



Adopted Budget

Fiscal Year Ending

September 30, 2014

City of Rosenberg, Texas

Mayor: ***Vincent M. Morales, Jr.***

Council At Large, Position 1: ***William Benton***

Council At Large, Position 2: ***Cynthia McConathy***

Council District 1: ***Jimmie J. Pena***

Council District 2: ***Susan Euton***

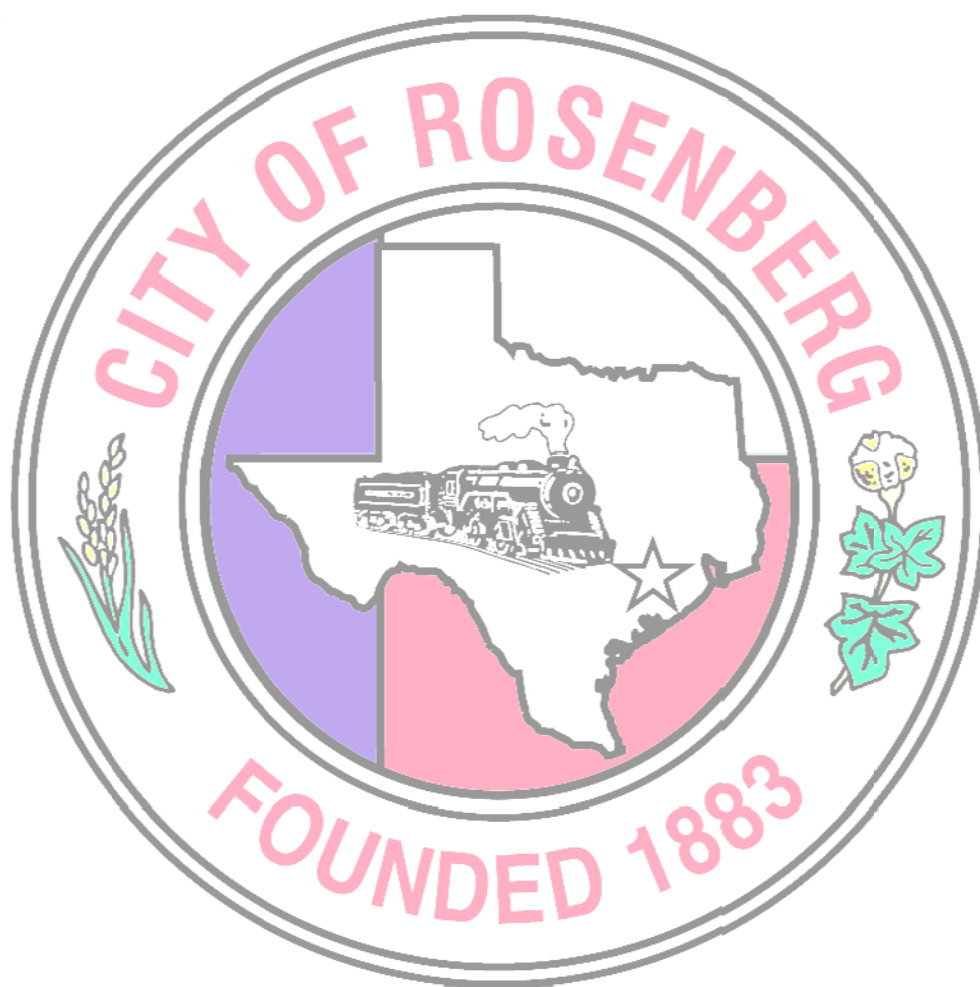
Council District 3: ***Dwayne Grigar***

Council District 4: ***Amanda J. Bolf***

Interim City Manager: ***Robert Gracia***



October 1, 2013 – September 30, 2014



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

ELECTED OFFICIALS



Front Row: **Cynthia McConathy** – Mayor Pro Tem - Council At-Large, Position 2, **Vincent M. Morales, Jr.** – Mayor, **Susan Euton** – Council, District 4, Back Row: **William Benton** - Council At-Large, Position 1, **Dwayne Grigar** – Council, District 3, **Amanda Bolf** – Council, District 1, **Jimmie Pena** – Council, District 2.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

APPOINTED OFFICIALS

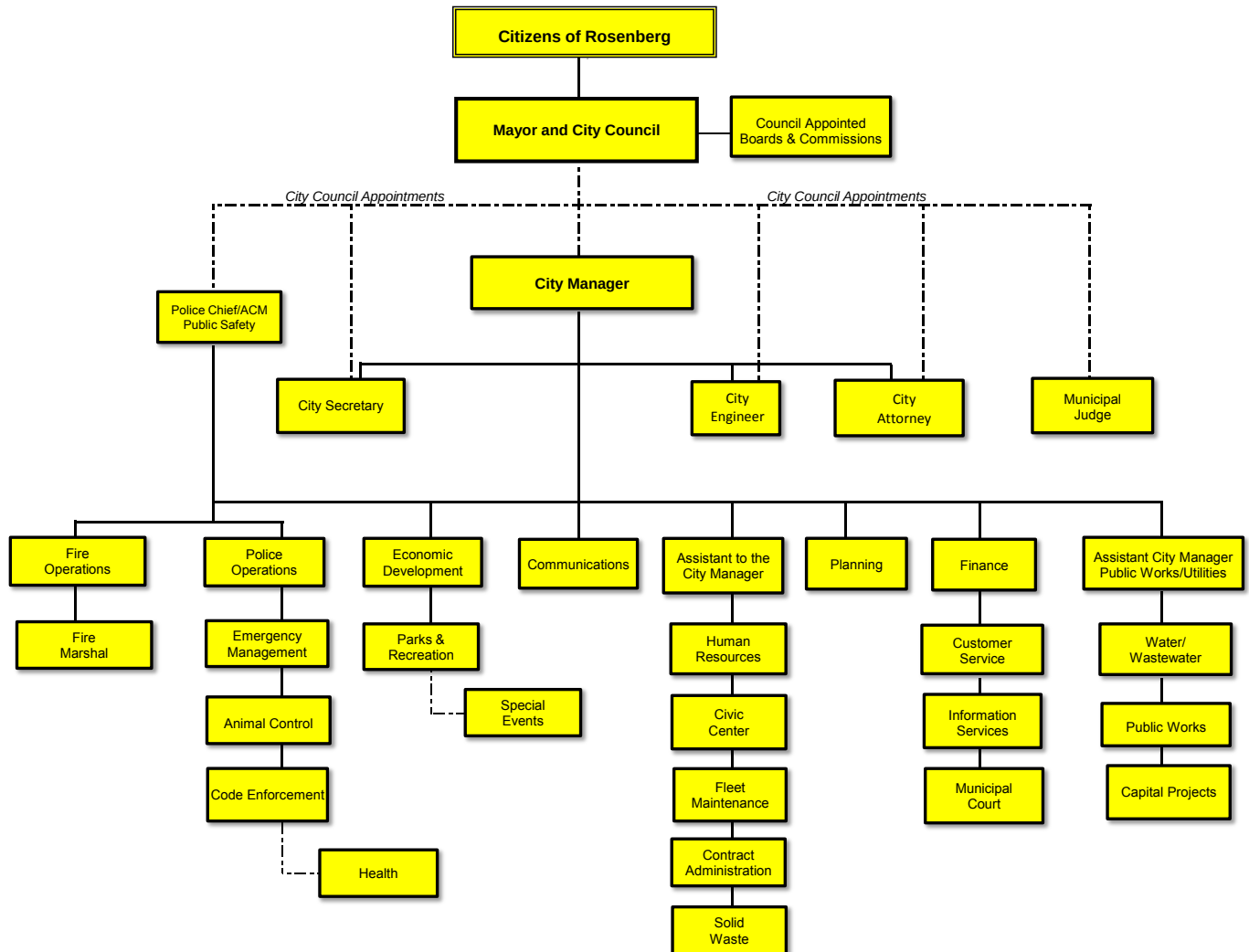
Robert Gracia	Interim City Manager / Police Chief
Lora Lenzsch	City Attorney
Charles Kalkomey	City Engineer
Linda Cernosek	City Secretary
James Baker	Municipal Court Judge

DEPARTMENT DIRECTORS

John Maresh	Assistant City Manager / Public Works
Jeff Trinker	Assistant to the City Manager
Tonya Palmer	Building Official
Angela Fritz	Communications Director
Mathew Fielder	Economic Development Director
Joyce Vasut	Finance Director
Wade Goates	Fire Chief
Lisa Olmeda	Human Resources Director
Larry Gobar	Information Services Manager
Darren McCarthy	Parks and Recreation Director
Travis Tanner	Planning Director

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organization Chart





October 1, 2013

**To The Honorable Mayor and City Council
City of Rosenberg, Texas**

In accordance with Texas Statute and the City of Rosenberg Charter, the Adopted Annual Budget (Budget) for fiscal year beginning October 1, 2013, and ending September 30, 2014 (FY2014), is hereby presented. The Budget for FY2014 maintains existing service levels and implements City Council priorities including lowering the current tax rate by \$0.01 to \$0.50 per \$100 valuation, while maintaining the high level of City service provided to our residents and visitors. The Budget continues to ensure the City's fiscal strength by maintaining financial policies.

The Budget also serves as a policy document for the City of Rosenberg as it establishes priorities, goals, and programs for the upcoming fiscal year. The Budget contains appropriations necessary to achieve specified services, functions, and activities essential to the accomplishment of our stated mission:

To provide citizens with an enhanced quality of life through public service that ensures the continuance of our small town values while maintaining standards of accountability and open-mindedness that are ethically and consistently applied.

This mission is accomplished through the formation of the following goals:

1. Infrastructure - The City of Rosenberg will seek ways to assist new development and retain existing businesses.
2. Transportation - The City of Rosenberg will build regional systems to facilitate development while protecting the integrity of our neighborhoods.
3. Public Safety - The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.
4. Economic Development - The City of Rosenberg must develop an environment that is conducive to quality-based economic development, supportive of small business entrepreneurship, a hub for retail center activity attractive to residential development and is a magnet for tourism.
5. Financial - The City of Rosenberg will establish policies that reflect responsibility and promote continued community growth.
6. Organizational Development - The City of Rosenberg will invest in the development of our staff to meet the growth of our City.
7. Future Planning for Growth of the Community - The City of Rosenberg will continue planning for future needs in order to maintain its quality of law enforcement services for a growing community.
8. Delivery of Service to Citizens - The City of Rosenberg will continuously seek ways to improve services to the citizens.
9. Quality of Life - The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.
10. Water Conservation - The City of Rosenberg will maintain water conservation as a top priority.

The Organizational Goals Matrix which begins on page 28, references the goals and objectives of each department to meet the overall goals of the City. During FY2014, each department will prepare a strategic plan outlining the future needs for personnel, infrastructure and other resources.

Financial and Economic Outlook

For FY2013, the City's financial outlook continued to be positive. Local sales tax revenues were up five percent (5%) above FY2012. Secondly, building related permit revenues have significantly increased which is a good sign that new development is occurring. Thirdly, the City's preliminary tax base reflects new development and recent annexations. Combining these three (3) indicators, Rosenberg's economic and financial outlook is positive. Locally, it will be our goal to sustain our economic expansion and continue our pro-growth strategy. The City will continue to benefit from our expanding residential and commercial growth, whether in the corporate limits or the extraterritorial jurisdiction.

Budgetary Priorities and Focus

The FY2014 Adopted Budget provides for the provision of necessary public services within available financial resources. The budget recommendations are designed to provide for the needs of Rosenberg citizens, as well as employees of the City organization. The Budget is very conservative and takes into account the necessity to maintain municipal service levels while balancing with revenues. There are many factors upon which the budget was developed. These factors are similar to those of last year and are indicated as follows:

- Compliance with federal and state regulations,
- Recognition of the long-term financial obligations of the City,
- Adjusting user charges to pay for the cost of providing a particular service,
- Maintenance of fund balance policies,
- Maintenance of employee salaries and benefits at a competitive level,
- Provision of City services to a growing community, and
- Maintenance of the City's aging infrastructure.

Minimum Fund Balances

The financial management goals of the City include a policy to maintain adequate reserves. These reserves must be at least twenty percent (20%), or seventy-two (72) days of operating expenditures. At the beginning of the fiscal year 2014, the Adopted Budget, even with recommended supplemental requests, maintains above the twenty percent (20%) reserve balance. A twenty percent (20%) fund balance reserve is required to be maintained within the General Fund and the Water and Wastewater Fund in addition to a contingency reserve as provided for by the City's Charter. The Charter states that the City must budget for a contingency that must not exceed three percent (3%) of total expenditures. The proposed FY2014 Budget maintains compliance with the reserve requirements.

Debt Service Obligations

In previous years, the City depended upon a portion of the City's property tax rate to subsidize the debt obligations for the Water and Wastewater Fund. With the recent adjustments to the water and sewer rates, the Water and Wastewater Fund is now self-supporting. The Water and Wastewater Fund has eliminated its dependence on the property tax rate for its debt service obligations. The City has also paid off some debt service obligations with higher interest rates. The combination of these efforts has improved the City's ability to manage its debt service obligations.

Properly managing the City's Debt Service Fund and its obligations will enable the City to have debt service capacity for future needs such as the Alternative Water Project, the Groundwater Reduction Plan, and the County Mobility Projects. With assistance from the City's Financial Advisor, City staff has implemented better management of the City's debt service obligations which better positions the City to address future needs.

Property Tax Rate

The proposed budget included the City property tax rate at 51 cents (51¢). Of that rate, 23.37 cents (23.37¢) was designated for debt service obligations and 26.63 cents (26.63¢) was designated for Operating and Maintenance Budget. Although the effective tax rate was calculated at 50.12 cents (50.12¢), staff recommended leaving the rate at 51 cents (51¢) due to the following factors: 1) \$50 million in property value was still under review, 2) the potential effects of I-69 construction on sales tax, 3) the unknown outcome of a future bond election and of the County Mobility Bond Election, and 4) the outcome of long-term planning to identify strategic personnel and departmental needs. However, the City Council adopted a tax rate of 50 cents (50¢) which is a one cent (1¢) reduction from FY2013.

General Fund

The overall revenues for the General Fund for FY2014 are \$22,833,311 which is about 4.5 percent (4.5%) greater than the FY2013 adjusted budget. The primary revenue sources are the local sales tax and City property taxes. The City's sales tax revenue increased by more than five percent (5%). Additionally, the property tax valuations have also increased resulting from the annexations and new developments.

The General Fund provides the funding for the City's basic services. Overall, the total General Fund Budget for FY2014 for all expenditures and appropriations including supplemental requests is \$23,153,011 or approximately one percent (1%) less than the adjusted budgeted expenditures for FY2013.

While some expenditure line items have slight increases or decreases, the largest change is in personnel costs due to the approval of the compensation plan in April of 2013, the 2.5 percent (2.5%) average merit increase, and the addition of four new positions in the Police Department.

Although the current revenues, as discussed above, are less than the total expenditures, the General Fund budget is presented as a balanced budget. The supplemental requests for one-time expenditures in the amount of \$319,700 will be funded using a portion of the increase to fund balance in FY2013.

Water and Wastewater Fund

The financial condition of the Water and Wastewater Fund has significantly improved, but continues to be underfunded for future infrastructure needs. Since the water rates are adequate to cover the cost of providing water service to customers at this time, the water rates will remain at the current level. However, the sewer rates will increase slightly so that the sewer charges can adequately cover the costs of providing the service. For FY2014, the first tier of the sewer rate structure for residential customers will increase from \$2.61 to \$2.97 per 1,000 gallons used between 2,000 and 5,000 gallons. The City will also continue progress with a rate increase in the Subsidence Fees from \$1.00 to \$1.20 per 1,000 gallons of water consumption.

In previous years, the Water and Wastewater revenues were not adequate to fully cover both the annual operating expenditures and annual debt service obligations. The result was that

General Fund tax revenues had to subsidize the debt service obligations of the Water and Wastewater Fund. The FY2014 Water and Wastewater Fund Budget is a balanced budget. The proposed revenues will exceed the combined operating expenditures and debt services payments.

The City must continue its multi-year adjustments in the Water Subsidence Fee and wastewater rates based on the following factors:

- (1) Wastewater revenues still do not cover the annual operating expenditures and annual debt service goals. The goal is for the Wastewater Services to be self-supporting.
- (2) Revenues from the Water Subsidence Fee will have to be increased to provide revenues for the various costs that will occur as the City proceeds with the Alternate Water Project and the Groundwater Reduction Plan.
- (3) Along with the Alternative Water Project, there are numerous infrastructure needs and capital improvements to the City's water and wastewater system that need to be addressed.

Personnel Summary

The employees represent the City's most important asset. Even with budget reductions, the City must continue to invest time and funding on training for its employees. This is certainly essential for specific positions requiring certifications where the pool of qualified applicants is limited such as Police Officers, Firefighters, Code Inspections, and Water and Wastewater Operators.

The FY2014 budget authorizes two hundred and thirty-seven (237) full-time positions. This includes four (4) new positions: two patrol officers, a civilian jailer and a school resource officer for the Police Department.

Other items included in the budget related to personnel costs are:

- (1) A Merit Pay Program with an average of two and one-half percent (2.5%) is included for all full-time employees except City Council appointments.
- (2) The City will maintain the current health insurance rates in FY2014.
- (3) The second step increases to the Fire and Police salaries will be effective October 01, 2013.

Capital Improvement Program

The City remains committed to continue its capital improvement programs. There are twenty-nine (29) projects to be addressed in FY2014. Some of these projects have already been started and will continue in FY2014. Others are new projects that will begin in FY2014. The majority of the projects have funding in place with the exception of a few which will be addressed during FY2014. These projects are presented in greater detail in the Capital Improvement Program section of the budget document.

In order to proceed with the Dry Creek Drainage Project in FY2014, the City will issue the remaining General Obligation Bonds authorized by the 2006 Bond Election. The remaining balance to be issued for this project is \$1,565,000.

Supplemental Requests

Supplemental Requests are one-time expenditures requested by departments. Supplemental requests are prioritized and funded from the projected increase to the fund balance. For the General Fund, supplemental requests budgeted in FY2014 include:

Street Overlay Program	\$100,000
Police Vehicles (2)	\$108,000
Agenda Preparation Software	\$25,000
Automated Collections Kiosk	\$25,000
Street Calming Program	\$30,000
Parks Mower (72" Deck)	\$15,000
Sierra Wireless Gateway	\$7,200
ARC 615 Extensions	\$5,500
Portable Storage Container (Fleet)	\$4,000
Total	\$319,700

In addition to the above Supplemental Requests, two (2) of the City Council priorities which require one-time expenditures were included in the budget. The two (2) additions include an automatic payment kiosk in the amount of \$25,000 and a traffic calming program in the amount of \$30,000.

Revenues from the Water/Wastewater Fund will be transferred to the Water/Wastewater Supplemental Fund. This will provide for the top three (3) priorities for Water and Wastewater Supplemental Requests which include:

Bypass Pump Connections and Manual	
Transfer Switches	\$75,000
Sewer Line Camera	\$16,500
Concrete Saw	\$5,000
Total	\$96,500

Future Challenges

Although this budget primarily addresses the upcoming fiscal year, much consideration has been given to the City's financial condition for future years. Important challenges that will impact City budgets in the future include:

- Improvements to the City's aging infrastructure.
- Expanding our community's infrastructure to address growth.
- Maintain strong funding reserves.
- Increase Debt Capacity for future financing issues.
- Provide for a long-term sustainable employee base.
- Address municipal facilities upgrades, rehabilitation, and enhancements.
- Investments in technology to improve services and to enhance use of personnel.

The future costs for the Subsidence District water mandate represents the major financial challenge for the City of Rosenberg and our City taxpayers. The second major challenge will be funding for additional personnel in order to meet the increasing service demands. The third major challenge will be to continue addressing Rosenberg's aging infrastructure needs.

Conclusion

The FY2014 budget year will be challenging in order to maintain the budget within the projected revenues, as the City works to meet the increasing service needs of an expanding community. City employees are to be commended for their continued efforts to meet these challenges. Though certain expenditures will have to be deferred to future Budgets, the City remains financially strong while embarking on multi-million dollar capital improvements and maintaining the quality level of service to the residents of our community.

City Council and staff must work together to manage the available financial resources and to establish realistic priorities. The City cannot address all of its needs in any one budget year. City Council will have difficult decisions to make in order to determine the priorities to be addressed while maintaining the City's sound financial base. Working together, we can continue Rosenberg's positive progress in the future.

The department heads have provided the necessary leadership that has enabled the City to continue to provide quality services and programs during economic challenges and budget constraints. The cooperation and teamwork of all the employees are greatly appreciated for the development of this budget.

Respectfully submitted,



Robert Gracia
Interim City Manager

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

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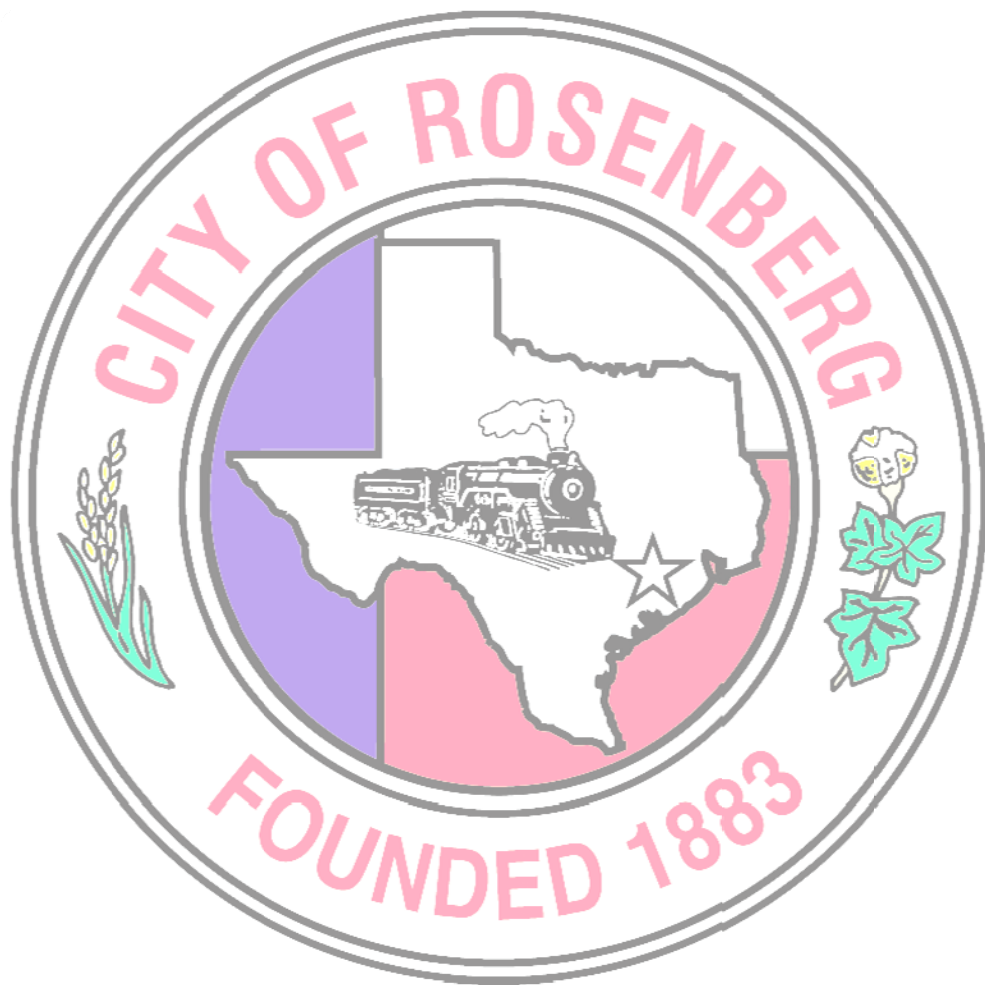
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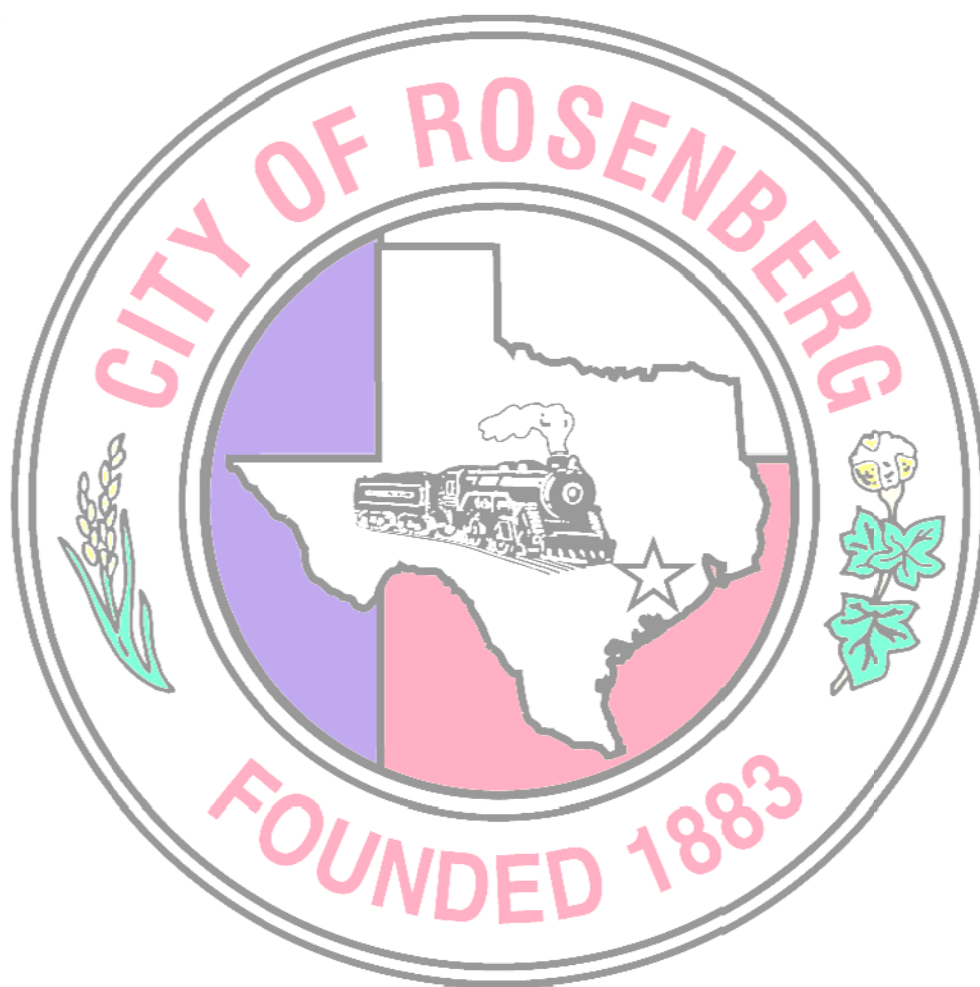
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Executive Summary



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

ORGANIZATION OF THE BUDGET DOCUMENT

The City of Rosenberg Fiscal Year 2013-14 (FY2014) budget document is a very comprehensive document that provides an enormous amount of information regarding the city's finances, policies, operations, strategies and other statistical information. A brief summary of the information in the various sections within the budget is listed below:

Introductory Section includes the elected officials, list of appointed officials and department directors, City's organization chart, City Manager's budget message, and the table of contents.

Executive Summary provides information pertaining to the organization of the budget document, budget presentation guidelines (including budget objectives, budget philosophy, budget process, budget policies, basis of budgeting and budget presentation), basis of accounting, financial management policies, community profile, financial summaries (including revenue overview and expenditures overview) debt service obligations, personnel overview, capital improvements program (CIP), fund reserves, Rosenberg Economic Development Fund, distinguished budget presentation award and acknowledgements.

Budget Summaries provides consolidated budget information by fund, including all revenues and expenditures, and projected ending fund reserve balances. Other summary information includes a listing by department of capital expenditures and a detail of all personnel and staffing positions by department and fund.

General Fund provides detailed analysis of the City's general operating fund's revenues, expenditures and fund balance.

Special Revenue Funds provides separate accounting for those funds used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt or capital service. Seventeen (17) special revenue funds are included in the budget.

Debt Service Fund accounts for all long-term debt of the City, other than the debt obligations reported in the Enterprise Funds. This section provides historical property tax rates, future debt requirements and individual schedules for each of the outstanding debt issues.

Enterprise Funds account for operations that are financed and operated similar to a private business enterprise. The Water and Wastewater Funds and the Civic Center Fund are included in this section.

Internal Service Funds account for activities in which one or more departments of the City provide various services to other departments on a cost reimbursement basis. This section includes the Insurance Fund, Fleet Replacement Fund and the Information Technology Fund.

Capital Project Funds account for the acquisition and construction of major capital projects and facilities. These funds are presented as project-based budgets rather than fiscal year budgets. Eleven (11) capital projects funds are included.

Capital Improvement Program (CIP) is presented for the current year and for five-year projections. Projects designated in the CIP, may be incorporated where appropriate into the FY2014 budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Rosenberg Economic Development Corporation (RDC) is presented as a component unit of the City. The RDC budget must be approved by City Council and is, therefore, included in the City budget document.

Supplemental Information includes information consisting of the budget ordinance, the tax rate ordinance, financial management policies, acronyms and glossary of terms.

BUDGET PRESENTATION GUIDELINES

The FY2014 budget document has been prepared and presented in an effort to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. The following four areas must be included in a budget presentation in order to be considered for the budget award: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of each of these criteria is presented below.

The budget as a policy document. This criteria involves including a statements of budgetary policies, goals and objectives for the year and also explaining the budgeting process to the reader. The budget process, budget policies, and the goals and objectives are included in the executive summary and throughout the document which we believe satisfy this requirement.

The budget as a financial plan. This criteria involves including an explanation of the financial structure and operations of the City, and the City's major revenue sources and fund structure. The budget should contain an all inclusive financial plan for all funds and resources of the City, including projections of financial condition at the end of the fiscal year, projections of current year financial activity, and provide a basis for historical comparisons. The budget should also present a consolidated picture of all operations and financing activities in a condensed format and an explanation of the budgetary accounting basis, or any other acceptable method. The executive summary as well as the various fund and department summaries should satisfy this requirement.

The budget as an operations guide. This criteria involves areas such as explaining the relationship between organizational units (departments) and programs; including an organization chart, a description of the departmental organizational structure and staffing levels, and historical comparisons of staffing levels; explaining how capital spending decisions will affect operations; providing objectives and performance measures; and describing the general directions given to department heads through the use of goals and objectives, reorganizations, statement of functions, or other methods. Throughout the document, these areas are addressed in order to satisfy this requirement.

The budget as a communications device. This criteria relates to having the budget document available to the public; providing summary information suitable for use by interested citizens and/or the media; avoiding the use of complex technical language and terminology; explaining the basic units of the budget, including funds, department or activities; and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and executive summary.

In summary, each of the above four criteria is recognized by the GFOA as an integral part of any budget document in order to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. These goals and objectives should be conveyed and presented to the reader in such a manner that they will be understood by any reader, regardless of the reader's financial background knowledge.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Budget Objectives

The FY2014 budget has been prepared in an effort to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council. The budget document includes descriptions of the various activities and programs (departments) of the City, and comparative service level indicators for each program or activity, where available. This format is designed to communicate clearly to the public the goals and objectives of the City Council, thereby enabling the reader to gain more useful information about the City, without requiring detailed accounting or budgetary knowledge. The ultimate purpose of the budget process is to assure that municipal services are provided to the citizens of Rosenberg in the most efficient and effective manner possible. The FY2014 budget maintains these service levels to the citizens at or above current year levels. Funding has also been included throughout the budget in order to address the City's infrastructure needs, including funding for capital projects and improvements in accordance with the City's five-year capital improvements program (CIP).

Budget Philosophy

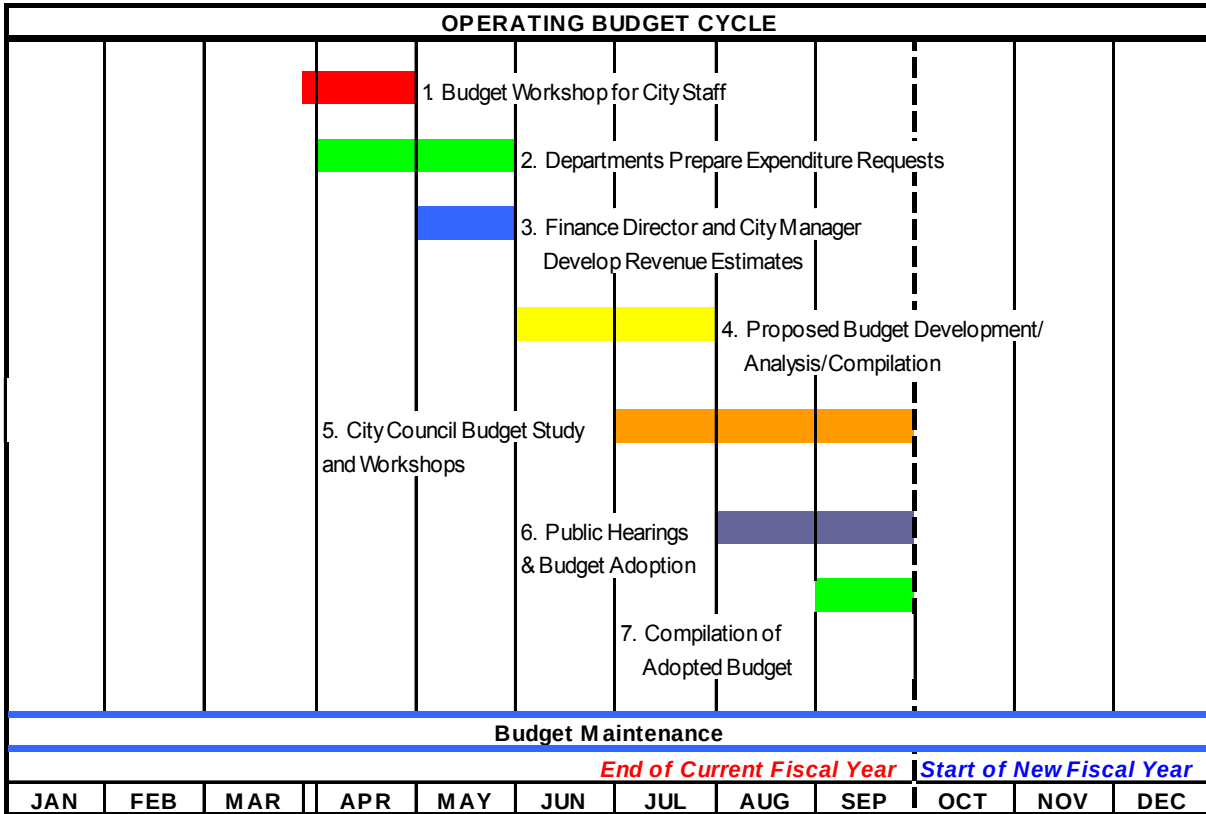
Budget philosophy varies from organization to organization depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, and the ever increasing unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City is prepared from a conservative perspective with regard to both revenues and expenditures. Although historical comparisons and trends are very useful, often current data and trends will take precedence over prior year trends. Budgeting from a "conservative" perspective, revenues are often anticipated either at or only slightly above prior year levels, unless there are other factors which are known that will significantly affect anticipated revenues. By estimating revenues conservatively, decreases in any one revenue source due to fluctuations in the economy and variations in weather should not adversely affect the City's "bottom line." In addition, expenditures are also estimated conservatively, i.e., allowances are projected regarding cost increases or unanticipated expenditures. As a result, over the years this method of budgeting has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections which could have an adverse impact on the City's reserves. Traditionally the City has spent 90-95 percent of budgeted expenditures, while actual revenues have been in excess of 100 percent of budgeted revenues. These differences have helped the City build and maintain adequate reserves in all funds.

Budget Process

The budget process for FY2014 began in March 2013 when the Finance Department met with the City's department heads and supervisors. At this meeting, budget request forms and budget preparation instructions were distributed. After approximately five weeks, each department submitted their respective budget requests. These budget requests were then reviewed by the City Manager and Finance Director and discussed with the Department Heads. Revenues for all City funds were then estimated using available historical data combined with current year projections and trends. After review by the City Manager, the Finance Director prepared a proposed budget document, filed the proposed budget with the City Secretary and distributed to the City Council on July 23, 2013. Two public hearings were held on the proposed budget on August 20, 2013 and August 27, 2013. On September 03, 2013, the City council adopted the final budget by ordinance. A separate ordinance was adopted, establishing the property tax rate to fund the operations and debt service requirements for FY2014.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

EXECUTIVE SUMMARY



Budget Policies

In accordance with Articles IX and XI of the City of Rosenberg Charter and other related ordinances and policies, the following budget policies are followed throughout the budgetary process. These policies are presented below.

The fiscal year of the City of Rosenberg (the City) shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

The City Manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reason for changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.

**CITY OF ROSENBERG, TEXAS
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- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by year for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (I) Detailed estimates of expenditures shown separately for each activity to support the summary in (h) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and rate of pay.
- (j) A revenue and expense statement for all types of bonds.
- (k) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds.
- (m) The appropriation ordinance.
- (n) The tax levying ordinance.

In preparing the budget, the City Manager shall place in columns the revenues, including the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

The City Manager in the preparation of the budget shall place in columns the expenditures, including the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in a newspaper of general circulation published in the City of Rosenberg, a notice of the hearing setting forth the time and place thereof at least five days before the date of such hearing.

At the time and place set forth in the notice, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

CITY OF ROSENBERG, TEXAS

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After the conclusions of such public hearing, the City Council may insert new items or may increase or decrease the items in the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

The budget shall be adopted by the favorable vote of a majority of members of the whole City Council.

The budget shall be finally adopted not later than the beginning of the fiscal year or at such later time as the certified appraisals of property within the City become available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Fort Bend County, and the State Comptroller of Public Accounts in Austin. The final budget shall be printed, mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons, and civic organizations.

From the effective date of the budget, the amounts stated as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount not more than three percent of the total general fund expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council.

Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported.

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).

The city budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

With the approval of the City Council, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one, department to another.

All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Basis of Budgeting

The City budgets all active funds. Financial information for the Governmental Funds - General, Special Revenue, and Debt Service Funds - is presented using the modified accrual basis of accounting. Modified accrual accounting reflects the economic realities of revenues receivable and expenses payable. The Governmental Funds audited financial statements are also reported using the modified accrual basis of accounting.

The basis of budgeting for the Proprietary Funds - Water and Wastewater Funds and Civic Center Fund - utilizes the working capital approach for the method of presentation of financial data. Under the working capital approach, depreciation expense is not presented, and capital outlay and debt service costs are presented as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves than does the presentation of retained earnings. The budgeted working capital approach is different from the proprietary funds reporting method. Proprietary Funds are reported using the accrual basis of accounting for the audited financial statements.

The Capital Projects Funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. The City's comprehensive annual financial report does present financial information for the City's Capital Projects Funds, and all other funds, using bases of accounting in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept. Licenses and permits, charges for services (except for water and wastewater billings), fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are recognized as revenues when billed rather than at the time when the actual payment of the bill is received, in contrast to license and permit fees which are recognized as revenues when payment is actually received.

Budget Presentation

Financial summaries and detailed departmental information are presented for each fund. The information presented for each fund includes a comparative fund summary with beginning and ending reserve balances, and a summary of revenues and expenditures. Revenues are presented for each fund by detailed sources, while summaries of expenditures are presented for both the department and function (i.e., personal services, supplies, etc.). Personnel and staffing level summaries are also presented for each individual fund and department. Graphs and charts of summary data have been presented where appropriate.

Following the fund summary data, detailed departmental and information is presented for each department. The detailed information consists of a department summary including (a) a brief description of the department, outlining the major areas of responsibility; (b) major goals for the department for the year; (c) budget notes; and (d) appropriate comparative service level indicators. The department summary is presented in order to communicate to the reader the duties and goals

**CITY OF ROSENBERG, TEXAS
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of the department more clearly. Following the department summary is a department expenditure summary, an authorized positions summary, and line-item, detailed expenditures. The financial information presented in the FY2014 budget document is consistent to information previously presented in previous budget documents. For comparative purposes, expenditures summary includes amounts for (1) 2011-12 actual (audited) amounts; (2) 2012-13 adopted budget amounts; (3) 2012-13 adjusted budget amounts (as amended through May 31, 2013); (4) 2012-13 estimated amounts; and (5) 2013-14 adopted budget amounts. The "Var %" column represents the percentage change from the FY13 to FY2014 amounts.

BASIS OF ACCOUNTING - FUND ACCOUNTING

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental function or activities. A fund is a separate accounting entity with a self-balancing set of accounts. There may be one or several departments accounted for in a single fund. For example, the General Fund accounts for approximately thirty departments. The departments in the General Fund are categorized by function: general government, community development, public safety and public works.

The format of the account numbers represent the fund, department, function and account for each line item in the budget as follows:

XXX – XXXX – XXX – XXXX

Fund – Department – Function - Account

Below is a description followed by a chart of the various funds, departments, and functions:

Governmental Fund Types

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, fines and forfeitures.

Special Revenue Funds

The Special Revenue Funds are used to account for all financial transactions in which the revenues are derived from special sources and may only be expended for certain, restricted expenditures. There are seventeen (17) special revenue funds.

Debt Service Fund

The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenues for the Debt Service Fund is property taxes.

EXECUTIVE SUMMARY

The Capital Projects Funds are used to account for the proceeds from the sale of obligation bonds and certificates of obligation and expenditures of those proceeds for the acquisition of fixed assets as designated in each bond issue.

* Major Fund for Reporting Purposes.

**CITY OF ROSENBERG, TEXAS
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EXECUTIVE SUMMARY

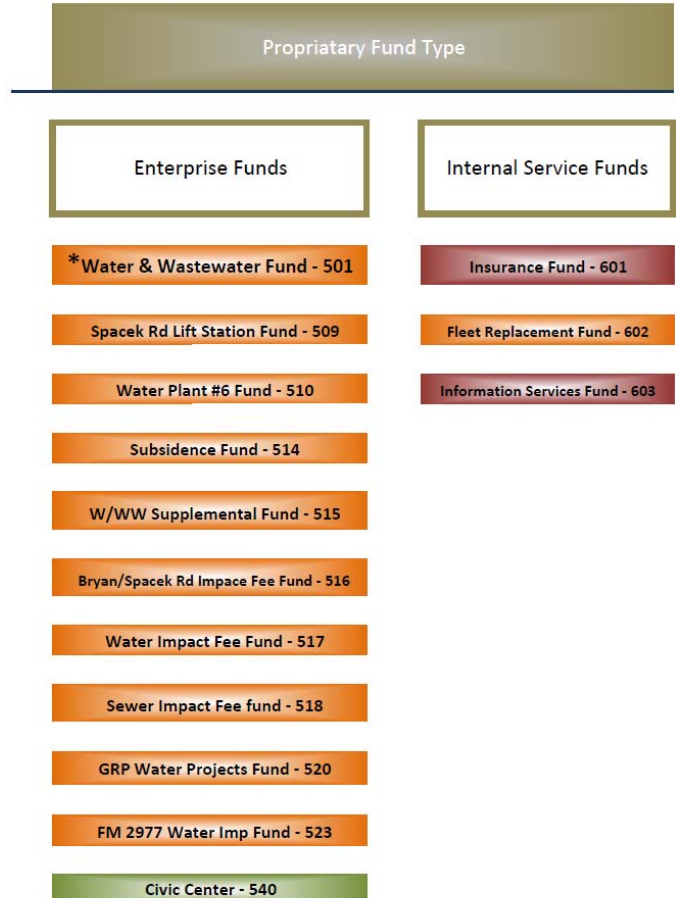
Proprietary Fund Types

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The costs of providing the goods or services are recovered through user charges. The Water and Wastewater Funds, which are considered enterprise funds, include the Water and Wastewater Operating Fund, as well as, nine (9) other special projects funds related to water and wastewater operations. FY2014 is also the first year that the Civic Center Fund is included as an enterprise funds.

Internal Service Funds

Internal Service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges. The *Insurance Fund* is used to account for the costs associated with maintaining health, dental and life insurance coverage for current employees and retirees. The *Fleet Replacement Fund* is used to account for rental and replacement of City vehicles. The *Information Services Fund* is used to account for the cost of maintaining the City's centralized computer operations and to account for the replacement of the City's information technology equipment.



* Major Fund for Reporting Purposes.

FINANCIAL MANAGEMENT POLICIES

The Financial Management Goals and Objectives for the City include polices for General Guidelines, Operating Budgets, Capital Improvements, Debt Management, Financial Reporting, Purchasing, Cash and Investments, and General Accounting Guidelines. These policies are located in the Supplemental Information Section of the budget book.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

EXECUTIVE SUMMARY

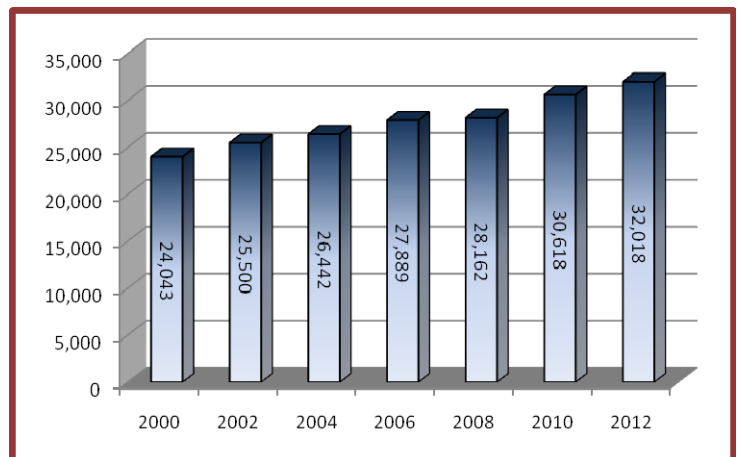
COMMUNITY PROFILE

The City is located in the Gulf Coast area of Texas in the geographic center of Fort Bend County. Rosenberg is only 30 miles southwest of downtown Houston and is readily accessible on Interstate 69 with modern highway, rail and utility infrastructure. The City encompasses approximately 22.3 square miles; and with the extraterritorial jurisdiction, it encompasses 108 square miles, the majority of which is currently undeveloped. Rosenberg offers access to a diverse and affordable workforce and is a prime location for retail trade.

The City was founded in 1883 and incorporated in 1903, and currently operates under a Council-Manager form of government. The City Council is comprised of a Mayor and six council members, and is responsible for enacting legislation in the form of ordinances, resolutions, and regulations governing the City. The City Manager is the chief administrative officer of the City, and is responsible for enforcement of laws and ordinances, as well as appointment of the various department heads of the municipal organization.

Population Growth

Fort Bend County is one of the fastest growing counties in the nation and Rosenberg is not far behind. Rosenberg has seen phenomenal growth over the last decade. Between 2000 and 2010, Rosenberg's population grew by approximately 30% and such growth is anticipated to continue over the next decade.



City Services

The City continues to provide to its citizens those services that have proven to be necessary and meaningful. Major services provided under general government and enterprise functions include: police services, fire services, streets and drainage, water and wastewater utilities, solid waste services, code enforcement, parks and recreation, community development, planning and general administrative services. The City also offers a Civic Center and aggressive economic development. Internal services of the City, accounted for on a cost reimbursement basis, are the fleet replacement, information services, and employee insurance coverage.

Facts about Rosenberg

The RDC provides a summary of facts about the City on an annual basis. The summary for 2013 is presented on the following two pages and includes information on location, demographics, education, labor, employers, development, transportation, housing, finance, utilities, recreation, community services and historical buildings.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

ECONOMIC DEVELOPMENT

**Rosenberg, Texas
Fast Facts 2013**

Location:

- ♦ **Total Land Area:** 37.2 Sq. miles
 - Residential 35%
 - Parks & Floodways 3%
 - Commercial/Industrial 10%
 - Commercial/Undeveloped 53%
- ♦ **Land in Rosenberg ETJ:** 70.8 Sq. mi.

Demographics:

- ♦ **Population:**
 - 2000 24,043 (Census)
 - 2010 30,618 (Census)
 - 2013 32,018 (Claritas)
- ♦ **Median Age of Population:**
 - 31.9 years
- ♦ **Population by age:**
 - 4 years and under 8.6%
 - 5 years to 20 years 27%
 - 21 years to 64 years 55%
 - 64 years and over 9.4%
- ♦ **Total Households:** 10,756
- ♦ **Total Families:** 8,081
- ♦ **Median Household Income:**
 - \$44,691
- ♦ **Education Levels:**
 - High school or higher 75.8%
 - Bachelor's degree or higher 14.7%

Education:

- ♦ **Enrollment Lamar CISD:** 26,104
- ♦ 4A School District
- ♦ 11 Exemplary Campuses
- ♦ 13 Recognized Campuses
- ♦ 38 Campuses
- ♦ Student teacher ratio: 16.8 to 1
- ♦ 75% of students are college bound
- ♦ Area colleges and universities: Wharton County Junior College, Texas State Technical College, University of Houston, Rice University, and Houston Baptist University among others

Labor:

- ♦ **Unemployment as of 06/13** 6.2%
- ♦ **Future job growth over the next 10 years is projected to be 36.9%**
- ♦ Texas is a "Right to Work" state
- ♦ Skills Development Fund – Grants

Largest Employers:

- ♦ **Private Sector**

Allied Concrete	Engelbrecht Manufacturing
AT&T	Frito-Lay, Inc.
Bass Construction Co.	Gurecky Manufacturing
Benedettini Cabinetry	Murphy Industries
Biotics Research	National Oilwell Varco, Inc.
Bison Building Materials	Royalty Metal Finishing, Inc.
BMC West	Seatex, Ltd.
Camesa, Inc.	Si Environmental
CenterPoint Energy	Silver Eagle, Inc.
Ocusoft, Inc.	Texana MHMR Center
Elge, Inc.	Weatherford Wireline Service
Encapsulite International	
- ♦ **Government Sector:**
 - Lamar CISD
 - City of Rosenberg
 - Fort Bend County Annex
 - Texas Dept. of Transportation

Development:

♦ **Certificates of Occupancy Issued:**

FY	Commercial	Residential
2013*	66	144
2012	94	150
2011	121	127
2010	133	118

*As of 06/2013

♦ **Residential Development:**

- 3,250 Acres currently being developed
- 3,733 New homes built since 2003

♦ **Commercial Development:**

- 184 acre business park under development

Transportation:

- ♦ Located within an hour from Houston Hobby Airport and Bush Intercontinental Airport
- ♦ Kansas City Southern Railroad, Union Pacific Railroad, & Burlington Northern Santa Fe Railroad
- ♦ U.S Highway 59, State Highway 36, U.S. Alt 90A, and Spur 10
- ♦ 40 miles from Port of Houston and 57 miles from Port Freeport

*projected

Sources: Census, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas

Matt Fielder, Economic Development Director
832-595-3330
RosenbergEcoDev.com



CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

EXECUTIVE SUMMARY

ECONOMIC DEVELOPMENT

Rosenberg, Texas Fast Facts 2013

Housing:

- ◆ In 2010, the U.S. Census ACS estimated the total number of housing units to be 11,162
- ◆ Rosenberg's median home value is approximately \$103,000
- ◆ The cost of living for Rosenberg is 8.1% lower than the U.S. average

Finance:

Growth in Tax Base:

- ◆ 2013 total market value is \$ 2,144,208,717.

Tax Year	Current Assessed Value	%Changed from prior
2013	\$ 1,811,755,111	8.8%
2012	\$ 1,665,722,645	5.5%
2011	\$ 1,578,636,118	-0.8%
2010	\$ 1,591,041,153	-1.0%
2009	\$ 1,606,524,302	4.2%
2008	\$ 1,541,684,889	32.7%

- ◆ 2013 Rosenberg property tax rate is \$ 0.50 per \$100 Assessed Property Value
- ◆ General Fund revenues reported for fiscal year ending September 30, 2013 were \$ 22,292,120.
- ◆ As of September 30, 2013, tax supported debt was \$ 63,047,415.
- ◆ The City of Rosenberg has a bond rating of AA3 from Moody's and A+ from Standard & Poors.

Utilities:

Water & Sewer

City of Rosenberg Customer Service: 832-595-3400

Gas Service

Center Point Energy: 800-752-8036

Electric Service

Texas has deregulated electric service

Providers can be found at: www.electricitytexas.com

Telephone Service

AT&T: 800-288-2020

Recreation:

- ◆ Seabourne Creek Park-164 acres of ecologically rich passive park and wetlands
- ◆ Brazos Bend State Park features 4,897 acres of Gulf Coast Plains
- ◆ The Rosenberg Railroad Museum
- ◆ The Challenger Learning Center and George Observatory
- ◆ The George Ranch Historical Park
- ◆ The Fort Bend Museum
- ◆ Annual events: Fort Bend County Fair, The Rosenberg Railroad Festival, Family Fourth Celebration, Booberg Halloween Carnival, and Christmas in Rosenberg
- ◆ 75 miles from Galveston Island
- ◆ Golf Courses nearby:

Rosenberg Golf Center	Houston Golf Practice Range
Ft. Bend Country Club	River Point Golf Course
Greatwood Golf Club	Pin Oak Golf Complex
Cinco Ranch Golf Club	Hermann Park Golf Course

Community Services:

- ◆ City of Rosenberg: 832-595-3300
- ◆ Public Safety: Emergency 911
- Police Dept.: 832-595-3700
- Municipal Court: 832-595-3450
- Fire Dept.: 832-595-3600
- ◆ OakBend Medical Center and the new OakBend Williams Way Campus on US-59
- ◆ The University of Texas M.D. Anderson Cancer Center
- ◆ Fort Bend County Library System: 281-342-4455

Historical Buildings:

- ◆ Charles Harvey Waddell House, home of founder of Fort Bend Telephone Company
- ◆ Teague-Waddell House sits on what was once known as "silk stocking row"
- ◆ Trone-Ray-Lane House, located on 1824 Stephen F. Austin land grant and was built as a wedding gift
- ◆ Robonowitz Building, built by Russian immigrants
- ◆ First Baptist Church, had the first electric lights



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

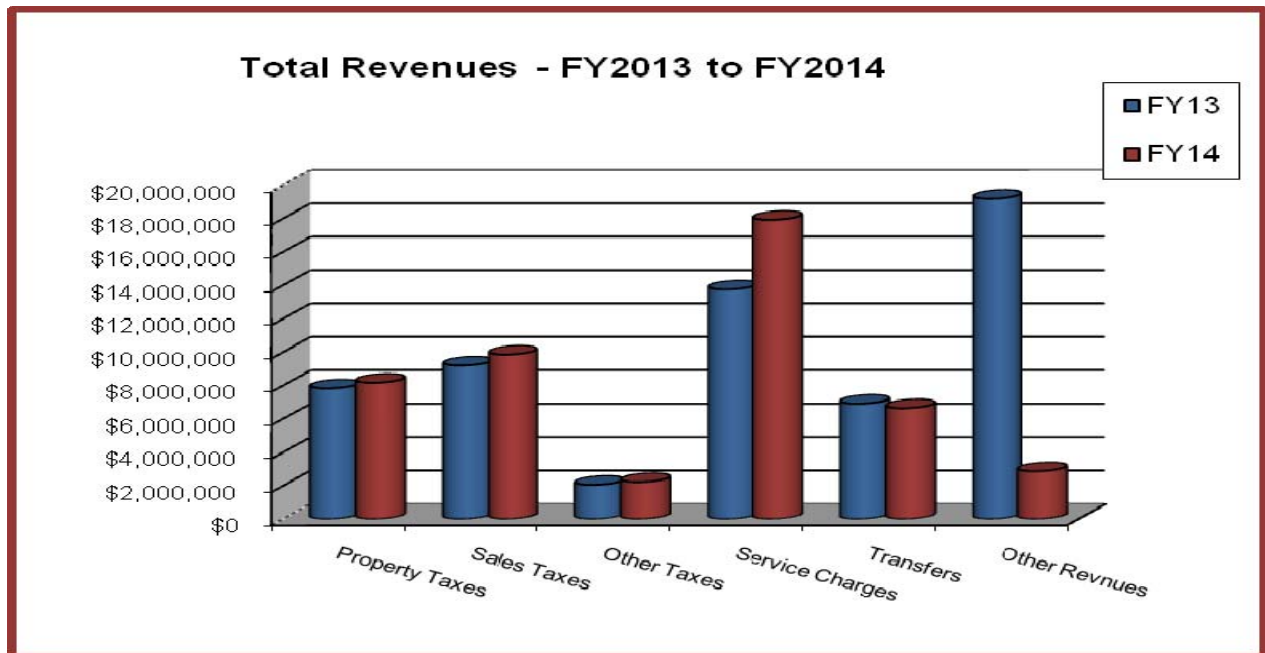
EXECUTIVE SUMMARY

FINANCIAL SUMMARIES

REVENUE OVERVIEW

Total revenues for all funds, including transfers are \$47,660,356 for FY2014, a decrease of \$11,252,400, or 19.1% from fiscal year 2012-13 (FY013) adjusted budgeted revenues of \$58,912,756. This decrease is due to the Other Revenues reported in FY2013 which include the proceeds from debt that was issued in FY2013. Debt issuance for FY2014 is not included in the FY2014 budget but may be presented at a later date as a budget adjustment, as it was in FY2013.

Revenues by Source



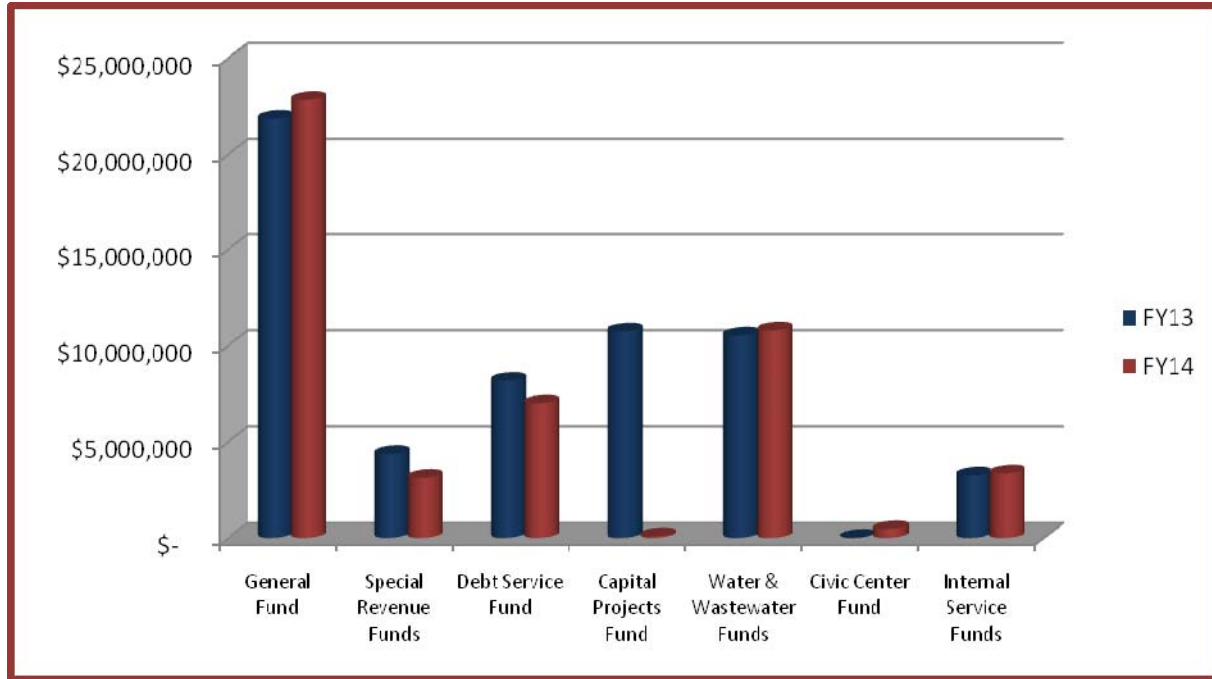
Revenues summarized by revenue source, presenting the percentage change from prior year budget amounts, are as follows:

	<u>2013-14 Budget</u>	<u>2012-13 Budget (As Amended)</u>	<u>Percent Increase (Decrease)</u>
Property taxes	\$8,166,017	\$7,823,407	4.4%
Sales taxes	9,850,000	9,194,695	7.1
Other taxes	2,222,500	2,053,000	8.3
Service charges	17,918,274	13,746,507	30.4
Other revenue	2,861,708	19,188,981	(85.1)
Transfers	6,641,857	6,906,166	3.8
Totals	<u>\$47,660,356</u>	<u>\$58,912,756</u>	<u>(19.1)%</u>

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Revenues by Fund



Total revenues, including transfers from other funds and summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	<u>2013-14 Budget</u>	<u>2012-13 Budget As Amended</u>	<u>Percent Increase (Decrease)</u>
<i>Governmental Fund Types:</i>			
General Fund	\$22,833,311	\$21,858,806	4.5%
Special Revenue Funds	3,130,695	4,368,349	(28.3)
Debt Service Fund	6,998,537	8,169,788	(14.3)
Capital Projects Fund	84,854	10,784,458	(99.2)
<i>Proprietary Fund Types:</i>			
Water & Wastewater Funds	10,784,458	10,525,777	2.5
Civic Center	470,403	-	-
Internal Service Funds	3,358,098	3,256,436	3.1
Totals	<u>\$47,660,356</u>	<u>\$58,912,756</u>	<u>(19.1)%</u>

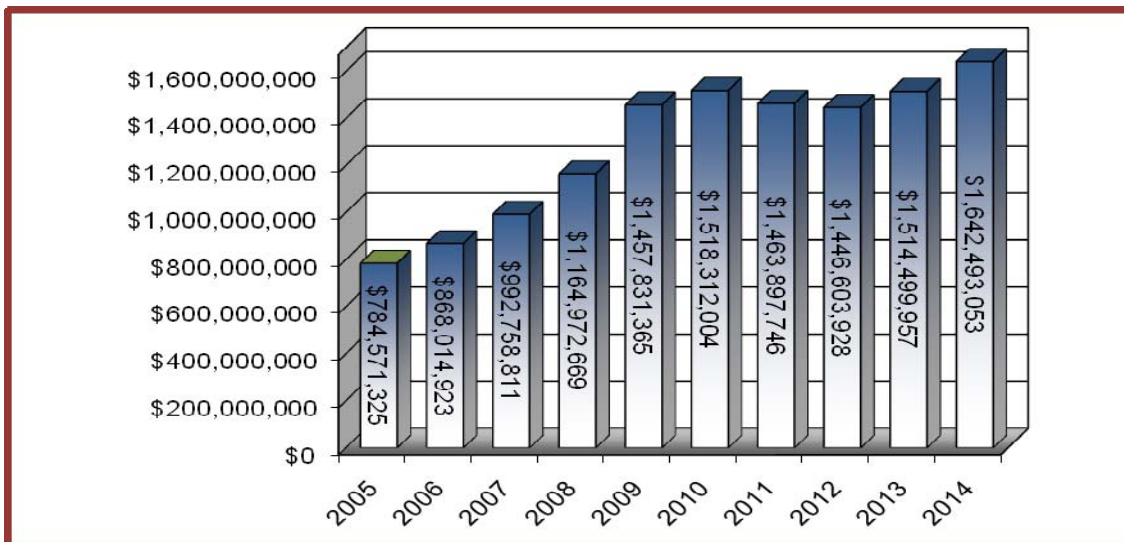
**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Ad Valorem (Property) Taxes

A significant source of revenue for the City is the property tax. The total market value of property for FY2014 as determined by the Fort Bend Central Appraisal District (CAD) is \$2.109 billion. Of this total, there are various exemptions and abatements of \$467 million, resulting in a net taxable value of \$1.642 billion. The net taxable value for Tax Year 2013 represents an increase of \$128 million or 8.5% from the Tax Year 2012 valuation. The net taxable value for the City of Rosenberg has more than doubled in the past ten years.

Net Taxable Property Values



Property values within the City are assessed by the CAD as of January 1 each year. After January 1, notices of appraised values are mailed to the taxpayer. Following notification, a time period follows in which CAD permits taxpayers to file property valuation protests for review by the CAD Appraisal Review Board. By July 25, the CAD must provide a "certified tax roll" to each taxing entity in the County. The City Council must then set the tax rate necessary to fund the operations of their respective entity. Once the tax rate is set by the governing body, the entities then begin assessing property taxes as of October 1. Property taxes then become delinquent after January 31 of the following year.

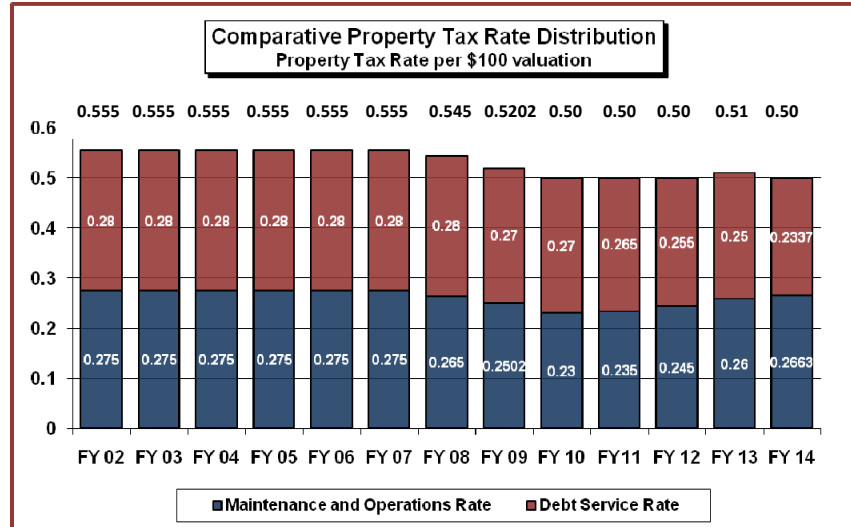
The City allows certain exemptions which are allowed by state law and/or local statutes. For example, the City grants an over-65 exemption of \$30,000 on the value of a residential homestead. In addition to the over-65 exemption, the State of Texas also permits exemptions for property used as agricultural, governmental or religious purposes, or veterans and disabled exemptions. The City Council chose to adopt a local homestead exemption of 1% with a \$5,000 minimum in tax year 2008 in order to reward those citizens who have chosen to make Rosenberg their home.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

EXECUTIVE SUMMARY

Tax Rate

The City's adopted tax rate of \$0.50 per \$100 of taxable valuation is \$0.01 less than it was in FY13 and is below the effective tax rate. The chart to the right represents a history of the tax rate since FY2002.



Tax Collections

The total amount of property taxes (including delinquent taxes, penalty and interest) allocated to the General Fund for FY2014 is \$4,160,200, which represents 18.2% of the total revenues of the General Fund. The corresponding amount of property taxes allocated to the Debt Service Fund for FY2014 is \$3,935,817, which represents 56.6% of the total revenues of the Debt Service Fund. The chart below reflects the amount property taxes collected as current taxes and delinquent taxes, as well as the outstanding taxes remaining for the last ten years.

Fiscal Year	Tax Year	Total Tax Levy *	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Total Collection as a Percent of Current Levy	Outstanding Delinquent Taxes (1)
2003-04	2003	4,125,183	3,930,194	95.3%	191,537	4,121,731	99.9%	10,722
2004-05	2004	4,368,666	4,216,828	96.5%	142,965	4,359,793	99.8%	9,256
2005-06	2005	4,906,293	4,707,628	96.0%	188,498	4,896,126	99.8%	10,947
2006-07	2006	5,543,859	5,387,768	97.2%	143,481	5,531,249	99.8%	14,491
2007-08	2007	6,377,641	6,182,287	96.9%	165,782	6,348,069	99.5%	33,768
2008-09	2008	7,508,296	7,401,558	98.6%	81,699	7,483,257	99.7%	30,260
2009-10	2009	7,525,140	7,313,380	97.2%	187,833	7,501,213	99.7%	35,127
2010-11	2010	7,413,421	7,150,469	96.5%	236,497	7,386,967	99.6%	42,622
2011-12	2011	7,358,882	7,235,625	98.3%	89,082	7,324,707	99.5%	34,176
2012-13	2012	7,877,923	7,794,028	98.9%	-	7,794,028	98.9%	

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

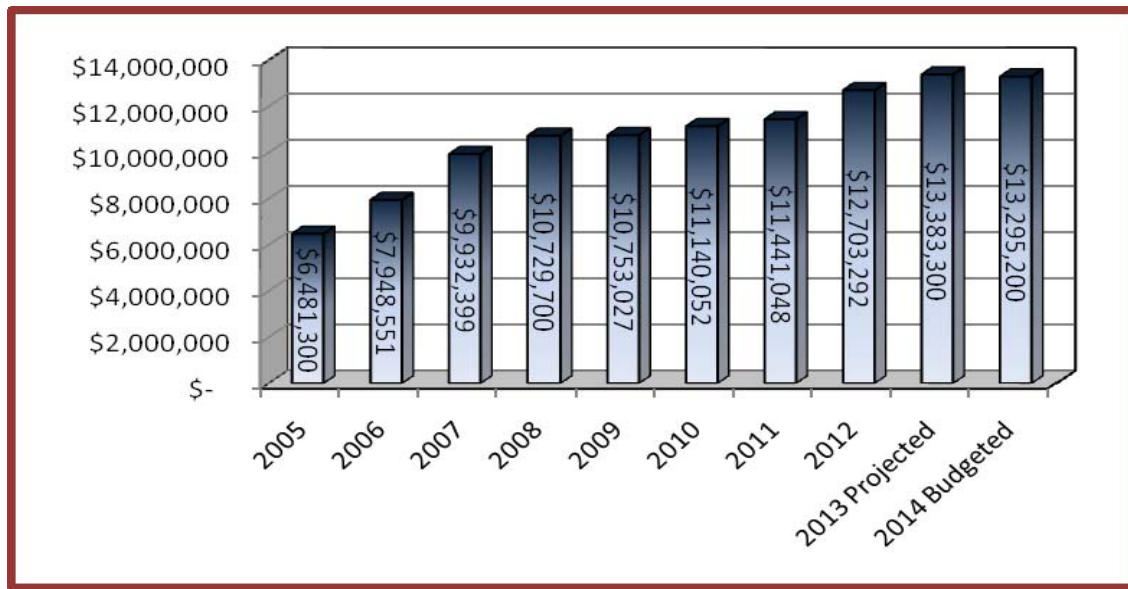
EXECUTIVE SUMMARY

Sales Taxes

Another major source of revenue for the City is the 2.0% local sales tax. 1.5% is allocated as revenue to the General Fund and 0.5% is revenue to the Rosenberg Development Corporation Fund. Total sales tax revenue for FY2014 is budgeted for \$13,295,200, an increase of \$1,302,200 or 10.9% greater than FY13 budget.

A historical summary of total sales tax revenues is presented in the chart below:

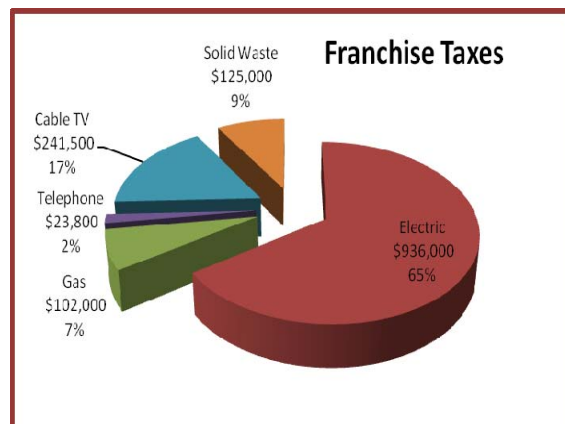
Sales Tax



Sales tax revenue in the General Fund for FY2014 is \$9,850,000, and comprises 43.1% of the total revenue in the General Fund.

Franchise Taxes:

Franchise taxes result from the operation of public utilities within the City. Revenues from franchise taxes on public utilities including electricity, natural gas, telephone, cable television and solid waste franchises amount to budgeted revenues for FY2014 of \$1,642,500, an increase of 3.8% from the FY13 budgeted amount of \$1,583,000.



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Water and Wastewater Fund Revenues:

Revenues for the Water and Wastewater operations fund are comprised primarily from water and wastewater customer billings. For FY2014, water revenue is anticipated to be \$4,020,000, which represents 47.2% of the total revenue in the Water and Wastewater operations fund; revenues from wastewater (sewer) charges are anticipated to be \$3,920,000 for FY2014, and comprise 46.0% of the total revenues. The combined revenue of \$7.94 million generated from water and wastewater customer billings comprises 93.2% of the total revenues of the Fund. The remaining revenue in the fund results from various other fees and charges such as water and wastewater tap fees, late payment penalties, service charges, and interest earnings.

A water and wastewater rate study was prepared and presented in July 2013 prior to adoption of the 2014 water and wastewater rates. The report concluded that current rates for the water utility are adequate to fully recover all of the water cost going forward. However, current rates for the sewer utility will continue to be inadequate to recover all sewer costs. While the water utility has been able to fund underrecovered sewer costs, the customer base of the water utility is not the same as the sewer utility, it is inequitable to partially support the sewer utility with revenues from water customers. Accordingly, it was recommended that sewer rates be increased. While the water rates are currently expected to meet revenue needs over the next three years, the utility faces (1) uncertainty about revenue stability among Texas cities due to drought and extreme weather conditions; (2) mandates to reduce dependence on groundwater sources and to convert to alternative water supplies; and (3) a considerable amount of deferred maintenance for the water and sewer systems.

Since the water rates are adequate to cover the cost of providing water service to customers at this time, the water rates will remain at the current level. Sewer rates should continue to increase slightly so that the sewer charges can adequately cover the costs of providing the service. For FY2014, the first tier of the sewer rate structure for residential customers will increase from \$2.61 to \$2.97 per h 1,000 gallons used between 2,000 and 5,000 gallons. This increase will be minimal to individual customers. A low usage customer (3,000 gallons per month) would receive a \$0.36 per month increase. Any customer using more than 5,000 gallons would receive a \$1.08 per month increase.

The Subsidence Fee, which is used to fund the mandates to reduce the City's groundwater use, will increase each year until 2016, at which time operational costs can be more closely projected and the Subsidence Rate can be adjusted accordingly. The subsidence rate for FY2014 will increase from \$1.00 per 1,000 gallons to \$1.20 per 1,000 gallons.

Interfund Transfers and General and Administrative Transfers:

Interfund transfers, general and administrative transfers, and in-lieu-of-tax transfers increased from \$1,466,536 in FY13 to \$1,484,056 in FY2014, an increase of \$17,520 or 1.29%. General and administrative transfers have been calculated from appropriate Enterprise Funds to compensate funds for administrative services provided to the Enterprise Fund. Payments in-lieu-of-taxes are charged to the Enterprise Fund to equate property taxes lost due to municipal ownership of the activity.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

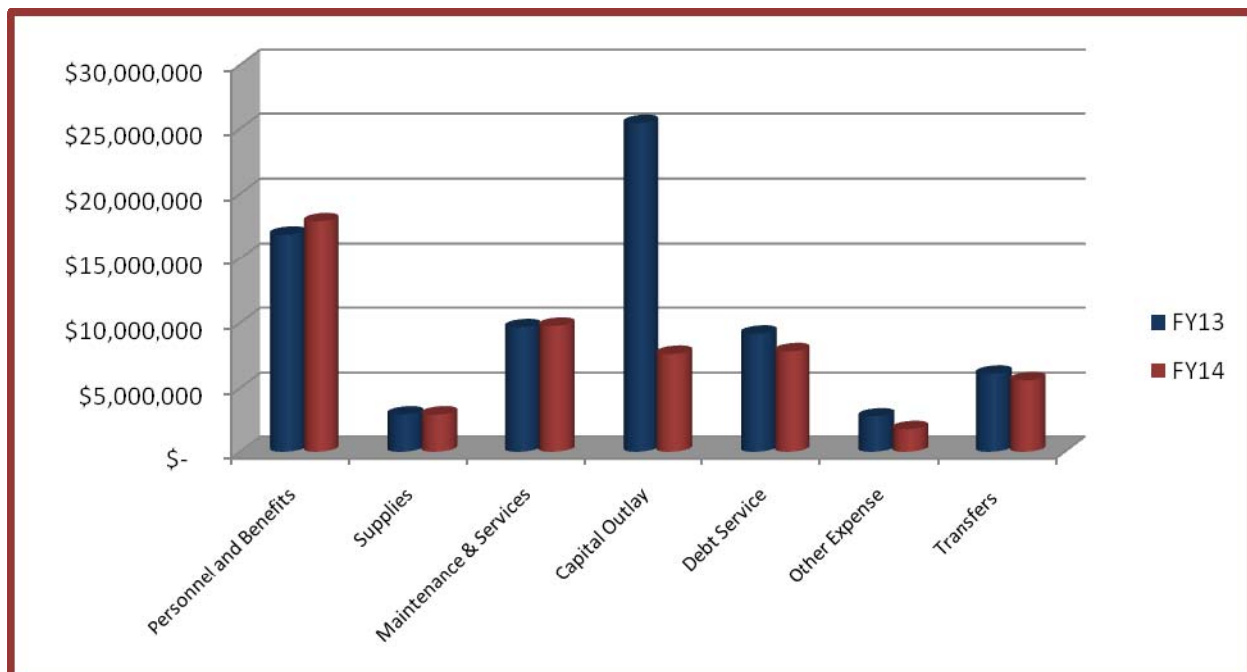
EXECUTIVE SUMMARY

EXPENDITURE OVERVIEW

Total authorized expenditures for all funds for FY2014 are \$53,311,222, a decrease of \$20,067,724, or 26.9% from FY13 amended budget expenditures of \$72,908,543. The expenditures in the budget include amounts for operating expenditures for the various funds, departments, and agencies of the City, as well as capital improvements. The large decrease from FY2013 amended budget to the FY2014 budget is due to the capital expenditures from the issuance of debt that is not included in the operating budget, but later presented as a budget adjustment. Expenditures summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	<u>2013-14 Budget</u>	<u>2012-13 Budget (As Amended)</u>	<u>Percent Increase (Decrease)</u>
<i>Governmental Fund Types:</i>			
General Fund	\$23,153,011	\$23,366,927	(0.9)%
Special Revenue Funds	3,526,146	5,152,904	(31.6)
Debt Service Fund	6,957,338	8,199,505	(15.2)
Capital Project Funds	4,867,317	21,782,270	(77.6)
<i>Proprietary Fund Types:</i>			
Enterprise Funds	11,978,887	11,428,919	0.7
Internal Service Funds	<u>2,828,523</u>	<u>2,978,270</u>	<u>(5.0)</u>
Totals	<u><u>\$53,311,222</u></u>	<u><u>\$72,908,543</u></u>	<u><u>(26.9)%</u></u>

Comparative expenditures by object of expenditure are summarized in the following chart:



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Budgeted expenditures summarized by object of expenditure, presenting the percentage change from prior year budget amounts as amended, are as follows:

	<u>2013-14 Budget</u>	<u>2012-13 Budget (As Amended)</u>	<u>Percent Increase (Decrease)</u>
Personnel Services	\$17,887,202	\$16,850,811	6.2%
Supplies	2,948,376	2,946,256	0.1
Maintenance and Services	9,760,545	9,647,974	1.2
Capital Outlay	7,605,074	25,429,101	(70.1)
Debt Service	7,808,489	9,157,889	(14.7)
Other Expense	1,727,897	2,796,743	(38.2)
Transfers to other funds	<u>5,573,640</u>	<u>6,079,769</u>	<u>(8.3)</u>
Totals	<u>\$53,311,222</u>	<u>\$72,908,543</u>	<u>(26.8)%</u>

General Fund

The General Fund is the City's largest single fund. Total expenditures for the General Fund are decreased by \$213,916, or 0.9% from the FY13 adjusted budget. Items of interest funded in the General Fund include the following:

Personnel Changes:

Personnel expenditures, including salaries and benefits, account for 65% of the General Fund budgeted expenditures. For FY2014, personnel costs increased due to the inclusion of a merit increase based on a 2.5% average. Personnel costs also increased due to the addition of four personnel position in the Police Department. These new positions are discussed in greater detail in the Personnel Overview section of the Executive Summary.

General Government:

The transfer to the General Supplemental Fund decreased by nearly \$1.2 million for FY2014. During FY2013 a large amount was transferred out of the General Fund for General Supplemental requests, due to the increase in the General Fund Balance from FY2012 operations. The budgeted expenditures in the General Supplemental Fund are for one-time expenditures such as building improvements and additions to the City fleet.

Public Works:

The budget for Public Works increased by approximately \$450,000. Three factors contributed to this increase: (1) as a City Council priority, street sweeping was doubled from \$35,000 to \$70,000; (2) the solid waste collection expense was increased by \$90,000 due to increase in demand for service; (3) the street overlay program was incorporated into the Public Works budget instead of being funded through the General Supplemental Fund.

Civic Center:

The Civic Center Department, which was previously budgeted in the General Fund was reclassified as an Enterprise Fund in FY2014. Therefore, the only expense related to civic center operations in the General Fund is an interfund transfer from the General Fund to the newly created Civic Center Fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Water and Wastewater Fund:

Total expenditures in the Water and Wastewater Operations Fund increased from \$8,610,608 in FY13 to \$8,523,898 for FY2014, a decrease of \$86,710, or approximately 1.0%. The most significant change in the Water and Wastewater Operations Fund included a decrease in the transfer to the Water/Wastewater Supplemental Fund of approximately \$475,000 for several one-time project expenses in FY 2013. This \$475,000 savings was off-set by increases in the wastewater plant operations, equipment maintenance and debt service obligations.

Insurance Fund:

The Insurance Fund accounts for insurance premiums and related expenses for the City's health insurance plan. Expenditures for the Insurance Fund for FY2014 are budgeted at \$2,074,100 for premiums and related expenses, a decrease of \$71,320, or 3.3% from FY13 budgeted expenditures of \$2,145,420. Although the City's health insurance premiums increased slight from FY2013, the budget was not reduced accordingly when the insurance premiums decreased by 5% from FY2011 to FY2012.

Fleet Replacement Fund:

Four (4) vehicles will be replaced in FY2014 resulting in expenditures for the Fleet Replacement Fund for FY2014 of \$122,000. This amount reflects a decrease of \$36,000 or 22.7% from the expenditures for FY13. Fourteen (14) other vehicles were scheduled to be replaced, but replacement was delayed due to the good condition and/or low mileage of the scheduled vehicles.

Information Services Fund:

The Information Services Fund serves and funds the computer needs of the City regarding all computer acquisitions and maintenance costs for all City departments. Revenues for the Information Services Fund are derived from user charges imposed on the General Fund, Civic Center Fund and the Water and Wastewater Operating Fund. The total expenses for the Information Services Fund for FY2014 are \$632,423. This amount reflects an increase of \$17,641, or 2.9% from the expenses for FY13.

Capital Project Funds:

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by the general fund, special revenue funds, proprietary funds or internal service funds. These funds are used mainly to budget the use of bond proceeds and are presented as project-based budgets when the bonds are issued, rather than fiscal year budgets, since some projects may exceed one fiscal year. The total amount of expenditures budgeted for FY2014 in the capital projects fund include \$109,978 which represents interest revenues or reserves that have not been previously budgeted. These funds will be used for capital projects that have not been completed.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

GENERAL DEBT SERVICE OBLIGATIONS

General Obligation Debt:

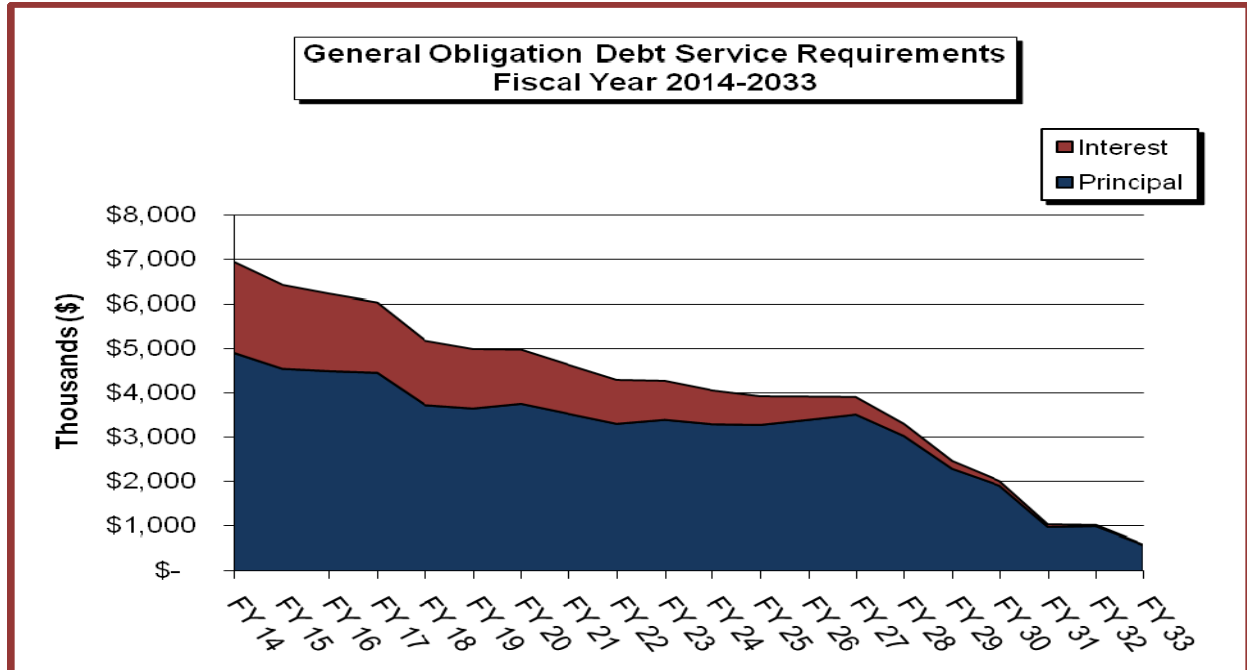
The debt service issued and outstanding debt service requirements include the following Certificates of Obligation, General Obligation and Refunding Bonds, Tax Notes and Other Promissory Notes:

	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<i>Tax and Revenue Certificates of Obligation</i>		
Series 2006	\$ 4,565,000	\$ 3,575,000
Series 2007	4,570,000	3,820,000
Series 2008	6,080,000	5,055,000
Series 2008A	1,800,000	1,560,000
Series 2009	1,670,000	1,370,000
Series 2010A	2,800,000	2,530,000
Series 2010B	7,730,000	6,790,000
Series 2010C	2,775,000	2,040,000
Series 2012	8,600,000	8,170,000
Series 2012A	1,185,000	1,185,000
Series 2013	9,000,000	9,000,000
Series 2013A	650,000	650,000
<i>General Obligation and Refunding Bonds</i>		
Series 2007	\$ 3,200,000	\$ 2,575,000
Series 2009	9,170,000	6,025,000
Series 2010	1,920,000	300,000
Series 2010	2,635,000	2,380,000
Series 2011	4,860,000	3,505,000
Series 2012	1,575,000	1,575,000
<i>Tax Anticipation Notes</i>		
Series 2007	\$ 475,000	\$ 80,000
Series 2007A	575,000	90,000
Series 2008	985,000	310,000
<i>Promissory Notes</i>		
State Infrastructure Bank	\$ 450,000	\$ 6,311
State Infrastructure Bank	1,000,000	<u>456,103</u>
<i>Total General Obligation Debt Outstanding</i>		\$63,047,415

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

General Obligation debt service requirements per year are summarized as follows:



<u>Fiscal</u> <u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 4,903,510	\$ 2,028,828	\$ 6,932,337
2015	4,546,983	1,873,028	6,420,010
2016	4,491,922	1,726,142	6,218,064
2017	4,455,000	1,577,786	6,032,786
2018	3,725,000	1,449,719	5,174,719
2019-2034	<u>40,925,000</u>	<u>8,509,831</u>	<u>49,434,831</u>
Totals	<u>\$63,047,415</u>	<u>\$17,165,333</u>	<u>\$80,212,747</u>

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limit debt to ten percent (10%) of the assessed value of taxable property. Currently, the City policy's net bonded debt is more than \$118 million lower than the debt limit. The City's general obligation debt per capita is \$1,966, while the City's overlapping debt per capita is \$4,170 for a total debt per capita of \$6,136. Overlapping debt includes all taxing entities within the City limits of Rosenberg, such as the Lamar Consolidated Independent School District, Fort Bend Municipal Utility District No.'s 94, 144, 148, 152, 159 and 167, and Fort Bend County.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

Enterprise Fund Debt:

Combination Tax and Revenue Certificates of Obligation were issued in 2010. Additionally a capital lease agreement for the Energy Efficiency Project was approved in 2009 as well as a State Energy Conservation Office Loan Agreement. The debt service requirements for the Enterprise Fund are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 620,954	\$ 153,024	\$ 919,385
2015	667,258	155,967	927,960
2016	698,512	134,404	973,269
2017	721,102	111,814	978,761
2018	744,485	88,431	974,561
2019-29	<u>1,793,159</u>	<u>143,738</u>	<u>3,636,955</u>
Total	<u>\$5,245,468</u>	<u>\$ 787,378</u>	<u>\$8,410,891</u>

PERSONNEL OVERVIEW

There are a total of 237 full-time positions for FY2014 which includes an increase of four (4) full-time positions over FY13. The increase includes two (2) Police Department Patrol Officers, one (1) Civilian Jailer, and one (1) School Resource Officer.

Total full-time positions for FY2014, by fund are summarized as follows:

<u>Fund/Department</u>	<u>FY2014</u>
General Fund	197
Special Revenue Fund (Fire Station No. 3)	9
Water & Wastewater Fund	25
Civic Center Fund	4
Information Services Fund	<u>2</u>
Total Full-Time Positions	<u>237</u>

Total personnel costs, including fringe benefits, for FY2014 are \$17,887,202 and comprise 33.6% of the City's overall budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

CAPITAL IMPROVEMENTS PROGRAM (CIP)

In September 2013, the City Council approved a CIP program. The CIP is reviewed and evaluated each year to reflect changing priorities. It provides a framework for identifying capital requirements, scheduling projects, coordinating related projects and identifying future fiscal impact. The plan indicates only a commitment to the plan, but does not in itself authorize any funding or debt issuance. Funding mechanisms must be adopted each year to pay for the improvements.

Selected CIP projects for FY2014 funding have been included in the FY2014 departmental budgets and in the Capital Projects Summary. The plan identifies various projects that will be financed with operating funds, the issuance of bonds, Rosenberg Development Corporation, contributions and grants from other entities and other funding sources.

Effect of Capital Improvements on Operations:

Many of the capital improvements included in the FY2014 budget are included as replacements of existing capital items. In these instances, the new equipment will continue to provide the current level of services to the City's citizens and/or customers. Other improvements may have an economic impact on future budgets. This information is provided for each project in the Capital Improvement Program section of the budget book.

FUND RESERVES

The fund balance reserve policies adopted by the City require minimum reserve balances of 20% of operating (non-recurring) expenditures, or a 72-day operating reserve. Based on the non-recurring expenditures, the required minimum ending fund balance for the General Fund would be \$4,562,167; the projected ending balance as provided in the budget is \$6,082,291, which represents 27% of operating expenditures, or a 96-day operating reserve. For the Water and Wastewater fund the required minimum ending balance, based on operating expenditures, should be \$1,543,605; the projected ending balance net of contingency as provided in the budget is \$4,304,056, which represents 56% of operating expenditures, or an 201-day operating reserve. The City remains in very sound financial condition with more than adequate reserves.

ROSENBERG ECONOMIC DEVELOPMENT CORPORATION

In January 1995, voters authorized an additional 1/2-cent sales tax for the purpose of economic development. State of Texas statutes regulating the creation of this sales tax require the creation of a non-profit corporation with an appointed board of directors to oversee the corporation. The corporation's bylaws require the Board to approve the corporation's budget, which must then be approved by the City Council.

The corporation is presented as a component unit in the City's Comprehensive Annual Financial Report. Therefore, the corporation's budget is presented separately from the City's budget. The corporation's budget is presented as two funds: an operating fund and a capital projects fund. The revenues include approximately \$3.45 million in sales tax for FY2014. Expenditures are categorized as follows: administration, infrastructure, marketing, strategic planning, and professional services. The majority of the expenses, \$3,663,394 or 89.4% of the budget is for infrastructure improvements which are accounted for in the RDC Capital Projects Fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EXECUTIVE SUMMARY

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Rosenberg for its annual budget for the fiscal year beginning October 1, 2012. In order to receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. The 2012-13 budget award is the twentieth consecutive year the City has received the award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Rosenberg
Texas**

For the Fiscal Year Beginning

October 1, 2012

Christopher P. Morrell

President

Jeffrey R. Egan

Executive Director

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Organizational Goals Matrix

The purpose of this organizational goals matrix is to cross-reference the goals and objectives of the City of Rosenberg as an entity with those of each department. In FY01, the Rosenberg City Council met to discuss and formulate entity-wide goals falling in several categories. Following is the synopsis of how each department plans to implement those goals as outlined by Council.

➤ Infrastructure

The City of Rosenberg will seek ways to assist new developments and retain existing businesses.

⚙️ City Manager

- Continued promotion of intergovernmental and interagency cooperation (Greater Fort Bend Economic Development Council, Fort Bend County and area cities, etc.).
- Coordinate with RDC to promote the Avenue H, Avenue I and Downtown area.

⚙️ Economic Development

- Implement the RDC Strategic Plan.
- Continue the implementation of the business retention program.
- Monitor existing tax abatement and incentive agreements for compliance.
- Coordinate and host an RDC event for existing businesses.

⚙️ Engineering

- Be involved in the engineering process of street improvements, construction projects, and water and wastewater line improvements.
- City Engineer will continue to provide professional assistance to the City with planning for capital improvement projects.
- City Engineer will continue to provide professional assistance to the Planning Commission.
- City Engineer will continue to provide professional assistance to City Council and City Manager on such issues as surface water conversion, utility and development agreement negotiations, and coordination with MUDS.
- City Engineer will continue to provide professional assistance to the RRLGC and for the City's Groundwater Reduction Plan.

⚙️ Planning

- Oversee the development within the City and Extraterritorial Jurisdiction.
- Coordinate with other entities such as Fort Bend County, Texas Department of Transportation, West Fort Bend Management District, etc., in planning for future development.
- Maintain and expand current GIS database layers to allow for better planning of City infrastructure.

⚙️ Wastewater Collection

- Continue the program to reduce the number of stoppages by replacing a minimum of 1,000 feet of existing sewer lines a year.
- Ensure that all twenty seven (27) lift stations are inspected at least once daily and are adequately maintained to ensure consistent, uninterrupted service to the citizens.
- Reduce the inflow and infiltration of rain water into the collection system by continuing a citywide sewer line replacement program.
- Develop and implement a program to collect GPS Coordinates for all manhole and cleanout locations. Enter coordinates into the GIS mapping database.

⚙️ Water Distribution

- Continue the line replacement/extension program of a minimum of 1,000 feet annually.
- Maintain an adequate pressure of 50 to 55 psi throughout the water system at a volume to meet the demands of the citizens.
- Maintain the fixed base water meter monitoring system and develop a customer water usage profile.
- Ensure that all fire hydrants are flushed and maintained two (2) times per year.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organizational Goals Matrix

➤ Transportation

The City of Rosenberg will build regional systems to facilitate development while protecting the integrity of our neighborhoods.

⚙️ Public Works

- Complete approved Street Overlay Program during fiscal year.
- Improve street safety and appearance through an aggressive program of sign maintenance and installation.
- Maintain storm sewer drain markers throughout the City. Repair/replace up to 200 markers per year.
- Maintain and repair 145 miles of public roads.
- Maintain and repair 24 miles of alleys throughout the City.
- Maintain the ditch and culvert cleaning program.
- Continue street pavement crack sealing program to extend pavement life.

⚙️ Street Lighting and Signals

- Continue to upgrade street lighting system in the City. FY14 will also include Airport Avenue and Bamore Road, street lighting upgrades.
- Maintain traffic signals at Radio Lane/Avenue N and Reading Road/Vista Drive.
- Maintain City owned decorative street lighting located in the Downtown Area.

➤ Public Safety

The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.

⚙️ Animal Control

- Reduce the feral cat population in the community and in the new subdivisions being developed in the City of Rosenberg.
- To actively pursue vicious dogs and remove them from the City.
- Promote understanding and toleration of wildlife present in the City.

⚙️ Communications

- Improve communication with public and area media.
- Develop information to educate the public regarding the City's major initiatives.

⚙️ Emergency Management

- Develop plans, programs, and operational capabilities that migrate, prepare for, respond to, and help recover from a disaster.
- Prepare plans to develop a fully functional Emergency Operations Center.
- Distribute emergency preparedness programs and publications.

⚙️ Fire Marshal

- Explore fire and life safety educational opportunities for all ages.
- Search for alternate funding for equipment.
- Continue to use technology to enhance the performance of the annual fire inspection program.
- Monitor the processes for the rental registration program and make changes as needed.
- Continue to monitor the performance and enhance the education of the Fire Investigation Unit.

⚙️ Information Services

- Assist in the support and implementation of the Police Department's new Spillman Technology software. This new software will provide Officers with new tools for crime fighting, such as crime tracking software that will identify crime "hot spots" and enable police to target patrols accordingly.

⚙️ Municipal Court

- Continue security assessment for Municipal Court and adjacent areas.
- Court security will continuously be conducted by court bailiffs during court sessions, trials, and hearings.

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Organizational Goals Matrix

Public Safety (Continued)

☛ Police

- Continue a store front operation at Brazos Town Center.
- Continue to research and implement new programs and technology.
- Continue to improve the safety of our streets and efficient movement of vehicles.
- Actively involve residents and the business community in crime prevention and promoting community safety awareness.
- Involve patrol officers in identifying and reporting incidents of non-compliance with City ordinance and/or City responsibilities such as stop signs, street lights, etc.

☛ Public Works

- Continue implementation of the Storm Water Pollution Prevention Program.

➤ Economic Development

The City of Rosenberg must develop an environment that is conducive to quality-based economic development, supportive of small business entrepreneurship, a hub for retail center activity, attractive to residential development and is a magnet for tourism.

☛ Code Enforcement

- Work with contractors to form a consistent understanding for inspections.
- Complete all residential plan reviews within seven (7) working days of receipt.
- Complete all commercial plan reviews within fourteen (14) working days of receipt.
- Conduct preconstruction meeting with contractors new to the City.
- Implement a smooth code transition through public meetings with contractors.

☛ Economic Development

- Enhance and maintain the City's Economic Development website.
- Coordinate with Communications Director to implement a marketing program.
- Assist City Manager with implementation of a downtown master plan.
- Assist City Manager with recruitment of new business to Rosenberg and with negotiations of incentive/performance agreements.

☛ Hotel/Motel

- Promote area events, attractions, and activities through targeted print media advertising, mailings, and on-line resources.
- Promote rentals of the Rosenberg Civic Center through trade print media advertising, targeted mailings, and on-line resources.
- Continue to work with Rosenberg attractions, the Central Fort Bend Chamber Alliance, surrounding communities and attractions, and local hoteliers to promote tourism.
- Host quarterly roundtable meetings with local lodging providers.

➤ Financial

The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.

☛ City Manager

- Continue to build adequate reserves in City funds to provide for emergencies and improve the City's bond ratings.
- Continue to monitor monthly revenue and expenses for the Water/Wastewater Fund.
- Continue to monitor monthly revenue and expenses for the General Fund.
- Coordinate the City's participation in an Alternate Water Supply Project and the Richmond-Rosenberg Local Government Corporation.



City Secretary

- Coordinate staff's department operational contributions to aide in accomplishing the City's mission and goals.
- Maintain, keep safe, index and preserve all official records of the City.
- Maintain and preserve records security, while providing efficient and timely access to official City records and information.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organizational Goals Matrix

Financial (Continued)

⚙️ **Customer Service**

- Ensure that all Clerks adhere to the cash handling policy in the routine daily processing of payments.
- Scan in all new and existing customer related documents into the document management system until all information is available online.
- Monitor daily readings obtained by the meter readings fixed base software, to enable the timely location of possible theft of service or damage to the meters.
- Inform utility customers about the environmental significance of going “paperless” by opting to receive an e-bill instead of paper bill; e-bills result in a reduction in the cost of printing and mailing utility bills.

⚙️ **Finance**

- Ensure continuity of business in the event of a natural disaster or sudden event.
- Continue to improve financial reports so they are more user-friendly.
- Coordinate any debt issuances needed by the City.

⚙️ **Fleet Maintenance**

- Ensure that replacement vehicles meet state and federal guidelines for emissions.
- Ensure that the fleet fueling station meets all state and federal guidelines and that all departments have a problem-free access to all fleet-fueling facilities.
- Evaluate ways to improve internal controls of City equipment and inventory, and present recommendations to the Assistant to the City Manager.

⚙️ **Fleet Replacement Fund**

- To create a true and complete fleet replacement program for the entire City of Rosenberg fleet.
- City staff will review the current replacement policy and recommend revisions.
- City staff will review how the City can use more fuel efficient vehicles to reduce annual fuel costs.

⚙️ **Municipal Court**

- Ensure that all clerks adhere to the cash handling policy in the routine daily processing of payments.
- Ensure that all payments balance with the entries into the Court software on a daily and monthly basis.
- Enhance the collections program for all outstanding warrants.
 - a. Continue to use Court Notifications system to contact defendants with outstanding warrants.
 - b. Participate in the **Scofflaw Program** with OCA (Office of Court Administration.)
 - i. Enter an Interlocal agreement with the County Assessor-Collector & TXDOT (Texas Department of Transportation) for denial of vehicle registrations of defendants that have outstanding warrants.

⚙️ **Water & Wastewater Non-Departmental**

- Continue to increase revenue with a goal to provide adequate debt service coverage for the Water and Wastewater Fund.
- Continue to increase revenues for the Subsidence Fund and to increase debt capacity for future improvements required with compliance for the Fort Bend Subsidence District.
- Provide services to other departments and/or funds in the most economical and efficient manner.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organizational Goals Matrix

➤ Organizational Development

The City of Rosenberg will invest in the development of our staff to meet the growth of our City.

⚙ **City Manager**

- Continue comprehensive review of the City's organizational structure and staffing to ensure that City staff is appropriate to efficiently provide services.
- Support workforce development and training opportunities for City employees (customer service, supervisory, computer training).

⚙ **City Secretary**

- Conduct and administer the City elections in a legal and correct manner.
- Develop and maintain the most efficient and timely procedures to support and anticipate the needs and goals of the Mayor and City Council Members.
- Stay informed on issues relating to our department and to the City as a whole.

⚙ **Code Enforcement**

- Attend continuing education classes to maintain any and all licenses and certifications for all inspectors and the building official.
- Provide each inspector with the ability to attend educational classes to increase their knowledge and attain additional certifications or licenses to the benefit of the City, with the goal of achieving one additional certification per year, per inspector.
- Continue an in-house training program.

⚙ **Customer Service**

- Provide training to department staff.

⚙ **Emergency Management**

- Provide emergency management assistance and training to all City Departments.

⚙ **Finance**

- Promote continuing education of employees to ensure knowledge on issues related to rapid growth and the subsequent financial impact.

⚙ **Fire**

- Provide an environment conducive to developing the leadership and management skills of the officers of the department.
- Review all procedures to assure the safest possible work environment.
- Continue to modify the training program to reach goal of standardization for all personnel.
- Incorporate the addition of Fire Station No. 3 for efficiency, cost effectiveness, and service to the community.

⚙ **Fleet Maintenance**

- Ensuring the highest quality work possible by City employees by furthering the training of all mechanics.
- Pursue and maintain all master ASE certification for all mechanics.

⚙ **Human Resources**

- Assist managers and supervisors so that they understand the City's goals, how they fit in, and what is expected of them.
- Continue efforts in the training program of all employees and supervisors in the areas of customer service, positive attitudes, teamwork, and ethics for public employees.
- Continue to recognize employees who increase efficiency and improve the quality of service to the citizens with the Employee of the Month Program.
- Address conflicts quickly and keep the workplace free from harassment and discrimination.
- Maintain policies and programs that promote both good physical and mental health as well as safety in the workplace.
- Monitor City's pay plan to remain competitive in the area market.
- Coordinate the Volunteer Program.
- Develop innovative approaches to recruitment activities.
- Coordinate a New Employee Orientation Program.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organizational Goals Matrix

Organizational Development (Continued)

- Continue to review the City's Personnel Policies and Procedures and make recommendations accordingly

• **Information Services**

- Secure City data that employees need to perform their work by consistently following established back-up procedures for all City servers and databases.
- Support all City staff in their information technology related projects with input, research, implementation, and support.

• **Municipal Court**

- Continue in-house training program for Municipal Court Clerk Certification Program.
- Continue to cross-train clerks within the Warrant Training Program.
- Continue to have clerks attend seminars and webinars offered by Texas Municipal Court Education Center to increase and improve their working knowledge within the Municipal Court.
- Continue to have clerks attend Texas Municipal Court Education Center's seminars, webinars, and meetings to maintain Clerk Certifications.

• **Parks & Recreation Services**

- Improve efficiency through in-house training opportunities on routine and major maintenance.
- Encourage staff to obtain additional certifications including Chemical Applicator's Licenses and CPR/First Air Certifications.

• **Planning**

- Increase professional development and staff skill levels through increased training opportunities.

• **Police**

- Continue to train staff through weekly meetings and other educational training opportunities.

• **Public Works**

- Conduct, at minimum, twelve (12) safety programs for employee education annually.

• **Water & Wastewater Administration**

- Provide a minimum of twelve (12) safety programs annually.
- Provide education and certification opportunities relative to the water and sanitary sewer utilities to all employees within the department.

➤ **Future Planning for Growth of the Community**

The City of Rosenberg will continue planning for future needs in order to maintain its quality of law enforcement services for a growing community.

• **Police**

- Develop implementation plan for replacement of the City's radio system.
- Develop personnel plan to accommodate increase in calls for police services.

➤ **Delivery of Service to Citizens**

The City of Rosenberg will continuously seek ways to improve services to the citizens.

• **Animal Control**

- Increase the number of humane educational programs to interested school campuses and other interested community groups to increase awareness and responsible pet care for the next generation of pet owners.
- Continue to work on strengthening animal ordinances to improve the quality of service to the community and animals alike, through an annual review of existing ordinances and incorporation of new ordinances as needed.
- Reduce the number of unwanted pets in the City by continuing with an aggressive adoption program and encouraging citizens to sterilize their pets.
- Implement the transition to the new Animal Control Shelter.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organizational Goals Matrix

Delivery of Service to Citizens (Continued)

- Solicit volunteers to assist at the new Animal Control Shelter.

✿ **City Manager**

- Continue to evaluate opportunities to outsource City services to reduce costs and to improve delivery of services.
- Coordinate Citizen Request Partner Program.
- Coordinate implementation of the Capital Improvement Program.

✿ **City Secretary**

- Maintain and update the electronic document management system (EDMS).
- Develop and maintain a quality management program to provide as the standard level of service to the other departments, the citizens, and the public.

✿ **Civic Center**

- Continue to research community services being offered by cities with comparable population and evaluate opportunities to include appropriate services which would most benefit the citizens.
- Encourage professionalism in customer service through continuing education and staff development opportunities, and maintain professional, customer service oriented staff to meet client needs.
- Prepare quarterly reports on Civic Center use for City Council and City Manager.

✿ **Communications**

- Assure information on the City's website and municipal channel is continually updated to include most-up-to-date information on City services, programming, and initiatives.
- Develop issue-focused pages on the website as citizen resources (e.g. recycling information; water conservation and surface water conservation project; area transit resources, etc.)
- Prepare the City's monthly newsletter.
- Assist City Manager to develop public education programs related to mandate by Fort Bend Subsidence District and water conservation.

✿ **Customer Services**

- Work toward providing a more convenient customer service division by providing other options for conducting business; such as over the phone, by fax, and through email.
- Promote the use of online services to utility customers as an additional option for bill payment and as a means for the customer to have convenient accessibility to their account information.

✿ **Economic Development**

- Continue maintenance program for the City's gateway areas.
- Maintain a listing of available facilities and properties.
- Develop and implement program to encourage redevelopment along Avenue H Corridor.
- Coordinate projects to improve City parks.

✿ **Finance**

- Seek innovative ways to ensure the timely payment of invoices at all times.
- Investigate citizen needs for online bill paying and work toward an implementation plan.
- Implement new computer software programs to improve customer service and internal service to City departments.

✿ **Fire**

- Utilize technology to enhance operations.
- Continue searching for alternate funding for staffing, equipment, or facilities.
- Continue the process of reviewing the ISO rating in order to achieve a two (2) during the fiscal year.
- Begin operation of Fire Station No. 3.

✿ **Hotel/Motel**

- Assist the Council Task Force to review the City's Tourism Program and policies/procedures for use of Hotel/Motel Tax.

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Organizational Goals Matrix

Delivery of Service to Citizens (Continued)

⚙️ Information Services

- Assist in the support and implementation of upgrading the Springbrook database to Microsoft SQL. The new database architecture will create a more efficient way to store data and allow for faster catalog and retrieval. The new Microsoft SQL database will be more robust, reliable, and expandable. The way this upgrade translates to the citizens is that there will be less system downtime and faster account retrieval which equates to less waiting at the clerk windows.
- Assist in the continuation of on-line payments in all areas and improve web-based options for citizens to use.
- Assist with the implementation of the city wide mass notification system.

⚙️ Mayor/Council

- Provide leadership and direction to the City staff and community.
- Provide close coordination with area cities, Houston-Galveston Area Council of Governments, the Central Fort Bend Chamber Alliance, the Rosenberg Development Corporation, Greater Fort Bend Economic Development Council, Fort Bend Chamber of Commerce, other local governmental agencies and/or committees, and various state agencies.
- Provide City services to the citizens of Rosenberg in the most efficient and effective manner possible.

⚙️ Municipal Court

- Encourage defendants to make payments online or by phone using a MasterCard or Visa credit card.
- Establish Municipal Court as a Child Safety Seat (HUB) station by providing Child Safety Seat Checks conducted by certified technicians for the citizens.
 - Assist parents with installation of car seats.
 - Inform parents of safety positions of car seats.
 - Provide educational material on car seat safety.
- Continue the Juvenile Case Worker Program.

⚙️ Parks & Recreation Services

- Continue to provide a safe and clean environment at the City park facilities, and recreational activities for citizens to enjoy.
- Effectively utilize staff and volunteers to provide quality recreational programs and activities for the community.
- Continue with the playground inspection program in order to maintain and replace defective playground equipment.
- Continue to utilize the City's municipal access channel, newspaper press releases and website to promote upcoming recreational programs or events.
- Ensure that contractual mowing services are provided in accordance with existing agreements.
- Work with Friends of the Community Recreation in Rosenberg to receive donations to Parks and Recreation Programs.
- Coordinate the scheduling of the Seabourne Creek Park Sports Complex and the maintenance of the new facilities.

⚙️ Planning

- Increase transparency of development review policies and procedures through updates to the Planning Department website.
- Recommend changes to existing ordinances, and propose new ordinances as necessary, to provide for clarifications and enhanced regulations for the orderly development of the City and City's ETJ.
- Complete updates to the City's sign ordinance and coordinate implementation with West Fort Bend Management District and City of Richmond.
- Coordinate adoption of standards, plan review, and enforcement with the West Fort Bend Management District.

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Organizational Goals Matrix

Delivery of Service to Citizens (Continued)

- Improve the cemetery database and record keeping.
- Begin update of census data and related data for update to City's Comprehensive Plan.
- Coordinate the City's efforts to update the City's Comprehensive Plan.
- Begin compiling GIS data and maps for PDF map library on Planning Department website and for eventual interactive mapping.

⚙️ Public Works

- Coordinate the City's mowing contracts.
- Coordinate the City's Street Sweeping Contract.
- Complete GIS mapping of the storm sewer system and out falls.
- Complete Bamore Rd, Phase III Capital Improvements Project and begin Phase IV.
- Coordinate Bryan Road/Spacek Road Capital Improvement Project Design.
- Complete Airport Road Phase I Capital Improvement Project Design and begin construction.

⚙️ Reclaimed Water

- Continue operation of the reclaimed water system for Seabourne Creek Regional Sports Complex and develop opportunities to expand the system while building additional over-conversion credits with the Fort Bend Subsidence District.
- Monitor implementation and use of reclaimed water for irrigation needs at Terry High School.
- Review opportunities to further expand the reclaimed water distribution system to serve additional areas such as Lamar High School Complex and proposed MUD 150 Business Park.

⚙️ Wastewater Collection

- Respond within one (1) hour to emergency complaints regarding sewer line problems.
- Continue Installation of manual electrical transfer switches at lift stations to improve reliability in the event of extended power outage.
- Acquire additional trailer-modified generator for emergency stand-by power needs at a lift stations.

⚙️ Wastewater Treatment

- Ensure that the contractual operations and maintenance of the wastewater treatment facilities are in accordance with existing agreements and meet all Texas Commission on Environmental Quality (TCEQ) and Environmental Protective Agency (EPA) permit requirements.
- Continue operation of the internal non-potable water systems at WWTP #1 and WWTP #2 to build additional over-conversion credits with the Fort Bend Subsidence District.
- Continue public/private partnership venue for sludge dewatering at WWTP #2, utilizing excess digester capacity and reducing City operations contract costs.
- Wastewater Treatment Plant Grounds maintenance services have been outsourced to improve the aesthetics of the facilities and reduce costs.
- Review opportunities to further expand the Reclaimed water Distribution system to serve additional areas such as Lamar High School Complex and the proposed Business Park.

⚙️ Water Distribution

- Respond quickly and efficiently, within one (1) hour, to complaints regarding water leaks to reduce water loss.
- Collect GPS Coordinates for new water installations and build GIS database.
- Focus on mapping water distribution system and collect GPS coordinates for water valves and fire hydrants for input into GPS database.

⚙️ Water Purification/Production

- Ensure that adequate water quantity and quality are maintained to meet the health needs and demands of citizens.
- Ensure compliance with state and federal regulatory agencies regarding public drinking water systems. Collect a minimum of four hundred eighty (480) bacteriological samples and all other annual sampling requirements.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organizational Goals Matrix

Delivery of Service to Citizens (Continued)

- Maintain a minimum of eight (8) TCEQ licensed water operators.
- Complete Water Plant No. 5 (Cottonwood Church Rd) expansion consisting of a 500,000 gallon ground storage tank, booster pumps, stand by generator, and a water well.
- Complete implementation of a Supervisory Control and Data Acquisition System (SCADA) to monitor and control water plant operations.

⚙ **Water and Wastewater Administration**

- Improve the provision of uninterrupted water and wastewater service to customers at the lowest price.
- Maintain the fixed base water meter monitoring system and develop a customer water usage profile.
- Continue implementation of Inflow/Infiltration improvements.
- Continue planning efforts to meet Fort Bend Subsidence District surface water conversion mandates.
- Continue implementation of system wide Capital Improvements necessary to meet the 30% Groundwater Reduction date of 2016.
- Maintain compliance with State mandated Emergency Preparedness Plan which requires emergency power capabilities at water plants.
- Continue participation and sponsorship of the Fort Bend Subsidence District Water Wise Program.
- Maintain compliance with TCEQ permits and regulations.
- Monitor implementation of the Groundwater Reduction Plan (GRP) to ensure participants comply with the plan, submit monthly GRP fee payments, well pumpage data, and permitted pumpage amounts are not exceeded.
- Coordinate Utility adjustment projects for various TxDOT projects including Ave. H and Ave. I one-way Pairs project and US 59 (I-69) project.

➤ **Quality of Life**

The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.

⚙ **Civic Center**

- Provide an attractive, well-maintained, comfortable facility for public and private functions, with state-of-the-art technology and excellent customer care and service.
- Solicit varied instructional programs and classes, and communicate these opportunities to the community.
- Coordinate and provide free events and activities to the community at large.
- Make the public aware of facilities, events and programs within the City through media advertising, the City's monthly newsletter, the municipal access channel, and on-line resources.
- Conduct routine repair and preventative maintenance at Civic Center to assure facility is maintained at the same or higher level as was designed to maintain a quality client experience.

⚙ **Code Enforcement**

- Improve detection, notification, and resolution of dangerous and substandard buildings through a dedicated, proactive approach to code enforcement.
- Improve efficiency through using wireless access and tablet PC's, modifying the permit software system to eliminate duplicate work orders and automatically generating follow-up code inspection work orders for all Code Inspectors.
- Review existing City codes and make appropriate recommendations to improve the quality of life for the citizens.
- Continue updates to existing City Codes and complete City Council adoption.

⚙ **Communications**

- Expand the marketing of Rosenberg City Services through the distribution of positive information regarding City service, City programs, and City employees.

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Organizational Goals Matrix

Quality of Life (Continued)

⚙️ Health

- Ensure code compliance from the food industry for safe food handling practices to prevent food borne illness through regulation, education, and assessment.
- Inspect food service establishments based on risk assessment providing bi-annual inspections for low to medium risk establishments and more frequent inspections for identified high risk establishments.
- Investigate consumer complaints within 24 to 72 hours of notification.
- Provide educational information and material to industry and to the public to increase their knowledge for providing a safe food product and for prevention of food borne diseases.

⚙️ Parks & Recreation Services

- Develop wholesome, diverse, and quality leisure opportunities that appeal to all citizens.
- Continue to improve the park system by seeking grants and other funding sources and cultivating volunteers.
- Implement policies for special event opportunities.

➤ Water Conservation

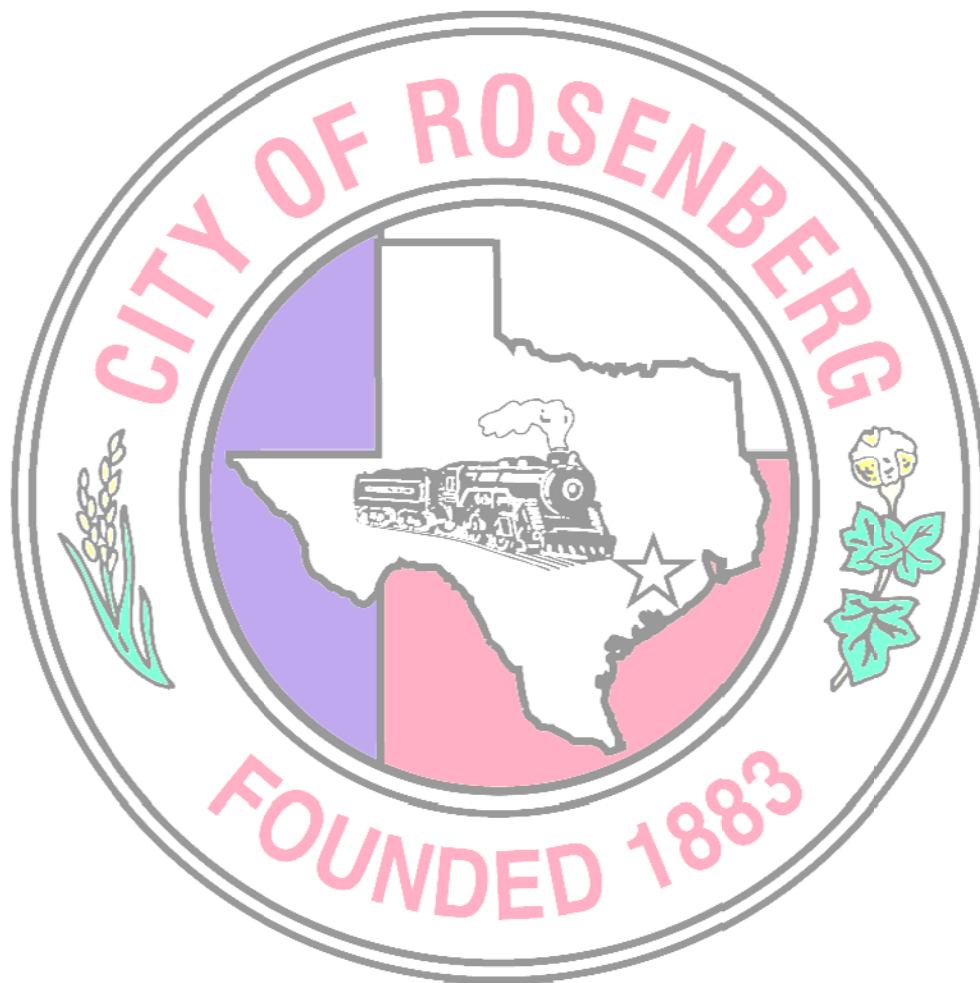
The City of Rosenberg will maintain water conservation as a top priority.

⚙️ Customer Service

- Monitor leak information provided by the fixed base meter reading software, notifying customers in a timely manner resulting in reduction of water loss.
- Provide water conservation information to customers through messages on utility bills and pamphlets included with utility bills.
- Encourage customers to use online services as a way to track their usage history.



Budget Summaries



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2013	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2014
Note (1)				
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 6,401,991	\$ 22,833,311	\$ 23,153,011	\$ 6,082,291
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	1,163,103	533,100	495,546	1,200,657
Municipal Court Technology Fund	26,717	20,050	24,100	22,667
Beautification Fund	31,738	24,015	14,000	41,753
Law Enforcement Fund	110,355	200	106,600	3,955
Community Development Block Grant Fund	8,203	247,300	252,960	2,543
Emergency Fund	460,818	3,500	50,000	414,318
Police Asset Forfeiture Fund	5,845	-	5,000	845
Park Land Dedication Fund	215,647	5,200	15,000	205,847
Juvenile Case Management Fund	173,374	20,175	21,680	171,869
Municipal Court Child Safety Fund	176,316	36,675	34,750	178,241
Municipal Court Building Security Fund	-	12,500	12,500	-
MUD Fire Services Fund	686,923	410,800	405,000	692,723
Police Federal Forfeiture Fund	25,740	-	25,000	740
PEG Fund	82,204	50,000	50,000	82,204
Fire Station No. 3 Construction Fund	260,920	604,100	595,000	270,020
Fire Station No. 3 Operating Fund	494,415	842,680	961,011	376,084
General Supplemental Fund	326,926	320,400	458,000	189,326
Subtotal	4,249,245	3,130,695	3,526,146	3,853,793
DEBT SERVICE FUND	5,079,063	6,998,537	6,957,338	5,120,262
CAPITAL PROJECTS FUNDS	5,452,272	84,854	4,867,317	669,809
TOTAL GOVERNMENTAL FUNDS	21,182,571	33,047,397	38,503,812	15,726,156
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	4,559,773	8,523,898	8,523,898	4,559,773
Restricted Funds	6,079,793	2,260,560	2,984,586	5,355,767
Civic Center Fund	-	470,403	470,403	-
Subtotal	10,639,566	11,254,861	11,978,887	9,915,540
INTERNAL SERVICE FUNDS:				
Insurance Fund	753,218	2,214,179	2,074,100	893,297
Fleet Replacement Fund	3,314,225	550,496	122,000	3,742,721
Information Services Fund	360,333	593,423	632,423	321,333
Subtotal	4,427,776	3,358,098	2,828,523	4,957,351
TOTAL PROPRIETARY FUNDS	15,067,342	14,612,959	14,807,410	14,872,891
COMPONENT UNITS:				
Rosenberg Development Corporation	5,469,719	3,450,900	4,096,987	4,823,632
GRAND TOTAL	\$ 41,719,632	\$ 51,111,256	\$ 57,408,209	\$ 35,422,679

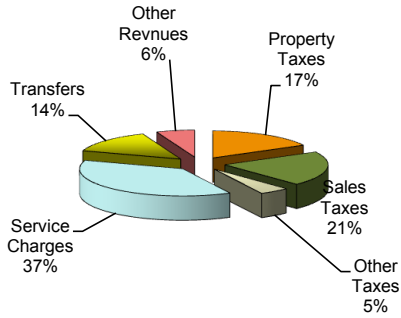
Notes:

(1) - Total beginning reserves, including restricted reserves.

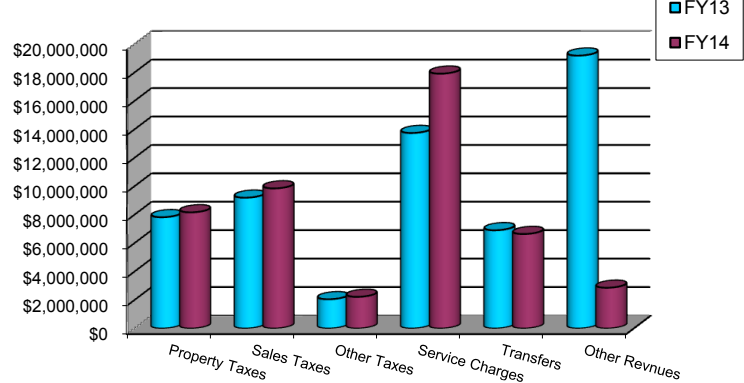
CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Budget Summary - All Funds

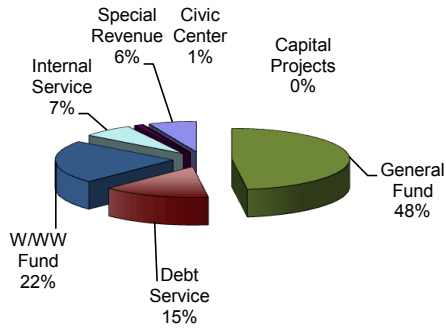
FY2014 Resources



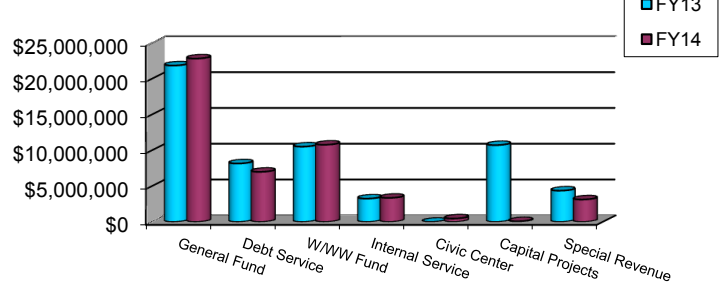
Resources Compared - FY2013 to FY2014



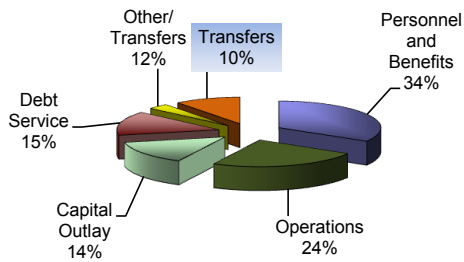
FY2014 Expenditures by Fund



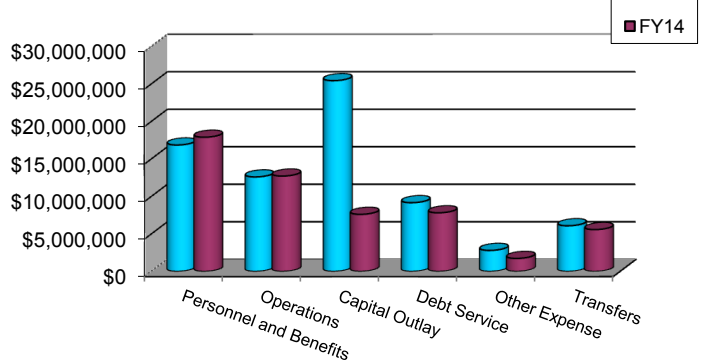
Expenditures by Fund Compared - FY 2013 to FY 2014



FY14 Expenditures by Function



Expenditures by Function Compared - FY 2013 to FY 2014



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**OVERALL SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

Description	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES			ALL FUNDS
	General Fund	Special Revenue Funds (1)	Debt Service Fund	Capital Projects Funds (2)	Enterprise Funds			2013-14 Budget
					Water & Wastewater Fund	Civic Center Fund	Internal Service Funds (3)	
BEGINNING BALANCE (Estimates)	\$ 6,401,991	\$ 4,249,245	\$ 5,079,063	\$ 5,452,272	\$ 10,639,566	\$ -	\$ 4,427,776	\$ 36,249,914
REVENUES:								
Property taxes	4,160,200	-	4,005,817	-	-	-	-	8,166,017
Sales taxes	9,850,000	-	-	-	-	-	-	9,850,000
Other taxes	1,672,500	550,000	-	-	-	-	-	2,222,500
Licenses & permits	449,875	-	-	-	-	-	-	449,875
Charges for services	3,556,601	-	-	5,500	9,841,500	70,000	3,346,198	16,819,799
Fines & forfeitures	559,600	89,000	-	-	-	-	-	648,600
Interest revenue	5,000	4,215	6,000	2,150	10,060	-	3,050	30,475
Intergovernmental	920,399	1,296,880	-	-	210,000	-	-	2,427,279
Special Event Revenue	-	32,000	-	-	-	-	-	32,000
Contributions	-	101,000	-	-	-	-	-	101,000
Other Revenue	83,900	100,000	-	77,204	1,000	-	8,850	270,954
TOTAL REVENUES	21,258,075	2,173,095	4,011,817	84,854	10,062,560	70,000	3,358,098	41,018,499
OTHER FINANCING SOURCES:								
Proceeds from debt issuance	-	-	-	-	-	-	-	-
Transfers in	1,575,236	957,600	2,986,720	-	721,898	400,403	-	6,641,857
TOTAL OTHER SOURCES	1,575,236	957,600	2,986,720	-	721,898	400,403	-	6,641,857
TOTAL RESOURCES	22,833,311	3,130,695	6,998,537	84,854	10,784,458	470,403	3,358,098	47,660,356
TOTAL FUNDS AVAILABLE	\$ 29,235,302	\$ 7,379,940	\$ 12,077,600	\$ 5,537,126	\$ 21,424,024	\$ 470,403	\$ 7,785,874	\$ 83,910,269
OPERATING EXPENSES:								
Personnel and Benefits	\$ 15,117,996	\$ 889,845	\$ -	\$ -	\$ 1,477,556	\$ 241,898	\$ 159,907	\$ 17,887,202
Supplies	1,683,734	82,050	-	-	1,086,944	84,100	11,548	2,948,376
Maintenance & services	5,248,463	569,203	-	-	1,379,565	68,246	2,495,068	9,760,545
Capital outlay	342,175	1,287,660	-	4,867,317	933,586	12,336	162,000	7,605,074
Debt Service	8,350	-	6,957,338	-	778,978	63,823	-	7,808,489
Other expense	-	-	-	-	1,727,897	-	-	1,727,897
TOTAL EXPENDITURES	22,400,718	2,828,758	6,957,338	4,867,317	7,384,525	470,403	2,828,523	47,737,582
OTHER FINANCING USES:								
Transfers Out	752,293	697,388	-	-	4,123,959	-	-	5,573,640
TOTAL OTHER USES	752,293	697,388	-	-	4,123,959	-	-	5,573,640
TOTAL EXPENDITURES & OTHER USES	23,153,011	3,526,146	6,957,338	4,867,317	11,508,484	470,403	2,828,523	53,311,222
TOTAL ENDING BALANCE	6,082,291	3,853,794	5,120,262	669,809	9,915,540	-	4,957,351	30,599,047
Reserve for contingencies	100,000	-	-	-	255,717	-	-	355,717
Restricted balance	-	2,832,313	-	-	5,355,767	-	-	8,188,080
ENDING BALANCE (4)	\$ 5,982,291	\$ 1,021,481	\$ 5,120,262	\$ 669,809	\$ 4,304,056	\$ -	\$ 4,957,351	\$ 22,055,250

(1) Includes all Special Revenues Funds as listed on page C - 1.

(2) Capital Project Funds are project-based budgets and therefore cover more than one fiscal year.

(3) Includes Insurance, Fleet Replacement and Information Services Funds.

(4) Undesignated/Unreserved Balance.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Capital Expenditures Summary

The City Manager develops and maintains a five-year plan for capital improvements which is reviewed annually by the City Council. The Capital Improvements Program (CIP) is a planning document only and does not authorize or fund projects. Only capital expenditures in excess of \$100,000 are included in the CIP. Toward the back of this document is a detailed description and summary of the CIP.

What follows is a summary of all capital expenditures included in the budget for Fiscal Year 2014, which may include items from the CIP, but also include smaller expenditures for items that are considered capital purchases.

GENERAL FUND:

General Government	3,000
Police	7,175
Public Works	<u>332,000</u>

Subtotal	\$ 342,175

LAW ENFORCEMENT FUND:	70,000

COMMUNITY DEVELOPMENT BLOCK GRANT:	252,960

PARK LAND DEDICATION FUND:	15,000

RDC PROJECTS FUND:	2,079,000

POLICE FEDERAL FORFEITURE FUND:	25,000

PEG CAPITAL FUND:	50,000

FIRE STATION NO. 3 CONSTRUCTION FUND:	595,000

FIRE STATION NO. 3 OPERATING FUND:	60,000

GENERAL SUPPLEMENTAL FUND:	219,700

CAPITAL PROJECT FUNDS:	4,867,317

WATER/WASTEWATER CAPITAL PROJECT FUND:	933,586

CIVIC CENTER FUND:	12,336

FLEET REPLACEMENT FUND:	122,000

INFORMATION SERVICES FUND:	40,000

Total Capital Expenditure	<u>\$ 9,684,074</u>

**CITY OF ROSENBERG
2013-14 BUDGET**

Budgeted Capital Expenditures

Department	Project Description	2012-13 Budget	2012-13 Estimate	2013-14 Budget
GENERAL FUND				
General Government	Land and Land Rights	\$ 3,000	\$ 3,000	\$ 3,000
	Sub-Total	3,000	3,000	3,000
Police	Machinery & Equipment	15,000	15,000	-
	Computer Hardware/Software	7,175	7,175	7,175
	Sub-Total	22,175	22,175	7,175
Public Works	Street Overlay	-	-	300,000
	Crack Sealing	28,000	28,000	32,000
	Sub-Total	28,000	28,000	332,000
General Fund Total		\$ 53,175	\$ 53,175	\$ 342,175
SPECIAL REVENUE FUNDS				
Special Revenue Funds	HOTEL/MOTEL FUND			
	Furniture and Fixtures	15,000	15,000	-
	Hotel/Motel Fund Total	15,000	15,000	-
	LAW ENFORCEMENT FUND			
	Machinery & Equipment	253,440	183,440	70,000
	Law Enforcement Fund Total	253,440	183,440	70,000
	COMMUNITY DEVELOPMENT BLOCK GRANT FUND			
	Improvements O/T Buildings	481,325	324,546	252,960
	CDBG Fund Total	481,325	324,546	252,960
	PARK LAND DEDICATION FUND			
	Improvements O/T Buildings	81,626	81,626	15,000
	Park Land Dedication Fund Total	81,626	81,626	15,000
	POLICE FEDERAL FORFEITURE FUND			
	Machinery and Equipment	68,585	68,585	25,000
	Police Federal Forfeiture Fund Total	68,585	68,585	25,000
	PEG CAPITAL FUND			
	Machinery and Equipment	-	-	50,000
	PEG Capital Fund Total	-	-	50,000

**CITY OF ROSENBERG
2013-14 BUDGET**

Budgeted Capital Expenditures

Department	Project Description	2012-13 Budget	2012-13 Estimate	2013-14 Budget
FIRE STATION NO. 3 CONSTRUCTION FUND				
	Buildings	25,000	25,000	10,000
	Improvements Other Than Buildings	75,000	-	85,000
	Machinery and Equipment	590,000	590,000	360,000
	Furniture and Fixtures	160,000	30,000	140,000
	Fire Station No. 3 Construction Fund Total	850,000	645,000	595,000
FIRE STATION NO. 3 OPERATING FUND				
	Personnel Protective Equipment	55,000	-	60,000
	Fire Station No. 3 Operating Fund Total	55,000	-	60,000
GENERAL SUPPLEMENTAL FUND				
	Buildings	695,500	695,500	-
	Improvements Other Than Buildings	23,100	23,100	4,000
	Street Improvements	494,245	494,245	30,000
	Machinery & Equipment	199,247	199,247	40,000
	Computer Hardware/Software	-	-	37,700
	Motor Vehicles	118,771	118,771	108,000
	General Supplemental Fund Total	1,530,863	1,530,863	219,700
Special Revenue Total		\$ 3,335,839	\$ 2,849,060	\$ 1,287,660

Capital Improvement Fund	CAPITAL PROJECTS FUND			
	Dry Creek Drainage (CP0602)	299,060	271,296	27,764
	Seabourne Creek Drainage Improvements	746,928	746,928	-
	Bamore Road Upgrade (CP0703 & CP1211)	2,357,386	2,357,466	-
	FM 2218 Widening (CP0201)	96,177	-	96,367
	Spacek Road Improvements (CP1212)	666,281	9,978	-
	Blume Road 2010B CO (CP0908)	100,406	100,406	-
	Animal Control Facility	641,893	641,893	-
	Administrative Offices (CP1102)	531,700	531,700	-
	Bryan Road (CP 1103)	890,000	20,714	1,233,937
	Sewer Infiltration	56,509	56,509	-
	Terry HS Reuse Project	195,000	195,000	-
	Water Reuse (CP 0905 & CP 1105)	1,428,242	888,242	540,000
	Land & Land Rights- Fire Station No. 3	516,647	516,647	-
	Buildings- Fire Station No. 3 (CP1203)	1,961,562	1,961,562	-
	Water Well #5 Tank (CP1204)	2,682,500	2,682,500	-
	Blume Rd Phase II (CP0908)	386,488	218,488	-
	Hwy 36 Drainage (CP1205)	75,000	75,000	-
	Police Safety Communications System	1,750,000	1,750,000	135,569
	Airport Ave (CP1304)	2,400,000	316,320	2,083,680
	Old Richmond Rd (CP1305)	500,000	-	500,000
	School Sidewalks (CP1306)	350,000	350,000	-
	Repair Sidewalks (CP1315)	250,000	-	250,000
	One Way Pairs (CP1213)	1,452,240	1,452,000	-
	Water Plant No. 5 Expansion (CP1204)	1,048,000	1,048,241	-
	Issuance Costs/Other	400,000	276,000	-
	Capital Improvement Fund Total	21,782,019	16,466,890	4,867,317
Capital Improvement Total		\$ 21,782,019	\$ 16,466,890	\$ 4,867,317

**CITY OF ROSENBERG
2013-14 BUDGET**

Budgeted Capital Expenditures

Department	Project Description	2012-13 Budget	2012-13 Estimate	2013-14 Budget
Water/Wastewater Fund	WATER/WASTEWATER FUND			
	WATER/WASTEWATER SUPPLEMENTAL FUND			
	Improvements O/T Buildings	400,000	400,000	75,000
	Machinery and Equipment	117,000	117,000	21,500
	Water/Wastewater Supplemental Fund Total	517,000	517,000	96,500
	Bryan/Spacek Road Impact Fee Fund			
	Improvements O/T Bldgs	-	-	300,000
		-	-	300,000
	WATER IMPACT FEE FUND			
	Improvements O/T Buildings	-	-	112,086
	Water Impact Fee Fund Total	-	-	112,086
	GRP WATER PROJECTS			
	Improvements O/T Buildings	140,000	140,000	-
	GRP Water Projects Fund Total	140,000	140,000	-
	FM 2977 Water Improvements Fund			
	Improvements O/T Bldgs	-	-	425,000
	FM 2977 Water Improvements Fund Total	-	-	425,000
	Water/Wastewater Fund Total	\$ 657,000	\$ 657,000	\$ 933,586
Fleet Replacement	FLEET REPLACEMENT FUND			
	Motor Vehicles	215,568	215,568	122,000
	Fleet Replacement Fund Total	215,568	215,568	122,000
	Fleet Replacement Fund Total	\$ 215,568	\$ 215,568	\$ 122,000
Information Services	INFORMATION SERVICES FUND			
	Machinery and Equipment	17,500	17,500	15,000
	Computer Hardware/Software	25,000	25,000	25,000
	Information Services Fund Total	42,500	42,500	40,000
	Information Services Total	\$ 42,500	\$ 42,500	\$ 40,000

**CITY OF ROSENBERG
2013-14 BUDGET**

Budgeted Capital Expenditures

Department	Project Description	2012-13 Budget	2012-13 Estimate	2013-14 Budget
Civic Center	CIVIC CENTER FUND			
	Computer Hardware/Software	-	-	12,336
	Civic Center Fund Total	-	-	12,336
	Civic Center Total	\$ -	\$ -	\$ 12,336
Rosenberg Development Corp.	RDC PROJECTS FUND			
	Park Improvements (CP1301)	250,000	250,000	-
	Park Improvements (CP1401)	-	-	50,000
	Transportation Gateway Imp (CP0705)	75,000	75,000	112,000
	Downtown Parking Lot (CP1316)	250,000	250,000	-
	Imperial Arts	250,000	250,000	-
	Business Park Development (CP1302)	189,783	189,783	1,700,000
	Mons Ave Sidewalks	-	-	217,000
	RDC Projects Fund Total	1,014,783	1,014,783	2,079,000
	RDC Project Fund Total	\$ 1,014,783	\$ 1,014,783	\$ 2,079,000
	Grand Total	\$ 27,100,884	\$ 21,298,976	\$ 9,684,074

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget	Var %
GENERAL FUND:					
General Government:					
City Manager (101-1200)					
City Manager	1.00	1.00	1.00	1.00	
Assistant To The City Manager	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	
Secretary II	1.00	1.00	1.00	1.00	
Subtotal	6.00	6.00	6.00	6.00	0%
Personnel (101-1210)					
Human Resources Director	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Volunteer Coordinator	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	0%
Economic Development (101-1211)					
Economic Development Director	0.90	0.90	0.90	0.80	
Assistant Economic Development Director	1.00	1.00	1.00	1.00	
Subtotal	1.90	1.90	1.90	1.80	-5%
City Secretary (101-1300)					
City Secretary - Certified	1.00	1.00	1.00	1.00	
Secretary III	1.00	1.00	1.00	1.00	
Secretary - Part-time *	0.48	0.48	0.48	0.48	
Subtotal	2.48	2.48	2.48	2.48	0%
Finance & Accounting (101-1400)					
Finance Director	1.00	1.00	1.00	1.00	
Budget Analyst	1.00	1.00	1.00	1.00	
Accounting Supervisor	0.00	0.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	
Payroll Clerk	1.00	1.00	0.00	0.00	
Accounts Payable Clerk	1.00	1.00	1.00	1.00	
Finance Clerk	0.80	0.80	0.80	0.80	
Subtotal	5.80	5.80	5.80	5.80	0%
Municipal Court (101-1417)					
Municipal Judge	1.00	1.00	1.00	1.00	
Associate Municipal Court Judge *	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	
Clerk II	1.00	1.00	1.00	1.00	
Clerk I	2.00	2.00	2.00	2.00	
Subtotal	5.48	5.48	5.48	5.48	0%
General Government (101-1800)					
College Interns/ High School Clerical Interns *	2.95	2.27	3.02	3.02	
Subtotal	2.95	2.27	3.02	3.02	2%
TOTAL GENERAL GOVERNMENT	27.61	26.93	27.68	27.58	0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget	Var %
GENERAL FUND (Continued)					
Public Safety:					
Police (101-3000)					
Police Chief	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	
Police Lieutenant	3.00	3.00	3.00	4.00	
Administrative Lieutenant	1.00	1.00	1.00	1.00	
Police Sergeant	9.00	9.00	9.00	8.00	
Identification Officer III	2.00	2.00	2.00	2.00	
Police Officer	37.00	40.00	40.00	42.00	
Communications Specialist	14.00	14.00	14.00	14.00	
Administrative Assistant	0.00	0.00	1.00	1.00	
Secretary II	3.00	3.00	2.00	2.00	
Records Clerk	1.00	1.00	1.00	1.00	
Civilian Jailer	1.00	1.00	1.00	2.00	
Warrants Officer/Multi Housing	2.00	2.00	2.00	2.00	
Victims Assistance Liaison	0.00	0.00	1.00	1.00	
Subtotal	75.00	78.00	79.00	82.00	9%
School Officers & Crossing Guards (101-3036)					
Police Sergeant	1.00	1.00	1.00	1.00	
School Police Officer	8.00	8.00	8.00	9.00	
School Crossing Guards/seasonal *	2.08	2.86	2.86	2.86	
Subtotal	11.08	11.86	11.86	12.86	16%
Animal Control (101-3034)					
Animal Control Supervisor	1.00	1.00	1.00	1.00	
Animal Control Officer	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	0%
Fire (101-3100)					
Fire Chief	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	
Fire Lieutenant	6.00	6.00	6.00	6.00	
Driver/Operator	6.00	6.00	6.00	6.00	
Firefighter	17.00	17.00	15.00	15.00	
Fire Inspector - FFII	0.00	0.00	2.00	2.00	
Secretary III	1.00	1.00	1.00	1.00	
Clerk II	1.00	1.00	1.00	1.00	
Relief Firefighter/Temporary *	1.03	1.03	1.03	1.03	
Subtotal	37.03	37.03	37.03	37.03	0%
Fire Marshal (101-3133)					
Fire Marshal	1.00	1.00	1.00	1.00	
Rental Inspector	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	0%
TOTAL PUBLIC SAFETY	127.11	130.89	131.89	135.89	

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget	Var %
Public Works (101-5022)					
Assistant City Manager	0.20	0.30	0.30	0.35	
Utility Superintendent	0.20	0.30	0.30	0.35	
Street Superintendent	1.00	1.00	1.00	1.00	
Foreman	2.00	2.00	2.00	2.00	
Sign Shop Technician	1.00	1.00	1.00	1.00	
Heavy Equipment Operator	4.00	4.00	4.00	4.00	
Light Equipment Operator	6.00	6.00	6.00	6.00	
Project Director	1.00	1.00	1.00	1.00	
Subtotal	15.40	15.60	15.60	15.70	2%
Fleet Maintenance (101-5025)					
Chief Mechanic	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	
Service Technician	1.00	1.00	1.00	1.00	
Finance Clerk	0.20	0.20	0.20	0.20	
Subtotal	4.20	4.20	4.20	4.20	0%
TOTAL PUBLIC WORKS	19.60	19.80	19.80	19.90	2%
Community Development: Planning Administration (101-1900)					
Planning Director	1.00	1.00	1.00	1.00	
Economic Development Director	0.00	0.00	0.00	0.10	
Administrative Assistant	0.66	0.66	0.66	0.66	
GIS Specialist	1.00	1.00	1.00	1.00	
Subtotal	2.66	2.66	2.66	2.76	4%
Code Enforcement (101-1935)					
Building Official	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	
Code Enforcement Officer	2.00	2.00	2.00	2.00	
Secretary II	1.00	0.00	0.00	0.00	
Secretary I	1.00	2.00	2.00	2.00	
Subtotal	7.00	7.00	7.00	7.00	0%
Health (101-1941)					
Sanitarian	1.00	1.00	1.00	1.00	
Subtotal	1.00	1.00	1.00	1.00	0%
Communications (101-1950)					
Communications Director	0.75	0.75	0.75	0.75	
Tourism Assistant *	0.24	0.24	0.24	0.24	
Subtotal	0.99	0.99	0.99	0.99	0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget	Var %
Parks & Recreation-Maintenance (101-1953)					
Parks & Recreation Director	1.00	1.00	1.00	1.00	
Economic Development Director	0.10	0.10	0.10	0.10	
Parks Supervisor	1.00	1.00	1.00	1.00	
Assistant Parks Supervisor	1.00	1.00	1.00	1.00	
Crew Leader	0.00	0.00	1.00	1.00	
Maintenance Worker	8.00	7.00	6.00	6.00	
Subtotal	11.10	10.10	10.10	10.10	-9%
TOTAL COMMUNITY DEVELOPMENT	22.75	21.75	21.75	21.85	-4%
TOTAL GENERAL FUND	197.07	199.37	201.12	205.22	4%

WATER AND WASTEWATER FUND:

Administration (501-5050)

Assistant City Manager	0.80	0.70	0.70	0.65	
Utility Superintendent	0.80	0.70	0.70	0.65	
Secretary II	0.34	0.34	0.34	0.34	
Subtotal	1.94	1.74	1.74	1.64	-15%

Water Production/Purification (501-5052)

Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	
Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	
Subtotal	1.00	1.00	1.00	1.00	0%

Water Distribution (501-5053)

Utility Superintendent	1.00	1.00	1.00	0.50	
Foreman	3.00	3.00	3.00	3.00	
Customer Service Technician II	0.00	0.00	0.00	1.00	
Customer Service Technician I	3.00	3.00	3.00	2.00	
Water System Technician I	0.00	0.00	0.00	1.00	
Utility Worker	3.00	3.00	3.00	2.00	
Subtotal	10.00	10.00	10.00	9.50	-5%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

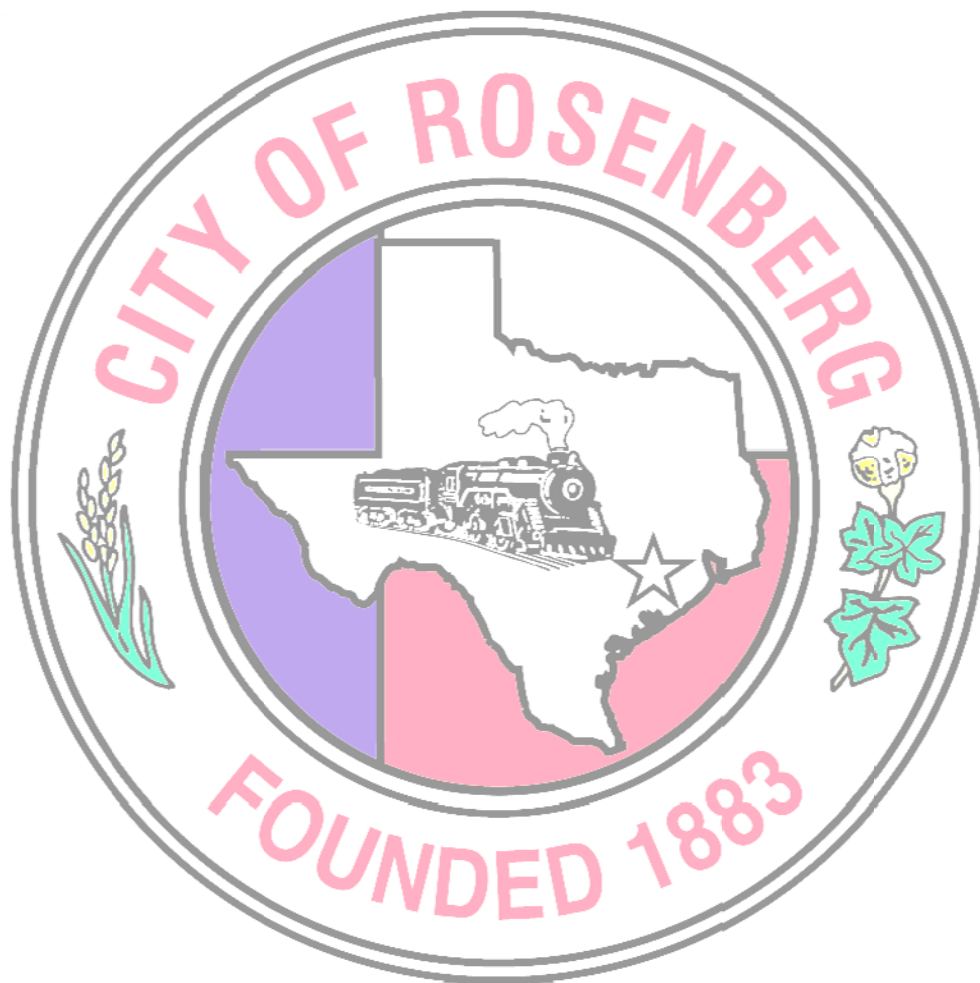
**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget	Var %
Wastewater Collection (501-5054)					
Utility Superintendent	0.00	0.00	0.00	0.50	
Foreman	2.00	2.00	2.00	2.00	
Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	
Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	
Utility Laborer	3.00	3.00	3.00	3.00	
Subtotal	6.00	6.00	6.00	6.50	8%
Customer Services (501-1456)					
Customer Service Supervisor	1.00	1.00	1.00	1.00	
Ass't. Customer Service Supervisor	1.00	1.00	1.00	1.00	
Billing Clerk	1.00	1.00	1.00	1.00	
Customer Service Representative	3.00	3.00	3.00	3.00	
College Intern *	0.00	0.50	0.50	0.50	
Subtotal	6.00	6.50	6.50	6.50	8%
TOTAL WATER & W/W FUND	24.94	25.24	25.24	25.14	1%
HOTEL/MOTEL FUND (212-1900)					
Communications Director	0.25	0.25	0.25	0.25	
Civic Center Manager	1.00	1.00	1.00	0.00	
Tourism Assistant *	0.24	0.24	0.24	0.24	
Event Staff *	0.82	0.96	0.96	0.00	
TOTAL HOTEL/MOTEL FUND	2.31	2.45	2.45	0.49	-79%
FIRE STATION NO. 3 OPERATING (230-3100)					
Fire Lieutenant	0.00	3.00	3.00	3.00	
Driver/Operator	0.00	3.00	3.00	3.00	
Firefighter	0.00	3.00	3.00	3.00	
Relief Firefighter/Temporary *	0.00	1.00	1.00	1.00	
TOTAL FIRE STATION NO. 3 OPERATING FUND	0.00	10.00	10.00	10.00	
CIVIC CENTER (560-1951)					
Civic Center Manager	0.00	0.00	0.00	1.00	
Reservation Clerk	1.00	1.00	1.00	1.00	
Event Staff *	0.00	0.00	0.00	0.96	
Building Maintenance Technician	1.00	1.00	1.00	1.00	
Recreation Program Coordinator	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	4.96	65%
INFORMATION SERVICES FUND (603-1220)					
Information Services Manager	1.00	1.00	1.00	1.00	
PC/LAN Specialist	1.00	1.00	1.00	1.00	
TOTAL INFORMATION SERVICES FUND	2.00	2.00	2.00	2.00	0%
TOTAL ALL FUNDS	229.32	242.06	243.81	247.81	

Full Time Positions: 237.00
Part Time Positions: 10.81
TOTAL FULL TIME EQUIVALENTS: 247.81

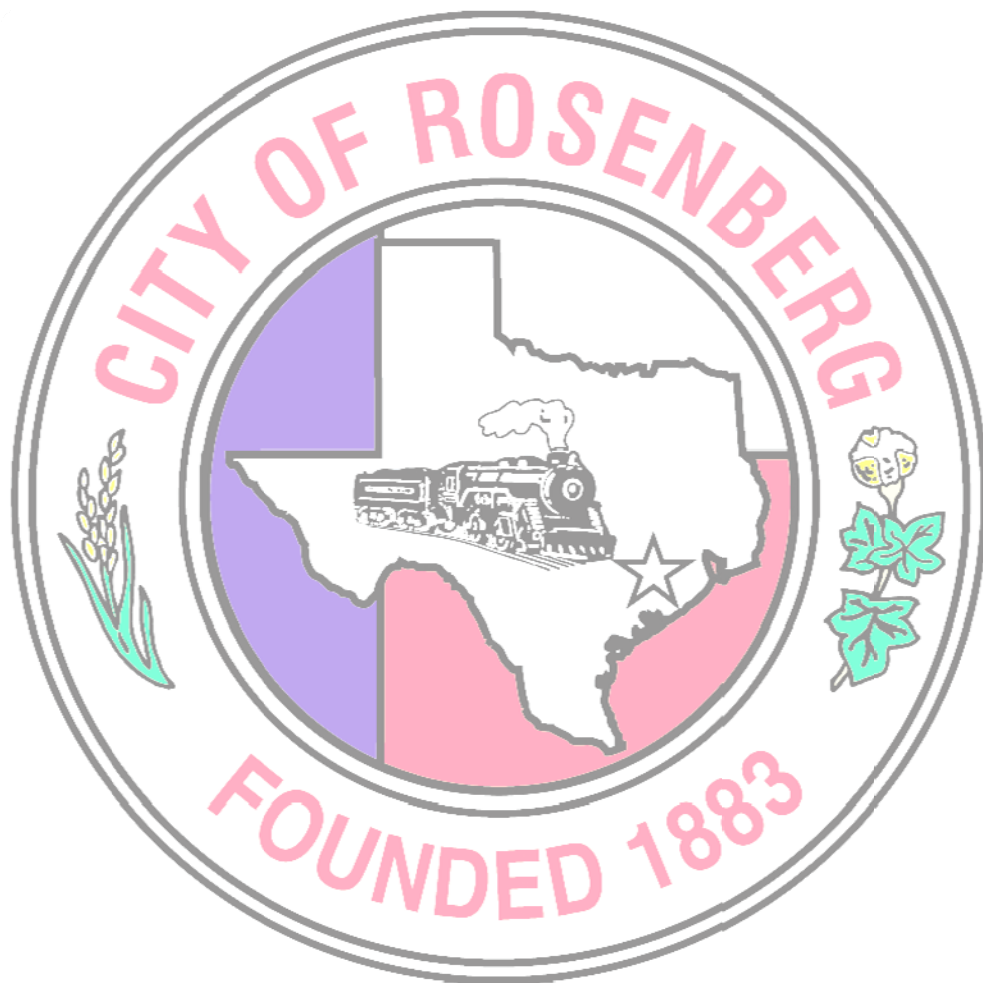
* Noted positions are not full time positions.

- Further detail can be viewed on the Department Summaries and the individual department pages.



Rosenberg
texas

General Fund



General Fund (Fund 101)

The General Fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property taxes, franchise taxes, fees and fines, and intergovernmental revenues.

City of Rosenberg, Texas
2013-14 BUDGET
FY14 General Fund Long-Term Financial Plan

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Amended Budget 2012-13
Beginning Fund Balance	4,616,240	4,428,002	4,648,687	6,282,281
Revenues:				
Property Taxes	3,544,801	3,529,589	3,690,842	3,944,700
Sales and use taxes	8,365,310	8,554,768	9,501,833	9,194,695
Franchise taxes and other taxes	1,627,628	1,613,572	1,587,103	1,613,000
Licenses and permits	385,461	433,122	585,083	417,375
Fines and forfeitures	633,605	541,472	571,603	566,600
Intergovernmental	732,022	814,800	952,900	885,135
Charges for services	3,895,170	3,963,839	3,984,266	3,526,002
Interest on investments	34,575	8,521	4,541	10,000
Transfers from Water/Wastewater	1,511,993	1,458,174	1,398,002	1,466,536
Transfers from Other Funds	29,000	31,540	928,399	35,500
Other	177,501	187,813	363,066	199,263
Total Revenues	20,937,066	21,137,210	23,567,638	21,858,806
Expenditures:				
Operating Expenditures				
Personnel and Benefits	13,597,417	13,448,826	13,698,551	14,617,371
Maintenance and Services	5,834,848	4,970,137	5,171,489	5,182,051
Supplies	1,580,689	1,513,723	1,595,135	1,807,826
Transfers to Other Funds	15,970	861,773	456,808	1,676,054
Total Operating Expenditures	21,028,924	20,794,459	20,921,983	23,283,302
Non-Operating Expenditures				
Debt Service	57,120	45,100	22,100	30,450
Capital Outlay	39,260	76,966	989,961	53,175
Total Non-Operating Expenditures	96,380	122,066	1,012,061	83,625
Total Expenditures	21,125,304	20,916,525	21,934,044	23,366,927
Ending Fund Balance	4,428,002	4,648,687	6,282,281	4,774,160
Calculation of available funds:				
Ending fund balance	4,428,002	4,648,687	6,282,281	4,774,160
Less required contingency	100,000	100,000	100,000	100,000
Less 20% required minimum balance	4,217,209	4,167,912	4,188,817	4,662,750
Excess funds available for capital projects	110,793	380,775	1,993,464	11,410
Tax rate variable:				
General fund	0.2300	0.2350	0.2450	0.2600
Debt service fund	0.2700	0.2650	0.2550	0.2500
Total	0.5000	0.5000	0.5000	0.5100
Staffing variable:				
Full-time equivalent positions	211	200	200	203
Average cost per FTE	64,443	67,244	68,493	72,007
Per Capita Income Estimate:				
Fort Bend County	26,250	26,775	27,310	27,856
City of Rosenberg	16,778	18,645	19,166	19,549
Population estimates:				
Fort Bend County	585,375	554,812	614,644	645,376
City of Rosenberg	30,618	31,230	32,018	32,658
(Source: Texas State Library and Archives Commission, Texas State Data Center and Office of the State Demographer)				

City of Rosenberg, Texas
2013-14 BUDGET
FY14 General Fund Long-Term Financial Plan

		Projection		
2012-13	2013-14	2014-15	2015-16	2016-17
6,282,281	5,915,199	5,595,499	6,023,722	6,394,615
3,894,700	4,160,200	4,368,210	4,586,621	4,815,952
10,000,000	9,850,000	10,145,500	10,449,865	10,763,361
1,686,000	1,672,500	1,722,675	1,774,355	1,827,586
483,600	449,875	458,873	468,050	477,411
571,600	559,600	570,792	582,208	593,852
885,135	920,399	938,807	957,583	976,735
3,669,402	3,556,601	3,627,733	3,700,288	3,774,293
6,000	5,000	5,000	5,000	5,000
1,466,536	1,484,056	1,513,737	1,544,012	1,574,892
34,500	91,180	93,004	94,864	96,761
217,095	83,900	83,900	83,900	83,900
22,914,568	22,833,311	23,528,230	24,246,745	24,989,743
14,538,927	15,117,996	15,722,716	16,351,624	17,005,689
5,274,604	5,248,463	5,353,432	5,460,501	5,569,711
1,708,440	1,683,734	1,717,409	1,751,757	1,786,792
1,676,054	752,293	248,000	252,960	258,019
23,198,025	22,802,486	23,041,557	23,816,842	24,620,212
30,450	8,350	30,450	30,450	30,450
53,175	342,175	28,000	28,560	29,131
83,625	350,525	58,450	59,010	59,581
23,281,650	23,153,011	23,100,007	23,875,852	24,679,793
5,915,199	5,595,499	6,023,722	6,394,615	6,704,565
5,915,199	5,595,499	6,023,722	6,394,615	6,704,565
100,000	100,000	100,000	100,000	100,000
4,645,695	4,562,167	4,614,401	4,769,458	4,930,132
1,169,504	933,332	1,309,321	1,525,157	1,674,433
0.2600	0.2663	0.2663	0.2663	0.2663
0.2500	0.2337	0.2337	0.2337	0.2337
0.5100	0.5000	0.5000	0.5000	0.5000
204	205	209	213	218
71,269	73,746	75,192	76,667	78,170
27,856	28,414	29,266	30,144	31,048
19,549	19,940	20,339	20,746	21,161
645,376	677,645	711,527	747,103	784,458
32,658	33,312	33,978	34,657	35,350

GENERAL FUND FINANCIAL PROJECTION

The plan presents the General Fund over eight fiscal years: actual amounts for the three previous years (FY10-FY13), the amended "base" budget for FY13, and five projected years (FY13-FY17).



Assumes ad valorem property values will increase in FY15, FY16, and FY17 by 5%. This reflects new home starts, new commercial improvements, the addition of annexed areas and expiring tax abatements.



Assumes sales tax revenue to be dependent on changes in population and commercial developments. With these expected to grow over the next 5 years sales tax will be expected to grow as well. An increase of 3% is anticipated each year.



Assumes franchise and other taxes, charges for services, and licenses and permits to increase by a steady 3% projected from new homes and commercial improvements.



Assumes personnel and benefits will increase at a rate of 4% for FY15 to FY17 due to increases in the cost of employee benefits and the need for additional personnel due to continued growth in the City.



Maintenance is calculated using a weighted average of the last three years and an increase of 2% each year projected from new projects and anticipated capital outlay purchases.



Assumes per capita income to increase by 2% each year based on historical trends and expected new job starts from commercial development.



Assumes the City of Rosenberg will see a 2% increase in population over the next 3 years, while Fort Bend County's population will increase by 5% per year due to the continued expansion of development to the west of Houston in Fort Bend County.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

GENERAL FUND

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget (2)	2012-13 Estimate (3)	2013-14 Budget	Var %
~ GENERAL FUND SUMMARY ~						
Resources:						
Total Beginning Balance	\$ 5,135,481	\$ 5,856,812	\$ 6,769,074	\$ 6,769,074	\$ 6,401,991	-5.4%
Revenues and Transfers In	<u>23,567,637</u>	<u>21,605,788</u>	<u>21,858,806</u>	<u>22,914,568</u>	<u>22,833,311</u>	4.5%
Total Funds Available	<u>28,703,118</u>	<u>27,462,600</u>	<u>28,627,880</u>	<u>29,683,642</u>	<u>29,235,302</u>	2.1%
Uses/Deductions:						
Expenditures and Transfers Out	21,934,045	22,404,999	23,366,927	23,281,651	23,153,011	-0.9%
Ending Fund Balance:						
Total Ending Balance	6,769,074	5,057,601	5,260,953	6,401,991	6,082,291	15.6%
Reserved for Contingencies (1)	100,000	100,000	100,000	100,000	100,000	0.0%
Unreserved ending balance	<u>6,669,074</u>	<u>4,957,601</u>	<u>5,160,953</u>	<u>6,301,991</u>	<u>5,982,291</u>	15.9%
Fund Total	<u>\$ 28,703,118</u>	<u>\$ 27,462,600</u>	<u>\$ 28,627,880</u>	<u>\$ 29,683,642</u>	<u>\$ 29,235,302</u>	2.1%
 Net Revenues (Expenditures)	 1,633,593	 (799,211)	 (1,508,121)	 (367,083)	 (319,700)	

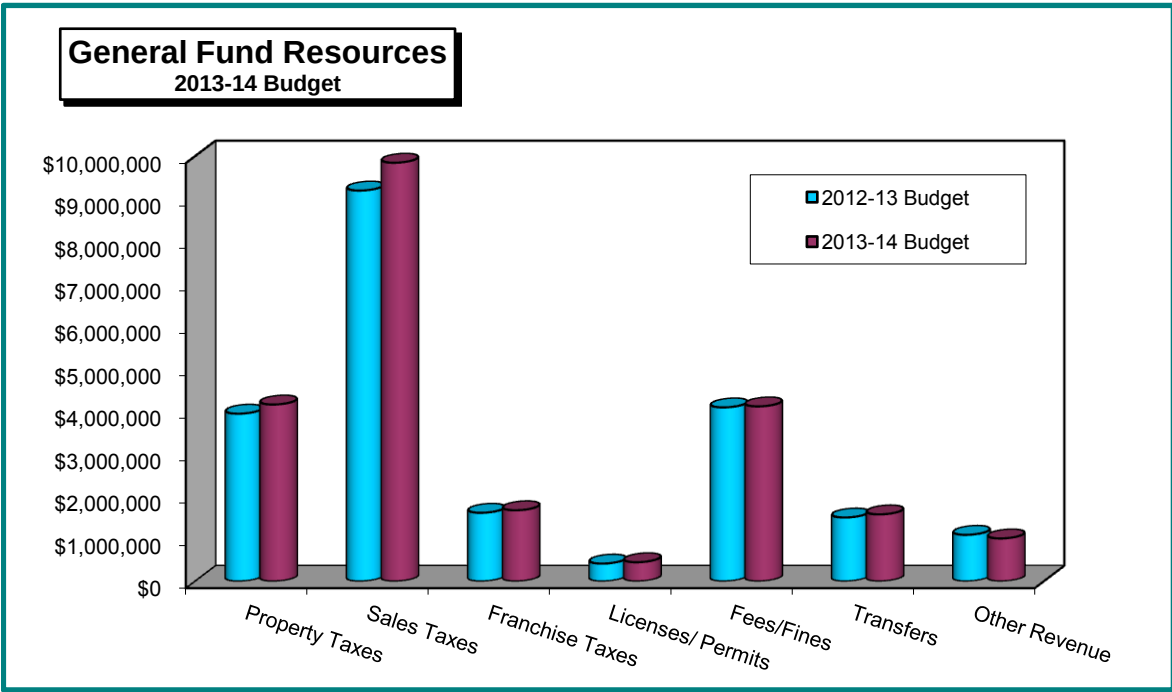
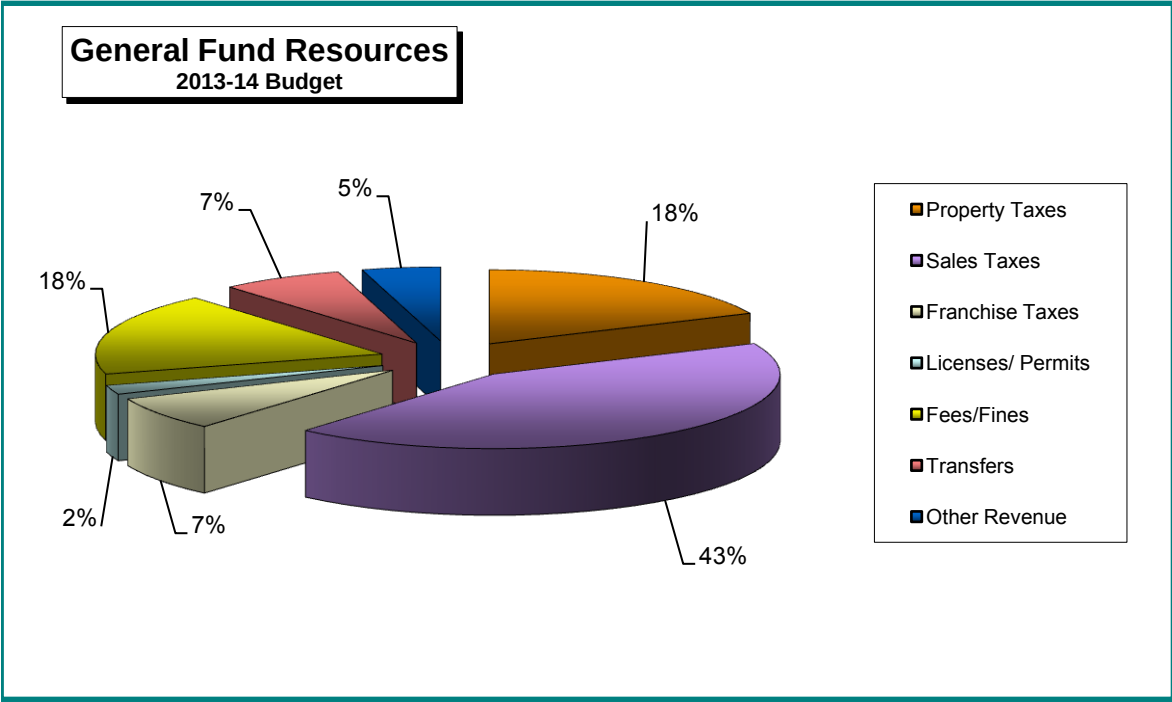
(1) No more than three percent (3%) of expenditures.

(2) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(3) Staff's estimate of year-end

CITY OF ROSENBERG, TEXAS
2013-14 BUDGET

General Fund Summary



**CITY OF ROSENBERG
2013-14 BUDGET**

GENERAL FUND

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ RESOURCES ~						
<u>REVENUES:</u>						
TAXES:						
Property taxes	\$ 3,690,842	\$ 3,944,700	\$ 3,944,700	\$ 3,894,700	\$ 4,160,200	5.5%
Sales taxes	9,501,833	9,023,000	9,194,695	10,000,000	9,850,000	7.1%
Franchise and Mixed Beverage taxes	1,587,103	1,613,000	1,613,000	1,686,000	1,672,500	3.7%
Subtotal	14,779,777	14,580,700	14,752,395	15,580,700	15,682,700	6.3%
LICENSES & PERMITS:						
Licenses	28,194	24,025	24,025	25,850	24,025	0.0%
Permits	556,888	393,350	393,350	457,750	425,850	8.3%
Subtotal	585,082	417,375	417,375	483,600	449,875	7.8%
FINES & FEES:						
Solid waste collection fees	3,319,706	2,900,000	2,900,000	3,000,000	3,015,000	4.0%
Fines	571,604	566,600	566,600	571,600	559,600	-1.2%
Fees	664,560	617,002	626,002	669,402	541,601	-13.5%
Subtotal	4,555,870	4,083,602	4,092,602	4,241,002	4,116,201	0.6%
OTHER REVENUE:						
Interest earnings	4,541	10,000	10,000	6,000	5,000	-50.0%
Intergovernmental revenue	952,900	833,175	885,135	885,135	920,399	4.0%
Miscellaneous revenue	363,066	178,900	199,263	217,095	83,900	-57.9%
Subtotal	1,320,507	1,022,075	1,094,398	1,108,230	1,009,299	-7.8%
TOTAL REVENUES BEFORE TRANSFERS	21,241,236	20,103,752	20,356,770	21,413,532	21,258,075	4.4%
TRANSFERS FROM OTHER FUNDS:						
Transfer from Other - Bond Funds	810,000	-	-	-	-	
Transfer from Special Revenue Funds	118,399	35,500	35,500	34,500	91,180	156.8%
Water & Wastewater Administrative Fee	1,398,002	1,466,536	1,466,536	1,466,536	1,484,056	1.2%
Subtotal	2,326,401	1,502,036	1,502,036	1,501,036	1,575,236	4.9%
TOTAL REVENUES AND TRANSFERS	23,567,637	21,605,788	21,858,806	22,914,568	22,833,311	4.5%

**CITY OF ROSENBERG
2013-14 BUDGET**

GENERAL FUND

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE DETAIL ~						
<u>PROPERTY TAXES: (401)</u>						
10 00 Current taxes	\$ 3,585,472	\$ 3,847,500	\$ 3,847,500	\$ 3,847,500	\$ 4,093,000	6.4%
10 10 Current penalty and interest	26,653	19,000	19,000	19,000	19,000	0.0%
20 00 Delinquent taxes	45,541	60,000	60,000	10,000	30,000	-50.0%
20 10 Delinquent penalty and interest	18,119	18,000	18,000	18,000	18,000	0.0%
40 00 Taxes - Overpayments	15,057	200	200	200	200	0.0%
Subtotal	3,690,842	3,944,700	3,944,700	3,894,700	4,160,200	5.5%
<u>SALES TAXES: (402)</u>						
00 00 General Sales Tax	6,773,442	6,225,000	6,396,695	7,202,000	7,052,000	10.2%
10 00 BTC 1 Sales Tax	1,574,175	1,625,000	1,625,000	1,625,000	1,625,000	0.0%
20 00 BTC 2 Sales Tax	1,154,216	1,173,000	1,173,000	1,173,000	1,173,000	0.0%
Subtotal	9,501,833	9,023,000	9,194,695	10,000,000	9,850,000	7.1%
<u>MIXED BEVERAGE TAXES: (403)</u>						
00 00 Mixed beverage taxes	33,896	30,000	30,000	30,000	30,000	0.0%
Subtotal	33,896	30,000	30,000	30,000	30,000	0.0%
<u>FRANCHISE TAXES: (404)</u>						
10 00 Electric	821,701	918,000	918,000	936,000	936,000	2.0%
20 00 Gas	102,315	105,000	105,000	102,000	102,000	-2.9%
30 00 Telephone	237,247	245,000	245,000	238,000	238,000	-2.9%
40 00 Cable TV	234,800	200,000	200,000	250,000	241,500	20.8%
50 00 Solid Waste	157,144	115,000	115,000	130,000	125,000	8.7%
Subtotal	1,553,207	1,583,000	1,583,000	1,656,000	1,642,500	3.8%
TOTAL TAX REVENUES	14,779,777	14,580,700	14,752,395	15,580,700	15,682,700	6.3%
<u>LICENSES: (411)</u>						
15 00 Peddler license	2,950	1,500	1,500	1,500	1,500	0.0%
20 00 Taxi license	100	125	125	125	125	0.0%
25 00 Mobile home park license	11,220	10,500	10,500	10,500	10,500	0.0%
30 00 Precious metal/jewel license	800	800	800	800	800	0.0%
35 00 Amusement license	300	100	100	100	100	0.0%
40 00 Liquor license	9,625	7,800	7,800	7,800	7,800	0.0%
45 00 Animal/kennel license	1,109	900	900	900	900	0.0%
60 00 Salvage yard license	1,800	2,000	2,000	2,000	2,000	0.0%
90 00 Other licenses	290	300	300	2,125	300	0.0%
Subtotal	28,194	24,025	24,025	25,850	24,025	0.0%
<u>PERMITS: (412)</u>						
10 00 Electrical permits	68,951	35,000	35,000	40,000	38,000	8.6%
15 00 Building permits	322,175	220,000	220,000	280,000	250,000	13.6%
20 00 Mobile home permits	2,275	1,500	1,500	1,500	1,500	0.0%
25 00 Plumbing permits	40,544	30,000	30,000	30,000	30,000	0.0%
35 00 Parade permits	-	50	50	50	50	0.0%
40 00 Heating & A/C permits	14,671	13,000	13,000	13,000	13,000	0.0%
45 00 Food permits	87,788	75,000	75,000	75,000	75,000	0.0%
55 00 Cemetery burial permits	345	300	300	300	300	0.0%
70 00 Rental registration permit	2,300	1,000	1,000	900	1,000	0.0%
75 00 WFBMD permits	3,300	4,000	4,000	3,500	3,500	-12.5%
90 00 Sign permits	5,070	3,500	3,500	3,500	3,500	0.0%
95 00 Kiosk Sign permits	9,470	10,000	10,000	10,000	10,000	0.0%
Subtotal	556,888	393,350	393,350	457,750	425,850	8.3%
TOTAL LICENSES & PERMITS	585,082	417,375	417,375	483,600	449,875	7.8%

**CITY OF ROSENBERG
2013-14 BUDGET**

GENERAL FUND

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>FINES: (441)</u>						
05 00 Fines - Traffic/Criminal	295,302	290,000	290,000	300,000	290,000	0.0%
07 00 Transportaion fines	74,221	80,000	80,000	75,000	75,000	-6.3%
15 00 Peace Officer fee	66	100	100	100	100	0.0%
20 00 Capias fines	39,854	40,000	40,000	42,000	40,000	0.0%
25 00 Court cost fines	5,668	5,500	5,500	5,500	5,500	0.0%
30 00 Defensive driving course fines	2,634	2,500	2,500	2,500	2,500	0.0%
40 00 Local arrest fines	19,184	20,000	20,000	18,000	18,000	-10.0%
45 00 Traffic costs	5,060	5,000	5,000	5,000	5,000	0.0%
55 00 Warrant fees	32,834	33,000	33,000	33,000	33,000	0.0%
60 00 Time payment	17,571	15,000	15,000	15,000	15,000	0.0%
90 00 Deferred Adjudication fee	44,319	45,000	45,000	45,000	45,000	0.0%
95 00 City % of State court cost fines	34,590	30,000	30,000	30,000	30,000	0.0%
99 00 Other fines	300	500	500	500	500	0.0%
Subtotal	571,604	566,600	566,600	571,600	559,600	-1.2%
<u>FEES: (432)</u>						
10 00 Plat filing fees	9,922	10,000	10,000	11,000	10,000	0.0%
15 00 Plan checking fees	163,800	130,000	130,000	160,000	140,000	7.7%
18 00 Infrastructure Inspection fees	22,263	30,000	30,000	45,000	40,000	33.3%
20 00 Solid waste fees	3,319,706	2,900,000	2,900,000	3,000,000	3,015,000	4.0%
31 00 County Fire fighting fees	113,522	110,000	110,000	110,000	-	-100.0%
33 00 Emergency Fees	8,543	5,000	5,000	5,000	5,000	0.0%
40 00 Vending Fees	860	850	850	850	850	0.0%
50 00 Collection fees - sales tax	956	900	900	900	900	0.0%
55 00 Recreation fees	10,890	14,000	23,000	20,000	18,000	-21.7%
56 00 Seabourne Sports Complex	5,391	5,000	5,000	5,000	5,000	0.0%
57 00 Park Rental fees	15,513	15,000	15,000	15,000	15,000	0.0%
60 00 Administrative fees (RDC)	236,466	240,152	240,152	240,152	241,851	0.7%
62 00 Fire Marshal fees	38,700	20,000	20,000	20,000	20,000	0.0%
65 00 False alarm fees	15,215	10,000	10,000	10,000	10,000	0.0%
67 00 Tow Truck fees	-	-	-	10,500	10,500	100.0%
75 00 Records retrieval fees	1,178	800	800	800	800	0.0%
80 00 Returned check fees	250	300	300	200	200	0.0%
82 00 Pet Adoption fees	9,421	10,000	10,000	10,000	10,000	0.0%
87 00 Capital Project Management Fees	11,671	15,000	15,000	5,000	13,500	-10.0%
Subtotal	3,984,266	3,517,002	3,526,002	3,669,402	3,556,601	0.9%
TOTAL FINES & FEES	4,555,870	4,083,602	4,092,602	4,241,002	4,116,201	0.6%

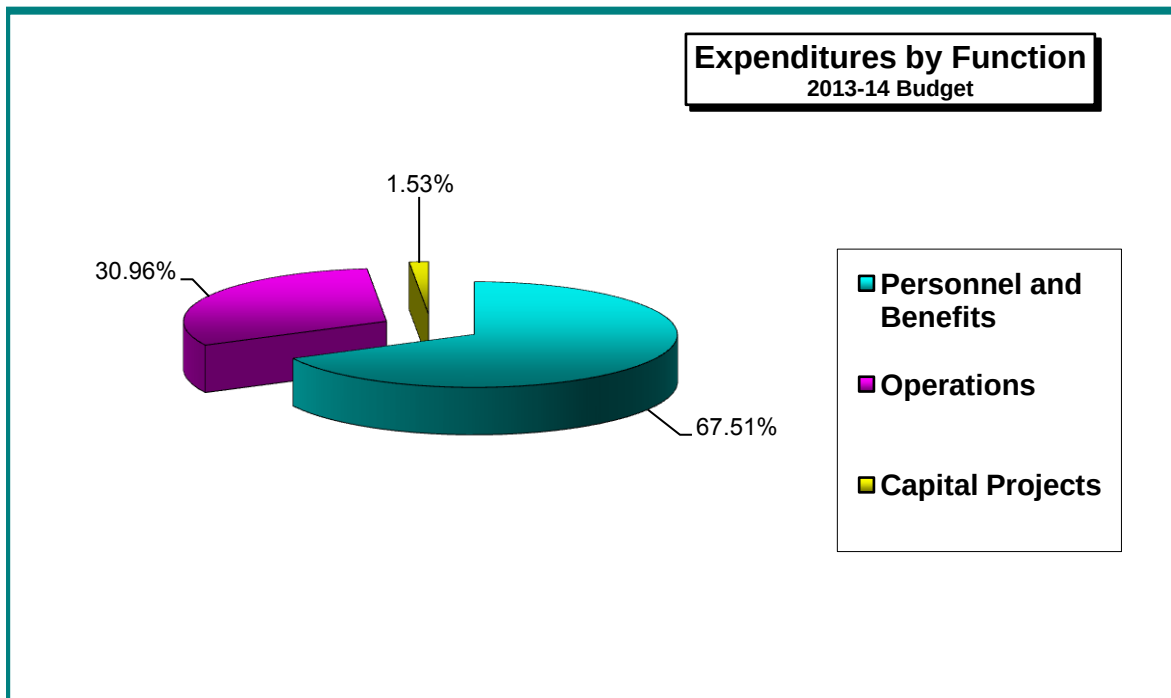
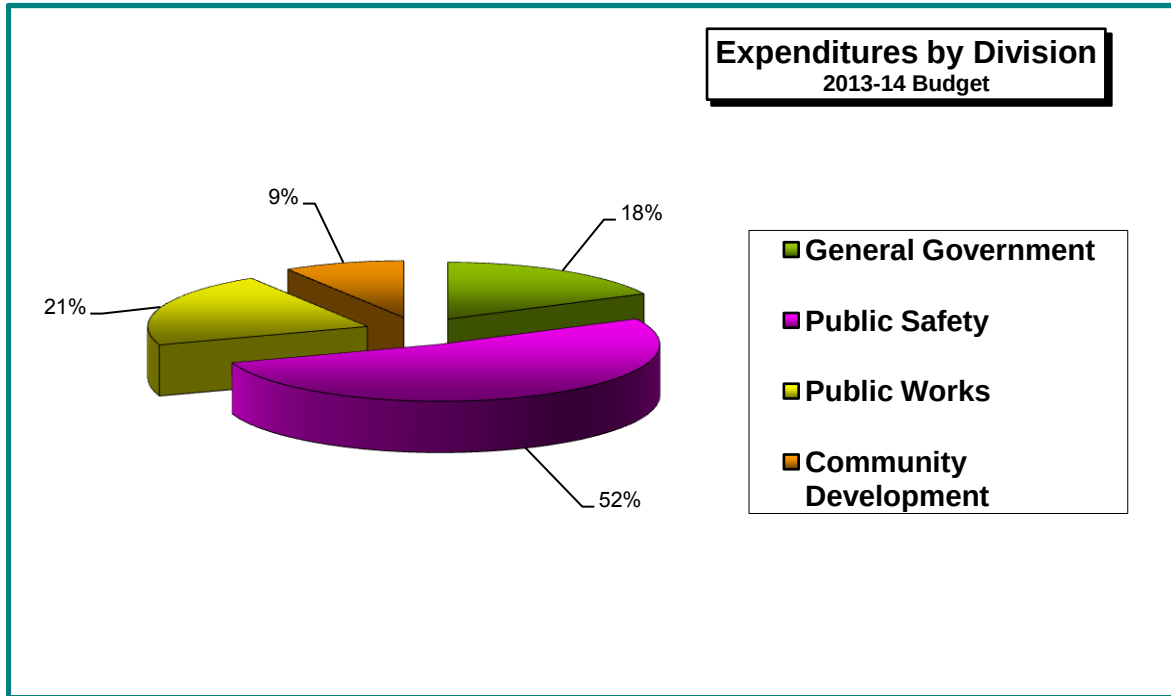
**CITY OF ROSENBERG
2013-14 BUDGET**

GENERAL FUND

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>OTHER REVENUE:</u>						
421-1000 US Treasury	106,058	4,000	19,000	19,000	4,000	-78.9%
421-5000 CJD Grant Funds	-	-	36,960	36,960	-	-100.0%
423-1000 LCISD	841,490	823,175	823,175	823,175	910,399	10.6%
423-2000 Fort Bend County	827	-	-	-	-	100.0%
423-4000 Other Governmental - (WFBMD)	4,525	6,000	6,000	6,000	6,000	0.0%
451-0000 Interest earnings	4,541	10,000	10,000	6,000	5,000	-50.0%
461-1000 Gain on disposal of assets	-	5,000	5,000	5,000	5,000	0.0%
461-3000 Sale of Equipment	2,450	-	-	-	-	100.0%
463-0000 Mowing & demolition revenue	16,990	10,000	10,000	10,000	10,000	0.0%
465-1000 Civic Center rental	68,866	63,500	63,500	67,000	-	-100.0%
465-1200 Civic Center Security	460	6,500	6,500	5,000	-	-100.0%
465-1500 Street light electricity charges	53,003	40,000	40,000	40,000	15,000	-62.5%
465-3000 Agricultural leases	3,859	3,800	3,800	3,800	3,800	0.0%
466-2000 Donations-Fire Department	700	100	100	-	100	0.0%
467-0000 Reimbursement for Personnel	55,887	-	19,068	35,000	-	-100.0%
469-0000 Miscellaneous revenue	160,851	50,000	51,295	51,295	50,000	-2.5%
Subtotal	1,320,507	1,022,075	1,094,398	1,108,230	1,009,299	-7.8%
TOTAL REVENUE BEFORE TRANSFERS	21,241,236	20,103,752	20,356,770	21,413,532	21,258,075	4.4%
<u>TRANSFERS FROM OTHER FUNDS:</u>						
481-2000 Water & Wastewater Adm Fee	1,398,002	1,466,536	1,466,536	1,466,536	1,484,056	1.2%
481-9000 Transfer from Other - Bond Funds	810,000	-	-	-	-	100.0%
481-9212 Transfer from Hotel/Motel Fund	5,000	5,000	5,000	5,000	55,000	1000.0%
481-9222 Transfer from Juvenile Case Mgr.Fund	13,000	13,000	13,000	13,000	19,680	51.4%
481-9223 Transfer from Child Safety Fund	4,000	4,000	4,000	4,000	4,000	0.0%
481-9224 Transfer from Bldg Security Fund	12,399	13,500	13,500	12,500	12,500	-7.4%
481-9226 Transfer from MUD Fire Svc Fund	84,000	-	-	-	-	100.0%
TOTAL TRANSFERS	2,326,401	1,502,036	1,502,036	1,501,036	1,575,236	4.9%
TOTAL REVENUES AND TRANSFERS	\$ 23,567,637	\$ 21,605,788	\$ 21,858,806	\$ 22,914,568	\$ 22,833,311	4.5%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

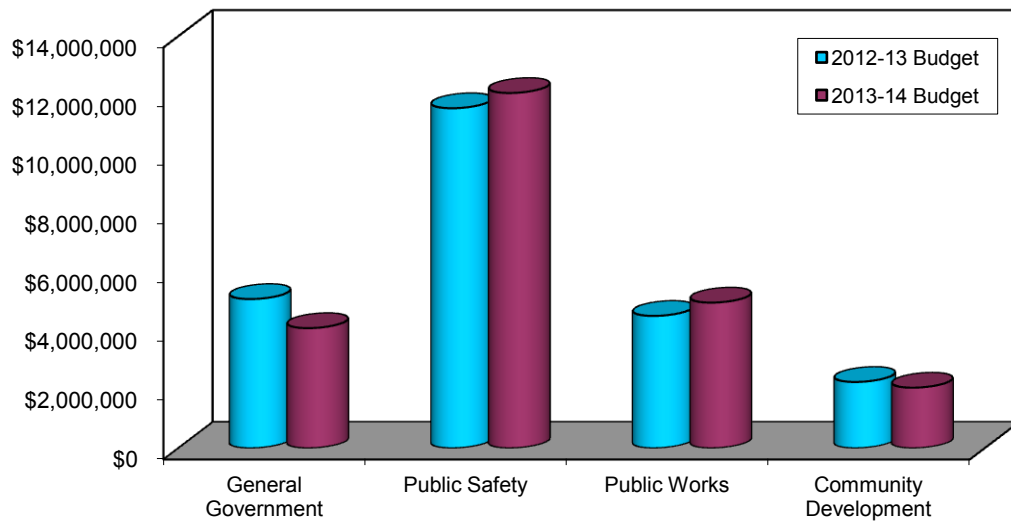
General Fund Summary



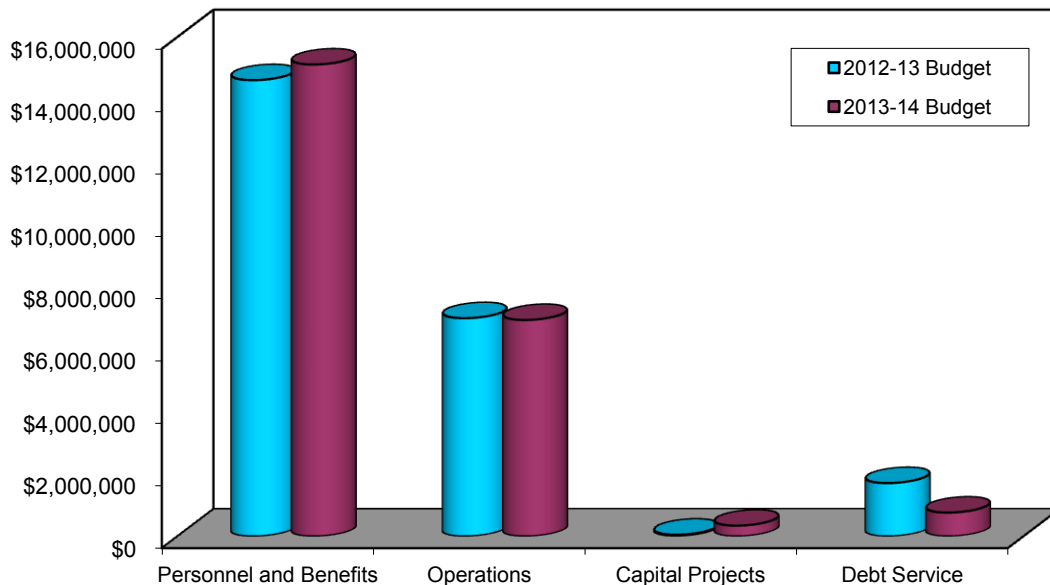
CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

General Fund Summary

Expenditures by Division
2013-14 Budget



Expenditures by Function
2013-14 Budget



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	General Fund Summary	N/A	101-XXXX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 13,698,551	\$ 14,471,215	\$ 14,617,371	\$ 14,538,927	\$ 15,117,996	3.4%
Supplies	1,595,135	1,717,766	1,807,826	1,708,440	1,683,734	-6.9%
Maintenance and Services	5,171,489	5,008,371	5,182,051	5,274,604	5,248,463	1.3%
Debt Service	22,100	30,450	30,450	30,450	8,350	-72.6%
Transfers to Other Funds	456,808	1,139,022	1,676,054	1,676,054	752,293	-55.1%
Subtotal	20,944,083	22,366,824	23,313,752	23,228,476	22,810,836	-2.2%
Capital Outlay	989,961	38,175	53,175	53,175	342,175	543.5%
Total Expenditures	<u>\$ 21,934,045</u>	<u>\$ 22,404,999</u>	<u>\$ 23,366,927</u>	<u>\$ 23,281,651</u>	<u>\$ 23,153,011</u>	-0.9%

~ AUTHORIZED POSITIONS ~

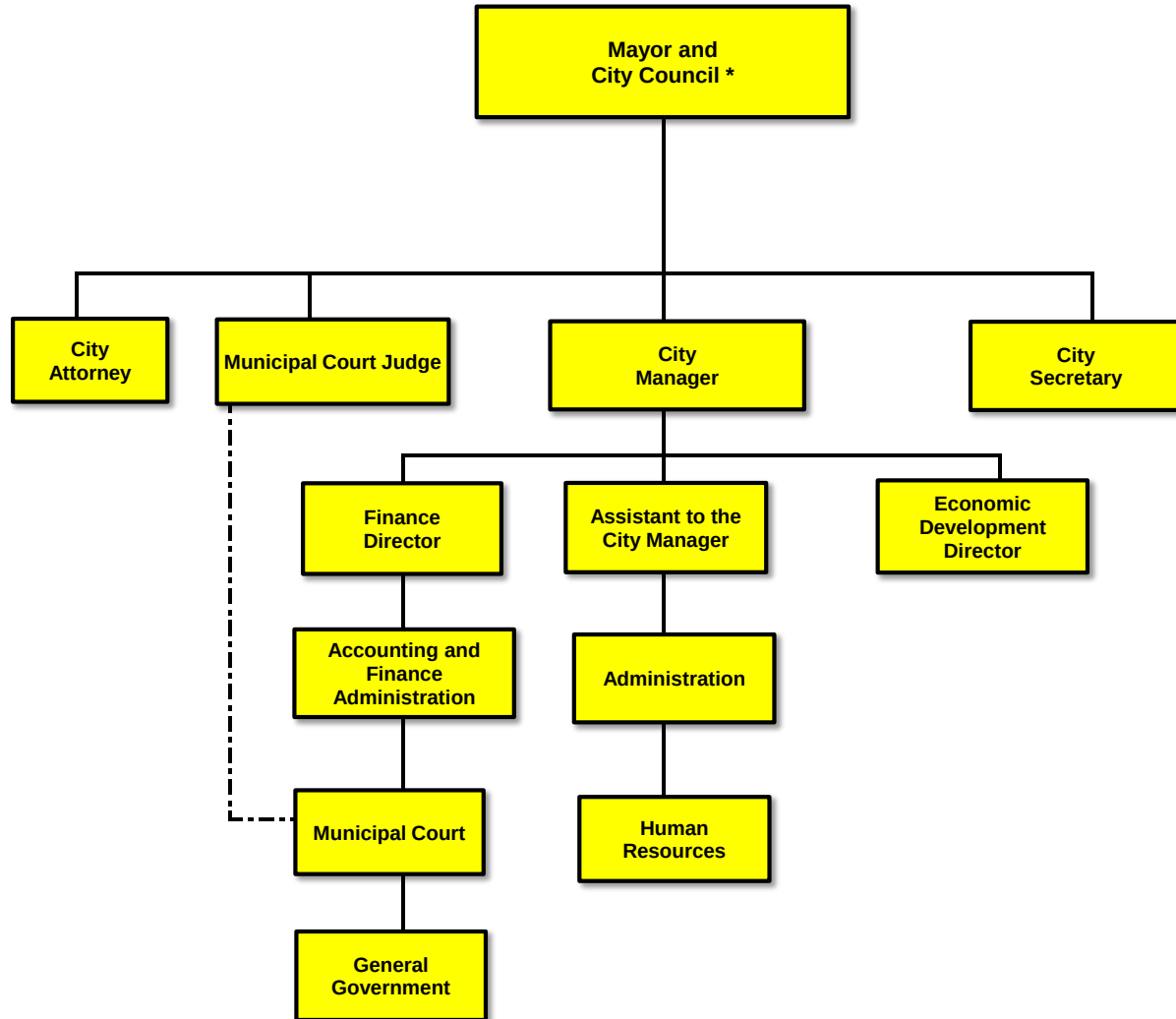
Position Title						
General Government	27.61	26.93	26.93	27.68	27.58	
Public Safety	127.11	130.89	130.89	131.89	135.89	
Public Works	19.60	19.80	19.80	19.80	19.90	
Community Development	25.75	24.75	25.75	24.75	21.85	
Total Personnel	<u>200.07</u>	<u>202.37</u>	<u>203.37</u>	<u>204.12</u>	<u>205.22</u>	0.9%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** General Fund Summary **PROGRAM/ACTIVITY:** N/A **ACCOUNT:** 101-XXXX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
GENERAL GOVERNMENT:						
Mayor & Council	\$ 32,497	\$ 43,845	\$ 44,345	\$ 44,372	\$ 44,122	
City Manager	974,630	1,022,509	1,023,804	1,023,417	1,023,844	
City Secretary	191,403	212,636	217,636	219,021	217,706	
Finance & Accounting	499,878	487,937	489,562	501,212	515,256	
Municipal Court	326,729	353,759	353,759	349,390	366,728	
City Attorney	205,498	200,000	200,000	195,000	205,000	
General Government	1,430,565	2,106,658	2,738,690	2,703,890	1,706,615	
Subtotal	3,661,200	4,427,344	5,067,796	5,036,302	4,079,272	-19.5%
PUBLIC SAFETY:						
Police	6,488,398	6,900,944	7,040,150	6,964,918	7,363,271	
Emergency Management	6,479	12,335	12,335	9,835	12,345	
Animal Control	150,346	153,967	155,147	156,084	172,493	
School Officers & Crossing Guards	735,615	823,175	823,175	823,175	910,398	
Fire	4,034,040	3,326,332	3,343,194	3,339,769	3,432,676	
Fire Marshal	178,589	178,854	178,854	178,504	178,892	
Subtotal	11,593,467	11,395,607	11,552,855	11,472,285	12,070,075	4.5%
PUBLIC WORKS:						
Public Works	3,973,645	3,683,042	3,757,342	3,844,542	4,214,142	
Street Lighting & Signals	422,371	458,000	458,000	418,000	438,000	
Fleet Maintenance	263,291	276,726	279,941	276,431	295,068	
Subtotal	4,659,307	4,417,769	4,495,284	4,538,974	4,947,210	10.1%
COMMUNITY DEVELOPMENT:						
Planning	188,446	223,382	223,382	223,307	234,102	
Engineering	139,320	127,000	160,000	165,000	145,000	
Code Enforcement	445,712	473,681	473,681	470,075	492,091	
Health	107,288	114,571	114,571	114,702	118,152	
Communications	95,155	92,267	92,267	94,167	111,399	
Civic Center	205,229	224,613	263,011	261,931	-	
Parks & Recreation	838,919	908,766	924,081	904,909	955,711	
Subtotal	2,020,071	2,164,279	2,250,992	2,234,090	2,056,454	-8.6%
TOTAL EXPENSES	\$ 21,934,045	\$ 22,404,999	\$ 23,366,927	\$ 23,281,651	\$ 23,153,011	-0.9%

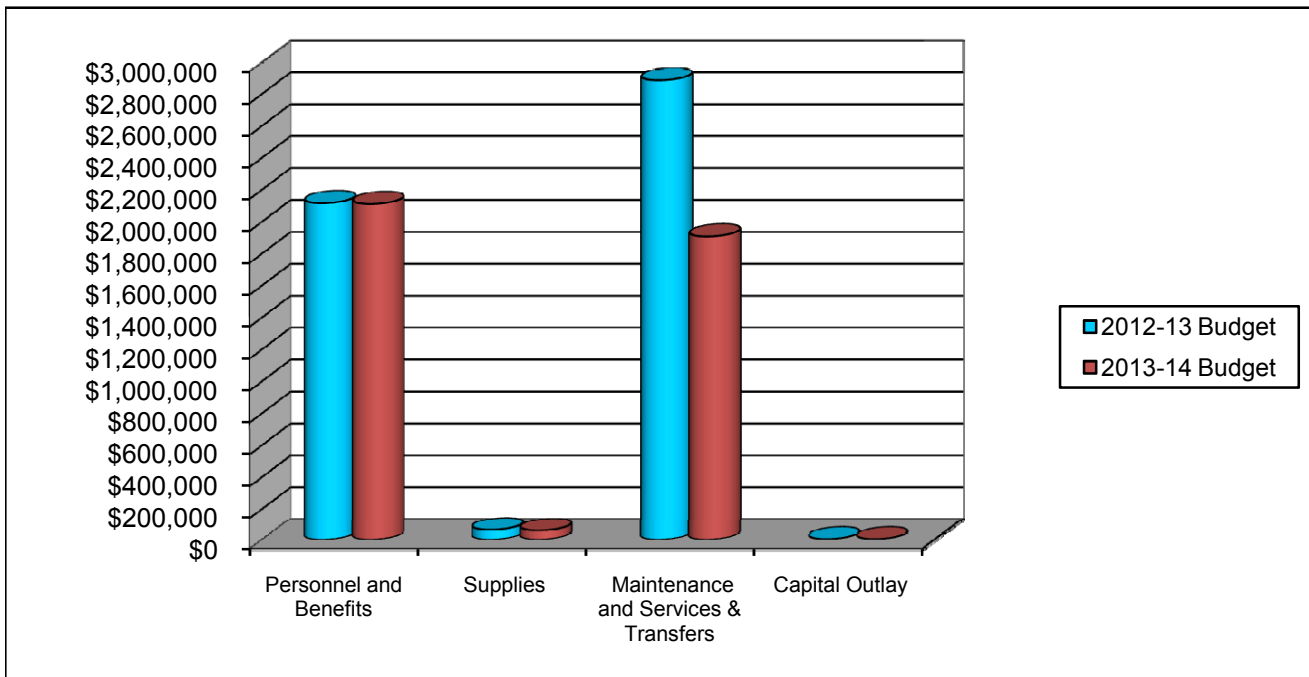
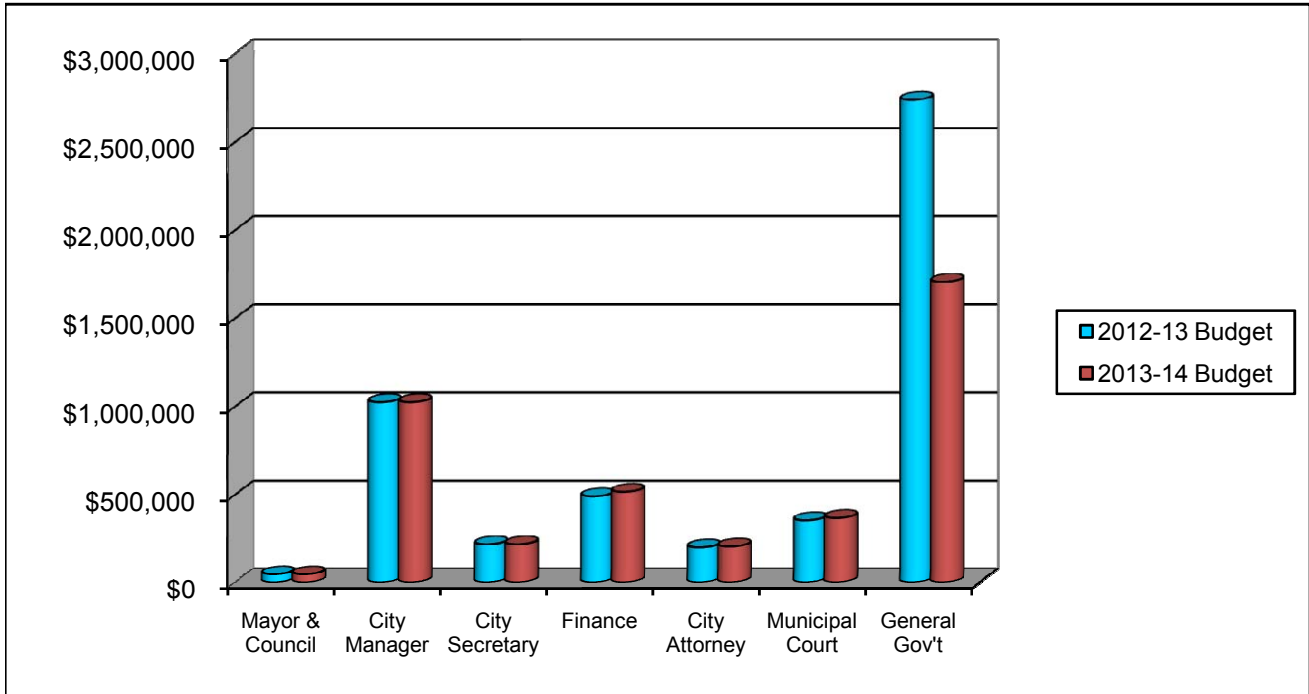
CITY OF ROSENBERG, TEXAS
2013-14 BUDGET
General Government
Organization Chart



* - Denotes Elected Position

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

General Government



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	General Government Summary	NA	101-XXXX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,026,558	\$ 2,112,661	\$ 2,115,581	\$ 2,087,637	2,110,337	
Supplies	47,458	62,768	63,268	52,985	58,435	
Maintenance and Services	1,067,028	1,109,893	1,209,893	1,216,626	1,155,207	
Transfers to Other Funds	456,808	1,139,022	1,676,054	1,676,054	752,293	
Subtotal	3,597,853	4,424,344	5,064,796	5,033,302	4,076,272	-19.5%
Capital Outlay	63,347	3,000	3,000	3,000	3,000	0.0%
Total Expenditures	\$ 3,661,200	\$ 4,427,344	\$ 5,067,796	\$ 5,036,302	\$ 4,079,272	-19.5%

~ AUTHORIZED POSITIONS ~

Position Title						
City Manager	10.90	10.90	10.90	10.90	10.80	
City Secretary	2.48	2.48	2.48	2.48	2.48	
Finance & Accounting	5.80	5.80	5.80	5.80	5.80	
Municipal Court	5.48	5.48	5.48	5.48	5.48	
General Government	2.95	2.27	2.27	3.02	3.02	
Total Personnel	27.61	26.93	26.93	27.68	27.58	2.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	General Government	Mayor & Council	101-11XX

Program Description:

The City of Rosenberg is currently operating under a Home Rule City Charter adopted November 20, 1956, with the latest revision being May 13, 2013. The governing body of the City is the City Council. Beginning with the April 1985 Election, the City adopted the Council/Manager form of government, converting from the mayoral form of government. In addition, after the August 1992 Election, the structure of the City Council was changed from the Mayor and all Council Members elected at-large, to an at-large Mayor, two at-large Council positions, and four single-member Council Members representing their respective single-member districts. The City Manager, City Secretary, Police Chief, City Attorney, and Municipal Court Judge are appointed by the Mayor/City Council.

Major Goals for the Year:

- ✿ *The City of Rosenberg will continuously seek ways to improve services to citizens.*
 1. Provide leadership and direction to the City staff and community.
 2. Provide close coordination with area cities, Houston-Galveston Area Council of Governments, the Central Fort Bend Chamber Alliance, the Rosenberg Development Corporation, Greater Fort Bend Economic Development Council, Fort Bend Chamber of Commerce, other local governmental agencies and/or committees, and various state agencies.
 3. Provide City services to the citizens of Rosenberg in the most efficient and effective manner possible.

Budget Notes:

1. The appropriation for each council position is an equal appropriation of \$5,177.
2. The appropriation for Mayor position is \$7,980.
3. No significant changes from the FY13 Budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **PROGRAM/ACTIVITY:** Council At-Large Position #1 **ACCOUNT:** 101-1121

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	171	350	350	350	350	
Maintenance and Services	387	2,240	2,240	2,240	2,240	
Total Expenditures	\$ 3,144	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>
Council At-Large Position #1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	3	
Subtotal	2,586	2,587	2,587	2,587	2,587	0.0%
Supplies:						
31 35 Business Expenses	171	250	250	250	250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	171	350	350	350	350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	387	540	540	540	540	
55 10 Education and Training	-	1,700	1,700	1,700	1,700	
Subtotal	387	2,240	2,240	2,240	2,240	0.0%
Total Expenditures	\$ 3,144	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Mayor & Council	Council At-Large Position #2	101-1122

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	35	350	350	350	350	
Maintenance and Services	906	2,240	2,240	2,240	2,240	
Total Expenditures	\$ 3,527	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>
Council At-Large Position #2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10	Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
20 20	Social Security	184	184	184	184	184
20 50	Workers' Compensation	3	3	3	3	3
	Subtotal	2,586	2,587	2,587	2,587	2,587
						0.0%
Supplies:						
31 35	Business Expenses	35	250	250	250	250
31 90	Other Supplies	-	100	100	100	100
	Subtotal	35	350	350	350	350
						0.0%
Maintenance and Services:						
42 35	Dues, Subscriptions, Memberships	-	540	540	540	540
55 10	Education and Training	906	1,700	1,700	1,700	1,700
	Subtotal	906	2,240	2,240	2,240	2,240
						0.0%
	Total Expenditures	\$ 3,527	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177
						0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **PROGRAM/ACTIVITY:** Council - District 1 **ACCOUNT:** 101-1123

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	107	350	350	350	350	
Maintenance and Services	1,204	2,240	2,240	2,240	2,240	
Total Expenditures	\$ 3,898	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	3	
Subtotal	2,586	2,587	2,587	2,587	2,587	0.0%
Supplies:						
31 35 Business Expenses	107	250	250	250	250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	107	350	350	350	350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	430	640	640	640	640	
55 10 Education and Training	774	1,600	1,600	1,600	1,600	
Subtotal	1,204	2,240	2,240	2,240	2,240	0.0%
Total Expenditures	\$ 3,898	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **PROGRAM/ACTIVITY:** Council - District 2 **ACCOUNT:** 101-1124

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,909	\$ 2,910	\$ 2,910	\$ 2,910	\$ 2,587	
Supplies	82	100	100	100	350	
Maintenance and Services	2,098	2,167	2,167	2,167	2,240	
Total Expenditures	\$ 5,090	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 2

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	207	207	207	207	184	
20 50 Workers' Compensation	3	3	3	3	3	
20 65 Cell Phone Allowance	300	300	300	300	-	
Subtotal	2,909	2,910	2,910	2,910	2,587	-11.1%
Supplies:						
31 35 Business Expenses	-	-	-	-	250	
31 90 Other Supplies	82	100	100	100	100	
Subtotal	82	100	100	100	350	250.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	571	640	640	640	640	
55 10 Education and Training	1,527	1,527	1,527	1,527	1,600	
Subtotal	2,098	2,167	2,167	2,167	2,240	3.4%
Total Expenditures	\$ 5,090	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **PROGRAM/ACTIVITY:** Council - District 3 **ACCOUNT:** 101-1125

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	25	350	350	350	350	
Maintenance and Services	1,204	2,240	2,240	2,240	2,240	
Total Expenditures	\$ 3,816	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>
Council District 3

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	3	
Subtotal	2,586	2,587	2,587	2,587	2,587	0.0%
Supplies:						
31 35 Business Expenses	25	250	250	250	250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	25	350	350	350	350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	430	540	540	540	540	
55 10 Education and Training	774	1,700	1,700	1,700	1,700	
Subtotal	1,204	2,240	2,240	2,240	2,240	0.0%
Total Expenditures	\$ 3,816	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **PROGRAM/ACTIVITY:** Council - District 4 **ACCOUNT:** 101-1126

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	201	350	350	350	350	
Maintenance and Services	700	2,240	2,240	2,240	2,240	
Total Expenditures	\$ 3,488	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>
Council District 4

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	3	
Subtotal	2,586	2,587	2,587	2,587	2,587	0.0%
Supplies:						
31 35 Business Expenses	122	250	250	250	250	
31 90 Other Supplies	79	100	100	100	100	
Subtotal	201	350	350	350	350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	430	540	540	540	540	
55 10 Education and Training	270	1,700	1,700	1,700	1,700	
Subtotal	700	2,240	2,240	2,240	2,240	0.0%
Total Expenditures	\$ 3,488	\$ 5,177	\$ 5,177	\$ 5,177	\$ 5,177	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **PROGRAM/ACTIVITY:** Mayor **ACCOUNT:** 101-1127

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 3,880	\$ 3,880	\$ 3,880	\$ 3,880	\$ 3,880	
Supplies	651	783	1,283	1,400	1,400	
Maintenance and Services	2,144	2,840	2,840	2,750	2,700	
Total Expenditures	\$ 6,674	\$ 7,503	\$ 8,003	\$ 8,030	\$ 7,980	-0.3%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>
Mayor

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	
20 20 Social Security	275	275	275	275	275	
20 50 Workers' Compensation	4	5	5	5	5	
Subtotal	3,880	3,880	3,880	3,880	3,880	0.0%
Supplies:						
31 35 Business Expenses	651	683	1,183	1,300	1,300	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	651	783	1,283	1,400	1,400	9.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	406	540	540	-	-	
52 10 Telephone/Communications	779	800	800	1,200	1,200	
54 10 Printing and Binding	80	100	100	100	100	
55 10 Education and Training	879	1,400	1,400	1,450	1,400	
Subtotal	2,144	2,840	2,840	2,750	2,700	-4.9%
Total Expenditures	\$ 6,674	\$ 7,503	\$ 8,003	\$ 8,030	\$ 7,980	-0.3%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** City Manager Summary **PROGRAM/ACTIVITY:** NA **ACCOUNT:** 101-12XX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 916,084	\$ 939,224	\$ 940,519	\$ 940,644	\$ 939,359	
Supplies	3,452	4,160	4,160	4,160	4,160	
Maintenance and Services	55,094	79,125	79,125	78,613	80,325	
Total Expenditures	\$ 974,630	\$ 1,022,509	\$ 1,023,804	\$ 1,023,417	\$ 1,023,844	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Administration	6.00	6.00	6.00	6.00	6.00	
Economic Development	1.90	1.90	1.90	1.90	1.80	
Human Resources	3.00	3.00	3.00	3.00	3.00	
Total Personnel	10.90	10.90	10.90	10.90	10.80	-0.9%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: City Manager	Program/Activity: Administration	Account: 101-1200

Program Description:

The City Manager is the chief executive officer for the City of Rosenberg, and is appointed by the Mayor and City Council. The office of City Manager includes the City Manager, Assistant to the City Manager, Executive Assistant to the City Manager, Administrative Assistant, Citizen Relations Coordinator and Secretary II. The City Manager, under guidelines of the City Charter and Code of Ordinances, administers the policies of the City Council. This office coordinates, directs, and reviews the activities of all departments within the City of Rosenberg. The City Manager appoints all department heads of the various City departments, with the exception of the Police Chief/Assistant City Manager for Public Safety, City Secretary, City Attorney, and Municipal Court Judge, whom the Mayor/Council appoints.

Major Goals for the Year:

- ✿ *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. Continue to build adequate reserves in City funds to provide for emergencies and improve the City's bond ratings.
 2. Continue to monitor monthly revenue and expenses for the Water/Wastewater Fund.
 3. Continue to monitor monthly revenue and expenses for the General Fund.
 4. Coordinate the City's participation in an Alternate Water Supply Project and the Richmond-Rosenberg Local Government Corporation.
- ✿ *The City of Rosenberg will seek ways to assist new developments and retain existing businesses.*
 5. Continue promotion of intergovernmental and interagency cooperation (Greater Fort Bend Economic Development Council, Fort Bend County and area cities, etc.).
 6. Coordinate with RDC to promote the Avenue H, Avenue I and Downtown area.
- ✿ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 7. Continue comprehensive review of the City's organizational structure and staffing to ensure that City staff is appropriate to efficiently provide services.
 8. Support workforce development and training opportunities for City employees (customer service, supervisory, computer training).
- ✿ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 9. Continue to evaluate opportunities to outsource City services to reduce costs and to improve delivery of services.
 10. Coordinate Citizen Request Partner Program.
 11. Coordinate implementation of the Capital Improvement Program.

Budget Notes:

1. No significant changes from the FY13 Budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	City Manager	Administration	101-1200

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 530,495	\$ 539,222	\$ 540,517	\$ 540,517	\$ 559,369	
Supplies	848	1,300	1,300	1,300	1,300	
Maintenance and Services	7,584	8,125	8,125	8,125	8,325	
Total Expenditures	\$ 538,927	\$ 548,647	\$ 549,942	\$ 549,942	\$ 568,994	3.5%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant To The City Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	1.00	1.00	1.00	1.00	
Secretary II	1.00	1.00	1.00	1.00	1.00	
Total Personnel	6.00	6.00	6.00	6.00	6.00	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	City Manager	Administration	101-1200

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 394,779	\$ 404,271	\$ 404,271	\$ 404,271	\$ 417,149	
10 20 Overtime	952	1,000	2,295	2,295	1,200	
10 30 Longevity	2,140	2,525	2,525	2,525	2,885	
20 10 Retirement	58,080	62,605	62,605	62,605	64,985	
20 20 Social Security	27,990	31,994	31,994	31,994	33,005	
20 40 Insurance	35,244	25,482	25,482	25,482	28,783	
20 50 Workers' Compensation	511	545	545	545	562	
20 60 Auto Allowance	10,800	10,800	10,800	10,800	10,800	
Subtotal	530,495	539,222	540,517	540,517	559,369	3.5%
Supplies:						
31 10 Office Supplies	498	500	500	500	500	
31 35 Business Expenses	349	800	800	800	800	
Subtotal	848	1,300	1,300	1,300	1,300	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	2,336	3,200	3,200	3,000	3,200	
51 20 General Insurance	656	1,000	1,000	1,000	1,000	
52 20 Postage	502	400	400	400	400	
54 10 Printing and Binding	99	125	125	125	125	
55 10 Education and Training	3,990	3,400	3,400	3,600	3,600	
Subtotal	7,584	8,125	8,125	8,125	8,325	2.5%
Total Expenditures	\$ 538,927	\$ 548,647	\$ 549,942	\$ 549,942	\$ 568,994	3.5%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Human Resources	Administration	101-1210

Program Description:

The Human Resources activity is under the direction of the Assistant to the City Manager and Human Resources Director. The Human Resources Department is primarily responsible for six key areas: recruitment; training; a productive workforce; an enabling work environment; a sustainable workforce; and accommodating responsive communication with employees. The Department's goals are to assure that the City's employees are well led; that the organization is continually becoming more productive; that employees' competencies match the anticipated needs of the City; and, that in retention and recruitment efforts, the Department is approachable, and helpful.

Major Goals for the Year:

☛ *The City of Rosenberg will invest in the development of our staff to meet the needs of our City.*

1. Assist managers and supervisors so they understand the City's goals, how they fit in, and what is expected of them.
2. Continue efforts in the training program of all employees and supervisors in the areas of customer service, positive attitudes, teamwork, and ethics for public employees.
3. Continue to recognize employees who increase efficiency and improve the quality of service to the citizens with Employee of the Month Program.
4. Address conflicts quickly and keep the workplace free from harassment and discrimination.
5. Maintain policies and programs that promote both good physical and mental health as well as safety in the workplace.
6. Monitor City's pay plan to remain competitive in the area market.
7. Coordinate the Volunteer Program.
8. Develop innovative approaches to recruitment activities.
9. Coordinate a New Employee Orientation Program.
10. Continue to review the City's Personnel Policies and Procedures and make recommendations accordingly.

Budget Notes:

1. No significant changes from the FY13 Budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Human Resources	Administration	101-1210

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of vacancies filled:			
Full-time positions	31	25	25
Part-time positions	23	12	20
Average cost per position filled:	\$1124.60	\$735	\$735
Employee turnover rate	18.25%	15.00%	15.00%
Management	2	2	2
Clerical	4	6	6
Technical	1	1	1
Public Safety	17	22	20
Field Personnel	5	5	6
Number of applications received:			
Full-time positions	635	750	750
Part-time positions	47	60	100
Number of worker compensation claims filed :	15	15	15
Number of grievances processed:	1	1	1
Number of performance appraisals processed (Includes annual and probationary period):	202	250	250
Number of employee development programs held:			
Management/Supervisors	5	6	6
Employees	4	5	5
Number of safety/wellness training programs held:	8	7	7

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Human Resources	NA	101-1210

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 210,198	\$ 219,377	\$ 219,377	\$ 219,502	\$ 200,565	
Supplies	2,604	2,860	2,860	2,860	2,860	
Maintenance and Services	47,364	70,700	70,700	70,188	71,700	
Total Expenditures	<u>\$ 260,166</u>	<u>\$ 292,937</u>	<u>\$ 292,937</u>	<u>\$ 292,550</u>	<u>\$ 275,125</u>	-6.1%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **PROGRAM/ACTIVITY:** NA **ACCOUNT:** 101-1210

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 150,728	\$ 154,954	\$ 154,954	\$ 154,954	\$ 149,045	
10 30 Longevity	1,045	1,285	1,285	1,285	740	
10 40 Incentive Pay	-	-	-	125	300	
20 10 Retirement	21,574	23,389	23,389	23,389	22,607	
20 20 Social Security	10,341	11,952	11,952	11,952	11,482	
20 40 Insurance	26,316	27,594	27,594	27,594	16,195	
20 50 Workers' Compensation	195	203	203	203	196	
Subtotal	210,198	219,377	219,377	219,502	200,565	-8.6%
Supplies:						
31 10 Office Supplies	593	600	600	600	600	
31 30 Recruiting Expenses	1,382	1,500	1,500	1,500	1,500	
31 35 Business Expenses	-	110	110	110	110	
31 90 Other Supplies	585	600	600	600	600	
36 30 Safety Equipment	45	50	50	50	50	
Subtotal	2,604	2,860	2,860	2,860	2,860	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	240	465	465	465	465	
42 65 Employee Recognition Program Expenses	3,594	5,000	5,000	5,000	5,500	
42 70 Volunteer Programs	1,507	5,000	5,000	5,000	5,500	
43 30 Medical-Employee Recruitment	22,887	39,000	39,000	39,000	39,000	
43 32 Employee Drug Screening	2,810	3,000	3,000	3,000	3,000	
43 45 Awards	3,530	3,600	3,600	3,600	3,600	
43 90 Other Professional Services-Training	4,370	5,000	5,000	4,488	5,000	
51 20 General Insurance	240	550	550	550	550	
52 10 Telephone/Communications	620	620	620	620	620	
52 20 Postage	397	475	475	475	475	
53 10 Advertising	4,599	5,000	5,000	5,000	5,000	
54 10 Printing and Binding	398	400	400	400	400	
55 10 Education and Training	912	1,250	1,250	1,250	1,250	
57 10 Other Contractual Services	1,260	1,340	1,340	1,340	1,340	
Subtotal	47,364	70,700	70,700	70,188	71,700	1.4%
Total Expenditures	\$ 260,166	\$ 292,937	\$ 292,937	\$ 292,550	\$ 275,125	-6.1%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	City Manager	Economic Development	101-1211

Program Description:

The Economic Development activity is responsible for working with the City Council, Rosenberg Development Corporation (RDC), and City staff; and, for consulting with area business organizations such as the, the Greater Fort Bend Economic Development Council, and other local, regional and national organizations for the promotion of economic development within the City. Major focuses of the department are on the retention and expansion of existing businesses, as well as the attraction of new businesses and overall community development. The Economic Development staff assists the City in procuring grant funding for projects. The RDC has an Administrative Services Agreement with the City, through which a majority of the costs budgeted in the City's General Fund for economic development are reimbursed by the RDC for day-to-day administration of the Corporation, its projects, and work objectives.

Major Goals for the Year:

- ❁ *The City of Rosenberg must develop an environment that is conducive to quality-based economic development, supportive of small business entrepreneurship, a hub for retail center activity, attractive to residential development, and is a magnet for tourism.*
 1. Enhance and maintain the City's Economic Development website.
 2. Coordinate with Communications Director to implement a marketing program.
 3. Assist City Manager with implementation of a downtown master plan.
 4. Assist City Manager with recruitment of new business to Rosenberg and with negotiations of incentive/performance agreements.
- ❁ *The City of Rosenberg will seek ways to assist new developments and retain existing businesses.*
 5. Implement the RDC Strategic Plan.
 6. Continue the implementation of the business retention program.
 7. Monitor existing tax abatement and incentive agreements for compliance.
 8. Coordinate and host an RDC event for existing businesses.
- ❁ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 9. Continue maintenance program for the City's gateway areas.
 10. Maintain a listing of available facilities and properties.
 11. Develop and implement program to encourage redevelopment along Avenue H Corridor.
 12. Coordinate projects to improve City Parks.

Budget Notes:

1. Since the Economic Development Director supervises the Parks and Recreation Department, 20% of the Director's salary is charged to the Parks and Recreation Department budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	City Manager	Economic Development	101-1211

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 175,390	\$ 180,626	\$ 180,626	\$ 180,626	\$ 179,426	
Maintenance and Services	147	300	300	300	300	
Total Expenditures	\$ 175,537	\$ 180,926	\$ 180,926	\$ 180,926	\$ 179,726	-0.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Economic Development Director	0.90	0.90	0.90	0.90	0.80	
Assistant Economic Development Director	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.90	1.90	1.90	1.90	1.80	-5.3%

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 10 Salaries and Wages	\$ 125,706	\$ 128,610	\$ 128,610	\$ 128,610	\$ 128,944	
10 30 Longevity	340	454	454	454	530	
20 10 Retirement	19,280	20,767	20,767	20,767	20,875	
20 20 Social Security	10,212	10,612	10,612	10,612	10,603	
20 40 Insurance	10,078	9,683	9,683	9,683	9,174	
20 50 Workers' Compensation	161	180	180	180	180	
20 60 Auto Allowance	9,120	9,120	9,120	9,120	8,640	
20 65 Cell Phone Allowance	495	1,200	1,200	1,200	480	
Subtotal	175,390	180,626	180,626	180,626	179,426	-0.7%
Maintenance and Services:						
51 20 General Insurance	147	300	300	300	300	
Subtotal	147	300	300	300	300	0.0%
Total Expenditures	\$ 175,537	\$ 180,926	\$ 180,926	\$ 180,926	\$ 179,726	-0.7%

CITY OF ROSENBERG, TEXAS
2013-14 Budget

Fund:	Department:	Program/Activity:	Account:
General	City Secretary	NA	101-1300

Program Description:

The City Secretary is primarily responsible for providing accurate records of minutes, ordinances, resolutions, and proclamations; preparing agenda packets and attending all Council meetings, public hearings, bid openings; maintaining easily accessible files of legal documents, including records management activities for all City-related official documents; preparing legal notices for advertisement; informing Council of conferences and related events, scheduling appointments and meetings, and making related itinerary arrangements; planning and organizing City-related events; and conducting City elections. The City Secretary is appointed by the Mayor/Council and is supervised by the City Manager.

Major Goals for the Year:

- *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. Coordinate staff's department operational contributions to aide in accomplishing the City's mission and goals.
 2. Maintain, keep safe, index and preserve all official records of the city.
 3. Maintain and preserve records security, while providing efficient and timely access to official City records and information.
- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 4. Maintain and update electronic management document systems (EDMS).
 5. Develop and maintain a quality management program to provide as the standard level of service to the other departments, the citizens, and the public.
- *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 6. Conduct and administer the City elections in a legal and correct manner.
 7. Develop and maintain the most efficient and timely procedures to support and anticipate the needs and goals of the Mayor and City Council Members.
 8. Stay informed on issues relating to our department and to the City as a whole.

Budget Notes:

1. An adjustment was made to the Advertising account to provide an increase due to an increase in the City's advertising needs.
2. The Election Services will provide for a proposed Bond Election.
3. The increase in Education and Training is due to:
 - a. An increase in costs for the City Secretary to maintain her certifications. - \$500
 - b. The implementation of a four (4) year program to obtain the certifications and education similar to the City Secretary to prepare the City for the City Secretary's retirement in the future. - \$2,500.

**CITY OF ROSENBERG, TEXAS
2013-14 Budget**

Fund: General	Department: City Secretary	Program/Activity: NA	Account: 101-1300	
<u>Performance Indicators</u>		2011-12 <u>Actual</u>	2012-13 <u>Estimate</u>	2013-14 <u>Projected</u>
Number of agendas and public notices posted on website 72 hours in advance of meeting/hearing		235	235	235
Number of regular/special Council meetings		56	56	56
Number of hours of council meeting and minute transcription preparation		85/616	85/616	85/616
Number of committee meetings/public hearings attended		75	75	75
Percent of minutes prepared by next Council meeting		90%	90%	90%
Percent of approved minutes available on website within 24 hours of Council approval		95%	95%	95%
Percent of official documents executed, published, filed or distributed within 3 working days of adoption/receipt/authorization		95%	95%	95%
Number of Freedom of Information Act requests		205	205	205
• Percent of requests responded to within one hour		50%	50%	50%
• Percent of requests responded to within one day		30%	30%	30%
• Percent of requests responded to within ten (10) days		20%	20%	20%
Percent of official documents ready for process after Council Meetings		95%	95%	95%
Percent of official documents processed within 3 days of official action		90%	90%	95%
Percent of documents recorded by City Secretary with the county within 24 hours		100%	100%	100%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	City Secretary	N/A	101-1300

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 154,481	\$ 159,926	\$ 159,926	\$ 159,926	\$ 166,346	
Supplies	1,419	1,950	1,950	1,950	1,950	
Maintenance and Services	35,503	50,760	55,760	57,145	49,410	
Total Expenditures	\$ 191,403	\$ 212,636	\$ 217,636	\$ 219,021	\$ 217,706	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
City Secretary - Certified	1.00	1.00	1.00	1.00	1.00	
Secretary III	1.00	1.00	1.00	1.00	1.00	
Secretary - Part-time	0.48	0.48	0.48	0.48	0.48	
Total Personnel	2.48	2.48	2.48	2.48	2.48	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **PROGRAM/ACTIVITY:** N/A **ACCOUNT:** 101-1300

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 106,715	\$ 109,201	\$ 109,201	\$ 109,201	\$ 116,665	
10 20 Overtime	-	300	300	300	300	
10 30 Longevity	1,860	1,980	1,980	1,980	2,100	
10 40 Incentive Pay	300	300	300	300	300	
11 10 Temporary Salaries and Wages	9,345	10,500	10,500	10,500	10,500	
20 10 Retirement	15,464	16,733	16,733	16,733	17,979	
20 20 Social Security	8,356	9,354	9,354	9,354	9,935	
20 40 Insurance	12,288	11,399	11,399	11,399	8,398	
20 50 Workers' Compensation	153	159	159	159	169	
Subtotal	154,481	159,926	159,926	159,926	166,346	4.0%
Supplies:						
31 10 Office Supplies	1,110	1,500	1,500	1,500	1,500	
31 35 Business Expenses	309	450	450	450	450	
Subtotal	1,419	1,950	1,950	1,950	1,950	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	381	550	550	550	650	
51 20 General Insurance	373	550	550	500	900	
52 10 Telephone/Communications	666	660	660	660	660	
52 20 Postage	463	700	700	500	500	
52 30 Freight and Express	75	200	200	200	200	
53 10 Advertising	25,919	13,600	18,600	20,000	15,000	
54 10 Printing and Binding	3,890	9,000	9,000	9,000	10,000	
55 10 Education and Training	2,184	3,000	3,000	3,235	6,000	
57 10 Other Contractual Services- Shredding	1,551	1,500	1,500	1,500	1,500	
57 20 Election Services	-	21,000	21,000	21,000	14,000	
Subtotal	35,503	50,760	55,760	57,145	49,410	-11.4%
Total Expenditures	\$ 191,403	\$ 212,636	\$ 217,636	\$ 219,021	\$ 217,706	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity	Account:
General	Finance	N/A	101-1400

Program Description:

Under the direction of the Director of Finance, the Finance Department is primarily responsible for central processing of all financial related data and information for the City. The activities necessary to perform this function are as follows: processing of accounts payable documents, accounts receivable invoices, purchase orders, and payroll; maintaining the general ledger; coordinating data processing functions for finance, utility billing, and tax; preparing reports and documents, such as the annual budget, comprehensive annual financial report, five-year capital improvements program and other interim financial reports; as well as cash management and depository functions for the City's cash and investments; and, accounting for the City's fixed asset inventory. The Director of Finance is also responsible for the operations of the Customer Service Department, Municipal Court, and Information Services Department. The Director coordinates the property and liability claims with the City's insurance carrier.

Major Goals for the Year:

- ✿ *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. Ensure continuity of business in the event of a natural disaster or sudden event.
 2. Continue to improve financial reports so they are more user-friendly.
 3. Coordinate any debt issuances needed by the City.
- ✿ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 4. Promote continuing education of employees to ensure knowledge of issues related to rapid growth and the subsequent financial impact.
- ✿ *The City of Rosenberg will continuously seek ways to improve service to its citizens.*
 5. Seek innovative ways to ensure the timely payment of invoices at all times.
 6. Investigate citizen needs for online bill paying and work toward an implementation plan.
 7. Implement new computer software programs to improve customer service and internal service to City departments.

Budget Notes:

1. The appropriation for Equipment Repair and Maintenance was moved to Small Tools and Equipment to provide for the replacement of calculators and other items as needed by the Finance Department.
2. There is an increase of \$350 for Tax Assessing and Collecting Services due to an increase in the number of City parcels.
3. The increase of \$600 to Dues, Subscriptions and Memberships is for staff to obtain professional certifications with Government Finance Officers Association of Texas (GFOAT).
4. There is an increase of \$10,000 to Other Professional Services - Sales Tax Analysis for the auditing services provided by MuniServices. This increase is offset by the sales tax revenues recovered during the auditing process.
5. There is an increase to the postage account due to the Finance Department taking over all of the City's accounts receivables, which include mailing invoices and quarterly statements to those with outstanding balances.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity	Account:
General	Finance	N/A	101-1400

6. The increase of \$1,500 for Education and Training will enable staff to attend professional training.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Average number of days to process invoices	13.10	13.14	13.00
Rate of collection-current taxes (percentage)	97.88%	99.20%	97.00%
Rate of collection-delinquent taxes (percentage)	53.7%	50.0%	50.0%
Taxable property accounts/parcels	14,072	14,477	14,878
Tax abatement accounts/parcels	5	5	4

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Finance	Administration	101-1400

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 354,342	\$ 360,627	\$ 362,252	\$ 362,352	\$ 375,346	
Supplies	1,402	1,700	1,700	1,700	1,800	
Maintenance and Services	144,134	125,610	125,610	137,160	138,110	
Subtotal	499,878	487,937	489,562	501,212	515,256	5.2%
Total Expenditures	\$ 499,878	\$ 487,937	\$ 489,562	\$ 501,212	\$ 515,256	5.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Finance Director	1.00	1.00	1.00	1.00	1.00	
Budget Analyst	1.00	1.00	1.00	1.00	1.00	
Accounting Supervisor	-	-	1.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	1.00	
Payroll Clerk	1.00	1.00	-	-	-	
Accounts Payable Clerk	1.00	1.00	1.00	1.00	1.00	
Finance Clerk	0.80	0.80	0.80	0.80	0.80	
Total Personnel	5.80	5.80	5.80	5.80	5.80	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Finance **PROGRAM/ACTIVITY:** Administration **ACCOUNT:** 101-1400

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 262,444	\$ 268,717	\$ 270,037	\$ 270,037	\$ 277,117	
10 30 Longevity	2,115	2,487	2,487	2,487	2,799	
10 40 Incentive Pay	600	600	600	1,005	900	
20 10 Retirement	37,681	40,689	40,889	40,689	42,388	
20 20 Social Security	19,257	20,793	20,893	20,793	21,528	
20 40 Insurance	31,903	26,388	26,388	26,388	29,649	
20 50 Workers' Compensation	343	353	358	353	365	
20 65 Cell Phone Allowance	-	600	600	600	600	
Subtotal	354,342	360,627	362,252	362,352	375,346	3.6%
Supplies:						
31 10 Office Supplies	1,168	1,200	1,200	1,200	1,200	
31 35 Business Expenses	234	500	500	500	500	
36 10 Small Tools and Equipment	-	-	-	-	100	
Subtotal	1,402	1,700	1,700	1,700	1,800	5.9%
Maintenance and Services:						
41 10 Tax Assessing and Collecting Services	4,915	5,000	5,000	5,200	5,350	
42 35 Dues, Subscriptions, Memberships	375	1,750	1,750	1,550	2,100	
43 10 Audit and Accounting Services	53,165	40,000	40,000	39,350	40,000	
43 90 Other Professional Services-Sales Tax Analysis	31,545	20,000	20,000	32,000	30,000	
51 20 General Insurance	1,207	1,500	1,500	1,300	1,400	
52 10 Telephone/Communications	569	-	-	-	-	
52 20 Postage	2,449	2,800	2,800	3,200	3,200	
54 10 Printing and Binding	3,197	3,200	3,200	3,200	3,300	
55 10 Education and Training	3,382	4,000	4,000	4,000	5,500	
57 10 Other Contractual Services-CAD	43,331	47,260	47,260	47,260	47,260	
63 25 Equipment Repair and Maintenance	-	100	100	100	-	
Subtotal	144,134	125,610	125,610	137,160	138,110	10.0%
Total Expenditures	\$ 499,878	\$ 487,937	\$ 489,562	\$ 501,212	\$ 515,256	5.2%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Municipal Court	Municipal Court	101-1417

Program Description:

The Municipal Court support staff is under the direction of the Finance Director. The Municipal Court Judge and City Prosecutor are appointed by the Mayor and City Council.

The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City Ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

Major Goals for the Year:

- *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. Ensure that all clerks adhere to the cash handling policy in the routine daily processing of payments.
 2. Ensure that all payments balance with the entries into the Court software on a daily and monthly basis.
 3. Enhance the collections program for all outstanding warrants.
 - a. Continue to use Court Notifications system to contact defendants with outstanding warrants.
 - b. Participate in the **Scofflaw Program** with OCA (Office of Court Administration.)
 - i. Enter an Interlocal agreement with the County Assessor-Collector & TXDOT (Texas Department of Transportation) for denial of vehicle registrations of defendants that have outstanding warrants.
- *The City of Rosenberg will invest in the development of our staff to meet the growth of the City.*
 4. Continue in-house training program for Municipal Court Clerk Certification Program.
 5. Continue to cross train clerks within the Warrant Training Program.
 6. Continue to have clerks attend seminars and webinars offered by Texas Municipal Court Education Center to increase and improve their working knowledge within the Municipal Court.
 7. Continue to have clerks attend Texas Municipal Court Education Center's seminars, webinars, and meetings to maintain Clerk Certifications.
- *The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.*
 8. Continue security assessment for Municipal Court and adjacent areas.
 9. Court security will continuously be conducted by court bailiffs during court sessions, trials, and hearings.
- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 10. Encourage defendants to make payments online or by phone using a MasterCard or Visa credit card.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Municipal Court	Municipal Court	101-1417

11. Establish Municipal Court as a Child Safety Seat (HUB) station by providing Child Safety Seat checks conducted by certified technicians for the citizens:
 - Assist parents with installation of car seats.
 - Inform parents of safety positions of car seats.
 - Provide educational material on car seat safety.
12. Continue the Juvenile Case Manager Program.

Budget Notes:

1. Other Contractual Services includes payments for jurors, interpreters, associate judges to cover the weekend duties and the fees charged for the Incode Notification System.
2. The appropriations for Equipment Rentals - Copier and Equipment Repair and Maintenance were previously included in the Municipal Court Technology Fund. Due to a decrease in court cases, the revenues from the Municipal Court Technology Fund are no longer adequate to cover these expenses so the appropriations were moved to the Municipal Court budget.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Cases Disposition			
New cases filed	6,809	6,100	7,150
Dispositions:			
Bond Forfeitures/Applied	347	350	350
Dismissed/Not Guilty	1,433	3200	2,500
Dismissed DSC	229	200	200
Dismissed Deferred Disposition	637	520	500
Dismissed Proof Financial Responsibility	138	145	105
Dismissed Compliance	453	200	252
Community Service- Partial & Full	154	75	75
Appealed Cases	2	5	7
Juvenile Activity			
Transportation Code Cases Filed	36	20	25
Non-Driving Alcoholic Beverage Code Cases Filed	108	50	50
Violation of local Daytime Curfew Ordinance Cases Filed	3	0	2
All other Non-Traffic Fine-Only Cases Filed	386	500	500
Number of Juvenile Cases Filed	523	525	700
Warrant Activity			
Warrant Issued	4,945	3,200	3,000
Warrant Cleared	3,998	4,000	3,500
Trials Activity			
Number of Non Jury and Jury Trials	7	15	10
Number of Jury Notices Mailed	350	500	500
Show Cause Hearings Scheduled	1,124	700	750
Cases Assessed	5,123	4,600	4,800
Cases Satisfied by Jail Credit	2,338	1,070	1,200
Magistrate Warnings	1,504	920	925

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Municipal Court	N/A	101-1417

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 311,938	\$ 330,834	\$ 330,834	\$ 327,665	\$ 340,803	
Supplies	4,006	4,325	4,325	4,325	4,325	
Maintenance and Services	10,785	18,600	18,600	17,400	21,600	
Subtotal	326,729	353,759	353,759	349,390	366,728	3.7%
Total Expenditures	\$ 326,729	\$ 353,759	\$ 353,759	\$ 349,390	\$ 366,728	3.7%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Municipal Court Judge	1.00	1.00	1.00	1.00	1.00	
Associate Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Clerk II	1.00	1.00	1.00	1.00	1.00	
Clerk I	2.00	2.00	2.00	2.00	2.00	
Total Personnel	5.48	5.48	5.48	5.48	5.48	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **PROGRAM/ACTIVITY:** N/A **ACCOUNT:** 101-1417

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 218,794	\$ 221,791	\$ 221,791	\$ 221,791	\$ 229,435	
10 20 Overtime	-	2,000	2,000	2,000	2,000	
10 30 Longevity	1,625	1,925	1,925	1,925	2,225	
10 40 Incentive Pay	300	300	300	300	300	
11 10 Temporary Salaries and Wages	12,575	23,169	23,169	20,000	23,169	
20 10 Retirement	31,705	34,194	34,194	34,194	35,602	
20 20 Social Security	17,719	19,246	19,246	19,246	19,853	
20 40 Insurance	26,520	25,482	25,482	25,482	25,482	
20 50 Workers' Compensation	300	327	327	327	337	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
Subtotal	311,938	330,834	330,834	327,665	340,803	3.0%
Supplies:						
31 10 Office Supplies	3,906	4,100	4,100	4,100	4,100	
31 20 Computer Supplies	100	100	100	100	100	
31 35 Business Expenses	-	125	125	125	125	
Subtotal	4,006	4,325	4,325	4,325	4,325	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	246	450	450	450	450	
51 20 General Insurance	285	700	700	700	700	
52 20 Postage	2,180	2,900	2,900	2,900	2,900	
54 10 Printing and Binding	1,419	1,450	1,450	1,450	1,450	
55 10 Education and Training	3,533	4,300	4,300	4,300	4,300	
56 24 Equipment Rentals - Copier	-	-	-	-	2,900	
57 10 Other Contractual Services	3,122	8,800	8,800	7,600	8,800	
63 25 Equipment Repair and Maintenance	-	-	-	-	100	
Subtotal	10,785	18,600	18,600	17,400	21,600	16.1%
Total Expenditures	\$ 326,729	\$ 353,759	\$ 353,759	\$ 349,390	\$ 366,728	3.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	City Attorney	N/A	101-1500

Program Description:

The City Attorney is responsible for providing legal services to the Mayor/City Council and City staff; attending all City Council meetings and other meetings as needed in order to provide legal representation for the City; reviewing and approving all legal instruments such as ordinances, contracts and/or agreements; and representing the City in all related litigation in which the City may be involved. The City Attorney also provides legal representation for City-appointed committees, such as the Rosenberg Development Corporation, the Planning Commission, and other committees as directed. The City Attorney is currently contracted by the City. Additionally, the City utilizes other legal counsels on specific issues that require specific expertise such as employment law, water rights, Department of Justice compliance, alcohol licenses, etc. Denton, Navarro, Rocha, and Bernal, PC serves as a backup law firm to the City Attorney as needed for issues such as litigation.

Budget Notes:

1. No significant changes from the FY13 Budget.
2. The appropriation for Other Professional Services provides funding for the Election District and preclearance submittals to the Department of Justice. A reduced amount of \$5,000 should cover any required tasks in FY2014.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	City Attorney	NA	101-1500

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 205,498	\$ 200,000	\$ 200,000	\$ 195,000	\$ 205,000	2.5%
Total Expenditures	\$ 205,498	\$ 200,000	\$ 200,000	\$ 195,000	\$ 205,000	2.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 20	Legal-Outside	\$ 93,661	\$ 80,000	\$ 80,000	\$ 100,000	\$ 100,000
43 90	Other Professional Services	18,155	15,000	15,000	5,000	5,000
57 10	Other Contractual Services	93,681	105,000	105,000	90,000	100,000
Total Expenditures						
		\$ 205,498	\$ 200,000	\$ 200,000	\$ 195,000	\$ 205,000
						2.5%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	General Government	General Government	101-1800

Program Description:

The General Government activity includes expenditures and activities for general services and functions, such as City Hall building maintenance, copier and reproduction services, and mailroom activities. Electricity, natural gas, and other utilities are allocated to this activity for City Hall. All related activities which are not allocated to the various departments are recorded in the General Government Department. Funding for special committees, including the Planning Commission, is included within the General Government activity.

Budget Notes:

1. Temporary Salaries and Wages include two college interns, one summer intern, two high school business students and one high school student with Fleet Maintenance. These are part time positions subject to class schedules which are used to supplement various City Department personnel and cover for vacation and other vacancies that occur.
2. The appropriation for Health Insurance Administration is a transfer to the Insurance Fund for administrative cost.
3. The appropriation for electricity is decreased by \$5,000 due to a new contract with lower rates and reduced consumption from the energy efficiency improvements.
4. The appropriation for Dues, Subscriptions, and Memberships was increased to provide for membership in the Gulf Coast Coalition of Cities which monitors and challenges rate increases by electric and gas utility providers.
5. The appropriation for Telephone/Communications is the City's contribution to Fort Bend County Sheriff for airtime on the county radio system. This includes several City departments.
6. The appropriation for Janitorial Services was increased due to an anticipated price increase for a new contract which is to be bid in August.
7. Per service contracts between the City and several MUDs, the City annually calculates the amount of taxes collected from the MUDs for debt payments on drainage improvements and reimburses such drainage taxes to the MUDs.
8. An increase in Transfer to Fire Station No. 3 – Operating Fund which represents property tax revenues from the recent annexations and new developments added to the City's tax base for 2013.
9. The transfer to General Supplemental includes:

SUPPLEMENTAL REQUEST	DEPARTMENT	AMOUNT
Two Patrol Vehicles	Police	\$108,000
Sierra Wireless Gateway	Fire Department	7,200
ArcGIS Extensions	Planning Department	5,500
Agenda Preparation Software	City Manager	25,000
72" Deck Mower	Parks Department	15,000
40' Portable Storage Container	Fleet Department	4,000
		164,700
COUNCIL PRIORITIES		
Payment Kiosk	Customer Service	25,000
Traffic Calming Pilot Program	Public Works	30,000
		55,000
	GRAND TOTAL	\$219,700

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	General Government	General Government	101-1800

10. An appropriation of \$75,398 for the annual payment on the SECO Loan and the loan with Bank of America which provided funding for the Energy Efficiency Improvements. These funds are transferred to the Water/Wastewater Fund for payment with the water meter replacement project.
11. The transfer to the Civic Center Fund in the amount of \$194,195 is to cover the expenses that were moved from the General Fund Communications Department to the new separate enterprise fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	General Government	N/A	101-1800

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 269,993	\$ 302,325	\$ 302,325	\$ 277,325	\$ 269,080	
Supplies	33,997	45,500	45,500	35,100	40,200	
Maintenance and Services	606,420	616,811	711,811	712,411	642,042	
Transfers	456,808	1,139,022	1,676,054	1,676,054	752,293	
Subtotal	1,367,218	2,103,658	2,735,690	2,700,890	1,703,615	-37.7%
Capital Outlay	63,347	3,000	3,000	3,000	3,000	0.0%
Total Expenditures	<u>\$ 1,430,565</u>	<u>\$ 2,106,658</u>	<u>\$ 2,738,690</u>	<u>\$ 2,703,890</u>	<u>\$ 1,706,615</u>	-37.7%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
College Interns/						
High School Clerical Interns	2.95	2.27	2.27	3.02	3.02	
Total Personnel	<u>2.95</u>	<u>2.27</u>	<u>2.27</u>	<u>3.02</u>	<u>3.02</u>	33.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** General Government **PROGRAM/ACTIVITY:** N/A **ACCOUNT:** 101-1800

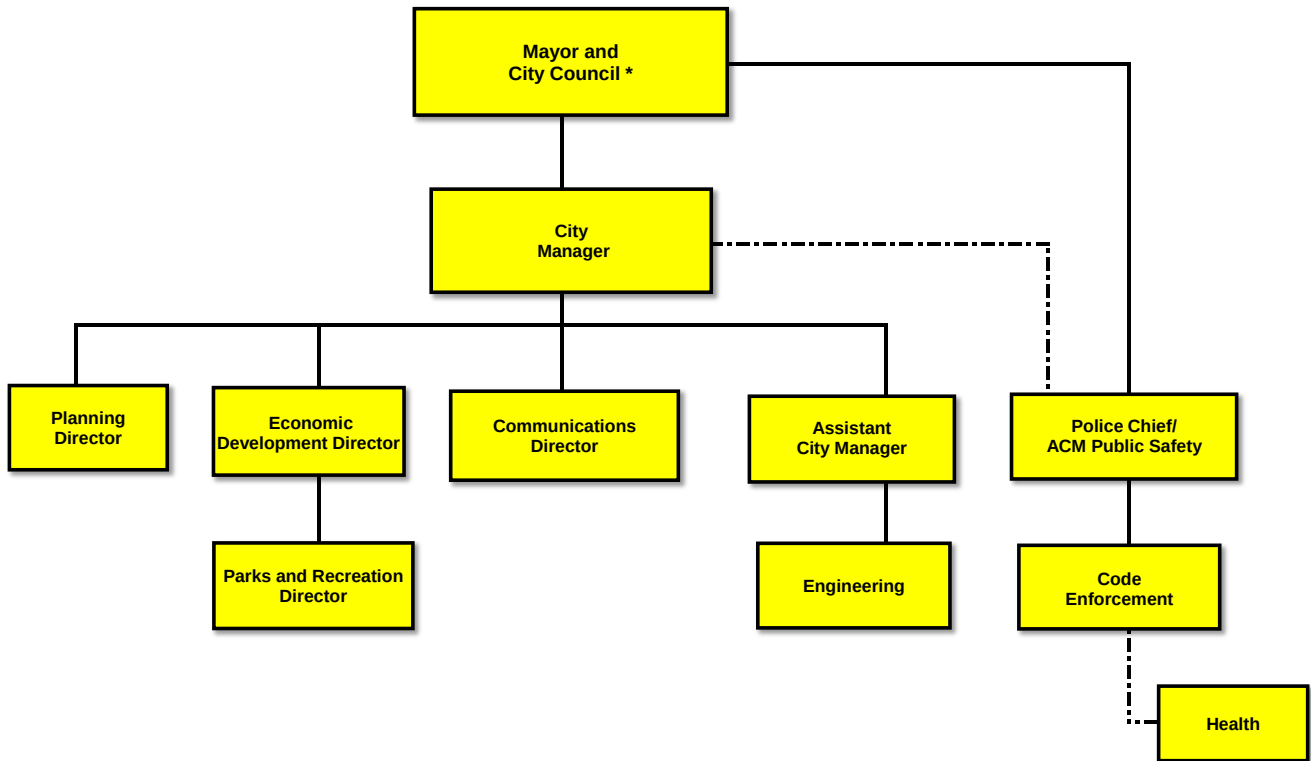
Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
11 10 Temporary Salaries and Wages	\$ 37,848	\$ 52,495	\$ 52,495	\$ 52,495	\$ 49,250	
20 20 Social Security	2,895	3,767	3,767	3,767	3,767	
20 30 Unemployment Claims	33,105	50,000	50,000	25,000	20,000	
20 40 Insurance Admin/Contingency	66,000	66,000	66,000	66,000	66,000	
20 45 Insurance-City's Portion Retiree	130,000	130,000	130,000	130,000	130,000	
20 50 Workers' Compensation	145	63	63	63	63	
Subtotal	269,993	302,325	302,325	277,325	269,080	-11.0%
Supplies:						
31 10 Office Supplies	3,634	5,000	5,000	5,000	5,000	
31 90 Other Supplies	3,968	4,000	4,000	4,000	4,000	
37 10 Natural Gas	783	1,500	1,500	1,100	1,200	
37 20 Electricity	25,612	35,000	35,000	25,000	30,000	
Subtotal	33,997	45,500	45,500	35,100	40,200	-11.6%
Maintenance and Services:						
42 20 Special Committee Expense	1,200	1,000	1,000	1,100	1,200	
42 25 Planning Commission Expenses	-	500	500	500	500	
42 30 Charter Review Committee	-	500	500	-	-	
42 35 Dues, Subscriptions, Memberships	6,051	7,025	7,025	7,025	11,825	
42 45 Safety Committee Expenses	110	200	200	200	200	
42 50 Rosenberg Image Committee Expenses	51	500	500	500	500	
42 60 Information Services Fees	424,193	431,086	431,086	431,086	444,317	
42 70 Employee Holiday Party	9,188	10,000	10,000	10,000	11,000	
43 50 Volunteer Committees	2,454	2,500	2,500	2,500	2,500	
51 20 General Insurance	8,217	11,000	11,000	11,000	11,000	
52 10 Telephone/Communications	24,977	28,500	28,500	28,500	28,500	
52 20 Postage	7	-	-	-	-	
54 10 Printing and Binding	18,578	5,000	5,000	5,000	-	
55 10 Education and Training	3,218	7,000	7,000	7,000	7,000	
56 24 Equipment Rentals - Copiers	24,430	23,500	23,500	23,500	23,500	
57 15 Janitorial Services	35,460	40,000	40,000	40,000	50,000	
57 35 MUD Reimbursement	34,379	40,000	40,000	40,000	40,000	
57 43 Fort Bend County Contribution	-	-	95,000	95,000	-	
63 10 Building Repair and Maintenance	12,234	5,000	5,000	6,000	6,500	
63 25 Equipment Repair and Maintenance	1,672	3,500	3,500	3,500	3,500	
Subtotal	606,420	616,811	711,811	712,411	642,042	-9.8%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** General Government **PROGRAM/ACTIVITY:** N/A **ACCOUNT:** 101-1800

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Capital Outlay:						
70 10 Land and Land Rights	53,347	3,000	3,000	3,000	3,000	
70 20 Buildings	10,000	-	-	-	-	
Subtotal	63,347	3,000	3,000	3,000	3,000	0.0%
Transfers:						
92 17 Transfer to Emergency Fund	-	3,000	3,000	3,000	3,000	
92 30 Transfer to Fire Station No. 3 Operating	-	170,000	170,000	170,000	260,000	
94 10 Transfer to General Supplemental	376,000	891,521	1,428,553	1,428,553	219,700	
94 32 Transfer to One Way Pairs Fund	10,000	-	-	-	-	
95 01 Transfer to Water/Wastewater Fund	70,808	74,501	74,501	74,501	75,398	
95 60 Transfer to Civic Center Fund	-	-	-	-	194,195	
Subtotal	456,808	1,139,022	1,676,054	1,676,054	752,293	-55.1%
Total Expenditures	\$ 1,430,565	\$ 2,106,658	\$ 2,738,690	\$ 2,703,890	\$ 1,706,615	-37.7%

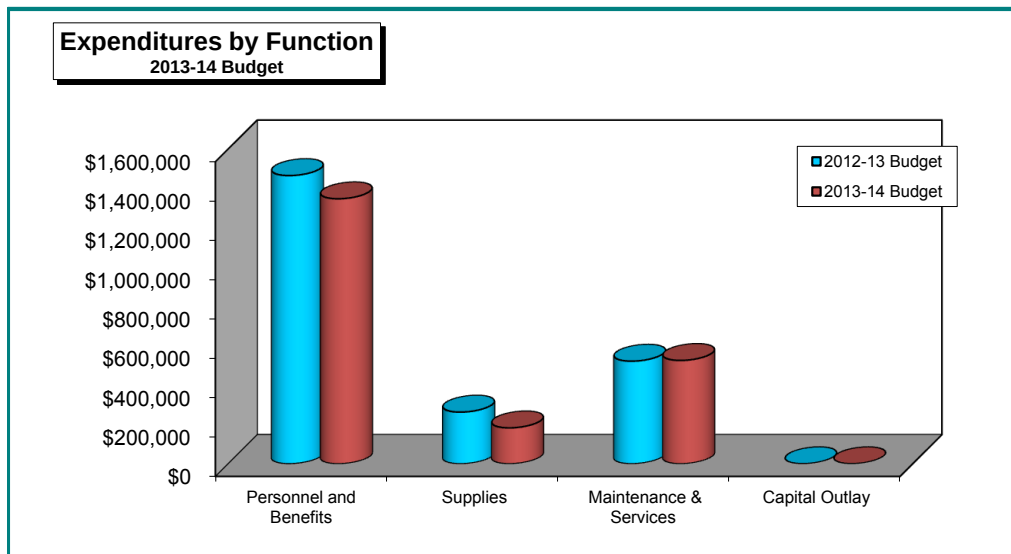
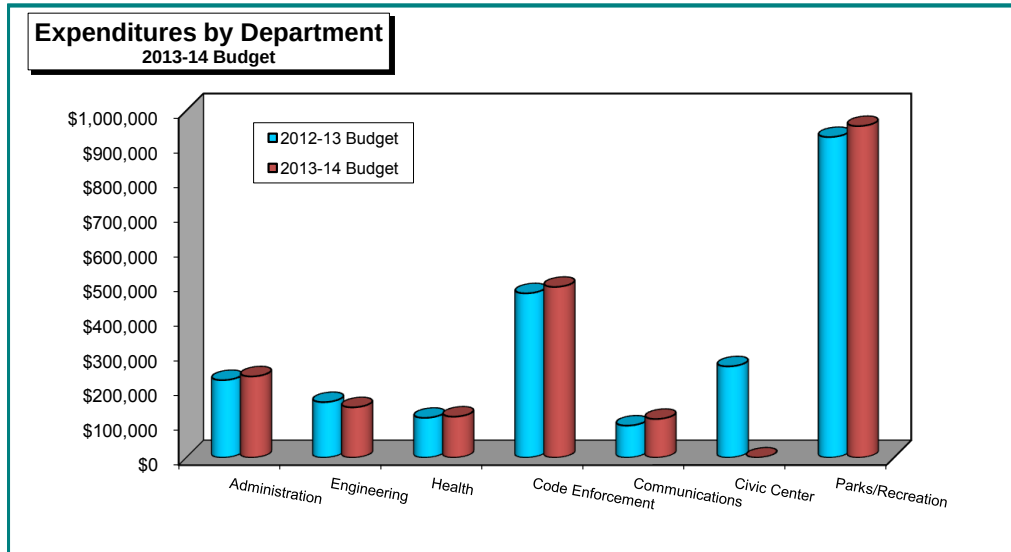
CITY OF ROSENBERG, TEXAS
2013-14 BUDGET
Community Development
Organization Chart



* - Denotes Elected Position

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Community Development



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Community Development Summary	NA	101-19XX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$1,385,679	\$1,456,472	\$ 1,466,185	\$ 1,466,185	\$ 1,348,143	
Supplies	216,713	232,816	262,816	245,825	182,606	
Maintenance and Services	417,679	474,991	521,991	522,080	525,705	
Subtotal	2,020,071	2,164,279	2,250,992	2,234,090	2,056,454	-8.6%
Total Expenditures	\$2,020,071	\$2,164,279	\$ 2,250,992	\$ 2,234,090	\$ 2,056,454	-8.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Planning & Engineering	2.66	2.66	2.66	2.66	2.66	
Code Enforcement	7.00	7.00	7.00	7.00	7.00	
Health	1.00	1.00	1.00	1.00	1.00	
Communications	0.99	0.99	0.99	0.99	0.99	
Civic Center	3.00	3.00	3.00	3.00	-	
Parks and Recreation Maintenance	11.10	10.10	11.10	10.10	10.10	
Total Personnel	25.75	24.75	25.75	24.75	21.75	-15.5%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Planning	Program/Activity: Administration	Account: 101-1900

Program Description:

The Planning Department, under the direction of the Planning Director, is primarily responsible for the logical and systematic planning of the City's growth by providing professional support to citizens, developers, the Planning Commission, City Council, and other City Departments. The Department is also responsible for the maintenance and expansion of the Geographic Information System (GIS), an integrated collective of computer software and data to view and manage geographic elements, such as streets, subdivision layouts, establishment of boundaries for fire stations and police beats, identification of voting districts, and infrastructure data. The Director is also responsible for the departmental finances.

Major Goals for the Year:

- *The City of Rosenberg will seek ways to assist new developments and retain existing businesses.*
 1. Oversee the development within the City and Extraterritorial Jurisdiction.
 2. Coordinate with other entities such as Fort Bend County, Texas Department of Transportation, West Fort Bend Management District, etc., in planning for future development.
 3. Maintain and expand current GIS database layers to allow for better planning of City infrastructure.
- *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 4. Increase professional development and staff skill levels through increased training opportunities.
- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 5. Increase transparency of development review policies and procedures through updates to the Planning Department's website.
 6. Recommend changes to existing ordinances, and propose new ordinances as necessary, to provide for clarifications and enhanced regulations for the orderly development of the City and the City's ETJ.
 7. Complete updates to the City's sign ordinance and coordinate implementation with West Fort Bend Management District and City of Richmond.
 8. Coordinate adoption of standards, plan review, and enforcement with the West Fort Bend Management District.
 9. Improve the cemetery database and record keeping.
 10. Begin update of census data and related data for update to City's Comprehensive Plan.
 11. Coordinate the City's efforts to update the City's Comprehensive Plan.
 12. Begin compiling GIS data and maps for PDF map library on Planning Department website and for eventual interactive mapping.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Planning	Administration	101-1900

Budget Notes:

1. Funds have been added to memberships and training to provide training for GIS position in accordance with the department's goals for the year.
2. The appropriation for Other Contractual Services includes costs for aerial mapping updates and other GIS data purchases. This cost is shared with Economic Development. Other Contractual Services has been reduced as there was an aerial purchase in 2013 and there will not be one in 2014. Sufficient funds will remain in Other Contractual Services for pertinent GIS data purchases.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of plats reviewed	24	36	48
Number of maps generated (GIS Specialist)	320	300	300
Number of new data/layers created (GIS Specialist)	210	250	250
Number of plans reviewed within the West Fort Bend Management District	8	12	15
Number of ordinance updates presented to the Planning Commission	8	6	6
Number of ordinance updates presented to the City Council	8	6	6

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Planning	Administration	101-1900

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 169,701	\$ 210,557	\$ 210,557	\$ 210,557	\$ 221,330	
Supplies	2,739	2,300	2,300	2,300	2,176	
Maintenance and Services	16,006	10,525	10,525	10,450	10,596	
Subtotal	188,446	223,382	223,382	223,307	234,102	4.8%
Total Expenditures	\$ 188,446	\$ 223,382	\$ 223,382	\$ 223,307	\$ 234,102	4.8%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Planning Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	0.66	0.66	0.66	0.66	0.66	
GIS Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.66	2.66	2.66	2.66	2.66	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Planning	Administration	101-1900

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 117,708	\$ 153,343	\$ 153,343	\$ 153,343	\$ 156,970	
10 20 Overtime	-	200	200	200	200	
10 30 Longevity	546	205	205	205	457	
20 10 Retirement	17,345	23,735	23,735	23,735	24,637	
20 20 Social Security	8,755	12,129	12,129	12,129	12,513	
20 40 Insurance	21,093	15,339	15,339	15,339	20,401	
20 50 Workers' Compensation	154	206	206	206	212	
20 60 Auto Allowance	4,000	4,800	4,800	4,800	5,280	
20 65 Cell Phone Allowance	100	600	600	600	660	
Subtotal	169,701	210,557	210,557	210,557	221,330	5.1%
Supplies:						
31 10 Office Supplies	1,174	1,750	1,750	1,750	1,750	
31 20 Computer Supplies	249	300	300	300	300	
31 35 Business Expenses	72	250	250	250	126	
31 90 Other Supplies	1,244	-	-	-	-	
Subtotal	2,739	2,300	2,300	2,300	2,176	-5.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	343	350	415	415	700	
51 20 General Insurance	661	1,300	974	974	996	
52 10 Telephone/Communications	414	-	-	-	-	
52 20 Postage	77	100	100	100	100	
54 10 Printing and Binding	83	175	175	100	100	
55 10 Education and Training	470	700	961	961	2,000	
56 24 Equipment Rentals - Copier	5,436	4,200	4,200	4,200	4,200	
57 10 Other Contractual Services	8,356	3,200	3,200	3,200	2,000	
63 25 Equipment Repair and Maintenance	167	500	500	500	500	
Subtotal	16,006	10,525	10,525	10,450	10,596	0.7%
Total Expenditures	\$ 188,446	\$ 223,382	\$ 223,382	\$ 223,307	\$ 234,102	4.8%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Planning & Engineering	Engineering	101-1921

Program Description:

The Engineering Division is under the general direction of City Manager, and Assistant City Manager. The City Engineer is administratively responsible for providing engineering services for City projects, subdivision plat review, planning, project inspection, monitoring the Groundwater Reduction Plan, and assists with the operations of the City's Water/Wastewater system. Beginning with fiscal year 1993, the City Engineer's duties, which include design and construction management for in-house construction and/or maintenance projects, were transferred to an outside engineering firm. Jones and Carter Inc provides the variety of engineering services with Charles Kalkomey designated as the City Engineer. The City Engineer serves as a staff member for the Planning Commission and City Council.

Major Goals for the Year:

- ✿ *The City of Rosenberg will seek ways to assist new developments and retain existing businesses.*
 1. Be involved in the engineering process of street improvements, construction projects, and water and wastewater line improvements.
 2. City Engineer will continue to provide professional assistance to the City with planning for capital improvement projects.
 3. City Engineer will continue to provide professional assistance to the Planning Commission.
 4. City Engineer will continue to provide professional assistance to City Council and City Manager with such issues as surface water conversion, utility and development agreement negotiations, and coordination with MUDs.
 5. City Engineer will continue to provide professional assistance to the RRLGC and for the City's Groundwater Reduction Plan.

Budget Notes:

1. The engineering services are being charged to the specific project which reduces the costs being charged for the City Engineer. The remaining costs include City Council meetings, Planning Commission meetings, staff reviews, traffic studies, plan reviews, etc.
2. The increase for general engineering and architectural services is attributed to:
 - a. Increase in the new development and subdivision plans to review, and
 - b. Increase in the number of traffic studies due to requests for stop signs, speed limit changes, etc.
3. The appropriation for Infrastructure Inspection Fees relates to inspections of new construction, such as streets and water or sewer lines, by a developer which will eventually be maintained by the City. These costs are offset by fees assessed and reflected in the General Fund revenues.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Engineering	Engineering	101-1921

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 139,320	\$ 127,000	\$ 160,000	\$ 165,000	\$ 145,000	
Total Expenditures	\$ 139,320	\$ 127,000	\$ 160,000	\$ 165,000	\$ 145,000	-9.4%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

<u>Maintenance and Services:</u>							
43	15	Engineering and Architectural Services	\$ 99,899	\$ 82,000	\$ 115,000	\$ 115,000	\$ 105,000
43	95	Infrastructure Inspection Fees	39,421	30,000	30,000	50,000	40,000
57	15	Street Access Study	-	15,000	15,000	-	-
Total Expenditures			\$ 139,320	\$ 127,000	\$ 160,000	\$ 165,000	\$ 145,000
							-9.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Planning	Code Enforcement	101-1935

Program Description:

The Code Enforcement activity, under the direction of the Police Administrative Lieutenant and Building Official, is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This activity includes enforcement of codes for buildings, plumbing, gas, electrical, sign, and mechanical inspections, and issuing permits. Additional duties involve investigation and demolition of dangerous structures, weed control, and removal of debris.

Major Goals for the Year:

- *The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.*
 1. Improve detection, notification, and resolution of dangerous and substandard buildings through a dedicated, proactive approach to code enforcement.
 2. Improve efficiency through using wireless access and tablet PC's, modifying the permit software system to eliminate duplicate work orders and automatically generating follow-up code inspection work orders for all Code Inspectors.
 3. Review existing City codes and make appropriate recommendations to improve the quality of life for the citizens.
 4. Continue updates to existing City codes and complete City Council adoption.
- *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 5. Attend continuing education classes to maintain any and all licenses and certifications for all inspectors and the building official.
 6. Provide each inspector with the ability to attend educational classes to increase their knowledge and attain additional certifications or licenses to the benefit of the City, with the goal of achieving one additional certification per year, per inspector.
 7. Continue an in-house training program.
- *The City of Rosenberg must develop an environment that is conducive to quality-based economic development, supportive of small business entrepreneurship, a hub for retail center activity, attractive to residential development, and is a magnet for tourism.*
 8. Work with contractors to form a consistent understanding for inspections.
 9. Complete all residential plan reviews within seven (7) working days of receipt.
 10. Complete all commercial plan reviews within fourteen (14) working days of receipt.
 11. Conduct preconstruction meeting with contractors new to the City.
 12. Implement a smooth code transition through public meetings with contractors.

Budget Notes:

1. No significant changes from the FY13 Budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Planning	Program/Activity: Code Enforcement	Account: 101-1935

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Total number of permits issued	3,253	3,550	3,300
Total number of plans checked	577	562	500
Percent of plans reviewed in one week (Residential)	100%	100%	100%
Percent of plans reviewed in two weeks (Commercial)	98%	98%	98%
Total permit valuation (in millions)	83	65	56
Total Permit Fees Collected for permits	\$720,686	\$523,350	\$500,000
Total permit fees	\$556,887	\$393,350	\$400,000
Total Plan review fees	\$163,700	\$130,000	\$100,000
Field inspections conducted (building)	7,070	6,500	7,000
Complaints investigated from Citizen Relations	3,184	2,882	3,000
Dangerous Buildings investigated *	28	1	1
*Note: Program suspended due to Legislative Actions			
Dangerous Buildings Demolished	5	1	1
Junk vehicle investigation	202	190	250
Number of training hours for state licenses	36	36	36
Number of training hours for certification	120	120	120

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Planning	Code Enforcement	101-1935

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 377,559	\$ 390,085	\$ 390,085	\$ 390,085	\$ 410,199	
Supplies	15,487	20,231	20,231	16,625	18,825	
Maintenance and Services	52,666	63,365	63,365	63,365	63,067	
Subtotal	445,712	473,681	473,681	470,075	492,091	3.9%
Total Expenditures	\$ 445,712	\$ 473,681	\$ 473,681	\$ 470,075	\$ 492,091	3.9%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Building Official	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00	
Secretary II	1.00	-	-	-	-	
Secretary I	1.00	2.00	2.00	2.00	2.00	
Total Personnel	7.00	7.00	7.00	7.00	7.00	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Planning **PROGRAM/ACTIVITY:** Code Enforcement **ACCOUNT:** 101-1935

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 267,700	\$ 279,739	\$ 279,739	\$ 279,739	\$ 291,067	
10 20 Overtime	87	1,500	1,500	1,500	1,500	
10 30 Longevity	1,640	1,965	1,965	1,965	2,385	
10 40 Incentive Pay	1,500	1,500	1,500	1,500	1,500	
20 10 Retirement	38,654	42,846	42,846	42,846	44,879	
20 20 Social Security	19,730	21,895	21,895	21,895	22,793	
20 40 Insurance	46,728	38,376	38,376	38,376	43,778	
20 50 Workers' Compensation	696	764	764	764	797	
20 65 Cell Phone Allowance	825	1,500	1,500	1,500	1,500	
Subtotal	377,559	390,085	390,085	390,085	410,199	5.2%
Supplies:						
31 10 Office Supplies	1,965	1,000	1,000	1,000	1,000	
31 20 Computer Supplies	187	600	600	600	600	
31 40 Clothing	1,241	1,600	1,600	1,600	1,600	
31 90 Other Supplies	-	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	1,064	1,125	1,125	1,125	1,125	
36 10 Small Tools and Equipment	899	1,000	1,000	1,000	1,000	
37 20 Electricity	4,574	7,000	7,000	4,800	6,000	
37 30 Fuel, Oil and Lubricants	5,555	6,406	6,406	5,000	6,000	
Subtotal	15,487	20,231	20,231	16,625	18,825	-6.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,127	1,500	1,500	1,500	1,500	
43 90 Other Professional Services	1,320	5,000	5,000	5,000	5,000	
51 20 General Insurance	3,093	5,000	5,000	5,000	5,000	
52 10 Telephone/Communications	2,972	4,410	4,410	4,410	4,410	
52 20 Postage	2,523	2,500	2,500	2,500	2,500	
54 10 Printing and Binding	1,037	1,500	1,500	1,500	1,200	
55 10 Education and Training	8,341	8,500	8,500	8,500	8,500	
56 24 Equipment Rentals - Copier	-	1,000	1,000	1,000	1,000	
56 25 Vehicle/Equipment Rental - City	10,960	10,955	10,955	10,955	10,957	
57 10 Other Contractual Services (Mowing, etc.)	16,901	20,000	20,000	20,000	20,000	
63 10 Building Repair and Maintenance	4,393	2,500	2,500	2,500	2,500	
63 26 Radio Repair and Maintenance	-	500	500	500	500	
Subtotal	52,666	63,365	63,365	63,365	63,067	-0.5%
Total Expenditures	\$ 445,712	\$ 473,681	\$ 473,681	\$ 470,075	\$ 492,091	3.9%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Planning	Program/Activity: Health	Account: 101-1941

Program Description:

The Consumer Health Division, under the direction of the Building Official is primarily responsible for enforcing all city, state and federal codes that regulate the food industry and the general sanitation of the City. Duties include the inspection of and permit issuance to all food service establishments and temporary food service establishments operating within the City. Inclusive are restaurants, retail grocery outlets, caterers, bars, schools, child care centers, hospitals, geriatric and rehabilitation institutions, mobile food units, hotel/motel food service facilities, and any other food service operation requiring inspections. Additionally, consumer complaints pertaining to food borne illnesses, food products, or food service establishments are investigated. The vector control program is funded through this division.

Major Goals for the Year:

** The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.*

1. Ensure code compliance from the food industry for safe food handling practices to prevent food borne illness through regulation, education, and assessment.
2. Inspect food service establishments based on risk assessment providing bi-annual inspections for low to medium risk establishments and more frequent inspections for identified high risk establishments.
3. Investigate consumer complaints within 24 to 72 hours of notification.
4. Provide educational information and material to industry and to the public to increase their knowledge for providing a safe food product and for prevention of food borne diseases.

Budget Notes:

1. The appropriation of Other Professional Services enables the City to utilize Bureau Veritas to provide backup to the Sanitarian as needed, such as the Fort Bend County Fair.
2. The appropriation for Other Contractual Services – Mosquito Spraying was increased by \$1,700 due to an anticipated increase in cost with the annexation areas.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Planning	Program/Activity: Health	Account: 101-1941

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Food establishment permits issued	325	320	325
Temporary food permits issued	306	285	290
Percent increase(decrease) in temporary permits	38%	51%	52%
Food establishment inspections/investigations	7846	810	815
Temporary establishment inspections	242	256	256
Consumer complaints/investigations	69	80	80
Public health consultations	1839	2002	2010
Plans reviewed	182	31	30
% of food service establishments inspected at least bi-annually	129%	120%	120%
% of food service establishments inspected within 24 to 72 hours of complaint	100%	100%	100%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Planning	Health	101-1941

<u>Classification</u>	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 65,297	\$ 71,077	\$ 71,077	\$ 71,077	\$ 72,705	
Supplies	2,205	2,555	2,555	2,555	2,555	
Maintenance and Services	39,786	40,939	40,939	41,070	42,892	
Total Expenditures	\$ 107,288	\$ 114,571	\$ 114,571	\$ 114,702	\$ 118,152	3.1%

~ AUTHORIZED POSITIONS ~						
<u>Position Title</u>						
Sanitarian	1.00	1.00	1.00	1.00	1.00	0.0%
Total Personnel	1.00	1.00	1.00	1.00	1.00	

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Planning **PROGRAM/ACTIVITY:** Health **ACCOUNT:** 101-1941

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 47,840	\$ 49,036	\$ 49,036	\$ 49,036	\$ 50,262	
10 20 Overtime	1,292	1,500	1,500	1,500	1,500	
10 30 Longevity	135	195	195	195	255	
20 10 Retirement	7,045	7,640	7,640	7,640	7,880	
20 20 Social Security	3,285	3,904	3,904	3,904	4,003	
20 40 Insurance	5,304	8,398	8,398	8,398	8,398	
20 50 Workers' Compensation	96	104	104	104	107	
20 65 Cell Phone Allowance	300	300	300	300	300	
Subtotal	65,297	71,077	71,077	71,077	72,705	2.3%
Supplies:						
31 10 Office Supplies	333	450	450	450	450	
31 40 Clothing	110	125	125	125	125	
31 90 Other Supplies	314	200	200	200	200	
35 10 Motor Vehicle Repair Supplies	385	500	500	500	500	
37 30 Fuel, Oil and Lubricants	1,063	1,280	1,280	1,280	1,280	
Subtotal	2,205	2,555	2,555	2,555	2,555	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	158	158	158	158	158	
43 90 Other Professional Services	1,950	2,000	2,000	2,000	2,000	
51 20 General Insurance	483	483	483	483	524	
52 20 Postage	329	660	660	660	660	
54 10 Printing and Binding	41	50	50	50	50	
55 10 Education and Training	1,017	1,288	1,288	1,419	1,500	
57 10 Other Contractual Services- Mosquito Spraying	35,807	36,300	36,300	36,300	38,000	
Subtotal	39,786	40,939	40,939	41,070	42,892	4.8%
Total Expenditures	\$ 107,288	\$ 114,571	\$ 114,571	\$ 114,702	\$ 118,152	3.1%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Communications	Administration	101-1950

Program Description:

The Communications Department, under the direction of the Communications Director, is primarily responsible for developing, planning, and coordinating positive internal and external marketing and publicity activities to heighten awareness, inform, and educate the general public, media, and city employees regarding all aspects of City Operations, services, programs, accomplishments, and activities to positively impact the City's image and reputation. The Communications Director oversees the City's tourism and visitor marketing activities, and special events to benefit the local hotel/motel industry. The Director also oversees the management of the Rosenberg Civic Center. The Director reports to the City Manager and directly supervises the activities of the Marketing/Tourism Assistant and Civic Center Manager, and indirectly supervises the activities of the Recreation Program Coordinator, Reservations Clerk, Building Maintenance Technician, and event staff.

Major Goals for the Year:

- ✿ *The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.*
 1. Improve communication with public and area media.
 2. Develop information to educate the public regarding the City's major initiatives.
- ✿ *The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.*
 3. Expand the marketing of Rosenberg City Services through the distribution of positive information regarding City service, City programs, and City employees.
- ✿ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 4. Assure information on the City's Website and municipal channel is continually updated to include the most-up-to-date information on City services, programming, and initiatives.
 5. Develop issue-focused pages on the website as citizen resources (e.g. recycling information; water conservation and surface water conversion project; area transit resources, etc.)
 6. Prepare the City's monthly newsletter.
 7. Assist City Manager to develop public education programs related to mandate by Fort Bend Subsidence District and water conservation.

Budget Notes:

1. The position of Communications Director serves all City departments. Funding for this position includes:
 - a. General Fund – 50%
 - b. Rosenberg Development Corporation – 25%
 - c. Hotel/Motel Fund – 25%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Communications	Administration	101-1950

2. The Water/Wastewater Fund reimburses the General Fund a portion of the Administrative Services.
3. The increase to Dues, Subscriptions, and Memberships in the amount of \$125 is to cover the subscription for online social media management services.
4. A new appropriation for Contractual Services will fund a contract to produce, host and index the video recording of City council meetings.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Press releases distributed	85	100	100
Prepare and distribute City Newsletter	12	12	12
Coordinate updating of City Website and Municipal Channel	on-going	on-going	on-going

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Communications	Administration	101-1950

<u>Classification</u>	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 76,343	\$ 78,692	\$ 78,692	\$ 78,692	\$ 80,699	
Supplies	218	150	150	150	150	
Maintenance and Services	18,594	13,425	13,425	15,325	30,550	
Total Expenditures	\$ 95,155	\$ 92,267	\$ 92,267	\$ 94,167	\$ 111,399	20.7%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Communications Director	0.75	0.75	0.75	0.75	0.75	
Tourism Assistant	0.24	0.24	0.24	0.24	0.24	
Total Personnel	0.99	0.99	0.99	0.99	0.99	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Communications **PROGRAM/ACTIVITY:** Administration **ACCOUNT:** 101-1950

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 48,844	\$ 50,065	\$ 50,065	\$ 50,065	\$ 51,568	
10 30 Longevity	98	143	143	143	233	
11 10 Temporary Salaries and Wages	7,068	7,500	7,500	7,500	7,500	
20 10 Retirement	7,552	8,145	8,145	8,145	8,435	
20 20 Social Security	4,531	4,736	4,736	4,736	4,858	
20 40 Insurance	3,978	3,822	3,822	3,822	3,822	
20 50 Workers' Compensation	73	81	81	81	83	
20 60 Auto Allowance	3,600	3,600	3,600	3,600	3,600	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	76,343	78,692	78,692	78,692	80,699	2.6%
Supplies:						
31 10 Office Supplies	150	150	150	150	150	
31 90 Other Supplies	68	-	-	-	-	
Subtotal	218	150	150	150	150	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	80	225	225	225	350	
51 20 General Insurance	84	200	200	200	200	
53 10 Advertising	187	500	500	500	500	
54 10 Printing and Binding	17,364	10,500	10,500	12,900	10,500	
55 10 Education and Training	879	2,000	2,000	1,500	2,000	
57 10 Other Contractual Services	-	-	-	-	17,000	
Subtotal	18,594	13,425	13,425	15,325	30,550	127.6%
Total Expenditures	\$ 95,155	\$ 92,267	\$ 92,267	\$ 94,167	\$ 111,399	20.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Communications	Civic Center	101-1951

Program Description:

The Civic Center is primarily responsible for recruiting and facilitating bookings and rentals of the facility through the Civic Center Manager, and recruiting instructors and organizing recreational activities and classes and managing rentals and monitoring usage of City park facilities (i.e. park pavilions, and athletic fields) through the Recreation Programs Coordinator. The Civic Center Manager and Recreation Programs Coordinator oversee daily activities including rentals, client set-up, repair, and preventative maintenance of the Rosenberg Civic Center and grounds and assist with the planning, coordination and execution of Hotel/Motel Fund events.

Major Goals for the Year:

- *The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.*
 1. Provide an attractive, well-maintained, comfortable facility for public and private functions, with state-of-the-art technology and excellent customer care and service.
 2. Solicit varied instructional programs and classes, and communicate these opportunities to the community.
 3. Coordinate and provide free events and activities to the community at large.
 4. Make the public aware of facilities, events and programs within the City through media advertising, the City's monthly newsletter, the municipal access channel, and on-line resources.
 5. Conduct routine repair and preventive maintenance at Civic Center to assure facility is maintained at the same or higher level as was designed to maintain a quality client experience.
- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 6. Continue to research community services being offered by cities with comparable population and evaluate opportunities to include appropriate services which would most benefit the citizens.
 7. Encourage professionalism in customer service through continuing education and staff development opportunities and maintain professional, customer service oriented staff to meet client needs.
 8. Prepare quarterly Reports on Civic Center use for City Council and City Manager.

Budget Notes:

1. The funding for the Civic Center has transferred to a new Enterprise Fund, which is Fund 560.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Communications	Civic Center	101-1951

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Cost to perform maintenance activities	\$ 20,005	\$ 38,725	0
Coordinate/provide community and regional events (Christmas in Rosenberg, FISH-tastic, Egg Hunt, Family 4 th & BOO-berg)	9	5	0
Number of program/classes (recurring offerings at Civic Center)	4	7	0
Civic Center Bookings	533	900	0
Civic Center Revenue	\$ 68,866	\$ 70,000	0
Athletic Field Reservations	980	1,800	0
Pavilion Reservations	399	400	0

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Communications	Civic Center	101-1951

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 133,823	\$ 139,483	\$ 147,881	\$ 147,881	\$ -	
Supplies	56,545	53,180	83,180	83,400	-	
Maintenance and Services	14,861	31,950	31,950	30,650	-	
Total Expenditures	\$ 205,229	\$ 224,613	\$ 263,011	\$ 261,931	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Reservation Clerk	1.00	1.00	1.00	1.00	-	
Building Maintenance Technician	1.00	1.00	1.00	1.00	-	
Recreation Program Coordinator	1.00	1.00	1.00	1.00	-	
Total Personnel	3.00	3.00	3.00	3.00	-	-100.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Communications **PROGRAM/ACTIVITY:** Civic Center **ACCOUNT:** 101-1951

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 98,715	\$ 101,124	\$ 101,124	\$ 101,124	\$ -	
10 20 Overtime - Security	5,227	6,500	6,500	6,500	-	
10 30 Longevity	585	765	765	765	-	
20 10 Retirement	14,897	16,272	16,272	16,272	-	
20 20 Social Security	7,763	8,314	8,314	8,314	-	
20 40 Insurance	5,304	5,096	13,494	13,494	-	
20 50 Workers' Compensation	1,032	1,112	1,112	1,112	-	
20 65 Cell Phone Allowance	300	300	300	300	-	
Subtotal	133,823	139,483	147,881	147,881	-	-100.0%
Supplies:						
31 10 Office Supplies	300	300	300	300	-	
31 35 Business Expenses	100	100	100	100	-	
31 40 Clothing	400	450	450	450	-	
31 90 Other Supplies	1,046	1,300	1,300	1,300	-	
34 30 Cleaning Supplies	1,105	1,500	1,500	1,500	-	
35 10 Motor Vehicle Repair Supplies	425	600	600	100	-	
35 30 Plumbing Supplies	-	100	100	100	-	
35 35 Electrical Supplies	500	500	500	500	-	
37 10 Natural Gas	375	630	630	550	-	
37 20 Electricity	50,606	46,000	76,000	77,000	-	
37 30 Fuel, Oil and Lubricants	1,688	1,700	1,700	1,500	-	
Subtotal	56,545	53,180	83,180	83,400	-	-100.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	336	350	350	350	-	
51 20 General Insurance	5,276	6,500	6,500	5,500	-	
52 20 Postage	60	100	100	100	-	
54 10 Printing and Binding	71	1,500	1,500	1,500	-	
55 10 Education and Training	1,071	1,500	1,500	1,200	-	
56 24 Equipment Rentals - Copier	3,304	3,875	3,875	3,875	-	
57 15 Janitorial Services	495	2,000	2,000	2,000	-	
63 10 Building Repair and Maintenance	2,040	14,000	14,000	14,000	-	
63 25 Equipment Repair and Maintenance	2,208	2,125	2,125	2,125	-	
Subtotal	14,861	31,950	31,950	30,650	-	-100.0%
Total Expenditures	\$ 205,229	\$ 224,613	\$ 263,011	\$ 261,931	\$ -	-100.0%

**CITY OF ROSENBERG, TEXAS
2013-14 Budget**

Fund:	Department:	Program/Activity:	Account:
General	Parks and Recreation	Parks Maintenance and Recreation Programming	101-1953

Program Description:

The Parks and Recreation Services, under the direction of the Parks and Recreation Director, are primarily responsible for the services and maintenance of all park areas and athletic fields, and the Rosenberg Cemetery. Park areas include nine (9) parks, eight (8) playgrounds, eight (8) basketball courts, and fourteen (14) athletic fields. This includes all recreational equipment, picnic facilities, structures and utility infrastructures. Other maintenance includes minor maintenance to all City facilities, and other city areas, three (3) welcome signs and the trash removal in the “Old Downtown” area. The Director also supervises various recreational programs offered to the public. Staff organizes and coordinates local events which include the City Hall Christmas Gazebo Lighting Ceremony, Easter Egg Hunt, the annual Fishing Tournament, Booberg, and the Family 4th event.

Major Goals for the Year:

- ✿ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 1. Improve efficiency through in-house training opportunities on routine and major maintenance.
 2. Encourage staff to obtain additional certifications including Chemical Applicators’ Licenses and CPR/First Air Certifications.
- ✿ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 3. Continue to provide a safe and clean environment at the City park facilities, and recreational activities for citizens to enjoy.
 4. Effectively utilize staff and volunteers to provide quality recreational programs and activities for the community.
 5. Continue with the playground inspection program in order to maintain and replace defective playground equipment.
 6. Continue to utilize the City’s municipal access channel, newspaper press releases and website to promote upcoming recreational programs or events.
 7. Ensure that contractual mowing services are provided in accordance with existing agreements.
 8. Work with Friends of Community Recreation in Rosenberg to receive donations to Parks and Recreation Programs.
 9. Coordinate the scheduling of the Seabourne Creek Park Sports Complex and the maintenance of the new facilities.
- ✿ *The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.*
 10. Develop wholesome, diverse, and quality leisure opportunities that appeal to all citizens.
 11. Continue to improve the park system by seeking grants and other funding sources and cultivating volunteers.
 12. Implement policies for special event opportunities.

**CITY OF ROSENBERG, TEXAS
2013-14 Budget**

Fund:	Department:	Program/Activity:	Account:
General	Parks and Recreation	Parks Maintenance and Recreation Programming	101-1953

Budget Notes:

1. Botanical and Agriculture Supplies was increased by \$2,000 to provide more fire ant control and prevention.
2. Cleaning Supplies was increased by \$2,000 due to increased usage of the parks and restrooms.
3. Plumbing supplies was increased by \$900 for replacement of irrigation sprinkler heads at the Seabourne Creek Sports Complex.
4. Electrical Supplies was increased by \$1,000 for park pavilion lights and plugs.
5. Recreation Program Supplies was increased by \$3,000 to include additional activities being offered at the Rosenberg Civic Center. Program revenues have also increased.
6. Education and Training was increased by \$1,346 to allow both the Parks and Recreation Director and Recreation Program Coordinator to attend the National Recreation Conference in Houston in October 2013.
7. YMCA contract has been increased by \$5,000 to assist in offering two summer program sites in Rosenberg
8. Tree trimming was reduced by \$13,000 due to the completion of major tree trimming and tree removal in the City parks in FY13.
9. Grounds Maintenance Services was reduced by \$4,995 due to cost savings through a new contract.
10. Grounds Maintenance - Park Mowing has been reduced by \$5,064 due to cost savings through a new contract.
11. The new appropriation for Grounds Maintenance - Sports Complex was transferred from the Hotel/Motel Fund to the Parks Department.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Park acreage maintained (developed)	450	450	450
Man hours used:			
Mowing parks (all City areas)	3,368	3,500	3,500
Trash clean up	2,733	2,900	3,000
Park maintenance	2,804	3,200	3,500
Flower bed maintenance/Tree trimming	418	500	600
Weed control	136	150	150
Assisting other Departments	1,471	1,500	1,500

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Parks & Recreation	Parks Maintenance & Recreation Programming	101-1953

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 562,957	\$ 566,579	\$ 567,894	\$ 567,894	\$ 563,211	
Supplies	139,518	154,400	154,400	140,795	158,900	
Maintenance and Services	136,444	187,787	201,787	196,220	233,600	
Subtotal	838,919	908,766	924,081	904,909	955,711	3.4%
Total Expenditures	\$ 838,919	\$ 908,766	\$ 924,081	\$ 904,909	\$ 955,711	3.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	
Economic Development Director	0.10	0.10	0.10	0.10	0.10	
Parks Supervisor	1.00	1.00	1.00	1.00	1.00	
Assistant Parks Supervisor	1.00	1.00	1.00	1.00	1.00	
Crew Leader	-	-	1.00	1.00	1.00	
Maintenance Worker	8.00	7.00	7.00	6.00	6.00	
Total Personnel	11.10	10.10	11.10	10.10	10.10	-9.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

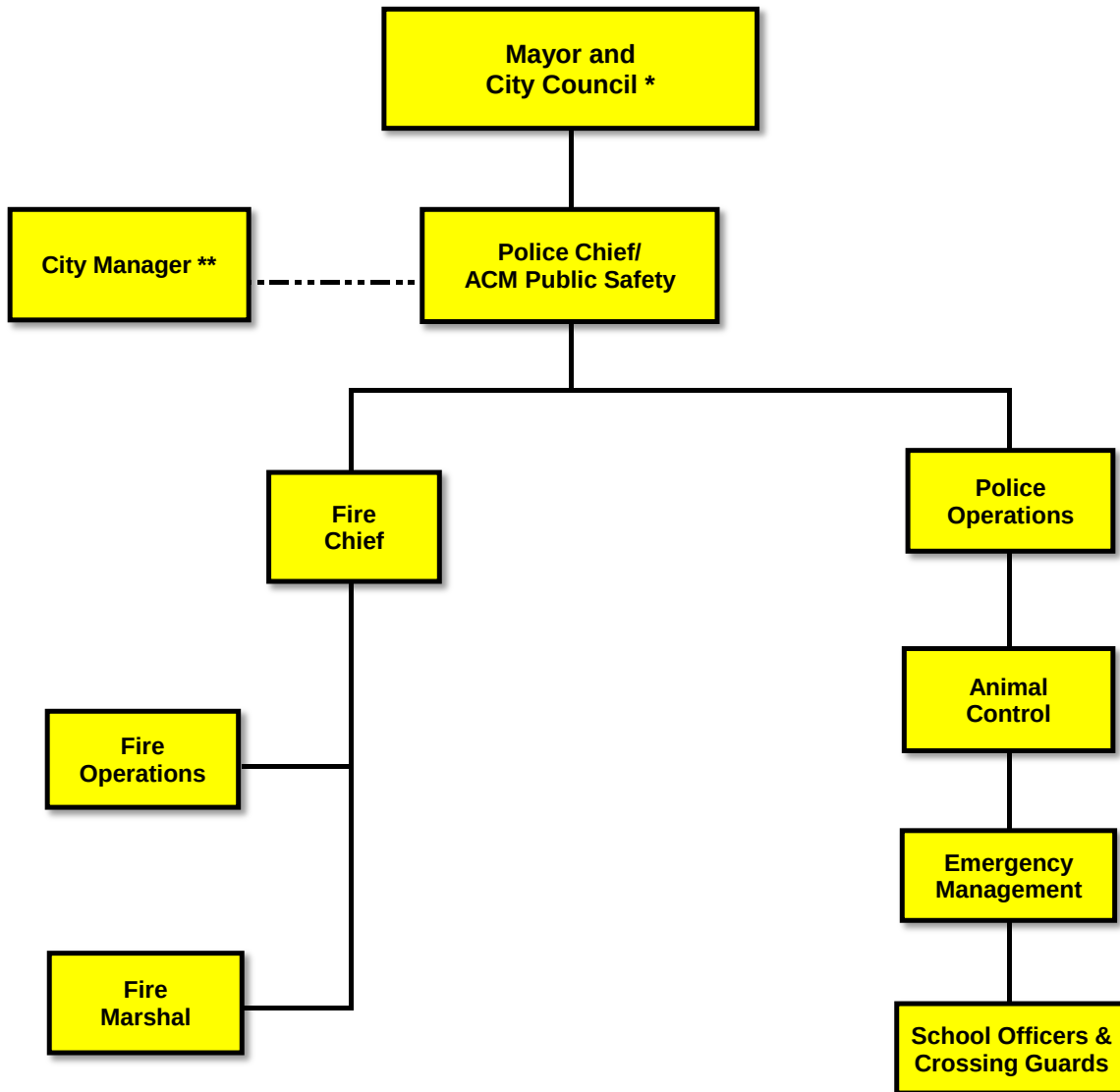
FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Parks & Recreation	Parks Maintenance & Recreation Programming	101-1953

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 360,954	\$ 360,727	\$ 361,787	\$ 361,787	\$ 365,135	
10 20 Overtime	19,952	21,600	21,600	21,600	21,600	
10 30 Longevity	4,446	3,767	3,767	3,767	3,713	
10 40 Incentive Pay	3,275	3,000	3,000	3,000	2,100	
11 15 Program Salaries and Wages	7,175	7,753	7,753	7,753	7,753	
20 10 Retirement	56,039	60,344	60,504	60,504	61,234	
20 20 Social Security	29,030	30,835	30,915	30,915	31,099	
20 40 Insurance	71,198	67,379	67,379	67,379	59,282	
20 50 Workers' Compensation	4,654	4,934	4,949	4,949	5,056	
20 60 Auto Allowance	5,280	5,280	5,280	5,280	5,280	
20 65 Cell Phone Allowance	955	960	960	960	960	
Subtotal	562,957	566,579	567,894	567,894	563,211	-0.8%
Supplies:						
31 10 Office Supplies	212	200	200	175	400	
31 40 Clothing	3,678	3,700	3,700	3,400	3,700	
31 90 Other Supplies	4,372	3,000	3,000	3,000	3,500	
34 10 Botanical & Agricultural Supplies	11,937	12,000	12,000	12,000	14,000	
34 20 Medical Supplies	215	300	300	250	300	
34 30 Cleaning Supplies	3,954	4,000	4,000	4,000	6,000	
35 10 Motor Vehicle Repair Supplies	1,978	2,500	2,500	2,500	2,000	
35 20 Building Materials and Supplies	7,104	6,600	6,600	6,600	7,000	
35 30 Plumbing Supplies	1,248	1,600	1,600	1,500	2,500	
35 35 Electrical Supplies	1,352	1,000	1,000	820	2,000	
36 10 Small Tools and Equipment	9,981	10,000	10,000	10,000	10,000	
36 50 Recreation Program Supplies	10,002	17,000	17,000	17,000	20,000	
37 10 Natural Gas	949	1,000	1,000	1,000	1,000	
37 20 Electricity	58,360	70,000	70,000	61,300	65,000	
37 30 Fuel, Oil and Lubricants	24,176	21,500	21,500	17,250	21,500	
Subtotal	139,518	154,400	154,400	140,795	158,900	2.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	691	900	900	900	1,000	
51 20 General Insurance	12,987	13,000	13,000	13,000	13,000	
52 10 Telephone/Communications	611	800	800	800	800	
52 20 Postage	33	200	200	150	150	
55 10 Education and Training	847	1,000	1,000	947	2,346	
56 24 Equipment Rentals	4,427	3,000	3,000	3,000	4,000	
56 25 Vehicle/Equipment Rental - City	9,015	9,011	9,011	9,011	11,987	
57 10 Other Contractual Services - LCISD	10,000	10,000	10,000	10,000	10,000	
57 12 Other Contractual Services - YMCA	5,000	5,000	10,000	10,000	10,000	
57 14 Other Contractual Services - Restrooms	22,920	22,920	22,920	22,920	22,920	
57 15 Other Contractual - Tree Trimming	-	15,000	15,000	15,000	2,000	
62 40 Grounds Maintenance Services	42,579	44,456	44,456	44,056	39,461	
62 45 Grounds Maintenance - Park Mowing	7,483	45,000	45,000	39,936	39,936	
62 50 Grounds Maintenance - Sports Complex	-	-	-	-	50,000	
63 10 Building Repair and Maintenance	4,284	3,000	3,000	3,000	5,000	
63 15 Structure Repair and Maintenance	5,436	5,500	14,500	14,500	8,000	
63 25 Equipment Repair and Maintenance	10,131	9,000	9,000	9,000	13,000	
Subtotal	136,444	187,787	201,787	196,220	233,600	15.8%
Total Expenditures	\$ 838,919	\$ 908,766	\$ 924,081	\$ 904,909	\$ 955,711	3.4%

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Public Safety Organization Chart

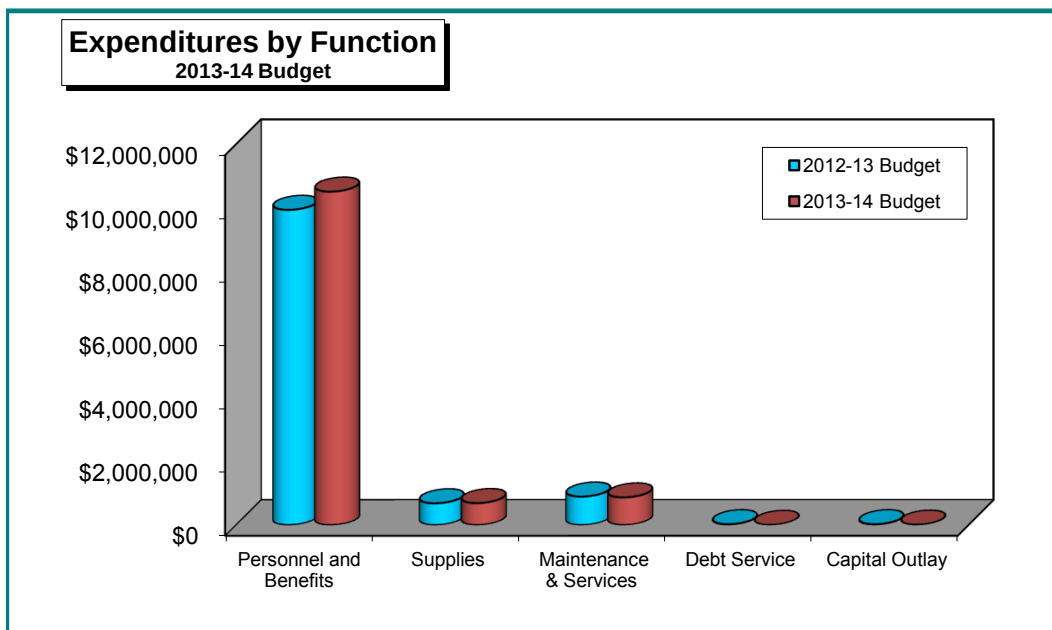
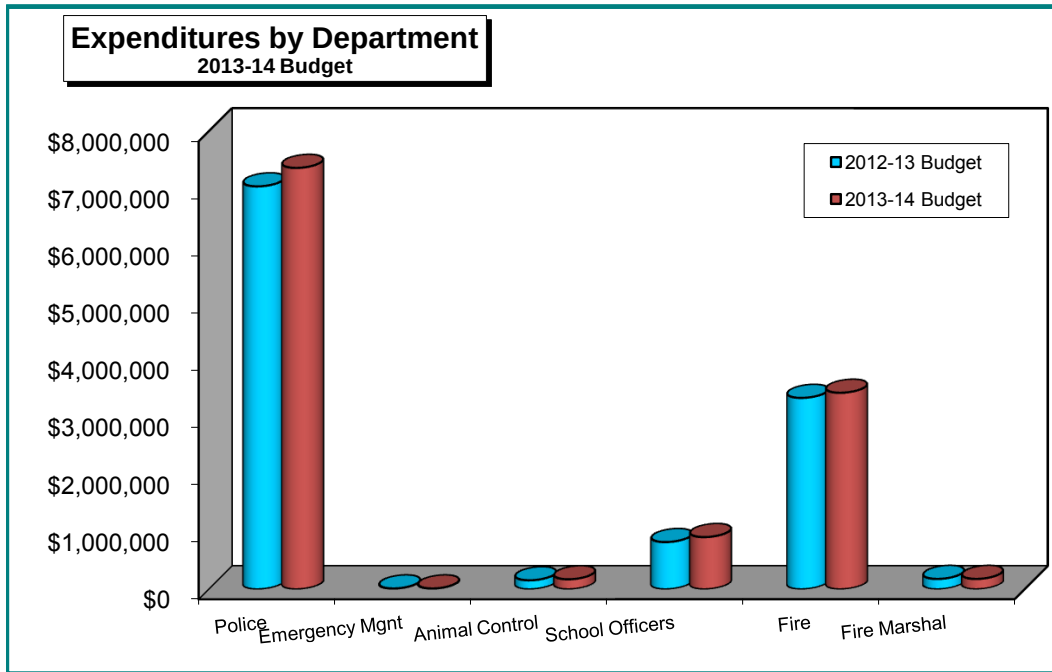


* - Denotes Elected Position

** - Police Chief reports to City Manager regarding Fire Department

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Public Safety



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Public Safety Summary **PROGRAM/ACTIVITY:** NA **ACCOUNT:** 101-XXXX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 9,249,432	\$ 9,804,705	\$ 9,932,623	\$ 9,882,623	\$ 10,508,044	
Supplies	630,412	682,252	682,252	653,000	687,763	
Maintenance and Services	786,995	879,375	893,705	892,387	867,093	
Debt Service	22,100	22,100	22,100	22,100	-	
Subtotal	10,688,939	11,388,432	11,530,680	11,450,110	12,062,900	4.6%
Capital Outlay	904,527	7,175	22,175	22,175	7,175	-67.6%
Total Expenditures	\$ 11,593,467	\$ 11,395,607	\$ 11,552,855	\$ 11,472,285	\$ 12,070,075	4.5%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Police	75.00	78.00	78.00	79.00	82.00	
Animal Control	2.00	2.00	2.00	2.00	2.00	
School Officers and Crossing Guards	11.08	11.86	11.86	11.86	12.86	
Fire	37.03	37.03	37.03	37.03	37.03	
Fire Marshal	2.00	2.00	2.00	2.00	2.00	
Total Personnel	127.11	130.89	130.89	131.89	135.89	3.8%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity	Account:
General	Police	N/A	101-3000

Program Description:

The Police Department is under the direction and supervision of the Police Chief/Assistant City Manager for Public Safety, who is appointed by the City Council. The Department is responsible for enforcement of traffic laws, accident investigations, community education, crime prevention programs, investigation of crimes against persons and property, and narcotic investigations. In addition, the Department is responsible for the maintenance of criminal records, files, prisoner processing and detention, and radio communications and teletype services. The Department also provides school-crossing guards for area elementary schools (on a cost reimbursement basis) and School Resource Officers for LCISD (on a reimbursement basis). Additionally, the Administrative Lieutenant supervises Animal Control and Code Enforcement.

Major Goals for the Year:

- ❁ *The City of Rosenberg will continuously seek ways to protect and serve our citizens.*
 1. Continue a store front operation at Brazos Town Center.
 2. Continue to research and implement new programs and technology.
 3. Continue to improve the safety of our streets and efficient movement of vehicles.
 4. Actively involve residents and the business community in crime prevention and promoting community safety awareness.
 5. Involve patrol officers in identifying and reporting incidents of non-compliance with City ordinances and/or City responsibilities such as stop signs, street lights, etc.
- ❁ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 6. Continue to train staff through weekly meetings and other educational training opportunities.
- ❁ *The City of Rosenberg will continue planning for future needs in order to maintain its quality of law enforcement services for a growing community.*
 7. Develop implementation plan for replacement of the City's radio system.
 8. Develop personnel plan to accommodate increase in calls for police services.

Budget Notes:

1. Three new positions are recommended for FY2014:
 - a. Two Police Officer I
 - b. One Civilian Jailer
2. One Patrol Sergeant position will be upgraded to a Patrol Lieutenant position.
3. The appropriation for Temporary Salaries and Wages for part-time dispatchers was not budgeted for FY2014. The cost is covered within Salaries and Wages.
4. The appropriation for Training Supplies has increased \$10,000 due to increases in ammunition supply costs.
5. The appropriation for Electricity is decreased by \$10,000 due to a new contract with lower rates and reduced consumption from the energy efficiency improvements.
6. The appropriation for Telephone/Communications has increased \$4,800 due to increases in maintenance contracts.
7. The appropriation for Other Contractual Services includes the agreements for racial profiling and for collection services for false alarm accounts.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity	Account:
General	Police	N/A	101-3000

8. The Equipment Repair and Maintenance includes the following items:

Generator (Waukesha-Pearce)	\$ 1,530
Coban	5,825
Video (Exacq Vision)	3,000
AFIS	3,700
CI Tech (IA Software)	1,100
HVAC (Johnson Controls)	10,800
Tyler Tech	<u>1,445</u>
Total	\$27,400

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Child Identification sessions held	4	4	4
Number of participants in Child Identification sessions	500	500	500
Calls for service/911	58,414	60,166	61,971
Calls for service per uniformed officer	1,947	2,006	2,066
Percent of priority 1 calls responded to within 3 minutes	14%	14%	13%
Percent of priority 1 calls to total calls	13%	13%	13%
Number of reported crimes	3,921	4,038	4,160
Percent of reported crimes cleared	79%	80%	80%
Number of citizen complaints against Police Officers	5	5	5
Percent completion of investigations into citizen complaints within 30 days	80%	80%	80%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Police	Administration	101-3000

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 5,442,649	\$ 5,884,219	\$ 5,994,095	\$ 5,944,095	\$ 6,380,434	
Supplies	424,467	460,271	460,271	434,972	460,271	
Maintenance and Services	528,395	549,279	563,609	563,676	515,391	
Subtotal	6,395,511	6,893,769	7,017,975	6,942,743	7,356,096	4.8%
Capital Outlay	92,887	7,175	22,175	22,175	7,175	-67.6%
Total Expenditures	\$ 6,488,398	\$ 6,900,944	\$ 7,040,150	\$ 6,964,918	\$ 7,363,271	4.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	3.00	3.00	3.00	3.00	4.00	
Administrative Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Sergeant	9.00	9.00	9.00	9.00	8.00	
Identification Officer III	2.00	2.00	2.00	2.00	2.00	
Police Officer	37.00	40.00	40.00	40.00	42.00	
Communications Specialist	14.00	14.00	14.00	14.00	14.00	
Administrative Assistant	3.00	3.00	3.00	3.00	1.00	
Secretary II	-	-	-	-	2.00	
Records Clerk	1.00	1.00	1.00	1.00	1.00	
Civilian Jailer	1.00	1.00	1.00	1.00	2.00	
Warrants Officer/Multi Housing	2.00	2.00	2.00	2.00	2.00	
Victim Assistance Liaison	-	-	-	1.00	1.00	
Total Personnel	75.00	78.00	78.00	79.00	82.00	5.1%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Police **PROGRAM/ACTIVITY:** Administration **ACCOUNT:** 101-3000

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 3,647,912	\$ 3,972,726	\$ 3,977,339	\$ 3,977,339	\$ 4,397,384	
10 20 Overtime	201,792	118,500	200,106	200,106	118,500	
10 30 Longevity	34,699	41,400	41,400	41,400	41,980	
10 40 Incentive Pay	22,400	24,000	24,000	24,000	32,400	
10 50 Holiday Pay	107,492	123,686	123,686	123,686	134,083	
11 10 Temporary Salaries and Wages	-	50,000	50,000	-	-	
20 10 Retirement	569,439	648,970	660,733	660,733	712,229	
20 20 Social Security	288,097	331,640	337,818	337,818	361,730	
20 40 Insurance	525,399	527,029	532,125	532,125	532,279	
20 50 Workers' Compensation	36,369	41,468	42,088	42,088	45,649	
20 65 Cell Phone Allowance	600	600	600	600	600	
20 70 Uniforms - Taxable	8,450	4,200	4,200	4,200	3,600	
Subtotal	5,442,649	5,884,219	5,994,095	5,944,095	6,380,434	6.4%
Supplies:						
31 10 Office Supplies	3,442	4,500	4,500	4,500	4,500	
31 15 Training Supplies	24,251	25,000	25,000	25,000	35,000	
31 20 Computer Supplies	5,409	5,000	5,000	5,000	5,000	
31 35 Business Expenses	1,074	1,000	1,000	1,000	1,000	
31 40 Clothing	18,524	20,571	20,571	20,571	20,571	
31 45 Uniforms	33,795	29,400	29,400	29,400	29,400	
32 10 Jail Operation Supplies	21,878	33,000	33,000	33,000	33,000	
32 30 Brazos Town Center Office	2,643	3,500	3,500	3,500	3,500	
33 20 Community Education Supplies	2,613	4,000	4,000	4,000	4,000	
33 30 Child Safety Program Supplies	-	4,000	4,000	4,000	4,000	
34 25 Laboratory Supplies	2,565	4,000	4,000	4,000	4,000	
34 30 Cleaning Supplies	2,970	3,000	3,000	3,000	3,000	
35 10 Motor Vehicle Repair Supplies	56,326	50,000	50,000	50,000	50,000	
35 15 Equipment Repair Supplies	948	1,000	1,000	1,023	1,000	
36 10 Small Tools and Equipment	478	500	500	500	500	
36 20 Small Tools and Equipment - Grant	2,724	-	-	1,478	-	
37 20 Electricity	72,645	100,000	100,000	80,000	90,000	
37 30 Fuel, Oil and Lubricants	172,183	171,800	171,800	165,000	171,800	
Subtotal	424,467	460,271	460,271	434,972	460,271	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Police **PROGRAM/ACTIVITY:** Administration **ACCOUNT:** 101-3000

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 15 Investigative Costs	12,557	12,000	12,000	12,000	12,000	
42 35 Dues, Subscriptions, Memberships	497	500	500	567	500	
51 20 General Insurance	77,096	84,000	84,000	84,000	84,000	
52 10 Telephone/Communications	19,708	24,000	24,000	24,000	28,800	
52 20 Postage	748	1,000	1,000	1,000	1,000	
52 30 Freight and Express	149	500	500	500	500	
54 10 Printing and Binding	2,460	2,500	2,500	2,500	2,500	
55 10 Education and Training	18,115	14,750	14,750	14,750	14,750	
56 24 Equipment Rentals	6,248	11,000	11,000	11,000	11,000	
56 25 Vehicle/Equipment Rental - City	316,436	328,073	328,073	328,073	286,915	
57 10 Other Contractual Svcs-Profiling/Collections	13,243	16,000	16,000	16,000	16,000	
63 10 Building Repair and Maintenance	41,930	15,000	29,330	29,330	15,000	
63 25 Equipment Repair and Maintenance	16,681	24,930	24,930	24,930	27,400	
63 26 Radio Repair and Maintenance	2,528	5,000	5,000	5,000	5,000	
63 28 Network System Maintenance	-	10,026	10,026	10,026	10,026	
Subtotal	528,395	549,279	563,609	563,676	515,391	-8.6%
Capital Outlay:						
70 40 Machinery and Equipment	6,587	-	15,000	15,000	-	
70 41 Computer Hardware/Software	86,300	7,175	7,175	7,175	7,175	
Subtotal	92,887	7,175	22,175	22,175	7,175	-67.6%
Total Expenditures	\$ 6,488,398	\$ 6,900,944	\$ 7,040,150	\$ 6,964,918	\$ 7,363,271	4.6%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity	Account:
General	Police	Emergency Management	101-3032

Program Description:

The Office of Emergency Management is under the supervision of the Assistant Police Chief and is primarily responsible for emergency management that incorporates the four principles of emergency management: planning, preparation, mitigation, and recovery. The goal of the program is to assist in the relief and reduction of human suffering following events of natural or manmade disasters, or catastrophes. The Office of Emergency Management is prepared to activate an Emergency Operations Center during any major disaster to facilitate the coordination of support agencies and resources needed to provide continuity of government service to the public.

Major Goals for the Year:

- ✿ *The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.*
 1. Develop plans, programs, and operational capabilities that migrate, prepare for, respond to, and help recover from a disaster.
 2. Prepare plans to develop a fully functional Emergency Operations Center.
 3. Distribute emergency preparedness programs and publications.
- ✿ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 4. Provide emergency management assistance and training to all City Departments.

Budget Notes:

1. No significant changes from the FY2013 Budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General	DEPARTMENT: Police	PROGRAM/ACTIVITY: Emergency Management	ACCOUNT: 101-3032

Classification	2011-2012 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 2,735	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Maintenance and Services	3,744	9,335	9,335	6,835	9,345	
Subtotal	6,479	12,335	12,335	9,835	12,345	0.1%
Total Expenditures	\$ 6,479	\$ 12,335	\$ 12,335	\$ 9,835	\$ 12,345	0.1%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 15 Training Supplies	\$ 433	\$ 700	\$ 700	\$ 700	\$ 700	
31 35 Business Expenses	473	300	300	300	300	
31 90 Other Supplies	1,560	1,700	1,700	1,700	1,700	
33 20 Community Education Supplies	270	300	300	300	300	
Subtotal	2,735	3,000	3,000	3,000	3,000	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	415	415	415	425	435	
51 20 General Insurance	10	20	20	10	10	
52 10 Telephone/Communications	473	600	600	600	600	
55 10 Education and Training	1,586	3,000	3,000	2,500	3,000	
57 10 Other Contractual Services-Emergency Notification	1,260	4,000	4,000	2,000	4,000	
63 40 Computer Software Repair and Maintenance	-	1,300	1,300	1,300	1,300	
Subtotal	3,744	9,335	9,335	6,835	9,345	0.1%
Total Expenditures	\$ 6,479	\$ 12,335	\$ 12,335	\$ 9,835	\$ 12,345	0.1%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity	Account:
General	Police	Animal Control	101-3034

Program Description:

The Animal Control division, under the direction and supervision of the Police Chief and the Administrative Lieutenant, is primarily responsible for the protection of citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through the enforcement of various state statutes and City ordinances. The department is also responsible for the operation and maintenance of the animal control shelter and the promotion of adoption of stray and abandoned dogs and cats.

Major Goals for the Year:

- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 1. Increase the number of humane educational programs to interested school campuses and other interested community groups to increase awareness and responsible pet care for the next generation of pet owners.
 2. Continue to work on strengthening animal ordinances to improve the quality of service to the community and animals alike, through an annual review of existing ordinances and incorporation of new ordinances as needed.
 3. Reduce the number of unwanted pets in the City by continuing with an aggressive adoption program and encouraging citizens to sterilize their pets.
 4. Implement the transition to the new Animal Control Shelter.
 5. Solicit Volunteers to assist at the new Animal Control Shelter.
- *The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.*
 6. Reduce the feral cat population in the community and in the new subdivisions being developed in the City of Rosenberg.
 7. To actively pursue vicious dogs and remove them from the City.
 8. Promote understanding and toleration of wildlife present in the City.

Budget Notes:

1. The appropriation for Fuel, Oil and Lubricants was increased \$502 with the implementation of a second vehicle.
2. There is an increase of \$235 in the appropriation for Telephone/Communications for the cell phone that the Animal Control Department uses. Previously this expense was allocated in the Police Department's budget but is being moved to Animal Control for FY14.
3. The appropriation for Vehicle/Equipment Rental is for payments to the Fleet Replacement Fund to cover the new vehicle purchased in FY13.
4. The appropriation for Other Contractual Services was increased \$2,800 to allow use of a professional trapper to assist with the wild hog problem.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Police	Program/Activity Animal Control	Account: 101-3034

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Calls for service	4,200	4,400	4,850
Stray animals captured	1,062	1,080	1,400
Bite cases investigated	25	40	50
Animal cruelty cases investigated	45	65	60
Educational programs conducted	5	10	12
Honey bee swarms/hives investigated	10	10	12
Total number of animals in shelter	1,500	1,850	2,200
Percent of successful adoptions through Pet of the Week Program	100%	100%	99%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Police	Animal Control	101-3034

<u>Classification</u>	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 120,532	\$ 123,354	\$ 124,534	\$ 124,534	\$ 129,447	
Supplies	16,367	20,398	20,398	20,220	22,350	
Maintenance and Services	13,447	10,215	10,215	11,330	20,696	
Total Expenditures	\$ 150,346	\$ 153,967	\$ 155,147	\$ 156,084	\$ 172,493	11.2%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Police **PROGRAM/ACTIVITY:** Animal Control **ACCOUNT:** 101-3034

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 79,329	\$ 81,172	\$ 82,122	\$ 82,122	\$ 84,915	
10 20 Overtime	2,734	2,800	2,800	2,800	3,600	
10 30 Longevity	885	1,005	1,005	1,005	1,125	
10 40 Incentive Pay	300	300	300	300	300	
20 10 Retirement	11,998	12,945	13,085	13,085	13,728	
20 20 Social Security	5,646	6,616	6,691	6,691	6,972	
20 40 Insurance	17,532	16,314	16,314	16,314	16,495	
20 50 Workers' Compensation	908	1,002	1,017	1,017	1,112	
20 70 Uniforms - Taxable	1,200	1,200	1,200	1,200	1,200	
Subtotal	120,532	123,354	124,534	124,534	129,447	3.9%
Supplies:						
31 10 Office Supplies	199	400	400	400	400	
31 20 Computer Supplies	129	400	400	400	400	
31 35 Business Expenses	-	100	100	70	100	
31 90 Other Supplies	207	-	-	-	-	
34 20 Medical Supplies	3,883	4,500	4,500	4,500	5,000	
34 30 Cleaning Supplies	1,773	3,100	3,100	3,100	3,500	
34 35 Animal Feed	1,997	2,500	2,500	2,200	2,200	
35 10 Motor Vehicle Repair Supplies	875	350	350	500	750	
36 10 Small Tools and Equipment	452	1,300	1,300	1,300	1,300	
37 10 Natural Gas	1,102	1,000	1,000	1,700	1,200	
37 20 Electricity	1,806	2,750	2,750	2,750	3,000	
37 30 Fuel, Oil and Lubricants	3,943	3,998	3,998	3,300	4,500	
Subtotal	16,367	20,398	20,398	20,220	22,350	9.6%
Maintenance and Services:						
51 20 General Insurance	1,223	1,500	1,500	1,500	2,500	
52 10 Telephone/Communications	-	65	65	75	300	
52 20 Postage	31	50	50	50	50	
54 10 Printing and Binding	1,178	850	850	850	850	
55 10 Education and Training	6	950	950	1,155	950	
56 24 Equipment Rentals	-	100	100	100	100	
56 25 Vehicle/Equipment Rental - City	5,925	-	-	-	5,966	
57 10 Other Contractual Services	280	700	700	2,000	3,500	
62 10 Carcass Disposal	3,360	4,000	4,000	3,600	4,480	
63 10 Building Repair and Maintenance	1,265	1,000	1,000	1,000	1,000	
63 25 Equipment Repair and Maintenance	179	1,000	1,000	1,000	1,000	
Subtotal	13,447	10,215	10,215	11,330	20,696	102.6%
Total Expenditures	\$ 150,346	\$ 153,967	\$ 155,147	\$ 156,084	\$ 172,493	11.2%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity	Account:
General	Police	School Officers and Crossing Guards	101-3036

Program Description:

This is a new account which separates the actual costs of the contract with Lamar Consolidated ISD from the regular Police Department budget. There are nine (9) School Resource Officers plus the School Crossing Guards.

Budget Notes:

1. One School Resource Officer position was added as requested by LCISD. The Salary, Fringe Benefits and other expenses for this officer are included. These expenses will be offset by the increase to the LCISD Intergovernmental Revenue.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Police	School Officers and Crossing Guards	101-3036

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 731,814	\$ 811,775	\$ 811,775	\$ 811,775	\$ 898,398	
Supplies	472	6,400	6,400	6,400	7,000	
Maintenance and Services	3,329	5,000	5,000	5,000	5,000	
Subtotal	735,615	823,175	823,175	823,175	910,398	10.6%
Total Expenditures	\$ 735,615	\$ 823,175	\$ 823,175	\$ 823,175	\$ 910,398	10.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Sergeant	-	1.00	1.00	1.00	1.00	
School Police Officer	9.00	8.00	8.00	8.00	9.00	
School Crossing Guards/seasonal	2.08	2.86	2.86	2.86	2.86	
Total Personnel	11.08	11.86	11.86	11.86	12.86	8.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Police **PROGRAM/ACTIVITY:** School Officers and Crossing Guards **ACCOUNT:** 101-3036

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 436,423	\$ 482,901	\$ 482,901	\$ 482,901	\$ 545,564	
10 20 Overtime	68,982	60,000	60,000	60,000	60,000	
10 30 Longevity	4,950	5,295	5,295	5,295	5,835	
10 40 Incentive Pay	300	300	300	300	300	
10 50 Holiday Pay	3,613	16,134	16,134	16,134	18,241	
11 10 Temporary Salaries/Crossing Guards	38,345	53,537	53,537	53,537	53,537	
20 10 Retirement	72,534	84,525	84,525	84,525	94,886	
20 20 Social Security	40,362	47,285	47,285	47,285	52,281	
20 40 Insurance	60,504	54,871	54,871	54,871	59,967	
20 50 Workers' Compensation	5,801	6,927	6,927	6,927	7,787	
Subtotal	731,814	811,775	811,775	811,775	898,398	10.7%
Supplies:						
31 45 Uniforms	-	5,400	5,400	5,400	6,000	
31 50 Crossing Guard Supplies	472	1,000	1,000	1,000	1,000	
Subtotal	472	6,400	6,400	6,400	7,000	9.4%
Maintenance and Services:						
52 10 Telephone/Communications	3,329	5,000	5,000	5,000	5,000	
Subtotal	3,329	5,000	5,000	5,000	5,000	0.0%
Total Expenditures	\$ 735,615	\$ 823,175	\$ 823,175	\$ 823,175	\$ 910,398	10.6%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Public Safety	Program/Activity: Fire	Account: 101-3100

Program Description:

The Fire Department is under the direction of the Fire Chief, who is primarily responsible for suppression, fire administration, rescue/EMS operations, vehicle and facility maintenance, training, and public relations. The Fire Department provides the manpower to assist the Fire Marshal's Office in fire prevention and fire safety education. Annual classes are provided to all of the schools and day care facilities within the community. As a public service, firefighters install smoke detectors when requested by residents. The Fire Department also participates in regional programs such as the Hazardous Materials Team and the Heavy Rescue and Structural Collapse teams. These programs have equipment that was funded through Federal Grants. The Department coordinates with Fort Bend EMS to provide Emergency Medical Services to our citizens. In FY 2014, the department will operate three (3) Fire Stations.

Major Goals for the Year:

- *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 1. Provide an environment conducive to developing the leadership and management skills of the officers of the department.
 2. Review all procedures to assure the safest possible work environment.
 3. Continue to modify the training program to reach goal of standardization for all personnel.
 4. Incorporate the addition of Fire Station No. 3 for efficiency, cost effectiveness, and service to the community.
- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 5. Utilize technology to enhance operations.
 6. Continue searching for alternate funding for staffing, equipment, or facilities.
 7. Continue the process of reviewing the ISO rating in order to achieve a two (2) during the fiscal year.
 8. Begin operation of Fire Station No. 3.
 9. Assist City Manager to terminate fire services outside the City Limits in October 2013.

Budget Notes:

1. The appropriation for Temporary Salaries and Wages was increased by \$113,880. This is necessary to fund one additional Relief Firefighter (a full-time position that is filled with part-time staff) as part of the personnel plan for Fire Station No. 3. The cost is for the salaries of the part-time staff but without the costs of full-time personnel benefits.
2. There is an increase to the Motor Vehicle Repair account due to the annual testing of the ladder truck and to maintain the transmission on the ladder truck and the new pumper truck.
3. There is an increase to the Building Material Supplies attributed to an increase in the maintenance repair cost of Fire Station Number One and Two.
4. Vehicle/Equipment Rental - City increased in order to add the new command vehicle and the hazardous materials truck which was originally funded by a grant.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Public Safety	Program/Activity: Fire	Account: 101-3100

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of households per Firefighter	920	1,000	1,100
Number of responses	3578	3664	3750
Percent of responses for fires/alarms	11%	12%	14%
Percent of responses for rescues	76%	75%	67%
Percent of responses for hazardous conditions	5%	5%	5%
Percent of responses for service calls	8%	8%	10%
Response Time (call received – on location)			
City of Rosenberg	5:47	5:52	5:40
County	9:56	10:34	9:00
Number of reportable accidents/injuries	5	6	4

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Fire	Administration	101-3100

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,798,034	\$ 2,830,477	\$ 2,847,339	\$ 2,847,339	\$ 2,944,708	
Supplies	174,725	180,442	180,442	177,017	182,342	
Maintenance and Services	227,541	293,313	293,313	293,313	305,626	
Debt Service	22,100	22,100	22,100	22,100	-	
Subtotal	3,222,400	3,326,332	3,343,194	3,339,769	3,432,676	2.7%
Capital Outlay	811,641	-	-	-	-	100.0%
Total Expenditures	\$ 4,034,040	\$ 3,326,332	\$ 3,343,194	\$ 3,339,769	\$ 3,432,676	2.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Captain	3.00	3.00	3.00	3.00	3.00	
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	
Driver/Operator	-	-	-	6.00	6.00	
Firefighter/Ride-Up Driver Operator	23.00	23.00	23.00	15.00	15.00	
Fire Inspector - FFII	-	-	-	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Clerk II	1.00	1.00	1.00	1.00	1.00	
Relief Firefighter/Temporary	1.03	1.03	1.03	1.03	1.03	
Total Personnel	37.03	37.03	37.03	37.03	37.03	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Fire **PROGRAM/ACTIVITY:** Administration **ACCOUNT:** 101-3100

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 1,783,257	\$ 1,831,417	\$ 1,819,767	\$ 1,819,767	\$ 1,836,253	
10 20 Overtime	82,949	87,000	114,462	114,462	87,000	
10 30 Longevity	28,275	29,760	29,760	29,760	24,585	
10 40 Incentive Pay	23,375	23,700	23,700	23,700	20,700	
10 50 Holiday Pay	60,295	62,872	62,872	62,872	62,982	
11 10 Temporary Salaries and Wages	113,128	48,906	48,906	48,906	162,786	
20 10 Retirement	281,094	304,690	305,290	305,290	306,179	
20 20 Social Security	148,378	159,448	159,833	159,833	167,961	
20 40 Insurance	260,112	262,699	262,699	262,699	255,202	
20 50 Workers' Compensation	16,972	19,385	19,450	19,450	20,460	
20 65 Cell Phone Allowance	-	600	600	600	600	
20 70 Uniforms - Taxable	200	-	-	-	-	
Subtotal	2,798,034	2,830,477	2,847,339	2,847,339	2,944,708	3.4%
Supplies:						
31 10 Office Supplies	2,091	2,470	2,470	2,470	2,470	
31 15 Training Supplies	3,244	3,365	3,365	3,365	3,365	
31 20 Computer Supplies	934	950	950	950	950	
31 35 Business Expenses	89	300	300	300	300	
31 40 Clothing	24,041	24,675	24,675	24,675	24,675	
31 45 Uniforms	23,102	21,000	21,000	21,000	21,000	
31 90 Other Supplies	3,806	4,000	4,000	4,000	4,000	
34 15 Chemical Supplies	2,459	3,325	3,325	3,325	3,325	
34 20 Medical Supplies	2,950	2,800	2,800	2,800	2,800	
34 30 Cleaning Supplies	2,881	3,500	3,500	3,500	3,500	
35 10 Motor Vehicle Repair Supplies	33,028	32,157	32,157	32,157	34,657	
35 15 Equipment Repair Supplies	5,044	5,000	5,000	5,000	5,000	
35 20 Building Materials and Supplies	1,788	2,375	2,375	2,375	2,600	
36 10 Small Tools and Equipment	4,528	5,700	5,700	5,700	5,700	
36 30 Safety Equipment	984	1,000	1,000	1,000	1,000	
37 10 Natural Gas	1,828	4,000	4,000	3,000	3,000	
37 20 Electricity	21,319	26,000	26,000	21,400	24,000	
37 30 Fuel, Oil and Lubricants	40,607	37,825	37,825	40,000	40,000	
Subtotal	174,725	180,442	180,442	177,017	182,342	1.1%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Fire **PROGRAM/ACTIVITY:** Administration **ACCOUNT:** 101-3100

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	881	1,320	1,320	1,320	1,320	
42 36 Volunteer Pension/Dues	64,888	70,040	70,040	70,040	70,040	
42 75 Volunteer Holiday Party	1,190	1,190	1,190	1,190	1,190	
43 40 License and Inspection Fees	4,560	4,690	4,690	4,690	4,690	
43 50 Volunteer Activities	14,523	25,850	25,850	25,850	25,850	
51 20 General Insurance	14,046	16,000	16,000	16,000	16,000	
52 10 Telephone/Communications	9,268	11,400	11,400	11,400	11,400	
52 20 Postage	338	400	400	400	400	
54 10 Printing and Binding	418	500	500	500	500	
55 10 Education and Training	11,017	18,300	18,300	18,300	18,300	
56 15 Building Rentals	26,800	27,000	27,000	27,000	27,000	
56 24 Equipment Rentals - Copier	3,162	4,020	4,020	4,020	4,020	
56 25 Vehicle/Equipment Rental - City	46,547	86,843	86,843	86,843	99,156	
57 10 Other Contractual Services/Billing Services	11,236	2,000	2,000	2,000	2,000	
62 32 Laundry and Other Sanitation Services	465	760	760	760	760	
63 10 Building Repair and Maintenance	3,245	4,750	4,750	4,750	4,750	
63 25 Equipment Repair and Maintenance	13,521	14,250	14,250	14,250	14,250	
63 26 Radio Repair	1,434	4,000	4,000	4,000	4,000	
Subtotal	227,541	293,313	293,313	293,313	305,626	4.2%
Capital Outlay:						
70 42 Motor Vehicles	811,641	-	-	-	-	
Subtotal	811,641	-	-	-	-	0.0%
Other Expenses:						
81 70 Vehicle Loan	22,100	22,100	22,100	22,100	-	
Subtotal	22,100	22,100	22,100	22,100	-	-100.0%
Total Expenditures	\$ 4,034,040	\$ 3,326,332	\$ 3,343,194	\$ 3,339,769	\$ 3,432,676	2.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Public Safety	Fire Marshal	101-3133

Program Description:

The Fire Marshal's Office is under the supervision of the Fire Chief. The Fire Marshal's Office is charged with public fire and life safety education and enforcement of federal, state, and local laws as they pertain to fire safety. Utilizing firefighters, we produce educational programs for all age groups in the community. To bridge the difference in education and enforcement, the Fire Marshal's Office reviews building plans to ensure that state and local fire code requirements are met. After construction has begun, fire inspectors ensure the building is being built according to approved plans. Fire prevention is further assisted by our annual business inspection program. Should a fire happen, it is investigated to determine the cause. By determining the cause, we can use the information to educate the public to ensure their safety. The Fire Marshal's Office also has the responsibility of the rental registration program. Each year owners are asked to register their rental property. Through the program, the city ensures a safe structure for the occupants to live in.

Major Goals for the Year:

- ✿ *The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.*
 1. Explore fire and life safety educational opportunities for all ages.
 2. Search for alternate funding for equipment.
 3. Continue to use technology to enhance the performance of the annual fire inspection program.
 4. Monitor the processes for the rental registration program and make changes as needed.
 5. Continue to monitor the performance and enhance the education of the Fire Investigation Unit.

Budget Notes:

1. There is an increase of \$380 to the Clothing account due to the cost of the uniform shirts when Fire Inspectors are performing inspections. The Fire Inspector must maintain two different uniforms. One is worn when completing inspections and the second is worn when they move to a Firefighter at night.
2. The Motor Vehicle Repair Supplies was increased by \$679 to budget for the second vehicle assigned to the Fire Marshal Department. Currently the Fire Marshal has two vehicles assigned to the department. Previously only one vehicle was budgeted in the Motor Vehicle Repair Supplies account.
3. The Education & Training account was increased by \$1,800 to cover the LEOSE funding from the State of Texas that assisted with Officer training. The State of Texas has stopped the funding.
4. The Vehicle/Equipment Rental – City account was decrease by \$2,998 due to one of the vehicles completing the lease revenue due to the Fleet Replacement Fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Public Safety	Program/Activity: Fire Marshal	Account: 101-3133

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of fire prevention inspections	1,441	1,256	1,385
Number of incendiary fires	7	2	5
Number of plans reviewed	148	84	120
Number of smoke detectors installed	85	110	100
Rental property registered	1,592	1,650	1,700

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Fire	Fire Marshal	101-3133

<u>Classification</u>	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 156,404	\$ 154,880	\$ 154,880	\$ 154,880	\$ 155,057	
Supplies	11,646	11,741	11,741	11,391	12,800	
Maintenance and Services	10,540	12,233	12,233	12,233	11,035	
Total Expenditures	\$ 178,589	\$ 178,854	\$ 178,854	\$ 178,504	\$ 178,892	0.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Rental Inspector/Investigator	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

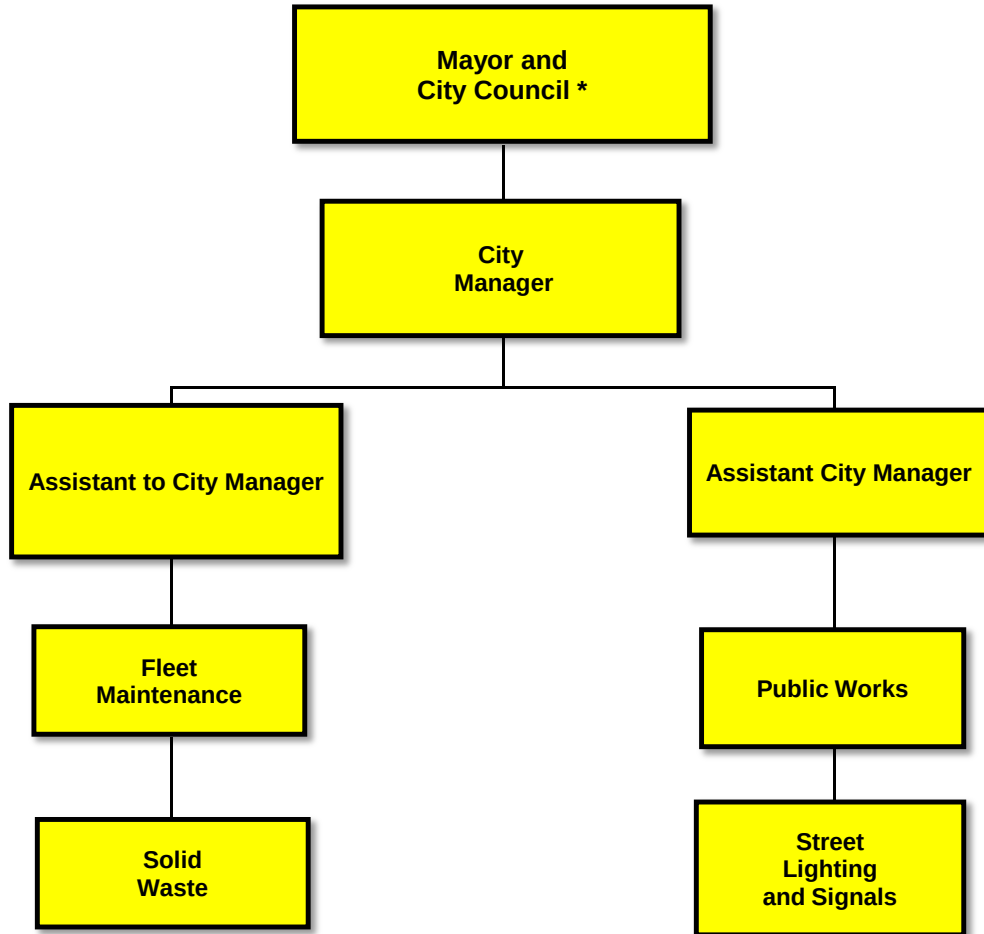
FUND: General **DEPARTMENT:** Fire **PROGRAM/ACTIVITY:** Fire Marshal **ACCOUNT:** 101-3133

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 107,678	\$ 108,966	\$ 108,966	\$ 108,966	\$ 108,966	
10 20 Overtime	1,642	2,759	2,759	2,759	2,759	
10 30 Longevity	1,165	255	255	255	315	
10 40 Incentive Pay	800	-	-	-	-	
20 10 Retirement	15,828	16,764	16,764	16,764	16,876	
20 20 Social Security	7,650	8,567	8,567	8,567	8,571	
20 40 Insurance	20,592	16,495	16,495	16,495	16,495	
20 50 Workers' Compensation	649	1,074	1,074	1,074	1,075	
20 70 Uniforms - Taxable	400	-	-	-	-	
Subtotal	156,404	154,880	154,880	154,880	155,057	0.1%
Supplies:						
31 10 Office Supplies	103	300	300	300	300	
31 15 Training Supplies	377	475	475	475	475	
31 20 Computer Supplies	642	760	760	760	760	
31 40 Clothing	455	620	620	620	1,000	
31 90 Other Supplies	3,089	3,000	3,000	3,000	3,000	
33 30 Child Safety Program Supplies	2,596	2,115	2,115	2,115	2,115	
35 10 Motor Vehicle Repair Supplies	516	671	671	671	1,350	
36 10 Small Tools and Equipment	207	350	350	350	350	
37 30 Fuel, Oil and Lubricants	3,660	3,450	3,450	3,100	3,450	
Subtotal	11,646	11,741	11,741	11,391	12,800	9.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	158	350	350	350	350	
51 20 General Insurance	571	1,300	1,300	1,300	1,300	
52 20 Postage	450	300	300	300	300	
54 10 Printing and Binding	245	300	300	300	300	
55 10 Education and Training	1,332	2,000	2,000	2,000	3,800	
56 25 Vehicle/Equipment Rental - City	7,784	7,783	7,783	7,783	4,785	
63 25 Equipment Repair and Maintenance	-	200	200	200	200	
Subtotal	10,540	12,233	12,233	12,233	11,035	-9.8%
Total Expenditures	\$ 178,589	\$ 178,854	\$ 178,854	\$ 178,504	\$ 178,892	0.0%

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

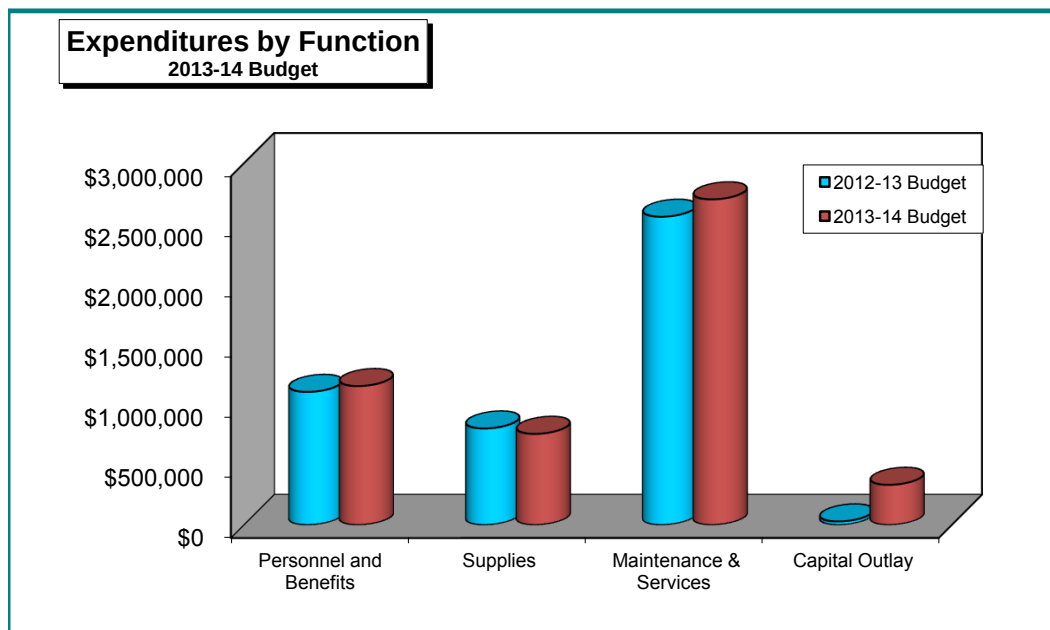
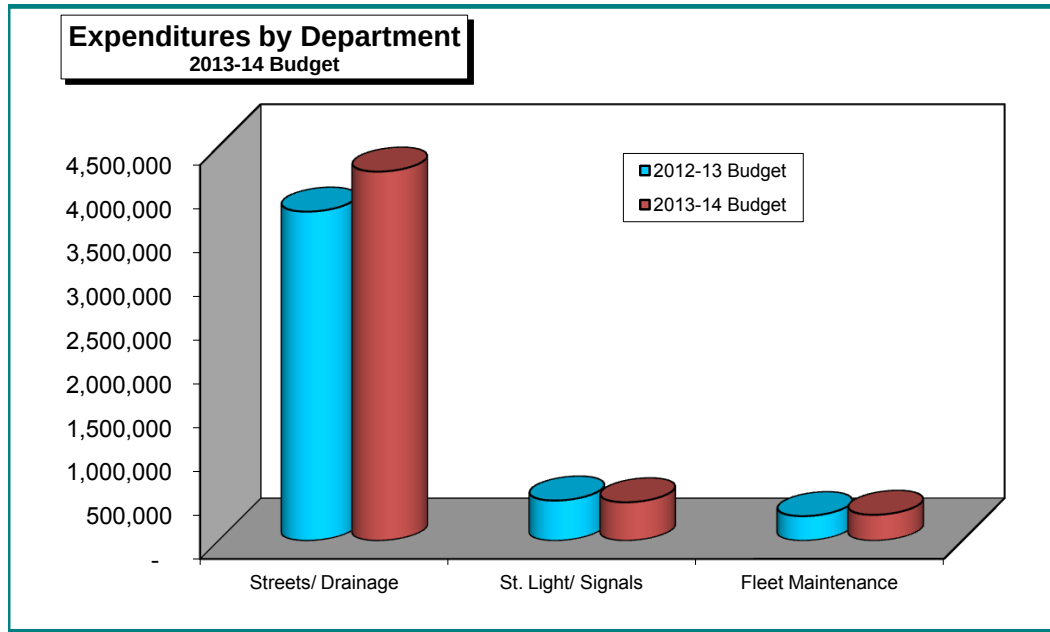
Public Works Organization Chart



* - Denotes Elected Position

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Public Works



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Public Works Summary	NA	101-50XX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,036,881	\$ 1,097,378	\$ 1,102,983	\$ 1,102,483	\$ 1,151,472	
Supplies	700,552	739,930	799,490	756,630	754,930	
Maintenance and Services	2,899,787	2,544,111	2,556,461	2,643,511	2,700,458	
Debt Service	-	8,350	8,350	8,350	8,350	
Subtotal	4,637,220	4,389,769	4,467,284	4,510,974	4,615,210	3.3%
Capital Outlay	22,087	28,000	28,000	28,000	332,000	1085.7%
Total Expenditures	\$ 4,659,307	\$ 4,417,769	\$ 4,495,284	\$ 4,538,974	\$ 4,947,210	10.1%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Public Works	15.40	15.60	15.60	15.60	15.70	
Fleet Maintenance	4.20	4.20	4.20	4.20	4.20	
Total Personnel	19.60	19.80	19.80	19.80	19.90	0.5%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Public Works	N/A	101-5022

Program Description:

The Public Works Department, under the direction of the Assistant City Manager, is primarily responsible for the maintenance of streets, including street overlay, drainage ditches, storm sewers, street sign repair and installation; as well as culvert installation and maintenance. The department also monitors the street sweeping and right of way mowing to ensure that contractual operations and maintenance are in accordance with existing agreement and all state and federal regulations. The Project Director coordinates and oversees the Capital Improvement Projects citywide.

Major Goals for the Year:

- *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 1. Conduct, at minimum, twelve (12) safety programs for employee education annually.
- *The City of Rosenberg will build regional systems to facilitate development while protecting the integrity of our neighborhoods.*
 2. Complete approved Street Overlay Program during fiscal year.
 3. Improve street safety and appearance through an aggressive program of sign maintenance and installation.
 4. Maintain storm sewer drain markers throughout the City. Repair/replace up to 200 markers per year.
 5. Maintain and repair 145 miles of public roads.
 6. Maintain and repair 24 miles of alleys throughout the City.
 7. Maintain the ditch and culvert cleaning program.
 8. Maintain 16 bridges.
 9. Continue street pavement crack sealing program to extend pavement life.
- *The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.*
 10. Continue Implementation of the Storm Water Pollution Prevention Program.
- *The City of Rosenberg will continuously seek way to improve services to citizens.*
 11. Coordinate the City's mowing contracts.
 12. Coordinate the City's Street Sweeping contract.
 13. Complete GIS mapping of the storm sewer system and out falls.
 14. Complete Bamore Road, Phase III Capital Improvement Project and begin Phase IV.
 15. Coordinate Bryan Road/Spacek Road Capital Improvement Project Design.
 16. Complete Airport Road Phase I Capital Improvement Project Design and begin construction.

Budget Notes:

1. Street Repair Supplies was increased \$29,000.
2. Street Maintenance Supplies was increased \$1,000.
3. Vehicle/Equipment Rental - City increased \$6,697 for the new dump truck

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General	Public Works	N/A	101-5022

4. Other Contractual Services includes:

	<u>New Contracts</u>	<u>Previous Contracts</u>
R-O-W Mowing	\$ 125,750	\$ 118,000
Street Sweeping	70,000	35,000
Street Striping	<u>35,000</u>	<u>28,000</u>
	\$ 230,750	\$ 181,000

Based upon City Council priorities, the budget for Street Sweeping has doubled.

- 5. Crack Sealing was increased by \$4,000.
- 6. The funding of \$300,000 for the annual Street Overlay Program has been transferred from the General Supplemental Fund budget to the Public Works operating budget.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Public Road Mileage maintained by City (miles)	139	145	146
Alley Mileage maintained by City (miles)	24	24	24
Alleys repaired (linear feet)	59,220	47,000	48,000
Ditch elevation lowered (linear feet)	48,058	40,000	40,000
Percent of approved street renovation programs completed per year	90%	100%	100%
Number of safety programs conducted per year	12	12	12
Percent of employees attending safety programs per year	100%	100%	100%
Number of storm sewer drain markers installed or replaced	200	200	200
Number of street signs installed or replaced	555	600	610
Number of residential solid waste customers	6,798	6,850	6,905
Number of commercial solid waste customers/month	839	855	870
Percent increase/decrease in the number of solid waste customers	1.1%	0.9%	0.9%
Number of roll offs used during spring clean up	0	N/A	N/A
Number of trash service complaints	180	170	170
Number of linear feet striped per year	45,426	40,000	40,000

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Public Works	N/A	101-5022

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 798,843	\$ 855,528	\$ 859,828	\$ 859,828	\$ 892,281	
Supplies	267,572	267,450	325,100	323,750	300,450	
Maintenance and Services	2,885,143	2,523,714	2,536,064	2,624,614	2,681,061	
Subtotal	3,951,558	3,655,042	3,729,342	3,816,542	3,882,142	4.1%
Capital Outlay	22,087	28,000	28,000	28,000	332,000	1085.7%
Total Expenditures	\$ 3,973,645	\$ 3,683,042	\$ 3,757,342	\$ 3,844,542	\$ 4,214,142	12.2%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Assistant City Manager	0.20	0.30	0.30	0.30	0.35	
Public Works Director	0.20	0.30	0.30	0.30	0.35	
Street Supervisor	1.00	1.00	1.00	1.00	1.00	
Foreman	2.00	2.00	2.00	2.00	2.00	
Sign Shop Technician	1.00	1.00	1.00	1.00	1.00	
Heavy Equipment Operator	4.00	4.00	4.00	4.00	4.00	
Light Equipment Operator	6.00	6.00	6.00	6.00	6.00	
Project Director	1.00	1.00	1.00	1.00	1.00	
Total Personnel	15.40	15.60	15.60	15.60	15.70	0.6%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: General **DEPARTMENT:** Public Works **PROGRAM/ACTIVITY:** N/A **ACCOUNT:** 101-5022

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 557,307	\$ 587,605	\$ 591,015	\$ 591,015	\$ 612,964	
10 20 Overtime	2,556	10,300	10,300	10,300	10,300	
10 30 Longevity	12,251	13,175	13,175	13,175	12,981	
10 40 Incentive Pay	2,700	2,700	2,700	2,700	2,505	
20 10 Retirement	81,634	91,883	92,398	92,398	96,497	
20 20 Social Security	42,275	46,958	47,218	47,218	49,010	
20 40 Insurance	86,056	87,372	87,372	87,372	90,028	
20 50 Workers' Compensation	13,989	15,535	15,650	15,650	16,107	
20 60 Auto Allowance	-	-	-	-	1,680	
20 65 Cell Phone Allowance	75	-	-	-	210	
Subtotal	798,843	855,528	859,828	859,828	892,281	3.8%
Supplies:						
31 10 Office Supplies	447	500	500	500	500	
31 20 Computer Supplies	128	200	200	200	200	
31 35 Business Expenses	-	100	100	100	100	
31 40 Clothing	5,773	6,750	6,750	6,750	6,750	
31 90 Other Supplies	415	500	500	500	500	
34 15 Chemical Supplies	2,054	1,800	1,800	1,800	1,000	
34 30 Cleaning Supplies	609	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	21,282	18,000	18,000	18,000	18,000	
35 40 Street Repair Supplies	152,505	146,000	200,000	200,000	175,000	
36 10 Small Tools and Equipment	1,134	1,000	1,000	1,000	1,000	
36 25 Street Sign Maintenance Supplies	21,763	24,000	24,000	24,000	25,000	
36 30 Safety Equipment	1,610	1,800	1,800	1,800	1,800	
37 20 Electricity	3,299	1,300	4,950	5,100	5,100	
37 30 Fuel, Oil and Lubricants	56,552	65,000	65,000	63,500	65,000	
Subtotal	267,572	267,450	325,100	323,750	300,450	-7.6%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	171	300	300	300	300	
51 20 General Insurance	14,370	19,000	15,350	13,000	19,000	
52 10 Telephone/Communications	1,820	1,620	1,620	1,620	1,620	
52 20 Postage	86	100	100	100	100	
55 10 Education and Training	289	800	800	800	800	
56 24 Equipment Rentals	2,639	3,030	3,030	3,030	3,030	
56 25 Vehicle/Equipment Rental - City	6,199	5,164	5,164	5,164	11,861	
57 10 Other Contractual Services	122,259	171,000	187,000	187,000	230,750	
62 15 Garbage Collection	2,711,198	2,300,000	2,300,000	2,390,000	2,390,000	
63 10 Building Repair and Maintenance	1,420	800	800	1,700	1,600	
63 25 Equipment Repair and Maintenance	24,691	20,900	20,900	20,900	21,000	
63 26 Radio Repair and Maintenance	-	1,000	1,000	1,000	1,000	
Subtotal	2,885,143	2,523,714	2,536,064	2,624,614	2,681,061	5.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Public Works	N/A	101-5022

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Capital Outlay:						
70 30 Street Overlay	-	-	-	-	300,000	
70 35 Crack Sealing	22,087	28,000	28,000	28,000	32,000	
Subtotal	22,087	28,000	28,000	28,000	332,000	1085.7%
Other Expenses:						
81 70 Vehicle Loan	-	8,350	8,350	8,350	8,350	
Subtotal	-	8,350	8,350	8,350	8,350	0.0%
Total Expenditures	\$ 3,973,645	\$ 3,683,042	\$ 3,757,342	\$ 3,844,542	\$ 4,214,142	12.2%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Public Works	Program/Activity: Street Lighting and Traffic Signals	Account: 101-5023

Program Description:

The Street Lighting and Traffic Signals activity is under the direction of the Assistant City Manager and is primarily responsible for providing construction, maintenance, and operation for City controlled traffic signals. Coordinate street lighting services on City streets with Center Point Energy.

Major Goals for the Year:

- ✿ *The City of Rosenberg will build regional systems to facilitate development while protecting the integrity of our neighborhoods.*
 1. Continue to upgrade street lighting system in the City. FY14 will also include Airport Avenue and Bamore Road, street lighting upgrades.
 2. Maintain traffic signals at Radio Lane/Avenue N and Reading Road/Vista Drive.
 3. Maintain City owned decorative street lighting located in the Downtown Area.

Budget Notes:

1. The appropriation for Electricity was decreased by \$20,000 due to a new contract with lower rates and reduced consumption from the energy efficiency improvements.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of signals maintained	2	2	2
Number of street lights	2,246	2,280	2,360
Population per street light	14.25	13.42	13.98
Operating costs per street light	\$181.65	\$181.65	\$196.50

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Public Works	Street Lighting and Signals	101-5023

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 418,979	\$ 455,000	\$ 455,000	\$ 415,000	\$ 435,000	
Maintenance and Services	3,392	3,000	3,000	3,000	3,000	
Total Expenditures	\$ 422,371	\$ 458,000	\$ 458,000	\$ 418,000	\$ 438,000	-4.4%

~ AUTHORIZED POSITIONS ~

Position Title

N/A

~ EXPENDITURE DETAIL ~

<u>Supplies:</u>						
35 45	New Light Installation	\$ 4,603	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
37 20	Electricity	414,376	450,000	450,000	410,000	430,000
	Subtotal	418,979	455,000	455,000	415,000	435,000
						-4.4%
<u>Maintenance and Services:</u>						
51 20	General Insurance	394	750	750	750	750
63 25	Equipment Repair and Maintenance	2,998	2,250	2,250	2,250	2,250
	Subtotal	3,392	3,000	3,000	3,000	3,000
						0.0%
	Total Expenditures	\$ 422,371	\$ 458,000	\$ 458,000	\$ 418,000	\$ 438,000
						-4.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: General	Department: Public Works	Program/Activity: Fleet Maintenance	Account: 101-5025

Program Description:

The Fleet Maintenance activity is under the direction of the Assistant to the City Manager. The department is primarily responsible for providing internal support for vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a micro computer-based fleet management system. With the assistance of this system, a program of preventative maintenance procedures was implemented in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

Major Goals for the Year:

- ❁ *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. Ensure that replacement vehicles meet state and federal guidelines for emissions.
 2. Ensure that the fleet fueling station meets all state and federal guidelines and that all departments have a problem-free access to all fleet-fueling facilities.
 3. Evaluate ways to improve internal controls of City equipment and inventory, and present recommendations to the Assistant to the City Manager.
- ❁ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 4. Ensuring the highest quality work possible by City employees by furthering the training of all mechanics.
 5. Pursue and maintain all master ASE certifications for all mechanics.

Budget Notes:

1. A portion of the Finance Clerk position is charged to Fleet Maintenance.
2. Small Tools and Equipment was increased by \$1,000 but Equipment and Repair Maintenance was reduced by \$1,000 to offset this change.
3. Other Contractual Services is for the annual test on the fuel system tanks lines, tanks, cathodic protection and vapor recovery system.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Total Work Orders Completed	974	1,150	1,500
Mechanic Efficiency Goal 80%	75%	76%	80%
ASE Master Automobile Technician	2	2	2
ASE Master Medium/Heavy Truck Technician	2	2	2
ASE Master Truck Equipment Technician	0	1	1
ASE Medium/Heavy Truck Technician	2	3	3
ASE Truck Equipment Technician	1	1	1
ASE Automobile Technician	3	4	4
Relevant Education classes attended	3	3	3
Fueling Station Compliance:			
Number of times tanks tested	1	1	1
Number of times lines tested	1	1	1

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Public Works	Fleet Maintenance	101-5025

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 238,038	\$ 241,849	\$ 243,154	\$ 242,654	\$ 259,191	
Supplies	14,002	17,480	19,390	17,880	19,480	
Maintenance and Services	11,252	17,397	17,397	15,897	16,397	
Subtotal	263,291	276,726	279,941	276,431	295,068	5.4%
Total Expenditures	\$ 263,291	\$ 276,726	\$ 279,941	\$ 276,431	\$ 295,068	5.4%

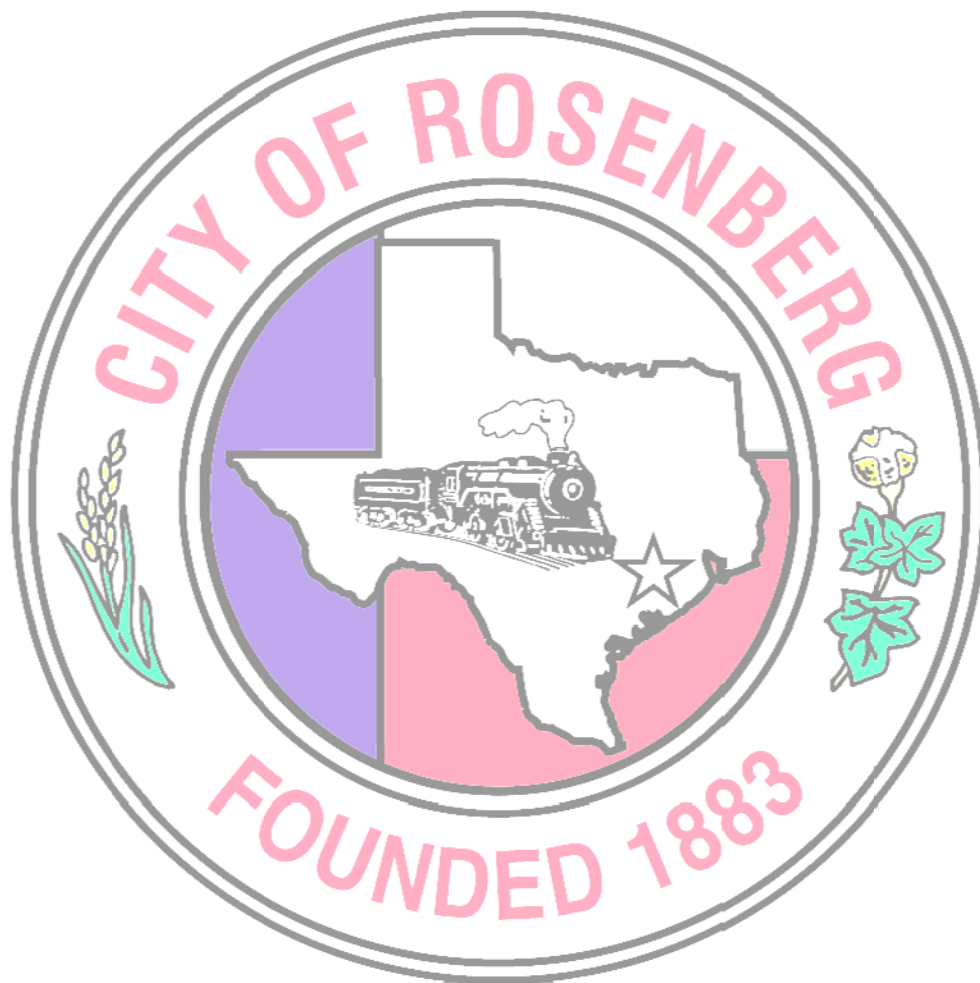
~ AUTHORIZED POSITIONS ~

Position Title						
Fleet Supervisor	1.00	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	1.00	1.00	1.00	1.00	
Finance Clerk	0.20	0.20	0.20	0.20	0.20	
Total Personnel	4.20	4.20	4.20	4.20	4.20	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

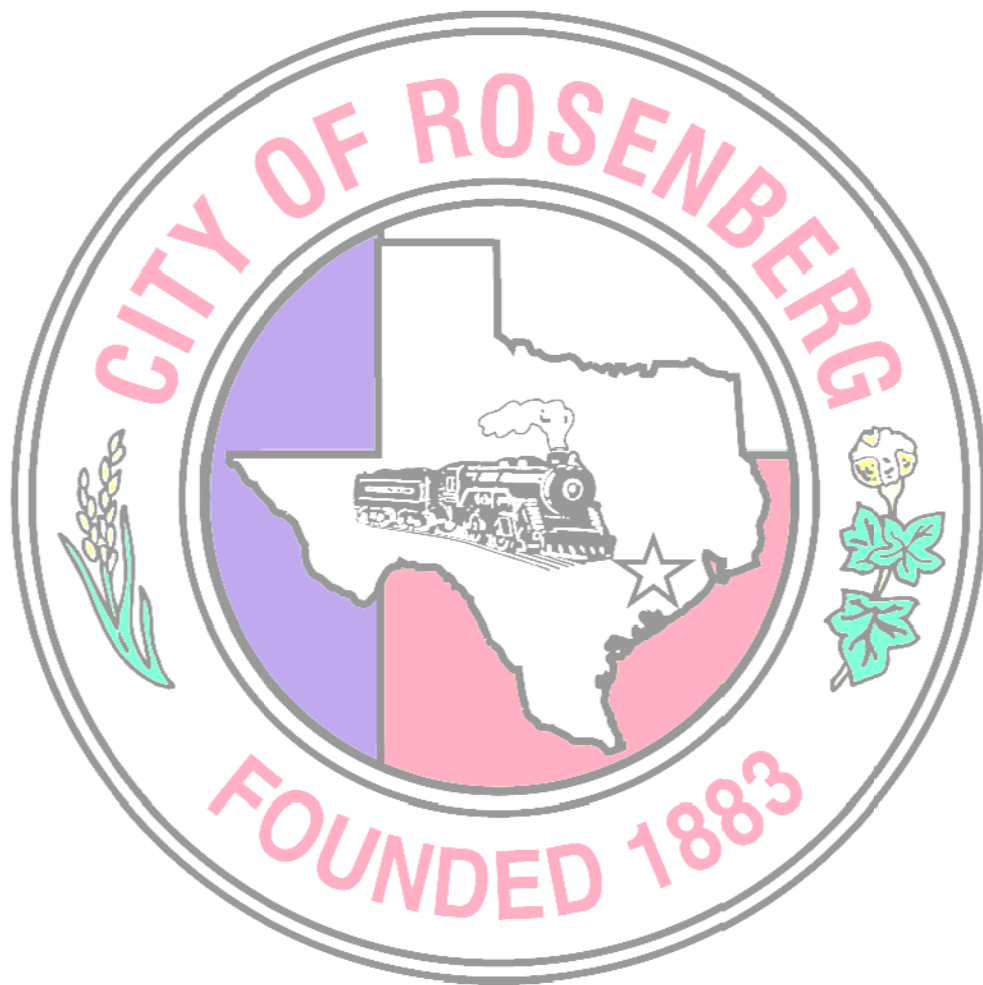
FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
General	Public Works	Fleet Maintenance	101-5025

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 172,562	\$ 173,502	\$ 174,552	\$ 174,552	\$ 185,291	
10 20 Overtime	446	1,500	1,500	1,000	1,500	
10 30 Longevity	2,280	2,538	2,538	2,538	2,781	
10 40 Incentive Pay	2,400	2,400	2,400	2,400	3,300	
20 10 Retirement	25,246	26,937	27,097	27,097	29,051	
20 20 Social Security	13,047	13,765	13,845	13,845	14,756	
20 40 Insurance	19,572	18,590	18,590	18,590	19,610	
20 50 Workers' Compensation	2,485	2,617	2,632	2,632	2,902	
Subtotal	238,038	241,849	243,154	242,654	259,191	6.6%
Supplies:						
31 10 Office Supplies	109	180	180	180	180	
31 20 Computer Supplies	266	500	500	500	500	
31 40 Clothing	1,350	1,550	1,550	1,550	1,550	
31 90 Other Supplies	425	800	800	800	800	
34 30 Cleaning Supplies	372	600	600	600	600	
35 10 Motor Vehicle Repair Supplies	1,077	1,200	1,200	1,200	1,200	
35 12 Supply Inventory	1,235	1,500	1,500	1,500	1,500	
36 10 Small Tools and Equipment	2,697	3,000	3,000	3,000	4,000	
36 30 Safety Equipment	258	350	350	350	350	
37 10 Natural Gas	628	2,100	2,100	1,500	2,100	
37 20 Electricity	1,738	700	2,610	2,700	2,700	
37 30 Fuel, Oil and Lubricants	3,847	5,000	5,000	4,000	4,000	
Subtotal	14,002	17,480	19,390	17,880	19,480	0.5%
Maintenance and Services:						
51 20 General Insurance	3,109	3,500	3,500	3,500	3,500	
52 10 Telephone/Communications	296	380	380	380	380	
55 10 Education and Training	150	500	500	500	500	
56 25 Vehicle/Equipment Rental - City	2,006	3,697	3,697	3,697	3,697	
57 10 Other Contractual Services	2,443	3,070	3,070	3,070	3,070	
63 10 Building Repair and Maintenance	395	750	750	750	750	
63 25 Equipment Repair and Maintenance	2,853	5,500	5,500	4,000	4,500	
Subtotal	11,252	17,397	17,397	15,897	16,397	-5.7%
Total Expenditures	\$ 263,291	\$ 276,726	\$ 279,941	\$ 276,431	\$ 295,068	5.4%





Special Revenue Funds



Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Fund (212) - This fund is used to account for revenues derived from hotel occupancy taxes, which are legally restricted to certain expenditures, such as those expenditures associated with promotion of tourism.

Municipal Court Technology Fund (213) - This fund is used to account for revenues derived from State imposed court fees. These funds are legally restricted to the funding of enhanced technology equipment for Municipal Court.

Beautification Fund (214) - This fund is used to account for revenue derived from contributions which are committed to be used for City-wide beautification and recycling projects.

Law Enforcement Fund (215) - This fund is used to account for revenues derived from seizure and/or sale of assets from illegal narcotics activities. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

Community Development Block Grant Fund (216) - This fund is used to account for grant revenues that are restricted for expenditures approved through the CDBG program.

Emergency Fund (217) - This fund is used to account for revenues from contributions or reimbursements from emergencies. Expenditures are committed to be used in emergency situations.

Police Asset Forfeiture Fund (218) - This fund is used to account for revenues derived from seizure and/or sale of assets related to enforcement and abatement of criminal statutes. Expenditures are restricted to improve activities related to general law enforcement programs or law enforcement equipment.

Park Land Dedication Fund (221) - This fund is used to account for revenues derived from developments, which have chosen to give funds in-lieu of creating parks within new residential communities. Expenditures are restricted to create new or upgrade existing parks in the applicable park zones.

Juvenile Case Manager Fund (222) - This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance the salary and benefits of a juvenile case manager.

Child Safety Fund (223) - This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance programs designed to enhance child safety.

Building Security Fund (224) - This fund is used to account for revenue derived from State imposed court fees. These fees are legally restricted to finance security personnel for Municipal Court or to finance items for the purpose of providing security services for buildings housing Municipal Court.

MUD Fire Services Fund (226) - This fund is used to account for revenues derived from fees paid by the Municipal Utility Districts in the City's ETJ. Expenditures are restricted for the purposes of providing fire services.

Police Federal Forfeiture Fund (227) - This fund is used to account for revenues derived from the proceeds of assets seized, in partnership with Federal Law Enforcement Officials, for activities related to enforcement and abatement of criminal statutes. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

PEG Capital Fund (228) - This fund is used to account for revenues derived from the one percent cable tv franchise fee.

Fire Station No. 3 Construction (229) - This fund is used to account for the construction and engineering of Fire Station No. 3.

Fire Station No. 3 Operating (230) - This fund is used to account for the operating cost of Fire Station No. 3.

General Supplemental Fund (410) - This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the General Fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2013-14 BUDGET								
	Hotel/ Motel Fund (212)	Municipal Court Technology Fund (213)	Beauti- fication Fund (214)	Law Enforcement Fund (215)	CDBG Fund (216)	Emergency Fund (217)	Police Asset Forfeiture Fund (218)	Park Land Dedication Fund (221)
<u>RESOURCES:</u>								
Total Beginning Balance	\$1,163,103	\$ 26,717	\$ 31,738	\$ 110,355	\$ 8,203	\$ 460,818	\$ 5,845	\$ 215,647
<u>REVENUES:</u>								
Sales Taxes	-	-	-	-	-	-	-	-
Other Taxes	500,000	-	-	-	-	-	-	-
Infrastructure Insp. Fees	-	-	-	-	-	-	-	-
Municipal Court Revenue	-	20,000	-	-	-	-	-	-
Grants	-	-	-	-	177,400	-	-	-
Interest Earnings	1,100	50	15	200	-	500	-	200
Transfers In	-	-	-	-	69,900	3,000	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-	-
Special Events	32,000	-	-	-	-	-	-	-
Contributions	-	-	24,000	-	-	-	-	5,000
TOTAL REVENUES	533,100	20,050	24,015	200	247,300	3,500	-	5,200
TOTAL FUNDS AVAILABLE	1,696,203	46,767	55,753	110,555	255,503	464,318	5,845	220,847
<u>EXPENDITURES/EXPENSES:</u>								
Personnel and Benefits	68,488	-	-	-	-	20,000	-	-
Supplies	3,250	500	-	1,000	-	30,000	-	-
Maintenance and Services	167,600	23,600	14,000	35,600	-	-	5,000	-
Subtotal	239,338	24,100	14,000	36,600	-	50,000	5,000	-
Capital Outlay	-	-	-	70,000	252,960	-	-	15,000
Other Expenditures	-	-	-	-	-	-	-	-
Transfers	256,208	-	-	-	-	-	-	-
TOTAL EXPENDITURES	495,546	24,100	14,000	106,600	252,960	50,000	5,000	15,000
<u>ENDING FUND BALANCE:</u>								
Total Ending Balance	1,200,657	22,667	41,753	3,955	2,543	414,318	845	205,847
Restricted Balance	1,200,657	22,667	-	3,955	2,543	-	845	205,847
Committed Balance	-	-	41,753	-	-	414,318	-	-
FUND TOTAL	\$1,696,203	\$ 46,767	\$ 55,753	\$ 110,555	\$ 255,503	\$ 464,318	\$ 5,845	\$ 220,847

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2013-14 BUDGET									
Juvenile Case Manager Fund (222)	Child Safety Fund (223)	Building Security Fund (224)	MUD Fire Services Fund (226)	Police Federal Forfeiture Fund (227)	PEG Capital Fund (228)	Fire Station No 3 Construction Fund (229)	Fire Station No 3 Operating Fund (230)	General Supplemental Fund (410)	2013-14 Total Budget
\$ 173,374	\$ 176,316	\$ -	\$ 686,923	\$ 25,740	\$ 82,204	\$ 260,920	\$ 494,415	\$ 326,926	\$ 4,249,245
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	50,000	-	-	-	550,000
-	-	-	-	-	-	-	-	100,000	100,000
20,000	36,500	12,500	-	-	-	-	-	-	89,000
-	-	-	-	-	-	-	-	-	177,400
175	175	-	800	-	-	100	200	700	4,215
-	-	-	-	-	-	-	665,000	219,700	957,600
-	-	-	410,000	-	-	604,000	105,480	-	1,119,480
-	-	-	-	-	-	-	-	-	32,000
-	-	-	-	-	-	-	72,000	-	101,000
20,175	36,675	12,500	410,800	-	50,000	604,100	842,680	320,400	3,130,695
193,549	212,991	12,500	1,097,723	25,740	132,204	865,020	1,337,095	647,326	7,379,940
-	-	-	-	-	-	-	801,358	-	889,845
-	750	-	-	-	-	-	46,550	-	82,050
2,000	30,000	-	-	-	-	-	53,103	238,300	569,203
2,000	30,750	-	-	-	-	-	901,011	238,300	1,541,098
-	-	-	-	25,000	50,000	595,000	60,000	219,700	1,287,660
-	-	-	-	-	-	-	-	-	-
19,680	4,000	12,500	405,000	-	-	-	-	-	697,388
21,680	34,750	12,500	405,000	25,000	50,000	595,000	961,011	458,000	3,526,146
171,869	178,241	-	692,723	740	82,204	270,020	376,084	189,326	3,853,794
171,869	178,241	-	692,723	740	82,204	270,020	-	-	2,832,312
-	-	-	-	-	-	-	376,084	189,326	1,021,481
\$ 193,549	\$ 212,991	\$ 12,500	\$ 1,097,723	\$ 25,740	\$ 132,204	\$ 865,020	\$ 1,337,095	\$ 647,326	\$ 7,379,940

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Hotel/Motel	Communications	N/A	212-1900

Program Description:

The Hotel Occupancy Tax (HOT) Fund accounts for revenue and expenditures from the City's hotel occupancy tax. The State of Texas allows cities to assess hotel occupancy taxes at a rate of up to seven percent (7%). The current occupancy tax rate for the City of Rosenberg is seven percent (7%) of the room rental rate. Rosenberg's HOT also applies in the ETJ. Hotel occupancy tax is collected from all applicable hotel/motel occupants by lodging providers, and remitted to the City on a monthly basis.

Expenditures of HOT funds must promote tourism and the convention and hotel industry and meet a two-part test: **1. they should attract overnight tourists to hotels and motels), and 2. they must clearly fit into one of nine statutory categories:** (1) convention and visitors centers; (2) convention registration; (3) advertising the municipality or its vicinity; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city. There is no time limit for HOT expenditures.

HOT fund activities are facilitated through the Communications Director.

Major Goals for the Year:

- *The City of Rosenberg must develop an environment that is conducive to quality-based economic development, supportive of small business entrepreneurship, a hub for retail center activity, attractive to residential development, and is a magnet for tourism.*
 1. Promote area events, attractions, and activities through targeted print media advertising, mailings, and on-line resources.
 2. Promote rentals of the Rosenberg Civic Center through trade print media advertising, targeted mailings, and on-line resources.
 3. Continue to work with Rosenberg attractions, the Central Fort Bend Chamber Alliance, surrounding communities and attractions, and local hoteliers to promote tourism.
 4. Host quarterly roundtable meetings with local lodging providers.
- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 5. Assist the Council Task Force to review the City's Tourism Program and policies/procedures for use of Hotel/Motel Tax.

Budget Notes:

1. The increase in the Contributions to Other Entities to \$25,000 is to appropriate funding for the Hotel Occupancy Tax Grant Program which will make HOT funds available to entities other than the City to encourage expenditures that enhance the City's tourism and convention and hotel industry.
2. The increase to Dues, Subscriptions and Memberships of \$1,600 is due to the increase in membership dues in the Greater Houston Convention and Visitors Bureau (GHCVB) for entities outside Harris County.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Hotel/Motel	Communications	N/A	212-1900

3. Other Professional Services will continue to provide for a contract with Muni-Services to administer, monitor and audit revenues for Hotel/Motel Tax. This is the same firm which the City uses to monitor sales tax revenues.
4. The transfer of \$50,000 to the General Fund is to reimburse the costs for Grounds Maintenance at the Seabourne Creek Sports Complex.
5. The transfer of \$206,208 to the Civic Center Fund is for expenditures related to the operations of the Civic Center.

<u>Performance indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Print media ad placements	35	40	40
Meetings to cultivate area tourism (RCVB, Chamber, Downtown Merchants)	20	20	25
Information distributions to promote awareness of Rosenberg attractions, City events, and Civic Center*	2,000	2,000	2,000

*Including conference bags, City Guide distribution, and advertising lead mailings.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
HOTEL/MOTEL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 919,614	\$ 960,728	\$ 1,083,687	\$ 1,083,687	\$ 1,163,103
Revenues and Transfers In	<u>558,575</u>	<u>432,800</u>	<u>432,800</u>	<u>563,100</u>	<u>533,100</u>
Total Funds Available	<u>1,478,189</u>	<u>1,393,528</u>	<u>1,516,487</u>	<u>1,646,787</u>	<u>1,696,203</u>
Uses/Deductions:					
Expenditures and Transfers	394,502	484,159	484,159	483,684	495,546
Ending Fund Balance:					
Total Ending Balance	<u>1,083,687</u>	<u>909,370</u>	<u>1,032,329</u>	<u>1,163,103</u>	<u>1,200,657</u>
Fund Total	<u><u>\$ 1,478,189</u></u>	<u><u>\$ 1,393,528</u></u>	<u><u>\$ 1,516,487</u></u>	<u><u>\$ 1,646,787</u></u>	<u><u>\$ 1,696,203</u></u>
 Net Revenues (Expenditures)	 164,073	 (51,359)	 (51,359)	 79,416	 37,554

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
405-0000 Hotel/Motel Occupancy Taxes	\$ 518,212	\$ 400,000	\$ 400,000	\$ 530,000	\$ 500,000	
451-0000 Interest Earnings	1,033	800	800	1,100	1,100	
466-5000 Christmas in Rosenberg	14,280	12,000	12,000	12,000	12,000	
466-6000 Family 4th Celebration	25,050	20,000	20,000	20,000	20,000	
TOTAL REVENUES	558,575	432,800	432,800	563,100	533,100	23.2%
EXPENDITURES:						
Personnel and Benefits	123,439	151,937	151,937	154,652	68,488	
Supplies	4,680	2,800	2,800	3,150	3,250	
Maintenance and Services	207,883	249,739	249,739	246,199	167,600	
Subtotal	336,002	404,476	404,476	404,001	239,338	-40.8%
Capital Outlay	-	15,000	15,000	15,000	-	
Transfers	58,500	64,683	64,683	64,683	256,208	
TOTAL EXPENDITURES	\$ 394,502	\$ 484,159	\$ 484,159	\$ 483,684	\$ 495,546	2.4%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Communications Director	0.25	0.25	0.25	0.25	0.25	
Civic Center Manager	1.00	1.00	1.00	1.00	-	
Tourism Assistant	0.24	0.24	0.24	0.24	0.24	
Event Staff	0.82	0.96	0.96	0.96	-	
Total Personnel	2.31	2.45	2.45	2.45	0.49	-80.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 63,708	\$ 65,323	\$ 65,323	\$ 65,323	\$ 17,189	
10 15 Salaries and Benefits - Family 4th	5,754	15,000	15,000	15,000	12,100	
10 17 Salaries and Benefits - Christmas in Rosenberg	9,524	15,000	15,000	18,916	16,134	
10 20 Overtime	-	1,200	1,200	-	1,200	
10 30 Longevity	133	208	208	208	78	
11 10 Temporary Salaries and Wages	17,660	29,500	29,500	29,500	7,500	
20 10 Retirement	11,541	10,215	10,215	10,215	7,216	
20 20 Social Security	7,378	7,476	7,476	7,476	4,239	
20 40 Insurance	5,942	6,371	6,371	6,371	1,274	
20 50 Workers' Compensation	300	144	144	144	358	
20 60 Auto Allowance	1,200	1,200	1,200	1,200	1,200	
20 65 Cell Phone Allowance	300	300	300	300	-	
Subtotal	123,439	151,937	151,937	154,652	68,488	-54.9%
Supplies:						
31 10 Office Supplies	300	300	300	200	300	
31 35 Business Expenses	131	200	200	600	600	
31 90 Promotional Supplies	2,500	-	-	-	-	
37 20 Electricity	1,749	2,300	2,300	2,350	2,350	
Subtotal	4,680	2,800	2,800	3,150	3,250	16.1%
Maintenance and Services:						
41 20 Contributions to Other Entities	5,000	5,000	5,000	5,000	25,000	
42 35 Dues, Subscriptions, Memberships	1,410	2,000	2,000	2,000	3,600	
42 60 Information Services Fees	28,280	28,739	28,739	28,739	-	
43 90 Other Professional Services	8,300	5,500	5,500	5,500	5,500	
52 20 Postage	344	500	500	250	500	
53 10 Advertising	34,146	60,000	60,000	60,000	60,000	
53 15 Family 4th Celebration	51,195	60,000	60,000	60,000	60,000	
53 20 Downtown Summer Events	1,665	1,500	1,500	-	-	
53 25 Christmas in Rosenberg	9,320	10,000	10,000	9,710	10,000	
55 10 Education and Training	912	3,000	3,000	3,000	3,000	
57 10 Maintenance Services (Reimb to Gen. Fund)	5,000	5,000	5,000	5,000	-	
62 40 Grounds Maintenance Services	2,245	3,000	3,000	1,500	-	
62 45 Grounds Maintenance Sports Complex	50,000	50,000	50,000	50,000	-	
63 10 Building Repair and Maintenance	1,994	13,000	13,000	13,000	-	
63 25 Equipment Repair and Maintenance	8,071	2,500	2,500	2,500	-	
Subtotal	207,883	249,739	249,739	246,199	167,600	-32.9%
Capital Outlay:						
70 43 Furniture and Fixtures	-	15,000	15,000	15,000	-	
Subtotal	-	15,000	15,000	15,000	-	-100.0%
Transfers:						
91 01 Transfer to General Fund	-	-	-	-	50,000	
93 01 Transfer to Debt Service Fund	-	64,683	64,683	64,683	-	
94 19 Transfer to 2010B CO's Fund	58,500	-	-	-	-	
95 60 Transfer to Civic Center Fund	-	-	-	-	206,208	
Subtotal	58,500	64,683	64,683	64,683	256,208	296.1%
Total Expenditures	\$ 394,502	\$ 484,159	\$ 484,159	\$ 483,684	\$ 495,546	2.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Municipal Court Technology	Municipal Court	N/A	213-1417

Program Description:

The Municipal Court Technology Fund is under the general direction of the Finance Director. Revenues of the Fund are derived from State authorized court fees, which are legally restricted to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology equipment for the Court.

Budget Notes:

1. The appropriations for Equipment Rentals - Copier and Equipment Repair and Maintenance were moved to the Municipal Court budget.
2. The appropriation for computer software repair and maintenance includes the following:

Lexisnexis Data Management	\$ 1,700
Tyler Technologies Website Hosting	900
Tyler Technologies Online Payments	1,500
Tyler Technologies Incode Software Maintenance	18,000
Tyler Technologies Incode G/L Interface	<u>1,500</u>
Total:	\$ 23,600

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
MUNICIPAL COURT TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 39,218	\$ 32,368	\$ 33,767	\$ 33,767	\$ 26,717
Revenues and Transfers In	<u>19,586</u>	<u>20,050</u>	<u>20,050</u>	<u>20,050</u>	<u>20,050</u>
Total Funds Available	<u>58,804</u>	<u>52,418</u>	<u>53,817</u>	<u>53,817</u>	<u>46,767</u>
Uses/Deductions:					
Expenditures and Transfers	25,036	27,100	27,100	27,100	24,100
Ending Fund Balance:					
Total Ending Balance	<u>33,767</u>	<u>25,318</u>	<u>26,717</u>	<u>26,717</u>	<u>22,667</u>
Fund Total	<u>\$ 58,804</u>	<u>\$ 52,418</u>	<u>\$ 53,817</u>	<u>\$ 53,817</u>	<u>\$ 46,767</u>
 Net Revenues (Expenditures)	 (5,451)	 (7,050)	 (7,050)	 (7,050)	 (4,050)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-6000 Time Payment Fees	\$ 3,114	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
441-9600 Municipal Court Tech Fund Fee	16,435	17,000	17,000	17,000	17,000	
451-0000 Interest Earnings	37	50	50	50	50	
TOTAL REVENUES	\$ 19,586	\$ 20,050	\$ 20,050	\$ 20,050	\$ 20,050	0.0%
EXPENDITURES:						
Supplies	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	
Maintenance and Services	25,036	26,600	26,600	26,600	23,600	
Subtotal	25,036	27,100	27,100	27,100	24,100	-11.1%
TOTAL EXPENDITURES	\$ 25,036	\$ 27,100	\$ 27,100	\$ 27,100	\$ 24,100	-11.1%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Supplies:						
31 20 Computer Supplies	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	
Subtotal	-	500	500	500	500	0.0%
Maintenance and Services:						
56 24 Equipment Rentals - Copier	4,380	4,900	4,900	4,900	-	
63 25 Equipment Repair and Maintenance	185	100	100	100	-	
63 40 Computer Software Repair and Maintenance	20,471	21,600	21,600	21,600	23,600	
Subtotal	25,036	26,600	26,600	26,600	23,600	-11.3%
Total Expenditures	\$ 25,036	\$ 27,100	\$ 27,100	\$ 27,100	\$ 24,100	-11.1%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Beautification	Solid Waste	N/A	214-1900

Program Description:

The Beautification Fund is under the general direction of the Assistant to the City Manager. Revenues of the Fund consist primarily of contributions made by the City's solid waste collection contractor to be used for beautification and recycling projects.

Budget Notes:

1. The Image Committee was approved to become an affiliate member of Keep Texas Beautiful in 2011. A budget of \$5,000 is appropriated to continue the Keep Rosenberg Beautiful Program.
2. A new appropriation of \$5,000 is recommended for the Image Committee to use towards a Clean Up Project.
3. In 2013, the City received a grant of \$2,000 from Union Pacific. A balance of \$1,500 remains to be used in FY14.
4. The Other Contractual Services includes the expenditures for the City's recycling center on Airport Road.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
BEAUTIFICATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 1,625	\$ 12,135	\$ 14,218	\$ 14,218	\$ 31,738
Revenues and Transfers In	<u>24,010</u>	<u>24,010</u>	<u>26,010</u>	<u>26,020</u>	<u>24,015</u>
Total Funds Available	<u>25,635</u>	<u>36,145</u>	<u>40,228</u>	<u>40,238</u>	<u>55,753</u>
Uses/Deductions:					
Expenditures and Transfers	11,417	14,000	16,000	8,500	14,000
Ending Fund Balance:					
Total Ending Balance	<u>14,218</u>	<u>22,145</u>	<u>24,228</u>	<u>31,738</u>	<u>41,753</u>
Fund Total	<u><u>\$ 25,635</u></u>	<u><u>\$ 36,145</u></u>	<u><u>\$ 40,228</u></u>	<u><u>\$ 40,238</u></u>	<u><u>\$ 55,753</u></u>
 Net Revenues (Expenditures)	 12,593	 10,010	 10,010	 17,520	 10,015

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
421-6000 KRB Grant Funds	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	
451-0000 Interest Earnings	10	10	10	20	15	
471-1000 Contributions - Beautification	24,000	24,000	24,000	24,000	24,000	
TOTAL REVENUES	\$ 24,010	\$ 24,010	\$ 26,010	\$ 26,020	\$ 24,015	-7.7%
EXPENDITURES:						
Maintenance and Services	11,417	14,000	16,000	8,500	14,000	
TOTAL EXPENDITURES	\$ 11,417	\$ 14,000	\$ 16,000	\$ 8,500	\$ 14,000	-12.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 50 Keep Rosenberg Beautiful Program	\$ 3,217	\$ 5,000	\$ 7,000	\$ 5,000	\$ 5,000	
43 55 Union Pacific Grant Projects	-	-	-	-	1,500	
43 85 Clean Up Project	-	-	-	-	5,000	
57 10 Other Contractual Services	8,200	6,000	6,000	1,000	1,000	
63 15 Structure Repair and Maintenance	-	3,000	3,000	2,500	1,500	
Subtotal	11,417	14,000	16,000	8,500	14,000	-12.5%
Total Expenditures	\$ 11,417	\$ 14,000	\$ 16,000	\$ 8,500	\$ 14,000	-12.5%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Law Enforcement	Police	N/A	215-3000

Program Description:

The Law Enforcement Fund is under the general direction of the Police Chief/Assistant City Manager for Public Safety. Revenues of the Fund are derived from the proceeds of assets seized by local, state or federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
LAW ENFORCEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 187,433	\$ 98,775	\$ 151,155	\$ 151,155	\$ 110,355
Revenues and Transfers In	<u>133,809</u>	<u>-</u>	<u>176,880</u>	<u>199,240</u>	<u>200</u>
Total Funds Available	<u>321,242</u>	<u>98,775</u>	<u>328,035</u>	<u>350,395</u>	<u>110,555</u>
Uses/Deductions:					
Expenditures and Transfers	170,087	98,775	310,040	240,040	106,600
Ending Fund Balance:					
Total Ending Balance	151,155	-	17,995	110,355	3,955
Fund Total	<u>\$ 321,242</u>	<u>\$ 98,775</u>	<u>\$ 328,035</u>	<u>\$ 350,395</u>	<u>\$ 110,555</u>
 Net Revenues (Expenditures)	 (36,278)	 (98,775)	 (133,160)	 (40,800)	 (106,400)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
423-3000 Intergovernmental - Narcotics Revenue	\$ 133,622	\$ -	\$ 176,880	\$ 199,000	\$ -	
451-0000 Interest Earnings	187	-	-	240	200	
TOTAL REVENUES	\$ 133,809	\$ -	\$ 176,880	\$ 199,240	\$ 200	-99.9%
EXPENDITURES:						
Supplies	\$ 899	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Maintenance and Services	22,662	35,600	55,600	55,600	35,600	
Subtotal	23,561	36,600	56,600	56,600	36,600	-35.3%
Capital Outlay	146,527	62,175	253,440	183,440	70,000	
TOTAL EXPENDITURES	\$ 170,087	\$ 98,775	\$ 310,040	\$ 240,040	\$ 106,600	-65.6%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
32 20 Police Operation Supplies	\$ 899	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Subtotal	899	1,000	1,000	1,000	1,000	0.0%
Maintenance and Services:						
42 15 Investigative Costs	1,500	-	-	-	-	
55 10 Education and Training	5,497	20,000	40,000	40,000	20,000	
57 27 Lease of Motor Vehicles	15,665	15,600	15,600	15,600	15,600	
Subtotal	22,662	35,600	55,600	55,600	35,600	-36.0%
Capital Outlay:						
70 40 Machinery and Equipment	23,819	62,175	253,440	183,440	70,000	
70 41 Computer Hardware/Software	122,708	-	-	-	-	
Subtotal	146,527	62,175	253,440	183,440	70,000	-72.4%
Total Expenditures	\$ 170,087	\$ 98,775	\$ 310,040	\$ 240,040	\$ 106,600	-65.6%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Community Development Block Grant	Planning	N/A	216-1900

Program Description:

The Community Development Block Grant Fund is under the direction of the Project Director. Community Development Block Grant Funds are received as a pass through grant from the State of Texas through Fort Bend County. For the past several years, the City of Rosenberg has been using these grant proceeds to reconstruct the sanitary sewer lines in north Rosenberg. For FY 2014, the City will use the grant funds for Phase IX of the North Side Sewer Improvements.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 6,145	\$ 6,145	\$ 69,225	\$ 69,225	\$ 8,203
Revenues and Transfers In	<u>308,066</u>	<u>261,430</u>	<u>486,524</u>	<u>263,524</u>	<u>247,300</u>
Total Funds Available	<u>314,211</u>	<u>267,575</u>	<u>555,749</u>	<u>332,749</u>	<u>255,503</u>
Uses/Deductions:					
Expenditures and Transfers	244,986	221,430	481,325	324,546	252,960
Ending Fund Balance:					
Total Ending Balance	69,225	46,145	74,424	8,203	2,543
Fund Total	<u><u>\$ 314,211</u></u>	<u><u>\$ 267,575</u></u>	<u><u>\$ 555,749</u></u>	<u><u>\$ 332,749</u></u>	<u><u>\$ 255,503</u></u>
 Net Revenues (Expenditures)	 63,080	 40,000	 5,199	 (61,022)	 (5,660)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND FUND: 216

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
422-2000 Intergovernmental - CDBG Grants	\$ 269,566	\$ 221,430	\$ 444,430	\$ 221,430	\$ 177,400	
481-9501 Transfer from Water/Wastewater Fund	38,500	40,000	40,000	40,000	69,900	
481-9505 Transfer from Southeast Trunkline Fund	-	-	2,094	2,094	-	
TOTAL REVENUES	\$ 308,066	\$ 261,430	\$ 486,524	\$ 263,524	\$ 247,300	-49.2%
EXPENDITURES:						
Capital Outlay	\$ 244,986	\$ 221,430	\$ 481,325	\$ 324,546	\$ 252,960	
TOTAL EXPENDITURES	\$ 489,971	\$ 221,430	\$ 481,325	\$ 324,546	\$ 252,960	-47.4%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 30 Improvements Other Than Buildings	\$ -	\$ 221,430	\$ 481,325	\$ 324,546	\$ 252,960	
Subtotal	-	221,430	481,325	324,546	252,960	-47.4%
Transfers:						
95 01 Transfer to Water/Wastewater Fund	244,986	-	-	-	-	
Subtotal	244,986	-	-	-	-	0.0%
Total Expenditures	\$ 244,986	\$ 221,430	\$ 481,325	\$ 324,546	\$ 252,960	-47.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Emergency	All Funds	N/A	217-1800

Program Description:

The Emergency Fund is under the general direction of the City Manager. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted for an emergency (i.e. hurricane) and any reimbursements made for claims as a result of an emergency from insurance proceeds or federal or state emergency grants. This allows separate accounting for all staff salaries with associated benefits and all expenditures associated with an emergency.

Budget Notes:

1. For FY2014 an appropriation of \$50,000 is recommended to provide available funds for response to an emergency.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EMERGENCY FUND

FUND: 217

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
EMERGENCY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 486,794	\$ 457,294	\$ 497,318	\$ 497,318	\$ 460,818
Revenues and Transfers In	<u>10,524</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
Total Funds Available	<u>497,318</u>	<u>460,794</u>	<u>500,818</u>	<u>500,818</u>	<u>464,318</u>
Uses/Deductions:					
Expenditures and Transfers	-	40,000	40,000	40,000	50,000
Ending Fund Balance:					
Total Ending Balance	497,318	420,794	460,818	460,818	414,318
Fund Total	<u>\$ 497,318</u>	<u>\$ 460,794</u>	<u>\$ 500,818</u>	<u>\$ 500,818</u>	<u>\$ 464,318</u>
 Net Revenues (Expenditures)	 10,524	 (36,500)	 (36,500)	 (36,500)	 (46,500)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

EMERGENCY FUND

FUND: 217

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 524	\$ 500	\$ 500	\$ 500	\$ 500	
481-9101 Transfer from General Fund	10,000	3,000	3,000	3,000	3,000	
TOTAL REVENUES	\$ 10,524	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	0.0%
EXPENDITURES:						
Personnel and Benefits	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000	
Supplies	-	25,000	25,000	25,000	30,000	
Subtotal	-	40,000	40,000	40,000	50,000	25.0%
TOTAL EXPENDITURES	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 50,000	25.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 20 Overtime	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000	
Subtotal	-	15,000	15,000	15,000	20,000	33.3%
Supplies:						
36 60 Emergency Supplies	-	25,000	25,000	25,000	30,000	
Subtotal	-	25,000	25,000	25,000	30,000	20.0%
Total Expenditures	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 50,000	25.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Police Asset Forfeiture	Police	N/A	218-3000

Program Description:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief/Assistant City Manager for Public Safety, who is appointed by the City Council. Revenues of the fund are derived from the proceeds of assets seized by local, state or federal law enforcement officials for activities related to enforcement and abatement of criminal statutes. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
POLICE ASSET FORFEITURE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 19,365	\$ 16,403	\$ 16,555	\$ 16,555	\$ 5,845
Revenues and Transfers In	<u>13,015</u>	<u>-</u>	<u>17,155</u>	<u>23,000</u>	<u>-</u>
Total Funds Available	<u>32,380</u>	<u>16,403</u>	<u>33,710</u>	<u>39,555</u>	<u>5,845</u>
Uses/Deductions:					
Expenditures and Transfers	15,825	-	33,710	33,710	5,000
Ending Fund Balance:					
Total Ending Balance	16,555	16,403	0	5,845	845
Fund Total	<u>\$ 32,380</u>	<u>\$ 16,403</u>	<u>\$ 33,710</u>	<u>\$ 39,555</u>	<u>\$ 5,845</u>
 Net Revenues (Expenditures)	 (2,810)	 -	 (16,555)	 (10,710)	 (5,000)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 22	\$ -	\$ -	\$ -	\$ -	
469-0000 Miscellaneous Income	12,993	-	17,155	23,000	-	
TOTAL REVENUES	\$ 13,015	\$ -	\$ 17,155	\$ 23,000	\$ -	-100.0%
EXPENDITURES:						
Supplies	\$ 5,384	\$ -	\$ -	\$ -	\$ -	
Maintenance and Services	7,470	-	33,710	33,710	5,000	
Subtotal	12,854	-	33,710	33,710	5,000	-85.2%
Transfers	2,971	-	-	-	-	
Capital Outlay	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 15,825	\$ -	\$ 33,710	\$ 33,710	\$ 5,000	-85.2%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
31 40 Clothing	\$ 5,384	\$ -	\$ -	\$ -	\$ -	
Subtotal	5,384	-	-	-	-	0.0%
Maintenance and Services:						
55 10 Education and Training	7,470	-	-	-	-	
63 10 Building Repair and Maintenance	-	-	33,710	33,710	5,000	
Subtotal	7,470	-	33,710	33,710	5,000	-85.2%
Transfers:						
96 02 Transfer to Fleet Replacement	2,971	-	-	-	-	
Subtotal	2,971	-	-	-	-	0.0%
Total Expenditures	\$ 15,825	\$ -	\$ 33,710	\$ 33,710	\$ 5,000	-85.2%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Park Land Dedication Fund	Parks & Recreation	N/A	221-0000

Program Description:

The Park Land Dedication Fund is designed to create new or to upgrade existing parks within the applicable park zones. The funding is derived from developments that are established within the City, which have chosen to give the City funds in-lieu of creating parks within new residential communities. The allocation of these funds will be decided by City Council.

Budget Notes:

1. A total of \$15,000 is available for new expenditures in FY2014. The funding will be used for the following:
 - a. Erosion control improvements for the lake at Seabourne Creek Park.
 - b. Extension of the irrigation system at the Seabourne Creek Sports Complex which will increase the use of reclaimed water.
 - c. Replacement of the bridge at Seabourne Creek Park.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
PARK LAND DEDICATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 187,361	\$ 174,271	\$ 252,233	\$ 252,233	\$ 215,647
Revenues and Transfers In	<u>187,839</u>	<u>5,200</u>	<u>5,200</u>	<u>45,040</u>	<u>5,200</u>
Total Funds Available	<u>375,200</u>	<u>179,471</u>	<u>257,433</u>	<u>297,273</u>	<u>220,847</u>
Uses/Deductions:					
Expenditures and Transfers	122,966	33,275	81,626	81,626	15,000
Ending Fund Balance:					
Total Ending Balance	252,233	146,196	175,807	215,647	205,847
Fund Total	<u>\$ 375,199</u>	<u>\$ 179,471</u>	<u>\$ 257,433</u>	<u>\$ 297,273</u>	<u>\$ 220,847</u>
 Net Revenues (Expenditures)	 64,873	 (28,075)	 (76,426)	 (36,586)	 (9,800)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 289	\$ 200	\$ 200	\$ 240	\$ 200	
471-3000 Developer Contributions	187,550	5,000	5,000	44,800	5,000	
TOTAL REVENUES	<u>\$ 187,839</u>	<u>\$ 5,200</u>	<u>\$ 5,200</u>	<u>\$ 45,040</u>	<u>\$ 5,200</u>	0.0%
EXPENDITURES:						
Capital Outlay	\$ 122,966	\$ 33,275	\$ 81,626	\$ 81,626	\$ 15,000	
TOTAL EXPENDITURES	<u>\$ 122,966</u>	<u>\$ 33,275</u>	<u>\$ 81,626</u>	<u>\$ 81,626</u>	<u>\$ 15,000</u>	-81.6%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 30 Improvements Other Than Buildings	\$ 122,966	\$ 33,275	\$ 81,626	\$ 81,626	\$ 15,000	
Subtotal	122,966	33,275	81,626	81,626	15,000	-81.6%
Total Expenditures	<u>\$ 122,966</u>	<u>\$ 33,275</u>	<u>\$ 81,626</u>	<u>\$ 81,626</u>	<u>\$ 15,000</u>	-81.6%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Juvenile Case Manager Fund	Municipal Court	N/A	222-1417

Program Description:

The Juvenile Case Manager Fund is under the general direction of the Finance Director. Revenues of the Fund are derived from State authorized court fees, which are legally restricted to certain expenditures. This fund can only be used to finance the salary and benefits of a juvenile case manager.

Budget Notes:

1. In FY2012, the recommendation was to assign one of the Municipal Court Clerk positions as the Juvenile Case Manager who would assume responsibility for all juvenile cases. A portion of the position's salary and benefits will be reimbursed by this fund through a transfer to the General Fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
JUVENILE CASE MANAGER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 159,520	\$ 166,620	\$ 166,199	\$ 166,199	\$ 173,374
Revenues and Transfers In	<u>19,679</u>	<u>20,100</u>	<u>20,100</u>	<u>20,175</u>	<u>20,175</u>
Total Funds Available	<u>179,199</u>	<u>186,720</u>	<u>186,299</u>	<u>186,374</u>	<u>193,549</u>
Uses/Deductions:					
Expenditures and Transfers	13,000	13,000	13,000	13,000	21,680
Ending Fund Balance:					
Total Ending Balance	<u>166,199</u>	<u>173,720</u>	<u>173,299</u>	<u>173,374</u>	<u>171,869</u>
Fund Total	<u>\$ 179,199</u>	<u>\$ 186,720</u>	<u>\$ 186,299</u>	<u>\$ 186,374</u>	<u>\$ 193,549</u>
 Net Revenues (Expenditures)	 6,679	 7,100	 7,100	 7,175	 (1,505)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-9900 Other Fines and Forfeitures	\$ 19,505	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
451-0000 Interest Earnings	174	100	100	175	175	
TOTAL REVENUES	\$ 19,679	\$ 20,100	\$ 20,100	\$ 20,175	\$ 20,175	0.4%
EXPENDITURES:						
Transfers	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 19,680	
TOTAL EXPENDITURES	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 21,680	66.8%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
55 10 Education and Training	\$ -	\$ -	\$ -	\$ -	\$ 2,000	
Subtotal	-	-	-	-	2,000	100.0%
Transfers:						
91 01 Transfer to General Fund	13,000	13,000	13,000	13,000	19,680	
Subtotal	13,000	13,000	13,000	13,000	19,680	51.4%
Total Expenditures	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 21,680	66.8%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Child Safety Fund	Municipal Court	N/A	223-1417

Program Description:

The Child Safety Fund is under the general direction of the Finance Director. Revenues of the Fund are derived from state authorized court fees, which are legally restricted to certain expenditures. This fund can only be used to finance programs designed to enhance child safety, health, or nutrition, and include programs for child abuse prevention and intervention, and drug and alcohol abuse prevention.

Budget Notes:

1. An appropriation of \$4,000 is transferred to Police Administration for its Child Safety Public Education Program.
2. An appropriation for \$30,000 will fund street striping and crosswalk markings in designated school zones, as well as school zone sign repair and maintenance.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
CHILD SAFETY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 142,286	\$ 160,886	\$ 166,391	\$ 166,391	\$ 176,316
Revenues and Transfers In	<u>42,952</u>	<u>41,100</u>	<u>41,100</u>	<u>36,675</u>	<u>36,675</u>
Total Funds Available	<u>185,238</u>	<u>201,986</u>	<u>207,491</u>	<u>203,066</u>	<u>212,991</u>
Uses/Deductions:					
Expenditures and Transfers	18,847	26,750	26,750	26,750	34,750
Ending Fund Balance:					
Total Ending Balance	166,391	175,236	180,741	176,316	178,241
Fund Total	<u><u>\$ 185,238</u></u>	<u><u>\$ 201,986</u></u>	<u><u>\$ 207,491</u></u>	<u><u>\$ 203,066</u></u>	<u><u>\$ 212,991</u></u>
 Net Revenues (Expenditures)	 24,105	 14,350	 14,350	 9,925	 1,925

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-5000 School Zone Court Costs	\$ 837	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,500	
441-9900 Other Fines and Forfeitures	41,943	40,000	40,000	34,500	35,000	
451-0000 Interest Earnings	172	100	100	175	175	
TOTAL REVENUES	\$ 42,952	\$ 41,100	\$ 41,100	\$ 36,675	\$ 36,675	-10.8%
EXPENDITURES:						
Supplies	\$ -	\$ 750	\$ 750	\$ 750	\$ 750	
Maintenance and Services	-	22,000	22,000	22,000	30,000	
Subtotal	-	22,750	22,750	22,750	30,750	35.2%
Capital Outlay	\$ 14,847	\$ -	\$ -	\$ -	\$ -	
Transfers	4,000	4,000	4,000	4,000	4,000	
TOTAL EXPENDITURES	\$ 18,847	\$ 26,750	\$ 26,750	\$ 26,750	\$ 34,750	29.9%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 25 School Zone Street Sign	\$ -	\$ 750	\$ 750	\$ 750	\$ 750	
Subtotal	-	750	750	750	750	0.0%
Maintenance and Services:						
57 10 Other Contractual Services	-	22,000	22,000	22,000	30,000	
Subtotal	-	22,000	22,000	22,000	30,000	36.4%
Capital Outlay:						
70 40 Machinery and Equipment	14,847	-	-	-	-	
Subtotal	14,847	-	-	-	-	0.0%
Transfers:						
91 01 Transfer to General Fund	4,000	4,000	4,000	4,000	4,000	
Subtotal	4,000	4,000	4,000	4,000	4,000	0.0%
Total Expenditures	\$ 18,847	\$ 26,750	\$ 26,750	\$ 26,750	\$ 34,750	29.9%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Building Security Fund	Municipal Court	N/A	224-1417

Program Description:

The Building Security Fund is under the general direction of the Finance Director. Revenues of the fund are derived from State authorized court fees, which are legally restricted to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for the purpose of providing security services for buildings housing Municipal Court including, but not limited to: (1) the purchase or repair of X-ray machines and conveying systems; (2) handheld metal detectors; (3) walkthrough metal detectors; (4) identification cards and systems; (5) electronic locking and surveillance equipment; (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services; (7) signage; (8) confiscated weapons inventory and tracking systems; or (9) locks, chains, or other security hardware.

Budget Notes:

1. This budget includes the reimbursement to the General Fund for a portion of the Bailiff/Warrant Officer position.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
BUILDING SECURITY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues and Transfers In	<u>12,399</u>	<u>13,500</u>	<u>13,500</u>	<u>12,500</u>	<u>12,500</u>
Total Funds Available	<u>12,399</u>	<u>13,500</u>	<u>13,500</u>	<u>12,500</u>	<u>12,500</u>
Uses/Deductions:					
Expenditures and Transfers	12,399	13,500	13,500	12,500	12,500
Ending Fund Balance:					
Total Ending Balance	-	-	-	-	-
Fund Total	<u>\$ 12,399</u>	<u>\$ 13,500</u>	<u>\$ 13,500</u>	<u>\$ 12,500</u>	<u>\$ 12,500</u>
 Net Revenues (Expenditures)	 -	 -	 -	 -	 -

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-6500 Municipal Court Bldg Security Fees	\$ 12,399	\$ 13,500	\$ 13,500	\$ 12,500	\$ 12,500	
TOTAL REVENUES	\$ 12,399	\$ 13,500	\$ 13,500	\$ 12,500	\$ 12,500	-7.4%
EXPENDITURES:						
Transfers	12,399	13,500	13,500	12,500	12,500	
TOTAL EXPENDITURES	\$ 12,399	\$ 13,500	\$ 13,500	\$ 12,500	\$ 12,500	-7.4%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
91 01 Transfer to General Fund	\$ 12,399	\$ 13,500	\$ 13,500	\$ 12,500	\$ 12,500	
Subtotal	12,399	13,500	13,500	12,500	12,500	-7.4%
Total Expenditures	\$ 12,399	\$ 13,500	\$ 13,500	\$ 12,500	\$ 12,500	-7.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
MUD Fire Services	Fire	N/A	226-3100

Program Description:

The MUD Fire Services Fund is under the general direction of the City Manager. Revenues of the Fund consist primarily of contributions made by the Municipal Utility Districts in the ETJ that have voter approved Fire Service Agreements with the City of Rosenberg. Dependent upon the criteria set forth in these agreements being met in regards to call volume, the City of Rosenberg will proceed with a new fire station and equipment to meet these needs in the future.

Budget Notes:

1. An appropriation of \$405,000 will be transferred to Fund 230 which is the Fire Station No. 3 Operating Fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
MUD FIRE SERVICES FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 554,575	\$ 675,125	\$ 701,350	\$ 701,350	\$ 686,923
Revenues and Transfers In	<u>230,860</u>	<u>225,550</u>	<u>225,550</u>	<u>350,800</u>	<u>410,800</u>
Total Funds Available	<u>785,435</u>	<u>900,675</u>	<u>926,900</u>	<u>1,052,150</u>	<u>1,097,723</u>
Uses/Deductions:					
Expenditures and Transfers	84,086	365,227	365,227	365,227	405,000
Ending Fund Balance:					
Total Ending Balance	701,350	535,448	561,673	686,923	692,723
Fund Total	<u>\$ 785,435</u>	<u>\$ 900,675</u>	<u>\$ 926,900</u>	<u>\$ 1,052,150</u>	<u>\$ 1,097,723</u>
 Net Revenues (Expenditures)	 146,775	 (139,677)	 (139,677)	 (14,427)	 5,800

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
423-4000 Intergovernmental - Other Entities	\$ 230,164	\$ 225,000	\$ 225,000	\$ 350,000	\$ 410,000	
451-0000 Interest Earnings	696	550	550	800	800	
TOTAL REVENUES	\$ 230,860	\$ 225,550	\$ 225,550	\$ 350,800	\$ 410,800	82.1%
EXPENDITURES:						
Capital Outlay	\$ 86	\$ -	\$ -	\$ -	\$ -	
Transfers	84,000	365,227	365,227	365,227	405,000	
TOTAL EXPENDITURES	\$ 84,086	\$ 365,227	\$ 365,227	\$ 365,227	\$ 405,000	10.9%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 20 Buildings	\$ 86	\$ -	\$ -	\$ -	\$ -	
Subtotal	86	-	-	-	-	0.0%
Transfers:						
91 01 Transfer to General Fund	84,000	-	-	-	-	
92 30 Transfer to Fire Station No. 3 Operating Fund	-	365,227	365,227	365,227	405,000	
Subtotal	84,000	365,227	365,227	365,227	405,000	10.9%
Total Expenditures	\$ 84,086	\$ 365,227	\$ 365,227	\$ 365,227	\$ 405,000	10.9%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Police Federal Forfeiture	Police	N/A	227-3000

Program Description:

The Police Federal Forfeiture Fund is under the general direction of the Police Chief/Assistant City Manager for Public Safety, who is appointed by the City Council. Revenues of the fund are derived from the proceeds of assets seized by local, in partnership with Federal Law Enforcement Officials for activities related to enforcement and abatement of criminal statutes. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
POLICE FEDERAL FORFEITURE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 47,723	\$ 723	\$ 68,565	\$ 68,565	\$ 25,740
Revenues and Transfers In	66,967	-	-	25,760	-
Total Funds Available	<u>114,690</u>	<u>723</u>	<u>68,565</u>	<u>94,325</u>	<u>25,740</u>
Uses/Deductions:					
Expenditures and Transfers	46,125	-	68,585	68,585	25,000
Ending Fund Balance:					
Total Ending Balance	68,565	723	(20)	25,740	740
Fund Total	<u>\$ 114,690</u>	<u>\$ 723</u>	<u>\$ 68,565</u>	<u>\$ 94,325</u>	<u>\$ 25,740</u>
 Net Revenues (Expenditures)	 20,842	 -	 (68,585)	 (42,825)	 (25,000)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

421-5000 Int'gov - Federal Narcotics Revenue	\$ 66,919	\$ -	\$ -	\$ 25,700	\$ -	
451-0000 Interest Earnings	48	-	-	60	-	
TOTAL REVENUES	\$ 66,967	\$ -	\$ -	\$ 25,760	\$ -	0.0%

EXPENDITURES:

Personnel and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Maintenance and Services	-	-	-	-	-	
Subtotal	-	-	-	-	-	
Capital Outlay	46,125	-	68,585	68,585	25,000	
TOTAL EXPENDITURES	\$ 46,125	\$ -	\$ 68,585	\$ 68,585	\$ 25,000	-63.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ 46,125	\$ -	\$ 68,585	\$ 68,585	\$ 25,000	
Subtotal	46,125	-	68,585	68,585	25,000	-63.5%
Total Expenditures	\$ 46,125	\$ -	\$ 68,585	\$ 68,585	\$ 25,000	-63.5%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
PEG Capital	N/A	N/A	228-1900

Program Description:

The PEG Capital Fund was created to account for the additional 1% franchise fee that is received from the cable TV providers starting January 1, 2012. These funds are restricted to fund capital expenditures associated with Public, Educational and Government programming.

Budget Notes:

1. A City Council priority for FY2014 is to implement video recording and streaming of City Council meetings. The Initial appropriation of \$50,000 will provide funding to upgrade the existing broadcast system and to purchase recording equipment.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
PEG CAPITAL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ -	\$ 30,000	\$ 32,204	\$ 32,204	\$ 82,204
Revenues and Transfers In	<u>32,204</u>	<u>-</u>	<u>40,000</u>	<u>50,000</u>	<u>50,000</u>
Total Funds Available	<u>32,204</u>	<u>30,000</u>	<u>72,204</u>	<u>82,204</u>	<u>132,204</u>
Uses/Deductions:					
Expenditures and Transfers	-	-	-	-	50,000
Ending Fund Balance:					
Total Ending Balance	32,204	30,000	72,204	82,204	82,204
Fund Total	<u>\$ 32,204</u>	<u>\$ 30,000</u>	<u>\$ 72,204</u>	<u>\$ 82,204</u>	<u>\$ 132,204</u>
 Net Revenues (Expenditures)	 32,204	 -	 40,000	 50,000	 -

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

404-4000 Franchise Tax - Cable Tv	\$ 32,199	\$ 40,000	\$ 40,000	\$ 50,000	\$ 50,000	
451-0000 Interest Earnings	5	-	-	-	-	
TOTAL REVENUES	\$ 32,204	\$ 40,000	\$ 40,000	\$ 50,000	\$ 50,000	25.0%

EXPENDITURES:

Personnel and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Maintenance and Services	-	-	-	-	-	
Subtotal	-	-	-	-	-	
Capital Outlay	-	-	-	-	50,000	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 50,000	100.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
Subtotal	-	-	-	-	50,000	100.0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 50,000	100.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Fire Station No. 3 Construction	Fire	N/A	229-3100

Program Description:

The Fire Station No. 3 Construction Fund is to account for contributions towards the project from MUD 152, MUD 155, MUD 158 and MUD 162.

Budget Notes:

1. It is estimated that \$595,000 will be used to complete the construction and furnishings of Fire Station No. 3.
2. The appropriation for Machinery and Equipment includes \$325,000 for the Automated Fire Station Alerting system for Fire Station No. 3.
3. There is a decrease of \$130,000 in the FY13 Estimates for Furniture and Fixtures and an increase in the FY2014 budget because these funds will be carried over to the FY2014 budget for completion of Fire Station No. 3.
4. After completion of the construction and acquisition of equipment, these funds can be used to reduce the debt service payments towards the Certifications of Obligation issued for the project. The initial annual debt service payment is \$255,291.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FIRE STATION NO. 3 CONSTRUCTION FUND

FUND: 229

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget

FIRE STATION NO. 3 CONSTRUCTION FUND SUMMARY

Resources:

Total Beginning Balance	\$ -	\$ 96,800	\$ 96,820	\$ 96,820	\$ 260,920
Revenues and Transfers In	<u>96,820</u>	<u>600,000</u>	<u>775,000</u>	<u>809,100</u>	<u>604,100</u>
Total Funds Available	<u>96,820</u>	<u>696,800</u>	<u>871,820</u>	<u>905,920</u>	<u>865,020</u>

Uses/Deductions:

Expenditures and Transfers	-	675,000	850,000	645,000	595,000

Ending Fund Balance:

Total Ending Balance	96,820	21,800	21,820	260,920	270,020

Fund Total	<u><u>\$ 96,820</u></u>	<u><u>\$ 696,800</u></u>	<u><u>\$ 871,820</u></u>	<u><u>\$ 905,920</u></u>	<u><u>\$ 865,020</u></u>

Net Revenues (Expenditures)	96,820	(75,000)	(75,000)	164,100	9,100

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FIRE STATION NO. 3 CONSTRUCTION FUND

FUND: 229

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
423-4000 Other Governmental Entities	\$ 96,800	\$ 600,000	\$ 775,000	\$ 809,000	\$ 604,000	
451-0000 Interest Earnings	20	-	-	100	100	
TOTAL REVENUES	\$ 96,820	\$ 600,000	\$ 775,000	\$ 809,100	\$ 604,100	-22.1%
EXPENDITURES:						
Capital Outlay	\$ -	\$ 675,000	\$ 850,000	\$ 645,000	\$ 595,000	
TOTAL EXPENDITURES	\$ -	\$ 675,000	\$ 850,000	\$ 645,000	\$ 595,000	-30.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 20 Buildings	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 10,000	
70 30 Improvements Other Than Buildings	-	-	75,000	-	85,000	
70 40 Machinery and Equipment	-	550,000	590,000	590,000	360,000	
70 43 Furniture and Fixtures	-	125,000	160,000	30,000	140,000	
Subtotal	-	675,000	850,000	645,000	595,000	-30.0%
Total Expenditures	\$ -	\$ 675,000	\$ 850,000	\$ 645,000	\$ 595,000	-30.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Fire Station No. 3 Operating	Fire	N/A	230-3100

Program Description:

The Fire Station No. 3 Operating Fund has been established to separate the annual operating costs for Fire Station No. 3 from the General Fund Department Budget. Revenues from different sources provide funds towards Fire Station No. 3. Fund 230 receives the revenues and monitors the operating costs. This enables the City to compare costs with revenues and to conduct the administrative review which is required by the Fire Service Agreements.

The FY2014 Budget will be the first full year of operation for Fire Station No. 3, the new personnel, and the opening of Fire Station No. 3.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget

FIRE STATION NO. 3 OPERATING FUND SUMMARY

Resources:

Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 494,415
Revenues and Transfers In	-	535,227	535,227	686,437	842,680
Total Funds Available	-	535,227	535,227	686,437	1,337,095

Uses/Deductions:

Expenditures and Transfers	-	535,227	535,227	192,022	961,011

Ending Fund Balance:

Total Ending Balance	-	0	0	494,415	376,084

Fund Total	\$ -	\$ 535,227	\$ 535,227	\$ 686,437	\$ 1,337,095

Net Revenues (Expenditures)	-	0	0	494,415	(118,331)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
423-4000 Other Entities (Bridlewood)	\$ -	\$ -	\$ -	\$ 79,110	\$ 105,480	
423-5000 Other Industrial Payment (Frito-Lay)	-	-	-	72,000	72,000	
451-0000 Interest Earnings	-	-	-	100	200	
481-9101 Transfer from General Fund	-	170,000	170,000	170,000	260,000	
481-9226 Transfer from MUD Fire Services	-	365,227	365,227	365,227	405,000	
TOTAL REVENUES	\$ -	\$ 535,227	\$ 535,227	\$ 686,437	\$ 842,680	57.4%
EXPENDITURES:						
Personnel and Benefits	\$ -	\$ 456,502	\$ 456,502	\$ 177,922	\$ 801,358	
Supplies	-	17,800	17,800	14,100	46,550	
Maintenance and Services	-	5,925	5,925	-	53,103	
Subtotal	-	480,227	480,227	192,022	901,011	87.6%
Capital Outlay	-	55,000	55,000	-	60,000	
TOTAL EXPENDITURES	\$ -	\$ 535,227	\$ 535,227	\$ 192,022	\$ 961,011	79.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Fire Lieutenant	-	3.00	3.00	3.00	3.00	
Driver/Operator	-	3.00	3.00	3.00	3.00	
Firefighter	-	3.00	3.00	3.00	3.00	
Relief Firefighter/Temporary	-	1.00	1.00	1.00	1.00	
Total Personnel	-	10.00	10.00	10.00	10.00	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ -	\$ 319,680	\$ 205,800	\$ 45,000	\$ 441,137	
10 20 Overtime	-	10,622	10,622	10,622	40,000	
10 30 Longevity	-	-	-	-	6,065	
10 40 Incentive Pay	-	-	-	300	2,100	
10 50 Holiday Pay	-	15,777	15,777	1,500	17,288	
11 10 Temporary Salaries and Wages	-	-	113,880	97,000	113,880	
20 10 Retirement	-	34,761	34,761	6,500	75,852	
20 20 Social Security	-	26,475	26,475	10,000	47,238	
20 40 Insurance	-	45,868	45,868	5,000	51,870	
20 50 Workers' Compensation	-	3,319	3,319	2,000	5,928	
Subtotal	-	456,502	456,502	177,922	801,358	75.5%
Supplies:						
31 10 Office Supplies	-	-	-	-	500	
31 20 Computer Supplies	-	50	50	-	150	
31 40 Clothing	-	10,000	10,000	10,000	10,000	
31 45 Uniforms	-	1,800	1,800	1,800	11,400	
34 15 Chemical Supplies	-	500	500	500	1,000	
34 20 Medical Supplies	-	125	125	-	500	
34 30 Cleaning Supplies	-	250	250	-	1,000	
35 10 Motor Vehicle Repair Supplies	-	900	900	900	3,500	
35 15 Equipment Repair Supplies	-	125	125	-	500	
35 20 Building Materials and Supplies	-	125	125	-	500	
36 30 Safety Equipment	-	125	125	-	500	
37 10 Natural Gas	-	400	400	-	1,500	
37 20 Electricity	-	2,500	2,500	-	12,000	
37 30 Fuel, Oil and Lubricants	-	900	900	900	3,500	
Subtotal	-	17,800	17,800	14,100	46,550	161.5%
Maintenance and Services:						
43 40 License and Inspection Fees	-	1,000	1,000	-	1,000	
51 20 General Insurance	-	2,100	2,100	-	8,400	
52 10 Telephone/Communications	-	1,000	1,000	-	4,000	
55 10 Education and Training	-	1,000	1,000	-	4,000	
56 25 Vehicle/Equipment Rental - City	-	-	-	-	29,403	
62 32 Laundry and Other Sanitation Services	-	75	75	-	300	
63 25 Equipment Repair and Maintenance	-	750	750	-	3,000	
63 40 Computer Software Repair and Maintenance	-	-	-	-	3,000	
Subtotal	-	5,925	5,925	-	53,103	796.3%
Capital Outlay:						
70 44 Personnel Protective Equipment	-	55,000	55,000	-	60,000	
Subtotal	-	55,000	55,000	-	60,000	9.1%
Total Expenditures	\$ -	\$ 535,227	\$ 535,227	\$ 192,022	\$ 961,011	79.6%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
General Supplemental	All General Fund	N/A	410-0000

Program Description:

The General Supplemental Fund is under the general direction of the City Manager. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted on an annual basis. This allows separate accounting for various one-time supplemental purchases that may extend beyond one fiscal year. When anticipated costs are under the original budget this fund can build a fund balance which may be used as needed to fund annually approved items that exceed the original budget appropriation.

Budget Notes:

Staff recommends the following appropriations for the FY2014 Budget:

- a) Expenditures carried over from FY 2013:
- | | |
|------------------------------------|---------------|
| Comprehensive Plan | \$ 100,000 |
| Storm Water Program | 3,300 |
| City-wide Mass Notification System | <u>10,000</u> |
| Total: | \$ 113,300 |
- b) Other Professional Services:
This appropriation of \$100,000 is for inspections on capital projects. The 2.5% inspection fee on capital projects will cover the expense.
- c) Business Assistance Plan:
The RDC contributed \$100,000 towards the Business Assistance Grant Program in FY2011. The following amounts have been awarded to date:
- | | |
|-------------------|-----------|
| FY2011 (Actual) | \$ 38 |
| FY2012 (Actual) | 18,693 |
| FY2013 (Estimate) | <u>0</u> |
| Total Awarded: | \$ 18,731 |
- d) New Expenditures for FY2014:
- | | |
|--------------------------------|--------------|
| Two Patrol Vehicles | \$ 108,000 |
| Sierra Wireless Gateway | 7,200 |
| ArcGIS Extensions | 5,500 |
| Agenda Preparation Software | 25,000 |
| 72" Deck Mower | 15,000 |
| 40' Portable Storage Container | <u>4,000</u> |
| Total: | \$ 164,700 |
- e) Council Priorities – New Expenditures for FY2014:
- | | |
|-------------------------------|---------------|
| Payment Kiosk | \$ 25,000 |
| Traffic Calming Pilot Program | <u>30,000</u> |
| Total: | \$ 55,000 |

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
GENERAL SUPPLEMENTAL FUND					
Resources:					
Total Beginning Balance	\$ 701,486	\$ 249,726	\$ 545,529	\$ 545,529	\$ 326,926
Revenues and Transfers In	<u>535,967</u>	<u>992,221</u>	<u>1,549,753</u>	<u>1,549,753</u>	<u>320,400</u>
Total Funds Available	<u>1,237,453</u>	<u>1,241,947</u>	<u>2,095,282</u>	<u>2,095,282</u>	<u>647,326</u>
Uses/Deductions:					
Expenditures and Transfers Out	691,926	1,041,321	1,806,656	1,768,356	458,000
Ending Fund Balance:					
Total Ending Balance	545,529	200,626	288,626	326,926	189,326
Fund Total	<u>\$ 1,237,455</u>	<u>\$ 1,241,947</u>	<u>\$ 2,095,282</u>	<u>\$ 2,095,282</u>	<u>\$ 647,326</u>
 Net Revenues (Expenditures)	 (155,959)	 (49,100)	 (256,903)	 (218,603)	 (137,600)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
432-1800 Infrastructure Inspection Fees	\$ 110,270	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
451-0000 Interest Earnings	697	700	700	700	700	
461-0000 Sale of Equipment	49,000	-	20,500	20,500	-	
481-9101 Transfer from General Fund	376,000	891,521	1,428,553	1,428,553	219,700	
TOTAL REVENUES	\$ 535,967	\$ 992,221	\$ 1,549,753	\$ 1,549,753	\$ 320,400	-79.3%
EXPENDITURES:						
Maintenance and Services	\$ 164,401	\$ 209,800	\$ 275,792	\$ 237,492	\$ 238,300	
Subtotal	164,401	209,800	275,792	237,492	238,300	-13.6%
Capital Outlay	527,525	831,521	1,530,863	1,530,863	219,700	
TOTAL EXPENDITURES	\$ 691,926	\$ 1,041,321	\$ 1,806,656	\$ 1,768,356	\$ 458,000	-74.6%

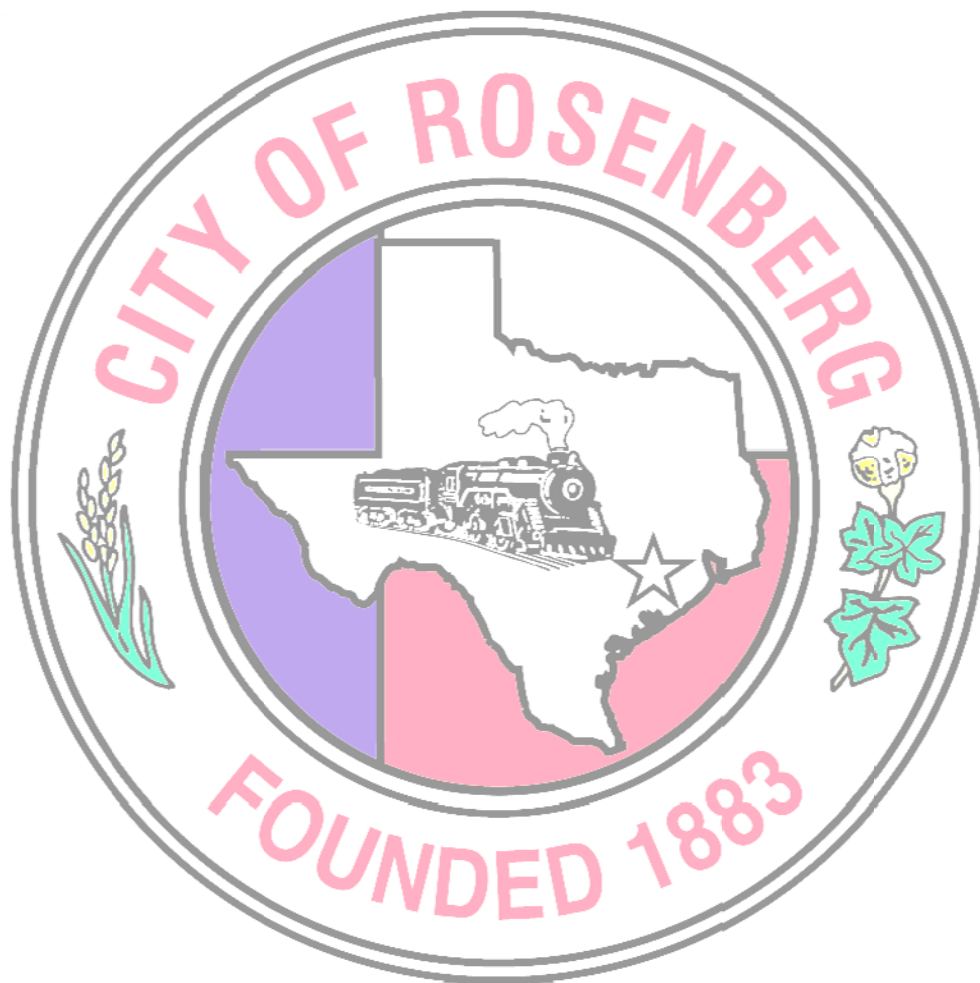
~ AUTHORIZED POSITIONS ~

Position Title

None

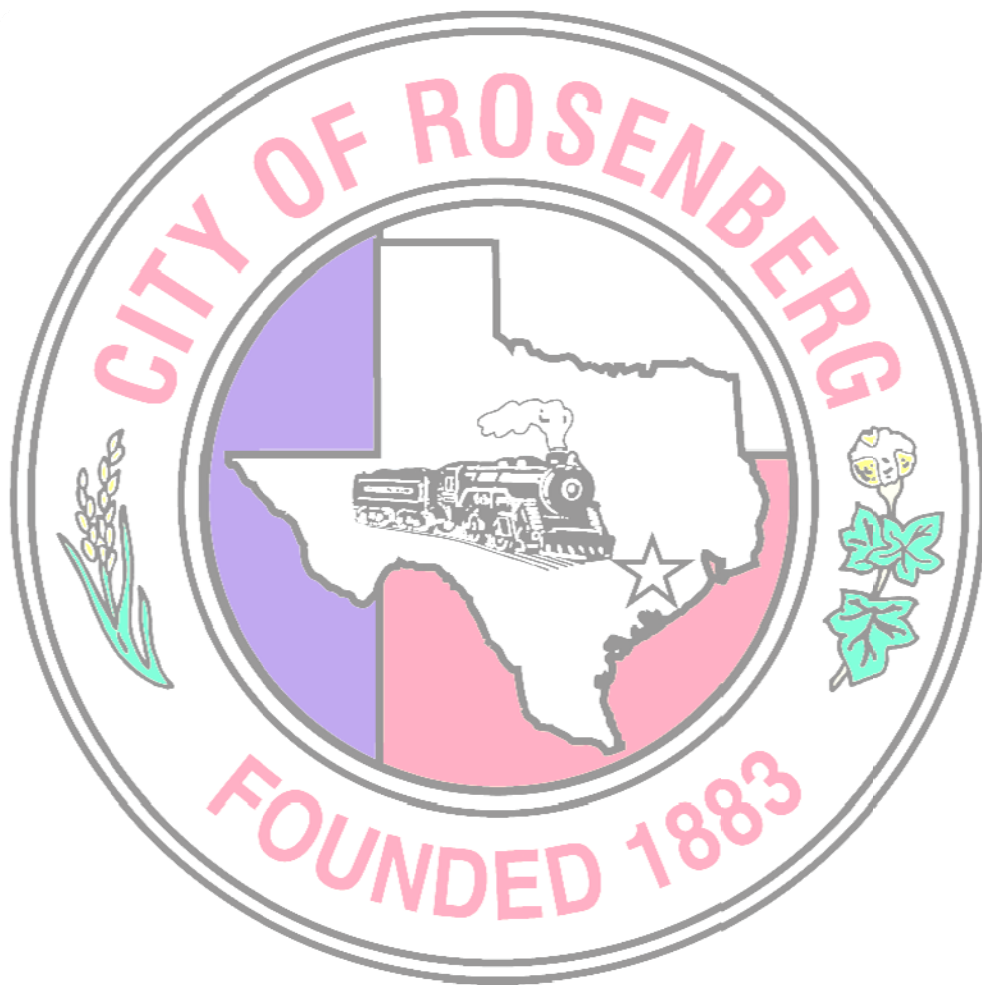
~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	\$ -	\$ 4,800	\$ 4,800	\$ 4,800	\$ -	
43 65 Comprehensive Plan Services	-	50,000	100,000	100,000	100,000	
43 80 Storm Water Program	2,898	5,000	5,000	1,700	3,300	
43 90 Other Professional Services	86,223	100,000	100,000	100,000	100,000	
55 10 Education and Training	5,000	-	-	-	-	
57 10 Other Contractual Services	15,352	10,000	11,435	1,435	10,000	
57 45 Business Assistance Grant	18,693	25,000	25,000	-	25,000	
63 10 Building Repair and Maintenance	12,442	15,000	25,625	25,625	-	
63 15 Structure Repair and Maintenance	23,793	-	3,932	3,932	-	
Subtotal	164,401	209,800	275,792	237,492	238,300	-13.6%
Capital Outlay:						
70 20 Buildings	87,316	400,000	695,500	695,500	-	
70 30 Improvements Other Than Buildings	-	-	23,100	23,100	4,000	
70 35 Street Improvements	318,007	250,000	494,245	494,245	30,000	
70 40 Machinery and Equipment	19,911	62,750	199,247	199,247	40,000	
70 41 Computer Hardware/Software	102,292	-	-	-	37,700	
70 42 Motor Vehicles	-	118,771	118,771	118,771	108,000	
Subtotal	527,525	831,521	1,530,863	1,530,863	219,700	-85.6%
Total Expenditures	\$ 691,926	\$ 1,041,321	\$ 1,806,656	\$ 1,768,356	\$ 458,000	-74.6%





Debt Service Fund



Debt Service Fund

(Fund 301)

The debt service fund is used to account for revenues designated for debt retirement. Expenditures are legally restricted for payment of principal and interest on general obligation or tax-supported debt. Revenue bond debt issued for water and wastewater purposes is paid by the appropriate enterprise fund(s) while general obligation debt issued for water and wastewater purposes is supported by a transfer from enterprise funds to the debt service fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
DEBT SERVICE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 5,062,930	\$ 4,949,716	\$ 5,170,780	\$ 5,170,780	\$ 5,079,063
Revenues and Transfers In	<u>6,437,001</u>	<u>6,535,462</u>	<u>8,169,788</u>	<u>8,107,788</u>	<u>6,998,537</u>
Total Funds Available	<u>11,499,931</u>	<u>11,485,178</u>	<u>13,340,568</u>	<u>13,278,568</u>	<u>12,077,600</u>
Uses/Deductions:					
Expenditures and Transfers	6,329,151	6,565,179	8,199,505	8,199,505	6,957,338
Ending Fund Balance:					
Total Ending Balance	5,170,780	4,919,999	5,141,063	5,079,063	5,120,262
Fund Total	<u>\$11,499,931</u>	<u>\$11,485,178</u>	<u>\$13,340,568</u>	<u>\$13,278,568</u>	<u>\$12,077,600</u>
 Net Revenues (Expenditures)	 107,850	 (29,717)	 (29,717)	 (91,717)	 41,199

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

DEBT SERVICE FUND

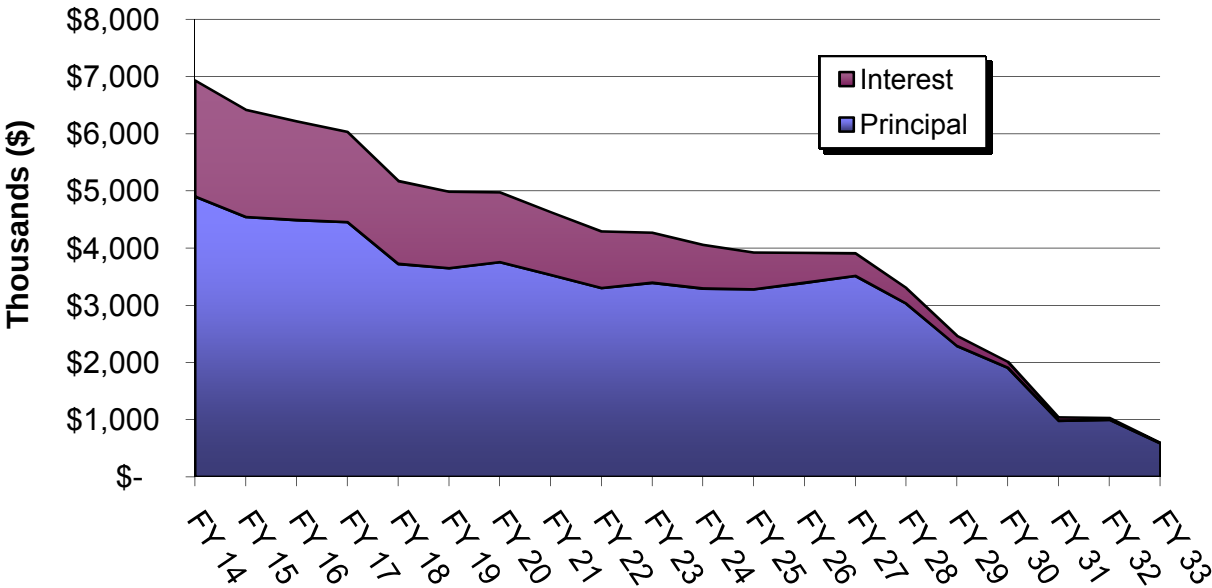
FUND: 301

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
401-1000 Current Taxes	\$ 3,732,008	\$ 3,778,707	\$ 3,778,707	\$ 3,778,707	\$ 3,935,817	
401-1010 Current Taxes - Penalty and Interest	27,741	20,000	20,000	16,000	20,000	
401-2000 Delinquent Taxes	50,288	60,000	60,000	10,000	30,000	
401-2010 Delinquent Taxes-Penalty and Interest	18,390	20,000	20,000	12,000	20,000	
Subtotal	3,828,427	3,878,707	3,878,707	3,816,707	4,005,817	3.3%
Other Revenue:						
451-0000 Interest Earnings	5,727	6,000	6,000	6,000	6,000	
469-0000 Miscellaneous Income	12,351	-	-	-	-	
474-1000 Proceeds from Debt Issuance	-	-	1,634,326	1,634,326	-	
481-9501 Transfer from W/WW Fund	1,556,079	1,576,249	1,576,249	1,576,249	1,923,503	
481-9219 Transfer from RDC	1,017,090	1,009,823	1,009,823	1,009,823	999,394	
481-9560 Transfer from Civic Center Fund	-	64,683	64,683	64,683	63,823	
481-9000 Transfer from Other Funds	17,327	-	-	-	-	
TOTAL REVENUES	\$ 6,437,001	\$ 6,535,462	\$ 8,169,788	\$ 8,107,788	\$ 6,998,537	-14.3%
EXPENDITURES:						
561-8110 Principal Retirement	\$ 4,345,981	\$ 4,577,506	\$ 4,577,506	\$ 4,577,506	\$ 4,903,510	
562-8120 Interest Expense	1,973,020	1,962,673	1,924,932	1,924,932	2,028,828	
563-8130 Fiscal Charges	10,150	25,000	25,000	25,000	25,000	
564-8160 Cost of Issuance	-	-	64,276	64,276	-	
564-8160 Cost of Issuance	-	-	1,607,791	1,607,791	-	
TOTAL EXPENDITURES	\$ 6,329,151	\$ 6,565,179	\$ 8,199,505	\$ 8,199,505	\$ 6,957,338	-15.1%

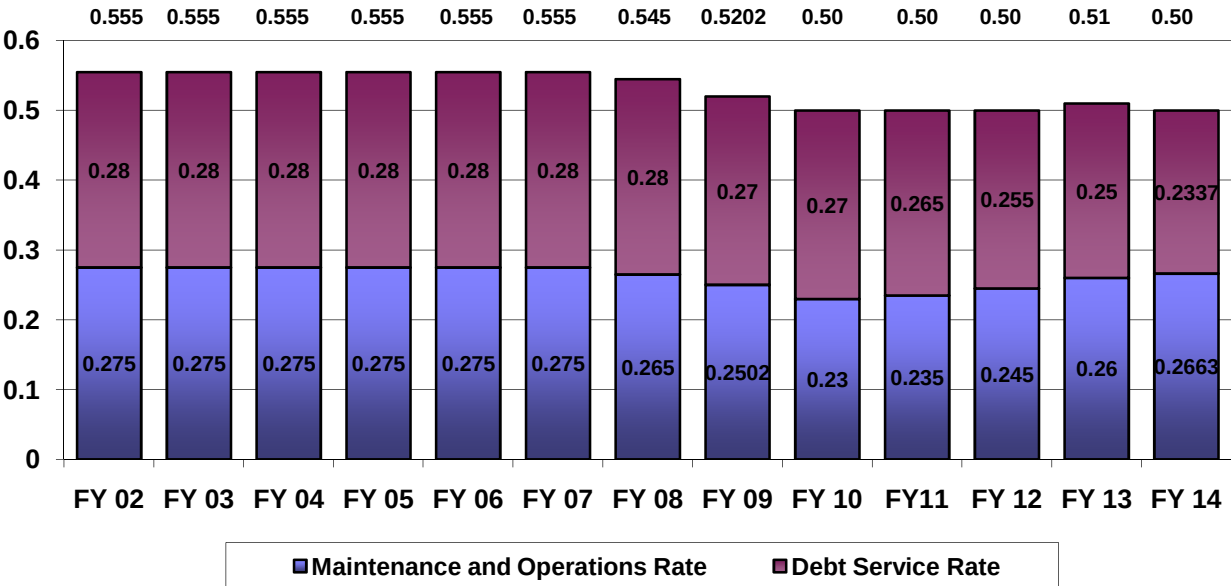
CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

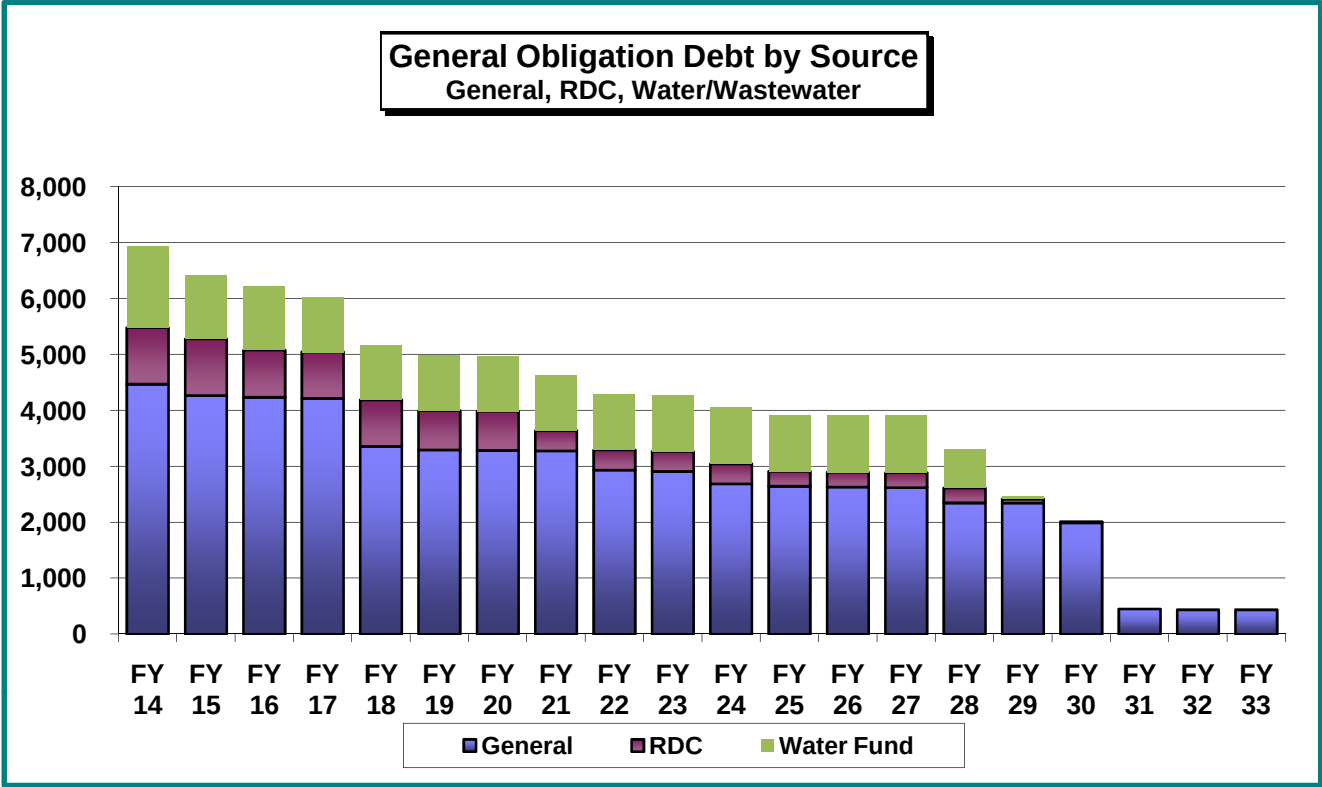
General Obligation Debt Service Requirements
Fiscal Year 2014-2033



Comparative Property Tax Rate Distribution
Property Tax Rate per \$100 valuation



CITY OF ROSENBERG, TEXAS
2013-14 BUDGET



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

COMPUTATION OF DEBT MARGIN

Classification	2011-12 Actual (1)	2012-13 Budget (3)	2012-13 Estimate (2)	2013-14 Budget (3)
Net Taxable Value	\$1,446,603,928	\$1,483,789,282	\$1,543,677,970	\$1,642,493,053
Plus exempt property	98,546,960	110,934,607	122,292,405	118,319,384
Total Assessed Value	<u>1,545,150,888</u>	<u>1,594,723,889</u>	<u>1,665,970,375</u>	<u>1,760,812,437</u>
TEN PERCENT OF TOTAL ASSESSED VALUE - NOTE A	154,515,089	159,472,389	166,597,038	176,081,244
Less net bonded debt:				
Total bonded debt outstanding	51,780,000	56,115,000	62,919,000	62,919,000
Less assets in debt service funds	<u>5,170,780</u>	<u>4,919,999</u>	<u>5,079,063</u>	<u>5,120,262</u>
NET BONDED DEBT	<u>46,609,220</u>	<u>51,195,001</u>	<u>57,839,937</u>	<u>57,798,738</u>
DEBT MARGIN	<u>\$107,905,869</u>	<u>\$108,277,388</u>	<u>\$108,757,101</u>	<u>\$118,282,506</u>

Note A -

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limits debt to ten percent (10%) of the assessed value of taxable property.

(1) - Value as of September 30, 2012

(2) - Value as of September 30, 2013

(3) - Certified Values

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

COMPUTATION OF DIRECT AND OVERLAPPING DEBT

Taxing Entity	Gross Debt Outstanding	Percentage Applicable to City of Rosenberg	City of Rosenberg's Share of Debt
Fort Bend County	\$ 468,360,000	3.67%	\$ 17,188,812
Lamar Consolidated Independent School District	515,590,000	15.90%	81,978,810
Fort Bend Municipal Utility District No. 94	6,260,000	100%	6,260,000
Fort Bend Municipal Utility District No. 144	7,810,000	96%	7,478,075
Fort Bend Municipal Utility District No. 148	1,795,000	100%	1,795,000
Fort Bend Municipal Utility District No. 152	2,285,000	2.70%	61,695
Fort Bend Municipal Utility District No. 159	2,450,000	100%	2,450,000
Fort Bend Municipal Utility District No. 167	16,220,000	100%	16,220,000
TOTAL OVERLAPPING DEBT			\$ 133,432,392
TOTAL OVERLAPPING DEBT PER CAPITA			\$ 4,169.76
City of Rosenberg	62,919,000	100%	\$ 62,919,000
TOTAL DIRECT DEBT PER CAPITA			\$ 1,966.22
COMBINED DIRECT AND TOTAL OVERLAPPING DEBT			\$ 196,351,392
COMBINED DIRECT AND OVERLAPPING DEBT PER CAPITA			\$ 6,135.98

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Total General Obligation Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2014	4,903,510	2,028,828	6,932,337
2015	4,546,983	1,873,028	6,420,010
2016	4,491,922	1,726,142	6,218,064
2017	4,455,000	1,577,786	6,032,786
2018	3,725,000	1,449,719	5,174,719
2019	3,650,000	1,337,752	4,987,752
2020	3,755,000	1,220,440	4,975,440
2021	3,530,000	1,101,401	4,631,401
2022	3,305,000	988,730	4,293,730
2023	3,395,000	877,631	4,272,631
2024	3,295,000	762,582	4,057,582
2025	3,280,000	645,301	3,925,301
2026	3,395,000	523,796	3,918,796
2027	3,515,000	395,679	3,910,679
2028	3,030,000	274,649	3,304,649
2029	2,290,000	178,339	2,468,339
2030	1,910,000	105,231	2,015,231
2031	985,000	59,315	1,044,315
2032	1,000,000	30,873	1,030,873
2033	590,000	8,113	598,113
Total	\$63,047,415	\$17,165,333	\$80,212,747

Note: Includes general obligation bonds & contractual lease and loan obligations.

RDC Portion - Fiscal Year 2014			Water/Wastewater Portion - Fiscal Year 2014		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 779,700	\$ 219,694	\$ 999,394	\$ 1,310,660	\$ 612,843	\$ 1,923,503

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax and Revenue Certificates of Obligation Series 2006

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	195,000	72,306	68,406	140,713	335,713
2015	200,000	68,406	64,406	132,813	332,813
2016	210,000	64,406	60,206	124,613	334,613
2017	220,000	60,206	55,806	116,013	336,013
2018	230,000	55,806	51,206	107,013	337,013
2019	240,000	51,206	46,406	97,613	337,613
2020	245,000	46,406	41,506	87,913	332,913
2021	255,000	41,506	36,406	77,913	332,913
2022	265,000	36,406	31,106	67,513	332,513
2023	280,000	31,106	25,506	56,613	336,613
2024	290,000	25,506	19,706	45,213	335,213
2025	300,000	19,706	13,706	33,413	333,413
2026	315,000	13,706	7,013	20,719	335,719
2027	330,000	7,013	-	7,013	337,013
Total	\$ 3,575,000	\$ 593,694	\$ 521,388	\$ 1,115,081	\$ 4,690,081

Total amount authorized: \$4,565,000
Ordinance #2006-38

Interest Rates:	Year of Maturity	Interest Rate
	2013-2025	4.00%
	2026-2027	4.25%

Water/Wastewater Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 195,000	\$ 140,713	\$ 335,713

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

General Obligation Bonds Series 2007

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	130,000	58,189	54,614	112,803	242,803
2015	140,000	54,614	50,764	105,378	245,378
2016	145,000	50,764	46,776	97,540	242,540
2017	155,000	46,776	42,514	89,290	244,290
2018	165,000	42,514	39,111	81,624	246,624
2019	170,000	39,111	35,604	74,715	244,715
2020	180,000	35,604	31,892	67,496	247,496
2021	185,000	31,892	28,076	59,968	244,968
2022	195,000	28,076	23,933	52,009	247,009
2023	205,000	23,933	19,576	43,509	248,509
2024	210,000	19,576	15,061	34,638	244,638
2025	220,000	15,061	10,331	25,393	245,393
2026	230,000	10,331	5,329	15,660	245,660
2027	245,000	5,329	-	5,329	250,329
Total	\$ 2,575,000	\$ 461,769	\$ 403,581	\$ 865,350	\$ 3,440,350

Total amount authorized: \$3,200,000
Ordinance #2007-47

Interest Rates:	Year of Maturity	Interest Rate
	2014-2017	5.50%
	2018-2021	4.13%
	2022-2023	4.25%
	2024-2025	4.30%
	2026-2027	4.35%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax Notes Series 2007

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	80,000	1,628	-	1,628	81,628
Total	\$ 80,000	\$ 1,628	\$ -	\$ 1,628	\$ 81,628

Total amount authorized: \$475,000
Ordinance #2007-48

Interest Rates:	Year of Maturity	Interest Rate
	2014	4.07%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax Notes Series 2007A

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	90,000	1,638	-	1,638	91,638
Total	\$ 90,000	\$ 1,638	\$ -	\$ 1,638	\$ 91,638

Total amount authorized: \$575,000
Ordinance # 2007-50

Interest Rates:	Year of Maturity	Interest Rate
	2013-2014	3.64%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2007

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	175,000	79,379	75,441	154,820	329,820
2015	185,000	75,441	71,279	146,720	331,720
2016	195,000	71,279	66,891	138,170	333,170
2017	205,000	66,891	62,023	128,914	333,914
2018	215,000	62,023	57,723	119,745	334,745
2019	225,000	57,723	53,223	110,945	335,945
2020	235,000	53,223	48,523	101,745	336,745
2021	250,000	48,523	43,523	92,045	342,045
2022	260,000	43,523	38,323	81,845	341,845
2023	275,000	38,323	32,823	71,145	346,145
2024	290,000	32,823	26,950	59,773	349,773
2025	305,000	26,950	20,774	47,724	352,724
2026	320,000	20,774	14,214	34,988	354,988
2027	335,000	14,214	7,263	21,476	356,476
2028	350,000	7,263	-	7,263	357,263
Total	\$ 3,820,000	\$ 698,348	\$ 618,969	\$ 1,317,317	\$ 5,137,317

Total amount authorized: \$4,570,000
Ordinance # 2007-49

Interest Rates:	Year of Maturity	Interest Rate
	2013-2016	4.50%
	2017	4.75%
	2018-2023	4.00%
	2024-2025	4.05%
	2026	4.10%
	2027-2028	4.15%

Water/Wastewater Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 175,000	\$ 154,820	\$ 329,820

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2008

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	240,000	96,356	91,556	187,913	427,913
2015	250,000	91,556	86,556	178,113	428,113
2016	260,000	86,556	81,356	167,913	427,913
2017	275,000	81,356	75,856	157,213	432,213
2018	285,000	75,856	70,869	146,725	431,725
2019	300,000	70,869	65,544	136,413	436,413
2020	315,000	65,544	59,874	125,418	440,418
2021	325,000	59,874	53,943	113,816	438,816
2022	345,000	53,943	47,560	101,503	446,503
2023	360,000	47,560	40,810	88,370	448,370
2024	380,000	40,810	33,685	74,495	454,495
2025	400,000	33,685	26,085	59,770	459,770
2026	420,000	26,085	18,000	44,085	464,085
2027	440,000	18,000	9,200	27,200	467,200
2028	460,000	9,200	-	9,200	469,200
Total	\$ 5,055,000	\$ 857,250	\$ 760,894	\$ 1,618,144	\$ 6,673,144

Total amount authorized: \$6,080,000
Ordinance # 2008-10

Interest Rates:	Year of Maturity	Interest Rate	Year of Maturity	Interest Rate
	2013-2017	4.00%		
	2018	3.50%	2022	3.70%
	2019	3.55%	2023-2024	3.75%
	2020	3.60%	2025	3.80%
	2021	3.65%	2026	3.85%
	2021	3.65%	2027-2028	4.00%

RDC Portion - Fiscal Year 2014			Water/Wastewater Portion - Fiscal Year 2014		

Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 105,000	\$ 77,790	\$ 182,790	\$ 135,000	\$ 110,123	\$ 245,123

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax Notes Series 2008

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	150,000	5,394	2,784	8,178	158,178
2015	160,000	2,784		2,784	162,784
Total	\$ 310,000	\$ 8,178	\$ 2,784	\$ 10,962	\$ 320,962

Total amount authorized: \$985,000.00
Ordinance # 2008-16

Interest Rates:	Year of Maturity	Interest Rate
	2013-2015	3.48%

RDC Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 150,000	\$ 8,178	\$ 158,178

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2008A

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	65,000	36,140	34,515	70,655	135,655
2015	70,000	34,515	32,765	67,280	137,280
2016	70,000	32,765	31,103	63,868	133,868
2017	75,000	31,103	29,321	60,424	135,424
2018	80,000	29,321	27,621	56,943	136,943
2019	85,000	27,621	25,815	53,436	138,436
2020	90,000	25,815	23,835	49,650	139,650
2021	95,000	23,835	21,745	45,580	140,580
2022	95,000	21,745	19,655	41,400	136,400
2023	100,000	19,655	17,343	36,998	136,998
2024	105,000	17,343	14,914	32,257	137,257
2025	115,000	14,914	12,255	27,169	142,169
2026	120,000	12,255	9,480	21,735	141,735
2027	125,000	9,480	6,480	15,960	140,960
2028	130,000	6,480	3,360	9,840	139,840
2029	140,000	3,360	-	3,360	143,360
Total	\$ 1,560,000	\$ 346,347	\$ 310,207	\$ 656,554	\$ 2,216,554

Total amount authorized: \$1,800,000
Ordinance # 2008-42

Interest Rates:	Year of Maturity	Interest Rate
	2013-2015	5.00%
	2016-2017	4.75%
	2018-2019	4.25%
	2020-2022	4.40%
	2023-2026	4.63%
	2026-2029	4.80%

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2009

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	80,000	28,219	27,019	55,238	135,238
2015	80,000	27,019	25,819	52,838	132,838
2016	80,000	25,819	24,619	50,438	130,438
2017	75,000	24,619	23,119	47,738	122,738
2018	75,000	23,119	21,619	44,738	119,738
2019	80,000	21,619	20,019	41,638	121,638
2020	80,000	20,019	18,419	38,438	118,438
2021	80,000	18,419	16,819	35,238	115,238
2022	85,000	16,819	15,119	31,938	116,938
2023	85,000	15,119	13,313	28,431	113,431
2024	90,000	13,313	11,400	24,713	114,713
2025	90,000	11,400	9,263	20,663	110,663
2026	95,000	9,263	7,006	16,269	111,269
2027	95,000	7,006	4,750	11,756	106,756
2028	100,000	4,750	2,375	7,125	107,125
2029	100,000	2,375	-	2,375	102,375
Total	\$ 1,370,000	\$ 268,894	\$ 240,675	\$ 509,569	\$ 1,879,569

Total amount authorized: \$1,670,000
Ordinance # 2009-13

Interest Rates:	Year of Maturity	Interest Rate
	2014-2016	3.00%
	2017-2022	4.00%
	2023-2024	4.25%
	2025-2029	4.75%

RDC Portion - Fiscal Year 2014			Water/Wastewater Portion - Fiscal Year 2014		

Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 40,000	\$ 27,619	\$ 67,619	\$ 40,000	\$ 27,619	\$ 67,619

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**General Obligation and Refunding Bonds
Series 2009**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	850,000	129,064	111,001	240,065	1,090,065
2015	880,000	111,001	92,301	203,303	1,083,303
2016	910,000	92,301	72,964	165,265	1,075,265
2017	950,000	72,964	52,776	125,740	1,075,740
2018	205,000	52,776	48,420	101,196	306,196
2019	205,000	48,420	44,064	92,484	297,484
2020	205,000	44,064	39,964	84,028	289,028
2021	205,000	39,964	35,864	75,828	280,828
2022	205,000	35,864	31,636	67,499	272,499
2023	205,000	31,636	27,408	59,043	264,043
2024	205,000	27,408	23,000	50,408	255,408
2025	200,000	23,000	18,700	41,700	241,700
2026	200,000	18,700	14,100	32,800	232,800
2027	200,000	14,100	9,500	23,600	223,600
2028	200,000	9,500	4,750	14,250	214,250
2029	200,000	4,750	-	4,750	204,750
Total	\$ 6,025,000	\$ 755,511	\$ 626,447	\$ 1,381,958	\$ 7,406,958

Total amount authorized: \$9,170,000

Ordinance # 2009-11 and 2009-12

Interest Rates:	Year of Maturity	Interest Rate
	2013-2019	4.25%
	2020-2021	4.00%
	2022-2023	4.13%
	2024-2025	4.30%
	2026-2027	4.60%
	2028-2029	4.75%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

General Obligation Refunding Bonds Series 2010

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	300,000	3,000	-	3,000	303,000
Total	\$ 300,000	\$ 3,000	\$ -	\$ 3,000	\$ 303,000

Total amount authorized: \$1,920,000
Ordinance # 2010-05

Interest Rates:	Year of Maturity	Interest Rate
	2014	2.00%

Water/Wastewater Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 300,000	\$ 3,000	\$ 303,000

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

General Obligation Bonds Series 2010

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	95,000	48,309	46,409	94,719	189,719
2015	100,000	46,409	44,409	90,819	190,819
2016	100,000	44,409	42,409	86,819	186,819
2017	105,000	42,409	40,309	82,719	187,719
2018	110,000	40,309	38,109	78,419	188,419
2019	120,000	38,109	35,709	73,819	193,819
2020	125,000	35,709	33,209	68,919	193,919
2021	130,000	33,209	30,609	63,819	193,819
2022	135,000	30,609	27,909	58,519	193,519
2023	145,000	27,909	25,009	52,919	197,919
2024	150,000	25,009	22,009	47,019	197,019
2025	155,000	22,009	18,909	40,919	195,919
2026	165,000	18,909	15,609	34,519	199,519
2027	175,000	15,609	12,000	27,609	202,609
2028	180,000	12,000	8,288	20,288	200,288
2029	190,000	8,288	4,250	12,538	202,538
2030	200,000	4,250	-	4,250	204,250
Total	\$ 2,380,000	\$ 493,469	\$ 445,159	\$ 938,628	\$ 3,318,628

Total amount authorized: \$2,635,000
Ordinance # 2010-04

Interest Rates:	Year of Maturity	Interest Rate
	2013-2026	4.00%
	2027-2028	4.13%
	2029-2030	4.25%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2010A

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	100,000	48,031	46,531	94,563	194,563
2015	105,000	46,531	44,956	91,488	196,488
2016	110,000	44,956	43,306	88,263	198,263
2017	115,000	43,306	41,581	84,888	199,888
2018	120,000	41,581	39,481	81,063	201,063
2019	125,000	39,481	37,294	76,775	201,775
2020	130,000	37,294	35,019	72,313	202,313
2021	140,000	35,019	32,219	67,238	207,238
2022	145,000	32,219	29,319	61,538	206,538
2023	150,000	29,319	26,319	55,638	205,638
2024	155,000	26,319	23,219	49,538	204,538
2025	170,000	23,219	19,819	43,038	213,038
2026	175,000	19,819	16,319	36,138	211,138
2027	185,000	16,319	12,619	28,938	213,938
2028	190,000	12,619	8,819	21,438	211,438
2029	200,000	8,819	4,569	13,388	213,388
2030	215,000	4,569	-	4,569	219,569
Total	\$ 2,530,000	\$ 509,419	\$ 461,388	\$ 970,806	\$ 3,500,806

Total amount authorized: \$2,800,000
Ordinance # 2010-06

Interest Rates:	Year of Maturity	Interest Rate
	2014-2017	3.00%
	2018-2020	3.50%
	2021-2028	4.00%
	2029-2030	4.25%

RDC Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 10,700	\$ 10,118	\$ 20,818

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2010B

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	310,000	109,540	104,890	214,430	524,430
2015	320,000	104,890	100,090	204,980	524,980
2016	325,000	100,090	95,215	195,305	520,305
2017	335,000	95,215	91,195	186,410	521,410
2018	345,000	91,195	87,055	178,250	523,250
2019	355,000	87,055	82,529	169,584	524,584
2020	365,000	82,529	77,510	160,039	525,039
2021	375,000	77,510	71,885	149,395	524,395
2022	390,000	71,885	65,840	137,725	527,725
2023	400,000	65,840	59,340	125,180	525,180
2024	415,000	59,340	52,389	111,729	526,729
2025	430,000	52,389	45,079	97,468	527,468
2026	445,000	45,079	37,291	82,370	527,370
2027	465,000	37,291	28,805	66,096	531,096
2028	485,000	28,805	19,833	48,638	533,638
2029	505,000	19,833	10,238	30,070	535,070
2030	525,000	10,238	-	10,238	535,238
Total	\$ 6,790,000	\$ 1,138,723	\$ 1,029,183	\$ 2,167,905	\$ 8,957,905

Total amount authorized: \$7,730,000
Ordinance # 2010-24

Interest Rates:	Year of Maturity	Interest Rate
	2013-2016	3.00%
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%
	2021	3.00%
	2022	3.10%
	2023	3.25%
	2034	3.35%
	2025	3.40%
	2026	3.50%
	2027	3.65%
	2028	3.70%
	2029	3.80%

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2010C

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	265,000	23,225	21,238	44,463	309,463
2015	275,000	21,238	18,488	39,725	314,725
2016	280,000	18,488	15,688	34,175	314,175
2017	290,000	15,688	12,425	28,113	318,113
2018	300,000	12,425	8,475	21,100	321,100
2019	310,000	8,675	4,800	13,475	323,475
2020	320,000	4,800	-	4,800	324,800
Total	\$ 2,040,000	\$ 104,538	\$ 81,113	\$ 185,850	\$ 2,225,850

Total amount authorized: \$2,775,000

Ordinance # 2010-25

Interest Rates:	Year of Maturity	Interest Rate
	2013-2016	3.00%
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%

RDC Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 265,000	\$ 44,463	\$ 309,463

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

General Obligation Refunding Bonds Series 2011

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	530,000	57,150	49,200	106,350	636,350
2015	530,000	49,200	41,250	90,450	620,450
2016	535,000	41,250	33,225	74,475	609,475
2017	535,000	33,225	25,200	58,425	593,425
2018	460,000	25,200	18,300	43,500	503,500
2019	290,000	18,300	12,500	30,800	320,800
2020	305,000	12,500	6,400	18,900	323,900
2021	320,000	6,400		6,400	326,400
Total	\$ 3,505,000	\$ 243,225	\$ 186,075	\$ 429,300	\$ 3,934,300

Total amount authorized: \$4,860,000
Ordinance # 2011-09

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	3.00%
	2019-2021	4.00%

RDC Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 105,000	\$ 31,280	\$ 136,280

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2012

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	430,000	106,264	101,964	208,228	638,228
2015	430,000	101,964	97,664	199,628	629,628
2016	430,000	97,664	93,364	191,028	621,028
2017	430,000	93,364	89,064	182,428	612,428
2018	430,000	89,064	84,764	173,828	603,828
2019	430,000	84,764	80,464	165,228	595,228
2020	430,000	80,464	75,089	155,553	585,553
2021	430,000	75,089	69,714	144,803	574,803
2022	430,000	69,714	64,339	134,053	564,053
2023	430,000	64,339	58,964	123,303	553,303
2024	430,000	58,964	52,514	111,478	541,478
2025	430,000	52,514	46,064	98,578	528,578
2026	430,000	46,064	39,614	85,678	515,678
2027	430,000	39,614	33,164	72,778	502,778
2028	430,000	33,164	26,714	59,878	489,878
2029	430,000	26,714	20,264	46,978	476,978
2030	430,000	20,264	13,814	34,078	464,078
2031	430,000	13,814	7,095	20,909	450,909
2032	430,000	7,095	-	7,095	437,095
Total	\$ 8,170,000	\$ 1,160,893	\$ 1,054,629	\$ 2,215,521	\$ 10,385,521

Total amount authorized: \$8,600,000
Ordinance # 2012-14

Interest Rates:	Year of Maturity	Interest Rate
	2013-2019	2.00%
	2020-2023	2.50%
	2024-2030	3.00%
	2031	3.13%
	2032	3.30%

Water/Wastewater Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 215,000	\$ 104,114	\$ 319,114

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2012A

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	115,000	14,975	13,825	28,800	143,800
2015	110,000	13,825	12,725	26,550	136,550
2016	110,000	12,725	11,625	24,350	134,350
2017	110,000	11,625	10,525	22,150	132,150
2018	115,000	10,525	9,375	19,900	134,900
2019	120,000	9,375	7,575	16,950	136,950
2020	120,000	7,575	5,775	13,350	133,350
2021	125,000	5,775	3,900	9,675	134,675
2022	130,000	3,900	1,950	5,850	135,850
2023	130,000	1,950	-	1,950	131,950
Total	\$ 1,185,000	\$ 92,250	\$ 77,275	\$ 169,525	\$ 1,354,525

Total amount authorized: \$1,185,000
Ordinance # 2012-37

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	2.00%
	2019-2021	3.00%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

General Obligation Refunding Bonds Series 2012

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	160,000	16,375	14,775	31,150	191,150
2015	155,000	14,775	13,225	28,000	183,000
2016	155,000	13,225	11,675	24,900	179,900
2017	150,000	11,675	10,175	21,850	171,850
2018	150,000	10,175	8,675	18,850	168,850
2019	145,000	8,675	7,225	15,900	160,900
2020	145,000	7,225	5,775	13,000	158,000
2021	135,000	5,775	4,425	10,200	145,200
2022	130,000	4,425	3,125	7,550	137,550
2023	125,000	3,125	1,563	4,688	129,688
2024	125,000	1,563	-	1,563	126,563
Total	\$ 1,575,000	\$ 97,013	\$ 80,638	\$ 177,650	\$ 1,752,650

Total amount authorized: \$1,575,000
Ordinance #2012-36

Interest Rates:	Year of Maturity	Interest Rate
	2014-2020	2.00%

RDC Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 104,000	\$ 20,248	\$ 124,248

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2013

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	335,000	100,713	97,363	198,075	533,075
2015	345,000	97,363	93,913	191,275	536,275
2016	355,000	93,913	90,363	184,275	539,275
2017	365,000	90,363	86,713	177,075	542,075
2018	375,000	86,713	82,963	169,675	544,675
2019	385,000	82,963	79,113	162,075	547,075
2020	400,000	79,113	75,113	154,225	554,225
2021	410,000	75,113	71,013	146,125	556,125
2022	425,000	71,013	66,763	137,775	562,775
2023	435,000	66,763	62,413	129,175	564,175
2024	450,000	62,413	57,350	119,763	569,763
2025	465,000	57,350	52,119	109,469	574,469
2026	480,000	52,119	46,719	98,838	578,838
2027	490,000	46,719	41,206	87,925	577,925
2028	505,000	41,206	35,525	76,731	581,731
2029	525,000	35,525	29,356	64,881	589,881
2030	540,000	29,356	22,741	52,098	592,098
2031	555,000	22,741	15,665	38,406	593,406
2032	570,000	15,665	8,113	23,778	593,778
2033	590,000	8,113	-	8,113	598,113
Total	\$ 9,000,000	\$ 1,215,231	\$ 1,114,519	\$ 2,329,750	\$ 11,329,750

Total amount authorized: \$9,000,000
Ordinance # 2013-01

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%
	2024-2028	2.25%
	2029	2.35%
	2030	2.45%
	2031-2033	2.55-2.75%

Water/Wastewater Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 97,150	\$ 57,442	\$ 154,592

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Tax and Revenue Certificates of Obligations Series 2013A

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2014	55,000	10,677	5,712	16,389	71,389
2015	60,000	5,712	5,136	10,848	70,848
2016	65,000	5,136	4,512	9,648	74,648
2017	65,000	4,512	3,888	8,400	73,400
2018	65,000	3,888	3,264	7,152	72,152
2019	65,000	3,264	2,640	5,904	70,904
2020	65,000	2,640	2,016	4,656	69,656
2021	70,000	2,016	1,344	3,360	73,360
2022	70,000	1,344	672	2,016	72,016
2023	70,000	672	-	672	70,672
Total	\$ 650,000	\$ 39,861	\$ 29,184	\$ 69,045	\$ 719,045

Total amount authorized: \$650,000
Ordinance # 2013-16

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

State Infrastructure Bank (SIB) Loan Agreement - Texas Department of Transportation

Fiscal Year	Principal Due 06/12	Interest Due 06/12	Total Interest	Total Principal & Interest
2014	6,311	189	189	6,501
Total	\$ 6,311	\$ 189	\$ 189	\$ 6,501

Total amount authorized: \$450,000

Interest Rates:	Year of Maturity	Interest Rate
	2011-2014	3.00%

Water/Wastewater Portion - Fiscal Year 2014

Total Principal	Total Interest	Total Principal & Interest
\$ 6,311	\$ 189	\$ 6,500

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

State Infrastructure Bank (SIB) Loan Agreement - Texas Department of Transportation

Fiscal Year	Principal Due 12/04	Interest Due 12/04	Total Interest	Total Principal & Interest
2014	147,199	14,823	14,823	162,022
2015	151,983	10,039	10,039	162,022
2016	156,922	5,100	5,100	162,022
Total	\$ 456,103	\$ 29,963	\$ 29,963	\$ 486,066

Total amount authorized: \$1,000,000

Interest Rates:	Year of Maturity	Interest Rate
	2011-16	3.25%

Water/Wastewater Portion - Fiscal Year 2014

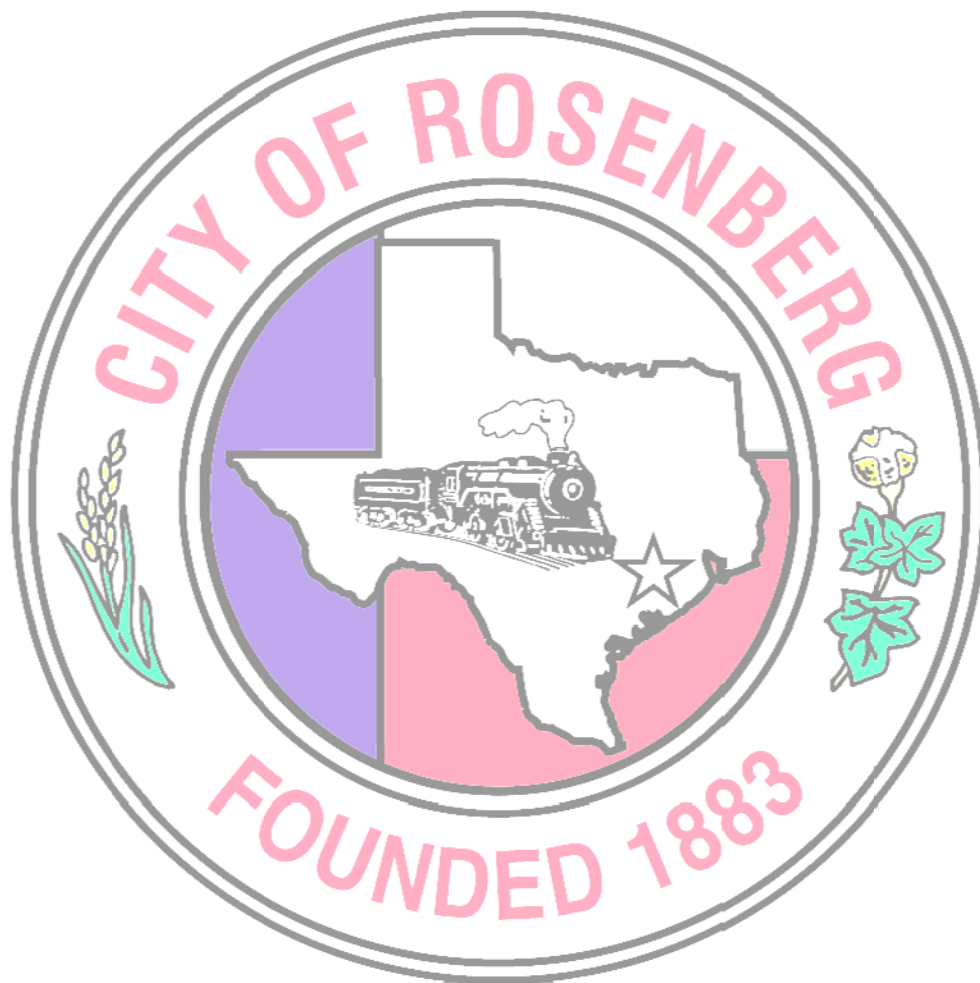
Total Principal	Total Interest	Total Principal & Interest
\$ 147,199	\$ 14,823	\$ 162,022

**Rosenberg Development Corporation
Status of Outstanding Debt Service
FY2014**

<u>Outstanding Debt Service</u>			
Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2013-14	779,700	219,694	999,394
2014-15	802,235	197,708	999,943
2015-16	652,770	177,221	829,991
2016-17	657,305	160,476	817,781
2017-18	672,840	147,957	820,797
2018-19	687,875	126,890	814,765
2019-20	703,410	104,444	807,854
2020-21	382,980	85,627	468,607
2021-22	387,515	71,341	458,856
2022-23	284,800	59,162	343,962
2023-24	297,835	48,994	346,829
2024-25	228,190	39,216	267,406
2025-26	236,225	29,874	266,099
2026-27	247,295	19,974	267,269
2027-28	255,330	9,557	264,887
2028-29	71,400	2,621	74,021
2029-30	23,005	489	23,494
Total	\$7,370,710	\$1,501,245	\$8,871,955

Rosenberg
texas

Enterprise Funds



Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules.

Water & Wastewater Fund (501) - This fund is used to account for Water and Sewer activities and operations.

Spacek Rd Lift Station and Sewer Line Improvements Fund (509) – This fund is used to account for funds which are restricted for the construction and construction related costs for Wastewater Treatment Plant #4.

Water Plant #6 Fund (510) – This fund is used to account for funds which are restricted for the construction and construction related costs for Water Plant #6.

Subsidence Fund (514) – This fund is used to account for funds which are restricted for the conversion to surface water and subsidence compliance.

Water & Wastewater Supplemental Fund (515) – This Fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water & Wastewater Fund.

Bryan/Spacek Rd Impact Fee Fund (516) – This fund is used to account for impact fees from the Oaks of Rosenberg subdivision that are designated for the upgrade of the Spacek Road sewer line and lift station.

Water Impact Fee Fund (517) – This fund is used to account for the City’s water impact fee revenues, which are to be used for the expansion of the City water system facilities and capacity. Such projects include the Surface Water Project and related capital improvements.

Sewer Impact Fee Fund (518) – This fund is used to account for the City’s sewer impact fee revenues, which are to be used for the expansion of the City’s wastewater system facilities and capacity.

GRP Water Projects (520) – This fund is used to account for funds designated to be used for specific projects related for the surface water conversion requirements.

FM 2977 Water Improvements Fund (523) – This fund is used to account for funds for FM 2977 Improvements.

Civic Center Fund (560) – This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

City of Rosenberg, Texas
2013-14 BUDGET
FY14 Water & Wastewater Fund Long-Term Financial Plan

WATER-WASTEWATER - LONG TERM FINANCIAL PLAN

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Amended Budget 2012-13
Beginning Fund Balance	3,341,264	3,528,668	3,480,888	5,238,724
Revenues:				
Water Sales	3,834,924	4,575,621	4,214,887	4,000,530
Wastewater sales	3,306,325	3,765,911	3,766,175	3,738,000
Subsidence fees	480,455	703,343	-	-
Reclaimed Water Sales	-	-	-	-
Water Tap Fees	94,475	107,210	111,335	70,000
Wastewater tap fees	87,590	102,925	100,910	70,000
Reconnect fees	48,855	47,056	45,041	40,000
Connect fees	32,405	37,588	36,435	25,000
Penalty revenue	172,527	178,899	179,021	170,000
Returned check fees	6,900	6,505	5,250	5,000
Other fees and charges	-	-	-	-
Interest earnings	15,661	8,324	5,546	10,000
Cash over & short	(67)	(22)	(106)	-
Miscellaneous	143,952	104,975	147,134	88,004
Transfers from Other Funds	-	-	70,808	74,501
Total Revenues	8,224,002	9,638,335	8,682,436	8,291,035
Expenditures:				
Operating Expenditures				
Personnel and Benefits	1,491,069	1,433,608	1,454,307	1,453,710
Supplies	1,037,162	1,046,763	885,069	1,079,632
Maintenance and Services	993,523	1,037,910	1,165,071	1,227,595
Other Expense	26,579	16,855	30,560	44,386
Transfers to Other Funds	3,270,413	3,538,466	1,683,270	2,367,056
Total Operating Expenditures	6,818,746	7,073,602	5,218,277	6,172,379
Non-Operating Expenditures				
Debt Service	1,217,852	1,180,435	1,766,729	2,499,183
Capital Outlay	-	-	-	-
Total Non-Operating Expenditures	1,217,852	1,180,435	1,766,729	2,499,183
Total Expenditures	8,036,598	8,254,037	6,985,006	8,671,562
Ending Fund Balance	3,528,668	4,912,966	5,178,318	4,858,197
Calculation of available funds:				
Ending fund balance	3,528,668	4,912,966	5,178,318	4,858,197
Less required contingency				260,147
Less 20% required minimum balance				1,234,476
Excess funds available for capital projects				3,363,574
Debt Service Coverage Ratio				181%
Staffing variable:				
Full-time equivalent positions	29	29	25	25
Average cost per FTE	50,786	48,829	58,172	58,148
Per Capita Income Estimate:				
Fort Bend County	26,250	26,775	27,310	27,856
City of Rosenberg	16,778	18,645	19,166	19,549
Population estimates:				
Fort Bend County	585,375	554,812	614,644	645,376
City of Rosenberg	30,618	31,230	32,018	32,658

City of Rosenberg, Texas
2013-14 BUDGET
FY14 Water & Wastewater Fund Long-Term Financial Plan

Projection				
2012-13	2013-14	2014-15	2015-16	2016-17
4,627,825	4,559,773	4,559,772	4,778,009	5,484,005
4,060,000	4,020,000	4,221,000	4,432,050	4,653,653
3,840,000	3,920,000	4,155,200	4,404,512	4,668,783
-	-	-	-	-
-	15,000	15,300	15,606	15,918
100,000	80,000	81,600	83,232	84,897
100,000	80,000	81,600	83,232	84,897
40,000	40,000	40,800	41,616	42,448
30,000	25,000	25,500	26,010	26,530
180,000	170,000	183,600	187,272	191,017
5,000	5,000	5,100	5,202	5,306
-	-	-	-	-
7,000	7,000	7,140	7,283	7,428
-	-	-	-	-
107,500	86,500	88,230	89,995	91,794
74,501	75,398			
8,544,001	8,523,898	8,905,070	9,376,009	9,872,672
1,453,167	1,477,556	1,536,658	1,697,965	1,815,803
993,222	1,086,944	1,108,683	1,130,857	1,153,474
1,260,039	1,379,565	1,407,156	1,435,299	1,464,005
44,386	31,897			
2,367,056	1,850,456	1,887,465	1,925,214	1,963,719
6,117,870	5,826,418	5,939,963	6,189,335	6,397,001
2,499,183	2,697,481	2,696,870	2,425,679	2,428,221
-	-	50,000	55,000	60,500
2,499,183	2,697,481	2,746,870	2,480,679	2,488,721
8,617,053	8,523,899	8,686,833	8,670,014	8,885,722
4,554,773	4,559,772	4,778,009	5,484,005	6,470,955
4,554,773	4,559,772	4,778,009	5,484,005	6,470,955
258,512	255,717	260,605	260,100	266,572
1,223,574	1,165,284	1,187,993	1,237,867	1,279,400
3,072,687	3,138,771	3,329,412	3,986,037	4,924,983
194%	101%	110%	131%	143%
25	25	25	29	31
58,127	59,102	61,466	58,551	58,574
27,856	28,414	29,266	30,144	31,048
19,549	19,940	20,339	20,746	21,161
645,376	677,645	711,527	747,103	784,458
32,658	33,312	33,978	34,657	35,350

**WATER & WASTEWATER FUND
FINANCIAL PROJECTION**

The plan presents the Water & Wastewater Fund over eight fiscal years: actual amounts for the three previous years (FY10-FY12), the amended "base" budget for FY13, and five projected years (FY13-FY17).

⇒ Water and Wastewater sales are projected to slightly increase over the next three years due to growth, water and wastewater rate increases, and expansion within and around the City.

⇒ Assumes personnel and benefits will increase at a rate of 4% for FY15 to FY17 due to increases in the cost of employee benefits and the need for additional personnel due to continued growth in the City.

⇒ Supplies expense will increase approximately 2% each year due to rising cost of fuel, and other items.

⇒ Maintenance services will increase approximately 2% each year.

⇒ Capital outlay projections based on planned future capital improvements. Debt Service represents debt the City is already obligated to pay and future anticipated debt issuance.

⇒ Assumes per capita income to increase by 2% each year based on historical trends and expected new job starts from commercial development.

⇒ Assumes the City of Rosenberg will see a 2% increase in population over the next 3 years, while Fort Bend County's population will increase by 5% per year due to the continued expansion of development to the west of Houston in Fort Bend County.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

WATER & WASTEWATER FUND

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget (3)	2012-13 Estimate (4)	2013-14 Budget	Var %
~ WATER & WASTEWATER FUND SUMMARY ~						
Resources:						
Total Beginning Balance (2)	\$ 3,480,888	\$ 5,238,724	\$ 4,627,825	\$ 4,627,825	\$ 4,559,773	-1.5%
Revenues and Transfers In	<u>8,682,436</u>	<u>8,269,001</u>	<u>8,291,035</u>	<u>8,544,001</u>	<u>8,523,898</u>	2.8%
Total Funds Available	<u>12,163,324</u>	<u>13,507,725</u>	<u>12,918,860</u>	<u>13,171,826</u>	<u>13,083,671</u>	1.3%
Uses/Deductions:						
Expenditures and Transfers Out	6,985,007	8,610,608	8,671,562	8,617,053	8,523,898	-1.7%
Ending Fund Balance:						
Total Ending Balance	5,178,317	4,897,117	4,247,298	4,554,773	4,559,773	7.4%
Reserved for Contingencies (1)	209,550	258,318	260,147	258,512	255,717	-1.7%
Unreserved ending balance	<u>4,968,767</u>	<u>4,638,798</u>	<u>3,987,151</u>	<u>4,296,261</u>	<u>4,304,056</u>	7.9%
Fund Total	<u>\$12,163,324</u>	<u>\$13,507,725</u>	<u>\$ 12,918,860</u>	<u>\$ 13,171,826</u>	<u>\$ 13,083,671</u>	1.3%
Net Revenues (Expenditures)	1,697,429	(341,607)	(380,527)	(73,052)	(0)	

(1) 3% of expenditures

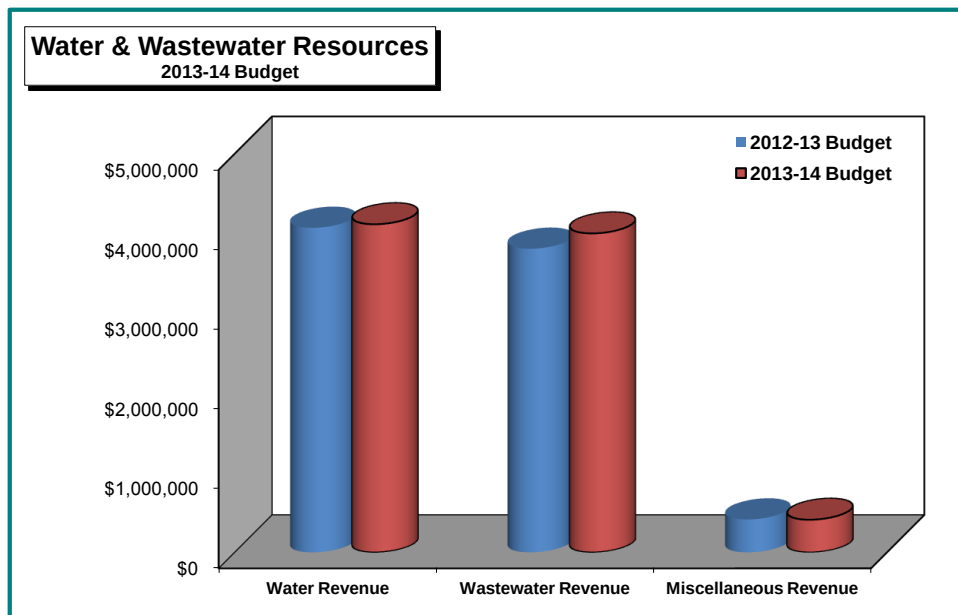
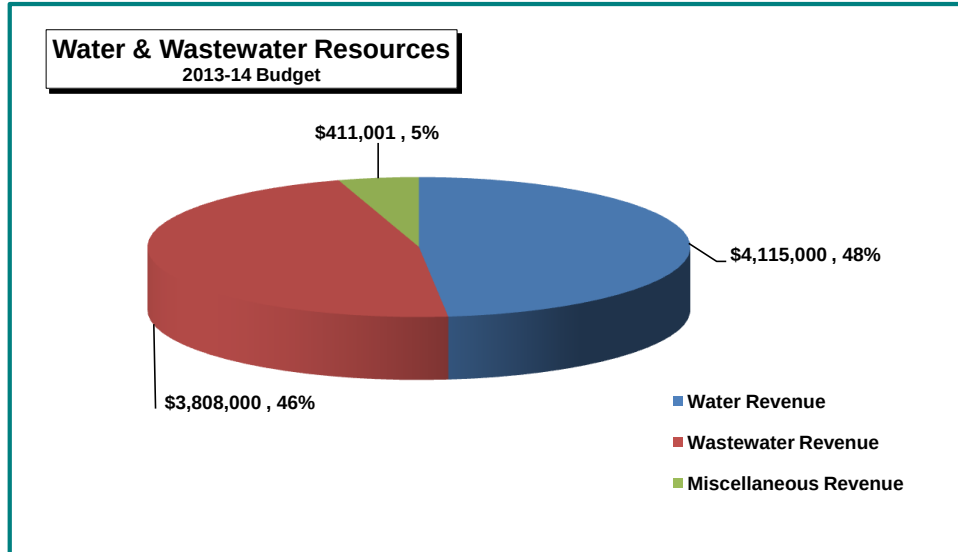
(2) Working Capital Basis

(3) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.

(4) Staff's estimate of year-end

CITY OF ROSENBERG, TEXAS
2013-14 BUDGET

Water & Wastewater Fund Summary



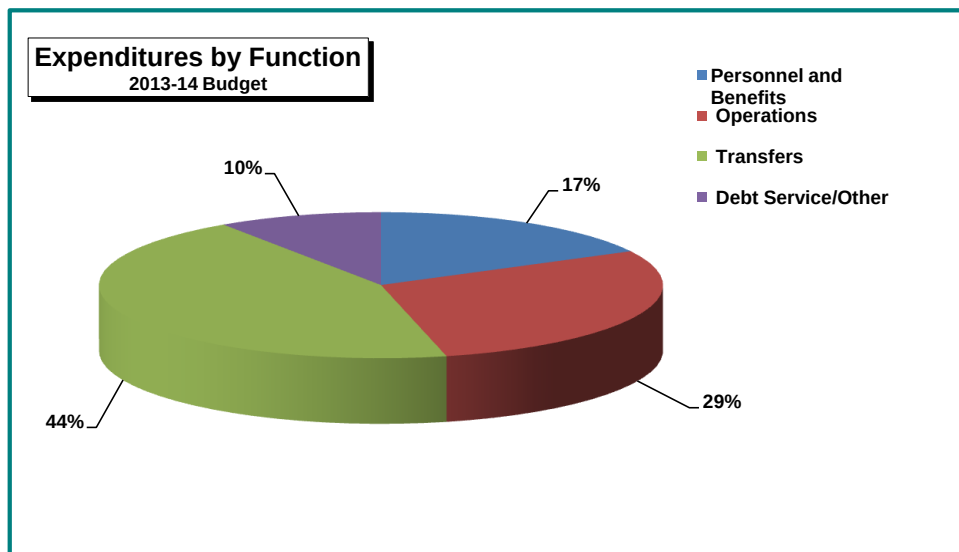
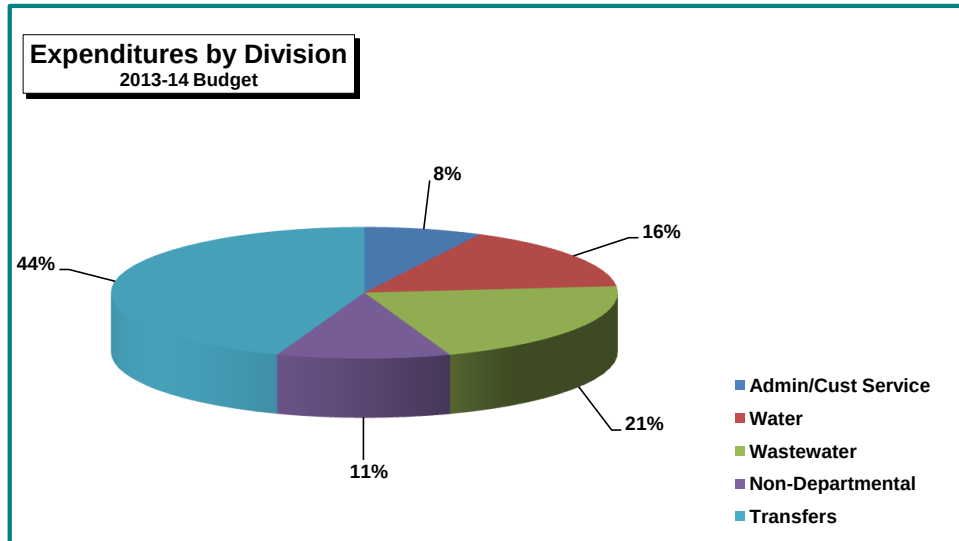
**CITY OF ROSENBERG
2013-14 BUDGET**

WATER & WASTEWATER FUND

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
RESOURCES						
<u>OPERATING REVENUES:</u>						
431-1010 Water sales	\$ 4,214,887	\$ 3,980,000	\$ 4,000,530	\$ 4,060,000	\$ 4,020,000	0.5%
431-2010 Wastewater sales	3,766,175	3,738,000	3,738,000	3,840,000	3,920,000	4.9%
431-1020 Water tap fees	111,335	70,000	70,000	100,000	80,000	14.3%
431-1050 Connect fees	36,435	25,000	25,000	30,000	25,000	0.0%
431-1060 Reconnect fees	45,041	40,000	40,000	40,000	40,000	0.0%
431-2020 Wastewater tap fees	100,910	70,000	70,000	100,000	80,000	14.3%
431-3000 Penalty revenue	179,021	170,000	170,000	180,000	170,000	0.0%
431-5000 Reclaimed Water Source	-	-	-	-	15,000	100.0%
432-8000 Returned check fees	5,250	5,000	5,000	5,000	5,000	0.0%
Subtotal	8,459,053	8,098,000	8,118,530	8,355,000	8,355,000	2.9%
<u>OTHER REVENUE:</u>						
451-0000 Interest earnings	5,546	10,000	10,000	7,000	7,000	-30.0%
412-2600 Backflow permit revenue	1,500	1,500	1,500	1,500	1,500	0.0%
465-4000 Property lease revenue	89,437	80,000	80,000	80,000	80,000	0.0%
468-0000 Cash over & short	(106)	-	-	-	-	100.0%
469-0000 Miscellaneous	56,197	5,000	6,504	26,000	5,000	-23.1%
481-9101 Transfer from General Fund	70,808	74,501	74,501	74,501	75,398	1.2%
Subtotal	223,382	171,001	172,505	189,001	168,898	-2.1%
TOTAL REVENUES	8,682,436	8,269,001	8,291,035	8,544,001	8,523,898	2.8%
 TOTAL RESOURCES						
	\$ 8,682,436	\$ 8,269,001	\$ 8,291,035	\$ 8,544,001	\$ 8,523,898	2.8%

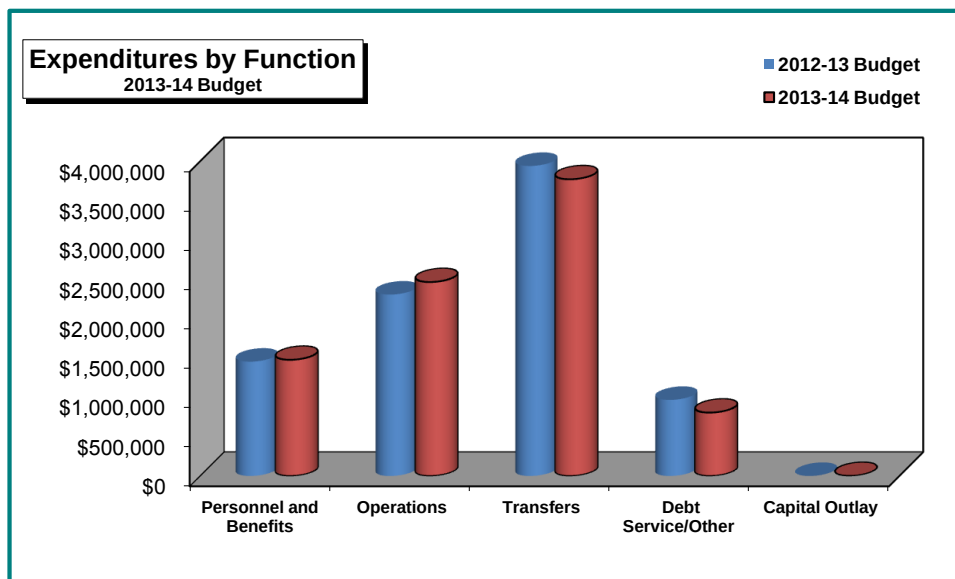
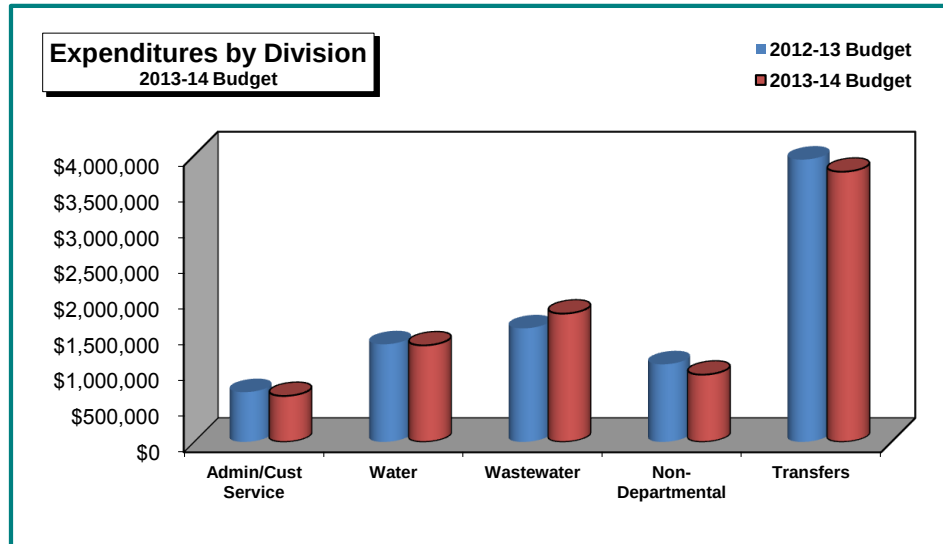
CITY OF ROSENBERG, TEXAS
2013-14 BUDGET

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	*All Departments	NA	501-XXXX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,454,307	\$ 1,450,280	\$ 1,453,710	\$ 1,453,167	\$ 1,477,556	
Supplies	885,069	1,120,212	1,079,632	993,222	1,086,944	
Maintenance and Services	1,165,071	1,146,591	1,227,595	1,260,039	1,379,565	
Other Expense	241,210	950,220	967,320	967,320	805,875	
Transfers to Other Funds	3,239,349	3,943,305	3,943,305	3,943,305	3,773,959	
Subtotal	6,985,007	8,610,608	8,671,562	8,617,053	8,523,898	-1.7%
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 6,985,007	\$ 8,610,608	\$ 8,671,562	\$ 8,617,053	\$ 8,523,898	-1.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administration	1.94	1.74	1.74	1.74	1.64	
Water Production/Purification	1.00	1.00	1.00	1.00	1.00	
Water Distribution	10.00	10.00	10.00	10.00	9.50	
Wastewater Collection	6.00	6.00	6.00	6.00	6.50	
Wastewater Treatment	0.00	0.00	0.00	0.00	0.00	
Reclaimed Water	0.00	0.00	0.00	0.00	0.00	
Customer Services	6.00	6.75	6.75	6.75	6.50	
Total Personnel	24.94	25.49	25.49	25.49	25.14	-1.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	*All Departments	NA	50-XXXX

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %

DEPARTMENT SUMMARY

SUMMARY BY PROGRAM/DEPARTMENT:

DEPARTMENTAL:

Administration	\$ 216,974	\$ 228,931	\$ 263,930	\$ 249,687	\$ 219,383	
Customer Services	393,802	412,817	430,922	430,366	422,732	
Subtotal	610,776	641,747	694,852	680,053	642,115	-7.6%

Water:

Water Production/Purification	465,498	525,444	527,208	485,748	518,861	
Water Distribution	803,527	834,473	836,378	831,878	829,956	
Subtotal	1,269,025	1,359,917	1,363,586	1,317,626	1,348,817	-1.1%

Wastewater:

Wastewater Collection	533,667	551,600	555,780	556,030	620,956	
Wastewater Treatment	965,271	1,030,210	1,030,210	1,036,210	1,171,500	
Subtotal	1,498,938	1,581,810	1,585,990	1,592,240	1,792,456	13.0%

Reclaimed Water

Reclaimed Water	-	-	-	-	27,100	
Subtotal	-	-	-	-	27,100	100.0%

TOTAL DEPARTMENTAL	3,378,740	3,583,473	3,644,427	3,589,918	3,810,489	4.6%

NON-DEPARTMENTAL:

Personnel and Benefits	6,000	6,000	6,000	6,000	6,000	
Debt Service	213,185	927,934	927,934	927,934	778,978	
Transfers to Other Funds	3,239,349	3,943,305	3,943,305	3,943,305	3,773,959	
Maintenance and Services	147,733	149,896	149,896	149,896	154,473	

TOTAL NON-DEPARTMENTAL	3,606,267	5,027,135	5,027,135	5,027,135	4,713,410	-6.2%

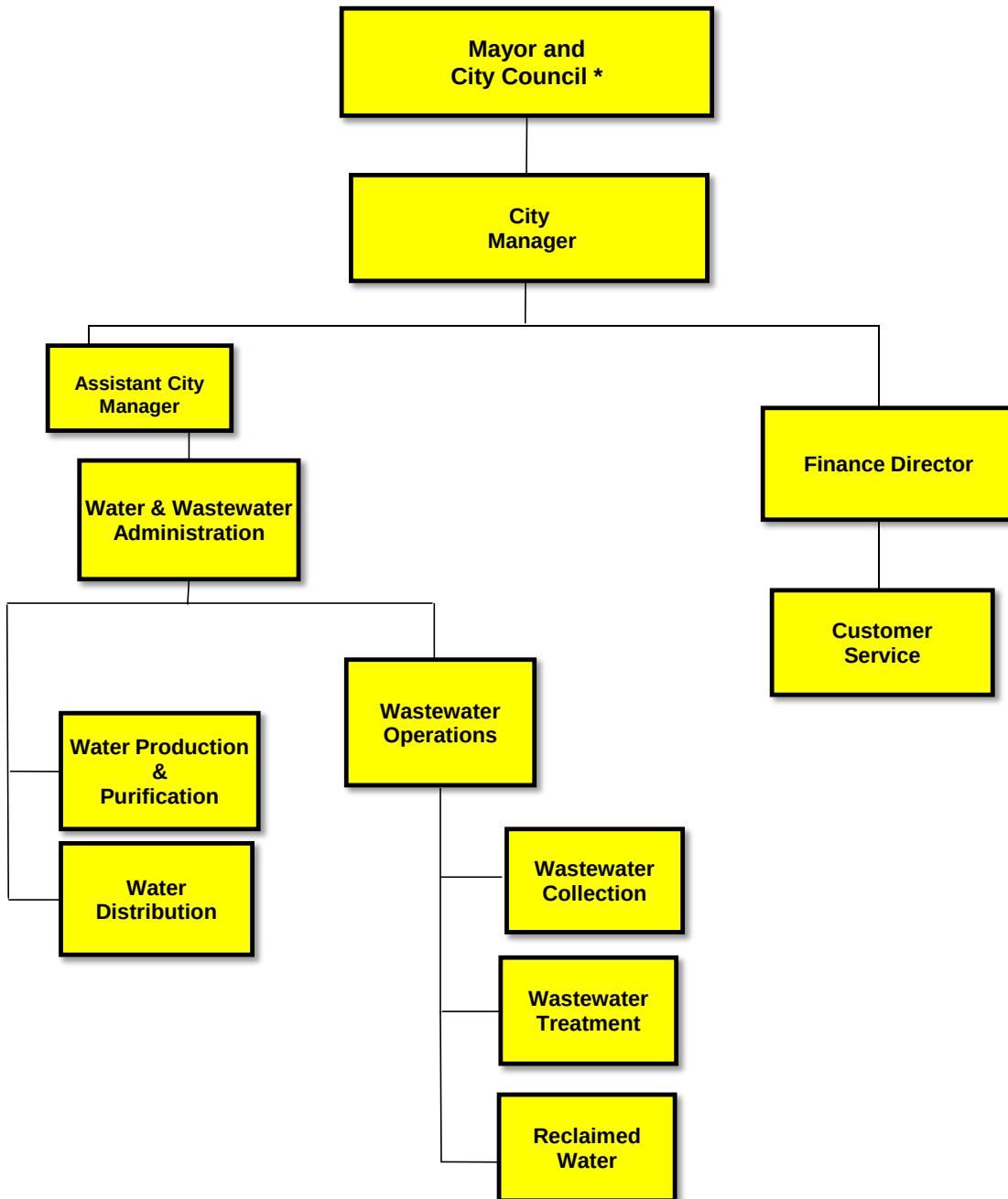
TOTAL EXPENDITURES	\$ 6,985,007	\$ 8,610,608	\$ 8,671,562	\$ 8,617,053	\$ 8,523,898	-1.7%

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

Water & Wastewater

Organization Chart



* - Denotes Elected Position

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:
Water & Wastewater

Department:
Finance

Program/Activity:
Customer Service

Account:
501-1456

Program Description:

The Customer Service division is under the direction and supervision of the Finance Director. The Division is primarily responsible for billing and collecting of water, wastewater, solid waste, and sales taxes on solid waste, liquor licenses, hotel/motel taxes, health permits, and other miscellaneous charges for services provided by the City. In addition, the Division is responsible for handling customer inquiries, processing customer requested service connects, disconnects and transfers, collecting of delinquent accounts, processing meter readings and a variety of other associated duties.

Major Goals for the Year:

- ❁ *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. Ensure that all Clerks adhere to the cash handling policy in the routine daily processing of payments.
 2. Scan in all new and existing customer related documents into the document management system until all information is available online.
 3. Monitor daily readings obtained by the meter readings fixed base software, to enable the timely location of possible theft of service or damage to the meters.
 4. Inform utility customers about the environmental significance of going "paperless" by opting to receive an e-bill instead of paper bill; e-bills result in a reduction in the cost of printing and mailing utility bills.
- ❁ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 5. Work toward providing a more convenient customer service division by providing other options for conducting business; such as over the phone, by fax, and through email.
 6. Promote the use of online services to utility customers as an additional option for bill payment and as a means for the customer to have convenient accessibility to their account information.
- ❁ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 7. Provide training to department staff.
- ❁ *The City of Rosenberg will maintain water conservation as a top priority.*
 8. Monitor leak information provided by the fixed base meter reading software, notifying customers in a timely manner resulting in reduction of water loss.
 9. Provide water conservation information to customers through messages on utility bills and pamphlets included with utility bills.
 10. Encourage customers to use online services as a way to track their usage history.

Budget Notes:

1. An appropriation of \$26,897 will cover the Bad Debt Expense for the FY2012 write-offs.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: Water & Wastewater	Department: Finance	Program/Activity: Customer Service	Account: 501-1456

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
% of daily cash collected error free	99.99%	99.99%	99.99%
Amount collected for utility bills	\$10,736,341	\$10,761,000	\$10,790,000
Number of customer documents scanned in document management system	45,040	13,600	10,000
Number of bills processed	101,788	103,000	104,000
Number of customer applications for service	1,511	1,570	1,655
Number of users noted for high consumption	702	1,300	1,400
Number of credit card payments taken over the phone	4,576	4,000	4,000
Number of customer service training sessions	2	1	1

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Finance	Customer Service	501-1456

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 288,722	\$ 300,944	\$ 301,949	\$ 301,949	\$ 306,348	
Supplies	1,582	2,300	2,300	2,300	2,300	
Maintenance and Services	75,472	87,287	87,287	86,731	87,187	
Other Expense	28,025	22,286	39,386	39,386	26,897	-31.7%
Subtotal	393,802	412,817	430,922	430,366	422,732	-1.9%
Total Expenditures	\$ 393,802	\$ 412,817	\$ 430,922	\$ 430,366	\$ 422,732	-1.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Ass't Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	
Billing Clerk	1.00	1.00	1.00	1.00	1.00	
Customer Service Representative	2.00	3.00	3.00	3.00	3.00	
Clerk I	1.00	-	-	-	-	
College Intern	-	0.75	0.75	0.75	0.50	
Total Personnel	6.00	6.75	6.75	6.75	6.50	-3.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:		DEPARTMENT:		PROGRAM/ACTIVITY:		ACCOUNT:	
Water & Wastewater		Finance		Customer Service		501-1456	
Classification		2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~							
Personnel and Benefits:							
10 10	Salaries and Wages	\$ 199,723	\$ 203,989	\$ 204,804	\$ 204,804	\$ 210,592	
10 20	Overtime	195	500	500	500	500	
10 30	Longevity	3,805	3,580	3,580	3,580	3,910	
11 10	Temporary Salaries and Wages	-	8,320	8,320	8,320	8,320	
20 10	Retirement	28,940	31,148	31,273	31,273	32,385	
20 20	Social Security	14,375	16,555	16,615	16,615	17,083	
20 40	Insurance	41,424	36,581	36,581	36,581	33,279	
20 50	Workers' Compensation	260	271	276	276	279	
Subtotal		288,722	300,944	301,949	301,949	306,348	1.5%
Supplies:							
31 10	Office Supplies	1,142	1,200	1,200	1,200	1,200	
31 35	Business Expenses	243	500	500	500	500	
31 90	Other Supplies	64	200	200	200	200	
36 10	Small Tools and Equipment	134	400	400	400	400	
Subtotal		1,582	2,300	2,300	2,300	2,300	0.0%
Maintenance and Services:							
51 20	General Insurance	348	650	650	650	650	
52 10	Telephone/Communications	2,740	2,500	2,500	2,844	2,900	
52 20	Postage	1,439	2,200	2,200	2,000	2,000	
54 10	Printing and Binding	848	1,500	1,500	1,200	1,200	
55 10	Education and Training	765	800	800	800	800	
56 24	Equipment Rentals	3,979	4,150	4,150	4,150	4,150	
57 10	Bill Printing Services	65,205	74,660	74,660	74,660	74,660	
63 25	Equipment Repair and Maintenance	150	827	827	427	827	
Subtotal		75,472	87,287	87,287	86,731	87,187	-0.1%
Other Expenses:							
85 30	Bad Debt Expense	28,025	22,286	39,386	39,386	26,897	
Subtotal		28,025	22,286	39,386	39,386	26,897	-31.7%
Total Expenditures		\$ 393,802	\$ 412,817	\$ 430,922	\$ 430,366	\$ 422,732	-1.9%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Water & Wastewater	Administration	N/A	501-5050

Program Description:

The Water and Wastewater Administration division, under the direction of the Assistant City Manager is primarily responsible for the supervision of all municipal utilities divisions, with the exception of Customer Service. Included in the oversight activities for utilities are water production and purification, water distribution, wastewater collection, and wastewater treatment divisions, and the related maintenance and construction of water and wastewater assets. The division is responsible to maintain the City's general compliance with TCEQ regulations and permit requirements related to the public drinking water and wastewater utility systems. In addition, the Assistant City Manager is responsible for the supervision of the Project Director and the Public Works Department.

Major Goals for the Year:

- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 1. Improve the provision of uninterrupted water and wastewater service to customers at the lowest price.
 2. Maintain the fixed base water meter monitoring system and develop a customer water usage profile.
 3. Continue implementation of Inflow/Infiltration improvements.
 4. Continue planning efforts to meet Fort Bend Subsidence District surface water conversion mandates.
 5. Continue implementation of system wide Capital Improvements necessary to meet the 30% Groundwater Reduction date of 2016.
 6. Maintain compliance with State mandated Emergency Preparedness Plan which requires emergency power capabilities at water plants.
 7. Continue participation and sponsorship of the Fort Bend Subsidence District Water Wise Program.
 8. Maintain compliance with TCEQ permits and regulations.
 9. Monitor implementation of the Groundwater Reduction Plan (GRP) to ensure participants comply with the plan, submit monthly GRP fee payments, well pumpage data, and permitted pumpage amounts are not exceeded.
 10. Coordinate Utility adjustment projects for various TxDOT projects including Ave. H and Ave. I one-way Pairs project and US 59 (I-69) project.
- *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 11. Provide a minimum of twelve (12) safety programs annually.
 12. Provide education and certification opportunities relative to the water and sanitary sewer utilities to all employees within the department.

Budget Notes:

1. No significant changes from FY13 Budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Water & Wastewater	Administration	N/A	501-5050

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2011-13 Estimate</u>	<u>2013-14 Projected</u>
Number of licensed water/wastewater operators	8	8	10
Percent non-emergency repairs made within 24 hours	100%	100%	100%
Number of safety meetings per year	12	12	12
Percent of employees that attended safety meetings	100%	100%	100%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Water & Wastewater	Administration	501-5050

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 196,337	\$ 184,512	\$ 184,511	\$ 184,268	\$ 179,962	
Supplies	1,166	3,956	3,956	3,956	3,956	
Maintenance and Services	19,472	40,463	75,463	61,463	35,465	
Subtotal	216,974	228,931	263,930	249,687	219,383	-16.9%
Total Expenditures	\$ 216,974	\$ 228,931	\$ 263,930	\$ 249,687	\$ 219,383	-16.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Assistant City Manager	0.80	0.70	0.70	0.70	0.65	
Public Works Director	0.80	0.70	0.70	0.70	0.65	
Administrative Assistant	0.34	0.34	0.34	0.34	0.34	
Total Personnel	1.94	1.74	1.74	1.74	1.64	-5.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Water & Wastewater	Administration	501-5050

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 140,321	\$ 128,876	\$ 128,876	\$ 128,876	\$ 129,320	
10 20 Overtime	49	250	250	250	250	
10 30 Longevity	1,868	2,045	2,045	1,802	1,780	
10 40 Incentive Pay	300	300	300	300	195	
20 10 Retirement	20,898	20,488	20,488	20,488	20,343	
20 20 Social Security	10,772	10,470	10,470	10,470	10,331	
20 40 Insurance	15,829	15,847	15,847	15,847	13,373	
20 50 Workers' Compensation	900	835	835	835	860	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	3,120	
20 65 Cell Phone Allowance	600	600	600	600	390	
Subtotal	196,337	184,512	184,511	184,268	179,962	-2.5%
Supplies:						
31 10 Office Supplies	125	350	350	350	350	
31 35 Business Expenses	500	500	500	500	500	
31 40 Clothing	541	625	625	625	625	
35 10 Motor Vehicle Repair Supplies	-	736	736	736	736	
37 30 Fuel, Oil and Lubricants	-	1,745	1,745	1,745	1,745	
Subtotal	1,166	3,956	3,956	3,956	3,956	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	3,924	4,065	4,065	4,065	4,065	
43 15 Engineering and Architectural Services	6,068	20,000	20,000	10,000	15,000	
43 60 Impact Fee Services	1,423	4,000	4,000	-	4,000	
43 90 Other Professional Services	-	-	35,000	35,000	-	
51 20 General Insurance	602	1,050	1,050	1,050	1,050	
52 10 Telephone/Communications	4,204	4,900	4,900	4,900	4,900	
52 20 Postage	8	150	150	150	150	
55 10 Education and Training	260	3,800	3,800	3,800	3,800	
56 25 Vehicle/Equipment Rental - City	2,983	2,498	2,498	2,498	2,500	
Subtotal	19,472	40,463	75,463	61,463	35,465	-53.0%
Total Expenditures	\$ 216,974	\$ 228,931	\$ 263,930	\$ 249,687	\$ 219,383	-16.9%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Fund:	Department:	Program/Activity	Account:
Water & Wastewater	Water	Water Purification/Production	501-5052

Program Description:

The Water Purification/Production division, under the direction of the Public Works Director, is primarily responsible for providing an adequate, uninterrupted quantity and quality of water to meet the demands of the City's water users, and the operation of seven (7) water plants that receive water from seven (7) source-of-supply water wells. The water plants treat water pumped from the wells into storage tanks and then into the distribution lines with chemicals for disinfection and water conditioning agents. The treated water is tested regularly to ensure compliance with standards established by the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

Major Goals for the Year:

- ✿ *The City of Rosenberg will continuously seek ways to improve services to Citizens.*
 1. Ensure that adequate water quantity and quality are maintained to meet the health needs and demands of citizens.
 2. Ensure compliance with state and federal regulatory agencies regarding public drinking water systems. Collect a minimum of four hundred eighty (480) bacteriological samples and all other annual sampling requirements.
 3. Maintain a minimum of eight (8) TCEQ licensed water operators.
 4. Complete Water Plant No.5 (Cottonwood Church Rd) expansion consisting of a 500,000 gallon ground storage tank, booster pumps, stand by generator, and water well.
 5. Complete implementation of a Supervisory Control and Data Acquisition System (SCADA) to monitor and control water plant operations.

Budget Notes

1. A new appropriation of \$600 is for Telephone/Communications for the new SCADA System.

	2011-12	2012-13	2013-14
<u>Performance Indicators</u>	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Maximum daily pumping capacity*	11.1	11.1	14.1
Number of water supply wells maintained	8	8	7
Number of water plants maintained	7	7	7
Total water pumped **	1.33	1.40	1.45
Peak day pumpage *	6.4	6.5	6.6
Total storage capacity *	5.372	5.372	5.866
Number of ground storage tanks	6	6	7
Ground storage capacity *	3.491	3.491	3.991
Number of elevated storage tanks	4	4	4
Elevated tank storage capacity *	1.85	1.85	1.85
Number of hydro pneumatic tanks	3	3	2
Hydro pneumatic storage capacity*	.031	.031	.025
Number of bacteriological samples collected	493	503	505

* Million gallons

** Billion gallons

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Water	Water Production/Purification	501-5052

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 58,491	\$ 60,805	\$ 61,065	\$ 60,765	\$ 62,266	
Supplies	329,591	409,771	410,321	369,161	396,975	
Maintenance and Services	77,415	54,868	55,822	55,822	59,620	
Subtotal	465,498	525,444	527,208	485,748	518,861	-1.6%
Total Expenditures	\$ 465,498	\$ 525,444	\$ 527,208	\$ 485,748	\$ 518,861	-1.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	0.50	
Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	0.50	
Total Personnel	1.00	1.00	1.00	1.00	1.00	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Water	Water Production/Purification	501-5052

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 35,303	\$ 37,203	\$ 37,413	\$ 37,413	\$ 37,843	
10 20 Overtime	5,554	6,000	6,000	6,000	6,000	
10 30 Longevity	958	833	833	833	1,130	
10 40 Incentive Pay	600	450	450	450	900	
20 10 Retirement	6,224	5,761	5,791	5,791	6,006	
20 20 Social Security	3,112	2,945	2,960	2,960	3,050	
20 40 Insurance	6,144	6,747	6,747	6,747	6,747	
20 50 Workers' Compensation	597	566	571	571	590	
20 65 Cell Phone Allowance	-	300	300	-	-	
Subtotal	58,491	60,805	61,065	60,765	62,266	2.0%
Supplies:						
31 10 Office Supplies	261	350	350	350	350	
31 20 Computer Supplies	-	275	275	275	275	
31 35 Business Expenses	888	900	900	900	900	
31 40 Clothing	355	500	500	500	500	
34 15 Chemical Supplies	23,757	25,000	25,000	30,000	31,000	
35 10 Motor Vehicle Repair Supplies	933	736	1,086	1,086	1,000	
36 30 Safety Equipment	89	250	450	450	250	
37 10 Natural Gas	571	1,260	1,260	600	700	
37 20 Electricity	291,111	370,000	370,000	323,000	350,000	
37 30 Fuel, Oil and Lubricants	11,626	10,500	10,500	12,000	12,000	
Subtotal	329,591	409,771	410,321	369,161	396,975	-3.3%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	70	80	80	80	80	
43 40 License and Inspection Fees	2,732	4,000	4,000	4,000	4,000	
51 20 General Insurance	14,499	14,500	13,950	13,950	14,500	
52 10 Telephone/Communications - Scada	-	-	-	-	600	
54 10 Printing and Binding	1,203	2,000	2,000	2,000	2,000	
55 10 Education and Training	225	550	550	550	800	
56 25 Vehicle/Equipment Rental - City	2,984	2,983	2,983	2,983	2,985	
57 38 Educational Material	2,387	2,555	2,555	2,555	2,555	
63 10 Building Repair and Maintenance	535	2,800	4,304	4,304	6,000	
63 25 Equipment Repair and Maintenance	52,781	25,400	25,400	25,400	26,100	
Subtotal	77,415	54,868	55,822	55,822	59,620	6.8%
Total Expenditures	\$ 465,498	\$ 525,444	\$ 527,208	\$ 485,748	\$ 518,861	-1.6%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Water & Wastewater	Water	Water Distribution	501-5053

Program Description:

The Water Distribution division, under the direction of the Public Works Director, is primarily responsible for the operation and maintenance of the City's water distribution and transmission system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meter reading, metering equipment, water taps, booster pump stations and storage facilities. The department is also responsible for providing emergency after-hours responses to water distribution problems.

Major Goals for the Year:

- ✿ *The City of Rosenberg will seek ways to assist new developments and retain existing businesses.*
 1. Continue the line replacement /extension program of a minimum of 1,000 feet annually.
 2. Maintain an adequate pressure of 50 to 55 psi throughout the water system at a volume to meet the demands of the citizens.
 3. Maintain the fixed base water meter monitoring system and develop a customer water usage profile.
 4. Ensure that all fire hydrants are flushed and maintained two (2) times per year.
- ✿ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 5. Respond quickly and efficiently, within one (1) hour, to complaints regarding water leaks to reduce water loss.
 6. Collect GPS Coordinates for new water installations and build GIS database.
 7. Focus on mapping water distribution system and collect GPS coordinates for water valves and fire hydrants for input into GPS database.

Budget Notes:

1. The appropriation for Water Meters was increased by \$15,500.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
New water mains installed (linear feet)	12,685	15,121	10,00
Water meters replaced	45	60	60
Water meters read monthly	8861	9,057	9,257
Percent increase(decrease) in water meters read monthly	2%	2%	2%
Broken mains/leaks repaired	347	350	360
Average length of time per service disruption (hours)	1	1	1
New water taps installed without MUD's	196	196	205
Percent increase/decrease in the number of water taps	11%	2%	4%
Total number of water connections (excluding out of city MUD's)	13,143	13,339	13,539
Total number of water connections for out of city MUD's served by the city	1,366	1,585	1,785
Average response time (hours)	1	1	1
Number of fire Hydrants	1,136	1,161	1,191
Number of fire hydrants flushed	2,272	2,322	2,382
Average water pressure	52	52	52

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Water	Water Distribution	501-5053

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 581,995	\$ 567,535	\$ 569,440	\$ 569,440	\$ 548,969	
Supplies	139,921	170,597	171,547	167,047	179,025	
Maintenance and Services	81,611	96,341	95,391	95,391	101,962	
Subtotal	803,527	834,473	836,378	831,878	829,956	-0.8%
Total Expenditures	\$ 803,527	\$ 834,473	\$ 836,378	\$ 831,878	\$ 829,956	-0.8%

~ AUTHORIZED POSITIONS ~

Position Title						
Utility Superintendent	1.00	1.00	1.00	1.00	0.50	
Foreman	3.00	3.00	3.00	3.00	3.00	
Customer Service Technician II	-	-	-	-	1.00	
Customer Service Technician I	3.00	3.00	3.00	3.00	2.00	
Water System Technician I	-	-	-	-	1.00	
Utility Worker	3.00	3.00	3.00	3.00	2.00	
Total Personnel	10.00	10.00	10.00	10.00	9.50	-5.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Water **PROGRAM/ACTIVITY:** Water Distribution **ACCOUNT:** 501-5053

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 352,738	\$ 353,549	\$ 355,079	\$ 355,079	\$ 336,875	
10 20 Overtime	50,110	45,000	45,000	45,000	45,000	
10 30 Longevity	8,750	9,530	9,530	9,530	9,905	
10 40 Incentive Pay	2,750	2,400	2,400	2,400	1,200	
20 10 Retirement	58,321	61,449	61,679	61,679	59,194	
20 20 Social Security	29,687	31,401	31,521	31,521	30,065	
20 40 Insurance	74,062	58,172	58,172	58,172	60,873	
20 50 Workers' Compensation	5,402	6,034	6,059	6,059	5,857	
20 65 Cell Phone Allowance	175	-	-	-	-	
Subtotal	581,995	567,535	569,440	569,440	548,969	-3.6%
Supplies:						
31 10 Office Supplies	102	225	225	225	225	
31 40 Clothing	3,815	4,200	4,200	4,200	4,200	
31 90 Other Supplies	2,154	2,500	2,500	2,500	2,500	
34 10 Botanical & Agricultural Supplies	795	1,400	1,400	1,400	1,400	
34 15 Chemical Supplies	1,225	1,400	2,200	2,200	2,000	
34 25 Laboratory Supplies	695	700	700	700	700	
34 30 Cleaning Supplies	720	700	850	850	800	
35 10 Motor Vehicle Repair Supplies	6,982	4,772	9,772	9,772	7,000	
35 20 Building Materials and Supplies	763	900	900	900	900	
35 30 Plumbing Supplies	44,371	60,000	60,000	60,000	55,000	
35 32 Water Meters	34,246	44,500	44,500	44,500	60,000	
35 40 Street Repair Supplies	997	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	2,460	3,500	3,500	3,500	3,500	
36 30 Safety Equipment	842	1,000	1,000	1,000	1,000	
37 20 Electricity	668	800	800	800	800	
37 30 Fuel, Oil and Lubricants	39,086	43,000	38,000	33,500	38,000	
Subtotal	139,921	170,597	171,547	167,047	179,025	4.4%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	3,250	4,920	4,920	4,920	4,920	
43 40 License and Inspection Fees	26,063	26,000	26,000	26,000	26,000	
51 20 General Insurance	13,378	13,500	12,550	12,550	13,500	
52 10 Telephone/Communications	-	625	625	625	625	
52 20 Postage	686	500	500	500	500	
55 10 Education and Training	1,365	1,800	1,800	1,800	1,800	
56 24 Equipment Rentals	1,901	2,500	2,500	2,500	2,500	
56 25 Vehicle/Equipment Rental - City	20,931	20,926	20,926	20,926	26,547	
57 10 Water Sample Testing Services	11,530	17,320	17,320	17,320	17,320	
63 25 Equipment Repair and Maintenance	2,508	7,250	7,250	7,250	7,250	
63 27 Radio Repair and Maintenance	-	1,000	1,000	1,000	1,000	
Subtotal	81,611	96,341	95,391	95,391	101,962	6.9%
Total Expenditures	\$ 803,527	\$ 834,473	\$ 836,378	\$ 831,878	\$ 829,956	-0.8%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Water & Wastewater	Wastewater	Wastewater Collection	501-5054

Program Description:

The Wastewater Collection division, under the direction of the Public Works Director, is primarily responsible for the operation and maintenance of the City's wastewater collection system. Activities include maintenance and installation of piping, valves, fittings, wastewater taps and twenty seven (27) lift stations. The collection system is designed to collect and transport the wastewater for eventual treatment at the City's wastewater treatment plants. Additional responsibilities include continuation of the wastewater main replacement program, cleaning line stoppages, and installing sewer taps.

Major Goals for the Year:

- ❁ *The City of Rosenberg will seek ways to assist new developments.*
 1. Continue the program to reduce the number of stoppages by replacing a minimum of 1,000 feet of existing sewer lines per year.
 2. Ensure that all twenty seven (27) lift stations are inspected at least once daily and are adequately maintained to ensure consistent, uninterrupted service to the citizens.
 3. Reduce the inflow and infiltration of rain water into the collection system by continuing a citywide sewer line replacement program.
 4. Develop and implement a program to collect GPS Coordinates for all manhole and cleanout locations. Enter coordinates into the GIS mapping database.
- ❁ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 5. Respond within one (1) hour to emergency complaints regarding sewer line problems.
 6. Continue Installation of manual electrical transfer switches at lift stations to improve reliability in the event of extended power outage.
 7. Acquire additional trailer-modified generator for emergency stand-by power needs at a lift stations.

Budget Notes

1. The appropriation for Equipment Repair and Maintenance was increased by \$10,000.

	2011-12	2012-13	2013-14
<u>Performance Indicators</u>	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Sewer mains replaced/upgraded (linear feet)	19,041	24,003	6,000
Number of lift stations	27	27	27
Broken mains/leaks repaired including stoppages	485	490	510
Average length of time per service disruption in hours	1	1	1
New wastewater taps installed without MUD's	151	165	165
Percent increase(decrease) in number of wastewater taps	9%	7%	1%
Total number of wastewater connections without MUD's	12,885	13,050	13,215
Total number of wastewater connections for out of city MUD's served by the city	165	165	167
Percent increase in the total number of wastewater connections	1%	1%	1%
Number of times per day each lift station maintained	1	1	1
Average response time to sewer complaints (hours)	1	1	1
Number of SCADA systems installed in lift stations	3	3	3

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Wastewater	Wastewater Collection	501-5054

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 322,762	\$ 330,486	\$ 330,746	\$ 330,746	\$ 374,010	
Supplies	107,983	132,288	136,208	129,458	132,038	
Maintenance and Services	102,923	88,826	88,826	95,826	114,908	
Subtotal	533,667	551,600	555,780	556,030	620,956	11.7%
Total Expenditures	\$ 533,667	\$ 551,600	\$ 555,780	\$ 556,030	\$ 620,956	11.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Utility Superintendent	-	-	-	-	0.50	
Foreman	2.00	2.00	2.00	2.00	2.00	
Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	0.50	
Water Plant/Lift Station Operator	0.50	0.50	0.50	0.50	0.50	
Utility Laborer	3.00	3.00	3.00	3.00	3.00	
Total Personnel	6.00	6.00	6.00	6.00	6.50	8.3%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Wastewater	Wastewater Collection	501-5054

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 196,740	\$ 200,173	\$ 200,383	\$ 200,383	\$ 233,325	
10 20 Overtime	26,489	29,000	29,000	29,000	29,000	
10 30 Longevity	3,843	4,078	4,078	4,078	4,710	
10 40 Incentive Pay	2,100	1,950	1,950	1,950	2,400	
20 10 Retirement	32,619	36,108	36,138	36,138	41,488	
20 20 Social Security	16,264	18,453	18,468	18,468	21,071	
20 40 Insurance	42,108	38,050	38,050	38,050	38,831	
20 50 Workers' Compensation	2,598	2,674	2,679	2,679	3,185	
Subtotal	322,762	330,486	330,746	330,746	374,010	13.1%
Supplies:						
31 10 Office Supplies	558	1,000	1,000	1,000	1,000	
31 40 Clothing	2,355	3,400	3,400	3,400	3,400	
34 15 Chemical Supplies	2,917	5,000	5,000	5,000	5,000	
34 30 Cleaning Supplies	488	400	400	400	400	
35 10 Motor Vehicle Repair Supplies	2,794	4,163	4,163	4,163	4,163	
35 20 Building Materials and Supplies	84	400	4,320	4,320	400	
35 30 Plumbing Supplies	13,450	18,700	18,700	14,000	16,000	
35 33 Sewer Taps	570	1,000	1,000	1,000	1,000	
35 35 Electrical Supplies	93	175	175	175	175	
35 40 Street Repair Supplies	1,104	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	953	900	900	900	900	
36 30 Safety Equipment	1,519	1,600	1,600	1,600	1,600	
37 20 Electricity	62,053	72,000	72,000	69,000	72,000	
37 30 Fuel, Oil and Lubricants	19,047	22,550	22,550	23,500	25,000	
Subtotal	107,983	132,288	136,208	129,458	132,038	-3.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	140	280	280	280	280	
43 40 License and Inspection Fees	333	350	350	350	444	
51 20 General Insurance	6,712	7,000	7,000	7,000	7,000	
52 10 Telephone/Communications	798	325	325	325	325	
55 10 Education and Training	1,160	1,300	1,300	1,300	1,300	
56 24 Equipment Rentals	353	300	300	300	300	
56 25 Vehicle/Equipment Rental - City	8,547	11,046	11,046	11,046	14,034	
57 10 Vacuum Services	10,640	10,000	10,000	10,000	10,000	
62 40 Grounds Maintenance Services	14,569	15,225	15,225	15,225	15,225	
63 25 Equipment Repair and Maintenance	59,671	42,000	42,000	50,000	65,000	
63 27 Radio Repair and Maintenance	-	1,000	1,000	-	1,000	
Subtotal	102,923	88,826	88,826	95,826	114,908	29.4%
Total Expenditures	\$ 533,667	\$ 551,600	\$ 555,780	\$ 556,030	\$ 620,956	11.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Water & Wastewater	Wastewater	Wastewater Treatment	501-5055

Program Description:

The Wastewater Treatment division is responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and bio-solids in accordance with state and federal requirements. Included within the activities are the operation and maintenance of the City's three (3) wastewater treatment plants that process the collected wastewater. The division also performs process analysis for various local, state and federal regulatory agencies. The operations of this division have been outsourced to a private entity are monitored by the Assistant City Manager and the Public Works Director.

Major Goals for the Year:

- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 1. Ensure that the contractual operations and maintenance of the wastewater treatment facilities are in accordance with existing agreements and meet all Texas Commission on Environmental Quality (TCEQ) and Environmental Protective Agency (EPA) permit requirements.
 2. Continue operations of the internal non-potable water systems at WWTP #1 and WWTP #2 to build additional over-conversion credits with the Fort Bend Subsidence District.
 3. Continue public/private partnership venue for sludge dewatering at WWTP # 2, utilizing excess digester capacity and reducing City operations contract costs.
 4. Wastewater Treatment Plant Grounds maintenance services have been outsourced to improve the aesthetics of the facilities and reduce costs.
 5. Review opportunities to further expand the Reclaimed water Distribution system to serve additional areas such as Lamar High School Complex and the proposed Business Park.

Budget Notes:

1. Engineering/Architectural Services was increased by \$10,000. TCEQ permits for Wastewater Treatment Plant # 1A and Wastewater Treatment Plant # 2 will expire in 2014. The City's engineering consultant (TRC) will prepare and submit the required documents for renewal of both permits.
2. The annual operating costs for the wastewater treatment plants will increase in FY2014 with the new contract. The \$560,000, currently budgeted for FY2014, is based on the proposal submitted by Severn Trent. With new proposals, this cost could increase even more.
3. The appropriation for Equipment Repair and Maintenance was increased by \$46,900.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Water & Wastewater	Wastewater	Wastewater Treatment	501-5055

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Daily average flow of wastewater treated annually:			
Plant No. 1A – Permit capacity 2.0mgd	1.390	1.375	1.375
Plant No. 2 – Permit capacity 4.5mgd	1.895	1.850	1.850
Plant No. 3 – Permit capacity 0.025mgd	.0041	.0040	.0040
Percent of permitted capacity:			
Plant No. 1A	69%	69%	69%
Plant No. 2	41%	41%	41%
Plant No. 3	16%	16%	16%
Permit violations	0	0	0

-Unless otherwise stated, all amounts expressed in millions of gallons.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Wastewater	Wastewater Treatment	501-5055

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 304,826	\$ 401,300	\$ 355,300	\$ 321,300	\$ 361,300	
Maintenance and Services	660,444	628,910	674,910	714,910	810,200	
Subtotal	965,271	1,030,210	1,030,210	1,036,210	1,171,500	13.7%
Total Expenditures	\$ 965,271	\$ 1,030,210	\$ 1,030,210	\$ 1,036,210	\$ 1,171,500	13.7%

~ AUTHORIZED POSITIONS ~

Position Title

N/A

~ EXPENDITURE DETAIL ~

Supplies:						
37 20 Electricity	\$ 301,323	\$ 400,000	\$ 354,000	\$ 320,000	\$ 360,000	
37 30 Fuel, Oil and Lubricants	3,504	1,300	1,300	1,300	1,300	
Subtotal	304,826	401,300	355,300	321,300	361,300	1.7%
Maintenance and Services:						
42 30 Water Reuse Plan	-	10,000	10,000	10,000	-	
43 15 Engineering and Architectural Services	70,077	30,000	30,000	30,000	40,000	
43 40 License and Inspection Fees	37,775	43,000	43,000	43,000	43,000	
51 20 General Insurance	29,328	34,000	34,000	34,000	34,000	
52 10 Telephone/Communications	134	1,300	1,300	1,300	1,300	
57 10 Plant Operation Services	437,172	459,610	459,610	499,610	560,000	
63 10 Building Repair and Maintenance	754	2,000	2,000	2,000	5,000	
63 25 Equipment Repair and Maintenance	85,205	49,000	95,000	95,000	126,900	
Subtotal	660,444	628,910	674,910	714,910	810,200	20.0%
Total Expenditures	\$ 965,271	\$ 1,030,210	\$ 1,030,210	\$ 1,036,210	\$ 1,171,500	13.7%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:
Water & Wastewater

Department:
Wastewater

Program/Activity:
Reclaimed Water

Account:
501-5057

Program Description:

Terry High School will be the first customer for Reclaimed Water from the City. This is a new Water/Wastewater Department which will track the operational costs for providing reclaimed water. To help offset these costs, a new revenue line item in the Water /Wastewater Fund was created for Reclaimed Water Sales.

Major Goals for the Year:

- *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 1. Continue operation of the reclaimed water system for Seabourne Creek Regional Sports Complex and develop opportunities to expand the system while building additional over-conversion credits with the Fort Bend Subsidence District.
 2. Monitor implementation and use of reclaimed water for irrigation needs at Terry High school.
 3. Review opportunities to further expand the reclaimed water distribution system to serve additional areas such as Lamar High School Complex and proposed MUD 150 Business Park.

Budget Notes:

1. The new budget is based on past consumption at Terry High School.

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Reuse line installed (linear feet)	1,800	13,260	0
Reclaimed water pumpage	30,230,894	84,000,000	94,000,000
Meter Installed	2	4	6

-Unless otherwise stated, all amounts expressed in millions of gallons.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Wastewater	Reclaimed Water	501-5057

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 11,350	
Maintenance and Services	-	-	-	-	15,750	
Subtotal	-	-	-	-	27,100	100.0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 27,100	100.0%

~ AUTHORIZED POSITIONS ~

Position Title

N/A

~ EXPENDITURE DETAIL ~

Supplies:						
34 15 Chemical Supplies	\$ -	\$ -	\$ -	\$ -	\$ 5,000	
37 20 Electricity	-	-	-	-	6,000	
37 30 Fuel, Oil and Lubricants	-	-	-	-	350	
Subtotal	-	-	-	-	11,350	100.0%
Maintenance and Services:						
42 30 Water Reuse Plan	-	-	-	-	10,000	
57 38 Educational Material & Signage	-	-	-	-	500	
63 10 Building Repair and Maintenance	-	-	-	-	250	
63 25 Equipment Repair and Maintenance	-	-	-	-	5,000	
Subtotal	-	-	-	-	15,750	100.0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 27,100	100.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Water & Wastewater	Non-Departmental	N/A	501-9XXX

Program Description:

The expenditures for the Water & Wastewater Fund are composed of various administrative charges and transfers for services to the General Fund and Information Services Fund, debt service transfers to the General Debt Service Fund for water and wastewater debt, direct water and wastewater revenue bond debt service expenses, contingency budget, and other related non-departmental expenditures.

Major Goals for the Year:

- *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. Continue to increase revenue with a goal to provide adequate debt service coverage for the Water and Wastewater Fund.
 2. Continue to increase revenues for the Subsidence Fund and to increase debt capacity for future improvements required with compliance for the Fort Bend County Subsidence District.
 3. Provide services to other departments and/or funds in the most economical and efficient manner.

Budget Notes:

1. A transfer of \$6,000 to the City Health Insurance Fund is for administrative costs.
2. Principal and Interest payments includes the 2003 W/WW Revenue Bonds, the 2010 TWDB Certificates of Obligation, the SECO payment and the Bank of America Loan.
3. The Transfer to General Fund of \$1,515,654 is to reimburse support services identified on the following page.
4. The Transfer to Community Development Block Grant of \$40,000 is for phase VIII.
5. The transfer of \$96,500 to the W/WW Supplemental Fund is for supplemental and CIP requests submitted.
6. The transfer of \$200,000 to Surface Water Projects is to provide funding for future projects.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND:	DEPARTMENT:	PROGRAM/ACTIVITY:	ACCOUNT:
Water & Wastewater	Non-Departmental	Non-Departmental	501-9000

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Maintenance and Services	147,733	149,896	149,896	149,896	154,473	
Debt Service	213,185	927,934	927,934	927,934	778,978	
Transfers to Other Funds	3,239,349	3,943,305	3,943,305	3,943,305	3,773,959	
Subtotal	3,606,267	5,027,135	5,027,135	5,027,135	4,713,410	-6.2%
Total Expenditures	\$ 3,606,267	\$ 5,027,135	\$ 5,027,135	\$ 5,027,135	\$ 4,713,410	-6.2%

~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
20 40 Insurance Admin/Contingency	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Subtotal	6,000	6,000	6,000	6,000	6,000	0.0%
Maintenance and Services:						
42 60 Information Services Fees	113,118	114,956	114,956	114,956	118,485	
43 70 Performance Assurance Services	34,615	34,940	34,940	34,940	35,988	
Subtotal	147,733	149,896	149,896	149,896	154,473	3.1%
Debt Service:						
81 10 Principal	-	673,348	673,348	673,348	620,954	
81 20 Interest	210,650	249,586	249,586	249,586	153,024	
81 30 Fiscal Agent Fees	2,535	5,000	5,000	5,000	5,000	
Subtotal	213,185	927,934	927,934	927,934	778,978	-16.1%
Transfers:						
91 01 Transfer to General Fund	1,398,002	1,466,536	1,466,536	1,466,536	1,484,056	
92 16 Transfer to CDBG	38,500	40,000	40,000	40,000	69,900	
93 01 Transfer to Debt Service Fund	1,556,079	1,576,249	1,576,249	1,576,249	1,923,503	
95 03 Transfer to W/WW Interest & Sinking	-	190,520	190,520	190,520	-	
95 13 Transfer to Benton Rd Water Well Fund	68	-	-	-	-	
95 15 Transfer to Water/Wastewater Supplemental	-	570,000	570,000	570,000	96,500	
95 20 Transfer to GRP Water Projects	150,000	100,000	100,000	100,000	200,000	
95 21 Transfer to Spur 529 Fund	96,700	-	-	-	-	
Subtotal	3,239,349	3,943,305	3,943,305	3,943,305	3,773,959	-4.3%
Total Expenditures	\$ 3,606,267	\$ 5,027,135	\$ 5,027,135	\$ 5,027,135	\$ 4,713,410	-6.2%

City of Rosenberg, Texas
Water & Wastewater Fund
Computation of General & Administrative Charges and
Payment In-Lieu of Taxes Transfers
2013-14 Budget

Department	2012-13	Allocation	
	Budget (1)	Pct.	Amount (\$)
GENERAL & ADMINISTRATIVE SERVICES			
Mayor/Council	\$43,845	25.00%	\$10,961
City Manager	548,647	50.00%	274,324
Human Resources	292,937	15.00%	43,941
City Secretary	212,636	25.00%	53,159
Finance & Accounting	487,937	40.00%	195,175
City Attorney	200,000	25.00%	50,000
Public Works	1,355,042	25.00%	338,761
Fleet Maintenance	276,726	15.00%	41,509
Code Enforcement	473,681	15.00%	71,052
Parks & Recreation - Maintenance	908,766	5.00%	45,438
Planning	223,382	33.33%	74,453
Communications	92,267	15.00%	13,840
Customer Services (Credit) *	-412,817	10.00%	(41,282)
Subtotal	<u>4,703,049</u>		<u>1,171,331</u>

GROSS RECEIPTS AND PAYMENTS IN-LIEU-OF TAXES

Gross receipts per audit as of 09/30/12 @	3.00%	\$ 10,424,144	312,724
Subtotal			312,724
Total Allocation Amount			<u>\$1,484,056</u>

(*) Credit amounts reflect services provided for/to other funds by W&S.
(1) Adopted Budget

Water & Wastewater Fund

Supplementary Enterprise Fund Information

Aggregating Schedule of Revenues and Expenses (Working Capital Basis)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

Classification	2013-14 Budget					
	2011-12 Actual Totals	2012-13 Budget Totals	Water & Wastewater Operations (501)	WW Treatment Plant #4 (509)	Water Plant #6 (510)	Water Subsid. Fund (514)
<u>RESOURCES:</u>						
BEGINNING BALANCE	\$ 6,883,002	\$ 9,439,591	\$ 4,559,773	\$ 807,356	\$ 68,305	\$ 2,742,883
OPERATING REVENUES:						
Water revenue	4,326,222	4,070,530	4,115,000	-	-	-
Wastewater revenue	3,867,085	3,808,000	4,000,000	-	-	-
Subsidence Fee	868,075	1,084,000	-	-	-	1,250,000
Miscellaneous revenue	412,776	328,004	326,500	-	-	-
TOTAL OPERATING REVENUES	9,474,158	9,290,534	8,441,500	-	-	1,250,000
TOTAL FUNDS AVAILABLE	16,357,160	18,730,125	13,001,273	807,356	68,305	3,992,883
<u>EXPENSES:</u>						
Administration	216,974	263,930	219,383	-	-	-
Water production/purification	465,498	527,208	518,861	-	-	-
Water distribution	803,527	836,378	829,956	-	-	-
Wastewater collection	533,667	555,780	620,956	-	-	-
Wastewater treatment	965,271	1,030,210	1,171,500	-	-	-
Customer services	393,802	430,922	422,732	-	-	-
Groundwater Reduction Costs	567,766	2,047,357	-	-	-	1,701,000
Reclaimed Water	-	-	27,100	-	-	-
TOTAL EXPENSES	3,946,505	5,691,784	3,810,489	-	-	1,701,000
Non-Operating Revenues (Expenses):						
Capital impact revenue	978,012	75,000	-	-	-	-
Interest revenue	10,052	12,385	7,000	-	-	1,500
Debt service and fiscal agent fees	(213,185)	(927,934)	(778,978)	-	-	-
Transfers in	437,044	744,501	75,398	-	-	-
Personnel and Benefits	(6,000)	(6,000)	(6,000)	-	-	-
Maintenance and Services	(147,733)	(202,896)	(154,473)	-	-	-
Grant	68,666	237,357	-	-	-	1,000
Capital	-	(657,000)	-	-	-	-
Intergovernmental	412,122	166,000	-	-	-	210,000
TOTAL NON-OPERATING REVENUE (EXPENSES)	1,538,978	(558,587)	(857,053)	-	-	212,500
NET INCOME BEFORE OPERATING TRANSFERS	7,066,631	3,040,163	3,773,959	-	-	(238,500)
Operating transfers out	(3,959,553)	(3,943,305)	(3,773,959)	-	-	-
INCREASE (DECREASE) IN WORKING CAPITAL	3,107,078	(903,142)	(0)	-	-	(238,500)
ENDING BALANCE	\$ 9,990,081	\$ 8,536,449	\$ 4,559,773	\$ 807,356	\$ 68,305	\$ 2,504,383

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

2013-14 Budget						
W/WW Supplemental Fund (515)	Bryan/ Spacek Impact Fee (516)	Water Impact Fee Fund (517)	Sewer Impact Fee Fund (518)	GRP Wtr Projects Fund (520)	FM2977 Water Imp. Fund (523)	2013-14 Budget Total
\$ 2,402	\$ 383,372	\$ 1,256,808	\$ 532,090	\$ 199,130	\$ 87,448	\$ 10,639,566
-	-	-	-	-	-	4,115,000
-	-	-	-	-	-	4,000,000
-	-	-	-	-	-	1,250,000
-	-	-	-	-	-	326,500
-	-	-	-	-	-	9,691,500
	383,372	1,256,808	532,090	199,130	87,448	20,331,066
-	-	-	-	-	-	219,383
-	-	-	-	-	-	518,861
-	-	-	-	-	-	829,956
-	-	-	-	-	-	620,956
-	-	-	-	-	-	1,171,500
-	-	-	-	-	-	422,732
-	-	-	-	-	-	1,701,000
-	-	-	-	-	-	27,100
-	-	-	-	-	-	5,511,489
-	-	100,000	50,000	-	-	150,000
100	-	800	360	200	100	10,060
-	-	-	-	-	-	(778,978)
96,500	-	-	-	200,000	350,000	721,898
-	-	-	-	-	-	(6,000)
-	-	-	-	-	-	(154,473)
-	-	-	-	-	-	1,000
(96,500)	(300,000)	(112,086)	-	-	(425,000)	(933,586)
-	-	-	-	-	-	210,000
100	(300,000)	(11,286)	50,360	200,200	(74,900)	(780,079)
100	(300,000)	(11,286)	50,360	200,200	(74,900)	3,399,933
-	-	-	-	(350,000)	-	(4,123,959)
100	(300,000)	(11,286)	50,360	(149,800)	(74,900)	(724,026)
\$ 2,502	\$ 83,372	\$ 1,245,522	\$ 582,450	\$ 49,330	\$ 12,548	\$ 9,915,540

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
SPACEK RD LIFT STATION AND SEWER LINE IMPROVEMENTS FUND: 509**

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 513,887	\$ 730,706	\$ 730,706	\$807,356
Revenues & Transfers In	216,819	350	76,649	-
TOTAL FUNDS AVAILABLE	730,706	731,056	807,356	807,356
DEDUCTIONS:				
Expenditures & Transfers Out	-	-	-	-
TOTAL ENDING BALANCE	730,706	731,056	807,356	807,356
ACCOUNT TOTAL	\$ 730,706	\$ 731,056	\$ 807,356	\$807,356

REVENUES:				
431-4000 Capital Impact Fee Revenue	\$ -	\$ -	\$ 75,899	\$ -
451-0000 Interest Earnings	610	350	750	-
481-9511 Transfer from N.Benton Lift Station Fund	122,225	-	-	-
481-9512 Transfer from S.Benton Lift Station Fund	93,984	-	-	-
TOTAL REVENUES	\$ 216,819	\$ 350	\$ 76,649	\$ -

EXPENDITURES:	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Budget Notes: The MUD's located in the City's ETJ are contributing to this fund which will be used to build the Wastewater Treatment Plant # 4 when the customer base grows to require a new wastewater treatment plant. If WWTP# 4 is not needed, these funds will be used for Spacek Rd Wastewater Line Improvements and Lift Station.

N. Benton Lift Station:	\$ 142,389
S. Benton Lift Station:	109,502
Waste Water Treatment Plant# 4:	554,105
	\$ 805,995

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
WATER PLANT #6**

FUND: 510

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 68,171	\$ 68,245	\$ 68,245	\$ 68,305
Revenues & Transfers In	72	40	60	-
TOTAL FUNDS AVAILABLE	68,244	68,285	68,305	68,305
DEDUCTIONS:				
Expenditures & Transfers Out	-	-	-	-
TOTAL ENDING BALANCE	68,245	68,285	68,305	68,305
ACCOUNT TOTAL	\$ 68,245	\$ 68,285	\$ 68,305	\$ 68,305

REVENUES:				
451-0000 Interest Earnings	\$ 72	\$ 40	\$ 60	\$ -
TOTAL REVENUES	\$ 72	\$ 40	\$ 60	\$ -

EXPENDITURES:	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Budget Notes: This fund was established for the MUD's in the ETJ to contribute to the expansion of the City's Water Plant # 6 located on Reading Road. These funds will be used for expenses related to the improvements included in the City's Groundwater Reduction Plan.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
Subsidence Fund**

FUND: 514

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 1,241,852	\$ 2,024,598	\$ 2,024,598	\$ 2,742,883
Revenues & transfers in	1,350,511	1,488,357	1,757,508	1,462,500
TOTAL FUNDS AVAILABLE	2,592,363	3,512,955	3,782,106	4,205,383
DEDUCTIONS:				
Expenditures & transfers out	567,766	2,047,357	1,039,223	1,701,000
TOTAL ENDING BALANCE	2,024,598	1,465,598	2,742,883	2,504,383
ACCOUNT TOTAL	\$ 2,592,364	\$ 3,512,955	\$ 3,782,106	\$ 4,205,383
REVENUES:				
421-2000 EPA Grant	\$ 68,666	\$ 237,357	\$ 237,357	\$ 1,000
423-3000 Gulf Coast Water Authority	274,350	-	274,350	-
423-4000 Intergovernmental (MUDS)	137,772	165,000	180,000	210,000
432-2200 Subsidence Fee	868,075	1,084,000	1,060,000	1,250,000
451-0000 Interest Earnings	1,647	1,000	1,800	1,500
469-0000 Miscellaneous Income	-	-	4,001	-
471-2000 Other City Contributions	-	1,000	-	-
TOTAL REVENUES	\$ 1,350,511	\$ 1,488,357	\$ 1,757,508	\$ 1,462,500
EXPENDITURES:				
31 35 Business Expense	\$ 55	\$ -	\$ -	\$ 1,000
43 15 Engineering Services	27,866	50,000	30,000	30,000
43 20 Legal Services	13,323	15,000	20,000	30,000
43 40 Subsidence Pumping Fee	26,717	30,000	30,000	30,000
43 50 Alternate Water Service	-	248,679	200,000	250,000
55 15 Community Education	-	10,000	5,000	5,000
57 10 Brazos River Authority Contract	281,250	275,000	288,000	300,000
57 40 Water Wise Program	8,211	15,000	15,000	15,000
57 41 Rain Water Harvesting	-	100,000	30,000	40,000
57 42 RRLGC Contribution	178,555	1,185,000	300,000	1,000,000
57 60 City of Richmond	31,788	118,679	121,223	-
TOTAL EXPENDITURES	\$ 567,766	\$ 2,047,357	\$ 1,039,223	\$ 1,701,000

Budget Notes:

The Water Wise Program will sponsor 257 students in FY14.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
Water/Wastewater Supplemental Fund**

FUND: 515

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 2,300	\$ 2,302	\$ 2,302	\$ 2,402
Revenues & Transfers In	2	570,045	570,100	96,600
TOTAL FUNDS AVAILABLE	2,302	572,347	572,402	99,002
DEDUCTIONS:				
Expenditures & Transfers Out	-	570,000	570,000	96,500
TOTAL ENDING BALANCE	2,302	2,347	2,402	2,502
ACCOUNT TOTAL	\$ 2,302	\$ 572,347	\$ 572,402	\$ 99,002

REVENUES:				
451-0000 Interest Earnings	\$ 2	\$ 45	\$ 100	\$ 100
481-9501 Transfer from W/WW Fund	-	570,000	570,000	96,500
TOTAL REVENUES	\$ 2	\$ 570,045	\$ 570,100	\$ 96,600

EXPENDITURES:				
43 90 Other Professional Services	\$ -	\$ 53,000	\$ 53,000	\$ -
70 30 Improvement O/T Buildings	-	400,000	400,000	75,000
70 40 Machinery and Equipment	-	117,000	117,000	21,500
TOTAL EXPENDITURES	\$ -	\$ 570,000	\$ 570,000	\$ 96,500

Budget Notes: Staff recommends the following appropriations for the FY2014 Budget:

New Expenditures for FY2014:

Installation of Bypass Pump Connections/Manual Transfer Switches	75,000
Concrete Saw	5,000
Sewer Line Camera	16,500
	<u>\$ 96,500</u>

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
Bryan/Spacek Road Impact Fee Fund**

FUND: 516

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 382,638	\$ 383,072	\$ 383,072	\$ 383,372
Revenues & Transfers In	434	-	300	-
TOTAL FUNDS AVAILABLE	383,072	383,072	383,372	383,372
DEDUCTIONS:				
Expenditures & Transfers Out	-	-	-	300,000
TOTAL ENDING BALANCE	383,072	383,072	383,372	83,372
ACCOUNT TOTAL	\$ 383,072	\$ 383,072	\$ 383,372	\$ 383,372

REVENUES:

451-0000 Interest Earnings	\$ 407	\$ -	\$ 300	\$ -
481-9000 Transfer from Other Funds	27	-	-	-
TOTAL REVENUES	\$ 434	\$ -	\$ 300	\$ -

EXPENDITURES:

70 30 Improvements O/T Bldgs	\$ -	\$ -	\$ -	\$ 300,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 300,000

Budget Notes: These funds will be used to upgrade the lift station and sewer lines serving Bryan Road and Spacek Road.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
Water Impact Fee Fund**

FUND: 517

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 384,280	\$ 1,006,008	\$ 1,006,008	\$ 1,256,808
Revenues & Transfers In	695,727	50,400	250,800	100,800
TOTAL FUNDS AVAILABLE	1,080,008	1,056,408	1,256,808	1,357,608
DEDUCTIONS:				
Expenditures & Transfers Out	74,000	-	-	112,086
TOTAL ENDING BALANCE	1,006,008	1,056,408	1,256,808	1,245,522
ACCOUNT TOTAL	\$ 1,080,008	\$ 1,056,408	\$ 1,256,808	\$ 1,357,608

REVENUES:				
431-4000 Capital Impact Fee	\$ 694,842	\$ 50,000	\$ 250,000	\$ 100,000
451-0000 Interest Earnings	885	400	800	800
TOTAL REVENUES	\$ 695,727	\$ 50,400	\$ 250,800	\$ 100,800

EXPENDITURES:				
70 40 Improvements O/T Buildings	\$ -	\$ -	\$ -	\$ 112,086
95 21 Transfer to Spur 529 Project	74,000	-	-	-
TOTAL EXPENDITURES	\$ 74,000	\$ -	\$ -	\$ 112,086

Budget Notes: These funds will be used for future improvements to the City's water system in accordance with the Water Impact Fee Plan adopted by the City Council.

FY2014 appropriation will be used towards the construction costs for the completion of Water Plant No. 5 Expansion.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
Sewer Impact Fee Fund**

FUND: 518

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 148,188	\$ 431,730	\$ 431,730	\$532,090
Revenues & Transfers In	283,542	25,150	100,360	50,360
TOTAL FUNDS AVAILABLE	431,730	456,880	532,090	582,450
DEDUCTIONS:				
Expenditures & Transfers Out	-	-	-	-
TOTAL ENDING BALANCE	431,730	456,880	532,090	582,450
ACCOUNT TOTAL	\$ 431,730	\$ 456,880	\$ 532,090	\$582,450

REVENUES:				
431-4000 Capital Impact Fee	\$ 283,170	\$ 25,000	\$ 100,000	\$ 50,000
451-0000 Interest Earnings	372	150	360	360
TOTAL REVENUES	\$ 283,542	\$ 25,150	\$ 100,360	\$ 50,360

EXPENDITURES:				
70 30 Improvements O/T Bldgs	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Budget Notes: These funds will be used for future improvements to the City's sewer system in accordance with the Sewer Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
GRP Water Projects**

FUND: 520

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ 660,798	\$ 165,104	\$ 165,104	\$ 199,130
Revenues & Transfers In	150,511	100,400	174,026	200,200
TOTAL FUNDS AVAILABLE	811,308	265,504	339,130	399,330
DEDUCTIONS:				
Expenditures & Transfers Out	646,204	140,000	140,000	350,000
TOTAL ENDING BALANCE	165,104	125,504	199,130	49,330
ACCOUNT TOTAL	\$ 811,308	\$ 265,504	\$ 339,130	\$ 399,330

REVENUES:				
451-0000 Interest Earnings	\$ 511	\$ 400	\$ 200	\$ 200
481-9501 Transfer from W/WW Fund	150,000	100,000	100,000	200,000
481-9521 Transfer from Spur 529 Fund	-	-	73,826	-
TOTAL REVENUES	\$ 150,511	\$ 100,400	\$ 174,026	\$ 200,200

EXPENDITURES:				
70 30 Improvements O/T Bldg	\$ -	\$ 140,000	\$ 140,000	\$ -
95 01 Transfer to W/WW Fund	10,000	-	-	-
95 21 Transfer to Spur 529 Project	636,204	-	-	-
95 23 Transfer to FM2977 Water Imp. Fund	-	-	-	350,000
TOTAL EXPENDITURES	\$ 646,204	\$ 140,000	\$ 140,000	\$ 350,000

Budget Notes: This fund was established to receive funding for capital projects related to the Surface Water Project and the City's Groundwater Reduction Plan.

The FY2014 budget appropriation is to transfer \$350,000 to the next GRP project, FM2977 Water Improvements Fund (Fund # 523).

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**WATER & WASTEWATER
FM 2977 Water Improvements Fund**

FUND: 523

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
RESOURCES:				
Total beginning balance	\$ -	\$ -	\$ -	\$ 87,448
Revenues & Transfers In	-	-	87,448	350,100
TOTAL FUNDS AVAILABLE	-	-	87,448	437,548
DEDUCTIONS:				
Expenditures & Transfers Out	-	-	-	425,000
TOTAL ENDING BALANCE	-	-	87,448	12,548
ACCOUNT TOTAL	\$ -	\$ -	\$ 87,448	\$ 437,548

REVENUES:				
431-4000 Capital Impact Fee Revenue	\$ -	\$ -	\$ 87,398	\$ -
451-0000 Interest Earnings	-	-	50	100
481-9520 Transfer from GRP Project Fund	-	-	-	350,000
TOTAL REVENUES	\$ -	\$ -	\$ 87,448	\$ 350,100

EXPENDITURES:				
70 30 Improvements O/T Bldgs	\$ -	\$ -	\$ -	\$ 425,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 425,000

Budget Notes: These funds will be used to fund FM 2977 Water Improvements including the elevated storage tank.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Total Water and Sewer Debt

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2014	620,954	153,024	773,978
2015	667,258	155,967	823,224
2016	698,512	134,404	832,916
2017	721,102	111,814	832,916
2018	744,485	88,431	832,916
2019	637,495	64,226	701,722
2020	260,185	45,740	305,924
2021	465,085	28,694	493,779
2022	283,393	5,078	288,471
2023	21,000	0	21,000
2024	21,000	0	21,000
2025	21,000	0	21,000
2026	21,000	0	21,000
2027	21,000	0	21,000
2028	21,000	0	21,000
2029	21,000	0	21,000
	\$5,245,468	\$787,378	\$6,032,846

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Combination Tax and Revenue Certificates of Obligations
Series 2010 (TWDB)**

Fiscal Year Ended 9/30	Principal Due		Total Principal & Interest
2014	20,000	-	20,000
2015	20,000	-	20,000
2016	21,000	-	21,000
2017	21,000	-	21,000
2018	21,000	-	21,000
2019	21,000	-	21,000
2020	21,000	-	21,000
2021	21,000	-	21,000
2022	21,000	-	21,000
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
Total	<u>\$ 334,000</u>	<u>\$ -</u>	<u>\$334,000</u>

Total amount authorized: \$394,000
Ordinance # 2010-06

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**State Energy Conservation Office - Loan Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2014	551,700	77,982	629,682
2015	568,439	84,244	652,682
2016	585,685	66,998	652,682
2017	603,454	49,229	652,682
2018	621,762	30,920	652,682
2019	509,432	12,057	521,489
Total	\$3,440,471	\$321,429	\$3,761,901

**General Fund Requirements
10%**

2014	55,170	7,798	62,968
2015	2,029	8,424	65,268
2017	60,345	4,923	65,268
2018	62,176	3,092	65,268
2019	50,943	1,206	52,149
Total	\$230,664	\$25,443	\$310,922

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**Capital Lease Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2014	49,253	75,042	124,296
2015	78,819	71,723	150,542
2016	91,827	67,406	159,233
2017	96,648	62,585	159,233
2018	101,723	57,511	159,233
2019	107,063	52,170	159,233
2020	239,185	45,740	284,924
2021	444,085	28,694	472,779
2022	262,393	5,078	267,471
Total	\$1,470,997	\$465,948	\$1,936,945

General Fund Requirements

10%

2014	4,925	7,504	12,430
2015	7,882	7,172	15,054
2016	9,183	6,741	15,923
2017	9,665	6,258	15,923
2018	10,172	5,751	15,923
2019	10,706	5,217	15,923
2020	23,918	4,574	28,492
2021	44,409	2,869	47,278
2022	26,239	508	26,747
Total	\$147,100	\$46,595	\$193,695

Civic Center Fund

This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Civic Center	Civic Center	Civic Center	560-1951

Program Description:

The Civic Center is primarily responsible for recruiting and facilitating bookings and rentals of the facility through the Civic Center Manager, and recruiting instructors and organizing recreational activities and classes and managing rentals and monitoring usage of City park facilities (i.e. park pavilions, and athletic fields) through the Recreation Programs Coordinator. The Civic Center Manager and Recreation Programs Coordinator oversee daily activities including rentals, client set-up, repair, and preventative maintenance of the Rosenberg Civic Center and grounds and assist with the planning, coordination and execution of Hotel/Motel Fund events.

Major Goals for the Year:

- ⚙ *The City of Rosenberg will facilitate opportunities for citizens to have access to a quality life.*
 1. Provide an attractive, well-maintained, comfortable facility for public and private functions, with state-of-the-art technology and excellent customer care and service.
 2. Solicit varied instructional programs and classes, and communicate these opportunities to the community.
 3. Coordinate and provide free events and activities to the community at large.
 4. Make the public aware of facilities, events and programs within the City through media advertising, the City's monthly newsletter, the municipal access channel, and on-line resources.
 5. Conduct routine repair and preventive maintenance at Civic Center to assure facility is maintained at the same or higher level as was designed to maintain a quality client experience.
- ⚙ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 6. Continue to research community services being offered by cities with comparable population and evaluate opportunities to include appropriate services which would most benefit the citizens.
 7. Encourage professionalism in customer service through continuing education and staff development opportunities and maintain professional, customer service oriented staff to meet client needs.
 8. Prepare quarterly Reports on Civic Center use for City Council and City Manager.

Budget Notes:

1. The funding for the Civic Center was transferred from the General Fund to a new Enterprise Fund.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Civic Center	Civic Center	Civic Center	560-1951

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Cost to perform maintenance activities	0	0	\$ 27,725
Coordinate/provide community and regional events (Christmas in Rosenberg, FISH-tastic, Egg Hunt, Family 4 th & BOO-berg)	0	0	5
Number of program/classes (recurring offerings at Civic Center)	0	0	9
Civic Center Bookings	0	0	1,000
Civic Center Revenue	0	0	\$ 80,000
Athletic Field Reservations	0	0	1,800
Pavilion Reservations	0	0	400

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

CIVIC CENTER FUND

FUND: 560

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
CIVIC CENTER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues and Transfers In	-	-	-	-	470,403
Total Funds Available	-	-	-	-	470,403
Uses/Deductions:					
Expenditures and Transfers	-	-	-	-	470,403
Ending Fund Balance:					
Total Ending Balance	-	-	-	-	-
Fund Total	\$ -	\$ -	\$ -	\$ -	\$ 470,403
Net Revenues (Expenditures)	-	-	-	-	-

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **PROGRAM/ACTIVITY:** Civic Center **FUND: 560-1951**

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
465-1000 Civic Center Rental	\$ -	\$ -	\$ -	\$ -	\$ 65,000	
465-1200 Civic Center Security	-	-	-	-	5,000	
481-9101 Transfer from General Fund	-	-	-	-	194,195	
481-9212 Transfer from Hotel/Motel Fund	-	-	-	-	206,208	
TOTAL REVENUES	-	-	-	-	470,403	
EXPENDITURES:						
Personnel and Benefits	\$ -	\$ -	\$ -	\$ -	\$ 241,898	
Supplies	-	-	-	-	84,100	
Maintenance and Services	-	-	-	-	68,246	
Transfer to Debt Service	-	-	-	-	63,823	
Subtotal	-	-	-	-	458,067	
Capital Outlay	-	-	-	-	12,336	
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 470,403	100.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Civic Center Manager	-	-	-	-	1.00	
Reservation Clerk	-	-	-	-	1.00	
Event Staff	-	-	-	-	0.96	
Building Maintenance Technician	-	-	-	-	1.00	
Recreation Program Coordinator	-	-	-	-	1.00	
Total Personnel	-	-	-	-	4.96	100.0%

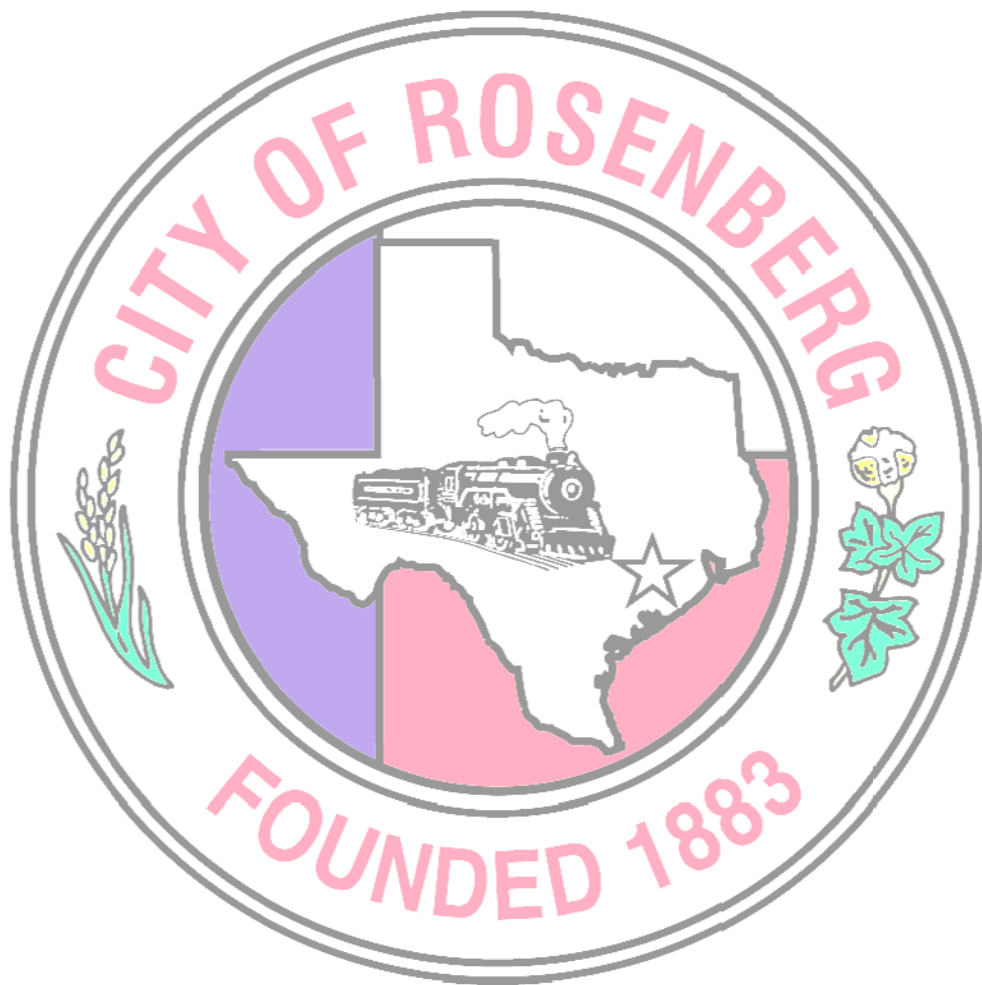
CITY OF ROSENBERG, TEXAS
2013-14 Budget

FUND: Civic Center **DEPARTMENT:** Civic Center **PROGRAM/ACTIVITY:** Civic Center **FUND: 560-1951**

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ 149,427	
10 20 Overtime - Security	-	-	-	-	5,000	
10 30 Longevity	-	-	-	-	745	
11 10 Temporary Salaries and Wages	-	-	-	-	23,000	
20 10 Retirement	-	-	-	-	24,156	
20 20 Social Security	-	-	-	-	14,029	
20 40 Insurance	-	-	-	-	23,687	
20 50 Workers' Compensation	-	-	-	-	1,254	
20 65 Cell Phone Allowance	-	-	-	-	600	
Subtotal	-	-	-	-	241,898	100.0%
Supplies:						
31 10 Office Supplies	-	-	-	-	300	
31 35 Business Expenses	-	-	-	-	100	
31 40 Clothing	-	-	-	-	450	
31 90 Other Supplies	-	-	-	-	1,300	
34 30 Cleaning Supplies	-	-	-	-	1,500	
35 10 Motor Vehicle Repair Supplies	-	-	-	-	600	
35 30 Plumbing Supplies	-	-	-	-	100	
35 35 Electrical Supplies	-	-	-	-	500	
37 10 Natural Gas	-	-	-	-	550	
37 20 Electricity	-	-	-	-	77,000	
37 30 Fuel, Oil and Lubricants	-	-	-	-	1,700	
Subtotal	-	-	-	-	84,100	100.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	-	-	-	350	
42 60 Information Services Fees	-	-	-	-	29,621	
51 20 General Insurance	-	-	-	-	6,500	
52 20 Postage	-	-	-	-	100	
54 10 Printing and Binding	-	-	-	-	1,000	
55 10 Education and Training	-	-	-	-	1,500	
56 24 Equipment Rentals - Copier	-	-	-	-	3,875	
57 15 Janitorial Services	-	-	-	-	2,000	
62 31 Pest Control Services	-	-	-	-	800	
62 40 Landscaping Supplies	-	-	-	-	1,500	
63 10 Building Repair and Maintenance	-	-	-	-	16,000	
63 25 Equipment Repair and Maintenance	-	-	-	-	5,000	
Subtotal	-	-	-	-	68,246	100.0%
Capital Outlay:						
70 41 Computer Hardware/Software	-	-	-	-	12,336	100.0%
Subtotal	-	-	-	-	12,336	
Transfers:						
90 20 Transfer to Debt Service Fund	-	-	-	-	63,823	100.0%
Subtotal	-	-	-	-	63,823	
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 470,403	100.0%



Capital Projects Funds



Capital Project Funds

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by proprietary funds and trust funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. Accordingly, these funds are not included in the summary budget totals, but are presented for disclosure purposes only.

Seabourne Creek Capacity Fund (401) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Seabourne Creek watershed. Revenues are restricted for drainage improvements to the Seabourne Creek watersheds.

Dry Creek Drainage/Water Detention Fund (407) - This fund is used to account for funds which are restricted for improvements to the Dry Creek drainage watershed.

2007 General Obligation Fund (415) – This fund is used to account for the renovation of the Communications Center, park improvements, and construction of sidewalks, park restrooms, Seabourne Creek Park Sports facility, streets, and drainage.

2010A Certificates of Obligation Fund (418) – This fund is used to account for Spacek Road relocation, FM 2218 drainage and utilities, Brazos Town Center Phase II reimbursement and Seabourne Creek Park water reuse.

2010B Certificates of Obligation Fund (419) – This fund is used to account for the construction of and equipment for street projects, water and wastewater projects and the construction of certain City facilities.

2012 Certificates of Obligation Fund (420) – This fund is used to account for the purchase of the land and construction of Fire Station No. 3, Water Well #5 Tank, Water Reuse Projects and continuation of the Blume Rd, Bryan Rd and Hwy 36 Drainage Projects.

2012A & 2013A Certificates of Obligation Fund (421) – This fund is used to account for the Police Safety Communications System.

2013 Certificates of Obligation Fund (422) – This fund is used to account for the purchase of the land and improvements for the One Way Pairs, Water Plant No. 5, School Sidewalks, and improvements for Airport Ave, Bamore Rd, Bryan Rd and Old Richmond Rd.

Bamore Rd County Mobility Project Fund (430) – This fund is used to account for the Bamore Road County Mobility Project.

Spacek Rd County Mobility Project Fund (431) – This fund is used to account for the Spacek Road County Mobility Project.

One Way Pairs County Mobility Project Fund (432) – This fund is used to account for the One Way Pairs County Mobility Project.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
<u>RESOURCES:</u>				
Beginning balance	\$ 233,104	\$ 11,108,647	\$ 11,108,647	\$ 5,452,272
Revenues & transfers in	37,612,791	10,733,600	10,810,515	84,854
TOTAL FUNDS AVAILABLE	<u>\$ 37,845,895</u>	<u>\$ 21,842,247</u>	<u>\$ 21,919,162</u>	<u>\$ 5,537,126</u>
<u>USES/DEDUCTIONS:</u>				
Expenditures & transfers out	\$ 26,737,248	\$ 21,782,019	\$ 16,466,890	\$ 4,867,317
<u>ENDING FUND BALANCE</u>	<u>11,108,647</u>	<u>60,228</u>	<u>5,452,272</u>	<u>669,809</u>
<u>FUND TOTAL</u>	<u>\$ 37,845,895</u>	<u>\$ 21,842,247</u>	<u>\$ 21,919,162</u>	<u>\$ 5,537,126</u>

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
~ SOURCES AND USES OF FUNDS ~				
<u>SOURCE OF FUNDS:</u>				
Proceeds from Debt Issuance	\$ 34,649,797	\$ 10,726,000	\$ 10,784,365	\$ -
Detention Capacity Fees	6,750	4,500	7,500	5,500
Intergovernmental Revenue	2,580,088	-	-	-
Grant Funds	-	-	-	77,204
Transfer from Other Funds	171,493	-	-	-
Interest earnings	204,664	3,100	18,650	2,150
TOTAL SOURCES OF FUNDS	\$ 37,612,791	\$ 10,733,600	\$ 10,810,515	\$ 84,854
<u>USE OF FUNDS:</u>				
Capital Improvements:				
Dry Creek Improvements (CP0602)	\$ 450,940	\$ 299,060	\$ 271,296	\$ 27,764
Seabourne Creek Drainage Improvements	1,210,067	746,928	746,928	-
Emergency Communications	432,021	-	-	-
Bathrooms @ Parks	613,230	-	-	-
School Sidewalks	215,924	-	-	-
Seabourne Creek Park Sport Facility	2,552,639	-	-	-
Park Improvements	295,837	-	-	-
Bamore Road Upgrade (CP0703 & CP1211)	4,036,857	2,357,386	2,357,466	-
FM 2218 Widening (CP0201)	503,823	96,177	-	96,367
Spacek Road Improvements (CP1212)	1,653,030	666,281	9,978	-
Brazos TC Reimbursement	300,000	-	-	-
Downtown Sidewalk	215,481	-	-	-
Blume Road Improvements	432,844	-	-	-
Blume Road 2010B CO (CP0908)	4,659,594	100,406	100,406	-
Animal Control Facility (CP1101)	37,446	641,893	641,893	-
Administrative Offices (CP1102)	-	531,700	531,700	-
Civic Center HVAC	883,445	-	-	-
Bryan Road (CP1103)	-	890,000	20,714	1,233,937
Sewer Infiltration	476,210	56,509	56,509	-
Terry HS Reuse Project	-	195,000	195,000	-
Inspections	134,423	-	-	-
Water Reuse (CP0905 & CP1105)	11,000	1,428,242	888,242	540,000
Land & Land Rights - Fire Station No. 3	483,353	516,647	516,647	-
Buildings - Fire Station No 3 (CP1203)	186,000	1,961,562	1,961,562	-
New Fire Truck	810,000	-	-	-
Water Well #5 Tank (CP1204)	117,500	2,682,500	2,682,500	-
Blume Rd Phase II (CP0908)	138,512	386,488	218,488	-
Hwy 36 Drainage (CP1205)	-	75,000	75,000	-
Police Safety Comm. System (CP1303)	-	1,750,000	1,750,000	135,569
Airport Ave (CP1304)	-	2,400,000	316,320	2,083,680
Old Richmond Rd (CP1305)	-	500,000	-	500,000
School Sidewalks (CP1306)	-	350,000	350,000	-
Repair Sidewalks (CP1315)	-	250,000	-	250,000
One Way Pairs (CP1213)	9,760	1,452,240	1,452,000	-
Water Plant No 5 Expansion (CP1204)	-	1,048,000	1,048,241	-
Transfer to Debt Service Fund	5,333	-	-	-
Transfer to W/WW Fund	149,065	-	-	-
Refunding of Debt	5,265,355	-	-	-
Cost of Issuance/Other	457,560	400,000	276,000	-
TOTAL USES OF FUNDS	\$ 26,737,248	\$ 21,782,019	\$ 16,466,890	\$ 4,867,317

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

SEABOURNE CREEK CAPACITY FUND

FUND: 401

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget

FUND SUMMARY

RESOURCES:

Total beginning balance	\$ 230,767	\$ 237,768	\$ 237,768	\$ 5,518
Revenues & Transfers In	7,001	4,600	7,750	5,650
TOTAL FUNDS AVAILABLE	\$ 237,768	\$ 242,368	\$ 245,518	\$ 11,168

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ 240,000	\$ 240,000	\$ -

ENDING FUND BALANCE:

Total ending balance	237,768	2,368	5,518	11,168

FUND TOTAL	\$ 237,768	\$ 242,368	\$ 245,518	\$ 11,168

~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

432-7000 Detention Capacity Fees	\$ 6,750	\$ 4,500	\$ 7,500	\$ 5,500
451-0000 Interest Earnings	251	100	250	150
TOTAL REVENUES	\$ 7,001	\$ 4,600	\$ 7,750	\$ 5,650

EXPENDITURES:

70 30 Seabourne Creek Drainage	\$ -	\$ 240,000	\$ 240,000	\$ -
TOTAL EXPENDITURES	\$ -	\$ 240,000	\$ 240,000	\$ -

Budget Notes:

This fund receives revenue from Seabourne Creek Detention Fees paid by property owners. The Funds must be used to improve drainage along Seabourne Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

DRY CREEK DRAINAGE/DETENTION FUND

FUND: 407

Classification	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget

DRY CREEK DRAINAGE/DETENTION FUND SUMMARY

RESOURCES:

Beginning Balance	\$ 2,337	\$ 2,339	\$ 2,339	\$ 2,339
Revenues & Transfers In	2	-	-	-
TOTAL FUNDS AVAILABLE	\$ 2,339	\$ 2,339	\$ 2,339	\$ 2,339

USES/DEDUCTIONS:

Expenditures & Transfers Out	-	-	-	-

ENDING FUND BALANCE:

Total Ending Balance	\$ 2,339	\$ 2,339	\$ 2,339	\$ 2,339

FUND TOTAL	\$ 2,339	\$ 2,339	\$ 2,339	\$ 2,339

~ REVENUE AND EXPENDITURE SUMMARY ~

REVENUES:

451-0000 Interest Earnings	\$ 2	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 2	\$ -	\$ -	\$ -

EXPENDITURES:

	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Budget Notes:

This fund receives revenue from Dry Creek Detention Fees paid by property owners. The Funds must be used to improve drainage along Dry Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

2007, 2009 & 2010 GENERAL OBLIGATION FUND

FUND: 415

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
2007, 2009 & 2010 GENERAL OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 904,988	\$ 904,988	\$ 27,764
Revenues & Transfers In	15,519,797	15,673,628	-	1,000	-
TOTAL FUNDS AVAILABLE	\$ 15,519,797	\$ 15,673,628	\$ 904,988	\$ 905,988	\$ 27,764
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 15,576,424	\$ 14,768,640	\$ 905,988	\$ 878,224	\$ 27,764
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	(56,627)	904,988	(1,000)	27,764	(0)
FUND TOTAL	\$ 15,519,797	\$ 15,673,628	\$ 904,988	\$ 905,988	\$ 27,764

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
474-1000 Proceeds from Debt Issuance	\$ 15,519,797	\$ 15,519,797	\$ -	\$ -	\$ -
451-0000 Interest earnings	-	153,831	-	1,000	-
TOTAL SOURCES OF FUNDS	\$ 15,519,797	\$ 15,673,628	\$ -	\$ 1,000	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
Emergency Communications	\$ 450,000	\$ 432,021	\$ -	\$ -	\$ -
Bathrooms at Parks	613,230	613,230	-	-	-
Seabourne Creek Drainage (CP9813)	1,676,460	1,210,067	506,928	506,928	-
Dry Creek Drainage (CP0602)	750,000	450,940	299,060	271,296	27,764
School Sidewalks	215,924	215,924	-	-	-
Seabourne Creek Park Sports Facility	2,558,460	2,552,639	-	-	-
Park Improvements	316,712	295,837	-	-	-
Downtown Sidewalk	215,481	215,481	-	-	-
Blume Road Improvements (CP0908)	425,000	432,844	-	-	-
Bamore Road Upgrade (CP0703)	2,708,101	2,697,268	100,000	100,000	-
Inspections	59,423	59,423	-	-	-
Subtotal	9,988,791	9,175,674	905,988	878,224	27,764
Other Costs and Expenses:					
81 60 Cost of Issuance	322,278	322,278	-	-	-
90 20 Transfer to Debt Service	-	5,333	-	-	-
Refunding of Debt	5,265,355	5,265,355	-	-	-
Subtotal	5,587,633	5,592,966	-	-	-
TOTAL USE OF FUNDS	\$ 15,576,424	\$ 14,768,640	\$ 905,988	\$ 878,224	\$ 27,764

Budget Notes:

There is a balance of \$ 1,565,000 that was approved by the Voters but has not been issued for the Seabourne Creek and Dry Creek Drainage Projects.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

2010A CERTIFICATES OF OBLIGATION

FUND: 418

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
2010 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 134,487	\$ 134,487	96,367
Revenues & Transfers In	2,800,000	2,804,874	-	100	-
TOTAL FUNDS AVAILABLE	\$ 2,800,000	\$ 2,804,874	\$ 134,487	\$ 134,587	\$ 96,367
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 2,800,000	\$ 2,670,387	\$ 134,397	\$ 38,220	\$ 96,367
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	-	134,487	90	96,367	-
FUND TOTAL	\$ 2,800,000	\$ 2,804,874	\$ 134,487	\$ 134,587	\$ 96,367

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
474-1000 Proceeds from Debt Issuance	\$ 2,800,000	\$ 2,800,000	\$ -	\$ -	\$ -
451-0000 Interest Earnings	-	4,874	-	100	-
TOTAL SOURCES OF FUNDS	\$ 2,800,000	\$ 2,804,874	\$ -	\$ 100	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 35 Spacek Road Improvements (CP1212)	\$ 1,626,000	\$ 1,626,000	\$ 9,978	\$ 9,978	\$ -
70 35 FM 2218 Widening (CP0201)	600,000	503,823	96,177	-	96,367
70 30 Water Reuse (CP1105)	149,000	11,000	28,242	28,242	-
57 10 Brazos TC Reimbursement	300,000	300,000	-	-	-
Subtotal	2,675,000	2,440,823	134,397	38,220	96,367
Other Costs and Expenses:					
81 60 Issuance costs	50,000	49,148	-	-	-
90 25 Inspections	75,000	75,000	-	-	-
95 01 Transfer to W/WW Fund	-	105,416	-	-	-
Subtotal	125,000	229,564	-	-	-
TOTAL USE OF FUNDS	\$ 2,800,000	\$ 2,670,387	\$ 134,397	\$ 38,220	\$ 96,367

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

2010B CERTIFICATES OF OBLIGATION

FUND: 419

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
2010 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 1,817,948	\$ 1,817,948	\$ 274,726
Revenues & Transfers In	7,891,493	7,918,291	-	3,000	-
TOTAL FUNDS AVAILABLE	\$ 7,891,493	\$ 7,918,291	\$ 1,817,948	\$ 1,820,948	\$ 274,726
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 7,851,445	\$ 6,100,343	\$ 1,765,508	\$ 1,546,222	\$ 274,726
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	40,048	1,817,948	52,439	274,726	(0)
FUND TOTAL	\$ 7,891,493	\$ 7,918,291	\$ 1,817,948	\$ 1,820,948	\$ 274,726

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
474-1000 Proceeds from Debt Issuance	\$ 7,730,000	\$ 7,730,000	\$ -	\$ -	\$ -
481-9212 Transfer from Hotel Motel Fund	58,500	58,500	-	-	-
481-9519 Transfer from Energy Efficiency Project	102,993	102,993	-	-	-
451-0000 Interest Earnings	-	26,798	-	3,000	-
TOTAL SOURCES OF FUNDS	\$ 7,891,493	\$ 7,918,291	\$ -	\$ 3,000	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 21 Animal Control Facility (CP1101)	\$ 698,000	\$ 37,446	\$ 641,893	\$ 641,893	\$ -
70 22 Administrative Offices (CP1102)	500,000	-	531,700	531,700	-
70 23 Civic Center HVAC (CP1106)	883,445	883,445	-	-	-
70 31 Blume Road (CP0908)	4,760,000	4,659,594	100,406	100,406	-
70 32 Bryan Road (CP1103)	240,000	-	240,000	20,714	274,726
70 33 Sewer Infiltration (CP1309)	575,000	476,210	56,509	56,509	-
70 34 Terry HS Reuse Project (CP1105)	195,000	-	195,000	195,000	-
95 01 Transfer to WWWW Fund	-	43,649	-	-	-
Subtotal	7,851,445	6,100,343	1,765,508	1,546,222	274,726
TOTAL USE OF FUNDS	\$ 7,851,445	\$ 6,100,343	\$ 1,765,508	\$ 1,546,222	\$ 274,726

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

2012 CERTIFICATES OF OBLIGATION

FUND: 420

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget
2012 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 6,797,408	\$ 6,797,408	\$ 993,211
Revenues & Transfers In	8,600,000	8,618,907	3,000	10,000	-
TOTAL FUNDS AVAILABLE	\$ 8,600,000	\$ 8,618,907	\$ 6,800,408	\$ 6,807,408	\$ 993,211
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 8,600,000	\$ 1,821,499	\$ 6,672,197	\$ 5,814,197	\$ 993,211
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	-	6,797,408	128,211	993,211	-
FUND TOTAL	\$ 8,600,000	\$ 8,618,907	\$ 6,800,408	\$ 6,807,408	\$ 993,211

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
474-1000 Proceeds from Debt Issuance	\$ 8,600,000	\$ 8,600,000	\$ -	\$ -	\$ -
451-0000 Interest Earnings	-	18,907	3,000	10,000	-
TOTAL SOURCES OF FUNDS	\$ 8,600,000	\$ 8,618,907	\$ 3,000	\$ 10,000	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 10 Land & Land Rights - Fire Station No. 3	\$ 500,000	\$ 483,353	\$ 16,647	\$ 16,647	\$ -
70 20 Fire Station No. 3 (CP1203)	2,090,000	186,000	1,961,562	1,961,562	-
70 31 Water Well #5 Tank (CP1204)	2,800,000	117,500	2,682,500	2,682,500	-
70 32 Water Reuse Projects (CP0905 & CP1105)	1,400,000	-	1,400,000	860,000	540,000
70 33 Blume Rd Phase II (CP0908)	525,000	138,512	386,488	218,488	-
70 34 Bryan Rd (CP1103)	150,000	-	150,000	-	453,211
70 36 Hwy 36 Drainage (CP1205)	75,000	-	75,000	75,000	-
Subtotal	7,540,000	925,366	6,672,197	5,814,197	993,211
Other Costs and Expenses:					
81 60 Cost of Issuance	250,000	86,134	-	-	-
91 01 Transfer to General Fund	810,000	810,000	-	-	-
Subtotal	1,060,000	896,134	-	-	-
TOTAL USE OF FUNDS	\$ 8,600,000	\$ 1,821,499	\$ 6,672,197	\$ 5,814,197	\$ 993,211

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

2012A & 2013A CERTIFICATES OF OBLIGATION

FUND: 421

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget

2012A & 2013A CERTIFICATES OF OBLIGATION FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 58,365
Revenues & Transfers In	1,850,000	-	1,850,000	1,908,365	77,204
TOTAL FUNDS AVAILABLE	\$ 1,850,000	\$ -	\$ 1,850,000	\$ 1,908,365	\$ 135,569

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 1,850,000	\$ -	\$ 1,850,000	\$ 1,850,000	\$ 135,569

ENDING FUND BALANCE:

Total Ending Balance	-	-	-	58,365	-

FUND TOTAL

\$ 1,850,000	\$ -	\$ 1,850,000	\$ 1,908,365	\$ 135,569

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

421-1000 Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ 77,204
474-1000 Proceeds from Debt Issuance	1,850,000	-	1,850,000	1,908,365	-
451-0000 Interest Earnings	-	-	-	-	-
TOTAL SOURCES OF FUNDS	\$ 1,850,000	\$ -	\$ 1,850,000	\$ 1,908,365	\$ 77,204

USE OF FUNDS:

Capital Improvements:

70 40 Police Safety Comm. System (CP1303)	\$ 1,750,000	\$ -	\$ 1,750,000	\$ 1,750,000	\$ 135,569
Subtotal	1,750,000	-	1,750,000	1,750,000	135,569

Other Costs and Expenses:

81 60 Cost of Issuance	100,000	-	100,000	100,000	-
Subtotal	100,000	-	100,000	100,000	-
TOTAL USE OF FUNDS	\$ 1,850,000	\$ -	\$ 1,850,000	\$ 1,850,000	\$ 135,569

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

2013 CERTIFICATES OF OBLIGATION

FUND: 422

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget

2013 CERTIFICATES OF OBLIGATION FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 3,337,680
Revenues & Transfers In	9,000,000	-	8,876,000	8,880,000	2,000
TOTAL FUNDS AVAILABLE	\$ 9,000,000	\$ -	\$ 8,876,000	\$ 8,880,000	\$ 3,339,680

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 9,000,000	\$ -	\$ 9,000,000	\$ 5,542,320	\$ 3,339,680

ENDING FUND BALANCE:

Total Ending Balance	-	-	(124,000)	3,337,680	-

FUND TOTAL

\$ 9,000,000	\$ -	\$ 8,876,000	\$ 8,880,000	\$ 3,339,680

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

474-1000 Proceeds from Debt Issuance	\$ 9,000,000	\$ -	\$ 8,876,000	\$ 8,876,000	\$ -
451-0000 Interest Earnings	-	-	-	4,000	2,000
TOTAL SOURCES OF FUNDS	\$ 9,000,000	\$ -	\$ 8,876,000	\$ 8,880,000	\$ 2,000

USE OF FUNDS:

Capital Improvements:

70 10 Land & Land Rights (CP1213)	\$ 500,000	\$ -	\$ 500,000	\$ 500,000	\$ -
70 31 Imp O/T - Airport Ave (CP1304)	2,400,000	-	2,400,000	316,320	2,083,680
70 32 Imp O/T - Bamore Rd (CP1211)	1,700,000	-	1,700,000	1,700,000	-
70 33 Imp O/T - Bryan Rd (CP1103)	500,000	-	500,000	-	506,000
70 34 Imp O/T - Old Richmond Rd (CP1305)	500,000	-	500,000	-	500,000
70 35 Imp O/T - School Sidewalks (CP1306)	350,000	-	350,000	350,000	-
70 35 Imp O/T - Repair Sidewalks (CP1315)	250,000	-	250,000	-	250,000
70 36 Imp O/T - One Way Pairs (CP1213)	1,300,000	-	1,452,000	1,452,000	-
70 37 Imp O/T - Water Plant No 5 Exp (CP1204)	1,200,000	-	1,048,000	1,048,000	-
Subtotal	8,700,000	-	8,700,000	5,366,320	3,339,680

Other Costs and Expenses:

81 60 Cost of Issuance	300,000	-	300,000	176,000	-
Subtotal	300,000	-	300,000	176,000	-
TOTAL USE OF FUNDS	\$ 9,000,000	\$ -	\$ 9,000,000	\$ 5,542,320	\$ 3,339,680

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

BAMORE RD COUNTY MOBILITY PROJECT

FUND: 430

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget

BAMORE RD COUNTY MOBILITY PROJECT FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ 557,166	\$ 557,166	\$ -
Revenues & Transfers In	1,896,755	1,896,755	-	300	-
TOTAL FUNDS AVAILABLE	\$ 1,896,755	\$ 1,896,755	\$ 557,166	\$ 557,466	\$ -

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ -	\$ 1,339,589	\$ 557,386	\$ 557,466	\$ -

ENDING FUND BALANCE:

Total Ending Balance	1,896,755	557,166	(220)	-	-

FUND TOTAL

\$ 1,896,755	\$ 1,896,755	\$ 557,166	\$ 557,466	\$ -

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

423-2000 Intergov Revenue - Fort Bend County	\$ 1,572,467	\$ 1,572,467	\$ -	\$ -	\$ -
423-4000 Intergov Revenue - Other Gov Entities	324,288	324,288	-	-	-
451-0000 Interest earnings	-	-	-	300	-
TOTAL SOURCES OF FUNDS	\$ 1,896,755	\$ 1,896,755	\$ -	\$ 300	\$ -

USE OF FUNDS:

Capital Improvements:

70 35 Bamore Road Improvements (CP1211)	\$ -	\$ 1,339,589	\$ 557,386	\$ 557,466	\$ -
Subtotal	-	1,339,589	557,386	557,466	-
TOTAL USE OF FUNDS	\$ -	\$ 1,339,589	\$ 557,386	\$ 557,466	\$ -

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

SPACEK RD COUNTY MOBILITY PROJECT

FUND: 431

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget

SPACEK RD COUNTY MOBILITY PROJECT FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ 656,303	\$ 656,303	\$ 656,303
Revenues & Transfers In	683,333	683,333	-	-	-
TOTAL FUNDS AVAILABLE	\$ 683,333	\$ 683,333	\$ 656,303	\$ 656,303	\$ 656,303

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 683,333	\$ 27,030	\$ 656,303	\$ -	\$ -

ENDING FUND BALANCE:

Total Ending Balance	-	656,303	-	656,303	656,303

FUND TOTAL

\$ 683,333	\$ 683,333	\$ 656,303	\$ 656,303	\$ 656,303

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

423-2000 Intergov Revenue - Fort Bend County	\$ 531,608	\$ 531,608	\$ -	\$ -	\$ -
423-4000 Intergov Revenue - Other Gov Entities	151,725	151,725	-	-	-
TOTAL SOURCES OF FUNDS	\$ 683,333	\$ 683,333	\$ -	\$ -	\$ -

USE OF FUNDS:

Capital Improvements:

70 35 Spacek Rd (CP1212)	\$ 683,333	\$ 27,030	\$ 656,303	\$ -	\$ -
Subtotal	683,333	27,030	656,303	-	-
TOTAL USE OF FUNDS	\$ 683,333	\$ 27,030	\$ 656,303	\$ -	\$ -

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

ONE WAY PAIRS COUNTY MOBILITY PROJECT

FUND: 432

Classification	Project Budget	Prior Years Actual	2012-13 Budget	2012-13 Estimate	2013-14 Budget

ONE WAY PAIRS COUNTY MOBILITY PROJECT FUND SUMMARY

RESOURCES:

Beginning Balance	\$ 241	\$ -	\$ 241	\$ 241	\$ -
Revenues & Transfers In	10,000	10,001	-	-	-
TOTAL FUNDS AVAILABLE	\$ 10,241	\$ 10,001	\$ 241	\$ 241	\$ -

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 10,000	\$ 9,760	\$ 240	\$ 241	\$ -

ENDING FUND BALANCE:

Total Ending Balance	241	241	1	-	-

FUND TOTAL

\$ 10,241	\$ 10,001	\$ 241	\$ 241	\$ -

~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

451-0000 Interest Earnings	\$ -	\$ 1	\$ -	\$ -	\$ -
481-9101 Transfer from General Fund	10,000	10,000	-	-	-
TOTAL SOURCES OF FUNDS	\$ 10,000	\$ 10,001	\$ -	\$ -	\$ -

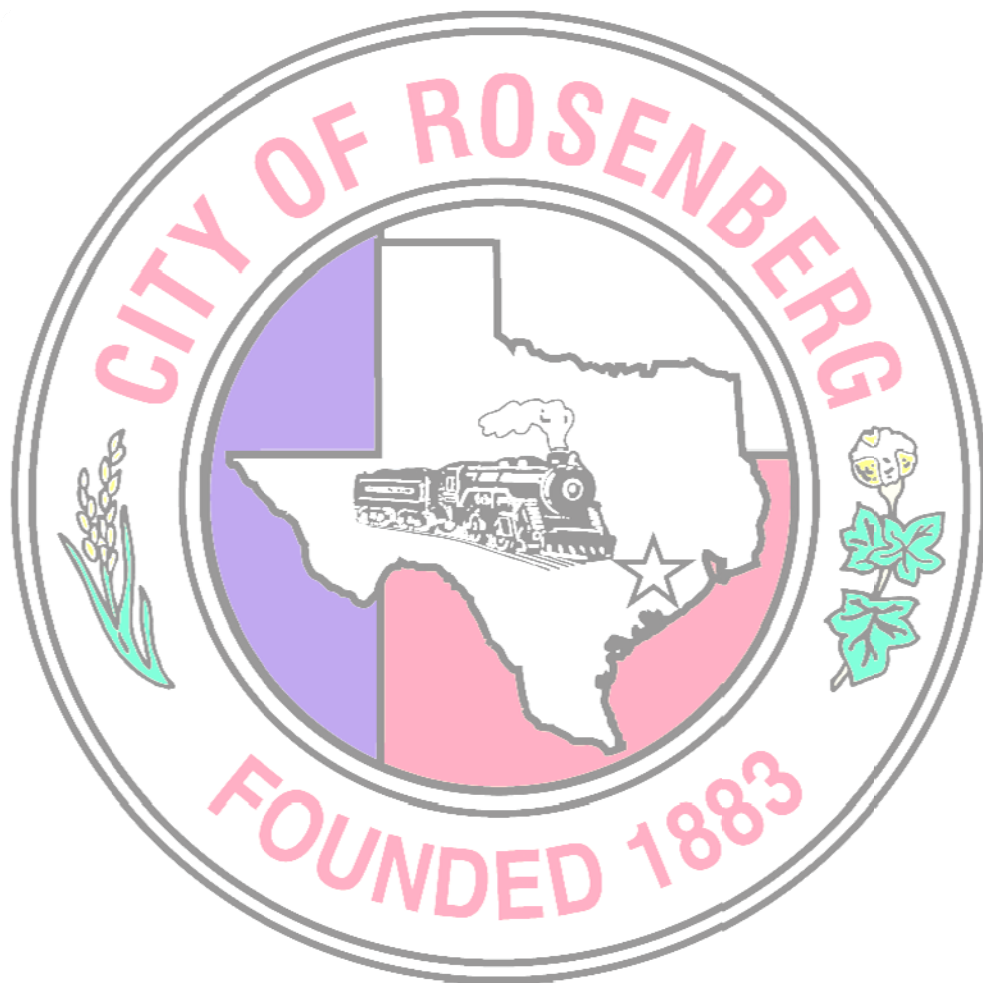
USE OF FUNDS:

Capital Improvements:

70 10 Land and Land Rights (CP1213)	10,000	9,760	240	241	-
Subtotal	10,000	9,760	240	241	-
TOTAL USE OF FUNDS	\$ 10,000	\$ 9,760	\$ 240	\$ 241	\$ -



Internal Service Funds



Internal Service Funds

Internal service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City, whereby, the intent of the fund is to recover the cost of providing those services from internal user charges.

Insurance Fund (601) - This fund is used to account for medical premiums and claims of City employees, eligible retirees and covered dependents, and is funded by premiums from the General Fund, Hotel/Motel Fund, Water and Wastewater Fund, Information Services Fund, employees, retirees and insured dependents.

Fleet Replacement Fund (602) - This fund is used to account for expenses associated with replacement of the City's fleet. Revenues are derived from lease charges from the various user departments in the General Fund and Water and Wastewater Fund.

Information Services Fund (603) - This fund is used to account for expenses associated with operating, maintaining and acquiring the City's information systems. Revenues are derived from user charges to the General, Water and Wastewater and Hotel/Motel Funds.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL INTERNAL SERVICE FUNDS

2013-14 BUDGET						
	2012-13 Budget	Insurance Fund	Fleet Replacement Fund	Information Services Fund	2013-14 Budget Total	
<u>RESOURCES:</u>						
Total beginning balance	\$ 4,152,015	\$ 753,218	\$ 3,314,225	\$ 360,333	\$ 4,427,776	
REVENUES:						
Insurance premiums	\$ 2,158,676	\$ 2,213,579	\$ -	\$ -	\$ 2,213,579	
Service charges	1,063,760	-	540,196	592,423	1,132,619	
Interest earnings	3,050	600	1,950	500	3,050	
Miscellaneous	30,950	-	8,350	500	8,850	
TOTAL REVENUES	3,256,436	2,214,179	550,496	593,423	3,358,098	
TOTAL FUNDS AVAILABLE	\$ 7,408,451	\$ 2,967,397	\$ 3,864,721	\$ 953,756	\$ 7,785,874	
<u>EXPENDITURES/EXPENSES:</u>						
Personnel and Benefits	\$ 156,292	\$ -	\$ -	\$ 159,907	\$ 159,907	
Supplies	10,948	-	-	11,548	11,548	
Maintenance & services	2,552,962	2,074,100	-	420,968	2,495,068	
Subtotal	2,720,202	2,074,100	-	592,423	2,666,523	
Capital outlay	258,068	-	122,000	40,000	162,000	
TOTAL EXPENDITURES	\$ 2,978,270	\$ 2,074,100	\$ 122,000	\$ 632,423	\$ 2,828,523	
<u>ENDING FUND BALANCE:</u>						
Total ending balance	4,430,181	893,297	3,742,721	321,333	4,957,351	
Designated balances	-	-	-	-	-	
Undesignated balance	4,430,181	893,297	3,742,721	321,333	4,957,351	
FUND TOTAL	\$ 7,408,451	\$ 2,967,397	\$ 3,864,721	\$ 953,756	\$ 7,785,874	

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Insurance	Insurance	N/A	601-0000

Program Description:

The Insurance Fund accounts for the City's fully-funded health, dental, life insurance plans and the flexible spending plan. Revenues are derived from employee premiums paid by the City and the employee, as well as employee contributions for the employee's portion of the employee and dependent coverage. The insurance plan is also available for eligible City retirees.

Budget Notes:

1. For FY2014, the City's insurance carrier Blue Cross/Blue Shield had notified the City that it will hold the current rates. Therefore, there will be no changes for the FY2014 budget.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
INSURANCE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 647,588	\$ 739,274	\$ 752,318	\$ 752,318	\$ 753,218
Revenues and Transfers In	<u>2,254,148</u>	<u>2,159,276</u>	<u>2,159,276</u>	<u>1,985,000</u>	<u>2,214,179</u>
Total Funds Available	<u>\$ 2,901,736</u>	<u>\$ 2,898,550</u>	<u>\$ 2,911,594</u>	<u>\$ 2,737,318</u>	<u>\$ 2,967,397</u>
Uses/Deductions:					
Expenditures and Transfers Out	2,149,418	2,145,420	2,145,420	1,984,100	2,074,100
Ending Fund Balance:					
Total Ending Balance	<u>752,318</u>	<u>753,130</u>	<u>766,174</u>	<u>753,218</u>	<u>893,297</u>
Fund Total	<u>\$ 2,901,736</u>	<u>\$ 2,898,550</u>	<u>\$ 2,911,594</u>	<u>\$ 2,737,318</u>	<u>\$ 2,967,397</u>
 Net Revenues (Expenditures)	 104,730	 13,856	 13,856	 900	 140,079

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 716	\$ 600	\$ 600	\$ 600	\$ 600	
472-1000 General Fund Insurance Premium	1,383,158	1,279,418	1,279,418	1,163,000	1,223,052	
472-2000 W/WW Fund Insurance Premium	171,817	175,129	175,129	144,000	153,103	
472-2500 Fire Station No.3 Operating Ins Prem	-	-	-	-	51,870	
472-3000 Information Services Fund Ins Prem	10,429	10,608	10,608	9,000	10,193	
472-3500 Civic Center Fund Insurance Premium	-	-	-	-	23,687	
472-8000 Hotel/Motel Fund Insurance Premium	6,509	6,630	6,630	8,000	1,274	
472-4000 Employees' Health Ins. Premiums	422,881	434,491	434,491	405,000	495,000	
472-4200 Employees' Dental Ins. Premiums	87,101	85,400	85,400	85,400	85,400	
472-4500 Employees' Flex Spending Contributor	45,534	42,000	42,000	42,000	42,000	
472-6000 Retirees' Insurance Premium	54,003	53,000	53,000	56,000	56,000	
472-7000 Administrative Fees - General Fund	66,000	66,000	66,000	66,000	66,000	
472-7500 Administrative Fees - W/WW Fund	6,000	6,000	6,000	6,000	6,000	
TOTAL REVENUES	\$ 2,254,148	\$ 2,159,276	\$ 2,159,276	\$ 1,985,000	\$ 2,214,179	2.5%
EXPENDITURES:						
Maintenance and Services	\$ 2,149,418	\$ 2,145,420	\$ 2,145,420	\$ 1,984,100	\$ 2,074,100	-3.3%
TOTAL EXPENDITURES	\$ 2,149,418	\$ 2,145,420	\$ 2,145,420	\$ 1,984,100	\$ 2,074,100	-3.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
42 55 Administrative Fees	\$ 34,670	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
51 10 Health Insurance Premiums	1,941,852	1,946,320	1,946,320	1,785,000	1,875,000	
51 25 Dental Insurance Claims	94,855	85,400	85,400	85,400	85,400	
51 30 Flex Spending Insurance Claims	46,618	42,000	42,000	42,000	42,000	
51 40 Life Insurance Premiums	8,898	10,000	10,000	10,000	10,000	
52 20 Postage	106	200	200	200	200	
57 10 Other Contractual Services	22,419	11,500	11,500	11,500	11,500	
Subtotal	2,149,418	2,145,420	2,145,420	1,984,100	2,074,100	-3.3%
Total Expenditures	\$ 2,149,418	\$ 2,145,420	\$ 2,145,420	\$ 1,984,100	\$ 2,074,100	-3.3%

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

Fund:	Department:	Program/Activity:	Account:
Fleet Replacement	N/A	N/A	602-0000

Program Description:

The Fleet Replacement Fund, accounts for lease revenues charged to the General Fund and Water/Wastewater Fund operational budgets. Lease revenues consist of annual charges, based on the replacement cost of vehicles. Replacement of these vehicles is funded from the lease revenues from the General and Water/Wastewater Fund operational budgets in order to fund the projected replacement costs over the expected life of the vehicle. Vehicle useful lives are estimated from 4 to 10 years, depending upon the expected use of the vehicle. For example, police patrol units are normally replaced every 4 to 6 years, while administrative vehicles may be replaced every 10 years. Pickups may be replaced every 7 to 10 years. The City Vehicle Replacement Policy further explains the criteria for replacement.

Major Goals for the Year:

- ✿ *The City of Rosenberg will establish policies that reflect fiscal responsibility and promote continued community growth.*
 1. To create a true and complete fleet replacement program for the entire City of Rosenberg fleet.
 2. City staff will review the current replacement policy and recommend revisions.
 3. City staff will review how the City can use more fuel efficient vehicles to reduce annual fuel costs.

Budget Notes:

1. The following four (4) vehicles are recommended for replacement in FY2014.
 - a. Animal Control (2004 Chevy)
 - b. Fire (2003 Tahoe)
 - c. Water Distribution (2005 Ford 150)
 - d. Wastewater (2004 Chevy)

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Average age of fleet	4.43	4.88	4.80
Percent of the fleet recommended for replacement	10%	3%	4%

*11-12 – Replaced nine (9) vehicles

*12-13 – Replaced three (3) vehicles and purchased a dump truck that will be repaid by Public Works with a fifteen (15) year loan at 3.5% interest.

*13-14 – Recommend replacing four (4) vehicles.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
FLEET REPLACEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 2,809,566	\$ 2,921,914	\$ 3,008,414	\$ 3,008,414	\$ 3,314,225
Revenues and Transfers In	<u>541,570</u>	<u>521,379</u>	<u>521,379</u>	<u>521,379</u>	<u>550,496</u>
Total Funds Available	<u>3,351,136</u>	<u>3,443,293</u>	<u>3,529,793</u>	<u>3,529,793</u>	<u>3,864,721</u>
Uses/Deductions:					
Expenditures and Transfers Out	342,722	158,800	215,568	215,568	122,000
Ending Fund Balance:					
Total Ending Balance	<u>3,008,414</u>	<u>3,284,493</u>	<u>3,314,225</u>	<u>3,314,225</u>	<u>3,742,721</u>
Fund Total	<u><u>\$ 3,351,136</u></u>	<u><u>\$ 3,443,293</u></u>	<u><u>\$ 3,529,793</u></u>	<u><u>\$ 3,529,793</u></u>	<u><u>\$ 3,864,721</u></u>
 Net Revenues (Expenditures)	 198,848	 362,579	 305,811	 305,811	 428,496

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 2,217	\$ 1,950	\$ 1,950	\$ 1,950	\$ 1,950	
469-0000 Miscellaneous Income	73,965	-	-	-	-	
473-1000 Lease Revenue - General Fund	404,872	451,526	451,526	451,526	464,727	
473-2000 Lease Revenue - Water/WW Fund	35,445	37,453	37,453	37,453	46,066	
473-2500 Lease Rev-Fire Station No.3 Operating	-	-	-	-	29,403	
473-3000 Loan Payment Revenue	22,100	30,450	30,450	30,450	8,350	
481-9218 Transfer from Police Asset Fund	2,971	-	-	-	-	
TOTAL REVENUES	\$ 541,570	\$ 521,379	\$ 521,379	\$ 521,379	\$ 550,496	5.6%
EXPENDITURES:						
Capital Outlay	\$ 342,722	\$ 158,800	\$ 215,568	\$ 215,568	\$ 122,000	-43.4%
TOTAL EXPENDITURES	\$ 342,722	\$ 158,800	\$ 215,568	\$ 215,568	\$ 122,000	-43.4%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 42 Motor Vehicles	\$ 342,722	\$ 158,800	\$ 215,568	\$ 215,568	\$ 122,000	
Subtotal	342,722	158,800	215,568	215,568	122,000	-43.4%
Total Expenditures	\$ 342,722	\$ 158,800	\$ 215,568	\$ 215,568	\$ 122,000	-43.4%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**FLEET REPLACEMENT FUND
VEHICLES SCHEDULED TO BE REPLACED**

	<u>Projected Cost</u>	<u>Balance Paid</u>
<u>Health Department - 1941</u>		
2002 Ford F-150 (01-41-01)	(1)	-
<u>Civic Center - 1951</u>		
2001 Ford F-150 (01-24-01)	(1)	-
<u>Parks Dept - 1953</u>		
2002 Ford F-150 (01-53-11)	(1)	-
2002 Ford F-150 (01-53-12)	(1)	-
<u>Police Dept - 3000</u>		
2004 Ford F-150 (01-30-56)	(1)	-
2006 Ford Crown Victoria (01-30-59)	(1)	-
2009 Dodge Charger (01-30-80)	(1)	-
2009 Dodge Charger (01-30-81)	(1)	-
2009 Dodge Charger (01-30-82)	(1)	-
2009 Dodge Charger (01-30-83)	(1)	-
<u>Animal Control - 3034</u>		
2004 Chevy C-2500 (01-34-02)	36,000	37,100
<u>Fire Dept - 3100</u>		
2003 Chevy Tahoe (01-31-20)	42,000	42,000
<u>Public Works - 5022</u>		
2005 Ford F-150 (01-22-23)	(1)	-
2005 Ford F-150 (01-22-24)	(1)	-
<u>Fleet Maintenance - 5025</u>		
2005 Ford F-150 (01-25-05)	(1)	-
<u>Water Production - 5052</u>		
2003 Chevy C-1500 (50-52-03)	(1)	-
<u>Water Distribution - 5053</u>		
2005 Ford F-150 (50-53-10)	20,500	16,000
<u>Wastewater Collection - 5054</u>		
2004 Chevy C-2500 (50-54-09)	23,500	28,200
TOTAL EXPENDITURES	\$ 122,000	123,300

(1) Vehicles scheduled for replacement, but replacement is recommended for delay until next fiscal year.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Information Services	N/A	N/A	603-1220

Program Description:

The Information Services Department, under the direction and supervision of the Information Services Manager, is primarily responsible to assist and coordinate the planning, installation, implementation, maintenance and training of the City's information systems. This department also handles day-to-day user technical support. The City currently maintains core software systems which house financial and public safety applications, along with a Windows 2003 network, which connects all City facilities. The department also maintains building security systems and Generator set equipment.

Major Goals for the Year:

- ✿ *The City of Rosenberg will continuously seek opportunities to protect and serve our citizens.*
 1. Assist in the support and implementation of the Police Department's new Spillman Technology software. This new software will provide officers with new tools for crime fighting, such as crime tracking software that will identify crime "hot-spots" and enable police to target patrols accordingly.
- ✿ *The City of Rosenberg will invest in the development of our staff to meet the growth of our City.*
 2. Secure City data that employees need to perform their work by consistently following established back-up procedures for all City servers and databases.
 3. Support all city staff in their information technology related projects with input, research, implementation, and support.
- ✿ *The City of Rosenberg will continuously seek ways to improve services to the citizens.*
 4. Assist in the support and implementation of upgrading the Springbrook database to Microsoft SQL. The new database architecture will create a more efficient way to store data and allow for faster catalog and retrieval. The new Microsoft SQL database will be more robust, reliable, and expandable. The way this upgrade translates to the citizens is that there will be less system downtime and faster account retrieval which equates to less waiting at the clerk windows.
 5. Assist in the continuation of on-line payments in all areas and improve web-based options for citizens to use.
 6. Assist with the implementation of the city wide mass notification system.

Budget Notes:

1. The appropriation for Education and Training includes funding for the PC/LAN Specialist to continue his professional development. This should help prepare for future retirement of the Information Services Manager.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Information Services	N/A	N/A	603-1220

2. Annual maintenance agreements include the following:

<u>Annual Maintenance Agreements:</u>	<u>FY2013</u>	<u>FY2014</u>
Springbrook Software	\$ 75,609	\$ 83,359
Request Partner	6,300	6,300
Numara Software (Trackit)	1,100	1,500
Backup Exec, Symantec	3,600	4,200
DocuNav (Laserfiche)	6,600	8,400
Brazos Technology	11,500	11,500
Active Network (Class Software)	3,200	3,200
Firehouse Software	2,900	2,900
GFI Mail Archiever	600	800
GFI Vipre Spam Filter	1,300	1,500
Collective Data Fleet Maintenance	2,900	2,900
Alldata Fleet Maintenance	1,500	1,500
Symantic Enterprise Antivirus	2,800	3,500
Spillman Software	96,800	96,800
ESRI for GIS Map	6,367	6,867
IAPRO Police Internal Affairs	1,100	1,100
Vision Internet	2,520	2,800
Higher Ground	5,172	7,100
Neptune Fixed Base	1,900	1,900
Siemens Apogee	5,100	5,100
Time Clock Plus	2,400	0
Additional Maintenance	732	0
	\$ 242,000	\$ 253,226

<u>Performance Indicators</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of major projects completed	16	15	17
Number of security camera footage requests	9	13	15
Users with secondary monitors	12	14	20
Number of buildings with DSX door access	8	8	11
City network data lost	0 MB	0 MB	0 MB
Number of work orders processed	1,984	1,800	1,950

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

INFORMATION SERVICES FUND

FUND: 603

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
INFORMATION SERVICES FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 436,513	\$ 406,491	\$ 391,283	\$ 391,283	\$ 360,333
Revenues and Transfers In	<u>567,804</u>	<u>575,781</u>	<u>575,781</u>	<u>575,781</u>	<u>593,423</u>
Total Funds Available	<u>1,004,317</u>	<u>982,272</u>	<u>967,064</u>	<u>967,064</u>	<u>953,756</u>
Uses/Deductions:					
Expenditures and Transfers Out	\$ 584,061	\$ 614,782	\$ 617,282	\$ 606,730	\$ 632,423
Depreciation	28,973				
Ending Fund Balance:					
Total Ending Balance	391,283	367,490	349,782	360,333	321,333
Fund Total	<u>\$ 975,344</u>	<u>\$ 982,272</u>	<u>\$ 967,064</u>	<u>\$ 967,064</u>	<u>\$ 953,756</u>
 Net Revenues (Expenditures)	 (16,257)	 (39,001)	 (41,501)	 (30,949)	 (39,000)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

INFORMATION SERVICES FUND

FUND: 603

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 220	\$ 500	\$ 500	\$ 500	\$ 500	
469-0000 Miscellaneous Income	1,992	500	500	500	500	
473-1000 Lease Revenue - General Fund	424,193	431,086	431,086	431,086	444,317	
473-2000 Lease Revenue - W/WW Fund	113,118	114,956	114,956	114,956	118,485	
473-3000 Lease Revenue - Civic Center	-	-	-	-	29,621	
473-4000 Lease Revenue - Hotel/Motel Fund	28,280	28,739	28,739	28,739	-	
TOTAL REVENUES	\$ 567,804	\$ 575,781	\$ 575,781	\$ 575,781	\$ 593,423	3.1%
EXPENDITURES:						
Personnel and Benefits	\$ 153,050	\$ 156,292	\$ 156,292	\$ 156,292	\$ 159,907	
Supplies	9,712	10,948	10,948	10,898	11,548	
Maintenance and Services	382,914	407,542	407,542	397,041	420,968	
Subtotal	545,676	574,782	574,782	564,230	592,423	3.1%
Capital Outlay	38,385	40,000	42,500	42,500	40,000	-5.9%
TOTAL EXPENDITURES	\$ 584,061	\$ 614,782	\$ 617,282	\$ 606,730	\$ 632,423	2.5%

~ AUTHORIZED POSITIONS ~

Position Title

Information Services Manager	1.00	1.00	1.00	1.00	1.00	
PC/LAN Specialist	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

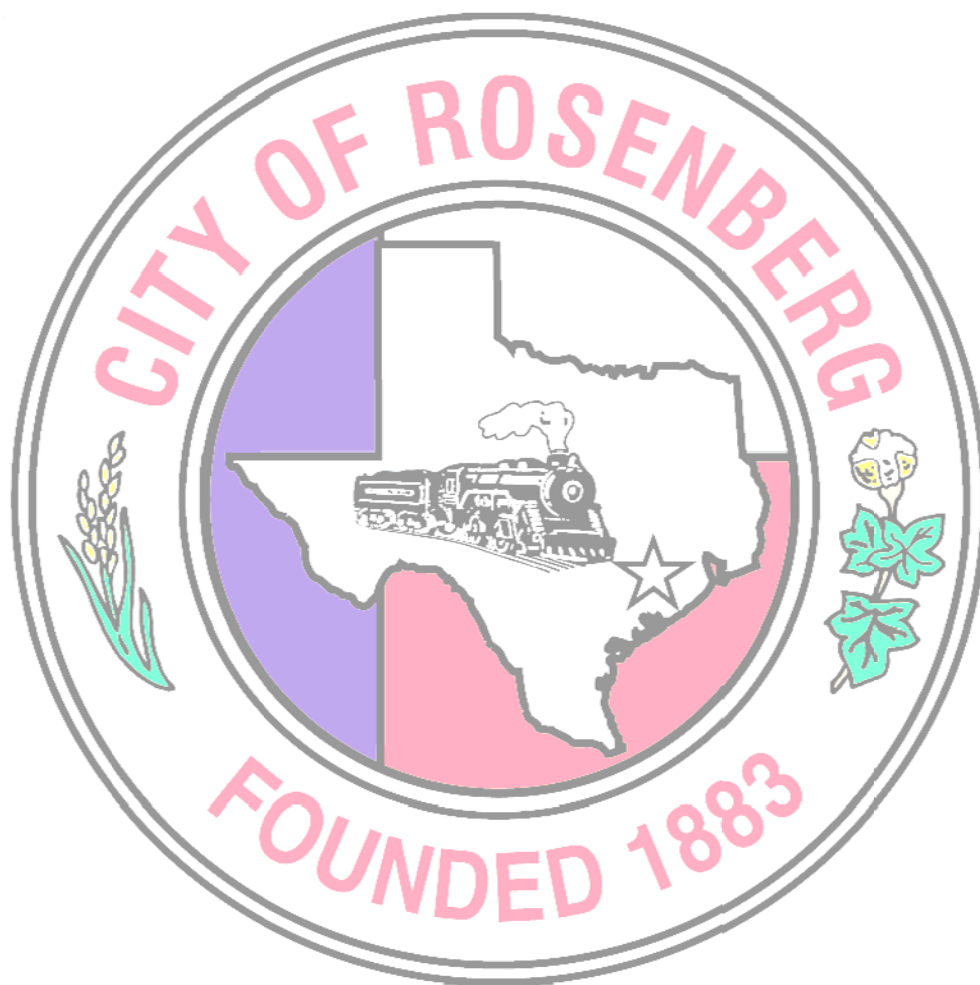
INFORMATION SERVICES FUND

FUND: 603

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 110,463	\$ 110,889	\$ 110,889	\$ 110,889	\$ 113,623	
10 20 Overtime	675	2,300	2,300	2,300	2,300	
10 30 Longevity	1,340	1,460	1,460	1,460	1,580	
20 10 Retirement	16,379	17,537	17,537	17,537	18,075	
20 20 Social Security	8,644	8,961	8,961	8,961	9,180	
20 40 Insurance	10,608	10,193	10,193	10,193	10,193	
20 50 Workers' Compensation	142	152	152	152	156	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
Subtotal	153,050	156,292	156,292	156,292	159,907	2.3%
Supplies:						
31 10 Office Supplies	66	100	100	100	100	
31 20 Computer Supplies	9,143	10,038	10,038	10,038	10,538	
31 35 Business Expenses	-	100	100	100	100	
31 90 Other Supplies	27	50	50	-	50	
36 20 Computer Maintenance Supplies	229	250	250	250	350	
37 30 Fuel, Oil and Lubricants	247	410	410	410	410	
Subtotal	9,712	10,948	10,948	10,898	11,548	5.5%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	802	800	800	535	800	
43 90 Other Professional Services	8,115	10,000	10,000	10,000	11,000	
51 20 General Insurance	471	1,000	1,000	1,000	1,000	
52 10 Telephone/Communications	108,993	115,892	115,892	118,262	119,792	
52 20 Postage	37	50	50	43	50	
52 40 Computer Software Licenses	-	700	700	360	700	
55 10 Education and Training	3,432	4,500	4,500	3,500	4,500	
63 25 Equipment Repair and Maintenance	10,929	11,700	11,700	11,259	11,700	
63 26 Radio Repair-General Fund	4,927	-	-	-	-	
63 27 Radio Repair-W/WW Fund	777	-	-	-	-	
63 35 Computer Hardware Repair and Maintenance	18,021	20,900	20,900	19,965	18,200	
63 40 Computer Software Repair and Maintenance	226,409	242,000	242,000	232,116	253,226	
Subtotal	382,914	407,542	407,542	397,041	420,968	3.3%
Capital Outlay:						
70 40 Machinery and Equipment	13,956	15,000	17,500	17,500	15,000	
70 41 Computer Hardware/Software	24,429	25,000	25,000	25,000	25,000	
Subtotal	38,385	40,000	42,500	42,500	40,000	-5.9%
Total Expenditures	\$ 584,061	\$ 614,782	\$ 617,282	\$ 606,730	\$ 632,423	2.5%



Component Unit Funds



Rosenberg Development Corporation Funds

Rosenberg Development Corporation Fund (219) – This fund is used to account for revenues derived from the 0.005% local economic development sales tax, which became effective July 1, 1995. Expenditures are restricted to specific projects outlined in State Law and overseen by the Rosenberg Development Corporation Board.

RDC Projects Fund (225) – This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

RDC SPECIAL REVENUE FUNDS

2013-14 BUDGET				
	Rosenberg Development Corporation Fund (219)	RDC Projects Fund (225)	2013-14 Total Budget	2012-13 Total Budget *
<u>RESOURCES:</u>				
Total Beginning Balance	\$ 4,650,911	\$ 818,808	\$ 5,469,719	\$ 4,995,003
<u>REVENUES:</u>				
Sales Taxes	3,445,200	-	3,445,200	2,970,000
Other Taxes	-	-	-	-
Infrastructure Insp. Fees	-	-	-	-
Municipal Court Revenue	-	-	-	-
Grants	-	-	-	-
Interest Earnings	5,000	700	5,700	5,700
Transfers In	-	2,164,000	2,164,000	1,027,283
Intergovernmental Revenue	-	-	-	-
Special Events	-	-	-	-
Contributions	-	-	-	-
TOTAL REVENUES	3,450,200	2,164,700	5,614,900	4,002,983
TOTAL FUNDS AVAILABLE	\$ 8,101,111	\$ 2,983,508	\$ 11,084,619	\$ 8,997,986
<u>EXPENDITURES/EXPENSES:</u>				
Maintenance and Services	\$ -	\$ 85,000	\$ 85,000	\$ 12,500
Subtotal	-	85,000	85,000	12,500
Capital Outlay	-	1,967,000	1,967,000	1,014,783
Other Expenditures	1,932,987	112,000	2,044,987	1,947,717
Transfers	2,164,000	-	2,164,000	1,027,283
TOTAL EXPENDITURES	4,096,987	2,164,000	6,260,987	4,002,283
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	4,004,124	819,508	4,823,632	4,995,703
Restricted Balance	4,004,124	-	4,004,124	1,009,823
Committed Balance	-	819,508	819,508	818,808
FUND TOTAL	\$ 8,101,111	\$ 2,983,508	\$ 11,084,619	\$ 8,997,986

*This is the 2012-13 Adjusted Budget

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund:	Department:	Program/Activity:	Account:
Rosenberg Development Corporation	NA	NA	219-0000

The Rosenberg Development Corporation (RDC) was created as a result of the passage of a 1/2 cent economic development sales tax by the citizens of Rosenberg in January, 1995 and operates as a 4(b) Corporation under the State of Texas Economic Development Act of 1979. The RDC is governed by a Board of Directors of seven, who are appointed by the City Council. Up to three members of the City Council may serve on this Board. The RDC's bylaws require the Board to approve the RDC's budget, which must then be approved by the City Council.

The RDC identifies the following areas, or categories, where economic development funds may be expended: administration, infrastructure, marketing, strategic planning, and professional services. In accordance with the RDC's bylaws, administration expenditures are limited to ten percent (10%) of the expenditure budget. Additionally, state law limits expenditures to ten percent (10%) of revenues for promotional purposes. The RDC also has the power to issue debt, subject to certain restrictions contained in the RDC's articles of incorporation and bylaws.

The RDC began receiving sales tax revenue in September, 1995. The RDC's budget for FY14 is presented along with the City's operating and capital budgets. Approved expenditures of the RDC are as follows:

Category: Administration (\$255,451)

This category includes contractual services rendered by the City of Rosenberg to the RDC. Services provided include the office of the Economic Development Director and the Assistant Economic Development Director, as well as other general and administrative expenditures of other City departments. Expenditures also include meeting and board expenses, insurance and education and training for the board members, the Executive Director, Economic Development Director, and the Assistant Economic Development Director.

Category: Infrastructure (\$3,663,394)

Expenditures may be direct expenditures or in the form of debt service payments, depending upon the timing of the projects being funded.

Category: Marketing (\$118,142)

Eligible expenditures in this category include miscellaneous business expenses, supplies and contractual services related to marketing.

Category: Strategic Planning (\$40,000)

The FY14 budget includes funding for West Fort Bend Management District operating assistance.

Category: Professional Services (\$20,000)

The FY14 budget includes funding for professional services as they are needed.

Designated Reserves:

The FY14 budget will carry designated ending fund balance reserves of \$999,394 as per the RDC's minimum fund balance policy which requires there to be a minimum fund balance equal to or greater than the debt service payment for the next fiscal year (2014).

Undesignated:

Based on the budget amounts approved, approximately \$2,989,730 of undesignated reserves will be available in FY14.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
ROSENBERG DEVELOPMENT CORPORATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 3,496,574	\$ 3,749,907	\$ 4,236,998	\$ 4,236,998	\$ 4,650,911
Revenues and Transfers In	<u>3,176,574</u>	<u>2,975,000</u>	<u>2,975,000</u>	<u>3,388,914</u>	<u>3,450,200</u>
Total Funds Available	<u>6,673,148</u>	<u>6,724,907</u>	<u>7,211,998</u>	<u>7,625,912</u>	<u>8,101,111</u>
Uses/Deductions:					
Expenditures and Transfers	2,436,151	2,975,000	2,975,000	2,975,000	4,096,987
Ending Fund Balance:					
Total Ending Balance	4,236,998	3,749,907	4,236,997	4,650,911	4,004,124
Reserved for Contingency	985,639	1,017,090	1,009,823	1,009,823	999,394
Unreserved ending balance	<u>3,251,359</u>	<u>2,732,817</u>	<u>3,227,174</u>	<u>3,641,088</u>	<u>3,004,730</u>
Fund Total	<u>\$ 6,673,148</u>	<u>\$ 6,724,907</u>	<u>\$ 7,211,998</u>	<u>\$ 7,625,912</u>	<u>\$ 8,101,111</u>
Net Revenues (Expenditures)	740,424	(0)	(0)	413,914	(646,787)

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
402-0000 Sales Tax	\$ 2,258,099	\$ 2,087,910	\$ 2,087,910	\$ 2,399,505	\$ 2,440,701	
402-1000 BTC 1 Sales Tax	524,725	528,660	528,660	547,038	558,202	
402-2000 BTC 2 Sales Tax	384,739	353,430	353,430	437,371	446,297	
451-0000 Interest Earnings	5,862	5,000	5,000	5,000	5,000	
469-0000 Miscellaneous Income	3,150	-	-	-	-	
TOTAL REVENUES	\$ 3,176,574	\$ 2,975,000	\$ 2,975,000	\$ 3,388,914	\$ 3,450,200	16.0%
EXPENDITURES:						
Administration: (219-1000)						
31 10 Office Supplies	\$ 779	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
31 20 Computer Supplies	407	3,000	3,000	3,000	3,000	
31 35 Board Meeting and Director's Expenses	854	1,700	1,700	1,700	1,700	
51 20 General Insurance	160	400	400	400	400	
55 10 Education and Training	4,278	5,000	5,000	5,000	7,500	
57 10 Administration Services-City Reimb.	236,754	240,152	240,152	240,152	241,851	
Subtotal	243,231	251,252	251,252	251,252	255,451	1.7%
Marketing: (219-2000)						
31 35 Business Expenses	814	3,730	3,730	3,730	3,730	
42 35 Dues, Subscriptions, and Memberships	48,682	54,112	54,112	54,112	58,112	
43 91 GFBEDC	25,000	25,000	25,000	25,000	12,500	
52 20 Postage	21	200	200	200	200	
52 30 Freight and Express	53	100	100	100	100	
53 10 Advertising	15,444	29,000	29,000	29,000	29,000	
54 10 Printing and Binding	4,374	4,500	4,500	4,500	4,500	
57 30 Business Retention	8,295	10,000	10,000	10,000	10,000	
Subtotal	102,683	126,642	126,642	126,642	118,142	-6.7%
Strategic Planning: (219-4004)						
43 90 WFBMD Operating Assistance	40,000	40,000	40,000	40,000	40,000	
Subtotal	40,000	40,000	40,000	40,000	40,000	0.0%
Professional Services: (219-6000)						
43 90 Other Professional Services	7,595	20,000	20,000	20,000	20,000	
Subtotal	7,595	20,000	20,000	20,000	20,000	0.0%
Infrastructure: (219-7000)						
57 25 Prospective Business Incentive	250,000	500,000	500,000	500,000	500,000	
81 10 Principal	732,130	747,665	747,665	747,665	779,700	
81 20 Interest	284,960	262,158	262,158	262,158	219,694	
92 25 Transfer to RDC Projects:						
Park Improvements (CP0704)	100,000	-	-	-	-	
Park Improvements (CP1301)	-	250,000	250,000	250,000	-	
Park Improvements (CP1401)	-	-	-	-	50,000	
Crabb River Road/FM 762 (CP1208)	85,000	-	-	-	-	
Transportation Gateway Improvements (CP0705)	164,792	75,000	75,000	75,000	112,000	
Downtown Building Renovation (CP1210)	400,000	-	-	-	-	
Downtown Parking Lot (CP1316)	-	250,000	250,000	250,000	-	
Imperial Arts	-	250,000	250,000	250,000	-	
Business Park Development (CP1302)	-	189,783	189,783	189,783	1,700,000	
Mons Ave Sidewalks	-	-	-	-	217,000	
Project Management Fees	25,760	12,500	12,500	12,500	85,000	
Subtotal	2,042,642	2,537,106	2,537,106	2,537,106	3,663,394	44.4%
TOTAL EXPENDITURES	\$ 2,436,151	\$ 2,975,000	\$ 2,975,000	\$ 2,975,000	\$ 4,096,987	37.7%

City of Rosenberg
Calculation of Administrative Fees for
Rosenberg Development Corporation
FY 2014 ESTIMATE

			<u>FY14 Rate W/Benefits</u>	<u>Amount</u>
Administration, Finance, and Accounting				
City Manager/Executive Director of RDC				
City Manager	16	hrs/mo	96	\$ 18,432.00
Administrative Assistant	32	hrs/mo	30	11,520.00
Executive Assistant	8	hrs/mo	41	3,936.00
Economic Development Director Salary and Benefits		x 80%	47	78,208.00
Assistant Economic Development Dir. Salary & Benefits		x 90%	40	74,880.00
Finance Department				
Finance Director	8	hrs/mo	58	5,568.00
Budget Analyst	8	hrs/mo	32	3,038.40
Finance Clerk	0.5	hrs/mo	25	150.00
A/P Clerk	2	hrs/mo	23	546.72
City Secretary				
Monthly Meetings, Minutes and Agendas	7	hrs/mo	48	4,032.00
Planning				
GIS Technician	4	hrs/mo	30	1,440.00
Communications Director		x 25%	45	23,400.00
Audit Services				
Other Expenses, FY13:				
Audit Fees				4,500.00
Other Services				
Use of City Facilities including meeting space				7,200.00
Copiers, Telephone, IT, Utilities				<u>5,000.00</u>
Total Administrative Fee for FY2014				<u><u>\$ 241,851.12</u></u>

Rosenberg Development Corporation
Status of Outstanding Debt Service
FY2014

<u>Outstanding Debt Service</u>			
Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2013-14	779,700	219,694	999,394
2014-15	802,235	197,708	999,943
2015-16	652,770	177,221	829,991
2016-17	657,305	160,476	817,781
2017-18	672,840	147,957	820,797
2018-19	687,875	126,890	814,765
2019-20	703,410	104,444	807,854
2020-21	382,980	85,627	468,607
2021-22	387,515	71,341	458,856
2022-23	284,800	59,162	343,962
2023-24	297,835	48,994	346,829
2024-25	228,190	39,216	267,406
2025-26	236,225	29,874	266,099
2026-27	247,295	19,974	267,269
2027-28	255,330	9,557	264,887
2028-29	71,400	2,621	74,021
2029-30	23,005	489	23,494
Total	\$7,370,710	\$1,501,245	\$8,871,955

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

Fund: RDC Projects Fund	Department: N/A	Program/Activity: N/A	Account: 225-7000

Program Description:

This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation. It is under the direction of the Economic Development Director and the City Manager who serves as the Executive Director of the Rosenberg Development Corporation with the cooperation of the Finance Department.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget
RDC PROJECTS FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 756,697	\$ 697,033	\$ 758,006	\$ 758,006	\$ 818,808
Revenues and Transfers In	<u>776,861</u>	<u>1,027,983</u>	<u>1,088,085</u>	<u>1,088,085</u>	<u>2,164,700</u>
Total Funds Available	<u>1,533,558</u>	<u>1,725,016</u>	<u>1,846,091</u>	<u>1,846,091</u>	<u>2,983,508</u>
Uses/Deductions:					
Expenditures and Transfers	775,552	1,027,283	1,027,283	1,027,283	2,164,000
Ending Fund Balance:					
Total Ending Balance	758,006	697,733	818,808	818,808	819,508
Fund Total	<u>\$ 1,533,558</u>	<u>\$ 1,725,016</u>	<u>\$ 1,846,091</u>	<u>\$ 1,846,091</u>	<u>\$ 2,983,508</u>
 Net Revenues (Expenditures)	 1,309	 700	 60,802	 60,802	 700

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2011-12 Actual	2012-13 Adopted Budget	2012-13 Adjusted Budget	2012-13 Estimate	2013-14 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 1,309	\$ 700	\$ 700	\$ 700	\$ 700	
471-3000 Contributions	-	-	60,102	60,102	-	
481-3000 Transfer from RDC	775,552	\$ 1,027,283	\$ 1,027,283	\$ 1,027,283	2,164,000	
TOTAL REVENUES	\$ 776,861	\$ 1,027,983	\$ 1,088,085	\$ 1,088,085	\$ 2,164,700	98.9%
EXPENDITURES:						
Infrastructure	\$ 775,552	\$ 1,027,283	\$ 1,027,283	\$ 1,027,283	\$ 2,164,000	
Subtotal	775,552	1,027,283	1,027,283	1,027,283	2,164,000	110.7%
TOTAL EXPENDITURES	\$ 775,552	\$ 1,027,283	\$ 1,027,283	\$ 1,027,283	\$ 2,164,000	110.7%

~ AUTHORIZED POSITIONS ~

Position Title

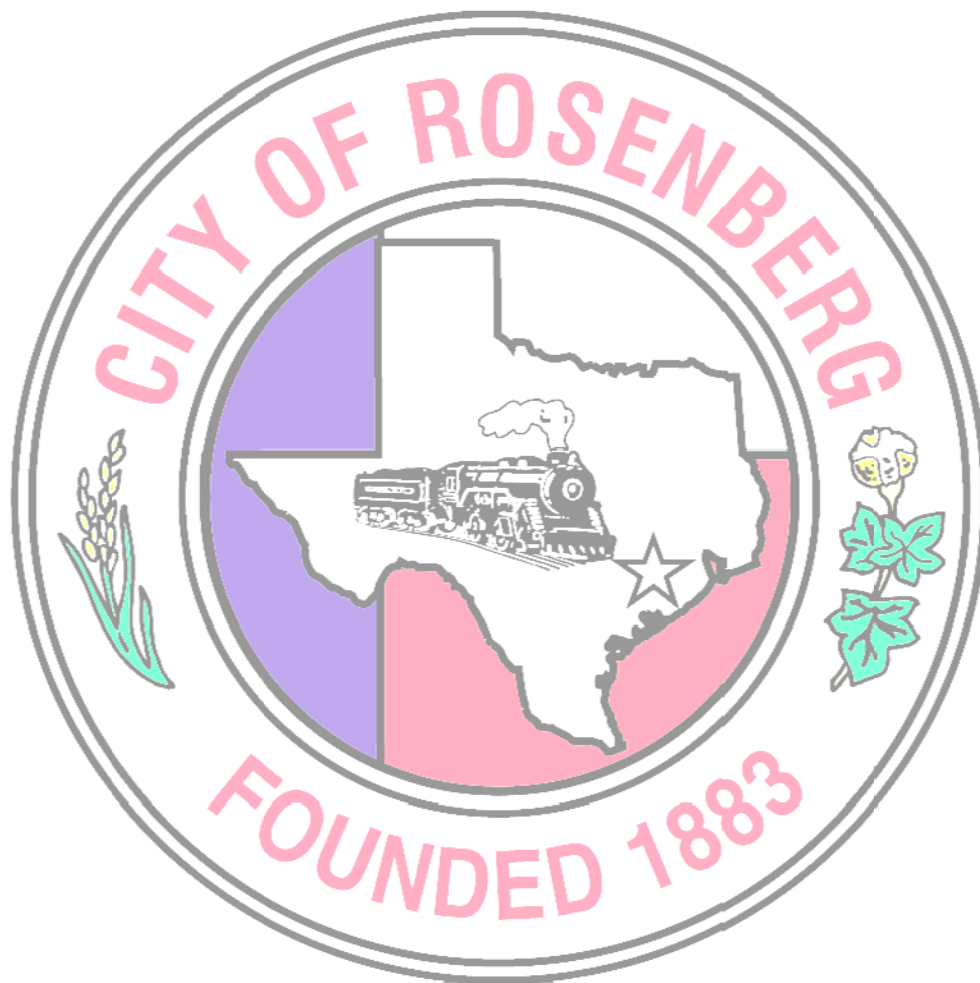
None

~ EXPENDITURE DETAIL ~

Infrastructure (225-7000):						
70 30	Parks Improvements (CP0704)	\$ 100,000	\$ -	\$ -	\$ -	\$ -
	Parks Improvements (CP1301)	-	250,000	250,000	250,000	-
	Park Improvements (CP1401)	-	-	-	-	50,000
	Crabb River Road/FM762 (CP1208)	85,000	-	-	-	-
	Transportation Gateway Improvements (CP0705)	164,792	75,000	75,000	75,000	112,000
	Downtown Building Renovation (CP1210)	400,000	-	-	-	-
	Downtown Parking Lot (CP1316)	-	250,000	250,000	250,000	-
	Imperial Arts	-	250,000	250,000	250,000	-
	Business Park Development (CP1302)	-	189,783	189,783	189,783	1,700,000
	Mons Ave Sidewalks	-	-	-	-	217,000
43 95	Project Management Fees	25,760	12,500	12,500	12,500	85,000
	Subtotal	775,552	1,027,283	1,027,283	1,027,283	2,164,000
						110.7%
	Total Expenditures	\$ 775,552	\$ 1,027,283	\$ 1,027,283	\$ 1,027,283	\$ 2,164,000
						110.7%



Capital Improvement Program



Capital Improvement Program

The Capital Improvement Program was approved by the Rosenberg City council on September 17, 2013. The City approved two resolutions: one for the upcoming fiscal year (FY14) and one for the following four fiscal years (FY15-FY18).

This section presents the Capital Improvement Program including the list of projects for FY2014 with an individual Project Summary for each of the projects approved for FY2014, and the Resolutions formally adopting the Capital Improvement Plan. Adoption by City Council of the Capital Improvement Program does not authorize the budget for such projects. The project budgets are approved as bonds are issued or as funding is determined.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The five-year Capital Improvement Program (CIP) is reviewed annually to enable City Staff and City Council to reassess projects. The program is divided into two sections: the FY2014 CIP and the FY2015 – FY2018 CIP. The FY2014 CIP includes a total of 29 projects totaling approximately \$29.6 million. Summarized below are the FY2014 projects.

CIP Category	FY2014 Totals	# of Projects
General Projects	\$ 4,110,000	4
Street and Drainage Projects (S & D)	13,790,000	14
Water and Wastewater Projects (W&WW)	<u>11,690,000</u>	<u>11</u>
Estimated Total Cost for FY 2014	\$ 29,590,000	29

All of the projects summarized above are City Council priorities and are intended to be addressed in FY2014. Some of the projects are in the preliminary stages while others may be in a construction phase. There are several projects included in the CIP that will be funded by Texas Department of Transportation (TxDOT). These projects are included in the City's CIP, in order for the City Council to document their support and to emphasize the importance of the projects to the City.

ANNUAL OPERATING AND MAINTENANCE COSTS

Future annual operating and maintenance costs must be considered for all capital improvements. These costs cover miscellaneous expenses associated with the completed project, such as utility charges, janitorial, mowing and other maintenance items. Funding for these costs come from a variety of sources, depending on the project. Annual operating and maintenance costs are incorporated into the annual operating budget as projects are completed. A summary of future maintenance and operating costs associated with the projects in the FY2014 CIP is shown below:

<i>Future Annual Operating and Maintenance Costs</i>	
General Projects	\$11,000
Street and Drainage Projects (S & D)	4,700
Water and Wastewater Projects (W&WW)	<u>17,600</u>
Estimated Total Operating Costs	\$33,300

The estimated cost of each project and the estimated annual operating and maintenance costs for each project are included on the next page for each of the 29 projects to be addressed in FY 2014. Following this chart is an individual project summary for each project.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

<i>Project</i>	<i>Page</i>	<i>Category</i>	<i>Budget</i>	<i>Future O&M</i>
City Radio/Communication System	382	General	\$2,700,000	See Note "C"
Parking Facilities in Downtown	383	General	250,000	\$ 1,000
Renovate Downtown Building	384	General	900,000	10,000
Replace 1995 Gradall	385	General	260,000	See Note "C"
Airport Avenue Project – Phase One	386	S & D	2,712,280	See Note "C"
Bamore Road – Phase Three	387	S & D	2,444,274	See Note "C"
Bamore Road – Phase Four	388	S & D	1,662,024	See Note "C"
Bryan Road – Phase One	389	S & D	1,990,000	See Note "C"
Drainage Imp. East of Lane Drive	390	S & D	See Note "A"	1,000
Dry Creek Drainage Improvements	391	S & D	1,565,000	1,500
FM 2218 from US 59 to Hwy 36 (TxDOT)	392	S & D	See Note "B"	See Note "B"
Old Richmond Road Reconstruction	393	S & D	500,000	See Note "C"
One-Way Pairs Project (TxDOT)	394	S & D	1,075,000	See Note "B"
Seabourne Creek Drainage – Phase III	395	S & D	342,700	2,200
Sidewalks – Replace/Removal	396	S & D	1,200,000	See Note "C"
Spur 10 Extension to Hwy 36 (TxDOT)	397	S & D	See Note "B"	See Note "B"
Street Overlay and Reconstruction	398	S & D	300,000	See Note "C"
US 59/I 69 Expansion Project	399	S & D	See Note "B"	See Note "B"
Alternate Water Project	400	W&WW	See Note "D"	See Note "D"
Portable Generators for Utility System	401	W&WW	800,000	2,000
FM 2977 Water Line Extension	402	W&WW	700,000	700
North Side Sanitary Sewer Imp. – Ph IX	403	W&WW	288,800	See Note "C"
Spacek Road Sewer Lift Station	404	W&WW	300,000	See Note "C"
Spacek Road Sewer Line	405	W&WW	See Note "A"	See Note "C"
Terry High School Reclaimed Water	406	W&WW	1,555,000	1,500
Utility Adjustments for I-69 (TxDOT)	407	W&WW	See Note "B"	See Note "B"
Utility Extensions - Business Park	408	W&WW	3,400,000	3,400
Utility Imp. for Ave H & I & Downtown	409	W&WW	1,145,355	See Note "C"
Water Plant No. 5 Improvements	410	W&WW	<u>3,500,000</u>	<u>10,000</u>
TOTALS			\$29,590,433	\$33,300

Notes: A = Project cost has not been determined.

B = Project is funded and maintained by the Texas Department of Transportation (TxDOT). City supports the project.

C= Project replaces or repairs a current asset of the City. No additional O&M cost required.

D= City is in preliminary phase of project. Total cost has not been determined. Completion scheduled in 2016.

General Fund Projects Summary

Project Title:	City Radio/Communications System Replacement	
Project Number:	CP1303	
Bid Award:	N/A	
Department:	Police	
Staff:	Assistant Police Chief	
Cost Estimate:	\$2,700,000	
Authorized Funding:	Homeland Security Grant	\$77,204
	CO 2012A Bond Funds	\$1,200,000
	CO 2013 Bond Funds	\$650,000
Council Approval Date:	September 18, 2012 by Resolution No. R-1547 December 04, 2012 by Resolution No. R-1582 March 26, 2013 by Resolution No. R-1627	
Election District:	N/A	
Project Summary:	Rosenberg's radio communications system is a part of the Harris County - Information Technology (HCIT). The City was notified that all radios had to be upgraded by 2016. Implementation is underway and no additional funding is needed to complete the project.	
Supporting Documentation:	Resolution No. R-1547 Resolution No. R-1582 Resolution No. R-1627	

General Fund Projects Summary

Project Title:	Parking Facilities in Downtown Area	
Project Number:	CP1316	
Bid Award:	N/A	
Department:	Economic Development	
Staff:	Economic Development Director	
Cost Estimate:	N/A	
Authorized Funding:	RDC Funds	\$250,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	Purchase property and construct a public parking lot to serve Downtown area.	
Supporting Documentation:	N/A	

General Fund Projects Summary

Project Title:	Renovate Downtown Building	
Project Number:	CP1218	
Bid Award:	N/A	
Department:	Economic Development	
Staff:	Economic Development Director	
Cost Estimate:	\$900,000	
Authorized Funding:	CO 2010B Bond Funds	\$531,700
	RDC Funds	\$400,000
Council Approval Date:	April 16, 2013 by Resolution No. R-1648	
Election District:	District 1	
Project Summary:	The City will renovate the existing downtown building to allow for future office needs. City Council appointed a Committee to evaluate options and to present a recommendation to City Council on April 16, 2013. Phase One included interior demolition and roof repair for the purpose of preventing further decline of the building and establishing the exact conditions of the building to determine a true cost of renovation. Phase Two renovations serve the purposes of a Visitors Center, Economic Development Office, and Heritage Display/Museum. Phase Three includes any unfinished renovations when funding becomes available.	
Supporting Documentation:	Resolution No. R-1648	

General Fund Projects Summary

Project Title:	Replace 1995 Gradall
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Assistant City Manager
Cost Estimate:	\$260,000
Proposed Funding:	Capital Lease through Fleet Replacement Fund
Council Approval Date:	N/A
Election District:	N/A
Project Summary:	Existing equipment is used for ditch cleaning, debris removal, and installation of drainage culverts. Equipment life is generally fifteen (15) years. Existing Gradall is eighteen (18) years old and beyond its useful life expectancy.
Supporting Documentation:	N/A

Streets and Drainage Projects Summary

Project Title:	Airport Avenue Project - Phase One		
Project Number:	CP1304		
Bid Award:	N/A		
Department:	Public Works		
Staff:	Assistant City Manager Project Director		
Engineer:	Costello, Inc.		
Contractor:	N/A		
Cost Estimate:	\$2,712,280 (includes engineering and construction)		
Authorized Funding:	CO 2013 Bond Funds		\$2,400,000
	County Mobility Project Funds		\$800,000
Council Approval Date:	December 18, 2012 by Resolution No. R-1600		
Election District:	District 4		
Project Summary:	The improvements will reconstruct Airport Avenue from two (2) lanes with open roadside ditches into a three-lane concrete roadway with a continuous center left turn lane, concrete curb and gutter, sidewalk, and underground storm drainage system. Waterline and sanitary sewer system improvements will be included as required. Phase One is from FM 2218 to Graeber Road. Excess County Mobility Funds may be used for Phase Two.		
Supporting Documentation:	Resolution No. R-1600		

Streets and Drainage Projects Summary

Project Title:	Bamore Road - Phase Three	
Project Number:	CP1211	
Bid Award:	2013-04	
Department:	Public Works	
Staff:	Assistant City Manager Project Director	
Engineer:	IDC, Inc.	
Contractor:	Gonzalez Construction	
Cost Estimate:	\$2,444,274 (includes engineering and construction)	
Authorized Funding:	County Mobility Project Funds	\$894,274*
	GO 2007 Bond Funds	\$100,000
	CO 2013 Bond Funds	\$1,450,000
Council Approval Date:	June 19, 2012 by Resolution No. R-1500 April 16, 2013 by Resolution No. R-1643 April 16, 2013 by Resolution No. R-1647	
Election District:	District 2	
Project Summary:	Phase One was completed from US 59 to Klauke Road. Phase Two was completed from Klauke Road to north of Southgate Drive. Phase Three is from north of Southgate Drive to Avenue K. City obtained drainage easements for the storm sewer system outfall channel from Bamore Road to CenterPoint Drainage Lateral. Phase Four is from Avenue K to Spur 529.	
Supporting Documentation:	Resolution No. R-1500 Resolution No. R-1643 Resolution No. R-1647 *\$612,231 was reimbursed by the County for Phase Two. \$282,043 will be used towards the cost of Phase Three. The remaining balance of the Phase Three reimbursement will be used for Phase Four. The City will request the remaining funds of \$978,400 when Phase Three is completed.	

Streets and Drainage Projects Summary

Project Title:	Bamore Road - Phase Four	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Project Director	
Engineer:	IDC, Inc.	
Contractor:	N/A	
Cost Estimate:	\$1,662,024 (includes engineering and construction)	
Authorized Funding:	RDC Funds (construction only)	\$750,000
	CO 2013 Bond Funds	\$250,000
	County Mobility Funds	\$696,357
Council Approval Date:	May 07, 2013 by Resolution No. R-1657	
Election District:	District 2	
Project Summary:	Phase One was completed from US Highway 59 to Klauke Road. Phase Two was completed from Klauke Road to north of Southgate Drive. Phase Three, from north of Southgate Drive to Avenue K, is under construction. Phase Four, south of Avenue K to Spur 529, will complete the Bamore Road Paving and Drainage Improvements Project. Seabourne Creek - CenterPoint Lateral Drainage Phase Three is required to complete Bamore Road Phase Four. (See Seabourne Creek - CenterPoint Lateral Drainage Phase Three Project Summary for details.)	
Supporting Documentation:	Resolution No. R-1657	

Streets and Drainage Projects Summary

Project Title:	Bryan Road - Phase One		
Project Number:	CP1103		
Bid Award:	N/A		
Department:	Public Works		
Staff:	Assistant City Manager		
Engineer:	Landtech, Inc.		
Contractor:	N/A		
Cost Estimate:	To be determined		
Authorized Funding:	CO 2010B Bond Funds		\$240,000
	CO 2012 Bond Funds		\$150,000
	CO 2013 Bond Funds		\$500,000
	County Mobility Funds (2007)		<u>\$1,100,000</u>
	Total		\$1,990,000
Council Approval Date:	March 19, 2013 by Resolution No. R-1634		
Election District:	District 4		
Project Summary:	Reconstruction from two (2) lane open ditch to four (4) lanes with concrete, curb and gutter, sidewalks, and storm drainage system. The scope of Phase One is yet to be determined.		
Supporting Documentation:	Resolution No. R-1634		

Streets and Drainage Projects Summary

Project Title:	Drainage Improvements east of Lane Drive
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Assistant City Manager
Project Cost:	N/A
Funding:	N/A
Council Approval Date:	N/A
Election District:	District 1
Project Summary:	This area drains into the City of Richmond's drainage system and eventually into Rabbs Bayou. During heavy rainfall events, the drainage facilities in Richmond experienced flooding. A drainage study was completed for this area by the City of Richmond with a recommendation for the City of Rosenberg to construct a drainage retention basin. No further action was taken. The first step would be for Rosenberg to determine which option/recommendation identified in the study will be utilized. Next the City would acquire property and complete construction plans. Then Rosenberg could work with the Fort Bend Drainage District to construct the detention basin to be maintained by the City.
Supporting Documentation:	N/A

Streets and Drainage Projects Summary

Project Title:	Dry Creek Drainage Improvements	
Project Number:	CP0602/CP14	
Bid Award:	N/A	
Department:	Public Works	
Staff:	City Manager Assistant City Manager City Engineer	
Engineer:	LJA, Inc.	
Contractor:	N/A	
Estimate Cost:	\$12,000,000	
Authorized Funding:	GO 2007 Bond Funds	\$27,764
	GO 2014 Bond Funds	\$1,565,000
Council Approval Date:	November 20, 2012 by Resolution No. R-1578 August 02, 2011 by Resolution No. R-1350 October 19, 2010 by Resolution No. R-1231 March 02, 2010 by Resolution No. R-1125 October 27, 2009 by Resolution No. R-1052 December 18, 2007 (No resolution) March 20, 2007 (No resolution)	
Election District:	District 3 and District 4	
Project Summary:	Update of drainage basin study has been completed. Improvements will include a regional detention facility and improvements to drainage channel to be completed over a multi-year period. City has purchased the property for the regional detention facility. LJA Engineering, Inc., has completed construction plans for the facility. Fort Bend Drainage District has provided improvements to the Dry Creek channel between Louise Street and Airport Avenue, as well as between Bryan Road and FM 2218. LJA has also completed construction plans for the regional detention basin control structure and to increase the capacity of the box culvert structures at Louise Street.	
Supporting Documentation:	Resolution No. R-1578 Resolution No. R-1350 Resolution No. R-1231 Resolution No. R-1125 Resolution No. R-1052 LJA Change Order No. 1 - December 19, 2007 LJA Agreement - March 29, 2007	

Streets and Drainage Projects Summary

Project Title:	FM 2218 from US Highway 59 to State Highway 36 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	N/A
Project Cost:	N/A
Funding:	TxDOT
Council Approval Date:	April 02, 2013 by Resolution No. R-1642
Election District:	District 2 and 4
Project Summary:	This is a TxDOT funded project. Reconstruction to match improvements north of US Highway 59. This will be four (4) lanes with median. If there are any additional improvements that would improve the safety and access to Seabourne Creek Regional Park, the City may be responsible for a portion of those costs.
Supporting Documentation:	Resolution No. R-1642

Streets and Drainage Projects Summary

Project Title:	Old Richmond Road Reconstruction	
Project Number:	CP1305	
Bid Award:	N/A	
Department:	Public Works	
Staff:	City Manager Assistant City Manager	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$500,000	
Authorized Funding:	CO 2013 Bond Funds	\$500,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	Reconstruct the existing asphalt roadway with assistance from Fort Bend County Road and Bridge. This project would also incorporate drainage improvements for the areas located between Old Richmond Road and Avenue H, east of Jeanetta Street.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	One-Way Pairs Project - Avenue H and Avenue I (TxDOT)	
Project Number:	CP1213	
Bid Award:	N/A	
Department:	Public Works	
Staff:	City Engineer Assistant City Manager Project Director	
Cost Estimate:	\$1,075,000 - City Portion	
Funding:	2007 A Tax Notes	\$575,000
	CO 2013 Bond Funds	\$500,000
Election District:	District 1 and District 2	
Project Summary:	This is a TxDOT Project. Also, City will assume costs for utility replacements as separate projects. Phase One by TxDOT is scheduled in 2014. The City is responsible for purchasing the cross-over that will be constructed at the east end of the project. The City has purchased the Baker property at Damon Street between Avenue H and Avenue I. Secondly, the City purchased the property at the corner of Avenue H and Louise Street. Thirdly, the City purchased of the property at the intersection of Avenue I and Louise Street. After the construction plans by TxDOT are 90% complete, the City will have to obtain remaining right-of-way corner clips.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Seabourne Creek Drainage - Phase Three	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager City Engineer	
Engineer:	Jones & Carter, Inc.	
Contractor:	N/A	
Cost Estimate:	\$342,700	
Authorized Funding:	2010 Bond Funds	\$96,177
	2012 Bond Funds	\$168,374
	2013 Bond Funds	\$30,000
	FY2012 Street Paving	\$38,699
	FY2013 Street Paving	\$5,949
	Seabourne Creek Detention	\$2,892
Council Approval Date:	N/A	
Election District:	District 2	
Project Summary:	This project includes drainage improvements that are necessary for the Bamore Road Project and adjacent properties. Phase Three is necessary to accommodate the drainage needed for Phase Four of the Bamore Road Project.	
	This cost estimate includes engineering and construction costs. Right-of-way costs are not included.	
Supporting Documentation:	Cost Estimate - August 27, 2013	

Streets and Drainage Projects Summary

Project Title:	Sidewalks - Replace/Removal of existing	
Project Number:	CP1315	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Planning Director	
Cost Estimate:	\$1,200,000	
Authorized Funding:	CO 2013 Bond Fund	\$250,000
Council Approval Date:	N/A	
Election District:	City Wide	
Project Summary:	Establish a program to repair and replace existing sidewalks.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Spur 10 Extension to State Highway 36 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	N/A
Project Cost:	N/A
Funding:	TxDOT
Council Approval Date:	April 02, 2013 by Resolution No. R-1642
Election District:	District 2
Project Summary:	This is a future TxDOT Project. In order to be included in TxDOT Transportation Improvement Plan, a project must also be included in the City's CIP. Right-of-way acquisition is underway by TxDOT. Construction is scheduled later 2014.
Supporting Documentation:	Resolution No. R-1642

Streets and Drainage Projects Summary

Project Title:	Street Overlay and Reconstruction Program	
Project Number:	Annually	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Public Works Director	
Cost Estimate:	\$300,000	
Proposed Funding:	General Fund	\$300,000
Council Approval Date:	N/A	
Election District:	City Wide	
Project Summary:	The annual street resurface program is subject to a budget appropriation each year. Fort Bend County assists with labor and equipment under the master Interlocal Agreement.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	US Highway 59 Expansion from FM 762 to Spur 10 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works and Utilities
Staff:	City Manager
Cost Estimate:	N/A
Funding:	TxDOT
Council Approval Date:	April 02, 2013 by Resolution No. R-1642
Election District:	District 2 and 4
Project Summary:	Reconstruct US Highway 59 to interstate standards with additional lanes and new interchanges. Phase One includes improvements from Spur 10 to Reading Road. Phase Two is from Reading Road to FM 762. TxDOT will provide funding for engineering design and construction. City will be responsible for the relocation of City utilities. Cost for utility relocation will be reimbursed by TxDOT.
Supporting Documentation:	Resolution No. R-1642

Water/Wastewater Fund Projects Summary

Project Title:	Alternate Water Project (GRP)
Project Number:	N/A
Bid Award:	N/A
Department:	Water/Wastewater
Staff:	City Manager/Assistant City Manager/City Engineer
Cost Estimate:	\$27,000,000 (Rosenberg's estimated cost for a groundwater or surface water option)
Proposed Funding:	Future Bond Issues supported by Subsidence Fees
Council Approval Date:	N/A
Election District:	N/A
Project Summary:	The Alternate Water Project is required by Groundwater Reduction Mandates established by the Fort Bend Subsidence District. Such mandates require Rosenberg and Richmond to reduce groundwater withdrawal by 30% of total water demand by 2016. There are currently two options that are being considered: 1. Treating surface water from the Brazos River 2. Transporting groundwater from Austin County and/or Waller County Rosenberg will share the costs associated with this project with the City of Richmond. Either option will require additional improvements to Rosenberg's water distribution system. Additional projects may include: 1. Water Plant No. 5 Improvements 2. Elevated Storage Tank at FM 2977 3. Water Plant No. 6 Ground Storage Tank 4. Water Line Extension and Connection from Bonbrook Subdivision to Bridlewood Subdivision 5. Automatic Control Valve on Avenue I 6. Chloramine Conversions for Water Plants No. 2, No. 3, No. 4, No. 5, and No. 6. The mandate further requires that groundwater withdrawal be reduced by 60% of total water demand by 2025.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title:	Backup and Portable Generators for Utility System		
Project Number:	N/A		
Bid Award:	N/A		
Department:	Water/Wastewater		
Staff:	Assistant City Manager Public Works Director		
Cost Estimate:	\$800,000		
Authorized Funding:	1. 2012 CO-Water Plant No. 5	\$195,000	
	2. Fort Bend County Grant-Water Plant No. 3	\$293,869	
	3. Water/Wastewater Supplemental Fund-FY2013	\$75,000	
	4. Water/Wastewater Supplemental Fund-FY2014	\$75,000	
Council Approval Date:	May 21, 2013 by Resolution No. R-1663		
Election District:	City Wide		
Project Summary:	Texas Legislature mandates cities to maintain water system operations during electric power outages. This portion of the project includes: 1. Backup generator for Water Plant No. 5 2. Backup generator for Water Plant No. 3 In addition, the City has also made it a priority to begin implementation of a plan to provide backup power to sanitary sewer lift stations. This portion of the project includes: 1. Acquire two (2) Portable Generators 2. Installation of manual transfer switches at additional lift stations		
Additional Funding Needs:	FY2015 - Second Portable Generator	\$75,000	
	FY2015 - Additional manual transfer switches		TBD
Supporting Documentation:	Resolution No. R-1663		

Water/Wastewater Fund Projects Summary

Project Title:	FM 2977 Water Line Extension		
Project Number:	N/A		
Bid Award:	N/A		
Department:	Water/Wastewater		
Staff:	Assistant City Manager City Engineer		
Cost Estimate:	\$700,000		
Proposed Funding:	FM 2977 Water Improvement Fund #523	\$425,000	
	Impact Fees -Updated Plan	TBD	
Council Approval Date:	N/A		
Election District:	District 4		
Project Summary:	Construct a sixteen (16) inch water line to complete a loop that will connect the water line along Reading Road to the water line along Bryan Road. The water line loop will also connect the proposed elevated storage tank that will be constructed next to Fire Station No. 3. This water line extension is part of the City’s GRP and should be completed in 2014. Phase One was installed by MUD No. 144 in 2013 as part of the property purchase for Fire Station No. 3. Engineering services are scheduled in FY2014 and construction in FY2015.		
Supporting Documentation:	N/A		

Water/Wastewater Fund Projects Summary

Project Title:	North Side Sanitary Sewer Improvements (Phase Nine)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Project Director	
Cost Estimate:	\$288,800	
Funding:	CDBG	\$177,400
	City Match/Water Fund	\$111,400
Council Approval Date:	March 19, 2013 by Resolution No. R-1631 August 20, 2013 by Resolution No. R-1683	
Election District:	District 1	
Project Summary:	This would continue replacement of the aging sewer system. Primary funding is Community Development Block Grants (CDBG). City will be required to match for engineering services and a portion of the construction costs in FY2014 Budget.	
Supporting Documentation:	Resolution No. R-1631	

Water/Wastewater Fund Projects Summary

Project Title:	Spacek Road Sewer Lift Station	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Public Works Director City Engineer	
Cost Estimate:	\$300,000	
Proposed Funding:	Bryan/Spacek Road Impact Fee Fund (Fund #516)	\$300,000
Council Approval Date:	N/A	
Election District:	District 4	
Project Summary:	As development such as Brazos Town Center Phase Two and MUD No. 144 continues in this area, the existing facilities will reach capacity and have to be expanded. Development agreement fees have paid approximately \$380,000 towards this project. With the two (2) apartment complexes under construction, the City staff anticipates Phase One in 2014. This project will need to be coordinated with the Bryan Road project.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Spacek Road Sewer Line
Project Number:	N/A
Bid Award:	N/A
Department:	Water/Wastewater
Staff:	Assistant City Manager City Engineer Public Works Director
Project Cost:	N/A
Funding:	N/A
Council Approval Date:	N/A
Election District:	District 4
Project Summary:	The existing sewer serves Brazos Town Center Phase Two, MUD No. 144, and Spacek Road corridor. With the new development, the existing line will exceed capacity and will need to be upgraded. This could be implemented with road improvements to Bryan Road and Spacek Road. No cost estimate. No City funds available. MUD contributions are obligated to assist this project.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title:	Terry High School Reclaimed Water Project	
Project Number:	CP1105	
Bid Award:	2013-11	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Public Works Director City Engineer	
Engineer:	Jones & Carter, Inc.	
Contractor:	Trans- Tex Construction	
Project Cost:	\$1,555,000	
Funding:	CO 2010B Bond Funds	\$195,000
	CO 2012 Bond Funds	\$1,360,000
Council Approval Date:	May 07, 2013 by Resolution No. R-1655 April 02, 2013 by Resolution No. R-1641 August 21, 2012 by Resolution No. R-1534	
Election District:	District 2 and District 4	
Project Summary:	This project will extend the reclaimed water distribution system from Seabourne Creek Park to serve the athletic fields at the Terry High School complex and other properties along the distribution lines. A master reclaimed water distribution plan was developed and approved in February 2013.	
Supporting Documentation:	Resolution No. R-1655 Resolution No. R-1641 Resolution No. R-1534	

Water/Wastewater Fund Projects Summary

Project Title:	Utility Adjustment for US 59/I-69 Project (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works and Utilities
Staff:	Assistant City Manager
Cost Estimate:	N/A
Proposed Funding:	TxDOT
Council Approval Date:	N/A
Election District:	District 2 and 4
Project Summary:	The reconstruction of US Highway 59 to interstate standards will require some relocation of utilities. The City will be responsible for the utility relocations but the cost will be reimbursed by TxDOT.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title:	Utility Extensions to serve FM 2218 Rosenberg Business Park	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Economic Development Director	
Cost Estimate:	\$3,400,000	
Proposed Funding:	RDC Funds	\$1,700,000
Council Approval Date:	February 05, 2013 by Resolution No. R-1613 RDC approval on April 11, 2013 by Resolution No. RDC-81	
Election District:	District 4	
Project Summary:	The RDC has executed an agreement to assist with utility extension to serve the development of a business park on FM 2218. The utility extensions included water, sewer, and reclaimed water.	
Supporting Documentation:	Resolution No. R-1613 Resolution No. RDC-81	

Water/Wastewater Fund Projects Summary

Project Title:	Utility Replacement/Relocation for Avenue H, Avenue I, and Downtown	
Project Number:	CP1213	
Bid Award:	2013-12	
Department:	Public Works	
Staff:	City Engineer Assistant City Manager	
Engineer:	Jones & Carter, Inc.	
Contractor:	Horseshoe Construction	
Cost Estimate:	\$1,145,355	
Authorized Funding:	2013 Certificates of Obligation	\$1,300,000
Council Approval Date:	December 04, 2012 by Resolution No. R-1584 May 07, 2013 by Resolution No. R-1658	
Election District:	District 1 and District 2	
Project Summary:	TxDOT is moving forward with the initial phase of the One-Way Pairs Project involving Avenue H and Avenue I that is scheduled in 2014. The City must complete any relocation or replacement of utilities in 2013 and 2014. Sewer line replacement has begun and is a priority project regardless of the One-Way Pairs Project status. Water line replacement is scheduled for 2014. County mobility funds may reimburse the City \$1,100,000 for the water/wastewater line replacement should the One-Way Pairs Road Project be completed.	
Supporting Documentation:	Resolution No. R-1584 Resolution No. R-1658	

Water/Wastewater Fund Projects Summary

Project Title:	Water Plant No. 5 Improvements (GRP)	
Project Number:	CP1204	
Bid Award:	2012-19 2013-10	
Department:	Water/Wastewater	
Staff:	Assistant City Manager	
Engineer:	Jones & Carter, Inc. (Phase One and Phase Two)	
Contractor:	Long & Son, Inc. (Phase One) Weisinger, Inc. (Phase Two)	
Cost Estimate:	\$3,500,000	
Authorized Funding:	CO 2012 Bond Funds	\$2,800,000
	CO 2013 Bond Funds	\$1,048,000
Council Approval Date:	February 07, 2012 by Resolution No. R-1444 October 16, 2012 by Resolution No. R-1565 December 04, 2012 by Resolution No. 1583 April 16, 2013 by Resolution No. R-1644	
Election District:	District 1, District 2, and District 3	
Project Summary:	Phase One constructed a 500,000 gallon storage tank, installed two (2) booster pumps, and a generator. The Phase Two Project includes the construction of a 1,800 gallon per minute gravel packed water well, piping, electrical equipment, disinfection modifications and site work. Two (2) inoperable wells will be abandoned. Additional funding to be provided by MUD contributions and water impact fees.	
Supporting Documentation:	Resolution No. R-1444 Resolution No. R-1565 Resolution No. R-1583 Resolution No. R-1644	

RESOLUTION NO. R-1693

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ROSENBERG, TEXAS, APPROVING THE FY2014 CAPITAL
IMPROVEMENT PLAN.**

* * * * *

WHEREAS, the City Council of the City of Rosenberg has identified its priorities for Capital Improvement Projects; and,

WHEREAS, the Interim City Manager has recommended twenty-nine (29) Capital Improvement Projects to be addressed in FY2014; and,

WHEREAS, the FY2014 Budget includes funding for some of the recommended Capital Improvement Projects and recommendations for funding other projects; now, therefore,

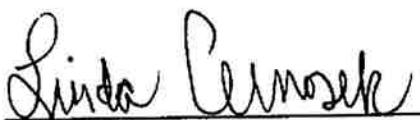
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. City Council hereby approves the FY2014 Capital Improvements Plan for the City of Rosenberg which is attached hereto as Exhibit "A".

Section 2. A preliminary funding allocation for specific Capital Improvement Projects is attached hereto as Exhibit "B".

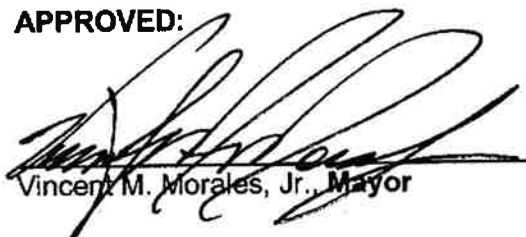
PASSED, APPROVED, AND RESOLVED this 17th day of September 2013.

ATTEST:


Linda Cernosek, City Secretary



APPROVED:


Vincent M. Morales, Jr., Mayor

FY2014 CAPITAL IMPROVEMENT PROJECTS

GENERAL PROJECTS

City Radio/Communication System Replacement
Parking Facilities in Downtown
Renovate Downtown Building
Replace 1995 Gradall

STREETS AND DRAINAGE PROJECTS

Airport Avenue Project – Phase One
Bamore Road – Phase Three
Bamore Road – Phase Four
Bryan Road – Phase One
Drainage Improvements East of Lane Drive
Dry Creek Drainage Improvements
FM 2218 from US Highway 59 to State Highway 36 (TxDOT)
Old Richmond Road Reconstruction
One-Way Pairs Project – Avenue H and Avenue I (TxDOT)
Seabourne Creek Drainage – Phase Three
Sidewalks – Replace/Removal of Existing
Spur 10 Extension to State Highway 36 (TxDOT)
Street Overlay and Reconstruction Program
US Highway 59 Expansion from FM 762 to Spur 10 (TxDOT)

WATER AND WASTEWATER PROJECTS

Alternate Water Project
Backup and Portable Generators for Utility System
FM 2977 Water Line Extension
North Side Sanitary Sewer Improvements - Phase Nine
Spacek Road Sewer Lift Station
Spacek Road Sewer Line
Terry High School Reclaimed Water Project
Utility Adjustments for US 59/I-69 Project (TxDOT)
Utility Extensions to serve FM 2218 Rosenberg Business Park
Utility Replacement/Relocation for Avenue H, Avenue I and Downtown
Water Plant No. 5 Improvements

FUNDING ALLOCATION FOR FY2014 CAPITAL IMPROVEMENT PROJECTS**Projects with Available Funding****General Projects:**

City Radio/Communications System Replacement -
\$2,700,000 – 2012A COs, 2013 COs, Homeland Security Grant

Parking Facilities in Downtown -
\$250,000 – RDC Funding

Renovate Downtown Building -
\$900,000 – 2010B COs, RDC Funding

Replace Gradall -
\$260,000 – Fleet Replacement Fund

Street and Drainage Projects:

Airport Avenue Project – Phase One –
\$2,712,280 – 2013 COs, County Mobility Project Fund

Bamore Road – Phase Three -
\$2,444,274 – 2007 COs, 2013 COs, County Mobility Project Fund

Bamore Road – Phase Four -
\$1,662,024 – 2013 COs, County Mobility Projects Fund, RDC Funds

Dry Creek Drainage Improvements (Phased) -
\$1,593,000 – 2007 Bond Funds, 2014 Bond Funds

FM 2218 from US Highway 59 to State Highway 36 –
TxDOT Funding

Old Richmond Road Reconstruction –
\$500,000 – 2013 COs

One-Way Pairs Project – Avenue H and Avenue I –
TxDOT Funding

Seabourne Creek Drainage – Phase Three –
\$342,700 – 2010 COs, 2012 COs, 2013 COs, FY2012 Street Program, FY2013 Street Program

Sidewalks – Replace/Removal of Existing -
\$250,000 - 2013 COs

Spur 10 Extension to State Highway 36 –
TxDOT Funding

Street Overlay and Reconstruction Program –
\$300,000 – FY2013 Operating Budget

US Highway 59 Expansion from FM762 to Spur 10 –
TxDOT Funding

Water and Wastewater Projects:

- Backup and Portable Generators for Utility System –
\$800,000 – 2012 COs, Fort Bend County Grant, Water /Wastewater Supplemental Fund
- FM 2977 Water Line Extension –
\$700,000 – FM 2977 Water Improvement Fund, Impact Fee Fund
- North Side Sanitary Sewer Improvements - Phase Nine -
\$288,800 – Community Development Block Grant, Water/Wastewater Fund
- Spacek Road Sewer Lift Station –
\$300,000 – Bryan/Spacek Road Impact Fee Fund
- Terry High School Reclaimed Water Project –
\$1,555,000 – 2010B COs, 2012 COs
- Utility Adjustments for US 59/I-69 Project –
TxDOT Funding
- Utility Replacement/Relocation for Avenue H, Avenue I, and Downtown (Sewer) –
\$1,145,355 – 2013 COs
- Water Plant No. 5 Improvements –
\$3,500,000 – 2012 COs, 2013 COs, Impact Fee Fund

Projects Not Funded or Partially Funded**Street and Drainage Projects:**

- Bryan Road – Phase One
- Drainage Improvements East of Lane Drive

Water and Wastewater Projects:

- Alternate Water Project
- Spacek Road Sewer Line
- Utility Replacement/Relocation for Avenue H, Avenue I, and Downtown (Water)
- Utility Extensions to serve FM 2218 Rosenberg Business Park

RESOLUTION NO. R-1694

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ROSENBERG, TEXAS, APPROVING THE FY2015-FY2018 CAPITAL
IMPROVEMENT PLAN (CIP).**

* * * * *

WHEREAS, the City Council of the City of Rosenberg recognizes that certain capital improvement projects are necessary and beneficial for the development and improvement of City infrastructure and facilities; and,

WHEREAS, the City Council, Interim City Manager, and staff have attempted to identify those specific capital improvement projects appropriate for the needs of the City and its citizens; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The City Council, Interim City Manager, and staff have established priorities for certain projects, namely the Capital Improvement Plan, to implement said development and improvement projects for the fiscal years 2015 through 2018.

Section 2. A copy of those said improvements are attached hereto as Exhibit "A" for all purposes.

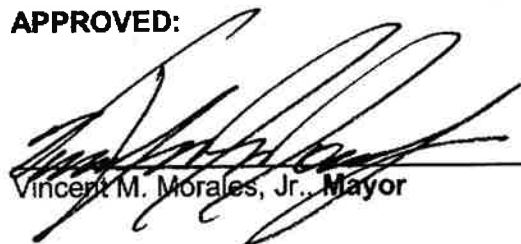
PASSED, APPROVED, AND RESOLVED this 17th day of September 2013.

ATTEST:


Linda Cernosek, City Secretary



APPROVED:


Vincent M. Morales, Jr., Mayor

**CAPITAL IMPROVEMENT PLAN
FY2015 – FY2018**

FY2015

General Fund

Off-site Records Storage
Public Safety Enhancement Project
Railroad Quiet Zones
Seabourne Creek Park Nature Center
Seabourne Creek Nature Park Improvements
Seabourne Creek Sports Park
Wireless Network (Police)

Streets and Drainage

Airport Avenue Project – Phase Two
Avenue D Street Paving and Drainage
Avenue F/Old Richmond Road Drainage Improvements
Bryan Road
Downtown Sidewalks
Herndon Drive and Mustang Avenue
Spacek Road Improvements
Traffic Signal at Reading Road and Town Center Boulevard
Traffic signals and other improvements for Reading Road, Kroger entrance, and US 59 Frontage Road

Water and Wastewater

Automatic Control Valve (GRP)
FM 2977 Water Storage Tank (GRP)
North Side Sanitary Sewer Improvements – Phase X
Water Plant No. 6 Storage Tank (GRP)

FY2016

Streets and Drainage

3rd Street at Intersection with Avenue M

Water and Wastewater

Chloramine Conversion System (GRP)

Water Line Connection from Reading Road to Rohan Road along Benton Road

Water Line Extension and Connection from Bonbrook to Bridlewood (GRP)

FY2017

General Fund

Brazos River Trail Project

Replace and Relocate City's Fueling System

Zone 8 Park Development

Streets and Drainage

Avenue C Extension

Avenue N Reconstruction (FM 2218 to Jones)

Brooks Avenue

FM 723 from Highway 90A to FM 359 (TxDOT)

Radio Lane Reconstruction (Avenue I to Avenue N)

Water and Wastewater

Lamar High School Reclaimed Water Project

Upgrade Wastewater Lift Stations

FY2018

General Fund

Civic Center Expansion
Fire Station No. 4, Fire Truck and Emergency Operations Center
New Fire Administrative Office
New Public works, Fleet and Utility Facility
Police Department Expansion
Water Feature Facilities at Existing Parks

Streets and Drainage

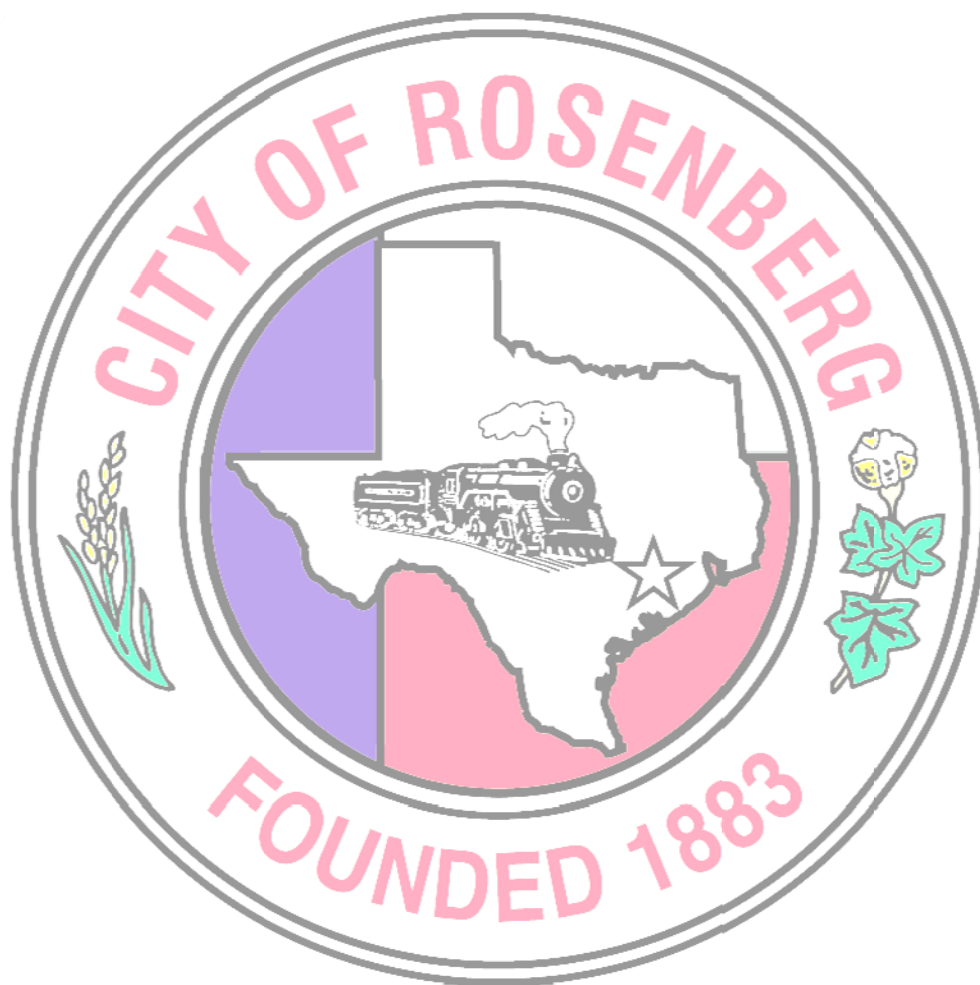
Avenue G Extension from Frost Street to Brazos Street
Klauke Road Extension
New Sidewalk Plan

Water and Wastewater

Cottonwood Subdivision Waterline Extension
Jones Street Sewer Line
Purchase Sewer Line Vacuum Cleaning Equipment

Rosenberg
texas

Supplemental Information



ORDINANCE NO. 2013-36

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ROSENBERG, TEXAS, BUDGET FOR THE FISCAL YEAR 2013-2014; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, within the time and in the manner required by law, the Interim City Manager of the City of Rosenberg (the "City") has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all City departments, divisions and offices for the fiscal year beginning October 01, 2013, and ending on September 30, 2014; and

WHEREAS, such budget was timely filed with the City Secretary, has been available for inspection, was submitted to City Council, and two (2) public hearings on such budget were held by City Council on August 20, 2013, and August 27, 2013, after proper notice having been given in accordance with law; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of such budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget described in the preamble of this Ordinance, a summary of which is attached hereto as Exhibit "A" and made a part of this Ordinance for all purposes and a copy of which is on file with the

City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which shall read as follows: "The Official Budget of the City of Rosenberg, Texas, for the Fiscal Year Beginning October 01, 2013, and ending September 30, 2014." Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, the several amounts specified for the various purposes named in said budget are hereby appropriated to and for such purposes.

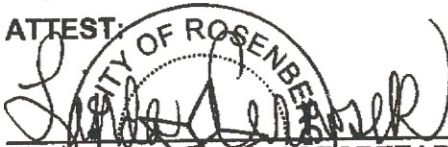
Section 4. The Interim City Manager is hereby directed to file a copy of the budget with the Fort Bend County Clerk.

Section 5. The requirement in Section 3.10 of the City's home-rule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

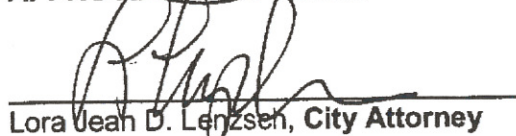
PASSED AND APPROVED by a vote of 7 "ayes" in favor and 0

"noes" against on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 3rd day of September 2013.

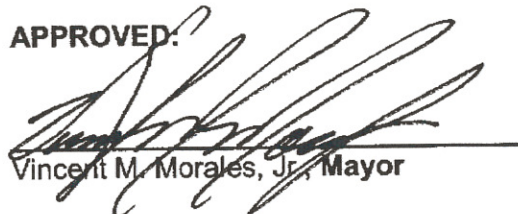
ATTEST:


Linda Gernosek, CITY SECRETARY

APPROVED AS TO FORM:


Lora Jean D. Lenzsen, City Attorney

APPROVED:


Vincent M. Morales, Jr., Mayor

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2013	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2014
Note (1)				
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 6,401,991	\$ 22,833,311	\$ 23,153,011	\$ 6,082,291
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	1,163,103	533,100	495,546	1,200,657
Municipal Court Technology Fund	26,717	20,050	24,100	22,667
Beautification Fund	31,738	24,015	14,000	41,753
Law Enforcement Fund	110,355	200	106,600	3,955
Community Development Block Grant Fund	8,203	247,300	252,960	2,543
Emergency Fund	460,818	3,500	50,000	414,318
Police Asset Forfeiture Fund	5,845	-	5,000	845
Park Land Dedication Fund	215,647	5,200	15,000	205,847
Juvenile Case Management Fund	173,374	20,175	21,680	171,869
Municipal Court Child Safety Fund	176,316	36,675	34,750	178,241
Municipal Court Building Security Fund	-	12,500	12,500	-
MUD Fire Services Fund	686,923	410,800	405,000	692,723
Police Federal Forfeiture Fund	25,740	-	25,000	740
PEG Fund	82,204	50,000	50,000	82,204
Fire Station No. 3 Construction Fund	260,920	604,100	595,000	270,020
Fire Station No. 3 Operating Fund	494,415	842,680	961,011	376,084
General Supplemental Fund	326,926	320,400	458,000	189,326
Subtotal	4,249,245	3,130,695	3,526,146	3,853,793
DEBT SERVICE FUND	5,079,063	6,998,537	6,957,338	5,120,262
CAPITAL PROJECTS FUNDS	5,452,273	84,854	4,867,317	669,810
TOTAL GOVERNMENTAL FUNDS	21,182,572	33,047,397	38,503,812	15,726,156
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	4,559,773	8,523,898	8,523,898	4,559,773
Restricted Funds	6,079,793	2,260,560	2,984,586	5,355,767
Civic Center Fund	-	470,403	470,403	-
Subtotal	10,639,566	11,254,861	11,978,887	9,915,540
INTERNAL SERVICE FUNDS:				
Insurance Fund	753,218	2,214,179	2,074,100	893,297
Fleet Replacement Fund	3,314,225	550,496	122,000	3,742,721
Information Services Fund	360,333	593,423	632,423	321,333
Subtotal	4,427,776	3,358,098	2,828,523	4,957,351
TOTAL PROPRIETARY FUNDS	15,067,342	14,612,959	14,807,410	14,872,891
COMPONENT UNITS:				
Rosenberg Development Corporation	5,469,719	3,450,900	4,096,987	4,823,632
GRAND TOTAL	\$ 41,719,633	\$ 51,111,256	\$ 57,408,209	\$ 35,422,679

Notes:

(1) - Total beginning reserves, including restricted reserves.

ORDINANCE NO. 2013-37

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF ROSENBERG, TEXAS, FOR THE YEAR 2013; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Rosenberg, Texas, consists of two components, a tax rate of twenty-three point thirty-seven cents (\$0.2337) for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate of twenty-six point sixty-three cents (\$0.2663) for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year; and

WHEREAS, City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; and,

WHEREAS, the City Council on September 03, 2013, by an affirmative vote of four (4) council members, voted to adopt ordinance no. 2013-37. However, pursuant to the City Charter, Section 3.10, without an affirmative vote of five (5) council members, said ordinance cannot be finally passed until it has been read on two (2) separate days; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. There is hereby levied, for the tax year 2013, to fund the City's fiscal year 2013-2014 municipal budget, an ad valorem tax at the total rate of fifty cents (\$0.5000) on each one hundred dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Rosenberg, Texas. All such taxes shall be assessed and collected in current money of the United States of America.

Section 3. Of such total tax levied in Section 2 hereof, twenty-six point sixty-three cents (\$0.2663) is levied to fund maintenance and operation expenditures of the City for the fiscal year 2013-2014. Of the total tax levied in Section 2 hereof, twenty-three point thirty-seven cents (\$0.2337) is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of Rosenberg, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully

authorized evidence of indebtedness issued by the City as such installments shall respectively mature, in the fiscal year 2013-2014.

Section 4. All ad valorem taxes levied hereby, in the total amount of fifty cents (\$0.5000) on each one hundred dollars (\$100.00) of assessed valuation, as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2014. All ad valorem taxes due the City of Rosenberg, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 5. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

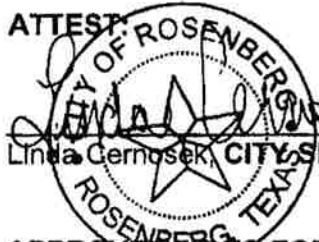
Section 6. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

Section 7. The requirement in Section 3.10 of the City of Rosenberg's home-rule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

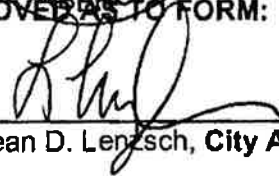
PASSED AND APPROVED by a vote of 4 "ayes" in favor and 3 "noes" against on this first reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 3rd day of September 2013.

PASSED AND APPROVED by a vote of 4 "ayes" in favor and 2 "noes" against on this the second/final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this the 17th day of September 2013.

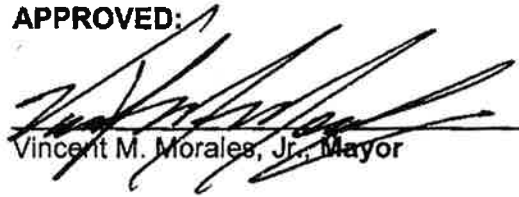
ATTEST


Linda Cernosek, CITY SECRETARY

APPROVED AS TO FORM:


Lora Jean D. Lenzsch, City Attorney

APPROVED:


Vincent M. Morales, Jr., Mayor

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FINANCIAL MANAGEMENT GOALS AND OBJECTIVES

In addition to the previous provisions contained in the City's Charter, the City Council adopted the following "Financial Management Goals and Objectives" in November, 2002.

Section 1. General Guidelines.

- 1.1 The City will establish and maintain a high standard of accounting practices. The City's accounting system shall conform to generally accepted governmental accounting principles (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB) for governmental entities.
- 1.2 The City will prepare and maintain in a current status written procedures relating to each financial management area.
- 1.3 The Mayor/City Council shall appoint an Audit/Finance Committee whose members shall serve terms of one (1) year. The Committee will be responsible for recommending a certified public accounting firm, as well as monitoring the independent audit process and making suggestions regarding internal controls within the City. Members of the Committee shall be comprised of three members of the City Council. Committee staff members will be the City Manager, Finance Director, Assistant Finance Director, and Budget Analyst.
- 1.4 Every three to five years, the City will issue a request for proposal to choose an auditor for a period of three years, with one two-year option.
- 1.5 These financial management guidelines shall remain in effect until amended by the City Council. In addition, these guidelines shall be reviewed at least annually by the Audit/Finance Committee.

Section 2. Operating Budgets.

- 2.1 Annual estimates of revenue in both the general fund and enterprise funds shall be based on historical trends and a reasonable expectation of growth. A conservative approach shall be observed in estimating revenues, so that revenue estimates will not be overstated.
- 2.2 The adoption of a balanced budget, where current resources (current revenues plus fund balances or reserves) shall be required. Current resources will equal or exceed current expenditures for each individual fund.
- 2.3 Fund balances or reserves of operating funds at the end of each fiscal year shall be at least twenty percent (20%) of the fund operating expenditures (excluding non-recurring expenditures), or seventy two days (72) of total fund operating expenditures for the same fiscal year.
- 2.4 The City should endeavor to maintain a diversified and stable revenue base in order to prevent overall revenue shortfalls as a result of periodic fluctuations in any one revenue source. Each existing and potential revenue source will be re-examined annually.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FINANCIAL MANAGEMENT GOALS AND OBJECTIVES

- 2.5 The City shall use non-recurring resources (one-time revenues), including reserves and fund balances, to fund non-recurring (one-time) expenditures. Recurring (on-going) revenues shall be used to fund recurring (on-going) expenditures.
- 2.6 User charges, rates and fees shall be established at a level related to the cost of providing the services. These charges, rates and fees shall be reviewed annually in order to determine the appropriate level of funding anticipated to support the various related activities.
- 2.7 Rates for water and sewer enterprise activities shall be fixed and maintained at levels sufficient to ensure that annual revenues will be available to pay all direct and indirect costs of the enterprise activity, including costs of operation, capital improvements, maintenance, principal and interest requirements on outstanding debt, and interest and sinking fund and reserve fund requirements.
- 2.8 Net earnings of the enterprise fund for any fiscal period shall be at least 1.25 times the average annual principal and interest requirements of outstanding debt. Net earnings shall be defined to include non-operating revenues available for debt service, excluding depreciation and transfers to other funds.
- 2.9 Budgets of operating funds shall provide for costs of fully maintaining all City facilities.
- 2.10 The City shall follow a policy of aggressively pursuing the collection of current and delinquent ad valorem taxes, and shall strive to maintain a current ad valorem tax collection rate equal to or exceeding 95 percent (95%) of the current levy.
- 2.11 Sound appraisal procedures and practices will be monitored by the City in order to keep property values current. The City will annually review the various levels of property tax exemptions and abatements which may be optionally granted by the City.
- 2.12 Transfers from enterprise activities to the general fund for administrative services, in-lieu-of tax payments, and dividends shall not exceed the estimated costs incurred by the general fund in providing such services. The basis for each transfer shall be fully explained each year in the proposed budget.
- 2.13 A contingency budget, to be used in the case of unforeseen items of expenditures, shall be established in accordance with Section 9.14 of the Rosenberg City Charter. Provision shall be made in the annual budget and in the appropriation ordinances for a contingency appropriation of not more than three percent of total General fund operating expenditures. Expenditures from this contingency appropriation shall be made only in case of established emergencies, as authorized by the City Council.
- 2.14 A proposed budget for all funds shall be submitted by the City Manager between sixty (60) and ninety (90) days prior to the beginning of the ensuing fiscal year. The proposed budget shall be filed in the Office of the City Secretary, and be available for review and inspection by interested citizens during normal business hours.
- 2.15 Annual fixed-dollar budgets are adopted for all funds except for capital project and trust funds for the period beginning October 1 and ending September 30 of the following year. Project-based budgets for capital projects are adopted on a project basis, and not on a fiscal year basis.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FINANCIAL MANAGEMENT GOALS AND OBJECTIVES

- 2.16 All budget appropriations (except for capital projects) lapse at year-end (September 30). Any encumbered appropriations at year-end may be re-appropriated by the City Manager in the ensuing fiscal year. Such re-appropriations shall be subsequently reported to City Council.
- 2.17 All budgets shall be adopted on a basis of accounting consistent with GAAP, as applied to governmental entities, with the exception of Enterprise and Internal Service funds. Revenues are budgeted when they become measurable and available. Expenditures are charged against the budget when they become measurable, or when a liability has been incurred and the liability is expected to be liquidated with available current resources. Outstanding encumbrances at year-end are re-appropriated in the budgets of the ensuing fiscal year. For Enterprise and Internal Service funds, depreciation is not budgeted, and capital improvements and debt service principal payments are budgeted as expenditures/expenses.
- 2.18 The budget shall be adopted at the legal level of control which is the department within the individual fund. Expenditures may not exceed the legal level of control at the department level within an individual fund without the approval of the City Council. The City Manager is authorized to transfer appropriations within a department in an individual fund in accordance with these policy guidelines. Except in emergency situations, and only upon prior approval by the City Council, no department shall exceed appropriations.
- 2.19 Authority to transfer appropriations within a fund/department. The City Manager may approve transfers of unencumbered appropriations between general classifications of expenditures within a department, provided the transfer amounts do not result in a net increase in total appropriations, and further provided that no amounts shall be transferred from or to any capital outlay line-item accounts. All transfers shall be reported to the City Council at the next regularly scheduled City Council meeting.
- 2.20 Authority to transfer appropriations between a fund/department. Transfer of unencumbered appropriations in general classifications of expenditures between funds or departments shall be approved only by the City Council. The City Council shall also approve any budget modification(s) resulting in a net increase in appropriations, or any proposed use of contingency funds.
- 2.21 The City will strive to receive and retain the Distinguished Budget Presentation Award presented annually by the Government Finance Officers Association (GFOA).
- 2.22 Budgets of Enterprise and Internal Service funds shall be self-supporting, i.e., current revenues will equal or exceed current expenditures (excluding depreciation).
- 2.23 Contingency reserves should be maintained at a level sufficient to provide for unanticipated expenditures of a non-recurring nature.
- 2.24 Budgets of Enterprise and Internal Service funds are prepared on a working capital basis, whereby depreciation expenses are not budgeted and capital outlay and debt service principal payments are budgeted as expenses.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FINANCIAL MANAGEMENT GOALS AND OBJECTIVES

- 2.25 Budgets shall integrate performance measures, goals and objectives, service levels and productivity measures where appropriate, and provide a means of measuring and monitoring performance, goals and productivity.
- 2.26 The proposed budget should disclose both a "current services level" and an "expanded services level" separately. Current services level is that level of funding necessary to provide the same level of services for the upcoming fiscal year that is currently being provided. Expanded services level includes funding requests associated with new or expanded service(s), additional personnel or new capital.

Section 3. Capital Improvements.

- 3.1 The City will develop and maintain a five-year plan for capital improvements. This plan shall be reviewed at least annually by the City Council. Capital improvements for planning purposes shall be considered all land, land improvements, building projects, infrastructure (i.e., streets, water and wastewater improvements) and equipment exceeding \$10,000 in cost.
- 3.2 All capital improvements should be made in accordance with the five-year plan as adopted by or presented to the City Council.
- 3.3 The City Council shall adopt an annual capital budget based on the approved five-year capital improvement plan. This capital budget shall identify the sources of funding for each capital project authorized for the ensuing fiscal year. Assessments and pro-rata charges may be applied where applicable to fund capital projects.
- 3.4 The City's capital improvement program shall be coordinated with the operating budgets. Operating costs associated with each capital improvement project will be identified in the capital budget and included in the appropriate operating budget if the project is authorized.
- 3.5 A capital project status report shall be prepared for the City Council each month.
- 3.6 Interest earnings on bond proceeds shall be credited to the appropriate capital project fund.

Section 4. Debt Management.

- 4.1 Long-term debt shall not be incurred to finance current operations. Long-term debt shall be defined as debt requiring more than five years to retire. Short-term or interim debt shall be defined as debt requiring five years or less to retire, and may be used to fund purchases of machinery, equipment (including office equipment) and vehicles.
- 4.2 When any debt is issued to finance capital improvements, the City shall retire the debt within a period not to exceed the expected useful life of the projects or improvements being financed.
- 4.3 The average maturity of each general obligation bond issue shall not exceed 12 years.
- 4.4 Total debt service requirements (principal and interest) in any fiscal year should generally not exceed twenty-five (25) percent of total expenditures/expenses.

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FINANCIAL MANAGEMENT GOALS AND OBJECTIVES

- 4.5 Total direct debt shall not exceed ten (10) percent of the assessed value of taxable property.
- 4.6 The City shall maintain good communications with the major bond rating agencies concerning the City's financial condition, and shall follow a policy of full disclosure in every financial report and official bond statement. The City will maintain sound fiscal management practices to maintain and improve current bond ratings.
- 4.7 Interest and sinking fund and/or debt reserve balances shall be maintained at the minimum of the following: (a) equal to 50 percent of the ensuing year's principal and interest requirements; or, (b) in accordance with the City's most restrictive bond ordinances and/or covenants.

Section 5. Financial Reporting.

- 5.1 The City will strive to receive and retain the Certificate of Achievement for Excellence in Financial Reporting awarded annually by the Government Finance Officers Association of the United States and Canada (GFOA).
- 5.2 An annual independent financial audit shall be performed by a properly licenses independent public accounting firm, and results of this audit will be presented to the City Council by January 31 of the following year in the form of a Comprehensive Annual Financial Report (CAFR), in accordance with GAAP and governmental accounting, auditing and financial reporting (GAAFR) requirements.
- 5.3 Timely interim financial reports will be produced for department managers for internal purposes. Departmental reports comparing budget to actual amounts shall be prepared by the Finance Department in a timely manner.
- 5.4 Financial statements shall be prepared on a monthly basis and made available to the City Council in a condensed format. Financial statements shall be prepared and presented to the City Council as a formal agenda item by the Audit/Finance Committee on a quarterly basis.

Section 6. Purchasing.

- 6.1 The Finance Director shall be responsible for maintaining written purchasing policies and procedures in accordance with State statutes, City ordinances and these policies.
- 6.2 Generally, purchases are authorized as follows:
 - 6.2.1 The Finance Director and the Department Head may approve purchases for \$5,000 or less.
 - 6.2.2 Purchases exceeding \$5,000 but less than \$25,000 will require detailed purchasing specifications, and must be approved by the Department Head, the Finance Director and the City Manager.
 - 6.2.3 Purchases exceeding \$25,000 will be subject to competitive bidding requirements and may be approved only by the City Council. Formal competitive bids shall be required for all purchases in excess of those limits

**CITY OF ROSENBERG, TEXAS
2013-14 BUDGET**

FINANCIAL MANAGEMENT GOALS AND OBJECTIVES

established by State statutes. Purchases below State statute limitations may be approved by the Department Head and Finance Director, and/or the City Manager in accordance with City statutes and written purchasing policies and procedures.

- 6.3 Lease purchase agreements shall only be used to finance capital items with a purchase price exceeding \$25,000 and a useful life of at least three years. All lease purchase agreements in excess of limits established by State statutes will be awarded by City Council.
- 6.4 All City purchases should be made locally, to the extent possible.
- 6.5 The City will enter into interlocal agreements, whenever practical, with entities such as the State of Texas, Houston-Galveston Area Council of Governments, or Fort Bend County in order to take advantage of purchasing contracts with favorable pricing arrangements.

Section 7. Cash and Investments.

- 7.1 The Finance Director shall be responsible for maintaining written policies and procedures for all areas of cash and investments, in accordance with State statutes, City ordinances and these policies.
- 7.2 The City will enter into a depository agreement with one or more banks for a specified period of time and specified fees for banking services. The term of each depository agreement shall not exceed two (2) years unless otherwise approved by the City Council.
- 7.3 Collection, deposit and disbursement of all funds will be scheduled to ensure maximum cash availability and investment earnings.
- 7.4 The City will obtain the best possible return on cash investments consistent with State laws and the City's investment policy.
- 7.5 The City will utilize the consolidated (pooled) cash method of accounting for cash, whereby multiple accounting funds are accounted for in one consolidated (pooled) cash bank account. Consolidated or pooled cash will enhance the City's ability to effectively manage the City's investment portfolio, through controlled receipts and disbursements functions.

Section 8. General Accounting Guidelines.

- 8.1 The City Manager is authorized to write off utility accounts less than \$1,000 which have been delinquent for more than 120 days. These accounts will be aggressively pursued for collection by any lawful and available means. Accounts which are in bankruptcy status, involving a claim of \$1,000 or less, which requires the City to make an election to the bankruptcy court, will be referred to the City Manager, with a recommendation by the City Attorney. The City Manager shall report all utility write-offs to City Council at the next regularly scheduled City Council Meeting. All accounts involving amounts greater than \$1,000 shall be referred directly to City Council for write off, or further recommended action.

Acronyms and Glossary of Terms

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

ACRONYMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

A

ACM: Assistant City Manager
ADA: Americans with Disability Act
ASE: Automotive Service Excellence

B

BTC: Brazos Town Center

C

CAD: Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CDBG: Community Development Block Grant
CFBCA: Central Fort Bend Chamber Alliance
CID: Criminal Investigation Division
CIP: Capital Improvements Program
CM: City Manager
CO: Certificate of Obligation
CPI: Consumer Price Index
CPR: Cardiopulmonary Resuscitation

D

DPS: Department of Public Safety

E

ED: Economic Development
EDMS: Electronic Document Management Systems
EMS: Emergency Medical Safety
EOC: Emergency Operations Center
EPA: Environmental Protection Agency
ETJ: Extraterritorial Jurisdiction

F

FLSA: Fair Labor Standards Act
FTE: Full Time Equivalent
FY: Fiscal Year

G

GAAP: Generally Accepted Accounting Principles
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GASB: Governmental Accounting Standards Board
GFOA: Government Finance Officers Association
GIS: Geographic Information System
GO: Certificate of General Obligation
GPS: Global Positioning System
GRP: Groundwater Reduction Plan

CITY OF ROSENBERG, TEXAS

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ACRONYMS

H

HGAC: Houston-Galveston Area Council
HOT: Hotel/Motel Occupancy Tax
HR: Human Resources
HUB: Historically Underutilized Business
HUD: Department of Housing and Urban Development

I

ISO: Insurance Service Office

K

KRB: Keep Rosenberg Beautiful

L

LCISD: Lamar Consolidated Independent School District
LEOSE: Law Enforcement Officer Standards and Education
LLEBG: Local Law Enforcement Block Grant

M

M&O: Maintenance and Operations
MUD: Municipal Utility District

P

PC/LAN: Personal Computer/Local Area Network
PEG: Public, Educational, and Governmental Access Television

R

RCC: Rosenberg Civic Center
RCVB: Rosenberg Convention & Visitors Bureau
RDC: Rosenberg Development Corporation
RFP: Request for proposal
ROW: Right of Way
RRLGC: Richmond Rosenberg Local Government Corporation

S

SCADA: Supervisory Control and Data Acquisition
SECO: State Energy Conservation Office
SIB: State Infrastructure Bank
SWWC: Southwest Water Company

T

TCEQ: Texas Commission on Environmental Quality
TEEX: Texas Engineering Extension Service
TIRZ: Tax Increment Reinvestment Zone
TML: Texas Municipal League
TMRS: Texas Municipal Retirement System
TXDOT: Texas Department of Transportation

CITY OF ROSENBERG, TEXAS 2013-14 BUDGET

ACRONYMS

W

WFBMD: West Fort Bend Management District
WWTP: Wastewater Treatment Plant
W/WW: Water/Wastewater

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this glossary has been included in the budget document.

ACCOUNT NUMBER: A set of accounts used in the general ledger by the City to indicate the fund, department, activity and object code, if applicable, of a revenue or expenditure item.

ACCRUAL BASIS OF ACCOUNTING: The recording of financial transactions for the City in the periods in which they occur, rather than only in the periods in which cash is received or paid. For example, water and wastewater revenues which were billed in September are recorded as revenues in September, even though payment in cash is actually received in October. Conversely, services or supplies which have been received in September, but actually paid by the City in October, are recorded as obligations of the City (expenditures) in September.

ACTIVITY: See Program/Activity.

ADOPTED BUDGET: The final budget adopted by ordinance by the City Council.

AD VALOREM TAX: A tax based on property value (e.g., a property tax), for land and improvements.

AGENCY FUND: A fund type normally used to account for assets held by the City as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

ANNUAL BUDGET: A budget applicable to a single fiscal year.

ANNUAL FINANCIAL REPORT: A financial report applicable to a single fiscal year.

APPRAISE: To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term "assess" is substituted.

APPROPRIATION: An annual authorization made by the City Council which permits the City to make expenditures of available resources, within a specified time frame.

ASSESS: To establish an official property value for taxation.

ASSESSED VALUE/VALUATION: A value (valuation) placed upon real estate or other property within the City as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation, and/or (2) the valuation placed upon property as a result of this process.

ASSESSMENT ROLL: The official list containing the legal description of each parcel of property and its assessed valuation. With personal property, the assessment roll is the official list containing the name and address of the owner, a description of the personal property and its assessed value.

AUDIT: A comprehensive collection and investigation of the fairness of the City's assertions of its financial statements, or to evaluate whether the City has efficiently and effectively carried out its responsibilities. A financial audit is a review of the accounting system and financial information to determine how the City's funds were collected and spent, and whether expenditures were in compliance with appropriations.

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

GLOSSARY OF TERMS

BALANCED BUDGET: The City utilizes available reserves within the individual funds and the Fleet Replacement Fund in the budget process to ensure that minimum fund balances are maintained in order to arrive at a balanced budget.

BASE BUDGET: The budget needed to maintain the current operations and service levels of the City.

BASIS OF ACCOUNTING: A term referring as to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the City's financial statements.

BIOCHEMICAL OXYGEN DEMAND (BOD): A measure of how much dissolved oxygen is being consumed as microbes breakdown organic matter.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

BONDED DEBT: The portion of indebtedness represented by the principal amount of outstanding bonds.

BUDGET: A plan of financial operation containing an estimate of proposed expenditures for a given period and the proposed means of financing them, usually for a single fiscal year. This term may refer to both the proposed and adopted budget.

BUDGET ADJUSTMENT (AMENDMENT): A formal legal procedure utilized by the City to revise a budget appropriation during a fiscal year.

BUDGET CALENDAR: A schedule containing key dates which the City follows for each stage of the preparation, adoption and administration of the budget.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL OUTLAY: An expenditure which results in the acquisition of or addition to a fixed asset, in accordance with the City's capitalization policy. Generally, the purchase must have an anticipated useful life of more than one year and can be individually identified as a unit of property. Capital outlay generally consists of land, buildings, improvements other than buildings, machinery and equipment, and furniture and fixtures.

CAPITAL IMPROVEMENTS PROGRAM (CIP): A plan for capital expenditures and improvements to be incurred each year over a fixed period of years to meet capital needs arising from the long-term capital needs. It sets forth each project or other contemplated expenditures in which the City may have a part and specifies the resources estimated to be available to finance the projected expenditures.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CENTRAL APPRAISAL DISTRICT (CAD): The Fort Bend County Central Appraisal District is the entity which has been established in each Texas County by the State legislature for the purpose of appraising property. All taxing units in Fort Bend County use the property values computed by CAD. The CAD is governed by a board whose members are appointed by the individual taxing entities, based on each entity's ratio of property values.

CERTIFIED APPRAISAL ROLL: The final property appraisal roll, as calculated by the Fort Bend County Central Appraisal District.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual financial report if a government that encompasses all funds and component units of the government.

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

GLOSSARY OF TERMS

CONSUMER PRICE INDEX (CPI): The measure of price level computed by the Bureau of Labor Statistics on a monthly basis. It is the ration of the cost of specific consumer items in any one year to the cost of those items in the base year.

CONTRACTUAL LEASE OBLIGATIONS: Legal debt instruments which are authorized by the Texas Public Property Finance Act (Subchapter A, Chapter 271, and Local Government Code). This financing can be used to finance all types of new and used personal property, such as portable buildings, furniture, office equipment and other equipment.

CURRENT TAXES: Property taxes that are levied and due within one year.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, sometimes referred to as a "sinking fund."

DEFICIT: (1) The excess of the liabilities of a fund over its assets; or (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPARTMENT: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Program/Activity.)

DEPRECIATION: The decline in the value of an asset due to general wear and tear or obsolescence.

DISTINGUISHED BUDGET PRESENTATION AWARD: An award presented annually by the Government Finance Officers Association of the United States and Canada for the City's budget document. In order to receive the award, the City's budget document must meet stringent disclosure requirements, including the budget as a policy document, financial plan, communications device and an operations guide.

EFFECTIVE TAX RATE: Generally, the tax rate (levy) for the current year which produces the same tax revenue (based on current year assessed valuation, less new improvements and annexations) that was produced from the prior year tax rate (levy).

ENCUMBRANCES: Commitments related to uncompleted contracts for goods or services. Used in budgeting, encumbrances are not classified as expenditures or liabilities, but are shown as a reservation of the fund balance/reserves. Encumbrances are generally re-appropriated in the ensuing fiscal year.

ENTERPRISE FUND: A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ENVIRONMENTAL PROTECTION AGENCY (EPA): An agency of the United States government which is responsible for establishing and enforcing regulations dealing with environmental issues.

EXPENDITURES: A decreases in net financial resources. Expenditures include current operating expenses requiring the use of net current assets, debt service and capital outlays, and intergovernmental grants.

EXPENSES: Outflows or other uses of assets or incurring of liabilities (or a combination of both) from delivering or producing goods, services or carrying out other activities that constitute the entity's ongoing major operations.

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

GLOSSARY OF TERMS

EXTRATERRITORIAL JURISDICTION (ETJ): The area extending approximately three (3) miles beyond the corporate limits, within which the City exercises extraterritorial powers of land division and/or zoning review.

FIDUCIARY FUND TYPE: The trust and agency funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds. The Firemen's Relief and Retirement Fund is classified as a fiduciary (pension trust) fund.

FINANCIAL AUDIT: An audit made to determine whether the financial statements of a government are presented fairly in conformity with GAAP.

FISCAL YEAR (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations.

FIXED ASSET: An asset of long-term character, which are intended to continue to be held or used, such as land, buildings, machinery and equipment, etc. (See Capital Asset.)

FRANCHISE TAX: A special privilege granted by the City, permitting the continued use of public property, such as city streets, right-of-ways, usually involving public utilities, i.e., gas, telephone, cable television and electric utilities.

FULL-TIME EQUIVALENT (FTE): A term to indicate the number of annual hours for a position (may be also referred to as "worker year"). For example, an employee working 40 hours per week for 52 weeks per year will have 2,080 annual hours (40 x 52). Therefore, 2,080 hours will equal one FTE. Further, an employee working 40 hours per week for 13 weeks equals 520 annual hours (40 x 13), or a FTE of 0.25. A FTE for a firefighter position is 2,756 annual hours, resulting in one FTE position.

FUND: A fiscal and accounting entity with a self-balancing set of accounts, i.e., assets equal liabilities plus fund balance/equity.

FUND BALANCE: The difference between the accumulated revenues and expenditures of a governmental fund.

FUND BALANCE-RESERVED FOR CONTINGENCIES: An account used to segregate or designate a portion of fund balance for resources restricted to payments for unanticipated expenditures during the fiscal year or future fiscal years.

FUND BALANCE-RESERVED FOR DEBT SERVICE: An account used to segregate or designate a portion of fund balance for resources legally restricted to the payment of debt principal and interest maturing in future years.

FUND BALANCE-RESERVED FOR ENCUMBRANCES: An account used to segregate or designate a portion of fund balance for expenditure upon completion of a contract or agreement.

FUND TYPE: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL AND ADMINISTRATIVE (G&A) FEE TRANSFER: A transfer from enterprise or internal service funds to the general fund for general and administrative services provided to other funds. For example, the water and wastewater fund receives administrative services from the City Manager/Human Resources, City Attorney, City Council, Finance and Administration, and a number of other activities that are funded from the general fund. The G&A fee is used as a means of reimbursing the general fund for these types of services.

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

GENERAL FUND: The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL LEDGER: A record containing the accounts needed to reflect the financial position and the results of operations of an entity.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the Debt Service Fund, and are backed (guaranteed) by the full faith and credit of the City.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting, governing the form and content of the financial statements of an entity, encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time; and provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GEOGRAPHIC INFORMATION SYSTEMS (GIS): A computer system that is capable of capturing, storing, analyzing, and displaying geographically referenced information; that is identified according to location. GIS also includes the procedures, operating personnel, and spatial data that go into the system.

GOAL: A long-term, attainable target of a program, department or the City as a whole. Goals will likely extend over several fiscal years.

GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR): A publication of the Government Finance Officers Association. It is also known as the *Blue Book*.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: The association of public finance professionals who sponsors the Distinguished Budget Presentation Award Program and the Certificate of Achievement for Excellence in Financial Reporting Program.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities-except those accounted for in proprietary funds and fiduciary funds. Under GAAP there are four governmental fund types: general, special revenue, debt service, and capital projects.

GROUNDWATER REDUCTION PLAN (GRP): A plan mandated by the Fort Bend Subsidence District to convert from well water to surface water.

HOTEL/MOTEL TAX: A tax levied upon the cost of occupancy of any room or space furnished by any hotel. The City levies a tax of 7 percent of the occupancy rate; the state maximum is seven percent (7%). Revenue received from the source is disbursed for the promotion of tourism within the City of Rosenberg.

INCOME: A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INDEPENDENT AUDIT: An audit performed by an independent auditor.

INFRASTRUCTURE: Public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and similar assets that are immovable and of value only to the City.

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

IN-LIEU OF TAXES TRANSFER: A transfer similar to the general and administrative fee transfer where an enterprise or internal service fund transfers funds to the general fund "in-lieu-of taxes." Since the water and wastewater fund is a part of the City, the assets of the fund are exempt from property taxes. However, when computing the full cost of services in the water and wastewater fund, in-lieu-of taxes is calculated in order to transfer the appropriate amount(s) to the general fund.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other entities, on a cost-reimbursement basis.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (LCISD): The local school district that provides public education services within the City of Rosenberg.

LEVY: (1) To impose taxes, special assessments or service charges for the support of government activities. (2) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES: Probable future obligations of and entity indicating a future transfer of assets or providing of services to other entities as a result of past transactions of events.

LINE-ITEM BUDGET: A budget that lists each expenditure and revenue category separately, along with the dollar amount budgeted for each specific category.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE AND OPERATIONS (M&O): Expenditures of a recurring nature which are necessary for the operation of a department or activity. Does not include capital outlay or debt service expenditures. (Sometimes also referred to as O&M.)

MARKET VALUE: A price at which an item can be sold.

MIXED BEVERAGE TAX: A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting system is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received, or are "measurable" or "available for expenditure."

NON-RECURRING REVENUE/EXPENSES: Resources/expenses recognized by the City that are unique and occur only one-time without pattern in one fiscal year.

OBJECT (OBJECT OF EXPENDITURE): A specific classification of expenditure in the City's chart of accounts. Examples of object of expenditures are office supplies, equipment maintenance, salaries and wages, etc.

OBJECTIVE: A specific, measurable and observable accomplishment the City or a department intends to achieve during the year.

OPERATION & MAINTENANCE (O&M): See maintenance and operation.

CITY OF ROSENBERG, TEXAS

2013-14 BUDGET

GLOSSARY OF TERMS

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities are controlled.

OPERATING EXPENSES: Proprietary fund expenses which are directly related to the fund's primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues directly related to a fund's primary activities, consisting primarily of user charges for goods and services.

ORDINANCE: A formal legislative enactment by the City Council.

PER CAPITA DEBT: The amount of a government's debt divided by its population. Per capita debt is used to indicate the government's credit position by reference to the proportionate debt per resident.

PERFORMANCE BASED BUDGET SYSTEM: The budgeting system where departmental allocations are built around workload measures for each program.

PERFORMANCE INDICATORS: Specific quantitative and qualitative measures of work performed as an objective of the department. (See Service Level Indicators.)

PERSONAL SERVICES: A classification of expenditures that includes salaries and wages, overtime, longevity and related fringe benefits.

POLICY: A plan, course of action or guiding principle, designed to set parameters for decisions and actions. For example, the City Council adopts budget policies which set parameters for the overall formulation and adoption of the budget.

PROGRAM/ACTIVITY: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Department.)

PROPOSED BUDGET: The budget originally proposed by the City Manager to the City Council. Amendments are frequently made to the proposed budget to arrive at the adopted budget.

PROPRIETARY FUND TYPES. The classification used to account for the City's ongoing organizations and activities that are similar to those often found in the private, commercial sector. The Water and Wastewater Fund is a proprietary fund type.

RESERVED FUND BALANCE: Those portions of fund balance that are not available for expenditure, or that are legally segregated for a specific future use.

RESERVES: An account used to indicate the difference between a fund's assets and liabilities. Reserves are sometimes referred to as fund balance, retained earnings or working capital. In addition, reserves within a fund may be classified as undesignated, i.e., the reserves are not designated for any specific purpose or expenditure, or designated, i.e., the reserves are designated for a specific purpose or expenditure.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition to a pledge of revenues for the repayment of the bonds, such bonds sometimes contain a mortgage on the property of the enterprise fund.

REVENUES: (1) An increase in the net current assets of a governmental fund type. (2) Increases in the net total assets of a proprietary fund type.

SALES TAX: A general tax on sales levied on persons and businesses selling merchandise or services in the city limits on a retail basis.

SERVICE LEVEL INDICATORS: Specific quantitative and qualitative measures of work performed as an objective of the department. (See Performance Indicators.)

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

SUPPLEMENTAL REQUESTS: The budget requests for any program enhancements felt necessary or result in a significant funding increase over base budget.

TAX ABATEMENT: The full or partial exemption from ad valorem taxes for a specified time of certain real property located in a designated zone and for economic development purposes.

TAX RATE: The amount of tax stated in terms of a unit of the tax base; for example, \$0.5202 per \$100 assessed valuation of taxable property.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ): A regulatory body of the State of Texas regulating and establishing environmental procedures relating to the use of natural resources.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS): The retirement system which provides retirement coverage and benefits administration to over 600 municipal entities in the State of Texas. The TMRS was created by the Texas Legislature and is governed by a board, which is appointed by the Governor, with the advice of the State Senate.

TOTAL SUSPENDED SOLIDS (TSS): Solids in water that can be trapped by a filter.

TRANSFER: Movement of resources between two funds.

TRUST AND AGENCY FUND: One of the seven fund types in governmental accounting. See Trust Funds and Agency Fund.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

WORKING CAPITAL: The current assets less current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of the enterprise fund (water and wastewater) and internal service funds.