

City of Rosenberg, Texas Adopted Budget

October 1, 2016 - September 30, 2017

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Mayor: Cynthia A. McConathy
Council at Large, Position 1:
William T. "Bill" Benton
Council at Large, Position 2:
Amanda J. Barta

Council District 1: Jimmie J. Peña
Council District 2: Susan Euton
Council District 3: Alice Jozwiak
Council District 4: Lynn Moses
Interim City Manager: John Maresh



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2016 – 2017 Budget

In accordance with S. B. 656

This budget will raise more revenue from property taxes than the last year’s budget by an amount of \$1,492,257, which is a 16.5% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$425,573.

Property Tax Rate Comparison

Per \$100 Valuation	Fiscal Year 2015 – 2016	Fiscal Year 2016 – 2017
Adopted Tax Rate	\$0.470000	\$0.470000
Effective Tax Rate	\$0.474526	\$0.441591
Effective M&O Tax Rate	\$0.491493	\$0.431632
Rollback Tax Rate	\$0.500195	\$0.503806
Debt Tax Rate	\$0.216258	\$0.214338

Record Vote on Adoption of Budget:

Members of Governing Body	For	Against	Present & Not Voting	Absent
Cynthia A. McConathy	X			
William T. “Bill” Benton		X		
Amanda J. Barta	X			
Jimmie J. Peña	X			
Susan Euton	X			
Alice Jozwiak	X			
Lynn Moses	X			

Total City Debt Obligation

The total amount of municipal debt obligations secured by property taxes for the City of Rosenberg is \$67,315,000.

CITY OF ROSENBERG, TEXAS 2016-2017 BUDGET

ELECTED OFFICIALS



William T. "Bill" Benton
Council at Large,
Position 1



Cynthia A. McConathy
Mayor



Amanda J. Barta
Council at Large,
Position 2



Jimmie J. Peña
Council District 1



Susan Euton
Council District 2



Lynn Moses
Council District 4



Alice Jozwiak
Council District 3

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

APPOINTED OFFICIALS

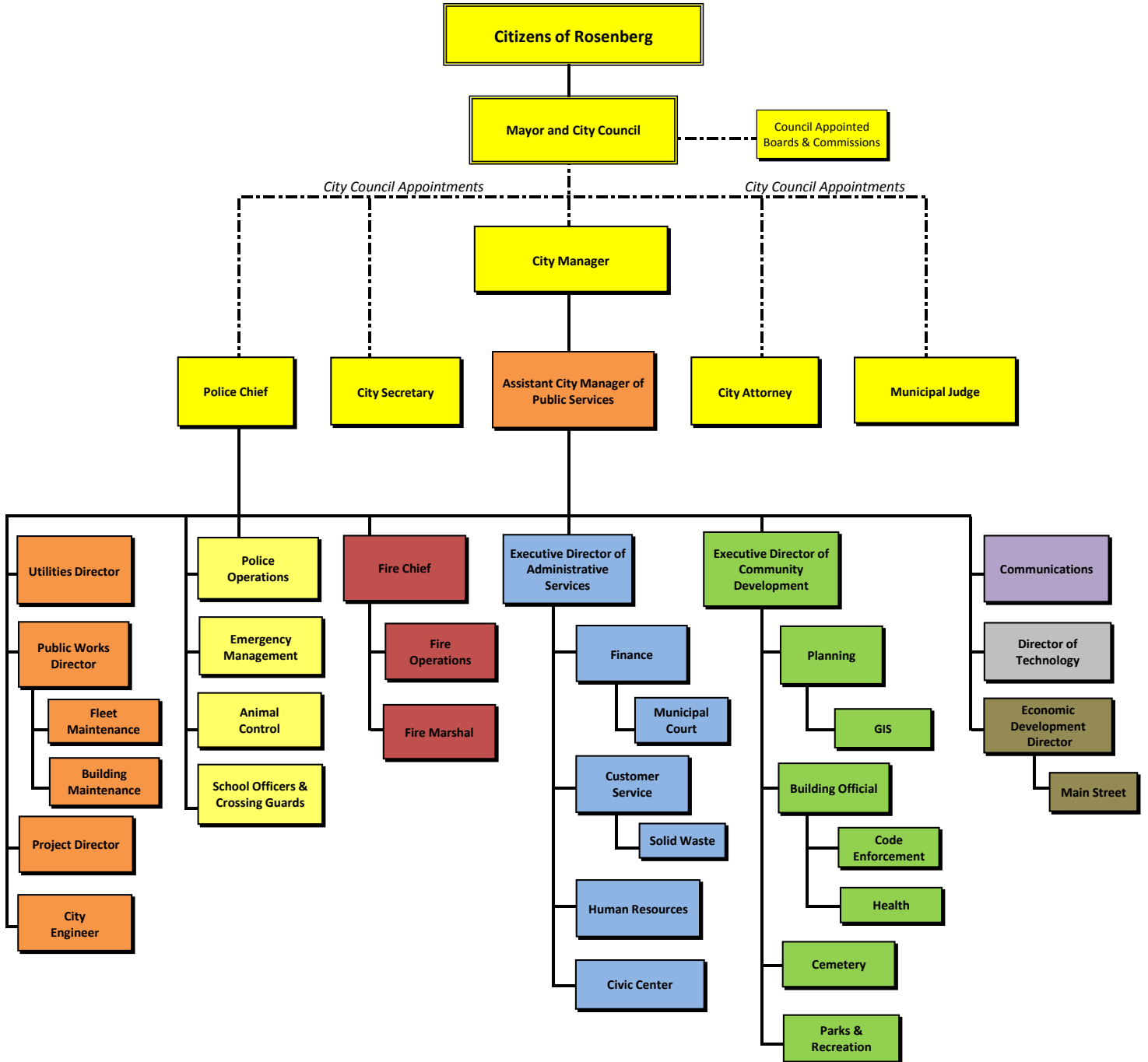
John Maresh.....Interim City Manager
Scott M. Tschirhart.....City Attorney
Charles Kalkomey.....City Engineer
Linda Cernosek.....City Secretary
Kelly Crow.....Municipal Court Judge
Dallis Warren.....Police Chief

DEPARTMENT DIRECTORS

Wade Goates.....Fire Chief
Joyce Vasut.....Executive Director of Administrative Services
Travis Tanner.....Executive Director of Community Development
Randall Malik.....Economic Development Director
Isaac Badu..... Technology Director
Darren McCarthy.....Parks and Recreation Director
Rigo Calzoncin.....Public Works Director
Lori Remington.....Human Resources Director
Jenny Pavlovich.....Communications Manager

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

ORGANIZATIONAL CHART





October 1, 2016

To The Honorable Mayor and City Council
City of Rosenberg, Texas

Presented herein is the Adopted Annual Budget for fiscal year 2016-17 (FY17) in accordance with Texas Statute and the City of Rosenberg Charter, beginning October 01, 2016, and ending September 30, 2017. The FY17 Adopted Budget maintains existing service levels and implements budget requests and priorities identified during the strategic planning process and approved by City Council. The Adopted Budget maintains a high level of City service to our residents and visitors, and continues to ensure the City's fiscal strength by maintaining sound financial policies.

The Budget also serves as a policy document for the City of Rosenberg; it establishes City priorities, goals, and programs for the upcoming fiscal year. The Budget contains appropriations necessary to achieve specified services, functions, and activities essential to the accomplishment of our stated mission:

To anticipate community needs; to deliver exceptional service; and to cultivate an enhanced quality of life in our community through leadership, innovation, and cooperative partnerships.

This mission is accomplished through City staff's formation and City Council's approval of the following goals:

- ❖ The City of Rosenberg will effectively manage the anticipated growth in the coming years.

Objectives:

- Secure a long-term, sustainable water supply
- Adopt a comprehensive plan.
- Manage municipal facilities proactively
- Provide career development of City personnel in order to provide an optimal level of service to City customers
- Improve the maintenance of existing City facilities
- Anticipate and plan for the future space needs of a growing City
- Invest in technology in order to provide more innovative, efficient, and cost-effective means of service provision

- ❖ The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses, and visitors.

Objectives:

- Find innovative ways to protect the health, safety, and welfare of Rosenberg's residents, businesses, visitors, and property located within the City.
- Use a variety of tools to work toward the expansion and diversification of Rosenberg's economy
- Gain recognition of Rosenberg as possessing the best parks and recreation program in Fort Bend County
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City

- ❖ The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability
- Recognize and implement new ways to provide the highest standard of customer service
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving

During fiscal year 2015-16 (FY16), each department updated their strategic plan outlining the anticipated needs for personnel, infrastructure, and other resources. Additionally, City staff worked diligently to prepare for the City's future by making great strides to accomplish many of the goals. The following major accomplishments were made:

- The City secured a long-term sustainable water supply through a contract with Brazosport Water Authority that will not only meet the 2016 groundwater reduction mandates but also the 2025 mandates.
- On November 17, 2015, City Council approved the City's comprehensive plan, replacing the previous plan developed in 1995.
- A facilities assessment was performed to improve existing City facilities and plan for future City facility needs.
- A technology plan to separate the public safety network from the City's network has been established to better secure both networks, to provide redundancy, and to improve reliability.
- A Classification and Compensation Study was performed to establish market comparisons and to update job structures, current state of compensation, and market competitiveness.
- Implementation of a new Professional Development Policy to provide uniform standards to professional development benefits and to reward, encourage, and motivate employees to participate in advanced training and education.
- Economic Development personnel and the Rosenberg Development Corporation have worked with numerous developers to increase development and bring many new businesses to Rosenberg including the opening of Texas State Technical College (TSTC) in the Fall of 2016.
- In 2015, Rosenberg was named a Main Street City by the Texas Historical Commission in a program designed to assist with downtown revitalization.
- The City received the Financial Transparency Star in the area of Traditional Finances from the Texas State Comptroller of Public Accounts for a high level of financial transparency.

The updated strategic plans, as well as the studies and assessments noted above, played an integral role in the development of the FY17 Adopted Budget. The goals and objectives of each department are intended to facilitate the accomplishment of the overall goals of the City.

Long-Range Financial Plan

The City's long-range financial plan process is a comprehensive process that identifies issues impacting the City's financial condition, through the City's strategic plan and budgetary processes. Prior to the first budget meeting, each department reviews the strategic plan and SWOT analysis and identifies critical issues which are expected to have an impact on the financial condition of the City over the next three to five years. Each department develops specific goals and objectives to address the issues and present their strategic plans to City Council. These goals and objectives are presented above and throughout the budget book, while the needs identified are incorporated into the FY17 budget. City Council reviews the FY17 budget, as well as the Financial Management Policies, which guide the City during the financial planning process.

During this process, financial trends and forecasts are analyzed to project future revenues and expenditures. Forecasts are developed based on growth patterns, inflation and the current level of services provided. Historical trends, economic indicators and the current economy are all considered when discussing the major revenue sources in the Executive Summary. The projected revenues and expenditures are updated to reflect the impact of the approved budget on the City's future financial condition. Although the economy, overall, continues to struggle, the growth in Fort Bend County continues; therefore, projections indicate that the revenues will continue to increase at a rate of approximately 3% per year while expenditures will increase at a similar rate of nearly 3% per year. A schedule reflecting the long-term financial plan for the General Fund can be found on pages 50 and 51, and the Water and Wastewater long-term financial plan can be found on pages 276 and 277.

Financial and Economic Outlook

Although local sales tax revenues for FY16 have decreased approximately five percent (5%) below the FY15 actual sales tax revenues, the financial outlook remains positive for the City. Building-related permit revenues have stayed comparable to FY15, which is a good indicator that new development continues. Additionally, the City's preliminary tax base reflects over \$90.9 million in new development. With the opening of the ALDI Distribution Center and TSTC in the Fall of 2016, Rosenberg's economic and financial outlook remains positive. The City's goal is to sustain economic expansion and continue a pro-growth strategy.

Budgetary Priorities and Focus

The FY17 Adopted Budget provides for the provision of necessary public services within available financial resources. The Adopted Budget recommendations are designed to provide for the needs of Rosenberg citizens, as well as employees of the City organization. This Budget takes into account the necessity to maintain and improve municipal service levels while balancing revenues. Many of the factors upon which this Budget was developed are similar to those of the previous fiscal year:

- ✓ Compliance with federal and state regulations
 - Fort Bend Subsidence District mandate
- ✓ Conservative estimates of revenues and expenditures
 - Review historical trends and applied throughout budget
- ✓ Recognition of the long-term financial obligations of the City
 - Review long-term capital improvements plan
- ✓ User charges that pay for the cost of providing the service
 - Reviewed water & wastewater rates and will implement new rates in FY17
- ✓ Maintenance of fund balance policies
 - Maintained and exceeded fund balance minimum levels
- ✓ Maintain employee salaries and benefits at a competitive level
 - Implemented Professional Development Policy
 - Implemented Classification and Compensation Study
- ✓ Provision of City services to a growing community
 - Prioritize needs and review City's strategic plan
 - Addition of three (3) police officers, one (1) school resource officer, and one (1) utility maintenance technician to better serve our citizens and community
- ✓ Maintenance and replacement of the City's aging infrastructure
 - A complete list of CIP projects are listed on page "x" as well as sidewalk and road improvements.

Minimum Fund Balances

The City's financial management goal is to maintain adequate reserves. These reserves must be at least twenty percent (20%), or seventy-two (72) days, of the fund's operating expenditures. The Adopted Budget will maintain the twenty percent (20%) reserve balance. As the City issues debt in the future, it is important to maintain the City's reserve balances to cover future financing issues for infrastructure needs. A twenty percent (20%) fund balance reserve is required to be maintained within the General Fund and the Water/Wastewater Fund. The Adopted FY17 Budget maintains compliance with the reserve requirements.

Overview of Adopted Budget and Significant Funds

The FY17 Adopted Budget includes total expenditures for all funds in the amount of \$65,658,225. This amount includes operating expenditures for the various funds and departments, as well as capital improvements.

Expenditures summarized by fund type are presented as follows:

(\$ in Millions)	FY17 Adopted
General Fund	\$ 29.2
Special Revenue Funds	4.2
Debt Service Funds	8.1
Water/Wastewater Fund	13.6
Civic Center Fund	.5
Internal Service Fund	4.3
Component Unit	4.8
Total Operating Funds	64.7
Capital Project Funds	.9
Totals	\$ <u>65.6</u>

General Fund

The General Fund provides funding for the City's basic services. The primary revenue sources are local sales taxes and City property taxes. City staff has projected the adopted property tax valuation to reflect an increase of \$90.9 million resulting from new developments. Certified taxable values for tax year 2016 is \$2.19 billion, an increase of 13.74% from tax year 2015's values of \$1.93 billion.

The City's sales tax revenue has decreased in FY16. The projection for FY17 sales tax revenue includes a decrease of \$587,000 less than the FY16 Budget. The Adopted Budget includes the projected FY16 actual sales tax as the FY17 sales tax.

Basic service levels in the General Fund have remained level; however, the majority of the increases in the operating costs of the General Fund are due to increases in salaries and benefits to provide employees a fair and competitive compensation package. The addition of several necessary positions in FY16 that were needed to continue providing high quality customer service to a growing community also contributed to the increased operating costs.

Debt Service Obligations

In previous years, the water and sewer rates were adjusted to a level which allows the Water/Wastewater Fund to be self-supporting. A positive result from improving the financial support for the Water/Wastewater Fund is that it eliminated the dependence on the property tax rate for debt service obligations. Secondly, the City has worked with the City's Financial Advisor to properly manage its debt service obligations. For these reasons, the debt portion of the property tax rate has decreased by approximately seven cents (\$0.07) over the past eight (8) years. The City's

debt rate calculation for FY17 is 21.4338 cents (\$0.214338) and the operating and maintenance rate is 25.5662 cents (\$0.255662) per \$100 valuation for a total tax rate of 47 cents (\$0.47).

When the City's property tax base is increased, the debt service capacity increases, which can then be used to finance future infrastructure needs. The City has expanded the tax base by over \$90.9 million through development within the City limits. Managing the City's Debt Service Fund and its obligations will enable the City to have debt service capacity for future infrastructure needs. City staff will continue to work with the City's Financial Advisor to manage the City's debt service obligations and continue efforts to address our future needs.

Water/Wastewater Fund

The financial condition of the Water/Wastewater Fund has significantly improved, but forecasted infrastructure needs will require additional funding. The Adopted revenues for FY17 will meet the combined operating expenditures and debt service payments, but will rely on the issuance of debt to meet infrastructure needs.

The Water Subsidence Fee, established in 2007, has been adjusted to cover the projected expenditures in FY17 and future expenditures related to the Groundwater Reduction Plan (GRP). This rate will continue to be monitored and adjusted in subsequent years as costs are incurred for the alternate water project. A separate Subsidence Fund was established to track these revenues and expenditures.

The City will make improvements to the Water, Wastewater, and Groundwater reduction infrastructure; therefore, the City will continue to adjust the Water, Wastewater, Reuse Water and Water Subsidence Fees as necessary to meet the needs of the Water/Wastewater and Water Subsidence Funds.

In FY16, the City issued approximately \$4,000,000 for Water Plant No. 8, \$1,500,000 for Lift Station No. 2, and \$2,000,000 for phase two of the Wastewater Collection System Replacement Project with an additional \$3,500,000 planned for issuance later in FY16 for the Spacek Road sanitary sewer lines and Bryan Road lift station. Additionally, during FY17, approximately \$5,000,000 will be needed for the next phase of the Wastewater Collection System Replacement Project.

City Personnel

The employees represent the City's most important asset. The City must invest more time and additional funding to properly train its employees. This is essential for specific positions where the pool of qualified applicants is limited and the market is competitive. A full compensation study was performed to make certain the City's job postings are competitive and vacancies are filled with qualified individuals. Several of the proposed options were implemented in FY16.

The FY17 Adopted Budget authorizes two hundred and seventy (270) full-time positions. This includes two (2) positions that were added during FY16, a Content Specialist in Communications, an Information Technology Specialist for the Police Department. One of the Information Technology Specialist positions was converted to an Information Technology Systems Administrator. These increases were offset by removing the Executive Director of Support Services position. The Adopted FY17 Budget includes the addition of five (5) other positions including a School Resource Officer, three (3) Police Officers and a Utilities Maintenance Technician. Additionally, the Municipal Court Judge position was converted from a full-time to a part-time position.

Other notes related to personnel costs are:

- A Merit Pay Program including an average increase of two and one-half percent (2.5%) per full-time employee. Such increases will be based on the results of the employees' performance evaluations
- The City will maintain the current health insurance coverage with an approximate 13% increase in rates in FY17

Capital Improvement Program

The City remains committed to continue its aggressive Capital Improvement Program (CIP). Generally, the streets and drainage projects below include “roll-over” funding, have been funded through the FY17 Adopted Budget or funding sources will be identified as the project develops.

- 4th Street Extension Project
- Avenue B Connector from 8th Street to River Road
- Avenue G Connector to Frost Street
- Bamore Road Connector to I-69
- Bryan Road
- Drainage Improvements east of Lane Drive
- Dry Creek drainage improvements
- Fairgrounds Road Bridge Replacement at Seabourne Creek (TxDOT/City)
- Old Richmond Road/Jennetta Street and Avenue F drainage
- Railroad quiet zones
- Reading Road Center turn lane (Industrial to Allwright)
- Seabourne Creek Park Nature Center
- Seabourne Creek Regional Sports Complex – Big League Baseball Field
- Sidewalks – new construction
- Spacek Road Improvements – phase two
- Spacek Road Improvements – phase three
- Traffic Signal at Reading Road and Town Center Boulevard

The Water/Wastewater projects identified below are also included in the FY17 CIP.

- Chloramine Conversion System (GRP)
- Water Plant No. 8
- Lift Station No. 19 replacement (Bryan Road)
- Lift Station No. 2 replacement (Fiesta)
- North Side Water Improvements – phase four (CDBG)
- Reclaimed Water Distribution System – phase two (Seabourne Creek Park to Bryan Road)
- Sanitary sewer SCADA installations
- Spacek Road sewer line and lift station improvements
- Wastewater Treatment Plant No. 1A collection system – phase two
- Wastewater Treatment Plant No. 1A collection system – phase three

In order to complete Bryan Road, Spacek Road, and the related water and wastewater projects, the City issued Certificates of Obligation prior to the end of FY16. Additional funding will also be needed during FY17 for the Wastewater Treatment Plant No. 1A Collection System, as well as other projects.

In addition to these projects funded by the City, Texas Department of Transportation (TxDOT) is currently working on several projects within the City, including the following:

- FM 2218 from I-69 to State Highway 36
- State Highway 36 from I-69 to FM 2218
- US Highway 59/I-69 Expansion within city limits
- Utility Adjustments for I-69 improvement project

Budget Requests

Although many budget requests were submitted by staff and approved by City Council, the top three (3) supplemental items were included in the FY17 Adopted Budget. The requests included in the Adopted Budget include: a standby generator for the Fleet Maintenance Department, a loader/backhoe, and a dump truck for the Public Works Department.

Additionally, there were sixteen (16) personnel requests submitted and prioritized. The top three (3) personnel positions, which includes three police officers, were funded in the FY17 Adopted Budget along with the necessary gear and equipment.

Future Concerns

Though this Adopted Budget primarily addresses the upcoming fiscal year, much consideration has been given to the City's financial condition for future years. Important issues that will impact future City Budgets include:

- Improving the City's aging infrastructure in order to extend useful life
- Expanding our community's infrastructure to address growth
- Maintaining strong funding reserves
- Increasing debt capacity for future financing issues
- Providing for a long-term sustainable employee base
- Address municipal facility upgrades, rehabilitation, and enhancements
- Investing in technology to improve services and enhance use of personnel

The future costs for the Fort Bend Subsidence District groundwater reduction mandate continues to represent a major financial challenge for the City of Rosenberg and the water customers. The second major challenge is to continue addressing Rosenberg's aging infrastructure needs. The third major challenge is funding current and future personnel in order to meet the increasing service demands in a rapidly growing community.

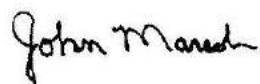
Conclusion

This year was a challenge to maintain the FY17 Adopted Budget within the projected revenues, as the City works to meet the increasing service needs of an expanding community. City staff has spent many hours working toward meeting those challenges within this FY17 Adopted Budget. Though certain expenditures will have to be deferred to future Budgets, the City remains financially strong while embarking on multi-million-dollar capital improvements, and maintaining the quality level of service for residents of our community.

City Council and staff must work together to manage the available financial resources and to establish realistic priorities. The City cannot address all of its needs in any one budget year. City Council will have difficult decisions in determining the priorities to be addressed first while maintaining the City's financial base. Working together, we can continue a multi-year program that will continue Rosenberg's positive progress in the future.

Much credit goes to our Department Heads and the Finance Department staff, for the hard work that went into the development and preparation of this Adopted Budget. Should you need further information or have any questions, please contact Joyce Vasut or myself.

Respectfully submitted,



John Maresh
Interim City Manager

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

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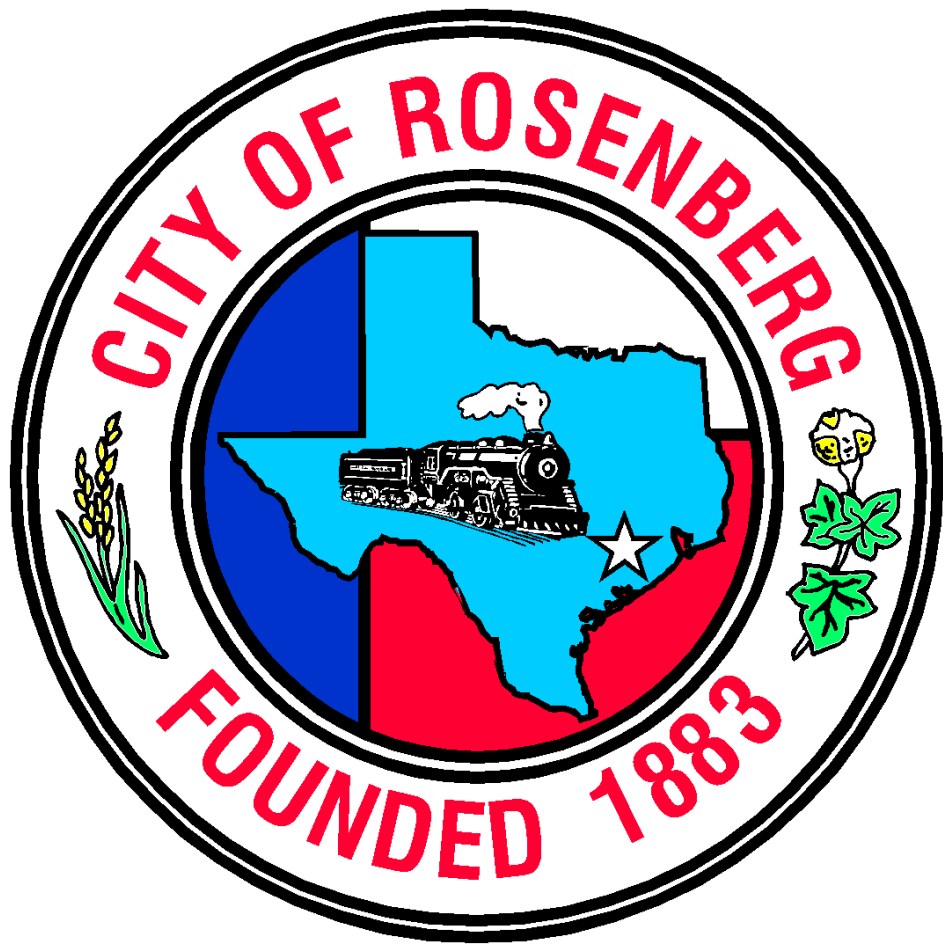
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Executive Summary

Executive Summary
Organizational Goals Matrix
Department and Fund Relationships



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CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

ORGANIZATION OF THE BUDGET DOCUMENT

The City of Rosenberg Fiscal Year 2016-17 (FY17) budget document is a very comprehensive document which provides information regarding the city's finances, policies, operations, strategies and other statistical information. A brief summary of the information in the various sections within the budget is listed below:

Introductory Section includes the elected officials, list of appointed officials and department directors, City's organizational chart, City Manager's budget message, and the table of contents.

Executive Summary provides information pertaining to the organization of the budget document, budget presentation guidelines (including budget objectives, budget philosophy, budget process, budget policies, basis of budgeting and budget presentation), basis of accounting, financial management policies, community profile, financial summaries (including revenue overview and expenditures overview) debt service obligations, personnel overview, capital improvements program (CIP), fund reserves, Rosenberg Economic Development Fund, distinguished budget presentation award and acknowledgements. The Executive Summary is followed by the Organizational Goals Matrix.

Budget Summaries provides consolidated budget information by fund, including all revenues and expenditures, and projected ending fund reserve balances. Other summary information includes a listing by department of capital expenditures and a detail of all personnel and staffing positions by department and fund.

General Fund provides detailed analysis of the City's general operating fund's revenues, expenditures and fund balance.

Special Revenue Funds provides separate accounting for those funds used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt or capital service. Fourteen (14) special revenue funds are included in the budget.

Debt Service Fund accounts for all long-term debt of the City, other than the debt obligations reported in the Enterprise Funds. This section provides historical property tax rates, future debt requirements and individual schedules for each of the outstanding debt issues.

Enterprise Funds account for operations that are financed and operated similar to a private business enterprise. The Water and Wastewater Funds and the Civic Center Fund are included in this section.

Capital Project Funds account for the acquisition and construction of major capital projects and facilities. These funds are presented as project-based budgets rather than fiscal year budgets. Ten (10) capital projects funds are included.

Internal Service Funds account for activities in which one or more departments of the City provide various services to other departments on a cost reimbursement basis. This section includes the Insurance Fund, Fleet Replacement Fund and the Technology Fund.

Rosenberg Development Corporation (RDC) is presented as a component unit of the City. The RDC budget must be approved by City Council and is, therefore, included in the City budget document.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Capital Improvement Program (CIP) is presented for the current year and for five-year projections. Projects designated in the CIP, may be incorporated where appropriate into the FY17 budget.

Supplemental Information includes information consisting of the budget ordinance, the tax rate ordinance, financial management policies, acronyms, glossary of terms and photo key.

BUDGET PRESENTATION GUIDELINES

The FY17 budget document has been prepared and presented to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. The following four areas must be included in a budget presentation to be considered for the budget award: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of each of these criteria is presented below.

The budget as a policy document. This criterion involves including a statement of budgetary policies, goals and objectives for the year and explains the budgeting process to the reader. The budget process, budget policies, and the goals and objectives are included in the executive summary and throughout the document which we believe satisfy this requirement.

The budget as a financial plan. This criterion involves including an explanation of the financial structure and operations of the City, and the City's major revenue sources and fund structure. The budget should contain an all-inclusive financial plan for all funds and resources of the City, including projections of financial condition at the end of the fiscal year, projections of current year financial activity, and provide a basis for historical comparisons. The budget should also present a consolidated picture of all operations and financing activities in a condensed format and an explanation of the budgetary accounting basis, or any other acceptable method. The executive summary as well as the various fund and department summaries should satisfy this requirement.

The budget as an operations guide. This criterion involves areas such as explaining the relationship between organizational units (departments) and programs; including an organization chart, a description of the departmental organizational structure and staffing levels, and historical comparisons of staffing levels; explaining how capital spending decisions will affect operations; providing objectives and performance measures; and describing the general directions given to department heads through the use of goals and objectives, reorganizations, statement of functions, or other methods. Throughout the document, these areas are addressed to satisfy this requirement.

The budget as a communications device. This criterion relates to having the budget document available to the public; providing summary information suitable for use by interested citizens and/or the media; avoiding the use of complex technical language and terminology; explaining the basic units of the budget, including funds, department or activities; and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and executive summary.

In summary, each of the above four criteria are recognized by the GFOA as an integral part of any budget document to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. These goals and objectives should be conveyed and presented to the reader in such a manner that they will be understood by any reader, regardless of the reader's financial background knowledge.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Budget Objectives

The FY17 budget has been prepared to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council. The budget document includes descriptions of the various activities and programs (departments) of the City, and comparative service level indicators for each program or activity, where available. This format is designed to communicate clearly to the public the goals and objectives of the City Council, thereby enabling the reader to gain more useful information about the City, without requiring detailed accounting or budgetary knowledge. The ultimate purpose of the budget process is to assure that municipal services are provided to the citizens of Rosenberg in the most efficient and effective manner possible. The FY17 budget maintains these service levels to the citizens at or above current year levels. Funding has also been included throughout the budget to address the City's infrastructure needs, including funding for capital projects and improvements in accordance with the City's five-year capital improvements program (CIP).

Budget Philosophy

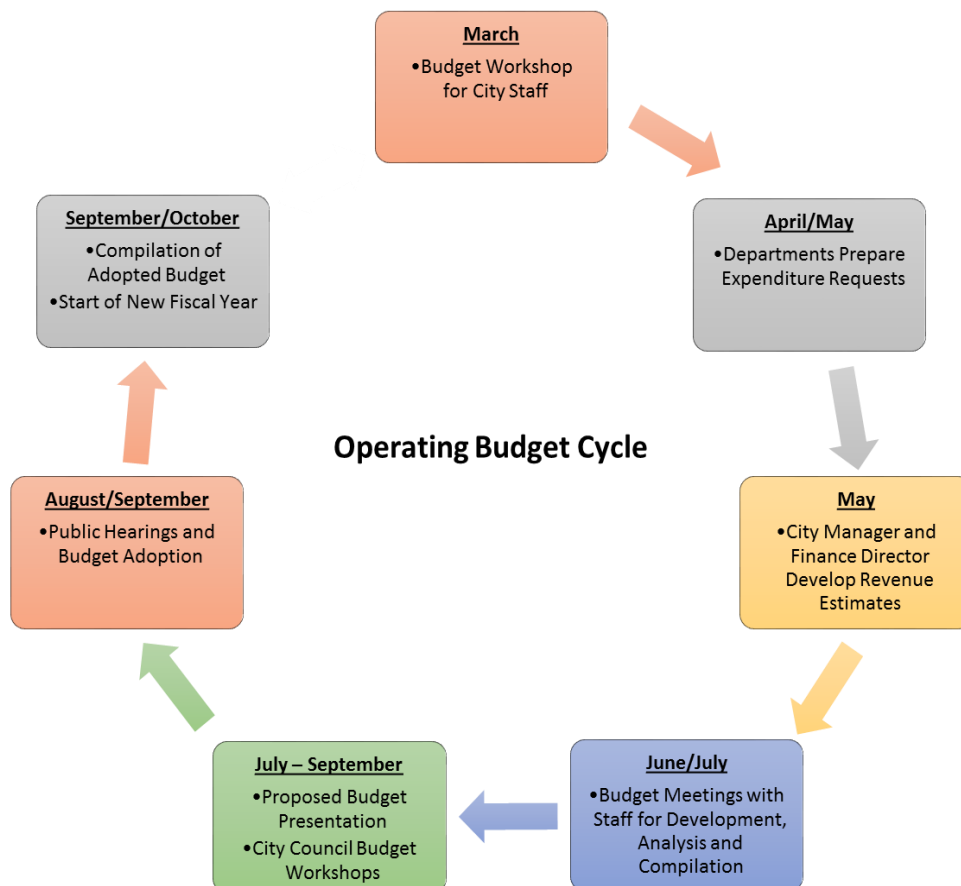
Budget philosophy varies from organization to organization depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, and the ever increasing unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City is prepared from a conservative perspective with regard to both revenues and expenditures. Although historical comparisons and trends are very useful, often current data and trends will take precedence over prior year trends. Budgeting from a "conservative" perspective, revenues are often anticipated either at or only slightly above prior year levels, unless there are other factors which are known that will significantly affect anticipated revenues. By estimating revenues conservatively, decreases in any one revenue source due to fluctuations in the economy and variations in weather should not adversely affect the City's "bottom line." In addition, expenditures are also estimated conservatively, i.e., allowances are projected regarding cost increases or unanticipated expenditures. As a result, over the years this method of budgeting has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections which could have an adverse impact on the City's reserves. Traditionally the City has spent 90-95 percent of budgeted expenditures, while actual revenues have been in excess of 100 percent of budgeted revenues. These differences have helped the City build and maintain adequate reserves in all funds.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

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Budget Process

The budget process for FY17 began in March 2016 when the Finance Department met with the City's department heads and supervisors. At this meeting, budget request forms and budget preparation instructions were distributed. After approximately five weeks, each department submitted their respective budget requests. These budget requests were then reviewed by the City Manager and Executive Director of Administrative Services and discussed with the Department Heads. Revenues for all City funds were then estimated using available historical data combined with current year projections and trends. After review by the City Manager, the Executive Director of Administrative Services prepared a proposed budget document, filed the proposed budget with the City Secretary and distributed to the City Council on July 26, 2016. One public hearing was held on the proposed budget on August 23, 2016 and two public hearings were held on the proposed tax rate on August 23, 2016 and August 30, 2016. On September 06, 2016, the City Council adopted the final budget by ordinance. A separate ordinance was adopted, establishing the property tax rate to fund the operations and debt service requirements for FY17.



CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Fund Accounting

Budget Policies

In accordance with Articles IX and XI of the City of Rosenberg Charter and other related ordinances and policies, the following budget policies are followed throughout the budgetary process. These policies are presented below.

The fiscal year of the City of Rosenberg (the City) shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

The City Manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reason for changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by year for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary in (h) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and rate of pay.
- (j) A revenue and expense statement for all types of bonds.
- (k) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds.
- (m) The appropriation ordinance.
- (n) The tax levying ordinance.

In preparing the budget, the City Manager shall place in columns the revenues, including the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

**CITY OF ROSENBERG, TEXAS
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The City Manager in the preparation of the budget shall place in columns the expenditures, including the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in a newspaper of general circulation published in the City of Rosenberg, a notice of the hearing setting forth the time and place thereof at least five days before the date of such hearing.

At the time and place set forth in the notice, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

After the conclusions of such public hearing, the City Council may insert new items or may increase or decrease the items in the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

The budget shall be adopted by the favorable vote of a majority of members of the whole City Council. The budget shall be finally adopted not later than the beginning of the fiscal year or at such later time as the certified appraisals of property within the City become available.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Fort Bend County, and the State Comptroller of Public Accounts in Austin. The final budget shall be printed, mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons, and civic organizations.

From the effective date of the budget, the amounts stated as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount not more than three percent of the total general fund expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported.

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).

The city budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

With the approval of the City Council, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one, department to another. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

Basis of Budgeting

The City budgets all active funds. Financial information for the Governmental Funds - General, Special Revenue, and Debt Service Funds - is presented using the modified accrual basis of accounting. Modified accrual accounting reflects the economic realities of revenues receivable and expenses payable. The Governmental Funds audited financial statements are also reported using the modified accrual basis of accounting.

The basis of budgeting for the Proprietary Funds - Water and Wastewater Funds and Civic Center Fund - utilizes the working capital approach for the method of presentation of financial data. Under the working capital approach, depreciation expense is not presented, and capital outlay and debt service costs are presented as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves than does the presentation of retained earnings. The budgeted working capital approach is different from the proprietary funds reporting method. Proprietary Funds are reported using the accrual basis of accounting for the audited financial statements.

The Capital Projects Funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. The City's comprehensive annual financial report does present financial information for the City's Capital Projects Funds, and all other funds, using bases of accounting in accordance with generally accepted accounting principles.

Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept. Licenses and permits, charges for services (except for water and wastewater billings), and fines and forfeitures recorded as revenues when received because they are generally not measurable until actually received. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are recognized as revenues when billed rather than at the time when the actual payment of the bill is received, in contrast

**CITY OF ROSENBERG, TEXAS
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EXECUTIVE SUMMARY

to license and permit fees which are recognized as revenues when payment is actually received.

Budget Presentation

Financial summaries and detailed departmental information are presented for each fund. The information presented for each fund includes a comparative fund summary with beginning and ending reserve balances, and a summary of revenues and expenditures. Revenues are presented for each fund by detailed sources, while summaries of expenditures are presented for both the department and function (i.e., personal services, supplies, etc.). Personnel and staffing level summaries are also presented for each individual fund and department. Graphs and charts of summary data have also been presented.

Following the fund summary data, detailed departmental and information is presented for each department. The detailed information consists of a department summary including (a) the mission statement for the organization's component departments, (b) a brief description of the department, outlining the major areas of responsibility; (c) Strategic Plan goals for the department; (c) performance indicators; and (d) budget notes. The department summary is presented in order to communicate to the reader the duties and goals of the department more clearly. Following the department summary is a department expenditure summary, an authorized positions summary, and detailed expenditures. The financial information presented in the FY17 budget document is consistent to information previously presented in previous budget documents. For comparative purposes, expenditures summary includes amounts for (1) 2014-15 actual (audited) amounts; (2) 2015-16 adopted budget amounts; (3) 2015-16 adjusted budget amounts (as amended through May 31, 2016); (4) 2015-16 estimated amounts; and (5) 2016-17 adopted budget amounts. The "Var %" column represents the percentage change from the FY16 to FY17 amounts.

BASIS OF ACCOUNTING - FUND ACCOUNTING

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental function or activities. A fund is a separate accounting entity with a self-balancing set of accounts. There may be one or several departments accounted for in a single fund. For example, the General Fund accounts for approximately thirty departments. The departments in the General Fund are categorized by function: general government, community development, public safety and public works.

The format of the account numbers represents the fund, department, function and account for each line item in the budget as follows:

XXX – XXXX – XXX – XXXX
Fund – Department – Function – Account

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

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Below is a description followed by a chart of the various funds, departments, and their functions:

Governmental Fund Types

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, fines and forfeitures.

Special Revenue Funds

The Special Revenue Funds are used to account for all financial transactions in which the revenues are derived from special sources and may only be expended for certain, restricted expenditures. There are fourteen (14) special revenue funds.

Debt Service Fund

The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenues for the Debt Service Fund is property taxes.

Capital Project Funds

The Capital Project Funds are used to account for the proceeds from the sale of obligation bonds and certificates of obligation and expenditures of those proceeds for the acquisition of fixed assets as designated in each bond issue.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Government Fund Type			
*General Fund - 101	Special Revenue Funds	Debt Service Fund	Capital Project Fund
<div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">General Government - 510</div> <ul style="list-style-type: none"> Council and Mayor (1120) Council At-Large Pos. #1 (1121) Council At-Large Pos. #2 (1122) Council - District 1 (1123) Council - District 2 (1124) Council - District 3 (1125) Council - District 4 (1126) Council - Mayor (1127) City Manager (1200) Human Resources (1210) Economic Development (1211) Technology (1220) Communications (1250) City Secretary (1300) Finance (1400) Municipal Court (1417) City Attorney (1500) City Prosecutor (1600) General Government (1800) Building Maintenance (1840) 	<div style="background-color: #008000; color: white; padding: 2px; margin-bottom: 5px;">Hotel/Motel Fund - 212</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">MC Technology Fund - 213</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">Beautification Fund - 214</div> <div style="background-color: #000080; color: white; padding: 2px; margin-bottom: 5px;">Law Enforcement Fund - 215</div> <div style="background-color: #ffa500; color: white; padding: 2px; margin-bottom: 5px;">Community Dev. Block Grant - 216</div> <div style="background-color: #000080; color: white; padding: 2px; margin-bottom: 5px;">Police Asset Forfeiture Fund - 218</div> <div style="background-color: #008000; color: white; padding: 2px; margin-bottom: 5px;">Park Land Dedication Fund - 221</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">MC Juvenile Case Manager - 222</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">MC Child Safety Fund - 223</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">MC Building Security Fund - 224</div> <div style="background-color: #000080; color: white; padding: 2px; margin-bottom: 5px;">MUD Fire Services Fund - 226</div> <div style="background-color: #000080; color: white; padding: 2px; margin-bottom: 5px;">Police Federal Forfeiture Fund - 227</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">PEG Capital Fund - 228</div> <div style="background-color: #000080; color: white; padding: 2px;">Fire Station No. 3 Oper. Fund - 230</div>	<div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">* Debt Service Fund - 301</div>	<div style="background-color: #ffa500; color: white; padding: 2px; margin-bottom: 5px;">Seabourne Creek Capacity Fund - 401</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">General Supplemental Fund - 410</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">General Obligation Bond Fund - 415</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">2012 CO Bond Fund - 420</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">*2013 CO Bond Fund - 422</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">*2014 CO Bond Fund - 423</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">*2014A CO Bond Fund - 424</div> <div style="background-color: #800000; color: white; padding: 2px; margin-bottom: 5px;">*2015 CO Bond Fund - 425</div> <div style="background-color: #ffa500; color: white; padding: 2px; margin-bottom: 5px;">Spacek Rd. Cnty. Mobility Fund - 431</div> <div style="background-color: #ffa500; color: white; padding: 2px;">Bryan Rd. Cnty. Mobility Fund - 433</div>
<div style="background-color: #008000; color: white; padding: 2px; margin-bottom: 5px;">Community Development (540)</div> <ul style="list-style-type: none"> Planning (1900) Engineering (1921) Code Enforcement (1935) Health (1941) Parks and Recreation (1953) Special Events (1955) 			
<div style="background-color: #000080; color: white; padding: 2px; margin-bottom: 5px;">Public Safety (520)</div> <ul style="list-style-type: none"> Police (3000) Emergency Management (3032) Animal Control (3034) School Resource Officers (3036) Fire (3100) Fire Marshal (3133) 			
<div style="background-color: #ffa500; color: white; padding: 2px; margin-bottom: 5px;">Public Works (530)</div> <ul style="list-style-type: none"> Public Works (5022) Street Lighting & Signal (5023) Fleet Management (5025) Solid Waste Services (5026) 			

* Major Fund for Reporting Purposes

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Proprietary Fund Types

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The costs of providing the goods or services are recovered through user charges. The Water and Wastewater Funds, which are considered enterprise funds, include the Water and Wastewater Operating Fund, as well as, six (6) other special projects funds related to water and wastewater operations. The Civic Center Fund is also an enterprise fund.

Internal Service Funds

Internal Service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges. The Insurance Fund is used to account for the costs associated with maintaining health, dental and life insurance coverage for current employees and retirees. The Fleet Replacement Fund is used to account for rental and replacement of City vehicles. The Technology Fund is used to account for the cost of maintaining the City's centralized computer operations and to account for the replacement of the City's information technology equipment.

Proprietary Fund Type	
Enterprise Funds	Internal Service Funds
Water & Wastewater Fund - 501	Insurance Fund - 601
Spacek Rd. Lift Station Fund - 509	Fleet Replacement Fund - 602
Subsidence Fund - 514	Technology Fund - 603
W/WW Supplemental Fund - 515	
Water Impact Fee Fund - 517	
Sewer Impact Fee Fund - 518	
GRP Water Projects Fund - 520	
Civic Center Fund - 560	

FINANCIAL MANAGEMENT POLICIES

The Financial Management Goals and Objectives for the City include polices for General Guidelines, Operating Budgets, Capital Improvements, Debt Management, Financial Reporting, Purchasing, Cash and Investments, and General Accounting Guidelines. These policies are located in the Supplemental Information Section of the budget book.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

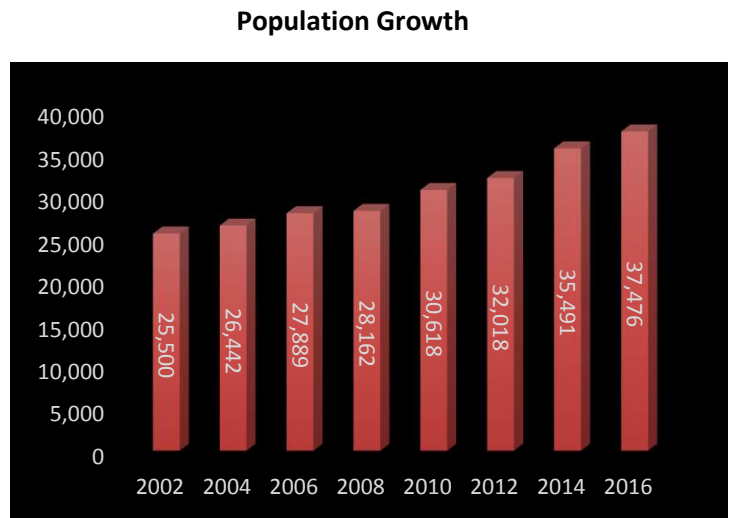
COMMUNITY PROFILE

The City is located in the Gulf Coast area of Texas in the geographic center of Fort Bend County. Rosenberg is only 30 miles southwest of downtown Houston and is readily accessible on Interstate 69 with modern highway, rail and utility infrastructure. The City encompasses approximately 37.2 square miles; and with the extraterritorial jurisdiction, it encompasses 108 square miles, the majority of which is currently undeveloped. Rosenberg offers access to a diverse and affordable workforce and is a prime location for retail trade.

The City was founded in 1883 and incorporated in 1903, and currently operates under a Council-Manager form of government. The City Council is comprised of a Mayor and six council members, and is responsible for enacting legislation in the form of ordinances, resolutions, and regulations governing the City. The City Manager is the chief administrative officer of the City, and is responsible for enforcement of laws and ordinances, as well as appointment of the various department heads of the municipal organization.

Population Growth

Fort Bend County is one of the fastest growing counties in the nation and Rosenberg is not far behind. Rosenberg has seen phenomenal growth over the last decade. Between 2002 and 2016, Rosenberg's population grew by approximately 47% and such growth is anticipated to continue over the next decade.



City Services

The City continues to provide to its citizens those services that have proven to be necessary and meaningful. Major services provided under general government and enterprise functions include: police services, fire services, streets and drainage, water and wastewater utilities, solid waste services, code enforcement, parks and recreation, community development, planning and general administrative services. The City also offers a civic center and aggressive economic development. Internal services of the City, accounted for on a cost reimbursement basis, are the employee insurance coverage, fleet replacement, and technology services.

Facts about Rosenberg

The RDC provides a summary of facts about the City on an annual basis. The summary for 2016 is presented on the following two pages and includes information on location, demographics, education, labor, employers, development, transportation, housing, finance, utilities, community services and target industries.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY



ECONOMIC DEVELOPMENT

FAST FACTS, 2016

Location:

Total Land Area.....37.2 Sq. Miles
Residential.....35%
Parks and Floodways.....3%
Commercial/Industrial.....10%
Commercial/Undeveloped.....53%
Land in Rosenberg ETJ.....70.8 Sq. Miles

Demographics:

Population
2000 (Census).....24,043
2010 (Census).....30,618
2013.....32,018
2014.....34,127
2015.....35,829
2016.....37,476

Population by Age
4 years and under.....8.4%
5 years to 20 years.....23.4%
21 years to 64 years.....58.6%
64 years and over.....10.1%
Total Households.....13,250
Total Families.....8,372
Median Household Income.....\$48,118

Education Levels
High school or higher.....76.3%
Bachelor's degree or higher.....14.7%

Education:

Enrollment for Lamar CISD.....29,780
Five (5) High Schools which all compete in the UIL's 5A classification.
The District "Met Standard" (Highest Possible Academic Rating).
63 Campus "Distinctions" in Reading/ELA, Math and Student Progress.
39 Total Campuses
Student/Teacher Ratio.....16.4 to 1

Education (continued):

Area Colleges and Universities

Texas State Technical College - Fort Bend
Wharton County Junior College
University of Houston Sugar Land
University of Houston
Rice University
Houston Baptist University

Labor:

Unemployment as of 07/2016.....5.1%.
Job growth over the next 10 years is projected to be 36%.
Texas is a "Right to Work" state.
Skills Development Fund - Grants.

Largest Employers:

Private Sector

Allied Concrete
AT&T
Bass Construction Co.
Benedettini Cabinetry
Biotics Research
BMC/Bison
Seatex, Ltd.
CenterPoint Energy
Si Environmental
Encapsulite Int.
Engelbrecht Manufacturing
Frito-Lay, Inc.

Government Sector

Gurecky Manufacturing
Murphy Industries
National Oilwell Varco
NexGen Pharma, Inc.
Ocusoftware, Inc.
Silver Eagle, Inc.
Superior Tank
Lamar CISD
City of Rosenberg
Fort Bend County Annex
Texana MHMR Center
TxDOT

Sources: US Census Bureau, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas

Randall Malik
Director of Economic Development
832-595-3330
rosenbergcodev.com



"The Hub of the Gulf Coast"

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Transportation:

- ◆ Located within an hour from Houston Hobby Airport and Bush Intercontinental Airport.
- ◆ Served by Kansas City Southern, Union Pacific, and Burlington Northern Santa Fe Railroads.
- ◆ Interstate 69, State Highway 36, U.S. Alternate 90A, and Spur 10.
- ◆ 45 miles from Port of Houston and 50 miles from Port Freeport.

Development:

Certificates of Occupancy Issued

FY	Commercial	Residential
2014	131	164
2013	143	223
2012	94	150
2011	121	127
2010	133	118

Residential Development

3,750 acres currently being developed
5,000-plus new homes built since 2003

Commercial Development

- ◆ 650,000-square foot ALDI Divisional Headquarters and Distribution Center completed in 2016
- ◆ 184-acre business park under development
- ◆ 63.5-acre premium outlet mall under development

Housing:

In 2010, the U.S. Census ACS estimated the total number of housing units to be 11,852.
Rosenberg's median home value is approximately \$114,900.
The cost of living for Rosenberg is 16.1% lower than the U.S. average.

Utilities:

Water & Sewer - City of Rosenberg	832-595-3400
Gas Service - CenterPoint Energy	800-752-8036
Electric Service (Deregulated) - Providers can be found at www.electricitytexas.com .	
Telephone Service - AT&T	800-288-2020

Sources: US Census Bureau, ACS, Applied Geographic Solutions (AGS), City of Rosenberg, Claritas

Community Services:

City of Rosenberg	832-595-3300
Emergencies	Dial 911
Police Department Non-emergencies	832-595-3700
Fire Department Administrative Office	832-595-3600
Municipal Court	832-595-3450
OakBend Medical Center	
Jackson Street Campus	281-341-3000
OakBend Medical Center	
Williams Way Campus	281-341-2000
University of Texas	
MD Anderson Cancer Center	713-792-2121
Fort Bend County Libraries	281-342-4455

Recreation:

- ◆ Seabourne Creek Park - 164 acres of ecologically rich passive park and wetlands
- ◆ Brazos Bend State Park features 4,897 acres of Gulf Coast Plains
- ◆ George Observatory houses the Challenger Learning Center
- ◆ Rosenberg Railroad Museum
- ◆ George Ranch Historical Park
- ◆ Fort Bend Museum
- ◆ Annual Events - Fort Bend County Fair, Rosenberg Railroad Museum Festival, Family Fourth Celebration, BOO-berg Halloween Carnival, Rosenberg Christmas Nights
- ◆ 75 miles from Galveston Island
- ◆ Golf Courses nearby - Fort Bend Country Club, Greatwood Golf Club, Golf Club at Cinco Ranch, River Pointe Golf Course, Pin Oak Golf Complex, and Hermann Park Golf Course.

Quality of Life:

Historic Downtown Rosenberg was designated a Cultural District by Texas Commission on the Arts and a Texas Mainstreet Program by the Texas Historical Commission. Ranked 29th on a list of the fifty safest cities with populations over 20,000 in Texas by SafeWise.
Rosenberg Police Department achieved "Recognized Status" by the Texas Law Enforcement Agency Best Practices Recognition Program which is the 82nd agency in Texas.

Randall Malik
Director of Economic Development
832-595-3330
rosenbergcodev.com



"The Hub of the Gulf Coast"

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

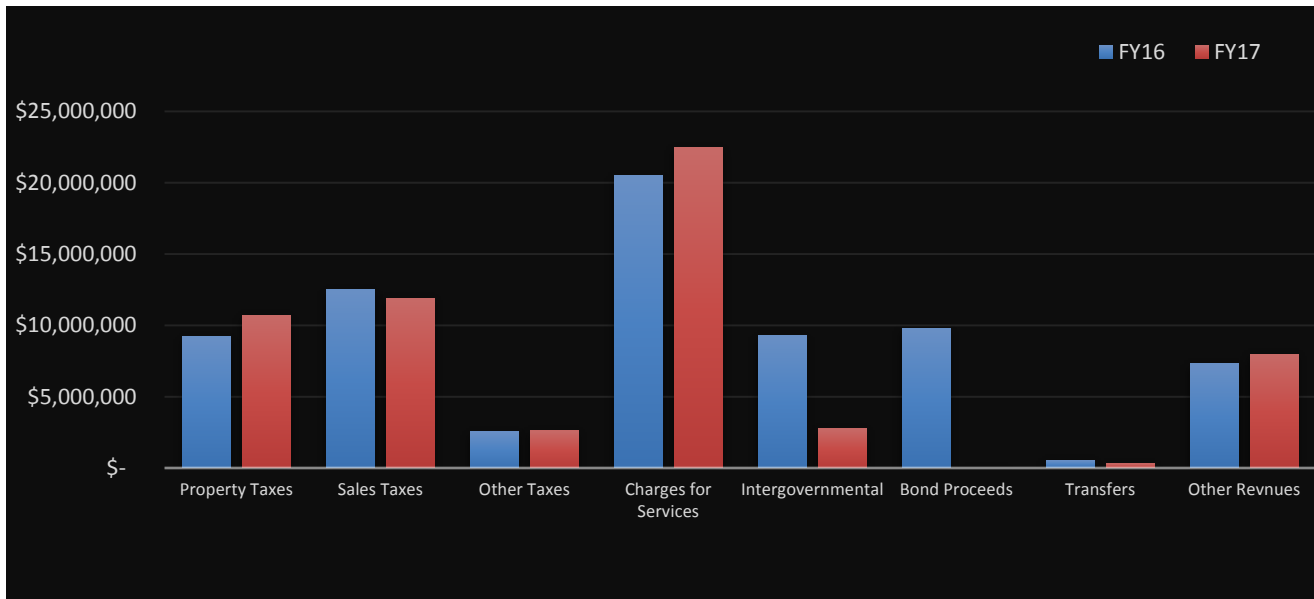
EXECUTIVE SUMMARY

FINANCIAL SUMMARIES

REVENUE OVERVIEW

Total revenues for all funds, including transfers are \$58,706,949 for FY17, a decrease of \$12,957,999 or 18.08% from fiscal year 2015-16 (FY16) adjusted budgeted revenues of \$71,664,948. The large decrease is due to decreases in intergovernmental revenues, bond proceeds and sales taxes. Intergovernmental revenues were \$6.7 million greater in FY16 due to the Fort Bend County Mobility Funds available for Bryan Road and Spacek Road. \$9.7 million of debt was issued in FY16 and debt issuance for FY17 is not included in the FY17 budget but will be presented at a later date as a budget adjustment. Most other revenues remained relatively stable from FY16 to FY17.

Revenues by Source



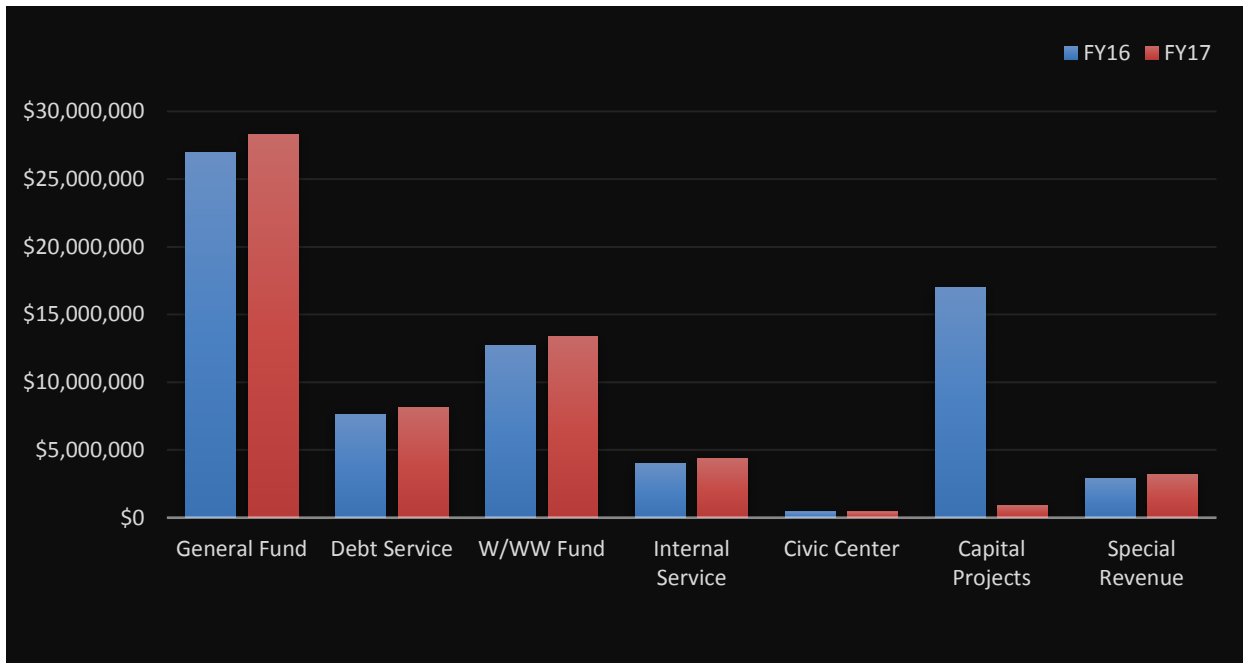
Revenues summarized by revenue source, presenting the percentage change from prior year budget amounts, are as follows:

	2016-17 Budget	2015-16 Budget (As Amended)	Percent Increase (Decrease)
Property taxes	\$10,692,978	\$9,213,721	16.05%
Sales taxes	11,900,000	12,487,000	-4.70
Other taxes	2,611,000	2,553,300	2.26
Charges for Services	22,438,813	20,516,298	9.37
Intergovernmental	2,767,221	9,282,401	-70.19
Bond Proceeds	-	9,760,000	n/a
Transfers	7,975,088	7,301,161	9.23
Other revenue	321,849	551,067	-41.60
Totals	\$58,706,949	\$71,664,948	-18.08%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY

Revenues by Fund



Total revenues, including transfers from other funds and summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	<u>2016-17 Budget</u>	<u>2015-16 Budget As Amended</u>	<u>Percent Increase (Decrease)</u>
<i>Governmental Fund Types:</i>			
General Fund	\$28,322,625	\$26,991,596	4.93%
Special Revenue Funds	3,183,654	2,929,586	8.67
Debt Service Fund	8,125,961	7,642,826	6.32
Capital Project Funds	904,615	16,978,186	-94.67
<i>Proprietary Fund Types:</i>			
Water & Wastewater Funds	13,401,591	12,725,991	5.31
Internal Service Funds	4,340,652	3,970,256	9.33
Civic Center	427,850	426,507	0.31
Totals	<u><u>\$58,706,949</u></u>	<u><u>\$71,664,948</u></u>	<u><u>-18.08%</u></u>

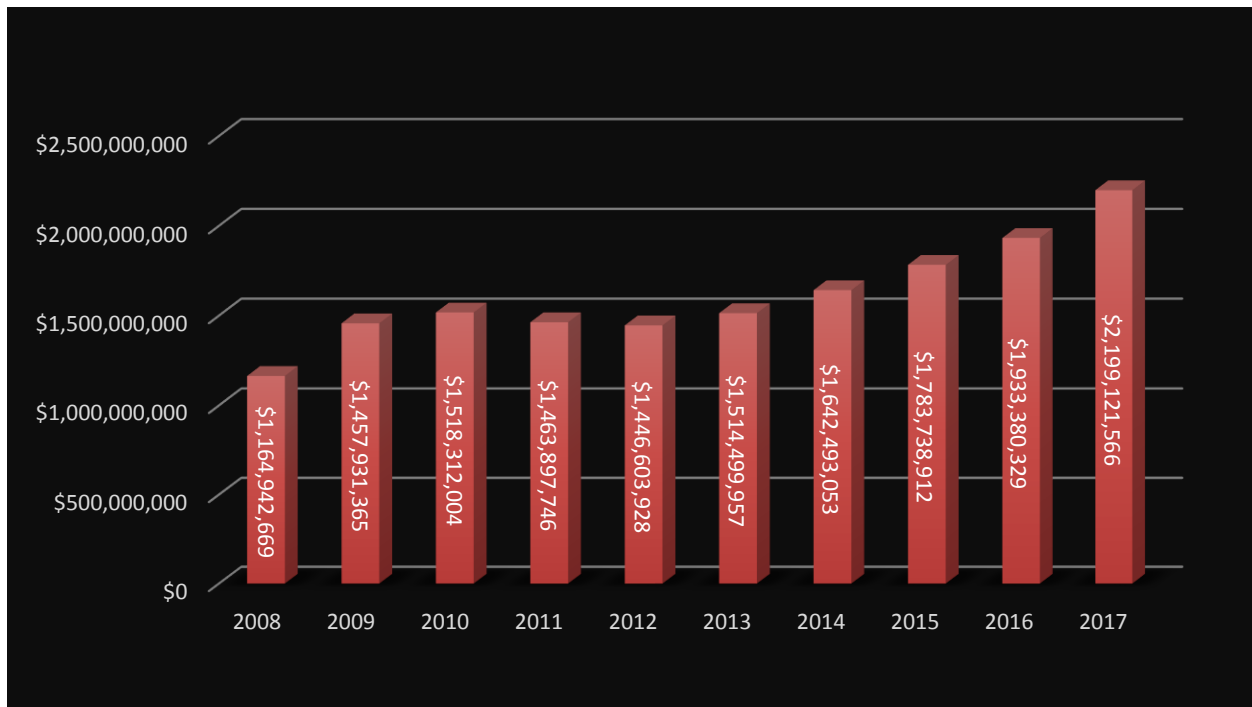
CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Ad Valorem (Property) Taxes

A significant source of revenue for the City is property tax. The total market value of property for FY17 (Tax Year 2016) as determined by the Fort Bend Central Appraisal District (CAD) is \$2.784 billion. Of this total, there are various exemptions and abatements of \$585 million, resulting in a net taxable value of \$2.199 billion. The net taxable value for Tax Year 2016 represents an increase of \$265.7 million or 13.7% from the Tax Year 2015 valuation. The net taxable value for the City of Rosenberg has nearly doubled in the past ten years.

Net Property Tax Values



Property values within the City are assessed by the CAD as of January 1 each year. After January 1, notices of appraised values are mailed to the taxpayer. Following notification, a time period follows in which CAD permits taxpayers to file property valuation protests for review by the CAD Appraisal Review Board. By July 25, the CAD shall provide a "certified tax roll" to each taxing entity in the County. The City Council must then set the tax rate necessary to fund the operations of their respective entity. Once the tax rate is set by the governing body, the entities then begin assessing property taxes as of October 1. Property taxes then become delinquent after January 31 of the following year.

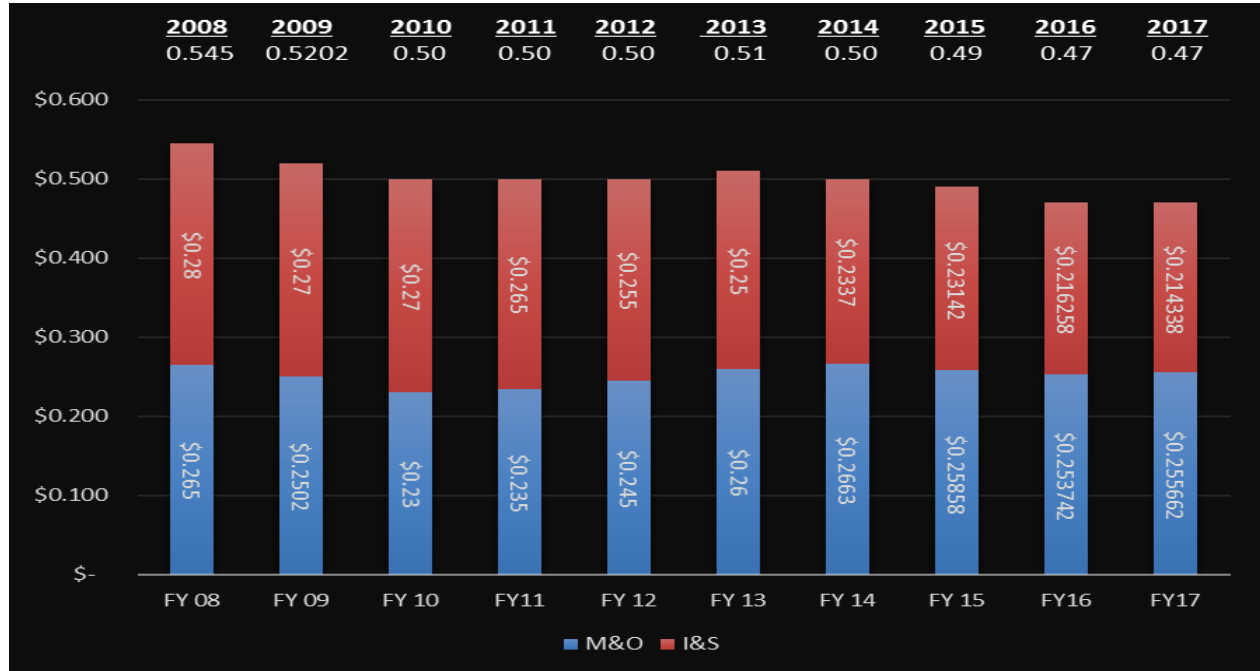
The City allows certain exemptions which are allowed by state law and/or local statutes. For example, the City grants an over-65 exemption of \$30,000 on the value of a residential homestead. In addition to the over-65 exemption, the State of Texas also permits exemptions for property used as agricultural, governmental or religious purposes, or veterans and disabled exemptions. The City Council adopted a local homestead exemption of 1% with a \$5,000 minimum in tax year 2008 in order to reward those citizens who have chosen to make Rosenberg their home.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Tax Rate

The City's adopted tax rate of \$0.47 per \$100 of taxable valuation is the same as it was in FY16. The chart below represents a history of the tax rate since FY2008.



Tax Collections

The total amount of property taxes (including delinquent taxes, penalty and interest) allocated to the General Fund for FY17 is \$5,825,390, which represents 20.56% of the total revenues of the General Fund. The corresponding amount of property taxes allocated to the Debt Service Fund for FY17 is \$4,867,588, which represents 59.90% of the total revenues of the Debt Service Fund. The chart below reflects the amount property taxes collected as current taxes and delinquent taxes, as well as the outstanding taxes remaining for the last ten years.

Fiscal Year	Tax Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected - Current	Delinquent Tax Collections	Total Tax Collections	Percent of Levy Collected - Total	Outstanding Delinquent Taxes
2006-07	2006	5,543,603	5,387,768	97.20%	150,826	5,532,008	99.79%	5,009
2007-08	2007	6,377,257	6,182,287	96.90%	171,983	6,349,397	99.56%	22,987
2008-09	2008	7,513,902	7,401,558	98.50%	95,300	7,491,826	99.71%	17,044
2009-10	2009	7,455,389	7,313,380	97.10%	126,444	7,509,806	100.73%	15,565
2010-11	2010	7,383,643	7,150,469	96.40%	218,103	7,397,754	100.19%	15,071
2011-12	2011	7,359,454	7,235,625	98.30%	104,677	7,339,366	99.73%	19,152
2012-13	2012	7,850,268	7,794,028	99.00%	38,157	7,842,389	99.90%	18,083
2013-14	2013	8,405,193	8,373,460	98.90%	10,263	8,383,723	99.74%	21,470
2014-15	2014	8,921,625	8,848,290	99.18%	42,409	8,890,699	99.65%	30,926
2015-16	2015	9,514,444	9,436,746	99.18%	-	9,436,746	99.18%	77,698

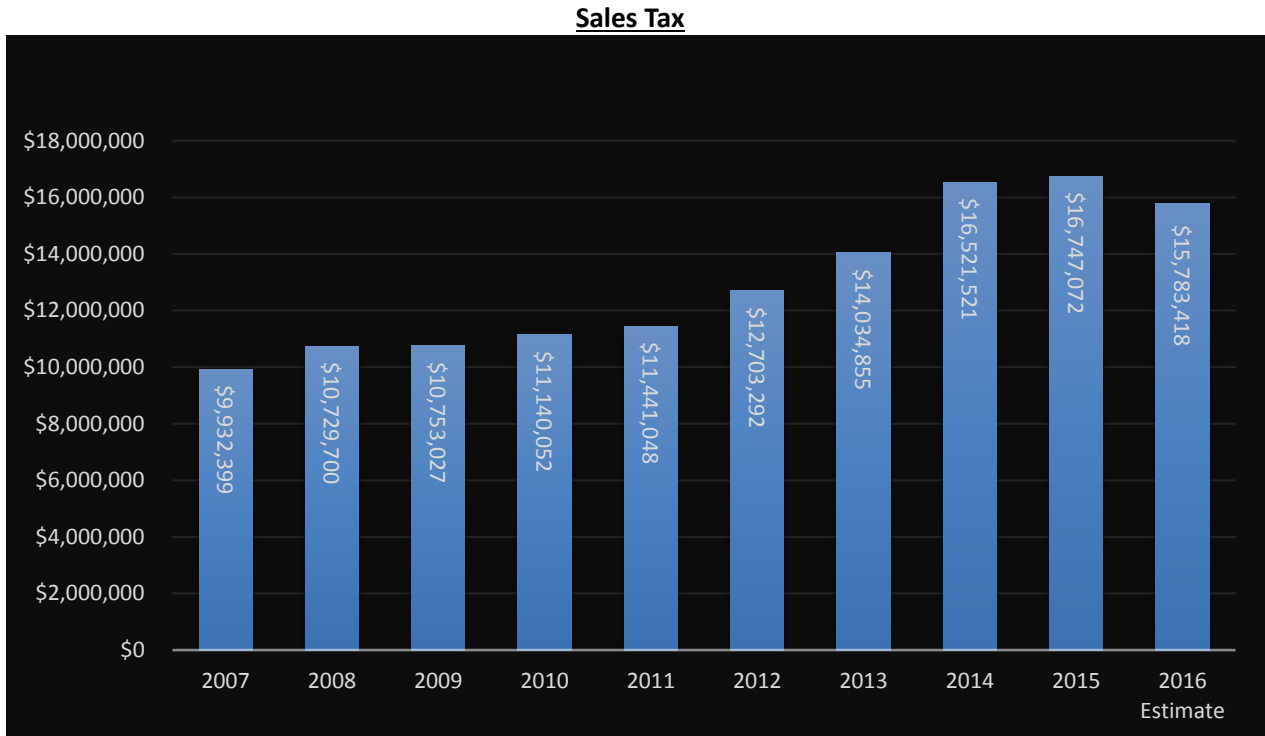
CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Sales Taxes

Another major source of revenue for the City is the 2.0% local sales tax. 1.5% is allocated as revenue to the General Fund and 0.5% is revenue to the Rosenberg Development Corporation. Total sales tax revenue for FY17 is budgeted for \$15,646,410, a decrease of \$1,151,835 or 6.85% less than the FY16 budget.

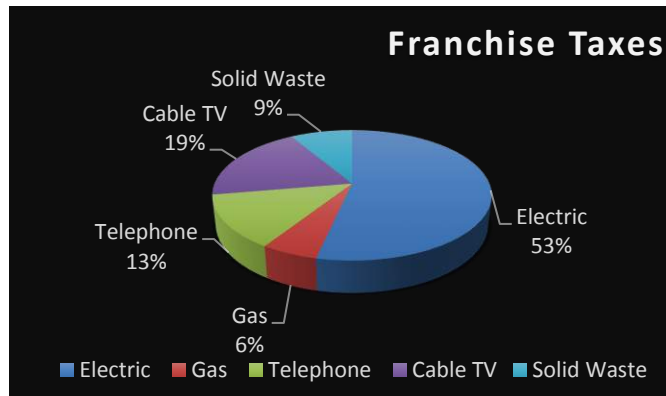
A historical summary of total sales tax revenues is presented in the chart below:



Sales tax revenue in the General Fund is budgeted for \$11,900,000 in FY17, and comprises 42.3% of the total revenue in the General Fund.

Franchise Taxes:

Franchise taxes result from the operation of public utilities within the City. Revenues from franchise taxes on public utilities including electricity, natural gas, telephone, cable television and solid waste franchises amount to budgeted revenues for FY17 of \$1,876,000, an increase of 5.8% from the FY2016 budgeted amount of \$1,773,300.



CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

Water and Wastewater Fund Revenues:

Revenues for the Water and Wastewater Fund are comprised primarily from water and wastewater customer billings. For FY17, water revenue is anticipated to be \$4,585,000, which represents 46.75% of the total revenue in the Water and Wastewater Fund; revenues from wastewater (sewer) charges are anticipated to be \$4,300,000 for FY17, and comprise 43.85% of the total revenues. The combined revenue of \$8.89 million generated from water and wastewater customer billings comprises 90.60% of the total revenues of the Fund. The remaining revenue in the fund results from various other fees and charges such as water and wastewater tap fees, late payment penalties, service charges, and interest earnings.

While the water and sewer rates are expected to meet revenue needs at this point, the utility faces (1) uncertainty about revenue stability among Texas cities due to drought and extreme weather conditions; (2) mandates to reduce dependence on groundwater sources and to convert to alternative water supplies; and (3) a considerable amount of deferred maintenance for the water and sewer systems.

In an effort to be comply with the City's Water Conservation Plan, the water and sewer rates will slightly be adjusted beginning October 1, 2016 to a four-tiered rate structure. The base rates for sewer service will also be adjusted slightly based on meter size. The average customer will not see an increase in their monthly utility bill, however, the City will need to focus on deferred maintenance for both the water and sewer systems as the City moves forward.

The City continues to focus on subsidence fees as the 2016 mandate to reduce the City's groundwater use quickly approaches. The subsidence fee, which is used to fund the mandates to reduce the City's groundwater use, has increased as the City prepares for the mandate.

The City executed a water supply agreement with Brazosport Water Authority to construct a pipeline supplying treated surface water to the City. The agreement specifies a take or pay water volume of 3 million gallons per day, which will meet the 30% groundwater reduction mandate for 2016. Additionally, the City has since amended the agreement to acquire an additional 2.7 million gallons of water per day, which allows the City to also meet the 60% reduction mandate for 2025. Construction of the pipeline is underway and the City continues to make improvements to the City's infrastructure in order to prepare to accept the water into the City's water system. During FY17, the City will monitor the operational costs and make adjustments as necessary.

Interfund Transfers and General and Administrative Transfers:

Interfund transfers, general and administrative transfers, and in-lieu-of-tax transfers to the General Fund increased from \$1,574,498 in FY16, to \$1,633,540 in FY17, an increase of \$59,042 or 3.7%. General and administrative transfers have been calculated from appropriate Enterprise Funds to compensate funds for administrative services provided to the Enterprise Fund. Payments in-lieu-of-taxes are charged to the Enterprise Fund to equate property taxes lost due to municipal ownership of the activity.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

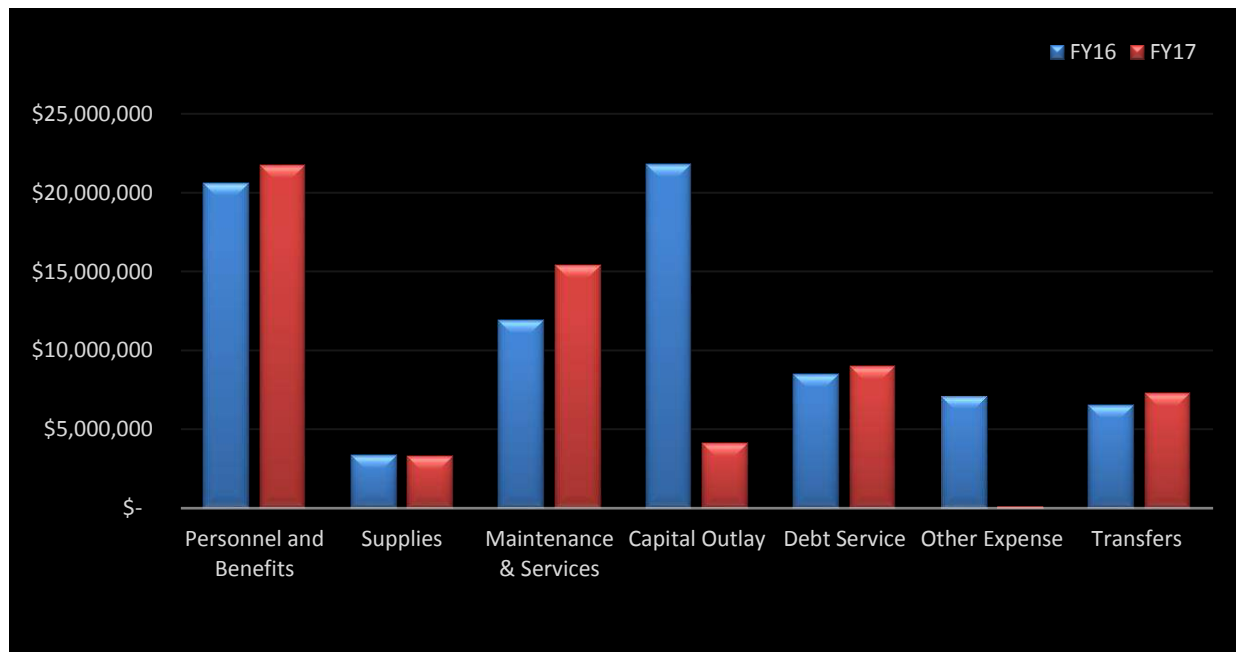
EXECUTIVE SUMMARY

EXPENDITURE OVERVIEW

Total authorized expenditures for all funds for FY17 are \$60,870,380, a decrease of \$18,804,942, or 23.60% from FY16 amended budget expenditures of \$79,675,322. The expenditures in the budget include amounts for operating expenditures for the various funds, departments, and agencies of the City, as well as capital improvements. The decrease from FY16 amended budget to the FY17 budget is due to the large number and amount of transfers among the water/wastewater funds for capital expenditures in FY16. Expenditures summarized by fund type, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2016-17 Budget	2015-16 Budget (As Amended)	Percent Increase (Decrease)
Governmental Fund Types:			
General Fund	\$29,225,241	\$28,326,204	3.17%
Special Revenue Funds	4,206,531	4,267,413	-1.43
Debt Service Fund	8,125,961	7,642,826	6.32
Capital Project Funds	902,515	11,813,738	-92.36
Proprietary Fund Types:			
Enterprise Funds	14,100,723	23,319,603	-39.53
Internal Service Funds	4,309,409	4,305,538	0.09
Totals	\$60,870,380	\$79,675,322	-23.60%

Comparative expenditures by object of expenditure are summarized in the following chart:



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY

Budgeted expenditures summarized by object of expenditure, presenting the percentage change from prior year budget amounts as amended, are as follows:

	2016-17 Budget	2015-16 Budget (As Amended)	Percent Increase (Decrease)
Personnel Services	\$21,716,981	\$20,605,988	5.39%
Supplies	3,275,853	3,327,161	-1.54
Maintenance and Services	15,410,495	11,886,125	29.65
Capital Outlay	4,125,215	21,795,614	-81.07
Debt Service	8,962,727	8,480,741	5.68
Other Expense	66,739	7,073,523	-99.06
Transfers to other funds	<u>7,312,370</u>	<u>6,506,170</u>	<u>12.39</u>
Totals	<u>\$60,870,380</u>	<u>\$79,675,322</u>	<u>-23.60%</u>

General Fund

The General Fund is the City's largest single fund. Total expenditures for the General Fund are increased by \$899,037, or 3.17% from the FY16 adjusted budget. Items of interest funded in the General Fund include the following:

Personnel Changes:

Personnel expenditures, including salaries and benefits, account for 63.06% of the General Fund budgeted expenditures. For FY17, personnel costs increased due to the inclusion of a merit increase based on a 2.5% average increase per employees, a 13% increase in health insurance costs, and implementation of the Compensation Study and the Professional Development Policy during FY16. Personnel costs also increased due to the addition of four (4) personnel positions in the General Fund. These new positions are discussed in greater detail in the Personnel Overview section of the Executive Summary.

Fleet Replacement Fees:

Fleet replacement fees are charged to departments that are assigned City fleet, including vehicles and equipment. In FY17, various pieces of equipment that were not previously covered by the fleet replacement program were added to the program increasing the expense in many departments.

Water and Wastewater Fund:

Total expenditures in the Water and Wastewater Operations Fund increased from \$9,393,856 in FY16 to \$9,806,991 for FY17, an increase of \$413,135, or approximately 4.4%. The most significant change in the Water and Wastewater Operations Fund includes the increase to personnel and benefits due to the inclusion of a merit increase, an increase in health insurance costs, and implementation of the Compensation Study and Professional Development Policy. Personnel costs also increased due to the addition of one (1) position in the Water and Wastewater Fund.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY

Insurance Fund:

The Insurance Fund accounts for insurance premiums and related expenses for the City's health insurance and other benefit plans. Expenditures for the Insurance Fund for FY17 are budgeted at \$3,107,059 for premiums and related expenses, an increase of \$256,994, or 9.0% from FY16 budgeted expenditures of \$2,850,065. The City's health insurance premiums increased by approximately 13% from FY16, additional personnel were added and greater dependent coverage participation all contributed to the increased budget.

Fleet Replacement Fund:

Fourteen (14) vehicles will be replaced in FY17 resulting in expenditures for the Fleet Replacement Fund for FY17 of \$670,000. This amount reflects a decrease of \$140,000 from the FY16 expenditures.

Technology Fund:

The Technology Fund serves and funds the technology needs of the City regarding all computer acquisitions and maintenance costs for all City departments. Revenues for the Technology Fund are derived from user charges imposed on the department in the General Fund, Civic Center Fund and the Water and Wastewater Operating Fund. The total expenses for the Technology Fund for FY17 are \$532,350. This amount reflects a decrease of \$113,123, or 17.5% from the expenses for FY16. The decrease is due to the reallocation of technology operating expenditures related to the police department being charged to the police department as part of the Public Safety Information Technology separation project.

Capital Project Funds:

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by the general fund, special revenue funds, proprietary funds or internal service funds. These funds are used mainly to budget the use of bond proceeds and are presented as project-based budgets when the bonds are issued, rather than fiscal year budgets, since some projects may exceed one fiscal year. The total amount of expenditures budgeted for FY17 in the capital projects fund include \$902,515. This amount is much smaller than FY16; however, many projects have balances that will roll-over from FY16.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY

GENERAL DEBT SERVICE OBLIGATIONS

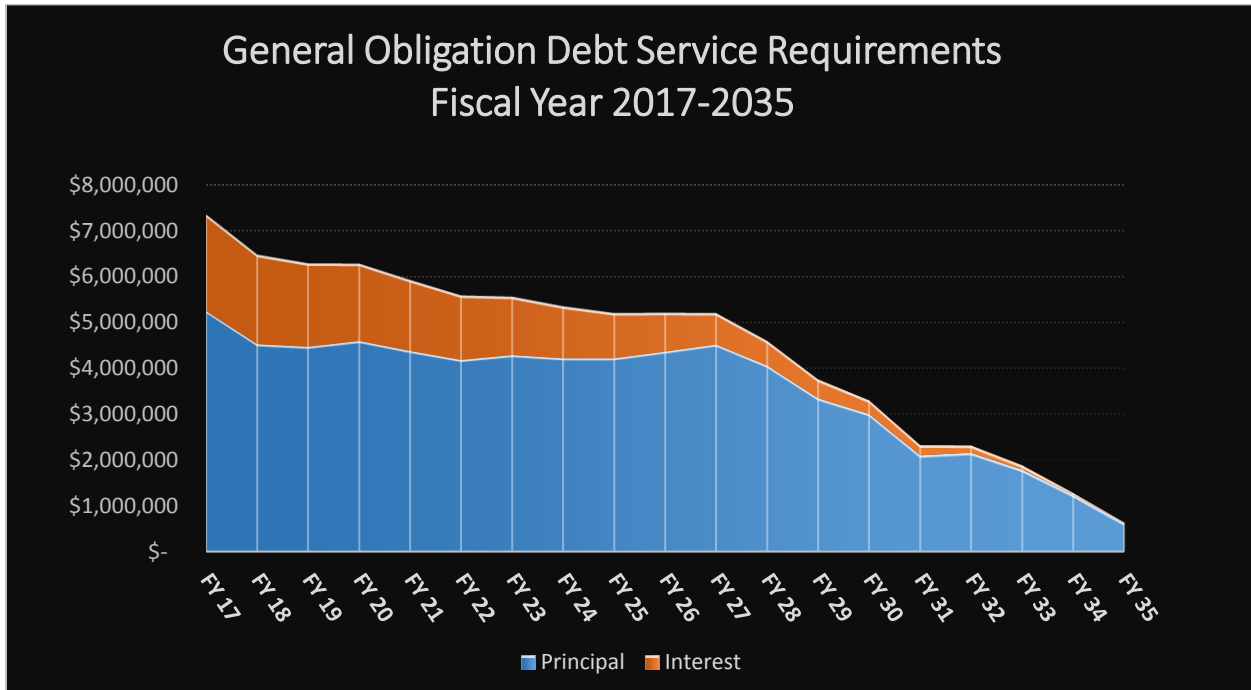
General Obligation Debt:

The debt service issued and outstanding debt service requirements include the following Certificates of Obligation, General Obligation and Refunding Bonds, Tax Notes and Other Promissory Notes:

	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<i>Tax and Revenue Certificates of Obligation</i>		
Series 2006	\$ 4,565,000	\$ 2,970,000
Series 2007	4,570,000	3,265,000
Series 2008	6,080,000	4,305,000
Series 2008A	1,800,000	1,355,000
Series 2009	1,670,000	1,130,000
Series 2010A	2,800,000	2,215,000
Series 2010B	7,730,000	5,835,000
Series 2010C	2,775,000	1,220,000
Series 2012	8,600,000	6,880,000
Series 2012A	1,185,000	850,000
Series 2013	9,000,000	7,965,000
Series 2013A	650,000	470,000
Series 2014	5,000,000	4,625,000
Series 2014A	3,000,000	2,780,000
Series 2015	9,760,000	9,400,000
 <i>General Obligation and Refunding Bonds</i>		
Series 2007	\$ 3,200,000	\$ 2,160,000
Series 2009	9,170,000	3,385,000
Series 2010	2,635,000	2,085,000
Series 2011	4,860,000	1,910,000
Series 2012	1,575,000	1,105,000
Series 2014	1,565,000	1,405,000
 Total General Obligation Debt Outstanding		 \$67,315,000

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY



General Obligation debt service requirements per year are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 5,245,000	\$ 2,090,961	\$ 7,335,961
2018	4,525,000	1,941,869	6,466,869
2019	4,470,000	1,809,477	6,279,477
2020	4,595,000	1,672,215	6,267,215
2021	4,380,000	1,532,151	5,912,151
2022-2035	<u>44,100,000</u>	<u>8,013,125</u>	<u>52,113,125</u>
Totals	<u>\$67,315,000</u>	<u>\$17,059,798</u>	<u>\$84,374,798</u>

No statutory debt limit is imposed by either State law or City Charter. However, the City’s Financial Goals and Objectives Policy limit debt to ten percent (10%) of the assessed value of taxable property. Currently, the City policy’s net bonded debt is approximately \$158 million lower than the debt limit. The City’s general obligation debt per capita is \$2,125, while the City’s overlapping debt per capita is \$5,263 for a total debt per capita of \$7,388. Overlapping debt includes all taxing entities within the City limits of Rosenberg, such as the Lamar Consolidated Independent School District, Fort Bend Municipal Utility District No.’s 94, 144, 148, 152, 159 and 167, and Fort Bend County.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY

Enterprise Fund Debt:

Combination Tax and Revenue Certificates of Obligation were issued in 2010. Additionally, a capital lease agreement for the Energy Efficiency Project was approved in 2009 as well as a State Energy Conservation Office Loan Agreement. The debt service requirements for the Enterprise Fund are summarized as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	721,102	111,814	832,916
2018	744,485	88,431	832,916
2019	637,495	64,226	701,722
2020	260,185	45,740	305,924
2021	465,085	28,694	493,779
2022-29	<u>430,393</u>	<u>5,078</u>	<u>435,471</u>
Total	<u>\$3,258,746</u>	<u>\$ 343,983</u>	<u>\$3,602,728</u>

PERSONNEL OVERVIEW

There is a total of 270 full-time positions for FY17 which includes an increase of five (5) full-time positions over FY16 adopted budget. The increase includes two (2) positions that was added during FY2016, a Content Specialist in Communications and an Information Technology Specialist for the police department. One of the Information Technology Specialist positions in the Information Technology department was converted to an Information Technology Systems Administrator. These increases were offset by removing the Executive Director of Support Services position. The FY17 Budget also includes the addition of (5) positions including: three (3) Police Officers, one (1) School Resource Officer, and a Utilities Maintenance Technician. Additionally, the Municipal Court Judge position was converted from a full-time to a part-time position.

Total full-time positions for FY17, by fund are summarized as follows:

<u>Fund/Department</u>	<u>FY2017</u>
General Fund	225
Special Revenue Fund (Fire Station No. 3)	13
Water & Wastewater Fund	29
Civic Center Fund	<u>3</u>
Total Full-Time Positions	<u>270</u>

Total personnel costs, including fringe benefits, for FY17 are \$21,716,981 and comprise 35% of the City's overall budget.

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

EXECUTIVE SUMMARY

CAPITAL IMPROVEMENTS PROGRAM (CIP)

In July 2016, the City Council approved a CIP program for FY17. The CIP is reviewed and evaluated each year to reflect changing priorities. It provides a framework for identifying capital requirements, scheduling projects, coordinating related projects and identifying future fiscal impact. The plan indicates only a commitment to the plan, but does not in itself authorize any funding or debt issuance. Funding mechanisms must be adopted each year to pay for the improvements.

Selected CIP projects for FY17 funding have been included in the FY17 departmental budgets and in the Capital Projects Summary. The plan identifies various projects that will be financed with operating funds, the issuance of bonds, Rosenberg Development Corporation, contributions and grants from other entities and other funding sources.

Effect of Capital Improvements on Operations:

Many of the capital improvements included in the FY17 budget are included as replacements of existing capital items. In these instances, the new equipment will continue to provide the current level of services to the City's citizens and/or customers. Other improvements may have an economic impact on future budgets. This information is provided for each project in the CIP section of the budget book.

FUND RESERVES

The fund balance reserve policies require minimum reserve balances of 20% of operating (non-recurring) expenditures, or a 73-day operating reserve. Based on the non-recurring expenditures, the required minimum ending fund balance for the General Fund would be \$5,665,048; the projected ending balance as provided in the budget is \$13,919,328, which represents 49% of operating expenditures, or a 179-day operating reserve. For the Water and Wastewater fund the required minimum ending balance, based on operating expenditures, should be \$1,788,865; the projected ending balance net of contingency as provided in the budget is \$6,147,330, which represents 69% of operating expenditures, or a 251-day operating reserve. The City remains in very sound financial condition with more than adequate reserves.

ROSENBERG DEVELOPMENT CORPORATION

In January 1995, voters authorized an additional ½ cent sales tax for the purpose of economic development. State of Texas statutes regulating the creation of this sales tax require the creation of a non-profit corporation with an appointed board of directors to oversee the corporation. The corporation's bylaws require the Board to approve their budget, which must then be approved by the City Council.

The corporation is presented as a component unit in the City's Comprehensive Annual Financial Report. Therefore, the corporation's budget is presented separately from the City's budget. The corporation's budget is presented as two funds: an operating fund and a capital projects fund. The revenues include approximately \$3.75 million in sales tax for FY17. Expenditures are categorized as follows: administration, marketing, memberships and services, professional services, business retention and expansion and infrastructure. The majority of the expenses, \$4,264,166 or 89.1% of the budget is for infrastructure improvements and debt service payments.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

EXECUTIVE SUMMARY

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Rosenberg for its annual budget for the fiscal year beginning October 1, 2015. In order to receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. The 2015-16 budget award is the twenty-third consecutive year the City has received the award.



CITY OF ROSENBERG, TEXAS
2016-17 BUDGET
Organizational Goals Matrix

The purpose of this organizational goals matrix is to cross-reference the goals and objectives of the City of Rosenberg as an entity with those of each department. In 2014, the Rosenberg City Council approved the City of Rosenberg Strategic Plan. The City has developed goals that will help the organization plan and fulfill its mission for the next five (5) years. The City's goals will ultimately be achieved through the execution of the goals, strategies and action plans that have been developed at the departmental level.

STRATEGIC PLAN GOAL# 1

❖ *Effectively manage the growth that will occur in Rosenberg in the coming years.*

Animal Control

- Provide quality service to our community.

City Secretary

- Improve Record Storage Room.
- Develop a plan for additional departments to utilize the electronic document management system (EDMS), especially for those departments with permanent records.
- Transfer construction drawings microfilm onto electronic media.
- Begin training for a succession plan for the City Secretary position.

Civic Center

- Provide excellent customer service and satisfaction – 100% is the goal.
- Provide a clean, well maintained, updated and comfortable environment for all customers.

Code Enforcement

- Provide staffing to accommodate our City's accelerated growth.

Communications

- Anticipate and meet the changing needs of the community and organization.

Customer Service

- Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Economic Development

- Pursue Business Recruitment Opportunities.
- Facilitate Business Retention and Expansion.

Finance

- Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Fire

- Maintain or enhance critical facilities.
- Maintain reliable equipment.

Fleet Maintenance

- Provide proper staffing to accommodate growing size of the fleet and changing technology.

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET
Organizational Goals Matrix

- Acquire a new fleet facility and fuel site for the City of Rosenberg.

Human Resources

- Anticipate and respond to changes, and staffing trends including compensation methods which promote competitive salaries, incentives, and benefits for City positions.
- Training staff in employee relations and performance management; maintaining compliance with applicable rules, laws, and regulations; and expanding services and technology to provide for efficiency.

Mayor & Council

- The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.

Municipal Court

- The Municipal Court will provide a safe, professional, technologically-advanced environment.
- The Municipal Court will meet the current and future needs of the court customers and staff.

Parks & Recreation

- To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.
- To provide a consistent level of staffing that will allow the department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Planning

- Complete the funded Comprehensive Plan update
- Achieve match between staff qualifications and responsibilities through having the Community Development Director responsible for more complex tasks and a Planner for less complex tasks.
- Have a minimum of three (3) positions responsible for completing Planning tasks, including a Community Development Director, Planner, and support staff.

Police

- Provide quality service to our community.
- Improve the safety of our community and the efficient mobility of traffic.

Public Works

- Improve the condition of our public infrastructure.
- Continue to research technology trends and address technology threats.
- Provide quality public works service to our community.

School Officers and Crossing Guards

- Continue to provide quality contractual police services to Lamar Consolidated Independent School District

Technology

- Formalize Information security
- Standardize and enhance internal service delivery
- Centralize and Consolidate
- Improve Standards

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET
Organizational Goals Matrix

STRATEGIC PLAN GOAL# 2

❖ *Enhance Rosenberg's quality of life for residents, businesses and visitors.*

Animal Control

- Continue to administer a successful animal adoption program to find forever homes for as many animals as possible, and limit euthanizations.

Building Maintenance

- Exceptional levels of customer satisfaction.

Civic Center

- Be recognized as the premier meeting/special event resource for the community.

Code Enforcement

- Provide a safe and functional facility for staff and public convenience.

Communications

- Anticipate and meet the changing needs of the community and organization.

Customer Service

- Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Economic Development

- Carry out Livable Centers Program
- Continue to Build Main Street Program

Finance

- Increase the use of technology to enhance the services for the City Departments and employees.

Fire

- Increase personnel.

Fleet Maintenance

- Train personnel properly in order to maintain a professional level of service to the entire fleet.
- Create a safe working environment for the employees of the Fleet Department as well as our customers.

Human Resources

- Expanding services and technology to better serve the future needs; offer wellness programs that improve employee health and well-being and promote a healthy work environment.

Mayor & Council

- The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.

Parks & Recreation

- To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the department to provide a professional level of service that meets the demands of our citizens.
- To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Planning

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET
Organizational Goals Matrix

- Assign GIS positions to specific City departments
- Aid the Police and Fire Departments in transitioning from Spillman Classic to Spillman Sentryx software
- Improve and expand the GIS database of water, wastewater, and drainage infrastructure
- Develop web-based interactive maps and an online PDF map library

Police

- Actively involve residents and the business community in crime prevention and promoting community safety awareness.

School Officers and Crossing Guards

- Continue to research and update technology
- Improve the safety of students

Water and Wastewater

- Provide an effective wastewater collection treatment system to protect public health.
- Provide superior drinking water.

STRATEGIC PLAN GOAL# 3

❖ *Increase the public's confidence in the City of Rosenberg, its staff and its services.*

Building Maintenance

- Train and retain highly motivated and stable workforce
- Provide excellent facilities maintenance, operations and services

City Secretary

- Expand methods of transparency to the public.

Code Enforcement

- Research technology trends and address technology threats.

Communications

- Increase public confidence.

Customer Service

- Provide quality customer service in a timely and convenient manner.
- Provide more opportunities for advancement and incentives for professional development of staff.

Economic Development

- Increase levels of Communications.

Finance

- Provide accurate, timely and transparent information to all stakeholders.
- Further develop the Finance team and promote employee development and training to meet the increasing finance reporting requirements and provide excellent accounting services.

Fire

- Evaluating customer needs.
- Professional development.
- Seek opportunities for public and private partnerships.

Human Resources

- Controlling loss exposures and responding timely to concerns, questions, or complaints

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET
Organizational Goals Matrix

about health and safety issues.

- Training and development designed to increase individual and organizational productivity including succession planning efforts.

Mayor & Council

- The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.

Municipal Court

- The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Parks & Recreation

- To increase sustainability and offer a wider variety of recreational and education programming to the community.
- To increase sustainability, visibility, and participation in all Special Events offered by the Department.

Planning

- Gain the ability to sufficiently respond to all inquiries directed at the Planning Department within 24 hours
- Provide facilities in accordance with City standards, with adequate meeting space, and the space for necessary personnel
- Research and make recommendations regarding possible management companies for Rosenberg Cemetery to improve the level of service compared to what can be provided internally

Police Department

- Research technology trends and address technology threats

Technology

- Standardize and enhance internal service delivery.
- Upgrade technology infrastructure and formalize information security.
- Lay groundwork for deployment of digital city capabilities.

Water and Wastewater

- Provide 100% Customer satisfaction.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

2017 Department and Fund Relationships

DEPARTMENT	General Fund	Special Revenue Fund	Water & Wastewater Fund	Civic Center Fund	Capital Projects Fund	Internal Service Fund
Mayor/Council	X					
City Manager	X					X
Human Resources	X					X
Economic Development	X					X
City Secretary	X					X
Finance	X					X
Municipal Court	X	X				X
City Attorney	X					
City Prosecutor	X					
General Government	X					X
Building Maintenance	X					X
Planning	X					X
Engineering	X					
Code Enforcement	X					X
Health	X					X
Communications	X	X				X
Civic Center				X		X
Parks & Recreation	X	X				X
Special Events	X					
Police	X	X			X	X
Emergency Management	X					
Animal Control	X					X
School Officers & CG	X					X
Fire	X	X				X
Fire Marshal	X					X
Public Works	X	X			X	X
Street Lighting & Signals	X					X
Fleet Maintenance	X					X
Solid Waste	X					X
Customer Service			X			X
W/WW Administration			X			X
Water Production			X		X	X
Water Distribution			X		X	X
Wastewater Collection			X		X	X
Wastewater Treatment			X		X	X
Reclaimed Water			X		X	X
Technology	X	X	X	X		X

Budget Summaries

Combined Budget Summary
Summary of Revenues, Expenditures, and Changes in Fund Equity
Capital Expenditures Summary
Budgeted Capital Expenditures
Summary of Personnel Staffing Positions

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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2016	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2017
	Note (1)			
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 15,326,054	\$ 28,322,625	\$ 29,225,241	\$ 14,423,439
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	1,715,009	600,100	1,043,757	1,271,352
Municipal Court Technology Fund	12,991	18,010	20,900	10,101
Beautification Fund	80,285	24,100	15,000	89,385
Law Enforcement Fund	199,949	50	152,064	47,935
Community Development Block Grant Fund	68,309	398,200	398,200	68,309
Police Asset Forfeiture Fund	31,197	-	10,000	21,197
Park Land Dedication Fund	64,177	5,200	-	69,377
Juvenile Case Management Fund	167,365	21,060	31,130	157,295
Municipal Court Child Safety Fund	187,047	36,065	59,465	163,647
Municipal Court Building Security Fund	-	10,000	10,000	-
MUD Fire Services Fund	834,314	791,000	1,015,000	610,314
Police Federal Forfeiture Fund	135,918	-	79,000	56,918
PEG Fund	102,375	70,000	115,000	57,375
Fire Station No. 3 Operating Fund	47,145	1,209,869	1,257,014	0
Subtotal	3,646,081	3,183,654	4,206,531	2,623,205
DEBT SERVICE FUND	5,210,490	8,125,961	8,125,961	5,210,490
CAPITAL PROJECTS FUNDS	33,358	904,615	902,515	35,458
TOTAL GOVERNMENTAL FUNDS	24,215,983	40,536,855	42,460,247	22,292,592
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	6,441,540	9,806,991	9,806,991	6,441,540
Restricted Funds	4,662,853	3,594,600	3,790,882	4,466,571
Civic Center Fund	82,309	427,850	502,850	7,309
Subtotal	11,186,702	13,829,441	14,100,723	10,915,420
INTERNAL SERVICE FUNDS:				
Insurance Fund	643,134	3,070,059	3,107,059	606,134
Fleet Replacement Fund	3,656,302	738,143	670,000	3,724,445
Technology Fund	167,149	532,450	532,350	167,249
Subtotal	4,466,585	4,340,652	4,309,409	4,497,828
TOTAL PROPRIETARY FUNDS	15,653,287	18,170,093	18,410,133	15,413,248
COMPONENT UNITS:				
Rosenberg Development Corporation	3,923,666	3,750,610	4,787,845	2,886,431
GRAND TOTAL	\$ 43,792,936	\$ 62,457,559	\$ 65,658,225	\$ 40,592,271

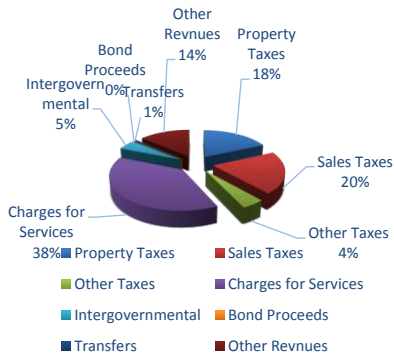
Notes:

(1) - Total beginning reserves, including restricted reserves.

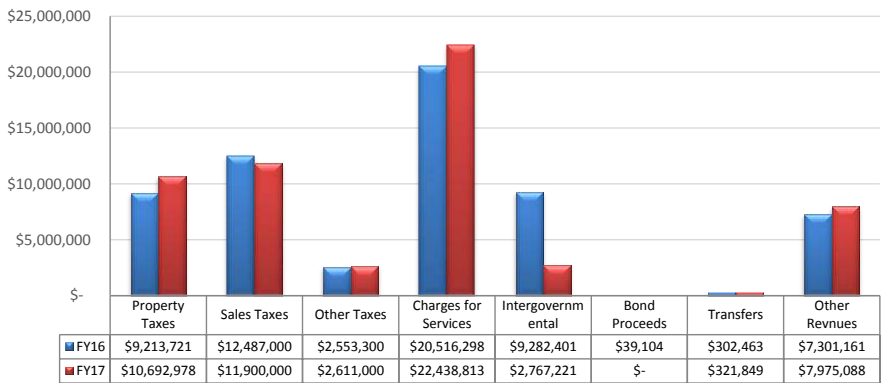
**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Budget Summary - All Funds

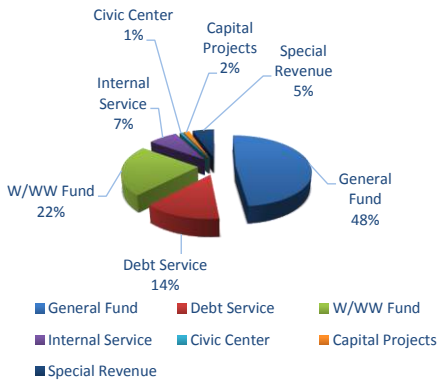
FY17 Resources



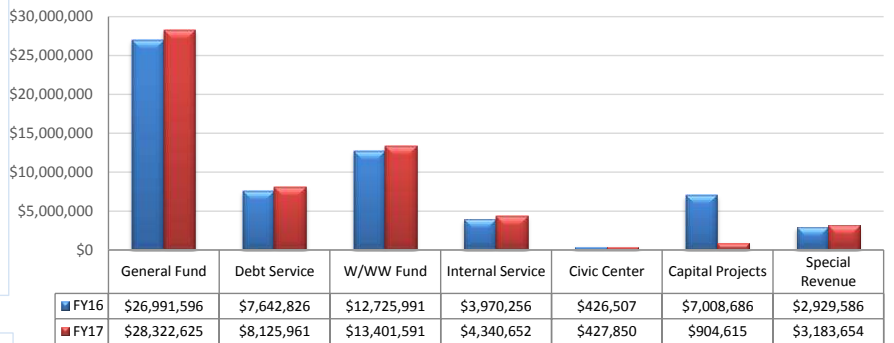
Resources Compared - FY2016 to FY2017



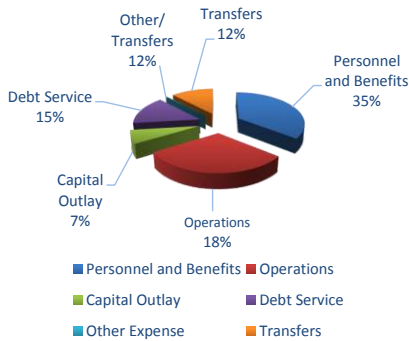
FY17 Expenditures by Fund



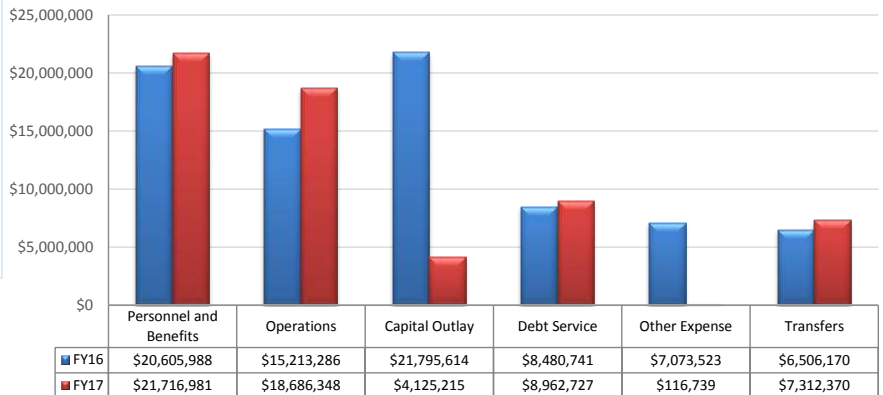
Expenditures by Fund Compared - FY 2016 to FY 2017



FY17 Expenditures by Function



Expenditures by Function Compared - FY 2016 to FY 2017



CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

OVERALL SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY

Description	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES			ALL FUNDS
	General Fund	Special Revenue Funds (1)	Debt Service Fund	Capital Projects Funds (2)	Enterprise Funds			2016-17 Budget
					Water & Wastewater Fund	Civic Center Fund	Internal Service Funds (3)	
BEGINNING BALANCE (Estimates)	\$ 15,326,054	\$ 3,646,083	\$ 5,210,490	\$ 33,358	\$ 11,104,393	\$ 82,309	\$ 4,466,585	\$ 39,869,272
REVENUES:								
Property taxes	5,825,390	-	4,867,588	-	-	-	-	10,692,978
Sales taxes	11,900,000	-	-	-	-	-	-	11,900,000
Other taxes	1,946,000	665,000	-	-	-	-	-	2,611,000
Licenses & permits	698,100	-	-	-	-	-	-	698,100
Charges for services	4,348,100	-	-	-	12,411,800	99,650	4,311,763	21,171,313
Fines & forfeitures	484,400	85,000	-	-	-	-	-	569,400
Interest revenue	25,000	2,985	5,000	2,000	17,100	-	3,050	55,135
Intergovernmental	1,254,221	1,113,000	-	-	400,000	-	-	2,767,221
Contributions	-	29,000	-	-	-	-	-	29,000
Other Revenue	207,875	4,000	-	-	-	-	25,839	237,714
TOTAL REVENUES	26,689,086	1,898,985	4,872,588	2,000	12,828,900	99,650	4,340,652	50,731,861
OTHER FINANCING SOURCES:								
Proceeds from debt issuance	-	-	-	-	-	-	-	-
Transfers in	1,633,540	1,284,669	3,253,373	902,615	572,691	328,200	-	7,975,088
TOTAL OTHER SOURCES	1,633,540	1,284,669	3,253,373	902,615	572,691	328,200	-	7,975,088
TOTAL RESOURCES	28,322,625	3,183,654	8,125,961	904,615	13,401,591	427,850	4,340,652	58,706,949
TOTAL FUNDS AVAILABLE	\$ 43,648,679	\$ 6,829,737	\$ 13,336,451	\$ 937,973	\$ 24,505,984	\$ 510,159	\$ 8,807,237	\$ 98,576,221
OPERATING EXPENSES:								
Personnel and Benefits	\$ 18,430,158	\$ 1,156,854	\$ -	\$ -	\$ 1,936,356	\$ 193,613	\$ -	\$ 21,716,981
Supplies	1,801,713	226,165	-	-	1,172,275	75,700	-	3,275,853
Maintenance & services	6,850,256	427,284	-	-	4,510,578	95,968	3,526,409	15,410,495
Capital outlay	900,000	833,200	-	902,515	631,500	75,000	783,000	4,125,215
Debt Service	-	-	8,125,961	-	836,766	-	-	8,962,727
Other expense	40,839	-	-	-	25,900	-	-	66,739
TOTAL EXPENDITURES	28,022,966	2,643,503	8,125,961	902,515	9,113,375	440,281	4,309,409	53,558,010
OTHER FINANCING USES:								
Transfers Out	1,202,275	1,563,028	-	-	4,484,498	62,569	-	7,312,370
TOTAL OTHER USES	1,202,275	1,563,028	-	-	4,484,498	62,569	-	7,312,370
TOTAL EXPENDITURES & OTHER USES	29,225,241	4,206,531	8,125,961	902,515	13,597,873	502,850	4,309,409	60,870,380
TOTAL ENDING BALANCE	14,423,439	2,623,206	5,210,490	35,458	10,908,111	7,309	4,497,828	37,705,841
Reserve for contingencies	100,000	-	-	-	294,210	-	-	394,210
Restricted balance	-	2,533,822	-	-	5,355,767	-	-	7,889,589
ENDING BALANCE (4)	\$ 14,323,439	\$ 89,385	\$ 5,210,490	\$ 35,458	\$ 5,258,134	\$ 7,309	\$ 4,497,828	\$ 29,422,042

- (1) Includes all Special Revenues Funds as listed on page C - 1.
(2) Capital Project Funds are project-based budgets and therefore cover more than one fiscal year.
(3) Includes Insurance, Fleet Replacement and Technology Funds.
(4) Undesignated/Unreserved Balance.

**CITY OF ROSENBERG
2016-17 BUDGET**

Capital Expenditures Summary

The City Manager develops and maintains a five-year plan for capital improvements which is reviewed annually by the City Council. The Capital Improvements Program (CIP) is a planning document only and does not authorize or fund projects. Only capital expenditures in excess of \$100,000 are included in the CIP. Toward the back of this document is a detailed description and summary of the CIP.

A summary of all capital expenditures included in the budget for Fiscal Year 2017, which may include items from the CIP, but also include smaller expenditures for items that are considered capital purchases, is presented as follows:

GENERAL FUND:	\$ 900,000
HOTEL/MOTEL FUND	300,000
LAW ENFORCEMENT FUND:	20,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUND:	398,200
PEG CAPITAL FUND:	115,000
CAPITAL PROJECTS FUNDS:	902,515
WATER/WASTEWATER CAPITAL PROJECT FUNDS:	631,500
CIVIC CENTER FUND:	75,000
FLEET REPLACEMENT FUND:	670,000
TECHNOLOGY FUND:	<u>113,000</u>
Total Capital Expenditures:	\$ 4,125,215
RDC CAPITAL EXPENDITURES:	3,559,385
GRAND TOTAL CAPITAL EXPENDITURES:	<u><u>\$ 7,684,600</u></u>

**CITY OF ROSENBERG
2016-17 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2015-16 Budget	2015-16 Estimate	2016-17 Budget
GENERAL FUND				
	Public Works (101-5022)			
	Street Overlay	1,883,799	1,883,799	900,000
	Public Works Total	1,883,799	1,883,799	900,000
	General Fund Total	\$ 1,883,799	\$ 1,883,799	\$ 900,000
SPECIAL REVENUE FUNDS				
HOTEL/MOTEL FUND				
	Improvements - Big League Baseball Field	\$ -	\$ -	\$ 300,000
	Hotel/Motel Fund Total	-	-	300,000
LAW ENFORCEMENT FUND (215)				
	Machinery & Equipment	\$ 30,000	\$ -	\$ 20,000
	Law Enforcement Fund Total	30,000	-	20,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (216)				
	North Side Water Improvements - Phase II (CP1505)	250,320	271,000	-
	North Side Water Improvements - Phase III	360,000	385,000	-
	North Side Water Improvements - Phase IV	-	-	398,200
	CDBG Fund Total	610,320	656,000	398,200
PARK LAND DEDICATION FUND (221)				
	Improvements O/T Buildings	301,963	301,963	-
	Park Land Dedication Fund Total	301,963	301,963	-
MUD FIRE SERVICES FUND (226)				
	Machinery & Equipment	91,000	91,000	-
	Property Building	88,850	88,850	-
	Mud Fire Services Fund Total	179,850	179,850	-
PEG CAPITAL FUND (228)				
	Machinery and Equipment	150,000	120,000	115,000
	PEG Capital Fund Total	150,000	120,000	115,000
	Special Revenue Funds Total	\$ 1,272,133	\$ 1,257,813	\$ 833,200

**CITY OF ROSENBERG
2016-17 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2015-16 Budget	2015-16 Estimate	2016-17 Budget
CAPITAL PROJECTS FUND				
	General Supplemental Capital Outlay (410)	\$ 1,717,545	\$ 862,144	\$ 902,515
	Capital Projects Fund Total	1,717,545	862,144	902,515
	Capital Projects Fund Total	\$ 1,717,545	\$ 862,144	\$ 902,515
WATER/WASTEWATER FUND				
SPACEK RD LIFT STATION & SEWER LINE FUND (509)				
	Spacek Road Sewer Line (CP1506)	\$ 1,300,000	\$ 1,300,000	\$ 140,000
	Spacek Rd Lift Station & Sewer Line Fund Total	1,300,000	1,300,000	140,000
WATER/WASTEWATER SUPPLEMENTAL FUND (515)				
	Buildings	285,000	285,000	-
	Sanitary Sewer Relocation	-	1,000	-
	I-69 Utility Adjustments	85,369	85,369	-
	Lift Station No. 2 Improvements	-	-	215,000
	SCADA Project	-	-	200,000
	Machinery and Equipment	-	-	76,500
	Water/Wastewater Supplemental Fund Total	370,369	371,369	491,500
BRYAN/SPACEK RD IMPACT FEE FUND (516)				
	Spacek Rd Sewer Lift Station (CP1408)	383,000	383,000	-
	Bryan/Spacek Rd Impact Fee Fund Total	383,000	383,000	-
SEWER IMPACT FEE FUND (518)				
	Improvements O/T Buildings	909,000	909,000	-
	Water Impact Fee Fund Total	909,000	909,000	-
GRP WATER PROJECTS FUND (520)				
	Improvements O/T Buildings	489,000	367,874	-
	Chloramine Conversion	1,603,720	1,229,695	-
	Water Plant No. 8	1,471,069	885,068	-
	GRP Water Projects Fund Total	3,563,789	2,482,637	-
FM 2977 WATER IMPROVEMENTS FUND (523)				
	FM 2977 Water Line Extension (CP1409)	132,348	56,000	-
	FM 2977 Water Storage Tank (CP1504)	3,698,485	3,459,102	-
	FM 2977 Water Improvements Fund Total	3,830,833	3,515,102	-
	Water/Wastewater Fund Total	\$ 10,356,991	\$ 8,961,108	\$ 631,500

**CITY OF ROSENBERG
2016-17 BUDGET**

Budgeted Capital Expenditures

Fund	Department/Project Description	2015-16 Budget	2015-16 Estimate	2016-17 Budget
CIVIC CENTER FUND (560)				
	Machinery and Equipment	\$ -	\$ -	\$ 75,000
	Civic Center Fund Total	-	-	75,000
	Civic Center Fund Total	\$ -	\$ -	\$ 75,000
FLEET REPLACEMENT FUND (602)				
	Motor Vehicles	\$ 810,000	\$ 810,000	\$ 670,000
	Fleet Replacement Fund Total	810,000	810,000	670,000
	Fleet Replacement Fund Total	\$ 810,000	\$ 810,000	\$ 670,000
TECHNOLOGY FUND (603)				
	PC Maintenance and Replacement	\$ 45,742	\$ 45,742	\$ 46,000
	Servers Maintenance and Replacement	20,000	20,000	20,000
	Peripherals Maintenance and Replacement	10,000	10,000	10,000
	Facility Security Maintenance and Replacement	4,000	6,000	10,000
	Networking Maintenance and Replacement	27,000	29,000	27,000
	Technology Fund Total	106,742	110,742	113,000
	Technology Fund Total	\$ 106,742	\$ 110,742	\$ 113,000
	Total Budgeted Capital Expenditures:	\$ 16,147,210	\$ 13,885,606	\$ 4,125,215
RDC PROJECTS FUND (225)				
	Fort Bend Transit	\$ 75,000	\$ 75,000	\$ 75,000
	Business Park Development (CP1302)	\$ -	\$ 872,642	-
	I-69 Bridge Enhancements	-	-	-
	Livable Centers (CP1501)	374,460	224,460	-
	Macario Garcia Park Restrooms (CP1507)	181,044	184,117	-
	Paragon Infrastructure	3,000,000	3,000,000	-
	Parks Improvement	-	5,321	50,000
	Prospective Business Incentive	-	-	500,000
	4th Street Infrastructure/Wal-mart Project	-	-	463,385
	Seabourne Creek Park Nature Center	100,000	100,000	-
	Seabourne Creek Sports Complex - Big League Baseball Fi	-	-	100,000
	Sidewalk Improvements	200,000	200,000	250,000
	Superior Tanks Incentives	25,000	25,000	-
	Texas Master Naturalist Contribution	25,000	25,000	-
	Texas State Technical College (TSTC)	200,000	200,000	200,000
	Traffic Signal-Reading Rd & Town Ctr Blvd (CP1503)	115,375	115,375	-
	Transportation Gateways Improvements (CP1601)	75,000	129,447	75,000
	Travis Park Playground Shade Structures	-	-	25,000
	Aldi Project	-	500,000	-
	Reading Road Center Turn Lane	-	-	1,721,000
	Seatex Drainage Project	-	-	100,000
	RDC Projects Fund Total	4,370,879	5,656,362	3,559,385
	RDC Projects Fund Total:	\$ 4,370,879	\$ 5,656,362	\$ 3,559,385
	GRAND TOTAL CAPITAL EXPENDITURES:	\$ 20,518,089	\$ 19,541,968	\$ 7,684,600

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
GENERAL FUND:						
General Government:						
City Manager (101-1200)						
City Manager	1.00	1.00	1.00	1.00	1.00	
Executive Director of Support Services	1.00	1.00	0.00	0.00	0.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Secretary II	1.00	0.00	0.00	0.00	0.00	
Administrative Support Coordinator	0.00	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	0.00	0.00	0.00	0.00	
Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	5.00	4.00	4.00	4.00	-20%
Human Resources (101-1210)						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	
Administrative Support Coordinator	0.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
Economic Development (101-1211)						
Economic Development Director	1.00	1.00	1.00	1.00	1.00	
Assistant Economic Development Director	1.00	1.00	1.00	1.00	1.00	
Secretary II	1.00	0.00	0.00	0.00	0.00	
Senior Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Technology (101-1220)						
Director of Technology	0.00	1.00	1.00	1.00	1.00	
Technology Systems Administrator	0.00	0.00	1.00	1.00	1.00	
Information Technology Support Specialist	0.00	2.00	1.00	1.00	1.00	
Senior Administrative Specialist	0.00	0.50	0.50	0.50	0.50	
Subtotal	0.00	3.50	3.50	3.50	3.50	
Communications (101-1250)						
Executive Director of Information Services	1.00	0.00	0.00	0.00	0.00	
Communications Manager	1.00	1.00	1.00	1.00	1.00	
Content Specialist	0.00	0.00	1.00	1.00	1.00	
Administrative Assistant - Information Services	0.50	0.00	0.00	0.00	0.00	
Senior Administrative Specialist	0.00	0.50	0.50	0.50	0.50	
Subtotal	2.50	1.50	2.50	2.50	2.50	67%
City Secretary (101-1300)						
City Secretary - Certified	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Secretary I - Part-time *	0.48	0.48	0.48	0.48	0.48	
Subtotal	2.48	2.48	2.48	2.48	2.48	0%
Finance & Accounting (101-1400)						
Executive Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	
Accounting Supervisor	1.00	0.00	0.00	0.00	0.00	
Finance Manager	0.00	1.00	1.00	1.00	1.00	
Finance Analyst	1.00	0.00	0.00	0.00	0.00	
Fiscal Services Coordinator	0.00	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	0.00	0.00	0.00	0.00	
Fiscal Services Specialist	0.00	1.00	1.00	1.00	1.00	
Finance Clerk	1.00	0.00	0.00	0.00	0.00	

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
GENERAL FUND (Continued)						
Accounts Payable Clerk	1.00	0.00	0.00	0.00	0.00	
Fiscal Services Technician	0.00	2.00	2.00	2.00	2.00	
Subtotal	6.00	6.00	6.00	6.00	6.00	0%
Municipal Court (101-1417)						
Municipal Judge *	1.00	1.00	1.00	1.00	0.48	
Associate Municipal Court Judge *	0.48	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Clerk II	2.00	2.00	2.00	2.00	2.00	
Clerk I	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.48	5.48	5.48	5.48	4.96	-9%
General Government (101-1800)						
College Interns/ High School Clerical Interns *	2.86	2.32	2.32	2.32	2.32	
Subtotal	2.86	2.32	2.32	2.32	2.32	0%
Building Maintenance (101-1840)						
Building Maintenance Supervisor	1.00	0.00	0.00	0.00	0.00	
M&O Supervisor	0.00	1.00	1.00	1.00	1.00	
Building Maintenance Technician	1.00	0.00	0.00	0.00	0.00	
M&O Assistant	0.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	100%
TOTAL GENERAL GOVERNMENT	31.32	33.28	33.28	33.28	32.76	-2%
Public Safety:						
Police (101-3000)						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	4.00	0.00	0.00	0.00	0.00	
Administrative Lieutenant	1.00	0.00	0.00	0.00	0.00	
Police Lieutenant	0.00	5.00	5.00	5.00	5.00	
Police Sergeant	8.00	8.00	8.00	8.00	8.00	
Warrants Officer/Multi Housing	2.00	0.00	0.00	0.00	0.00	
Identification Officer III	2.00	0.00	0.00	0.00	0.00	
Police Officer	43.00	48.00	48.00	48.00	51.00	
Communications Specialist	17.00	0.00	0.00	0.00	0.00	
Public Safety Support Supervisor	0.00	3.00	3.00	3.00	3.00	
Public Safety Support Specialist	0.00	9.00	9.00	9.00	9.00	
Public Safety Support Assistant	0.00	5.00	5.00	5.00	5.00	
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	
Senior Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Secretary II	2.00	0.00	0.00	0.00	0.00	
Administrative Specialist	0.00	2.00	2.00	2.00	2.00	
Records Clerk	1.00	0.00	0.00	0.00	0.00	
Administrative Technician	0.00	1.00	1.00	1.00	1.00	
Civilian Jailer	2.00	0.00	0.00	0.00	0.00	
Public Safety Support Assistant	0.00	2.00	2.00	2.00	2.00	
Crime Analyst *	0.48	0.48	0.48	0.48	0.48	
Victims Assistance Liaison	1.00	0.00	0.00	0.00	0.00	
Public Safety Support Coordinator	0.00	1.00	1.00	1.00	1.00	
Information Technology Specialist	0.00	0.00	1.00	1.00	1.00	
Subtotal	86.48	87.48	88.48	88.48	91.48	5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
School Officers & Crossing Guards (101-3036)						
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Sergeant	1.00	1.00	1.00	1.00	1.00	
School Police Officer	9.00	0.00	0.00	0.00	0.00	
Police Officer	0.00	9.00	9.00	9.00	10.00	
School Crossing Guards/seasonal *	2.86	2.86	2.86	2.86	2.86	
Subtotal	13.86	13.86	13.86	13.86	14.86	0%
Animal Control (101-3034)						
Animal Control Supervisor	1.00	0.00	0.00	0.00	0.00	
Code Compliance Supervisor	0.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	0.00	0.00	0.00	0.00	
Code Compliance Officer	0.00	2.00	2.00	2.00	2.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	0%
Fire (101-3100)						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Battalion Chief	3.00	0.00	0.00	0.00	0.00	
Fire Battalion Chief	0.00	3.00	3.00	3.00	3.00	
Fire Lieutenant	6.00	0.00	0.00	0.00	0.00	
Fire Captain	0.00	6.00	6.00	6.00	6.00	
Driver/Operator	6.00	0.00	0.00	0.00	0.00	
Fire Engineer	0.00	6.00	6.00	6.00	6.00	
Firefighter/Ride-Up Driver Operator	18.00	0.00	0.00	0.00	0.00	
Senior Firefighter	0.00	7.00	7.00	7.00	7.00	
Firefighter	0.00	11.00	11.00	11.00	11.00	
Fire Inspector - FFII	0.00	0.00	0.00	0.00	0.00	
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	
Senior Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Clerk II	1.00	0.00	0.00	0.00	0.00	
Administrative Technician	0.00	1.00	1.00	1.00	1.00	
Subtotal	37.00	37.00	37.00	37.00	37.00	0%
Fire Marshal (101-3133)						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Rental Inspector/Investigator	3.00	0.00	0.00	0.00	0.00	
Fire Inspector	0.00	3.00	3.00	3.00	3.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	0%
TOTAL PUBLIC SAFETY	144.34	145.34	146.34	146.34	150.34	

Public Works (101-5022)

Assistant City Manager / Public Services	0.35	0.35	0.35	0.35	0.35	
Public Works Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	0.50	0.00	0.00	0.00	0.00	
Senior Administrative Specialist	0.00	0.50	0.50	0.50	0.50	
Public Works Supervisor	1.00	0.00	0.00	0.00	0.00	
Public Works Manager	0.00	1.00	1.00	1.00	1.00	
Foreman	2.00	0.00	0.00	0.00	0.00	
M&O Foreman	0.00	2.00	2.00	2.00	2.00	
Heavy Equipment Operator	4.00	0.00	0.00	0.00	0.00	
M&O Specialist	0.00	4.00	4.00	4.00	4.00	

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
PUBLIC WORKS (Continued)						
Sign Shop Technician	1.00	0.00	0.00	0.00	0.00	
Light Equipment Operator	7.00	0.00	0.00	0.00	0.00	
M&O Technician	0.00	8.00	8.00	8.00	8.00	
Capital Project Manager	0.00	1.00	1.00	1.00	1.00	
Project Director	1.00	0.00	0.00	0.00	0.00	
Program Director	0.00	1.00	1.00	1.00	1.00	
Subtotal	17.85	18.85	18.85	18.85	18.85	0%
Fleet Maintenance (101-5025)						
Fleet Supervisor	1.00	0.00	0.00	0.00	0.00	
Fleet Manager	0.00	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	0.00	0.00	0.00	0.00	
M&O Specialist	0.00	2.00	2.00	2.00	2.00	
Subtotal	4.00	5.00	5.00	5.00	5.00	0%
TOTAL PUBLIC WORKS	21.85	23.85	23.85	23.85	23.85	0%
Community Development:						
Planning Administration (101-1900)						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
Planning Administrator	0.00	1.00	1.00	1.00	1.00	
GIS Administrator	1.00	0.00	0.00	0.00	0.00	
GIS Technology Supervisor	0.00	1.00	1.00	1.00	1.00	
GIS Technician	1.00	0.00	0.00	0.00	0.00	
Information Technology Support Specialist	0.00	1.00	1.00	1.00	1.00	
Secretary II	1.00	0.00	0.00	0.00	0.00	
Senior Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Subtotal	4.00	5.00	5.00	5.00	5.00	50%
Code Enforcement (101-1935)						
Building Official/Plan Examiner	1.00	1.00	1.00	1.00	1.00	
Building Inspector II	3.00	0.00	0.00	0.00	0.00	
Code Compliance Supervisor	0.00	1.00	1.00	1.00	1.00	
Code Compliance Inspector	0.00	2.00	2.00	2.00	2.00	
Code Enforcement Officer	2.00	0.00	0.00	0.00	0.00	
Code Compliance Officer	0.00	2.00	2.00	2.00	2.00	
Secretary I	2.00	0.00	0.00	0.00	0.00	
Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Administrative Technician	0.00	1.00	1.00	1.00	1.00	
Secretary I - Part-time *	0.48	0.48	0.48	0.48	0.48	
Subtotal	8.48	8.48	8.48	8.48	8.48	6%
Health (101-1941)						
Sanitarian	2.00	2.00	2.00	2.00	2.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	0%
Parks & Recreation-Maintenance (101-1953)						
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	
Parks Supervisor	1.00	0.00	0.00	0.00	0.00	
M&O Supervisor	0.00	1.00	1.00	1.00	1.00	
Assistant Parks Supervisor	1.00	0.00	0.00	0.00	0.00	
M&O Technician	0.00	1.00	1.00	1.00	1.00	

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
PARKS & RECREATION (Continued)						
Secretary I	1.00	0.00	0.00	0.00	0.00	
Administrative Specialist	0.00	1.00	1.00	1.00	1.00	
Crew Leader	1.00	0.00	0.00	0.00	0.00	
M&O Technician	0.00	1.00	1.00	1.00	1.00	
Management Coordinator	0.00	1.00	1.00	1.00	1.00	
Maintenance Worker	4.00	0.00	0.00	0.00	0.00	
M&O Assistant	0.00	4.00	4.00	4.00	4.00	
Subtotal	9.00	10.00	10.00	10.00	10.00	0%
TOTAL COMMUNITY DEVELOPMENT	23.48	25.48	25.48	25.48	25.48	0%
TOTAL GENERAL FUND	220.99	227.95	228.95	228.95	232.43	2%
WATER AND WASTEWATER FUND:						
Administration (501-5050)						
Assistant City Manager / Public Services	0.65	0.65	0.65	0.65	0.65	
Utilities Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	0.50	0.00	0.00	0.00	0.00	
Senior Administrative Specialist	0.00	0.50	0.50	0.50	0.50	
Subtotal	2.15	2.15	2.15	2.15	2.15	31%
Water Production/Purification (501-5052)						
M&O Foreman	0.00	0.50	0.50	0.50	0.50	
Water Plant/Lift Station Operator	0.50	0.00	0.00	0.00	0.00	
Water Plant/Lift Station Operator	0.50	0.00	0.00	0.00	0.00	
M&O Specialist	0.00	0.50	0.50	0.50	0.50	
M&O Specialist	0.00	0.50	0.50	0.50	0.50	
Subtotal	1.00	1.50	1.50	1.50	1.50	0%
Water Distribution (501-5053)						
Utilities Superintendent	0.50	0.00	0.00	0.00	0.00	
Utilities Manager	0.00	0.50	0.50	0.50	0.50	
Foreman	4.00	0.00	0.00	0.00	0.00	
M&O Foreman	0.00	4.00	4.00	4.00	4.00	
Customer Service Technician II	1.00	0.00	0.00	0.00	0.00	
Customer Service Technician I	2.00	0.00	0.00	0.00	0.00	
Water System Technician I	1.00	0.00	0.00	0.00	0.00	
M&O Technician	0.00	4.00	4.00	4.00	5.00	
Utility Worker	2.00	0.00	0.00	0.00	0.00	
M&O Assistant	0.00	2.00	2.00	2.00	2.00	
Subtotal	10.50	10.50	10.50	10.50	11.50	10%
Wastewater Collection (501-5054)						
Utilities Superintendent	0.50	0.00	0.00	0.00	0.00	
Utilities Manager	0.00	0.50	0.50	0.50	0.50	
Foreman	2.00	0.00	0.00	0.00	0.00	
M&O Foreman	0.00	2.50	2.50	2.50	2.50	
Water Plant/Lift Station Operator	0.50	0.00	0.00	0.00	0.00	
Water Plant/Lift Station Operator	0.50	0.00	0.00	0.00	0.00	
M&O Specialist	0.00	0.50	0.50	0.50	0.50	
M&O Specialist	0.00	0.50	0.50	0.50	0.50	
Utility Laborer	3.00	0.00	0.00	0.00	0.00	
M&O Assistant	0.00	3.00	3.00	3.00	3.00	
Subtotal	6.50	7.00	7.00	7.00	7.00	0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

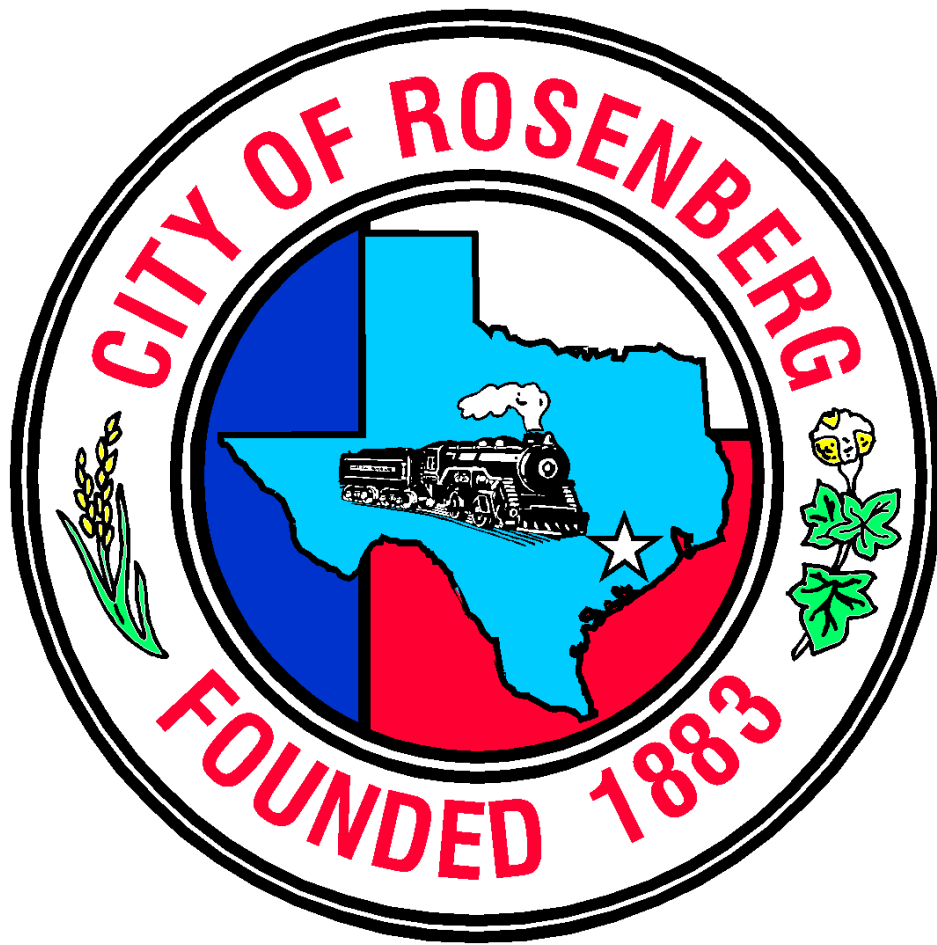
**Summary of Personnel Staffing Positions*
(Full-time Equivalent Positions)**

Fund/Department Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
Customer Services (501-1456)						
Customer Service Supervisor	1.00	0.00	0.00	0.00	0.00	
Fiscal Services Coordinator	0.00	1.00	1.00	1.00	1.00	
Ass't. Customer Service Supervisor	1.00	0.00	0.00	0.00	0.00	
Senior Fiscal Services Specialist	0.00	1.00	1.00	1.00	1.00	
Utility Billing Specialist	1.00	0.00	0.00	0.00	0.00	
Fiscal Services Specialist	0.00	1.00	1.00	1.00	1.00	
Customer Service Representative	3.00	0.00	0.00	0.00	0.00	
Fiscal Services Technician	0.00	3.00	3.00	3.00	3.00	
College Intern *	0.50	0.50	0.50	0.50	0.50	
Subtotal	6.50	6.50	6.50	6.50	6.50	0%
TOTAL WATER & W/W FUND	26.65	27.65	27.65	27.65	28.65	4%
HOTEL/MOTEL FUND (212)						
Main Street Manager	1.00	1.00	1.00	1.00	1.00	
TOTAL HOTEL/MOTEL FUND	1.00	1.00	1.00	1.00	1.00	
FIRE STATION NO. 3 OPERATING (230-3100)						
Professional Standards/ Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Lieutenant	3.00	0.00	0.00	0.00	0.00	
Fire Captain	0.00	3.00	3.00	3.00	3.00	
Driver/Operator	3.00	0.00	0.00	0.00	0.00	
Fire Engineer	0.00	3.00	3.00	3.00	3.00	
Senior Firefighter	0.00	1.00	1.00	1.00	1.00	
Firefighter	6.00	5.00	5.00	5.00	5.00	
TOTAL FIRE STATION NO. 3 OPERATING FUND	13.00	13.00	13.00	13.00	13.00	30%
CIVIC CENTER (560-1951)						
Civic Center Manager	1.00	1.00	1.00	1.00	1.00	
Reservation Clerk	1.00	0.00	0.00	0.00	0.00	
Administrative Technician	0.00	1.00	1.00	1.00	1.00	
Event Staff - Part-time *	0.96	0.96	0.96	0.96	0.96	
Building Maintenance Technician	1.00	0.00	0.00	0.00	0.00	
M&O Assistant	0.00	1.00	1.00	1.00	1.00	
Recreation Program Coordinator	1.00	0.00	0.00	0.00	0.00	
TOTAL CIVIC CENTER FUND	4.96	3.96	3.96	3.96	3.96	0%
TECHNOLOGY FUND (603-1220)						
Director of Technology	1.00	0.00	0.00	0.00	0.00	
Information Technology Specialist	2.00	0.00	0.00	0.00	0.00	
Administrative Assistant	0.50	0.00	0.00	0.00	0.00	
TOTAL TECHNOLOGY FUND	3.50	0.00	0.00	0.00	0.00	0%
TOTAL ALL FUNDS	270.10	273.56	274.56	274.56	279.04	2%

Full Time Positions: 270.00
Part Time Positions: 9.04
TOTAL FULL TIME EQUIVALENTS: 279.04

* Noted positions are not full time positions.

- Further detail can be viewed on the Department Summaries and the individual department pages.



General Fund

- General Fund Long-Term Financial Plan
- General Fund Summary of Fund Balance
- General Fund Resources
- General Fund Revenue Detail
- General Fund Expenditures by Function and Classification
- General Fund Expenditures by Division



GENERAL FUND

General Fund (Fund 101) – This fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property tax, franchise taxes, fees and fines, and intergovernmental revenues.

City of Rosenberg, Texas
2016-17 BUDGET
FY17 General Fund Long-Term Financial Plan

	Actual 2014-15	Adjusted Budget 2015-16	Estimate 2015-16
Beginning Fund Balance	13,035,040	15,468,757	15,468,757
Revenues:			
Property Taxes	4,673,049	4,810,721	5,039,600
Sales and use taxes	12,560,411	12,487,000	11,900,000
Franchise taxes and other taxes	1,908,908	1,843,300	1,951,000
Licenses and permits	822,192	710,600	697,900
Fines and forfeitures	521,515	469,400	486,650
Intergovernmental	1,255,968	1,114,009	1,152,009
Charges for services	4,392,627	3,777,100	4,236,575
Interest on investments	8,470	5,000	24,000
Transfers from Water/Wastewater	1,429,813	1,403,923	1,403,923
Transfers from Other Funds	161,212	170,575	170,575
Other	486,004	199,968	276,708
Total Revenues	28,220,169	26,991,596	27,338,940
Expenditures:			
Operating Expenditures			
Personnel and Benefits	15,229,284	17,592,282	16,803,057
Maintenance and Services	6,104,988	6,450,143	6,582,659
Supplies	1,757,710	1,859,569	1,671,717
Transfers to Other Funds	2,328,504	499,572	499,572
Total Operating Expenditures	25,420,486	26,401,566	25,557,005
Non-Operating Expenditures			
Other Expenses	25,839	40,839	40,839
Capital Outlay	340,127	1,883,799	1,883,799
Total Non-Operating Expenditures	365,966	1,924,638	1,924,638
Total Expenditures	25,786,452	28,326,204	27,481,643
Ending Fund Balance	15,468,757	14,134,149	15,326,054
Calculation of available funds:			
Ending fund balance	15,468,757	14,134,149	15,326,054
Less required contingency	100,000	100,000	100,000
Less reserve for City Emergencies	504,111	504,111	504,111
Less 20% required minimum balance	5,089,265	5,288,481	5,119,569
Excess funds available for capital projects	9,775,381	8,241,557	9,602,374

City of Rosenberg, Texas
2016-17 BUDGET
FY17 General Fund Long-Term Financial Plan

2016-17	2017-18	2018-19	2019-20
15,326,054	14,423,439	14,360,259	14,155,333
5,825,390	6,116,660	6,422,492	6,743,617
11,900,000	12,257,000	12,624,710	13,003,451
1,946,000	2,004,380	2,064,511	2,126,447
698,100	712,062	726,303	740,829
484,400	494,088	503,970	514,049
1,254,221	1,279,305	1,304,892	1,330,989
4,348,100	4,435,062	4,523,763	4,614,239
25,000	25,000	25,000	25,000
1,431,776	1,460,412	1,489,620	1,519,412
201,764	205,799	209,915	214,114
207,875	207,875	207,875	207,875
28,322,626	29,197,643	30,103,052	31,040,022
18,430,158	19,167,364	19,934,059	20,731,421
6,850,256	6,987,261	7,127,006	7,269,546
1,801,713	1,837,747	1,874,502	1,911,992
1,202,275	248,000	252,960	258,019
28,284,402	28,240,373	29,188,527	30,170,979
40,839	30,450	30,450	30,450
900,000	990,000	1,089,000	1,197,900
940,839	1,020,450	1,119,450	1,228,350
29,225,241	29,260,823	30,307,977	31,399,329
14,423,439	14,360,259	14,155,333	13,796,026
14,423,439	14,360,259	14,155,333	13,796,026
100,000	100,000	100,000	100,000
504,111	550,000	600,000	650,000
5,665,048	5,654,165	5,843,795	6,040,286
8,154,280	8,056,094	7,611,538	7,005,740

GENERAL FUND FINANCIAL PLAN

The Long-Term Financial plan is discussed in the transmittal letter located on page vi. The financial plan presents the General Fund over six fiscal years: actual amounts for the previous year (FY15), the adjusted budget for FY16, ending estimate for FY16, and four projected years (FY17 - FY20).

REVENUES

The City of Rosenberg's economic growth and development continues to reflect positive trends. Data from FY16 presents upward trends in new home construction and retail development creating significant increases in property tax revenues. Although a downward trend in sales tax revenues occurred in FY16, FY17 should be consistent with last year's actuals. Although there are numerous contributing factors to consider when projecting revenues, and the oil and gas industry has directly affected the sales tax, the continued growth and development will continue to increase tax base and maintain overall revenues at approximately a three percent increase per year.

Property Taxes: Projections assume ad valorem property values will increase in FY18, FY19 and FY20 by 5% each year. This reflects that new home starts and new commercial development will continue for the next three to five years.

Sales Tax: Projections assume sales tax revenue will remain flat for another year with an increase of 3% anticipated each year after.

Franchise and Other Taxes: Projections for franchise and other taxes, charges for services, and licenses and permits to increase by a steady 3% projected from new homes and commercial

EXPENDITURES

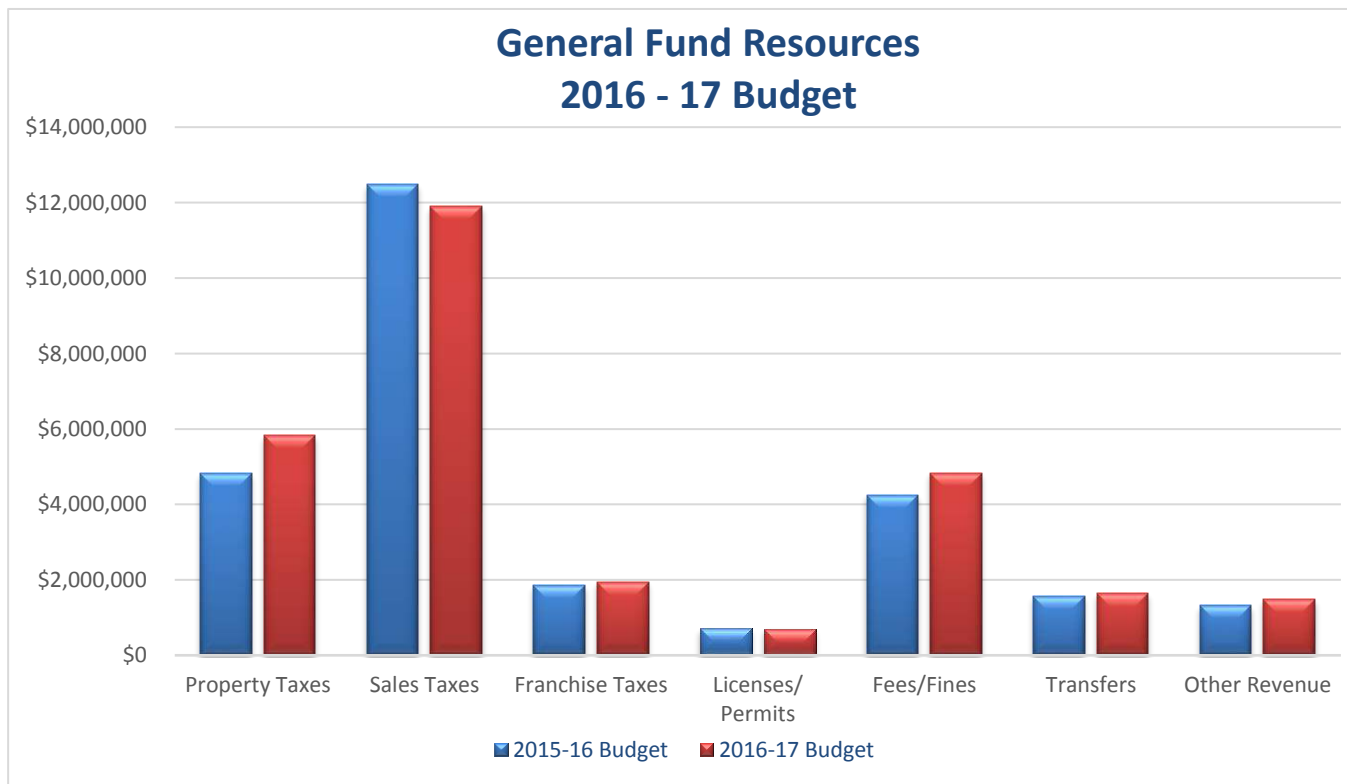
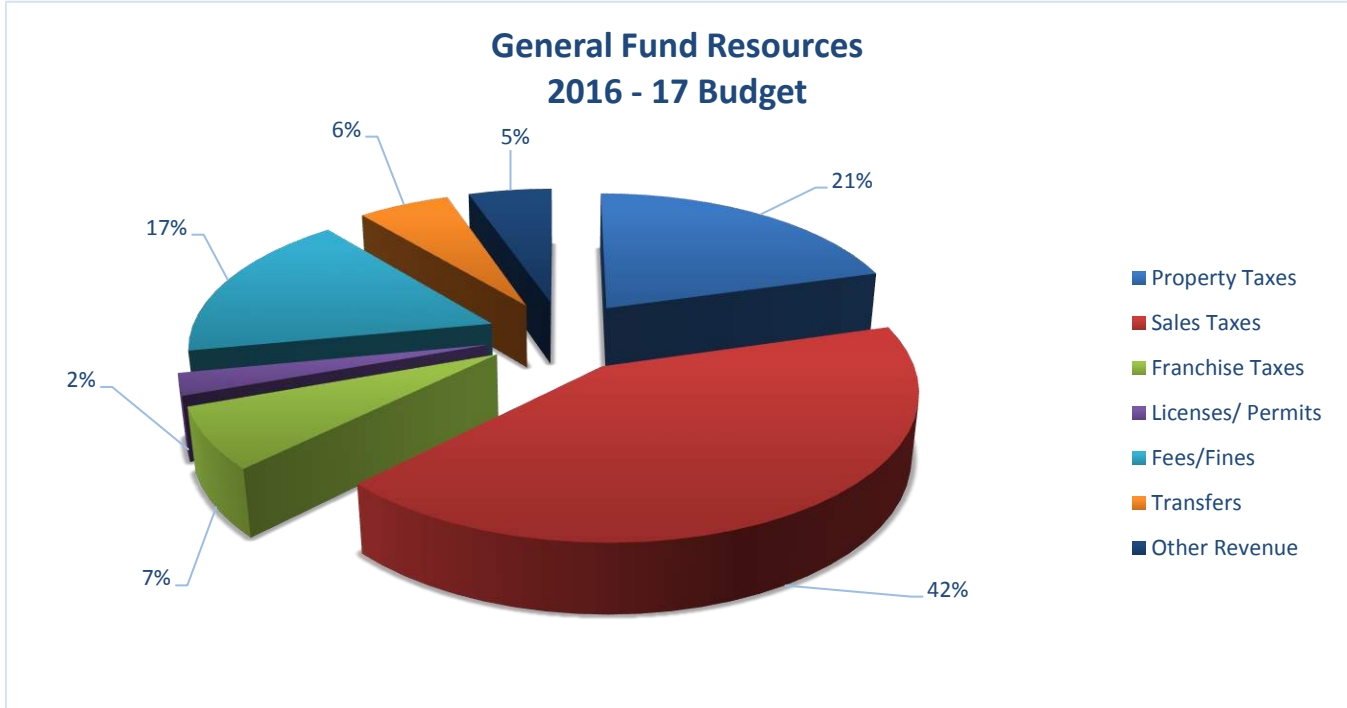
The City of Rosenberg must anticipate and effectively manage the growth that will occur in Rosenberg in the coming years in order to meet the increasing service needs of an expanding community.

Operating Expenditures which consist of Personnel and Benefits projected to increase 4% for FY18 - FY20 due to increases in the cost of employee benefits and the need for additional personnel due to the continued growth in the City of Rosenberg. Maintenance and Services, and Supplies are projected to increase at a rate of 2% for FY18 - FY20 due to increases in cost.

Capital Outlay needs will increase with much needed improvements to the City's aging infrastructure in order to extend useful life and meet the citywide goals identified in the City's strategic plan including investments in technology to improve services and to enhance the use of personnel. Although most large projects are funded through the issuance of debt, some of the smaller projects are funded in the General Fund.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

General Fund Summary



**CITY OF ROSENBERG
2016-17 BUDGET**

GENERAL FUND

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ RESOURCES ~						
<u>REVENUES:</u>						
TAXES:						
Property taxes	\$ 4,673,049	\$ 4,810,721	\$ 4,810,721	\$ 5,039,600	\$ 5,825,390	21.1%
Sales taxes	12,560,411	12,487,000	12,487,000	11,900,000	11,900,000	-4.7%
Franchise and Mixed Beverage taxes	1,908,908	1,843,300	1,843,300	1,951,000	1,946,000	5.6%
Subtotal	19,142,368	19,141,021	19,141,021	18,890,600	19,671,390	2.8%
LICENSES & PERMITS:						
Licenses	30,672	28,000	28,000	27,600	28,000	0.0%
Permits	791,521	682,600	682,600	670,300	670,100	-1.8%
Subtotal	822,192	710,600	710,600	697,900	698,100	-1.8%
FINES & FEES:						
Solid waste collection fees	3,332,210	2,900,000	2,900,000	3,400,000	3,400,000	17.2%
Fines	521,515	469,400	469,400	486,650	484,400	3.2%
Fees	1,060,417	877,100	877,100	836,575	948,100	8.1%
Subtotal	4,914,143	4,246,500	4,246,500	4,723,225	4,832,500	13.8%
OTHER REVENUE:						
Interest earnings	8,470	5,000	5,000	24,000	25,000	400.0%
Intergovernmental revenue	1,255,967	1,114,009	1,114,009	1,152,009	1,254,221	12.6%
Miscellaneous revenue	486,004	199,968	199,968	276,708	207,875	4.0%
Subtotal	1,750,442	1,318,977	1,318,977	1,452,717	1,487,096	12.7%
TOTAL REVENUES BEFORE TRANSFERS	26,629,145	25,417,098	25,417,098	25,764,442	26,689,086	5.0%
TRANSFERS FROM OTHER FUNDS:						
Transfer from Special Revenue Funds	161,212	527,055	527,055	527,055	579,964	10.0%
Water & Wastewater Administrative Fee	1,429,813	1,047,443	1,047,443	1,047,443	1,053,576	0.6%
Subtotal	1,591,025	1,574,498	1,574,498	1,574,498	1,633,540	3.7%
TOTAL REVENUES AND TRANSFERS	28,220,170	26,991,596	26,991,596	27,338,940	28,322,625	4.9%

**CITY OF ROSENBERG
2016-17 BUDGET**

GENERAL FUND

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE DETAIL ~						
<u>PROPERTY TAXES: (401)</u>						
10 00 Current taxes	\$ 4,661,973	\$ 4,723,721	\$ 4,723,721	\$ 4,970,000	\$ 5,751,390	21.8%
10 10 Current penalty and interest	23,008	19,000	19,000	19,000	19,000	0.0%
20 00 Delinquent taxes	(43,414)	40,000	40,000	25,000	25,000	-37.5%
20 10 Delinquent penalty and interest	17,433	18,000	18,000	9,000	16,000	-11.1%
40 00 Taxes - Overpayments	14,049	10,000	10,000	16,600	14,000	40.0%
Subtotal	4,673,049	4,810,721	4,810,721	5,039,600	5,825,390	21.1%
<u>SALES TAXES: (402)</u>						
00 00 General Sales Tax	9,263,453	9,037,000	9,037,000	8,800,000	8,800,000	-2.6%
10 00 BTC 1 Sales Tax	1,817,130	1,950,000	1,950,000	1,750,000	1,750,000	-10.3%
20 00 BTC 2 Sales Tax	1,479,827	1,500,000	1,500,000	1,350,000	1,350,000	-10.0%
Subtotal	12,560,411	12,487,000	12,487,000	11,900,000	11,900,000	-4.7%
<u>MIXED BEVERAGE TAXES: (403)</u>						
00 00 Mixed beverage taxes	81,665	70,000	70,000	75,000	70,000	0.0%
Subtotal	81,665	70,000	70,000	75,000	70,000	0.0%
<u>FRANCHISE TAXES: (404)</u>						
10 00 Electric	977,081	965,300	965,300	1,003,000	1,003,000	3.9%
20 00 Gas	96,413	113,000	113,000	105,000	105,000	-7.1%
30 00 Telephone	247,881	230,000	230,000	248,000	248,000	7.8%
40 00 Cable TV	359,485	320,000	320,000	360,000	360,000	12.5%
50 00 Solid Waste	146,382	145,000	145,000	160,000	160,000	10.3%
Subtotal	1,827,243	1,773,300	1,773,300	1,876,000	1,876,000	5.8%
TOTAL TAX REVENUES	19,142,368	19,141,021	19,141,021	18,890,600	19,671,390	2.8%
<u>LICENSES: (411)</u>						
15 00 Peddler license	5,250	4,000	4,000	4,000	4,000	0.0%
20 00 Taxi license	-	100	100	-	100	0.0%
25 00 Mobile home park license	10,710	11,000	11,000	11,000	11,000	0.0%
30 00 Precious metal/jewel license	300	600	600	300	600	0.0%
35 00 Amusement license	100	100	100	100	100	0.0%
40 00 Liquor license	10,158	9,000	9,000	9,000	9,000	0.0%
45 00 Animal/kennel license	839	900	900	900	900	0.0%
60 00 Salvage yard license	2,300	2,000	2,000	2,000	2,000	0.0%
90 00 Other licenses	1,015	300	300	300	300	0.0%
Subtotal	30,672	28,000	28,000	27,600	28,000	0.0%
<u>PERMITS: (412)</u>						
10 00 Electrical permits	64,155	54,000	54,000	60,000	60,000	11.1%
15 00 Building permits	522,578	450,000	450,000	425,000	425,000	-5.6%
20 00 Mobile home permits	4,326	3,000	3,000	3,000	3,000	0.0%
25 00 Plumbing permits	48,637	42,000	42,000	45,000	45,000	7.1%
40 00 Heating & A/C permits	35,345	30,000	30,000	30,000	30,000	0.0%
45 00 Food permits	95,945	85,000	85,000	90,000	90,000	5.9%
55 00 Cemetery burial permits	435	300	300	300	300	0.0%
70 00 Rental registration permit	-	800	800	-	800	0.0%
75 00 WFBMD permits	1,225	3,500	3,500	-	-	-100.0%
80 00 Storm Water Permits	3,000	-	-	-	-	100.0%
90 00 Sign permits	5,085	4,000	4,000	7,000	6,000	50.0%
95 00 Kiosk Sign permits	10,790	10,000	10,000	10,000	10,000	0.0%
Subtotal	791,521	682,600	682,600	670,300	670,100	-1.8%
TOTAL LICENSES & PERMITS	822,192	710,600	710,600	697,900	698,100	-1.8%

**CITY OF ROSENBERG
2016-17 BUDGET**

GENERAL FUND

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>FINES: (441)</u>						
05 00 Fines - Traffic/Criminal	285,937	265,000	265,000	265,000	265,000	0.0%
07 00 Transportaion fines	61,823	56,000	56,000	64,000	62,000	10.7%
15 00 Peace Officer fee	122	100	100	250	100	0.0%
20 00 Capias fines	34,471	32,000	32,000	32,000	32,000	0.0%
25 00 Court cost fines	2,790	2,800	2,800	2,800	2,800	0.0%
30 00 Defensive driving course fines	2,744	2,500	2,500	2,500	2,500	0.0%
40 00 Local arrest fines	18,354	17,000	17,000	17,000	17,000	0.0%
45 00 Traffic costs	4,870	4,500	4,500	4,500	4,500	0.0%
55 00 Warrant fees	22,054	18,000	18,000	15,000	15,000	-16.7%
60 00 Time payment	11,894	9,000	9,000	9,000	9,000	0.0%
90 00 Deferred Adjudication fee	50,952	45,000	45,000	50,000	50,000	11.1%
95 00 City % of State court cost fines	25,111	17,000	17,000	24,000	24,000	41.2%
99 00 Other fines	395	500	500	600	500	0.0%
Subtotal	521,515	469,400	469,400	486,650	484,400	3.2%
<u>FEES: (432)</u>						
10 00 Plat filing fees	49,578	23,000	23,000	44,000	44,000	91.3%
15 00 Plan checking fees	308,304	270,000	270,000	252,000	270,000	0.0%
18 00 Infrastructure Inspection fees	171,551	100,000	100,000	75,000	150,000	50.0%
20 00 Solid waste fees	3,332,210	2,900,000	2,900,000	3,400,000	3,400,000	17.2%
31 00 County Fire fighting fees	114,500	114,500	114,500	114,500	114,500	0.0%
33 00 Emergency fees	-	5,000	5,000	-	5,000	0.0%
40 00 Vending fees	908	800	800	500	800	0.0%
50 00 Collection fees - sales tax	963	900	900	900	900	0.0%
55 00 Recreation fees	20,044	20,000	20,000	6,000	20,000	0.0%
56 00 Seabourne Sports Complex fees	1,596	4,500	4,500	2,200	4,500	0.0%
57 00 Park Rental fees	13,102	15,000	15,000	15,000	15,000	0.0%
60 00 Administrative fees (RDC)	244,374	249,500	249,500	249,500	249,500	0.0%
62 00 Fire Marshal fees	72,123	40,000	40,000	30,500	40,000	0.0%
65 00 False alarm fees	14,960	10,000	10,000	10,000	10,000	0.0%
67 00 Tow Truck fees	14,220	10,500	10,500	12,000	10,500	0.0%
69 00 Firing Range fees	300	2,500	2,500	2,600	2,500	0.0%
75 00 Records retrieval fees	1,334	700	700	1,050	700	0.0%
80 00 Returned check fees	100	200	200	25	200	0.0%
81 00 Credit Card fees	19,527	-	-	10,000	-	0.0%
82 00 Pet Adoption fees	10,933	10,000	10,000	10,000	10,000	0.0%
90 00 Other fees	2,000	-	-	800	-	100.0%
Subtotal	4,392,627	3,777,100	3,777,100	4,236,575	4,348,100	15.1%
TOTAL FINES & FEES	4,914,143	4,246,500	4,246,500	4,723,225	4,832,500	13.8%

**CITY OF ROSENBERG
2016-17 BUDGET**

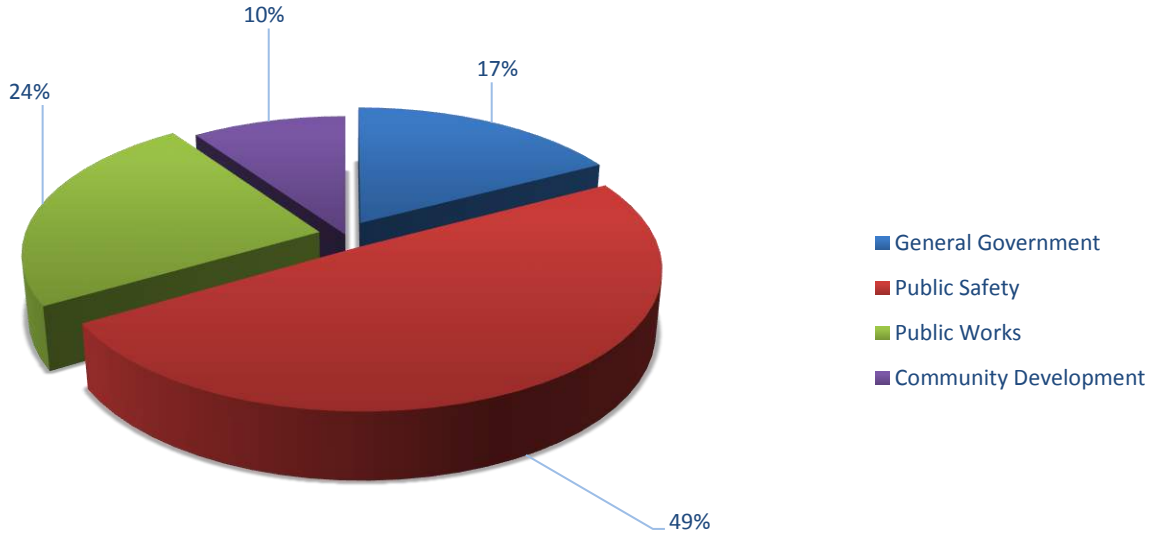
GENERAL FUND

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE DETAIL ~						
(Continued)						
<u>OTHER REVENUE:</u>						
421-1000 US Treasury	6,264	4,000	4,000	2,000	4,000	0.0%
421-5000 CJD Grant Funds	41,705	-	-	40,000	-	100.0%
423-1000 LCISD	1,207,324	1,110,009	1,110,009	1,110,009	1,250,221	12.6%
423-2000 Fort Bend County	175	-	-	-	-	100.0%
423-4000 Other Governmental - (WFBMD)	500	-	-	-	-	100.0%
423-5000 Industrial Payment - (Frito-Lay)	-	72,000	72,000	72,000	72,000	0.0%
451-0000 Interest earnings	8,470	5,000	5,000	24,000	25,000	400.0%
461-1000 Gain on disposal of assets	1,174	5,000	5,000	40,000	5,000	0.0%
461-3000 Sale of Equipment	14,280	-	-	-	-	100.0%
461-4000 Sale of Property	150,000	-	-	-	-	100.0%
463-0000 Mowing & demolition revenue	5,013	10,000	10,000	10,000	10,000	0.0%
465-1000 Gazebo Rental	250	200	200	200	200	0.0%
465-1500 Street light electricity charges	20,000	31,818	31,818	31,818	39,725	24.9%
465-3000 Agricultural leases	2,163	3,850	3,850	282	3,850	0.0%
466-1000 Donations-Animal Control	5,804	5,000	5,000	5,000	5,000	0.0%
466-2000 Donations-Fire Department	-	100	100	-	100	0.0%
466-3000 Donations-Police Department	1,000	-	-	-	-	100.0%
466-5000 Rosenberg Christmas Nights Sponsorship	21,950	12,000	12,000	21,990	12,000	0.0%
466-5500 Rosenberg Christmas Nights Meal Tickets	2,650	-	-	4,090	-	100.0%
466-6000 Family 4th Celebration Sponsorship	33,550	20,000	20,000	20,000	20,000	0.0%
467-0000 Reimbursement for Personnel	95,196	-	-	50,000	-	100.0%
467-1000 Insurance Proceeds	6,730	-	-	6,328	-	100.0%
469-0000 Miscellaneous revenue	126,245	40,000	40,000	15,000	40,000	0.0%
Subtotal	<u>1,750,442</u>	<u>1,318,977</u>	<u>1,318,977</u>	<u>1,452,717</u>	<u>1,487,096</u>	12.7%
TOTAL REVENUE BEFORE TRANSFERS	26,629,145	25,417,098	25,417,098	25,764,442	26,689,086	5.0%
<u>TRANSFERS FROM OTHER FUNDS:</u>						
481-2000 Transfer from W/WW - Administrative Fee	1,429,813	1,047,443	1,047,443	1,047,443	1,053,576	0.6%
481-9000 Transfer from W/WW - Payment in Lieu of Taxes	-	356,480	356,480	356,480	378,200	6.1%
481-9212 Transfer from Hotel/Motel Fund	118,036	119,220	119,220	119,220	154,834	29.9%
481-9222 Transfer from Juvenile Case Mgr.Fund	19,680	26,640	26,640	26,640	29,130	9.3%
481-9223 Transfer from Child Safety Fund	11,800	14,715	14,715	14,715	7,800	-47.0%
481-9224 Transfer from Bldg Security Fund	11,696	10,000	10,000	10,000	10,000	0.0%
TOTAL TRANSFERS	1,591,025	1,574,498	1,574,498	1,574,498	1,633,540	3.7%
TOTAL REVENUES AND TRANSFERS	\$ 28,220,170	\$ 26,991,596	\$ 26,991,596	\$ 27,338,940	\$ 28,322,625	4.9%

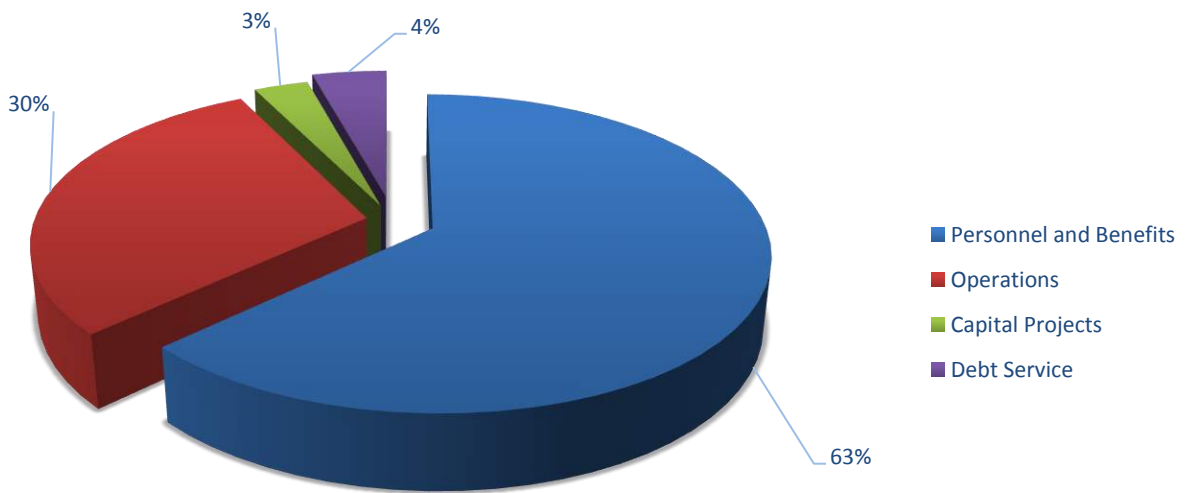
CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

General Fund Summary

Expenditures by Division
2016 - 17 Budget



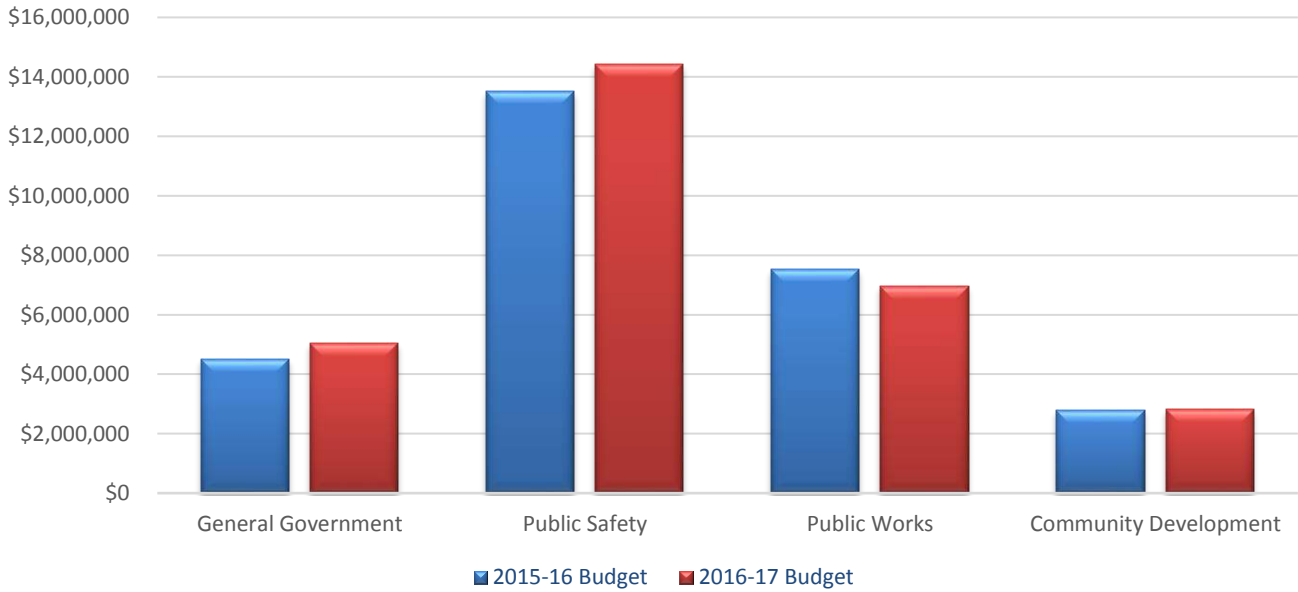
Expenditures by Function
2016 - 17 Budget



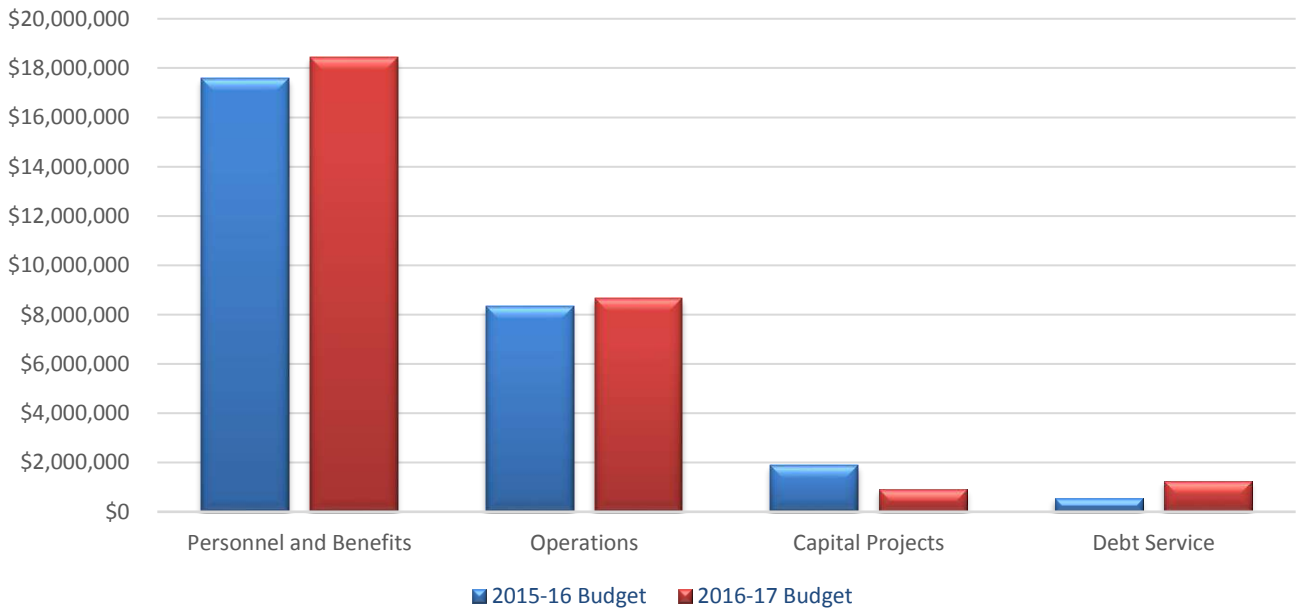
**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

General Fund Summary

Expenditures by Division 2016 - 17 Budget



Expenditures by Function 2016 - 17 Budget



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** General Fund Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 15,229,284	\$ 17,366,293	\$ 17,592,282	\$ 16,803,057	\$ 18,430,158	4.8%
Supplies	1,757,710	1,859,569	1,859,569	1,671,717	1,801,713	-3.1%
Maintenance and Services	6,104,988	6,450,143	6,450,143	6,582,659	6,850,256	6.2%
Other Expenses	25,839	40,839	40,839	40,839	40,839	0.0%
Transfers to Other Funds	2,328,504	374,752	499,572	499,572	1,202,275	140.7%
Subtotal	25,446,325	26,091,596	26,442,405	25,597,844	28,325,241	7.1%
Capital Outlay	340,127	900,000	1,883,799	1,883,799	900,000	-52.2%
Total Expenditures	\$ 25,786,453	\$ 26,991,596	\$ 28,326,204	\$ 27,481,643	\$ 29,225,241	3.2%

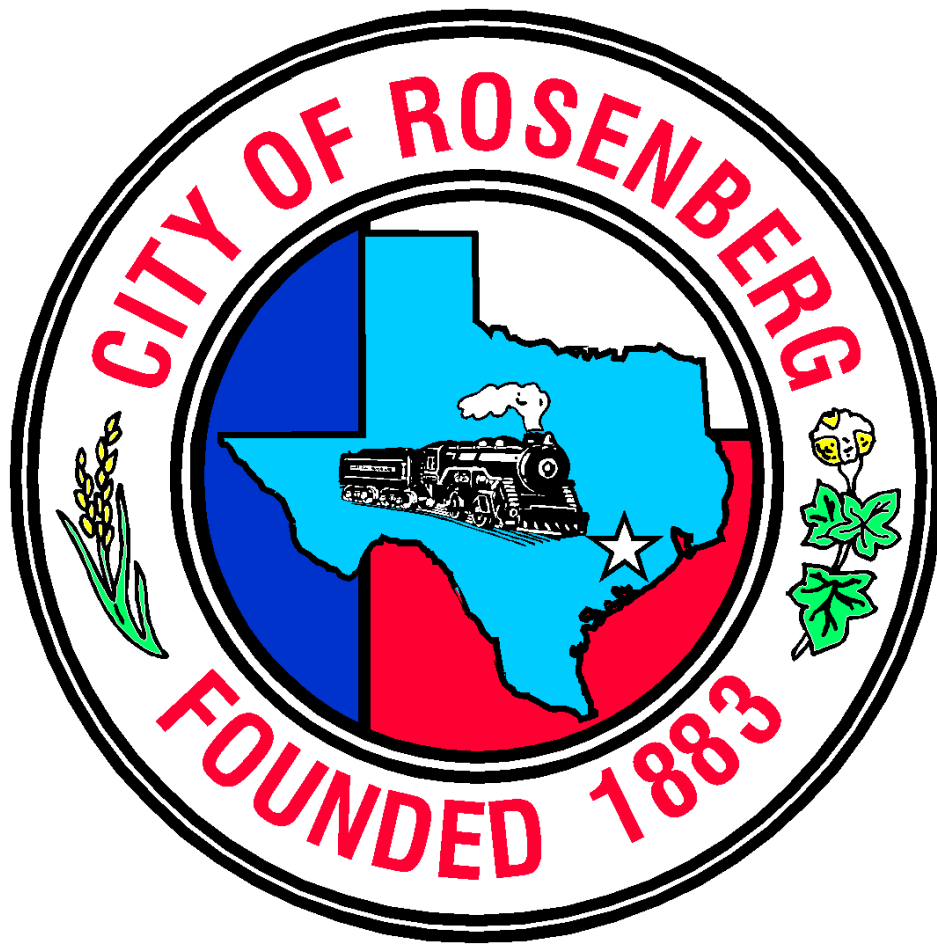
~ AUTHORIZED POSITIONS ~

Position Title						
General Government	31.32	33.28	33.28	33.28	32.76	
Public Safety	144.34	145.34	145.34	145.34	150.34	
Public Works	21.85	23.85	23.85	23.85	23.85	
Community Development	23.48	25.48	25.48	25.48	25.48	
Total Personnel	220.99	227.95	227.95	227.95	232.43	2.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** General Fund Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
GENERAL GOVERNMENT:						
Mayor & Council	\$ 38,058	\$ 65,172	\$ 65,172	\$ 65,972	\$ 67,004	
City Manager	517,075	562,466	788,456	673,184	426,960	
Human Resources	303,949	274,483	274,483	227,878	259,875	
Economic Development	227,169	251,348	251,348	255,404	275,364	
Technology	-	295,719	295,719	285,554	321,842	
Communications	210,430	167,272	167,272	161,320	240,322	
City Secretary	217,236	240,655	240,655	220,355	253,792	
Finance & Accounting	494,890	588,094	588,094	582,458	630,243	
Municipal Court	329,464	399,848	399,848	367,464	342,155	
City Attorney	229,136	205,000	205,000	285,000	240,000	
City Prosecutor	33,525	40,000	40,000	35,000	35,000	
General Government	3,410,702	921,818	1,046,638	1,087,679	1,791,299	
Building Maintenance	95,503	143,381	143,381	142,963	145,917	
Subtotal	6,107,137	4,155,257	4,506,067	4,390,232	5,029,775	11.6%
COMMUNITY DEVELOPMENT:						
Planning	285,630	403,329	403,329	403,179	434,530	
Engineering	253,725	190,000	190,000	290,000	240,000	
Planning	-	-	-	-	-	
Code Enforcement	509,401	661,018	661,018	600,367	679,999	
Health	161,994	203,641	203,641	201,737	173,246	
Civic Center	-	-	-	-	-	
Parks & Recreation	936,862	1,117,513	1,117,513	1,067,669	1,090,126	
Special Events	202,487	199,526	199,526	201,339	202,896	
Subtotal	2,350,100	2,775,027	2,775,027	2,764,291	2,820,797	1.6%
PUBLIC SAFETY:						
Police	7,368,729	8,178,004	8,178,004	7,715,845	8,833,605	
Emergency Management	5,263	12,655	12,655	12,655	19,923	
Animal Control	226,884	257,690	257,690	246,298	257,880	
School Officers & Crossing Guards	1,070,447	1,110,008	1,110,008	1,107,085	1,250,221	
Fire	3,023,195	3,606,970	3,606,970	3,517,514	3,669,898	
Fire Marshal	234,959	352,272	352,272	313,581	383,357	
Subtotal	11,929,476	13,517,599	13,517,599	12,912,977	14,414,885	6.6%
PUBLIC WORKS:						
Public Works	2,041,301	3,092,084	4,075,883	4,006,440	3,382,797	
Street Lighting & Signals	466,495	483,000	483,000	440,427	488,000	
Fleet Maintenance	276,015	368,628	368,628	367,276	388,986	
Solid Waste	2,615,929	2,600,000	2,600,000	2,600,000	2,700,000	
Subtotal	5,399,739	6,543,712	7,527,511	7,414,142	6,959,783	-7.5%
TOTAL EXPENSES	\$ 25,786,453	\$ 26,991,596	\$ 28,326,204	\$ 27,481,643	\$ 29,225,241	3.2%



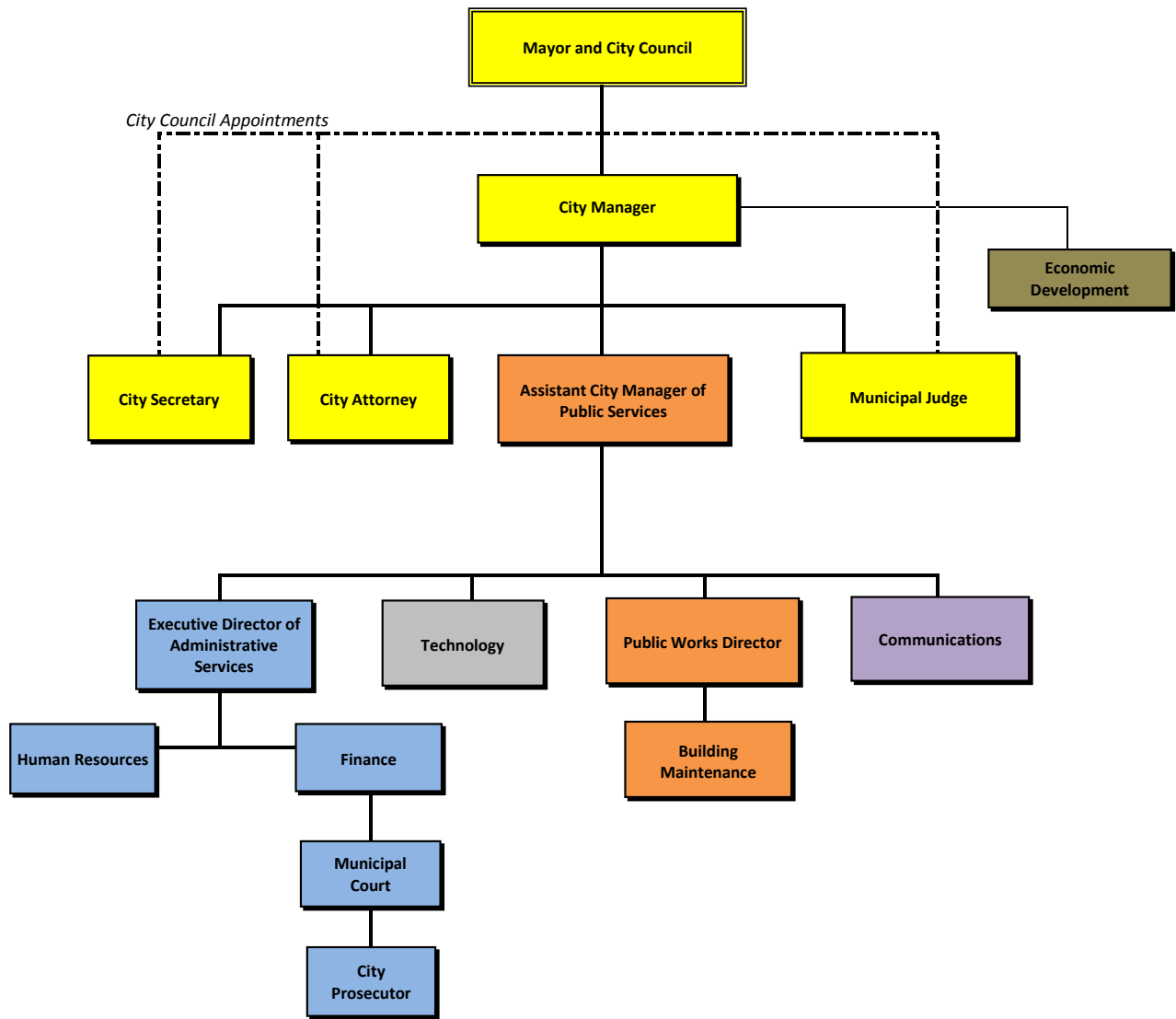
General Government

- General Government Organizational Chart
- General Government Summary
- Mayor/Council
- City Manager
- Human Resources
- Economic Development
- Technology
- Communications
- City Secretary
- Finance
- Municipal Court
- City Attorney
- City Prosecutor
- General Government
- Building Maintenance



CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

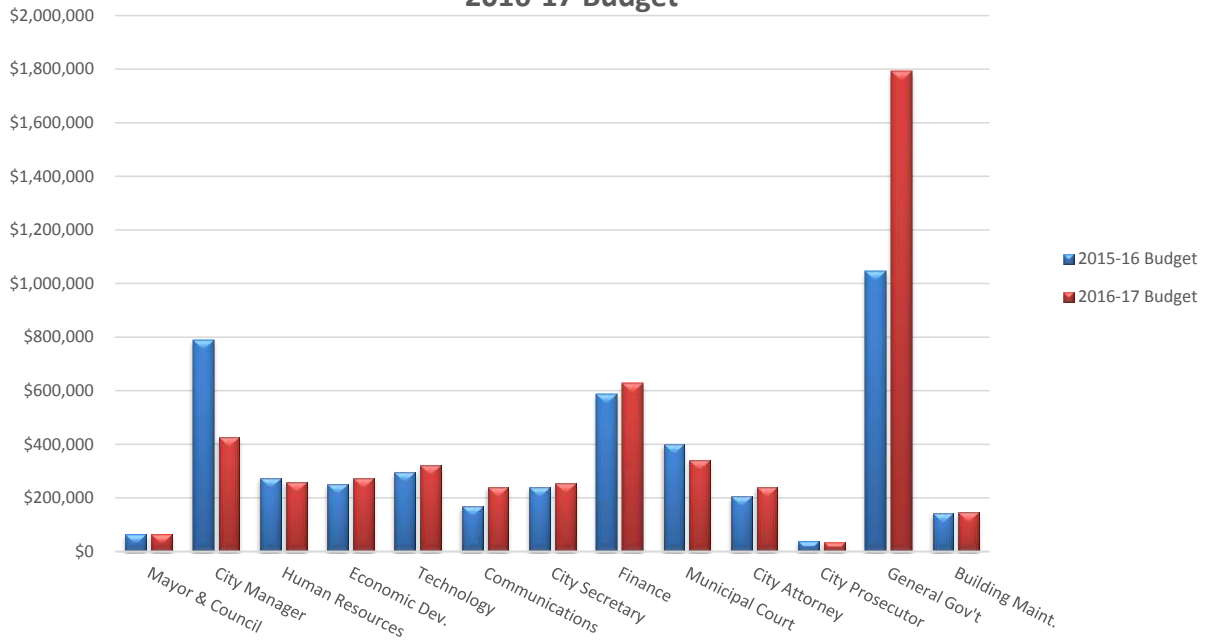
General Government Organizational Chart



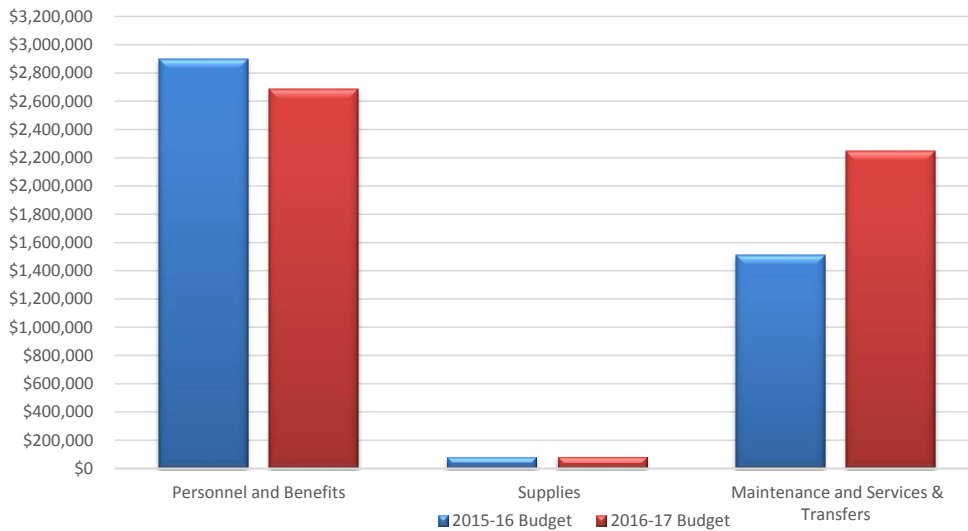
**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

General Government

**Expenditures by Department
2016-17 Budget**



**Expenditures by Function
2016-17 Budget**



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** General Government Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 2,308,893	\$ 2,673,924	\$ 2,899,913	\$ 2,735,527	\$ 2,686,011	
Supplies	62,757	81,000	81,000	77,285	83,200	
Maintenance and Services	1,406,983	1,010,582	1,010,582	1,062,848	1,043,289	
Other Expenses	-	15,000	15,000	15,000	15,000	
Transfers to Other Funds	2,328,504	374,752	499,572	499,572	1,202,275	
Subtotal	6,107,137	4,155,257	4,506,067	4,390,232	5,029,775	11.6%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 6,107,137	\$ 4,155,257	\$ 4,506,067	\$ 4,390,232	\$ 5,029,775	11.6%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Full-time equivalents:						
City Manager	5.00	5.00	4.00	4.00	4.00	
Human Resources	2.00	2.00	2.00	2.00	2.00	
Economic Development	3.00	3.00	3.00	3.00	3.00	
Technology	-	3.50	3.50	3.50	3.50	
Communications	2.50	1.50	2.50	2.50	2.50	
City Secretary	2.48	2.48	2.48	2.48	2.48	
Finance & Accounting	6.00	6.00	6.00	6.00	6.00	
Municipal Court	5.48	5.48	5.48	5.48	4.96	
General Government	2.86	2.32	2.32	2.32	2.32	
Building Maintenance	2.00	2.00	2.00	2.00	2.00	
Total Personnel	31.32	33.28	33.28	33.28	32.76	-1.6%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council	FUNCTION: General Government	ACCOUNT: 101-11XX-510
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MISSION STATEMENT:

To anticipate community needs, to deliver exceptional service and to cultivate an enhanced quality of life in our community through leadership, innovation and cooperative partnerships.

PROGRAM DESCRIPTION:

The City of Rosenberg is currently operating under a Home Rule City Charter adopted November 20, 1956, with the latest revision being May 9, 2015. The governing body of the City is the City Council. Beginning with the April 1985 Election, the City adopted the Council/Manager form of government, converting from the mayoral form of government. In addition, after the August 1992 Election, the structure of the City Council was changed from the Mayor and all Council Members elected at-large, to an at-large Mayor, two at-large Council positions, and four single-member Council Members representing their respective single-member districts. The City Manager, City Secretary, Police Chief, City Attorney, and Municipal Court Judge are appointed by the Mayor and City Council.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Effectively manage the growth that will occur in Rosenberg in the coming years.

Objectives:

- Secure a long-term, sustainable water supply.
- Adopt a comprehensive plan.
- Proactive management of municipal facilities.
- Continue career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 2: Enhance Rosenberg's quality of life for residents, businesses and visitors.

Objectives:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Mayor & Council	FUNCTION: General Government	ACCOUNT: 101-11XX-510
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- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: Increase the public's confidence in the City of Rosenberg, its staff and its services.

Objectives:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.

FY2017 BUDGET NOTES:

1. No significant changes from FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council Summary **FUNCTION:** N/A **ACCOUNT:** 101-11XX-510

<u>Classification</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted Budget</u>	<u>2015-16 Adjusted Budget</u>	<u>2015-16 Estimate</u>	<u>2016-17 Budget</u>	<u>Var %</u>
~ FUNCTION AND CLASSIFICATION SUMMARY ~						
Personnel and Benefits	\$ 19,343	\$ 19,402	\$ 19,402	\$ 19,402	\$ 19,402	
Supplies	4,420	13,000	13,000	13,800	14,000	
Maintenance and Services	14,296	32,770	32,770	32,770	33,602	
Subtotal	38,058	65,172	65,172	65,972	67,004	2.8%
Total Expenditures	\$ 38,058	\$ 65,172	\$ 65,172	\$ 65,972	\$ 67,004	2.8%

~ AUTHORIZED POSITIONS ~

- Position Title
- Council At-Large Position #1
 - Council At-Large Position #2
 - Council District 1
 - Council District 2
 - Council District 3
 - Council District 4
 - Mayor

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Mayor & Council **FUNCTION:** General Government **ACCOUNT:** 101-1100-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	\$ 2,128	\$ 2,500	\$ 2,500	\$ 3,300	\$ 3,500	
Maintenance and Services	4,358	10,530	10,530	10,530	10,962	
Subtotal	6,485	13,030	13,030	13,830	14,462	11.0%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 6,485	\$ 13,030	\$ 13,030	\$ 13,830	\$ 14,462	11.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Supplies:						
31 35 Business Expenses	\$ 2,128	\$ 2,500	\$ 2,500	\$ 3,300	\$ 3,500	
Subtotal	2,128	2,500	2,500	3,300	3,500	40.0%
Maintenance and Services:						
41 45 Special Council Expenditures	3,755	1,600	1,600	1,600	1,600	
42 60 Technology Fees	-	7,750	7,750	7,750	8,182	
43 45 Awards	178	500	500	500	500	
51 20 General Insurance	50	90	90	90	90	
52 20 Postage	129	290	290	290	290	
54 10 Printing and Binding	247	300	300	300	300	
Subtotal	4,358	10,530	10,530	10,530	10,962	4.1%
Total Expenditures	\$ 6,485	\$ 13,030	\$ 13,030	\$ 13,830	\$ 14,462	11.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:
General

DEPARTMENT:
Mayor & Council
- Council District 1

FUNCTION:
General Government

ACCOUNT:
101-1123-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	210	1,350	1,350	1,350	1,350	
Maintenance and Services	2,260	3,140	3,140	3,140	3,140	
Total Expenditures	\$ 5,056	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,077	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 1

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	3	
Subtotal	2,586	2,587	2,587	2,587	2,587	0.0%
Supplies:						
31 35 Business Expenses	210	1,250	1,250	1,250	1,250	
31 90 Other Supplies	-	100	100	100	100	
Subtotal	210	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	640	640	640	640	
55 10 Education and Training	2,260	2,500	2,500	2,500	2,500	
Subtotal	2,260	3,140	3,140	3,140	3,140	0.0%
Total Expenditures	\$ 5,056	\$ 7,077	\$ 7,077	\$ 7,077	\$ 7,077	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:
General

DEPARTMENT:
Mayor & Council
- Council District 3

FUNCTION:
General Government

ACCOUNT:
101-1125-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,530	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	83	1,350	1,350	1,350	1,350	
Maintenance and Services	1,673	3,040	3,040	3,040	3,140	
Total Expenditures	\$ 4,286	\$ 6,977	\$ 6,977	\$ 6,977	\$ 7,077	1.4%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 3

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,348	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	180	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	3	
Subtotal	2,530	2,587	2,587	2,587	2,587	0.0%
Supplies:						
31 35 Business Expenses	77	1,250	1,250	1,250	1,250	
31 90 Other Supplies	6	100	100	100	100	
Subtotal	83	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	342	540	540	540	640	
55 10 Education and Training	1,331	2,500	2,500	2,500	2,500	
Subtotal	1,673	3,040	3,040	3,040	3,140	3.3%
Total Expenditures	\$ 4,286	\$ 6,977	\$ 6,977	\$ 6,977	\$ 7,077	1.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:
General

DEPARTMENT:
Mayor & Council
- Council District 4

FUNCTION:
General Government

ACCOUNT:
101-1126-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,586	\$ 2,587	\$ 2,587	\$ 2,587	\$ 2,587	
Supplies	42	1,350	1,350	1,350	1,350	
Maintenance and Services	1,077	3,040	3,040	3,040	3,140	
Total Expenditures	\$ 3,705	\$ 6,977	\$ 6,977	\$ 6,977	\$ 7,077	1.4%

~ AUTHORIZED POSITIONS ~

Position Title
Council District 4

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
12 10 Council Members	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
20 20 Social Security	184	184	184	184	184	
20 50 Workers' Compensation	3	3	3	3	3	
Subtotal	2,586	2,587	2,587	2,587	2,587	0.0%
Supplies:						
31 35 Business Expenses	36	1,250	1,250	1,250	1,250	
31 90 Other Supplies	6	100	100	100	100	
Subtotal	42	1,350	1,350	1,350	1,350	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	540	540	540	640	
55 10 Education and Training	1,077	2,500	2,500	2,500	2,500	
Subtotal	1,077	3,040	3,040	3,040	3,140	3.3%
Total Expenditures	\$ 3,705	\$ 6,977	\$ 6,977	\$ 6,977	\$ 7,077	1.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: City Manager	FUNCTION: General Government	ACCOUNT: 101-1200-510
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PROGRAM DESCRIPTION:

The City Manager is the chief executive officer for the City of Rosenberg, and is appointed by the Mayor and City Council. The office of City Manager includes the City Manager, Executive Assistant, Citizen Relations Coordinator and Agenda Coordinator. The City Manager, under guidelines of the City Charter and Code of Ordinances, administers the policies of the City Council. This office coordinates, directs, and reviews the activities of all departments within the City of Rosenberg. The City Manager appoints all department heads of the various City departments, with the exception of the Police Chief, City Secretary, City Attorney, and Municipal Court Judge, whom the Mayor/Council appoints.

STRATEGIC PLAN GOALS:

Goal 1 - Effectively manage the growth that will occur in Rosenberg in the coming years.

Strategies:

- Secure a long-term, sustainable water supply.
- Proactive management of municipal infrastructure.
- Continued career development of City personnel in order to provide a maximum level of service to City customers.
- Improve the maintenance of existing City facilities and anticipate and plan for the future space needs of a growing City.
- Proposed Municipal Bond Election in 2018.
- Continue to invest in technology in order to provide more innovative, efficient and cost-effective means of service provision.

Goal 2 - Enhance Rosenberg's quality of life for residents, businesses and visitors.

Strategies:

- Continue to find innovative ways to protect the health, safety and welfare of Rosenberg's residents, businesses, visitors and property located within the City.
- Using a variety of tools, work towards the expansion and diversification of Rosenberg's economy.
- Recognition of Rosenberg as possessing the premier parks and recreation program in Fort Bend County.
- Identify and implement opportunities for the redevelopment and rejuvenation of fading areas of the City.

Goal 3 - Increase the public's confidence in the City of Rosenberg, its staff and its services.

Strategies:

- Improve transparency and promote staff accountability.
- Continue to recognize and implement new ways to provide customer service of the highest standard.
- Develop more effective channels for communicating with Rosenberg stakeholders in order to promote public engagement.
- Invest in facilities and equipment in order to increase the public's confidence and pride in the City.
- Build an exceptional team of leaders that will proactively address City needs through collaborative problem-solving.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: City Manager	FUNCTION: General Government	ACCOUNT: 101-1200-510
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FY2017 BUDGET NOTES:

1. Reduction in Personnel and Benefits due to the elimination of the Executive Director of Support Services position.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 512,626	\$ 534,045	\$ 760,035	\$ 644,763	\$ 400,306	
Supplies	1,236	1,700	1,700	1,700	1,700	
Maintenance and Services	3,212	26,721	26,721	26,721	24,954	
Total Expenditures	\$ 517,075	\$ 562,466	\$ 788,456	\$ 673,184	\$ 426,960	-45.8%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15	2015-16 Adopted	2015-16 Adjusted	2015-16 Estimate	2016-17	Var %
City Manager	1.00	1.00	1.00	1.00	1.00	
Executive Director of Support Services	1.00	1.00	-	-	-	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Secretary II	1.00	-	-	-	-	
Administrative Support Coordinator	-	1.00	1.00	1.00	1.00	
Citizen Relations Coordinator	1.00	-	-	-	-	
Administrative Specialist	-	1.00	1.00	1.00	1.00	
Total Personnel	5.00	5.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** City Manager **FUNCTION:** General Government **ACCOUNT:** 101-1200-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 375,623	\$ 388,415	\$ 583,605	\$ 500,000	\$ 300,394	
10 20 Overtime	556	1,200	1,200	1,200	1,200	
10 30 Longevity	4,665	4,965	4,965	4,965	1,425	
10 40 Incentive Pay	600	600	600	600	600	
20 10 Retirement	56,839	56,208	84,158	70,000	41,357	
20 20 Social Security	26,097	31,170	34,020	30,000	23,687	
20 40 Insurance	35,289	38,689	38,689	32,500	24,610	
20 50 Workers' Compensation	498	531	531	531	404	
20 55 Long Term Disability	1,059	867	867	867	629	
20 60 Auto Allowance	10,800	10,800	10,800	3,500	6,000	
20 65 Cell Phone Allowance	600	600	600	600	-	
Subtotal	512,626	534,045	760,035	644,763	400,306	-47.3%
Supplies:						
31 10 Office Supplies	499	700	700	700	700	
31 35 Business Expenses	737	1,000	1,000	1,000	1,000	
Subtotal	1,236	1,700	1,700	1,700	1,700	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	956	3,400	3,400	3,400	3,400	
42 60 Technology Fees	-	17,571	17,571	17,571	15,804	
51 20 General Insurance	792	1,000	1,000	1,000	1,000	
52 20 Postage	269	400	400	400	400	
54 10 Printing and Binding	155	250	250	250	250	
55 10 Education and Training	1,040	4,100	4,100	4,100	4,100	
Subtotal	3,212	26,721	26,721	26,721	24,954	-6.6%
Total Expenditures	\$ 517,075	\$ 562,466	\$ 788,456	\$ 673,184	\$ 426,960	-45.8%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Human Resources	FUNCTION: General Government	ACCOUNT: 101-1210-510
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MISSION STATEMENT:

Through strategic partnerships and collaboration, the Human Resources Department recruits, develops and retains an innovative workforce to foster a healthy, safe, and productive work environment for employees, departments, and the public.

PROGRAM DESCRIPTION:

The Human Resources activity is under the direction of the Executive Director of Administrative Services and Human Resources Director. The Human Resources Department is primarily responsible for six key areas: recruitment; training; a productive workforce; an enabling work environment; a sustainable workforce; and accommodating responsive communication with employees. The Department's goals are to assure that the City's employees are well led; that the organization is continually becoming more productive; that employees' competencies match the anticipated needs of the City; and, that in retention and recruitment efforts, the Department is approachable, and helpful.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Anticipate and respond to changes, and staffing trends including incentives, and benefits for City positions.

Objectives:

- Recruitment related services.
- Utilize social media.
- Online job application system.
- Incentive Pay studies.
- Tuition reimbursement studies.

Department Goal# 2: Training staff in employee relations and performance management; maintaining compliance with applicable rules, laws, and regulations; and expanding services and technology to provide for efficiency.

Objectives:

- Training to managers and supervisors.
- Personnel Policies & Procedures Manual.
- Automate time recording system.
- Online Performance Management System.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Human Resources	FUNCTION: General Government	ACCOUNT: 101-1210-510
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❖ ***The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.***

Department Goal# 3: Expanding services and technology to better serve the future needs; offer wellness programs that improve employee health and well-being and promote a healthy work environment.

Objectives:

- City Wellness Policy.
- Safety & Wellness Committee.
- Voluntary benefits.
- Automate open enrollment.

❖ ***The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.***

Department Goal #4: Controlling loss exposures and responding timely to concerns, questions, or complaints about health and safety issues.

- Safety training to departments.
- Update the Safety Manual.
- Worker’s Compensation Program.

Department Goal# 5: Training and development designed to increase individual and organizational productivity including succession planning efforts.

Objectives:

- Training opportunities to the departments.
- Succession planning.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Human Resources	FUNCTION: General Government	ACCOUNT: 101-1210-510
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PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Number of FTE's	270.10	274.56	279.04
Average income per employee by hour	\$24.12	\$25.15	\$26.00
Average tenure per employee	10	11	12
Number of vacancies filled:			
Full-time positions	50	55	60
Part-time positions	10	12	7
Number of applications received:			
Full-time positions	900	1000	1300
Part-time positions	30	50	30
Percentages of new hires successfully completing probation	88%	90%	85%
Number of grievances processed:	1	1	1
Number of performance evaluations processed (Includes annual and probationary period):	240	270	260
Percentage of appraisals completed on time	55%	60%	55%
Number of worker compensation claims filed:	20	20	35
Loss Time (in days)	60	55	65
Number of employee development programs held:			
Management/Supervisors	7	7	8
Employees	8	8	9
Number of participants from the employee development programs	230	230	240
Number of safety/wellness training programs held:	8	9	12
Number of participants from the safety/wellness training programs	210	230	245
Total of hours in safety training	15	17	25

FY2017 BUDGET NOTES:

1. No significant changes from FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 164,494	\$ 161,116	\$ 161,116	\$ 122,946	\$ 157,868	
Supplies	4,382	4,150	4,150	4,900	4,600	
Maintenance and Services	135,073	109,217	109,217	100,032	97,407	
Total Expenditures	\$ 303,949	\$ 274,483	\$ 274,483	\$ 227,878	\$ 259,875	-5.3%

~ AUTHORIZED POSITIONS ~

Position Title						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	-	-	-	-	
Administrative Support Coordinator	-	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Human Resources **FUNCTION:** General Government **ACCOUNT:** 101-1210-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 120,947	\$ 117,868	\$ 117,868	\$ 90,000	\$ 115,677	
10 30 Longevity	450	570	570	570	330	
10 40 Incentive Pay	300	300	300	300	1,500	
20 10 Retirement	17,942	16,755	16,755	12,500	16,016	
20 20 Social Security	9,044	9,292	9,292	6,700	9,173	
20 40 Insurance	12,924	13,455	13,455	10,000	12,305	
20 50 Workers' Compensation	153	158	158	158	155	
20 55 Long Term Disability	333	318	318	318	312	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
Subtotal	164,494	161,116	161,116	122,946	157,868	-2.0%
Supplies:						
31 10 Office Supplies	728	800	800	1,500	1,200	
31 30 Recruiting Expenses	2,433	2,000	2,000	2,000	2,000	
31 35 Business Expenses	171	250	250	300	300	
31 90 Other Supplies	1,000	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	50	100	100	100	100	
Subtotal	4,382	4,150	4,150	4,900	4,600	10.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	265	600	600	400	400	
42 60 Technology Fees	-	3,982	3,982	3,982	5,857	
42 65 Employee Recognition Program Expenses	6,184	9,000	9,000	9,000	9,000	
43 30 Medical-Employee Recruitment	34,002	39,000	39,000	35,000	35,000	
43 32 Employee Drug Screening	1,050	3,000	3,000	3,000	3,000	
43 45 Awards	1,155	3,600	3,600	3,600	3,600	
43 90 Other Professional Services	14,887	21,000	21,000	15,000	18,000	
51 20 General Insurance	312	550	550	350	350	
52 10 Telephone/Communications	473	620	620	-	-	
52 20 Postage	289	475	475	300	300	
53 10 Advertising	11,968	15,000	15,000	10,000	10,000	
54 10 Printing and Binding	332	400	400	400	400	
55 10 Education and Training	2,040	5,250	5,250	4,000	4,000	
57 10 Other Contractual Services	62,115	6,740	6,740	15,000	7,500	
Subtotal	135,073	109,217	109,217	100,032	97,407	-10.8%
Total Expenditures	\$ 303,949	\$ 274,483	\$ 274,483	\$ 227,878	\$ 259,875	-5.3%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Economic Development	FUNCTION: General Government	ACCOUNT: 101-1211-510
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PROGRAM DESCRIPTION:

The Economic Development Department exists to recruit and retain business to the City and to encourage existing businesses to expand within the City. In addition to business recruitment and retention efforts, the Economic Development Department also consists of the Main Street Program and tourism efforts. The Economic Development Department is primarily funded through a portion of sales tax receipts dedicated to the Rosenberg Development Corporation.

The Director of Economic Development is the staff liaison and executive director of the Rosenberg Development Corporation. The Director, is in the initial point of contact for new commercial and industrial prospects. The department consists of a Director of Economic Development, Assistant Economic Development Director, Main Street Manager, and a Senior Administrative Specialist

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Goals and Objectives

Goal 1 – Facilitate Business Recruitment Efforts.

Strategies:

- ***Strategy 1: Formalize Incentive Plan***
 - Develop formal incentive plan to determine competitiveness in the Houston Market.
 - Evaluate increasing minimum standards in Tax Abatement Guidelines.
 - Evaluate the recommendations from the livable centers study on incentivizing redevelopment opportunities along the 90A Corridor.

- ***Strategy 2: Business Attraction / Lead Sources***
 - Increase level of membership in Texas One Program and Team Texas Program. Leverage membership of the two organizations to reach a broader audience.
 - Continue to network with Governor’s Office of Economic Development and Tourism and Greater Houston Partnership.
 - Annually attend ICSC Conference in Dallas to promote Retail and Commercial Development Opportunities in Rosenberg.
 - Establish improved relationships with the Port of Freeport.
 - Utilize Google Analytics to track amount of visits to website and track the location of page views.
 - Partner with Fort Bend Global Initiatives on conducting prospect & consulate visits that promote Foreign Direct Investment Opportunities (FDI)
 - Shift towards utilizing a Customer Relation Management (CRM) System, to better track the generation of leads, business retention visits, and contract compliance.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Economic Development	FUNCTION: General Government	ACCOUNT: 101-1211-510
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- **Strategy 3: Promotion of Available Property**
 - Coordinate with Rosenberg Planning Department on adding GIS Data to available property list. GIS layers should include utility infrastructure, floodplain, rail lines/spurs and pipelines.
 - Add Rosenberg Business Park and Walsh Road Industrial Park to the Texas Economic Development Council lists of certified sites. Continue to promote Rosenberg Business Park and Walsh Road Industrial Park as shovel-ready sites.
 - Regularly attend Fort Bend Society of Commercial Realtor Meetings to promote available property in Rosenberg.

Goal 2 – Continue Business Retention and Expansion Efforts.

- **Strategy 1: On-Going Business Retention Visits**
 - Continue to carry-out RDC Business Retention plan with 15 Business Retention Visits a quarter.
- **Strategy 2: Maintaining Database of Rosenberg Companies**
 - An important component of the program will be collecting information on the business community for use in measuring the scope of the City's economic activity.
- **Strategy 3: Survey Existing Rosenberg Businesses**
 - Utilize a survey to learn about business climate, labor/training needs, marketing and trade, finance and banking, regulatory issues, barriers to growth, satisfaction with public services or facilities, past utilization of and satisfaction with local business assistance programs; overall marketing conditions, prospects for next five years.
- **Strategy 4: Workforce Initiative**
 - Information gleaned from the survey regarding the existing companies' labor needs can be used to develop a strategy with the existing education and workforce development organizations. Economic Development Staff plans to regularly meet with representatives from TSTC to discuss the training needs of the top Rosenberg employers.
 - Partner with TSTC on expanding its presence in Fort Bend County.
- **Strategy 5: Business Appreciation**
 - Continue to host annual business appreciation luncheon.
 - Continue to host periodic economic development partnership meetings.

Goal 3 – Expand Tourism Efforts:

- **Strategy 1: Promote Visit Rosenberg Brand.**
 - Create Unique Visit Rosenberg website
 - Incorporate section on website providing direct information to meeting planners, including meeting spaces and sports facilities.
 - Develop an Event Calendar that list annual events held in Rosenberg.
 - Work with Rosenberg Development Corporation on developing Rosenberg Magazine.
 - Create both a digital and hard copy of a Rosenberg Visitors Guide.
 - Develop social media presence highlighting Rosenberg tourism assets.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Economic Development	FUNCTION: General Government	ACCOUNT: 101-1211-510
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Goal 4 – Facilitate Main Street Program:

- **Strategy 1: Promoting the District.**
 - Create social media presence and website to promote the main street program.
 - Create newsletter to highlight activities in the main street area.
 - Promote cultural arts designation by the Texas Commission on the Arts.
 - Partner with Rosenberg Arts Alliance on creating events in the main street area.
 - Create downtown shopping guide and historic walking tour to promote downtown businesses.
- **Strategy 2: Organizing the District.**
 - Identify volunteers to serve on the Design, Economic Restructuring, Organization, and Promotion Committees.
 - Create volunteer database.
- **Strategy 3: Design**
 - Stay connected to the Texas Main Street design office and make design requests as needed.
 - Develop a plan to reach out to property owners and provide them with education on the Texas Main Street design office.
 - Provide guidance on opportunities for increasing landscaping and beautifications efforts in Downtown Rosenberg.
 - Carry-out Façade Improvement and Downtown Improvement Grants.
- **Strategy 4: Economic Restructuring**
 - Create inventory of available property in the Main Street District.
 - Regularly meet with Commercial Realtors to discuss development opportunities in the main street district.
 - Work with the Rosenberg Development Corporation on the implementation of Wayfinding signage.

Relevant Department Indicators

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
• Number of Site Visits Hosted	N/A	28	26
• Number of Business Retention Visits	50	72	67
• Number of Unique Website Visits	N/A	8,800	11,718
• Total Jobs Announced from RDC Projects	102	443	160
• Total Investment Announced by RDC Projects	\$44,000,000	\$86,812,000	\$19,400,000

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Economic Development	FUNCTION: General Government	ACCOUNT: 101-1211-510
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Relevant Economic Indicators

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
• Population	35,829	36,435	37,359
• Total Employment	15,142	15,991	16,052
• Unemployment Rate	4.2 %	3.9 %	4.4%
• Sales Tax Receipts	\$16,550,258	\$16,746,644	\$15,710,868
• Number of Homes Built (City and ETJ)	775	818	744
• Number of Homes Platted (City and ETJ)	1,387	547	876
• Hotel Occupancy Tax Receipts	\$744,371	\$595,000	\$595,000

FY2017 BUDGET NOTES:

1. No significant changes from the FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Economic Development **FUNCTION:** General Government **ACCOUNT:** 101-1211-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 226,088	\$ 240,521	\$ 240,521	\$ 244,577	\$ 263,872	
Maintenance and Services	1,082	10,827	10,827	10,827	11,492	
Total Expenditures	\$ 227,169	\$ 251,348	\$ 251,348	\$ 255,404	\$ 275,364	9.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Economic Development Director	1.00	1.00	1.00	1.00	1.00	
Assistant Economic Development Director	1.00	1.00	1.00	1.00	1.00	
Secretary II	1.00	-	-	-	-	
Senior Administrative Specialist	-	1.00	1.00	1.00	1.00	0.0%
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

~ EXPENDITURE DETAIL ~

Personnel and Benefits:							
10 10	Salaries and Wages	\$ 159,935	\$ 173,510	\$ 173,510	\$ 173,510	\$ 179,100	
10 30	Longevity	-	169	169	169	387	
10 40	Incentive Pay	-	-	-	-	900	
20 10	Retirement	24,525	25,349	25,349	25,349	25,377	
20 20	Social Security	12,257	14,057	14,057	14,057	14,534	
20 40	Insurance	19,101	17,129	17,129	21,185	33,244	
20 50	Workers' Compensation	213	239	239	239	247	
20 55	Long Term Disability	456	468	468	468	484	
20 60	Auto Allowance	9,600	9,600	9,600	9,600	9,600	
	Subtotal	226,088	240,521	240,521	244,577	263,872	9.7%
Maintenance and Services:							
42 60	Technology Fees	-	9,902	9,902	9,902	10,567	
51 20	General Insurance	262	300	300	300	300	
52 10	Telephone/Communications	820	625	625	625	625	
	Subtotal	1,082	10,827	10,827	10,827	11,492	6.1%
	Total Expenditures	\$ 227,169	\$ 251,348	\$ 251,348	\$ 255,404	\$ 275,364	9.6%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Technology	FUNCTION: General Government	ACCOUNT: 101-1220-510
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MISSION STATEMENT:

To build and enable a leading digital city; and to provide innovative technology solutions that support City departments in delivering quality services to the community and that promote transparency, open government, citizen engagement, and sound resource management practices throughout the organization.

PROGRAM DESCRIPTION:

The Technology Department, under the direction and supervision of the Director of Technology, is primarily responsible for directing, coordinating and managing the planning, installation, implementation, and maintenance of, and training related to the City's information systems. The Department handles day-to-day system and user support, and coordinates with vendors as required.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal #1: Formalize information security.

Objectives:

- Create VLAN for all buildings throughout city.
- Expand Network security management tools.
- Implement change auditor for tracking.

Department Goal #2: Standardize and enhance internal service delivery.

Objectives:

- Recruit, retain, and train highly qualified staff.
- Champion career development and excellence in service provision.
- Improve Technology service level standards and track progress.
- Move one tech position into administrator role.

Department Goal #3: Centralize and Consolidate.

Objectives:

- Complete Server Virtualization
- Continue to use Active Directory as single point of authentication
- Continue to bring disparate functional systems together with technology systems framework.

Department Goal #4: Improve Standards.

Objectives:

- Follow ITIL best practices in Technology service areas
- Continue to implement hardware and software standards
- Implement Service Level Agreement for Technology services

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Technology	FUNCTION: General Government	ACCOUNT: 101-1220-510
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PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Total Training Hours	88	120	160
Support Request Resolved	2400	3000	3000
Average Completion Time	8 Days	4 Days	2 Days
Enterprise Servers Supported	27	30	30
Terabytes of Data Stored	14	16	16
Virtualized Servers	8%	85%	90%

FY2017 BUDGET NOTES:

1. No significant changes from the FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1220-510

<u>Classification</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted Budget</u>	<u>2015-16 Adjusted Budget</u>	<u>2015-16 Estimate</u>	<u>2016-17 Budget</u>	<u>Var %</u>
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ -	\$ 274,719	\$ 274,719	\$ 264,654	\$ 308,442	
Supplies	-	950	950	1,350	1,350	
Maintenance and Services	-	20,050	20,050	19,550	12,050	
Subtotal	-	295,719	295,719	285,554	321,842	8.8%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ -	\$ 295,719	\$ 295,719	\$ 285,554	\$ 321,842	8.8%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Director of Technology	-	1.00	1.00	1.00	1.00	
Information Technology System Administrator	-	-	1.00	1.00	1.00	
Information Technology Support Specialist	-	2.00	1.00	1.00	1.00	
Senior Administrative Specialist	-	0.50	0.50	0.50	0.50	
Total Personnel	-	3.50	3.50	3.50	3.50	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Technology **FUNCTION:** General Government **ACCOUNT:** 101-1220-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ -	\$ 200,065	\$ 200,065	\$ 190,000	\$ 225,751	
10 20 Overtime	-	2,300	2,300	2,300	2,300	
10 30 Longevity	-	100	100	100	300	
20 10 Retirement	-	28,664	28,664	28,664	31,143	
20 20 Social Security	-	15,896	15,896	15,896	17,837	
20 40 Insurance	-	22,092	22,092	22,092	25,406	
20 50 Workers' Compensation	-	270	270	270	304	
20 55 Long Term Disability	-	532	532	532	601	
20 60 Auto Allowance	-	4,800	4,800	4,800	4,800	
Subtotal	-	274,719	274,719	264,654	308,442	12.3%
Supplies:						
31 10 Office Supplies	-	100	100	100	100	
31 35 Business Expenses	-	800	800	1,200	1,200	
31 90 Other Supplies	-	50	50	50	50	
Subtotal	-	950	950	1,350	1,350	42.1%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	3,500	3,500	3,500	1,500	
43 90 Other Professional Services	-	11,000	11,000	11,000	5,500	
51 20 General Insurance	-	1,000	1,000	500	500	
52 20 Postage	-	50	50	50	50	
55 10 Education and Training	-	4,500	4,500	4,500	4,500	
Subtotal	-	20,050	20,050	19,550	12,050	-39.9%
Total Expenditures	\$ -	\$ 295,719	\$ 295,719	\$ 285,554	\$ 321,842	8.8%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Communications	FUNCTION: General Government	ACCOUNT: 101-1250-510
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MISSION STATEMENT:

To facilitate internal and external communications in order to improve service to the community; and to serve the City as a whole and the community at large by building community and organizational strength through the timely formulation and dissemination of accurate, relevant information regarding City services, programs and projects, and by facilitating the defining and telling of the Rosenberg “story.”

PROGRAM DESCRIPTION:

The Communications Department, under the direction and supervision of the Communications Manager, oversees the flow of information, develops and implements strategies and plans to communicate the City’s message, and advises leaders about public relations and communication strategy. The Department is responsible for engaging the public; media and community relations; and developing, planning, and coordinating positive internal and external campaigns to heighten awareness, inform, and educate on all aspects of City operations.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Anticipate and meet the changing needs of the community and organization.

Objectives:

- Gather, manage and analyze data continually.
- Plan, implement, learn, and think instead of simply reacting.
- Tackle problems collaboratively - at all levels, in all departments.
- Reevaluate and reallocate resources as needed.

❖ *The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.*

Department Goal# 2: Anticipate and meet the changing needs of the community and organization.

Objectives:

- Organize, train, and build a City communications team.
- Champion career development and professional growth.
- Value, encourage, and support a diverse workforce.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1250-510

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.*

- Department Goal# 3: Increase public confidence.

Objectives:

- Improve transparency.
- Engage public.
- Create and develop strategic partnerships with other community organizations and groups.
- Enhance services to citizens through technology.

PERFORMANCE INDICATORS:

	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Estimate</u>	<u>2016-17</u> <u>Projected</u>
Press releases distributed	100	100	100
Prepare and distribute City Newsletter	3	12	12
New engagement channels created	2	2	4
Professional certification and training attended	1	2	3
Opportunities for formal resident feedback facilitated	6	5	6
Avenues to improve transparency	2	2	3
Services enhanced through new technology	3	3	5
Addresses reached through newsletter distribution	14,000/9,200	9,700	10,000

FY2017 BUDGET NOTES:

1. Personnel and Benefits increased due to the new Content Specialist position added during FY2016.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1250-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 161,382	\$ 108,322	\$ 108,322	\$ 114,046	\$ 184,249	
Supplies	811	550	550	1,535	2,600	
Maintenance and Services	48,236	58,400	58,400	45,739	53,473	
Total Expenditures	\$ 210,430	\$ 167,272	\$ 167,272	\$ 161,320	\$ 240,322	43.7%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Information Services	1.00	-	-	-	-	
Communications Manager	1.00	1.00	1.00	1.00	1.00	
Content Specialist	-	-	1.00	1.00	1.00	
Administrative Assistant - Information Services	0.50	-	-	-	-	
Senior Administrative Specialist	-	0.50	0.50	0.50	0.50	
Total Personnel	2.50	1.50	2.50	2.50	2.50	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Communications **FUNCTION:** General Government **ACCOUNT:** 101-1250-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 120,446	\$ 82,276	\$ 82,276	\$ 88,000	\$ 138,398	
10 30 Longevity	370	-	-	-	95	
20 10 Retirement	18,081	11,381	11,381	11,381	18,579	
20 20 Social Security	9,365	6,311	6,311	6,311	10,641	
20 40 Insurance	7,853	8,025	8,025	8,025	15,381	
20 50 Workers' Compensation	161	107	107	107	181	
20 55 Long Term Disability	305	222	222	222	374	
20 60 Auto Allowance	4,800	-	-	-	-	
20 65 Cell Phone Allowance	-	-	-	-	600	
Subtotal	161,382	108,322	108,322	114,046	184,249	70.1%
Supplies:						
31 10 Office Supplies	811	450	450	410	600	
31 35 Business Expenses	-	100	100	1,125	2,000	
Subtotal	811	550	550	1,535	2,600	372.7%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,125	1,200	1,200	840	1,200	
42 60 Technology Fees	-	9,125	9,125	9,125	7,873	
43 90 Other Professional Services	13,087	-	-	-	-	
51 20 General Insurance	282	350	350	200	300	
52 10 Telephone/Communications	1,084	1,225	1,225	618	600	
53 10 Advertising	-	500	500	150	1,000	
54 10 Newsletter Printing and Insertion Fees	13,428	13,500	13,500	13,500	13,500	
55 10 Education and Training	5,405	5,000	5,000	5,000	5,000	
57 10 Other Contractual Services	13,824	-	-	-	-	
57 16 Subscription Services	-	4,500	4,500	806	4,000	
57 17 Meeting Video Services	-	23,000	23,000	15,500	20,000	
Subtotal	48,236	58,400	58,400	45,739	53,473	-8.4%
Total Expenditures	\$ 210,430	\$ 167,272	\$ 167,272	\$ 161,320	\$ 240,322	43.7%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: City Secretary	FUNCTION: General Government	ACCOUNT: 101-1300-510
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MISSION STATEMENT:

The mission of the City Secretary Department is to serve and enhance public participation in municipal government and safeguard the democratic government process through transparent open government and open records.

PROGRAM DESCRIPTION:

The City Secretary is primarily responsible for providing accurate records of minutes, ordinances, resolutions, and proclamations; preparing agenda packets and attending all Council meetings, public hearings, bid openings; maintaining easily accessible files of legal documents, including records management activities for all City-related official documents; preparing legal notices for advertisement; informing Council of conferences and related events, scheduling appointments and meetings, and making related itinerary arrangements; planning and organizing City-related events; and conducting City elections. The City Secretary is appointed by the Mayor/Council and is supervised by the City Manager.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve Record Storage Room.

Objectives:

- Reorganize some records with uniform one cubic foot boxes.

Department Goal# 2: Develop a plan for additional departments to utilize the electronic document management system (EDMS), especially for those departments with permanent records.

Objectives:

- Eliminate the amount of paper copies.
- Safeguard records by enhancing internal security issues.

Department Goal# 3: Transfer construction drawing microfilm onto electronic media.

Objectives:

- Determine the best method of storing electronic media.
- Allocate resources to convert microfilm to electronic form.

Department Goal# 4: Begin training for a succession plan for the City Secretary position.

Objectives:

- Coordinate education and training in the Texas Municipal Clerk's Certification Program (TMCCP) (200 + hours of work study program).

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: City Secretary	FUNCTION: General Government	ACCOUNT: 101-1300-510
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❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 5: Expand methods of transparency to the public.

Objectives:

- Purchase Open Records Software to better organize the volume of Open Records Requests.
- Utilize the City website by adding committee agenda packets and additional fill-able forms.
- Expand the Part time Secretary position to full time.

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of agendas and public notices posted on website 72 hours in advance of meeting/hearing:	231	235	240
Number of regular/special Council meetings:	48	50	50
Number of hours of council meeting and minute transcription preparation:	91.43/200	95/200	95/200
Number of proclamations/certificates/awards prepared:	271	275	275
Number of Freedom of Information Act requests:	309	310	315

FY2017 BUDGET NOTES:

1. No significant changes from the FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 174,680	\$ 176,311	\$ 176,311	\$ 177,311	\$ 188,860	
Supplies	1,154	1,950	1,950	1,950	1,950	
Maintenance and Services	41,402	62,394	62,394	41,094	62,982	
Total Expenditures	\$ 217,236	\$ 240,655	\$ 240,655	\$ 220,355	\$ 253,792	5.5%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15	2015-16 Adopted	2015-16 Adjusted	2015-16 Estimate	2016-17	Var %
City Secretary - Certified	1.00	1.00	1.00	1.00	1.00	
Assistant City Secretary	1.00	1.00	1.00	1.00	1.00	
Secretary - Part-time	0.48	0.48	0.48	0.48	0.48	
Total Personnel	2.48	2.48	2.48	2.48	2.48	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** City Secretary **FUNCTION:** General Government **ACCOUNT:** 101-1300-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 120,843	\$ 120,010	\$ 120,010	\$ 120,010	\$ 126,599	
10 20 Overtime	-	300	300	300	300	
10 30 Longevity	2,220	1,755	1,755	1,755	1,985	
10 40 Incentive Pay	300	300	300	300	-	
11 10 Temporary Salaries and Wages	9,071	10,000	10,000	11,000	13,000	
20 10 Retirement	18,200	17,256	17,256	17,256	17,536	
20 20 Social Security	9,881	10,335	10,335	10,335	11,038	
20 40 Insurance	11,262	13,455	13,455	13,455	15,473	
20 50 Workers' Compensation	166	176	176	176	187	
20 55 Long Term Disability	336	324	324	324	342	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
Subtotal	174,680	176,311	176,311	177,311	188,860	7.1%
Supplies:						
31 10 Office Supplies	1,086	1,500	1,500	1,500	1,500	
31 35 Business Expenses	68	450	450	450	450	
Subtotal	1,154	1,950	1,950	1,950	1,950	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	601	650	650	650	650	
42 60 Technology Fees	-	13,854	13,854	13,854	15,392	
51 20 General Insurance	652	830	830	830	830	
52 10 Telephone/Communications	714	660	660	660	660	
52 20 Postage	379	700	700	700	700	
52 30 Freight and Express	166	200	200	200	250	
53 10 Advertising	7,685	15,000	15,000	12,000	15,000	
54 10 Printing and Binding	6,691	9,000	9,000	8,000	9,000	
55 10 Education and Training	4,211	6,000	6,000	2,000	5,000	
57 10 Other Contractual Services- Shredding	315	2,000	2,000	2,000	2,000	
57 20 Election Services	19,990	13,500	13,500	200	13,500	
Subtotal	41,402	62,394	62,394	41,094	62,982	0.9%
Total Expenditures	\$ 217,236	\$ 240,655	\$ 240,655	\$ 220,355	\$ 253,792	5.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Finance	FUNCTION: General Government	ACCOUNT: 101-1400-510
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MISSION STATEMENT:

The Rosenberg Finance Department is committed to serving our community with financial expertise by promoting accountability, professionalism and transparency while providing all stakeholders with reliable, timely and accurate financial information.

PROGRAM DESCRIPTION:

The Finance Department is under the direction of the Executive Director of Administrative Services. The Finance Department staffs 6 full-time positions and serves both external and internal customers. The services provided include developing the annual budget, delivering reliable financial information, advocating for responsible use of taxpayer dollars, managing the City's debt and investments, as well as performing accounting duties such as accounts payable, payroll, grant management, capital asset management, general ledger reconciliations and project accounting. The Finance Department coordinates the property and liability claims with the City's insurance carrier. The Executive Director of Administrative Services is also responsible for the operations of the Customer Service, Municipal Court and Human Resources Departments.

STRATEGIC PLAN GOALS:

- ❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Respond to infrastructure deficiencies and ensure that funds are provided to achieve a balance between funding new facilities and services to proper maintenance of existing facilities and infrastructure.

Objectives:

- Use the department strategic plans as a tool to develop and prioritize a comprehensive list of capital improvements for the next five years.
- Ensure adequate funding is available to support new facilities and infrastructure projects while maintaining an appropriate debt level.
- Ensure adequate funding to provide on-going improvements and the necessary maintenance for existing facilities and infrastructure.

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 2: Increase the use of technology to enhance the services for the City Departments and employees.

Objectives:

- Automate Payroll by implementing a time clock system that will increase efficiency and reduce manual time entry processes.
- Identify financial processes that can be automated through web based application to improve efficiencies for staff and employees.
- Provide software training for users of the Accounting software.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Finance	FUNCTION: General Government	ACCOUNT: 101-1400-510
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- ❖ *The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: Provide accurate, timely and transparent information to all stakeholders.

Objectives:

- Successfully apply for the Texas Comptroller Leadership Circle “Platinum” Award which recognizes local governments across Texas to meet high standard for financial transparency online.
- Communicate financial information in a simple and easy-to-understand format to citizens and other stakeholders.
- Continue to apply for and receive the Distinguished Budget Presentation Award while improving quality and effectiveness of the annual budget document.
- Continue to apply for and receive the Comprehensive Annual Financial Report (CAFR) Certificate of Achievement Award, as well as an unmodified audit opinion.

Department Goal# 4: Further develop the Finance team and promote employee development and training to meet the increasing finance reporting requirements and provide excellent accounting services.

Objectives:

- Evaluate staffing levels that directly affect the finance and accounting operations.
- Promote continuing education of employees to ensure knowledge of current information.

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Average number of days to process invoices	26.9	26.00	24.00
Average number of days to publish monthly reports after month-end	22	20	15
Number of training hours for staff development	N/A	50	75
% Rate of Collection - Current Taxes	98.98%	99%	99%
% Rate of Collection - Delinquent Taxes	54%	50%	50%
Received GFOA Budget Award	Yes	Yes	Yes
% of “Proficient” or higher ratings for Budget Book Criteria	99%	100%	100%
Received GFOA Award for Excellence in Financial Reporting for CAFR	Yes	Yes	Yes
% of “Proficient” or higher ratings for CAFR Criteria	96%	99%	99%

FY2017 BUDGET NOTES:

1. Increase in Other Contractual Services due to increase in Fort Bend County Appraisal District budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 379,313	\$ 428,357	\$ 428,357	\$ 399,175	\$ 456,152	
Supplies	3,078	3,075	3,075	3,075	3,075	
Maintenance and Services	112,500	156,662	156,662	180,208	171,016	
Subtotal	494,890	588,094	588,094	582,458	630,243	7.2%
Total Expenditures	\$ 494,890	\$ 588,094	\$ 588,094	\$ 582,458	\$ 630,243	7.2%

~ AUTHORIZED POSITIONS ~

Position Title						
Executive Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	
Accounting Supervisor	1.00	-	-	-	-	
Finance Manager	-	1.00	1.00	1.00	1.00	
Finance Analyst	1.00	-	-	-	-	
Fiscal Services Coordinator	-	1.00	1.00	1.00	1.00	
Accounting Clerk	1.00	-	-	-	-	
Fiscal Services Specialist	-	1.00	1.00	1.00	1.00	
Accounts Payable Clerk	1.00	-	-	-	-	
Finance Clerk	1.00	-	-	-	-	
Fiscal Services Technician	-	2.00	2.00	2.00	2.00	
Total Personnel	6.00	6.00	6.00	6.00	6.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Finance **FUNCTION:** General Government **ACCOUNT:** 101-1400-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 281,551	\$ 319,532	\$ 319,532	\$ 290,000	\$ 328,641	
10 20 Overtime	-	200	200	200	200	
10 30 Longevity	3,180	2,790	2,790	2,790	2,985	
10 40 Incentive Pay	575	600	600	950	1,800	
20 10 Retirement	41,739	45,109	45,109	45,109	44,970	
20 20 Social Security	20,954	25,015	25,015	25,015	25,754	
20 40 Insurance	27,164	30,823	30,823	30,823	47,477	
20 50 Workers' Compensation	375	425	425	425	438	
20 55 Long Term Disability	775	863	863	863	887	
20 60 Auto Allowance	2,400	2,400	2,400	2,400	2,400	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	379,313	428,357	428,357	399,175	456,152	6.5%
Supplies:						
31 10 Office Supplies	1,392	1,250	1,250	1,250	1,250	
31 35 Business Expenses	513	700	700	700	700	
31 90 Other Supplies	1,172	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	-	125	125	125	125	
Subtotal	3,078	3,075	3,075	3,075	3,075	0.0%
Maintenance and Services:						
41 10 Tax Assessing and Collecting Services	5,354	5,400	5,400	5,446	5,500	
42 35 Dues, Subscriptions, Memberships	1,632	1,500	1,500	1,500	1,500	
42 60 Technology Fees	-	11,362	11,362	11,362	12,616	
43 10 Audit and Accounting Services	40,500	41,500	41,500	41,000	41,500	
43 90 Other Professional Services - Sales Tax Analysis	9,001	20,000	20,000	34,000	30,000	
51 20 General Insurance	1,419	1,500	1,500	1,500	1,500	
52 20 Postage	2,862	3,200	3,200	3,200	3,200	
54 10 Printing and Binding	3,418	4,200	4,200	4,200	4,200	
55 10 Education and Training	6,253	6,000	6,000	5,000	6,000	
57 10 Other Contractual Services - CAD	42,062	62,000	62,000	73,000	65,000	
Subtotal	112,500	156,662	156,662	180,208	171,016	9.2%
Total Expenditures	\$ 494,890	\$ 588,094	\$ 588,094	\$ 582,458	\$ 630,243	7.2%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Municipal Court	FUNCTION: General Government	ACCOUNT: 101-1417-510
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MISSION STATEMENT:

The mission of the City of Rosenberg Municipal Court is to provide all citizens a high level of confidence and exceptional customer service by effectively and efficiently processing municipal court cases providing fair and impartial justice in a safe, professional, technologically-advanced environment.

PROGRAM DESCRIPTION:

The Municipal Court support staff is under the direction of the Executive Director of Administrative Services. The Municipal Court Judge and City Prosecutor are appointed by the Mayor and City Council.

The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City Ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: The Municipal Court will provide a safe, professional, technologically-advanced environment.

Objectives:

- Continually update the Court's technology to meet current and future needs.
- Improve the safety and security of the court facilities.
- Advance the Court case management system to Paperless by coordinating with our IT Department's time schedule.

Department Goal# 2: The Municipal Court will meet the current and future facility needs of the court customers and staff.

Objectives:

- Improve, modernize, and expand facility space including courtrooms, meeting rooms, waiting areas, and staff offices/work areas.

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.*

Department Goal# 3: The Municipal Court will provide citizens a high level of confidence and exceptional customer service.

Objectives:

- Provide court staff with the information, resources, and training to provide excellent service to court customers.
- Serve court users in a timely and courteous manner.
- Develop and implement communication strategies that increase the Court's transparency and make the Court more accessible, open, and helpful to all court customers.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Municipal Court	FUNCTION: General Government	ACCOUNT: 101-1417-510
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PERFORMANCE INDICATORS:

	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Estimate</u>	<u>2016-17</u> <u>Projected</u>
Cases Disposition			
New cases filed	6,280	6,800	7,000
Dispositions:			
Bond Forfeitures/Applied	363	280	300
Dismissed/Not Guilty	2,523	2,690	2,725
Dismissed DSC	239	225	230
Dismissed Deferred Disposition	606	500	625
Dismissed Proof Financial Responsibility	101	105	130
Dismissed Compliance	257	315	325
Community Service- Partial & Full	33	65	65
Appealed Cases	3	4	6
Juvenile Activity			
Transportation Code Cases Filed	50	45	48
Non-Driving Alcoholic Beverage Code Cases Filed	10	16	20
Violation of local Daytime Curfew Ordinance Cases Filed	20	2	3
All other Non-Traffic Fine-Only Cases Filed	110	68	72
Number of Juvenile Cases Filed	115	125	132
Warrant Activity			
Warrant Issued	2,251	2,696	2,700
Warrant Cleared	3,093	3,350	3,500
Trials Activity			
Number of Non Jury and Jury Trials	18	10	10
Number of Jury Notices Mailed	834	780	850
Show Cause Hearings Scheduled	881	890	920
Cases Assessed	3,958	4,167	4,250
Cases Satisfied by Jail Credit	1,653	1,728	1,750
Magistrate Warnings	1,269	1,343	1,400

FY2017 BUDGET NOTES:

1. Salaries and Wages was decreased and Temporary Salaries and Wages was increased due to reclassifying the Municipal Court Judge to part-time.
2. Other Contractual Services includes the expense for Jury Duty and Court Interpreters.
3. The \$4,600 for Equipment Repair and Maintenance will remain for the annual maintenance fees for the automated payment kiosk, if implemented. The project is on hold due to the current ERP (Enterprise Resource Planning) system (Springbrook).

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 313,513	\$ 361,293	\$ 361,293	\$ 334,984	\$ 300,307	
Supplies	3,575	4,225	4,225	3,895	4,225	
Maintenance and Services	12,376	34,330	34,330	28,585	37,623	
Total Expenditures	\$ 329,464	\$ 399,848	\$ 399,848	\$ 367,464	\$ 342,155	-14.4%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
Municipal Court Judge	1.00	1.00	1.00	1.00	0.48	
Associate Municipal Court Judge	0.48	0.48	0.48	0.48	0.48	
Court Administrator	1.00	1.00	1.00	1.00	1.00	
Clerk II	2.00	2.00	2.00	2.00	2.00	
Clerk I	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.48	5.48	5.48	5.48	4.96	-9.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Municipal Court **FUNCTION:** General Government **ACCOUNT:** 101-1417-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 228,257	\$ 245,309	\$ 245,309	\$ 235,000	\$ 169,419	
10 20 Overtime	97	2,000	2,000	2,000	2,000	
10 30 Longevity	1,515	1,875	1,875	1,875	1,210	
10 40 Incentive Pay	900	900	900	900	1,200	
11 10 Temporary Salaries and Wages	5,131	25,000	25,000	9,000	60,000	
20 10 Retirement	33,364	34,589	34,589	34,589	23,218	
20 20 Social Security	17,455	21,094	21,094	21,094	17,888	
20 40 Insurance	25,841	29,505	29,505	29,505	24,610	
20 50 Workers' Compensation	312	359	359	359	305	
20 55 Long Term Disability	640	662	662	662	457	
Subtotal	313,513	361,293	361,293	334,984	300,307	-16.9%
Supplies:						
31 10 Office Supplies	3,482	4,100	4,100	3,800	4,100	
31 35 Business Expenses	93	125	125	95	125	
Subtotal	3,575	4,225	4,225	3,895	4,225	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	438	550	550	500	550	
42 60 Technology Fees	-	10,830	10,830	10,830	12,123	
51 20 General Insurance	424	700	700	500	700	
52 20 Postage	1,825	3,000	3,000	2,000	3,000	
54 10 Printing and Binding	1,096	1,550	1,550	1,550	1,550	
55 10 Education and Training	2,771	4,300	4,300	3,205	4,300	
57 10 Other Contractual Services	5,824	4,000	4,000	4,000	6,000	
57 16 Associate Judges Contractual Services	-	4,800	4,800	6,000	4,800	
63 25 Equipment Repair and Maintenance	-	4,600	4,600	-	4,600	
Subtotal	12,376	34,330	34,330	28,585	37,623	9.6%
Total Expenditures	\$ 329,464	\$ 399,848	\$ 399,848	\$ 367,464	\$ 342,155	-14.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: City Attorney	FUNCTION: General Government	ACCOUNT: 101-1500-510
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PROGRAM DESCRIPTION:

The City Attorney is responsible for providing legal services to the Mayor/City Council and City staff; attending all City Council meetings and other meetings as needed in order to provide legal representation for the City; reviewing and approving all legal instruments such as ordinances, contracts and/or agreements; and representing the City in all related litigation in which the City may be involved. The City Attorney also provides legal representation for City-appointed committees, such as the Rosenberg Development Corporation, the Planning Commission, and other committees as directed. The City Attorney is currently contracted by the City. Additionally, the City utilizes other legal counsels on specific issues that require specific expertise such as employment law, water rights, Department of Justice compliance, alcohol licenses, etc.

FY2017 BUDGET NOTES:

1. Increase of \$35,000 to cover City Attorney expenses.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** City Attorney **FUNCTION:** General Government **ACCOUNT:** 101-1500-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 229,136	\$ 205,000	\$ 205,000	\$ 285,000	\$ 240,000	
Total Expenditures	\$ 229,136	\$ 205,000	\$ 205,000	\$ 285,000	\$ 240,000	17.1%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 90 Other Professional Services	17,149	25,000	25,000	25,000	25,000	
57 10 Other Contractual Services	211,987	180,000	180,000	260,000	215,000	
Total Expenditures	\$ 229,136	\$ 205,000	\$ 205,000	\$ 285,000	\$ 240,000	17.1%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:
General

DEPARTMENT:
City Prosecutor

FUNCTION:
General Government

ACCOUNT:
101-1600-510

PROGRAM DESCRIPTION:

The City Prosecutor is responsible for prosecuting all cases involving violations of city ordinances in the Municipal Court.

FY2017 BUDGET NOTES:

1. No significant changes from FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** City Prosecutor **FUNCTION:** General Government **ACCOUNT:** 101-1600-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 33,525	\$ 40,000	\$ 40,000	\$ 35,000	\$ 35,000	
Total Expenditures	\$ 33,525	\$ 40,000	\$ 40,000	\$ 35,000	\$ 35,000	-12.5%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 20 Legal	\$ 33,525	\$ 40,000	\$ 40,000	\$ 35,000	\$ 35,000	
Total Expenditures	\$ 33,525	\$ 40,000	\$ 40,000	\$ 35,000	\$ 35,000	-12.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: General Government	FUNCTION: General Government	ACCOUNT: 101-1800-510
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PROGRAM DESCRIPTION:

The General Government activity includes expenditures and activities for general services and functions, such as City Hall building maintenance, copier and reproduction services, and mailroom activities. Electricity, natural gas, and other utilities are allocated to this activity for City Hall. All related activities which are not allocated to the various departments are recorded in the General Government Department. Funding for special committees, including the Planning Commission, is included within the General Government activity.

FY2017 BUDGET NOTES:

1. Increase in the City's portion of the retiree's insurance premiums due to an increase in the number of retirees participating in the City's insurance program.
2. Increase for Radio/Communications is due to an increase in the contracted amount with Fort Bend County for radio access.
3. Per the MUD agreements, MUD's are refunded taxes for drainage fees. The reimbursements are based on increased assessed values and will continue to increase each year.
4. The transfer to the Water & Wastewater Fund is to cover the General Funds ten percent (10%) of the Energy Efficiency loans in the Water & Wastewater Fund.
5. Increase of Transfer to General Supplemental Fund includes:
 - a. Avenue G connector - \$16,000
 - b. Bamore Road connector - \$15,000
 - c. Lane Drive drainage - \$50,000
 - d. Purchase of three (3) pieces of equipment:
 1. Fleet generator
 2. Public Works backhoe
 3. Public Works dump truck

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 269,883	\$ 256,998	\$ 256,998	\$ 298,960	\$ 291,074	
Supplies	36,914	35,200	35,200	30,618	35,000	
Maintenance and Services	775,401	239,868	239,868	243,529	247,950	
Other Expenses	-	15,000	15,000	15,000	15,000	
Transfers	2,328,504	374,752	499,572	499,572	1,202,275	
Subtotal	3,410,702	921,818	1,046,638	1,087,679	1,791,299	71.1%
Capital Outlay	-	-	-	-	-	
Total Expenditures	\$ 3,410,702	\$ 921,818	\$ 1,046,638	\$ 1,087,679	\$ 1,791,299	71.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
College Interns/ High School Clerical Interns	2.86	2.32	2.32	2.32	2.32	
Total Personnel	2.86	2.32	2.32	2.32	2.32	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
11 10 Temporary Salaries and Wages	\$ 51,650	\$ 38,038	\$ 38,038	\$ 50,000	\$ 40,890	
11 20 Overtime	49	-	-	-	-	
20 20 Social Security	3,955	2,911	2,911	2,911	3,131	
20 30 Unemployment Claims	3,539	10,000	10,000	10,000	10,000	
20 40 Insurance Admin/Contingency	66,000	66,000	66,000	66,000	47,000	
20 45 Insurance-City's Portion Retiree	144,413	140,000	140,000	170,000	190,000	
20 50 Workers' Compensation	278	49	49	49	53	
Subtotal	269,883	256,998	256,998	298,960	291,074	13.3%
Supplies:						
31 10 Office Supplies	3,790	5,000	5,000	5,000	5,000	
31 90 Other Supplies	5,524	4,000	4,000	4,000	4,000	
37 10 Natural Gas	819	1,200	1,200	1,000	1,000	
37 20 Electricity	26,781	25,000	25,000	20,618	25,000	
Subtotal	36,914	35,200	35,200	30,618	35,000	-0.6%
Maintenance and Services:						
42 20 Special Committee Expense	1,106	2,500	2,500	2,500	2,500	
42 25 Planning Commission Expenses	520	500	500	500	500	
42 35 Dues, Subscriptions, Memberships	6,806	11,250	11,250	11,250	11,250	
42 45 Safety Committee Expenses	-	200	200	200	200	
42 60 Technology Fees	603,228	-	-	-	-	
42 70 Employee Holiday Party	11,342	12,000	12,000	10,410	12,000	
42 75 Employee Appreciation	1,557	4,000	4,000	6,500	6,500	
43 35 Taxes Due Fees	21	500	500	5,684	500	
43 90 Outside Professional Services	4,000	10,000	10,000	10,000	10,000	
51 20 General Insurance	8,905	9,918	9,918	8,600	9,000	
52 10 Radio/Communications	30,025	38,500	38,500	40,500	40,500	
55 10 Education and Training	5,402	11,000	11,000	5,000	8,000	
56 24 Equipment Rentals	7,683	10,000	10,000	10,000	10,000	
57 10 Other Contractual Services	880	1,000	1,000	1,000	1,000	
57 15 Janitorial Services	13,700	15,000	15,000	15,000	15,000	
57 35 MUD Reimbursement	64,044	70,000	70,000	70,185	75,000	
63 10 Building Repair and Maintenance	13,958	40,000	40,000	40,000	40,000	
63 25 Equipment Repair and Maintenance	2,224	3,500	3,500	6,200	6,000	
Subtotal	775,401	239,868	239,868	243,529	247,950	3.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** General Government **FUNCTION:** General Government **ACCOUNT:** 101-1800-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED~						
Other Expenses:						
85 30 Bad Debt Expense	-	15,000	15,000	15,000	15,000	
Subtotal	-	15,000	15,000	15,000	15,000	0.0%
Transfers:						
92 25 Transfer to RDC Projects Fund	130,000	-	-	-	-	
92 30 Transfer to Fire Station No. 3 Operating Fund	132,910	193,441	193,441	193,441	194,469	
94 10 Transfer to General Supplemental Fund	1,887,567	76,120	200,940	200,940	902,615	
95 01 Transfer to Water/Wastewater Fund	80,322	81,191	81,191	81,191	81,191	
95 60 Transfer to Civic Center Fund	97,705	24,000	24,000	24,000	24,000	
Subtotal	2,328,504	374,752	499,572	499,572	1,202,275	140.7%
Total Expenditures	\$ 3,410,702	\$ 921,818	\$ 1,046,638	\$ 1,087,679	\$ 1,791,299	71.1%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Building Maintenance	FUNCTION: General Government	ACCOUNT: 101-1840-510
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MISSION STATEMENT:

The Mission of the Building Maintenance Division is to provide ongoing quality maintenance of City facilities for internal departmental customers by integrating preventative maintenance with active response in order to reduce long-term maintenance costs.

PROGRAM DESCRIPTION:

The Building Maintenance Division is under the direction of the Public Works Director and is responsible for all City-owned buildings. The division performs skilled work in the repair and maintenance of these facilities. The Building Maintenance Division will develop a schedule for the regular inspection of City-owned facilities. These inspections will allow timely, routine documentation of maintenance needs, and this will facilitate planning and the budget process with the goal of reducing costs in the long-run.

STRATEGIC PLAN GOALS:

The mission of the City of Rosenberg's Building Maintenance Division is to proactively maintain and improve existing municipal facilities in order to provide safe and work-friendly environments for visitors and City staff. The Building Maintenance Division is committed to providing facilities support services that meet and exceed customer expectations through the establishment of the following goals:

- ❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal: Exceptional levels of customer satisfaction

- Determine level of customer satisfaction Analyze responses to identify patterns
- Identify and implement improvements that will increase the level of customer satisfaction
- Improve the work order system as necessary to maximize efficiency

- ❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal: Highly motivated, well-trained and stable workforce

- Provide training that enhances performance and broadens work skills
- Add a second Building Services Technician within next year or two

Department Goal: Excellent facilities maintenance, operation and services

- Identify required resources for facilities maintenance, operation and services
- Develop, evaluate and refine checklists for routine preventative maintenance

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Building Maintenance	FUNCTION: General Government	ACCOUNT: 101-1840-510
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PERFORMANCE INDICATORS:

Performance Indicators	2014-2015 Actual	2015-2016 Estimated	2016-2017 Projected
Satisfaction survey results:	N/A	95%+	95%+
Work-time lost to injuries:	0	One (1) day or less	One (1) day or less
Percent of work orders resolved after first contact:	N/A	98%+	98%+

FY2017 BUDGET NOTES:

1. No significant changes from the FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** General Government **ACCOUNT:** 101-1840-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 87,572	\$ 112,838	\$ 112,838	\$ 114,708	\$ 115,477	
Supplies	7,187	16,200	16,200	14,462	14,700	
Total Expenditures	\$ 95,503	\$ 143,381	\$ 143,381	\$ 142,963	\$ 145,917	1.8%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Building Maintenance Supervisor	1.00	-	-	-	-	
M&O Supervisor	-	1.00	1.00	1.00	1.00	
Building Maintenance Technician	1.00	-	-	-	-	
M&O Assistant	-	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Building Maintenance **FUNCTION:** General Government **ACCOUNT:** 101-1840-510

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 59,294	\$ 74,130	\$ 74,130	\$ 76,000	\$ 79,766	
10 20 Overtime	144	400	400	400	400	
10 30 Longevity	-	595	595	595	715	
10 40 Incentive Pay	225	300	300	300	600	
20 10 Retirement	8,571	10,432	10,432	10,432	10,884	
20 20 Social Security	4,001	5,786	5,786	5,786	6,234	
20 40 Insurance	14,238	19,884	19,884	19,884	15,473	
20 50 Workers' Compensation	791	1,111	1,111	1,111	1,198	
20 55 Long Term Disability	135	200	200	200	207	
20 60 Cell Phone Allowance	173	-	-	-	-	
Subtotal	87,572	112,838	112,838	114,708	115,477	2.3%
Supplies:						
31 10 Office Supplies	144	300	300	300	300	
31 40 Clothing	466	1,000	1,000	1,000	1,000	
31 90 Other Supplies & Equipment	1,028	3,000	3,000	3,000	3,000	
34 20 Medical Supplies	-	200	200	200	200	
34 30 Cleaning Supplies	1,220	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	195	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	3,029	6,700	6,700	6,700	6,700	
36 30 Safety Equipment	405	1,000	1,000	1,000	1,000	
37 30 Fuel, Oil and Lubricants	700	2,500	2,500	762	1,000	
Subtotal	7,187	16,200	16,200	14,462	14,700	-9.3%
Maintenance and Services:						
42 60 Technology Fees	-	3,319	3,319	3,319	3,779	
51 20 General Insurance	152	200	200	650	650	
52 10 Telephone/Communications	592	600	600	600	1,300	
55 10 Education and Training	-	2,000	2,000	1,000	1,000	
56 24 Equipment Rentals	-	1,000	1,000	1,000	1,000	
56 25 Fleet Replacement	-	2,924	2,924	2,924	3,711	
63 25 Equipment Repair and Maintenance	-	4,300	4,300	4,300	4,300	
Subtotal	744	14,343	14,343	13,793	15,740	9.7%
Total Expenditures	\$ 95,503	\$ 143,381	\$ 143,381	\$ 142,963	\$ 145,917	1.8%

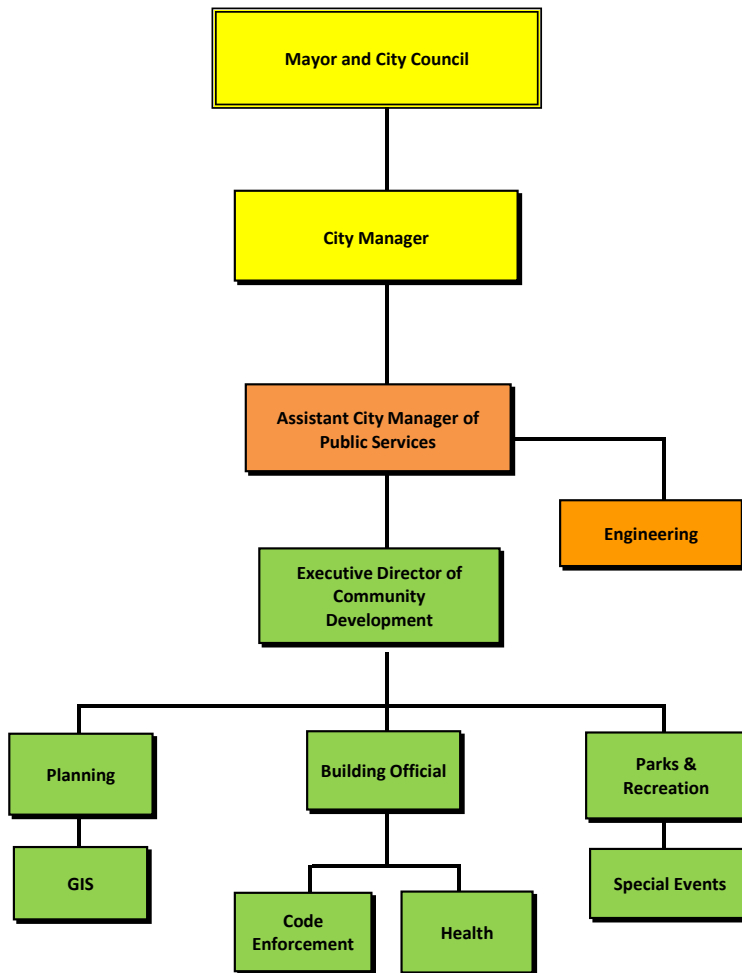
Community Development

- Community Development Organizational Chart
- Community Development Summary
- Planning
- Engineering
- Code Enforcement
- Health
- Parks and Recreation
- Special Events



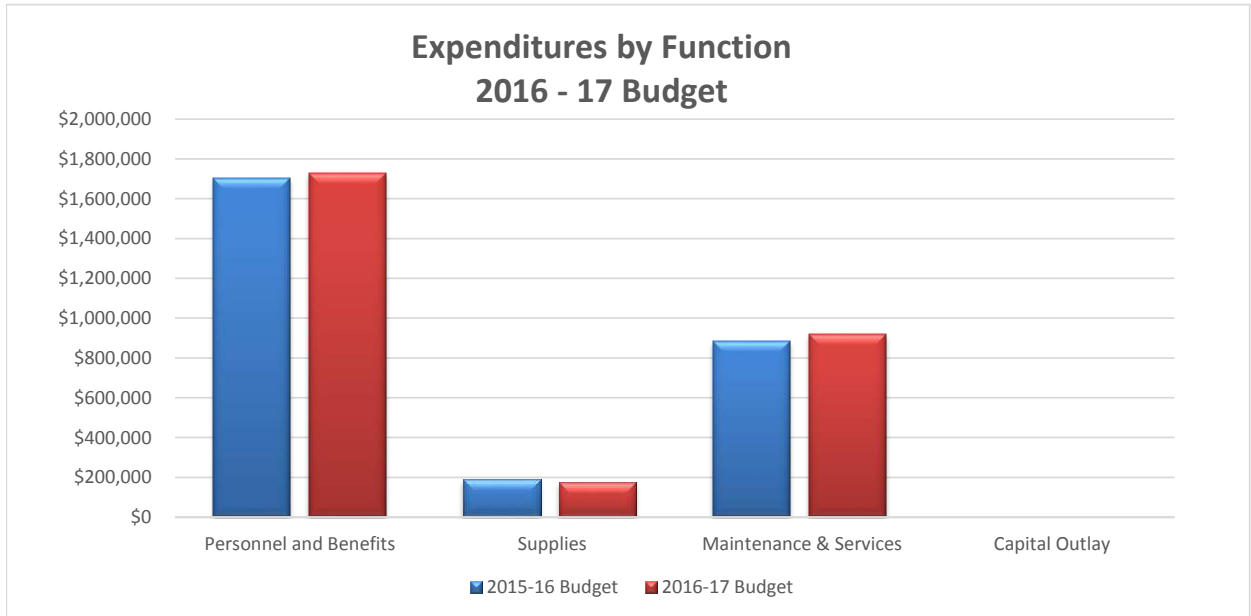
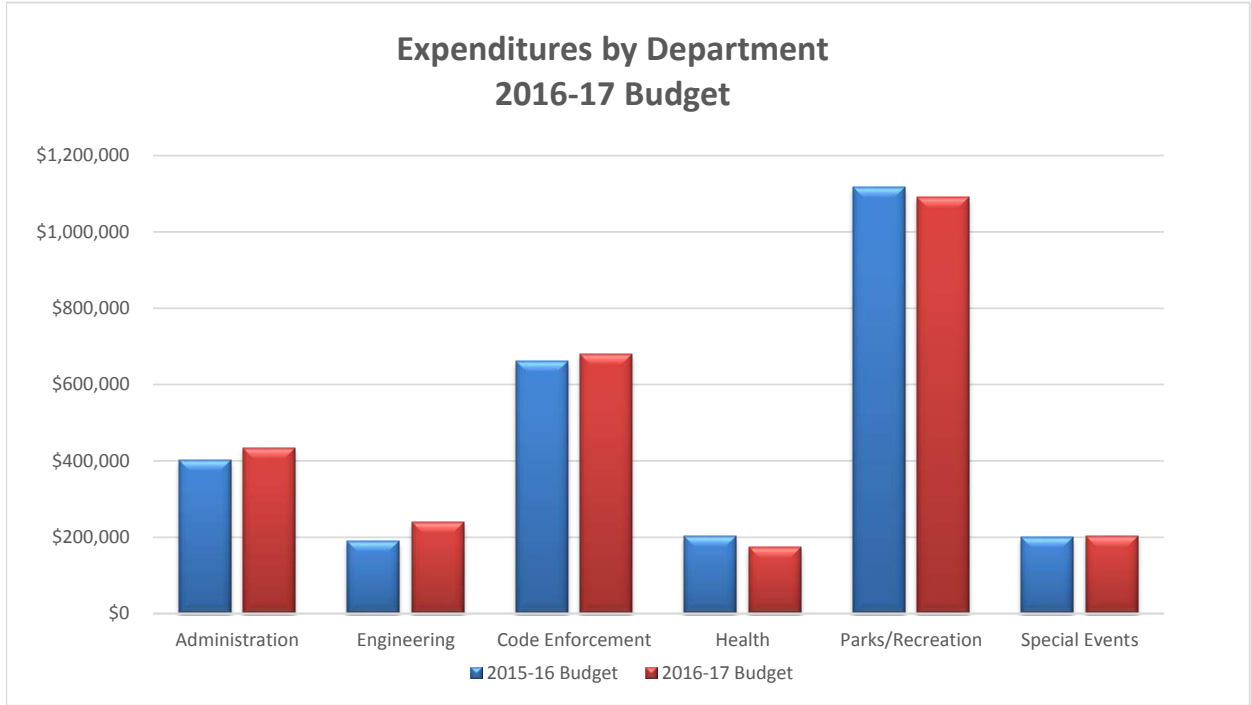
CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

Community Development Organizational Chart



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Community Development



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Community Development Summary **FUNCTION:** N/A **ACCOUNT:** 101-19XX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,352,714	\$ 1,701,685	\$ 1,701,685	\$ 1,620,147	\$ 1,727,217	
Supplies	\$ 170,019	\$ 188,956	\$ 188,956	\$ 162,716	\$ 174,730	
Maintenance and Services	\$ 827,366	\$ 884,386	\$ 884,386	\$ 981,428	\$ 918,850	
Subtotal	2,350,100	2,775,027	2,775,027	2,764,291	2,820,797	1.6%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 2,350,100	\$ 2,775,027	\$ 2,775,027	\$ 2,764,291	\$ 2,820,797	1.6%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15	2015-16 Adopted	2015-16 Adjusted	2015-16 Estimate	2016-17	Var %
Planning	4.00	5.00	5.00	5.00	5.00	
Code Enforcement	8.48	8.48	8.48	8.48	8.48	
Health	2.00	2.00	2.00	2.00	2.00	
Parks and Recreation Programming	9.00	10.00	10.00	10.00	10.00	
Total Personnel	23.48	25.48	25.48	25.48	25.48	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Planning	FUNCTION: Community Development	ACCOUNT: 101-1900-540
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MISSION STATEMENT:

The mission of the City of Rosenberg’s Planning Department is to effectively manage growth and development in accordance with ordinances adopted by City Council; to facilitate ordinance amendments and new policies as necessary; and to provide excellent internal and external customer service in a growing city.

PROGRAM DESCRIPTION:

The Planning Department is under the direction of the Executive Director of Community Development and is primarily responsible for the logical and systematic planning of the City’s growth by providing professional support to citizens, developers, the Planning Commission, City Council, and other City Departments. The Department is also responsible for the maintenance and expansion of the Geographic Information System (GIS), an integrated collective of computer software and data to view and manage geographic elements, such as streets, subdivision layouts, establishment of boundaries for fire stations and police beats, identification of voting districts, and infrastructure data.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goals:

- Consolidate and adopt a Unified Development Code
- Create checklists for site plan review and pre-development meetings
- Work with other relevant jurisdictions (e.g., Fort Bend County) to ensure alignment of the Rosenberg Major Thoroughfare map
- Complete revisions to City ordinances related to parking, local street width, and carport setbacks
- Update the Thoroughfare Plan and Interim Corridor Standards with any recommendations after adequate implementation
- Make necessary amendments to the existing codes including revised parkland dedication requirements
- Amend City Development Regulations and Construction Design Standards to incorporate Urban Street Design

- ❖ *The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.*

Department Goals:

- Create a “Development Assistance Center” in reformatted website
- Aid the Police and Fire Departments in transitioning from Spillman Classic to Spillman Sentryx software
- 100 percent completion of the GIS database of water, wastewater, and drainage infrastructure

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Planning	FUNCTION: Community Development	ACCOUNT: 101-1900-540
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- ❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goals:

- Developing web-based interactive maps and an online PDF map library
- Completion of City Hall Annex facility improvements in accordance with City standards, with adequate meeting space, and the space for necessary personnel
- Create FAQ handbooks for customer reference regarding development
- Reformat Planning Department website

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of plats reviewed	60	50	60
Number of maps generated	400	400	250
ArcReader/web map hits	1,000	2,000	5,000
Total water main line mileage mapped in GIS system	72	139	227
Total sanitary sewer main line mileage mapped in GIS system	50	101	164
Total storm sewer main line mileage mapped in GIS system	36	74	121
Number of ordinance updates presented to the Planning Commission	5	6	6
Number of ordinance updates presented to the City Council	5	6	6

FY2017 BUDGET NOTES:

1. Increase in Education and Training for additional training for GIS Division and Planning Administrator.
2. Reduced Other Contractual Services' while leaving appropriate funds for aerial photo and ArcGIS Image Extension for Server.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 280,573	\$ 375,630	\$ 375,630	\$ 375,630	\$ 405,509	
Supplies	1,247	2,006	2,006	2,006	1,880	
Maintenance and Services	3,810	25,693	25,693	25,543	27,141	
Total Expenditures	\$ 285,630	\$ 403,329	\$ 403,329	\$ 403,179	\$ 434,530	7.7%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Executive Director of Community Development	1.00	1.00	1.00	1.00	1.00	
GIS Administrator	1.00	-	-	-	-	
GIS Technology Supervisor	-	1.00	1.00	1.00	1.00	
Planning Administrator	-	1.00	1.00	1.00	1.00	
GIS Technician	1.00	-	-	-	-	
Information Technology Support Specialist	-	1.00	1.00	1.00	1.00	
Secretary II	1.00	-	-	-	-	
Senior Administrative Specialist	-	1.00	1.00	1.00	1.00	
Total Personnel	4.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Planning **FUNCTION:** Community Development **ACCOUNT:** 101-1900-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 202,683	\$ 272,031	\$ 272,031	\$ 272,031	\$ 295,533	
10 20 Overtime	-	200	200	200	200	
10 30 Longevity	285	545	545	545	860	
10 40 Incentive Pay	-	-	-	-	600	
20 10 Retirement	30,102	38,477	38,477	38,477	40,420	
20 20 Social Security	15,076	21,336	21,336	21,336	23,149	
20 40 Insurance	26,204	36,546	36,546	36,546	38,156	
20 50 Workers' Compensation	269	361	361	361	393	
20 55 Long Term Disability	554	734	734	734	798	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	280,573	375,630	375,630	375,630	405,509	8.0%
Supplies:						
31 10 Office Supplies	1,247	1,880	1,880	1,880	1,880	
31 35 Business Expenses	-	126	126	126	-	
Subtotal	1,247	2,006	2,006	2,006	1,880	-6.3%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	605	700	700	700	1,000	
42 60 Technology Fees	-	7,168	7,168	7,168	11,191	
51 20 General Insurance	987	1,050	1,050	900	1,050	
52 20 Postage	-	100	100	100	100	
54 10 Printing and Binding	74	175	175	175	300	
55 10 Education and Training	2,144	6,000	6,000	6,000	8,000	
57 10 Other Contractual Services	-	10,000	10,000	10,000	5,000	
63 25 Equipment Repair and Maintenance	-	500	500	500	500	
Subtotal	3,810	25,693	25,693	25,543	27,141	5.6%
Total Expenditures	\$ 285,630	\$ 403,329	\$ 403,329	\$ 403,179	\$ 434,530	7.7%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Engineering	FUNCTION: General Government	ACCOUNT: 101-1921-530
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PROGRAM DESCRIPTION:

The Engineering Division is under the general direction of the Assistant City Manager of Public Services. The City Engineer is administratively responsible for providing engineering services for City projects, subdivision plat review, planning, and project inspection. The City Engineer also monitors the Groundwater Reduction Plan, and assists with the operations of the City's Water/Wastewater system, both of which are charged to the Water Wastewater Fund. Beginning with fiscal year 1993, the City Engineer's duties, which include design and construction management for in-house construction and/or maintenance projects, were transferred to an outside engineering firm. Jones and Carter, Inc. provide the variety of engineering services with Charles Kalkomey designated as the City Engineer. The City Engineer serves as a staff member for the Planning Commission and City Council.

FY2017 BUDGET NOTES:

1. The Engineering Services includes City Council meetings, Planning Commission meetings, staff reviews, traffic studies, plan reviews and other services provided by the City Engineer.
2. The appropriation for Infrastructure Inspection Fees relates to inspections of new construction, such as streets and water or sewer lines, by a developer which will eventually be maintained by the City. These costs which increased by \$50,000 are offset by fees assessed and reflected in the General Fund revenues.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Engineering **FUNCTION:** General Government **ACCOUNT:** 101-1921-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 253,725	\$ 190,000	\$ 190,000	\$ 290,000	\$ 240,000	
Total Expenditures	\$ 253,725	\$ 190,000	\$ 190,000	\$ 290,000	\$ 240,000	26.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

<u>Maintenance and Services:</u>						
43 15 Engineering and Architectural Services	\$ 74,985	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	
43 95 Infrastructure Inspection Fees	178,740	100,000	100,000	200,000	150,000	
Total Expenditures	\$ 253,725	\$ 190,000	\$ 190,000	\$ 290,000	\$ 240,000	26.3%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Code Enforcement	FUNCTION: Community Development	ACCOUNT: 101-1935-530
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MISSION STATEMENT:

To provide quality, affordable, and timely services that ensure the health, life and safety of citizens, while collaborating throughout the community to support its economic, social and environmental vitality.

PROGRAM DESCRIPTION:

The Code Enforcement activity is under the direction of the Executive Director of Community Development and the Building Official and is made up of three divisions: building permits and inspections, general code enforcement, and health services. It is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This activity includes enforcement of codes for buildings, plumbing, gas, electrical, sign, and mechanical inspections, and issuing permits. Additional duties involve investigation and demolition of dangerous structures, weed control, and removal of debris.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*
 - Department Goal# 1: Provide staffing to accommodate our City's accelerated growth.
 - Objectives:
 - Achieve and maintain full staffing levels.
 - Leadership development and succession planning through mentorships and formal training and education.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*
 - Department Goal# 2: Provide a safe and functional facility for staff and public convenience.
 - Objectives:
 - Provide a secure facility for staff.
 - Provide a facility that allows for growth and expansion.
 - Set an example for those we serve by having code compliant, handicap accessible facilities.
 - Provide a one-stop-shop environment for citizens seeking assistance.

- ❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, it's staff and it's services.*
 - Department Goal# 3: Research technology trends and address technology threats.
 - Objectives:
 - Provide real time inspection results and make them available on the web.
 - Develop a five year technology plan for the department.
 - Provide on-line scheduling including inspections and meeting requests.
 - On-line plan tracking and plat tracking for contractors and developers.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Code Enforcement	FUNCTION: Community Development	ACCOUNT: 101-1935-530
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PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total number of permits issued	4,500	4,500	4,500
Total number of plans checked	759	850	850
Total permit valuation (in millions)	80	60	80
Total permit fees	\$658,025	\$700,000	\$770,000
Total Plan review fees	\$275,000	\$300,000	\$300,000
Field inspections conducted (building)	11,400	14,000	14,000
Complaints investigated from Citizen Relations	3,215	3,500	3,500
Number of training hours for state licenses	36	48	48
Number of training hours for certification	120	120	140

FY2017 BUDGET NOTES:

1. Other Professional Services was decreased by \$25,000 which allows for less contracted services for inspections and plan review.
2. Fleet Replacement cost was increased due to additional funding needed to replace vehicles.
3. Other Contractual Services was increased due to the re-instatement of the Dangerous Building Program. This fund was reduced when the program was placed on hold.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 429,702	\$ 517,681	\$ 517,681	\$ 457,707	\$ 525,129	
Supplies	17,303	19,500	19,500	16,023	20,000	
Maintenance and Services	62,396	123,837	123,837	126,637	134,870	
Total Expenditures	\$ 509,401	\$ 661,018	\$ 661,018	\$ 600,367	\$ 679,999	2.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Building Official/Plan Examiner	1.00	1.00	1.00	1.00	1.00	
Building Inspector II	3.00	-	-	-	-	
Code Compliance Supervisor	-	1.00	1.00	1.00	1.00	
Code Compliance Inspector	-	2.00	2.00	2.00	2.00	
Code Enforcement Officer	2.00	-	-	-	-	
Code Compliance Officer	-	2.00	2.00	2.00	2.00	
Secretary I	2.00	-	-	-	-	
Administrative Specialist	-	1.00	1.00	1.00	1.00	
Administrative Technician	-	1.00	1.00	1.00	1.00	
Secretary I - Part-time	0.48	0.48	0.48	0.48	0.48	
Total Personnel	8.48	8.48	8.48	8.48	8.48	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Code Enforcement **FUNCTION:** Community Development **ACCOUNT:** 101-1935-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 303,420	\$ 352,631	\$ 352,631	\$ 320,000	\$ 358,692	
10 20 Overtime	1,349	1,500	1,500	1,500	1,500	
10 30 Longevity	2,330	2,540	2,540	2,540	2,075	
10 40 Incentive Pay	2,350	2,700	2,700	2,700	3,600	
11 10 Temporary/Part Time Wages	9,295	13,858	13,858	5,000	13,520	
20 10 Retirement	44,988	50,740	50,740	46,000	49,793	
20 20 Social Security	23,030	29,199	29,199	29,199	29,549	
20 40 Insurance	40,030	55,045	55,045	42,000	57,502	
20 50 Workers' Compensation	833	1,016	1,016	1,016	1,030	
20 55 Long Term Disability	802	952	952	952	968	
20 60 Auto Allowance	-	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	1,275	2,700	2,700	2,000	2,100	
Subtotal	429,702	517,681	517,681	457,707	525,129	1.4%
Supplies:						
31 10 Office Supplies	1,015	1,500	1,500	1,500	1,500	
31 20 Computer Supplies	18	-	-	-	-	
31 40 Clothing	1,503	2,000	2,000	2,000	2,500	
31 90 Other Supplies	1,429	1,500	1,500	1,500	1,500	
35 10 Motor Vehicle Repair Supplies	1,797	1,500	1,500	1,500	2,000	
36 10 Small Tools and Equipment	567	1,000	1,000	1,000	1,000	
37 20 Electricity	4,168	5,000	5,000	3,890	5,000	
37 30 Fuel, Oil and Lubricants	6,805	7,000	7,000	4,633	6,500	
Subtotal	17,303	19,500	19,500	16,023	20,000	2.6%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	470	1,500	1,500	1,500	1,500	
42 60 Technology Fees	-	14,962	14,962	14,962	18,162	
43 90 Other Professional Services	18,720	50,000	50,000	50,000	25,000	
51 20 General Insurance	3,580	4,500	4,500	3,700	4,000	
52 10 Telephone/Communications	2,847	3,500	3,500	3,500	3,500	
52 20 Postage	2,375	2,500	2,500	4,600	5,000	
54 10 Printing and Binding	826	1,200	1,200	1,200	1,200	
55 10 Education and Training	8,476	8,500	8,500	8,500	8,500	
56 25 Fleet Replacement	2,682	7,375	7,375	7,375	16,708	
57 10 Other Contractual Services (Mowing, etc.)	13,455	20,000	20,000	20,000	40,000	
57 15 Janitorial Services	5,736	6,300	6,300	6,300	6,300	
63 10 Building Repair and Maintenance	3,156	3,000	3,000	4,500	4,500	
63 26 Radio Repair and Maintenance	73	500	500	500	500	
Subtotal	62,396	123,837	123,837	126,637	134,870	8.9%
Total Expenditures	\$ 509,401	\$ 661,018	\$ 661,018	\$ 600,367	\$ 679,999	2.9%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Health	FUNCTION: Community Development	ACCOUNT: 101-1941-530
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PROGRAM DESCRIPTION:

The Consumer Health Division, under the direction of the Building Official is primarily responsible for enforcing all city, state and federal codes that regulate the food industry and the general sanitation of the City. Duties include the inspection of and permit issuance to all food service establishments and temporary food service establishments operating within the City. Inclusive are restaurants, retail grocery outlets, caterers, bars, schools, child care centers, hospitals, geriatric and rehabilitation institutions, mobile food units, hotel/motel food service facilities, and any other food service operation requiring inspections. Additionally, consumer complaints pertaining to food borne illnesses, food products, or food service establishments are investigated. The vector control program is funded through this division.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Food establishment permits issued	286	290	300
Temporary food permits issued	254	270	290
Percent increase(decrease) in temporary permits	7%	6%	7%
Food establishment inspections/investigations	828	1000	1000
Temporary establishment inspections	354	360	360
Consumer complaints/investigations	63	80	80
Public health consultations	1994	1930	1930
Plans reviewed	38	20	30
% of food service establishments inspected at least bi-annually	102%	169%	169%
% of food service establishments inspected within 24 to 72 hours of complaint	100%	100%	100%

FY2017 BUDGET NOTES:

1. Fleet Replacement cost was increased due to additional funding needed to replace vehicles.
2. Other Contractual Services – Mosquito Spraying was moved to the Public Works Department.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 119,938	\$ 150,147	\$ 150,147	\$ 150,450	\$ 150,990	
Supplies	4,262	4,050	4,050	3,193	3,850	
Maintenance and Services	37,794	49,444	49,444	48,094	18,406	
Total Expenditures	\$ 161,994	\$ 203,641	\$ 203,641	\$ 201,737	\$ 173,246	-14.9%

~ AUTHORIZED POSITIONS ~

Position Title						
Sanitarian	2.00	-	-	-	-	
Registered Sanitarian	-	2.00	2.00	2.00	2.00	0.0%
Total Personnel	2.00	2.00	2.00	2.00	2.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Health **FUNCTION:** Community Development **ACCOUNT:** 101-1941-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 86,588	\$ 105,697	\$ 105,697	\$ 109,000	\$ 112,868	
10 20 Overtime	365	3,000	3,000	-	-	
10 30 Longevity	315	435	435	435	555	
20 10 Retirement	12,621	15,134	15,134	15,134	15,431	
20 20 Social Security	6,010	8,394	8,394	8,394	8,838	
20 40 Insurance	13,335	16,823	16,823	16,823	12,305	
20 50 Workers' Compensation	185	219	219	219	231	
20 55 Long Term Disability	219	145	145	145	162	
20 65 Cell Phone Allowance	300	300	300	300	600	
Subtotal	119,938	150,147	150,147	150,450	150,990	0.6%
Supplies:						
31 10 Office Supplies	937	900	900	900	1,000	
31 40 Clothing	549	550	550	550	550	
31 90 Other Supplies	1,443	600	600	600	600	
35 10 Motor Vehicle Repair Supplies	449	500	500	500	500	
37 30 Fuel, Oil and Lubricants	884	1,500	1,500	643	1,200	
Subtotal	4,262	4,050	4,050	3,193	3,850	-4.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	218	350	350	350	500	
42 60 Technology Fees	-	3,634	3,634	3,634	4,346	
43 90 Other Professional Services	1,350	2,000	2,000	-	-	
51 20 General Insurance	670	700	700	1,150	1,150	
52 10 Telephone/Communications	171	300	300	300	300	
52 20 Postage	640	660	660	660	660	
54 10 Printing and Binding	82	100	100	100	250	
55 10 Education and Training	2,146	3,700	3,700	3,900	4,400	
56 25 Fleet Replacement	-	-	-	-	6,800	
57 10 Other Contractual Services- Mosquito Spraying	32,517	38,000	38,000	38,000	-	
Subtotal	37,794	49,444	49,444	48,094	18,406	-62.8%
Total Expenditures	\$ 161,994	\$ 203,641	\$ 203,641	\$ 201,737	\$ 173,246	-14.9%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Parks Maintenance & Recreation Programming	FUNCTION: Community Development	ACCOUNT: 101-1953-540
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MISSION STATEMENT:

The City of Rosenberg's Parks and Recreation Department is committed to providing quality outdoor spaces, recreational and educational programming and family-oriented special events to enhance the health, quality of life and leisure time of our citizens and community.

PROGRAM DESCRIPTION:

The Parks and Recreation Services, under the direction of the Executive Director of Community Development and the Parks and Recreation Director, are primarily responsible for the services and maintenance of all park areas and athletic fields owned by the City. Park areas include nine (9) parks, eight (8) playgrounds, eight (8) basketball courts, and fourteen (14) athletic fields. This includes all recreational equipment, picnic facilities, structures and utility infrastructures. Other duties include trash removal in the Downtown area. The Director also supervises various recreational programs offered to the public. Staff organizes and coordinates local events which include the Easter Egg Hunt, the annual Children's Fishing Tournament, Booberg, Rosenberg Christmas Nights, and the Family 4th event.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: To provide new amenities and new facilities that will allow us to provide a consistent level of service and meet the growing needs of our community.

Objectives:

- Create a comprehensive Parks and Recreation Master Plan Update.
- Create and implement a plan for a new park in Zone 8.
- Add amenities and additions to our existing parks that will help to enhance the livability and desirability of Rosenberg as a community.

Department Goal# 2: To provide a consistent level of staffing that will allow the Department to meet the anticipated future demands on Parks, Recreation and Special Event services.

Objectives:

- Acquire the needed personnel to consistently enforce existing Parks Ordinances.
- Evaluate staffing levels to effectively maintain Parks and provide for operational safety.
- Acquire temporary staff and volunteers necessary to allow us to increase the amount of programs we offer and increase the participation levels of Special Events.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Parks Maintenance & Recreation Programming	FUNCTION: Community Development	ACCOUNT: 101-1953-540
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❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: To give our staff the opportunity to attend off-site educational training sessions and to obtain additional certifications that will allow the Department to provide a professional level of service that meets the demands of our citizens.

Objectives:

- Research and offer educational training opportunities to our staff that will also reinforce safety and job performance skills.
- Offer training opportunities with other agencies to improve working relationships other professionals in the field of Parks and Recreation.
- Offer incentives and challenges for our employees to seek out additional training.

Department Goal# 4: To acquire the equipment necessary to ensure staff and citizen safety and to provide professionally maintained facilities.

Objectives:

- Creation of a replacement schedule that allows for replacement of equipment while it is still in working condition and can return value to the City.
- Purchase additional equipment that will maximize use of existing staff and make the department less dependent upon other departments' equipment and staff to accomplish parks projects.

❖ ***The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.***

Department Goal# 5: To increase sustainability and offer a wider variety of recreational and education programming to the community.

Objectives:

- Continue to use social media to increase public awareness of classes/programs.
- Research comparable programs in other cities/communities.
- Secure qualified leaders/instructors.
- Maximize use of available RCC rooms and parks for programming.
- Monitor program enrollment, as well as public demand for class viability and make adjustments as needed.

Department Goal# 6: To increase sustainability, visibility and participation in all Special Events offered by the Department.

Objectives:

- Use social media to enhance all aspects of special events.
- Consistent scheduling of all special events on an annual basis.
- Continue partnerships with local organizations to promote, plan and execute all events.
- Continue to solicit volunteer participation from individuals/ groups.
- Solicit more sponsorship from local businesses.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Parks Maintenance & Recreation Programming	FUNCTION: Community Development	ACCOUNT: 101-1953-540
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PERFORMANCE INDICATORS:

	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Projected</u>	<u>2016-17</u> <u>Estimate</u>
Park acreage maintained (developed)	451	451	451
Man hours used:			
Mowing parks (all City areas)	2,867	2,900	2,900
Trash clean up	2,682	2,800	2,800
Park maintenance	5,286	5,200	5,200
Flower bed maintenance/Tree trimming	165	200	225
Weed/fire ant control	95	125	150
Assisting other Departments	91	100	100

FY2017 BUDGET NOTES:

1. Other Supplies was increased by \$2,000 for anticipated Williams Trail sign for SCNP.
2. Grounds Maintenance Services was increased by \$2,000 of anticipated increase in contract costs.
3. Grounds Maintenance Park Mowing increased \$9,504 to cover entire cost of a 1-year contract for Travis and Macario Garcia Parks.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Parks Maintenance & Recreation Programming **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 489,565	\$ 621,451	\$ 621,451	\$ 599,584	\$ 608,943	
Supplies	147,207	163,400	163,400	141,494	149,000	
Maintenance and Services	300,091	332,662	332,662	326,591	332,183	
Total Expenditures	\$ 936,862	\$ 1,117,513	\$ 1,117,513	\$ 1,067,669	\$ 1,090,126	-2.5%

~ AUTHORIZED POSITIONS ~						
Position Title						
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	
Parks Supervisor	1.00	-	-	-	-	
M&O Supervisor	-	1.00	1.00	1.00	1.00	
Assistant Parks Supervisor	1.00	-	-	-	-	
M&O Technician	-	1.00	1.00	1.00	1.00	
Management Coordinator	-	1.00	1.00	1.00	1.00	
Secretary I	1.00	-	-	-	-	
Administrative Specialist	-	1.00	1.00	1.00	1.00	
Crew Leader	1.00	-	-	-	-	
M&O Technician	-	1.00	1.00	1.00	1.00	
Maintenance Worker	4.00	-	-	-	-	
M&O Assistant	-	4.00	4.00	4.00	4.00	
Total Personnel	9.00	10.00	10.00	10.00	10.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Parks Maintenance & Recreation Programming **FUNCTION:** Community Development **ACCOUNT:** 101-1953-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 316,637	\$ 411,867	\$ 411,867	\$ 390,000	\$ 415,065	
10 20 Overtime	26,220	21,600	21,600	21,600	10,800	
10 30 Longevity	3,610	4,255	4,255	4,255	3,855	
10 40 Incentive Pay	2,550	3,300	3,300	3,300	1,800	
11 15 Program Salaries and Wages	5,800	7,443	7,443	7,443	7,443	
20 10 Retirement	52,206	62,847	62,847	62,847	59,276	
20 20 Social Security	26,020	34,851	34,851	34,851	33,949	
20 40 Insurance	46,010	62,684	62,684	62,684	65,934	
20 50 Workers' Compensation	3,942	5,500	5,500	5,500	4,609	
20 55 Long Term Disability	868	1,104	1,104	1,104	1,112	
20 60 Auto Allowance	4,800	4,800	4,800	4,800	4,800	
20 65 Cell Phone Allowance	900	1,200	1,200	1,200	300	
Subtotal	489,565	621,451	621,451	599,584	608,943	-2.0%
Supplies:						
31 10 Office Supplies	542	600	600	600	600	
31 40 Clothing	2,281	3,500	3,500	3,200	3,500	
31 90 Other Supplies	1,770	3,500	3,500	3,500	5,500	
34 10 Botanical & Agricultural Supplies	15,272	17,000	17,000	17,000	15,000	
34 20 Medical Supplies	368	500	500	500	600	
34 30 Cleaning Supplies	7,666	10,000	10,000	9,000	9,000	
35 10 Motor Vehicle Repair Supplies	3,378	3,000	3,000	2,500	2,500	
35 20 Building Materials and Supplies	2,309	5,000	5,000	5,000	5,000	
35 30 Plumbing Supplies	3,697	4,000	4,000	3,315	4,000	
35 35 Electrical Supplies	13,406	7,000	7,000	5,000	7,000	
36 10 Small Tools and Equipment	14,980	10,000	10,000	10,000	9,000	
36 50 Recreation Program Supplies	18,675	25,000	25,000	19,000	19,000	
37 10 Natural Gas	1,028	1,300	1,300	1,300	1,300	
37 20 Electricity	51,628	55,000	55,000	54,086	55,000	
37 30 Fuel, Oil and Lubricants	10,206	18,000	18,000	7,493	12,000	
Subtotal	147,207	163,400	163,400	141,494	149,000	-8.8%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,090	1,250	1,250	1,250	1,250	
42 60 Technology Fees	-	13,518	13,518	13,518	7,729	
51 20 General Insurance	12,884	14,000	14,000	15,000	15,000	
52 10 Telephone/Communications	246	400	400	1,400	1,400	
52 20 Postage	16	200	200	200	200	
55 10 Education and Training	2,059	2,500	2,500	2,500	2,500	
56 24 Equipment Rentals	2,068	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	15,984	22,656	22,656	22,656	25,624	
57 10 Other Contractual Services - LCISD	-	10,000	10,000	10,000	10,000	
57 12 Other Contractual Services - YMCA	15,000	20,000	20,000	20,000	20,000	
57 14 Other Contractual Services - Restrooms	23,547	26,000	26,000	23,925	26,000	
57 15 Other Contractual Services - Janitorial	2,000	-	-	-	-	
57 16 Nuisance Animals	-	5,000	5,000	1,000	3,000	
57 20 Other Contractual Services - Tree Trimming	6,390	10,000	10,000	5,000	6,000	
62 40 Grounds Maintenance Services	58,762	47,662	47,662	47,662	50,000	
62 45 Grounds Maintenance - Park Mowing	55,080	54,496	54,496	62,000	64,000	
62 50 Grounds Maintenance - Sports Complex	52,980	52,980	52,980	52,980	52,980	
63 10 Building Repair and Maintenance	3,519	4,000	4,000	1,500	2,500	
63 15 Structure Repair and Maintenance	36,060	32,000	32,000	32,000	30,000	
63 25 Equipment Repair and Maintenance	12,406	12,000	12,000	10,000	10,000	
Subtotal	300,091	332,662	332,662	326,591	332,183	-0.1%
Total Expenditures	\$ 936,862	\$ 1,117,513	\$ 1,117,513	\$ 1,067,669	\$ 1,090,126	-2.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Special Events	FUNCTION: Community Development	ACCOUNT: 101-1955-540
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PROGRAM DESCRIPTION:

The City of Rosenberg Special Events are under the direction of the Parks and Recreation Director. The events consist of the Rosenberg Christmas Nights and Family 4th Celebration.

FY2017 BUDGET NOTES:

1. In FY2015 the Special Events were moved from the Hotel/Motel Fund into a newly created department. The Hotel/Motel will fund the Rosenberg Christmas Nights event through a transfer from the Hotel/Motel Fund.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General
DEPARTMENT: Special Events:
 - Rosenberg Christmas Nights & Family 4th Celebration
FUNCTION: Community Development
ACCOUNT: 101-1955-540

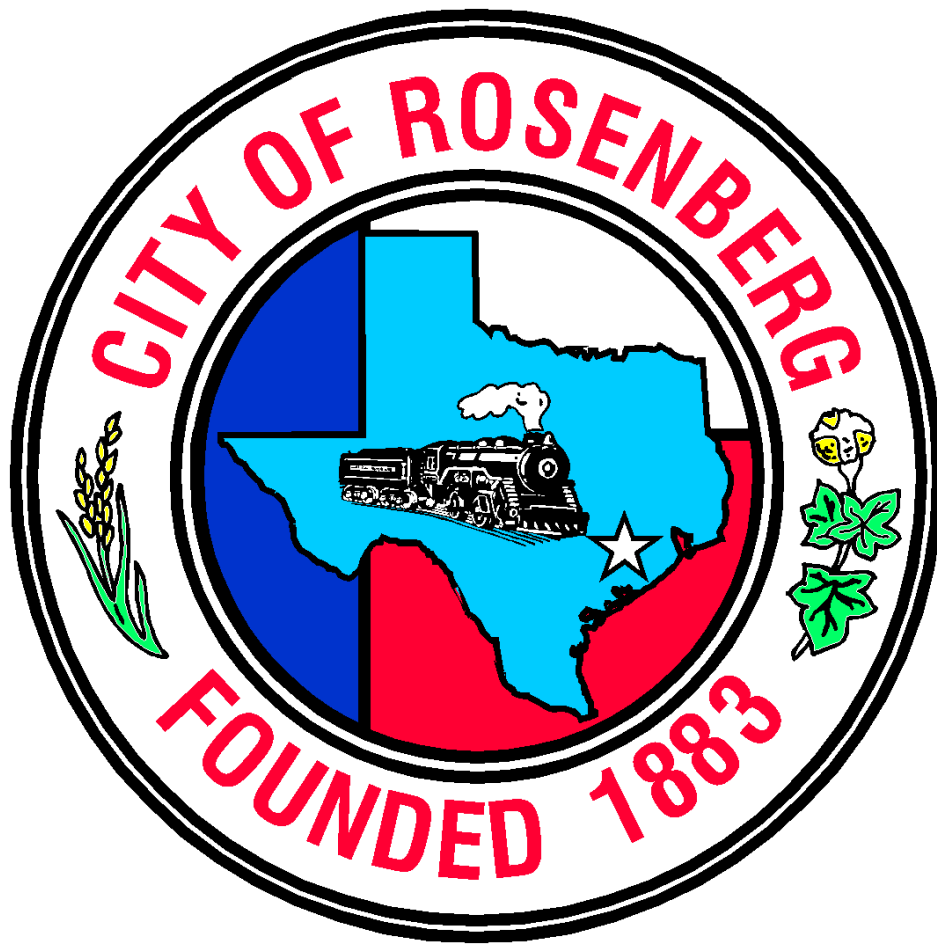
Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 32,937	\$ 36,776	\$ 36,776	\$ 36,776	\$ 36,646	
Maintenance and Services	169,550	162,750	162,750	164,563	166,250	
Total Expenditures	\$ 202,487	\$ 199,526	\$ 199,526	\$ 201,339	\$ 202,896	1.7%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personnel and Benefits:						
10 15 Salaries and Wages - Family 4th Celebration	\$ 16,719	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
10 17 Salaries and Wages - Rosenberg Christmas Nights	9,954	15,000	15,000	15,000	15,000	
20 10 Retirement	3,881	4,138	4,138	4,138	4,008	
20 20 Social Security	1,945	2,296	2,296	2,296	2,296	
20 40 Insurance	42	-	-	-	-	
20 50 Workers' Compensation	290	342	342	342	342	
20 55 Long Term Disability	105	-	-	-	-	
Subtotal	32,937	36,776	36,776	36,776	36,646	-0.4%
Maintenance and Services:						
51 20 General Insurance	5,700	6,000	6,000	6,000	6,000	
53 15 Family 4th Celebration	60,778	60,750	60,750	60,750	60,750	
53 25 Rosenberg Christmas Nights	97,404	90,000	90,000	88,392	90,000	
53 30 Rosenberg Christmas Nights Dinner	5,669	6,000	6,000	9,421	9,500	
Subtotal	169,550	162,750	162,750	164,563	166,250	2.2%
Total Expenditures	\$ 202,487	\$ 199,526	\$ 199,526	\$ 201,339	\$ 202,896	1.7%



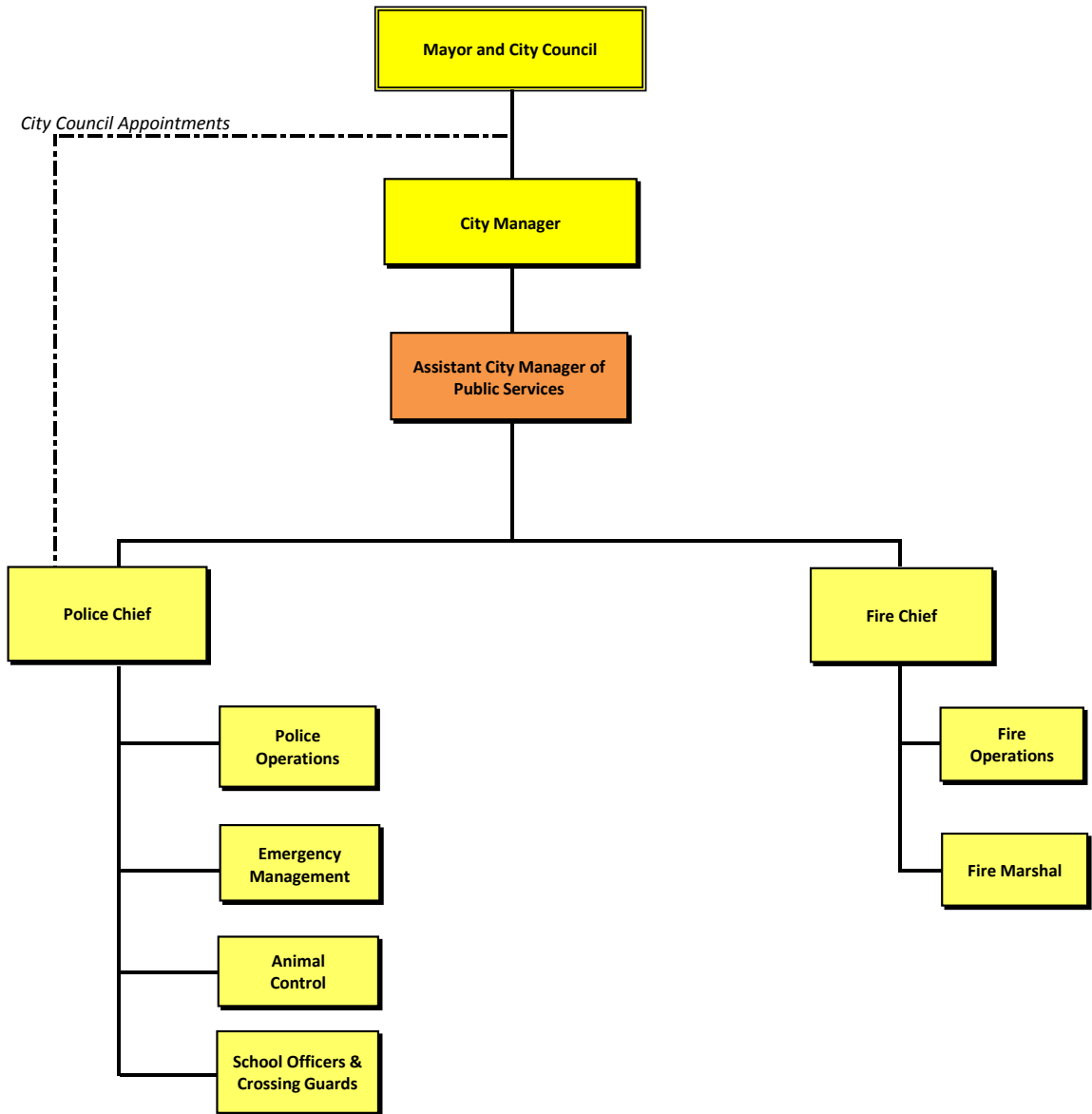
Public Safety

Public Safety Organizational Chart
Public Safety Summary
Police Department
Emergency Management
Animal Control
School Officers and Crossing Guards
Fire Department
Fire Marshal



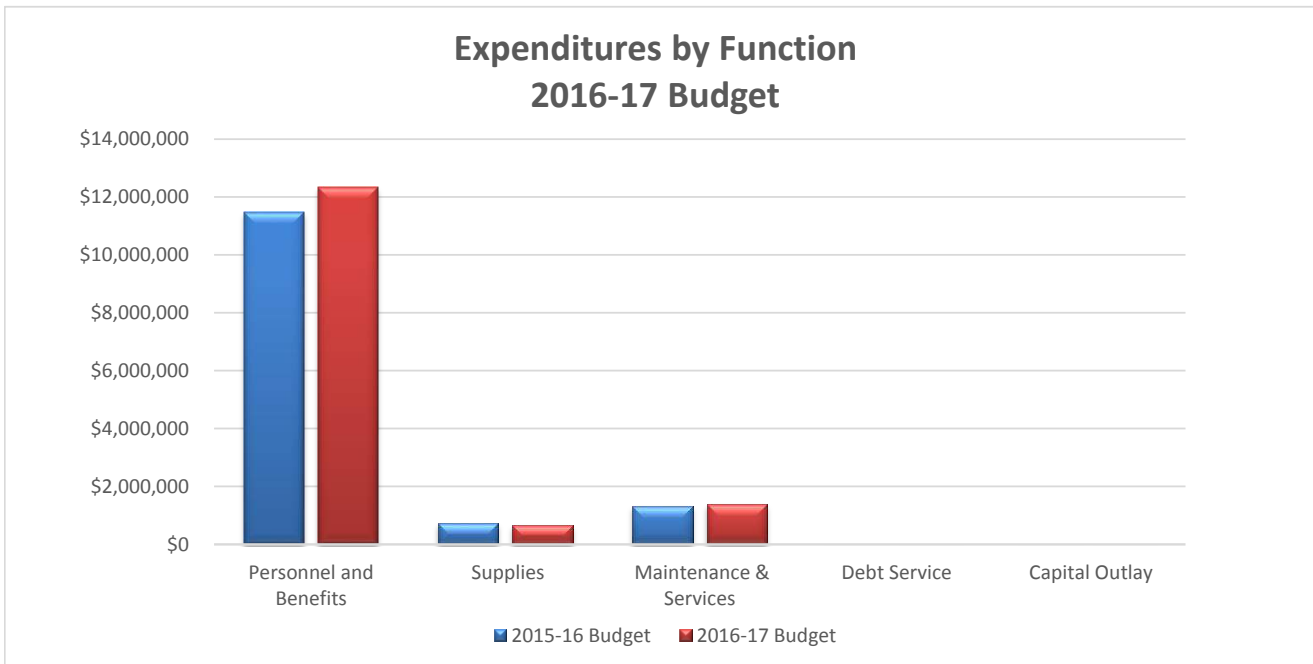
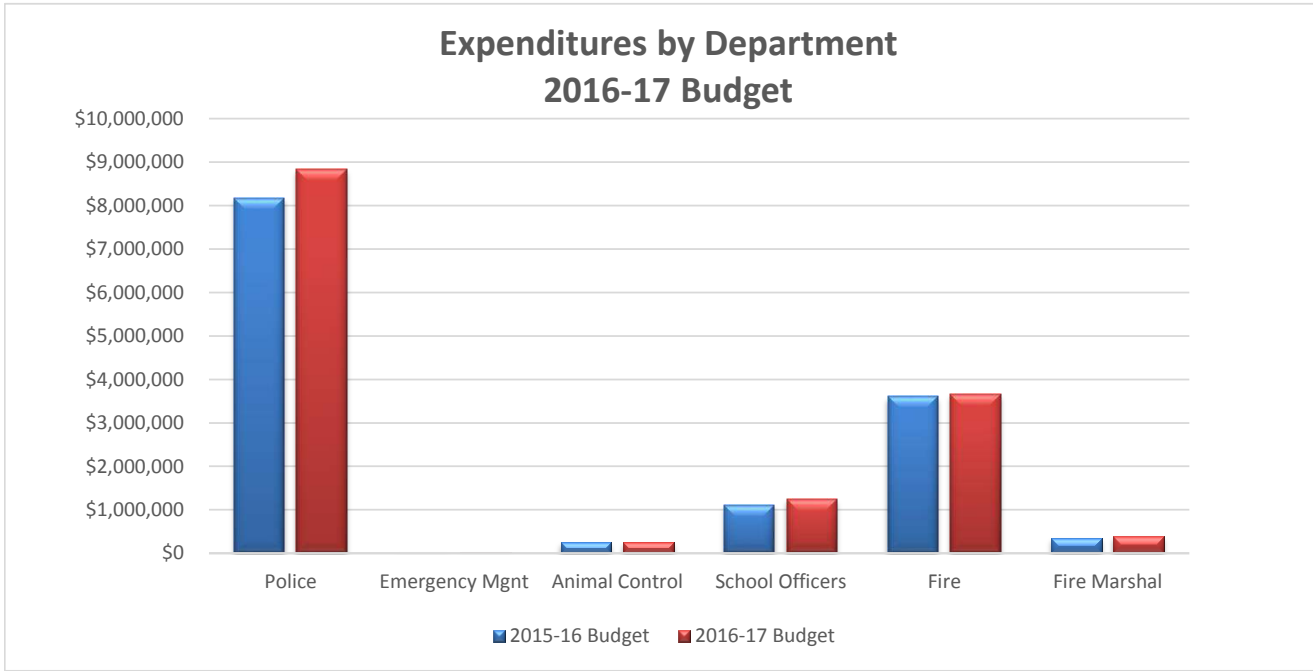
CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

Public Safety Organizational Chart



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Public Safety



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Public Safety Summary **FUNCTION:** N/A **ACCOUNT:** 101-XXXX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 10,340,435	\$ 11,470,803	\$ 11,470,803	\$ 10,987,290	\$ 12,355,440	
Supplies	706,655	722,463	722,463	626,641	676,033	
Maintenance and Services	882,386	1,324,333	1,324,333	1,299,046	1,383,412	
Subtotal	11,929,476	13,517,599	13,517,599	12,912,977	14,414,885	6.6%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 11,929,476	\$ 13,517,599	\$ 13,517,599	\$ 12,912,977	\$ 14,414,885	6.6%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15	2015-16 Adopted	2015-16 Adjusted	2015-16 Estimate	2016-17	Var %
Police	86.48	87.48	87.48	87.48	91.48	
Emergency Management	-	-	-	-	-	
Animal Control	3.00	3.00	3.00	3.00	3.00	
School Officers and Crossing Guards	13.86	13.86	13.86	13.86	14.86	
Fire	37.00	37.00	37.00	37.00	37.00	
Fire Marshal	4.00	4.00	4.00	4.00	4.00	
Total Personnel	144.34	145.34	145.34	145.34	150.34	3.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:
General

DEPARTMENT:
Police

FUNCTION:
Public Safety

ACCOUNT:
101-3000-520

MISSION STATEMENT:

Pursue excellence through the relentless challenge of the status quo in leadership, education, and accountability. Policing with the community to enhance safety and quality of life.

PROGRAM DESCRIPTION:

The Police Department is under the direction and supervision of the Police Chief, who is appointed by the City Council. The Department is responsible for enforcement of traffic laws, accident investigations, community education and crime prevention programs, investigation of crimes against persons and property, and narcotic investigations. In addition, the Department is responsible for the maintenance of criminal records, files, prisoner processing and detention, and radio communications and teletype services. The Police Department also supervises the Animal Control Division.

STRATEGIC PLAN GOALS:

❖ ***The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.***

Department Goal# 1: Provide quality service to our community.

Objectives:

- Improve staffing levels, leadership development, and education.
- Participate in multi-agency efforts with local and federal agencies.
- Improve response time for calls and clearance rates for cases.
- Improve standards and qualifications. (entry level and advanced)
- Continue training and education to address emerging criminal trends
- Expand recruiting program and area of coverage to reflect our community diversity.

Department Goal# 2: Improve the safety of our community and the efficient mobility of traffic.

Objectives:

- Increase traffic management and mobility as retail development expands along major corridors and arterial roadways
- Enhance accident/traffic investigative unit's ability to minimize and respond to traffic complaints and accidents
- Analyze statistical crash data for directed patrol enforcement.
- Utilize public works to assist with engineering proposals to reduce collisions and traffic concerns.
- Research and develop innovative strategies to help minimize traffic mobility concerns.

❖ ***The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.***

Department Goal# 3: Actively involve residents and the business community in crime prevention and promoting community safety awareness.

Objectives:

- Use volunteers to enhance service to the community, and involve the public to aid the Police Department in its crime reduction efforts.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

- Involve members of the public to aid the Police Department in its crime fighting efforts
- Establish or participate in Town Hall meetings.
- Establishing a web-based case tracking system for public access to cases and allow the reporting of minor cases and suspicious activities.
- Develop a community-wide education program with businesses and financial institutions to enhance video capabilities and improve the quality of video.

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*
Department Goal# 4: Research technology trends and address technology threats.

Objectives:

- Develop a multi-year technology plan for the department.
- Leverage technology to capture evidence, improve investigations, reduce liability, and allocate resources and personnel.
- Improve training in technology trends.
- Develop partnerships with the private sector to improve access to technology.

PERFORMANCE INDICATORS:

	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Child Identification sessions held	6	6	6
Number of participants in Child Identification sessions	1,000	1,000	1,000
Calls for service/911	51,054	49,177	50,000
Calls for service per uniformed officer	1,502	1,446	1,500
Percent of priority 1 calls responded to within 3 minutes	15.65%	17.00%	16%
Percent of priority 1 calls to total calls	11.08%	11.45%	11%
Number of reported crimes	4,229	4,229	4,313
Percent of reported crimes cleared	67%	67%	65%
Number of citizen complaints against Police Officers	8	8	6
Percent completion of investigations into citizen complaints within 30 days	63%	63%	63%

FY2017 BUDGET NOTES:

1. Increase in Personnel and Benefits due to a new position added in FY2016 for an Information Technology Support Specialist.
2. Incentive Pay increase due to implementation of the Professional Development Policy.
3. Increase in Education and Training due to the increased need in training
4. Equipment Repair and Maintenance increased by approximately \$110,000 for the reclass of software and computer maintenance due to the separation of public safety technology from the City's network.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Police	FUNCTION: Public Safety	ACCOUNT: 101-3000-520
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5. Addition of Network System Maintenance in the amount of \$10,000 for camera system maintenance due to separation from the City's network.
6. Addition of three (3) Police Officers adding equipment in the amount of \$22,800 and two (2) new vehicles in the amount of \$122,840.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

<u>Classification</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted Budget</u>	<u>2015-16 Adjusted Budget</u>	<u>2015-16 Estimate</u>	<u>2016-17 Budget</u>	<u>Var %</u>
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 6,331,615	\$ 6,945,194	\$ 6,945,194	\$ 6,565,460	\$ 7,531,671	
Supplies	463,982	457,058	457,058	363,333	397,658	
Maintenance and Services	573,133	775,752	775,752	787,052	904,276	
Subtotal	7,368,729	8,178,004	8,178,004	7,715,845	8,833,605	8.0%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 7,368,729	\$ 8,178,004	\$ 8,178,004	\$ 7,715,845	\$ 8,833,605	8.0%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Police Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	4.00	-	-	-	-	
Administrative Lieutenant	1.00	-	-	-	-	
Police Lieutenant	-	5.00	5.00	5.00	5.00	
Police Sergeant	8.00	8.00	8.00	8.00	8.00	
Identification Officer III	2.00	-	-	-	-	
Warrants Officer/Multi Housing	2.00	-	-	-	-	
Police Officer	43.00	48.00	48.00	48.00	51.00	
Communications Specialist	17.00	-	-	-	-	
Public Safety Support Supervisor	-	3.00	3.00	3.00	3.00	
Public Safety Support Specialist	-	9.00	9.00	9.00	9.00	
Public Safety Support Assistant	-	5.00	5.00	5.00	5.00	
Administrative Assistant	1.00	-	-	-	-	
Senior Administrative Specialist	-	1.00	1.00	1.00	1.00	
Secretary II	2.00	-	-	-	-	
Administrative Specialist	-	2.00	2.00	2.00	2.00	
Records Clerk	1.00	-	-	-	-	
Administrative Technician	-	1.00	1.00	1.00	1.00	
Civilian Jailer	2.00	-	-	-	-	
Public Safety Support Assistant	-	2.00	2.00	2.00	2.00	
Crime Analyst	0.48	0.48	0.48	0.48	0.48	
Victim Assistance Liaison	1.00	-	-	-	-	
Public Safety Support Coordinator	-	1.00	1.00	1.00	1.00	
Information Technology Support Specialist	-	-	-	-	1.00	
Total Personnel	86.48	87.48	87.48	87.48	91.48	4.6%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 4,237,645	\$ 4,762,898	\$ 4,762,898	\$ 4,320,000	\$ 5,033,548	
10 20 Overtime	311,098	126,300	126,300	332,000	126,300	
10 30 Longevity	32,041	41,420	41,420	41,420	42,690	
10 40 Incentive Pay	33,100	33,000	33,000	88,000	139,200	
10 50 Holiday Pay	125,796	209,073	209,073	125,000	205,662	
11 10 Temporary Salaries and Wages	7,087	-	-	-	-	
20 10 Retirement	685,449	715,665	715,665	680,000	741,880	
20 20 Social Security	340,906	396,875	396,875	360,000	424,878	
20 40 Insurance	501,214	595,923	595,923	555,000	743,869	
20 50 Workers' Compensation	43,810	48,836	48,836	48,836	52,934	
20 55 Long Term Disability	11,670	13,404	13,404	13,404	14,110	
20 70 Uniforms - Taxable	1,800	1,800	1,800	1,800	6,600	
Subtotal	6,331,615	6,945,194	6,945,194	6,565,460	7,531,671	8.4%
Supplies:						
31 10 Office Supplies	4,293	6,000	6,000	6,000	6,000	
31 15 Training Supplies	30,041	40,000	40,000	32,000	28,000	
31 20 Computer Supplies	6,617	-	-	-	-	
31 35 Business Expenses	905	1,500	1,500	1,500	1,500	
31 40 Clothing	32,598	28,158	28,158	28,158	28,158	
31 45 Uniforms	36,558	29,400	29,400	29,400	25,000	
32 10 Jail Operation Supplies	33,760	33,000	33,000	26,000	30,000	
32 30 Brazos Town Center Office	1,753	3,500	3,500	3,500	3,500	
33 20 Community Education Supplies	2,123	5,000	5,000	5,000	5,000	
33 30 Child Safety Program Supplies	5,884	4,000	4,000	4,000	-	
34 25 Laboratory Supplies	4,897	4,000	4,000	4,000	4,000	
34 30 Cleaning Supplies	2,970	3,000	3,000	3,000	3,000	
35 10 Motor Vehicle Repair Supplies	71,046	50,000	50,000	65,000	50,000	
35 15 Equipment Repair Supplies	462	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	11,065	500	500	500	500	
37 20 Electricity	70,554	78,000	78,000	66,109	72,000	
37 30 Fuel, Oil and Lubricants	148,455	170,000	170,000	88,166	140,000	
Subtotal	463,982	457,058	457,058	363,333	397,658	-13.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Police **FUNCTION:** Public Safety **ACCOUNT:** 101-3000-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 15 Investigative Costs	26,148	19,200	19,200	19,200	15,000	
42 35 Dues, Subscriptions, Memberships	515	650	650	750	750	
42 60 Technology Fees	-	224,084	224,084	224,084	185,996	
51 20 General Insurance	84,468	86,300	86,300	95,000	95,000	
52 10 Telephone/Communications	31,175	34,300	34,300	34,300	36,500	
52 20 Postage	1,435	1,000	1,000	1,500	1,000	
52 30 Freight and Express	-	500	500	500	500	
54 10 Printing and Binding	1,930	3,000	3,000	3,000	3,000	
55 10 Education and Training	17,044	14,750	14,750	17,250	20,000	
56 24 Equipment Rentals	690	1,560	1,560	1,560	1,560	
56 25 Fleet Replacement	331,212	268,908	268,908	268,908	312,170	
57 10 Other Contractual Svcs-Profiling/Collections	17,450	16,000	16,000	16,000	16,000	
57 15 Janitorial Services	13,600	15,000	15,000	15,000	15,000	
57 27 Lease of Motor Vehicles - CID	-	24,300	24,300	24,300	24,300	
63 10 Building Repair and Maintenance	13,206	15,000	15,000	15,000	12,000	
63 25 Equipment Repair and Maintenance	21,861	40,200	40,200	45,200	150,000	
63 26 Radio Repair and Maintenance	4,174	5,000	5,000	2,500	2,500	
63 27 Radio Nest Repair and Maintenance	-	6,000	6,000	3,000	3,000	
63 28 Network System Maintenance	8,225	-	-	-	10,000	
Subtotal	573,133	775,752	775,752	787,052	904,276	16.6%
Total Expenditures	\$ 7,368,729	\$ 8,178,004	\$ 8,178,004	\$ 7,715,845	\$ 8,833,605	8.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Emergency Management	FUNCTION: Public Safety	ACCOUNT: 101-3032-520
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PROGRAM DESCRIPTION:

The Office of Emergency Management is under the supervision of the Police Chief and is primarily responsible for emergency management that incorporates the four principles of emergency management: planning, preparation, mitigation, and recovery. The goal of the program is to assist in the relief and reduction of human suffering following events of natural or manmade disasters, or catastrophes. The Office of Emergency Management is prepared to activate an Emergency Operations Center during any major disaster to facilitate the coordination of support agencies and resources needed to provide continuity of government service to the public.

FY2017 BUDGET NOTES:

1. Added \$6,000 to Incentive Pay for Emergency Management Coordinator.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Emergency Management **FUNCTION:** Public Safety **ACCOUNT:** 101-3032-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ 7,268	
Supplies	\$ 1,774	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Maintenance and Services	3,489	9,655	9,655	9,655	9,655	
Total Expenditures	\$ 5,263	\$ 12,655	\$ 12,655	\$ 12,655	\$ 19,923	57.4%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

Personal Services:						
10 40 Incentive Pay	-	-	-	-	6,000	
20 10 Retirement	-	-	-	-	801	
20 20 Social Security	-	-	-	-	459	
20 50 Workers' Compensation	-	-	-	-	8	
Subtotal	-	-	-	-	7,268	100.0%
Supplies:						
31 15 Training Supplies	\$ 230	\$ 700	\$ 700	\$ 700	\$ 700	
31 35 Business Expenses	491	300	300	300	300	
31 90 Other Supplies	678	1,600	1,600	1,700	1,600	
33 20 Community Education Supplies	375	400	400	300	400	
Subtotal	1,774	3,000	3,000	3,000	3,000	0.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	690	435	435	435	435	
51 20 General Insurance	14	20	20	20	20	
52 10 Telephone/Communications	514	600	600	600	600	
55 10 Education and Training	720	3,000	3,000	3,000	3,000	
57 10 Other Contractual Services-Emergency Notification	-	4,000	4,000	4,000	4,000	
63 40 Computer Software Repair and Maintenance	1,550	1,600	1,600	1,600	1,600	
Subtotal	3,489	9,655	9,655	9,655	9,655	0.0%
Total Expenditures	\$ 5,263	\$ 12,655	\$ 12,655	\$ 12,655	\$ 19,923	57.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Animal Control	FUNCTION: Public Safety	ACCOUNT: 101-3034-520
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PROGRAM DESCRIPTION:

The Animal Control division, under the direction and supervision of the Police Chief and the Police Patrol Lieutenant(s), is primarily responsible for the protection of citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through the enforcement of various state statutes and City ordinances. The department is also responsible for the operation and maintenance of the animal control shelter and the promotion of adoption of stray and abandoned dogs and cats.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming year*

Department Goal# 1: Provide quality Animal Control services to our community.

Objectives:

- Expand Animal Control coverage to include weekends and evenings.
- Ensure that the Shelter is staffed and remains open during normal operating hours.

❖ *The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.*

Department Goal# 2: Continue to administer a successful animal adoption program to find forever homes for as many animals as possible, and reduce euthanizations.

Objectives:

- Maintain transparency to keep the public informed of Animal Control facility operations using our available social media platforms.
- Attend or Host a minimum of 2 Animal Adoption Events per Quarter.
- Continue to work with Animal Rescue Groups to facilitate adoptions. Develop a coordinated Volunteer Orientation Program with established guidelines and expectations.
- Schedule regular meetings with all active Volunteers and Rescue Group Administrators a minimum of once per quarter.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Calls for service	4,756	5,100	5,400
Stray animals captured	1,040	1,250	1,300
Bite cases investigated	14	30	35
Educational programs conducted	19	20	22
Honey bee swarms/hives investigated	5	10	12
Owner release animals taken in	325	400	450
Animals Adopted	255	400	425

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:
General

DEPARTMENT:
Animal Control

FUNCTION:
Public Safety

ACCOUNT:
101-3034-520

FY2017 BUDGET NOTES:

1. Increase in Medical Supplies due to cost and increased use of such supplies.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 160,675	\$ 171,604	\$ 171,604	\$ 154,461	\$ 161,584	
Supplies	36,741	40,050	40,050	45,521	48,250	
Maintenance and Services	29,468	46,036	46,036	46,316	48,046	
Total Expenditures	\$ 226,884	\$ 257,690	\$ 257,690	\$ 246,298	\$ 257,880	0.1%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Animal Control Supervisor	1.00	-	-	-	-	
Code Compliance Supervisor	-	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	-	-	-	-	
Code Compliance Officer	-	2.00	2.00	2.00	2.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Animal Control **FUNCTION:** Public Safety **ACCOUNT:** 101-3034-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 113,530	\$ 121,543	\$ 121,543	\$ 100,000	\$ 114,746	
10 20 Overtime	3,359	3,600	3,600	8,000	3,600	
10 30 Longevity	1,245	1,365	1,365	1,365	540	
10 40 Incentive Pay	300	300	300	300	1,200	
20 10 Retirement	17,379	17,785	17,785	17,785	16,281	
20 20 Social Security	8,613	9,863	9,863	9,863	9,324	
20 40 Insurance	12,775	13,455	13,455	13,455	12,305	
20 50 Workers' Compensation	1,506	1,573	1,573	1,573	1,487	
20 55 Long Term Disability	317	320	320	320	301	
20 70 Uniforms - Taxable	1,650	1,800	1,800	1,800	1,800	
Subtotal	160,675	171,604	171,604	154,461	161,584	-5.8%
Supplies:						
31 10 Office Supplies	302	500	500	500	500	
31 20 Computer Supplies	285	-	-	-	-	
31 35 Business Expenses	-	100	100	100	100	
31 90 Other Supplies	940	900	900	900	900	
31 95 Other Expenses-Donations	11,694	9,000	9,000	10,000	9,000	
34 20 Medical Supplies	6,444	7,000	7,000	15,500	15,000	
34 30 Cleaning Supplies	2,748	3,500	3,500	3,500	4,000	
34 35 Animal Feed	1,752	2,500	2,500	2,500	3,500	
35 10 Motor Vehicle Repair Supplies	398	750	750	750	750	
36 10 Small Tools and Equipment	1,515	1,800	1,800	1,800	3,000	
37 10 Natural Gas	923	1,500	1,500	1,500	1,500	
37 20 Electricity	7,069	8,000	8,000	6,618	7,000	
37 30 Fuel, Oil and Lubricants	2,671	4,500	4,500	1,853	3,000	
Subtotal	36,741	40,050	40,050	45,521	48,250	20.5%
Maintenance and Services:						
42 60 Technology Fees	-	6,860	6,860	6,860	4,880	
51 20 General Insurance	2,412	2,800	2,800	2,800	2,800	
52 10 Telephone/Communications	406	300	300	480	1,900	
52 20 Postage	51	60	60	160	200	
54 10 Printing and Binding	250	850	850	850	1,200	
54 15 Community Education	-	-	-	-	900	
55 10 Education and Training	1,098	2,900	2,900	2,900	3,200	
56 24 Equipment Rentals	-	100	100	100	100	
56 25 Fleet Replacement	11,964	11,966	11,966	11,966	11,966	
57 10 Other Contractual Services	1,860	3,500	3,500	3,500	3,500	
57 15 Janitorial Services	7,800	8,600	8,600	8,600	8,600	
62 10 Carcass Disposal	2,660	4,000	4,000	4,000	4,000	
63 10 Building Repair and Maintenance	708	1,500	1,500	1,500	2,200	
63 25 Equipment Repair and Maintenance	261	2,600	2,600	2,600	2,600	
Subtotal	29,468	46,036	46,036	46,316	48,046	4.4%
Total Expenditures	\$ 226,884	\$ 257,690	\$ 257,690	\$ 246,298	\$ 257,880	0.1%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: School Officers and Crossing Guards	FUNCTION: Public Safety	ACCOUNT: 101-3036-520
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PROGRAM DESCRIPTION:

The School Officers & Crossing Guards department was created to separate the actual costs of the contract with Lamar Consolidated ISD from the regular Police Department budget. These Officers are employees of the police department assigned to the secondary schools and are responsible for the security and welfare of the students and staff within the Lamar Consolidated Independent School District. There are nine (9) School Resource Officers, one (1) Sergeant, and one (1) Lieutenant plus the School Crossing Guards assigned to this division.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming year*

Department Goal #1: Continue to provide quality contractual police services to LCISD

Objectives:

- SRO development through formal School Resource Officer training and education.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal #2: Continue to research and update technology

Objectives:

- Utilize technology to strategically monitor campus surveillance cameras from off site locations.

Department Goal #3: Improve the safety of students

Objectives:

- Improved response to school zone and roadway traffic concerns and enhanced ability to investigate criminal offenses.

FY2017 BUDGET NOTES:

1. Increase in Salaries and Wages due to the addition of a School Resource Officer. All costs for this addition are reimbursed by Lamar Consolidated ISD.
2. Increase in Incentive Pay due to the implementation of the Professional Development Program.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 1,052,577	\$ 1,065,183	\$ 1,065,183	\$ 1,062,260	\$ 1,206,577	
Supplies	10,955	17,100	17,100	17,100	17,100	
Maintenance and Services	6,915	27,725	27,725	27,725	26,544	
Debt Service	-	-	-	-	-	100.0%
Transfers to Other Funds	-	-	-	-	-	100.0%
Subtotal	1,070,447	1,110,008	1,110,008	1,107,085	1,250,221	12.6%
Capital Outlay	-	-	-	-	-	100.0%
Total Expenditures	\$ 1,070,447	\$ 1,110,008	\$ 1,110,008	\$ 1,107,085	\$ 1,250,221	12.6%

~ AUTHORIZED POSITIONS ~

Position Title						
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Sergeant	1.00	1.00	1.00	1.00	1.00	
School Police Officer	9.00	-	-	-	-	
Police Officer	-	9.00	9.00	9.00	10.00	
School Crossing Guards/seasonal	2.86	2.86	2.86	2.86	2.86	
Total Personnel	13.86	13.86	13.86	13.86	14.86	7.2%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** School Officers and Crossing Guards **FUNCTION:** Public Safety **ACCOUNT:** 101-3036-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 639,784	\$ 672,923	\$ 672,923	\$ 650,000	\$ 732,004	
10 20 Overtime	97,603	75,000	75,000	95,000	75,000	
10 30 Longevity	7,980	8,655	8,655	8,655	8,120	
10 40 Incentive Pay	1,625	1,800	1,800	1,800	32,400	
10 50 Holiday Pay	2,133	-	-	-	-	
11 10 Temporary Salaries/Crossing Guards	54,500	53,537	53,537	53,537	53,537	
20 10 Retirement	108,402	104,868	104,868	104,868	113,207	
20 20 Social Security	57,831	62,246	62,246	62,246	68,929	
20 40 Insurance	72,244	75,075	75,075	75,075	111,148	
20 50 Workers' Compensation	8,719	9,272	9,272	9,272	10,265	
20 55 Long Term Disability	1,757	1,807	1,807	1,807	1,967	
Subtotal	1,052,577	1,065,183	1,065,183	1,062,260	1,206,577	13.3%
Supplies:						
31 40 Clothing	2,356	2,000	2,000	2,000	2,000	
31 45 Uniforms	6,715	6,600	6,600	6,600	6,600	
31 50 Crossing Guard Supplies	1,883	2,500	2,500	2,500	2,500	
36 10 Small Tools and Equipment	-	6,000	6,000	6,000	6,000	
Subtotal	10,955	17,100	17,100	17,100	17,100	0.0%
Maintenance and Services:						
42 60 Technology Fees	-	22,725	22,725	22,725	21,544	
52 10 Telephone/Communications	6,915	5,000	5,000	5,000	5,000	
Subtotal	6,915	27,725	27,725	27,725	26,544	-4.3%
Total Expenditures	\$ 1,070,447	\$ 1,110,008	\$ 1,110,008	\$ 1,107,085	\$ 1,250,221	12.6%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Fire	FUNCTION: Public Safety	ACCOUNT: 101-3100-520
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MISSION STATEMENT:

To minimize the destructive impact on life and property caused by fires, accidents, and illness.

PROGRAM DESCRIPTION:

The Fire Department is under the direction of the Fire Chief, who is primarily responsible for suppression, fire administration, rescue/EMS operations, vehicle and facility maintenance, training, and public relations. The Fire Department provides the manpower to assist the Fire Marshal's Office in fire prevention and fire safety education. Annual classes are provided to all of the schools and day care facilities within the community. As a public service, firefighters install smoke detectors when requested by residents. The Fire Department also participates in regional programs such as the Hazardous Materials team and the Heavy Rescue and Structural Collapse teams. These programs have equipment that was funded through Federal Grants. The Department coordinates with Fort Bend EMS to provide Emergency Medical Services to our citizens with Fire Department personnel performing first response medical service.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Maintain or Enhance Critical Facilities.

Objectives:

- Provide funding for continual improvements to fire stations.
- Contract with an Architect to complete a feasibility study on Fire Station #4 site.

Department Goal# 2: Maintain Reliable Equipment.

Objectives:

- Acquire and place in service a rapid response vehicle to replace a current squad unit.
- Provide one vehicle for the Fire Prevention position for inspection and response purpose.
- Replace a reserve Fire Engine and move it to front line operation.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Fire	FUNCTION: Public Safety	ACCOUNT: 101-3100-520
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❖ *The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.*

Department Goal# 3: Personnel.

Objectives:

- To have reliable and appropriate staffing to meet nationally recognized standards by hiring three (3) Firefighters per year to reach 1.33 Firefighters for each Firefighter position.
- Hire three (3) Captains for Fire Station #4

❖ *The City of Rosenberg will increase the public’s confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 4: Evaluating Customer Needs.

Objectives:

- Identify a medium to collect survey data that is functional for all customers.
- Initiate the survey collection program.
- Tabulate data collected and utilize it to make informed decisions.

Department Goal# 5: Professional Development.

Objectives:

- Initiate the review process of the Best Practices Program.
- Create and initiate a training program for the probationary Firefighter.
- Analyze and modify annual training programs.
- Modify the Officer Development Training Program.
- Create positional task books for field operations.

Department Goal# 6: Seek Opportunities for Public and Private Partnerships.

Objectives:

- Perform a comprehensive review of all established partnerships and create opportunities to enhance current programs.
- Identify new groups for partnerships that will provide opportunities for alternative funding.
- Develop a program that will improve communication between Non-English speaking customers and public servants.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Fire	FUNCTION: Public Safety	ACCOUNT: 101-3100-520
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PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of responses	4,264	4,733	5,253
Percent of responses for fires/alarms	10%	10%	12%
Percent of responses for rescues	64%	70%	70%
Percent of responses for hazardous conditions	6%	6%	7%
Percent of responses for service calls	6%	7%	9%
Number of responses per Firefighter	94	105	109
Response Time (call received – on location)	6:35	6:10	6:00
Number of reportable injuries (civilian and firefighter)	6	4	3

FY2017 BUDGET NOTES:

1. Increase of \$36,000 in Incentive Pay with the implementation of the Professional Development Policy.
2. Increase Training Supplies due to increase of in-house training and needed supplies.
3. Increase in Medical Supplies due to new protocols and needed equipment.
4. Increase in Motor Vehicle Repair Supplies due to increase in costs to maintain the aging fleet.
5. Increase to License and Inspection Fee for reimbursement to employees for obtaining the Emergency Medical Technician certification and maintaining annual license fees.
6. Education & Training increase to allow for more classes to be attended by personnel.
7. Building Rentals line eliminated due to Fire Administration moved to new location.
8. Building Repair & Maintenance increase for needed repairs at Fire Station No. 2 and administration building.
9. Increase in Radio Repair and Maintenance to cover projected repairs to Fire Station Alerting System in lieu of paying \$26,000 a year to Motorola for a warranty.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 2,578,681	\$ 2,965,806	\$ 2,965,806	\$ 2,915,708	\$ 3,094,695	
Supplies	182,842	191,240	191,240	186,298	196,075	
Maintenance and Services	261,671	449,924	449,924	415,508	379,128	
Debt Service	-	-	-	-	-	
Total Expenditures	\$ 3,023,195	\$ 3,606,970	\$ 3,606,970	\$ 3,517,514	\$ 3,669,898	1.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Battalion Chief	3.00	-	-	-	-	
Fire Battalion Chief	-	3.00	3.00	3.00	3.00	
Fire Lieutenant	6.00	-	-	-	-	
Fire Captain	-	6.00	6.00	6.00	6.00	
Driver/Operator	6.00	-	-	-	-	
Fire Engineer	-	6.00	6.00	6.00	6.00	
Firefighter/Ride-Up Driver Operator	18.00	-	-	-	-	
Senior Firefighter	-	7.00	7.00	7.00	7.00	
Firefighter	-	11.00	11.00	11.00	11.00	
Administrative Assistant	1.00	-	-	-	-	
Senior Administrative Specialist	-	1.00	1.00	1.00	1.00	
Clerk II	1.00	-	-	-	-	
Administrative Technician	-	1.00	1.00	1.00	1.00	
Total Personnel	37.00	37.00	37.00	37.00	37.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 1,720,984	\$ 1,944,192	\$ 1,944,192	\$ 1,890,000	\$ 1,974,654	
10 20 Overtime	69,650	100,000	100,000	133,000	100,000	
10 30 Longevity	24,358	21,045	21,045	21,045	22,645	
10 40 Incentive Pay	17,925	17,400	17,400	17,400	54,900	
10 50 Holiday Pay	61,844	74,517	74,517	74,517	75,135	
11 10 Temporary Salaries and Wages	21,333	48,906	48,906	20,000	48,906	
20 10 Retirement	274,563	298,410	298,410	298,410	297,598	
20 20 Social Security	134,647	169,227	169,227	169,227	174,180	
20 40 Insurance	231,769	265,475	265,475	265,475	319,379	
20 50 Workers' Compensation	16,366	20,583	20,583	20,583	21,164	
20 55 Long Term Disability	4,643	5,451	5,451	5,451	5,534	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	2,578,681	2,965,806	2,965,806	2,915,708	3,094,695	4.3%
Supplies:						
31 10 Office Supplies	2,469	2,400	2,400	2,400	2,300	
31 15 Training Supplies	1,710	3,365	3,365	8,000	6,400	
31 20 Computer Supplies	1,001	-	-	-	-	
31 35 Business Expenses	314	300	300	300	300	
31 40 Clothing	25,223	24,675	24,675	24,675	24,675	
31 45 Uniforms	20,993	22,800	22,800	22,800	22,800	
31 90 Other Supplies	4,137	4,000	4,000	4,000	4,000	
34 15 Chemical Supplies	3,672	4,500	4,500	4,500	4,750	
34 20 Medical Supplies	2,794	3,200	3,200	10,469	5,000	
34 30 Cleaning Supplies	2,987	3,500	3,500	3,500	4,500	
35 10 Motor Vehicle Repair Supplies	51,763	43,000	43,000	50,000	48,000	
35 15 Equipment Repair Supplies	3,640	5,000	5,000	4,000	4,500	
35 20 Building Materials and Supplies	2,452	2,700	2,700	2,700	2,700	
36 10 Small Tools and Equipment	5,951	5,700	5,700	5,700	5,700	
36 30 Safety Equipment	1,000	1,100	1,100	1,100	1,100	
37 10 Natural Gas	2,583	3,000	3,000	2,000	2,850	
37 20 Electricity	22,356	22,000	22,000	18,380	23,500	
37 30 Fuel, Oil and Lubricants	27,797	40,000	40,000	21,774	33,000	
Subtotal	182,842	191,240	191,240	186,298	196,075	2.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fire **FUNCTION:** Public Safety **ACCOUNT:** 101-3100-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	1,261	1,575	1,575	1,575	2,450	
42 36 Volunteer Pension/Dues	53,680	70,040	70,040	60,000	65,000	
42 60 Technology Fees	-	126,206	126,206	126,206	78,333	
42 75 Volunteer Holiday Party	1,190	1,190	1,190	1,190	1,190	
43 40 License and Inspection Fees	3,790	4,945	4,945	4,945	9,500	
43 50 Volunteer Activities	9,875	25,850	25,850	20,000	15,000	
51 20 General Insurance	20,091	22,000	22,000	19,000	21,000	
52 10 Telephone/Communications	7,464	7,935	7,935	7,935	7,935	
52 20 Postage	392	400	400	400	400	
54 10 Printing and Binding	150	1,200	1,200	1,200	1,100	
55 10 Education and Training	9,823	18,300	18,300	21,000	25,000	
56 15 Building Rentals	26,783	27,000	27,000	14,774	-	
56 25 Fleet Replacement	99,904	98,273	98,273	98,273	99,860	
57 10 Other Contractual Services	-	16,000	16,000	10,000	10,000	
62 32 Laundry and Other Sanitation Services	319	760	760	760	760	
63 10 Building Repair and Maintenance	9,831	10,000	10,000	10,000	18,000	
63 25 Equipment Repair and Maintenance	13,359	14,250	14,250	14,250	16,000	
63 26 Radio Repair	3,757	4,000	4,000	4,000	7,600	
Subtotal	261,671	449,924	449,924	415,508	379,128	-15.7%
Total Expenditures	\$ 3,023,195	\$ 3,606,970	\$ 3,606,970	\$ 3,517,514	\$ 3,669,898	1.7%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Fire Marshal	FUNCTION: Public Safety	ACCOUNT: 101-3133-520
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PROGRAM DESCRIPTION:

The Fire Marshal’s Office is under the supervision of the Fire Chief. The Fire Marshal’s Office is charged with public fire and life safety education and enforcement of federal, state, and local laws as they pertain to fire safety. Utilizing firefighters, we produce educational programs for all age groups in the community. To bridge the difference in education and enforcement, the Fire Marshal’s Office reviews building plans to ensure that state and local fire code requirements are met. After construction has begun, fire inspectors ensure the building is being built according to approved plans. Fire prevention is further assisted by our annual business inspection program. Should a fire happen, it is investigated to determine the cause. By determining the cause, we can use the information to educate the public to ensure their safety. The Fire Marshal’s Office also has the responsibility of the rental registration program. Through the program, the city ensures a safe structure for the occupants to live in.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Number of fire prevention inspections	1,009	1,300	1600
Number of incendiary fires	5	5	5
Number of plans reviewed	283	300	300
Number of smoke detectors installed	80	125	80
Rental property registered	477	500	100

FY2016 BUDGET NOTES

1. Addition of a new line item for Personal Protective Equipment, which is required to be replaced on a regular basis.
2. Increase in Dues/subscriptions/memberships for increases in memberships to national organizations.
3. Increase in Education and Training for positions that have been filled.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 216,888	\$ 323,017	\$ 323,017	\$ 289,402	\$ 353,644	
Supplies	10,360	14,015	14,015	11,389	13,950	
Maintenance and Services	7,711	15,240	15,240	12,790	15,763	
Total Expenditures	\$ 234,959	\$ 352,272	\$ 352,272	\$ 313,581	\$ 383,357	8.8%

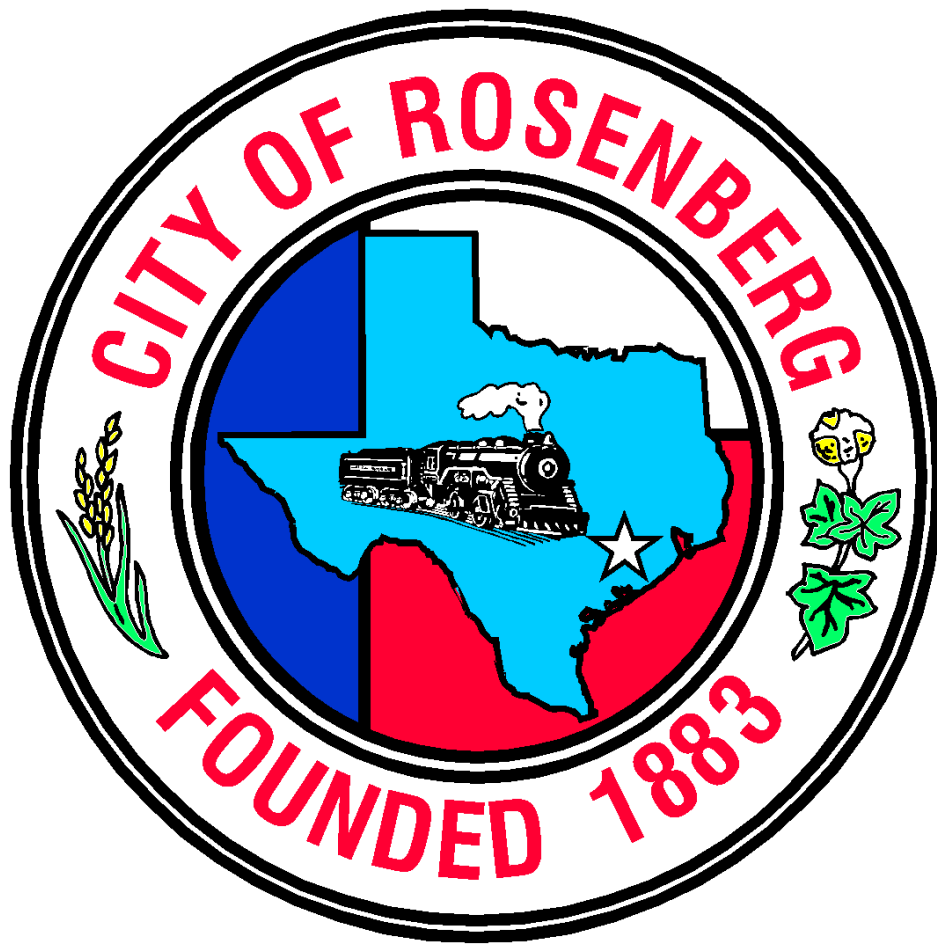
~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Rental Inspector/Investigator	3.00	-	-	-	-	
Fire Inspector	-	3.00	3.00	3.00	3.00	0.0%
Total Personnel	4.00	4.00	4.00	4.00	4.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fire Marshal **FUNCTION:** Public Safety **ACCOUNT:** 101-3133-520

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 143,606	\$ 213,615	\$ 213,615	\$ 186,000	\$ 225,031	
10 20 Overtime	6,513	12,000	12,000	6,000	6,000	
10 30 Longevity	1,690	1,175	1,175	1,175	1,380	
10 40 Incentive Pay	2,225	2,100	2,100	2,100	12,000	
10 50 Holiday Pay	3,552	6,421	6,421	6,421	6,664	
20 10 Retirement	22,856	32,543	32,543	32,543	33,536	
20 20 Social Security	10,543	18,047	18,047	18,047	19,207	
20 40 Insurance	24,059	34,258	34,258	34,258	46,790	
20 50 Workers' Compensation	1,456	2,264	2,264	2,264	2,411	
20 55 Long Term Disability	387	594	594	594	626	
Subtotal	216,888	323,017	323,017	289,402	353,644	9.5%
Supplies:						
31 10 Office Supplies	331	300	300	300	300	
31 15 Training Supplies	665	850	850	850	850	
31 20 Computer Supplies	708	-	-	-	-	
31 40 Clothing	1,230	1,500	1,500	1,500	1,500	
31 55 Personal Protective Equipment	-	-	-	-	4,800	
31 90 Other Supplies	3,238	3,300	3,300	3,300	3,300	
33 30 Child Safety Program Supplies	2,266	2,915	2,915	2,915	-	
35 10 Motor Vehicle Repair Supplies	412	1,350	1,350	1,350	1,350	
36 10 Small Tools and Equipment	201	350	350	350	350	
37 30 Fuel, Oil and Lubricants	1,309	3,450	3,450	824	1,500	
Subtotal	10,360	14,015	14,015	11,389	13,950	-0.5%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	349	350	350	350	2,400	
42 60 Technology Fees	-	5,990	5,990	5,990	5,563	
51 20 General Insurance	844	1,000	1,000	900	1,000	
52 20 Postage	279	300	300	300	300	
54 10 Printing and Binding	145	300	300	300	300	
55 10 Education and Training	1,311	3,800	3,800	1,500	6,000	
56 25 Fleet Replacement	4,782	3,300	3,300	3,300	-	
63 25 Equipment Repair and Maintenance	-	200	200	150	200	
Subtotal	7,711	15,240	15,240	12,790	15,763	3.4%
Total Expenditures	\$ 234,959	\$ 352,272	\$ 352,272	\$ 313,581	\$ 383,357	8.8%



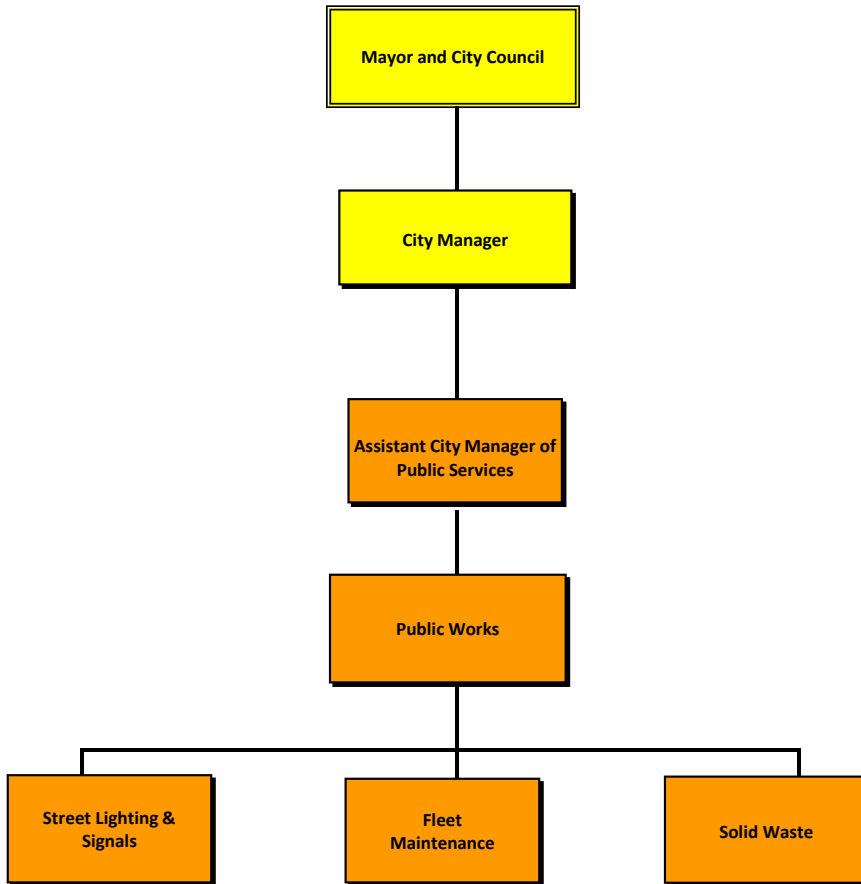
Public Works

- Public Works Organizational Chart
- Public Works Summary
- Public Works
- Street Lighting and Signals
- Fleet Maintenance
- Solid Waste



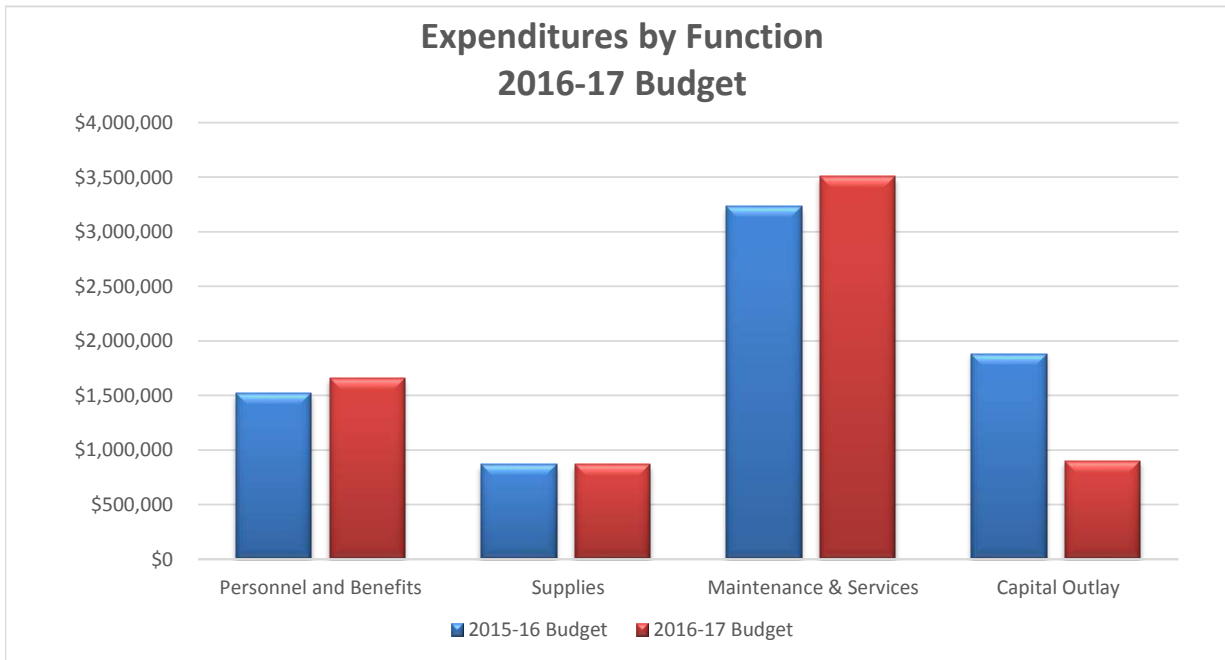
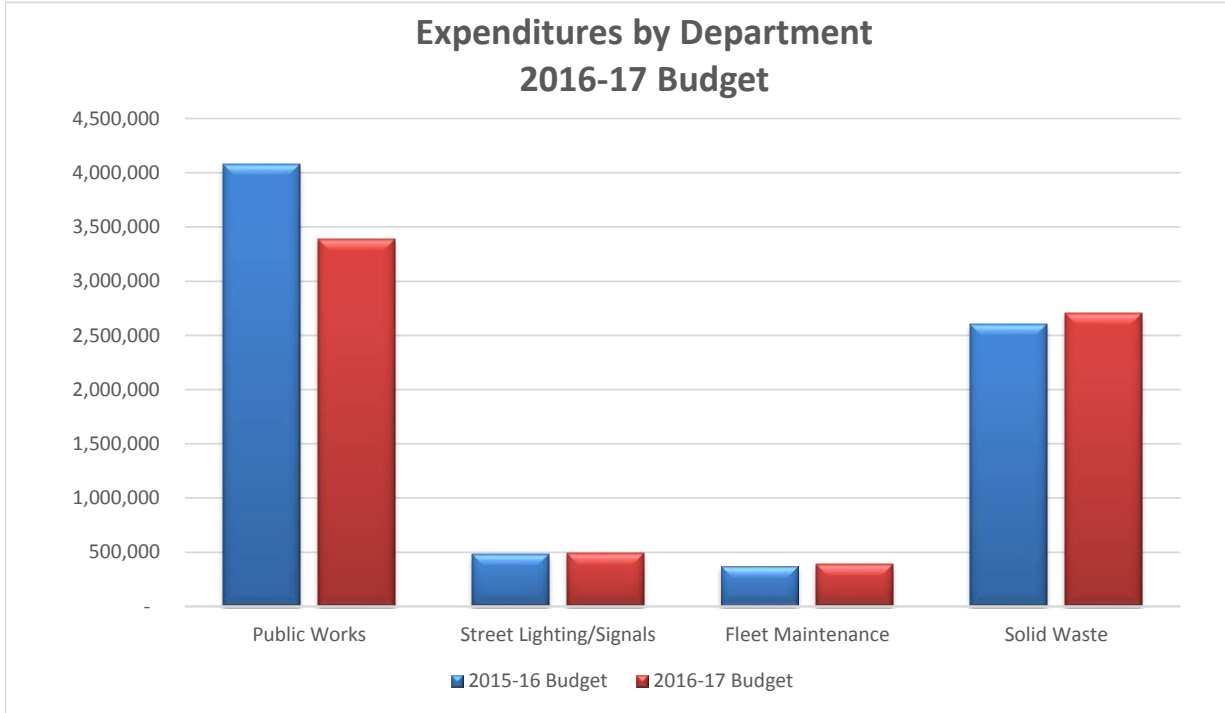
CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

Public Works Organizational Chart



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Public Works



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Public Works Summary **FUNCTION:** N/A **ACCOUNT:** 101-50XX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,227,241	\$ 1,519,880	\$ 1,519,880	\$ 1,460,092	\$ 1,661,489	
Supplies	818,280	867,150	867,150	805,075	867,750	
Maintenance and Services	2,988,253	3,230,842	3,230,842	3,239,337	3,504,705	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	5,059,612	5,643,712	5,643,712	5,530,343	6,059,783	7.4%
Capital Outlay	340,127	900,000	1,883,799	1,883,799	900,000	-52.2%
Total Expenditures	\$ 5,399,739	\$ 6,543,712	\$ 7,527,511	\$ 7,414,142	\$ 6,959,783	-7.5%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Public Works	17.85	18.85	18.85	18.85	18.85	
Fleet Maintenance	4.00	5.00	5.00	5.00	5.00	
Total Personnel	21.85	23.85	23.85	23.85	23.85	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Public Works	FUNCTION: Public Works	ACCOUNT: 101-5022-530
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MISSION STATEMENT:

The mission of the Public Works Department is to improve the quality of life of our customers – the citizens, taxpayers, transportation users and internal City Partners by effectively planning, developing, implementing, and administering public works projects and provide maintenance of city roads, bridges, alleys, traffic signs, sidewalks, and drainage infrastructure.

PROGRAM DESCRIPTION:

The Public Works Department, is under the direction of the Public Works Director, and is primarily responsible for the maintenance of streets, including street overlay, street reconstruction, drainage ditches, storm sewers, street sign repair and installation; as well as culvert installation and maintenance. The department also administers and monitors the street sweeping, tree trimming, sidewalk replacement and right of way mowing to ensure that contractual operations and maintenance are in accordance with existing agreement and all state and federal regulations. The Public Works Department reviews and comments on infrastructure plans. The department performs inspections and accepts new infrastructure once it meets the City’s design criteria. The Project Director is under the direction of the Assistant City Manager of Public Services and coordinates and oversees the Capital Improvement Projects citywide.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Develop 15-year plan to overlay/reconstruct asphalt streets.
- Expand efforts to clean ditches and culverts by contracting rural areas
- Expand efforts to alleviate bird baths on concrete streets.
- Expand efforts to alleviate trip hazards on sidewalks by grinding or raising sidewalk panels.
- Develop proactive plan to maintain alleys on a scheduled basis.
- Continue the annual tree trimming program.
- Utilize TV inspections of storm drainage system to proactively identify and correct problems.
- Enhance street sweeping, pavement marking, and street sign maintenance program.
- Conduct traffic surveys of potential traffic concerns.
- Foster partnerships with Fort Bend County, Fort Bend Drainage District, TXDOT and other agencies to leverage local dollars and resources for infrastructure improvements.
- Research and develop innovative strategies to help minimize traffic mobility concerns.
- Coordinate work within City ROW with other entities and Utilities to minimize damage to City paving and utilities.
- Monitor, repair or replace city sidewalks with available funds.
- Research and act on the benefits of purchasing a street sweeper and adding an operator to the budget in FY17.
- Add a full matrix changeable message sign to the city’s fleet to use as a directional arrow sign when sweeping on state ROWs.
- Project Director to continue to oversee reconstruction of select roads and utility relocations or improvements as necessary.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Public Works	FUNCTION: Public Works	ACCOUNT: 101-5022-530
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- Project Director to continue to oversee Major Utility Capital Projects including water, storm sewer, sanitary sewer and water reuse.
- Project Director to continue to oversee Major City Facility Improvements including new building construction, major and minor building renovations, re-roofs and HVAC upgrades.
- Project Director to continue to work with City Manager’s Office on future City facilities needs as the City continues to grow.

❖ **Department Goal# 2: Continue to research technology trends and address technology threats.**

Objectives:

- In conjunction with Information Services develop a five-year technology plan for the department.
- Research and enhance equipment used to initiate and track service requests.
- Use technology to distribute personnel and allocate resources.
- Use technology to map and inventory public infrastructure including storm drains, drainage outfalls, and street signage.
- Use technology to conduct televised surveys and inspections of underground infrastructure to determine condition and maintenance needs.
- Use technology to manage and oversee construction projects in real time, accessing construction plans, electronic submittals, communications and related data at the job site through mobile technology.
- Use technology to communicate with the entire project team in real time including engineers, contractors, utilities, and all major stakeholders. Coordinate multiple re-occurring monthly meetings for effective project management.
- Continue to implement e-filing of project related documents for quick access and to reduce paper handling.
- Project Director to continue to manage multiple concurrent projects from design to construction.
- Project Director to monitor receipt of electronic as-built files upon completion of Capital Projects.

❖ **Department Goal# 3: Provide quality public works service to our community.**

Objectives:

- Achieve and maintain full staffing levels.
- Leadership development and succession planning through mentorships and formal training and education.
- Maintain initial response time to service requests of less than 24 hours.
- Continue proactive follow-up of service requests to improve our efficiency and to ensure the citizens’ expectations are met.
- Reduce backlog of service requests.
- Monitor street sweeping and right-of-way monitoring contracts.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Public Works	FUNCTION: Public Works	ACCOUNT: 101-5022-530
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- Participate in a multi-agency effort, to include Fort Bend County and TXDOT.
- Remodel break room and restroom.
- Continue training and education to address emerging maintenance trends, methods, and new materials.
- Reorganize personnel structure to improve accountability and effectiveness.
- Centralize Public Works facilities – office space need assessment.

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Public Road Mileage maintained by City (miles)	157	157	157
Concrete Streets maintained by City (miles)	66	68	66
Asphalt Streets maintained by City (miles)	89	87	89
Gravel Streets maintained by City (miles)	2	2	2
Alley Mileage maintained by City (miles)	25	25	25
Alleys repaired (linear feet)	48,000	48,000	48,000
Ditch regrading (linear feet)	46,993	40,000	25,000
Number of safety programs conducted per year	12	12	12
Number of storm sewer drain markers installed or replaced	200	200	200
Number of street signs installed or replaced	500	500	500
Number of linear feet striped per year	40,000	57,500	80,000
Number of work order received	701	650	650
Number of work order completes	690	650	650
Concrete Roadway Reconstruction (LF)	3,660	23,500	23,500
Asphalt Roadway Reconstruction (LF)	20,507	10,000	10,000
Public sidewalks on road reconstruction projects	3,410	12,600	12,600
Public sidewalks improved City Wide (LF)		10,000	3,500

FY2017 BUDGET NOTES:

1. Addition of \$10,000 for Sidewalk Repair Supplies to better maintain City sidewalks.
2. The appropriation for Other Contractual Services includes: R-O-W mowing \$150,000, street striping \$50,000, and street sweeping \$98,000.
3. Addition of \$30,000 for Concrete Raising for repairing streets and sidewalks.
4. Moving Mosquito Spraying from Health Department to Public Works.
5. Addition of \$110,000 for Sidewalk Repair and Replacement.
6. The appropriation for vehicle loan is for the reimbursement to the Fleet Replacement Fund for the loans to purchase a dump truck (\$8,350 yearly payment) and a gradall (\$17,489 yearly payment).

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 984,429	\$ 1,203,910	\$ 1,203,910	\$ 1,144,122	\$ 1,325,417	
Supplies	341,316	380,250	380,250	362,495	375,750	
Maintenance and Services	349,589	582,085	582,085	590,185	755,791	
Other Expenses	25,839	25,839	25,839	25,839	25,839	
Subtotal	1,701,174	2,192,084	2,192,084	2,122,641	2,482,797	13.3%
Capital Outlay	340,127	900,000	1,883,799	1,883,799	900,000	-52.2%
Total Expenditures	\$ 2,041,301	\$ 3,092,084	\$ 4,075,883	\$ 4,006,440	\$ 3,382,797	-17.0%

~ AUTHORIZED POSITIONS ~

Position Title						
Assistant City Manager / Public Services	0.35	0.35	0.35	0.35	0.35	
Public Works Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	0.50	-	-	-	-	
Senior Administrative Specialist	-	0.50	0.50	0.50	0.50	
Public Works Supervisor	1.00	-	-	-	-	
Public Works Manager	-	1.00	1.00	1.00	1.00	
Foreman	2.00	-	-	-	-	
M&O Foreman	-	2.00	2.00	2.00	2.00	
Heavy Equipment Operator	4.00	-	-	-	-	
M&O Specialist	-	4.00	4.00	4.00	4.00	
Sign Shop Technician	1.00	-	-	-	-	
Light Equipment Operator	7.00	-	-	-	-	
M&O Technician	-	8.00	8.00	8.00	8.00	
Capital Project Manager	-	1.00	1.00	1.00	1.00	
Project Director	1.00	-	-	-	-	
Program Director	-	1.00	1.00	1.00	1.00	
Total Personnel	17.85	18.85	18.85	18.85	18.85	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 696,051	\$ 849,788	\$ 849,788	\$ 790,000	\$ 925,096	
10 20 Overtime	5,915	10,300	10,300	10,300	10,300	
10 30 Longevity	10,371	11,312	11,312	11,312	10,813	
10 40 Incentive Pay	3,825	4,200	4,200	4,200	9,900	
20 10 Retirement	103,808	121,335	121,335	121,335	128,017	
20 20 Social Security	52,397	67,287	67,287	67,287	73,317	
20 40 Insurance	91,415	114,738	114,738	114,738	140,574	
20 50 Workers' Compensation	16,635	20,984	20,984	20,984	22,631	
20 55 Long Term Disability	1,933	2,286	2,286	2,286	2,489	
20 60 Auto Allowance	1,680	1,680	1,680	1,680	1,680	
20 65 Cell Phone Allowance	400	-	-	-	600	
Subtotal	984,429	1,203,910	1,203,910	1,144,122	1,325,417	10.1%
Supplies:						
31 10 Office Supplies	667	800	800	800	800	
31 20 Computer Supplies	156	-	-	-	-	
31 35 Business Expenses	-	100	100	100	100	
31 40 Clothing	5,788	6,750	6,750	6,750	6,750	
31 90 Other Supplies	1,614	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	796	2,000	2,000	2,000	3,000	
34 30 Cleaning Supplies	452	500	500	500	500	
35 10 Motor Vehicle Repair Supplies	18,647	18,000	18,000	18,000	18,000	
35 50 Sidewalk Repair Supplies	-	-	-	-	10,000	
35 40 Street Repair Supplies	196,708	225,000	225,000	225,000	212,500	
36 10 Small Tools and Equipment	1,125	2,500	2,500	8,000	5,000	
36 25 Street Sign Maintenance Supplies	65,836	60,000	60,000	65,000	67,500	
36 30 Safety Equipment	2,094	3,600	3,600	3,600	3,600	
37 20 Electricity	4,466	5,000	5,000	3,960	5,000	
37 30 Fuel, Oil and Lubricants	42,967	55,000	55,000	27,785	42,000	
Subtotal	341,316	380,250	380,250	362,495	375,750	-1.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	48	1,200	1,200	1,200	1,680	
42 60 Technology Fees	-	23,721	23,721	23,721	10,135	
43 80 Storm Water Management Program	-	15,500	15,500	15,500	15,500	
43 81 Speed Hump Program	-	30,000	30,000	40,000	30,000	
51 20 General Insurance	15,037	19,000	19,000	17,000	19,000	
52 10 Telephone/Communications	1,733	1,620	1,620	1,620	1,620	
52 20 Postage	97	100	100	200	100	
55 10 Education and Training	2,404	4,000	4,000	4,000	4,000	
56 24 Equipment Rentals	1,692	3,030	3,030	3,030	3,030	
56 25 Fleet Replacement	11,840	96,814	96,814	96,814	94,126	
57 10 Other Contractual Services	222,959	286,500	286,500	286,500	298,000	
57 11 Other Contractual Services - Mosquito Spraying	-	-	-	-	38,000	
57 20 Other Contractual Services - Concrete Raising	-	-	-	-	30,000	
62 40 Grounds Maintenance - Annual Tree Trimming	56,350	60,000	60,000	60,000	60,000	
63 10 Building Repair and Maintenance	2,211	4,600	4,600	4,600	4,600	
63 25 Equipment Repair and Maintenance	34,527	35,000	35,000	35,000	35,000	
63 26 Radio Repair and Maintenance	691	1,000	1,000	1,000	1,000	
63 28 Sidewalk Repair and Replacement	-	-	-	-	110,000	100.0%
Subtotal	349,589	582,085	582,085	590,185	755,791	29.8%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Public Works **FUNCTION:** Public Works **ACCOUNT:** 101-5022-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL CONTINUED ~						
Capital Outlay:						
70 30 Street Overlay	340,127	900,000	1,883,799	1,883,799	900,000	
Subtotal	340,127	900,000	1,883,799	1,883,799	900,000	-52.2%
Other Expenses:						
81 70 Vehicle Loan	25,839	25,839	25,839	25,839	25,839	
Subtotal	25,839	25,839	25,839	25,839	25,839	0.0%
Total Expenditures	\$ 2,041,301	\$ 3,092,084	\$ 4,075,883	\$ 4,006,440	\$ 3,382,797	-17.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Street Lighting and Traffic Signals	FUNCTION: Public Works	ACCOUNT: 101-5023-530
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PROGRAM DESCRIPTION:

The Street Lighting and Traffic Signals activity is under the direction of the Public Works Director and is primarily responsible for providing construction, maintenance, and operation for City controlled traffic signals. Coordinate street lighting services on City streets with CenterPoint Energy.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Improve the condition of our public infrastructure.

Objectives:

- Perform annual preventive maintenance on all of the City owned traffic signals.
- Install battery backup units on City maintained traffic signals.
- Replace signal cabinet on Radio Lane at Avenue N.
- Stock replacement parts for traffic signals.
- Coordinate the signal timing along Reading Road from FM 2218 to FM2977.
- Coordinate with TXDOT on the operation of the State run traffic signals.

Department Goal# 2: Provide quality public works service to our community.

- Respond to traffic signal complaints within a reasonable time.
- Cut tree canopies around street lights in District 3.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Preventive Maintenance performed on Traffic Signals	2	3	3
New Street Light installed	N/A	N/A	50

FY2017 BUDGET NOTES:

1. Increase of \$10,000 to New Light Installation.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Street Lighting and Signals **FUNCTION:** Public Works **ACCOUNT:** 101-5023-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 459,543	\$ 465,000	\$ 465,000	\$ 422,427	\$ 470,000	
Maintenance and Services	6,952	18,000	18,000	18,000	18,000	
Total Expenditures	\$ 466,495	\$ 483,000	\$ 483,000	\$ 440,427	\$ 488,000	1.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Supplies:</u>						
35 45 New Light Installation	\$ 4,960	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000	
37 20 Electricity	454,583	460,000	460,000	417,427	455,000	
Subtotal	459,543	465,000	465,000	422,427	470,000	1.1%
<u>Maintenance and Services:</u>						
51 20 General Insurance	497	750	750	750	750	
63 25 Equipment Repair and Maintenance	6,455	17,250	17,250	17,250	17,250	
Subtotal	6,952	18,000	18,000	18,000	18,000	0.0%
Total Expenditures	\$ 466,495	\$ 483,000	\$ 483,000	\$ 440,427	\$ 488,000	1.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Fleet Maintenance	FUNCTION: Public Works	ACCOUNT: 101-5025-530
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MISSION STATEMENT:

“We Are Not an Expense; We Are an Opportunity to Save Money”

PROGRAM DESCRIPTION:

The Fleet Maintenance activity is under the direction of the Public Works Director. The department is primarily responsible for providing internal support for vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a micro computer-based fleet management system. With the assistance of this system, a program of preventative maintenance procedures was implemented in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Provide proper staffing to accommodate growing size of the fleet and changing technology.

Objectives:

- Promote the Mechanic II positions that we currently have to Mechanic III positions to meet current qualification requirements.
- Remain competitive with the surrounding cities and the private sector to ensure a qualified staff.

Department Goal# 2: Acquire a new fleet facility and fuel site for the City of Rosenberg.

Objectives:

- Replace back up power generator at Fleet Fuel Site location (can be transferred to new location).
- Begin conversations and provide information necessary to the City Manager and/or Planning Dept. to acquire new facility.
- Replace the Fleet repair facility.
- Replace existing underground fuel tanks with above ground tanks.

❖ *The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.*

Department Goal# 3: Train personnel properly in order to maintain a professional level of service to the entire fleet.

Objectives:

- Increase the current Fleet training budget to adequate levels.
- Allow all personnel to gain new training on current vehicle and equipment technology.
- Attend First Call training program.
- Join AC Delco online training program.
- Attend Pierce Fire Truck Training.
- Encourage more technicians to test for ASE Certifications

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Department Goal# 4: Create a safe working environment for the employees of the Fleet Department as well as our customers.

Objectives:

- Increase the Small Tools and Equipment Budget in order to improve on our equipment that will make our job as safe and efficient as possible.

- Replace outdated equipment.

PERFORMANCE INDICATORS:

	2014-2015	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total Work Orders Completed	1,000	1,100	1,200
Mechanic Efficiency Goal 80%	75%	76%	80%
ASE Master Automobile Technician	2	2	2
ASE Master Medium/Heavy Truck Technician	2	2	2
ASE Master Truck Equipment Technician	0	0	0
ASE Medium/Heavy Truck Technician	2	2	2
ASE Truck Equipment Technician	1	0	0
ASE Automobile Technician	3	3	3
Relevant Education classes attended	1	6	7
Fueling Station Compliance:			
Number of times tanks tested	1	1	1
Number of times lines tested	1	1	1

FY 2017 BUDGET NOTES:

1. Increase to Education and Training for fire truck and other specialized training.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 242,811	\$ 315,971	\$ 315,971	\$ 315,971	\$ 336,072	
Supplies	17,420	21,900	21,900	20,153	22,000	
Maintenance and Services	15,783	30,757	30,757	31,152	30,914	
Total Expenditures	\$ 276,015	\$ 368,628	\$ 368,628	\$ 367,276	\$ 388,986	5.5%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15	2015-16	2015-16	2015-16	2016-17	Var %
Fleet Supervisor	1.00	-	-	-	-	
Fleet Manager	-	1.00	1.00	1.00	1.00	
Mechanic II	2.00	2.00	2.00	2.00	2.00	
Mechanic I	1.00	-	-	-	-	
M&O Specialist	-	2.00	2.00	2.00	2.00	
Total Personnel	4.00	5.00	5.00	5.00	5.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Fleet Maintenance **FUNCTION:** Public Works **ACCOUNT:** 101-5025-530

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 167,977	\$ 233,102	\$ 233,102	\$ 233,102	\$ 241,790	
10 20 Overtime	16,035	1,500	1,500	1,500	1,500	
10 30 Longevity	1,710	1,890	1,890	1,890	2,220	
10 40 Incentive Pay	2,400	2,400	2,400	2,400	8,100	
20 10 Retirement	26,353	33,030	33,030	33,030	33,875	
20 20 Social Security	14,010	18,317	18,317	18,317	19,402	
20 40 Insurance	10,989	21,400	21,400	21,400	24,610	
20 50 Workers' Compensation	2,892	3,711	3,711	3,711	3,931	
20 55 Long Term Disability	445	621	621	621	644	
Subtotal	242,811	315,971	315,971	315,971	336,072	6.4%
Supplies:						
31 10 Office Supplies	174	300	300	300	300	
31 20 Computer Supplies	413	-	-	-	-	
31 40 Clothing	1,186	1,550	1,550	1,550	1,650	
31 90 Other Supplies	381	800	800	800	800	
34 30 Cleaning Supplies	536	800	800	800	800	
35 10 Motor Vehicle Repair Supplies	1,537	2,000	2,000	2,000	2,000	
35 12 Supply Inventory	1,220	1,500	1,500	1,500	1,500	
36 10 Small Tools and Equipment	5,921	6,000	6,000	6,000	6,000	
36 30 Safety Equipment	253	350	350	350	350	
37 10 Natural Gas	857	2,100	2,100	2,100	2,100	
37 20 Electricity	1,261	2,500	2,500	2,132	2,500	
37 30 Fuel, Oil and Lubricants	3,682	4,000	4,000	2,621	4,000	
Subtotal	17,420	21,900	21,900	20,153	22,000	0.5%
Maintenance and Services:						
42 60 Technology Fees	-	6,729	6,729	6,729	4,684	
51 20 General Insurance	3,909	3,700	3,700	4,095	4,100	
52 10 Telephone/Communications	-	380	380	380	380	
55 10 Education and Training	2,090	3,000	3,000	3,000	6,000	
56 25 Fleet Replacement	3,696	6,378	6,378	6,378	5,180	
57 10 Other Contractual Services	1,438	3,070	3,070	3,070	3,070	
63 10 Building Repair and Maintenance	2,480	3,000	3,000	3,000	3,000	
63 25 Equipment Repair and Maintenance	2,170	4,500	4,500	4,500	4,500	
Subtotal	15,783	30,757	30,757	31,152	30,914	0.5%
Total Expenditures	\$ 276,015	\$ 368,628	\$ 368,628	\$ 367,276	\$ 388,986	5.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General	DEPARTMENT: Solid Waste	FUNCTION: Public Works	ACCOUNT: 101-5026-530
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PROGRAM DESCRIPTION:

The Solid Waste Division, through contracted services, provides for the collection and disposal of residential and commercial garbage. Recycling services are included in the cost of service for residents and are offered to commercial entities for an additional fee.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Number of residential solid waste customers	8,290	8,400	8,600
Number of commercial solid waste customers/month	950	1,100	1,200
Number of trash service complaints	822	850	850

FY2017 BUDGET NOTES:

1. No significant changes from the FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General **DEPARTMENT:** Solid Waste **FUNCTION:** Public Works **ACCOUNT:** 101-5026-530

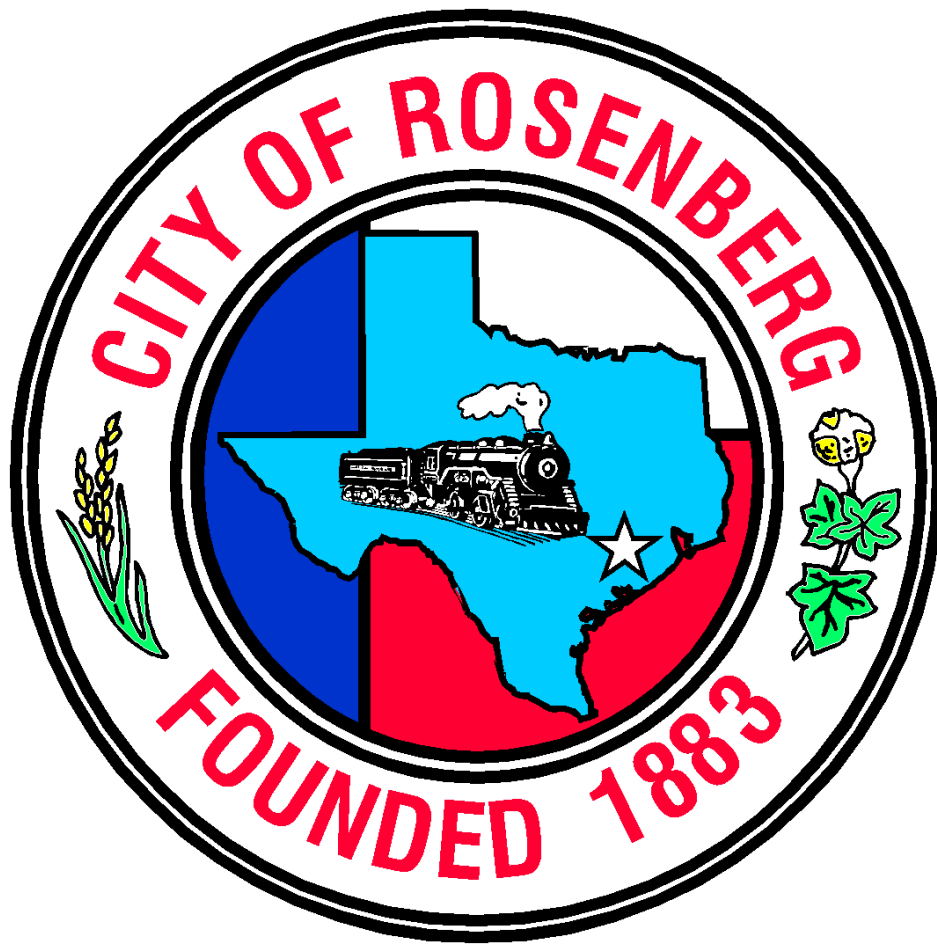
Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Maintenance and Services	\$ 2,615,929	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,700,000	
Total Expenditures	\$ 2,615,929	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,700,000	3.8%

~ AUTHORIZED POSITIONS ~

Position Title
None

~ EXPENDITURE DETAIL ~

<u>Maintenance and Services:</u>						
62 15 Garbage Collection	2,615,929	2,600,000	2,600,000	2,600,000	\$ 2,700,000	
Subtotal	2,615,929	2,600,000	2,600,000	2,600,000	2,700,000	3.8%
Total Expenditures	\$ 2,615,929	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,700,000	3.8%



Special Revenue Funds

Summary of Revenues, Expenditures, and Changes in Fund Equity

Special Revenue Funds

Hotel/Motel Fund

Municipal Court Technology Fund

Beautification Fund

Law Enforcement Fund

Community Development Block Grant Fund

Police Asset Forfeiture Fund

Park Land Dedication Fund

Juvenile Case Manager Fund

Child Safety Fund

Building Security Fund

MUD Fire Services Fund

Police Federal Forfeiture Fund

PEG Capital Fund

Fire Station No. 3 Operating Fund

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SPECIAL REVENUE FUNDS

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Fund (212) - This fund is used to account for revenues derived from hotel occupancy taxes, which are legally restricted to certain expenditures, such as those expenditures associated with promotion of tourism.

Municipal Court Technology Fund (213) - This fund is used to account for revenues derived from State imposed court fees. These funds are legally restricted to the funding of enhanced technology for Municipal Court.

Beautification Fund (214) - This fund is used to account for revenue derived from contributions which are committed to be used for City-wide beautification and recycling projects.

Law Enforcement Fund (215) - This fund is used to account for revenues derived from seizure and/or sale of assets from illegal narcotics activities. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

Community Development Block Grant Fund (216) - This fund is used to account for grant revenues that are restricted for expenditures approved through the CDBG program.

Police Asset Forfeiture Fund (218) – This fund is used to account for revenues derived from seizure and/or sale of assets related to enforcement and abatement of criminal statutes. Expenditures are restricted to improve activities related to general law enforcement programs or law enforcement equipment.

Park Land Dedication Fund (221) – This fund is used to account for revenues derived from developments, which have chosen to give funds in-lieu of creating parks within new residential communities. Expenditures are restricted to create new or upgrade existing parks in the applicable park zones.

Juvenile Case Manager Fund (222) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance the salary and benefits of a juvenile case manager.

Child Safety Fund (223) – This fund is used to account for revenues derived from State imposed court fees. These fees are legally restricted to finance programs designed to enhance child safety.

Building Security Fund (224) – This fund is used to account for revenue derived from State imposed court fees. These fees are legally restricted to finance security personnel for Municipal Court or to finance items for the purpose of providing security services for buildings housing Municipal Court.

MUD Fire Services Fund (226) – This fund is used to account for revenues derived from fees paid by the Municipal Utility Districts in the City's ETJ. Expenditures are restricted for the purposes of providing fire services.

Police Federal Forfeiture Fund (227) – This fund is used to account for revenues derived from the proceeds of assets seized, in partnership with Federal Law Enforcement Officials, for activities related to enforcement and abatement of criminal statutes. Expenditures are restricted to improvements for the Police Department to be used in the prevention of illegal narcotic use.

PEG Capital Fund (228) – This fund is used to account for revenues derived from the one percent cable tv franchise fee. These funds are restricted to fund capital expenditures associated with the municipal cable channel.

Fire Station No. 3 Operating (230) – This fund is used to account for the operating cost of Fire Station No. 3.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2016-17 BUDGET							
	Hotel/ Motel Fund (212)	Municipal Court Technology Fund (213)	Beauti- fication Fund (214)	Law Enforcement Fund (215)	CDBG Fund (216)	Police Asset Forfeiture Fund (218)	Park Land Dedication Fund (221)
<u>RESOURCES:</u>							
Total Beginning Balance	\$ 1,715,009	\$ 12,991	\$ 80,285	\$ 199,949	\$ 68,309	\$ 31,197	\$ 64,177
<u>REVENUES:</u>							
Sales Taxes	-	-	-	-	-	-	-
Other Taxes	595,000	-	-	-	-	-	-
Infrastructure Insp. Fees	-	-	-	-	-	-	-
Municipal Court Revenue	-	18,000	-	-	-	-	-
Grants	-	-	-	-	323,000	-	-
Interest Earnings	1,100	10	100	50	-	-	200
Miscellaneous Income	-	-	-	-	-	-	-
Transfers In	-	-	-	-	75,200	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-
Special Events	4,000	-	-	-	-	-	-
Contributions	-	-	24,000	-	-	-	5,000
TOTAL REVENUES	600,100	18,010	24,100	50	398,200	-	5,200
TOTAL FUNDS AVAILABLE	2,315,109	31,001	104,385	199,999	466,509	31,197	69,377
<u>EXPENDITURES/EXPENSES:</u>							
Personnel and Benefits	82,444	-	-	-	-	-	-
Supplies	6,150	-	-	41,000	-	5,000	-
Maintenance and Services	196,130	20,900	15,000	49,000	-	5,000	-
Subtotal	284,724	20,900	15,000	90,000	-	10,000	-
Capital Outlay	300,000	-	-	20,000	398,200	-	-
Other Expenditures	-	-	-	-	-	-	-
Transfers	459,034	-	-	42,064	-	-	-
TOTAL EXPENDITURES	1,043,757	20,900	15,000	152,064	398,200	10,000	-
<u>ENDING FUND BALANCE:</u>							
Total Ending Balance	1,271,352	10,101	89,385	47,935	68,309	21,197	69,377
Restricted Balance	1,271,352	10,101	-	47,935	68,309	21,197	69,377
Committed Balance	-	-	89,385	-	-	-	-
FUND TOTAL	\$ 2,315,109	\$ 31,001	\$ 104,385	\$ 199,999	\$ 466,509	\$ 31,197	\$ 69,377

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL SPECIAL REVENUE FUNDS

2016-17 BUDGET							
Juvenile Case Manager Fund (222)	Child Safety Fund (223)	Building Security Fund (224)	MUD Fire Services Fund (226)	Police Federal Forfeiture Fund (227)	PEG Capital Fund (228)	Fire Station No 3 Operating Fund (230)	2016-17 Total Budget
\$ 167,365	\$ 187,047	\$ -	\$ 834,314	\$ 135,918	\$ 102,375	\$ 47,145	\$ 3,646,083
-	-	-	-	-	-	-	-
-	-	-	-	-	70,000	-	665,000
-	-	-	-	-	-	-	-
21,000	36,000	10,000	-	-	-	-	85,000
-	-	-	-	-	-	-	323,000
60	65	-	1,000	-	-	400	2,985
-	-	-	-	-	-	-	-
-	-	-	-	-	-	1,209,469	1,284,669
-	-	-	790,000	-	-	-	790,000
-	-	-	-	-	-	-	4,000
-	-	-	-	-	-	-	29,000
21,060	36,065	10,000	791,000	-	70,000	1,209,869	3,183,654
188,425	223,112	10,000	1,625,314	135,918	172,375	1,257,014	6,829,737
-	-	-	-	-	-	1,074,410	1,156,854
-	21,665	-	-	54,000	-	98,350	226,165
2,000	30,000	-	-	25,000	-	84,254	427,284
2,000	51,665	-	-	79,000	-	1,257,014	1,810,303
-	-	-	-	-	115,000	-	833,200
-	-	-	-	-	-	-	-
29,130	7,800	10,000	1,015,000	-	-	-	1,563,028
31,130	59,465	10,000	1,015,000	79,000	115,000	1,257,014	4,206,531
157,295	163,647	-	610,314	56,918	57,375	-	2,623,206
157,295	163,647	-	610,314	56,918	57,375	-	2,533,821
-	-	-	-	-	-	-	89,385
\$ 188,425	\$ 223,112	\$ 10,000	\$ 1,625,314	\$ 135,918	\$ 172,375	\$ 1,257,014	\$ 6,829,737

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Hotel/Motel	DEPARTMENT: Hotel/Motel	FUNCTION: Community Development	ACCOUNT: 212-XXXX
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PROGRAM DESCRIPTION:

Marketing/Tourism:

The Hotel Occupancy Tax (HOT) Fund accounts for revenue and expenditures from the City's hotel occupancy tax. The State of Texas allows cities to assess hotel occupancy taxes at a rate of up to seven percent (7%). The current occupancy tax rate for the City of Rosenberg is seven percent (7%) of the room rental rate. Rosenberg's HOT also applies in the ETJ. Hotel occupancy tax is collected from all applicable hotel/motel occupants by lodging providers, and remitted to the City on a monthly basis.

Expenditures of HOT funds must meet the requirements of Chapter 351 of the Tax Code and meet a two-part test: 1. The expenditures must promote tourism and the convention and hotel industry, *and* 2. The expenditures must clearly fit into one of nine statutory categories: (1) convention and visitors centers; (2) convention registration; (3) advertising the municipality or its vicinity; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city.

HOT Funds are used for two programs: Main Street Program and Marketing/Tourism Program.

Main Street Program:

In January 2015, Rosenberg was named one of two 2015 Main Street cities by the Texas Historical Commission, joining 88 other active Main Street cities across the state. The Main Street Program is designed to assist with downtown revitalization through organization, design, promotion, and economic restructuring in the context of historic preservation. Local Main Street programs receive a wide range of services and technical expertise from the state office in design and historic preservation, planning, economic development, organizational management and training.

The Rosenberg Main Street Program is managed by a full-time local Main Street Manager and advised by a Main Street Advisory Board of downtown stake holders and community volunteers who coordinate projects and activities through four volunteer committees: The Design Committee, the Economic Restructuring Committee, the Organization Committee, and the Promotion Committee.

Marketing/Tourism Program:

The Marketing/Tourism Program consists of advertising and promotion to attract those living outside the City to Rosenberg. This program promotes events and attractions that brings visitors to Rosenberg and increases business for the hotel industry.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Hotel/Motel	DEPARTMENT: Hotel/Motel	FUNCTION: Community Development	ACCOUNT: 212-XXXX
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FY2017 BUDGET NOTES:

1. Advertising and Marketing will increase by \$4,250 for additional advertising of downtown events.
2. Increase Downtown Seasonal Events by \$10,000 to increase activities and events in downtown.
3. Improvements of \$300,000 for partial funding for the construction of the Big League Field at SCRSC.
4. Transfer to General Fund for Rosenberg Christmas Nights (100%) and Communications personnel (10%) and Economic Development personnel (15% and 25%) for tourism and advertising efforts.
5. Budget includes the use of \$443,657 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

HOTEL/MOTEL FUND

FUND: 212

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
HOTEL/MOTEL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 1,560,148	\$ 1,691,566	\$ 1,741,860	\$ 1,741,860	\$ 1,715,009
Revenues and Transfers In	<u>745,354</u>	<u>651,100</u>	<u>651,100</u>	<u>599,375</u>	<u>600,100</u>
Total Funds Available	<u>2,305,502</u>	<u>2,342,666</u>	<u>2,392,960</u>	<u>2,341,235</u>	<u>2,315,109</u>
Uses/Deductions:					
Expenditures and Transfers	563,642	694,539	694,539	626,226	1,043,757
Ending Fund Balance:					
Total Ending Balance	<u>1,741,860</u>	<u>1,648,127</u>	<u>1,698,421</u>	<u>1,715,009</u>	<u>1,271,352</u>
Fund Total	<u>\$ 2,305,502</u>	<u>\$ 2,342,666</u>	<u>\$ 2,392,960</u>	<u>\$ 2,341,235</u>	<u>\$ 2,315,109</u>
Net Revenues (Expenditures)	181,712	(43,439)	(43,439)	(26,851)	(443,657)

**CITY OF ROSENBERG
2016-17 BUDGET**

HOTEL/MOTEL FUND

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
405-0000 Hotel/Motel Occupancy Taxes	\$ 744,371	\$ 650,000	\$ 650,000	\$ 595,000	\$ 595,000	
451-0000 Interest Earnings	983	1,100	1,100	1,100	1,100	
451-4000 Sponsorships	-	-	-	800	1,000	
466-7000 Downtown Seasonal Events	-	-	-	2,475	3,000	
TOTAL REVENUES	745,354	651,100	651,100	599,375	600,100	-7.8%

FUNCTION AND CLASSIFICATION SUMMARY

EXPENDITURES:						
Personnel and Benefits	\$ 49,223	\$ 83,069	\$ 83,069	\$ 83,069	\$ 82,444	
Supplies	8,306	6,300	6,300	5,157	6,150	
Maintenance and Services	85,379	185,950	185,950	118,780	196,130	
Transfers to Other Funds	420,734	419,220	419,220	419,220	459,034	
Subtotal	563,642	694,539	694,539	626,226	743,757	7.1%
Capital Outlay	-	-	-	-	300,000	
TOTAL EXPENDITURES	\$ 563,642	\$ 694,539	\$ 694,539	\$ 626,226	\$ 1,043,757	50.3%

~ AUTHORIZED POSITIONS ~

Position Title					
Full-time equivalents:					
Main Street Manager	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Main Street Program **ACCOUNT:** 212-1211-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Personnel and Benefits	49,223	83,069	83,069	83,069	82,444	
Supplies	6,745	3,400	3,400	3,400	3,250	
Maintenance and Services	9,108	73,350	73,350	44,530	83,530	
Subtotal	<u>65,075</u>	<u>159,819</u>	<u>159,819</u>	<u>130,999</u>	<u>169,224</u>	5.9%
TOTAL EXPENDITURES	<u>\$ 65,075</u>	<u>\$ 159,819</u>	<u>\$ 159,819</u>	<u>\$ 130,999</u>	<u>\$ 169,224</u>	5.9%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Main Street Manager	1.00	1.00	1.00	1.00	1.00	
Total Personnel	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Main Street Program **ACCOUNT:** 212-1211-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 36,220	\$ 58,481	\$ 58,481	\$ 58,481	\$ 60,229	
20 10 Retirement	5,187	8,089	8,089	8,089	8,045	
20 20 Social Security	2,583	4,486	4,486	4,486	4,608	
20 40 Insurance	4,805	11,779	11,779	11,779	9,321	
20 50 Workers' Compensation	47	76	76	76	78	
20 55 Long Term Disability	90	158	158	158	163	
20 65 Cell Phone Allowance	291	-	-	-	-	
Subtotal	49,223	83,069	83,069	83,069	82,444	-0.8%
Supplies:						
31 10 Office Supplies	4,816	1,400	1,400	1,400	1,400	
31 90 Other Supplies	1,012	2,000	2,000	2,000	1,850	
33 20 Community Education Supplies	917	-	-	-	-	
Subtotal	6,745	3,400	3,400	3,400	3,250	-4.4%
42 35 Dues, Subscriptions, Memberships	1,300	2,000	2,000	2,000	2,000	
43 75 Community/Event Sponsorships	350	-	-	-	-	
43 90 Other Professional Services	485	3,000	3,000	1,750	1,750	
52 10 Telephone/Communications	981	1,500	1,500	1,500	1,500	
52 20 Postage	181	1,500	1,500	500	500	
53 10 Advertising/Marketing	3,440	3,750	3,750	8,000	8,000	
53 15 Façade Improvement Program	-	20,000	20,000	-	20,000	
53 20 Physical Improvement Program	-	10,000	10,000	1,000	10,000	
53 25 Downtown Seasonal Events	-	20,000	20,000	20,000	30,000	
54 10 Printing and Binding	-	4,000	4,000	2,000	2,000	
55 10 Education and Training	811	4,000	4,000	4,000	4,000	
56 15 Building Rentals	1,530	3,600	3,600	3,600	3,600	
57 15 Janitorial Services	30	-	-	180	180	
Subtotal	9,108	73,350	73,350	44,530	83,530	13.9%
Total Expenditures	\$ 65,075	\$ 159,819	\$ 159,819	\$ 130,999	\$ 169,224	5.9%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1900-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE SUMMARY ~						
EXPENDITURES:						
Supplies	1,562	2,900	2,900	1,757	2,900	
Maintenance and Services	76,271	112,600	112,600	74,250	112,600	
Subtotal	77,833	115,500	115,500	76,007	115,500	0.0%
Capital Outlay	-	-	-	-	300,000	
Transfers	420,734	419,220	419,220	419,220	459,034	
TOTAL EXPENDITURES	\$ 498,567	\$ 534,720	\$ 534,720	\$ 495,227	\$ 874,534	63.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Hotel/Motel **DEPARTMENT:** Economic Development **FUNCTION:** Marketing/Tourism **ACCOUNT:** 212-1900-540

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Supplies:						
31 10 Office Supplies	-	300	300	-	300	
31 35 Business Expenses	-	600	600	-	600	
37 20 Electricity	1,562	2,000	2,000	1,757	2,000	
Subtotal	1,562	2,900	2,900	1,757	2,900	0.0%
Maintenance and Services:						
41 20 Contributions to Other Entities	5,000	25,000	25,000	-	25,000	
42 35 Dues, Subscriptions, Memberships	750	3,600	3,600	750	3,600	
43 90 Other Professional Services	7,200	5,500	5,500	-	5,500	
52 20 Postage	888	500	500	500	500	
53 10 Advertising	62,433	75,000	75,000	70,000	75,000	
55 10 Education and Training	-	3,000	3,000	3,000	3,000	
Subtotal	76,271	112,600	112,600	74,250	112,600	0.0%
Capital Outlay:						
70 30 Improvements Other Than Buildings	-	-	-	-	300,000	
Subtotal	-	-	-	-	300,000	0.0%
Transfers:						
91 01 Transfer to General Fund	118,036	119,220	119,220	119,220	154,834	
95 60 Transfer to Civic Center Fund	302,698	300,000	300,000	300,000	304,200	
Subtotal	420,734	419,220	419,220	419,220	459,034	9.5%
Total Expenditures	\$ 498,567	\$ 534,720	\$ 534,720	\$ 495,227	\$ 874,534	63.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Municipal Court Technology	DEPARTMENT: Municipal Court	FUNCTION: General Government	ACCOUNT: 213-1417-510
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PROGRAM DESCRIPTION:

The Municipal Court Technology Fund is under the general direction of the Executive Director of Administrative Services. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.0172 of the Code of Criminal Procedures to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology for the Court.

FY2017 BUDGET NOTES:

1. The appropriation for Computer Software Repair and Maintenance includes the following:

Tyler Technologies Website Hosting	900
Tyler Technologies Online Payments	1,200
Tyler Technologies Incode Software Maintenance	18,000
Tyler Technologies Incode Jury Import	<u>800</u>

Total: \$ 20,900

2. Budget includes the use of \$2,890 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
MUNICIPAL COURT TECHNOLOGY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 20,628	\$ 17,738	\$ 15,881	\$ 15,881	\$ 12,991
Revenues and Transfers In	<u>18,534</u>	<u>18,010</u>	<u>18,050</u>	<u>18,010</u>	<u>18,010</u>
Total Funds Available	<u>39,162</u>	<u>35,748</u>	<u>33,931</u>	<u>33,891</u>	<u>31,001</u>
 Uses/Deductions:					
Expenditures and Transfers	23,281	20,900	20,900	20,900	20,900
 Ending Fund Balance:					
Total Ending Balance	15,881	14,848	13,031	12,991	10,101
Fund Total	<u>\$ 39,162</u>	<u>\$ 35,748</u>	<u>\$ 33,931</u>	<u>\$ 33,891</u>	<u>\$ 31,001</u>
 Net Revenues (Expenditures)	 (4,747)	 (2,890)	 (2,850)	 (2,890)	 (2,890)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

FUND: 213

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-6000 Time Payment Fees	\$ 2,988	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
441-9600 Municipal Court Tech Fund Fee	15,536	15,000	15,000	15,000	15,000	
451-0000 Interest Earnings	10	10	50	10	10	
TOTAL REVENUES	\$ 18,534	\$ 18,010	\$ 18,050	\$ 18,010	\$ 18,010	-0.2%
EXPENDITURES:						
Maintenance and Services	23,281	20,900	20,900	20,900	20,900	
Subtotal	23,281	20,900	20,900	20,900	20,900	0.0%
TOTAL EXPENDITURES	\$ 23,281	\$ 20,900	\$ 20,900	\$ 20,900	\$ 20,900	0.0%

~ AUTHORIZED POSITIONS ~

Position Title
None

Maintenance and Services:						
63 40 Computer Software Repair and Maintenance	23,281	20,900	20,900	20,900	20,900	
Subtotal	23,281	20,900	20,900	20,900	20,900	0.0%
Total Expenditures	\$ 23,281	\$ 20,900	\$ 20,900	\$ 20,900	\$ 20,900	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Beautification	DEPARTMENT: Beautification	FUNCTION: Economic Development	ACCOUNT: 214-1900-540
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PROGRAM DESCRIPTION:

The Beautification Fund is under the general direction of the Economic Development Director. Revenues of the fund consist primarily of contributions made by the City's solid waste collection contractor to be used for beautification and recycling projects.

FY2017 BUDGET NOTES:

1. The appropriation Other Contractual Services provides for the disposal and removal of old tires found within the City limits or other services to beautify the City.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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BEAUTIFICATION FUND SUMMARY

Resources:

Total Beginning Balance	\$ 53,447	\$ 63,960	\$ 70,785	\$ 70,785	\$ 80,285
Revenues and Transfers In	<u>24,339</u>	<u>24,010</u>	<u>24,010</u>	<u>24,100</u>	<u>24,100</u>
Total Funds Available	<u>77,786</u>	<u>87,970</u>	<u>94,795</u>	<u>94,885</u>	<u>104,385</u>

Uses/Deductions:

Expenditures and Transfers	7,001	24,000	24,000	14,600	15,000
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Ending Fund Balance:

Total Ending Balance	70,785	63,970	70,795	80,285	89,385
Fund Total	<u>\$ 77,786</u>	<u>\$ 87,970</u>	<u>\$ 94,795</u>	<u>\$ 94,885</u>	<u>\$ 104,385</u>

Net Revenues (Expenditures)	17,338	10	10	9,500	9,100
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

BEAUTIFICATION FUND

FUND: 214

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
421-6000 KRB Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	
451-0000 Interest Earnings	39	10	10	100	100	
Miscellaneous Income	300	-	-	-	-	
471-1000 Contributions - Beautification	24,000	24,000	24,000	24,000	24,000	
TOTAL REVENUES	\$ 24,339	\$ 24,010	\$ 24,010	\$ 24,100	\$ 24,100	0.4%
EXPENDITURES:						
Maintenance and Services	\$ 7,001	\$ 24,000	\$ 24,000	\$ 14,600	\$ 15,000	
TOTAL EXPENDITURES	\$ 7,001	\$ 24,000	\$ 24,000	\$ 14,600	\$ 15,000	-37.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
Maintenance and Services:						
42 50 Keep Rosenberg Beautiful Program	\$ 1,150	\$ 6,500	\$ 6,500	\$ 100	\$ 100	
42 52 Rosenberg Image Committee Expenses	363	500	500	500	500	
43 55 Union Pacific Grant Projects	252	-	-	-	-	
43 85 Clean Up Project	-	5,000	5,000	5,000	5,000	
54 15 Community Education	-	4,000	4,000	4,000	3,000	
57 10 Other Contractual Services	5,236	8,000	8,000	5,000	6,400	
Subtotal	7,001	24,000	24,000	14,600	15,000	-37.5%
Total Expenditures	\$ 7,001	\$ 24,000	\$ 24,000	\$ 14,600	\$ 15,000	-37.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Law Enforcement	DEPARTMENT: Police	FUNCTION: Public Safety	ACCOUNT: 215-3000-520
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PROGRAM DESCRIPTION:

The Law Enforcement Fund is under the general direction of the Police Chief. Revenues of the Fund are derived from the proceeds of contraband seized by or forfeited to local, state or federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Seizure and forfeiture of contraband in Texas is governed by Chapter 59 of the Texas Code of Criminal Procedure. Revenues and expenditures of the fund are reported on a yearly basis to the Office of the Texas Attorney General for audit compliance. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

FY2017 BUDGET NOTES:

1. Small Tools and Equipment includes the purchase of body cameras for \$35,000.
2. Building Repair and Maintenance includes the purchase of partitions in CID for \$29,000.
3. Machinery and Equipment includes the purchase of fitness equipment for \$20,000.
4. Transfer to the Fleet Replacement Fund in the amount of \$42,064 is to cover the cost of a K-9 vehicle that needs to be replaced but has not fully contributed to the Fleet Replacement Fund.
5. Budget includes the use of \$152,014 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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LAW ENFORCEMENT FUND SUMMARY

Resources:

Total Beginning Balance	\$ 147,980	\$ 105,397	\$ 187,799	\$ 187,799	\$ 199,949
Revenues and Transfers In	<u>99,568</u>	<u>50</u>	<u>50</u>	<u>37,150</u>	<u>50</u>
Total Funds Available	<u>247,548</u>	<u>105,447</u>	<u>187,849</u>	<u>224,949</u>	<u>199,999</u>

Uses/Deductions:

Expenditures and Transfers	59,749	104,500	104,500	25,000	152,064
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Ending Fund Balance:

Total Ending Balance	187,799	947	83,349	199,949	47,935
Fund Total	<u>\$ 247,548</u>	<u>\$ 105,447</u>	<u>\$ 187,849</u>	<u>\$ 224,949</u>	<u>\$ 199,999</u>

Net Revenues (Expenditures)	39,819	(104,450)	(104,450)	12,150	(152,014)
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

LAW ENFORCEMENT FUND

FUND: 215

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
423-3000 Intergovernmental - Narcotics Revenue	\$ 91,385	\$ -	\$ -	\$ 29,000	\$ -	
451-0000 Interest Earnings	84	50	50	50	50	
467-2000 Reimbursement - Vehicle Rental	8,100	-	-	8,100	-	
TOTAL REVENUES	\$ 99,568	\$ 50	\$ 50	\$ 37,150	\$ 50	0.0%
EXPENDITURES:						
Supplies	\$ 4,939	\$ 47,000	\$ 47,000	\$ 5,000	\$ 41,000	
Maintenance and Services	46,183	27,500	27,500	20,000	49,000	
Subtotal	51,121	74,500	74,500	25,000	90,000	20.8%
Transfers to Other Funds	-	-	-	-	42,064	
Capital Outlay	8,627	30,000	30,000	-	20,000	
TOTAL EXPENDITURES	\$ 59,749	\$ 104,500	\$ 104,500	\$ 25,000	\$ 152,064	45.5%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
32 20 Police Operation Supplies	\$ 4,939	\$ 5,000	\$ 5,000	\$ 5,000	\$ 6,000	
36 10 Small Tools and Equipment	-	42,000	42,000	-	35,000	
Subtotal	4,939	47,000	47,000	5,000	41,000	-12.8%
Maintenance and Services:						
55 10 Education and Training	20,708	20,000	20,000	20,000	20,000	
57 27 Lease of Motor Vehicles	25,475	-	-	-	-	
57 43 Fort Bend County Contribution	-	7,500	7,500	-	-	
63 10 Building Repair and Maintenance	-	-	-	-	29,000	100.0%
Subtotal	46,183	27,500	27,500	20,000	49,000	78.2%
Capital Outlay:						
70 40 Machinery and Equipment	8,627	30,000	30,000	-	20,000	
Subtotal	8,627	30,000	30,000	-	20,000	-33.3%
Transfers:						
96 02 Transfer to Fleet Replacement Fund	-	-	-	-	42,064	100.0%
Subtotal	-	-	-	-	42,064	100.0%
Total Expenditures	\$ 59,749	\$ 104,500	\$ 104,500	\$ 25,000	\$ 152,064	45.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Community Development Block Grant	DEPARTMENT: Public Works	FUNCTION: Community Development	ACCOUNT: 216-1900-540
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PROGRAM DESCRIPTION:

The Community Development Block Grant Fund is under the direction of the Project Director. Community Development Block Grant Funds are received as a pass through grant from the State of Texas through Fort Bend County. For the past several years, the City of Rosenberg has been using these grant proceeds to reconstruct the sanitary sewer lines in north Rosenberg. In FY2015 and FY2016, the funds are being used to reconstruct water lines in north Rosenberg.

FY2017 BUDGET NOTES:

1. For FY2017, the City will use the grant funds for Phase IV of the North Side Water Improvements which includes waterline improvements along Avenue D to complete the 12" waterline loop.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 130,114	\$ 130,114	\$ 159,629	\$ 159,629	\$ 68,309
Revenues and Transfers In	<u>76,165</u>	<u>360,000</u>	<u>385,000</u>	<u>564,680</u>	<u>398,200</u>
Total Funds Available	<u>206,279</u>	<u>490,114</u>	<u>544,629</u>	<u>724,309</u>	<u>466,509</u>
Uses/Deductions:					
Expenditures and Transfers	46,649	360,000	635,320	656,000	398,200
Ending Fund Balance:					
Total Ending Balance	159,629	130,114	(90,691)	68,309	68,309
Fund Total	<u>\$ 206,279</u>	<u>\$ 490,114</u>	<u>\$ 544,629</u>	<u>\$ 724,309</u>	<u>\$ 466,509</u>
Net Revenues (Expenditures)	29,515	-	(250,320)	(91,320)	-

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND: 216

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
422-2000 Intergovernmental - CDBG Grants	\$ 30,320	\$ 300,000	\$ 300,000	\$ 479,680	\$ 323,000	
481-9501 Transfer from Water/Wastewater Fund	45,845	60,000	85,000	85,000	75,200	
TOTAL REVENUES	\$ 76,165	\$ 360,000	\$ 385,000	\$ 564,680	\$ 398,200	3.4%
EXPENDITURES:						
Transfers to Other Funds	\$ 46,049	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ 600	\$ 360,000	\$ 635,320	\$ 656,000	\$ 398,200	
TOTAL EXPENDITURES	\$ 46,649	\$ 360,000	\$ 635,320	\$ 656,000	\$ 398,200	-37.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 31 North Side Water Improvements - Phase II (CP1505)	600	-	250,320	271,000	-	
70 32 North Side Water Improvements - Phase III	-	360,000	385,000	385,000	(A)	
70 33 North Side Water Improvements - Phase IV	-	-	-	-	398,200	
Subtotal	600	360,000	635,320	656,000	398,200	-37.3%
Transfers:						
95 01 Transfer to Water/Wastewater Fund	46,049	-	-	-	-	
Subtotal	46,049	-	-	-	-	0.0%
Total Expenditures	\$ 46,649	\$ 360,000	\$ 635,320	\$ 656,000	\$ 398,200	-37.3%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Police Asset Forfeiture	DEPARTMENT: Police	FUNCTION: Public Safety	ACCOUNT: 218-3000-520
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PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local and state law enforcement officials for activities related to enforcement and abatement of criminal statutes or from proceeds of assets deemed abandoned or unclaimed property. These funds are classified as revenues under Chapter 18 or Chapter 47 of the Code of Criminal Procedures. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

FY2017 BUDGET NOTES:

1. Budget includes the use of \$10,000 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
POLICE ASSET FORFEITURE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 34,721	\$ 34,118	\$ 34,147	\$ 34,147	\$ 31,197
Revenues and Transfers In	3,226	-	-	7,050	-
Total Funds Available	<u>37,947</u>	<u>34,118</u>	<u>34,147</u>	<u>41,197</u>	<u>31,197</u>
Uses/Deductions:					
Expenditures and Transfers	3,800	10,000	10,000	10,000	10,000
Ending Fund Balance:					
Total Ending Balance	34,147	24,118	24,147	31,197	21,197
Fund Total	<u>\$ 37,947</u>	<u>\$ 34,118</u>	<u>\$ 34,147</u>	<u>\$ 41,197</u>	<u>\$ 31,197</u>
Net Revenues (Expenditures)	(574)	(10,000)	(10,000)	(2,950)	(10,000)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

POLICE ASSET FORFEITURE FUND

FUND: 218

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

451-0000 Interest Earnings	\$ 25	\$ -	\$ -	\$ 50	\$ -	
469-0000 Miscellaneous Income	3,201	-	-	7,000	-	
TOTAL REVENUES	\$ 3,226	\$ -	\$ -	\$ 7,050	\$ -	100.0%

EXPENDITURES:

Supplies	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Maintenance and Services	3,800	5,000	5,000	5,000	5,000	
Subtotal	3,800	10,000	10,000	10,000	10,000	0.0%
TOTAL EXPENDITURES	\$ 3,800	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:							
36	10 Small Tools and Equipment	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
	Subtotal	-	5,000	5,000	5,000	5,000	0.0%
Maintenance and Services:							
63	10 Building Repair and Maintenance	3,800	5,000	5,000	5,000	5,000	
	Subtotal	3,800	5,000	5,000	5,000	5,000	0.0%
	Total Expenditures	\$ 3,800	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Park Land Dedication	DEPARTMENT: Parks and Recreation	FUNCTION: Community Development	ACCOUNT: 221-1953-540
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PROGRAM DESCRIPTION:

The Park Land Dedication Fund is designed to create new or to upgrade existing parks within the applicable park zones. The funding is derived from developments that are established within the City, which have chosen to give the City funds in-lieu of creating parks within new residential communities. The allocation of these funds is restricted to the zone from which the revenues are derived and must be spent within five years of being collected.

FY2017 BUDGET NOTES:

1. No additional funds will be budgeted for FY2017, however, FY2016 budgeted amounts will be carried over for the following projects:
 - a. Improvements other than buildings from previous project savings will be available for future projects.
 - b. Seabourne Creek Nature Center.
 - c. SCRSC Big League Field.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
PARK LAND DEDICATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 340,106	\$ 282,614	\$ 334,190	\$ 334,190	\$ 64,177
Revenues and Transfers In	<u>119,355</u>	<u>5,200</u>	<u>5,200</u>	<u>31,950</u>	<u>5,200</u>
Total Funds Available	<u>459,461</u>	<u>287,814</u>	<u>339,390</u>	<u>366,140</u>	<u>69,377</u>
Uses/Deductions:					
Expenditures and Transfers	125,270	250,000	301,963	301,963	-
Ending Fund Balance:					
Total Ending Balance	334,190	37,814	37,427	64,177	69,377
Fund Total	<u>\$ 459,460</u>	<u>\$ 287,814</u>	<u>\$ 339,390</u>	<u>\$ 366,140</u>	<u>\$ 69,377</u>
Net Revenues (Expenditures)	(5,915)	(244,800)	(296,763)	(270,013)	5,200

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

PARK LAND DEDICATION FUND

FUND: 221

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 225	\$ 200	\$ 200	\$ 500	\$ 200	
469-0000 Miscellaneous Income	200	-	-	-	-	
471-3000 Developer Contributions	118,930	5,000	5,000	31,450	5,000	
TOTAL REVENUES	\$ 119,355	\$ 5,200	\$ 5,200	\$ 31,950	\$ 5,200	0.0%
EXPENDITURES:						
Capital Outlay	\$ 125,270	\$ 250,000	\$ 301,963	\$ 301,963	\$ -	
TOTAL EXPENDITURES	\$ 125,270	\$ 250,000	\$ 301,963	\$ 301,963	\$ -	-100.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 30 Improvements O/T Bldgs (CP1509)	\$ 125,270	\$ -	\$ 51,963	\$ 51,963	(A)	
70 31 Improvements O/T Bldgs - Sbrn Creek Nature Center (CP1603)	-	150,000	150,000	150,000	(A)	
70 32 Improvements O/T Bldgs - Sbrn Creek Regional Sports Comp (CP1602)	-	100,000	100,000	100,000	(A)	
Subtotal	125,270	250,000	301,963	301,963	-	-100.0%
Total Expenditures	\$ 125,270	\$ 250,000	\$ 301,963	\$ 301,963	\$ -	-100.0%

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Juvenile Case Manager	DEPARTMENT: Municipal Court	FUNCTION: General Government	ACCOUNT: 222-1417-510
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PROGRAM DESCRIPTION:

The Juvenile Case Manager Fund is under the general direction of the Executive Director of Administrative Services. Revenues of the Fund are derived from State authorized court fees, which are legally restricted by Article 102.0174 of the Code of Criminal Procedures to certain expenditures. This fund can be used to fund a juvenile case manager.

FY2017 BUDGET NOTES:

1. A portion of the salaries and benefits for the Court Administrator (10%) and the Municipal Court Clerk II position (40%) that is assigned as the Juvenile Case Manager is reimbursed by this fund through a transfer to the General Fund.
2. Budget includes the use of \$10,070 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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JUVENILE CASE MANAGER FUND SUMMARY

Resources:

Total Beginning Balance	\$ 170,210	\$ 167,540	\$ 172,905	\$ 172,905	\$ 167,365
Revenues and Transfers In	<u>22,375</u>	<u>18,060</u>	<u>18,060</u>	<u>21,250</u>	<u>21,060</u>
Total Funds Available	<u>192,585</u>	<u>185,600</u>	<u>190,965</u>	<u>194,155</u>	<u>188,425</u>

Uses/Deductions:

Expenditures and Transfers	19,680	28,640	28,640	26,790	31,130
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Ending Fund Balance:

Total Ending Balance	172,905	156,960	162,325	167,365	157,295
Fund Total	<u>\$ 192,585</u>	<u>\$ 185,600</u>	<u>\$ 190,965</u>	<u>\$ 194,155</u>	<u>\$ 188,425</u>

Net Revenues (Expenditures)	2,695	(10,580)	(10,580)	(5,540)	(10,070)
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

JUVENILE CASE MANAGER FUND

FUND: 222

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-6600 Truancy Prevention Fees	\$ 3,197	\$ -	\$ -	\$ 3,000	\$ 3,000	
441-9900 Other Fines and Forfeitures	19,074	18,000	18,000	18,000	18,000	
451-0000 Interest Earnings	104	60	60	250	60	
TOTAL REVENUES	\$ 22,375	\$ 18,060	\$ 18,060	\$ 21,250	\$ 21,060	16.6%
EXPENDITURES:						
Maintenance and Services	\$ -	\$ 2,000	\$ 2,000	\$ 150	\$ 2,000	
Subtotal	-	2,000	2,000	150	2,000	0.0%
Transfers	19,680	26,640	26,640	26,640	29,130	
TOTAL EXPENDITURES	\$ 19,680	\$ 28,640	\$ 28,640	\$ 26,790	\$ 31,130	8.7%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
55 10 Education and Training	\$ -	\$ 2,000	\$ 2,000	\$ 150	\$ 2,000	
Subtotal	-	2,000	2,000	150	2,000	0.0%
Transfers:						
91 01 Transfer to General Fund	19,680	26,640	26,640	26,640	29,130	
Subtotal	19,680	26,640	26,640	26,640	29,130	9.3%
Total Expenditures	\$ 19,680	\$ 28,640	\$ 28,640	\$ 26,790	\$ 31,130	8.7%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Child Safety Fund	DEPARTMENT: Municipal Court	FUNCTION: General Government	ACCOUNT: 223-1417-510
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PROGRAM DESCRIPTION:

The Child Safety Fund is under the general direction of the Executive Director of Administrative Services. Revenues of the Fund are derived from state authorized court fees, which are legally restricted by Article 102.014 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance programs designed to enhance child safety, health, or nutrition, and include programs for child abuse prevention and intervention, and drug and alcohol abuse prevention.

FY2017 BUDGET NOTES:

1. Child Safety Program Supplies in the amount of \$6,915 were moved from the Police and Fire Departments to be directly paid from the Child Safety Fund.
2. The appropriation for \$30,000 will fund street striping and crosswalk markings in designated school zones, as well as school zone sign repair and maintenance.
3. The Transfer to the General Fund of \$7,800 will fund Police Department overtime for oversight and compliance monitoring of registered sex offenders within the City.
4. Budget includes the use of \$23,400 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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CHILD SAFETY FUND SUMMARY

Resources:

Total Beginning Balance	\$ 201,218	\$ 183,247	\$ 206,087	\$ 206,087	\$ 187,047
Revenues and Transfers In	<u>38,350</u>	<u>36,065</u>	<u>36,065</u>	<u>40,425</u>	<u>36,065</u>
Total Funds Available	<u>239,568</u>	<u>219,312</u>	<u>242,152</u>	<u>246,512</u>	<u>223,112</u>

Uses/Deductions:

Expenditures and Transfers	33,481	59,465	59,465	59,465	59,465
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Ending Fund Balance:

Total Ending Balance	206,087	159,847	182,687	187,047	163,647
Fund Total	<u>\$ 239,568</u>	<u>\$ 219,312</u>	<u>\$ 242,152</u>	<u>\$ 246,512</u>	<u>\$ 223,112</u>

Net Revenues (Expenditures)	4,869	(23,400)	(23,400)	(19,040)	(23,400)
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

CHILD SAFETY FUND

FUND: 223

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-5000 School Zone Court Costs	\$ 708	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
441-9900 Other Fines and Forfeitures	37,514	35,000	35,000	39,075	35,000	
451-0000 Interest Earnings	127	65	65	350	65	
TOTAL REVENUES	\$ 38,350	\$ 36,065	\$ 36,065	\$ 40,425	\$ 36,065	0.0%
EXPENDITURES:						
Supplies	\$ 13,889	\$ 14,750	\$ 14,750	\$ 14,750	\$ 21,665	
Maintenance and Services	7,792	30,000	30,000	30,000	30,000	
Subtotal	21,681	44,750	44,750	44,750	51,665	15.5%
Transfers	11,800	14,715	14,715	14,715	7,800	
TOTAL EXPENDITURES	\$ 33,481	\$ 59,465	\$ 59,465	\$ 59,465	\$ 59,465	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
33 30 Child Safety Program Supplies	-	-	-	-	6,915	100.0%
36 25 School Zone Street Sign	\$ 13,889	\$ 14,750	\$ 14,750	\$ 14,750	\$ 14,750	
Subtotal	13,889	14,750	14,750	14,750	21,665	46.9%
Maintenance and Services:						
57 10 Other Contractual Services	7,792	30,000	30,000	30,000	30,000	
Subtotal	7,792	30,000	30,000	30,000	30,000	0.0%
Transfers:						
91 01 Transfer to General Fund	11,800	14,715	14,715	14,715	7,800	
Subtotal	11,800	14,715	14,715	14,715	7,800	-47.0%
Total Expenditures	\$ 33,481	\$ 59,465	\$ 59,465	\$ 59,465	\$ 59,465	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Building Security Fund	DEPARTMENT: Municipal Court	FUNCTION: General Government	ACCOUNT: 224-1417-510
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PROGRAM DESCRIPTION:

The Building Security Fund is under the general direction of the Executive Director of Administrative Services. Revenues of the fund are derived from State authorized court fees, which are legally restricted by Article 102.017 of the Code of Criminal Procedures to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for the purpose of providing security services for buildings housing Municipal Court including, but not limited to: (1) the purchase or repair of X-ray machines and conveying systems; (2) handheld metal detectors; (3) walkthrough metal detectors; (4) identification cards and systems; (5) electronic locking and surveillance equipment; (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services; (7) signage; (8) confiscated weapons inventory and tracking systems; or (9) locks, chains, or other security hardware.

FY2017 BUDGET NOTES:

1. This budget includes the reimbursement to the General Fund for a portion of the Bailiff/Warrant Officer position.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
BUILDING SECURITY FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues and Transfers In	11,696	10,000	10,000	10,000	10,000
Total Funds Available	11,696	10,000	10,000	10,000	10,000
 Uses/Deductions:					
Expenditures and Transfers	11,696	10,000	10,000	10,000	10,000
 Ending Fund Balance:					
Total Ending Balance	-	-	-	-	-
Fund Total	\$ 11,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
 Net Revenues (Expenditures)	 -	 -	 -	 -	 -

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

BUILDING SECURITY FUND

FUND: 224

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
441-6500 Municipal Court Bldg Security Fees	\$ 11,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
TOTAL REVENUES	\$ 11,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
EXPENDITURES:						
Transfers	\$ 11,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
TOTAL EXPENDITURES	\$ 11,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Transfers:						
91 01 Transfer to General Fund	\$ 11,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Subtotal	11,696	10,000	10,000	10,000	10,000	0.0%
Total Expenditures	\$ 11,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: MUD Fire Services	DEPARTMENT: Fire	FUNCTION: Public Safety	ACCOUNT: 226-3100-520
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PROGRAM DESCRIPTION:

The MUD Fire Services Fund is under the general direction of the Fire Chief. Revenues of the Fund consist primarily of contributions made by the Municipal Utility Districts in the ETJ that have approved Fire Service Agreements with the City of Rosenberg.

FY2017 BUDGET NOTES:

1. An appropriation of \$1,015,000 will be transferred to the Fire Station No. 3 Operating Fund.
2. Budget includes the use of \$224,000 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
MUD FIRE SERVICES FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 896,887	\$ 1,013,097	\$ 1,011,164	\$ 1,011,164	\$ 834,314
Revenues and Transfers In	<u>688,277</u>	<u>750,210</u>	<u>750,210</u>	<u>781,000</u>	<u>791,000</u>
Total Funds Available	<u>1,585,164</u>	<u>1,763,307</u>	<u>1,761,374</u>	<u>1,792,164</u>	<u>1,625,314</u>
 Uses/Deductions:					
Expenditures and Transfers	574,000	869,000	957,850	957,850	1,015,000
 Ending Fund Balance:					
Total Ending Balance	1,011,164	894,307	803,524	834,314	610,314
Fund Total	<u>\$ 1,585,164</u>	<u>\$ 1,763,307</u>	<u>\$ 1,761,374</u>	<u>\$ 1,792,164</u>	<u>\$ 1,625,314</u>
 Net Revenues (Expenditures)	 114,277	 (118,790)	 (207,640)	 (176,850)	 (224,000)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

MUD FIRE SERVICES FUND

FUND: 226

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
423-4000 Intergovernmental - Other Entities	\$ 687,700	\$ 750,000	\$ 750,000	\$ 780,000	\$ 790,000	
451-0000 Interest Earnings	577	210	210	1,000	1,000	
TOTAL REVENUES	\$ 688,277	\$ 750,210	\$ 750,210	\$ 781,000	\$ 791,000	5.4%
EXPENDITURES:						
Transfers	\$ 574,000	\$ 778,000	\$ 778,000	\$ 778,000	\$ 1,015,000	
TOTAL EXPENDITURES	\$ 574,000	\$ 869,000	\$ 957,850	\$ 957,850	\$ 1,015,000	6.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 22 Property Building - Fire Admin	\$ -	\$ -	\$ 88,850	\$ 88,850	\$ -	
70 40 Machinery and Equipment	-	91,000	91,000	91,000	-	-100.0%
Subtotal	-	91,000	179,850	179,850	-	0.0%
Transfers:						
92 30 Transfer to Fire Station No. 3 Operating Fund	\$ 574,000	\$ 778,000	\$ 778,000	\$ 778,000	\$ 1,015,000	
Subtotal	574,000	778,000	778,000	778,000	1,015,000	30.5%
Total Expenditures	\$ 574,000	\$ 869,000	\$ 957,850	\$ 957,850	\$ 1,015,000	6.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Police Federal Forfeiture	DEPARTMENT: Police	FUNCTION: Public Safety	ACCOUNT: 227-3000-520
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PROGRAM DESCRIPTION:

The Police Asset Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by federal law enforcement officials that are transferred to any state or local law enforcement agency that directly participated in an investigation or prosecution that resulted in a federal forfeiture. The U.S. Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that helps deter crime and fosters cooperation among federal, state, and local law enforcement agencies. The Department of Justice administers the Equitable Sharing Program and requires each agency to comply with guidelines by completing a yearly Equitable Sharing Agreement and Certification every year the agency receives funds. Expenditures can be used to improve activities related to general law enforcement programs and law enforcement equipment.

FY2017 BUDGET NOTES:

1. Small Tools and Equipment included the purchase of eight (8) ticket writers in the amount of \$37,000 and replacement of redaction and video cleanup software for \$17,000.
2. Budget includes the use of \$79,000 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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POLICE FEDERAL FORFEITURE FUND SUMMARY

Resources:

Total Beginning Balance	\$ 68,162	\$ 143,212	\$ 165,868	\$ 165,868	\$ 135,918
Revenues and Transfers In	<u>104,840</u>	<u>-</u>	<u>-</u>	<u>40,050</u>	<u>-</u>
Total Funds Available	<u>173,002</u>	<u>143,212</u>	<u>165,868</u>	<u>205,918</u>	<u>135,918</u>

Uses/Deductions:

Expenditures and Transfers	7,134	70,000	70,000	70,000	79,000
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Ending Fund Balance:

Total Ending Balance	165,868	73,212	95,868	135,918	56,918
Fund Total	<u>\$ 173,002</u>	<u>\$ 143,212</u>	<u>\$ 165,868</u>	<u>\$ 205,918</u>	<u>\$ 135,918</u>

Net Revenues (Expenditures)	97,706	(70,000)	(70,000)	(29,950)	(79,000)
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

POLICE FEDERAL FORFEITURE FUND

FUND: 227

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
421-5000 Int'gov - Federal Narcotics Revenue	\$ 104,753	\$ -	\$ -	\$ 40,000	\$ -	
451-0000 Interest Earnings	87	-	-	50	-	
TOTAL REVENUES	\$ 104,840	\$ -	\$ -	\$ 40,050	\$ -	0.0%
EXPENDITURES:						
Supplies	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 54,000	
Maintenance and Services	5,292	25,000	25,000	25,000	25,000	
Subtotal	5,292	70,000	70,000	70,000	79,000	
Capital Outlay	1,842	-	-	-	-	
TOTAL EXPENDITURES	\$ 7,134	\$ 70,000	\$ 70,000	\$ 70,000	\$ 79,000	12.9%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Supplies:						
36 10 Small Tools and Equipment	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 54,000	20.0%
Subtotal	-	45,000	45,000	45,000	54,000	20.0%

~ EXPENDITURE DETAIL CONTINUED~

Maintenance and Services:						
55 10 Travel - Education and Training	5,292	-	-	-	-	100.0%
57 27 Lease of Motor Vehicles	-	25,000	25,000	25,000	25,000	0.0%
Subtotal	5,292	25,000	25,000	25,000	25,000	0.0%
Capital Outlay:						
70 40 Machinery and Equipment	1,842	-	-	-	-	
Subtotal	1,842	-	-	-	-	100.0%
Total Expenditures	\$ 7,134	\$ 70,000	\$ 70,000	\$ 70,000	\$ 79,000	12.9%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: PEG Capital	DEPARTMENT: Communications	FUNCTION: General Government	ACCOUNT: 228-1250-510
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PROGRAM DESCRIPTION:

The PEG Capital Fund was created to account for the 1% Public, Educational or Governmental (PEG) fee that began to be collected and remitted by franchised cable television providers in the City of Rosenberg pursuant to the State of Texas cable franchise effective January 1, 2012. These funds are restricted to fund capital expenditures associated with the City's municipal cable channel and programming, and are administered by Information Services via the Communications Department.

FY2017 BUDGET NOTES:

1. Capital improvements to the City's television studio (Council Chamber) technology and space will continue in FY2017 for live streaming and recording of City Council meetings. These improvements are anticipated to include audio system upgrades, improved presentation displays, along with basic aesthetic upgrades including paint, ceiling tiles, carpet and seating.
2. PEG funds may also be utilized to purchase additional recording and streaming equipment for a second recording location (Rosenberg Civic Center), dependent on City Council's wishes.
3. Budget includes the use of \$45,000 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
PEG CAPITAL FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 103,644	\$ 93,695	\$ 152,325	\$ 152,325	\$ 102,375
Revenues and Transfers In	<u>71,542</u>	<u>60,000</u>	<u>60,000</u>	<u>70,050</u>	<u>70,000</u>
Total Funds Available	<u>175,186</u>	<u>153,695</u>	<u>212,325</u>	<u>222,375</u>	<u>172,375</u>
 Uses/Deductions:					
Expenditures and Transfers	22,861	150,000	150,000	120,000	115,000
 Ending Fund Balance:					
Total Ending Balance	152,325	3,695	62,325	102,375	57,375
Fund Total	<u>\$ 175,186</u>	<u>\$ 153,695</u>	<u>\$ 212,325</u>	<u>\$ 222,375</u>	<u>\$ 172,375</u>
 Net Revenues (Expenditures)	 48,681	 (90,000)	 (90,000)	 (49,950)	 (45,000)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

PEG CAPITAL FUND

FUND: 228

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

404-4000 Franchise Tax - Cable Tv	\$ 71,477	\$ 60,000	\$ 60,000	\$ 70,000	\$ 70,000	
451-0000 Interest Earnings	65	-	-	50	-	
TOTAL REVENUES	\$ 71,542	\$ 60,000	\$ 60,000	\$ 70,050	\$ 70,000	16.7%

EXPENDITURES:

Capital Outlay	\$ 22,861	\$ 150,000	\$ 150,000	\$ 120,000	\$ 115,000	
TOTAL EXPENDITURES	\$ 22,861	\$ 150,000	\$ 150,000	\$ 120,000	\$ 115,000	-23.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 40 Machinery and Equipment	\$ 22,861	\$ 150,000	\$ 150,000	\$ 120,000	\$ 115,000	
Subtotal	22,861	150,000	150,000	120,000	115,000	-23.3%
Total Expenditures	\$ 22,861	\$ 150,000	\$ 150,000	\$ 120,000	\$ 115,000	-23.3%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Fire Station No. 3 Operating	DEPARTMENT: Fire	FUNCTION: Public Safety	ACCOUNT: 230-3100-520
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PROGRAM DESCRIPTION:

The Fire Station No. 3 Operating Fund has been established to separate the annual operating costs for Fire Station No. 3 from the General Fund Fire Department Budget. Revenues from the General Fund and the MUD Fire Services Fund provide funds to operate Fire Station No. 3. This fund enables the City to conduct the administrative review which is required by the Fire Service Agreements.

PERFORMANCE INDICATORS:

*Performance Indicators for Fire Station No. 3 are included in the overall Performance Indicators for the Fire Department.

FY2017 BUDGET NOTES:

1. Increase in Incentive Pay due to the implementation of the Professional Development Policy.
2. Increase in Motor Vehicle Repair Supplies to cover items that are increasing in annual and preventive maintenance.
3. Fire Station #3 has not had funds allocated to Building Repair & Maintenance in the past.
4. Increase Equipment Repair & Maintenance to cover items that are no longer in warranty.
5. Budget includes the use of \$47,145 of fund balance to balance the FY2017 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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FIRE STATION NO. 3 OPERATING FUND SUMMARY

Resources:

Total Beginning Balance	\$ 495,776	\$ 239,696	\$ 306,513	\$ 306,513	\$ 47,145
Revenues and Transfers In	<u>779,191</u>	<u>971,841</u>	<u>971,841</u>	<u>971,941</u>	<u>1,209,869</u>
Total Funds Available	1,274,967	1,211,537	1,278,354	1,278,454	1,257,014

Uses/Deductions:

Expenditures and Transfers	968,453	1,200,236	1,200,236	1,231,309	1,257,014
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Ending Fund Balance:

Total Ending Balance	306,513	11,301	78,118	47,145	0.0
Fund Total	\$ 1,274,967	\$ 1,211,537	\$ 1,278,354	\$ 1,278,454	\$ 1,257,014

Net Revenues (Expenditures)	(189,263)	(228,395)	(228,395)	(259,368)	(47,145)
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
423-5000 Other Industrial Payment (Frito-Lay)	72,000	-	-	-	-	
451-0000 Interest Earnings	281	400	400	500	400	
481-9101 Transfer from General Fund	132,910	193,441	193,441	193,441	194,469	
481-9226 Transfer from MUD Fire Services	574,000	778,000	778,000	778,000	1,015,000	
TOTAL REVENUES	\$ 779,191	\$ 971,841	\$ 971,841	\$ 971,941	\$ 1,209,869	24.5%
EXPENDITURES:						
Personnel and Benefits	\$ 845,339	\$ 1,005,277	\$ 1,005,277	\$ 1,044,698	\$ 1,074,410	
Supplies	48,129	116,850	116,850	108,502	98,350	
Maintenance and Services	35,028	78,109	78,109	78,109	84,254	
Subtotal	928,496	1,200,236	1,200,236	1,231,309	1,257,014	4.7%
Capital Outlay	39,958	-	-	-	-	
TOTAL EXPENDITURES	\$ 968,453	\$ 1,200,236	\$ 1,200,236	\$ 1,231,309	\$ 1,257,014	4.7%

~ AUTHORIZED POSITIONS ~

Position Title						
Professional Standards/Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Fire Lieutenant	3.00	-	-	-	-	
Fire Captain	-	3.00	3.00	3.00	3.00	
Driver/Operator	3.00	-	-	-	-	
Fire Engineer	-	3.00	3.00	3.00	3.00	
Senior Firefighter	-	1.00	1.00	1.00	1.00	
Firefighter	6.00	5.00	5.00	5.00	5.00	
Total Personnel	13.00	13.00	13.00	13.00	13.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 567,253	\$ 666,729	\$ 666,729	\$ 685,000	\$ 679,742	
10 20 Overtime	31,491	40,000	40,000	50,000	40,000	
10 30 Longevity	5,373	5,710	5,710	5,710	6,515	
10 40 Incentive Pay	4,875	5,400	5,400	17,150	28,800	
10 50 Holiday Pay	23,648	25,886	25,886	25,886	26,375	
11 10 Temporary Salaries and Wages	156	-	-	-	-	
20 10 Retirement	91,504	102,937	102,937	102,937	104,379	
20 20 Social Security	45,434	57,084	57,084	57,084	59,778	
20 40 Insurance	68,021	91,898	91,898	91,898	119,413	
20 50 Workers' Compensation	6,110	7,163	7,163	7,163	7,502	
20 55 Long Term Disability	1,474	1,870	1,870	1,870	1,907	
20 65 Cell Phone Allowance	-	600	600	-	-	
Subtotal	845,339	1,005,277	1,005,277	1,044,698	1,074,410	6.9%
Supplies:						
31 10 Office Supplies	498	500	500	500	500	
31 20 Computer Supplies	131	-	-	-	-	
31 40 Clothing	50	10,000	10,000	10,000	10,000	
31 45 Uniforms	5,591	11,400	11,400	11,400	11,400	
31 55 Personal Protective Equipment	19,548	60,000	60,000	60,000	44,000	
31 90 Other Supplies	-	1,000	1,000	1,000	1,000	
34 15 Chemical Supplies	73	1,500	1,500	1,500	1,500	
34 20 Medical Supplies	500	1,000	1,000	1,000	1,000	
34 30 Cleaning Supplies	966	1,200	1,200	1,200	1,200	
35 10 Motor Vehicle Repair Supplies	4,597	6,000	6,000	6,000	8,000	
35 15 Equipment Repair Supplies	426	750	750	750	750	
35 20 Building Materials and Supplies	192	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	-	1,000	1,000	1,000	1,000	
36 30 Safety Equipment	499	500	500	500	500	
37 10 Natural Gas	1,742	1,500	1,500	1,500	1,500	
37 20 Electricity	6,740	10,000	10,000	7,176	8,000	
37 30 Fuel, Oil and Lubricants	6,578	9,500	9,500	3,976	7,000	
Subtotal	48,129	116,850	116,850	108,502	98,350	-15.8%
Maintenance and Services:						
42 60 Technology Fees	-	29,181	29,181	29,181	29,181	
43 40 License and Inspection Fees	1,020	1,105	1,105	1,105	1,150	
51 20 General Insurance	1,307	3,000	3,000	3,000	3,000	
52 10 Telephone/Communications	-	5,120	5,120	5,120	5,120	
55 10 Education and Training	560	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	29,403	29,403	29,403	29,403	29,403	
62 32 Laundry and Other Sanitation Services	255	300	300	300	400	
63 10 Building Repair and Maintenance	89	-	-	-	4,000	
63 25 Equipment Repair and Maintenance	2,394	3,000	3,000	3,000	5,000	
63 40 Computer Software Repair and Maintenance	-	3,000	3,000	3,000	3,000	
Subtotal	35,028	78,109	78,109	78,109	84,254	7.9%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FIRE STATION NO. 3 OPERATING FUND

FUND: 230

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Capital Outlay:						
70 42 Motor Vehicles	\$ 39,958	\$ -	\$ -	\$ -	\$ -	
Subtotal	39,958	-	-	-	-	100.0%
Total Expenditures	\$ 968,453	\$ 1,200,236	\$ 1,200,236	\$ 1,231,309	\$ 1,257,014	4.7%

Debt Service Funds

Debt Service Fund Summary

Debt Service Fund Revenue and Expenditure Summary

General Obligation Debt Service Requirements (2017 - 2035)
and Comparative Property Tax Rate Distribution

General Obligation Debt by Source

Computation of Debt Margin

Computation of Direct and Overlapping Debt

Debt Service Schedules

16 \ 17



DEBT SERVICE FUND

Debt Service Fund (Fund 301) – is used to account for revenues designated for debt retirement. Expenditures are legally restricted for payment of principal and interest on general obligation or tax-supported debt. Revenue bond debt issued for water and wastewater purposes is paid by the appropriate enterprise fund(s) while general obligation debt issued for water and wastewater purposes is supported by a transfer from enterprise funds to the debt service fund.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

DEBT SERVICE FUND

FUND: 301

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
DEBT SERVICE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 4,992,530	\$ 4,990,530	\$ 5,028,225	\$ 5,028,225	\$ 5,210,490
Revenues and Transfers In	<u>7,129,968</u>	<u>7,642,826</u>	<u>7,642,826</u>	<u>7,865,091</u>	<u>8,125,961</u>
Total Funds Available	<u>12,122,498</u>	<u>12,633,356</u>	<u>12,671,051</u>	<u>12,893,316</u>	<u>13,336,451</u>
Uses/Deductions:					
Expenditures and Transfers	7,094,273	7,642,826	7,642,826	7,682,826	8,125,961
Ending Fund Balance:					
Total Ending Balance	5,028,225	4,990,530	5,028,225	5,210,490	5,210,490
Fund Total	<u>\$ 12,122,498</u>	<u>\$ 12,633,356</u>	<u>\$ 12,671,051</u>	<u>\$ 12,893,316</u>	<u>\$ 13,336,451</u>
 Net Revenues (Expenditures)	 35,695	 -	 -	 182,265	 -

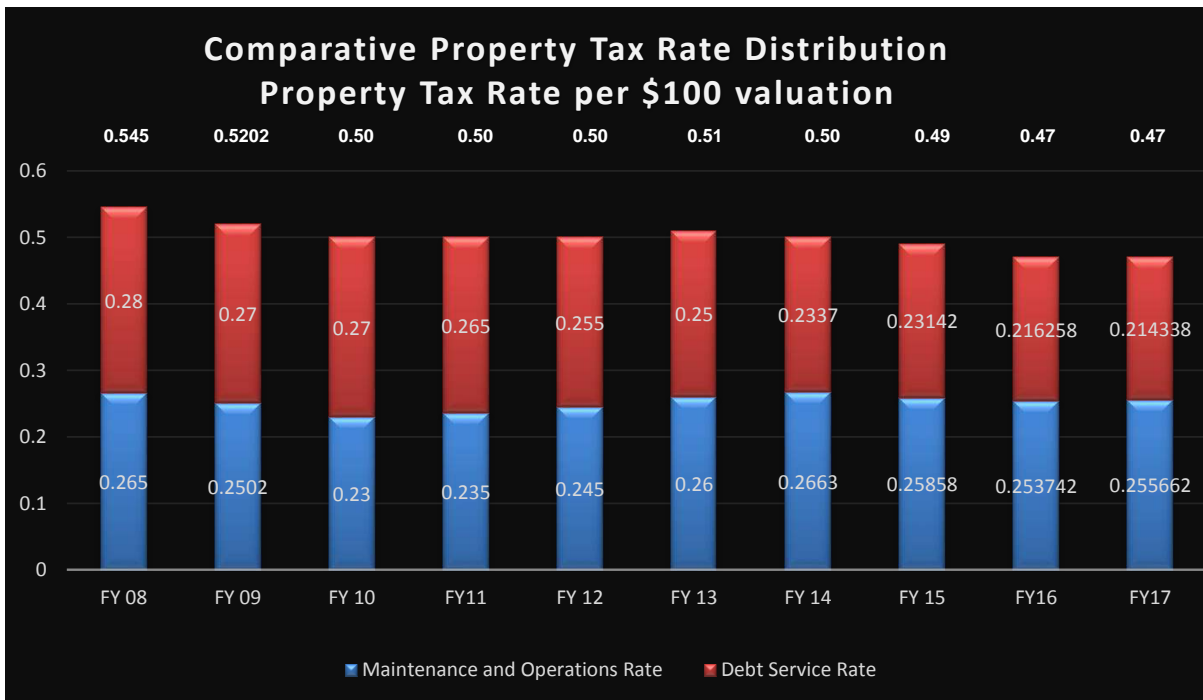
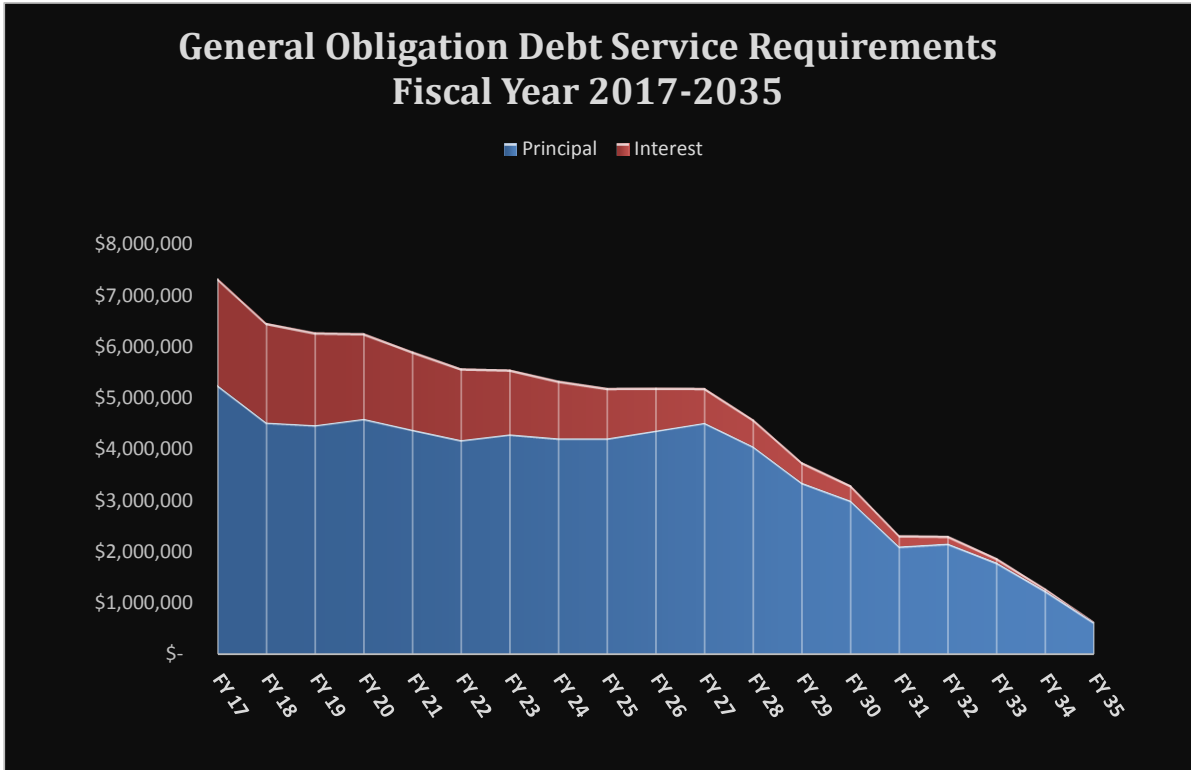
**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

DEBT SERVICE FUND

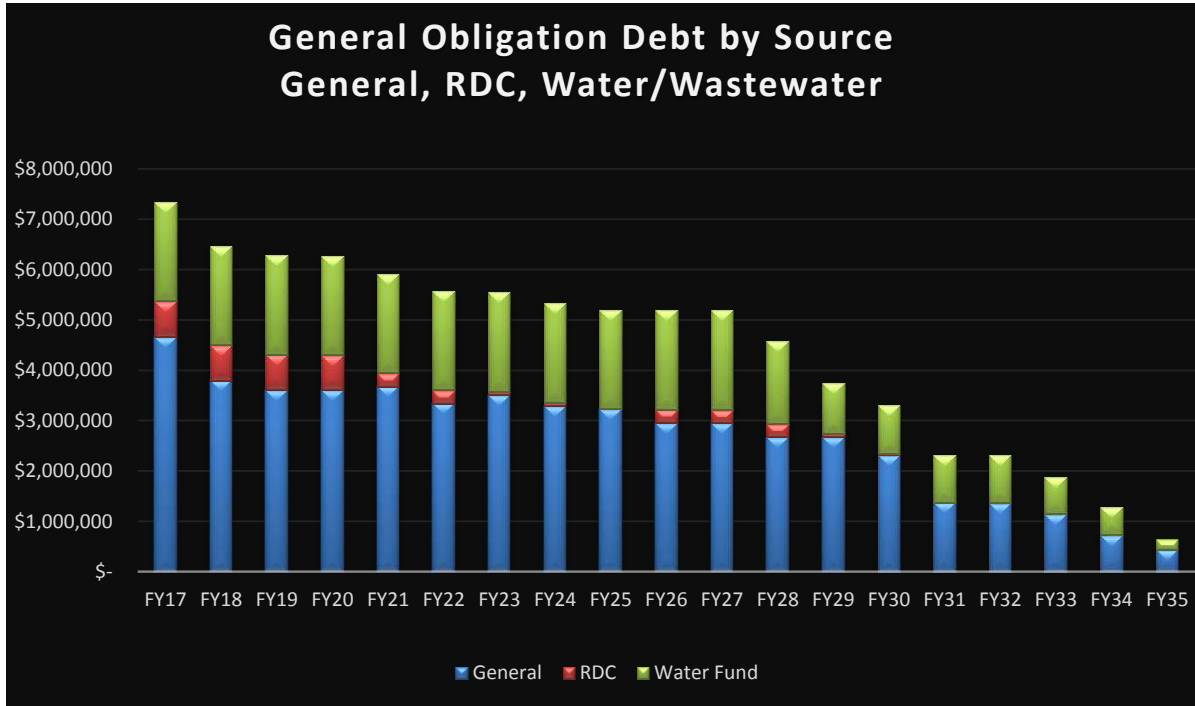
FUND: 301

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
401-1000 Current Taxes	\$ 4,172,565	\$ 4,328,000	\$ 4,328,000	\$ 4,328,000	\$ 4,792,588	
401-1010 Current Taxes - Penalty and Interest	20,592	20,000	20,000	17,000	20,000	
401-2000 Delinquent Taxes	(50,952)	35,000	35,000	28,000	35,000	
401-2010 Delinquent Taxes-Penalty and Interest	16,425	20,000	20,000	9,000	20,000	
Subtotal	4,158,629	4,403,000	4,403,000	4,382,000	4,867,588	10.6%
Other Revenue:						
451-0000 Interest Earnings	3,478	3,590	3,590	10,000	5,000	
481-9501 Transfer from W/WW Fund	1,939,919	2,315,663	2,315,663	2,315,663	2,180,640	
481-9219 Transfer from RDC Fund	964,943	794,991	794,991	794,991	704,782	
481-9514 Transfer from Subsidence Fund	-	63,145	63,145	300,000	305,382	
481-9560 Transfer from Civic Center Fund	62,998	62,437	62,437	62,437	62,569	
TOTAL REVENUES	\$ 7,129,968	\$ 7,642,826	\$ 7,642,826	\$ 7,865,091	\$ 8,125,961	6.3%
EXPENDITURES:						
561-8110 Principal Retirement	\$ 4,916,983	\$ 5,196,922	\$ 5,196,922	\$ 5,236,922	\$ 5,645,000	
562-8120 Interest Expense	2,157,640	2,415,904	2,415,904	2,415,904	2,450,961	
563-8130 Fiscal Agent Fees	19,650	30,000	30,000	30,000	30,000	
TOTAL EXPENDITURES	\$ 7,094,273	\$ 7,642,826	\$ 7,642,826	\$ 7,682,826	\$ 8,125,961	6.3%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**



CITY OF ROSENBERG, TEXAS
2016-17 BUDGET



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

COMPUTATION OF DEBT MARGIN

Classification	2014-15 Actual (1)	2015-16 Budget (3)	2015-16 Estimate (2)	2016-17 Budget (3)
Net Taxable Value	\$1,819,211,712	\$1,933,380,329	\$2,022,365,405	\$2,199,121,566
Plus exempt property	120,523,153	105,872,059	106,079,413	108,428,465
Total Assessed Value	<u>1,939,734,865</u>	<u>2,039,252,388</u>	<u>2,128,444,818</u>	<u>2,307,550,031</u>
TEN PERCENT OF TOTAL ASSESSED VALUE - NOTE A	193,973,487	203,925,239	212,844,482	230,755,003
Less net bonded debt:				
Total bonded debt outstanding	64,714,000	72,714,000	72,714,000	77,413,000
Less assets in debt service funds	5,028,225	4,990,530	4,990,530	5,210,490
NET BONDED DEBT	<u>59,685,775</u>	<u>67,723,470</u>	<u>67,723,470</u>	<u>72,202,510</u>
DEBT MARGIN	<u>\$134,287,712</u>	<u>\$136,201,769</u>	<u>\$145,121,012</u>	<u>\$158,552,493</u>

Note A -

No statutory debt limit is imposed by either State law or City Charter. However, the City's Financial Goals and Objectives Policy limits debt to ten percent (10%) of the assessed value of taxable property.

(1) - Value as of September 30, 2015

(2) - Value as of September 30, 2016

(3) - Certified Values

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

COMPUTATION OF DIRECT AND OVERLAPPING DEBT

Taxing Entity	Gross Debt Outstanding	Percentage Applicable to City of Rosenberg	City of Rosenberg's Share of Debt
Fort Bend County	\$ 523,195,000	3.63%	\$ 18,991,979
Lamar Consolidated Independent School District	719,995,000	16.89%	121,607,156
Fort Bend Municipal Utility District No. 94	5,255,000	100%	5,255,000
Fort Bend Municipal Utility District No. 144	10,905,000	97.79%	10,664,000
Fort Bend Municipal Utility District No. 148	4,910,000	100%	4,910,000
Fort Bend Municipal Utility District No. 152	8,505,000	1.32%	112,266
Fort Bend Municipal Utility District No. 159	4,975,000	100%	4,975,000
Fort Bend Municipal Utility District No. 167	25,265,000	100%	25,265,000
TOTAL OVERLAPPING DEBT			<u>\$ 191,780,401</u>
TOTAL OVERLAPPING DEBT PER CAPITA			\$ 5,263.63
City of Rosenberg	77,413,000	100%	<u>\$ 77,413,000</u>
TOTAL DIRECT DEBT PER CAPITA			\$ 2,124.69
COMBINED DIRECT AND TOTAL OVERLAPPING DEBT			<u><u>\$ 269,193,401</u></u>
COMBINED DIRECT AND OVERLAPPING DEBT PER CAPITA			\$ 7,388.32

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Total General Obligation Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2017	5,245,000	2,090,961	7,335,961
2018	4,525,000	1,941,869	6,466,869
2019	4,470,000	1,809,477	6,279,477
2020	4,595,000	1,672,215	6,267,215
2021	4,380,000	1,532,151	5,912,151
2022	4,180,000	1,397,305	5,577,305
2023	4,290,000	1,263,794	5,553,794
2024	4,215,000	1,125,157	5,340,157
2025	4,215,000	982,901	5,197,901
2026	4,365,000	835,509	5,200,509
2027	4,515,000	680,092	5,195,092
2028	4,055,000	530,174	4,585,174
2029	3,345,000	403,014	3,748,014
2030	3,000,000	296,288	3,296,288
2031	2,105,000	214,390	2,319,390
2032	2,160,000	148,716	2,308,716
2033	1,790,000	87,300	1,877,300
2034	1,240,000	39,113	1,279,113
2035	625,000	9,375	634,375
Total	\$67,315,000	\$17,059,798	\$84,374,798

NOTES: **A** - \$400,000 was added to the principal amount of \$5,245,000 for a total principal budget of \$5,645,000 for proposed debt to be issued in FY2016 and FY2017.
B - \$360,000 was added to the interest amount of \$2,090,961 for a total interest expense of \$2,450,961 for proposed debt to be issued during FY 2016 and FY2017.
C - The Transfer from RDC for debt payments was reduced by \$113,000 in accordance with the Business Park Development funding agreement between RDC and the City.
D - A portion of principal (Note A) and interest (Note B) is related to Water/Wastewater Fund.

RDC Portion - Fiscal Year 2017			Water/Wastewater Portion - Fiscal Year 2017		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 657,305	\$ 160,477	\$ 817,782	\$ 1,251,350	\$ 708,290	\$ 1,959,640
		C \$ (113,000)			D 221,000
		\$ 704,782			\$ 2,180,640

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2006**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	220,000	60,206	55,806	116,013	336,013
2018	230,000	55,806	51,206	107,013	337,013
2019	240,000	51,206	46,406	97,613	337,613
2020	245,000	46,406	41,506	87,913	332,913
2021	255,000	41,506	36,406	77,913	332,913
2022	265,000	36,406	31,106	67,513	332,513
2023	280,000	31,106	25,506	56,613	336,613
2024	290,000	25,506	19,706	45,213	335,213
2025	300,000	19,706	13,706	33,413	333,413
2026	315,000	13,706	7,013	20,719	335,719
2027	330,000	7,013	-	7,013	337,013
Total	\$ 2,970,000	\$ 388,575	\$ 328,369	\$ 716,944	\$ 3,686,944

Total amount authorized: \$4,565,000
Ordinance #2006-38

Interest Rates:	Year of Maturity	Interest Rate
	2013-2025	4.00%
	2026-2027	4.25%

Water/Wastewater Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 220,000	\$ 116,013	\$ 336,013

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**General Obligation Bonds
Series 2007**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	155,000	46,776	42,514	89,290	244,290
2018	165,000	42,514	39,111	81,624	246,624
2019	170,000	39,111	35,604	74,715	244,715
2020	180,000	35,604	31,892	67,496	247,496
2021	185,000	31,892	28,076	59,968	244,968
2022	195,000	28,076	23,933	52,009	247,009
2023	205,000	23,933	19,576	43,509	248,509
2024	210,000	19,576	15,061	34,638	244,638
2025	220,000	15,061	10,331	25,393	245,393
2026	230,000	10,331	5,329	15,660	245,660
2027	245,000	5,329	-	5,329	250,329
Total	\$ 2,160,000	\$ 298,203	\$ 251,427	\$ 549,630	\$ 2,709,630

Total amount authorized: \$3,200,000
Ordinance #2007-47

Interest Rates:	Year of Maturity	Interest Rate
	2014-2017	5.50%
	2018-2021	4.13%
	2022-2023	4.25%
	2024-2025	4.30%
	2026-2027	4.35%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2007**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	205,000	66,891	62,023	128,914	333,914
2018	215,000	62,023	57,723	119,745	334,745
2019	225,000	57,723	53,223	110,945	335,945
2020	235,000	53,223	48,523	101,745	336,745
2021	250,000	48,523	43,523	92,045	342,045
2022	260,000	43,523	38,323	81,845	341,845
2023	275,000	38,323	32,823	71,145	346,145
2024	290,000	32,823	26,950	59,773	349,773
2025	305,000	26,950	20,774	47,724	352,724
2026	320,000	20,774	14,214	34,988	354,988
2027	335,000	14,214	7,263	21,476	356,476
2028	350,000	7,263	-	7,263	357,263
Total	\$ 3,265,000	\$ 472,249	\$ 405,358	\$ 877,606	\$ 4,142,606

Total amount authorized: \$4,570,000
Ordinance # 2007-49

Interest Rates:	Year of Maturity	Interest Rate
	2013-2016	4.50%
	2017	4.75%
	2018-2023	4.00%
	2024-2025	4.05%
	2026	4.10%
	2027-2028	4.15%

Water/Wastewater Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 205,000	\$ 128,914	\$ 333,914

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2008**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	275,000	81,356	75,856	157,213	432,213
2018	285,000	75,856	70,869	146,725	431,725
2019	300,000	70,869	65,544	136,413	436,413
2020	315,000	65,544	59,874	125,418	440,418
2021	325,000	59,874	53,943	113,816	438,816
2022	345,000	53,943	47,560	101,503	446,503
2023	360,000	47,560	40,810	88,370	448,370
2024	380,000	40,810	33,685	74,495	454,495
2025	400,000	33,685	26,085	59,770	459,770
2026	420,000	26,085	18,000	44,085	464,085
2027	440,000	18,000	9,200	27,200	467,200
2028	460,000	9,200	-	9,200	469,200
Total	\$ 4,305,000	\$ 582,781	\$ 501,425	\$ 1,084,206	\$ 5,389,206

Total amount authorized: \$6,080,000
Ordinance # 2008-10

Interest Rates:	Year of Maturity	Interest Rate	Year of Maturity	Interest Rate
	2013-2017	4.00%	2022	3.70%
	2018	3.50%	2023-2024	3.75%
	2019	3.55%	2025	3.80%
	2020	3.60%	2026	3.85%
	2021	3.65%	2027-2028	4.00%
	2021	3.65%		

RDC Portion - Fiscal Year 2017			Water/Wastewater Portion - Fiscal Year 2017		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 115,000	\$ 64,390	\$ 179,390	\$ 154,000	\$ 88,039	\$ 242,039

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2008A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	75,000	31,103	29,321	60,424	135,424
2018	80,000	29,321	27,621	56,943	136,943
2019	85,000	27,621	25,815	53,436	138,436
2020	90,000	25,815	23,835	49,650	139,650
2021	95,000	23,835	21,745	45,580	140,580
2022	95,000	21,745	19,655	41,400	136,400
2023	100,000	19,655	17,343	36,998	136,998
2024	105,000	17,343	14,914	32,257	137,257
2025	115,000	14,914	12,255	27,169	142,169
2026	120,000	12,255	9,480	21,735	141,735
2027	125,000	9,480	6,480	15,960	140,960
2028	130,000	6,480	3,360	9,840	139,840
2029	140,000	3,360	-	3,360	143,360
Total	\$ 1,355,000	\$ 242,927	\$ 211,824	\$ 454,751	\$ 1,809,751

Total amount authorized: \$1,800,000
Ordinance # 2008-42

Interest Rates:	Year of Maturity	Interest Rate
	2016-2017	4.75%
	2018-2019	4.25%
	2020-2022	4.40%
	2023-2026	4.63%
	2026-2029	4.80%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2009**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	75,000	24,619	23,119	47,738	122,738
2018	75,000	23,119	21,619	44,738	119,738
2019	80,000	21,619	20,019	41,638	121,638
2020	80,000	20,019	18,419	38,438	118,438
2021	80,000	18,419	16,819	35,238	115,238
2022	85,000	16,819	15,119	31,938	116,938
2023	85,000	15,119	13,313	28,431	113,431
2024	90,000	13,313	11,400	24,713	114,713
2025	90,000	11,400	9,263	20,663	110,663
2026	95,000	9,263	7,006	16,269	111,269
2027	95,000	7,006	4,750	11,756	106,756
2028	100,000	4,750	2,375	7,125	107,125
2029	100,000	2,375	-	2,375	102,375
Total	\$ 1,130,000	\$ 187,838	\$ 163,219	\$ 351,056	\$ 1,481,056

Total amount authorized: \$1,670,000
Ordinance # 2009-13

Interest Rates:	Year of Maturity	Interest Rate
	2014-2016	3.00%
	2017-2022	4.00%
	2023-2024	4.25%
	2025-2029	4.75%

RDC Portion - Fiscal Year 2017			Water/Wastewater Portion - Fiscal Year 2017		
Total Principal	Total Interest	Total Principal & Interest	Total Principal	Total Interest	Total Principal & Interest
\$ 37,500	\$ 23,869	\$ 61,369	\$ 37,500	\$ 23,869	\$ 61,369

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**General Obligation and Refunding Bonds
Series 2009**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	950,000	72,964	52,776	125,740	1,075,740
2018	205,000	52,776	48,420	101,196	306,196
2019	205,000	48,420	44,064	92,484	297,484
2020	205,000	44,064	39,964	84,028	289,028
2021	205,000	39,964	35,864	75,828	280,828
2022	205,000	35,864	31,636	67,499	272,499
2023	205,000	31,636	27,408	59,043	264,043
2024	205,000	27,408	23,000	50,408	255,408
2025	200,000	23,000	18,700	41,700	241,700
2026	200,000	18,700	14,100	32,800	232,800
2027	200,000	14,100	9,500	23,600	223,600
2028	200,000	9,500	4,750	14,250	214,250
2029	200,000	4,750	-	4,750	204,750
Total	\$ 3,385,000	\$ 423,144	\$ 350,181	\$ 773,325	\$ 4,158,325

Total amount authorized: \$9,170,000
Ordinance # 2009-11 and 2009-12

Interest Rates:	Year of Maturity	Interest Rate
	2013-2019	4.25%
	2020-2021	4.00%
	2022-2023	4.13%
	2024-2025	4.30%
	2026-2027	4.60%
	2028-2029	4.75%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**General Obligation Bonds
Series 2010**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	105,000	42,409	40,309	82,719	187,719
2018	110,000	40,309	38,109	78,419	188,419
2019	120,000	38,109	35,709	73,819	193,819
2020	125,000	35,709	33,209	68,919	193,919
2021	130,000	33,209	30,609	63,819	193,819
2022	135,000	30,609	27,909	58,519	193,519
2023	145,000	27,909	25,009	52,919	197,919
2024	150,000	25,009	22,009	47,019	197,019
2025	155,000	22,009	18,909	40,919	195,919
2026	165,000	18,909	15,609	34,519	199,519
2027	175,000	15,609	12,000	27,609	202,609
2028	180,000	12,000	8,288	20,288	200,288
2029	190,000	8,288	4,250	12,538	202,538
2030	200,000	4,250	-	4,250	204,250
Total	\$ 2,085,000	\$ 354,341	\$ 311,931	\$ 666,272	\$ 2,751,272

Total amount authorized: \$2,635,000
Ordinance # 2010-04

Interest Rates:	Year of Maturity	Interest Rate
	2013-2026	4.00%
	2027-2028	4.13%
	2029-2030	4.25%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	115,000	43,306	41,581	84,888	199,888
2018	120,000	41,581	39,481	81,063	201,063
2019	125,000	39,481	37,294	76,775	201,775
2020	130,000	37,294	35,019	72,313	202,313
2021	140,000	35,019	32,219	67,238	207,238
2022	145,000	32,219	29,319	61,538	206,538
2023	150,000	29,319	26,319	55,638	205,638
2024	155,000	26,319	23,219	49,538	204,538
2025	170,000	23,219	19,819	43,038	213,038
2026	175,000	19,819	16,319	36,138	211,138
2027	185,000	16,319	12,619	28,938	213,938
2028	190,000	12,619	8,819	21,438	211,438
2029	200,000	8,819	4,569	13,388	213,388
2030	215,000	4,569	-	4,569	219,569
Total	\$ 2,215,000	\$ 369,900	\$ 326,594	\$ 696,494	\$ 2,911,494

Total amount authorized: \$2,800,000
Ordinance # 2010-06

Interest Rates:	Year of Maturity	Interest Rate
	2014-2017	3.00%
	2018-2020	3.50%
	2021-2028	4.00%
	2029-2030	4.25%

RDC Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 12,305	\$ 9,083	\$ 21,388

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010B**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	335,000	95,215	91,195	186,410	521,410
2018	345,000	91,195	87,055	178,250	523,250
2019	355,000	87,055	82,529	169,584	524,584
2020	365,000	82,529	77,510	160,039	525,039
2021	375,000	77,510	71,885	149,395	524,395
2022	390,000	71,885	65,840	137,725	527,725
2023	400,000	65,840	59,340	125,180	525,180
2024	415,000	59,340	52,389	111,729	526,729
2025	430,000	52,389	45,079	97,468	527,468
2026	445,000	45,079	37,291	82,370	527,370
2027	465,000	37,291	28,805	66,096	531,096
2028	485,000	28,805	19,833	48,638	533,638
2029	505,000	19,833	10,238	30,070	535,070
2030	525,000	10,238	-	10,238	535,238
Total	\$ 5,835,000	\$ 824,203	\$ 728,988	\$ 1,553,190	\$ 7,388,190

Total amount authorized: \$7,730,000
Ordinance # 2010-24

Interest Rates:	Year of Maturity	Interest Rate
	2013-2016	3.00%
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%
	2021	3.00%
	2022	3.10%
	2023	3.25%
	2034	3.35%
	2025	3.40%
	2026	3.50%
	2027	3.65%
	2028	3.70%
	2029	3.80%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2010C**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	290,000	15,688	12,425	28,113	318,113
2018	300,000	12,425	8,475	21,100	321,100
2019	310,000	8,675	4,800	13,475	323,475
2020	320,000	4,800	-	4,800	324,800
Total	\$ 1,220,000	\$ 41,588	\$ 25,700	\$ 67,488	\$ 1,287,488

Total amount authorized: \$2,775,000
Ordinance # 2010-25

Interest Rates:	Year of Maturity	Interest Rate
	2013-2016	3.00%
	2017-2018	2.40%
	2019	2.55%
	2020	2.75%

RDC Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 290,000	\$ 28,113	\$ 318,113

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**General Obligation Refunding Bonds
Series 2011**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	535,000	33,225	25,200	58,425	593,425
2018	460,000	25,200	18,300	43,500	503,500
2019	290,000	18,300	12,500	30,800	320,800
2020	305,000	12,500	6,400	18,900	323,900
2021	320,000	6,400		6,400	326,400
Total	\$ 1,910,000	\$ 95,625	\$ 62,400	\$ 158,025	\$ 2,068,025

Total amount authorized: \$4,860,000
Ordinance # 2011-09

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	3.00%
	2019-2021	4.00%

RDC Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 105,000	\$ 20,819	\$ 125,819

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2012**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	430,000	93,364	89,064	182,428	612,428
2018	430,000	89,064	84,764	173,828	603,828
2019	430,000	84,764	80,464	165,228	595,228
2020	430,000	80,464	75,089	155,553	585,553
2021	430,000	75,089	69,714	144,803	574,803
2022	430,000	69,714	64,339	134,053	564,053
2023	430,000	64,339	58,964	123,303	553,303
2024	430,000	58,964	52,514	111,478	541,478
2025	430,000	52,514	46,064	98,578	528,578
2026	430,000	46,064	39,614	85,678	515,678
2027	430,000	39,614	33,164	72,778	502,778
2028	430,000	33,164	26,714	59,878	489,878
2029	430,000	26,714	20,264	46,978	476,978
2030	430,000	20,264	13,814	34,078	464,078
2031	430,000	13,814	7,095	20,909	450,909
2032	430,000	7,095	-	7,095	437,095
Total	\$ 6,880,000	\$ 855,001	\$ 761,638	\$ 1,616,639	\$ 8,496,639

Total amount authorized: \$8,600,000
Ordinance # 2012-14

Interest Rates:	Year of Maturity	Interest Rate
	2013-2019	2.00%
	2020-2023	2.50%
	2024-2030	3.00%
	2031	3.13%
	2032	3.30%

Water/Wastewater Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 215,000	\$ 91,214	\$ 306,214

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2012A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	110,000	11,625	10,525	22,150	132,150
2018	115,000	10,525	9,375	19,900	134,900
2019	120,000	9,375	7,575	16,950	136,950
2020	120,000	7,575	5,775	13,350	133,350
2021	125,000	5,775	3,900	9,675	134,675
2022	130,000	3,900	1,950	5,850	135,850
2023	130,000	1,950	-	1,950	131,950
Total	\$ 850,000	\$ 50,725	\$ 39,100	\$ 89,825	\$ 939,825

Total amount authorized: \$1,185,000
Ordinance # 2012-37

Interest Rates:	Year of Maturity	Interest Rate
	2014-2018	2.00%
	2019-2021	3.00%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**General Obligation Refunding Bonds
Series 2012**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	150,000	11,675	10,175	21,850	171,850
2018	150,000	10,175	8,675	18,850	168,850
2019	145,000	8,675	7,225	15,900	160,900
2020	145,000	7,225	5,775	13,000	158,000
2021	135,000	5,775	4,425	10,200	145,200
2022	130,000	4,425	3,125	7,550	137,550
2023	125,000	3,125	1,563	4,688	129,688
2024	125,000	1,563	-	1,563	126,563
Total	\$ 1,105,000	\$ 52,638	\$ 40,963	\$ 93,600	\$ 1,198,600

Total amount authorized: \$1,575,000
Ordinance #2012-36

Interest Rates:	Year of Maturity	Interest Rate
	2014-2020	2.00%

RDC Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 97,500	\$ 14,203	\$ 111,703

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	365,000	90,363	86,713	177,075	542,075
2018	375,000	86,713	82,963	169,675	544,675
2019	385,000	82,963	79,113	162,075	547,075
2020	400,000	79,113	75,113	154,225	554,225
2021	410,000	75,113	71,013	146,125	556,125
2022	425,000	71,013	66,763	137,775	562,775
2023	435,000	66,763	62,413	129,175	564,175
2024	450,000	62,413	57,350	119,763	569,763
2025	465,000	57,350	52,119	109,469	574,469
2026	480,000	52,119	46,719	98,838	578,838
2027	490,000	46,719	41,206	87,925	577,925
2028	505,000	41,206	35,525	76,731	581,731
2029	525,000	35,525	29,356	64,881	589,881
2030	540,000	29,356	22,741	52,098	592,098
2031	555,000	22,741	15,665	38,406	593,406
2032	570,000	15,665	8,113	23,778	593,778
2033	590,000	8,113	-	8,113	598,113
Total	\$ 7,965,000	\$ 923,244	\$ 832,881	\$ 1,756,125	\$ 9,721,125

Total amount authorized: \$9,000,000
Ordinance # 2013-01

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%
	2024-2028	2.25%
	2029	2.35%
	2030	2.45%
	2031-2033	2.55-2.75%

Water/Wastewater Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 105,850	\$ 51,352	\$ 157,202

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2013A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	65,000	4,512	3,888	8,400	73,400
2018	65,000	3,888	3,264	7,152	72,152
2019	65,000	3,264	2,640	5,904	70,904
2020	65,000	2,640	2,016	4,656	69,656
2021	70,000	2,016	1,344	3,360	73,360
2022	70,000	1,344	672	2,016	72,016
2023	70,000	672	-	672	70,672
Total	\$ 470,000	\$ 18,336	\$ 13,824	\$ 32,160	\$ 502,160

Total amount authorized: \$650,000
Ordinance # 2013-16

Interest Rates:	Year of Maturity	Interest Rate
	2014-2023	2.00%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**General Obligation Bonds
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	80,000	24,125	22,925	47,050	127,050
2018	80,000	22,925	21,725	44,650	124,650
2019	80,000	21,725	20,525	42,250	122,250
2020	80,000	20,525	19,325	39,850	119,850
2021	80,000	19,325	17,925	37,250	117,250
2022	80,000	17,925	16,525	34,450	114,450
2023	80,000	16,525	15,125	31,650	111,650
2024	80,000	15,125	13,925	29,050	109,050
2025	80,000	13,925	12,725	26,650	106,650
2026	80,000	12,725	11,525	24,250	104,250
2027	80,000	11,525	10,125	21,650	101,650
2028	75,000	10,125	8,813	18,938	93,938
2029	75,000	8,813	7,500	16,313	91,313
2030	75,000	7,500	6,000	13,500	88,500
2031	75,000	6,000	4,500	10,500	85,500
2032	75,000	4,500	3,000	7,500	82,500
2033	75,000	3,000	1,500	4,500	79,500
2034	75,000	1,500	-	1,500	76,500
Total	\$ 1,405,000	\$ 237,813	\$ 213,688	\$ 451,500	\$ 1,856,500

Total amount authorized: \$1,565,000
Ordinance # 2014-02

Interest Rates:	Year of Maturity	Interest Rate
	2015-2020	3.00%
	2021-2023	3.50%
	2024-2026	3.00%
	2027-2029	3.50%
	2030-2034	4.00%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	190,000	69,256	66,406	135,663	325,663
2018	195,000	66,406	63,481	129,888	324,888
2019	200,000	63,481	61,481	124,963	324,963
2020	205,000	61,481	59,431	120,913	325,913
2021	210,000	59,431	56,806	116,238	326,238
2022	220,000	56,806	54,056	110,863	330,863
2023	225,000	54,056	51,244	105,300	330,300
2024	235,000	51,244	48,306	99,550	334,550
2025	240,000	48,306	45,006	93,313	333,313
2026	250,000	45,006	41,256	86,263	336,263
2027	265,000	41,256	37,281	78,538	343,538
2028	275,000	37,281	33,156	70,438	345,438
2029	285,000	33,156	28,525	61,681	346,681
2030	300,000	28,525	23,275	51,800	351,800
2031	310,000	23,275	17,850	41,125	351,125
2032	325,000	17,850	12,163	30,013	355,013
2033	340,000	12,163	6,213	18,375	358,375
2034	355,000	6,213	-	6,213	361,213
Total	\$ 4,625,000	\$ 775,194	\$ 705,938	\$ 1,481,131	\$ 6,106,131

Total amount authorized: \$5,000,000
Ordinance # 2014-22

Interest Rates:	Year of Maturity	Interest Rate
	2015-2018	3.00%
	2019-2020	2.00%
	2021-2024	2.50%
	2025	2.75%
	2026-2034	3.00%-3.50%

Water/Wastewater Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 190,000	\$ 135,663	\$ 325,663

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2014A**

Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	\$120,000	48,325	45,925	94,250	214,250
2018	\$120,000	45,925	43,525	89,450	209,450
2019	\$125,000	43,525	41,025	84,550	209,550
2020	\$130,000	41,025	38,425	79,450	209,450
2021	\$130,000	38,425	35,825	74,250	204,250
2022	\$135,000	35,825	33,125	68,950	203,950
2023	\$140,000	33,125	30,675	63,800	203,800
2024	\$145,000	30,675	28,138	58,813	203,813
2025	\$145,000	28,138	25,963	54,100	199,100
2026	\$155,000	25,963	23,638	49,600	204,600
2027	\$160,000	23,638	21,238	44,875	204,875
2028	\$165,000	21,238	18,763	40,000	205,000
2029	\$170,000	18,763	16,000	34,763	204,763
2030	\$175,000	16,000	13,156	29,156	204,156
2031	\$180,000	13,156	10,119	23,275	203,275
2032	\$190,000	10,119	6,913	17,031	207,031
2033	\$195,000	6,913	3,500	10,413	205,413
2034	\$200,000	3,500	-	3,500	203,500
Total	\$ 2,780,000	\$ 484,275	\$ 435,950	\$ 920,225	\$ 3,700,225

Total amount authorized: \$3,000,000
Ordinance # 2014-41

Interest Rates:	Year of Maturity	Interest Rate
	2015-2022	4.00%
	2023-2024	3.50%
	2025-2028	3.00%
	2029-2030	3.25%
	2031-2032	3.375%
	2033-2034	3.50%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Tax and Revenue Certificates of Obligations
Series 2015**

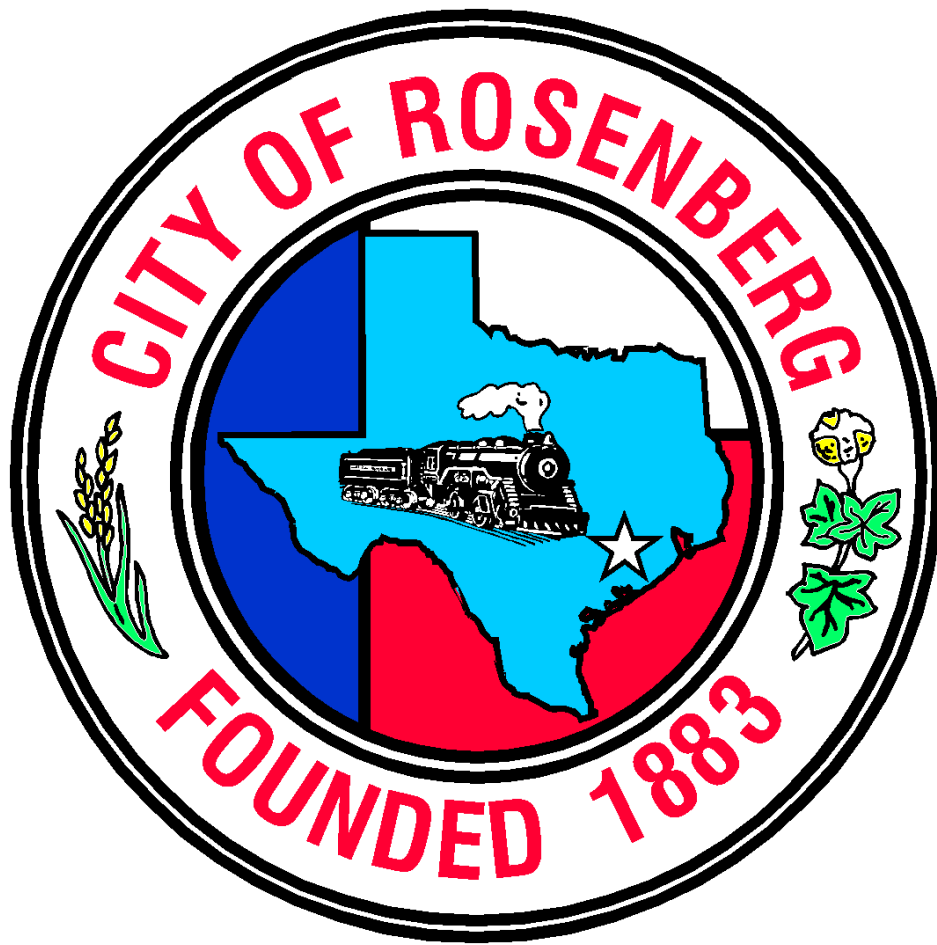
Fiscal Year	Principal Due 03/01	Interest Due 03/01	Interest Due 09/01	Total Interest	Total Principal & Interest
2017	\$400,000	120,106	116,106	236,213	636,213
2018	\$405,000	116,106	112,056	228,163	633,163
2019	\$415,000	112,056	107,906	219,963	634,963
2020	\$425,000	107,906	103,656	211,563	636,563
2021	\$430,000	103,656	99,356	203,013	633,013
2022	\$440,000	99,356	94,956	194,313	634,313
2023	\$450,000	94,956	90,456	185,413	635,413
2024	\$460,000	90,456	84,706	175,163	635,163
2025	\$470,000	84,706	78,831	163,538	633,538
2026	\$485,000	78,831	72,769	151,600	636,600
2027	\$495,000	72,769	66,581	139,350	634,350
2028	\$510,000	66,581	59,569	126,150	636,150
2029	\$525,000	59,569	52,350	111,919	636,919
2030	\$540,000	52,350	44,250	96,600	636,600
2031	\$555,000	44,250	35,925	80,175	635,175
2032	\$570,000	35,925	27,375	63,300	633,300
2033	\$590,000	27,375	18,525	45,900	635,900
2034	\$610,000	18,525	9,375	27,900	637,900
2035	\$625,000	9,375	-	9,375	634,375
Total	\$ 9,400,000	\$ 1,394,856	\$ 1,274,750	\$ 2,669,606	\$ 12,069,606

Total amount authorized: \$9,760,000
Ordinance # 2015-33

Interest Rates:	Year of Maturity	Interest Rate
	2016-2023	2.00%
	2024-2027	2.50%
	2028-2029	2.75%
	2030-2035	3.00%

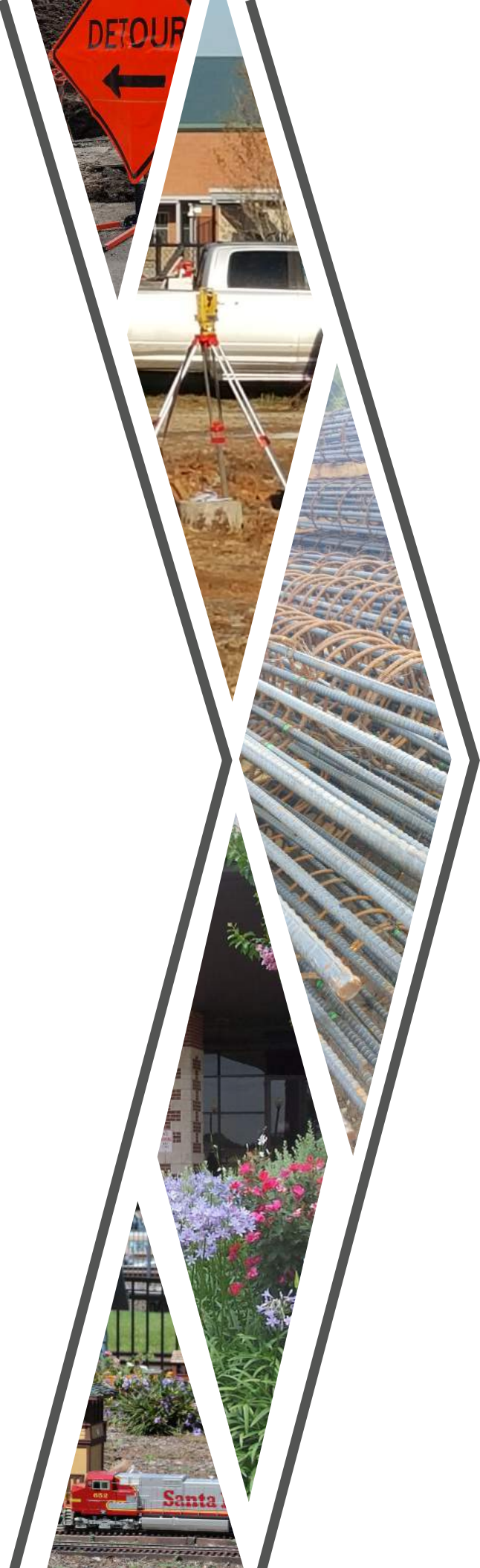
Water/Wastewater Portion - Fiscal Year 2017

Total Principal	Total Interest	Total Principal & Interest
\$ 124,000	\$ 73,226	\$ 197,226



Enterprise Funds

Water and Wastewater Fund
Civic Center



16 \ 17

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules.

Water & Wastewater Fund (501) - This fund is used to account for Water and Sewer activities and operations.

Spacek Rd Lift Station and Sewer Line Improvements Fund (509) – This fund is used to account for funds which are restricted for the construction and construction related costs for Wastewater Treatment Plant #4.

Water Plant #6 Fund (510) – This fund is used to account for funds which are restricted for the construction and construction related costs for Water Plant #6.

Subsidence Fund (514) – This fund is used to account for funds which are restricted for the conversion to surface water and subsidence compliance.

Water & Wastewater Supplemental Fund (515) – This Fund is used to account for the one-time supplemental requests and improvements that are to be funded by the Water & Wastewater Fund.

Bryan/Spacek Rd Impact Fee Fund (516) – This fund is used to account for impact fees from the Oaks of Rosenberg subdivision that are designated for the upgrade of the Spacek Road sewer line and lift station.

Water Impact Fee Fund (517) – This fund is used to account for the City’s water impact fee revenues, which are to be used for the expansion of the City water system facilities and capacity. Such projects include the Surface Water Project and related capital improvements.

Sewer Impact Fee Fund (518) – This fund is used to account for the City’s sewer impact fee revenues, which are to be used for the expansion of the City’s wastewater system facilities and capacity.

GRP Water Projects (520) – This fund is used to account for funds designated to be used for specific projects related for the surface water conversion requirements.

FM 2977 Water Improvements Fund (523) – This fund is used to account for funds for FM 2977 Improvements.

Civic Center Fund (560) – This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

City of Rosenberg, Texas
2016-17 BUDGET
FY17 Water & Wastewater Fund Long-Term Financial Plan

	Actual 2014-15	Adjusted Budget 2015-16	Estimate 2015-16
Beginning Fund Balance	5,959,241	5,959,241	5,959,241
Revenues:			
Water Sales	4,537,402	4,200,000	4,600,000
Wastewater sales	4,330,585	4,120,000	4,300,000
Water Tap Fees	253,966	160,000	225,000
Connect fees	51,327	40,000	47,000
Reconnect fees	57,857	47,000	55,000
Wastewater tap fees	243,625	160,000	230,000
Penalty revenue	177,582	170,000	180,000
Reclaimed Water Sales	4,266	10,000	4,000
Returned check fees	5,439	5,000	5,000
Interest earnings	4,455	4,000	12,000
Backflow permit revenue	1,790	1,500	1,500
Property lease revenue	99,121	80,000	120,000
Miscellaneous	180,205	5,000	18,825
Transfer from General Fund	80,322	81,191	81,191
Total Revenues	10,027,942	9,083,691	9,879,516
Expenditures:			
Operating Expenditures			
Personnel and Benefits	1,562,499	1,737,942	1,697,085
Supplies	1,042,636	1,137,222	1,091,956
Maintenance and Services	1,454,596	1,557,131	1,606,419
Other Expense	369,132	871,810	871,810
Transfers to Other Funds	1,853,958	1,773,923	1,773,923
Total Operating Expenditures	6,282,821	7,078,028	7,041,193
Non-Operating Expenditures			
Debt Service	1,939,919	2,315,663	2,315,663
Capital Outlay	2,438,881	-	-
Total Non-Operating Expenditures	4,378,800	2,315,663	2,315,663
Total Expenditures	10,661,621	9,393,691	9,356,856
Ending Fund Balance	5,325,562	5,649,241	6,481,901
Calculation of available funds:			
Ending fund balance	5,325,562	5,649,241	6,481,901
Less required contingency		281,811	280,706
Less 20% required minimum balance		1,415,606	1,408,239
Excess funds available for capital projects		3,951,825	4,792,957
Debt Service Coverage Ratio		201%	237%

WATER-WASTEWATER - LONG TERM FINANCIAL PLAN

City of Rosenberg, Texas
2016-17 BUDGET
FY17 Water & Wastewater Fund Long-Term Financial Plan

	Projection		
2016-17	2017-18	2018-19	2019-20
5,477,968	5,477,968	4,860,955	4,435,944
4,585,000	4,814,250	5,054,963	5,307,711
4,300,000	4,515,000	4,740,750	4,977,788
215,000	219,300	223,686	228,160
45,000	45,900	46,818	47,754
50,000	51,000	52,020	53,060
220,000	224,400	228,888	233,466
175,000	183,600	187,272	191,017
10,000	10,200	10,404	10,612
5,000	5,100	5,202	5,306
14,000	14,280	14,566	14,857
1,800	1,800	1,800	1,836
100,000	100,000	100,000	100,000
5,000	5,000	5,000	5,000
81,191	81,191	81,191	81,191
9,806,991	10,271,021	10,752,559	11,257,758
1,936,356	2,013,810	2,194,203	2,331,891
1,172,275	1,195,721	1,219,635	1,244,028
1,656,578	1,689,710	1,723,504	1,757,974
862,666	879,919	897,518	915,468
1,998,476	2,038,446	2,079,214	2,120,799
7,626,351	7,817,605	8,114,073	8,370,159
2,180,640	3,070,429	3,063,497	2,930,079
-	-	-	-
2,180,640	3,070,429	3,063,497	2,930,079
9,806,991	10,888,034	11,177,570	11,300,238
5,477,968	4,860,955	4,435,944	4,393,464
5,477,968	4,860,955	4,435,944	4,393,464
294,210	326,641	335,327	339,007
1,525,270	1,563,521	1,622,815	1,674,032
3,658,488	2,970,793	2,477,802	2,380,425
140%	109%	115%	130%

WATER & WASTEWATER FUND
FINANCIAL PLAN

The Long-Term Financial plan is discussed in the transmittal letter located on page vi. The plan presents the Water & Wastewater Fund over six fiscal years: actual amounts for FY15, the adjusted budget for FY16, ending estimate for FY16 and four projected years (FY17-FY20).

REVENUES

The financial condition of the Water/Wastewater Fund has improved, but continues to be underfunded for future infrastructure needs. The revenues for FY17 will exceed the combined operating expenditures and debt service payments.

Water and Wastewater sales are projected to slightly increase (5%) over the next three years due to growth, water and wastewater rate increases, and expansion within and around the City. The other water-related fees are also projected to increase by 2% with the increased growth of the City of Rosenberg.

EXPENDITURES

Operating Expenditures - Personnel and Benefits are projected to increase at a rate of 4% for FY18 to FY20 due to increases in the cost of employee benefits and the need for additional personnel due to continued growth in the City. Supplies and maintenance and services are also projected to increase by 2% due to the increasing costs of supplies along with the residential and commercial growth in the City of Rosenberg.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

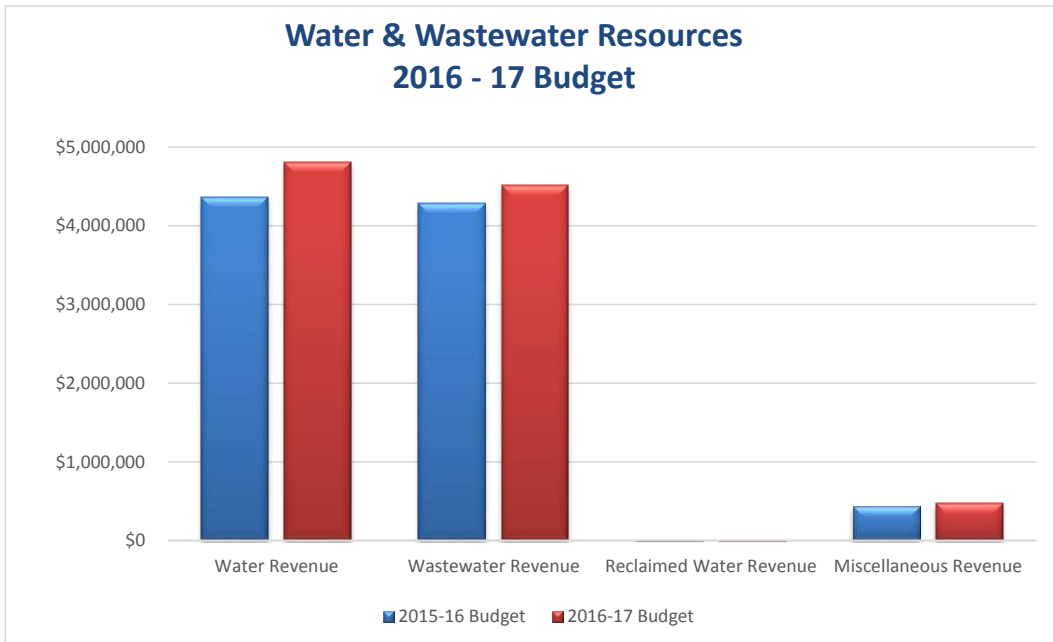
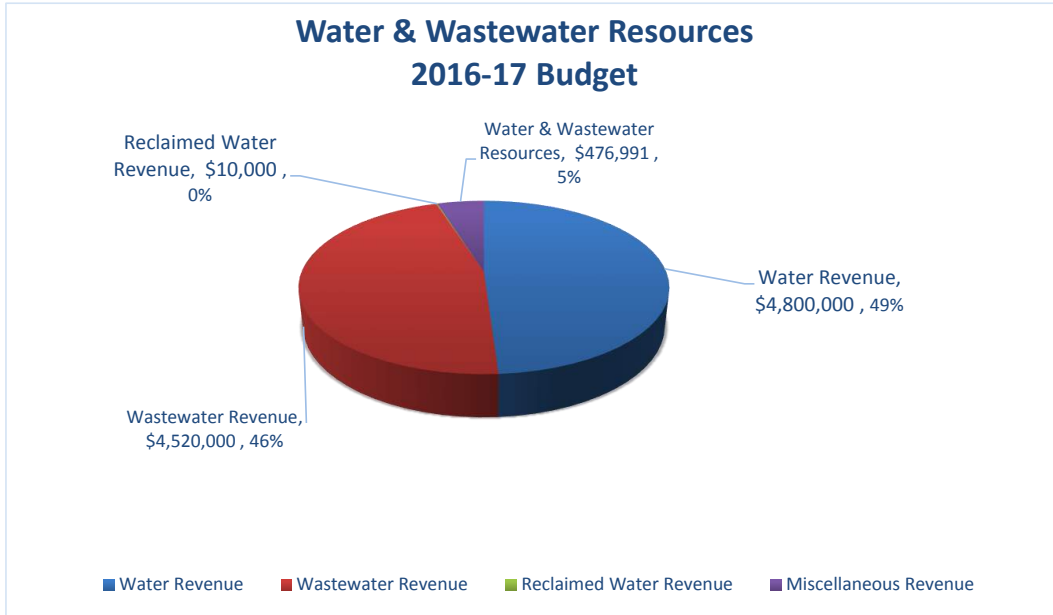
WATER & WASTEWATER FUND

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget (3)	2015-16 Estimate (4)	2016-17 Budget	Var %
~ WATER & WASTEWATER FUND SUMMARY ~						
Resources:						
Total Beginning Balance (2)	\$ 6,567,464	\$ 6,199,585	\$ 6,199,585	\$ 6,199,585	\$ 6,441,540	3.9%
Revenues and Transfers In	<u>10,027,942</u>	<u>9,083,691</u>	<u>9,083,691</u>	<u>9,879,516</u>	<u>9,806,991</u>	8.0%
Total Funds Available	<u>16,595,406</u>	<u>15,283,276</u>	<u>15,283,276</u>	<u>16,079,101</u>	<u>16,248,531</u>	6.3%
Uses/Deductions:						
Expenditures and Transfers Out	10,661,619	9,083,691	9,393,691	9,356,856	9,806,991	4.4%
Ending Fund Balance:						
Total Ending Balance	5,933,787	6,199,585	5,889,585	6,722,245	6,441,540	9.4%
Reserved for Contingencies (1)	300,000	272,511	281,811	280,706	294,210	4.4%
Unreserved ending balance	<u>5,633,787</u>	<u>5,927,074</u>	<u>5,607,774</u>	<u>6,441,540</u>	<u>6,147,330</u>	9.6%
Fund Total	<u>\$ 16,595,406</u>	<u>\$ 15,283,276</u>	<u>\$ 15,283,276</u>	<u>\$ 16,079,101</u>	<u>\$ 16,248,531</u>	6.3%
Net Revenues (Expenditures)	(633,677)	(0)	(310,000)	522,660	0	

- (1) 3% of expenditures
- (2) Working Capital Basis
- (3) Adopted budget plus year-end roll, and includes budget adjustments throughout the year.
- (4) Staff's estimate of year-end

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Water & Wastewater Fund Summary



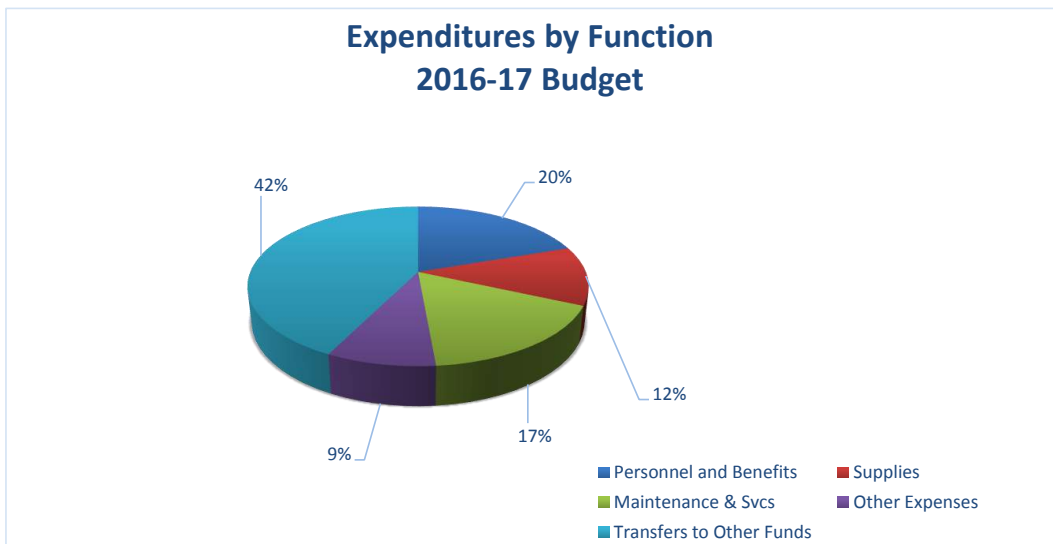
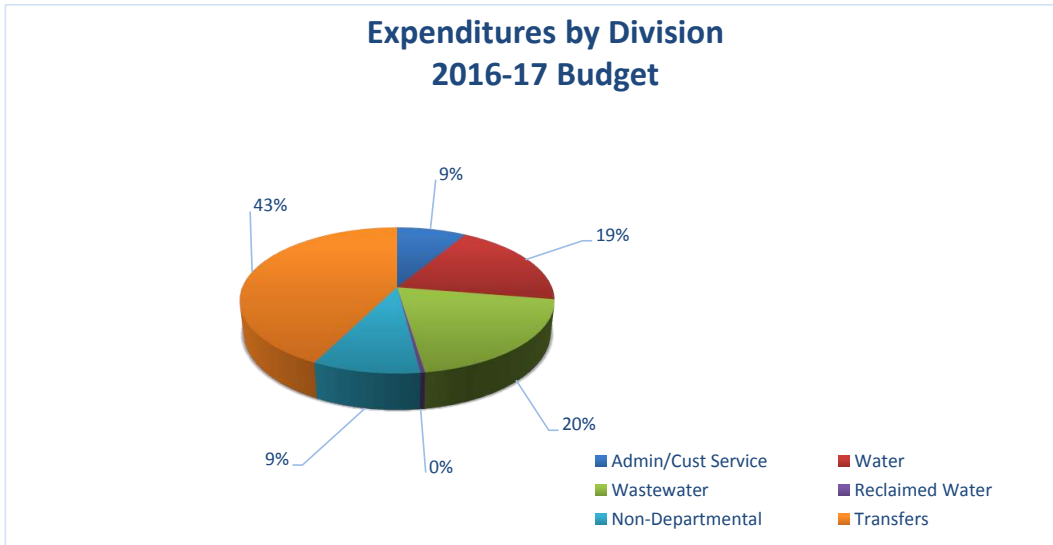
**CITY OF ROSENBERG
2016-17 BUDGET**

WATER & WASTEWATER FUND

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
RESOURCES						
<u>OPERATING REVENUES:</u>						
431-1010 Water sales	\$ 4,537,402	\$ 4,200,000	\$ 4,200,000	\$ 4,600,000	\$ 4,585,000	9.2%
431-2010 Wastewater sales	4,330,585	4,120,000	4,120,000	4,300,000	4,300,000	4.4%
431-1020 Water tap fees	253,966	160,000	160,000	225,000	215,000	34.4%
431-1050 Connect fees	51,327	40,000	40,000	47,000	45,000	12.5%
431-1060 Reconnect fees	57,857	47,000	47,000	55,000	50,000	6.4%
431-2020 Wastewater tap fees	243,625	160,000	160,000	230,000	220,000	37.5%
431-3000 Penalty revenue	177,582	170,000	170,000	180,000	175,000	2.9%
431-5000 Reclaimed Water Source	4,266	10,000	10,000	4,000	10,000	0.0%
432-8000 Returned check fees	5,439	5,000	5,000	5,000	5,000	0.0%
Subtotal	9,662,049	8,912,000	8,912,000	9,646,000	9,605,000	7.8%
<u>OTHER REVENUE:</u>						
451-0000 Interest earnings	4,455	4,000	4,000	12,000	14,000	250.0%
412-2600 Backflow permit revenue	1,790	1,500	1,500	1,500	1,800	20.0%
465-4000 Property lease revenue	99,121	80,000	80,000	120,000	100,000	25.0%
467-1000 Insurance Proceeds	67,683	-	-	9,000	-	100.0%
468-0000 Cash over & short	(36)	-	-	(75)	-	0.0%
469-0000 Miscellaneous	3,105	5,000	5,000	9,900	5,000	0.0%
471-3000 Contributions - Developers	109,453	-	-	-	-	100.0%
481-9101 Transfer from General Fund	80,322	81,191	81,191	81,191	81,191	0.0%
Subtotal	365,892	171,691	171,691	233,516	201,991	17.6%
TOTAL REVENUES	10,027,942	9,083,691	9,083,691	9,879,516	9,806,991	8.0%

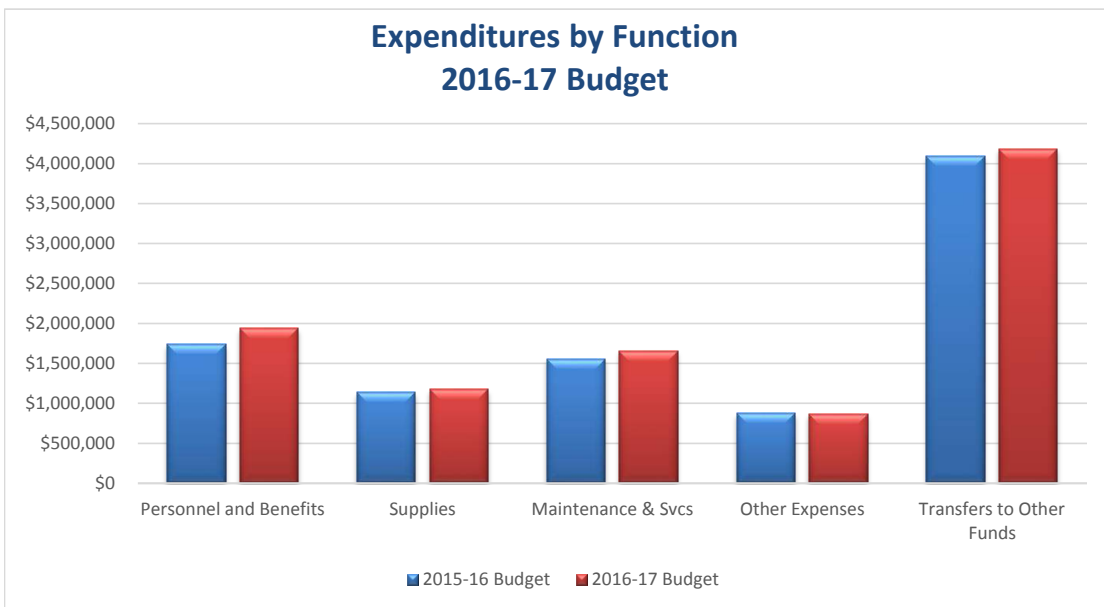
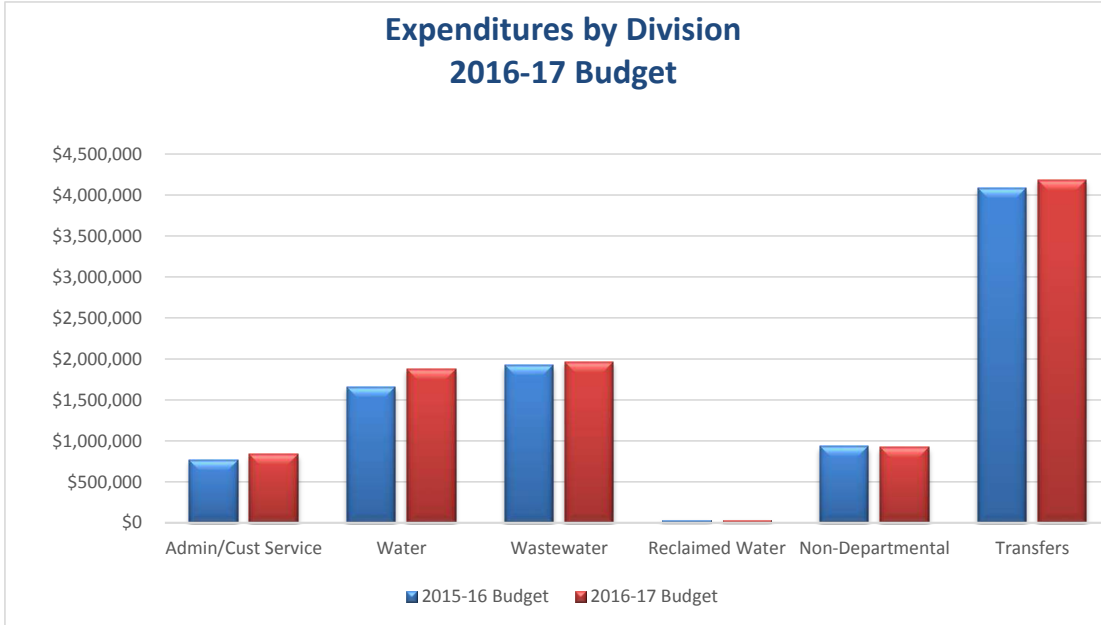
**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Water & Wastewater Fund Summary



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Function Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
FUNCTION AND CLASSIFICATION SUMMARY						
Personnel and Benefits	\$ 1,562,499	\$ 1,737,942	\$ 1,737,942	\$ 1,697,085	\$ 1,936,356	
Supplies	1,042,636	1,137,222	1,137,222	1,091,956	1,172,275	
Maintenance and Services	1,454,596	1,557,131	1,557,131	1,606,419	1,656,578	
Other Expense	369,132	871,810	871,810	871,810	862,666	
Transfers to Other Funds	3,793,877	3,779,586	4,089,586	4,089,586	4,179,116	
Subtotal	8,222,739	9,083,691	9,393,691	9,356,856	9,806,991	4.4%
Capital Outlay	2,438,881	-	-	-	-	
Total Expenditures	\$ 10,661,619	\$ 9,083,691	\$ 9,393,691	\$ 9,356,856	\$ 9,806,991	4.4%

~ AUTHORIZED POSITIONS ~

Position Title						
Full-time equivalents:						
Administration	2.15	2.15	2.15	2.15	2.15	
Water Production/Purification	1.00	1.50	1.50	1.50	1.50	
Water Distribution	10.50	10.50	10.50	10.50	11.50	
Wastewater Collection	6.50	7.00	7.00	7.00	7.00	
Wastewater Treatment	0.00	0.00	0.00	0.00	0.00	
Reclaimed Water	0.00	0.00	0.00	0.00	0.00	
Customer Services	6.50	6.50	6.50	6.50	6.50	
Total Personnel	26.65	27.65	27.65	27.65	28.65	3.6%

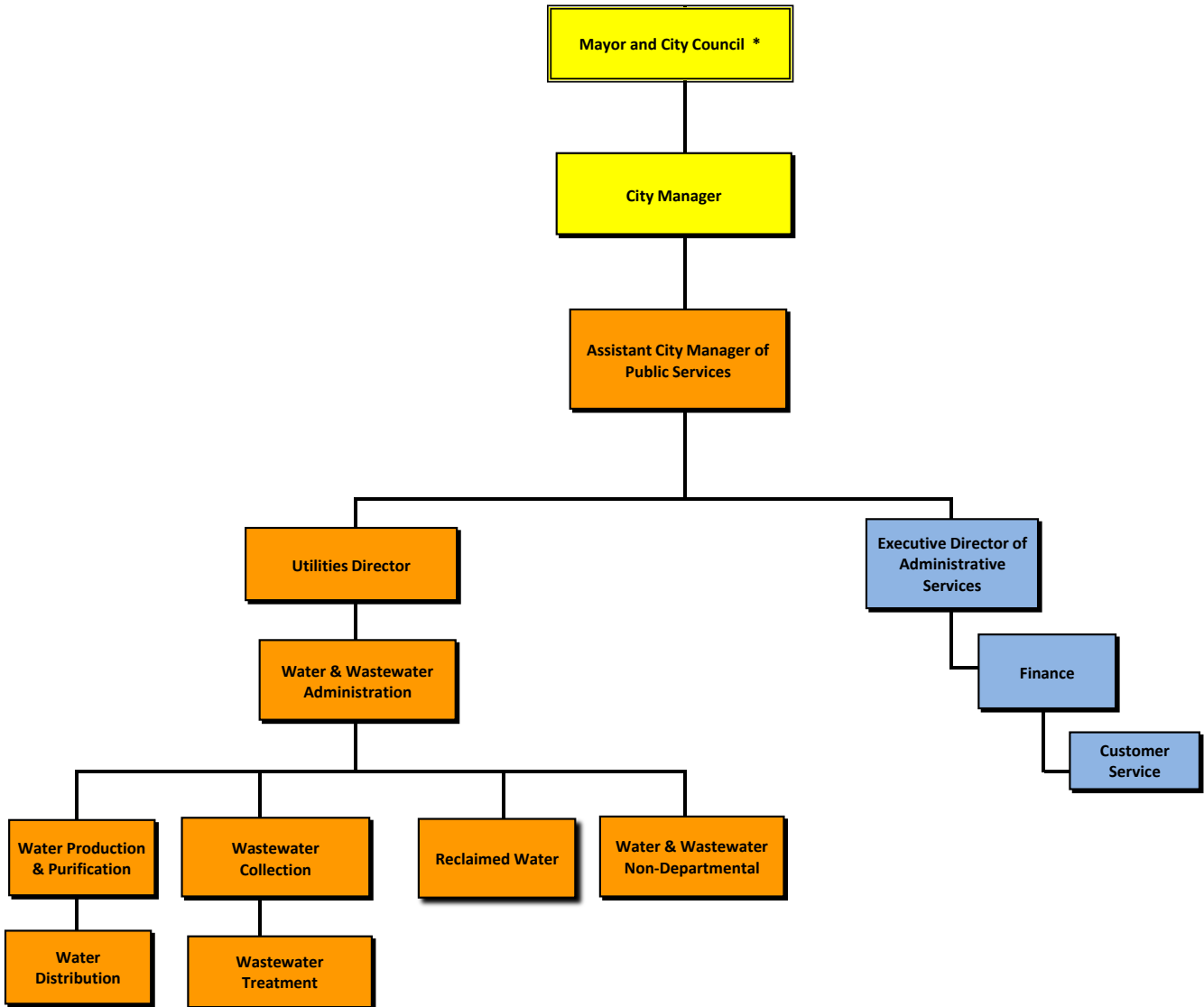
**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water & Wastewater Department Summary
FUNCTION: N/A
ACCOUNT: 501-XXXX

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
DEPARTMENT SUMMARY						
SUMMARY BY PROGRAM/DEPARTMENT:						
<u>DEPARTMENTAL:</u>						
Administration	\$ 257,650	\$ 275,349	\$ 275,349	\$ 231,910	\$ 329,218	
Customer Services	412,826	488,762	488,762	505,046	504,500	
Subtotal	670,476	764,111	764,111	736,956	833,718	9.1%
Water:						
Water Production/Purification	790,133	635,799	635,799	668,247	740,473	
Water Distribution	2,219,196	1,018,456	1,018,456	1,031,830	1,134,973	
Subtotal	3,009,329	1,654,255	1,654,255	1,700,076	1,875,447	13.4%
Wastewater:						
Wastewater Collection	1,352,187	810,400	810,400	761,083	854,363	
Wastewater Treatment	1,477,413	1,110,700	1,110,700	1,101,745	1,107,200	
Subtotal	2,829,600	1,921,100	1,921,100	1,862,828	1,961,563	2.1%
Reclaimed Water						
Reclaimed Water	8,809	35,100	35,100	37,870	38,250	
Subtotal	8,809	35,100	35,100	37,870	38,250	9.0%
TOTAL DEPARTMENTAL	6,518,214	4,374,565	4,374,565	4,337,730	4,708,977	7.6%
<u>NON-DEPARTMENTAL:</u>						
Personnel and Benefits	6,000	6,000	6,000	6,000	6,000	
Debt Service	153,299	837,915	837,915	837,915	836,766	
Transfers to Other Funds	3,793,877	3,779,586	4,089,586	4,089,586	4,179,116	
Maintenance and Services	190,230	85,625	85,625	85,625	76,132	
TOTAL NON-DEPARTMENTAL	4,143,406	4,709,126	5,019,126	5,019,126	5,098,014	1.6%
TOTAL EXPENDITURES	\$ 10,661,619	\$ 9,083,691	\$ 9,393,691	\$ 9,356,856	\$ 9,806,991	4.4%

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

Water & Wastewater Organizational Chart



* - Denotes Elected Position

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Customer Service	FUNCTION: Water & Wastewater	ACCOUNT: 501-1456-600
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MISSION STATEMENT:

The Customer Service Department is dedicated to providing the highest standards in customer service, with accuracy, professionalism and integrity while meeting customers' needs efficiently with reliable information and services.

PROGRAM DESCRIPTION:

The Customer Service division is under the direction and supervision of the Executive Director of Administrative Services. The Division is primarily responsible for billing and collecting of water, wastewater, solid waste, and sales taxes on solid waste. Other division responsibilities include monitoring all utility accounts for non-payment, high consumption, and unauthorized usage, handling customer inquiries and requests, processing all service requests for field personnel and monitoring their completion, processing customer requested service connects, disconnects, and transfers, maintaining the City issued liquor licenses, food permits, and precious metal dealer's licenses, and accepting payments for miscellaneous charges and fees.

STRATEGIC PLAN GOALS:

- ❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Implement the use of technology to help prepare for future growth and to alleviate some of the burden being placed on the Department staff by providing alternative payment options for customers.

Objectives:

- Implementation of the interactive voice response system (IVR).
- Implementation of a payment Kiosk.
- Implementation of the ability to accept payments electronically from on-line banking processes.

- ❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 2: Provide customers with greater accessibility to account information by providing up-to-date adequate information.

Objectives:

- Provide customers with the ability to monitor their own consumption.
- Provide mobile access ability for customers to access their accounts, receive alerts and request services.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Customer Service **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-1456-600

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: Provide quality customer service in a timely and convenient manner.

Objectives:

- Provide staff training for prompt, accurate service in a professional manner.
- Improve workstation layout and front counter set-up to improve efficiencies and allow customers a clear sight and access to customer service representatives.

Department Goal# 4: Provide more opportunities for advancement and incentives for professional development of staff.

Objectives:

- Implement more levels of advancement to encourage employees to stay in the department which will alleviate department turn over.
- Coordinate with the Human Resources Department to provide incentives for employees to obtain additional education and certifications.

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Total meter readings monitored	9,618	9,890	10,050
Customer utility bills processed	110,202	111,000	111,700
Amount collected for utility bills	\$12,089,579	\$12,905,884	\$13,700,200
Customers notified of high consumption	1,188	1,290	1,400
Customer applications for service	2,039	2,220	2,400
Customer payments taken over the phone	5,880	6,350	6,400
Customer payments taken through online services	15,283	16,900	17,000
Miscellaneous service requests processed	12,196	11,560	11,700
Customer service training sessions per employee	6	10	12

FY2017 BUDGET NOTES:

1. The Equipment Repair and Maintenance item is for the annual maintenance cost for the Automated Payment Kiosk, IVR System, and Payment Aggregator.
2. The increase in Community Education is added to allow for additional publications for customers regarding water conservation and other educational items.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Customer Service
FUNCTION: Water & Wastewater
ACCOUNT: 501-1456-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 299,137	\$ 326,784	\$ 326,784	\$ 353,095	\$ 337,560	
Supplies	4,490	4,600	4,600	4,600	4,600	
Maintenance and Services	87,763	123,483	123,483	113,456	136,440	
Other Expense	21,436	33,895	33,895	33,895	25,900	
Subtotal	412,826	488,762	488,762	505,046	504,500	3.2%
Total Expenditures	\$ 412,826	\$ 488,762	\$ 488,762	\$ 505,046	\$ 504,500	3.2%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
Customer Service Supervisor	1.00	-	-	-	-	
Fiscal Services Coordinator	-	1.00	1.00	1.00	1.00	
Ass't Customer Service Supervisor	1.00	-	-	-	-	
Senior Fiscal Services Specialist	-	1.00	1.00	1.00	1.00	
Utilities Billing Specialist	1.00	-	-	-	-	
Fiscal Services Specialist	-	1.00	1.00	1.00	1.00	
Customer Service Representative	3.00	-	-	-	-	
Fiscal Services Technician	-	3.00	3.00	3.00	3.00	
College Intern	0.50	0.50	0.50	0.50	0.50	
Total Personnel	6.50	6.50	6.50	6.50	6.50	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Customer Service **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-1456-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 207,276	\$ 228,337	\$ 228,337	\$ 248,000	\$ 231,285	
10 20 Overtime	467	500	500	500	500	
10 30 Longevity	4,960	2,410	2,410	2,410	2,790	
11 10 Temporary Salaries and Wages	11,581	8,750	8,750	8,750	8,750	
20 10 Retirement	26,136	31,985	31,985	35,500	31,614	
20 20 Social Security	16,596	18,406	18,406	18,406	18,790	
20 40 Insurance	31,252	35,467	35,467	38,600	40,788	
20 50 Workers' Compensation	299	312	312	312	319	
20 55 Long Term Disability	571	617	617	617	624	
Subtotal	299,137	326,784	326,784	353,095	337,560	3.3%
Supplies:						
31 10 Office Supplies	1,324	1,400	1,400	1,400	1,400	
31 20 Computer Supplies	527	-	-	-	-	
31 35 Business Expenses	248	600	600	600	600	
31 90 Other Supplies	1,184	1,200	1,200	1,200	1,200	
36 10 Small Tools and Equipment	1,208	1,400	1,400	1,400	1,400	
Subtotal	4,490	4,600	4,600	4,600	4,600	0.0%
Maintenance and Services:						
42 60 Technology Fees	-	13,606	13,606	13,606	18,983	
51 20 General Insurance	513	650	650	650	650	
52 10 Telephone/Communications	2,560	2,900	2,900	2,900	2,900	
52 20 Postage	1,918	2,100	2,100	2,100	2,150	
54 10 Printing and Binding	1,634	4,000	4,000	3,900	3,900	
54 15 Community Education	-	2,000	2,000	2,000	6,000	
55 10 Education and Training	-	1,200	1,200	1,200	1,800	
56 24 Equipment Rentals	1,080	1,150	1,150	1,100	1,100	
57 10 Bill Printing Services	80,059	91,270	91,270	85,000	94,350	
63 25 Equipment Repair and Maintenance	-	4,607	4,607	1,000	4,607	
Subtotal	87,763	123,483	123,483	113,456	136,440	10.5%
Other Expenses:						
85 10 Depreciation Expense	1,707	-	-	-	-	
85 30 Bad Debt Expense	19,729	33,895	33,895	33,895	25,900	
Subtotal	21,436	33,895	33,895	33,895	25,900	-23.6%
Total Expenditures	\$ 412,826	\$ 488,762	\$ 488,762	\$ 505,046	\$ 504,500	3.2%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Administration	FUNCTION: Water & Wastewater	ACCOUNT: 501-5050-600
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MISSION STATEMENT:

The Mission of the Rosenberg Utilities Department is to provide reliable, sustainable water and wastewater related services to the citizens and businesses of the City of Rosenberg while striving for exceptional customer service and environmental stewardship.

PROGRAM DESCRIPTION:

The Water and Wastewater Administration division, under the direction of the Assistant City Manager of Public Services is primarily responsible for the supervision of all municipal utilities divisions, with the exception of Customer Service. Included in the oversight activities for utilities are water production and purification, water distribution, wastewater collection, wastewater treatment, and reclaimed water divisions, and the related maintenance and construction of water and wastewater assets. The division is responsible to maintain the City's general compliance with TCEQ regulations and permit requirements related to the public drinking water and wastewater utility systems. In addition, the Assistant City Manager Public Works is responsible for the supervision of the Project Director, City Engineer and the Public Works Department.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will enhance Rosenberg's quality of life for residents, businesses and visitors.*

Department Goal# 1: Provide an effective wastewater collection treatment system to protect public health.

Objectives:

- Aggressively complete Capital Improvement Projects Plan to replace deteriorated sanitary sewer collection system lines and lift stations to minimize inflow/infiltration.
- Eliminate sanitary sewer overflows resulting from inflow/infiltration.
- Outsource wastewater treatment plant operations and maintenance.

Department Goal# 2: Provide Superior Drinking Water.

Objectives:

- Comply with Fort Bend Subsidence District mandate to reduce groundwater production by 30% by the October 01, 2016 deadline.
- Aggressively complete Capital Improvement Projects necessary to comply with unfunded mandates and sustain local growth.
- Provide water quality that meets or exceeds all federal and state regulatory standards.
- Provide pleasant tasting tap water without tastes, color, or odor. Provide no harmful levels of chemicals, elements or bacteria in the drinking water.
- Provide adequate pressure for daily use and produce and distribute safe, high quality water for domestic and commercial uses and fire protection.
- Educate the public about water conservation.
- Expand use of reclaimed water to reduce potable water demand.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Administration **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-5050-600

❖ *The City of Rosenberg will increase the public's confidence in the City of Rosenberg, its staff and its services.*

Department Goal# 3: 100% Customer Satisfaction.

Objectives:

- Provide for succession planning and cross-training
- Inventory and map water and sanitary sewer utility systems.
- Comply with TCEQ, EPA, and other regulatory agencies. Perform better than national utility standards.
- Extend the life of systems and equipment through preventative and predictive maintenance.
- Maintain reliable operations at all times.
- Maintain effective equipment and vehicle replacement programs.
- Update employee pay scales and incentive pay for licensed individuals to attract and retain high quality employees. Increase minimum training requirements of employees and train employees on Standard Operating Procedures.
- Maintain consolidated, up-to-date and usable emergency management plan.
- Centralize facilities and provide adequate office space.
- Build organizational and system capacity to support growing customer base and system expansion.
- Know our customers and meet their expectations.
- Develop well trained, certified and professional utility staff.
- Use technology to increase productivity and to reduce costs – SCADA.
- Emphasis safety first in all our actions.

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Number of licensed water/wastewater operators	7	8	10
Percent non-emergency repairs made within 24 hours	100%	100%	100%
Number of safety meetings per year	12	12	12
Percent of employees that attended safety meetings	100%	100%	100%
Number of line locates	7,000	7,500	7,700

FY2017 BUDGET NOTES:

1. No significant changes from the FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Administration
FUNCTION: Water & Wastewater
ACCOUNT: 501-5050-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 227,724	\$ 237,096	\$ 237,096	\$ 194,398	\$ 290,262	
Supplies	1,937	3,772	3,772	3,031	3,475	
Maintenance and Services	21,185	34,481	34,481	34,481	35,481	
Subtotal	257,650	275,349	275,349	231,910	329,218	19.6%
Total Expenditures	\$ 257,650	\$ 275,349	\$ 275,349	\$ 231,910	\$ 329,218	19.6%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Assistant City Manager of Public Services	0.65	0.65	0.65	0.65	0.65	
Utilities Director	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	0.50	-	-	-	-	
Senior Administrative Specialist	-	0.50	0.50	0.50	0.50	
Total Personnel	2.15	2.15	2.15	2.15	2.15	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Administration **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-5050-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 170,962	\$ 172,269	\$ 172,269	\$ 130,000	\$ 188,623	
10 20 Overtime	-	250	250	250	250	
10 30 Longevity	2,730	2,859	2,859	2,859	633	
10 40 Incentive Pay	300	300	300	300	-	
11 10 Temporary Salaries and Wages	-	-	-	16,500	35,000	
20 10 Retirement	20,614	24,807	24,807	16,000	25,810	
20 20 Social Security	12,569	13,757	13,757	11,000	17,460	
20 40 Insurance	15,475	17,365	17,365	12,000	18,033	
20 50 Workers' Compensation	879	1,343	1,343	1,343	297	
20 55 Long Term Disability	475	426	426	426	436	
20 60 Auto Allowance	3,120	3,120	3,120	3,120	3,120	
20 65 Cell Phone Allowance	600	600	600	600	600	
Subtotal	227,724	237,096	237,096	194,398	290,262	22.4%
Supplies:						
31 10 Office Supplies	229	350	350	350	350	
31 35 Business Expenses	182	500	500	500	500	
31 40 Clothing	623	625	625	625	625	
35 10 Motor Vehicle Repair Supplies	-	797	797	797	800	
37 30 Fuel, Oil and Lubricants	904	1,500	1,500	759	1,200	
Subtotal	1,937	3,772	3,772	3,031	3,475	-7.9%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	4,266	4,205	4,205	4,205	4,205	
43 15 Engineering and Architectural Services	2,767	10,000	10,000	10,000	10,000	
43 60 Impact Fee Services	4,230	4,000	4,000	4,000	4,000	
51 20 General Insurance	759	1,050	1,050	1,050	1,050	
52 10 Radio/Telephone/Communications	4,955	7,300	7,300	7,300	7,300	
52 20 Postage	399	250	250	250	250	
55 10 Education and Training	1,310	3,800	3,800	3,800	3,800	
56 25 Fleet Replacement	2,498	3,876	3,876	3,876	4,876	
Subtotal	21,185	34,481	34,481	34,481	35,481	2.9%
Other Expenses:						
85 10 Depreciation Expense	6,804	-	-	-	-	
Subtotal	6,804	-	-	-	-	100.0%
Total Expenditures	\$ 257,650	\$ 275,349	\$ 275,349	\$ 231,910	\$ 329,218	19.6%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Water Purification/Production **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-5052-600

PROGRAM DESCRIPTION:

The Water Purification/Production division, under the direction of the Assistant City Manager of Public Services and Utilities Director, is primarily responsible for providing an adequate, uninterrupted quantity and quality of water to meet the demands of the City's water users, and the operation of seven (7) water plants that receive water from seven (7) source-of-supply water wells. The water plants treat water pumped from the wells into storage tanks and then into the distribution lines with chemicals for disinfection and water conditioning agents. The treated water is tested regularly to ensure compliance with standards established by the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Maximum daily pumping capacity*	14.5	14.5	14.5
Number of water supply wells maintained	7	7	7
Number of water plants maintained	7	7	8
Total water pumped **	1.40	1.44	1.48
Peak day pumpage *	7.4	7.6	7.8
Total storage capacity *	5.856	5.856	8.856
Number of ground storage tanks	7	8	8
Ground storage capacity *	3.991	3.991	6.991
Number of elevated storage tanks	4	5	5
Elevated tank storage capacity *	1.85	3.35	3.35
Number of hydro pneumatic tanks	1	1	1
Hydro pneumatic storage capacity*	.015	.015	.015
Number of bacteriological samples collected	480	480	480

* Million gallons

** Billion gallons

FY2017 BUDGET NOTES:

1. Increase of \$53,000 to Chemical Supplies due to cost increase and increase use in current processes.
2. Decrease of \$10,000 to Electricity to more adequately reflect actual amounts.
3. Increase of \$35,000 to Equipment Repair and Maintenance to fund repairs to the aging infrastructure.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-5052-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 70,356	\$ 90,518	\$ 90,518	\$ 90,518	\$ 101,372	
Supplies	383,365	404,350	404,350	402,363	443,650	
Maintenance and Services	148,820	140,931	140,931	175,366	195,451	
Subtotal	790,133	635,799	635,799	668,247	740,473	16.5%
Total Expenditures	\$ 790,133	\$ 635,799	\$ 635,799	\$ 668,247	\$ 740,473	16.5%

~ AUTHORIZED POSITIONS ~

Position Title						
M&O Foreman	-	0.50	0.50	0.50	0.50	
Water Plant/Lift Station Operator	0.50	-	-	-	-	
Water Plant/Lift Station Operator	0.50	-	-	-	-	
M&O Specialist	-	0.50	0.50	0.50	0.50	
M&O Specialist	-	0.50	0.50	0.50	0.50	0.0%
Total Personnel	1.00	1.50	1.50	1.50	1.50	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Production/Purification
FUNCTION: Water & Wastewater
ACCOUNT: 501-5052-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 40,184	\$ 59,579	\$ 59,579	\$ 59,579	\$ 65,186	
10 20 Overtime	10,286	6,000	6,000	6,000	6,000	
10 30 Longevity	1,345	363	363	363	250	
10 40 Incentive Pay	838	750	750	750	1,725	
20 10 Retirement	6,488	8,395	8,395	8,395	8,972	
20 20 Social Security	3,910	4,655	4,655	4,655	5,138	
20 40 Insurance	6,478	9,709	9,709	9,709	12,925	
20 50 Workers' Compensation	718	907	907	907	1,000	
20 55 Long Term Disability	110	161	161	161	176	
Subtotal	70,356	90,518	90,518	90,518	101,372	12.0%
Supplies:						
31 10 Office Supplies	156	350	350	350	350	
31 20 Computer Supplies	264	-	-	-	-	
31 35 Business Expenses	822	900	900	900	900	
31 40 Clothing	449	650	650	650	750	
34 15 Chemical Supplies	86,220	67,000	67,000	85,000	120,000	
35 10 Motor Vehicle Repair Supplies	1,058	2,500	2,500	2,500	2,500	
36 30 Safety Equipment	-	250	250	250	250	
37 10 Natural Gas	350	700	700	700	700	
37 20 Electricity	286,478	320,000	320,000	306,598	310,000	
37 30 Fuel, Oil and Lubricants	7,569	12,000	12,000	5,415	8,200	
Subtotal	383,365	404,350	404,350	402,363	443,650	9.7%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	140	140	140	175	210	
43 40 License and Inspection Fees	3,120	5,000	5,000	5,000	5,000	
51 20 General Insurance	15,401	16,500	16,500	15,900	16,050	
52 10 Telephone/Communications - Scada	970	1,200	1,200	1,200	1,200	
52 20 Postage	-	-	-	100	100	
54 10 Printing and Binding	1,762	2,000	2,000	2,000	2,000	
54 15 Community Education	-	2,555	2,555	2,555	2,555	
55 10 Education and Training	1,000	1,600	1,600	1,600	2,000	
56 25 Fleet Replacement	2,982	5,836	5,836	5,836	25,336	
57 38 Educational Material	2,470	-	-	-	-	
63 10 Building Repair and Maintenance	444	6,000	6,000	6,000	6,000	
63 25 Equipment Repair and Maintenance	120,531	100,100	100,100	135,000	135,000	
Subtotal	148,820	140,931	140,931	175,366	195,451	38.7%
Other Expenses:						
85 10 Depreciation Expense	187,592	-	-	-	-	
Subtotal	187,592	-	-	-	-	100.0%
Total Expenditures	\$ 790,133	\$ 635,799	\$ 635,799	\$ 668,247	\$ 740,473	16.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Distribution	Water & Wastewater	501-5053-600

PROGRAM DESCRIPTION:

The Water Distribution division, under the direction of the Assistant City Manager of Public Services and the Utilities Director, is primarily responsible for the operation and maintenance of the City's water distribution and transmission system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meter reading, metering equipment, water taps, booster pump stations and storage facilities. The department is also responsible for providing emergency after-hours responses to water distribution problems.

PERFORMANCE INDICATORS:

	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Water mains replaced/upgraded (linear feet)	25,791	10,000	11,000
Water meters replaced	62	65	70
Water meters read monthly	9,690	9,700	9,960
Percent increase(decrease) in water meters read monthly	4%	4%	4%
Broken mains/leaks repaired	310	330	380
Average length of time per service disruption (hours)	1	1.5	1.5
New water taps installed (excluding out of City MUD's)	460	475	490
Percent increase(decrease) in the number of water taps	20%	30%	30%
Total number of water connections (excluding out of city MUD's)	13,760	14,000	14,200
Total number of water connections for out of city MUD's receiving wholesale water from City	2,416	2,620	2,820
Average response time (hours)	1	1	1
Number of fire Hydrants	1,275	1,380	1,480
Number of fire hydrants flushed	2,550	2,760	2,960
Average water pressure	52	52	52
Number of customer water quality complaints	70	80	90
Water billed to city customers – gallons **	1.10	1.11	1.13
Water billed to wholesale MUD's – gallons *	193.6	209.0	210.0
Gallons of lost/unaccounted for water *	38.1	38.0	38.8
Percentage of lost/unaccounted for water	2.8%	2.7%	2.7%
Percentage of water billed to in-city/wholesale MUD's	86%/13%	85%/12%	85%/12%
Number of customer connect work orders completed	800	900	1,000
Number of customer disconnect work orders completed	1,043	1,100	1,300
Number of meter re-reads	1,728	1,790	1,900
Number of non-payment disconnects	1,435	1,450	1,570
Number of non-payment reconnects	1,380	1,390	1,400
Miles of water lines	171	180	191

* Million gallons

** Billion gallons

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Water Distribution	Water & Wastewater	501-5053-600

FY2017 BUDGET NOTES:

1. Increase in Salaries and Wages due to a position being added for line locates.
2. Increase in Plumbing Supplies due to growth and development. This is offset by increased tap fees.
3. Increase in Education and Training to include additional training for employees.
4. A new account was created for Water Leakage Survey with funding moved from Other Contractual Services. Other Contractual Services was budgeted at \$10,000 for any other contractual needs.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-5053-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 570,274	\$ 599,590	\$ 599,590	\$ 614,689	\$ 694,639	
Supplies	258,251	244,925	244,925	236,870	252,225	
Maintenance and Services	98,415	173,941	173,941	180,271	188,109	
Subtotal	926,940	1,018,456	1,018,456	1,031,830	1,134,973	11.4%
Total Expenditures	\$ 2,219,196	\$ 1,018,456	\$ 1,018,456	\$ 1,031,830	\$ 1,134,973	11.4%

~ AUTHORIZED POSITIONS ~

Position Title	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
Utilities Superintendent	0.50	-	-	-	-	
Utilities Manager	-	0.50	0.50	0.50	0.50	
Foreman	4.00	-	-	-	-	
M&O Foreman	-	4.00	4.00	4.00	4.00	
Customer Service Technician II	1.00	-	-	-	-	
Customer Service Technician I	2.00	-	-	-	-	
Water System Technician I	1.00	-	-	-	-	
M&O Technician	-	4.00	4.00	4.00	5.00	
Utility Worker	2.00	-	-	-	-	
M&O Assistants	-	2.00	2.00	2.00	2.00	
Total Personnel	10.50	10.50	10.50	10.50	11.50	9.5%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater
DEPARTMENT: Water Distribution
FUNCTION: Water & Wastewater
ACCOUNT: 501-5053-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 366,788	\$ 382,790	\$ 382,790	\$ 393,900	\$ 445,252	
10 20 Overtime	48,879	45,000	45,000	45,000	45,000	
10 30 Longevity	9,901	7,300	7,300	7,300	5,865	
10 40 Incentive Pay	425	-	-	2,650	5,100	
20 10 Retirement	51,724	60,161	60,161	61,500	66,949	
20 20 Social Security	30,873	33,363	33,363	33,363	38,343	
20 40 Insurance	55,234	63,457	63,457	63,457	79,474	
20 50 Workers' Compensation	5,483	6,498	6,498	6,498	7,467	
20 55 Long Term Disability	967	1,021	1,021	1,021	1,190	
Subtotal	570,274	599,590	599,590	614,689	694,639	15.9%
Supplies:						
31 10 Office Supplies	153	325	325	325	325	
31 40 Clothing	3,628	4,200	4,200	4,200	4,200	
31 90 Other Supplies	2,680	3,000	3,000	3,000	3,000	
34 10 Botanical & Agricultural Supplies	444	1,400	1,400	1,400	1,400	
34 15 Chemical Supplies	1,662	2,000	2,000	2,000	2,500	
34 25 Laboratory Supplies	1,054	1,500	1,500	1,500	1,500	
34 30 Cleaning Supplies	766	800	800	800	800	
35 10 Motor Vehicle Repair Supplies	7,285	7,000	7,000	7,000	7,000	
35 20 Building Materials and Supplies	429	900	900	900	900	
35 30 Plumbing Supplies	57,740	60,000	60,000	70,000	75,000	
35 32 Water Meters	150,433	120,000	120,000	120,000	120,000	
35 40 Street Repair Supplies	116	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	3,922	4,000	4,000	4,000	4,000	
36 30 Safety Equipment	1,496	2,000	2,000	2,000	2,000	
37 20 Electricity	396	800	800	300	600	
37 30 Fuel, Oil and Lubricants	26,049	36,000	36,000	18,445	28,000	
Subtotal	258,251	244,925	244,925	236,870	252,225	3.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	6,060	4,920	4,920	7,500	7,500	
43 40 License and Inspection Fees	26,572	30,000	30,000	30,000	30,000	
51 20 General Insurance	14,503	16,000	16,000	17,000	17,000	
52 10 Telephone/Communications	663	625	625	625	625	
52 20 Postage	-	500	500	500	500	
55 10 Education and Training	2,535	4,000	4,000	4,000	6,400	
56 24 Equipment Rentals	2,133	4,000	4,000	4,000	4,000	
56 25 Fleet Replacement	24,033	50,646	50,646	50,646	46,084	
57 10 Other Contractual Services	-	-	-	-	10,000	
57 15 Water Leakage Survey	-	25,000	25,000	25,000	25,000	
57 20 Water Sample Testing Services	16,898	30,000	30,000	30,000	30,000	
63 25 Equipment Repair and Maintenance	4,295	7,250	7,250	10,000	10,000	
63 27 Radio Repair and Maintenance	723	1,000	1,000	1,000	1,000	
Subtotal	98,415	173,941	173,941	180,271	188,109	8.1%
Capital Outlay:						
85 10 Depreciation	1,292,255	-	-	-	-	
Subtotal	1,292,255	-	-	-	-	100.0%
Total Expenditures	\$ 2,219,196	\$ 1,018,456	\$ 1,018,456	\$ 1,031,830	\$ 1,134,973	11.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Wastewater Collection	Water & Wastewater	501-5054-600

PROGRAM DESCRIPTION:

The Wastewater Collection division, under the direction of the Assistant City Manager of Public Services and the Utilities Director, is primarily responsible for the operation and maintenance of the City's wastewater collection system. Activities include maintenance and installation of piping, valves, fittings, wastewater taps and twenty-six (26) lift stations. The collection system is designed to collect and transport the wastewater for eventual treatment at the City's wastewater treatment plants. Additional responsibilities include continuation of the wastewater main replacement program, cleaning line stoppages, and installing sewer taps.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Sewer mains replaced/upgraded (linear feet)	20,873	20,000	20,000
Number of lift stations	27	26	28
Broken mains/leaks repaired including stoppages	540	600	620
Average length of time per service disruption in hours	1	1.5	1.5
New wastewater taps installed excluding out of City MUD's	423	500	620
Percent increase(decrease) in number of wastewater taps	42%	18%	19%
Total number of wastewater connections without MUD's	13,580	13,930	14,200
Total number of wastewater connections for out of city MUD's served by the city	165	165	165
Percent increase in the total number of wastewater connections	3%	2.5%	2.0%
Number of times per day each lift station maintained	1	1	1
Average response time to sewer complaints (hours)	1	1	1
Number of SCADA systems installed in lift stations	0	2	9
Miles of sanitary sewer lines	149	160	165

FY2017 BUDGET NOTES:

1. Increase in Plumbing Supplies due to increased costs associated with new development.
2. Increase in Education and Training to provide additional training for a more efficient and knowledgeable staff.
3. Increase in Other Contractual Services–Vacuum Service for increased use of contracted service.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Collection **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-5054-600

<u>Classification</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted Budget</u>	<u>2015-16 Adjusted Budget</u>	<u>2015-16 Estimate</u>	<u>2016-17 Budget</u>	<u>Var %</u>
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 389,007	\$ 477,955	\$ 477,955	\$ 438,386	\$ 506,523	
Supplies	121,635	153,225	153,225	138,477	151,325	
Maintenance and Services	149,591	179,220	179,220	184,220	196,515	
Subtotal	660,233	810,400	810,400	761,083	854,363	5.4%
Total Expenditures	\$ 1,352,187	\$ 810,400	\$ 810,400	\$ 761,083	\$ 854,363	5.4%

~ AUTHORIZED POSITIONS ~

<u>Position Title</u>						
Utilities Superintendent	0.50	-	-	-	-	
Utilities Manager	-	0.50	0.50	0.50	0.50	
Foreman	2.00	-	-	-	-	
M&O Foreman	-	2.50	2.50	2.50	2.50	
Water Plant/Lift Station Operator	0.50	-	-	-	-	
Water Plant/Lift Station Operator	0.50	-	-	-	-	
M&O Specialist	-	0.50	0.50	0.50	0.50	
M&O Specialist	-	0.50	0.50	0.50	0.50	
Utility Laborer	3.00	-	-	-	-	
M&O Assistant	-	3.00	3.00	3.00	3.00	0.0%
Total Personnel	6.50	7.00	7.00	7.00	7.00	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Collection **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-5054-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 237,637	\$ 312,156	\$ 312,156	\$ 270,000	\$ 323,259	
10 20 Overtime	43,448	29,000	29,000	34,000	29,000	
10 30 Longevity	4,150	3,903	3,903	3,903	4,155	
10 40 Incentive Pay	2,088	1,950	1,950	3,350	5,250	
20 10 Retirement	34,319	48,813	48,813	45,000	49,111	
20 20 Social Security	20,350	27,071	27,071	27,071	28,127	
20 40 Insurance	43,099	50,074	50,074	50,074	62,422	
20 50 Workers' Compensation	3,255	4,145	4,145	4,145	4,326	
20 55 Long Term Disability	661	843	843	843	873	
Subtotal	389,007	477,955	477,955	438,386	506,523	6.0%
Supplies:						
31 10 Office Supplies	883	1,000	1,000	1,000	1,000	
31 40 Clothing	2,588	3,400	3,400	3,700	4,000	
34 15 Chemical Supplies	5,285	6,000	6,000	6,000	6,000	
34 30 Cleaning Supplies	644	750	750	750	750	
35 10 Motor Vehicle Repair Supplies	2,999	4,500	4,500	4,500	4,500	
35 20 Building Materials and Supplies	245	400	400	400	400	
35 30 Plumbing Supplies	13,277	16,000	16,000	19,000	20,000	
35 33 Sewer Taps	-	1,000	1,000	1,000	1,000	
35 35 Electrical Supplies	-	175	175	175	175	
35 40 Street Repair Supplies	1,075	1,000	1,000	1,000	1,000	
36 10 Small Tools and Equipment	668	5,000	5,000	1,500	5,000	
36 30 Safety Equipment	1,009	2,000	2,000	2,000	2,000	
37 20 Electricity	76,667	90,000	90,000	87,132	90,000	
37 30 Fuel, Oil and Lubricants	16,296	22,000	22,000	10,320	15,500	
Subtotal	121,635	153,225	153,225	138,477	151,325	-1.2%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	-	280	280	280	280	
43 40 License and Inspection Fees	12	750	750	750	750	
51 20 General Insurance	6,911	8,000	8,000	8,000	8,000	
52 10 Telephone/Communications	704	1,225	1,225	1,225	1,225	
55 10 Education and Training	2,156	5,000	5,000	5,000	7,500	
56 24 Equipment Rentals	-	300	300	300	300	
56 25 Fleet Replacement	22,451	19,965	19,965	19,965	24,760	
57 10 Other Contractual Services - Vacuum Services	13,402	15,000	15,000	20,000	25,000	
62 40 Grounds Maintenance Services	16,700	16,700	16,700	16,700	16,700	
63 25 Equipment Repair and Maintenance	86,641	111,000	111,000	111,000	111,000	
63 27 Radio Repair and Maintenance	613	1,000	1,000	1,000	1,000	
Subtotal	149,591	179,220	179,220	184,220	196,515	9.7%
Capital Outlay:						
85 10 Depreciation	691,954	-	-	-	-	
Subtotal	691,954	-	-	-	-	100.0%
Total Expenditures	\$ 1,352,187	\$ 810,400	\$ 810,400	\$ 761,083	\$ 854,363	5.4%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Wastewater Treatment	FUNCTION: Water & Wastewater	ACCOUNT: 501-5055-600
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PROGRAM DESCRIPTION:

The Wastewater Treatment division, under the direction of the Assistant City Manager of Public Services and the Utilities Director, is responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and bio-solids in accordance with state and federal requirements. Included within the activities are the operation and maintenance of the City's three (3) wastewater treatment plants that process the collected wastewater. The division also performs process analysis for various local, state and federal regulatory agencies. The operations of this division have been outsourced to a private entity.

PERFORMANCE INDICATORS:

	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Daily average flow of wastewater treated annually:			
Plant No. 1A – Permit capacity 2.0mgd	.941	1.30	1.30
Plant No. 2 – Permit capacity 4.5mgd	1.703	1.80	1.89
Plant No. 3 – Permit capacity 0.025mgd	.0029	.0032	.0032
Percent of permitted capacity:			
Plant No. 1A	47%	65%	65%
Plant No. 2	38%	40%	42%
Plant No. 3	12%	13%	13%
Permit violations	0	0	0

* Million gallons

** Billion gallons

FY2017 BUDGET NOTES:

1. The appropriation for Electricity was decreased by \$10,000 to more accurately reflect actual costs.
2. Addition of Other Contractual Services in the amount of \$10,000 for the Pretreatment Program.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Wastewater Treatment **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-5055-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 266,363	\$ 312,500	\$ 312,500	\$ 289,545	\$ 300,000	
Maintenance and Services	756,379	798,200	798,200	812,200	807,200	
Subtotal	1,022,742	1,110,700	1,110,700	1,101,745	1,107,200	-0.3%
Total Expenditures	\$ 1,477,413	\$ 1,110,700	\$ 1,110,700	\$ 1,101,745	\$ 1,107,200	-0.3%

~ AUTHORIZED POSITIONS ~

Position Title
N/A

~ EXPENDITURE DETAIL ~

Supplies:						
37 20	Electricity	\$ 263,197	\$ 310,000	\$ 310,000	\$ 289,545	\$ 300,000
37 30	Fuel, Oil and Lubricants	3,167	2,500	2,500	-	-
Subtotal		266,363	312,500	312,500	289,545	300,000
Maintenance and Services:						
43 15	Engineering and Architectural Services	7,795	20,000	20,000	35,000	20,000
43 40	License and Inspection Fees	44,537	55,000	55,000	55,000	55,000
51 20	General Insurance	28,551	30,000	30,000	29,000	29,000
52 10	Telephone/Communications	-	1,300	1,300	1,300	1,300
57 10	Other Cont Svcs - Plant Operation Services	478,488	510,000	510,000	510,000	510,000
57 20	Other Cont Svcs - Pretreatment Program	-	-	-	-	10,000
63 10	Building Repair and Maintenance	9,044	5,000	5,000	5,000	5,000
63 25	Equipment Repair and Maintenance	187,963	176,900	176,900	176,900	176,900
Subtotal		756,379	798,200	798,200	812,200	807,200
Capital Outlay:						
85 10	Depreciation	454,671	-	-	-	-
Subtotal		454,671	-	-	-	-
Total Expenditures		\$ 1,477,413	\$ 1,110,700	\$ 1,110,700	\$ 1,101,745	\$ 1,107,200
						-0.3%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND:	DEPARTMENT:	FUNCTION:	ACCOUNT:
Water & Wastewater	Reclaimed Water	Water & Wastewater	501-5057-600

PROGRAM DESCRIPTION:

Terry High School remains the first customer for Reclaimed Water from the City. This is a relatively new Water/Wastewater Department which will track the operational costs for providing reclaimed water. To help offset these costs, a revenue line item in the Water/Wastewater Fund was created for Reclaimed Water Sales.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Reuse line installed (linear feet)	300	0	0
Reclaimed water pumpage *	150.1	180.0	200.0
Meter Installed	4	2	2

* Million gallons

FY2017 BUDGET NOTES:

1. No significant changes from the FY2016 Budget.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Reclaimed Water **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-5057-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Supplies	\$ 6,595	\$ 13,850	\$ 13,850	\$ 17,070	\$ 17,000	
Maintenance and Services	2,214	21,250	21,250	20,800	21,250	
Subtotal	8,809	35,100	35,100	37,870	38,250	9.0%
Total Expenditures	\$ 8,809	\$ 35,100	\$ 35,100	\$ 37,870	\$ 38,250	9.0%

~ AUTHORIZED POSITIONS ~

Position Title
N/A

~ EXPENDITURE DETAIL ~

Supplies:						
34 15 Chemical Supplies	\$ 115	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
37 20 Electricity	6,480	7,500	7,500	11,070	11,000	
37 30 Fuel, Oil and Lubricants	-	350	350	-	-	
Subtotal	6,595	13,850	13,850	17,070	17,000	22.7%
Maintenance and Services:						
42 30 Water Reuse Plan	-	10,000	10,000	10,000	10,000	
51 20 General Insurance	41	500	500	50	500	
57 38 Educational Material & Signage	-	500	500	500	500	
63 10 Building Repair and Maintenance	-	250	250	250	250	
63 25 Equipment Repair and Maintenance	2,173	10,000	10,000	10,000	10,000	
Subtotal	2,214	21,250	21,250	20,800	21,250	0.0%
Total Expenditures	\$ 8,809	\$ 35,100	\$ 35,100	\$ 37,870	\$ 38,250	9.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater	DEPARTMENT: Non-Departmental	FUNCTION: Water & Wastewater	ACCOUNT: 501-9000-600
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PROGRAM DESCRIPTION:

The expenditures for the Water & Wastewater Non-Departmental Fund are comprised of various administrative and maintenance charges, as well as debt payments and transfers to other funds.

FY2017 BUDGET NOTES:

1. A transfer of \$6,000 to the City Health Insurance Fund is for administrative costs.
2. The Transfer to the General Fund of \$1,053,576 is to reimburse the General Fund for support services.
3. The Transfer to the General Fund as a Payment In-Lieu-of-Taxes is calculated at 4% of operating revenue.
4. The Transfer to Community Development Block Grant of \$75,200 is for North Side Water Improvements.
5. The appropriation of \$2,180,640 is for the transfer to Debt Service Fund to pay current debt obligations.
6. The Transfer to W/WW Supplemental includes:
 - a. Lift Station No. 2 \$215,000
 - b. SCADA \$200,000
 - c. Mini Excavator with Trailers \$ 58,500
 - d. Portable Message Sign \$ 18,000
 - Total \$491,500

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Water & Wastewater **DEPARTMENT:** Non-Departmental **FUNCTION:** Water & Wastewater **ACCOUNT:** 501-9000-600

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ DEPARTMENT SUMMARY ~						
Personnel and Benefits	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Maintenance and Services	190,230	85,625	85,625	85,625	76,132	
Debt Service	153,299	837,915	837,915	837,915	836,766	
Transfers to Other Funds	3,793,877	3,779,586	4,089,586	4,089,586	4,179,116	
Subtotal	4,143,406	4,709,126	5,019,126	5,019,126	5,098,014	1.6%
Total Expenditures	\$ 4,143,406	\$ 4,709,126	\$ 5,019,126	\$ 5,019,126	\$ 5,098,014	1.6%

~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
20 40 Insurance Admin/Contingency	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Subtotal	6,000	6,000	6,000	6,000	6,000	0.0%
Maintenance and Services:						
42 60 Technology Fees	153,162	47,445	47,445	47,445	29,332	
43 70 Performance Assurance Services	37,068	38,180	38,180	38,180	46,800	
Subtotal	190,230	85,625	85,625	85,625	76,132	-11.1%
Debt Service:						
81 10 Principal	-	698,511	698,511	698,511	721,102	
81 20 Interest	153,299	134,404	134,404	134,404	111,814	
81 30 Fiscal Agent Fees	-	5,000	5,000	5,000	3,850	
Subtotal	153,299	837,915	837,915	837,915	836,766	-0.1%
Transfers:						
91 01 Transfer to General Fund-Administration	1,429,813	1,047,443	1,047,443	1,047,443	1,053,576	
91 01 Transfer to General Fund-Pymt In-Lieu-of-Taxes	-	356,480	356,480	356,480	378,200	
92 16 Transfer to CDBG	45,845	60,000	85,000	85,000	75,200	
93 01 Transfer to Debt Service Fund	1,939,919	2,315,663	2,315,663	2,315,663	2,180,640	
95 15 Transfer to Water/Wastewater Supplemental	328,300	-	285,000	285,000	491,500	
95 20 Transfer to GRP Water Projects	50,000	-	-	-	-	
Subtotal	3,793,877	3,779,586	4,089,586	4,089,586	4,179,116	2.2%
Total Expenditures	\$ 4,143,406	\$ 4,709,126	\$ 5,019,126	\$ 5,019,126	\$ 5,098,014	1.6%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

Classification	2016-17 Budget				
	2014-15 Actual Totals	2015-16 Budget Totals	Water & Wastewater Operations (501)	WW Treatment Plant #4 (509)	Water Subsid. Fund (514)
RESOURCES:					
BEGINNING BALANCE	\$ 16,088,171	\$ 17,501,971	\$ 6,441,540	\$ 141,117	\$ 3,028,575
OPERATING REVENUES:					
Water revenue	4,795,634	4,370,000	4,810,000	-	-
Wastewater revenue	4,574,210	4,280,000	4,520,000	-	-
Subsidence Fee	2,013,065	2,400,000	-	-	2,700,000
Miscellaneous revenue	573,322	348,500	381,800	-	-
TOTAL OPERATING REVENUES	11,956,230	11,398,500	9,711,800	-	2,700,000
TOTAL FUNDS AVAILABLE	28,044,401	28,900,471	16,153,340	141,117	5,728,575
EXPENSES:					
Administration	257,650	275,349	329,218	-	-
Water production/purification	790,133	635,799	740,473	-	-
Water distribution	2,219,196	1,018,456	1,134,973	-	-
Wastewater collection	1,352,187	810,400	854,363	-	-
Wastewater treatment	1,477,413	1,110,700	1,107,200	-	-
Customer services	412,826	488,762	504,500	-	-
Groundwater Reduction Costs	5,029,048	436,000	-	-	2,854,000
Reclaimed Water	-	35,100	38,250	-	-
TOTAL EXPENSES	11,538,453	4,810,565	4,708,977	-	2,854,000
Non-Operating Revenues (Expenses):					
Capital impact revenue	1,606,033	-	-	-	-
Interest revenue	10,886	5,200	14,000	-	3,000
Debt service and fiscal agent fees	(153,299)	(837,915)	(836,766)	-	-
Transfers in	6,249,159	972,191	81,191	-	-
Personnel and Benefits	(6,000)	(6,000)	(6,000)	-	-
Maintenance and Services	(190,230)	(370,625)	(76,132)	-	-
Grant	-	-	-	-	-
Capital	(13,589)	(5,513,833)	-	(140,000)	-
Intergovernmental	578,355	350,000	-	-	400,000
TOTAL NON-OPERATING REVENUE (EXPENSES)	8,081,316	(5,400,982)	(823,707)	(140,000)	403,000
NET INCOME BEFORE OPERATING TRANSFERS	8,499,092	1,186,952	4,179,116	(140,000)	249,000
Operating transfers out	(10,934,794)	(4,695,586)	(4,179,116)	-	(305,382)
INCREASE (DECREASE) IN WORKING CAPITAL	(2,435,701)	(3,508,634)	0	(140,000)	(56,382)
ENDING BALANCE	\$ 13,652,470	\$ 13,993,337	\$ 6,441,540	\$ 1,117	\$ 2,972,193

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Water & Wastewater Fund
Aggregating Schedule of Revenues
and Expenses (Working Capital Basis)**

2016-17 Budget					
W/WW Supplemental Fund (515)	Water Impact Fee Fund (517)	Sewer Impact Fee Fund (518)	GRP Wtr Projects Fund (520)	2016-17 Budget Totals	
\$ 108,167	\$ 965,204	\$ 340,701	\$ 79,090	\$	11,104,393
-	-	-	-		4,810,000
-	-	-	-		4,520,000
-	-	-	-		2,700,000
-	-	-	-		381,800
-	-	-	-		12,411,800
	965,204	340,701	79,090		23,516,193
-	-	-	-		329,218
-	-	-	-		740,473
-	-	-	-		1,134,973
-	-	-	-		854,363
-	-	-	-		1,107,200
-	-	-	-		504,500
-	-	-	-		2,854,000
-	-	-	-		38,250
-	-	-	-		7,562,977
-	-	-	-		-
100	-	-	-		17,100
-	-	-	-		(836,766)
491,500	-	-	-		572,691
-	-	-	-		(6,000)
-	-	-	-		(76,132)
-	-	-	-		-
(491,500)	-	-	-		(631,500)
-	-	-	-		400,000
100	-	-	-		(560,607)
100	-	-	-		4,288,216
-	-	-	-		(4,484,498)
100	-	-	-		(196,282)
\$ 108,267	\$ 965,204	\$ 340,701	\$ 79,090	\$	10,908,111

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**WATER & WASTEWATER
SPACEK RD LIFT STATION AND SEWER LINE IMPROVEMENTS FUND: 509**

Classification	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
RESOURCES:				
Total beginning balance	\$ 1,101,406	\$ 1,304,529	\$ 1,304,529	\$ 141,117
Revenues & Transfers In	203,123	-	136,588	-
TOTAL FUNDS AVAILABLE	1,304,529	1,304,529	1,441,117	141,117
DEDUCTIONS:				
Expenditures & Transfers Out	-	1,300,000	1,300,000	140,000
TOTAL ENDING BALANCE	1,304,529	4,529	141,117	1,117
ACCOUNT TOTAL	\$ 1,304,529	\$ 1,304,529	\$ 1,441,117	\$ 141,117

REVENUES:				
431-4000 Capital Impact Fee Revenue	\$ 202,398	\$ -	\$ 134,088	\$ -
451-0000 Interest Earnings	725	-	2,500	-
TOTAL REVENUES	\$ 203,123	\$ -	\$ 136,588	\$ -

EXPENDITURES:				
70 31 Spacek Road Sewer Line (CP1506)	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 140,000
TOTAL EXPENDITURES	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 140,000

Budget Notes: The MUD's (MUD No. 144) located in the City's ETJ are contributing to this fund which will be used to build the Wastewater Treatment Plant # 4 when the customer base grows to require a new wastewater treatment plant. If WWTP# 4 is not needed, these funds will be used for Spacek Road Sewer Improvements and Lift Station.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**WATER & WASTEWATER
Subsidence Fund**

FUND: 514

Classification	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
RESOURCES:				
Total beginning balance	\$ 4,619,031	\$ 2,182,825	\$ 2,182,825	\$ 3,028,575
Revenues & transfers in	2,592,841	2,751,200	3,371,750	3,103,000
TOTAL FUNDS AVAILABLE	7,211,872	4,934,025	5,554,575	6,131,575
DEDUCTIONS:				
Expenditures & transfers out	5,029,048	2,526,000	2,526,000	3,159,382
TOTAL ENDING BALANCE	2,182,825	2,408,025	3,028,575	2,972,193
ACCOUNT TOTAL	\$ 7,211,873	\$ 4,934,025	\$ 5,554,575	\$ 6,131,575
REVENUES:				
423-3000 Gulf Coast Water Authority	305,410	-	318,250	-
423-4000 Intergovernmental (MUDS)	272,945	350,000	400,000	400,000
432-2200 Subsidence Fee	2,013,065	2,400,000	2,650,000	2,700,000
451-0000 Interest Earnings	1,421	1,200	3,500	3,000
TOTAL REVENUES	\$ 2,592,841	\$ 2,751,200	\$ 3,371,750	\$ 3,103,000
EXPENDITURES:				
31 35 Business Expense	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000
43 15 Engineering Services	170	20,000	20,000	40,000
43 20 Legal Services	12,858	20,000	20,000	20,000
43 40 Subsidence Pumping Fee	22,360	30,000	30,000	30,000
43 50 Alternate Water Service	11,598	-	-	-
55 15 Community Education	-	5,000	5,000	10,000
57 10 Brazos River Authority Contract	313,125	340,000	340,000	340,000
57 20 Water Purchase - BWA	584,820	1,790,000	1,790,000	2,393,000
57 40 Water Wise Program	19,966	20,000	20,000	20,000
93 01 Transfer to Debt Service	-	300,000	300,000	305,382
95 01 Transfer to Water/Wastewater	75,280	-	-	-
95 20 Transfer to GRP Water Projects Fund	1,500,000	-	-	-
95 23 Transfer to FM 2977 Water Imp Fund	2,488,372	-	-	-
TOTAL EXPENDITURES	\$ 5,029,048	\$ 2,526,000	\$ 2,526,000	\$ 3,159,382

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**WATER & WASTEWATER
Water/Wastewater Supplemental Fund**

FUND: 515

Classification	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
RESOURCES:				
Total beginning balance	\$ 129,297	\$ 194,386	\$ 194,386	\$ 108,167
Revenues & Transfers In	824,976	285,100	285,150	491,600
TOTAL FUNDS AVAILABLE	954,273	479,486	479,536	599,767
DEDUCTIONS:				
Expenditures & Transfers Out	759,888	370,369	371,369	491,500
TOTAL ENDING BALANCE	194,386	109,117	108,167	108,267
ACCOUNT TOTAL	\$ 954,273	\$ 479,486	\$ 479,536	\$ 599,767
REVENUES:				
451-0000 Interest Earnings	\$ 130	\$ 100	\$ 150	\$ 100
471-1000 Contribution - State of Texas	496,547	-	-	-
481-9501 Transfer from W/WW Fund	328,300	285,000	285,000	491,500
TOTAL REVENUES	\$ 824,976	\$ 285,100	\$ 285,150	\$ 491,600
EXPENDITURES:				
70 20 Buildings	\$ -	\$ 285,000	\$ 285,000	\$ -
70 30 Improvements O/T Buildings	10,119	-	-	-
70 31 Sanitary Sewer Relocation	-	-	1,000	-
70 32 I-69 Utility Adjustments	13,351	35,624	35,624	-
70 33 I-69 Utility Adjustments	255	49,745	49,745	-
70 34 Lift Station No. 2 Improvements	-	-	-	215,000
70 35 SCADA Project	-	-	-	200,000
70 40 Machinery and Equipment	3,470	-	-	76,500
95 01 Transfer to W/WW Fund	732,693	-	-	-
TOTAL EXPENDITURES	\$ 759,888	\$ 370,369	\$ 371,369	\$ 491,500

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**WATER & WASTEWATER
Water Impact Fee Fund**

FUND: 517

Classification	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
RESOURCES:				
Total beginning balance	\$ 1,765,934	\$ 785,204	\$ 785,204	\$ 965,204
Revenues & Transfers In	700,759	-	786,000	-
TOTAL FUNDS AVAILABLE	2,466,693	785,204	1,571,204	965,204
DEDUCTIONS:				
Expenditures & Transfers Out	1,681,489	606,000	606,000	-
TOTAL ENDING BALANCE	785,204	179,204	965,204	965,204
ACCOUNT TOTAL	\$ 2,466,693	\$ 785,204	\$ 1,571,204	\$ 965,204
REVENUES:				
431-4000 Capital Impact Fee	\$ 700,375	\$ -	\$ 785,000	\$ -
451-0000 Interest Earnings	384	-	1,000	-
TOTAL REVENUES	\$ 700,759	\$ -	\$ 786,000	\$ -
EXPENDITURES:				
43 90 Outside Professional Services	\$ -	\$ -	\$ -	\$ -
95 20 Transfer to GRP Water Projects Fund	1,000,000	606,000	606,000	-
95 23 Transfer to FM 2977 Water Imp Fund	681,489	-	-	-
TOTAL EXPENDITURES	\$ 1,681,489	\$ 606,000	\$ 606,000	\$ -

Budget Notes: These funds will be used for future improvements to the City's water system in accordance with the Water Impact Fee Plan adopted by the City Council.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**WATER & WASTEWATER
Sewer Impact Fee Fund**

FUND: 518

Classification	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
RESOURCES:				
Total beginning balance	\$ 723,850	\$ 988,201	\$ 988,201	\$ 340,701
Revenues & Transfers In	264,351	-	261,500	-
TOTAL FUNDS AVAILABLE	988,201	988,201	1,249,701	340,701
DEDUCTIONS:				
Expenditures & Transfers Out	-	909,000	909,000	-
TOTAL ENDING BALANCE	988,201	79,201	340,701	340,701
ACCOUNT TOTAL	\$ 988,201	\$ 988,201	\$ 1,249,701	\$ 340,701

REVENUES:				
431-4000 Capital Impact Fee	\$ 263,828	\$ -	\$ 260,000	\$ -
451-0000 Interest Earnings	524	-	1,500	-
TOTAL REVENUES	\$ 264,351	\$ -	\$ 261,500	\$ -

EXPENDITURES:				
43 90 Outside Professional Services	\$ -	\$ -	\$ -	\$ -
70 30 Improvements O/T Building	-	909,000	909,000	(A)
TOTAL EXPENDITURES	\$ -	\$ 909,000	\$ 909,000	\$ -

For Bryan/Spacek Road Sewer Improvements

Budget Notes: These funds will be used for future improvements to the City's sewer system in accordance with the Sewer Impact Fee Plan adopted by the City Council.

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**WATER & WASTEWATER
GRP Water Projects**

FUND: 520

Classification	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
RESOURCES:				
Total beginning balance	\$ 3,610	\$ 1,952,727	\$ 1,952,727	\$ 79,090
Revenues & Transfers In	2,550,774	606,000	609,000	-
TOTAL FUNDS AVAILABLE	2,554,384	2,558,727	2,561,727	79,090
DEDUCTIONS:				
Expenditures & Transfers Out	601,657	3,563,789	2,482,637	-
TOTAL ENDING BALANCE	1,952,727	(1,005,062)	79,090	79,090
ACCOUNT TOTAL	\$ 2,554,384	\$ 2,558,727	\$ 2,561,727	\$ 79,090

REVENUES:				
451-0000 Interest Earnings	\$ 774	\$ -	\$ 3,000	\$ -
481-9501 Transfer from W/WW Fund	50,000	-	-	-
481-9514 Transfer from Subsidence Fund	1,500,000	-	-	-
481-9517 Transfer from Water Impact Fee Fund	1,000,000	606,000	606,000	-
TOTAL REVENUES	\$ 2,550,774	\$ 606,000	\$ 609,000	\$ -

EXPENDITURES:				
70 31 Water Line Extensions/Upsizing (CP1516)	\$ -	\$ 489,000	\$ 367,874	(A)
70 32 Chloramine Conversion (CP1517)	-	1,603,720	1,229,695	(A)
70 33 Water Plant No. 8	-	1,471,069	885,068	(A)
95 01 Transfer to W/WW Fund	549,337	-	-	-
95 23 Transfer to FM 2977 Water Imp. Fund	52,320	-	-	-
TOTAL EXPENDITURES	\$ 601,657	\$ 3,563,789	\$ 2,482,637	\$ -

Budget Notes: This fund was established to receive funding for capital projects related to the Surface Water Project

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**WATER & WASTEWATER
FM 2977 Water Improvements Fund (GRP)**

FUND: 523

Classification	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
RESOURCES:				
Total beginning balance	\$ 725,575	\$ 3,510,602	\$ 3,510,602	\$ -
Revenues & Transfers In	3,732,338	-	4,500	-
TOTAL FUNDS AVAILABLE	4,457,913	3,510,602	3,515,102.05	-
DEDUCTIONS:				
Expenditures & Transfers Out	947,311	3,830,833	3,515,102.05	-
TOTAL ENDING BALANCE	3,510,602	(320,231)	-	-
ACCOUNT TOTAL	\$ 4,457,913	\$ 3,510,602	\$ 3,515,102	\$ -

REVENUES:				
431-4000 Capital Impact Fee Revenue	\$ 439,434	\$ -	\$ -	\$ -
451-0000 Interest Earnings	2,367	-	4,500	-
481-9510 Transfer from Water Plant #6 Fund	68,356	-	-	-
481-9514 Transfer from Subsidence Fund	2,488,372	-	-	-
481-9517 Transfer from Water Impact Fee Fund	681,489	-	-	-
481-9520 Transfer from GRP Project Fund	52,320	-	-	-
TOTAL REVENUES	\$ 3,732,338	\$ -	\$ 4,500	\$ -

EXPENDITURES:				
70 30 FM 2977 Waterline Extension (CP1409) *	\$ -	\$ 132,348	\$ 56,000	(A)
70 31 FM 2977 Water Storage Tank (CP1504) *	-	3,698,485	3,459,102	(A)
9501 Transfer to W/WW Fund	947,311	-	-	-
TOTAL EXPENDITURES	\$ 947,311	\$ 3,830,833	\$ 3,515,102	\$ -

* - GRP Project

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Total Water and Sewer Debt

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2017	721,102	111,814	832,916
2018	744,485	88,431	832,916
2019	637,495	64,226	701,722
2020	260,185	45,740	305,924
2021	465,085	28,694	493,779
2022	283,393	5,078	288,471
2023	21,000	0	21,000
2024	21,000	0	21,000
2025	21,000	0	21,000
2026	21,000	0	21,000
2027	21,000	0	21,000
2028	21,000	0	21,000
2029	21,000	0	21,000
	\$3,258,746	\$343,983	\$3,602,728

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Combination Tax and Revenue Certificates of Obligations
Series 2010 (TWDB)**

Fiscal Year Ended 9/30	Principal Due		Total Principal & Interest
2017	21,000	-	21,000
2018	21,000	-	21,000
2019	21,000	-	21,000
2020	21,000	-	21,000
2021	21,000	-	21,000
2022	21,000	-	21,000
2023	21,000	-	21,000
2024	21,000	-	21,000
2025	21,000	-	21,000
2026	21,000	-	21,000
2027	21,000	-	21,000
2028	21,000	-	21,000
2029	21,000	-	21,000
Total	\$ 273,000	\$ -	\$ 273,000

Total amount authorized: \$394,000
Ordinance # 2010-06

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**Capital Lease Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2017	96,648	62,585	159,233
2018	101,723	57,511	159,233
2019	107,063	52,170	159,233
2020	239,185	45,740	284,924
2021	444,085	28,694	472,779
2022	262,393	5,078	267,471
Total	\$1,251,098	\$251,777	\$1,502,875

**General Fund Requirements
10%**

2017	9,665	6,258	15,923
2018	10,172	5,751	15,923
2019	10,706	5,217	15,923
2020	23,918	4,574	28,492
2021	44,409	2,869	47,278
2022	26,239	508	26,747
Total	\$125,110	\$25,178	\$150,287

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**State Energy Conservation Office - Loan Agreement
Energy Efficiency Project 2009**

Fiscal Year Ended 9/30	Principal Due	Total Interest	Total Principal & Interest
2017	603,454	49,229	652,682
2018	621,762	30,920	652,682
2019	509,432	12,057	521,489
Total	\$1,734,648	\$92,206	\$1,826,853

**General Fund Requirements
10%**

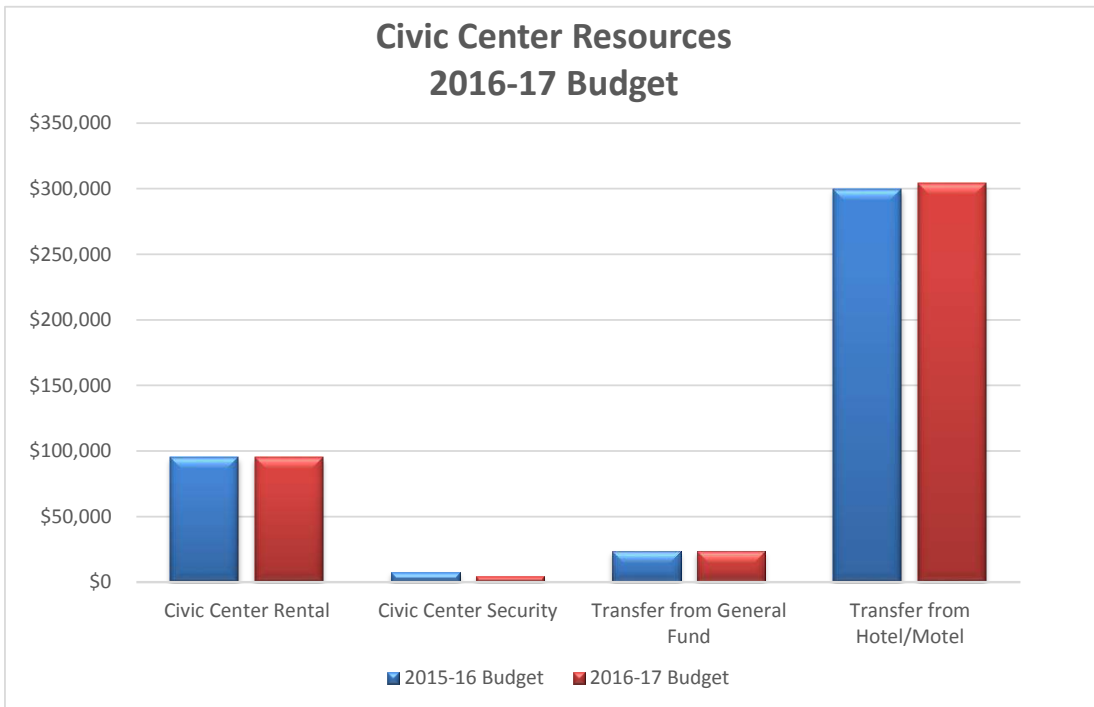
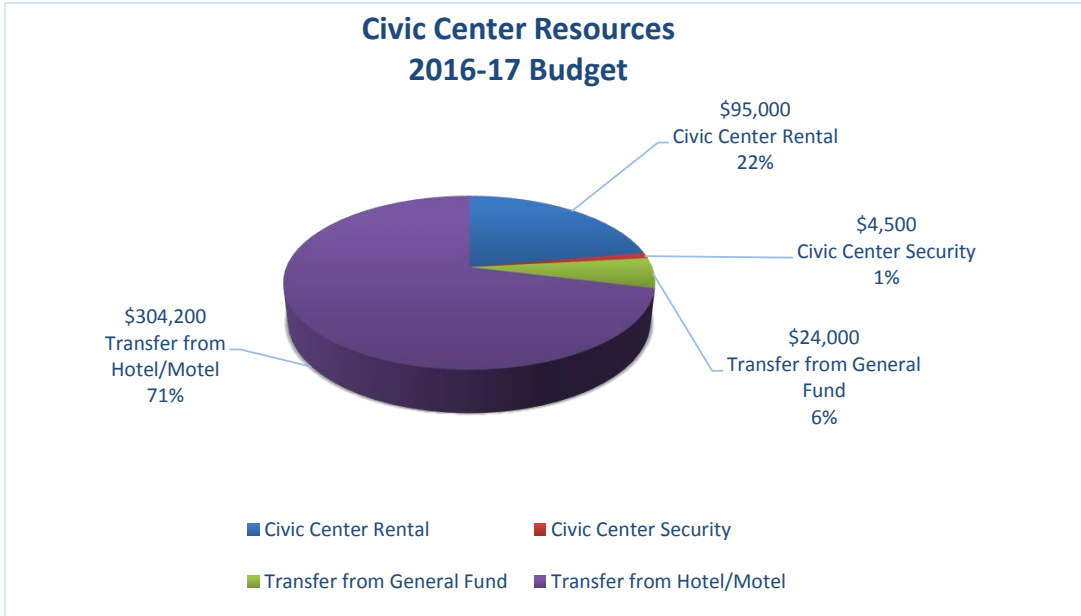
2017	60,345	4,923	65,268
2018	62,176	3,092	65,268
2019	50,943	1,206	52,149
Total	\$173,465	\$9,221	\$182,685

CIVIC CENTER FUND

This fund is used to account for the activities and operations pertaining to the Rosenberg Civic Center.

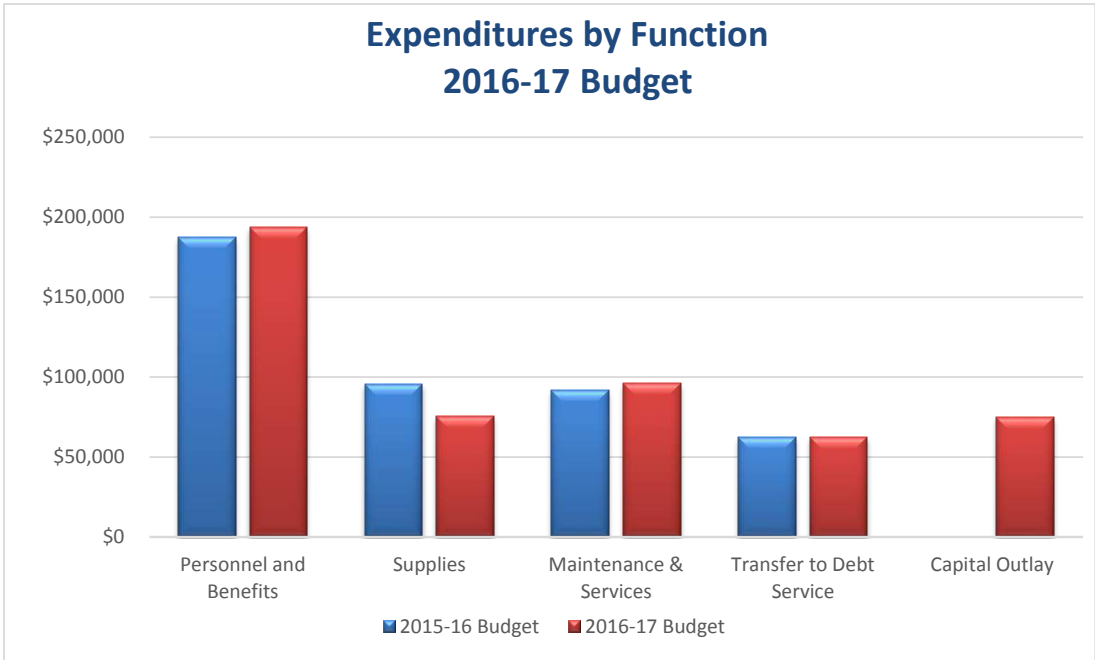
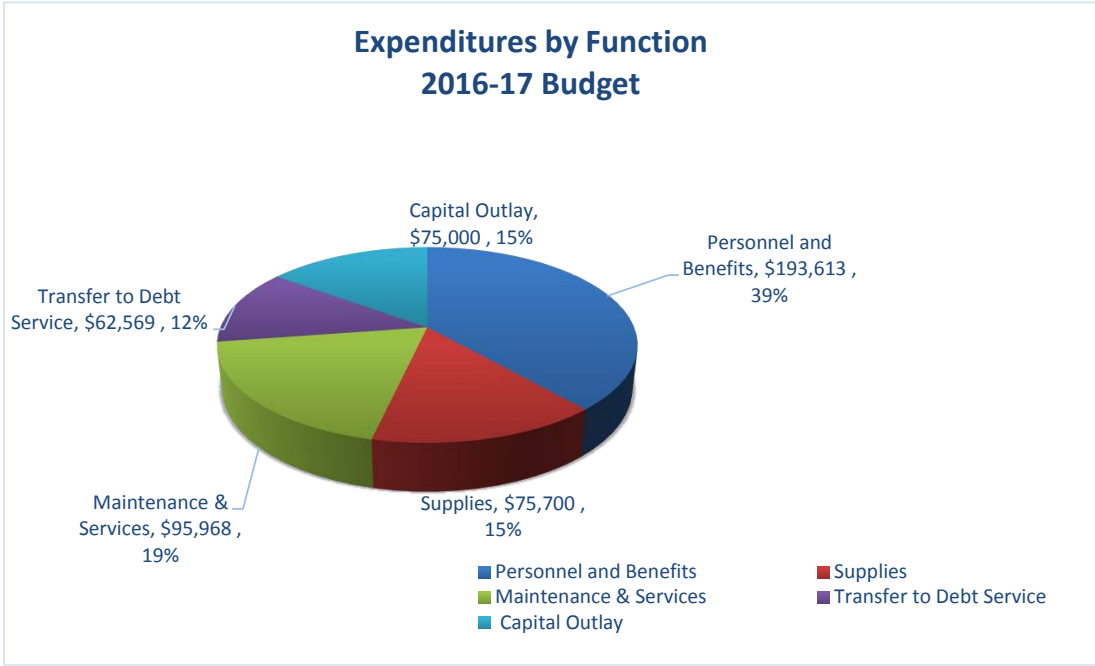
**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Civic Center Fund Summary



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Civic Center Fund Summary



**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Civic Center	DEPARTMENT: Civic Center	FUNCTION: Civic Center	ACCOUNT: 560-1951-540
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MISSION STATEMENT:

The Civic Center’s vision and goal for the future is to become the premier location for our community when planning an event or meeting by continuing to keep our customer satisfaction as top priority and maintaining a warm, inviting environment for all.

PROGRAM DESCRIPTION:

The Rosenberg Civic Center provides a resource to city departments, the community and surrounding region to hold meetings, corporate functions, and educational seminars, social and private events at affordable costs in a comfortable atmosphere. With the addition of Parks & Recreation Programming the center has become a resource for leisure activities for young and young at heart to enjoy a host of fun family oriented activities. Civic Center staff provides these services with the utmost consideration to the customer’s well-being and satisfaction.

STRATEGIC PLAN GOALS:

❖ *The City of Rosenberg will effectively manage the growth that will occur in Rosenberg in the coming years.*

Department Goal# 1: Provide excellent customer service and satisfaction -100% is the goal.

Objectives:

- Continue to obtain, analyze and respond to customer feedback on the level of service provided by staff, atmosphere provided, success of events and overall satisfaction with the facility.
- Continue to provide educational opportunities for staff to enhance service levels.
- Improve access to information regarding the availability of the center and parks facilities and to streamline the booking process.

Department Goal# 2: Provide a clean, well maintained, updated and comfortable environment for all customers.

Objectives:

- Continue maintenance schedule for the building, equipment, grounds and parking lot.
- Continue feedback and suggestions on how to improve on the current contracted janitorial services.
- Evaluate and suggest updates to outdated technology and audio/visual systems.

❖ *The City of Rosenberg will enhance Rosenberg’s quality of life for residents, businesses and visitors.*

- Department Goal# 3: Be recognized as the premier meeting/special event resource for the community.

Objectives:

- Raise community awareness of the facility.
- Encourage referrals to the facility.
- Improve/enhance webpage

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Civic Center	DEPARTMENT: Civic Center	FUNCTION: Community Development	ACCOUNT: 560-1951-540
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PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Customer Satisfaction Levels	77%	80%	90%
Cost to perform maintenance activities	\$27,372	\$39,310	\$53,980
Civic Center Bookings	1,150	1,438	1,788
Civic Center Revenue	\$73,204	\$83,000	\$95,000

FY2017 BUDGET NOTES:

1. This item added for replacement of digital sign for \$35,000 and audio/video upgrades for \$40,000.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

	CIVIC CENTER FUND			FUND 560	
Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
CIVIC CENTER FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 61,142	\$ 58,510	\$ 90,514	\$ 90,514	\$ 82,309
Revenues and Transfers In	<u>478,556</u>	<u>426,507</u>	<u>426,507</u>	<u>411,650</u>	<u>427,850</u>
Total Funds Available	<u>\$ 539,698</u>	<u>\$ 485,017</u>	<u>\$ 517,021</u>	<u>\$ 502,164</u>	<u>\$ 510,159</u>
Uses/Deductions:					
Expenditures and Transfers	\$ 466,254	\$ 436,920	\$ 436,920	\$ 419,855	\$ 502,850
Ending Fund Balance:					
Total Ending Balance	\$ 73,444	\$ 48,097	\$ 80,101	\$ 82,309	\$ 7,309
Fund Total	<u>\$ 539,698</u>	<u>\$ 485,017</u>	<u>\$ 517,021</u>	<u>\$ 502,164</u>	<u>\$ 510,159</u>
Net Revenues (Expenditures)	12,302	(10,413)	(10,413)	(8,205)	(75,000)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Civic Center **FUND: 560**

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 49	\$ 7	\$ 7	\$ 150	\$ 150	
465-1000 Civic Center Rental	73,204	95,000	95,000	83,000	95,000	
465-1200 Civic Center Security	4,900	7,500	7,500	4,500	4,500	
481-9101 Transfer from General Fund	97,705	24,000	24,000	24,000	24,000	
481-9212 Transfer from Hotel/Motel Fund	302,698	300,000	300,000	300,000	304,200	
TOTAL REVENUES	478,556	426,507	426,507	411,650	427,850	
EXPENDITURES:						
Personnel and Benefits	\$ 236,111	\$ 187,418	\$ 187,418	\$ 184,418	\$ 193,613	
Supplies	67,135	95,470	95,470	81,994	75,700	
Maintenance and Services	96,942	91,596	91,596	91,006	95,968	
Transfer to Debt Service	62,998	62,437	62,437	62,437	62,569	
Subtotal	463,186	436,920	436,920	419,855	427,850	
Capital Outlay	3,069	-	-	-	75,000	
Total Expenditures	\$ 466,254	\$ 436,920	\$ 436,920	\$ 419,855	\$ 502,850	15.1%

~ AUTHORIZED POSITIONS ~

Position Title						
Civic Center Manager	1.00	1.00	1.00	1.00	1.00	
Reservation Clerk	1.00	-	-	-	-	
Administrative Technician	-	1.00	1.00	1.00	1.00	
Event Staff - Part-time	0.96	0.96	0.96	0.96	0.96	
Building Maintenance Technician	1.00	-	-	-	-	
M&O Assistant	-	1.00	1.00	1.00	1.00	
Recreation Program Coordinator	1.00	-	-	-	-	
Total Personnel	4.96	3.96	3.96	3.96	3.96	0.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

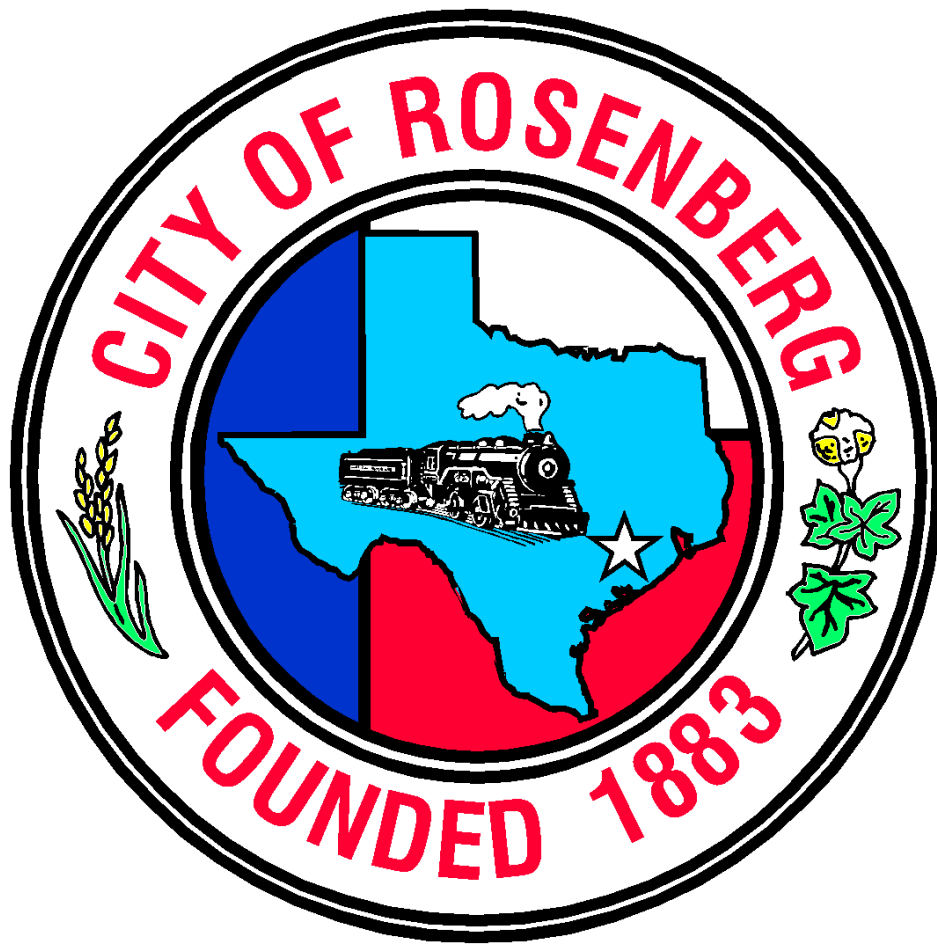
FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Civic Center **FUND: 560**

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 156,840	\$ 108,825	\$ 108,825	\$ 108,825	\$ 116,909	
10 20 Overtime - Security	4,300	7,500	7,500	4,500	4,500	
10 30 Longevity	585	515	515	515	605	
10 40 Incentive Pay	300	300	300	300	600	
11 10 Temporary Salaries and Wages	15,532	23,000	23,000	23,000	20,535	
20 10 Retirement	20,356	16,240	16,240	16,240	16,418	
20 20 Social Security	13,056	10,767	10,767	10,767	10,977	
20 40 Insurance	22,939	18,805	18,805	18,805	21,626	
20 50 Workers' Compensation	1,171	880	880	880	836	
20 55 Long Term Disability	431	285	285	285	307	
20 65 Cell Phone Allowance	600	300	300	300	300	
Subtotal	236,111	187,418	187,418	184,418	193,613	3.3%
Supplies:						
31 10 Office Supplies	412	700	700	700	700	
31 35 Business Expenses	6	100	100	100	100	
31 40 Clothing	347	500	500	500	500	
31 90 Other Supplies	1,156	1,500	1,500	1,500	1,500	
34 30 Cleaning Supplies	1,802	3,870	3,870	3,870	3,100	
35 10 Motor Vehicle Repair Supplies	40	700	700	700	700	
35 12 Supply Inventory	-	10,150	10,150	10,150	2,050	
35 30 Plumbing Supplies	111	200	200	200	300	
35 35 Electrical Supplies	458	500	500	500	500	
37 10 Natural Gas	409	550	550	550	550	
37 20 Electricity	61,825	75,000	75,000	62,785	65,000	
37 30 Fuel, Oil and Lubricants	570	1,700	1,700	439	700	
Subtotal	67,135	95,470	95,470	81,994	75,700	-20.7%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	375	760	760	770	770	
42 60 Technology Fees	41,416	11,949	11,949	11,949	10,098	
43 90 Other Professional Services - Inspections	1,699	2,094	2,094	2,094	2,460	
51 20 General Insurance	5,208	6,500	6,500	6,500	6,500	
52 10 Telephone/Communications	-	845	845	845	850	
52 20 Postage	74	100	100	100	100	
53 10 Advertising	-	800	800	800	1,700	
54 10 Printing and Binding	66	800	800	800	500	
55 10 Education and Training	916	1,600	1,600	1,000	1,000	
56 24 Equipment Rentals	1,653	1,648	1,648	1,648	1,650	
56 25 Fleet Replacement	-	3,750	3,750	3,750	3,750	
57 15 Janitorial Services	16,100	19,140	19,140	19,140	19,140	
62 31 Pest Control Services	800	800	800	800	800	
62 40 Landscaping Supplies	721	1,500	1,500	1,500	1,500	
63 10 Building Repair and Maintenance	15,934	23,810	23,810	23,810	11,950	
63 20 Heating & A/C Repair and Maintenance	8,930	10,500	10,500	10,500	27,200	
63 25 Equipment Repair and Maintenance	3,049	5,000	5,000	5,000	6,000	
Subtotal	96,942	91,596	91,596	91,006	95,968	4.8%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Civic Center **DEPARTMENT:** Civic Center **FUNCTION:** Civic Center **FUND: 560**

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
Capital Outlay:						
70 40 Machinery and Equipment	-	-	-	-	75,000	100.0%
70 41 Computer Hardware/Software	244	-	-	-	-	
70 43 Furniture and Fixtures	2,825	-	-	-	-	
Subtotal	3,069	-	-	-	75,000	100.0%
~ EXPENDITURE DETAIL ~						
Transfers:						
93 01 Transfer to Debt Service Fund	62,998	62,437	62,437	62,437	62,569	
Subtotal	62,998	62,437	62,437	62,437	62,569	0.2%
Total Expenditures	\$ 466,254	\$ 436,920	\$ 436,920	\$ 419,855	\$ 502,850	15.1%



Capital Project Funds

Capital Project Funds Combined Statement
Seabourne Creek Capacity Fund
General Supplemental Fund
2007, 2009, 2010, and 2014 General Obligation Fund
2012 Certificates of Obligation Fund
2013 Certificates of Obligation Fund
2014 Certificates of Obligation Fund
2014A Certificates of Obligation Fund
2015 Certificate of Obligation Fund
Spacek Road County Mobility Project Fund
Bryan Road County Mobility Project Fund



CAPITAL PROJECT FUNDS

Capital project funds are used to account for the acquisition and construction of major capital projects and facilities, other than those projects and facilities financed by other funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year. Accordingly, these funds are not included in the summary budget totals, but are presented for disclosure purposes only.

Seabourne Creek Capacity Fund (401) - This fund is used to account for revenues derived from permit fees for drainage capacity in the Seabourne Creek watershed. Revenues are restricted for drainage improvements to the Seabourne Creek watersheds.

General Supplemental Fund (410) – This fund is used to account for the one-time supplemental requests and improvements that are to be funded by the General Fund.

2007, 2009, 2010 & 2014 General Obligation Fund (415) – This fund is used to account for the renovation of the Communications Center, park improvements, and construction of sidewalks, park restrooms, Seabourne Creek Park Sports facility, streets, and drainage.

2012 Certificates of Obligation Fund (420) – This fund is used to account for the purchase of the land and construction of Fire Station No. 3, Water Well #5 Tank, Water Reuse Projects and continuation of the Blume Rd, Bryan Rd and Hwy 36 Drainage Projects.

2013 Certificates of Obligation Fund (422) – This fund is used to account for the purchase of the land and improvements for the Water Plant No. 5, School Sidewalks, and improvements for Airport Ave, Bamore Rd, Bryan Rd, Old Richmond Rd, Avenue H and Avenue I.

2014 Certificates of Obligation Fund (423) – This fund is used to account for the Lift Station No. 11 Replacement and the Sanitary Sewer Pipe Bursting Project.

2014A Certificates of Obligation Fund (424) – This fund is used to account for Airport Avenue Phase II, Bryan Road and Avenue H and Avenue Utility Adjustments.

2015 Certificates of Obligation Fund (425) – This fund is used to account for improvements to Old Richmond Rd/Avenue F, Chloramine Conversion Project, Water Plant No. 8, Lift Station No. 2 replacement and the Sanitary Sewer Pipe Bursting Project.

Spacek Rd County Mobility Project Fund (431) – This fund is used to account for the Spacek Road County Mobility Project.

Bryan Rd County Mobility Project Fund (433) – This fund is used to account for the Bryan Road County Mobility Project.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<u>RESOURCES:</u>				
Beginning balance	\$ 559,806	\$ 10,752,825	\$ 10,747,732	\$ 33,358
Revenues & transfers in	47,048,042	16,978,186	17,048,827	904,615
TOTAL FUNDS AVAILABLE	\$ 47,607,848	\$ 27,731,011	\$ 27,796,559	\$ 937,973
<u>USES/DEDUCTIONS:</u>				
Expenditures & transfers out	\$ 36,860,118	\$ 27,785,633	\$ 27,763,201	\$ 902,515
<u>ENDING FUND BALANCE</u>	10,747,730	(54,622)	33,358	35,458
FUND TOTAL	\$ 47,607,848	\$ 27,731,011	\$ 27,796,559	\$ 937,973
	10,187,924	(10,807,447)	(10,714,374)	2,100

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
Contributions - Developer	\$ -	\$ -	\$ -	\$ -
Detention Capacity Fees	16,880	-	7,500	-
Interest earnings	215,970	250	63,307	2,000
Intergovernmental Revenue - Fort Bend County	504,578	6,768,392	6,768,392	-
Intergovernmental Revenue - Other Gov Entities	151,725	-	-	-
Miscellaneous Revenues	-	-	-	-
Premiums on Bonds Sold	396,522	209,500	209,584	-
Proceeds from Debt Issuance	42,684,797	9,760,000	9,760,000	-
Transfer from Fire Station No. 3 Const. Fund	328,979	-	-	-
Transfer from General Fund	1,887,567	200,940	200,940	902,615
Transfer from County Mobility	-	39,104	39,104	-
Transfer from Bamore Road	331,624	-	-	-
Transfer from W/WW Fund	529,400	-	-	-
TOTAL SOURCES OF FUNDS	\$ 47,048,042	\$ 16,978,186	\$ 17,048,827	\$ 904,615

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

CAPITAL PROJECT FUNDS COMBINED STATEMENT

Description	Prior Years Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<u>USE OF FUNDS:</u>				
Maintenance and Services	\$ 193,101	\$ 37,075	\$ 57,327	\$ -
	193,101	37,075	57,327	-
Capital Improvements:				
Airport Ave Phase I (CP1304)	1,669,546	-	-	-
Airport Ave Phase II (CP1501)	753,203	2,199,998	2,079,435	(A)
Avenue H and Avenue I Waterlines (CP1413)	2,537,066	57,762	57,762	-
Bamore Road Upgrade (CP0703)	2,697,268	-	-	-
Bamore Road Phase III (CP1211)	1,550,225	-	-	-
Bamore Road Phase IV (CP1317)	12,841	-	-	-
Bathrooms @ Parks	613,230	-	-	-
Blume Road Improvements (CP0908)	432,844	-	-	-
Blume Rd Phase II (CP0908)	572,582	-	-	-
Bryan Road (CP1103)	6,580	7,406,095	7,533,366	(A)
Chloramine Conversion (CP1513)	-	500,000	250,000	(A)
Cost of Issuance/Other	689,717	85,500	85,470	-
Downtown Sidewalk	215,481	-	-	-
Dry Creek Drainage (CP0602)	611,798	-	-	-
Dry Creek Drainage (CP1405)	607,880	978,565	981,065	(A)
Emergency Communications	432,021	-	-	-
Fire Station No. 3 - Land (CP1203)	484,937	-	-	-
Fire Station No 3 - Building (CP1203)	2,161,148	-	-	-
Fire Station No. 3 - Fire Truck	810,000	-	-	-
General Supplemental Capital Outlay	438,814	1,842,365	1,933,312	902,515
Hwy 36 Drainage (CP1205)	75,000	-	-	-
Inspections	59,423	-	-	-
Lift Station No. 2 Replacement (CP1515)	-	660,000	1,455,106	(A)
Lift Station No. 11 (CP1411)	1,065,544	1,141,389	956,263	(A)
Old Richmond Rd (CP1305)	119,790	3,214,151	3,234,151	(A)
One Way Pairs - Land (CP1213)	500,714	-	-	-
Park Improvements	295,837	-	-	-
Refunding of Debt	5,265,355	-	-	-
Repair Sidewalks (CP1315)	5,994	321,014	321,014	(A)
Sanitary Sewer Pipe Bursting (CP1410)	2,619,277	903,443	903,443	-
Sanitary Sewer Pipe Bursting Phase II (CP1514)	-	2,424,000	2,100,000	(A)
School Sidewalks	215,924	-	-	-
School Sidewalks (CP1306)	272,992	-	-	-
Seabourne Creek Drainage Phase II (CP9813)	1,863,917	-	-	-
Seabourne Creek Drainage Phase III (CP1403)	-	-	800	-
Seabourne Creek Park Sport Facility	2,552,639	-	-	-
Spacek Road Improvements Phase II (CP1212)	-	1,625,530	1,625,941	(A)
Transfer to Debt Service Fund	5,333	-	-	-
Water Plant No 5 Expansion (CP1204)	504,058	30,548	30,548	-
Water Plant No 8 (CP1512)	-	4,200,000	4,000,000	(A)
Water Reuse Projects (CP0905 & CP1105)	1,302,884	-	-	-
Water Well #5 Tank (CP1204)	2,645,156	158,198	158,198	-
	36,667,017	27,748,558	27,705,874	902,515
	\$ 36,860,118	\$ 27,785,633	\$ 27,763,201	\$ 902,515

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

SEABOURNE CREEK CAPACITY FUND

FUND: 401

Classification	2014-15 Actual	2015-16 Budget	Project Estimate	2016-17 Budget
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FUND SUMMARY

RESOURCES:

Total beginning balance	\$ 3,601	\$ 6,742	\$ 1,649	\$ 8,364
Revenues & Transfers In	16,883	-	7,515	-
TOTAL FUNDS AVAILABLE	\$ 20,484	\$ 6,742	\$ 9,164	\$ 8,364

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 18,836	\$ -	\$ 800	\$ -
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ENDING FUND BALANCE:

Total ending balance	1,649	6,742	8,364	8,364
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FUND TOTAL

	\$ 20,484	\$ 6,742	\$ 9,164	\$ 8,364
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~ REVENUE & EXPENDITURE SUMMARY ~

REVENUES:

432-7000 Detention Capacity Fees	\$ 16,880	\$ -	\$ 7,500	\$ -
451-0000 Interest Earnings	3	-	15	-
TOTAL REVENUES	\$ 16,883	\$ -	\$ 7,515	\$ -

EXPENDITURES:

70 30 Seabourne Creek Drainage Phase II (CP9813)	\$ 18,836	\$ -	\$ -	\$ -
70 31 Seabourne Creek Drainage Phase III (CP1403)	-	-	800	-
TOTAL EXPENDITURES	\$ 18,836	\$ -	\$ 800	\$ -

Budget Notes:

This fund receives revenue from Seabourne Creek Detention Fees paid by property owners. The Funds must be used to improve drainage along Seabourne Creek and the regional detention facility.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: General Supplemental	DEPARTMENT: General Government	FUNCTION: Capital Outlay	ACCOUNT: 410-0000-550
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PROGRAM DESCRIPTION:

The General Supplemental Fund is under the general direction of the Executive Director of Administrative Services. Revenues of the Fund consist primarily of contributions made by the City's General Fund as budgeted on an annual basis. This allows separate accounting for various one-time supplemental purchases that may extend beyond one fiscal year. When anticipated costs are under the original budget this fund can build a fund balance which may be used as needed to fund annually approved items that exceed the original budget appropriation.

FY2017 BUDGET NOTES:

Staff recommends the following appropriations for the FY2017 Budget:

a) <u>Expenditures carried over from FY2016:</u>			
Payment Kiosk			25,000
In-Cell Video System – Police			36,000
Avenue C Connector			939,000
Bamore Road Connector			193,325
Railroad Quiet Zones			100,000
Traffic Signal at Reading & Town Center Blvd (CP1503)			<u>115,375</u>
	Total:	\$	1,408,700
b) <u>New Expenditures for FY2017:</u>			
Standby Generator – Fleet Maintenance			91,000
Loader/Backhoe – Public Works			102,300
Dump Truck – Public Works			96,900
Avenue G Connector			400,000
Bamore Road Connector			16,675
Lane Drive Drainage Improvements			<u>50,000</u>
	Total:	\$	756,875
c) <u>Addition of Three (3) Police Officers for FY2017:</u>			
Equipment for three (3) officers			22,800
Vehicles - two (2)			<u>122,840</u>
	Total:	\$	145,640

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
GENERAL SUPPLEMENTAL FUND					
Resources:					
Total Beginning Balance	\$ 556,205	\$ 94,430	\$ 1,812,193	\$ 1,812,193	\$ 24,994
Revenues and Transfers In	<u>1,887,901</u>	<u>76,370</u>	<u>201,190</u>	<u>203,440</u>	<u>904,615</u>
Total Funds Available	<u>2,444,106</u>	<u>170,800</u>	<u>2,013,383</u>	<u>2,015,633</u>	<u>929,609</u>
Uses/Deductions:					
Expenditures and Transfers Out	631,915	76,120	1,879,440	1,990,639	902,515
Ending Fund Balance:					
Total Ending Balance	1,812,193	94,680	133,943	24,994	27,094
Fund Total	<u>\$ 2,444,108</u>	<u>\$ 170,800</u>	<u>\$ 2,013,383</u>	<u>\$ 2,015,633</u>	<u>\$ 929,609</u>
Net Revenues (Expenditures)	1,255,986	250	(1,678,250)	(1,787,199)	2,100

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

GENERAL SUPPLEMENTAL FUND

FUND: 410

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	334	250	250	2,500	2,000	
471-3000 Contributions - Developer	-	-	-	-	-	
481-9101 Transfer from General Fund	1,887,567	76,120	200,940	200,940	902,615	
TOTAL REVENUES	\$ 1,887,901	\$ 76,370	\$ 201,190	\$ 203,440	\$ 904,615	349.6%
EXPENDITURES:						
Maintenance and Services	\$ 193,101	\$ -	\$ 37,075	\$ 57,327	\$ -	
Subtotal	193,101	-	37,075	57,327	-	-100.0%
Capital Outlay	438,814	76,120	1,842,365	1,933,312	902,515	
TOTAL EXPENDITURES	\$ 631,915	\$ 76,120	\$ 1,879,440	\$ 1,990,639	\$ 902,515	-52.0%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:						
43 65 Comprehensive Plan Services	74,213	-	516	8,516	-	
43 67 Facilities Master Plan	28,190	-	24,310	-	-	
43 80 Storm Water Program	1,067	-	-	-	-	
43 90 Other Professional Services	33,797	-	-	21,500	-	
57 10 Other Contractual Services	1,127	-	-	5,146	-	
57 45 Business Assistance Grant	44,568	-	-	9,915	-	
63 10 Building Repair and Maintenance	10,138	-	-	-	-	
63 15 Structure Repair and Maintenance	-	-	12,250	12,250	-	
Subtotal	193,101	-	37,075	57,327	-	-100.0%
Capital Outlay:						
70 20 Buildings	28,953	(A)	40,243	109,285	-	
70 30 Improvements Other Than Buildings	-	-	-	21,905	-	
70 31 Traffic Signal at Reading & Town Ctr Blvd (CP1503)	-	(A)	115,375	115,375	(A)	
70 32 Improv - Avenue C Connector	-	-	939,000	939,000	(A)	
70 33 Improv - Bamore Rd Connector	-	-	193,325	193,325	(A)	
70 34 Improv - Railroad Quiet Zones	-	-	100,000	100,000	(A)	
70 35 Street Improvements	131,442	-	-	-	-	
70 36 Improv - Avenue G Connector	-	-	-	-	400,000	
70 37 Improv - Bamore Road Connector	-	-	-	-	16,675	
70 38 Improv - Lane Drive Drainage	-	-	-	-	50,000	
70 40 Machinery and Equipment	146,759	7,752	309,134	309,134	313,000	
70 41 Computer Hardware/Software	128,537	-	15,500	15,500	-	
70 42 Motor Vehicles	279	65,868	127,288	127,288	122,840	
70 43 Furniture and Fixtures	2,844	2,500	2,500	2,500	-	
Subtotal	438,814	76,120	1,842,365	1,933,312	902,515	-51.0%
Total Expenditures	\$ 631,915	\$ 76,120	\$ 1,879,440	\$ 1,990,639	\$ 902,515	-52.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

2007, 2009, 2010 & 2014 GENERAL OBLIGATION FUND

FUND: 415

Classification	Project Budget	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
2007, 2009, 2010 & 2014 GENERAL OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 978,565	\$ 978,565	\$ -
Revenues & Transfers In	17,134,954	17,298,817	-	2,500	-
TOTAL FUNDS AVAILABLE	\$ 17,134,954	\$ 17,298,817	\$ 978,565	\$ 981,065	\$ -
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 17,134,954	\$ 16,320,252	\$ 978,565	\$ 981,065	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	-	978,565	-	-	-
FUND TOTAL	\$ 17,134,954	\$ 17,298,817	\$ 978,565	\$ 981,065	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
451-0000 Interest earnings	\$ -	\$ 163,863	\$ -	\$ 2,500	\$ -
469-0000 Miscellaneous Revenue	-	-	-	-	-
474-1000 Proceeds from Debt Issuance	17,084,797	17,084,797	-	-	-
474-2000 Premiums On Bonds Sold	50,157	50,157	-	-	-
TOTAL SOURCES OF FUNDS	\$ 17,134,954	\$ 17,298,817	\$ -	\$ 2,500	\$ -

USE OF FUNDS:

Capital Improvements:					
Bamore Road Upgrade (CP0703)	\$ 2,697,268	\$ 2,697,268	\$ -	\$ -	\$ -
Bamore Road Phase III (CP1211)	100,000	100,000	-	-	-
Bathrooms at Parks	613,230	613,230	-	-	-
Blume Road Improvements (CP0908)	432,844	432,844	-	-	-
Downtown Sidewalk	215,481	215,481	-	-	-
Dry Creek Drainage (CP0602)	611,798	611,798	-	-	-
Dry Creek Drainage (CP1405)	1,592,764	607,880	978,565	981,065	(A)
Emergency Communications	432,021	432,021	-	-	-
Inspections	59,423	59,423	-	-	-
Park Improvements	295,837	295,837	-	-	-
School Sidewalks	215,924	215,924	-	-	-
Seabourne Creek Drainage Phase II (CP9813)	1,728,092	1,845,081	-	-	-
Seabourne Creek Park Sports Facility	2,552,639	2,552,639	-	-	-
	-	-	-	-	-
Subtotal	11,547,321	10,679,426	978,565	981,065	-
Other Costs and Expenses:					
81 60 Cost of Issuance	322,278	370,138	-	-	-
90 20 Transfer to Debt Service	-	5,333	-	-	-
Refunding of Debt	5,265,355	5,265,355	-	-	-
Subtotal	5,587,633	5,640,826	-	-	-
TOTAL USE OF FUNDS	\$ 17,134,954	\$ 16,320,252	\$ 978,565	\$ 981,065	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

2012 CERTIFICATES OF OBLIGATION

FUND: 420

Classification	Project Budget	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
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2012 CERTIFICATES OF OBLIGATION FUND SUMMARY

RESOURCES:

Beginning Balance	\$ -	\$ -	\$ 816,589	\$ 816,589	\$ -
Revenues & Transfers In	8,600,000	8,961,010	-	600	-
TOTAL FUNDS AVAILABLE	\$ 8,600,000	\$ 8,961,010	\$ 816,589	\$ 817,189	\$ -

USES/DEDUCTIONS:

Expenditures & Transfers Out	\$ 8,600,000	\$ 8,144,421	\$ 819,668	\$ 817,189	\$ -
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ENDING FUND BALANCE:

Total Ending Balance	\$ -	\$ 816,589	\$ (3,079)	\$ -	\$ -
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FUND TOTAL

	\$ 8,600,000	\$ 8,961,010	\$ 816,589	\$ 817,189	\$ -
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~ SOURCES AND USES OF FUNDS ~

SOURCE OF FUNDS:

451-0000 Interest Earnings	\$ -	\$ 32,031	\$ -	\$ 600	\$ -
474-1000 Proceeds from Debt Issuance	8,600,000	8,600,000	-	-	-
481-9229 Transf from Fire Station No. 3 Const. Fund	-	328,979	-	-	-
TOTAL SOURCES OF FUNDS	\$ 8,600,000	\$ 8,961,010	\$ -	\$ 600	\$ -

USE OF FUNDS:

Capital Improvements:

70 10 Fire Station No. 3 - Land (CP1203)	\$ 500,000	\$ 484,937	\$ -	\$ -	\$ -
70 20 Fire Station No. 3 - Building (CP1203)	2,090,000	2,161,148	-	-	-
70 31 Water Well #5 Tank (CP1204)	2,800,000	2,645,156	158,198	158,198	-
70 32 Water Reuse Projects (CP0905 & CP1105)	1,400,000	1,302,884	-	-	-
70 33 Blume Rd Phase II (CP0908)	525,000	572,582	-	-	-
70 33 Seabourne Creek Drainage Phase III (CP1403)	-	-	-	-	-
70 34 Bryan Rd (CP1103)	150,000	6,580	661,470	658,991	(A)
70 36 Hwy 36 Drainage (CP1205)	75,000	75,000	-	-	-

Subtotal	7,540,000	7,248,287	819,668	817,189	-
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Other Costs and Expenses:

81 60 Cost of Issuance	250,000	86,134	-	-	-
91 01 Transfer to General Fund - Fire Truck	810,000	810,000	-	-	-

Subtotal	1,060,000	896,134	-	-	-
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TOTAL USE OF FUNDS	\$ 8,600,000	\$ 8,144,421	\$ 819,668	\$ 817,189	\$ -
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(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

2013 CERTIFICATES OF OBLIGATION

FUND: 422

Classification	Project Budget	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
2013 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 2,221,702	\$ 2,221,702	\$ -
Revenues & Transfers In	9,094,950	9,435,437	-	3,500	-
TOTAL FUNDS AVAILABLE	\$ 9,094,950	\$ 9,435,437	\$ 2,221,702	\$ 2,225,202	\$ -
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 9,000,000	\$ 7,213,735	\$ 2,225,202	\$ 2,225,202	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	94,950	2,221,702	(3,500)	-	-
FUND TOTAL	\$ 9,094,950	\$ 9,435,437	\$ 2,221,702	\$ 2,225,202	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
451-0000 Interest Earnings	\$ -	\$ 8,863	\$ -	\$ 3,500	\$ -
474-1000 Proceeds from Debt Issuance	9,000,000	9,000,000	-	-	-
474-1100 Bond Premium	94,950	94,950	-	-	-
474 9430 Transfer from Bamore Road Mobility Fund	-	331,624	-	-	-
TOTAL SOURCES OF FUNDS	\$ 9,094,950	\$ 9,435,437	\$ -	\$ 3,500	\$ -

USE OF FUNDS:

Capital Improvements:

70 10 One Way Pairs - Land (CP1213)	\$ 500,000	\$ 500,714	\$ -	\$ -	\$ -
70 31 Airport Ave Phase I (CP1304)	2,400,000	1,669,546	-	-	-
70 31 Airport Ave Phase II (CP1502)	-	653,201	-	-	-
70 32 Bamore Rd Phase III (CP1211)	1,450,000	1,450,225	-	-	-
70 32 Bamore Rd Phase IV (CP1317)	250,000	12,841	-	-	-
70 33 Bryan Rd (CP1103)	500,000	-	701,727	701,727	(A)
70 34 Old Richmond Rd (CP1305)	500,000	119,790	1,114,151	1,114,151	(A)
70 35 School Sidewalks (CP1306)	350,000	272,992	-	-	-
70 35 Repair Sidewalks (CP1315)	250,000	5,994	321,014	321,014	(A)
70 36 Ave H and Ave I Adjustment (CP1213)	1,452,000	1,937,066	57,762	57,762	-
70 37 Water Plant No 5 Exp (CP1204)	1,048,000	504,058	30,548	30,548	-
Subtotal	8,700,000	7,126,427	2,225,202	2,225,202	-
Other Costs and Expenses:					
81 60 Cost of Issuance/Contingency	300,000	87,308	-	-	-
Subtotal	300,000	87,308	-	-	-
TOTAL USE OF FUNDS	\$ 9,000,000	\$ 7,213,735	\$ 2,225,202	\$ 2,225,202	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

2014 CERTIFICATES OF OBLIGATION

FUND: 423

Classification	Project Budget	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
2014 CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 1,854,206	\$ 1,854,206	\$ -
Revenues & Transfers In	5,651,400	5,619,315	-	5,500	-
TOTAL FUNDS AVAILABLE	\$ 5,651,400	\$ 5,619,315	\$ 1,854,206	\$ 1,859,706	\$ -
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 5,651,400	\$ 3,765,109	\$ 2,044,832	\$ 1,859,706	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	-	1,854,206	(190,626)	-	-
FUND TOTAL	\$ 5,651,400	\$ 5,619,315	\$ 1,854,206	\$ 1,859,706	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
451-0000 Interest Earnings	\$ -	\$ 6,500	\$ -	\$ 5,500	\$ -
474-1000 Proceeds from Debt Issuance	5,000,000	5,000,000	-	-	-
474-2000 Premiums on Bonds Sold	122,000	83,415	-	-	-
481-9501 Transfer from WWW Fund	529,400	529,400	-	-	-
TOTAL SOURCES OF FUNDS	\$ 5,651,400	\$ 5,619,315	\$ -	\$ 5,500	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
	-	-	-	-	-
70 31 Lift Station No. 11 (CP1411)	\$ 1,260,000	\$ 1,065,544	\$ 1,141,389	\$ 956,263	(A)
70 32 Sanitary Sewer Pipe Bursting (CP1410)	4,269,400	2,619,277	903,443	903,443	-
Subtotal	5,529,400	3,684,821	2,044,832	1,859,706	-
Other Costs and Expenses:					
81 60 Cost of Issuance	122,000	80,288	-	-	-
Subtotal	122,000	80,288	-	-	-
TOTAL USE OF FUNDS	\$ 5,651,400	\$ 3,765,109	\$ 2,044,832	\$ 1,859,706	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

2014A CERTIFICATES OF OBLIGATION

FUND: 424

Classification	Project Budget	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
2014A CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ 2,405,279	\$ 2,405,279	\$ 1,487
Revenues & Transfers In	3,168,000	3,171,130	39,104	46,804	-
TOTAL FUNDS AVAILABLE	\$ 3,168,000	\$ 3,171,130	\$ 2,444,383	\$ 2,452,083	\$ 1,487
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 3,168,000	\$ 765,851	\$ 2,442,896	\$ 2,452,083	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ -	\$ 2,405,279	\$ 1,487	\$ -	\$ 1,487
FUND TOTAL	\$ 3,168,000	\$ 3,171,130	\$ 2,444,383	\$ 2,452,083	\$ 1,487

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
451-0000 Interest Earnings	\$ -	\$ 3,130	\$ -	\$ 7,700	\$ -
474-1000 Proceeds from Debt Issuance	3,000,000	3,000,000	-	-	-
474-2000 Premiums on Bond Sale	168,000	168,000	-	-	-
481-9432 Transfer from County Mobility	-	-	39,104	39,104	-
TOTAL SOURCES OF FUNDS	\$ 3,168,000	\$ 3,171,130	\$ 39,104	\$ 46,804	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 31 Airport Avenue Phase II (CP1502)	\$ 2,300,000	\$ 100,002	\$ 2,199,998	\$ 2,079,435	(A)
70 32 Bryan Road (CP1103)	201,500	-	242,898	372,648	(A)
70 33 Avenue H and Avenue I Waterlines (CP1413)	600,000	600,000	-	-	-
Subtotal	3,101,500	700,002	2,442,896	2,452,083	-
Other Costs and Expenses:					
81 60 Issuance costs	66,500	65,849	-	-	-
Subtotal	66,500	65,849	-	-	-
TOTAL USE OF FUNDS	\$ 3,168,000	\$ 765,851	\$ 2,442,896	\$ 2,452,083	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

2015 CERTIFICATES OF OBLIGATION

FUND: 425

Classification	Project Budget	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
2014A CERTIFICATES OF OBLIGATION FUND SUMMARY					
<u>RESOURCES:</u>					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	9,969,500	-	9,969,500	10,010,576	-
TOTAL FUNDS AVAILABLE	\$ 9,969,500	\$ -	\$ 9,969,500	\$ 10,010,576	\$ -
<u>USES/DEDUCTIONS:</u>					
Expenditures & Transfers Out	\$ 9,969,500	\$ -	\$ 9,969,500	\$ 10,010,576	\$ -
<u>ENDING FUND BALANCE:</u>					
Total Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -
FUND TOTAL	\$ 9,969,500	\$ -	\$ 9,969,500	\$ 10,010,576	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>					
451-0000 Interest Earnings	\$ -	\$ -	\$ -	\$ 40,992	\$ -
474-1000 Proceeds from Debt Issuance	9,760,000	-	9,760,000	9,760,000	-
474-2000 Premiums on Bond Sale	209,500	-	209,500	209,584	-
481-9432 Transfer from	-	-	-	-	-
TOTAL SOURCES OF FUNDS	\$ 9,969,500	\$ -	\$ 9,969,500	\$ 10,010,576	\$ -
<u>USE OF FUNDS:</u>					
Capital Improvements:					
70 31 Old Richmond Rd/Avenue F (CP1305)	\$ 2,100,000	\$ -	\$ 2,100,000	\$ 2,120,000	(A)
70 32 Chloramine Conversion (CP1513)	500,000	-	500,000	250,000	(A)
70 33 Water Plant No. 8 (CP1512)	4,200,000	-	4,200,000	4,000,000	(A)
70 34 Lift Station No. 2 Replacement (CP1515)	660,000	-	660,000	1,455,106	(A)
70 35 Sanitary Sewer Pipe Bursting Phase II (CP1514)	2,424,000	-	2,424,000	2,100,000	(A)
Subtotal	9,884,000	-	9,884,000	9,925,106	-
Other Costs and Expenses:					
81 60 Issuance costs	85,500	-	85,500	85,470	-
Subtotal	85,500	-	85,500	85,470	-
TOTAL USE OF FUNDS	\$ 9,969,500	\$ -	\$ 9,969,500	\$ 10,010,576	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

SPACEK RD COUNTY MOBILITY PROJECT

FUND: 431

Classification	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
SPACEK RD COUNTY MOBILITY PROJECT FUND SUMMARY				
<u>RESOURCES:</u>				
Beginning Balance	\$ -	\$ 657,549	\$ 657,549	\$ -
Revenues & Transfers In	657,549	968,392	968,392	-
TOTAL FUNDS AVAILABLE	\$ 657,549	\$ 1,625,941	\$ 1,625,941	\$ -
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ 1,625,530	\$ 1,625,941	\$ -
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	657,549	411	-	-
FUND TOTAL	\$ 657,549	\$ 1,625,941	\$ 1,625,941	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
423-2000 Intergov Revenue - Fort Bend County	\$ 504,578	\$ 968,392	\$ 968,392	\$ -
423-4000 Intergov Revenue - Other Gov Entities	151,725	-	-	-
451-0000 Interest Earnings	1,246	-	-	-
TOTAL SOURCES OF FUNDS	\$ 657,549	\$ 968,392	\$ 968,392	\$ -
<u>USE OF FUNDS:</u>				
Capital Improvements:				
70 35 Spacek Road Imp. Phase II (CP1212)	\$ -	\$ 1,625,530	\$ 1,625,941	(A)
Subtotal	-	1,625,530	1,625,941	-
TOTAL USE OF FUNDS	\$ -	\$ 1,625,530	\$ 1,625,941	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.

CITY OF ROSENBERG, TEXAS
2016-17 BUDGET

BRYAN RD COUNTY MOBILITY PROJECT

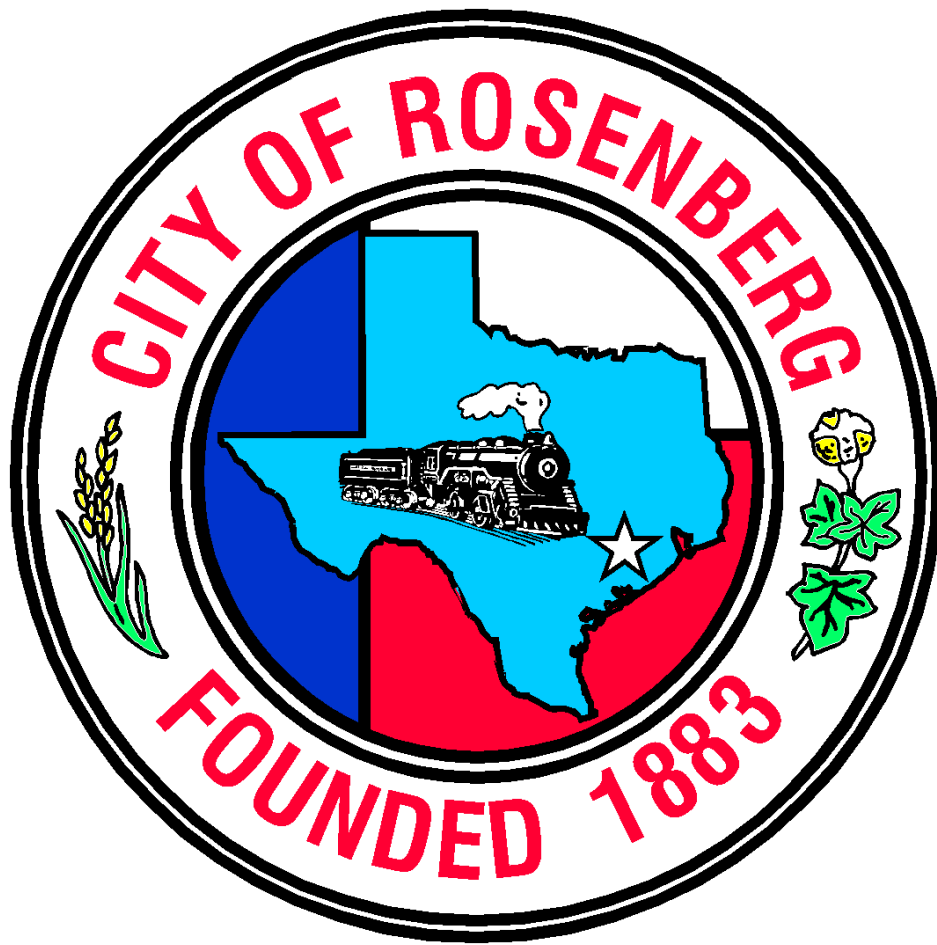
FUND: 433

Classification	Prior Years Actual	2015-16 Budget	Project Estimate	2016-17 Budget
BRYAN RD COUNTY MOBILITY PROJECT FUND SUMMARY				
<u>RESOURCES:</u>				
Beginning Balance	\$ -	\$ -	\$ -	\$ -
Revenues & Transfers In	-	5,800,000	5,800,000	-
TOTAL FUNDS AVAILABLE	\$ -	\$ 5,800,000	\$ 5,800,000	\$ -
<u>USES/DEDUCTIONS:</u>				
Expenditures & Transfers Out	\$ -	\$ 5,800,000	\$ 5,800,000	\$ -
<u>ENDING FUND BALANCE:</u>				
Total Ending Balance	-	-	-	-
FUND TOTAL	\$ -	\$ 5,800,000	\$ 5,800,000	\$ -

~ SOURCES AND USES OF FUNDS ~

<u>SOURCE OF FUNDS:</u>				
423-2000 Intergov Revenue - Fort Bend County	\$ -	\$ 5,800,000	\$ 5,800,000	\$ -
TOTAL SOURCES OF FUNDS	\$ -	\$ 5,800,000	\$ 5,800,000	\$ -
<u>USE OF FUNDS:</u>				
Capital Improvements:				
70 35 Bryan Rd County Mobility (CP1103)	\$ -	\$ 5,800,000	\$ 5,800,000	(A)
Subtotal	-	5,800,000	5,800,000	-
TOTAL USE OF FUNDS	\$ -	\$ 5,800,000	\$ 5,800,000	\$ -

(A) - Remaining Project Estimate and Interest Earnings will carry-over to FY2017.



Internal Service Funds

Summary of Revenues, Expenditures, and Changes in Fund Equity

Insurance Fund

Fleet Replacement Fund

Technology Fund



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INTERNAL SERVICE FUNDS

Internal service funds are used to account for activities in which one or more departments of the City provide various services to other departments of the City, whereby, the intent of the fund is to recover the cost of providing those services from internal user charges.

Insurance Fund (601) - This fund is used to account for medical premiums and claims for City employees, eligible retirees and covered dependents. It is funded by premiums from the General Fund, Water and Wastewater Fund, Fire Station No. 3 Operating Fund, Technology Fund, and Civic Center Fund, as well as contributions from employees, retirees and insured dependents.

Fleet Replacement Fund (602) - This fund is used to account for expenses associated with replacement of the City's fleet. Revenues are derived from lease charges from the various user departments in the General Fund, Water and Wastewater Fund, and Fire Station No.3.

Technology Fund (603) - This fund is used to account for expenses associated with operating, maintaining and acquiring the City's information systems. Revenues are derived from user charges to the General, Water and Wastewater and Civic Center Funds.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

ALL INTERNAL SERVICE FUNDS

2016-17 BUDGET					
	2015-16 Budget Total	Insurance Fund	Fleet Replacement Fund	Technology Fund	2016-17 Budget Total
<u>RESOURCES:</u>					
Total beginning balance	\$ 4,799,442	\$ 643,134	\$ 3,656,302	\$ 167,149	\$ 4,466,585
REVENUES:					
Insurance premiums	\$ 2,696,379	\$ 3,048,963	\$ -	\$ -	\$ 3,048,963
Service charges	1,245,438	-	710,354	532,350	1,242,704
Interest earnings	2,600	1,000	1,950	100	3,050
Insurance Proceeds	-	-	-	-	-
Miscellaneous	25,839	-	25,839	-	25,839
TOTAL REVENUES	3,970,256	3,049,963	738,143	532,450	4,320,556
TOTAL FUNDS AVAILABLE	\$ 8,769,698	\$ 3,693,097	\$ 4,394,445	\$ 699,599	\$ 8,787,141
EXPENDITURES/EXPENSES:					
Personnel and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Maintenance & services	3,388,796	3,086,963	-	419,350	3,506,313
Subtotal	3,388,796	3,086,963	-	419,350	3,506,313
Capital outlay	916,742	-	670,000	113,000	783,000
TOTAL EXPENDITURES	\$ 4,305,538	\$ 3,086,963	\$ 670,000	\$ 532,350	\$ 4,289,313
<u>ENDING FUND BALANCE:</u>					
Total ending balance	4,464,160	606,134	3,724,445	167,249	4,497,828
Designated balances	-	-	-	-	-
Undesignated balance	4,464,160	606,134	3,724,445	167,249	4,497,828
FUND TOTAL	\$ 8,769,698	\$ 3,693,097	\$ 4,394,445	\$ 699,599	\$ 8,787,141

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Insurance	DEPARTMENT: Insurance	FUNCTION: Insurance	ACCOUNT: 601-0000-610
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PROGRAM DESCRIPTION:

The Insurance Fund accounts for the City's health, dental, life insurance plans, long-term disability and the flexible spending plan. Revenues are derived from premiums paid by the City, as well as employee contributions for the employee's portion of the employee and dependent coverage. The insurance plan is also available for eligible City retirees.

FY2017 BUDGET NOTES:

1. The Health Insurance Premiums increased by approximately thirteen percent (13%). However, the overall costs are greater due to the additional personnel and an increase in the participation level.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
INSURANCE FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 782,642	\$ 744,453	\$ 825,326	\$ 825,326	\$ 643,134
Revenues and Transfers In	<u>2,494,227</u>	<u>2,696,979</u>	<u>2,696,979</u>	<u>2,678,208</u>	<u>3,049,963</u>
Total Funds Available	<u>\$ 3,276,869</u>	<u>\$ 3,441,432</u>	<u>\$ 3,522,305</u>	<u>\$ 3,503,534</u>	<u>\$ 3,693,097</u>
 Uses/Deductions:					
Expenditures and Transfers Out	2,451,542	2,850,065	2,850,065	2,860,400	3,086,963
 Ending Fund Balance:					
Total Ending Balance	825,326	591,367	672,240	643,134	606,134
Fund Total	<u>\$ 3,276,869</u>	<u>\$ 3,441,432</u>	<u>\$ 3,522,305</u>	<u>\$ 3,503,534</u>	<u>\$ 3,693,097</u>
 Net Revenues (Expenditures)	 42,684	 (153,086)	 (153,086)	 (182,192)	 (37,000)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

INSURANCE FUND

FUND: 601

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 483	\$ 600	\$ 600	\$ 1,200	\$ 1,000	
472-1000 General Fund Insurance Premium	1,350,542	1,484,480	1,484,480	1,494,480	1,768,093	
472-2000 W/WW Fund Insurance Premium	150,209	176,072	176,072	169,000	213,642	
472-2500 Fire Station No.3 Operating Ins Prem	66,524	91,898	91,898	100,500	119,413	
472-3000 Information Services Fund Ins Prem	18,518	-	-	-	-	
472-3500 Civic Center Fund Insurance Premium	22,688	18,805	18,805	19,000	21,626	
472-8000 Hotel/Motel Fund Insurance Premium	4,531	11,779	11,779	8,228	9,321	
472-4000 Employees' Health Ins. Premiums	547,726	580,000	580,000	536,000	565,717	
472-4200 Employees' Dental Ins. Premiums	103,800	106,000	106,000	103,000	106,000	
472-4500 Employees' Flex Spending Contributions	49,718	50,000	50,000	47,200	50,000	
472-6000 Retirees' Insurance Premium	74,436	69,000	69,000	97,000	111,550	
472-6500 Long Term Disability	33,052	36,345	36,345	30,600	30,600	
472-7000 Administrative Fees - General Fund	66,000	66,000	66,000	66,000	47,000	
472-7500 Administrative Fees - W/WW Fund	6,000	6,000	6,000	6,000	6,000	
TOTAL REVENUES	\$ 2,494,227	\$ 2,696,979	\$ 2,696,979	\$ 2,678,208	\$ 3,049,963	13.1%

EXPENDITURES:						
Maintenance and Services	\$ 2,451,542	\$ 2,850,065	\$ 2,850,065	\$ 2,860,400	\$ 3,086,963	8.3%
TOTAL EXPENDITURES	\$ 2,451,542	\$ 2,850,065	\$ 2,850,065	\$ 2,860,400	\$ 3,086,963	8.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Maintenance and Services:	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
42 55 Administrative Fees	\$ 38,178	\$ 50,000	\$ 50,000	\$ 50,000	\$ 48,000	
42 80 Health Fair Expenses	-	5,000	5,000	4,000	5,000	
51 10 Health Insurance Premiums	2,189,200	2,564,721	2,564,721	2,565,600	2,794,363	
51 25 Dental Insurance Premiums	111,686	106,000	106,000	125,000	121,000	
51 30 Flex Spending Insurance Claims	49,504	50,000	50,000	47,200	50,000	
51 35 Long Term Disability	30,691	36,345	36,345	30,600	30,600	
51 40 Life Insurance Premiums	9,879	23,000	23,000	23,000	23,000	
57 10 Other Contractual Services	22,404	15,000	15,000	15,000	15,000	
Subtotal	2,451,542	2,850,065	2,850,065	2,860,400	3,086,963	8.3%
Total Expenditures	\$ 2,451,542	\$ 2,850,065	\$ 2,850,065	\$ 2,860,400	\$ 3,086,963	8.3%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Fleet Replacement	DEPARTMENT: Fleet Replacement	FUNCTION: Fleet Replacement	ACCOUNT: 602-0000-610
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PROGRAM DESCRIPTION:

The Fleet Replacement Fund, accounts for lease revenues charged to the General Fund, Fire Station No. 3 Operating Fund, the Water/Wastewater Fund and Civic Center Fund operational budgets. Lease revenues consist of annual charges, based on the replacement cost of vehicles. Vehicle useful lives are estimated from 5 to 20 years, depending upon the expected use of the vehicle. For example, police patrol units are normally replaced every 4 to 6 years, while administrative vehicles may be replaced every 8 years. Pickups may be replaced every 7 to 10 years. The City Vehicle Replacement Policy further explains the criteria for replacement.

PERFORMANCE INDICATORS:

	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Projected</u>
Average age of fleet	4.89	5.0	5.0
Percent of the fleet recommended for replacement	5%	18%	12%

FY2017 BUDGET NOTES:

- The following fourteen (14) vehicles are recommended for replacement in FY2017:

Police Department – 101-3000

Vehicle	Year /Make / Model	Est. Mileage	Age	Replacement cost
01-30-69	2009 Dodge Charger	100,731	7 Years	\$40,000.00
01-30-74	2009 Chevy Malibu	102,900	7 Years	\$40,000.00
01-30-75	2009 Dodge Charger	103,038	7 Years	\$57,000.00
01-30-77	2009 Dodge Charger	92,394	7 Years	\$57,000.00
01-30-88	2009 Dodge Charger	118,742	7 Years	\$57,000.00
01-30-90	2009 Dodge Charger	102,258	7 Years	\$57,000.00
01-30-91	2009 Dodge Charger	104,107	7 Years	\$57,000.00
01-30-92	2009 Dodge Charger	112,032	7 Years	\$57,000.00
01-30-93	2009 Dodge Charger	105,176	7 Years	\$57,000.00
01-30-116	2014 Chevy Tahoe	110,200	2 Years	\$64,000.00

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

Water Production/Purification - 501-5052

Vehicle	Year /Make / Model	Est. Mileage	Age	Replacement cost
50-52-04	2007 Ford F-250	106,112	9 Years	\$42,000.00

Water Distribution - 501-5053

Vehicle	Year /Make / Model	Est. Mileage	Age	Replacement cost
50-53-14	2010 Ford Ranger	115,523	6 Years	\$24,000.00

Wastewater Collection - 501-5054

Vehicle	Year /Make / Model	Est. Mileage	Age	Replacement cost
50-54-10	2009 Ford F-250	105,762	7 Years	\$37,000.00

Civic Center - 560-1951

Vehicle	Year /Make / Model	Est. Mileage	Age	Replacement cost
01-24-01	2001 Ford F-150	105,250	15 Years	\$24,000.00

TOTAL \$670,000.00

2. History of vehicles replaced:

- 2011-12 - Replaced nine (9) vehicles
- 2012-13 - Replaced three (3) vehicles and purchased a dump truck
- 2013-14 - Replaced four (4) vehicles
- 2014-15 - Replaced six (6) vehicles
- 2015-16 - Replaced nineteen (19)
- 2016-17 - Recommended replacing fourteen (14)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
FLEET REPLACEMENT FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 3,417,130	\$ 3,819,554	\$ 3,803,067	\$ 3,803,067	\$ 3,656,302
Revenues and Transfers In	<u>590,605</u>	<u>656,935</u>	<u>656,935</u>	<u>663,235</u>	<u>738,143</u>
Total Funds Available	<u>4,007,735</u>	<u>4,476,489</u>	<u>4,460,002</u>	<u>4,466,302</u>	<u>4,394,445</u>
 Uses/Deductions:					
Expenditures and Transfers Out	204,668	810,000	810,000	810,000	670,000
 Ending Fund Balance:					
Total Ending Balance	<u>3,803,067</u>	<u>3,666,489</u>	<u>3,650,002</u>	<u>3,656,302</u>	<u>3,724,445</u>
Fund Total	<u>\$ 4,007,735</u>	<u>\$ 4,476,489</u>	<u>\$ 4,460,002</u>	<u>\$ 4,466,302</u>	<u>\$ 4,394,445</u>
 Net Revenues (Expenditures)	 385,937	 (153,065)	 (153,065)	 (146,765)	 68,143

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FLEET REPLACEMENT FUND

FUND: 602

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 1,535	\$ 1,950	\$ 1,950	\$ 4,500	\$ 1,950	
473-1000 Lease Revenue - General Fund	482,064	519,420	519,420	519,420	576,145	
473-2000 Lease Revenue - Water/WW Fund	51,764	80,323	80,323	80,323	101,056	
473-2500 Lease Rev-Fire Station No.3 Operating	29,403	29,403	29,403	29,403	29,403	
473-3000 Loan Payment Revenue	25,839	25,839	25,839	25,839	25,839	
473-3500 Lease Revenue - Civic Center	-	-	-	3,750	3,750	
TOTAL REVENUES	\$ 590,605	\$ 656,935	\$ 656,935	\$ 663,235	\$ 738,143	12.4%
EXPENDITURES:						
Capital Outlay	\$ 204,668	\$ 810,000	\$ 810,000	\$ 810,000	\$ 670,000	-17.3%
TOTAL EXPENDITURES	\$ 204,668	\$ 810,000	\$ 810,000	\$ 810,000	\$ 670,000	-17.3%

~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Capital Outlay:						
70 42 Motor Vehicles	\$ -	\$ 810,000	\$ 810,000	\$ 810,000	\$ 670,000	
Subtotal	-	810,000	810,000	810,000	670,000	-17.3%
Other Expenses:						
85 10 Depreciation Expense	204,668	-	-	-	-	100.0%
Subtotal	204,668	-	-	-	-	100.0%
Total Expenditures	\$ 204,668	\$ 810,000	\$ 810,000	\$ 810,000	\$ 670,000	-17.3%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Technology	DEPARTMENT: Technology	FUNCTION: General Government	ACCOUNT: 603-1220-610
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PROGRAM DESCRIPTION:

The Technology Fund was restructured for FY2016 to separate departmental operating costs (a separate Technology Department budget was created in the General Fund), to centralize technology expenditures for the City, to provide a funding mechanism to support the City's technology infrastructure, and to better account for proportional fund contributions for the development and ongoing maintenance of the City's technology infrastructure and equipment. The fund is structured to show in a transparent and trackable manner, how Technology funds are allocated across the City's varied functional areas, and is maintained by the Director of Technology.

FY2017 BUDGET NOTES:

1. Software Services decreased by \$119,000 since the public safety network will be separated from the City network. Public safety network expenses have been moved to the Police Department budget in the General Fund.
2. Field Data Services expense in the amount of \$10,026 has also been moved to the Police Department budget due to the separation of systems.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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TECHNOLOGY FUND SUMMARY

Resources:

Total Beginning Balance	\$ 323,933	\$ 243,239	\$ 171,049	\$ 171,049	\$ 167,149
Revenues and Transfers In	<u>797,887</u>	<u>645,523</u>	<u>645,523</u>	<u>645,573</u>	<u>532,450</u>
Total Funds Available	<u>1,121,820</u>	<u>888,762</u>	<u>816,572</u>	<u>816,622</u>	<u>699,599</u>

Uses/Deductions:

Expenditures and Transfers Out	\$ 838,505	\$ 645,473	\$ 645,473	\$ 649,473	\$ 532,350
Prior Period Adjustment	112,266				

Ending Fund Balance:

Total Ending Balance	171,049	243,289	171,099	167,149	167,249
Fund Total	<u>\$ 1,009,554</u>	<u>\$ 888,762</u>	<u>\$ 816,572</u>	<u>\$ 816,622</u>	<u>\$ 699,599</u>

Net Revenues (Expenditures)	(40,618)	50	50	(3,900)	100
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	\$ 81	\$ 50	\$ 50	\$ 100	\$ 100	
469-0000 Miscellaneous Income	-	-	-	-	-	
473-1000 Lease Revenue - General Fund	603,228	543,292	543,292	543,292	444,756	
473-2000 Lease Revenue - W/WW Fund	153,162	61,051	61,051	61,051	48,315	
473-2500 Lease Revenue - Fire Station No. 3 Fund	-	29,181	29,181	29,181	29,181	
473-3000 Lease Revenue - Civic Center	41,416	11,949	11,949	11,949	10,098	
TOTAL REVENUES	\$ 797,887	\$ 645,523	\$ 645,523	\$ 645,573	\$ 532,450	-17.5%
EXPENDITURES:						
Personnel and Benefits	\$ 257,967	\$ -	\$ -	\$ -	\$ -	
Supplies	12,703	-	-	-	-	
Maintenance and Services	487,459	538,731	538,731	538,731	419,350	
Subtotal	758,129	538,731	538,731	538,731	419,350	-22.2%
Capital Outlay	80,376	106,742	106,742	110,742	113,000	5.9%
TOTAL EXPENDITURES	\$ 838,505	\$ 645,473	\$ 645,473	\$ 649,473	\$ 532,350	-17.5%

~ AUTHORIZED POSITIONS ~

Position Title

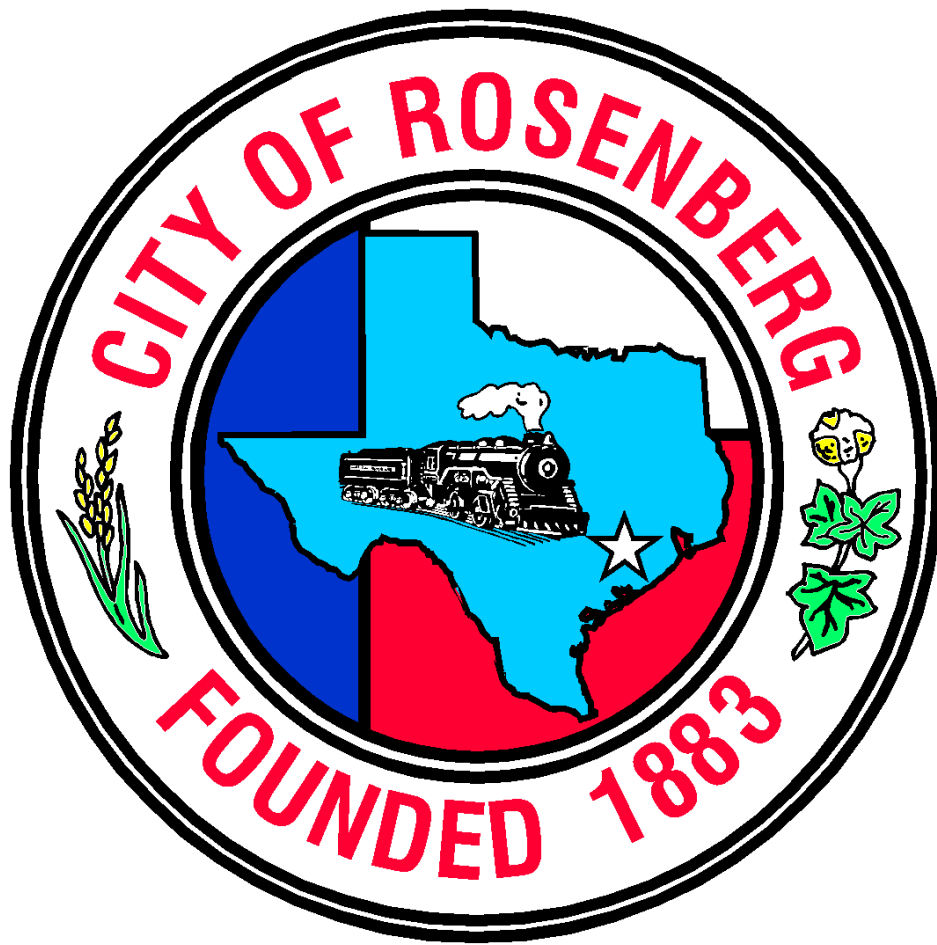
Information Services Manager	1.00	-	-	-	-	
Information Technology Specialist	2.00	-	-	-	-	
Total Personnel	3.00	-	-	-	-	100.0%

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

TECHNOLOGY FUND

FUND: 603

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ EXPENDITURE DETAIL ~						
Personnel and Benefits:						
10 10 Salaries and Wages	\$ 194,496	\$ -	\$ -	\$ -	\$ -	
10 20 Overtime	1,050	-	-	-	-	
10 30 Longevity	-	-	-	-	-	
20 10 Retirement	23,665	-	-	-	-	
20 20 Social Security	14,402	-	-	-	-	
20 40 Insurance	18,769	-	-	-	-	
20 50 Workers' Compensation	253	-	-	-	-	
20 55 Long Term Disability	533	-	-	-	-	
20 60 Auto Allowance	4,800	-	-	-	-	
Subtotal	257,967	-	-	-	-	100.0%
Supplies:						
31 10 Office Supplies	97	-	-	-	-	
31 20 Computer Supplies	10,962	-	-	-	-	
31 35 Business Expenses	810	-	-	-	-	
31 90 Other Supplies	49	-	-	-	-	
36 20 Computer Maintenance Supplies	332	-	-	-	-	
37 30 Fuel, Oil and Lubricants	452	-	-	-	-	
Subtotal	12,703	-	-	-	-	100.0%
Maintenance and Services:						
42 35 Dues, Subscriptions, Memberships	691	-	-	-	-	
43 90 Other Professional Services	5,119	-	-	-	-	
51 20 General Insurance	941	-	-	-	-	
52 10 Telephone/Communications	129,132	-	-	-	-	
52 20 Postage	29	-	-	-	-	
52 40 Computer Software Licenses	-	-	-	-	-	
55 10 Education and Training	2,343	-	-	-	-	
56 24 Equipment Rentals	44,826	-	-	-	-	
63 21 Emergency Mgmt Systems Services	-	350	350	350	350	
63 25 Equipment Repair and Maintenance	10,078	-	-	-	-	
63 28 Telephone/Communications Maintenance	-	123,000	123,000	123,000	123,000	
63 29 Printer/Copier Maintenance	-	59,355	59,355	59,355	69,000	
63 35 Computer Hardware Repair and Maintenance	19,732	-	-	-	-	
63 40 Software Services	274,567	346,000	346,000	346,000	227,000	
63 45 Field Data Services	-	10,026	10,026	10,026	-	
Subtotal	487,459	538,731	538,731	538,731	419,350	-22.2%
Capital Outlay:						
70 40 PC Maintenance and Replacement	11,389	45,742	45,742	45,742	46,000	
70 41 Computer Hardware/Software	49,614	-	-	-	-	
70 45 Servers Maintenance and Replacement	-	20,000	20,000	20,000	20,000	
70 46 Peripherals Maintenance and Replacement	-	10,000	10,000	10,000	10,000	
70 47 Facility Security Maintenance and Replacement	-	4,000	4,000	6,000	10,000	
70 50 Networking Maintenance and Replacement	-	27,000	27,000	29,000	27,000	
85 10 Depreciation	19,374	-	-	-	-	
Subtotal	80,376	106,742	106,742	110,742	113,000	5.9%
Total Expenditures	\$ 838,505	\$ 645,473	\$ 645,473	\$ 649,473	\$ 532,350	-17.5%



Component Unit Funds

Summary of Revenues, Expenditures, and Changes in Fund Equity
Rosenberg Development Corporation Fund
RDC Outstanding Debt Service
RDC Projects Fund



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ALD

COMPONENT UNIT FUNDS

Component unit funds are legally separate organizations for which the elected officials of the primary government are financially accountable.

Rosenberg Development Corporation Fund (219) – This fund is used to account for revenues derived from the 0.005% local economic development sales tax, which became effective July 1, 1995. Expenditures are restricted to specific projects outlined in State Law and overseen by the Rosenberg Development Corporation Board.

RDC Projects Fund (225) – This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND EQUITY**

RDC SPECIAL REVENUE FUNDS

2016-17 BUDGET			
	Rosenberg Development Corporation Fund (219)	RDC Projects Fund (225)	2016-17 Budget Total
<u>RESOURCES:</u>			
Total Beginning Balance	\$ 3,863,092	\$ 60,574	\$ 3,923,666
<u>REVENUES:</u>			
Sales Taxes	3,746,410	-	3,746,410
Interest Earnings	3,500	700	4,200
Transfers In	-	3,559,385	3,559,385
Intergovernmental Revenue	-	-	-
TOTAL REVENUES	3,749,910	3,560,085	7,309,995
TOTAL FUNDS AVAILABLE	\$ 7,613,002	\$ 3,620,659	\$ 11,233,661
<u>EXPENDITURES/EXPENSES:</u>			
Capital Outlay	-	2,784,385	2,784,385
Other Expenditures	1,228,460	775,000	2,003,460
Transfers	3,559,385	-	3,559,385
TOTAL EXPENDITURES	4,787,845	3,559,385	8,347,230
<u>ENDING FUND BALANCE:</u>			
Total Ending Balance	2,825,157	61,274	2,886,431
Restricted Balance	2,825,157	-	2,825,157
Committed Balance	-	61,274	61,274
FUND TOTAL	\$ 7,613,002	\$ 3,620,659	\$ 11,233,661

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: Rosenberg Development Corporation	DEPARTMENT: Economic Development	FUNCTION: Economic Development	ACCOUNT: 219
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PROGRAM DESCRIPTION:

The Rosenberg Development Corporation (RDC) was created as a result of the passage of a 1/2 cent economic development sales tax by the citizens of Rosenberg in January, 1995 and operates as a 4(b) Corporation under the State of Texas Economic Development Act of 1979. The RDC is governed by a Board of Directors of seven, who are appointed by the City Council. Up to three members of the City Council may serve on this Board. The RDC's bylaws require the Board to approve the RDC's budget, which must then be approved by the City Council.

The RDC identifies the following areas, or categories, where economic development funds may be expended: administration, marketing, memberships and services, professional services, business retention and expansion. In accordance with the RDC's bylaws, administration expenditures are limited to ten percent (10%) of the expenditure budget. Additionally, state law limits expenditures to ten percent (10%) of revenues for promotional purposes. The RDC also has the power to issue debt, subject to certain restrictions contained in the RDC's articles of incorporation and bylaws.

FY2017 BUDGET NOTES:

1. In FY2017 the RDC Fund will transfer \$3,559,385 to the RDC Projects Fund for various projects as listed in the RDC Projects Fund.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
ROSENBERG DEVELOPMENT CORPORATION FUND SUMMARY					
Resources:					
Total Beginning Balance	\$ 3,755,279	\$ 5,372,415	\$ 5,151,816	\$ 5,151,816	\$ 3,863,092
Revenues and Transfers In	<u>4,190,367</u>	<u>4,313,245</u>	<u>4,313,245</u>	<u>3,889,918</u>	<u>3,749,910</u>
Total Funds Available	<u>7,945,646</u>	<u>9,685,660</u>	<u>9,465,061</u>	<u>9,041,734</u>	<u>7,613,002</u>
Uses/Deductions:					
Expenditures and Transfers	2,793,830	5,456,568	5,536,568	5,178,642	4,787,845
Ending Fund Balance:					
Total Ending Balance	5,151,816	4,229,092	3,928,493	3,863,092	2,825,157
Reserved for Contingency	964,943	794,991	794,991	794,921	704,781
Unreserved ending balance	<u>4,186,873</u>	<u>3,434,101</u>	<u>3,133,502</u>	<u>3,068,171</u>	<u>2,120,376</u>
Fund Total	<u>\$ 7,945,646</u>	<u>\$ 9,685,660</u>	<u>\$ 9,465,061</u>	<u>\$ 9,041,734</u>	<u>\$ 7,613,002</u>
Net Revenues (Expenditures)	1,396,537	(1,143,323)	(1,223,323)	(1,288,724)	(1,037,935)

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

ROSENBERG DEVELOPMENT CORPORATION FUND

FUND: 219

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
402-0000 Sales Tax	\$ 3,051,459	\$ 3,144,427	\$ 3,144,427	\$ 2,763,123	\$ 2,707,860	
402-1000 BTC 1 Sales Tax	605,710	623,341	623,341	583,916	540,122	
402-2000 BTC 2 Sales Tax	493,276	501,661	501,661	506,006	468,055	
402-3000 Downtown Sales Tax	36,216	41,816	41,816	30,373	30,373	
451-0000 Interest Earnings	3,706	2,000	2,000	6,500	3,500	
TOTAL REVENUES	\$ 4,190,367	\$ 4,313,245	\$ 4,313,245	\$ 3,889,918	\$ 3,749,910	-13.1%
EXPENDITURES:						
Administration: (219-1000-540)						
31 10 Office Supplies	\$ 834	\$ 1,000	\$ 1,000	\$ 400	\$ 1,000	
31 20 Computer Supplies	1,588	2,500	2,500	2,000	2,000	
31 35 Board Meeting and Director's Expenses	1,464	1,700	1,700	1,700	1,700	
51 20 General Insurance	277	400	400	265	400	
55 10 Education and Training	6,592	9,000	9,000	4,500	8,500	
57 10 Administration Services - City Reimb.	245,477	249,500	249,500	249,500	248,099	
Subtotal	256,231	264,100	264,100	258,365	261,699	-0.9%
Marketing: (219-2000-540)						
43 91 GFBEDC	12,500	12,500	12,500	12,500	12,500	
52 20 Postage	130	200	200	100	200	
52 30 Freight and Express	13	100	100	50	100	
53 10 Advertising	27,837	29,500	29,500	29,500	45,500	
54 10 Printing and Binding	1,525	4,500	4,500	4,500	4,500	
Subtotal	42,005	46,800	46,800	46,650	62,800	34.2%
Memberships and Services: (219-3000-540)						
31 35 Business Recruitment	6,755	8,500	8,500	8,500	25,000	
42 35 Dues, Subscriptions, and Service Contracts	6,028	6,977	6,977	6,180	8,980	
43 90 RDC Memberships	80,350	50,200	50,200	59,200	60,200	
57 30 Business Retention	10,000	-	-	-	-	
Subtotal	103,132	65,677	65,677	73,880	94,180	43.4%
Professional Services: (219-5000-540)						
43 15 Engineering Fees	-	35,000	35,000	32,000	35,000	
43 90 Legal Fees	-	40,000	120,000	100,000	60,000	
Subtotal	-	75,000	155,000	132,000	95,000	-38.7%
Business Retention and Expansion: (219-6000-540)						
43 90 Outside Professional Services	197,144	-	-	-	-	
57 25 Prospective Business Incentive	-	500,000	500,000	192,466	-	
57 30 Business Appreciation Luncheon	-	10,000	10,000	10,000	10,000	
Subtotal	197,144	510,000	510,000	202,466	10,000	-98.0%
Infrastructure: (219-7000-540)						
81 10 Principal	767,235	617,770	617,770	617,700	544,305	
81 20 Interest	197,708	177,221	177,221	177,221	160,476	
92 25 Transfer to RDC Projects Fund	1,230,375	3,700,000	3,700,000	3,670,360	3,559,385	
Subtotal	2,195,318	4,494,991	4,494,991	4,465,281	4,264,166	-5.1%
TOTAL EXPENDITURES	\$ 2,793,830	\$ 5,456,568	\$ 5,536,568	\$ 5,178,642	\$ 4,787,845	-13.5%

**Rosenberg Development Corporation
Outstanding Debt Service
2016-2017 Budget**

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest	Adjustment for Business Park	Adjusted Principal & Interest
2016-17	657,305	160,476	817,781	(113,000)	704,781
2017-18	672,840	147,957	820,797	(113,000)	707,797
2018-19	687,875	126,890	814,765	(113,000)	701,765
2019-20	703,410	104,444	807,854	(113,000)	694,854
2020-21	382,980	85,627	468,607	(191,000)	277,607
2021-22	387,515	71,341	458,856	(191,000)	267,856
2022-23	284,800	59,162	343,962	(270,000)	73,962
2023-24	297,835	48,994	346,829	(270,000)	76,829
2024-25	228,190	39,216	267,406	(256,000)	11,406
2025-26	236,225	29,874	266,099		266,099
2026-27	247,295	19,974	267,269		267,269
2027-28	255,330	9,557	264,887		264,887
2028-29	71,400	2,621	74,021		74,021
2029-30	23,005	489	23,494		23,494
Total	\$5,136,005	\$906,622	\$6,042,627	(1,630,000)	\$4,412,627

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

FUND: RDC Projects Funds	DEPARTMENT: Economic Development	FUNCTION: Economic Development	ACCOUNT: 225
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PROGRAM DESCRIPTION:

This fund is used to account for the various projects that have been funded by the Rosenberg Development Corporation. It is under the direction of the Economic Development Director who serves as the Executive Director of the Rosenberg Development Corporation with the cooperation of the Finance Department and City Manager.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget
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RDC PROJECTS FUND SUMMARY

Resources:

Total Beginning Balance	\$ 4,887,496	\$ 4,771,953	\$ 2,074,124	\$ 2,074,124	\$ 60,574
Revenues and Transfers In	<u>1,363,147</u>	<u>3,700,700</u>	<u>3,700,700</u>	<u>3,671,060</u>	<u>3,560,085</u>
Total Funds Available	<u>6,250,642</u>	<u>8,472,653</u>	<u>5,774,824</u>	<u>5,745,184</u>	<u>3,620,659</u>

Uses/Deductions:

Expenditures and Transfers	4,176,518	3,700,000	4,370,879	5,684,610	3,559,385
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Ending Fund Balance:

Total Ending Balance	2,074,124	4,772,653	1,403,945	60,574	61,274
Fund Total	<u>\$ 6,250,642</u>	<u>\$ 8,472,653</u>	<u>\$ 5,774,824</u>	<u>\$ 5,745,184</u>	<u>\$ 3,620,659</u>

Net Revenues (Expenditures)	(2,813,371)	700	(670,179)	(2,013,550)	700
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**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

RDC PROJECTS FUND

FUND: 225

Classification	2014-15 Actual	2015-16 Adopted Budget	2015-16 Adjusted Budget	2015-16 Estimate	2016-17 Budget	Var %
~ REVENUE & EXPENDITURE SUMMARY ~						
REVENUES:						
451-0000 Interest Earnings	2,772	700	700	700	700	
481-3000 Transfer from RDC	1,230,375	3,700,000	3,700,000	3,670,360	3,559,385	
481-9101 Transfer from General Fund	130,000	-	-	-	-	
TOTAL REVENUES	\$ 1,363,147	\$ 3,700,700	\$ 3,700,700	\$ 3,671,060	\$ 3,560,085	-3.8%
EXPENDITURES:						
Infrastructure	\$ 4,176,518	\$ 3,700,000	\$ 4,370,879	\$ 5,684,610	\$ 3,559,385	
Subtotal	4,176,518	3,700,000	4,370,879	5,684,610	3,559,385	-18.6%
TOTAL EXPENDITURES	\$ 4,176,518	\$ 3,700,000	\$ 4,370,879	\$ 5,684,610	\$ 3,559,385	-18.6%

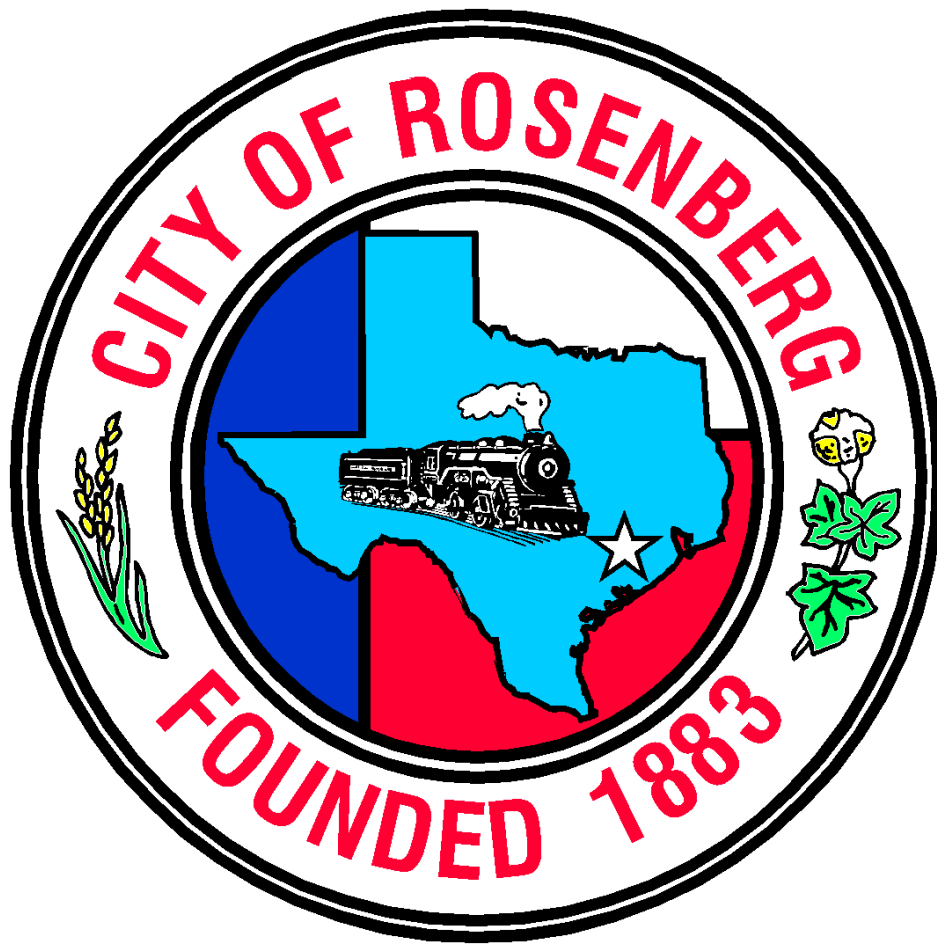
~ AUTHORIZED POSITIONS ~

Position Title

None

~ EXPENDITURE DETAIL ~

Infrastructure (225-7000-540):							
43 95	Project Management Fees	54,652	-	-	28,248	-	
70 30	Business Park Development (CP1302)	2,738,033	-	-	872,642	-	
70 30	City-Wide GIS System	49,900	-	-	-	-	
70 30	Downtown Parking Lot (CP1316)	166,952	-	-	-	-	
70 30	Fort Bend Transit	-	75,000	75,000	75,000	75,000	
70 30	Paragon Infrastructure	-	3,000,000	3,000,000	3,000,000	-	
70 30	Parks Improvements	11,942	-	-	5,321	50,000	
70 30	Texas State Technical College (TSTC)	-	200,000	200,000	200,000	200,000	
70 30	Superior Tanks Incentives	-	25,000	25,000	25,000	-	
70 30	Texas Master Naturalist Contribution	-	25,000	25,000	25,000	-	
70 30	Transportation Gateway Improvements (CP1601)	42,937	75,000	75,000	129,447	75,000	
70 30	Walsh Road Industrial Park	300,000	-	-	-	-	
70 30	Prospective Business Incentive	-	-	-	-	500,000	
70 30	4th Street Infrastructure	-	-	-	-	463,385	
70 30	Seabourne Creek Sports Complex-Big League Baseball Field	-	-	-	-	100,000	
70 30	Travis Park Playground Shade Structures	-	-	-	-	25,000	
70 31	Bamore Phase IV (CP1317)	750,000	-	-	-	-	
70 32	Aldi Project	-	-	-	500,000	-	
70 33	Reading Rd Center Turn Lane	-	-	-	-	1,721,000	
70 34	Seatex Drainage Project	-	-	-	-	100,000	
70 35	Liveable Centers (CP1501)	25,540	-	374,460	224,460	-	
70 36	Macario Garcia Park Restrooms (CP1507)	11,010	-	181,044	184,117	-	
70 37	Traffic Signal at Reading Rd and Town Ctr Blvd (CP1503)	-	-	115,375	115,375	-	
70 38	Sidewalk Improvements	25,553	200,000	200,000	200,000	250,000	
70 39	Seabourne Creek Park Nature Center	-	100,000	100,000	100,000	-	
Subtotal		4,176,518	3,700,000	4,370,879	5,684,610	3,559,385	-18.6%
Total Expenditures		\$ 4,176,518	\$ 3,700,000	\$ 4,370,879	\$ 5,684,610	\$ 3,559,385	-18.6%



Capital Improvement Program

Capital Improvement Program Overview
Streets and Drainage Projects Summary
Water/Wastewater Fund Projects Summary
Resolution No. R-2178 FY2017 Capital Improvement Plan
Resolution No. R-2179 FY2018 - FY2021 Capital Improvement Plan



16 \ 17

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program includes the list of projects for FY2017 with an individual Project Summary for each of the projects. The project budgets are approved as bonds are issued or as funding is determined.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The five-year Capital Improvement Program (CIP) is reviewed annually to enable City Staff and City Council to reassess projects. The program is divided into two sections: the FY2017 CIP and the FY2018 – FY2021 CIP. The FY2017 CIP includes a total of 31 projects totaling over \$53 million. Summarized below are the FY2017 projects.

CIP Category	FY2017 Totals	# of Projects
General/Street and Drainage Projects (G/S & D)	\$28,390,750	20
Water and Wastewater Projects (W&WW)	<u>24,850,200</u>	<u>11</u>
Estimated Total Cost for FY2017	\$ 53,240,950	31

All of the projects included in the FY2017 plan are City priorities and are intended to be addressed in FY2017. Some of the projects are in the preliminary stages while others may be in a construction phase. There are several projects included in the CIP that will be funded by Texas Department of Transportation (TxDOT). These projects are included in the City’s CIP, in order for the City Council to document their support and to emphasize the importance of these projects to the City.

ANNUAL OPERATING AND MAINTENANCE COSTS

Future annual operating and maintenance costs must be considered for all capital improvements. These costs cover miscellaneous expenses associated with the completed project, such as utility charges, janitorial, mowing and other maintenance items. Funding for these costs come from a variety of sources, depending on the project. Annual operating and maintenance costs are incorporated into the annual operating budget as projects are completed. A summary of future maintenance and operating costs associated with the projects in the FY2017 CIP is shown below:

Future Annual Operating and Maintenance Costs	
General/Street and Drainage Projects (G/S & D)	\$ 38,200
Water and Wastewater Projects (W&WW)	<u>105,000</u>
Estimated Total Operating Costs	\$143,200

The estimated cost of each project and the estimated annual operating and maintenance costs for each project are included on the next page for each of the 31 projects to be addressed in FY2017. Following this chart is an individual project summary for each project.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

<i>General/Street and Drainage Projects</i>	<i>Project Budget</i>	<i>Future O&M</i>
4 th Street Extension Project	Refer to Note "A"	Refer to Note "D"
Avenue B Connector from 8 th Street to River Rd	\$1,450,000	Refer to Note "D"
Avenue G Connector (Frost St to west of Brazos)	\$400,000	Refer to Note "D"
Bamore Road Connector	\$210,000	Refer to Note "D"
Bryan Road	\$15,600,000	Refer to Note "C"
Drainage Improvements East of Lane Drive	\$50,000	Refer to Note "D"
Dry Creek Drainage Improvements	\$1,565,000	\$10,000
Fairgrounds Rd Bridge Replacement at Seabourne Creek (TxDOT)	Refer to Note "C"	Refer to Note "C"
FM 2218 from I-69 to State Hwy 36 (TxDOT)	Refer to Note "B"	Refer to Note "B"
Old Richmond Rd/Jennetta and Ave F Drainage	\$3,464,000	Refer to Note "C"
Railroad Quiet Zones	Refer to Note "A"	Refer to Note "D"
Reading Rd Center Turn Lane (Industrial to Allright)	\$1,721,000	\$5,000
Seabourne Creek Park Nature Center	Refer to Note "A"	Refer to Note "A"
Seabourne Creek Regional Sports Complex-Big League Baseball Field	\$800,000	\$5,000
Sidewalk – New Construction	\$250,000	\$1,200
Spacek Road Improvements – Phase Two	Refer to Note "E"	Refer to Note "C"
Spacek Road Improvements – Phase Three	\$2,650,000	Refer to Note "C"
State Highway 36 from I-69 to FM2218 (TxDOT)	Refer to Note "B"	Refer to Note "B"
Traffic Signal at Reading Rd and Town Center Blvd	\$230,750	\$5,000
US Hwy 59/I-69 Expansion within the City Limits (TxDOT)	Refer to Note "B"	\$12,000
Total General/Street and Drainage Projects	\$28,390,750	\$38,200

Notes: A = Project budget has not been determined.
 B = All or a majority of the project is funded and/or maintained by the Texas Department of Transportation (TxDOT). City supports the project.
 C = Project replaces or repairs a current asset of the City. No additional O&M cost required.
 D = City is in preliminary/engineering phase of project. Total cost has not been determined.
 E = Project budget included with the Bryan Road project budget

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

<i>Water and Wastewater Projects</i>	<i>Project Budget</i>	<i>Future O&M</i>
Chloramine Conversion System (GRP)	\$1,700,000	\$40,000
Water Plant No. 8 (GRP)	\$5,133,000	\$50,000
Lift Station No. 19 Replacement (Bryan Road)	\$3,000,000	Refer to Note "C"
Lift Station No. 2 Replacement (Fiesta)	\$2,469,000	Refer to Note "C"
North Side Water Improvements – Phase Four (CDBG)	\$398,200	Refer to Note "C"
Reclaimed Water Distribution System – Phase Two (Seabourne Creek Park to Bryan Road)	\$1,500,000	\$5,000
Sanitary Sewer SCADA Installations	\$200,000	\$10,000
Spacek Road Sewer Line	\$3,000,000	Refer to Note "C"
Utility Adjustment for I-69 Improvement Project (TxDOT)	\$2,450,000	Refer to Note "C"
Wastewater Treatment Plant 1A Collection System – Phase II	Refer to Note "C"	Refer to Note "C"
Wastewater Treatment Plant 1A Collection System – Phase III	\$5,000,000	Refer to Note "C"
Total Water and Wastewater Projects	\$24,850,200	\$105,000

- Notes:
- A = Project budget has not been determined.
 - B = All or a majority of the project is funded and/or maintained by the Texas Department of Transportation (TxDOT). City supports the project.
 - C = Project replaces or repairs a current asset of the City. No additional O&M cost required.
 - D = City is in preliminary/engineering phase of project. Total cost has not been determined.
 - E = Project budget included with the Bryan Road project budget.

Streets and Drainage Projects Summary

Project Title:	4th Street Extension Project
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Assistant City Manager Project Director
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	TBD
Authorized Funding:	TBD
Council Approval Date:	N/A
Election District:	District 4
Project Summary:	The 4 th Street Extension Project consists of acquiring the full right-a-way from Mons Avenue to Rice Street. A waterline, sanitary sewer line, storm sewer and street will need to be constructed within the right-a-way from Mons Avenue to Rice Street. Future development, with the possibility of developer contributions, will be considered for the project.
Supporting Documentation:	N/A

Streets and Drainage Projects Summary

Project Title:	Avenue B Connector from 8th Street to River Road	
Project Number:	CP1517	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$1,450,000	
Authorized Funding:	General Supplemental Fund (Fund 410)	\$939,000
Proposed Funding:	TBD	
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	This project would provide a connector to allow an additional access point to River Road. Residents along River Road only have one-way in and one-way out with an at-grade railroad crossing at Rawson Road near Old Richmond Road.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Avenue G Connector (Frost Street to west of Brazos)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$400,000	
Proposed Funding:	General Supplemental Fund (Fund 410)	\$400,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	This project would provide an Avenue G connection to allow a second access point to properties west of Brazos Street. These existing properties have one-way in and one-way out and the triple fork overpass project may place limitations to accessing Highway 90A.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Bamore Road Connector to I-69	
Project Number:	CP1518	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Project Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$210,000	
Authorized Funding:	General Supplemental Fund (Fund 410)	\$193,325
Proposed Funding:	General Fund (Fund 101)	\$ 16,675
Council Approval Date:	N/A	
Election District:	District 2	
Project Summary:	This project would involve the connection of Bamore Road to I-69 on the south side of I-69 near the Cottonwood Subdivision (MUD 148). This would align with the new I-69 overpass over the Bamore Road intersection. The right-of-way for this project has been acquired by the City.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Bryan Road	
Project Number:	CP1103	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Project Director	
Engineer:	Landtech Consultants, Inc.	
Contractor:	N/A	
Cost Estimate:	*See note below	
Authorized Funding:	CO 2010B Bond Funds (Fund 419)	\$778,382
	CO 2012 Bond Funds (Fund 420)	\$664,971
	CO 2013 Bond Funds (Fund 422)	\$698,329
	CO 2014A Bond Funds (Fund 424)	201,590
	County Mobility Funds (2007) (Fund 433)	\$1,100,000
	County Mobility Funds (2013) (Fund 433)	<u>\$4,700,000</u>
	Total	\$8,143,272
Proposed Funding:	Certificates of Obligation 2016	TBD
Council Approval Date:	March 19, 2013 by Resolution No. R-1634 May 19, 2015 by Resolution No. R-1962	
Election District:	District 4	
Project Summary:	<p>Reconstruction from two (2) lane open ditch to four (4) lanes with concrete, curb and gutter, sidewalks, and storm drainage system. This project also includes:</p> <ul style="list-style-type: none"> • Acquiring 100 foot right-of-way • Realigning Bryan Road at FM 2218 • Constructing two new bridges over Dry Creek • Replacing and upsizing the water and sanitary sewer lines • Evaluate installation of reclaimed water line <p>The Spacek Road Sewer Lift Station and Spacek Road Sewer Line projects will be done in conjunction with this project.</p>	
Supporting Documentation:	Resolution No. R-1634 (Engineering Services) Resolution No. R-1962 (Engineering Services)	

*Landtech Consultants, Inc. is currently working on an updated cost estimate.

Streets and Drainage Projects Summary

Project Title:	Drainage Improvements East of Lane Drive	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Estimate Cost:	\$50,000	
Proposed Funding:	General Supplemental Fund (Fund 410)	\$50,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	<p>This area drains into the City of Richmond’s drainage system and eventually into Rabbs Bayou. During heavy rainfall events, the drainage facilities in Richmond experience flooding.</p> <p>A drainage study was completed for this area by the City of Richmond with a recommendation for the City of Rosenberg to construct a drainage retention basin. No further action was taken. The first step would be for Rosenberg to determine which option/recommendation identified in the study will be utilized. Next the City would acquire property and complete construction plans. Then Rosenberg could work with the Fort Bend Drainage District to construct the detention basin to be maintained by the City.</p>	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Dry Creek Drainage Improvements	
Project Number:	CP1405	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager City Engineer	
Engineer:	LJA, Inc.	
Contractor:	N/A	
Estimate Cost:	\$12,000,000	
Authorized Funding:	GO 2014 Bond Funds (Fund 415)	\$1,565,000
Council Approval Date:	November 20, 2012 by Resolution No. R-1578 August 02, 2011 by Resolution No. R-1350 October 19, 2010 by Resolution No. R-1231 March 02, 2010 by Resolution No. R-1125 October 27, 2009 by Resolution No. R-1052 December 18, 2007 (No resolution) March 20, 2007 (No resolution) August 05, 2014 by Resolution No. R-1825	
Election District:	District 3 and District 4	
Project Summary:	<p>Update of drainage basin study has been completed. Improvements will focus on the regional detention facility and improvements to drainage channel to be completed over a multi-year period. LJA Engineering, Inc., has completed construction plans for the facility. Fort Bend Drainage District has provided improvements to the Dry Creek channel between Louise Street and Airport Avenue, as well as between Bryan Road and FM 2218. The regional detention basin control structure and the box culvert structures at Louise Street have been completed. The excavation of the regional detention basin is in progress.</p> <p>Construction plans to excavate and widen the Dry Creek Channel between Airport Avenue and FM2218 are being prepared. The City will request that the Fort Bend Drainage District perform the work with a continued effort to minimize overall project costs.</p>	
Supporting Documentation:	Resolution No. R-1578 Resolution No. R-1350 Resolution No. R-1231 Resolution No. R-1125 Resolution No. R-1052 LJA Change Order No. 1 – December 19, 2007 LJA Agreement - March 29, 2007 Resolution No. R-1825 (Construction contract)	

Streets and Drainage Projects Summary

Project Title:	Fairgrounds Road Bridge Replacement at Seabourne Creek (TxDOT)		
Project Number:	N/A		
Bid Award:	N/A		
Department:	Public Works		
Staff:	Assistant City Manager Project Director		
Engineer:	N/A		
Contractor:	N/A		
Cost Estimate:	N/A		
Proposed Funding:	TxDOT	80%	
	Local Matching Funds	20%	
Council Approval Date:	August 19, 2014 by Resolution No. 1843 September 2, 2014 by Resolution No. R-1855 November 18, 2014 by Resolution No. R-1877		
Election District:	District 2		
Project Summary:	<p>This bridge has met the TxDOT off-system bridge replacement program criteria due to the overall poor condition of the bridge. Under this program, TxDOT will design and construct a new concrete bridge structure with a sidewalk. Construction is scheduled to occur during FY2017.</p> <p>The City's local match was met by the recent completion of the additional Louise Street box culvert structure at Dry Creek.</p>		
Supporting Documentation:	Resolution No. R-1843 (Authorize Bridge Replacement) Resolution No. R-1955 (Authorize Equivalent-Match Project) Resolution No. R-1877 (Advance Funding Agreement with TxDOT)		

Streets and Drainage Projects Summary

Project Title:	FM 2218 from I-69 to State Highway 36 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	N/A
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Council Approval Date:	April 02, 2013 by Resolution No. R-1642
Election District:	District 2 and 4
Project Summary:	<p>This is a TxDOT funded project. The reconstruction will match the improvements north of I-69 with four (4) lanes and a median.</p> <p>On August 5, 2014, City Council authorized staff to negotiate the dedication/donation of a strip of land to TxDOT for the creation of a turn-lane, a median cut and at least a three-lane entry/exit access point in the Seabourne Creek Park facility. If there are any additional improvements that would improve the safety and access to Seabourne Creek Regional Park, the City may be responsible for a portion of those costs.</p> <p>TxDOT is currently designing the project and acquiring the rights-of-way.</p>
Supporting Documentation:	Resolution No. R-1642 (City Transportation Priorities)

Streets and Drainage Projects Summary

Project Title:	Old Richmond Road/Jennetta and Avenue F Drainage	
Project Number:	CP1305	
Bid Award:	Bid No. 2016-03 awarded on February 16, 2016	
Department:	Public Works	
Staff:	Assistant City Manager City Engineer	
Engineer:	CivilCorp	
Contractor:	Gonzalez Construction Enterprise, Inc.	
Cost Estimate:	Engineering Services	\$177,262
	Construction Contract	2,976,000
	Avenue F Drainage	210,000
	Other Costs	<u>100,000</u>
		\$3,463,262
Authorized Funding:	CO 2013 Bond Fund (422)	\$1,259,365
	CO 2014A Bond Fund (424)	120,563
	CO 2015 Bond Fund (425)	<u>2,100,000</u>
		\$3,479,928
Council Approval Date:	October 15, 2013 by Resolution No. R-1705 January 20, 2015 by Resolution No. R-1898 February 16, 2016 by Resolution No. R-2108	
Election District:	District 1	
Project Summary:	<p>This project includes reconstructing the existing roadway by removing the existing asphalt pavement and base and replacing with a 24 foot wide concrete pavement section from 8th Street to Lane Drive. The improvements also include the addition of two turn lanes. The additional right-of-way necessary to improve the 8th Street intersection has been acquired. Drainage system improvements along Old Richmond Road will include open ditches with no sidewalks, curb or gutter.</p> <p>Avenue F drainage improvements include the installation of an underground storm sewer and enlarging the open ditch. Several drainage easements must be obtained before the construction can begin.</p>	
Supporting Documentation:	Resolution No. R-1705 (County Request) Resolution No. R-1898 (Engineering Contract) Resolution No. R-2108 (Construction Contract)	

Streets and Drainage Projects Summary

Project Title:	Railroad Quiet Zones	
Project Number:	CP1519	
Bid Award:		
Department:	Public Works	
Staff:	Assistant City Manager	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	TBD	
Authorized Funding:	General Supplemental Fund (Fund 410)	\$100,000
Proposed Funds:	TBD	
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	The City received a Letter of Intent from County Commissioner Richard Morrison which provides some basic detail regarding the City partnering with Fort Bend County and the City of Richmond on a project to implement directional horns and/or create “quiet zones” at certain railroad crossings.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Reading Road Center Turn Lane (Industrial to Allwright)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$1,721,000	
Proposed Funding:	Rosenberg Development Corporation	\$1,721,000
Council Approval Date:	N/A	
Election District:	District 4	
Project Summary:	This project includes adding a center turn lane from Industrial to Allwright due to the heavy traffic volume and the high number of traffic accidents that have occurred. This will improve safety, traffic flow and access to commercial properties.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Seabourne Creek Park Nature Center	
Project Number:	CP1603	
Bid Award:	N/A	
Department:	Parks Department	
Staff:	Parks Director Executive Director of Community Development Project Director	
Planning/Architect:	Gensler	
Contractor:	N/A	
Cost Estimate:	TBD	
Authorized Funding:	Parkland Dedication Fund (221)	\$150,000
	Rosenberg Development Corporation (225)	<u>100,000</u>
		\$250,000
Proposed Funding:	Public Private Partnerships	
Council Approval Date:	May 17, 2016 by Resolution No. R-2145	
Election District:	District 2	
Project Summary:	The Seabourne Creek Park Master Plan includes the addition of a Seabourne Creek Park Nature Center. The initial phase of this project will focus on the programming design and construction of a Nature Center Facility and associated site improvements.	
Supporting Documentation:	Resolution No. R-2145 (Planning Consultant)	

Streets and Drainage Projects Summary

Project Title:	Seabourne Creek Regional Sports Complex – Big League Baseball Field	
Project Number:	CP1602	
Bid Award:	N/A	
Department:	Parks Department	
Staff:	Parks Director Executive Director of Community Development	
Engineer:	O’Malley Strand Associates, Inc.	
Contractor:	N/A	
Cost Estimate:	\$800,000	
Authorized Funding:	Parkland Dedication Funds	\$100,000
Proposed Funding:	Hotel/Motel Funds (Fund 212)	\$300,000
	Rosenberg Development Corporation	\$100,000
	Public Private Partnerships	TBD
Council Approval Date:	N/A	
Election District:	District 2	
Project Summary:	The Seabourne Creek Park Master Plan includes the addition of a big league baseball field at the Seabourne Creek Regional Sports Complex. The field will consist of a 400 feet center field and 325 feet sidelines with dugouts, scorekeeper’s stand, scoreboard, bleachers, irrigation and lighting.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Sidewalk – New Construction	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Project Director Public Works Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$450,000	
Authorized Funding:	RDC Project Fund (Fund 225) – FY2016	\$200,000
	RDC Project Fund (Fund 225) – FY2017	\$250,000
Council Approval Date:	N/A	
Election District:	N/A	
Project Summary:	<p>This project includes the construction of new sidewalks, which has been divided into two phases:</p> <p>Phase I includes the portion of the project approved during the FY2016 budget. Specific sidewalks for Phase I include:</p> <ul style="list-style-type: none">• 8th Street from Avenue M to Avenue N• Damon Street from Avenue N to Avenue K• Avenue N from Radio Lane to Damon Street <p>Phase II includes the portion of the project for the FY2017 budget and is proposed to include the following:</p> <ul style="list-style-type: none">• Reading Road from Town Center Blvd. to Avenue I• Radio Lane from Avenue N to Avenue I• Town Center Blvd. from Reading Road to Radio Lane.	
Supporting Documentation:	N/A	

Streets and Drainage Projects Summary

Project Title:	Spacek Road Improvements - Phase Two	
Project Number:	CP1212	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Project Director	
Engineer:	Landtech Consultants, Inc.	
Contractor:	N/A	
Cost Estimate:	*See Note Below	
Authorized Funding:	County Mobility 2007 Reimbursement (Fund 431)	\$505,265
	County Mobility (Mud 144) (Fund 431)	\$151,725
	County Mobility 2007 Available (Fund 431)	<u>\$968,392</u>
	Total	\$1,625,382
Proposed Fund:	Certificates of Obligation 2016	TBD
Council Approval Date:	N/A	
Election District:	District 4	
Project Summary:	In conjunction with Bryan Road, Spacek Road will be reconstructed from two (2) lane open ditch to four (4) lanes with concrete roadway, concrete curb and gutter, sidewalks, and underground storm drainage system. Phase two includes, reconstructing Spacek Road from Bryan Road to the northern end of the Oaks of Rosenberg subdivision. Replacing and upsizing the water and waste water lines will occur in conjunction with this road improvement project.	
Supporting Documentation:	N/A	

*Landtech Consultants, Inc. is currently working on an updated cost estimate.

Streets and Drainage Projects Summary

Project Title:	Spacek Road Improvements - Phase Three
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Assistant City Manager Project Director
Engineer:	Landtech Consultants, Inc.
Contractor:	N/A
Cost Estimate:	\$2,650,000
Proposed Funding:	TBD
Council Approval Date:	N/A
Election District:	District 4
Project Summary:	In conjunction with Bryan Road, Spacek Road will be reconstructed from two (2) lane open ditch to four (4) lanes with concrete roadway, concrete curb and gutter, sidewalks, and underground storm drainage system. Phase three includes, reconstructing Spacek Road from Biotics Drive to the northern end of the Oaks of Rosenberg subdivision. Replacing and upsizing the water and waste water lines will occur in conjunction with this road improvement project.
Supporting Documentation:	N/A

Streets and Drainage Projects Summary

Project Title:	State Highway 36 from I-69 to FM2218 (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Assistant City Manager
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Authorized Funding:	TxDOT
Council Approval Date:	April 15, 2014 by Resolution No. R-1782
Election District:	District 2
Project Summary:	This is a TxDOT funded project. The proposed improvements include four-lanes with raised concrete median. City properties (Civic Center and Seabourne Creek Regional Park) may be impacted by the additional right-of-way needed. City water and wastewater utility line adjustments will be required at the full expense of the City.
Supporting Documentation:	Resolution No. R-1782 (Right-of-Way Entry)

Streets and Drainage Projects Summary

Project Title:	Traffic Signal at Reading Road and Town Center Boulevard	
Project Number:	CP1503	
Bid Award:	N/A	
Department:	Public Works	
Staff:	Assistant City Manager Public Works Director	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$230,750	
Proposed Funding:	Developer (Fund 410)	\$115,375
	City of Rosenberg/RDC (Fund 225)	<u>\$115,375</u>
		\$230,750
Council Approval Date:	September 21, 2010 by Resolution No. R-1214 July 21, 2015 by Resolution No. R-2009	
Election District:	District 1 and 4	
Project Summary:	Per the development agreement between the City of Rosenberg and 16 Rose LTD, the City is required to install a traffic signal at the intersection of Town Center Boulevard and Reading Road. The Developer agrees to pay fifty percent (50%) of the engineering and construction cost. The Developer is required to make a payment to the City for one-half of the engineering and construction costs at the time any plats for development of phase two of the development plan are approved. The City Shall construct the traffic signal within 180 days of receiving the payment.	
Supporting Documentation:	Resolution No. R-1214 (Development Agreement) Resolution No. R-2009 (Development Agreement)	

Streets and Drainage Projects Summary

Project Title:	US Highway 59/I-69 Expansion within the City Limits (TxDOT)
Project Number:	N/A
Bid Award:	N/A
Department:	Public Works
Staff:	Assistant City Manager
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Proposed Funding:	TxDOT
Council Approval Date:	April 02, 2013 by Resolution No. R-1642 June 17, 2014 by Resolution No. R-1806
Election District:	District 2 and 4
Project Summary:	<p>This TxDOT project includes reconstructing US Highway 59 to Interstate 69 standards with additional lanes and new interchanges.</p> <p>Phase One includes improvements from Spur 10 to Reading Road.</p> <p>Phase Two is from Reading Road to FM 762.</p> <p>Phase Three is from Spur 10 to Beasley</p> <p>TxDOT will provide funding for engineering design and construction. The City will be responsible for the relocation of City utilities in Phase I and Phase II; however, cost for utility relocation will be reimbursed by TxDOT. Phase I, Phase II and Phase III are currently under construction.</p>
Supporting Documentation:	Resolution No. R-1642 (City Transportation Priorities) Resolution no. R-1806 (Local Enhancements)

Water/Wastewater Fund Projects Summary

Project Title:	Chloramine Conversion System (GRP)	
Project Number:	CP1513	
Bid Award:	2016-04	
Department:	Water/Wastewater	
Staff:	Assistant City Manager City Engineer	
Engineer:	Jones & Carter, Inc.	
Contractor:	WW Payton Corporation	
Cost Estimate:	Engineering Services	\$ 300,000
	Construction Contract	<u>1,400,000</u>
		\$1,700,000
Authorized Funding:	GRP Fund (Fund 520)	\$1,458,000
	CO 2015 Bond Fund (425)	<u>250,000</u>
		\$1,708,000
Council Approval Date:	April 7, 2015 by Resolution No. R-1952 February 16, 2016 by Resolution No. R-2107	
Election District:	City-wide	
Project Summary:	<p>The Alternate Water Project is required by Groundwater Reduction Mandates established by the Fort Bend Subsidence District. Such mandates require Rosenberg to reduce groundwater withdrawal by 30% of total water demand by October 1, 2016.</p> <p>Additional improvements to Rosenberg’s water distribution system will be necessary. To effectively blend the chloramine-treated surface water from the Brazosport Water Authority (BWA), it is necessary to convert the existing free chlorine disinfection system to a chloramine disinfection system at all of the City groundwater plants.</p>	
Supporting Documentation:	Resolution No. R-1952 (Engineering Services) Resolution No. R-2107 (Construction Contract)	

Water/Wastewater Fund Projects Summary

Project Title:	Water Plant No. 8 (GRP)	
Project Number:	CP1512	
Bid Award:	2015-18	
Department:	Water/Wastewater	
Staff:	City Engineer Assistant City Manager	
Engineer:	Jones & Carter, Inc.	
Contractor:	WW Payton Corporation	
Cost Estimate:	Engineering Services	\$ 586,000
	Construction Contract	<u>4,547,000</u>
		5,133,000
Authorized Funding:	GRP Projects Fund (Fund 520)	\$1,159,000
	CO 2015 Bond Fund (Fund 425)	<u>3,987,000</u>
		\$5,146,000
Council Approval Date:	April 7, 2015 by Resolution No. R-1951 December 15, 2015 by Resolution No. R-2072	
Election District:	ETJ	
Project Summary:	<p>The Alternate Water Project is required by Groundwater Reduction Mandates established by the Fort Bend Subsidence District. Such mandates require Rosenberg to reduce groundwater withdrawal by 30% of total water demand by October 1, 2016.</p> <p>The construction of Water Plant No. 8 is necessary for the City to take delivery of the treated surface water that will be provided by the Brazosport Water Authority. The water will be stored and pumped into the City's water distribution system from this facility. Water Plant No. 8 will be located within the boundaries of Fort Bend County Municipal Utility District No. 184 located along A. Meyer Road, between Burdett Road and Benton Road. MUD No. 184 previously agreed to convey a 3-acre water plant site to the City.</p>	
Supporting Documentation:	Resolution No. R-1951 (Engineering Services) Resolution No. R-2072 (Construction Contract)	

Water/Wastewater Fund Projects Summary

Project Title:	Lift Station No. 19 Replacement (Bryan Road)	
Project Number:	CP1408	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Utilities Director City Engineer	
Engineer:	Jones & Carter, Inc.	
Contractor:	N/A	
Cost Estimate:	3,000,000	
Authorized Funding:	Bryan/Spacek Road Impact Fee Fund (Fund 516)	\$ 383,000
	Sewer Impact Fee Fund (Fund 518)	<u>909,000</u>
		\$1,292,000
Proposed Funding:	Certificates of Obligation 2016	\$1,708,000
Council Approval Date:	November 17, 2015 by Resolution No. R-2069	
Election District:	District 4	
Project Summary:	<p>As development such as Brazos Town Center Phase Two and MUD No. 144 (Waterford Park) continues in this area, the existing facilities will reach capacity and have to be expanded. Development of the outlet mall project will also impact the lift station capacity.</p> <p>Development agreement fees have paid approximately \$380,000 towards this project. This project will need to be coordinated with the Bryan Road project.</p>	
Supporting Documentation:	Resolution No. R-2069 (Engineering Services)	

Water/Wastewater Fund Projects Summary

Project Title:	Lift Station No. 2 Replacement (Fiesta)	
Project Number:	CP1515	
Bid Award:	2016-10	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Utilities Director City Engineer	
Engineer:	Jones & Carter, Inc.	
Contractor:	N/A	
Cost Estimate:	Engineering Services Construction Contract	\$ 290,000 <u>2,178,308</u> \$2,468,308
Authorized Funding:	CO 2014 Bond Fund (Fund 423) CO 2015 Bond Fund (Fund 425)	\$ 600,000 <u>1,547,000</u> \$2,147,000
Proposed Funding:	Water/Wastewater Supplemental Fund	\$ 215,000
Council Approval Date:	July 21, 2015 by Resolution No. R-2006 May 17, 2016 by Resolution No. R-2141	
Election District:	District 1	
Project Summary:	In conjunction with the Wastewater Treatment Plant 1A Collection System project, this project will replace Lift Station No. 2, also known as the Fiesta lift station. This project is necessary to maintain compliance with TCEQ regulations and improve the sanitary sewer collection system in the Wastewater Treatment Plant No. 1A service area.	
Supporting Documentation:	Resolution No. R-2006 (Engineering Services) Resolution No. R-2141 (Construction Contract)	

Water/Wastewater Fund Projects Summary

Project Title:	North Side Water Improvements – Phase Four (CDBG)	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Utilities Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	Engineering Services	\$ 42,900
	Construction Contract	<u>355,300</u>
		\$398,200
Proposed Funding:	CDBG Grant Fund (Fund 216)	\$323,000
	Water/Wastewater Fund (Fund 501)	<u>75,200</u>
		\$398,200
Council Approval Date:	March 15, 2016 by Resolution no. R-2117	
Election District:	District 1	
Project Summary:	<p>This project would continue replacement of the water distribution system on the North side of Rosenberg. This proposed project will be Phase IV of a water infrastructure project originally approved by CDBG for funding in 2005 to improve potable water service and improve fire protection to the north side of Rosenberg. This rehabilitation project will offer relief of a long-standing deficiency in the City’s infrastructure.</p> <p>City will be required to match for engineering services and a portion of the construction cost in FY2017 Budget.</p>	
Supporting Documentation:	Resolution No. R-2117 (Application Submission)	

Water/Wastewater Fund Projects Summary

Project Title:	Reclaimed Water Distribution System – Phase Two (Seabourne Creek Park to Bryan Road)
Project Number:	N/A
Bid Award:	N/A
Department:	Water/Wastewater
Staff:	Assistant City Manager Utilities Director City Engineer
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	\$1,500,000
Proposed Funding:	TBD
Council Approval Date:	N/A
Election District:	District 4
Project Summary:	The Bryan Road expansion project will include an alternate bid for the installation of a reclaimed water distribution system which will connect the Bryan Road area to the pump station at Seabourne Creek Park. Based on the cost of the project and available funding, the City will consider expanding the reclaimed water distribution system to the Bryan Road area.
Supporting Documentation:	N/A

Water/Wastewater Fund Projects Summary

Project Title:	Sanitary Sewer SCADA Installations	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Utilities Director City Engineer	
Engineer:	N/A	
Contractor:	N/A	
Cost Estimate:	\$200,000	
Proposed Funding:	Water/Wastewater Supplemental Fund (Fund 515)	\$200,000
Council Approval Date:	N/A	
Election District:	Various	
Project Summary:	<p>This project will include the installation of a supervisory control and data acquisition (SCADA) system which has been identified as a critical element that is necessary to more efficiently manage and operate the sanitary sewer system. The use of SCADA technology to remotely monitor and operate the City's lift stations from a central location is also a key element to more efficient operations. This phase of the project includes the SCADA installations at twelve (12) lift stations throughout the sanitary sewer system. Additional phases will be necessary in the future to implement system wide SCADA technology.</p>	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Spacek Road Sewer Line	
Project Number:	CP1506	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Utilities Director City Engineer	
Engineer:	Landtech Consultants, Inc.	
Contractor:	N/A	
Cost Estimate:	3,000,000	
Authorized Funding:	Spacek Rd. Sewer Improvements (Fund 509)	\$1,300,000
Proposed Funding:	CO 2016 Bond Fund	\$1,700,000
Council Approval Date:	N/A	
Election District:	District 4	
Project Summary:	The existing sewer lines that serve Brazos Town Center Phase Two, MUD No. 144, and Spacek Road corridor are no longer adequate. With the continuation of new development, the existing line has exceeded capacity and must be upgraded. This improvement will be implemented with road improvements to Bryan Road and Spacek Road. MUD contributions are available to assist this project.	
Supporting Documentation:	N/A	

Water/Wastewater Fund Projects Summary

Project Title:	Utility Adjustments for I-69 Improvement Project (TxDOT)
Project Number:	CP1508, CP1510 and CP1511
Bid Award:	N/A
Department:	Water/Wastewater
Staff:	Assistant City Manager
Engineer:	N/A
Contractor:	N/A
Cost Estimate:	N/A
Proposed Funding:	TxDOT
Council Approval Date:	September 2, 2014 by Resolution No. R-1852 September 2, 2014 by Resolution No. R-1853 January 20, 2015 by Resolution No. R-1899
Election District:	District 2 and 4
Project Summary:	<p>The reconstruction of US Highway 59 to interstate standards will require utility relocations. The City will be responsible for some of the utility relocations but the cost will be reimbursed by TxDOT.</p> <p>The majority of the water and sanitary sewer line relocations have been included in the TxDOT construction contract, with the exception of one large diameter sanitary sewer line that is adjacent to but outside the proposed TxDOT right-of-way. A formal utility agreement has been executed by the City and TxDOT. This project, CP1508 – Sanitary Sewer Relocation (Bamore to Fairgrounds), is complete and all costs will be reimbursed by TxDOT.</p> <p>Two other projects, CP1510 – I-69 Utility Adjustments (Spur 10 to Reading Road) and CP1511 – I-69 Utility Adjustments (Reading Road to FM 762), are the responsibility of TxDOT, per formal utility agreements. The agreements for CP1510 and CP1511 have been executed by both the City and TxDOT. However, the City will have some expenses associated with these projects that will also be reimbursed by TxDOT. Construction is in progress for these two projects.</p>
Supporting Documentation:	Resolution No. R-1852 (TxDOT Utility Agreement) Resolution No. R-1853 (TxDOT Utility Agreement) Resolution No. R-1899 (Construction Contract)

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 1A Collection System – Phase Two	
Project Number:	CP1514	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Project Director	
Engineer:	Kelly Kaluza & Associates, Inc.	
Contractor:	T Construction LLC	
Cost Estimate:	Engineering Services	\$ 501,970
	Construction Contract	<u>1,947,289</u>
		\$2,449,259
Authorized Funding:	CO 2014 Bond Fund (Fund 423)	\$ 496,500
	CO 2015 Bond Fund (Fund 425)	<u>2,000,000</u>
		\$2,496,500
Council Approval Date:	July 21, 2015 by Resolution No. R-2005 November 17, 2015 by Resolution No. R-2071 April 19, 2016 by Resolution No. R-2136	
Election District:	District 1	
Project Summary:	This project will continue replacement of the aging sanitary sewer collection system in the Wastewater Treatment Plant# 1A service area. This area has been experiencing issues with stoppages due to deteriorated, collapsed or missing pipe and inflow and infiltration during rainfall events. These improvements are necessary to maintain compliance with TCEQ regulations.	
Supporting Documentation:	Resolution No. R-2005 (Engineering Services) Resolution No. R-2071 (Additional Engineering Services) Resolution No. R-2136 (Construction Contract)	

Water/Wastewater Fund Projects Summary

Project Title:	Wastewater Treatment Plant 1A Collection System – Phase Three	
Project Number:	N/A	
Bid Award:	N/A	
Department:	Water/Wastewater	
Staff:	Assistant City Manager Project Director	
Engineer:	Kelly Kaluza & Associates, Inc.	
Contractor:	N/A	
Cost Estimate:	\$5,000,000	
Proposed Funding:	Certificates of Obligation 2017	\$5,000,000
Council Approval Date:	N/A	
Election District:	District 1	
Project Summary:	This project will continue replacement of the aging sanitary sewer collection system in the Wastewater Treatment Plant# 1A service area. This area has been experiencing issues with stoppages due to deteriorated, collapsed or missing pipe and inflow and infiltration during rainfall events. These improvements are necessary to maintain compliance with TCEQ regulations.	
Supporting Documentation:	N/A	

RESOLUTION NO. R-2178

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING CAPITAL IMPROVEMENT PLAN PRIORITIES FOR FY2017.

* * * * *

WHEREAS, the City staff of the City of Rosenberg has identified its priorities for Capital Improvement Projects; and,

WHEREAS, the Interim City Manager has recommended thirty-one (31) Capital Improvement Projects to be addressed in FY2017; and,

WHEREAS, the FY2017 Budget will include funding for the majority of the recommended Capital Improvement Projects and recommendations for funding other projects; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

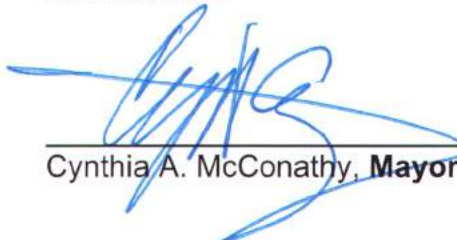
Section 1. City Council hereby approves the FY2017 Capital Improvements Plan for the City of Rosenberg which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 5th day of July 2016.

ATTEST:


Linda Ceremosek, **City Secretary**

APPROVED:


Cynthia A. McConathy, **Mayor**



FY2017 CAPITAL IMPROVEMENT PROJECTS

GENERAL/STREETS AND DRAINAGE PROJECTS

1. **4th Street Extension Project**
2. Avenue B Connection from 8th Street to River Road
3. **Avenue G Connector to Frost Street**
4. Bamore Road Connector to I-69
5. Bryan Road
6. **Drainage Improvements East of Lane Drive**
7. Dry Creek Drainage Improvements
8. **Fairgrounds Road Bridge Replacement at Seabourne Creek (TxDOT)**
9. FM 2218 from I-69 to State Highway 36 (TxDOT)
10. Old Richmond Road/Jeanetta Street and Avenue F Drainage
11. Railroad Quiet Zones
12. **Reading Road Center Turn Lane (Industrial to Allwright)**
13. **Seabourne Creek Park Nature Center**
14. **Seabourne Creek Regional Sports Complex – Big League Baseball Field**
15. **Sidewalks – New Construction**
16. Spacek Road Improvements – Phase II
17. **Spacek Road Improvements – Phase III**
18. State Highway 36 from I-69 to FM2218 (TxDOT)
19. Traffic Signal at Reading Road and Town Center Boulevard
20. US Highway 59/I-69 Expansion within the City Limits (TxDOT)

WATER AND WASTEWATER PROJECTS

Alternate Water Projects (GRP):

21. Chloramine Conversion System (GRP)
22. Water Plant No. 8 (GRP)

Other Water and Wastewater Projects:

23. Lift Station No. 19 Replacement (Bryan Road)
24. Lift Station No. 2 Replacement (Fiesta)
25. **North Side Water Improvements – Phase Four (CDBG)**
26. **Reclaimed Water Distribution System – Phase II (Seabourne Creek Park to Bryan Road)**
27. **Sanitary Sewer SCADA Installations**
28. Spacek Road Sewer Line
29. Utility Adjustments for I-69 Improvement Project (TxDOT)
30. WWTP 1A Collection System – Phase Two
31. **WWTP 1A Collection System – Phase Three**

RESOLUTION NO. R-2179

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, APPROVING CAPITAL IMPROVEMENT PLAN PRIORITIES FOR FY2018 TO FY2021.

* * * * *

WHEREAS, the City Council of the City of Rosenberg recognizes that certain Capital Improvement Projects are necessary and beneficial for the development and improvement of City infrastructure and facilities; and,

WHEREAS, the City Council, Interim City Manager, and staff have attempted to identify those specific Capital Improvement Projects appropriate for the needs of the City and its citizens; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:


Section 1. The City Council, Interim City Manager, and staff have established priorities for certain projects, namely the Capital Improvement Plan, to implement said development and improvement projects for the Fiscal Years 2018 through 2021.

Section 2. A copy of said improvements is attached hereto as Exhibit "A" and made a part hereof for all purposes.

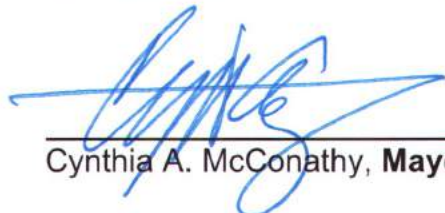
PASSED, APPROVED, AND RESOLVED this 5th day of July 2016.

ATTEST:

APPROVED:



Linda Cernosek, **City Secretary**



Cynthia A. McConathy, **Mayor**



CAPITAL IMPROVEMENT PLAN FY2018 – FY2021

FY2018

General Projects

Aquatics Center in Seabourne Creek Park
Civic Center/Seabourne Creek Park Parking Lot Expansion
FM 2218 Entrance Road into Seabourne Creek Park
Municipal Facilities Improvements
Fire Station and Emergency Operations Center

Streets and Drainage

Avenue F Downtown Parking Lot Phase Two
Dry Creek Drainage Improvements
Ricefield Road Bridge Replacement at Dry Creek

Water and Wastewater

Automatic Transfer Switch and Backup Generator as WWTP # 1A
Avenue G Water Line and Fire Hydrant Improvements
SCADA Installations
Sewer Line Vacuum Cleaning Equipment
Water Line Extension and Connection from Bonbrook to Bridlewood (GRP)

FY2019

General Projects

Seabourne Creek Sports Park

Streets and Drainage

FM 723 from Avenue D to FM 359 (TxDOT)
3rd Street at Intersection with Avenue M

Water and Wastewater

Lamar High School Reclaimed Water Project
SCADA Installations
Upgrade Wastewater Lift Stations

FY2020

General Projects

- Brazos River Trail Project
- Public Safety Enhancement Project
- Wireless Network (Police)
- Zone 8 Park Development

Streets and Drainage

- Avenue D Street Paving and Drainage
- Avenue N Reconstruction (FM 2218 to Jones)
- Brooks Avenue
- Downtown Sidewalks
- Herndon Drive and Mustang Avenue
- Radio Lane Reconstruction (Avenue I to Avenue N)

Water and Wastewater

- Cottonwood Subdivision Waterline Extension

FY2021

General Projects

- N/A

Streets and Drainage

- Klauke Road Extension
- New Sidewalk Plan

Water and Wastewater

- N/A

Supplemental Information

Ordinance No. 2016 - 28 Adopting Budget
Ordinance No. 2016 - 29 Ad Valorem Tax Levy
Financial Management Policies
Acronyms and Glossary of Terms
Photo Key

16 \ 17



SUPPLEMENTAL INFORMATION

The Supplemental Information includes the budget ordinance, the tax rate ordinance, financial management policies, acronyms, and the glossary of terms.

ORDINANCE NO. 2016-28

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ROSENBERG, TEXAS, BUDGET FOR THE FISCAL YEAR 2016-2017; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, within the time and in the manner required by law, the Interim City Manager of the City of Rosenberg (the "City") has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all City departments, divisions and offices for the fiscal year beginning October 01, 2016, and ending on September 30, 2017; and,

WHEREAS, such budget was timely filed with the City Secretary, has been available for inspection, was submitted to City Council, and a public hearing on such budget was held by City Council on August 23, 2016, after proper notice having been given in accordance with law; and,

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and,

WHEREAS, a copy of such budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget described in the preamble of this Ordinance, a summary of which is attached hereto as Exhibit "A" and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which shall read as follows: "The Official Budget of the City of Rosenberg, Texas, for the Fiscal Year Beginning October 01, 2016, and ending September 30, 2017." Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, the several amounts specified for the various purposes named in said budget are hereby appropriated to and for such purposes.

Section 4. The Interim City Manager is hereby directed to file a copy of the budget with all agencies pursuant to Section 9.11 of the City's home-rule charter, as amended.

Section 5. The requirement in Section 3.10 of the City's home-rule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

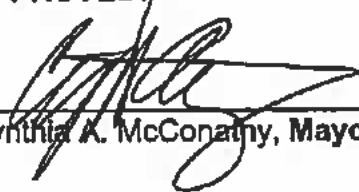
PASSED AND APPROVED by a vote of 6 "ayes" in favor and 1 "noes" against on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 6th day of September 2016.

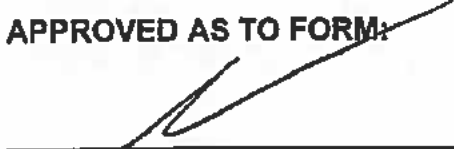
<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor Cynthia A. McConathy	<u>X</u>	<u> </u>	<u> </u>
Council Member William T. Benton	<u> </u>	<u>X</u>	<u> </u>
Council Member Amanda J. Barta	<u>X</u>	<u> </u>	<u> </u>
Council Member Jimmie J. Peña	<u>✓</u>	<u> </u>	<u> </u>
Council Member Susan Euton	<u>✓</u>	<u> </u>	<u> </u>
Council Member Alice Jozwiak	<u>X</u>	<u> </u>	<u> </u>
Council Member Lynn Moses	<u>✓</u>	<u> </u>	<u> </u>



ATTEST:

 Linda Gemrosek, CITY SECRETARY

APPROVED:

 Cynthia A. McConathy, Mayor

APPROVED AS TO FORM:

 Scott Tschirhart, City Attorney
 Denton Navarro Rocha Bernal Hyde & Zech, P.C.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2016	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2017
	Note (1)			
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	\$ 15,326,054	\$ 28,322,625	\$ 29,225,241	\$ 14,423,439
SPECIAL REVENUE FUNDS:				
Hotel/Motel Fund	1,715,009	600,100	1,043,757	1,271,352
Municipal Court Technology Fund	12,991	18,010	20,900	10,101
Beautification Fund	80,285	24,100	15,000	89,385
Law Enforcement Fund	199,949	50	152,064	47,935
Community Development Block Grant Fund	68,309	398,200	398,200	68,309
Police Asset Forfeiture Fund	31,197	-	10,000	21,197
Park Land Dedication Fund	64,177	5,200	-	69,377
Juvenile Case Management Fund	167,365	21,060	31,130	157,295
Municipal Court Child Safety Fund	187,047	36,065	59,465	163,647
Municipal Court Building Security Fund	-	10,000	10,000	-
MUD Fire Services Fund	834,314	791,000	1,015,000	610,314
Police Federal Forfeiture Fund	135,918	-	79,000	56,918
PEG Fund	102,375	70,000	115,000	57,375
Fire Station No. 3 Operating Fund	47,145	1,209,869	1,257,014	0
Subtotal	3,646,081	3,183,654	4,206,531	2,623,205
DEBT SERVICE FUND	5,210,490	8,125,961	8,125,961	5,210,490
CAPITAL PROJECTS FUNDS	33,358	904,615	902,515	35,458
TOTAL GOVERNMENTAL FUNDS	24,215,983	40,536,855	42,460,247	22,292,592
PROPRIETARY FUND TYPES:				
ENTERPRISE FUNDS:				
Water & Wastewater Fund:				
Operating Funds	6,441,540	9,806,991	9,806,991	6,441,540
Restricted Funds	4,662,853	3,594,600	3,790,882	4,466,571
Civic Center Fund	82,309	427,850	502,850	7,309
Subtotal	11,186,702	13,829,441	14,100,723	10,915,420
INTERNAL SERVICE FUNDS:				
Insurance Fund	643,134	3,070,059	3,107,059	606,134
Fleet Replacement Fund	3,656,302	738,143	670,000	3,724,445
Technology Fund	167,149	532,450	532,350	167,249
Subtotal	4,466,585	4,340,652	4,309,409	4,497,828
TOTAL PROPRIETARY FUNDS	15,653,287	18,170,093	18,410,133	15,413,248
COMPONENT UNITS:				
Rosenberg Development Corporation	3,923,666	3,750,610	4,787,845	2,886,431
GRAND TOTAL	\$ 43,792,936	\$ 62,457,559	\$ 65,658,225	\$ 40,592,271

Notes:

(1) - Total beginning reserves, including restricted reserves.

ORDINANCE NO. 2016-29

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF ROSENBERG, TEXAS, FOR THE YEAR 2016; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th, or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and,

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and,

WHEREAS, the proposed tax rate for the current tax year of the City of Rosenberg, Texas, consists of two components: a tax rate for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year, as set forth in Section 5 of this ordinance; and,

WHEREAS, City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and,

WHEREAS, City Council finds that all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. There is hereby levied, for the tax year 2016, to fund the City's fiscal year 2016-2017 municipal budget, an ad valorem tax at the total rate of forty-seven cents (\$0.470000) on each one hundred dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad

valorem tax is authorized by law to be levied by the City of Rosenberg, Texas. Said tax being so levied and apportioned to the specific purposes here set forth:

1) For the maintenance and operations expenditures of the City (General Fund), \$0.255662 on each \$100 valuation of property; and

2) For interest and sinking fund, \$0.214338 on each \$100 valuation of property.

All such taxes shall be assessed and collected in current money of the United States of America.

Section 3. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

Section 4. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.89 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$38.37.

Section 5. All ad valorem taxes levied hereby, in the total amount of forty-seven cents (\$0.470000) on each one hundred dollars (\$100.00) of assessed valuation, as reflected by Sections 2 hereof, shall be due and payable on or before January 31, 2017. All ad valorem taxes due the City of Rosenberg, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 6. All taxes shall become a lien upon property against which assessed, and the Fort Bend County as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the

payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City.

Section 7. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

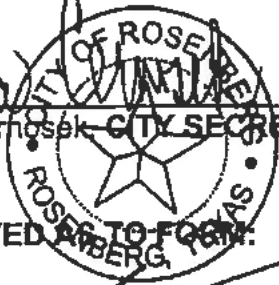
Section 9. The requirement in Section 3.10 of the City of Rosenberg's home-rule charter that ordinances be read on two separate days is hereby dispensed with by an affirmative vote of five or more of the Council Members, and this Ordinance shall take effect upon its adoption.

PASSED AND APPROVED by a vote of 6 "ayes" in favor and 1 "noes" against on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on this, the 6th day of September 2016.

<u>Council Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Abstained</u>
Mayor Cynthia A. McConathy	✓		
Council Member William T. Benton		✓	
Council Member Amanda J. Barta	✓		
Council Member Jimmie J. Peña	✓		
Council Member Susan Euton	✓		
Council Member Alice Jozwiak	✓		
Council Member Lynn Moses	✓		

ATTEST:

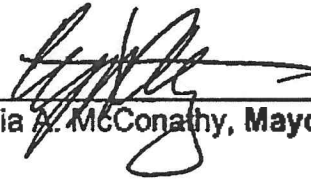

Linda Cernosek — CITY SECRETARY



APPROVED AS TO FORM:

Scott Tschirhart, City Attorney
Denton Navarro Rocha Bernal Hyde & Zech, P.C.

APPROVED:


Cynthia A. McConathy, Mayor

**CITY OF ROSENBERG
2016-17 BUDGET**

FINANCIAL MANAGEMENT POLICIES

Section 1. General Guidelines.

- 1.1 The City will establish and maintain a high standard of accounting practices. The City's accounting system shall conform to generally accepted governmental accounting principles (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB) for governmental entities.
- 1.2 The City will prepare and maintain in a current status written procedures relating to each financial management area.
- 1.3 The Mayor/City Council shall appoint an Audit/Finance Committee whose members shall serve terms of one (1) year. The Committee will be responsible for recommending a certified public accounting firm, as well as monitoring the independent audit process and making suggestions regarding internal controls within the City. Members of the Committee shall be comprised of three members of the City Council. Committee staff members will be the City Manager, Finance Director, and Budget Analyst.
- 1.4 Every three to five years, the City will issue a request for proposal to choose an auditor for a period of three years, with an optional one-time two-year extension.
- 1.5 These financial management guidelines shall remain in effect until amended by the City Council. In addition, these guidelines shall be reviewed at least annually by the Audit/Finance Committee.

Section 2. Operating Budgets.

- 2.1 Annual estimates of revenue in both the general fund and enterprise funds shall be based on historical trends and a reasonable expectation of growth. A conservative approach shall be observed in estimating revenues, so that revenue estimates will not be overstated.
- 2.2 The adoption of a balanced budget, where current resources (current revenues plus fund balances or reserves) shall be required. Current resources will equal or exceed current expenditures for each individual fund.
- 2.3 Fund balances or reserves of operating funds at the end of each fiscal year shall be at least twenty percent (20%) of the fund operating expenditures (excluding non-recurring expenditures), or seventy-two days (72) of total fund operating expenditures for the same fiscal year.
- 2.4 The City should endeavor to maintain a diversified and stable revenue base in order to prevent overall revenue shortfalls as a result of periodic fluctuations in any one revenue source. Each existing and potential revenue source will be re-examined annually.
- 2.5 The City shall use non-recurring resources (one-time revenues), including reserves and fund balances, to fund non-recurring (one-time) expenditures. Recurring (on-going) revenues shall be used to fund recurring (on-going) expenditures.

**CITY OF ROSENBERG
2016-17 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 2.6 User charges, rates and fees shall be established at a level related to the cost of providing the services. These charges, rates and fees shall be reviewed annually in order to determine the appropriate level of funding anticipated to support the various related activities.
- 2.7 Rates for water and sewer enterprise activities shall be fixed and maintained at levels sufficient to ensure that annual revenues will be available to pay all direct and indirect costs of the enterprise activity, including costs of operation, capital improvements, maintenance, principal and interest requirements on outstanding debt, and interest and sinking fund and reserve fund requirements.
- 2.8 Net earnings of the enterprise funds for any fiscal period shall be at least 1.25 times the average annual principal and interest requirements of outstanding debt. Net earnings shall be defined to include non-operating revenues available for debt service, excluding depreciation and transfers to other funds.
- 2.9 Budgets of operating funds shall provide for costs of fully maintaining all City facilities.
- 2.10 The City shall follow a policy of aggressively pursuing the collection of current and delinquent ad valorem taxes, and shall strive to maintain a current ad valorem tax collection rate equal to or exceeding 95 percent (95%) of the current levy.
- 2.11 Sound appraisal procedures and practices will be monitored by the City in order to keep property values current. The City will annually review the various levels of property tax exemptions and abatements which may be optionally granted by the City.
- 2.12 Transfers from enterprise activities to the general fund for administrative services, in-lieu-of tax payments, and dividends shall not exceed the estimated costs incurred by the general fund in providing such services. The basis for each transfer shall be fully explained each year in the proposed budget.
- 2.13 A contingency budget, to be used in the case of unforeseen items of expenditures, shall be established in accordance with Section 9.14 of the Rosenberg City Charter. Provision shall be made in the annual budget and in the appropriation ordinances for a contingency appropriation of not more than three (3) percent of total General fund operating expenditures. Expenditures from this contingency appropriation shall be made only in case of established emergencies, as authorized by the City Council.
- 2.14 A proposed budget for all funds shall be submitted by the City Manager between sixty (60) and ninety (90) days prior to the beginning of the ensuing fiscal year. The proposed budget shall be filed in the Office of the City Secretary, and be available for review and inspection by interested citizens during normal business hours.
- 2.15 Annual fixed-dollar budgets are adopted for all funds except for capital project and trust funds for the period beginning October 1 and ending September 30 of the following year. Project-based budgets for capital projects are adopted on a project basis, and not on a fiscal year basis.

**CITY OF ROSENBERG
2016-17 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 2.16 All budget appropriations (except for capital projects) lapse at year-end (September 30). Any encumbered appropriations at year-end may be re-appropriated by the City Manager in the ensuing fiscal year. Such re-appropriations shall be subsequently reported to City Council.
- 2.17 All budgets shall be adopted on a basis of accounting consistent with GAAP, as applied to governmental entities, with the exception of Enterprise and Internal Service funds. Revenues are budgeted when they become measurable and available. Expenditures are charged against the budget when they become measurable, or when a liability has been incurred and the liability is expected to be liquidated with available current resources. Outstanding encumbrances at year-end are re-appropriated in the budgets of the ensuing fiscal year. For Enterprise and Internal Service funds, depreciation is not budgeted, and capital improvements and debt service principal payments are budgeted as expenditures/expenses.
- 2.18 The budget shall be adopted at the legal level of control which is the department within the individual fund. Expenditures may not exceed the legal level of control at the department level within an individual fund without the approval of the City Council. The City Manager is authorized to transfer appropriations within a department in an individual fund in accordance with these policy guidelines. Except in emergency situations, and only upon prior approval by the City Council, no department shall exceed appropriations.
- 2.19 Authority to transfer appropriations within a department. The City Manager may approve transfers of unencumbered appropriations between general classifications of expenditures within a department, provided the transfer amounts do not result in a net increase in total appropriations, and further provided that no amounts shall be transferred from or to any capital outlay line-item accounts. All transfers within a department shall be reported to the City Council at the next regularly scheduled City Council meeting.
- 2.20 Authority to transfer appropriations between a fund/department. Transfer of unencumbered appropriations in general classifications of expenditures between funds or departments shall be approved only by the City Council. The City Council shall also approve any budget modification(s) resulting in a net increase in appropriations, or any proposed use of contingency funds.
- 2.21 The City will strive to receive and retain the Distinguished Budget Presentation Award presented annually by the Government Finance Officers Association (GFOA).
- 2.22 Budgets of Enterprise and Internal Service funds shall be self-supporting, i.e., current revenues (including retained earnings) will equal or exceed current expenditures (excluding depreciation).
- 2.23 Contingency reserves should be maintained at a level sufficient to provide for unanticipated expenditures of a non-recurring nature.

**CITY OF ROSENBERG
2016-17 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 2.24 Budgets of Enterprise and Internal Service funds are prepared on a working capital basis, whereby depreciation expenses are not budgeted and capital outlay and debt service principal payments are budgeted as expenses.
- 2.25 Budgets shall integrate performance measures, goals and objectives, service levels and productivity measures where appropriate, and provide a means of measuring and monitoring performance, goals and productivity.
- 2.26 The proposed budget should disclose both a "current services level" and an "expanded services level" separately. Current services level is that level of funding necessary to provide the same level of services for the upcoming fiscal year that is currently being provided. Expanded services level includes funding requests associated with new or expanded service(s), additional personnel or new capital.

Section 3. Capital Improvements.

- 3.1 The City will develop and maintain a five-year plan for capital improvements. This plan shall be reviewed at least annually by the City Council. Capital improvements for planning purposes shall be considered all land, land improvements, building projects, infrastructure (i.e., streets, water and wastewater improvements) and equipment exceeding \$100,000 in cost.
- 3.2 All capital improvements should be made in accordance with the five-year plan as adopted by or presented to the City Council.
- 3.3 The City Council shall adopt an annual capital budget based on the approved five-year capital improvement plan. This capital budget shall identify the sources of funding for each capital project authorized for the ensuing fiscal year. Assessments and pro-rata charges may be applied where applicable to fund capital projects.
- 3.4 The City's capital improvement program shall be coordinated with the operating budgets. Operating costs associated with each capital improvement project will be identified in the capital budget and included in the appropriate operating budget if the project is authorized.
- 3.5 A capital project status report shall be prepared for the City Council each quarter.
- 3.6 Interest earnings on bond proceeds shall be credited to the appropriate capital project fund.

Section 4. Debt Management.

- 4.1 Long-term debt shall not be incurred to finance current operations. Long-term debt shall be defined as debt requiring more than five years to retire. Short-term or interim debt shall be defined as debt requiring five (5) years or less to retire, and may be used to fund purchases of machinery, equipment (including office equipment) and vehicles.
- 4.2 When any debt is issued to finance capital improvements, the City shall retire the debt within a period not to exceed the expected useful life of the projects or improvements being financed.

**CITY OF ROSENBERG
2016-17 BUDGET**

FINANCIAL MANAGEMENT POLICIES

- 4.3 The average maturity of each general obligation bond issue shall not exceed twenty (20) years.
- 4.4 Total debt service requirements (principal and interest) in any fiscal year should generally not exceed twenty-five (25) percent of total expenditures/expenses.
- 4.5 Total direct debt shall not exceed ten (10) percent of the assessed value of taxable property.
- 4.6 The City shall maintain good communications with the major bond rating agencies concerning the City's financial condition, and shall follow a policy of full disclosure in every financial report and official bond statement. The City will maintain sound fiscal management practices to maintain and improve current bond ratings.
- 4.7 Interest and sinking fund and/or debt reserve balances shall be maintained at the minimum of the following: (a) equal to fifty (50) percent of the ensuing year's principal and interest requirements; or, (b) in accordance with the City's most restrictive bond ordinances and/or covenants.

Section 5. Financial Reporting.

- 5.1 The City will strive to receive and retain the Certificate of Achievement for Excellence in Financial Reporting awarded annually by the Government Finance Officers Association of the United States and Canada (GFOA).
- 5.2 An annual independent financial audit shall be performed by a properly licenses independent public accounting firm, and results of this audit will be presented to the City Council by March 31 of the following year in the form of a Comprehensive Annual Financial Report (CAFR), in accordance with GAAP and governmental accounting, auditing and financial reporting (GAAFR) requirements.
- 5.3 Timely interim financial reports will be produced for department managers for internal purposes. Departmental reports comparing budget to actual amounts shall be prepared by the Finance Department in a timely manner.
- 5.4 Financial statements shall be prepared on a monthly basis and made available to the City Council in a condensed format. Financial statements shall be prepared and presented to the City Council as a formal agenda item on a quarterly basis.

Section 6. Purchasing.

- 6.1 The Finance Director shall be responsible for maintaining written purchasing policies and procedures in accordance with State statutes, City ordinances and these policies.
- 6.2 Generally, purchases are authorized as follows:
 - 6.2.1 The Finance Director and the Department Head may approve purchases for \$5,000 or less.

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- 6.2.2 Purchases exceeding \$5,000 but less than \$50,000 will require detailed purchasing specifications, and must be approved by the Department Head, the Finance Director and the City Manager.

- 6.2.3 Purchases exceeding \$50,000 will be subject to competitive bidding requirements and may be approved only by the City Council. Formal competitive bids shall be required for all purchases in excess of those limits established by State statutes. Purchases below State statute limitations may be approved by the Department Head and Finance Director, and/or the City Manager in accordance with City statutes and written purchasing policies and procedures.

- 6.3 Lease purchase agreements shall only be used to finance capital items with a purchase price exceeding \$25,000 and a useful life of at least three years. All lease purchase agreements in excess of limits established by State statutes will be awarded by City Council.

- 6.4 All City purchases should be made locally, to the extent possible.

- 6.5 The City will enter into interlocal agreements, whenever practical, with entities such as the State of Texas, Houston-Galveston Area Council of Governments, or Fort Bend County in order to take advantage of purchasing contracts with favorable pricing arrangements.

Section 7. Cash and Investments.

- 7.1 The Finance Director shall be responsible for maintaining written policies and procedures for all areas of cash and investments, in accordance with State statutes, City ordinances and these policies.

- 7.2 The City will enter into a depository agreement with one or more banks for a specified period of time and specified fees for banking services. The term of each depository agreement shall not exceed five (5) years unless otherwise approved by the City Council.

- 7.3 Collection, deposit and disbursement of all funds will be scheduled to ensure maximum cash availability and investment earnings.

- 7.4 The City will obtain the best possible return on cash investments consistent with State laws and the City's investment policy.

- 7.5 The City will utilize the consolidated (pooled) cash method of accounting for cash, whereby multiple accounting funds are accounted for in one consolidated (pooled) cash bank account. Consolidated or pooled cash will enhance the City's ability to effectively manage the City's investment portfolio, through controlled receipts and disbursements functions.

Section 8. General Accounting Guidelines.

- 8.1 The City Manager is authorized to write off utility accounts less than \$1,000 which have been delinquent for more than 120 days. These accounts will be aggressively pursued for

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FINANCIAL MANAGEMENT POLICIES

collection by any lawful and available means. Accounts which are in bankruptcy status, involving a claim of \$1,000 or less, which requires the City to make an election to the bankruptcy court, will be referred to the City Manager, with a recommendation by the City Attorney. The City Manager shall report all utility write-offs to City Council at the next regularly scheduled City Council Meeting. All accounts involving amounts greater than \$1,000 shall be referred directly to City Council for write off, or further recommended action.

Section 9. Fund Balance.

- 9.1 Fund Balance is essential to the preservation of financial integrity of the City and is fiscally advantageous for both the City and the citizens. This section provides guidance concerning the desired level of fund balance maintained by the City to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.
- 9.2 Fund Balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund. GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:
- 9.2.1 **Non-spendable Fund Balance** – amounts that are not in a spendable form (e.g., inventory, pre-paid expenses, or are legally or contractually required to be maintained intact (e.g. permanent fund principal).
- 9.2.2 **Restricted Fund Balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g. Debt Service, Capital Projects, State and Federal Grants or donations).
- 9.2.3 **Committed Fund Balance** – amounts that can be used only for specific purposes determined by a formal action of City Council (Council). Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g. Council’s commitment in connection with future construction projects).
- 9.2.4 **Assigned Fund Balance** – amounts intended to be used by the government for specific purposes. Intent can be expressed by Council or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

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FINANCIAL MANAGEMENT POLICIES

- 9.2.5 **Unassigned Fund Balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.

- 9.3 The responsibility for designated funds to specific classifications shall be as follows:
 - 9.3.1 **Committed fund Balance** – The Rosenberg City Council is the governing body’s highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by City Council.

 - 9.3.2 **Assigned Fund Balance** – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approve by this fund balance policy.

ACRONYMS AND GLOSSARY OF TERMS

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ACRONYMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this list of acronyms has been included in the budget document.

A

A/C: Air Conditioning
ACM: Assistant City Manager
ADA: Americans with Disability Act
ASE: Automotive Service Excellence

B

BTC: Brazos Town Center
BWA: Brazosport Water Authority

C

CAD: Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CDBG: Community Development Block Grant
CFBCA: Central Fort Bend Chamber Alliance
CID: Criminal Investigation Division
CIP: Capital Improvements Program
CJD: Criminal Justice Division
CM: City Manager
CO: Certificate of Obligation
CP: Capital Project
CPI: Consumer Price Index
CPR: Cardiopulmonary Resuscitation

D

DPS: Department of Public Safety
DSC: Driver Safety Course

E

ED: Economic Development
EDMS: Electronic Document Management Systems
EMS: Emergency Medical Safety
EOC: Emergency Operations Center
EPA: Environmental Protection Agency
ETJ: Extraterritorial Jurisdiction
ETR: Effective Tax Rate

F

FFII: Firefighter II
FLSA: Fair Labor Standards Act
FM: Farm to Market
FTE: Full Time Equivalent
FY: Fiscal Year

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ACRONYMS

G

GAAP: Generally Accepted Accounting Principles
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GASB: Governmental Accounting Standards Board
GFBEDC: Greater Fort Bend Economic Development Council
GFOA: Government Finance Officers Association
GIS: Geographic Information System
G/L: General Ledger
GO: Certificate of General Obligation
GPS: Global Positioning System
GRP: Groundwater Reduction Plan

H

HGAC: Houston-Galveston Area Council
HOA: Home Owners Association
HOT: Hotel/Motel Occupancy Tax
HR: Human Resources
HUB: Historically Underutilized Business
HUD: Department of Housing and Urban Development
HVAC: Heating, Ventilation and Air Conditioning

I

I69: Interstate 69
ISO: Insurance Service Office
ITIL: Information Technology Infrastructure Library
IVR: Interactive Voice Response System

K

KRB: Keep Rosenberg Beautiful

L

LCISD: Lamar Consolidated Independent School District
LEOSE: Law Enforcement Officer Standards and Education
LF: Linear Feet
LLEBG: Local Law Enforcement Block Grant

M

M&O: Maintenance and Operations
MUD: Municipal Utility District

O

O&M: Operating and Maintenance
O/T: Other Than

CITY OF ROSENBERG, TEXAS 2016-17 BUDGET

ACRONYMS

P

PC/LAN: Personal Computer/Local Area Network
PDF: Portable Document Format
PEG: Public, Educational, and Governmental Access Television
PPE: Personal Protective Equipment

R

RCC: Rosenberg Civic Center
RDC: Rosenberg Development Corporation
RFP: Request for proposal
ROW: Right of Way
RRLGC: Richmond Rosenberg Local Government Corporation

S

SCADA: Supervisory Control and Data Acquisition
SCRSC: Seabourne Creek Regional Sports Complex
S&D: Street & Drainage
SECO: State Energy Conservation Office
SIB: State Infrastructure Bank
SRO: School Resource Officer
SWAT: Special Weapons and Tactics
SWOT: Strengths, Weaknesses, Opportunities and Threats
SWWC: Southwest Water Company

T

TAMIO: Texas Association of Municipal Information Officers
TCEQ: Texas Commission on Environmental Quality
TEEX: Texas Engineering Extension Service
TIRZ: Tax Increment Reinvestment Zone
TMCCP: Texas Municipal Clerk's Certification Program
TML: Texas Municipal League
TMRS: Texas Municipal Retirement System
TWDB: Texas Water Development Board
TXDOT: Texas Department of Transportation

V

VLAN: Virtual Local Area Network

W

WFBMD: West Fort Bend Management District
WWTP: Wastewater Treatment Plant
W/WW: Water/Wastewater

Y

YMCA: Young Mens Christian Association

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the budget document in understanding these terms, this glossary has been included in the budget document.

ACCOUNT NUMBER: A set of accounts used in the general ledger by the City to indicate the fund, department, activity and object code, if applicable, of a revenue or expenditure item.

ACCRUAL BASIS OF ACCOUNTING: The recording of financial transactions for the City in the periods in which they occur, rather than only in the periods in which cash is received or paid. For example, water and wastewater revenues which were billed in September are recorded as revenues in September, even though payment in cash is actually received in October. Conversely, services or supplies which have been received in September, but actually paid by the City in October, are recorded as obligations of the City (expenditures) in September.

ACTIVITY: See Program/Activity.

ADOPTED BUDGET: The final budget adopted by ordinance by the City Council.

AD VALOREM TAX: Property taxes based on assessed valuation of property and collected from property owners.

AGENCY FUND: A fund type normally used to account for assets held by the City as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

ANNUAL BUDGET: A budget applicable to a single fiscal year.

ANNUAL FINANCIAL REPORT: A financial report applicable to a single fiscal year.

APPRAISE: To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term "assess" is substituted.

APPROPRIATION: An annual authorization made by the City Council which permits the City to make expenditures of available resources, within a specified time frame.

ASSESS: To establish an official property value for taxation.

ASSESSED VALUE/VALUATION: A value (valuation) placed upon real estate or other property within the City as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation, and/or (2) the valuation placed upon property as a result of this process.

ASSESSMENT ROLL: The official list containing the legal description of each parcel of property and its assessed valuation. With personal property, the assessment roll is the official list containing the name and address of the owner, a description of the personal property and its assessed value.

AUDIT: A comprehensive collection and investigation of the fairness of the City's assertions of its financial statements, or to evaluate whether the City has efficiently and effectively carried out its responsibilities. A financial audit is a review of the accounting system and financial information to determine how the City's funds were collected and spent, and whether expenditures were in compliance with appropriations.

CITY OF ROSENBERG, TEXAS

2016-17 BUDGET

GLOSSARY OF TERMS

BALANCED BUDGET: As required by law, revenues and inter-fund transfers must equal or exceed expenditures for all funds.

BASE BUDGET: The budget needed to maintain the current operations and service levels of the City.

BASIS OF ACCOUNTING: A term referring as to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the City's financial statements.

BIOCHEMICAL OXYGEN DEMAND (BOD): A measure of how much dissolved oxygen is being consumed as microbes breakdown organic matter.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

BOND RATING: A rating assigned by outside credit rating companies which gives investors an idea of the credit-worthiness of the City.

BONDED DEBT: The portion of indebtedness represented by the principal amount of outstanding bonds.

BUDGET: A plan of financial operation containing an estimate of proposed expenditures for a given period and the proposed means of financing them, usually for a single fiscal year. This term may refer to both the proposed and adopted budget.

BUDGET ADJUSTMENT (AMENDMENT): A formal legal procedure utilized by the City to revise a budget appropriation during a fiscal year.

BUDGET CALENDAR: A schedule containing key dates which the City follows for each stage of the preparation, adoption and administration of the budget.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL OUTLAY: An expenditure which results in the acquisition of or addition to a fixed asset, in accordance with the City's capitalization policy. Generally, the purchase must have an anticipated useful life of more than one year and can be individually identified as a unit of property. Capital outlay generally consists of land, buildings, improvements other than buildings, machinery and equipment, and furniture and fixtures.

CAPITAL IMPROVEMENTS PROGRAM (CIP): A plan for capital expenditures and improvements to be incurred each year over a fixed period of years to meet capital needs arising from the long-term capital needs. It sets forth each project or other contemplated expenditures in which the City may have a part and specifies the resources estimated to be available to finance the projected expenditures.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CENTRAL APPRAISAL DISTRICT (CAD): The Fort Bend County Central Appraisal District is the entity which has been established in each Texas County by the State legislature for the purpose of appraising property. All taxing units in Fort Bend County use the property values computed by CAD. The CAD is governed by a board whose members are appointed by the individual taxing entities, based on each entity's ratio of property values.

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

CERTIFIED APPRAISAL ROLL: The final property appraisal roll, as calculated by the Fort Bend County Central Appraisal District.

COMPONENT UNIT FUNDS: Legally separate organizations for which elected officials of the primary government are financially accountable.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual financial report of a government that encompasses all funds and component units of the government.

CONSUMER PRICE INDEX (CPI): The measure of price level computed by the Bureau of Labor Statistics on a monthly basis. It is the ratio of the cost of specific consumer items in any one year to the cost of those items in the base year.

CONTRACTUAL LEASE OBLIGATIONS: Legal debt instruments which are authorized by the Texas Public Property Finance Act (Subchapter A, Chapter 271, and Local Government Code). This financing can be used to finance all types of new and used personal property, such as portable buildings, furniture, office equipment and other equipment.

CURRENT TAXES: Property taxes that are levied and due within one year.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest, sometimes referred to as a "sinking fund."

DEFICIT: (1) The excess of the liabilities of a fund over its assets; or (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPARTMENT: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Program/Activity.)

DEPRECIATION: The decline in the value of an asset due to general wear and tear or obsolescence.

DISTINGUISHED BUDGET PRESENTATION AWARD: An award presented annually by the Government Finance Officers Association of the United States and Canada for the City's budget document. In order to receive the award, the City's budget document must meet stringent disclosure requirements, including the budget as a policy document, financial plan, communications device and an operations guide.

EFFECTIVE TAX RATE: Generally, the tax rate (levy) for the current year which produces the same tax revenue (based on current year assessed valuation, less new improvements and annexations) that was produced from the prior year tax rate (levy).

ENCUMBRANCES: Commitments related to uncompleted contracts for goods or services. Used in budgeting, encumbrances are not classified as expenditures or liabilities, but are shown as a reservation of the fund balance/reserves. Encumbrances are generally re-appropriated in the ensuing fiscal year.

ENTERPRISE FUND: A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

CITY OF ROSENBERG, TEXAS

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ENVIRONMENTAL PROTECTION AGENCY (EPA): An agency of the United States government which is responsible for establishing and enforcing regulations dealing with environmental issues.

EXPENDITURES: A decreases in net financial resources. Expenditures include current operating expenses requiring the use of net current assets, debt service and capital outlays, and intergovernmental grants.

EXPENSES: Outflows or other uses of assets or incurring of liabilities (or a combination of both) from delivering or producing goods, services or carrying out other activities that constitute the entity's ongoing major operations.

EXTRATERRITORIAL JURISDICTION (ETJ): The area extending approximately three (3) miles beyond the corporate limits, within which the City exercises extraterritorial powers of land division and/or zoning review.

FIDUCIARY FUND TYPE: The trust and agency funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds. The Firemen's Relief and Retirement Fund is classified as a fiduciary (pension trust) fund.

FINANCIAL AUDIT: An audit made to determine whether the financial statements of a government are presented fairly in conformity with GAAP.

FISCAL YEAR (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations.

FIXED ASSET: An asset of long-term character, which are intended to continue to be held or used, such as land, buildings, machinery and equipment, etc.

FRANCHISE TAX: A special privilege granted by the City, permitting the continued use of public property, such as city streets, right-of-ways, usually involving public utilities, i.e., gas, telephone, cable television and electric utilities.

FULL-TIME EQUIVALENT (FTE): A term to indicate the number of annual hours for a position (may be also referred to as "worker year"). For example, an employee working 40 hours per week for 52 weeks per year will have 2,080 annual hours (40 x 52). Therefore, 2,080 hours will equal one FTE. Further, an employee working 40 hours per week for 13 weeks equals 520 annual hours (40 x 13), or a FTE of 0.25. A FTE for a firefighter position is 2,756 annual hours, resulting in one FTE position.

FUND: A fiscal and accounting entity with a self-balancing set of accounts, i.e., assets equal liabilities plus fund balance/equity.

FUND BALANCE: The difference between the accumulated revenues and expenditures of a governmental fund.

FUND BALANCE-RESERVED FOR CONTINGENCIES: An account used to segregate or designate a portion of fund balance for resources restricted to payments for unanticipated expenditures during the fiscal year or future fiscal years.

FUND BALANCE-RESERVED FOR DEBT SERVICE: An account used to segregate or designate a portion of fund balance for resources legally restricted to the payment of debt principal and interest maturing in future years.

FUND BALANCE-RESERVED FOR ENCUMBRANCES: An account used to segregate or designate a portion of fund balance for expenditure upon completion of a contract or agreement.

CITY OF ROSENBERG, TEXAS

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FUND TYPE: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL AND ADMINISTRATIVE (G&A) FEE TRANSFER: A transfer from enterprise or internal service funds to the general fund for general and administrative services provided to other funds. For example, the water and wastewater fund receives administrative services from the City Manager/Human Resources, City Attorney, City Council, Finance and Administration, and a number of other activities that are funded from the general fund. The G&A fee is used as a means of reimbursing the general fund for these types of services.

GENERAL FUND: The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL LEDGER: A record containing the accounts needed to reflect the financial position and the results of operations of an entity.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the Debt Service Fund, and are backed (guaranteed) by the full faith and credit of the City.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting, governing the form and content of the financial statements of an entity, encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time; and provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GEOGRAPHIC INFORMATION SYSTEMS (GIS): A computer system that is capable of capturing, storing, analyzing, and displaying geographically referenced information; that is identified according to location. GIS also includes the procedures, operating personnel, and spatial data that go into the system.

GOAL: A long-term, attainable target of a program, department or the City as a whole. Goals will likely extend over several fiscal years.

GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR): A publication of the Government Finance Officers Association. It is also known as the *Blue Book*.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: The association of public finance professionals who sponsors the Distinguished Budget Presentation Award Program and the Certificate of Achievement for Excellence in Financial Reporting Program.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities-except those accounted for in proprietary funds and fiduciary funds. Under GAAP there are four governmental fund types: general, special revenue, debt service, and capital projects.

GROUNDWATER REDUCTION PLAN (GRP): A plan mandated by the Fort Bend Subsidence District to convert from well water to surface water.

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HOTEL/MOTEL TAX: A tax levied upon the cost of occupancy of any room or space furnished by any hotel. The City levies a tax of 7 percent of the occupancy rate; the state maximum is seven percent (7%). Revenue received from the source is disbursed for the promotion of tourism within the City of Rosenberg.

INCOME: A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INDEPENDENT AUDIT: An audit performed by an independent auditor.

INFRASTRUCTURE: Public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and similar assets that are immovable and of value only to the City.

IN-LIEU OF TAXES TRANSFER: A transfer similar to the general and administrative fee transfer where an enterprise or internal service fund transfers funds to the general fund "in-lieu-of taxes." Since the water and wastewater fund is a part of the City, the assets of the fund are exempt from property taxes. However, when computing the full cost of services in the water and wastewater fund, in-lieu-of taxes is calculated in order to transfer the appropriate amount(s) to the general fund.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other entities, on a cost-reimbursement basis.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (LCISD): The local school district that provides public education services within the City of Rosenberg.

LEVY: (1) To impose taxes, special assessments or service charges for the support of government activities. (2) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES: Probable future obligations of and entity indicating a future transfer of assets or providing of services to other entities as a result of past transactions of events.

LINE-ITEM BUDGET: A budget that lists each expenditure and revenue category separately, along with the dollar amount budgeted for each specific category.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE AND OPERATIONS (M&O): Expenditures of a recurring nature which are necessary for the operation of a department or activity. Does not include capital outlay or debt service expenditures. (Sometimes also referred to as O&M.)

MARKET VALUE: A price at which an item can be sold.

MIXED BEVERAGE TAX: A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting system is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received, or are "measurable" or "available for expenditure."

CITY OF ROSENBERG, TEXAS

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GLOSSARY OF TERMS

NON-RECURRING REVENUE/EXPENSES: Resources/expenses recognized by the City that are unique and occur only one-time without pattern in one fiscal year.

OBJECT (OBJECT OF EXPENDITURE): A specific classification of expenditure in the City's chart of accounts. Examples of object of expenditures are office supplies, equipment maintenance, salaries and wages, etc.

OBJECTIVE: A specific, measurable and observable accomplishment the City or a department intends to achieve during the year.

OPERATION & MAINTENANCE (O&M): See maintenance and operation.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities are controlled.

OPERATING EXPENSES: Proprietary fund expenses which are directly related to the fund's primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues directly related to a fund's primary activities, consisting primarily of user charges for goods and services.

ORDINANCE: A formal legislative enactment by the City Council.

PER CAPITA DEBT: The amount of a government's debt divided by its population. Per capita debt is used to indicate the government's credit position by reference to the proportionate debt per resident.

PERFORMANCE BASED BUDGET SYSTEM: The budgeting system where departmental allocations are built around workload measures for each program.

PERFORMANCE INDICATORS: Specific quantitative and qualitative measures of work performed as an objective of the department. (See Service Level Indicators.)

PERSONAL SERVICES: A classification of expenditures that includes salaries and wages, overtime, longevity and related fringe benefits.

POLICY: A plan, course of action or guiding principle, designed to set parameters for decisions and actions. For example, the City Council adopts budget policies which set parameters for the overall formulation and adoption of the budget.

PROGRAM/ACTIVITY: A major administrative division of the City which indicates the overall management responsibility for an operation or a group of related activities within a functional area. (See Department.)

PROPOSED BUDGET: The budget originally proposed by the City Manager to the City Council. Amendments are frequently made to the proposed budget to arrive at the adopted budget.

PROPRIETARY FUND TYPES. The classification used to account for the City's ongoing organizations and activities that are similar to those often found in the private, commercial sector. The Water and Wastewater Fund is a proprietary fund type.

CITY OF ROSENBERG, TEXAS

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RESERVED FUND BALANCE: Those portions of fund balance that are not available for expenditure, or that are legally segregated for a specific future use.

RESERVES: An account used to indicate the difference between a fund's assets and liabilities. Reserves are sometimes referred to as fund balance, retained earnings or working capital. In addition, reserves within a fund may be classified as undesignated, i.e., the reserves are not designated for any specific purpose or expenditure, or designated, i.e., the reserves are designated for a specific purpose or expenditure.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition to a pledge of revenues for the repayment of the bonds, such bonds sometimes contain a mortgage on the property of the enterprise fund.

REVENUES: (1) An increase in the net current assets of a governmental fund type. (2) Increases in the net total assets of a proprietary fund type.

SALES TAX: A general tax on sales levied on persons and businesses selling merchandise or services in the city limits on a retail basis.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

STRATEGIC PLAN: A document used to communicate with the organization the organizations goals, the actions needed to achieve those goals and all of the other critical elements developed during the planning exercise.

SUPPLEMENTAL REQUESTS: The budget requests for any program enhancements felt necessary or result in a significant funding increase over base budget.

TAX ABATEMENT: The full or partial exemption from ad valorem taxes for a specified time of certain real property located in a designated zone and for economic development purposes.

TAX RATE: The amount of tax stated in terms of a unit of the tax base; for example, \$0.5202 per \$100 assessed valuation of taxable property.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ): A regulatory body of the State of Texas regulating and establishing environmental procedures relating to the use of natural resources.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS): The retirement system which provides retirement coverage and benefits administration to over 600 municipal entities in the State of Texas. The TMRS was created by the Texas Legislature and is governed by a board, which is appointed by the Governor, with the advice of the State Senate.

TOTAL SUSPENDED SOLIDS (TSS): Solids in water that can be trapped by a filter.

TRANSFER: Movement of resources between two funds.

TRUST AND AGENCY FUND: One of the seven fund types in governmental accounting. See Trust Funds and Agency Fund.

**CITY OF ROSENBERG, TEXAS
2016-17 BUDGET**

GLOSSARY OF TERMS

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

WORKING CAPITAL: The current assets less current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of the enterprise fund (water and wastewater) and internal service funds.

Photo Key

TOP TO BOTTOM

Executive Summary:

Brazos River Flooding Cole
Theater
Flooding at Avenue C
Railroad Track
Emergency Management Team

Budget Summaries:

Officer Alvaro Guerrero
Downtown Art Park
Main Street Spring Festival
New Water Tower
Public Works Director, Rigo Calzoncin

General Fund:

Tony Becerra Park Dedication
Cultural Arts District
Rosenberg fire truck
Becerra Park
Spring Arts Festival

General Government:

Director of Economic Development,
Randall Malik
Easter Egg Hunt at Seabourne Creek
Park Senior firefighter, Tyler Jett
Bark in the Park
Main Street Program Manager,
Dan Kelleher

Community Development:

Bark in the Park patron
Macario Garcia restroom project
Seabourne Creek Nature Park
Pipe-bursting project
Extreme Softball participants

Public Safety:

Officer Jazz Robertson National
Night Out Helicopter
CommUNITY event
Rosenberg Fire truck
Fire Captain Jeff Schumann

Public Works:

Pipe-bursting project
Pipe-bursting project
New water tower
New water tower
Public Works Director, Rigo Calzoncin

Debt Service Fund:

Customer Service Calculator
Stack of coins
Monopoly tax square Dollar bill

Enterprise Funds:

Pipebursting project
New water tower project
New water tower project
Civic Center
Fall Fun Fest at Rosenberg
Railroad Museum

Capital Project Funds:

Rosenberg water tower
Fire department patch
Pipe-bursting project
New water tower construction
CIP Manager, Melissa Peña at
Councilor Barta's Town Hall

Internal Service Funds:

Easter Event at Seabourne Creek IT
servers
Pothole Patch Truck
Port of Freeport
Car show downtown

Component Unit Funds:

TSTC Building 1
TSTC signage
City Hall gazebo
Railroad Track
Aldi Distribution Center Signage

Special Revenue Funds:

National Night Out
Springhill Suites
Downtown art benches
National Night Out
Seabourne Creek gazebo

Capital Improvement Program:

Rosenberg Symphonic Band
Spring Arts Festival vendors
Downtown antique shops
New Fire Admin building
Easter Bunny at Seabourne Creek Park

Cover:

Downtown Cultural Arts
Railroad Track
Becerra Park
Hawkins Furniture
Cole Theater
Senior firefighter, Tyler Jett

Supplemental:

Rosenberg Christmas Nights
Railroad Cafe
Mayor Cynthia A. McConathy at
Lions Club Bench Donation
Memorial Day flooding