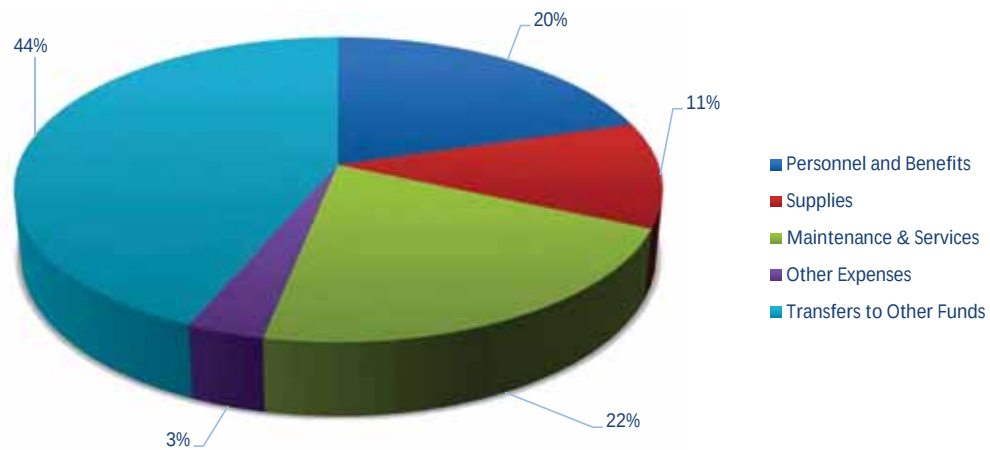
CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

Water & Wastewater Fund Summary

Expenditures by Division

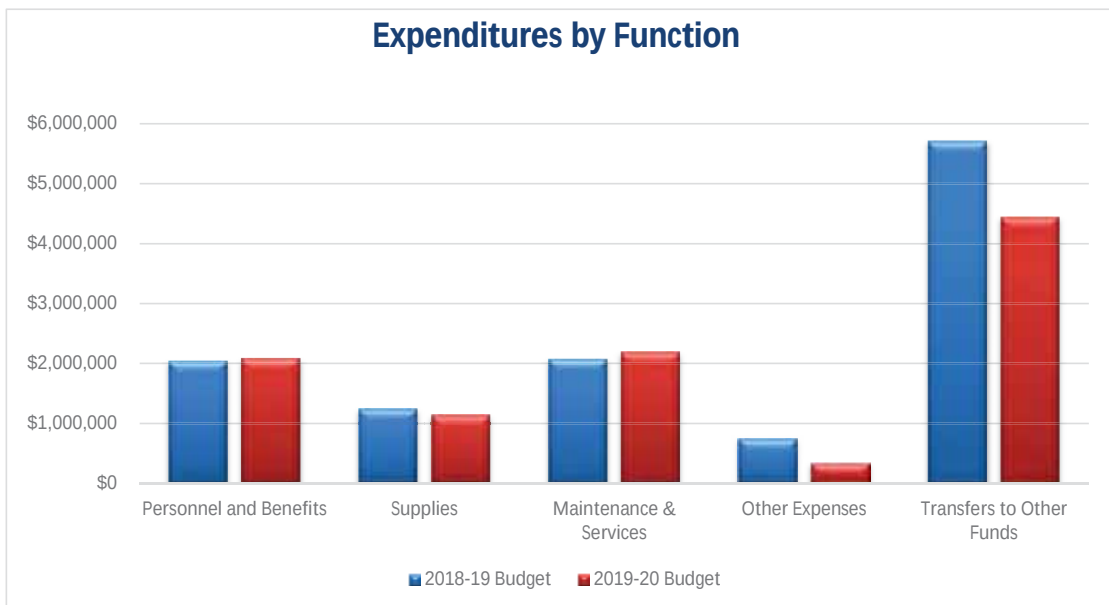
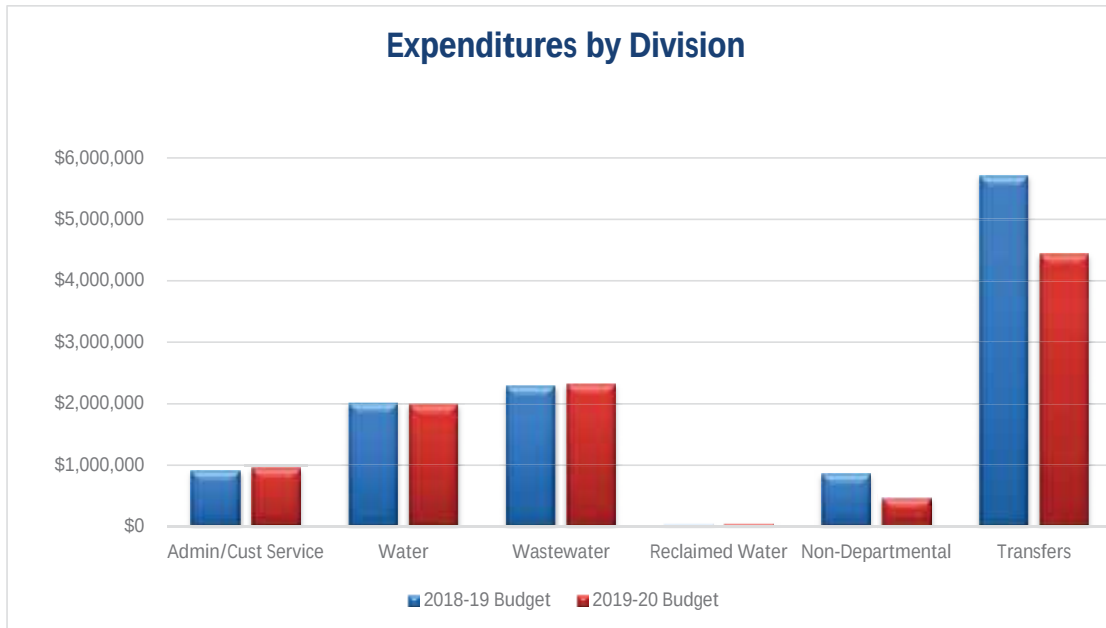


Expenditures by Function



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Function Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,652,642	\$ 2,037,766	\$ 2,037,766	\$ 1,886,404	\$ 2,083,029	
Supplies	1,083,189	1,248,375	1,248,375	1,141,850	1,147,150	
Maintenance and Services	1,966,001	2,071,817	2,071,817	2,286,024	2,198,863	
Other Expense	405,465	737,571	737,571	737,571	341,775	
Transfers to Other Funds	4,459,654	5,413,088	5,713,088	5,713,088	4,440,753	
Subtotal	9,566,952	11,508,617	11,808,617	11,764,937	10,211,571	-13.5%
Capital Outlay	2,380,806	-	-	-	-	
Total Expenditures	\$ 11,947,758	\$ 11,508,617	\$ 11,808,617	\$ 11,764,937	\$ 10,211,571	-13.5%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administration	2.00	2.00	2.24	2.24	2.24	
Water Production/Purification	1.50	1.00	1.00	1.00	1.00	
Water Distribution	11.50	9.50	9.50	9.50	9.50	
Wastewater Collection	7.00	9.50	9.50	9.50	9.50	
Wastewater Treatment	0.00	0.00	0.00	0.00	0.00	
Reclaimed Water	0.00	0.00	0.00	0.00	0.00	
Customer Services	6.48	7.00	7.00	7.00	7.00	
Total Personnel	28.48	29.00	29.24	29.24	29.24	0.0%

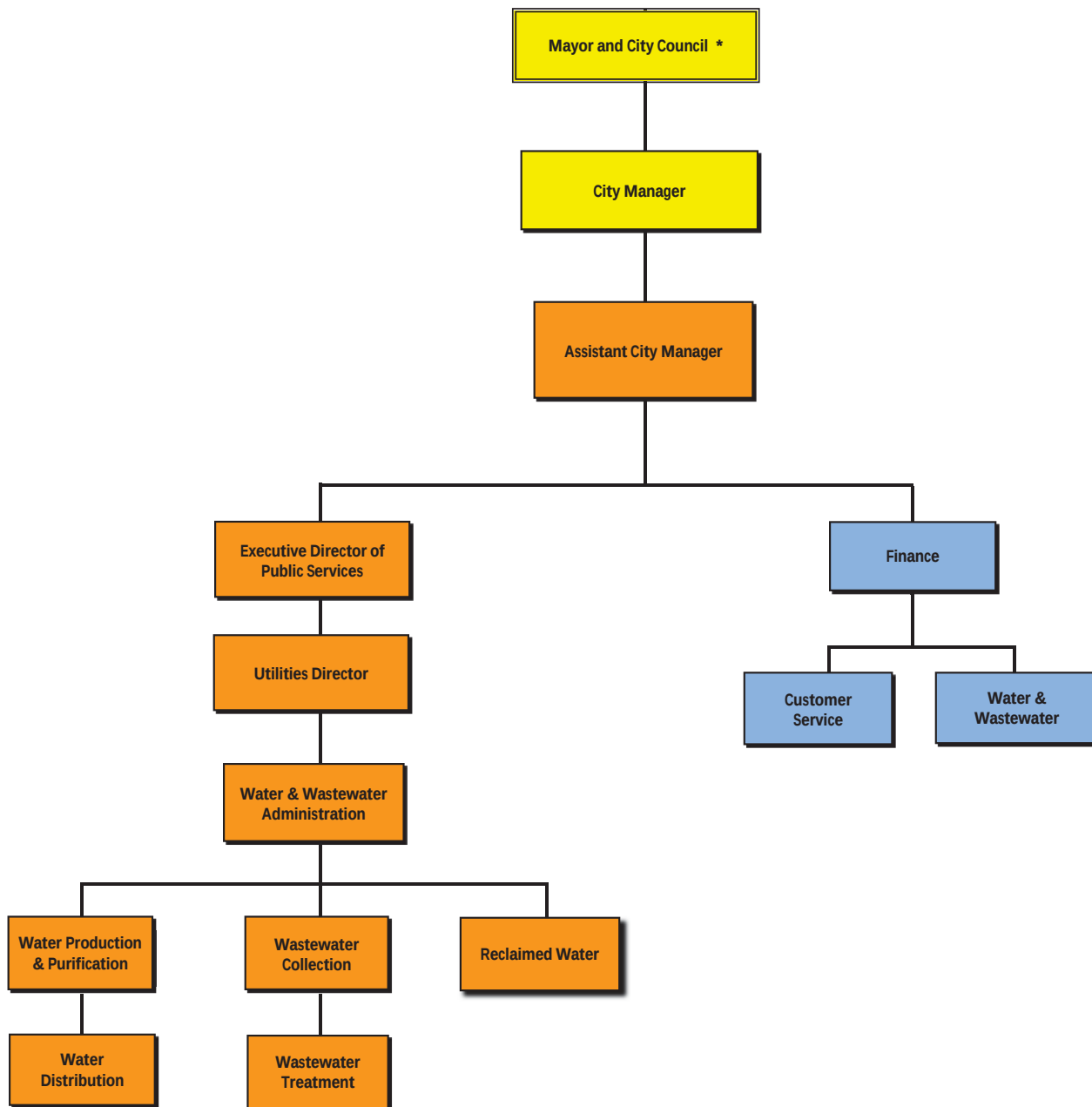
**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Department Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
DEPARTMENT SUMMARY						
SUMMARY BY PROGRAM/DEPARTMENT:						
<u>DEPARTMENTAL:</u>						
Administration	\$ 198,974	\$ 330,889	\$ 330,889	\$ 294,076	\$ 311,817	
Customer Services	494,961	568,392	568,392	575,994	642,298	
Subtotal	693,935	899,281	899,281	870,069	954,115	6.1%
Water:						
Water Production/Purification	1,202,610	901,984	901,984	878,486	861,726	
Water Distribution	2,076,060	1,108,074	1,108,074	1,098,764	1,128,346	
Subtotal	3,278,669	2,010,058	2,010,058	1,977,250	1,990,072	-1.0%
Wastewater:						
Wastewater Collection	1,832,644	1,109,907	1,109,907	1,027,198	1,140,518	
Wastewater Treatment	1,351,452	1,179,300	1,179,300	1,279,300	1,181,300	
Subtotal	3,184,096	2,289,207	2,289,207	2,306,498	2,321,818	1.4%
Reclaimed Water						
Reclaimed Water	53,835	41,000	41,000	42,048	43,150	
Subtotal	53,835	41,000	41,000	42,048	43,150	5.2%
TOTAL DEPARTMENTAL	7,210,535	5,239,546	5,239,546	5,195,866	5,309,155	1.3%
<u>NON-DEPARTMENTAL:</u>						
Personnel and Benefits	6,000	8,000	8,000	8,000	8,000	
Debt Service	84,375	705,571	705,571	705,571	309,775	
Transfers to Other Funds	4,459,654	5,413,088	5,713,088	5,713,088	4,440,753	
Maintenance and Services	187,194	142,412	142,412	142,412	143,887	
TOTAL NON-DEPARTMENTAL	4,737,223	6,269,071	6,569,071	6,569,071	4,902,415	-25.4%
TOTAL EXPENDITURES	\$ 11,947,758	\$ 11,508,617	\$ 11,808,617	\$ 11,764,937	\$ 10,211,571	-13.5%

CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

Water & Wastewater Organizational Chart



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Customer Service	Water & Wastewater	501-1456-600

MISSION STATEMENT:

The Customer Service Department is dedicated to providing the highest standards in customer service, with accuracy, professionalism and integrity while meeting customers' needs efficiently with reliable information and services.

PROGRAM DESCRIPTION:

The Customer Service division is under the direction and supervision of the Assistant City Manager. The Division is primarily responsible for billing and collecting of water, wastewater, solid waste, and sales taxes on solid waste. Other division responsibilities include monitoring all utility accounts for non-payment, high consumption, and unauthorized usage, handling customer inquiries and requests, processing all service requests for field personnel and monitoring their completion, processing customer requested service connects, disconnects, and transfers and accepting payments for miscellaneous charges and fees.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Objectives:

- Implementation of additional alternative for customers to make payments.
- Implementation of the ability to accept payments electronically from on-line banking processes.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Objectives:

- Provide customers with the ability to monitor their own consumption.
- Provide mobile access ability for customers to access their accounts, receive alerts and request services.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Customer Service	Water & Wastewater	501-1456-600

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: Provide quality customer service in a timely and convenient manner.

Objectives:

- Provide staff training for prompt, accurate service in a professional manner.
- Improve workstation layout and front counter set-up to improve efficiencies and allow customers a clear sight and access to customer service representatives.
- Increase customer satisfaction and service level by implementing dash board ticketing system.

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total water meters billed by City	10,778	10,800	10,900
Customer utility bills processed annually	122,569	122,600	122,700
Annual amount collected for utility bills (water, sewer, garbage)	\$14,045,208	\$14,100,000	\$14,200,000
Customers notified annually of high consumption	1,750	1,810	1,850
Annual customer applications for service	1,805	1,920	2,000
Annual customer payments taken over the phone	6,446	150	150
Annual customer payments through IVR system	2,549	7,370	7,400
Annual customer payments taken through online services	22,047	25,000	28,000
Annual miscellaneous service requests processed	11,571	11,710	11,800
Annual customer service training sessions per employee	12	12	12

FY2020 BUDGET NOTES:

1. Converted one (1) Fiscal Services Technician position to a Fiscal Service Specialist.
2. Added \$60,000 for transaction fees paid by the City for offering online and over-the-phone payments at no charge to City utility customers.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 341,794	\$ 412,785	\$ 412,785	\$ 385,125	\$ 431,298	
Supplies	3,092	4,850	4,850	4,850	4,850	
Maintenance and Services	105,748	118,757	118,757	154,019	174,150	
Other Expense	44,325	32,000	32,000	32,000	32,000	
Subtotal	494,961	568,392	568,392	575,994	642,298	13.0%
Total Expenditures	\$ 494,961	\$ 568,392	\$ 568,392	\$ 575,994	\$ 642,298	13.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Fiscal Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Senior Fiscal Services Specialist	1.00	1.00	1.00	1.00	1.00	
Fiscal Services Specialist	1.00	1.00	1.00	1.00	2.00	
Fiscal Services Technician	3.48	4.00	4.00	4.00	3.00	
Total Personnel	6.48	7.00	7.00	7.00	7.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
Water &
Wastewater

DEPARTMENT:
Customer Service

FUNCTION:
Water & Wastewater

ACCOUNT:
501-1456-600

Classification		2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~							
Personnel and Benefits:							
10 10	Salaries and Wages	\$ 232,516	\$ 278,599	\$ 278,599	\$ 265,000	\$ 297,626	
10 20	Overtime	1,688	500	500	310	500	
10 30	Longevity	2,815	3,115	3,115	3,115	4,838	
10 40	Incentive Pay	1,225	1,500	1,500	1,850	2,100	
11 10	Salaries and Wages - Part Time	4,120	-	-	-	-	
20 10	Retirement	31,236	44,373	44,373	44,250	49,877	
20 20	Social Security	17,052	21,683	21,683	19,500	23,314	
20 40	Insurance	50,122	61,922	61,922	50,000	51,903	
20 50	Workers' Compensation	307	341	341	325	337	
20 55	Long Term Disability	714	752	752	775	804	
Subtotal		341,794	412,785	412,785	385,125	431,298	4.5%
Supplies:							
31 10	Office Supplies	1,089	1,400	1,400	1,400	1,400	
31 35	Business Expenses	-	750	750	750	750	
31 90	Other Supplies	1,318	1,300	1,300	1,300	1,300	
36 10	Small Tools and Equipment	685	1,400	1,400	1,400	1,400	
Subtotal		3,092	4,850	4,850	4,850	4,850	0.0%
Maintenance and Services:							
41 15	Transaction Fees	-	-	-	40,000	60,000	
51 20	General Insurance	711	800	800	669	800	
52 10	Telephone/Communications	1,602	3,000	3,000	3,000	3,000	
52 20	Postage	1,704	2,200	2,200	2,200	2,200	
54 10	Printing and Binding	3,693	3,900	3,900	3,900	3,900	
54 15	Community Education	6,000	6,000	6,000	6,000	6,000	
55 10	Education and Training	2,789	3,900	3,900	3,900	3,900	
57 10	Other Contractual Services-Bill Printing Services	89,250	94,350	94,350	94,350	94,350	
63 25	Equipment Repair and Maintenance	-	4,607	4,607	-	-	
Subtotal		105,748	118,757	118,757	154,019	174,150	46.6%
Other Expenses:							
85 30	Bad Debt Expense	44,325	32,000	32,000	32,000	32,000	
Subtotal		44,325	32,000	32,000	32,000	32,000	0.0%
Total Expenditures		\$ 494,961	\$ 568,392	\$ 568,392	\$ 575,994	\$ 642,298	13.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Administration	Water & Wastewater	501-6050-600

MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

PROGRAM DESCRIPTION:

The Water and Wastewater Administration division, under the direction of the Executive Director of Public Services and Utilities Director, is primarily responsible for the supervision of all municipal utilities divisions, with the exception of Customer Service. Included in the oversight activities for utilities are water production and purification, water distribution, wastewater collection, wastewater treatment, and reclaimed water divisions, and the related maintenance and construction of water and wastewater assets. The division is responsible to maintain the City's general compliance with TCEQ regulations and permit requirements related to the public drinking water and wastewater utility systems. In addition, the Executive Director of Public Services is responsible for the supervision of the Program Director of Capital Projects, City Engineer and the Public Works Department.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 1: Provide an effective wastewater collection treatment system to protect public health.

Objectives:

- Aggressively complete Capital Improvement Projects Plan to replace deteriorated sanitary sewer collection system lines and lift stations to minimize inflow/infiltration.
- Eliminate sanitary sewer overflows resulting from inflow/infiltration.
- Outsource wastewater treatment plant operations and maintenance.

Department Goal# 2: Complete surface water conversion.

Objectives:

- Comply with Fort Bend Subsidence District mandate to reduce groundwater production by 30% by taking delivery of 3 MGD of treated surface water from Brazosport Water Authority.
- Aggressively complete Capital Improvement Projects necessary to comply with unfunded mandates and sustain local growth.
- Provide water quality that meets or exceeds all federal and state regulatory standards.
- Provide pleasant tasting tap water without tastes, color, or odor. Provide no harmful levels of chemicals, elements or bacteria in the drinking water.
- Provide adequate pressure for daily use and produce and distribute safe, high quality water for domestic and commercial uses and fire protection.
- Educate the public about water conservation.
- Expand use of reclaimed water to reduce potable water demand.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Administration	Water & Wastewater	501-6050-600

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: 100% Customer Satisfaction.

Objectives:

- Provide for succession planning and cross-training
- Inventory and map water and sanitary sewer utility systems.
- Comply with TCEQ, EPA, and other regulatory agencies. Perform better than national utility standards.
- Extend the life of systems and equipment through preventative and predictive maintenance.
- Maintain reliable operations at all times.
- Maintain effective equipment and vehicle replacement programs.
- Develop a well-trained, certified and professional utility staff by updating employee pay scales and incentive pay for licensed individuals to attract and retain high quality employees. Increase minimum training requirements of employees and train employees on Standard Operating Procedures.
- Maintain consolidated, up-to-date and usable emergency management plan.
- Centralize facilities and provide adequate office space.
- Build organizational and system capacity to support growing customer base and system expansion.
- Know our customers and meet their expectations.
- Use technology to increase productivity and to reduce costs – SCADA.
- Emphasis safety first in all our actions.

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of licensed water/wastewater operators	10	11	12
Percent emergency repairs made within 24 hours	100%	100%	100%
Number of safety meetings per year	12	12	12
Percent of employees that attended safety meetings	100%	100%	100%
Number of line locates	7,800	7,900	8,000

FY2020 BUDGET NOTES:

1. The part-time administrative technician from City Secretary's Office was transferred to the Public Services department and is split 50% Public Works and 50% Utilities.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Administration
FUNCTION: Water & Wastewater
ACCOUNT: 501-6050-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 152,873	\$ 265,788	\$ 265,788	\$ 235,918	\$ 251,592	
Supplies	4,120	6,475	6,475	6,475	6,475	
Maintenance and Services	29,248	58,626	58,626	51,683	53,750	
Subtotal	198,974	330,889	330,889	294,076	311,817	-5.8%
Total Expenditures	\$ 198,974	\$ 330,889	\$ 330,889	\$ 294,076	\$ 311,817	-5.8%

~ AUTHORIZED POSITIONS ~

Position Title						
Executive Director of Public Services	0.50	0.50	0.50	0.50	0.50	
Director of Utilities	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.50	0.50	0.50	0.50	0.50	
Administrative Technician	-	-	0.24	0.24	0.24	
Total Personnel	2.00	2.00	2.24	2.24	2.24	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Administration
FUNCTION: Water & Wastewater
ACCOUNT: 501-6050-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 102,683	\$ 158,361	\$ 158,361	\$ 155,000	\$ 167,970	
10 20 Overtime	5,439	250	250	-	250	
10 30 Longevity	393	453	453	453	904	
10 40 Incentive Pay	799	300	300	-	-	
11 10 Salaries and Wages - Part Time	6,320	35,000	35,000	10,000	9,110	
20 10 Retirement	14,852	25,440	25,440	25,000	28,191	
20 20 Social Security	8,660	15,122	15,122	15,000	13,887	
20 40 Insurance	10,681	26,897	26,897	26,500	27,328	
20 50 Workers' Compensation	211	237	237	237	199	
20 55 Long Term Disability	286	428	428	428	454	
20 60 Auto Allowance	2,200	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	350	900	900	900	900	
Subtotal	152,873	265,788	265,788	235,918	251,592	-5.3%
Supplies:						
31 10 Office Supplies	951	350	350	350	350	
31 35 Business Expenses	258	500	500	500	500	
31 40 Clothing	100	625	625	625	625	
35 10 Motor Vehicle Repair Supplies	4	800	800	800	800	
37 20 Electricity	2,807	3,000	3,000	3,000	3,000	
37 30 Fuel, Oil and Lubricants	-	1,200	1,200	1,200	1,200	
Subtotal	4,120	6,475	6,475	6,475	6,475	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	3,694	4,400	4,400	4,600	4,400	
43 15 Engineering and Architectural Services	5,418	25,000	25,000	25,000	25,000	
43 60 Impact Fee Services	-	5,000	5,000	5,000	5,000	
51 20 General Insurance	7,471	8,000	8,000	1,057	8,000	
52 10 Radio/Telephone/Communications	7,136	7,300	7,300	7,300	7,300	
52 20 Postage	2	250	250	250	250	
55 10 Education and Training	651	3,800	3,800	3,600	3,800	
56 25 Fleet Replacement	4,876	4,876	4,876	4,876	-	
Subtotal	29,248	58,626	58,626	51,683	53,750	-8.3%
Other Expenses:						
85 10 Depreciation Expense	12,732	-	-	-	-	
Subtotal	12,732	-	-	-	-	100.0%
Total Expenditures	\$ 198,974	\$ 330,889	\$ 330,889	\$ 294,076	\$ 311,817	-5.8%
	\$ -					

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Purification/Production	Water & Wastewater	501-6052-600

PROGRAM DESCRIPTION:

The Water Purification/Production division, under the direction of the Executive Director of Public Services and Utilities Director, is primarily responsible for providing an adequate, uninterrupted quantity and quality of water to meet the demands of the City's water users, and the operation of seven (7) water plants that receive water from six (6) source-of-supply water wells and treated surface water. The water plants treat water pumped from the wells into storage tanks and then into the distribution lines with chemicals for disinfection and water conditioning agents. The treated water is tested regularly to ensure compliance with standards established by the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

PERFORMANCE INDICATORS:

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Maximum daily well pumping capacity*	14.5	12.8	12.8
Number of water supply wells maintained	7	6	6
Surface water daily contract supply*	-	3	3
Surface water daily pumping capacity*	-	7.6	7.6
Number of water plants maintained	7	7	7
Total water pumped **	1.48	1.48	1.74
Peak day pumpage *	7.8	7.8	8.3
Total storage capacity *	8.856	10.356	10.425
Number of ground storage tanks	8	8	8
Ground storage capacity *	6.991	6.991	7.025
Number of elevated storage tanks	5	5	5
Elevated tank storage capacity *	3.35	3.35	3.40
Number of hydro pneumatic tanks	1	1	1
Hydro pneumatic storage capacity*	.015	.015	.015
Number of bacteriological samples collected	480	480	480

* Million gallons

** Billion gallons

FY2020 BUDGET NOTES:

1. Decrease of \$60,000 in Electricity is due to the lower rates per the new contract and reduction in usage of City's water pumps with the new surface water agreement.
2. Increase of \$15,000 in Equipment Repair & Maintenance to maintain aging equipment.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
Water &
Wastewater

DEPARTMENT:
Water Production/Purification

FUNCTION:
Water & Wastewater

ACCOUNT:
501-6052-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 95,379	\$ 77,804	\$ 77,804	\$ 74,816	\$ 70,856	
Supplies	471,224	481,800	481,800	423,200	423,100	
Maintenance and Services	371,974	342,380	342,380	380,470	367,770	
Subtotal	1,202,610	901,984	901,984	878,486	861,726	-4.5%
Total Expenditures	\$ 1,202,610	\$ 901,984	\$ 901,984	\$ 878,486	\$ 861,726	-4.5%

~ AUTHORIZED POSITIONS ~

Position Title						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	-	-	-	-	
Total Personnel	1.50	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-6052-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 54,800	\$ 48,077	\$ 48,077	\$ 45,000	\$ 46,894	
10 20 Overtime	8,401	6,000	6,000	6,000	6,000	
10 30 Longevity	273	333	333	530	495	
10 40 Incentive Pay	6,177	3,150	3,150	3,150	1,350	
20 10 Retirement	9,932	8,064	8,064	8,000	7,969	
20 20 Social Security	5,593	3,944	3,944	3,900	3,728	
20 40 Insurance	9,683	7,353	7,353	7,353	3,735	
20 50 Workers' Compensation	330	753	753	753	558	
20 55 Long Term Disability	191	130	130	130	127	
Subtotal	95,379	77,804	77,804	74,816	70,856	-8.9%
Supplies:						
31 10 Office Supplies	446	450	450	450	450	
31 20 Computer Supplies	55	200	200	200	200	
31 35 Business Expenses	-	900	900	900	900	
31 40 Clothing	677	800	800	800	800	
34 15 Chemical Supplies	178,580	160,000	160,000	160,000	160,000	
35 10 Motor Vehicle Repair Supplies	947	2,500	2,500	2,500	2,500	
35 20 Building Materials and Supplies	-	-	-	1,100	1,000	
36 30 Safety Equipment	-	250	250	550	550	
37 10 Natural Gas	460	700	700	700	700	
37 20 Electricity	284,601	310,000	310,000	250,000	250,000	
37 30 Fuel, Oil and Lubricants	5,458	6,000	6,000	6,000	6,000	
Subtotal	471,224	481,800	481,800	423,200	423,100	-12.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	210	210	300	300	
43 40 License and Inspection Fees	33,952	40,000	40,000	40,000	40,000	
51 20 General Insurance	16,850	17,500	17,500	27,500	27,500	
52 10 Telephone/Communications - Scada	646	1,200	1,200	1,200	1,200	
52 20 Postage	-	200	200	500	500	
54 10 Printing and Binding	1,975	2,000	2,000	2,000	2,000	
54 15 Community Education	5,079	2,750	2,750	2,750	2,750	
55 10 Education and Training	2,510	2,800	2,800	2,500	2,800	
56 25 Fleet Replacement	7,500	7,500	7,500	7,500	7,500	
57 10 Other Contractual Services	108,167	115,000	115,000	115,000	115,000	
62 40 Grounds Maintenance Services	12,444	12,220	12,220	12,220	12,220	
63 10 Building Repair and Maintenance	2,400	6,000	6,000	19,000	6,000	
63 25 Equipment Repair and Maintenance	180,452	135,000	135,000	150,000	150,000	
Subtotal	371,974	342,380	342,380	380,470	367,770	7.4%
Other Expenses:						
85 10 Depreciation Expense	264,033	-	-	-	-	
Subtotal	264,033	-	-	-	-	100.0%
Total Expenditures	\$ 1,202,610	\$ 901,984	\$ 901,984	\$ 878,486	\$ 861,726	-4.5%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Distribution	Water & Wastewater	501-6053-600

PROGRAM DESCRIPTION:

The Water Distribution division, under the direction of the Executive Director of Public Services and the Utilities Director, is primarily responsible for the operation and maintenance of the City's water distribution and transmission system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meter reading, metering equipment, water taps, booster pump stations and storage facilities. The department is also responsible for providing emergency after-hours responses to water distribution problems.

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Water mains replaced/upgraded (linear feet)	10,000	11,000	12,000
Water meters replaced	65	70	70
Water meters read monthly	10,500	10,500	10,600
Percent increase(decrease) in water meters read monthly	2%	1%	1%
Broken mains/leaks repaired	490	236	220
Average length of time per service disruption (hours)	1.5	1.5	1.5
New water taps installed (excluding out of City MUD's)	440	460	460
Percent increase(decrease) in the number of water taps	4%	4%	4%
Total number of water connections (excluding out of city MUD's)	10,700	10,850	11,160
Total number of water connections for out of city MUD's receiving wholesale water from City	2,900	3,350	3,400
Average response time (hours)	1	1	1
Number of fire Hydrants	1,380	1,410	1,410
Number of fire hydrants flushed	2,760	2,820	2,820
Average water pressure (P.S.I.)	52	52	55
Number of customer water quality complaints	135	120	110
Water billed to city customers – gallons **	1.00	1.01	1.01
Water billed to wholesale MUD's – gallons *	227.5	229.0	229.0
Gallons of lost/unaccounted for water *	38.0	38.8	38.8
Percentage of lost/unaccounted for water	2.7%	2.7%	2.7%
Percentage of water billed to in-city/wholesale MUD's	87%/13%	87%/13%	87%/13%
		100%	100%
Number of customer connect work orders completed	750	1690	1800
Number of customer disconnect work orders completed	560	870	950
Number of meter re-reads	1,060	1,400	1,300
Number of non-payment disconnects	1,320	1,170	1,000
Number of non-payment reconnects	1,305	925	875
Miles of water lines	180	186	190

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-6053-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 627,821	\$ 668,985	\$ 668,985	\$ 654,250	\$ 683,127	
Supplies	221,717	262,425	262,425	264,900	264,800	
Maintenance and Services	184,199	176,664	176,664	179,614	180,419	
Subtotal	1,033,737	1,108,074	1,108,074	1,098,764	1,128,346	1.8%
Total Expenditures	\$ 2,076,060	\$ 1,108,074	\$ 1,108,074	\$ 1,098,764	\$ 1,128,346	1.8%

~ AUTHORIZED POSITIONS ~

Position Title

Full-time equivalents:

M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	4.00	3.50	3.50	3.50	3.50	
M&O Technician	5.00	5.50	5.50	5.50	5.50	
M&O Assistant	2.00	-	-	-	-	
Total Personnel	11.50	9.50	9.50	9.50	9.50	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Water Distribution **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6053-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 409,457	\$ 408,379	\$ 408,379	\$ 400,000	\$ 425,027	
10 20 Overtime	36,808	45,000	45,000	45,000	45,000	
10 30 Longevity	4,560	4,948	4,948	4,900	7,755	
10 40 Incentive Pay	3,559	2,250	2,250	2,400	2,700	
20 10 Retirement	47,678	72,035	72,035	70,000	78,558	
20 20 Social Security	30,736	35,235	35,235	35,000	36,755	
20 40 Insurance	90,610	93,783	93,783	90,000	79,862	
20 50 Workers' Compensation	3,212	6,252	6,252	6,000	6,322	
20 55 Long Term Disability	1,200	1,103	1,103	950	1,148	
Subtotal	627,821	668,985	668,985	654,250	683,127	2.1%
Supplies:						
31 10 Office Supplies	323	325	325	500	500	
31 40 Clothing	3,425	5,000	5,000	5,000	5,000	
31 90 Other Supplies	4,163	3,000	3,000	3,000	3,000	
34 10 Botanical & Agricultural Supplies	1,724	1,400	1,400	1,400	1,400	
34 15 Chemical Supplies	322	2,500	2,500	2,500	2,500	
34 25 Laboratory Supplies	-	3,000	3,000	3,000	3,000	
34 30 Cleaning Supplies	958	800	800	1,000	1,000	
35 10 Motor Vehicle Repair Supplies	8,743	7,000	7,000	9,000	9,000	
35 20 Building Materials and Supplies	84	900	900	900	900	
35 30 Plumbing Supplies	64,868	80,000	80,000	80,000	80,000	
35 32 Water Meters	102,932	120,000	120,000	120,000	120,000	
35 40 Street Repair Supplies	-	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	8,000	7,000	7,000	7,000	7,000	
36 30 Safety Equipment	1,479	2,000	2,000	2,100	2,000	
37 20 Electricity	(1,070)	500	500	500	500	
37 30 Fuel, Oil and Lubricants	25,766	28,000	28,000	28,000	28,000	
Subtotal	221,717	262,425	262,425	264,900	264,800	0.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	6,068	8,000	8,000	8,000	8,000	
43 40 License and Inspection Fees	362	1,000	1,000	1,000	1,000	
51 20 General Insurance	21,872	23,000	23,000	23,200	24,000	
52 10 Telephone/Communications	1,024	625	625	625	625	
52 20 Postage	-	500	500	500	500	
55 10 Education and Training	3,331	6,400	6,400	6,400	6,400	
56 24 Equipment Rentals	2,588	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	41,839	41,839	41,839	41,839	41,844	
57 10 Other Contractual Services	15,684	16,000	16,000	16,000	16,000	
57 15 Water Leakage Survey	25,400	27,000	27,000	29,750	29,750	
57 20 Water Sample Testing Services	20,015	35,000	35,000	35,000	35,000	
63 25 Equipment Repair and Maintenance	45,226	12,000	12,000	12,000	12,000	
63 27 Radio Repair and Maintenance	792	1,300	1,300	1,300	1,300	
Subtotal	184,199	176,664	176,664	179,614	180,419	2.1%
Capital Outlay:						
85 10 Depreciation	1,042,323	-	-	-	-	
Subtotal	1,042,323	-	-	-	-	100.0%
Total Expenditures	\$ 2,076,060	\$ 1,108,074	\$ 1,108,074	\$ 1,098,764	\$ 1,128,346	1.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Collection	Water & Wastewater	501-6054-600

PROGRAM DESCRIPTION:

The Wastewater Collection division, under the direction of the Executive Director of Public Services and the Utilities Director, is primarily responsible for the operation and maintenance of the City's wastewater collection system. Activities include maintenance and installation of piping, valves, fittings, wastewater taps and twenty-six (26) lift stations. The collection system is designed to collect and transport the wastewater for eventual treatment at the City's wastewater treatment plants. Additional responsibilities include continuation of the wastewater main replacement program, cleaning line stoppages, and installing sewer taps.

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Sewer mains replaced/upgraded (linear feet)	20,000	20,000	15,000
Number of lift stations	27	26	26
Broken mains/leaks repaired including stoppages	480	490	450
Average length of time per service disruption in hours	1.5	1.5	1.5
New wastewater taps installed excluding out of City MUD's	390	400	350
Percent increase(decrease) in number of wastewater taps	2%	4%	4%
Total number of wastewater connections without MUD's	13,930	14,200	14,500
Total number of wastewater connections for out of city MUD's served by the city	165	404	624
Percent increase in the total number of wastewater connections	2%	3%	3%
Number of times per day each lift station maintained	1	1	1
Average response time to sewer complaints (hours)	1	1	1
Number of SCADA systems installed in lift stations	13	33	27
Miles of sanitary sewer lines	155	156	157

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Collection	Water & Wastewater	501-6054-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 428,775	\$ 604,404	\$ 604,404	\$ 528,295	\$ 638,156	
Supplies	113,807	154,325	154,325	142,425	146,925	
Maintenance and Services	396,692	351,178	351,178	356,478	355,437	
Subtotal	939,275	1,109,907	1,109,907	1,027,198	1,140,518	2.8%
Total Expenditures	\$ 1,832,644	\$ 1,109,907	\$ 1,109,907	\$ 1,027,198	\$ 1,140,518	2.8%

~ AUTHORIZED POSITIONS ~

Position Title						
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Supervisor	0.50	0.50	0.50	0.50	0.50	
M&O Foreman	2.00	2.50	2.50	2.50	2.50	
M&O Specialist	0.50	0.50	0.50	0.50	0.50	
M&O Specialist	0.50	1.00	1.00	1.00	1.00	
M&O Technician	-	1.50	1.50	1.50	1.50	
M&O Assistant	3.00	3.00	3.00	3.00	3.00	0.0%
Total Personnel	7.00	9.50	9.50	9.50	9.50	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Collection **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6054-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 278,453	\$ 387,602	\$ 387,602	\$ 325,000	\$ 405,277	
10 20 Overtime	24,835	29,000	29,000	35,000	29,000	
10 30 Longevity	2,878	3,145	3,145	2,945	4,935	
10 40 Incentive Pay	3,095	5,100	5,100	2,550	3,450	
20 10 Retirement	41,069	67,384	67,384	60,000	73,355	
20 20 Social Security	21,875	32,959	32,959	29,000	34,323	
20 40 Insurance	54,908	73,339	73,339	68,000	82,180	
20 50 Workers' Compensation	849	4,828	4,828	4,800	4,542	
20 55 Long Term Disability	813	1,047	1,047	1,000	1,094	
Subtotal	428,775	604,404	604,404	528,295	638,156	5.6%
Supplies:						
31 10 Office Supplies	1,149	1,000	1,000	1,000	1,000	
31 40 Clothing	2,842	4,000	4,000	4,000	4,000	
34 15 Chemical Supplies	3,361	6,000	6,000	6,000	6,000	
34 30 Cleaning Supplies	56	750	750	750	750	
35 10 Motor Vehicle Repair Supplies	2,444	4,500	4,500	2,000	3,000	
35 20 Building Materials and Supplies	137	400	400	3,000	1,500	
35 30 Plumbing Supplies	8,558	20,000	20,000	20,000	20,000	
35 33 Sewer Taps	-	1,000	1,000	1,000	1,000	
35 35 Electrical Supplies	-	175	175	175	175	
35 40 Street Repair Supplies	450	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	4,068	5,000	5,000	5,000	5,000	
36 30 Safety Equipment	2,494	2,000	2,000	2,000	2,000	
37 10 Natural Gas	610	1,000	1,000	1,000	1,000	
37 20 Electricity	72,189	92,000	92,000	80,000	85,000	
37 30 Fuel, Oil and Lubricants	15,451	15,500	15,500	15,500	15,500	
Subtotal	113,807	154,325	154,325	142,425	146,925	-4.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	320	320	320	320	
43 40 License and Inspection Fees	230	750	750	750	750	
51 20 General Insurance	12,335	13,000	13,000	18,300	18,300	
52 10 Telephone/Communications	188	1,225	1,225	1,225	1,225	
55 10 Education and Training	325	7,500	7,500	7,500	7,500	
56 24 Equipment Rentals	30	300	300	300	300	
56 25 Fleet Replacement	31,405	31,403	31,403	31,403	30,362	
57 10 Other Contractual Services - Vacuum Services	48,029	30,000	30,000	30,000	30,000	
57 13 Other Contractual Services - Lift Station Operator	75,129	110,000	110,000	110,000	110,000	
62 40 Grounds Maintenance Services	5,944	5,680	5,680	5,680	5,680	
63 25 Equipment Repair and Maintenance	222,286	150,000	150,000	150,000	150,000	
63 27 Radio Repair and Maintenance	792	1,000	1,000	1,000	1,000	
Subtotal	396,692	351,178	351,178	356,478	355,437	1.2%
Capital Outlay:						
85 10 Depreciation	893,369	-	-	-	-	
Subtotal	893,369	-	-	-	-	100.0%
Total Expenditures	\$ 1,832,644	\$ 1,109,907	\$ 1,109,907	\$ 1,027,198	\$ 1,140,518	2.8%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Treatment	Water & Wastewater	501-6055-600

PROGRAM DESCRIPTION:

The Wastewater Treatment division, under the direction of the Executive Director of Public Services and the Utilities Director, is responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and bio-solids in accordance with state and federal requirements. Included within the activities are the operation and maintenance of the City's three (3) wastewater treatment plants that process the collected wastewater. The division also performs process analysis for various local, state and federal regulatory agencies. The operations of this division have been outsourced to a private entity.

PERFORMANCE INDICATORS:

	2017-18 <u>Actual</u>	2018-19 <u>Estimate</u>	2019-20 <u>Projected</u>
Daily average flow of wastewater treated annually:			
Plant No. 1A – Permit capacity 2.0mgd	1.45	1.24	1.27
Plant No. 2 – Permit capacity 4.5mgd	1.99	2.3	2.3
Plant No. 3 – Permit capacity 0.025mgd	.0032	.0032	.0035
Percent of permitted capacity:			
Plant No. 1A	72%	62%	64%
Plant No. 2	44%	44%	48%
Plant No. 3	13%	13%	14%
Permit violations	0	0	0

* Million gallons

** Billion gallons

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Treatment **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6055-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 256,615	\$ 325,000	\$ 325,000	\$ 285,000	\$ 285,000	
Maintenance and Services	649,723	854,300	854,300	994,300	896,300	
Subtotal	906,338	1,179,300	1,179,300	1,279,300	1,181,300	0.2%
Total Expenditures	\$ 1,351,452	\$ 1,179,300	\$ 1,179,300	\$ 1,279,300	\$ 1,181,300	0.2%

~ AUTHORIZED POSITIONS ~

Position Title
N/A

~ EXPENDITURE DETAIL ~

Supplies:						
37 20 Electricity	\$ 256,615	\$ 325,000	\$ 325,000	\$ 285,000	\$ 285,000	
Subtotal	256,615	325,000	325,000	285,000	285,000	-12.3%
Maintenance and Services:						
43 15 Engineering and Architectural Services	-	30,000	30,000	50,000	40,000	
43 40 License and Inspection Fees	48,618	55,000	55,000	55,000	55,000	
51 20 General Insurance	35,875	38,000	38,000	40,000	40,000	
52 10 Telephone/Communications	-	1,300	1,300	1,300	1,300	
57 10 Other Cont Svcs - Plant Operation Services	511,806	540,000	540,000	540,000	540,000	
57 20 Other Cont Svcs - Pretreatment Program	-	30,000	30,000	30,000	30,000	
62 40 Grounds Maintenance Services	-	-	-	-	30,000	
63 10 Building Repair and Maintenance	21,963	10,000	10,000	28,000	10,000	
63 25 Equipment Repair and Maintenance	31,461	150,000	150,000	250,000	150,000	
Subtotal	649,723	854,300	854,300	994,300	896,300	4.9%
Capital Outlay:						
85 10 Depreciation	445,114	-	-	-	-	
Subtotal	445,114	-	-	-	-	0.0%
Total Expenditures	\$ 1,351,452	\$ 1,179,300	\$ 1,179,300	\$ 1,279,300	\$ 1,181,300	0.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Reclaimed Water	Water & Wastewater	501-6057-600

PROGRAM DESCRIPTION:

The Reclaimed Water is a relatively new Water/Wastewater Department which tracks the operational costs for providing reclaimed water. To help offset these costs, a revenue line item in the Water/Wastewater Fund was created for Reclaimed Water Sales.

PERFORMANCE INDICATORS:

	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Estimate</u>	<u>2019-20</u> <u>Projected</u>
Reuse line installed (linear feet)	-	7,600	3,800
Reclaimed water pumpage *	200	200	220
Meter Installed	3	3	4

* Million gallons

FY2020 BUDGET NOTES:

1. No significant changes from the FY2019 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Reclaimed Water **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-6057-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 12,614	\$ 13,500	\$ 13,500	\$ 15,000	\$ 16,000	
Maintenance and Services	41,221	27,500	27,500	27,048	27,150	
Subtotal	53,835	41,000	41,000	42,048	43,150	5.2%
Total Expenditures	\$ 53,835	\$ 41,000	\$ 41,000	\$ 42,048	\$ 43,150	5.2%

~ AUTHORIZED POSITIONS ~

Position Title

N/A

~ EXPENDITURE DETAIL ~

Supplies:						
34 15	Chemical Supplies	\$ 6,892	\$ 6,000	\$ 6,000	\$ 9,000	\$ 9,000
37 20	Electricity	5,722	7,500	7,500	6,000	7,000
Subtotal		12,614	13,500	13,500	15,000	16,000
						18.5%
Maintenance and Services:						
42 30	Water Reuse Plan	-	1,000	1,000	1,000	1,000
51 20	General Insurance	67	500	500	48	150
57 38	Educational Material & Signage	-	500	500	500	500
63 10	Building Repair and Maintenance	-	500	500	500	500
63 25	Equipment Repair and Maintenance	41,155	25,000	25,000	25,000	25,000
Subtotal		41,221	27,500	27,500	27,048	27,150
						-1.3%
Total Expenditures		\$ 53,835	\$ 41,000	\$ 41,000	\$ 42,048	\$ 43,150
						5.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Non-Departmental	Water & Wastewater	501-6090-600

PROGRAM DESCRIPTION:

The expenditures for the Water & Wastewater Non-Departmental Fund are comprised of various administrative and maintenance charges, as well as debt payments and transfers to other funds.

FY2019 BUDGET NOTES:

1. A transfer of \$8,000 to the City Health Insurance Fund is for administrative costs.
2. Principal & Interest decreased due to the final payment being made to the State Energy Conservation Office (SECO) during FY19.
3. The Transfer to the General Fund of \$1,686,842 is to reimburse the General Fund for support services and the Payment In Lieu of Taxes (PILOT). The PILOT is calculated at 4% of operating revenue.
4. The appropriation of \$2,378,911 is for the transfer to Debt Service Fund to pay current debt obligations.
5. The Transfer to W/WW Supplemental includes:

GPS Receivers	\$	10,000
Security Cameras		75,000
Water/Wastewater Master Plan		250,000
Customer Service Counter Remodel		<u>40,000</u>
Total:	\$	375,000

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Non-Departmental
FUNCTION: Water & Wastewater
ACCOUNT: 501-6090-600

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 6,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Maintenance and Services	187,194	142,412	142,412	142,412	143,887	
Debt Service	84,375	705,571	705,571	705,571	309,775	
Transfers to Other Funds	4,459,654	5,413,088	5,713,088	5,713,088	4,440,753	
Subtotal	4,737,223	6,269,071	6,569,071	6,569,071	4,902,415	-25.4%
Total Expenditures	\$ 4,737,223	\$ 6,269,071	\$ 6,569,071	\$ 6,569,071	\$ 4,902,415	-25.4%

~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
20 40 Insurance Admin/Contingency	\$ 6,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Subtotal	6,000	8,000	8,000	8,000	8,000	0.0%
Maintenance and Services:						
42 60 Technology Fees	138,990	142,412	142,412	142,412	143,887	
43 70 Performance Assurance Services	48,204	-	-	-	-	
Subtotal	187,194	142,412	142,412	142,412	143,887	1.0%
Debt Service:						
81 10 Principal	-	637,495	637,495	637,495	260,185	
81 20 Interest	84,375	64,226	64,226	64,226	45,740	
81 30 Fiscal Agent Fees	-	3,850	3,850	3,850	3,850	
Subtotal	84,375	705,571	705,571	705,571	309,775	-56.1%
Transfers:						
91 01 Transfer to General Fund-Administration	1,516,446	1,516,446	1,516,446	1,516,446	1,686,842	
92 16 Transfer to CDBG	81,023	77,600	77,600	77,600	-	
93 01 Transfer to Debt Service Fund	1,993,292	2,880,042	2,880,042	2,880,042	2,378,911	
95 15 Transfer to Water/Wastewater Supplemental	868,893	939,000	1,239,000	1,239,000	375,000	
Subtotal	4,459,654	5,413,088	5,713,088	5,713,088	4,440,753	-22.3%
Total Expenditures	\$ 4,737,223	\$ 6,269,071	\$ 6,569,071	\$ 6,569,071	\$ 4,902,415	-25.4%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

Classification	2019-20 Budget			
	2017-18 Actual Totals	2018-19 Budget Totals	Water & Wastewater Operations (501)	WW Treatment Plant #4 (509)
<u>RESOURCES:</u>				
BEGINNING BALANCE	\$ 18,842,464	\$ 19,607,450	\$ 9,948,790	\$ -
OPERATING REVENUES:				
Water revenue	5,344,192	5,004,500	5,200,000	-
Wastewater revenue	4,612,314	4,560,000	4,560,000	-
Subsidence Fee	3,176,803	2,945,000	-	-
Miscellaneous revenue	3,796,357	429,700	424,200	-
TOTAL OPERATING REVENUES	16,929,666	12,939,200	10,184,200	-
TOTAL FUNDS AVAILABLE	35,772,131	32,546,650	20,132,990	-
<u>EXPENSES:</u>				
Administration	198,974	330,889	311,817	-
Water production/purification	1,202,610	901,984	861,726	-
Water distribution	2,076,060	1,108,074	1,128,346	-
Wastewater collection	1,832,644	1,109,907	1,140,518	-
Wastewater treatment	1,351,452	1,179,300	1,181,300	-
Customer services	494,961	568,392	642,298	-
Groundwater Reduction Costs	3,155,184	5,306,375	-	-
Reclaimed Water	-	41,000	43,150	-
TOTAL EXPENSES	10,311,884	10,545,921	5,309,155	-
Non-Operating Revenues (Expenses):				
Capital impact revenue	1,833,164	-	-	-
Interest revenue	337,087	140,000	200,000	-
Debt service and fiscal agent fees	(84,375)	(705,571)	(309,775)	-
Transfers in	81,191	68,072	68,072	-
Personnel and Benefits	(6,000)	(8,000)	(8,000)	-
Maintenance and Services	(187,194)	(142,412)	(143,887)	-
Grant	-	-	-	-
Capital	(248,518)	(361,518)	-	-
Intergovernmental	1,067,445	720,000	-	-
TOTAL NON-OPERATING REVENUE (EXPENSES)	2,792,801	(289,429)	(193,590)	-
NET INCOME BEFORE OPERATING TRANSFERS	9,410,583	2,103,850	4,681,454	-
Operating transfers out	(4,459,654)	(5,713,088)	(4,440,753)	-
INCREASE (DECREASE) IN WORKING CAPITAL	4,950,929	(3,609,238)	240,701	-
ENDING BALANCE	\$ 23,793,393	\$ 15,998,212	\$ 10,189,491	\$ -

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

2019-20 Budget						
Water Subsid. Fund (514)	W/WW Supplemental Fund (515)	Water Impact Fee Fund (517)	Sewer Impact Fee Fund (518)	GRP Water Projects Fund (520)	2019-20 Budget Totals	
\$ 4,030,314	\$ 144,527	\$ 7,060,078	\$ 637,413	\$ 197,487	\$	22,018,609
-	-	-	-	-		5,200,000
-	-	-	-	-		4,560,000
3,430,000	-	-	-	-		3,430,000
-	-	-	-	-		424,200
3,430,000	-	-	-	-		13,614,200
7,460,314		7,060,078	637,413	197,487		35,632,809
-	-	-	-	-		311,817
-	-	-	-	-		861,726
-	-	-	-	-		1,128,346
-	-	-	-	-		1,140,518
-	-	-	-	-		1,181,300
-	-	-	-	-		642,298
5,607,500	-	-	-	-		5,607,500
-	-	-	-	-		43,150
5,607,500	-	-	-	-		10,916,655
-	-	-	-	-		-
75,000	10,000	75,000	-	-		360,000
-	-	-	-	-		(309,775)
-	375,000	-	-	-		443,072
-	-	-	-	-		(8,000)
-	(250,000)	(40,000)	(40,000)	-		(473,887)
-	-	-	-	-		-
-	(125,000)	(2,000,000)	-	(197,487)		(2,322,487)
810,000	-	-	-	-		810,000
885,000	10,000	(1,965,000)	(40,000)	(197,487)		(1,501,077)
(1,292,500)	10,000	(1,965,000)	(40,000)	(197,487)		1,196,467
(305,550)	-	-	-	-		(4,746,303)
(1,598,050)	10,000	(1,965,000)	(40,000)	(197,487)		(3,549,836)
\$ 2,432,264	\$ 154,527	\$ 5,095,078	\$ 597,413	\$ -	\$	18,468,774

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**WATER & WASTEWATER
SPACEK RD LIFT STATION AND SEWER LINE IMPROVEMENTS FUND: 509**

Classification	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
RESOURCES:				
Total beginning balance	\$ 1,361,871	\$ 22,518	\$ 353,232	\$ -
Revenues & Transfers In	282,359	-	6,000	-
TOTAL FUNDS AVAILABLE	1,644,230	22,518	359,232	-
DEDUCTIONS:				
Expenditures & Transfers Out	1,290,998	22,518	359,232	-
TOTAL ENDING BALANCE	353,232	0	(0)	-
ACCOUNT TOTAL	\$ 1,644,230	\$ 22,518	\$ 359,232	-
 REVENUES:				
43140 Capital Impact Fee Revenue	\$ 265,647	\$ -	\$ -	\$ -
45100 Interest Earnings	16,712	-	6,000	-
TOTAL REVENUES	\$ 282,359	\$ -	\$ 6,000	\$ -
 EXPENDITURES:				
70 31 Spacek Road Sewer Line (CP1506)	\$ -	\$ 22,518	\$ 35,783	\$ -
70 32 Bryan Road Lift Station (CP1408)	1,290,998	-	323,449	-
TOTAL EXPENDITURES	\$ 1,290,998	\$ 22,518	\$ 359,232	\$ -

Budget Notes: The MUDs located in the City's ETJ are contributing to this fund which will be used to build the Wastewater Treatment Plant # 4 when the customer base grows to require a new wastewater treatment plant. If WWTP# 4 is not needed, these funds will be used for Spacek Road Sewer Line Improvements and Lift Station.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**WATER & WASTEWATER
Subsidence Fund**

FUND: 514

Classification	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
RESOURCES:				
Total beginning balance	\$ 4,001,982	\$ 4,129,496	\$ 5,017,047	\$ 4,030,314
Revenues & transfers in	4,474,166	3,705,000	4,095,250	4,315,000
TOTAL FUNDS AVAILABLE	8,476,148	7,834,496	9,112,297	8,345,314
DEDUCTIONS:				
Expenditures & transfers out	3,459,102	5,611,158	5,081,983	5,913,050
TOTAL ENDING BALANCE	5,017,047	2,223,338	4,030,314	2,432,264
ACCOUNT TOTAL	\$ 8,476,149	\$ 7,834,496	\$ 9,112,297	\$ 8,345,314

REVENUES:				
42330 Gulf Coast Water Authority	334,000	-	345,250	-
42340 Intergovernmental (MUDS)	733,445	720,000	700,000	810,000
43222 Subsidence Fee	3,176,803	2,945,000	2,960,000	3,430,000
45100 Interest Earnings	66,866	40,000	90,000	75,000
46900 Miscellaneous Income	(29)	-	-	-
481-9523 Transfer from FM2977 CIP Fund	163,081	-	-	-
TOTAL REVENUES	\$ 4,474,166	\$ 3,705,000	\$ 4,095,250	\$ 4,315,000

EXPENDITURES:				
31 35 Business Expense	\$ 273	\$ 1,000	\$ 200	\$ 1,000
43 15 Engineering Services	(18,703)	20,000	5,000	20,000
43 16 Water Corrosion Study	194,250	-	-	-
43 20 Legal Services	459	5,000	1,000	5,000
43 40 Subsidence Pumping Fee	200	40,000	40,000	40,000
55 15 Community Education	-	5,000	1,000	5,000
57 10 Brazos River Authority Contract	333,938	360,000	350,000	360,000
57 20 Water Purchase - BWA	2,601,928	4,845,375	4,350,000	5,146,500
57 40 Water Wise Program	42,841	30,000	30,000	30,000
93 01 Transfer to Debt Service	303,918	304,783	304,783	305,550
TOTAL EXPENDITURES	\$ 3,459,102	\$ 5,611,158	\$ 5,081,983	\$ 5,913,050

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**WATER & WASTEWATER
Water/Wastewater Supplemental Fund**

FUND: 515

Classification	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
RESOURCES:				
Total beginning balance	\$ 384,027	\$ 40,201	\$ 587,654	\$ 144,527
Revenues & Transfers In	884,331	1,654,025	5,561,525	385,000
TOTAL FUNDS AVAILABLE	1,268,358	1,694,226	6,149,179	529,527
DEDUCTIONS:				
Expenditures & Transfers Out	680,704	939,000	6,004,652	375,000
TOTAL ENDING BALANCE	587,654	755,226	144,527	154,527
ACCOUNT TOTAL	\$ 1,268,358	\$ 1,694,226	\$ 6,149,179	\$ 529,527
REVENUES:				
45100 Interest Earnings	\$ 8,650	\$ 2,500	\$ 10,000	\$ 10,000
46730 Contribution - State of Texas	6,788	712,525	712,525	-
48101 Transfer from General Fund	-	-	1,000,000	-
48219 Transfer from RDC	-	-	1,300,000	-
48225 Transfer from RDC Project Fund	-	-	1,300,000	-
48501 Transfer from W/WW Fund	868,893	939,000	1,239,000	375,000
TOTAL REVENUES	\$ 884,331	\$ 1,654,025	\$ 5,561,525	\$ 385,000
EXPENDITURES:				
57 10 Other Contractual Services	\$ -	\$ -	\$ -	\$ 250,000
70 20 Buildings	-	-	-	40,000
70 30 Improvements O/T Buildings	202,691	200,000	912,525	-
70 32 I-69 Utility Adjustments	3,068	-	16,103	-
70 33 I-69 Utility Adjustments	-	-	49,745	-
70 34 Lift Station No. 2 Improvements	241,605	-	-	-
70 35 SCADA Project	165,167	-	124,133	(A)
70 37 6th Street Waterline Project	22,346	-	223,831	-
70 38 Reclaim Water Phase II	-	600,000	600,000	(A)
70 39 Dollar Tree Infrastructure	-	-	3,900,000	(A)
70 40 Machinery and Equipment	45,827	139,000	178,315	85,000
TOTAL EXPENDITURES	\$ 680,704	\$ 939,000	\$ 6,004,652	\$ 375,000

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2020.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**WATER & WASTEWATER
Water Impact Fee Fund**

FUND: 517

Classification	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
RESOURCES:				
Total beginning balance	\$ 2,138,239	\$ 3,221,889	\$ 3,523,200	\$ 7,060,078
Revenues & Transfers In	1,384,962	-	3,546,878	75,000
TOTAL FUNDS AVAILABLE	3,523,200	3,221,889	7,070,078	7,135,078
DEDUCTIONS:				
Expenditures & Transfers Out	-	-	10,000	2,040,000
TOTAL ENDING BALANCE	3,523,200	3,221,889	7,060,078	5,095,078
ACCOUNT TOTAL	\$ 3,523,200	\$ 3,221,889	\$ 7,070,078	\$ 7,135,078
REVENUES:				
43140 Capital Impact Fee	\$ 1,333,708	\$ -	\$ 3,446,878	\$ -
45100 Interest Earnings	51,254	-	100,000	75,000
TOTAL REVENUES	\$ 1,384,962	\$ -	\$ 3,546,878	\$ 75,000
EXPENDITURES:				
43 90 Professional Services	\$ -	\$ -	\$ 10,000	\$ 40,000
70 30 I-69 Waterline Improvements	-	-	-	2,000,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ 10,000	\$ 2,040,000

Budget Notes: These funds will be used for future improvements to the City's water system in accordance with the Water Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**WATER & WASTEWATER
Sewer Impact Fee Fund**

FUND: 518

Classification	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
RESOURCES:				
Total beginning balance	\$ 1,440,924	\$ 657,388	\$ 1,696,137	\$ 637,413
Revenues & Transfers In	259,471	-	275,925	-
TOTAL FUNDS AVAILABLE	1,700,395	657,388	1,972,062	637,413
DEDUCTIONS:				
Expenditures & Transfers Out	4,258	-	1,334,649	40,000
TOTAL ENDING BALANCE	1,696,137	657,388	637,413	597,413
ACCOUNT TOTAL	\$ 1,700,395	\$ 657,388	\$ 1,972,062	\$ 637,413

REVENUES:				
43140 Capital Impact Fee	\$ 233,810	\$ -	\$ 235,925	\$ -
45100 Interest Earnings	25,661	-	40,000	-
TOTAL REVENUES	\$ 259,471	\$ -	\$ 275,925	\$ -

EXPENDITURES:				
43 90 Outside Professional Services	\$ -	\$ -	\$ 10,000	\$ 40,000
70 30 Improvements O/T Building	4,258	-	1,324,649	-
TOTAL EXPENDITURES	\$ 4,258	\$ -	\$ 1,334,649	\$ 40,000

For Bryan/Spacek Road Sewer Improvements

Budget Notes: These funds will be used for future improvements to the City's sewer system in accordance with the Sewer Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**WATER & WASTEWATER
GRP Water Projects**

FUND: 520

Classification	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
RESOURCES:				
Total beginning balance	\$ 347,167	\$ 310,123	\$ 310,123	\$ 197,487
Revenues & Transfers In	5,339	-	5,000	-
TOTAL FUNDS AVAILABLE	352,506	310,123	315,123	197,487
DEDUCTIONS:				
Expenditures & Transfers Out	42,384	-	117,636	197,487
TOTAL ENDING BALANCE	310,123	310,123	197,487	-
ACCOUNT TOTAL	\$ 352,506	\$ 310,123	\$ 315,123	\$ 197,487
 REVENUES:				
45100 Interest Earnings	\$ 5,339	\$ -	\$ 5,000	\$ -
TOTAL REVENUES	\$ 5,339	\$ -	\$ 5,000	\$ -
 EXPENDITURES:				
70 30 I-69 Waterline Extension	\$ -	\$ -	\$ -	\$ 197,487
70 32 Chloramine Conversion (CP1517)	11,537	-	68,156	-
70 33 Water Plant No. 8	30,846	-	49,480	-
TOTAL EXPENDITURES	\$ 42,384	\$ -	\$ 117,636	\$ 197,487

Budget Notes: This fund was established to receive funding for capital projects related to the Surface Water Project

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Total Water and Sewer Debt

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2020	260,185	45,740	305,924
2021	465,085	28,694	493,779
2022	283,393	5,078	288,471
2023	21,000	0	21,000
2024	21,000	0	21,000
2025	21,000	0	21,000
2026	21,000	0	21,000
2027	21,000	0	21,000
2028	21,000	0	21,000
2029	21,000	0	21,000
	<u>\$1,155,663</u>	<u>\$79,512</u>	<u>\$1,235,175</u>

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Combination Tax and Revenue Certificates of Obligations
Series 2010 (TWDB)**

Fiscal Year Ended 9/30	Principal Due		Total Principal & Interest
2020	21,000	-	21,000
2021	21,000	-	21,000
2022	21,000	-	21,000
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
Total	<u>\$ 210,000</u>	<u>\$ -</u>	<u>\$ 210,000</u>

Total amount authorized: \$394,000
Ordinance # 2010-06

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**Capital Lease Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2020	239,185	45,740	284,924
2021	444,085	28,694	472,779
2022	262,393	5,078	267,471
Total	\$945,663	\$79,512	\$1,025,175

General Fund Requirements

10%

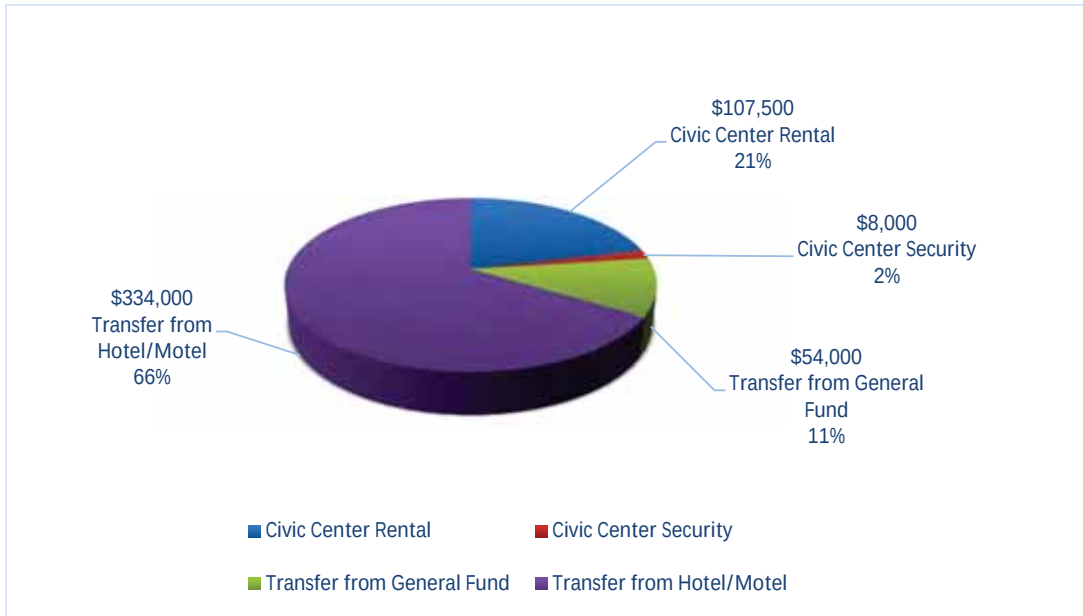
2020	23,918	4,574	28,492
2021	44,409	2,869	47,278
2022	26,239	508	26,747
Total	\$94,566	\$7,951	\$102,518

Civic Center Fund

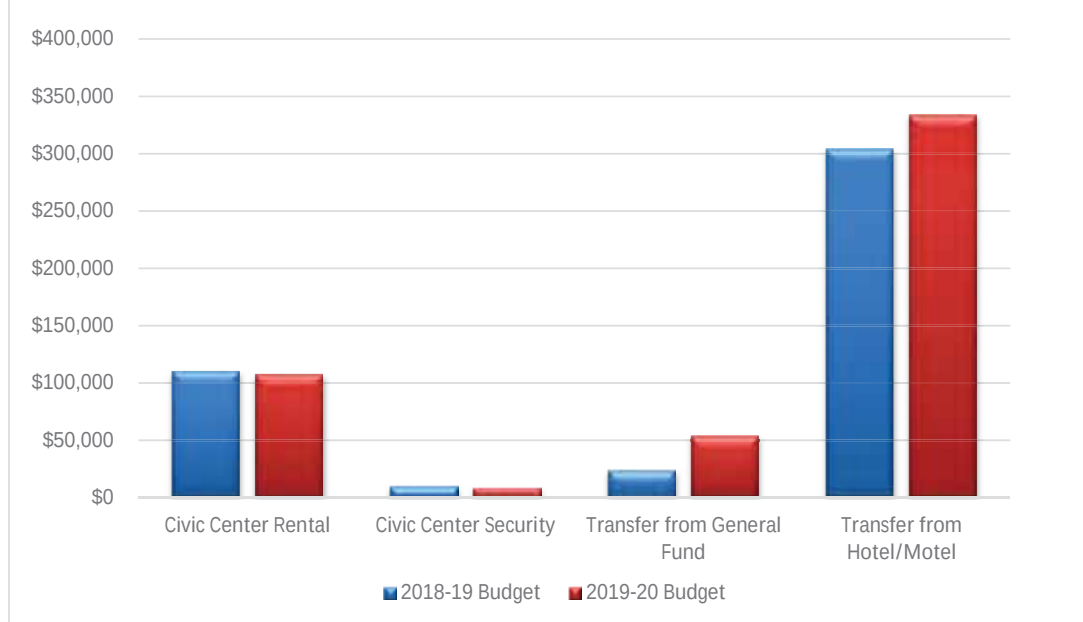
This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

Civic Center Fund Summary

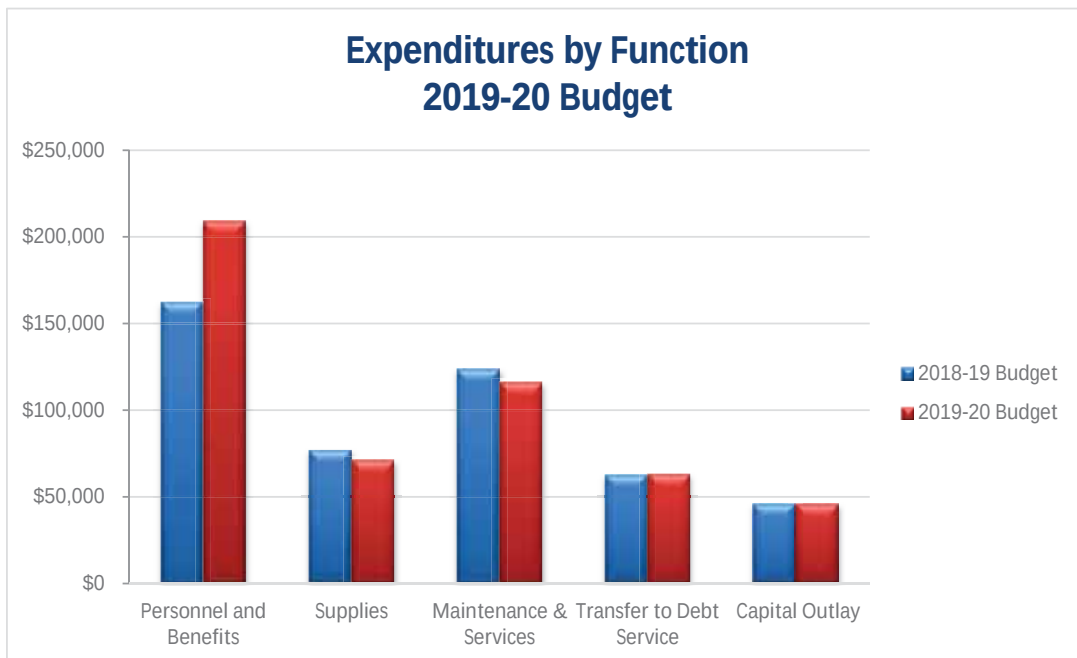
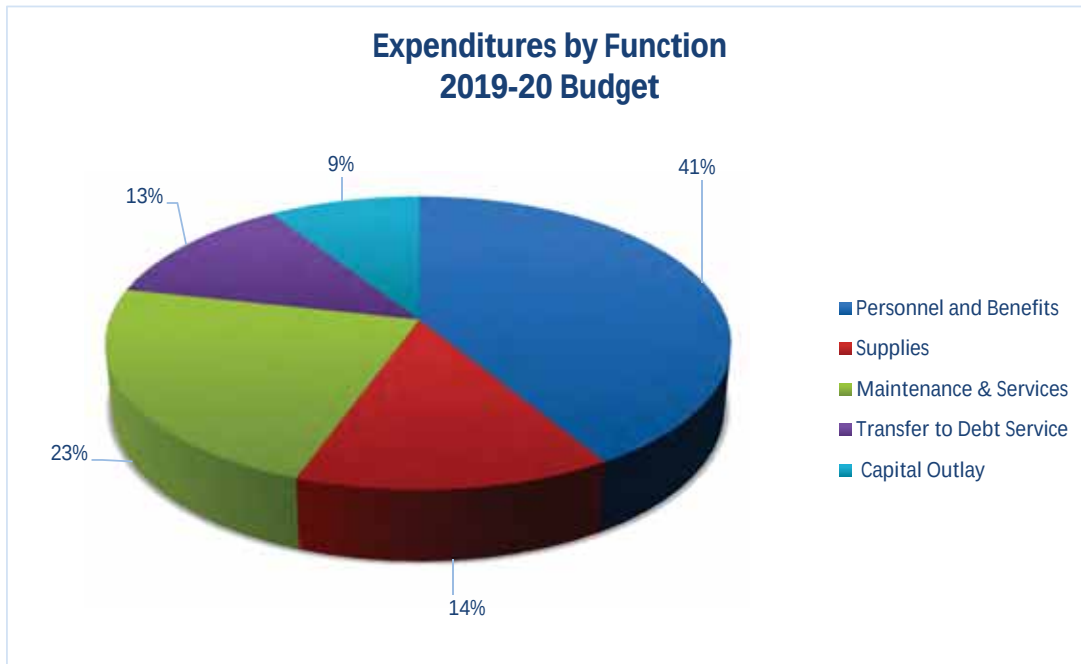


Resources



CITY OF ROSENBERG, TEXAS
2019-20 BUDGET

Civic Center Fund Summary



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Civic Center	DEPARTMENT: Civic Center	FUNCTION: Community Development	ACCOUNT: 560-1951-540

MISSION STATEMENT:

The Civic Center vision and goal for the future is to become the premier location for our community when planning an event or meeting by continuing to keep our customer satisfaction as top priority and maintaining a warm, inviting environment for all.

PROGRAM DESCRIPTION:

The Rosenberg Civic Center provides a resource to city departments, the community and surrounding region to hold meetings, corporate functions, and educational seminars, social and private events at affordable costs in a comfortable atmosphere. With the addition of Parks & Recreation Programming the center has become a resource for leisure activities for young and young at heart to enjoy a host of fun family oriented activities. Civic Center staff provides these services with the utmost consideration to the customer's well-being and satisfaction.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide excellent customer service and satisfaction.

Objectives:

- Continue to obtain, analyze, and respond to customer feedback on the level of service provided by staff, atmosphere provided, success of events and overall satisfaction with the facility.
- Continue to provide educational opportunities for staff to enhance service levels.
- Improve access to information regarding the availability of the center and parks facilities and to streamline the booking process.

Department Goal# 2: Provide a clean, well maintained, updated and comfortable environment for all customers.

Objectives:

- Continue maintenance schedule for the building, equipment, grounds and parking lot.
- Continue feedback and suggestions on how to improve on the current contracted janitorial services.
- Evaluate and suggest updates to outdated technology and audio/visual systems.

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

- Department Goal# 3: Be recognized as the premier meeting/special event resource for the community.

Objectives:

- Raise community awareness of the facility.
- Encourage referrals to the facility.
- Improve/enhance webpage

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Civic Center	Civic Center	Community Development	560-1951-540

PERFORMANCE INDICATORS:

	2017-18	2018-19	2019-20
	<u>Actual</u>	<u>Projected</u>	<u>Estimate</u>
Civic Center Bookings	708	730	755
Complimentary Bookings	77	80	80
City Bookings	386	350	375
Private Bookings	245	300	300

FY2020 BUDGET NOTES:

1. Increase in Transfer from the General Fund and the Transfer from the Hotel/Motel Fund by \$30,000 each to cover the operational costs of the Civic Center.
2. Added Part-time Salaries and Wages line item for in-house part-time janitorial staff and removed janitorial services line item.
3. Reallocated funds for \$40,000 for audio and video technology improvements that were not completed in FY2019.
4. Reallocated \$6,000 for booking software that was not purchased during FY2019.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

CIVIC CENTER FUND

FUND 560

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
CIVIC CENTER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 79,154	\$ 21,413	\$ 3,438	\$ 3,438	\$ 714
Revenues and Transfers In	451,698	450,500	450,500	437,300	505,500
Total Funds Available	<u>\$ 530,852</u>	<u>\$ 471,913</u>	<u>\$ 453,938</u>	<u>\$ 440,738</u>	<u>\$ 506,214</u>
Uses/Deductions:					
Expenditures and Transfers	\$ 527,414	\$ 471,912	\$ 471,752	\$ 440,024	\$ 505,874
Ending Fund Balance:					
Total Ending Balance	\$ 3,438	\$ 1	\$ (17,814)	\$ 714	\$ 340
Fund Total	<u>\$ 530,852</u>	<u>\$ 471,913</u>	<u>\$ 453,938</u>	<u>\$ 440,738</u>	<u>\$ 505,874</u>
Net Revenues (Expenditures)	(75,716)	(21,412)	(21,252)	(2,724)	(374)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 2,445	\$ 2,300	\$ 2,300	\$ 2,500	\$ 2,000	
46510 Civic Center Rental	110,253	110,000	110,000	100,000	107,500	
46512 Civic Center Security	10,800	10,000	10,000	6,600	8,000	
48101 Transfer from General Fund	24,000	24,000	24,000	24,000	54,000	
48212 Transfer from Hotel/Motel Fund	304,200	304,200	304,200	304,200	334,000	
TOTAL REVENUES	451,698	450,500	450,500	437,300	505,500	
EXPENDITURES:						
Personnel and Benefits	\$ 239,268	\$ 162,260	\$ 162,260	\$ 189,217	\$ 209,272	
Supplies	71,372	76,750	76,750	64,350	71,350	
Maintenance and Services	153,985	123,952	123,952	123,507	116,247	
Transfer to Debt Service	62,790	62,950	62,790	62,950	63,005	
Subtotal	527,414	425,912	425,752	440,024	459,874	
Capital Outlay	-	46,000	46,000	-	46,000	
Total Expenditures	\$ 527,414	\$ 471,912	\$ 471,752	\$ 440,024	\$ 505,874	7.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Civic Center Manager	1.00	-	-	-	-	
Civic Center & Events Manager	-	0.50	0.50	0.50	0.50	
Administrative Technician	-	0.50	0.50	0.50	0.50	
Administrative Technician	1.00	0.50	0.50	0.50	0.50	
M&O Assistant	1.96	1.96	3.40	3.40	3.40	
Total Personnel	3.96	3.46	4.90	4.90	4.90	0.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 111,175	\$ 93,021	\$ 93,021	\$ 94,500	\$ 100,412	
10 20 Overtime - Security	8,806	4,500	4,500	7,000	8,000	
10 30 Longevity	903	385	385	385	818	
10 40 Incentive Pay	528	750	750	750	900	
11 10 Salaries and Wages - Part Time	16,355	15,942	15,942	22,000	19,544	
11 15 Salaries and Wages - PT Janitorial	-	-	-	14,000	22,506	
20 10 Retirement	70,971	15,453	15,453	19,500	21,688	
20 20 Social Security	10,125	8,783	8,783	10,000	11,647	
20 40 Insurance	19,767	22,640	22,640	20,000	23,003	
20 50 Workers' Compensation	265	393	393	775	492	
20 55 Long Term Disability	349	243	243	307	263	
20 65 Cell Phone Allowance	25	150	150	-	-	
Subtotal	239,268	162,260	162,260	189,217	209,272	29.0%
Supplies:						
31 10 Office Supplies	670	700	700	700	700	
31 40 Clothing	463	500	500	500	500	
31 90 Other Supplies	1,836	1,500	1,500	1,900	3,150	
34 30 Cleaning Supplies	2,861	3,300	3,300	4,000	4,300	
35 10 Motor Vehicle Repair Supplies	-	700	700	700	700	
35 12 Supply Inventory	674	2,050	2,050	2,050	-	
35 30 Plumbing Supplies	14	300	300	300	300	
35 35 Electrical Supplies	278	500	500	500	500	
37 10 Natural Gas	2,703	500	500	500	500	
37 20 Electricity	61,318	66,000	66,000	52,500	60,000	
37 30 Fuel, Oil and Lubricants	555	700	700	700	700	
Subtotal	71,372	76,750	76,750	64,350	71,350	-7.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	620	770	770	770	770	
42 60 Technology Fees	27,798	28,482	28,482	28,482	28,777	
43 90 Other Professional Services - Inspections	2,240	4,000	4,000	4,200	4,000	
51 20 General Insurance	5,653	6,500	6,500	5,855	6,500	
52 10 Telephone/Communications	-	850	850	850	850	
52 20 Postage	-	100	100	100	100	
53 10 Advertising	1,150	1,700	1,700	1,700	1,700	
54 10 Printing and Binding	-	500	500	500	500	
55 10 Education and Training	777	1,000	1,000	1,000	1,000	
56 24 Equipment Rentals	1,614	1,650	1,650	1,650	1,650	
56 25 Fleet Replacement	2,600	2,600	2,600	2,600	2,600	
57 15 Janitorial Services	14,547	15,000	15,000	6,000	-	
62 31 Pest Control Services	800	800	800	800	800	
62 40 Grounds Maintenance	7,635	10,000	10,000	10,000	10,000	
63 10 Building Repair and Maintenance	8,988	16,000	16,000	15,000	16,000	
63 20 Heating & A/C Repair and Maintenance	74,525	28,000	28,000	43,000	35,000	
63 25 Equipment Repair and Maintenance	5,038	6,000	6,000	1,000	5,000	
63 40 Computer Software Repair and Maint User Fees	-	-	-	-	1,000	
Subtotal	153,985	123,952	123,952	123,507	116,247	-6.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Community Development **FUND: 560**

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
Capital Outlay:						
70 40 Machinery and Equipment	-	40,000	40,000	-	40,000	0.0%
70 41 Computer Hardware/Software	-	6,000	6,000	-	6,000	
Subtotal	-	46,000	46,000	-	46,000	0.0%

~ EXPENDITURE DETAIL ~

Transfers:						
93 01 Transfer to Debt Service Fund	62,790	62,950	62,790	62,950	63,005	
Subtotal	62,790	62,950	62,790	62,950	63,005	0.3%
Total Expenditures	\$ 527,414	\$ 471,912	\$ 471,752	\$ 440,024	\$ 505,874	7.2%





Internal Service Funds

- SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
 - INSURANCE FUND
- FLEET REPLACEMENT FUND
 - TECHNOLOGY FUND

OCTOBER 1, 2019 - SEPTEMBER 30, 2020

BACKUP

Internal Service Funds

Internal service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City, whereby, the intent of the fund is to recover the cost of providing those services from internal user charges.

Insurance Fund (601) - This fund is used to account for medical premiums and claims of City employees, eligible retirees, and covered dependents, and is funded by premiums from the General Fund, Water and Wastewater Fund, Fire Station No. 3 Operating Fund, Civic Center Fund, Hotel/Motel Fund, as well as contributions from employees, retirees, and insured dependents.

Fleet Replacement Fund (602) - This fund is used to account for expenses associated with replacement of the City's fleet. Revenues are derived from lease charges from the various user departments in the General Fund, Water and Wastewater Fund, Civic Center, and Fire Station No.3.

Technology Fund (603) - This fund is used to account for expenses associated with operating, maintaining, and acquiring the City's information systems. Revenues are derived from user charges to the General, Water and Wastewater, Fire Station No. 3, and Civic Center Funds.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL INTERNAL SERVICE FUNDS

2019-20 BUDGET					
	2018-19 Budget Total	Insurance Fund	Fleet Replacement Fund	Technology Fund	2019-20 Budget Total
<u>RESOURCES:</u>					
Total beginning balance	\$ 6,656,127	\$ 733,331	\$ 6,635,233	\$ 111,500	\$ 7,480,064
REVENUES:					
Insurance premiums	\$ 3,827,652	\$ 3,816,239	\$ -	\$ -	\$ 3,816,239
Service charges	1,657,095	-	731,707	959,250	1,690,957
Interest earnings	44,000	5,200	40,000	2,000	47,200
Insurance Proceeds	-	-	-	-	-
Miscellaneous	25,839	-	25,839	-	25,839
TOTAL REVENUES	5,554,586	3,821,439	797,546	961,250	5,580,234
TOTAL FUNDS AVAILABLE	\$ 12,210,713	\$ 4,554,769	\$ 7,432,779	\$ 1,072,750	\$ 13,060,299
<u>EXPENDITURES/EXPENSES:</u>					
Maintenance & services	\$ 4,792,317	\$ 3,882,555	\$ -	\$ 947,210	\$ 4,829,765
Subtotal	4,792,317	3,882,555	-	947,210	4,829,765
Capital outlay	20,000	-	134,000	20,000	154,000
TOTAL EXPENDITURES	\$ 4,812,317	\$ 3,882,555	\$ 134,000	\$ 967,210	\$ 4,983,765
<u>ENDING FUND BALANCE:</u>					
Total ending balance	7,398,396	672,214	7,298,779	105,540	8,076,534
Designated balances	-	-	-	-	-
Undesignated balance	7,398,396	672,214	7,298,779	105,540	8,076,534
FUND TOTAL	\$ 12,210,713	\$ 4,554,769	\$ 7,432,779	\$ 1,072,750	\$ 13,060,299

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:
Insurance

DEPARTMENT:
Insurance

FUNCTION:
Insurance

ACCOUNT:
601-0000-611

PROGRAM DESCRIPTION:

The Insurance Fund accounts for the City's health, dental, vision, life insurance plans, long-term disability and the flexible spending plan. Revenues are derived from premiums paid by the City, as well as employee and retiree contributions for the employee's and retiree's portion of the employee and dependent coverage.

FY2020 BUDGET NOTES:

1. Health insurance premium rates increased by approximately 1.6%. The City will fund 100% of the increase and the employee will be responsible for the same amount as in FY2019.
2. Budget includes the use of \$61,116 of fund balance to balance the FY2020 budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
INSURANCE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 726,485	\$ 726,630	\$ 673,781	\$ 673,781	\$ 733,331
Revenues and Transfers In	<u>3,679,428</u>	<u>3,829,652</u>	<u>3,829,652</u>	<u>3,893,850</u>	<u>3,821,439</u>
Total Funds Available	<u>\$ 4,405,913</u>	<u>\$ 4,556,282</u>	<u>\$ 4,503,433</u>	<u>\$ 4,567,631</u>	<u>\$ 4,554,769</u>
Uses/Deductions:					
Expenditures and Transfers Out	3,732,132	3,862,903	3,862,903	3,834,300	3,882,555
Ending Fund Balance:					
Total Ending Balance	673,781	693,379	640,530	733,331	672,214
Fund Total	<u>\$ 4,405,913</u>	<u>\$ 4,556,282</u>	<u>\$ 4,503,433</u>	<u>\$ 4,567,631</u>	<u>\$ 4,554,769</u>
 Net Revenues (Expenditures)	 (52,704)	 (33,251)	 (33,251)	 59,550	 (61,116)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 2,084	\$ 2,000	\$ 2,000	\$ 8,000	\$ 5,200	
46900 Miscellaneous Income	11,638	-	-	-	-	
47210 General Fund Insurance Premium	2,044,892	2,172,604	2,172,604	2,270,000	2,166,662	
47220 W/WW Fund Insurance Premium	205,100	263,295	263,295	217,000	245,009	
47225 Fire Station #3 Oper Insurance Premium	161,833	156,353	156,353	156,000	149,811	
47235 Civic Center Fund Insurance Premium	18,983	22,640	22,640	24,450	23,003	
47240 Employees' Health Insurance Premiums	803,376	760,800	760,800	740,000	747,184	
47241 Employees' Vision Insurance Premiums	16,902	17,750	17,750	18,900	20,100	
47242 Employees' Dental Insurance Premiums	114,460	135,000	135,000	133,700	141,600	
47245 Employees' Flex Spending Contributions	94,457	87,000	87,000	89,600	87,000	
47260 Retirees' Insurance Premiums	94,867	112,000	112,000	113,000	113,000	
47265 Long Term Disability/Life Insurance	47,018	30,600	30,600	59,500	57,400	
47270 Administrative Fees - General Fund	47,000	50,000	50,000	50,000	50,000	
47275 Administrative Fees - W/WW Fund	6,000	8,000	8,000	8,000	8,000	
47280 Hotel/Motel Fund Insurance Premium	10,817	11,610	11,610	5,700	7,471	
TOTAL REVENUES	\$ 3,679,428	\$ 3,829,652	\$ 3,829,652	\$ 3,893,850	\$ 3,821,439	-0.2%

EXPENDITURES:						
Maintenance and Services	\$ 3,732,132	\$ 3,862,903	\$ 3,862,903	\$ 3,834,300	\$ 3,882,555	0.5%
TOTAL EXPENDITURES	\$ 3,732,132	\$ 3,862,903	\$ 3,862,903	\$ 3,834,300	\$ 3,882,555	0.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 55 Administrative Fees	\$ 56,913	\$ 58,000	\$ 58,000	\$ 58,000	\$ 58,000	
42 80 Health Fair Expenses	4,949	5,000	5,000	5,200	5,200	
51 10 Health Insurance Premiums	3,364,188	3,484,303	3,484,303	3,460,000	3,503,255	
51 15 Vision Insurance Premiums	18,269	18,500	18,500	20,100	20,100	
51 25 Dental Insurance Premiums	126,106	135,000	135,000	141,600	141,600	
51 30 Flex Spending Insurance Claims	100,480	87,000	87,000	82,000	87,000	
51 35 Long Term Disability	29,057	30,600	30,600	27,600	27,600	
51 40 Life Insurance Premiums	29,651	29,500	29,500	29,800	29,800	
57 10 Other Contractual Services	2,518	15,000	15,000	10,000	10,000	
Subtotal	3,732,132	3,862,903	3,862,903	3,834,300	3,882,555	0.5%
Total Expenditures	\$ 3,732,132	\$ 3,862,903	\$ 3,862,903	\$ 3,834,300	\$ 3,882,555	0.5%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Fleet Replacement	Fleet Replacement	Fleet Replacement	602-0000-612

PROGRAM DESCRIPTION:

The Fleet Replacement Fund, accounts for lease revenues charged to the General Fund, Fire Station No. 3 Operating Fund, the Water/Wastewater Fund and Civic Center Fund operational budgets. Lease revenues consist of annual charges, based on the replacement cost of vehicles. Vehicle useful lives are estimated from 5 to 20 years, depending upon the expected use of the vehicle. For example, police patrol units are normally replaced every 4 to 6 years, while administrative vehicles may be replaced every 8 years. Pickups may be replaced every 7 to 10 years. The City Vehicle Replacement Policy further explains the criteria for replacement.

PERFORMANCE INDICATORS:

	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Estimate</u>	<u>2019-20</u> <u>Projected</u>
Average age of fleet	5.0	5.0	6.0
Percent of the fleet recommended for replacement	0.5%	0.0%	2.0%

FY2020 BUDGET NOTES:

1. History of vehicles replaced:
 - 2011-12 - Replaced nine (9) vehicles
 - 2012-13 - Replaced three (3) vehicles and purchased a dump truck
 - 2013-14 - Replaced four (4) vehicles
 - 2014-15 - Replaced six (6) vehicles
 - 2015-16 - Replaced nineteen (19) vehicles
 - 2016-17 - Replaced fourteen (14) vehicles
 - 2017-18 - Replaced one (1) vehicle and purchased a fire engine
 - 2018-19 - No vehicles were replaced
2. For FY2019-20, there are 3 vehicles recommended for replacement:
 - 01-35-13 – 2008 Ford Ranger – Code Enforcement (\$24,000)
 - 01-30-94 – 2010 Chevy Tahoe – Police Department (\$55,000)
 - 01-30-95 – 2010 Chevy Tahoe – Police Department (\$55,000)
3. Two of the vehicles being replaced in FY2020 will be repurposed for the Fire Marshal and Code Enforcement Departments.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
FLEET REPLACEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 4,704,715	\$ 5,477,438	\$ 5,851,654	\$ 5,851,654	\$ 6,635,233
Revenues and Transfers In	<u>1,535,812</u>	<u>842,579</u>	<u>842,579</u>	<u>882,579</u>	<u>797,546</u>
Total Funds Available	<u>6,240,527</u>	<u>6,320,017</u>	<u>6,694,233</u>	<u>6,734,233</u>	<u>7,432,779</u>
Uses/Deductions:					
Expenditures and Transfers Out	388,873	-	-	99,000	134,000
Ending Fund Balance:					
Total Ending Balance	5,851,654	6,320,017	6,694,233	6,635,233	7,298,779
Fund Total	<u>\$ 6,240,527</u>	<u>\$ 6,320,017</u>	<u>\$ 6,694,233</u>	<u>\$ 6,734,233</u>	<u>\$ 7,432,779</u>
 Net Revenues (Expenditures)	 1,146,939	 842,579	 842,579	 783,579	 663,546

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 56,060	\$ 40,000	\$ 40,000	\$ 80,000	\$ 40,000	
47310 Lease Revenue - General Fund	670,690	659,119	659,119	659,119	619,998	
47320 Lease Revenue - Water/WW Fund	85,620	85,618	85,618	85,618	79,706	
47325 Lease Rev-Fire Station No.3 Operating	29,403	29,403	29,403	29,403	29,403	
47330 Loan Payment Revenue	25,839	25,839	25,839	25,839	25,839	
47335 Lease Revenue - Civic Center	2,600	2,600	2,600	2,600	2,600	
48101 Transfer from General Fund	665,600	-	-	-	-	
48218 Transfer from Law Enforcement Fund	-	-	-	-	-	
TOTAL REVENUES	\$ 1,535,812	\$ 842,579	\$ 842,579	\$ 882,579	\$ 797,546	-5.3%
EXPENDITURES:						
Capital Outlay	\$ 388,873	\$ -	\$ -	\$ 99,000	\$ 134,000	100.0%
TOTAL EXPENDITURES	\$ 388,873	\$ -	\$ -	\$ 99,000	\$ 134,000	100.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ -	\$ -	\$ -	\$ 16,000	\$ -	
70 42 Motor Vehicles	13,723	-	-	83,000	134,000	
Subtotal	13,723	-	-	99,000	134,000	100.0%
Other Expenses:						
85 10 Depreciation Expense	375,150	-	-	-	-	100.0%
Subtotal	375,150	-	-	-	-	100.0%
Total Expenditures	\$ 388,873	\$ -	\$ -	\$ 99,000	\$ 134,000	100.0%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND: Technology	DEPARTMENT: Technology	FUNCTION: General Government	ACCOUNT: 603-1720-610

PROGRAM DESCRIPTION:

The Technology Fund accounts for revenues charged to the General Fund, Water/Wastewater Fund, Fire Station No. 3 Fund and Civic Center Fund operational budgets. The Technology Fund is used to centralize technology expenditures for the City, to provide a funding mechanism to support the City's technology infrastructure, and to better account for proportional fund contributions for the development and ongoing maintenance of the City's technology infrastructure and equipment. The fund is structured to show in a transparent and trackable manner, how Technology funds are allocated across the City's varied functional areas, and is maintained by the Director of Technology.

FY2020 BUDGET NOTES:

1. Budget includes the use of \$5,960 of fund balance to balance the FY2020 Budget.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 327,086	\$ 29,085	\$ 130,692	\$ 130,692	\$ 111,500
Revenues and Transfers In	940,392	951,414	951,414	943,600	961,250
Total Funds Available	<u>1,267,478</u>	<u>980,499</u>	<u>1,082,106</u>	<u>1,074,292</u>	<u>1,072,750</u>
Uses/Deductions:					
Expenditures and Transfers Out	\$ 1,136,786	\$ 949,414	\$ 949,414	\$ 962,792	\$ 967,210
Prior Period Adjustment					
Ending Fund Balance:					
Total Ending Balance	130,692	31,085	132,692	111,500	105,540
Fund Total	<u>\$ 1,267,478</u>	<u>\$ 980,499</u>	<u>\$ 1,082,106</u>	<u>\$ 1,074,292</u>	<u>\$ 1,072,750</u>
 Net Revenues (Expenditures)	 (196,394)	 2,000	 2,000	 (19,192)	 (5,960)

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 1,492	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
47310 Lease Revenue - General Fund	706,200	712,061	712,061	706,200	719,437	
47320 Lease Revenue - W/WW Fund	138,990	142,412	142,412	141,240	143,887	
47325 Lease Revenue - Fire Station No. 3 Fund	65,912	66,459	66,459	65,912	67,147	
47335 Lease Revenue - Civic Center	27,798	28,482	28,482	28,248	28,777	
TOTAL REVENUES	\$ 940,392	\$ 951,414	\$ 951,414	\$ 943,600	\$ 961,250	1.0%
EXPENDITURES:						
Maintenance and Services	856,462	929,414	929,414	942,304	947,210	
Subtotal	856,462	929,414	929,414	942,304	947,210	1.9%
Capital Outlay	280,324	20,000	20,000	20,488	20,000	0.0%
TOTAL EXPENDITURES	\$ 1,136,786	\$ 949,414	\$ 949,414	\$ 962,792	\$ 967,210	1.9%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
63 28 Telephone/Communications Maintenance	85,630	91,110	91,110	95,000	91,110	
63 29 Printer/Copier Maintenance	77,640	71,000	71,000	80,000	70,000	
63 30 PC Maintenance and Replacement	48,021	46,000	46,000	46,000	46,000	
63 31 Peripherals Maintenance and Replacement	10,325	10,000	10,000	10,000	10,000	
63 32 Facility Security Maintenance and Replacement	8,720	15,000	15,000	15,000	15,000	
63 33 Networking Maintenance and Replacement	73,115	108,000	108,000	108,000	115,000	
63 40 Computer Software Maintenance	553,011	588,304	588,304	588,304	600,100	
Subtotal	856,462	929,414	929,414	942,304	947,210	1.9%
Capital Outlay:						
70 41 Computer Hardware/Software	244,351	-	-	488	-	
70 45 Servers Maintenance and Replacement	9,990	20,000	20,000	20,000	20,000	
85 10 Depreciation	25,983	-	-	-	-	
Subtotal	280,324	20,000	20,000	20,488	20,000	0.0%
Total Expenditures	\$ 1,136,786	\$ 949,414	\$ 949,414	\$ 962,792	\$ 967,210	1.9%





Component Unit Funds

- SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
 - ROSENBERG DEVELOPMENT CORPORATION (RDC)
- RDC OUTSTANDING DEBT SERVICE
 - RDC PROJECTS FUND

OCTOBER 1, 2019 - SEPTEMBER 30, 2020

Component Unit Funds

Component unit funds are legally separate organizations for which the elected officials of the primary government are financially accountable.

Rosenberg Development Corporation Fund (219) – This fund is used to account for revenues derived from the 0.005% local economic development sales tax, which became effective July 1, 1995. Expenditures are restricted to specific projects outlined in State Law and overseen by the Rosenberg Development Corporation Board.

RDC Projects Fund (225) – This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

RDC SPECIAL REVENUE FUNDS

2019-20 BUDGET			
	Rosenberg Development Corporation Fund (219)	RDC Projects Fund (225)	2019-20 Budget Total
<u>RESOURCES:</u>			
Total Beginning Balance	\$ 1,689,216	\$ 124,115	\$ 1,813,331
<u>REVENUES:</u>			
Sales Taxes	4,385,000	-	4,385,000
Interest Earnings	50,000	60,000	110,000
Transfers In	-	2,775,000	2,775,000
Intergovernmental Revenue	-	-	-
TOTAL REVENUES	4,435,000	2,835,000	7,270,000
TOTAL FUNDS AVAILABLE	\$ 6,124,216	\$ 2,959,115	\$ 9,083,331
<u>EXPENDITURES/EXPENSES:</u>			
Capital Outlay	-	1,400,000	1,400,000
Other Expenditures	1,409,462	1,375,000	2,784,462
Transfers	2,775,000	-	2,775,000
TOTAL EXPENDITURES	4,184,462	2,775,000	6,959,462
<u>ENDING FUND BALANCE:</u>			
Total Ending Balance	1,939,754	184,115	2,123,869
Restricted Balance	1,939,754	-	1,939,754
Committed Balance	-	184,115	184,115
FUND TOTAL	\$ 6,124,216	\$ 2,959,115	\$ 9,083,331

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Rosenberg Development Corporation	Economic Development	Economic Development	219

PROGRAM DESCRIPTION:

The Rosenberg Development Corporation (RDC) was created as a result of the passage of a 1/2 cent economic development sales tax by the citizens of Rosenberg in January 1995 and operates as a 4(b) Corporation under the State of Texas Economic Development Act of 1979. The RDC is governed by a seven-member Board of Directors who are appointed by the City Council. Up to three members of the City Council may serve on this Board. The RDC's bylaws require the Board to approve the RDC's budget, which must then be approved by the City Council.

The RDC's mission is to recruit, promote, develop, and enhance community and economic opportunities in Rosenberg by providing resources to stimulate the economy and expand the tax base. The RDC identifies the following areas where economic development funds may be expended: administration, marketing, memberships & services, professional services, recruitment & attraction and RDC projects. In accordance with the RDC's bylaws, administration expenditures are limited to ten percent (10%) of the expenditure budget. Additionally, state law limits expenditures to ten percent (10%) of revenues for promotional purposes. The RDC also has the power to issue debt, subject to certain restrictions contained in the RDC's articles of incorporation and bylaws.

FY2020 BUDGET NOTES:

1. Increase of \$1,500 to Travel and Training line item to cover expenses for staff continuing education trainings through the Texas Economic Development Council.
2. Increase of approximately \$19,000 for Administrative Services to reimburse the City for services performed by City staff for the RDC. This amount has not been adjusted for two (2) years and reflects the adjustments made to salaries and benefits.
3. Funding for the Texas Master Naturalists was transferred from the RDC Projects funds to the RDC Fund in 'Contributions Other Entities'.
4. Other Professional Services – amount is being decreased to \$30,000 due to the RDC not renewing their current contracts with a retail consultant and Transportation Economics and Management System (TEMS). The RDC will be looking into other avenues for consultants at a better value for the RDC.
5. In FY2020, the RDC Fund will transfer \$2,775,000 to the RDC Projects Fund for various projects listed in the CIP.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget
ROSENBERG DEVELOPMENT CORPORATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 6,822,111	\$ 4,807,728	\$ 5,184,845	\$ 5,184,845	\$ 1,689,216
Revenues and Transfers In	4,758,184	4,435,000	4,435,000	4,515,000	4,435,000
Total Funds Available	11,580,295	9,242,728	9,619,845	9,699,845	6,124,216
Uses/Deductions:					
Expenditures and Transfers	6,395,450	7,064,297	8,949,297	8,010,630	4,184,462
Ending Fund Balance:					
Total Ending Balance	5,184,845	2,178,431	670,548	1,689,216	1,939,754
Reserved for Contingency	707,797	701,765	701,765	701,765	735,860
Unreserved ending balance	4,477,048	1,476,666	(31,217)	987,451	1,203,894
Fund Total	\$ 11,580,295	\$ 9,242,728	\$ 9,619,845	\$ 9,699,845	\$ 6,124,216
Net Revenues (Expenditures)	(1,637,266)	(2,629,297)	(4,514,297)	(3,495,630)	250,538

**Rosenberg Development Corporation
Outstanding Debt Service
2019-2020 Budget**

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2019-20	662,060	73,800	735,860
2020-21	341,280	57,458	398,738
2021-22	342,965	45,807	388,772
2022-23	239,900	36,482	276,382
2023-24	246,635	29,427	276,062
2024-25	174,740	23,135	197,875
2025-26	181,475	17,700	199,175
2026-27	188,745	11,862	200,607
2027-28	195,480	5,898	201,378
2028-29	53,950	1,921	55,871
2029-30	23,005	489	23,494
Total	\$2,650,235	\$303,979	\$2,954,214

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
40200 Sales Tax	\$ 3,676,621	\$ 3,300,000	\$ 3,300,000	\$ 3,300,000	\$ 3,300,000	
40210 BTC 1 Sales Tax	552,935	594,000	594,000	594,000	594,000	
40220 BTC 2 Sales Tax	429,277	470,000	470,000	470,000	470,000	
40230 Downtown Sales Tax	-	21,000	21,000	21,000	21,000	
45100 Interest Earnings	99,352	50,000	50,000	130,000	50,000	
TOTAL REVENUES	\$ 4,758,184	\$ 4,435,000	\$ 4,435,000	\$ 4,515,000	\$ 4,435,000	0.0%
EXPENDITURES:						
Administration: (219-2010-510)						
31 10 Office Supplies	\$ 984	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
31 20 Computer Supplies	2,372	2,000	2,000	2,000	2,000	
31 35 Board Meeting and Director's Expenses	1,329	1,700	1,700	1,700	1,700	
51 20 General Insurance	358	400	400	800	800	
55 10 Education and Training	11,072	8,500	8,500	8,500	10,000	
57 10 Administration Services - City Reimb.	261,594	260,820	260,820	260,820	279,902	
Subtotal	277,709	274,420	274,420	274,820	295,402	7.6%
Marketing: (219-2020-510)						
43 91 GFBEDC	12,500	12,500	12,500	12,500	12,500	
52 20 Postage	41	500	500	500	500	
53 10 Advertising	28,829	50,000	50,000	35,000	40,000	
54 10 Printing and Binding	371	4,500	4,500	1,500	2,000	
Subtotal	41,740	67,500	67,500	49,500	55,000	-18.5%
Memberships and Services: (219-2030-510)						
31 35 Business Recruitment	18,110	26,500	26,500	20,000	15,000	
41 20 Contributions Other Entities - Texas Master Naturalists	-	-	-	-	50,000	
42 35 Dues, Subscriptions, and Service Contracts	7,600	11,115	11,115	11,000	11,000	
43 90 RDC Memberships	60,747	54,700	54,700	54,700	54,700	
Subtotal	86,457	92,315	92,315	85,700	130,700	41.6%
Professional Services: (219-2050-510)						
43 15 Engineering Fees	21,697	37,500	37,500	37,500	37,500	
43 20 Other Professional Services	-	64,000	64,000	64,000	30,000	
43 90 Legal Fees	48,753	40,000	40,000	75,000	40,000	
63 30 Rights-of-Way Maintenance	-	60,000	60,000	30,000	60,000	
63 31 Downtown Maintenance	-	30,000	30,000	20,000	25,000	
Subtotal	70,449	231,500	231,500	226,500	192,500	-16.8%
Business Retention and Expansion: (219-2060-510)						
57 30 Business Appreciation	10,000	10,000	10,000	-	-	
Subtotal	10,000	10,000	10,000	-	-	-100.0%
Infrastructure: (219-2070-510)						
81 10 Principal	559,840	1,023,875	1,023,875	1,023,875	662,060	
81 20 Interest	147,957	104,687	104,687	104,687	73,800	
92 25 Transfer to RDC Projects Fund	5,201,297	5,260,000	5,845,000	4,945,548	2,775,000	
95 15 Transfer to W/WW Supplemental Fund	-	-	1,300,000	1,300,000	-	
Subtotal	5,909,094	6,388,562	8,273,562	7,374,110	3,510,860	-57.6%
TOTAL EXPENDITURES	\$ 6,395,450	\$ 7,064,297	\$ 8,949,297	\$ 8,010,630	\$ 4,184,462	-53.2%

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
RDC Projects Funds	Economic Development	Economic Development	225

PROGRAM DESCRIPTION:

This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation. It is under the direction of the Economic Development Director who serves as the Executive Director of the Rosenberg Development Corporation with the cooperation of the Finance Department and City Manager.

FY2020 Budget Notes:

1. The Business Improvement Grant Program is to assist businesses with the façade and external aesthetic improvements to their businesses at an estimated cost of \$100,000. The remaining balance will roll over to FY2020.
2. Fort Bend Transit has been funded \$75,000 for the past four years based on a performance agreement. RDC will consider such an agreement for FY2020.
3. Based on a 2015 performance agreement with Texas State Technical College, RDC will fund \$200,000 for year five of a ten-year agreement. Years one – five are \$200,000 yearly payments and years six through ten are \$300,000 per year.
4. Texas Master Naturalists Contribution of \$50,000 annually for improvements to Seabourne Creek Nature Park was moved to the RDC's operating fund (219).
5. \$50,000 was included for Parks Improvements, which will be presented to the Board for approval when specific projects are identified.
6. Prospective Business Incentive of \$600,000 committed for the Dollar Tree Project.
7. Additional \$50,000 to Wayfinding Signage Development for the design and installation of custom wayfinding signage for the City increasing the available funding to \$150,000 for this project.
8. \$1,050,000 is included to fund infrastructure improvements for the Dollar Tree Project.
9. Additional \$400,000 for Railroad Crossing Quiet Zones project to assist with improvements for public safety and noise reduction.
10. Additional \$50,000 for Entryway Signage at Highway 36 and 90A Project is for the design and installation of signage for entry points to the City, increasing the available funding to \$150,000.
11. Sidewalk Improvement project is for the designing and construction of new sidewalks in designated commercial corridors within the City at an estimated cost of \$300,000.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget

RDC PROJECTS FUND SUMMARY

Resources:

Total Beginning Balance	\$ 2,698,411	\$ 2,708,411	\$ 6,972,562	\$ 6,972,562	\$ 124,115
Revenues and Transfers In	<u>5,267,246</u>	<u>5,270,000</u>	<u>5,855,000</u>	<u>5,065,548</u>	<u>2,835,000</u>
Total Funds Available	<u>7,965,657</u>	<u>7,978,411</u>	<u>12,827,562</u>	<u>12,038,110</u>	<u>2,959,115</u>

Uses/Deductions:

Expenditures and Transfers	993,095	5,260,000	11,937,186	11,913,995	2,775,000

Ending Fund Balance:

Total Ending Balance	6,972,562	2,718,411	890,376	124,115	184,115
Fund Total	<u>\$ 7,965,657</u>	<u>\$ 7,978,411</u>	<u>\$ 12,827,562</u>	<u>\$ 12,038,110</u>	<u>\$ 2,959,115</u>

Net Revenues (Expenditures)	4,274,151	10,000	(6,082,186)	(6,848,447)	60,000

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2017-18 Actual	2018-19 Adopted Budget	2018-19 Adjusted Budget	2018-19 Estimate	2019-20 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
45100 Interest Earnings	\$ 65,950	\$ 10,000	\$ 10,000	\$ 120,000	\$ 60,000	
48219 Transfer from RDC	5,201,297	5,260,000	5,845,000	4,945,548	2,775,000	
TOTAL REVENUES	\$ 5,267,246	\$ 5,270,000	\$ 5,855,000	\$ 5,065,548	\$ 2,835,000	-51.6%
EXPENDITURES:						
Infrastructure	\$ 993,095	\$ 5,260,000	\$ 11,937,186	\$ 11,913,995	\$ 2,775,000	
Subtotal	993,095	5,260,000	11,937,186	11,913,995	2,775,000	-76.8%
TOTAL EXPENDITURES	\$ 993,095	\$ 5,260,000	\$ 11,937,186	\$ 11,913,995	\$ 2,775,000	-76.8%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Infrastructure (225-2070-540):						
57 46	Business Improvement Grant	-	100,000	100,000	100,000	(A)
70 20	Buildings & Improvements	699	-	585,000	585,000	(A)
70 30	Business Park Development (CP1302)	323	-	238,848	238,848	(A)
70 30	Fort Bend Transit	75,000	75,000	75,000	75,000	75,000
70 30	Texas State Technical College (TSTC)	200,000	200,000	200,000	200,000	200,000
70 30	Texas Master Naturalist	50,000	50,000	50,000	50,000	-
70 30	Parks Improvements	-	-	-	-	50,000
70 30	Transportation Gateway Improvements (CP1706)	33,127	-	-	-	-
70 30	Prospective Business Incentive	-	500,000	1,342,369	1,342,369	600,000
70 30	Big League Baseball Field	47,286	-	69,714	71,523	-
70 30	Airport Avenue Extension	-	-	3,173,050	3,173,050	(A)
70 30	Wayfinding Signage Development	-	50,000	100,000	100,000	50,000
70 30	I-69 Waterline Extension	-	2,200,000	1,162,700	1,162,700	(A)
70 30	Superior Tanks Incentive	-	-	25,000	-	-
70 30	Seatex Drainage Outfall	100,000	-	-	-	-
70 30	Highway 36 - Multi Model Feasibility Study	128,784	-	-	-	-
70 30	Dollar Tree Infrastructure	-	-	-	-	1,050,000
70 31	Downtown Planters	15,099	-	-	-	-
70 32	Splash Pad - Travis Park	-	600,000	-	-	-
70 33	Reading Rd Center Turn Lane	158,985	-	1,723,676	1,723,676	(A)
70 34	Railroad Crossing - Quiet Zones	-	200,000	200,000	200,000	400,000
70 37	Traffic Signal Reading Rd & Town Cntr	-	-	115,375	115,375	(A)
70 36	Entryway Signage - Highway 36 and 90	-	100,000	100,000	100,000	50,000
70 37	Downtown Parking Lot	-	885,000	885,000	885,000	(A)
70 38	Sidewalk Improvements	183,792	300,000	491,454	491,454	300,000
Subtotal		993,095	5,260,000	10,637,186	10,613,995	2,775,000
-73.9%						
Transfers:						
95 15	Transfer to W/WW Supplemental Fund	-	-	1,300,000	1,300,000	-
Subtotal		-	-	1,300,000	1,300,000	-
-100.0%						
Total Expenditures		\$ 993,095	\$ 5,260,000	\$ 11,937,186	\$ 11,913,995	\$ 2,775,000
-76.8%						

(A) Project balance will carry over to FY2020





Capital Improvement Program

- CAPITAL IMPROVEMENT PROGRAM OVERVIEW
- STREETS AND DRAINAGE PROJECTS SUMMARY
- WATER/WASTEWATER FUND PROJECTS SUMMARY
- RESOLUTION NO. R-2789 FY2020-2024 CAPITAL IMPROVEMENT PLAN

OCTOBER 1, 2019 - SEPTEMBER 30, 2020

Capital Improvement Program

The Capital Improvement Program includes the list of projects for FY2020 with an individual Project Summary for each of the projects. The project budgets are approved as funding is obtained.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The five-year Capital Improvement Program (CIP) is reviewed annually to enable City Staff and City Council to reassess projects. The program is FY2020 through FY2024 CIP. The FY2020 CIP includes 21 projects totaling over \$42 million. Summarized below are the FY2020 projects.

CIP Category	FY2020 Totals	# of Projects
General/Street and Drainage Projects (G/S & D)	\$31,005,350	11
Water and Wastewater Projects (W&WW)	<u>11,597,680</u>	<u>10</u>
Estimated Total Cost for FY2020	\$ 42,603,030	21

All of the projects included in the FY2020 plan are City priorities and are intended to be addressed in FY2020. Some of the projects are in the preliminary stages while others may be in a construction phase. There are several projects included in the CIP that will be funded by Texas Department of Transportation (TxDOT). These projects are included in the City's CIP, in order for the City Council to document their support and to emphasize the importance of these projects to the City.

ANNUAL OPERATING AND MAINTENANCE COSTS

Future annual operating and maintenance costs must be considered for all capital improvements. These costs cover miscellaneous expenses associated with the completed project, such as utility charges, janitorial, mowing and other maintenance items. Funding for these costs come from a variety of sources, depending on the project. Annual operating and maintenance costs are incorporated into the annual operating budget as projects are completed. A summary of future maintenance and operating costs associated with the projects in the FY2020 CIP is shown below:

<i>Future Annual Operating and Maintenance Costs</i>	
General/Street and Drainage Projects (G/S & D)	\$ 34,000
Water and Wastewater Projects (W&WW)	<u>11,000</u>
Estimated Total Operating Costs	\$ 45,000

The estimated cost of each project and the estimated annual operating and maintenance costs for each project are included on the next page for each of the 21 projects to be addressed in FY2020. Following this chart is an individual project summary for each project.

**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

General/Street and Drainage Projects	Project Budget	Future O&M
Airport Avenue Extension to I-69 (RDC)	\$3,173,050	\$5,000
Avenue F Downtown Parking Lot Phase Two (RDC)	\$885,000	\$2,000
Bamore Road Extension from I-69 to Klauke Road (County Mobility)	\$2,486,550	\$1,000
Benton Road Expansion from FM762 to City Limits near Reading Road (County Mobility)	\$5,450,000	Refer to Note "B"
Dry Creek Drainage Improvements	\$12,000,000	\$10,000
Klosterhoff Road (Spur 10) Reconstruction	\$1,650,000	\$1,000
Railway Quiet Zones	\$1,200,000	\$10,000
Sidewalks – New Construction (RDC)	\$300,000	\$0
Spacek Road Improvements – Phase Three (County Mobility)	\$3,630,000	Refer to Note "B"
Traffic Signal at Reading Road and Town Center Boulevard	\$230,750	\$5,000
Ward Street (Ave N to Ave K) Drainage & Pavement Improvements	Refer to Note "A"	Refer to Note "A"
Total General/Street and Drainage Projects	\$31,005,350	\$34,000

Water and Wastewater Projects	Project Budget	Future O&M
Automatic Transfer Switch and Backup Generator at WWTP #1A	\$886,042	\$3,000
I-69 Corridor Water and Sanitary Sewer Extension – Dollar Tree and OCuSoft to Bamore (RDC)	\$3,900,000	\$500
I-69 Water Line Extension - Loop dead ends at Dry Creek, Bryan Road, Graeber	\$1,162,700	\$5,000
Lift Station #9 and #10 – Elevation of Electronic Equipment	\$298,611	\$1,000
North Side Water & Sanitary Sewer Improvements – First-Time Connections on Candler Rd. (CDBG)	\$431,404	\$500
North Side Water Line Improvements (CDBG)	\$600,000	\$500
Reclaimed Water Distribution System – Phase II (Seabourne Creek Park to Bryan Road & Business Park)	\$600,000	\$500
Spacek Road Sanitary Sewer Improvements from Biotics to Reading Road	\$456,000	Refer to Note "B"
Upgrade Water Distribution System Lines – Mulcahy Street from Avenue I to Avenue M (GRP)	\$262,923	Refer to Note "B"
Wastewater Treatment Plant 1A Collection System – Phase Four	\$3,000,000	Refer to Note "B"
Total Water and Wastewater Projects	\$11,597,680	\$11,000

Notes:

A = Project budget has not been determined.

B = Project replaces or repairs a current asset of the City. No additional O&M cost required.

General/Streets and Drainage Projects Summary

Project Title:	Airport Avenue Extension to I-69 (RDC)	
Project Number:	CP1810	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director Economic Development Director	
Engineer:	BGE (Brown & Gay Engineers)	
Contractor:	N/A	
Cost Estimate:	\$3,173,050	
Authorized Funding:	Rosenberg Development Corporation	\$3,173,050
Election District:	District 4	
Project Summary:	The Rosenberg Development Corporation entered into a development agreement with the property owner to extend Airport Avenue from FM 2218 to I-69. This project also includes drainage, water and sanitary sewer line improvements along the new roadway. The RDC has committed funding for this project, provided the developer donates the right-of-way by December 14, 2019. The developer is responsible for any costs above the authorized funding amount. This project is also a part of the City's thoroughfare plan.	
Supporting Documentation:	Resolution No. R-2427 approved January 22, 2018 (Performance Agreement) Resolution No. R-2431 approved February 6, 2018 (Engineering)	

General/Streets and Drainage Projects Summary

Project Title:	Avenue F Downtown Parking Lot – Phase Two (RDC)	
Project Number:	CP1907	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director Economic Development Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$885,000	
Authorized Funding:	Rosenberg Development Corporation	\$885,000
Election District:	District 1	
Project Summary:	The Rosenberg Development Corporation completed phase one of the parking lot between 3 rd and 4 th Streets on Avenue F. This project will consist of a final phase to complete the parking lot.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Bamore Road Extension from I-69 to Stella Road	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$2,486,550	
Authorized Funding:	2017 County Mobility	\$900,000
Proposed Funding:	General Fund	\$1,750,000
Election District:	District 2	
Project Summary:	This project was included in the 2017 Fort Bend County Mobility Funds. The City has completed a project to align Bamore Road on the south side of I-69 with the new overpass on I-69 and Bamore Road on the north side of I-69. Currently, Bamore Road dead ends in the Cottonwood Subdivision. Fort Bend County is near completion with extending Bamore Road to the intersection of Stella Road. This project will construct the second half of the four-lane thoroughfare from the new intersection near the I-69 frontage road through the Cottonwood Subdivision to Stella Road. This project will assist for future development of several County projects including a transit center. Bamore Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan.	
Supporting Documentation:	Resolution No. R-2280 approved March 7, 2017 (Designation for 2017 Fort Bend County Mobility Funding)	

General/Streets and Drainage Projects Summary

Project Title: Benton Road Expansion from FM 762 to City Limits near Reading Road

Project Number: CP1901

Bid Award: N/A

Department: Public Works

Staff: Executive Director of Public Services
Project Director

Engineer: N/A

Contractor: N/A

Cost Estimate: \$5,473,000

Authorized Funding:	2017 County Mobility	\$2,820,000
	Mobility Fund (Fund 430)	<u>\$2,653,000</u>
		\$5,473,000

Election District: District 4

Project Summary: This project was included in the 2017 Fort Bend County Mobility Funds. Fort Bend County plans to improve Benton Road to a four-lane concrete boulevard with curb and gutter and storm sewer. Improvements to the BNSF railroad grade crossing would also be included. The City would be responsible for a portion of the funding for the section in the City limits from FM762 to Reading Road. Benton Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan.

Supporting Documentation: Resolution No. R-2280 approved March 7, 2017 (Designation for 2017 Fort Bend County Mobility Funding)
Resolution No. R-2574 approved September 18, 2018 (Interlocal Mobility Agreement)

General/Streets and Drainage Projects Summary

Project Title:	Dry Creek Drainage Improvements	
Project Number:	CP1405	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director City Engineer	
Engineer:	LJA, Inc.	
Contractor:	N/A	
Estimate Cost:	\$12,000,000	
Authorized Funding:	GO 2014 Bond Funds (Fund 415)	\$1,565,000
Election District:	District 3 and District 4	
Project Summary:	Update of drainage basin study has been completed. Improvements will focus on the regional detention facility and improvements to drainage channel to be completed over a multi-year period. LJA Engineering, Inc., has completed construction plans for the facility. Fort Bend Drainage District has provided improvements to the Dry Creek channel between Louise Street and Airport Avenue, as well as between Bryan Road and FM 2218. The regional detention basin control structure and the box culvert structures at Louise Street have been completed. (The excavation of the regional detention basin is 90% complete.) Construction plans to excavate and widen the Dry Creek Channel between Airport Avenue and FM 2218 will need to be finalized. The City will request that the Fort Bend Drainage District perform the work with a continued effort to minimize overall project costs. The drainage impact fee to utilize regional detention capacity in lieu of onsite detention has been approved by City Council. LJA Engineering is finalizing construction plans for final completion of the regional detention basin.	
Supporting Documentation:	LJA Change Order No. 1 – December 19, 2007 LJA Agreement - March 29, 2007 Resolution No. R-1052 approved October 27, 2009 Resolution No. R-1125 approved March 02, 2010 Resolution No. R-1231 approved October 19, 2010 Resolution No. R-1350 approved August 02, 2011 Resolution No. R-1578 approved November 12, 2012 Resolution No. R-1825 approved August 05, 2014 (Construction contract) Ordinance No. 2018-17 approved May 15, 2018 (Establish Drainage Fees) Resolution No. R-2493 approved May 15, 2018 (Drainage Fees) Resolution No. R-2604 approved February 19, 2019 (Engineering Agreement)	

General/Streets and Drainage Projects Summary

Project Title:	Klosterhoff Road (Spur 10) Reconstruction	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Estimate Cost:	\$1,650,000	
Authorized Funding:	Rosenberg Development Corporation	\$1,650,000
Election District:	ETJ – District 2	
Project Summary:	This project is based on the Economic Development Performance Agreement between the RDC and Dollar Tree, Inc. Per the agreement, Dollar Tree, Inc. will construct the right-of-way improvements including road improvements for the construction of two public access roads, the widening of Klosterhoff Road, and any necessary Spur 10 improvements. Such improvements shall be the responsibility of and completed by the company by October 1, 2020, at which time such costs up to \$1,650,000 will be reimbursed by RDC per the covenants of the performance agreement.	
Supporting Documentation:	R-2689 approved February 2, 2019 (RDC Performance Agreement) R-2747 approved April 30, 2019 (Amendment to Performance Agreement)	

General/Streets and Drainage Projects Summary

Project Title:	Railroad Quiet Zones	
Project Number:	CP1519	
Bid Award:	N/A	
Department:	Public Works	
Staff:	City Manager Public Works Director City Engineer	
Engineer:	LJA Rail	
Contractor:	N/A	
Cost Estimate:	Fort Bend County	\$34,000
	Engineering	134,000
	Construction	1,000,000
	Contingency	<u>32,000</u>
		\$1,200,000
Authorized Funding:	General Supplemental Fund (Fund 410)	\$100,000
	2017 Certificates of Obligation	500,000
	Rosenberg Development Corporation	<u>200,000</u>
		\$800,000
Proposed Funds:	RDC	\$300,000
	General Fund	<u>100,000</u>
		\$400,000
Election District:	District 1 and 4	
Project Summary:	The City has entered into an interlocal agreement with Fort Bend County and the City of Richmond on a project to implement directional horns and/or create “quiet zones” at certain railroad crossings. The first phase of the project determined the improvements that may be required at each crossing. This phase has been completed. Phase two of the project consists of the engineering design for the following crossings: Walnut Avenue, 3rd Street, Rawson Road, Commercial Drive, Brazos Center Boulevard, FM 2977 (Minonite Road), and Benton Road. This would be followed by a construction phase.	
Supporting Documentation:	Resolution No. R-2246 approved on March 7, 2017 (Interlocal Agreement with City of Richmond and Fort Bend County) Resolution No. R-2677 approved on March 19, 2019 (Engineering Service Agreement) Resolution No. R-2741 approved April 16, 2019 (Amendment to Engineering Services Agreement)	

General/Streets and Drainage Projects Summary

Project Title:	Sidewalk – New Construction (RDC)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director Economic Development Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$300,000	
Approved Funding:	RDC Project Fund (Fund 225) – FY2019	\$300,000
Election District:	N/A	
Project Summary:	Since FY2016, the Rosenberg Development Corporation has provided funding for the construction of new sidewalks to improve pedestrian connectivity and quality of life for local residents. The RDC Board will be considering sidewalk locations for the FY2020 project during the budget process.	
Supporting Documentation:	N/A	

General/Streets and Drainage Projects Summary

Project Title:	Spacek Road Improvements - Phase Three	
Project Number:	CP1801	
Bid Award:	2019-05	
Department:	Public Works	
Staff:	Executive Director of Public Services Project Director	
Engineer:	EHRA	
Contractor:	Gonzalez Construction	
Cost Estimate:	Right of Way Acquisition	\$400,000
	Engineering	340,000
	Construction	2,740,000
	Inspections	<u>150,000</u>
		\$3,630,000
Authorized Funding:	County Mobility Funding	\$710,000
	CO 2016 Bond Funds	305,000
	2017 County Mobility Funding	1,170,000
	2017 Certificates of Obligation	<u>1,445,000</u>
		\$3,630,000
Election District:	District 4	
Project Summary:	This project was included in the 2017 Fort Bend County Mobility Funds. In conjunction with Bryan Road, Spacek Road will be reconstructed from two (2) lane open ditch to four (4) lanes with concrete roadway, concrete curb and gutter, sidewalks, and underground storm drainage system. Phase Three includes reconstructing Spacek Road from Biotics Research Drive to the northern end of the Oaks of Rosenberg subdivision. Replacing and upsizing the water and waste water lines will occur in conjunction with this road improvement project. Spacek Road is classified as a major thoroughfare on the City's Master Thoroughfare Plan. Reconstruction to the Spacek Road drainage outfall channel is also included in this project.	
Supporting Documentation:	Resolution No. R-2280 approved March 7, 2017 (Designation for 2017 Fort Bend Co. Mobility Funding) Resolution No. R-2421 approved December 5, 2017 (Right-of-Way Services) Resolution No. R-2434 approved January 2, 2018 (Engineering) Resolution No. R-2455 approved April 16, 2019 (Construction) Resolution No. R-2743 approved April 16, 2019 (Change Order No. 3)	

General/Streets and Drainage Projects Summary

Project Title:	Traffic Signal at Reading Road and Town Center Boulevard	
Project Number:	CP1503	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Executive Director of Public Services Public Works Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$230,750	
Proposed Funding:	Developer (Fund 410)	\$115,375
	City of Rosenberg/RDC (Fund 225)	<u>\$115,375</u>
		\$230,750
Election District:	District 1 and 4	
Project Summary:	Per the development agreement between the City of Rosenberg and 16 Rose LTD, the City is required to install a traffic signal at the intersection of Town Center Boulevard and Reading Road. The Developer agrees to pay fifty percent (50%) of the engineering and construction cost. The Developer is required to make a payment to the City for one-half of the engineering and construction costs at the time any plats for development of phase two of the development plan are approved. The City shall construct the traffic signal within 180 days of receiving the payment.	
Supporting Documentation:	Resolution No. R-1214 approved September 21, 2010 (Development Agreement) Resolution No. R-2009 approved July 21, 2015 (Development Agreement)	

General/Streets and Drainage Projects Summary

Project Title:	Ward Street (Avenue N to Avenue K) Drainage and Paving Improvements
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Public Works Director City Engineer
Engineer:	N/A
Contractor:	N/A
Estimate Cost:	TBD
Authorized Funding:	TBD
Election District:	District 3
Project Summary:	This project would consist of reconstruction along Ward Street from Avenue N to Avenue K and drainage improvements.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title:	Automatic Transfer Switch and Backup Generator at WWTP #1A (CDBG)		
Project Number:	N/A		
Bid Award:	N/A		
Department:	Water/Wastewater		
Staff:	Executive Director of Public Services Utilities Director Project Director		
Engineer:	Cobb Fendley		
Contractor:	N/A		
Cost Estimate:	\$886,042		
Proposed Funding:	CDBG -Disaster Relief Grant Funding		\$712,525
	Water/Wastewater Supplemental Fund (Fund 515)		<u>173,517</u>
			\$886,042
Election District:	District 1		
Project Summary:	Wastewater Treatment Plant No. 1A currently does not have a backup generator to keep this critical infrastructure operational during a power outage. This project would include the installation of a standby generator that would keep the entire facility operational and in compliance with TCEQ permit standards in the event of a power outage. An automatic transfer switch would also be installed.		
Supporting Documentation:	Resolution No. R-2414 approved December 5, 2017 (Engineering) Resolution No. R-2435 approved February 6, 2018 (Grant Funding Application) Resolution No. R-2616 approved December 18, 2018 (GLO Contract) Resolution No. R-2674 approved January 15, 2019 (Engineering Services)		

Water/Wastewater Fund Projects Summary

Project Title:	I-69/Spur 10 Corridor Water and Sanitary Sewer Extensions	
Project Number:	CP1909	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Project Director	
Engineer:	Jones & Carter	
Contractor:	N/A	
Cost Estimate:	\$3,900,000	
Authorized Funding:	Water/Wastewater Supplemental	\$3,900,000
Election District:	Districts 2 and 4	
Project Summary:	This project phase would extend water along I-69 from Cottonwood Church Road to Spur 10 and South on Spur 10 to Klosterhoff Road on the southwest side of the City. The installation of essential public utilities such as water and sanitary sewer service would help promote development in this area.	
Supporting Documentation:	Resolution No. R-2676 approved January 15, 2019 (Engineering Services Agreement)	

Water/Wastewater Fund Projects Summary

Project Title:	I-69 Water Line Extension – Loop dead ends at Dry Creek with 12” line, Bryan Road and Graeber Road		
Project Number:	CP1903		
Bid Award:	N/A		
Department:	Public Works		
Staff:	Executive Director of Public Services Public Works Director City Engineer		
Engineer:	Jones & Carter		
Contractor:	N/A		
Estimate Cost:	\$1,162,700		
Authorized Funding:	RDC for Graeber Road – FY17	\$262,700	
	RDC for Kroesche to Blume – FY19	<u>\$900,000</u>	
		\$1,162,700	
Election District:	District 4		
Project Summary:	I-69 Waterline Extension will extend a waterline in the vicinity of I-69 from Kroesche Road to Blume Road. This phase will provide water service to support the OCCuSOFT expansion. Sanitary sewer would also be installed in the vicinity of Spur 10 and Klosterhoff Road in this phase. A 16” water line would be extended along the north side of I-69 from Graeber Road to connect with an existing 16” water line located at the Bryan Road extension. This will provide water service to the property along this portion of I-69 and is also necessary for the 2025 groundwater reduction plan infrastructure improvements. A project to loop dead end water lines on both sides of Dry Creek on the south side of I-69 is also included.		
Supporting Documentation:	Resolution No. R-2603 approved on December 4, 2018 (Engineering Services)		

Water/Wastewater Fund Projects Summary

Project Title:	Lift Stations 9 & 10 – Elevations of Electric Equipment (CDBG-DR)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	LJA Engineering	
Contractor:	N/A	
Cost Estimate:	\$298,611	
Authorized Funding:	CDBG – Disaster Relief	\$298,611
Election District:	District 1	
Project Summary:	Lift Stations 9 and 10 become submerged during Brazos River Flood Events. This project would elevate the electrical panels to prevent future flood damage.	
Supporting Documentation:	Resolution No. R-2601 approved November 6, 2018 Resolution No. R-2599 approved November 6, 2018	

Water/Wastewater Fund Projects Summary

Project Title:	North Side Water & Sanitary Sewer Improvements - First-Time Connections on Candler Rd. (CDBG)		
Project Number:	CP1905		
Bid Award:	N/A		
Department:	Water/Wastewater		
Staff:	Executive Director of Public Services Utilities Director City Engineer		
Engineer:	N/A		
Contractor:	N/A		
Cost Estimate:	Engineering Services		\$ 44,700
	Construction Contract		353,804
	Contingencies		<u>32,900</u>
			\$431,404
Proposed Funding:	CDBG Grant Fund (Fund 216)		\$353,804
	Water/Wastewater Supplemental Fund (Fund 515)		<u>77,600</u>
			\$431,404
Election District:	District 1		
Project Summary:	This project would provide first-time water and sanitary sewer to homes primarily located on Candler Road on the north side of Rosenberg. This proposed project is a continuation of the water and sanitary sewer infrastructure project originally approved by CDBG for funding in 2005 to improve potable water service and improve fire protection to the north side of Rosenberg. This project will offer relief of a long-standing deficiency in the City's infrastructure. City will be required to match for engineering services and a portion of the construction cost in FY2019 Budget.		
Supporting Documentation:	Resolution No. R-2491 approved April 3, 2018 (Application Submission)		

Water/Wastewater Fund Projects Summary

Project Title:	Reclaimed Water Distribution System – Phase Two (Seabourne Creek Park to Bryan Road & Business Park Drive)	
Project Number:	CP1902	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	Jones & Carter	
Contractor:	N/A	
Cost Estimate:	\$600,000	
Proposed Funding:	Water/Wastewater Supplemental Fund	\$600,000
Election District:	District 4	
Project Summary:	The Bryan Road expansion project includes the installation of a reclaimed water distribution system which will provide reclaimed water to properties along the Bryan and Spacek Road corridors for irrigation purposes. This project would construct the line necessary to connect the reuse water system at Seabourne Creek Park to the Bryan/Spacek Road reclaimed water line that is being constructed.	
Supporting Documentation:	Resolution No. R-2603 approved on December 4, 2018 (Engineering Services)	

Water/Wastewater Fund Projects Summary

Project Title:	Spacek Road Sanitary Sewer Improvements from Biotics to Reading Road	
Project Number:	CP1506	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director City Engineer	
Engineer:	EHRA	
Contractor:	N/A	
Cost Estimate:	\$456,000	
Authorized Funding:	Sewer Impact Fee Fund	\$456,000
Election District:	District 4	
Project Summary:	The existing sewer lines that serve Brazos Town Center Phases One and Two, MUD No. 144, and Spacek Road corridor are no longer adequate. With the continuation of new development, the existing line has exceeded capacity and must be upgraded. This improvement is being implemented with road improvements to Bryan Road and Spacek Road. The final phase along Summer Parkway from Biotics Research Drive to Reading Road will need to be constructed as the final phase of this project. MUD contributions are available to assist this project. An additional phase will be necessary to complete this project.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Upgrade Water Distribution System Lines – Mulcahy Street from Avenue I to Avenue M	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Executive Director of Public Services Utilities Director Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$262,923	
Authorized Funding:	Water/Wastewater Supplemental Fund	\$262,923
Election District:	City-wide	
Project Summary:	As part of the ongoing maintenance and operations of the water distribution system, deteriorated and undersized lines must be replaced to properly maintain water pressure and water quality. Fire hydrants will also be included to provide firefighting capabilities. The line replacements will be prioritized based on the number and frequency of leaks, water quality issues and lack of fire hydrants.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title: **Wastewater Treatment Plant 1A Collection Line Rehabilitation – Phase Four**

Project Number: N/A

Bid Award: N/A

Department: Water/Wastewater

Staff: Project Director

Engineer: Kelly Kaluza & Associates, Inc.

Contractor: N/A

Cost Estimate: \$3,000,000

Authorized Funding: 2017 Certificates of Obligation \$3,000,000

Election District: District 1

Project Summary: This project will continue replacement of the aging sanitary sewer collection system in the Wastewater Treatment Plant# 1A service area. This area has been experiencing issues with stoppages due to deteriorated, collapsed or missing pipe and inflow and infiltration during rainfall events. These improvements are necessary to maintain compliance with TCEQ regulations.

Supporting Documentation: N/A

TxDOT Projects Summary

Project Title:	FM 2218 from I-69 to State Highway 36 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Executive Director of Public Services Public Works Director City Engineer
Staff:	N/A
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	\$52,089.17 (Right-of-Way Contribution)
Authorized Funding:	TxDOT General Fund (Right-of-Way Contribution)
Election District:	District 2 and 4
Project Summary:	This is a TxDOT funded project. The reconstruction will match the improvements north of I-69 with four (4) lanes and a median and is scheduled for construction in early 2020. On August 5, 2014, City Council authorized staff to negotiate the dedication/donation of a strip of land to TxDOT for the creation of a turn-lane, a median cut and at least a three-lane entry/exit access point in the Seabourne Creek Park facility. If there are any additional improvements that would improve the safety and access to Seabourne Creek Regional Park, the City may be responsible for a portion of those costs. TxDOT is currently acquiring the rights-of-way and construction will begin in late 2019. The City entered into an interlocal agreement with Fort Bend County regarding the funding contribution by the City for right-of-way and utility adjustments for properties within the city limits.
Supporting Documentation:	Resolution No. R-1642 approved on April 02, 2013 (City Transportation Priorities) Resolution No. R-2507 approved on May 01, 2018 (Interlocal Agreement Fort Bend County)

TxDOT Projects Summary

Project Title:	State Highway 36 from I-69 to FM2218 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Project Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Election District:	District 2
Project Summary:	This is a TxDOT funded project. The proposed improvements will include four-lanes with raised center median. City properties (Civic Center and Seabourne Creek Regional Park) will be impacted by the additional right-of-way needed. City water and wastewater utility line adjustments will be required and may be at the full expense of the City. A portion of the Civic Center parking lot may also have to be relocated.
Supporting Documentation:	Resolution No. R-1782 approved on April 15, 2014 (Right-of-Way Entry)

General/Streets and Drainage Projects Summary

Project Title:	FM 723 from Avenue D to Baker Road (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Executive Director of Public Services Public Works Director City Engineer
Engineer:	N/A
Contractor:	N/A
Estimate Cost:	N/A
Authorized Funding:	TxDOT
Election District:	District 1
Project Summary:	This is a TxDOT funded project. The first phase will improve FM723 from Avenue D to Baker Road.
Supporting Documentation:	N/A

RESOLUTION NO. R-2789

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ROSENBERG, TEXAS, APPROVING THE FIVE-YEAR CAPITAL
IMPROVEMENT PLAN FOR FY2020 THROUGH FY2024.

* * * * *

WHEREAS, the City Council of the City of Rosenberg recognizes that certain Capital Improvement Projects are necessary and beneficial for the development and improvement of City infrastructure and facilities; and,

WHEREAS, the City Council, City Manager, and staff have attempted to identify those specific Capital Improvement Projects appropriate for the needs of the City and its citizens;

WHEREAS, the City staff of the City of Rosenberg has identified its priorities for Capital Improvement Projects for FY2020 through FY2024; and,

WHEREAS, the City Council and the Planning Commission have reviewed the projects and the Planning Commission has recommended eleven (11) General/Street and Drainage Capital Improvement Projects and ten (10) Water and Wastewater Capital Improvement Projects for FY2020; and,

WHEREAS, the FY2020 Budget and future budgets will address funding for the recommended Capital Improvement Projects for the upcoming fiscal year; now, therefore,

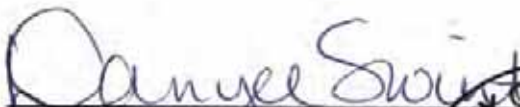
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

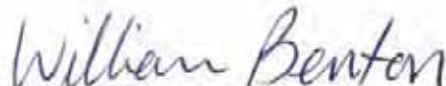
Section 1. The City Council hereby approves the FY2020 through FY2024 Capital Improvement Plan for the City of Rosenberg, which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 16 day of July 2019.

ATTEST:

APPROVED:


Danyel Swint, CITY SECRETARY


William Benton, MAYOR



FY2020 CAPITAL IMPROVEMENT PROJECTS

General/Streets and Drainage Projects

1. Airport Avenue Extension to I-69 (RDC)
2. Avenue F Downtown Parking Lot Phase Two (RDC)
3. Bamore Road Extension from I-69 to Stella Road (County Mobility)
4. Benton Road Expansion from FM762 to City Limits near Reading Road (County Mobility)
5. Dry Creek Drainage Improvements
6. Klosterhoff Road (Spur 10) Reconstruction (RDC)
7. Railroad Quiet Zones
8. Sidewalks – New Construction (RDC)
9. Spacek Road Improvements – Phase Three (County Mobility)
10. Traffic Signal at Reading Road and Town Center Boulevard
11. Ward Street (Avenue N to Avenue K) Drainage and Paving Improvements

Water and Wastewater Projects

12. Automatic Transfer Switch and Backup Generator as WWTP # 1A (CDBG-DR Project)
13. I-69 Corridor Water and Sanitary Sewer Extensions (Dollar Tree & OCuSOFT to Bamore)
14. I-69 Water Line Extension – Loop dead ends at Dry Creek with 12” line, Bryan Road & Graeber Road
15. Lift Station 9 & 10 – Elevations of Electric Equipment (CDBG-DR Project)
16. North Side Water & Sanitary Sewer Improvements – First-Time Connections on Candler Rd. (CDBG)
17. North Side Water Line Improvements, CDBG, Phase 7
18. Reclaimed Water Distribution System – Phase II (Seabourne Creek Park to Bryan Road & Business Park)
19. Spacek Road Sanitary Sewer Improvements from Biotics to Reading Road
20. Upgrade Water Distribution System Lines – (Mulcahy Street from Avenue I to Avenue M)
21. Wastewater Treatment Plant 1A Collection Line Rehabilitation – Phase Four

TxDOT Projects

22. FM 2218 from I-69 to State Hwy 36
23. State Highway 36 from I-69 to FM 2218
24. FM 723 from Avenue D to Baker Road

FY2021 CAPITAL IMPROVEMENT PROJECTS

General Projects

Civic Center/Seabourne Creek Park Parking Lot Expansion
FM 2218 Entrance Road into Seabourne Creek Park
Fire Station and Emergency Operations Center
Municipal Facilities Improvements

Streets and Drainage

Traffic Signal at Reading Road and Park Place Blvd.
Dry Creek Drainage Improvements
Baker Road – new intersection connection at FM 723/Cummings Road
FM 723 from Baker to FM 359 (TxDOT)
Graeber Road Extension (Airport Avenue to TSTC Campus)
Greenwood Subdivision – Rehabilitate Streets, Curb and Gutter and Sidewalks
New Sidewalk Plan Construction

Water and Wastewater

Avenue G Water Line and Fire Hydrant Improvements
Cottonwood Subdivision Waterline Extension
I-69 Corridor Water and Sanitary Sewer Extensions
Water Line Extension and Connection from Bonbrook to Bridlewood (GRP)
16" Water Line Extension and Connection from Water Plant #8 to MUD 162 (GRP)
Wastewater Treatment Plant 2 Collection System Line Rehabilitation

FY2022 CAPITAL IMPROVEMENT PROJECTS

General Projects

Aquatics Center in Seabourne Creek Park
Seabourne Creek Regional Sports Complex

Streets and Drainage

3rd Street at Intersection with Avenue M
Avenue D Street Paving and Drainage
New Sidewalk Plan Construction
Drainage Improvements East of Lane Drive

Water and Wastewater

Regional Wastewater Treatment Plant No. 4 (FM 2977 and Koeblen)
Upgrade Wastewater Lift Stations
Upgrade Water Distribution System Lines
Wastewater Treatment Plant 2 – Collection System Line Rehabilitation

FY2023 CAPITAL IMPROVEMENT PROJECTS

General Projects

Brazos River Trail Project
Public Safety Enhancement Project
Wireless Network (Police)
Zone 8 Park Development

Streets and Drainage

Brooks Avenue Reconstruction
Downtown Sidewalks
New Sidewalk Plan Construction
Radio Lane Reconstruction (Avenue I to Avenue N)

Water and Wastewater

Lamar High School Reclaimed Water Project
Upgrade Wastewater Lift Station
Upgrade Water Distribution Lines
Wastewater Treatment Plant 2 – Collection System Line Rehabilitation
Water Plant 4 Improvements to backfill GST for – 60% Surface Water Conversion
Wastewater Treatment Plant 3 Expansion

FY2024 CAPITAL IMPROVEMENT PROJECTS

General Projects

N/A

Streets and Drainage

4th Street Extension Project

Blume Road Extension (Klauke Road to I-69 Feeder)

J Meyer Road Expansion (Highway 36 to FM 2218)

Mustang Avenue and Herndon Drive Reconstruction

Klauke Road Extension

New Sidewalk Plan Construction

Water and Wastewater

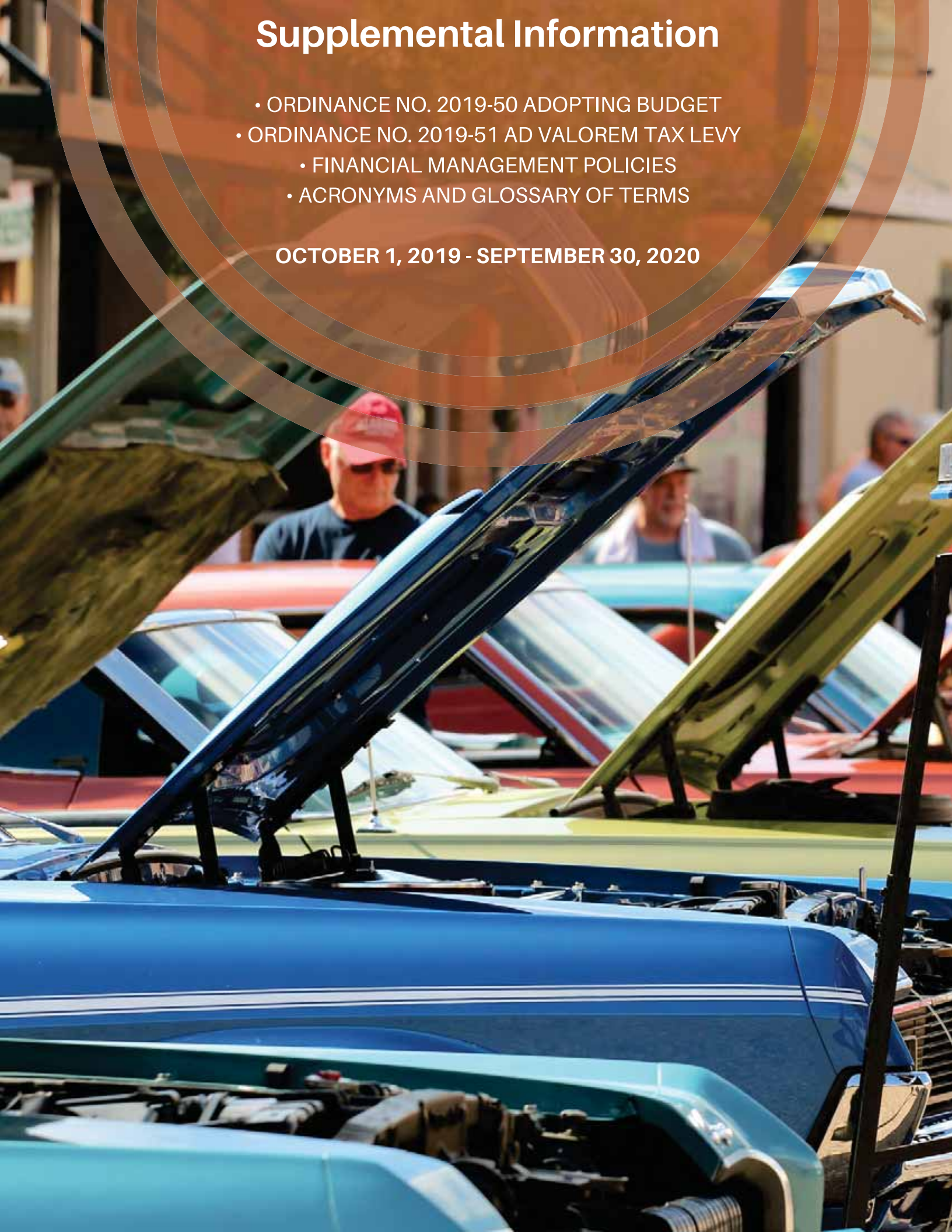
Upgrade Wastewater Lift Stations

Upgrade Water Distribution Lines

Supplemental Information

- ORDINANCE NO. 2019-50 ADOPTING BUDGET
- ORDINANCE NO. 2019-51 AD VALOREM TAX LEVY
 - FINANCIAL MANAGEMENT POLICIES
 - ACRONYMS AND GLOSSARY OF TERMS

OCTOBER 1, 2019 - SEPTEMBER 30, 2020



Supplemental Information

The Supplemental Information includes the budget ordinance, the tax rate ordinance, financial management policies, acronyms and the glossary of terms.

ORDINANCE NO. 2019-50

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ROSENBERG, TEXAS, BUDGET FOR THE FISCAL YEAR 2019-2020; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, within the time and in the manner required by law, the City Manager of the City of Rosenberg (the "City") has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all City departments, divisions and offices for the fiscal year beginning October 01, 2019, and ending on September 30, 2020; and,

WHEREAS, such budget was timely filed with the City Secretary, has been available for inspection, was submitted to City Council, and a public hearing on such budget was held by City Council on August 27, 2019, after proper notice having been given in accordance with law; and,

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and,

WHEREAS, a copy of such budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget described in the preamble of this Ordinance, a summary of which is attached hereto as Exhibit "A" and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which shall read as follows: "The Official Budget of the City of Rosenberg, Texas, for the Fiscal Year Beginning October 01, 2019, and ending September 30, 2020." Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, the several amounts specified for the various purposes named in said budget are hereby

appropriated to and for such purposes.

Section 4. The City Manager is hereby directed to file a copy of the budget with all agencies pursuant to Section 9.11 of the City's home-rule charter, as amended.

PASSED AND APPROVED pursuant to Section 9.09 of the Charter of the City of Rosenberg by a vote of 6 "ayes" in favor and 0 "noes" against on this, the 3rd day of September 2019.

Council Member

In Favor

Opposed

Abstained

Mayor William Benton

✓

Council Member Jacob E. Balderas

✓

Council Member Kevin Raines

✓

Council Member Isaac Davila

✓

Council Member Steven M. DeGregorio

✓

Council Member Lisa M. Wallingford

✓

Council Member Richard Olson

✓

ATTEST:

APPROVED:

Danyel Swint
Danyel Swint, TRMC, **CITY SECRETARY**

William Benton
William Benton, **Mayor**

APPROVED AS TO FORM:

A. H. Randle
City Attorney
Randle Law Office, Ltd., L.L.P.



**CITY OF ROSENBERG, TEXAS
2019-20 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2019	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2020
Note (1)				
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 16,534,371	\$ 34,803,695	\$ 36,553,695	\$ 14,784,371
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	868,376	551,000	817,491	601,885
Municipal Court Technology Fund	639	18,150	18,789	0
Beautification Fund	158,491	25,500	10,500	173,491
Law Enforcement Fund	312,424	2,000	175,000	139,424
Community Development Block Grant Fund	213,806	600,000	600,000	213,806
Police Asset Forfeiture Fund	42,179	500	10,000	32,679
Park Land Dedication Fund	526,355	10,000	41,000	495,355
Juvenile Case Management Fund	158,396	24,000	35,634	146,762
Municipal Court Child Safety Fund	183,149	42,000	60,800	164,349
Municipal Court Building Security Fund	1,209	10,000	10,000	1,209
MUD Fire Services Fund	570,873	1,181,000	1,383,146	368,727
Police Federal Forfeiture Fund	220,824	25,520	35,000	211,344
PEG Fund	221,345	58,000	15,000	264,345
Fire Station No. 3 Operating Fund	788	1,478,415	1,473,972	5,231
Subtotal	3,478,854	4,026,085	4,686,333	2,818,606
DEBT SERVICE FUND	5,783,855	7,937,684	8,437,684	5,283,855
CAPITAL PROJECTS FUNDS	1,078,517	1,819,550	2,017,550	880,517
TOTAL GOVERNMENTAL FUNDS	26,875,596	48,587,014	51,695,262	23,767,349
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	9,948,790	10,452,272	10,211,571	10,189,491
Restricted Funds	12,069,819	4,775,000	8,235,537	8,609,282
Civic Center Fund	713	505,500	505,874	339
Subtotal	22,019,323	15,732,772	18,952,982	18,799,113
INTERNAL SERVICE FUNDS:				
Insurance Fund	733,331	3,821,439	3,882,555	672,214
Fleet Replacement Fund	6,635,233	797,546	134,000	7,298,779
Technology Fund	111,500	961,250	967,210	105,540
Subtotal	7,480,064	5,580,234	4,983,765	8,076,534
TOTAL PROPRIETARY FUNDS	29,499,387	21,313,006	23,936,747	26,875,647
COMPONENT UNITS:				
Rosenberg Development Corporation	1,813,331	4,495,000	4,184,462	2,123,869
GRAND TOTAL	\$ 58,188,314	\$ 74,395,020	\$ 79,816,471	\$ 52,766,864

Notes:

(1) - Total beginning reserves, including restricted reserves.

ORDINANCE NO. 2019-51

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF ROSENBERG, TEXAS, FOR THE YEAR 2019; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and,

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and,

WHEREAS, the proposed tax rate for the current tax year of the City of Rosenberg, Texas, consists of two components: a tax rate for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year, as set forth in Section 2 of this ordinance; and,

WHEREAS, City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and,

WHEREAS, City Council finds that all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. There is hereby levied, for the tax year 2019, to fund the City's fiscal year 2019-2020 municipal budget, an ad valorem tax at the total rate of forty-one and one-half cents (\$0.41500) on each one hundred dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which

an ad valorem tax is authorized by law to be levied by the City of Rosenberg, Texas. Said tax being so levied and apportioned to the specific purposes here set forth:

1) For the maintenance and operations expenditures of the City (General Fund), \$0.254109 on each \$100 valuation of property; and

2) For interest and sinking fund, \$0.160891 on each \$100 valuation of property.

All such taxes shall be assessed and collected in current money of the United States of America.

Section 3. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

Section 4. All ad valorem taxes levied hereby, in the total amount of forty-one and one-half cents (\$0.415) on each one hundred dollars (\$100.00) of assessed valuation, as reflected by Section 2 hereof, shall be due and payable on or before January 31, 2020. All ad valorem taxes due the City of Rosenberg, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 5. All taxes shall become a lien upon property against which assessed, and the Fort Bend County as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City.

Section 6. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

Section 8. The requirement in Section 3.10 of the City of Rosenberg's home-rule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

PASSED AND APPROVED by a vote of 5 "ayes" in favor and 2 "noes" against on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 3rd day of September 2019.

<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor William Benton	<u>✓</u>	<u> </u>	<u> </u>
Council Member Jacob E. Balderas	<u>✓</u>	<u> </u>	<u> </u>
Council Member Kevin Raines	<u>✓</u>	<u> </u>	<u> </u>
Council Member Isaac Davila	<u> </u>	<u>✓</u>	<u> </u>
Council Member Steven M. DeGregorio	<u>✓</u>	<u> </u>	<u> </u>
Council Member Lisa M. Wallingford	<u> </u>	<u>✓</u>	<u> </u>
Council Member Richard Olson	<u>✓</u>	<u> </u>	<u> </u>

ATTEST:

Cynthia Sullivan assistant
Danyel Swint, TRMC, **CITY SECRETARY**

APPROVED:

William Benton
William Benton, **Mayor**



APPROVED AS TO FORM:

A handwritten signature in blue ink, appearing to read "J. S. Randle", is written over a horizontal line.

City Attorney
Randle Law Office, Ltd., L.L.P.

CITY OF ROSENBERG 2019-2020 BUDGET

FINANCIAL MANAGEMENT POLICIES

Introduction

The City of Rosenberg assumes an important responsibility to its citizens and customers to carefully account for public funds, to manage City finances wisely and to plan for the adequate funding of services desired by the public.

The main goal of this Policy is to help the City achieve a long-term, stable, and positive financial condition. The City's financial management as directed by this Policy is based on the foundation of integrity, prudent stewardship, planning, accountability and full disclosure. The purpose of the Policy is to provide guidance for planning and directing the City's daily financial affairs.

This Policy provides a framework in pursuit of the following objectives.

Section 1. General Guidelines.

- 1.1 The City will establish and maintain a high standard of accounting practices. The City's accounting system shall conform to generally accepted governmental accounting principles (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB) for governmental entities.
- 1.2 The City will prepare and maintain in a current status written procedures relating to each financial management area.
- 1.3 The Mayor/City Council shall appoint an Audit/Finance Committee whose members shall serve terms of one (1) year. The Committee will be responsible for recommending a certified public accounting firm, as well as monitoring the independent audit process, making suggestions regarding internal controls within the City and reviewing various financial policies of the City. Members of the Committee shall be comprised of three members of the City Council. Committee staff members will be the City Manager, Finance Director, and Finance Manager.
- 1.4 Every three to five years, the City will issue a request for proposal to choose an auditor for a period of three years, with an optional one-time two-year extension.
- 1.5 These financial management guidelines shall remain in effect until amended by the City Council. In addition, these guidelines shall be reviewed at least annually by the Audit/Finance Committee.

Section 2. Operating Budgets.

- 2.1 Annual estimates of revenue in both the general fund and enterprise funds shall be based on historical trends and a reasonable expectation of growth. A conservative approach shall be observed in estimating revenues, so that revenue estimates will not be overstated.
- 2.2 The adoption of a balanced budget, where current resources (current revenues plus fund balances or reserves) shall be required. Current resources will equal or exceed current expenditures for each individual fund.

**CITY OF ROSENBERG
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FINANCIAL MANAGEMENT POLICIES

- 2.3 Fund balances or reserves of operating funds at the end of each fiscal year shall be at least twenty percent (20%) of the fund operating expenditures (excluding non-recurring expenditures), or seventy-two days (72) of total fund operating expenditures for the same fiscal year.
- 2.4 The City should endeavor to maintain a diversified and stable revenue base in order to prevent overall revenue shortfalls as a result of periodic fluctuations in any one revenue source. Each existing and potential revenue source will be re-examined annually.
- 2.5 The City shall use non-recurring resources (one-time revenues), including reserves and fund balances, to fund non-recurring (one-time) expenditures. Recurring (on-going) revenues shall be used to fund recurring (on-going) expenditures.
- 2.6 User charges, rates and fees shall be established at a level related to the cost of providing the services. These charges, rates and fees shall be reviewed annually in order to determine the appropriate level of funding anticipated to support the various related activities.
- 2.7 Rates for water and sewer enterprise activities shall be fixed and maintained at levels sufficient to ensure that annual revenues will be available to pay all direct and indirect costs of the enterprise activity, including costs of operation, capital improvements, maintenance, principal and interest requirements on outstanding debt, and interest and sinking fund and reserve fund requirements.
- 2.8 Net earnings of the enterprise funds for any fiscal period shall be at least 1.25 times the average annual principal and interest requirements of outstanding debt. Net earnings shall be defined to include non-operating revenues available for debt service, excluding depreciation and transfers to other funds.
- 2.9 Budgets of operating funds shall provide for costs of fully maintaining all City facilities.
- 2.10 The City shall follow a policy of aggressively pursuing the collection of current and delinquent ad valorem taxes and shall strive to maintain a current ad valorem tax collection rate equal to or exceeding 95 percent (95%) of the current levy.
- 2.11 Sound appraisal procedures and practices will be monitored by the City in order to keep property values current. The City will annually review the various levels of property tax exemptions and abatements which may be optionally granted by the City.
- 2.12 Transfers from enterprise activities to the general fund for administrative services, in-lieu-of tax payments, and dividends shall not exceed the estimated costs incurred by the general fund in providing such services. The basis for each transfer shall be fully explained each year in the proposed budget.
- 2.13 A contingency budget, to be used in the case of unforeseen items of expenditures, shall be established in accordance with Section 9.14 of the Rosenberg City Charter. Provision shall be made in the annual budget and in the appropriation ordinances for a contingency

**CITY OF ROSENBERG
2019-2020 BUDGET**

FINANCIAL MANAGEMENT POLICIES

appropriation of not more than three (3) percent of total General Fund operating expenditures. Expenditures from this contingency appropriation shall be made only in case of established emergencies (unforeseen situations affecting the health, safety and wellbeing of the citizens and/or employees), as authorized by the City Council.

- 2.14 A proposed budget for all funds shall be submitted by the City Manager between forty-five (45) and ninety (90) days prior to the beginning of the ensuing fiscal year. The proposed budget shall be filed in the Office of the City Secretary, posted on the City's website, and be available for review and inspection by interested citizens during normal business hours.
- 2.15 Annual fixed-dollar budgets are adopted for all funds except for capital project and trust funds for the period beginning October 1 and ending September 30 of the following year. Project-based budgets for capital projects are adopted on a project basis, and not on a fiscal year basis.
- 2.16 All budget appropriations (except for capital projects) lapse at year-end (September 30). Any encumbered appropriations at year-end may be re-appropriated by the City Manager in the ensuing fiscal year. Such re-appropriations shall be subsequently reported to City Council.
- 2.17 All budgets shall be adopted on a basis of accounting consistent with GAAP, as applied to governmental entities, with the exception of Enterprise and Internal Service funds. Revenues are budgeted when they become measurable and available. Expenditures are charged against the budget when they become measurable, or when a liability has been incurred and the liability is expected to be liquidated with available current resources. Outstanding encumbrances at year-end are re-appropriated in the budgets of the ensuing fiscal year. For Enterprise and Internal Service funds, depreciation is not budgeted, and capital improvements and debt service principal payments are budgeted as expenditures/expenses.
- 2.18 The budget shall be adopted at the legal level of control which is the department within the individual fund. Expenditures may not exceed the legal level of control at the department level within an individual fund without the approval of the City Council. The City Manager is authorized to transfer appropriations within a department in an individual fund in accordance with these policy guidelines. Except in emergency situations, and only upon prior approval by the City Council, no department shall exceed appropriations.
- 2.19 Authority to transfer appropriations within a department. The City Manager may approve transfers of unencumbered appropriations between general classifications of expenditures within a department, provided the transfer amounts do not result in a net increase in total appropriations, and further provided that no amounts shall be transferred from or to any capital outlay line-item accounts. All transfers within a department shall be reported to the City Council at the next regularly scheduled City Council meeting.
- 2.20 Authority to transfer appropriations between a fund/department. Transfer of unencumbered appropriations in general classifications of expenditures between funds or departments shall be approved only by the City Council. The City Council shall also approve

**CITY OF ROSENBERG
2019-2020 BUDGET**

FINANCIAL MANAGEMENT POLICIES

any budget modification(s) resulting in a net increase in appropriations, or any proposed use of contingency funds.

- 2.21 The City will strive to receive and retain the Distinguished Budget Presentation Award presented annually by the Government Finance Officers Association (GFOA).
- 2.22 Budgets of Enterprise and Internal Service funds shall be self-supporting, i.e., current revenues (including retained earnings) will equal or exceed current expenditures (excluding depreciation).
- 2.23 Contingency reserves should be maintained at a level sufficient to provide for unanticipated expenditures of a non-recurring nature.
- 2.24 Budgets of Enterprise and Internal Service funds are prepared on a working capital basis, whereby depreciation expenses are not budgeted and capital outlay and debt service principal payments are budgeted as expenses.
- 2.25 Budgets shall integrate performance measures, goals and objectives, service levels and productivity measures where appropriate, and provide a means of measuring and monitoring performance, goals and productivity.
- 2.26 The proposed budget should disclose both a "current services level" and an "expanded services level" separately. Current services level is that level of funding necessary to provide the same level of services for the upcoming fiscal year that is currently being provided. Expanded services level includes funding requests associated with new or expanded service(s), additional personnel or new capital.

Section 3. Capital Improvements.

- 3.1 The City will develop and maintain a five-year plan for capital improvements. This plan shall be reviewed at least annually by the City Council. Capital improvements for planning purposes shall be considered all land, land improvements, building projects, infrastructure (i.e., streets, water and wastewater improvements) and equipment exceeding \$100,000 in cost.
- 3.2 All capital improvements should be made in accordance with the five-year plan as adopted by or presented to the City Council.
- 3.3 The City Council shall adopt an annual capital budget based on the approved five-year capital improvement plan. This capital budget shall identify the sources of funding for each capital project authorized for the ensuing fiscal year. Assessments and pro-rata charges may be applied where applicable to fund capital projects.
- 3.4 The City's capital improvement program shall be coordinated with the operating budgets. Operating costs associated with each capital improvement project will be identified in the capital budget and included in the appropriate operating budget if the project is authorized.

**CITY OF ROSENBERG
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FINANCIAL MANAGEMENT POLICIES

- 3.5 A capital project status report shall be prepared for the City Council each quarter.
- 3.6 Interest earnings on bond proceeds shall be credited to the appropriate capital project fund.

Section 4. Debt Management.

- 4.1 Long-term debt shall not be incurred to finance current operations. Long-term debt shall be defined as debt requiring more than five years to retire. Short-term or interim debt shall be defined as debt requiring five (5) years or less to retire, and may be used to fund purchases of machinery, equipment (including office equipment) and vehicles.
- 4.2 When any debt is issued to finance capital improvements, the City shall retire the debt within a period not to exceed the expected useful life of the projects or improvements being financed.
- 4.3 The average maturity of each general obligation bond issue shall not exceed twenty (20) years.
- 4.4 Total debt service requirements (principal and interest) in any fiscal year should generally not exceed twenty-five (25) percent of total expenditures/expenses.
- 4.5 Total direct debt shall not exceed ten (10) percent of the assessed value of taxable property.
- 4.6 The City shall maintain good communications with the major bond rating agencies concerning the City's financial condition, and shall follow a policy of full disclosure in every financial report and official bond statement. The City will maintain sound fiscal management practices to maintain and improve current bond ratings.
- 4.7 Interest and sinking fund and/or debt reserve balances shall be maintained at the minimum of the following: (a) equal to fifty (50) percent of the ensuing year's principal and interest requirements; or, (b) in accordance with the City's most restrictive bond ordinances and/or covenants.

Section 5. Financial Reporting.

- 5.1 The City will strive to receive and retain the Certificate of Achievement for Excellence in Financial Reporting awarded annually by the Government Finance Officers Association of the United States and Canada (GFOA).
- 5.2 An annual independent financial audit shall be performed by a properly licensed independent public accounting firm, and results of this audit will be presented to the City Council by March 31 of the following year in the form of a Comprehensive Annual Financial Report (CAFR), in accordance with GAAP and governmental accounting, auditing and financial reporting (GAAFR) requirements.

**CITY OF ROSENBERG
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FINANCIAL MANAGEMENT POLICIES

- 5.3 Timely interim financial reports will be produced for department managers for internal purposes. Departmental reports comparing budget to actual amounts shall be prepared by the Finance Department in a timely manner.
- 5.4 Financial statements shall be prepared on a monthly basis and made available to the City Council in a condensed format. Financial statements shall be prepared and presented to the City Council as a formal agenda item on a quarterly basis.

Section 6. Purchasing.

- 6.1 The Finance Director shall be responsible for maintaining written purchasing policies and procedures in accordance with State statutes, City ordinances and these policies.
- 6.2 Generally, purchases are authorized as follows:
 - 6.2.1 The Department Head may approve purchases for \$3,000 or less, if such purchase is within the budgeted line item.
 - 6.2.2 Purchases exceeding \$3,000 but less than \$50,000 will require detailed purchasing specifications and must be approved by the Department Head and the Finance Director. The City Manager must approve all purchases over \$5,000.
 - 6.2.3 Purchases exceeding \$50,000 will be subject to competitive bidding requirements and may be approved only by the City Council. Formal competitive bids shall be required for all purchases in excess of those limits established by State statutes (Local Government Code, Chapter 252). Purchases below State statute limitations may be approved by the Department Head and Finance Director, and/or the City Manager in accordance with City statutes and written purchasing policies and procedures.
- 6.3 Lease purchase agreements shall only be used to finance capital items with a purchase price exceeding \$25,000 and a useful life of at least three years. All lease purchase agreements in excess of limits established by State statutes will be awarded by City Council.
- 6.4 All City purchases should be made locally, to the extent possible.
- 6.5 The City will enter into interlocal agreements, whenever practical, with entities such as the State of Texas, Houston-Galveston Area Council of Governments, or Fort Bend County in order to take advantage of purchasing contracts with favorable pricing arrangements.

Section 7. Cash and Investments.

- 7.1 The Finance Director shall be responsible for maintaining written policies and procedures for all areas of cash and investments, in accordance with State statutes, City ordinances and these policies.

**CITY OF ROSENBERG
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FINANCIAL MANAGEMENT POLICIES

- 7.2 The City will enter into a depository agreement with one or more banks for a specified period of time and specified fees for banking services. The term of each depository agreement shall not exceed five (5) years unless otherwise approved by the City Council.
- 7.3 Collection, deposit and disbursement of all funds will be scheduled to ensure maximum cash availability and investment earnings.
- 7.4 The City will obtain the best possible return on cash investments consistent with State laws and the City's investment policy, without compromising the safety and liquidity of such investments.
- 7.5 The City will utilize the consolidated (pooled) cash method of accounting for cash, whereby multiple accounting funds are accounted for in one consolidated (pooled) cash bank account. Consolidated or pooled cash will enhance the City's ability to effectively manage the City's investment portfolio, through controlled receipts and disbursements functions.

Section 8. General Accounting Guidelines.

- 8.1 The City Manager is authorized to write off accounts receivable and utility accounts less than \$1,000 which have been delinquent for more than 120 days. These accounts will be aggressively pursued for collection by any lawful and available means. Accounts which are in bankruptcy status, involving a claim of \$1,000 or less, which requires the City to make an election to the bankruptcy court, will be referred to the City Manager, with a recommendation by the City Attorney. The City Manager shall report all accounts receivable and utility write-offs to City Council at the next regularly scheduled City Council Meeting. All accounts involving amounts greater than \$1,000 shall be referred directly to City Council for write off, or further recommended action.

Section 9. Fund Balance.

- 9.1 Fund balance is essential to the preservation of the financial integrity of the City and is fiscally advantageous for both the City and the citizens. This section provides guidance concerning the desired level of fund balance maintained by the City to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.
- 9.2 Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund. GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:
 - 9.2.1 **Non-spendable Fund Balance** – amounts that are not in a spendable form (e.g., inventory, pre-paid expenses, or are legally or contractually required to be maintained intact (e.g. permanent fund principal).

**CITY OF ROSENBERG
2019-2020 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 9.2.2 **Restricted Fund Balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g. Debt Service, Capital Projects, State and Federal Grants or donations).
 - 9.2.3 **Committed Fund Balance** – amounts that can be used only for the specific purposes determined by a formal action of City Council (Council). Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g. Council's commitment in connection with future construction projects).
 - 9.2.4 **Assigned Fund Balance** – amounts intended to be used by the government for specific purposes. Intent can be expressed by Council or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
 - 9.2.5 **Unassigned Fund Balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.
- 9.3 The responsibility for designating funds to specific classifications shall be as follows:
- 9.3.1 **Committed Fund Balance** – The Rosenberg City Council is the governing body's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by City Council.
 - 9.3.2 **Assigned Fund Balance** – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

Acronyms and Glossary of Terms

CITY OF ROSENBERG, TEXAS

2019-20 BUDGET

ACRONYMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

A

A/C: Air Conditioning
ACM: Assistant City Manager
ADA: Americans with Disability Act
ASE: Automotive Service Excellence

B

BTC: Brazos Town Center
BWA: Brazosport Water Authority

C

CAD: Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CDBG: Community Development Block Grant
CFBCA: Central Fort Bend Chamber Alliance
CID: Criminal Investigation Division
CIP: Capital Improvements Program
CJD: Criminal Justice Division
CM: City Manager
CO: Certificate of Obligation
CP: Capital Project
CPI: Consumer Price Index
CPR: Cardiopulmonary Resuscitation

D

DPS: Department of Public Safety
DSC: Driver Safety Course

E

ED: Economic Development
EDMS: Electronic Document Management Systems
EMS: Emergency Medical Safety
EOC: Emergency Operations Center
EPA: Environmental Protection Agency
ETJ: Extraterritorial Jurisdiction
ETR: Effective Tax Rate

F

FFII: Firefighter II
FLSA: Fair Labor Standards Act
FM: Farm to Market
FTE: Full Time Equivalent
FY: Fiscal Year

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

ACRONYMS

G

GAAP: Generally Accepted Accounting Principles
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GASB: Governmental Accounting Standards Board
GFBEDC: Greater Fort Bend Economic Development Council
GFOA: Government Finance Officers Association
GIS: Geographic Information System
G/L: General Ledger
GO: Certificate of General Obligation
GPS: Global Positioning System
GRP: Groundwater Reduction Plan

H

HGAC: Houston-Galveston Area Council
HOA: Home Owners Association
HOT: Hotel/Motel Occupancy Tax
HR: Human Resources
HUB: Historically Underutilized Business
HUD: Department of Housing and Urban Development
HVAC: Heating, Ventilation, and Air Conditioning

I

I69: Interstate 69
ISO: Insurance Service Office
ITIL: Information Technology Infrastructure Library
IVR: Interactive Voice Response System

K

KRB: Keep Rosenberg Beautiful

L

LCISD: Lamar Consolidated Independent School District
LEOSE: Law Enforcement Officer Standards and Education
LF: Linear Feet
LLEBG: Local Law Enforcement Block Grant

M

M&O: Maintenance and Operations
MUD: Municipal Utility District

O

O&M: Operating and Maintenance
O/T: Other Than

CITY OF ROSENBERG, TEXAS 2019-20 BUDGET

ACRONYMS

P

PC/LAN: Personal Computer/Local Area Network
PDF: Portable Document Format
PEG: Public, Educational, and Governmental Access Television
PPE: Personal Protective Equipment

R

RCC: Rosenberg Civic Center
RDC: Rosenberg Development Corporation
RFP: Request for proposal
ROW: Right of Way
RRLGC: Richmond Rosenberg Local Government Corporation

S

SCADA: Supervisory Control and Data Acquisition
SCRSC: Seabourne Creek Regional Sports Complex
S&D: Street & Drainage
SECO: State Energy Conservation Office
SIB: State Infrastructure Bank
SRO: School Resource Officer
SWAT: Special Weapons and Tactics
SWOT: Strengths, Weaknesses, Opportunities, and Threats
SWWC: Southwest Water Company

T

TAMIO: Texas Association of Municipal Information Officers
TCEQ: Texas Commission on Environmental Quality
TEEX: Texas Engineering Extension Service
TIRZ: Tax Increment Reinvestment Zone
TMCCP: Texas Municipal Clerk's Certification Program
TML: Texas Municipal League
TMRS: Texas Municipal Retirement System
TWDB: Texas Water Development Board
TXDOT: Texas Department of Transportation

V

VLAN: Virtual Local Area Network

W

WFBMD: West Fort Bend Management District
WWTP: Wastewater Treatment Plant
W/WW: Water/Wastewater

Y

YMCA: Young Men's Christian Association

CITY OF ROSENBERG, TEXAS

2019-20 BUDGET

GLOSSARY OF TERMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this glossary has been included in the budget document.

ACCOUNT NUMBER: A set of accounts used in the general ledger by the City to indicate the fund, department, activity, and object code, if applicable, of a revenue or expenditure item.

ACCRUAL BASIS OF ACCOUNTING: The recording of financial transactions for the City in the periods in which they occur, rather than only in the periods in which cash is received or paid. For example, water and wastewater revenues which were billed in September are recorded as revenues in September, even though payment in cash is received in October. Conversely, services or supplies which have been received in September, but actually paid by the City in October, are recorded as obligations of the City (expenditures) in September.

ACTIVITY: See Program/Activity.

ADOPTED BUDGET: The final budget adopted by ordinance by the City Council.

AD VALOREM TAX: Property taxes based on assessed valuation of property and collected from property owners.

AGENCY FUND: A fund type normally used to account for assets held by the City as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

ANNUAL BUDGET: A budget applicable to a single fiscal year.

ANNUAL FINANCIAL REPORT: A financial report applicable to a single fiscal year.

APPRAISE: To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term "assess" is substituted.

APPROPRIATION: An annual authorization made by the City Council which permits the City to make expenditures of available resources, within a specified time frame.

ASSESS: To establish an official property value for taxation.

ASSESSED VALUE/VALUATION: A value (valuation) placed upon real estate or other property within the City as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation, and/or (2) the valuation placed upon property as a result of this process.

ASSESSMENT ROLL: The official list containing the legal description of each parcel of property and its assessed valuation. With personal property, the assessment roll is the official list containing the name and address of the owner, a description of the personal property and its assessed value.

AUDIT: A comprehensive collection and investigation of the fairness of the City's assertions of its financial statements, or to evaluate whether the City has efficiently and effectively carried out its responsibilities. A financial audit is a review of the accounting system and financial information to determine how the City's funds were collected and spent, and whether expenditures were in compliance with appropriations.

CITY OF ROSENBERG, TEXAS

2019-20 BUDGET

GLOSSARY OF TERMS

BALANCED BUDGET: As required by law, revenues and inter-fund transfers must equal or exceed expenditures for all funds.

BASE BUDGET: The budget needed to maintain the current operations and service levels of the City.

BASIS OF ACCOUNTING: A term referring as to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the City's financial statements.

BIOCHEMICAL OXYGEN DEMAND (BOD): A measure of how much dissolved oxygen is being consumed as microbes breakdown organic matter.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

BOND RATING: A rating assigned by outside credit rating companies which gives investors an idea of the credit-worthiness of the City.

BONDED DEBT: The portion of indebtedness represented by the principal amount of outstanding bonds.

BUDGET: A plan of financial operation containing an estimate of proposed expenditures for a given period and the proposed means of financing them, usually for a single fiscal year. This term may refer to both the proposed and adopted budget.

BUDGET ADJUSTMENT (AMENDMENT): A formal legal procedure utilized by the City to revise a budget appropriation during a fiscal year.

BUDGET CALENDAR: A schedule containing key dates which the City follows for each stage of the preparation, adoption, and administration of the budget.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL OUTLAY: An expenditure which results in the acquisition of or addition to a fixed asset, in accordance with the City's capitalization policy. Generally, the purchase must have an anticipated useful life of more than one year and can be individually identified as a unit of property. Capital outlay generally consists of land, buildings, improvements other than buildings, machinery and equipment, and furniture and fixtures.

CAPITAL IMPROVEMENTS PROGRAM (CIP): A plan for capital expenditures and improvements to be incurred each year over a fixed period of years to meet capital needs arising from the long-term capital needs. It sets forth each project or other contemplated expenditures in which the City may have a part and specifies the resources estimated to be available to finance the projected expenditures.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CENTRAL APPRAISAL DISTRICT (CAD): The Fort Bend County Central Appraisal District is the entity which has been established in each Texas County by the State legislature for the purpose of appraising property. All taxing units in Fort Bend County use the property values computed by CAD. The CAD is governed by a board whose members are appointed by the individual taxing entities, based on each entity's ratio of property values.

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

CERTIFIED APPRAISAL ROLL: The final property appraisal roll, as calculated by the Fort Bend County Central Appraisal District.

COMPONENT UNIT FUNDS: Legally separate organizations for which elected officials of the primary government are financially accountable.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual financial report of a government that encompasses all funds and component units of the government.

CONSUMER PRICE INDEX (CPI): The measure of price level computed by the Bureau of Labor Statistics on a monthly basis. It is the ratio of the cost of specific consumer items in any one year to the cost of those items in the base year.

CONTRACTUAL LEASE OBLIGATIONS: Legal debt instruments which are authorized by the Texas Public Property Finance Act (Subchapter A, Chapter 271, and Local Government Code). This financing can be used to finance all types of new and used personal property, such as portable buildings, furniture, office equipment and other equipment.

CURRENT TAXES: Property taxes that are levied and due within one year.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, sometimes referred to as a "sinking fund."

DEFICIT: (1) The excess of the liabilities of a fund over its assets; or (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPARTMENT: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Program/Activity.)

DEPRECIATION: The decline in the value of an asset due to general wear and tear or obsolescence.

DISTINGUISHED BUDGET PRESENTATION AWARD: An award presented annually by the Government Finance Officers Association of the United States and Canada for the City's budget document. In order to receive the award, the City's budget document must meet stringent disclosure requirements, including the budget as a policy document, financial plan, communications device, and an operations guide.

EFFECTIVE TAX RATE: Generally, the tax rate (levy) for the current year which produces the same tax revenue (based on current year assessed valuation, less new improvements and annexations) that was produced from the prior year tax rate (levy).

ENCUMBRANCES: Commitments related to uncompleted contracts for goods or services. Used in budgeting, encumbrances are not classified as expenditures or liabilities, but are shown as a reservation of the fund balance/reserves. Encumbrances are generally re-appropriated in the ensuing fiscal year.

ENTERPRISE FUND: A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

CITY OF ROSENBERG, TEXAS

2019-20 BUDGET

GLOSSARY OF TERMS

ENVIRONMENTAL PROTECTION AGENCY (EPA): An agency of the United States government which is responsible for establishing and enforcing regulations dealing with environmental issues.

EXPENDITURES: A decreases in net financial resources. Expenditures include current operating expenses requiring the use of net current assets, debt service and capital outlays, and intergovernmental grants.

EXPENSES: Outflows or other uses of assets or incurring of liabilities (or a combination of both) from delivering or producing goods, services or carrying out other activities that constitute the entity's ongoing major operations.

EXTRATERRITORIAL JURISDICTION (ETJ): The area extending approximately three (3) miles beyond the corporate limits, within which the City exercises extraterritorial powers of land division and/or zoning review.

FIDUCIARY FUND TYPE: The trust and agency funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds. The Firemen's Relief and Retirement Fund is classified as a fiduciary (pension trust) fund.

FINANCIAL AUDIT: An audit made to determine whether the financial statements of a government are presented fairly in conformity with GAAP.

FISCAL YEAR (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations.

FIXED ASSET: An asset of long-term character, which are intended to continue to be held or used, such as land, buildings, machinery, and equipment, etc.

FRANCHISE TAX: A special privilege granted by the City, permitting the continued use of public property, such as city streets, right-of-ways, usually involving public utilities, i.e., gas, telephone, cable television and electric utilities.

FULL-TIME EQUIVALENT (FTE): A term to indicate the number of annual hours for a position (may be also referred to as "worker year"). For example, an employee working 40 hours per week for 52 weeks per year will have 2,080 annual hours (40 x 52). Therefore, 2,080 hours will equal one FTE. Further, an employee working 40 hours per week for 13 weeks equals 520 annual hours (40 x 13), or a FTE of 0.25. A FTE for a firefighter position is 2,756 annual hours, resulting in one FTE position.

FUND: A fiscal and accounting entity with a self-balancing set of accounts, i.e., assets equal liabilities plus fund balance/equity.

FUND BALANCE: The difference between the accumulated revenues and expenditures of a governmental fund.

FUND BALANCE-RESERVED FOR CONTINGENCIES: An account used to segregate or designate a portion of fund balance for resources restricted to payments for unanticipated expenditures during the fiscal year or future fiscal years.

FUND BALANCE-RESERVED FOR DEBT SERVICE: An account used to segregate or designate a portion of fund balance for resources legally restricted to the payment of debt principal and interest maturing in future years.

FUND BALANCE-RESERVED FOR ENCUMBRANCES: An account used to segregate or designate a portion of fund balance for expenditure upon completion of a contract or agreement.

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FUND TYPE: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL AND ADMINISTRATIVE (G&A) FEE TRANSFER: A transfer from enterprise or internal service funds to the general fund for general and administrative services provided to other funds. For example, the water and wastewater fund receives administrative services from the City Manager/Human Resources, City Attorney, City Council, Finance and Administration, and a number of other activities that are funded from the general fund. The G&A fee is used as a means of reimbursing the general fund for these types of services.

GENERAL FUND: The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL LEDGER: A record containing the accounts needed to reflect the financial position and the results of operations of an entity.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the Debt Service Fund, and are backed (guaranteed) by the full faith and credit of the City.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting, governing the form and content of the financial statements of an entity, encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time; and provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GEOGRAPHIC INFORMATION SYSTEMS (GIS): A computer system that is capable of capturing, storing, analyzing, and displaying geographically referenced information; that is identified according to location. GIS also includes the procedures, operating personnel, and spatial data that go into the system.

GOAL: A long-term, attainable target of a program, department, or the City as a whole. Goals will likely extend over several fiscal years.

GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR): A publication of the Government Finance Officers Association. It is also known as the *Blue Book*.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: The association of public finance professionals who sponsors the Distinguished Budget Presentation Award Program and the Certificate of Achievement for Excellence in Financial Reporting Program.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities-except those accounted for in proprietary funds and fiduciary funds. Under GAAP there are four governmental fund types: general, special revenue, debt service, and capital projects.

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GROUNDWATER REDUCTION PLAN (GRP): A plan mandated by the Fort Bend Subsidence District to convert from well water to surface water.

HOTEL/MOTEL TAX: A tax levied upon the cost of occupancy of any room or space furnished by any hotel. The City levies a tax of 7 percent of the occupancy rate; the state maximum is seven percent (7%). Revenue received from the source is disbursed for the promotion of tourism within the City of Rosenberg.

INCOME: A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INDEPENDENT AUDIT: An audit performed by an independent auditor.

INFRASTRUCTURE: Public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and similar assets that are immovable and of value only to the City.

IN-LIEU OF TAXES TRANSFER: A transfer similar to the general and administrative fee transfer where an enterprise or internal service fund transfers funds to the general fund "in-lieu-of taxes." Since the water and wastewater fund is a part of the City, the assets of the fund are exempt from property taxes. However, when computing the full cost of services in the water and wastewater fund, in-lieu-of taxes is calculated in order to transfer the appropriate amount(s) to the general fund.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other entities, on a cost-reimbursement basis.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (LCISD): The local school district that provides public education services within the City of Rosenberg.

LEVY: (1) To impose taxes, special assessments or service charges for the support of government activities. (2) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES: Probable future obligations of and entity indicating a future transfer of assets or providing of services to other entities as a result of past transactions or events.

LINE-ITEM BUDGET: A budget that lists each expenditure and revenue category separately, along with the dollar amount budgeted for each specific category.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE AND OPERATIONS (M&O): Expenditures of a recurring nature which are necessary for the operation of a department or activity. Does not include capital outlay or debt service expenditures. (Sometimes also referred to as O&M.)

MARKET VALUE: A price at which an item can be sold.

MIXED BEVERAGE TAX: A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting system is a combination of cash and accrual accounting since

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expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received, or are "measurable" or "available for expenditure."

NON-RECURRING REVENUE/EXPENSES: Resources/expenses recognized by the City that are unique and occur only one-time without pattern in one fiscal year.

OBJECT (OBJECT OF EXPENDITURE): A specific classification of expenditure in the City's chart of accounts. Examples of object of expenditures are office supplies, equipment maintenance, salaries, and wages, etc.

OBJECTIVE: A specific, measurable, and observable accomplishment the City or a department intends to achieve during the year.

OPERATION & MAINTENANCE (O&M): See maintenance and operation.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities are controlled.

OPERATING EXPENSES: Proprietary fund expenses which are directly related to the fund's primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues directly related to a fund's primary activities, consisting primarily of user charges for goods and services.

ORDINANCE: A formal legislative enactment by the City Council.

PER CAPITA DEBT: The amount of a government's debt divided by its population. Per capita debt is used to indicate the government's credit position by reference to the proportionate debt per resident.

PERFORMANCE BASED BUDGET SYSTEM: The budgeting system where departmental allocations are built around workload measures for each program.

PERFORMANCE INDICATORS: Specific quantitative and qualitative measures of work performed as an objective of the department. (See Service Level Indicators.)

PERSONAL SERVICES: A classification of expenditures that includes salaries and wages, overtime, longevity and related fringe benefits.

POLICY: A plan, course of action or guiding principle, designed to set parameters for decisions and actions. For example, the City Council adopts budget policies which set parameters for the overall formulation and adoption of the budget.

PROGRAM/ACTIVITY: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Department.)

PROPOSED BUDGET: The budget originally proposed by the City Manager to the City Council. Amendments are frequently made to the proposed budget to arrive at the adopted budget.

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PROPRIETARY FUND TYPES. The classification used to account for the City's ongoing organizations and activities that are similar to those often found in the private, commercial sector. The Water and Wastewater Fund is a proprietary fund type.

RESERVED FUND BALANCE: Those portions of fund balance that are not available for expenditure, or that are legally segregated for a specific future use.

RESERVES: An account used to indicate the difference between a fund's assets and liabilities. Reserves are sometimes referred to as fund balance, retained earnings or working capital. In addition, reserves within a fund may be classified as undesignated, i.e., the reserves are not designated for any specific purpose or expenditure, or designated, i.e., the reserves are designated for a specific purpose or expenditure.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition to a pledge of revenues for the repayment of the bonds, such bonds sometimes contain a mortgage on the property of the enterprise fund.

REVENUES: (1) An increase in the net current assets of a governmental fund type. (2) Increases in the net total assets of a proprietary fund type.

SALES TAX: A general tax on sales levied on persons and businesses selling merchandise or services in the city limits on a retail basis.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

STRATEGIC PLAN: A document used to communicate with the organization the organizations goals, the actions needed to achieve those goals and all of the other critical elements developed during the planning exercise.

SUPPLEMENTAL REQUESTS: The budget requests for any program enhancements felt necessary or result in a significant funding increase over base budget.

TAX ABATEMENT: The full or partial exemption from ad valorem taxes for a specified time of certain real property located in a designated zone and for economic development purposes.

TAX RATE: The amount of tax stated in terms of a unit of the tax base; for example, \$0.5202 per \$100 assessed valuation of taxable property.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ): A regulatory body of the State of Texas regulating and establishing environmental procedures relating to the use of natural resources.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS): The retirement system which provides retirement coverage and benefits administration to over 600 municipal entities in the State of Texas. The TMRS was created by the Texas Legislature and is governed by a board, which is appointed by the Governor, with the advice of the State Senate.

TOTAL SUSPENDED SOLIDS (TSS): Solids in water that can be trapped by a filter.

TRANSFER: Movement of resources between two funds.

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TRUST AND AGENCY FUND: One of the seven fund types in governmental accounting. See Trust Funds and Agency Fund.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

WORKING CAPITAL: The current assets less current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of the enterprise fund (water and wastewater) and internal service funds.

